

## VILLAGE OF RIVER FOREST REGULAR VILLAGE BOARD MEETING

Monday, July 12, 2021 – 7:00 PM Village Hall – 400 Park Avenue – River Forest, IL 60305 Community Room

# AGENDA

Public comments sent in advance of the meeting shared with the Village President and Board of Trustees. You may submit your written public comments via email in advance of the meeting to: <u>vbot@vrf.us</u>. You may listen to the meeting by participating in a Zoom conference call as follows: dial-in number: 312-626-6799 with meeting ID: 811 6028 1936 or by clicking here: <u>https://us02web.zoom.us/j/81160281936</u>. If you would like to speak during public comment, please email <u>sphyfer@vrf.us</u> by 4:00 PM on Monday, July 12, 2021. If you would like to watch the livestream, please go to the Village website: <u>https://www.vrf.us/events/event/1890</u>.

- 1. Call to Order/Roll Call
- 2. Pledge of Allegiance
- 3. Citizen Comments
- 4. Elected Official Comments & Announcements
- 5. Consent Agenda
  - a. Village Board of Trustee Meeting Minutes June 28, 2021
  - b. Executive Session Meeting Minutes June 28, 2021
  - c. Right-of-Way Encroachment Waiver and Agreement for an Irrigation System Located at 825 Bonnie Brae
  - d. Waiver of Formal Bidding Requirements and Award of Contract to GovHR for Fire Chief Recruiting Services in the Amount of \$22,500.00
  - e. Waiver of Formal Bidding Requirements and Award of Contract to GovHR for Village Administrator Recruiting Services in the Amount of \$20,000.00
  - f. Award of Bid and Contract to A. Lamp Concrete Contractors, Inc. for 2021 Green Alley Improvement Project in the Amount of \$797,190.60
  - g. Receive and File: Resignation Letter of EDC Chairperson Lee Neubecker
  - h. Monthly Department Reports
  - i. Accounts Payable June 2021 \$1,419,779.53
  - j. Village Administrator's Report
- 6. Consent Items for Separate Consideration

a. Accounts Payable from the General Fund to McDonald's-Karavites for \$63.00 (*Trustee O'Connell Common Law Conflict of Interest*)

- 7. Recommendations of Boards, Commissions and Committees
- 8. Unfinished Business
  - a. Update: Lake & Lathrop
- 9. New Business
  - a. Appointment/Reappointment of Village Officials All Terms Ending 5/12/2025
    - 1. Village Attorney & Local Prosecutor Gregory Smith (Klein, Thorpe and Jenkins, Ltd)
    - 2. Village Labor & Employment Attorney Clark Baird Smith LLP
- 10. Executive Session
- 11. Adjournment

#### VILLAGE OF RIVER FOREST REGULAR VILLAGE BOARD OF TRUSTEES MINUTES Monday, June 28, 2021

A regular meeting of the Village of River Forest Board of Trustees was held on Monday, June 28, 2021 at 7:00 p.m. in the Community Room of Village Hall, 400 Park Avenue – River Forest, IL.

#### **1. CALL TO ORDER/ROLL CALL**

The meeting was called to order at 7:04p.m. Upon roll call, the following persons were:

Present: President Adduci, Trustees Bachner, Brennan, Gillis, Johnson, O'Connell, Vazquez, Village Clerk Jonathan Keller

Absent: None

Also Present: Acting Village Administrator Lisa Scheiner, Assistant to the Village Administrator Jonathan Pape, Management Analyst Sara Phyfer, Police Chief James O'Shea, Finance Director Rosemary McAdams, Fire Chief Kurt Bohlmann, Public Works Director John Anderson, Village Engineer Jeff Loster, Village Attorney Greg Smith

#### 2. PLEDGE OF ALLEGIANCE

President Adduci led the pledge of allegiance.

#### 3. CITIZEN COMMENTS

Joseph O'Connor, 351 Thatcher. Mr. O'Connor stated he was in support of the Traffic and Safety Commission study regarding a crosswalk on Hawthorne and pedestrian curb ramp. He stated the Commission approved a crosswalk at Gale and Hawthorne, and also approved a south facing pedestrian ramp on the northeast corner of Thatcher and Hawthorne. He expressed his support for both of those changes.

Johann Buis, 8141 Lake St. Mr. Buis stated he has lived in the Village for 23 years. He noted he was member of a stormwater/flood committee, and that he just stepped down as a Traffic and Safety Commissioner. He stated he is here to talk about the Stormwater Master Plan. He stated he was on the task force from 2008-2011, and he spoke about the historical flood event during his term as commissioner. He stated that today we have increased climate change, unpredictable weather patterns, and tornadoes from last week. He mentioned that the Village engineers and Village administrator have no institutional living memory of these events and are uninformed by these types of catastrophic events. He stated River Forest being prone to flooding is in the strategic plan, but that he does not accept that. He proposed that the Village think substantively for the next 50-year solution. He urged the Board to consider making extraordinary efforts, and to think about near permanent abatement and not solutions that fit 10-year solutions. He proposed that the Village not allow for any clearance or mitigation in the river beds and to instead ask for exceptions of temporary or

permanent berms. He recalled that on the 300 block of Chicago Ave, a homeowner implemented all three of the Village's abatement solutions, spent \$25,000 and still has flooding. He urged the Board to think about creative solutions so that overland flooding might not be the kind of thing that will dam up. He stated that the Village is also at behest of a single, dual system stormwater drainage system. Mr. Buis stated that when he was on the flood committee, they discussed phased implementation looking at the stormwater system, and separating storm and sanitary systems. He stated only a small section of the Village has separate systems, and he urged the committee to re-evaluate that. He stated he would like to note that the Village has subterranean water flows under Village and wanted to note that there are streams under the Village. He strongly urged the Board to take a 50-year view of not just solutions for the time being but comprehensive, long-term abatement solutions that will be permanent.

Trustee Brennan asked if Mr. Buis has shared his historical perspective and opinions with the contractor.

Mr. Buis remarked that Christopher Burke is the one and only contractor from 2008, and that, no he had not shared his perspective with them. He stated that he assumed that because they were original engineers, whatever the Board thinks he said of value could be shared with them. He encouraged for the plan to call for proposals to be more intentional, aggressive and versatile. He stated it is clear that when a single firm has a monopoly on engineering, there are no fresh ideas coming forward and there is the possibility of the Village falling into a trap.

President Adduci asked Mr. Buis to share his information with the contractor.

Ms. Scheiner mentioned that there were two resident meetings and encouraged Mr. Buis to share his information with the Village Engineer and to complete the SMP questionnaire.

Katharine Christmas, 601 Bonnie Brae. Ms. Christmas stated she was a citizen member of the Deer Management Ad Hoc Committee and is speaking to remind the Board that resolution 20-03 requires the Village to have at least one resident forum to educate residents of a deer management program. She stated that although COVID restrictions may have prohibited meeting in the past, there is no reason now not to fulfill that obligation. She proposed that the two groups present their reports to a Committee of the Whole meeting in August before a vote takes place. She stated the Board included a public forum requirement in the original resolution to make sure the residents are fully educated on this topic. She stated nothing has changed to make this goal less relevant.

President Adduci concurred, and she stated they would make it a priority to hold a community education forum. She stated it is a good idea to have a Committee of the Whole meeting. She asked Ms. Christmas about holding that meeting at the end of the summer.

Ms. Christmas remarked that since it is already late June, and that the presenters would need time to prepare, that some date in August made sense.

President Adduci commented that they will make this a priority.

Phyllis Rubin, 411 Ashland. Ms. Rubin discussed Lake and Lathrop and the updates on website that the seventh unit sold. She also mentioned that there was a Sunday pamphlet in the newspaper for Lake & Lathrop. She stated she had a previous question that was not answered - is radon one of the gases expected to come out of the ground on that site? She asked what are the remaining building permit review comments and when those will be addressed. She asked about the MWRD permit and that it is anticipated to be issued in the near future, and stated that she hoped that in the report tonight that they will inform the public on their progress. She remarked that nothing is being done and that the building start has been delayed, and that the Board should know what is going on. She commented about someone coming onto the Zoning Board of Appeals who has ties to West Cook News, which she felt is not a reliable news source. So, she stated, if this person comes on the Commission, there is not a proper vetting of people.

Margie Cekander, 531 River Oaks Dr. Ms. Cekander discussed the appointment process and noted the February 22<sup>nd</sup> meeting. She stated that several Board members and President Adduci expressed support for the plans presented by resident John Grant. She stated sharing applications of those nominated was a good first step. However, she noted that the role of the Board is to advise and consent on potential appointments and asked if all applicants were reviewed by the Board, and whether they advised the President on those appointments. She also noted that 60% of the appointments are for four years. Ms. Cekander noted one nominee donated \$1,000 to President Adduci and is now an appointee to two boards in the Village, and asked if that information was shared with the Board. She noted that other qualified candidates to the ZBA were not included in the group of appointees and asked if the Board knew that. She remarked that if the Board did not review all the appointees and advise the President, then they are not doing their duty to the residents. Regarding Lake and Lathrop, she asked what is the status of the MWRD permit, the IEPA approval and the NFR letter, and Village permit. She stated that was unclear within the report from Acting Administrator Scheiner from June 24<sup>th</sup> about the resubmittal of those permits. She asked about the current status and timetable of the project as the Sheridan took three years from permit to occupancy and Lake & Lathrop was originally approved in 2016 and completion looks more like 2024. Regarding the \$26,000 legal bill on Unfair Labor Practice, she asked what was the outcome of the hearing and was it related to the individual who filed suit last year, and what else can be shared. Regarding the Village Administrator search, she stated the Village needs to conduct a Village Administrator search with residents. Regarding the SMP meetings, Ms. Cekander stated leff Loster answered questions, but there were no presentations and the contractor did not take notes. She stated she agreed with Johann Buis' comments.

Jan Saeger, 435 William. Ms. Saeger stated the President is presenting her appointments and the Board of Trustees is tasked with voting. She stated the President's appointees have impressive credentials and are from all areas of the Village. She stated the Village government relies on active residents who graciously and tirelessly volunteer their time and effort to sustain the quality of our community. Ms. Saeger stated the Village's boards are most functional with full memberships, and that without appointments, especially those that are vacant, there can be additional cost of money and time to residents and business owners.

She stated that everyone should all understand the need to appoint and reappoint as soon as possible, noting that the list is long, but how does that compare to previous years. She stated the process is by ordinance and should not be tabled now or in the future, as hitting the pause button is counter-productive and will result in a broken system. Regarding consideration of appointments, Ms. Saeger thanked Acting Administrator Scheiner for her work on the June meeting about the appointment process. She commented that the need to appoint and reappoint volunteers to the commissions is up to the Village President and the Board of Trustees, and the goal is to ensure the process is transparent, well documented and available for all residents. She stated that suggestions made at the June 2 meeting were examples of the need for clearer communication, but not of a broken appointment process. She stated she appreciated that all community members are encouraged to research topics and then share those findings during Public Comment.

#### 4. ELECTED OFFICIAL COMMENTS & ANNOUNCEMENTS

Trustee O'Connell wished everyone a safe and happy Fourth of July weekend, and asked everyone to use their best judgment.

Trustee Johnson wished everyone a happy holiday. He stated he is enamored by all the community engagement, and that he wants residents to understand the Board is listening, and they will take comments and thoroughly discuss them and ensure an adequate result.

Trustee Brennan reported that a River Forest student, Marin Chalmers, won a One Earth Film Festival award for her short film "Sundiaca." She stated she is a student at Roosevelt Middle School and that this student is a member of Cory Kadlec's science class. Trustee Brennan asked if the student and the teacher can be invited to a Board meeting to watch the film. She noted the article in the Wednesday Journal of the potential sale of part of the Dominican Priory Campus and asked if it was appropriate or possible for the EDC to assess this property and advise the Village Board on the impact of this land use.

President Adduci commented that the Comprehensive Plan guides the Village and asked if the Board is prepared to re-zone the property to commercial or residential. She noted that currently the property is zoned Public-Recreational-Institutional. President Adduci noted that the Comprehensive Plan is very detailed and zoning for that property was very carefully looked at. She agreed that putting that issue on the agenda was prudent, but remarked that they will follow the Comprehensive Plan.

Trustee Brennan stated she would like to hear the Village's options and what the impact would be on those decisions.

President Adduci remarked that that is what the Comprehensive Plan does, and that every consideration was discussed in detail. She also noted the discussions included that if it was public it could be greenspace and if private, it would be taxable.

Trustee O'Connell noted that many ideas can be brought forth, but asked if they want to abide by Comprehensive Plan or do they want to do something else there. He asked what the Board wants EDC to do.

President Adduci stated that was a major decision and vote for the Board.

Trustee Vazquez wished everyone a happy and safe Fourth of July. He stated he had three items related to Age Friendly issues. He reported he attended the Metropolitan Mayors Caucus Age Friendly Communities Collaborative meeting on June 3. In reviewing the meeting, he stated the Village is farther beyond the AFCC's initial initiatives. He stated the AFCC heard from the City of Woodstock and their Age Friendly Action Plan and thought some of their ideas were very interesting. He stated the Village's Age Friendly Committee met this past month and reported that the Committee is getting close and finalizing survey questions. He stated he hoped to reach a conclusion at the next meeting. He also briefly noted the Neighborhood Age Friendly Collaborative and reported about their commitments.

Trustee Gillis wished everyone a happy Fourth of July and cautioned everyone to be safe and be healthy. She reported that she represented the Village and joined the Oak Park mayor and Senator Don Harmon at the OPRF Infant Welfare Society construction kickoff event for their move from Lake Street to Madison. She stated they purchased the building with donations and have the budget to remodel the space, with the hope to move in within a year. She stated she attended the West Central Municipal Conference training for newly elected officials and found it informative and insightful. She stated it is great to see the collaboration that municipalities have together.

Trustee Bachner started with a Land Acknowledgment statement that this land was once and still inhabited by indigenous people and stated that River Forest continues to be a place that people from diverse backgrounds live and gather. She noted she celebrated Juneteenth and that it was great to be able to see everyone in person. She wished everyone a happy Juneteenth and Fourth of July. She reported that the DEI Advisory Group has met twice and has approved guidelines for discussions for dialogue, and that a working group is set on finalizing the definitions for Diversity, Equity, and Inclusion. She noted that the group was provided with additional key terms that are used in DEI spaces. She reported that the Group has been focused on one part education in DEI, one part the Village itself, and one part getting to the work at hand. She stated it is a marathon, not a sprint. She stated it is great to have people share and hear from people in the community. Regarding Priory Campus, Trustee Bachner stated the Village felt there is a huge opportunity and should consider the tax rolls for the community. She stated that this could be something for multi-use, and that for the right kind of project, she would be willing to amend the Comprehensive Plan.

President Adduci wished everyone a happy Fourth of July. She updated the Board on the Village Administrator recruitment, and stated she has asked West Central Municipal Conference to give the Board resumes and contacts of individuals in the surrounding area. She stated her hope is to create a trustee workgroup/advisory group to help them pick the right administrator. She reiterated that that process is starting, and stated that Village trustees and the clerk will be involved in that process. She emphasized it is an important process and the Board acknowledges that.

#### 5. CONSENT AGENDA

- a. Board of Trustee Meeting Minutes May 24, 2021
- b. Executive Session Meeting Minutes May 24, 2021
- c. National Railway Safety Week Proclamation
- d. Approval of Resolution Rejecting All Bids Received for the Village of River Forest's 2021 Green Alley Improvement Project and Authorizing the Rebidding of the Project Resolution
- e. Award of Contract to V3 Companies for Design Alley Design for a Cost Not to Exceed \$145,665.00
- f. Approval of Payment to Clark Baird Smith LLP for Legal Services in the amount of \$26,787.50
- g. Award of Bid and Contract to Crowne Industries, Ltd. for the Fuel System Improvement Project in the amount of \$141,000
- h. Right-of-Way Encroachment Waiver and Agreement for an Irrigation System Located at 706 Franklin
- i. Right-of-Way Encroachment Waiver and Agreement for an Irrigation System Located at 605 Park
- j. Right-of-Way Encroachment Waiver and Agreement for a Fence Located at 500 William
- k. Monthly Department Reports
- l. May Financial Report
- m. Accounts Payable May 2021 \$1,663,289.63
- n. Performance Measurement Report
- o. Village Administrator's Report

Trustee O'Connell made a motion, seconded by Trustee Bachner, to approve the Consent Agenda items A-E and G-O.

Roll call:

Ayes:Trustees Bachner, Brennan, Gillis, Johnson, O'Connell, VazquezAbsent:NoneNays:NoneMotion Passes.

Trustee O'Connell made a motion, seconded by Trustee Vazquez, to approve the Consent Agenda item F.

Trustee O'Connell asked if this was related to litigation regarding personnel.

Ms. Scheiner stated yes.

Roll call:Ayes:Trustees Bachner, Brennan, Gillis, Johnson, O'Connell, VazquezAbsent:NoneNays:NoneMotion Passes.

#### 6. CONSENT ITEMS FOR SEPARATE CONSIDERATION

f. Accounts Payable from the General Fund to McDonald's-Karavites for \$31.89 (*Trustee* O'Connell Common Law Conflict of Interest)

Trustee Vazquez made a motion, seconded by Trustee Bachner, to approve payment from the General Fund to McDonald's-Karavites for \$31.89.

Roll call:Ayes:Trustees Bachner, Brennan, Gillis, Johnson, VazquezAbsent:NoneNays:NoneAbstain:Trustee O'ConnellMotion Passes.

#### 7. RECOMMENDATIONS OF BOARDS, COMMISSIONS AND COMMITTEES

a. Development Review Board – Trinity High School Planned Development – Ordinance

Trustee Vazquez made a motion, seconded by Trustee O'Connell, to approve an ordinance granting an amendment to a Planned Development Permit for Trinity High School, located at 7574 Division Street.

President Laura Curley of Trinity High School introduced the project. She stated it would be the construction of a corridor that would link buildings and the installation of an elevator. She stated the project would improve accessibility, improve safety, and improve usability of outdoor space, additionally noting a new courtyard. She discussed the improved pedestrian movement. She also discussed the Development Review Board's requests regarding specific information about the amount and durability of EIFS. She explained that for the first 7'6" of the exterior of the building, she was assured that a new grade with ultra-high impact EIFS would be used and the DRB agreed. Next, President Curley discussed the logistics plan regarding neighborhood parking and traffic. She stated 38 parking spaces were to be designated to construction workers. She emphasized there will be 167 total parking spots and that would be more than sufficient parking for staff and students. She also noted that no construction workers will be parking outside their lot. She discussed the Board and the DRB for years of collaboration with Trinity and noted they pride themselves on being good neighbors.

Trustee Johnson stated that this is a great project. He asked if parents would pick up kids from the front area and asked about lighting during after-hours.

President Curley stated as long as someone is in the building, lights would be on.

Trustee O'Connell noted it will be a great addition to the campus and asked about the timing of construction.

President Curley stated that they would like to start tomorrow, but would certainly be finished before the start of Christmas break.

Trustee Bachner noted the DRB approved the project with several conditions, and she asked if the exterior materials discussed in the presentation met the DRB's conditions.

President Curley responded yes.

Trustee Bachner remarked that it sounds like they have taken accessibility into consideration. She stated she wanted to make sure they will have the right buttons in the elevator.

President Curley stated yes, and that that is something that would be standard on construction.

Trustee Brennan commented that she listened to the audio, noting that when trees are removed they are measured by caliper. She stated that you cannot remove large trees and replace them with small trees.

President Curley concurred and stated they must replace the caliper amounts and not just the number of trees, noting that if you fall below you must make amends. In this case, she stated, the school would have to plant 14 trees to make up the caliper length, which is not feasible. She explained that instead, the school will be planting three new trees and making a contribution to a fund in River Forest that pays for new trees in the Village.

Trustee Gillis applauded Trinity for thinking about the project from a sustainability perspective with the green roof and permeable pavers.

Trustee Vazquez commented that he loves the plan and thanked Trinity for being a good neighbor.

President Adduci thanked Trinity and stated their project is well received. She said thank you for all their diligence working with the Village and for being conscious about things that are important to them.

Roll call: Ayes: Trustees Bachner, Brennan, Gillis, Johnson, O'Connell, Vazquez Absent: None Nays: None Motion Passes.

b. Traffic and Safety Commission Recommendations

- 1. Recommendation on Crosswalk on Hawthorne
- 2. Recommendation on Pole-Mounted Radar Feedback Signs 500 Block of Thatcher Avenue
- 3. Recommendation on Safe Walking Routes to School

Village Engineer Jeff Loster introduced these items. He reviewed the Commission's discussion about the safety parameters of that intersection. He stated consideration was given to a crosswalk across the alley, noting there some speeding concerns on Hawthorne and Thatcher, and also noting stops signs at Safe Walking Routes to School crosswalks. He stated the recommendation is ultimately a striped crosswalk at Hawthorne and Gale Avenue. He noted Staff's concern regarding putting a crosswalk into the alley.

Mr. Loster reviewed the request for pole-mounted radar feedback signs for northbound and southbound Thatcher and stated the recommendation is for one for southbound traffic.

Mr. Loster reviewed the recommendation for stop signs that flash red at certain intersections. He reviewed the 12-month check up on the Safe Routes implementation and stated the recommendation is for three additional intersections to have flashing lights.

He noted no ordinance changes are required.

Trustee Brennan stated that a resident contacted her about the Traffic and Safety Commission and asked about the process regarding the 8 requests for the flashing lights.

Mr. Loster noted that for some of the recommendations, the Commission concluded some of the items would go through the new parameters to get on an agenda. He clarified that the lights for stop signs on the Safe Routes project are being recommended and that the other requests should go through the normal process.

President Adduci stated there was Village Board consensus for these items.

- c. Board and Commission Appointments/Reappointments:
  - 1. Economic Development Commission Appoint Katie Lowes (Mass vacancy) 4 Year Term expiring 4/30/25
  - 2. Economic Development Commission Appoint Rajendra Chiplunkar (Slepicka vacancy) 4 Year Term expiring 4/30/25
  - 3. Economic Development Commission Reappoint Cuyler Brown 4 Year Term expiring 4/30/25
  - 4. Economic Development Commission Reappoint Tim Brangle 4 Year Term expiring 4/30/25
  - 5. Sustainability Commission Appoint Maggie Clancy (Gillis vacancy) 4 Year Term expiring 4/30/25
  - 6. Sustainability Commission Appoint Jeff Veazie (Behan vacancy) 4 Year Term expiring 4/30/25

- 7. Sustainability Commission Reappoint Susan Charrette 4 Year Term expiring 4/30/25
- 8. Historic Preservation Commission Appoint John Schwartz (Pritz vacancy) 4 Year Term expiring 4/30/25
- 9. Historic Preservation Commission Reappoint Carla Graham-White 4 Year Term expiring 4/30/25
- Historic Preservation Commission Appoint Scott Krusinski (Prestes vacancy)
   4 Year Term expiring 4/30/25
- 11. Traffic & Safety Commission Reappoint Kim Hoyt 4 Year Term expiring 4/30/25
- 12. Traffic & Safety Commission Reappoint John Osga 4 Year Term expiring 4/30/25
- 13. Traffic & Safety Commission Reappoint Rick Gillis 4 Year Term expiring 4/30/25
- 14. Traffic & Safety Commission Appoint David Karrow (Buis vacancy) Remaining Term expiring 4/30/22
- 15. Traffic & Safety Commission Appoint Patricia Chase (Wade vacancy) 4 Year Term expiring 4/30/25
- 16. Police Pension Board Reappoint Heath Bray 2 Year Term expiring 4/30/23
- 17. Police Pension Board Reappoint Rosemary McAdams 2 Year Term expiring 4/30/23
- Board of Fire and Police Commissioners Reappoint John Phelan 3 Year Term expiring 4/30/24
- 19. Local Ethics Commission Appoint Peggy Daley Member and Chair (Collins vacancy) 2 Year Term expiring 4/30/23
- 20. Local Ethics Commission Appoint Anastasie Sénat (Cullerton vacancy) 2 Year term expiring 4/30/23
- 21. Local Ethics Commission Reappoint Greg Ignoffo 1 Year Term expiring 4/30/22
- 22. Plan Commission Appoint Elias Yanaki (Gottlieb vacancy) 4 Year Term expiring 4/30/25
- 23. Zoning Board of Appeals Reappoint Gerald Dombrowski 5 Year Term expiring 4/30/26
- 24. Zoning Board of Appeals Appoint Corina Davis (O'Brien vacancy) 5 Year Term expiring 4/30/26
- 25. Zoning Board of Appeals Appoint Chris Plywacz (Berni vacancy) Remaining Term expiring 4/30/22
- 26. Development Review Board Appoint Corina Davis (Kilbride vacancy) 2 Year Term expiring 4/30/23
- 27. Development Review Board Appoint Elias Yanaki (Dombrowski vacancy) –
  2 Year Term expiring 4/30/23
- 28. Development Review Board Reappoint Frank Martin Member and Chair 2 Year Term expiring 4/30/23

Trustee O'Connell made a motion, seconded by Trustee Johnson, to concur with the recommendations of the Village President for item 7C #'s 1-12 and 14-28 for the Board and Commission appointments effective May 1, 2021.

President Adduci noted that Board members had resumes prior to meeting tonight. She reviewed the appointments and reappointments.

Roll call: Ayes: Trustees Bachner, Brennan, Gillis, Johnson, O'Connell, Vazquez Absent: None Nays: None Motion Passes.

Trustee O'Connell made a motion, seconded by Trustee Johnson, to concur with the recommendations of the Village President for item 7C #13 for the Board and Commission appointments effective May 1, 2021.

Roll call:Ayes:Trustees Bachner, Brennan, Johnson, O'Connell, VazquezAbsent:NoneNays:NoneAbstain:Trustee GillisMotion Passes.

#### 8. UNFINISHED BUSINESS

a. Update: Lake & Lathrop

President Adduci stated that Lake and Lathrop representatives were unable to attend the meeting.

#### 9. NEW BUSINESS

#### a. Consideration of Recommendation Regarding Board, Committee and Commission Appointments

Ms. Scheiner reviewed this item and stated there was a forum regarding this item in June. She stated appointments are defined by statute, using legislation that defines how appointments are brought forward. She noted trustees give advice and consent, and that the trustees have final approval authority of appointments. She stated that once an application is submitted or vacancy occurs, Staff sends applications to the Village President. She stated the Village President interviews the applicant, brings forward to Board, and the Board gives advice and consent. She stated there are opportunities for enhancements to the process. She explained that the process used is consistent with state and local legislation and that it is something that is approved by the Village Board of Trustees. She stated she is not suggesting changes to that process, noting that it is a standard and customary process that functions well. Ms. Scheiner

explained they can use the Village's communication channels to improve communication and how residents can engage with groups. She suggested using the website, newsletter, and social media to share and they can do a more thorough job getting information out to the community. She suggested talking more about the amazing work by these volunteers and highlighting the good work that they do. She also suggested applicants have subject matter familiarity but that expertise was not necessarily needed. She stated it is reasonable to appoint people who are not experts. Regarding the post appointment process, Ms. Scheiner suggested providing more resources to acclimate appointees to these roles, including getting people familiar with where to find information, how to use their staff liaison, and what to expect in terms of their roles and responsibilities. She stated there is a good document from Glen Ellyn, which serves as a manual that the Village of River Forest could adapt. She stated staff liaisons will reach out proactively to member. She stated that concluded the recommendations and stated Staff is seeking the Board's direction.

Trustee O'Connell stated he listened to the meeting and appreciates the residents and their input. He stated one takeaway in addition to post-communication is the job description. He suggested including what is the position, what are the expectations, and what is the candidate's interest. He noted the one thing he is not in favor of would be substantial changes to the vetting process. He stated he fully supports post-communication and that the Glen Ellyn document was good, and that someone should make it the Village's own.

Trustee Johnson remarked that it is very important to continue developing transparency of the process. He stated he was encouraged by developing how the Board makes appointments. He stated that while proceeding down that path, educating residents will alleviate issues about when things are happening and how things are happening.

Trustee Bachner re-emphasized that the process part is what she heard people asking for. She stated that the idea that if we can help the community understand what happens, what are we doing a few months out if the vacancy occurs on April 30. She asked what is the role of the president, chairman, and other commissioners. She stated she would love to see if a timeline would help and that she would like to see that established. She suggested the Village could start a timeclock for vacancies for commissioner or committee chair positions and then push that out to the community and let them know a few months out that vacancies are occurring.

President Adduci agreed that as soon as they know, the Board can let residents know. She noted that they do not always know if someone will get reappointed.

Trustee Johnson asked where residents can look.

Trustee Vazquez clarified that if someone wanted to apply for a commission, they can apply now even though the opening may not be for 3-4 years. He stated that they can apply for several positions.

