

VILLAGE OF RIVER FOREST REGULAR VILLAGE BOARD MEETING

Monday, May 24, 2021 – 7:00 PM Village Hall – 400 Park Avenue – River Forest, IL 60305 Community Room

AGENDA

Physical attendance at this public meeting is limited to 50 individuals, with Village Board officials, staff and consultants having priority over members of the public. Public comments will be shared with the Village President and Board of Trustees. You may submit your written public comments via email in advance of the meeting to: vbot@vrf.us. You may listen to the meeting by participating in a Zoom conference call as follows: dial-in number: 312-626-6799 with meeting ID: 853 6553 9788 or by clicking here: https://us02web.zoom.us/j/85365539788. If you would like to speak during public comment, please email sphyfer@vrf.us by 4:00 PM on Monday, May 24, 2021. If you would like to watch the livestream, please go to the Village website: https://www.vrf.us/events/event/1887.

- 1. Call to Order/Roll Call
- 2. Pledge of Allegiance
- Citizen Comments
- 4. Elected Official Comments & Announcements
 - a. A Resolution Designating the Month of June as LGBTQ+ Pride Month Resolution
- 5. Consent Agenda
 - a. Special Village Board of Trustees Meeting Minutes May 10, 2021
 - b. Village Board of Trustee Meeting Minutes May 10, 2021
 - c. Right-of-Way Encroachment Waiver and Agreement for an Irrigation System Located at 1436 Bonnie Brae
 - d. Surface Transportation Board Review of Proposed Merger of Canadian National Railway and Kansas City Southern Railway Resolution
 - e. Monthly Department Reports
 - f. Performance Measurement Report
 - g. Village Administrator's Report
- 6. Consent Items for Separate Consideration
- 7. Recommendations of Boards, Commissions and Committees
 - a. Zoning Board of Appeals Setback Variations for a Second Story Addition and Attached Garage at 1018 Park Avenue Ordinance
 - b. Board and Commission Appointment: Sustainability Commission Appoint Eric Simon Chair (Gillis vacancy) 4 Year Term Expiring 4/30/25
- 8. Unfinished Business
 - a. Update: Lake & Lathrop
- 9. New Business
 - a. Approval of Lead Service Line Replacement Program
- 10. Executive Session
- 11. Adjournment



RESOLUTION NO. 21-XX

A RESOLUTION DESIGNATING THE MONTH OF JUNE AS LGBTO+ PRIDE MONTH

WHEREAS, the Village of River Forest supports the rights of every citizen to experience equality and freedom from discrimination; and

WHEREAS, all people regardless of age, gender identity, race, color, religion, marital status, national origin, sexual orientation, or physical challenges have the right to be treated on the basis of their intrinsic value as human beings; and

WHEREAS, the Village of River Forest accepts and welcomes people of diverse backgrounds and believes a diverse population leads to a more vibrant community; and

WHEREAS, the Lesbian, Gay, Bisexual, Transgender and Queer (LGBTQ+) communities contribute to the cultural, civic and economic successes of the Village of River Forest; and

WHEREAS, while we as a society at large are slowly embracing new definitions of sexuality and gender we must also acknowledge that the need for education and awareness remains vital to end discrimination and prejudice; and

WHEREAS, we encourage our residents to reflect on the ongoing struggle for equality members of the LGBTQ+ community face and celebrate the contributions that enhance our Village; and

NOW, THEREFORE, BE IT RESOLVED, the Village President and Board of Trustees hereby recognize the month of June and commemorate, honor and indicate support for LGBTQ+ Pride Month. As an expression of such commemoration and honor, and to demonstrate the Village's support for LGBTQ+ Pride, Village staff are directed to fly the Rainbow Pride flag immediately below the River Forest flag on the Village flag pole outside of Village Hall for a four-week period commencing on June 1, 2021.

IN WITNESS, THEREOF, I have hereto set my hand officially and caused to be affixed the seal of the Village of River Forest, this 24th day of May 2021.

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ENT:	
	Catherine Adduci, Village President
ROVED by me this 10 th day of N	May 2021
NOVED by me this to day of t	1ay, 2021.
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than Keller, Village Clerk	

VILLAGE OF RIVER FOREST SPECIAL VILLAGE BOARD OF TRUSTEES MINUTES Monday, May 10, 2021

A regular meeting of the Village of River Forest Board of Trustees was held on Monday, May 10, 2021 at 6:00 p.m. in the Community Room of Village Hall, 400 Park Avenue – River Forest, IL.

1. CALL TO ORDER/ROLL CALL

The meeting was called to order at 6:02p.m. Upon roll call, the following persons were:

Present: President Adduci, Trustees Bachner, Brennan, Cargie, O'Connell, Vazquez,

Village Clerk Kathleen Brand-White

Absent: Trustee Henek

Also Present: Acting Village Administrator Lisa Scheiner, Assistant to the Village

Administrator Jonathan Pape, Management Analyst Sara Phyfer, Police Chief James O'Shea, Police Commander James Greenwood, Finance Director Rosemary McAdams, Fire Chief Kurt Bohlmann, Public Works Director John

Anderson, Village Engineer Jeff Loster, Village Attorney Greg Smith

2. PLEDGE OF ALLEGIANCE

President Adduci led the pledge of allegiance.

3. CITIZEN COMMENTS

None.

4. CONSENT AGENDA

- a. Village Board of Trustees Meeting Minutes April 26, 2021
- b. Amendment to Title 5, Chapter 10, "Village Waterworks and Sewerage System" of the River Forest Village Code in Regard to Water and Sewer Rates Ordinance
- c. Ratification of Ordinances Approving the Fiscal Year 2021-2022 Annual Budget for the Village of River Forest and the Fiscal Year 2021-2022 Compensation Plan Ordinance
- d. Resolution Supporting Restoration of Local Government Distributive Fund Revenue Resolution

Trustee Bachner made a motion, seconded by Trustee Brennan, to approve the Consent Agenda items A-D.

Roll call:

Ayes: Trustees Bachner, Brennan, Cargie, O'Connell, Vazquez

Absent: Trustee Henek

Nays: None Motion Passes.

5. CONSENT ITEMS FOR SEPARATE CONSIDERATION

None.

6. RECOMMENDATIONS OF BOARDS, COMMISSIONS AND COMMITTEES

7. UNFINISHED BUSINESS

a. Approval of Flag Policy Regarding Use of Village Flag Pole

Trustee O'Connell made a motion, seconded by Trustee Vazquez, to approve the Flag Pole Display Policy.

Management Analyst Phyfer reviewed this item.

In response to a comment from Trustee Brennan about clarifying number three of the policy, it was determined this item was not necessary and would be stricken.

In response to a question from Trustee Cargie, Village Attorney Smith stated having the requests routed through a Trustee acts as a screening mechanism.

Trustee O'Connell suggested these requests should be made 60 days in advance to allow Staff adequate time to prepare. The Board reached a consensus to include this language in the policy and to allow the Board to shorten this when needed.

Roll call:

Ayes: Trustees Bachner, Brennan, Cargie, O'Connell, Vazquez

Absent: Trustee Henek

Nays: None Motion Passes.

8. NEW BUSINESS

 a. Waiver of Formal Bid (Due to Competitive RFP) and Award of Contract to Christopher
 B. Burke Engineering, Ltd. for the Stormwater Master Plan in a not-to-exceed cost of \$168,504.00

Trustee Vazquez made a motion, seconded by Trustee O'Connell, to approve an agreement with Christopher B. Burke Engineering, Ltd. for a not-to-exceed cost of \$168,504.00 and authorize the Acting Village Administrator to execute the contract agreement.

Village Engineer Loster summarized the history of this item and reviewed the scope of the project.

In response to a question from Trustee O'Connell, Mr. Loster stated two community meetings are built into the project scope.

Trustee O'Connell requested the creation of an FAQ of the process and who to contact.

In response to a question from Trustee Brennan about the firm's experience with ordinance review, Mr. Loster stated an analysis of the current stormwater ordinance as it relates to development is included in the project scope.

In response to a question from Trustee Brennan, Mr. Loster stated the Village does not currently have a weather station and reviewed what would be needed to install one. He noted that in anticipation of the Board's approval, he has already reached out to the firm about a kick-off meeting later this week.

Trustee Brennan stated there were a couple of references to the City of Skokie in the proposal and requested that Staff confirm the pricing is intended for River Forest and not Skokie.

In response to a question from Trustee Bachner, Mr. Loster stated that they are using updated rainfall data to help model things and noted that they are trying to capture the effects of climate change and increasing intensity of rain events in relation to the Village's stormwater capacity. Regarding new storm sewers, he stated to provide a 100-year storm event level of protection would get very pricey.

President Adduci stated the purpose of the plan is to get an idea for the next 20 years of how much protection and flood mitigation the Village can afford. She also stated there needs to be some corrections and clarifications in the proposal.

Roll call:

Ayes: Trustees Bachner, Brennan, Cargie, O'Connell, Vazquez

Absent: Trustee Henek

Nays: None Motion Passes.

9. EXECUTIVE SESSION

None.

10. ADJOURNMENT

Trustee Cargie made a motion, seconded by Trustee O'Connell to adjourn the Special Village Board of Trustees Meeting at 6:36p.m.

Roll call:

Ayes: Trustees Bachner, Brennan, Cargie, O'Connell, Vazquez

Absent: Trustee Henek

Nays:	None	
Motion Pa	sses.	
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VILLAGE OF RIVER FOREST REGULAR VILLAGE BOARD OF TRUSTEES MINUTES Monday, May 10, 2021

A regular meeting of the Village of River Forest Board of Trustees was held on Monday, May 10, 2021 at 7:00 p.m. in the Community Room of Village Hall, 400 Park Avenue – River Forest, II.

1. CALL TO ORDER/ROLL CALL

The meeting was called to order at 7:00p.m. President Adduct welcomed the larger crowd to Village Hall. Clerk Brand-White did roll call. Upon roll call, the following persons were:

Present: President Adduci, Trustees Bachner, Brennan, Cargie, O'Connell, Vazquez,

Village Clerk Kathleen Brand-White

Absent: Trustee Henek

Also Present: Acting Village Administrator Lisa Scheiner, Assistant to the Village

Administrator Jonathan Pape, Management Analyst Sara Phyfer, Police Chief James O'Shea, Police Commander James Greenwood, Finance Director Rosemary McAdams, Fire Chief Kurt Bohlmann, Public Works Director John

Anderson, Village Engineer Jeff Loster, Village Attorney Greg Smith

2. PLEDGE OF ALLEGIANCE

President Adduci led the pledge of allegiance.

3. CITIZEN COMMENTS

Dawn Mizgala, 1503 Forest. Ms. Mizgala stated she is a 17-year resident of River Forest and would like to recognize Trustee Tom Cargie. She stated he provided leadership and experience on the ad-hoc deer management committee, which was an issue affecting the community. She stated he encouraged all members of committee to speak their points of view on a difficult topic. She stated Trustee Cargie should be commended for his leadership and commitment to the community.

Jan Saeger, 435 William. Ms. Saeger thanked Police Chief O'Shea for the scam and fraud protection presentation and for the Quarterly Community Safety Meeting. She noted she attended the Sheridan ribbon cutting ceremony and tour, and that she was impressed with the facility. She stated she believes it will be a huge success for the community. She thanked the Board for their efforts and support for the process from start to finish.

4. ELECTED OFFICIAL COMMENTS & ANNOUNCEMENTS

Trustee O'Connell stated he hoped everyone had happy Mother's Day. He reminded residents who have remodeling projects going on that they are still responsible for maintaining their

landscaping. He stated the Village has a code enforcement officer patrolling the neighborhood making sure residents are complying. He also stated he received a marketing report from a national real estate company on the Priory Property. He reported that there is nothing going on with it and the zoning is in place, but it is officially on the market.

Trustee Brennan stated the Police Department hosted another Quarterly Community Safety meeting and that it is available on video. She noted that a sergeant from the Addison Police Department spoke on resources available in regards to autism awareness and how families and law enforcement officers can enhance safety. She stated the River Forest Police Department has sensory kits to aid officers in dealing with the community. She stated she also learned that nearby Riveredge Hospital is the largest freestanding psychiatric hospital in Illinois and there is a lot of information on their website. Trustee Brennan thanked the developer at Lake & Lathrop for their helpful presentation at the last Board meeting. She reiterated the request for monthly updates and stated she looked forward to that for the May 24th meeting. She requested that the slide deck from the presentation be posted on the project page on the Village website.

Trustee Vazquez greeted everyone and stated that it is great to see an audience again. He echoed Trustee Brennen's thanks to Chief O'Shea for Quarterly Safety Meeting. He congratulated the incoming officers being sworn in tonight. He reported he also attended the Sheridan River Forest ribbon cutting ceremony with staff. He noted that the Sheridan staff were gracious and commented that working with the Village went very well. He also thanked the Oak Park River Forest Chamber of Commerce for co-sponsoring the ceremony at the Sheridan. He stated he is personally pleased with the Sheridan as part of the Village's Age In Place efforts. He also wished all the moms and grandmothers a happy belated Mother's Day. He also wished the Hispanic/Latin community a happy Mother's Day as it is celebrated on May $10^{\rm th}$.

Trustee Cargie congratulated his son on graduating college and welcoming him home soon.

Trustee Bachner read a statement to acknowledge that this land was once inhabited by indigenous people and stated that River Forest continues to be a place that people from diverse backgrounds live and gather. She welcomed everyone who attended the meeting in person and asked everyone to remain mindful as we get back into spaces and everything that entails with facemasks and social distancing. She stated the Pfizer vaccine is now available to 12-15 year olds and that parents are receiving survey notices from District 90 on interest in having their children vaccinated. She urged those parents to fill out the survey. She acknowledged the board members who have participated in Race Conscious Dialogues and stated new sessions will pick up on July 10th. She encouraged those interested to sign up. Trustee Bachner also noted the Harlem Avenue sidewalk upgrades regarding ADA compliant specifics.

President Adduci thanked Trustee Vazquez for stepping in her shoes and attending the ceremony at the Sheridan.

Mr. Pape announced that all mass vaccination sites in Cook County are taking walk-ins and the two sites nearest to the Village are in Forest Park at the former HOBO site on Roosevelt Road, and Triton Community College. He stated locations in River Forest for vaccinations by appointment are at Jewel, CVS, Walgreens and that walk-ins are now available. He also noted

that the Cook County Department of Public Health is now offering homebound residents inhome appointments.

Trustee Bachner asked if there are walk in appointments for ages 12-15?

Mr. Pape stated not yet but that a change to that may be announced as early as this Wednesday that 12-15 year olds will be allowed.

President Adduci encouraged everyone to sign up for the e-newsletter as many of the things mentioned tonight are also in the newsletter. She stated she heard that the supply of the vaccine is now higher than demand, which is good news.

5. RECOGNITION OF OUTGOING ELECTED OFFICIALS KATHLEEN BRAND-WHITE, TOM CARGIE, PATTY HENEK

President Adduci stated there are plaques for each outgoing member of the Board.

Trustee O'Connell acknowledged the outgoing trustees, clerk, and citizen volunteers. He stated it is important to give back to community. He stated he met Clerk Brand-White at the bocce ball court and convinced her to participate. He recognized Trustee Henek and her neighbors on Bonnie Brae for creating the LemonAid Stand charity event for the victims of 9/11. He thanked her for her service and her commitment to the community. He recognized Trustee Cargie's long term service to the community, noting his six years on the Park Board followed by eight years on the Village Board, along with many years of coaching youth in the Village. He stated that although you may not always agree with Trustee Cargie, his commitment has always been to the betterment of River Forest.

Trustee Brennan stated that with Trustee Cargie, they are losing the trustee with the most years of experience. She stated she always valued his perspective and his historical perspective. She stated that his having served as Park Board chair provided additional knowledge of and a new perspective from another taxing body. She stated she appreciated his knowledge and points of view, his passion, and his sense of humor. She stated she is sorry that Trustee Henek is not at the meeting tonight. Trustee Brennan stated that Trustee Henek set the bar high for her preparation and her study of all the issues before the Village Board meetings. She stated she admired how she listened, took residents' concerns seriously, and considered all possibilities before making a decision. She stated Trustee Henek never took the easy way out and that she appreciated that and is thankful for her passion for village. Trustee Brennan stated it was always a pleasure to work with Clerk Brand-White. She stated she was a calm and caring individual and a real professional in every way. Trustee Brennan thanked her for her dedication and time. She stated she knows that there was a lot more that she did behind the scenes that nobody ever knew.

