



# VILLAGE OF RIVER FOREST RESCHEDULED REGULAR VILLAGE BOARD MEETING

Tuesday, May 28, 2019 – 7:00 PM  
Village Hall – 400 Park Avenue – River Forest, IL 60305  
Community Room

## AGENDA

1. Call to Order/Roll Call
2. Pledge of Allegiance
3. Citizen Comments
4. Elected Official Comments & Announcements
  - a. One Earth Film Festival Young Filmmakers Contest Winners *The Turmoil of Palm Oil* by Andrew Edwards and *Our Water Crisis* by Tori Robinson-Thomas
  - b. Resolution Honoring the Life of Sally Stovall
5. Consent Agenda
  - a. Special Village Board Meeting Minutes – May 13, 2019
  - b. Regular Village Board Meeting Minutes – May 13, 2019
  - c. Resolution Supporting Passage of the 19<sup>th</sup> Amendment to the United States Constitution
  - d. Waiver of Formal Bid and Award of Contract to ComEd for \$24,538.59 and to Intren, LLC for \$29,750 for ComEd Transformer Relocation Project in Pumping Station
  - e. Waiver of Formal Bid and Award of Contract to TAPCO, Inc for \$30,155.10 and to Superior Road Striping, Inc. (through Suburban Purchasing Cooperative) in the amount of \$27,740 to Purchase Signage and for Thermoplastic Striping for Safe Walking Routes to School Plan
  - f. Waiver of Formal Bid and Award of Contract for Engineering and Inspection Services for the Water Tower Repainting Project to Dixon Engineering, Inc. in a not-to-exceed amount of \$34,200
  - g. Right-of-way Encroachment Agreement at 7327-7329 W. North Avenue for a Sprinkler System
  - h. Accounts Payable – April 2019 – \$1,930,870.76
  - i. Village Administrator's Report
6. Consent Items for Separate Consideration
  - a. Accounts Payable from the General Fund to McDonald's-Karavites for \$54.37 (*Trustee O'Connell Common Law Conflict of Interest*)
  - b. Accounts Payable from the Economic Development Fund (\$1,745.77) and Madison Street TIF Fund (\$18,270.55) (*Trustee Vazquez Common Law Conflict of Interest*)
7. Recommendations of Boards, Commissions and Committees
  - a. Zoning Board of Appeals – Variation for a Secondary Front Yard Setback at 755 William – Ordinance
  - b. Traffic and Safety – Amend Title 9 of the Village Code – Changes Regarding Resident Permit Parking Zones to 2-Hour Time Limit Parking on 200 Blocks of Linden, Thatcher, Gale, Keystone and Forest – Ordinance
  - c. Traffic and Safety – Amend Title 9 of the Village Code – Installation of No Parking Zone on Linden Street Between Thatcher and Gale – Ordinance
  - d. Traffic and Safety – Amend Title 9 of the Village Code – Installation of 2-Hour Time Limit Parking on William Street Between Oak and Quick – Ordinance
  - e. Traffic and Safety – Amend Title 9 of the Village Code – Installation of Resident Permit Parking Zone on Central at Clinton – Ordinance
  - f. Traffic and Safety – Amend Title 9 of the Village Code – Removal of No Parking Zone on Central at Clinton – Ordinance
  - g. Traffic and Safety – Recommendation to Reengage with Union Pacific Railroad Regarding Third Rail Improvements

8. Unfinished Business
  - a. Update to Thatcher/Hawthorne Intersection Improvements
9. New Business
  - a. Creation of Village Initiatives and Trustee Assignments
  - b. Amend Title 1 of the Village Code – Elimination of Standing Committees – Ordinance
  - c. Support of a 2020 United States Census Complete Count Committee – Resolution
  - d. Update on Recent Water Main Repair on the 900 block of Keystone
10. Executive Session
11. Adjournment



**Village of River Forest**  
**Village Administrator's Office**

400 Park Avenue  
River Forest, IL 60305  
Tel: 708-366-8500

**MEMORANDUM**

Date: May 24, 2019

To: Catherine Adduci, Village President  
Village Board of Trustees

From: Sara Phyfer, Management Analyst

Subj: Resolution Honoring the Life of Sally Stovall

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Attached, please find a resolution honoring the life of Sally Stovall. As it indicates, Sally was a monumental force in the green revolution in the community, co-founding Green Community Connections and credited with helping make the One Earth Film Festival successful. The resolution commemorates Sally and celebrates her life and contributions to River Forest.

***Recommendation***

It is recommended that the Board make a motion to approve the resolution commemorating the life of Sally Stovall.

***Attachments:***

- Resolution

## **RESOLUTION NO. 19-**

### **A RESOLUTION HONORING THE LIFE OF SALLY STOVALL**

**WHEREAS**, Sally Stovall, upon retirement after a career in organizational development became a climate activist and compassionate community organizer and leader; and

**WHEREAS**, in September 2010, Sally and her partner Dick Alton held a community meeting in Oak Park to express their concerns about global warming; and

**WHEREAS**, together this group formed Green Community Connections and enlisted volunteers to encourage individual actions to help reverse climate change; and

**WHEREAS**, Sally's community efforts helped spur a green revolution in Oak Park and River Forest; and

**WHEREAS**, after learning about the dramatic decline in the monarch butterfly population, Sally created the program "Mobilizing for Monarchs," in which she publicized the planting of milkweed at Green Block Parties; and

**WHEREAS**, after reading Paul Hawken's book "Drawdown," Sally taught Green Block Party attendees about sustainable eating and composting to reduce food waste; and

**WHEREAS**, in 2015, Sally and her partner gave up their car for 90 days in order to lower CO2 emissions; and

**WHEREAS**, in 2018, Sally and her partner gave up their car entirely and turned to bicycling for transportation; and

**WHEREAS**, Sally was instrumental in the success of the One Earth Film Festival and expanding it to Lake County; and

**WHEREAS**, Sally passed away on May 21, 2019, and whose absence will be sorely missed by all living creatures in the community;

**NOW, THEREFORE, BE IT RESOLVED** by the President and Board of Trustees of the Village of River Forest, Cook County, Illinois that the Board, for its members and the citizens of the Village of River Forest, honor the life of Sally Stovall, and present this Resolution to her legacy.

Passed on a roll call vote of the Corporate Authorities on the 28<sup>th</sup> day of May, 2019.

**AYES:**

**NAYS:**

**ABSENT:**

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Catherine Adduci, Village President

**APPROVED** by me this 28<sup>th</sup> day of May, 2019

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Kathleen Brand-White, Village Clerk



**VILLAGE OF RIVER FOREST  
SPECIAL VILLAGE BOARD OF TRUSTEES MINUTES  
Monday, May 13, 2019**

A special meeting of the Village of River Forest Board of Trustees was held on Monday, May 13, 2019 at 6:00 p.m. in the Community Room of Village Hall, 400 Park Avenue – River Forest, IL.

**1. CALL TO ORDER/ROLL CALL**

The meeting was called to order at 6:00 p.m. Upon roll call, the following persons were:

Present: President Adduci, Trustees Cargie, Conti, Corsini, Gibbs, Henek, Vazquez

Absent: None

Also Present: Village Clerk Kathleen Brand-White, Village Administrator Eric Palm, Assistant Village Administrator Lisa Scheiner, Assistant to the Village Administrator Jonathan Pape, Management Analyst Sara Phyfer, Police Chief James O'Shea, Police Commander James Greenwood, Public Works Director John Anderson, Finance Director Rosemary McAdams, Village Attorney Greg Smith

**2. CITIZEN COMMENTS**

None.

**3. CONSENT AGENDA**

- a. Village Board Regular Meeting Minutes – April 22, 2019
- b. Village Board Executive Session Minutes – April 22, 2019
- c. Older Americans Proclamation
- d. Award of Base Bid, Alternate #1 and Contract for the 2019 Street Improvement Project to Brother Asphalt Paving in the amount of \$637,430.55
- e. Award of Bid and Contract for the 2019 Sewer Lining Project to Insituform Technologies USA, LLC in the amount of \$139,104.60
- f. Appropriation of \$300,000 in Motor Fuel Tax Funds for the 2019 IDOT Maintenance Agreement – Resolution
- g. Amend Section 4 of the Village Code Regarding Cleanup Changes to Appeals of Denials of Stormwater Detention Permits – Ordinance
- h. Waiver of Formal Bid (Due to Competitive Quotes) and Award of Contract to AVI Midwest for Audio-Visual Upgrades for \$87,982
- i. Fiscal Year 2019 Final Budget Amendment For Capital Improvement, Capital Equipment Replacement and Madison Street TIF Fund – Ordinance
- j. Monthly Department Reports
- k. Monthly Performance Measurement Report
- l. Village Administrator Report

Trustee Corsini made a motion, seconded by Trustee Gibbs, to approve the Consent Agenda items A through L.

Roll call:

Ayes: Trustees Cargie, Conti, Corsini, Gibbs, Henek, Vazquez

Absent: None

Nays: None

Motion Passes.

**4. APPROVAL OF AN UPDATED COMPREHENSIVE PLAN FOR THE VILLAGE OF RIVER FOREST – ORDINANCE**

Trustee Vazquez made a motion, seconded by Trustee Conti, to Adopt an Ordinance Approving an Updated Comprehensive Plan for the Village of River Forest.

Village Planner John Houseal stated this final version of the Comprehensive Plan included the general clean up requested by Trustees that clarified a handful of different things, but that there have been no material changes to the Plan since incorporating those discussed at the April 22 meeting. The Village Board commended Village Planner Houseal, and President Adduci stated it was a great accomplishment for this Board.

Roll call:

Ayes: Trustees Cargie, Conti, Corsini, Gibbs, Henek, Vazquez

Absent: None

Nays: None

Motion Passes.

**5. AMEND TITLE 9 OF THE VILLAGE CODE – IMPLEMENTING VARIOUS TRAFFIC CONTROL CHANGES RELATING TO THE SAFE WALKING ROUTES TO SCHOOL PLAN – ORDINANCE**

Trustee Gibbs made a motion, seconded by Trustee Henek to adopt an Ordinance Amending Title 9, Entitled "Traffic Regulations, Chapter 3, Entitled "Traffic Schedules," of the River Forest Village Code, Section 9-3-2

Administrator Palm announced that the Village did not receive a grant to subsidize the costs of implementing the Safe Walking Routes to School Plan, so the plan would be moving forward at the Village's cost. He stated these costs are built into the Capital Plan for this Fiscal Year, and that Staff anticipates the work will be completed before school begins in the fall.

In response to a question from Trustee Corsini, Administrator Palm stated Staff is discussing the phased implementation and how best to communicate these changes to residents.

Trustee Corsini commented that at some point, the Village Board would have to re-evaluate these new stop signs and make any needed changes. Administrator Palm advised it will take some time to see the full impact, but recommended that unless there is a pressing need or emergency, the Village not install any new stop signs for some time.

Trustee Corsini thanked the Traffic and Safety Commission and stated these changes are not only for Safe Walking Routes to School but also safety for the entire Village.

Roll call:

Ayes: Trustees Cargie, Conti, Corsini, Gibbs, Henek, Vazquez

Absent: None

Nays: None

Motion passes.

Trustee Gibbs made a motion, seconded by Trustee Henek to adopt an Ordinance Amending Title 9, Entitled "Traffic Regulations, Chapter 3, Entitled "Traffic Schedules," of the River Forest Village Code, Section 9-3-4

Roll call:

Ayes: Trustees Cargie, Conti, Corsini, Gibbs, Henek, Vazquez

Absent: None

Nays: None

Motion passes.

Trustee Gibbs made a motion, seconded by Trustee Henek to adopt an Ordinance Amending Title 9, Entitled "Traffic Regulations, Chapter 3, Entitled "Traffic Schedules," of the River Forest Village Code, Section 9-3-13

Roll call:

Ayes: Trustees Cargie, Conti, Corsini, Gibbs, Henek, Vazquez

Absent: None

Nays: None

Motion passes.

**6. WAIVER OF FORMAL BID (DUE TO COMPETITIVE RPF) AND AWARD OF CONTRACT TO CORDOGAN CLARK & ASSOCIATES FOR PROFESSIONAL CONSULTING WORK FOR THE RIER FOREST CIVIC CENTER AUTHORITY BUILDING STUDY FOR A NOT-TO-EXCEED AMOUNT OF \$25,000 PLUS REIMBURSABLE EXPENSES**

Trustee Corsini made a motion, seconded by Trustee Conti to concur with Staff's recommendation to waive formal bidding and enter into a professional services contract with Cordogan Clark & Associates for a not-to-exceed amount of \$25,000 for the Civic Center Authority Building Study.

Administrator Palm summarized the intent of this study and stated the proposal from Cordogan Clark & Associates is to complete a needs-analysis to study the current and future use of the building. He noted that this is exciting for the community to have a new set of eyes on the existing conditions and potential for this space.

President Adduci stated this is a great collaboration between taxing bodies and asked about the next step after study is finished. Administrator Palm stated the price tag will play a role in whether or not this is something the community will buy into.

In response to a question from Trustee Corsini, Administrator Palm stated that the financing of the project would be a separate conversation with separate consultants and that he did not want to presuppose how it would be structured. He highlighted that this firm has previous experience with the Department of Children and Families and its requirements.

In response to a question from Trustee Vazquez, Administrator Palm stated the stakeholders are governmental entities and private sector partners involved with community centers. He emphasized the study will look into where needs overlap and that the report will ultimately be shared publicly.

Trustee Cargie stated he objected to taxpayers bearing the cost burden to fund a study for which a private entity is the primary beneficiary.

Roll call:

Ayes: Trustees, Conti, Corsini, Gibbs, Henek, Vazquez

Absent: None

Nays: Trustee Cargie

Motion passes.

## **7. ACCEPTANCE OF REMEDIATION PLAN FROM LAKE AND LATHROP PARTNERS (CONDITION OF THE PLANNED DEVELOPMENT PERMIT)**

Trustee Gibbs made a motion, seconded by Trustee Corsini to approve the Lake & Lathrop site remediation plan.

Administrator Palm stated that the Planned Development with Lake & Lathrop included a condition that the remediation plan be reviewed and approved by the Village Board of Trustees before demolition and remediation can commence. He stated that Staff has had a series of meetings with the developers and that the Village's environmental consultant, Tetrattech, has reviewed the plan. He noted that there are still some questions that will be answered at a later stage in the remediation process.

In response to a question from Trustee Corsini, Administrator Palm stated he does not have a timeline for the remaining business to vacate, but that the termination of that lease is currently being processed in court.

Trustee Cargie stated his understanding was that the entire site for the project would be remediated but expressed concern that the property at 423 Ashland will remain potentially contaminated (as a paved access/parking area). Administrator Palm stated the developer's plan meets the requirements under the State's program for the No Further Remediation (NFR).

President Adduci stated they could only allocate the funds that were available.

Roll call:

Ayes: Trustees Cargie, Conti, Corsini, Gibbs, Henek

Absent: None

Nays: None

Abstain: Vazquez

Motion Passes.

## **8. ADJOURNMENT**

Trustee Henek made a motion seconded by Trustee Gibbs, to adjourn the Special Village Board of Trustees Meeting at 6:29 p.m.

Roll call:

Ayes: Trustees Cargie, Conti, Corsini, Gibbs, Henek, Vazquez

Absent: None

Nays: None

Motion Passes.

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Kathleen Brand-White, Village Clerk

**VILLAGE OF RIVER FOREST  
REGULAR VILLAGE BOARD OF TRUSTEES MINUTES  
Monday, May 13, 2019**

A regular meeting of the Village of River Forest Board of Trustees was held on Monday, May 13, 2019 at 7:00 p.m. in the Community Room of Village Hall, 400 Park Avenue – River Forest, IL.

**1. CALL TO ORDER/ROLL CALL**

The meeting was called to order at 7:00 p.m. Upon roll call, the following persons were:

Present: President Adduci, Trustees Cargie, Conti, Corsini, Gibbs, Henek, Vazquez

Absent: None

Also Present: Village Clerk Kathleen Brand-White, Village Administrator Eric Palm, Assistant Village Administrator Lisa Scheiner, Assistant to the Village Administrator Jonathan Pape, Management Analyst Sara Phyfer, Police Chief James O'Shea, Police Commander James Greenwood, Public Works Director John Anderson, Finance Director Rosemary McAdams, Village Attorney Greg Smith

**2. PLEDGE OF ALLEGIANCE**

President Adduci led the pledge of allegiance.

**3. CITIZEN COMMENTS**

None.

**4. ELECTED OFFICIAL COMMENTS & ANNOUNCEMENTS**

a. Recognition of Monica Affleck – Resolution

Trustee Corsini made a motion, seconded by Trustee Gibbs, to approve a Resolution commemorating the life of Monica Affleck and celebrating her with an honorary street sign designation.

President Adduci read the resolution aloud and presented the honorary street sign designation to friends and family of Mrs. Affleck.

Roll call:

Ayes: Trustees Cargie, Conti, Corsini, Gibbs, Henek, Vazquez

Absent: None

Nays: None

Motion Passes.

**5. RECOGNITION OF OUTGOING ELECTED OFFICIALS SUSAN CONTI, CARMELA CORSINI AND MICHAEL GIBBS**

President Adduci presented plaques to each of the outgoing trustees.

Trustee Vazquez stated he would miss each of the trustees and the assets each brought to the Board. He took special note of Trustee Conti's measured decisions, Trustee Corsini's strength in finance, and of Trustee Gibbs' historical knowledge.

Trustee Cargie echoed Trustee Vazquez's sentiments and noted their incredible service to the Village.

Trustee Henek reiterated these sentiments and noted the commitment and sacrifice of each trustee.

Village Clerk Brand-White stated she had similar sentiments and that the outgoing trustees' institutional memory is irreplaceable. She called attention to frequently hearing Trustee Conti say "I just want to get it right."

President Adduci echoed everyone's comments and reiterated how valuable the outgoing trustees' service has been. In highlighting aspects of each trustee's tenure, she first called attention to Trustee Conti's voting record of putting aside personal beliefs and ideologies to vote in the best interest of River Forest. She next underscored Trustee Corsini's invaluable insight in government financing from helping balance the budget to the creation of the TIF districts. Lastly, she thanked Trustee Gibbs for his dedication to public safety and infrastructure, and for bringing his sense of humor to the table.

Trustee Conti thanked everyone for their words and noted this was a bittersweet moment for her. She illustrated the difficult deliberations and stated she felt privileged to make decisions that will change the trajectory of River Forest. She thanked Staff, other members of the Board, her supporters, and her family. She welcomed the new trustees and cautioned them to remain mindful of their awesome responsibility.

Trustee Corsini noted her career and involvement in local government has been rewarding, challenging, and a privilege. She thanked and recognized her family, Staff, and past and present Board members. She expressed hope that she had met expectations with her service. She illustrated the traits each Board member brought to the table and welcomed the new trustees.

Trustee Gibbs encouraged everyone to remember that despite disagreements, they are all still neighbors. He urged the new trustees to be decisive and not to overanalyze decisions. He echoed the sentiments of the other trustees and noted that politics is not all or nothing, but rather an exchange of ideas. He thanked his supporters, Staff, and his family.

**6. ADJOURNMENT SINE DIE**

Trustee Corsini made a motion seconded by Trustee Conti, to adjourn the regular Village Board of Trustees Meeting Sine Die at 7:58 p.m.

Village Clerk Brand-White administered the Oath of Office to newly elected officials Erika

Bachner, Katie Brennan and Robert O'Connell.

## **7. CALL TO ORDER/ROLL CALL**

The meeting was called to order at 8:05 p.m. Upon roll call, the following persons were:

Present: President Adduci, Trustees Bachner, Brennan, Henek, O'Connell, Vazquez, and Cargie

Absent: None

Also Present: Village Clerk Kathleen Brand-White, Village Administrator Eric Palm, Assistant Village Administrator Lisa Scheiner, Assistant to the Village Administrator Jonathan Pape, Management Analyst Sara Phyfer, Police Chief James O'Shea, Police Commander James Greenwood, Public Works Director John Anderson, Finance Director Rosemary McAdams, Village Attorney Greg Smith

Trustee Bachner thanked everyone for welcoming the new trustees. She stated she was impressed by Village Administration and felt confident the Village is in good hands. She thanked her supporters and maintained she would be a voice for every person in River Forest.

Trustee Brennan stated she was thrilled to be joining the Board. She thanked her supporters and the past Board members. She thanked Roy Strom, the Public Works employees, and volunteers for their assistance with the Recycling Extravaganza, noting that it was "not biggest car year but biggest stuff year." She announced the Village was recently awarded the SolSmart bronze designation and stated that their next step is to map all the solar locations in the Village. She provided details for the River Forest Tree Walk on Sunday, May 19, and the Sustainable River Forest Tour for eighth graders at Roosevelt. Lastly, she noted that members of the Sustainability Commission would be attending a lunch and learn session sponsored by PlanItGreen on May 22.

Trustee O'Connell thanked the residents who supported him and noted that in listening to everyone's remarks, he realized the enormity of this role and the shoes to fill. He stated he is looking forward to working with the team.

## **8. APPOINTMENT OF LEE NEUBECKER AS CHAIRPERSON OF THE ECONOMIC DEVELOPMENT COMMISSION**

Trustee Henek made a motion, seconded by Trustee Cargie, to concur with the recommendation of the Village President to appoint Lee Neubecker to the Economic Development Commission to serve as Chairperson for the remainder of the term ending April 30, 2020.

President Adduci stated that Lee has been on the Commission for some time and that he is the best candidate for the job.

Roll call:



Ayes: Trustees Bachner, Brennan, Cargie, Henek, O'Connell, Vazquez  
Absent: None  
Nays: None  
Motion Passes.

**9. APPOINTMENT OF JULIE MOLLER AS CHAIRPERSON OF THE SUSTAINABILITY COMMISSION**

Trustee Vazquez made a motion, seconded by Trustee Brennan, to concur with the recommendation of the Village President to appoint Julie Moller to the Sustainability Commission to serve as Chairperson for the remainder of the term ending April 30, 2021.

Roll call:  
Ayes: Trustees Bachner, Brennan, Cargie, Henek, O'Connell, Vazquez  
Absent: None  
Nays: None  
Motion Passes.

**10. RESOLUTION URGING THE STATE OF ILLINOIS TO RESTORE THE AMOUNT OF LOCAL GOVERNMENT DISTRIBUTIVE FUND (LGDF) REVENUE GIVEN TO MUNICIPALITIES**

Trustee Cargie made a motion, seconded by Trustee Vazquez, to approve a Resolution Urging the State of Illinois to Restore the Amount of Local Government Distributive Fund (LGDF) Revenue Given to Municipalities.

President Adduci summarized the intent of the Resolution, stating the local government distributive fund, which remits a portion of State income tax revenues to municipalities, is currently only at 6%, as opposed to the full 10% of income tax receipts. She noted that the LGDF is a statutory requirement from 1969, and this resolution urges the State to balance the budget but not on the backs of taxpayers.

Roll call:  
Ayes: Trustees Bachner, Brennan, Cargie, Henek, O'Connell, Vazquez  
Absent: None  
Nays: None  
Motion Passes.

**11. ADJOURNMENT**

Trustee Cargie made a motion seconded by Trustee Henek, to adjourn the regular Village Board of Trustees Meeting at 8:18 p.m.

Roll call:  
Ayes: Trustees Bachner, Brennan, Cargie, Henek, O'Connell, Vazquez  
Absent: None

Nays:           None  
Motion Passes.

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Kathleen Brand-White, Village Clerk

DRAFT



May 22, 2019

LWV OPRF  
P.O.Box 3301  
Oak Park, IL 60301-3301  
[lwvopr.org](http://lwvopr.org)

To: President Adduci and the River Forest Village Board of Trustees

Dear President Adduci and Village Trustees:

Attached is a proposed "Resolution to Celebrate the 100<sup>th</sup> Anniversary of Illinois Becoming the First State to Ratify the 19<sup>th</sup> Amendment." The date of the anniversary is June 10, 2019. We hope that you all will sponsor this Resolution and it will be part of the agenda for the meeting scheduled for Monday, June 6th.

Sincerely,

Peggy Kell  
League of Women Voters of Oak Park & River Forest  
Voter Service Chair  
[peggykell22@gmail.com](mailto:peggykell22@gmail.com)  
708-524-0483

## RESOLUTION 19-

### **Proposed Resolution to Celebrate The 100<sup>th</sup> Anniversary of Illinois Being the First State To Ratify the 19<sup>th</sup> Amendment**

**Whereas**, Illinois had long been at the forefront of the movement to provide women the right to vote;

**Whereas**, in Illinois the first women's suffrage association was established in Earlville in LaSalle County in 1855, just seven years after the first women's rights convention in Seneca Falls, New York which called for suffrage for women;

**Whereas**, the first statewide suffrage organization, the Illinois Woman Suffrage Association was established in 1869, becoming the Illinois Equal Suffrage Association in 1891;

**Whereas**, also in 1891, Illinois enacted a law allowing women the right to vote for elective school offices;

**Whereas**, in 1913 Illinois enacted the Presidential Suffrage Bill which gave Illinois women the right to vote in federal and municipal elections, not otherwise restricted to men under the Illinois Constitution;

**Whereas**, with the enactment of that law, Illinois became the first state east of the Mississippi River to give women such right to vote for President of the United States, and is credited with being a major positive influence in advancing the women's suffrage movement in the United States;

**Whereas**, on June 4, 1919, the proposed 19<sup>th</sup> Amendment to the United States Constitution was passed by the United States Congress and sent to the States for ratification;

**Whereas**, 100 years ago on June 10, 1919, Illinois became the first State to ratify the 19<sup>th</sup> Amendment (one hour prior to Wisconsin);

**Whereas**, Illinois led the way for the necessary three-fourths of the States to ratify the 19<sup>th</sup> Amendment, which became part of the Constitution on August 26, 1920;

**Now Therefore, Be It Resolved**, that the Village Board of River Forest declares June 10, 2019, a day to celebrate women's right to vote and the important role Illinois played in achieving that right in the United States.

Passed on a roll call vote of the Corporate Authorities on the 28<sup>th</sup> day of May, 2019.

**AYES:**

**NAYS:**

**ABSENT:**

**ATTEST:**

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Village Clerk

APPROVED by me this 28<sup>th</sup> day of May, 2019.

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Village President



## MEMORANDUM

**DATE:** May 28, 2019

**TO:** Eric Palm, Village Administrator

**FROM:** John Anderson, Director of Public Works

**SUBJECT:** Relocation of ComEd transformers from inside the Pumping Station

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**Issue:** Staff is seeking approval to award a contract with ComEd to remove transformers from inside the pumping station and also approve a contract with Intren, LLC. to perform the necessary installation of a new service drop, electrical conduit and associated re-wiring.

**Analysis:** The Pumping Station, located at 7525 Berkshire Street, is the facility that houses all pumps, piping, valves, and auxiliary equipment (including the SCADA controls) that are all central and critical to the operation of the Village's water distribution system. The building currently houses three large high voltage transformers owned by ComEd and used to provide power to the building and equipment. The transformers are separated from the common areas of the building, however, they share a common wall that contains all of the power and electrical switching equipment for the facility and pump operations.

Failure of one or more of the transformers could result in: 1) Damage to electrical switching equipment; 2) A fire in the facility (the room does not contain a fire suppression system); 3) Contamination of the facility from cooling oil that is used inside the transformers. Each of these scenarios could interrupt pump operations, resulting in the loss of water to the community. Staff solicited a proposal from ComEd to remove the transformers and mount them on a utility pole outside the facility. ComEd provided a quote to perform this removal and relocation for \$24,538.59. Staff also reached out to a ComEd approved electrical contractor for the installation of a new electrical service drop, conduit and wire installation. Intren, LLC. provided a quote of \$29,750 to perform this work. The total cost for the project is \$54,288.59 which is below the \$55,000 identified for this project within the FY2020 budget.

**Recommendation:** Concur with staff recommendation and approve a motion to waive the normal bidding procedure for the work associated with the ComEd transformer relocation project in the Pumping Station and approve a contract with ComEd in the amount of \$24,538.59 and also approve a contract with Intren, LLC. in the amount of \$29,750.

MAYWOOD OFFICE  
1505 SOUTH FIRST AVENUE  
MAYWOOD, ILLINOIS 60153  
708-410-5314



VILLAGE OF RIVER FOREST  
400 PARK AVE  
RIVER FOREST, IL 60305

Date: 05/09/2019

Dear VILLAGE OF RIVER FOREST,

Enclosed are the documents related to the supply of electricity at **7525 W BERKSHIRE, RIVER FOREST, ILLINOIS**. Please sign all copies of the enclosed documents and two copies of the Service Entrance Location Sketch. The third copy of the sketch is for your use during Construction. Return the signed documents and sketches and payment of **\$24,538.59** to my attention.

If this contract is not returned within 30 days, it will be cancelled.

Upon receipt of your payment and signed copies, Commonwealth Edison will begin to schedule any necessary service work. An authorized copy of each document will be returned to you for your files.

You may make payments on the ComEd website or by phone. A \$5.95 Paymentus Corp. convenience fee will apply to each electronic payment transaction.

By Internet go to: <https://www.comed.com/MyAccount/MyBillUsage/Pages/PayMyBill.aspx>

(for payments of \$5,000 or less for Credit/Debit)

(for payments of \$90,000 or less for eCheck)

Or

By Phone, Call (English & Spanish)

1-800-334-7661 (for all payments of \$5,000 or less: Credit, Debit and eCheck)

1-800-588-9477 (for all payments of \$5,000 or less: credit, Debit and eCheck)

Or

By Customer Service Representatives

1-800-334-7661 (for payments of \$5,000 or less for Credit/Debit)

1-800-334-7661 (for payments of \$90,000 or less for eCheck)

If you have any questions concerning this contract please contact your Field Representative.

Enclosures

Sincerely,

REHAN KHAN  
DESIGN TECH ENGINEER  
708-410-5314

# ELECTRIC FACILITIES SERVICE ACKNOWLEDGEMENT

PL#: 456012

ESS: NO

SER#: WA190281

Rev.: 00

**VILLAGE OF RIVER FOREST** (the "Customer") hereby acknowledges the terms and conditions under which Commonwealth Edison Company (the "Company" or "ComEd") is providing electric facilities and equipment to serve the Customer's premises located at **7525 W BERKSHIRE, RIVER FOREST** ("Premises").

## 1. Preamble.

The Company will furnish, install, own and maintain, and the Customer will pay the Company for, the electric facilities and equipment described herein pursuant to the terms and conditions set forth herein and in accordance with the terms of the Company's Rate RDS - Retail Delivery Service ("Rate RDS"), Rider NS - Nonstandard Services and Facilities ("Rider NS"), Rider ML - Meter-Related Facilities Lease ("Rider ML"), Rider ZSS - Zero Standard Service ("Rider ZSS") as applicable, and with the General Terms and Conditions ("GTC") stated in the Company's Schedule of Rates, as they may be amended from time to time. In the event of any conflict between the terms of this Acknowledgement and the terms of the Company's tariff, the latter will prevail.

## 2. Service Points.

The Customer is to receive delivery of electric power and energy at the Premises from the Company at an estimated total maximum demand of **137 kilowatts ("kW")** ("Maximum Kilowatts Delivered" or "MKD") at the following location(s) (as shown on Exhibit A attached hereto) and in the following amounts and approximate voltages during the Retail Peak Period, as defined in GTC.

Loc. 001 est. demand 137 kW, metering voltage approx. 277/480Y volts, 3 phase, 4 wire

and at an estimated total maximum demand of **163 kW** in the following amounts and approximate voltages during the Retail Off-Peak Period, as defined in GTC.

Loc. 001 est. demand 163 kW, metering voltage approx. 277/480Y volts, 3 phase, 4 wire

## 3. Charges: Rental.

a. The Company will furnish, install, own and maintain, under the terms and conditions set forth below and in accordance with the terms of the Company's Rider NS and Rider ML, the facilities and equipment listed in the Facilities Rental Service and Meter Lease Service attachments to this Acknowledgement. The facilities and equipment listed in such attachments, together with any conductors, cables, supports and related equipment installed by the Company, and any replacements or adjustments thereof, are hereinafter called the "Facilities". Such Facilities are or may be located on the Premises.

b.

(i) The Customer's estimated maximum demand during Retail Peak Periods set forth above is used to determine the service facilities that are available to the Customer as a standard installation under the applicable tariffs. The estimate of the Customer's MKD set forth in Section 2 above is based upon information provided to the Company by the Customer and the Customer agrees that this estimate is representative of the Customer's expected operation, demand and consumption. Load defined as "Zero Standard Portion" under Rider ZSS is not included in the determination of the estimated maximum demand shown above because a standard installation is not provided for the Zero Standard Portion of load.

(ii) Such standard service facilities are subject to change from time to time based upon the

Customer's actual MKD in accordance with the provisions of the Company's Rate RDS, Rider NS and GTC, or their successors. If the Customer's actual MKD is less than the amount of kW set forth in Section 2 above, the Company may remove, replace, or adjust the Facilities at the Customer's expense so as to provide the Customer the standard installation facilities as provided in Rider NS or to adjust the rental as provided in Section 3(c).

(iii) If the Customer desires to add load beyond the levels set forth above in Section 2 or to increase capacity at an individual point of service, the Customer shall notify the Company, in writing, adequately in advance of adding such load or increasing such capacity so that the Company may modify its facilities as determined by the Company.

- c. The initial monthly rental specified in the Facilities Rental Service attachment is based on the Company's standard rental charges applicable on the date the Facilities were installed or last revised and is subject to change as provided herein or in Rider NS.
- d. The monthly rental charges for the Facilities are in addition to all other charges under (i) other applicable tariff provisions and (ii) any additional charges imposed by the Company on account of special installation requests or requirements or requests by the Customer for maintenance beyond the level set forth in Section 5(c).
- e. The Customer shall pay all taxes applicable to the Company's provision of the Facilities and other services to the Customer (including without limitation all applicable federal, state, regulatory, municipal and other taxes with respect to customer charges and rentals).

#### 4. Installation.

- a. If any of the Facilities are not yet installed and require installation by the Company, the Customer acknowledges that the Company will furnish the labor and materials necessary to install the Facilities described on the attached service entrance location sketch WA190281 dated 11/16/2018. (with such specifications as are set forth on such sketch) on or adjacent to the Premises at the following charges:

Credit From Prev. Charges	\$(2,000.00)
Total Required Facilities Charge	\$26,538.59
<hr/>	
<b>Total Facilities Charges</b>	<b>\$24,538.59</b>

- b. The Customer shall pay the Company \$24,538.59 for such installation. Such payment is to be made in full prior to beginning of Company work.
- c. The charges listed in this document are for performing the work identified herein under normal field conditions. If abnormal field conditions are encountered and additional labor and material are required to complete the work, or if the scope of work is altered, ComEd may charge additional amounts to cover any additional costs.
- d. Any such installation will be done in accordance with, and at the times and at the standard prescribed by, the Company's standard practices and procedures for the types or classes of each of the Facilities to be installed,
- e. Any such installation will be done during the Company's regular working hours, unless otherwise mutually agreed,
- f. In the event the installation cannot be completed within one year from the date of this document as a result of delays on the part of the Customer or because the Company has been denied access to the Premises, the installation charge to the Customer will be recomputed based on the level of costs



prevailing at the time of completion of the work, and

- g. The monthly rental for the Facilities being installed will be the rental in effect at the time of the installation or last revision of such Facilities (which rental is subject to change as provided herein or Rider NS).

5. Ownership; Access; Other Company Rights.

- a. The Facilities will remain the sole and exclusive property of the Company. The Company may, in its sole discretion, affix to the Facilities (or any parts thereof) labels or other markings indicating the Company's ownership of the Facilities. The Customer does not acquire any interest in the Facilities (or any parts or components thereof). Use by the Customer of the Facilities does not divest the Company of its exclusive rights to such ownership, use and possession. The Customer will, upon the request of the Company from time to time, execute and deliver to the Company all documents reasonably necessary or advisable to confirm, perfect or evidence any rights of the Company in and to the Facilities.
- b. The Company and its representatives will have free access to the Premises at all reasonable times (and immediately at any time if an emergency exists) for the purposes of inspecting, protecting, installing, operating, maintaining, repairing, altering, replacing, relocating or removing any of the Facilities. ComEd has the right to install facilities on the Customer's property to provide electric service to the Customer and to other users of the Facilities. The Company may, in its sole discretion, replace, remove or alter any part of the Facilities, add or remove portions or components of the Facilities or revise any procedures with respect to the Facilities. Any such replacements, substantial alterations, or additions of or to the Facilities will belong to and be property of the Company and shall be a part of the Facilities.
- c. Such inspection, protection, installation, operation, maintenance, repair, alteration, replacement, relocation and removal will be in accordance with, and at the time(s) and at the standards prescribed by, the Company's standard practices and procedures for the types or classes of each of the Facilities. If the Customer requests maintenance beyond this level, the Company may impose an additional charge for such additional maintenance.

6. Customer Responsibilities.

- a. The Customer will not move, remove, modify, alter, adjust or change in any way the Facilities or any part thereof without first obtaining the written consent of the Company, except to protect the Premises or any person from damage or injury during any emergency or except and to the extent provided in a separate written agreement. Except to the extent set forth in the prior sentence, the Customer will not permit anyone other than the Company, or the Company's respective representatives, agents or subcontractors to effect any inspection, adjustment, preventative or remedial maintenance, repair, overhaul, replacement or removal of the Facilities.
- b. The Customer shall at its sole cost and expense:
  - (i) provide to the Company such working space within a reasonable distance of the Facilities as specified by the Company and take such other steps as are necessary to allow the installation, construction, maintenance, repair, alteration, replacement and removal of the Facilities to be readily and efficiently performed;
  - (ii) keep the Facilities on the Premises free from any over-building or other obstruction that might create an unsafe condition or that might interfere with the Company's ability to install, operate, maintain, repair, alter, replace or remove the Facilities;
  - (iii) provide and maintain in a good, safe and proper state of repair, the Premises and all other property furnished by the Customer in connection with the Facilities;

- (iv) furnish, install and maintain the wiring, supports, and other appurtenances, as specified by the Company, necessary for the Facilities;
  - (v) if the installation of the Facilities includes or requires a vault or ground-type installation, furnish and maintain the enclosure, foundation, fill, required ventilation, and similar facilities in accordance with the Company's specifications, standards, rules and regulations;
  - (vi) make use of the Facilities in accordance with the Company's specified practices and procedures and protect the Facilities from harm, theft or misuse and deterioration (except for reasonable wear and tear resulting only from proper use thereof); and
  - (vii) notify the Company by telephone promptly after the Customer first has knowledge of (i) any malfunction in operation of the Facilities; (ii) any interruption or alteration of electricity delivery to the Premises; (iii) any alteration or modification in the Facilities or its operation which is not initiated by Company, and (iv) any emergency or dangerous condition affecting the Facilities.
- c. If any part of the Facilities is lost, stolen, condemned, confiscated, damaged, destroyed or needs maintenance, repairs or replacement due to an act, error, omission, breach, negligence or willful misconduct of any employee or other agent of the Customer, the Customer shall be obliged to reimburse the Company promptly for the Company's customary time and materials costs of the maintenance, repair and replacement of the Facilities. If any part of the Facilities is lost, stolen, condemned, confiscated, damaged, destroyed, or needs maintenance, repairs or replacement due to an act, error, omission, breach, negligence or willful misconduct of one or more employees or other agents of both the Company and the Customer, the Company shall repair or replace such part of the Facilities, and the cost of any such repair or replacement shall be shared by the Customer and the Company in proportion to their respective degrees of fault.

#### 7. Removal.

Upon termination of the provision of service to the Customer, the Company at its option may, and upon the Customer's request the Company will, remove all or any part of the Facilities. The Customer will bear the cost and expense of such removal.

#### 8. Relocation.

If relocation of all or any part of the Facilities is requested by the Customer or there is a change in the Customer's operation or construction, which in the judgment of the Company, makes such relocation necessary or advisable, the Company will move such facilities at the Customer's expense to a location on or adjacent to the Premises mutually acceptable to the Company and the Customer.

#### 9. Miscellaneous.

- a. The listing of the Required or Requested Facilities in the Facilities Rental Service attachment and the monthly rental may be modified from time to time upon oral or written notification to the customer (and the removal or installation of any such Facilities shall constitute prima facie evidence of such notification).
- b. The Company may adjust the Facilities or the monthly rental if the Customer's actual MKD is more or less than the level set forth in Section 2 above.
- c. The Company may adjust the monthly rental as provided in Section 3(c)/4(g) and in the Facilities Rental Service attachment.

#### 10. Safety.

Be advised that safety on the job site is the responsibility of the Customer and Customer's contractor.

The Occupational Safety and Health Administration (OSHA) requires a specific clearance when working near energized primary electric lines. Consider all electric wires to be energized and non-insulated. Workers may be electrocuted or seriously injured by contact with the power lines or while working in close proximity to those lines. All workers and equipment must maintain a safe distance from the power lines at all times. The Customer or Customer's contractor should not commence work near ComEd's lines until such time that temporary protective measures have been taken to guard against danger of incidental contact. Consult OSHA guidelines for more specific information when working near or around energized electrical equipment. (See [www.osha.gov](http://www.osha.gov) <<http://www.osha.gov>>.) Contact 1-800-EDISON-1 for questions concerning working in proximity to ComEd electrical facilities.

Clearance of electrical equipment from permanent structures is governed by the National Electrical Safety Code (NESC). Reference the National Electrical Safety Code for specific information.

ComEd is very concerned about the safety of its customers and others working around its facilities. Compliance with OSHA and the NESC is a requirement. Please ensure that the activities undertaken by the Customer or Customer's contractor include the safe work practice of maintaining the required working clearances and required vertical and horizontal clearances from permanent structures.

The undersigned Customer acknowledges he/she has read the foregoing safety statement and agrees to comply with all state, federal and local safety requirements and shall require any contractor working in proximity to ComEd equipment to acknowledge and agree to same.

#### 11. Customer/Owner Acknowledgement.

The undersigned Customer acknowledges the terms noted herein. In case the Customer is not owner of the Premises, the undersigned property owner hereby acknowledges and agrees to the terms noted herein.

Account Number: 0636015015  
SER No.: WA190281  
Work Task Number: 1504181101

FOR THE CUSTOMER:

X

Customer Name

REHAN KHAN

Accepted By

Signature

X

Print Name

X

Official Capacity or Title

X

Property Owner's Signature

# ELECTRIC FACILITIES SERVICE SUMMARY

SER#: WA190281

The following describes the terms and conditions under which Commonwealth Edison Company (the "Company" or "ComEd") is providing electric facilities and equipment to serve **VILLAGE OF RIVER FOREST** (the "Customer") at the premises located at **7525 W BERKSHIRE, RIVER FOREST** ("Premises").

1. Preamble. The Company furnishes, installs, owns and maintains, and the Customer pays the Company for, the electric facilities and equipment described herein pursuant to the terms and conditions set forth herein and in accordance with the terms of the Company's Rate RDS - Retail Delivery Service ("Rate RDS"), Rider NS - Nonstandard Services and Facilities ("Rider NS"), Rider ML - Meter-Related Facilities Lease ("Rider ML"), Rider ZSS - Zero Standard Service ("Rider ZSS") as applicable and with the General Terms and Conditions ("GTC") stated in the Company's Schedule of Rates, as they may be amended from time to time. In the event of any conflict between the terms of this Summary and the terms of the Company's tariff, the latter will prevail.

2. Service Points. The Customer is to receive electric power and energy from either the Company or another party at an estimated total maximum demand of 137 kilowatts ("kW") ("Maximum Kilowatts Delivered" or "MKD") during the Retail Peak Period, as defined in GTC, and at an estimated maximum demand of 163 kW during the Retail Off- Peak period

3. Charges; Rental.

(a) The Company will furnish, install, own and maintain, under the terms and conditions set forth below and in accordance with the terms of the Company's Rider NS and Rider ML, the facilities and equipment listed in the Facilities Rental Service and Meter Lease Service attachments to this Summary. The facilities and equipment listed in such attachments, together with any conductors, cables, supports and related equipment installed by the Company, and any replacements or adjustments thereof, are hereinafter called the "Facilities". Such Facilities are or may be located on the Premises.

(b) (i) The Customer's estimated maximum demand during Retail Peak Periods set forth above is used to determine the service facilities that are available to the Customer as a standard installation under the applicable tariffs. The estimate of the Customer's MKD set forth in Section 2 above is based upon information provided to the Company by the Customer and the Customer agrees that this estimate is representative of the Customer's expected operation, demand and consumption. Load defined as "Zero Standard Portion" under Rider ZSS is not included in the determination of the estimated maximum demand shown above because a standard installation is not provided for the Zero Standard Portion of load.

(ii) Such standard service facilities are subject to change from time to time based upon the Customer's actual MKD in accordance with the provisions of the Company's Rate RDS, Rider NS and GTC, or their successors. If the Customer's actual MKD is less than the amount of kW set forth in Section 2 above, the Company may remove, replace or adjust the Facilities at the Customer's expense so as to provide the Customer the standard installation facilities as provided in Rider NS or to adjust the rental as provided in Section 3(c).

(iii) If the Customer desires to add load beyond the levels set forth above in Section 2 or to increase capacity at an individual point of service, the Customer shall notify the Company, in writing, adequately in advance of adding such load or increasing such capacity so that the Company may modify its facilities as determined by the Company.

(c) The initial monthly rental specified in the Facilities Rental Service attachment is based on the Company's standard rental charges applicable on the date that the Facilities were first installed or last revised and is subject to change as provided herein or in Rider NS.

