



MEMORANDUM

TO: Matt Walsh
Village Administrator

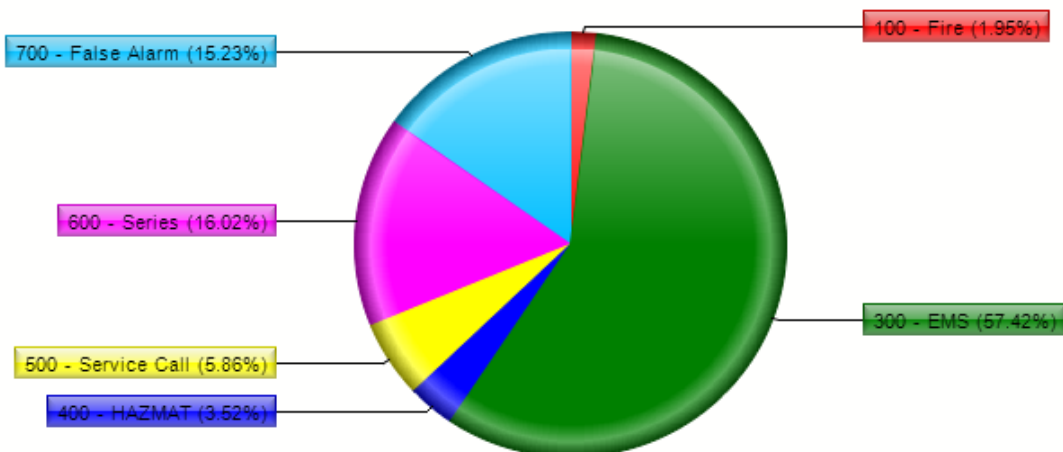
FROM: Thomas Gaertner
Thomas Gaertner
Fire Chief

DATE: February 5th, 2025

SUBJECT: Monthly Report – January 2025

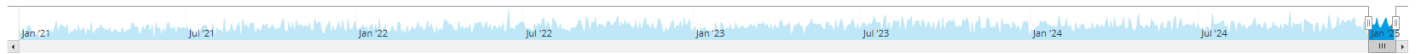
The Fire Department responded to 257 responses during the month of January. This is higher than our average number of calls in comparison to January 2024, when we had 241 responses. Emergency Medical Service responses represent 56% of our response activity for the month of January.

Incident Type Group	January 2025
100 - Fire	5
300 - EMS	147
400 - Hazardous Conditions	9
500 - Service Call	15
600 - Good Intent	41
700 - False Alarms	39
900 - Special Incident	1
Monthly Total	257



Filters Trend Lines

DAYS
In Selected Time Slice

[illegible]

(73) System or detector malfunction		1						1
(74) Unintentional system/detect... operation (no fire)	6	9	6	11	4			36
NULL				1				1
Total	42	63	60	60	32			257

Fire Chief Gaertner Report

- Attended the Weekly Village Administrators Staff Meetings.
- Attended our Monthly Officers' Meeting.
- Attended the Monthly Statewide Terrorism & Intelligence Center (STIC) webinar.
- Attended the Monthly Metro Chiefs Executive Board Meeting.
- Attended a Zoom Meeting with First Due (RMS System) for our onboarding introduction.
- Attended the Metropolitan Fire Chiefs Association Installation Luncheon.
- Attended the Monthly MABAS Division 11 Fire Chiefs Meeting.
- Attended various First Due integration meetings.

Deputy Fire Chief Bochenek Report

- Attended the Weekly Village Administrators Staff Meetings.
- Attended the Village Board Meeting.
- Attended the Chief Fire Officer class held by the University of Illinois Fire Service Institute on Mental Health and Resiliency in the Fire Service.
- Attended the meeting to transition to (IROL) and viewed their food truck inspection form.
- Attended multiple meetings on transitioning to a new RMS system, First Due.
- Ensured the new monthly policy compliance surveys were rolled out and completed.
- Met with contractors on rehabbing the fire department offices.
- Attended and Presented at the IMSH Conference in Orlando, FL.
- Attended the Monthly Statewide Terrorism & Intelligence Center (STIC) webinar.
- Attended a Village IT meeting regarding the MDT rollout.
- Attended the monthly WSCDC operations meeting.
- Attended a training for annual budget preparation.
- Attended the annual CIP meeting with the Finance Department and VA Walsh.
- Attended and completed the final class objectives for the PRO-Board Certification for the Chief Officer Designation.



