



# RESIDENT ASSISTANCE PROGRAM

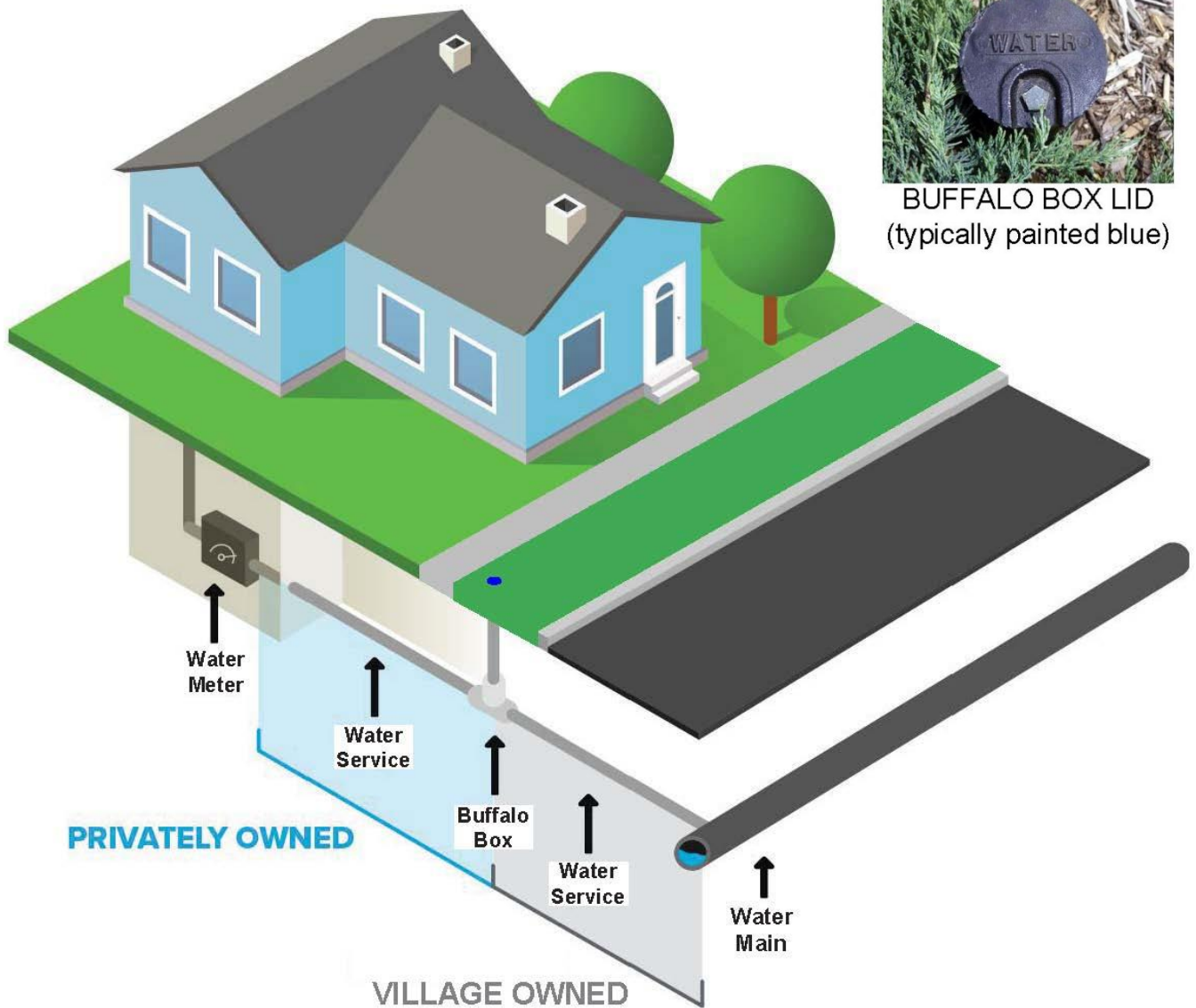
## GET THE LEAD OUT



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## Water Service Ownership



### Items Worth Noting:

1. Brass faucets can legally contain 8% lead by weight. Solders and flux are considered lead-free when they contain 0.2% or less of lead. Before 1987, solder normally contained about 50% lead.
2. Soft water can be more corrosive and dissolve higher levels of lead if it's present in plumbing. Some home treatment devices, such as water softeners, also can make water more corrosive.
3. Always use cold tap water for food and beverage preparation. Hot tap water can cause lead or other metals from the house's plumbing or hot water tank to leach into the water. If you're concerned about elevated lead levels in your water, run the tap until the water becomes cold before using it. Remember to catch the flushed water for plants and landscaping.
4. The most common source of lead in treated drinking water is a customer's plumbing and their service lines. Older homes and buildings are more likely to have lead service lines than newer ones. If you want to know what type of service line you have, a licensed plumber can test your line to determine if it is made of lead or another material.

## **Background**

The Village of River Forest supply of potable water comes from Lake Michigan. The water is piped to a treatment plant within the City of Chicago where it undergoes treatment. Once treated, the water is piped to River Forest, among many other towns. The water is supplied to the Village's Pumping Station where additional chlorine is added before it enters the distribution system.