Trustee Bachner said to Clerk Brand-White that she did not realize one could bring heart to the role of Clerk. She stated it has been wonderful to sit with her around that table and that she appreciated all the work she does. She thanked Clerk Brand-White for her service. She stated she is also sad that Trustee Henek is not here tonight. She noted that Trustee Henek made sure she heard all aspects of every issue and brought thoroughness and insightfulness to everything in front of the Board. She stated she doesn't know where Trustee Henek got all the energy and time to do it and that she was amazing in that work. Trustee Bachner thanked

Trustee Cargie for his historical perspective and the ability to find past examples of issues that helped guide the Board. She thanked him for his insight.

Trustee Vazquez stated that he knows Clerk Brand-White has been in River Forest for a number of years, but that he shared with her an educational background. He thanked her for all the tedious work she had to do for the Board. He thanked her for keeping them on task. He stated he will miss her and wished that she had run again, but that he will see her around town. Regarding Trustee Henek, he stated they were elected the same year and shared Leadership Lab together. He recognized the LemonAid stand work that she did and stated that he is sure she will continue her efforts on that. He stated Trustee Cargie has run for a number of offices. He stated it was a pleasure sitting next to him the last four years and watching him work. He stated he will be missed and that he hopes Trustee Cargie will still provide his expertise, opinions, and advice. He stated he considered Trustee Cargie an alum of the Village Board.

President Adduci acknowledged and echoed the sentiments about Trustee Henek. She stated she brought good information and good process to the Village Board. She thanked her for making communications better and for her efforts in the community with the gift baskets and the LemonAid stand. She stated she hopes Trustee Henek will continue to be involved. President Adduci thanked Trustee Cargie for his eight years on the Village Board, and the six years on the Park Board. She stated she was always amazed at his deep understanding of municipal law and valued his perspective on community projects from a legal stance. She stated he took on responsibilities that were hard and controversial, starting with the Collaboration Committee. She stated his ideas on the Community Calendar won accolades across the country and was a great example of municipal governing. She acknowledged his leading the Deer Committee, noting it has been difficult and emotional, and she stated she appreciates his work to that end and thanked him for his leadership. President Adduci thanked Clerk Brand-White for being the best clerk as her voice and comments were clear and constructive. She stated she always reminded the Board of the good they are trying to do.

Trustee Cargie thanked his wife Cheryl noting he has been doing this for fourteen years and thanked his kids for his first term. He thanked Village Staff, stating Eric Palm knew the nuts and bolts and had the heart and soul of being a village manager. He stated that if he had his choice, he would pick Lisa Scheiner as Village Administrator. He thanked Sara Phyfer for the Deer Committee and for understanding the dynamics of working with the group. He stated he wanted to tip his hat to President Adduci, noting that she has more institutional memory than he, and that her dedication to the Village is what was so important. He stated he is really proud of the accomplishments over past eight years. He stated he always tried to figure out what was best for the Village and not for him and that he strived to do that to the best of his ability. He stated that at the end of the day, it can be a difficult decision. Trustee Cargie stated that it has been an honor to serve and represent the community. He thanked everyone.

Clerk Brand-White stated it was a pleasure to serve with Trustee Henek and Trustee Cargie. She stated that while watching them both consider each vote thoughtfully, they were wonderful examples of what it means to walk the walk. She stated it has been a privilege to sit at this table the last four years. She thanked Lisa Scheiner and all of Village Staff. She thanked Village Attorney Smith and all the trustees she has had the pleasure to serve with.

She stated they have inspired her with their commitment, service and passion. She thanked President Adduci for sitting by her side all these years. Clerk Brand-White thanked the residents who have come to speak before the Board, stating their willingness to give up their time and to speak to them is what makes this Village great. She stated she will treasure her memories as Village Clerk.

President Adduci stated that concludes Board remarks.

Village Clerk Brand White asked for a motion to adjourn the Village Board Meeting for the last time for Trustee Cargie, Trustee Henek, and Clerk Brand-White.

6. ADJOURNMENT SINE DIE

Trustee Vazquez made a motion seconded by Trustee O'Connell, to adjourn the regular Village Board of Trustees Meeting Sine Die at 7:44 p.m.

Roll call:

Ayes: Trustees Cargie, Vazquez, Brennan, O'Connell, Bachner

Absent: Henek Nays: None Meeting Adjourned.

Village Clerk Brand-White administered the Oath of Office to newly elected officials, Ken Johnson, Respicio Vazquez, Lisa Gillis, Catherine Adduci, and Jonathan Keller.

7. CALL TO ORDER/ROLL CALL

The meeting was called to order at 7:56 p.m. Upon roll call, the following persons were:

Present: President Adduci, Trustees Bachner, Brennan, Gillis, Johnson, O'Connell,

Vazquez

Absent: None

Also Present: Village Clerk Jonathan Keller, Acting Village Administrator Lisa Scheiner,

Assistant to the Village Administrator Jonathan Pape, Management Analyst Sara Phyfer, Police Chief James O'Shea, Police Commander James Greenwood, Fire Chief Kurt Bohlmann, Public Works Director John Anderson, Finance

Director Rosemary McAdams, Village Attorney Greg Smith

8. ELECTED OFFICIALS COMMENTS AND ANNOUNCEMENTS

Trustee Gillis thanked the community.

Trustee Johnson thanked the community and his wife and children. He stated he planned on practicing on the tenants of his campaign – transparency and inclusion of thought.

Clerk Keller thanked the community and expressed his pleasure to be here.

Trustee Vazquez welcomed the new members of the board.

President Adduci expressed that there is work to do that will focus on three broad principles – safety for all residents, strengthening our quality of life, and stabilizing our property taxes. She promised to work hard, be transparent, and welcome all residents.

a. Police Department Officer of the Year Troy Fields

Chief O'Shea presented the Officer of the Year Award to Corporal Fields.

b. Swearing in of Sergeant Michael Fries

Village Clerk Keller swore-in Sergeant Fries.

c. Swearing in of Officers Megan Drake and Lane Niemann

Village Clerk Keller swore-in Officers Drake and Niemann

9. CONSENT AGENDA

- a. Proclamation Designating Asian American Pacific Islander Heritage Month Proclamation
- b. Proclamation Designating National Bike Month Proclamation
- c. Father John Szmyd Day Proclamation
- d. Resolution Honoring Outgoing Elected Officials Kathleen Brand-White, Tom Cargie, Patty Henek Resolution
- e. Monthly Department Report
- f. Accounts Payable April 2021 \$1,727,755.60
- g. Village Administrator's Report

Trustee O'Connell made a motion, seconded by Trustee Vazquez, to approve the Consent Agenda items A-G.

Roll call:

Ayes: Trustees Bachner, Brennan, Gillis, Johnson, O'Connell, Vazquez

Absent: None Nays: None Motion Passes.

10. CONSENT ITEMS FOR SEPARATE CONSIDERATION

a. April Accounts Payable from the General Fund to McDonald's-Karavites for \$83.12 (Trustee O'Connell Common Law Conflict of Interest)

Trustee Brennan made a motion, seconded by Trustee Johnson, to approve payment from the General Fund to McDonald's-Karavites for \$83.12.

Roll call:

Ayes: Trustees Bachner, Brennan, Gillis, Johnson, Vazquez

Abstain: Trustee O'Connell

Absent: None Nays: None

Motion Passes.

11. RECOMMENDATIONS OF BOARDS, COMMISSIONS AND COMMITTEES

a. Board and Commission Appointments

i. Diversity, Equity and Inclusion Advisory Group: Appointment of Ken Johnson, Co-Chairperson

Trustee Vazquez made a motion, seconded by Trustee O'Connell, to concur with the recommendation of the Village President to appoint Ken Johnson as Co-Chairperson to the Diversity, Equity and Inclusion Advisory Group, and Helen Kwan and Barbara Mirel to the Age Friendly Advisory Ad Hoc Committee.

Trustee Bachner asked about the difference between a motion to concur versus approve recommendation.

Attorney Smith commented that there is no difference.

Trustee Bachner commented that she is looking forward to working with Trustee Johnson and Ms. Scheiner.

Roll call:

Ayes: Trustees Brennan, Gillis, O'Connell, Vazquez

Absent: None Nays: None

Abstain: Trustee Johnson, Trustee Bachner

Motion Passes.

President Adduci commented she is looking forward to working with the appointees.

12. UNFINISHED BUSINESS

None.

13. NEW BUSINESS

a. 735 Lathrop – River Forest Library – Planned Development (Introduction)

Ms. Scheiner reviewed the process for Planned Developments. She stated the first step in the process is that the project is brought before the Board for introduction. She stated the Library Board is here tonight to introduce their Planned Development.

Library Board President Deborah Hill introduced Emily Compton-Dzak to speak on this project.

Director Compton-Dzak introduced the need for more public conference room space. She explained that the present air handler unit is in an interior room at the Library and that it could be moved outdoors, freeing up interior space. She stated the air handler is due for replacement and they are looking to relocate the unit to an exterior space. She stated this has been worked out with the Park District.

Trustee Brennan asked whether this new structure will impact the baseball field.

Director Compton-Dzak stated there is no impact on the baseball field.

President Adduci stated there was consensus to allow the Library to move forward with the DRB process.

b. Discussion and Direction: Block Parties

Trustee Bachner made a motion, seconded by Trustee O'Connell, to concur with Staff's recommendation to permit block parties in the Village of River Forest.

Ms. Scheiner reviewed this item. She stated that block parties were suspended in March of 2020. She stated that with the progress made with COVID and that Phase Five is on the horizon, it was appropriate that this policy be reviewed. She noted Staff is asking the Village Board to allow modified block parties and continuing to suspend village personnel at the events.

Trustee Johnson asked if the participation number capped.

Ms. Scheiner stated that Phase Four is 50 people, 100 in the Bridge Phase, and there are no limitations in Phase 5. She stated they would continue to ask people to wear masks and use good judgment.

Trustee Bachner asked people to consider smaller gatherings. She asked for the flyer that goes out to residents regarding block parties to include those kinds of acknowledgments.

Ms. Scheiner stated they would leave that up to permit applicants and they would make the flyer available to them.

Trustee O'Connell commented that they would leave these regulations up to the residents and operate on the honor system.

Trustee Vazquez asked about the timeline for requesting permits. He suggested the permit can state CDC guidelines at the time the permits are requested.

Ms. Scheiner stated two weeks is the standard timeline. She noted that Police and Fire personnel would not attend modified block parties and they would also prohibiting inflatables such as bounce houses.

President Adduci stated this seemed reasonable and that the Bridge Phase is coming up soon.

Roll call:

Ayes: Trustees Bachner, Brennan, Gillis, Johnson, O'Connell, Vazquez

Absent: None Nays: None Motion Passes.

14. EXECUTIVE SESSION

None.

15. ADJOURNMENT

Trustee O'Connell made a motion seconded by Trustee Vazquez, to adjourn the regular Village Board of Trustees Meeting at 8:42 p.m.

Roll call:

Ayes: Trustees Bachner, Brennan, Gillis, Johnson, O'Connell, Vazquez

Absent: None Nays: None

Motion Passes.

Jonathan Keller, Village Clerk



Village of River Forest Village Administrator's Office

400 Park Avenue River Forest, IL 60305 Tel: 708-366-8500

MEMORANDUM

Date: May 20, 2021

To: Catherine Adduci, Village President

Village Board of Trustees

From: Jon Pape, Assistant to the Village Administrator

Subj: License Agreement with Property Owner at 1436 Bonnie Brae for an Underground

Sprinkler System in the Public Right-of-Way

Issue: John O'Connor, owner of the property located at 1436 Bonnie Brae, would like to install an underground irrigation system with certain components in the Village right-of-way and needs permission from the Village Board of Trustees to do so.

Analysis: The Village Code does not permit obstructions nor does it allow property owners to install anything in the public right-of-way, unless permission is granted by the Village typically through an agreement. The attached agreement is the standard document that is utilized by the Village for these matters.

In an effort to minimize Village expenses for private infrastructure within the public right-of-way that may be damaged/impacted as a result of capital improvement projects in the future, staff has developed a policy that all obstructions that are proposed for installation within the public right-of-way should require a Right-of-Way Encroachment Waiver and Agreement as a condition of permit approval. This will help avoid future damage to the infrastructure by allowing the Village to document the existence of these assets. This is similar to the process followed for any other private infrastructure proposed within public space (e.g. in-pavement heating elements, fences, decorative light pole).

Recommendation: Authorize the Village Administrator to execute a right-of-way encroachment waiver and agreement for an irrigation system in the public right-of-way with the property owner at 1436 Bonnie Brae.

Attachment: License Agreement with Property Owner at 1436 Bonnie Brae.

THIS DOCUMENT WAS PREPARED BY, AND AFTER RECORDING RETURN TO:

Klein Thorpe & Jenkins, Ltd. 20 North Wacker Drive, Suite 1660 Chicago, IL 60606 Gregory T. Smith

284162

[The above space for recording purposes]

RIGHT-OF-WAY ENCROACHMENT WAIVER AND AGREEMENT

I/We, John Corresponding as Owner [of 1436 Bornig Bry 4. (insert business name)] represent that John Ocomes is the legal owner ("Legal Owner") of real property
business name)] represent that John Olonson is the legal owner ("Legal Owner") of real property
(the "Benefited Brown ") River Forest, Illinois 60305
1436 DONNIE BOAL PL. FINGLEDAGGT IL RIVER Forget Illinois 60205
(the "Benefitted Property").
PIN(S) #: 15-01-210-013
(Survey of property containing legal description of said Benefitted Property is attached and made a part hereof as "EXHIBIT A")
Legal Owner is undertaking the following Project at the above stated Benefitted Property and on adjacent Public Right-of-Way that will encroach on the Public Right-of-Way:
Project: 12RIGATION INSTALLATION
I/We, on behalf of Legal Owner, understand that the Village of River Forest Village Code does not permit any obstructions in the Public Right-of-Way and does not allow for the placement of (the "Encroachment") within the Public Right-of-Way for the purpose of
I/We agree, on behalf of Legal Owner, that the Encroachment placed by Legal Owner or an agent for the benefit of the Benefitted Property owned by the Legal Owner, and which encroach upon the Public Right-of-Way at the above address, will be the responsibility of the Legal Owner to maintain, repair, and replace if necessary, due to any damage by the Village or other public agencies for whatever reason, including but not limited to excavation in the Public Right-of-Way by the Village for the purposes of repairing a water main break, installation or replacement of a water main or other utilities, replacement or reconstruction of the street, or due to normal wear and tear.
I/We further agree, on behalf of Legal Owner, that any work to be performed on or underneath the Public Right-of- Way shall be in a good and workmanlike manner and in accordance with all applicable federal, state, and county laws and regulations and the Village codes, ordinances, and regulations.

1

I/We further agree, on behalf of Legal Owner, that the Legal Owner shall be responsible for any and all costs of restoring any disturbances of the Public Right-of-Way caused by its installation and use of the Encroachment in the Public Right-of-Way, and any and all repairs or damage to the Public Right-of-Way arising from the misuse or damage to same by it, or its officers, agents, employees, contractors, subcontractors, successors, and assigns, to the reasonable satisfaction of the Village. Upon completion of installation or any subsequent repair or maintenance, the Legal Owner shall return the Public Right-of-Way to good order, condition and repair. In the event the Legal Owner fails, in a timely manner, to restore any disturbances or make any and all repairs of the Public Right-of-Way as set forth above, the Village may make such restoration or repairs. In the event the Village makes such restorations or repairs, the Legal Owner agrees to pay the costs of such restoration or repairs upon written demand, or the Village may remove the Encroachment and/or lien the Benefitted Property for the costs of such restoration or repair. Legal Owner waives all rights and claims of any kind against the Village arising out of the Village's restoration or repair of the Public Right-of-Way or removal of the Encroachment under this paragraph.

I/We further agree, on behalf of Legal Owner, that Legal Owner shall not place or allow any liens, mortgages, security interests, pledges, claims of others, equitable interests, or other encumbrances to attach to or to be filed against title or ownership of the Public Right-of-Way. The Village retains the right to grant easements, licenses, or any other property interests in and to the Public Right-of-Way in which the Encroachment is located, as determined by the Village's sole discretion. This Agreement shall not limit or prohibit the Village from granting easements, licenses, or any other property interests in or to the Public Right-of-Way in which the Encroachment is located, as determined by the Village in the Village's sole discretion.