President Adduci confirmed that residents can apply way out.

Trustee Vazquez emphasized residents do not have to wait until there is a vacancy to apply for positions.

President Adduci stated people do that already and that appointments are typically four year terms.

Trustee Brennan stated there is an opportunity to promote the good work of the commissions when communicating that vacancies available. She suggested that as part of the application process, they could ask that the applicant attend a meeting in person so it gives the person more information of what that commission does.

President Adduci stated they can suggest it while making it optional. She stated that many times, the applicant just wants to give back to the community.

Trustee O'Connell noted that one person appointed to the EDC has attended meetings.

President Adduci commented that the applicants typically know where they want to apply to.

Trustee Brennan asked if they can bake this suggestion into the application: "we invite and encourage you to attend."

President Adduci stated yes but if they say no due to other circumstances, the Board does not want to make attendance required. She stated she believes that 90% of the applicants do attend meetings.

Trustee Brennan commented that she liked the involvement of the commission chair coordinating the potential applicants and telling the Village President when vacancies occur and who is attending meetings. She stated having "boots on the ground" input from the commission chair would be valuable input and aid in transparency.

President Adduci stated that is what they do and there is no trouble documenting that.

Trustee Brennan stated in attending public meeting and hearing from the residents, they should document it.

President Adduci commented that there is so much work that she personally does in regards to interviewing and talking to potential applicants. She stated she is as interested as everyone in documenting the process.

Trustee Gillis stated one can give back without being a commissioner and a resident volunteer. She stated she wanted to reiterate that the Glen Ellyn document should be the Village's own. She stated that for the expectations of the commissioners, it is an important thing for them to understand when going into it.

Regarding the post appointment process, Trustee Vazquez stated he wanted to clarify and emphasize evidentiary hearing and their role in that. He noted that some commissioners have

gone outside and done their own evidentiary hearing and that that should not be allowed. He also noted that there should be a strong emphasis on quorum and participation. He stated that every now and then they will hear about how commissioners did not attend a meeting. He stated they need to know they have to participate in these meetings.

Trustee Bachner stated she wanted to note one change she would recommend regarding the graphic showing the process of application. She stated the applicant is reviewed and the application is submitted to the Village Board of Trustees, which is not accurate. She stated that right now, the Board only sees the application for someone who is nominated and the Board does not see the full set of applicants. She stated she would like to see a set of applicants in the pool who are interested in the position along with the Village President's recommendation for the appointment.

Trustee Vazquez noted that in doing that, the Board would be interjecting with the role of the President.

President Adduci stated that would potentially bring up a scenario of why this person and why not that person. She stated presently, it is a reasonable and customary process, noting that what the Board does works and will go beyond the Board today. She stated that otherwise there will be the bureaucracy of a citizens' committee. She stated that at the end of the day, it works, is not broken, and is going to go beyond all of them.

Trustee Bachner stated she does not see it as bureaucracy. She stated it shows why this person versus that person.

Trustee O'Connell commented that the Board could take time with the process, but the intent is this is one of the powers of the Village President. He stated the Village President does interview applicants and that they rely on her and her areas of expertise.

Trustee Bachner remarked that she is not trying to take away the powers of the President.

President Adduci added that she does go to the chairman of each commission. She stated that from there, she brings forward the best candidate, then the Board gives advice and consent. She stated that vetting in the interview process does happen.

Trustee O'Connell stated that if they interviewed and vetted everyone for the DEI Advisory Group, it would have taken forever.

Trustee Bachner stated that if they are starting a new process, it might be relevant.

Trustee Brennan stated that is what they are trying to do. She stated the June meeting was about transparency. She stated that what she struggles with is how is the President making this decision in a vacuum.

President Adduci stated that is not true. She stated that if a trustee feels a person is not capable or competent, they can say no. She stated that she disagrees and there would be complete mayhem if everyone vetted all candidates.

Trustee Brennan stated that if they have a timeline, it would be helpful to have nominees put forth to the Board a month and a half before the term expires so they are not dealing with what they had tonight. She stated 28 nominees in one meeting lends the pressure to fill those votes to have full commissions. She stated she would like to get the nominees to the board a month and a half out and have the ability to talk to each nominee and do the research.

President Adduci stated they cannot go down that route. She stated it would be horrible for a small community. She stated she refused to make this political and that she thinks it is wrong and dangerous. She stated they need consider each individual as someone who wants to give back to the community. She urged the Board not to make this political.

Trustee Brennan stated she is not understanding where making it political is coming from. She asked that they get the nominees out in advance.

Trustee Vazquez commented about stacking up nominees, stating that they postponed nominating or voting on individuals due to the election. He noted that there might have been a new President to make those recommendations and they had to be respectful of that. He read from John Grant's note that "there are flaws with the system, not with the people." Trustee Vazquez that that if they are going to change something, it is because the output or result is coming out bad. He stated that at the end of the day, if people are still accepted even by people proposing the process, that is important. He commented on free speech in regards to media. He also commented on donations to campaigns and how he personally would not want to get into that debate.

Trustee Brennan stated she is talking about the process. She stated she would like to see them earlier than position has already expired.

President Adduci stated they try to get it before the term expires and they often do. She stated they will do their best to get it as quickly as they can.

Trustee O'Connell suggested that some of the recommendations from the meeting will help the process.

b. Approval of Recommendation to Award Contract to Vicarious Multimedia for a threemonth engagement in the amount of \$17,600

Trustee Vasquez made a motion, seconded by Trustee O'Connell to approve a contract with Vicarious Multimedia for a three-month engagement in the amount of \$17,600.

Management Analyst Phyfer reviewed this item and reviewed the memo in the packet. She stated that over the past year, the Village increased its communication due to the COVID pandemic. She stated that the Village has employed Vicarious Multimedia to aid in these

efforts since March of 2021. She stated the cost of services from March-June was within the Acting Village Administrator's spending authority. She stated that before the Board is an extension of services for Vicarious Multimedia for an additional 3 months from July through September. She explained this contract includes an implementation of a new and improved monthly newsletter, noting that examples from Long Grove and Buffalo Grove are included in the Board's packet. She stated the proposed contract also includes the implementation of Nextdoor, a social media channel to help communicate with residents. Ms. Phyfer stated the staff recommendation is to continue the relationship through September of 2021. She noted that if the contract is not extended beyond September, there would be a \$1,500 per month fee to handle the web graphics for the new newsletter as there is presently no one on staff to handle this work.

Melanie Santostefano of Vicarious Multimedia introduced herself and her firm. She stated she founded it 17 years ago and has a team of eight people. She stated that presently Vicarious works with five other municipalities and several non-profit organizations. She stated that they are working very hard to boost the use of the newsletter and have grown it by 100 people. She noted her staff would also be managing the Nextdoor page.

Trustee Johnson asked if Ms. Santostefano had any experience with other municipalities educating residents who do not use social media.

Ms. Santostefano replied that yes, in Long Grove Vicarious delivered newsletters to park districts, senior centers, and assisted living facilities. She stated they have marketed the digital newsletter to the same facilities.

President Adduci recalled that the newsletter will be printed at the Sheridan for their residents.

Ms. Santostefano noted that the newsletter can be downloaded and printed at those facilities.

Trustee Johnson noted that with regard to surveys, commissions do things differently and that there is not a cohesive look and that it is confusing to the community. He asked how are surveys used in the community.

Ms. Scheiner commented that there are social media tools to poll residents.

Ms. Santostefano explained how polling is done online and that 30% of residents do respond and that can grow. She stated Nextdoor has a polling mechanism that can be used and pushed out to other sites.

President Adduci agreed that surveys should be consistent.

Trustee Bachner commented that other organizations use Qualtrics and that may be better than SurveyMonkey.

Ms. Santostefano commented that there are several options for surveying and that a consistent look is a good idea.

Trustee Brennan asked about using Nextdoor to communicate to different parts of the neighborhood.

Ms. Santostefano stated that Nextdoor is a great tool, but complicated. She stated it can be used to segment neighborhoods and select messages to specific to sections of River Forest.

Trustee Bachner asked if this engagement is only for three months.

Ms. Scheiner stated Staff is suggesting that the Village do the engagement for these three months, since the budget has been exceeded for this work and there is no one on staff to handle it.

President Adduci stated she highly recommends doing this. She recalled that prior to Vicarious working for the Village, the task was handled in-house and very time consuming.

Trustee Bachner suggested the Village bid out the work.

Ms. Scheiner clarified that originally this work was bid out. She explained that there are very few media companies that do this type of work. She stated Staff believes that Vicarious has done great work.

President Adduci commented that the Board has consistently asked to communicate more and more and the Village agreed to do that, which is why Vicarious is so important to the team right now.

Trustee Gillis remarked that the Sustainability Commission doubled and tripled communication, and that she agrees that there is a strong need and noted the cost is minimal.

Trustee Vazquez suggested that they come back in August to discuss renewing the commitment.

Ms. Scheiner noted that this contract only covers July through September and that it does not automatically renew.

Trustee Brennan asked about the new E-newsletter and whether it could be brought it inhouse.

Ms. Scheiner commented that that is not possible at this point due to staffing and talent required in-house.

Trustee Bachner asked if the new E-newsletter could be brought in-house after staffing is addressed.

Ms. Santostefano replied yes and stated there is a template being created and it could be done.

Roll call: Ayes: Trustees Bachner, Brennan, Gillis, Johnson, O'Connell, Vazquez Absent: None Nays: None Motion Passes.

#### **10. EXECUTIVE SESSION**

Ms. Scheiner announced that because the Board would be going into Executive Session, there would be no further discussion or action after Executive Session and that the Board would adjourn immediately after.

Trustee Vazquez made a motion, seconded by Trustee O'Connell, to go into executive session to discuss litigation involving the Village that is pending; and the purchase or lease of real property for the use of the Village, including whether a particular parcel should be acquired.

Roll call: Ayes: Trustees Bachner, Brennan, Gillis, Johnson, O'Connell, Vazquez Absent: None Nays: None Motion Passes.

The Village Board returned to regular session at 10:11p.m. with the following members present: President Adduci, Trustees Brennan, Bachner, Gillis, Johnson, O'Connell, Vazquez, Village Clerk Keller.

#### **11. ADJOURNMENT**

Trustee Bachner made a motion, seconded by Trustee O'Connell, to adjourn the regular Village Board of Trustees Meeting at 10:11p.m.

Roll call:Ayes:Trustees Bachner, Brennan, Gillis, Johnson, O'Connell, VazquezAbsent:NoneNays:NoneMotion Passes.

Jonathan Keller, Village Clerk



I live at 339 Thatcher and often walk with my grandchildren to the playground. The ramp at Hawthorne and Thatcher would be a safe addition at that corner for those of us pushing strollers, and accompanying children on bikes and scooters.

Thank you for handling this.

Agnes Walsh Adamik

Sent from my iPhone

From:	
To:	VBOT
Subject:	Traffic and Safety Commission Memo - June 28, 2021
Date:	Sunday, June 27, 2021 4:41:32 PM

I'm in full support of the recommendation for a south-facing curb ramp to be installed on the east leg of the Thatcher/Hawthorne intersection.

As the parent of three young children, I appreciate you looking into this issue again recently.

--Jarad

Jarad Champion 335 Thatcher Ave. River Forest, IL 60305 President Adduci and Village Trustees,

I was a citizen member of the Deer Management Ad Hoc Committee and am one of the writers of the Alternative Deer Management report that is posted on the Village web site. I am speaking today to call attention to an important unfulfilled duty of the Deer Committee. Board Resolution 20-03 required that the committee "plan at least one community forum to educate residents on the importance of a deer management program." While covid made public meetings a challenge, given the recent lifting of restrictions, there is no reason not to fulfill this obligation before the Trustees vote on this topic.

I propose that the two committee groups, pro-cull and pro-alternatives to culling, present their respective reports to the Board and the public in a Committee of the Whole meeting. Given that summer vacation plans are already in place, I request that this be done after August. As there is also no external time pressure related to this topic, I'm not requesting a date be put on the calendar but only that a commitment be made to host a Committee of the Whole meeting, as just described, before a vote takes place.

Such a meeting would benefit the entire community and pave the way for greater acceptance of whatever Deer Management Plan is eventually enacted. It would also benefit the new Trustees, who have yet to even participate in Village-run discussions on this topic, yet will eventually be voting on it.

Presumably the Board included a public forum requirement in the original resolution to ensure that the community would be as informed as possible before proceeding with a plan. Nothing has changed to make this goal less relevant.

Thank you for your time and attention.

From:	
To:	VBOT
Subject:	Support Pedestrian ramp
Date:	Sunday, June 27, 2021 2:16:01 PM

Hello,

I am writing to support the addition of a south-facing pedestrian ramp on the Northeast corner of Thatcher and Hawthorne, agenda item 7b for the meeting on Monday, June 28th (I am working and unable to attend).

Thank you, Sarah Fitz 318 Gale Ave

From:	
To:	VBOT
Subject:	Village Board Packet page 418 for 6/28/21. Crosswalk & Curb Ramp
Date:	Sunday, June 27, 2021 3:13:58 PM
Attachments:	Intersection Thatcher Ave & Hawthorn, River Forest, IL.pdf
	NE Corner Thatcher & Hawthorn.pdf

6/27/21

Dear Village Board President & Trustees.

I sent you an email on Friday in regards to a Pedestrian Ramp that is proposed to the Village Board on the packet page 418. I would like to add some further information on this issue for your inspection and clarification.

The attachments are photos and diagrams of the Northeast Corner of Thatcher and Hawthorne for which a Pedestrian (Curb) Ramp is requested. These were submitted to the Traffic and Safety Commission at their last meeting when they discussed Crosswalks on Hawthorne.

# Respectfully submitted

Joseph O'Connor Resident - 351 Thatcher Ave. River Forest, IL 60305

FXISTING HEDESTRIAN KAMP FACING WEST STOP SIGN 1 200 TRAFFIC RAPOSED PERESTRIAM RAMA FACING DOLOTH. Hawthorne Ave LURRENT ROUTE TAKEN BY SMALL CHILDREN ON BICYLLED'S PEORLE IN OUTHELL CHAILS & WALKERS PLUS PEOPLE WITH BABY STEOLLERS. NORTH BOUND TRAFFIC

5/26/21





351 THATCHERAVE RIVER FOREST, IL







Village of River Forest Village Administrator's Office 400 Park Avenue River Forest, IL 60305 Tel: 708-366-8500

#### MEMORANDUM

Date: July 8, 2021

- To: Catherine Adduci, Village President Village Board of Trustees
- From: Jon Pape, Assistant to the Village Administrator
- Subj: License Agreement with Property Owners at 825 Bonnie Brae for an Underground Sprinkler System in the Public Right-of-Way

**Issue:** Joseph and Takumi Baptist, owners of the property located at 825 Bonnie Brae, would like to install an underground irrigation system with certain components in the Village right-of-way and needs permission from the Village Board of Trustees to do so.

**Analysis:** The Village Code does not permit obstructions nor does it allow property owners to install anything in the public right-of-way, unless permission is granted by the Village typically through an agreement. The attached agreement is the standard document that is utilized by the Village for these matters.

In an effort to minimize Village expenses for private infrastructure within the public right-of-way that may be damaged/impacted as a result of capital improvement projects in the future, staff has developed a policy that all obstructions that are proposed for installation within the public right-of-way should require a Right-of-Way Encroachment Waiver and Agreement as a condition of permit approval. This will help avoid future damage to the infrastructure by allowing the Village to document the existence of these assets. This is similar to the process followed for any other private infrastructure proposed within public space (e.g. in-pavement heating elements, fences, decorative light pole).

**Recommendation:** Authorize the Village Administrator to execute a right-of-way encroachment waiver and agreement for an irrigation system in the public right-of-way with the property owner at 825 Bonnie Brae.

Attachment: License Agreement with Property Owner at 825 Bonnie Brae.

#### THIS DOCUMENT WAS PREPARED BY, AND AFTER RECORDING RETURN TO:

Klein Thorpe & Jenkins, Ltd. 20 North Wacker Drive, Suite 1660 Chicago, IL 60606 Gregory T. Smith

[The above space for recording purposes]

#### RIGHT-OF-WAY ENCROACHMENT WAIVER AND AGREEMENT

is the legal owner ("Legal Owner") of real property WWe, Joseph Baphst I/We, bseph Baphst, as <u>owner</u> business name)] represent that <u>bseph Baphst</u> commonly known as:

Pl. River Forest, IL, River Forest, Illinois 60305 (the "Benefitted Property").

PIN(S) #: 5 - 01 - 478 - 005 - 0000(Survey of property containing legal description of said Benefitted Property is attached and made a part hereof as "EXHIBIT A")

Legal Owner is undertaking the following Project at the above stated Benefitted Property and on adjacent Public Right-of-Way that will encroach on the Public Right-of-Way:

Project: Irrigation system installation

I/We, on behalf of Legal Owner, understand that the Village of River Forest Village Code does not permit any obstructions in the Public Right-of-Way and does not allow for the placement of  $\underline{Spructers}$  (the "Encroachment") within the Public Right-of-Way for the purpose of  $\underline{rr}$ 

I/We agree, on behalf of Legal Owner, that the Encroachment placed by Legal Owner or an agent for the benefit of the Benefitted Property owned by the Legal Owner, and which encroach upon the Public Right-of-Way at the above address, will be the responsibility of the Legal Owner to maintain, repair, and replace if necessary, due to any damage by the Village or other public agencies for whatever reason, including but not limited to excavation in the Public Right-of-Way by the Village for the purposes of repairing a water main break, installation or replacement of a water main or other utilities, replacement or reconstruction of the street, or due to normal wear and tear.

I/We further agree, on behalf of Legal Owner, that any work to be performed on or underneath the Public Right-of-Way shall be in a good and workmanlike manner and in accordance with all applicable federal, state, and county laws and regulations and the Village codes, ordinances, and regulations. I/We further agree, on behalf of Legal Owner, that the Legal Owner shall be responsible for any and all costs of restoring any disturbances of the Public Right-of-Way caused by its installation and use of the Encroachment in the Public Right-of-Way, and any and all repairs or damage to the Public Right-of-Way arising from the misuse or damage to same by it, or its officers, agents, employees, contractors, subcontractors, successors, and assigns, to the reasonable satisfaction of the Village. Upon completion of installation or any subsequent repair or maintenance, the Legal Owner shall return the Public Right-of-Way to good order, condition and repair. In the event the Legal Owner fails, in a timely manner, to restore any disturbances or make any and all repairs of the Public Right-of-Way as set forth above, the Village may make such restoration or repairs. In the event the Village makes such restorations or repairs, the Legal Owner agrees to pay the costs of such restoration or repairs upon written demand, or the Village may remove the Encroachment and/or lien the Benefitted Property for the costs of such restoration or repair. Legal Owner waives all rights and claims of any kind against the Village arising out of the Village's restoration or repair of the Public Right-of-Way or removal of the Encroachment under this paragraph.

I/We further agree, on behalf of Legal Owner, that Legal Owner shall not place or allow any liens, mortgages, security interests, pledges, claims of others, equitable interests, or other encumbrances to attach to or to be filed against title or ownership of the Public Right-of-Way. The Village retains the right to grant easements, licenses, or any other property interests in and to the Public Right-of-Way in which the Encroachment is located, as determined by the Village in the Village's sole discretion. This Agreement shall not limit or prohibit the Village from granting easements, licenses, or any other property interests in or to the Public Right-of-Way in which the Encroachment is located, as determined by the Village in the Village in the Village in the Village's sole discretion.

I/We further agree, on behalf of Legal Owner, that if the Village, in its sole discretion, determines that the Encroachment should be removed for any reason, or no reason, or that the further existence or use of the Encroachment in the Public Right-of-Way is, or will be, hazardous to the public or to the Public Right-of-Way, Legal Owner agrees to, upon written notice by the Village, make modifications or remove the Encroachment at the Legal Owner's sole expense. In the event the Legal Owner fails to make required modifications within a reasonable time frame, or if such modifications cannot be completed within said time frame, the Village may make the necessary modifications or remove the Encroachment. In the event the Village installs and/or makes the necessary modifications, Legal Owner agrees to pay the costs of such modifications or improvements upon written demand to the Village, or the Village may remove the Encroachment in its Public Right-Of-Way and/or lien the Benefitted Property for the costs of such modifications to the Encroachment or the Public Right-of-Way or removal of the Village arising out of the Village's modifications to the Encroachment or the Public Right-of-Way or removal of the Encroachment under this paragraph.

I/We, on behalf of the Legal Owner, also understand that as a condition of the Village of River Forest granting permission to utilize the Public Right-of-Way abutting the Benefitted Property for the aforesaid purposes, the Legal Owner covenants and agrees not to sue and to protect, indemnify, defend, and hold harmless the Village of River Forest, and it's elected officials, employees, agents, volunteers, and attorneys against any and all claims, costs, actions, losses, demands, injuries and expenses of whatever nature, including, but not limited to attorneys' fees, related to this Agreement or such Encroachment being located in the Public Right-of-Way and/or from acts or omissions by the Legal Owner, its contractors, sub contractors, or agents or employees in maintaining the same and/or conjunction with the use of the Public Right-of-Way abutting the Benefitted Property for the aforesaid purposes.

I/We, on behalf of Legal Owner, understand that the terms and conditions contained herein apply uniquely to the Public Right-of-Way adjacent to the Benefitted Property at the above address as legally described in <u>Exhibit A</u> and it is the intent of myself and the Village to have the terms and conditions of this instrument run with the land and be binding on subsequent purchasers of the Benefitted Property.

This document shall be notarized and recorded with the Cook County Recorder of Deeds.

# NOTE: THE UNDERSIGNED OFFICER(S) CERTIFY THAT HE/THEY HAVE THE AUTHORITY TO BIND THE LEGAL OWNER HEREIN.

>

" ANANANAN

Name: Joseph Bax	1/3/	ame: Takumi	Baptist	-
Date: 06/23/2	<u>c2/</u> D	ate: 06/2:	3/2021	-
STATE OF ILLINOIS ) ) COUNTY OF COOK )	SS			
I, the undersigned, a No Voscor Baystest "Corporation")], and are the me this day in perso Takum Bayst caused the seal of the Corp Corporation,] and as their f the uses and purposes there	e same persons whose name on and severally ackno- , respectively[, of the C oration to be affixed thereto ree and voluntary act, and a in set forth.	s are subscribed to it owledged that as corporation, they sig , pursuant to authorit is the free and volunt	such $\sqrt{\frac{299}{299}}$ $\frac{299}{299}$ ned and delivered this is y given by the Board of I	and nstrument and Directors of the
Given under my hand and m Notary Signature:	notarial seal this $\frac{23}{23}$ day of	June [SE	ALI Notary Pub	CIAL SEAL" N DUFFELS lic - State of Illinois Expires January 09, 2022



Village of River Forest Village Administrator's Office 400 Park Avenue River Forest, IL 60305 Tel: 708-366-8500

#### MEMORANDUM

Date: July 8, 2021

To: Catherine Adduci, President Adduci Village Board of Trustees

From: Lisa Scheiner, Acting Village Administrator

Subj: Fire Chief Recruitment

**Issue:** Fire Chief Bohlmann has submitted a letter of resignation from his position as Fire Chief effective September 19, 2021 and the pending vacancy must be filled. Executive recruiting services are needed to assist the Village in filling this position.

**Analysis:** The Village has utilized GovHR for previous department head recruitments including, most recently, the Finance Director position. The recruiters are local and have extensive Fire Chief search experience in Illinois local governments including, for example, Wilmette and West Dundee. Given the statutory requirements for the Fire Chief position, GovHR's experience in will benefit the Village in identifying potential candidates and vetting their qualifications. The FY 2022 budget includes \$20,000 for Executive Search fees. Given the Village's existing relationship with this professional services vendor, a proposal was solicited and includes the desired scope of services for this recruitment. Because the proposal exceeds the Village Administrator's spending authority approval by the Village Board of Trustees is required.

**Board Action:** Motion to award contact with GovHR for Fire Chief recruiting services in the amount of \$22,500 plus expenses and authorize Acting Village Administrator to execute the Agreement.

Attachments: GovHR USA Fire Chief Recruitment Proposal

# **Village of River Forest, Illinois**

# **Fire Chief**

Recruitment Proposal June 24, 2021



630 Dundee Road Suite 130 Northbrook, IL 60062 847-380-3240 info@GovHRusa.com



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Full Scope Project Cost	
Summary of Guarantee	
Contract Signature Page	
Optional Assessment Center	
Optional Services	
Consultant Full Biography	

# GOVHR USA GOVTEMPS USA

### About Us

A note about COVID-19 -- We are carefully monitoring recommendations from the federal, state and local governments and working with clients as they begin to reopen. Before COVID we made extensive use of technology for video interviews with candidates and meetings with clients. We have utilized these during COVID and can combine technology with appropriate in person meetings to assist clients in cost effective recruiting processes.

GovHR is a public management consulting firm serving local government clients and other public-sector entities across the country. Our headquarters are in Northbrook, Illinois. We are a certified Female Business Enterprise in the State of Illinois and work exclusively in the public and non-profit sectors. GovHR offers customized executive recruitment services, management studies and consulting projects for local government and organizations who work with local government. Please note the following key qualifications of our firm:

- Since our establishment in 2009, our consultants have conducted more than 700 recruitments in 41 states, with an increase in business of at least 30% each year. Twenty-eight (28%) of our clients are repeat clients, the best indicator of satisfaction with our services.
- Surveys of our clients show that 94% rate their overall experience with our firm as Outstanding and indicate they plan to use our services or highly recommend us in the future.
- Our state of the art processes, including extensive use of social media for candidate outreach and video interviews with potential finalist candidates, ensure a successful recruitment for your organization.
- Our high quality, thorough recruitment brochure reflects the knowledge we will have about your community and your organization and will provide important information to potential candidates.
- We are committed to providing you with a pool of candidates that reflects the diversity of your community. We support the following organizations with our time as well as provide financial resources: National Forum for Black Public Administrators, Local Government Hispanic Network, League of Women in Government and Engaging Local Government Leaders.

#### About the Owners

GovHR is led by Heidi Voorhees, President, and Joellen Cademartori, Chief Executive Officer.

Ms. Voorhees has conducted more than 400 recruitments in her management consulting career, with many of her clients repeat clients, attesting to the high quality of work performed for them. In addition to her 17 years of executive recruitment and management consulting experience, Ms. Voorhees has 19 years of local government leadership and management service, including ten years as the Village Manager for the Village of Wilmette, Illinois.

Ms. Cademartori is a seasoned manager, with expertise in public sector human resources management. She has held positions from Human Resources Director and Administrative Services Director to Assistant Town Manager and Assistant County Manager. Ms. Cademartori has worked in forms of government ranging from Open Town Meeting to Council-Manager and has supervised all municipal and county departments ranging from Public Safety and Public Works to Mental Health and Social Services. She has worked in Massachusetts, North Carolina, and Illinois.



### **Our Team**

#### **Recruitment Consultant & Main Point of Contact:**

Fire Chief Recruitment: Tim Sashko Vice President 847-561-3886 TSashko@GovHRusa.com

#### **Proposal Inquiry:**

Laurie Pederson Administrative Services Director 847-380-3198 LPederson@GovHRusa.com

#### **GovHR Owners:**

Heidi J. Voorhees President 847-380-3243 HVoorhees@GovHRusa.com

Joellen J. Cademartori Chief Executive Officer

847-380-3239 JCademartori@GovHRusa.com


# References

The following references can speak to the quality of service provided by GovHR.

Barrington, IL (Finance Director, 2020) (Fire Chief, 2020) (Village Manager, 2018) Karen Darch, Village President Village Hall 200 S. Hough Street Barrington, IL 60010 847-544-8031 kdarch@barrington-il.gov Scott Anderson, Village Manager 847-304-3444 sanderson@barrington-il.gov Heather McGovern, Human Resource and Risk Manager hmcgovern@barrington-il.gov

West Dundee, IL (Fire Chief, 2020) (Director of Public Works, 2014) (Community Development Director, 2014) Joe Cavalarro, Village Manager 102 S. Second Street West Dundee, IL 60118 847-551-3800 jcavallaro@wMcrtdundee.org

Wilmette, IL (Fire Chief, 2021) Michael Braiman, Village Manager 1200 Wilmette Ave. Wilmette, IL 60091 847-251-2700 braimanm@wilmette.com **GOVHR** USA

# **Scope of Services – Full Scope Recruitment**

A typical recruitment and selection process takes approximately 175 hours to conduct. At least 50 hours of this time is administrative, including advertisement placement, reference interviews, and due diligence on candidates. We believe our experience and ability to professionally administer your recruitment will provide you with a diverse pool of highly qualified candidates for your position search. GovHR clients are informed of the progress of their recruitment throughout the entire process. We are always available by mobile phone or email should you have a question or need information about the recruitment.

