VILLAGE OF RIVER FOREST
VILLAGE BOARD MEETING

Monday, July 14th, 2025 – 7:00 PM
Village Hall – 400 Park Avenue – River Forest, IL 60305
Community Room

AGENDA

You may submit your written public comments via email in advance of the meeting to: vbot@vrf.us. If you would like to speak during public comment, please email lmasella@vrf.us by 4:00 PM on Monday, July 14th, 2025. Anyone may listen to the meeting by participating in a Zoom conference call as follows: dial-in number: 312-626-6799 with meeting ID: 820 6367 6956 or by clicking the link here: https://us02web.zoom.us/j/82063676956.To watch the livestream and access the meeting materials, please go to the Village website: https://www.vrf.us/events/event/2827

1. Call to Order/Roll Call
2. Pledge of Allegiance
3. Special Presentations
   a. Police Department Commendations
4. Citizen Comments
5. Elected Official Comments & Announcement
6. Consent Agenda
   a. Village Board of Trustees Meeting Minutes – June 9th, 2025
   b. Village Board of Trustees Executive Session Meeting Minutes – June 9th, 2025
   c. Monthly Department Reports
   d. Administration Department Report
   e. Accounts Payable – June 2025 – $2,248,086.07
   f. June 2025 Financial Report
   g. Purchase Approval – Axon Air Skydio X10 Drone – Axon Enterprise – $29,000.00
   h. Purchase Approval – Police Department Women's Locker Room Renovation – Bradford Systems – $32,000.00
   i. Intergovernmental Agreement Renewal with Metropolitan Water Reclamation District – Village Hall Permeable Parking Lot Project
   j. Award of Contract – Engineering for Design of Permeable Paver Parking Lot – Christopher B. Burke Engineering – $73,890.00
   k. Change Order – Harlem Right-In Right Out Traffic Installation Project – $4,310.80
   l. Change Order – 2025 Curb and Sidewalk Replacement Program – $32,214.00
   m. Award of Contract – Water Main Engineering Design Keystone & Franklin – V3 Companies LTD – $52,705.00
   n. Amendment to Village Code Section 9-7-2 Vehicle Use – Regarding Administrative Tows – Ordinance
   o. Amendment to Village Code Section 8-1-6: Additional Regulations – Prohibition of Fireworks and Explosives – Ordinance
7. Consent Items for Separate Consideration
8. Recommendations of Boards, Commissions, and Committees
   a. Zoning Board of Appeals
      Consideration of Special Use Permit – Diamond in the Ruff – North Avenue
   b. Ethics Commission
      i. Consideration of Amendments to the Ethics Ordinance
   c. Sustainability Commission
      i. Consideration of Leaf Blower Restrictions – Ordinance
9. Unfinished Business

ADA Compliance: Any individual with a disability requesting a reasonable accommodation in order to participate in a public meeting should contact the Village at least 24 hours in advance of the scheduled meeting in person at Village Hall by telephone at 708.366.8500 or by email: mwalsh@vrf.us. Every effort will be made to allow for meeting participation.

10. New Business
    a. Consideration of Amendments to Sign Regulations – Ordinance
    b. Consideration of Amendments to Liquor Control Ordinance – First Watch Restaurant – Ordinance
    c. Consideration of a Minor Amendment to Keystone Park Planned Development – Turf Infield
    d. Consideration of an Amendment to Village Code Regarding the Regulation of Bicycles and Motor Scooters – Ordinance
    e. Settlement Approval – Settlement Agreement with Union Pacific
    f. Discussion Regarding Village of River Forest Affordable Housing Plan Updates – *No Action*
    g. Discussion Regarding Future Public Use of Village-Owned Property at Lake Street and Park Avenue – *No Action*
11. Executive Session
12. Adjournment

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VILLAGE OF RIVER FOREST
VILLAGE BOARD OF TRUSTEES MINUTES
June 9th, 2025

A regular meeting of the Village of River Forest Board of Trustees was held on June 9th at 7:00 p.m. in the Community Room of Village Hall, 400 Park Avenue – River Forest, IL.

1. CALL TO ORDER/ROLL CALL

The meeting was called to order at 7:03 p.m. Upon roll call, the following persons were:

Present: President Adduci, Trustees Keskitalo, Brennan, Bachner, Vazquez(virtual), O'Connell, Gillis and Village Clerk Castellano
Absent: None
Also Present: Village Attorney Lance Malina, Village Administrator Matt Walsh, Assistant Village Administrator Jessica Spencer, Police Chief James Greenwood, Fire Chief Tom Gaertner, Deputy Fire Chief Dave Bochenek, Deputy Police Chief Michael Swierczynski, Director of Public Works and Engineering Jack Bielak, Finance Director Rosemary McAdams, Police Commander Martin Grill, and Deputy Clerk Luke Masella

2. PLEDGE OF ALLEGIANCE

President Adduci led the Pledge of Allegiance.

3. SPECIAL PRESENTATIONS

a. Swearing in of Deputy Police Chief Mike Swierczynski
b. Swearing in of Police Commander Martin Grill
c. Swearing in of Police Sargeant Dan Humphrey
d. Swearing in of Firefighter/Paramedic Sameh Abuzineh
e. Presentation of Water Ambassador Gold Designation Award

Village Clerk Castellano swore in Deputy Police Chief Mike Swierczynski, Police Commander Martin Grill, Police Sergeant Dan Humphreys, and Firefighter/Paramedic Sameh Abuzineh.

Darell Blennis presented the award to the Village on behalf of the Illinois Water Works Association.

4.CITIZEN COMMENTS

Sue Foran made public comment regarding the term limits referendum. She asked when the Village will codify the term limits referendum.

Trustee Bachner asked Village Administrator Walsh to address the comment from Ms. Foran. Village Administrator Walsh deferred his comments to Village Attorney Malina.

Mr. Malina provided background information on the process of implementing term limits and the legal questions surrounding referendums.

Trustee Brennan asked for further clarification.

Mr. Malina stated that it is not clear whether the referendum question is binding or advisory and provided further legal opinions on the matter.

Trustee Brennan asked what makes the Village's situation different from other municipalities that have implemented term limits.

Mr. Malina stated that there were discrepancies in how the petition was presented and provided background information.

Trustee Brennan asked if there has ever been a similar situation in the State of Illinois and what the Village Board should do in this case.

Mr. Malina stated he is unaware of a similar situation occurring and expressed his opinion that the Village should not act on the referendum.

Trustee Bachner noted that someone should be able to determine whether the referendum is binding or advisory.

Mr. Malina provided additional thoughts on the situation.

Trustee Bachner expressed discomfort with not considering the referendum, given that residents voted in favor of the question.

Trustee Brennan also noted being uncomfortable with the matter and requested that Village Attorney Malina provide a written legal opinion on the issue.

The Village Board discussed previous legal opinions that had been shared with them regarding the referendum.

Trustee Keskitalo asked to review the previous legal opinions and expressed discomfort with not addressing the situation, considering the residents' vote.

Margie Cekander reminded the Board that there are still outstanding issues with the Ethics Ordinance and provided background information on a complaint she filed with the Ethics Commission. Ms. Cekander also raised concerns regarding the Village Board's handling of Boards and Commissions appointments. She requested a status update on the term limits referendum, raised concerns about Village spending related to EV charging stations, and asked the Village Board to reconsider the tree ordinance on the agenda that evening.

Sheila Radford-Hill made public comment about the Juneteenth agenda item before the Board that evening. She provided background information on the holiday and asked everyone attend an upcoming Juneteenth event.

John Keefe asked for an update on the development property at Lake and Lathrop. He then made comments about the Juneteenth event.

5. ELECTED OFFICIAL COMMENTS & ANNOUNCEMENTS

Trustee O'Connell commented on the Memorial Day Parade and expressed his appreciation to everyone involved. He also thanked the Public Works Department for their efforts in addressing recent water main breaks.

Trustee Keskitalo thanked all who contributed to and attended the Village's Pride flag raising event. She also congratulated recent school graduates on their achievements.

Trustee Brennan began her comments with a land acknowledgment. She thanked Ms. Radford-Hill for her work on the Juneteenth event, highlighted the importance of the celebration, and encouraged all who are able to attend. Trustee Brennan also expressed appreciation to Trustees Keskitalo and Bachner for their

efforts on the Village's Pride event. She requested that a proposed leaf blower ordinance be brought before the Board at an upcoming meeting and asked that the affordable housing plan return for further review. She also inquired why the plan has not received more attention in recent years.

The Village Board and Administrator Walsh discussed the history of the affordable housing plan.

Village Clerk Castellano wished everyone a happy Father's Day.

Trustee Vazquez thanked the Fire Department for hosting the recent Senior Breakfast and expressed appreciation to Village staff for their work on the Memorial Day Parade. He also thanked everyone involved in planning the upcoming Juneteenth event. Lastly, he reminded residents of the upcoming vehicle sticker purchase deadline.

Trustee Gillis highlighted the Business Bash segment of the Memorial Day Parade and thanked the Village's Public Works Department for their efforts in addressing recent water main breaks. She then read aloud a Facebook post she had made in her neighborhood group about the water main breaks.

Trustee Bachner thanked everyone for their involvement in the Memorial Day Parade and also thanked everyone for their involvement in the River Forest Pride event. Trustee Bachner then read aloud the speech she gave at the event.

President Adduci stated that an update on the affordable housing plan will be included on the next Village Board agenda. She highlighted the Memorial Day Parade, recognized those involved, and thanked them for their efforts. She also thanked Ms. Radford-Hill for her work on the upcoming Juneteenth event. President Adduci shared that she recently gave a presentation to 8th-grade students at a local middle school and was impressed by their thoughtful comments and questions. Lastly, she expressed her gratitude to Trustees Bachner and Keskitalo, as well as Township Supervisor John Becvar, for their contributions to the event.

6.CONSENT AGENDA

a. Village Board of Trustees Meeting Minutes – May 12th, 2025
b. Monthly Department Reports

c. Administration Department Report
d. Accounts Payable – May 2025 – $2,800,700.69
e. May Financial Report
f. Juneteenth Flag Raising – Resolution
g. Recognition of Pollinator Week – Proclamation
h. Authorization of Sale/Destruction of Surplus Property – Police Department Surplus Firearms
i. Intergovernmental Agreement Renewal with IDOT – Maintenance of Municipal Streets – Resolution
j. A Right-of-Way Encroachment Waiver and Agreement for an Irrigation System in the Public Right-of-Way with the Property Owners at 1346 Forest Avenue
k. Purchase Approval – Fire Department – 2025 Ford Escape – Currie Motors – $34,116.42
l. Award of Contract – Lake Street Traffic Calming Engineering Design – Gewalt Hamilton Associates – $64,744.00

Trustee Brennan asked that Consent Agenda Item L be pulled for separate consideration.

MOTION by Trustee O'Connell to approve Consent Agenda Items A through K. Seconded by Trustee Bachner.

Roll call:
Ayes: Trustee Vazquez, O'Connell, Gillis, Bachner, Brennan and Keskitalo
Absent: None
Nays: None

Motion Passes.

7.CONSENT ITEMS FOR SPEARATE CONSIDERATION

l. Award of Contract – Lake Street Traffic Calming Engineering Design – Gewalt Hamilton Associates – $64,744.00

MOTION by Trustee Gillis to approve Consent Agenda Items L. Seconded by Trustee Keskitalo.

Trustee Brennan requested background information on the item and asked

whether her interpretation was correct that there are multiple underlying actions or requests associated with this one agenda item.

Village Administrator Walsh stated that is correct and provided background on the agenda item.

Trustee Keskitalo asked if there is a time frame on this project.

Director Bielak stated the timing all depends on IDOT.

Trustee Bachner emphasized the importance of the project's timing and asked that the Village make every effort to ensure all aspects of the potential project are addressed in a timely manner.

Administrator Walsh noted that all options for Lake Street are currently being analyzed simultaneously.

Trustee Gillis asked why a specific design has already been proposed and whether it would be permitted by IDOT.

Director Bielak provided background on the rationale behind the proposed design.

Trustee Bachner inquired about the inclusion of median bump-outs at intersections and requested that Director Bielak explain the criteria used to select locations for traffic infrastructure improvements throughout the Village.

Director Bielak gave a street-by-street breakdown of the proposed project and noted that Lake Street has been a frequent concern raised by residents, particularly the intersection at Lake Street and William. He explained that, as a result, staff decided to evaluate the entire length of Lake Street rather than focus on a single intersection.

Trustee Bachner asked Director Bielak whether the currently installed plastic delineators have been effective.

Director Bielak responded that they have.

Trustee Brennan inquired about how the proposal might affect the existing bike

lane on Lake Street.

Director Bielak replied that the impact should be minimal but noted he would further review the specific area mentioned by Trustee Brennan.

Roll call:
Ayes: Trustee Vazquez, O'Connell, Gillis, Bachner, Brennan and Keskitalo
Absent: None
Nays: None

Motion Passes

8. RECOMMENDATIONS OF BOARDS, COMMISSIONS, AND COMMITTEES

a. Economic Development Commission Appointments
    i. Cuyler Brown (Chair) – Reappointment – Term ending 4/30/2029
    ii. Tim Brangle – Reappointment – Term ending 4/30/2029
    iii. Raj Chiplunkar – Reappointment – Term ending 4/30/2029
    iv. Elizabeth Muhr – Appointment – Term ending 4/30/2029
    v. Scott Elza – Appointment – Term ending 4/30/2029
b. Development Review Board Appointments
    i. Elias Yanaki – Reappointment – Term ending 4/30/2027
    ii. David Crosby – Reappointment – Term ending 4/30/2027
    iii. Corina Davis – Reappointment – Term ending 4/30/2027
    iv. Ron Lucchesi – Appointment – Term ending 4/30/2027
c. Plan Commission Appointments
    i. Elias Yanaki – Reappointment – Term ending 4/30/2029
    ii. Mike Gibbs – Appointment – Term ending 4/30/2030 (Vacancy)
d. Zoning Board of Appeals Appointments
    i. Mary Shoemaker – Reappointment – Term ending 4/30/2030
e. Traffic and Safety Commission Appointments
    i. Kimberly Hoyt – Reappointment – Term ending 4/30/2029
    ii. John Osga – Reappointment – Term ending 4/30/2029
    iii. Frederick (Rick) Gillis – Reappointment – Term ending 4/30/2029
f. Sustainability Commission Appointments
    i. Susan Charrette (Co-Chair) – Reappointment – Term ending 4/30/2029
    ii. David Hoyt – Appointment – Term ending 4/30/2029

g. Historic Preservation Commission Appointments
    i. Brian Muhr – Reappointment – Term ending 4/30/2029
    ii. Carla Graham White– Reappointment – Term ending 4/30/2029
h. Fire Pension Board Appointments
    i. Tom Severson – Reappointment – Term ending 4/30/2028
i. Police Penson Board Appointments
    i. Rosemary McAdams (Village Treasurer) – Reappointment – Term ending 4/30/2027
j. Board of Fire and Police Commissioners Appointments
    i. Nathan Mellman - Reappointment – Term ending 4/30/2028

Trustee Gillis requested that a separate vote be conducted for item 8.E.iii: the reappointment of Frederick (Rick) Gillis, term ending April 30, 2029.

MOTION by Trustee Vazquez to approve all items under section 8 except for item 8.E.iii, Frederick (Rick) Gillis – Reappointment – Term ending 4/30/2029. Seconded by Trustee O'Connell.

Trustee Keskitalo requested that résumé be included with future appointments.

Administrator Walsh noted that only recently has a résumé been required when submitting applications for positions, thus there is a lack of résumé in the packet.

Trustee Brennan asked whether it would be beneficial for current Boards and Commission members to submit their résumé to the Village when being considered for reappointment.

President Adduci noted that is a fair point and résumé will be requested in the future.

Roll call:
Ayes: Trustee Vazquez, O'Connell, Gillis, Bachner, Brennan and Keskitalo
Absent: None
Nays: None

Motion Passes.

MOTION by Trustee O'Connell to approve agenda item 8.E.iii, Frederick (Rick) Gillis – Reappointment – Term ending 4/30/2029. Seconded by

Keskitalo.

Roll call:
Ayes: Trustee Vazquez, O'Connell, Bachner, Brennan and Keskitalo
Abstain: Gillis
Nays: None

Motion Passes

k. Sustainability Commission
    i. Presentation Regarding Climate Action Plan Implementation – *No Action*

Public Works Analyst Seth Jansen presented an update on the Village's Climate Action Plan implementation and responded to questions from the Board.

Trustee Gillis thanked the Sustainability Commission for their efforts and highlighted an online tour of the LRS recycling facility available on their website.

President Adduci asked Analyst Jansen for an update on the leaf blower ordinance.

Analyst Jansen provided background on the potential ordinance and noted that it could be ready for the next Village Board agenda.

Trustee O'Connell asked if the Board had agreed to wait and observe how the ban in Oak Park progressed before taking any action.

Analyst Jansen noted being in contact with staff members at the Village of Oak Park and receiving feedback about their ban.

Trustee Brennan expressed that she does not support waiting to see how things unfold in Oak Park before acting.

Sustainability Commission Co-Chair Susan Charrette provided background information on the Commissions proposed ban and noted being in support of the Village taking action sooner rather than later.

The Board and Chairperson Charrette discussed the timing and approach for

implementing any proposed ban.

President Adduci stated that the proposed ban could be included on the July Village Board agenda and expressed interest in how the Village of Oak Park plans to enforce their ban.

Analyst Jansen highlighted some of the factors involved in Oak Park's enforcement efforts.

ii. Award of Contract – Electric Vehicle Charging Station Project – Christopher B. Burke Engineering – $993,226.00

MOTION by Trustee Vazquez to award a contract to CBBEL in an the amount not to exceed $993,226.00 of which the Village's cost is not to exceed $343,535.00 after grant funding and ComEd rebates for the construction, equipment purchase, and equipment installation for the Electric Vehicle Charging Station Project and authorize the Village Administrator to execute the contract agreement.to approve Consent Agenda Items A through K. Seconded by Trustee O'Connell.

Analyst Jansen provided background information on the agenda item and responded to questions from the Board.

Trustee O'Connell noted that the Village only owns the lot adjacent to the CVS parking lot, not the entire CVS lot.

Analyst Jansen confirmed that this is correct.

Trustee Brennan inquired about the current parking arrangement in the Village-owned lot at that location.

Analyst Jansen explained that the lot operates on a first-come, first-served basis and is limited to daytime parking only.

Trustee Brennan asked for clarification on how the charging stations near Village Hall operate.

Analyst Jansen explained how the charging stations operate and provided details about the payment system. He then compared those stations to the proposed

stations included in the evening's agenda, highlighting how they will function similarly or differently.

Trustee Vazquez asked whether the existing chargers have an alarm system to notify users when charging is complete or when the time limit has expired.

Analyst Jansen confirmed that they do, explaining that users must activate the stations through an app, which helps monitor usage and provides notifications.

Co-Chair Charrette provided background information on the charging costs incurred by users at the stations.

Trustee Bachner asked whether the chargers could be used as a potential revenue source and if other municipalities take that approach.

Analyst Jansen responded that while he is aware of the fees and rates set by other municipalities, he is not certain whether they are intended to generate revenue.

Roll call:
Ayes: Trustee Vazquez, O'Connell, Gillis, Bachner, Brennan and Keskitalo
Absent: None
Nays: None

Motion Passes.

iii. Proposed Amendment to Village's Tree Preservation Ordinance – Text Amendment – *Board Direction Requested*

MOTION by Trustee O'Connell to direct the Village Administrator to propose text amendments related to tree preservation to the Zoning Board of Appeals for a public hearing and recommendation. Seconded by Trustee Vazquez

Public Works Analyst Seth Jansen provided background information on this agenda item and fielded questions from members of the Village Board.

Administrator Walsh clarified that the motion on the table is to direct staff to present the proposed changes to the Zoning Board of Appeals for review and recommendation, before returning to the Village Board for final consideration.

Trustee Bachner asked Analyst Jansen to explain how the calculation is made for tree removal and the required planting of new replacement trees.

Analyst Jansen responded that the standard is a minimum 1-to-1 replacement ratio.

Trustee Gillis noted that the proposed change would apply only to residential properties.

Trustee Brennan commented that this could result in a significant change and requested that the Village make every effort to publicize it.

President Adduci stated that the Village will utilize all regular communication channels, including social media and the newsletter, and will also explore additional methods for community outreach regarding the proposed changes.

Trustee Bachner agreed and emphasized the importance of conducting as much public outreach as possible.

Trustee Keskitalo asked how the proposed changes might affect situations where tree roots are impacting sewer lines.

Director Bielak explained that trees do not break sewer lines on their own; rather, if a pipe has existing cracks, tree roots are drawn to the moisture and will grow into those openings.

Director Bielak noted that Village staff would only cut down a tree as a last resort in a situation regarding sewer lines.

Trustee Keskitalo asked the Village to consider any potential undue hardships these proposed changes might impose on residents.

Analyst Jansen referenced a section of the code that addresses this concern.

Trustee Brennan noted that the proposed changes still contain non-gender-neutral language.

Roll call:
Ayes: Trustee Vazquez, O'Connell, Gillis, Bachner, Brennan and Keskitalo

Absent: None
Nays: None

Motion Passes.

iv. Switch Together Solar Program Partnership

MOTION by Trustee Bachner to approve participation in the Switch Together Solar Program, including the use of the Village logo on marketing materials and to feature information about the program in the Village website. Seconded by Trustee Vazquez.

Public Works Analyst Seth Jansen provided background information on the agenda item.

Trustee O'Connell suggested holding a community meeting to help residents understand the program and to ensure its legitimacy.

Analyst Jansen explained how the program operates.

Trustee Gillis recommended that the Village create a chart to clearly outline the various solar programs available to residents.

Trustee O'Connell expressed caution regarding any future opt-out programs.

Roll call:
Ayes: Trustee Vazquez, O'Connell, Gillis, Bachner, Brennan and Keskitalo
Absent: None
Nays: None

Motion Passes.

v. Award of Contract – Pump Station and Street Lighting Electricity – AEP Energy

MOTION by Trustee Gillis waive Formal Bidding (Due to Competitive Quotation) and award a 36-month electricity supply contract for the Pumping Station and Street Lighting with AEP Energy, Inc. not to exceed the price of $0.06 per kilowatt hour and authorize the Village Administrator to execute the

contract agreement. Seconded by Trustee Bachner.

Analyst Jansen provided background information on the agenda item, explaining that the Village's pump station and street lighting are billed through separate accounts from other infrastructure, requiring their contracts to be renewed every few years.

Roll call:
Ayes: Trustee Vazquez, O'Connell, Gillis, Bachner, and Keskitalo
Absent: Brennan (left the room briefly)
Nays: None

Motion Passes.

9. UNFINISHED BUSINESS

a. Discussion of Fire Alarm and Sprinkler System Alarm Notification Process and Requirements – No Action

Fire Chief Tom Gaertner provided background information on this agenda item, outlining the Village's fire sprinkler alarm system requirements and the history of past regulations related to these systems in the Village. He then responded to questions from the Board.

Trustee Brennan asked if community outreach efforts will inform residents about the recent changes in code requirements.

Chief Gaertner confirmed that they will.

Administrator Walsh added that the Village has contacted multiple alarm providers to notify them of the changes.

Trustee Brennan asked why the Village had recommended a specific vendor to residents.

Chief Gaertner explained that the recommended vendor had the necessary infrastructure at the time, which other vendors lacked.

Tom Cloud, a resident impacted by these alarm requirements, provided

information on how he is updating his system.

10. NEW BUSINESS

a. Presentation Regarding Village of River Forest Water System – No Action

Director Bielak gave a presentation on the Village's water infrastructure.

Trustee Bachner asked about the location of the old well that the Village previously used for water.

Director Bielak responded that it is located within the pump station.

Director Bielak explained how Village staff determine whether a property has a lead service line.

President Adduci inquired about the Village's future water source.

Director Bielak responded that the Village's water source will remain the same and provided information on potential changes to the water rates in the future.

11. EXECUTIVE SESSION

MOTION by Trustee Vazquez to enter into Executive Session pursuant to 5ILCS 120/2(c)(2) to discuss: Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees and the Village Board will adjourn after executive session and will not return to open session. Seconded by Trustee O'Connell.

12. ADJOURNMENT

MOTION to adjourn by Trustee Vazquez. Seconded by Trustee Gillis.

Roll call:
Ayes: Trustee Vazquez, Gillis, O'Connell, Bachner, Brennan and Keskitalo
Absent: None
Nays: None

The Village Board of Trustees Meeting adjourned at 10:02 p.m.

_____
Rosa Castellano, Village Clerk

Date:_____

MEMORANDUM

TO: Matt Walsh
Village Administrator

FROM: Thomas Gaertner
Fire Chief

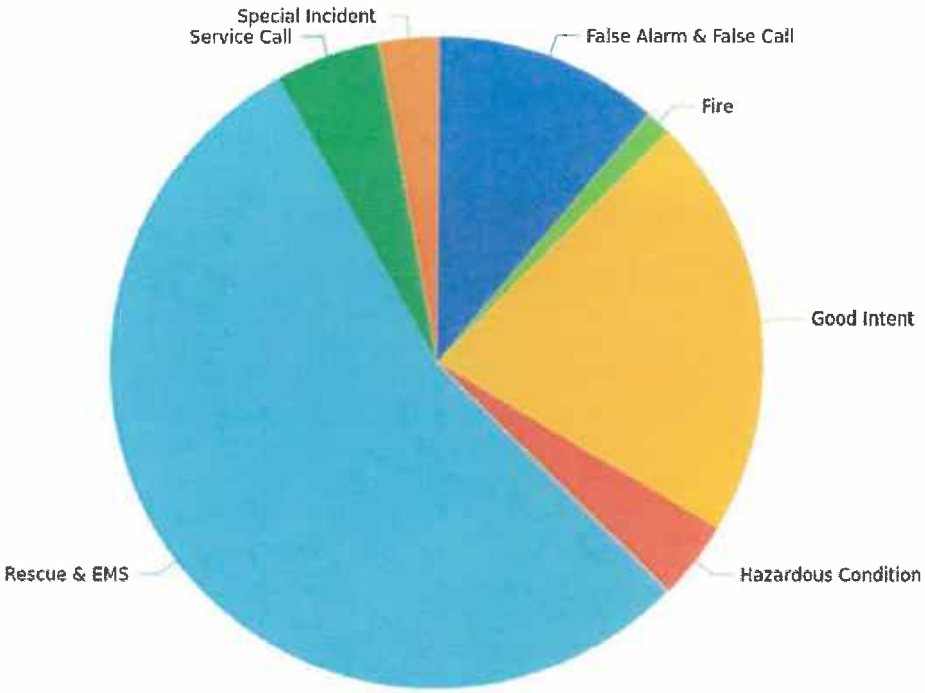
DATE: July 14, 2025

SUBJECT: Monthly Report – June 2025

first due

River Forest FD IL
Address: 400 Park Ave, River Forest, IL, 60305

Monthly Incident Summary Report - Previous Month



PSAP CALL DATE/TIME / INCIDENT TYPE SERIES NAME	INCIDENT COUNT	PERCENT OF TOTAL
Jun 2025	**233**	**100.00%**
False Alarm & False Call	26	11.16%
Fire	3	1.29%
Good Intent	49	21.03%
Hazardous Condition	9	3.86%
Rescue & EMS	127	54.51%
Service Call	12	5.15%
Special Incident	7	3.00%
Total	**233**	**100.00%**

FDR-NFIRS: Incident Count by Shift - Last Calendar Month

SHIFT NAME	INCIDENT COUNT	PERCENT OF TOTAL
Black	81	34.76%
Gold	85	36.48%
Red	67	28.76%
Total	**233**	**100.00%**

Fire Chief Gaertner Report

- Attended the Weekly Village Administrators Staff Meetings.
- Attended the Bi-Weekly Village Board Meetings.
- Attended our Monthly Officers' Meeting.
- Attended the Monthly Statewide Terrorism & Intelligence Center (STIC) webinar.
- Attended the Monthly Metro Chiefs Executive Board Meeting.
- Attended numerous Zoom Meetings with First Due (RMS System) for our onboarding process.
- Attended the Annual Pride Flag Raising Ceremony at Village Hall.
- Attended the Triton College Annual Golf Outing.

Deputy Fire Chief Bochenek Report

- Attended the Weekly Village Administrators Staff Meetings.
- Attended the Village Board Meeting.
- Attended Monthly Officer's Meeting.
- Attended multiple ZOOM meetings on transitioning to a new RMS system, First Due.
- Meetings with Concordia on putting on the Envision Medical Career camp.
- Attended the Envision camp and instructed other FD members during the camp.
- Attended the Juneteenth ceremony at the RF Public Library.
- Ensured the new monthly policy compliance surveys were rolled out and completed through Lexipol.
- Attended the Monthly Statewide Terrorism & Intelligence Center (STIC) webinar.
- Trained staff in the transition to the new RMS system for the department.
- Filed application for a grant to help offset some of the cost of rescue equipment the department needs.
- Coordinating an integration with IROL to bridge IROL with our new RMS system.

Fire Marshal Kevin Wiley

FIRE PREVENTION

Welcome to June 2025 and the realization that 2025 is now half over!! Time sure is moving fast! June 2025 was a very busy month in Fire Prevention on a couple of fronts. Inspections and Preplans using our NEW First Due software.

Inspections:

Starting this month, I have started to collect data to use with our new RMS system called First Due. Part of that data collection includes some elements of the preplan system. The idea is, if I collect contact information as well as building information on each of the inspectable properties/buildings, all that data will be available for the shift personnel to use. When I fill in contact information, that information is applied to every file we have on that particular building. When I or the shifts inspect a building, the contact information will populate portions of the Inspection Report as well as the Preplan form. The problem is that contact information needs to be added in by hand the first time and after that, will only need to be verified or updated on an annual basis.

Preplanning:

Preplanning or building surveys have been part of the fire department's annual training for decades. Over the years the process of data collection and the forms have been updated to include contact information, building hazards, fire protection systems, access problems, utility locations and other information relating to the building. When we migrated to First Due that information evolved into a very large document. That document, however, now provides every department member with information that they can use to better understand the building and any associated hazards that they may not see from the curb. I have successfully created nearly 60 new Preplans for our members. Until I can get all the new data imported into the system, the department members can still access the older preplans.

Public Education:

June was a busy month for events that the Fire Department played a key role. Chief Gaertner and I participated in a raffle from Willard School where two winners bid to become "Mayor for the Day". The two winners took part in the day-to-day activities of running the Village. They sat in on a mock Board Meeting where they listened to a few ideas and then voted on two new ordinances. One was to have candy on Fridays and the second was to always have desserts on Sunday. You can only imagine that Village Staff will gladly enforce these new ordinances! They also sat in on a Village Staff Meeting. They had extended tours of the Fire House, Police Station and the parts of the Village Hall that nobody else can see. As a finance exercise, they were asked to divide a set amount of money amongst the various departments that comprise the village staff. I am happy to say that they took this task to heart and gave the bulk of the money to the Fire Department!
The Fire Department provided some attention seeking noise in the form of a parade with Lights and Sirens blaring, down Lake St for the OPRF Girls Softball Team who were on their way to represent the two towns in a State Tournament.
The Fire Department also participated in the Wounded Warrior Bike Ride by displaying a huge American Flag hanging 40 feet in the air for all the riders in support of this annual tradition.
The Fire Department also participated in the ceremonies for the Pride flag and Juneteenth flag raisings.

During the last week of June, the fire department teamed with Concordia University for the second year in a row, to present a Nursing Camp to approximately 20 Junior High and High School aged kids. The camp was held at the Christopher Center's new Nursing training facility. Deputy Chief Bochenek, with assistance from Lieutenant Quentin Boyd and other department members presented a number of classes such as patient assessment, performing vital signs in a stressful situation, patient packaging and the transport of sick and injured patients over the five days of the camp. The students also participated in scenarios to reenforce the close working relationships Paramedics have with the area hospital nurses and emergency room staffs. The students were also offered a down and dirty CPR and Stop the Bleed class, as well as a demonstration of an auto accident and extrication scenario. Despite a week of hot weather, the camp was a HUGE success, and the reviews of the camp, as well as the Fire Department were extremely high. We think this may be the beginning of a grassroots campaign to attract young people into the Firefighter/Paramedic programs, as well as Nursing programs.

The last item in my monthly report is a summary of activities that do not fit in any other category such as, hydrant flows for sprinkler companies, servicing a Knox Box, public education flyers, and picking up and/or dropping off vehicles for service among others. These activities may not be difficult but do take up time that I like to account for.

RIVER FOREST FIRE DEPARTMENT
FIRE PREVENTION BUREAU
MONTHLY REPORT
June 2025

Monthly Activities	Monthly Totals		YTD-Year to Date	
	Jun-24	Jun-25	2024	2025
**FPB Inspections	23	18	99	94
**Company Inspections	11	9	98	45
FPB Re-Inspections	4	3	54	46
Company Re-Inspections	8	2	28	25
Special Inquiry/B/L Site Inspections	1	0	10	4
Construction Inspections (Rough/Finals)	2	4	18	21
Inspections with Building Department	0	0	2	11
Inspections with/for State Fire Marshal	0	0	4	4
Permit Inspections (tent, hot work, UST)	2	0	9	11
TOTAL INSPECTIONS	**51**	**36**	**322**	**261**
School/Business Emergency Plan/Drills	0	2	2	3
Violation Notices Issued	20	8	103	74
Violations Noted	52	22	228	169
Violations Corrected	19	11	118	125
Permits Issued	0	0	5	12
**Complaints Received & Investigated	1	0	1	1
All Meetings/Consultations	5	8	22	34
Training Activities	0	2	23	25
Fire Suppress/Alarm System Test/Final	0	0	1	5
Fire Suppression Hydro's	0	0	0	1
**Plan Reviews and Revisions	16	26	70	99
**Average turn around (Business Days)	3.68 days	3.26 days	3.92 days	3.91 days
Public Education Programs	7	14	31	35
Public Education Program Contacts	148	301	998	1126
Misc Fire Prev Activities (See Narrative)	7	18	42	86

** Performance Measures for the Chief

Fire Marshal Kevin Wiley

Training Division: Lt. Michael Smith

For June 2025, the Department participated in various training activities such as:

- Matt Hattier from IBEW Local 134 taught a three-hour Fire Safety, Photovoltaics, and Energy Storage Systems class on June 2–4. Forest Park firefighters also attended.
- Shifts trained on standpipe operations using the Concordia University parking garage. The Shifts worked on FDC connections, pump operations, high-rise pack deployment, standpipe connections, and moving hose lines in stairwells.
- Firefighters used the training prop to complete structure fire evolutions. The drill covered Size-up, command, pump operations, hose deployment, forcible entry, search and rescue, and fire attack.
- Shifts reviewed the operating procedures for new equipment: TRUBLUE Auto Belay, the Emergency Plug, and the CellSafe pail.
- Lt. Boyd, Lt. Zipperich, and FF Bencik attended the Division 11 Hazmat Drill at the MWRD Stickney Water Reclamation Plant.
- Lt. Howe attended the Division 11 TRT Drill in Oak Park.
- Lt. Smith and FF Seablom attended the Division 11 Fire Investigator Drill in Stickney.
- FF Kyles and FF Ercoli completed a 40-hour Advanced Technician Firefighter course at Romeoville Fire Academy.
- Lt. Smith attended the Division 11 Training Officer meeting on Zoom.
- Lt. Smith attended a 75-minute Fire Engineering webinar: Standpipe Operations.
- Lt. Smith met with OSFM, Scott Olinski. The two-hour meeting reviewed the process of using Vector Solutions to document training for State recertifications.

Individual Shift Reports

Black Shift Report- Lieutenant Q. Boyd

Incidents/Events of note: Assisted with the Concordia Nursing Program Envision summer camp.

Public Service & Community Outreach:
Firehouse Tours 0 0 visitors
CPR Classes 1 10 students
Car Seat Install 0
Smoke Alarm Install 0

Shift Training and Hours:
Fire: 94 hours
EMS: 10 hours
Specialty: FF Bencik and LT Boyd attended the Division 11 Hazmat drill. FF Seablom attended the Division 11 fire investigator drill.

Departmental Goals & Benchmarks:
Inspections: 55/84
Hydrants: N/A
Hose Testing: N/A

Red Shift Report- **Lieutenant E. Howe**

Incidents/Events of note: On June 28th Engine 213 responded to a Metra locomotive on fire. Crew responded to Hawthorne Ave and gained access to railroad right of way using a ladder. The crew found the 2nd locomotive with smoke from the undercarriage. Metra engineer and crew had knocked down flames with dry chem fire extinguishers. Power and fuel were shut down and Engine 213 crew completed extinguishment with CO2 extinguishers.

Public Service & Community Outreach:
Firehouse Tours 0 0 visitors
CPR Classes 0 0 students
Car Seat Install 0
Smoke Alarm Install 0

- Members of the red Shift attended a 1 block party on the 200 block of Ashland
- FF Rouse taught one CPR class

Shift Training and Hours:
Fire: 130
EMS: 60
Specialty: 2

Departmental Goals & Benchmarks:
Inspections: 50/68
Hydrants: 0
Hose Testing: 0

- Lt Howe Attended Div. 11 TRT drill in Oak Park
- All assigned hydrants for annual flushing completed
- All new hose inventoried and numbered
- Hose testing

Live Training or Evolutions:
- IBEW class on wind and solar power hazards
- Standpipe high-rise tactics
- Mega code cardiac arrest training
- Hose deployment
- Engineer/Operator evolutions
- Cardiac SOP's
- Fire behavior NIST/UL study review

Gold Shift Report – Lieutenant P. Zipperich

Incidents/Events of note: Gold Shift responded to a person choking at 319 Forest Ave. On arrival we found a elderly female unconscious and not breathing. ALS treatment was started, and patient was revived successfully.

Public Service & Community Outreach:
Firehouse Tours 2 10 visitors
CPR Classes 0 0 students
Car Seat Install 0
Smoke Alarm Install 1

Shift Training and Hours:
Fire: 85
EMS: 98
Specialty: 0

Assisted with the Concordia Nursing Program Summer Camp

Departmental Goals & Benchmarks:
Inspections: 0/81
Hydrants: 0/
Hose Testing: 0

EMS/Paramedic Activity: FF/PM Luke Finfrock

RFFD responded for a TOTAL of 123 patients in June. Of those patients, Ambulance 214 treated and transported 97; while 18 patients refused further treatment/transport from the fire department, 5 called the Fire Department for a lift assist, and 3 were DOA. The 94 patients were transported to the following hospitals:
Loyola University Medical Center- 14
Rush Oak Park Hospital- 75
Gottlieb Memorial Hospital- 8
West Suburban Hospital- 0
Hines VA- 0
MacNeal- 0

800 N. Harlem- 18 patients
7617 North Ave- 3 patients
Mutual Aid from A214- 19 times
Abdominal Pain- 1
Adult Respiratory Distress- 4
Allergic Reaction- 1
Altered Mental Status- 5
Animal Bite- 0
Assault/Battery- 0
Behavioral/Psych- 11
Burns- 0
Chest Pain- 6
Cardiac Arrest- 4
Choking- 1
CO Poisoning- 0
Diabetic Problems- 0
Electrocution- 0
ETOH- 5
Eye Problems- 0
Fall- 15
General Aches/pain- 4
Hemorrhage/Bleeding- 1
Medical Alarm- 0
No Complaint- 6
Opioid Overdose- 5
Peds Respiratory Distress- 0
Pregnancy- 0
Sick Person- 29
Traffic Accident- 6
Traumatic Arrest- 0
Traumatic Injury- 5
Unconscious/Unresponsive- 9
Unknown Problems- 1
Weakness- 4

Vehicle/Station Maintenance **LT. E. Howe & FF/PM Chris Doran**

Maintenance:

- 200- Nothing to report, zero issues
- 202- New car info added to system
- 201- Nothing to report, zero issues
- 218- Nothing to report, zero issues.
- 213 A/C repaired, Diesel lift pump repaired. Still OOS waiting for door alarm parts.
- 222- Back in service after major repairs
- 219- No issues
- 214 No Issues
- 215 Safety Lane completed.

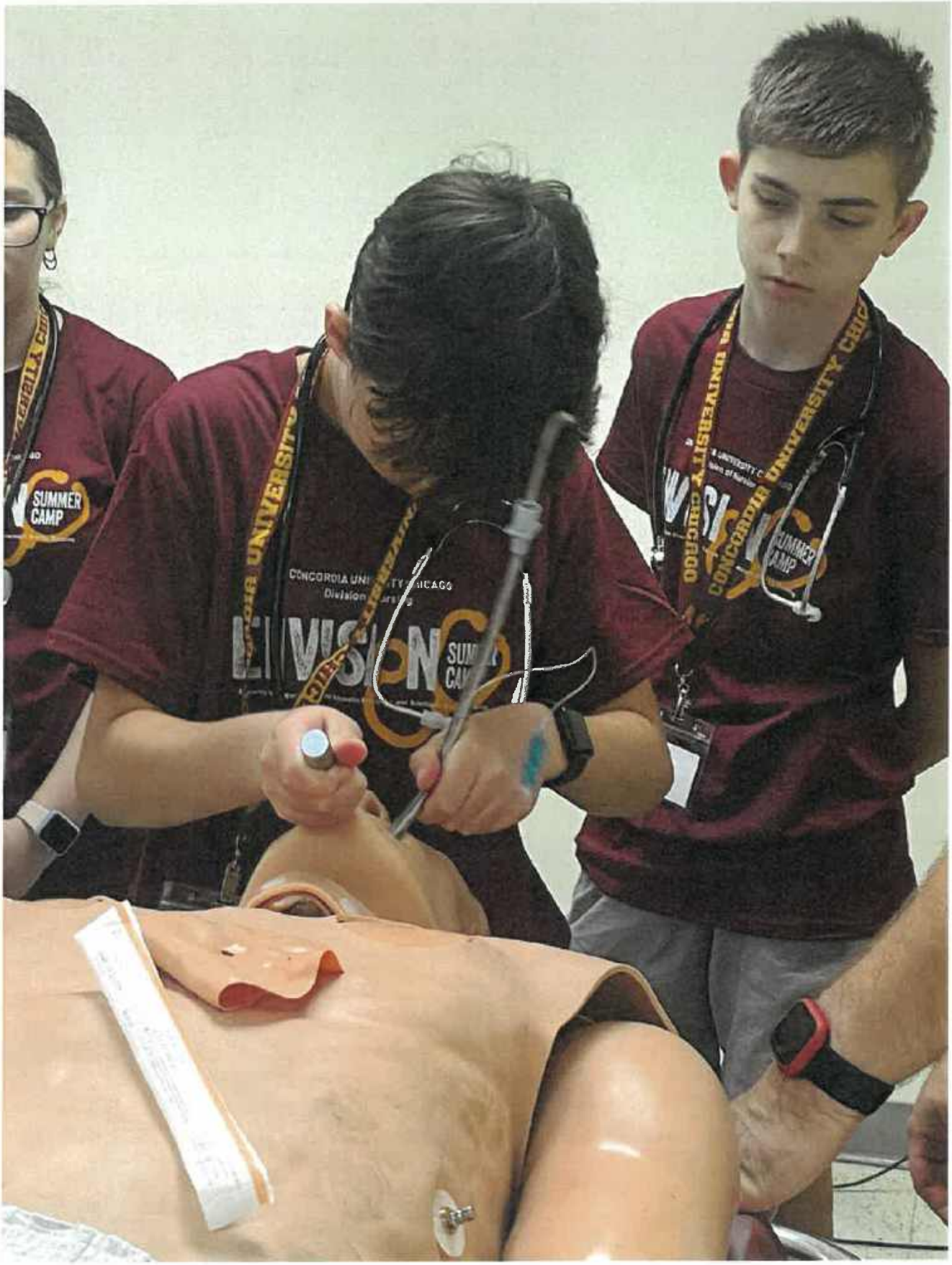
Concordia University Nursing Program

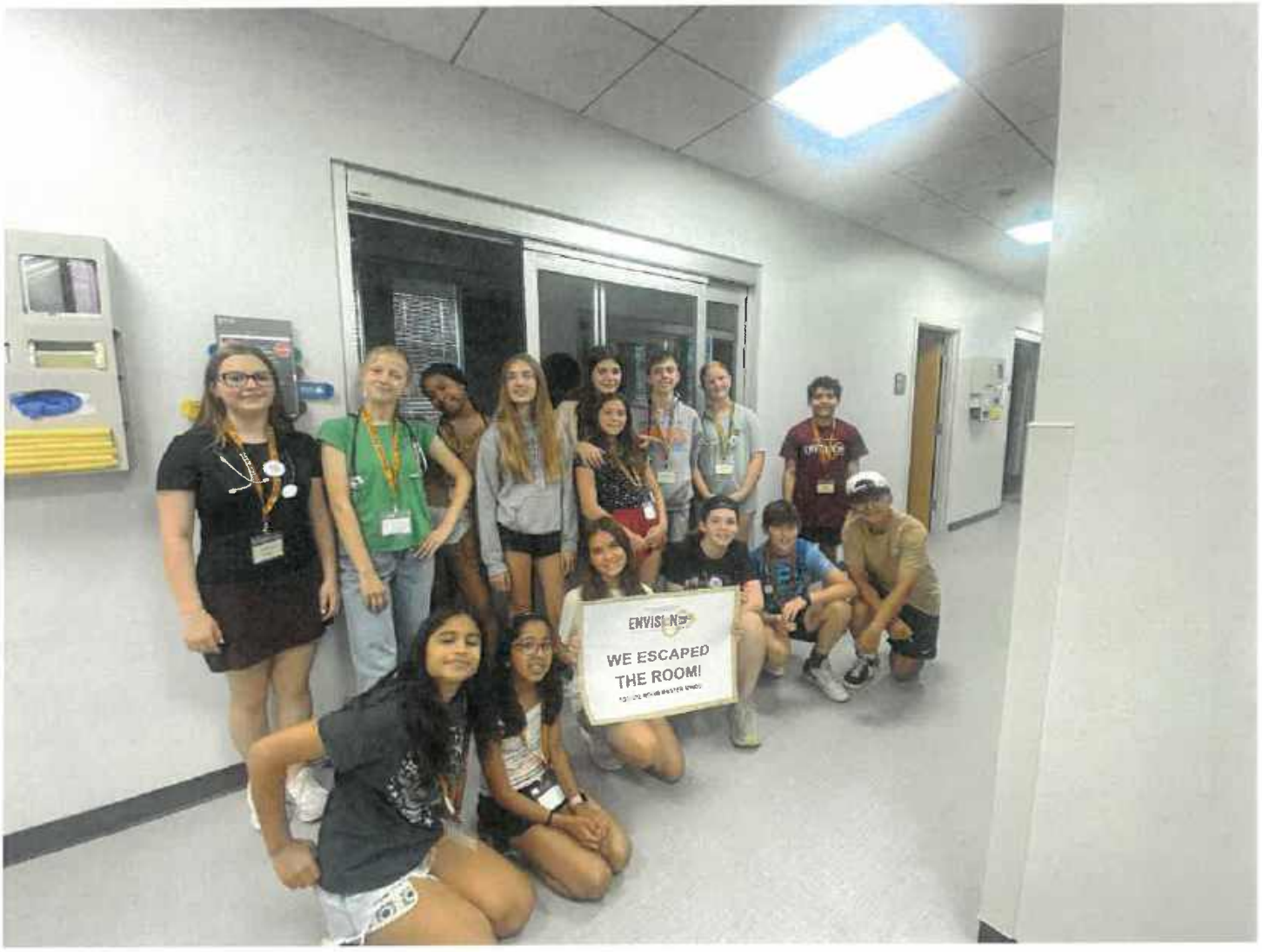
"Envision Nursing Camp"

The week of June 23rd through the 27th saw the second run of the ENVISION Nursing Camp at Concordia University here in River Forest. The camp was the recipient of a state grant that aims at teaching kids in the community about the various aspects of the medical field. From being a first responder EMT, to performing a procedure with a Laparoscopic surgical device, these participants were thrust into an immersive and simulated driven camp like no other.

The participants experienced many hands-on exercises that challenged them mentally and physically, while giving them a safe environment to handle medical and rescue equipment. Students learned skills that firefighter/paramedics perform in the field as well as many skills nurses perform in a hospital setting. These skills included performing intraosseous placement (drilling into bone), pleural decompression (placing a needle into the lung), and intubation skills (placing a breathing tube into the trachea) just to name a few. After learning the skills of a first responder/paramedic, the kids were transported to a nursing environment. Skills like medication administration, suturing, and Laparoscopic surgery were among the new skills experienced by camp participants.

This camp went so well that the organizers, which included 2 members of the fire department and 3 members of the Concordia nursing staff, were invited to the International Simulations in Healthcare Conference in Florida in January of 2025. Concordia's nursing staff led by Director Kristen Bayer and Laurie Zack, secured a state grant to help offset some of the cost of the camp for this year's participants. The camp was truly a community effort as the River Forest Police Department and Public Works also contributed to the success of the event.


SUMMER
CAMP
CONCORDIA UNIVERSITY CHICAGO


WE ESCAPED
THE ROOM!

Pizza Dinner With Our Firefighters Raffle Winners

Wounded Warrior Ride

name: KID date: May 2025

Dear Chief Soerthner

I am a second grader at Willard school. I am writing to say thank you for all you do for our community.

Being a fire fighter is such an important job. You help save people and rescue pets. You

name: _____ date: _____

help keep the community safe by putting out fires. Do you ever get to use a trampoline to rescue people? thank you for your service.

Your friend,

king

Deputy Fire Chief Bochenek and Lt. Boyd,

Thank you so much for taking your time to teach us so many new life skills. Our day changed many lives and futures! Every RMS student left inspired and more confident that they can help their community.

Sincerely,
Ms. Patty Feinberg and...

Sireen ☺
Abuaqel
-Ty for all ♥

Misha Icho u b a tva-
Kummel

Thank you

matthew

Neilyn

...for simply everything.

Thank you

Stella Weissman
manuel Crespo
Cyrus McNeilly
Leira Montelibano
Sarah Daly
Easton Blanchard

Charlie Rogers
Penny Workman
Kirby Mathews

Hanika Chiplunkar
Weston Timchak
Andrew

Henry B

Village of River Forest

POLICE DEPARTMENT MEMORANDUM

TO: Matt Walsh – Village Administrator

FROM: James Greenwood- Chief of Police

DATE: July 14, 2025

SUBJECT: June 2025 Monthly Report

Crime Statistics

The month of June 2025 indicated a 24% increase in Group A offenses in comparison to June 2024. Group A offenses year to date show a 3% decrease from the same period in 2024. There was an 85% increase in Group B offenses compared to June 2024. This increase is due to more Disorderly Conduct incidents.

	June 2025	June 2024	Diff. +/-	% +/-	YTD 2025	YTD 2024	Diff. +/-	% +/-
Group A	42	34	8	24%	144	148	-4	-3%
Group B	13	7	6	85%	58	53	5	9%
All Other	20	21	-1	-5%	154	201	-47	-23%
Reports	137	116	21	18%	768	768	0	0%
Events	954	1008	-54	-5%	4,989	5,637	-648	-11%

Town Center

The Police Department responded to sixty-eight (68) calls for service at the Town Center properties in June 2025; of those calls there were forty-six (46) reported crimes, which included seventeen (18) Retail Thefts and seventeen (17) Panhandlers/Removals. There was an eight percent (8%) increase in calls for service in comparison to June 2024 statistics. In addition, there was a four percent (4%) decrease in Criminal Activity in comparison to June 2024 statistics. This decrease can be attributed to a decrease in Panhandler/Removal Calls.

Collaboration and Relationship Strengthening

- Attended the Pride Walk on June 2, 2025.
- Attended the Entry Level Police Orientation Presentation on June 2, 2025.
- Attended the West Suburban Chief's meeting/training on June 4, 2025.
- Attended Technical Review meeting for renovations at Priory Park on June 6, 2025.
- Attended the Village Board meeting on June 9, 2025.

- Attended the Thrive Counseling Center Community Partner Stakeholder meeting on June 11, 2025.
- Attended the "Mayor for a Day" event on June 11, 2025.
- Attended the Oak Park River Forest High School Women's Softball Escort on June 12, 2025.
- Attended the Wounded Warrior Ride on June 13, 2025.
- Attended the Juneteenth Celebration at the River Forest Library on June 18, 2025.

School and Community Support

The following is a summary of the activity that occurred during June relating to Ordinance Enforcement and School Resource/Community Service.

JUNE 2025	CSO BUS	CSO BUS
VIOLATION TYPE	**TICKETS**	**WARNINGS**
Time Limit	0	
No Parking Anytime	0	
Vehicle License	0	
Fire Lane/Hydrant	0	
Handicapped	0	
Resident Only Zone	0	
Permit Parking Only	13	
Daily Parking Fee Zone	4	
Expired Registration	0	
Other Parking Offense	1	
TOTAL	**18**	**0**

JUNE 2025 ACTIVITY	CSO BUS
Bank/Metra	19 Assignments 3 Hrs
Errands	6 Assignments 6.75 Hrs
Local Ordinance Enforcement / Citations	0 Assignments 0 Citations
Parking Citations	18 Citations
Fingerprinting Assignments	4 Assignment 2 Hrs
Administrative Duties	18 Assignments 33.5 Hrs
Animal Calls	7 Assignments 5 Hr
Vehicle Service	11 Assignments 7 Hrs

Crossings	0 Assignments 0 Hrs
Bond Hearing / Court	8 Assignments 8 Hrs
Other Assignments	13 Assignments 19.5 Hrs
Adjudication / Red Light Hearing	0 Assignments 0 Hrs
Child Safety Seat Inspection/Install	3 Assignments 105 Mins
Other Calls for Service	23 Assignments 15 Hrs

School Resource/Community Service Officer Activity Summary for June 2025

Written Reports	2
Foot Patrols / Premise Checks	16
River Forest Community Safety and Too Good For Drugs Activities	3
Calls for Service	3
Other Assignments	13 Assignments, 12 hours
Special Assignments	11 Assignments, 24 hours (see below)

School and Community-Support Activity Highlights for June 2025

Ofc. Drake completed the following:

- Assisted with Village Adjudication hearing on 06/02/2025.
- Attended Pride Flag Raising and Walk on 06/02/2025.
- Conducted River Forest Community Safety presentation/squad demonstration for three (3) Willard kindergarten classes on 06/03/2025.
- Conducted Dominican advice call on 06/04/2025.
- Completed juvenile follow up and supplemental report #25-00624 on 06/04/2025.
- Attended juvenile check-in meeting on 06/04/2025.
- Presented at Board of Fire and Police Commission Entry Level Officer Orientation on 06/04/2025.
- Attended St. Luke field day on 06/05/2025.
- Attended parent/juvenile educational meeting regarding online safety on 06/05/2025.
- Attended Lincoln field day on 06/06/2025.
- Attended River Forest Library Summer Reading Kick Off on 06/06/2025.
- Completed juvenile follow up and supplemental report #25-00669 on 06/09/2025.
- Completed bicycle registrations throughout the month.
- Conducted business and school premise checks throughout the month.
- Assisted with records/administrative tasks throughout the month.
- Assisted investigations unit throughout the month.

In Ofc. Drake's absence, Sgt. Ransom completed the following:

- Ordered (2) RFID bracelets for the Emergency ID Bracelet program on 06/27/2025.
- Fielded numerous advice calls from residents and community partners throughout the month.
- Completed Senior Services intake referrals.
- Gave safety presentation for Park District Bike Camp on 06/30/2025.
- Gave evidence presentation for Park District CSI Camp on 06/30/2025.

UPCOMING School and Community Support Activities for July 2025

The Crime Prevention Unit will:

- Attend Village Adjudication Hearing on 07/07/2025.
- Attend M-Team virtual monthly meeting on 07/16/2025.
- Conduct Quarterly Community Safety meeting on 07/30/2025.
- Update Frontline Keyholder Portal throughout the month.
- Complete bicycle registrations throughout the month.
- Continue planning and preparing for the Junior Citizen's Police Academy.
- Assist investigations unit, patrol, and records division as needed throughout the month.
- Conduct school and business premise checks and foot patrols throughout the month.

Sgt. Ransom will:

- Continue training under Commander Grill in the Support Services role.
- Assist with Adjudication hearings and manage caseload.
- Plan special events and complete permit reviews and approvals.
- Manage movie and commercial film details, permits, and requests.
- Assist with Information Technology projects.
- Address subpoenas, FOIA requests and other records requests for various sources of police video used in police response and criminal investigations.
- Assist with Vehicle Maintenance and Equipment.
- Manage LPR system
- Manage Street Camera System.
- Assist with Red Light Enforcement system.
- Continue to support CSO Bus, SRO Drake, and the Records functions.
- Assist with Planning Junior Citizen's Police Academy

CSO Bus will:

- Monitor parking issues near the various schools.
- Assist with Child Safety Seat Installations
- Enforce any/all new regulated parking zones.
- Monitor crossing guard performance and presence.
- Monitor parking issues near the River Forest Community Center.
- Monitor and enforce parking regulations in Daily Fee, Time Zone, Resident Only Zones, and Handicapped Parking Only Areas etc.
- Assist with Court records communications.
- Assist with Animal Control.
- Administer traffic control services during Fire and Police related events.

- Continue to utilize the Automated License Plate Reader to increase efficiency and effectiveness of parking enforcement efforts in an effort to gain better community compliance.
- Parking Enforcement areas of focus: 000 Lathrop hourly parking, East/West Thatcher parking lots and commuter parking.

River Forest Sgt. Humphreys, Ofc. Barcenas and Ofc. Bourdeau participated in the Law Enforcement Torch Run to raise funds for the Special Olympics.

Active Solicitor Permits		
Individual or Organization	**Description**	**Expires**
Kramer Window	Window Replacement	06/10/2026
Power Home Remodeling	Roofing, Siding, Windows, and Doors	08/02/2025
Joy Milk Tea Inc.	Mile Tea Pop-Up	06/14/2026

Budget and Fiscal Monitoring

June 1 – June 30, 2025

June is the second month of Fiscal Year 2026. There was a 22% increase in overtime costs in comparison to June 2024. Overtime costs increased by 18% YTD compared to Fiscal Year 2026 to Fiscal Year 2025.

Revenue/Expenditure Summary

Category	Total # Paid FY26 06/30	Total # Paid FY26 Y-T-D	Expenditure/ Revenue FY26 06/30	FY26 Y-T-D Expenditure/Revenue
Parking/Compliance Citations	245	334	$18,000	$33,320
Admin. Tows	22	34	$11,000	$17,000
Local Ordinance	1	3	$99	$433
Overtime	444.75hrs	869.5hrs	$33,297	$63,072

Community Policing/Crime Prevention Activities:

- Officers conducted additional patrols and premise checks in the business districts, parks, school play areas, block parties, and the library.
- Officers conducted numerous traffic missions in locations that have been identified as priorities based on traffic crash data and citizen requests.
- The Midnight Shift deployed a tactical unit in the Lake Street corridor to monitor a slight uptick in Burglary to Auto activity in the area.
- Staff assisted with the Pride Walk on June 2, 2025.
- Officers assisted with the River Forest Library Summer Reading Kick Off event on June 6, 2025.
- Officers assisted with the Wounded Warrior Ride that came through River Forest on June 13, 2025.
- Officers assisted with and ran in the Law Enforcement Torch Run for the Special Olympics on June 14, 2025.
- Staff attended the Juneteenth Celebration at the River Forest Library on June 18, 2025.

Directed Patrols/ Traffic Enforcement

The Midnight Shift focused traffic enforcement using saturation enforcement techniques on Harlem Avenue, North Avenue, and Lake Street. Officers made thirty-four (34) stops, issued thirty (30) citations and fifteen (15) warnings during their traffic missions. The shift made five (5) traffic arrests, and five (5) vehicles were administratively towed during the enforcement traffic missions.

The Dayshift focused traffic enforcement on Lake Street and on Division Street. Officers made twenty (20) stops, issued nineteen (19) citations and eight (8) warnings. The shift recorded four (4) traffic-related arrests during enforcement missions this month. Four (4) vehicles were administratively towed.

The Afternoon shift focused their traffic enforcement efforts primarily on Madison Street, Thatcher Avenue, and North Avenue. Officers made fourteen (14) stops, issued seven (7) citations and six (6) warnings during traffic enforcement missions. The shift recorded eight (8) traffic-related arrests, and four (4) vehicles were administratively towed.

Notable Events and Arrests:

25-00640 Driving With No Valid Driver's License

On June 2, 2025 2:11AM, a River Forest officer conducting traffic enforcement near Madison Street and Keystone Avenue observed a vehicle driving on Madison with a suspended registration. The vehicle was stopped and the driver, a 26-year-old male from Chicago, was found to be driving despite never having been issued a driver's license. He was arrested for Driving With No Valid Driver's License, processed, and later released on a Citation and Notice. The vehicle was towed with an administrative hold placed on the vehicle.

25-00641 Retail Theft

On June 02, 2025 11:36 AM, River Forest units were dispatched to 7251 Lake Street (Walgreens) for a retail theft that just occurred. Officers searched the area and located a subject matching the description near the CTA Greenline. The subject was identified as 20-year-old male from Chicago. The subject was identified as the offender who stole food items valued at $22.95. The subject was taken into custody and charged with misdemeanor retail theft. He was processed and released on a Citation and Notice with a court date at the Maybrook Courthouse.

25-00658 Retail Theft

On June 4, 2025 3:16PM, River Forest units were dispatched to 7525 Lake Street (Jewel-Osco) for a retail theft. Upon arrival, River Forest units were met by Jewel Security who recovered the stolen merchandise and detained the offender. The offender was identified as a 63-year-old male from Maywood. Jewel Security advised the offender stole merchandise valued at $279.75 and wished to sign complaints. The offender was arrested for retail theft and criminal trespass after it was determined the offender had previously been given a criminal trespass warning. The offender was transported to the station for processing and charged with retail theft and Criminal Trespass to Property. The offender was given a court date and released on a Citation and Notice.

25-00660 Driving Under the Influence

On June 5, 2025 1:23AM, a River Forest officer backing up another officer on a traffic stop near Harlem Avenue and Chicago Avenue observed a speeding vehicle nearly strike the officer's squad car. The vehicle was stopped and the driver, a 25-year-old male from Chicago, admitted to consuming alcohol, exhibited signs of alcohol impairment, failed Standardized Field Sobriety Tests, and was arrested for Driving Under the Influence of Alcohol. He also could not provide proof of insurance for the vehicle. He was processed and later released on a Citation and Notice. The vehicle was towed with an administrative hold placed on the vehicle.

25-00662 Retail Theft and Outside Agency Arrest Warrants (2)

On June 5, 2025 3:11PM, River Forest units were dispatched to 7525 Lake Street (Jewel-Osco) for a Retail Theft. Upon arrival, River Forest units were met by Jewel Security who recovered the stolen merchandise and detained the offender. The offender was identified as a 28-year-old male from Forest Park. Jewel Security advised the offender stole merchandise valued at $63.98 and wished to sign complaints. The offender was arrested for Retail Theft and determined to have two outstanding retail theft warrants from Cook and DuPage County. The offender was transported to the station for processing and charged with the warrants and Retail Theft. The offender was given a court date and transported to the Maybrook courthouse for a detention hearing.

25-00663 Assist Fire Department

On June 5, 2025 6:49PM, River Forest units responded to 319 Forest Avenue for the choking unconscious victim. River Forest officers arrived on scene and observed the victim to be unconscious, with blue lips and no pulse. River Forest officers began CPR and the victim regained a pulse and started to breathe. The River Forest ambulance personnel arrived on scene and the obstruction was removed from the victim's airway. The conscious victim was transported to the hospital for further treatment.

25-00667 Obstructing a Police Officer

On June 7, 2025 2:43AM, River Forest officers were dispatched to the area of the 500 block of William Street to investigate a suspicious person peering into cars parked in the alley. Upon arrival, officers located two ransacked vehicles and observed a 28-year-old male from Harvey nearby who matched the provided description. The male fled when officers

attempted to question him, was later located hiding in a residential rear yard in the 500 block of Bonnie Brae and arrested for Obstructing a Police Officer. The male was processed and later released on a Citation and Notice.

25-00670 Retail Theft and Outside Agency Arrest Warrants (2)

On June 7, 2025 3:20PM, a River Forest officer was conducting a premise check near 7251 Lake Street (Walgreens) and was waved down by an employee for a Retail Theft in-progress. The officer located the offender walking past the last point of purchase with merchandise concealed inside the offender's clothing. The offender was identified as a 34-year-old male from Peru. The offender returned the merchandise and was determined to have two outstanding Possession of Controlled substance warrants from Grundy County. The offender was arrested for the Retail Theft and warrants and transported to the station for processing. At the station, a custodial search revealed the offender also possessed drug paraphernalia commonly used to ingest crack-cocaine. The offender was charged with Retail Theft, Possession of Drug Paraphernalia, and Grundy County warrants. The offender was given a River Forest misdemeanor court date, a Grundy County court date, and released on a Citation and Notice.

25-00672 Driving While License Suspended and Warrant

On June 9, 2025 2:13AM, a River Forest officer conducting traffic enforcement near Washington Boulevard and Thatcher Avenue observed a vehicle driving on Washington without a front registration plate. The vehicle was stopped and the driver, a 23-year-old male from Lisle, was found to be driving with a suspended driver's license, with four suspensions for failure to appear in court after a traffic violation and mandatory insurance violations. He also could not provide proof of insurance for the vehicle. He was also found to be wanted by DuPage County on a warrant for a traffic offense. He was arrested for Driving While License Suspended and the warrant, processed, and later released on a Citation and Notice. The vehicle was towed with an administrative hold placed on the vehicle.