I/We further agree, on behalf of Legal Owner, that if the Village, in its sole discretion, determines that the Encroachment should be removed for any reason, or no reason, or that the further existence or use of the Encroachment in the Public Right-of-Way is, or will be, hazardous to the public or to the Public Right-of-Way, Legal Owner agrees to, upon written notice by the Village, make modifications or remove the Encroachment at the Legal Owner's sole expense. In the event the Legal Owner fails to make required modifications within a reasonable time frame, or if such modifications cannot be completed within said time frame, the Village may make the necessary modifications or remove the Encroachment. In the event the Village installs and/or makes the necessary modifications, Legal Owner agrees to pay the costs of such modifications or improvements upon written demand to the Village, or the Village may remove the Encroachment in its Public Right-Of-Way and/or lien the Benefitted Property for the costs of such modifications. Legal Owner waives all rights and claims of any kind against the Village arising out of the Village's modifications to the Encroachment or the Public Right-of-Way or removal of the Encroachment under this paragraph.

I/We, on behalf of the Legal Owner, also understand that as a condition of the Village of River Forest granting permission to utilize the Public Right-of-Way abutting the Benefitted Property for the aforesaid purposes, the Legal Owner covenants and agrees not to sue and to protect, indemnify, defend, and hold harmless the Village of River Forest, and it's elected officials, employees, agents, volunteers, and attorneys against any and all claims, costs, actions, losses, demands, injuries and expenses of whatever nature, including, but not limited to attorneys' fees, related to this Agreement or such Encroachment being located in the Public Right-of-Way and/or from acts or omissions by the Legal Owner, its contractors, sub contractors, or agents or employees in maintaining the same and/or conjunction with the use of the Public Right-of-Way abutting the Benefitted Property for the aforesaid purposes.

I/We, on behalf of Legal Owner, understand that the terms and conditions contained herein apply uniquely to the Public Right-of-Way adjacent to the Benefitted Property at the above address as legally described in Exhibit A and it is the intent of myself and the Village to have the terms and conditions of this instrument run with the land and be binding on subsequent purchasers of the Benefitted Property.

This document shall be notarized and recorded with the Cook County Recorder of Deeds.

284162

Name: JOHN OCUMNON	Name:
Date: 4-27-21	Date:
STATE OF ILLINOIS)) SS	
COUNTY OF COOK) the undersigned, a Notary Public in (Cook County, in the State of Illinois, do hereby certify that
the undersigned, a Notary Public in (JOHN OCONNOR , is/are pe [of	Cook County, in the State of Illinois, do hereby certify that ersonally known to me to be the and Corporation (the ose names are subscribed to the foregoing instrument, appeared before y acknowledged that as such and of the Corporation, they signed and delivered this instrument and d thereto, pursuant to authority given by the Board of Directors of the act, and as the free and voluntary act and deed of the Corporation, for
I, the undersigned, a Notary Public in (JOHN OCONNOR , is/are pe "Corporation")], and are the same persons who me this day in person and severally respectively[, caused the seal of the Corporation to be affixed.	and Corporation (the ose names are subscribed to the foregoing instrument, appeared before a cknowledged that as such and of the Corporation, they signed and delivered this instrument and delivered, pursuant to authority given by the Board of Directors of the lect, and as the free and voluntary act and deed of the Corporation, for

284162



Village of River Forest

Village Administrator's Office

400 Park Avenue River Forest, IL 60305 Tel: 708-366-8500

MEMORANDUM

Date: May 20, 2021

To: President Adduci

Village Board of Trustees

From: Lisa Scheiner, Acting Village Administrator

Subj: Resolution Regarding Railway Merger

<u>Issue:</u> Canadian National Railway has railroad lines in the Village of River Forest. Both Canadian National Railway (CN) and Canadian Pacific Railroad are trying to acquire Kansas City Southern Railroad (KCSRR).

<u>Analysis:</u> Chicago municipalities have joined together to voice their concern that, if CN acquires KCSRR, it will cause additional rail traffic and congestion in the Chicagoland region. A federal agency, the Surface Transportation Board (STB), has control and input on the acquisition process and is conducting research about the proposed merger.

Municipalities in the Metropolitan Mayors Caucus, of which River Forest is a member, are joining together to ask that the STB take a comprehensive look at the impacts of rail traffic and rail crossing congestion in the Chicagoland region before making a final decision on the proposed acquisition. On Monday, May 24, 2021, the Village Board of Trustees will consider adopting a Resolution to that effect.

<u>Requested Board Action:</u> If the Village Board of Trustees wishes to adopt the Resolution, the following motion would be appropriate: Motion to adopt a resolution requesting the Surface Transportation Board Carefully Review the Impacts of the Proposed Merger of the Canadian National Railway and Kansas City Southern Railway Prior to Approving a Voting Trust Related Thereto (STB Docket FD 36514)

RESOL	UTION	NO	
IVESOF		110.	

A RESOLUTION REQUESTING THE SURFACE TRANSPORTATION BOARD CAREFULLY REVIEW THE IMPACTS OF THE PROPOSED MERGER OF THE CANADIAN NATIONAL RAILWAY AND KANSAS CITY SOUTHERN RAILWAY PRIOR TO APPROVING A VOTING TRUST RELATED THERETO (STB DOCKET FD 36514)

WHEREAS, the Village of River Forest, Illinois ("Village") is a duly organized and validly existing municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and

WHEREAS, rail freight traffic impacts communities all across the United States of America and especially in the Village and the greater Chicagoland area, which is the busiest railroad hub in the United States, with one in four freight trains in the nation passing through Chicagoland every day; and

WHEREAS, several railroads own and operate rail lines within the Village, including Canadian National Railway ("CN") and Union Pacific Railroad, and rail carriers operate trains on the Union Pacific Railroad's rail lines within the Village, including the Commuter Rail Division of the Regional Transportation Authority d/b/a Metra; and

WHEREAS, the proposed merger of CN and Kansas City Southern Railway ("KCS") has the potential to add significantly more rail freight to the greater Chicagoland area, and perhaps the Village; and

WHEREAS, the Chicago Region Environmental and Transportation Efficiency Program, known as the "CREATE" program, was founded in 2003 to relieve regional rail freight congestion, but less than half of the seventy projects, which include signal improvements, track repairs and additions, flyovers that bridge track over a different line, and rail-highway grade separations, have been funded and completed;

WHEREAS, the Village President and Board of Trustees request that the Surface Transportation Board ("STB") carefully asses and review the impacts of the proposed CN and KCS merger on the Village and the Chicagoland area prior to approving a voting trust related there, in order to ensure that the public's health, safety and welfare are adequately considered and protected;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF RIVER FOREST, ILLINOIS, AS FOLLOWS:

SECTION 1: Incorporation. That each Whereas paragraph above is incorporated by reference into this Section 1 and made a part hereof as material and operative provisions of this Resolution.

472268 1 **1**

<u>SECTION 2</u>: STB Review. That the Village supports and requests careful scrutiny by the STB of the impacts on the Village and the Chicagoland area that would be caused by a CN and KCS merger, prior to the STB's approval of a CN KCS voting trust. The Village requests that the STB's review include careful consideration of the following questions of CN and KCS, and their answers thereto:

- 1. How would a CN and KCS merger impact the Village?
- 2. How would a CN and KCS merger impact operations of Metra?
- 3. How would a CN and KCS merger impact Amtrak operations on its five Chicagoland lines?
- 4. How many train movements would be added to all of CN's rail lines in the Village and the Chicagoland area?
- 5. How much additional noise, vibrations, exhaust and environmental impacts would a CN and KCS merger create in the Village and the Chicagoland area?
- 6. How many grade crossings in the region would become substantially impacted by increased rail traffic caused by a CN and KCS merger?
- 7. How would emergency response service times be impacted if more grade crossings are substantially affected?
- 8. To what extent would the merged railroads be required to mitigate community harms and impacts at their own expense?

<u>SECTION 3</u>: STB Decision. That the STB is urged to deny the proposed CN and KCS voting trust if the STB finds that the merger would adversely impact the Village and the Chicagoland area, such as by unacceptably increasing rail freight induced regional traffic congestion and interfering with dependable operations for Metra's commuter rail network and Amtrak's passenger rail service, and the STB is urged to reject the voting trust if the STB finds that the merger would further add to the list of regional rail-related mitigation projects to be funded by taxpayers.

<u>Section 4</u>: Repeal. That all resolutions, motions or parts thereof in conflict with this Resolution shall be and the same are hereby repealed.

<u>Section 5</u>: Effectiveness. That this Resolution shall be in full force and effect upon its adoption and approval according to law.

[THIS SPACE INTENTIONALLY LEFT BLANK]

472268 1 2

ADO	PTED this 24th day of May, 20	021, pursuant to a roll call vote as	follows:
	AYES:		
	NAYS:		
	ABSENT:		
	ROVED this 24th day of May, and attested by the Village (2021, by the Village President of Clerk, on the same day.	the Village of
	_	Catherine Adduci, Village Presid	ent
ATTEST:			

472268_1 3

Jonathan Keller, Village Clerk



MEMORANDUM

DATE: May 12, 2021

TO: Lisa Scheiner, Village Administrator

FROM: John Anderson, Director of Public Works

SUBJECT: Monthly Report – April 2021

Executive Summary

In the month of April, the Department of Public Works continued with spring operations with a heavy emphasis on inlet/catch basin cleaning, street sweeping and tree planting. Bids were approved for several public works capital projects including: the street improvement project, street patching, curb and sidewalk replacement, sewer lining, and crack-fill projects. The award of contract to Siemens, Inc. for the Automatic Metering Infrastructure Project, and the Village Hall Partial Roof Replacement project was also approved. The initial meetings for data collection and project coordination were held with representatives from Siemens, Inc. as well. Requests for Proposals were submitted by qualified engineering firms for the Village's Stormwater Master Plan. These submittals were reviewed and a recommendation will be made to the Village Board at the first meeting in May. This was in response to the Request for Qualifications received for this project. Coordination continued for the upcoming sewer project at Division and Keystone. This project will help alleviate on street flooding in this area due to an additional sewer installation connected to the regional sewer system. The Arbor Day tree planting took place on April 30th at the Washington Triangle Park and Public works assisted the Park District in the planting of several trees along the parkway of Park Drive.



Public Works items approved/discussed by the Village Board of Trustees in April:

- Award of Bid and Contract of the 2021 Asphalt Pavement Crack Sealing Project to Denler Inc. in the amount of \$49,297.80
- Award of Bid and Contract of the 2021 Curb and Sidewalk Replacement Program to Strada Construction Co. in the amount of \$51,400.00
- Award of Bid and Contract of the 2021 Street Patching Program to Schroeder Asphalt Services in the amount of \$88,547.65
- Waiver of Formal Bid (Due to Competitive RFP) and Award of Contract to Siemens, Inc. for the Automatic Metering Infrastructure Project for a not-to-exceed amount of \$1,028,343
- Award of Bid and Contract for Partial Village Hall Roof Replacement to Garland/DBS Inc. in the amount of \$45,403
- Award of Bid and Contract for the 2021 Sewer Lining Project to Benchmark Construction in the amount of \$163,054
- Award of Bid and Contract for the 2021 Street Improvement Program to Brothers Asphalt Paving in the amount of \$585,179.54
- Waiver of Formal Bid (Due to Competitive RFP) and Award of Contractor for Construction Engineering Services for the 2021 Street Improvement Project and Alley Improvement Project with Thomas Engineering Group in a not-to-exceed cost of \$90,729.60
- Appropriation of \$550,000 in Motor Fuel Tax Funds for the 2021 IDOT Maintenance Agreement – Resolution

Sustainability Commission Meeting Items:

- Sustainability Commission Resolution Authorizing Participation in the ComEd Green Region Program for the Parkways for Pollinators Project Resolution
- Updated Process & Procedure for VRF Community Outreach via Email / FB / IG
- Communicating RFSC Goals to the Residents of River Forest
- Earth Day Communication / Celebration / Email
- RFSC GHG Metrics 2020 v. 2021
- Veg Out Update
- TerraCycle

Engineering Division Summary

- Reviewed 18 grading plan and 3 utility permit submittals
- Conducted monthly Combined Sewer Overflow (CSO) inspection
- Continued to coordinate development project at Chicago @ Harlem and Lake @ Lathrop
- Continued to coordinate Geographic Information System (GIS) improvements through the Village's consultant (MGP)
- Completed design of the 2020 Green Alley Improvement Project (phase 1)
- Advertised the 2021 Asphalt Pavement Crack Sealing Project for competitive bid

- Awarded a contract for the 2021 Curb and Sidewalk Replacement Project
- Awarded a contract for the 2021 Street Patching Project
- Awarded a contract for the 2021 Sewer Lining Project
- Awarded a contract for the 2021 Street Improvement Project
- Completed the RFQ/RFP process for the Stormwater Master Plan
- Continued to coordinate the design of the Village's remaining alleys
- Continued coordination of the Keystone Avenue (1100-block) Sewer Improvement Project
- Helped implement the Village's new permit software

<u>Public Works – Operations</u>

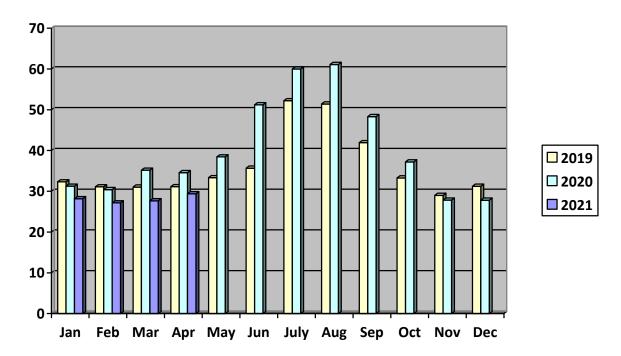
The following is a summary of utility locate requests received from JULIE (Joint Utility Locating Information for Excavators) and work orders (streets, forestry, water, sewer, etc.) that were received and processed during the past 12 months:

	May	June	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr
Utility Locates	232	160	180	199	201	356	130	73	16	19	127	386
Work Orders	35	93	64	86	34	35	18	15	7	16	25	22

Water and Sewer

Monthly Pumpage: April's average daily pumpage of 0.98 million gallons (MG) is lower than April's average of 1.15 MG in 2020.

Volume of Water Pumped into the Distribution System (Million Gallons)



Monthly maintenance was performed at the Pumping Station building in the month of April.

Generator maintenance was performed on 4/7.

A new computer for the SCADA system was installed on 4/21 by Energenics.

Residents and businesses were notified of backflow violations.

There were 60 valves exercised in April as part of the 2021 valve exercising program. Multiple b-box repairs were made at various locations in the month of April.

The Water Division personnel performed these additional tasks in April:

- Responded to 547 service calls
- Installed 5 meters

Streets and Forestry

Staff in the Streets and Forestry division focused heavily on street sweeping and tree planting. These are the details of the tasks performed frequently in the month of April:

Description of Work Performed	Quantity
Street Sweeping (curb miles)	233
Sign Repairs/Fabrication	6
Inlet/Catch Basin cleaning	55
Trees Removed	1
Stumps Removed	1
Trees Planted	85



Village of River Forest Village Administrator's Office

400 Park Avenue River Forest, IL 60305 Tel: 708-366-8500

MEMORANDUM

Date: May 14, 2021

To: Lisa Scheiner, Acting Village Administrator

From: Jonathan Pape, Assistant to the Village Administrator

Subj: Village-Wide Performance Measurement Report – April 2021

Note: During April 2021, the Village's Building Department made the transition to new software. Due to data conversion mid-month between two software systems, data for April 2021 is not available at this time.