### **Phase I: Position Assessment, Position Announcement & Brochure**

One-on-one or group interviews will be conducted with stakeholders identified by the client to develop the Recruitment Brochure. We have a variety of other options for gathering input:

- > Dedicated email and surveys to obtain feedback from stakeholder groups
- Public Forums conducted by our consultants

A combination of the above items can be used to fully understand community and organizational needs and expectations for the position.

Development of a Position Announcement to be placed on websites and social media

Development of a thorough **Recruitment Brochure** for client review and approval

Agreement on a detailed **Recruitment Timetable** – a typical recruitment takes between 90 to 120 days from the time you sign the contract to appointment of the finalist candidate.

#### Phase II: Advertising, Candidate Recruitment & Outreach

We make extensive use of social media as well as traditional outreach methods to ensure a diverse and highly qualified pool of candidates. In addition, our website is well known in the local government industry – we typically have 6,000 visits to our website <u>each month</u>. Finally, we develop a database customized to your recruitment and can send an email blast to thousands of potential candidates.

Phase II will include the following:

- GovHR consultants will personally identify and contact potential candidates in person, via email, and also via telephone.
- Develop a database of potential candidates from across the country unique to the position and to the client, focusing on:
  - Leadership and management skills
  - Size of organization
  - Experience in addressing challenges and opportunities also outlined in Phase I
- The database will range from several hundred to thousands of names and an email blast will be sent to each potential candidate.







- > Placement of the Position Announcement in appropriate professional online publications:
  - Public sector publications & websites
  - Social media
    - LinkedIn (over 15,000 connections)
    - Facebook
      - Twitter
    - Instagram



> GovHR will provide you with a list of advertising options for approval

#### **PHASE III: Candidate Evaluation & Screening**

Phase III will include the following steps:

- Review and evaluation of candidates' credentials considering the criteria outlined in the Recruitment Brochure
- > Candidates will be narrowed down to those candidates that meet the qualification criteria
- Candidate evaluation process:
  - o Completion of a questionnaire explaining prior work experience



- Live Video Interview (45 minutes to 1 hour) conducted by consultant with each finalist candidate
- References (at least 2 references per candidate will be contacted at this time)
- o Internet/Social Media search conducted on each finalist candidate

All résumés will be acknowledged and inquiries from candidates will be personally handled by GovHR, ensuring that the client's process is professional and well regarded by all who participate.

#### Phase IV: Presentation of Recommended Candidates

Phase IV will include the following steps:

- GovHR will prepare a Recruitment Report presenting the credentials of those candidates most qualified for the position.
- GovHR will provide an electronic file which contains the candidates' materials with a "mini" résumé for each candidate so that each candidate's credentials are presented in a uniform way.



> Report will arrive in advance of the Recruitment Report Presentation.

GovHR will spend approximately 2 hours with the client reviewing the recruitment report and providing additional information on the candidates.



#### Phase V: Interviewing Process & Background Screening

Phase V will include the following steps:

GovHR will:

- > Develop the first and second round interview questions for your review and comment
- > Coordinate candidate travel and accommodations
- > Provide you with interview books that include:
  - Candidates Credentials
  - Set of questions with room for interviewers to make notes
  - Evaluation sheets to assist interviewers in assessing the candidate's skills and abilities

Background screening\* will be conducted along with additional references contacted:



\*Per state and federal regulations

GovHR will work with you to develop an interview schedule for the candidates, coordinating travel and accommodations. GovHR consultants, if requested, will be present for all the interviews, serving as a resource and facilitator.

GovHR will coordinate a 2-Step Interview process. The first round interviews will include five or six candidates. The second round interviews will include two or three candidates. GovHR will supply interview questions and an evaluation form.

In addition to a structured interview, the schedule can incorporate:

- Tour of client facilities
- Interviews with senior staff



# **Phase VI: Appointment of Candidate**

- GovHR will assist you as much as you request with the salary and benefit negotiations and drafting of an employment agreement, if appropriate.
- GovHR will notify all applicants of the final appointment, providing professional background information on the successful candidate.

GOVHR USA GOVTEMPS USA

# **Project Timeline – Full Scope Recruitment**



Weeks 1 & 2	Phase 1: On Site Interviews & Brochure Development
Weeks 3 thru 6	Phase 2: Advertising, Candidate Recruitment & Outreach
Weeks 7 thru 9	Phase 3: Candidate Evaluation & Background Screening
Week 10	Phase 4: Presentation of Recommended Candidates
Week 11 & 12	Phase 5: Interview Process & Additional Background Screening
Weeks 13 & 14	Phase 6: Appointment of Candidate

\*In certain recruitments, the above schedule can be condensed to 12-weeks. Please inquire for details.

GOVHR USA GOVTEMPS USA

# **Full Scope Recruitment – Price Proposal**

# **Summary of Costs:**

We are carefully monitoring recommendations from the federal, state and local governments and working with clients on alternatives to in person meetings. We are fully operational and can work with you via video and by utilizing electronic files. If at the time of recruitment, COVID-19 restrictions are lifted and travel is possible, we are happy to attend meetings in person. For this reason, we have priced travel as a separate expense.

\*\*Consultant travel expenses are not included in the price proposal. If the consultant is requested to travel to the client, we estimate \$ 250 per trip (up to 3 trips per recruitment) for travel. Only actual expenses will be billed to the client for reimbursement to GovHR.

Possible in-person meetings could include:

- 1. Recruitment brochure interview process
- 2. Presentation of recommended candidates
- 3. Interview Process

Any additional consultant visits requested by the Client (beyond the three visits listed above) will be billed at \$125/hour; \$500 for a half day and \$950 for a full day. The additional visits may also result in an increase in the travel expenses and those expenses will be billed to the client.

# **Payments for Fees & Services:**

Recruitment Fee:
\$18,500
Recruitment Expenses:
Expenses include candidate due diligence efforts
\$1,500
Advertising:
*Advertising costs over \$2,500 per
recruitment will be placed only with
client approval. Client is billed only for
actual cost. <b>\$2,500</b> *
Total: \$22,500**
<i>+,</i>
**This fee does not include travel and

\*\*This fee does not include travel and accommodations for candidates interviewed.

Professional fees and expenses will be invoiced as follows:

1st Payment: 1/3 of the Recruitment Fee (invoice sent upon acceptance of our proposal).

**2**<sup>nd</sup> **Payment:** 1/3 of the Recruitment Fee and expenses incurred to date (invoice sent following the recommendation of candidates).

**Final Payment:** 1/3 of the Recruitment Fee and all remaining expenses (invoice sent after recruitment is completed).

Recruitment expenses will be itemized in detail. Payment of invoices is due within thirty (30) days of receipt.



# **GovHR Guarantee**

GovHR is committed to assisting our clients until a candidate is appointed to the position. Therefore, no additional professional fee will be incurred if the client does not make a selection from the initial group of recommended candidates and requests additional candidates be developed for interview consideration. If additional advertising beyond the Phase I advertising is requested, client will be billed for actual advertising charges. Reimbursable expenses may be incurred should the recruitment process require consultant travel to the Client.

Upon appointment of a candidate, GovHR provides the following guarantee: should the selected and appointed candidate, at the request of the client or the employee's own determination, leave the employ of the client within the first 12 months of appointment, we will, if desired, conduct one additional recruitment for the cost of expenses and advertisements only. This request must be made within six months of the employee's departure.

# Why Choose GovHR?

- We are a leader in the field of local government recruitment and selection with experience in more than 38 states, in communities ranging in population from 1,000 to 1,000,000. More than 28% of our clients are repeat clients showing a high level of satisfaction with our work. We encourage you to call any of our previous clients.
- We are committed to bringing a diverse pool of candidates to your recruitment process. We network extensively with state, city and county management associations, attending more than 20 state and national conferences each year. In addition, we support and attend the meetings of League of Women in Government, the Local Government Hispanic Network, National Forum for Black Public Administrators and Engaging Local Government Leaders.
- We conduct comprehensive due diligence on candidates. Before we recommend a candidate to you, we will have interviewed them via video, conducted reference calls, and news media and social media searches. Our knowledge of local government ensures that we can ask probing questions that will verify their expertise.
- We are your partners in this important process. You are welcome to review all the resumes we receive and we will share our honest assessment of the candidates.
- Our goal is your complete satisfaction. We are committed to working with you until you find the candidate that is the best fit for your position.



# **Signature Page**

We believe we have provided you with a comprehensive proposal; however, if you would like a service that you do not see in our proposal, please let us know. We can most likely accommodate your request.

This proposal will remain in effect for a period of six months from the date of the proposal. We look forward to working with you on this recruitment and selection process!

Village of River Forest, Illinois agrees to retain GovHR USA, LLC ("GovHR") to conduct a Fire Chief Recruitment in accordance with its proposal dated June 4, 2021. The terms of the proposal are incorporated herein and shall become a part of this contract.

#### ACCEPTED:

#### Village of River Forest, Illinois

Ву:	
Title:	
Date:	
Billing Contact:	
Billing Contact Email: _	
GovHR USA, LLC	
Ву:	
Title:	
Date:	

**Optional Assessment Center** 

If requested, GovHR will perform an Assessment Center for candidates selected for interview as part of the selection process. An Assessment Center is a useful tool for identifying and evaluating the strengths, areas for improvement, skills, and abilities of the candidates. GovHR consultants will prepare all the related documents and scoring sheets for any three (3) of the following exercises to be completed on the Assessment Center day:

- ♦ In-Basket Exercise
- Written/Oral Presentation Exercise

HR USA Temps USA

- Budget Analysis Exercise
- Personnel Issues Exercise

- Leaderless Group Exercise
- Structured Interview

• Other exercise of the Client's choosing

Optional Assessment Center Fee: \$7,500\*

\*The fee assumes that the Assessment Center will be held on one day and be limited to no more than five candidates. For each additional candidate, the fee will increase by \$750.

The fee includes the preparation of the Assessment Center material and a written report outlining the findings of the Assessment Center as reported by the Assessors. We will assist the client in selecting three (3) professionals from outside the organization to serve as Assessors in evaluating each candidate's strengths and weaknesses. The client will be responsible for paying a \$500 stipend to each Assessor (and possible mileage or other transportation costs for the assessors).

The Assessment Center fee does not include lodging, travel and meal expenses for the GovHR facilitator(s) to be on-site for the Assessment Center. Actual expenses will be billed in addition to the fee. If the client chooses to add the Assessment Center option, the fees and expenses for this will be billed separately.



# **Optional Services**

# **GovTemps USA**

Need an Interim? GovTempsUSA, a subsidiary of GovHR USA, specializes in the temporary placement of positions in local government. The firm offers short-term assignments, in addition to long-term and outsourced arrangements. Our placement professionals at GovTempsUSA have typically enjoyed distinguished careers in local government and displayed a commitment to public service throughout their career.

# **Recorded One-Way Video Interview of Candidates**

Candidates we recommend for your consideration can complete a one way video interview with 3 to 5 questions that will be recorded and which you can review electronically at your convenience. This can occur prior to making your decision on which candidates to invite for an interview. Cost \$100 per candidate.

# Leadership/Personality Testing

GovHR has experience working with a wide variety of leadership and personality assessment tools, depending on the qualities and experiences the client is seeking in their candidates. These include but are not limited to Luminaspark, Caliper, DISC and others. Depending on the evaluation type selected fees can range between \$100 to \$500 per candidate.

# **360° Evaluation**

As a service to the Client, we offer the option to provide you with a proposal for a 360° performance evaluation for the appointed position at six months into his or her employment. This evaluation will include seeking feedback from both elected officials and department directors, along with any other stakeholder the Client feels would be relevant and beneficial. This input will be obtained on a confidential basis with comments known only to the consultant. If you are interested in this option, GovHR will prepare a proposal for this service.

# TIM SASHKO



# GHR GOVHR USA GOVTEMPS USA

Chief T.E. Sashko (retired) is a Vice President with GovHRUSA and is a 38-year veteran of the fire service and is a state certified Fire Officer III in Illinois.

He began serving in the fire service as a paid-on-call firefighter/paramedic with the Village of Buffalo Grove, IL in 1979 retiring as the fire chief/EMA Director and following his career in Buffalo Grove he served the Village of Mundelein as the fire chief/EMA Director. He served as the Executive Director for the Illinois Fire Chiefs Association as is a Past-President. He is a member of the Lake County Board of Health since 2003 and was honored to be elected as the President/Chairman in November of 2013 and continues to function in that role. The Lake County Health Department is a \$85(+) million/year Federally Qualified Health Care and Local Public Health Department provider employing over 900+ personnel in Lake County, IL. He represents the Health Department on various committees for Lake County and advisory boards for the United Way of Lake County and the Lake County Veterans and Family Services Foundation. He was one of the founding members of the successful Lake/Cook Critical Incident Protocol promoting public and private partnerships in planning and preparedness for emergency management coordinated by Michigan State University.

He has an extensive background in labor relations and has negotiated numerous contracts successfully. He was instrumental in creating succession plans for both municipalities he served to provide the necessary guidance and direction for the development of personnel as well as employee performance rating systems for current performance and predictive performance for personnel advancement. During his career, he has coordinated various strategic plans and Emergency Operational Plans. He broadened initiatives that provided fiscal balance, while maintaining high-level service profile and Community Risk Reduction strategies within the communities he served. He has been active in legislation development, management, negotiations, and representation at the local, county, state, and federal levels both in public safety and public health. Throughout the past 10+ years he has been focused on providing a balanced, professional approach to critical issues governed within Illinois in emergency medical services, public health, fire service and community driven emergency service delivery.

#### **PROFESSIONAL EDUCATION**

Bachelor's degree in Management, Southern Illinois University

#### **MEMBERSHIPS AND AFFILIATIONS**

- Chairman, Combined Area Fire Training Partnership
- Lake County Board of Health, President
- Operation North Pole, Board Member
- Greater Chicago Red Cross Heroes Program, Former Member
- W.S. Darley Corporation, Fire Advisory Board Member
- United Way of Lake County 2-1-1, Advisory Board Member
- United Way of Lake County 2-1-1, Disaster Planning Committee , Chair
- Illinois Fire Chiefs Association, Former President
- Metropolitan Fire Chiefs Association, Former President
- Lake County Fire Chief's Association, Former President
- Lake and McHenry Counties Specialized Response Teams, Former Chairman
- Illinois Fire Chiefs Foundation Fund Raising Committee, Former Chair
- Metropolitan Fire Chiefs Association, Former Director
- Illinois Fire Chiefs Association, Former Area Representative
- Trauma Region X, Former Committee Member

- Buffalo Grove Exchange Club, Former Founder and President
- Libertyville, Vernon Hills, Mundelein Exchange Club, Former Member

#### AWARDS

- Illinois Association of Blood Banks
- Chief of the Year, Illinois Fire Chief's Association 2006
- Alumni of the Year from Buffalo Grove High School
- ADRP International Division of ABC 2019 International Humanitarian Award

# PROFESSIONAL BACKGROUND

•	IChiefs Solutions, Mundelein, IL	2017 - Present
•	Lake County Board of Health	2003 - Present

- Executive Director, Illinois Fire Chiefs
  Association
  2015 2017
- Fire Chief/EMA Coordinator, Mundelein, IL 2007 2015
- Fire Chief/EMA Coordinator, Buffalo Grove, IL 1979 2007



P: 847.380.3240

www.govhrusa.com

# **Village of River Forest, Illinois**

# **Village Administrator**

Recruitment Proposal July 8, 2021



630 Dundee Road Suite 130 Northbrook, IL 60062 847-380-3240 info@GovHRusa.com



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# GOVHR USA GOVTEMPS USA

# About Us

A note about COVID-19 -- We are carefully monitoring recommendations from the federal, state and local governments and working with clients as they begin to reopen. Before COVID we made extensive use of technology for video interviews with candidates and meetings with clients. We have utilized these during COVID and can combine technology with appropriate in person meetings to assist clients in cost effective recruiting processes.

GovHR is a public management consulting firm serving local government clients and other public-sector entities across the country. Our headquarters are in Northbrook, Illinois. We are a certified Female Business Enterprise in the State of Illinois and work exclusively in the public and non-profit sectors. GovHR offers customized executive recruitment services, management studies and consulting projects for local government and organizations who work with local government. Please note the following key qualifications of our firm:

- Since our establishment in 2009, our consultants have conducted more than 700 recruitments in 41 states, with an increase in business of at least 30% each year. Twenty-eight (28%) of our clients are repeat clients, the best indicator of satisfaction with our services.
- Surveys of our clients show that 94% rate their overall experience with our firm as Outstanding and indicate they plan to use our services or highly recommend us in the future.
- Our state of the art processes, including extensive use of social media for candidate outreach and video interviews with potential finalist candidates, ensure a successful recruitment for your organization.
- Our high quality, thorough recruitment brochure reflects the knowledge we will have about your community and your organization and will provide important information to potential candidates.
- We are committed to providing you with a pool of candidates that reflects the diversity of your community. We support the following organizations with our time as well as provide financial resources: National Forum for Black Public Administrators, Local Government Hispanic Network, League of Women in Government and Engaging Local Government Leaders.

# About the Owners

GovHR is led by Heidi Voorhees, President, and Joellen Cademartori, Chief Executive Officer.

Ms. Voorhees has conducted more than 400 recruitments in her management consulting career, with many of her clients repeat clients, attesting to the high quality of work performed for them. In addition to her 17 years of executive recruitment and management consulting experience, Ms. Voorhees has 19 years of local government leadership and management service, including ten years as the Village Manager for the Village of Wilmette, Illinois.

Ms. Cademartori is a seasoned manager, with expertise in public sector human resources management. She has held positions from Human Resources Director and Administrative Services Director to Assistant Town Manager and Assistant County Manager. Ms. Cademartori has worked in forms of government ranging from Open Town Meeting to Council-Manager and has supervised all municipal and county departments ranging from Public Safety and Public Works to Mental Health and Social Services. She has worked in Massachusetts, North Carolina, and Illinois.



# **Our Team**

## **Recruitment Consultant & Main Point of Contact:**

Lee Szymborski Senior Vice President 847-380-3240 LSzymborski@GovHRusa.com

#### **Proposal Inquiry:**

Laurie Pederson Administrative Services Director 847-380-3198 LPederson@GovHRusa.com

# **GovHR Owners:**

Heidi J. Voorhees President 847-380-3243 HVoorhees@GovHRusa.com

Joellen J. Cademartori Chief Executive Officer 847-380-3239 JCademartori@GovHRusa.com



# References

The following references can speak to the quality of service provided by GovHR.

Barrington, IL (Finance Director, 2020) (Fire Chief, 2020) (Village Manager, 2018) Karen Darch, Village President Village Hall 200 S. Hough Street Barrington, IL 60010 847-544-8031 kdarch@barrington-il.gov Scott Anderson, Village Manager 847-304-3444 sanderson@barrington-il.gov Heather McGovern, Human Resource and Risk Manager hmcgovern@barrington-il.gov

Monroe, WI (City Administrator, 2020) Louis Armstrong, Mayor 1110 18th Ave. Monroe, WI 53566 608-329-2500 mayor@cityofmonroe.org GovHR USA GovTemps USA

# **Scope of Services – Full Scope Recruitment**

A typical recruitment and selection process takes approximately 175 hours to conduct. At least 50 hours of this time is administrative, including advertisement placement, reference interviews, and due diligence on candidates. We believe our experience and ability to professionally administer your recruitment will provide you with a diverse pool of highly qualified candidates for your position search. GovHR clients are informed of the progress of their recruitment throughout the entire process. We are always available by mobile phone or email should you have a question or need information about the recruitment.

### **Phase I: Position Assessment, Position Announcement & Brochure**

One-on-one or group interviews will be conducted with Village Board members and senior staff identified by the client to develop the Recruitment Flyer. We have a variety of other options for gathering input:

Development of a **Position Announcement** to be placed on websites and social media.

Development of a Recruitment Flyer for client review and approval.

Agreement on a detailed **Recruitment Timetable** – a typical recruitment takes between 90 to 120 days from the time you sign the contract to appointment of the finalist candidate.

### Phase II: Advertising, Candidate Recruitment & Outreach

We make extensive use of social media as well as traditional outreach methods to ensure a diverse and highly qualified pool of candidates. In addition, our website is well known in the local government industry – we typically have 6,000 visits to our website <u>each month</u>. Finally, we develop a database customized to your recruitment and can send an email blast to thousands of potential candidates.

Phase II will include the following:

- GovHR consultants will personally identify and contact potential candidates in person, via email, and also via telephone.
- Develop a database of potential candidates from across the country unique to the position and to the client, focusing on:
  - Leadership and management skills
  - Size of organization
  - Experience in addressing challenges and opportunities also outlined in Phase I
- The database will range from several hundred to thousands of names and an email blast will be sent to each potential candidate.





- > Placement of the Position Announcement in appropriate professional online publications:
  - Public sector publications & websites
  - Social media
    - LinkedIn (over 15,000 connections)
    - Facebook
- Twitter Instagram
- SovHR will provide you with a list of advertising options for approval

#### **PHASE III: Candidate Evaluation & Screening**

Phase III will include the following steps:

- Review and evaluation of candidates' credentials considering the criteria outlined in the Recruitment Brochure
- > Candidates will be narrowed down to those candidates that meet the qualification criteria
- Candidate evaluation process:
  - Completion of a questionnaire explaining prior work experience



- Live Video Interview (45 minutes to 1 hour) conducted by consultant with each finalist candidate
- References (at least 2 references per candidate will be contacted at this time)
- o Internet/Social Media search conducted on each finalist candidate

All résumés will be acknowledged and inquiries from candidates will be personally handled by GovHR, ensuring that the client's process is professional and well regarded by all who participate.

#### **Phase IV: Presentation of Recommended Candidates**

Phase IV will include the following steps:

- GovHR will prepare a Recruitment Report presenting the credentials of those candidates most qualified for the position.
- GovHR will provide an electronic file which contains the candidates' materials with a "mini" résumé for each candidate so that each candidate's credentials are presented in a uniform way.



▶ Report will arrive in advance of the Recruitment Report Presentation.

GovHR will spend approximately 2 hours with the client reviewing the recruitment report and providing additional information on the candidates.



#### Phase V: Interviewing Process & Background Screening

Phase V will include the following steps:

GovHR will:

- > Develop the first and second round interview questions for your review and comment
- > Coordinate candidate travel and accommodations
- > Provide you with interview books that include:
  - Candidates Credentials
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GovHR will work with you to develop an interview schedule for the candidates, coordinating travel and accommodations. GovHR consultants, if requested, will be present for all the interviews, serving as a resource and facilitator.

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In addition to a structured interview, the schedule can incorporate:

- Tour of client facilities
- Interviews with senior staff



# **Phase VI: Appointment of Candidate**

- GovHR will assist you as much as you request with the salary and benefit negotiations and drafting of an employment agreement, if appropriate.
- GovHR will notify all applicants of the final appointment, providing professional background information on the successful candidate.

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Weeks 1 & 2	Phase 1: On Site Interviews & Brochure Development
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\*In certain recruitments, the above schedule can be condensed to 12-weeks. Please inquire for details.

GHR GOVHR USA GOVTEMPS USA

# **Full Scope Recruitment – Price Proposal**

# **Summary of Costs:**

We are carefully monitoring recommendations from the federal, state and local governments and working with clients on alternatives to in person meetings. We are fully operational and can work with you via video and by utilizing electronic files. If at the time of recruitment, COVID-19 restrictions are lifted and travel is possible, we are happy to attend meetings in person. For this reason, we have priced travel as a separate expense.

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Any additional consultant visits requested by the Client (beyond the three visits listed above) will be billed at \$125/hour; \$500 for a half day and \$950 for a full day. The additional visits may also result in an increase in the travel expenses and those expenses will be billed to the client.

# **Payments for Fees & Services:**

Professional fees and expenses will be invoiced as follows:

1st Payment: 1/3 of the Recruitment Fee (invoice sent upon acceptance of our proposal).

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**Final Payment:** 1/3 of the Recruitment Fee and all remaining expenses (invoice sent after recruitment is completed).

Recruitment expenses will be itemized in detail. Payment of invoices is due within thirty (30) days of receipt.

Recruitment Fee:	447 000
	\$17,000
Recruitment Expe	nses:
Expenses include o	andidate due
diligence efforts	¢4 500
	\$1,500
Advertising:	
*Advertising costs	over \$2,500 per
recruitment will be	e placed only with
client approval. Cli	ent is billed only fo
actual cost.	
	\$1,500*
Total:	
	\$20,000**

\*\*This fee does not include travel and accommodations for candidates interviewed.



# **GovHR Guarantee**

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#### ACCEPTED:

#### Village of River Forest, Illinois

Ву:
Title:
Date:
Billing Contact:
Billing Contact Email:
GovHR USA, LLC
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**Optional Assessment Center** 

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VHR USA

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Other exercise of the Client's choosing

Optional Assessment Center Fee: \$7,500\*

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# LEE SZYMBORSKI



Lee Szymborski is a Senior Vice President with GovHR USA, working on both executive search and general management consulting assignments. He has more than 33 years of experience in local government administration.

Mr. Szymborski's experience spans both Wisconsin and Illinois communities. Mr. Szymborski served more than 15 years as City Administrator in Mequon, Wisconsin. Mequon is a full service city with \$30 million in combined budgets, and more than 170 employees serving 23,000 residents. He also worked for the City of Wauwatosa and Milwaukee County. In Illinois, he served for 12 years as Assistant Village Manager in Buffalo Grove.

Mr. Szymborski's track record points to a results-oriented approach to municipal government management. That is demonstrated by his work including the purchase of a \$14 M private water utility that has seen its customer base increase under city ownership (Mequon); reorganizing city departments and reducing workforce costs in an organizationally sensitive manner (Mequon); spearheading a 10-community oversight committee to secure the startup of commuter rail service (Metra) on the WI Central railway (Buffalo Grove); and repurposing TIF funds to provide incentives that secured a \$16 M mixed-use development in Mequon's Town Center. He is additionally skilled in budgeting, personnel administration, community engagement efforts and strategic planning.

Lee's experience in recruiting key staff extends back to his management roles in both Buffalo Grove and Mequon. In Buffalo Grove, he handled all aspects of recruiting the management team. During his time in Mequon, Mr. Szymborski recruited all members of the City's management team.

His recent searches include City Manager, City Administrator and department head positions for communities throughout the Midwest and East Coast. He has done management studies and strategic plans for several Wisconsin, Illinois and Missouri communities, professional associations and councils of government. He has also been part of GovHR USA's classification and compensation studies in several Wisconsin, Illinois, Minnesota and Massachusetts communities.

#### **PROFESSIONAL EDUCATION**

- Master of Science degree in Urban Affairs, University of Wisconsin - Milwaukee
- Bachelor of Arts in Political Science, University of Wisconsin Milwaukee

#### **PROFESSIONAL DEVELOPMENT AND**

#### SPEAKING ENGAGEMENTS

- Speaker at state City Management Association meetings in Wisconsin, Illinois and Missouri
- Former Adjunct Instructor at Upper Iowa University -Milwaukee Center and Concordia University Wisconsin
- Published articles in Public Management Magazine, Milwaukee Journal Sentinel

#### **AWARDS**

 Mequon – Thiensville Chamber of Commerce's Distinguished Service Award

#### **MEMBERSHIPS AND AFFILIATIONS**

- Mequon Police and Fire Commission
- Mequon-Thiensville Sunrise Rotary Club
- Board of Directors for the Mequon Nature Preserve
- International City/County Management Association
- Wisconsin City/County Management Association
- Former President Illinois Association of Municipal Management Assistants
- Former President Mequon-Thiensville Sunrise Rotary Club

#### **PROFESSIONAL BACKGROUND**

#### **Over 33 Years of Experience in Local Government Administration**

- City Administrator, Mequon, WI 1999-2014
- Assistant Village Manager, Buffalo Grove, IL 1987-1999
- Milwaukee County and City of Wauwatosa, WI 1980-1986



P: 847.380.3240

www.govhrusa.com



# MEMORANDUM

**DATE:** July 12, 2021

TO:	Lisa Scheiner, Acting Village Administrator
FROM:	Jeff Loster, Village Engineer
SUBJECT:	Award of Contract – 2021 Green Alley Improvement Project

Issue: Staff is seeking the award of a contract for the 2021 Green Alley Improvement Project.

**Analysis**: The Village has budgeted for the reconstruction of all remaining alleys over the next two fiscal years. An initial group of four of these alleys had already been earmarked for construction in 2021. These alleys are bound by Park Avenue, Hawthorne Avenue, Ashland Avenue and Washington Boulevard. The design of these alleys has been completed and all necessary permitting requirements have been addressed.