(d) The monthly rental charges for the Facilities are in addition to all other charges under (i) other applicable tariff provisions and (ii) any additional charges imposed by the Company on account of special installation requests or requirements or requests by the Customer for maintenance beyond the level set forth in Section 4(c).

(e) The Customer shall pay all taxes applicable to the Company's provision of the Facilities and other services to the Customer (including without limitation all applicable federal, state, regulatory, municipal and other taxes with respect to customer charges and rentals).

#### 4. Ownership; Access; Other Company Rights.

(a) The Facilities will remain the sole and exclusive property of the Company. The Company may, in its sole discretion, affix to the Facilities (or any parts thereof) labels or other markings indicating the Company's ownership of the Facilities. The Customer does not acquire any interest in the Facilities (or any parts or components thereof). Use by the Customer of the Facilities does not divest the Company of its exclusive rights to such ownership, use and possession. The Customer will, upon the request of the Company from time to time, execute and deliver to the Company all documents reasonably necessary or advisable to confirm, perfect or evidence any rights of the Company in and to the Facilities.

(b) The Company and its representatives will have free access to the Premises at all reasonable times (and immediately at any time if an emergency exists) for the purposes of inspecting, protecting, installing, operating, maintaining, repairing, altering, replacing, relocating or removing any of the Facilities. ComEd has the right to install facilities on the Customer's property to provide electric service to the Customer and to other users of the Facilities. The Company may, in its sole discretion, replace, remove, delete or alter any part of the Facilities, add or remove portions or components of the Facilities or revise any procedures with respect to the Facilities. Any such replacements, substantial alterations, or additions of or to the Facilities will belong to and be property of the Company and shall be a part of the Facilities.

(c) Such inspection, protection, installation, operation, maintenance, repair, alteration, replacement, relocation and removal will be in accordance with, and at the time(s) and at the standards prescribed by, the Company's standard practices and procedures for the types or classes of each of the Facilities. If the Customer requests maintenance beyond this level, the Company may impose an additional charge for such additional maintenance.

#### 5. Customer Responsibilities.

(a) The Customer will not move, remove, modify, alter, adjust or change in any way the Facilities or any part thereof without first obtaining the written consent of the Company, except to protect the Premises or any person from damage or injury during any emergency or except and to the extent provided in a separate written agreement. Except to the extent set forth in the prior sentence, the Customer will not permit anyone other than the Company, or the Company's respective representatives, agents or subcontractors to effect any inspection, adjustment, preventative or remedial maintenance, repair, overhaul, replacement or removal of the Facilities.

(b) The Customer will at its sole cost and expense:

- (i) provide to the Company such working space within a reasonable distance of the Facilities as specified by the Company and take such other steps as are necessary to allow the installation, construction, maintenance, repair, alteration, replacement and removal of the Facilities to be readily and efficiently performed;
- (ii) keep the Facilities on the Premises free from any over-building or other obstruction that might create an unsafe condition or that might interfere with the Company's ability to install, operate, maintain, repair, alter, replace or remove the Facilities;

- (iii) provide and maintain in a good, safe and proper state of repair, the Premises and all other property furnished by the Customer in connection with the Facilities;
- (iv) furnish, install and maintain the wiring, supports, and other appurtenances, as specified by the Company, necessary for the Facilities;
- (v) if the installation of the Facilities includes or requires a vault or ground-type installation, furnish and maintain the enclosure, foundation, fill, required ventilation, and similar facilities in accordance with the Company's specifications, standards, rules and regulations;
- (vi) make use of the Facilities in accordance with the Company's specified practices and procedures and protect the Facilities from harm, theft or misuse and deterioration (except for reasonable wear and tear resulting only from proper use thereof); and
- (vii) notify the Company by telephone promptly after the Customer first has knowledge of (i) any malfunction in operation of the Facilities; (ii) any interruption or alteration of electricity delivery to the Premises; (iii) any alteration or modification in the Facilities or its operation which is not initiated by Company, and (iv) any emergency or dangerous condition affecting the Facilities.

(c) If any part of the Facilities is lost, stolen, condemned, confiscated, damaged, destroyed or needs maintenance, repairs or replacement due to an act, error, omission, breach, negligence or willful misconduct of any employee or other agent of the Customer, the Customer shall be obliged to reimburse the Company promptly for the Company's customary time and materials costs of the maintenance, repair and replacement of the Facilities. If any part of the Facilities is lost, stolen, condemned, confiscated, damaged, destroyed, or needs maintenance, repairs or replacement due to an act, error, omission, breach, negligence or willful misconduct of one or more employees or other agents of both the Company and the Customer, the Company shall repair or replace such part of the Facilities, and the cost of any such repair or replacement shall be shared by the Customer and the Company in proportion to their respective degrees of fault.

6. Removal. Upon termination of the provision of service to the Customer, the Company at its option may, and upon the Customer's request the Company will, remove all or any part of the Facilities. The Customer will bear the cost and expense of such removal.

7. Relocation. If relocation of all or any part of the Facilities is requested by the Customer or there is a change in the Customer's operation or construction, which in the judgment of the Company, makes such relocation necessary or advisable, the Company will move such facilities at the Customer's expense to a location on or adjacent to the Premises mutually acceptable to the Company and the Customer.

8. Miscellaneous.

(a) The listing of the Required or Requested Facilities in the Facilities Rental Service attachment and the monthly rental may be modified from time to time upon oral or written notification to the Customer (and the removal or installation of any such Facilities shall constitute prima facie evidence of such notification).

(b) The Company may adjust the Facilities or the monthly rental if the Customer's actual MKD is more or less than the level set forth in Section 2 above.

(c) The Company may adjust the monthly rental as provided in Section 3(c) and in the Facilities Rental Service attachment.

9. Safety. Be advised that safety on the job site is the responsibility of the Customer and the Customer's contractor. The Occupational Safety and Health Administration (OSHA) requires a specific clearance when working near energized primary electric lines. Consider all electric wires to be energized and non-insulated. Workers may be electrocuted or seriously injured by contact with the power lines or while working in close proximity to those lines. All workers and equipment must maintain a safe distance from the power lines at all times. The Customer or Customer's contractor should not commence work near ComEd's lines until such

time that temporary protective measures have been taken to guard against danger of incidental contact. Consult OSHA guidelines for more specific information when working near or around energized electrical equipment. (See [www.osha.gov](http://www.osha.gov) <<http://www.osha.gov>>.) Contact 1-800-EDISON-1 for questions concerning working in proximity to ComEd electrical facilities.

Clearance of electrical equipment from permanent structures is governed by the National Electrical Safety Code (NESC). Reference the National Electrical Safety Code for specific information.

ComEd is very concerned about the safety of its customers and others working around its facilities. Compliance with OSHA and the NESC is a requirement. Please ensure that the activities undertaken by the Customer or Customer's contractor include the safe work practice of maintaining the required working



# FACILITIES RENTAL SERVICE - RIDER NS

S.E.R. #: WA190281

The Company hereby agrees to furnish and maintain hereunder facilities which the Company provides on a rental basis, for which the Customer agrees to pay a monthly rental of **\$0.00** as described below:

## 1. Required Transformer Facilities:

Transformer Number: 456012G1 @ 277/480Y

1 - 100 KVA-CONV OVHD TRANS, 2400-277 VOLTS, PHASE-NEUTRAL @ 28.73 (COF510100)	\$28.73
1 - 100 KVA-CONV OVHD TRANS, 2400-277 VOLTS, PHASE-NEUTRAL @ 28.73 (COF510100)	\$28.73
1 - 100 KVA-CONV OVHD TRANS, 2400-277 VOLTS, PHASE-NEUTRAL @ 28.73 (COF510100)	\$28.73
3 - 8.3KV - 40 AMP AND BELOW, FULL RANGE CURRENT LIMITING FUSE @ 4.91 (1A2C1)	\$14.73
3 - 6 KV - DISTRIBUTION CLASS ARRESTER @ 0.26 (2A2)	\$0.78

Total \$101.70

## 2. Standard Transformer Facilities:

3 - 100 KVA-CONV OVHD TRANS, 2400-277 VOLTS, PHASE-NEUTRAL @ 28.73 (COF510100)	\$86.19
3 - 8.3KV - 40 AMP AND BELOW, FULL RANGE CURRENT LIMITING FUSE @ 4.91 (1A2C1)	\$14.73
3 - 6 KV - DISTRIBUTION CLASS ARRESTER @ 0.26 (2A2)	\$0.78

Total \$101.70

## 3. Additional Required Facilities:

Total \$0.00

## 4. Additional Standard Facilities:

Total \$0.00

## 5. Frozen Transformer Rental:

\$0.00

## 6. Monthly Transformer Rental:

\$0.00

(item 1 minus item 2, minus item 5)

NOTE: if this value is less than zero, this line item will be changed to zero

## 7. Monthly Switchgear Rental:

\$0.00

(item 3 - item 4)

NOTE: if this value is less than zero, this line item will be changed to zero

## 8. Capacitor Facilities:

\$0.00

0 @ \$0.19

## 9. Total Monthly Rental:

\$0.00

(item 6 + item 7 + item 8)

All such facilities shall remain property of the Company.

The monthly rental specified is based on the Company's standard rental charges applicable on the date hereof and is subject to change. The actual rental charges shall be those in effect at the time of the installation of the facilities; and whenever there is a change in facilities which require a different rental payment, the rental charge for all facilities of the same class will be based on charges in effect at that time. The monthly rental is in addition to all other charges under the contract to which this rider applies.

Customer Name: VILLAGE OF RIVER FOREST

Address: 7525 W BERKSHIRE, RIVER FOREST

Dated: 05/09/2019

**RIDER ZSS - ZERO STANDARD SERVICE  
ACKNOWLEDGMENT**

1. Acknowledgement

**VILLAGE OF RIVER FOREST** (the "Customer") hereby acknowledges the terms and conditions of Rider ZSS - Zero Standard Service ("Rider ZSS"), Rider NS - Nonstandard Services and Facilities ("Rider NS"), Rider ML - Meter-Related Facilities Lease ("Rider ML") and the General Terms and Conditions stated in the Company's tariffs, as they may be amended from time to time under which Commonwealth Edison Company (the "Company" or "ComEd") is providing electric facilities and equipment to serve the Customer's premises located at **7525 W BERKSHIRE, RIVER FOREST** (the "Premises"). In the event of any conflict between the terms of this acknowledgement and the terms of the Company's tariffs, the latter will prevail.

Service under Rider ZSS will commence on or about **05/09/2019**.

Exhibit A attached hereto provides a diagram displaying the Customer's service point locations, including the location serving the Zero Standard Portion and the interconnection of generator groups along with the generating capacity of the respective generator groups. An Electric Facilities Service Acknowledgement, as applicable, identifies the estimated Maximum Kilowatts Delivered ("MKD") for the Premises and the estimated demands and voltage information for each service point location.

The undersigned Customer acknowledges the terms noted herein.

**FOR THE CUSTOMER:**

X \_\_\_\_\_  
Signature

X \_\_\_\_\_  
Print Name

X \_\_\_\_\_  
Official Capacity or Title

X \_\_\_\_\_  
Customer Mailing Address

\_\_\_\_\_  
Date



An Exelon Company

Agreement Date : 05/09/2019

Phone Number : 708-410-5314

Submitted by : REHAN KHAN

Group :

Type of Payment

Check ☐

Wire/ACH ☐

Name : VILLAGE OF RIVER FOREST

Service Address : 7525 W BERKSHIRE

City, State : RIVER FOREST, IL

SER Payment

S.E.R. #: WA190281

CIMS Account #	Work Order Task #	Total
0636015015	1504181101	\$24,538.59

# Service Entrance Specifications

## SER #: WA180422



An Exelon Company

Page 1 of 9

Prepared for: **VILLAGE OF RIVER FOREST**  
**7525 BERKSHIRE ST.**  
**RIVER FOREST, IL.**

**This information is for the customer, electrical contractor and architect.**

**Class of Business:** Commercial  
**Service Voltage:** 277/480V, 3Ø, 4-Wire Y-Connected  
**EXISTING Load:** 137KW  
**Estimated Maximum Demand:** 150KW

The maximum available **short circuit current** at the customer's bus for this plan is **21,216Amps** at **480V** (RMS symmetrical). Any future transformer changes may result in an increase in available short circuit currents without notice. The ultimate short circuit current is **21,216Amps** AT 480v for 3-100KVA (RMS symmetrical).

Service location given is for the load shown above. Any change in load may require a change in location. All installations must conform to the **Commonwealth Edison Company "Information and Requirements for the Supply of Electric Service"**. This service plan is contingent upon ComEd receiving all required permits and/or easements.

The customer or the electrical contractor shall secure the approval of the appropriate governing authority. In localities where governing approval is required, ComEd will connect the service only after receiving such approval.

Acceptance as indicated below is for all pages of this document and attachments. Any additions, deletions, or revisions to this document and/or attachments must be approved by both parties by initialing & dating such items, and may result in additional customer charges and/or construction delays.

### FOR THE COMPANY:

Prepared by:

**REHAN KHAN**

PHONE: **708-410-5314**

DATE: **09/18/2018**

A handwritten signature in blue ink that reads "Rehan".

\_\_\_\_\_  
Accepted By (ComEd Signature)

### FOR THE CUSTOMER:

(Company Official, Consultant, or Architect)

X \_\_\_\_\_  
Accepted By: \_\_\_\_\_ Date \_\_\_\_\_  
(Customer Signature)

X \_\_\_\_\_  
Print Name

X \_\_\_\_\_  
Official Capacity

# Service Entrance Specifications

## SER #: WA180422



An Exelon Company

Page 2 of 9

### CUSTOMER IS RESPONSIBLE TO:

1. Stake property lines and easements, and make the work area accessible to ComEd personnel and equipment.
2. Locate and stake all NON-J.U.L.I.E. underground facilities in proposed trench route and/or work area that would hamper or be subject to damage by digging operations. Any damage resulting from failure to properly locate and stake such facilities shall be the responsibility of the customer.
3. Restore the work area. This includes, but is not limited to, repairs and/or replacements of trees, shrubs, pavement, sod, etc. resulting from the installation, repair, or replacement of ComEd facilities on customer property.
4. Install, own, and maintain underground secondary cable and conduit to **NE** quadrant of ComEd pole including the first 10 foot section up the pole, as indicated on the attached sketch. Customer to coil sufficient cable at pole to extend to ComEd transformer(s), furnish secondary lugs, and connect secondary conductors at metering facilities and service disconnect.
5. Inform ComEd of size, composition, and number of secondary cables and ensure cables meet the appropriate governing authority specifications.
6. Ensure secondary service drop meets customer and local requirements. The proposed secondary service drop is 2 **sets of 4-conductor 600KCMIL CU**, which is sized according to ComEd standards. Customer to pay associated optional facilities charge if customer or local codes require a service of larger size.
7. Ensure the pole is protected from vehicle traffic. Install vehicle barriers per ComEd specification **C5295** if required as shown on sketch.
8. Install, own, and maintain secondary cable to ComEd transformer(s). Furnish secondary lugs and connect secondary conductors at metering facilities and service disconnect. Cable to be sufficient length to reach the secondary connections of the transformer(s). Exact route is customer's option.
9. Install, own, and maintain CECHA approved meter fitting **outdoors**, and secure inspection approval from the local regulating body, **prior to connection by ComEd**.
10. Install the metering current transformers (CT's), that ComEd supplies and delivers to the job site. Provide and install any spacers required to accommodate the installation of the CT's.

# Service Entrance Specifications

## SER #: WA180422



An Exelon Company

Page 3 of 9

11. Customer to acquire meter inspection approval at least **10 days** prior to the anticipated date of energization. This lead-time is required to schedule ComEd Ct/Meter installation, and secondary cable termination.
12. Balance single-phase load evenly on all three phases.
13. Withstand self-induced flicker. Where any of the customer's utilization equipment has characteristics which, in the company's judgment, may cause interference with service to other customers or result in operation at a low power factor, the customer shall at the request of the company, provide suitable facilities to preclude such interference or improve such power factor, or both, as the case may be. Otherwise, the company shall have the right to provide, at the expense of the customer, the facilities necessary to preclude such condition(s).
14. Please share this service information with your electrician, to ensure the installation meets ComEd's service requirements.

### **COMED IS RESPONSIBLE TO:**

1. Install, own, and maintain **3-100 KVA, 277/480V, 3Ø 4-wire Y-connected** transformer on ComEd pole, terminate primary and secondary cables at transformer, and liven.
2. Install, own, and maintain all overhead primary and neutral conductors, poles, and associated equipment along route shown in sketch.
3. Install, own, and maintain secondary service drop. ComEd to connect at customer's service weather head. The proposed service drop is **1 set of 4-conductor 4/O AL**, which is sized according to ComEd standards. (Customer to pay associated optional facilities charge if customer or local codes require a service of larger size.)
4. Supply CT's for customer installation. ComEd to wire CT's and install meter after governing authority inspection and approval of metering cabinet.
5. Furnish standard size lugs and connect customer owned secondary cable at transformer after receiving inspection and approval notification from the appropriate governing authority. (Please allow 14 working days after switch inspection and approval for final connection.)

# Service Entrance Specifications

## SER #: WA180422



An Exelon Company

Page 4 of 9

6. ComEd to install customer cable up the pole (behind U-guard) above the first 10' section and connect at the transformer.

### **OTHER NOTES:**

1. These charges, if any, are contingent upon the work being performed as specified in this document. Changes or revisions could affect the charges. Plan is void if not accepted within 90 days of document date.
2. All ComEd charges associated with these specifications are for ComEd work only. There may be additional charges required by other utilities or communication companies. They should be contacted for their associated charges, if any.
3. This plan and/or charges are contingent upon ComEd obtaining all necessary permits and/or easements on and off customer property.
4. ComEd requires the HI-leg a 120/240V, 3Ø, 4-wire service to the color-coded red and terminated at the right side of a self contained meter fitting, or to the center terminal of a "CT" cabinet.
5. All metering cabinets rated less than 1200 amps and the associated equipment shall be installed **outdoors**, be accessible to ComEd, and be inspected and approved by the appropriate governing authority prior to connection by ComEd.
6. If switchboard rating equals or exceeds **1200 amps**, the customer or electrical supplier is required to submit four copies of the switchboard drawings to ComEd for approval prior to installation. SEND ELECTRONICALLY to [swbd.approvals@comed.com](mailto:swbd.approvals@comed.com) Send physical copies to: **ComEd, System Meter Department, 1919 Swift Drive, Oak Brook, IL 60521, and ATTN: Switchboard Approval Group.**
7. Customer approves of ComEd equipment location. The customer must not change grade, overbuild, or pave upon ComEd easements or facilities routes, after installation. Any relocation or modification of ComEd facilities due to flooding, settling, future developments, etc..., will be at the customer's expense.
8. The required work will be scheduled and performed as outlined above **after** the 'Service Entrance Specifications' and 'Electric Facilities Service Agreement' are **signed and returned** to ComEd. **Site must be to grade**, before work can begin.

# **Service Entrance Specifications**

## **SER #: WA180422**



Page 5 of 9



















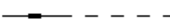







9. To allow for scheduling, associated work orders, and material orders, the Service Entrance Specifications and related Contracts, must be signed and returned approximately 8 weeks prior to the start of ComEd's work on the customer's site.
10. Due to scheduling stability requirements, ComEd requires completion of customer's conduit and transformer pad installation 5 weeks prior to the proposed start of ComEd work. In the event those facilities are not installed as requested, the proposed start date will be delayed a minimum of 8 weeks, and a new start date scheduled thereafter.

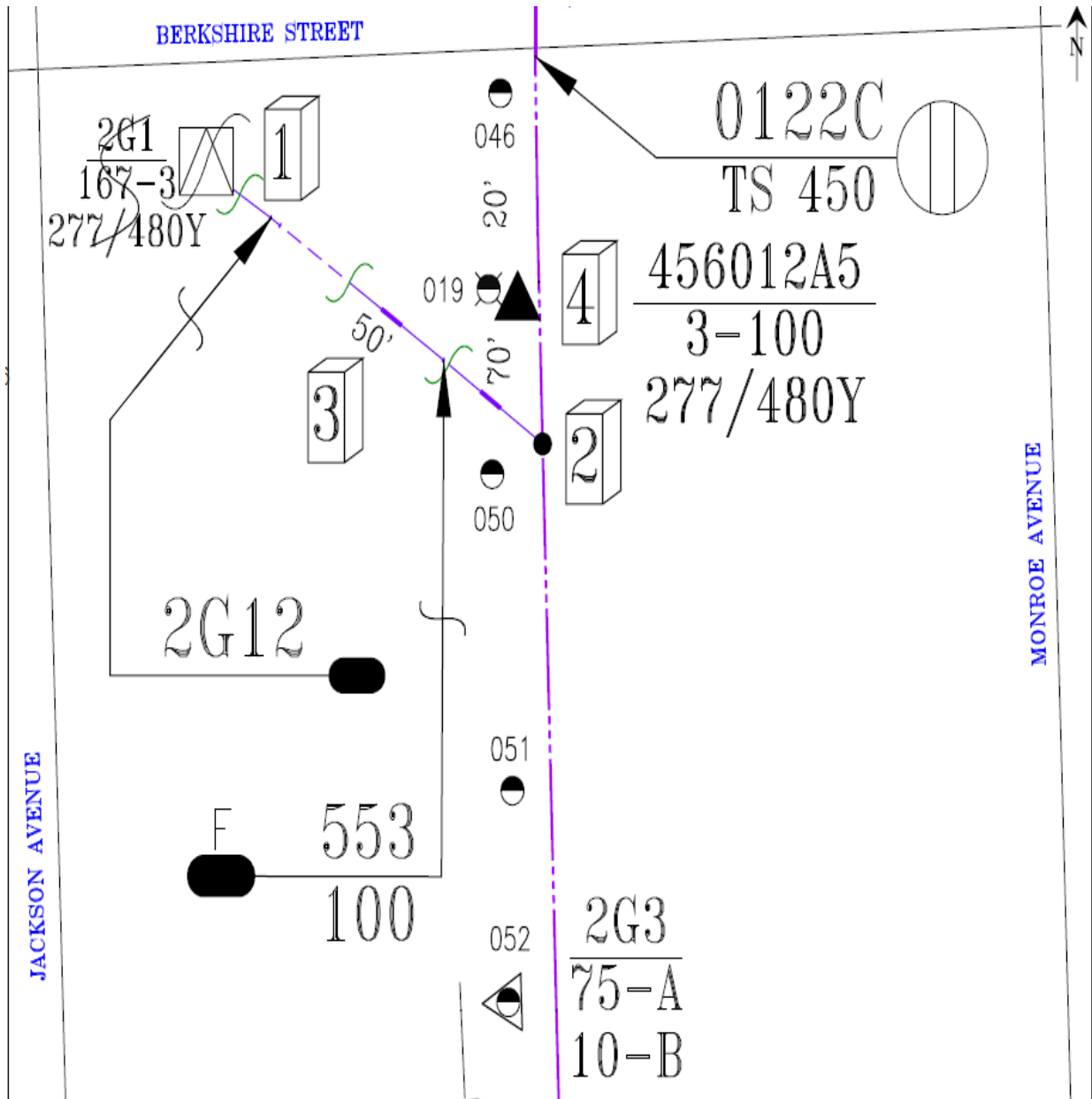


# Service Entrance Specifications

## SER #: WA180422

### SKETCH SYMBOLS

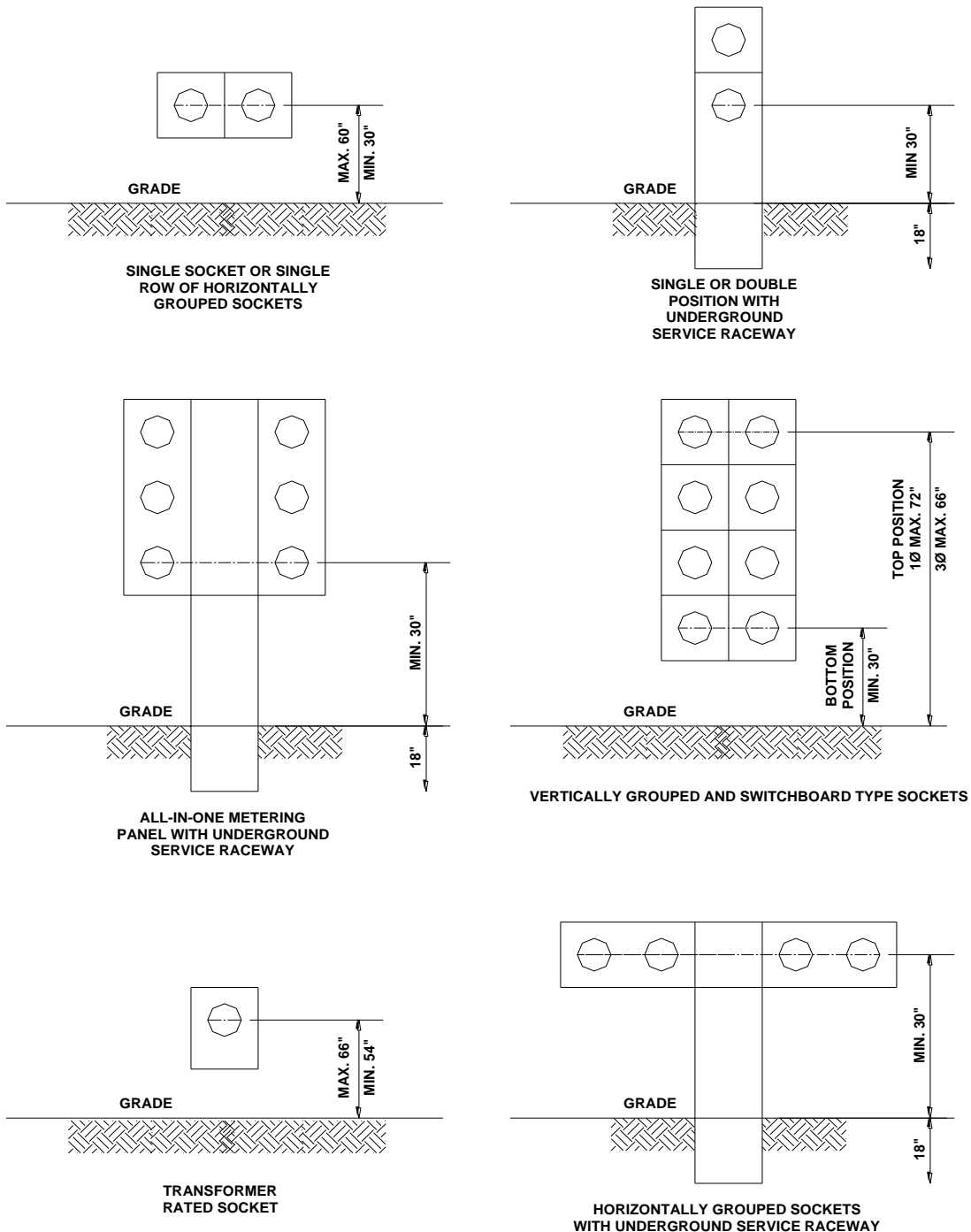
	EXISTING POLE (HALF SHADED ● INDICATES IBT 1/2 OWNERSHIP) (◎ INDICATES CUSTOMER OWNED POLE)
	PROPOSED POLE
	EXISTING POLE TO BE REPLACED
	EXISTING DOWN GUY AND ANCHOR
	PROPOSED DOWN GUY AND ANCHOR
	REMOVAL SYMBOL
	EXISTING OVERHEAD PRIMARY CIRCUIT (DASHES INDICATED # OF PHASES)
	PROPOSED OVERHEAD PRIMARY CIRCUIT
	EXISTING POLE MOUNTED TRANSFORMER
	PROPOSED POLE MOUNTED TRANSFORMER
	POLE MOUNTED TRANSFORMER TO BE REPLACED
	EXISTING CABLE TERMINAL POLE (DOWN FEED)
	PROPOSED CABLE TERMINAL POLE (DOWN FEED)
	EXISTING SERVICE DROP OR SECONDARY AERIAL CABLE
	PROPOSED SERVICE DROP OR SECONDARY AERIAL CABLE
	EXISTING OPEN WIRE SERVICE DROP OR SECONDARY
	EXISTING UNDERGROUND PRIMARY CABLE (DASHES INDICATE PHASES)
	PROPOSED UNDERGROUND PRIMARY CABLE
	EXISTING UNDERGROUND SECONDARY OR SERVICE CABLE
	PROPOSED UNDERGROUND SECONDARY OR SERVICE CABLE
	EXISTING PAD MOUNTED TRANSFORMER (BASE OF TRIANGLE = FRONT)
	PROPOSED PAD MOUNTED TRANSFORMER
	PAD MOUNTED TRANSFORMER TO BE REPLACED
	CABLE PROTECTION TUBES OR CONDUITS
	SPLICE PIT
	EXISTING METER ENCLOSURE
	PROPOSED METER ENCLOSURE



# Service Entrance Specifications

## SER #: WA180422

### Typical Meter Connection Devices and Mounting Heights (Minimum & Maximum)



# Service Entrance Specifications

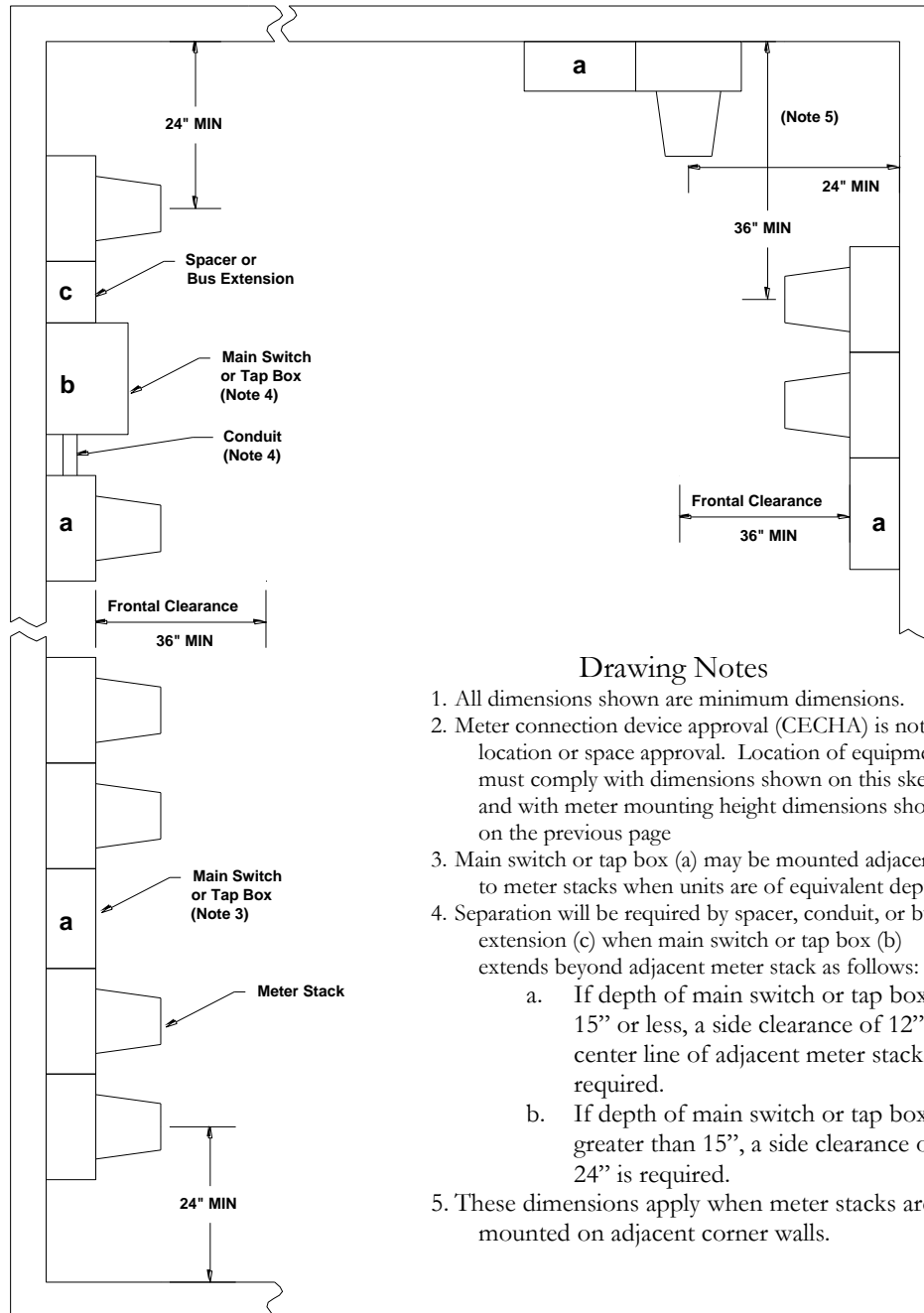
## SER #: WA180422



An Exelon Company

Page 9 of 9

### Frontal and Side Clearances



### Drawing Notes

1. All dimensions shown are minimum dimensions.
2. Meter connection device approval (CECHA) is not a location or space approval. Location of equipment must comply with dimensions shown on this sketch, and with meter mounting height dimensions shown on the previous page
3. Main switch or tap box (a) may be mounted adjacent to meter stacks when units are of equivalent depth.
4. Separation will be required by spacer, conduit, or bus extension (c) when main switch or tap box (b) extends beyond adjacent meter stack as follows:
  - a. If depth of main switch or tap box is 15\" or less, a side clearance of 12\" to center line of adjacent meter stack is required.
  - b. If depth of main switch or tap box is greater than 15\", a side clearance of 24\" is required.
5. These dimensions apply when meter stacks are mounted on adjacent corner walls.



OutPerforming. Everyday.

October 11, 2018

ATTN: Mr. Mark Janopoulos  
400 Park Avenue  
River Forest, IL. 60305

We are pleased to provide a quotation for the installation of the new secondary service /head for the 7525 Berkshire pump house Project located in River Forest, IL. Our proposal consists of work related to conduit and wire installation with the following noted exceptions and qualifications listed below.

Our quotation contains material pricing that is subject to volatile increases. These increases are the by-product of conditions related to escalating costs of domestic and foreign raw materials. Prior to Intren proceeding with this work, all material pricing must be reviewed and possibly increased. In addition, all submittal packages must be approved by the designated engineer, city, customer, and prime contractor before final material pricing can be determined. Our price for this work is quoted as.....

**INTREN Base Scope Amount:....\$29,750.00**



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**INTREN Base Scope of Work:**

1. INTREN to furnish and install NEMA 1 blister box on top of existing service, install (2) rigid conduits from blister box through existing foundation wall and install link seals, continue conduits surface mounted on building above grade to proposed service riser location on the Southeast corner of existing building. INTREN to install vertical riser and install service weather head box.
2. INTREN to furnish and install new (2) sets of 4 conductor 600 MCM THWN wire from existing service to new weather head box and leave 5 ft tails for Com Ed to connect / splice to.
  - INTREN excludes all protective bollards, pole work and termination on exterior cable
  - INTREN will install lugs and connect to existing service buss, no addition bussing included
  - INTREN excludes temporary power during necessary service shut down for disconnect of existing cables and connection of new cables

**EXCLUSIONS AND / OR QUALIFICATIONS:**

- Performance and payment bond have not been included.
- Permit drawings, Permit fees, inspection fees, utility company fees have not been included
- Premium time has not been included. Pricing is based on work hours of 7:00AM – 3:00PM.
- Relocation of scoped work, due to conflicts with other utilities, will be performed only upon written orders in the form of a Change Order.
- Unless otherwise noted herein this proposal is based upon completing the entire scope of work in one (1) operation/phases. De-mobilization and / or re-mobilization will be charged accordingly, including excessive non working weather days.
- Intren shall guarantee and warrant the electrical system from date of acceptance for period of one year, with exception to materials and work provided by others.
- No work other than what is listed in the scope of work will be performed without an approved and executed change order.
- Price is based on a staging area to be provided on site for materials, equipment, and parking.



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#### **RETAINAGE CLAUSE**

From each progress payment made prior to Subcontractor's Work being fifty percent (50%) complete, the Contractor may retain 5 percent (5%) of the amount otherwise due, except that the Contractor will withhold no greater payment or retention from the subcontractor than is being withheld by the Owner from the Contractor with respect to the subcontractor's work. "Extra" work shall not be subject to retention. After the subcontract is fifty percent (50%) complete, the Contractor may retain two percent (2%) of the amount otherwise due on account of progress payments. The Contractor may, in its discretion, further reduce the amount to be retained at any time. Upon Substantial Completion of Subcontractor's work, the Contractor shall reduce all retainage to no greater than zero percent (0%) and shall not exceed two (2) times the cost to complete the Subcontractors work. Upon completion of all contract work and submission of all contract required documentation there shall be full release of withheld retainage.

#### **TERMS AND CONDITIONS**

All material is guaranteed to be as is specified. All work shall be performed in a workmanship like manner according to standard practices. All field personnel shall be union members. Any alteration from the original plans and specifications, as outlined in this proposal, will be executed upon written orders only. All field work orders and / or change orders shall be executed prior to the performance of the work. All signatures accepting work orders and / or change orders for extra work will constitute acceptance of the outlined scope and confirm and guarantee payment in the amount as shown; over and above the original accepted contract / proposal amount. Field production will progress contingent upon strikes, weather conditions, uncontrollable shortages of material and all other delays beyond the control of Intren. Production delays, caused by the performance of other trades, shall not constitute reasons for Intren to work overtime to maintain the job progress schedule. Such delays will require compensation to Intren for "down time". No overtime has been included in this proposal except as noted in the exclusions and / or qualifications. It is understood that the owner, or their agents, shall carry fire, tornado, and other pertinent insurance coverage. Intren shall provide certificates of insurance for all required insurances including worker's compensation insurance. All Intren supervisors and field personnel have completed required OSHA sanctioned courses. In addition, all Intren field employees have gone through extensive in- house training to facilitate proper equipment use and product installation. All private utilities and underground services will be located by others and will not be warranted by Intren. Site obstructions precipitating progress delays will be charged accordingly. All payments to Intren, unless otherwise specified, are due net thirty (30) days from invoice date. This proposal is subject to escalation after forty-five (45) days from date herein.



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### **ACCEPTANCE OF PROPOSAL REQUIREMENTS**

Upon acceptance of this proposal and terms herein, one of the following options must be completed to begin execution of scope of work:

1. Proposal must be signed below by authorized company executive. Faxed or scanned copy is acceptable to begin process. Original signed copy must be mailed and received by Intren within one week to continue process.
2. Letter of intent is acceptable to begin process as followed;
  - Must be received in writing on company letter head.
  - Must be sent by an authorized company executive.
  - Must refer to acceptance of proposal date, amount and terms unless noted otherwise.

Letter of intent must also be followed by either;

- A Purchase Order received within (two) weeks of receipt of Letter of Intent and is to include amendment of this proposal.
- A Contract received within (thirty) days of receipt of Letter of Intent and is to include amendment of this proposal unless otherwise agreed to.

Failure to follow thru on a Letter of Intent as described above may result in termination of process.

If you should have any further questions regarding this proposal, please do not hesitate to contact me.

Sincerely,  
**INTREN, LLC**

*Tanner Cummings*

**Tanner Cummings**  
Project Estimator / Project Manager  
Tel. no. (815) 923-2300 ext. 156  
Cell. no. (815) 790-0141  
Fax no. 815-923-2358  
E-mail: [tcummings@Intren.com](mailto:tcummings@Intren.com)

PROPOSAL ACCEPTANCE:

COMPANY: \_\_\_\_\_

By: \_\_\_\_\_

Date: \_\_\_\_\_





## MEMORANDUM

**DATE:** May 28, 2019

**TO:** Eric Palm, Village Administrator

**FROM:** John Anderson, Director of Public Works

**SUBJECT:** Safe Routes to Schools Signage and Thermoplastic Striping Purchases

---

**Issue:** The implementation of the proposed improvements recommended as part of the Safe Routes to School (SRTS) Plan will require numerous stop sign installations and thermoplastic crosswalk striping. As such staff is seeking to purchase the necessary signage and award a contract for thermoplastic striping related to the project.

**Analysis:** The purpose of the SRTS plan was to establish routes to Village schools that would optimize pedestrian safety as well as the use of existing resources (crossing guards). As part of this plan, many traffic control and pavement marking improvements are recommended. This project involves the installation or replacement of 70 stop signs with post reflectors, 24 solar powered flashing stop signs, 2 crosswalk signs, and a rapid flashing beacon pedestrian crosswalk system. There is also 24,500 linear feet of 6 inch and 12 inch wide thermoplastic pavement markings included in the SRTS Plan. Staff solicited quotes for the purchase of the necessary signage from three sign fabrication companies. The prices for all signs needed are seen below:

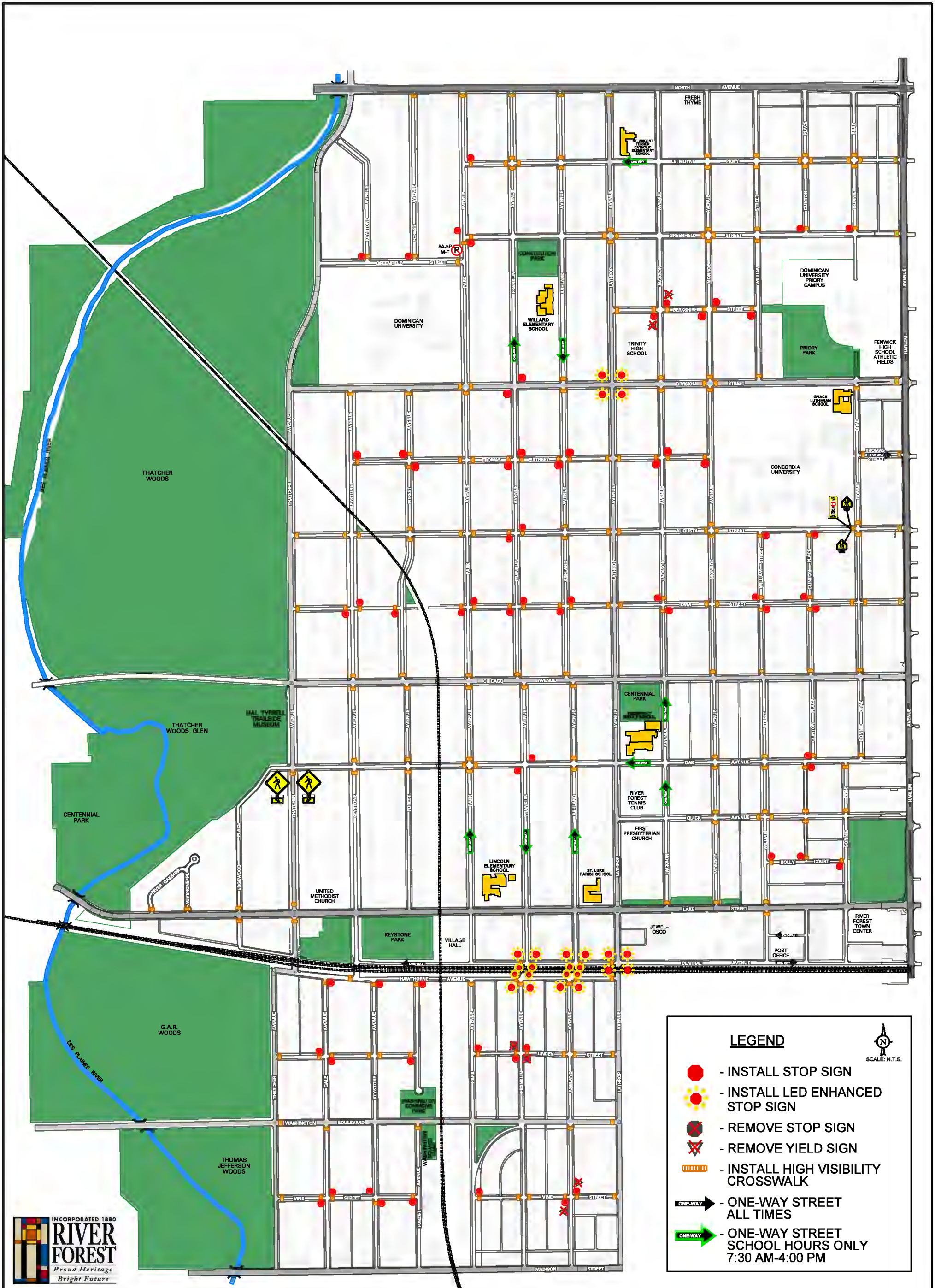
TAPCO, Inc.	\$30,155.10
Hall Signs, Inc.	\$36,345.82
Traffic Control and Protection, Inc.	\$46,895.95

Staff also requested a proposal for thermoplastic striping from the current approved contractor within the Suburban Purchasing Cooperative. Superior Road Striping, Inc. submitted a proposal to perform the necessary striping for a cost of \$27,740. Both the signage purchase and striping costs are below the FY2020 budgeted amount for the SRTS Plan.

**Recommendation:** If the Village Board concurs with this recommendation the following motions would be appropriate: Motion to approve the purchase of signage for the Safe Routes to School Plan to TAPCO, Inc. in the amount of \$30,155.10. Motion to award a contract to Superior Road Striping, Inc. in the amount of \$27,740 for thermoplastic striping for the Safe Routes to School Plan.

**Attachments:**

Safe Walking Routes to School Plan – Proposed Improvements Map  
TAPCO, Inc. Signage Proposal  
Superior Road Striping, Inc. Thermoplastic Striping Proposal



**LEGEND**

- INSTALL STOP SIGN
- INSTALL LED ENHANCED STOP SIGN
- REMOVE STOP SIGN
- REMOVE YIELD SIGN
- INSTALL HIGH VISIBILITY CROSSWALK
- ONE-WAY STREET ALL TIMES
- ONE-WAY STREET SCHOOL HOURS ONLY 7:30 AM-4:00 PM

SCALE: N.T.S.