The Village's public water supply network consists of a network of *water mains* generally constructed with cast iron or ductile iron piping and they are located underground, typically within the roadway but occasionally under the parkway or sidewalk. Each residence or building then has an additional pipe called a *water service* that connects to a water main and conveys water into the building.

Lead piping was commonly used for water service construction throughout the United States up until the Safe Drinking Water Act was amended in 1986. Among the amendments made was a "lead ban" which prohibited the use of pipe, solder or flux in public water supply systems that are not "lead free." This effectively banned the use of lead piping as an acceptable water service material. In 1991, the Lead and Copper Rule was also adopted which further regulated how public water supplies were to be treated, in part to help further minimize adverse impacts related to lead piping. In December 2020, additional revisions to the Lead and Copper Rule were proposed as the first major update to the rule in almost 30 years. This goal of this amendment is to "further protect children and families from exposure to lead in drinking water."

In older buildings with lead water services, or those that include lead solder or fixtures, the lead can leach into the water and become a source of exposure to those consuming it. The City of Chicago treats the water to create a barrier between any lead piping/fixture and the water in the system, however, circumstances such as pipe corrosion or cutting of a lead pipe (in the instance of a repair) can break this barrier and result in increased lead levels. The only way to ensure that there is no opportunity for lead to leach into the water system is to completely replace any pipe, fittings or solder that contain lead.

Additional information regarding lead in water can be found on the Village website at: [www.vrf.us/leadinformation](http://www.vrf.us/leadinformation).

## **Reimbursement Program**

The purpose of this program is to help facilitate the replacement of lead water services throughout the Village of River Forest. The purpose of this program is to help facilitate the *voluntary* replacement of lead water services throughout the Village of River Forest. This program is not intended to help fund water service replacement for any other reason including, but not limited to, repairs or upgrades/replacements required by Village Ordinance or any other regulatory agency (Illinois Environmental Protection Agency, Illinois Department of Public Health, Illinois Plumbing Code, etc.). Water service replacement that is required by these agencies will not be eligible for reimbursement under this program. Additionally, if any private work takes place on the property within 18 months of an issued reimbursement that would have otherwise required a water service replacement by Village Ordinance or other requirement, the full amount of the reimbursement shall be paid to the Village by the Property Owner. The only exception to this requirement will be a change in property ownership.

Per Village Ordinance (Village Code Section 5-11-13), ownership of water service lines is divided between the Village and the property owner. The portion of the water service from the water main up to and including the buffalo box is considered to be property of the Village – often referred to as the

“*Village portion*” of the water service. The remaining portion of the water service from the buffalo box to the water meter (inside the building) is considered to be property of the Property Owner – often referred to as the “*Property Owner portion.*” The buffalo box is typically located in the parkway between the curb and the sidewalk. In some cases, it may also be located within the sidewalk itself or possibly within a driveway apron. A drawing showing a typical water service layout is on page 3 of this document.

Given the ownership division of these elements, this program offers reimbursement based on the following criteria:

### **Village Portion**

The cost of replacement of lead pipes in the Village portion is variable, based on numerous site conditions. The Village will provide reimbursement in the **full amount** of this cost, up to a maximum amount of \$5,000.00. This is designed to cover all costs of the Village-portion of the water service.

If an applicant indicates a cost higher than \$5,000.00 for this portion of the service replacement, a total of three estimates will be required. The Village will then provide reimbursement for the lowest of the three estimates, regardless of which contractor is selected by the Property Owner. If three estimates are not provided, the maximum reimbursement for this portion of replacement will be \$5,000.00.

### **Property Owner Portion**

The cost of replacement of lead pipes in the Property Owner portion is also variable, based on numerous site conditions. The reimbursement amount for this portion of the water service replacement will be a **50% match**, up to a maximum of \$2,500.00.

## **Cost Eligibility**

The following lists are intended to indicate the more common elements of a water service upgrade/replacement that are eligible or ineligible for reimbursement through this program:

### **Eligible Costs**

- 1) Costs associated with excavation at the water main for connection/disconnection (max. 32 square feet)
- 2) Costs associated with disconnection of the old water service
- 3) Costs associated with excavation at the buffalo box for removal/replacement (max. 32 square feet)
- 4) Costs associated with installation of a new 1 ½” Type K copper (or other IEPA-approved material) water service, curb stop valve, various fittings and buffalo box
- 5) Costs associated with pavement and parkway restoration, if necessary (max. 32 square feet each)
- 6) Costs associated with removal and replacement of basement floor
- 7) Costs of applicable permit fees

### **Ineligible Costs**

- 1) Costs associated with removal and replacement of interior walls and finishes
- 2) Costs associated with materials not meeting program specifications or the Village

### Ordinance

- 3) Costs associated with ancillary improvements that are not required as part of this program
- 4) Costs associated with landscaping improvements other than those specifically identified above
- 5) Costs associated with excavation restoration beyond the limits identified above
- 6) Cost increases associated with water service replacement of a diameter larger than 1 ½”

Please note that these lists are not inclusive and additional project elements may be determined eligible/ineligible for replacement on a case-by-case basis. Staff will notify the applicant of those costs that are eligible/ineligible prior to approval of the reimbursement application.