The FY22 budget includes \$1,850,000 for Alley Improvements, just over \$875,000 having been earmarked for this construction project. Similar to other recently reconstructed alleys, these have been designed to convey stormwater runoff toward the middle of the alley, where permeable pavers will be able to infiltrate the runoff into a storage layer of stone (under the pavers) to help prevent ponding. A perforated pipe will also be present under the permeable pavers to allow some stormwater to be conveyed into the sewer system during extremely heavy rain events.

On July 7, 2021, Staff received and opened three competitive bids. As the attached bid tabulation indicates, A Lamp Concrete Contractors, Inc. was the lowest bidder with a bid amount of \$797,190.60, which is well within the allocated budget for this project. A Lamp Concrete Contractors, Inc. has previously worked for the Village, most recently on the Thatcher Ave Alley Improvement Project in 2020, where they performed well. As such, Staff recommends the award of the contract for the Thatcher Avenue Alley Improvement Project to A Lamp Concrete Contractors, Inc.

**Recommendation**: Staff recommends approval of this contract with the following motion: Motion to award a contract to A Lamp Concrete Contractors, Inc. in the amount of \$797,190.60 for the 2021 Green Alley Improvement Project and authorize the Acting Village Administrator to execute the contract agreement.

Attachments: Bid Tabulation

#### Village of River Forest 2021 Green Alley Improvements Bid Tabulation 7/7/2021

11/2021				A Lamp	Concrete	Alliance	Contractors	Schroeder	and Schroeder
					ht Boulevard		ke Avenue		entral Park
					rg, IL 60193		ck, IL 60098		, IL 60076
ITEM NO.	ITEM	UNIT	QUANTITY	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	REMOVAL AND DISPOSAL OF UNSUITABLE MATERIAL	CU YD	423	\$15.00	\$6,345.00	\$10.00	\$4,230.00	\$45.00	\$19,035.00
2		LSUM	1	\$7.150.00	\$7,150.00	\$6,500.00	\$6,500.00	\$7,750.00	\$7,750.00
3	SAW CUT (SPECIAL)	FOOT	2255	\$0.01	\$22.55	\$2.45	\$5,524.75	\$2.50	\$5,637.50
4	TRAFFIC CONTROL, MAINTENANCE OF TRAFFIC, DETOURS	LSUM	1	\$17,000.00	\$17,000.00	\$6,250.00	\$6,250.00	\$14,500.00	\$14,500.00
	ADDITIONAL HAULING SURCHARGE, NON-HAZARDOUS SPECIAL		•	. ,			. ,		
5	WASTE	LOAD	4	\$50.00	\$200.00	\$825.00	\$3,300.00	\$1,000.00	\$4,000.00
6	AGGREGATE SUBGRADE IMPROVEMENT	CU YD	423	\$15.00	\$6.345.00	\$34.00	\$14,382.00	\$36.00	\$15,228.0
-	CURB REMOVAL	FEET	435	\$4.00	\$1,740.00	\$15.00	\$6,525.00	\$5.00	\$2,175.00
8	PCC SIDEWALK REMOVAL	SQ FT	1419	\$1.50	\$2,128.50	\$3.00	\$4,257.00	\$1.00	\$1,419.00
9	PCC SIDEWALK, 5"	FOOT	1415	\$5.50	\$7,837.50	\$6.00	\$8.550.00	\$7.50	\$10.687.50
	DETECTABLE WARNINGS	SQ FT	174	\$25.00	\$4.350.00	\$30.00	\$5,220.00	\$35.00	\$6,090.00
10	ALLEY PAVEMENT REMOVAL	SQ YD	4921	\$10.50	\$51.670.50	\$20.00	\$98.420.00	\$10.00	\$49.210.0
12	DRIVEWAY PAVEMENT REMOVAL	SQ TD SQ YD	1345	\$10.00	\$13,450.00	\$20.00	\$26,900.00	\$8.00	\$10,760.0
13	HOT-MIX ASPHALT DRIVEWAY PAVEMENT, 3"	SQ YD SQ YD	52	\$35.00	\$1.820.00	\$55.00	\$2.860.00	\$48.00	\$2,496.00
14	PCC DRIVEWAY PAVEMENT, 6 INCH	SQ YD SQ YD	1282	\$55.00	\$70,510.00	\$58.00	\$74,356.00	\$70.00	\$89,740.0
	CLASS D PATCHES, TYPE IV, 9 INCH	SQ TD SQ YD	192	\$50.00	\$9,600.00	\$55.00	\$10,560.00	\$80.00	\$15,360.0
	EXPLORATORY TRENCH, SPECIAL	CU YD	20	\$5.00	\$100.00	\$10.00	\$200.00	\$23.00	\$460.00
17	EARTH EXCAVATION	CU YD	1578	\$38.00	\$59,964.00	\$10.00	\$15,780.00	\$45.00	\$71,010.0
	PCC ALLEY PAVEMENT, 8"	SQ YD	4227	\$58.00	\$245,166.00	\$64.80	\$273,909.60	\$85.00	\$359,295.0
19	SELECTED GRANULAR BACKFILL	CU YD	471	\$29.00	\$13,659.00	\$30.00	\$14,130.00	\$38.00	\$17,898.0
	GEOTEXTILE	SQ YD	2640	\$1.50	\$3,960.00	\$1.00	\$2,640.00	\$1.00	\$2,640.00
20	PERVIOUS PAVERS	SQ YD SQ YD	738	\$54.60	\$40.294.80	\$54.00	\$2,040.00	\$54.00	\$39.852.0
21	SETTING BED AGGREGATE (CA-16)	SQ YD SQ YD	738	\$7.50	\$5.535.00	\$9.00	\$6,642.00	\$12.00	\$8.856.00
22	AGGREGATE BASE COURSE (CA-7)	SQ YD SQ YD	738	\$53.00	\$39,114.00	\$9.00	\$47,970.00	\$12.00	\$18,450.00
23	PIPE UNDERDRAIN (6")	FOOT	2196	\$20.00	\$43.920.00	\$05.00	\$16.470.00	\$23.00	\$114,192.0
	STORM SEWER, 6"	FOOT	2136	\$45.00	\$12,780.00	\$80.95	\$22,989.80	\$48.00	\$13,632.0
	STORM SEWER, 8"	FOOT	204	\$50.00	\$11,000.00	\$85.50	\$18,810.00	\$50.00	\$11,000.0
27	TRENCH BACKFILL	CU YD	30	\$45.00	\$1,350.00	\$78.00	\$2,340.00	\$23.00	\$690.00
28	SEWER CHECK VALVE 6"	EACH	3	\$2,500.00	\$7,500.00	\$1,530.00	\$4,590.00	\$4,250.00	\$12,750.0
29	SEWER CHECK VALVE 8"	EACH	1	\$3,000.00	\$3,000.00	\$2,410.00	\$2,410.00	\$4,650.00	\$4,650.00
	CONNECT SEWER TO EXISTING MANHOLE	EACH	4	\$1,000.00	\$4,000.00	\$750.00	\$3,000.00	\$825.00	\$3,300.00
31	CATCH BASIN, TYPE A, 3' DIAMETER, TYPE 1 FRAME, OPEN LID	EACH	17	\$2,000.00	\$34,000.00	\$2,650.00	\$45,050.00	\$3,150.00	\$53,550.0
32	INLETS. TYPE A. TYPE 1 FRAME. OPEN LID	EACH	1	\$1.500.00	\$1.500.00	\$2,650.00	\$2.650.00	\$1.550.00	\$1,550.00
	FRAMES AND LIDS TO BE ADJUSTED (SPECIAL)	EACH	4	\$650.00	\$2.600.00	\$350.00	\$1,400.00	\$850.00	\$3,400.00
34	COMBINATION CONCRETE CURB AND GUTTER. TYPE B-6.12	FOOT	435	\$24.00	\$10.440.00	\$24.50	\$10.657.50	\$32.00	\$13,920.0
-	MOBILIZATION	LSUM	435	\$35,000.00	\$35,000.00	\$53,000.00	\$53,000.00	\$12,500.00	\$12,500.0
	PARKWAY RESTORATION, SALT TOLERANT SOD	SQ YD	700	\$12.00	\$8,400.00	\$15.50	\$10,850.00	\$16.00	\$12,300.0
37	SUPPLEMENTAL WATERING	UNIT	1	\$12.00	\$1.00	\$60.00	\$60.00	\$250.00	\$250.00
38	TENSAR GRID	SQ YD	4227	\$3.25	\$13,737.75	\$00.00	\$11,624.25	\$250.00	\$250.00
									010./0/./

As Calculated	\$797,190.60	\$884,859.90	\$1,042,870.75
As Read	\$797,190.60	\$884,859.90	\$1,042,870.75

The Honorable Catherine Adduci President of the Village of River Forest 400 Park Avenue River Forest, IL 60305

June 15th, 2021

Dear President Aducci,

It has been an honor to serve the completion of my term as Chairman and Trustee of the Economic Development Commission which ended April 30th, 2021.

I have enjoyed working with my fellow EDC committee members, the board of trustees, former village administrator Eric Palm and acting village administrator Lisa Scheiner. I was pleased with the support I received from you and your fellow trustees in pursuing initiatives important to me and our village in fostering economic development growth.

I am honored to have been invited to continue in my terms both as a trustee and Chairman of the EDC. I am prepared to continue serving through the July 16th, 2021 EDC meeting in order to provide you and the village time to recruit additional commissioners to fill our current vacancies and to ensure a smooth transition. My resignation will become effective as of July 16th, 2021 at the conclusion of the EDC meeting. If you wish to have this happen sooner or wish to have your new chairman assume my chairperson position on or prior to that date, please let me know. There currently is no EDC meeting scheduled for August 2021. The next scheduled meeting that will require a new EDC chairperson is on Friday, September 10th, 2021 at 7:30AM.

Congratulations on the accomplishments you have achieved in your past term and in your new term as President of the Village of River Forest. Thank you for inviting me to participate in making our community stronger by serving on the EDC.

Thanks for your work on behalf of the village and as always, feel free to reach out to me if you have additional concerns or need to discuss historical background on any issues I have been involved with.

Sincerely yours,

Lee Neubecker Chairperson, Village of River Forest, Economic Development Commission 1403 Lathrop Ave. River Forest, IL 60305

cc: Lisa Scheiner, Acting Village Administrator



# MEMORANDUM

TO:	Lisa Scheiner Acting Village Administrator
FROM:	<u>Kurt Bohlmann</u> Kurt Bohlmann Fire Chief
DATE:	July 7, 2021
SUBJECT:	Monthly Report – June – 2021

The Fire Department responded to 186 calls during the month of June. This is below our average number of calls in comparison to 2020. We experienced 6 fire related calls for the month. Emergency Medical Service calls represented 51% of our response activity for the month of June.

Incident Group	Count
100 – Fire	6
200 – Rupture/Explosion	0
300 – Rescue/EMS	94
400 – Hazardous Condition	10
500 – Service Calls	14
600 – Good Intent	38
700 – False Alarm	24
800 – Severe Weather	0
900 – Special Incidents	0

Cases of COVID decreased significantly in River Forest, peaking for the month on June 2<sup>nd</sup> at 2.16%. There were only 6 new cases of COVID in River Forest in June. There have been 835 positive cases of the virus in River Forest since the pandemic began. The 7-day positivity rate for River Forest on June 30<sup>th</sup> was 0.00%, down from 1.53% on May 31<sup>st</sup>! River Forest has over 60% of all residents fully vaccinated and 72% of all residents have had at least one vaccination shot according to Cook County. The County and state moved to Phase V of the recovery in June.

Fire Marshal Wiley and I participated in the technical review meeting for an amendment to the development plan at 400 Ashland.

Most of my time was again spent in online meetings as part of the process for upgrading our RMS system from ESO's Firehouse Software to ESO's Fire Records Management System. The plan is to go live with the system towards the end July.

We have resumed public education projects, including station tours and block parties. We resumed in-person fire inspections in several months ago and are caught up with the inspections we missed.

#### **Incidents of Interest**

RFFD responded to a structure fire in Cicero. Our crew performed a secondary search. No victims were found in the exposure building.

See details below.

#### **Suppression Activities**

For the month of June, we responded to 186 emergency calls, which is below our average amount of calls. Of this total, 6 were fire related incidents. One of these fire incidents occurred in River Forest. The other fire incidents occurred outside of River Forest.

The first incident was a structure fire in Cicero. RFFD provided mutual aid and we were ordered to the front of the building with tools. Our crew was assigned to stage at the D side of the exposure building. We then performed a secondary search. We also searched the basement, first floor, second floor, and the attic. No victims were found in the exposure building. Engine 213 was released by Cicero Command and returned in-service.

The second incident was a building fire in Elmwood Park. RFFD provided mutual aid and upon arrival were called to the front with tools. Our crew made entry with tools to assist in opening the walls and ceiling to find the fire. We also assisted with extinguishment. We left the structure to replace our air bottles. Our crew re-entered the structure and pulled line to the 1<sup>st</sup> floor in the house. RFFD put out the fire and then were ordered back up to the 2<sup>nd</sup> floor for overhaul. No further work was needed and we returned into service.

The third incident was a structure fire in Forest Park. RFFD provided mutual aid and assisted with the hydrant hook up and stretching the attack line. Our crew was given the assignment by Oak Park 620 to remove furniture from the garage. The south wall of the garage was burning. We assisted FPFD with removing the furniture to reduce the fire load and allow the hose team to get to the fire. After the fire was extinguished, our crew helped FPFD return the items back into

the garage to clear the alley. We assisted Engine 401 with repacking the attack line and then returned in-service.

The fourth incident was a building fire in Forest Park. RFFD staged at the scene and was then released by command.

The fifth incident was a building fire in Oak Park. RFFD staged at the scene and was then released by command.

The other fire was a cooking fire that caused no damage and occurred in River Forest.

### **Training**

This month the department participated in various training activities such as:

- Shifts continued their assigned building inspections
- FF/PM's A. Howe, Seablom, Buchholz, Basa and McKenna continuing truck training
- Shifts continuing annual hydrant testing and flowing
- FF/PM's Seablom and McKenna attended and passed OSFM 40-hour Vehicle & Machinery Operations class through IFSI at Orland Park
- > Shifts have started firehouse tours and block parties again

#### **Paramedic Activity**

We responded to 94 EMS calls, making contact with 86 patients, for the month of June. This is about our monthly average number of EMS calls.

A detailed monthly EMS report was not available in time for this report.

### **Fire Prevention**

During the month of June, the Fire Prevention Bureau conducted 9 regular inspections and 18 company inspections. There were 37 violations noted and 10 violations corrected. Fire Prevention performed 28 plan reviews.

A detailed monthly Fire prevention report is available for review.

# Village of River Forest



# POLICE DEPARTMENT MEMORANDUM

**TO:** Lisa Scheiner – Acting Village Administrator

**FROM:** James O'Shea- Chief of Police

**DATE:** July 7, 2021

SUBJECT: June 2021 Monthly Report

# Crime Statistics

The month of June 2021 indicated a 5% decrease in Group A (previously Part I) offenses in comparison to June 2020. There was a 16% increase in Group B (previously Part II) reported crimes compared to June 2020. A decrease in Robbery, Aggravated Battery, and Burglary incidents contributed to the reduction in Group A crimes. An increase in Simple Assault, Disorderly Conduct, and Misdemeanor Traffic related offenses contributed to the Group B rise. In addition, both Group A & B crimes are expected to tract higher in calendar 2021 due to the Covid-19 restrictions being put in place starting in March/April of 2020. For calendar year 2021, Group A crimes were down 19% at this time, while Group B crimes were up 59% in comparison to 2020 year-to-date statistics. We will continue to report any anomalies in data or statistics for calendar year 2021.

	June 2021	June 2020	Diff. +/-	% +/-	YTD 2021	YTD 2020	Diff. +/-	% +/-
Group A*	18	19	-1	-5%	74	91	-17	-19%
Group B**	72	62	10	16%	406	256	150	59%
Reports***	124	121	3	2%	683	576	107	19%
Events****	938	890	48	5%	4,993	4,887	106	2%

\*Group A (previously referred to *Part I*) *Offenses* include homicide, criminal sexual assault, robbery, aggravated battery, burglary, theft, and motor vehicle theft.

\*\*Group B (previously referred to *Part II*) *Offenses* include simple battery, assault, criminal trespass, disorderly conduct, and all other misdemeanor and traffic offenses.

\*\*\**Reports* (new category as of September 2015) include total number of reports written by officers during the month.

\*\*\*\**Events* (new category as of September 2015) include all activities conducted by officers, including foot patrols, premise checks, traffic stops, and all other calls for service not included as Group A and Group B offenses.

# Town Center

The Police Department responded to eighty-two (82) calls for service at the Town Center properties in June 2021; of those calls there were seventeen (17) reported crimes, which included five (5) Retail Thefts, and twelve (12) Panhandler/Criminal Trespass incidents. There was a 41% increase in calls for service in comparison to June 2020. In addition, there was a 183% increase in Criminal Activity in comparison to June 2020. Year-to-date Calls for Service are down 11% and Criminal Activity is down 6%.

# Collaboration and Relationship Strengthening

- Officers followed policies and procedures instituted to help in reducing the spread of COVID-19 and in gaining compliance from community members to follow Social Distancing, masks, and other executive guidelines.
- Officers conducted additional patrols/premise checks in the business districts, parks, and schools due to loosening of the COVID-19 pandemic guidelines.
- Attended District 90 School Safety Meeting.
- Hosted meeting with new Forest Park Village Manager with regard to overview of RFPD Street Camera system.
- Attended Virtual Town Hall Meeting sponsored by PERF on Violence Trends in Big Cities.
- Officers increased traffic enforcement efforts at locations based on data-driven response to accidents and community member requests.

# School and Community Support

During this period, the SRO/CSO Division continued to focus on addressing safety and security concerns by meeting with community organizations and schools. Some of these concerns included general traffic, construction related hazards, and personal safety related issues.

Community Service Officer Raymond resigned his position in the beginning of June to take a sworn police officer position at a west suburban police department. A hiring process to replace this position is on-going.

Officer Ransom, Officer Raymond, and Sgt. Grill assisted Officer Humphreys with the police department's annual submission to the Illinois Traffic Safety Challenge, which is sponsored by the Illinois Association of Chiefs of Police. On June 23, 2021, the River Forest Police Department was notified of a 1<sup>st</sup> Place finish. The Traffic Safety Challenge is a statewide competition among law enforcement agencies who work to identify traffic issues in their jurisdictions, plan response strategies, reduce social harm, and to improve the quality of life in the community. This is the 2<sup>nd</sup> time in three years that the River Forest Police Department has won this prestigious award.
## School Resource/Crime Prevention Officer Activity Summary for June 2021

Written Reports	2
Foot Patrols / Premise Checks	33
I-SEARCH and Too Good For Drugs	6 Classes
Activities	3 Meetings
Calls for Service	19
Other Assignments	17 Assignments / 35 Hours
Special Assignments	44 Assignments / 103 Hours
	(see below)

## School and Community-Support Activity Highlights for June 2021

Ofc. Ransom completed the following:

- I-SEARCH Activity:
  - ✓ 2 classes on 06/01/2021.
  - ✓ 2 classes on 06/02/2021.
  - ✓ Meeting on 06/02/2021.
  - ✓ 2 classes on 06/03/2021.
  - ✓ Meeting on 06/21/2021.
  - ✓ Meeting on 06/23/2021.
  - ✓ Attended Doodly software training and began creating animated content for classes on 06/24/2021.
- Follow-up phone call with parent of bike theft victim on 06/02/2021.
- Attended meeting with director of The Sheridan on 06/03/2021.
- Assigned to WEDGE task force on 06/04/2021.
- Escorted Code Enforcement Officer on home visit on 06/07/2021.
- Attended in-service instructor meeting on 06/08/2021.
- Meeting with Sheridan directors and facility tour on 06/08/2021.
- Attended meeting with Roosevelt Principals on 06/08/2021.
- Attended Car-Wash event at Roosevelt School on 06/08/2021.
- Provided security for Roosevelt 8<sup>th</sup> grade graduation on 06/09/2021.
- Attended "Response to People in Crisis" webinar on 06/09/2021.
- Completed OC spray training on 06/09/2021.
- Covered school crossing on 06/10/2021.
- Attended webinar on "The Dark Web" on 06/10/2021.
- Attended Youth Network Council meeting on 06/10/2021.
- Completed follow up on Ruse Burglary 21-00463 with supplemental report on 06/10/2021.
- Reassigned to patrol on 06/11/2021 and 06/22/2021.
- Attended Pepperball instructor training from 06/14/2021 06/15/2021.
- Attended virtual ICAC conference training tracks from 06/16/2021-06/17/2021.

- Attended ITC in-service training meeting on 06/16/2021.
- Followed up on DCFS case 21-00459 with supplemental report on 06/21/2021.
- Created presentation material and attended RFPD applicant orientation on 06/22/2021.
- Conducted follow-up on CDTP at Concordia 21-00656 with Security Director on 06/23/2021.
- Took NCMEC (National Center for Missing and Exploited Children) survey as ICAC investigator on 06/23/2021.
- Completed IL Law institute training on 06/23/2021.
- Gave presentation at Park District Bike Camp on 06/29/2021.
- Attended "Averting Targeted School Violence" webinar on 06/29/2021.
- Attended Cyber Investigation training on 06/30/2021.

## **UPCOMING School and Community Support Activities for July 2021**

Ofc. Ransom will:

- Continue to create I-SEARCH content and curriculum throughout the month.
- Plan and recruit for the Junior Citizen Police Academy in August.
- Present at the Park District's CSI camp.
- Multiple reassignments to support patrol shifts.
- Attend M-Team meeting on 07/13/2021.
- Attend ICA Cyber Tip training from 06/20/2021 06/22/2021.
- Plan and host Community Safety Meeting on 07/28/2021.

Sgt. Grill will:

- Assist with Adjudication hearings and manage caseload.
- Manage movie, block party, and commercial film details, permits, and requests.
- Assist with Information Technology projects.
- Address subpoenas, FOIA requests and other records requests for various sources of police video used in police response and criminal investigations.
- Manage various grant and budget related activities.
- Assist with Vehicle Maintenance and Equipment.
- Support Crime Prevention Officer Ransom in his duties.
- Provide local technological support for the police camera systems.
- Manage crossing guard performance.

Active Solicitor Permits				
Individual or Organization	Description	Expires		
Aptive Environmental	Home Services	29-July-21		
Vista Chicago	Home Services	08-Jan-22		
Power Home Remodeling	Home Repair	22-Oct-21		
Joshua's Pest Control	Home Services	25-Jun-22		
Ecoshield Pest Control	Home Services	28-Jun-22		

## **Budget and Fiscal Monitoring**

#### June 01 – June 30, 2021

June is the second month of Fiscal Year 2022. Due to COVD-19 executive orders and restrictions extending into June and July, some revenues may be diminished in during the first quarter of FY 2022. Overtime costs are on par for FY 2022. Parking Citation revenue, Administrative Tows, and Local Ordinance Revenues are below expectations at this time. We will continue to monitor and report any notable patterns or anomalies that occur during FY 2022.

#### **Revenue/Expenditure Summary**

Category	Total #	Total # Paid	Expenditure/	FY22 Y-T-D
	Paid FY22	FY22	Revenue FY22	Expenditure/Revenue
	6/21	Y-T-D	6/21	
Parking/Compliance	315	556	\$14,793	\$24,719
Citations				
Admin. Tows	18	32	\$9,000	\$16,000
Local Ordinance	9	14	\$50	\$50
Overtime	206 hrs.	403 hrs.	\$12,859	\$25,035

## Significant Incidents and Notable Arrests:

## 21-00563 No Valid Driver's License

On June 1, 2021 at 11:32AM, a River Forest officer observed a vehicle commit a traffic violation in the area of the 7800 block of Madison. The driver of the vehicle, a 20-year old female from Chicago, was never issued a driver's license. The driver was cited and later released on bond.

## 21-00568 Retail Theft

On June 2, 2021 at 11:43AM, River Forest officers responded to the Walgreen's, 7251 W. Lake Street, for the Retail Theft in progress. The offender, a 20-year old female from Oak Park, was stopped and identified as the offender in the incident. The offender was placed under arrest, processed, and later released on bond.

# 21-00573 Unlawful Use of a Weapon/Driving While License Suspended

On June 3, 2021 around 1:20AM, a River Forest officer on general patrol near North Avenue and Harlem Avenue observed a vehicle disregard the red light at the intersection. The vehicle was stopped and the driver, a 28-year old male from Maywood, was found to have a suspended driver's license, with two different suspensions for prior DUI offenses. Within plain view, there was a loaded handgun in the center console of the vehicle. The male was arrested and charged with Aggravated Unlawful Use of a Weapon and Driving While License Suspended. The offender was transported to a bond hearing at the Maybrook Courthouse. The vehicle was towed with an administrative hold.

# 21-00575 Driving While License Suspended

On June 4, 2021 around 1:43AM, a River Forest officer on general patrol near North Avenue and Park observed a vehicle traveling 56mph on North Avenue where the speed limit is 30mph. The vehicle was stopped and the driver, a 27-year old male from Chicago, was found to have a suspended driver's license, with three suspensions for mandatory insurance violations. The driver was arrested for Driving While License Suspended and later released on bond. The vehicle was towed with an administrative hold.

# 21-00585 Driving While License Suspended

On June 6, 2021 around 11:59PM, a River Forest officer conducting traffic enforcement near North Avenue and Lathrop observed a vehicle traveling 55mph on North Avenue where the speed limit is 30mph. The vehicle was stopped and the driver, a 36-year old female from Chicago, was found to have a suspended driver's license, with four different suspensions for DUI and mandatory insurance violations. The offender was arrested for Driving While License Suspended and later released on bond. The vehicle was towed with an administrative hold.

# 21-00610 Driving While License Suspended

On June 11, 2021 around 5:17AM, a River Forest officer conducting traffic enforcement near Madison and Gale observed a vehicle traveling 44mph on Madison where the speed limit is 25mph. The vehicle was stopped and the driver, a 22-year old male from Forest Park, was found to have a suspended driver's license, with three different suspensions for mandatory insurance violations and did not possess valid insurance. The driver was arrested for Driving While License Suspended and later released on bond. The vehicle was towed with an administrative hold.

# 21-00624 Driving While License Suspended

On June 15, 2021, around 12:06AM, a River Forest officer on general patrol near North Avenue and Harlem Avenue observed a vehicle violate the red traffic signal and travel the wrong way on North Avenue. The vehicle was stopped and the driver, a 24-year old male from Elmwood Park, was found to have a suspended driver's license, which was suspended for a prior DUI. The driver was arrested for Driving While License Suspended and later released on bond.

# 21-00631 Driving While License Suspended

On June 17, 2021, around 6:18AM, a River Forest officer on general patrol near Chicago Avenue and Monroe observed a vehicle passing other vehicles by driving in the parking lane and into oncoming traffic. The vehicle

was stopped and the driver, a 28-year old male from Chicago, was found to have a suspended driver's license, which was suspended for a mandatory insurance violation and did not possess valid insurance. He was arrested for Driving While License Suspended, and later released on bond. The vehicle was towed with an administrative hold.

## 21-00662 No Valid DL

On June 24, 2021, around 3:23am a River Forest officer conducting traffic enforcement near Madison/Keystone observed a vehicle passing other vehicles by driving into oncoming traffic. The vehicle was stopped and the driver, a 20-year-old female Chicago resident, was found to be driving despite never having been issued a license. She was arrested for No Valid DL, and later released on bond. The vehicle was towed with an administrative hold placed on the vehicle.

## 21-00664 Retail Theft

On June 24, 2021 at 11:01AM, River Forest officers responded to the Jewel, 7525 W. Lake Street, for the Retail Theft in progress. The offender, a 40-year old female from Maywood, was stopped and identified as the offender in the incident. The offender was placed under arrest, processed, and later released on bond.

## 21-00665 Retail Theft

On June 24, 2021 at 12:23PM, River Forest officers responded to the Walgreen's, 7251 W. Lake Street, for the Retail Theft in progress. The offender, a 48-year old male from Chicago, was stopped and identified as the offender in the incident. The offender was placed under arrest, processed, and later released on bond.

## 21-00666 Warrant Arrest

On June 24, 2021 at 3:58PM, Chief O'Shea notified officers there were suspicious subjects switching license plates on their vehicles in the River Forest Town Center. Officers arrived on scene and located the suspicious subjects. Field interviews were conducted and subjects stated they were using the town center to sell vehicles on Offer-Up. Both subjects had valid warrants and were arrested. Only Will county advised they would extradite. The subject, 38-year old male from Downers Grove, with Will county warrant was processed and the subject with DuPage county warrant was released without charge.