25-00675 Assault and Resisting a Police Officer

On June 9, 2025 1:13PM, River Forest officers were dispatched to 7525 Lake Street (Jewel-Osco) for a male subject laying down on the ground outside the entrance doors. The subject was identified as a 36-year-old from Chicago. The subject began assaulting officers and paramedics and lunged at an officer in an aggressive manner. The officer deployed their taser which temporarily incapacitated the male before he was able to get up and run away. Responding officers were able to take him into custody where he was later charged with two counts of Assault and two counts of Resisting a Police Officer. The subject received medical attention and was later released on a Citation and Notice with a court date at the Maybrook Courthouse.

25-00681 Retail Theft

On June 10, 2025 2:46PM, River Forest units were dispatched to 7525 Lake Street (Jewel-Osco) for a retail theft. The employee advised he stopped the habitual retail theft offender exiting the Jewel-Osco with stolen merchandise. The employee advised the habitual offender only returned some of the items and wished to sign complaints for Retail Theft and Criminal Trespass. The known offender a 45-year-old male from Chicago was located in the 7400 block of Lake Street. The employee positively identified the offender and the merchandise valued at $19.65 was returned to the Jewel-Osco. The offender was transported to the station for processing and the Assistant State's Attorney approved a felony Retail Theft charge based on the offender's previous theft convictions. The offender was charged with felony Retail Theft and Criminal Trespass. The offender was given a court date and released on a Citation and Notice.

25-00684 Retail Theft

On June 11, 2025 09:47AM, River Forest units were dispatched to 7251 Lake Street (Walgreens) for a Retail Theft. The offender took (3) cases of beer and exited the store passing the last point of purchase without paying for the beer. The offender also assaulted the Manager while exiting the store. Officers searched the area and located a male subject matching the description nearby. The subject was stopped and identified as a 33-year-old Chicago resident. The subject was identified as the offender and was taken into custody. The subject was charged with felony Retail Theft, Assault and Criminal Trespass to Property after he was previously banned from the Walgreens on a prior date. He was later released on a Citation and Notice with a court date at the Maybrook Courthouse.

25-00688 Aggravated Driving While License Suspended and Obstructing Identification

On June 11, 2025 9:34PM, a River Forest officer was conducting traffic enforcement on the 7900 block of Madison Street and observed a vehicle traveling eastbound on Madison Street at 40-mph in a 25-mph zone. The River Forest officer conducted a traffic stop and the driver provided fictitious identification. The driver was eventually positively identified as a 64-year-old female from Dekalb. The driver was determined to be driving with a suspended driver's license and arrested. The driver was transported to the station for processing and the vehicle was towed with an administrative hold. The driver was charged with Aggravated Driving While License Suspended and Obstructing Identification. The driver was also issued citations for speeding, transportation of alcohol, and operating an uninsured motor vehicle. The driver was given a felony court date and released on a Citation and Notice.

25-00714 Driving With No Valid Driver's License

On June 17, 2025 5:39AM, a River Forest on patrol near Chicago Avenue and Lathrop Avenue observed a vehicle tailgating another vehicle while driving on Chicago. The vehicle was stopped and the driver, a 20-year-old male from Chicago, was found to be driving despite never having been issued a driver's license. He also could not provide proof of insurance for the vehicle. He was arrested for Driving With No Valid Driver's License, processed, and later released on a Citation and Notice. The vehicle was towed with an administrative hold placed on the vehicle.

25-00720 Driving With No Valid Driver's License

On June 18, 2025 3:25AM, a River Forest officer on patrol near North Avenue and Harlem Avenue observed a vehicle driving on North Avenue with a suspended registration. The vehicle was stopped and the driver, a 27-year-old male from Chicago, was found to be driving despite never having been issued a driver's license. He also could not provide proof of insurance for the vehicle. He was arrested for Driving With No Valid Driver's License, processed, and later released on a Citation and Notice. The vehicle was towed with an administrative hold placed on the vehicle.

25-00731 Driving Under the Influence

On June 20, 2025 2:43AM, a River Forest officer on patrol near Harlem Avenue and Chicago Avenue observed a vehicle stopped in the traffic lanes with the driver asleep at the wheel. The driver, a 35-year-old male from Orland Park, was contacted, admitted to consuming alcohol, exhibited signs of alcohol impairment, failed Standardized Field Sobriety Tests, and was arrested for Driving Under the Influence of Alcohol. He was processed and later released on a Citation and Notice. The vehicle was towed with an administrative hold placed on the vehicle.

25-00738 Criminal Trespass to Residence and Resisting a Police Officer

On June 22, 2025 07:45AM, River Forest units were dispatched to the 900 block Keystone Avenue for a suspicious male subject that was walking through a resident's yard. A short time later, River Forest Units received a call from the resident from the 1100 block of Keystone Avenue who encounter a subject on the second floor of their home. The subject had left prior to responding officers' arrival. River Forest units searched the area and stopped a subject matching the description nearby and he was identified as the subject who was inside the residence. The subject was identified as a 25-year-old male resident from Chicago. The subject was taken into custody and transported back to the police station. The Cook County States Attorney's office was contacted and approved a charge for felony Criminal Trespass to Residence. The subject was also charged with two counts of Resisting a Police Officer after the subject became combative inside the booking room at the police department. The subject was later released on a Citation and Notice and transported to the hospital for a mental health evaluation.

25-00748 Driving With No Valid Driver's License

On June 26, 2025 4:33AM, a River Forest officer on patrol near Lake Street and Lathrop Avenue observed a vehicle driving on Lake Street with no registration. The vehicle was stopped and the driver, a 33-year-old male from Melrose Park, was found to be driving despite never having been issued a driver's license. He also could not provide proof of insurance for the vehicle. He was arrested for Driving With No Valid Driver's License, processed, and later released on a Citation and Notice. The vehicle was towed with an administrative hold placed on the vehicle.

25-00753 Retail Theft

On June 26, 2025 6:03PM, River Forest units were dispatched to 7251 Lake Street (Walgreens) for a Retail Theft. The employee advised the offender stole miscellaneous merchandise and fled on foot southbound on the 400 block of Harlem Avenue. A suspect matching the description was located near 7211 Lake Street. The employee positively identified the suspect as the offender, a 64-year-old male from Chicago. The stolen merchandise valued at $22.98 was recovered from the offender and returned to the Walgreens. The offender was previously given a criminal trespass warning for Walgreens and was arrested for Retail Theft and Criminal Trespass. A custodial search revealed the offender possessed drug paraphernalia, most commonly used to ingest crack-cocaine. The offender was transported to the station for processing. The offender was charged with Retail Theft, Criminal Trespass, and Possession of Drug Paraphernalia. The offender was given a court date and released on a Citation and Notice.

	Midnights 2230-0630	Day Watch 0630-1430	Third Watch 1430-2230
Criminal Arrests	2	5	7
Warrant Arrests	1	0	4
D.U.I Arrests	1	0	0
Misdemeanor Traffic Arrests	8	11	13
Hazardous Moving Violations	48	69	70
Compliance Citations	21	3	13
Parking Citations	163	49	0
Traffic Stop Data Sheets	107	55	80
Quasi-Criminal Arrests/ L.O	7	0	6
Field Interviews	3	9	20
Premise Checks/Foot Patrols	351	263	207
Written Reports	38	48	104
Administrative Tows	7	7	4
Sick Time used (in days)	5	0	1

Detective Division

Detective Sergeant Labriola worked nineteen (19) days performing detective duties in light duty capacity.

Detective Zermeno worked twenty-one (21) days performing detective duties in light duty capacity.

Detective Sergeant Labriola completed a two-day Complex Case Investigations class.

Detective Sergeant Labriola and Detective Zermeno attended court for previous felony arrests.

The Detective Unit began the background investigations on eleven (11) police applicants for potential hire.

During the month of June, the Detective Unit completed numerous online mandated continuous educational courses.

During the month of June, the Detective Unit opened up/reviewed thirteen (13) cases for potential follow-up. Of those cases, two (2) were cleared by an arrest, two (2) were exceptionally cleared, one (1) was administratively closed and eight (8) are still active. The Unit also continued to investigate open cases from previous months, as well as assisted the Patrol Division in cases reported in the month of May.

Year to Date Arrest Statistics

Quantity Arrested	# Felony Charges	# Misdemeanor Charges	# Warrants
15	**21**	**11**	**7**

June 2025 Case Assignment Summary

Group A	# Cases	**Cleared by Arrest**	**Adm Closed**	**Screen Out**	**Susp**	**Except**	**Pend**	**Refer**	**Unfound**
Aggravated Domestic Battery	1	**1**							
Battery	1						**1**		
Retail Theft	3					**1**	**2**		
Violation of Order of Protection	1						**1**		
Burglary	1	**1**							
Group A Total	7	**2**	**0**	**0**	**0**	**1**	**4**	**0**	**0**
Group B	# Cases	**Cleared by Arrest**	**Adm Closed**	**Screen Out**	**Susp**	**Except Clear**	**Pend**	**Refer**	**Unfound**
Fleeing and Eluding	2						**2**		
Death Investigation	2		**1**				**1**		
Hit & Run	1						**1**		
Missing Person	1					**1**			
Group B Total	6	**0**	**1**	**0**	**0**	**1**	**4**	**0**	**0**
TOTALS	13	**2**	**1**	**0**	**0**	**2**	**8**	**0**	**0**

June 2025 Juvenile Arrests

Offenses	**Adjusted**	**Cited**	**Petitioned**	**Referred**
Battery		**1**		
Curfew		**1**		
Burglary	**1**			
Total (3)	**1**	**2**	**0**	**0**

New Investigations

25-00616 Violation of an Order of Protection

On May 28, 2025 3:44PM, a River Forest resident reported that he received a third-party communication from a respondent of an order of protection. Investigators obtained a search warrant for the respondent's social media account documenting the communication and the respondent who resides in Oak Park has yet to be apprehended at this time. This case is still active.

25-00632 Hit & Run

On May 31, 2025 4:47AM, a River Forest officer received a report of a hit and run accident at North Ave. and Lathrop Ave. Investigators were able to identify using the Village of River Forest street cameras and license plate readers. This case is still active pending the location of the vehicle.

25-00654 Missing Person
On June 3, 2025, at 10:39PM, a River Forest officer responded to the 8100 block of Lake St. in reference to a missing adult. The mother of the missing reported that the missing person suffers from addiction and has been reported missing previously. Investigators attempted to locate the missing with the assistance of other law enforcement agencies and on June 16, 2025, he was located alive and well. This case was exceptionally cleared.

25-00656 Burglary
On June 4, 2025 10:30AM, the Village of River Forest Public Works reported that between June 3, 2025, at 1:45PM and the time of the report, an unknown person entered a village owned vehicle and removed a marker locator. The case that contained the marker locator had an Apple Air Tag which allowed investigators to track the item to a pickup truck located at 5th and Lake St. in Maywood. Investigators placed both occupants in custody and determined that the occupants were in possession of the marker locator and multiple other stolen items. The driver, a 53-year-old male from Maywood was charged with Theft of Government Property.

25-00659 Retail Theft
On June 4, 2025 10:35PM, a River Forest officer responded to Jewel located at 7525 Lake St. in reference to a retail theft. The offender took Tide pods and when he was fleeing through the parking lot, he dropped his car keys and fled on foot. The witness was unable to identify the offender from a photo lineup, and the vehicle was towed with an administrative hold. This case was exceptionally cleared.

25-00682 Fleeing and Eluding
On June 11, 2025 1:30AM, a River Forest Officer stopped a vehicle for speeding. The driver provided his driver's license and when the officer returned to his squad car, the driver fled in the vehicle. On June 18, 2025, the vehicle entered River Forest, and investigators received an alert from a license plate reader. The vehicle was stopped and returned to the company that rented the vehicle to the driver who fled. This case is pending the apprehension of the driver who called investigators to schedule a time to turn himself in.

25-00691 & 25-00701 Retail Theft
On June 12, 2025v2:47PM, River Forest officers responded to Ulta for a retail theft. The store employee related that three (3) female offenders entered the store and removed approximately $2,000 worth of fragrances without paying for the items. On June 14, 2025, the same females entered the store and took approximately $725 worth of fragrances without paying for the items. Investigators used facial recognition to identify the female offenders and were identified in photo lineups by the witnesses. This case is still active pending the apprehension of the offenders.

25-00694 Death Investigation
On June 12, 2025 4:55PM, a River Forest officer responded to the 1100 block of Harlem in reference to a welfare check. After making entry to the residence, it was determined that the 70-year-old female resident was deceased. Investigators contacted the Cook County Medical Examiner's Office who later determined that the death was related to natural causes. This case was administratively closed.

25-00697 Assault
On June 13, 2025 4:17PM, a victim reported that she was the victim of a battery that occurred at a multi-family residential building in the 1500 block of Harlem on April 1, 2025, at approximately 10:00AM. The victim related that she is the property manager, and when she came with the exterminator, one of the residents spit on her. The victim provided a video recording of the incident and attempts to locate the resident have been unsuccessful. This case is still active.

25-00704 Fleeing and Eluding
On June 15, 2025 5:27AM, a River Forest Officer attempted to stop a vehicle in the 500 block of Harlem. After activating the emergency lights, the vehicle fled at a high rate of speed in excess of 70MPH. Investigators have not been able to locate the vehicle and this case is active pending the location of the vehicle.

25-00740 Aggravated Domestic Battery

On June 22, 2025 10:56PM, a resident who resides in the 7900 block of North Ave. came to the station to report that her husband struck her multiple times and choked her causing her to sustain multiple visible injuries. Investigators placed the victim's husband into custody on June 23, 2025, and continued the investigation until the Cook County State's Attorney approved a charge of Aggravated Domestic Battery on June 24, 2025.

25-00767 Death Investigation

On June 28, 2025 2:46PM, River Forest Officers responded to the Sheridan at 800 N. Harlem in reference to a death investigation. This case remains an open and pending investigation.

Old Investigations

25-00598 Hit & Run

On May 23, 2025 7:34PM, a River Forest Officer responded to Harlem Ave. and Chicago Ave. for a hit and run report which just occurred. The victim related that as she was traveling southbound on Harlem Ave., a vehicle sideswiped her vehicle. The victim believed that the offending vehicle was pulling into the parking lot at Harlem Ave. and Chicago Ave. but fled the scene. Investigators identified the offending vehicle by using license plate readers. The vehicle was located on June 6, 2025, and towed with an administrative hold. This case was exceptionally cleared.

Training

During the month of June 2025, twenty-seven (27) officers/civilian employees attended different training classes for a total of four-hundred and eighteen (418) hours of training. The Department members, courses, and total number of hours included in the courses are detailed below.

Officer	Course	Start	End	Hours
Barcenas	Mental Health Awareness Refresher	6/1/2025	6/30/2025	5
Barcenas	Two Officer Control and Arrest Tactics	6/6/2025	6/6/2025	8
Barcenas	PLI June 2025 Monthly Legal Update	6/1/2025	6/30/2025	1
Bourdeau	Mental Health Awareness Refresher	6/1/2025	6/30/2025	5
Bourdeau	PLI June 2025 Monthly Legal Update	6/1/2025	6/30/2025	1
Casarez	Mental Health Awareness Refresher	6/1/2025	6/30/2025	5
Casarez	PLI June 2025 Monthly Legal Update	6/1/2025	6/30/2025	1
Casey	Mental Health Awareness Refresher	6/1/2025	6/30/2025	5
Casey	PLI June 2025 Monthly Legal Update	6/1/2025	6/30/2025	1
Cassidy	Mental Health Awareness Refresher	6/1/2025	6/30/2025	5
Cassidy	PLI June 2025 Monthly Legal Update	6/1/2025	6/30/2025	1
Catalano	Mental Health Awareness Refresher	6/1/2025	6/30/2025	5
Catalano	PLI June 2025 Monthly Legal Update	6/1/2025	6/30/2025	1
Coleman	Mental Health Awareness Refresher	6/1/2025	6/30/2025	5
Coleman	PLI June 2025 Monthly Legal Update	6/1/2025	6/30/2025	1
Cortes	NIPAS 1 Day Training	6/23/2025	6/23/2025	8
Cortes	Mental Health Awareness Refresher	6/1/2025	6/30/2025	5
Cortes	PLI June 2025 Monthly Legal Update	6/1/2025	6/30/2025	1
Cortes	Field Force Operations	6/16/2025	6/20/2025	40
Cortes	IPMBA Conference 2025	6/2/2025	6/6/2025	40
Czernik	NIPAS 1 Day Training	6/23/2025	6/23/2025	8

Officer	Course	Start	End	Hours
Czernik	Mental Health Awareness Refresher	6/1/2025	6/30/2025	5
Czernik	PLI June 2025 Monthly Legal Update	6/1/2025	6/30/2025	1
Czernik	IPMBA Instructor	6/2/2025	6/6/2025	40
Drake	Mental Health Awareness Refresher	6/1/2025	6/30/2025	5
Drake	PLI June 2025 Monthly Legal Update	6/1/2025	6/30/2025	1
Fries	Mental Health Awareness Refresher	6/1/2025	6/30/2025	5
Fries	Avoiding Preventable Use of Force	6/5/2025	6/5/2025	8
Fries	PLI June 2025 Monthly Legal Update	6/1/2025	6/30/2025	1
Gonzalez	Mental Health Awareness Refresher	6/1/2025	6/30/2025	5
Gonzalez	PLI June 2025 Monthly Legal Update	6/1/2025	6/30/2025	1
Greenwood	Mental Health Awareness Refresher	6/1/2025	6/30/2025	5
Greenwood	PLI June 2025 Monthly Legal Update	6/1/2025	6/30/2025	1
Grill	Mental Health Awareness Refresher	6/1/2025	6/30/2025	5
Grill	PLI June 2025 Monthly Legal Update	6/1/2025	6/30/2025	1
Humphreys	TASER Instructor Course	6/18/2025	6/19/2025	18
Humphreys	Mental Health Awareness Refresher	6/1/2025	6/30/2025	5
Humphreys	PLI June 2025 Monthly Legal Update	6/1/2025	6/30/2025	1
Humphreys	Unmanned Aerial Systems-Briefing	6/12/2025	6/12/2025	4
Juarez	3 Day Tactical Driver Training	6/9/2025	6/11/2025	25
Juarez	Mental Health Awareness Refresher	6/1/2025	6/30/2025	5
Juarez	PLI June 2025 Monthly Legal Update	6/1/2025	6/30/2025	1
Labriola	Mental Health Awareness Refresher	6/1/2025	6/30/2025	5
Labriola	PLI June 2025 Monthly Legal Update	6/1/2025	6/30/2025	1
Labriola	Complex Case Investigations	6/26/2025	6/27/2025	17
Landini	Mental Health Awareness Refresher	6/1/2025	6/30/2025	5
Landini	PLI June 2025 Monthly Legal Update	6/1/2025	6/30/2025	1
Lenz	Mental Health Awareness Refresher	6/1/2025	6/30/2025	5
Lenz	PLI June 2025 Monthly Legal Update	6/1/2025	6/30/2025	1
Mika	Mental Health Awareness Refresher	6/1/2025	6/30/2025	5
Mika	40 Hour Field Training Officer-Sokolove	6/23/2025	6/27/2025	40
Mika	PLI June 2025 Monthly Legal Update	6/1/2025	6/30/2025	1
Murillo	Mental Health Awareness Refresher	6/1/2025	6/30/2025	5
Murillo	PLI June 2025 Monthly Legal Update	6/1/2025	6/30/2025	1
Niemann	Mental Health Awareness Refresher	6/1/2025	6/30/2025	5
Niemann	PLI June 2025 Monthly Legal Update	6/1/2025	6/30/2025	1
Ransom	Mental Health Awareness Refresher	6/1/2025	6/30/2025	5
Ransom	PLI June 2025 Monthly Legal Update	6/1/2025	6/30/2025	1
Richter	Mental Health Awareness Refresher	6/1/2025	6/30/2025	5
Richter	PLI June 2025 Monthly Legal Update	6/1/2025	6/30/2025	1
Swierczynski	Mental Health Awareness Refresher	6/1/2025	6/30/2025	5
Swierczynski	PLI June 2025 Monthly Legal Update	6/1/2025	6/30/2025	1
Tagle	Mental Health Awareness Refresher	6/1/2025	6/30/2025	5

Officer	Course	Start	End	Hours
Tagle	PLI June 2025 Monthly Legal Update	6/1/2025	6/30/2025	1
Zermeno	Mental Health Awareness Refresher	6/1/2025	6/30/2025	5
Zermeno	PLI June 2025 Monthly Legal Update	6/1/2025	6/30/2025	1
Total				**418**

MEMORANDUM

DATE: July 14, 2025
TO: Matt Walsh, Village Administrator
FROM: Jack Bielak, Director of Public Works & Engineering
Seth Jansen, Management Analyst
SUBJECT: Public Works Report – June 2025

Executive Summary

In the month of June, the Department of Public Works & Engineering staff transitioned from spring to summer operations, with an emphasis on forestry operations and street sweeping. Staff also concluded delivery of finished compost to subscribers of the Curbside Composting program and continued delivery of woodchips to residents as requested. The Village Board approved equipment purchases and construction for the EV Charging Station Installation project at the June 9th Board meeting. Staff held a kickoff meeting with the contractor for the 2025 Water Main Improvement Construction Project that was awarded at the April 28th Village Board meeting. Staff held a kickoff meeting with MWRD for their Green Infrastructure program in which they awarded the Village $160,000 towards the construction of a permeable paver parking lot at Village Hall. Staff reviewed the engineering proposals submitted for the Village Hall Permeable Paver Parking Lot project and the Franklin and Keystone water main projects and prepared them for consideration at the July Village Board meeting. Public Works participated in the Technical Review Committee meeting for Priory Park.

Public Works maintenance staff completed IRMA Confined Space training on June 18th. Staff attended the tree planting event with America in Bloom at the Village Pumping Station on June 23rd as part of the CN Railway grant program. Additionally, staff continued to work on regional sustainability matters, including attending monthly meetings for the Metropolitan Mayors Caucus Environment Committee, Metropolitan Mayors Caucus EV Readiness Cohort, and the Cross Community Climate Collaborative. Staff attended the quarterly meeting for the Chicago Water Partners Advisory Council where the director of the Illinois Department of Natural Resources presented on their agencies priorities. Staff attended the preconstruction meeting for IDOT's resurfacing of North Avenue.

Sustainability Commission:

- The Commission discussed Village solar energy program participation and strategies to promote and increase participation in the community solar program.
- The Commission continued discussion of a Sustainability Scorecard and resource guide for residents to undertake various sustainable actions.
- The Commission continued discussions of ongoing sustainability related projects and events, including the Village's EV Charging Station installation project with the intention of further discussing EV charging fees at next month's meeting.

- The Commission continued its communications, sharing information on resources, events, and programs for Village residents.
- Commission members attended the June 23rd Tree Planting event at the pumping station with AIB and Village officials.

Public Works - Engineering

- Conducted monthly Combined Sewer Overflow (CSO) inspection.
- Continued to coordinate Geographic Information System (GIS) improvements and updates through the Village's consultant (MGP).
- Continued administration of the Village's utility-related subsidy programs: Lead Service Line Replacement, Sewer Backflow Prevention and Sewer Lateral Repair.
- Continued engineering permit reviews.
- The 2025 Curb and Sidewalk Program was completed in seven working days
    - Replaced 21,915 SF of Sidewalk at 197 Locations
    - Replaced 136 LF of Curbing
    - Replaced four non-compliant ADA ramps
- Fenwick Priory Watermain began 6/16.
    - 920 Feet of 8" PVC watermain was directional bored.
- 2025 Street Patching Program
    - 4,158 SY of asphalt patching completed at fourteen locations in one day.

Public Works – Operations

The following is a summary of work orders (streets, forestry, water, sewer, etc.) that were received and processed during the past month:

Work Orders	Total	Completed w/ 7 working days
Tree Trimming/Inspection Requests	37	33
Street Light Repairs	4	3
Other Requests	20	20

- Staff helped set up for the Juneteenth Flag Raising event.

Streets and Forestry

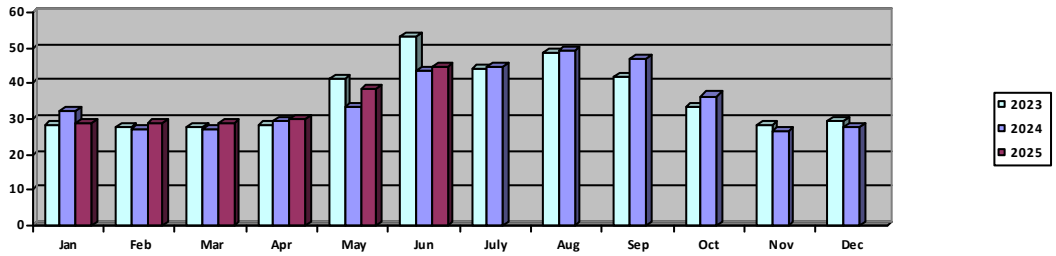
These are the details of the tasks performed frequently in the month of June:

Description of Work Performed	Quantity
Trees Trimmed	132
Trees Removed	4
Young Trees Watered	98
Streets Swept (miles)	241
Brush and Debris Disposal Loads	22
Tons of Brush and Debris	124.29

Water and Sewer

Monthly Pumpage: June's average daily pumpage of 1,498,647 gallons is higher than June's average of 1,461,2636 in 2024.

Volume of Water Pumped into the Distribution System (Million Gallons):



In June, staff completed monthly maintenance at the pump station, meter route issues, notified residents and businesses of backflow violations, delivered 24 notices for failure to pay the water bill. Lead and copper testing results were mailed to residents. Valve maintenance continued with 25 values exercised. A service line leak was located at repaired at 1100 Harlem. Staff performed utility locates for the annual curb and sidewalk program on 6/9 and for a fiber optic project along North Ave on 6/23.

These are the details of the tasks performed in the month of June:

Description of Work Performed	Quantity
Meters Installed	6
Service Calls	512
Water Main Breaks	0
Service Line Breaks	0
Exercised Valves	25
JULIE Locates	329

Tree Trimming

Mayor For a Day

2025 Water Main Improvement Construction Project

ISAWWA Gold Level Water Ambassador Award

CN AMERICA IN BLOOM GRANT AWARD

INCORPORATED 1880
RIVER FOREST
Proud Heritage
Bright Future

MEMORANDUM

Date: July 14th, 2025

To: President Adduci & Village Board of Trustees

From: Matt Walsh, Village Administrator

Subject: Administration Report

Upcoming Public Meetings and Closures

Tuesday, July 15th	6:30pm	Special Board of Fire and Police Commissioners Meeting
Thursday, July 17th	7:30pm	Development Review Board

Recent Payments of >$10,000

In accordance with the purchasing policy, the following is a summary of payments between $10,000 and $20,000 that have occurred since the last Board meeting:

Vendor	Amount	Description
Zoll Medical Corporation	$19,939.29	Defibrillator Leasing Program
B&F Construction Code Services Inc	$14,500.00	March, April, February Inspections
Bestco HARTFORD	$14,203.14	Retiree Health Benefits
Diaz Landscaping Inc	$15,000.00	Senior Snow Removal
Quadbridge Inc.	$10,500.00	Datto Backup
Third Millennium Associates, Inc	$19,257.50	Vehicle Stickers
Stephanie Vitale	$17,400.67	Lead and Sewer Program Reimbursement
State Treasurer	$15,844.50	State Income Tax
MOE Funds	$13,325.65	Pw Health Benefits
Christopher B. Burke Engineering	$12,000.00	Engineering Services
Fifth Third Bank	$15,682.00	VH Credit Card
Bestco HARTFORD	$10,789.32	Retiree Benefits
State Treasurer	$17,434.30	State Income Tax

June 2025 Highlights	
New Business Licenses	3
Freedom of Information Act Requests	13
Net New Email Subscribers (Past 30 days)	1

Minor Planned Development Amendments

- Approval of façade improvements to River Forest Town Center I (PD Ordinance 2563)

MEMORANDUM

Date: July 14, 2025

To: Matt Walsh, Village Administrator

From: Rosey McAdams, Director of Finance

Subject: Expenditures – June 2025

Attached for your review and approval is a list of payments made to vendors by account number for the period from June 1-30, 2025. The total payments made for the period, including payrolls, are as follows:

VILLAGE OF RIVER FOREST
EXPENDITURES
MONTH ENDED JUNE 30, 2025

FUND	FUND #	VENDORS	PAYROLLS	TOTAL
General Fund	01	$ 849,303.27	$ 540,691.63	$ 1,389,994.90
Water & Sewer Fund	02	346,220.39	53,017.62	399,238.01
Motor Fuel Tax	03	39,846.62	-	39,846.62
Debt Service	05	-	-	-
Capital Equip Replacement	13	240,458.65	-	240,458.65
Capital Improvement Fund	14	38,884.12	-	38,884.12
TIF-Madison	31	527.72	-	527.72
TIF-North	32	4,136.05	-	4,136.05
Infrastructure Imp Fund	35	135,000.00	-	135,000.00
Total Village Expenditures		$ 1,654,376.82	$ 593,709.25	$ 2,248,086.07

Requested Board Actions:

1. *Motion to Approve the June 2025 Accounts Payable and Payroll transactions totaling $2,248,086.07.*

Accounts Payable

Transactions by Account

User: rmcadams
Printed: 07/09/2025 - 12:46PM
Batch: 00000.00.0000

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-00-00-21-0015	State Treasurer	PR Batch 00015.06.2025 State Income	06/15/2025	100890	16,001.43	
01-00-00-21-0015	State Treasurer	PR Batch 00030.06.2025 State Income	06/30/2025	100898	15,627.15	
			Vendor Subtotal:		31,628.58	
01-00-00-21-0015	United States Treasury	PR Batch 00015.06.2025 FICA Emplo	06/15/2025	100891	5,732.17	
01-00-00-21-0015	United States Treasury	PR Batch 00015.06.2025 Medicare En	06/15/2025	100891	5,216.83	
01-00-00-21-0015	United States Treasury	PR Batch 00015.06.2025 Federal Inco	06/15/2025	100891	43,352.35	
01-00-00-21-0015	United States Treasury	PR Batch 00015.06.2025 FICA Emplo	06/15/2025	100891	5,732.17	
01-00-00-21-0015	United States Treasury	PR Batch 00015.06.2025 Medicare En	06/15/2025	100891	5,216.83	
01-00-00-21-0015	United States Treasury	PR Batch 00030.06.2025 FICA Emplo	06/30/2025	100899	5,659.10	
01-00-00-21-0015	United States Treasury	PR Batch 00030.06.2025 FICA Emplo	06/30/2025	100899	5,659.10	
01-00-00-21-0015	United States Treasury	PR Batch 00030.06.2025 Federal Inco	06/30/2025	100899	42,291.65	
01-00-00-21-0015	United States Treasury	PR Batch 00030.06.2025 Medicare En	06/30/2025	100899	5,126.42	
01-00-00-21-0015	United States Treasury	PR Batch 00030.06.2025 Medicare En	06/30/2025	100899	5,126.42	
			Vendor Subtotal:		129,113.04	
01-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00015.06.2025 IMRF Emplo	06/15/2025	100895	3,696.25	
01-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00015.06.2025 IMRF Emplo	06/15/2025	100895	1,456.61	
01-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00015.06.2025 IMRF-Volun	06/15/2025	100895	1,195.34	
01-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00015.06.2025 IMRF-Volun	06/15/2025	100895	483.05	
01-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00015.06.2025 IMRF Emplo	06/15/2025	100895	2,605.40	
01-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00015.06.2025 IMRF Emplo	06/15/2025	100895	2,304.31	
01-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00030.06.2025 IMRF-Volun	06/30/2025	100895	483.89	
01-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00030.06.2025 IMRF Emplo	06/30/2025	100895	1,451.23	
01-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00030.06.2025 IMRF-Volun	06/30/2025	100895	1,176.43	
01-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00030.06.2025 IMRF Emplo	06/30/2025	100895	3,621.18	
01-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00030.06.2025 IMRF Emplo	06/30/2025	100895	2,591.77	
01-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00030.06.2025 IMRF Emplo	06/30/2025	100895	2,256.77	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal:			23,322.23	
01-00-00-21-0040	ICMA Retirement Corporation - 302	PR Batch 00015.06.2025 ICMA	06/15/2025	100889	4,616.01	
01-00-00-21-0040	ICMA Retirement Corporation - 302	PR Batch 00015.06.2025 ICMA	06/15/2025	100889	1,733.17	
01-00-00-21-0040	ICMA Retirement Corporation - 302	PR Batch 00030.06.2025 ICMA	06/30/2025	100894	1,598.86	
01-00-00-21-0040	ICMA Retirement Corporation - 302	PR Batch 00030.06.2025 ICMA	06/30/2025	100894	4,616.01	
		Vendor Subtotal:			12,564.05	
01-00-00-21-0041	AXA Equitable Retirement	PR Batch 00015.06.2025 AXA Roth	06/15/2025	100888	740.00	
01-00-00-21-0041	AXA Equitable Retirement	PR Batch 00015.06.2025 AXA Roth %	06/15/2025	100888	2,247.28	
01-00-00-21-0041	AXA Equitable Retirement	PR Batch 00015.06.2025 AXA %	06/15/2025	100888	1,603.72	
01-00-00-21-0041	AXA Equitable Retirement	PR Batch 00015.06.2025 AXA Flat	06/15/2025	100888	1,195.00	
01-00-00-21-0041	AXA Equitable Retirement	PR Batch 00030.06.2025 AXA %	06/30/2025	100893	1,814.51	
01-00-00-21-0041	AXA Equitable Retirement	PR Batch 00030.06.2025 AXA Roth %	06/30/2025	100893	2,343.35	
01-00-00-21-0041	AXA Equitable Retirement	PR Batch 00030.06.2025 AXA Roth	06/30/2025	100893	740.00	
01-00-00-21-0041	AXA Equitable Retirement	PR Batch 00030.06.2025 AXA Flat	06/30/2025	100893	1,195.00	
		Vendor Subtotal:			11,878.86	
01-00-00-21-0043	WEX Health, Inc	PR Batch 00015.06.2025 VEBA Contr	06/15/2025	100892	4,054.45	
01-00-00-21-0043	WEX Health, Inc	PR Batch 00030.06.2025 VEBA Contr	06/30/2025	100900	4,025.62	
01-00-00-21-0043	WEX Health, Inc	PR Batch 00030.06.2025 VEBA-SICK	06/30/2025	100900	38,248.42	
01-00-00-21-0043	WEX Health, Inc	PR Batch 00030.06.2025 VEBA-EMP	06/30/2025	100900	45,300.00	
		Vendor Subtotal:			91,628.49	
01-00-00-21-0050	Illinois Fraternal Order of Police Lab	PR Batch 00030.06.2025 Police Union	06/30/2025	6705	1,350.00	
		Vendor Subtotal:			1,350.00	
01-00-00-21-0050	IL State Disbusement Unit	PR Batch 00015.06.2025 S Fisher- 18	06/15/2025	6701	375.00	
01-00-00-21-0050	IL State Disbusement Unit	PR Batch 00030.06.2025 S Fisher- 18	06/30/2025	6706	375.00	
		Vendor Subtotal:			750.00	
01-00-00-21-0050	Intergovernmental Personnel Benefit	JUNE 2025 IPBC INSURANCE	06/01/2025	1592	-692.94	
01-00-00-21-0050	Intergovernmental Personnel Benefit	JUNE 2025 IPBC INSURANCE	06/01/2025	1592	15.65	
01-00-00-21-0050	Intergovernmental Personnel Benefit	JUNE 2025 IPBC INSURANCE	06/01/2025	1592	6,264.52	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-00-00-21-0050	Intergovernmental Personnel Benefit	JUNE 2025 IPBC INSURANCE	06/01/2025	1592	1,265.91	
			Vendor Subtotal:		6,853.14	
01-00-00-21-0050	International Union of Operating Eng	PR Batch 00015.06.2025 Public Works	06/15/2025	100896	308.33	
01-00-00-21-0050	International Union of Operating Eng	PR Batch 00030.06.2025 Public Works	06/30/2025	100896	292.88	
			Vendor Subtotal:		601.21	
01-00-00-21-0050	International Union of Operating Eng	PR Batch 00015.06.2025 Public Works	06/15/2025	100897	63.49	
01-00-00-21-0050	International Union of Operating Eng	PR Batch 00030.06.2025 Public Works	06/30/2025	100897	60.32	
			Vendor Subtotal:		123.81	
01-00-00-21-0050	NCPERS Group Life Ins.	PR Batch 00015.06.2025 Supplementa	06/15/2025	6704	44.80	
01-00-00-21-0050	NCPERS Group Life Ins.	PR Batch 00030.06.2025 Supplementa	06/30/2025	6704	44.80	
			Vendor Subtotal:		89.60	
01-00-00-23-0060	Illinois Municipal Retirement Fund		06/30/2025	100902	7,647.55	
			Vendor Subtotal:		7,647.55	
01-00-00-42-2120	Patricia McGlone	REFUND FOR VEHICLE STICKER	06/30/2025	58372	20.00	
			Vendor Subtotal:		20.00	
01-00-00-42-2345	Envision Building Group LLC	DUPLICATE LICENSE REFUND	06/30/2025	58364	125.00	
			Vendor Subtotal:		125.00	
01-00-00-42-2360	US Exerior Chicago	WRONG PERMIT APPLICATION SU	06/15/2025	58334	841.00	
			Vendor Subtotal:		841.00	
01-00-00-42-2364	Rocco Spizzirri	RE-INSPECTION FEE REIMBURSE	06/30/2025	58383	75.00	
			Vendor Subtotal:		75.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-00-00-44-4230	Jessica Bucasas	LATE PENALTY REFUND P2027-00	06/15/2025	58297	60.00	
			Vendor Subtotal:		60.00	
01-10-00-52-0350	Intergovernmental Personnel Benefit	JUNE 2025 IPBC INSURANCE	06/01/2025	1592	4.17	
			Vendor Subtotal:		4.17	
01-10-00-52-0400	Intergovernmental Personnel Benefit	JUNE 2025 IPBC INSURANCE	06/01/2025	1592	0.04	
01-10-00-52-0400	Intergovernmental Personnel Benefit	JUNE 2025 IPBC INSURANCE	06/01/2025	1592	7,654.96	
			Vendor Subtotal:		7,655.00	
01-10-00-52-0420	Intergovernmental Personnel Benefit	JUNE 2025 IPBC INSURANCE	06/01/2025	1592	6.61	
01-10-00-52-0420	Intergovernmental Personnel Benefit	JUNE 2025 IPBC INSURANCE	06/01/2025	1592	730.01	
			Vendor Subtotal:		736.62	
01-10-00-52-0425	Intergovernmental Personnel Benefit	JUNE 2025 IPBC INSURANCE	06/01/2025	1592	273.93	
			Vendor Subtotal:		273.93	
01-10-00-53-0200	AT&T	VILLAGE HALL PHONE	06/15/2025	58293	240.17	
01-10-00-53-0200	AT&T	VILLAGE HALL PHONE	04/30/2025	58293	245.46	
			Vendor Subtotal:		485.63	
01-10-00-53-0200	AT&T	ELEVATOR PHONE	06/30/2025	58355	73.29	
			Vendor Subtotal:		73.29	
01-10-00-53-0200	Fifth Third Bank	VH COMCAST	06/30/2025	1593	407.18	
01-10-00-53-0200	Fifth Third Bank	VH COMCAST	06/30/2025	1593	407.18	
			Vendor Subtotal:		814.36	
01-10-00-53-0200	Peerless Network	MONTHLY PHONE	06/15/2025	0	686.46	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal:			686.46	
01-10-00-53-0200	TPX Communications	MONTHLY CHARGES 05/23 TO 06/	06/30/2025	58386	2,178.74	
		Vendor Subtotal:			2,178.74	
01-10-00-53-0350	Lauterbach & Amen LLP	GASB 67/68 ACTUARIAL SERVICE	06/30/2025	0	1,405.00	
01-10-00-53-0350	Lauterbach & Amen LLP	GASB 67/68 ACTUARIAL SERVICE	06/30/2025	0	1,405.00	
		Vendor Subtotal:			2,810.00	
01-10-00-53-0350	Menard Consulting, Inc.	GASB 75 FULL ACTUARIAL VALU	06/15/2025	58316	2,800.00	
		Vendor Subtotal:			2,800.00	
01-10-00-53-0380	Intergovernmental Personnel Benefit	JUNE 2025 IPBC INSURANCE	06/01/2025	1592	371.41	
01-10-00-53-0380	Intergovernmental Personnel Benefit	JUNE 2025 IPBC INSURANCE	06/01/2025	1592	-4.30	
01-10-00-53-0380	Intergovernmental Personnel Benefit	JUNE 2025 IPBC INSURANCE	06/01/2025	1592	-2.15	
01-10-00-53-0380	Intergovernmental Personnel Benefit	JUNE 2025 IPBC INSURANCE	06/01/2025	1592	4.30	
01-10-00-53-0380	Intergovernmental Personnel Benefit	JUNE 2025 IPBC INSURANCE	06/01/2025	1592	1.70	
		Vendor Subtotal:			370.96	
01-10-00-53-0380	Vicarious Productions Inc	MONTHLY RETAINER JULY 2025	06/15/2025	0	6,000.00	
		Vendor Subtotal:			6,000.00	
01-10-00-53-0410	Absolute Software, Inc.	VPN SERVICES	06/30/2025	58352	3,840.00	
		Vendor Subtotal:			3,840.00	
01-10-00-53-0410	DeKind Computer Consultants	UPS REPLACEMENT	06/30/2025	0	208.49	
01-10-00-53-0410	DeKind Computer Consultants	WIFI ADAPTER	06/30/2025	0	29.99	
		Vendor Subtotal:			238.48	
01-10-00-53-0410	Fifth Third Bank	BLUE HOST SUBSCRIPTION	06/30/2025	1593	347.88	
01-10-00-53-0410	Fifth Third Bank	ADOBE REPLACEMENT SOFTWAI	06/30/2025	1593	750.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-10-00-53-0410	Fifth Third Bank	RED HAT SUBSCRIPTION	06/30/2025	1593	383.90	
01-10-00-53-0410	Fifth Third Bank	AWS SUBSCRIPTION	06/30/2025	1593	50.79	
01-10-00-53-0410	Fifth Third Bank	AWS	04/30/2025	1593	49.35	
			Vendor Subtotal:		1,581.92	
01-10-00-53-0410	Spinutech	WEBSITE MANAGEMENT	06/30/2025	58382	511.25	
			Vendor Subtotal:		511.25	
01-10-00-53-0429	J.P. Cooke Company	MCY TAGS	06/30/2025	0	69.90	
			Vendor Subtotal:		69.90	
01-10-00-53-0429	Third Millennium Associates, Inc	VS THIRD PARTY MAIL	06/15/2025	58330	8,005.18	
01-10-00-53-0429	Third Millennium Associates, Inc	VS SOFTWARE ANNUAL MAINTE	06/15/2025	58330	1,534.27	
01-10-00-53-0429	Third Millennium Associates, Inc	VS STICKER PRODUCTION	06/15/2025	58330	2,791.08	
			Vendor Subtotal:		12,330.53	
01-10-00-53-1100	SAFEbuilt LLC Lockbox #88135	MAY 2025 HEALTH INSPECTIONS	06/15/2025	58324	418.59	
			Vendor Subtotal:		418.59	
01-10-00-53-3300	Quadient Inc	POSTAGE METER LEASE 04/17-07/	06/30/2025	0	207.51	
			Vendor Subtotal:		207.51	
01-10-00-53-3300	Wells Fargo Vendor Financial Servic	PRINTER LEASE 06/30 07/29	06/30/2025	58391	895.52	
			Vendor Subtotal:		895.52	
01-10-00-53-4250	Fifth Third Bank	SPRINGFIELD TRIP	06/30/2025	1593	20.05	
01-10-00-53-4250	Fifth Third Bank	REBATE CIRCLE K	06/30/2025	1593	-0.20	
01-10-00-53-4250	Fifth Third Bank	LEGACY PROJECT CONFERENCE	06/30/2025	1593	50.00	
01-10-00-53-4250	Fifth Third Bank	LEGACY PROJECT CONFERENCE	06/30/2025	1593	125.00	
			Vendor Subtotal:		194.85	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-10-00-53-4300	Fifth Third Bank	SMALL PDF SUB	06/30/2025	1593	108.00	
01-10-00-53-4300	Fifth Third Bank	M WALSH CRAINS	06/30/2025	1593	30.00	
01-10-00-53-4300	Fifth Third Bank	BUDGET AWARDS PROGRAM	06/30/2025	1593	345.00	
01-10-00-53-4300	Fifth Third Bank	THE REAL DEAL SUB	06/30/2025	1593	199.00	
01-10-00-53-4300	Fifth Third Bank	ONLINE CONVERT SUB	06/30/2025	1593	96.00	
01-10-00-53-4300	Fifth Third Bank	CONSTANT CONTACT	04/30/2025	1593	113.05	
		Vendor Subtotal:			891.05	
01-10-00-53-4300	Visit Oak Park	VRF ANNUAL MEMBERSHIP	06/15/2025	58338	5,000.00	
		Vendor Subtotal:			5,000.00	
01-10-00-53-5600	Bishop Anderson House	JUNETEENTH FLAG RAISING-HOl	06/18/2025	58343	50.00	
		Vendor Subtotal:			50.00	
01-10-00-53-5600	Esme Davis	JUNETEENTH FLAG RAISING-HOl	06/18/2025	58344	50.00	
		Vendor Subtotal:			50.00	
01-10-00-53-5600	Jocelyn Davis	JUNETEENTH FLAG RAISING-HOl	06/18/2025	58345	50.00	
		Vendor Subtotal:			50.00	
01-10-00-53-5600	Diaz Landscaping Inc	SENIOR SNOW REMOVAL PROGR	04/30/2025	58304	10,551.00	
		Vendor Subtotal:			10,551.00	
01-10-00-53-5600	Fifth Third Bank	MEMORIAL DAY CANDY	06/30/2025	1593	455.00	
01-10-00-53-5600	Fifth Third Bank	MB FLOWERS	06/30/2025	1593	128.49	
01-10-00-53-5600	Fifth Third Bank	BOARD CAKES	06/30/2025	1593	69.98	
01-10-00-53-5600	Fifth Third Bank	RETIREMENT GIFT	06/30/2025	1593	-16.64	
		Vendor Subtotal:			636.83	
01-10-00-53-5600	Kayla Jackson-Wolff	JUNETEENTH FLAG RAISING-BAl	06/18/2025	58346	500.00	
		Vendor Subtotal:			500.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-10-00-53-5600	Marissa Johnson	JUNETEENTH FLAG RAISING-HOl	06/18/2025	58347	50.00	
			Vendor Subtotal:		50.00	
01-10-00-53-5600	Tyler Mayberry	JUNETEENTH FLAG RAISING-HOl	06/18/2025	58348	50.00	
			Vendor Subtotal:		50.00	
01-10-00-53-5600	River Forest Brownie Troop # 47458	JUNETEENTH FLAG RAISING-HOl	06/18/2025	58349	50.00	
			Vendor Subtotal:		50.00	
01-10-00-53-5600	West Central Municipal Conference	WCMC GOLF OUTING 08/04/2025	06/15/2025	58341	950.00	
			Vendor Subtotal:		950.00	
01-10-00-53-5600	Wittl' Pies, Inc.	JUNETEENTH FLAG RAISING	06/18/2025	58350	204.00	
			Vendor Subtotal:		204.00	
01-10-00-53-5600	West Suburban Special Recreation A	DERBY GALA	06/04/2025	58292	450.00	
			Vendor Subtotal:		450.00	
01-10-00-54-0100	Fifth Third Bank	ADMIN PAPER	06/30/2025	1593	35.20	
01-10-00-54-0100	Fifth Third Bank	COFFEE SUPPLIES	06/30/2025	1593	25.26	
01-10-00-54-0100	Fifth Third Bank	OFFICE SUPPLIES	06/30/2025	1593	26.41	
01-10-00-54-0100	Fifth Third Bank	OFFICE SUPPLIES	06/30/2025	1593	4.87	
01-10-00-54-0100	Fifth Third Bank	OFFICE SUPPLIES	06/30/2025	1593	17.52	
01-10-00-54-0100	Fifth Third Bank	ADMIN COFFEE	06/30/2025	1593	91.45	
01-10-00-54-0100	Fifth Third Bank	ADMIN COFFEE	06/30/2025	1593	19.74	
			Vendor Subtotal:		220.45	
01-10-00-54-1300	UPS	SHIPPING COSTS	06/15/2025	58333	40.05	
01-10-00-54-1300	UPS	SHIPPING COSTS	04/30/2025	58333	26.71	
01-10-00-54-1300	UPS	SHIPPING COSTS	04/30/2025	58333	2.14	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal:			68.90	
01-14-00-53-0410	Federal Signal Corporation-SSG	OUTDOOR WARNING SIREN COM	06/15/2025	58306	5,650.00	
		Vendor Subtotal:			5,650.00	
01-15-00-53-0380	Fifth Third Bank	BALLOONS FOR BUSINESS BASH	06/30/2025	1593	300.00	
		Vendor Subtotal:			300.00	
01-15-00-53-0420	Klein Thorpe and Jenkins Ltd	LEGAL SERVICES-APRIL	04/30/2025	0	282.00	
		Vendor Subtotal:			282.00	
01-15-00-53-4250	Fifth Third Bank	TRITON GOLF	06/30/2025	1593	900.00	
		Vendor Subtotal:			900.00	
01-15-00-53-5300	Shaker Recruitment Marketing	POLICE OFFICER AD LOCAL NEW	06/15/2025	58327	1,105.59	
		Vendor Subtotal:			1,105.59	
01-15-00-54-0100	Fifth Third Bank	PLAQUEES FOR TRUSTEE DESK	06/30/2025	1593	150.00	
		Vendor Subtotal:			150.00	
01-20-00-52-0400	Intergovernmental Personnel Benefit	JUNE 2025 IPBC INSURANCE	06/01/2025	1592	4,478.61	
		Vendor Subtotal:			4,478.61	
01-20-00-52-0425	Intergovernmental Personnel Benefit	JUNE 2025 IPBC INSURANCE	06/01/2025	1592	54.52	
		Vendor Subtotal:			54.52	
01-20-00-53-1300	B&F Construction Code Services Inc	FEBRUARY 2025 INSPECTIONS	04/30/2025	58295	3,695.00	
01-20-00-53-1300	B&F Construction Code Services Inc	MARCH 2025 INSPECTIONS	04/30/2025	58295	4,175.00	
01-20-00-53-1300	B&F Construction Code Services Inc	APRIL 2025 INSPECTIONS	04/30/2025	58295	5,703.33	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
			Vendor Subtotal:		13,573.33	
01-20-00-53-1300	Elevator Inspection Services Co Inc	ELEVATOR INSPECTION	06/30/2025	0	32.00	
			Vendor Subtotal:		32.00	
01-30-00-53-0420	Clark Baird Smith LLP	LABOR LAW	06/30/2025	58358	1,875.00	
			Vendor Subtotal:		1,875.00	
01-30-00-53-0425	Klein Thorpe and Jenkins Ltd	LEGAL SERVICES-APRIL	04/30/2025	0	1,903.50	
01-30-00-53-0425	Klein Thorpe and Jenkins Ltd	LEGAL SERVICES-APRIL	04/30/2025	0	1,744.60	
01-30-00-53-0425	Klein Thorpe and Jenkins Ltd	LEGAL SERVICES-APRIL	04/30/2025	0	1,909.76	
01-30-00-53-0425	Klein Thorpe and Jenkins Ltd	LEGAL SERVICES-APRIL	04/30/2025	0	1,552.00	
01-30-00-53-0425	Klein Thorpe and Jenkins Ltd	LEGAL SERVICES-APRIL	04/30/2025	0	722.50	
01-30-00-53-0425	Klein Thorpe and Jenkins Ltd	LEGAL SERVICES-MARCH	04/30/2025	0	10,692.80	
01-30-00-53-0425	Klein Thorpe and Jenkins Ltd	LEGAL SERVICES-MARCH	04/30/2025	0	235.00	
01-30-00-53-0425	Klein Thorpe and Jenkins Ltd	LEGAL SERVICES-MARCH	04/30/2025	0	1,843.50	
01-30-00-53-0425	Klein Thorpe and Jenkins Ltd	LEGAL SERVICES-MARCH	04/30/2025	0	5,442.61	
01-30-00-53-0425	Klein Thorpe and Jenkins Ltd	LEGAL SERVICES-APRIL	04/30/2025	0	1,290.00	
01-30-00-53-0425	Klein Thorpe and Jenkins Ltd	LEGAL SERVICES-APRIL	04/30/2025	0	5,184.70	
01-30-00-53-0425	Klein Thorpe and Jenkins Ltd	LEGAL SERVICES-MARCH	04/30/2025	0	64.50	
01-30-00-53-0425	Klein Thorpe and Jenkins Ltd	LEGAL SERVICES-MARCH	04/30/2025	0	94.00	
			Vendor Subtotal:		32,679.47	
01-30-00-53-0426	Klein Thorpe and Jenkins Ltd	LEGAL SERVICES-APRIL	04/30/2025	0	1,501.40	
01-30-00-53-0426	Klein Thorpe and Jenkins Ltd	LEGAL SERVICES-MARCH	04/30/2025	0	1,515.40	
			Vendor Subtotal:		3,016.80	
01-40-00-52-0330	Illinois Municipal Retirement Fund		06/30/2025	100901	37.42	
			Vendor Subtotal:		37.42	
01-40-00-52-0400	Intergovernmental Personnel Benefit	JUNE 2025 IPBC INSURANCE	06/01/2025	1592	724.65	
01-40-00-52-0400	Intergovernmental Personnel Benefit	JUNE 2025 IPBC INSURANCE	06/01/2025	1592	39,735.31	
			Vendor Subtotal:		40,459.96	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-40-00-52-0420	Bestco HARTFORD	RETIREE HEALTH MAY 2025	06/15/2025	58296	10,013.65	
01-40-00-52-0420	Bestco HARTFORD	RETIREE HEALTH JULY 2025	06/30/2025	58356	10,013.65	
			Vendor Subtotal:		20,027.30	
01-40-00-52-0420	Intergovernmental Personnel Benefit	JUNE 2025 IPBC INSURANCE	06/01/2025	1592	122.26	
01-40-00-52-0420	Intergovernmental Personnel Benefit	JUNE 2025 IPBC INSURANCE	06/01/2025	1592	13,135.82	
			Vendor Subtotal:		13,258.08	
01-40-00-52-0425	Intergovernmental Personnel Benefit	JUNE 2025 IPBC INSURANCE	06/01/2025	1592	588.60	
01-40-00-52-0425	Intergovernmental Personnel Benefit	JUNE 2025 IPBC INSURANCE	06/01/2025	1592	-3.50	
01-40-00-52-0425	Intergovernmental Personnel Benefit	JUNE 2025 IPBC INSURANCE	06/01/2025	1592	20.00	
			Vendor Subtotal:		605.10	
01-40-00-53-0385	DACRA Adjudication System	MONTHLY LICENSING FEE	06/15/2025	0	2,300.00	
			Vendor Subtotal:		2,300.00	
01-40-00-53-0385	Municipal Collection Services LLC	MCS COLLECTIONS	06/30/2025	0	865.65	
			Vendor Subtotal:		865.65	
01-40-00-53-0385	Alfred M Swanson Jr	RED LIGHT/ADJUDICATION HEAI	06/15/2025	0	600.00	
			Vendor Subtotal:		600.00	
01-40-00-53-0410	Datasource Ink	DC INK-PD	06/30/2025	58362	198.00	
01-40-00-53-0410	Datasource Ink	PD INK	06/30/2025	58362	178.00	
01-40-00-53-0410	Datasource Ink	PD RECORDS INK	06/30/2025	58362	369.00	
			Vendor Subtotal:		745.00	
01-40-00-53-0410	DeKind Computer Consultants	UPS REPLACEMENT	06/30/2025	0	208.49	
			Vendor Subtotal:		208.49	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-40-00-53-0410	Fifth Third Bank	IT SUPPORT FOR RTCC	06/30/2025	1593	31.62	
01-40-00-53-0410	Fifth Third Bank	IT SUPPORT	06/30/2025	1593	26.63	
			Vendor Subtotal:		58.25	
01-40-00-53-0410	Thomson Reuters-West	CP CLEAR MAY 25	06/15/2025	58331	238.88	
			Vendor Subtotal:		238.88	
01-40-00-53-3100	Axon Enterprise Inc	BODY CAM DECK RTCC	06/15/2025	58294	239.00	
			Vendor Subtotal:		239.00	
01-40-00-53-3200	ABC Automotive Electronics	CAR 5	06/15/2025	0	1,307.50	
			Vendor Subtotal:		1,307.50	
01-40-00-53-3200	Gas Plus Corporation	BUDDY BEAR	06/15/2025	58298	287.88	
			Vendor Subtotal:		287.88	
01-40-00-53-3200	Fifth Third Bank	SEAT COVER DAMAGED SEAT	06/30/2025	1593	251.81	
			Vendor Subtotal:		251.81	
01-40-00-53-3200	Pete's Automotive Service Inc	MAY 2025 MONTHLY VEHICLE M	06/30/2025	0	1,507.68	
01-40-00-53-3200	Pete's Automotive Service Inc	MAY 2025 MONTHLY VEHICLE M	06/30/2025	0	245.00	
01-40-00-53-3200	Pete's Automotive Service Inc	MAY 2025 MONTHLY VEHICLE M	06/30/2025	0	320.00	
01-40-00-53-3200	Pete's Automotive Service Inc	MAY 2025 MONTHLY VEHICLE M	06/30/2025	0	1,037.63	
01-40-00-53-3200	Pete's Automotive Service Inc	MAY 2025 MONTHLY VEHICLE M	06/30/2025	0	397.00	
01-40-00-53-3200	Pete's Automotive Service Inc	MAY 2025 MONTHLY VEHICLE M	06/30/2025	0	55.00	
01-40-00-53-3200	Pete's Automotive Service Inc	MAY 2025 MONTHLY VEHICLE M	06/30/2025	0	884.00	
			Vendor Subtotal:		4,446.31	
01-40-00-53-3200	Safelite Fulfillment Inc	WINDSHIELD REPAIR-CHIEF	06/30/2025	58379	92.00	
			Vendor Subtotal:		92.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-40-00-53-4100	Cook County Sheriff's Police Trainin	BASIC POLICE ACADEMY XAVIEI	06/15/2025	58300	3,575.00	
		Vendor Subtotal:			3,575.00	
01-40-00-53-4100	Fifth Third Bank	NIPSTA 3 DAY AJ	06/30/2025	1593	589.38	
		Vendor Subtotal:			589.38	
01-40-00-53-4100	Michael Fries	USE OF FORCE TRAINING-MEAL	06/15/2025	58308	19.00	
		Vendor Subtotal:			19.00	
01-40-00-53-4100	Daniel Humphreys	TASER INSTRUCTOR TRAINING-M	06/30/2025	0	37.79	
		Vendor Subtotal:			37.79	
01-40-00-53-4100	Alejandra Juarez	TACTICAL DRIVER TRAINING ME	06/30/2025	58368	56.68	
		Vendor Subtotal:			56.68	
01-40-00-53-4100	North East Multi-Regional Training I	RIFLE SKILLS LT	06/30/2025	58374	300.00	
01-40-00-53-4100	North East Multi-Regional Training I	SCENE PROCESSING PM	04/30/2025	58374	35.00	
		Vendor Subtotal:			335.00	
01-40-00-53-4200	Andy Frain Services Inc	MAY 2025 CROSSING GUARD	06/30/2025	0	15,844.50	
01-40-00-53-4200	Andy Frain Services Inc	MEMORIAL DAY PARADE	06/30/2025	0	8,935.80	
		Vendor Subtotal:			24,780.30	
01-40-00-53-4200	Fifth Third Bank	RF BRACELET PD PROGRAM	06/30/2025	1593	16.99	
01-40-00-53-4200	Fifth Third Bank	SENIOR BREAKFAST	06/30/2025	1593	31.98	
01-40-00-53-4200	Fifth Third Bank	PANCAKE BREAKFAST SENIOR W	06/30/2025	1593	57.93	
		Vendor Subtotal:			106.90	
01-40-00-53-4200	Thrive Counseling Center	CRISIS SERVICES MAY 1-MAY 31	06/30/2025	0	8,000.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal:			8,000.00	
01-40-00-53-4200	Village of Bellwood	DRONE VIDEO FOR IL LE TORCH	06/15/2025	58335	81.25	
		Vendor Subtotal:			81.25	
01-40-00-53-4250	Fifth Third Bank	POLICE INTERN LAST DAY	06/30/2025	1593	3.29	
01-40-00-53-4250	Fifth Third Bank	POLICE INTERN LAST DAY	06/30/2025	1593	25.28	
		Vendor Subtotal:			28.57	
01-40-00-53-4250	Northern Illinois Police Alarm Syste	ANNUAL LUNCHEON FEE	06/30/2025	58376	105.00	
		Vendor Subtotal:			105.00	
01-40-00-53-4300	Fifth Third Bank	FBI LEEDA ANNUAL DUES	06/30/2025	1593	50.00	
01-40-00-53-4300	Fifth Third Bank	ANNUAL MEMBERSHIP- INT'L AS	06/30/2025	1593	220.00	
01-40-00-53-4300	Fifth Third Bank	DETECTIVE DROPBOX	06/30/2025	1593	119.88	
		Vendor Subtotal:			389.88	
01-40-00-53-4350	Corporate Business Cards	BUSINESS CARDS	06/15/2025	0	494.00	
		Vendor Subtotal:			494.00	
01-40-00-54-0100	Fifth Third Bank	ARRESR REPORT PAPER	06/30/2025	1593	37.54	
01-40-00-54-0100	Fifth Third Bank	OFFICE SUPPLIES	06/30/2025	1593	51.46	
01-40-00-54-0100	Fifth Third Bank	OFFICE SUPPLIES	06/30/2025	1593	65.37	
01-40-00-54-0100	Fifth Third Bank	OFFICE SUPPLIES	06/30/2025	1593	62.17	
01-40-00-54-0100	Fifth Third Bank	OFFICE SUPPLIES	06/30/2025	1593	30.36	
01-40-00-54-0100	Fifth Third Bank	OFFICE SUPPLIES	06/30/2025	1593	13.98	
01-40-00-54-0100	Fifth Third Bank	OFFICE SUPPLIES	06/30/2025	1593	33.04	
01-40-00-54-0100	Fifth Third Bank	RTCC GEAR	06/30/2025	1593	29.99	
01-40-00-54-0100	Fifth Third Bank	OFFICE SUPPLIES	06/30/2025	1593	26.96	
		Vendor Subtotal:			350.87	
01-40-00-54-0100	The Printing Store Inc	POLICE ENVELOPES	06/15/2025	58320	167.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal:			167.00	
01-40-00-54-0300	Fifth Third Bank	DOSEN UNIFORM ALLOWANCE	06/30/2025	1593	29.68	
		Vendor Subtotal:			29.68	
01-40-00-54-0300	Galls LLC	UNIFORMS-CZERNIK	06/30/2025	58366	25.85	
01-40-00-54-0300	Galls LLC	UNIFORMS-CZERNIK	06/30/2025	58366	182.99	
01-40-00-54-0300	Galls LLC	UNIFORMS-CZERNIK	06/30/2025	58366	155.12	
01-40-00-54-0300	Galls LLC	UNIFORMS-MIKA	06/30/2025	58366	90.49	
		Vendor Subtotal:			454.45	
01-40-00-54-0300	JG Uniforms Inc	UNIFORMS-RANSOM	06/15/2025	58312	32.00	
01-40-00-54-0300	JG Uniforms Inc	UNIFORMS-GREENWOOD	06/15/2025	58312	1,297.05	
01-40-00-54-0300	JG Uniforms Inc	UNIFORMS-SWIERCZYNSKI	06/15/2025	58312	499.50	
01-40-00-54-0300	JG Uniforms Inc	UNIFORMS GONZALEZ	06/15/2025	58312	28.00	
01-40-00-54-0300	JG Uniforms Inc	UNIFORMS-GREENWOOD	06/15/2025	58312	222.30	
01-40-00-54-0300	JG Uniforms Inc	UNIFORMS-HATS	06/15/2025	58312	453.00	
01-40-00-54-0300	JG Uniforms Inc	UNIFORMS-RANSOM	06/15/2025	58312	20.00	
01-40-00-54-0300	JG Uniforms Inc	UNIFORMS-GRILL	06/15/2025	58312	486.00	
01-40-00-54-0300	JG Uniforms Inc	UNIFORMS-DEPT HATS	06/30/2025	58367	675.00	
01-40-00-54-0300	JG Uniforms Inc	UNIFORMS-RANSOM	06/30/2025	58367	263.25	
		Vendor Subtotal:			3,976.10	
01-40-00-54-0300	Ray O'Herron Co. Inc	UNIFORMS-TAGLE	06/15/2025	58318	117.73	
01-40-00-54-0300	Ray O'Herron Co. Inc	UNIFORMS-CASSIDY	06/15/2025	58318	58.17	
01-40-00-54-0300	Ray O'Herron Co. Inc	UNIFORMS-CZERNIK	06/15/2025	58318	49.18	
01-40-00-54-0300	Ray O'Herron Co. Inc	UNIFORMS-LENZ	06/15/2025	58318	354.59	
01-40-00-54-0300	Ray O'Herron Co. Inc	UNIFORMS-LENZ	06/15/2025	58318	111.96	
01-40-00-54-0300	Ray O'Herron Co. Inc	BALLISTIC VEST-XAVIER SALDA	06/15/2025	58318	1,425.99	
01-40-00-54-0300	Ray O'Herron Co. Inc	UNIFORMS-LENZ	06/15/2025	58318	500.00	
01-40-00-54-0300	Ray O'Herron Co. Inc	UNIFORMS-CORTES	06/15/2025	58318	1,838.26	
01-40-00-54-0300	Ray O'Herron Co. Inc	BALLISTIC VEST	06/30/2025	58377	1,921.45	
01-40-00-54-0300	Ray O'Herron Co. Inc	UNIFORM-CORTES	06/30/2025	58377	319.42	
01-40-00-54-0300	Ray O'Herron Co. Inc	UNIFORM-JUAREZ	06/30/2025	58377	34.48	
01-40-00-54-0300	Ray O'Herron Co. Inc	UNIFORM-CASAREZ	06/30/2025	58377	16.00	
01-40-00-54-0300	Ray O'Herron Co. Inc	UNIFORM-RICHTER	06/30/2025	58377	49.18	
01-40-00-54-0300	Ray O'Herron Co. Inc	UNIFORM-CASEY	06/30/2025	58377	49.18	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-40-00-54-0300	Ray O'Herron Co. Inc	UNIFORM-HUMPHREYS	06/30/2025	58377	49.18	
01-40-00-54-0300	Ray O'Herron Co. Inc	UNIFORM-MIKA	06/30/2025	58377	16.00	
01-40-00-54-0300	Ray O'Herron Co. Inc	UNIFORM-BOURDEAU	06/30/2025	58377	49.18	
		Vendor Subtotal:			6,959.95	
01-40-00-54-0300	Streicher's Inc	UNIFORMS-CZERNIK	06/15/2025	58329	564.00	
		Vendor Subtotal:			564.00	
01-40-00-54-0300	VCG Uniform Ltd	UNIFORMS-GRILL	06/15/2025	58336	15.80	
		Vendor Subtotal:			15.80	
01-40-00-54-0310	JG Uniforms Inc	UNIFORMS BUS	06/15/2025	58312	175.40	
01-40-00-54-0310	JG Uniforms Inc	UNIFORMS- BUS	06/30/2025	58367	85.00	
		Vendor Subtotal:			260.40	
01-40-00-54-0600	Fifth Third Bank	OFFICE SUPPLIES	06/30/2025	1593	34.99	
01-40-00-54-0600	Fifth Third Bank	OPS SUPPLIES	06/30/2025	1593	147.22	
		Vendor Subtotal:			182.21	
01-40-00-54-0602	Fleet Safety Supply	AR/M4 RIFLE RACKS	06/15/2025	0	2,257.46	
		Vendor Subtotal:			2,257.46	
01-40-00-54-0602	StarChase LLC	YEARLY STARCHASE SUBSCRIPT	06/30/2025	58384	1,200.00	
		Vendor Subtotal:			1,200.00	
01-40-00-54-0603	TriTech Forensics Inc	EVIDENCE SUPPLIES	06/30/2025	0	62.65	
		Vendor Subtotal:			62.65	
01-40-00-54-0605	Ambitec, Inc	BALLISTIC SHIELDS/CARRIERS	06/15/2025	58323	7,000.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal:			7,000.00	
01-50-00-52-0400	Intergovernmental Personnel Benefit	JUNE 2025 IPBC INSURANCE	06/01/2025	1592	1,450.43	
01-50-00-52-0400	Intergovernmental Personnel Benefit	JUNE 2025 IPBC INSURANCE	06/01/2025	1592	36,842.98	
		Vendor Subtotal:			38,293.41	
01-50-00-52-0420	Intergovernmental Personnel Benefit	JUNE 2025 IPBC INSURANCE	06/01/2025	1592	90.15	
01-50-00-52-0420	Intergovernmental Personnel Benefit	JUNE 2025 IPBC INSURANCE	06/01/2025	1592	8,952.24	
		Vendor Subtotal:			9,042.39	
01-50-00-52-0425	Intergovernmental Personnel Benefit	JUNE 2025 IPBC INSURANCE	06/01/2025	1592	-3.50	
01-50-00-52-0425	Intergovernmental Personnel Benefit	JUNE 2025 IPBC INSURANCE	06/01/2025	1592	478.21	
01-50-00-52-0425	Intergovernmental Personnel Benefit	JUNE 2025 IPBC INSURANCE	06/01/2025	1592	3.50	
		Vendor Subtotal:			478.21	
01-50-00-53-3010	Zoll Medical Corporation	ZOLL ONE LEASING PROGRAM D	06/15/2025	0	19,939.29	
		Vendor Subtotal:			19,939.29	
01-50-00-53-3100	Consolidated Fleet Services Inc	LADDER TESTS	06/30/2025	58357	2,025.70	
		Vendor Subtotal:			2,025.70	
01-50-00-53-3200	Irene G. Grilli	214 SAFETY LANE INSPECTION	06/30/2025	58360	45.00	
		Vendor Subtotal:			45.00	
01-50-00-53-3200	Fire Service, Inc.	REPAIRS TO TRUCK 219	06/15/2025	0	4,464.40	
01-50-00-53-3200	Fire Service, Inc.	REPAIRS TO ENGINE 213	06/15/2025	0	756.47	
01-50-00-53-3200	Fire Service, Inc.	PREVENTIVE MAINT & ANNUAL	06/30/2025	0	2,200.00	
		Vendor Subtotal:			7,420.87	
01-50-00-53-3200	Fleet Safety Supply	EMERGENCY LIGHT CAR 202	06/15/2025	0	483.87	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal:			483.87	
01-50-00-53-4100	Rescue Solutions Corp	3 DAY AUTO EXTRICATION BASIC	06/15/2025	58322	1,495.00	
		Vendor Subtotal:			1,495.00	
01-50-00-53-4100	Village of Romeoville Fire Academy	ADVANCED TECH FF-ERCOLI & K	06/30/2025	58389	1,450.00	
		Vendor Subtotal:			1,450.00	
01-50-00-53-4200	Dave Bochenek	RAFFLE WINNER FOR TRUCK RII	06/15/2025	0	94.06	
01-50-00-53-4200	Dave Bochenek	PIZZA FOR RAFFLE WINNERS 6/1	06/30/2025	0	69.18	
		Vendor Subtotal:			163.24	
01-50-00-53-4200	Fifth Third Bank	SENIOR WEEK BREAKFAST	06/30/2025	1593	13.81	
01-50-00-53-4200	Fifth Third Bank	SENIOR WEEK BREAKFAST	06/30/2025	1593	11.00	
01-50-00-53-4200	Fifth Third Bank	SENIOR WEEK BREAKFAST	06/30/2025	1593	13.81	
		Vendor Subtotal:			38.62	
01-50-00-53-4250	Fifth Third Bank	RMS CONFERENCE	06/30/2025	1593	1,117.84	
		Vendor Subtotal:			1,117.84	
01-50-00-53-4250	Illinois Fire Chiefs Foundation	IFCA Outing	06/15/2025	58309	175.00	
		Vendor Subtotal:			175.00	
01-50-00-53-4250	Timothy Kyles	TRANSPORTATION EXPENSE TOL	06/30/2025	58370	12.00	
01-50-00-53-4250	Timothy Kyles	TRANSPORTATION EXPENSE VEH	06/30/2025	58370	217.00	
		Vendor Subtotal:			229.00	
01-50-00-53-4300	Firehouse Magazine	MAGAZINE RENEWAL	06/15/2025	58307	33.75	
		Vendor Subtotal:			33.75	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-50-00-54-0100	FedEx	FD SHIPPING	06/15/2025	58305	299.81	
		Vendor Subtotal:			299.81	
01-50-00-54-0100	Fifth Third Bank	PDF EDIT / CREATE APP	06/30/2025	1593	79.00	
		Vendor Subtotal:			79.00	
01-50-00-54-0150	W.S. Darley & Co	MAXWOOD ADAPTERS	06/30/2025	58361	259.04	
		Vendor Subtotal:			259.04	
01-50-00-54-0150	Fifth Third Bank	AUTO BELAY FALL PROTECTION	06/30/2025	1593	2,826.62	
		Vendor Subtotal:			2,826.62	
01-50-00-54-0300	Air One Equipment Inc	TECH RESCUE HELMET	06/30/2025	0	53.00	
		Vendor Subtotal:			53.00	
01-50-00-54-0300	W.W. Grainger Inc	SAFETY VEST	06/15/2025	0	165.04	
		Vendor Subtotal:			165.04	
01-50-00-54-0600	Air One Equipment Inc	AIR COMPRESSOR-AIR TEST	06/15/2025	0	165.00	
01-50-00-54-0600	Air One Equipment Inc	PPE HOOD	06/15/2025	0	110.00	
		Vendor Subtotal:			275.00	
01-50-00-54-0600	Dave Bochenek	WATER FOR OPERATIONAL PERS(	06/15/2025	0	14.97	
01-50-00-54-0600	Dave Bochenek	PART TO BUILD A POLE TO DISPL	06/30/2025	0	28.55	
		Vendor Subtotal:			43.52	
01-50-00-54-0600	W.S. Darley & Co	FIRE HOSE REPLACEMENT	06/30/2025	58361	4,852.23	
		Vendor Subtotal:			4,852.23	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-50-00-54-0600	Fifth Third Bank	PAIL KITS	06/30/2025	1593	248.49	
			Vendor Subtotal:		248.49	
01-50-00-54-0600	W.C. Schauer Hardware	OPEN CREDIT SUPPLIES	04/30/2025	58325	-5.37	
01-50-00-54-0600	W.C. Schauer Hardware	SUPPLIES	04/30/2025	58325	12.89	
01-50-00-54-0600	W.C. Schauer Hardware	STATION SUPPLIES	06/30/2025	58380	34.62	
01-50-00-54-0600	W.C. Schauer Hardware	FLAG SUPPLIES	06/30/2025	58380	15.76	
01-50-00-54-0600	W.C. Schauer Hardware	STATION SUPPLIES	06/30/2025	58380	20.21	
			Vendor Subtotal:		78.11	
01-50-00-54-0600	US Gas	MAY 2025 CYLINDER RENTAL	06/15/2025	0	272.00	
			Vendor Subtotal:		272.00	
01-50-00-54-0600	Warehouse Direct Inc	BATTERIES	06/15/2025	0	46.74	
01-50-00-54-0600	Warehouse Direct Inc	SUPPLIES	06/15/2025	0	521.27	
			Vendor Subtotal:		568.01	
01-60-01-52-0400	Intergovernmental Personnel Benefit	JUNE 2025 IPBC INSURANCE	06/01/2025	1592	4,052.50	
			Vendor Subtotal:		4,052.50	
01-60-01-52-0400	MOE Funds	PW EMPLOYEE HEALTH INSURAI	06/27/2025	1594	7,850.80	
			Vendor Subtotal:		7,850.80	
01-60-01-52-0420	Bestco HARTFORD	RETIREE HEALTH MAY 2025	06/15/2025	58296	775.67	
01-60-01-52-0420	Bestco HARTFORD	RETIREE HEALTH JULY 2025	06/30/2025	58356	775.67	
			Vendor Subtotal:		1,551.34	
01-60-01-52-0420	Intergovernmental Personnel Benefit	JUNE 2025 IPBC INSURANCE	06/01/2025	1592	2.85	
01-60-01-52-0420	Intergovernmental Personnel Benefit	JUNE 2025 IPBC INSURANCE	06/01/2025	1592	111.62	
			Vendor Subtotal:		114.47	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-60-01-52-0420	Midwest Operating Eng-Pension Tru	HEALTH INS PW RETIREE AUG 20	06/30/2025	58373	1,194.00	
		Vendor Subtotal:			1,194.00	
01-60-01-52-0425	Intergovernmental Personnel Benefit	JUNE 2025 IPBC INSURANCE	06/01/2025	1592	102.03	
		Vendor Subtotal:			102.03	
01-60-01-53-0200	Peerless Network	PUMP STATION PHONE	06/15/2025	0	221.12	
		Vendor Subtotal:			221.12	
01-60-01-53-0410	DeKind Computer Consultants	PW MONITORS	06/15/2025	0	199.98	
		Vendor Subtotal:			199.98	
01-60-01-53-0410	Fifth Third Bank	ARC GIS MAINTENANCE SYBSCR	06/30/2025	1593	-81.00	
		Vendor Subtotal:			-81.00	
01-60-01-53-0410	Illinois Alarm Service, Inc	PW GARAGE DOOR SECURITY	06/15/2025	58310	213.00	
		Vendor Subtotal:			213.00	
01-60-01-53-3100	Bristol Hose & Fitting Inc	HOSE FOR PAINT STRIPER	06/15/2025	0	49.74	
		Vendor Subtotal:			49.74	
01-60-01-53-3100	Tony's Lawnmower & Tool Service I	EQUIPMENT REPAIRS	06/30/2025	58385	185.92	
		Vendor Subtotal:			185.92	
01-60-01-53-3200	Wigit's Truck Center	VEHICLE REPAIR	06/15/2025	58342	568.56	
01-60-01-53-3200	Wigit's Truck Center	VEHICLE REPAIRS	06/30/2025	58392	539.40	
		Vendor Subtotal:			1,107.96	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-60-01-53-3400	Lyons & Pinner Electric Companies	STREET LIGHTING REPAIR APR	04/30/2025	0	1,729.72	
01-60-01-53-3400	Lyons & Pinner Electric Companies	STREET LIGHTING REPAIR	06/15/2025	0	2,305.56	
		Vendor Subtotal:			4,035.28	
01-60-01-53-3550	Fifth Third Bank	TREE SUPPLIES	06/30/2025	1593	118.38	
		Vendor Subtotal:			118.38	
01-60-01-53-3600	Fifth Third Bank	PW GARAGE MATERIALS	04/30/2025	1593	891.47	
		Vendor Subtotal:			891.47	
01-60-01-53-3600	Fredriksen Fire Equipment Co.	ANNUAL VILLAGE HALL FIRE M/	06/30/2025	58365	748.36	
		Vendor Subtotal:			748.36	
01-60-01-53-3600	Leyden Lawn Sprinklers Inc	VH PLANTER IRRIGATION.	06/15/2025	0	302.00	
01-60-01-53-3600	Leyden Lawn Sprinklers Inc	VH PLANTER IRRIGATION.	06/15/2025	0	793.00	
01-60-01-53-3600	Leyden Lawn Sprinklers Inc	VH PLANTER IRRIGATION	06/15/2025	0	759.00	
		Vendor Subtotal:			1,854.00	
01-60-01-53-3600	M & M Landscaping LLC	VH FRONT PLANTINGS	06/15/2025	0	1,837.50	
01-60-01-53-3600	M & M Landscaping LLC	CONTRACT LANDSCAPING	06/30/2025	0	1,139.07	
		Vendor Subtotal:			2,976.57	
01-60-01-53-3600	Petroleum Technologies Equipment I	FUEL SYSTEM REPAIR	06/30/2025	58378	250.80	
		Vendor Subtotal:			250.80	
01-60-01-53-3600	Tim Stefl Inc	PW BROKEN PIPE REPAIR	06/30/2025	0	991.16	
		Vendor Subtotal:			991.16	
01-60-01-53-4100	Fifth Third Bank	SNOW PLOW TRAINING	06/30/2025	1593	445.88	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal:			445.88	
01-60-01-53-4400	Elmhurst Occupational Health	PW SEASONAL NEW HIRE	06/30/2025	58363	236.00	
		Vendor Subtotal:			236.00	
01-60-01-53-5350	LRS, LLC	STREET SWEEPING, TREE DEBRI	06/30/2025	58371	175.88	
01-60-01-53-5350	LRS, LLC	SWEEPER DEBRIS, TREE DEBRIS,	06/30/2025	58371	506.86	
		Vendor Subtotal:			682.74	
01-60-01-53-5400	Leyden Lawn Sprinklers Inc	TREE PLSNTING IRRIGATION REI	06/30/2025	0	254.25	
		Vendor Subtotal:			254.25	
01-60-01-53-5450	AEP Energy	ELECTRICITY FOR STREET LIGHT	06/30/2025	58353	3,253.50	
		Vendor Subtotal:			3,253.50	
01-60-01-54-0310	William Koclanis	WORK SHOES	06/15/2025	0	43.10	
		Vendor Subtotal:			43.10	
01-60-01-54-0500	Commercial Tire Service Inc	#41 RIM REPLACEMENT	06/30/2025	0	185.00	
		Vendor Subtotal:			185.00	
01-60-01-54-0600	Builders Asphalt, LLC	COLD PATCH	06/15/2025	58299	547.05	
		Vendor Subtotal:			547.05	
01-60-01-54-0600	Fifth Third Bank	MOWER PARTS	06/30/2025	1593	27.56	
01-60-01-54-0600	Fifth Third Bank	MOWER PARTS	06/30/2025	1593	13.98	
01-60-01-54-0600	Fifth Third Bank	ROADWAY DELINEATORS	06/30/2025	1593	700.37	
01-60-01-54-0600	Fifth Third Bank	CHARGING CORDS FOR TABLETS	06/30/2025	1593	12.99	
		Vendor Subtotal:			754.90	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-60-01-54-0600	W.W. Grainger Inc	TABLET CHARGERS	06/30/2025	0	184.66	
01-60-01-54-0600	W.W. Grainger Inc	TRASH PICKERS	06/30/2025	0	116.61	
		Vendor Subtotal:			301.27	
01-60-01-54-0600	JCK Contractors	TOPSOIL FOR PARKWAY RESTOR.	06/15/2025	0	460.00	
		Vendor Subtotal:			460.00	
01-60-01-54-0600	Menards	SHOP SUPPLIES	06/15/2025	58317	29.92	
		Vendor Subtotal:			29.92	
01-60-01-54-0600	W.C. Schauer Hardware	TOOLS	06/15/2025	58325	37.76	
01-60-01-54-0600	W.C. Schauer Hardware	TOOLS/PARTS	06/15/2025	58325	53.95	
		Vendor Subtotal:			91.71	
01-60-01-54-0600	SiteOne Landscape Supply LLC	GRASS SEED	06/30/2025	58381	295.25	
		Vendor Subtotal:			295.25	
01-60-01-54-0600	Vari Sales Corporation	PW FURNITURE	06/15/2025	0	100.80	
01-60-01-54-0600	Vari Sales Corporation	PW FURNITURE PURCHASE	06/15/2025	0	9,360.29	
		Vendor Subtotal:			9,461.09	
01-60-01-54-0600	Vulcan Construction Materials LLC	STONE FOR PW	06/30/2025	58390	290.99	
		Vendor Subtotal:			290.99	
01-60-01-54-0800	Kankakee Nursery Co	PARKWAY TREES	04/30/2025	58369	550.00	
		Vendor Subtotal:			550.00	
01-60-01-55-1205	Christopher B. Burke Engineering Lt	HARLEM RIGHT-IN AND RIGHT-C	04/30/2025	0	7,057.08	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal:			7,057.08	
01-60-05-53-5500	LRS Holdings LLC	REFUSE REMOVAL PER CONTRA(	06/15/2025	0	107,457.83	
		Vendor Subtotal:			107,457.83	
		Subtotal for Fund: 01			849,303.27	
02-00-00-21-0000	LORI KNUTSON	Refund Check 015688-000, 17 FRAN	06/13/2025	58387	45.00	
		Vendor Subtotal:			45.00	
02-00-00-21-0000	MOHAMMED YOUNUS	Refund Check 017127-000, 1534 N H	06/24/2025	58388	2,852.69	
		Vendor Subtotal:			2,852.69	
02-00-00-21-0015	State Treasurer	PR Batch 00015.06.2025 State Income	06/15/2025	100890	1,776.70	
02-00-00-21-0015	State Treasurer	PR Batch 00030.06.2025 State Income	06/30/2025	100898	1,807.15	
		Vendor Subtotal:			3,583.85	
02-00-00-21-0015	United States Treasury	PR Batch 00015.06.2025 FICA Emplo	06/15/2025	100891	2,400.33	
02-00-00-21-0015	United States Treasury	PR Batch 00015.06.2025 FICA Emplo	06/15/2025	100891	2,400.33	
02-00-00-21-0015	United States Treasury	PR Batch 00015.06.2025 Medicare En	06/15/2025	100891	561.35	
02-00-00-21-0015	United States Treasury	PR Batch 00015.06.2025 Medicare En	06/15/2025	100891	561.35	
02-00-00-21-0015	United States Treasury	PR Batch 00015.06.2025 Federal Inco	06/15/2025	100891	4,358.60	
02-00-00-21-0015	United States Treasury	PR Batch 00030.06.2025 Medicare En	06/30/2025	100899	570.92	
02-00-00-21-0015	United States Treasury	PR Batch 00030.06.2025 Federal Inco	06/30/2025	100899	4,403.48	
02-00-00-21-0015	United States Treasury	PR Batch 00030.06.2025 FICA Emplo	06/30/2025	100899	2,441.15	
02-00-00-21-0015	United States Treasury	PR Batch 00030.06.2025 Medicare En	06/30/2025	100899	570.92	
02-00-00-21-0015	United States Treasury	PR Batch 00030.06.2025 FICA Emplo	06/30/2025	100899	2,441.15	
		Vendor Subtotal:			20,709.58	
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00030.06.2025 IMRF-Volun	06/30/2025	100895	251.67	
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00030.06.2025 IMRF Emplo	06/30/2025	100895	789.59	
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00030.06.2025 IMRF Emplo	06/30/2025	100895	1,614.71	
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00030.06.2025 IMRF Emplo	06/30/2025	100895	1,282.99	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00030.06.2025 IMRF Emplc	06/30/2025	100895	939.84	
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00030.06.2025 IMRF-Volun	06/30/2025	100895	776.01	
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00015.06.2025 IMRF Emplc	06/15/2025	100895	937.99	
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00015.06.2025 IMRF-Volun	06/15/2025	100895	757.67	
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00015.06.2025 IMRF-Volun	06/15/2025	100895	249.71	
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00015.06.2025 IMRF Emplc	06/15/2025	100895	764.31	
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00015.06.2025 IMRF Emplc	06/15/2025	100895	1,607.00	
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00015.06.2025 IMRF Emplc	06/15/2025	100895	1,245.21	
			Vendor Subtotal:		11,216.70	
02-00-00-21-0040	ICMA Retirement Corporation - 302(	PR Batch 00015.06.2025 ICMA	06/15/2025	100889	59.56	
02-00-00-21-0040	ICMA Retirement Corporation - 302(	PR Batch 00015.06.2025 ICMA	06/15/2025	100889	418.99	
02-00-00-21-0040	ICMA Retirement Corporation - 302(	PR Batch 00030.06.2025 ICMA	06/30/2025	100894	418.99	
02-00-00-21-0040	ICMA Retirement Corporation - 302(	PR Batch 00030.06.2025 ICMA	06/30/2025	100894	57.06	
			Vendor Subtotal:		954.60	
02-00-00-21-0041	AXA Equitable Retirement	PR Batch 00015.06.2025 AXA Roth	06/15/2025	100888	10.00	
02-00-00-21-0041	AXA Equitable Retirement	PR Batch 00030.06.2025 AXA Roth	06/30/2025	100893	10.00	
			Vendor Subtotal:		20.00	
02-00-00-21-0043	WEX Health, Inc	PR Batch 00030.06.2025 VEBA-EMP	06/30/2025	100900	6,450.00	
			Vendor Subtotal:		6,450.00	
02-00-00-21-0050	International Union of Operating Eng	PR Batch 00030.06.2025 Public Works	06/30/2025	100896	313.10	
02-00-00-21-0050	International Union of Operating Eng	PR Batch 00015.06.2025 Public Works	06/15/2025	100896	297.65	
			Vendor Subtotal:		610.75	
02-00-00-21-0050	International Union of Operating Eng	PR Batch 00030.06.2025 Public Works	06/30/2025	100897	58.93	
02-00-00-21-0050	International Union of Operating Eng	PR Batch 00015.06.2025 Public Works	06/15/2025	100897	55.76	
			Vendor Subtotal:		114.69	
02-00-00-21-0050	NCPERS Group Life Ins.	PR Batch 00030.06.2025 Supplementa	06/30/2025	6704	19.20	
02-00-00-21-0050	NCPERS Group Life Ins.	PR Batch 00015.06.2025 Supplementa	06/15/2025	6704	19.20	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal:			38.40	
02-60-06-52-0400	Intergovernmental Personnel Benefit	JUNE 2025 IPBC INSURANCE	06/01/2025	1592	7,772.03	
		Vendor Subtotal:			7,772.03	
02-60-06-52-0400	MOE Funds	PW EMPLOYEE HEALTH INSURAI	06/27/2025	1594	7,831.20	
		Vendor Subtotal:			7,831.20	
02-60-06-52-0420	Midwest Operating Eng-Pension Tru	HEALTH INS PW RETIREE AUG 20	06/30/2025	58373	546.00	
		Vendor Subtotal:			546.00	
02-60-06-52-0425	Intergovernmental Personnel Benefit	JUNE 2025 IPBC INSURANCE	06/01/2025	1592	311.29	
		Vendor Subtotal:			311.29	
02-60-06-53-0100	ComEd	PUMP STATION ELECTRICITY	06/15/2025	58303	4,233.65	
		Vendor Subtotal:			4,233.65	
02-60-06-53-0200	Peerless Network	PUMP STATION PHONE	06/15/2025	0	55.28	
02-60-06-53-0200	Peerless Network	MONTHLY PHONE	06/15/2025	0	171.61	
		Vendor Subtotal:			226.89	
02-60-06-53-0380	Intergovernmental Personnel Benefit	JUNE 2025 IPBC INSURANCE	06/01/2025	1592	27.96	
		Vendor Subtotal:			27.96	
02-60-06-53-0410	SBRK Finance Holdings Inc	UB WEB PAYMENTS MAY 2025	06/15/2025	0	990.00	
		Vendor Subtotal:			990.00	
02-60-06-53-3050	Core & Main LP	MAIN REPAIR PARTS	06/30/2025	0	1,250.00	
02-60-06-53-3050	Core & Main LP	REPAIR SLEEVES	06/30/2025	0	762.27	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal:			2,012.27	
02-60-06-53-3050	LRS, LLC	STREET SWEEPING WATER REPAI	04/30/2025	58371	3,333.50	
02-60-06-53-3050	LRS, LLC	SWEEPER DEBRIS, TREE DEBRIS,	06/30/2025	58371	3,271.31	
		Vendor Subtotal:			6,604.81	
02-60-06-53-3050	Ozinga Ready Mix Concrete Inc	CONCRETE FOR MAIN REPAIR	06/30/2025	0	1,422.75	
02-60-06-53-3050	Ozinga Ready Mix Concrete Inc	CONCRETE FOR MAIN REPAIR	06/30/2025	0	1,118.75	
		Vendor Subtotal:			2,541.50	
02-60-06-53-3050	Vulcan Construction Materials LLC	MAIN RPAIR BACKFILL	06/15/2025	58340	283.29	
02-60-06-53-3050	Vulcan Construction Materials LLC	MAIN REPAIR BACKFILL	06/15/2025	58340	672.03	
		Vendor Subtotal:			955.32	
02-60-06-53-3300	Wells Fargo Vendor Financial Servic	PRINTER LEASE 06/30 07/29	06/30/2025	58391	298.55	
		Vendor Subtotal:			298.55	
02-60-06-53-3600	Fredriksen Fire Equipment Co.	FIRE EQUIPMENT MAINT	06/30/2025	58365	97.40	
		Vendor Subtotal:			97.40	
02-60-06-53-3600	Leyden Lawn Sprinklers Inc	PUMP STATION RPZ	06/15/2025	0	752.00	
		Vendor Subtotal:			752.00	
02-60-06-53-3600	Nicor Gas Company	PUMP STATION GAS	06/30/2025	58375	68.82	
		Vendor Subtotal:			68.82	
02-60-06-53-3600	Petroleum Technologies Equipment I	FUEL SYSTEM REPAIR	06/30/2025	58378	250.80	
		Vendor Subtotal:			250.80	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
02-60-06-53-3631	Christopher B. Burke Engineering Lt	LEAD SERVICE INVENTORY	06/30/2025	0	235.00	
		Vendor Subtotal:			235.00	
02-60-06-53-3631	Justin Collins	LEAD REPLACEMENT	06/15/2025	58302	2,500.00	
		Vendor Subtotal:			2,500.00	
02-60-06-53-3631	Leslie Cox	LEAD REPLACEMENT PROGRAM	06/30/2025	58359	7,500.00	
		Vendor Subtotal:			7,500.00	
02-60-06-53-3631	Courtland Madock	LEAD SERVICE REPLACEMENT	06/15/2025	58315	7,500.00	
		Vendor Subtotal:			7,500.00	
02-60-06-53-3631	John Pantos	LEAD SERVICE REPLACEMENT	06/15/2025	58319	7,500.00	
		Vendor Subtotal:			7,500.00	
02-60-06-53-3631	Mary Toohey	LEAD SERVICE REPLACEMENT	06/15/2025	58332	7,500.00	
		Vendor Subtotal:			7,500.00	
02-60-06-53-3640	Core & Main LP	BASIN REPAIR PARTS	06/15/2025	0	301.16	
		Vendor Subtotal:			301.16	
02-60-06-53-3640	Ozinga Ready Mix Concrete Inc	BASIN REPAIR	06/30/2025	0	621.00	
		Vendor Subtotal:			621.00	
02-60-06-53-3640	Vulcan Construction Materials LLC	BASIN REPAIR	06/30/2025	58390	938.58	
02-60-06-53-3640	Vulcan Construction Materials LLC	BASIN REPAIR	06/30/2025	58390	282.44	
		Vendor Subtotal:			1,221.02	
02-60-06-53-4350	Sebis Direct (Printing)	UTILITY BILLS MAY 25	06/30/2025	0	112.05	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal:			112.05	
02-60-06-53-4480	Suburban Laboratories Inc	WATER TESTING	04/30/2025	0	555.00	
02-60-06-53-4480	Suburban Laboratories Inc	WATER TESTING	04/30/2025	0	185.00	
02-60-06-53-4480	Suburban Laboratories Inc	WATER TESTING	04/30/2025	0	185.00	
		Vendor Subtotal:			925.00	
02-60-06-53-5350	LRS, LLC	STREET SWEEPING WATER REPAI	04/30/2025	58371	276.50	
02-60-06-53-5350	LRS, LLC	STREET SWEEPING, TREE DEBRI	06/30/2025	58371	562.28	
02-60-06-53-5350	LRS, LLC	SWEEPER DEBRIS, TREE DEBRIS,	06/30/2025	58371	573.31	
		Vendor Subtotal:			1,412.09	
02-60-06-54-0100	Flash Printing Inc	UB PAST DUE LETTERHEAD	06/30/2025	0	410.00	
		Vendor Subtotal:			410.00	
02-60-06-54-0500	Industrial Filter Manufacturers Inc	SEWER TRUCK FILTERS	06/15/2025	58311	1,193.42	
		Vendor Subtotal:			1,193.42	
02-60-06-54-0600	Blackburn Manufacturing Company	MARKING FLAGS	06/15/2025	0	524.05	
		Vendor Subtotal:			524.05	
02-60-06-54-0600	Builders Asphalt, LLC	COLD PATCH	06/15/2025	58299	364.70	
		Vendor Subtotal:			364.70	
02-60-06-54-0600	Hawkins Inc	WATER TREATMENT CHEMICALS	06/30/2025	0	628.29	
		Vendor Subtotal:			628.29	
02-60-06-54-0600	Kara Company Inc	MARKING STICK TOOLS	06/15/2025	58313	79.28	
02-60-06-54-0600	Kara Company Inc	UTILITY MARKING PAINT	06/15/2025	58313	2,288.40	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal:			2,367.68	
02-60-06-54-1300	Sebis Direct (Postage)	UTILITY BILLING POSTAGE JUNE	06/15/2025	0	495.75	
		Vendor Subtotal:			495.75	
02-60-06-54-2200	City of Chicago	PURCHASE OF WATER	06/15/2025	58301	78,308.10	
02-60-06-54-2200	City of Chicago	PURCHASE OF WATER	06/15/2025	58301	92,102.40	
		Vendor Subtotal:			170,410.50	
02-60-06-55-1150	Christopher B. Burke Engineering Lt	STORMWATER MASTER PLAN	06/30/2025	0	381.93	
		Vendor Subtotal:			381.93	
02-60-06-55-9100	Schroeder Asphalt Services Inc	2025 STREET IMPROVEMENT PRC	06/15/2025	58326	50,000.00	
		Vendor Subtotal:			50,000.00	
		Subtotal for Fund: 02			346,220.39	
03-00-00-55-9100	Schroeder Asphalt Services Inc	2025 STREET IMPROVEMENT PRC	06/15/2025	58326	39,846.62	
		Vendor Subtotal:			39,846.62	
		Subtotal for Fund: 03			39,846.62	
13-00-00-55-8720	Motorola Solutions Inc	(X5) APX8500 RADIOS	06/15/2025	0	46,259.15	
		Vendor Subtotal:			46,259.15	
13-00-00-55-8850	Equipment Management Company	EXTRICATION TOOLS PURCHASE	06/15/2025	0	68,371.00	
		Vendor Subtotal:			68,371.00	
13-00-00-55-8925	Standard Equipment Company	SEWER TELEVISING EQUIPMENT	06/15/2025	58328	125,828.50	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
			Vendor Subtotal:		125,828.50	
			Subtotal for Fund: 13		240,458.65	
14-00-00-44-4240	Alltech Tracking LLC	FEES ON COLLECTIONS	04/30/2025	58354	103.07	
			Vendor Subtotal:		103.07	
14-00-00-53-0370	American Traffic Solutions Inc	MONTHLY CHARGE FOR AUTOM	06/15/2025	0	8,908.00	
			Vendor Subtotal:		8,908.00	
14-00-00-53-0380	Christopher B. Burke Engineering Lt	EV CHARGING STATION PROJECT	06/30/2025	0	4,770.00	
			Vendor Subtotal:		4,770.00	
14-00-00-55-0500	Armored Floors	FLOORING-POLICE GARAGES	06/18/2025	58351	4,792.76	
			Vendor Subtotal:		4,792.76	
14-00-00-55-0500	Vari Sales Corporation	VH FURNITURE	04/30/2025	0	315.00	
			Vendor Subtotal:		315.00	
14-00-00-55-1205	H.W. Lochner Inc	HARLEM AVE PHASE 1 PAYMENT	06/15/2025	58314	9,117.53	
			Vendor Subtotal:		9,117.53	
14-00-00-55-8620	Quadbridge Inc.	DATTO BACKUP APPLIANCE AND	06/15/2025	58321	10,877.76	
			Vendor Subtotal:		10,877.76	
			Subtotal for Fund: 14		38,884.12	
31-00-00-53-0100	ComEd	MADISON ELECTRICITY	06/15/2025	58303	198.72	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal:			198.72	
31-00-00-53-0425	Klein Thorpe and Jenkins Ltd	LEGAL SERVICES-MARCH	04/30/2025	0	329.00	
		Vendor Subtotal:			329.00	
		Subtotal for Fund: 31			527.72	
32-00-00-53-0380	Village of Elmwood Park	ENG FEES/ NORTH AVE STREETS(	04/30/2025	58337	4,136.05	
		Vendor Subtotal:			4,136.05	
		Subtotal for Fund: 32			4,136.05	
35-00-00-55-9100	Schroeder Asphalt Services Inc	2025 STREET IMPROVEMENT PRC	06/15/2025	58326	135,000.00	
		Vendor Subtotal:			135,000.00	
		Subtotal for Fund: 35			135,000.00	
		Report Total:			1,654,376.82	