FIRE PREVENTION BUREAU

Fire Marshal Kevin Wiley

January 2025



Welcome to January and the new year 2025. January is always busy getting out new Inspection lists, wrapping up any outstanding inspections and re-inspections from the previous year, and starting new inspections. The Lieutenants did an outstanding job with the Company Inspections last year. They completed nearly 98% of the inspections for the year. They were not able to complete all their assigned inspections due to a couple of reasons. Contacts that they tried to get hold of may have changed, contacts moved, and/or management companies may not be responsible for the buildings anymore. We will continue to track down new contacts and get the missed inspections early in 2025. I completed 100% of my Target Hazard Inspections.

Each year, we continue the “Keep the Wreath RED” Fire Safety campaign, which usually runs into the first full week of January, when a few residents start taking down their holiday decorations. I am proud to say that River Forest had another Fire-Safe holiday season in 2024 and did NOT experience any fires due to holiday decorations.

Chief Gaertner will be compiling the 2024 Fire Department Annual Report, and I spent time gathering information and photos for that 2024 report.

As part of our new Training Calendar, all department members (including myself) are now doing annual training mandated by OSHA/IDOL. This training includes subjects such as Bloodborne Pathogens, Lockout/Tagout, Building Construction, Anti-Harassment, and Sexual Harassment. All department members are to complete this training.

The one complaint identified in the activity chart was about the elevators at the River Forest Medical Center complex at Lake and William. I have been working with the Building Department on this issue for a number of months. Over the last few months, the Village has been receiving elevator alarms coming from the complex. When the Police were dispatched to one of the buildings, they discovered the front door to the building to be open and the lock broken, so the building could not be secured. Now, it wasn't just an elevator alarm. The police had to check the entire building to see if anyone was in the building after hours. This was turning out to be an everyday occurrence. Over the span of 40 days, the police responded to the building 40 times. After checking with the Illinois State Fire Marshals Office (OSFM), we were told we had the authority, as the Authority Having Jurisdiction (AHJ), to force the owner into repairs. We felt that the only way to get compliance was to lock down the elevators so nobody could use them and potentially get trapped in the elevators. One of the elevators has been out of service for nearly two years. This decision was not made lightly, and we were concerned about patients who were affected by the move. We only received calls from doctors in the building backing us up in our decision. They have been able to move patients to other offices.

The last item in my monthly report is a summary of activities that do not fit in any other category such as, hydrant flows for sprinkler companies, servicing a Knox Box, public education flyers, and picking up and/or dropping off vehicles for service among others. These activities may not be difficult but do take up time that I like to account for.

Respectfully submitted,

Kevin Wiley
Fire Marshal



**RIVER FOREST FIRE DEPARTMENT
FIRE PREVENTION BUREAU
MONTHLY REPORT
January 2025**

Monthly Activities	Monthly Totals		YTD-Year to Date	
	Jan-24	Jan-25	2024	2025
**FPB Inspections	12	12	12	12
**Company Inspections	0	12	0	12
FPB Re-Inspections	3	1	3	1
Company Re-Inspections	0	12	0	12
Special Inquiry/B/L Site Inspections	0	0	0	0
Construction Inspections (Rough/Finals)	5	3	5	3
Inspections with Building Department	2	1	2	1
Inspections with/for State Fire Marshal	0	0	0	0
Permit Inspections (tent, hot work, UST)	0	0	0	0
TOTAL INSPECTIONS	22	41	22	41
School/Business Emergency Plan/Drills	0	0	0	0
Violation Notices Issued	9	12	9	12
Violations Noted	22	31	22	31
Violations Corrected	4	8	4	8
Permits Issued	0	0	0	0
**Complaints Received & Investigated	0	1	0	1
All Meetings/Consultations	3	5	3	5
Training Activities	3	4	3	4
Fire Suppress/Alarm System Test/Final	0	0	0	0
Fire Suppression Hydro's	0	1	0	1
**Plan Reviews and Revisions	3	7	3	7
**Average turnaround (Business Days)	1 day	4.71 days	1 day	4.71 days
Public Education Programs	0	5	0	5
Public Education Program Contacts	0	90	0	90
Misc Fire Prev Activities (See Narrative)	7	6	7	6

** Performance Measures for the Chief

Fire Marshal Kevin Wiley

Training Division: Lt. John Carter

For January 2025, the department participated in various training activities such as:

- Loyola CE was held on January 29, 30 and 31. The subject was Stroke and VAN assessment
- All members completed the annual mandatory OSHA Bloodborne Pathogens training
- All members completed the annual mandatory Hearing Protection training
- All members completed Global SDS and Hazardous Communication Standards training
- All members did their annual SCBA timed donning and doffing
- FF/PM's Bencik and Krall started the OSFM Company Fire Officer class through the Illinois Fire Chiefs Association at North Palos Fire Protection District
- Lt. Carter assisting Lt. Smith in transitioning to Training Officer
- Lt Smith started as
- OSFM Training Program Manager at Mount Prospect Fire Department

Individual Shift Reports

Black Shift Report- Lieutenant Q. Boyd

Calls For Service: Black Shift received 92 calls, 45 of which were fire-related and 47 of which were EMS calls.