**DRAFT FOR DISCUSSION**

**RIVER FOREST SCHOOLS – RECOMMENDED STREET IMPROVEMENTS**

**River Forest "Safe Routes to School" material list (all signs to be High Intensity Prismatic or better)**

QTY	Material	Cost Each	Total	Shipping Cost	Comments	URL to material or Spec. (optional unless specified)
70	30" R1-1 Stop Sign	\$31.30	\$2,191.00	\$60.00		
70	60" Red sign post reflector	\$16.00	\$1,120.00	\$45.00		
55	24" X 12" W4-4P Cross Traffic Does Not Stop	\$15.00	\$825.00	\$40.00		
23	18" X 6" R1-3P All Way	\$8.50	\$195.50	\$30.00		
70	12' 2# Green U-Channel	\$23.98	\$1,678.60	\$200.00		
24	30" Single sided, solar powered, flashing stop sign	\$725.00	\$17,400.00	\$125.00	URL or spec. sheet required	
1	Rectangular Rapid Flashing Beacon Pedestrian Crosswalk System				URL or spec. sheet required. Shall be double sided, solar powered and mounted on 4 1/2" aluminum pole with side-of pole control cabinet. Push button must be XAV-2-LED with voice messages or equivalent. Signs to be W11-2 and W16-7p in Flourescent Yellow Green. Communication between units to be wireless and without cellular options.	
		\$5,995.00	\$5,995.00	\$250.00		

Please enter prices in shaded boxes only.

\$29,405.10	Total Material
\$750.00	Shipping
<b>\$30,155.10</b>	<b>Grand Total</b>



# BlinkerSign<sup>®</sup> Flashing LED Stop Sign

- 52.9% reduction in blow-throughs
- Easy Installation
- Solar Powered, no AC power required
- MUTCD Compliant
- Visible up to 2 miles at night

TAPCO's brilliant innovation of enhancing traffic signs with LEDs (Light-Emitting Diodes) makes intersections safer, reduces accidents and saves lives! Day-Viz<sup>™</sup> (Daylight Visible) BlinkerSigns feature an array of incredibly bright LEDs that flash in unison, per MUTCD, commanding the attention of drivers day and night.



## Features

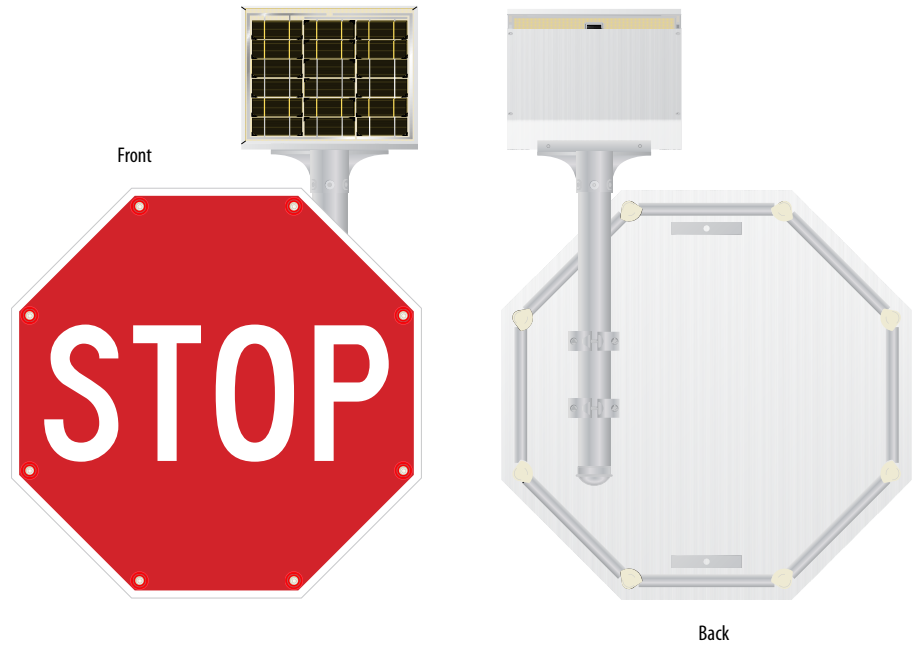
- Installs easily onto any new or existing sign post
- Can be integrated into an ITS (Intelligent Transportation System)
- Day-Viz™ LEDs command attention day and night
- Proprietary circuitry automatically adjusts light output for maximum visibility and battery efficiency
- Heightened driver awareness
- Increased visibility at high incident intersections

## Applications

- New stop sign locations
- High incident intersections
- Rural road

## Benefits

- Reduce accidents, incidents and fatalities
- Federally approved (MUTCD compliant)
- Earth-friendly
- Heightened driver awareness
- Increased visibility at high incident intersections



PATENT NUMBERS 6,943,698 AND 6,693,556. OTHER PATENTS PENDING



## Optional Vehicle Speed Sensor

A low power draw Digital Signal Processing (DSP) based K-band radar for ITS sign activation and traffic calming. It is the premier product in its class, the world's smallest and lowest power usage OEM K-Band Doppler radar, up to 25X lower than some other industry offerings. 300+ feet typical detective range for a compact vehicle



## Standard Specifications (subject to change without notice)

### Sign

Sign Substrate	.080 Highway Grade Aluminum
Reflective Sheeting	3M™ DG3- with anti-graffiti overlay
MUTCD Compliance	MUTCD Section 2A.07 Compliant

### Day-Viz® Management System (patent pending)

Battery	Nickel Metal Hydride (NiHM)- 14,000mAh
Battery Lifespan	Up to 5 years
Autonomy- Functionality without Charge	Up to 30 days in 24/7 operation
Flash Pattern	MUTCD Compliant
LED Type	High Power Luxeon- 1 watt
LED Life Expectancy	Over 100,000 hours

### Warranty

3 Years

### Smart Activation Options

Dusk to dawn
Vehicle detection activation (adjustable speed threshold)



Visit **Traffic and Parking** on YouTube for videos on these products and more.



1-800-236-0112

[www.tapconet.com](http://www.tapconet.com)

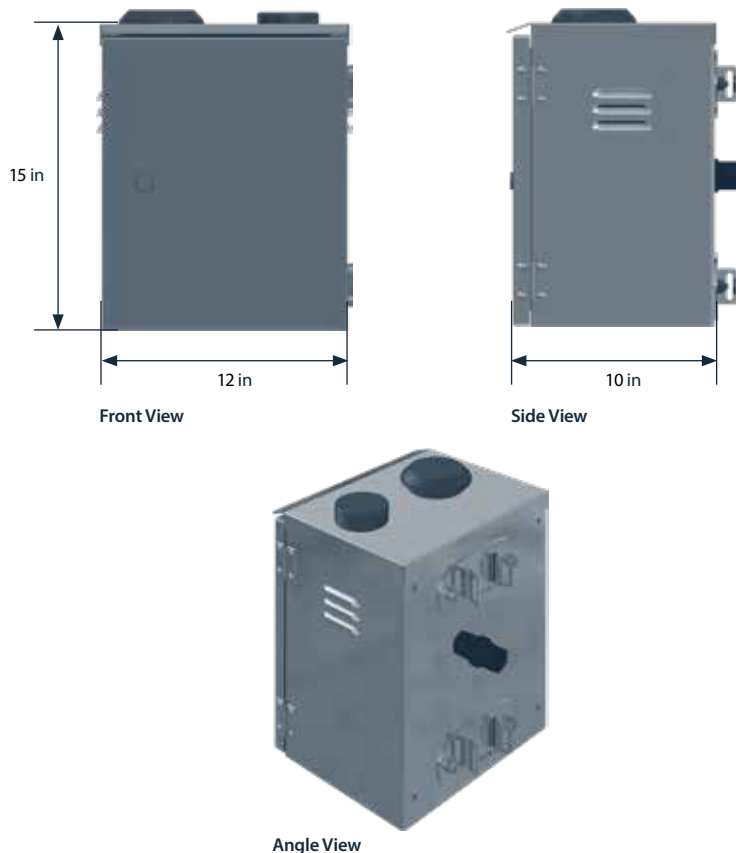


# SOLAR-POWERED RECTANGULAR RAPID FLASHING BEACON

Side-of-pole control cabinet

## SIDE-OF-POLE CONTROL CABINET

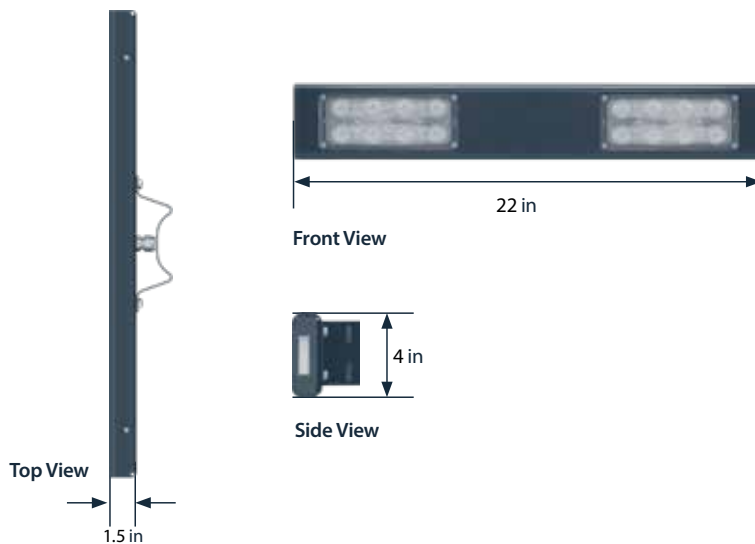
<b>HOUSING</b>	NEMA 3R type aluminum
<b>SOLAR PANEL</b>	55 watt
<b>BATTERY</b>	12v, up to 48Ah
<b>BATTERY LIFESPAN</b>	3 to 5 years, field replaceable
<b>MOUNTING OPTIONS</b>	Various sizes of round, square and wood posts
<b>MOUNTING HARDWARE</b>	Stainless steel hardware
<b>WARRANTY</b>	3-year limited battery warranty 5-year limited system warranty 10-year limited solar panel warranty



## RECTANGULAR RAPID FLASHING BEACON: RRFB-XL2™

<b>LIGHT BAR HOUSING</b>	Black powder coated aluminum
<b>VEHICLE LED MODULES</b>	7" x 3", 2 arrays of 8 amber LEDs spaced 7" apart, SAE J595 class 1 certified
<b>PEDESTRIAN LED MODULES</b>	1 ¾" x ½", side-viewable, flash simultaneously with vehicle LED (optional, one or both sides)
<b>FLASH PATTERN</b>	WW + S (combination wig-wag and simultaneous flash)
<b>DIMMABLE</b>	Automatically controlled via included photocell sensor
<b>MOUNTING HARDWARE</b>	Various options available
<b>WIND LOAD RATING</b>	Up to 120mph*
<b>OPERATING TEMPERATURE RANGE</b>	-40°F to 122°F

\* Dependent upon pole size and system arrangement



## BLINKERBEAM® WIRELESS COMMUNICATION

<b>FREQUENCY</b>	900 MHz FHSS (Frequency Hopping Spread Spectrum)
<b>RANGE</b>	900 feet (radio site survey recommended)
<b>CONNECTIVITY</b>	Crosswalk and optional advanced warning LEDs activate concurrently

## ACTIVATIONS

<b>PUSH BUTTON ACTIVATION</b>	ADA push button, typical (<120 millisecond)
<b>USER-ACTUATED PUSH BUTTON</b>	XAV2-LED or Bulldog
<b>PASSIVE DETECTION</b>	Wireless bollards

## OPTIONAL PROGRAMMING

<b>BlinkLink®</b>	Optional cloud software with cellular modem**
-------------------	---

\*\* Dependent upon system configuration



RRFB-XL2™



BLINKERBEAM®  
WIRELESS RADIO



XAV2-LED  
PUSH BUTTON



BULLDOG  
PUSH BUTTON



(800) 236-0112

TAPCOnet.com



# SRS

## SUPERIOR ROAD STRIPING, INC.

1980 N. HAWTHORNE AVE      MELROSE PARK, IL 60160

---

Telephone	708-865-0718
Fax	708-865-0296

5/3/2019

### VILLAGE OF RIVER FOREST

DESCRIPTION	UNIT	APPROX QUANTITY	UNIT PRICE	AMOUNT
THPL PVT MK LINE 6	LF	12500.0	0.76	9500.00
THPL PVT MK LINE 12	LF	12000.0	1.52	18240.00
			\$	27,740.00

OUR PRICES DO NOT REFLECT ANY INCIDENTAL ITEMS  
THIS BID DOES NOT INCLUDE ANY TYPE OF BOND  
THIS JOB IS NOT BID AS A LUMP SUM  
WATER BLASTING IS EXCLUDED FROM PAVEMENT MARKING REMOVAL

**\*\*THIS BID DOES NOT INCLUDE TEMPORARY PAVEMENT MARKING OR TEMPORARY PAVEMENT MARKING REMOVAL\*\***





## MEMORANDUM

**DATE:** May 28, 2019

**TO:** Eric J. Palm, Village Administrator

**FROM:** John Anderson, Director of Public Works

**SUBJECT:** Water Tower Repainting Project – Engineering and Inspection Services

---

**Issue:** Staff is seeking the award of a contract for Engineering and Inspection Services on the Water Tower Repainting Project to Dixon Engineering, Inc.

**Analysis:** In August of last year Dixon Engineering Inc. performed a maintenance inspection on the 500,000-gallon spheroid elevated water storage tower. The purposes of the inspection were to evaluate the interior and exterior coating's performance and life expectancy, assess the condition of metal surfaces and appurtenances, review safety and health aspects, and make recommendations for continued maintenance of the tower. These routine inspections are performed every five years.

Dixon Engineering Inc. made several recommendations to be completed in the next year which have been budgeted in the 2020 fiscal year budget. In addition to the recommendation of repainting the interior and exterior of the water tower several other items are recommended for improvement including: high pressure cleaning of platform areas, seam sealing the roof lap joints with urethane caulk, coating the foundation to prevent deterioration, installing a handrail and a painter's rigging rail on the roof, installation of a interior ladder with a fall prevention device, and removal of the glandular expansion joint to be replaced with a bellows type joint.

After the detailed inspection reports of the water tower were received, a proposal was solicited from Dixon Engineering, Inc. to provide engineering and inspection services for the upcoming Water Tower Repainting Project. This work will include the design and preparation of technical specifications, preparation and review of bid documents, observation and inspection of construction phase of the project, and post construction inspection to assure warranty conditions are met. The proposed cost for the engineering and inspection services is \$34,200. This was an anticipated cost within the total \$261,000 budgeted for this project.

**Recommendation:** Consider a Motion to approve an agreement with Dixon Engineering, Inc. to provide Engineering and Inspection Services for the Water Tower Repainting Project for a not-to-exceed cost of \$34,200 and authorize the Village Administrator to execute the contract agreement.

**INDEPENDENT CONTRACTOR AGREEMENT  
(DIXON ENGINEERING)**

**INDEPENDENT CONTRACTOR AGREEMENT (DIXON ENGINEERING)** ("Agreement") made this \_\_\_\_ day of May, 2019 ("Effective Date"), by and between the Village of River Forest ("Village"), an Illinois municipal corporation and Dixon Engineering, a Michigan corporation authorized to conduct business in the State of Illinois ("Contractor"); and

**WHEREAS**, the Village has determined that the Contractor can provide a service desired by its residents by providing design, bidding, contract document and construction services related to the Village's water storage tank; and

**WHEREAS**, the Contractor is qualified and desires to provide said service based on the terms set forth below; and

**WHEREAS**, the Village finds that the health, safety, and welfare of the citizens of the Village will be benefited by the services provided by Contractor.

**NOW, THEREFORE, BE IT AGREED THAT:**

1. **INDEPENDENT CONTRACTOR**: The Village agrees to retain the Contractor as an independent contractor to provide the services described herein, and the Contractor agrees to provide such services. The Contractor is retained by the Village only for the purposes and to the extent set forth in this Agreement, and its relation to the Village shall, during the term of this Agreement and period of its services hereunder, be that of an independent contractor. The Contractor shall not be considered as having an employee status, nor shall the Village withhold any sums for the payment of income taxes, or Federal Insurance Contributions Act taxes, nor shall the Contractor be entitled to participate in any plans, arrangements, or distributions by the Village pertaining to or in connection with any pension or retirement plans, or any other benefits for the regular employees of the Village.

2. **TERM**: That term of the Agreement shall be from the Effective Date until the completion by Contractor of its services.

3. **CONTRACTOR RESPONSIBILITIES**: The Contractor agrees to perform the services set forth in EXHIBIT A, attached hereto and made a part hereof, with regard to the Village's Five Hundred Thousand (500,000) gallon spheroid water tank located at \_\_\_\_\_. The Contractor shall perform the services in EXHIBIT A within the times set forth therein. If no time is set forth in EXHIBIT A with regard to a particular service, the Contractor shall perform and complete that service within a reasonable time.

4. **VILLAGE RESPONSIBILITIES**: The Village agrees to agrees to the payment terms set forth in EXHIBIT B attached hereto made a part hereof, and the responsibilities of the "Owner" set forth in EXHIBIT A.

5. **INSURANCE**: As part of the indemnification required by this Agreement, but without limiting the same, the Contractor agrees to carry, during the life of this Agreement, at its expense, public liability insurance, including, but not limited to coverage for bodily injury, death, and property damage written on the comprehensive form, in the amount of \$1,000,000.00 per occurrence and \$3,000,000.00 aggregate. The Contractor shall furnish evidence of such insurance prior to the effective date of this Agreement, and then on an annual basis thereafter, in

the form of a Certificate of Insurance that names the Village and its elected officials, officers, agents, and employees as additional insureds. The Village shall have the right to approve the coverage and carrier, which approval shall not be unreasonably withheld. The Contractor shall also carry during the life of this Agreement, a Worker's Compensation Insurance Policy with coverage in the statutory amount conforming to the current laws of the State of Illinois and shall furnish the Village a Certificate of Insurance evidencing such coverage.

The Contractor's policy or policies of insurance shall specifically recognize and cover the Contractor's indemnification obligations under this Agreement, and shall contain cross-liability endorsements. Said insurance shall provide that the insurance provided by the Contractor shall be primary and noncontributory, and that any provision of any contract of insurance or other risk protection benefit or self-insurance policy purchased or in effect or enacted by the Village and any other insurance or benefit of the Village shall be in excess of the Contractor's insurance.

All Certificate(s) of Insurance shall contain the following endorsement:

"Should any of the above-described policies be canceled before the expiration date thereof, the issuing company shall serve 30 days prior written notice to the Village."

In the event of the cancellation of any insurance policy required herein, or upon the Contractor's failure to procure said insurance, the Village shall have the right to terminate this Agreement.

6. **DEFAULT:** In the event that either party fails to perform under this Agreement, the other party shall notify the non-performing party of the default, in writing, setting forth the nature of the default. The party that has failed to perform shall have fifteen (15) days after receipt of the notice to correct such failure or take substantial steps toward correcting the failure. If, after fifteen (15) days, the default has not been corrected, or substantial steps taken to correct the default, the party serving the notice may then declare the Agreement terminated.

7. **NOTICE:** All notices, demands, elections, and other instruments required or permitted to be given or made by any party upon one or more of the others under the terms of this Agreement or any statute shall be in writing. Such communications shall be deemed to have been sufficiently served if sent by messenger delivery, overnight delivery courier, certified or registered mail with proper postage prepaid, or sent by facsimile transmission, with proof of successful transmission sent by regular mail by the sending party at the respective addresses shown below or to such other party or address as either party may from time to time furnish to the other in writing. Service on the legal counsel for either party is sufficient notice to the party.

- (a) Notice to Village of River Forest shall be sent to:

Village of River Forest  
400 Park Avenue  
River Forest, Illinois 60305  
Attention: Village Administrator  
Fax: (708) 366-3702

- (b) Notices to Contractor shall be sent to:

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8. **INDEMNIFICATION:** As a material inducement for the Village to enter into this Agreement, the Contractor agrees to defend, indemnify and hold harmless the Village, its elected officials, officers, agents, and employees from and against any and all claims, actions, suits, damages, costs, expenses and liabilities, including the reasonable fees and expenses of their attorneys, expert witnesses and consultants, court costs and fines, asserted against them or sought to be imposed upon them, individually, jointly or severally, and which arise directly or indirectly out of or in connection in any way with the Contractor's performance of the terms of this Agreement, except to the extent that those claims, actions, suits, damages, costs, expenses and liabilities arise from the sole negligence of the Village, its representatives, officers, trustees, agents and employees.

The scope of the Contractor's indemnification shall include, but is not limited to:

- (1) Any negligent, tortious or wrongful act or omission of the Contractor, its officers, agents, employees, contractors or subcontractors, resulting in personal injury, bodily injury, sickness or death to any person, loss or damage of any kind to the property of any person, including the Contractor, its officers, agents employees, licensees and invitees, or damage to or loss of other intangible property rights or personal rights, including but not limited to libel, slander and invasion of privacy; and
- (2) loss or damage of any kind resulting from the Contractor's failure to comply with any provision of this Agreement, or of any federal, state or local law or regulation applicable to the Contractor.

9. **CORPORATE CONTRACTOR:** The Village is entering into this Agreement with the Contractor, a Michigan corporation authorized to conduct business in the State of Illinois, based upon the representations and assurances of the corporation's individual officers that they will cause the corporation to perform under this Agreement.

10. **MUTUAL COOPERATION:** The Village and the Contractor, agree to fully cooperate, consult and inform each other regarding any and all decisions and activities associated with or having a significant impact on the Contractor's services.

11. **PERMITS:** Contractor shall, at its own cost, obtain all necessary permits, licenses, consents and other approvals to complete the work.

12. **ASSIGNMENT:** Contractor shall not assign, sublet, transfer, or convey this Agreement to any person or entity without the prior written consent of the Village.

13. **EXECUTION:** This Agreement may be executed simultaneously in two (2) or more counterparts, each of which shall be deemed an original, and such counterparts together shall constitute one and the same Agreement.

14. **ENTIRETY OF AGREEMENT**: This Agreement, together with the Exhibits attached thereto (all of which are attached hereto or incorporated herein by this reference), contains the entire understanding between the parties and supersedes any prior understanding or written or oral agreements between them with respect to the subject matter of this Agreement. There are no representations, agreements, arrangements or understandings, oral or written, between and among the parties hereto relating to the subject matter of this Agreement which are not fully expressed herein. No oral modification, amendment, or change shall be allowed to this Agreement. Any modification, amendment, or change hereto shall be in writing and approved by the corporate authorities of the Village.

15. **AUTHORITY**: This Agreement shall be in full force and effect, and legally binding, after it is signed by the duly authorized officer of each party. Each of the signatories to this Agreement are the duly authorized representatives of their respective corporate entity and each such person has signed this Agreement pursuant to the authority duly granted to him or her by the corporate authorities of said corporate entity, who have acted by motion or approved a resolution (in the Village's case, at an open public meeting) that authorized and directed the representatives to sign this Agreement. This Agreement shall be binding upon and shall inure to the benefit of the parties agreeing hereto and to their successor corporations, officers, officials, trustees, successors in office, heirs, representatives, and assigns.

16. **ENFORCEABILITY**: If any provision of this Agreement, or any paragraph, sentence, clause, phrase or word or the application thereof is held invalid, the remainder of this Agreement shall be construed as if such invalid part were never included and this Agreement shall be and remain valid and enforceable to the fullest extent permitted by law provided that the Agreement, in its entirety as so reconstituted, does not represent a material change to the rights or obligations of the parties. In the event of any conflict or inconsistency between the terms set forth in the body of this Agreement and the terms set forth in any Exhibit hereto, the terms set forth in such Exhibit shall govern and control.

17. **CHANGE IN LAWS**: Contractor shall immediately notify the Village of any change in conditions or change in federal, state or local law, or of any other event, which may significantly affect its ability to perform its obligations in accordance with the provisions of this Agreement.

18. **COMPLIANCE WITH LAWS**: Contractor certifies as follows:

- a. That any work to be performed by it or its contractors on Village-owned property shall be in a good and workmanlike manner and in accordance with all applicable Federal, State, and County laws and regulations and the Village codes, ordinances, and regulations, including but not limited to all local zoning ordinances and regulations, and other applicable codes.
- b. That it is not barred from contracting with any unit of State or local government as a result of violating Section 33E-3 or 33E-4 of the Illinois Criminal Code (720 ILCS 5/33E-3 and 33E-4).
- c. That it shall comply with the Illinois Drug Free Work Place Act (30 ILCS 580/1, *et seq.*).
- d. In the performance of its obligations pursuant to this Agreement and in the operation of its program, it shall comply with all applicable provisions of federal,

state and local law, including those regulations in regard to all applicable equal employment opportunity requirements, the Equal Opportunity Clause of the Illinois Human Rights Act (775 ILCS 5/1-101, *et seq.*) and the Rules and Regulations of the Illinois Department of Human Rights and the Americans with Disability Act (42 U.S.C. 12101, *et seq.*), and all rules and regulations issued pursuant to those Acts. There shall be no discrimination on the basis of disabilities (as defined in the Act) in the operation of the services and programs provided by the Contractor hereunder. Any complaint of such discrimination received by the Contractor shall be immediately forwarded to the Village.

- e. That it shall comply with all applicable federal and state laws and regulations including, but not limited to, such laws and regulations relating to minimum wages to be paid to employees, limitations upon the employment of minors, minimum fair wage standards for minors, payment of wages due employees, and health and safety of employees. Contractor agrees to pay its employees, if any, all rightful salaries, medical benefits, pensions and social security benefits pursuant to applicable labor agreements and federal and state statutes, and Contractor further agrees to make all required withholdings and deposits therefore. Such requirements shall be included by Contractor in all its contracts and agreements with contractors and subcontractors for this program. Any contracts entered into by Contractor relating to its use of Village-owned property shall require the contractor and its subcontractors to comply with the Illinois Prevailing Wage Act (820 ILCS 130/0.01, *et seq.*).

19. **JURISDICTION AND VENUE:** This Agreement provides for services to be performed within the State of Illinois. Accordingly, this Agreement, and all questions of interpretation, construction and enforcement hereof, and all controversies hereunder, shall be governed by the applicable statutory and common law of the State of Illinois. The parties agree that for the purpose of any litigation relative to this Agreement and its enforcement, venue shall be in the Circuit Court of Cook County, Illinois and the parties consent to the *in personam* jurisdiction of said Court for any such action or proceeding.

20. **CAPTIONS:** The captions at the beginning of the several paragraphs, respectively, are for convenience in locating the context, but are not part of the context.

21. **EXHIBITS:** True and correct copies of the attached Exhibits are incorporated herein and made a part of this Agreement and are identified as follows:

EXHIBIT A – Contractor Responsibilities

EXHIBIT B – Payment Terms

22. **EFFECTIVE DATE:** After this Agreement has been signed by the Contractor, this Agreement shall be deemed dated and become effective on the date that the Village President and Clerk sign this Agreement which date shall be the date stated on the first page of this Agreement.

**IN WITNESS WHEREOF**, the Village President and Clerk, pursuant to the authority given by the Board of Trustees of the Village of River Forest, and the Contractor have signed this Agreement on the \_\_\_\_ day of May, 2019.

**VILLAGE OF RIVER FOREST:**

\_\_\_\_\_

**BY:** \_\_\_\_\_, Village President

Date: \_\_\_\_\_

**ATTEST:** \_\_\_\_\_  
Village Clerk

Date: \_\_\_\_\_

**DIXON ENGINEERING, INC.:**

\_\_\_\_\_

**BY:** \_\_\_\_\_  
Authorized Corporate Officer

Date: \_\_\_\_\_

**ATTEST:** \_\_\_\_\_

Date: \_\_\_\_\_

## **EXHIBIT A**

### **To Independent Contractor Agreement Between the Village of River Forest and Dixon Engineering**

#### **CONTRACTOR RESPONSIBILITIES**

The Contractor agrees to perform the following services under the terms of the Agreement. For purposes of this EXHIBIT A, "Owner" shall refer to the Village, and "DIXON" shall refer to the Contractor.

#### **Design Phase – Technical Specifications:**

##### **A. Basic Services**

1. In preparing the technical specifications, use any specifically directed project strategy, technology, and/or techniques.
2. DIXON shall prepare technical specifications and drawings to include:
  - a. Additions to general conditions of construction contract relevant to coating projects.
  - b. Specifications and drawings for health, safety and structural repairs if any.
  - c. Specifications for coating repair or replacement.
3. Advise Owner of additional reports, data, information, or services which may be necessary, and assist Owner in obtaining such materials.
4. Furnish two review copies of the design phase documents, to Owner, and review those documents with Owner.
5. After receipt, Owner shall review the design phase documents and submit to DIXON any comments regarding the furnished items within two weeks of receipt or as mutually agreed.
6. Advise Owner of any recommended adjustments to the opinion of probable construction cost.
7. In response to Owner's comments, as appropriate, make revisions and furnish to Owner one electronic copy of the revised design phase documents.



8. DIXON's services under the design phase will be considered complete on the date when DIXON has delivered to Owner the revised Technical Specifications.

B. Design Phase – resident project representative ("RPR") services– none

C. Design Phase – Owner's Responsibility

1. Provide DIXON with all criteria and full information as to Owner's requirements for the project, including design objectives and constraints and upon DIXON's request, obtain, and furnish, such additional project-related information and data as is reasonably required to enable DIXON to complete its Services.

2. Give instructions to DIXON regarding Owner's procurement of construction services including instructions regarding notice of bids, information for bidders, Owner's construction contract practices and requirements, insurance and bonding requirements, requirements for electronic transmittals during construction, other information necessary for the finalization of Owner's bidding-related documents, and construction contract documents.

3. Owner shall be responsible for all requirements and instructions that it furnishes to DIXON pursuant to the Agreement. DIXON may use and rely upon such requirements, materials, and information in performing or furnishing services under this Agreement, subject to any express limitations or reservations applicable to the furnished items.

### **Bidding and Contract Document Phase:**

A. Basic Services

1. Provide technical criteria and file applications for permits for approvals of governmental authorities having jurisdiction to review or approve the design; and revise the technical specifications in response, as appropriate.

2. Include in the construction contract documents any specific protocols for the transmittal of project-related correspondence, documents, in electronic media or digital format. Any such

protocols shall be applicable to transmittals between and among Owner, DIXON, and contractor during the construction phase and post-construction phase.

3. Prepare and submit to Owner for compliance with local state and municipal requirements:

a. Section 00 00 30 Notice to Bidders.

b. Section 00 00 40 Project Summary.

c. Section 00 02 00 Instructions to Bidders.

d. Section 00 07 00 General Conditions as modified by DIXON. EJCDC C-700-18.

If Owner elects to use their own documents, then supply additions to general conditions.

e. Section 00 08 00 Supplemental Conditions to include insurance requirements furnished by Owner.

f. Section 00 04 10 Bid/Agreement Form as modified by DIXON.

g. Section 00 43 73 Schedule of Values Form.

4. Furnish for review by Owner, its legal counsel, insurance and other advisors, the draft bidding-related bid documents and review them with Owner. Owner shall submit to DIXON any comments regarding the furnished items, and any instructions for revisions.

5. Revise the final bid documents and specifications in accordance with comments and instructions from the Owner, as appropriate, and submit one electronic copy of revised documents to Owner.

6. [Intentionally left blank]

7. Issue assembled bid documents to prospective contractors, and, where applicable, maintain a record of prospective contractors to which documents have been issued, and receive and process contractor charges for the issued documents. Document Fees: charges will be retained as a printing, handling, and/or shipping fee.

8. Send specifications to selected Builders Exchanges and Dodge Reports.

9. Address all written submitted questions, by letter or clarifying addendum as appropriate to all bidders and agencies (including Builders Exchange and Dodge Reports) identified as having received original documents from DIXON.

10. Review the bids submitted to the Owner and recommend award in writing based on lowest responsible and responsive bidder.

11. If Owner agrees, issue notice of award to recommended bidder.

12. Review bonds and insurance submitted by selected Contractor solely as to compliance with insurance amounts and that bonds are of the format required. Insurance and bonds are forwarded to Owner for full review by their insurance consultant.

13. Furnish Owner and Contractor the contract documents for signatures and distribution, one signed copy to Owner, one to Contractor and one to DIXON.

14. Furnish Owner with completed notice to proceed to sign and forward to the Contractor.

15. The bidding and contract documents phase will be considered complete upon issuance of Notice to Proceed.

B. Bidding and Contract Document Phase RPR Services - none.

C. Bidding and Contract Documents Phase-Owner Responsibilities

1. [Intentionally left blank]

2. Place and pay for advertisement for bids as required by local ordinances in appropriate publications, method of advertising is to be determined by the Owner.

3. Attend and participate in the pre-bid conference if any. Provide a place for the bid opening and open the bids received.

4. Review payment and performance bonds, and insurance certificates of selected Contractor. These should be reviewed by the Owner's insurance consultant and attorney for legality and compliance with required indemnification, subrogation, amounts and all other insurance matters.

5. Sign and forward to the Contractor the notice to award and notice to proceed. These notices will be supplied to Owner by DIXON.

### **Construction Phase:**

#### **A. Basic Services**

1. DIXON will consult with Owner and act as Owner's representative as provided in the construction contract.

2. All of Owner's instructions to Contractor will be issued through DIXON, which shall have authority to act on behalf of Owner in dealings with Contractor to the extent provided in the Agreement and the construction contract except as otherwise provided in writing.

3. Engineer or RPR has authority to stop work if Engineer or RPR questions the quality of work or rejects the work, or if there (in the sole opinion of Engineer or RPR) a potential for creating an environmental contamination.

4. Finalize project to observe all items in the contract specifications have been completed and review the quality of workmanship.

5. Duration of construction phase: the construction phase will terminate upon written recommendation by DIXON for final payment to Contractors

#### **B. RPR Services for Maintenance of Existing Structures**

1. Perform services expected of DIXON RPR and as detailed in the EJCDC Construction Contract General Conditions, CGC-700-18.

2. Attend a preconstruction meeting, and address questions regarding observation services and coordination of field observations.

3. Hold Point General:

a. Hold point is a stage of the construction project where the Contractor stops work. Work commences again after the work is observed and reviewed for compliance.

b. A site visit is one observation trip to perform one of the functions below. The number of site visits required are estimates.

c. If two job tasks are performed during the same trip, there is no additional charge (i.e. exterior intermediate and pit piping primer).

d. The site visit fees may vary between services (i.e. welding vs. coating) based on the higher compensated weld observer.

4. Hold Point Weld/Modifications - observe, record, report and:

a. Observe repair, and or installation work for specifications compliance. All weld repairs will be visually observed for surface defects (i.e. undercut, negative reinforcement, non-fusion, etc.).

5. Hold Point Coating Wet Interior- observe, record, report and:

a. Abrasive blast cleaning prior to application of the prime coat.

b. Prime coat prior to application of the intermediate coat.

6. Hold Point Coating Exterior- observe, record, report and:

a. Verify test area for low pressure water blast cleaning ("LPWC") meets or exceeds minimum specified standard.

b. LPWC for thoroughness and compliance with specifications and verify test area meets or exceeds minimum specified standard for spot tool cleaning (SP-11) or abrasive blast cleaning.

c. Spot power tool, feathering, and compliance with specifications.

d. Epoxy intermediate coat prior to application of the urethane intermediate coat.

e. Topcoat for compliance with specifications. Check foundations coating for compliance with specifications.

f. Application of the lettering/logo for thoroughness, dimensions (visual only) and aesthetic appearance in accordance with specification requirements, and to verify no damage occurred during lettering.

7. Hold Point Coating Dry Interior- observe, record, report and:

- a. Spot power tool cleaning for thoroughness, surface profile, feathering, and compliance with specifications.
- b. Spot prime coat prior to application of the intermediate coat.
- c. Topcoat for compliance with specifications. Review all contract items to assure they have been completed according to contract requirements.

8. Hold Point Coating Pit Piping- observe, record, report and:

- a. Abrasive blast cleaning prior to application of the prime coat.
- b. Prime coat prior to application of the stripe or topcoat.
- c. Topcoat for compliance with specifications.

9. Hold Point Project Finalization:

- a. Review all repairs not installed until after coating.
- b. Examine entire project for damage that occurred during construction or post construction from rigging and de-rigging or other causes.
- c. Complete observation of immediate neighbors from air for any possible roof damage.
- d. Observe the installation of screens, light bulbs, etc.
- e. Observe Site for restoration to pre-project conditions.
- f. Formulate a punch list of items to complete.
- g. Create a second punch list if needed before finalization.
- h. Finalize the project to assure all items in the contract specifications have been completed, and the quality of workmanship meets contract requirements.

C. Construction Phase - Owner's Responsibilities:

- 1. Inform DIXON in writing of any specific requirements of safety or security programs that are applicable to DIXON, as a visitor to the site.

2. Attend and participate in the preconstruction conferences, construction progress and other job-related meetings, and site visits to determine substantial completion and readiness of the completed work for final payment.

3. If Owner, or Owner and contractor, modify the duties, responsibilities, and authority of DIXON in the construction contract, or modify other terms of the Construction Contract having a direct bearing on DIXON, then Owner shall compensate DIXON for any related increases in the cost to provide Construction Phase services.

### **Post Construction Phase:**

#### **A. Basic Services:**

##### **1. One Year Warranty Observation ("ROV"):**

a. Review all wet or dry interior surfaces for corrosion and/or damage, qualify and quantify damage for repairs. All coating repairs needed are to be quantified by extrapolation of a measured area and compared with warranty requirements.

b. Observe the exterior coating and quantify damages.

c. Review all repairs completed during construction phase.

d. Review all exterior appurtenances for damage due to corrosion or construction.

e. Review exterior of the exposed foundations.

f. Review all health aspects of the tank, including screening of the vent, overflow pipe, and other possible contamination sources.

g. Prepare a report documenting all items found that meet or fail to meet warranty requirements and recommendations for repair. The report will be letter format.

2. Warranty Failure - when observation has determined that warranty requirements were not met then DIXON will:

a. Together with Owner, visit the project to observe any apparent defects in the work if requested, make recommendations as to replacement or correction of defective work, or

the need to repair any damage to the site or adjacent areas, and assist Owner in consultations and discussions with Contractor concerning correction of any such defective work and any needed repairs.

b. Provide letter as notice of rejection to Owner so that they may forward to bonding company. Notice of rejection may be all inclusive or limited to specific area.

c. Provide RPR services during any required correction of any work not meeting requirements of one-year warranty observation.

d. Extend contract an additional year and repeat warranty services if repairs warrant a second repair period.

3. The post-construction phase services may commence during the construction phase and, if not otherwise modified in this EXHIBIT A, will terminate thirteen months after the commencement of the Construction Contract's correction period.

#### B. Post Construction Phase – RPR Services

1. Detailed above if repairs are needed.

#### C. Post Construction Phase - Owner's Responsibilities:

##### 1. ROV Observation:

a. Fill the tank to overflow or higher capacity and isolate it from the system during the ROV observation, or as a minimum, maintain positive flow, no water withdrawal from tank.

b. Perform free chlorine residual and bacteriological testing after completion of observation.

#### **Additional Services:**



Any service performed by DIXON not listed or referenced in this EXHIBIT A shall be considered an additional service. If the Owner approves an additional service in writing, the expense of the additional service shall be based on the pricing set forth in EXHIBIT B to the Agreement.

## EXHIBIT B

### To Independent Contractor Agreement Between the Village of River Forest and Dixon Engineering, Inc.

The Village shall make all payments under the Agreement in accordance with the Illinois Local Government Prompt Payment Act, 50 ILCS 505/1, *et seq.*, and the Village and Contractor agree that the following charges are permissible under the Agreement:

1. The Village shall pay the Contractor the not to exceed amount of Thirty Four Thousand Two Hundred and No/100 Dollars (\$34,200.00) for the Contractor's services performed under the Agreement.
2. The Village shall pay the Contractor the following sums after completion of each service and upon written acceptance of the service by the Village:

Description of Services *	# of Units	Unit Price	Total Not to Exceed Amount	Basis of Compensation
<u>Exhibit A</u> Design Phase – Technical Specifications	N/A	N/A	\$3,500	Lump Sum on Acceptance
<u>Exhibit A</u> Bidding and Contract Documents	N/A	N/A	\$1,000	Lump Sum on Acceptance
<u>Exhibit A</u> Construction Phase – Preconstruction Meeting	N/A	N/A	\$1,050	Lump Sum on Acceptance
<u>Exhibit A</u> Construction Phase – Other Defined Basic Services: Project Administration	N/A	N/A	\$2,400	Lump Sum on Acceptance
<u>Exhibit A</u> RPR Services Weld	3	\$1,050	\$3,150	Unit Price on Acceptance
<u>Exhibit A</u> RPR Critical Phase Coating	26	\$800	\$20,800	Unit Price on Acceptance
<u>Exhibit A</u> Warranty Observation	N/A	N/A	\$2,300	Lump Sum on Acceptance
<b>Total</b>			<b>\$34,200</b>	

3. The Village shall pay the Contractor for additional work beyond the scope of the services set forth in the Agreement when preapproved by the Village in writing at the following hourly rates:

<b>Labor Class</b>	<b>Per Hour</b>	<b>Overtime Rate</b>
Principal	\$250.00	N/A
Project Manager	\$150.00	\$225.00
Engineer	\$155.00	\$232.50
CWI Welding RPR	\$135.00-\$150.00	\$202.50-\$225.00
DIXON Level 3 or NACE Certified Level 3 RPR	\$105.00-\$135.00	\$157.50-\$202.50
DIXON Level 2 or NACE Level 2 RPR	\$95.00-\$120.00	\$142.50-\$180.00
DIXON Level 1 or NACE Level 1 RPR	\$85.00-\$95.00	\$127.50-\$142.50
Contract Support Staff	\$110.00-\$135.00	\$165.00-\$202.50

4. The Village shall pay the Contractor for the following reimbursable expenses upon presentation of information and materials acceptable to the Village to substantiate the reimbursable expenses:

<b>Expense</b>	<b>Metropolitan</b>	<b>Out-State</b>
Mileage	\$0.70/mile + tolls	\$0.60/mile
Lodging	\$155.00 per diem	\$145.00 per diem
Meals	\$40.00 per diem	\$35.00 per diem

Reimbursable expenses paid by the Village to the Contractor under the Agreement shall not exceed \_\_\_\_\_ and No/100 Dollars (\$\_\_\_\_\_).



## Village of River Forest

### Village Administrator's Office

400 Park Avenue  
River Forest, IL 60305  
Tel: 708-366-8500

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## MEMORANDUM

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Date: May 20, 2019

To: Catherine Adduci, Village President  
Village Board of Trustees

From: Lisa Scheiner, Assistant Village Administrator

Subj: License Agreement with Property Owner at 7327-7329 W. North Avenue for an Underground Sprinkler System in the Public Right-of-Way

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**Issue:** Dr. Constantine Politis, Manager of 7327 West North LLC, which is the owner of the property located at 7327-7329 W. North Avenue, would like to install an underground irrigation system with certain components in the Village right-of-way and needs permission from the Village Board of Trustees to do so.

**Analysis:** The Village Code does not permit obstructions nor does it allow property owners to install anything in the public right-of-way, unless permission is granted by the Village typically through an agreement. The attached agreement is the standard document that is utilized by the Village for these matters.

In an effort to minimize Village expenses for private infrastructure within the public right-of-way that may be damaged/impacted as a result of capital improvement projects in the future, staff has developed a policy that all obstructions that are proposed for installation within the public right-of-way should require a Right-of-Way Encroachment Waiver and Agreement as a condition of permit approval. This will help avoid future damage to the infrastructure by allowing the Village to document the existence of these assets. This is similar to the process followed for any other private infrastructure proposed within public space (e.g. in-pavement heating elements, fences, decorative light pole).

**Recommendation:** Authorize the Village Administrator to execute a right-of-way encroachment waiver and agreement for an irrigation system in the public right-of-way with the property owner at 7327-7329 W. North Avenue.

**Attachment:** License Agreement with Property Owner 7327-7329 W. North Avenue.

THIS DOCUMENT WAS PREPARED  
BY, AND AFTER RECORDING  
RETURN TO:

Klein Thorpe & Jenkins, Ltd.  
20 North Wacker Drive, Suite 1660  
Chicago, IL 60606  
Gregory T. Smith

[The above space for recording purposes]

**RIGHT-OF-WAY ENCROACHMENT WAIVER AND AGREEMENT**

I/We, Christian P. Pocius, as Manager of 7327 West North Lane (business name)) represent that Christian P. Pocius is the legal owner ("Legal Owner") of real property commonly known as:

7327-7329 North Avenue, River Forest, Illinois 60305  
(the "Benefitted Property").

PIN(S) #: 15-01-204-001-0000  
(Survey of property containing legal description of said Benefitted Property is attached and made a part hereof as "EXHIBIT A")

Legal Owner is undertaking the following Project at the above stated Benefitted Property and on adjacent Public Right-of-Way that will encroach on the Public Right-of-Way:

Project: INSTALLATION OF UNDERGROUND LAWN SPRINKLER

I/We, on behalf of Legal Owner, understand that the Village of River Forest Village Code does not permit any obstructions in the Public Right-of-Way and does not allow for the placement of \_\_\_\_\_ (the "Encroachment") within the Public Right-of-Way for the purpose of \_\_\_\_\_.

