

**VILLAGE OF RIVER FOREST COMMITTEE OF THE WHOLE
MEETING MINUTES
April 9, 2018**

A Committee of the Whole Meeting of the Village of River Forest Board of Trustees was held on Monday, April 9, 2018 at 6:00 p.m. in the Community Room of Village Hall, 400 Park Avenue, River Forest, IL.

1. CALL TO ORDER/ROLL CALL

The meeting was called to order at 6:03 p.m. Upon roll call, the following persons were:

Present: Trustees Cargie, Conti, Corsini, Gibbs, Henek, and Vazquez

Absent: None

Also Present: Village Clerk Kathleen Brand-White, Village Administrator Eric Palm, Assistant Village Administrator Lisa Scheiner, Management Analyst Jon Pape, Finance Director Joan Rock, Public Works Director John Anderson, Fire Chief Kurt Bohlmann, Police Chief James O'Shea, Police Commander Dan Dhooghe

2. PUBLIC COMMENT

None.

3. DISCUSSION: FY 2019 VILLAGE OPERATING BUDGET

Village Administrator Palm made a presentation to the Village Board of Trustees reviewing the proposed Fiscal Year 2019 Budget. Mr. Palm noted that the budget document is designed to comply with the requirements of the GFOA Distinguished Budget Award, includes a 5-Year Capital Improvement Plan as well as performance measures, goals and objectives.

Mr. Palm noted that the 2019 General Fund is balanced with projected revenues of \$15,655,737 and recurring expenses of \$15,655,798. He noted that the FY 2019 budget includes non-recurring expenditures for the completion of the Comprehensive Plan, implementation of recommendations from the Comprehensive Plan, and a transfer to the North Avenue TIF Fund that will be funded with reserves.

Village Administrator Palm reviewed General Fund revenue sources and noted that building permit revenues are expected to increase as approved planned developments commence construction. Village Administrator Palm noted that the budget includes a previously approved 2.75% increase in solid waste collection fees, a 6.1% increase in composting fees and a \$0.10 increase in waste tags. He said it also includes an increase in ambulance fees which have not been adjusted in five years. Mr. Palm noted that the increases account for the increased cost of supplies and bring the Village in line with the 75th percentile for these charges. He said there are no new fees proposed for the General Fund in FY 2019 but that Village Staff will perform a comprehensive evaluation of possible fee adjustments for FY 2020.

Village Administrator Palm stated that while the budget is balanced in 2019, deficits are projected for Fiscal Years 2020 and 2021.

Village Administrator Palm reviewed some of the accomplishments of each operating

department in Fiscal Year 2018 as well as the goals for each department in the coming Fiscal Year.

Village Administrator Palm reviewed the Water and Sewer Fund, noting that water rates will increase from \$6.45 to \$6.63 in accordance with rate increases from the City of Chicago and the recently updated water rate study. Sewer rates will increase from \$4.30 to \$4.39 on June 1, 2018 in accordance with the recently updated sewer rate study. Mr. Palm provided water and sewer rate projections through June 1, 2020.

Village Administrator Palm reviewed the Police and Fire Pension Funds, noting that net asset growth continues to move in the right direction, however, the funding obligation has put more pressure on the General Fund as additional funds from the property tax levy be committed to the pension funding.

Village Administrator Palm reviewed the Motor Fuel Tax Fund, the Capital Equipment Replacement Fund, the Capital Improvement Fund. He noted that the projects and equipment expenses from these funds were discussed in the previously presented Capital Improvement Plan. Village Administrator Palm also reviewed the Economic Development Fund and stated that after the Village Board approves the budget they will also be asked to approve a budget amendment that will include the purchase of 10 Lathrop and any other necessary items.

Village Administrator Palm presented information regarding the property tax levy for the Village's contributions to the Police and Firefighter Pension Funds.

Village Administrator Palm concluded the PowerPoint presentation, noting that a Public Hearing regarding the 2018 Budget would be held on Monday, April 23, 2018.


4. ADJOURNMENT

Trustee Corsini made a motion seconded by Trustee Gibbs, to adjourn the Committee of the Whole Meeting at 6:58 p.m.

Roll call:

Ayes: Trustees Vazquez, Henek, Gibbs, Corsini, Conti, and Cargie
Absent: None
Nays: None

Motion Passes.


Kathleen Brand-White, Village Clerk