Incidents/Events of note: See Below.

Public Service & Community Outreach:

1. LT Boyd and DC Bochenek, along with Concordia University nursing staff, presented at the 25th annual International Meeting on Simulation in Healthcare in Orlando, FL.
2. LT Boyd and DC Bochenek were guest professors at Concordia University for the nursing program.

Shift Training and Hours:

Fire: 77 hours

EMS: 20 hours

Specialty: FF Bencik attended the mandatory division 11 hazmat drill for members on the deployable roster. FF Bencik started COFO class. LT Boyd participated in the final week of ADFO and obtained certification as an advanced company officer. FF Kyles is continuing his pursuit of his associate's degree in fire science.

Departmental Goals & Benchmarks:

See Excel spreadsheet.

Inspections: 2/84

Hydrants: N/A

Hose Testing: N/A

Red Shift Report- Lieutenant E. Howe

Calls For Service: Red Shift had a total of 101 calls. 36 were fire-related, 59 were EMS calls, 6 service calls

Incidents/Events of note: On January 17, red shift responded to a pedestrian struck by a vehicle at Lathrop & North Ave. Crews provided emergency trauma care and expedited transport to Gottlieb Hospital, where the elderly female patient succumbed to her injuries.

Public Service & Community Outreach:

N/A

Shift Training and Hours:

Fire: 130

EMS: 60

Specialty: 2

Departmental Goals & Benchmarks:

Inspections: 0

Hydrants: 0

Hose Testing: 0

Live Training or Evolutions:

Building/campus preplans

FF. Doran continued to work on his Officer Task Book.

FF Howe Continued to familiarize himself with Truck 219 and Truck operations.

FF Doran installed one Car Seat.

Gold Shift Report – Lieutenant M. Smith

Calls for Service: Gold Shift received 75 calls, 27 of which were fire-related, 45 of which were EMS calls, and 3 of which were service calls.

Incidents/Events of note: On January 27th, Gold Shift responded to 406 Franklin Ave for the fall victim. The crew noticed a key box at the front door of the building. E213 retrieved the code from dispatch. Unfortunately, the keys did not work on the locks. Ambulance 215 was able to open a window partially. E213 used a tool to release the sash locks. A crew member climbed through the window and unlocked the doors. A215 placed the patient in the ambulance. Early in the day, the patient accidentally knocked over a bookshelf and some items in the kitchen with her wheelchair. E213, with the Police, picked up the bookcase and reshelfed the books. The items on the kitchen floor were picked up. The patient was transported to the hospital. On January 30th, Engine 213 responded to 827 N. East Ave, Oak Park, for the structure fire. E213 arrived on the scene and found a two-story home with fire coming out of the second-floor window of the south wall. The crew took Truck 631's basket and brought it to the roof. E213 ventilated the roof using a roof saw. E213 was also assigned overhaul on the south eaves from the basket of T631 using pike poles. Lt. Smith attended the first 8-hour day of Training Program Manager in Mt. Prospect.

Public Service & Community Outreach:

Firehouse Tours 0 0 visitors
CPR Classes 0 0 students
Car Seat Install 2
Smoke Alarm Install 0

Shift Training and Hours:

Fire: 89.5
EMS: 37.5
Specialty 0

Departmental Goals & Benchmarks:

Inspections: 0/61
Hydrants: 0/
Hose Testing: 0

EMS/Paramedic Activity: FF/PM Luke Finfrock

RFFD responded for a TOTAL of 138 patients in January. Of those patients Ambulance 214 treated and transported 108, while 23 patients refused further treatment/transport from the fire department, and 2 were DOA. In addition, crews responded to 5 patients for a lift assist. The 108 patients were transported to the following hospitals:

Loyola University Medical Center- 15
Rush Oak Park Hospital- 77
Gottlieb Memorial Hospital- 14
West Suburban Hospital- 1
Hines VA- 1
MacNeal- 0