Village of River Forest

MONTHLY FINANCE REPORT
Fiscal Year 2026 through June 30, 2025

This report includes financial information for Fiscal Year 2026 through June 30, 2025, which represents 16.67% of the fiscal year. A revenue and expenditure report by fund and account and an investment report for June 2025 are attached.

GENERAL FUND

Revenues, Expenditures and Changes in Fund Balance
Fiscal Year 2026 through June 30, 2025

	2026 Budget	2026 Actual	Percent Rec/Exp
REVENUES			
Taxes			
Property Taxes	$7,937,975	$156,409	1.97%
General Sales Taxes	2,636,379	480,680	18.23%
Non Home Rule Sales Tax	1,175,404	220,263	18.74%
Utility Taxes	694,044	96,927	13.97%
Restaurant Tax	191,476	29,333	15.32%
Telecommunications Tax	188,079	28,587	15.20%
Real Estate Transfer Tax	136,316	37,840	27.76%
Local Gasoline Tax	89,274	10,389	11.64%
Cannabis State Excise Tax	19,450	3,162	16.26%
Intergovernmental Revenue			
Personal Property Replacement Tax	222,259	45,863	20.63%
Use Tax	229,653	13,380	5.83%
State Income Taxes	2,088,790	493,817	23.64%
Licenses and Permits	1,227,693	462,447	37.67%
Charges for Services			
Garbage Collections	1,288,617	209,748	16.28%
Ambulance Fees	1,200,000	217,922	18.16%
Other Charges for Services	423,368	66,340	15.67%
Fines	315,324	44,377	14.07%
Investment Income	334,818	42,164	12.59%
Grants and Contributions	91,800	256	0.28%
Miscellaneous Revenues	555,768	27,060	4.87%
TOTAL REVENUES	**$21,046,487**	**$2,686,964**	**12.77%**
EXPENDITURES			
Administration	$ 2,305,280	$ 383,231	16.62%
E911	478,080	81,939	17.14%
Boards & Commissions	57,884	13,086	22.61%
Building and Development	617,491	71,209	11.53%
Legal Services	208,000	1,875	0.90%
Police Department	8,097,506	1,066,050	13.17%
Fire Department	6,304,439	811,623	12.87%
Public Works	3,139,268	343,537	10.94%
TOTAL EXPENDITURES	**$21,207,948**	**$2,772,550**	**13.07%**
NET CHANGE IN FUND BALANCE	**($161,461)**	**($85,586)**	

Revenues

Fiscal year-to-date revenue collections are at 12.77%. Property Tax Revenue is at 1.97%. The 2nd installment tax bills for the 2024 levy are normally due in August but the Cook County Assessor's office has stated that due to a processing error the bills are delayed. Sales tax and non-home rule sales tax revenues are for February and March of 2025 and are above projections. These taxes are 3 months in arrears. The changes made to how collections are distributed are part of the reason for this increase. Inflation rates in recent

months have continued to slow. Staff continues to monitor this and will make adjustments as needed as economic conditions change.

Use tax is below projections and is expected to continue to decrease. As sales tax and non-home rules sales tax collections are seeing increases, use tax collections are seeing big reductions due to how it is being distributed. Use tax was distributed per capita but this was changed January 1, 2025. It is now based on the jurisdiction where the item is shipped or delivered. The impact on this revenue is still uncertain and will be monitored as more distributions are made. Real Estate Transfer Tax revenues are based on the timing of real estate sales and the housing market. Utility tax payments are typically elevated during the warmer summer (electric) and cooler winter (gas) months and vary based on weather conditions. The Cannabis State Excise taxes are as expected. These revenues are to be used for public safety initiatives.

Income tax receipts continue to exceed projections. This has been fueled by the rebounding labor market and extraordinary corporate income tax collections. The payment received in June is for May 2025 collections. We continue to see higher revenue collections each month. The local gasoline tax is slightly below what has been projected. License and permit revenue includes spring building permit activity. Vehicle licenses renewals were mailed out in early June and are due July 14. Revenue from Ambulance billings is included in charges for services. Increases in this revenue source is due to the Ground Emergency Medical Transportation (GEMT) reimbursement program that the Village now participates in.

Expenditures

Expenditures are at 13.07% of the budgeted amount. Salaries and benefits, except for overtime, include payment for services rendered through the end of the month. All expenditures except for E911 and Boards & Commissions are closely in line with projections or below projections because there is about a month's lag between the time that goods are received or services are performed, and when the vendor payment is made for the goods or services. E911 expenditures include payments to West Suburban Consolidated Dispatch Center for the Village's contributions through June 2025. Boards & Commissions include expenditures for Police and Fire applicant testing. Payments made after April 30th for goods received and services performed prior to May 1st were posted to the prior fiscal year.

WATER AND SEWER FUND

Revenues, Expenditures and Changes in Net Position
Fiscal Year 2026 through June 30, 2025

	2026 Budget	2026 Actual	Percent Rec/Exp
Operating Revenues			
Permit Fees	$ 29,055	$ 4,500	15.49%
Water Sales	3,615,981	507,920	14.05%
Sewer Sales	2,172,804	300,540	13.83%
Water Penalties	33,000	4,068	12.33%
Miscellaneous	133,456	29,083	21.79%
Grants	750,000	-	0.00%
Total Operating Revenues	$ 6,734,296	$ 846,111	12.56%
Operating Expenses			
Salaries and Benefits	$ 1,353,112	$ 240,351	17.76%
Contractual Services	648,189	52,103	8.04%
Water From Chicago	2,066,254	170,410.00	8.25%
Materials and Supplies	78,520	9,093	11.58%
Depreciation/Debt Service	1,394,437	482,496	34.60%
Transfer to CERF	117,226	19,538	16.67%
Operating Expenses including Depreciation	$ 5,657,738	$ 973,991	17.22%
Operating Revenues over Operating Exp	$ 1,076,558	$ (127,880)	
Capital Improvements	$ (1,257,500)	(93,117.00)	7.40%
Total Revenues over Expenses	$ (180,942)	$ (220,997)	

Water and Sewer revenues are slightly below projections. This is due to water consumption and weather conditions. Overall expenses are above projections due to the debt service payments. There is a one-month lag in payments to the City of Chicago for FY 2026 water usage. Debt Service expenses include the May payment on all debt service.

REVENUES AND EXPENDITURES VS. BUDGET – OTHER FUNDS

		Revenues			Expenditures		
Fund #	Fund	2026 Budget	2026 YTD Actual	% Rec	2026 Budget	2026 YTD Actual	% Exp
03	Motor Fuel Tax	$ 550,830	$ 88,336	16.04%	$ 613,630	$ 39,847	6.49%
05	Debt Service Fund	$ 596,551	$ 7,835	1.31%	$ 603,060	$ 68,352	11.33%
13	Cap Equipmnt Replcmnt	$ 759,078	$ 147,376	19.42%	$ 1,193,738	$ 295,746	24.77%
14	Capital Improvement	$ 2,067,531	$ 259,868	12.57%	$ 2,043,862	$ 38,466	1.88%
31	TIF-Madison	$ 939,479	$ 35,787	3.81%	$ 377,950	$ 199	0.05%
32	TIF-North	$ 791,307	$ 12,805	1.62%	$ 476,885	$ -	0.00%
35	Infrastructure Imp Bond	$ 10,000	$ 3,893	38.93%	$ 300,000	$ 137,725	45.91%

CASH AND INVESTMENTS

Fund #	Fund	Cash and Money Markets	IMET Convenience Fund	Investments	Total
1	General	$ 3,735,223	$ 62,149	$ 4,508,730	$ 8,306,102
3	Motor Fuel Tax	$ 406,795	$ -	$ 232,750	$ 639,545
5	Debt Service Fund	$ 212,950	$ -	$ -	$ 212,950
13	Capital Equip Replacemen	$ 1,413,455	$ 271,026	$ 3,794,467	$ 5,478,948
14	Capital Improvement	$ 226,013	$ -	$ 770,701	$ 996,714
31	TIF-Madison Street	$ 2,875,349	$ -	$ -	$ 2,875,349
32	TIF- North Avenue	$ 1,693,293	$ -	$ -	$ 1,693,293
35	Infrastructure Imp Bond	$ 235,329	$ -	$ -	$ 235,329
2	Water & Sewer	$ 2,410,263	$ 202,426	$ 735,076	$ 3,347,765
	Total	**$ 13,208,670**	**$ 535,601**	**$ 10,041,724**	**$ 23,785,995**

JUNE 2025 FINANCE ACTIVITIES

1. Staff continued to prepare for the audit of the Village's April 30, 2025 financial statements.
2. The 2025 vehicle sticker renewal notices were sent out to residents in early June and the front counter staff was very busy processing vehicle sticker transactions.
3. As a result of a change to the Village's online payment processor, residents who have signed up for autopay on the Village's online water billing payment system are required to re-enter their payment information. Staff have been working closely with residents to assist with this change.
4. The Finance Director and the Assistant Finance Director participated in the "Mayor for a day" event with two Willard Elementary School students.

General Ledger
Village of River Forest

User: rmcadams
Printed: 7/9/2025 1:16:15 PM
Period 02 - 02
Fiscal Year 2026

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% ExpCol
01	**General Fund**							
00								
01-00-00-41-1000	Property Tax-Prior Years	3,874,719.00	9,924.53	0.00	146,483.98	156,408.51	3,718,310.49	4.04
01-00-00-41-1021	Property Tax-Current Year	4,063,256.00	0.00	0.00	0.00	0.00	4,063,256.00	0.00
	Property Taxes	**7,937,975.00**	**9,924.53**	**0.00**	**146,483.98**	**156,408.51**	**7,781,566.49**	**1.97**
01-00-00-41-1150	Replacement Tax	222,259.00	45,863.27	0.00	0.00	45,863.27	176,395.73	20.64
01-00-00-41-1190	Restaurant Tax	191,476.00	15,593.44	0.00	13,739.44	29,332.88	162,143.12	15.32
01-00-00-41-1200	Sales Tax	2,636,379.00	237,982.60	0.00	242,697.38	480,679.98	2,155,699.02	18.23
01-00-00-41-1205	State Use Tax	229,653.00	5,766.39	0.00	7,613.58	13,379.97	216,273.03	5.83
01-00-00-41-1210	Non-Home Rule Sales Tax	1,175,404.00	102,409.13	0.00	117,853.69	220,262.82	955,141.18	18.74
01-00-00-41-1250	Income Tax	2,088,790.00	366,658.67	0.00	127,158.81	493,817.48	1,594,972.52	23.64
01-00-00-41-1450	Transfer Tax	136,316.00	15,445.00	0.00	22,395.00	37,840.00	98,476.00	27.76
01-00-00-41-1460	Communication Tax	188,079.00	13,605.48	0.00	14,981.71	28,587.19	159,491.81	15.20
01-00-00-41-1475	Utility Tax Elec	435,520.00	28,422.02	45.00	27,774.23	56,151.25	379,368.75	12.89
01-00-00-41-1480	Utility Tax Gas	258,524.00	24,736.97	0.00	16,038.47	40,775.44	217,748.56	15.77
01-00-00-41-1490	Local Gasoline Tax	89,274.00	5,181.80	0.00	5,206.86	10,388.66	78,885.34	11.64
01-00-00-41-1600	Cannabis State Excise Tax	19,450.00	1,443.90	0.00	1,717.90	3,161.80	16,288.20	16.26
	Other Taxes	**7,671,124.00**	**863,108.67**	**45.00**	**597,177.07**	**1,460,240.74**	**6,210,883.26**	**19.04**
01-00-00-42-2115	Pet Licenses	2,000.00	180.00	0.00	230.00	410.00	1,590.00	20.50
01-00-00-42-2120	Vehicle Licenses	290,000.00	202.00	40.00	172,385.00	172,547.00	117,453.00	59.50
01-00-00-42-2345	Contractor's License Fees	109,440.00	12,312.50	125.00	7,562.50	19,750.00	89,690.00	18.05
01-00-00-42-2350	Business Licenses	25,000.00	2,490.00	0.00	1,450.00	3,940.00	21,060.00	15.76
01-00-00-42-2355	Tent Licenses	300.00	0.00	0.00	0.00	0.00	300.00	0.00
01-00-00-42-2360	Building Permits	525,000.00	85,158.15	841.00	132,386.85	216,704.00	308,296.00	41.28
01-00-00-42-2361	Plumbing Permits	28,293.00	2,720.00	0.00	2,165.00	4,885.00	23,408.00	17.27
01-00-00-42-2362	Electrical Permits	30,000.00	3,201.75	0.00	2,416.00	5,617.75	24,382.25	18.73
01-00-00-42-2364	Reinspection Fees	10,000.00	225.00	75.00	225.00	375.00	9,625.00	3.75
01-00-00-42-2365	Bonfire Permits	60.00	0.00	0.00	0.00	0.00	60.00	0.00
01-00-00-42-2366	Beekeeping Permit	150.00	0.00	0.00	0.00	0.00	150.00	0.00
01-00-00-42-2368	Solicitors Permits	1,200.00	100.00	0.00	200.00	300.00	900.00	25.00
01-00-00-42-2369	Zoning Variation Fee	3,750.00	0.00	0.00	0.00	0.00	3,750.00	0.00

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% ExpCol
01-00-00-42-2370	Film Crew License	15,500.00	600.00	0.00	400.00	1,000.00	14,500.00	6.45
01-00-00-42-2520	Liquor Licenses	27,000.00	300.00	0.00	600.00	900.00	26,100.00	3.33
01-00-00-42-2570	CableVideo Svc Provider Fees	160,000.00	36,018.27	0.00	0.00	36,018.27	123,981.73	22.51
	Licenses & Permits	**1,227,693.00**	**143,507.67**	**1,081.00**	**320,020.35**	**462,447.02**	**765,245.98**	**37.67**
01-00-00-43-3065	Police Reports	2,400.00	200.00	0.00	225.00	425.00	1,975.00	17.71
01-00-00-43-3070	Fire Reports	500.00	25.00	0.00	0.00	25.00	475.00	5.00
01-00-00-43-3180	Garbage Collection	1,288,617.00	81,719.72	0.00	128,027.92	209,747.64	1,078,869.36	16.28
01-00-00-43-3185	Penalties on Garbage Fees	8,384.00	633.97	69.81	780.65	1,344.81	7,039.19	16.04
01-00-00-43-3200	Metra Daily Parking	26,700.00	3,939.26	0.00	3,880.81	7,820.07	18,879.93	29.29
01-00-00-43-3220	Parking Lot Permit Fees	107,254.00	7,746.60	0.00	7,544.26	15,290.86	91,963.14	14.26
01-00-00-43-3225	Administrative Towing Fees	124,000.00	6,000.00	0.00	11,000.00	17,000.00	107,000.00	13.71
01-00-00-43-3230	Animal Release Fees	800.00	1,000.00	0.00	1,500.00	2,500.00	-1,700.00	312.50
01-00-00-43-3515	NSF Fees	200.00	0.00	0.00	0.00	0.00	200.00	0.00
01-00-00-43-3530	5050 Sidewalk Program	10,000.00	750.00	0.00	500.00	1,250.00	8,750.00	12.50
01-00-00-43-3536	Elevator Inspection Fees	4,450.00	1,080.00	0.00	0.00	1,080.00	3,370.00	24.27
01-00-00-43-3537	Elevator Reinspection Fees	400.00	0.00	0.00	0.00	0.00	400.00	0.00
01-00-00-43-3540	ROW Encroachment Fees	1,000.00	100.00	0.00	0.00	100.00	900.00	10.00
01-00-00-43-3550	Ambulance Fees	1,200,000.00	94,596.66	87,005.41	210,331.23	217,922.48	982,077.52	18.16
01-00-00-43-3551	Cell Tower Fees	2,400.00	0.00	0.00	0.00	0.00	2,400.00	0.00
01-00-00-43-3552	Public Safety Impact Fees	50,000.00	0.00	0.00	0.00	0.00	50,000.00	0.00
01-00-00-43-3554	CPR Fees	8,000.00	0.00	0.00	400.00	400.00	7,600.00	5.00
01-00-00-43-3557	Car Fire & Extrication Fee	500.00	0.00	0.00	0.00	0.00	500.00	0.00
01-00-00-43-3558	Fire Suppression System	0.00	0.00	0.00	10.00	10.00	-10.00	0.00
01-00-00-43-3560	State Highway Maintenance	76,380.00	19,095.00	0.00	0.00	19,095.00	57,285.00	25.00
	Charges for Services	**2,911,985.00**	**216,886.21**	**87,075.22**	**364,199.87**	**494,010.86**	**2,417,974.14**	**16.96**
01-00-00-44-4230	Police Tickets	200,000.00	19,473.80	2,186.02	18,486.26	35,774.04	164,225.96	17.89
01-00-00-44-4240	Automated Traffic Enf Fines	15,499.00	0.00	0.00	0.00	0.00	15,499.00	0.00
01-00-00-44-4245	EV Charging Station Overstay	40,000.00	325.98	0.00	301.12	627.10	39,372.90	1.57
01-00-00-44-4300	Local Ordinance Tickets	5,160.00	334.00	0.00	99.48	433.48	4,726.52	8.40
01-00-00-44-4430	Court Fines	45,730.00	3,910.50	0.00	3,545.00	7,455.50	38,274.50	16.30
01-00-00-44-4435	DUI Fines	2,486.00	0.00	0.00	86.74	86.74	2,399.26	3.49
01-00-00-44-4436	Drug Forfeiture Revenue	2,233.00	0.00	0.00	0.00	0.00	2,233.00	0.00
01-00-00-44-4439	Article 36 Forfeited Funds	1,716.00	0.00	0.00	0.00	0.00	1,716.00	0.00
01-00-00-44-4440	Building Construction Citation	2,500.00	0.00	0.00	0.00	0.00	2,500.00	0.00
	Fines & Forfeits	**315,324.00**	**24,044.28**	**2,186.02**	**22,518.60**	**44,376.86**	**270,947.14**	**14.07**
01-00-00-45-5100	Interest	334,818.00	19,946.46	0.00	18,437.08	38,383.54	296,434.46	11.46
01-00-00-45-5200	Net Change in Fair Value	0.00	-5,542.97	0.00	9,323.79	3,780.82	-3,780.82	0.00

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% ExpCol
	Interest	**334,818.00**	**14,403.49**	**0.00**	**27,760.87**	**42,164.36**	**292,653.64**	**12.59**
01-00-00-46-6410	Miscellaneous	10,000.00	1,591.23	226.96	2,707.45	4,071.72	5,928.28	40.72
01-00-00-46-6411	Miscellaneous Public Safety	6,000.00	190.00	0.00	0.00	190.00	5,810.00	3.17
01-00-00-46-6412	Reimbursements-Crossing Guards	109,077.00	0.00	0.00	0.00	0.00	109,077.00	0.00
01-00-00-46-6415	Reimbursement of Expenses	2,500.00	0.00	0.00	0.00	0.00	2,500.00	0.00
01-00-00-46-6417	IRMA Reimbursements	50,000.00	0.00	0.00	0.00	0.00	50,000.00	0.00
01-00-00-46-6418	IPBC Rebate	22,000.00	0.00	0.00	0.00	0.00	22,000.00	0.00
01-00-00-46-6510	T-Mobile Lease	39,960.00	3,330.00	0.00	3,330.00	6,660.00	33,300.00	16.67
01-00-00-46-6511	WSCDC Rental Income	65,231.00	10,758.94	0.00	5,379.47	16,138.41	49,092.59	24.74
01-00-00-46-8001	IRMA Excess	250,000.00	0.00	0.00	0.00	0.00	250,000.00	0.00
	Miscellaneous	**554,768.00**	**15,870.17**	**226.96**	**11,416.92**	**27,060.13**	**527,707.87**	**4.88**
01-00-00-46-6521	Law Enforcement Training Reimb	14,400.00	0.00	0.00	0.00	0.00	14,400.00	0.00
01-00-00-46-6524	ISEARCH Grant	9,000.00	0.00	0.00	0.00	0.00	9,000.00	0.00
01-00-00-46-6525	Bullet Proof Vest Reimb-DOJ	4,500.00	0.00	0.00	0.00	0.00	4,500.00	0.00
01-00-00-46-6528	IDOT Traffic Safety Grant	28,000.00	0.00	0.00	255.64	255.64	27,744.36	0.91
01-00-00-46-6532	Grants	20,000.00	0.00	0.00	0.00	0.00	20,000.00	0.00
01-00-00-46-6536	IRMA Fire Equipment Grant	4,900.00	0.00	0.00	0.00	0.00	4,900.00	0.00
01-00-00-46-6615	MABAS Grant	3,000.00	0.00	0.00	0.00	0.00	3,000.00	0.00
01-00-00-46-6620	State Fire Marshal Training	8,000.00	0.00	0.00	0.00	0.00	8,000.00	0.00
	Grants & Contributions	**91,800.00**	**0.00**	**0.00**	**255.64**	**255.64**	**91,544.36**	**0.28**
01-00-00-48-8000	Sale of Property	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
	Other Financing Sources	**1,000.00**	**0.00**	**0.00**	**0.00**	**0.00**	**1,000.00**	**0.00**
00		**21,046,487.00**	**1,287,745.02**	**90,614.20**	**1,489,833.30**	**2,686,964.12**	**18,359,522.88**	**12.77**
	Revenue	**21,046,487.00**	**1,287,745.02**	**90,614.20**	**1,489,833.30**	**2,686,964.12**	**18,359,522.88**	**12.77**
10	**Administration**							
01-10-00-51-0200	Salaries Regular	830,666.00	66,332.25	66,632.95	0.00	132,965.20	697,700.80	16.01
01-10-00-51-1700	Overtime	500.00	0.00	0.00	0.00	0.00	500.00	0.00
	Personal Services	**831,166.00**	**66,332.25**	**66,632.95**	**0.00**	**132,965.20**	**698,200.80**	**16.00**
01-10-00-52-0100	ICMA Retirement Contract	9,000.00	0.00	0.00	0.00	0.00	9,000.00	0.00

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% ExpCol
01-10-00-52-0320	FICA	48,299.00	4,027.71	4,046.33	0.00	8,074.04	40,224.96	16.72
01-10-00-52-0325	Medicare	12,052.00	941.96	946.35	0.00	1,888.31	10,163.69	15.67
01-10-00-52-0330	IMRF	55,342.00	4,861.16	4,883.86	0.11	9,744.91	45,597.09	17.61
01-10-00-52-0350	Employee Assistance Program	2,026.00	4.17	4.17	0.00	8.34	2,017.66	0.41
01-10-00-52-0375	Fringe Benefits	8,904.00	742.00	742.00	0.00	1,484.00	7,420.00	16.67
01-10-00-52-0400	Health Insurance	88,562.00	6,246.64	7,655.00	992.55	12,909.09	75,652.91	14.58
01-10-00-52-0420	Health Insurance - Retirees	0.00	0.00	736.62	736.62	0.00	0.00	0.00
01-10-00-52-0425	Life Insurance	623.00	34.94	273.93	232.95	75.92	547.08	12.19
01-10-00-52-0430	VEBA Contributions	16,929.00	0.00	5,550.00	0.00	5,550.00	11,379.00	32.78
01-10-00-52-0500	Wellness Program	10,000.00	0.00	0.00	0.00	0.00	10,000.00	0.00
	Benefits	**251,737.00**	**16,858.58**	**24,838.26**	**1,962.23**	**39,734.61**	**212,002.39**	**15.78**
01-10-00-53-0200	Communications	34,331.00	0.00	3,993.02	0.00	3,993.02	30,337.98	11.63
01-10-00-53-0300	Audit Services	25,682.00	0.00	0.00	0.00	0.00	25,682.00	0.00
01-10-00-53-0350	Actuarial Services	5,610.00	0.00	5,610.00	0.00	5,610.00	0.00	100.00
01-10-00-53-0380	Consulting Services	104,750.00	12,388.20	6,377.41	6.45	18,759.16	85,990.84	17.91
01-10-00-53-0410	IT Support	263,502.00	47,995.64	6,122.30	0.00	54,117.94	209,384.06	20.54
01-10-00-53-0425	Vehicle Sticker Program	0.00	0.00	2,932.76	0.00	2,932.76	-2,932.76	0.00
01-10-00-53-0429	Vehicle Sticker Program	24,763.00	1,817.92	12,400.43	0.00	14,218.35	10,544.65	57.42
01-10-00-53-1100	HealthInspection Services	20,000.00	0.00	418.59	0.00	418.59	19,581.41	2.09
01-10-00-53-1250	Unemployment Claims	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0.00
01-10-00-53-2100	Bank Fees	15,444.00	1,749.40	1,695.89	3,476.31	-31.02	15,475.02	-0.20
01-10-00-53-2200	Liability Insurance	504,267.00	39,703.82	39,703.82	0.00	79,407.64	424,859.36	15.75
01-10-00-53-2250	IRMA Liability Deductible	10,000.00	0.00	0.00	0.00	0.00	10,000.00	0.00
01-10-00-53-3300	Maint of Office Equipment	11,549.00	772.48	1,103.03	0.00	1,875.51	9,673.49	16.24
01-10-00-53-4100	Training	7,500.00	0.00	0.00	0.00	0.00	7,500.00	0.00
01-10-00-53-4150	Tuition Reimbursement	35,745.00	0.00	0.00	0.00	0.00	35,745.00	0.00
01-10-00-53-4250	Travel & Meeting	9,425.00	0.00	195.05	0.20	194.85	9,230.15	2.07
01-10-00-53-4300	Dues & Subscriptions	27,382.00	2,456.88	5,778.00	0.00	8,234.88	19,147.12	30.07
01-10-00-53-4350	Printing	8,150.00	0.00	0.00	0.00	0.00	8,150.00	0.00
01-10-00-53-4400	Medical & Screening	1,500.00	0.00	0.00	0.00	0.00	1,500.00	0.00
01-10-00-53-5300	AdvertisingLegal Notice	6,000.00	1,700.00	0.00	0.00	1,700.00	4,300.00	28.33
01-10-00-53-5600	Community and Emp Programs	65,930.00	9,362.30	4,117.47	566.64	12,913.13	53,016.87	19.59
	Contractual Services	**1,186,530.00**	**117,946.64**	**90,447.77**	**4,049.60**	**204,344.81**	**982,185.19**	**17.22**
01-10-00-54-0100	Office Supplies	25,235.00	876.00	220.45	0.00	1,096.45	24,138.55	4.34
01-10-00-54-0150	Office Equipment	2,000.00	0.00	0.00	0.00	0.00	2,000.00	0.00
01-10-00-54-1300	Postage	8,612.00	4,000.00	1,090.05	0.00	5,090.05	3,521.95	59.10
	Materials & Supplies	**35,847.00**	**4,876.00**	**1,310.50**	**0.00**	**6,186.50**	**29,660.50**	**17.26**
10	**Administration**	**2,305,280.00**	**206,013.47**	**183,229.48**	**6,011.83**	**383,231.12**	**1,922,048.88**	**16.62**

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% ExpCol
14	**E911**							
01-14-00-53-0410	IT Support	7,500.00	0.00	5,650.00	0.00	5,650.00	1,850.00	75.33
01-14-00-53-4275	WSCDC Contribution	470,580.00	76,288.38	0.00	0.00	76,288.38	394,291.62	16.21
	Contractual Services	**478,080.00**	**76,288.38**	**5,650.00**	**0.00**	**81,938.38**	**396,141.62**	**17.14**
14	**E911**	**478,080.00**	**76,288.38**	**5,650.00**	**0.00**	**81,938.38**	**396,141.62**	**17.14**
15	**Boards and Commissions**							
01-15-00-52-0320	FICA	157.00	15.42	37.44	0.00	52.86	104.14	33.67
01-15-00-52-0325	Medicare	37.00	3.60	8.75	0.00	12.35	24.65	33.38
01-15-00-52-0330	IMRF	190.00	18.75	45.53	0.00	64.28	125.72	33.83
01-15-00-52-0375	Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Benefits	**384.00**	**37.77**	**91.72**	**0.00**	**129.49**	**254.51**	**33.72**
01-15-00-53-0380	Consulting Services	10,000.00	0.00	300.00	0.00	300.00	9,700.00	3.00
01-15-00-53-0400	Secretarial Services	2,520.00	248.64	603.84	0.00	852.48	1,667.52	33.83
01-15-00-53-0420	Legal Services	10,000.00	0.00	0.00	0.00	0.00	10,000.00	0.00
01-15-00-53-4100	Training	500.00	0.00	0.00	0.00	0.00	500.00	0.00
01-15-00-53-4250	Travel & Meeting	6,700.00	119.44	900.00	0.00	1,019.44	5,680.56	15.22
01-15-00-53-4300	Dues & Subscriptions	7,530.00	0.00	0.00	0.00	0.00	7,530.00	0.00
01-15-00-53-4400	Medical & Screening	4,000.00	0.00	0.00	0.00	0.00	4,000.00	0.00
01-15-00-53-4450	Testing	8,000.00	8,601.96	0.00	0.00	8,601.96	-601.96	107.52
01-15-00-53-5300	AdvertisingLegal Notice	5,500.00	927.40	1,105.59	0.00	2,032.99	3,467.01	36.96
	Contractual Services	**54,750.00**	**9,897.44**	**2,909.43**	**0.00**	**12,806.87**	**41,943.13**	**23.39**
01-15-00-54-0100	Office Supplies	250.00	0.00	150.00	0.00	150.00	100.00	60.00
01-15-00-54-1300	Postage	2,500.00	0.00	0.00	0.00	0.00	2,500.00	0.00
	Materials & Supplies	**2,750.00**	**0.00**	**150.00**	**0.00**	**150.00**	**2,600.00**	**5.45**
15	**Boards and Commissions**	**57,884.00**	**9,935.21**	**3,151.15**	**0.00**	**13,086.36**	**44,797.64**	**22.61**
20	**Building and Development**							
01-20-00-51-0200	Full-Time Salaries	319,700.00	25,885.85	25,885.69	0.00	51,771.54	267,928.46	16.19
01-20-00-51-1700	Overtime	500.00	0.00	0.00	0.00	0.00	500.00	0.00
01-20-00-51-1950	Insurance Refusal Reimbursemnt	1,200.00	100.00	100.00	0.00	200.00	1,000.00	16.67
	Personal Services	**321,400.00**	**25,985.85**	**25,985.69**	**0.00**	**51,971.54**	**269,428.46**	**16.17**
01-20-00-52-0320	FICA	19,852.00	1,575.51	1,575.50	0.00	3,151.01	16,700.99	15.87
01-20-00-52-0325	Medicare	4,643.00	368.47	368.46	0.00	736.93	3,906.07	15.87
01-20-00-52-0330	IMRF	22,918.00	1,902.43	1,902.42	0.00	3,804.85	19,113.15	16.60
01-20-00-52-0375	Fringe Benefits	1,824.00	152.00	152.00	0.00	304.00	1,520.00	16.67