## 21-00668 Hit and Run Accident

On June 25, 2021 around 4:59AM, River Forest officers were dispatched to the 1500 block of Thatcher, where a vehicle had knocked over a utility pole and the driver left the scene. Utilizing evidence gathered at the scene, officers were able to develop a suspect responsible for the accident. The driver, a 22-year old male from Chicago, was contacted and agreed to turn himself in. Upon questioning, the male admitted to causing the accident and leaving the scene. The offender was arrested for Leaving the Scene of an Accident and later released on bond. The vehicle was towed with an administrative hold.

## 21-00666 Warrant Arrest

On June 24, 2021 at 3:58PM, Chief O'Shea notified officers there were suspicious subjects switching license plates on their vehicles in the River Forest Town Center. Officers arrived on scene and located the suspicious subjects. Field interviews were conducted and subjects stated they were using the town center to sell vehicles

on Offer-Up. Both subjects had valid warrants (DuPage & Will), and were arrested. Only Will county advised they would extradite. The subject, 38-year old male from Downers Grove, with Will county warrant was processed and the subject with DuPage county warrant was released without charge.

## 21-00670 Aggravated Assault/Obstructing

On June 25, 2021 at 5:59PM, officers were dispatched to the 1400 block of William Avenue for a disturbance. The victim advised he observed a subject cursing at and striking a child while walking past the victim's residence. The victim advised he confronted the subject about the child abuse and the subject pulled a knife. The subject was located in the alley of 1500 block of Bonnie Brae and disregarded lawful orders to detain him. The offender eventually complied and a knife was located on his person. The offender, a 36-year old male from River Forest, was charged with only Obstructing after the victim refused to sign complaints for assault. The child did not have any visible injuries and DCFS notification was made.

## 21-00677 Criminal Trespass/Resisting/Obstructing

On June 28, 2021 at 8:03PM, officers were dispatched to a drug investigation at DSW, 7321 W. Lake Street. Officers arrived on scene and located the subject at the rear of the store. The subject refused to leave the store after being told to leave by the manager. The subject provided a false name and officers attempted to take the subject into custody for criminal trespass. The offender actively resisted being placed into handcuffs. The supervisor arrived on scene and assisted officers with cuffing the resisting offender. The offender, a 46-year old female from Chicago, was charged with Criminal Trespass, Obstructing, and two counts of Resisting Arrest.

## 21-00681 Driving While License Suspended

On June 28, 2021 at 7:30PM, a River Forest officer observed a vehicle making numerous traffic violations westbound on Lake Street. The officer stopped the vehicle at Lake Street and Edgewood Place, and the driver, 29-year old male from Chicago, was arrested for driving with a suspended license. he vehicle was towed with an administrative hold and an inventory search revealed open alcohol and improperly packaged cannabis. The driver was issued citations for Driving While License Suspended, Unlawful Possession/Transportation of Cannabis, Illegal Transportation of Alcohol, and traffic offenses.

The following chart summarizes and compares the measured activity for all three Patrol Watches during the month of June 2021:

	Midnights	Day Watch	Third Watch
	2230-0630	0630-1430	1430-2230
Criminal Arrests	2	5	2
Warrant Arrests	1	3	2
D.U.I Arrests	0	0	0
Misdemeanor Traffic Arrests	8	7	8
Hazardous Moving Violations	38	86	54
Compliance Citations	18	28	4
Parking Citations	227	35	12
Traffic Stop Data Sheets	95	129	55
Quasi-Criminal Arrests/ L.O	0	1	2
Field Interviews	2	18	16
Premise Checks/Foot Patrols	508	330	235
Written Reports	24	55	64
Administrative Tows	7	5	2
Booted vehicles	0	0	0
Sick Time used (in days)	0	3	0

## **Detective Division**

Detective Sergeant Labriola worked eight (8) days performing detective duties, and Sergeant Fries worked ten (10) days performing detective/shift duties.

Detective Sergeant Labriola conducted daily inventory of PPE supplies, Evidence Supplies, ordered new supplies, and distributed the supplies to members of the department as necessary due to the COVID-19 pandemic. Furthermore, they have assisted patrol in their daily routines to adequately provide sufficient services to residents.

During the month of June, the Detective Unit opened up/reviewed eight (8) cases for potential follow-up. Of those cases, four (4) are still active, two (2) were exceptionally cleared, and two (2) were administratively closed. The Unit also continued to investigate open cases from previous months, as well as assisted the Patrol Division in cases reported in the month of June.

## Year-to-Date Arrest Statistics

Quantity Arrested	# Felony Charges	# Misdemeanor Charges	# Warrants
9	4	8	1

## June 2021 Case Assignment Summary

Part I	# Cases	Cleared by Arrest	Adm Closed	Screen Out	Susp	Except	Pend	Refer	Unfound
Theft over \$500	2					1	1		
Part I Total	2					1	1		
Part II	# Cases	Cleared by	Adm	Screen	Susp	Except	Pend	Refer	Unfound
		Arrest	Closed	Out		Clear			
Hit and Run	2					1	1		
Retail Theft	1		1						
TX Harassment	1						1		
Runaway	1		1						
Death Investigation	1						1		
Part II Total	6		2			1	3		
TOTALS	8		2			2	4		

## June 2021 Juvenile Arrests

Offenses	Adjusted	Cited	Petitioned	Referred
No Valid Driver's License		3		
Total (3)	0	3	0	0

## New Investigations

## 21-00551 Hit and Run

On May 28, 2021 at 9:46PM, a legally parked vehicle belonging to a River Forest employee was struck by a ComEd owned truck in the 7800 block of Central Ave. The driver of the ComEd truck fled the scene. Officer Zermeno conducted a hit and run investigation with the assistance of Detective Sergeant Fries. Officer Zermeno located the offending vehicle and developed a suspect. The suspect was determined to be driving the vehicle through ComEd records. Officer Zermeno contacted the suspect who refused to turn himself in. This case is pending arrest and is still active.

## 21-00559 Theft over \$500

On May 31, 2021 at 6:21PM, River Forest units were dispatched to 7525 Lake St (Jewel) for the bicycle theft. Reporting officer reviewed street camera recordings and obtained still images of the offender. Detective Sergeant Labriola disseminated an attempt to identify critical reach. On June 4, 2021, River Forest officers detained a subject matching the description of the offender. River Forest officers conducted an investigation and did not

have enough evidence to make an arrest. A field interview card was completed and photograph was taken of the subject. Detective Sergeant Fries checked LEADS Online for subject's pawn records and the subject did not pawn any bicycles. The case was exceptionally cleared.

## 21-00562 Theft over \$500

On June 1, 2021 at 7:02AM, a River Forest Officer took a phone report for Theft. The victim indicated she hired a moving company on May 27, 2021. The hired movers moved property belonging to the victim to 7900 Madison in River Forest. On May 28, 2021, the victim noticed identification, jewelry, and USC were missing from the moving boxes. Detective Sergeant Labriola made contact with the moving company in an attempt to develop a suspect in this case. The suspect in this case is not an employee, but a friend of the employee assisting with the job. This case is still active and pending suspect identification.

## 21-00644 Harassment Through Electronic Communications

On June 18, 2021 at 7:39PM a River Forest Officer took a report for harassment through electronic communications. The victim in this case collected USC from the offender for a business transaction. The offender requested to have the USC returned and the victim is unable to do so. The offender in this case threatened to kill the victim via text. The victim was advised to come to the police station to provide the evidence in this case and has not cooperated with the investigation. The case is pending another attempt to contact the victim.

## 21-00645 Death Investigation

On June 19, 2021 at 6:33AM the River Forest Police Department responded to a cardiac arrest on the 800 block of Forest Ave. The River Forest Fire Department conducted CPR on the juvenile and transported to the hospital. The juvenile was pronounced deceased at the hospital and transported to the Medical Examiner's office. Detective Sergeant Fries responded to Medical Examiner's Office and the medical examiner confirmed there were no signs of trauma. Detective Sergeant Fries completed interviews and assisted with DCFS investigation. The juvenile's death appeared to be accidental and no criminal charges were filed. The case is still pending the completed medical examiner's report.

## 21-00647 Retail Theft

On June 19, 2021 at 3:04PM River Forest Police responded to a retail theft at 7231 Lake St (Ulta). The unknown offender stole fragrances and was not located. Still images of the offender were collected and Officer Humphreys disseminated an attempt to identify critical reach. The case was administratively closed, but can be re-opened if able to identify a suspect.

## 21-00659 Hit and Run

On June 23, 2021 at 4:29PM River Forest Officers responded to the hit and run at Washington Blvd and Thatcher Ave. Officer Zermeno developed a suspect using vehicle description. A photo line-up was administered to the victim and the victim was unable to identify. The case was exceptionally cleared.

## 21-00667 Habitual Runaway

On June 24, 2021 at 7:42PM a River Forest Officer responded to the 1500 block Harlem Ave to investigate an anonymous tip the juvenile was pregnant by her 19-year-old boyfriend. River Forest officers spoke to the foster

parent and stated the juvenile hasn't returned home in a couple days. The foster parent reported her missing and Officer Humphreys disseminated an attempt to locate critical reach. On June 27, 2021 at 3:29PM, the juvenile returned home and was removed from LEADS. The juvenile denied being pregnant and the case was administratively closed.

## Old Cases

#### 18-01115 Harassment of Electronic Communications

Detective Sergeant Fries spoke with investigating officer. Investigating officer advised the subpoena was returned and there was no evidential value. Investigating officer advised he would complete the report necessary to exceptionally clear case.

#### 18-00883 Motor Vehicle Theft

The statute of limitations expired for this case waiting on lab results and was administratively closed.

#### 20-00129 Suspicious Activity

Investigators attempted numerous times to tow vehicle, but were unsuccessful. The offenders can't be identified in this case and it was administratively closed.

#### 20-00252 Criminal Sexual Assault

Investigators completed the investigation and there was no probable cause or evidence to make an arrest. The parents of the victim were notified the case was administratively closed.

#### 20-00725 Fleeing and Eluding

The suspect in this case was identified and attempts to locate failed. The officer in this case resigned and the case was exceptionally cleared.

## 21-00164 Hit and Run

Investigators attempted numerous times to tow vehicle, but were unsuccessful. The offender can't be identified in this case and it was administratively closed.

#### 21-00188 Ruse Burglary

Investigators were unable to identify the offending vehicle or offenders in this case after a couple months of investigation. The case was administratively closed.

## <u>21-00344 Hit and Run</u>

Investigators were unable to locate the offending vehicle for tow and the offender can't be identified. The case was administratively closed.

## 21-00350 Fleeing and Eluding

Investigators were unable to locate the offending vehicle for tow and was exceptionally cleared.

## 21-00423 Fleeing and Eluding

Case officer resigned and the case was administratively closed.

#### 21-00513 Burglary

There are no leads or forensic evidence collected to identify the offenders in this case and the case was administratively closed.

## **Training**

During the month of June 2021, twenty-six (26) officers/civilian employees attended different training classes for a total of one hundred ninety-six and a half (196.5) hours of training. The Department members, courses, and total number of hours included in the course are detailed below.

Officer	Course Title	Start	End	Hours
Balaguer	PLI May 2021 Monthly Legal Update	5/1/2021	6/1/2021	1
Balaguer	Response to People in Crisis	5/18/2021	6/15/2021	1.5
Bowman	Recognizing and Reporting Child Abuse	6/15/2021	7/15/2021	1
Bowman	PLI May 2021 Monthly Legal Update	5/1/2021	6/1/2021	1
Bowman	PLI June 2021 Monthly Legal Update	6/1/2021	6/30/2021	1
Bowman	Response to People in Crisis	5/18/2021	6/15/2021	1.5
Bradley	Less than Full Access LEADS training	6/9/2021	6/9/2021	4
Bradley	Response to People in Crisis	5/18/2021	6/15/2021	1.5
Caballero	PLI May 2021 Monthly Legal Update	5/1/2021	6/1/2021	1
Caballero	PLI June 2021 Monthly Legal Update	6/1/2021	6/30/2021	1
Caballero	Response to People in Crisis	5/18/2021	6/15/2021	1.5
Casey	PLI May 2021 Monthly Legal Update	5/1/2021	6/1/2021	1
Casey	Response to People in Crisis	5/18/2021	6/15/2021	1.5
Cassidy	PLI May 2021 Monthly Legal Update	5/1/2021	6/1/2021	1
Cassidy	Pepperball Instructor/Armorer	6/14/2021	6/15/2021	18
Cassidy	Response to People in Crisis	5/18/2021	6/15/2021	1.5
Colon	Foundational Defensive Tactics	6/11/2021	6/11/2021	8
Colon	PLI May 2021 Monthly Legal Update	5/1/2021	6/1/2021	1
Cortes	Response to People in Crisis	5/18/2021	6/15/2021	1.5
Czernik	Response to People in Crisis	5/18/2021	6/15/2021	1.5
Drake	PLI May 2021 Monthly Legal Update	5/1/2021	6/1/2021	1
Drake	Response to People in Crisis	5/18/2021	6/15/2021	1.5
Fields	PLI May 2021 Monthly Legal Update	5/1/2021	6/1/2021	1
Fields	Response to People in Crisis	5/18/2021	6/15/2021	1.5
Fries	ICS-200 NIMS	4/13/2021	6/1/2021	4
Fries	ICS-800c/d	4/13/2021	6/1/2021	3
Fries	PLI May 2021 Monthly Legal Update	5/1/2021	6/1/2021	1

Fries	Response to People in Crisis	5/18/2021	6/15/2021	1.5
Greenwood	Response to People in Crisis	5/18/2021	6/15/2021	1.5
Grill	Changes & Impact HB 3652 SAFE-T Act	6/21/2021	6/21/2021	4.5
Grill	Recognizing and Reporting Child Abuse	6/15/2021	7/15/2021	1
Grill	PLI May 2021 Monthly Legal Update	5/1/2021	6/1/2021	1
Grill	Response to People in Crisis	5/18/2021	6/15/2021	1.5
Heneghan	VORTEX: Vehicle Operations and Rescue	6/2/2021	6/3/2021	16
Heneghan	PLI May 2021 Monthly Legal Update	5/1/2021	6/1/2021	1
Heneghan	Response to People in Crisis	5/18/2021	6/15/2021	1.5
Humphreys	16 Hour MEGGITT XVT Instructor	6/15/2021	6/16/2021	16
Humphreys	ICS-200 NIMS	4/13/2021	6/1/2021	4
Humphreys	PLI May 2021 Monthly Legal Update	5/1/2021	6/1/2021	1
Humphreys	Response to People in Crisis	5/18/2021	6/15/2021	1.5
Labriola	FOIA Issues Facing Law Enforcement	6/8/2021	6/8/2021	2
Labriola	PLI May 2021 Monthly Legal Update	5/1/2021	6/1/2021	1
Labriola	Response to People in Crisis	5/18/2021	6/15/2021	1.5
Landini	PLI May 2021 Monthly Legal Update	5/1/2021	6/1/2021	1
Landini	Response to People in Crisis	5/18/2021	6/15/2021	1.5
Montiel	Recognizing and Reporting Child Abuse	6/15/2021	7/15/2021	1
Montiel	Mental Health First Aid for Public Safety	6/4/2021	6/4/2021	8
Montiel	PLI May 2021 Monthly Legal Update	5/1/2021	6/1/2021	1
Montiel	PLI June 2021 Monthly Legal Update	6/1/2021	6/30/2021	1
Montiel	Response to People in Crisis	5/18/2021	6/15/2021	1.5
Murillo	Female Enforcers	6/22/2021	6/22/2021	9
Niemann	Recognizing and Reporting Child Abuse	6/15/2021	7/15/2021	1
Niemann	PLI May 2021 Monthly Legal Update	5/1/2021	6/1/2021	1
Niemann	PLI June 2021 Monthly Legal Update	6/1/2021	6/30/2021	1
Niemann	Response to People in Crisis	5/18/2021	6/15/2021	1.5
Ransom	Basic Cyber Investigations	6/30/2021	6/30/2021	8
Ransom	PLI June 2021 Monthly Legal Update	6/1/2021	6/30/2021	1
Ransom	PLI May 2021 Monthly Legal Update	5/1/2021	6/1/2021	1
Ransom	Pepperball Instructor/Armorer	6/14/2021	6/15/2021	18
Ransom	Response to People in Crisis	5/18/2021	6/15/2021	1.5
Sousanes	Less than Full Access LEADS training	6/9/2021	6/9/2021	4
Sousanes	Response to People in Crisis	5/18/2021	6/15/2021	1.5
Swierczynski	SAFE-T Act/Trailer Bill Changes	6/29/2021	6/29/2021	3
Swierczynski	Recognizing and Reporting Child Abuse	6/15/2021	7/15/2021	1
Swierczynski	Response to People in Crisis	5/18/2021	6/15/2021	1.5
Tagle	PLI June 2021 Monthly Legal Update	6/1/2021	6/30/2021	1
Tagle	PLI May 2021 Monthly Legal Update	5/1/2021	6/1/2021	1
Tagle	Response to People in Crisis	5/18/2021	6/15/2021	1.5

Zermeno	Recognizing and Reporting Child Abuse	6/15/2021	7/15/2021	1
<b>Total Hours</b>				196.5



# Village of River Forest Village Administrator's Office 400 Park Avenue

River Forest, IL 60305 Tel: 708-366-8500

#### **MEMORANDUM**

Date: July 8, 2021

To: Cathy Adduci, Village President Village Board of Trustees

From: Lisa Scheiner, Acting Village Administrator

Subj: Building & Zoning Report – June, 2021

#### Permit and Real Estate Transfer Activity Measures

The Village issued 104 permits during this reporting period. Year-to-date revenue for FY 2022 is \$62,910, which is 9.9% of the revenues budgeted for FY 2022.

#### **Real Estate Transfers**

	June	June	FY 2022	FY 2021
	2021	2020	YTD Total	Total
Transfers	37	24	66	276

#### **Residential Property Demolition**

	June	FY 2022	FY 2021	FY 2020
	2021	YTD Total	Total	Total
Residential Demolitions	0	0	4	5

#### <u>Address</u> <u>Architectural Significance</u>

n/a

#### Planned Development Project/Development Review Board Updates

Below please find a summary of the status of approved planned development permits as well as certain pending applications.

Approved:

• 7574 Division Street – This project was approved June 28, 2021. From the date or approval the applicant has nine months to obtain a building permit, 15 months to commence construction, and 18 months to complete construction. It is anticipated that a building permit will be issued in July

and work will commence immediately following the issuance of the permit. A project website has been established (<u>www.vrf.us/trinity</u>).

 Mixed Use Development (Lake and Lathrop) – This project was approved on September 17, 2018. The developer has re-submitted building plans in response to the last round of review comments and the plans are under review. Project updates are available on the Village's website (www.vrf.us/lakeandlathrop).

Pending

- 400 Ashland Avenue The property owner appeared before the Development Review Board on February 18, 2021 regarding a pending application for a major amendment to an existing planned development to convert a portion of the building from commercial to residential space. The applicant returned to the Development Review Board on May 6, 2021 to request, and was granted, and application requirement waiver. The applicant also held a resident meeting in person and via Zoom on February 24, 2021. A technical review meeting was held in June and a public hearing is anticipated in August. A project website has been established (www.vrf.us/400ashland) for more information about the project and application.
- 735 Lathrop Avenue River Forest Public Library has been working with Staff regarding a pending application for a major amendment to an existing planned development to move HVAC equipment to the ground level on the north side of the building in a masonry enclosure. The applicant held a resident meeting on April 28, 2021, introduced the project to the Village Board of Trustees on May 10, 2021, and appeared before the Development Review Board for a pre-filing conference on June 3, 2021. A project website has been established (www.vrf.us/rflibrary) for more information about the project and application.

#### Zoning Board of Appeals Updates

Below please find a summary of the activities of the Zoning Board of Appeals:

• 346 Park Avenue: The public hearing for the requested variation was opened on September 10, 2020 and continued to January 14, 2021 at the petitioner's request. The public hearing concluded on January 14, 2021, and the Zoning Board of Appeals adopted Findings of Fact at its February meeting. It is anticipated that this matter will be presented to the Village Board for consideration at a future meeting for a final vote in August/September, 2021.

#### MEMORANDUM



Date: July 6, 2021

To: Lisa Scheiner, Acting Village Administrator

From: Rosey McAdams, Director of Finance

Subject: Expenditures – June 2021

Attached for your review and approval is a list of payments made to vendors by account number for the period from June 1-30, 2021. The total payments made for the period, including payrolls, are as follows:

#### VILLAGE OF RIVER FOREST EXPENDITURES MONTH ENDED JUNE 30, 2021

FUND	FUND #	VENDORS	PAYROLLS	TOTAL
General Fund	01	\$ 727,429.30	\$ 391,694.36	\$ 1,119,123.66
Water & Sewer Fund	02	217,162.18	47,064.94	264,227.12
Motor Fuel Tax	03	-	-	-
Debt Service	05	-	-	-
Capital Equip Replacement	13	12,730.00	-	12,730.00
Capital Improvement Fund	14	18,515.78	-	18,515.78
TIF-Madison	31	5,245.97	-	5,245.97
TIF-North	32	-	-	-
Infrastructure Imp Fund	35	-	-	-
Total Village Expenditures	_	\$ 981,083.23	\$ 438,759.30	\$ 1,419,842.53

#### **Requested Board Actions:**

- **1.** Motion to Approve the June 2021 Accounts Payable and Payroll transactions totaling \$1,419,779.53.
- 2. Motion to Approve the June 2021 payment to McDonald's-Karavites totaling \$63.00.

# Accounts Payable

# Transactions by Account

 User:
 rmcadams

 Printed:
 07/07/2021 - 5:06PM

 Batch:
 00000.00000



Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-00-00-16-0010	Fifth Third Bank	REFUND OF DUPLICATE PAYMEN	04/30/2021	274	-500.00	
		Vendor Subtotal for	Division:00		-500.00	
01-00-00-21-0015 01-00-00-21-0015	State Treasurer State Treasurer	PR Batch 00015.06.2021 State Income PR Batch 00030.06.2021 State Income	06/15/2021 06/30/2021	615005 630006	11,338.73 10,843.43	
		Vendor Subtotal for	Division:00		22,182.16	
01-00-00-21-0015 01-00-00-21-0015 01-00-00-21-0015 01-00-00-21-0015 01-00-00-21-0015 01-00-00-21-0015 01-00-00-21-0015 01-00-00-21-0015 01-00-00-21-0015	United States Treasury United States Treasury	PR Batch 00015.06.2021 FICA Emplo PR Batch 00015.06.2021 Medicare En PR Batch 00015.06.2021 Medicare En PR Batch 00015.06.2021 FICA Emplo PR Batch 00015.06.2021 Federal Inco PR Batch 00030.06.2021 Medicare En PR Batch 00030.06.2021 FICA Emplo PR Batch 00030.06.2021 Federal Inco PR Batch 00030.06.2021 FICA Emplo	06/15/2021 06/15/2021 06/15/2021 06/15/2021 06/30/2021 06/30/2021 06/30/2021 06/30/2021	615006 615006 615006 615006 630007 630007 630007 630007 630007	3,904.77 3,784.14 3,784.14 3,904.77 30,099.07 3,643.22 3,860.01 3,643.22 27,812.43 3,860.01	
		Vendor Subtotal for	Division:00		88,295.78	
01-00-00-21-0030 01-00-00-21-0030 01-00-00-21-0030 01-00-00-21-0030 01-00-00-21-0030 01-00-00-21-0030	Illinois Municipal Retirement Fund Illinois Municipal Retirement Fund	PR Batch 00015.06.2021 IMRF-Volun PR Batch 00015.06.2021 IMRF Emple PR Batch 00015.06.2021 IMRF-Volun PR Batch 00015.06.2021 IMRF Emple PR Batch 00015.06.2021 IMRF Emple PR Batch 00015.06.2021 IMRF Emple	06/15/2021 06/15/2021 06/15/2021 06/15/2021 06/15/2021 06/15/2021	630004 630004 630004 630004 630004 630004	283.26 2,005.33 898.21 761.26 1,686.93 5,180.34	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO N
01-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00030.06.2021 IMRF Emple	06/30/2021	630004	5,159.38	
01-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00030.06.2021 IMRF-Volun	06/30/2021	630004	898.21	
01-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00030.06.2021 IMRF-Volun	06/30/2021	630004	258.33	
01-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00030.06.2021 IMRF Emple	06/30/2021	630004	744.40	
01-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00030.06.2021 IMRF Emple	06/30/2021	630004	1,645.09	
01-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00030.06.2021 IMRF Emplo	06/30/2021	630004	1,996.89	
		Vendor Subtotal for	Division:00		21,517.63	
01-00-00-21-0040	ICMA Retirement Corporation - 302	PR Batch 00015.06.2021 ICMA	06/15/2021	615003	3,403.69	
01-00-00-21-0040	ICMA Retirement Corporation - 302		06/15/2021	615003	1,391.02	
01-00-00-21-0040	ICMA Retirement Corporation - 302		06/30/2021	630003	1,459.57	
01-00-00-21-0040	ICMA Retirement Corporation - 302		06/30/2021	630003	3,403.69	
		9,657.97				
01-00-00-21-0041	AXA Equitable Retirement	PR Batch 00015.06.2021 AXA Flat	06/15/2021	615001	1,423.03	
01-00-00-21-0041	AXA Equitable Retirement	PR Batch 00015.06.2021 AXA Plat	06/15/2021	615001	1,423.03	
01-00-00-21-0041	AXA Equitable Retirement	PR Batch 00015.06.2021 AXA Kotii //	06/15/2021	615001	1,091.48	
)1-00-00-21-0041	AXA Equitable Retirement	PR Batch 00015.06.2021 AXA //	06/15/2021	615001	48.88	
1-00-00-21-0041	AXA Equitable Retirement	PR Batch 00015.06.2021 AXA Eban K	06/15/2021	615001	475.00	
1-00-00-21-0041	AXA Equitable Retirement	PR Batch 00030.06.2021 AXA Roth	06/30/2021	630001	475.00	
1-00-00-21-0041	AXA Equitable Retirement	PR Batch 00030.06.2021 AXA Roth	06/30/2021	630001	1,423.02	
1-00-00-21-0041	AXA Equitable Retirement	PR Batch 00030.06.2021 AXA Plat	06/30/2021	630001	1,426.95	
1-00-00-21-0041	*	PR Batch 00030.06.2021 AXA Kotin //	06/30/2021	630001	1,160.85	
1-00-00-21-0041	AXA Equitable Retirement AXA Equitable Retirement	PR Batch 00030.06.2021 AXA 76 PR Batch 00030.06.2021 AXA Loan R	06/30/2021	630001	48.88	
		Vendor Subtotal for	Division:00		9,206.31	
01-00-00-21-0043	Further	PR Batch 00015.06.2021 VEBA Contr	06/15/2021	615002	3,279.74	
01-00-00-21-0043	Further	PR Batch 00030.06.2021 VEBA-SICK	06/30/2021	630002	40,782.60	
01-00-00-21-0043	Further	PR Batch 00030.06.2021 VEBA Contr	06/30/2021	630002	3,247.55	
		Vendor Subtotal for	Division:00		47,309.89	
01-00-00-21-0050	Illinois Fraternal Order of Police Lat	PR Batch 00030.06.2021 Police Union	06/30/2021	6322	1,248.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal for	Division:00		1,248.00	
01-00-00-21-0050	Intergovernmental Personnel Bene	efit HEALTH/LIFE/DENTAL BREAKDO	06/01/2021	272	1,900.75	
01-00-00-21-0050	Intergovernmental Personnel Bene	efit HEALTH/LIFE/DENTAL BREAKDO	06/01/2021	272	4,158.08	
01-00-00-21-0050		efit HEALTH/LIFE/DENTAL BREAKDO	06/01/2021	272	23.74	
		Vendor Subtotal for	Division:00		6,082.57	
01-00-00-21-0050	International Union of Operating I	En PR Batch 00015.06.2021 Public Works	06/15/2021	6323	271.62	
01-00-00-21-0050	International Union of Operating I	Eng PR Batch 00030.06.2021 Public Works	06/30/2021	6323	265.74	
		Vendor Subtotal for	Division:00		537.36	
01-00-00-21-0050	International Union of Operating I	En: PR Batch 00015.06.2021 Public Works	06/15/2021	6324	53.76	
01-00-00-21-0050		Enį PR Batch 00030.06.2021 Public Works	06/30/2021	6324	52.63	
		Vendor Subtotal for	· Division:00		106.39	
01-00-00-21-0050	NCPERS Group Life Ins.	PR Batch 00015.06.2021 Supplementa	06/15/2021	6325	47.20	
01-00-00-21-0050	NCPERS Group Life Ins.	PR Batch 00030.06.2021 Supplementa	06/30/2021	6325	47.20	
		Vendor Subtotal for	Division:00		94.40	
01-00-00-21-0050	State Disbursement Unit	PR Batch 00015.06.2021 Doran-17031	06/15/2021	615004	434.50	
01-00-00-21-0050	State Disbursement Unit	PR Batch 00030.06.2021 Doran-17031	06/30/2021	630005	434.50	
		Vendor Subtotal for	Division:00		869.00	
01-00-00-25-0021	Alan Simcox	REFUND DUMPSTER DEPOSIT - 1:	06/30/2021	52689	350.00	
		Vendor Subtotal for	Division:00		350.00	
01 00 00 25 0054			04/20/2021	~	704.00	
01-00-00-25-0054 01-00-00-25-0054	Klein Thorpe and Jenkins Ltd Klein Thorpe and Jenkins Ltd	CHICAGO & HARLEM DEVELOP№ CHICAGO & HARLEM DEVELOP№	04/30/2021 06/30/2021	0 0	704.00 88.00	
		Vendor Subtotal for	· Division:00		792.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-00-00-25-0085	Klein Thorpe and Jenkins Ltd	DEVELOPMENT REVIEW BOARD/	04/30/2021	0	176.00	
01-00-00-25-0085	Klein Thorpe and Jenkins Ltd	DEVELOPMENT REVIEW BOARD/	06/30/2021	0	374.00	
		Vendor Subtotal for	r Division:00		550.00	
01-00-00-25-0085	Roberta Signs	TRINITY SIGN - PLANNED DEVEL	06/15/2021	52621	198.00	
		Vendor Subtotal for	r Division:00		198.00	
01-00-00-42-2345	Clearview Plumbing & Sewer	ENTERED FLOOD CONTROL PERI	04/30/2021	52592	125.00	
		Vendor Subtotal for	Division:00		125.00	
01 00 00 42 22 0			04/20/2021	50(0)	65.00	
01-00-00-42-2360	Dominican University	REIMB OVERPAYMENT OF BUILD	04/30/2021	52603	65.00	
		Vendor Subtotal for	r Division:00		65.00	
01-10-00-52-0400	Intergovernmental Personnel Bene	efit HEALTH/LIFE/DENTAL BREAKDO	06/01/2021	272	-0.03	
01-10-00-52-0400	e	efit HEALTH/LIFE/DENTAL BREAKDO	06/01/2021	272	6,543.93	
01-10-00-52-0400	Intergovernmental Personnel Bene	efit HEALTH/LIFE/DENTAL BREAKDO	06/01/2021	272	-1,957.21	
		Vendor Subtotal for	Division:10		4,586.69	
01-10-00-52-0420	Intergovernmental Personnel Bang	efit HEALTH/LIFE/DENTAL BREAKDO	06/01/2021	272	5.70	
01-10-00-52-0420		efit HEALTH/LIFE/DENTAL BREAKDO	06/01/2021	272	1,416.79	
		Vendor Subtotal for	r Division:10		1,422.49	
01-10-00-52-0425	Intergovernmental Personnel Bene	efit HEALTH/LIFE/DENTAL BREAKDO	06/01/2021	272	22.84	
		Vendor Subtotal for	r Division:10		22.84	
		, ender Subtour for				