## **Program Specifications**

The following items are required of each project:

- 1) Only portions of the water service consisting of lead piping will be eligible for reimbursement. The replacement cost of any piping of a non-lead material shall be the sole responsibility of the Property Owner.
- 2) All portions of the water service consisting of lead piping shall be replaced at the same time, prior to reimbursement.
- 3) Reimbursement will be based on costs for installation of a 1 ½” Type K copper water service. Cost increases associated with a larger water service will be the responsibility of the Property Owner.
- 4) The proposed water service tap shall be located no less than 18” from the existing water service tap.
- 5) Only Village Staff shall be allowed to operate the valve associated with the buffalo box.
- 6) Water service installation shall be installed via directional drilling through the public right-of-way unless otherwise approved by Village Staff.
- 7) A detailed cost proposal shall be submitted with the program application, detailing the cost of the Village-portion of the work and the Property-Owner-portion of the work.
- 8) A three-year warranty shall be provided for all labor and materials.
- 9) All required permits and program approval shall be acquired prior to work beginning.
- 10) All required permits and inspections shall be approved before a reimbursement will be issued.
- 11) All restoration within the public right-of-way shall be completed in accordance with Village requirements before a reimbursement will be issued.
- 12) This program is not intended to be retroactive. Costs associated with any work taking place prior to program approval shall not be considered reimbursable.
- 13) Each property shall only be entitled to a single reimbursement as part of this Program - properties with multiple water services are only eligible for a single reimbursement and contiguously owned properties shall be considered as a single one for these purposes.

Please note that as each property and water service replacement is slightly varied, this list is not inclusive and additional project elements may be required on a case-by-case basis. Staff will notify the applicant of any additional items that are required prior to approval of the reimbursement application.

## **Procedure**

The following list identifies the commonly followed procedure when completing a water service replacement project:

1. The property owner should engage with a plumbing contractor to get an estimate for the water

service replacement. It is recommended that at least three estimates be obtained. Village Staff cannot provide contractor recommendations, however, a list of Village-licensed contractors can be found on the Village website at [www.vrf.us/contractorlists](http://www.vrf.us/contractorlists). It should be noted that contractors not currently licensed/bonded with the Village may still apply for permits, however, they will need to meet all licensing and bonding requirements before the permit can be approved.

2. Once a contractor and scope of work are selected by the Property Owner, the Property Owner should fill out and sign the Reimbursement Application Form (page 8) and the Property Owner Participation Agreement (pages 9-12).
3. Once these forms are filled out a single, full permit submittal should be made to the Village which includes the following items:
  - a. Reimbursement Program Application Form
  - b. Property Owner Participation Agreement
  - c. Detailed Project Estimate – the estimate needs to separate the cost of the Village-portion of the service (disconnection of old, connection of new, removal of old buffalo box, installation of new buffalo box, pavement/parkway restoration and pipe installation between the water main and the buffalo box) and the Property-Owner-portion of the service (pipe installation between the buffalo box and the water meter)
  - d. Description of the proposed scope of work
  - e. Site plan showing all required information (see the sample site plan on page 13)
  - f. Water Service Sizing Detail (page 15) – this form is required to ensure that the proposed water service and water meter sizes conform with Illinois Plumbing Code Requirements

**All permits should be submitted through the Village’s online permit portal, which can be found at:**

<https://riverforest.onlma.com>

**The Permit Type to be used for this work should be “Plumbing with Digging”**

If there is documentation missing from this application submittal, Village Staff will be unable to provide a comprehensive review. If this occurs, the applicant will be asked for any remaining documentation prior to continuing review of the materials.

1. Once all required documents and information have been submitted and reviewed, Village Staff will contact the applicant regarding permit approval and to confirm reimbursement amount.
2. At this point, the approved scope of work may be completed - all required inspections will need to be requested by the contractor per the applicable permit conditions.
3. Once all work is completed and all inspections are approved, the Property Owner will need to fill out and sign the Request for Reimbursement Form (page 17) along with the contractor. Once the form is filled out and both signatures are acquired, the form should be submitted to Village Staff to initiate the reimbursement process. **Please note that this form should not be signed/submitted until the project is complete (including all restoration) and all inspections are approved.**
4. Upon receiving the Request for Reimbursement Form, Village Staff will conduct a final review of all paperwork and inspections. If all required information is submitted, the reimbursement will be processed and if additional information is required, Staff will contact the applicant. It typically takes two to four weeks for reimbursements to be issued and mailed to the Property Owner.

The Village reserves the right to modify this Administrative Program, as well as policies, procedures

and rules adopted under the Administrative Program as deemed necessary.