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% ExpCol
01-20-00-52-0400	Health Insurance	52,332.00	4,349.88	4,478.61	544.52	8,283.97	44,048.03	15.83
01-20-00-52-0425	Life Insurance	137.00	12.53	54.52	48.04	19.01	117.99	13.88
01-20-00-52-0430	VEBA Contributions	7,658.00	0.00	2,700.01	0.00	2,700.01	4,957.99	35.26
	Benefits	**109,364.00**	**8,360.82**	**11,231.52**	**592.56**	**18,999.78**	**90,364.22**	**17.37**
01-20-00-53-0370	Professional Services	15,183.00	0.00	0.00	0.00	0.00	15,183.00	0.00
01-20-00-53-0371	Recorder's Office Fees	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
01-20-00-53-1300	Inspection Services	76,500.00	0.00	32.00	0.00	32.00	76,468.00	0.04
01-20-00-53-1305	Plan Review Services	87,000.00	0.00	0.00	0.00	0.00	87,000.00	0.00
01-20-00-53-3200	Vehicle Maintenance	500.00	0.00	0.00	0.00	0.00	500.00	0.00
01-20-00-53-4100	Training	4,000.00	0.00	0.00	0.00	0.00	4,000.00	0.00
01-20-00-53-4300	Dues & Subscriptions	60.00	0.00	0.00	0.00	0.00	60.00	0.00
	Contractual Services	**184,243.00**	**0.00**	**32.00**	**0.00**	**32.00**	**184,211.00**	**0.02**
01-20-00-54-0100	Office Supplies	500.00	0.00	0.00	0.00	0.00	500.00	0.00
01-20-00-54-0150	Office Equipment	150.00	0.00	0.00	0.00	0.00	150.00	0.00
01-20-00-54-0200	Gas & Oil	100.00	0.00	0.00	0.00	0.00	100.00	0.00
01-20-00-54-0600	Operating Supplies	500.00	0.00	0.00	0.00	0.00	500.00	0.00
	Materials & Supplies	**1,250.00**	**0.00**	**0.00**	**0.00**	**0.00**	**1,250.00**	**0.00**
01-20-00-57-5013	Transfer to CERF	1,234.00	102.83	102.83	0.00	205.66	1,028.34	16.67
	Other Financing Uses	**1,234.00**	**102.83**	**102.83**	**0.00**	**205.66**	**1,028.34**	**16.67**
20	**Building and Development**	**617,491.00**	**34,449.50**	**37,352.04**	**592.56**	**71,208.98**	**546,282.02**	**11.53**
30	**Legal Services**							
01-30-00-53-0420	Labor and Employment Legal Svc	25,000.00	0.00	1,875.00	0.00	1,875.00	23,125.00	7.50
01-30-00-53-0425	Village Attorney	165,000.00	0.00	0.00	0.00	0.00	165,000.00	0.00
01-30-00-53-0426	Village Prosecutor	18,000.00	0.00	0.00	0.00	0.00	18,000.00	0.00
	Contractual Services	**208,000.00**	**0.00**	**1,875.00**	**0.00**	**1,875.00**	**206,125.00**	**0.90**
30	**Legal Services**	**208,000.00**	**0.00**	**1,875.00**	**0.00**	**1,875.00**	**206,125.00**	**0.90**
40	**Police Department**							
01-40-00-51-0100	Salaries Sworn	3,401,444.00	301,965.57	264,735.29	0.00	566,700.86	2,834,743.14	16.66
01-40-00-51-0200	Salaries Regular	134,415.00	11,348.20	11,348.20	0.00	22,696.40	111,718.60	16.89
01-40-00-51-1500	Specialist Pay	37,260.00	3,068.25	3,024.75	0.00	6,093.00	31,167.00	16.35
01-40-00-51-1600	Holiday Pay	151,008.00	0.00	4,622.37	0.00	4,622.37	146,385.63	3.06
01-40-00-51-1700	Overtime	387,600.00	28,820.47	32,751.33	0.00	61,571.80	326,028.20	15.89
01-40-00-51-1727	IDOT STEP Overtime	28,000.00	1,972.63	391.17	0.00	2,363.80	25,636.20	8.44
01-40-00-51-1800	Educational Incentives	36,500.00	0.00	0.00	0.00	0.00	36,500.00	0.00
01-40-00-51-1950	Insurance Refusal Reim	1,800.00	75.00	75.00	0.00	150.00	1,650.00	8.33
01-40-00-51-3000	Part-Time Salaries	60,808.00	3,930.50	3,110.30	0.00	7,040.80	53,767.20	11.58

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% ExpCol
	Personal Services	**4,238,835.00**	**351,180.62**	**320,058.41**	**0.00**	**671,239.03**	**3,567,595.97**	**15.84**
01-40-00-52-0320	FICA	12,104.00	944.16	911.48	0.00	1,855.64	10,248.36	15.33
01-40-00-52-0325	Medicare	61,031.00	4,918.27	4,469.68	0.00	9,387.95	51,643.05	15.38
01-40-00-52-0330	IMRF	13,059.00	1,130.04	1,082.95	0.00	2,212.99	10,846.01	16.95
01-40-00-52-0375	Fringe Benefits	2,640.00	180.00	180.00	0.00	360.00	2,280.00	13.64
01-40-00-52-0400	Health Insurance	464,357.00	33,320.65	40,459.96	5,690.46	68,090.15	396,266.85	14.66
01-40-00-52-0420	Health Insurance - Retirees	100,990.00	8,394.81	33,285.38	14,844.70	26,835.49	74,154.51	26.57
01-40-00-52-0425	Life Insurance	2,206.00	85.02	608.60	487.08	206.54	1,999.46	9.36
01-40-00-52-0430	VEBA Contributions	69,782.00	49,699.88	39,770.04	0.00	89,469.92	-19,687.92	128.21
01-40-00-53-0009	Contribution to Police Pension	2,072,351.00	2,366.45	35,609.12	0.00	37,975.57	2,034,375.43	1.83
	Benefits	**2,798,520.00**	**101,039.28**	**156,377.21**	**21,022.24**	**236,394.25**	**2,562,125.75**	**8.45**
01-40-00-53-0200	Communications	9,882.00	0.00	0.00	0.00	0.00	9,882.00	0.00
01-40-00-53-0385	Administrative Adjudication	34,800.00	300.00	3,765.65	0.00	4,065.65	30,734.35	11.68
01-40-00-53-0410	IT Support	69,190.00	30,601.38	1,250.62	0.00	31,852.00	37,338.00	46.04
01-40-00-53-0430	Animal Control	3,860.00	750.00	0.00	0.00	750.00	3,110.00	19.43
01-40-00-53-3010	Equipment Lease	32,487.00	0.00	0.00	0.00	0.00	32,487.00	0.00
01-40-00-53-3100	Maint of Equipment	42,405.00	1,457.20	239.00	0.00	1,696.20	40,708.80	4.00
01-40-00-53-3200	Maintenance of Vehicles	65,000.00	1,201.90	6,385.50	237.00	7,350.40	57,649.60	11.31
01-40-00-53-3600	Maintenance of Buildings	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
01-40-00-53-4100	Training	50,550.00	3,447.00	4,577.85	0.00	8,024.85	42,525.15	15.88
01-40-00-53-4200	Community Support Services	275,309.00	30.57	32,968.45	0.00	32,999.02	242,309.98	11.99
01-40-00-53-4250	Travel & Meeting	13,100.00	500.00	133.57	0.00	633.57	12,466.43	4.84
01-40-00-53-4300	Dues & Subscriptions	14,020.00	5,201.00	389.88	0.00	5,590.88	8,429.12	39.88
01-40-00-53-4350	Printing	7,725.00	0.00	494.00	0.00	494.00	7,231.00	6.39
01-40-00-53-4400	Medical & Screening	12,540.00	0.00	0.00	0.00	0.00	12,540.00	0.00
01-40-00-53-5400	Damage Claims	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0.00
	Contractual Services	**636,868.00**	**43,489.05**	**50,204.52**	**237.00**	**93,456.57**	**543,411.43**	**14.67**
01-40-00-54-0100	Office Supplies	9,500.00	0.00	517.87	0.00	517.87	8,982.13	5.45
01-40-00-54-0150	Equipment	29,450.00	0.00	0.00	0.00	0.00	29,450.00	0.00
01-40-00-54-0200	Gas & Oil	59,195.00	0.00	5,376.45	0.00	5,376.45	53,818.55	9.08
01-40-00-54-0300	Uniforms Sworn Personnel	57,750.00	3,518.99	11,999.98	0.00	15,518.97	42,231.03	26.87
01-40-00-54-0310	Uniforms Other Personnel	3,000.00	0.00	260.40	0.00	260.40	2,739.60	8.68
01-40-00-54-0400	Prisoner Care	4,000.00	0.00	0.00	0.00	0.00	4,000.00	0.00
01-40-00-54-0600	Operating Supplies	7,380.00	0.00	182.21	0.00	182.21	7,197.79	2.47
01-40-00-54-0601	Radios	5,350.00	0.00	0.00	0.00	0.00	5,350.00	0.00
01-40-00-54-0602	Firearms and Range Supplies	28,355.00	1,644.81	3,457.46	0.00	5,102.27	23,252.73	17.99
01-40-00-54-0603	Evidence Supplies	7,825.00	305.83	62.65	0.00	368.48	7,456.52	4.71
01-40-00-54-0605	DUI Expenditures	10,000.00	0.00	7,000.00	0.00	7,000.00	3,000.00	70.00
01-40-00-54-0610	Drug Forfeiture Expenditures	1,200.00	0.00	0.00	0.00	0.00	1,200.00	0.00

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% ExpCol
01-40-00-54-0615	Article 36 Exp	3,200.00	0.00	0.00	0.00	0.00	3,200.00	0.00
01-40-00-54-0620	Cannabis Tax Act Expenditures	13,275.00	0.00	0.00	0.00	0.00	13,275.00	0.00
	Materials & Supplies	**239,480.00**	**5,469.63**	**28,857.02**	**0.00**	**34,326.65**	**205,153.35**	**14.33**
01-40-00-57-5013	Transfer to CERF	183,803.00	15,316.94	15,316.94	0.00	30,633.88	153,169.12	16.67
	Other Financing Uses	**183,803.00**	**15,316.94**	**15,316.94**	**0.00**	**30,633.88**	**153,169.12**	**16.67**
40	**Police Department**	**8,097,506.00**	**516,495.52**	**570,814.10**	**21,259.24**	**1,066,050.38**	**7,031,455.62**	**13.17**
50	**Fire Department**							
01-50-00-51-0100	Salaries Sworn	2,543,757.00	210,377.20	210,377.20	0.00	420,754.40	2,123,002.60	16.54
01-50-00-51-0200	Salaries Regular	102,141.00	8,344.84	8,344.84	0.00	16,689.68	85,451.32	16.34
01-50-00-51-1500	Specialist Pay	157,018.00	13,122.46	13,122.46	0.00	26,244.92	130,773.08	16.71
01-50-00-51-1600	Holiday Pay	100,994.00	0.00	0.00	0.00	0.00	100,994.00	0.00
01-50-00-51-1700	Overtime	160,000.00	28,624.70	37,516.77	928.00	65,213.47	94,786.53	40.76
01-50-00-51-1800	Educational Incentives	18,450.00	0.00	0.00	0.00	0.00	18,450.00	0.00
01-50-00-51-3000	Part-Time Salaries	44,431.00	3,713.56	3,978.24	0.00	7,691.80	36,739.20	17.31
	Personal Services	**3,126,791.00**	**264,182.76**	**273,339.51**	**928.00**	**536,594.27**	**2,590,196.73**	**17.16**
01-50-00-52-0320	FICA	20,095.00	1,613.09	1,629.51	0.00	3,242.60	16,852.40	16.14
01-50-00-52-0325	Medicare	45,309.00	3,676.42	3,803.73	0.00	7,480.15	37,828.85	16.51
01-50-00-52-0330	IMRF	11,051.00	875.16	895.12	0.00	1,770.28	9,280.72	16.02
01-50-00-52-0375	Fringe Benefits	2,880.00	240.00	240.00	0.00	480.00	2,400.00	16.67
01-50-00-52-0400	Health Insurance	421,390.00	31,408.75	38,293.41	5,351.54	64,350.62	357,039.38	15.27
01-50-00-52-0420	Health Insurance - Retirees	25,550.00	1,978.78	9,042.39	5,695.87	5,325.30	20,224.70	20.84
01-50-00-52-0425	Life Insurance	1,529.00	75.25	481.71	406.46	150.50	1,378.50	9.84
01-50-00-52-0430	VEBA Contributions	65,451.00	0.00	32,728.38	0.00	32,728.38	32,722.62	50.00
01-50-00-53-0010	Contribution to Fire Pension	1,776,630.00	2,185.77	32,336.55	0.00	34,522.32	1,742,107.68	1.94
	Benefits	**2,369,885.00**	**42,053.22**	**119,450.80**	**11,453.87**	**150,050.15**	**2,219,834.85**	**6.33**
01-50-00-53-0200	Communications	3,645.00	0.00	0.00	0.00	0.00	3,645.00	0.00
01-50-00-53-0410	IT Support	41,197.00	41,329.87	0.00	0.00	41,329.87	-132.87	100.32
01-50-00-53-3010	Equipment Lease	19,940.00	0.00	19,939.29	0.00	19,939.29	0.71	100.00
01-50-00-53-3100	Maintenance of Equipment	21,060.00	0.00	2,025.70	0.00	2,025.70	19,034.30	9.62
01-50-00-53-3200	Maintenance of Vehicles	65,250.00	0.00	7,949.74	0.00	7,949.74	57,300.26	12.18
01-50-00-53-3300	Maint of Office Equipment	500.00	0.00	0.00	0.00	0.00	500.00	0.00
01-50-00-53-3600	Maintenance of Buildings	2,000.00	0.00	0.00	0.00	0.00	2,000.00	0.00
01-50-00-53-4100	Training	22,700.00	185.00	2,945.00	0.00	3,130.00	19,570.00	13.79
01-50-00-53-4200	Community Support Services	15,750.00	1,150.36	201.86	0.00	1,352.22	14,397.78	8.59
01-50-00-53-4250	Travel & Meeting	18,950.00	0.00	1,521.84	0.00	1,521.84	17,428.16	8.03
01-50-00-53-4300	Dues & Subscriptions	17,645.00	10,500.00	33.75	0.00	10,533.75	7,111.25	59.70

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% ExpCol
01-50-00-53-4400	Medical & Screening	15,000.00	0.00	0.00	0.00	0.00	15,000.00	0.00
01-50-00-53-5700	GEMT Expenses	270,000.00	0.00	0.00	0.00	0.00	270,000.00	0.00
	Contractual Services	**513,637.00**	**53,165.23**	**34,617.18**	**0.00**	**87,782.41**	**425,854.59**	**17.09**
01-50-00-54-0100	Office Supplies	2,000.00	0.00	378.81	0.00	378.81	1,621.19	18.94
01-50-00-54-0150	Equipment	13,000.00	0.00	3,085.66	0.00	3,085.66	9,914.34	23.74
01-50-00-54-0200	Gas & Oil	21,139.00	0.00	1,883.90	0.00	1,883.90	19,255.10	8.91
01-50-00-54-0300	Uniforms Sworn Personnel	34,450.00	1,800.50	218.04	0.00	2,018.54	32,431.46	5.86
01-50-00-54-0600	Operating Supplies	44,350.00	1,207.37	6,329.84	989.09	6,548.12	37,801.88	14.76
	Materials & Supplies	**114,939.00**	**3,007.87**	**11,896.25**	**989.09**	**13,915.03**	**101,023.97**	**12.11**
01-50-00-55-8700	Fire Vehicle	39,500.00	0.00	0.00	0.00	0.00	39,500.00	0.00
	Capital Outlay	**39,500.00**	**0.00**	**0.00**	**0.00**	**0.00**	**39,500.00**	**0.00**
01-50-00-57-5013	Transfer to CERF	139,687.00	11,640.62	11,640.62	0.00	23,281.24	116,405.76	16.67
	Other Financing Uses	**139,687.00**	**11,640.62**	**11,640.62**	**0.00**	**23,281.24**	**116,405.76**	**16.67**
50	**Fire Department**	**6,304,439.00**	**374,049.70**	**450,944.36**	**13,370.96**	**811,623.10**	**5,492,815.90**	**12.87**
60	**Public Works**							
01-60-01-51-0200	Salaries Regular	610,040.00	49,184.88	49,176.48	0.00	98,361.36	511,678.64	16.12
01-60-01-51-1500	Certification Pay	9,200.00	7,000.00	0.00	0.00	7,000.00	2,200.00	76.09
01-60-01-51-1700	Overtime	50,000.00	2,105.93	1,366.38	0.00	3,472.31	46,527.69	6.94
01-60-01-51-3000	Part-Time Salaries	12,000.00	0.00	1,520.00	0.00	1,520.00	10,480.00	12.67
	Personal Services	**681,240.00**	**58,290.81**	**52,062.86**	**0.00**	**110,353.67**	**570,886.33**	**16.20**
01-60-01-52-0320	FICA	42,017.00	3,574.94	3,191.01	0.00	6,765.95	35,251.05	16.10
01-60-01-52-0325	Medicare	9,817.00	836.01	746.28	0.00	1,582.29	8,234.71	16.12
01-60-01-52-0330	IMRF	48,890.00	4,325.50	3,742.14	0.00	8,067.64	40,822.36	16.50
01-60-01-52-0375	Fringe Benefits	4,584.00	382.00	382.00	0.00	764.00	3,820.00	16.67
01-60-01-52-0400	Health Insurance	141,686.00	19,107.14	19,754.10	636.30	38,224.94	103,461.06	26.98
01-60-01-52-0420	Health Insurance - Retirees	7,690.00	1,798.58	4,053.81	1,479.56	4,372.83	3,317.17	56.86
01-60-01-52-0425	Life Insurance	288.00	0.21	102.03	89.90	12.34	275.66	4.28
01-60-01-52-0430	VEBA Contributions	6,622.00	0.00	2,799.99	0.00	2,799.99	3,822.01	42.28
	Benefits	**261,594.00**	**30,024.38**	**34,771.36**	**2,205.76**	**62,589.98**	**199,004.02**	**23.93**
01-60-01-53-0200	Communications	8,083.00	0.00	221.12	0.00	221.12	7,861.88	2.74
01-60-01-53-0380	Consulting Services	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0.00
01-60-01-53-0410	IT Support	25,169.00	1,722.99	412.98	81.00	2,054.97	23,114.03	8.16
01-60-01-53-1310	Julie Notifications	750.00	0.00	0.00	0.00	0.00	750.00	0.00
01-60-01-53-3100	Maintenance of Equipment	4,000.00	0.00	235.66	0.00	235.66	3,764.34	5.89
01-60-01-53-3200	Maintenance of Vehicles	19,000.00	672.44	1,107.96	0.00	1,780.40	17,219.60	9.37
01-60-01-53-3400	Maintenance TrafficSt Lights	81,500.00	0.00	2,305.56	0.00	2,305.56	79,194.44	2.83

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% ExpCol
01-60-01-53-3550	Tree Maintenance	112,000.00	0.00	118.38	0.00	118.38	111,881.62	0.11
01-60-01-53-3600	Maintenance of Bldgs & Grounds	121,500.00	13,854.07	6,820.89	0.00	20,674.96	100,825.04	17.02
01-60-01-53-3610	Maintenance Sidewalks	90,000.00	0.00	0.00	0.00	0.00	90,000.00	0.00
01-60-01-53-3620	Maintenance Streets	13,000.00	0.00	0.00	0.00	0.00	13,000.00	0.00
01-60-01-53-4100	Training	3,000.00	0.00	445.88	0.00	445.88	2,554.12	14.86
01-60-01-53-4250	Travel & Meeting	6,010.00	12.50	37.50	0.00	50.00	5,960.00	0.83
01-60-01-53-4300	Dues & Subscriptions	9,456.00	252.00	0.00	0.00	252.00	9,204.00	2.66
01-60-01-53-4400	Medical & Screening	2,000.00	0.00	236.00	0.00	236.00	1,764.00	11.80
01-60-01-53-5300	AdvertisingLegal Notice	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
01-60-01-53-5350	Dumping Fees	13,000.00	0.00	682.74	0.00	682.74	12,317.26	5.25
01-60-01-53-5400	Damage Claims	25,000.00	0.00	254.25	0.00	254.25	24,745.75	1.02
01-60-01-53-5450	St Light Electricity	44,600.00	0.00	3,253.50	0.00	3,253.50	41,346.50	7.29
01-60-05-53-5500	Collection & Disposal	1,288,617.00	0.00	107,457.83	0.00	107,457.83	1,181,159.17	8.34
01-60-05-53-5510	Leaf Disposal	60,661.00	0.00	0.00	0.00	0.00	60,661.00	0.00
	Contractual Services	**1,933,346.00**	**16,514.00**	**123,590.25**	**81.00**	**140,023.25**	**1,793,322.75**	**7.24**
01-60-01-54-0100	Office Supplies	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
01-60-01-54-0150	Equipment	1,800.00	0.00	0.00	0.00	0.00	1,800.00	0.00
01-60-01-54-0200	Gas & Oil	20,279.00	0.00	1,430.36	0.00	1,430.36	18,848.64	7.05
01-60-01-54-0310	Uniforms	7,300.00	0.00	43.10	0.00	43.10	7,256.90	0.59
01-60-01-54-0500	Vehicle Parts	8,000.00	59.46	185.00	0.00	244.46	7,755.54	3.06
01-60-01-54-0600	Operating Supplies & Equipment	61,500.00	1,418.41	12,232.18	0.00	13,650.59	47,849.41	22.20
01-60-01-54-0800	Trees	41,000.00	0.00	0.00	0.00	0.00	41,000.00	0.00
01-60-05-54-0600	Operating Supplies	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
	Materials & Supplies	**141,879.00**	**1,477.87**	**13,890.64**	**0.00**	**15,368.51**	**126,510.49**	**10.83**
01-60-01-55-1205	Streetscape Improvements	30,000.00	0.00	0.00	0.00	0.00	30,000.00	0.00
	Capital Outlay	**30,000.00**	**0.00**	**0.00**	**0.00**	**0.00**	**30,000.00**	**0.00**
01-60-01-57-5013	Transfer to CERF	91,209.00	7,600.71	7,600.71	0.00	15,201.42	76,007.58	16.67
	Other Financing Uses	**91,209.00**	**7,600.71**	**7,600.71**	**0.00**	**15,201.42**	**76,007.58**	**16.67**
60	**Public Works**	**3,139,268.00**	**113,907.77**	**231,915.82**	**2,286.76**	**343,536.83**	**2,795,731.17**	**10.94**
	Expense	**21,207,948.00**	**1,331,139.55**	**1,484,931.95**	**43,521.35**	**2,772,550.15**	**18,435,397.85**	**13.07**
01	**General Fund**	**161,461.00**	**43,394.53**	**1,575,546.15**	**1,533,354.65**	**85,586.03**	**75,874.97**	**53.01**

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% Exp/Col
02	**Water & Sewer Fund**							
00								
02-00-00-42-2360	Permit Fees	29,055.00	1,800.00	0.00	2,700.00	4,500.00	24,555.00	15.49
	Licenses & Permits	**29,055.00**	**1,800.00**	**0.00**	**2,700.00**	**4,500.00**	**24,555.00**	**15.49**
02-00-00-43-3100	Water Sales	3,615,981.00	191,056.94	0.00	316,862.70	507,919.64	3,108,061.36	14.05
02-00-00-43-3150	Sewer Sales	2,172,804.00	114,152.27	0.00	186,388.00	300,540.27	1,872,263.73	13.83
02-00-00-43-3160	Water Penalties	33,000.00	1,629.78	355.88	2,793.84	4,067.74	28,932.26	12.33
02-00-00-43-3515	NSF Fees	200.00	0.00	0.00	100.00	100.00	100.00	50.00
	Charges for Services	**5,821,985.00**	**306,838.99**	**355.88**	**506,144.54**	**812,627.65**	**5,009,357.35**	**13.96**
02-00-00-45-5100	Interest	116,256.00	12,339.62	0.00	11,357.25	23,696.87	92,559.13	20.38
02-00-00-45-5200	Net Change in Fair Value	0.00	-869.01	0.00	1,703.16	834.15	-834.15	0.00
	Interest	**116,256.00**	**11,470.61**	**0.00**	**13,060.41**	**24,531.02**	**91,724.98**	**21.10**
02-00-00-46-6410	Miscellaneous	5,000.00	0.00	0.00	45.00	45.00	4,955.00	0.90
02-00-00-46-6417	IRMA Reimbursements	2,000.00	0.00	0.00	0.00	0.00	2,000.00	0.00
02-00-00-46-6580	Sale of Meters	10,000.00	1,945.00	0.00	2,462.00	4,407.00	5,593.00	44.07
	Miscellaneous	**17,000.00**	**1,945.00**	**0.00**	**2,507.00**	**4,452.00**	**12,548.00**	**26.19**
02-00-00-46-6532	Grants	750,000.00	0.00	0.00	0.00	0.00	750,000.00	0.00
	Grants & Contributions	**750,000.00**	**0.00**	**0.00**	**0.00**	**0.00**	**750,000.00**	**0.00**
00		**6,734,296.00**	**322,054.60**	**355.88**	**524,411.95**	**846,110.67**	**5,888,185.33**	**12.56**
	Revenue	**6,734,296.00**	**322,054.60**	**355.88**	**524,411.95**	**846,110.67**	**5,888,185.33**	**12.56**
60	**Public Works**							
02-60-06-51-0200	Salaries Regular	964,397.00	77,697.18	77,892.06	0.00	155,589.24	808,807.76	16.13
02-60-06-51-1500	Specialists Pay	3,000.00	2,000.00	0.00	0.00	2,000.00	1,000.00	66.67
02-60-06-51-1700	Overtime	12,000.00	3,229.74	271.51	312.20	3,189.05	8,810.95	26.58
02-60-06-51-1950	Insurance Refusal Reimb	300.00	25.00	25.00	0.00	50.00	250.00	16.67
02-60-06-51-3000	Part-Time Salaries	12,000.00	0.00	1,520.00	0.00	1,520.00	10,480.00	12.67
	Personal Services	**991,697.00**	**82,951.92**	**79,708.57**	**312.20**	**162,348.29**	**829,348.71**	**16.37**
02-60-06-52-0100	ICMA Retirement	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
02-60-06-52-0320	FICA	61,011.00	5,062.56	4,841.48	0.00	9,904.04	51,106.96	16.23
02-60-06-52-0325	Medicare	14,436.00	1,184.03	1,132.27	0.00	2,316.30	12,119.70	16.05
02-60-06-52-0330	IMRF	72,681.00	6,133.47	5,749.91	0.00	11,883.38	60,797.62	16.35
02-60-06-52-0375	Fringe Benefits	5,808.00	484.00	484.00	0.00	968.00	4,840.00	16.67
02-60-06-52-0400	Health Insurance	185,618.00	22,394.80	23,434.43	1,050.31	44,778.92	140,839.08	24.12
02-60-06-52-0420	Health Insurance -	3,440.00	821.33	1,092.00	270.67	1,642.66	1,797.34	47.75

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% Exp/Col
	Retirees							
02-60-06-52-0425	Life Insurance	445.00	35.67	311.29	287.53	59.43	385.57	13.36
02-60-06-52-0430	VEBA Contributions	16,976.00	0.00	6,450.00	0.00	6,450.00	10,526.00	37.99
	Benefits	**361,415.00**	**36,115.86**	**43,495.38**	**1,608.51**	**78,002.73**	**283,412.27**	**21.58**
02-60-06-53-0100	Electricity	58,000.00	0.00	4,233.65	0.00	4,233.65	53,766.35	7.30
02-60-06-53-0200	Communications	5,768.00	106.34	226.89	0.00	333.23	5,434.77	5.78
02-60-06-53-0300	Auditing	10,407.00	0.00	0.00	0.00	0.00	10,407.00	0.00
02-60-06-53-0380	Consulting Services	1,540.00	29.32	27.96	0.00	57.28	1,482.72	3.72
02-60-06-53-0410	IT Support	149,735.00	15,755.79	990.00	0.00	16,745.79	132,989.21	11.18
02-60-06-53-1300	Inspections	1,500.00	0.00	0.00	0.00	0.00	1,500.00	0.00
02-60-06-53-1310	JULIE Participation	1,750.00	0.00	0.00	0.00	0.00	1,750.00	0.00
02-60-06-53-2100	Bank Fees	27,937.00	4,638.27	3,957.80	0.00	8,596.07	19,340.93	30.77
02-60-06-53-2200	Liability Insurance	72,320.00	5,373.18	5,373.18	0.00	10,746.36	61,573.64	14.86
02-60-06-53-2250	IRMA Deductible	9,500.00	0.00	0.00	0.00	0.00	9,500.00	0.00
02-60-06-53-3050	Water System Maintenance	128,000.00	402.12	8,780.40	3,333.50	5,849.02	122,150.98	4.57
02-60-06-53-3055	Hydrant Maintenance	20,000.00	0.00	0.00	0.00	0.00	20,000.00	0.00
02-60-06-53-3200	Maintenance of Vehicles	10,000.00	0.00	0.00	0.00	0.00	10,000.00	0.00
02-60-06-53-3300	Maint of Office Equipment	1,102.00	257.49	298.55	0.00	556.04	545.96	50.46
02-60-06-53-3600	Maintenance of Buildings	16,930.00	0.00	1,169.02	0.00	1,169.02	15,760.98	6.91
02-60-06-53-3620	Maintenance of Streets	55,000.00	0.00	0.00	0.00	0.00	55,000.00	0.00
02-60-06-53-3640	SewerCatch Basin Repair	40,000.00	289.56	2,143.18	0.00	2,432.74	37,567.26	6.08
02-60-06-53-4100	Training	1,150.00	0.00	0.00	0.00	0.00	1,150.00	0.00
02-60-06-53-4250	Travel & Meeting	4,320.00	0.00	0.00	0.00	0.00	4,320.00	0.00
02-60-06-53-4300	Dues & Subscriptions	1,320.00	413.00	0.00	0.00	413.00	907.00	31.29
02-60-06-53-4350	Printing	2,200.00	0.00	112.05	0.00	112.05	2,087.95	5.09
02-60-06-53-4400	Medical & Screening	700.00	0.00	0.00	0.00	0.00	700.00	0.00
02-60-06-53-4480	Water Testing	9,010.00	0.00	0.00	0.00	0.00	9,010.00	0.00
02-60-06-53-5350	Dumping Fees	20,000.00	0.00	1,135.59	276.50	859.09	19,140.91	4.30
	Contractual Services	**648,189.00**	**27,265.07**	**28,448.27**	**3,610.00**	**52,103.34**	**596,085.66**	**8.04**
02-60-06-54-0100	Office Supplies	0.00	0.00	410.00	0.00	410.00	-410.00	0.00
02-60-06-54-0200	Gas & Oil	15,095.00	0.00	1,005.13	0.00	1,005.13	14,089.87	6.66
02-60-06-54-0310	Uniforms	2,125.00	0.00	0.00	0.00	0.00	2,125.00	0.00
02-60-06-54-0500	Vehicle Parts	10,000.00	825.58	1,193.42	0.00	2,019.00	7,981.00	20.19
02-60-06-54-0600	Operating Supplies	41,000.00	440.56	3,884.72	0.00	4,325.28	36,674.72	10.55
02-60-06-54-1300	Postage	10,300.00	836.89	495.75	0.00	1,332.64	8,967.36	12.94
02-60-06-54-2200	Water from Chicago	2,066,254.00	0.00	170,410.50	0.00	170,410.50	1,895,843.50	8.25
	Materials & Supplies	**2,144,774.00**	**2,103.03**	**177,399.52**	**0.00**	**179,502.55**	**1,965,271.45**	**8.37**
02-60-06-53-3630	Overhead Sewer Program	45,500.00	0.00	0.00	0.00	0.00	45,500.00	0.00

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% Exp/Col
02-60-06-53-3631	Lead Service Line Program	230,000.00	0.00	40,235.00	0.00	40,235.00	189,765.00	17.49
02-60-06-55-0500	Building Improvements	20,000.00	0.00	0.00	0.00	0.00	20,000.00	0.00
02-60-06-55-1150	Sewer System Improvements	310,000.00	0.00	2,881.93	0.00	2,881.93	307,118.07	0.93
02-60-06-55-1300	Water System Improvements	545,000.00	0.00	0.00	0.00	0.00	545,000.00	0.00
02-60-06-55-1400	Meter Replacement Program	37,000.00	0.00	0.00	0.00	0.00	37,000.00	0.00
02-60-06-55-9100	Street Improvements	70,000.00	0.00	50,000.00	0.00	50,000.00	20,000.00	71.43
	Capital Outlay	**1,257,500.00**	**0.00**	**93,116.93**	**0.00**	**93,116.93**	**1,164,383.07**	**7.40**
02-60-06-55-0010	Depreciation Expense	375,000.00	0.00	0.00	0.00	0.00	375,000.00	0.00
	Depreciation	**375,000.00**	**0.00**	**0.00**	**0.00**	**0.00**	**375,000.00**	**0.00**
02-60-06-56-0104	IEPA Loan Principal	724,158.00	360,089.49	0.00	0.00	360,089.49	364,068.51	49.73
02-60-06-56-0105	IEPA Loan Interest	192,988.00	98,483.41	0.00	0.00	98,483.41	94,504.59	51.03
02-60-06-56-0106	Series 2022 Principal	54,445.00	0.00	0.00	0.00	0.00	54,445.00	0.00
02-60-06-56-0107	Series 2022 Interest	47,846.00	23,923.15	0.00	0.00	23,923.15	23,922.85	50.00
	Debt Service	**1,019,437.00**	**482,496.05**	**0.00**	**0.00**	**482,496.05**	**536,940.95**	**47.33**
02-60-06-57-5013	Transfer to CERF	117,226.00	9,768.83	9,768.83	0.00	19,537.66	97,688.34	16.67
	Other Financing Uses	**117,226.00**	**9,768.83**	**9,768.83**	**0.00**	**19,537.66**	**97,688.34**	**16.67**
60	**Public Works**	**6,915,238.00**	**640,700.76**	**431,937.50**	**5,530.71**	**1,067,107.55**	**5,848,130.45**	**15.43**
	Expense	**6,915,238.00**	**640,700.76**	**431,937.50**	**5,530.71**	**1,067,107.55**	**5,848,130.45**	**15.43**
02	**Water & Sewer Fund**	**180,942.00**	**318,646.16**	**432,293.38**	**529,942.66**	**220,996.88**	**-40,054.88**	**122.14**

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% Exp/Col
03	**Motor Fuel Tax Fund**							
00								
03-00-00-45-5100	Interest	26,611.00	1,876.14	0.00	1,518.01	3,394.15	23,216.85	12.75
	Interest	**26,611.00**	**1,876.14**	**0.00**	**1,518.01**	**3,394.15**	**23,216.85**	**12.75**
03-00-00-47-7100	State Allotment	252,736.00	20,188.15	0.00	19,627.61	39,815.76	212,920.24	15.75
03-00-00-47-7200	State Renewal Allotment	271,483.00	22,160.97	0.00	22,964.82	45,125.79	226,357.21	16.62
	Intergovernmental	**524,219.00**	**42,349.12**	**0.00**	**42,592.43**	**84,941.55**	**439,277.45**	**16.20**
00		**550,830.00**	**44,225.26**	**0.00**	**44,110.44**	**88,335.70**	**462,494.30**	**16.04**
	Revenue	**550,830.00**	**44,225.26**	**0.00**	**44,110.44**	**88,335.70**	**462,494.30**	**16.04**
00								
03-00-00-53-2100	Bank Fees	60.00	0.00	0.00	0.00	0.00	60.00	0.00
03-00-00-53-3620	Street Maintenance	140,000.00	0.00	0.00	0.00	0.00	140,000.00	0.00
	Contractual Services	**140,060.00**	**0.00**	**0.00**	**0.00**	**0.00**	**140,060.00**	**0.00**
03-00-00-54-2100	Snow & Ice Control	63,570.00	0.00	0.00	0.00	0.00	63,570.00	0.00
	Materials & Supplies	**63,570.00**	**0.00**	**0.00**	**0.00**	**0.00**	**63,570.00**	**0.00**
03-00-00-55-9100	Street Improvement	410,000.00	0.00	39,846.62	0.00	39,846.62	370,153.38	9.72
	Capital Outlay	**410,000.00**	**0.00**	**39,846.62**	**0.00**	**39,846.62**	**370,153.38**	**9.72**
00		**613,630.00**	**0.00**	**39,846.62**	**0.00**	**39,846.62**	**573,783.38**	**6.49**
	Expense	**613,630.00**	**0.00**	**39,846.62**	**0.00**	**39,846.62**	**573,783.38**	**6.49**
03	**Motor Fuel Tax Fund**	**62,800.00**	**-44,225.26**	**39,846.62**	**44,110.44**	**-48,489.08**	**111,289.08**	**-77.21**

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% Exp/Col
05	**Debt Service Fund**							
00								
05-00-00-41-1000	Prior Yrs Taxes	133,680.00	380.88	0.00	5,568.18	5,949.06	127,730.94	4.45
05-00-00-41-1021	Property Taxes Current	161,409.00	0.00	0.00	0.00	0.00	161,409.00	0.00
	Property Taxes	**295,089.00**	**380.88**	**0.00**	**5,568.18**	**5,949.06**	**289,139.94**	**2.02**
05-00-00-45-5100	Interest	9,202.00	1,040.36	0.00	845.80	1,886.16	7,315.84	20.50
	Interest	**9,202.00**	**1,040.36**	**0.00**	**845.80**	**1,886.16**	**7,315.84**	**20.50**
05-00-00-47-7018	Transfer from CIF	292,260.00	0.00	0.00	0.00	0.00	292,260.00	0.00
	Other Financing Sources	**292,260.00**	**0.00**	**0.00**	**0.00**	**0.00**	**292,260.00**	**0.00**
00		**596,551.00**	**1,421.24**	**0.00**	**6,413.98**	**7,835.22**	**588,715.78**	**1.31**
	Revenue	**596,551.00**	**1,421.24**	**0.00**	**6,413.98**	**7,835.22**	**588,715.78**	**1.31**
00								
05-00-00-53-2100	Bank Fees	450.00	0.00	0.00	0.00	0.00	450.00	0.00
	Contractual Services	**450.00**	**0.00**	**0.00**	**0.00**	**0.00**	**450.00**	**0.00**
05-00-00-56-0037	DSEB Bond Principal	300,000.00	0.00	0.00	0.00	0.00	300,000.00	0.00
05-00-00-56-0106	2022 Series Bond Principal	155,556.00	0.00	0.00	0.00	0.00	155,556.00	0.00
05-00-00-56-0107	2022 Series Bond Interest	136,704.00	68,351.85	0.00	0.00	68,351.85	68,352.15	50.00
	Debt Service	**592,260.00**	**68,351.85**	**0.00**	**0.00**	**68,351.85**	**523,908.15**	**11.54**
05-00-00-56-0038	DSEB Bond Interest	10,350.00	0.00	0.00	0.00	0.00	10,350.00	0.00
	Interest on Debt	**10,350.00**	**0.00**	**0.00**	**0.00**	**0.00**	**10,350.00**	**0.00**
00		**603,060.00**	**68,351.85**	**0.00**	**0.00**	**68,351.85**	**534,708.15**	**11.33**
	Expense	**603,060.00**	**68,351.85**	**0.00**	**0.00**	**68,351.85**	**534,708.15**	**11.33**
05	**Debt Service Fund**	**6,509.00**	**66,930.61**	**0.00**	**6,413.98**	**60,516.63**	**-54,007.63**	**929.74**

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% Exp/Col
09	**Police Pension Fund**							
00								
09-00-00-45-5100	Interest	350,000.00	14,991.85	0.00	0.00	14,991.85	335,008.15	4.28
09-00-00-45-5200	Net Change in Fair Value	2,147,518.00	1,082,451.47	0.00	0.00	1,082,451.47	1,065,066.53	50.40
	Interest	**2,497,518.00**	**1,097,443.32**	**0.00**	**0.00**	**1,097,443.32**	**1,400,074.68**	**43.94**
09-00-00-41-1100	Employer Contribution	2,072,351.00	2,366.45	0.00	35,609.12	37,975.57	2,034,375.43	1.83
09-00-00-46-7350	Employee Contribution	359,358.00	27,055.94	0.00	25,517.78	52,573.72	306,784.28	14.63
	Grants & Contributions	**2,431,709.00**	**29,422.39**	**0.00**	**61,126.90**	**90,549.29**	**2,341,159.71**	**3.72**
00		**4,929,227.00**	**1,126,865.71**	**0.00**	**61,126.90**	**1,187,992.61**	**3,741,234.39**	**24.10**
	Revenue	**4,929,227.00**	**1,126,865.71**	**0.00**	**61,126.90**	**1,187,992.61**	**3,741,234.39**	**24.10**
00								
09-00-00-52-6100	Pensions	2,880,527.00	242,405.04	0.00	0.00	242,405.04	2,638,121.96	8.42
09-00-00-52-6150	Pension Refund	50,000.00	0.00	0.00	0.00	0.00	50,000.00	0.00
	Benefits	**2,930,527.00**	**242,405.04**	**0.00**	**0.00**	**242,405.04**	**2,688,121.96**	**8.27**
09-00-00-53-0300	Audit Services	2,410.00	0.00	0.00	0.00	0.00	2,410.00	0.00
09-00-00-53-0350	Actuarial Services	4,668.00	0.00	0.00	0.00	0.00	4,668.00	0.00
09-00-00-53-0360	Payroll Services	33,405.00	2,275.00	0.00	0.00	2,275.00	31,130.00	6.81
09-00-00-53-0380	Consulting Services	15,000.00	3,959.74	0.00	0.00	3,959.74	11,040.26	26.40
09-00-00-53-0420	Legal Services	4,000.00	840.00	0.00	0.00	840.00	3,160.00	21.00
09-00-00-53-2100	Bank Fees	200.00	32.14	0.00	0.00	32.14	167.86	16.07
09-00-00-53-4100	Training	500.00	0.00	0.00	0.00	0.00	500.00	0.00
09-00-00-53-4250	Travel & Meeting	500.00	0.00	0.00	0.00	0.00	500.00	0.00
09-00-00-53-4300	Dues & Subscriptions	825.00	0.00	0.00	0.00	0.00	825.00	0.00
09-00-00-53-4400	Medical & Screening	1,800.00	0.00	0.00	0.00	0.00	1,800.00	0.00
09-00-00-54-3100	Misc Expenditures	14,160.00	0.00	0.00	0.00	0.00	14,160.00	0.00
	Contractual Services	**77,468.00**	**7,106.88**	**0.00**	**0.00**	**7,106.88**	**70,361.12**	**9.17**
00		**3,007,995.00**	**249,511.92**	**0.00**	**0.00**	**249,511.92**	**2,758,483.08**	**8.29**
	Expense	**3,007,995.00**	**249,511.92**	**0.00**	**0.00**	**249,511.92**	**2,758,483.08**	**8.29**
09	**Police Pension Fund**	**-1,921,232.00**	**-877,353.79**	**0.00**	**61,126.90**	**-938,480.69**	**-982,751.31**	**48.85**

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% Exp/Col
10	**Fire Pension Fund**							
00								
10-00-00-45-5100	InterestDividends	375,000.00	34,597.98	0.00	0.00	34,597.98	340,402.02	9.23
10-00-00-45-5200	Net Change in Fair Value	1,437,733.00	708,877.28	0.00	0.00	708,877.28	728,855.72	49.31
	Interest	**1,812,733.00**	**743,475.26**	**0.00**	**0.00**	**743,475.26**	**1,069,257.74**	**41.01**
10-00-00-41-1100	Employer Contribution	1,776,630.00	2,185.77	0.00	32,336.55	34,522.32	1,742,107.68	1.94
10-00-00-46-7350	Employee Contribution	248,863.00	19,793.90	0.00	19,793.90	39,587.80	209,275.20	15.91
	Grants & Contributions	**2,025,493.00**	**21,979.67**	**0.00**	**52,130.45**	**74,110.12**	**1,951,382.88**	**3.66**
00		**3,838,226.00**	**765,454.93**	**0.00**	**52,130.45**	**817,585.38**	**3,020,640.62**	**21.30**
	Revenue	**3,838,226.00**	**765,454.93**	**0.00**	**52,130.45**	**817,585.38**	**3,020,640.62**	**21.30**
00								
10-00-00-52-6100	Pensions	2,345,378.00	194,227.04	0.00	0.00	194,227.04	2,151,150.96	8.28
	Benefits	**2,345,378.00**	**194,227.04**	**0.00**	**0.00**	**194,227.04**	**2,151,150.96**	**8.28**
10-00-00-53-0300	Audit Services	2,410.00	0.00	0.00	0.00	0.00	2,410.00	0.00
10-00-00-53-0350	Actuarial Services	4,545.00	0.00	0.00	0.00	0.00	4,545.00	0.00
10-00-00-53-0360	Payroll Services	16,505.00	1,075.00	0.00	0.00	1,075.00	15,430.00	6.51
10-00-00-53-0380	Consulting Services	15,000.00	1,734.08	0.00	0.00	1,734.08	13,265.92	11.56
10-00-00-53-0420	Legal Services	3,500.00	4,518.53	0.00	0.00	4,518.53	-1,018.53	129.10
10-00-00-53-2100	Bank Fees	200.00	48.53	0.00	0.00	48.53	151.47	24.27
10-00-00-53-4100	Training	500.00	0.00	0.00	0.00	0.00	500.00	0.00
10-00-00-53-4250	Travel & Meeting	500.00	0.00	0.00	0.00	0.00	500.00	0.00
10-00-00-53-4300	Dues & Subscriptions	825.00	0.00	0.00	0.00	0.00	825.00	0.00
10-00-00-53-4400	Medical & Screening	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
10-00-00-54-1300	Postage	50.00	0.00	0.00	0.00	0.00	50.00	0.00
10-00-00-54-3100	Misc Expenditures	16,722.00	930.00	0.00	0.00	930.00	15,792.00	5.56
	Contractual Services	**61,757.00**	**8,306.14**	**0.00**	**0.00**	**8,306.14**	**53,450.86**	**13.45**
00		**2,407,135.00**	**202,533.18**	**0.00**	**0.00**	**202,533.18**	**2,204,601.82**	**8.41**
	Expense	**2,407,135.00**	**202,533.18**	**0.00**	**0.00**	**202,533.18**	**2,204,601.82**	**8.41**
10	**Fire Pension Fund**	**-1,431,091.00**	**-562,921.75**	**0.00**	**52,130.45**	**-615,052.20**	**-816,038.80**	**42.98**

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% Exp/Col
13	**Capital Equip Replacement Fund**							
00								
13-00-00-45-5100	Interest	200,919.00	20,125.17	668.08	33,744.69	53,201.78	147,717.22	26.48
13-00-00-45-5200	Net Change in Fair Value	0.00	-5,500.86	0.00	10,814.81	5,313.95	-5,313.95	0.00
	Interest	**200,919.00**	**14,624.31**	**668.08**	**44,559.50**	**58,515.73**	**142,403.27**	**29.12**
13-00-00-47-7001	From General Fund	415,933.00	34,661.10	0.00	34,661.10	69,322.20	346,610.80	16.67
13-00-00-47-7002	Transfer from Water and Sewer	117,226.00	9,768.83	0.00	9,768.83	19,537.66	97,688.34	16.67
13-00-00-48-8000	Sale of Property	25,000.00	0.00	0.00	0.00	0.00	25,000.00	0.00
	Other Financing Sources	**558,159.00**	**44,429.93**	**0.00**	**44,429.93**	**88,859.86**	**469,299.14**	**15.92**
00		**759,078.00**	**59,054.24**	**668.08**	**88,989.43**	**147,375.59**	**611,702.41**	**19.42**
	Revenue	**759,078.00**	**59,054.24**	**668.08**	**88,989.43**	**147,375.59**	**611,702.41**	**19.42**
00								
13-00-00-53-2100	Bank Fees	100.00	0.00	0.00	0.00	0.00	100.00	0.00
	Contractual Services	**100.00**	**0.00**	**0.00**	**0.00**	**0.00**	**100.00**	**0.00**
13-00-00-55-0500	Building Improvements	407,204.00	0.00	0.00	0.00	0.00	407,204.00	0.00
13-00-00-55-8700	Police Vehicles	154,868.00	55,287.00	0.00	0.00	55,287.00	99,581.00	35.70
13-00-00-55-8720	Police Equipment	64,026.00	0.00	46,259.15	0.00	46,259.15	17,766.85	72.25
13-00-00-55-8850	Fire Dept Equipment	99,540.00	0.00	68,371.00	0.00	68,371.00	31,169.00	68.69
13-00-00-55-8910	PW Vehicles	240,000.00	0.00	0.00	0.00	0.00	240,000.00	0.00
13-00-00-55-8925	PW Equipment	228,000.00	0.00	125,828.50	0.00	125,828.50	102,171.50	55.19
	Capital Outlay	**1,193,638.00**	**55,287.00**	**240,458.65**	**0.00**	**295,745.65**	**897,892.35**	**24.78**
00		**1,193,738.00**	**55,287.00**	**240,458.65**	**0.00**	**295,745.65**	**897,992.35**	**24.77**
	Expense	**1,193,738.00**	**55,287.00**	**240,458.65**	**0.00**	**295,745.65**	**897,992.35**	**24.77**
13	**Capital Equip Replacement Fund**	**434,660.00**	**-3,767.24**	**241,126.73**	**88,989.43**	**148,370.06**	**286,289.94**	**34.13**

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% Exp/Col
14	**Capital Improvement Fund**							
00								
14-00-00-43-3200	Metra Daily Parking Fees	9,000.00	0.00	0.00	0.00	0.00	9,000.00	0.00
14-00-00-43-3220	Parking Lot Permit Fees	35,751.00	0.00	0.00	0.00	0.00	35,751.00	0.00
14-00-00-43-3550	Ambulance Fees	800,000.00	94,596.66	36,320.42	87,005.41	145,281.65	654,718.35	18.16
	Charges for Services	**844,751.00**	**94,596.66**	**36,320.42**	**87,005.41**	**145,281.65**	**699,469.35**	**17.20**
14-00-00-44-4240	Automated Traffic Enf Fines	270,000.00	42,916.72	0.00	40,617.59	83,534.31	186,465.69	30.94
	Fines & Forfeits	**270,000.00**	**42,916.72**	**0.00**	**40,617.59**	**83,534.31**	**186,465.69**	**30.94**
14-00-00-45-5100	Interest	33,289.00	3,535.29	0.00	1,685.18	5,220.47	28,068.53	15.68
14-00-00-45-5200	Net Change in Fair Value	0.00	-631.84	0.00	1,796.91	1,165.07	-1,165.07	0.00
	Interest	**33,289.00**	**2,903.45**	**0.00**	**3,482.09**	**6,385.54**	**26,903.46**	**19.18**
14-00-00-46-6410	Miscellaneous	6,000.00	0.00	0.00	0.00	0.00	6,000.00	0.00
	Miscellaneous	**6,000.00**	**0.00**	**0.00**	**0.00**	**0.00**	**6,000.00**	**0.00**
14-00-00-46-6527	IDOC Grant	125,000.00	24,666.08	0.00	0.00	24,666.08	100,333.92	19.73
14-00-00-46-6532	Grants	788,491.00	0.00	0.00	0.00	0.00	788,491.00	0.00
	Grants & Contributions	**913,491.00**	**24,666.08**	**0.00**	**0.00**	**24,666.08**	**888,824.92**	**2.70**
00		**2,067,531.00**	**165,082.91**	**36,320.42**	**131,105.09**	**259,867.58**	**1,807,663.42**	**12.57**
	Revenue	**2,067,531.00**	**165,082.91**	**36,320.42**	**131,105.09**	**259,867.58**	**1,807,663.42**	**12.57**
00								
14-00-00-53-0370	Professional Services	114,000.00	0.00	8,908.00	0.00	8,908.00	105,092.00	7.81
14-00-00-53-0380	Consulting Services	0.00	0.00	4,770.00	0.00	4,770.00	-4,770.00	0.00
14-00-00-53-4290	License Fees	12,000.00	0.00	0.00	0.00	0.00	12,000.00	0.00
14-00-00-53-5700	GEMT Expenses	180,000.00	0.00	0.00	0.00	0.00	180,000.00	0.00
	Contractual Services	**306,000.00**	**0.00**	**13,678.00**	**0.00**	**13,678.00**	**292,322.00**	**4.47**
14-00-00-55-0500	Building Improvements	326,755.00	0.00	4,792.76	0.00	4,792.76	321,962.24	1.47
14-00-00-55-1205	Streetscape Improvements	980,452.00	0.00	9,117.53	0.00	9,117.53	971,334.47	0.93
14-00-00-55-8620	Information Technology Equipme	138,395.00	0.00	10,877.76	0.00	10,877.76	127,517.24	7.86
	Capital Outlay	**1,445,602.00**	**0.00**	**24,788.05**	**0.00**	**24,788.05**	**1,420,813.95**	**1.71**

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% Exp/Col
14-00-00-57-5005	Transfer To Debt Service	292,260.00	0.00	0.00	0.00	0.00	292,260.00	0.00
	Other Financing Uses	**292,260.00**	**0.00**	**0.00**	**0.00**	**0.00**	**292,260.00**	**0.00**
00		**2,043,862.00**	**0.00**	**38,466.05**	**0.00**	**38,466.05**	**2,005,395.95**	**1.88**
	Expense	**2,043,862.00**	**0.00**	**38,466.05**	**0.00**	**38,466.05**	**2,005,395.95**	**1.88**
14	**Capital Improvement Fund**	**-23,669.00**	**-165,082.91**	**74,786.47**	**131,105.09**	**-221,401.53**	**197,732.53**	**935.41**

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% Exp/Col
31	**TIF-Madison Street**							
00								
31-00-00-41-1000	Property Taxes-Prior Years	422,734.00	13,672.11	0.00	4,593.73	18,265.84	404,468.16	4.32
31-00-00-41-1021	Property Taxes-Current Year	431,188.00	0.00	0.00	0.00	0.00	431,188.00	0.00
	Property Taxes	**853,922.00**	**13,672.11**	**0.00**	**4,593.73**	**18,265.84**	**835,656.16**	**2.14**
31-00-00-45-5100	Interest	85,557.00	9,039.55	0.00	8,481.43	17,520.98	68,036.02	20.48
	Interest	**85,557.00**	**9,039.55**	**0.00**	**8,481.43**	**17,520.98**	**68,036.02**	**20.48**
00		**939,479.00**	**22,711.66**	**0.00**	**13,075.16**	**35,786.82**	**903,692.18**	**3.81**
	Revenue	**939,479.00**	**22,711.66**	**0.00**	**13,075.16**	**35,786.82**	**903,692.18**	**3.81**
00								
31-00-00-53-0100	Electricity & Natural Gas	1,700.00	0.00	198.72	0.00	198.72	1,501.28	11.69
31-00-00-53-0300	Audit Services	545.00	0.00	0.00	0.00	0.00	545.00	0.00
31-00-00-53-0380	Consulting Services	51,015.00	0.00	0.00	0.00	0.00	51,015.00	0.00
31-00-00-53-0425	Village Attorney	10,000.00	0.00	0.00	0.00	0.00	10,000.00	0.00
31-00-00-53-3600	Maintenance of Buildings	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0.00
31-00-00-53-5300	AdvertisingLegal Notice	500.00	0.00	0.00	0.00	0.00	500.00	0.00
	Contractual Services	**68,760.00**	**0.00**	**198.72**	**0.00**	**198.72**	**68,561.28**	**0.29**
31-00-00-55-4300	Other Improvements	253,000.00	0.00	0.00	0.00	0.00	253,000.00	0.00
	Capital Outlay	**253,000.00**	**0.00**	**0.00**	**0.00**	**0.00**	**253,000.00**	**0.00**
31-00-00-56-0081	Interest on Interfund Loan	56,190.00	0.00	0.00	0.00	0.00	56,190.00	0.00
	Debt Service	**56,190.00**	**0.00**	**0.00**	**0.00**	**0.00**	**56,190.00**	**0.00**
00		**377,950.00**	**0.00**	**198.72**	**0.00**	**198.72**	**377,751.28**	**0.05**
	Expense	**377,950.00**	**0.00**	**198.72**	**0.00**	**198.72**	**377,751.28**	**0.05**
31	**TIF-Madison Street**	**-561,529.00**	**-22,711.66**	**198.72**	**13,075.16**	**-35,588.10**	**-525,940.90**	**6.34**

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% Exp/Col
32	**Tif - North Avenue**							
00								
32-00-00-41-1000	Property Taxes-Prior Years	368,914.00	3,352.08	0.00	0.00	3,352.08	365,561.92	0.91
32-00-00-41-1021	Property Taxes-Current Year	376,293.00	0.00	0.00	0.00	0.00	376,293.00	0.00
	Property Taxes	**745,207.00**	**3,352.08**	**0.00**	**0.00**	**3,352.08**	**741,854.92**	**0.45**
32-00-00-45-5100	Interest	46,100.00	4,880.21	0.00	4,572.64	9,452.85	36,647.15	20.51
	Interest	**46,100.00**	**4,880.21**	**0.00**	**4,572.64**	**9,452.85**	**36,647.15**	**20.51**
00		**791,307.00**	**8,232.29**	**0.00**	**4,572.64**	**12,804.93**	**778,502.07**	**1.62**
	Revenue	**791,307.00**	**8,232.29**	**0.00**	**4,572.64**	**12,804.93**	**778,502.07**	**1.62**
00								
32-00-00-53-0300	Audit Services	545.00	0.00	0.00	0.00	0.00	545.00	0.00
32-00-00-53-0380	Consulting Services	21,015.00	0.00	0.00	0.00	0.00	21,015.00	0.00
32-00-00-53-0425	Village Attorney	2,500.00	0.00	0.00	0.00	0.00	2,500.00	0.00
32-00-00-53-5300	AdvertisingLegal	325.00	0.00	0.00	0.00	0.00	325.00	0.00
	Contractual Services	**24,385.00**	**0.00**	**0.00**	**0.00**	**0.00**	**24,385.00**	**0.00**
32-00-00-55-4300	Other Improvements	452,500.00	0.00	0.00	0.00	0.00	452,500.00	0.00
	Capital Outlay	**452,500.00**	**0.00**	**0.00**	**0.00**	**0.00**	**452,500.00**	**0.00**
00		**476,885.00**	**0.00**	**0.00**	**0.00**	**0.00**	**476,885.00**	**0.00**
	Expense	**476,885.00**	**0.00**	**0.00**	**0.00**	**0.00**	**476,885.00**	**0.00**
32	**Tif - North Avenue**	**-314,422.00**	**-8,232.29**	**0.00**	**4,572.64**	**-12,804.93**	**-301,617.07**	**4.07**

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% Exp/Col
35	**Infrastructure Imp Bond Fund**							
00								
35-00-00-45-5100	Interest	10,000.00	2,058.31	0.00	1,834.40	3,892.71	6,107.29	38.93
	Interest	**10,000.00**	**2,058.31**	**0.00**	**1,834.40**	**3,892.71**	**6,107.29**	**38.93**
00		**10,000.00**	**2,058.31**	**0.00**	**1,834.40**	**3,892.71**	**6,107.29**	**38.93**
	Revenue	**10,000.00**	**2,058.31**	**0.00**	**1,834.40**	**3,892.71**	**6,107.29**	**38.93**
00								
35-00-00-53-3610	Maintenance Sidewalks	135,000.00	0.00	0.00	0.00	0.00	135,000.00	0.00
	Contractual Services	**135,000.00**	**0.00**	**0.00**	**0.00**	**0.00**	**135,000.00**	**0.00**
35-00-00-55-9100	Street Improvements	165,000.00	2,725.12	135,000.00	0.00	137,725.12	27,274.88	83.47
	Capital Outlay	**165,000.00**	**2,725.12**	**135,000.00**	**0.00**	**137,725.12**	**27,274.88**	**83.47**
00		**300,000.00**	**2,725.12**	**135,000.00**	**0.00**	**137,725.12**	**162,274.88**	**45.91**
	Expense	**300,000.00**	**2,725.12**	**135,000.00**	**0.00**	**137,725.12**	**162,274.88**	**45.91**
35	**Infrastructure Imp Bond Fund**	**290,000.00**	**666.81**	**135,000.00**	**1,834.40**	**133,832.41**	**156,167.59**	**46.15**

Village of River Forest Investments

Fiscal Year 2026
Through 06/30/2025

Fun	ID	Bank	Interest Rate	Purchase Date	Maturity Date	Cost	Par Value	Market Value
01	2024-04	Bank of America	04.855%	2/29/2024	8/29/2025	$243,000.00	$243,502.59	$243,165.36
01	2024-14	Third Coast Bank	04.224%	9/27/2024	9/26/2025	$239,800.00	$239,800.00	$239,800.00
01	2024-21	First Guaranty Bank	04.143%	10/21/2024	10/21/2025	$240,000.00	$240,000.00	$240,000.00
01	2021-14	FHLB	01.040%	10/28/2021	10/28/2025	$250,000.00	$250,000.00	$247,285.00
01	2024-15	First Internet Bank of Indiana	04.107%	9/27/2024	12/19/2025	$237,900.00	$237,900.00	$237,900.00
01	2024-31	Live Oak Banking	04.100%	12/31/2024	4/6/2026	$249,000.00	$249,000.00	$249,042.33
01	2021-11	US Treasury	00.770%	4/29/2021	4/30/2026	$500,000.00	$499,511.72	$486,445.31
01	2025-01	First Pryority Bank	04.248%	1/9/2025	10/5/2026	$232,500.00	$232,500.00	$232,500.00
01	2024-30	John Marshall Bank	04.100%	12/27/2024	1/27/2027	$249,000.00	$249,000.00	$249,398.40
01	2024-02	JP Morgan Chase	04.400%	1/31/2024	1/29/2027	$244,000.00	$244,000.00	$244,153.72
01	2025-04	Wells Fargo	04.250%	3/5/2025	3/5/2027	$249,000.00	$249,000.00	$250,053.27
01	2024-20	One Community Bank	03.800%	10/17/2024	5/17/2027	$249,000.00	$249,000.00	$248,200.71
01	2025-02	1St Financial Bank	04.100%	1/28/2025	7/28/2027	$249,000.00	$249,000.00	$249,632.46
01	2024-16	FFCB	03.670%	10/7/2024	10/7/2027	$350,000.00	$350,000.00	$346,391.50
01	2024-09	FHLB	05.000%	4/8/2024	10/8/2027	$250,000.00	$250,000.00	$250,120.00
01	2024-25	Morgan Stanley Private Bank	03.900%	10/30/2024	11/1/2027	$245,000.00	$245,000.00	$244,546.75
01	2025-08	FHLB	04.200%	4/23/2025	4/23/2029	$250,000.00	$250,000.00	$250,095.00
								$4,508,729.81
02	2024-22	Gbank	04.174%	10/21/2024	10/21/2025	$239,900.00	$239,900.00	$239,900.00

Village of River Forest Investments

Fiscal Year 2026
Through 06/30/2025

Fun	ID	Bank	Interest Rate	Purchase Date	Maturity Date	Cost	Par Value	Market Value
02	2024-23	Evergreen Bank Group	03.900%	10/25/2024	1/23/2026	$249,000.00	$249,000.00	$248,576.70
02	2024-17	Texas Exchange	03.700%	10/11/2024	10/11/2028	$249,000.00	$249,000.00	$246,599.64
								$735,076.34
03	2024-06	EagleBank	04.924%	3/11/2024	9/4/2025	$232,750.00	$232,750.00	$232,750.00
								$232,750.00
13	2021-15	FHLB	01.040%	10/28/2021	10/28/2025	$250,000.00	$250,000.00	$247,285.00
13	2023-16	Cornerstone Bank	05.112%	12/15/2023	12/16/2025	$226,200.00	$226,200.00	$226,200.00
13	2024-01	Schertz Bank & Trust	04.644%	1/22/2024	1/21/2026	$226,500.00	$226,500.00	$226,500.00
13	2021-07	FHLB	00.750%	2/18/2021	3/16/2026	$100,000.00	$100,000.00	$97,588.00
13	2024-29	Optum Bank	04.200%	12/11/2024	6/11/2026	$244,000.00	$244,000.00	$244,263.52
13	2024-24	ESSA Bank	03.850%	10/29/2024	7/29/2026	$245,000.00	$245,000.00	$244,507.55
13	2024-18	First Keystone	03.700%	10/8/2024	10/8/2026	$249,000.00	$249,000.00	$248,033.88
13	2024-26	BMW Bank	04.050%	11/15/2024	11/16/2026	$245,000.00	$245,000.00	$245,124.95
13	2024-28	Bank Hapoalim BM	04.250%	11/25/2024	11/25/2026	$230,300.00	$230,300.00	$230,300.00
13	2024-27	Morgan Stanley	04.150%	11/27/2024	11/27/2026	$244,000.00	$244,000.00	$244,361.12
13	2025-05	Southpoint Bank	04.000%	4/29/2025	4/29/2027	$249,000.00	$249,000.00	$249,087.15
13	2025-10	State Bank of India	04.106%	6/16/2025	6/16/2027	$244,668.08	$244,000.00	$245,182.18
13	2024-08	FHLB	05.000%	4/8/2024	10/8/2027	$250,000.00	$250,000.00	$250,120.00
13	2024-19	Merrick Bank	03.550%	10/10/2024	4/10/2028	$249,000.00	$249,000.00	$246,101.64

Village of River Forest Investments

Fiscal Year 2026
Through 06/30/2025

Fun	ID	Bank	Interest Rate	Purchase Date	Maturity Date	Cost	Par Value	Market Value
13	2025-03	FHLB	04.550%	2/12/2025	2/12/2029	$300,000.00	$300,000.00	$301,170.00
13	2025-07	UBS Bank	04.000%	4/23/2025	4/23/2029	$249,000.00	$249,000.00	$248,641.44
								$3,794,466.43
14	2024-12	FHLB	04.500%	8/28/2024	8/20/2026	$83,333.33	$83,333.33	$83,220.00
14	2024-13	First St Bank DeQueen	04.200%	9/30/2024	9/30/2026	$242,000.00	$242,000.00	$241,949.18
14	2025-06	American Express	04.050%	4/30/2025	4/30/2027	$245,000.00	$245,000.00	$245,208.25
14	2025-09	FFCB	04.220%	5/23/2025	5/23/2028	$200,000.00	$200,000.00	$200,324.00
								$770,701.43
								$10,041,724.01

RIVER FOREST POLICE DEPARTMENT
CHIEF JAMES GREENWOOD
400 Park Avenue
River Forest, IL 60305
Tel: 708-366-8500

MEMORANDUM

TO: Matthew Walsh – Village Administrator

FROM: James Greenwood - Chief of Police

DATE: July 14, 2025

SUBJECT: Skydio X10 Drone Purchase

Issue: The police department seeks to purchase (1) Axon Air Skydio X10 drone to replace its existing aging DJI Mavic II enterprise drone (UAS).