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-10-00-53-0200	AT&T	MONTHLY ELEVATOR CHARGE	06/15/2021	52582	626.67	
		Vendor Subtotal for	Division:10		626.67	
01-10-00-53-0200	CALL ONE	MONTHLY PHONE SERVICE	06/15/2021	52587	2,113.54	
		Vendor Subtotal for	2,113.54			
01-10-00-53-0200	Fifth Third Bank	HIGH SPEED INTERNET	06/30/2021	274	78.53	
01-10-00-53-0200	Fifth Third Bank	COMCAST BUSINESS PAYMENT	06/30/2021	274	280.04	
		Vendor Subtotal for	Division:10		358.57	
01-10-00-53-0200	Verizon Wireless	DATA SERVICE FOR TABLETS & N	06/15/2021	0	114.79	
01-10-00-53-0200	Verizon Wireless	DATA SERVICE FOR TABLETS & N	06/15/2021	0	42.47	
		Vendor Subtotal for	Division:10		157.26	
01-10-00-53-0300	BKD LLP	FY 2021 AUDIT - PROGRESSIVE B	06/30/2021	52645	3,250.00	
		Vendor Subtotal for	Division:10		3,250.00	
01-10-00-53-0380	B&B Networks Inc	PHONE SYSTEM SERVICE - PBX C	06/30/2021	52640	525.00	
		Vendor Subtotal for	Division:10		525.00	
01-10-00-53-0380	Ernst & Young US LLP	CONSULTING - LAKE & PARK	04/30/2021	52658	6,489.50	
		Vendor Subtotal for Division:10				
01-10-00-53-0380	GOVTEMPSUSA LLC	BLDG/ADMIN/FINANCE DEPT CO	04/30/2021	52662	5,845.00	
01-10-00-53-0380	GOVTEMPSUSA LLC	BLDG/ADMIN/FINANCE DEPT CO	04/30/2021	52662	5,278.00	
01-10-00-53-0380	GOVTEMPSUSA LLC	BLDG/ADMIN/FINANCE DEPT CO	04/30/2021	52662	2,271.50	
01-10-00-53-0380	GOVTEMPSUSA LLC	BUILDING/ADMIN/FINANCE DEP'	06/30/2021	52662	3,297.00	
01-10-00-53-0380	GOVTEMPSUSA LLC	BUILDING/ADMIN/FINANCE DEP	06/30/2021	52662	2,680.86	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-10-00-53-0380	GOVTEMPSUSA LLC	BUILDING/ADMIN/FINANCE DEP	06/30/2021	52662	1,274.00	
		Vendor Subtotal for	Division:10		20,646.36	
01-10-00-53-0380	Total Administrative Services Corp	VEBA ADMIN FEES	04/30/2021	52629	500.00	
		Vendor Subtotal for	Division:10		500.00	
01-10-00-53-0380 01-10-00-53-0380	VeriSource Services Inc VeriSource Services Inc	COBRA ADMIN FEES COBRA ADMIN FEES	04/30/2021 06/15/2021	52632 52632	400.00 100.00	
		Vendor Subtotal for	Division:10		500.00	
01-10-00-53-0380	Vicarious Productions Inc	JULY 2021 RETAINER	06/30/2021	0	4,700.00	
	Vendor Subtotal for Division:10					
01-10-00-53-0410 01-10-00-53-0410	ClientFirst Consulting Group LLC ClientFirst Consulting Group LLC	FY21 - IT SUPPORT/APR 2021 FY21 - IT SUPPORT POLICE DEPT/	04/30/2021 04/30/2021	0 0	7,810.00 3,870.00	
		Vendor Subtotal for	Division:10		11,680.00	
01-10-00-53-0410	Fifth Third Bank	AMAZON WEB SERVICES/MAY 20	06/30/2021	274	235.11	
		Vendor Subtotal for	Division:10		235.11	
01-10-00-53-0410	WEBITECTS	HOSTING & WORK ON SITE/JUN 2	06/30/2021	52699	273.75	
		Vendor Subtotal for	Division:10		273.75	
01-10-00-53-0429	Third Millennium	VS SUPPLY/PROGRAMMING SETU	06/15/2021	52628	7,770.21	
		Vendor Subtotal for	Division:10		7,770.21	
01-10-00-53-3300	De Lage Landen Financial Svcs Inc	MONTHLY LEASING (3) COPIERS/	06/30/2021	52654	375.85	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal for	Division:10		375.85	
01-10-00-53-3300	Quadient Inc	POSTAGE METER LEASE	06/30/2021	0	203.49	
		Vendor Subtotal for	Division:10		203.49	
01-10-00-53-3300	Regal Business Machines Inc	(3) COPIERS MAINTENANCE & C(	06/15/2021	52620	316.59	
01-10-00-53-3300	Regal Business Machines Inc	(3) COPIERS MAINTENANCE & CC	06/30/2021	52682	630.93	
		Vendor Subtotal for	Division:10		050.95	
01-10-00-53-4250	Fifth Third Bank	LEGACY CONF REGISTRATION - I	06/30/2021	274	120.00	
		Vendor Subtotal for	Division:10		120.00	
01-10-00-53-4300	Costco Membership	COSTCO MEMBERSHIP RENEWAI	06/15/2021	52597	60.00	
		Vendor Subtotal for	Division:10		60.00	
01-10-00-53-4300	Fifth Third Bank	ANNUAL MEMBERSHIP - R MCAE	06/30/2021	274	190.00	
01-10-00-53-4300	Fifth Third Bank	SURVEY MONKEY SUBSCRIPTION	06/30/2021	274	384.00	
01-10-00-53-4300	Fifth Third Bank	RENEWAL OF SMALLPDF	06/30/2021	274	48.00	
01-10-00-53-4300 01-10-00-53-4300	Fifth Third Bank Fifth Third Bank	GFOA BUDGET AWARD FEES AUDIO CONVERSION SOFTWARE	06/30/2021 06/30/2021	274 274	345.00 96.00	
		Vendor Subtotal for	Division:10		1,063.00	
01-10-00-53-4300	Illinois City/County Management	As ANNUAL DUES - L SCHEINER	06/30/2021	52669	316.72	
		Vendor Subtotal for	Division:10		316.72	
01-10-00-53-4300	ICMA Membership Renewals	ICMA DUES - J PAPE	06/30/2021	52667	200.00	
		Vendor Subtotal for	Division:10		200.00	
01-10-00-53-4300	Sterling Codifiers Inc	CODE UPDATE	06/30/2021	52691	1,258.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal for	Division:10		1,258.00	
01-10-00-53-4300 01-10-00-53-4300	The U.S. Conference of Mayors The U.S. Conference of Mayors	FY22 YEAR MEMBERSHIP RENEW ANNUAL DUES FY 2022	06/15/2021 06/30/2021	52630 52694	1,992.00 1,992.00	
		Vendor Subtotal for	Division:10		3,984.00	
01-10-00-53-4400	Elmhurst Occupational Health	EMPLOYEE MEDICAL - ADMIN/FI	06/30/2021	52656	346.00	
		Vendor Subtotal for	Division:10		346.00	
01-10-00-53-5300 01-10-00-53-5300 01-10-00-53-5300	Fifth Third Bank Fifth Third Bank Fifth Third Bank	JOB AD: PERMIT CLERK JOB AD: PERMIT CLERK JOB AD: PERMIT CLERK	06/30/2021 06/30/2021 06/30/2021	274 274 274	350.00 75.00 100.00	
		Vendor Subtotal for			525.00	
01-10-00-53-5300	ILCMA	JOB POSTING FOR PD CSO	06/15/2021	52610	50.00	
		Vendor Subtotal for	Division:10		50.00	
01-10-00-53-5600	Dana Dussias Photography	VILLAGE BOARD HEADSHOTS	06/15/2021	52599	300.00	
		Vendor Subtotal for	Division:10		300.00	
01-10-00-53-5600 01-10-00-53-5600 01-10-00-53-5600 01-10-00-53-5600 01-10-00-53-5600	Fifth Third Bank Fifth Third Bank Fifth Third Bank Fifth Third Bank Fifth Third Bank	DINNER FOR THE NEW TRUSTEE PRIDE FLAG U.S. FLAG PRIDE FLAG REPLACEMENT FLAGS	06/30/2021 06/30/2021 06/30/2021 06/30/2021 06/30/2021	274 274 274 274 274	97.80 28.50 42.99 68.52 205.97	
		Vendor Subtotal for Division:10				
01-10-00-53-5600	Growing Community Media NFP	CONGRATS FOR OPRF GRADS AD	06/15/2021	0	500.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal for	Division:10		500.00	
01-10-00-53-5600	Oak Park Township	Q1 SENIOR HANDYMAN SERVICE	06/30/2021	0	437.50	
		Vendor Subtotal for	Division:10		437.50	
01-10-00-54-0100	Fifth Third Bank	OFFICE SUPPLIES	06/30/2021	274	147.13	
01-10-00-54-0100	Fifth Third Bank	SCANNER - INTERN STATION	06/30/2021	274	336.15	
01-10-00-54-0100	Fifth Third Bank	SCANNER	06/30/2021	274	336.15	
01-10-00-54-0100	Fifth Third Bank	OFFICE COPY PAPER	06/30/2021	274	293.01	
01-10-00-54-0100	Fifth Third Bank	OFFICE SUPPLIES	06/30/2021	274	10.49	
01-10-00-54-0100	Fifth Third Bank	REPLACEMENT LIGHTS	06/30/2021	274	109.83	
01-10-00-54-0100	Fifth Third Bank	OFFICE SUPPLIES	06/30/2021	274	177.71	
01-10-00-54-0100	Fifth Third Bank	OFFICE SUPPLIES	06/30/2021	274	21.80	
01-10-00-54-0100	Fifth Third Bank	OFFICE SUPPLIES	06/30/2021	274	241.25	
01-10-00-54-0100	Fifth Third Bank	DOOR ACCESS FOBS	06/30/2021	274	289.00	
	Vendor Subtotal for Division:10				1,962.52	
01-10-00-54-0100	Garvey's Office Products	NEW EXEMPTION STAMP	04/30/2021	52606	64.00	
		Vendor Subtotal for	Division:10		64.00	
01-10-00-54-0100	Warehouse Direct Inc	OFFICE SUPPLIES	06/15/2021	52634	56.73	
01-10-00-54-0100	Warehouse Direct Inc	OFFICE SUPPLIES	06/15/2021	52634	228.89	
		Vendor Subtotal for	Division:10		285.62	
01 10 00 54 1200	LIDC		07/11/20201	52(21	4.(2)	
01-10-00-54-1300 01-10-00-54-1300	UPS UPS	SHIPPED VEHICLE STICKERS TO ' MAILED DOCUMENTS	06/15/2021 06/30/2021	52631 52695	4.63 4.24	
		Vendor Subtotal for	Division:10		8.87	
01 14 00 53 4275	Wast Suburkan Cancelidated	MONTHI V CONTRIBUTION 0111	06/15/2021	0	12 645 67	
01-14-00-53-4275 01-14-00-53-4275	West Suburban Consolidated West Suburban Consolidated	MONTHLY CONTRIBUTION - 911 I MONTHLY CONTRIBUTION - 911 I	06/15/2021 06/15/2021	0 0	13,645.67	
01-14-00-33-42/3	west Suburdan Consolidated	MONTELE CONTRIBUTION - 9111	00/13/2021	U	15,420.58	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-14-00-53-4275	West Suburban Consolidated	MONTHLY CONTRIBUTION - 911 I	06/15/2021	0	13,645.67	
		Vendor Subtotal for	r Division:14		42,711.92	
01-15-00-53-0380	Cary McLean	REIMBURSE PAYMENT FOR "VEG	04/30/2021	52613	348.00	
			348.00			
01-15-00-53-0420 01-15-00-53-0420	Klein Thorpe and Jenkins Ltd Klein Thorpe and Jenkins Ltd	ZONING BOARD OF APPEALS ZONING BOARD OF APPEALS	04/30/2021 06/30/2021	0 0	1,633.75 726.00	
		2,359.75				
01-15-00-53-5300	Shaker Recruitment Marketing	NEWSPAPER ADS FOR POLICE OF	06/15/2021	52623	925.00	
		Vendor Subtotal for	r Division:15		925.00	
01-20-00-52-0400 01-20-00-52-0400	6	fit HEALTH/LIFE/DENTAL BREAKDO fit HEALTH/LIFE/DENTAL BREAKDO	06/01/2021 06/01/2021	272 272	6,004.13 -20.80	
		Vendor Subtotal for	r Division:20		5,983.33	
01-20-00-52-0425	Intergovernmental Personnel Bene	fit HEALTH/LIFE/DENTAL BREAKDO	06/01/2021	272	17.52	
		Vendor Subtotal for	r Division:20		17.52	
01-20-00-53-0370 01-20-00-53-0370 01-20-00-53-0370 01-20-00-53-0370	Envirosafe Envirosafe Envirosafe Envirosafe	PEST CONTROL PEST CONTROL PEST CONTROL PEST CONTROL	04/30/2021 04/30/2021 06/30/2021 06/30/2021	52604 52604 52657 52657	235.00 235.00 235.00 235.00	
		Vendor Subtotal for	r Division:20		940.00	