**REIMBURSEMENT PROGRAM APPLICATION FORM**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

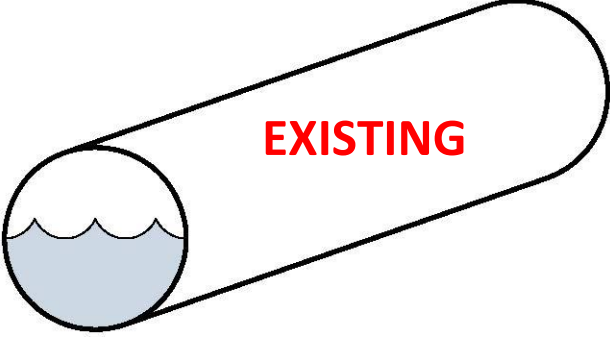
Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Name of Contractor Performing the Work: \_\_\_\_\_

Proposed Cost of Improvements: \_\_\_\_\_

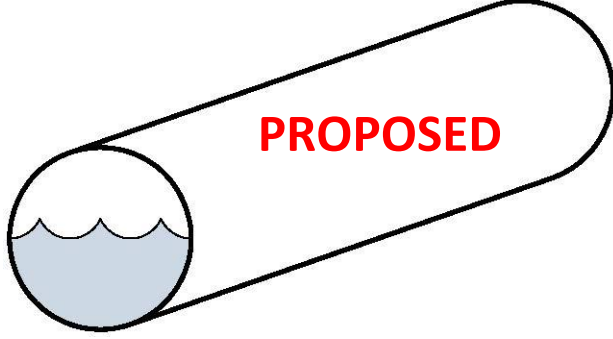
Requested Reimbursement Amount: \_\_\_\_\_



**EXISTING**

Water Service Size: \_\_\_\_\_

Water Service Material: \_\_\_\_\_



**PROPOSED**

Water Service Size: \_\_\_\_\_

Water Service Material: \_\_\_\_\_

Each of the following documents must be submitted prior to Staff providing a comprehensive review:

- Reimbursement Program Application Form (page 8)
- Property Owner Participation Agreement (pages 9-12)
- Detailed Project Estimate
- Description of Work
- Site Plan (page 14)
- Water Service Sizing Detail (page 15)

Note: The Request for Reimbursement Form (page 17) should not be completed/submitted until all work is complete.

**PROPERTY OWNER PARTICIPATION AGREEMENT**

**THIS AGREEMENT** made on this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, between the **VILLAGE OF RIVER FOREST**, Cook County, Illinois, 400 Park Avenue, River Forest, Illinois (hereinafter referred to as "Village") and \_\_\_\_\_ (name) and \_\_\_\_\_(name) at \_\_\_\_\_(address) in River Forest, Illinois (hereinafter referred to collectively as "Property Owner").

**WITNESSETH:**

**WHEREAS**, Property Owner is the owner of a building located at the address indicated above and such building has a lead water service; and

**WHEREAS**, the Village has adopted a program to replace lead water services in the Village and such program provides for the reimbursement to Property Owner for certain basic costs of upgrading their plumbing in order to remove lead from the public water supply, a copy of which program is available at the Village (hereinafter referred to as the "Program"); and

**WHEREAS**, the Property Owner desires to participate in such Program and the Village and the Property Owner desire to enter into this Agreement governing the installation of plumbing improvements at the Property Owner's building and the Village's reimbursement of certain expenses relating thereto in accordance with the Program.

**NOW, THEREFORE**, in consideration of the above and the terms and conditions set forth below and for other good and valuable consideration the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

**Section 1: Incorporation.** The preamble paragraphs set forth above are hereby expressly made a part of and operative provisions of this Agreement as fully as if set forth at length in this Section 1.

**Section 2: Definitions.** The following terms shall have the following meaning when used in this Agreement unless the context clearly indicates a contrary meaning.

"Contractor" shall mean a contractor who has obtained the necessary licenses and permits from the Village to do work under the Program.

"Program" is the program for installation of Property Owner plumbing improvements to replace lead water services within the Village as established by the administrative program adopted by the Village.

"Proposal" shall mean a detailed bid for equipment, material and labor. Quantities shall be itemized.

"Program Specifications" are the specifications and requirements for the plumbing work developed by the Village.

"Permit" is the Village permit which Property Owner must obtain before any improvements can be installed by a Contractor.

**Section 3: Village Approval.** Prior to the installation of any plumbing facilities for which Property Owner expects reimbursement hereunder, the specific plans, including the Proposal, shall be submitted to the Village for approval. No work shall be commenced until such Village approval is obtained. If any such work is commenced without Village approval, Property Owner shall not be entitled to reimbursement for any work done prior to Village approval.

**Section 4: Installation.** Property Owner agrees to install the approved plumbing facilities in accordance with the Program. Installation shall be performed according to the Program Specifications. The time may be extended upon written request by Property Owner and written permission by the Village if the work is delayed because of weather, unavailability of a Contractor or other factor beyond Property Owner's control where Property Owner has exercised reasonable diligence to timely complete the installation of the facilities.

**Section 5: Contract for Work.** The contract for installation shall be signed based on the Proposal attached hereto and hereby made a part hereof as **EXHIBIT A**. The contract for the installation shall be a contract between the Contractor and the Property Owner. The Village shall not be a party to such contract.

**Section 6: Permit Required.** The installation of the plumbing facilities will require a permit issued by the Village.

**Section 7: Inspections.** The Village must be notified so that it can inspect the plumbing work as required in the Program Procedures.