Analysis: The Police Department currently operates a DJI Mavic II Enterprise drone, purchased in 2021, which has logged over 15 hours supporting search and rescue missions, surveillance, crash scene documentation, and training exercises. While the drone has performed effectively, rapid advancements in UAS technology and evolving FAA regulations now make an upgrade necessary to maintain compliance, improve safety, and enhance operational efficiency. The FY26 Capital Improvement Plan includes $29,450 to support this drone replacement.

Vendor quotes were received from DSLR Pros ($27,455), Axon ($46,648.40), and Flock Safety ($50,000). After a comprehensive evaluation of features, long-term value, and system compatibility, staff recommends purchasing the Axon Air Skydio X10 package. This system provides advanced flight capabilities, enhanced safety features, and seamless integration with the department's existing AXON platforms, including body-worn cameras and squad fleet cameras. This integration enables all video feeds to be viewed simultaneously through a unified interface, improving situational awareness and real-time coordination.

The Axon Air package also includes drone pilot management tools and full hardware and software support throughout the five-year service plan—features not offered by the other vendors. The department's current drone will be traded in and phased out upon deployment of the new system.

Costs: The total cost for the Axon Skydio X10 Drone is $29,000. The remaining balance beyond the CIP allocation covers a yearly subscription for software support and service plan (five years) is $4,412, which will be funded through the Department's operations budget.

RIVER FOREST POLICE DEPARTMENT
CHIEF JAMES GREENWOOD
400 Park Avenue
River Forest, IL 60305
Tel: 708-366-8500

MEMORANDUM

Recommendation: Motion to purchase (1) Axon Air Skydio X10 drone with five-year service agreement. The agreement includes all accessories, software and services, in an amount not to exceed $29,000.

Attachment: Axon Enterprise service agreement

Axon Enterprise, Inc.
17800 N 85th St.
Scottsdale, Arizona 85255
United States
VAT: 86-0741227
Domestic: (800) 978-2737
International: +1.800.978.2737

Q-669588-45834MM

Issued: 06/26/2025

Quote Expiration: 07/31/2025

Estimated Contract Start Date: 11/15/2025

Account Number: 315178

Payment Terms: N30

Mode of Delivery: UPS-GND

Credit/Debit Amount: $0.00

SHIP TO	BILL TO
River Forest Police Dept - IL 400 Park Ave River Forest, IL 60305-1726 USA	River Forest Police Dept - IL 400 Park Ave River Forest IL 60305-1726 USA Email:

SALES REPRESENTATIVE	PRIMARY CONTACT
Matthew Moore Phone: (480) 905-2068 Email: mmoore@axon.com Fax: (480) 905-2068	Daniel Humphreys Phone: (708) 714-3538 Email: dhumphreys@vrf.us Fax:

Quote Summary

Program Length	60 Months
TOTAL COST	$46,648.40
ESTIMATED TOTAL W/ TAX	$46,648.40

Discount Summary

Average Savings Per Year	$1,190.00
TOTAL SAVINGS	$5,950.00

Payment Summary

Date	Subtotal	Tax	Total
Oct 2025	$29,000.00	$0.00	$29,000.00
Oct 2026	$4,412.10	$0.00	$4,412.10
Oct 2027	$4,412.10	$0.00	$4,412.10
Oct 2028	$4,412.10	$0.00	$4,412.10
Oct 2029	$4,412.10	$0.00	$4,412.10
Total	**$46,648.40**	**$0.00**	**$46,648.40**

Quote Unbundled Price:	**$52,598.40**
Quote List Price:	**$52,598.40**
Quote Subtotal:	**$46,648.40**

Pricing

All deliverables are detailed in Delivery Schedules section lower in proposal

Item	Description	Qty	Term	Unbundled	List Price	Net Price	Subtotal	Tax	Total
A la Carte Hardware									
101229	AXON AIR - SKYDIO SPOTLIGHT FOR X10	1			$265.00	$265.00	$265.00	$0.00	$265.00
101211	AXON AIR - SKYDIO SPEAKER FOR X10	1			$320.00	$320.00	$320.00	$0.00	$320.00
101261	AXON AIR - SKYDIO NIGHTSENSE IR FILTER FOR X10	1			$2,800.00	$2,800.00	$2,800.00	$0.00	$2,800.00
101235	AXON AIR - SKYDIO X10 STR KIT 2.45 5GLTERDY SIM IR NA VT300Z	1			$16,464.40	$13,964.40	$13,964.40	$0.00	$13,964.40
A la Carte Software									
100551	AXON AIR - DRONESENSE CLOUDSTREAM FOR SKYDIO	1	60		$0.00	$0.00	$0.00	$0.00	$0.00
100112	AXON AIR - EVIDENCE.COM LICENSE - PILOT DATA	2	60		$57.50	$28.75	$3,450.00	$0.00	$3,450.00
101242	AXON AIR - SKYDIO CONNECT LICENSE FOR X10	1	60		$208.25	$208.25	$12,495.00	$0.00	$12,495.00
A la Carte Services									
12021	AXON AIR - PROFESSIONAL IMPLEMENTATION	1			$2,500.00	$2,500.00	$2,500.00	$0.00	$2,500.00
101172	AXON AIR - SKYDIO X10 BLENDED TRAINING	1			$5,605.00	$5,605.00	$5,605.00	$0.00	$5,605.00
A la Carte Warranties									
101508	AXON AIR - SKYDIO - CARE FOR X10 CELLULAR 5G + VT300-Z 3YR	1			$5,249.00	$5,249.00	$5,249.00	$0.00	$5,249.00
Total							**$46,648.40**	**$0.00**	**$46,648.40**

Delivery Schedule

Hardware

Bundle	Item	Description	QTY	Shipping Location	Estimated Delivery Date
A la Carte	101211	AXON AIR - SKYDIO SPEAKER FOR X10	1	1	10/15/2025
A la Carte	101229	AXON AIR - SKYDIO SPOTLIGHT FOR X10	1	1	10/15/2025
A la Carte	101235	AXON AIR - SKYDIO X10 STR KIT 2.45 5GLTERDY SIM IR NA VT300Z	1	1	10/15/2025
A la Carte	101261	AXON AIR - SKYDIO NIGHTSENSE IR FILTER FOR X10	1	1	10/15/2025

Software

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
A la Carte	100112	AXON AIR - EVIDENCE.COM LICENSE - PILOT DATA	2	11/15/2025	11/14/2030
A la Carte	100551	AXON AIR - DRONESENSE CLOUDSTREAM FOR SKYDIO	1	11/15/2025	11/14/2030
A la Carte	101242	AXON AIR - SKYDIO CONNECT LICENSE FOR X10	1	11/15/2025	11/14/2030

Services

Bundle	Item	Description	QTY
A la Carte	101172	AXON AIR - SKYDIO X10 BLENDED TRAINING	1
A la Carte	12021	AXON AIR - PROFESSIONAL IMPLEMENTATION	1

Warranties

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
A la Carte	101508	AXON AIR - SKYDIO - CARE FOR X10 CELLULAR 5G + VT300-Z 3YR	1		

Shipping Locations

Location Number	Street	City	State	Zip	Country
1	400 Park Ave	River Forest	IL	60305-1726	USA

Payment Details

Oct 2025

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 1	100112	AXON AIR - EVIDENCE.COM LICENSE - PILOT DATA	2	$2,144.77	$0.00	$2,144.77
Year 1	100551	AXON AIR - DRONESENSE CLOUDSTREAM FOR SKYDIO	1	$0.00	$0.00	$0.00
Year 1	101172	AXON AIR - SKYDIO X10 BLENDED TRAINING	1	$3,484.47	$0.00	$3,484.47
Year 1	101211	AXON AIR - SKYDIO SPEAKER FOR X10	1	$198.94	$0.00	$198.94
Year 1	101229	AXON AIR - SKYDIO SPOTLIGHT FOR X10	1	$164.74	$0.00	$164.74
Year 1	101235	AXON AIR - SKYDIO X10 STR KIT 2.45 5GLTERDY SIM IR NA VT300Z	1	$8,681.27	$0.00	$8,681.27
Year 1	101242	AXON AIR - SKYDIO CONNECT LICENSE FOR X10	1	$7,767.79	$0.00	$7,767.79
Year 1	101261	AXON AIR - SKYDIO NIGHTSENSE IR FILTER FOR X10	1	$1,740.68	$0.00	$1,740.68
Year 1	101508	AXON AIR - SKYDIO - CARE FOR X10 CELLULAR 5G + VT300-Z 3YR	1	$3,263.16	$0.00	$3,263.16
Year 1	12021	AXON AIR - PROFESSIONAL IMPLEMENTATION	1	$1,554.18	$0.00	$1,554.18
Total				**$29,000.00**	**$0.00**	**$29,000.00**

Oct 2026

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 2	100112	AXON AIR - EVIDENCE.COM LICENSE - PILOT DATA	2	$326.31	$0.00	$326.31
Year 2	100551	AXON AIR - DRONESENSE CLOUDSTREAM FOR SKYDIO	1	$0.00	$0.00	$0.00
Year 2	101172	AXON AIR - SKYDIO X10 BLENDED TRAINING	1	$530.13	$0.00	$530.13
Year 2	101211	AXON AIR - SKYDIO SPEAKER FOR X10	1	$30.27	$0.00	$30.27
Year 2	101229	AXON AIR - SKYDIO SPOTLIGHT FOR X10	1	$25.06	$0.00	$25.06
Year 2	101235	AXON AIR - SKYDIO X10 STR KIT 2.45 5GLTERDY SIM IR NA VT300Z	1	$1,320.78	$0.00	$1,320.78
Year 2	101242	AXON AIR - SKYDIO CONNECT LICENSE FOR X10	1	$1,181.80	$0.00	$1,181.80
Year 2	101261	AXON AIR - SKYDIO NIGHTSENSE IR FILTER FOR X10	1	$264.83	$0.00	$264.83
Year 2	101508	AXON AIR - SKYDIO - CARE FOR X10 CELLULAR 5G + VT300-Z 3YR	1	$496.46	$0.00	$496.46
Year 2	12021	AXON AIR - PROFESSIONAL IMPLEMENTATION	1	$236.46	$0.00	$236.46
Total				**$4,412.10**	**$0.00**	**$4,412.10**

Oct 2027

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 3	100112	AXON AIR - EVIDENCE.COM LICENSE - PILOT DATA	2	$326.31	$0.00	$326.31
Year 3	100551	AXON AIR - DRONESENSE CLOUDSTREAM FOR SKYDIO	1	$0.00	$0.00	$0.00
Year 3	101172	AXON AIR - SKYDIO X10 BLENDED TRAINING	1	$530.13	$0.00	$530.13
Year 3	101211	AXON AIR - SKYDIO SPEAKER FOR X10	1	$30.27	$0.00	$30.27
Year 3	101229	AXON AIR - SKYDIO SPOTLIGHT FOR X10	1	$25.06	$0.00	$25.06
Year 3	101235	AXON AIR - SKYDIO X10 STR KIT 2.45 5GLTERDY SIM IR NA VT300Z	1	$1,320.78	$0.00	$1,320.78
Year 3	101242	AXON AIR - SKYDIO CONNECT LICENSE FOR X10	1	$1,181.80	$0.00	$1,181.80
Year 3	101261	AXON AIR - SKYDIO NIGHTSENSE IR FILTER FOR X10	1	$264.83	$0.00	$264.83
Year 3	101508	AXON AIR - SKYDIO - CARE FOR X10 CELLULAR 5G + VT300-Z 3YR	1	$496.46	$0.00	$496.46
Year 3	12021	AXON AIR - PROFESSIONAL IMPLEMENTATION	1	$236.46	$0.00	$236.46
Total				**$4,412.10**	**$0.00**	**$4,412.10**

Oct 2028						
Invoice Plan	**Item**	**Description**	**Qty**	**Subtotal**	**Tax**	**Total**
Year 4	100112	AXON AIR - EVIDENCE.COM LICENSE - PILOT DATA	2	$326.31	$0.00	$326.31
Year 4	100551	AXON AIR - DRONESENSE CLOUDSTREAM FOR SKYDIO	1	$0.00	$0.00	$0.00
Year 4	101172	AXON AIR - SKYDIO X10 BLENDED TRAINING	1	$530.13	$0.00	$530.13
Year 4	101211	AXON AIR - SKYDIO SPEAKER FOR X10	1	$30.27	$0.00	$30.27
Year 4	101229	AXON AIR - SKYDIO SPOTLIGHT FOR X10	1	$25.06	$0.00	$25.06
Year 4	101235	AXON AIR - SKYDIO X10 STR KIT 2.45 5GLTERDY SIM IR NA VT300Z	1	$1,320.78	$0.00	$1,320.78
Year 4	101242	AXON AIR - SKYDIO CONNECT LICENSE FOR X10	1	$1,181.80	$0.00	$1,181.80
Year 4	101261	AXON AIR - SKYDIO NIGHTSENSE IR FILTER FOR X10	1	$264.83	$0.00	$264.83
Year 4	101508	AXON AIR - SKYDIO - CARE FOR X10 CELLULAR 5G + VT300-Z 3YR	1	$496.46	$0.00	$496.46
Year 4	12021	AXON AIR - PROFESSIONAL IMPLEMENTATION	1	$236.46	$0.00	$236.46
Total				**$4,412.10**	**$0.00**	**$4,412.10**

Oct 2029						
Invoice Plan	**Item**	**Description**	**Qty**	**Subtotal**	**Tax**	**Total**
Year 5	100112	AXON AIR - EVIDENCE.COM LICENSE - PILOT DATA	2	$326.31	$0.00	$326.31
Year 5	100551	AXON AIR - DRONESENSE CLOUDSTREAM FOR SKYDIO	1	$0.00	$0.00	$0.00
Year 5	101172	AXON AIR - SKYDIO X10 BLENDED TRAINING	1	$530.13	$0.00	$530.13
Year 5	101211	AXON AIR - SKYDIO SPEAKER FOR X10	1	$30.27	$0.00	$30.27
Year 5	101229	AXON AIR - SKYDIO SPOTLIGHT FOR X10	1	$25.06	$0.00	$25.06
Year 5	101235	AXON AIR - SKYDIO X10 STR KIT 2.45 5GLTERDY SIM IR NA VT300Z	1	$1,320.78	$0.00	$1,320.78
Year 5	101242	AXON AIR - SKYDIO CONNECT LICENSE FOR X10	1	$1,181.80	$0.00	$1,181.80
Year 5	101261	AXON AIR - SKYDIO NIGHTSENSE IR FILTER FOR X10	1	$264.83	$0.00	$264.83
Year 5	101508	AXON AIR - SKYDIO - CARE FOR X10 CELLULAR 5G + VT300-Z 3YR	1	$496.46	$0.00	$496.46
Year 5	12021	AXON AIR - PROFESSIONAL IMPLEMENTATION	1	$236.46	$0.00	$236.46
Total				**$4,412.10**	**$0.00**	**$4,412.10**

Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, please submit prior to invoicing.

Standard Terms and Conditions

Axon Enterprise Inc. Sales Terms and Conditions

Axon Master Services and Purchasing Agreement:

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at https://www.axon.com/sales-terms-and-conditions), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. In the event you and Axon have entered into a prior agreement to govern all future purchases, that agreement shall govern to the extent it includes the products and services being purchased and does not conflict with the Axon Customer Experience Improvement Program Appendix as described below.

ACEIP:

The Axon Customer Experience Improvement Program Appendix, which includes the sharing of de-identified segments of Agency Content with Axon to develop new products and improve your product experience (posted at www.axon.com/legal/sales-terms-and-conditions), is incorporated herein by reference. By signing below, you agree to the terms of the Axon Customer Experience Improvement Program.

Acceptance of Terms:

Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

Exceptions to Standard Terms and Conditions

The pricing discounts set forth herein are contingent upon Customer decommissioning the uncrewed aerial vehicles and related accessories qualified by Axon for this offering within 90 days of receiving Axon equipment. Proof of decommissioning, in the form of a certificate of destruction from a qualified e-waste recycling facility or a receipt from an approved charity organization, must be emailed to skyswap@axon.com within the 90-day period. Failure to comply may result in Axon invoicing Customer for, and Customer agrees to pay, the difference between the discounted price and the MSRP of the equipment. The SkySwap credit is non-transferable, valid only for Axon Air products, and subject to verification by Axon.

Signature

Date Signed

6/26/2025

RIVER FOREST POLICE DEPARTMENT
CHIEF JAMES GREENWOOD
400 Park Avenue
River Forest, IL 60305
Tel: 708-366-8500

MEMORANDUM

TO: Matthew Walsh – Village Administrator

FROM: James Greenwood - Chief of Police

DATE: July 14, 2025

SUBJECT: Authorization for the Purchase and Installation of New Lockers for the Women's Police Locker Room

Issue: The Village Hall and Police Department were built in 1998. Since then, the police locker rooms have retained the original materials and equipment installed at that time. These spaces are used for equipment storage and serve as changing areas for officers before and after their shifts. However, they are now outdated and no longer adequately serve their intended purpose.

Analysis: The police locker rooms are in need of new lockers, as the current units are in disrepair and lack sufficient storage space for officers. With the increase in essential gear required for daily duties, the existing storage no longer meets operational needs. Upgrading these facilities will enhance the department's overall efficiency and day-to-day operations. Renovating this ageing infrastructure will significantly improve working conditions and have a positive impact on employee morale and the overall work environment for all department members.

The new lockers include:

- Nine (9) new 30" W x 37-18" D x 18" H lockers specifically designed for law enforcement.
- One (1) new ADA complainant 30" W x 24" D x 18" H locker specifically designed for law enforcement.

Costs: Bradford Systems is the chosen vendor for this project. Bradford Systems routinely works with public safety agencies and are an industry leader for police related fixtures. Bradford Systems is a qualified Sourcewell provider (Contract #121919-KII) that has been vetted.

The total cost for the lockers is $31,900.00. This includes materials, installation and delivery. Lifetime warranty is included.

Recommendation: Motion to approve the purchase and installation of lockers for the Police Department's women's locker room, in an amount not to exceed $32,000.

Attachment: Bradford Systems Service Agreement

River Forest Police Department
Personnel Lockers for Women's Locker Room
Revised 6-18-25

Prepared for:
Michael Swiercynski

River Forest Police Department
400 Park Avenue
River Forest, IL 60305

Submitted by:
Jack McCarthy
847-652-6492
jack@bradfordsystems.com

Bradford Systems Corporation
945 North Oaklawn Avenue
Elmhurst, IL 60126

June 18, 2025
BSC Project #44572

Bradford Systems Corporation is a qualified Sourcewell Contract provider and is proposing the following Spacesaver equipment and related services benchmarked through:
Contract # 121919-KII

June 18, 2025

Michael Swiercynski
River Forest Police Department
400 Park Avenue
River Forest, IL 60305

Dear Michael:

On behalf of Bradford Systems Corporation, I would like to thank you for the opportunity to present this revised proposal. The following solution has been designed and tailored to meet your storage needs.

We value the opportunity to present our unique capabilities, and look forward to showing you why thousands of clients over the last 56 years have chosen Bradford Systems Corporation to help them solve their most challenging storage dilemmas.

If you have any questions regarding this revised proposal or if we can make any changes to better accommodate your needs or requirements, please call me at 847-652-6492.

Again, thank you for your consideration.

Sincerely,

Jack McCarthy
Storage Planner

Bradford Systems Corporation
945 North Oaklawn Avenue
Elmhurst, IL 60126
(m) 847-652-6492
jack@bradfordsystems.com

River Forest Police Department
Women's Locker Room – 30" Wide
Project #44572

Spacesaver Personnel Storage Locker Solution (PSL):

Women's Personnel Duty Bench Lockers Consists of:

- 9 Bench drawer lockers with Ojmar OCS Smart locks, 30" W x 37-1/8" D x 78" H
- Each locker includes:
    - One shelf with integral garment hanger
    - One set of double doors
    - Ojmar OCS smart locks, graphite finish
    - One modular shelf with lockable box kit
    - One hook bracket assembly
    - One magnetic mirror
    - One boot tray
    - One body armor with drying rack
    - Plug and play (electrical)
    - Continuous sloped tops
    - 3 End panels (as noted on drawing)
    - Number tag installed on front door
    - Trim pieces needed

Women's Personnel Duty Locker Consists of:

- 1 ADA locker with Ojmar OCS Smart locks, 30" W x 24" D x 78" H, elevation ADA
- Each locker includes:
    - One shelf with integral garment hanger
    - One set of double doors
    - Ojmar OCS smart locks, graphite finish
    - One modular shelf with lockable box kit
    - One hook bracket assembly
    - One magnetic mirror
    - One boot tray
    - Plug and play (electrical)
    - Continuous sloped tops
    - Number tag installed on front door

Lead-Time: 23 to 24 weeks after receipt of order

Project Investment:

Materials	$24,560.00
Installation & Inside Delivery	$6,210.00
Estimated Freight	$1,130.00
Total	**$31,900.00**

Notes:

1. ***Sales tax will be charged unless Bradford Systems is provided with a tax exempt or resale certificate.***
2. *The above quote is based on the drawings.*
3. *A non-refundable down payment of one-third (1/3) of the contract, is due upon order. A payment of 1/3 is due upon shipment and 1/3 payment upon completion.*
4. *This agreement is based on a normal eight hour working day Monday through Friday and no provisions have been made for overtime or shift premium pay. If overtime is required, additional costs will be incurred.*
5. ***Pricing valid for 30 days.***

River Forest Police Department

Project #44572

1. Purchase orders should be made out to the following:
   Bradford Systems Corporation
   945 North Oaklawn Avenue
   Elmhurst, IL 60126

2. Purchase orders may be sent via:
   - Email: purchaseorders@bradfordsystems.com
   - USPS: 945 North Oaklawn Avenue, Elmhurst, IL 60126
   - Facsimile: (630) 350-3454

3. Please send the following in conjunction with your purchase order:
   - Reference BSC project # 44572 on your purchase order
   - Project Information Sheet
   - Signed copy of the proposal and project drawings

River Forest Police Department
Project Implementation Information
Project #44572

Purchase Order Information:

P.O. #: _____

Approved by: _____

Project Selections:

Personnel Lockers: _____ (Blue Grey Textured Finishes)

Ojmar OCS Lock: _____ (Graphite Finishes)

Delivery Information:

Delivery Address: _____

_____

Delivery Contact Name: _____

Contact Phone Number: _____

Truck or Delivery Time Restrictions: _____

Delivery Dock: ▪ Yes ▪ No _____

Freight Elevator: ▪ Yes ▪ No _____

Order Acknowledgement/Billing Information:

Order Acknowledgement Required? ▪ Yes ▪ No _____

Billing Address: _____

_____

Billing Contact Name: _____

Contact Phone Number: _____

Contact Email Address: _____

Installation Information:

Installation Address: _____

_____

Floor/Room: _____

Requested Installation Date: _____

Move Date: _____

Construction Schedule Available: ▪ Yes ▪ No _____

Client Provided Dumpster Available: ▪ Yes ▪ No _____

Are There Security Requirements: ▪ Yes ▪ No _____

Parking: Permission/Permits: ▪ Yes ▪ No _____

Certificate of Insurance Required: ▪ Yes ▪ No _____

General Contractor Name/Phone: ▪ Yes ▪ No _____

BRADFORD SYSTEMS

STANDARD TERMS AND CONDITIONS

1. GENERAL: These terms and conditions shall apply to sales from Bradford Systems Corporation to Buyer and to any quotation by Bradford Systems Corporation for sales. These terms and conditions shall not be superseded by any terms and conditions in Buyer's order except as otherwise specifically agreed in writing executed by all parties to this agreement. The paragraph headings contained herein are for purposes of reference only and are not to be considered in the interpretation of any clauses contained herein. This agreement may be executed in counterpart and a copy of this agreement shall be as binding as is the original.
2. ENGINEERING: The proposal drawings and/or specifications of any quotation are confidential engineering data, and represent Bradford Systems Corporation investment in engineering skill and development, and remain the property of Bradford Systems Corporation. Such are submitted with the understanding that the information will not be disclosed or used in any manner detrimental to Bradford Systems Corporation. All specifications and dimensions of proposal drawings are approximate, and are subject to changes during detailed engineering.
3. SURVEYS, PERMITS AND REGULATIONS: Buyer shall procure and pay for all permits and/or inspections required by any governmental authority for any part of the work performed by Bradford Systems Corporation, except as otherwise stated.
4. PAYMENT: This system has been specially designed and will be specially manufactured for the Buyers unique requirements. A non-refundable down payment of one-third (1/3) of the contract is due upon order. A payment of 1/3 is due upon shipment and 1/3 payment upon completion. One and one-half (1-1/2) percent interest per month will be charged on any unpaid balance after thirty (30) days. If the installation is not entirely complete upon final invoicing, a holdback of reasonable value is allowed without incurring interest charges. A 4% convenience fee will be applied to all orders paid with a credit card.
5. TAXES: All applicable sales taxes, as required by law, will be billed, unless Bradford Systems Corporation has a current Tax Exempt Letter or Resale Certificate on file.
6. EXPIRATION DATE: Pricing is valid for thirty (30) days. After thirty days, a new proposal and revised pricing may be required.
7. CANCELLATION: On all canceled orders, Buyer shall compensate Bradford Systems Corporation for its performance, commitments and damage as follows; Buyer shall pay Bradford Systems Corporation a cancellation fee not to exceed the original purchase price.
8. CHANGE ORDERS: Should the Buyer order changes or additions to the work, such orders and adjustments shall be made in writing to Bradford Systems Corporation utilizing Bradford's formal change order document. The contract price and installation/delivery fees shall be adjusted according to the changes in the work specified in the change order.
9. INSURANCE: Bradford Systems Corporation's employees who enter Buyer's premises will have Workmen's Compensation coverage in statutory limits and Bradford Systems Corporation's automobiles will be covered by Public Liability and Property Damage Insurance.
10. DELIVERY: Installation or delivery date is approximate. Bradford Systems Corporation shall not be liable for delays in or failures of delivery due to changes requested by Buyer, or causes beyond its control. If shipment is delayed at the request of Buyer, payment shall be made by Buyer as though shipment had been made as specified and for any expenses incurred by Bradford due to Buyer's request in delaying shipment.
11. STORAGE: If product is stored for more than thirty (30) days at Bradford Systems Corporation due to delays in delivery caused by buyer, Bradford will charge buyer at the rate of 1% of buyer's invoice per month pro-rated daily.
12. DAMAGE: After product arrival at site, any loss or damage by weather, other trades, fire or other elements, shall be the responsibility of the Buyer. The Buyer agrees to hold Bradford System Corporation harmless for loss for such reasons.
13. BUYER RECEIVING: If the Buyer receives product for any reason, the Buyer is responsible for checking the product during off-load and noting on the packing slip any damage or possible damage and notifying Bradford Systems Corporation immediately. If Bradford does not receive a written notice and copy of the packing slip within twenty-four (24) hours, the Buyer agrees to pay any additional replacement product and delivery costs if a freight claim cannot be awarded.
14. SITE CONDITIONS: Buyer shall provide Bradford Systems Corporation with a free and clear construction site. Buyer shall remove all material and/or construction from the area. Buyer will furnish Bradford with adequate electrical power to operate tools required for the installation.
15. UNLOADING, SPOTTING AND STORAGE: Buyer shall provide Bradford Systems Corporation with adequate unloading facilities and sufficient access to same to insure Bradford's efficient unloading procedure. Adequate aisles shall be provided by the Buyer to provide efficient handling of the materials from the unloading of storage area to construction site.

16. COMMENCEMENT OF INSTALLATION: Bradford Systems Corporation will not be obligated to commence work at job site until receipt of written notice from Buyer that Buyer's building is ready for use and necessary utilities and equipment are supplied thereto.
17. COMPLETION: Installation shall be deemed completed upon acceptance or use of any equipment by Buyer.
18. OVERTIME: This agreement is based on a normal eight hour working day Monday through Friday and no provisions have been made for overtime or shift premium pay. If overtime is required, additional costs will be incurred.
19. TESTING: All material and equipment for testing the installation shall be provided at Buyer's expense. At the time when Bradford Systems Corporation states to the Buyer that the work is complete, the Buyer will inspect the work and if the work is in conformity with the terms and provisions of the proposal, the Buyer shall accept the same and deliver to Bradford a signed statement of acceptance. If the Buyer declines to sign such a statement, then the Buyer shall immediately inform Bradford in writing of the reasons for such declination. If the Buyer fails to so notify Bradford of if the Buyer fails to make such inspection the work shall be conclusively deemed to have been accepted by the Buyer.

PROJECT TERMS AND CONDITIONS

1. FLOOR COVERING: If Bradford Systems Corporation is not the contractor for the installation of the floor covering, Buyer's floor covering contractor is responsible for coordinating floor covering installation after Bradford installs system rail and floor.
2. FLOOR LOADING: Buyer is responsible for the load bearing capacity of the floor upon which the proposed installation shall be constructed. Floor load data that applies to the project is subject to interpretation by a certified structural engineer. BSC is providing reference data for determining load and distribution conditions. Floor load and considerations are to be reviewed and evaluated by a qualified engineer. It is the responsibility of client to have this system approved for the floor loading if needed. If media weight is unknown; we recommend a sample weight be verified in the field.
3. FLOOR DRILLING: Buyer is responsible to notify Bradford Systems Corporation of any electrical or other obstructions located in the floor and Buyer is responsible for relocating said obstructions at Buyer's expense. Anchoring and/or hammer drilling may be required to which it is the Buyers responsibility to notify Bradford if there are any building restrictions on when this work may be performed.
4. SEISMIC: Buyer is responsible for determining if a seismic evaluation is necessary at which Bradford Systems Corporation will provide all equipment information for a seismic evaluation by an engineer if applicable.
5. FIRE CODE: Fire code typically requires an 18" minimum clearance between installed height of shelving system and any sprinkler system. It is the Buyer's responsibility to verify that the proposed shelving system height meets this requirement prior to the placement of purchase order.
6. SPACESAVER WARRANTY: A 5-year standard warranty and 1-year scheduled maintenance are included with your installation. Extended warranty and maintenance agreements are available upon request.
7. SPACESAVER SYSTEM TRAINING & ORIENTATION: Bradford Systems Corporation offers training to all potential users to insure safe and efficient system operation upon the Buyer's request.

Client Signature Title Date

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Village of River Forest
Public Works and Engineering
400 Park Avenue
River Forest, IL 60305
Tel: 708-366-8500

MEMORANDUM

Date: July 14, 2025

To: Matt Walsh, Village Administrator

From: Jack Bielak, Director of Public Works & Engineering

Subject: Intergovernmental Agreement Approval – MWRD Grant Funding

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Issue: Staff is seeking the approval of an Intergovernmental Agreement (IGA) with the Metropolitan Water Reclamation District (MWRD).

Analysis: In December 2024, the Village of River Forest applied for a green infrastructure partnership through the Metropolitan Water Reclamation District (MWRD). MWRD partners with governmental organizations on green infrastructure projects. Each year they hold a call for projects in which local government organizations pitch their ideas to address stormwater management through green infrastructure. They help pay for construction of green infrastructure and offer engineering expertise for selected projects. Green infrastructure is designed to manage stormwater by mimicking nature. It captures and stores water where it falls, allowing stormwater to infiltrate into the ground before entering the sewer system. This reduces the amount of water flowing through sewers systems that are often overwhelmed by intense rain events. It is a method of reducing stormwater runoff and improving the water quality of our rivers and streams. The Village had previously formed a similar partnership for its green alley projects. In May 2025 the Village was notified of their selection for the partnership program and approved to receive $150,000 towards construction and $10,000 towards geotechnical services.

Recommendation: Staff recommends approval of this IGA with the following motion: Motion to approve the Intergovernmental Agreement by and between the Village of River Forest and the Metropolitan Water Reclamation District of Greater Chicago for the Village Hall Permeable Paver Parking Lot project pending attorney review.

Attachments:

Agreement

INTERGOVERNMENTAL AGREEMENT BY AND BETWEEN THE VILLAGE OF RIVER FOREST AND THE METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO FOR THE DESIGN, CONSTRUCTION, OPERATION, AND MAINTENANCE OF THE VILLAGE HALL PERMEABLE PARKING LOT IN RIVER FOREST, ILLINOIS

THIS INTERGOVERNMENTAL AGREEMENT ("Agreement") is entered into by and between the Metropolitan Water Reclamation District of Greater Chicago ("MWRDGC"), a unit of local government and corporate and body politic organized and existing under the laws of the State of Illinois, and the Village of River Forest ("Village"), an Illinois municipal corporation. Together, the MWRDGC and the Village may be referred to as the "Parties" and each individually as a "Party".

WITNESSETH:

WHEREAS, on November 17, 2004, Public Act 093-1049 amended the Metropolitan Water Reclamation District Act ("Act") in various ways; and

WHEREAS, the Act, as amended, declares that stormwater management in Cook County, Illinois is under the general supervision of the MWRDGC; and

WHEREAS, Public Act 098-0652 amended the Act again on June 18, 2014 by specifically authorizing the MWRDGC to plan, implement, and finance activities relating to local stormwater management projects in Cook County, Illinois; and

WHEREAS, one component of the MWRDGC's stormwater management program includes green infrastructure, which is defined as the range of stormwater control measures that use plant/soil systems, permeable pavement, stormwater harvest and reuse, or native landscaping to store, infiltrate, and/or evapotranspirate stormwater and reduce flows to sewer systems or to surface waters as set forth at 33 U.S.C. § 1362 (27); and

WHEREAS, the MWRDGC is committed to implementing a Green Infrastructure Program Plan in conformance with Appendix E, Section II (C) of the consent decree entered into in United States, et al., v. Metropolitan Water Reclamation District of Greater Chicago, Case No. 1:11-cv-08859 (N.D. Ill. 2014), and the MWRDGC's formal commitment in this Agreement is intended to satisfy that obligation; and

WHEREAS, the Village is located within the boundaries of Cook County, Illinois; and

WHEREAS, pursuant to the Illinois Highway Code, 605 ILCS 5/7-101 the Village is empowered to construct and maintain its streets, alleys, sidewalks, parking lots, driveways, drainage structures, or any other transportation-related facility within its corporate limits; and

WHEREAS, pursuant to the Illinois Municipal Code, 65 ILCS 5/11-110-1, the Village is empowered to construct and maintain green infrastructure to manage water, sewers, and stormwater within its corporate limits; and

WHEREAS, the Village proposes constructing one (1) permeable parking lot using permeable pavers in the following locations in River Forest, Illinois, for the public benefit of reducing flooding and providing green infrastructure in the general area ("Public Benefit"): River Forest Village Hall located at 400 Park Avenue; and

WHEREAS, the proposed green infrastructure installations at the above cited location will further the MWRDGC's goal of informing the public of the value of green infrastructure and will provide the design retention capacity ("DRC") described in Article 2 of this Agreement. The DRC will be comprised of two parts: (1) the constructed volume of stormwater stored within the stone void spaces built into the ground and/or that can pond on the surface of the green infrastructure ("Constructed Volume") and (2) the volume of water that can infiltrate into the ground beneath the green infrastructure during a six (6) hour time period ("Infiltration Volume"). The DRC constructed will be in addition to any retention capacity that the Village must comply with under local, regional, state, or other regulations for stormwater management; and

WHEREAS, the Village intends to design, construct, operate, maintain, and own the proposed green infrastructure installations; and

WHEREAS, the Village's plans to construct the proposed green infrastructure installations may be accomplished more effectively, economically, and comprehensively with the Village and the MWRDGC cooperating and using their joint efforts and resources; and

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WHEREAS, the Intergovernmental Cooperation Act, 5 ILCS 220/1 *et seq.*, and Section 10 of Article VII of the Illinois Constitution, allow and encourage intergovernmental cooperation; and

WHEREAS, on May 16, 2024, the MWRDGC's Board of Commissioners authorized the execution of an intergovernmental agreement with the Village; and

WHEREAS, on _July 14, 2025_, the Board of Trustees of the Village authorized the execution of an intergovernmental agreement with the MWRDGC; and

NOW THEREFORE, in consideration of the mutual covenants and agreements contained in this Agreement and for other good and valuable consideration, the MWRDGC and the Village agree as follows:

Article 1. Incorporation of Recitals

The above recitals are incorporated by reference and made a part of this Agreement.

Article 2. Scope of Work

1. The work contemplated by this Agreement will include design, construction, operation, and maintenance of permeable parking lot ("Project"). These improvements are categorized by the MWRDGC as "green infrastructure".
2. The Project will realize the Public Benefit of helping to alleviate flooding by, among other things, routing runoff from tributary areas to the green infrastructure installation ("Managed Area") so as to reduce flooding and ponding located within and around the Project area, as shown in Exhibit 1, attached to this Agreement.
3. The Village, at its sole cost and expense, will prepare the construction drawings, specifications, and details ("Construction Documents") for the Project.
4. The Project will be constructed to provide enough DRC to meet or exceed the stormwater runoff volume generated by the Managed Area in a ten (10) year, twenty-four (24) hour storm event, as demonstrated using the DRC calculation sheet in Exhibit 2, attached to this Agreement. The DRC calculation sheet must be completed by a licensed professional engineer and must be approved by the MWRDGC prior to construction of the Project.

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5. Upon execution of this Agreement and until commencement of Project construction, the Village will provide monthly updates to the MWRDGC on (1) the status and progress of Project design and (2) the schedule for bid advertisement and award for the Project.
6. The Village will provide the MWRDGC with a copy of the thirty percent (30%), sixty percent (60%), and ninety-eight percent (98%) complete Construction Documents and the DRC calculation sheet for the MWRDGC's approval as to the Public Benefit.
7. The MWRDGC will review the Construction Documents and the DRC calculation sheet and provide written comments to the Village within thirty (30) calendar days of receipt. The Village will incorporate the MWRDGC's review comments into the Construction Documents. At the sixty percent (60%) completion stage, the Village will include a report of the geotechnical investigation which must include the infiltration rate of the underlying soil (as determined by an infiltration rate test completed within the Project limits within the five (5) years preceding the execution of this Agreement) and the depth of the seasonably high ground water level at the Project location.
8. At the ninety-eight percent (98%) completion stage, the Village will include a detailed opinion regarding probable cost of construction and will include a breakdown of design, construction, construction engineering, and any other Project related costs incurred or that the Village expects to incur.
9. The Village will provide the MWRDGC with a copy of the one hundred percent (100%) complete Construction Documents and a final design DRC calculation sheet ("Final Design DRC").
10. Upon award of any Project related construction contracts, the Village will provide monthly updates to the MWRDGC as to (1) construction progress and (2) anticipated timeframes for submission of reimbursement requests, with the final request being submitted no later than sixty (60) calendar days following final completion of the Project construction.
11. Also, upon award, the Village will provide the following to the MWRDGC: (1) a copy of its bid advertisement, including all newspaper, online, or any other media utilized by the Village; (2) a summary or tabulation of bids received; and (3) a copy of the Village's approval, resolution, or equivalent awarding the construction contract.

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12. After construction, the Village will provide the MWRDGC with a copy of as-built drawings and related Project documentation, including any addenda, change orders (not previously submitted), stormwater-related shop drawings, and field changes.
13. The MWRDGC will adjust the amount of its reimbursement commitment based upon the MWRDGC's review of the actual constructed DRC ("Final Constructed DRC")—including any addenda, change orders, or field changes that solely relate to the stormwater aspects of the Project.
14. Although the MWRDGC will reimburse the Village for a portion of the Project, the Village bears sole responsibility for the overall cost, expense, and payment for the Project, which the Village will construct in accordance with the final Construction Documents.
15. To the extent practicable, the Village, its agents, contractors, or employees may elect to use the MWRDGC's biosolids in any amendments performed to the soil of the Project area, including but not limited to landscaping. Subject to availability, the MWRDGC will provide the biosolids free of charge. The Village may be required to arrange and pay for the transportation of the biosolids to the Project area.
16. The Village will publicly advertise the Project and publicly award all Project related construction contracts to the lowest responsible bidder as determined by the Village. The Village will consider and act in general accord with the applicable standards of the MWRDGC's Purchasing Act, 70 ILCS 2605/11.1-11.24 (attached to this Agreement as Exhibit 3), when advertising and awarding all Project related construction contracts. The Village will also require a payment bond and performance bond for all Project related construction contracts in general accord with the applicable standards of Exhibit 3. The Village may impose more stringent requirements than those contained in Exhibit 3 when awarding Project related construction contracts, but in no event will the Village's requirements fall below the MWRDGC's applicable general standards. Although the Village need not include Exhibit 3 as part of its bid documents, the Village is responsible for ensuring that these applicable minimum requirements are met.
17. The Village agrees that the Project is a "Covered Project" as defined in the MWRDGC's Multi-Project Labor Agreement for Cook County ("MPLA") (attached to this Agreement as Exhibit 4). As such, the Village agrees to be obligated as the MWRDGC would be in the MPLA and will ensure that the standards and requirements for "Covered Projects" are met for the Project,

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as applicable. The Village may impose more stringent requirements than those contained in the MPLA when awarding Project related construction contracts, but in no event will the Village's requirements fall below the standards for "Covered Projects" detailed in it. Although Exhibit 4 need not be included as part of the Project's bid documents, the Village is responsible for ensuring that its applicable minimum requirements are met.

18. The Village must comply with the applicable portions of the MWRDGC's Affirmative Action Ordinance and Diversity Policies. Revised Appendix D governs Affirmative Action goal requirements for subcontracting with Minority and Women Owned Business Enterprises (attached to this Agreement as Exhibit 5). Appendix V governs the diversity policy requirements for subcontracting with Veteran-owned Business Enterprises (attached to this Agreement as Exhibit 6). Collectively these goals are referred to as "participation goals".
19. The Village **must** meet the following participation goals applicable to the Project before construction is completed:
    a. [include number] percent (x%) of the total amount of reimbursement provided by the MWRDGC for the Project must be applied to work performed by Minority-owned Business Enterprises ("MBE"); and
    b. [include number] percent (x%) of the total amount of reimbursement provided by the MWRDGC for the Project must be applied to work performed by Women-owned Business Enterprises ("WBE"); and
20. The Village **should** meet the following participation goal applicable to the Project before construction is completed: three percent (3%) of the total amount of reimbursement provided by the MWRDGC for the Project should be applied to work performed by Veteran-owned Business Enterprises ("VBE").
21. The determination as to whether the Village has complied with the requirements of this Agreement by attaining the MWRDGC's participation goals is solely within the MWRDGC's discretion. If the Village fails to attain each goal as determined by the MWRDGC, the MWRDGC may withhold payments to the Village up to or equal to the dollar amount by which the Village failed to attain the participation goal(s).
22. The Village will provide the MWRDGC access to inspect, with reasonable notice, any records or documentation related to the Village's compliance with the MWRDGC's participation goals.

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23. To evidence compliance with the MWRDGC's participation goals, the Village must submit the following items to the MWRDGC's Diversity Administrator prior to the start of construction: (1) a completed Utilization Plan for MBE/WBE participation, attached to this Agreement as Exhibit 7 and a completed VBE Commitment Form, attached to this Agreement as Exhibit 8 and (2) a current letter from a certifying agency that verifies as appropriate the MBE/WBE/VBE status of each vendor listed as a subcontractor on the MBE/WBE Utilization Plan and VBE Commitment Form. A certification letter will be deemed current so long as its expiration date is after the date of the Utilization Plan or Commitment Form. Failure to timely submit a Utilization Plan, Commitment Form, or certifying letter may result in a payment delay or denial.
24. No changes can be made to an approved Utilization Plan without the prior written approval of the Diversity Administrator. Failure to obtain the prior written approval of the Diversity Administrator may result in a payment delay or denial. Additionally, the performance of work by businesses that did not receive prior written approval from the Diversity Administrator will not be counted towards the participation goals.
25. Together with each and every reimbursement request, the Village must submit to the Diversity Administrator the following: (1) a MBE/WBE and VBE Status Report ("Status Report"), attached to this Agreement as Exhibit 9; (2) full or partial lien waivers from the participating MBE/WBE/VBE vendors, as applicable; and (3) proof of payment to the participating MBE/WBE/VBE vendors (e.g., canceled checks), as applicable. Failure to submit a Status Report and any supporting documentation may result in a payment delay or denial.
26. The Village will comply with the Prevailing Wage Act, 820 ILCS 130/0.01 *et seq*. Current prevailing wage rates for Cook County are determined by the Illinois Department of Labor and are available on the Illinois Department of Labor's official website. It is the responsibility of the Village to obtain and comply with any revisions to the rates should they change during the construction phase of this Agreement.
27. The Village, at its sole cost and expense, will provide (1) the final design of the Project; (2) land acquisition and remediation, if any; and (3) construction oversight and administrative support for the Project.
28. The Village will submit a signed Operation and Maintenance Plan ("O&M Plan") for the MWRDGC's review and approval. The O&M Plan must be signed by an authorized

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representative of the [short name]. The O&M Plan will be included as part of this Agreement as Exhibit 10. At its sole cost and expense, the Village will operate and maintain the Project in accordance with the approved O&M Plan.

29. The MWRDGC will reimburse the Village at a rate of four dollars ($4) per gallon of Constructed Volume of the DRC and one dollar ($1) per gallon of Infiltration Volume of the DRC. These reimbursement rates will be applied to the Final Design DRC. For the purposes of calculating reimbursement amounts, a maximum infiltration rate of 3.6 inches per hour will be used in the DRC calculation.
30. The MWRDGC may provide reimbursement to the Village for change orders that arise during construction of the Project, so long as the MWRDGC's total reimbursement for the Project (including change orders) does not exceed the Maximum Reimbursement Amount. For a change order to be considered for reimbursement, the work to be performed under the change order must be construction work that is necessary for the Project to proceed and work that was not foreseeable at the time that the final Construction Documents were reviewed and approved by the MWRDGC. A proposed change order must be submitted in writing to the MWRDGC for review and approval prior to any work being performed pursuant to the change order. The MWRDGC will review the proposed change order and will provide a written decision to the Village within fourteen (14) calendar days of receipt. The MWRDGC will not reimburse the Village for any work performed pursuant to a change order that has not received prior written approval. The MWRDGC's decision whether to reimburse the Village for a proposed change order is solely within the discretion of the MWRDGC.
31. The MWRDGC will reimburse the Village, per the requirements detailed in this Article, up to fifty and 00/100 percent (50.0%) ("Maximum Reimbursement Percentage") of the total construction cost of the Project. In no event will the reimbursement amount provided by the MWRDGC exceed one hundred fifty thousand and 00/100 dollars ($150,000.00) ("Maximum Reimbursement Amount"). If the Project is constructed for less than the total estimated cost of construction, the MWRDGC's Maximum Reimbursement Amount will be calculated using the total actual construction cost of the Project. For purposes of this Agreement, "construction" will mean all work necessary to build the Project as depicted in the final Construction Documents.

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32. The Village will be responsible for securing funding or contributing its own funds for all remaining costs necessary to construct the Project in accordance with the final Construction Documents. The Village will be solely responsible for change orders, overruns, or any other increases in the cost of the Project (unless otherwise approved by the MWRDGC as described in Paragraph 30 of this Article). All funding provided by the MWRDGC will be exclusively to reimburse the Village for construction of the Project. For disbursement of funds to occur, the Village must provide the following documentation to the MWRDGC:
    a. A DRC calculation sheet showing the Final Constructed DRC, which must be within ten percent (10%) of the Final Design DRC. If the Final Constructed DRC differs by more than ten percent (10%) of the Final Design DRC, the reimbursement amount provided by the MWRDGC will be reduced or increased as appropriate; and
    b. An exhibit showing the Project's Managed Areas and calculations of the runoff volume generated by the Managed Areas in a ten (10) and one hundred (100) year, twenty-four (24) hour storm event. The MWRDGC will cap the volume used to calculate the reimbursement amount at the runoff volume generated by the one hundred (100) year storm event.
33. The MWRDGC will disburse funds to the Village in accordance with the following schedule:
    a. Twenty-five percent (25%) of the Maximum Reimbursement Amount at receipt of a reimbursement request for fifty percent (50%) completion of construction; and
    b. Subject to the Maximum Reimbursement Amount and Maximum Reimbursement Percentage, the remaining amount necessary to reimburse the Village based upon the Final Constructed DRC.
34. The Village must submit invoices for fifty percent (50%) completion of construction within thirty (30) calendar days of completion. The documents detailed in Paragraph 32 of this Article must be signed by a professional engineer licensed by the State of Illinois and submitted within sixty (60) calendar days of final completion or no later than December 15, 2026. The MWRDGC will only disburse funds in strict accordance with the foregoing schedule. The MWRDGC may opt not to pay any late reimbursement requests or invoices.
35. The MWRDGC's Maximum Reimbursement Amount under this Agreement is based on the funding amount that the MWRDGC's Board of Commissioners approved and appropriated for this Project. Any additional funding sought from the MWRDGC beyond that which was

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approved and appropriated is subject to the approval of the MWRDGC's Board of Commissioners.

36. The Village is responsible for all other Project related costs including engineering, property acquisition, remediation, other design related costs, construction inspection, and the remainder of the construction cost that is not reimbursed by the MWRDGC.
37. As a condition for reimbursement, the Village must submit copies of construction invoices to the MWRDGC for review along with the respective reimbursement requests.

Article 3. Permits and Fees

1. Federal, State, and County Requirements. The Village will obtain all federal, state, county, and local permits required by law for the construction of the Project and will assume any costs in procuring said permits. Additionally, the Village will obtain all consents and approvals required by federal, state, and county regulations for the construction of the Project and will assume any costs incurred in procuring all such consents and approvals.
2. Operation and Maintenance. The Village will obtain any and all permits necessary for the performance of any operations or maintenance work associated with the improvements to be constructed by the Village in connection with the Project, and in accordance with Article 6 of this Agreement.

Article 4. Environmental Site Assessment

1. The MWRDGC and the Village agree that an environmental site assessment may be completed at the Project site prior to any work being performed in accordance with this Agreement.
2. The MWRDGC will reimburse the Village for the Maximum Reimbursement Percentage, as detailed in Article 2.31 of this Agreement, of the total cost of the environmental site assessment, but in no event will that amount exceed ten thousand dollars ($10,000.00).
3. The Village is responsible for contracting with a company to provide the environmental site assessment. The Village must ensure that the company is properly licensed and insured to perform the necessary work.
4. The Village must provide the invoice for the environmental site assessment within fourteen (14) calendar days of receipt for reimbursement by the MWRDGC.

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5. The funds to be provided by the MWRDGC to the Village for the environmental site assessment will be separate and distinct from the funds to be provided for the Project, as described in Article 2.31 of this Agreement.
6. The Village will provide the MWRDGC with a copy of the environmental site assessment report within fourteen (14) calendar days of receipt for the MWRDGC's review.
7. If, after review of the environmental site assessment report, it is determined that remediation of the Project site is required, the Village and the MWRDGC will commence discussion to determine if it is appropriate for the Project to proceed. If the MWRDGC decides to proceed with the Project, the Village will be responsible for all Project site remediation which must be performed consistent with all applicable state and federal law. If the Village is unwilling or incapable of remediating the Project site, and no alternative plan is feasible, this Agreement will be terminated by the MWRDGC pursuant to Article 9 of this Agreement.

Article 5. Property Interests

1. In executing this Agreement, the Village is affirming that the Project site is located entirely within a right of way, perpetual easement, or on other property owned solely by and within the Village. Further, the Village is affirming that it has an enforceable property interest in the Project site. As verification, the Village has completed the form affidavit provided by the MWRDGC, which has been executed by an authorized officer of the Village. Exhibit 11 attached to this Agreement contains the executed affidavit and any supporting documentary evidence of dedication, perpetual easement, or ownership.
2. For all surrounding property impacting or being impacted by the Project, prior to starting construction of the Project, the Village will acquire any temporary or permanent easements, license agreements, or fee simple title necessary for access to the Project site, as well as construction and maintenance of the Project. Any property interests acquired by the Village must be consistent with the MWRDGC's right to access the Project to conduct an inspection or perform maintenance as set out in Article 6 of this Agreement.
3. Should acquisition of property interests via condemnation be necessary, the Village will incur all associated costs, including purchase price and easement fees, as well as any attorney's fees. When necessary, the Village will be required to provide relocation assistance consistent with the obligations of all applicable state and federal law.

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4. If it is determined during the design or construction phases of the Project, as performed by the Village, that hazardous substances are located in, on, or under the Project site, the Village must notify the MWRDGC in writing within fourteen (14) calendar days of this information becoming available. Following notification, the Village and the MWRDGC will commence discussion to determine if it is appropriate for the Project to proceed. If the MWRDGC decides to proceed with the Project, the Village will be responsible for all Project site remediation which must be performed consistent with all applicable state and federal law. If the Village is unwilling or incapable of remediating the Project site, and no alternative plan is feasible, this Agreement will be terminated by the MWRDGC pursuant to Article 9 of this Agreement.
5. The Village will record all easements, licenses, or deeds acquired for the Project.
6. The Village will own all the improvements constructed for the Project. Nothing in this Agreement creates an ownership or property interest for the MWRDGC in any part of the Project.
7. The Village may not lease, sell, or transfer the Project site or property owned by the Village that is necessary for construction, maintenance, and access to the Project site, in whole or part, to a third party during the term of this Agreement without the MWRDGC's prior written approval. The Village must provide the MWRDGC with at least sixty (60) calendar days' written notice of the date on which it intends to execute a lease, sell, or transfer the property. Failure to comply with this Paragraph of the Agreement during the construction phase of the Project may result in termination by the MWRDGC pursuant to Article 9 of this Agreement.
8. If Village leases, sells, or transfers, without the District's written approval, the Project site or property owned by the Village that is necessary for construction, maintenance, and access to the Project site, in whole or part, to a third party during the term of this Agreement, the Village shall pay back the funding that the MWRDGC provided to the Village, as directed by the MWRDGC

Article 6. Maintenance

1. The Village, at its sole cost and expense, will maintain the Project in accordance with the MWRDGC approved O&M Plan for at least twenty-five (25) years and must ensure that the Project perpetually provides the intended Public Benefit or that the Village replaces the Project after twenty-five (25) years with improvements that provide equal or greater stormwater benefit to the public.

2. The Village must conduct annual inspections to ensure adequate maintenance of the Project in accordance with the O&M Plan approved by the MWRDGC. The Village will prepare a report detailing its annual inspection, observations, and conclusions including whether the Project is operating as designed, functioning, and providing the intended Public Benefit. The annual inspection report must either be stamped by a professional engineer licensed by the State of Illinois or signed by the head of the department responsible for maintenance duties. The stamped or signed annual inspection report will be provided to the MWRDGC within thirty (30) calendar days of completion.
3. The MWRDGC will have the right (including any necessary right of access) to conduct its own annual inspection of the constructed Project upon reasonable notice to the Village.
4. In the event of failure of the Village to maintain the Project as required in the approved O&M Plan, the MWRDGC may issue written notice by certified, registered, or electronic mail to the Village directing the Village to perform such maintenance. If the maintenance has not been performed on or before thirty (30) calendar days after such notice, the MWRDGC may cause such maintenance to be performed and the Village will pay the MWRDGC the entire cost that the MWRDGC incurred to perform the required maintenance, with said reimbursement to be paid by the Village to the MWRDGC within thirty (30) calendar days after request.
5. In addition to Paragraph 4 of this Article, if the MWRDGC determines that the Village has failed to maintain the Project's improvements to provide the intended Public Benefit, the MWRDGC may require the Village to repay some or all of the funding that the MWRDGC provided under this Agreement. The amount of repayment is at the sole discretion of the MWRDGC. However, this Paragraph will not apply if, after twenty-five (25) years, the Village replaces the Project with improvements that are deemed by the MWRDGC to have an equal or greater Public Benefit.
6. In performing its obligations under this Article, the Village will comply with all access restrictions and notice requirements set forth in the easements, licenses, or deeds recorded pursuant to Article 5 of this Agreement.

Article 7. Notification

1. Bid Advertisement. The Village will provide the MWRDGC with thirty (30) calendar days' notice prior to bid advertisement for the Project.

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2. Construction. The Village will provide the MWRDGC with a construction schedule and a minimum of seventy-two (72) hours' notice before the following project milestones:
    - Start of work
    - Substantial completion
    - Completion of work

Article 8. Notification to Residents (Public Outreach)

1. The Village will permanently display signs at locations in the vicinity of the Project that are present and visible to the community setting forth the following information: "This project is a joint effort between the Village of River Forest and the Metropolitan Water Reclamation District of Greater Chicago, designed to promote the use of green infrastructure as an effective means of stormwater management". The signs will be maintained by the Village and will include educational information about the benefits of green infrastructure. The MWRDGC will provide examples of signage used for similar projects upon request.
2. The Village will notify the MWRDGC of its intent to hold any ceremonies, public outreach, or educational events related to the Project (e.g. groundbreakings, ribbon cuttings, open houses, community fairs, etc.) at least fourteen (14) calendar days prior to the planned event date. The MWRDGC may provide materials or equipment to be used to assist the Village in disseminating Project related information at these events.
3. The MWRDGC reserves the right to record drone footage of the Project. The MWRDGC will provide the Village with fourteen (14) calendar days notice of its intent to record footage. If the desired record date is a date on which the Village has a conflict, the Village will provide the MWRDGC with a more suitable date to record.

Article 9. Termination

1. Prior to commencement of construction of the Project, the Village may, at its option, and upon giving notice to the MWRDGC in the manner provided in Article 26 of this Agreement, terminate this Agreement as it pertains to the entire Project.
2. Prior to Bid Advertisement of the Project, the MWRDGC may, at its option, and upon giving notice to the Village in the manner provided in Article 26 of this Agreement, terminate this Agreement as it pertains to the entire Project.

3. The MWRDGC may also terminate this Agreement if: (a) the Village does not award construction of the Project within six (6) months from the date of execution of this Agreement or by October 1, 2025, whichever comes first or (b) the Project has not reached final completion in accordance with the Construction Documents within one (1) year of the Village's initial award of a construction contract related to the Project or by December 1, 2025, whichever comes first. If the MWRDGC elects to terminate this Agreement based upon (b), the Village must return all funds provided by the MWRDGC within fourteen (14) calendar days of termination. In its sole discretion, the MWRDGC may approve an extension for delays outside the Village's control and where the Village has made good faith efforts to advance the Project.
4. If, pursuant to Article 4 and Article 5 of this Agreement, the Village is unwilling or incapable of remediating the Project site, and no alternative plan is feasible, this Agreement will be terminated by the MWRDGC. The MWRDGC will provide thirty (30) calendar days written notice to the Village of intent to terminate. Any funds received by the Village from the MWRDGC must be returned within thirty (30) calendar days of such termination.
5. If during the term of this Agreement, either Party fails to comply with any of the provisions contained in this Agreement, the other Party may seek to terminate this Agreement upon thirty (30) calendar days' written notice. Upon receiving written notice of desire to terminate, the Parties will commence discussion regarding conformance with this Agreement. If a resolution is reached, this Agreement will proceed. If no resolution is reached, this Agreement will be deemed terminated. Within thirty (30) calendar days of such termination, all funds received from the MWRDGC will be returned, unless other arrangements are agreed upon in writing.
6. If it is determined that the Village provided false, incorrect, or misleading information regarding the Project or the funding thereof, the MWRDGC may terminate this Agreement and require the Village to return a portion or all of the Project related funds received from the MWRDGC no later than fourteen (14) calendar days following termination of this Agreement. The determination of the amount of funds to be returned is solely in the MWRDGC's discretion.

Article 10. Effective Date

This Agreement becomes effective on the date that the last signature is affixed to the signature pages.

Article 11. Duration

Subject to the terms and conditions of Article 9 of this Agreement, this Agreement will remain in full force and effect for twenty-five (25) years from the effective date of this Agreement. After twenty-five (25) years have elapsed, this Agreement will automatically renew on an annual basis unless either Party sends written notification to the other Party regarding non-renewal of the Agreement. The Parties will commence discussion within fourteen (14) calendar days of receipt of the notice to determine whether non-renewal of this Agreement is appropriate. If the Parties agree, the Agreement will be considered expired thirty (30) calendar days thereafter. If there is no concurrence, this Agreement will remain in effect.

Article 12. Non-Assignment

Neither Party may assign its rights or obligations under this Agreement without the prior written consent of the other Party.

Article 13. Waiver of Personal Liability

No official, employee, or agent of either Party to this Agreement will be charged personally by the other Party with any liability or expenses of defense incurred as a result of the exercise of any rights, privileges, or authority granted in this Agreement, nor will he or she be held personally liable under any term, provision, or paragraph of this Agreement, or because of a Party's execution or attempted execution of this Agreement, or because of any breach of this Agreement.

Article 14. Indemnification

The Village will defend, indemnify, and release from liability the MWRDGC, its Commissioners, officers, employees, and other agents ("MWRDGC Parties") from liabilities of every kind, including losses, damages and reasonable costs, payments and expenses (such as, but not limited to, court costs and reasonable attorney fees and disbursements), claims, demands, actions, suits, proceedings, judgments, or settlements, any or all of which are asserted by any individual, private entity, or public entity against the MWRDGC Parties and arise out of or are in any way related to: (1) design, construction, operation, or maintenance of the Project that is the subject of this Agreement or (2) the exercise of any right, privilege, or authority granted to the Village under this Agreement. The provisions contained in this Article will survive the termination, expiration, or non-renewal of this Agreement.

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Article 15. Representations of the Village

The Village covenants, represents, and warrants as follows:

1. The Village has full authority to execute, deliver, and perform or cause to be performed this Agreement; and
2. The individuals signing this Agreement and all other documents executed on behalf of the Village are duly authorized to sign on behalf of and to bind the Village; and
3. The execution and delivery of this Agreement, consummation of the transactions provided for in this Agreement, and the fulfillment of the terms will not result in any breach of any of the terms or provisions of or constitute a default under any agreement of the Village or any instrument to which the Village is bound or any judgment, decree, or order of any court, governmental body, or any applicable law, rule, or regulation; and
4. The funds allocated by the Village for this Project are separate from and in addition to the funds that the MWRDGC will provide under this Agreement.

Article 16. Representations of the MWRDGC

The MWRDGC covenants, represents, and warrants as follows:

1. The MWRDGC has full authority to execute, deliver, and perform or cause to be performed this Agreement; and
2. The individuals signing this Agreement and all other documents executed on behalf of the MWRDGC are duly authorized to sign on behalf of and to bind the MWRDGC; and
3. The execution and delivery of this Agreement, consummation of the transactions provided for in this Agreement, and the fulfillment of its terms will not result in any breach of any of the terms or provisions of or constitute a default under any agreement of the MWRDGC or any instrument to which the MWRDGC is bound or any judgment, decree, or order of any court, governmental body, or any applicable law, rule, or regulation.

Article 17. Disclaimers

This Agreement is not intended, nor will it be construed, to confer any rights, privileges, or authority not permitted by Illinois law. Nothing in this Agreement will be construed to establish a contractual relationship between the MWRDGC and any party other than the Village.

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Article 18. Waivers

Whenever a Party to this Agreement by proper authority waives the other Party's performance in any respect or waives a requirement or condition to performance, the waiver so granted, whether express or implied, will only apply to the particular instance and will not be deemed a waiver for subsequent instances of the performance, requirement, or condition. No such waiver will be construed as a modification of this Agreement regardless of the number of times the performance, requirement, or condition may have been waived.

Article 19. Severability

If any provision of this Agreement is held to be invalid, illegal, or unenforceable, such invalidity, illegality, or unenforceability will not affect any other provisions of this Agreement, and this Agreement will be construed as if such invalid, illegal, or unenforceable provision had never been contained therein. The remaining provisions will remain in full force and will not be affected by the invalid, illegal, or unenforceable provision or by its severance. In lieu of such illegal, invalid, or unenforceable provision, there will be added automatically as part of this Agreement a provision as similar in its terms to such illegal, invalid, or unenforceable provision as may be possible and be legal, valid, and enforceable.

