

VILLAGE OF RIVER FOREST  
DEPARTMENT OF PUBLIC WORKS



**ADDENDUM # 1**

FOR

**RIVER FOREST STORMWATER MASTER PLAN (RFQ)**

**Due Date: Friday, February 5, 2021**

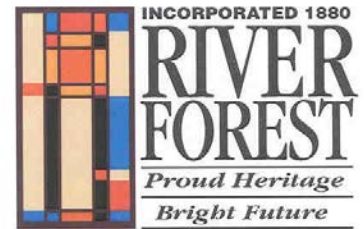
The “Acknowledgement of Receipt” sheet of this addendum shall be included in the proposal package. Proposal packages not including signed Acknowledgement of Receipt Sheet may be rejected.

Questions/Answers:

1. Is a proposed fee required as part of the RFQ process?
  - a. At this time, a proposed fee is *not* required. This will be required of those firms selected by the Village to participate in the RFP process.
2. Does the Village have a sewer atlas/drawings that show pipe sizes, material and elevations?
  - a. The Village has static (PDF) maps that show pipe locations for all combined sewer and relief sewer throughout the Village. Additionally, the Village has GIS layers that show the size and locations of all combined and relief sewers as well as the small portions of town that have dedicated storm/sanitary sewers. Manhole locations are also known.
  - b. The majority of pipe segments have a known material. Though this information is not included in the Village’s GIS data, PDF maps will include it.
  - c. Largely speaking, the Village does *not* have invert elevation for sewers. The only exception to this is the area south of the railroad tracks (Hawthorne Avenue) where a recent data collection effort was undertaken.
  - d. This information (pipe locations, material, size, elevations where available) will be shared with those firms selected by the Village to participate in the Request for Proposal stage.
3. Hourly rates and overhead for personnel – is this for the prime consultant only or all team members? Would a list of standard billing rates suffice?
  - a. At minimum, this information should be provided for the prime consultant. If rates are available for additional team members (sub-consultants) it should be provided, however, no firm will be disqualified if values are only provided for the prime consultant. If standard billing rates are available for the prime consultant and all other sub-consultants involved, this will suffice.
4. How many manholes/structures are there in the 36 miles of combined and storm sewer?
  - a. There are approximately 760 combined sewer manholes, 100 relief sewer manholes, 110 sanitary sewer manholes and 100 storm sewer manholes. Additionally, there are 100 manholes associated with the MWRD system.

5. Does the GIS information include storm and sanitary pipes located within the campuses of the Dominican and Concordia Universities?
  - a. Though some static maps (PDF) are available with university sewer systems, this information is not included in the GIS data.
6. Does the Village have impervious mapping layers?
  - a. The Village has a GIS layer showing building footprints, however, there is no data available showing all impervious areas.
7. Sewer Modeling – does the Village have a model preference?
  - a. No. The Village is looking to hear suggestions from selected firms (in the RFP process) regarding suggested approaches.
8. Flow Monitoring – there is no mention of the need for rain gauges. It is our experience that rain gauges are critical to calibrate the model and go hand-in-hand with the flow meter data. Would the Village be open to including this in the anticipated scope of work?
  - a. The Village is willing to entertain a scope modification to this end if suggested by the selected Firm.
9. The RFQ requests analysis of direct effect of Des Plaines River flooding on residential properties. An example listed is groundwater rise. Is the Village expecting ground water levels to be explicitly modeled or conclusions drawn based on modeled river flood stages?
  - a. This was a requested addition to the scope of work based on preliminary resident feedback. At this time, it would seem that conclusions can be drawn based on modeled river flood stages.
10. The RFQ discusses the Village's current sewer backflow prevention subsidy program. Can you share with us the utilization of this program?
  - a. This program varies in popularity from year to year – typically due to rain events and associated sewer back-ups. Currently, there have been 35 participants since 5/1/20. In less popular years, the number of participants may be as low as 5-10.
11. The RFQ discusses staffing level analysis to assist with implementing the plan report recommendations. Is there additional public works staff beyond what is listed on the River Forest website to consider when performing this analysis?
  - a. A full list of the Public Works Department positions will be shared with those firms selected to participate in the RFP process.

End of Addendum No. 1



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DEPARTMENT OF PUBLIC WORKS

**ACKNOWLEDGEMENT OF**  
**RECEIPT OF ADDENDUM**

PROPOSAL/BID: RIVER FOREST STORMWATER MASTER PLAN (RFQ)

ADDENDUM #: 1

PROPOSER/BIDDER: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

RECEIVED BY: \_\_\_\_\_  
(NAME)

\_\_\_\_\_  
(SIGNATURE)

DATE: \_\_\_\_\_