**Section 8: Reimbursement Items.** The Village will reimburse the items listed in the reimbursement guidelines included in the summary for the Program. In no event shall the amount of reimbursement exceed \$7,500.00 unless otherwise approved by Village Staff.

**Section 9: Payment of Reimbursement.** Reimbursement of eligible items at approved amounts will be made when all work is completed, inspected and approved by the Village. To receive reimbursement, Property Owner must follow all requirements of this Agreement and submit a claim on the Request for Reimbursement Form.

**Section 10: Property Owner's Responsibility.** Once the plumbing work is completed the following items will be the responsibility of the Property Owner:

- (a) Restoration or replacement of all landscaping within private property.
- (b) Correction of subsidence in the excavated area. Settling of excavated soils is common. The Property Owner will be responsible for any future filling and reseeding.

(c) Future maintenance of the water service improvement, from the buffalo box to the water meter. Like all infrastructure, this infrastructure and related items may require checking, service or repair in the future. The Property Owner is responsible for this future maintenance.

**Section 11: Liability.** The Village shall have no liability for any defective work or other damage, injury or loss on account of any act or omission of the Property Owner or the Contractor in the performance of the work. The Property Owner must make any claim for such matters directly against the Contractor or Contractor's insurance carrier. Property Owner hereby agrees to indemnify and hold Village harmless against any and all claims and further covenants not to sue the Village for any and all claims.

**Section 12: Disclaimer.** The Program is designed to help aid in the replacement of lead water services. However, there is always the possibility that additional lead solder, fittings or fixtures could be present in the building. Proper investigation by qualified industry professionals may be necessary to completely remove all sources of lead within the building. The Property Owner has the responsibility for all testing, inspections and any corrective work that may become necessary due to additional sources of lead.

The Property Owner has the responsibility for all testing, inspections and any corrective work that may become necessary.

**Section 13: Notices.** Unless otherwise notified in writing, all notices, requests and demands shall be in writing and shall be personally delivered to or mailed by United States Certified mail, postage prepaid and return receipt requested, as follows:

For the Village:

Village of River Forest  
Assistant Village Administrator  
400 Park Avenue  
River Forest, Illinois 60305

For the Property Owner:

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_

or at such other addresses that any party hereto may designate in writing to the other parties pursuant to the provisions of this Section.

**Section 14: Breach.** If the Property Owner fails to comply with all requirements of this Agreement or to complete installation as provided in this Agreement, the Village shall have no obligation to reimburse the Property Owner.

**Section 15: Entire Agreement.** This Agreement shall be binding on the parties, their assigns and successors. This Agreement and the documents referenced in this Agreement constitute the entire agreement between the parties and supersede any previous negotiations. This Agreement shall not be modified except in writing signed by the parties.

**IN WITNESS WHEREOF**, the parties have caused this Agreement to be executed as of the dates written below.

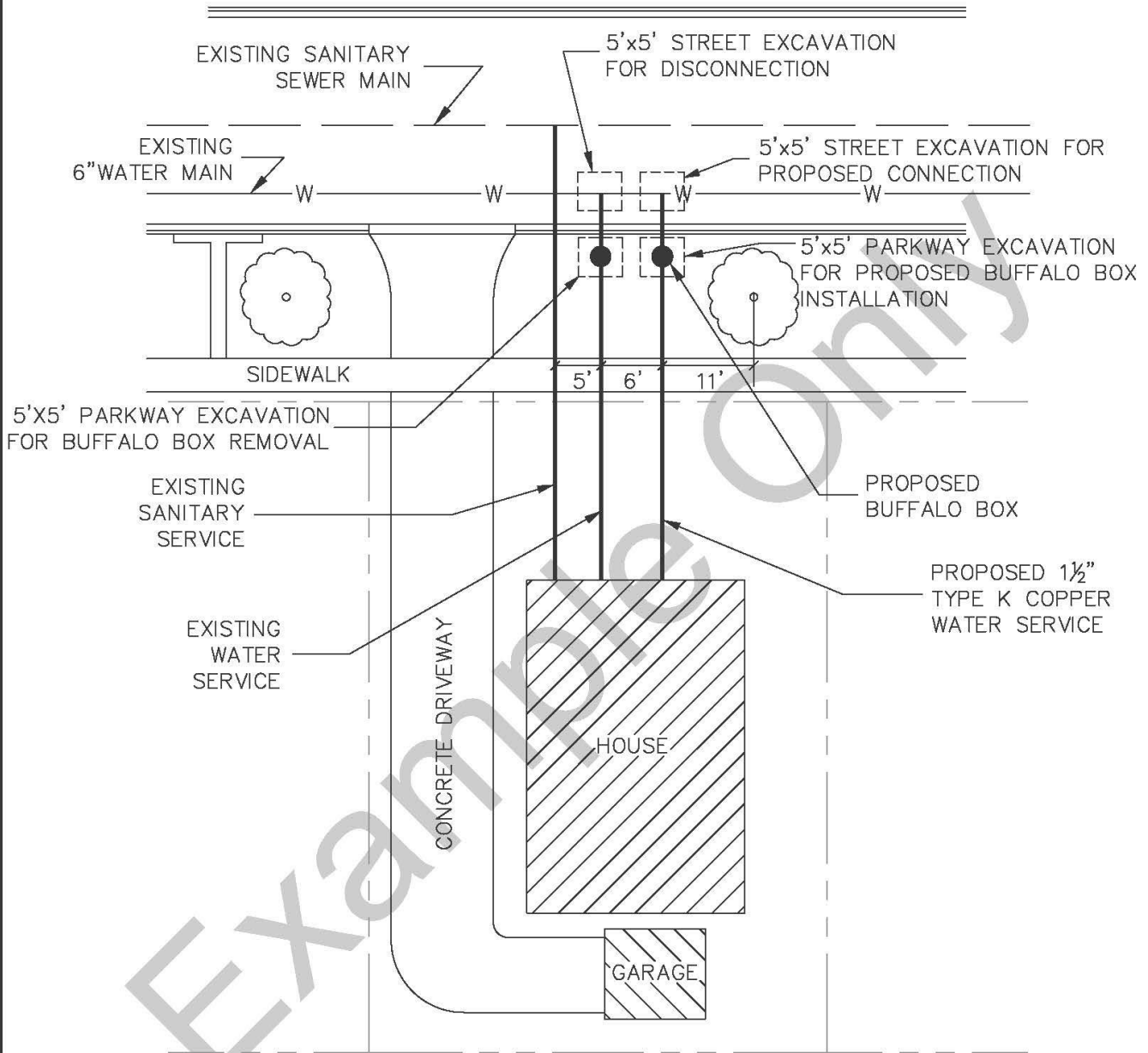
VILLAGE OF RIVER FOREST, an Illinois Municipal Corporation