Article 20. Necessary Documents

Each Party agrees to execute and deliver all further documents, and take all further action reasonably necessary, to effectuate the purpose of this Agreement. Upon the completion of the Project, the Village will provide the MWRDGC with a full-sized copy of "as-built" drawings for the Project. The drawings will be affixed with the "as-built" printed mark and must be signed by both the Village resident engineer and the contractor.

Article 21. Compliance with Applicable Laws and Deemed Inclusion of Same

1. The Parties agree to observe and comply with all federal, state, and local laws, codes, and ordinances applicable to the Project. Provisions required (as of the effective date) by law, ordinances, rules, regulations, or executive orders to be inserted in this Agreement are deemed inserted in this Agreement whether or not they appear in this Agreement or, upon application by either Party, this Agreement will be amended to make the insertions. However, in no event

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will the failure to insert such provisions before or after this Agreement is signed prevent its enforcement.

2. The Parties to this Agreement will comply with all applicable federal, state, and local laws, rules, and regulations in carrying out the terms and conditions of this Agreement, including the Equal Opportunity clause set forth in Appendix A to the Illinois Department of Human Rights' regulations, which is incorporated by reference in its entirety as though fully set forth in this Agreement.
3. The Village agrees that it will ensure that all contractors and subcontractors that perform work on the Project are properly registered to transact business with the Illinois Secretary of State, are properly licensed for the work to be performed, and are properly insured at all times while performing work under this Agreement.

Article 22. Entire Agreement

This Agreement, and any exhibits or riders attached hereto, constitute the entire agreement between the Parties. No other warranties, inducements, considerations, promises, or interpretations may be implied that are not expressly set forth in this Agreement.

Article 23. Amendments

This Agreement will not be amended unless it is done so in writing and signed by the authorized representatives of both Parties.

Article 24. References to Documents

All references in this Agreement to any exhibit or document will be deemed to include all supplements and authorized amendments to any such exhibits or documents to which both Parties hereto are privy.

Article 25. Judicial and Administrative Remedies

1. The Parties agree that this Agreement and any subsequent amendments will be governed by and construed and enforced in accordance with the laws of the State of Illinois in all respects, including matters of construction, validity, and performance. The Parties further agree that the proper venue to resolve any dispute which may arise out of this Agreement is the appropriate court of competent jurisdiction located in Cook County, Illinois.

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2. The rights and remedies of the MWRDGC or the Village will be cumulative, and election by the MWRDGC or the Village of any single remedy will not constitute a waiver of any other remedy that such Party may pursue under this Agreement.

Article 26. Notices

Unless otherwise stated in this Agreement, all notices given in connection with this Agreement will be deemed adequately given only if in writing and addressed to the Party for whom such notices are intended at the addresses set forth in Article 27 of this Agreement, unless otherwise specified and agreed to in writing by the Parties. All notices will be sent by personal delivery, first class registered or certified mail with postage prepaid and return receipt requested, or by electronic mail. A written notice will be deemed to have been given to the recipient Party on the earlier of (a) the date it is delivered to the address required by this Agreement; (b) with respect to notices sent by mail, two (2) calendar days (excluding Sundays and federal holidays) following the date it is properly addressed and placed in the U.S. Mail, with proper postage prepaid; or (c) with respect to notices sent by electronic mail, on the date of notification of delivery receipt, if delivery was during the normal business hours of the recipient, or on the next business day, if delivery was outside normal business hours of the recipient. In the heading of all notices, the Parties must identify the Project by stating as follows: "IGA between Village of River Forest and the MWRDGC for the Village Hall Permeable Parking Lot in River Forest".

Article 27. Representatives

1. Immediately upon execution of this Agreement, the following individuals will represent the Parties as primary contacts and must receive notice in all matters under this Agreement.

For the MWRDGC:	For the Village:
Director of Engineering	Director of Public Works & Engineering
Metropolitan Water Reclamation District of Greater Chicago	Village of River Forest
100 East Erie Street	400 Park Avenue
Chicago, Illinois 60611	River Forest, Illinois 60305
Phone: (312) 751-7905	Phone: (708) 714-3551
Email: oconnorc@mwrd.org	Email: [Jbielak@vrf.us]

2. Each Party agrees to promptly notify the other Party of any change in its designated representative, and provide the new representative's name, address, telephone number, and electronic mail address.

Article 28. Interpretation and Execution

1. The Parties agree that this Agreement will not be construed against a Party by reason of who prepared it.
2. Each Party agrees to provide a certified copy of the ordinance, bylaw, or other authority demonstrating that the person(s) signing this Agreement is/are authorized to do so and that this Agreement is a valid and binding obligation of the Party.
3. The Parties will execute this Agreement electronically, unless the Parties otherwise agree to execute paper copies of the Agreement, in which case four (4) copies of the Agreement will be executed.

Article 29. Exhibits and Attachments

The following Exhibits are attached and incorporated into this Agreement, with amended versions attached, as applicable:

Exhibit 1:	Project Vicinity Map and Project Conceptual Drawing
Exhibit 2:	DRC Calculation Sheet
Exhibit 3:	MWRDGC's Purchasing Act, 70 ILCS 2605/11.1-11.24
Exhibit 4:	MWRDGC's Multi-Project Labor Agreement (Cook County) with Certificate of Compliance, effective October 6, 2017
Exhibit 5:	MWRDGC's Affirmative Action Ordinance, Revised Appendix D, dated December 31, 2022
Exhibit 6:	MWRDGC's Appendix V, Veteran Owned Business Enterprise Contracting Policy Requirements, dated May 1, 2023
Exhibit 7:	MBE/WBE Utilization Plan
Exhibit 8:	VBE Commitment Form
Exhibit 9:	Affirmative Action Status Report
Exhibit 10:	Operation and Maintenance Plan
Exhibit 11:	Affidavit of Ownership

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The Metropolitan Water Reclamation District of Greater Chicago and Village of River Forest have executed this Agreement, by their authorized officers, duly attested and their seals affixed, as of the date of the last signature affixed hereto.

VILLAGE OF RIVER FOREST

By:_____
[Cathy Adduci, Village President]

Date: _____

ATTEST:

_____
[Rosa Castellano, Village Clerk]

Date: _____

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METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

Chairman of the Committee on Finance Date

Executive Director Date

ATTEST:

Clerk Date

APPROVED AS TO ENGINEERING AND TECHNICAL MATTERS:

Director of Engineering Date

APPROVED AS TO FORM AND LEGALITY:

Head Assistant Attorney Date

General Counsel Date

DRAFT

Village of River Forest
Public Works and Engineering
400 Park Avenue
River Forest, IL 60305
Tel: 708-366-8500

MEMORANDUM

Date: July 14, 2025

To: Matt Walsh, Village Administrator

From: Jack Bielak, Director of Public Works & Engineering
Seth Jansen, Management Analyst
Bill Koclanis, Engineering Technician

Subj: Award of Contract – 2025 Village Hall Permeable Paver Parking Lot – Design Engineering

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Issue: Staff is seeking the award of a contract for the design engineering services associated with the 2025 Village Hall Permeable Paver Parking Lot.

Analysis: In December 2024, the Village of River Forest applied for a green infrastructure partnership through the Metropolitan Water Reclamation District (MWRD). MWRD partners with governmental organizations on green infrastructure projects. Each year they hold a call for projects in which local government organizations pitch their ideas to address stormwater management through green infrastructure. They help pay for construction of green infrastructure and offer engineering expertise for selected projects. Green infrastructure is designed to manage stormwater by mimicking nature. It captures and stores water where it falls, allowing stormwater to infiltrate into the ground before entering the sewer system. This reduces the amount of water flowing through sewers systems that are often overwhelmed by intense rain events. It is a method of reducing stormwater runoff and improving the water quality of our rivers and streams. In May 2025 the Village was notified of their selection for the partnership program and approved to receive $150,000 towards construction and $10,000 towards geotechnical services. To build this project the Village is required to have detailed engineering drawings that include soil borings, a hydrologic and hydraulic analysis and stormwater design retention capacity calculations.

To complete the design work, the Village posted a request for proposals on the Village website and advertised in the Wednesday Journal on May 16th with a submission deadline of June 4th. Proposals were received from three firms.

Christopher B. Burke Engineering, LTD.	$73,890.00
Engineering Resource Associates	$79,776.00
V3 Companies, Ltd	$85,120.00

Firm selection was based on the following criteria:

a. Approach to organizing and understanding of the project
b. Responsiveness to requirements, terms, timelines and conditions for performance
c. Familiarity with Village policies and preferences as well as any other related/applicable requirements (i.e. MWRD, IEPA, IDOT, NPDES, etc.)
d. Capability and experience on related projects similar in scope and scale
e. Project team qualifications and experience
f. Recognition of items related to the project, including identification of elements and processes that will result in a high-quality deliverable
g. Proposed Fees

Staff reviewed the proposals individually and held a selection meeting June 12th to discuss the proposals submitted and score the firms that submitted. After the meeting, staff determined that Christopher B. Burke Engineering, Ltd. ("CBBEL") to be the firm best suited to complete this project. CBBEL has significant experience with Permeable Paver Parking lot projects, including navigating the MWRD Green Infrastructure partnerships requirements. CBBEL has successfully performed similar work for the Village including stormwater design for the Northside Stormwater Management Project.

Recommendation: Staff recommends approval of this contract with the following motion: Motion to award a contract to CBBEL in the amount of $73,890.00 for design services for the 2025 Village Hall Permeable Paver Parking Lot Design and authorize the Village Administrator to execute the contract agreement.

Attachments:

CBBEL Proposal

JUNE 4, 2025

DESIGN ENGINEERING SERVICES FOR

2025 VILLAGE HALL PERMEABLE PAVER PARKING LOT

SUBMITTED TO:
JACK BIELAK PE, CFM
DIRECTOR OF PUBLIC WORKS & ENGINEERING
VILLAGE OF RIVER FOREST
400 PARK AVENUE
RIVER FOREST, ILLINOIS 60305

SUBMITTED BY:
MICHAEL KERR, PE
CHRISTOPHER B. BURKE ENGINEERING, LTD.
9575 WEST HIGGINS ROAD | SUITE 600
ROSEMONT, IL 60018

CHRISTOPHER B. BURKE ENGINEERING, LTD.
9575 West Higgins Road Suite 600 Rosemont, Illinois 60018 TEL (847) 823-0500 FAX (847) 823-0520

June 4, 2025

Village of River Forest
400 Park Avenue
River Forest, IL 60305

Attention: Jack Bielak, PE, CFM
Director of Public Works & Engineering

Subject: **Request for Proposal**
2025 Village Hall Permeable Paver Parking Lot
Design Engineering Services

Dear Jack:

Christopher B. Burke Engineering, Ltd. (CBBEL) is pleased to submit our proposal to perform Design Engineering Services for the 2025 Village Hall Permeable Paver Parking Lot Project. CBBEL has a thorough understanding of the requirements necessary to successfully complete the project identified. As requested, included are three original bound copies and one electronic copy in pdf format for your review and consideration.

The primary contact person for this submittal is Andrew Pufundt, PE, Group Lead at CBBEL. He is available to answer any of your questions regarding this submittal and can be reached at apufundt@cbbel.com. Andy will act as Project Manager for this project.

The material provided in this submittal represents our ability and eagerness to perform the required services for the Village. We trust that it will demonstrate our understanding of the project and our expertise to perform the assignment. The CBBEL project team looks forward to continuing working with the Village and is committed to completing the work to your satisfaction and within the required time schedule.

If you have any questions or need any additional information, please do not hesitate to contact me or Andy at 847-823-0500.

Sincerely,

Michael E. Kerr, PE
President

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TAB 1
INTRODUCTION

CHRISTOPHER B. BURKE ENGINEERING, LTD. (CBBEL)

9575 W. Higgins Rd., Ste. 600 Rosemont, IL 60018
cbbel.com | (847) 823-0500 | cbbel@cbbel.com

Founded in 1986, CBBEL is a full-service consulting engineering and surveying firm committed to delivering accurate, timely and cost-effective solutions to a wide range of engineering and environmental challenges.

Our Illinois-based staff is comprised of more than 240 experienced and innovative professionals who provide engineering, surveying and environmental services. With more than a dozen distinct departments, our team's expansive list of specializations provides a depth of expertise that promotes project success.

WHAT WE DO

Since its founding nearly four decades ago, our company and the complexity of our projects have seen significant growth. We are proud of our successful, long-term relationships with a wide variety of clients, including municipalities, counties, townships, sanitary districts and drainage districts throughout Chicagoland. We have served as lead engineer on a variety of major municipal and county undertakings, including the design, permitting and construction of numerous major transportation and roadway projects, multi-use paths, bike lanes, bridges, flood control reservoirs, pump stations, storm sewers, large open channels and water systems.

As a full-service firm, we conduct water resource-related studies and perform GIS services, environmental resource assessments, mitigation planning and permitting, as well as a host of traditional civil engineering services. CBBEL has also provided professional review services for municipalities, counties, state agencies and private clients.

Our team prepares a substantial number of permit applications, having obtained thousands of permits from the US Army Corps of Engineers and the Illinois Department of Natural Resources, as well as FEMA Letters of Map Amendment and Map Revision. We are prequalified by the Illinois Department of Transportation for public involvement and have unique knowledge and experience with various funding programs available to county and municipal clients, providing added services not commonly found in the engineering industry.

Whether you require consulting for an individual project or the full-service resources of our team, you can rely on CBBEL to take the time to thoroughly understand your needs and partner with you to create innovative, cost-effective solutions. From grant writing and design procedures to record-keeping and funding reporting, CBBEL is your full-service team.

MWRDGC Addison Creek Reservoir Project

FPDCC Des Plaines River Trail Improvement Project

Algonquin Main Street Reconstruction Project

OUR TEAM

At CBBEL, we're proud of our highly talented, experienced and educated team, which includes three PhDs, more than 90 licensed Professional Engineers, a team of licensed Professional Land Surveyors, two licensed Structural Engineers and a licensed Landscape Architect. Five employees are Professional Traffic Operations Engineers and four have received the designation of Board Certified Water Resources Engineer. A further 20 staff members are Certified Floodplain Managers, 11 are Certified Professionals in Erosion and Sediment Control and nine are Certified Professionals in Stormwater Quality.

Our resources are geographically distributed – our headquarters is in Rosemont, and we have satellite offices in Chicago, Lockport, Des Plaines and Evanston – to create a network of effective and convenient service across Chicagoland.

Our team is active in a variety of professional and educational associations, allowing us to stay on top of the latest trends and developments and deliver cutting-edge technologies and techniques as they emerge. We are active members of the American Society of Civil Engineers, American Council of Engineering Companies, American Public Works Association and more.

100 LICENSED PROFESSIONALS

TOTAL STAFF **240**

39 YEARS IN BUSINESS

OUR CULTURE

CBBEL founder and CEO Christopher Burke has always stressed the importance of being what he calls a "citizen engineer," someone who takes an active role in making the world a better place. We use this philosophy in crafting our company culture.

SUSTAINABILITY

Our office's Commuter Program and Sustainability Committee was created to implement efforts to reduce our company's carbon emissions, including an ambitious composting and recycling program, eight electric vehicle charging stations, a communal garden and a fleet of shared vehicles.

We've modified our building structure to increase energy efficiency, made it easy for staff to participate in community clean-ups and hosted annual company-wide recycling events.

BIKE TO WORK

Founded in 2006, our multi-award-winning Bike to Work Program works to make it as easy as possible for every employee to commute by bike. Our office has on-site shower and changing facilities as well as fleet bikes for those taking public transit. We provide assistance on routes and gear and hold annual competitions and quarterly giveaways to keep motivation high.

Best of all: employees earn $1 for every mile commuted by bike.

INTERNSHIPS

CBBEL's robust internship program is designed to give participants the opportunity to grow both professionally and personally by bridging the gap between the academic and working worlds. The internship program is centered on three initiatives: one-on-one mentorship, in which mentees gain a better understanding of the profession and build their professional network; software training on the latest technology; and hands-on experience with current CBBEL projects.

TAB 2
QUALIFICATIONS & RELATED EXPERIENCE

Police Department Permeable Paver Parking Lot Project

Chicago Ridge, IL (2022)

Project Type

- Phase II Engineering
- Phase III Engineering
- Utility Improvements
- Plans & Specifications
- Green Infrastructure

Project Team

Andrew Pufundt, PE
Project Manager

Brian Libunao, PE
Project Engineer

Kyle Provost
Resident Engineer

Client

Village of Chicago Ridge

Construction Cost

$520,000

Fee

$65,000

Funding Source

MWRD/Local

In partnership with the Metropolitan Water Reclamation District of Greater Chicago, the Village of Chicago Ridge reconstructed deteriorated impervious pavement with permeable pavers to promote natural infiltration of rainwater into the ground.

The Police Department Permeable Paver Parking Lot Project primarily consisted of removing the existing impervious bituminous pavement and installing permeable pavers in the public visitors parking lot at Chicago Ridge's Police Department. Construction costs were shared in partnership with the Metropolitan Water Reclamation District (MWRD) of Greater Chicago through their Green Infrastructure (GI) program and the Village of Chicago Ridge.

In addition to installation of the permeable pavers, drainage issues and non-compliant ADA handicap parking areas were addressed as part of this contract.

CBBEL prepared all construction documents, fulfilled all MWRD Green Infrastructure Grant requirements, secured proposals to perform the work, and provided construction observation services.

Phase II and Phase III Services Included:

- Topographic survey
- Field reconnaissance
- Preliminary and final engineering plans
- Assist with bid advertisement
- Utility coordination
- MWRD coordination
- Construction observation services

Cal-Sag Trail Link/Trailhead Parking Improvement at Lake Katherine

Palos Heights, IL (2022-2024)

Project Type

- Phase I Engineering
- Phase II Engineering
- Phase III Engineering
- Multi-Use Path
- Plans and Specs
- Permitting

Project Team

Andrew Pufundt, PE
Project Manager

Matthew Huffman, PE
Project Manager

Steven Sugg, PE
Project Manager

Kyle Provost, PE
Resident Engineer

Client

City of Palos Heights

Construction Cost

$870,000

Fee

$245,000

Funding Source

STP, MWRDGC

Improving safety/operational deficiencies and parking shortage for a section of the Cal-Sag Trail that meets with the Lake Katherine Nature Center.

The Cal-Sag Trail at the Lake Katherine Nature Center in the City of Palos Heights had nearly 155,000 users in 2020. Due to the demand at this facility, there were safety concerns where the trail crosses the parking lot and a parking shortage for trail users. The Lake Katherine Nature Center is located on property leased by the City from the Metropolitan Water Reclamation District (MWRD). CBBEL assisted the City in securing STP (federal) funding and a Green Infrastructure grant from MWRD for various safety improvements to the Cal-Sag Trail, expansion of the trailhead parking facility, bioswales, and a stormwater detention facility.

Phase I Services:

CBBEL completed a parking capacity study for this regional trail system, identifying a deficiency along this section of the Cal-Sag Trail. A Phase I Report was approved which consisted of an alternatives analysis to identify the desired trail and parking lot design to address the needs of the trail users and Lake Katherine facilities, public information meeting, environmental and cultural site clearances, and wetland assessment.

Phase II Services:

Contract documents were prepared by CBBEL in accordance with federal design guidelines to expand the existing parking facility with 52 additional parking stalls and ADA accessibility. The parking lot was designed with permeable pavers, and bioswales were designed adjacent to the lot for stormwater and water quality benefits. A turnaround at the east end of the new parking lot was included to improve circulation and reduce vehicular-pedestrian conflicts. A detention facility was required to control the release of stormwater offsite. CBBEL secured an MWRD Watershed Management Ordinance permit for the improvements.

Phase III Services:

- Construction observation, including verification that contractor conforms with contract documents, inspection of traffic control/staging, inspection of erosion control measures, and measurement of quantities
- Review of shop drawings and submittals
- Review and making recommendations on changes to the contract
- Coordination with various stakeholders: City of Palos Heights, Lake Katherine Nature Center staff, MWRD, IDOT, and the general public
- Providing documentation monitoring the contractor's progress and processing pay requests

2025 Green Alley Project

Forest Park, IL (2025)

Project Type

- Phase II Engineering
- Phase III Engineering
- Storm Sewer Improvements
- Green Infrastructure
- Documentation

Project Team

James Amelio, PE
Project Manager (Phase II)

William Loftus
Design Engineer

Jon Duddles, PE
Project Manager (Phase III)

Max Orlandi
Resident Engineer

Client

Village of Forest Park

Construction Cost

$632,000

Fee

$75,000 (Phase III)

Funding Source

MWRD Green Infrastructure Program

Assisting the Village in securing MWRD funding to offset the cost of "going green" on this alley project.

The 2025 Green Alley Project consisted of reconstruction of the 800 block of Thomas - Beloit Alley, from Lexington Street to Harrison Street. The project consisted of pavement removal, installation of 12-inch PVC sewer pipe, catch basins & manholes, four-inch perforated PVC under-drain, PCC pavement along the edges of the alley, and a four-foot-wide porous paver trough along the centerline of the alley.

Services Included:

- Assisted with grant application and coordination for MWRDGC Green Infrastructure Grant
- MWRDGC permitting
- Topographic survey
- Geotechnical investigation/CCDD analysis
- Utility coordination
- Construction observation included the resident engineer verifying that the contractor was in conformance with the plans and specifications and serving as a liaison with the reisdents and contractor
- Prepared pay estimates and change orders for the village's approval
- Grant documentation

Millennium Park Permeable Parking Lot Project

Northlake, IL (2022-2023)

Project Type

- Phase II Engineering
- Phase III Engineering
- Permeable Parking Lot
- Green Infrastructure
- ADA Improvements

Project Team

Mark Wrzeszcz
Project Manager

Joe DeFrenza, PE
Project Engineer

Peter Tennant, EI
Design Engineer

Erik Taraska
Senior Construction Engineer

Tresor Moolo, PE
Resident Engineer

Client

City of Northlake

Construction Cost

$372,469

Fee

Phase II: $36,000
Phase III: $44,000

Funding Source

MWRD Green Infrastructure Program and Local Funds

Using green infrastructure techniques to improve stormwater drainage in Northlake's Millenium Park.

This green infrastructure project include the replacement of two existing asphalt parking lots with permeable pavement at Millennium Park in the City of Northlake. The project also included underdrain installation, sidewalk removal and replacement, ADA improvements, concrete curb and gutter removal and replacement, pavement patching, and landscape restoration.

Services Included:

- Topographic Survey
- Field Reconnaissance
- Preliminary and Final Engineering Plans
- Permitting Assistance
- Utility Coordination
- MWRD Coordination
- Bidding Assistance
- Construction Observation Services

COMMUTER LOT 1 GREEN PARKING LOT PROJECT | RIVERSIDE, ILLINOIS

PROJECT TYPE

- Phase II/III Engineering
- Landscape Design
- Green Infrastructure
- Permit Preparation
- Construction Observation

2019

PROJECT TEAM

Orion Galey, PE
Project Manager

Ryan Lindeman, PE
Project Engineer

Douglas Gotham, LLA, ASLA
Landscape Architect

Rebekkah Carney
Construction Engineer

CLIENT

Village of Riverside

CONSTRUCTION COST

$1.2 million

FEE

$73 thousand - Phase II
$71.4 thousand - Phase III

FUNDING SOURCE

MWRD Green Infrastructure Program / Local

CBBEL assisted the Village in obtaining funding assistance through a Green Infrastructure Partnership with MWRD that allowed for the construction of a porous paver parking lot that compliments the historic nature of the Village and reduces the amount of runoff that enters the combined sewer system.

The Village of Riverside obtained funding assistance through a Green Infrastructure Partnership Opportunity Program with the Metropolitan Water Reclamation District of Greater Chicago (MWRD) to reconstruct the 36,000 SF Metra Station commuter parking lot into a permeable parking lot and added an 855 SF rain garden to capture runoff. The total cost of this project is $1.2M with the Village committing to a local match of $240,000. The parking lot was constructed of manufactured concrete pavers with a crushed stone base layer and has reduced the volume of stormwater runoff as 97% of stormwater now infiltrates into the ground reducing the burden on the Village's combined sewer system during major rainfalls. The pollutant removal efficiency for this project is anticipated to be 34% for total phosphorous and 87% for nitrogen. The light colored pavers also counteract the heat island effect and effectively reduce urban temperatures. The rain garden will cover about 95 SY and be used to manage and treat stormwater runoff from the parking lot. The garden will be designed with site appropriate plantings that will support pollutant filtration and store runoff water temporarily to increase stormwater infiltration. Incorporating the rain garden into this permeable pavement project will reduce impervious runoff volumes and rates, help recharge groundwater and further decrease the burden on the Village's combined sewer system during major rainfalls. An open-bottom manhole will serve as the outfall for the overflow pipe to be located in the rain garden and further enhance infiltration. The project also include the addition of lighting throughout the parking lot.

SERVICES INCLUDED:

- Assisted the Village in preparing the Green Infrastructure Partnership Opportunity Program application that provided the community with funds to complete the permeable pavement project
- Prepared plans and construction contract documents in accordance with the intergovernmental agreement between the Village and MWRD
- Procured all necessary permits
- Assisted the Village with the bidding process
- Provided construction oversight and administration
- Assisted with reimbursement requests to MWRD
- Assisted Village with completing all necessary contract closeout documentation for submission to MWRD

TAB 3

PROJECT UNDERSTANDING & SCOPE OF SERVICES

PROPOSED SCHEDULE

PROJECT UNDERSTANDING

Christopher B. Burke Engineering, Ltd. (CBBEL) understands the Village of River Forest (Village) would like to reconstruct the existing asphalt parking lot servicing Village Hall and other municipal departments using permeable pavers. Design engineering services being requested include but are not limited to topographic survey, geotechnical investigation, utility coordination, field reconnaissance, hydrologic and hydraulic (H&H) analysis, pre-final and final design, preparation of construction drawings and specifications, construction cost estimates, identification and procurement of all required permits, license agreements and grants.

CBBEL's approach to successfully completing this assignment begins with composing a Project Team with the experience and expertise to meet the Village's needs for this project. We feel the proposed project team presented has the required experience with permeable paver projects and MWRD Green Infrastructure (GI) grants to create a successful design project that the Village can be proud of. Our similar project experience and references for various municipal clients are all permeable paver projects that were funded with GI grants.

SCOPE OF SERVICES

- Topographic Survey
- J.U.L.I.E. Utility Coordination
- Geotechnical Services
  - o Soil Borings
  - o Environmental Testing (IEPA LPC report) for waste disposal
  - o Seasonal High Groundwater Level
  - o Hydrologic and Hydraulic (H&H) Analysis
- Field Reconnaissance
- Pre-Final Plans, Specifications, and Estimates (75%)
  - o Plan preparation
  - o Specifications
  - o Engineer's Opinion of Probable Cost
  - o Sewer condition assessment
  - o Utility coordination
- Watershed Management Ordinance (WMO) Permit Submittal
  - o MWRD Stormwater Design Retention Capacity (DRC) calculations
  - o Other regulatory permitting as needed
- Final Plans, Specifications, and Estimate (95%)
  - o Utility coordination
  - o QA/QC Constructability Review
- Bid Documents (100%)
  - o Requests for Information (RFIs), as needed
  - o Addenda, as needed
- Meetings and Coordination
  - o Kick-off Meeting
  - o Data collection
  - o Progress Meeting, if needed

Each of these design components in the Scope of Services are further detailed in our Design Engineering proposal.

KEYS TO THE PROJECT

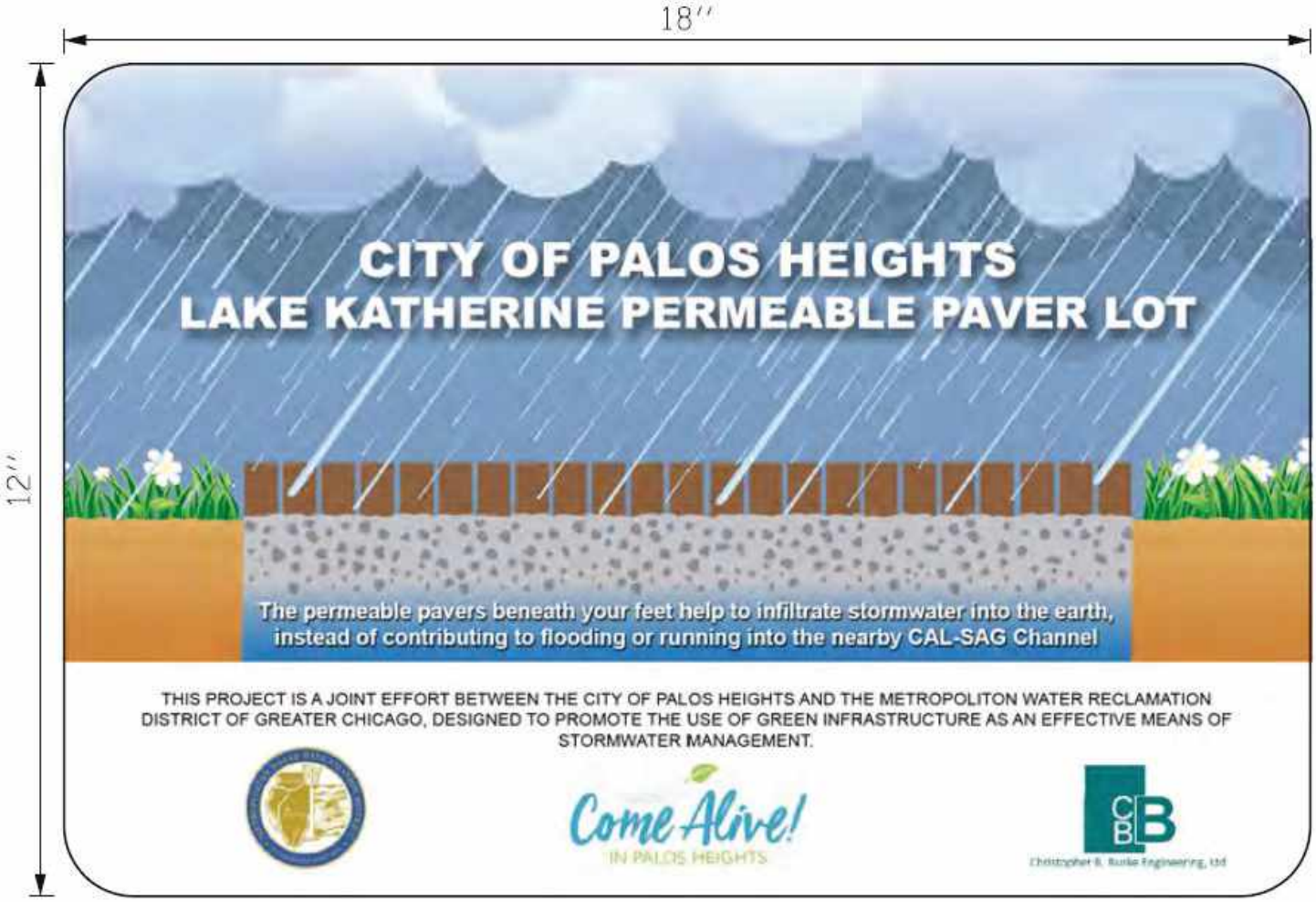
In our opinion, the keys to a successful design project will include:

COORDINATION WITH VILLAGE STAFF. CBBEL will schedule a kick-off meeting with Village staff, appropriate personnel from the various Village departments (Public Works, Police Department and Fire Department) that utilize and maintain this parking lot, and all project stakeholders. The meeting will discuss the goals of the project, site uses and constraints, confirmation of the limits of the permeable pavers, construction phasing sequences, staging areas, design timeline, subconsultant services, permitting requirements, future land use plans (possibly electrical vehicle (EV) charging stations), and winter/snow plowing operations and their impact on permeable pavements.

This meeting will also be used for data collection to obtain all available record drawings including as-built information, utility atlases, GIS data, and historical maps.

ADJACENT UTILITY COORDINATION. The Village Hall parking lot provides access to various adjacent utilities. It is recommended the lot be evaluated for potential concrete pads (or heavy-duty pavement sections) for future maintenance equipment to access these facilities instead of having heavy equipment and materials staged on the permeable pavers. Additionally, the Village should consider concrete splash pads for the various building downspouts to avoid undermining the pavers.

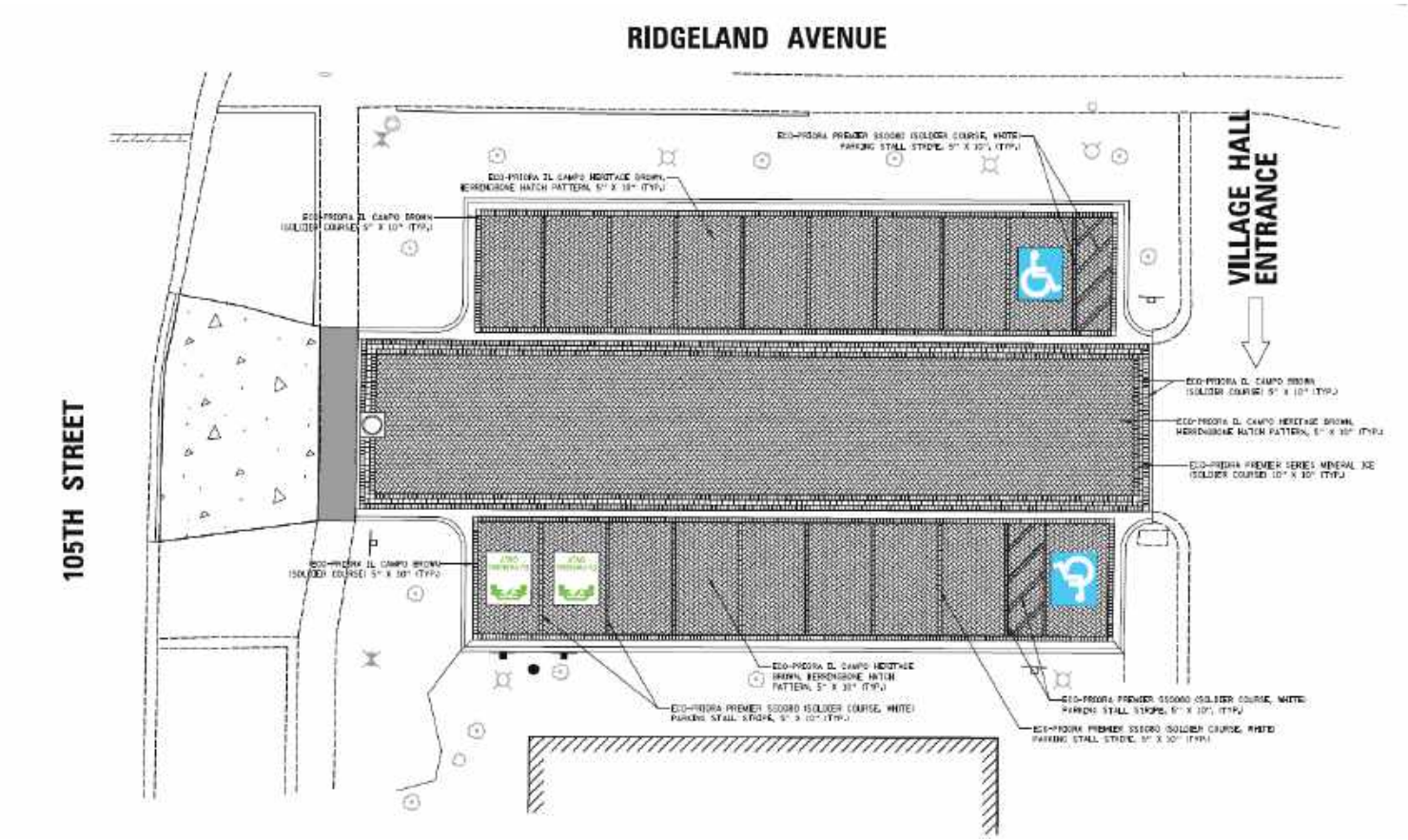
MWRD GREEN INFRASTRUCTURE (GI) GRANT. CBBEL will review the Intergovernmental Agreement between the Village and MWRD to identify the stormwater capacity requirements to secure the full funding, any contract specifics including construction timeline and project/educational signage, Disadvantage Business Enterprise (DBE) requirements, and MWRD submittal and reporting requirements. CBBEL is familiar with MWRD's requirements to prepare and record an Operation and Maintenance (O&M) Plan for the permeable paver parking lot. CBBEL has several sample O&M Plans on file for reference from similar projects.



PERMEABLE PAVER INFORMATIONAL SIGN DETAIL

UTILITY CONDITION ASSESSMENT. Evaluating the condition of the existing storm sewers and sanitary sewers beneath the proposed parking lot is an important component of the design. Addressing any utility repairs or additions while the parking lot is under construction will limit future disturbance to the permeable pavers and the stormwater storage system.

MATERIAL SELECTION. Deciding on the type, size, color, pattern and layout of the permeable pavers early in the design process is beneficial. Once the material is selected, CBBEL will prepare a Pattern Plan to assist the contractor for the paver installation.



Sample Pattern Plan

Additionally, by selecting the materials early on in the design process, material providers can be made aware of the upcoming project to confirm materials of the quantity required will be available for the start of construction to avoid any delays or substitutions of materials.

STORMWATER STORAGE. Historically, MWRD's partnership program for Green Infrastructure projects is reimbursement based. CBBEL will perform a hydrologic and hydraulic analysis on the site, consider the Seasonal High Groundwater Level, and design a typical section for the permeable pavement that satisfies the required stormwater storage capacity in the IGA to maximize grant reimbursement. CBBEL is familiar with MWRD's Stormwater Design Retention Capacity (DRC) calculations spreadsheet.

Additional considerations that CBBEL will discuss with the Village during design include the pipe underdrain layout, location of the required monitoring well(s), and recommendations for waterproofing membrane in areas where permeable pavers will be installed near building foundations.

PROJECT SCHEDULE. CBBEL understands that the Village would like design engineering and permitting completed by early 2026. CBBEL will coordinate our design efforts and perform various services concurrently to help the Village meet this deadline. Plan preparation will be a critical component of the schedule to begin utility coordination and permitting early in the schedule.

2025 VILLAGE HALL PERMEABLE PAVER PARKING LOT
DESIGN ENGINEERING SERVICES
PROPOSED SCHEDULE

TASK	2025							2026
	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN
DESIGN ENGINEERING								
Notice to Proceed								
Kick-Off Meeting								
Topographic Survey								
Pavement Cores & Environmental Testing (Geotechnical)								
J.U.L.I.E. Utility Coordination								
Pre-Final Submittal (75%)								
Permitting								
Submittal (95%)								
Final Submittal (100%)								

INCORPORATED 1880
RIVER FOREST
Proud Heritage
Bright Future

CBB

TAB 4

PROJECT TEAM

ORGANIZATIONAL CHART

RESUMES

ORGANIZATIONAL CHART

2025 VILLAGE HALL PERMEABLE PAVER PARKING LOT DESIGN ENGINEERING SERVICES

INCORPORATED 1880
RIVER FOREST
Proud Heritage
Bright Future

QA/QC
Orion Galey, PE

PROJECT MANAGER
Andrew Pufundt, PE

PROJECT ENGINEER
Karol Koziel, EI

PERMITTING
Luke Sherry, PE, CFM

SURVEY
John Murphy, PE, PLS

GEOTECHNICAL
Testing Service Corporation (TSC)

ADDITIONAL RESOURCES

19	TRANSPORTATION DEPARTMENT	2	LANDSCAPE DESIGNERS	11	DRAINAGE DEPARTMENT
49	CIVIL DESIGN DEPARTMENT	8	TRAFFIC DEPARTMENT	13	ENVIRONMENTAL DEPARTMENT
55	PHASE III DEPARTMENT	13	MECHANICAL/LIGHTING DEPARTMENT	21	WATER RESOURCES DEPARTMENT
5	STRUCTURAL DEPARTMENT	14	SURVEY DEPARTMENT	6	MUNICIPAL DEPARTMENT

■ CBBEL Employee ■ Subconsultant

Andrew Pufundt, PE

Group Lead

YEARS EXPERIENCE: 22
YEARS WITH CBBEL: 22

EDUCATION
Bachelor of Science, 2003
Civil Engineering
University of Illinois at Urbana-Champaign

PROFESSIONAL REGISTRATION
Professional Engineer, IL, 062.061729, 2009

PROFESSIONAL DEVELOPMENT
Plan Format and Composition, IDOT

Program Development Technical Training, IDOT

Geometric Design Workshop, Northwestern University Center for Public Safety

PROFESSIONAL AFFILIATIONS
American Society of Civil Engineers

Andrew is a Group Lead in the Civil Engineering Design Department, experienced in roadway construction, streetscape improvements, utility replacement and rehabilitation, green infrastructure, bicycle/pedestrian facilities, streambank stabilization, and site improvement design. His responsibilities include permitting, preparation of construction plans and specifications in state and municipal formats, construction cost estimates, monitoring construction budgets and project deadlines, and general municipal engineering services. Andrew is also proficient in documentation for various types of funding, including STP, MFT, MWRD, DCEO, IEPA, and CDBG grants. He serves as the Village Engineer and main point-of-contact for the Village of Glendale Heights, Village of Chicago Ridge, and City of Palos Hills.

Oak Lawn Regional Water System Project, Village of Oak Lawn: Project Advisor responsible for customer relations, peer review services, contract management, public notifications, change order reviews, and working on behalf of the customer communities to assist the Resident Engineers with oversight for the installation of a 60-inch diameter water main. Oak Lawn purchases water from the City of Chicago and sells it to 11 customers in the southwest Chicagoland area. Upgrades to two pumping stations, new booster stations, and approximately 15 miles of new water main will provide redundant water service to the region.

Burdette West Sanitary Sewer Lift Station Decommissioning Project, Village of Glendale Heights: Project Manager for design of roughly 1000 lineal feet of new 15-inch sanitary sewer to connect flow from an industrial park to connect to the Village's gravity sewer system. The existing lift station and force main was antiquated, and maintenance was costly. The improvements will allow the decommissioning of the Burdette West lift station and force main. Responsibilities include routing analysis, alternative design cost estimating, preparation of a Preliminary Design Memo, preparation of contract documents, and detour permitting through IDOT and DuPage County.

99th Street Resurfacing and Widening Project, City of Palos Hills: Project Manager for design of a roadway resurfacing and widening project in accordance with Cook County CDBG funding requirements. Responsibilities include preparing plans, specifications, cost estimates, and securing a Cook County Highway Department permit. Approximately 1300 lineal feet of 99th Street was widened and roughly 1200 lineal feet of rural pavement was improved with new curb and gutter to assist with localized flooding.

Village Engineer, Villages of Glendale Heights (2007-present) and Chicago Ridge (2008-present): Oversees all municipal engineering responsibilities. Regularly works with Villages in variety of capacities, including administration and design of municipal programs and projects, coordination of development reviews and construction inspections. Attends Village Board and staff meetings.

City Engineer, City of Palos Hills (2012-present): Oversees all municipal engineering responsibilities. Regularly works with City in a variety of capacities, including administration and design of municipal programs and projects.

Annual Street Programs, Village of Glendale Heights: Project Manager responsible for design, field reconnaissance, preliminary design and budgetary cost estimates, bid document preparation, permitting (DuPage County and IDOT), bidding assistance, utility coordination, and securing IDOT approval for use of MFT funds. Annual programs include pavement rehabilitation (resurfacing or reconstruction), ADA improvements, curb and gutter/sidewalk repairs and drainage improvements.

Annual Street Programs, City of Palos Hills: Project Manager responsible for oversight of final design, field reconnaissance, preliminary design and budgetary cost estimates, bid document preparation, bidding assistance, utility coordination and securing IDOT approval for use of MFT funds. Annual programs include pavement rehabilitation, ADA improvements, curb and gutter/sidewalk repairs and drainage improvements.

West Fullerton Avenue Resurfacing Project, Village of Glendale Heights: Project Manager for design of street resurfacing project in accordance with STP federal design guidelines. Responsibilities include preparing plans, specifications, and cost estimates. Construction coordination was completed with adjacent School District, Parks Department, library, and local Council of Government.

Oak Park Avenue Resurfacing Project, Village of Chicago Ridge: Project Manager for design of street resurfacing project in accordance with STP federal design guidelines. Responsibilities include preparing plans, specifications, cost estimates, utility coordination and securing an IDOT Highway Permit. Plans included approximately 0.5 miles of roadway resurfacing, ADA sidewalk improvements, driveway reconstruction, and large diameter sewer replacement.

James Court Storm Sewer Project, Village of Glendale Heights: Project Manager for design of storm sewer project to address localized flooding. Responsibilities include preparing plans, specifications, cost estimates and securing DuPage County ARPA funds. Approximately 900 lineal feet of 30-inch diameter storm sewer was installed to convey stormwater from a depressional area to provide a 10-year level of flood protection.

West Fullerton Avenue Water Main Replacement, Village of Glendale Heights: Project Manager for design of approximately 3,000 feet of water main replacement. Responsibilities include preparing plans, specifications, cost estimates, and securing an IEPA permit. Plans included replacement of all residential water services.

Norton Avenue and E. Schubert Avenue Water Main Replacement, Village of Glendale Heights: Project Manager for design of approximately 4,000 feet of water main replacement and complete roadway rehabilitation. Responsibilities include preparing plans, specifications, cost estimates, and securing an IEPA permit. The contract was prepared to meet the DuPage County CDBG funding requirements.

North Avenue Inflow and Infiltration Projects – Phases 1 and 2, Village of Glendale Heights: Project Manager for sanitary sewer infrastructure improvements, including over 6,000 feet of cured-in-place lining, 1,050 vertical feet of manhole lining, and manhole replacement. Responsibilities include preparing plans, specifications, cost estimates, and securing permits from IDOT and DuPage County.

Oak Park Avenue Sanitary Sewer Improvements Project, Village of Chicago Ridge: Project Manager for design of sanitary sewer replacement project. Responsibilities consisted of reviewing televising reports, sanitary sewer condition assessments in accordance with NASSCO standards, preparation of plans, specifications, cost estimates, and MWRD permitting. Plans included various diameter sanitary sewer replacement, lateral service replacement, and manhole reconstruction.

Major Avenue Water Main Replacement, Village of Chicago Ridge: Project Manager for design of approximately 1,400 feet of water main replacement and complete roadway rehabilitation. Responsibilities include preparing plans, specifications, cost estimates, utility coordination, and securing IEPA and IDOT Highway permits. Plans included water service replacement, new fire hydrants, valves, and lateral sewer crossings to meet water-sewer separation requirements.

Water Main Lining Project, Village of Glendale Heights: Project Manager for design of 750 feet of water main lining at various locations beneath arterial roadways. Responsibilities include preparing plans, specifications, cost estimates, project sequencing, business coordination, and securing IEPA and DuPage County Highway Department permits.

Post 7 Force Main Lining, Village of Tinley Park: Project Manager responsible for MWRD permitting, preparation of contract documents, cost estimating, and administering the construction contract to rehabilitate over 5,700 feet of 14-inch diameter force main. The force main was rehabilitated using cured-in-place pipe (CIPP) lining.

Tower Park Improvements, Chicago Ridge Park District: Project Manager for design of a complete park renovation. Responsibilities include preparation of plans, specifications, cost estimates, attending progress meetings, and utility coordination. Plans consisted of removal of the existing playground equipment, construction of a new 16-stall parking lot, perimeter walking path, new playground, and security cameras.

Cal-Sag Bike Trail Extension, City of Palos Hills: Project Manager for design of a 1.5-mile bike path extension. Responsibilities consisted of preparation of plans, specifications, cost estimates, utility coordination, permitting (IDOT and MWRD), and coordination with Cook County staff. Plans included asphalt bike path, site grading, storm sewer installation, traffic signal modifications, ADA sidewalk, and trail signage.

Cal-Sag Trail and Trailhead Link Parking Lot, City of Palos Heights: Project Manager for design of 52-stall permeable paver parking lot expansion and circle driveway, improvements to the Cal-Sag Bike Trail, bioswales, and stormwater detention facility. Responsibilities included preparing plans, specifications and estimate in the federal format, coordination with City and Lake Katherine staff, project scheduling, and securing a WMO permit from MWRD.

ADA Sidewalk Improvements Project, Village of Chicago Ridge: Project Manager for design of ADA sidewalk accessibility improvements at various intersections. Responsibilities include field assessment, preparing the ADA Transition Plan, plans, specifications, construction estimates, and utility coordination.

Police Station Permeable Paver Parking Lot, Village of Chicago Ridge: Project Manager for design of 46-stall permeable paver parking lot. Responsibilities include preparing plans, specifications, construction estimates, field reconnaissance, and utility coordination.

Village Hall Permeable Paver Parking Lot, Village of Chicago Ridge: Project Manager for design of 18-stall permeable paver parking lot. Responsibilities include preparing plans, specifications, construction estimates and installation of new EV charging stations.

Klein Creek Streambank Stabilization, Village of Glendale Heights: Project Manager for design of streambank stabilization project along Klein Creek. The banks of the creek were stabilized with various methods including a retaining wall, riprap, and native plantings. Responsibilities include preparing plans, specifications and estimate, project team coordination, and securing a DuPage County Stormwater Permit.

East Branch DuPage River Tributary #2 Dredging and Streambank Stabilization, Village of Glendale Heights: Project Manager responsible for design of dredging and streambank stabilization project along East Branch of the DuPage River. The banks of the creek were stabilized with boulder toe and native plantings. Responsibilities include preparing plans, specifications and estimates, project coordination, and securing a DuPage County Stormwater Permit due to floodway, floodplain and critical wetland impacts.

Public Works Building, City of Palos Hills: Project Manager for civil design portion of new Public Works Building. Responsibilities include preparing plans, permitting (IEPA and MWRD), attending progress meetings, and coordinating design efforts with the Project Team. Plans included a parking lot, extending 108th Street, bike path, Public Work storage yard, security fencing, utility (water and sewer) extensions, a salt storage bin, and a stormwater detention control facility.

Ridgeland Avenue Access to Transit, Village of Chicago Ridge: Project Manager responsible for overseeing preparation of design plans for improving access to transportation related facilities. Project included more than 0.5 miles of new roadway and pedestrian lighting, traffic signal modernization, ADA compliance, streetscape improvements, intersection modifications, and coordination with Metra for new railroad pedestrian gates and platform modifications.

SIGNATURE PROJECTS

Clyde Estates Subdivision Reconstruction, Village of Downers Grove: Project Manager responsible for overhauling the drainage system and roadways within a 40-acre subdivision. Drainage ditches were modified to address recurring flooding issues and reshaped to account for 10-year flood storage. Responsibilities included permitting, utility coordination, utility relocation, preparation of plans, specifications, and cost estimates. Plans included Full Depth Reclamation on all roadways.

North Avenue Flood Alleviation Project, Village of Glendale Heights: Project Manager responsible for designing drainage system modifications to reduce the risk of future flooding. Design engineering included IDOT and DuPage County permitting, preparation of plans, specifications, cost estimates, utility coordination, and traffic control plans.

Salt Creek BBQ Underground Stormwater Storage Project, Village of Glendale Heights: Project Manager for design of 1.2 acre-feet of underground stormwater storage for flood protection. Responsibilities included preparing plans, specifications, cost estimates, Village and local business coordination, and securing IDOT and DuPage County floodway and floodplain permits.

Civic Center South Entrance, Village of Glendale Heights: Project Manager responsible for project coordination, design engineering, 3-D concept level drawings, quantity calculations and preparation of plans, specifications and engineer's estimate. Plans included making this entrance the focal point for the Village Campus comprised of aesthetics improvements, new sidewalk ramps and handrails for ADA compliance, decorative landscape walls, new staircases with LED lighting, flagpoles for the plaza, lighted bollards, and landscaping.

Orion Galey, PE

Vice President

YEARS EXPERIENCE: 22
YEARS WITH CBBEL: 22

EDUCATION
Bachelor of Science,
2002 General Engineering
University of Illinois at
Urbana-Champaign

PROFESSIONAL REGISTRATION
Professional Engineer, IL,
062.060829, 2008

CERTIFICATIONS
Documentation of Contract Quantities, IDOT, 21-18824

Illinois Construction Records System (ICORS) Training Seminar, IDOT

Material Management of Job Sites, IDOT

PROFESSIONAL DEVELOPMENT
IDOT QC/QA Courses:
Mixture Aggregate Technician Course

STTP-S33 Soils Field Testing and Inspection Course

Hot Mix Asphalt Level 1

Portland Cement Concrete Level 1

Portland Cement Concrete Level 2

Troxler Nuclear Gauge Safety Training Class

PROFESSIONAL AFFILIATIONS
Illinois Road & Transportation Builders Association

American Concrete Institute

American Society of Civil Engineers

Orion is a Professional Engineer experienced in construction and design engineering. He is responsible for performing project management duties including assistance in bidding and contract execution procedures and overseeing on-site construction observation, documentation of quantities, coordination and/or verification of materials testing and inspection, review contractor pay requests, preparation of record drawings, and finalization of contracts with different agencies (i.e. IDOT/Cook County/MWRD/municipalities). Civil design experience includes roadway, streetscape, green infrastructure, and utility improvement design. Duties include permitting, preparation of plans and specifications, cost estimates, bidding assistance and general engineering services. Acts as main resource for all project questions from inception to completion, attending Village Board Meetings, Public Hearings and Town Hall Meetings. Provides guidance to municipalities regarding State and Federal funding opportunities and strategic direction for yearly budgets and capital programs. He is actively involved in several professional associations and is currently a member of the Illinois Road and Transportation Builders Association's DuPage County DOT/IRTBA Coop Committee.

Orion serves as CBBEL's main point of contact for multiple municipalities including Village of Elmwood Park, Village of Riverside, Village of Bloomingdale, and the Village of Oak Brook and is the Village Engineer in Elmwood Park and Riverside.

TRANSPORTATION

York Road (31st Street to I-88 Ramp) (Contract #61D37), Oak Brook: Project Manager for federally funded project along York Rd for approximately 0.81 miles. Work consisted of pavement patching/resurfacing, curb and gutter repairs, and non-compliant sidewalk ramp replacement to current ADA standards.

Metra Station Pedestrian Access Improvements (Contract #61E89), Riverside: Project Manager for federally funded reconstruction project designed to improve vehicular and pedestrian safety adjacent to the Riverside Metra Station. Improvements included lengthening the southbound right turn lane from Riverside Rd to Bloomingbank Rd to allow for a shorter and safer pedestrian crossing. Additional pedestrian space was also gained through this work which includes limestone masonry, new planters, lighted bollards, bike racks, high visibility crosswalks and new decorative pavers.

Annual Street Rehabilitation Project (2005-Present), Elmwood Park: Project Manager for civil design, preparation of contract documents, and construction observation services for street resurfacing with curb and gutter repairs, sidewalk replacement, alley apron replacement, and combination sewer improvements along various streets totaling over 20 miles. Duties included design, permitting, construction observation, coordination of material inspection, documentation of quantities and contract administration in accordance with IDOT's Construction Manual.

Annual Street Rehabilitation Project (2014-Present), Riverside: Project Manager and Village Engineer responsible for day-to-day project management and point-of-contact, including oversight and development of design, permitting, construction document preparation, bidding assistance and utility coordination. Project annually consists of pavement reconstruction, pavement patching/resurfacing, and curb and gutter/sidewalk repairs to approx. 2 miles of residential streets within the Village. CBBEL's team provided full-range civil engineering services, including field reconnaissance, geotechnical investigation, preliminary design and budgetary cost estimate development, utility coordination, preparation of construction documents, and full-time construction engineering.

Annual Street Improvement Project (2011-Present), Oak Brook: Project Manager for approx. $2M pavement resurfacing and reconstruction per year. Work includes curb and gutter/sidewalk repairs, and various drainage improvements of residential, arterial, and commercial streets throughout the Village. Duties include design, permitting, construction observation, coordination of material inspection, documentation of quantities and contract administration in accordance with IDOT's Construction Manual.

Fairway Stages 1 & 2 Roadway Improvements, Orland Park: Project Manager for full depth reconstruction of nearly 40,000 SY of roadway. Project also included curb and gutter and sidewalk removal and replacement (as necessary), storm sewer improvements, and ADA sidewalk ramps. Duties included coordination with contractor, Village staff, and residents, project scheduling, material submittals, contract administration, processing of pay estimates, and project closeout.

2017 Road Resurfacing Project, Riverside: Project Manager responsible for contract administration and project coordination. This $1M design/build project included milling and resurfacing, curb and gutter and sidewalk removal and replacement (as necessary), storm sewer improvements, ADA sidewalk ramps, and roadway restriping. Services included design of plans, preparation of bid documents, subcontracting of all work, on-site coordination, project documentation, shop drawing/mix design review, and construction observation.

East Quincy Street and Longcommon Road Resurfacing Project (2017) (Contract #61C96), Riverside: Project Manager responsible for resurfacing of 2.12 miles of roadway. These federally funded STP improvements included milling and resurfacing, spot curb repairs, storm sewer improvements, sidewalk removal and replacement including 40 ADA ramps, high visibility decorative colored and stamped crosswalks and roadway restriping. Services included managing the design of plans and specifications, construction coordination, IDOT MISTIC and ICORS documentation, shop drawing/mix design review, construction observation, post-construction final inspection, weekly reports, final close-out documentation and pay estimates.

2015 Street Rehabilitation Project, Elmwood Park: Project Manager for resurfacing of approximately 6 miles of local streets in the Village of Elmwood Park. The work included updating all intersections to be in compliance with current ADA standards, replacing deteriorated sewer structures, pavement markings, and all restoration.

Fullerton and Diversey Resurfacing Project (2016) (Contract #61C95), Elmwood Park: Project Manager responsible for resurfacing of 2 miles of roadway. These federally funded STP improvements included milling and resurfacing, spot curb repairs, storm sewer improvements, sidewalk removal and replacement including ADA ramps, and roadway restriping. Services included managing the design of plans and specifications, construction coordination, IDOT MISTIC and ICORS documentation, shop drawing/mix design review, construction observation, post-construction final inspection, weekly reports, pay estimates and final close-out documentation.

St. Paschal/35th Street (St. Stephens Green to Oak Brook Road) (Contract #61A18), Oak Brook: Project Manager for federally funded STP project for approx. 1.2 miles. Work consists of HMA resurfacing and widening to accommodate 4.5' wide HMA bike shoulder on each side of roadway, providing connectivity of existing bike routes between 35th St and 31st St. Project included ditch regrading, storm sewer culvert replacement, guardrail installation, ADA improvements, roadway patching, and thermoplastic pavement markings. Coordinated all aspects of construction with DCDOT, FPDDC, contractor, residents, Village Engineering Staff and Public Works.

Commerce Drive TCM Sidewalk Project (Contract #61A12), Oak Brook: Project Manager for ITEP funded project located on Commerce Dr between McDonalds Rd and end of Commerce Dr. Work consisted of installation of a new sidewalk which connected a 1/3 mile gap of accessible walk from various office buildings along Commerce Dr to an existing sidewalk at McDonalds Rd. Work included removal and replacement of curb and gutter, construction of retaining wall, pavement resurfacing, driveway apron removal and replacement, sewer adjustments, curb patching, and pavement markings.

Octavia and Oconto Improvements, Harwood Heights: Resident Engineer. Work included resurfacing and widening with additional parking and drainage. Duties included construction observation, coordinating material testing, communication with adjacent businesses, documentation and preparation of weekly reports and pay estimates in accordance with MFT and CDGB requirements.

South Broadway Improvements, Lombard: Resident Engineer for reconstruction of 0.5 miles of South Broadway Ave from Grace St to Chase Ave. Reconstruction included new curb and gutter and full-depth asphalt pavement. Improvements incorporated 3,100 LF of 8" water main, 1,600 LF of sanitary sewers, as well as new sanitary and water main services for each residence. A new storm sewer system was installed to separate the storm and sanitary flows. Storm sewer system included a reinforced concrete drainage pipe from 12"-60" in diameter and a cast-in-place junction box. A new decorative street lighting system was installed the entire length of the project.

Illinois Tollway, Reagan Memorial Tollway (I-88): Project involved placement of various pavement markings as a test strip on I-88 from M.P. 123.4 to 127.8. Duties included construction observation, weekly scheduling, lane closure submittals, weekly written reports to Tollway and attendance in progress meetings.

Diversey Avenue and Sunset Drive Resurfacing, Elmwood Park: Resident Engineer for street resurfacing and widening with removal and replacement of entire length of curb, sidewalk replacement and storm sewer improvements along Diversey and Sunset from 80th Ave to Harlem Ave for 1.06 miles. Duties for this federally funded project included documentation as outlined in IDOT's construction manual and adhering to all IDOT quality control/quality assurance specifications for materials.

Traffic Signal Modernization, Roselle: Resident Engineer for modernization at the intersection of Roselle Rd and Main St. Improvements included removal of existing pavement and construction of new PCC medians, resurfacing, and new sidewalk curb and gutter. Duties included construction observation, documentation of quantities, and preparation of pay estimates.

STREETSCAPE

Windsor Drive Widening and Streetscape (22nd Street to Swift Drive), Oak Brook: Project Manager for this Village of Oak Brook funded project which consisted of a total roadway reconstruction widening as well as coordination of an adjoining bridge reconstruction performed by the Tollway. Work consisted of extensive utility relocation, tree removal, earth excavation, embankment, storm sewer, stone base, concrete curb & gutter, and HMA paving. Project also included new street lights, ADA sidewalk, and irrigated median landscaping.

Main Street Reconstruction and Streetscape, Algonquin: Project Manager for S. Main St between Algonquin Rd (Rt 62) and Rt 31. Improvements included wet utility replacement, dry utility replacement and coordination, and streetscape reconstruction. Streetscape improvements include a 22' wide PCC roadway, curb and sidewalk alterations via bump outs and parking stalls, sidewalk improvements to comply with ADA standards, ADA entrance ramps to buildings, 30,000 SF of decorative pavers, decorative light pole system, masonry seat walls and columns, custom gas fireplace, decorative tree wells, planter beds, and limestone monument sign.

Conti Parkway Streetscape Project, Elmwood Park: Project Manager tasked with 'refreshing' the appearance of Flag Ave by creating a new downtown gateway element. As a complement to this, enhancements to the hard-scape in front of the shops of Conti Circle were completed. One of the goals of the project was to create definition between the public walkways and outdoor dining / congregation spaces. Services included development and evaluation of concept alternatives including creation of 3D illustrations for staff and municipal leader's visualization and design of custom gateway elements and hard-scape details. Preparation of all bid documents and selection of contractors. All construction management, documentation, and coordination with business owners, Village staff, and public. Project was partially funded by Cook County DOT and CDBG funds.

Old Town Streetscape and Roadway Improvement Project, Bloomingdale: The project consisted of elements intended to revitalize the commercial corridor and improve safety for vehicle and pedestrian users. Constructed to serve as the gateway to Old Town, a custom designed limestone and steel archway can be seen spanning over 3rd St. Newly aligned sidewalks were constructed with streetscape elements incorporated into the design to enhance visibility, safety, and access along 3rd St. A new decorative pedestrian plaza area along Franklin St as well as benches and low wall limestone seating planters throughout the site are meant to encourage congregation. High visibility crosswalks at

mid-block locations and intersections will allow for enhanced pedestrian flow. Parking issues were addressed through the construction of a parking lot at 105 3rd St as well as replacing the non-standard parking with new standard dimensioned parallel parking spaces. The project included major utility infrastructure improvements. A new water main and a reconfigured storm sewer system was designed and constructed as part of the project. New ornamental street lighting and festoon lighting was installed along with electrical service lines and receptacle cabinets to be utilized for powering of various Village sponsored events. Additionally, coordination and phasing with the utility companies was completed in order to bury overhead cable and electrical lines and allow for the removal of all utility poles within the project limits.

East Burlington Streetscape and Resurfacing Project (Contract #61B53), Riverside: Project Manager for the Phase I and II design engineering services and construction engineering for the multifaceted project. With STP funding and additional funding through the ITEP, the Village was able to complete a long desired streetscape enhancement project and resurfacing project through the Central Business District (CBD) concurrently. The STP funded work involved resurfacing, drainage structure improvements, curb and gutter replacement, ADA improvements, pavement patching and thermoplastic pavement markings. Additionally, the ITEP funded work through the CBD includes replacement of existing sidewalks with decorative permeable concrete pavers; bump-outs for mid-lock crossings; high visibility preformed thermoplastic paver-type crosswalks; plus, new amenities and enhanced landscaping elements including limestone planter boxes, perennials, trees, shrubs, trash and recycling receptacles, benches and lighted bollards. New up lighting for trees and irrigation was included.

Metra Station Pick-Up/Drop-off Project, Elmwood Park: Project Manager for the construction of a roundabout at the Metra Station at 76th Ave and Grand Ave. Work included the construction of a gateway arch pass-thru between the roundabout and the train station depot, upgrading of the intersection to comply with current ADA standards, removal and replacement of sidewalk, installation of colored stamped concrete, and installation of ornamental planters, trees, bike racks, and decorative lighting.

Grand and Harlem Streetscape, Elmwood Park: Construction Manager for Design/Build streetscape project that included upgrading intersections to comply with current ADA standards, removal and replacement of sidewalk, installation of colored stamped concrete, new lighting, and installation of ornamental planters, trees and tree grates. Additionally, project included reconstructing NW corner of Grand and Harlem to incorporate a custom illuminated Elmwood Park gateway sign with 3-tiered fountain feature, large ornamental planter with custom inlayed columns, and raised limestone planter. The NW corner of Harlem and Fullerton was reconstructed to include an Elmwood Park medallion monument, ornamental planter, and decorative pedestrian light pole. Duties included overseeing preparation of engineering plans, specifications, cost estimate and permitting as well as construction observation, cost control, daily communication and scheduling with business owners, preparation of pay estimates and weekly written reports to owner on progress of work.