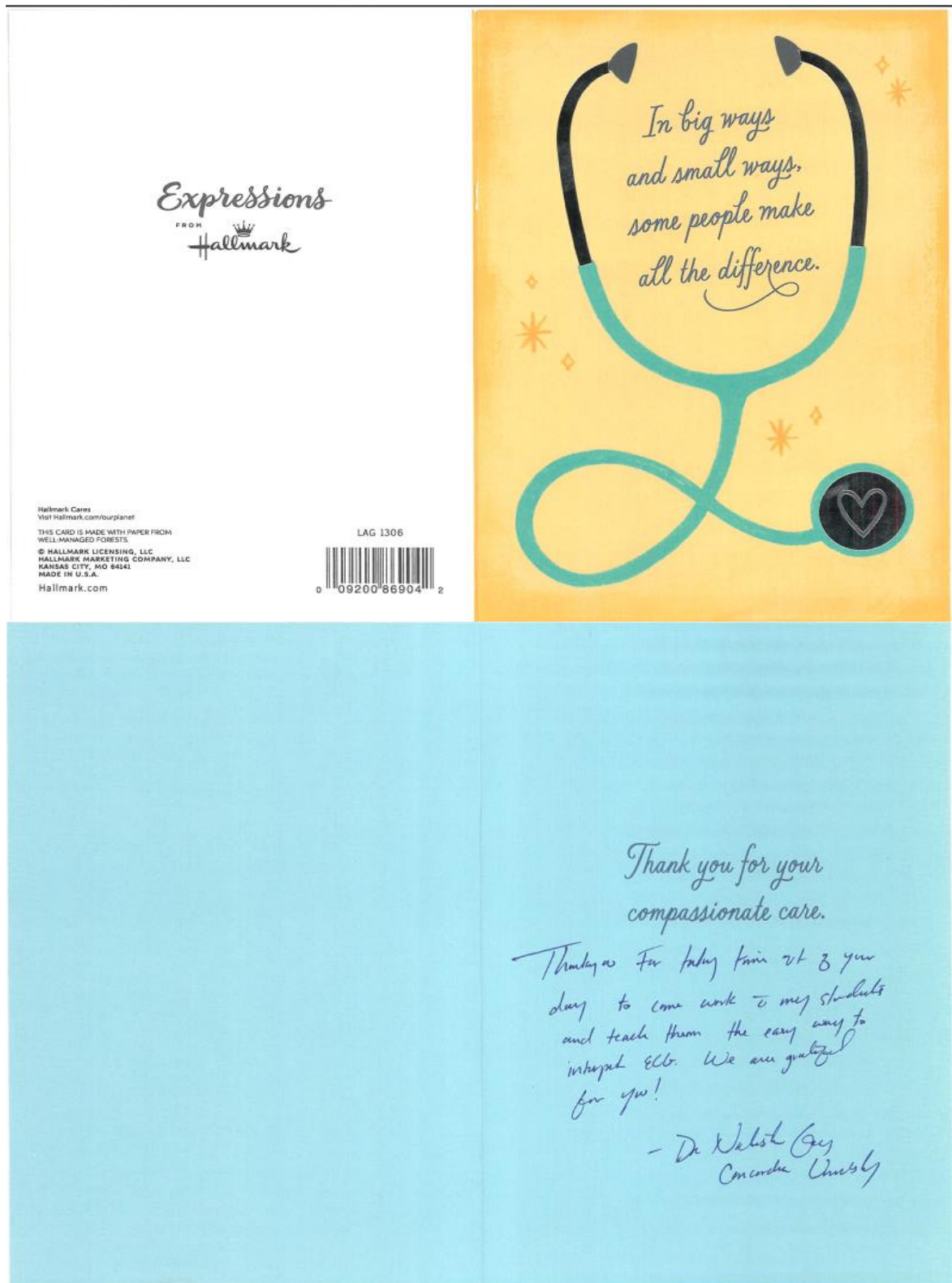
800 N. Harlem- 14 patients
7617 North Ave- 11
Mutual Aid from A215- 12 times

Abdominal Pain- 4
Adult Respiratory Distress- 10
Allergic Reaction- 1
Altered Mental Status- 1
Animal Bite- 0
Assault/Battery- 2
Behavioral/Psych- 5
Burns- 1
Chest Pain- 3
Cardiac Arrest- 2
Choking- 0
CO Poisoning- 0
Diabetic Problems- 2
Electrocution- 0
ETOH- 1
Eye Problems- 0
Fall- 24
General Aches/pain- 5
Hemorrhage/Bleeding- 3
Medical Alarm- 2
No Complaint- 4
Opioid Overdose- 1
Peds Respiratory Distress- 2
Pregnancy- 0
Sick Person- 35
Traffic Accident- 14
Traumatic Arrest- 0
Traumatic Injury- 6
Unconscious/Unresponsive- 8
Unknown Problems- 2
Weakness- 0

Vehicle/Station Maintenance LT. E. Howe & FF/PM Chris Doran**Maintenance:**

- 200- Needed to reschedule maintenance
- 202- **New Car information added to the system.**
- 201- Nothing to report, zero issues
- 218- Nothing to report, zero issues.
- 213- FSI cleared carbon build up from EGR system. Cleared codes.
- 222- Nothing to report, zero issues
- 219- FSI installed parts that were ordered, check engine codes cleared.
- 214 No Issues
- 215 PM Completed

Cards of Appreciation



International Medical Simulations in Healthcare Conference