Building Department Performance Measures	FY 2020 Actual	FY 2021 Goal	April Actual	FY 2021 YTD
Plan reviews of large projects completed in 21 days or less	86% (108 of 126)	95%	N/A	58% (71 of 122)
Average length of review time for plan reviews of large projects	14.4 days (Monthly Avg)	>21	N/A	19.9 days (Monthly Avg)
Re-reviews of large projects completed in 14 days or less	93% (139 of 149)	95%	N/A	79% (110 of 140)
Average length of review time for plan re-reviews of large projects	8.3 days (Monthly Avg)	>14	N/A	10.6 days (Monthly Avg)
Plan reviews of small projects completed in 7 days or less	100% (152 of 152)	95%	N/A	96% (207 of 215)
Express permits issued at time of application	100% (213 of 213)	100%	N/A	94% (195 of 207)
Inspections completed within 24 hours of request	100% (1542 of 1542)	100%	N/A	99% (1719 of 1745)
Contractual inspections passed	94% (1453 of 1542)	80%	N/A	96% (1620 of 1680)
Inspect vacant properties once per month	100% (239 of 239)	100%	N/A	100% (215 of 215)
Code violation warnings issued	123	N/A	N/A	197
Code violation citations issued	28	N/A	N/A	44

Conduct building permit survey quarterly	4	1 per quarter	1	4
Make contact with existing business owners	60	5/month 60/year	5	60

Fire Department Performance Measures	FY 2020 Actual	FY 2021 Goal	April Actual	FY 2021 YTD
Average fire/EMS response time for priority calls for service (Includes call processing time)	4:06 minutes	<5 Min	4:01 minutes	4:06 minutes
Customer complaints and/or public safety professional complaints	0%	<1%	0%	0%
All commercial, multi-family and educational properties inspected annually	289	358 inspections	35	368
Injuries on duty resulting in lost time	1	<3	0	0
Plan reviews completed 10 working days after third party review	2.39 days on average	<10	1.37 days on average	2.22 days on average
Complete 270 hours of training for each shift personnel	4797	5092	470.5	4906.75
Inspect and flush fire hydrants annually	382	445 annually	0	445

Police Department Performance Measures	FY 2020 Actual	FY 2021 Goal	April Actual	FY 2021 YTD
Average police response time for high priority calls for service (Does not include call processing time)	3:20 minutes	4:00	2:55 minutes	2:54 minutes
Injuries on duty resulting in lost time	4	0 Days Lost	0	0
Reduce claims filed for property & vehicle damage caused by the Police Department by 25%	4	<3	1	3
Maintain positive relationship with the bargaining unit and reduce the number of grievances	1	0%	0	0
Reduce overtime and improve morale by decreasing sick leave usage	239 days	10% reduction	6 days	156.5 days
Track accidents at Harlem and North to determine impact of red light cameras	5 accidents	10% reduction	1 accidents	12 accidents
Decrease reported thefts (214 in 2012)	173	5% reduction	4	99
Formal Citizen Complaints	0	0	0	0
Use of Force Incidents	15	0	0	7

Send monthly crime alerts to inform		1 email/		
residents of crime patterns and	148	month; 12	14	147
prevention tips		emails/year		

Public Works Performance Measures	FY 2020 Actual	FY 2021 Goal	April Actual	FY 2021 YTD	
Complete tree trimming/pruning service requests within 7 working days	97% (209 of 216) 95%		100% (6 of 6)	100% (128 of 128)	
Complete service requests for unclogging blocked catch basins within 5 working days	100% (5 of 5)	95%	N/A (0 of 0)	100% (4 of 4)	
Percent of hydrants out of service more than 10 working days	0.00% (0 of 4840)	<1%	N/A	0.00% (0 of 440)	
Replace burned out traffic signal bulb within 8 hours of notification	N/A	99% N/A		100% (1 of 1)	
Complete service requests for patching potholes within 5 working days	100% (8 of 8)	95%	100% (1 of 1)	100% (7 of 7)	
Repair street lights in-house, or schedule contractual repairs, within five working days of notification	100% (25 of 25)	95%	100% (3 of 3)	97% (31 of 32)	
Safety: Not more than two employee injuries annually resulting in days off from work	0	≤2	0	2	
Safety: Not more than one vehicle accident annually that was the responsibility of the Village	0	≤1	0	1	
Televise 2,640 lineal feet of combined sewer each month from April – September	202% (32098 of 15,840)	2,640/ month (15,840/ year)	N/A (0 of 0)	213% (28054 of 13200)	
Exercise 25 water system valves per month	88% (242 of 275)	25/month (300/year)	240% (60 of 25)	83% (227 of 275)	
Complete first review of grading plans within 10 working days	100% (103 of 103)	95%	100% (18 of 18)	100% (117 of 117)	

N/A: Not applicable, not available, or no service requests were made



MEMORANDUM

Date: May 24, 2021

To: Catherine Adduci, Village President

Village Board of Trustees

From: Lisa Scheiner, Acting Village Administrator

Subj: Village Administrator's Report

Upcoming Meetings (all meetings are at Village Hall unless otherwise noted)

		,
Wednesday, May 26	6:00 PM	Board of Fire and Police Commissioners Meeting
Thursday, May 27	6:30 PM	Special Traffic & Safety Commission Meeting
Thursday, May 27	7:00 PM	Historic Preservation Commission Meeting
Monday, May 31	ALL DAY	Memorial Day Holiday – Village Hall Closed
Wednesday, June 2	7:00 PM	Advisory Body Volunteer Process Meeting
Thursday, June 3	7:30 PM	Development Review Board Meeting
Tuesday, June 8	7:00 PM	Sustainability Commission Meeting
Wednesday, June 9	7:00 PM	Age Friendly Committee Meeting
Thursday, June 10	7:30 PM	Zoning Board of Appeals Meeting
Friday, June 11	7:30 AM	Economic Development Commission Meeting
Manday Juna 14	7.00 DM	Village Poord of Trustees Meeting

Monday, June 14 7:00 PM Village Board of Trustees Meeting

Recent Payments of >\$10,000

In accordance with the purchasing policy, the following is a summary of payments between \$10,000 and \$20,000 that have occurred since the last Board meeting:

Vendor	Amount	Description
ClientFirst Consulting Group	\$14,739	IT consulting
Doty Nurseries LLC	\$11,715	FY22 parkway trees purchase
Energenecs Inc	\$11,503	SCADA software

New Business Licenses:

Key Mortgage Services Financial Institution 7777 Lake St Suite 100

Thank you.



Village of River Forest Village Administrator's Office

400 Park Avenue River Forest, IL 60305 Tel: 708-366-8500

MEMORANDUM

Date: May 18, 2021

To: Catherine Adduci, Village President

Village Board of Trustees

From: Lisa Scheiner, Acting Village Administrator

Subj: Request for Zoning Variation – 1018 Park Avenue

Issue: Gregory and Amanda Pavilos, owners of the property at 1018 Park Avenue, have submitted an application for a variation from the regulations that restrict reducing the setback and combined side yard setback pursuant to Section 10-9-7 of the River Forest Zoning Ordinance for the purposes of constructing a second story addition and attached garage on an existing single family home.

Zoning Variation Analysis: On February 22, 2021, the Zoning Board of Appeals held a public hearing and considered the attached application. The Zoning Board of Appeals voted 3-2 on a motion to recommend that the requested variation be approved by the Village Board of Trustees, however, because the request failed to receive four affirmative votes it proceeds to the Village Board of Trustees as a motion not to recommend the requested variation. On April 8, 2021, the Zoning Board of Appeals approved the findings of fact and recommendation.

Below please find a summary of staff's review of available records regarding similar zoning variation requests that have been acted upon by the Village Board since 2008. Please note that each application and recommendation is considered based on its own facts and that approval of a particular zoning variation does not set a precedent for other variations.

Address	Hearing	Description of Variation Request	ZBA	VBOT	Ord.#
	Date		Rec.	Action	
1431 Monroe	12/20/17	Reduce side yard setback	Deny	Approved	3681
24 Franklin	3/10/16	Reduce side yard setback	Approve	Approved	3598
139 Thatcher	5/9/14	Reduce combined side yard setback	Approve	Approved	3522
1130 Keystone	4/12/12	Reduce combined side yard setback	Approve	Approved	3443
710 William	5/12/11	Reduce combined side yard setback	Deny	Approved	3385

Requested Action: If the Village Board of Trustees wishes to approve the requested variation, the following motion would be appropriate: Motion to approve an Ordinance granting the requested variation to Section 10-9-7 of the Zoning Ordinance at 1018 Park Avenue.

Because this matter proceeds to the Village Board of Trustees as a recommendation not to approve the requested variation, a 2/3 majority of the Board must vote in favor of granting the requested variation and the Village President may not vote.

Document(s) Attached:

- Ordinance
- Findings of Fact
- Report from the Zoning Board of Appeals
- Minutes of the Zoning Board of Appeals Public Hearing
- Application



REPORT FROM THE VILLAGE OF RIVER FOREST ZONING BOARD OF APPEALS

Recommendation: The Zoning Board of Appeals voted 3-2 in favor of a motion to

recommend granting the requested variations. Because the motion failed to receive four (4) affirmative votes, this variation request proceeds to the Village Board of Trustees as a recommendation to not

grant the requested variations.

Property: 1018 Park Avenue, River Forest, IL 60305

Zoning District: R2 Single-Family (Detached) Residential District

Applicant: Gregory and Amanda Pavilos

Nature of Application: The applicants propose to construct a second story addition onto the

existing single family home. The addition on the existing house will increase the height of a west wall which maintains a noncomplying side yard setback and include a roof eave that would encroach into the

required side yard setback.

Ordinance Provision(s): 10-9-7 Setback Regulations: The setback regulations of the R1 district

contained in Section 10-8-7 of this title shall apply. Minimum side yard setback equal to 10% of the lot width or 5 feet, whichever is greater. The minimum required side yard setback for this property is 7.5 feet. Minimum combined side yard setback (the sum of the side yards at both sides of the house) must be equal to 25% of the lot width or 10 feet,

whichever is greater.

Analysis of Request:

Ordinance	Requirement	Proposed Condition	
10-9-7	Minimum side yard setback: 7.5 feet	Side yard setback: 3.75 feet	
	Minimum combined side yard setback: 18.75 feet	Combined side yard setback: 13.95 feet	

ZBA Hearing Date: The public hearing was held on March 11, 2021.

Date of Application: January 12, 2021

Zoning Board Vote: Chairman Frank Martin No

David Berni Absent
Gerry Dombrowski Yes
Joanna Schubkegel Yes
Michael Smetana No
Ronald Lucchesi Yes

Report Prepared by: Clifford Radatz, Building Official

Requested Action: Motion to approve an Ordinance not granting the requested variations

to Section 10-9-7 of the Zoning Ordinance at 1018 Park Avenue.



MEMORANDUM

DATE: March 5, 2021

TO: Zoning Board of Appeals

FROM: Clifford E. Radatz CeR

Building Official

SUBJECT: Variation Request – 1018 Park Avenue

Greg and Amanda Palivos, owners of the property at 1018 Park Avenue, have submitted the attached application for variations to the side yard setback regulations (Section 10-9-7) of the Zoning Code. The applicants propose to construct a two story addition onto the existing residence.

Section 10-9-7 of the Zoning Code requires a minimum side yard setback to be equal to 10 percent of the lot width or 5 feet, whichever is greater. The minimum required side yard setback for this property is 7.5 feet.

The Zoning Ordinance also requires the combined side yard setback (the sum of the side yards at both sides of the house) to be equal to 25 percent of the lot width or 10 feet, whichever is greater. The combined side yard setback for this property is required to be a minimum of 18.75 feet.

The applicants are requesting major variations to Section 10-9-7 that would allow the south wall of the proposed addition to the house to be constructed with a non-conforming side yard setback of 3.75 feet, and as a result, the combined side yard setback of the property would be non-conforming at 13.95 feet.

If the Zoning Board wishes to recommend the approval of these variations to the Village Board of Trustees, the following motion should be made:

Motion to recommend to the Village Board of Trustees the approval of the variations to Section 10-9-7 of the Zoning Code at 1018 Park Avenue.

If you have any questions regarding this application, please do not hesitate to call me.



LEGAL NOTICE ZONING BOARD OF APPEALS RIVER FOREST, ILLINOIS

Public Notice is hereby given that a public hearing will be held by the Zoning Board of Appeals (ZBA) of the Village of River Forest, County of Cook, State of Illinois, on Thursday, March 11, 2021 at 7:30 p.m. in the First Floor Community Room of the River Forest Village Hall, 400 Park Avenue, River Forest, Illinois on the following matter:

The ZBA will consider an application for a major zoning variation submitted by Greg and Amanda Palivos, owners of the property at 1018 Park Avenue, who are proposing to construct a two story addition onto the existing home.

Section 4-8-5 of the Village Code provides the Zoning Board jurisdiction to hold public hearings and offer recommendations to the Village Board concerning variations to Zoning Ordinance.

The applicants are requesting major variations to Section 10-9-7 that would allow the south wall of the proposed addition to the house to be constructed with a non-conforming side yard setback of 3.75 feet, and as a result, the combined side yard setback of the property would be non-conforming at 13.95 feet.

The Zoning Ordinance requires the minimum side yard setback to be equal to 10 percent of the lot width or 5 feet, whichever is greater. The minimum required side yard setback for this property is 7.5 feet. The Zoning Ordinance also requires the combined side yard setback (the sum of the side yards at both sides of the house) to be equal to 25 percent of the lot width or 10 feet, whichever is greater. The combined side yard setback for this property is required to be a minimum of 18.75 feet.

The legal description of the property at 1018 Park Avenue is as follows:

LOT 8 AND THE NORTH 1/2 OF LOT 9 IN HENRY E. GRAVES SUBDIVISION OF BLOCK 10, IN SNOW AND DICKINSON'S ADDITION TO RIVER FOREST, A SUBDIVISION OF THE WEST 1/2 OF THE SOUTHWEST 1/4 OF SECTION 1 AND THE EAST 17 ACRES OF THE SOUTHEAST 1/4 OF SECTION 2, TOWNSHIP 39 NORTH, RANGE 12, EAST OF THE THIRD PRINCIPAL MERIDIAN (EXCEPT PARTS CONVEYED TO THE CHICAGO AND WISCONSIN RAILROAD COMPANY) IN COOK COUNTY, ILLINOIS.

A copy of the application will be available to the public at Village Hall and on the Village's website at www.vrf.us/zoningvariation no less than 15 days prior to the public hearing. The Zoning Board of Appeals meeting packet will also be available at www.vrf.us/meetings no less than 48 hours prior to the public hearing.

All interested persons will be given the opportunity to be heard at the public hearing. For public comments to be considered by the Zoning Board of Appeals and Village Board of Trustees in their decision, they must be included as part of the public hearing record. Interested persons can learn more about how to participation in the hearing by visiting www.vrf.us/zoningvariation.

Sincerely,
Clifford Radatz
Secretary, Zoning Board of Appeals

CHECKLIST OF STANDARDS FOR MAJOR VARIATIONS

Name of	Com	missioner: Date of Public Hearing:
Applicati	ion: _	Address
Standard	ds:	
Met? 1	Sta	ındard
Yes No	1.	The physical surroundings, shape, or topographical conditions of the specific property involved will bring a specific hardship upon the owner as distinguished from an inconvenience if the strict letter of the regulations were to be carried out; Notes:
Yes No	2.	The aforesaid unique physical condition did not result from any action of any person having an interest in the property, but was created by natural forces or was the result of governmental action, other than the adoption of this Zoning Title, for which no compensation was paid; Notes:
Yes	3.	The conditions upon which the petition for variation is based may not be applicable generally to other property within the same zoning classification; Notes:
Yes	4.	The purpose of the variation is not based predominantly upon a desire for economic gain; Notes:
No		
Yes	5.	The granting of the variation shall not be detrimental to the public welfare or unduly injurious to the enjoyment, use, or development value of other property or improvements in the neighborhood in which the property is located; or
No		Notes:

¹ If a standard has not been met, indicate the reasons why in the notes section for that standard.

CHECKLIST OF STANDARDS FOR MAJOR VARIATIONS

Yes	6.	The proposed variation will not impair an adequate supply of light and air to adjacent property, or substantially increase the danger of fire, or otherwise endanger the public safety or substantially diminish or impair property values within the neighborhood;
No		Notes:
Yes	7.	That the granting of the variation would not unduly tax public utilities and facilities in the area;
No		Notes:
Yes	8.	That there is no means other than the requested variation by which the alleged hardship or difficulty can be avoided or remedied to a degree sufficient to permit a reasonable use of the subject property;
NO		Notes:
If any o standar		standards have not been met, what changes could be made to the application so it meets all the



APPLICATION FOR ZONING VARIATION Village of River Forest Zoning Board of Appeals

Address of Subject Property: 1018 Park Ave Date of Application: 01.12.2021

Applicant	Architect / Contractor			
Name: Gregory & Amanda Palivos	Name: Jonathon Hague			
Address: 1018 Park Ave	Address: 418 Clinton Place			
City/State/Zip: River Forest, IL 60305	City/State/Zip: River Forest, IL 60305			
Phone: (312) 952-8478 Fax:	Phone: (708) 771-3900 Fax: (708) 771-3905			
Email: gregory.palivos@gmail.com	Email: jhague@haguearch.com			
Relationship of Applicant to Property (owner, contract	t purchaser, legal counsel, etc.): Owner			
	OR4 OC1 OC2 OC3 OPRI OORIC			
Please check the type(s) of variation(s) being requested ✓ Zoning Code Building Code	d: ode (fence variations only)			
Application requirements : Attached you will find an or read the attached carefully, the applicant will be response	11 1			
Also attached for your information are the Zoning Board of Appeals "Rules of Procedure" for their public hearings.				
Application Deadline: A complete variation application must be submitted no later than the 15 th day of the month in order to be heard by the Zoning Board of Appeals in the following month. The Zoning Board of Appeals meets on the second Thursday of each month.				
SIGNATURES:				
The undersigned hereby represent for the purpose of inducing the Village of River Forest to take the action herein requested, that all statements herein and on all related attachments are true and that all work herein mentioned will be done in accordance with the ordinances of the Village of River Forest and the laws of the State of Illinois.				
Owner:	Date:			
Applicant (if other than Owner):	Date: 215 · 4			
~ 11N				

Application Fee: A non-refundable fee of \$750.00 must accompany every application for variation, which includes the cost of recording the variation with the County. Checks should be made out to the Village of River Forest.