Belmont Avenue Streetscape, Elmwood Park: Project Manager for streetscape improvements along Belmont Ave, a distance of approx. 1,000' which was partially funded by SRF. Project included installation of curb "bump outs" at intersections to serve as a traffic calming measure and improve existing parking and provide designated areas for parallel on-street parking spaces, drainage improvements, new CTA bus stop, trees, planters, trash receptacles, bicycle racks, decorative street lighting, new decorative sidewalks, colored stamped concrete, and other miscellaneous items. Duties included documentation as outlined in IDOT's Construction Manual including implementation of IDOT's computer based ICORS.

North Avenue Streetscape, Elmwood Park: Design Engineer and Construction Manager for streetscape that included resurfacing and widening of parking lane, sidewalk removal and replacement using colored stamped concrete, decorative street lighting, and miscellaneous beautification. Duties included preparation of engineering plans, specifications, cost estimate and permitting as well as construction observation, cost control, daily communication and scheduling with business owners, preparation of pay estimates and weekly written reports to owner on progress of work.

Lawrence Avenue Streetscape (Contract #83905), Harwood Heights: Resident Engineer for streetscape that consisted of 2,600 LF of water main, resurfacing and widening for additional parking spaces, storm sewer, drainage structures, combination curb and gutter, decorative street lighting, brick pavers, trees, landscaping and other miscellaneous decorative items. Another aspect included redirecting all utilities from overhead lines to below the parkway. Contractor was responsible for installation of all conduits to facilitate the new, underground lines for ComEd, AT&T, Sprint and Comcast. Duties for this federally funded project included documentation as outlined in IDOT's Construction Manual including implementation of IDOT's computer based ICORS. Coordination with contractor, Village Board and Public Works, utility companies and adjacent businesses was imperative to successful completion of the project.

STORMWATER MANAGEMENT

Park District Salt Creek Stabilization, Elk Grove: Design and Construction Manager responsible for design, permitting, and construction of tiered limestone ledgerock to stabilize the streambank along a portion of Salt Creek in Elk Grove Village.

Maycliff South Drainage and Watermain Improvement Project, Orland Park: CBBEL conducted a hydrologic and hydraulic model of the Maycliff Subdivision to develop the most effective method to alleviate flooding within the subdivision. The model indicated and CBBEL recommended a stormwater collection and conveyance system. In addition to the drainage improvements, the existing watermain was to be replaced. Once the scope was determined, the Village contracted Burke, LLC Design/Build to complete the design and construction of the improvements. The improvements included approximately 2,800 LF of storm sewer ranging from 12" to 60" in diameter as well as approximately 5,400 LF of new 8" and 12" diameter watermain. Services included project design, permitting and easement documents, construction management, schedule delivery, and contract administration.

First Division Sewer Separation Project, Riverside: Project Manager responsible for design/build project providing a separated storm sewer system in the First Division portion of the Village, conveying clear water to its historical outfall, the Des Plaines River, rather than the MWRD wastewater treatment plant. Improvements included separating existing combined sewer and constructing a dedicated storm sewer. The storm sewer provides additional capacity in MWRD interceptor sewer resulting in less sewer surcharge both upstream and downstream of the Des Plaines River. Project provides residents with a reduced risk of flooding and sewer backups as well as reducing the frequency of combined sewer overflows into the river. Project consisted of construction of approx. 9,300' of storm sewers ranging from 12" to 24" diameter and replacing 4 storm water outfalls into the Des Plaines River, temporary pavement patching, curb and gutter replacement, and ADA improvements. Services included design

of plans, writing specifications, quantity take off, preparation of bid documents, on-site coordination, construction documentation, shop drawing/mix design review, construction observation, post-construction final inspection, NPDES site-audits and pay estimates.

Flood Mitigation Project, Elmwood Park: Project Manager for construction of approx. 40,000' of reinforced concrete storm sewer and box culverts ranging from 24" to 84" in diameter at various flood prone locations within the Village. Construction included excavation of a 14 acre-foot detention reservoir and a storm water pumping station within Oak Park Country Club property. Storm water is conveyed through storm sewers to detention reservoir which is then pumped to an outlet structure at Des Plaines River. Two 30" storm sewers were installed convey low flows to an existing Des Plaines River tributary. Project involves construction of a 1,600' floodwall that, by way of FEMA's LOMR, will eliminate current floodplain boundaries within the Village. Coordination and permitting from several agencies including Metra, IDOT, USACE, MWRD, SWCD, and FPDCC was required. Final 3 phases of construction received funding assistance from both IEPA and MWRD of which applicable documentation was completed. Final construction cost was over $30M. Construction Services include: pre-construction bid preparation, conferences and recommendations; support for utility relocation; shop drawing/mix design review; construction observation; post-construction final inspection and pay estimates; and NPDES site audits and final report.

Lake Manor Pond Restoration, Addison: Part-time Resident Engineer. Project consisted of earth excavation, storm sewer, bridges, wetland planting, limestone path, and aerators. Duties included construction observation, coordination of material inspection, documentation of quantities, shop drawing review, contract administration, and preparation of pay estimates.

Northside Stormwater Management Project, River Forest: Project Manager responsible for day-to-day project management and point-of-contact, including oversight and utility coordination. Project consisted of construction of approx. 30,000' of reinforced concrete storm sewer pipe ranging in size from 12" to 96" in diameter and a new 9'x6' outlet to Des Plaines River. Project included construction of approx. 4,000' of new ductile iron water main and 4,000' of new combined sewer pipe. This $13M project was a direct result of a Village effort to eliminate frequent sewer backups, street flooding and combined sewer overflows. Project was provided funding assistance through IEPA revolving loan program and coordination with IEPA staff was necessary for all reimbursement and change order submittals. Construction Services include: pre-construction bid preparation, conferences and recommendations; support for utility relocation; shop drawing/mix design review; construction observation; post-construction final inspection and pay estimates; and NPDES site audits and final report.

Plamondon Pond Retention/Detention Storage Improvements, Addison: Resident Engineer. Improvements included installation of 180' of 42"- and 265' of 6"-storm sewer, 3 manholes, control structure, and overflow structure. Project included overall regrading of pond to ensure the storm water relief of multiple residential subdivisions. Duties included close coordination with Village, contractor and residents, construction observation, documentation of quantities, weekly reports, preparation of pay estimates and as-built drawing.

Box Culverts, Elmwood Park: Design Engineer and Resident Engineer for creation of an underground vault that allows stormwater retention for rainfall events to reduce flooding on the streets. Projects involved installation of 160 LF of a 10'x4' precast concrete box culvert at 2 flood prone locations and 160 LF of 12'x4' precast concrete box culvert at another location. Duties included preparation of engineering plans, specifications, cost estimate and permitting construction observation, documentation of quantities, weekly written reports to the owner, preparation of pay estimates and record drawings.

WATER MAIN

Brook Forest Watermain Project Phases 1-4, Oak Brook: Project Manager for construction of all four phases of watermain improvements. Project involved the construction of approximately 45,000 LF of watermain throughout the Brook Forest neighborhood.

Maycliff Subdivision Stormwater & Watermain, Orland Park: Project Manager for construction of approximately 2,800 LF of storm sewer ranging from 12" to 60" in diameter as well as approximately 5,400 LF of new 8" and 12" diameter watermain.

Fairway Stages 1, 2, 3, & 4 Watermain Replacement, Orland Park: Project Manager for construction of the Fairway Stages 1, 2, 3 & 4 Drainage and Watermain Improvements. Project involved the construction of approximately 25,000 LF of new 8" ductile iron watermain throughout the Fairway neighborhood, including new water miscellaneous drainage improvements, including installation of rear yard drainage structures which were tied into the existing storm sewer system.

Annual Water Main Improvement (2005-Present), Elmwood Park: Project Manager of civil design, preparation of contract documents and permits, and construction observation services for replacement of an annual average of 1,200 LF water main with new service connections, valves and fire hydrants at various locations. Responsibilities included preparation of plans and specifications, coordination with IEPA, and bid advertisement and award recommendations.

Fairway Stage 2 Water Main Replacement, Orland Park: Project Manager for construction of the Fairway Stage 2 Drainage and Watermain Improvements. Project involved the construction of approximately 7,000 LF of new 8" ductile iron watermain throughout the Fairway neighborhood, including new water services, valves, and fire hydrants. Included in this project were miscellaneous drainage improvements, including installation of rear yard drainage structures which were tied into the existing storm sewer system.

Water Main Improvement Projects (Various), Riverside: Project Manager of civil design, preparation of contract documents and permits, and construction observation services for replacement of 8,500' of 4" and 6" water main with new 8", 10" and 12" water main along with 335 new service connections at various locations. Responsibilities included preparation of plans and specifications, coordination with IEPA and BNSF-RR for work within ROW, bid advertisement and award recommendations. Scope included assisting Village in receiving a loan from IEPA's Public Water Supply Loan Program to replace water main using ARRA funds.

York and Leesley Road Water Main Replacement/Forest Avenue Water Main Lining, Riverside: Construction Manager for Design/Build project which consists of replacement of existing 8" and 4" diameter water mains on Groveland Ave with a new 10" diameter ductile iron water main from Forest Ave to Park Pl and replacing the existing 6" diameter water main on Park Pl with a new 10" diameter ductile iron water main. Project consists of approx. 1,665' of 10" diameter ductile iron water main, new water valves and valve vaults, fire hydrants, and new water services. Project includes CIPP structural lining of 6" and 12" diameter water mains at Forest Ave; each of which cross underneath the Des Plaines River.

Kent Road Water Main and Sewer Replacement, Riverside: Resident Engineer for installation of approx. 2,900 LF of water main, 1,080' of sanitary sewer and over 50 water services and sanitary services. Duties included construction observation, documentation of quantities, weekly written progress reports to owner, preparation of pay estimates and as-built drawing.

Dover Circle Water Main Replacement, Lincolnshire: Construction Manager for installation of 1,570 LF of water main and street resurfacing. Duties included construction observation, cost control, record drawings and weekly written reports to the owner on the progress of work.

STRUCTURAL

Main Street Triangle Retaining Walls, Orland Park: Inspection Engineer for construction of 3 retaining walls to enclose the Main St Triangle Pond. The walls were cast in place concrete cantilever type wall with a decorative form liner along the face of wall. Due to poor underlying material, the walls were supported on steel H piles. Retaining wall height ranged from 9'-15' and total length was over 1,100'. Duties included shop drawing review, construction inspection, and material inspection review.

33rd Street Viaduct over I-90/94, CDOT: Part-time Resident Engineer for bridge reconstruction which included removal of existing 7-span bridge with 5 continuous steel spans and 2 simply supported concrete T beams and replacement with galvanized composite steel beams, substructure repairs, full replacement of 2 piers caps and partial replacement of 4 others, building new approach slabs, milling and resurfacing of approach roadway, traffic signal modernization, and deck and underpass lighting.

GREEN INFRASTRUCTURE

CDBG Green Alley Project, Elmwood Park: Project Manager responsible for project design and construction of an alley reconstruction project utilizing permeable pavers and aggregate subbase to reduce the water introduced into the existing combined water system. Improvements included removal and replacement of PCC alley driveway aprons, removal and replacement of PCC residential driveway aprons, open bottom manholes, and permeable pavers. Served as liaison between Village and Cook County to ensure all CDBG guidelines were followed and paperwork was submitted.

Green Metra Commuter Parking Lot, Riverside: Project Manager responsible for design and construction services related to the reconstruction of existing Metra commuter lot to a new permeable paver parking lot. Improvements include full-depth asphalt pavement removal, installation of permeable subbase, permeable paver pavement with in-laid paver pavement markings, curb and gutter removal and replacement, and all new lighting. A bioretention facility was also constructed to provide additional storm water retention and eliminate the need for any storm sewers. Assisted the Village with obtaining grant funding from Metropolitan Water Reclamation District (MWRD) and ensuring the project followed all applicable MWRD guidelines in order to maximize funding.

Green Pavement Projects, Riverside: Project Manager for construction of Burlington St parking lot and porous paver alley. Duties included daily observation of construction and MOT, documentation in daily log and IDRs, provide IEPA with quarterly progress reports, inspect incorporated materials and coordinate materials testing, process RFIs and change orders, compile pay estimates, review and log certified payrolls, compile punch-list, post-construction documentation and close-out. Village was able to fund these Green Pavement Projects through an IL Green Infrastructure Grant from IEPA. With this grant, the Village was not only able to fund the Burlington St porous paver parking lot to meet high demand for commuter and downtown shopping parking, but also construction of a porous paver alley to replace a section in serious need of rehabilitation. These Green elements dramatically reduced stormwater runoff for facilities and complemented the Village's historic nature.

Green Pavement Projects, Elmwood Park: Project Manager for construction of 4 porous paver alleys. Assisted Village in obtaining funding for through an IL Green Infrastructure Grant from IEPA. Duties included daily observation of construction, documentation in daily log and IDRs, provide IEPA with quarterly progress reports, inspect incorporated materials and coordinate materials testing, process RFIs and change orders, compile pay estimates, review and log certified payrolls, compile punch-list, post-construction documentation and close-out.

GENERAL

Salt Storage Facility, Oak Brook: Project Manager responsible for design, bidding and construction management services. Project consisted of constructing an 11,000 SF salt barn, detention basin, 5,000 SF lean-to structure, parking lot and new utilities including water, storm sewer, and electric.

Oak Brook Bath & Tennis Club Entrance Improvements, Oak Brook: Project Manager for Village of Oak Brook funded project for site development and modernization of the Bath & Tennis entrance area and general site area. Work consisted of drainage improvements of the site area, new concrete curbs and sidewalk in ADA compliance, radiant heating with permeable brick pavers in entry drive, new landscaping, and lighting.

Elmwood Park High School Field Renovation: Construction Manager for Design/Build renovation football/soccer field. Project consisted of excavation of existing field, installation of under-drainage system and fine grading, installation of synthetic turf and upgrades to adjacent track and field areas. Duties included construction observation, cost control, progress meeting coordination, preparation of pay estimates and weekly written reports to the owner on the progress of work.

PROJECT AWARDS

Northside Stormwater Management Project, River Forest:

- 2017 APWA National Public Works Project of the Year - Environment ($5 Million - $25 Million)
- 2017 ACEC Annual Engineering Excellence Merit Award

Elmwood Park Flood Mitigation Project:

- 2017 APWA National Public Works Project of the Year - Environment ($25 Million - $75 Million)

Karol Koziel, EI

Design Engineer II

YEARS EXPERIENCE: 3
YEARS WITH CBBEL: 3

EDUCATION
Bachelor of Science, 2022
Civil Engineering
University of Illinois
at Chicago

PROFESSIONAL REGISTRATION
Engineer in Training, IL,
061.042946

Karol is a Design Engineer with experience in preparation of state and municipal plans, specifications, and estimates. He has experience with various design projects including roadway and streetscape design, storm and sanitary sewer design, water distribution design, and ADA compliant sidewalk design.

East Police Department Permeable Paver Lot Project, Village of Chicago Ridge: Design engineer responsible for design and document preparation. Project consisted of replacing existing asphalt parking lot with a permeable paver parking lot.

Glendale Heights 2024 Street Program, Village of Glendale Heights: Design engineer responsible for design and document preparation for rehabilitation of various streets. Project included grind and overlay, full depth replacement, and reconstruction of various streets, as well as sidewalk replacement.

99th Street Resurfacing and Widening, City of Palos Hills: Design engineer responsible for design and document preparation. Project included roadway widening, installation of new combination concrete curb and gutter, and grind and overlay resurfacing.

James Court Storm Sewer Improvement Project, Village of Glendale Heights: Design Engineer for design of new 30" storm sewer. Responsibilities included field reconnaissance, preparing plans specifications and estimates, utility coordination, and bidding assistance. Plans included installation of 880 lineal feet of new 30" storm sewer along James Court.

ADA Ramp Accessibility Improvements Project, Village of Chicago Ridge: Design Engineer for design of 44 ADA-compliant sidewalk corners. Responsibilities included preparing plans, specifications, and cost estimates.

2022 Street Program, Village of Chicago Ridge: Design Engineer responsible for assisting with design and document preparation for proposed rehabilitation of various streets, sidewalks, and signs. Project consisted of grind and overlay, and full depth replacement of pavement on various streets as well as removal and replacement of sidewalks and signs.

W. Fullerton Avenue STP Street Resurfacing, Village of Glendale Heights: Design Engineer responsible for assisting with design of proposed resurfacing of Fullerton Avenue. Project consisted of resurfacing the pavement on Fullerton Avenue and redesigning sidewalks to meet ADA standards.

West Fullerton Avenue Water Main Replacement, Village of Glendale Heights: Design Engineer responsible for assisting with cost estimate and utility coordination. Project consisted of capping existing main and installing new water main under the north half of West Fullerton Avenue.

Jacobsen Avenue Storm Sewer Lining Project, Village of Glendale Heights: Design Engineer responsible for assisting with document preparation. Project consisted of lining existing storm sewer beneath Jacobsen Avenue with CIPP pipe.

2022 Street Program, City of Palos Hills: Design Engineer responsible for assisting with design and document preparation for proposed rehabilitation of various streets and sidewalks. Project consisted of grind and overlay, and full depth replacement of pavement on various streets as well as removal and replacement of sidewalks.

Luke Sherry, PE, CFM, CPESC

Senior Water Resources Project Manager

YEARS EXPERIENCE: 21
YEARS WITH CBBEL: 21

EDUCATION
Bachelor of Science, 2004
Civil Engineering
Purdue University

PROFESSIONAL REGISTRATION
Professional Engineer, IL, 062.063231, 2011

CERTIFICATIONS
Certified Floodplain Manager ASFPM

Certified Professional in Erosion and Sediment Control

PROFESSIONAL DEVELOPMENT
Ethics in City Government, Ethics Training for CDA/OMP Contractors, Vendors and Employees

PROFESSIONAL AFFILIATIONS
Illinois Association for Floodplain and Stormwater Management

Luke is responsible for water resources engineering project analysis and design. Duties include performing the following hydrologic and hydraulic engineering tasks: floodplain/floodway delineation, detention and compensatory storage determination, steady and unsteady hydraulic analyses, and design of conveyance systems.

Computer skills include ArcMap, HEC-1, HEC-2, HEC-GeoRAS, HEC-HMS, HEC-RAS, HY-8, Hydraflow, SWMM, TR-20, WSP-2, XP-SWMM, and InfoSWMM.

SEWER MODELING AND FLOOD REDUCTION STUDIES

College View Stormwater Improvements Project, City of Elmhurst: CBBEL provided design and construction services for installation of approx. 1,200 LF of storm sewer ranging from 12" – 54" in diameter. The conveyance improvements were constructed in conjunction with approximately 9 acre-feet of underground flood storage created on the York High School Property. The project was made possible through an intergovernmental agreement (IGA) between the City and Elmhurst Community Unit School District 205 that allowed the use of an existing 1.8-acre open space area that served as a practice field. Following the installation of the underground flood storage system, a synthetic turf playing field was installed on top of the facility.

Spring Road/Eggleston Avenue Flood Reduction Study, City of Elmhurst: Project involved preliminary analysis and design of a flood-prone commercial/residential area of the City. Existing storm sewer networks and proposed drainage improvements were modeled using XP-SWMM computer software. Conceptual flood storage and conveyance improvements were identified to alleviate the flooding in the affected area. Conceptual cost estimates were prepared for each of the identified drainage alternatives.

Pine Street/Avon Road Stormwater Improvements Project, City of Elmhurst: CBBEL provided design and construction services for installation of approx. 3,000 LF of storm sewer ranging from 12" – 54" in diameter. The conveyance improvements were constructed in conjunction with 12 acre-feet of flood storage created on the Golden Meadows Park Property. Following extensive coordination with the Elmhurst Park District (EPD), an Intergovernmental Agreement (IGA) was approved that allowed for the City to purchase the western portion of Golden Meadows Park. Because Golden Meadows Park was originally created using State of Illinois funding, approval from the Illinois Department of Natural Resources (IDNR) was necessary for the transfer of ownership.

Comprehensive Flood Plan, City of Elmhurst: Project involved a comprehensive stormwater study that included a complete hydrologic and hydraulic analysis of storm sewer networks within 10 flood problem areas, compensatory storage analysis, flood proofing options, and review of the City's current stormwater regulations. Existing storm sewer networks and proposed drainage improvements were modeled using XP-SWMM computer software. An FEQ hydraulic analysis was performed for those drainage improvements that resulted in increased flows to Salt Creek. Cost estimates were developed for proposed drainage improvements and a comparison was made to the cost of individual house flood proofing. Project also included a review of current stormwater practices required by the City and recommended revisions to City Ordinance were provided.

Walnut/Evergreen/Myrtle Stormwater Improvement Project, City of Elmhurst: CBBEL provided design and construction services for installation of approx. 3,400 LF of 60" and 72" diameter storm sewer that drains to the Elmhurst Quarry. Proposed drainage improvements provide a 100-year level of flood protection for many flood-prone properties located throughout the study area. Construction began in early 2016 and was completed in November 2016. With approval of downstream Salt Creek communities, the City entered into an Intergovernmental Agreement with DuPage County to allow 20 acre-feet of stormwater volume to be diverted from the flood-problem area to the Elmhurst Quarry.

Crescent Ave/Cambridge Ave Stormwater Improvement Project, City of Elmhurst: CBBEL provided design and construction services for installation of approx. 2,000 LF of 48" diameter storm sewer in conjunction with 11 acre-feet of flood storage created at York Commons Park. The City partnered with Elmhurst Park District and entered into an Intergovernmental Agreement with that agency to use the land for stormwater storage. In addition to working with the Park District, project involved the securing of temporary and permanent easements to construct a portion of the 48" diameter storm sewer through residential properties. Proposed drainage improvements provide a 100-year level of flood protection for 38 properties located throughout the study area. Construction began in Fall 2016 and was completed in July 2017.

Madison School Stormwater Improvement Project, City of Elmhurst: CBBEL provided design and construction services for installation of approx. 1,100 LF of 42" and 48" diameter storm sewer in conjunction with 6 acre-feet of flood storage created at the Madison School Property. Proposed drainage improvements provide valuable flood-reduction benefits for many properties located throughout Southwest Elmhurst. Construction began in Fall 2016 and was completed in July 2017. The City partnered with Elmhurst Community Unit School District 205 and entered into an Intergovernmental Agreement with District 205 to use the land for stormwater storage.

Westwood Drive, Village of Orland Park: Project included analysis of an existing storm sewer system and detention basins to develop alternatives for drainage improvements. The existing storm sewer network and detention storage basin in the subdivision were modeled using XP-SWMM computer software to determine flooding areas. Recommendations were made for proposed storm sewer improvements to alleviate the flooding.

Preserve of Palatine Condominiums, Village of Palatine: Project included an analysis of a proposed storm sewer system tying into an existing storm sewer system. The storm sewer network was modeled using XP-SWMM computer software to determine the effects of the proposed storm sewer system. This project included coordination with MWRDGC.

S**kokie River Drain Tile Replacement Study, Lake County:** Project involved a complete hydrologic and hydraulic analysis of drain tiles located at the headwaters of the Skokie River. The existing drain tile system was analyzed along with several drain tile replacement alternatives that included larger drain tile sizes and potential flood storage sites. The hydrologic analysis was completed using HEC-1 computer software and the hydraulic analysis was completed using HEC-2, HY-8, and Hydraflow computer software. Project included coordination with LCSMC and the East Skokie Drainage District.

Lake Bluff Flood Storage Feasibility Study, Lake County: Project involved a complete hydrologic and hydraulic analysis of a potential flood storage site along the Skokie River. A total of 5 reservoir sizes were analyzed, ranging from a wetland, gravity-drained reservoir to a large, pump-evacuated reservoir. Flood profiles of the Skokie River were developed for proposed reservoir sizes and were compared to existing flood profile to determine the effectiveness of each reservoir size. The hydrologic analysis was completed using HEC-1 computer software and the hydraulic analysis was completed using HEC-2 computer software. Project included coordination with LCSMC and the East Skokie Drainage District.

Lower Des Plaines River Detailed Watershed Study, Cook County: Project involved a complete hydrologic and hydraulic analysis. The hydrology of the watershed was modeled using HEC-HMS computer software and included digital output to be used as input in the hydraulic model. An unsteady HEC-RAS hydraulic model was developed to determine the limits of the 2-, 5-, 10-, 25-, 50-, 100-, 500-year inundation areas. HEC-GeoRAS computer software was used to develop the cross-section geometry for input into the hydraulic model. Project included coordination with MWRDGC.

ORDINANCE DEVELOPMENT

Technical Guidance Manual for the Watershed Management Ordinance, MWRD, Cook County: Senior Water Resource Engineer responsible for development of the Technical Guidance Manual (TGM) to accompany the Watershed Management Ordinance (WMO), in collaboration with MWRD. Project involved the creation of technical guidance for stormwater management, floodplain/floodway, riparian environment, and wetland submittals under the WMO, and also included the development of all permit forms, checklists, template hydrologic models and other resources. Additionally, the project also involved numerous public training seminars that covered the WMO, TGM, and HEC-HMS hydrologic modeling.

DuPage County Stormwater Ordinance: Worked on complete overhaul of County Stormwater Ordinance to reflect the current and future development conditions in DuPage County. The revised ordinance was developed with input from the Steering Committee made up of municipal engineers and County staff.

HYDROLOGIC AND HYDRAULIC ANALYSES

Las Fuentes Development, Village of Richton Park: Performed hydrologic and hydraulic analyses to determine floodplain, detention requirements, and compensatory storage requirements of project site utilizing TR-20 hydrologic modeling and HEC-RAS hydraulic modeling.

Sequoit Creek Watershed, Lake County: Project involved updating a steady-state HEC-RAS hydraulic model into an unsteady HEC-RAS hydraulic model for the entire watershed. Project included coordination with LCSMC.

Eagle Creek, Round Lake Drain, and Long Lake Watershed Study: Project included a complete hydrologic and hydraulic analysis for the entire watershed. The hydrology of watershed was modeled using HEC-1 computer software and included digital output to be used as input in the hydraulic model. An unsteady HEC-RAS hydraulic model was developed to determine the limits of the 100-year and 500-year floodplain and the 100-year floodway. HEC-GeoRAS computer software was used to develop the cross-section geometry for input into the hydraulic model. Project included coordination with LCSMC.

Downtown Redevelopment, Village of Lake Zurich: Project involved a stormwater detention analysis for the redevelopment of downtown Lake Zurich. A TR-20 hydrologic model was developed to determine the required detention volume based on Lake County Watershed Development Ordinance and Village of Lake Zurich Ordinance.

TCB Development, City of Joliet: Project included an existing Base Flood Elevation Analysis for Cedar Creek. A TR-20 hydrologic model was developed to determine the detention volume required under the Will County Stormwater Ordinance. Incremental compensatory storage for floodplain fill on the project site was also determined. Project included coordination with the City of Joliet.

STORMWATER ENGINEERING REVIEWS

Cook County Municipalities (2014-Present): Luke is responsible for performing development reviews on behalf of several municipalities in Cook County. The developments are reviewed for compliance with the local stormwater and floodplain regulations, as well as the those contained within the Metropolitan Water Reclamation District (MWRD) Watershed Management Ordinance (WMO). The municipalities for which Luke is responsible for include:

- City of Northlake
- City of Palos Hills
- City of Rolling Meadows
- Village of Chicago Ridge
- Village of Schaumburg
- Village of Rosemont
- Village of Northbrook
- Village of Westchester

City of Wood Dale (2016-Present): Responsibilities include review of development plans for compliance with the City's Unified Development Ordinance and the DuPage County Countywide Stormwater and Flood Plain Ordinance. We have reviewed numerous single family, multi-family, commercial and various public improvements projects for compliance with these regulations. Because the City is a full-waiver community in DuPage County, CBBEL is also responsible for reviewing any wetland, floodplain, and riparian environments impacts associated with these developments. Other responsibilities include inspection services for public and private developments and attending City Council and Plan Commission meetings when requested.

City of Portage, IN (2020-Present): Responsible for the review of development plans for compliance with the City's Stormwater

Technical Guide and Stormwater and Floodplain Ordinance. We have reviewed numerous single family, multi-family, and commercial developments for compliance with these regulations. CBBEL is also responsible for reviewing any wetland, floodplain, and riparian environments impacts associated with these developments. Other responsibilities include drainage investigations and attending City Council and Plan Commission meetings when requested.

McHenry County Division of Transportation (2015 – Present): Performed stormwater permit application reviews for compliance with the McHenry County Stormwater Ordinance. Also provided technical assistance regarding floodway and floodplain with IDNR-OWR and FEMA regulations.

PERMITTING

Rand/Central/Mount Prospect Road Improvements, Village of Mount Prospect: Prepared a Metropolitan Water Reclamation District of Greater Chicago (MWRD) Watershed Management Permit submittal for the proposed intersection improvements.

Howard Street Improvements, Village of Niles: Prepared a Metropolitan Water Reclamation District of Greater Chicago (MWRD) Watershed Management Permit submittal for the proposed rehabilitation of Howard Street.

PROFESSIONAL DEVELOPMENT

Seminars Taught: HEC-HMS. Instructor for National ASCE teaching the course throughout the US, 2011-Present; HEC-RAS. Instructor for the Illinois Department of Transportation and National ASCE teaching the course throughout the US, 2018-Present; XP-SWMM. Instructor for the Illinois Department of Transportation, 2011; WinTR-20 Workshop, Stormwater Drainage Conference, Purdue University, West Lafayette, IN 2010 and 2018; HY-8 Workshop, Stormwater Drainage Conference, Purdue University, West Lafayette, IN 2019; Assisted Christopher Burke in teaching graduate level course, CME 427-Engineering Hydrology, at University of Illinois at Chicago, Fall 2014-Present; Assisted Christopher Burke in teaching graduate level course, CME 403-Hydraulic Design, at University of Illinois at Chicago, Spring 2014-Present; Assisted Christopher Burke in teaching undergraduate level course, CME 497-Senior Design, at University of Illinois at Chicago, Spring 2013-Present.

John Murphy, PE, PLS

Vice President, Head, Survey Department

YEARS EXPERIENCE: 40
YEARS WITH CBBEL: 27

EDUCATION
Bachelor of Science, 1987
Civil Engineering
Wentworth Institute of Technology

PROFESSIONAL REGISTRATION
Professional Land Surveyor, IL, 035003421, 2001

Professional Land Surveyor, IN, 20400062, 2004

Professional Land Surveyor, MA, 40040, 1997

Professional Land Surveyor, WI, 2548-8, 2000

Professional Engineer, MA, 41050, 1999

Professional Engineer, IL, 062.061506, 2009

PROFESSIONAL AFFILIATIONS
NSPS-ACSM Survey Technician Certification Program

Illinois Professional Land Surveyors Association

Indiana Society of Professional Land Surveyors

Wisconsin Society of Land Surveyors

John is both a Professional Engineer and Land Surveyor accountable for managing office and field survey personnel. Responsibilities include establishment and maintenance of survey procedures; budgets and contract preparation; logistical planning and research; and supervision of staff and calculations of survey data.

PROFESSIONAL LAND SURVEYING

ALTA/ACSM Land Title Surveys
The preparation of "ALTA/ACSM Land Title Survey" that meet the current accuracy standards jointly adopted by ALTA, ACSM and NSPS. For purposes of Title Insurance Companies to insure title to land without exceptions as to the many matters which might be evidenced by public records. Some projects include:

- Major General Emmett J. Bean Center, Lawrence, IN
- Prairie Holdings Corporation, Grayslake
- Hyatt, Lisle
- Hyatt, Deerfield
- Hyatt, Rosemont
- AAOS Building, Rosemont
- Fashion Outlets of Chicago, Rosemont

Plat of Annexation
The preparation of "Plat of Annexation" suitable for a municipality to annex land that is contiguous to their municipality. Some municipalities prepared for include:

- Crestwood
- Elk Grove Village
- Flossmoor
- Franklin Park
- Hawthorn Woods
- Roselle
- Woodridge

Tax Increment Financing (TIF) Districts
The preparation of a written legal description and at times a plat depicting an area of a municipality designated for Tax Increment Financing (TIF) District. Some municipalities prepared for include:

- Forest Park
- Franklin Park
- Glendale Heights
- Highwood
- Melrose Park
- Monee
- Posen
- Richton Park
- River Forest
- Roselle
- Rosemont
- Skokie
- South Chicago Heights
- Shorewood
- Steger

Plat of Vacation
The preparation of a "Plat of Vacation" suitable for a municipality to vacate pubic streets, alleys or easements. Some municipalities prepared for include:

- Chicago Ridge
- Grayslake
- Hawthorn Woods
- Rosemont

Algonquin Road Bike Path and Sidewalk Improvements, Mount Prospect: Provided plats and legals for construction easements for the preliminary design of an eight-foot asphalt path, which will be constructed on the north side of Algonquin Road and replace/supplement existing segments of five-foot concrete sidewalk. Five-foot concrete sidewalk will be constructed on the south side of Algonquin Road, supplementing existing segments of sidewalk.

Sheridan Road/Chicago Avenue Improvement Project, Evanston: Prepared topographic and right-of-way verification survey on Sheridan Road/Chicago Avenue cycle track to complete the protected bikeway corridor on Church and Davis Streets to Sheridan Road via Chicago Avenue. This process included verifying elevations for Evanston's Benchmark System, topographic survey of 2 miles ± of Sheridan Road/Chicago Avenue. Establish project right-of-way based on existing right-of-way monuments and existing maps, research records and quality control of collected data.

Alley Paving Program, Evanston: Performed topographic/right-of-way survey on various alley improvement sites referenced to the City of Evanston's survey monument system. Assisted with establishment of monumented alley ROW centerline alignment and final submittal of topographic survey plan and profile sheets.

2222 Oakton Street, Evanston: Performed field crew coordination, documents and plats research, boundary analysis, computations and final preparation of a plat of survey for two lots owned by the City of Evanston. Post boundary survey prepared two lot re-subdivision for the city for future development.

Garnett Place and Alley Survey, Evanston: Performed documents and plats research, ROW and property line analysis and computations and final preparation of existing ROW, property lines and base line exhibit. Also, right-of-way centerline alignment and final submittal of topographic survey plan and profile sheets.

Chicago Water Partners (1999-2019): CBBEL is currently retained by the City of Chicago to provide topographic survey and base drawings production for over 100 miles of water main replacement projects affecting more than 300 City streets. CBBEL is responsible for the completion of base map design plans according to Chicago Department of Water Standards. We also coordinate our MBE and WBE subconsultants for each project to ensure adherence to said standards and timely completion of projects. It is necessary to base all data on IL East State Plane Coordinates NAD'83 to conform to City of Chicago GIS Applications, compute all ROW retracement, review final plans, and submit finished product packages to Chicago Water Partners. This project has also encompassed a generation of base maps for the client's use with the ADA special ramp design and construction projects maintaining CDOT Standards.

I-90, Elgin Tollbooth to US Route 20, Illinois Tollway: Survey Manager for design and roadway reconstruction. The existing roadway will be widened both east and west bound directions. Surveying responsibilities included creation of a signed and sealed "Plat of Highway" for acquisition of ROW and easements along project corridor per Tollway/IDOT Standards. Required document research for the reestablishment of ROW lines, parcel lines and section lines along the project, and coordination of field crews for field survey and recon to obtain existing field evidence of existing boundary lines and ROW; calculation and analysis of data to determine existing boundaries and ROW; and coordination of drafting of the "Plat of Highway" along with the writing of legal descriptions for various easements to be acquired for project. Along with existing conditions survey of the project corridor, including stream surveys and cross sections every 100'.

I-294 Balmoral Off Ramp, Illinois Tollway, Rosemont: Survey Manager for design and roadway construction. The new ramp is a northbound only exit ramp leading into Rosemont. Surveying responsibilities included creation of signed and sealed "Plats of Acquisitions" for acquisition of ROW and easements along project corridor per Cook County DOT Standards. Required document research for the reestablishment of ROW lines, parcel lines and section lines along the project, and coordination of field crews for field survey and recon to obtain existing field evidence of existing boundary lines and ROW; calculation and analysis of data to determine existing boundaries and ROW; and coordination of drafting of the "Plat of Highway" along with the writing of legal descriptions for various easements to be acquired for project. Also the field surveying of an Existing Conditions survey of the project corridor.

GIS, Rolling Meadows: Project Manager for updating and augmenting the City's existing GIS Base Map address and street databases. City's original data was 5 years old and work entailed the addition of recently added subdivisions and commercial property, along with adding and naming of all private streets. Performed an overall QA/QC of existing data to bring it up to date and match existing databases within Public Works, Police and Fire Departments, and Community Development. Also, for the Public Works Department: established a City-wide base map to be used by all levels of government including design of street and address maps; updating and design of digital storm, sanitary and water utility maps for use in City's GIS; coordination of workstation setup and installation with single license of ArcView and Arc Reader; and for Police and Fire Departments: assisted in the design and creation of the City's 911 response street and address databases.

GIS, Glendale Heights: Project Manager for preparation of GIS Base Maps and Utility Atlases. The Village wanted to set up Village-Wide Base Maps for use in coordination of operations involving underground utilities. Utilized the current Village atlases, although outdated, to expedite the start-up. Created a base map in Phase I comprised of information obtained from DuPage County GIS Department. Performed QA/QC to make the data consistent with the existing Village address and street maps. Also "rubber sheeted" the existing atlas information for all utilities onto the base sheets in data compatible with ESRI's ArcView 9.0 software. In Phase II, created a pilot program for atlases for the water, sanitary and storm infrastructure. Utility atlases for two quarter sections were developed based on field observations with the use of GPS and conventional surveying methods. Standard GPS and handheld GPS methodologies were compared based on cost, accuracy, and Village utility. Both methods still required field crews to collect pipe sizes and inverts. Our field crews surveyed the locations of all storm, sanitary and water structures for two of the quarter sections. Separate atlases were completed for each utility. CBBEL assisted the Village in setting up computers for use with the software and GIS database.

GIS, Huntley: Project Manager for preparation of GIS Base Maps and Utility Atlases. The Village is in the process of setting up Village-Wide Base Maps for use in coordination of operations involving underground utilities. Utilized the current Village atlases, although outdated, to expedite the start-up. Created base maps comprised of information obtained from the McHenry and Kane County GIS Department. Performed QA/QC to make the data consistent with the existing Village address and street maps. CBBEL created atlases for the water, sanitary and storm infrastructure. Utility atlases are being developed based on field observations with the use of GPS and conventional surveying methods. Our field crews surveyed the locations of all storm, sanitary and water structures for two of the quarter sections. Separate atlases were completed for each utility. CBBEL assisted the Village in setting up computers for use with the software and GIS database.

SUBCONSULTANT

TESTING SERVICE CORPORATION (TSC)

Testing Service Corporation (TSC) has a recognized reputation for provision of professional engineering services. Since our 1954 incorporation, the firm has completed more than 80,000 projects, primarily throughout Central and Northern Illinois. The corporate project list includes large scale residential, commercial, retail and industrial development, as well as medium to large scale structures. Public infrastructure items such as roadways, bridges, tunnels, underground and earth retention systems are also included.

TSC operates from its corporate headquarters in Carol Stream, Illinois. Our firm has branch facilities in Bloomington, DeKalb, Gurnee, Rockford and Shorewood, Illinois. TSC employs a staff of more than 125 people, including 15 Professional Engineers and Geologists. Our Geotechnical Engineering and Material Engineering operational groups are supported by Laboratory and Drilling departments. These four departments can operate together or independently depending on client/project specific needs.

Geotechnical Engineering (GEO) - TSC has practiced geotechnical engineering since its 1954 incorporation. Our professional engineers have developed recommendations for standard spread footings, as well as deep foundations including driven piles and caissons. Lateral earth pressure criteria has been developed for evaluation and design of temporary and permanent support systems for deep excavations and tunnels. Data from inclinometers and Menard pressuremeters is regularly employed by TSC's geotechnical staff. In addition, our geotechnical staff is well experienced in roadway/ infrastructure projects.

Construction Materials Engineering (CME) - Our CME department is staffed by about 80 personnel including eight (8) Professional Engineers. TSC technicians provide testing, observation and sampling services for soils, Portland cement and bituminous concrete, structural steel and roofing materials on construction projects. The following list highlights major field and laboratory construction materials services that are routinely provided by TSC's Construction Materials Engineering group:

Technicians receive appropriate training for the services they are required to perform. Field technicians assigned to various projects are certified and well versed in project specific requirements and information. TSC has in-house capability to provide technicians with the radiation safety training necessary for Nuclear/Moisture Density Gauge operators. Regular training for Structural Steel NDT Technicians (Certified to SNT-TC-1A for UT, Mt and PT), Illinois Department of Transportation QC/QA - Levels 1, 2 & 3, and Portland cement concrete testing using American Concrete Institute materials are elements of the continuing training provided our technicians.

TSC maintains and operates a dedicated pick-up van service for field samples. The personnel who perform this function are trained in ACI standards for handling of freshly cast concrete samples. There is a charge for this service. However, responsible and expedient treatment of sample materials makes this service a value.

Laboratory - The physical materials testing laboratory at TSC's location in Carol Stream is the largest of its type in the state of Illinois. TSC's Bloomington branch office is also equipped with a full-service physical materials testing laboratory. TSC's laboratory is an active participant in the National Voluntary Laboratory Accreditation program. The firm is a member of the American Council of Independent Laboratories.

Drilling - TSC owns, operates and maintains a drill fleet of 13 units. These drills have a wide range of configurations and access capacity including truck, rubber tire and track mounted All-Terrain Vehicle (ATV), skid and tripod. Drill supervisors are licensed, well drillers and crews have the OSHA 40-Hour Health & Safety training.

IDOT PREQUALIFICATION	
CATEGORY	**STATUS**
Geotechnical Services - General Geotechnical Services	X
Geotechnical Services - Subsurface Explorations	X
Geotechnical Services - Structure Geotechnical Reports	X
Special Services - Quality Assurance PCC & Aggregate	X
Special Services - Quality Assurance HMA & Aggregate	X

TAB 5
REFERENCES

RETURN WITH PROPOSAL

REFERENCES

1. Project Location: Chicago Ridge Police Department Project Owner: Village of Chicago Ridge

   Project Description: Replacement of asphalt parking lot with permeable pavers (GI Grant)

   Owner's Representative: John "Jack" Lind, Mayor Phone: 708-425-7700

   Awarded Contract Cost $ 353,595.61 Final Project Cost $ 333,837.16

2. Project Location: Lake Katherine Parking Lot Project Owner: City of Palos Heights

   Project Description: Construction of new trailhead parking lot with permeable pavers (GI Grant)

   Owner's Representative: Adam Jasinski, Public Works Director Phone: 708-480-3030

   Awarded Contract Cost $ 870,602.50 Final Project Cost $ Substantially complete under budget

3. Project Location: Millennium Park Lots Project Owner: City of Northlake

   Project Description: Replacement of asphalt parking lot with permeable pavers (GI Grant)

   Owner's Representative: Jeff Sherwin, Mayor Phone: 708-343-8700

   Awarded Contract Cost $ 436,695.00 Final Project Cost $ 372,469.15

4. Project Location: 800 Block Beloit-Thomas Alley Project Owner: Village of Forest Park

   Project Description: Green Alley (GI Grant)

   Owner's Representative: Sal Stella, Public Works Director Phone: 708-254-1924

   Awarded Contract Cost $ 632,079.50 Final Project Cost $ 600,000 (substantially complete)

5. Project Location: Commuter Lot #8 - 40 E Quincy St. Project Owner: Village of Riverside

   Project Description: Replacement of asphalt parking lot with permeable pavers (GI Grant)

   Owner's Representative: Dan Tabb, Public Works Director Phone: 708-442-3590

   Awarded Contract Cost $ 671,112.50 Final Project Cost $ 650,000 (substantially complete)

TAB 6
NOT-TO-EXCEED FEE PROPOSAL

CHRISTOPHER B. BURKE ENGINEERING, LTD.
9575 West Higgins Road Suite 600 Rosemont, Illinois 60018 TEL (847) 823-0500 FAX (847) 823-0520

June 4, 2025 (Revised: June 17, 2025)

Village of River Forest
400 Park Avenue
River Forest, IL 60305

Attention: Jack Bielak, P.E., CFM
Director of Public Works & Engineering

Subject: Professional Engineering Services Proposal for Design Engineering for the 2025 Village Hall Permeable Paver Parking Lot Project

Dear Mr. Bielak:

Christopher B. Burke Engineering, Ltd. (CBBEL) is pleased to present this not-to-exceed proposal for professional design engineering services related to the 2025 Village Hall Permeable Paver Parking Lot Project in the Village of River Forest (Village). Included in this proposal is our Understanding of the Assignment, Scope of Services, and Estimate of Fee.

UNDERSTANDING OF THE ASSIGNMENT

CBBEL understands the Village would like to reconstruct the existing asphalt parking lot servicing Village Hall and other municipal departments located at 400 Park Avenue with permeable pavers. Design engineering will be performed which shall generally include topographic survey, geotechnical investigation, utility coordination, field reconnaissance, hydrologic and hydraulic (H&H) analysis, pre-final and final design, preparation of construction drawings and specifications, cost estimates, identification and procurement of all required permits, license agreements and grants.

This project will be designed in coordination with the Metropolitan Water Reclamation District (MWRD) as the Village was awarded a Green Infrastructure grant. All provisions in the Village's Intergovernmental Agreement with MWRD will be adhered to. It is our understanding that the Village will be utilizing all Local funds for engineering. We understand that all design engineering services need to be completed by early 2026.

SCOPE OF SERVICES

Task 1 – Topographic Survey

CBBEL will perform full topographic survey of the Village Hall property located at 400 Park Avenue, and the adjacent rights-of-way of Park Avenue and Central Avenue (R.O.W. to

R.O.W. with 10' overlap.; roughly 600 lineal feet±) to be used as a base map for design purposes. The following scope items will be included in this task:

Horizontal Control: Utilizing state plane coordinates, CBBEL will tie into NGS Monumentation control utilizing state of the art GPS equipment. Horizontal Datum will correlate with established/existing NGS control monuments (NAD '83, Illinois East Zone 1201).

Vertical Control: CBBEL will establish site benchmarks for construction purposes, tied to the NAVD '88 Vertical Datum. This will be based on GPS observed NGS Control Monumentation (NAVD'88 vertical control datum). State-of-the-art Hard Level equipment will be used to establish benchmarks and assign a vertical datum on the horizontal control points.

Existing Right-of-Way: CBBEL will establish the approximate existing right-of-way of the roadways within the project limits based on monumentation found in the field, plats of highways, subdivision plats and any other available information.

Topographic Survey: CBBEL will field locate all pavements, driveways, bike path, curb and gutters, pavement markings, signs, manholes, utility vaults, drainage structures, utilities, driveway culverts, crossroad culverts, etc. within the project limits. Field location of all above ground utilities including, but not limited to water, sanitary sewer, storm sewer, telephone, electric, cable and gas, etc. Identify size, type, rim, and invert elevations.

Cross Sections: CBBEL will survey cross sections along the project limits at 50' intervals, at driveways, and at all other grade controlling features. Survey will be obtained 10 feet beyond the existing right-of-way line.

Utility Survey and Coordination: All existing storm and sanitary sewers will be surveyed to determine rim and invert elevations and pipe sizes. Above ground facilities of any additional underground utilities including water main, gas, electric, cable, etc. will also be located. No J.U.L.I.E. Utility Survey Coordination is included in this task.

Tree Survey: CBBEL will locate all trees over 6" inches in diameter within the survey limits (tree line only for heavily forested areas), and record tree size, location, and elevation on the survey.

Base Mapping: CBBEL will compile all the above information onto base maps at 1"=20' scale that is representative of existing conditions for use as the base sheet for the construction of any public improvements. Office contouring of field data and one-foot contour intervals will be shown.

Task 2 – J.U.L.I.E. Utility Coordination

CBBEL will coordinate with J.U.L.I.E. to retrieve atlas information for all applicable underground utilities including water main, gas, electric, cable, etc. CBBEL will compile all Utility Atlas information into the base map. Locations of existing utilities / obstructions / systems shown on the base map are the compilation of available utility plans provided by utility owners and J.U.L.I.E. Utility Coordination. All utilities / obstructions / systems may not be shown. Contractor shall be responsible for locating and protecting all underground utilities / obstructions / systems whether or not shown on base map. J.U.L.I.E. Utility Coordination Atlas information is typically isolated to Public Right-of-Way & limited areas adjacent to Public Right-of-Way. Identification of all private utilities within project area (on-site) is the responsibility of the client.

Task 3 – Geotechnical Services

A Geotechnical Investigation will be performed by CBBEL's subconsultant, Testing Service Corporation (TSC). TSC has recommended three (3) soil borings to depths ranging from 7.5 feet to 15 feet (totaling 37.5 lineal feet of drilling) to determine the existing structure of the pavement and condition of subgrade materials. This report will also include recommendations on subgrade suitability for the proposed permeable pavement and existing subgrade infiltration rate & groundwater depth analysis. A Seasonal High Groundwater Level will be determined which is a requirement of MWRD.

The objectives of the boring study are to determine whether the associated laboratory analysis provide a basis for TSC to sign IEPA Form LPC-663, Unincorporated Soil Certification by a Licensed Professional Engineer. A summary report will be prepared which describes the sampling procedures followed and presents results of the analytical laboratory testing. If all analytical results meet their respective MACs, Form LPC-663 will be filled out and signed by a Licensed Professional Engineer or Geologist. The report will be included.

Upon completion of the report, CBBEL will evaluate the geotechnical report to determine the appropriate typical section for the project based on MWRD engineering guidelines and standards for permeable pavements. Based on the findings, CBBEL will perform a hydrologic and hydraulic (H&H) analysis to determine the project impacts.

Task 4 – Field Reconnaissance

CBBEL Staff will perform a Field Reconnaissance of the proposed parking lot reconstruction limits. The purpose of the Field Reconnaissance will be to confirm the project limits, measure quantities, and determine structures to be rehabilitated/replaced. The results of the Field Reconnaissance will be used to prepare the contract documents. The results of the Field Reconnaissance will be reviewed with the Village's Public Works Department.

Task 5 – Pre-Final Plans, Specifications, and Estimates (75%)

CBBEL will prepare preliminary engineering plans, specifications, and an estimate of construction cost. The plans will be prepared in accordance with Village, MWRD, and IDOT design criteria. All special contract special provisions will be prepared in IDOT standard format.

The following sheets and associated hours will be required:

Sheet	# of Sheets	Hours per Sheet	Hours
Title Sheet	1	2	2
General Notes	2	2	4
Summary of Quantities and Earthwork Schedule	1	2	2
Alignment, Ties & Benchmark Sheet	1	8	8
Typical Sections	1	8	8
Construction Details	3	2	6
Existing Conditions and Removal Plans	2	8	16
Proposed Plan & Profiles / SESC Plans	3	14	42
Pattern Plan (for Layout Only)	2	4	8
Soil Erosion / Sediment Control Notes and Details	1	2	2
Cross Sections	6	6	36
Cost Estimate			8
Specifications			16
TOTALS	**23**		**158**

It is assumed that the Village will provide televising videos and reports for a condition assessment of the storm sewer and sanitary sewer within the project limits. CBBEL will review this information and make recommendations for rehabilitation to be included in the contract.

Pre-final drawings, specifications, and an engineer's opinion of probable cost will be submitted for review to the Department of Public Works and will be used for any necessary MWRD permit applications. Pre-final drawings will also be sent to all utility companies (Nicor, ComEd, AT&T, Comcast, etc.) identified within the project area to determine any anticipated conflicts.

It shall be noted that additional progress submittals or reporting may be required by MWRD throughout the design process as part of the GI grant and as presented in the IGA.

Task 6 – Watershed Management Ordinance (WMO) Permit Submittal

This project is located within a combined sewer area. Therefore, any proposed underdrains or storm sewers will be considered qualified sewer construction under the WMO and will trigger a permit from MWRD. CBBEL staff will prepare the permit application package to MWRD, which will include the following information:

- WMO Permit Application (Schedules A, B and C)
- WMO Schedule P (Soil erosion and sediment control)
- Cover letter with supporting exhibits
- Signed and sealed engineering plans.

Since this is a non-profit, public improvement project, it is assumed that the permit review fee will be waived by MWRD and is therefore not included in the fee for this task.

Additional time has been included under this task for general assistance, preparation of the Village's Operation and Maintenance (O&M) Plan for the permeable paver parking lot, and review for compliance with permitting requirements and preparation of the District's Stormwater Design Retention Capacity (DRC) calculations.

It shall be noted that based on the FIRM map, no floodway or floodplain are present within the anticipated limits of the project site. Need for any other regulatory permits (IEPA, NPDES, IDNR-OWR, USACE, etc.) will be elevated and prepared accordingly.

Task 7 – Final Plans, Specifications, and Estimate (95%)

Based on the Village's and MWRD's pre-final review comments, CBBEL will revise the plans, specifications, and estimate. All private utility coordination will be addressed to resolve conflicts or assist the Village with coordinating the relocation of impacted facilities.

CBBEL will assign a QA/QC Manager to this project who will perform a project review to ensure the contract documents are accurate and complete. The goal of the QA/QC process is to minimize change orders and schedule delays during construction. During the review, emphasis will be placed on constructability, and the reviewer will carefully analyze the documents for conflicts between disciplines. The QA/QC review will be performed by a senior construction staff member.

During this task, the bid opening date will be determined, and an estimated construction schedule will be provided. The final plans will be submitted to the Village and MWRD for review and approval.

Task 8 – Bid Documents (100%)
CBBEL will finalize the plans, specifications, and estimate for bidding. As part of this task, CBBEL will address any Requests for Information (RFIs) received and prepare addenda, if necessary. It is assumed that all bidding services will be handled by the Village.

Task 9 – Meetings and Coordination
Time has been included in this proposal for one kick-off meeting and, if necessary, one additional coordination meeting with the Village.

Task 10 – Record Drawings (Optional)
Upon completion of the work, CBBEL will perform a full topographic survey of the project area as defined by the project limits. The survey shall provide, at a minimum, the locations and elevations of the permeable pavers, sidewalk, and curb and gutter, locations and elevations of the existing and proposed utilities, including rim and invert elevations, and existing conditions for a minimum of 50' beyond the limits of construction. CBBEL will provide record drawings which are signed and sealed by a Professional Engineer or a Professional Land Surveyor, at a scale of 1"=20', and marked "Record Drawings". A PDF copy of the record drawings will be provided to the Village and to the Resident Engineer.

ESTIMATE OF FEE

We have determined the following not to exceed costs for each of the tasks described in this proposal.

Task 1	Topographic Survey	$	15,705
Task 2	J.U.L.I.E. Utility Coordination	$	1,260
Task 3	Geotechnical Services	$	8,565
Task 4	Field Reconnaissance	$	1,060
Task 5	Pre-Final Plans, Specifications, and Estimates (75%)	$	24,360
Task 6	Watershed Management Ordinance Permit Submittal	$	6,440
Task 7	Final Plans, Specifications, and Estimates (95%)	$	2,410
Task 8	Bid Documents (100%)	$	1,205
Task 9	Meetings and Coordination	$	2,430
	Subtotal	$	63,435
	Direct Costs	$	500
	Total	$	63,935
Task 10	Record Drawings (Optional)	$	9,955
	Total	$	73,890

Exclusions
It shall be noted that the following tasks have been excluded from the scope of work but in some cases are recommended. If requested by the Village, a supplemental proposal can be provided to include this work.

- Subconsultant services to clean and televise the existing storm sewer and sanitary sewer within the project limits. This information is currently assumed to be provided by the Village.
- Site lighting evaluation and photometrics
- Construction observation
- MWRD Monthly Reporting during construction
- Preparation of and processing of MWRD reimbursement requests
- Preparation of and/or review of as-builts (MWRD requirement)

We affirm that the prices quoted herein constitute the total cost to the Village for all work involved and that this cost also includes all insurance, bonds, royalties, transportation charges, use of all tools and equipment, superintendence, overhead expenses, all profits and all other work, services and conditions necessarily involved in the work to be done and materials to be furnished.

We will bill you at the hourly rates specified on the attached Schedule of Charges. Direct costs for blueprints, photocopying, mailing overnight delivery, messenger services and report compilation are not included in the Fee Estimate. It should be emphasized that any requested additional services that are not included in the preceding Fee Estimate will be billed at the attached hourly rates.

Please sign and return one copy of this agreement as an indication of acceptance and notice to proceed. Please feel free to contact us anytime.

Sincerely,

Michael E. Kerr, PE
President

Encl. Schedule of Charges

THIS PROPOSAL AND SCHEDULE OF CHARGES ACCEPTED FOR THE VILLAGE OF RIVER FOREST:

BY: _____

TITLE: _____

DATE: _____

COST ESTIMATE OF CONSULTANT SERVICES

Project: 2025 Village Hall Permeable Paver Parking Lot - Design Engineering Services
Client: Village of River Forest
Firm: Christopher B. Burke Engineering Ltd.
Date: June 4, 2025

		Personnel & Hours												
		Engineer V	Engineer IV	Engineer I/II	Survey V	Survey IV	Survey III	Survey II	Survey I	CAD Manager	Subconsultant	Total Hours	% of Hours	Total Cost
	Rate	$245.00	$210.00	$160.00	$245.00	$230.00	$210.00	$165.00	$140.00	$220.00	-			
Task 1	Topographic Survey				1	4	6	32	32	16		91	28.2%	$ 15,705.00
Task 2	J.U.L.I.E. Utility Coordination						6					6	1.9%	$ 1,260.00
Task 3	Geotechnical Services*	1		2							$ 8,000.00	3	0.9%	$ 8,565.00
Task 4	Field Reconnaissance		2	4								6	1.9%	$ 1,060.00
Task 5	Pre-Final Plans, Specifications, and Estimates (75%)	8		140								148	45.8%	$ 24,360.00
Task 6	Watershed Management Ordinance Permit Submittal	8		28								36	11.1%	$ 6,440.00
Task 7	Final Plans, Specifications, and Estimate (95%)	2		12								14	4.3%	$ 2,410.00
Task 8	Bid Documents (100%)	1		6								7	2.2%	$ 1,205.00
Task 9	Meetings and Coordination	6		6								12	3.7%	$ 2,430.00
	Subtotal	26	2	198	1	4	12	32	32	16		323	100.0%	
	% of Hours	8.0%	0.6%	61.3%	0.3%	1.2%	3.7%	9.9%	9.9%	5.0%				
	Total Cost	$ 6,370.00	$ 420.00	$ 31,680.00	$ 245.00	$ 920.00	$ 2,520.00	$ 5,280.00	$ 4,480.00	$ 3,520.00	$ 8,000.00	$ 55,435.00		$ 63,435.00
	Direct Costs													$ 500.00
	Estimated Total Cost of Consultant Services													$ 63,935.00

*If needed, the scope and fee of our subconsultant, Testing Service Corporation, can be adjusted based on an agreed to modified scope of work.

CHRISTOPHER B. BURKE ENGINEERING, LTD.
STANDARD CHARGES FOR PROFESSIONAL SERVICES
EFFECTIVE JANUARY 1, 2025 THROUGH DECEMBER 31, 2025

Personnel	Charges ($/Hr)
Engineer VI	285
Engineer V	245
Engineer IV	210
Engineer III	185
Engineer I/II	160
Survey V	245
Survey IV	230
Survey III	210
Survey II	165
Survey I	140
Engineering Technician V	225
Engineering Technician IV	200
Engineering Technician III	145
Engineering Technician I/II	130
CAD Manager	220
CAD II	160
CAD I	140
GIS Specialist III	185
Landscape Architect II	210
Landscape Architect I	185
Landscape Designer III	160
Landscape Designer I/II	125
Environmental Resource Specialist V	245
Environmental Resource Specialist IV	200
Environmental Resource Specialist III	170
Environmental Resource Specialist I/II	145
Environmental Resource Technician	145
Business Operations Department	165
Engineering Intern	95

Direct Costs	
Outside Copies, Blueprints, Messenger, Delivery Services, Mileage	Cost + 12%

These rates are in effect until December 31, 2025, at which time they will be subject to change.

TAB 7
REQUIRED FORMS

RETURN WITH PROPOSAL

EQUAL EMPLOYMENT OPPORTUNITY COMPLIANCE CERTIFICATE

As used in this certificate the term "subcontract" includes the term "purchase order" and all other agreements effectuating purchase of supplies or services. If this certificate is submitted as part of a bid or proposal the term "Seller" shall be deemed to refer to the Bidder or Offeror, or Subcontractor or Supplier. This certificate shall be renewed annually. Notwithstanding the foregoing, the certifications made herein shall remain applicable until completion of all nonexempt contracts/subcontracts awarded while this certificate is in effect. The undersigned Seller certifies the following to the Village of RIVER FOREST hereinafter referred to as Buyer:

A. REPORTS: Within thirty (30) days after Buyer's award to Seller of any contract/subcontract and prior to each March 31 thereafter during the performance of work under said subcontract, the Seller shall file Standard Form 100, entitled "Equal Employment Opportunity Employer Information Report EEO-1" in accordance with instructions contained therein unless Seller has either filed such report within 12 months preceding the date of the award or is not otherwise required by law or regulation to file such report.

B. PRIOR REPORTS: Seller, if it has participated in previous contract or subcontract subject to the Equal Opportunity Clause (41 C.F.R. Sec. 60-1.4 (a) (1) through (7), or the clause originally contained in Section 301 of Executive Order No. 10925, or the clause contained in section 201 of Executive Order No. 11114, has filed all required compliance reports. Seller shall obtain similar representations indicating submission of all required compliance reports, signed by proposed subcontractors, prior to awarding subcontracts not exempt from Equal Opportunity Clause.

C. CERTIFICATION OF NON SEGREGATED FACILITIES: Seller certifies that it does not maintain or provide for its employees any segregated facilities at any of its establishments, and that it does not permit its employees to perform their services at any location, under its control where segregated facilities are maintained. Proposer certifies further that it will not maintain or provide for its employees any segregated facilities at any of its establishments and that it will not permit its employees to perform their services at any location, under its control where segregated facilities are maintained. Seller agrees that a breach of this certification is a violation of the Equal Opportunity Clause in this certificate. As used in this certification, the term "segregated facilities" means any waiting rooms, work area, rest rooms, wash rooms, restaurants and other eating areas, time clocks, locker rooms, and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing facilities provided for employees which are segregated by explicit directive or are in fact segregated on the basis of race, color, religion, or national origin, because of habit, local custom or otherwise.

RETURN WITH PROPOSAL

C. CERTIFICATION OF NONSEGREGATED FACILITIES: (Cont'd.)
Proposer further agrees that (except where it has obtained identical certifications from proposed subcontractors for specific time periods) it will obtain identical certifications from proposed subcontractors prior to the award of subcontracts exceeding $10,000 which are not exempt from the provisions of the Equal Opportunity Clause; that it will retain such certifications in its files; and that it will forward the following notice to such proposed subcontractors (except where the proposed subcontractors have submitted identical certifications for specific time periods): NOTICE TO PROSPECTIVE SUBCONTRACTORS OF REQUIREMENT FOR CERTIFICATIONS OF NONSEGREGATED FACILITIES. A certification on Nonsegregated Facilities, as required by Section 60-1.8 of Title 41 of the Code of Federal Regulations, must be submitted prior to the award of a subcontract exceeding $10,000 which is not exempt from the provisions of the Equal Opportunity Clause. (Note: The penalty for making false statements in offers is prescribed in 18 U.S.C. 1001).

D. AFFIRMATIVE ACTION COMPLIANCE PROGRAM: Prior to 120 days after receipt of any subcontract in the amount of $50,000 or more from Buyer, if it has 50 or more employees and it is not otherwise exempt under 41 C.F.R. Part 60-1, shall have developed for each of his establishments a written affirmative action compliance program as called for in 41 C.F.R. Sec. 60-1.40. Seller will also require its lower-tier subcontractors who have 50 or more employees and receive a subcontract of $50,000 or more and who are not otherwise exempt under 41 C.F.R. Part 60-1 to establish written affirmative action compliance programs in accordance with 41 C.F.R. Sec. 60-1.40.

E. Seller certifies that it is not currently in receipt of any outstanding letters of deficiencies, show cause, probable cause, or other such notification of noncompliance with EEO regulations.

Executed this 2nd day of June 2025 by:

Christopher B. Burke Engineering, Ltd.
Firm name

By: Michael Kerr, PE

President
Title

(Seller)

RETURN WITH PROPOSAL

STATE OF ILLINOIS
DRUG FREE WORKPLACE CERTIFICATION

This certification is required by the Drug Free Workplace Act (30 ILCS 580/1 et seq.). The Drug Free Workplace Act, effective January 1, 1992, requires that no grantee or proposer shall receive a grant or be considered for the purposes of being awarded a contract for the procurement of any property or services from the State unless that grantee or proposer has certified to the State that the grantee or proposer will provide a drug free workplace. False certification or violation of the certification may result in sanctions including, but not limited to, suspension of contract or grant payments, termination of the contract or grant and debarment of contracting or grant opportunities with the State for at least one (1) year but not more than five (5) years.

For the purpose of this certification, "grantee" or "proposer" means a corporation, partnership, or other entity with twenty-five (25) or more employees at the time of issuing the grant, or a department, division, or other unit thereof, directly responsible for the specific performance under a contract or grant of $5,000 or more from the State.

The proposer/grantee certifies and agrees that it will provide a drug free workplace by:

(a) Publishing a statement:

(1) notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance, including cannabis, is prohibited in the grantee's or proposer's workplace.

(2) specifying the actions that will be taken against employees for violations of such prohibition.

(3) notifying the employee that, as a condition of employment on such contract or grant, the employee will:

(A) abide by the terms of the statement; and

(B) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction.