012000534370         Varion Wireless         DATA SERVICE FOR TABLETS & 0.0152021         0         5022           Varion Subtral for Divison:20         Varion Subtral for Divison:20         9432         9432           01200053100         Elevator Impaction Services Co. In: Elevator Impaction Services Co. In: Elevator Empaction Services Co. In: Elevator Empaction Services Co. In: Elevator Elevator Elev	Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-20-405-51-1300         Elevator Inspection Services Co. In: Elevator Inspection Services Co. In: Elevator Inspection Services Co. In: Elevator Respection Services Co. In: PLAN REVIEW: INTERIOR REMO 04/302021         52641         365.00           01-20-00-53-1305         B&F Construction Code Services In: PLAN REVIEW: INTERIOR REMO 04/302021         52641         365.00           01-20-00-53-1305         B&F Construction Code Services In: PLAN REVIEW: INTERIOR REMO 04/302021         52641         365.00           01-20-00-53-1305         B&F Construction Code Services In: PLAN REVIEW: INDUNING NUN 06/302021         52641         365.00           01-20-00-53-1305         B&F Construction Code Services In: PLAN REVIEW: DOMNICKAN UN 06/302021         52641         355.00           01-20-00-53-1305         B&F Construction Code Services In: PLAN REVIEW: DOMNICKAN UN 06/302021         52641         355.00           01-20-00-53-1305         B&F Construction Code Services In: PLAN R	01-20-00-53-0370	Verizon Wireless	DATA SERVICE FOR TABLETS & M	06/15/2021	0	50.22	
01-20-00-53-1300       Elevator Imspection Services Co Inc       ELEVATOR RE-INSPECTIONS       04/30/2021       0       160,00         01-20-00-53-1300       Elevator Imspection Services Co Inc       ELEVATOR RE-INSPECTIONS       04/30/2021       0       151,200         01-20-00-53-1300       Elevator Imspection Services Co Inc       ELEVATOR RE-INSPECTIONS       04/30/2021       32,601         01-20-00-53-1305       B&F Construction Code Services Inc       PLAN REVIEW: INTERIOR REMO       04/30/2021       32641       365,00         01-20-00-53-1305       B&F Construction Code Services Inc       PLAN REVIEW: INTERIOR REMO       04/30/2021       32641       355,00         01-20-00-53-1305       B&F Construction Code Services Inc       PLAN REVIEW: INTERIOR REMO       04/30/2021       32641       355,00         01-20-00-53-1305       B&F Construction Code Services Inc       PLAN REVIEW: EXECUDINTS       06/30/2021       32641       365,00         01-20-00-53-1305       B&F Construction Code Services Inc       PLAN REVIEW: EXECUDINT IS       06/30/2021       32641       450,00         01-20-00-53-1305       B&F Construction Code Services Inc       PLAN REVIEW: EXECUDINT IS       06/30/2021       32641       450,00         01-20-00-53-1305       B&F Construction Code Services Inc       PLAN REVIEW: ENCONCORDA RRI       06/30/2021			Vendor Subtotal for	Division:20		50.22	
01-20-00-53-1300       Elevator Inspection Services Co Inc.       ELEVATOR RE-INSPECTIONS       04/30/2021       0       64.00         01-20-00-53-1300       Elevator Inspection Services Co Inc.       ELEVATOR RE-INSPECTIONS       04/30/2021       0       512.00         Vendor Subtotal For Division:20       Vendor Subtotal For Division:20       3.616.00         01-20-00-53-1305       B&F Construction Code Services In:       PLAN REVIEW: INTERIOR REMO       04/30/2021       52641       365.00         01-20-00-53-1305       B&F Construction Code Services In:       PLAN REVIEW: INTERIOR REMO       04/30/2021       52641       365.00         01-20-00-53-1305       B&F Construction Code Services In:       PLAN REVIEW: INTERIOR REMO       04/30/2021       52641       365.00         01-20-00-53-1305       B&F Construction Code Services In:       PLAN REVIEW: REMOVATION 181       06/30/2021       52641       450.00         01-20-00-53-1305       B&F Construction Code Services In:       PLAN REVIEW: CONCORDIX RE       06/30/2021       52641       450.00         01-20-00-53-1305       B&F Construction Code Services In:       PLAN REVIEW: VERIZON WIRE:       06/30/2021       52641       450.00         01-20-00-53-1305       B&F Construction Code Services In:       PLAN REVIEW: VERIZON WIRE:       06/30/2021       52641       25.00						,	
01-20-00-53-1300         Elevator Inspection Services Come         ELEVATOR RE-INSPECTIONS         04/30/2021         0         51/200           Vendor Subtotal for Division:20         3,616.00         3,616.00         3,616.00           01-20-00-53-1305         B&F Construction Code Services In:         PLAN REVIEW: INTERIOR REMO:         04/30/2021         52641         365.00           01-20-00-53-1305         B&F Construction Code Services In:         PLAN REVIEW: CONTROL 04/30/2021         52641         365.00           01-20-00-53-1305         B&F Construction Code Services In:         PLAN REVIEW: SCREEN PORCH (2003)         06/30/2021         52641         365.00           01-20-00-53-1305         B&F Construction Code Services In:         PLAN REVIEW: SCREEN PORCH (2003)         06/30/2021         52641         365.00           01-20-00-53-1305         B&F Construction Code Services In:         PLAN REVIEW: CONCONDIA KRE         06/30/2021         52641         365.00           01-20-00-53-1305         B&F Construction Code Services In:         PLAN REVIEW: VENZOR         06/30/2021         52641         365.00           01-20-00-53-1305         B&F Construction Code Services In:         PLAN REVIEW: VENZOR         06/30/2021         52641         365.00           01-20-00-53-1305         B&F Construction Code Services In:         PLAN REVIEW: VENZOR					Ū.		
Vendor Subtotal for Division:20         3.616.00           01-20-00-53-1305         B&F Construction Code Services Int PLAN REVIEW: INTERIOR REMO         04/30/2021         52641         365.00           01-20-00-53-1305         B&F Construction Code Services Int PLAN REVIEW: INTERIOR REMO         04/30/2021         52641         365.00           01-20-00-53-1305         B&F Construction Code Services Int PLAN REVIEW: INTERIOR REMO         04/30/2021         52641         515.00           01-20-00-53-1305         B&F Construction Code Services Int PLAN REVIEW: SCREEN PORO11         66/30/2021         52641         455.00           01-20-00-53-1305         B&F Construction Code Services Int PLAN REVIEW: SCREEN PORO11         66/30/2021         52641         450.00           01-20-00-53-1305         B&F Construction Code Services Int PLAN REVIEW: CONCORDIA KRI         66/30/2021         52641         450.00           01-20-00-53-1305         B&F Construction Code Services Int PLAN REVIEW: VERZON WRIE:         66/30/2021         52641         225.00           01-20-00-53-1305         B&F Construction Code Services Int PLAN REVIEW: VERZON WRIE:         66/30/2021         52641         225.00           01-20-00-53-1305         B&F Construction Code Services Int PLAN REVIEW: VERZON WRIE:         66/30/2021         52641         235.00           01-20-00-53-1305         B&F Construction Code Services Int					Ŷ		
01-20-00-53-1305       B&F Construction Code Services Inc       PLAN REVIEW: INTERIOR REMO       04/30/2021       52641       365.00         01-20-00-53-1305       B&F Construction Code Services Inc       PLAN REVIEW: INTERIOR REMO       04/30/2021       52641       365.00         01-20-00-53-1305       B&F Construction Code Services Inc       PLAN REVIEW: SCREEN PORCH 4       06/30/2021       52641       350.00         01-20-00-53-1305       B&F Construction Code Services Inc       PLAN REVIEW: SCREEN PORCH 4       06/30/2021       52641       350.00         01-20-00-53-1305       B&F Construction Code Services Inc       PLAN REVIEW: CONCORDIA KEI       06/30/2021       52641       445.000         01-20-00-53-1305       B&F Construction Code Services Inc       PLAN REVIEW: CONCORDIA KEI       06/30/2021       52641       445.000         01-20-00-53-1305       B&F Construction Code Services Inc       PLAN REVIEW: CONCORDIA KEI       06/30/2021       52641       425.00         01-20-00-53-1305       B&F Construction Code Services Inc       PLAN REVIEW: VERZON WIREL       06/30/2021       52641       25.00         01-20-00-53-1305       B&F Construction Code Services Inc       PLAN REVIEW: VERZON WIREL       06/30/2021       52641       25.00         01-20-00-53-1305       B&F Construction Code Services Inc       PLAN REVIEW: VERZON WIREL	01-20-00-53-1300	Elevator Inspection Services Co	Inc ELEVATOR RE-INSPECTIONS	04/30/2021	0	512.00	
01-20-00-53-1305       B&F Construction Code Services In       PLAN REVIEW: INTERIOR REMO:       04/30/2021       52641       515.00         01-20-00-53-1305       B&F Construction Code Services In       PLAN REVIEW: ADDITION -1338       06/30/2021       52641       515.00         01-20-00-53-1305       B&F Construction Code Services In       PLAN REVIEW: CREEN PORCH.       06/30/2021       52641       365.00         01-20-00-53-1305       B&F Construction Code Services In       PLAN REVIEW: DOMINICAN UNI       06/30/2021       52641       490.00         01-20-00-53-1305       B&F Construction Code Services In       PLAN REVIEW: DOMINICAN UNI       06/30/2021       52641       347.75         01-20-00-53-1305       B&F Construction Code Services In       PLAN REVIEW: DOMINICAN UNI       06/30/2021       52641       225.00         01-20-00-53-1305       B&F Construction Code Services In       PLAN REVIEW: VERIZON WIREL       06/30/2021       52641       225.00         01-20-00-53-1305       B&F Construction Code Services In       PLAN REVIEW: VERIZON WIREL       06/30/2021       52641       235.00         01-20-00-53-1305       B&F Construction Code Services In       PLAN REVIEW: VERIZON WIREL       06/30/2021       52641       235.00         01-20-00-53-1305       B&F Construction Code Services In       PLAN REVIEW: VERIZON WIREL			Vendor Subtotal for	Division:20		3,616.00	
01-20-00-53-1305       B&F Construction Code Services In:       PLAN REVIEW: ADDITION - 1338       06/30/2021       52641       515.00         01-20-00-53-1305       B&F Construction Code Services In:       PLAN REVIEW: SCREEP PORCH (       06/30/2021       52641       365.00         01-20-00-53-1305       B&F Construction Code Services In:       PLAN REVIEW: DOMINICAN UNI       06/30/2021       52641       450.00         01-20-00-53-1305       B&F Construction Code Services In:       PLAN REVIEW: CONCORDIA KRE       06/30/2021       52641       450.00         01-20-00-53-1305       B&F Construction Code Services In:       PLAN REVIEW: CONCORDIA KRE       06/30/2021       52641       425.00         01-20-00-53-1305       B&F Construction Code Services In:       PLAN REVIEW: VERIZON WIREL       06/30/2021       52641       225.00         01-20-00-53-1305       B&F Construction Code Services In:       PLAN REVIEW: VERIZON WIREL       06/30/2021       52641       235.00         01-20-00-53-1305       B&F Construction Code Services In:       PLAN REVIEW: DEMO & ADDITIC       06/30/2021       52641       235.00         01-20-00-53-1305       B&F Construction Code Services In:       PLAN REVIEW: VERIZON WIREL       06/30/2021       52641       235.00         01-20-00-53-1305       B&F Construction Code Services In:       PLAN REVIEW: TI	01-20-00-53-1305	B&F Construction Code Service:	s Inc PLAN REVIEW: INTERIOR REMO	04/30/2021	52641	365.00	
01-20-00-53-1305       B&F Construction Code Services Int       PLAN REVIEW: SCREEN PORCH (       06/30/2021       52641       365.00         01-20-00-53-1305       B&F Construction Code Services Int       PLAN REVIEW: RENOVATION IST       06/30/2021       52641       450.00         01-20-00-53-1305       B&F Construction Code Services Int       PLAN REVIEW: CONCORDIA KRI       06/30/2021       52641       450.00         01-20-00-53-1305       B&F Construction Code Services Int       PLAN REVIEW: DOMINICAN UNI       06/30/2021       52641       225.00         01-20-00-53-1305       B&F Construction Code Services Int       PLAN REVIEW: DOMINICAN UNI       06/30/2021       52641       225.00         01-20-00-53-1305       B&F Construction Code Services Int       PLAN REVIEW: DEMO& ADDTI(       06/30/2021       52641       2365.00         01-20-00-53-1305       B&F Construction Code Services Int       PLAN REVIEW: BASEMENT REM       06/30/2021       52641       365.00         01-20-00-53-1305       B&F Construction Code Services Int       PLAN REVIEW: BASEMENT REM       06/30/2021       52641       365.00         01-20-00-53-1305       B&F Construction Code Services Int       PLAN REVIEW: ATT       06/30/2021       52642       2,185.00         01-20-00-53-1305       B&F Construction Code Services Int       PLAN REVIEW - TI       0	01-20-00-53-1305	B&F Construction Code Services	s Inc PLAN REVIEW: INTERIOR REMO	04/30/2021	52641	365.00	
01-20-00-53-1305       B&F Construction Code Services In:       PLAN REVIEW: RENOVATION 1S1       06/30/2021       52641       450.00         01-20-00-53-1305       B&F Construction Code Services In:       PLAN REVIEW: DOMINICAN UNI       06/30/2021       52641       4450.00         01-20-00-53-1305       B&F Construction Code Services In:       PLAN REVIEW: DOMORICAN UNI       06/30/2021       52641       347.75         01-20-00-53-1305       B&F Construction Code Services In:       PLAN REVIEW: DOMINICAN UNI       06/30/2021       52641       225.00         01-20-00-53-1305       B&F Construction Code Services In:       PLAN REVIEW: DEMO & ADDITIC       06/30/2021       52641       225.00         01-20-00-53-1305       B&F Construction Code Services In:       PLAN REVIEW: DEMO & ADDITIC       06/30/2021       52641       265.00         01-20-00-53-1305       B&F Construction Code Services In:       PLAN REVIEW: DEMO & ADDITIC       06/30/2021       52641       365.00         01-20-00-53-1305       B&R Construction Code Services In:       PLAN REVIEW: DEMO & ADDITIC       06/30/2021       52641       387.00         01-20-00-53-1305       B&R Construction Code Services In:       PLAN REVIEW: TI       06/30/2021       52642       2,185.00         01-20-00-53-1305       Baxter & Woodman       ENGINEERING PLAN REVIEW - TI       06	01-20-00-53-1305	B&F Construction Code Services	s Inc PLAN REVIEW: ADDITION - 1338	06/30/2021	52641	515.00	
01-20-00-53-1305       B&F Construction Code Services In       PLAN REVIEW: DOMINICAN UNI       06/30/2021       52641       450.00         01-20-00-53-1305       B&F Construction Code Services In       PLAN REVIEW: CONCORDIA KRF       06/30/2021       52641       225.00         01-20-00-53-1305       B&F Construction Code Services In       PLAN REVIEW: CONCORDIA KRF       06/30/2021       52641       225.00         01-20-00-53-1305       B&F Construction Code Services In       PLAN REVIEW: VERIZON WIREL       06/30/2021       52641       225.00         01-20-00-53-1305       B&F Construction Code Services In       PLAN REVIEW: VERIZON WIREL       06/30/2021       52641       255.00         01-20-00-53-1305       B&F Construction Code Services In       PLAN REVIEW: DEMO & ADDITIC       06/30/2021       52641       365.00         01-20-00-53-1305       B&F Construction Code Services In       PLAN REVIEW: DEMO & ADDITIC       06/30/2021       52641       365.00         01-20-00-53-1305       B&F Construction Code Services In       PLAN REVIEW: DEMO & ADDITIC       06/30/2021       52642       2,185.00         01-20-00-53-1305       Baxter & Woodman       ENGINEERING PLAN REVIEW - TI       06/30/2021       52642       2,185.00         01-30-00-53-0420       Edwin H. Benn       FOP ARBITRATION SERVICES       06/30/2021       <	01-20-00-53-1305	B&F Construction Code Services	s Inc PLAN REVIEW: SCREEN PORCH ¿	06/30/2021	52641	290.00	
01-20-00-53-1305       B&F Construction Code Services In       PLAN REVIEW: CONCORDIA KRI       06/30/2021       52641       347.75         01-20-00-53-1305       B&F Construction Code Services In       PLAN REVIEW: DOMINICAN UNI       06/30/2021       52641       225.00         01-20-00-53-1305       B&F Construction Code Services In       PLAN REVIEW: VERIZON WIREL:       06/30/2021       52641       225.00         01-20-00-53-1305       B&F Construction Code Services In       PLAN REVIEW: VERIZON WIREL:       06/30/2021       52641       365.00         01-20-00-53-1305       B&F Construction Code Services In       PLAN REVIEW: BASEMENT REM       06/30/2021       52641       365.00         01-20-00-53-1305       B&F Construction Code Services In       PLAN REVIEW: BASEMENT REM       06/30/2021       52642       2,185.00         01-20-00-53-1305       Baxter & Woodman       ENGINEERING PLAN REVIEW - TI       06/30/2021       52642       2,185.00         01-30-00-53-0420       Edwin H. Benn       FOP ARBITRATION SERVICES       06/30/2021       52644       3,872.00         01-30-00-53-0420       Edwin H. Benn       FOP ARBITRATION SERVICES       06/30/2021       52648       3,872.00         01-30-00-53-0420       Clark Baird Smith LLP       EMPLOYMENT LAW SERVICES       04/30/2021       52648       26,787.50 <td>01-20-00-53-1305</td> <td>B&amp;F Construction Code Services</td> <td>s Inc PLAN REVIEW: RENOVATION 1S]</td> <td>06/30/2021</td> <td>52641</td> <td>365.00</td> <td></td>	01-20-00-53-1305	B&F Construction Code Services	s Inc PLAN REVIEW: RENOVATION 1S]	06/30/2021	52641	365.00	
01-20-00-53-1305       B&F Construction Code Services In B&F Construction Code Services In B&F Construction Code Services In B&F Construction Code Services In PLAN REVIEW: VERIZON WIREL PLAN REVIEW: VERIZON WIREL DEMO & ADDITIK DEAD & ADDITIK DEAD & ADDITIK DEAD & B&F Construction Code Services In B&F Construction Code Services In B&F Construction Code Services In PLAN REVIEW: DEMO & ADDITIK DI-AN REVIEW: DEMO & ADDITIK DEMO &	01-20-00-53-1305	B&F Construction Code Services	s Inc PLAN REVIEW: DOMINICAN UNI	06/30/2021	52641	450.00	
01-20-00-53-1305       B&F Construction Code Services Into PLAN REVIEW: VERIZON WIREL:       06/30/2021       52641       225.00         01-20-00-53-1305       B&F Construction Code Services Into PLAN REVIEW: DEMO & ADDITIto 06/30/2021       52641       365.00         01-20-00-53-1305       B&F Construction Code Services Into PLAN REVIEW: BASEMENT REMO & 06/30/2021       52641       365.00         01-20-00-53-1305       B&F Construction Code Services Into PLAN REVIEW: BASEMENT REMO & 06/30/2021       52641       365.00         01-20-00-53-1305       Baxter & Woodman       ENGINEERING PLAN REVIEW - TI       06/30/2021       52642       2.185.00         01-20-00-53-1305       Baxter & Woodman       ENGINEERING PLAN REVIEW - TI       06/30/2021       52642       2.185.00         01-30-00-53-0420       Edwin H. Benn       FOP ARBITRATION SERVICES       06/30/2021       52644       3,872.00         01-30-00-53-0420       Clark Baird Smith LLP       EMPLOYMENT LAW SERVICES       04/30/2021       52648       26,787.50	01-20-00-53-1305	B&F Construction Code Services	s Inc PLAN REVIEW: CONCORDIA KRE	06/30/2021	52641	347.75	
01-20-00-53-1305       B&F Construction Code Services Int       PLAN REVIEW: DEMO & ADDITI(       06/30/2021       52641       365.00         01-20-00-53-1305       B&F Construction Code Services Int       PLAN REVIEW: BASEMENT REM/       06/30/2021       52641       365.00         01-20-00-53-1305       Baxter & Woodman       ENGINEERING PLAN REVIEW - TI       06/30/2021       52642       2,185.00         01-20-00-53-1305       Baxter & Woodman       ENGINEERING PLAN REVIEW - TI       06/30/2021       52642       2,185.00         01-30-00-53-0420       Edwin H. Benn       FOP ARBITRATION SERVICES       06/30/2021       52644       3,872.00         01-30-00-53-0420       Edwin H. Benn       FOP ARBITRATION SERVICES       06/30/2021       52644       3,872.00         01-30-00-53-0420       Clark Baird Smith LLP       EMPLOYMENT LAW SERVICES       04/30/2021       52648       26,787.50	01-20-00-53-1305	B&F Construction Code Services	s Inc PLAN REVIEW: DOMINICAN UNI	06/30/2021	52641	225.00	
01-20-00-53-1305       B&F Construction Code Services Int       PLAN REVIEW: BASEMENT REM:       06/30/2021       52641       365.00         Vendor Subtotal for Division:20       Vendor Subtotal for Division:20       3,877.75       3,877.75         01-20-00-53-1305       Baxter & Woodman       ENGINEERING PLAN REVIEW - TI       06/30/2021       52642       2,185.00         01-30-00-53-0420       Edwin H. Benn       FOP ARBITRATION SERVICES       06/30/2021       52644       3,872.00         01-30-00-53-0420       Edwin H. Benn       FOP ARBITRATION SERVICES       06/30/2021       52644       3,872.00         01-30-00-53-0420       Edwin H. Benn       FOP ARBITRATION SERVICES       04/30/2021       52643       3,872.00         01-30-00-53-0420       Clark Baird Smith LLP       EMPLOYMENT LAW SERVICES       04/30/2021       52648       26,787.50	01-20-00-53-1305	B&F Construction Code Services	s Inc PLAN REVIEW: VERIZON WIREL	06/30/2021	52641	225.00	
Vendor Subtotal for Division:20         3,877.75           01-20-00-53-1305         Baxter & Woodman         ENGINEERING PLAN REVIEW - TI         06/30/2021         52642         2,185.00           Vendor Subtotal for Division:20         Vendor Subtotal for Division:20         2,185.00         2,185.00           01-30-00-53-0420         Edwin H. Benn         FOP ARBITRATION SERVICES         06/30/2021         52644         3,872.00           01-30-00-53-0420         Edwin H. Benn         FOP ARBITRATION SERVICES         06/30/2021         52644         3,872.00           01-30-00-53-0420         Clark Baird Smith LLP         EMPLOYMENT LAW SERVICES         04/30/2021         52648         26,787.50	01-20-00-53-1305	B&F Construction Code Services	s Inc PLAN REVIEW: DEMO & ADDITI(	06/30/2021	52641	365.00	
01-20-00-53-1305       Baxter & Woodman       ENGINEERING PLAN REVIEW - TI       06/30/2021       52642       2,185.00         01-30-00-53-0420       Edwin H. Benn       FOP ARBITRATION SERVICES       06/30/2021       52644       3,872.00         01-30-00-53-0420       Edwin H. Benn       FOP ARBITRATION SERVICES       06/30/2021       52644       3,872.00         01-30-00-53-0420       Clark Baird Smith LLP       EMPLOYMENT LAW SERVICES       04/30/2021       52648       26,787.50	01-20-00-53-1305	B&F Construction Code Services	s Inc PLAN REVIEW: BASEMENT REM	06/30/2021	52641	365.00	
Vendor Subtotal for Division:20         2,185.00           01-30-00-53-0420         Edwin H. Benn         FOP ARBITRATION SERVICES         06/30/2021         52644         3,872.00           01-30-00-53-0420         Clark Baird Smith LLP         EMPLOYMENT LAW SERVICES         04/30/2021         52648         26,787.50		Vendor Subtotal for Division:20					
01-30-00-53-0420       Edwin H. Benn       FOP ARBITRATION SERVICES       06/30/2021       52644       3,872.00         01-30-00-53-0420       Clark Baird Smith LLP       EMPLOYMENT LAW SERVICES       04/30/2021       52648       26,787.50	01-20-00-53-1305	Baxter & Woodman	ENGINEERING PLAN REVIEW - TI	06/30/2021	52642	2,185.00	
Vendor Subtotal for Division:30         3,872.00           01-30-00-53-0420         Clark Baird Smith LLP         EMPLOYMENT LAW SERVICES         04/30/2021         52648         26,787.50			Vendor Subtotal for Division:20				
01-30-00-53-0420 Clark Baird Smith LLP EMPLOYMENT LAW SERVICES 04/30/2021 52648 26,787.50	01-30-00-53-0420	Edwin H. Benn	FOP ARBITRATION SERVICES	06/30/2021	52644	3,872.00	
			Vendor Subtotal for	Division:30		3,872.00	
01-30-00-53-0420 Clark Baird Smith LLP EMPLOYMENT LAW SERVICES 06/30/2021 52648 19,866.25						· · · · · · · · · · · · · · · · · · ·	
	01-30-00-53-0420	Clark Baird Smith LLP	EMPLOYMENT LAW SERVICES	06/30/2021	52648	19,866.25	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO N
		Vendor Subtotal for	Division:30		46,653.75	
01-30-00-53-0420	L.A. Court Reporters LLC	COURT REPORTER SERVICES	04/30/2021	52704	1,595.03	
01-30-00-53-0420	L.A. Court Reporters LLC	COURT REPORTER SERVICES	04/30/2021	52704	1,406.15	
01-30-00-53-0420	L.A. Court Reporters LLC	COURT REPORTER SERVICES	04/30/2021	52704	1,475.58	
01-30-00-53-0420	L.A. Court Reporters LLC	COURT REPORTER SERVICES	04/30/2021	52704	1,669.18	
01-30-00-53-0420	L.A. Court Reporters LLC	COURT REPORTER SERVICES	04/30/2021	52704	1,347.08	
01-30-00-53-0420	L.A. Court Reporters LLC	COURT REPORTER SERVICES	06/30/2021	52704	1,680.03	
01-30-00-53-0420	L.A. Court Reporters LLC	COURT REPORTER SERVICES	06/30/2021	52704	1,584.08	
01-30-00-53-0420	L.A. Court Reporters LLC	COURT REPORTER SERVICES	06/30/2021	52704	1,410.48	
		Vendor Subtotal for	Division:30		12,167.61	
01-30-00-53-0425	Klein Thorpe and Jenkins Ltd	LAKE ST & PARK AVE REDEVELO	04/30/2021	0	110.00	
01-30-00-53-0425	Klein Thorpe and Jenkins Ltd	TIF ISSUES (2008)	04/30/2021	0	3,102.00	
01-30-00-53-0425	Klein Thorpe and Jenkins Ltd	POLICE ADVISORY	04/30/2021	0	368.00	
01-30-00-53-0425	Klein Thorpe and Jenkins Ltd	CLR PROPERTY CORP LITIGATION	04/30/2021	0	169.50	
01-30-00-53-0425	Klein Thorpe and Jenkins Ltd	RIVER FOREST TOWN CENTER	04/30/2021	0	396.00	
01-30-00-53-0425	Klein Thorpe and Jenkins Ltd	FINANCE/ADMIN ADVISORY	04/30/2021	0	8,163.15	
01-30-00-53-0425	Klein Thorpe and Jenkins Ltd	212 LATHROP AVE	04/30/2021	0	2.018.80	
01-30-00-53-0425	Klein Thorpe and Jenkins Ltd	COVID-19 MATTERS	06/30/2021	0	88.00	
01-30-00-53-0425	Klein Thorpe and Jenkins Ltd	2121 LATHROP AVE	06/30/2021	0	902.00	
01-30-00-53-0425	Klein Thorpe and Jenkins Ltd	PUBLIC WORKS ADVISORY	06/30/2021	0	352.00	
01-30-00-53-0425	Klein Thorpe and Jenkins Ltd	TIF ISSUES (2008)	06/30/2021	0	1,892.00	
01-30-00-53-0425	Klein Thorpe and Jenkins Ltd	RIVER FOREST TOWN CENTER	06/30/2021	0	924.00	
01-30-00-53-0425	Klein Thorpe and Jenkins Ltd	FINANCE/ADMIN ADVISORY	06/30/2021	0	8,912.50	
01-30-00-53-0425	Klein Thorpe and Jenkins Ltd	M THORNLEY POLICE OFFICER P	06/30/2021	0	550.00	
		Vendor Subtotal for	Division:30		27,947.95	
01-30-00-53-0426	Klein Thorpe and Jenkins Ltd	LOCAL PROSECUTION	04/30/2021	0	1,000.00	
01-30-00-53-0426	Klein Thorpe and Jenkins Ltd	LOCAL PROSECUTION	06/30/2021	0	1,000.00	
		Vendor Subtotal for	Division:30		2,000.00	
01-40-00-52-0400	Intergovernmental Personnel Benefi	t HEALTH/LIFE/DENTAL BREAKDO	06/01/2021	272	1,433.69	
01-40-00-52-0400	÷	t HEALTH/LIFE/DENTAL BREAKDO	06/01/2021	272	41,399.84	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-40-00-52-0400	Intergovernmental Personnel Bene	fit HEALTH/LIFE/DENTAL BREAKDO	06/01/2021	272	645.47	
		Vendor Subtotal for	r Division:40		43,479.00	
01-40-00-52-0420 01-40-00-52-0420	Benistar/Hartford-6795 Benistar/Hartford-6795	RETIREE INSURANCE PREMIUMS RETIREE INSURANCE PREMIUMS	06/30/2021 06/30/2021	52643 52643	8,497.30 8,497.30	
		Vendor Subtotal for	r Division:40		16,994.60	
01-40-00-52-0420		fit HEALTH/LIFE/DENTAL BREAKDO	06/01/2021	272	51.30	
01-40-00-52-0420	Intergovernmental Personnel Bene	fit HEALTH/LIFE/DENTAL BREAKDO Vendor Subtotal for	06/01/2021 r Division:40	272	12,240.05	
					,	
01-40-00-52-0425 01-40-00-52-0425	6	fit HEALTH/LIFE/DENTAL BREAKDO fit HEALTH/LIFE/DENTAL BREAKDO	06/01/2021 06/01/2021	272 272	5.60 25.60	
01-40-00-52-0425	Intergovernmental Personnel Bene	fit HEALTH/LIFE/DENTAL BREAKDO	06/01/2021	272	530.18	
		Vendor Subtotal for	r Division:40		561.38	
01-40-00-53-0200	AT&T Wireless	AT&T CELLULAR TELEPHONE BI	06/12/2021	271	210.71	
		Vendor Subtotal for	r Division:40		210.71	
01-40-00-53-0200 01-40-00-53-0200 01-40-00-53-0200 01-40-00-53-0200	Verizon Wireless Verizon Wireless Verizon Wireless Verizon Wireless	DATA SERVICE FOR TABLETS & N DATA SERVICE FOR TABLETS & N DATA SERVICE FOR TABLETS & N DATA SERVICE FOR TABLETS & N	06/15/2021 06/15/2021 06/15/2021 06/15/2021	0 0 0 0	3.92 1.78 5.16 66.45	
		Vendor Subtotal for	r Division:40		77.31	
01-40-00-53-0385	Hon. Perry J Gulbrandsen Ret.	JUNE ADJUDICATION	06/30/2021	52665	300.00	
	,	Vendor Subtotal for			300.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-40-00-53-0385 01-40-00-53-0385	Municipal Collection Services Inc Municipal Collection Services Inc	LOCAL ORDINANCE COLLECTIO POLICE TICKET COLLECTIONS/M	06/30/2021 06/30/2021	0 0	74.60 104.67	
01-40-00-55-0505	Municipal Concetion Services inc	TOLICE HERET COLLECTIONS/M	00/30/2021	v		
		Vendor Subtotal for	Division:40		179.27	
01-40-00-53-0385	Municipal Systems LLC	MONTHLY SUBSCRIPTION FEE/M	06/30/2021	0	950.00	
		Vendor Subtotal for	Division:40		950.00	
01-40-00-53-0410	Thomson Reuters-West	CP CLEAR MONTHLY SUBSCRIPT	06/30/2021	52693	191.23	
		Vendor Subtotal for	Division:40		191.23	
01-40-00-53-0430	Animal Care League	IMPOUND FEES/APR 2021	04/30/2021	0	120.00	
	Vendor Subtotal for Division:40					
01-40-00-53-3200	Pete's Automotive Service Inc	SERVICE 2019 CHEVY TAHOE #2	06/30/2021	0	88.00	
01-40-00-53-3200	Pete's Automotive Service Inc	SERVICE 2019 CHEVY TAHOE #2	06/30/2021	0	449.58	
01-40-00-53-3200	Pete's Automotive Service Inc	SERVICE 2017 FORD EXPLORER #	06/30/2021	0	250.00	
01-40-00-53-3200	Pete's Automotive Service Inc	SERVICE 2014 FORD EXPLORER #	06/30/2021	0	101.89	
01-40-00-53-3200	Pete's Automotive Service Inc	SERVICE 2019 DODGE DURANGO	06/30/2021	0	79.00	
01-40-00-53-3200	Pete's Automotive Service Inc	SERVICE 2018 FORD POLICE INTR	06/30/2021	0	438.47	
		Vendor Subtotal for	Division:40		1,406.94	
01-40-00-53-4100	North East Multi-Regional Training	] TUITION FOR 2-DAY TRAINING - ]	06/15/2021	52616	300.00	
	Vendor Subtotal for Division:40				300.00	
01-40-00-53-4200	Andy Frain Services Inc	CROSSING GUARD SERVICES/FEF	04/30/2021	0	10,835.28	
		Vendor Subtotal for	Division:40		10,835.28	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
				254	25.52	
01-40-00-53-4300 01-40-00-53-4300	Fifth Third Bank Fifth Third Bank	CHICAGO TRIBUNE DIGITAL SUB DROPBOX RENEWAL	06/30/2021 06/30/2021	274 274	27.72 119.88	
		Vendor Subtotal for	Division:40		147.60	
01-40-00-53-4400	Elmhurst Occupational Health	EMPLOYEE MEDICAL - POLICE D	06/30/2021	52656	375.00	
		Vendor Subtotal for	Division:40		375.00	
01-40-00-54-0100	Datasource Ink	TONER/PD SARGEANT'S OFFICE	06/15/2021	52600	805.00	
		805.00				
01-40-00-54-0300	Galls LLC	UNIFORMS/M LANDINI	04/30/2021	52605	300.81	
		Vendor Subtotal for			300.81	
01-40-00-54-0300	Ray O'Herron Co. Inc	UNIFORMS/L NIEMANN	04/30/2021	52617	374.96	
01-40-00-54-0300	Ray O'Herron Co. Inc	UNIFORMS/M DRAKE	04/30/2021	52617	231.94	
01-40-00-54-0300	Ray O'Herron Co. Inc	UNIFORMS/M GRILL	04/30/2021	52617	234.99	
01-40-00-54-0300	Ray O'Herron Co. Inc	UNIFORMS/A CORTES	04/30/2021	52617	552.18	
01-40-00-54-0300	Ray O'Herron Co. Inc	UNIFORMS/A CORTES	04/30/2021	52617	1,195.65	
01-40-00-54-0300	Ray O'Herron Co. Inc	UNIFORMS/M FRIES	04/30/2021	52617	217.98	
01-40-00-54-0300 01-40-00-54-0300	Ray O'Herron Co. Inc Ray O'Herron Co. Inc	UNIFORMS/A CORTES UNIFORMS/J O'SHEA	04/30/2021 04/30/2021	52617 52617	163.12 484.47	
		Vendor Subtotal for	Division:40		3,455.29	
01-40-00-54-0300	James O'Shea	REIMBURSE UNIFORM ALLOWAN	04/30/2021	52618	108.60	
		Vendor Subtotal for	Division:40		108.60	
01-40-00-54-0300	Streicher's Inc	UNIFORMS/M LANDINI	04/30/2021	52626	272.94	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal for	Division:40		272.94	
01-40-00-54-0400	Albertsons/Safeway	PRISONER FOOD	06/30/2021	52636	11.98	
		Vendor Subtotal for	Division:40		11.98	
01-40-00-54-0400	McDonald's-Karavites Restaura	ant 67 PRISONER MEALS	06/30/2021	52673	63.00	
		Vendor Subtotal for	Division:40		63.00	
01-40-00-54-0600	Applied Concepts	SPEED TRAILER DAMAGE/REPAI	06/30/2021	52639	395.00	
		Vendor Subtotal for	Division:40		395.00	
01-40-00-54-0602	Fifth Third Bank	PEPPER BALL SUPPLIES FOR POL	06/30/2021	274	565.00	
		Vendor Subtotal for	Division:40		565.00	
01-50-00-52-0400	Intergovernmental Personnel B	enefit HEALTH/LIFE/DENTAL BREAKDO	06/01/2021	272	28,766.37	
		Vendor Subtotal for	Division:50		28,766.37	
01-50-00-52-0420 01-50-00-52-0420	Benistar/Hartford-6795 Benistar/Hartford-6795	RETIREE INSURANCE PREMIUMS RETIREE INSURANCE PREMIUMS	06/30/2021 06/30/2021	52643 52643	1,021.74 1,021.74	
		Vendor Subtotal for	Division:50		2,043.48	
01-50-00-52-0420 01-50-00-52-0420		enefit HEALTH/LIFE/DENTAL BREAKDO enefit HEALTH/LIFE/DENTAL BREAKDO	06/01/2021 06/01/2021	272 272	25.65 7,620.75	
		Vendor Subtotal for	Division:50		7,646.40	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-50-00-52-0425	Intergovernmental Personnel Benefi	t HEALTH/LIFE/DENTAL BREAKDO	06/01/2021	272	307.72	
		Vendor Subtotal for	Division:50		307.72	
01-50-00-53-0200	AT&T Wireless	AT&T CELLULAR TELEPHONE BI	06/12/2021	271	254.67	
		Vendor Subtotal for	Division:50		254.67	
01-50-00-53-0200	Verizon Wireless	DATA SERVICE FOR TABLETS & N	06/15/2021	0	36.01	
		Vendor Subtotal for	Division:50		36.01	
01-50-00-53-3200	Certified Fleet Services Inc	VALVE REPAIR ON #219	06/15/2021	0	1.674.00	
01-50-00-53-3200	Certified Fleet Services Inc	A/C REPAIR ON #213	06/15/2021	0	1,172.68	
01-50-00-53-3200	Certified Fleet Services Inc	PREVENTATIVE MAINTENANCE (	06/15/2021	0	2,600.00	
01-50-00-53-3200	Certified Fleet Services Inc	TANK REPAIR ON #222	06/15/2021	0	714.87	
01-50-00-53-3200	Certified Fleet Services Inc	CHECK ENGINE/PUMP TEST ENG	06/30/2021	0	486.85	
		Vendor Subtotal for	Division:50		6,648.40	
01-50-00-53-3200	Consolidated Fleet Services Inc	LADDER TESTING ON ALL RIGS	06/15/2021	52595	907.60	
		Vendor Subtotal for	Division:50		907.60	
01-50-00-53-3600	Grosse Mechanical Contractors of II	L HEATING VACUUM PUMP MOTOR	04/30/2021	52608	400.00	
		Vendor Subtotal for	r Division:50		400.00	
01-50-00-53-4100	Village of Romeoville Fire Academy	y TRAINING - BUCHHOLZ/KRALL/E	06/15/2021	52633	2,550.00	
		Vendor Subtotal for	Division:50		2,550.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-50-00-53-4200	Division XI Mutual Aid	2021 MEMBERSHIP DUES	06/15/2021	52602	10,000.00	
		Vendor Subtotal for	Division:50		10,000.00	
01-50-00-53-4200	Paul Zipperich	REIMBURSE CPR/AED COURSE C	06/30/2021	52702	340.00	
		Vendor Subtotal for	Division:50		340.00	
01-50-00-53-4250	Jonathan Buchholz	REIMB TRAINING TRAVEL EXPEN	06/15/2021	52585	520.00	
		Vendor Subtotal for	Division:50		520.00	
01-50-00-53-4250	Brian McKenna	REIMBURSE TRAVEL EXPENSES/	06/30/2021	52674	283.39	
		Vendor Subtotal for	Division:50		283.39	
01-50-00-54-0300 01-50-00-54-0300 01-50-00-54-0300	VCG Uniform Ltd VCG Uniform Ltd VCG Uniform Ltd	INITIAL UNIFORM - ROUSE & BEÌ UNIFORM - KRALL UNIFORM - A HOWE	04/30/2021 04/30/2021 04/30/2021	52698 52698 52698	241.25 97.90 97.90	
		437.05				
01-50-00-54-0600	Air One Equipment Inc	MSA MASK CLEANER	06/30/2021	52635	48.00	
		Vendor Subtotal for Division:50				
01-50-00-54-0600	Certified Fleet Services Inc	AUTO EJECT & HEATER VENT FO	06/15/2021	0	503.77	
		Vendor Subtotal for	Division:50		503.77	
01-50-00-54-0600	CJC Auto Parts & Tires	DOME FOR FIRE DEPT	06/15/2021	52591	0.92	
	Vendor Subtotal for Division:50					
01-50-00-54-0600	Citizenprime LLC	EJECT PLUG COVER FOR #213	04/30/2021	52589	32.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal for	Division:50		32.00	
01-50-00-54-0600 01-50-00-54-0600	US Gas US Gas	OXYGEN CYLINDER RENTAL/MA OXYGEN FOR AMBULANCE	06/15/2021 06/30/2021	0 0	168.30 88.67	
		Vendor Subtotal for	Division:50		256.97	
01-60-01-52-0400	Intergovernmental Personnel Benefi	t HEALTH/LIFE/DENTAL BREAKDO	06/01/2021	272	4,275.58	
		Vendor Subtotal for	Division:60		4,275.58	
01-60-01-52-0400	MOE Funds	P/W EMPLOYEE HEALTH INS/AUC	06/30/2021	52678	7,264.00	
		Vendor Subtotal for	Division:60		7,264.00	
01-60-01-52-0420 01-60-01-52-0420	Benistar/Hartford-6795 Benistar/Hartford-6795	RETIREE INSURANCE PREMIUMS RETIREE INSURANCE PREMIUMS	06/30/2021 06/30/2021	52643 52643	1,861.78 1,861.78	
		Vendor Subtotal for	Division:60		3,723.56	
01-60-01-52-0420 01-60-01-52-0420		t HEALTH/LIFE/DENTAL BREAKDO t HEALTH/LIFE/DENTAL BREAKDO	06/01/2021 06/01/2021	272 272	5.70 1,996.64	
		Vendor Subtotal for	Division:60		2,002.34	
01-60-01-52-0420	Midwest Operating Eng-Pension Tr	ı P/W RETIREE HEALTH INS/AUG 2	06/30/2021	52677	1,070.00	
		Vendor Subtotal for	Division:60		1,070.00	
01-60-01-52-0425	Intergovernmental Personnel Benefi	t HEALTH/LIFE/DENTAL BREAKDO	06/01/2021	272	85.33	
		Vendor Subtotal for	Division:60		85.33	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-60-01-53-0200	Verizon Wireless	DATA SERVICE FOR TABLETS & N	06/15/2021	0	47.43	
		Vendor Subtotal for	Division:60		47.43	
01-60-01-53-3100	Wigit's Truck Center	REPAIR A/C VACUUM & CHARGE	06/30/2021	52700	242.19	
		Vendor Subtotal for	Division:60		242.19	
01-60-01-53-3200	Menards	BATTERY CHARGER FOR LAWNM	06/30/2021	52676	72.27	
		Vendor Subtotal for	Division:60		72.27	
01-60-01-53-3200	Genuine Parts Co Inc	OIL CHANGE ON TRUCK #33	06/30/2021	52661	47.82	
		Vendor Subtotal for	Division:60		47.82	
01-60-01-53-3200	Runnion Equipment Co	ANNUAL BUCKET TRUCK INSPEC	06/30/2021	52684	1,113.12	
	Vendor Subtotal for Division:60					
01-60-01-53-3400 01-60-01-53-3400		PARK LIGHTS ELEC REPAIR - PAR STREET LIGHT REPAIRS - 1200 & 1	06/15/2021 04/30/2021	0 0	292.00 1,872.20	
		Vendor Subtotal for	Division:60		2,164.20	
01-60-01-53-3600	Alternative Energy Solutions Ltd	GENERATOR MAINTENANCE	06/15/2021	52581	310.00	
		Vendor Subtotal for	Division:60		310.00	
01-60-01-53-3600 01-60-01-53-3600	Carrot-Top Industries Carrot-Top Industries	WOODEN POLES WITH SOLAR LI FLAGS & POLES TO REPLACE BR	06/15/2021 06/30/2021	52588 52646	304.97 543.04	
		Vendor Subtotal for	Division:60		848.01	
Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
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01-60-01-53-3600	Cronin Enterprises LLC	PLANTERS FOR FRONT OF VILLA	06/15/2021	52598	448.30	
		Vendor Subtotal for	Division:60		448.30	
01-60-01-53-3600	Pizzo & Associates Ltd	CHICAGO AVE NATIVE PLANT M/	06/15/2021	52619	998.75	
		Vendor Subtotal for	Division:60		998.75	
01-60-01-53-3600	W.C. Schauer Hardware	PAINT THINNER FOR BRIDGE WO	06/30/2021	52687	65.66	
		Vendor Subtotal for	Division:60		65.66	
01-60-01-53-3600	Tim Stefl Inc	PLUMBING WORK DONE AT PUM	06/15/2021	52625	138.28	
		Vendor Subtotal for	Division:60		138.28	
01-60-01-53-5350 01-60-01-53-5350	Greenwood Transfer LLC Greenwood Transfer LLC	TREE DEBRIS & STREET SWEEPIN STREET SWEEPING, STUMP GRIN	06/30/2021 06/30/2021	52664 52664	342.44 569.55	
		911.99				
01-60-01-53-5400	Economy Iron Inc	REPAIR OF METAL FENCING ON I	06/30/2021	52655	1,050.00	
		Vendor Subtotal for	Division:60		1,050.00	
01-60-01-53-5400	Muellermist Service Corp	IRRIGATION DAMAGE REPAIR - 1	04/30/2021	52614	192.40	
		Vendor Subtotal for	Division:60		192.40	
01-60-01-53-5450	AEP Energy	ELECTRICITY FOR STREET LIGHT	06/15/2021	52580	1,435.81	
		Vendor Subtotal for Division:60				
01-60-01-53-5450 01-60-01-53-5450	ComEd ComEd	ALLEY LIGHTING ALLEY LIGHTING	06/15/2021 06/30/2021	52593 52650	64.36 654.70	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal for	Division:60		719.06	
01-60-01-53-5450	ComEd	MADISON ST LIGHTING	06/15/2021	52594	83.80	
01-60-01-53-5450	ComEd	MADISON ST LIGHTING	06/30/2021	52703	90.89	
		Vendor Subtotal for	Division:60		174.69	
01-60-01-54-0100	Datasource Ink	TONER/PUMP STATION	06/15/2021	52600	70.00	
01-60-01-54-0100	Datasource Ink	TONER/PUMP STATION	06/15/2021	52600	48.15	
		Vendor Subtotal for	Division:60		118.15	
01-60-01-54-0310	Chris Bajak	REIMBURSE UNIFORM ALLOWAN	04/30/2021	52583	142.92	
1-60-01-54-0310	Chris Bajak	REIMBURSE UNIFORM ALLOWAN	06/15/2021	52583	284.26	
		427.18				
01-60-01-54-0600	W.W. Grainger Inc	FIRST AID SUPPLIES FOR PUBLIC	06/15/2021	52607	8.45	
01-60-01-54-0600	W.W. Grainger Inc	BATTERIES FOR BARRICADES	06/30/2021	52663	39.12	
		Vendor Subtotal for	Division:60		47.57	
01-60-01-54-0600	Menards	MISC SUPPLIES FOR PUBLIC WOF	06/30/2021	52676	112.60	
01-60-01-54-0600	Menards	MISC SUPPLIES FOR PUBLIC WOF	06/30/2021	52676	216.48	
		Vendor Subtotal for	Division:60		329.08	
01-60-01-54-0600	Russo Power Equipment Inc	CHAINSAW BAR & BACKPACK BI	06/30/2021	52685	84.27	
		Vendor Subtotal for	Division:60		84.27	
01-60-01-54-0600	SiteOne Landscape Supply LLC	GRASS SEED	06/15/2021	52624	113.95	
		Vendor Subtotal for	Division:60		113.95	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-60-05-53-5500	LRS Holdings LLC	REFUSE REMOVAL PER CONTRA	06/15/2021	0	97,191.74	
		Vendor Subtotal for	Division:60		97,191.74	
		S	ubtotal for Fund: 01		727,429.30	
02-00-00-21-0000	Joseph & Michelle Burke	Refund Check 009224-000, 512 THA	06/03/2021	52586	193.32	
		Vendor Subtotal for	Division:00		193.32	
02-00-00-21-0000	Anna Kinnan	Refund Check 000312-000, 1518 CLI	06/18/2021	52671	122.76	
		Vendor Subtotal for	Division:00		122.76	
02-00-00-21-0000	Josh & Amber Przyborowski	Refund Check 015448-000, 500 WIL1	06/18/2021	52681	33.32	
		Vendor Subtotal for	Division:00		33.32	
02-00-00-21-0000	Miguel & Norka Escobedo	Refund Check 015689-000, 525 FOR	06/18/2021	52659	28.83	
		Vendor Subtotal for	Division:00		28.83	
02-00-00-21-0000	George Varughese	Refund Check 012529-000, 500 WIL1	06/18/2021	52697	108.29	
		Vendor Subtotal for	Division:00		108.29	
02-00-00-21-0000	Joan Anzia	Refund Check 001670-000, 1115 FOF	06/18/2021	52638	141.86	
		Vendor Subtotal for	Division:00		141.86	
02-00-00-21-0000	Gary Frantzen	Refund Check 009321-000, 1114 FOF	06/18/2021	52660	164.58	
		Vendor Subtotal for	Division:00		164.58	
02-00-00-21-0000	Nick Zayed	Refund Check 013184-000, 1406 HA	06/18/2021	52701	3.88	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal for	Division:00		3.88	
02-00-00-21-0000	Charles & Kasey McNair	Refund Check 015207-000, 7 GALE	06/18/2021	52675	115.20	
		Vendor Subtotal for	Division:00		115.20	
02-00-00-21-0000	Biren Jethwa	Refund Check 014926-000, 1519 FR≠	06/18/2021	52670	96.62	
		Vendor Subtotal for	Division:00		96.62	
02-00-00-21-0000	Ron Cune	Refund Check 012997-000, 557 FRA	06/21/2021	52653	104.04	
		Vendor Subtotal for	Division:00		104.04	
02-00-00-21-0000	Laura Catrambone	Refund Check 009647-000, 36 ASHL	06/22/2021	52647	8.43	
		Vendor Subtotal for	Division:00		8.43	
02-00-00-21-0000	Eduardo & Rafaela Rodriguez	Refund Check 008824-000, 122 PARI	06/22/2021	52683	188.78	
		Vendor Subtotal for Division:00				
02-00-00-21-0000	Joseph Andriacchi	Refund Check 002353-000, 7315 NO	06/22/2021	52637	41.40	
		Vendor Subtotal for	Division:00		41.40	
02-00-00-21-0015 02-00-00-21-0015	State Treasurer State Treasurer	PR Batch 00015.06.2021 State Income PR Batch 00030.06.2021 State Income	06/15/2021 06/30/2021	615005 630006	1,555.89 1,537.56	
		Vendor Subtotal for	Division:00		3,093.45	
02-00-00-21-0015 02-00-00-21-0015 02-00-00-21-0015 02-00-00-21-0015 02-00-00-21-0015 02-00-00-21-0015	United States Treasury United States Treasury United States Treasury United States Treasury United States Treasury United States Treasury	PR Batch 00015.06.2021 Medicare En PR Batch 00015.06.2021 FICA Emplo PR Batch 00015.06.2021 FICA Emplo PR Batch 00015.06.2021 Federal Inco PR Batch 00015.06.2021 Medicare En PR Batch 00030.06.2021 FICA Emplo	06/15/2021 06/15/2021 06/15/2021 06/15/2021 06/15/2021 06/30/2021	615006 615006 615006 615006 615006 630007	500.85 2,141.71 2,141.71 3,862.99 500.85 2,117.68	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
02-00-00-21-0015	United States Treasury	PR Batch 00030.06.2021 Medicare En	06/30/2021	630007	495.26	
02-00-00-21-0015	United States Treasury	PR Batch 00030.06.2021 FICA Emplo	06/30/2021	630007	2,117.68	
02-00-00-21-0015	United States Treasury	PR Batch 00030.06.2021 Medicare En	06/30/2021	630007	495.26	
02-00-00-21-0015	United States Treasury	PR Batch 00030.06.2021 Federal Inco	06/30/2021	630007	3,795.48	
		Vendor Subtotal for	Division:00		18,169.47	
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00030.06.2021 IMRF Emple	06/30/2021	630004	1,232.78	
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00030.06.2021 IMRF-Volun	06/30/2021	630004	399.15	
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00030.06.2021 IMRF-Volun	06/30/2021	630004	216.62	
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00030.06.2021 IMRF Emple	06/30/2021	630004	691.15	
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00030.06.2021 IMRF Emple	06/30/2021	630004	3,110.72	
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00030.06.2021 IMRF Emple	06/30/2021	630004	298.86	
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00015.06.2021 IMRF-Volun	06/15/2021	630004	201.66	
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00015.06.2021 IMRF Emple	06/15/2021	630004	1,256.94	
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00015.06.2021 IMRF Emple	06/15/2021	630004	674.44	
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00015.06.2021 IMRF Emple	06/15/2021	630004	3,170.69	
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00015.06.2021 IMRF Emple	06/15/2021	630004	292.13	
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00015.06.2021 IMRF-Volun	06/15/2021	630004	399.15	
		Vendor Subtotal for	Division:00		11,944.29	
02-00-00-21-0040	ICMA Retirement Corporation - 302	DD Detab 00015 06 2021 ICMA	06/15/2021	615003	21.00	
02-00-00-21-0040	ICMA Retirement Corporation - 302		06/15/2021	615003	21.00 248.81	
02-00-00-21-0040	ICMA Retirement Corporation - 302		06/30/2021	630003	248.81	
02-00-00-21-0040	ICMA Retirement Corporation - 302		06/30/2021	630003	248.81 21.00	
		Vendor Subtotal for	Division:00		539.62	
02-00-00-21-0041	AXA Equitable Retirement	PR Batch 00015.06.2021 AXA Flat	06/15/2021	615001	136.97	
02-00-00-21-0041	AXA Equitable Retirement	PR Batch 00030.06.2021 AXA Flat	06/30/2021	630001	136.98	
		Vendor Subtotal for	Division:00		273.95	
02-00-00-21-0050	International Union of Operating Eng	PR Batch 00030.06.2021 Public Work:	06/30/2021	6323	339.05	
02-00-00-21-0050		PR Batch 00015.06.2021 Public Works	06/15/2021	6323	333.17	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal for	Division:00		672.22	
02-00-00-21-0050 02-00-00-21-0050		ting En; PR Batch 00030.06.2021 Public Work: ting En; PR Batch 00015.06.2021 Public Work:	06/30/2021 06/15/2021	6324 6324	64.37 63.24	
		Vendor Subtotal for	Division:00		127.61	
02-00-00-21-0050 02-00-00-21-0050	NCPERS Group Life Ins. NCPERS Group Life Ins.	PR Batch 00030.06.2021 Supplementa PR Batch 00015.06.2021 Supplementa	06/30/2021 06/15/2021	6325 6325	16.80 16.80	
		Vendor Subtotal for	Division:00		33.60	
02-60-06-52-0400	Intergovernmental Personnel	Benefit HEALTH/LIFE/DENTAL BREAKDO	06/01/2021	272	8,542.87	
		Vendor Subtotal for	Division:60		8,542.87	
02-60-06-52-0400	MOE Funds	P/W EMPLOYEE HEALTH INS/AU(	06/30/2021	52678	8,869.00	
		Vendor Subtotal for	Division:60		8,869.00	
02-60-06-52-0420	Midwest Operating Eng-Pens	sion Tru P/W RETIREE HEALTH INS/AUG 2	06/30/2021	52677	766.00	
		Vendor Subtotal for	Division:60		766.00	
02-60-06-52-0425	Intergovernmental Personnel	Benefit HEALTH/LIFE/DENTAL BREAKDO	06/01/2021	272	203.46	
		Vendor Subtotal for	Division:60		203.46	
02-60-06-53-0100	ComEd	ELECTRICITY FOR PUMP STATION	06/15/2021	52594	2,936.53	
		Vendor Subtotal for	Division:60		2,936.53	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
02-60-06-53-0200	CALL ONE	MONTHLY PHONE SERVICE	06/15/2021	52587	528.38	
		Vendor Subtotal for	Division:60		528.38	
02-60-06-53-0200	Comcast Cable	INTERNET FOR PUMPING STATIO	06/30/2021	52649	104.85	
		Vendor Subtotal for	Division:60		104.85	
02-60-06-53-0200	Verizon Wireless	DATA SERVICE FOR TABLETS & N	06/15/2021	0	47.43	
		Vendor Subtotal for	Division:60		47.43	
02-60-06-53-0300	BKD LLP	FY 2021 AUDIT - PROGRESSIVE B	06/30/2021	52645	1,750.00	
	Vendor Subtotal for Division:60					
02-60-06-53-0380 02-60-06-53-0380		KEYSTONE AVE SEWER DESIGN - STORMWATER MASTER PLAN - P/	06/15/2021 06/15/2021	0 0	541.00 2,603.00	
		Vendor Subtotal for	Division:60		3,144.00	
02-60-06-53-0410	Fifth Third Bank	AMAZON WEB SERVICES/MAY 20	06/30/2021	274	78.37	
		Vendor Subtotal for	Division:60		78.37	
02-60-06-53-0410	SBRK Finance Holdings Inc	UB WEB PAYMENTS/MAY 2021	06/15/2021	52622	753.00	
		Vendor Subtotal for	Division:60		753.00	
02-60-06-53-0410	WEBITECTS	HOSTING & WORK ON SITE/JUN 2	06/30/2021	52699	91.25	
	Vendor Subtotal for Division:60					
02-60-06-53-3050	Core & Main LP	PUMP STATION TAPPING CLAMP	06/15/2021	52596	340.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
02-60-06-53-3050	Core & Main LP	VALVE BOX RISER	06/30/2021	52652	28.00	
		Vendor Subtotal fo	r Division:60		368.00	
02-60-06-53-3200	Genuine Parts Co Inc	SPRINTER VAN BATTERIES	06/30/2021	52661	216.00	
		Vendor Subtotal fo	r Division:60		216.00	
02-60-06-53-3200	Wigit's Truck Center	REPAIRS TO #7843	06/30/2021	52700	467.39	
		Vendor Subtotal for Division:60				
02-60-06-53-3300	De Lage Landen Financial Svcs Inc	MONTHLY LEASING (3) COPIERS/	06/30/2021	52654	41.76	
		41.76				
02-60-06-53-3300 02-60-06-53-3300	Regal Business Machines Inc Regal Business Machines Inc	(3) COPIERS MAINTENANCE & C( (3) COPIERS MAINTENANCE & C(	06/15/2021 06/30/2021	52620 52682	35.18 34.93	
		70.11				
02-60-06-53-3600 02-60-06-53-3600	Nicor Gas Company Nicor Gas Company	NATURAL GAS FOR PUMP STATIC NATURAL GAS FOR PUMP STATIC	06/15/2021 06/30/2021	52615 52680	113.84 76.13	
		Vendor Subtotal fo	r Division:60		189.97	
02-60-06-53-3630	Jane Browne	OVERHEAD SEWER REIMBURSE	06/15/2021	52584	3,920.00	
		3,920.00				
02-60-06-53-3630	Megan Hunkele	OVERHEAD SEWER REIMBURSE	06/30/2021	52666	4,000.00	
		Vendor Subtotal fo	r Division:60		4,000.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
02-60-06-53-3630	Michael Stoker	OVERHEAD SEWER REIMBURSEM	06/30/2021	52692	4,000.00	
		Vendor Subtotal for	r Division:60		4,000.00	
02-60-06-53-4250	IL Section American Water Works A	A: FULL CONF REGISTRATION WATH	06/30/2021	52668	350.00	
		Vendor Subtotal for	r Division:60		350.00	
02-60-06-53-4300	International Erosion Control Assn	IECA MEMBERSHIP DUES - J LOS'	06/15/2021	52612	200.00	
		Vendor Subtotal for	r Division:60		200.00	
02-60-06-53-4350	Sebis Direct (Printing)	UTILITY BILLING PRINTING/MAY	06/30/2021	0	127.05	
	Vendor Subtotal for Division:60					
02-60-06-53-4480	Suburban Laboratories Inc	WATER QUALITY TESTING	06/15/2021	52627	130.00	
		Vendor Subtotal for Division:60				
02-60-06-53-5350 02-60-06-53-5350 02-60-06-53-5350 02-60-06-53-5350	Greenwood Transfer LLC Greenwood Transfer LLC Greenwood Transfer LLC Greenwood Transfer LLC	STREET SWEEPING, STUMP GRIN TREE DEBRIS & STREET SWEEPIN STREET SWEEPING DEBRIS STREET SWEEPING DEBRIS	06/30/2021 06/30/2021 06/30/2021 04/30/2021	52664 52664 52664 52664	462.31 118.19 653.08 224.08	
		Vendor Subtotal for	r Division:60		1,457.66	
02-60-06-53-5400	Muellermist Service Corp	IRRIGATION REPAIR DUE TO DAM	06/30/2021	52679	249.75	
		Vendor Subtotal for	r Division:60		249.75	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
02-60-06-54-0500	W.W. Grainger Inc	HOSE ARM FOR SEWER TRUCK	06/15/2021	52607	10.04	
		Vendor Subtotal for	Division:60		10.04	
02-60-06-54-0500	Genuine Parts Co Inc	SPRINTER VAN AIR FILTERS	06/30/2021	52661	38.97	
		Vendor Subtotal for	Division:60		38.97	
)2-60-06-54-0500	Standard Equipment Company	STREET SWEEPER SIDE BROOMS	06/30/2021	52690	634.15	
		Vendor Subtotal for	Division:60		634.15	
02-60-06-54-0600	Core & Main LP	PURCHASE (5) SMART POINTS &	06/15/2021	52596	845.00	
02-60-06-54-0600	Core & Main LP	PURCHASE (5) SMART POINTS FO	06/15/2021	52596	625.00	
02-60-06-54-0600	Core & Main LP	MISC METER SUPPLIES	06/15/2021	52596	40.79	
02-60-06-54-0600	Core & Main LP	NEW WATER METER - 230 PARK A	06/15/2021	52596	164.00	
02-60-06-54-0600	Core & Main LP	WATER METER FOR STOCK AT PU	06/15/2021	52596	164.00	
02-60-06-54-0600	Core & Main LP	REPLACEMENT METER CHAMBE	06/30/2021	52652	771.00	
		Vendor Subtotal for	Division:60		2,609.79	
02-60-06-54-0600	W.W. Grainger Inc	SEWER TRUCK NOZZLES	06/15/2021	52607	21.48	
02-60-06-54-0600	W.W. Grainger Inc	SEWER TRUCK NOZZLES	06/15/2021	52607	183.46	
02-60-06-54-0600	W.W. Grainger Inc	NOZZLES FOR SEWER TRUCK	06/30/2021	52663	142.78	
		Vendor Subtotal for	Division:60		347.72	
02-60-06-54-0600	Hach Company	CL-17 REAGENTS	06/15/2021	52609	217.35	
		Vendor Subtotal for	Division:60		217.35	
02-60-06-54-0600	Hawkins Inc	SODIUM HYPOCHLORITE	06/30/2021	0	381.00	
		Vendor Subtotal for	Division:60		381.00	
02-60-06-54-0600	Keller-Heartt Oil Co Inc	GREASE	06/15/2021	0	34.13	
		Vendor Subtotal for	Division:60		34.13	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
02-60-06-54-0600 02-60-06-54-0600	USABlueBook USABlueBook	STIR BAR FOR CL-17 PUMP STATION CHLORINE EQUIP	06/30/2021 06/30/2021	52696 52696	68.66 72.12	
		Vendor Subtotal fo	or Division:60		140.78	
02-60-06-54-1300	Sebis Direct (Postage)	UTILITY BILLING POSTAGE/JUN 2	06/15/2021	0	411.07	
		411.07				
02-60-06-54-2200 02-60-06-54-2200	City of Chicago City of Chicago	PURCHASE OF WATER PURCHASE OF WATER	06/15/2021 06/15/2021	52590 52590	59,914.82 71,763.76	
		Vendor Subtotal fo	or Division:60		131,678.58	
02-60-06-55-1300	SBRK Finance Holdings Inc	AMI PROJECT - IT SUPPORT	06/15/2021	52622	850.25	
		Vendor Subtotal fo	or Division:60		850.25	
			Subtotal for Fund: 02		217,162.18	
13-00-00-55-8925 13-00-00-55-8925		FUEL SYSTEM REPLACEMENT PR FUEL SYSTEM REPLACEMENT - P	06/15/2021 06/15/2021	52611 52611	2,280.00 10,450.00	
		Vendor Subtotal fo	or Division:00		12,730.00	
			Subtotal for Fund: 13		12,730.00	
14-00-00-44-4240	Safespeed	FEES OWED DUE TO REVENUE B	04/30/2021	52686	586.28	
		Vendor Subtotal fo	or Division:00		586.28	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
14-00-00-55-1205	KLOA Inc	BIKE PLAN IMPLEMENTATION SE	06/30/2021	52672	255.00	
		Vendor Subtotal for	Division:00		255.00	
14-00-00-55-8620	ClientFirst Consulting Group LLC	LAND MANAGEMENT SYSTEM IN	04/30/2021	0	862.50	
14-00-00-55-8620	ClientFirst Consulting Group LLC	FY21 - INTERNET BANDWIDTH	04/30/2021	0	345.00	
14-00-00-55-8620	ClientFirst Consulting Group LLC	CIP FY21 - WSCDC AD SEPARATIC	04/30/2021	0	1,495.00	
14-00-00-55-8620	ClientFirst Consulting Group LLC	CIP FY21 - SOPHOS AD INTEGRAT	04/30/2021	0	1,380.00	
		Vendor Subtotal for	Division:00		4,082.50	
14-00-00-55-8620	The Davenport Group USA Ltd	LAMA FINAL IMPLEMENTATION	04/30/2021	52601	13,592.00	
		Vendor Subtotal for	Division:00		13,592.00	
		S	ubtotal for Fund: 14	i.	18,515.78	
31-00-00-53-0100	ComEd	ELECTRICITY FOR 10 LATHROP A	06/15/2021	52594	16.62	
31-00-00-53-0100	ComEd	ELECTRICITY FOR 11 ASHLAND (	06/15/2021	52594	17.21	
31-00-00-53-0100	ComEd	ELECTRICITY FOR ASHLAND (#1)	06/15/2021	52594	20.88	
		Vendor Subtotal for	Division:00		54.71	
31-00-00-53-0100	Nicor Gas Company	NATURAL GAS FOR 11 ASHLAND	06/15/2021	52615	38.99	
31-00-00-53-0100	Nicor Gas Company	NATURAL GAS FOR 11 ASHLAND	06/15/2021	52615	28.70	
31-00-00-53-0100	Nicor Gas Company	NATURAL GAS FOR 11 ASHLAND	06/30/2021	52680	27.59	
31-00-00-53-0100	Nicor Gas Company	NATURAL GAS FOR 11 ASHLAND	06/30/2021	52680	26.08	
		Vendor Subtotal for	Division:00		121.36	
31-00-00-53-0440	Cook County Treasurer	PROPERTY TAXES 2018 - 10 LATH	04/30/2021	52651	4,871.90	
		Vendor Subtotal for	Division:00		4,871.90	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
			Subtotal for Fund: 31		5,047.97	
32-00-00-53-0425	Klein Thorpe and Jenkins Ltd	MADISON ST TIF DISTRICT	04/30/2021	0	198.00	
		198.00				
			Subtotal for Fund: 32		198.00	
			Report Total:		981,083.23	