APPLICATION FOR ZONING VARIATION

Address of Subject Property: 1018 Park Ave	ate of Application:)1.12.2021
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Summary of Requested Variation(s):

Applicable Code Section (Title, Chapter, Section) Example: 10-8-5, lot coverage	Code Requirement(s) Example: no more than 30% of a lot	Proposed Variation(s) Example: 33.8% of the lot (detailed calculations an a separate sheet are required)
10-8-7 Setback Regulations	Side yard = 10% (7.5') Combined = 25% (18.75')	Proposed (South) Side yard 3'-0" Existing (North) 10.2' Combined = 13.2'

THE APPLICANT IS REQUIRED TO SUBMIT DETAILED LONG HAND CALCULATIONS AND MEASUREMENTS FOR ALL APPLICABLE ZONING PROVISIONS. APPLICATIONS WILL NOT BE CONSIDERED COMPLETE WITHOUT THESE CALCULATIONS AND MEASUREMENTS.



Wednesday, March 03, 2021

To: The Zoning Board of Appeals

River Forest, Illinois, 60305

CC: Clifford Raddatz

RE: Zoning Variation Application for 1018 Park Ave, River Forest, IL 60305

Applicant and Owner's name and address

Gregory & Amanda Palivos 1018 Park Avenue, River Forest, Illinois 60305

Summary:

The Palivos residence at 1018 Park Ave is located mid-block between Augusta and Thomas. It is a two-story frame residence that was built in approximately 1917. We are proposing a two-story attached 24'-3" wide x 27'-2" deep garage addition on the south side of the property.

The existing home is set back 27.9" from the south property line, the rear two story family room is setback 115'-8", and the north property line is $10'-2 \frac{1}{2}$ ". We have provided letters from the neighbors to the North & South in support of the project.

The proposed garage addition would have a 3'-0" setback to the eave at the south property line and a 3'-9" setback from the exterior walls. This setback provided by the variance will then allow a 24' wide garage.

Although this is an attached garage, and thus requires a variation, the proposed variation conforms to the setback regulations that are required of a detached garage. The other option for the location of a garage available in this situation would be to locate it in the rear yard. Currently the rear yard retains water after a heavy rainfall, causing flooding in the backyard. We feel that by adding a concrete foundation for a garage in the backyard will only make the flooding worse and during the excessive rainfalls could move water over to neighboring properties. Thus the homeowner's request to locate their garage in this location is based on the unique circumstances of the property and experience of flooding as evidenced through photos submitted and witness testimony of neighbors of the home.

Attachments:

- -Plat of Survey
- -Zoning Calculations
- Site Photographs
- -Drawings showing the proposed addition
- -Response to Standards for Major Variations

Thank you for your consideration, I look forward to discussing this application with you at the next zoning board of appeals meeting.

Sincerely,

Jonathon N. Hague Architect



Wednesday, March 03, 2021

To: The Zoning Board of Appeals

River Forest, Illinois, 60305

CC: Clifford Raddatz

RE: Zoning Variation Application for 1018 Park Ave, River Forest, IL 60305 Response to Standards for Major Variations

Applicant and Owner's name and address

Gregory & Amanda Palivos 1018 Park Avenue, River Forest, Illinois 60305

1. The physical surroundings, shape or typographical conditions of the specific property involved with bring a specific hardship upon the owner as distinguished from an inconvenience if the strict letter of the regulations were to be carried out.

The lot at 1018 Park Ave is 75 feet wide, which is unusual in the R2 district. This width allows for the residence to locate, with a variation, an attached garage at the side of the home. This is a relatively unique condition in the R2 district. The regulations surrounding setback generally dictate a rear garage, or attached front garage in the R2 district, while the same regulations would allow the placement of a side-garage in the wide lot R1 district. This lot is wider than the width (70′-0″) called for in the R2 lot size requirements. This affords the homeowner the opportunity, with this requested variation to construct a two-car garage in the side-yard. Conforming to the existing zoning would only allow for a one car garage to be built adjacent to the home. The family has two large cars as they have a growing family and expecting their second child. Requiring them to only be allowed to build a one car garage based on the uniqueness of the home they purchase is a hardship that they should not endure. The other option for the location of a garage available in this situation would be to locate it in the rear yard. Currently the rear yard retains water after a heavy rainfall, causing flooding in the backyard. We feel that by adding a concrete foundation for a garage in the backyard will only make the flooding worse and could move water over to neighboring properties, during the excessive rain falls. This would then cause a loss of value and use of the property for the Palivos Family and potentially neighboring properties, thus a hardship, rather than an inconvenience.

2. The aforesaid unique physical condition did not result from an action of any person having an interest in the property but was created by natural forces or was the result or was the result of governmental action, other than the adoption of this Zoning Ordinance, for which no compensation was paid.

The residence and lot at 1018 Park Ave were built and laid-out prior to the purchase of the property by the Palivos family. The existing dimensions of the home and the lot were not created by the current owners. The flooding problems of the rear yard were not created by the Palivos family and are created by natural forces. The Palivos family were unaware of the issue when they purchased the home and land and were not compensated in any way for the unique physical condition of the property.

3. The conditions upon which the petition for variation is based may not be applicable generally to other property within the same zoning classification.

HAGUE ARCHITECTURE

The specific conditions present as well as proposed at 1018 Park Ave are not generally applicable to other property in the same R2 classification. Being the lowest property on the block, the subject property experiences above normal flooding is unique to the site and thus does not meet the standard of general applicability.

4. The purpose of the variation is not based predominantly upon a desire for economic gain.

The Palivos family has long term ties to River Forest with parents and grandparents living in the community for over 40 years. They are raising their family at the residence. Their primary motivation in applying for this variation is the full use and enjoyment of their property and safety of their family, as opposed to economic gain.

5. The granting of the variation shall not be detrimental to the public welfare or unduly injurious to the enjoyment, use, or development value of other property or improvements in the neighborhood in which the property is located.

The proposed variation is in no way detrimental to the public welfare and is a positive influence on the enjoyment and development value of other properties. The proposed variation would allow the residence to add a garage and an addition, which currently does not exist, in a manner that would improve the values of the homes in the area.

- 6. The proposed variation will not impair an adequate supply of light and air to adjacent property, or substantially increase the danger of fire, or otherwise endanger the public safety or substantially diminish or impair property values within the neighborhood.
- -The proposed variation would not impact the supply of light or air to the property to the south, there is no proposed variation to the north.
- -In terms of fire prevention, if at the recommendation of this board, and Clifford Raddatz, Hague architecture will provide a fireresistant eave construction detail at the south elevation of the addition, utilizing a gypsum board underlayment to effectively negate any increased danger of fire.
- -The proposed variation would allow the home to be improved significantly, thus adding to the general value of the neighborhood, and certainly not diminishing or impairing property values.
- The homeowner to the South, Anita Grizaffi at 1010 Park Ave, has submitted a letter to the board expressing her approval of the proposed addition near her home.
- 7. That the granting or the variation would not unduly tax public utilities and facilities in the area

The proposed variation to add an attached garage and addition to the existing home will have no impact on public utilities and facilities in the area. It would have no impact on water, sewer, electrical service, or gas utilities.

8. That there is no means other than the requested variation by which the alleged hardship or difficulty can be avoided or remedied to a degree sufficient to permit a reasonable use of the subject property.

HAGUE ARCHITECTURE

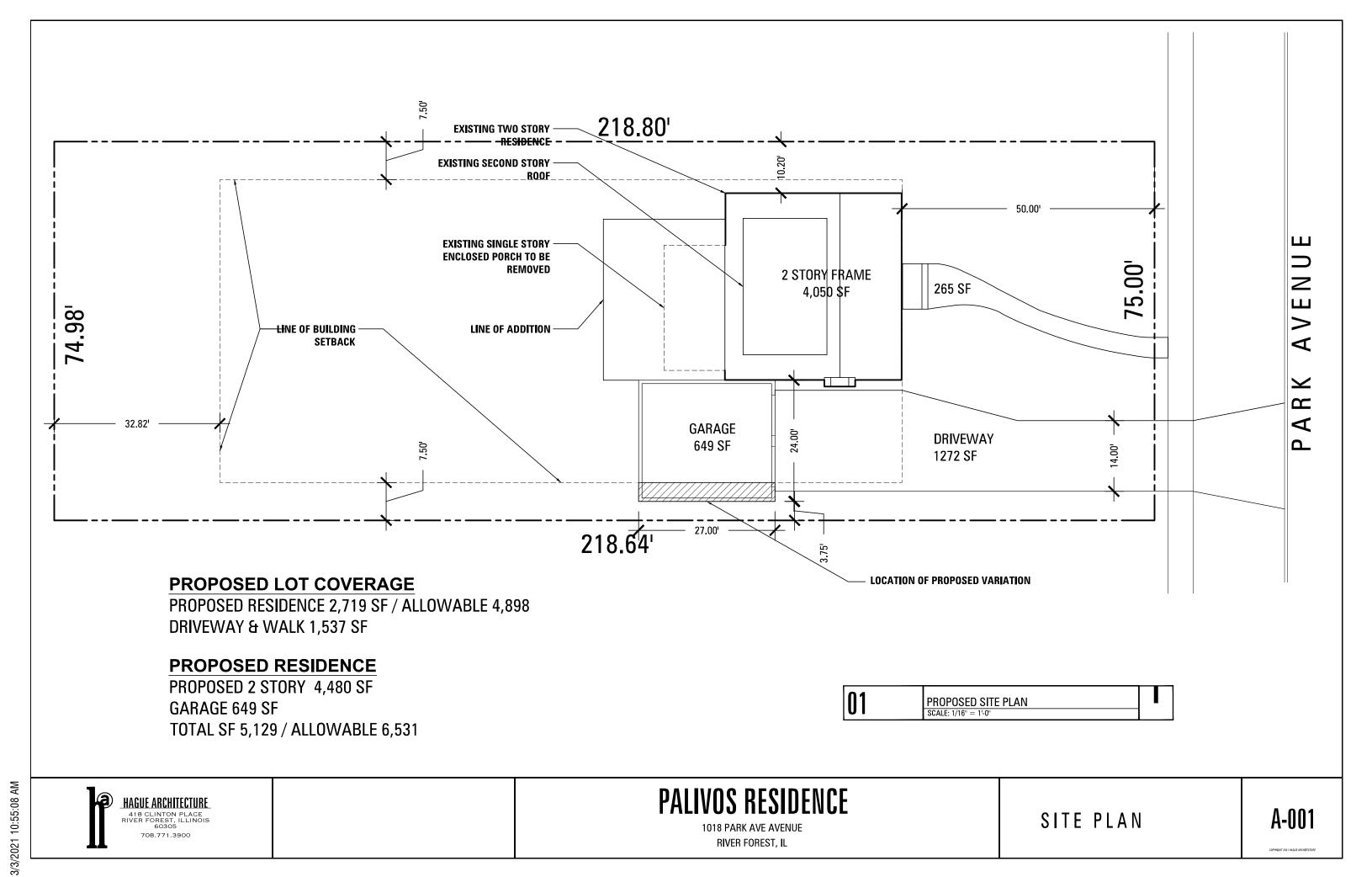
The reasonable use of the property includes an expectation of the ability to use some of the better features of a lot. In this unique case, a detached garage in the rear third of the lot would cause potential for excessive flooding in the rear yard. Without the requested variation the hardship would become inevitable, as the need for a two-car garage would dictate that the garage be built in the rear yard, thus impeding its use and creating a hardship. The family should not be restricted to building less than the requested 24' width for their garage because they currently have two large cars and will not be able to fit their cars in the garage without the approved variance. The width of the cars are listed below along with additional spacing requirements for accessibility: See floor plan graphically indicating the cars and dimensions.

- Cadillac Escalade- 81.1"
- Cadillac XT5- 74.9"
- Space needed on both sides of the cars and in between the two cars to allow for the door to open and not cause damage- 36° x $3 = 108^{\circ}$
- Space needed for materials serving as the interior and exterior north and south walls $-12^{\prime\prime} \times 2 = 24^{\prime\prime}$
- Total width needed = 264 inches = 24 feet

Thank you for your consideration, I look forward to discussing this application with you at the next zoning board of appeals meeting.

Sincerely,

Jonathon N. Hague Architect



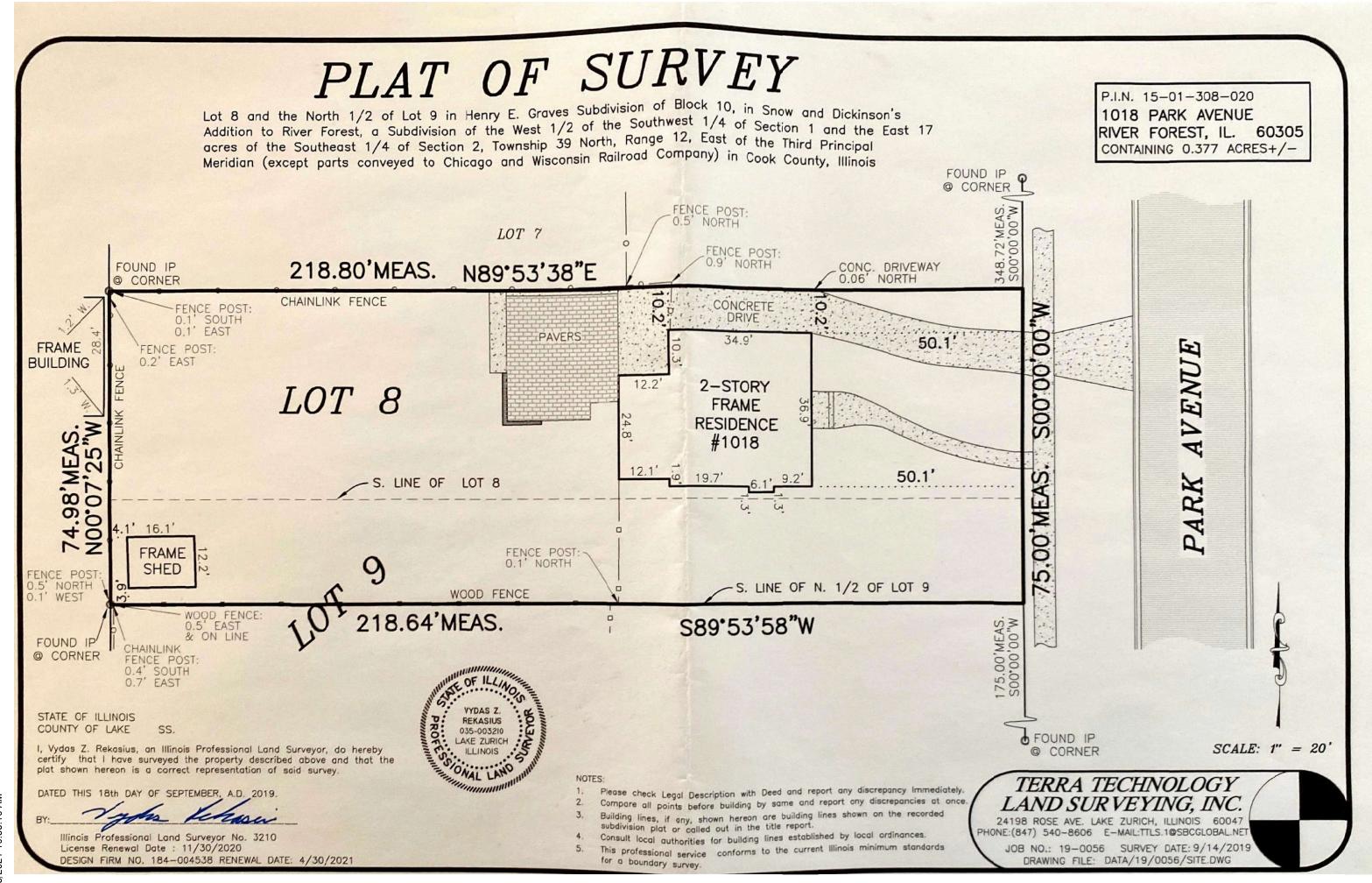
HAGUE ARCHITECTURE 708.771.3900

PALIVOS RESIDENCE

1018 PARK AVE AVENUE RIVER FOREST, IL

SITE PLAN

A-001



ZONING DATA

ZONE: R2 - SINGLE-FAMILY RESIDENTIAL LOCATED WITHIN THE HISTORIC DISTRICT LOT AREA:16,327 SQ.FT.