I/We agree, on behalf of Legal Owner, that the Encroachment placed by Legal Owner or an agent for the benefit of the Benefitted Property owned by the Legal Owner, and which encroach upon the Public Right-of-Way at the above address, will be the responsibility of the Legal Owner to maintain, repair, and replace if necessary, due to any damage by the Village or other public agencies for whatever reason, including but not limited to excavation in the Public Right-of-Way by the Village for the purposes of repairing a water main break, installation or replacement of a water main or other utilities, replacement or reconstruction of the street, or due to normal wear and tear.

I/We further agree, on behalf of Legal Owner, that any work to be performed on or underneath the Public Right-of-Way shall be in a good and workmanlike manner and in accordance with all applicable federal, state, and county laws and regulations and the Village codes, ordinances, and regulations.

I/We further agree, on behalf of Legal Owner, that the Legal Owner shall be responsible for any and all costs of restoring any disturbances of the Public Right-of-Way caused by its installation and use of the Encroachment in the Public Right-of-Way, and any and all repairs or damage to the Public Right-of-Way arising from the misuse or damage to same by it, or its officers, agents, employees, contractors, subcontractors, successors, and assigns, to the reasonable satisfaction of the Village. Upon completion of installation or any subsequent repair or maintenance, the Legal Owner shall return the Public Right-of-Way to good order, condition and repair. In the event the Legal Owner fails, in a timely manner, to restore any disturbances or make any and all repairs of the Public Right-of-Way as set forth above, the Village may make such restoration or repairs. In the event the Village makes such restorations or repairs, the Legal Owner agrees to pay the costs of such restoration or repairs upon written demand, or the Village may remove the Encroachment and/or lien the Benefitted Property for the costs of such restoration or repair. Legal Owner waives all rights and claims of any kind against the Village arising out of the Village's restoration or repair of the Public Right-of-Way or removal of the Encroachment under this paragraph.

I/We further agree, on behalf of Legal Owner, that Legal Owner shall not place or allow any liens, mortgages, security interests, pledges, claims of others, equitable interests, or other encumbrances to attach to or to be filed against title or ownership of the Public Right-of-Way. The Village retains the right to grant easements, licenses, or any other property interests in and to the Public Right-of-Way in which the Encroachment is located, as determined by the Village in the Village's sole discretion. This Agreement shall not limit or prohibit the Village from granting easements, licenses, or any other property interests in or to the Public Right-of-Way in which the Encroachment is located, as determined by the Village in the Village's sole discretion. ,

I/We further agree, on behalf of Legal Owner, that if the Village, in its sole discretion, determines that the Encroachment should be removed for any reason, or no reason, or that the further existence or use of the Encroachment in the Public Right-of-Way is, or will be, hazardous to the public or to the Public Right-of-Way, Legal Owner agrees to, upon written notice by the Village, make modifications or remove the Encroachment at the Legal Owner's sole expense. In the event the Legal Owner fails to make required modifications within a reasonable time frame, or if such modifications cannot be completed within said time frame, the Village may make the necessary modifications or remove the Encroachment. In the event the Village installs and/or makes the necessary modifications, Legal Owner agrees to pay the costs of such modifications or improvements upon written demand to the Village, or the Village may remove the Encroachment in its Public Right-Of-Way and/or lien the Benefitted Property for the costs of such modifications. Legal Owner waives all rights and claims of any kind against the Village arising out of the Village's modifications to the Encroachment or the Public Right-of-Way or removal of the Encroachment under this paragraph.

I/We, on behalf of the Legal Owner, also understand that as a condition of the Village of River Forest granting permission to utilize the Public Right-of-Way abutting the Benefitted Property for the aforesaid purposes, the Legal Owner covenants and agrees not to sue and to protect, indemnify, defend, and hold harmless the Village of River Forest, and it's elected officials, employees, agents, volunteers, and attorneys against any and all claims, costs, actions, losses, demands, injuries and expenses of whatever nature, including, but not limited to attorneys' fees, related to this Agreement or such Encroachment being located in the Public Right-of-Way and/or from acts or omissions by the Legal Owner, its contractors, sub contractors, or agents or employees in maintaining the same and/or conjunction with the use of the Public Right-of-Way abutting the Benefitted Property for the aforesaid purposes.

I/We, on behalf of Legal Owner, understand that the terms and conditions contained herein apply uniquely to the Public Right-of-Way adjacent to the Benefitted Property at the above address as legally described in Exhibit A and it is the intent of myself and the Village to have the terms and conditions of this instrument run with the land and be binding on subsequent purchasers of the Benefitted Property.

This document shall be notarized and recorded with the Cook County Recorder of Deeds.

NOTE: THE UNDERSIGNED OFFICER(S) CERTIFY THAT HE/THEY HAVE THE AUTHORITY TO BIND THE LEGAL OWNER HEREIN.

Constantine Polms  
Name: Constantine Polms

Name: \_\_\_\_\_

Date: MAY 16, 2019

Date: \_\_\_\_\_

STATE OF ILLINOIS     )  
                                      ) SS  
COUNTY OF COOK     )

I, the undersigned, a Notary Public in Cook County, in the State of Illinois, do hereby certify that CONSTANTINE POLMS, is/are personally known to me to be the MANAGER and [of 7327 WEST NORTH LLC, a LIMITED LIABILITY Corporation (the "Corporation")], and are the same persons whose names are subscribed to the foregoing instrument, appeared before me this day in person and severally acknowledged that as such CONSTANTINE POLMS and MANAGER, respectively[, of the Corporation, they signed and delivered this instrument and caused the seal of the Corporation to be affixed thereto, pursuant to authority given by the Board of Directors of the Corporation,] and as their free and voluntary act, and as the free and voluntary act and deed of the Corporation, for the uses and purposes therein set forth.

Given under my hand and notarial seal this 16 day of MAY, 2019.



















Notary Signature: \_\_\_\_\_

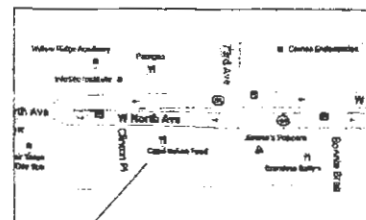
[SEAL]

OFFICIAL SEAL  
JOHN VASSILIADES  
NOTARY PUBLIC - STATE OF ILLINOIS  
MY COMMISSION EXPIRES 01/24/20

LOT 14 (EXCEPTING THAT PART OF SAID LOT LYING NORTH OF A STRAIGHT LINE DRAWN NORTHWESTERLY FROM A POINT IN THE EAST LINE OF SAID LOT, A DISTANCE OF 5 FEET SOUTH OF THE NORTHEAST CORNER THEREOF, TO A POINT IN THE WEST LINE OF SAID LOT, A DISTANCE OF 4 FEET SOUTH OF THE NORTHWEST CORNER THEREOF) IN BLOCK 2 IN ROSSSELL'S BONNIE BRAE ADDITION TO RIVER FOREST, BEING A SUBDIVISION OF THE NORTH HALF OF THE EAST HALF OF THE NORTHEAST QUARTER OF SECTION 1, TOWNSHIP 39 NORTH, RANGE 12 EAST OF THE THIRD PRINCIPAL MERIDIAN, (EXCEPT THE WEST 33 FEET AND THE SOUTH 33 FEET THEREOF DEEDED TO THE VILLAGE OF RIVER FOREST FOR STREET PURPOSES) IN COOK COUNTY, ILLINOIS.

[illegible]

LEGEND	
	WATER SPIGOT
	STOP SIGN
	OVERHEAD TRANSMISSION WIRES
	MANHOLE
	DRAIN
	CATCH BASIN
	DOWN SPOUT
	UTILITY POLE
	RIGHT OF WAY
	WATER METER
	VALVE VAULT
	GAS METER
	GAS VALVE
	WATER S-BOX
	STREET LIGHT
	SPOT LIGHT
	SIGN (TYPICAL)
	DEPRESSED CURB
	MAILBOX



SITE LOCATION MAP  
NOT TO SCALE

3) UTILITIES SHOWN ARE LOCATED BY VISIBLE SURFACE FEATURES. FOR ACTUAL LOCATION OF UTILITIES, SHOWN OR NOT SHOWN, CALL A.U.T.I.E. AT 1-800-992-0183.

8) THE TOTAL DEED OF THE ADJACENT LAND TO THE EAST IS JONKINS MALVERN PROPERTY DEED NUMBER IS 15-01-204-008-0000, AND TO THE SOUTH IS CON. DEED. PROPERTY DEED NUMBER IS 15-01-204-010-0000.

9) THIS SURVEY WAS PREPARED IN PART WITH INFORMATION FROM A COMMITMENT FOR TITLE INSURANCE FROM FRAMES TITLE SERVICES, INC., KNOWN AS FILE NUMBER 1911008, WITH AN EFFECTIVE DATE OF MAY 16, 2019.

4) PROPERTY UNDER NUMBER FOR THIS PROPERTY IS 16-01-030-001-0000.

6) PROPERTY IS SHOWN IN ZONE "X". AREA DETERMINED TO BE OUTSIDE THE EMERGENCY CHARGE FLOODPLAIN PER A NON-PROFITED FEDERAL EMERGENCY MANAGEMENT AGENCY'S (F.E.M.A.'S) FLOOD INSURANCE RATE MAP (F.I.R.M.) PANEL # 17021C CORAL.

6) NO ON-SITE PARKING, PER TABLE A, ITEM 9.

7) TOTAL AREA SURVEYED + 326.9 SQUARE FEET OR 0.006 ACRES.

8) PARCEL HAS DIRECT ACCESS TO AND FROM W. NORTH AVENUE, N. CLINTON PLACE AND AN EAST-WEST 18 FT. PUBLIC ALLEY LYING SOUTH OF AND ADJOINING LOT 14. ALL LEGALLY OWNED, PUBLICLY DEDICATED, USED AND MAINTAINED RIGHT OF WAY.

9) SURVEYOR FINDS NO OBSERVABLE EVIDENCE OF EARTH MOVING WORK OR RECENT BUILDING CONSTRUCTION PER TABLE A, ITEM 16.

10) SURVEYOR HAS NO KNOWLEDGE OF ANY CHANGES IN STREET RIGHT OF WAY LINES COMPREHENDED OR PROPOSED PER TABLE A, ITEM 17.

11) SURVEYOR FINDS NO OBSERVABLE EVIDENCE OF SITE USE AS A SOLID WASTE DUMP, SURF OR SANITARY LANDFILL PER TABLE A, ITEM 18.

VASANT &amp; USHA SULKAR

THIS IS TO CERTIFY THAT THIS MAP OR PLAT AND THE SURVEY ON WHICH  
IT IS BASED WERE MADE IN ACCORDANCE WITH THE 2011 MINIMUM  
REQUIREMENTS FOR ALTA/ACSM LAND TITLE SURVEYS, JOINTLY ESTABLISHED  
BY ALTA AND NSPS, AND INCLUDES ITEMS 1, 2, 4, 7a, 7b, 8, 9, 10,  
11b, 12, 13, 14, 16, 17 AND 18 OF 2011 TABLE A. THE SURVEY  
WORK WAS COMPLETED ON 02/29/2016. MY LICENSE NO. 11474

ILLINOIS PROFESSIONAL LAND SURVEYOR CORPORATION

P.S.I. NO. 16111478



[www.psycurvey.com](http://www.psycurvey.com)

Field Work Completed	02/29/16	PLD CREW:	CD/TT
Land Area Surveyed	4,324.3 Sq Ft.	CAD	AD
Drawing Revised			







## MEMORANDUM

Date: May 8, 2019

To: Eric Palm, Village Administrator

From: Rosey McAdams, Director of Finance

Subject: Expenditures –April 2019

Attached for your review and approval is a list of payments made to vendors by account number for the period from April 1-30, 2019. The total payments made for the period, including payrolls, are as follows:

### VILLAGE OF RIVER FOREST EXPENDITURES MONTH ENDED April 30, 2019

FUND	FUND #	VENDORS	PAYROLLS	TOTAL
General Fund	01	\$ 649,717.34	\$ 508,747.71	\$ 1,158,465.05
Water & Sewer Fund	02	195,874.26	46,492.70	242,366.96
Motor Fuel Tax	03	9,570.64	-	9,570.64
Debt Service	05	-	-	-
Capital Equip Replacement	13	440,273.04	-	440,273.04
Capital Improvement Fund	14	80,249.44	-	80,249.44
Economic Development Fund	16	1,745.77	-	1,745.77
TIF-Madison	31	18,270.55	-	18,270.55
TIF-North	32	-	-	-
Infrastructure Imp Fund	35	-	-	-
<b>Total Village Expenditures</b>		<b>\$ 1,395,701.04</b>	<b>\$ 555,240.41</b>	<b>\$ 1,950,941.45</b>

#### Requested Board Actions:

1. Motion to Approve the April 2019 Accounts Payable and Payroll transactions totaling \$1,930,870.76.
2. Motion to Approve the April 2019 payment to McDonald's-Karavites totaling \$54.37.
3. Motion to Approve the April 2019 Accounts Payable transactions for the Economic Development Fund (16) totaling \$1,745.77 and the TIF-Madison Street Fund (31) totaling \$18,270.55.

# Accounts Payable

## Transactions by Account

User: rmcadams  
 Printed: 05/08/2019 - 12:37PM  
 Batch: 00000.00.0000



Account Number	Vendor	Description	GL Date	Check No	Amount	PG No
01-00-00-16-0010	Accela Inc #774375	ACCELA ANNUAL MAINTENANC	04/30/2019	0	15,705.00	
		Vendor Subtotal for Division:00			15,705.00	
01-00-00-16-0010	Card Services	FY2020 CPOA ANNUAL CONFRE	04/29/2019	189	465.00	
01-00-00-16-0010	Card Services	CIVIC LEADERSHIP ACADEMY/S	04/29/2019	189	75.00	
01-00-00-16-0010	Card Services	8TH ANNUAL WOMEN'S LEGACY	04/29/2019	189	240.00	
		Vendor Subtotal for Division:00			780.00	
01-00-00-16-0010	IAAI	2019 ANNUAL DUES/K BOHLMAN	04/30/2019	48953	130.00	
		Vendor Subtotal for Division:00			130.00	
01-00-00-16-0010	ICMA Membership Renewals	ICMA MEMBERSHIP RENEWAL/J I	04/30/2019	48954	200.00	
01-00-00-16-0010	ICMA Membership Renewals	ICMA MEMBERSHIP RENEWAL/E	04/30/2019	48954	1,400.00	
		Vendor Subtotal for Division:00			1,600.00	
01-00-00-16-0010	Midwest Operating Eng-Pension Trn	P/W RETIREE EMPLOYEE HEALTH	04/30/2019	48963	1,019.00	
		Vendor Subtotal for Division:00			1,019.00	
01-00-00-16-0010	MOB Funds	P/W EMPLOYEE HEALTH INS/JUN	04/30/2019	48964	6,844.30	
		Vendor Subtotal for Division:00			6,844.30	
01-00-00-16-0010	PoliceOne.com	TUITION 2-DAY TASK INSTRUCT	04/30/2019	48971	495.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
Vendor Subtotal for Division:00					495.00	
01-00-00-17-0010	Bell Fuels Inc	PURCHASE OF GASOLINE AND/O	04/15/2019	48850	10,722.52	
Vendor Subtotal for Division:00					10,722.52	
01-00-00-21-0000	Eric/Alicia Terrell/Simmons	Refund Check	04/12/2019	48902	5.65	
Vendor Subtotal for Division:00					5.65	
01-00-00-21-0015	State Treasurer	PR Batch 00015.04.2019 State Income	04/15/2019	999869	16,885.20	
01-00-00-21-0015	State Treasurer	PR Batch 00030.04.2019 State Income	04/30/2019	999863	12,775.98	
01-00-00-21-0015	State Treasurer	PR Batch 00130.04.2019 State Income	04/30/2019	999856	31.62	
Vendor Subtotal for Division:00					29,692.80	
01-00-00-21-0015	United States Treasury	PR Batch 00015.04.2019 FICA Emplo	04/15/2019	999870	4,685.82	
01-00-00-21-0015	United States Treasury	PR Batch 00015.04.2019 Medicare En	04/15/2019	999870	5,614.66	
01-00-00-21-0015	United States Treasury	PR Batch 00015.04.2019 Federal Inco	04/15/2019	999870	54,206.62	
01-00-00-21-0015	United States Treasury	PR Batch 00015.04.2019 Medicare En	04/15/2019	999870	5,614.66	
01-00-00-21-0015	United States Treasury	PR Batch 00015.04.2019 FICA Emplo	04/15/2019	999870	4,685.82	
01-00-00-21-0015	United States Treasury	PR Batch 00030.04.2019 Medicare En	04/30/2019	999864	4,231.91	
01-00-00-21-0015	United States Treasury	PR Batch 00030.04.2019 FICA Emplo	04/30/2019	999864	4,252.02	
01-00-00-21-0015	United States Treasury	PR Batch 00030.04.2019 FICA Emplo	04/30/2019	999864	4,252.02	
01-00-00-21-0015	United States Treasury	PR Batch 00030.04.2019 Medicare En	04/30/2019	999864	4,231.91	
01-00-00-21-0015	United States Treasury	PR Batch 00030.04.2019 Federal Inco	04/30/2019	999864	36,433.23	
01-00-00-21-0015	United States Treasury	PR Batch 00130.04.2019 Medicare En	04/30/2019	999857	9.26	
01-00-00-21-0015	United States Treasury	PR Batch 00130.04.2019 Medicare En	04/30/2019	999857	9.26	
Vendor Subtotal for Division:00					128,227.19	
01-00-00-21-0026	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDC	04/01/2019	187	-41.32	
Vendor Subtotal for Division:00					-41.32	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00015.04.2019 IMRF-Volun	04/15/2019	999861	239.36	
01-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00015.04.2019 IMRF Emplk	04/15/2019	999861	2,829.97	
01-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00015.04.2019 IMRF Emplk	04/15/2019	999861	522.44	
01-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00015.04.2019 IMRF Emplk	04/15/2019	999861	5,754.30	
01-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00015.04.2019 IMRF-Volun	04/15/2019	999861	1,370.77	
01-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00015.04.2019 IMRF Emplk	04/15/2019	999861	1,062.27	
01-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00030.04.2019 IMRF Emplk	04/30/2019	999861	5,196.70	
01-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00030.04.2019 IMRF Emplk	04/30/2019	999861	997.53	
01-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00030.04.2019 IMRF-Volun	04/30/2019	999861	1,467.47	
01-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00030.04.2019 IMRF-Volun	04/30/2019	999861	227.02	
01-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00030.04.2019 IMRF Emplk	04/30/2019	999861	490.59	
01-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00030.04.2019 IMRF Emplk	04/30/2019	999861	2,555.76	
Vendor Subtotal for Division:00					22,714.18	
01-00-00-21-0040	ICMA Retirement Corporation - 302	PR Batch 00015.04.2019 ICMA	04/15/2019	999867	2,466.96	
01-00-00-21-0040	ICMA Retirement Corporation - 302	PR Batch 00015.04.2019 ICMA	04/15/2019	999867	3,400.75	
01-00-00-21-0040	ICMA Retirement Corporation - 302	PR Batch 00030.04.2019 ICMA	04/30/2019	999860	1,908.79	
01-00-00-21-0040	ICMA Retirement Corporation - 302	PR Batch 00030.04.2019 ICMA	04/30/2019	999860	3,395.00	
Vendor Subtotal for Division:00					11,171.50	
01-00-00-21-0041	AXA Equitable Retirement	PR Batch 00015.04.2019 AXA Loan F	04/15/2019	999865	50.00	
01-00-00-21-0041	AXA Equitable Retirement	PR Batch 00015.04.2019 AXA %	04/15/2019	999865	1,297.48	
01-00-00-21-0041	AXA Equitable Retirement	PR Batch 00015.04.2019 AXA Flat	04/15/2019	999865	2,062.99	
01-00-00-21-0041	AXA Equitable Retirement	PR Batch 00015.04.2019 AXA Roth %	04/15/2019	999865	2,148.62	
01-00-00-21-0041	AXA Equitable Retirement	PR Batch 00015.04.2019 AXA Roth	04/15/2019	999865	75.00	
01-00-00-21-0041	AXA Equitable Retirement	PR Batch 00030.04.2019 AXA %	04/30/2019	999858	1,025.79	
01-00-00-21-0041	AXA Equitable Retirement	PR Batch 00030.04.2019 AXA Loan F	04/30/2019	999858	98.88	
01-00-00-21-0041	AXA Equitable Retirement	PR Batch 00030.04.2019 AXA Roth	04/30/2019	999858	75.00	
01-00-00-21-0041	AXA Equitable Retirement	PR Batch 00030.04.2019 AXA Flat	04/30/2019	999858	2,063.01	
01-00-00-21-0041	AXA Equitable Retirement	PR Batch 00030.04.2019 AXA Roth %	04/30/2019	999858	1,659.10	
Vendor Subtotal for Division:00					10,555.87	
01-00-00-21-0043	Genesis Employee Benefits Inc	PR Batch 00015.04.2019 VEBA Conti	04/15/2019	999866	3,272.14	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-00-00-21-0043	Genesis Employee Benefits Inc	PR Batch 00030.04.2019 VEBA Contr	04/30/2019	999859	3,281.88	
		Vendor Subtotal for Division:00			6,554.02	
01-00-00-21-0050	Illinois Fraternal Order of Police Lab	PR Batch 00030.04.2019 Police Unior	04/30/2019	6008	1,161.00	
		Vendor Subtotal for Division:00			1,161.00	
01-00-00-21-0050	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDC	04/01/2019	187	5,390.24	
01-00-00-21-0050	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDC	04/01/2019	187	1,256.18	
01-00-00-21-0050	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDC	04/01/2019	187	18.03	
		Vendor Subtotal for Division:00			6,664.45	
01-00-00-21-0050	International Union of Operating Eng	PR Batch 00015.04.2019 Public Work	04/15/2019	6009	268.83	
01-00-00-21-0050	International Union of Operating Eng	PR Batch 00030.04.2019 Public Work	04/30/2019	6009	289.22	
		Vendor Subtotal for Division:00			558.05	
01-00-00-21-0050	International Union of Operating Eng	PR Batch 00015.04.2019 Public Work	04/15/2019	6010	52.87	
01-00-00-21-0050	International Union of Operating Eng	PR Batch 00030.04.2019 Public Work	04/30/2019	6010	56.64	
		Vendor Subtotal for Division:00			109.51	
01-00-00-21-0050	NCPERS Group Life Ins.	PR Batch 00015.04.2019 Supplement	04/15/2019	6011	46.40	
01-00-00-21-0050	NCPERS Group Life Ins.	PR Batch 00030.04.2019 Supplement	04/30/2019	6011	47.43	
		Vendor Subtotal for Division:00			93.83	
01-00-00-21-0050	State Disbursement Unit	PR Batch 00015.04.2019 Doran-17031	04/15/2019	999868	434.50	
01-00-00-21-0050	State Disbursement Unit	PR Batch 00015.04.2019 Nolan-17111	04/15/2019	999868	1,173.91	
01-00-00-21-0050	State Disbursement Unit	PR Batch 00030.04.2019 Doran-17031	04/30/2019	999862	434.50	
		Vendor Subtotal for Division:00			2,042.91	
01-00-00-23-0060	River Forest Public Library	LIBRARY PPRT	04/15/2019	48893	3,012.12	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal for Division:00			3,012.12	
01-00-00-25-0021	Matthews Roofing Co	REFUND DUMPSTER DEPOSIT	04/30/2019	48961	350.00	
		Vendor Subtotal for Division:00			350.00	
01-00-00-25-0059	Card Services	MESSENGER SERVICE TO SEDGW	04/29/2019	189	38.93	
		Vendor Subtotal for Division:00			38.93	
01-00-00-42-2120	Drew Bailey	REFUND OVERPAYMENT OF VEH	04/30/2019	48921	42.50	
		Vendor Subtotal for Division:00			42.50	
01-00-00-42-2120	Robert Koch	REFUND OVERPAYMENT OF VEH	04/30/2019	48960	42.50	
		Vendor Subtotal for Division:00			42.50	
01-00-00-42-2120	Cindy Montgomery	REFUND OVERPAYMENT OF VEH	04/15/2019	48885	22.50	
		Vendor Subtotal for Division:00			22.50	
01-00-00-42-2120	Damon Ranieri	REFUND OVERPAYMENT OF VEH	04/30/2019	48976	42.50	
		Vendor Subtotal for Division:00			42.50	
01-00-00-44-4300	Municipal Collection Services Inc	LOCAL ORDINANCE COLLECTIO	04/30/2019	0	105.00	
		Vendor Subtotal for Division:00			105.00	
01-00-00-46-6410	Ramsis Rodriguez	REFUND DUPLICATE PAYMENT C	04/30/2019	48978	30.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
Vendor Subtotal for Division:00					30.00	
01-00-00-46-6411	Michael Bulava	REFUND POLICE APP FEE FOR NC	04/30/2019	48924	30.00	
Vendor Subtotal for Division:00					30.00	
01-10-00-52-0400	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDC	04/01/2019	187	5,540.68	
Vendor Subtotal for Division:10					5,540.68	
01-10-00-52-0420	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDC	04/01/2019	187	5.70	
01-10-00-52-0420	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDC	04/01/2019	187	1,447.23	
Vendor Subtotal for Division:10					1,452.93	
01-10-00-52-0425	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDC	04/01/2019	187	86.70	
Vendor Subtotal for Division:10					86.70	
01-10-00-53-0200	AT&T	MONTHLY ELEVATOR CHARGE	04/15/2019	48847	319.20	
Vendor Subtotal for Division:10					319.20	
01-10-00-53-0200	AT&T	HIGH SPEED INTERNET	04/30/2019	48919	76.91	
Vendor Subtotal for Division:10					76.91	
01-10-00-53-0200	CALL ONE	MONTHLY PHONE SERVICE	04/15/2019	48855	1,016.99	
Vendor Subtotal for Division:10					1,016.99	
01-10-00-53-0200	Comcast Cable	HIGH SPEED INTERNET	04/30/2019	48933	276.49	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal for Division:10			276.49	
01-10-00-53-0200	Verizon Financial Services LLC	DATA SERVICE FOR TABLETS & M	04/15/2019	0	77.92	
		Vendor Subtotal for Division:10			77.92	
01-10-00-53-0380	Card Services	MESSENGER SERVICE FOR B NOI	04/29/2019	189	54.25	
		Vendor Subtotal for Division:10			54.25	
01-10-00-53-0380	City of Lake Forest	NORTHERN ILLINOIS BENCHMAI	04/30/2019	48930	2,916.67	
		Vendor Subtotal for Division:10			2,916.67	
01-10-00-53-0380	Holle Andersen	DESIGN FOR RF HAPPENINGS FL	04/15/2019	48875	200.00	
		Vendor Subtotal for Division:10			200.00	
01-10-00-53-0380	Total Administrative Services Corp	COBRA ADMIN FEES	04/15/2019	48905	71.00	
		Vendor Subtotal for Division:10			71.00	
01-10-00-53-0410	Card Services	VRF.US STANDARD SSL	04/29/2019	189	399.98	
01-10-00-53-0410	Card Services	AMAZON WEB SERVICES - MAR 2	04/29/2019	189	501.36	
		Vendor Subtotal for Division:10			901.34	
01-10-00-53-0410	ClientFirst Consulting Group LLC	FY19 IT SUPPORT VILLAGE HALL	04/15/2019	0	1,520.00	
01-10-00-53-0410	ClientFirst Consulting Group LLC	FY19 IT SUPPORT POLICE DEPT/F	04/15/2019	0	1,162.50	
01-10-00-53-0410	ClientFirst Consulting Group LLC	FY19 DOOR ACCESS SYSTEM UP(	04/15/2019	0	230.00	
01-10-00-53-0410	ClientFirst Consulting Group LLC	FY19 IT SUPPORT VILLAGE HALL	04/15/2019	0	292.50	
01-10-00-53-0410	ClientFirst Consulting Group LLC	FY19 IT SUPPORT POLICE DEPT/M	04/15/2019	0	1,106.25	
01-10-00-53-0410	ClientFirst Consulting Group LLC	FY19 DOOR ACCESS SYSTEM UP(	04/15/2019	0	345.00	
		Vendor Subtotal for Division:10			4,656.25	



Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-10-00-53-0410	Webitects	WEB HOSTING/APR 2019	04/15/2019	48911	235.00	
		Vendor Subtotal for Division:10			235.00	
01-10-00-53-1100	Health Inspection Professionals Inc	HEALTH INSPECTION SERVICES/I	04/15/2019	0	3,862.50	
		Vendor Subtotal for Division:10			3,862.50	
01-10-00-53-3300	Regal Business Machines Inc	(3) COPIERS MAINTENANCE & CC	04/15/2019	48892	321.93	
		Vendor Subtotal for Division:10			321.93	
01-10-00-53-4250	Card Services	LUNCH MEETING AT VILLAGE H/	04/29/2019	189	48.58	
		Vendor Subtotal for Division:10			48.58	
01-10-00-53-4250	ILCMA	IAMMA MEETING & LUNCHEON/	04/30/2019	48955	65.00	
		Vendor Subtotal for Division:10			65.00	
01-10-00-53-4350	Able Printing Service Inc	COMP PLAN HEARING POSTCARD	04/30/2019	48914	858.76	
		Vendor Subtotal for Division:10			858.76	
01-10-00-53-5300	Card Services	IGFOA JOB POSTING - AFD POSIT	04/29/2019	189	250.00	
		Vendor Subtotal for Division:10			250.00	
01-10-00-53-5300	Wednesday Journal Inc	LEGAL NOTICE: FY20 BUDGET H	04/15/2019	0	70.00	
		Vendor Subtotal for Division:10			70.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-10-00-53-5600	Card Services	FLOWERS FOR CHARLES HENRIC	04/29/2019	189	82.40	
01-10-00-53-5600	Card Services	TRINITY HIGH SCHOOL SPONSO	04/29/2019	189	250.00	
01-10-00-53-5600	Card Services	COMPUTER BAGS FOR VBOT	04/29/2019	189	531.32	
01-10-00-53-5600	Card Services	MEMORIAL DAY PARADE - RF BA	04/29/2019	189	6,684.20	
01-10-00-53-5600	Card Services	MEMORIAL DAY PARADE - RF PE	04/29/2019	189	1,471.20	
01-10-00-53-5600	Card Services	MEMORIAL DAY PARADE - RF FR	04/29/2019	189	2,704.50	
Vendor Subtotal for Division:10					11,723.62	
01-10-00-54-0100	Card Services	OFFICE COPY PAPER	04/29/2019	189	261.10	
01-10-00-54-0100	Card Services	BATTERIES FOR OFFICE	04/29/2019	189	37.98	
Vendor Subtotal for Division:10					299.08	
01-10-00-54-0100	Cintas #769	LOBBY MATS/APR 2019	04/30/2019	48929	45.75	
Vendor Subtotal for Division:10					45.75	
01-10-00-54-0100	Warehouse Direct Inc	OFFICE SUPPLIES (VBOT BINDER	04/15/2019	48910	63.00	
01-10-00-54-0100	Warehouse Direct Inc	MISC OFFICE SUPPLIES	04/15/2019	48910	33.59	
Vendor Subtotal for Division:10					96.59	
01-15-00-53-0380	Deep Roots Project	PARKWAY WEEDING & MULCHIN	04/30/2019	48938	1,150.00	
Vendor Subtotal for Division:15					1,150.00	
01-15-00-53-4400	Elmhurst Occupational Health	EMPLOYEE MEDICAL	04/15/2019	48867	419.00	
Vendor Subtotal for Division:15					419.00	
01-15-00-53-4400	Roger Hughes	EVALUATION OF FIREFIGHTER/P	04/15/2019	48876	400.00	
Vendor Subtotal for Division:15					400.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-15-00-53-5300	Wednesday Journal Inc	LEGAL NOTICE: ZBA	04/15/2019	0	175.00	
		Vendor Subtotal for Division:15			175.00	
01-20-00-52-0400	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDC	04/01/2019	187	3,581.75	
		Vendor Subtotal for Division:20			3,581.75	
01-20-00-52-0425	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDC	04/01/2019	187	11.20	
		Vendor Subtotal for Division:20			11.20	
01-20-00-53-0370	Envirosafe	PEST CONTROL	04/15/2019	48868	270.00	
01-20-00-53-0370	Envirosafe	PEST CONTROL	04/30/2019	48941	235.00	
		Vendor Subtotal for Division:20			505.00	
01-20-00-53-0370	Kelty Lawn Care	PROPERTY MAINTENANCE	04/15/2019	48879	780.00	
		Vendor Subtotal for Division:20			780.00	
01-20-00-53-0370	Verizon Financial Services LLC	DATA SERVICE FOR TABLETS & M	04/15/2019	0	13.97	
		Vendor Subtotal for Division:20			13.97	
01-20-00-53-1300	B&F Construction Code Services Inc	MAR 2019 INSPECTIONS	04/30/2019	48920	3,000.00	
		Vendor Subtotal for Division:20			3,000.00	
01-20-00-53-1300	Elevator Inspection Services Inc	ELEVATOR RE-INSPECTIONS	04/30/2019	0	128.00	
		Vendor Subtotal for Division:20			128.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-20-00-53-1305	B&F Construction Code Services Inc	PLAN REVIEW/340 LATHROP ADE	04/15/2019	48848	895.50	
01-20-00-53-1305	B&F Construction Code Services Inc	PLAN REVIEW/624 HARLEM MCD	04/15/2019	48848	895.50	
01-20-00-53-1305	B&F Construction Code Services Inc	PLAN REVIEW/1048 ASHLAND AV	04/15/2019	48848	290.00	
Vendor Subtotal for Division:20					2,081.00	
01-30-00-53-0420	Clark Baird Smith LLP	EMPLOYMENT LAW SERVICES	04/15/2019	48857	3,060.00	
Vendor Subtotal for Division:30					3,060.00	
01-30-00-53-0425	Klein Thorpe and Jenkins Ltd	HISTORIC PRESERVATION COMM	04/30/2019	0	2,575.00	
01-30-00-53-0425	Klein Thorpe and Jenkins Ltd	B NOLAN FIREFIGHTER PENSION	04/30/2019	0	387.00	
01-30-00-53-0425	Klein Thorpe and Jenkins Ltd	POLICE ADVISORY	04/30/2019	0	129.00	
01-30-00-53-0425	Klein Thorpe and Jenkins Ltd	PUBLIC WORKS ADVISORY	04/30/2019	0	64.50	
01-30-00-53-0425	Klein Thorpe and Jenkins Ltd	516 PARK AVE LITIGATION	04/30/2019	0	1,139.50	
01-30-00-53-0425	Klein Thorpe and Jenkins Ltd	ZONING BOARD OF APPEALS	04/30/2019	0	2,333.50	
01-30-00-53-0425	Klein Thorpe and Jenkins Ltd	FINANCE/ADMIN ADVISORY	04/30/2019	0	6,608.62	
01-30-00-53-0425	Klein Thorpe and Jenkins Ltd	M THORNLEY POLICE OFFICER P	04/30/2019	0	5,357.90	
Vendor Subtotal for Division:30					18,595.02	
01-30-00-53-0426	Klein Thorpe and Jenkins Ltd	LOCAL PROSECUTION	04/30/2019	0	1,000.00	
Vendor Subtotal for Division:30					1,000.00	
01-40-00-52-0400	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDC	04/01/2019	187	47,538.25	
Vendor Subtotal for Division:40					47,538.25	
01-40-00-52-0420	Benistar/Hartford-6795	RETIREE INSURANCE PREMIUMS	04/15/2019	48851	7,200.05	
Vendor Subtotal for Division:40					7,200.05	
01-40-00-52-0420	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDC	04/01/2019	187	51.30	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-40-00-52-0420	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDC	04/01/2019	187	11,355.58	
		Vendor Subtotal for Division:40			11,406.88	
01-40-00-52-0425	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDC	04/01/2019	187	593.48	
		Vendor Subtotal for Division:40			593.48	
01-40-00-53-0200	AT&T Wireless	AT&T CELLULAR TELEPHONE BI	04/12/2019	188	221.58	
		Vendor Subtotal for Division:40			221.58	
01-40-00-53-0200	James O'Shea	CELL PHONE REIMBURSEMENT	04/30/2019	48969	100.00	
		Vendor Subtotal for Division:40			100.00	
01-40-00-53-0200	Verizon Financial Services LLC	DATA SERVICE FOR TABLETS & M	04/15/2019	0	65.95	
		Vendor Subtotal for Division:40			65.95	
01-40-00-53-0385	Hon. Perry J Gulbrandsen Ret.	ADJUDICATION HEARING SERVIC	04/15/2019	48872	600.00	
		Vendor Subtotal for Division:40			600.00	
01-40-00-53-0385	Municipal Systems Inc	MONTHLY ADJUDICATION SUBSC	04/15/2019	0	950.00	
		Vendor Subtotal for Division:40			950.00	
01-40-00-53-0410	CDS Office Technologies Inc	VEHICLE COMPUTER ANTENNA	04/15/2019	0	275.35	
		Vendor Subtotal for Division:40			275.35	
01-40-00-53-0410	Thomson Reuters-West	CP CLEAR MONTHLY SUBSCRIPT	04/30/2019	48987	180.25	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal for Division:40			180.25	
01-40-00-53-0410	Tyler Technologies Inc	E-TICKET SCANNERS	04/15/2019	48906	2,632.00	
		Vendor Subtotal for Division:40			2,632.00	
01-40-00-53-0430	Animal Care League	IMPOUND FEES/FEB 2019	04/15/2019	0	30.00	
		Vendor Subtotal for Division:40			30.00	
01-40-00-53-3100	Best Technology Systems Inc	ANNUAL RANGE CLEANING	04/15/2019	48852	4,005.00	
		Vendor Subtotal for Division:40			4,005.00	
01-40-00-53-3200	Pete's Automotive Service Inc	SERVICE 2013 FORD EXPLORER #	04/15/2019	0	54.00	
01-40-00-53-3200	Pete's Automotive Service Inc	SERVICE 2018 FORD POLICE INTR	04/15/2019	0	24.00	
01-40-00-53-3200	Pete's Automotive Service Inc	SERVICE 2015 DODGE CHARGER :	04/15/2019	0	361.23	
01-40-00-53-3200	Pete's Automotive Service Inc	SERVICE 2013 FORD TAURUS PPV	04/15/2019	0	228.12	
01-40-00-53-3200	Pete's Automotive Service Inc	SERVICE 2016 FORD EXPLORER #	04/15/2019	0	44.00	
01-40-00-53-3200	Pete's Automotive Service Inc	SERVICE 2013 FORD EXPLORER #	04/15/2019	0	344.84	
01-40-00-53-3200	Pete's Automotive Service Inc	SERVICE 2016 FORD EXPLORER #	04/15/2019	0	375.39	
01-40-00-53-3200	Pete's Automotive Service Inc	SERVICE 2015 DODGE CHARGER :	04/15/2019	0	83.60	
		Vendor Subtotal for Division:40			1,515.18	
01-40-00-53-3200	W.C. Schauer Hardware	PD VEHICLE MAINTENANCE SUP	04/15/2019	48894	14.38	
		Vendor Subtotal for Division:40			14.38	
01-40-00-53-4100	Addison Fire Protection District	TUITION FOR 1-DAY BLS/CPR INS	04/30/2019	48915	375.00	
		Vendor Subtotal for Division:40			375.00	
01-40-00-53-4100	Eric Bowman	REIMB MEAL EXPENSE/TRAININ	04/30/2019	48923	9.72	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
Vendor Subtotal for Division:40					9.72	
01-40-00-53-4100	Justin Labriola	REIMB TRAINING EXPENSES	04/15/2019	48881	6.13	
Vendor Subtotal for Division:40					6.13	
01-40-00-53-4100	Benjamin Ransom	REIMB TUITION FOR ONLINE CPI	04/30/2019	48977	34.00	
Vendor Subtotal for Division:40					34.00	
01-40-00-53-4200	Andy Frain Services Inc	CROSSING GUARD SERVICES/MA	04/30/2019	0	6,793.88	
Vendor Subtotal for Division:40					6,793.88	
01-40-00-53-4200	Card Services	SAFETY WHISTLES (CRIME PREV	04/29/2019	189	107.88	
01-40-00-53-4200	Card Services	SAFETY WHISTLES (CRIME PREV	04/29/2019	189	17.90	
Vendor Subtotal for Division:40					125.78	
01-40-00-53-4200	Linda Conway	ISEARCH BILLING - JAN/FEB/MAI	04/30/2019	48993	1,287.50	
01-40-00-53-4200	Linda Conway	ISEARCH BILLING - APR 2019	04/30/2019	48934	429.16	
Vendor Subtotal for Division:40					1,716.66	
01-40-00-53-4200	Kimberly Wojack	ISEARCH BILLING - JAN/FEB/MAI	04/30/2019	48994	900.00	
01-40-00-53-4200	Kimberly Wojack	ISEARCH BILLING - APR 2019	04/30/2019	48992	300.00	
Vendor Subtotal for Division:40					1,200.00	
01-40-00-53-4300	Card Services	DIGITAL SUBSCRIPTION OF CHIC	04/29/2019	189	0.25	
Vendor Subtotal for Division:40					0.25	
01-40-00-53-4300	R.A.D. Systems	LICENSE RENEWAL/MATERIALS ]	04/30/2019	48973	525.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal for Division:40			525.00	
01-40-00-53-4350	Classic Graphic Industries Inc	PRINTING FOR PD CASE JACKET\$	04/30/2019	48932	1,002.18	
		Vendor Subtotal for Division:40			1,002.18	
01-40-00-53-4350	Cimpress USA Inc	PD ZIPPERED PORTFOLIOS	04/30/2019	48928	182.69	
		Vendor Subtotal for Division:40			182.69	
01-40-00-53-4350	Thomson Reuters-West	IL VEHICLE CODE 2019 BOOKS	04/30/2019	48987	266.00	
		Vendor Subtotal for Division:40			266.00	
01-40-00-53-4350	Voss Signs LLC	"FREE RIDE IN A POLICE CAR" SI	04/15/2019	48908	101.00	
01-40-00-53-4350	Voss Signs LLC	"CHECK POINT AHEAD" SIGNS	04/15/2019	48908	114.20	
01-40-00-53-4350	Voss Signs LLC	"NO PARKING TEMPORARY POLI	04/15/2019	48908	352.50	
		Vendor Subtotal for Division:40			567.70	
01-40-00-53-4400	Elmhurst Occupational Health	EMPLOYEE MEDICAL	04/15/2019	48867	80.00	
		Vendor Subtotal for Division:40			80.00	
01-40-00-53-5400	Stelton Motors	REPAIRS TO PD CAR #6 (CRASH R	04/15/2019	48899	868.25	
		Vendor Subtotal for Division:40			868.25	
01-40-00-54-0100	Card Services	PD OFFICE SUPPLIES	04/29/2019	189	134.43	
		Vendor Subtotal for Division:40			134.43	
01-40-00-54-0100	Datasource Ink	TONER/SGTS OFFICE	04/15/2019	48864	920.00	



Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
Vendor Subtotal for Division:40					920.00	
01-40-00-54-0300	Galls LLC	UNIFORMS/J CROMLEY	04/30/2019	48946	98.95	
Vendor Subtotal for Division:40					98.95	
01-40-00-54-0300	Ray O'Herron Co. Inc	CREDIT MEMO ON INV 1847380-IT	04/15/2019	48889	-45.99	
01-40-00-54-0300	Ray O'Herron Co. Inc	UNIFORMS/L BALAGUER	04/15/2019	48889	288.96	
01-40-00-54-0300	Ray O'Herron Co. Inc	UNIFORMS/T FIELDS	04/30/2019	48968	325.84	
01-40-00-54-0300	Ray O'Herron Co. Inc	UNIFORMS/M GRILL	04/30/2019	48968	167.99	
01-40-00-54-0300	Ray O'Herron Co. Inc	UNIFORMS/E BOWMAN	04/30/2019	48968	336.75	
01-40-00-54-0300	Ray O'Herron Co. Inc	UNIFORMS/A MURILLO	04/30/2019	48968	1,009.69	
01-40-00-54-0300	Ray O'Herron Co. Inc	UNIFORMS/J GREENWOOD	04/30/2019	48968	139.96	
01-40-00-54-0300	Ray O'Herron Co. Inc	UNIFORMS/M FRIES	04/30/2019	48968	259.91	
01-40-00-54-0300	Ray O'Herron Co. Inc	UNIFORMS/B RANSOM	04/30/2019	48968	731.93	
01-40-00-54-0300	Ray O'Herron Co. Inc	UNIFORMS/C PICKENS	04/30/2019	48968	744.16	
01-40-00-54-0300	Ray O'Herron Co. Inc	UNIFORMS/A PLUTO	04/30/2019	48968	40.79	
Vendor Subtotal for Division:40					3,999.99	
01-40-00-54-0300	Streicher's Inc	CREDIT MEMO ON INV I1355576	04/15/2019	48900	-316.98	
01-40-00-54-0300	Streicher's Inc	UNIFORMS/J CROMLEY	04/15/2019	48900	319.98	
Vendor Subtotal for Division:40					3.00	
01-40-00-54-0310	Ray O'Herron Co. Inc	UNIFORMS/D PETRULIS	04/30/2019	48968	39.99	
01-40-00-54-0310	Ray O'Herron Co. Inc	UNIFORMS/M RAYMOND	04/30/2019	48968	107.28	
Vendor Subtotal for Division:40					147.27	
01-40-00-54-0400	Aftermath	PRISONER CELL CLEANUP	04/30/2019	48916	105.00	
Vendor Subtotal for Division:40					105.00	
01-40-00-54-0400	Albertsons/Safeway	PRISONER MEDS	04/15/2019	48846	10.69	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal for Division:40			10.69	
01-40-00-54-0400	McDonald's-Karavites Restaurant 67	PRISONER MEALS	04/15/2019	48882	54.37	
		Vendor Subtotal for Division:40			54.37	
01-40-00-54-0600	Card Services	PD OPERATING SUPPLIES	04/29/2019	189	25.95	
01-40-00-54-0600	Card Services	SAFETY/RESCUE GEAR	04/29/2019	189	48.80	
		Vendor Subtotal for Division:40			74.75	
01-40-00-54-0601	Card Services	WIRELESS RADIO/MICROPHONE	04/29/2019	189	749.87	
		Vendor Subtotal for Division:40			749.87	
01-40-00-54-0601	Chicago Communications LLC	PD IN-CAR RADIO MICS	04/30/2019	48927	97.00	
		Vendor Subtotal for Division:40			97.00	
01-40-00-54-0602	Card Services	FIREARM TARGETS	04/29/2019	189	95.00	
01-40-00-54-0602	Card Services	FIREARM CLEANING SUPPLIES	04/29/2019	189	25.86	
		Vendor Subtotal for Division:40			120.86	
01-40-00-54-0602	Ray O'Herron Co. Inc	LESS LETHAL PROJECTILES	04/30/2019	48968	855.00	
		Vendor Subtotal for Division:40			855.00	
01-40-00-54-0603	Card Services	EVIDENCE TECHNICIAN CAMER	04/29/2019	189	1,619.49	
		Vendor Subtotal for Division:40			1,619.49	
01-40-00-54-0603	Streicher's Inc	ET SUPPLIES - HANDHELD THERI	04/15/2019	48900	799.99	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
Vendor Subtotal for Division:40					799.99	
01-40-00-54-0605	Verizon Connect NWF Inc	GPS FLEET MANAGEMENT PROG	04/15/2019	48907	132.65	
Vendor Subtotal for Division:40					132.65	
01-40-00-54-0615	CAMZ Communications Inc	TAHOE (CAR 2) EVIDENCE STOR/	04/30/2019	48925	725.00	
01-40-00-54-0615	CAMZ Communications Inc	NEW TAHOE #2 EMERGENCY LIG	04/30/2019	48925	4,250.00	
Vendor Subtotal for Division:40					4,975.00	
01-40-00-54-0615	Fleet Safety Supply	EVIDENCE EQUIP STORAGE ON C	04/30/2019	48945	51.56	
Vendor Subtotal for Division:40					51.56	
01-50-00-52-0400	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDC	04/01/2019	187	29,611.88	
Vendor Subtotal for Division:50					29,611.88	
01-50-00-52-0420	Benistar/Hartford-6795	RETIREE INSURANCE PREMIUMS	04/15/2019	48851	1,430.01	
Vendor Subtotal for Division:50					1,430.01	
01-50-00-52-0420	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDC	04/01/2019	187	9,518.75	
01-50-00-52-0420	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDC	04/01/2019	187	34.20	
Vendor Subtotal for Division:50					9,552.95	
01-50-00-52-0425	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDC	04/01/2019	187	241.17	
Vendor Subtotal for Division:50					241.17	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-50-00-53-0200	AT&T Wireless	AT&T CELLULAR TELEPHONE BI	04/12/2019	188	83.59	
		Vendor Subtotal for Division:50			83.59	
01-50-00-53-3100	Global Test Supply	4-GAS CALIBRATION KIT	04/30/2019	48950	304.19	
		Vendor Subtotal for Division:50			304.19	
01-50-00-53-3200	CAMZ Communications Inc	INSTALLATION OF EMERGENCY	04/30/2019	48925	2,475.00	
		Vendor Subtotal for Division:50			2,475.00	
01-50-00-53-3200	CJC Auto Parts & Tires	GROTE LIGHT FOR #219 & #222	04/15/2019	48856	5.56	
01-50-00-53-3200	CJC Auto Parts & Tires	OIL FOR #222	04/15/2019	48856	139.92	
		Vendor Subtotal for Division:50			145.48	
01-50-00-53-3200	Fleet Safety Supply	EMERGENCY LIGHTS FOR NEW F	04/15/2019	48869	3,897.77	
		Vendor Subtotal for Division:50			3,897.77	
01-50-00-53-3200	Pete's Automotive Service Inc	BRAKES & REAR HATCH REPAIR	04/15/2019	0	953.94	
		Vendor Subtotal for Division:50			953.94	
01-50-00-53-3600	Edward Cross & Son Inc	REPAIR FD BASEMENT WALL	04/30/2019	48936	5,000.00	
		Vendor Subtotal for Division:50			5,000.00	
01-50-00-53-4100	Fire Protection Publications	ESSENTIALS OF FIRE FIGHTING I	04/30/2019	48943	112.50	
		Vendor Subtotal for Division:50			112.50	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-50-00-53-4100	Village of Romeoville Fire Academy	ADVANCED TECHNICIAN FF/BUC	04/30/2019	48990	1,050.00	
		Vendor Subtotal for Division:50			1,050.00	
01-50-00-53-4200	Promos 911 Inc	MOOD STRAWS	04/30/2019	48972	342.17	
01-50-00-53-4200	Promos 911 Inc	PROMO CUSTOM FIRE HELMETS	04/30/2019	48972	733.80	
01-50-00-53-4200	Promos 911 Inc	PENCILS	04/30/2019	48972	312.25	
		Vendor Subtotal for Division:50			1,388.22	
01-50-00-53-4250	Jonathan Buchholz	REIMB TRAINING TRAVEL TO RO	04/15/2019	48854	305.08	
		Vendor Subtotal for Division:50			305.08	
01-50-00-53-4250	Brian Nolan	REIMB TESTING TRAVEL EXPENSE	04/15/2019	48888	86.07	
		Vendor Subtotal for Division:50			86.07	
01-50-00-53-4250	Michael Smith	REIMB TRAINING TRAVEL EXPENSE	04/15/2019	48898	24.94	
01-50-00-53-4250	Michael Smith	REIMB TRAINING TRAVEL EXPENSE	04/15/2019	48898	55.32	
01-50-00-53-4250	Michael Smith	REIMB TRAINING TRAVEL EXPENSE	04/15/2019	48898	16.82	
		Vendor Subtotal for Division:50			97.08	
01-50-00-53-4400	Elmhurst Occupational Health	FIRE DEPARTMENT EMPLOYEE MEDICAL	04/15/2019	48867	6,696.50	
01-50-00-53-4400	Elmhurst Occupational Health	EMPLOYEE MEDICAL	04/15/2019	48867	480.00	
		Vendor Subtotal for Division:50			7,176.50	
01-50-00-53-4400	Illinois State Police Div of Admin	BFPC FINGERPRINTING (1 FIREFI	04/30/2019	48957	15.00	
		Vendor Subtotal for Division:50			15.00	
01-50-00-54-0100	Flash Printing Inc	4-PART NCR FIRE DEPT REINSPEC	04/30/2019	0	315.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
Vendor Subtotal for Division:50					315.00	
01-50-00-54-0300	W.S. Darley & Co	FIREFIGHTER GLOVES	04/15/2019	48909	405.16	
Vendor Subtotal for Division:50					405.16	
01-50-00-54-0300	Fireground Supply Inc	TURNOUT GEAR/BASA-BOCHENI	04/30/2019	48944	12,132.00	
Vendor Subtotal for Division:50					12,132.00	
01-50-00-54-0300	Multi Service Technology Solutions	WORK BOOTS/MCNABB	04/30/2019	48966	139.49	
Vendor Subtotal for Division:50					139.49	
01-50-00-54-0600	Card Services	FD TAHOE KEY REMOTE BATTER	04/29/2019	189	5.59	
01-50-00-54-0600	Card Services	PLYMOVENT BATTERIES FOR FD	04/29/2019	189	11.50	
01-50-00-54-0600	Card Services	TUFF BOX FOR FD	04/29/2019	189	10.70	
Vendor Subtotal for Division:50					27.79	
01-50-00-54-0600	CJC Auto Parts & Tires	GROTE LIGHT FOR #222	04/30/2019	48931	17.20	
Vendor Subtotal for Division:50					17.20	
01-50-00-54-0600	Physio-Control Inc	BATTERY PACK	04/15/2019	48890	815.56	
Vendor Subtotal for Division:50					815.56	
01-50-00-54-0600	W.C. Schauer Hardware	AA BATTERIES FOR FD	04/30/2019	48979	26.98	
Vendor Subtotal for Division:50					26.98	
01-50-00-54-0600	US Gas	OXYGEN CYLINDER RENTAL	04/15/2019	0	178.20	
Vendor Subtotal for Division:50					178.20	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-50-00-54-0600	Warehouse Direct Inc	FD CLEANING SUPPLIES	04/15/2019	48910	204.15	
		Vendor Subtotal for Division:50			204.15	
01-60-01-52-0400	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDC	04/01/2019	187	4,701.74	
		Vendor Subtotal for Division:60			4,701.74	
01-60-01-52-0420	Benistar/Hartford-6795	RETIREE INSURANCE PREMIUMS	04/15/2019	48851	1,715.07	
		Vendor Subtotal for Division:60			1,715.07	
01-60-01-52-0420	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDC	04/01/2019	187	1,966.25	
01-60-01-52-0420	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDC	04/01/2019	187	5.70	
		Vendor Subtotal for Division:60			1,971.95	
01-60-01-52-0425	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDC	04/01/2019	187	84.07	
		Vendor Subtotal for Division:60			84.07	
01-60-01-53-0200	Verizon Financial Services LLC	DATA SERVICE FOR TABLETS & M	04/15/2019	0	47.27	
01-60-01-53-0200	Verizon Financial Services LLC	DATA FOR MESSAGE BOARD	04/30/2019	0	18.02	
		Vendor Subtotal for Division:60			65.29	
01-60-01-53-0380	Gingerich, Gereaux & Associates	GALE AVE ALLEY RECONSTRUCT	04/30/2019	48949	2,200.00	
		Vendor Subtotal for Division:60			2,200.00	
01-60-01-53-0380	Seeco Consultants Inc	SOIL BORINGS BONNIE BRAE/TH	04/15/2019	48896	6,720.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal for Division:60			6,720.00	
01-60-01-53-0380	The Sidwell Company	2018 ANNUAL SERVICE FOR COO	04/15/2019	48897	100.00	
		Vendor Subtotal for Division:60			100.00	
01-60-01-53-0410	MGP Inc	GIS CONSORTIUM STAFFING SER	04/15/2019	0	1,697.67	
		Vendor Subtotal for Division:60			1,697.67	
01-60-01-53-3100	Dultmeier Sales	PARTS FOR BRINE MACHINE PUM	04/15/2019	48866	253.68	
		Vendor Subtotal for Division:60			253.68	
01-60-01-53-3100	Monroe Truck Equipment Inc	SPINNER MOTOR FOR #32 SALT T	04/30/2019	48965	234.57	
		Vendor Subtotal for Division:60			234.57	
01-60-01-53-3200	Commercial Tire Service Inc	LOADER TIRE REPAIR	04/15/2019	48861	230.50	
		Vendor Subtotal for Division:60			230.50	
01-60-01-53-3200	D & K Truck Safety Lane LLC	SAFETY INSPECTIONS	04/15/2019	48863	141.00	
		Vendor Subtotal for Division:60			141.00	
01-60-01-53-3200	Genuine Parts Co Inc	MISC SUPPLIES/LIGHTBULBS/LU	04/30/2019	48948	54.22	
		Vendor Subtotal for Division:60			54.22	
01-60-01-53-3200	Perfection Auto Inc	BODY WORK FOR PW TRUCK #48	04/30/2019	48970	1,440.01	
		Vendor Subtotal for Division:60			1,440.01	



Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-60-01-53-3200	Wigit's Truck Center	PEDAL ASSEMBLY FOR #46	04/15/2019	48912	839.21	
		Vendor Subtotal for Division:60			839.21	
01-60-01-53-3400	Lyons & Pinner Electric Companies	STREET LIGHT REPAIR AT 10 LAT	04/15/2019	0	322.00	
		Vendor Subtotal for Division:60			322.00	
01-60-01-53-3550	Graf Tree Care Inc	TREE INVENTORY DATA COLLEC	04/30/2019	48951	8,443.50	
		Vendor Subtotal for Division:60			8,443.50	
01-60-01-53-3600	Anderson Elevator Co	QUARTERLY ELEVATOR MAINTN	04/30/2019	48917	620.00	
		Vendor Subtotal for Division:60			620.00	
01-60-01-53-3600	DCG Roofing Solutions Inc	PATCHED OPEN SEAMS NEAR DR	04/15/2019	48865	550.00	
		Vendor Subtotal for Division:60			550.00	
01-60-01-53-3600	Hayes Mechanical	MAINTENANCE TO STAIRWELL F	04/15/2019	48874	1,695.53	
		Vendor Subtotal for Division:60			1,695.53	
01-60-01-53-3600	Menards	SEED FOR PLANTING	04/15/2019	48883	77.87	
01-60-01-53-3600	Menards	FLOWER SEEDS	04/30/2019	48962	35.94	
01-60-01-53-3600	Menards	FLOWER SEEDS FOR VILLAGE H	04/30/2019	48962	5.94	
01-60-01-53-3600	Menards	FLOWER SEEDS	04/30/2019	48962	35.94	
		Vendor Subtotal for Division:60			155.69	
01-60-01-53-3600	Tameling Industries Inc	STONE FOR SIDEWALK/MAINTEN	04/30/2019	48984	119.90	
		Vendor Subtotal for Division:60			119.90	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-60-01-53-4300	Illinois Dept of Agriculture	PESTICIDE LICENSE RENEWAL FI	04/30/2019	48956	60.00	
		Vendor Subtotal for Division:60			60.00	
01-60-01-53-4300	IPWMAN	IPWMAN YEARLY MEMBERSHIP	04/15/2019	48878	100.00	
		Vendor Subtotal for Division:60			100.00	
01-60-01-53-4300	International Society of Arboriculture	CERTIFIED ARBORIST RECERTIFI	04/15/2019	48877	120.00	
		Vendor Subtotal for Division:60			120.00	
01-60-01-53-4300	Michael Thomasino	REIMBURSE RE-CERTIFICATION I	04/15/2019	48904	120.00	
		Vendor Subtotal for Division:60			120.00	
01-60-01-53-4400	Elmhurst Occupational Health	EMPLOYEE MEDICAL	04/15/2019	48867	200.00	
		Vendor Subtotal for Division:60			200.00	
01-60-01-53-5300	UPS	ALLEY IMPROVEMENT PROJECT	04/30/2019	48988	6.33	
		Vendor Subtotal for Division:60			6.33	
01-60-01-53-5300	Wednesday Journal Inc	LEGAL NOTICE: 2019 PAVEMENT	04/15/2019	0	140.00	
01-60-01-53-5300	Wednesday Journal Inc	LEGAL NOTICE: 2019 PAVEMENT	04/15/2019	0	140.00	
01-60-01-53-5300	Wednesday Journal Inc	LEGAL NOTICE: 2019 SEWER LIN	04/30/2019	0	154.00	
01-60-01-53-5300	Wednesday Journal Inc	2019 S.I.P. LEGAL NOTICE	04/30/2019	0	147.00	
		Vendor Subtotal for Division:60			581.00	
01-60-01-53-5350	Greenwood Transfer LLC	TREE DEBRIS & STREET SWEEPIN	04/15/2019	48871	294.02	
01-60-01-53-5350	Greenwood Transfer LLC	TREE/STREET SWEEPING DEBRIS	04/15/2019	48871	255.72	
01-60-01-53-5350	Greenwood Transfer LLC	STUMPS, GRAVEL & BRANCHES I	04/30/2019	48952	833.01	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal for Division:60			1,382.75	
01-60-01-53-5350	Rainbow Farms Enterprises Inc	DISPOSAL OF WOODCHIPS	04/15/2019	0	300.00	
		Vendor Subtotal for Division:60			300.00	
01-60-01-53-5350	Roy Strom Refuse Removal Inc	TREE DEBRIS	04/30/2019	0	1,003.42	
		Vendor Subtotal for Division:60			1,003.42	
01-60-01-53-5400	Lyons & Pinner Electric Companies	STREET LIGHT KNOCKED DOWN	04/15/2019	0	4,885.36	
		Vendor Subtotal for Division:60			4,885.36	
01-60-01-53-5450	AEP Energy	ELECTRICITY FOR STREET LIGHT	04/15/2019	48845	1,554.63	
		Vendor Subtotal for Division:60			1,554.63	
01-60-01-53-5450	ComEd	ALLEY LIGHTING	04/15/2019	48859	171.45	
		Vendor Subtotal for Division:60			171.45	
01-60-01-53-5450	ComEd	MADISON STREET LIGHTING	04/15/2019	48860	101.57	
		Vendor Subtotal for Division:60			101.57	
01-60-01-54-0100	Datasource Ink	TONER/PUMPING STATION	04/30/2019	48937	84.00	
		Vendor Subtotal for Division:60			84.00	
01-60-01-54-0310	Humberto Fernandez	REIMB UNIFORM ALLOWANCE	04/30/2019	48942	160.02	
		Vendor Subtotal for Division:60			160.02	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-60-01-54-0310	Josh Schwarz	REIMB UNIFORM ALLOWANCE	04/15/2019	48895	21.54	
01-60-01-54-0310	Josh Schwarz	REIMB UNIFORM ALLOWANCE	04/15/2019	48895	59.70	
01-60-01-54-0310	Josh Schwarz	REIMB UNIFORM ALLOWANCE	04/15/2019	48895	14.96	
01-60-01-54-0310	Josh Schwarz	REIMB UNIFORM ALLOWANCE	04/15/2019	48895	11.97	
Vendor Subtotal for Division:60					108.17	
01-60-01-54-0600	DuPage Topsoil Inc	SOIL FOR PARKWAY RESTORATIC	04/30/2019	48939	380.00	
Vendor Subtotal for Division:60					380.00	
01-60-01-54-0600	Keen Edge Co	OIL FILLER CAP	04/30/2019	48959	9.84	
Vendor Subtotal for Division:60					9.84	
01-60-01-54-0600	Menards	P/W SHOP SUPPLIES	04/15/2019	48883	94.12	
01-60-01-54-0600	Menards	WHEELBARROW INNER TUBE	04/30/2019	48962	9.99	
01-60-01-54-0600	Menards	PW MISC SUPPLIES	04/30/2019	48962	88.52	
01-60-01-54-0600	Menards	PW CLEANING SUPPLIES	04/30/2019	48962	18.90	
01-60-01-54-0600	Menards	MISC PARTS/SUPPLIES	04/30/2019	48962	23.02	
Vendor Subtotal for Division:60					234.55	
01-60-01-54-0600	W.C. Schauer Hardware	PLUG FOR AIR HOSE	04/15/2019	48894	1.79	
01-60-01-54-0600	W.C. Schauer Hardware	MASKING TAPE FOR PAINT JOBS	04/30/2019	48979	20.22	
01-60-01-54-0600	W.C. Schauer Hardware	ROLLER PAINT BRUSH FOR PAINT	04/30/2019	48979	8.08	
Vendor Subtotal for Division:60					30.09	
01-60-05-53-5500	Roy Strom Refuse Removal Inc	REFUSE REMOVAL PER CONTRACT	04/30/2019	0	88,603.55	
Vendor Subtotal for Division:60					88,603.55	
Subtotal for Fund: 01					649,717.34	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
02-00-00-16-0010	Accela Inc #774375	ACCELA ANNUAL MAINTENANC	04/30/2019	0	9,218.00	
		Vendor Subtotal for Division:00			9,218.00	
02-00-00-16-0010	Midwest Operating Eng-Pension Tru	P/W RETIREE EMPLOYEE HEALTH	04/30/2019	48963	730.00	
		Vendor Subtotal for Division:00			730.00	
02-00-00-16-0010	MOE Funds	P/W EMPLOYEE HEALTH INS/JUN	04/30/2019	48964	8,544.70	
		Vendor Subtotal for Division:00			8,544.70	
02-00-00-21-0000	Eric/Alicia Terrell/Simmons	Refund Check	04/12/2019	48902	3.95	
02-00-00-21-0000	Eric/Alicia Terrell/Simmons	Refund Check	04/12/2019	48902	39.53	
02-00-00-21-0000	Eric/Alicia Terrell/Simmons	Refund Check	04/12/2019	48902	5.97	
		Vendor Subtotal for Division:00			49.45	
02-00-00-21-0000	Select Portfolio Servicing Inc	Refund Check	04/19/2019	48980	61.83	
		Vendor Subtotal for Division:00			61.83	
02-00-00-21-0015	State Treasurer	PR Batch 00015.04.2019 State Income	04/15/2019	999869	1,658.11	
02-00-00-21-0015	State Treasurer	PR Batch 00030.04.2019 State Income	04/30/2019	999863	1,441.00	
		Vendor Subtotal for Division:00			3,099.11	
02-00-00-21-0015	United States Treasury	PR Batch 00015.04.2019 FICA Emplo	04/15/2019	999870	2,256.09	
02-00-00-21-0015	United States Treasury	PR Batch 00015.04.2019 FICA Emplo	04/15/2019	999870	2,256.09	
02-00-00-21-0015	United States Treasury	PR Batch 00015.04.2019 Federal Inco	04/15/2019	999870	4,519.82	
02-00-00-21-0015	United States Treasury	PR Batch 00015.04.2019 Medicare En	04/15/2019	999870	527.60	
02-00-00-21-0015	United States Treasury	PR Batch 00015.04.2019 Medicare En	04/15/2019	999870	527.60	
02-00-00-21-0015	United States Treasury	PR Batch 00030.04.2019 Medicare En	04/30/2019	999864	460.40	
02-00-00-21-0015	United States Treasury	PR Batch 00030.04.2019 Medicare En	04/30/2019	999864	460.40	
02-00-00-21-0015	United States Treasury	PR Batch 00030.04.2019 FICA Emplo	04/30/2019	999864	1,968.68	
02-00-00-21-0015	United States Treasury	PR Batch 00030.04.2019 Federal Inco	04/30/2019	999864	3,456.28	
02-00-00-21-0015	United States Treasury	PR Batch 00030.04.2019 FICA Emplo	04/30/2019	999864	1,968.68	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
Vendor Subtotal for Division:00					18,401.64	
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00030.04.2019 IMRF Empl	04/30/2019	999861	149.94	
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00030.04.2019 IMRF Empl	04/30/2019	999861	1,272.17	
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00030.04.2019 IMRF-Volun	04/30/2019	999861	416.71	
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00030.04.2019 IMRF Empl	04/30/2019	999861	2,586.72	
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00030.04.2019 IMRF-Volun	04/30/2019	999861	178.30	
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00030.04.2019 IMRF Empl	04/30/2019	999861	304.88	
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00015.04.2019 IMRF Empl	04/15/2019	999861	1,484.23	
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00015.04.2019 IMRF-Volun	04/15/2019	999861	432.45	
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00015.04.2019 IMRF-Volun	04/15/2019	999861	165.96	
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00015.04.2019 IMRF Empl	04/15/2019	999861	3,017.91	
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00015.04.2019 IMRF Empl	04/15/2019	999861	293.58	
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00015.04.2019 IMRF Empl	04/15/2019	999861	144.38	
Vendor Subtotal for Division:00					10,447.23	
02-00-00-21-0040	ICMA Retirement Corporation - 302	PR Batch 00015.04.2019 ICMA	04/15/2019	999867	22.65	
02-00-00-21-0040	ICMA Retirement Corporation - 302	PR Batch 00015.04.2019 ICMA	04/15/2019	999867	64.25	
02-00-00-21-0040	ICMA Retirement Corporation - 302	PR Batch 00030.04.2019 ICMA	04/30/2019	999860	70.00	
02-00-00-21-0040	ICMA Retirement Corporation - 302	PR Batch 00030.04.2019 ICMA	04/30/2019	999860	22.65	
Vendor Subtotal for Division:00					179.55	
02-00-00-21-0041	AXA Equitable Retirement	PR Batch 00015.04.2019 AXA Flat	04/15/2019	999865	222.01	
02-00-00-21-0041	AXA Equitable Retirement	PR Batch 00030.04.2019 AXA Flat	04/30/2019	999858	221.99	
Vendor Subtotal for Division:00					444.00	
02-00-00-21-0050	International Union of Operating Eng	PR Batch 00030.04.2019 Public Work	04/30/2019	6009	298.82	
02-00-00-21-0050	International Union of Operating Eng	PR Batch 00015.04.2019 Public Work	04/15/2019	6009	319.21	
Vendor Subtotal for Division:00					618.03	
02-00-00-21-0050	International Union of Operating Eng	PR Batch 00030.04.2019 Public Work	04/30/2019	6010	58.11	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
02-00-00-21-0050	International Union of Operating Eng	PR Batch 00015.04.2019 Public Work	04/15/2019	6010	61.88	
		Vendor Subtotal for Division:00			119.99	
02-00-00-21-0050	NCPERS Group Life Ins.	PR Batch 00030.04.2019 Supplementa	04/30/2019	6011	8.57	
02-00-00-21-0050	NCPERS Group Life Ins.	PR Batch 00015.04.2019 Supplementa	04/15/2019	6011	9.60	
		Vendor Subtotal for Division:00			18.17	
02-60-06-52-0400	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDC	04/01/2019	187	7,302.70	
		Vendor Subtotal for Division:60			7,302.70	
02-60-06-52-0425	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDC	04/01/2019	187	179.63	
		Vendor Subtotal for Division:60			179.63	
02-60-06-53-0100	ComEd	ELECTRICITY FOR PUMP STATION	04/15/2019	48860	2,287.19	
		Vendor Subtotal for Division:60			2,287.19	
02-60-06-53-0200	CALL ONE	MONTHLY PHONE SERVICE	04/15/2019	48855	254.24	
		Vendor Subtotal for Division:60			254.24	
02-60-06-53-0200	Comcast Cable	INTERNET AT PUMP STATION	04/15/2019	48858	104.85	
		Vendor Subtotal for Division:60			104.85	
02-60-06-53-0200	Verizon Financial Services LLC	DATA SERVICE FOR TABLETS & M	04/15/2019	0	47.27	
		Vendor Subtotal for Division:60			47.27	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
02-60-06-53-0380	Gingerich, Gereaux & Associates	FY20 WATER MAIN IMPROVEMEN	04/30/2019	48949	4,200.00	
		Vendor Subtotal for Division:60			4,200.00	
02-60-06-53-0410	Accela Inc #774375	UB WEB PAYMENTS/MAR 2019	04/15/2019	0	803.00	
02-60-06-53-0410	Accela Inc #774375	UB WEB PAYMENTS/FEB 2019	04/30/2019	0	373.00	
		Vendor Subtotal for Division:60			1,176.00	
02-60-06-53-0410	MGP Inc	GIS CONSORTIUM STAFFING SER	04/15/2019	0	1,697.67	
		Vendor Subtotal for Division:60			1,697.67	
02-60-06-53-0410	Sensus USA Inc	SYSTEM SUPPORT	04/30/2019	48981	1,949.94	
		Vendor Subtotal for Division:60			1,949.94	
02-60-06-53-3055	Core & Main LP	HYDRANT REPAIR PARTS FOR ST	04/30/2019	48935	669.00	
		Vendor Subtotal for Division:60			669.00	
02-60-06-53-3200	D & K Truck Safety Lane LLC	SAFETY INSPECTIONS	04/15/2019	48863	71.00	
		Vendor Subtotal for Division:60			71.00	
02-60-06-53-3200	MyFleetCenter.com	OIL CHANGE ON WATER VAN #64	04/30/2019	48967	53.95	
		Vendor Subtotal for Division:60			53.95	
02-60-06-53-3300	Regal Business Machines Inc	(3) COPIERS MAINTENANCE & CC	04/15/2019	48892	35.77	
		Vendor Subtotal for Division:60			35.77	



Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
02-60-06-53-3600	Alarm Detection Systems Inc	ALARM MONITORING AT PUMPIN	04/30/2019	0	193.59	
		Vendor Subtotal for Division:60			193.59	
02-60-06-53-3600	Futurity19 Inc	REPAIRS TO EXTERIOR OF PUMP	04/15/2019	48870	8,225.00	
		Vendor Subtotal for Division:60			8,225.00	
02-60-06-53-3600	Nicor Gas Company	NATURAL GAS FOR PUMP STATIC	04/15/2019	48887	322.29	
		Vendor Subtotal for Division:60			322.29	
02-60-06-53-3630	Julio Neira	OVERHEAD SEWER REIMBURSE	04/15/2019	48886	4,000.00	
		Vendor Subtotal for Division:60			4,000.00	
02-60-06-53-3640	Vulcan Construction Materials LLC	STONE FOR WATER DIG/BACKFIL	04/30/2019	48991	153.72	
		Vendor Subtotal for Division:60			153.72	
02-60-06-53-4300	Backflow Solutions Inc	RF ANNUAL BSI ONLINE SUBSCR	04/15/2019	48849	495.00	
		Vendor Subtotal for Division:60			495.00	
02-60-06-53-4350	Third Millennium	POSTAGE & UTILITY BILL PRINT	04/15/2019	48903	318.01	
		Vendor Subtotal for Division:60			318.01	
02-60-06-53-4480	Suburban Laboratories Inc	WATER QUALITY TESTING	04/15/2019	48901	815.00	
		Vendor Subtotal for Division:60			815.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
02-60-06-53-5350	Greenwood Transfer LLC	STREET SWEEPING DEBRIS/BASI	04/15/2019	48871	1,195.30	
02-60-06-53-5350	Greenwood Transfer LLC	TREE/STREET SWEEPING DEBRIS	04/15/2019	48871	659.78	
02-60-06-53-5350	Greenwood Transfer LLC	TREE DEBRIS & STREET SWEEPING	04/15/2019	48871	518.50	
02-60-06-53-5350	Greenwood Transfer LLC	STREET SWEEPINGS & SEWER/B	04/30/2019	48952	1,014.39	
Vendor Subtotal for Division:60					3,387.97	
02-60-06-53-5400	Suburban General Construction Inc	REPLACED FIRE HYDRANT AT H/	04/15/2019	0	7,225.83	
Vendor Subtotal for Division:60					7,225.83	
02-60-06-54-0310	Dan Raddatz	REIMB UNIFORM ALLOWANCE	04/30/2019	48975	313.61	
Vendor Subtotal for Division:60					313.61	
02-60-06-54-0500	EJ Equipment Inc	PARTS FOR OLD SEWER TRUCK	04/30/2019	48940	461.79	
Vendor Subtotal for Division:60					461.79	
02-60-06-54-0500	W.C. Schauer Hardware	CARRIAGE BOLTS FOR SWEEPER	04/30/2019	48979	9.16	
Vendor Subtotal for Division:60					9.16	
02-60-06-54-0500	Standard Equipment Company	STREET SWEEPER PARTS	04/30/2019	48983	170.92	
Vendor Subtotal for Division:60					170.92	
02-60-06-54-0600	Core & Main LP	REPAIR/REBUILD SENSUS 409C A	04/15/2019	48862	550.00	
02-60-06-54-0600	Core & Main LP	NEW WATER METER/838 KEYSTO	04/15/2019	48862	205.00	
02-60-06-54-0600	Core & Main LP	NEW WATER METER/926 WILLIAM	04/15/2019	48862	205.00	
02-60-06-54-0600	Core & Main LP	WATER METER UPGRADE/538 CL	04/30/2019	48935	205.00	
02-60-06-54-0600	Core & Main LP	STOCK PARTS	04/30/2019	48935	223.00	
02-60-06-54-0600	Core & Main LP	NEW WATER METER/632 ASHLAN	04/30/2019	48935	205.00	
Vendor Subtotal for Division:60					1,593.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
02-60-06-54-0600	Hach Company	REAGENT FOR CHLORINE ANALY	04/15/2019	48873	193.27	
		Vendor Subtotal for Division:60			193.27	
02-60-06-54-0600	Kara Company Inc	PAINT SUPPLIES FOR J.U.L.I.E. LC	04/30/2019	48958	554.40	
		Vendor Subtotal for Division:60			554.40	
02-60-06-54-0600	O'Leary's Contractors Equipment & I	MANHOLE LADDER	04/15/2019	0	165.00	
		Vendor Subtotal for Division:60			165.00	
02-60-06-54-0600	R.N.O.W. Inc	GREASE & GREASE PUMP FOR NJ	04/30/2019	48974	302.27	
		Vendor Subtotal for Division:60			302.27	
02-60-06-54-0600	Standard Equipment Company	RUNNER FOR STREET SWEEPER	04/30/2019	48983	34.82	
		Vendor Subtotal for Division:60			34.82	
02-60-06-54-1300	Third Millennium	POSTAGE & UTILITY BILL PRINTI	04/15/2019	48903	9.35	
		Vendor Subtotal for Division:60			9.35	
02-60-06-54-2200	City of Chicago	PURCHASE OF WATER	04/19/2019	48913	46,122.36	
02-60-06-54-2200	City of Chicago	PURCHASE OF WATER	04/19/2019	48913	48,687.99	
		Vendor Subtotal for Division:60			94,810.35	
02-60-06-55-1400	Core & Main LP	TOUCHPADS FOR P/W	04/15/2019	48862	119.00	
02-60-06-55-1400	Core & Main LP	FLANGE COUPLERS FOR STOCK	04/30/2019	48935	40.00	
		Vendor Subtotal for Division:60			159.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
Subtotal for Fund: 02					195,874.26	
03-00-00-53-0390	BLA Inc	CHGO AVE RESURFACING-CONS	04/15/2019	48853	9,570.64	
Vendor Subtotal for Division:00					9,570.64	
Subtotal for Fund: 03					9,570.64	
13-00-00-55-8700	Fleet Safety Supply	CAR #4 REPLACEMENT EMERGE	04/30/2019	48945	2,924.46	
13-00-00-55-8700	Fleet Safety Supply	EVIDENCE EQUIP STORAGE ON C	04/30/2019	48945	2,447.44	
13-00-00-55-8700	Fleet Safety Supply	NEW CAR #4 DURANGO EMERGE	04/30/2019	48945	3,584.34	
Vendor Subtotal for Division:00					8,956.24	
13-00-00-55-8700	Thomas Dodge	2019 DODGE DURANGO (NEW #4)	04/30/2019	48986	31,447.00	
Vendor Subtotal for Division:00					31,447.00	
13-00-00-55-8720	ClientFirst Consulting Group LLC	FY 19 CIP PD VIDEO/FEB 2019	04/15/2019	0	1,246.25	
13-00-00-55-8720	ClientFirst Consulting Group LLC	FY19 PD VIDEO/MAR 2019	04/15/2019	0	732.50	
Vendor Subtotal for Division:00					1,978.75	
13-00-00-55-8850	US Digital Designs	G2 STATION ALERTING SYSTEM -	04/30/2019	48989	42,249.93	
Vendor Subtotal for Division:00					42,249.93	
13-00-00-55-8910	R.N.O.W. Inc	AQUATECH MODEL B-10 SEWER '	04/15/2019	48891	355,641.12	
Vendor Subtotal for Division:00					355,641.12	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
Subtotal for Fund: 13					440,273.04	
14-00-00-55-0500	Garland/DBS Inc	PW GARAGE BRICK REPAIR/REPI	04/30/2019	48947	44,608.10	
Vendor Subtotal for Division:00					44,608.10	
14-00-00-55-8620	Applied Communications Group Inc	DOOR ACCESS CONTROL SYSTEM	04/30/2019	48918	8,918.23	
Vendor Subtotal for Division:00					8,918.23	
14-00-00-55-8620	Baltic Networks USA	PD VIDEO EQUIPMENT - LAKE &	04/30/2019	48922	485.19	
Vendor Subtotal for Division:00					485.19	
14-00-00-55-8620	CDW Government Inc	COMPUTER REPLACEMENT	04/30/2019	48926	2,953.80	
Vendor Subtotal for Division:00					2,953.80	
14-00-00-55-8620	ClientFirst Consulting Group LLC	FY19 IT SUPPORT VILLAGE HALL	04/15/2019	0	3,193.75	
14-00-00-55-8620	ClientFirst Consulting Group LLC	FY19 IT SUPPORT VILLAGE HALL	04/15/2019	0	501.25	
14-00-00-55-8620	ClientFirst Consulting Group LLC	FY CIP STRATEGIC PLAN/FEB 201	04/15/2019	0	3,990.00	
14-00-00-55-8620	ClientFirst Consulting Group LLC	FY19 CIP NETWORK IMPROVE-SE	04/15/2019	0	892.50	
14-00-00-55-8620	ClientFirst Consulting Group LLC	FY19 CIP PC REPLACEMENTS/FEI	04/15/2019	0	1,818.75	
14-00-00-55-8620	ClientFirst Consulting Group LLC	FY19 FIREWALL REPLACEMENT/I	04/15/2019	0	340.00	
14-00-00-55-8620	ClientFirst Consulting Group LLC	FY19 CIP PC REPLACEMENTS/MA	04/15/2019	0	1,593.75	
14-00-00-55-8620	ClientFirst Consulting Group LLC	FY19 CIP NETWORK IMPROVE-SE	04/15/2019	0	420.00	
14-00-00-55-8620	ClientFirst Consulting Group LLC	FY19 CIP FIREWALL REPLACEME	04/15/2019	0	2,928.75	
14-00-00-55-8620	ClientFirst Consulting Group LLC	DISASTER RECOVERY SOLUTION	04/30/2019	0	478.75	
Vendor Subtotal for Division:00					16,157.50	
14-00-00-55-8620	KnowBe4 Inc	KNOWBE4 SUBSCRIPTION 2019	04/15/2019	48880	1,318.05	
Vendor Subtotal for Division:00					1,318.05	
14-00-00-55-8620	Minuteman Security Technologies In	LPR LAKE & HARLEM INSTALL/P	04/15/2019	48884	5,808.57	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal for Division:00			5,808.57	
		Subtotal for Fund: 14			80,249.44	
16-00-00-53-0380	Tetra Tech Inc	ENVIRONMENTAL CONSULTING	04/30/2019	48985	664.77	
		Vendor Subtotal for Division:00			664.77	
16-00-00-53-0420	Klein Thorpe and Jenkins Ltd	TIF ISSUES (2008)	04/30/2019	0	1,081.00	
		Vendor Subtotal for Division:00			1,081.00	
		Subtotal for Fund: 16			1,745.77	
31-00-00-53-0100	Card Services	NICOR GAS BILL FOR 10 LATHRO	04/29/2019	189	115.48	
		Vendor Subtotal for Division:00			115.48	
31-00-00-53-0100	ComEd	ELECTRICITY FOR 10 LATHROP A	04/15/2019	48860	30.07	
		Vendor Subtotal for Division:00			30.07	
31-00-00-55-4300	Skincare - SC Inc	INCENTIVE DRAW 1/3 - SKINCAR	04/30/2019	48982	18,125.00	
		Vendor Subtotal for Division:00			18,125.00	
		Subtotal for Fund: 31			18,270.55	
		Report Total:			1,395,701.04	



## MEMORANDUM

Date: May 28, 2019

To: Catherine Adduci, Village President  
Village Board of Trustees

From: Eric J. Palm, Village Administrator

Subj: Village Administrator's Report

Upcoming Meetings (all meetings are at Village Hall unless otherwise noted)

Monday, June 10	7:00 pm	Village Board of Trustees Meeting – <i>Canceled</i>
Tuesday, June 11	7:00 pm	Sustainability Commission Meeting
Thursday, June 13	7:30 pm	Zoning Board of Appeals Meeting
Friday, June 14	7:30 am	Economic Development Commission Meeting
Monday, June 17	7:00 pm	Committee of the Whole Meeting – <i>Canceled</i>
Thursday, June 20	7:30 pm	Development Review Board Meeting – <i>Tentative</i>
Monday, June 24	6:00 pm	Deer and Wildlife Presentation
Monday, June 24	7:00 pm	Village Board of Trustees Meeting

Recent Payments of >\$10,000

In accordance with the purchasing policy, the following is a summary of payments between \$10,000 and \$20,000 that have occurred since the last Board meeting:

Vendor	Amount	Description
Lyons & Pinner Electric	\$10,266.05	Street Light Repairs
Bell Fuels Inc	\$12,699.89	Gasoline/Diesel Fuel
Benistar/Hartford-6795	\$10,923.09	Retiree Insurance Premiums – May 2019
Division 11 Mutual Aid	\$10,000.00	Annual Membership for MABAS
Goodmark Nurseries LLC	\$15,401.25	Parkway Trees
US Digital Designs	\$15,776.14	Installation of Alerting System Equipment

New Business Licenses Issued

Naturally Sweet Bakery	349 Ashland (Tenant of RF Kitchen)	Organic baked goods
Celebrations by Us	349 Ashland (Tenant of RF Kitchen)	Caterer

Thank you.



## Village of River Forest

### Village Administrator's Office

400 Park Avenue  
River Forest, IL 60305  
Tel: 708-366-8500

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## MEMORANDUM

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Date: April 23, 2019

To: Eric Palm, Village/Zoning Administrator

From: Lisa Scheiner, Assistant Village Administrator

Subj: Request for Zoning Variations – 755 William - Addition

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### **Issue:**

Lydia Manning, owner of the property at 755 William, wishes to construct a two-story addition to an existing detached single family residence. Ms. Manning's property is located on a corner lot and is has been designated as an architecturally significant home. She is requesting relief from the Village's regulations regarding the secondary front yard setback for the addition.

### **Analysis:**

Village code requires that all properties located in the R-2 Single-family residential zoning district maintain certain setbacks from the property line. In the case of 755 William, the home is located on a corner lot and, as a result, the property has a front yard, secondary front yard, side yard and rear yard. A home on a typical rectangular interior lot would have a front yard, two side yards and a rear yard.

Section 10-9-7 requires that homes located in the R2 Single Family Zoning District maintain the same setbacks as homes in the R1 District. Section 10-8-7(A)(2) states that corner lots must have a required front yard on the lot's primary street; such street being the street which has the greatest distance between the two cross streets forming the block frontage. On the secondary street the front yard must be a minimum of 13 feet for a 50-foot-wide lot; however, the secondary street's front yard must be increased by 2 feet for each 5-foot increase in lot width (or portion thereof) to a maximum secondary front yard depth of 25 feet, and provided further that no accessory building on a corner lot may project beyond that front yard line established for each street.

Ms. Manning's front yard is located along William Street and her secondary front yard is located along Chicago Avenue and maintains a legally non-conforming setback. Under current zoning regulations, and absent a variation, the addition would be required to maintain a 13-foot setback. Ms. Manning proposes to continue the existing line of the home toward the rear yard and construct a roof overhang at the second floor level with the same dimensions as the existing



roof overhang at the current first floor level, which maintains a non-conforming setback of 5 feet.

At its April 11, 2019 meeting, the Zoning Board of Appeals held a public hearing regarding the variation and voted unanimously in favor of approval of the variation.

Below please find a summary of staff's review of available records regarding zoning variation requests regarding garage height that were acted upon by the Village Board since 2008. Please note that each application and recommendation is considered based on its own facts and approval of a particular zoning variation does not set a precedent for other variations.

Address	Hearing Date	Description of Variation Request	Comments	ZBA Rec.	VBOT Action	Ord. #
1102 Franklin	3/10/16	Reduce the secondary front yard setback from 25' to 13'-11.5"	Bomb shelter located on the property that they tried to build around	Approve	Approved	3597
146 Keystone	6/12/14	Reduce secondary front yard setback from 21' to 10.58'	Replaced existing porch with nonconforming setbacks	Approve	Approved	3525
633 Park	12/8/11	Reduce secondary front yard setback from 13'-0" to 10'-11"	Allowed eaves to encroach into setback to avoid damage from run-off	Approve	Approved	3407
633 Monroe	8/11/11	Reduce secondary front yard setback from 13'-0" to 7'-0"	Replace one-car garage w/ 2-car garage on 34.5' wide lot (substandard lot width)	Approve	Approved	3391
632 Bonnie Brae	6/9/11	Reduce secondary front yard setback from 13'-0" to 1'-10 5/8"	Addition to home would extend existing non-conforming setback horizontally	Approve	Approved	3386
1347 Lathrop	1/14/10	Reduce secondary front yard setback from 13' to 10.7'	Addition to home would extend existing non-conforming setback horizontally	Approve	Approved	3319
1045 Jackson	7/10/08	Reduce secondary front yard setback from 23' to 5'-8 ¾" and 10'-4 7/16"	Construct Pergola and Oven in the Secondary Front Yard setback	Deny	Approved	3252
1044 Park	4/10/08	Reduce secondary front yard setback from 25' to 14'-2 3/4"	Addition to home would extend existing non-conforming setback horizontally; eave would encroach further into setback	Approve	Approved	3236

### **Request for Board Action:**

If the Village Board of Trustees wishes to approve the requested variations, the following motion would be appropriate: Motion to approve an Ordinance granting the requested variations to Section 10-9-7 of the Zoning Ordinance at 755 William.

Please note that because this item received a recommendation in favor of approval from the Zoning Board, the Village Board may approve it with a simple majority.

