



# VILLAGE OF RIVER FOREST MEETING OF THE ECONOMIC DEVELOPMENT COMMISSION

Wednesday, June 4, 2025 – 6:00 PM  
Village Hall – Community Room, 400 Park Ave., River Forest, IL

## AGENDA

Join Zoom Meeting:

<https://us02web.zoom.us/j/89153263474>

Meeting ID: 891 5326 3474

Public comments and any responses will be shared with the Commission. You may submit your public comments via email in advance of the meeting to: Jessica Spencer at [jspencer@vrf.us](mailto:jspencer@vrf.us).

1. Call to Order/Roll Call
2. Public Comment
3. Approval of Minutes – May 7, 2025
4. Continued Discussion Regarding Business Community Retention/Support Strategies and Communication
5. General Development Updates
6. Other Business
7. Adjournment

**ADA Compliance:** Any individual with a disability requesting a reasonable accommodation in order to participate in a public meeting should contact the Village at least 24 hours in advance of the scheduled meeting in person at Village Hall by telephone at 708.366.8500 or by email: [mwalsh@vrf.us](mailto:mwalsh@vrf.us). Every effort will be made to allow for meeting participation.

**MINUTES OF THE MEETING OF THE  
VILLAGE OF RIVER FOREST  
ECONOMIC DEVELOPMENT COMMISSION**

May 7, 2025

A special meeting of the Village of River Forest Economic Development Commission was held on Wednesday, May 7, 2025, at 6:00 p.m. in the Community Room of Village Hall, 400 Park Avenue, River Forest, Illinois.

**1. CALL TO ORDER/ROLL CALL**

Chairman Brown called the meeting to order at 6:05 p.m. Meeting started by calling roll. Upon roll call, the following people were:

Present: Chairman Cuyler Brown and Commissioners Tim Brangle, Laura Maychruk, and Raj Chiplunkar

Via Zoom: Dorota Szerszenowicz

Absent: Commissioner Carr Preston

Also Present: Assistant Village Administrator Jessica Spencer and Executive Director Marion-Burton of the Oak Park-River Forest Chamber of Commerce

A MOTION was made by Chairman Brown and seconded by Commissioner Brangle to allow Commissioner Szerszenowicz to attend via Zoom.

**2. PUBLIC COMMENT**

There was none.

**3. APPROVAL OF MINUTES – APRIL 2, 2025**

A MOTION was made by Commissioner Chiplunkar and seconded by Commissioner Brangle to approve the minutes from April 2, 2025. By a voice vote, the motion passed.

**4. CONTINUED DISCUSSION REGARDING BUSINESS COMMUNITY  
RETENTION/SUPPORT STRATEGIES AND COMMUNICATION**

Executive Director Marion-Burton provided an update on the planning for the Memorial Day Business Fair following the Parade on May 26. He explained that the site map has been finalized, and meetings are underway with the other partners to confirm the final details. Discussion ensued regarding the other plans for the Business Bash.

Chairman Brown asked how the participants of the parade will be invited to the Business Bash. Director Marion-Burton said that the details are being refined at this point, however they will work to make sure parade participants are aware of the Bash. He said that they are looking for one more sponsor for the event at this time.

Chairman Brown thanked and complimented Director Marion-Burton for his hard work on this event. The commissioners agreed.

## **5. GENERAL DEVELOPMENT UPDATES**

Assistant Administrator Spencer provided an update on the New Business Handbook, and she provided a brief update on Madison Street/JLL.

Chairman Brown suggested using JLL as much as possible regarding development in the Village. Assistant Administrator Spencer confirmed that they currently are under contract for Madison Street. Discussion ensued regarding finding the opportunity on the website.

Assistant Administrator Spencer stated that there was no update on Lake and Lathrop at this time. Chairman Brown suggested the Village explore any option to help beautify the space while we wait to move forward in the court systems. Discussion ensued regarding the previous development project and suggestions for how future projects could be handled. Assistant Administrator Spencer confirmed that the Village President and staff recall the previous development projects and are working to ensure the right project works for the residents and the Village on the current open parcels. The Commissioners agreed.

## **6. OTHER BUSINESS**

Assistant Administrator Spencer discussed the reappointments and vacancies occurring at this time. Chairman Brown asked for the volunteer link to be sent out again.

## **7. ADJOURNMENT**

**A MOTION** was made by Commissioner Chiplunkar and seconded by Commissioner Maychruck to adjourn the meeting of the Economic Development Commission at 6:59 p.m.

MOTION PASSED by unanimous vote.

Respectfully Submitted:

\_\_\_\_\_  
Jessica Assistant Administrator Spencer, Assistant Village Administrator

Date: \_\_\_\_\_