LOT COVERAGE: 30% (INCLUDING ACCESSORY STRUCTURES) = 4,898 SQ.FT ACCESSORY BUILDING MAY OCCUPY UP TO 30% OF REAR YARD MAX. CURRENT LOT COVERAGE: 1,795 SQ.FT. PROPOSED ADDITION: 1,099 SQ.FT. PROPOSED LOT COVERAGE: 2,894 SQ.FT.

FLOOR AREA RATIO: 0.4 = 6,531 SQ.FT. CURRENT FAR: 2,894 SQ.FT. = 0.18 PROPOSED ADDITION: 2,235 SQ.FT. PROPOSED FAR: 5,129 SQ.FT = 0.31

MAX HEIGHT: 35'/2.5 STORIES FOR PRINCIPAL BUILDING 18'/1.5 STORIES FOR ACCESSORY STRUCTURE WHICH SHALL NOT INCLUDE AN INHABITABLE 2ND FLOOR.

FRONT YARD SETBACK: AVERAGE OF THE EXISTING FRONT YARD SETBACKS AS MEASURED FROM THE FRONT LOT LINE TO THE PRINCIPAL STRUCTURE ALONG THE SAME SIDE OF THE STREET AND ON THE SAME BLOCK, THE SHORTEST AND LONGEST SETBACKS ALONG THE SAME SIDE OF THE SAME BLOCK SHALL BE ELIMINATED IN THE MAKING OF THE COMPUTATION.

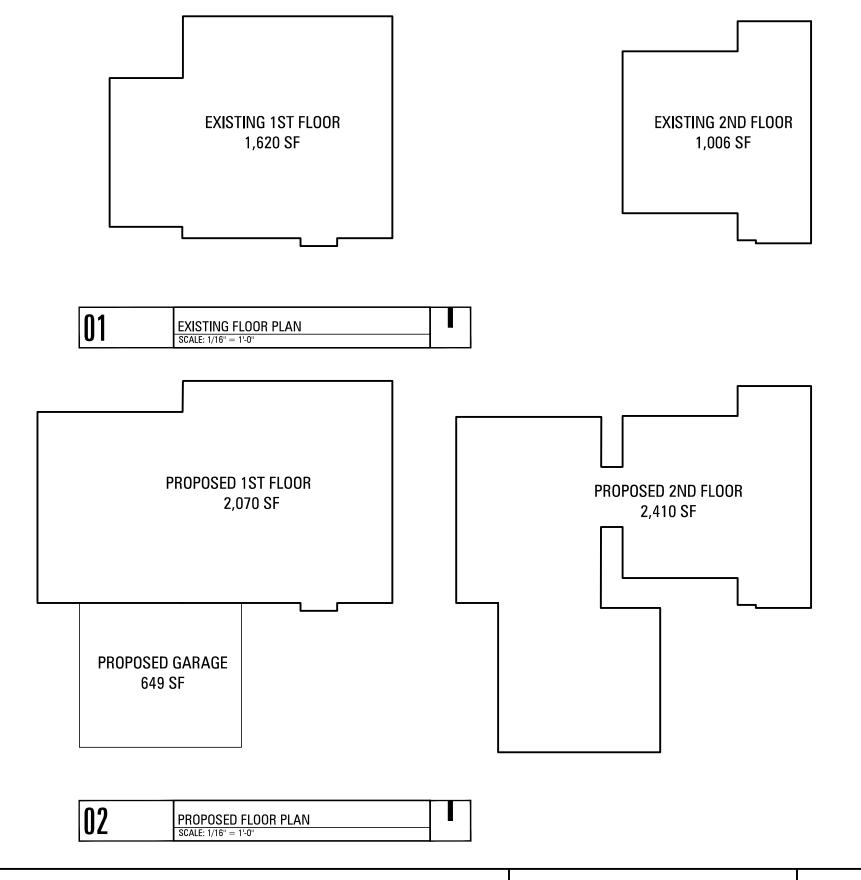
REAR YARD SETBACK: GREATER OF 15% OF LOT DEPTH(32.82') OR 26'-2" ACCESSORY BUILDINGS MAY BE CONSTRUCTED WITHIN THE REAR YARD BUT NO CLOSER THAN THREE FEET FROM ANY LOT LINE.

SIDE YARD SETBACK: GREATER OF 10% OF LOT WIDTH(7.5') OR 5'.
COMBINED SIDE YARD SETBACK SHALL BE THE GREATER OF 25% OF LOT WIDTH(18.75') OR
10'

PROPOSED VARIATIONS:

SIDE YARD SETBACK: SOUTH SIDE SETBACK PER ZONING 7'-5" PROPOSED 3'-9" NORTH SIDE EXISTING 10'-2 1/2" TO REMAIN

COMBINED SIDE YARD SETBACK: PER ZONING 18'- 9" PROPOSED 13'-11 1/2"



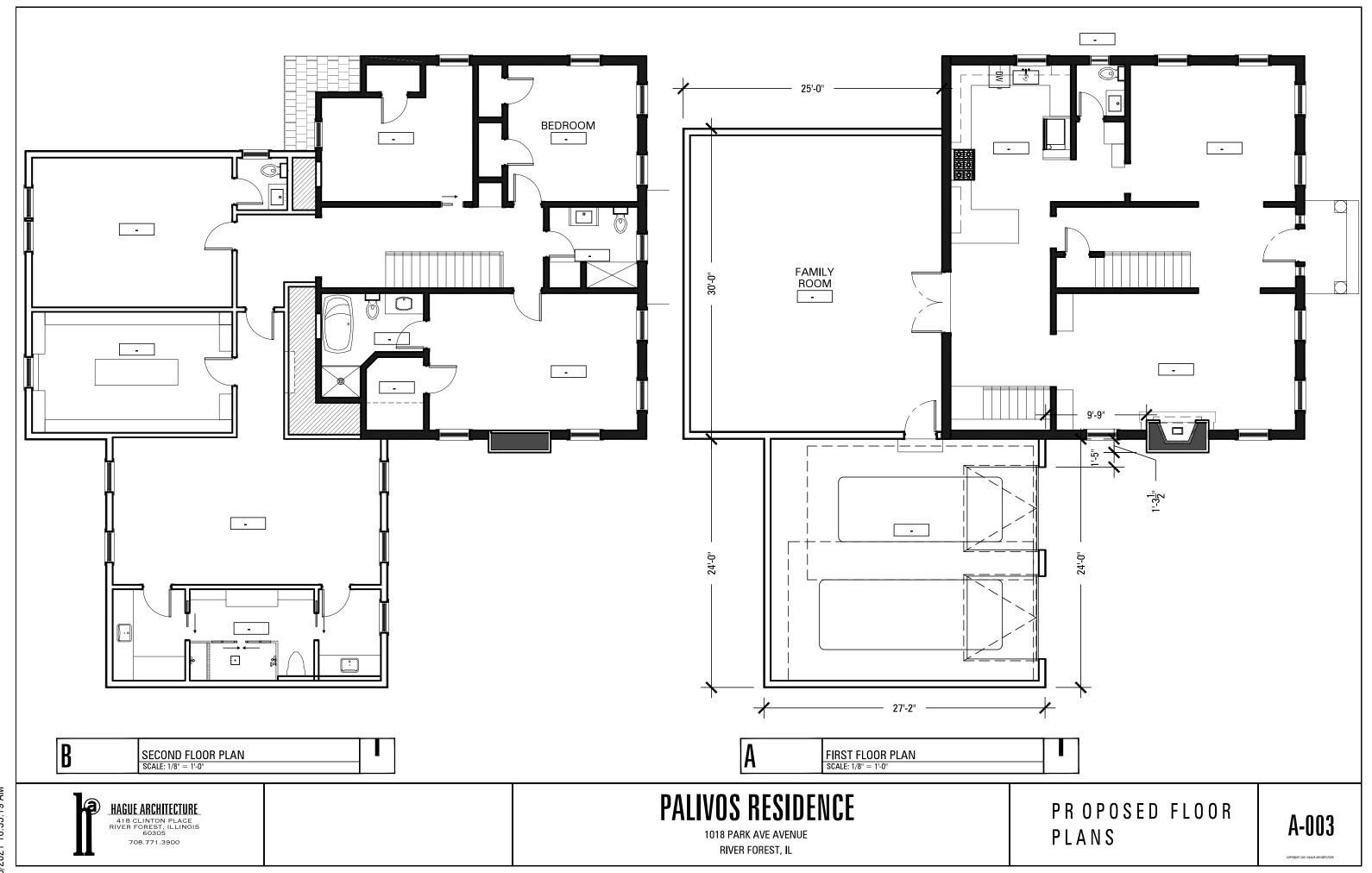


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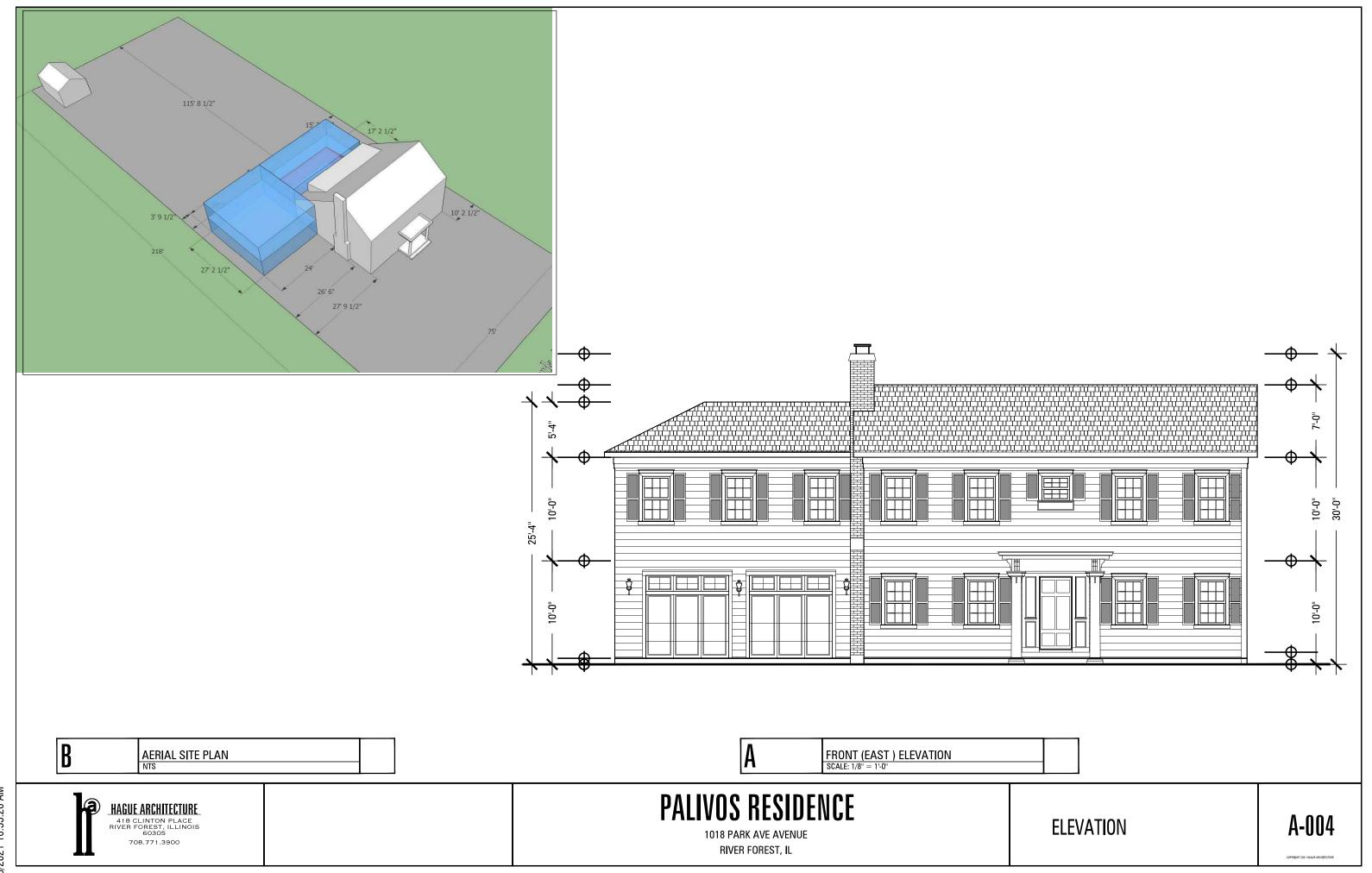
PALIVOS RESIDENCE

1018 PARK AVE AVENUE RIVER FOREST, IL FLOOR PLAN ZONING DATA

A-002



3/3/2021 10:55:19 AM



3/3/2021 10:55:20 AM



FRONT VIEW



VIEW OF SOUTH SIDE YARD



REAR VIEW



SIDE YARD VIEW



PALIVOS RESIDENCE

1018 PARK AVE AVENUE RIVER FOREST, IL PHOTOS -A

A-005

HT 2021 HAGUE ARCHITECTURE



SOUTH SIDE YARD - VIEW 1



VIEW LOOKING SOUTH TO 1010 PARK

HAGUE ARCHITECTURE
418 CLINTON PLACE
RIVER FOREST, ILLINOIS
60305
708.771.3900





VIEW LOOKING NORTH TO

PALIVOS RESIDENCE

1018 PARK AVE AVENUE RIVER FOREST, IL

PHOTOS-B

A-006

Re: Variance Request 1018 Park Avenue River Forest, IL, 60305

To Whom It May Concern:

I live to the south of the Palivos Family and do not have any objection to the proposed addition and variance request for their home. I understand that the variance request is to accommodate a setback variance in order for the family to build closer to my home and do not have any issue with their plans. I see the need for a two-car garage, because the Palivos family has two cars parked in their driveway every day and which cannot fit in a single garage. I do not see any other way for the family to have an attached garage other than the proposed variance being allowed.

As I have lived in my home for over 55 years, I have witnessed large amounts of flooding in the the Palivos backyard when there is heavy rainfall. For that reason, I do not think it would be safe for the family to build a detached garage at their property.

Sincerely,

Anita Grizaffi
Anita Grizaffi (Mar 2 2021 11:47 EST)

Anita Grizaffi 1010 Park Avenue River Forest, IL, 60305 Re: Variance Request 1018 Park Avenue River Forest, IL, 60305

To Whom It May Concern:

I live to the north of the Palivos Family and do not have any objection to the proposed addition and variance request for their home. I can also testify that I have witnessed large amounts of pooling in the entire backyard of their land when there is heavy rainfall due to their land being the lowest point on the block.

I know that they have a growing family and can understand the need for an attached garage with our city's extreme weather conditions, having 3 children ourselves.

Sincerely,

Right And Mar 2, 2021 11:08 CST)

Rita Fioravanti 1022 Park Avenue River Forest, IL, 60305



MEMORANDUM

DATE: May 18, 2021

TO: Lisa Scheiner, Village Administrator

FROM: John Anderson, Director of Public Works

SUBJECT: Lead Service Line Replacement Program

Issue: Included in the FY2022 budget is a new program to help facilitate the voluntary replacement of lead water services throughout the Village of River Forest. This lead service line replacement program would provide reimbursement to property owners for a portion of the cost of the replacement of their portion of the water service line. The Village would provide full reimbursement for the cost of the replacement of the Village owned portion of the water service line.

Background: In recent years, the Illinois Environmental Protection Agency (IEPA) and the Illinois Department of Public Health (IDPH) have discussed implementing lead reduction requirements for municipalities throughout the state. One such measure being discussed is a requirement that municipalities start tracking the number of lead water services within their boundaries as well as to create a program to begin replacing these services with copper water services. Given the importance in removing lead from the water distribution system, Village Staff recommends that a program for this purpose be created and funded in FY 2022 even though a state-mandate has not yet been announced. The FY2022 budget includes \$250,000 for this new program.