**Documents Attached:**

- Ordinance
- Findings of Fact
- Report from the Zoning Board of Appeals
- Minutes of the April 11, 2019 Zoning Board of Appeals Meeting
- Application

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE APPROVING SIDE YARD SETBACK AND HEIGHT VARIATIONS TO  
ALLOW CONSTRUCTION OF AN ACCESSORY GARAGE AT 755 William Street**

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**WHEREAS**, the Village of River Forest ("Village") is a non-home rule unit of local government as provided by Article VII, Section 7 of the Illinois Constitution of 1970; and

**WHEREAS**, the Village President and Board of Trustees of the Village ("Corporate Authorities") have adopted a zoning ordinance ("Zoning Ordinance"), which has been amended from time to time; and

**WHEREAS**, the Village received a request for variations ("Application"), from petitioner Lydia Manning ("Petitioner"), from the requirements of the Zoning Ordinance relative to the secondary front yard setback requirement of Section 10-9-7 to allow the construction of a two-story addition to an existing single-family residence in the required secondary front yard setback, requiring a variation of approximately 6.43 feet, and to construct an eave on the addition that would encroach into the required secondary front yard setback, requiring a variation of approximately 9.0967 feet (together the "Variations"), on the property commonly known as 755 William Street, River Forest, Illinois ("Property") in the R-2 Single-Family (Detached) Residential Zoning District; and

**WHEREAS**, the Property is legally described in **EXHIBIT A** attached hereto and made a part hereof; and

**WHEREAS**, the Application was referred to the Zoning Board of Appeals of the Village ("ZBA") and was processed in accordance with the Zoning Ordinance, as amended; and

**WHEREAS**, on March 14, 2019, the ZBA held a public hearing on the Application pursuant to notice thereof given in the manner required by law, and, after considering all of the testimony and evidence presented at the public hearing, the ZBA recommended approval of the Variations by a vote of 7-0, all as set forth in the Findings and Recommendation of the ZBA in this matter ("Findings and Recommendation"), a copy of which is attached hereto as **EXHIBIT B**; and

**WHEREAS**, the President and Board of Trustees of the Village of River Forest have duly considered the Findings and Recommendation of the ZBA, and all of the materials, facts and circumstances affecting the Application, and, finds that the Application satisfies the standards set forth in the Zoning Ordinance relating to variations;

**NOW, BE IT ORDAINED** by the President and Board of Trustees of the Village of River Forest, Cook County, Illinois, as follows:

**SECTION 1:** The recitals above are incorporated into Section 1 as though set forth herein.

**SECTION 2:** The President and Board of Trustees, acting pursuant to the authority vested in it by the laws of the State of Illinois and the Zoning Ordinance: (i) find that the Variations meet the standards for a variation set forth therein and (ii) approve the Variations with respect to the two-story addition on the Property proposed by the Petitioners in their Application. The Variations are approved only to the extent needed for the construction and maintenance of the two-story addition on the Property proposed by the Petitioner in her Application, and the Variations shall remain in effect only for so long as the two-story addition proposed in the Application remains on the Property.

**SECTION 3:** Prior to the issuance of any building permit by the Village for the accessory garage related to the Variations, the Petitioners shall record a copy of this Ordinance on title to the Property at Petitioners' sole cost and expense, and the Petitioners shall provide proof of said filing to the Village.

**SECTION 4:** Any violation of any term or condition stated in this Ordinance or of any applicable code, ordinance, or regulation of the Village shall be grounds for the rescission of the approvals made in this Ordinance.

**SECTION 4:** All ordinances, or parts of ordinances, in conflict with the provisions of this Ordinance, to the extent of such conflict, are repealed.

**SECTION 5:** Each section, paragraph, clause and provision of this Ordinance is separable, and if any provision is held unconstitutional or invalid for any reason, such decision shall not affect the remainder of this Ordinance, nor any part thereof, other than that part affected by such decision.

**SECTION 6:** This Ordinance shall be in full force and effect after its passage, approval and publication in pamphlet form as provided by law.

**[THIS SPACE INTENTIONALLY LEFT BLANK]**

**ADOPTED** this 28<sup>th</sup> day of May, 2019, by the Village President and Board of Trustees pursuant to a roll call vote as follows:

**AYES:**

**NAYS:**

**ABSENT:**

**APPROVED** by me this 28<sup>th</sup> day of May, 2019.

\_\_\_\_\_  
Catherine Adduci, Village President

**ATTEST:**

\_\_\_\_\_  
Kathleen Brand-White, Village Clerk

The Petitioners acknowledge hereby the reasonableness of the above and foregoing terms and conditions in the Ordinance, and hereby accepts the same.

By: \_\_\_\_\_  
Titleholder of Record of the Property

By: \_\_\_\_\_  
Titleholder of Record of the Property

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**EXHIBIT A**

**LEGAL DESCRIPTION**

THE NORTH HALF OF LOT 36 IN RIVER FOREST LAND ASSOCIATION'S ADDITION TO RIVER FOREST, A SUBDIVISION IN THE NORTHEAST QUARTER OF SECTION 12, TOWNSHIP 39 NORTH, RANGE 12 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

**EXHIBIT B**

**REPORT, FINDINGS OF FACT AND RECOMMENDATION  
FROM THE ZONING BOARD OF APPEALS**

(attached)

**VILLAGE OF RIVER FOREST ZONING BOARD OF APPEALS  
FINDINGS OF FACT AND RECOMMENDATION REGARDING  
SECONDARY FRONT YARD SETBACK VARIATIONS FOR A CORNER LOT  
RELATED TO A PROPOSED ADDITION  
AT 755 WILLIAM STREET**

**WHEREAS**, petitioner Lydia Manning ("Petitioner"), owner of the property located at 755 William Street in the Village of River Forest ("Property"), requested variations from the Village of River Forest's secondary front yard setback requirements for a corner lot in Sections 10-9-7 and 10-8-7(A)(2) of the Village of River Forest Zoning Code ("Zoning Ordinance"), to allow the construction of a two-story addition to a home on the Property with a wall-line setback of seven and 67/100 feet (7.67') and an overhang setback of five feet (5'), where the required setback is thirteen feet (13') ("Variations"). The Property is located in the R-2 Single-Family (Detached) Residential Zoning District ("R-2 Zoning District"); and

**WHEREAS**, the Village of River Forest Zoning Board of Appeals ("Board") held a public hearing on the question of whether the requested Variations should be granted on April 11, 2019, and the hearing was held as in accordance with Section 10-5-4(E) of the Zoning Ordinance. At the public hearing, all persons present and wishing to speak were given an opportunity to be heard and all evidence that was tendered was received and considered by the Board; and

**WHEREAS**, public notice in the form required by law was given of the public hearing by publication not more than thirty (30) days nor less than fifteen (15) days prior to said public hearing in the *Wednesday Journal*, a newspaper of general circulation in the Village, there being no newspaper published in the Village. In addition, notice was mailed to surrounding property owners; and

**WHEREAS**, at the public hearing on April 11, 2019, the Petitioner, through testimony by Petitioner's attorney, architect and Petitioner herself, provided information regarding the requested Variations, testifying, among other things, that the current home at the Property was very small in size, and that the Petitioner desired to increase the size of the home to accommodate her aging parents who would live with her, and to make the home compatible with larger entryways and room sizes for persons with mobility challenges; and

**WHEREAS**, at the public hearing on April 11, 2019, resident Tom Bierzychudek, residing at 754 William Street, which is across the street from the Property, testified that he is in support of the Petitioner's project and desire to refurbish a historically significant home; and

**WHEREAS**, at the public hearing on April 11, 2019, resident Jan Saeger, residing at 435 William Street, also testified that she is in support of the Petitioner's project and the goals to accommodate residents with accessibility needs; and

**WHEREAS**, at the public hearing on April 11, 2019, resident Joe Bobak, residing at 751 William Street, which is next door to the Property, testified that he is in support of the Petitioner's project, and that the proposed addition would not infringe on his use of his own property; and



**WHEREAS**, seven (7) members of the Board were present for the public hearing, which constituted a quorum of the entire Board that is required to convene a meeting of the Board, and allow for the public hearing to proceed; and

**WHEREAS**, after the close of public comment, the ZBA discussed and deliberated the application for these Variations; and

**WHEREAS**, following discussion, the Board, having considered the criteria set forth in Section 10-5-4 of the Zoning Ordinance, on April 11, 2019, voted 7-0 to recommend approval of the Variations;

**NOW, THEREFORE**, the Board makes the following findings of fact and recommendations pursuant to Section 10-5-4(E)(2) of the Zoning Ordinance:

### **FINDINGS OF FACT**

1. **The physical surroundings, shape or topographical conditions of the Property constitute a specific hardship upon the owner as distinguished from an inconvenience if the strict letter of the regulations were to be carried out.** The Board found that this standard has been met. The Property contains a very small home in the R-2 Zoning District. The Petitioner intends to reside at the home with her aging parents, and would like to make the home more accessible to individuals who are restricted to the use of a wheelchair. If she did not receive the requested Variations, this reasonable use of the Property would not be available to her.
2. **The aforesaid unique physical condition did not result from any action of any person having an interest in the property, but was created by natural forces or was the result of governmental action, other than the adoption of the Village's Zoning Regulations, for which no compensation was paid.** The Board found that this standard has been met. Petitioner purchased the home in its current state, and the home has a very small footprint, given its orientation on a corner lot. The house on the Property is one of a group of houses that sits on a fifty foot (50') lot and only faces William Street, reflecting a pattern imposed by its designer approximately 100 years ago.
3. **The conditions of the Property upon which the petition for Variations is based may not be applicable generally to other property within the same zoning classification.** The Board found that this standard has been met. Other properties in nearby area have sufficient available lot area to accommodate an addition that maintains the required setback. The Property is unique in that if the required setback was maintained, any addition to the home on it would be very narrow and not contain significantly usable rooms within it. Additionally, 755 William has been designated as a Historically Significant property, a part of the 700 block of William, wherein most of the properties on this block are also designated as Historically Significant. This variation will help in preserving the historic nature of the block.
4. **The purpose of the Variations is not based predominately upon a desire for economic gain.** The Board found that this standard has been met. The Petitioner indicated that

she desires to refurbish the home on the Property and reside in it herself for the foreseeable future, with no desire for economic gain or resale of the Property.

5. **The granting of the Variations is not detrimental to the public welfare or unduly injurious to the enjoyment, use, or development value of other property or improvements in the neighborhood in which the Property is located.** The Board found this standard has been met. Neighbors of the Petitioner testified that they were in support of the project, and the next-door neighbor specifically noted that the addition would not infringe on the use of his property. The addition would maintain the existing set back on the south side of the Property. The proposed variations for the addition will match the setbacks of the wall and roof overhang of the present first floor Sunroom from the north property line. The north wall of the main portion of the current home has a setback that is one foot closer to the northern lot line than the proposed addition.

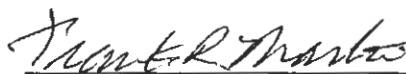
6. **The granting of the Variations will not impair an adequate supply of light and air to adjacent property, or substantially increase the danger of fire, or otherwise endanger the public safety or substantially diminish or impair property values within the neighborhood.** The Board found that this standard has been met. Neighbors of the Petitioner testified that they were in support of the project, and the next-door neighbor specifically noted that the addition would not infringe on the use of his property. Also, the addition would maintain the existing set back on the south side of the Property.

7. **The granting of the Variations will not unduly tax public utilities and facilities in the area of the Property.** The Board found that this standard has been met. There will only be a maximum of three to four persons living in the home, which is characteristic of the surrounding residential properties and the home in its present condition.

8. **There are no means other than the requested Variations by which the hardship or difficulty can be avoided or remedied to a degree sufficient to permit a reasonable use of the Property.** The Board found that this standard has been met. The Petitioner noted that she would not build the addition on the Property if the Variations were not granted, and this would not allow her to refurbish the home.

### RECOMMENDATION

The Board, by a vote of 7-0, found that the standards for granting of the Variations were met. Therefore, the Board recommends to the Village President and Board of Trustees that the Variations to allow the construction of a two-story addition to the home on the Property with a wall-line setback of seven and 67/100 feet (7.67') and an overhang setback of five feet (5'), where the required setback is thirteen feet (13') in a R-2 Zoning District be GRANTED.



Frank Martin  
Chairman

Date

5-9-2019



## REPORT FROM THE VILLAGE OF RIVER FOREST ZONING BOARD OF APPEALS

**Recommendation:** The Zoning Board of Appeals recommends granting a variation to allow the homeowner to construct a two story addition to the existing home that will encroach into the required secondary front yard setback.

**Property:** 755 William

**Zoning District:** R2 Single-Family Detached Residential District

**Applicant:** Dr. Lydia Manning

**Nature of Application:** The property owner proposes to construct a two-story addition on the existing residence. The applicant is requesting a variation to Section 10-9-7 that would allow the north wall of the addition to continue the line of an existing wall which maintains a non-conforming setback on the Secondary Front Yard of 7.67 feet, and to reconstruct the roof overhang at the second floor level with the same dimensions as the existing roof overhang at the present First Floor level which maintains a non-conforming setback of 5 feet.

**Ordinance Provisions:** Section 10-9-7: The setback regulations of the R1 district contained in section 10-8-7 of this title shall apply.

Section 10-8-7(A)(2): Corner Lots: Shall have its required front yard on the lot's primary street; such street being the street which has the greatest distance between the two cross streets forming the block frontage. On the secondary street the front yard shall be a minimum of thirteen feet for a fifty-foot-wide lot, however the secondary street's front yard shall be increased by two feet for each five-foot increase in lot width (or portion thereof) to a maximum secondary front yard depth of twenty-five feet, and provided further that no accessory building on a corner lot shall project beyond that front yard line established for each street.

### Analysis of Request:

Code	Requirement	Current Condition	Proposed Condition
10-9-7	13' setback in the secondary front yard	Legally non-conforming 5' setback	7.67' setback to home addition and 5' setback to roof eave in secondary front yard

**Hearing Date:** April 11, 2019

**Date of Application:** March 14, 2019

**Zoning Board Vote:**

Chairman Frank Martin	Yes
David Berni	Yes
Gerry Dombrowski	Yes
Tagger O'Brien	Yes
Joanna Schubkegel	Yes
Michael Smetana	Yes
Ronald Lucchesi	Yes

**Documents Attached:** Minutes from the April 11, 2019 Public Hearing Application

**Report Prepared by:** Clifford Radatz, Building Official  
Lisa Scheiner, Assistant Village Administrator

**Requested Action:** Motion to approve an Ordinance granting the requested variation to Section 10-9-7 of the Zoning Code at 755 William Street.

**VILLAGE OF RIVER FOREST  
ZONING BOARD OF APPEALS MEETING MINUTES  
April 11, 2019**

A meeting of the Village of River Forest Zoning Board of Appeals was held at 7:30 p.m. on Thursday, April 11, 2019 in the Community Room of the River Forest Village Hall, 400 Park Avenue, River Forest, Illinois.

**I. CALL TO ORDER**

The meeting was called to order at 7:30 p.m. Upon roll call, the following persons were:

Present: Chairman Frank Martin, Members David Berni, Gerald Dombrowski, Ronald Lucchesi, Tagger O'Brien, Joanna Schubkegel, and Michael Smetana

Absent: None

Also Present: Secretary Clifford Radatz, Assistant Village Administrator Lisa Scheiner, Village Attorney Carmen P. Forte, Jr.

**II. APPROVAL OF MARCH 14, 2019 ZONING BOARD OF APPEALS MEETING MINUTES**

A MOTION was made by Member O'Brien and SECONDED by Member Berni to approve the minutes of the March 14, 2019 Zoning Board of Appeals meeting.

Ayes: Members Berni, Dombrowski, Lucchesi, O'Brien, Schubkegel, and Martin

Nays: None.

Abstain: Member Smetana

Motion passed.

**III. APPROVAL OF FINDINGS OF FACT FOR THE PROPOSED ZONING VARIATIONS FOR 559 ASHLAND FROM THE MEETING OF THE ZONING BOARD OF APPEALS OF MARCH 14, 2019**

A MOTION was made by Member O'Brien and SECONDED by Member Lucchesi to approve the Findings of Fact and recommendation for the proposed Zoning Variations for 559 Ashland Avenue from the meeting of the Zoning Board of Appeals on March 14, 2019.

Ayes: Members Berni, Dombrowski, Lucchesi, O'Brien, Schubkegel, and Martin

Nays: None.

Abstain: Member Smetana

Motion passed.

**IV. APPROVAL OF FINDINGS OF FACT FOR THE PROPOSED TEXT AMENDMENTS TO THE ZONING ORDINANCE FROM THE MEETING OF THE ZONING BOARD OF APPEALS ON MARCH 14, 2019**

A MOTION was made by Member O'Brien and SECONDED by Member Berni to approve the Findings of Fact and recommendation regarding the proposed Text Amendments to the Zoning Ordinance from the meeting of the Zoning Board of Appeals on March 14, 2019.

Ayes: Members Berni, Dombrowski, Lucchesi, O'Brien, Schubkegel, and Martin  
Nays: None.  
Abstain: Member Smetana  
Motion passed.

**V. VARIATION REQUEST FOR 755 WILLIAM STREET – SECONDARY FRONT YARD SETBACK**

Chairman Martin stated that the next item on the agenda is a Variation Request for the property at 755 William Street. All those present at the meeting who planned to testify were sworn in. Chairman Martin invited the applicant and/or their representatives to present their application for the Variation Request.

Daniel Lauber, the applicant's planner and attorney, spoke first on behalf of the applicant. He has lived in River Forest for 32 years. The applicant is Dr. Lydia Manning, seeking two variations from Zoning Code Section 10-9-7: one is a variation from the 13-foot secondary front yard requirement, so that she can build a proposed two story addition continuing the current setback to the wall in the secondary front yard on Chicago Avenue at the existing Sunroom. The other variation is to allow the construction of a roof overhang at the second floor level which will match the nonconforming 5-foot setback of the existing roof overhang at the existing Sunroom on the first floor level. The property is on the southeast corner of Chicago and William, in the R-2 district, which means it technically has two "front" yards under the Zoning Code. Mr. Lauber noted that one of the yards is essentially a side yard, bearing no resemblance to a front yard. Mr. Lauber showed images of the house as it currently appears. He then turned the presentation over to the applicant's architect.

The architect, Pat Magner, advised that he was retained by Dr. Manning to design an addition to her home on its William Street side. Mr. Magner noted that the houses adjoining 755 William property were designed in concert to lend some continuity to the block. The corner lots in the area, such as 755 William, were all designed such that their side yards do not in any way resemble front yards.

Mr. Magner advised that, in designing the addition, he aspired to maintain the architectural character of the block. If required to maintain a 13-foot setback off of Chicago Avenue, he feels that an addition would not allow for the right roof lines. He also noted that, with a 5-foot setback on one side and a 13-foot setback on the other, 755 William affords less buildable space than other 50-foot lots in the area. Mr. Magner noted that the layout of the

lot virtually precluded the addition from being built on the south side of the lot. Mr. Magner noted that the proposed addition would not encroach further on any neighbors.

Mr. Magner then noted the zoning code standards applicable to the application:

Standard 1: The physical surrounding shape or topographical conditions of the property involved will bring a specific hardship on the owner, as opposed to an inconvenience, if the strict letter of the regulations were to be carried out. There are no other means to alleviate the hardship. Mr. Magner noted that the 13-foot setback renders the rear of the house largely unusable, and would create an oddly-shaped house that is not in keeping with the surrounding structures. Dr. Manning desires to build the addition to make the home more accommodating and accessible for her parents, who are advanced in age.

Standard 2: The physical condition did not result from any action by a person who has an interest in the property, but was created by natural forces or was the result of governmental action (other than the adoption of the zoning ordinance). Mr. Magner noted that the house was built approximately 100 years ago, long before Dr. Manning purchased it. This house is one of a group of houses that sits on a 50-foot lot and only faces William Street, reflecting a pattern imposed by a designer approximately 100 years ago.

Standard 3: The conditions upon which the petition for variation is based may not be applicable generally to other property within the same zoning classification. Mr. Magner noted that this standard is easily met for this property. Only one in twelve of the 50-foot lots in this block are similarly situated, and those other than 755 William do not face Chicago Avenue.

Standard 4: The purpose of the variation is not based predominantly upon a desire for economic gain. Dr. Manning seeks the addition in order to help her parents; she has no interest in economic gain.

Standard 5: The granting of the variation shall not be detrimental to the public welfare or unduly injurious to the enjoyment, use, or development value of other property or improvements in the neighborhood in which the property is located. Mr. Magner noted that there is no neighbor on the north side of the property; therefore, the addition will not affect a nearby resident on that end. Dr. Manning would maintain the existing set back on the south side of the property, so as not to further encroach on that neighbor.

Standard 6: The proposed variation will not impair an adequate supply of light and air to adjacent property, or substantially increase the danger of fire, or otherwise endanger the public safety or substantially diminish or impair property values within the neighborhood. Mr. Magner noted that Dr. Manning's neighbor to the south will testify that he is not opposed to the addition. The addition would not impinge on any air or light to the neighboring property. Mr. Magner also noted that the current layout of the property is obsolete, and in need of an update.

Standard 7: That the granting of the variation would not unduly tax public utilities and facilities in the area. The number of residents that would be in the house at any one time is proportionate to the homes in the area. The home would not place an undue burden on nearby utilities and facilities.

Mr. Magner did not discuss Standard 8, that there are no means other than the requested Variation by which the hardship or difficulty can be avoided or remedied to a degree sufficient to permit a reasonable use of the property.

Mr. Magner then invited Mr. Lauber to speak. Mr. Lauber reiterated that the purpose of the addition is to accommodate Dr. Manning's aging family members. Maintaining the current setback would not permit Dr. Manning's family members to use a wheelchair in the home. Granting these variations would amount to a reasonable accommodation to persons with disabilities. Mr. Lauber noted the distance between the property and the nearest home to the north. On this basis, the addition would have a minimal impact.

Mr. Lauber noted various hardships caused by the narrow width of the corner lot. Conforming to the 13-foot setback would render the proposed addition virtually unusable. Conforming to the Zoning requirements would also result in an oddly-shaped house that is out of character with the surrounding homes.

Mr. Lauber then presented his observations in regard to the effects of variations which the Zoning Board of Appeals had previously recommended for other corner lots in River Forest which sought to extend similar non-conformities. He noted that the variations previously granted by the Village Board of Trustees have not had any adverse impact on the community.

Next, Dr. Lydia Manning spoke regarding several of the standards applicable to her application. She reiterated that the project has nothing to do with economic gain. She bought the house, and is interested in building the addition, with the intention of investing in the community. Dr. Manning hopes that her parents will come live with her someday, and hopes to make the home more accessible and visitable.

Dr. Manning reiterated that the addition, as planned, would not encroach on any neighboring property; however, if forced to conform to the existing setback, her addition would likely encroach on her neighbors to the south. She noted that the house will not house an excessive number of people.

Dr. Manning stated that she seeks variations that will amount to reasonable accommodations allowing her parents to stay with her. She was excited to purchase the property knowing that an elderly-living facility was entering the community nearby.

Dr. Manning argued that if the variation is not granted, the property would become obsolete and would not accommodate older guests. She noted that, if forced to build an addition without the variation, the building would not conform to nearby homes. Dr. Manning



concluded by noting that every other proposed change to the property meets all applicable zoning standards.

Mr. Lauber then distributed a summary of the evidence presented, and provided a recap of the same. Mr. Lauber stated that it was unlikely the addition could have an adverse impact on the community in any way. Mr. Lauber reiterated that an addition without the variation would likely have a negative impact on a neighboring home. This concluded the applicant's presentation.

#### Public Comment in regard to the Variation Request

Tom Bierzychudek, resident of 754 William Street, began by welcoming Dr. Manning to the community. Tom is excited that Dr. Manning seeks to preserve the home. Tom noted that his home has had a similar addition that does not impose on anyone in the community. He is in favor of the addition as proposed, because it preserves the original look of the house. He has no objections to the variation.

Jan Saeger, resident of 435 William Street, began by thanking the Zoning Board. She stated that Dr. Manning should be commended for seeking to accommodate the elderly. She noted that she is normally not in favor variation requests, but this application presents an exception. She lauded the trend in the community favoring accessibility.

Joe Bobak, resident of 751 William Street, lives immediately south of 755 William Street. He feels that the owner of a piece of property should be able to do what they want with it, within reason. He said he prefers Dr. Manning's plan to build the addition to the north of the home. He has no problem with the plans.

#### Discussion and Deliberation of the Variation Request

Chairman Martin asked the architect to clarify that the addition would line up with the existing sun room, and not with the wall closest to Chicago Avenue, which Mr. Magner confirmed. He asked whether there is working going on at the house now. Dr. Manning detailed some of the work she has done thus far.

Commissioner Berni asked for clarification about a measurement on the final floor plan, which Mr. Magner provided.

Upon Chairman Martin's request, Secretary Radatz clarified that no other variations would be needed to authorize construction of the addition as presented.

Commissioner Berni agreed with the testimony regarding the Village's recent failure to preserve some historic structures. He would be in favor of this addition, insofar as it protected a historically significant home.

A MOTION was made by Member Schubkegel and SECONDED by Member Smetana to recommend to the Village Board of Trustees that the requested variations be granted.

Ayes: Members Berni, Dombrowski, Lucchesi, O'Brien, Schubkegel, Smetana, and Martin

Nays: None.

Motion passed.

Chairman Martin stated that the recommendation of the Zoning Board of Appeals to the Village Board will be 7-0 that the variations be granted. He stated that Village staff would let anyone know when this will be on the schedule of the Board of Trustees and that anyone is welcome to appear before them. There was no additional new business on the agenda.

## VI. PUBLIC COMMENT

None.

## VII. ADJOURNMENT

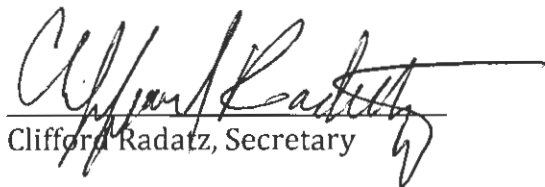
A MOTION was made by Member Schubkegel and SECONDED by Member Berni to adjourn the meeting at 8:17 p.m.


Ayes: Members Berni, Dombrowski, Lucchesi, O'Brien, Schubkegel, Smetana, and Martin

Nays: None.

Motion passed.

Respectfully Submitted:

  
Clifford Radatz, Secretary

  
Frank Martin, Chairman  
Zoning Board of Appeals

Date: 5-9-2019



## MEMORANDUM

**DATE:** April 3, 2019

**TO:** Zoning Board of Appeals

**FROM:** Clifford E. Radatz *CER*  
Building Official

**SUBJECT:** Variation Request – 755 William Street

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Lydia Manning, owner of the property at 755 William Street, has submitted the attached application for a variation to the secondary front yard setback regulations (Section 10-9-7) of the Zoning Code. The applicant proposes to construct a two story addition on the existing residence.

Section 10-9-7 of the Zoning Code requires a thirteen-foot secondary front yard setback for a fifty-foot wide lot. The applicant proposes to construct the addition so that the north wall continues the line of an existing wall which maintains a non-conforming setback in the Secondary Front Yard of 7.67 feet, and to reconstruct the roof overhang at the second floor level with the same dimensions as the existing roof overhang at the present First Floor level which maintains a non-conforming setback of 5 feet.

If the Zoning Board wishes to recommend the approval of this variation to the Village Board of Trustees, the following motion should be made: Motion to recommend to the Village Board of Trustees the approval of the variations to Section 10-9-7 of the Zoning Code at 755 William Street.

If you have any questions regarding this application, please do not hesitate to call me.



**LEGAL NOTICE  
ZONING BOARD OF APPEALS  
RIVER FOREST, ILLINOIS**

Public Notice is hereby given that a public hearing will be held by the Zoning Board of Appeals of the Village of River Forest, County of Cook, State of Illinois, on Thursday, April 11, 2019 at 7:30 p.m. at the Community Room of the Municipal Complex, 400 Park Avenue, River Forest, Illinois on the following matter:

The Zoning Board of Appeals will consider a zoning variation application submitted by Lydia Manning, owner of the property at 755 William Street, who is proposing to construct a two story addition on the existing residence.

The applicant is requesting a variation to Section 10-9-7 that would allow the north wall of the addition to continue the line of an existing wall which maintains a non-conforming setback in the Secondary Front Yard of 7.67 feet, and to reconstruct the roof overhang at the second floor level with the same dimensions as the existing roof overhang at the present First Floor level which maintains a non-conforming setback of 5 feet.

The Zoning Code requires a minimum 13-foot setback for the Secondary Front Yard of corner lots.

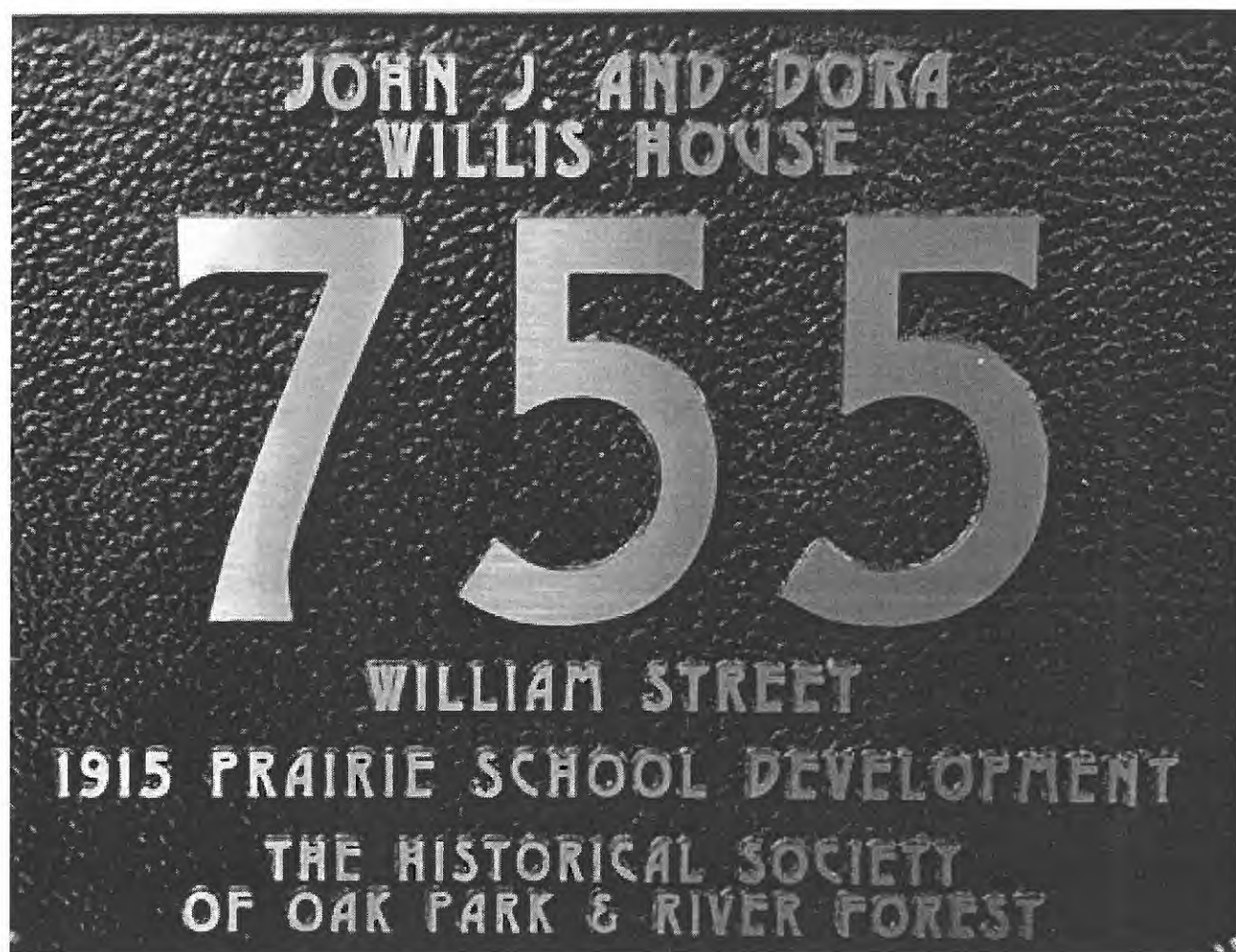
The legal description of the property at 755 William Street is as follows:

**THE NORTH HALF OF LOT 36 IN RIVER FOREST LAND  
ASSOCIATION'S ADDITION TO RIVER FOREST, A SUBDIVISION IN  
THE NORTHEAST QUARTER OF SECTION 12, TOWNSHIP 39  
NORTH, RANGE 12 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN  
COOK COUNTY, ILLINOIS.**

All interested persons will be given the opportunity to be heard at the public hearing. A copy of the meeting agenda will be available to the public at the Village Hall.

Clifford Radatz  
Secretary  
Zoning Board of Appeals

Application  
Dr. Lydia K. Manning Zoning Variations  
April 11, 2019





APPLICATION FOR ZONING VARIATION  
Village of River Forest Zoning Board of Appeals

Address of Subject Property: 755 William St. Date of Application: March 14, 2019

Applicant		Architect / Contractor	
Name: Lydia Manning		Name: Patrick Magner	
Address: 922 S. Grove Ave		Address: 915 Augusta St	
City/State/Zip: Oak Park, IL 60304		City/State/Zip: Oak Park, IL 60302	
Phone: (513) 314-5405	Fax:	Phone: (708) 383-7744	Fax:
Email: lydiamanning@gmail.com		Email: p.magner@comcast.net	

Relationship of Applicant to Property (owner, contract purchaser, legal counsel, etc.): Owner

Zoning District of Property: OR2

Please check the type(s) of variation(s) being requested:

☒ Zoning Code

☐ Building Code (fence variations only)

**Application requirements:** Attached you will find an outline of the other application requirements. Please read the attached carefully, the applicant will be responsible for submitting all of the required information.

Also attached for your information are the Zoning Board of Appeals "Rules of Procedure" for their public hearings.

**Application Deadline:** A complete variation application must be submitted no later than the 15<sup>th</sup> day of the month in order to be heard by the Zoning Board of Appeals in the following month. The Zoning Board of Appeals meets on the second Thursday of each month.

**SIGNATURES:**

The undersigned hereby represent for the purpose of inducing the Village of River Forest to take the action herein requested, that all statements herein and on all related attachments are true and that all work herein mentioned will be done in accordance with the ordinances of the Village of River Forest and the laws of the State of Illinois.

Owner: Lydia Manning Date: \_\_\_\_\_

Applicant (if other than Owner): \_\_\_\_\_ Date: \_\_\_\_\_

**Application Fee:** A non-refundable fee of \$650.00 must accompany every application for variation. Checks should be made out to the Village of River Forest.

# APPLICATION FOR ZONING VARIATION

Address of Subject Property: 755 William St.

Date of Application: March 14, 2019

## Summary of Requested Variation(s):

Applicable Code Section (Title, Chapter, Section) Example: 10-8-5, lot coverage	Code Requirement(s) Example: no more than 30% of a lot	Proposed Variation(s) Example: 33.8% of the lot (detailed calculations on a separate sheet are required)
10-8-7(A)2 - REQUIRED SETBACK ON A CORNER LOT.	THE SETBACK REQUIREMENT FOR THE SECONDARY FRONT YARD ON A 50' WIDE LOT IS TO BE 13'.	THE REQUESTED VARIATION WOULD ALLOW FOR A SETBACK OF 7.67' TO CONTINUE AN EXISTING NON-CONFORMING WALL LINE AT THAT DISTANCE
		The requested variations would allow the non-conforming setback of the existing wall at 7.67 ft. and reconstruct the non-conforming roof overhang with the existing non-conforming setback at 5' to the fascia board.

THE APPLICANT IS REQUIRED TO SUBMIT DETAILED LONG HAND CALCULATIONS AND MEASUREMENTS FOR ALL APPLICABLE ZONING PROVISIONS. APPLICATIONS WILL NOT BE CONSIDERED COMPLETE WITHOUT THESE CALCULATIONS AND MEASUREMENTS.



## **Application Narrative for Variations Sought for 755 William Street**

I, Lydia Manning, am proposing to build a small addition on the rear of my home at 755 William Street. The addition will allow me to add a bathroom that is handicap accessible and a staircase as well as enlarging my kitchen so I can accommodate the needs of my aging family. On the second floor, the addition will allow for a handicap accessible bathroom and will allow for a larger bedroom. It will also provide space for laundry on the second floor. This addition will help me meet the changing needs of my aging family both now and in the future. Details for this project are further described below. Please bear in mind that 755 William St. is a very small house by River Forest standards. It has a foot print that is only 26x35 feet.

### Short Project Narrative Description

Lydia Manning, PhD wishes to build a two-story addition to her home at 755 William. In order to build an addition of rational room sizes and configuration, she seeks a variation from the zoning code's Section 10-9-7 so the proposed addition simply continues the north wall of the existing structure for the 12.8-foot length of the addition.

Consequently, she needs two variations:

- A variation from the 13-foot side yard requirement so she can continue the current 7.67-foot nonconforming setback in the secondary front yard of her corner lot along Chicago Avenue that existed when the house was built, and
- A variation to continue the non-conforming 5-foot setback of the existing roof overhang currently at the first-floor level when she rebuilds the second floor's roof — namely maintaining the dimensions of the existing roof overhang.

If required to comply with the 13-foot side yard requirement, the addition could be only 29.3 feet wide which would result in inadequate and impractical room sizes and configurations that out of character for the house and atypical of River Forest houses.

Granting the variations will enable Dr. Manning to build an addition that is 37.5 feet wide like the other homes on the block, resulting in normal room sizes and configurations typical of houses in River Forest and in character with the existing house.

The property located at 755 William is considered a historically significant example of a turn of the century prairie style home.

Dr. Manning seeks to keep the proposed addition in line with the current quality of construction, roof lines, and style of the existing structure. She intends to salvage brick from the existing structure to be used for the north and east side of the addition. Her plan follows the setback of the existing structure which has been in place since 1913.



# PLAT OF SURVEY

of

THE NORTH HALF OF LOT 36 IN RIVER FOREST LAND ASSOCIATION'S ADDITION TO RIVER FOREST, A SUBDIVISION IN THE NORTHEAST QUARTER OF SECTION 12, TOWNSHIP 39 NORTH, RANGE 12 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

ADDRESS: 755 WILLIAM STREET, RIVER FOREST, ILLINOIS.  
P.I.N. 15-12-203-001

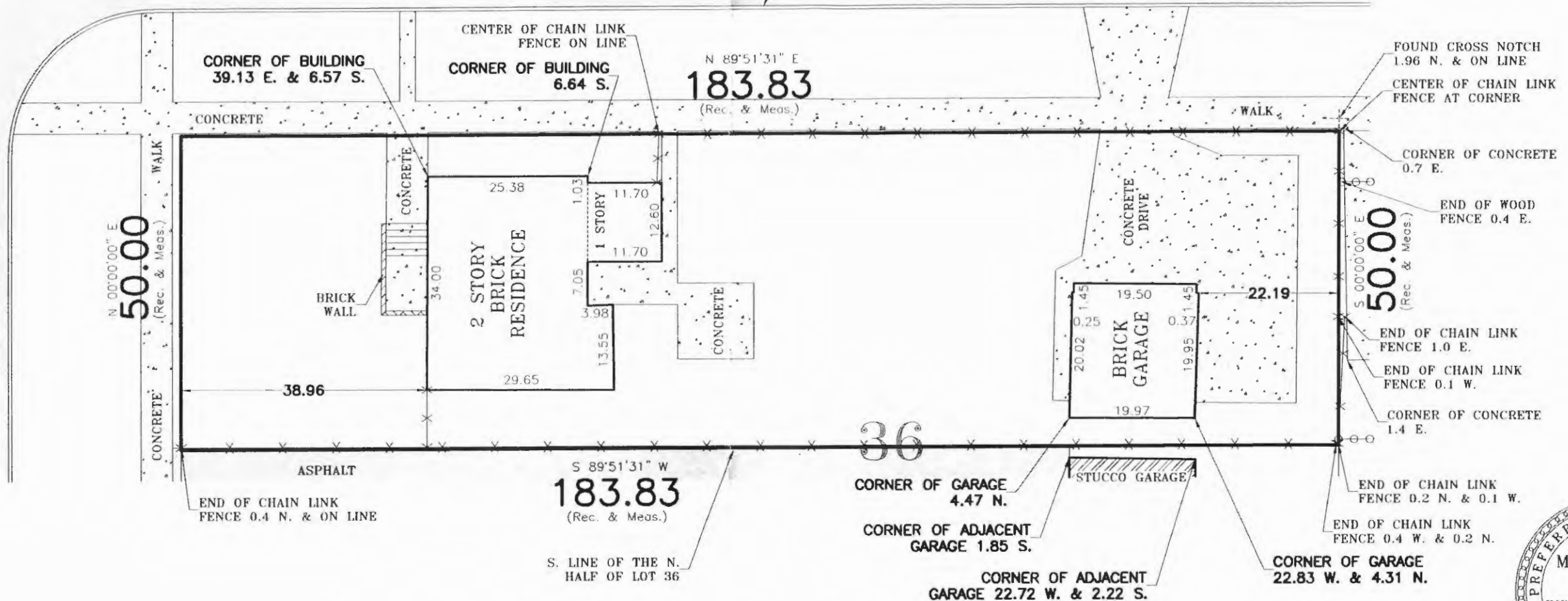
## CHICAGO AVENUE

(80 FT. R.O.W.)



SCALE: 1"=20'

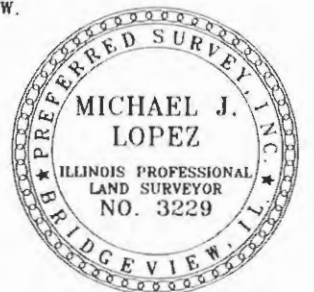
WILLIAM STREET  
(80 FT. R.O.W.)



### GENERAL NOTES:

- 1) THE LEGAL DESCRIPTION HAS BEEN PROVIDED BY THE CLIENT OR THEIR AGENT.
- 2) THIS SURVEY SHOWS THE BUILDING LINES AND EASEMENTS AS INDICATED BY THE RECORDED PLAT. THIS PLAT DOES NOT SHOW ANY RESTRICTIONS ESTABLISHED BY LOCAL ORDINANCES UNLESS SUPPLIED BY THE CLIENT.
- 3) BASIS OF BEARING FOR THIS SURVEY IS AS ASSUMED NORTH.
- 4) MONUMENTS: WERE NOT SET, AT THE CLIENTS REQUEST.
- 5) LOCATION OF SOME FEATURES MAY BE EXAGGERATED FOR CLARITY. NO INTERPOLATIONS MAY BE MADE FROM THE INFORMATION SHOWN HEREON.
- 6) ONLY COPIES WITH AN ORIGINAL SIGNATURE AND SEAL ARE OFFICIAL LEGAL DOCUMENTS. ALL SURVEYS ARE COPYRIGHTED MATERIALS WITH ALL RIGHTS RESERVED.

STATE OF ILLINOIS )  
COUNTY OF COOK )



SURVEY ORDERED BY: D. CHASE GENTILE

I, MICHAEL J. LOPEZ, AS AN EMPLOYEE OF PREFERRED SURVEY INC., DO HEREBY STATE THAT THIS PROFESSIONAL SERVICE CONFORMS TO THE CURRENT ILLINOIS MINIMUM STANDARD FOR A BOUNDARY SURVEY. PROPERTY CORNERS HAVE BEEN SET OR NOT IN ACCORDANCE WITH CLIENT AGREEMENT. DIMENSIONS ARE SHOWN IN FEET AND DECIMAL PARTS THEREOF AND ARE CORRECTED TO A TEMPERATURE OF 68 DEGREES FAHRENHEIT.

