

**VILLAGE OF RIVER FOREST  
SPECIAL VILLAGE BOARD OF TRUSTEES MINUTES  
Monday, May 10, 2021**

A regular meeting of the Village of River Forest Board of Trustees was held on Monday, May 10, 2021 at 6:00 p.m. in the Community Room of Village Hall, 400 Park Avenue – River Forest, IL.

**1. CALL TO ORDER/ROLL CALL**

The meeting was called to order at 6:02p.m. Upon roll call, the following persons were:

Present: President Adduci, Trustees Bachner, Brennan, Cargie, O’Connell, Vazquez, Village Clerk Kathleen Brand-White

Absent: Trustee Henek

Also Present: Acting Village Administrator Lisa Scheiner, Assistant to the Village Administrator Jonathan Pape, Management Analyst Sara Phyfer, Police Chief James O’Shea, Police Commander James Greenwood, Finance Director Rosemary McAdams, Fire Chief Kurt Bohlmann, Public Works Director John Anderson, Village Engineer Jeff Loster, Village Attorney Greg Smith

**2. PLEDGE OF ALLEGIANCE**

President Adduci led the pledge of allegiance.

**3. CITIZEN COMMENTS**

None.

**4. CONSENT AGENDA**

- a. Village Board of Trustees Meeting Minutes – April 26, 2021
- b. Amendment to Title 5, Chapter 10, “Village Waterworks and Sewerage System” of the River Forest Village Code in Regard to Water and Sewer Rates – Ordinance
- c. Ratification of Ordinances Approving the Fiscal Year 2021-2022 Annual Budget for the Village of River Forest and the Fiscal Year 2021-2022 Compensation Plan – Ordinance
- d. Resolution Supporting Restoration of Local Government Distributive Fund Revenue – Resolution

Trustee Bachner made a motion, seconded by Trustee Brennan, to approve the Consent Agenda items A-D.

Roll call:

Ayes: Trustees Bachner, Brennan, Cargie, O’Connell, Vazquez

Absent: Trustee Henek

Nays: None  
Motion Passes.

**5. CONSENT ITEMS FOR SEPARATE CONSIDERATION**

None.

**6. RECOMMENDATIONS OF BOARDS, COMMISSIONS AND COMMITTEES**

**7. UNFINISHED BUSINESS**

a. Approval of Flag Policy Regarding Use of Village Flag Pole

Trustee O’Connell made a motion, seconded by Trustee Vazquez, to approve the Flag Pole Display Policy.

Management Analyst Phyfer reviewed this item.

In response to a comment from Trustee Brennan about clarifying number three of the policy, it was determined this item was not necessary and would be stricken.

In response to a question from Trustee Cargie, Village Attorney Smith stated having the requests routed through a Trustee acts as a screening mechanism.

Trustee O’Connell suggested these requests should be made 60 days in advance to allow Staff adequate time to prepare. The Board reached a consensus to include this language in the policy and to allow the Board to shorten this when needed.

Roll call:

Ayes: Trustees Bachner, Brennan, Cargie, O’Connell, Vazquez

Absent: Trustee Henek

Nays: None

Motion Passes.

**8. NEW BUSINESS**

a. Waiver of Formal Bid (Due to Competitive RFP) and Award of Contract to Christopher B. Burke Engineering, Ltd. for the Stormwater Master Plan in a not-to-exceed cost of \$168,504.00

Trustee Vazquez made a motion, seconded by Trustee O’Connell, to approve an agreement with Christopher B. Burke Engineering, Ltd. for a not-to-exceed cost of \$168,504.00 and authorize the Acting Village Administrator to execute the contract agreement.

Village Engineer Loster summarized the history of this item and reviewed the scope of the project.

In response to a question from Trustee O'Connell, Mr. Loster stated two community meetings are built into the project scope.

Trustee O'Connell requested the creation of an FAQ of the process and who to contact.

In response to a question from Trustee Brennan about the firm's experience with ordinance review, Mr. Loster stated an analysis of the current stormwater ordinance as it relates to development is included in the project scope.

In response to a question from Trustee Brennan, Mr. Loster stated the Village does not currently have a weather station and reviewed what would be needed to install one. He noted that in anticipation of the Board's approval, he has already reached out to the firm about a kick-off meeting later this week.

Trustee Brennan stated there were a couple of references to the City of Skokie in the proposal and requested that Staff confirm the pricing is intended for River Forest and not Skokie.

In response to a question from Trustee Bachner, Mr. Loster stated that they are using updated rainfall data to help model things and noted that they are trying to capture the effects of climate change and increasing intensity of rain events in relation to the Village's stormwater capacity. Regarding new storm sewers, he stated to provide a 100-year storm event level of protection would get very pricey.

President Adduci stated the purpose of the plan is to get an idea for the next 20 years of how much protection and flood mitigation the Village can afford. She also stated there needs to be some corrections and clarifications in the proposal.

Roll call:

Ayes: Trustees Bachner, Brennan, Cargie, O'Connell, Vazquez

Absent: Trustee Henek

Nays: None

Motion Passes.

## **9. EXECUTIVE SESSION**

None.

## **10. ADJOURNMENT**

Trustee Cargie made a motion, seconded by Trustee O'Connell to adjourn the Special Village Board of Trustees Meeting at 6:36p.m.

Roll call:

Ayes: Trustees Bachner, Brennan, Cargie, O'Connell, Vazquez

Absent: Trustee Henek

Nays:           None  
Motion Passes.

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Jonathan Keller, Village Clerk