Analysis: The Lead Service Replacement Program would allow property owners throughout the Village to replace lead water services between their building and the water main while receiving a reimbursement from the Village for a portion of the work. This program is in a manner similar to the Sewer Backflow Reimbursement Program which is already offered to residents to help reduce risk of sewer back-ups. The main difference is the issue of ownership. The Village owns the water service line from the water main to the b-box, and the property owner owns the water service line from their building to the b-box. This program allows the entire water service to be replaced while providing a reimbursement for the property owner's cost to replace their water service. The Village will provide reimbursement for the full amount of the Village owned portion of the water service up to \$5,000. The Village will reimburse 50% of the cost to replace the property owner's portion of the water service up to \$2,500. Details of the program procedure are below:

- 1. The property owner selects a licensed plumbing contractor to get an estimate for the water service replacement. It is recommended that at least three estimates be obtained.
- 2. Once a contractor and scope of work are selected by the property owner, the property owner fills out and signs a reimbursement application form and a property owner

- participation agreement.
- 3. Separately, the contractor should fill out a plumbing permit form.
- 4. Once these forms are filled out, a full submittal should be made to the Village which includes the following items:
 - a. Plumbing Permit Form
 - b. Reimbursement Application Form
 - c. Property Owner Participation Agreement
 - d. Project estimate the estimate needs to separate the cost of the Village-portion of the service (disconnection of old, connection of new, removal of old buffalo box, installation of new buffalo box, pavement/parkway restoration and pipe installation between the water main and the buffalo box) and the Property-Owner-portion of the service (pipe installation between the buffalo box and the water meter)
 - e. Description of the proposed scope of work
 - f. Site plan showing all required information
- 5. Once all required documents and information have been submitted and reviewed, Village Staff will contact the applicant regarding permit approval and reimbursement amount.
- 6. At this point, the approved scope of work may be completed all required inspections will need to be requested by the contractor per the applicable permit conditions
- 7. Once all work is completed and all inspections are approved, the Property Owner will need to fill out and sign the Request for Reimbursement Form along with the contractor once the form is filled out and both signatures are acquired, the form should be submitted to Village Staff to initiate the reimbursement process.
- 8. Upon receiving the Request for Reimbursement Form, Village Staff will conduct a final review of all paperwork and inspections if all required information is submitted, the reimbursement will be processed and if additional information is required, Staff will contact the applicant.

Completion of all of these steps along with the detailed requirements described in the Lead Service Replacement Program informational packet which include licensing, bonding, and insurance will be required. This voluntary reimbursement program will provide an opportunity to reduce the amount of lead piping material throughout the Village.

We are also aware of pending legislation at the state level and have reviewed it within the context of this program. While it may change the way in which the Village addresses Lead Service Line Replacements in the future there do not appear to be any conflicts with the currently proposed program at this time. Staff spoke with the Executive Director of the Illinois Municipal League (IML) and described our upcoming LSL program. He provided the following information based on the final version (as of today) of the state bill that is expected to go before the legislature next week:

Replacements of lead service lines cannot be partial replacements. However, the
pending legislation is silent on who pays for the replacement service line(s). The Village
does not want partial replacements either, so this is not an issue. If a scenario existed

- where the Village replaced the Village owned side of a lead service line due to a leak and the homeowner refused to replace their side of the service line the homeowner would need to sign off on a waiver provided on a form provided by the state.
- Grants provided by the state would be made available by the state that we could apply
 for in the future. It should be noted that there isn't any state funding allocated to these
 future grants at this time.
- The Village will need to have a plan in place for the replacement of all lead service lines by April 15, 2027. The Village would then have 14 years to replace all of the lead service lines.

Overall, the LSL program as described does not conflict with the anticipated legislation. Also, it should be noted that our AMI meter replacement program will allow us to update our inventory for the water service pipe material for all buildings throughout the Village.

Recommendation: Consider a motion to approve the creation of a Lead Service Line Replacement program available to Village property owners as a proactive means of reducing the number of lead water service lines throughout the Village.

Attachment

Lead Service Line Replacement Program Packet

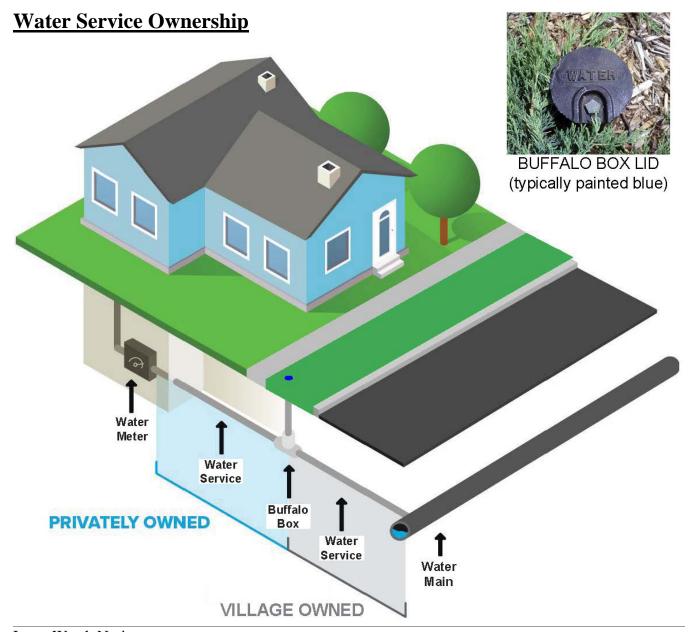


RESIDENT ASSISTANCE PROGRAM GET THE LEAD OUT



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Items Worth Noting:

- 1. Brass faucets can legally contain 8% lead by weight. Solders and flux are considered lead-free when they contain 0.2% or less of lead. Before 1987, solder normally contained about 50% lead.
- 2. Soft water can be more corrosive and dissolve higher levels of lead if it's present in plumbing. Some home treatment devices, such as water softeners, also can make water more corrosive.
- 3. Always use cold tap water for food and beverage preparation. Hot tap water can cause lead or other metals from the house's plumbing or hot water tank to leach into the water. If you're concerned about elevated lead levels in your water, run the tap until the water becomes cold before using it. Remember to catch the flushed water for plants and landscaping.
- 4. The most common source of lead in treated drinking water is a customer's plumbing and their service lines. Older homes and buildings are more likely to have lead service lines than newer ones. If you want to know what type of service line you have, a licensed plumber can test your line to determine if it is made of lead or another material.

Background

The Village of River Forest supply of potable water comes from Lake Michigan. The water is piped to a treatment plant within the City of Chicago where it undergoes treatment. Once treated, the water is piped to River Forest, among many other towns. The water is supplied to the Village's Pumping Station where additional chlorine is added before it enters the distribution system.

The Village's public water supply network consists of a network of *water mains* generally constructed with cast iron or ductile iron piping and they are located underground, typically within the roadway but occasionally under the parkway or sidewalk. Each residence or building then has an additional pipe called a *water service* that connects to a water main and conveys water into the building.

Lead piping was commonly used for water service construction throughout the United States up until the Safe Drinking Water Act was amended in 1986. Among the amendments made was a "lead ban" which prohibited the use of pipe, solder or flux in public water supply systems that are not "lead free." This effectively banned the use of lead piping as an acceptable water service material. In 1991, the Lead and Copper Rule was also adopted which further regulated how public water supplies were to be treated, in part to help further minimize adverse impacts related to lead piping. In December 2020, additional revisions to the Lead and Copper Rule were proposed as the first major update to the rule in almost 30 years. This goal of this amendment is to "further protect children and families from exposure to lead in drinking water."

In older buildings with lead water services, or those that include lead solder or fixtures, the lead can leach into the water and become a source of exposure to those consuming it. The City of Chicago treats the water to create a barrier between any lead piping/fixture and the water in the system, however, circumstances such as pipe corrosion or cutting of a lead pipe (in the instance of a repair) can break this barrier and result in increased lead levels. The only way to ensure that there is no opportunity for lead to leach into the water system is to completely replace any pipe, fittings or solder that contain lead.

Additional information regarding lead in water can be found on the Village website at: www.vrf.us/leadinformation.

Reimbursement Program

The purpose of this program is to help facilitate the *voluntary* replacement of lead water services throughout the Village of River Forest. This program is not intended to help fund water service replacement for any other reason including, but not limited to, repairs or upgrades/replacements required by Village Ordinance or any other regulatory agency (Illinois Environmental Protection Agency, Illinois Department of Public Health, Illinois Plumbing Code, etc.). Water service replacement that is required by these agencies will not be eligible for reimbursement under this program. Additionally, if any private work takes place on the property within 18 months of an issued reimbursement that would have otherwise required a water service replacement by Village Ordinance or other requirement, the full amount of the reimbursement shall be paid to the Village by the Property Owner. The only exception to this requirement will be a change in property ownership.

Per Village Ordinance (Village Code Section 5-11-13), ownership of water service lines is divided between the Village and the property owner. The portion of the water service from the water main up to and including the buffalo box is considered to be property of the Village – often referred to as the "Village portion" of the water service. The remaining portion of the water service from the buffalo box to the water

meter (inside the building) is considered to be property of the Property Owner – often referred to as the "Property Owner portion." The buffalo box is typically located in the parkway between the curb and the sidewalk. In some cases, it may also be located within the sidewalk itself or possibly within a driveway apron. A drawing showing a typical water service layout is on page 3 of this document.

Given the ownership division of these elements, this program offers reimbursement based on the following criteria:

Village Portion

The cost of replacement of lead pipes in the Village portion is variable, based on numerous site conditions. The Village will provide reimbursement in the **full amount** of this cost, up to a maximum amount of \$5,000.00. This is designed to cover all costs of the Village-portion of the water service.

If an applicant indicates a cost higher than \$5,000.00 for this portion of the service replacement, a total of three estimates will be required. The Village will then provide reimbursement for the lowest of the three estimates, regardless of which contractor is selected by the Property Owner.

Property Owner Portion

The cost of replacement of lead pipes in the Property Owner portion is also variable, based on numerous site conditions. The reimbursement amount for this portion of the water service replacement will be a **50% match**, up to a maximum of \$2,500.00.

Cost Eligibility

The following lists are intended to indicate the more common elements of a water service upgrade/replacement that are eligible or ineligible for reimbursement through this program:

Eligible Costs

- 1) Costs associated with excavation at the water main for connection/disconnection (max. 32 square feet)
- 2) Costs associated with disconnection of the old water service
- 3) Costs associated with excavation at the buffalo box for removal/replacement (max. 32 square feet)
- 4) Costs associated with installation of a new 1 ½" Type K copper (or other IEPA-approved material) water service, curb stop valve, various fittings and buffalo box
- 5) Costs associated with pavement and parkway restoration, if necessary (max. 32 square feet each)
- 6) Costs associated with removal and replacement of basement floor
- 7) Costs of applicable permit fees

Ineligible Costs

- 1) Costs associated with removal and replacement of interior walls and finishes
- 2) Costs associated with materials not meeting program specifications or the Village Ordinance
- 3) Costs associated with ancillary improvements that are not required as part of this program
- 4) Costs associated with landscaping improvements other than those specifically identified above
- 5) Costs associated with excavation restoration beyond the limits identified above
- 6) Costs associated with water service replacements that are required by Village Ordinance
- 7) Cost increases associated with water service replacement of a diameter larger than 1 1/2"

Please note that these lists are not inclusive and additional project elements may be determined eligible/ineligible for replacement on a case-by-case basis. Staff will notify the applicant of those costs that are eligible/ineligible prior to approval of the reimbursement application.

Program Specifications

The following items are required of each project:

- 1) Only portions of the water service consisting of lead piping will be eligible for reimbursement. The replacement cost of any piping of a non-lead material shall be the sole responsibility of the Property Owner.
- 2) All portions of the water service consisting of lead piping shall be replaced at the same time, prior to reimbursement.
- 3) Reimbursement will be based on costs for installation of a 1 ½" Type K copper water service. Cost increases associated with a larger water service will be the responsibility of the Property Owner.
- 4) The proposed water service tap shall be located no less than 18" from the existing water service tap.
- 5) Only Village Staff shall be allowed to operate the valve associated with the buffalo box.
- 6) Water service installation shall be installed via directional drilling through the public right-of-way unless otherwise approved by Village Staff.
- 7) A detailed cost proposal shall be submitted with the program application, detailing the cost of the Village-portion of the work and the Property-Owner-portion of the work.
- 8) A three-year warranty shall be provided for all labor and materials.
- 9) All required permits and program approval shall be acquired prior to work beginning.
- 10) All required permits and inspections shall be approved before a reimbursement will be issued.
- 11) All restoration within the public right-of-way shall be completed in accordance with Village requirements before a reimbursement will be issued.
- 12) This program is not intended to be retroactive. Costs associated with any work taking place prior to program approval shall not be considered reimbursable.
- 13) Each property shall only be entitled to a single reimbursement as part of this Program properties with multiple water services are only eligible for a single reimbursement and contiguously owned properties shall be considered as a single one for these purposes

Please note that each property and water service replacement is slightly varied, this list is not inclusive and additional project elements may be required on a case-by-case basis. Staff will notify the applicant of any additional items that are required prior to approval of the reimbursement application.

Procedure

The following list identifies the commonly followed procedure when completing a water service replacement project:

- 1. The property owner should engage with a plumbing contractor to get an estimate for the water service replacement. It is recommended that at least three estimates be obtained. Village Staff cannot provide contractor recommendations, however, a list of Village-licensed contractors can be found on the Village website at www.vrf.us/contractorlists. It should be noted that contractors not currently licensed/bonded with the Village may still apply for permits, however, they will need to meet all licensing and bonding requirements before the permit can be approved.
- 2. Once a contractor and scope of work are selected by the Property Owner, the Property Owner should fill out and sign the Reimbursement Application Form (page 8) and the Property Owner

- Participation Agreement (pages 9-12).
- 3. Once these forms are filled out a single, full permit submittal should be made to the Village which includes the following items:
 - a. Reimbursement Program Application Form
 - b. Property Owner Participation Agreement
 - c. Detailed Project Estimate the estimate needs to separate the cost of the Village-portion of the service (disconnection of old, connection of new, removal of old buffalo box, installation of new buffalo box, pavement/parkway restoration and pipe installation between the water main and the buffalo box) and the Property-Owner-portion of the service (pipe installation between the buffalo box and the water meter)
 - d. Description of the proposed scope of work
 - e. Site plan showing all required information (see the sample site plan on page 13)
 - f. Water Service Sizing Detail (page 15) this form is required to ensure that the proposed water service and water meter sizes conform with Illinois Plumbing Code Requirements

All permits should be submitted through the Village's online permit portal, which can be found at: https://riverforest.onlama.com

The Permit Type to be used for this work should be "Plumbing with Digging"

If there is documentation missing from this application submittal, Village Staff will be unable to provide a comprehensive review. If this occurs, the applicant will be asked for any remaining documentation prior to continuing review of the materials.

- 1. Once all required documents and information have been submitted and reviewed, Village Staff will contact the applicant regarding permit approval and to confirm reimbursement amount.
- 2. At this point, the approved scope of work may be completed all required inspections will need to be requested by the contractor per the applicable permit conditions.
- 3. Once all work is completed and all inspections are approved, the Property Owner will need to fill out and sign the Request for Reimbursement Form (page 17) along with the contractor. Once the form is filled out and both signatures are acquired, the form should be submitted to Village Staff to initiate the reimbursement process. Please note that this form should not be signed/submitted until the project is complete and all inspections are approved.
- 4. Upon receiving the Request for Reimbursement Form, Village Staff will conduct a final review of all paperwork and inspections. If all required information is submitted, the reimbursement will be processed and if additional information is required, Staff will contact the applicant. It typically takes two to four weeks for reimbursements to be issued and mailed to the Property Owner.

The Village reserves the right to modify this Administrative Program, as well as policies, procedures and rules adopted under the Administrative Program as deemed necessary.

REIMBURSEMENT PROGRAM APPLICATION FORM

Name:	
Address:	
Phone:	
Email:	
Name of Contractor Performing the Work:	
Proposed Cost of Improvements:	
Requested Reimbursement Amount:	
Water Service Size: Water Service Material:	Water Service Size: Water Service Material:
Each of the following documents must be submitte ☐ Reimbursement Program Application Form (p ☐ Property Owner Participation Agreement (pag) ☐ Detailed Project Estimate ☐ Description of Work ☐ Site Plan (page 14) ☐ Water Service Sizing Detail (page 15)	o ,
Note: The Request for Reimbursement Form (pag work is complete.	e 17) should not be completed/submitted until all

PROPERTY OWNER PARTICIPATION AGREEMENT

THIS AGI	REEMENT made on this	day of		, betv	ween the ${f V}$	ILLAGE
OF RIVER FOR	REST, Cook County, Illi	inois, 400 Park	Avenue, R	liver Forest,	Illinois (he	ereinafter
referred to as "Vill	age") and	(name) and				(name)
at			(ac	ddress) in R	iver Forest	i, Illinois
(hereinafter referre	ed to collectively as "Prop	erty Owner").				