GIVEN UNDER MY HAND AND SEAL THIS  
12TH DAY OF SEPTEMBER A.D. 2018

MY LICENSE EXPIRES ON 11/30/18

P.S.I. NO. 182721



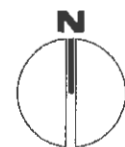
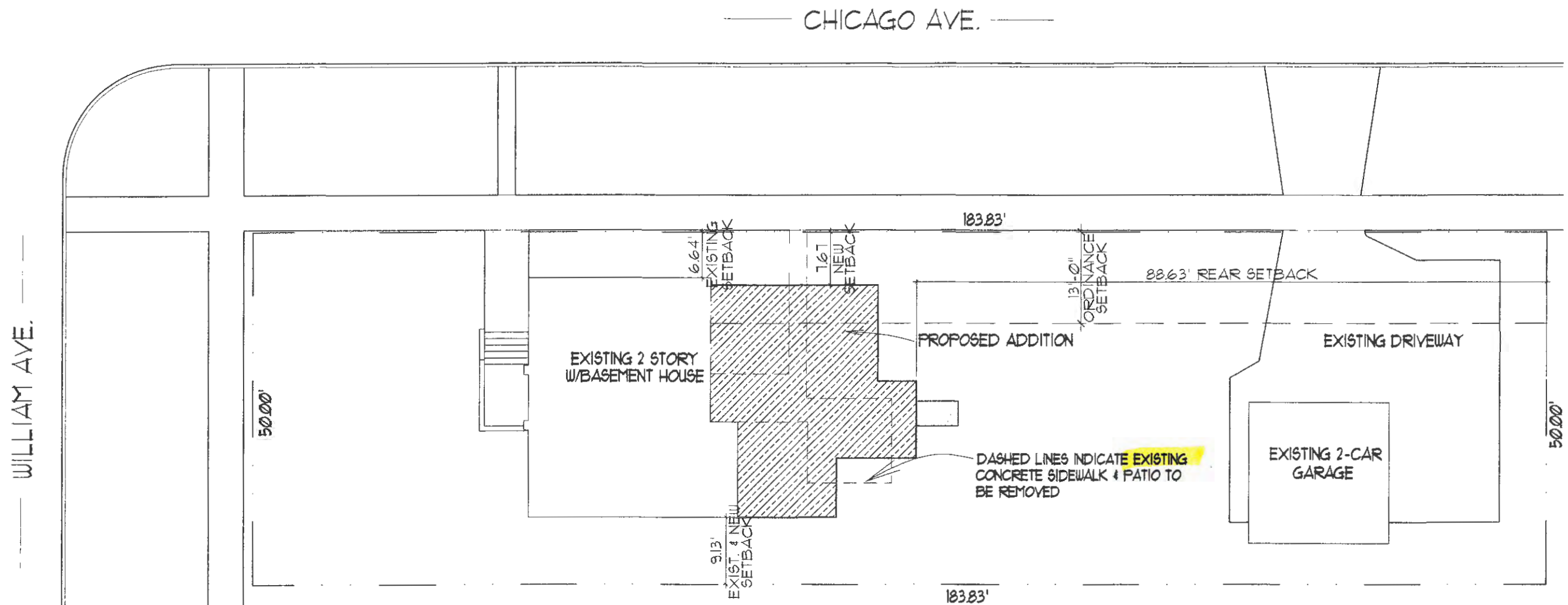
Professional Design Registration #184-002795



**Preferred**  
SURVEY, INC

7845 W. 79TH STREET, BRIDGEVIEW, IL, 60455  
Phone 708-458-7845 / Fax 708-458-7855  
www.psisurvey.com

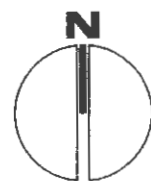
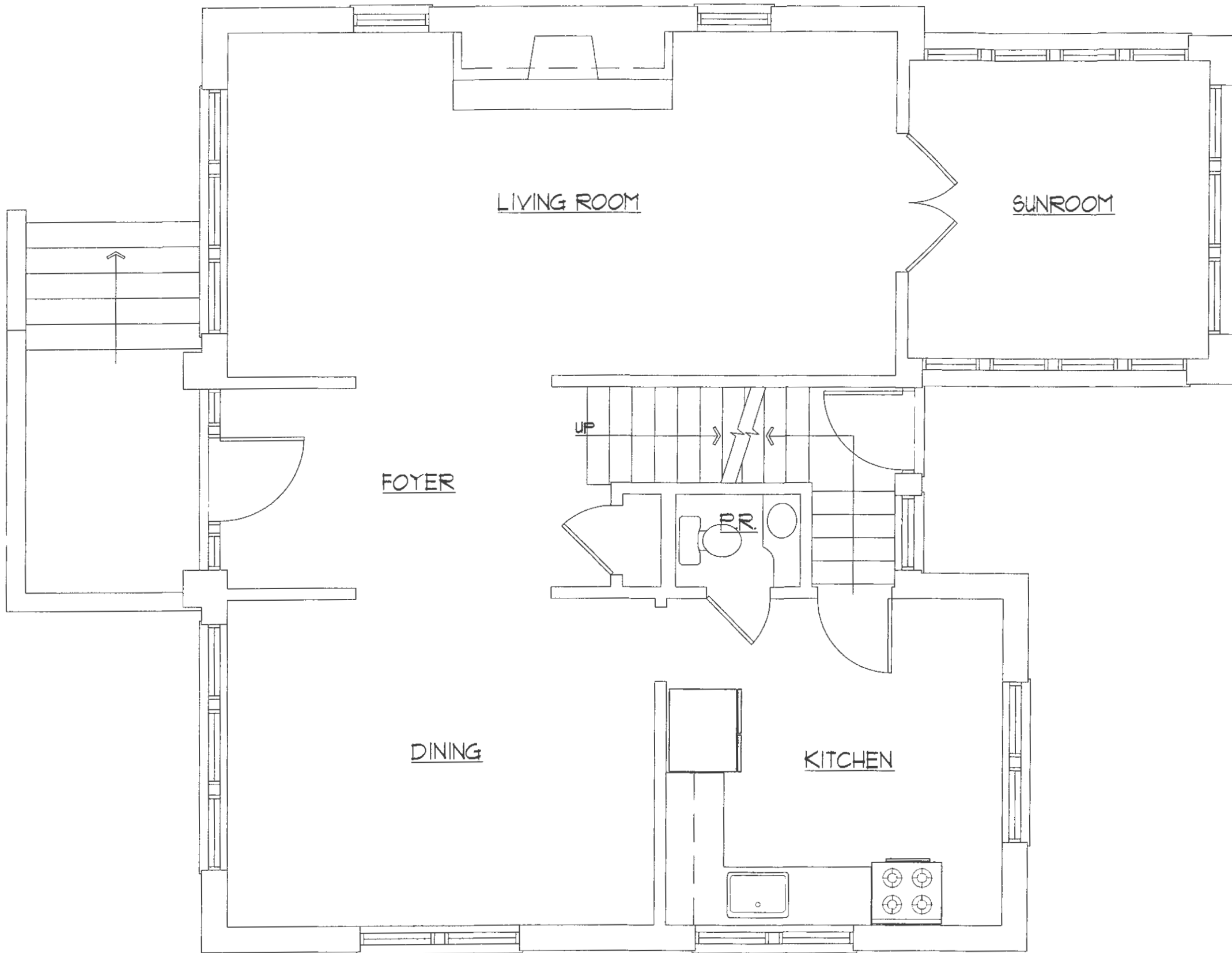
Field Work Completed	09/10/2018	FLD. CREW:	AM2/TZ
Land Area Surveyed	9,191.5 Sq. Ft.	CAD:	SG
Drawing Revised			



## SITE PLAN

SCALE: 1/16" = 1'-0"

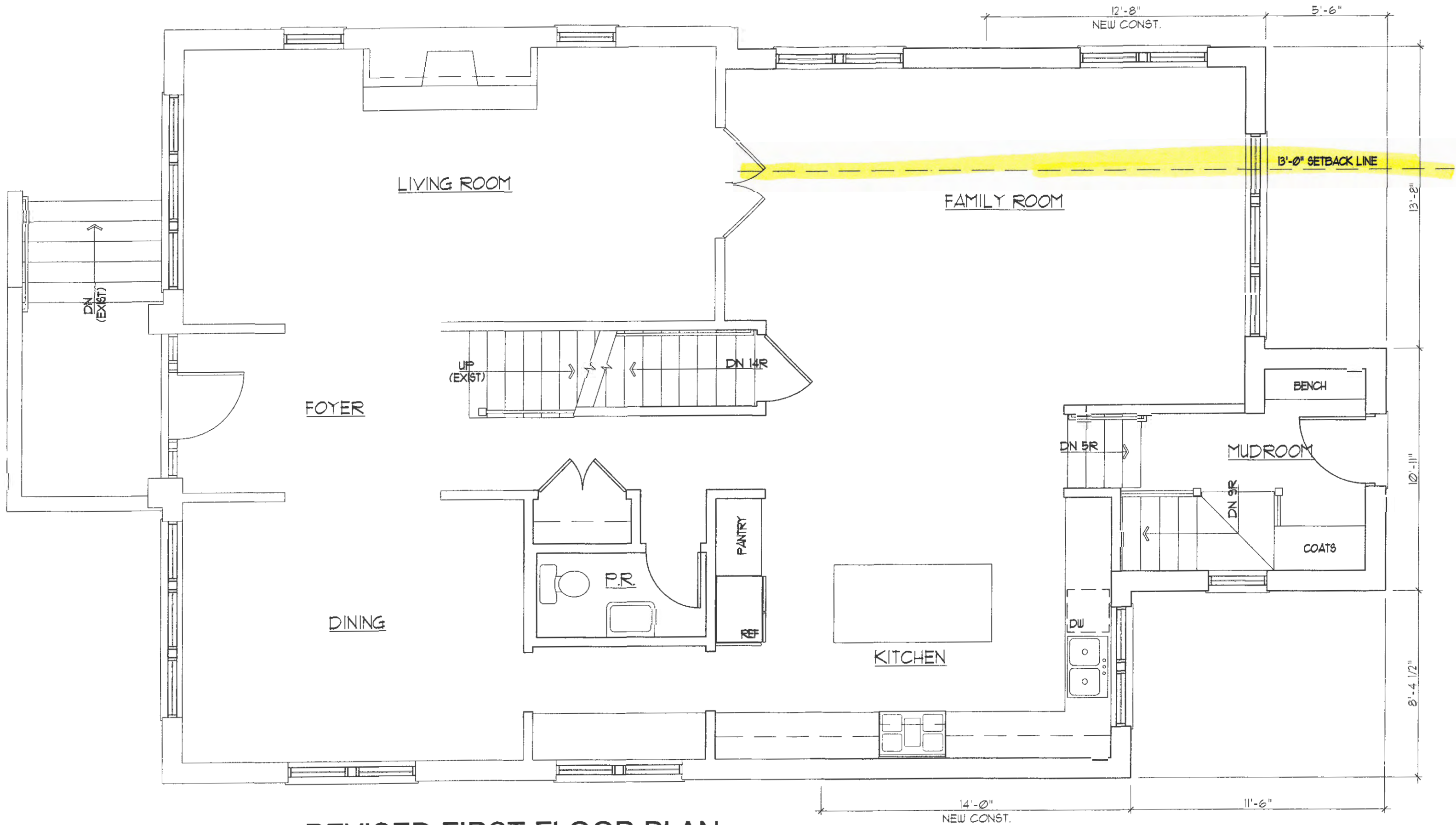
**Manning Residence**  
**755 William Ave.**  
**River Forest, IL**



## EXISTING FIRST FLOOR PLAN

SCALE: 1/4" = 1'-0"

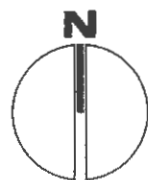
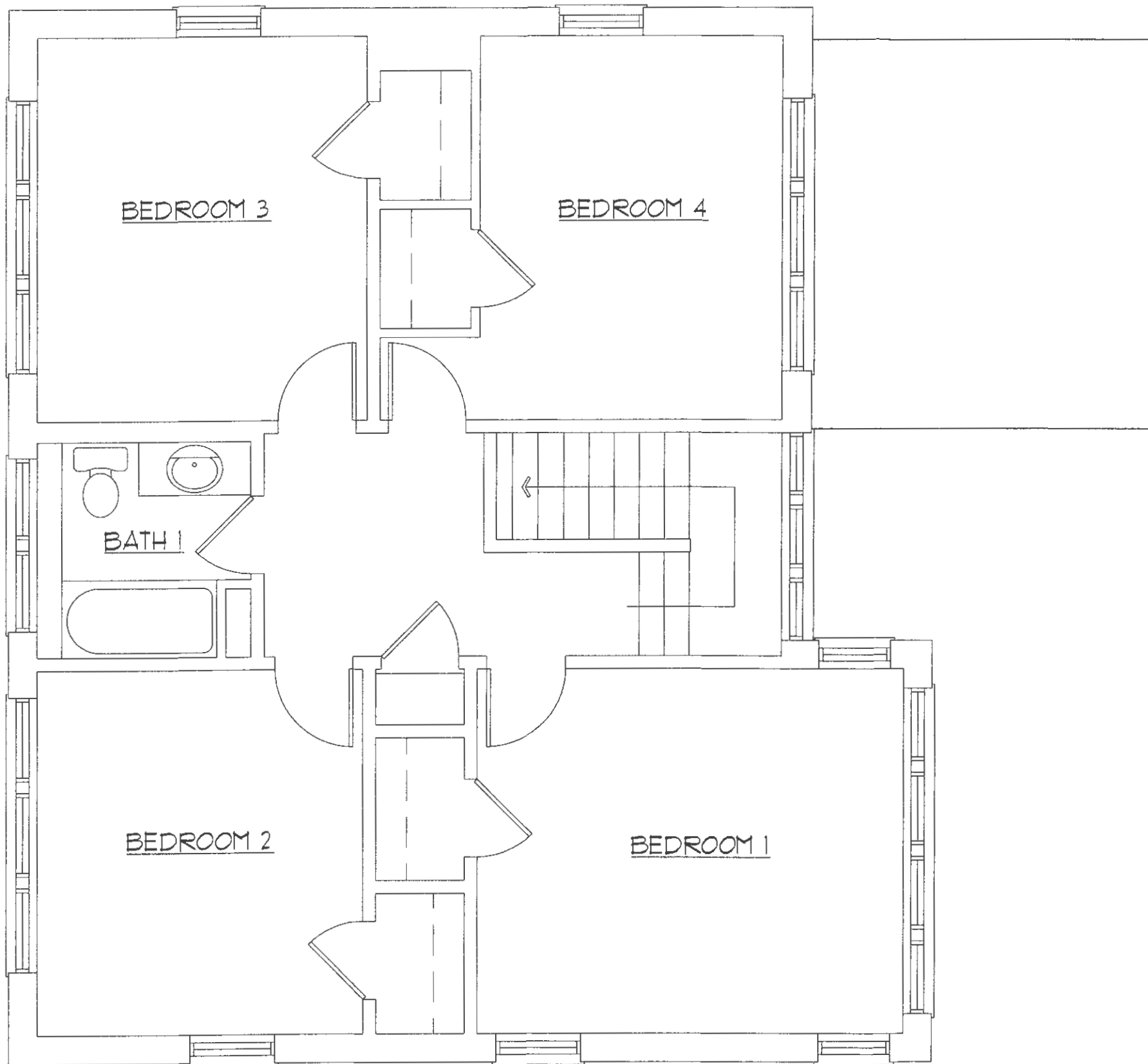
**Manning Residence**  
**755 William Ave.**  
**River Forest, IL**



## REVISED FIRST FLOOR PLAN

SCALE: 1/4" = 1'-0"

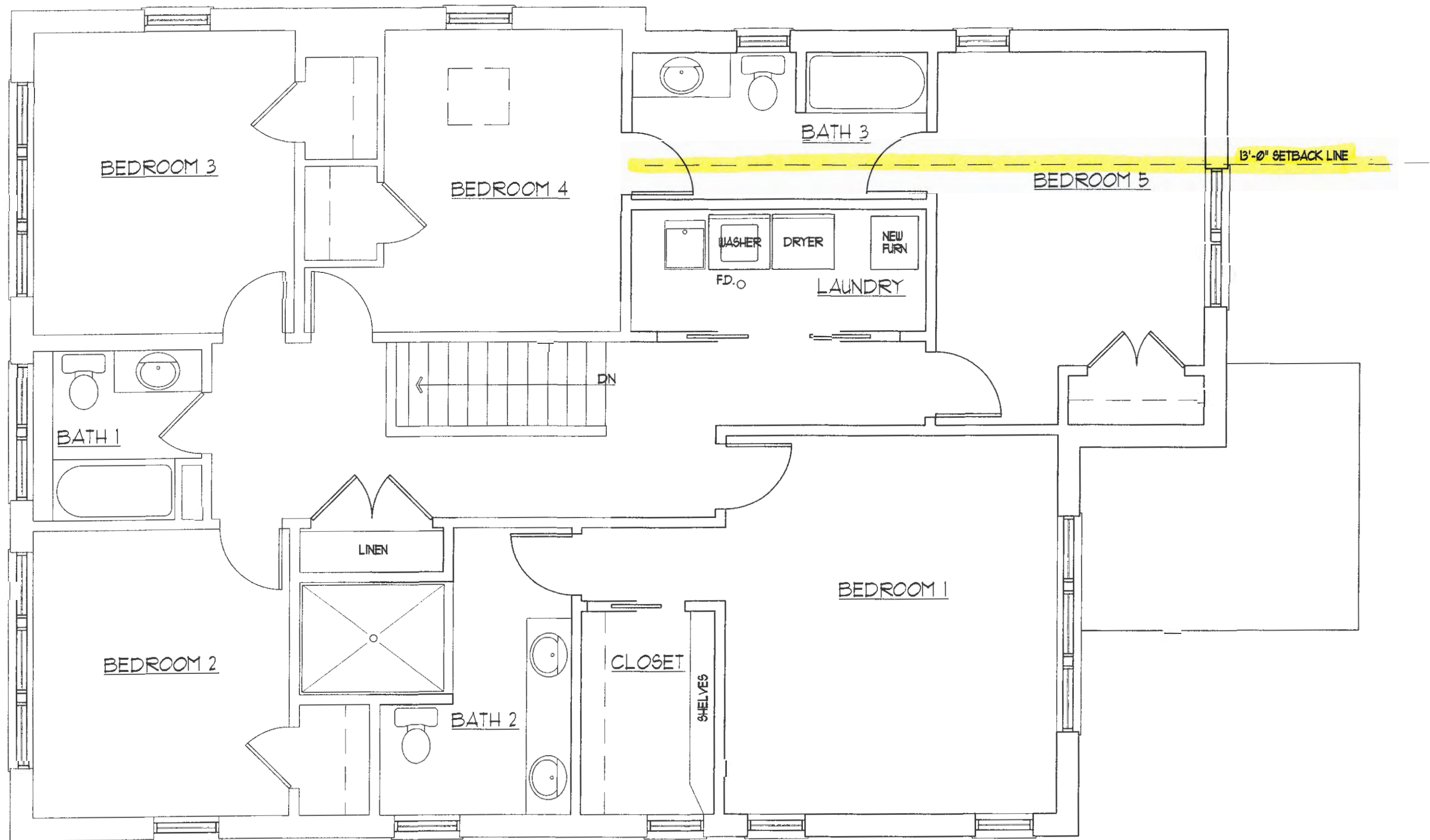
**Manning Residence**  
**755 William Ave.**  
**River Forest, IL**



EXISTING SECOND FLOOR PLAN

SCALE: 1/4" = 1'-0"

**Manning Residence**  
**755 William Ave.**  
**River Forest, IL**



## REVISED SECOND FLOOR PLAN

SCALE: 1/4" = 1'-0"

**Manning Residence**  
**755 William Ave.**  
**River Forest, IL**





## NORTH ELEVATION

SCALE: 1/4" = 1'-0"

**Manning Residence**  
**755 William Ave.**  
**River Forest, IL**



## EAST ELEVATION

SCALE: 1/4" = 1'-0"

**Manning Residence**  
**755 William Ave.**  
**River Forest, IL**





# Zoning Review Checklist

Address: 755 William Street

Date of Review: 2/11/2019

Date of Submission: 1/22/2019

Contact:

Telephone #:

Zoning District:

R2

**Use:**

Addition to a Single Family Residence

## Permitted Use

### Lot Area

Lot Width

Lot Depth

Lot Area

50.00

183.83

9191.50

### Lot Coverage

30% allowed for the R2 District

Allowed

Existing

Proposed

2757.45

1341.81

2088.22



14.60%

22.72%

### Floor Area Ratio

40% allowed for the R2 District

Allowed

Existing

Proposed

3676.60

1833.70

3245.86



19.95%

35.31%

### Setbacks

Required

Existing

Proposed

Front Yard

**West**

Average of block, see 10-8-7 A

38.9600

Eave Length

2.6667

**No Change**

Setback to Eave

0.0000

36.2933

0.0000



Proposed setback  
at addition

Secondary Front Yard

**North**

10% of Lot Width for the R2 District

6.5700

7.6700

Eave Length

2.6667

2.6667

Setback to Eave

13.0000

3.9033

5.0033



Side Yard

**South**

10% of Lot Width for the R2 District

5.0000

9.1300

9.1300



Eave Length

2.6667

2.6667

Setback to Eave

3.0000

6.4633

6.4633



### Combined Side Yard

25% of Lot Width for the R2 District

12.5000

15.7000

16.8000



Rear Yard

**East**

15% of Lot Depth or 26'-2" minimum

107.7900

89.7200

Eave Length

2.6667

2.6667

Setback to Eave

27.5745

105.1233

87.0533



Addition

Zoning Review Checklist

<b>Building Height Ridge</b>	Allowed	Existing	Proposed Ht. at addition	
Height above grade in feet	35'	30.25'	32'	<input checked="" type="checkbox"/>
Story Height	2.5	2	2	<input checked="" type="checkbox"/>
<b>Off-Street Parking</b>	Required	Existing	Existing + Proposed	
Garage spaces	<div>2</div>	<div>2</div>	<div>2</div>	<input checked="" type="checkbox"/>

**755 William Street****2/11/2019**

Area Calculations

Date of Submission **1/22/2019**

Lot Area	50.0000	183.8300	<b>9191.5000</b>
Allowed Coverage	0.3000		<b>2757.4500</b>
Allowed FAR	0.4000		<b>3676.6000</b>

**Lot Coverage - Existing**

First Floor Area	Existing	916.8490	
Detached Garage	Existing	394.4040	
Open Porch	Existing	30.5556	
		0.0000	
	Total		<b>1341.8085</b>

**Lot Coverage - New**

First Floor Area	Proposed	1663.2623	
Detached Garage	Existing	394.4040	
Open Porch	Proposed	30.5556	
		0.0000	
	Total		<b>2088.2218</b>

**Floor Area - Existing**

Floor Area - existing	1st floor	916.8490	
	2nd floor	916.8490	
	Attic	0.0000	
Detached Garage	Existing	394.4040	
garage allowance (up to 500 s.f)		-394.4040	
			<b>1833.6980</b>

**Floor Area - Proposed**

Floor Area - Proposed	1st floor	1663.2623	
	2nd floor	1558.5954	
	Attic	24.0000	
Detached Garage	Existing	394.4040	
garage allowance		-394.4040	
			<b>3245.8577</b>

House - 1st floor - **Existing to remain**

A	34.0000	25.3800	862.9200
B	13.5500	3.9800	53.9290
			0.0000
			<b>916.8490</b>

House - 1st floor - **Proposed  
Existing to remain**

			916.8490
F	19.4200	3.9800	77.2916
G	32.9700	14.0000	461.5800
H	24.5833	6.0000	147.5000
I	10.9167	5.5000	60.0417
			0.0000
			<b>1663.2623</b>

House - 2nd floor - **Existing**

a	34.0000	25.3800	862.9200
b	13.5500	3.9800	53.9290
			0.0000
			<b>916.8490</b>

House - 2nd floor - **Proposed  
Existing to remain**

			916.8490
f	19.4200	3.9800	77.2916
g	32.9700	14.0000	461.5800
h'	17.1458	6.0000	102.8748
			0.0000
			<b>1558.5954</b>

House - Attic half story - **Existing to remain**

0.0000  
0.0000  
**0.0000**

House - Attic half story - **Proposed  
Existing to remain**

			0.0000
m	2.0000	12.0000	24.0000
			0.0000
			<b>24.0000</b>

Detached Garage - **Existing**

q

19.9850

19.7350

394.4040  
0.0000**394.4040**Open Front Porch - **Existing**

x

3.6667

8.3333

30.5556  
0.0000**30.5556**

## Standards

### **Standards 1 and 8**

**The physical surroundings, shape or topographical conditions of the specific property involved will bring a specific hardship upon the owner as distinguished from an inconvenience if the strict letter of the regulations were to be carried out**

**That there is no means other than the requested variation by which the alleged hardship or difficulty can be avoided or remedied to a degree sufficient to permit a reasonable use of the subject property**

The 50-foot width of this corner lot creates a genuine hardship if required to conform to the side yard requirements adopted long after the house was built more than 100 years ago. As explained below, complying with current side yard requirements would render the proposed addition impractical and out of character with this historic house.

As a corner lot just 50 feet wide, this property lacks the flexibility available to the more typical corner lot with a width of 75 feet or more. If required to comply with the 13-foot side yard requirement, the addition could be only 29.33 feet wide according to village staff which would result in inadequate and impractical room sizes (as much as seven feet narrower) and configurations that do not fit the house's character and are atypical of River Forest houses.

Granting the variations will enable Dr. Manning to build an addition that is 37.5 feet wide like the other homes on the block, resulting in conventional modern room sizes and configurations typical of houses in River Forest and in character with the existing house.

Dr. Manning, who is an associate professor of gerontology at Concordia University Chicago, is "walking the walk, not just talking the talk" of her profession with this house. The renovation of her existing house and the proposed addition are intended to make the house useable by her aging parents, one of whom already has mobility issues. She expects them to need to move in with her within roughly five years. Consequently, she needs to make the house fully accessible for her parents who have mobility issues, including the use of a wheelchair. The full buildable width is also necessary to enable Dr. Manning to build an addition that is fully wheelchair accessible. She is in the process of gutting the existing structure to also make it wheelchair accessible. Doorways need to be fully compliant with standards in the Americans With Disabilities Act (ADA), and therefore wider than in the typical home. Chair lifts need to be installed — which require wider stairways. Rooms need to be wide enough to easily maneuver a wheelchair. Every foot of width is critical to enabling Dr. Manning to achieve full wheelchair accessibility. Dr. Manning petitions the Village of River Forest to grant these variations as a reasonable accommodation to enable her aging parents to join her in this house.

The house, as built, on this specific property is obsolete in today's world. The existing structure was built to meet the needs of a family in the early 1900s. The 4-bedroom home has



just 1 ½ baths with a full bathroom only on the second floor. A tiny powder room was added some time after the home was built. It opens directly into the center of the kitchen and is so small that it contains a cocktail lounge sink rather than a normal pedestal sink.

The kitchen itself is just 10 feet by 10 feet. Due to the location of the existing doors, windows, and radiators, this kitchen is so small that it is difficult to fit in standard size appliances such as a stove, refrigerator, double bowl sink, and dishwasher.

Dr. Manning seeks to keep the proposed addition in line with the current quality of construction, roof lines, and style of the existing structure. She intends to salvage brick from the existing structure to be used for the north and east side of the addition. Her plan requires maintaining the north setback of the existing structure which has been in place since 1913.

Requiring the addition to adhere to the 13-foot setback on the north side of house would place the north outside wall at a location that would render the back of the home inaccessible from the living room with the new wall falling in the middle of the existing living room and sunroom. This setback would create impractical and unusable obtusely shaped rooms and an oddly shaped house not in keeping with its design or the design of other homes in the neighborhood. Without the variations, the home would be difficult to use for most practical living purposes. A rendering will be provided of the building with the required setback at the hearing.



The photograph above shows the rear of 755 William St. Please note where the existing patio ends as that is the end point of the proposed new addition. If Dr. Manning were in fact required to maintain a 13-foot setback, building any useable addition would then require a very tall and narrow structure similar to the gray house shown above at 747 William. An addition that would conform would impede on the air, light, use and enjoyment of the Bobak family located directly to my south at 751 William St.

No other alternatives can alleviate these hardships to permit a reasonable use of the property. Not building the addition still leaves an obsolete, deteriorating structure. Demolishing the existing structure and garage, while possibly desirable for somebody seeking to flip the



property, is prohibitively expensive and does not preserve the architectural characteristics of this historic home.

## Standard 2

**The aforesaid unique physical condition did not result from an action of any person having an interest in the property, but was created by natural forces or was the result or was the result of governmental action, other than the adoption of this Zoning Ordinance, for which no compensation was paid**

The location on the lot and physical conditions that exist at 755 William as described above are unique and were *created at the time the home was built*, more than a century *before* Dr. Manning purchased the property. Were this house *not* on a corner lot, Dr. Manning would be free to build the proposed addition without requiring any variations.

## Standard 3

**The conditions upon which the petition for variation is based may not be applicable generally to other property within the same zoning classification**

The lot at 755 William has the least amount of buildable width on the entire block.

Within the R2 district, *only* the four corner properties on a block face are treated as having two front yards. The vast majority of R2 properties are treated as having a front yard and two side yards. On this 700 William block face, just the four corner lots out of 26 lots in total (15%) are subject to this treatment. Of these four, two are wider than 50 feet, providing much more flexibility for additions than a 50-foot lot like 755 William. So, the conditions upon which the petition for these variations is based is present for just 2 of 26 lots on this block face (8%).

In addition, the location of the house on corner lots in River Forest varies greatly. In some cases, homes abut the sidewalk as shown in Exhibits 1 through 4. Additions have been built for the homes in keeping with the existing buildings and not in accordance with the zoning code's current setbacks. The houses in these exhibits illustrate the practical applications for a zoning variation like that before you. They comply with buildable space requirements but follow the nature and aesthetics of the existing construction.

Treating the north side yard along Chicago Avenue constitutes what is known as a legal fiction. This house is one of only two corner lots on Chicago Avenue between Harlem and Lathrop with its entry on the north-south street instead of on Chicago Avenue. The reality is that no matter what the River Forest Zoning Ordinance may call it, the north side of the house at 755 William truly is a "side yard" in that there is no access to the house or appearance of any type of front facade on the north side of this home.

#### Standard 4

**The purpose of the variation is not based predominantly upon a desire for economic gain**

As noted earlier, Dr. Manning is undertaking this full rehabilitation of the house and the proposed addition to make the house fully accessible for her aging parents who will need wheelchair accessibility. The existing structure is accessible to people who require a wheelchair.

In addition, the current structure is obsolete by today's home standards. One of the purposes of the village's Zoning Ordinance, according to then Village President Frank Paris, was to facilitate the replacement or updating of obsolete homes. The proposed addition is in keeping with the style, size, architecture and workmanship of homes in River Forest. Dr. Manning's intention is not to put on an addition just to make the house larger. She seeks to create a home with practical useable — and fully accessible — space. The proposed addition represents the needs of a growing modern family. It creates usable community space, practical room sizes and meets the changing needs of today's family — while being fully accessible to her aging parents.

#### Standard 5

**The granting of the variation shall not be detrimental to the public welfare or unduly injurious to the enjoyment, use, or development value of other property or improvements in the neighborhood in which the property is located**

By granting the variation, the addition will be placed further away from the adjacent home to the south, thus *not* infringing upon the enjoyment and use of that property. Currently the house to the south is dwarfed and boxed in by the newly built house immediately south of it. But granting the requested variations, the village will enable Dr. Manning to build her addition further away from her neighbor to the south. If required to comply with the strict letter of the current zoning ordinance, the addition will hinder the enjoyment of the adjacent property by placing the addition eight feet closer to the neighboring home. If she were to build the addition without the requested variations, her neighbor to the south would be boxed in on both sides, likely diminishing the neighbor's property value.

There is no adjacent property to the north of 755 William, just Chicago Avenue. Consequently, it is extraordinarily *unlikely* that allowing Dr. Manning to build the proposed addition along the existing setback would generate any harm to the enjoyment, use, or value of the nearest property to the north, on the other side of Chicago Avenue.

The home to the east is separated from the subject addition by a back yard, garage, and former basketball court on the subject property and a garage on the adjacent property. Granting the variations will have no impact on the property to the east.



## Standard 6

**The proposed variation will not impair an adequate supply of light and air to adjacent property, or substantially increase the danger of fire, or otherwise endanger the public safety or substantially diminish or impair property values within the neighborhood**

By granting the variations, Dr. Manning's proposed addition will be placed 8 feet further away from the adjacent home to the south, thus not impinging on the supply of light and air to the adjacent property. This greater distance also reduces the chances of a fire at 755 William spreading to the adjacent property or damaging it. Denying the variation will move the addition 8 feet closer to the adjacent property to the south which can reduce the supply of light and air to that property.

With Chicago Avenue to the north of 755 William, the proposed addition will have no impact on any property to its north. Allowing the variation obviously will not affect the supply of light or air, nor increase the danger of fire to the property on the other side of Chicago Avenue.

There is no basis upon which to suggest that allowing the proposed variations would substantially reduce or impair property values in the neighborhood. The rehabilitation of the deteriorating current structure and construction of the proposed addition will can only enhance neighborhood property values by replacing an obsolete, deteriorating house and garage (it isn't even connected to electrical service) with a home and garage suited for today's world.

## Standard 7

**That the granting of the variation would not unduly tax public utilities and facilities in the area**

It is difficult to fathom how the granting the variations could unduly tax public utilities and facilities in the neighborhood. When occupied, the house will not increase demands on water and sewer supply, electricity, gas, phone/cable any more than a typical house in this neighborhood, generating certainly a lot less demand on these utilities than larger houses on lots wider than 50 feet.

## Standard 8

Standard was addressed at the beginning of this document.

**Exhibit 1**

**559 Jackson (corner of Jackson and Monroe) - 4-foot setback**





**Exhibit 2**

**632 Bonnie Brae (corner of Bonnie Brae and Oak) – 4-foot setback with 2-foot eave**



**Exhibit 3**

**753 Forest (corner of Forest and Chicago)**



**Exhibit 4**



**633 Oak (corner of Oak and Keystone) – 2-foot setback**



## **ATTACHMENT TO ZONING VARIATION APPLICATION**

Owner: Lydia Manning  
Address: 755 William Avenue

### **Responses to Standards for Variation - (Section 10-5-4F)**

1. The subject property is a 50-foot wide corner lot on the north end of the 700 block of William. On the 700 block of William Avenue, there are a total of 24 lots at 50' wide and two corner lots at the south end of the block which are 85' wide. This property is one of the two 50' wide corner lots on the block, one being on each side of the north end of the block at the intersection with Chicago Avenue. The front yard for every lot in the block faces William, including the corner properties at the south end of the block at the intersection with Oak Avenue. By the setback requirements of the zoning ordinance, all of the interior 50' wide lots on each side of the block have a buildable width of 40', which is obtained by subtracting the required total side yard width on a 50' lot (20% of the lot width) of ten feet from the lot width. The allowable buildable width of the lot on the two 85' wide lots on the south end of the block is 51.5', which is determined by subtracting the combined total of a 10% of the lot width on the north side plus a maximum of 25' on the secondary front yard. However, the maximum buildable width on the subject property is 32', which is determined by subtracting the combined total of 10% of the lot width on the south side plus 13' on the secondary front yard, or 18' of total setback. Thus, even though the existing building faces William as do all of the others on the block, the buildable width of the lot is 20% less than any other 50' wide lot. The intent of this request for variation is to allow for the construction of an addition to the rear of the structure by extending a secondary non-conforming wall. It should be noted that the variation would allow for the extension of a wall that is already setback one foot farther than the closest existing distance from the building to the lot line.

2. The current setback on the north side of the property along Chicago Avenue is 6.64' This situation has existed since the current building was constructed some 90 to 100 years ago. Thus, this condition did not arise nor was created by any person currently having an interest in the property. Additionally, no compensation was paid to any person with a current interest in this property.

3. As noted in response #1 above, there are only two of 26 lots on this block that share this condition which limits the buildable width to less than surrounding properties. It should be noted that on the north side of Chicago Avenue opposite this lot, the corner lots are 90' or greater in width. In viewing neighboring properties on the Village's zoning map and cadastral map as well as visually investigating the area, this building is one of only two corner lots on Chicago Avenue between Harlem and Lathrop which does not have its entry facing Chicago Avenue. The point of this information is that the north side of this building truly is a "side yard" in that there is no access to the building or appearance of any type of front facade on the north side of this structure.

4. The purpose of this variation is not based on any desire for economic gain. Rather, the purpose is to allow for a practical addition to the structure that is in keeping with the existing massing of the building.



5. The granting of this variation will not be detrimental to the public welfare or unduly injurious to the enjoyment, use or development value of other property or improvements within the surrounding neighborhood where the property is located.
6. The proposed variation will not in any way impair an adequate supply of light and air to adjacent properties, nor will it increase the danger of fire, or otherwise endanger the public safety or substantially diminish or impair the property values within the neighborhood.
7. The granting of this variation will not unduly tax public utilities and facilities within the area.
8. There is no other practical means other than the requested variation by which the hardship can be avoided or remedied to a degree sufficient to permit a reasonable use of the subject property. The requested reduction in the secondary front yard setback for this property will not result in the development of the site in a manner that would be out of character to neighboring homes. In fact, the requested variation will allow for an addition to the existing building that is designed in such a way as to blend in with the original construction.



## MEMORANDUM

**DATE:** May 28, 2019

**TO:** Eric J. Palm, Village Administrator

**FROM:** Jeff Loster, Village Engineer

**SUBJECT:** Parking on 200-blocks of Thatcher, Gale, Keystone, Linden and Forest

---

**Issue:** Village Staff is requesting the installation of parking restrictions within the area bound by Linden Street, Forest Avenue, Washington Boulevard, and Thatcher Avenue.

**Analysis:** This item was previously presented to the Village Board on April 8, 2019 as part of multiple recommendations made by the Traffic and Safety Commission. As a result of the conversation, Staff was asked to re-analyze the proposed restrictions with an emphasis on time-limit restrictions.

Based on review of this matter and consideration of previous public discussions, Staff recommends modification of the previously proposed Resident Permit Parking Zones to 2-Hr Time Limit Parking Zones. If the Village Board agrees with the recommendation from Staff, the following motions would be appropriate:

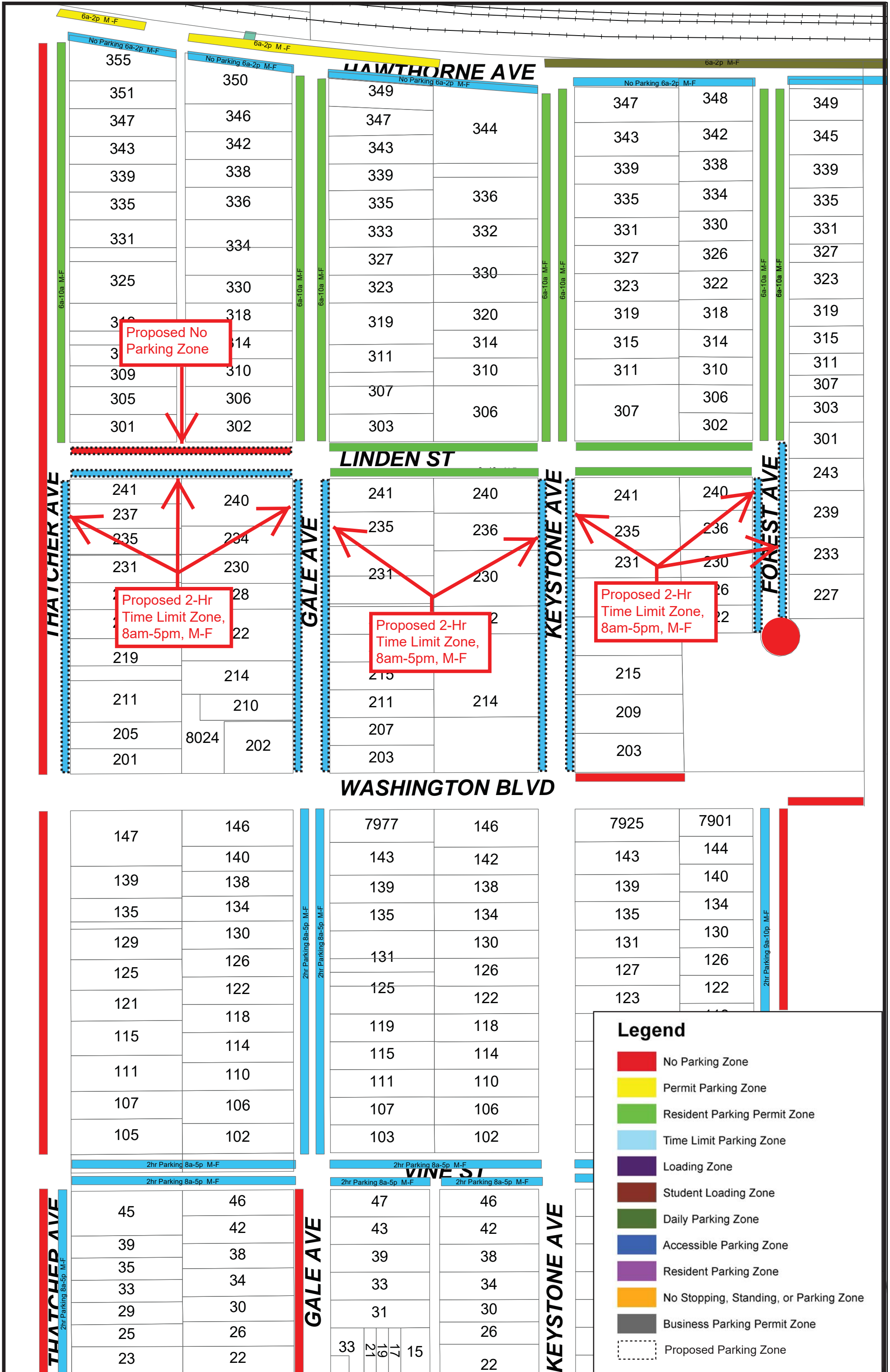
Motion to:

1. Install a 2-Hr Time Limit Parking Zone on both sides of Forest Avenue, between Linden Street and Washington Commons Park, 8:00 am – 5:00 pm, Monday through Friday
2. Install a 2-Hr Time Limit Parking Zone on both sides of Keystone Avenue, between Linden Street and Washington Boulevard, 8:00 am – 5:00 pm, Monday through Friday
3. Install a 2-Hr Time Limit Parking Zone on both sides of Gale Avenue, between Linden Street and Washington Boulevard, 8:00 am – 5:00 pm, Monday through Friday
4. Install a 2-Hr Time Limit Parking Zone on the east side of Thatcher Avenue, between Linden Street and Washington Boulevard, 8:00 am – 5:00 pm, Monday through Friday
5. Install a 2-Hr Time Limit Parking Zone on the south side of Linden Street, between Thatcher Avenue and Gale Avenue, 8:00 am – 5:00 pm, Monday through Friday
6. Install a No Parking Zone on the north side of Linden Street, between Thatcher Avenue and Gale Avenue

The Village Board can also recommend that this matter be referred back to the Traffic and Safety Commission for further review.

**Attachments:**

Proposed Parking Zone Exhibit  
Revised Ordinance – Time Limit Parking Zones  
Revised Ordinance – No Parking Zone



**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AMENDING TITLE 9, ENTITLED "TRAFFIC REGULATIONS, CHAPTER 3, ENTITLED "TRAFFIC SCHEDULES," OF THE RIVER FOREST VILLAGE CODE**

**BE IT ORDAINED** by the President and Board of Trustees of the Village of River Forest, Cook County, Illinois:

**Section 1:** That Title 9, entitled "Traffic Regulations," Chapter 3, entitled "Traffic Schedules," of the River Forest Village Code, Section 9-3-13 thereof, entitled "Schedule 13, Time Limit Parking" be amended by adding the following:

Thatcher Avenue, the east side between Washington Boulevard and Linden Avenue, two hour parking permitted between eight o'clock A.M. and five o'clock P.M., Monday through Friday.

Linden Avenue, the south side between Thatcher Avenue and Gale Avenue, two hour parking permitted between eight o'clock A.M. and five o'clock P.M., Monday through Friday.

Gale Avenue, the east and west sides between Washington Boulevard and Linden Avenue, two hour parking permitted between eight o'clock A.M. and five o'clock P.M., Monday through Friday.

Keystone Avenue, the east and west sides between Washington Boulevard and Linden Avenue, two hour parking permitted between eight o'clock A.M. and five o'clock P.M., Monday through Friday.

Forest Avenue, the east and west sides between Washington Commons Park and Linden Avenue, two hour parking permitted between eight o'clock A.M. and five o'clock P.M., Monday through Friday.

**Section 2:** That the appropriate signage be installed in accordance with Section 1.

**Section 3:** That all Ordinances or parts of Ordinances in conflict with this Ordinance are hereby expressly repealed.

**Section 4:** This Ordinance shall be in full force and effect after its passage, approval and publication in pamphlet form as provided by law.

**ADOPTED** this 28th day of May, 2019, pursuant to a roll call vote as follows:

**AYES:**

**NAYS:**

**ABSENT:**

**APPROVED** by me this 28th day of May, 2019.

\_\_\_\_\_  
Catherine Adduci, Village President

ATTEST:

\_\_\_\_\_  
Kathleen Brand-White, Village Clerk

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AMENDING TITLE 9, ENTITLED "TRAFFIC  
REGULATIONS, CHAPTER 3, ENTITLED "TRAFFIC SCHEDULES,"  
OF THE RIVER FOREST VILLAGE CODE**

**BE IT ORDAINED** by the President and Board of Trustees of the Village of River Forest, Cook County, Illinois:

**Section 1:** That Title 9, entitled "Traffic Regulations," Chapter 3, entitled "Traffic Schedules," of the River Forest Village Code, Section 9-3-12 thereof, entitled "Schedule 12, No Parking" be amended by adding the following:

LINDEN STREET, the north side between Thatcher Avenue and Gale Avenue.

**Section 2:** That the appropriate signage be installed in accordance with Section 1.

**Section 3:** That all Ordinances or parts of Ordinances in conflict with this Ordinance are hereby expressly repealed.

**Section 4:** This Ordinance shall be in full force and effect after its passage, approval and publication in pamphlet form as provided by law. **ADOPTED**

this 28th day of May, 2019, pursuant to a roll call vote as follows:

**AYES:**

**NAYS:**

**ABSENT:**

**APPROVED** by me this 28th day of May, 2019.

\_\_\_\_\_  
Catherine Adduci, Village President

ATTEST:

\_\_\_\_\_  
Kathleen Brand-White, Village Clerk



## MEMORANDUM

**DATE:** May 28, 2019

**TO:** Eric J. Palm, Village Administrator

**FROM:** Jeff Loster, Village Engineer

**SUBJECT:** Traffic and Safety Commission Recommendations – May 15, 2019 Meeting

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### **Request 1:**

Susan Kelty of 625 William Street has requested that consideration be given to the installation of a 2-hr time limit parking zone on the east and west sides of William Street, between Oak Avenue and Quick Avenue.

**Analysis:** The Traffic and Safety Commission met on May 15, 2019 to discuss the aforementioned request. This block of William Street is the nearest street to the Harlem Avenue Metra/CTA stations that does not currently restrict parking in any way. Through periodic Police Department monitoring, it became obvious that there are a significant number of vehicles that park in this area. The vehicles belong to resident and non-residents, however, in most instances there were more non-resident vehicles present.

Based on review of this matter and consideration of public comment, the Traffic and Safety Commission has made the following recommendation:

### **Traffic and Safety Commission Recommendation**

The Traffic and Safety Commission has made the recommendation to install a 2-hr time limit parking restriction on the east and west sides of William Street between Oak Avenue and Quick Avenue.

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### **Request 2:**

Commissioner Gillis has requested that consideration be given to the installation of dedicated scooter/motorcycle parking in proximity to the Metra/CTA stations at Harlem Avenue.