By: \_\_\_\_\_  
Assistant Village Administrator

SIGNATURE(S) OF PROPERTY OWNER(S)

\_\_\_\_\_  
\_\_\_\_\_

**PROPERTY ADDRESS:** 123 MAIN STREET



**NOTES:**

1. CONTACT VILLAGE STAFF (708-366-8500) FOR EXISTING UTILITY ATLAS INFORMATION
2. PROPOSED WATER SERVICE SHALL BE NO LESS THAN 10' FROM ANY SEWER
3. SEE WATER AND SEWER SERVICE CONNECTION DETAILS FOR ADDITIONAL REQUIREMENTS
4. DIMENSIONS AND INFORMATION SHOWN ABOVE ARE PROVIDED AS A REPRESENTATION OF THE INFORMATION NEEDED AS PART OF A SUBMITTAL. IT IS NOT INTENDED TO CONVEY PERMIT REQUIREMENTS.

**REVISION: 2/5/21**



VILLAGE OF RIVER FOREST  
PUBLIC WORKS - ENGINEERING  
400 PARK AVE.  
RIVER FOREST, IL 60305  
PH. (708)-366-8500

**WATER SERVICE SITE PLAN  
EXHIBIT  
(EXAMPLE ONLY)**

**PROPERTY ADDRESS:** \_\_\_\_\_

**REQUIRED INFORMATION:**

1. PROPERTY ADDRESS, LIMITS, AND DIMENSIONS
2. LOCATION OF STRUCTURES AND PAVEMENTS WITHIN THE AREA OF WORK
7. LOCATION OF EXISTING SEWER AND WATER MAINS
8. EXISTING/PROPOSED WATER AND SEWER SERVICE SIZE AND LOCATIONS
9. DISTANCE BETWEEN EXISTING/PROPOSED WATER AND SEWER SERVICE LOCATIONS
10. BUFFALO BOX LOCATION (TO BE SHOWN IN A NON-PAVED AREA OF THE PARKWAY, 3'-5' BEHIND CURB)
11. DISTANCE BETWEEN PROPOSED EXCAVATIONS AND NEAREST PARKWAY TREE (SUBJECT TO APPROVAL BY VILLAGE FORESTER)
12. LIMITS OF ALL AREAS PROPOSED TO BE EXCAVATED
13. INCLUDE METHOD OF INSTALLATION (TO BE DIRECTIONALLY DRILLED THROUGH PUBLIC RIGHT OF WAY)
14. SHOW LIMITS OF CURB (BOTH SIDES OF STREET) AND SIDEWALK

**REVISION: 2/5/21**



VILLAGE OF RIVER FOREST  
PUBLIC WORKS - ENGINEERING  
400 PARK AVE.  
RIVER FOREST, IL 60305  
PH. (708)-366-8500

**PROPOSED WATER SERVICE  
SITE PLAN**

**PROPERTY ADDRESS:** \_\_\_\_\_

**Existing Water Service Size:** \_\_\_\_\_

**Existing Water Service Material:** \_\_\_\_\_

	Quantity	Load Values	Subtotals
Water Closet (Flush Tank):	_____ x	3 =	_____
Lavatory:	_____ x	1 =	_____
Bathtub:	_____ x	2 =	_____
Shower Stall (if separate from bathtub):	_____ x	2 =	_____
Kitchen Sink:	_____ x	2 =	_____
Laundry Trays (1 to 3 basins):	_____ x	3 =	_____
Laundry Machine (8 lbs):	_____ x	2 =	_____
Dishwasher:	_____ x	1 =	_____
Other: _____	_____ x	=	_____
Total Water Service Fixture Units =			_____

WSFU (Total from table above)	Minimum Water Service Size	Minimum Water Meter Size
1 to 34	1"	1"
35-59	1 1/2"	1"
60-99	1 1/2"	1 1/2"
100-119	1 1/2"	2"
120-249	2"	2"

Please contact Village Hall for any WSFU count beyond what is represented in this table.