WITNESSETH:

WHEREAS, Property Owner is the owner of a building located at the address indicated above and such building has a lead water service; and

WHEREAS, the Village has adopted a program to replace lead water services in the Village and such program provides for the reimbursement to Property Owner for certain basic costs of upgrading their plumbing in order to remove lead from the public water supply, a copy of which program is available at the Village (hereinafter referred to as the "Program"); and

WHEREAS, the Property Owner desires to participate in such Program and the Village and the Property Owner desire to enter into this Agreement governing the installation of plumbing improvements at the Property Owner's building and the Village's reimbursement of certain expenses relating thereto in accordance with the Program.

NOW, THEREFORE, in consideration of the above and the terms and conditions set forth below and for other good and valuable consideration the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

<u>Section 1: Incorporation.</u> The preamble paragraphs set forth above are hereby expressly made a part of and operative provisions of this Agreement as fully as if set forth at length in this Section 1.

<u>Section 2:</u> <u>Definitions.</u> The following terms shall have the following meaning when used in this Agreement unless the context clearly indicates a contrary meaning.

"Contractor" shall mean a contractor who has obtained the necessary licenses and permits from the Village to do work under the Program.

"Program" is the program for installation of Property Owner plumbing improvements to replace lead water services within the Village as established by the administrative program adopted by the Village.

"Proposal" shall mean a detailed bid for equipment, material and labor. Quantities shall be itemized.

- "Program Specifications" are the specifications and requirements for the plumbing work developed by the Village.
- "Permit" is the Village permit which Property Owner must obtain before any improvements can be installed by a Contractor.
- <u>Section 3</u>: <u>Village Approval.</u> Prior to the installation of any plumbing facilities for which Property Owner expects reimbursement hereunder, the specific plans, including the Proposal, shall be submitted to the Village for approval. No work shall be commenced until such Village approval is obtained. If any such work is commenced without Village approval, Property Owner shall not be entitled to reimbursement for any work done prior to Village approval.
- <u>Section 4: Installation.</u> Property Owner agrees to install the approved plumbing facilities in accordance with the Program. Installation shall be performed according to the Program Specifications. The time may be extended upon written request by Property Owner and written permission by the Village if the work is delayed because of weather, unavailability of a Contractor or other factor beyond Property Owner's control where Property Owner has exercised reasonable diligence to timely complete the installation of the facilities.
- <u>Section 5: Contract for Work.</u> The contract for installation shall be signed based on the Proposal attached hereto and hereby made a part hereof as <u>EXHIBIT A</u>. The contract for the installation shall be a contract between the Contractor and the Property Owner. The Village shall not be a party to such contract.
- **Section 6: Permit Required.** The installation of the plumbing facilities will require a permit issued by the Village.
- <u>Section 7</u>: <u>Inspections.</u> The Village must be notified so that it can inspect the plumbing work as required in the Program Procedures.
- <u>Section 8</u>: <u>Reimbursement Items.</u> The Village will reimburse the items listed in the reimbursement guidelines included in the summary for the Program. In no event shall the amount of reimbursement exceed \$7,500.00 unless otherwise approved by Village Staff.
- <u>Section 9</u>: <u>Payment of Reimbursement.</u> Reimbursement of eligible items at approved amounts will be made when all work is completed, inspected and approved by the Village. To receive reimbursement, Property Owner must follow all requirements of this Agreement and submit a claim on the Request for Reimbursement Form.
- <u>Section 10</u>: <u>Property Owner's Responsibility.</u> Once the plumbing work is completed the following items will be the responsibility of the Property Owner:
 - (a) Restoration or replacement of all landscaping within private property.
 - (b) Correction of subsidence in the excavated area. Settling of excavated soils is common. The Property Owner will be responsible for any future filling and reseeding.

(c) Future maintenance of the water service improvement. Like all infrastructure, this infrastructure and related items may require checking, service or repair in the future. The Property Owner is responsible for this future maintenance.

<u>Section 11: Liability.</u> The Village shall have no liability for any defective work or other damage, injury or loss on account of any act or omission of the Property Owner or the Contractor in the performance of the work. The Property Owner must make any claim for such matters directly against the Contractor or Contractor's insurance carrier. Property Owner hereby agrees to indemnify and hold Village harmless against any and all claims and further covenants not to sue the Village for any and all claims.

Section 12: Disclaimer. The Program is designed to help aid in the replacement of lead water services. However, there is always the possibility that additional lead solder, fittings or fixtures could be present in the building. Proper investigation by qualified industry professionals may be necessary to completely remove all sources of lead within the building. The Property Owner has the responsibility for all testing, inspections and any corrective work that may become necessary due to additional sources of lead.

The Property Owner has the responsibility for all testing, inspections and any corrective work that may become necessary.

<u>Section 13</u>: <u>Notices.</u> Unless otherwise notified in writing, all notices, requests and demands shall be in writing and shall be personally delivered to or mailed by United States Certified mail, postage prepaid and return receipt requested, as follows:

For the Property Owner:
ΚS
Name:
Address:
0305 Phone:
Name:Address:

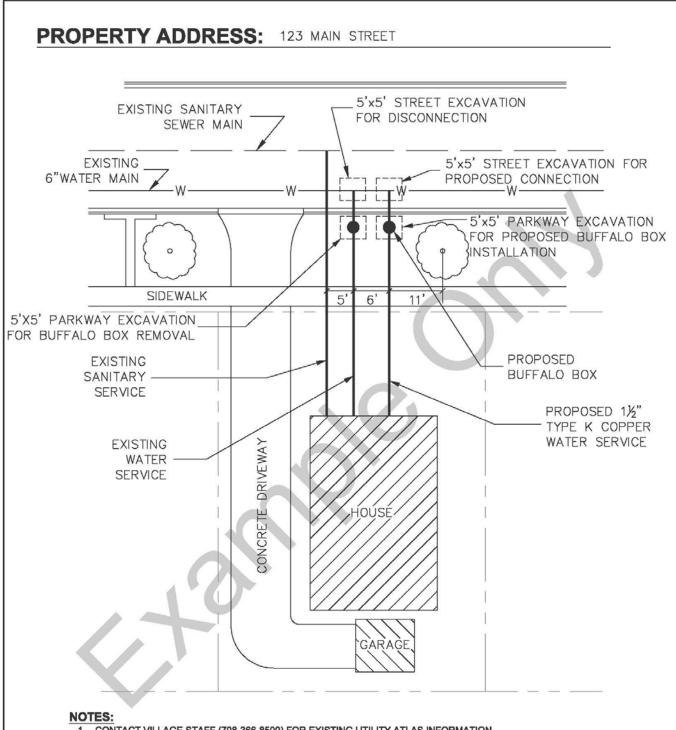
or at such other addresses that any party hereto may designate in writing to the other parties pursuant to the provisions of this Section.

<u>Section 14</u>: <u>Breach.</u> If the Property Owner fails to comply with all requirements of this Agreement or to complete installation as provided in this Agreement, the Village shall have no obligation to reimburse the Property Owner.

<u>Section 15</u>: <u>Entire Agreement.</u> This Agreement shall be binding on the parties, their assigns and successors. This Agreement and the documents referenced in this Agreement constitute the entire agreement between the parties and supersede any previous negotiations. This Agreement shall not be modified except in writing signed by the parties.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed as of the dates written below.

By: Director of Public Works
SIGNATURE(S) OF PROPERTY OWNER(S)



- 1. CONTACT VILLAGE STAFF (708-366-8500) FOR EXISTING UTILITY ATLAS INFORMATION
- 2. PROPOSED WATER SERVICE SHALL BE NO LESS THAN 10' FROM ANY SEWER
- 3. SEE WATER AND SEWER SERVICE CONNECTION DETAILS FOR ADDITIONAL REQUIREMENTS
- 4. DIMENSIONS AND INFORMATION SHOWN ABOVE ARE PROVIDED AS A REPRESENTATION OF THE INFORMATION

NEEDED AS PART OF A SUBMITTAL. IT IS NOT INTENDED TO CONVEY PERMIT REQUIREMENTS.

REVISION: 2/5/21



VILLAGE OF RIVER FOREST **PUBLIC WORKS - ENGINEERING** 400 PARK AVE. RIVER FOREST, IL 60305 PH. (708)-366-8500

WATER SERVICE SITE PLAN **EXHIBIT** (EXAMPLE ONLY)

PROPERTY ADDRESS:

REQUIRED INFORMATION:

- 1. PROPERTY ADDRESS, LIMITS, AND DIMENSIONS
- 2. LOCATION OF STRUCTURES AND PAVEMENTS WITHIN THE AREA OF WORK
- 7. LOCATION OF EXISTING SEWER AND WATER MAINS
- 8. EXISTING/PROPOSED WATER AND SEWER SERVICE SIZE AND LOCATIONS
- 9. DISTANCE BETWEEN EXISTING/PROPOSED WATER AND SEWER SERVICE LOCATIONS
- 10. BUFFALO BOX LOCATION (TO BE SHOWN IN A NON-PAVED AREA OF THE PARKWAY, 3'-5' BEHIND CURB)
- 11. DISTANCE BETWEEN PROPOSED EXCAVATIONS AND NEAREST PARKWAY TREE (SUBJECT TO APPROVAL BY VILLAGE FORESTER)
- 12. LIMITS OF ALL AREAS PROPOSED TO BE EXCAVATED
- 13. INCLUDE METHOD OF INSTALLATION (TO BE DIRECTIONALLY DRILLED THROUGH PUBLIC RIGHT OF WAY)
- 14. SHOW LIMITS OF CURB (BOTH SIDES OF STREET) AND SIDEWALK

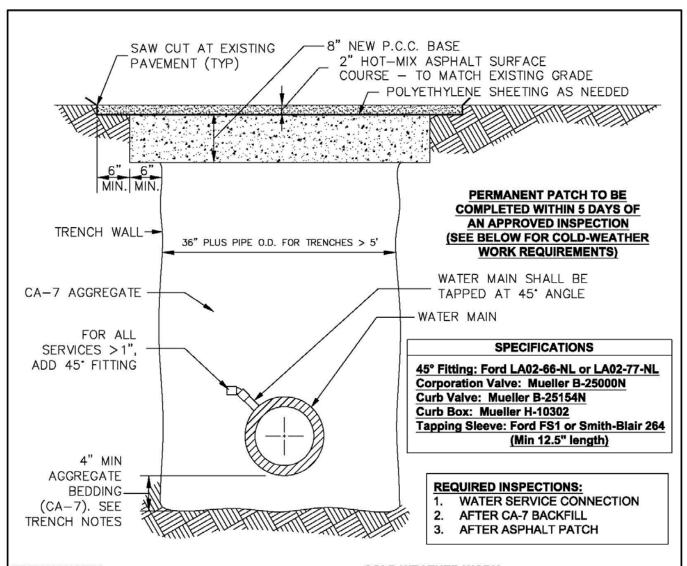


VILLAGE OF RIVER FOREST PUBLIC WORKS - ENGINEERING 400 PARK AVE. RIVER FOREST, IL 60305 PH. (708)-366-8500

PROPOSED WATER SERVICE SITE PLAN

REVISION: 2/5/21

PROPERTY ADDRESS: Existing Water Service Size: Existing Water Service Material: Quantity Load Values Subtotals Water Closet (Flush Tank): Lavatory: Bathtub: Shower Stall (if separate from bathtub): 2 Kitchen Sink: 2 Laundry Trays (1 to 3 basins): Laundry Machine (8 lbs): 2 Dishwasher: 1 Other: Total Water Service Fixture Units = WSFU (Total from Minimum Water Minimum Water If an irrigation system is present, table above) Service Size Meter Size please fill out the following: 1 to 34 1" 1" 1 1/2" 1" 35-59 Total Number of Heads: ___ 60-99 1 1/2" 1 1/2" Typical Runtime Duration (minutes): ____ 100-119 1 1/2" 2" 120-249 Please contact Village Hall for any WSFU count beyond what is represented in this table. Proposed Water Service Size: Proposed Water Service Material: Certification (from person performing calculations on this sheet): I certify that the information provided on this sheet is accurate to the best of my knowledge: Signature Name Date Company NOTES: 1. All water services shall consist of Type K copper or Village-approved equivalent 2. The total WSFU shall represent all existing and proposed fixtures **REVISION: 3/30/21** WATER SERVICE VILLAGE OF RIVER FOREST PUBLIC WORKS - ENGINEERING SIZING DETAIL 400 PARK AVE. RIVER FOREST, IL 60305 Proud Heritage PH. (708)-366-8500 Bright Future



TRENCH NOTES:

- TRENCH BACKFILL UNDER A PAVED SURFACE (OR WITHIN 5' FROM EDGE OF PAVEMENT) SHALL CONSIST OF CA-7
- ALL MATERIALS SHALL BE PROPERLY MECHANICALLY COMPACTED PER SPECIFICATIONS (INUNDATION/WATER JETTING WILL NOT BE ALLOWED).
- 3. ALL TRENCH EXCAVATIONS SHALL MEET OSHA REQUIREMENTS.
- BEDDING MATERIAL FOR PVC PIPE INSTALLATION SHALL COMPLY 3. WITH ASTM D-2321.
- IF APPROVED BY THE VILLAGE, A ONE (1) INCH THICK STEEL PLATE 4.
 SHALL BE PROVIDED AND MAINTAINED BY THE CONTRACTOR UNTIL THE SURFACE RESTORATION IS COMPLETE. THE PLATE SHALL BE 5.
 PROTECTED FROM SLIDING WITH BITUMINOUS RAMPS IF REQUIRED.
- PRIOR TO PLACEMENT OF PAVEMENT MATERIALS, THE EXISTING 6. EXPOSED EDGES SHALL BE SAWCUT TO PROVIDE A SMOOTH CLEAN EDGE, FREE OF LOOSE MATERIAL.
- THE PLACEMENT OF PAVEMENTS SHALL NOT BE ALLOWED WITHOUT PRIOR INSPECTION (AND APPROVAL) BY VILLAGE STAFF.

COLD WEATHER WORK:

WHEN TEMPERATURES ARE LOWER THAN 45°F, THE FOLLOWING REQUIREMENTS SHALL BE IMPLEMENTED:

- POLYETHYLENE SHEETING SHALL BE INSTALLED BETWEEN THE PCC BASE AND SURFACE COURSE.
- THE SURFACE COURSE SHALL TEMPORARILY CONSIST OF P.C.C. OR COLD PATCH - INSTALLED AFTER BASE IS CURED.
- CONTRACTOR IS RESPONSIBLE FOR RETURNING TO INSTALL PERMANENT HMA SURFACE PATCH BY MAY 1ST
- STEEL PLATES NOT PERMITTED EXCAVATIONS TO BE FILLED AT THE END OF EACH WORKDAY.
- NO LESS THAN 2 BARRICADES WITH WORKING BEACONS TO BE USED TO BLOCK OFF WORK AREA.
- TEMPORARY PAVEMENT RESTORATION TO BE MADE WITHIN 5 WORKING DAYS OF INITIAL EXCAVATION.

REVISION: 12/9/20



VILLAGE OF RIVER FOREST PUBLIC WORKS - ENGINEERING 400 PARK AVE. RIVER FOREST, IL 60305 PH. (708)-366-8500

WATER SERVICE CONNECTION DETAIL

REQUEST FOR REIMBURSEMENT FORM

(DO NOT SIGN/SUBMIT UNTIL THE PROJECT IS COMPLETE)

	Name:		
	Address:		
	Phone:		
	Email:		
	Name of Contractor that Performed the Work:		
	Final Cost of Improvements:		
	Final Requested Reimbursement Amount:		
PROPERTY OWNER	I,	information contained on this Request for	
PRO	Signature	Date	
CONTRACTOR	I,	been performed in accordance with all Village	
CONTRACTOR	certify that all work completed as part of this project has be Codes and requirements of this Program and that payment be	been performed in accordance with all Village has been made, in full, by the Property Owner.	
OFFICE USE ONLY CONTRACTOR	certify that all work completed as part of this project has be Codes and requirements of this Program and that payment be	Date That I have reviewed the application for the rm. Further, I am satisfied that the cost of the are accurate and are made in accordance with	