**Analysis:** The Traffic and Safety Commission met on May 15, 2019 to discuss the aforementioned request. While the Village has installed a few scooter/motorcycle parking stalls on Hawthorne Avenue near the River Forest Metra station, there are no dedicated scooter/motorcycle parking stalls near the Metra/CTA stations at Harlem Avenue. The two potential locations identified are along the south side of Central Avenue, at its intersections with Clinton Place and Bonnie Brae. Parking on Central Avenue in this area mostly consists of Business Parking Permit Zones, with some sections of No Parking Zones intermixed based on proximity to intersections, lane width reductions, etc. Based on congestion within the River Forest Town Center during morning and evening rush hours, Staff recommends that the location at Bonnie Brae *not* be pursued.

Based on review of this matter and consideration of public comment, the Traffic and Safety Commission has made the following recommendation:

**Traffic and Safety Commission Recommendation**

The Traffic and Safety Commission has made the recommendation to install dedicated scooter/motorcycle parking on the south side of Central Avenue at its intersection with Clinton Place and to install signage allowing for “Resident Only” parking.

The Village Board will need to decide to accept, reject, or modify the Commission’s recommendations.

**Recommendation:** If the Village Board agrees with the recommendations from the Traffic and Safety Commission, the following motions would be appropriate:

Motion to accept the recommendation from the Traffic and Safety Commission and to install a 2-hr time limit parking restriction on the east and west sides of William Street between Oak Avenue and Quick Avenue.

And

Motion to install dedicated scooter/motorcycle parking on the south side of Central Avenue at its intersection with Clinton Place and to install signage allowing for “Resident Only” parking.

**Attachments:**

Revised Ordinance – Time Limit Parking Restriction on William Street

Revised Ordinance – Addition of Resident Only Parking on Central Avenue at Clinton Place

Revised Ordinance – Removal of No Parking Zone on Central Avenue at Clinton Place

Traffic and Safety Commission Agenda Packet (5/15/19)

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AMENDING TITLE 9, ENTITLED "TRAFFIC  
REGULATIONS, CHAPTER 3, ENTITLED "TRAFFIC SCHEDULES,"  
OF THE RIVER FOREST VILLAGE CODE**

**BE IT ORDAINED** by the President and Board of Trustees of the Village of River Forest, Cook County, Illinois:

**Section 1:** That Title 9, entitled "Traffic Regulations," Chapter 3, entitled "Traffic Schedules," of the River Forest Village Code, Section 9-3-13 thereof, entitled "Schedule 13, Time Limit Parking" be amended by adding the following:

WILLIAM STREET, the east and west sides between Oak Avenue and Quick Avenue, two hour parking permitted.

**Section 2:** That the appropriate signage be installed in accordance with Section 1.

**Section 3:** That all Ordinances or parts of Ordinances in conflict with this Ordinance are hereby expressly repealed.

**Section 4:** This Ordinance shall be in full force and effect after its passage, approval and publication in pamphlet form as provided by law.

**ADOPTED** this 28 day of May, 2019, pursuant to a roll call vote as follows:

**AYES:**

**NAYS:**

**ABSENT:**

**APPROVED** by me this 28 day of May, 2019.

---

Catherine Adduci, Village President

ATTEST:

---

Kathleen Brand-White, Village Clerk



**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AMENDING TITLE 9, ENTITLED "TRAFFIC  
REGULATIONS, CHAPTER 3, ENTITLED "TRAFFIC SCHEDULES,"  
OF THE RIVER FOREST VILLAGE CODE**

**BE IT ORDAINED** by the President and Board of Trustees of the Village of River Forest, Cook County, Illinois:

**Section 1:** That Title 9, entitled "Traffic Regulations," Chapter 3, entitled "Traffic Schedules," of the River Forest Village Code, Section 9-3-21 thereof, entitled "Schedule 21, Resident Parking Zone Designated" be amended by adding the following:

CENTRAL AVENUE, the south side, between the east and west curb lines of Clinton Place extended.

**Section 2:** That the appropriate signage be installed in accordance with Section 1.

**Section 3:** That all Ordinances or parts of Ordinances in conflict with this Ordinance are hereby expressly repealed.

**Section 4:** This Ordinance shall be in full force and effect after its passage, approval and publication in pamphlet form as provided by law.

**ADOPTED** this 28 day of May, 2019, pursuant to a roll call vote as follows:

**AYES:**

**NAYS:**

**ABSENT:**

**APPROVED** by me this 28 day of May, 2019.

---

Catherine Adduci, Village President

ATTEST:

---

Kathleen Brand-White, Village Clerk

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AMENDING TITLE 9, ENTITLED "TRAFFIC  
REGULATIONS, CHAPTER 3, ENTITLED "TRAFFIC SCHEDULES,"  
OF THE RIVER FOREST VILLAGE CODE**

**BE IT ORDAINED** by the President and Board of Trustees of the Village of River Forest, Cook County, Illinois:

**Section 1:** That Title 9, entitled "Traffic Regulations," Chapter 3, entitled "Traffic Schedules," of the River Forest Village Code, Section 9-3-12 thereof, entitled "Schedule 12, No Parking" be amended by adding the following:

~~CENTRAL AVENUE, the south side, at its tee intersection with Clinton Place a distance of thirty seven feet.~~

**Section 2:** That the appropriate signage be installed in accordance with Section 1.

**Section 3:** That all Ordinances or parts of Ordinances in conflict with this Ordinance are hereby expressly repealed.

**Section 4:** This Ordinance shall be in full force and effect after its passage, approval and publication in pamphlet form as provided by law.

**ADOPTED** this 28 day of May, 2019, pursuant to a roll call vote as follows:

**AYES:**

**NAYS:**

**ABSENT:**

**APPROVED** by me this 28 day of May, 2019.

---

Catherine Adduci, Village President

ATTEST:

---

Kathleen Brand-White, Village Clerk



# **VILLAGE OF RIVER FOREST TRAFFIC AND SAFETY COMMISSION MEETING**

Wednesday, May 15, 2019 – 7:30 PM

Village Hall – Community Room, 400 Park Ave., River Forest, IL

## **AGENDA**

1. Call to Order/Roll Call
2. Adoption of minutes from 11/14/18 and 1/16/19 Traffic and Safety Commission Meetings
3. Public Comment
4. Request by Susan Kelty of 625 William Street to install a 2-hr time limit parking zone on the east and west sides of the 600 block of William Street.
5. Request by Commissioner Gillis to install dedicated motorcycle/scooter parking in proximity to the CTA/Metra stations at Harlem Avenue and Central Avenue.
6. Request by Commissioner Buis to discuss the Metra expansion project as it relates to fatalities, foot traffic, noise abatement and vagrant activity during the summer months.
7. Adjournment



## VILLAGE OF RIVER FOREST TRAFFIC AND SAFETY COMMISSION MEETING MINUTES

Wednesday, November 14, 2018 – 7:30 PM

A regular meeting of the River Forest Traffic and Safety Commission was held on Wednesday, November 14, 2018 at 7:30 P.M. The meeting was conducted in the Community Room at the River Forest Village Hall, 400 Park Ave. River Forest.

### **Roll Call and Call to Order**

The meeting was called to order at 7:30 PM. Present at this meeting were Chairman Rees, Commissioner Cleary, Commissioner Osga, and Commissioner Wade.

### **Old Business**

Chairman Rees asked for a motion to approve the minutes from May 16, 2018 and September 19, 2018 Traffic and Safety Meetings. Commissioner Wade made the motion, second by Commissioner Cleary. All commissioners present voted to approve the minutes.

### **New Business – Parking on the east side of Thatcher Avenue at Greenfield Street.**

Jim Levy lives at 1349 Thatcher Avenue; he states when Thatcher Avenue was repaved parking spots were striped everywhere. After the striping he no longer has a line of sight. There are often up to seven cars parked along Thatcher Avenue, he can't see cars coming around. There have been several near car accidents. He requests the striping be reviewed and it returns to how it was before.

Chairman Rees advises Mr. Levy that the Village staff recommend action on his request. They are recommending to designate the area of 175 feet of Greenfield Street on the east side of Thatcher Avenue as No Parking.

Commissioner Cleary made the motion, seconded by Commissioner Osga to install a No Parking zone 175 feet of Greenfield Street on the east side of Thatcher. Install the associated striping and adopt an ordinance to make that area No Parking.

The vote was 4 to 0 in favor of approving the request. **The motion to approve the request passed.**

### **New Business – Request by various residents on the 1500-block of Ashland Avenue to install parking restrictions between North Avenue and LeMoyne Street.**

Sean Toohey lives at 1526 Ashland Avenue on the west side of the street. Since the placement of the No Parking sign from North Avenue to the apron of the Immediate Care on Ashland Avenue, the employees are parking further down the block. On days when landscapers are out, there is

only room for one car to come down LeMoyne Street. Mr. Toohey and his neighbors are now leaning towards setting a Resident Parking Only restriction on both sides of the street.

Karin Danganan from 1523 Ashland is mostly in agreement with Mr. Toohey. She has one of the few driveways in the block which is not too wide. She questions if they would have temporary passes if their block becomes Resident Parking Only.

Jeff Loster, Village Engineer replies, Resident Only Permit zones get two placards issued to each residence with the option of purchasing a third. Those placards are tied to those vehicle, which are tied to the address. Resident Only zones have no placards, a resident that lives across town with a River Forest Village sticker could park there.

Commissioner Osga adds one unintended consequence is if there is a caregiver or a worker which can't park in the driveway they might have an issue. The residents with narrow driveways can park on the street and have the worker or visitors use the driveway.

Ms. Danganan wishes to have the restrictions Monday through Friday. She would hate to keep shuffling the cars out of the driveways.

Commissioner Osga made the motion, seconded by Commissioner Wade to implement Resident Parking Only 8:00 am to 8:00 pm Monday through Friday, excluding holidays on the 1500 block of Ashland Avenue.

The vote was 4 to 0 in favor of approving the request. **The motion to approve the request passed.**

**Old Business – Continued discussion on the Safe Walking Routes to School report and exhibits.**

Eric Russell from KLOA Inc. initiates by addressing some of the observations from the last meeting. They put together maps depicting existing and proposed traffic controls Village wide. They considered the Village as a whole to minimize streets with more than two consecutive blocks with stop control. Revised the existing two-way stop on Franklin Avenue at Linden Street. A Safe Walking Route to School map was developed for the River Forest Community Center. As well as revised the two-way stop control on Vine Street at Gale Avenue.

KLOA focused on blocks that have more than two consecutive intersections in which a driver would come into a complete stop. With their proposed changes on Thomas Street it resulted with five consecutive stops. They made a couple changes, one being at Thomas Street and Ashland Avenue. They reversed the recommended traffic control, placing the stop on Ashland Avenue instead of Thomas Street. The same on Iowa Street with the previous proposed changes that resulted in four consecutive stops. The changes they made at Thomas Street and Iowa Street created additional stops at Ashland Avenue resulting in six stop controls.

KLOA put together a map for the Community Center, they focused on the boundaries to the tracks to the north over to Park Avenue on the east side. On the map they are recommending to reverse the stop control at Franklin Avenue and Linden Street. Their reasoning behind this is shown on the River Forest Community Center SWRTS Map, a lot of the routes are heading directly north.

Commissioner Osga informs speed was the reason the stop sign was placed on Linden Street instead of Franklin Avenue. Reasons that perhaps this intersection needs to be a 4-way.

Maureen Huston is still concerned about the lack of a crosswalk on Madison Street. Many students of the River Forest Community Center cross Madison Street to access the PACE bus stop on the south side of the street.

Jeff Loster, Village Engineer informs Madison Street is an IDOT route. He will reach out to them to see what they will and will not permit in that area.

David Crosby from 547 Franklin, has observed many of the crosswalks by the schools have signs which read "Stop for Pedestrians it's the Law". He questions if that signage is part of this plan?

Jeff Loster, Village Engineer responds there is one on Bonnie Brae Place and Augusta Street. The schools are in charge of taking them out and removing them at the end of the day.

Mr. Crosby asks because there was one on Franklin and Lake Street in front of St. Luke's. He believes they are extremely helpful after hours once the crossing guard is gone. He suggests placing that sign back out at that location. Since it has been gone it's made it difficult to cross the street. Questions the Committee if it's possible to take action with this plan? He will also bring it up to St. Luke's.

Chairman Rees expresses they are inclined to make a recommendation to making the Safe Route to School Program roll out in the spring of next year. They can move more quickly on some particular intersections for example, Vine Street and Gale Avenue.

**New Business – Request to install stop sign on Jackson Avenue at its intersection with Iowa Street.**

Julianne Nery from 847 Jackson moved to River Forest last summer with her three boys. There is a lot of bike and foot traffic around the intersection of Jackson Avenue and Iowa Street. She personally does not let her six-year-old cross this intersection at all. After witnessing what happens at that corner for the last year she never understood why there was never a stop sign or any type of traffic control. Ms. Nery recalls an accident that occurred back in October where the vehicles t-boned and propelled to the sidewalk in front of her home.

Chairman Rees advises that this intersection is part of the SWRTS program and stop controls will be implemented at that intersection. It was also the committee's intention to put this intersection in the agenda to move it more quickly.

Elizabeth Stoker from 806 Jackson Avenue appreciates all the work that is being put into this. She would greatly appreciate it if the change at the intersection of Jackson Avenue and Iowa Street could possibly be expedited.

Chairman Rees made the motion, seconded by Commissioner Osga to install stop signs as proposed at Jackson Avenue and Iowa Street.

The vote was 4 to 0 in favor of approving the request. **The motion to approve the request passed.**

Commissioner Cleary made the motion, seconded by Commissioner Wade to install a 4-way stop intersection at Gale Avenue and Vine Street.

The vote was 4 to 0 in favor of approving the request. **The motion to approve the request passed.**

Chairman Rees states they can perhaps adopt the Safe Route to School Route proposal, with the changes they had previously discussed.

Commissioner Osga thinks the suggestion to flip the stop controls on the intersections on Franklin Avenue and Linden Street is incorrect. He proposes to leave it as is or to convert it to a 4-way stop.

Chairman Rees made the motion, seconded by Commissioner Wade to adopt the Safe Walking Routes to School proposal as is with the exception being to make Franklin Avenue and Linden Street a 4-way, add the two stop sign to the existing stop signs. Along with the changes discussed to Thomas, Park and Ashland.

The vote was 4 to 0 in favor of approving the request. **The motion to approve the request passed.**

A motion was made and seconded to adjourn the meeting at 9:03 P.M. All commissioners voted in favor of the motion. Motion passed.

Respectfully Submitted:

*Signature Line*

-----  
Jeff Loster, Secretary

*Signature Line*

-----  
Doug Rees, Chairman  
Traffic & Safety Commission

Date: -----



## VILLAGE OF RIVER FOREST TRAFFIC AND SAFETY COMMISSION MEETING MINUTES

Wednesday, January 16, 2019 – 7:30 PM

A regular meeting of the River Forest Traffic and Safety Commission was held on Wednesday, January 16, 2019 at 7:30 P.M. The meeting was conducted in the Community Room at the River Forest Village Hall, 400 Park Ave. River Forest.

### **Roll Call and Call to Order**

The meeting was called to order at 7:30 PM. Present at this meeting were Chairman Rees, Commissioner Gillis, Commissioner Buis, Commissioner Cleary, Commissioner Jayaraman and Commissioner Wade.

### **New Business – Request by Village staff to make recommended improvements on Park Avenue and Franklin Avenue, just north of Lake Street for the purposes of clearing congestion during drop-off and pick-up times.**

Caitlin Hofert lives in the condominiums at 7726 Lake Street. During school hours she can't park in front of her own home. She believes getting rid of parking will force people to walk longer distances. Residents that didn't have issues parking in front of their homes are going to find themselves now with the issue. They are just pushing the problem farther away. Ms. Hofert considers this proposal would negatively impact the surrounding residents and business owners.

Jeff Loster, Village Engineer clarifies that the original request included a parking restriction that lasted from 8:00am to 4:00pm. Subsequent to that being posted some conversations were had internally among staff and District 90. The current recommendation is to have those parking restrictions only between the hours of 7:30-9:00am and 2:00-4:00pm. They are trying to address mostly congestion during drop-off and pick-up. They realized the parking restriction does not need to be in place from 9:00am-2:00pm.

Ms. Hofert still stands by her testimony. She plans running errands around pick-up and drop-off time to avoid being home. The entire block in front of their group of town houses is wall to wall cars.

Chairman Rees asks Ms. Hofert where she parks?

Ms. Hofert replies she has three vehicles, two in her garage and she has a 24hr parking pass for the third. She parks on the street on Lake street when she is running errands. If they remove the parking from Franklin Avenue these vehicles will start to park in front of her home. Ms. Hofert assumes the people parking now on Franklin Avenue and on Park Avenue are the parents dropping off the kids at school during rush hour times, residents and overflow from the businesses on Lake Street.



Jeff Loster, Village Engineer shares from his conversation with District 90 there was some concern from the district's behalf of some faculty parking in this area as well. They have not done a study to verify any of this, it can very well be businesses and parents.

Commissioner Gillis notes the number of parking spaces being lost is twelve. Only six on Franklin Avenue and six on Park Avenue due to the driveways.

Jeff Loster, Village Engineer confirms that in addition adds there are no parking restrictions extended northward up on either of those blocks. Lake Street is all two-hour time limit, then west of the track it becomes three-hour time limit.

Margaret Horstman also lives at 7726 Lake Street. She points out the church is right behind them. They have staff parking in front of the church during the work week. That church has no parking lot other than the street for parking. Ms. Horseman questions the committee if they have a mechanism on how the parents are going to pick their kids up from school? Vehicles usually stand on both sides of the street to wait for their kids to come out.

Jeff Loster, Village Engineer clarifies that if there is No Parking on that block parents will not be allowed to stand around with their vehicle. It would stack everyone to one side of the street leaving a through lane. The goal of all of this is to maintain a through lane either through traffic or emergency vehicles. It's really about four or five vehicles that would get pushed further north, the quantity of what's being displaced should not be that much of an issue. The idea that they can maintain a through lane at all times during the day is something that is worthwhile.

Dan Hollenbach lives at 610 Park Avenue. He states that by adding these restrictions it will allow vehicles to speed even more through this area. Believes the drop off system the school has going on works relatively well. The issue is after the parents drop off the child they are racing out of there. Trusts the residents are more concerned about the high speeds at the end of Park Avenue, not so much about the congestion at the drop off by the school.

Commissioner Cleary notices the objections all have to do with convenience or lack of convenience for people who live there. He shares that he lives in a street with no parking from 9:00am to 5pm Monday through Friday. It's a little inconvenient, but you adapt to it. He thinks safety should be the number one concern. For that reason, he moves to adopt the proposal that looks like a well thought out solution to the problem which has been identified.

Commissioner Cleary made the motion, seconded by Commissioner Gillis to make improvements on Park Avenue and Franklin Avenue, just north of Lake Street for the purpose of clearing congestion during drop-off and pick-up times.

The vote was 6 to 0 in favor of approving the request. **The motion to approve the request passed.**

### **New Business – Presentation of the Comprehensive Plan by Houseal Associates for public discussion.**

Lisa Scheiner, Assistant Village Administrator for the Village of River Forest apologizes for the consultant who was scheduled tonight which was unable to attend. She will take comments or

questions they might have regarding traffic. The comprehensive plan is nearing its final stages; they are one of the last commissions to take a look at the draft. The next step is to presented to the plan commission meeting in February. There will then be a public hearing held for the entire community to come out and comment and review before it goes to the Board for final consideration and adoption.

Chairman Rees responds the commission does not have any comments or questions at this time on the Comprehensive Plan.

Lisa Scheiner, Assistant Village Administrator states that the Comprehensive Plan has not been published online. Once it goes to the Plan Commission she believes then it will be posted, but well in advanced of the public hearing for the entire community to be able to take a look at it. They will get the word out once it is out for public review using the website, social media and email.

A motion was made and seconded to adjourn the meeting at 8:12 P.M. All commissioners voted in favor of the motion. Motion passed.

Respectfully Submitted:

*Signature Line*

-----  
Jeff Loster, Secretary

*Signature Line*

-----  
Doug Rees, Chairman  
Traffic & Safety Commission

Date: -----

## Jeff Loster

---

**From:** [REDACTED]  
**Sent:** Saturday, April 20, 2019 6:25 PM  
**To:** Jeff Loster  
**Cc:** Kathryn  
**Subject:** Parking restriction request for 600 block of William St

Dear Jeff,

Thanks so much for the information regarding the parking situation on the 600 block of William Street.

We are having issues with individuals (resident/non-resident) parking on our block and walking to the train, making it extremely difficult to get out of our driveways and making it dangerous for kids because you can't see around the parked cars at the intersection of Quick and William.

It used to be a few cars parking at the south end of the street, however, now we are getting rows of cars back to back on both sides of the street from one end to the other, thus making it a one-way in both directions that requires good foresight or someone forced to back up.

We would like to get 2-hour parking restrictions instated for the 600 block of William on both sides between Quick and Oak Street.

The signed petition presently has 10 homes' signatures and Katie Iammartino is attempting to acquire signatures from people who we were not able to contact. Katie will deliver the petition to the Village office before the end of April.

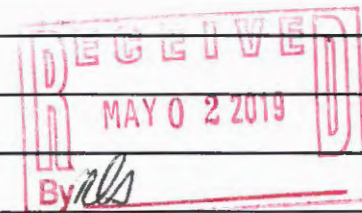
Thank you again for your help and please let me know about next steps.

Sincerely,  
Susan Kelty

# Traffic and Safety Commission - Petition of Support

Requested Action(s): Two hour parking time limit for east & west sides of the 600 block of William St  
between Quick & Oak Avenues

Name	Address	Date	Signature
Susan Kelly	625 William St.	4/20/19	Susan Kelly
John Kelly	625 William St.	4/20/19	John Kelly
Matthew Kane	619 William St	4/20/19	Matthew Kane
Donna H. Haver	613 William St.	4/20/19	Donna H. Haver
Blair Kelly	625 William St.	4/20/19	Blair Kelly
Jonas Talandis	618 William St.	4/20/19	Jonas Talandis
Michele Healy	632 William St	4/20/19	Michele Healy
Tina Lambert	633 William St	4/20/19	Tina Lambert
Helen Curtis	629 William St.	4/20/19	Helen Curtis
Brian Curtis	629 William St.	4/20/19	Brian Curtis
Katie Tammartino	622 William St.	4/20/19	Katie Tammartino
Stephanie Franco	621 William St.	4/20/19	Stephanie Franco
Vincent Pucelli	609 William St	4/20/19	Vincent Pucelli
Flora Lindner	601 William	4/20/19	Flora Lindner



\*Please note that by adding your information to the above petition, you are indicating your support of the requested action(s)

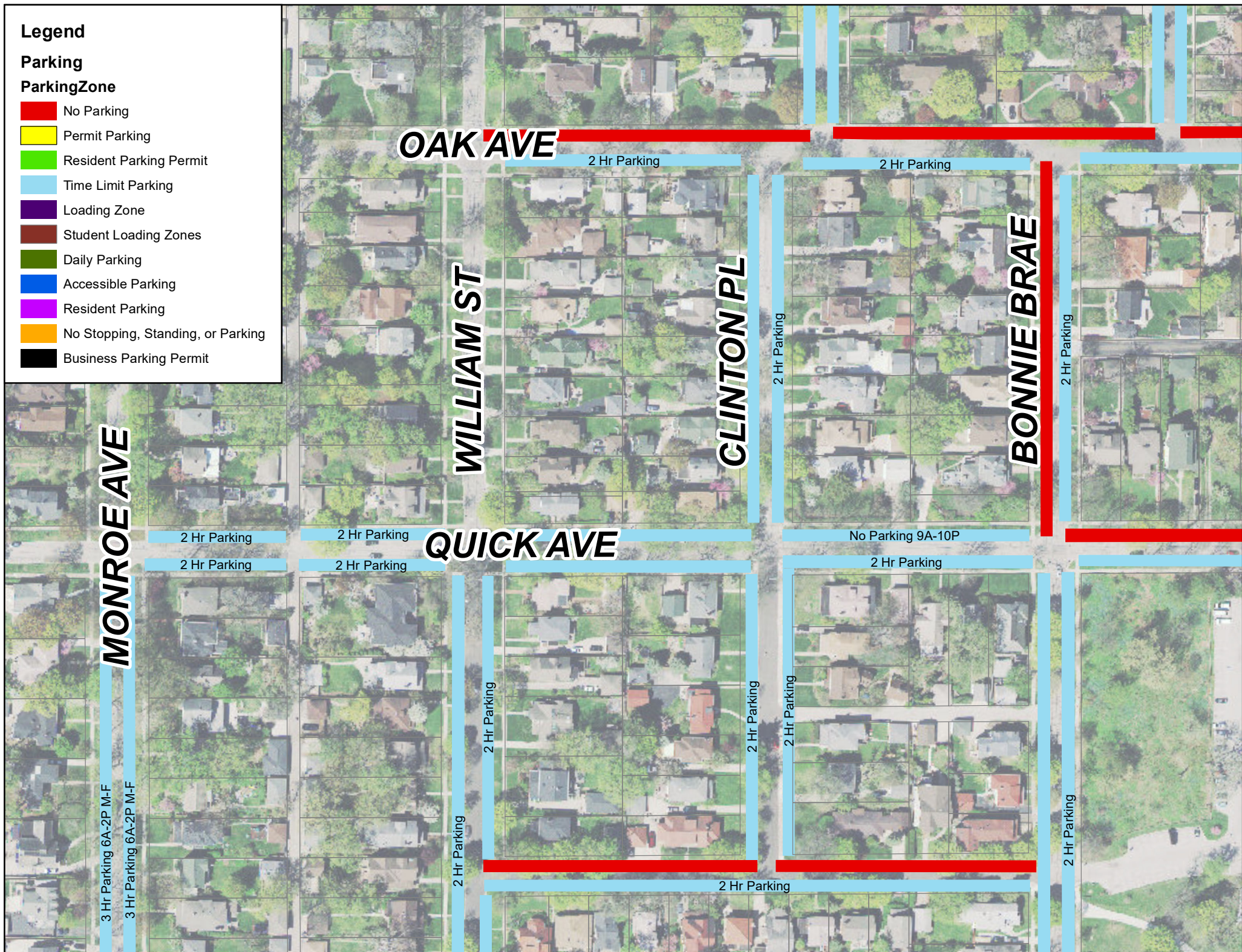


### Legend

## Parking

## ParkingZone

- |  |                                   |
|--|-----------------------------------|
|  | No Parking                        |
|  | Permit Parking                    |
|  | Resident Parking Permit           |
|  | Time Limit Parking                |
|  | Loading Zone                      |
|  | Student Loading Zones             |
|  | Daily Parking                     |
|  | Accessible Parking                |
|  | Resident Parking                  |
|  | No Stopping, Standing, or Parking |
|  | Business Parking Permit           |





# POLICE DEPARTMENT PARKING SURVEY

Location: 600 BLK WILLIAM

Date	Time	Parked "Resident" Vehicles	Parked "Non- Resident" Vehicles	Total Number of Vehicles
2-Apr-19	8:30	3	5	8
2-Apr-19	13:45	5	5	10
3-Apr-19	12:20	4	10	14
3-Apr-19	14:30	4	7	11
4-Apr-19		4	5	9
29-Apr-19	10:35	2	5	7
29-Apr-19	15:00	4	5	9
30-Apr-19	8:15	3	3	6
30-Apr-19	13:40	3	3	6
1-May-19	14:50	4	2	6
2-May-19	9:30	5	4	9
2-May-19	14:05	7	4	11
6-May-19	8:50	2	4	6
6-May-19	13:05	5	2	7

## Jeff Loster

---

**From:** Rick Gillis [REDACTED]  
**Sent:** Monday, May 6, 2019 12:17 PM  
**To:** Jeff Loster  
**Subject:** Motorcycle/Scooter Parking

Hello Jeff,

I would like to put forth a request for motorcycle/scooter parking near the Green Line for those of us in the community the take the Chicago Transit Authority (CTA) trains to downtown.

There appears to be two options within the Village of River Forest boundaries that may allow for this request with minimum disruption, no loss of automobile parking, and a low cost to implement. Both options are on Central Avenue, one at Bonnie Brae and the other at Clinton Place. Both "T" intersections do not have parking directly south of the respective street, each presenting a 37-foot gap between the current permit only parking along Central Avenue.

Unable to locate any federal or state parking guideline, I was able to source several municipality guidelines for motorcycle/scooter parking. Generally, while cars and trucks are required to park parallel to the curb, motorcycles and scooters must be parked perpendicular, or at a 90-degree angle, to the curb. Space requirements range from 3-4 feet wide, and 6-7 feet deep. Using the 37-foot length and a 4-foot-wide space, approximate 8 parking spots could be created, with a 2.5-foot buffer on each end for the respective automobile parking.

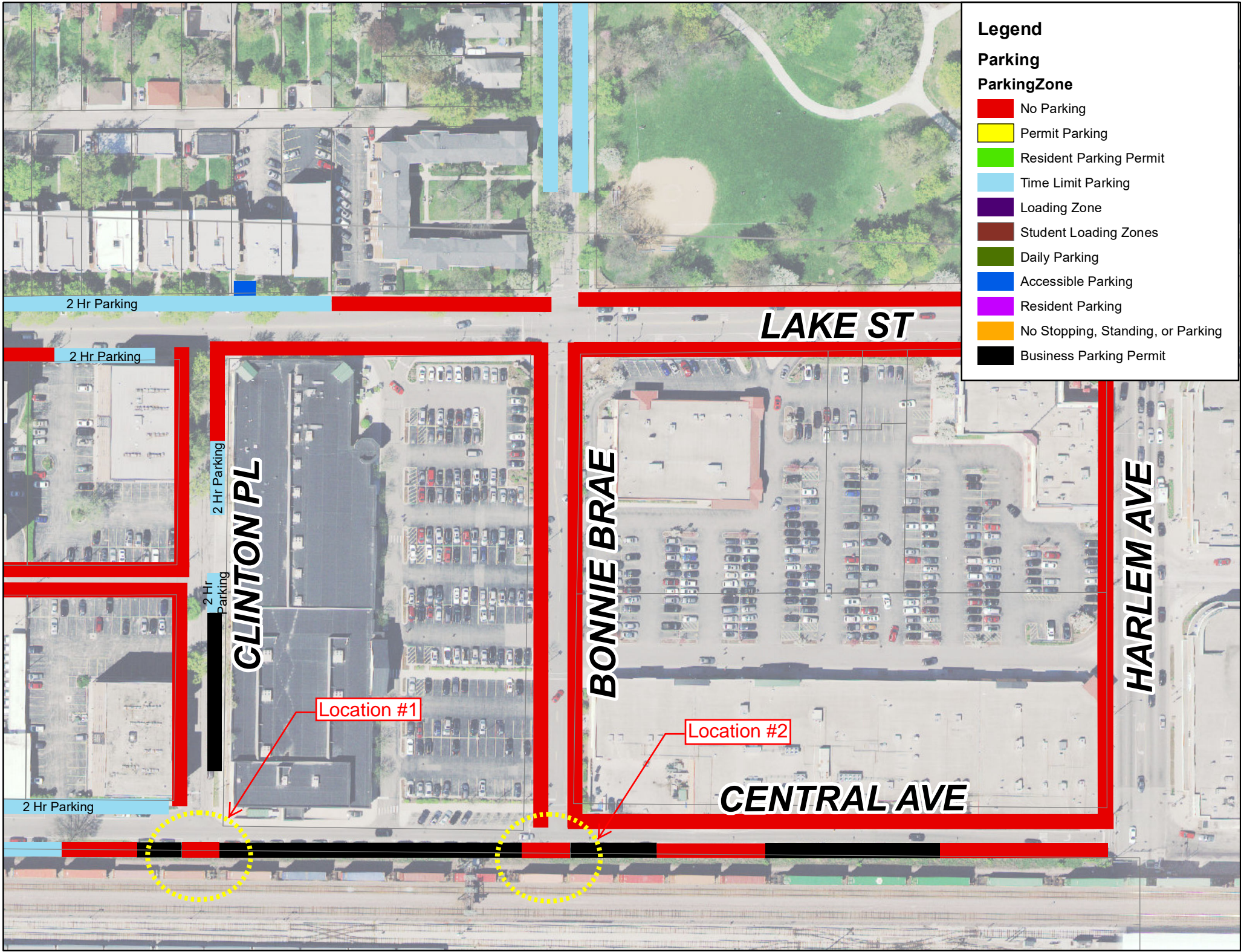
To prevent this from becoming a "free spot" for motorcycle/scooter parking for non-residents, I would recommend that this area be a "residential parking zone". This would require the "River Forest Motorcycle" tag residents are currently required to purchase for their motorcycle/scooter that are registered in the village.



Thank you in advance for your help in this matter.

Rick Gillis





**Legend**

**Parking**

**ParkingZone**

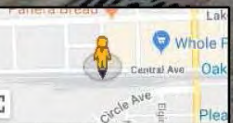
- No Parking
- Permit Parking
- Resident Parking Permit
- Time Limit Parking
- Loading Zone
- Student Loading Zones
- Daily Parking
- Accessible Parking
- Resident Parking
- No Stopping, Standing, or Parking
- Business Parking Permit





414 Clinton Pl  
River Forest, Illin  
Google  
Street Vie

Location #1





ie Brae  
st, Illinois  
gle  
et View - Aug 2

Location #2





## Village of River Forest

Village Administrator's Office

400 Park Avenue  
River Forest, IL 60305

Tel: 708-366-8500

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### MEMORANDUM

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Date: May 23, 2019

To: Catherine Adduci, Village President  
Village Board of Trustees

From: Eric J. Palm, Village Administrator

Subj: T & S Recommendation – Union Pacific Third Rail

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At the Traffic and Safety Meeting, there was a request by Commission Buis to ask the Village to reengage with Union Pacific regarding matters relating to the third track installation at the Lake and Edgewood area. Since that time, I have met with one of the residents to synthesize the remaining issues and facilitate a conversation between the residents and Union Pacific. Staff will keep you apprised of these discussions.

Please let me know if you have any questions. Thank you.



## MEMORANDUM

**DATE:** May 28, 2019

**TO:** Eric Palm, Village Administrator

**FROM:** John Anderson, Director of Public Works

**SUBJECT:** Safety Improvements to the "T" Intersection at Thatcher & Hawthorne

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In late March there were two separate incidents where vehicles traveling southbound on Thatcher Ave. went under the viaduct adjacent to Hawthorne Ave. at an excessive rate of speed and caused damage to a home, two garages, bushes, a fence and landscaping.

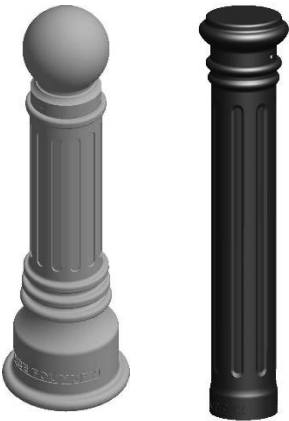
In the subsequent weeks following these incidents Public works has installed a new beacon light, added new diamond grade reflective signage, and replaced any older signage with new signs with greater reflectivity. The street lighting was not replaced due to the wishes of the adjacent residents who preferred the existing street light pole and post top fixture.

In an effort to improve safety and address the concerns of nearby residents, staff then researched several different barrier solutions along the south side of Hawthorne at its intersection with Thatcher Avenue to keep vehicles from being able to enter these properties in the future, including:

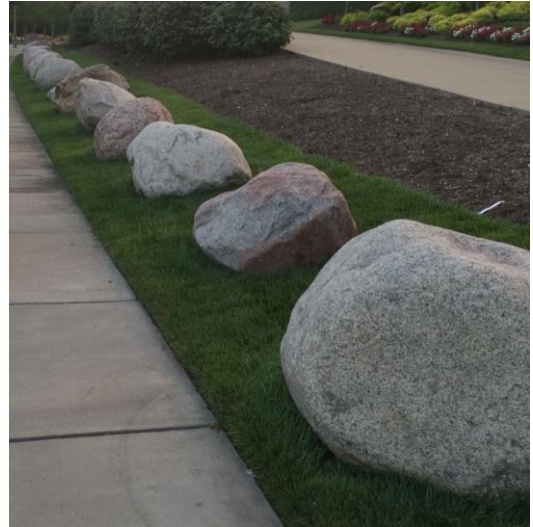
Post and Cable Barrier System:



Decorative Bollards:



Boulders:



Both the post and rail cable system and decorative bollards require an installation anchoring depth of between three and five feet in order to be effective at stopping vehicles. Bollards can be installed without burying reinforcement piping, however they would break off if they were to be struck by a vehicle. The cost for these solutions range from \$8,922 for bollards and \$25,140 for the post and rail system.

Due to existing underground utilities any barrier system that would require digging for reinforced protection in this area is most likely not an option. Using our GIS utility maps staff was able to determine that the only Village owned utilities in this location are street lighting cables. However, staff also researched past utility project files and discovered that a Nicor gas main is buried between the curb and sidewalk.

Since digging in this area is not a feasible option it is the recommendation of staff to purchase and install six to eight granite boulders and place them in the parkway between the alley and the first parkway tree to the west. Feedback was solicited from the adjacent residents and they were in favor of boulder installation as being both decorative and functional. We received quotes for boulders that would fit in this location from a nearby landscape material supplier for \$70.00 each (depending on the exact size) for a total cost of between \$420.00 and \$560.00, not including freight charges. Because the cost of this item is within staff's purchasing authority, no formal approval is needed by the Village Board. We expect installation to be completed by mid-June. Thank you.



Village of River Forest  
Village Administrator's Office  
400 Park Avenue  
River Forest, IL 60305  
Tel: 708-366-8500

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## MEMORANDUM

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Date: May 23, 2019

To: Catherine Adduci, Village President  
Village Board of Trustees

From: Eric J. Palm, Village Administrator

Subj: New Structure for Village Committee Assignments

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In year's past the Village has relied on two standing committees for Village Trustees: Finance & Administration and Village Services. With the exception of reviewing the audit and studying our pension funding policies, these committees have typically not met. The Village President has proposed a new structure where a Village Trustee would oversee an initiative versus a being a member of committee. This would allow the Trustee to work with Staff, as appropriate, in these areas. As proposed, the initiative assignments would be as follows:

Trustee Bachner:	2020 Census Complete Count Committee Chair/Liaison
Trustee Brennan:	Legislative Affairs
Trustee Cargie:	Sub Committee on Collaboration
Trustee Henek:	Communication to the Community
Trustee O'Connell:	RFCCA and Public Works Building Initiatives & Economic Development Initiatives
Trustee Vazquez:	Age Friendly and Other Initiatives for Senior Citizens

As part of this new effort, attached please find two additional items. The first is an Ordinance amending the Village Code reflecting the elimination of the Standing Committees. Second is a resolution supporting the Complete Count Committee established by the State of Illinois for the US Census and also naming Trustee Bachner as the Chair.

Please let me know if you have any questions. Thank you.

NO. \_\_\_\_\_

**AN ORDINANCE AMENDING SECTION 1-6-5 OF THE  
RIVER FOREST VILLAGE CODE WITH REGARD TO  
STANDING COMMITTEES**

**WHEREAS**, the Village of River Forest ("Village"), is a non-home rule unit of local government as provided by Article VII, Section 7 of the Illinois Constitution of 1970; and

**WHEREAS**, the President and Board of Trustees of the Village find that amending the requirements for standing committees of the Village best serves the public's health, safety and welfare;

**NOW, THEREFORE, BE IT ORDAINED** by the President and Board of Trustees of the Village of River Forest, Cook County, Illinois, as follows:

**SECTION 1:** That the recitals above shall be and are hereby incorporated in this Section 1 as if restated herein.

**SECTION 2:** That Section 1-6-5 of the River Forest Village Code, entitled "Standing Committees," is hereby amended to read as follows, with additions underlined and deletions struck through:

"The village board may from time to time establish and abolish standing committees. Said committees shall be comprised of three trustees as determined by the consensus of the trustees. The chair of each committee shall be determined by the consensus of the village board.

A standing committee shall only hold a meeting to consider a matter within its jurisdiction, as determined by the village board ~~set forth below~~. A standing committee may not hold a meeting to consider matters outside of its jurisdiction, ~~as set forth below~~, without the permission of the village board. ~~The standing committees of the village are as follows, and each shall have jurisdiction over following matters which shall be interpreted broadly:~~

~~Finance and administration: finance, budget, revenue, expenditures, compensation and benefits, pensions.~~

~~Village services and development committee: economic development, planning, zoning, public works, public safety, legislative affairs."~~

**SECTION 3:** That all ordinances, or parts of ordinances in conflict with this Ordinance, are hereby expressly repealed.

**SECTION 4:** That each section, paragraph, clause and provision of this Ordinance is separable, and if any section, paragraph, clause or provision of this Ordinance shall be held unconstitutional or invalid for any reason, the unconstitutionality or invalidity of such section, paragraph, clause or provision shall not affect the remainder of this Ordinance, nor any part thereof, other than that part affected by such decision.

**SECTION 5:** That this Ordinance shall be in full force and effect after its passage, approval and publication in pamphlet form as provided by law.

**ADOPTED** this 13th day of May, 2019, by the Village President and Board of Trustees pursuant to a roll call vote as follows:

**AYES:** \_\_\_\_\_

**NAYS:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

**APPROVED** by me this 13th day of May, 2019.

\_\_\_\_\_  
Catherine Adduci, Village President

ATTEST:

\_\_\_\_\_  
Kathleen Brand-White, Village Clerk





**Village of River Forest**  
**Village Administrator's Office**

400 Park Avenue  
River Forest, IL 60305  
Tel: 708-366-8500

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**MEMORANDUM**

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Date: May 20, 2019

To: Eric Palm, Village Administrator

From: Jonathan Pape, Assistant to the Village Administrator  
Sara Phyfer, Management Analyst

Subj: Complete Count Committee for 2020 U.S. Census – Resolution

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Village staff met with representatives from the Census Bureau on Thursday, April 25, to kick-off the Village's preparations for the 2020 U.S. Census. The meeting included information on the national efforts as well as a review of the Village's participation levels in the 2000 and 2010 Census. Hard-to-count populations, (such as students, children under 5, and adults over 65) were highlighted as outreach and education priorities. The Village President is offering a letter of support to the regional office. The next step is to formally create a Complete Count Committee (CCC) for River Forest. The CCC will include representatives from the community and be the hub for promoting the Census education and participation efforts in the Village.

***Recommendation***

It is recommended that the Board make a motion to approve the resolution creating the Complete Count Committee and appoint a trustee as Chairperson of the CCC.

***Attachments:***

- Resolution
- Letter of Support

## **RESOLUTION 19-**

### **A RESOLUTION IN SUPPORT OF THE CREATION OF A 2020 VILLAGE OF RIVER FOREST COMPLETE COUNT COMMITTEE**

**WHEREAS**, the U.S. Census Bureau is required by the United States Constitution to conduct a count of all persons; and

**WHEREAS**, the Census count requires extensive work, and the Census Bureau requires partners at the state and local level to insure a complete and accurate count; and

**WHEREAS**, the Village of River Forest Complete Count Committee will bring together a cross section of community members who will utilize their local knowledge and expertise to reach out to all persons of our community; and

**WHEREAS**, the Village of River Forest Complete Count Committee, chaired by Village Trustee Erika Bachner, will work with the Census Bureau and State of Illinois to strive for an accurate count.

**NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of River Forest, Cook County, Illinois, as follows:**

**SECTION 1.** That the Village of River Forest establishes a 2020 Census Complete Count Committee.

**SECTION 2.** The recitals set forth above are incorporated herein.

**SECTION 3.** The Village of River Forest encourages everyone within our borders to participate in the 2020 Census and strives to achieve a complete and accurate count.

**SECTION 4.** That this Resolution shall be effective immediately from and after its passage and approval.

Passed on a roll call vote of the Corporate Authorities on the 28<sup>th</sup> day of May, 2019.

**AYES:**

**NAYS:**

**ABSENT:**

**ATTEST:**

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Village Clerk

APPROVED by me this 28<sup>th</sup> day of May, 2019.

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Village President



400 Park Avenue  
River Forest, IL 60305  
Ph (708) 366-8500  
F (708) 366-3702  
[www.river-forest.us](http://www.river-forest.us)

May 28, 2019

Chicago Regional Census Center  
Attention: Marilyn Sanders, Regional Director  
175 W. Jackson Blvd., Suite 600  
Chicago, IL 60604

RE: Complete Count Committee Partnership

Regional Director Sanders:

The Village of River Forest is committed to making the 2020 Census a success. Please accept this letter as further commitment of the Village of River Forest to forming a Complete Count Committee to support outreach initiatives and recruiting opportunities for the 2020 Census.

Jonathan Pape, Assistant to the Village Administrator, will be the Village's Census liaison. The Complete Count Committee Chairperson will be Village Trustee Erika Bachner.

The Village is committed to providing outreach assistance and will work to utilize all available communication channels to make sure all River Forest residents are counted once, only once, and in the right place.

Sincerely,

Catherine Adduci  
Village President



## Village of River Forest

### Village Administrator's Office

400 Park Avenue  
River Forest, IL 60305  
Tel: 708-366-8500

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## MEMORANDUM

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Date: May 23, 2019

To: Catherine Adduci, Village President  
Village Board of Trustees

From: Eric J. Palm, Village Administrator

Subj: Keystone Water Main Break

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This past week there was a water main leak detected on the 900 block of Keystone through one of our new leak detection sensors. It was a more challenging project due to the nature of the repair and required water to be shut off for approximately 75 residents for an extended period of time. Public Works Director John Anderson will provide a verbal update on the matter on Tuesday night.

Thank you.