If an irrigation system is present, please fill out the following:

Total Number of Heads: \_\_\_\_\_  
 Typical Runtime Duration (minutes): \_\_\_\_\_

**Proposed Water Service Size/Material:** \_\_\_\_\_ / \_\_\_\_\_

**Proposed Water Meter Size:** \_\_\_\_\_

**Certification (from person performing calculations on this sheet):**

I certify that the information provided on this sheet is accurate to the best of my knowledge:

\_\_\_\_\_  
 Name Signature Date Company

**NOTES:**

- All water services shall consist of Type K copper or Village-approved equivalent
- The total WSFU shall represent all existing and proposed fixtures

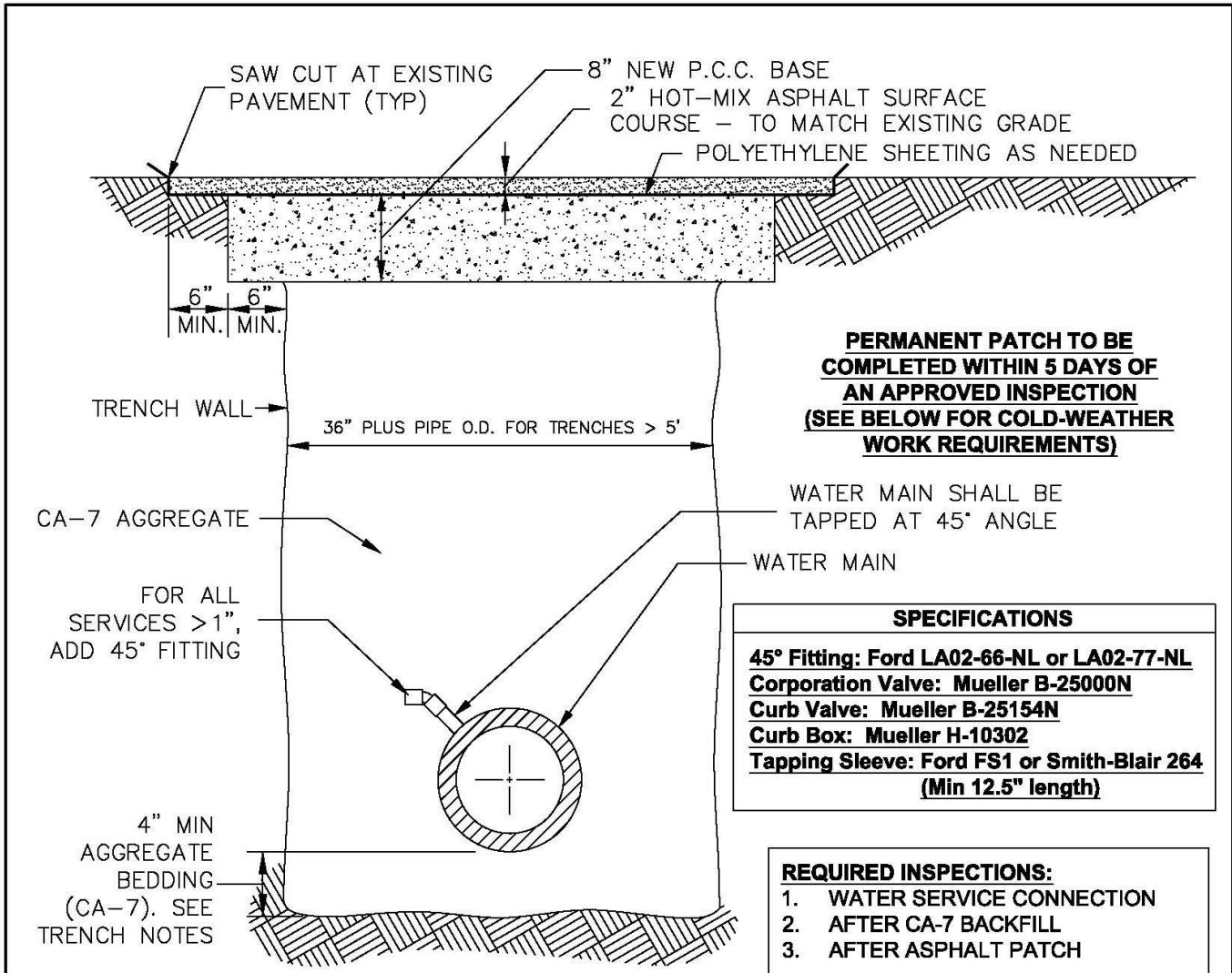
**REVISION: 6/30/21**



VILLAGE OF RIVER FOREST  
 PUBLIC WORKS - ENGINEERING  
 400 PARK AVE.  
 RIVER FOREST, IL 60305  
 PH. (708)-366-8500

**WATER SERVICE  
 SIZING DETAIL  
 (Residential)**





**PERMANENT PATCH TO BE COMPLETED WITHIN 5 DAYS OF AN APPROVED INSPECTION (SEE BELOW FOR COLD-WEATHER WORK REQUIREMENTS)**