## MEMORANDUM

Date: July 12, 2021

- To: Catherine Adduci, Village President Village Board of Trustees
- From: Lisa Scheiner, Acting Village Administrator
- Subj: Village Administrator's Report

Upcoming Meetings (all meetings are at Village Hall unless otherwise noted)

Tuesday, July 13	7:00 PM	Sustainability Commission Meeting
Wednesday, July 14	7:00 PM	Age Friendly Committee Meeting
Thursday, July 15	7:00 PM	Development Review Board - Cancelled
Monday, July 19	7:00 PM	Committee of the Whole Meeting - Cancelled
Tuesday, July 20	7:00 PM	Plan Commission Meeting – Cancelled
Tuesday, July 20	7:00 PM	Diversity, Equity and Inclusion Advisory Group Meeting
Wednesday, July 21	7:30 PM	Traffic and Safety Commission Meeting
Thursday, July 22	2:00 PM	Fire Pension Fund Board of Trustees Meeting
Thursday, July 22	3:30 PM	Police Pension Fund Board of Trustees Meeting
Thursday, July 22	7:00 PM	Historic Preservation Commission
Monday, July 26	7:00 PM	Village Board of Trustees Meeting – Cancelled
Wednesday, July 28	6:00 PM	Board of Fire and Police Commissioners Meeting
Monday, August 2	7:00 PM	Diversity, Equity and Inclusion Advisory Group Meeting
Thursday, August 5	7:30 PM	Development Review Board Meeting
Monday, August 9	7:00 PM	Village Board of Trustees Meeting

Recent Payments of >\$10,000

In accordance with the purchasing policy, the following is a summary of payments between \$10,000 and \$20,000 that have occurred since the last Board meeting:

Vendor	Amount	Description
MOE Funds	\$16,133	PW health insurance
LA Court Reporter Services	\$12,168	Court reporter services

New Business Licenses:

Spoke Café

1346 Park Ave

Mobile food service

Thank you.