SPECIFICATIONS
<b>45° Fitting: Ford LA02-66-NL or LA02-77-NL Corporation Valve: Mueller B-25000N</b>
<b>Curb Valve: Mueller B-25154N</b>
<b>Curb Box: Mueller H-10302</b>
<b>Tapping Sleeve: Ford FS1 or Smith-Blair 264 (Min 12.5" length)</b>

REQUIRED INSPECTIONS:
1. WATER SERVICE CONNECTION
2. AFTER CA-7 BACKFILL
3. AFTER ASPHALT PATCH

**TRENCH NOTES:**

1. TRENCH BACKFILL UNDER A PAVED SURFACE (OR WITHIN 5' FROM EDGE OF PAVEMENT) SHALL CONSIST OF CA-7
2. ALL MATERIALS SHALL BE PROPERLY MECHANICALLY COMPACTED PER SPECIFICATIONS (INUNDATION/WATER JETTING WILL NOT BE ALLOWED).
3. ALL TRENCH EXCAVATIONS SHALL MEET OSHA REQUIREMENTS.
4. BEDDING MATERIAL FOR PVC PIPE INSTALLATION SHALL COMPLY WITH ASTM D-2321.
5. IF APPROVED BY THE VILLAGE, A ONE (1) INCH THICK STEEL PLATE SHALL BE PROVIDED AND MAINTAINED BY THE CONTRACTOR UNTIL THE SURFACE RESTORATION IS COMPLETE. THE PLATE SHALL BE PROTECTED FROM SLIDING WITH BITUMINOUS RAMPS IF REQUIRED.
6. PRIOR TO PLACEMENT OF PAVEMENT MATERIALS, THE EXISTING EXPOSED EDGES SHALL BE SAWCUT TO PROVIDE A SMOOTH CLEAN EDGE, FREE OF LOOSE MATERIAL.
7. THE PLACEMENT OF PAVEMENTS SHALL NOT BE ALLOWED WITHOUT PRIOR INSPECTION (AND APPROVAL) BY VILLAGE STAFF.

**COLD WEATHER WORK:**

- WHEN TEMPERATURES ARE LOWER THAN 45°F, THE FOLLOWING REQUIREMENTS SHALL BE IMPLEMENTED:
1. POLYETHYLENE SHEETING SHALL BE INSTALLED BETWEEN THE PCC BASE AND SURFACE COURSE.
  2. THE SURFACE COURSE SHALL TEMPORARILY CONSIST OF P.C.C. OR COLD PATCH - INSTALLED AFTER BASE IS CURED.
  3. CONTRACTOR IS RESPONSIBLE FOR RETURNING TO INSTALL PERMANENT HMA SURFACE PATCH BY MAY 1ST
  4. STEEL PLATES NOT PERMITTED - EXCAVATIONS TO BE FILLED AT THE END OF EACH WORKDAY.
  5. NO LESS THAN 2 BARRICADES WITH WORKING BEACONS TO BE USED TO BLOCK OFF WORK AREA.
  6. TEMPORARY PAVEMENT RESTORATION TO BE MADE WITHIN 5 WORKING DAYS OF INITIAL EXCAVATION.

**REVISION: 12/9/20**


**INCORPORATED 1880**  
**RIVER FOREST**  
*Proud Heritage*  
*Bright Future*

**VILLAGE OF RIVER FOREST**  
**PUBLIC WORKS - ENGINEERING**  
 400 PARK AVE.  
 RIVER FOREST, IL 60305  
 PH. (708)-366-8500

# WATER SERVICE CONNECTION DETAIL

**REQUEST FOR REIMBURSEMENT FORM**

**(DO NOT SIGN/SUBMIT UNTIL THE PROJECT IS COMPLETE)**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Name of Contractor that Performed the Work: \_\_\_\_\_

Final Cost of Improvements: \_\_\_\_\_

Final Requested Reimbursement Amount: \_\_\_\_\_

**PROPERTY OWNER**

I, \_\_\_\_\_, am the owner of the  
(Name)  
premises indicated above and I certify that all of the information contained on this Request for Reimbursement Form is true and accurate to the best of my knowledge.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**CONTRACTOR**

I, \_\_\_\_\_ of \_\_\_\_\_  
(Name) (Company)  
certify that all work completed as part of this project has been performed in accordance with all Village Codes and requirements of this Program and that payment has been made, in full, by the Property Owner.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**OFFICE USE ONLY**

I, Jessica Spencer, Assistant Village Administrator, certify that I have reviewed the application for the plumbing permit and this Request for Reimbursement Form. Further, I am satisfied that the cost of the plumbing work completed, and the reimbursement amount are accurate and are made in accordance with all provisions of this Program. Therefore, I recommend the reimbursement amount be paid.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date