(b) Establishing a drug free awareness program to inform employees about:

(1) the dangers of drug abuse in the workplace;

(2) the grantee's or proposer's policy of maintaining a drug free workplace;

(3) any available drug counseling, rehabilitation, and employee assistance programs; and

(4) the penalties that may be imposed upon an employee for drug violations.

(c) Providing a copy of the statement required by subparagraph (a) to each employee engaged in the performance of the contract or grant and to post the statement in a prominent place in the workplace.

(d) Notifying the contracting or granting agency within ten (10) days after receiving notice under part (B) of paragraph (3) of subsection (a) above from an employee or otherwise receiving actual notice of such conviction.

(e) Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program by, any employee who is so convicted, as required by section 5 of the Drug Free Workplace Act.

(f) Assisting employees in selecting a course of action in the event drug counseling, treatment, and rehabilitation is required and indicating that a trained referral team is in place.

(g) Making a good faith effort to continue to maintain a drug free workplace through implementation of the Drug Free Workplace Act.

THE UNDERSIGNED AFFIRMS, UNDER PENALTIES OF PERJURY, THAT HE OR SHE IS AUTHORIZED TO EXECUTE THIS CERTIFICATION ON BEHALF OF THE DESIGNATED ORGANIZATION.

Christopher B. Burke Engineering, Ltd.
Printed Name of Organization

Signature of Authorized Representative

Michael Kerr, PE, President 6/2/2025
Printed Name and Title Date

Requisition/Contract/Grant ID Number

RETURN WITH PROPOSAL

CERTIFICATION THAT PROPOSER IS NOT BARRED FROM PUBLIC CONTRACTING DUE TO BID-RIGGING OR BID ROTATING CONVICTIONS

WHEREAS, a conviction for the offense of bid-rigging or bid rotating bars a person or entity from bidding on public contracts (720 ILCS 5/33E-3 and 33E-4), and

WHEREAS, Section 33E-11 of the Criminal Code (720 ILCS 5/33E-11) requires bidders and proposers to certify on a form provided by the unit of local government or school district that they are not barred from public contracting due to bid-rigging or bid rotating convictions.

NOW THEREFORE, IT IS HEREBY CERTIFIED THAT the undersigned,

Christopher B. Burke Engineering, Ltd.
(individual, firm, corporation or other entity)

is not barred from bidding on or entering into public contracts due to having been convicted of bid-rigging or bid rotating under paragraphs 33E-3 or 33E-4 of the Illinois Criminal Code. The undersigned also certifies that no officers or employees of the bidder or the proposer have been so convicted and that the bidder or proposer is not the successor company or a new company created by the officers or owners of one so convicted. It is further certified that any such conviction occurring after the date of this certification will be reported to the above public body in writing, within seven (7) days of such conviction, if it occurs during any bidding process, contract term or otherwise prior to the entering into any contract therewith.

DATE: 6/2/2025

By: Michael Kerr, PE

ATTEST:

(SEAL)

"OFFICIAL SEAL"
SHERRY SPORINA
Notary Public, State Of Illinois
Commission No. 473836
My Commission Expires 08/13/2027

RETURN WITH PROPOSAL

PROPOSER CERTIFICATION
SEXUAL HARASSMENT POLICY

Christopher B. Burke Engineering, Ltd. ("Proposer"), having submitted a proposal to the Village of River Forest, hereby certifies that said Proposer has a written sexual harassment policy in place in full compliance with 775 ILCS 5/2-105 (A) (4).

Signed by: Michael Kerr, PE (Corporate Seal)

Title: President

Name & Address of Proposer or Vendor: Christopher B. Burke Engineering, Ltd.
9575 W. Higgins Road, Suite 600
Rosemont, IL 60018

Subscribed and sworn to before me

this 2nd day of June, 2025

Notary Public

"OFFICIAL SEAL"
SHERRY SPORINA
Notary Public, State Of Illinois
Commission No. 473836
My Commission Expires 08/13/2027

RETURN WITH PROPOSAL

CONTRACTOR CERTIFICATION
VENDOR INFORMATION REPORTING

The Contractor, and any proposed subcontractors certify to the Village of River Forest, pursuant to 35 ILCS 200/18-50.2, as amended:

1. The Contractor is a:

   [_____] minority-owned,

   [_____] women-owned, and / or

   [_____] veteran-owned business,

   Either [_____] as defined in the Illinois Business Enterprise for Minorities, Women, and Persons With Disabilities Act, or [_____] by self-certification.

2. [__X__] The Contractor is **not** a minority-owned, women-owned, or veteran-owned business, as defined in the Illinois Business Enterprise for Minorities, Women, and Persons With Disabilities Act.

3. One or more of the proposed Subcontractors are:

   [_____] minority-owned,

   [_____] women-owned, and / or

   [_____] veteran-owned businesses,

   Either [_____] as defined in the Illinois Business Enterprise for Minorities, Women, and Persons With Disabilities Act, or [_____] by self-certification, as follows (explain which subcontractors are within each category and whether or not they are self-certified): _____ _____ _____ _____.

4. [_____] None of the proposed Subcontractors are minority-owned, women-owned, or veteran-owned businesses, as defined in the Illinois Business Enterprise for Minorities, Women, and Persons With Disabilities Act.

Subscribed and sworn to before me

this 2nd day of June, 2025

_____
Notary Public

"OFFICIAL SEAL"
SHERRY SPORINA
Notary Public, State Of Illinois
Commission No. 473836

MEMORANDUM

DATE: July 14, 2025

TO: Matt Walsh, Village Administrator

FROM: Bill Koclanis, Civil Engineering Technician

SUBJECT: Change Order – 2024 Harlem Right-in Right-out Project

---

Issue: Construction of the 2024 Harlem Right-in Right-out Project was completed in September, 2024.

Analysis: The original construction contract for this project was awarded to lowest responsive bidder Burke, LLC. in the amount of $148,921.50 on August 12, 2024. The scope of work was increased due to field conditions. The extra work included additional curb removal and replacement, sidewalk removal and replacement along with pavement patching.

The final cost of the improvements is $153,232.30, which is a total of $4,310.80 over the originally awarded contract. The Village generally holds a retention on construction projects for a minimum of 6 months. Retention provides the owner with leverage to ensure that any defects or deficiencies are addressed by the contractor before final payment. The Village has completed its final inspection and seeks to release its retention. This final amount includes the remaining retention amount.

Recommendation: Consider a Motion to approve a Change Order in the amount of $4,310.80 for the construction of the 2024 Harlem Right-in Right-out project.

Attachments: Resolution

RESOLUTION NO. _____

A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF CHANGE ORDER NO. 1 TO THE BURKE, LLC. CONTRACT RELATING TO THE 2024 HARLEM RIGHT-IN RIGHT-OUT PROJECT

WHEREAS, the Village of River Forest ("Village") is an Illinois municipal corporation organized under the Illinois Constitution and the laws of the State of Illinois; and

WHEREAS, on August 12, 2024, the President and Board of Trustees of the Village approved and authorized the execution of a contract ("Contract") for the 2024 Harlem Right-in Right-out ("Project") with Burke, LLC. ("Contractor"). The original amount of the Project was one hundred forty-eight thousand nine hundred twenty-one and (50/100) Dollars ($148,921.50). The anticipated completion date for the Project was October 1, 2024 ("Project Completion Date"); and

WHEREAS, the Contractor has filed a request for payment of Change Order No. 1 in the amount of four thousand three hundred ten and (80/100) Dollars ($4,310.80), due to the need to increase the scope of work based on field conditions, and a request for an extension of time to the Project Completion Date of an additional zero (0) days. A copy of Change Order No. 1 is attached hereto as **Exhibit A** and made a part hereof; and

WHEREAS, based on the recommendation of the Contractor, the President and Board of Trustees of the Village make the following findings and determinations in accordance 720 ILCS 5/33E-9 regarding Change Order No. 1 to the Contract:

1. Change Order No. 1 (or a series of change orders): (a) are made necessary by circumstances not foreseeable at the time the Contract was signed; (b) are germane to the Contract as originally signed; and (c) are in the best interests of the Village.

WHEREAS, in addition, the President and Board of Trustees of the Village find and determine that, pursuant to 50 ILCS 525/5, Change Order No. 1 (or a series of change orders) does not increase the original Contract price by fifty percent (50%) or more of the original Contract price, and thus the Village is not obligated to re-bid the additional work proposed under Change Order No. 1 ; and

WHEREAS, the President and Board of Trustees of the Village, pursuant to their powers as provided by 720 ILCS 5/33E-9, find that it is in the best interests of the Village and the public to approve Change Order No. 1 because it relates to a public project and is for a public purpose.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of River Forest, Cook County, Illinois:

SECTION 1: Each Whereas paragraph above is incorporated by reference into this Section 1 and made a part hereof as material and operative provisions of this Resolution.

SECTION 2: The President and Board of Trustees of the Village approve Change Order No. 1 in the amount of four thousand three hundred ten and (80/100) Dollars ($4,310.80). The President and Board of Trustees further authorize and direct the Village President and the Village Clerk, or their designees, to execute Change Order No. 1 , execute the check or other payment to the Contractor in an amount not to exceed the amount of one hundred fifty-three thousand two hundred thirty-two and (30/100) Dollars ($153,232.30) and execute any other necessary documents to implement Change Order No. 1 . The President and Board of Trustees also recognize and approve an increase in the completion time for the Project, as set forth in the Contract, by thirty (30) days or more.

ADOPTED on a roll call vote of the Corporate Authorities on the 14th day of July, 2025.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by me this 14th day of July, 2025.

_____
Village President

APPROVED and FILED in my office this 14th day of July, 2025 and published in pamphlet form in the Village of River Forest, Cook County, Illinois.

ATTEST:

_____
Village Clerk

EXHIBIT "A"

CHANGE ORDER NO. 1 TO THE CONTRACT

(attached)

"Exhibit A"

Design / Build

BURKE, L.L.C.
9575 West Higgins Road • Suite 600 • Rosemont, Illinois 60018-4920 • TEL (847) 823-0500 • FAX (847) 823-0520

April 30, 2025

Village of River Forest
400 Park Ave.
River Forest, IL 60305

Attention: Mr. Jack Bielak P.E., CFM
Director of Public Works & Engineering

Subject: Pay Request No. 2 and Final
Harlem Ave at LeMoyne St and Greenfield St Intersection Improvements
(Burke LLC Project No. 01.R010150.00234)

Dear Mr. Bielak:

Enclosed please find Pay Request No. 2 in the amount of $7,057.08 along with Waiver of Liens to Date and Affidavits. The amount requested is a release of the previously withheld retention.

The breakdown of the Pay Request is as follows:

Original Contract Amount	$148,921.50
Amount Earned to Date	$153,232.30
Amount Paid to Date	$146,175.22
Net Amount Due	$ 7,057.08

Please process the Pay Request at your earliest convenience. If you have any questions, please contact me.

Sincerely,

Orion Galey, PE
Principal

W:\Projects\234 - River Forest\Pay Requests\L1.101424.docx

INVOICE

Village of River Forest
400 Park Ave.
River Forest, IL 60305

April 30, 2025
Invoice No: 2 and Final

Project
01.R010150.00234

Harlem Ave at LeMoyne St and Greenfield St Intersection Improvements

	Contract Value	To Date	Prior	Current
Professional Services	**$ 12,090.62**	**$ 12,090.62**	$ 12,090.62	$ -
Contract Administration Fee	$ 5,249.08	$ 5,249.08	$ 5,249.08	$ -
General Conditions (Insurance, Overhead)	$ 6,841.54	$ 6,841.54	$ 6,841.54	$ -
Construction Services	**$ 136,830.88**	**$ 136,830.88**	$ 134,084.60	**$ 2,746.28**
Additional Work	**$ 4,310.80**	$ 4,310.80	$ -	**$ 4,310.80**
CONTRACT TOTAL (Including Extra Work)	**$ 153,232.30**	**$ 148,921.50**	**$ 146,175.22**	**$ 7,057.08**
			TOTAL THIS INVOICE	**$ 7,057.08**

Make Payable to: Burke, LLC
9575 W. Higgins Road
Rosemont, Illinois 60018

Contract Amount was $148,921.50
Pay up to Award ($148,921.50)
Will be submitting a Change Order for
the remaining $4,310.80 on July 14, 2025

MEMORANDUM

DATE: July 14, 2025

TO: Matt Walsh, Village Administrator

FROM: Bill Koclanis, Civil Engineering Technician

SUBJECT: Change Order – 2025 Curb and Sidewalk Replacement Program

---

Issue: Construction of the 2025 Curb and Sidewalk Replacement Program was completed in June, 2025.

Analysis: $235,000 was budgeted for Curb and Sidewalk program in the approved FY 2026 Budget. The original construction contract for this project was awarded to lowest responsive bidder Schroeder & Schroeder Inc. in the amount of $198,925.00 on January 13, 2025. The scope of work was increased in an effort to address as many sidewalk and curb deficiencies as possible while utilizing the entire available budget, however, in doing so Staff has exceeded the original contract award amount. The extra work included additional sidewalk replacement at trip hazards throughout the Village.

The final cost of the work completed is $231,139.00, which is a total of $32,214.00 over the originally awarded contract amount and $3,861.00 under the budgeted amount.

Recommendation: Consider a Motion to approve a Change Order in the amount of $32,214.00 for the construction of the 2025 Curb and Sidewalk Replacement program.

Attachments: Resolution

RESOLUTION NO. _____

A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF CHANGE ORDER NO. 1 TO THE SCHROEDER & SCHROEDER INC. CONTRACT RELATING TO THE 2025 CURB AND SIDEWALK REPLACEMENT PROGRAM

WHEREAS, the Village of River Forest ("Village") is an Illinois municipal corporation organized under the Illinois Constitution and the laws of the State of Illinois; and

WHEREAS, on January 13, 2025, the President and Board of Trustees of the Village approved and authorized the execution of a contract ("Contract") for the 2025 Curb and Sidewalk Replacement Program ("Project") with Schroeder & Schroeder Inc. ("Contractor"). The original amount of the Project was one hundred ninety-eight thousand nine hundred twenty-five and (00/100) Dollars ($198,925.00). The anticipated completion date for the Project was June 17, 2025 ("Project Completion Date"); and

WHEREAS, the Contractor has filed a request for payment of Change Order No. 1 in the amount of thirty-two thousand two hundred fourteen and (00/100) Dollars ($32,214.00), due to the need to increase the scope of work to utilize budgeted amount, and a request for an extension of time to the Project Completion Date of an additional zero (0) days. A copy of Change Order No. 1 is attached hereto as **Exhibit A** and made a part hereof; and

WHEREAS, based on the recommendation of the Contractor, the President and Board of Trustees of the Village make the following findings and determinations in accordance 720 ILCS 5/33E-9 regarding Change Order No. 1 to the Contract:

1. Change Order No. 1 (or a series of change orders): (a) are made necessary by circumstances not foreseeable at the time the Contract was signed; (b) are germane to the Contract as originally signed; and (c) are in the best interests of the Village.

WHEREAS, in addition, the President and Board of Trustees of the Village find and determine that, pursuant to 50 ILCS 525/5, Change Order No. 1 (or a series of change orders) does not increase the original Contract price by fifty percent (50%) or more of the original Contract price, and thus the Village is not obligated to re-bid the additional work proposed under Change Order No. 1 ; and

WHEREAS, the President and Board of Trustees of the Village, pursuant to their powers as provided by 720 ILCS 5/33E-9, find that it is in the best interests of the Village and the public to approve Change Order No. 1 because it relates to a public project and is for a public purpose.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of River Forest, Cook County, Illinois:

SECTION 1: Each Whereas paragraph above is incorporated by reference into this Section 1 and made a part hereof as material and operative provisions of this Resolution.

SECTION 2: The President and Board of Trustees of the Village approve Change Order No. 1 in the amount of thirty-two thousand two hundred fourteen and (00/100) Dollars ($32,214.00). The President and Board of Trustees further authorize and direct the Village President and the Village Clerk, or their designees, to execute Change Order No. 1 , execute the check or other payment to the Contractor in an amount not to exceed the amount of two hundred thirty-one thousand one hundred thirty-nine and (00/100) Dollars ($231,139.00) and execute any other necessary documents to implement Change Order No. 1 . The President and Board of Trustees also recognize and approve an increase in the completion time for the Project, as set forth in the Contract, by thirty (30) days or more.

ADOPTED on a roll call vote of the Corporate Authorities on the 14th day of July, 2025.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by me this 14th day of July, 2025.

_____
Village President

APPROVED and FILED in my office this 14th day of July, 2025 and published in pamphlet form in the Village of River Forest, Cook County, Illinois.

ATTEST:

_____
Village Clerk

EXHIBIT "A"

CHANGE ORDER NO. 1 TO THE CONTRACT

(attached)

"EXHIBIT A"

Schroeder & Schroeder Inc.

CONCRETE CONTRACTORS
7306 CENTRAL PARK - SKOKIE, ILLINOIS 60076
PHONE 847-933-0526 • FAX 847-933-0528

VILLAGE OF RIVER FOREST
400 PARK AVENUE
RIVER FOREST, IL 60305

JOB #2501

INVOICE #7982

2025 CURB & SIDEWALK REPLACEMENT PROGRAM

DATE: 6-30-2025

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	WORK COMPLETED TO DATE	TOTAL AMOUNT TO DATE
1	PCC SIDEWALK REMOVAL	18500.00	SF	$ 1.00	21915.00	$ 21,915.00
2	PCC SIDEWALK, 5"	18500.00	SF	$ 9.00	21915.00	$ 197,235.00
3	DETECTABLE WARNING	40.00	SF	$ 45.00	40.00	$ 1,800.00
4	COMBINATION CURB & GUTTER REMOVAL	125.00	LF	$ 10.00	136.00	$ 1,360.00
5	COMBINATION CURB & GUTTER, TYPE B6:12	125.00	LF	$ 45.00	136.00	$ 6,120.00
6	DRIVEWAY PAVEMENT REMOVAL	50.00	SY	$ 15.00	25.80	$ 387.00
7	PCC DRIVEWAY PAVEMENT, 6"	50.00	SY	$ 90.00	25.80	$ 2,322.00
					TOTAL	$ 231,139.00

WORK COMPLETED TO DATE: $ 231,139.00

AMOUNT DUE THIS INVOICE: $ 231,139.00

Contract Amount was $198,925.00
Prior to Award ($198,925.00)
will be Submitting a Change Order for
the remaining $ $32,214.00 on
July 14, 2025

Village of River Forest
Public Works and Engineering
400 Park Avenue
River Forest, IL 60305
Tel: 708-366-8500

MEMORANDUM

Date: July 14, 2025

To: Matt Walsh, Village Administrator

From: Jack Bielak, Director of Public Works & Engineering
Seth Jansen, Management Analyst
Bill Koclanis, Engineering Technician
Brian Skoczek, Superintendent of Operations

Subject: Award of Contract – 2025 Franklin / Keystone Watermain – Design Engineering

---

Issue: Staff is seeking the award of a contract for the design engineering services associated with the 2025 Franklin – Keystone Watermain.

Analysis: The FY26 Water and Sewer Fund budget includes $400,000 for water main replacement, part of that is allocated to design engineering. This program aims to improve the condition of the Village's water distribution system by replacing aging and deteriorating infrastructure or by installing new infrastructure where a need becomes apparent. This approach helps reduce costly water main breaks and the associated water loss. The Village's water distribution system is a critically important infrastructure system.

The Village has approximately 40 miles of water main. The majority of the water mains are between 50 and 80 years old. On average, there are approximately seven water main breaks per year. It has been proven that as water mains become old and reach the end of their useful lives, performance deteriorates and results in high maintenance costs, loss of hydraulic capacity and water quality, and a significant increase in customer complaints. The AWWA recommends replacing one percent of the distribution system every year.

In February of 2018 the Village completed a Hydraulic Water Model and System Analysis. The purpose of the report was to review existing supply and storage capacity, assess current distribution system performance, analyze the water system's ability to meet current and future demands, identify and prioritize water distribution system improvements, and develop a 5-year capital improvements plan for system improvements. Each year, Village Staff analyzes failing or problematic sections of water main to determine the need to replace specific water mains based on history and number of breaks, outdated size, or any other defective condition. This analysis is reviewed along with all identified needs for improvement based on the Water Distribution Model Report performed. Franklin Avenue from Madison Street to Washington Boulevard and Keystone Avenue

from Chicago Avenue to Division Street were identified for upgrade and replacement based on these criteria.

To complete the design work, the Village posted a request for proposals on the Village website and advertised it in the Wednesday Journal on June 4th with a submission deadline of June 25th. Proposals were received from ten firms.

V3 Companies, Ltd	$52,705.00
Horner Shifrin	$61,400.00
Gewalt Hamilton Associates, Inc.	$78,254.00
Thomas Engineering Group	$88,235.25
Christopher B. Burke Engineering, LTD.	$88,800.00
Ciorba Group	$99,336.00
Baxter & Woodman Consulting Group	$113,500.00
Mackie Consultants, LLC	$129,000.00
IMEG	$138,810.00
Robinson Engineering	$201,955.00

Firm selection was based on the following criteria:

a. Approach to organizing and understanding of the project
b. Responsiveness to requirements, terms, timelines and conditions for performance
c. Familiarity with Village policies and preferences as well as any other related/applicable requirements (i.e. MWRD, IEPA, IDOT, NPDES, etc.)
d. Capability and experience on related projects similar in scope and scale
e. Project team qualifications and experience
f. Recognition of items related to the project, including identification of elements and processes that will result in a high-quality deliverable
g. Proposed Fees

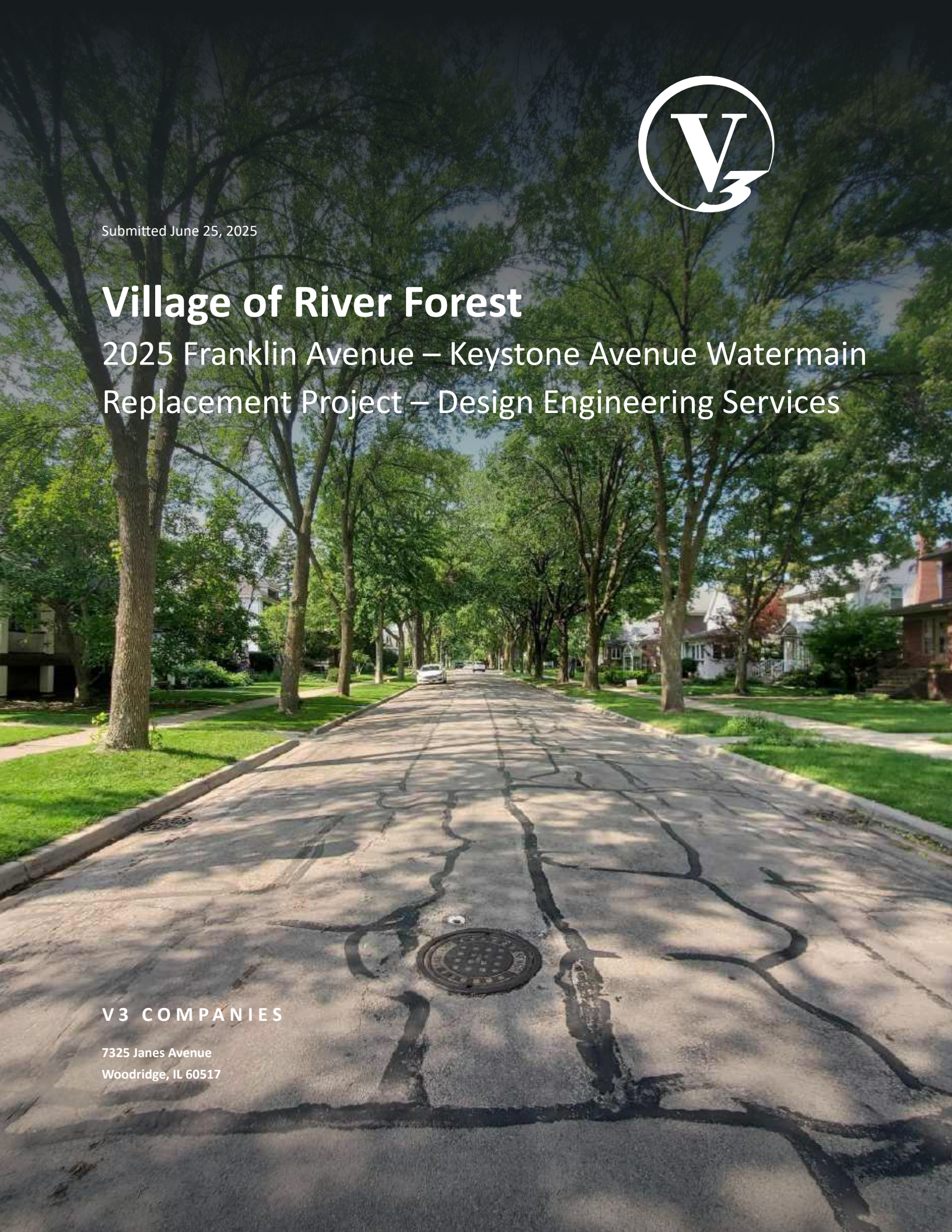
Staff reviewed the proposals individually and held a selection meeting June 30th to discuss the proposals submitted and score the firms that submitted. After the meeting, staff selected three consulting firms to move forward with a formal interview.

Interviews were held with the three firms the week of July 7th. After the interviews, staff determined the V3 Companies had the necessary experience and background for the proposed project including significant experience with Canadian National Permitting and lead service line replacement which are both important to the two project locations. V3 has successfully performed similar work for the Village including design engineering for a few green alleys in the village.

Recommendation: Staff recommends approval of this contract with the following motion:

Motion to award a contract to V3 Companies LTD in the amount of $52,705.00 for design services for the 2025 Franklin / Keystone Watermain and authorize the Village Administrator to execute the contract agreement.

Attachments: V3 Proposal



Submitted June 25, 2025

Village of River Forest

2025 Franklin Avenue – Keystone Avenue Watermain Replacement Project – Design Engineering Services

V3 COMPANIES

7325 Janes Avenue
Woodridge, IL 60517

1 | Introduction

CONTACT PERSON
Jason Holy, P.E.
630.254.1522
jholy@v3co.com

7325 Janes Avenue
Woodridge, IL 60517

www.v3co.com

June 24, 2025

Bill Koclanis
Civil Engineering Technician
Village of River Forest
400 Park Avenue
River Forest, Illinois 60305

Dear Mr. Koclanis,

V3 Companies, Ltd. (V3) is pleased to submit our qualifications for the Franklin Avenue – Keystone Avenue Watermain Replacement Project. The enclosed information illustrates the qualifications and experience of our team to successfully complete design engineering services for this project.

We understand that the Village is seeking a qualified engineering firm to replace the existing 6-inch cast iron watermains with new watermains using the direction boring method. V3 has consistently demonstrated innovation and efficiency in utility installations, ensuring that new infrastructure integrates seamlessly with existing systems. We are confident in our ability to provide the Village of River Forest with exceptional engineering services that will enhance the community's water infrastructure.

As Project Manager and Village contact, Jason Holy, P.E. has extensive experience with the design of utility and roadway restoration projects in urbanized areas and will apply this expertise to deliver a high-quality design with a streamlined construction process. We are also able to provide structural design as well as survey, environmental, and construction engineering services all in-house. Our groups work seamlessly together and strengthen our projects at every phase.

We look forward to working with the Village and are available immediately to begin work. If you have any questions regarding our qualifications, please feel free to contact Jason at 630.254.1522 or via email at jholy@v3co.com.

Sincerely,

Kurt Corrigan, P.E.
Vice President of Municipal Services

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2 | Firm Qualifications & Experience on Related Projects

Old North-Oak-Chestnut Neighborhood Utility Improvements

| Village of Addison

V3 is providing municipal design and resident engineering services for the separation of a combined sewer system as well as watermain replacement in a residential neighborhood. The project consists of approximately:

- 3,500 feet of new watermain
- 3,500 feet of new sanitary sewer
- 4,500 feet new storm sewer
- new outfall into Salt Creek
- open cut and directionally bored watermain
- select lead service line replacement

Our team has also performed survey, CCDD soil sampling, and wetland delineation. Ancillary improvements include roadway resurfacing, sidewalk replacement, ADA improvements, as well as new curb, gutter, and drainage structures. Permitting will be completed through the Village and Illinois EPA. The project is utilizing American Rescue Plan Act funds.

Downtown Oak Park Watermain & Sewer Improvements

| Village of Oak Park

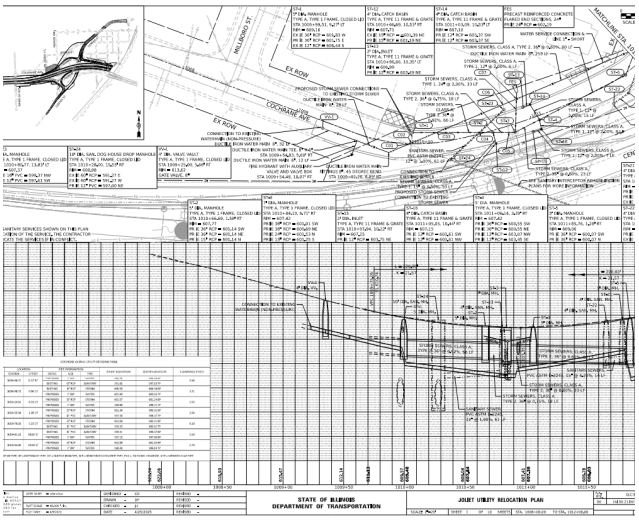
V3 provided design engineering services and construction management services for the Water and Sewer Improvements Project for the Village of Oak Park. The proposed work was along South and North Boulevards immediately adjacent to the Union Pacific Railway in downtown Oak Park. Improvements included the lining and trenchless spot repairs of the existing 21-inch combined sewer along South Boulevard from Marion Street to Home Avenue. More than 750 feet of sewer was lined within the project limits.

Approximately 1,550 feet of sewer was removed and replaced along North Boulevard and Clinton Avenue. Almost 100 feet of combined sewer was augured and encased under the Clinton Avenue viaduct, and 1,100 feet of watermain was replaced along both North Boulevard and Clinton Avenue.

Drainage improvements were provided on Kenilworth Avenue. Improvements also included the installation of parking islands, pavement restoration and resurfacing, sidewalk/driveway replacement, ADA ramps, and pavement markings.

Due to the project's urban location with train parking, businesses, and dense residential buildings, a careful construction staging plan was developed to minimize the impact to local businesses and residences. An emphasis was placed on communication with the community.

Extensive utility coordination was required. Permit coordination was also required with the Union Pacific Railway. V3 has experience with working with the railway in this region and was able to contact the local representatives early in the design process to shorten review time.



I-80 Utility Relocation Services | City of Joliet

V3 was hired by the City of Joliet to design the relocation of all City utilities within the IDOT I-80 Bridge over the Des Plaines River project area. V3 collaborated with the design engineering teams for 4 separate IDOT contracts to update and relocate the City's utilities to be compatible with the proposed bridge location. In addition to coordinating with the IDOT I-80 projects, V3 is coordinating with the City of Joliet ensure the utility design is consistent with the needs of ongoing and future projects within the City.

We are responsible for developing the plans and coordinating the relocation of 7,920 feet of water main and approximately 5,280 feet of sanitary sewer in alignment with IDOT's plans. Additionally, the project includes lining 48-inch to 60-inch sanitary interceptor mains.

Ongoing Watermain & Roadway Improvements | City of Crest Hill

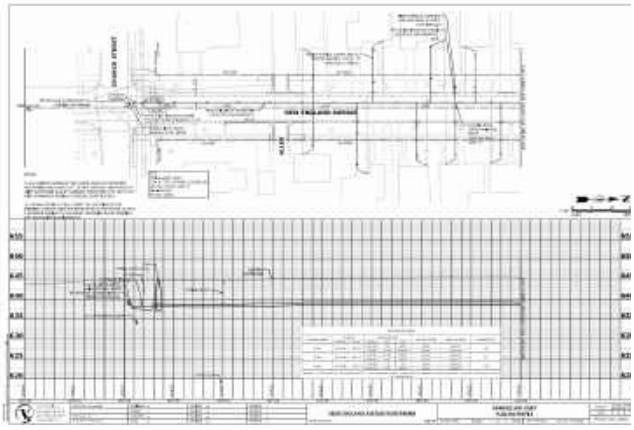
V3 provided Phase II engineering services for various roadway and utility improvements including watermain and storm sewer replacement, pavement rehabilitation (using various methods of resurfacing), curb and gutter replacement, and ADA ramp reconstruction to meet current standards. Improvements were provided for five (5) separate streets:

- Center Street
- Chaney Avenue
- Green Street
- Oakland Avenue
- Division Street

Project challenges included:

- Working in IDOT or County ROW
- Evaluating the pavement to determine the best rehabilitation options
- Resolving drainage issues
- Making all utilities fit within a tight corridor
- Resolving grading issues for ADA and driveways

Our team has provided Phase III construction inspection services for the streets highlighted above.



New England Avenue Watermain
| Village of Morton Grove

V3 provided Phase II engineering services for approximately 685 feet of watermain replacement and roadway rehabilitation on New England Avenue. The scope of improvements included the upsizing and replacement of the existing 6" watermain to a new 8-inch diameter watermain, along with the replacement of lead service lines for nearly all residences within the project boundaries.

Pavement patching and resurfacing were performed within the designated work limits. ADA compliance and sidewalk updates were also undertaken to eliminate trip hazards and ensure accessibility standards were met.

3 | Project Understanding

The Village of River Forest requires design engineering services for the replacement of aging, 6-inch, cast iron watermains on Franklin Avenue (Madison Street to Washington Boulevard) and Keystone Avenue (Chicago Avenue to Division Street). These mains, installed in the 1950s, no longer meet current capacity or material standards.

Our proposed design will incorporate directional boring for both corridors, minimizing surface disruption and aligning with the Village's restoration goals. We will also evaluate the Village's 2018 Hydraulic Water Model to confirm optimal pipe sizing and ensure compliance with IEPA standards.

Keystone Avenue, particularly between Division Street and Thomas Street, presents drainage and curb profile challenges. V3 can address these through targeted design solutions that improve surface flow and long-term performance if the Village would like to update the drainage issues we have found.

V3 has a strong track record of delivering watermain upgrades in established communities. We bring proven expertise in utility coordination, permitting, and cost-effective design. V3 excels in identifying innovative solutions that allow for the seamless integration of new utilities without impacting the current infrastructure.

Keystone Avenue Between Division Street and Thomas Street Exhibits a Low Curb and Instances of Water Pooling

Keystone Avenue at Thomas Street Looking North

Franklin Avenue between North Alley & Washington Street Pavement Patch looking North

4 | Proposed Scope of Services

TOPOGRAPHIC SURVEY

A topographic survey will be completed for Keystone Avenue from Chicago Avenue to Division Street and Franklin Avenue from Madison Street to Washington Boulevard. Survey will be within all existing rights-of-way, up to the edge of the right-of-way or up to the face of the adjacent buildings, whichever is greater. This survey will include data collection per the following:

- Locate existing and additional horizontal and vertical control data in field.
- A contour survey with 1'-0" contour intervals shall be prepared from field spot elevations. Spot elevations obtained in the field shall be of sufficient quantity to generate a contour survey which properly represents the ground surface. Additional elevations shall be indicated on the survey as required to establish accurate profiles (including all changes or breaks in grade) and cross-sections of walks, curbs, gutter, pavement edges, and centerlines.
- Grades shall be shot at all high points and low points, and at a minimum of 25' intervals in between. Grade shots shall be taken (at a minimum) at the back of sidewalk, front of sidewalk, back of curb, gutter flowline, edge of pavement, and pavement centerline. Additional spot grades shall be taken as necessary to accurately depict existing grading and drainage patterns.
- Spot elevations shall be shown to the nearest 0.01 foot on all "hard surfaces" and utility structures. Spot elevations in unpaved areas such as grass and dirt shall be accurate to the nearest 0.1 foot.
- Pavement types such as concrete, asphaltic concrete, gravel, etc. shall be indicated.
- Locate all buildings and hardscape elements within the area of topographic survey.
- Provide top-of-foundation elevations for all adjacent structures, including all garage entrances and foundation openings/entrances.

DATA PROCESSING & SURVEY DRAFTING

Survey will be drafted into Microstation from the point data collected on site.

Survey will be on state plane coordinates and in NAVD88 vertical datum.

Right-of-way and property lines shall be calculated from existing monumentation in coordination with record maps, plats and deeds.

The topo level survey shall incorporate information on existing utility systems adjoining or contained within the survey area which are obtained from governmental agency departments or utility companies responding to written or verbal requests for utility records through the Joint Utility Locating Information for Excavators (J.U.L.I.E.) Design Stage/ Planning Information process and available at the time of the survey.

Utilities and improvements shall be shown based on visible field verified structures, in coordination with atlas information provided by utility companies through J.U.L.I.E.'s design stage process, if available.

DATA COLLECTION & UTILITY COORDINATION

Items to be provided by the Village include the following:

- As-built plans for previous watermain projects adjacent to this location and the current LAFO plans and specifications;
- Utility maps for water, sewer, sanitary sewer and any other Village infrastructure.

FIELD VISITS

The design team will conduct one field visit (one V3 team member) to verify and evaluate existing field conditions, including pavement, curb and sidewalk conditions. V3 will also meet with Village staff to identify existing water valves and how to isolate water service and watermain connections.

Throughout plan development V3 will provide utility coordination. The following is included under this task:

- Submit for a JULIE design request.
- Prepare letters and exhibits as needed to initiate coordination with utility companies within the project corridor.
- Submit plans to the private utility companies at the preliminary level of completion in order to coordinate any required utility adjustments/ relocations. Additional plan submittals at pre-final and final levels of completion will be made as needed for additional coordination of adjustments/relocations.
- Review and identify potential utility conflicts according to the preferred alternative.

CCDD SOIL DISPOSAL EVALUATION

Proposed construction and excavation is not yet defined, but it is assumed that the proposed watermain installation will generate excess soil, requiring offsite disposal. Therefore, V3 will conduct a CCDD Soil Disposal Evaluation in accordance with IL Title 35 Part 1150 Subtitle J: Clean Construction or Demolition Debris to pre-certify project soils for disposal at a CCDD facility. Based on an initial environmental screening of the Source Site, it is assumed the sections of the project will be classified as Potentially Impacted Properties (PIPs) based on adjacent historic land use. Consequently, project soils will require an Uncontaminated Soil Certification by Licensed Professional Engineered or Licensed Professional Geologist (LPC-663).

MATERIAL, INSTALL METHOD REPORT & VALUE ENGINEERING

V3 will collaborate with the Village to develop an effective stakeholder engagement strategy for Location 1. This may include distributing informational letters to residents and coordinating with the Village to present at a Village Board meeting, providing an opportunity for public questions and feedback on the proposed watermain improvements.

Keystone Avenue at Division Street Looking North

IMPACTED PROPERTY OWNER COORDINATION

V3 will work with the Village to come up with the best course of action to work with stakeholders that may be affected with the new watermain in location 1. V3 may look to send our letters and residents and may work with the Village to have a slot in the regular Village Board meeting to allow people to ask questions about the watermain improvements.

IEPA WATER MAIN & MWRD PERMIT

V3 will submit and acquire permits from the IEPA and MWRD (if needed). Permit information will be included in the contract bid documents.

PLANS, SPECIFICATIONS & ESTIMATES

Construction plans and specifications for the watermain improvements will be prepared in accordance to Village of River Forest, IEPA and applicable IDOT standards and guidelines at 75% (pre-final) and 100% (final) stages. We do anticipate a concept layout submittal for Village concurrence prior to the pre-final submittal. There will be two separate plans produced for the two streets. The plans will consist of the following sheets:

- Cover sheet
- Index of sheets/general notes
- Summary of quantities
- Typical sections
- Alignment, ties and benchmarks
- Maintenance of traffic plans and notes as needed
- Existing Condition plans
- Removal plans
- Roadway and sidewalk restoration plans
- Landscape restoration and Erosion control plans (SWPPP)
- Watermain plan and profile
- Village details
- Construction Details

V3 will prepare quantity computations and engineer's opinion of probable construction costs at the 75% and 100% stages of the project. The computed quantities will serve as the basis for the Summary of Quantities sheet and the engineer's opinion of probable construction costs.

Specifications and special provisions will be prepared at the 75% and 100% stages of the project. Where a project item contains work, material, unique sequence of operations or any other requirements that are not included in the Standard Specification for Water and Sewer Construction in Illinois, Standard Specifications for Road and Bridge Construction, Supplemental Specifications and Recurring Special Provisions or BDE Special Provisions, a project specific Special Provision will be written.

Plans, specifications and estimates will be submitted to the Village of River Forest for review. All documents will be revised based on comments

Franklin Avenue at Madison Street Looking Southeast, Shows Potential Traffic Control Concern

received from reviewing agencies. A disposition of comments will be prepared with each resubmittal.

QUALITY ASSURANCE/ QUALITY CONTROL

V3 will perform in-house quality control reviews to ensure that plans, specifications, cost estimates, reports and other computations or assumptions, that form the basis for any deliverable, are correct and meet the standards and guidelines for the element or system.

MEETINGS

V3 will attend meetings as required throughout the duration of the project. Anticipated meetings could include, but are not be limited to:

- Watermain Concept Layout Review meeting (1)
- Progress Meeting with Village (1)

BID SUPPORT

During the bidding phase, V3 will:

- Provide responses to bidder questions and answer RFI's that arise during the bidding phase.
- Issue any addendums to perspective bidders as required to interpret or clarify the Bid Documents.
- Review the bid proposals and prepare a recommendation of award letter to the Village of River Forest.

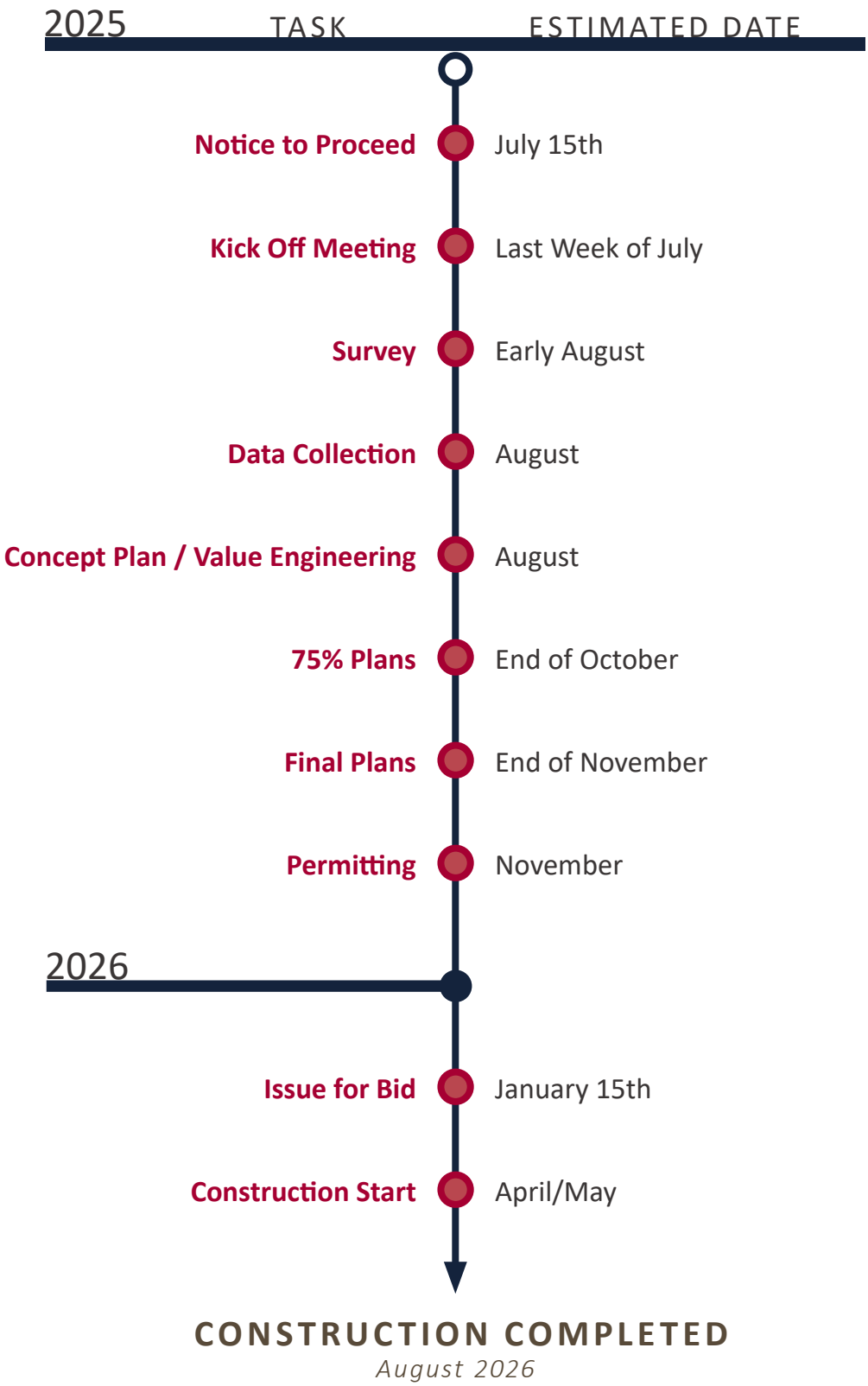
ANTICIPATED SCHEDULE

We understand that the Village is looking to have these projects out to bid for spring construction in 2026 as two separate packages. Enclosed is an anticipated project schedule to complete the design and bid the project.

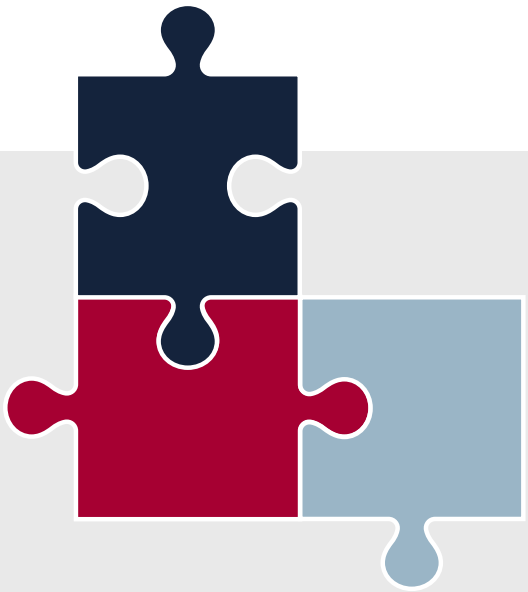
Franklin Avenue at North Alley Looking Northeast, Communicating with Residents of the Watermain Work will be Necessary for Project Success

Keystone Avenue at Augusta Street Looking North

5 | Proposed Schedule



6 | Project Team & Organizational Chart



Integrated Project Team

Village of River Forest

Project Manager
Jason Holy, P.E.

Design Engineer
Connor Donahue, P.E.

CCDD
Jon Shuptar, P.G.

Topographic Survey
Grant Van Bortel, CST, FAA UAS

7 | Resumes

JASON HOLY, P.E.

PROJECT MANAGER

Jason is a Senior Project Manager with experience focusing on arterial and expressway design, complex traffic staging, bicycle and pedestrian facilities, utility design/coordination, and constructability reviews. In addition to his extensive roadway design and contract document preparation experience. Jason's expertise also includes construction inspection and topographic survey. Jason specializes in finding solutions to unique project challenges while maintaining schedules and budgets.

YEARS OF EXPERIENCE

V3: 24 | Total: 26

EDUCATION

Bachelor of Science, Civil Engineering, Valparaiso University

REGISTRATIONS

Professional Engineer:

- *Illinois, #062-059941, 2007*
- *Indiana, #PE12200901, 2022*
- *Ohio, #PE.86380, 2021*

Old North-Oak-Chestnut Neighborhood Utility Improvements, Village of Addison – *Addison, Illinois* | Project Manager for the separation of a combined sewer system as well as watermain replacement for this American Rescue Plan Act funded project that includes new watermain, new sanitary sewer, and new storm sewer with a new outfall into Salt Creek. Additional improvements include roadway resurfacing, sidewalk replacement, ADA improvements, as well as new curb, gutter, and drainage structures.

Ongoing Watermain & Roadway Improvements, City of Crest Hill – *Crest Hill, Illinois* | Project Manager for the Phase II engineering services for various roadway and utility improvements including watermain and storm sewer replacement, pavement rehabilitation (using various methods of resurfacing), curb and gutter replacement, and ADA ramp reconstruction to meet current standards. The project is being funded by the American Rescue Plan Act. V3 performed improvements for the following streets:

- *Chaney Avenue*
- *Center Street*
- *Circle Street*
- *Green Street*
- *Oakland Avenue*

Downtown Joliet Sanitary & Storm Sewer Improvements, City of Joliet – *Joliet, Illinois* | Project Engineer for infrastructure improvements for a trunk sewer installed in downtown Joliet. Project included disconnection of storm sewer inlets from the combined sewer system and the Cass Street sanitary sewer system extension. The design team had to consider the depth of the existing bedrock and constructability concerns, operations of the Will County Courthouse, work within the IDOT roadways, and traffic maintenance in this busy downtown area.

Downtown Oak Park Watermain & Sewer Improvements, Village of Oak Park – *Oak Park, Illinois* | Project Engineer for the downtown Oak Park water and sewermain improvement project. Improvements include sewer lining and trenchless spot repairs to the existing combined sewer, removal and replacement of sewer, and the design of watermain and combined sewer to be augured and encased under a viaduct. Jason provided extensive utility coordination and permit coordination with the IEPA, Metropolitan Water Reclamation District of Greater Chicago, and the Union Pacific Railway. He also developed careful construction staging plans to minimize the impact to commuters, pedestrians, residents, and businesses as well as created a buildable plan set.

CONNOR DONAHUE, P.E.

DESIGN ENGINEER

Connor is a Design Engineer with experience in roadway design, structural design, ADA compliance, hydrologic analysis, transportation studies, utility design and coordination, as well as topographic survey. He has worked on transportation infrastructure improvements of various sizes and scope for municipalities, IDOT, and Illinois Tollway. Connor also has experience in construction inspection and survey which he leverages to visualize a project from its conception through design and construction stages to its final use. He is proficient in Microstation, Bentley OpenRoads Designer, AutoCAD, and ArcGIS.

YEARS OF EXPERIENCE

V3: 3 | Total: 6

EDUCATION

Bachelor of Science, Civil Engineering, University of Illinois - Urbana, Champaign

REGISTRATIONS

Professional Engineer: Illinois, #062-076539, 2024

Ongoing Watermain & Roadway Improvements, City of Crest Hill – *Crest Hill, Illinois* | Design Engineer for the Phase II engineering services for various roadway and utility improvements including watermain and storm sewer replacement, pavement rehabilitation (using various methods of resurfacing), curb and gutter replacement, and ADA ramp reconstruction to meet current standards. The project is being funded by the American Rescue Plan Act. Connor was responsible for the overall watermain design as well as pavement removal and replacement. V3 performed improvements for the following streets:

- *Chaney Avenue*
- *Center Street*
- *Circle Street*
- *Green Street*
- *Oakland Avenue*

Fairmont Watermain & Sanitary Sewer Improvements, City of Joliet – *Joliet, Illinois* | Design Engineer for the designed approximately 500 feet of new watermain and sanitary sewer within the Fairmont subdivision to support development efforts. The improvements will provide essential water and sanitation services to existing residents who currently rely on wells or septic systems.

Old North-Oak-Chestnut Neighborhood Utility Improvements, Village of Addison – *Addison, Illinois* | Design Engineer for the separation of a combined sewer system as well as watermain replacement for this American Rescue Plan Act funded project that includes new watermain, new sanitary sewer, and new storm sewer with a new outfall into Salt Creek. Additional improvements include roadway resurfacing, sidewalk replacement, ADA improvements, as well as new curb, gutter, and drainage structures.

I-80 IDOT Utility Relocation Services, City of Joliet – *Joliet, Illinois* | Desgin Engineer for developing the plans and coordinating the relocation of 1.5 miles of water main and approximately one mile of sanitary sewer in alignment with IDOT's plans for the IDOT I-80 bridge improvement project over the Des Plaines River. The project includes lining a 48-inch to 60-inch sanitary interceptor main.

JONATHAN SHUPTAR, P.G.

CCDD

Jon is a Project Manager with a variety of experience in environmental consulting, specializing in the characterization and interpretation of soil and groundwater contamination, and has extensive experience helping public and private sector clients with soil management issues. He is able to interpret environmental data and understand how site conditions relate to applicable regulations. Jon is routinely involved in sample plan development, leading field and drilling operations, reporting, historical research, and development of remediation strategies.

YEARS OF EXPERIENCE

V3: 9 | Total: 19

EDUCATION

Bachelor of Arts, Geology, Wheaton College

CONTINUING EDUCATION

GIS Certificate, College of DuPage

ODOT Pre-Qualified for Regulated Materials Review

OSHA 40-Hour HAZWOPER

REGISTRATIONS

Professional Geologist: Illinois, #196.001.1404, 2015

Special Waste Studies & Uncontaminated Soil Certification | Project Manager and Project Geologist providing environmental consultation and professional engineering certifications for various roadway and infrastructure improvement projects. Jon evaluates environmental concerns on transportation and infrastructure projects performing special waste assessments (SWAs), preliminary environmental site assessments (PESAs), preliminary site investigations (PSIs), construction observation and field screening, prepares hazardous waste determinations, waste profiles, and disposal facility acceptance documentation, as well as uncontaminated soil certification in accordance with 35 IAC Part 1100 (CCDD) requirements, and determines soil management and contaminant mitigation strategies based on site-specific criteria. Representative projects include:

- *Tri-State Tollway (I-294) Widening & Rehabilitation, Illinois Tollway – Franklin Park & Schiller Park, Illinois*
- *Special Waste Onsite Consulting Services, Baxter & Woodman & IDOT – Various District 1 Locations, Illinois*
- *Various Environmental Screenings, DuPage County DOT – DuPage County, Illinois*
- *Cedar Road Phase II, Will County DOT – Will County, Illinois*
- *Wolf Road Shared-Use Path, Village of Western Springs – Western Springs, Illinois*
- *Forest Boulevard Improvements, Village of Park Forest – Park Forest, Illinois*
- *Melvina Ditch Reservoir Expansion, Metropolitan Water Reclamation District of Greater Chicago – Bedford Park & Burbank, Illinois*
- *Eola Road Realignment PSI & CCDD, City of Aurora – Aurora, Illinois*
- *Central Park Ice Rink Permanent Paver Pads, Wheaton Park District – Wheaton, Illinois*
- *Prince Pond Engineering Study, Downers Grove Park District – Downers Grove, Illinois*
- *Jackson Pond Expansion, Village of Villa Park – Villa Park, Illinois*
- *Downtown Oak Park Watermain & Sewer Improvements, Village of Oak Park – Oak Park, Illinois*
- *Farrell & Briggs Bicycle & Pedestrian Path, City of Lockport – Lockport, Illinois*
- *North Michigan Avenue Reconstruction & Flood Mitigation, Village of Villa Park – Villa Park, Illinois*
- *John Humphrey Complex, Village of Orland Park – Orland Park, Illinois*

Western Springs Soil Disposal Management, Village of Western Springs – *Western Springs, Illinois* | Project Manager for environmental consulting services for various soil stockpiles at the municipal maintenance yard which originated from various small projects, such as watermain breaks, landscaping, and utility installation. Each stockpile required different sampling approaches and types of soil certifications. V3 coordinated with Western Springs, the clean construction or demolition debris facility, and landfill to find efficient solutions to get material hauled off and disposed of properly.

**Work performed at previous firm*

GRANT VAN BORTEL, CST, FAA UAS

TOPOGRAPHIC SURVEY

Grant is V3's Survey Technology Manager with experience in land surveying, construction layout, wetland surveys, watershed studies, topographic mapping, public records research, and boundary control. He is proficient in the latest data collection methods and a wide range of computer hardware and software applications. Grant is in charge of survey technology, field operations, and scheduling. In his role as Senior Project Manager, he prepares labor estimates, layout calculations, conducts budget analyses, coordinates development schedules, and conducts construction surveillance and reporting. He also serves as the Project Manager for V3's AutoDesk Civil 3D Management Team.

YEARS OF EXPERIENCE

V3: 34 | Total: 34

EDUCATION

Bachelor of Arts, Landscape Architecture, University of Illinois

Associate Degree, Civil Engineering – Surveying, Southern Illinois University

REGISTRATIONS

NSPS Certified Survey Technician: #0607-3122, 2007

FAA Part 107 Certified Remote Pilot (UAV): #4417156, 2020

SPECIALIZED SKILLS

Auto Desk Civil 3D/Customization Certification

Trimble: Robotic Total Station/Field Configuration & Training Coordinator

Residential Utility Improvements & Resurfacing, Village of Glen Ellyn – *Glen Ellyn, Illinois* | Survey Project Manager as part of Phase III engineering services for the full replacement of the existing watermain and storm sewer on five residential streets. Grant was responsible for coordinating field and office staff in the completion of construction "as-built" surveys.

Lockport Heights Sanitary & Watermain Improvements, Lockport Heights Sanitary District – *Lockport Heights, Illinois* | Survey Project Manager for topographic mapping services as part of multiple infrastructure improvement projects. One project included watermain abandonment and replacement with approximately 1,600 feet of new C900 PVC, eight-inch watermain. An additional project included evaluation of the existing eight-inch, sanitary main that serves 144th Place which would back up into residential homes during heavy rain events.

Fairmont Community Drainage Improvements, Will County Land Use Department – *Lockport, Illinois* | Survey Project Manager pproviding topographic mapping services of this 1.6-square-mile area. The area traditionally lacked proper infrastructure causing stormwater runoff flows through yards and is blocked by structures including houses, garages, and fences. The project included improving drainage with curb, gutter, storm sewer, and detention to manage runoff.

2019 & 2020 Roadway Surveys, Village of Hanover Park – *Hanover Park, Illinois* | Survey Project Manager providing topography mapping services of all existing rights-of-way within approximately 3,235 feet of Devon Avenue and Ontarioville Road from the Village limits at the northwest to West Lake Street at the southeast. In addition, all buildings, hardscape elements, pavement markings, tress two inches and larger, as well as all landscaped areas were located within the survey area. Sanitary, storm, water, and streetlights were also measured. The survey schedule was communicated to all involved stakeholders as the site included multiple busy intersections, and maintenance of traffic was critical to project success.

8 | Project References

RETURN WITH PROPOSAL

REFERENCES

1. Project Location: Addison, IL Project Owner: Village of Addison
   Project Description: V3 is providing municipal design and resident engineering services for the separation of a combined sewer system as well as watermain replacement in a residential neighborhood.
   Owner's Representative: Ryan Hayden Phone: 630.693.7530
   Awarded Contract Cost $ 4,600,000 Final Project Cost $ 4,720,000

2. Project Location: Joliet, IL Project Owner: City of Joliet
   Project Description: V3 provided design and construction management services for the Joliet Downtown Sanitary and Storm Sewer Improvements Project.
   Owner's Representative: Allison Swisher Phone: 815.724.4000
   Awarded Contract Cost $ 4,836,074 Final Project Cost $ 4,900,000

3. Project Location: Crest Hill, IL Project Owner: City of Crest Hill
   Project Description: The project will replace approximately 4,500 feet of watermain on Center Street and including full depth pavement replacement, curb and driveway apron, and ADA crossings.
   Owner's Representative: Ronald Wiedeman Phone: 815.741.5122
   Awarded Contract Cost $ 3,200,000 Final Project Cost $ 3,100,000

4. Project Location: Joliet, IL Project Owner: City of Joliet
   Project Description: This project involves relocating all sanitary and water mains within the IDOT work area.
   Owner's Representative: Anthony Anczer Phone: 815.724.4220
   Awarded Contract Cost $ 8,000,000 +/- Final Project Cost $ Ongoing

5. Project Location: Morton Grove, IL Project Owner: Village of Morton Grove
   Project Description: V3 provided Phase II engineering services for approximately 685 feet of watermain replacement and roadway rehabilitation on New England Avenue.
   Owner's Representative: Chris Tomich Phone: 847.965.4100
   Awarded Contract Cost $ 550,000 Final Project Cost $ Ongoing

9 | Not-to-Exceed Fee Proposal

TASK	Project Director	Road Project Manager	Design Eng III	Technician	Survey Manager	Survey Crew Chief	Project Man I	Project Sci I	Eviron Eng III	Project Coordinator	TOTAL HOURS	DIRECT COST	TOTAL FEE
Topographic Survey				15	2	25					42		$ 5,855
Design Plans		10	155	15							180		$ 25,698
Soil Investigation CCDD		1					10		45	2	58	$ 7,250	$ 5,998
Permitting		4	8								12		$ 1,995
Utility Coordination		3	10								13		$ 2,044
Meetings & Impact Property Owner Meeting		8	8								16		$ 2,895
QA/QC	2	2									4		$ 971
Total Hours	2	28	181	30	2	25	10	0	45	2	325		
											Total	$ 7,250	$ 45,455
												Grand Total	$ 52,705

10 | Required Forms

RETURN WITH PROPOSAL

EQUAL EMPLOYMENT OPPORTUNITY COMPLIANCE CERTIFICATE

As used in this certificate the term “subcontract” includes the term “purchase order” and all other agreements effectuating purchase of supplies or services. If this certificate is submitted as part of a bid or proposal the term "Seller" shall be deemed to refer to the Bidder or Offeror, or Subcontractor or Supplier. This certificate shall be renewed annually. Notwithstanding the foregoing, the certifications made herein shall remain applicable until completion of all nonexempt contracts/subcontracts awarded while this certificate is in effect. The undersigned Seller certifies the following to the Village of RIVER FOREST hereinafter referred to as Buyer:

A. REPORTS: Within thirty (30) days after Buyer's award to Seller of any contract/subcontract and prior to each March 31 thereafter during the performance of work under said subcontract, the Seller shall file Standard Form 100, entitled "Equal Employment Opportunity Employer Information Report EEO-1" in accordance with instructions contained therein unless Seller has either filed such report within 12 months preceding the date of the award or is not otherwise required by law or regulation to file such report.

B. PRIOR REPORTS: Seller, if it has participated in previous contract or subcontract subject to the Equal Opportunity Clause (41 C.F.R. Sec. 60-1.4 (a) (1) through (7), or the clause originally contained in Section 301 of Executive Order No. 10925, or the clause contained in section 201 of Executive Order No. 11114, has filed all required compliance reports. Seller shall obtain similar representations indicating submission of all required compliance reports, signed by proposed subcontractors, prior to awarding subcontracts not exempt from Equal Opportunity Clause.

C. CERTIFICATION OF NON SEGREGATED FACILITIES: Seller certifies that it does not maintain or provide for its employees any segregated facilities at any of its establishments, and that it does not permit its employees to perform their services at any location, under its control where segregated facilities are maintained. Proposer certifies further that it will not maintain or provide for its employees any segregated facilities at any of its establishments and that it will not permit its employees to perform their services at any location, under its control where segregated facilities are maintained. Seller agrees that a breach of this certification is a violation of the Equal Opportunity Clause in this certificate. As used in this certification, the term "segregated facilities" means any waiting rooms, work area, rest rooms, wash rooms, restaurants and other eating areas, time clocks, locker rooms, and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing facilities provided for employees which are segregated by explicit directive or are in fact segregated on the basis of race, color, religion, or national origin, because of habit, local custom or otherwise.

RETURN WITH PROPOSAL

C. CERTIFICATION OF NONSEGREGATED FACILITIES: (Cont'd.)
Proposer further agrees that (except where it has obtained identical certifications from proposed subcontractors for specific time periods) it will obtain identical certifications from proposed subcontractors prior to the award of subcontracts exceeding $10,000 which are not exempt from the provisions of the Equal Opportunity Clause; that it will retain such certifications in its files; and that it will forward the following notice to such proposed subcontractors (except where the proposed subcontractors have submitted identical certifications for specific time periods): NOTICE TO PROSPECTIVE SUBCONTRACTORS OF REQUIREMENT FOR CERTIFICATIONS OF NONSEGREGATED FACILITIES. A certification on Nonsegregated Facilities, as required by Section 60-1.8 of Title 41 of the Code of Federal Regulations, must be submitted prior to the award of a subcontract exceeding $10,000 which is not exempt from the provisions of the Equal Opportunity Clause. (Note: The penalty for making false statements in offers is prescribed in 18 U.S.C. 1001).

D. AFFIRMATIVE ACTION COMPLIANCE PROGRAM: Prior to 120 days after receipt of any subcontract in the amount of $50,000 or more from Buyer, if it has 50 or more employees and it is not otherwise exempt under 41 C.F.R. Part 60-1, shall have developed for each of his establishments a written affirmative action compliance program as called for in 41 C.F.R. Sec. 60-1.40. Seller will also require its lower-tier subcontractors who have 50 or more employees and receive a subcontract of $50,000 or more and who are not otherwise exempt under 41 C.F.R. Part 60-1 to establish written affirmative action compliance programs in accordance with 41 C.F.R. Sec. 60-1.40.

E. Seller certifies that it is not currently in receipt of any outstanding letters of deficiencies, show cause, probable cause, or other such notification of noncompliance with EEO regulations.

Executed this 13 day of June 2025 ~~2023~~ by:

V3 Companies, Ltd.
Firm name

By: Vince Del Medico

Vice President
Title

(Seller)

RETURN WITH PROPOSAL

STATE OF ILLINOIS
DRUG FREE WORKPLACE CERTIFICATION

This certification is required by the Drug Free Workplace Act (30 ILCS 580/1 et seq.). The Drug Free Workplace Act, effective January 1, 1992, requires that no grantee or proposer shall receive a grant or be considered for the purposes of being awarded a contract for the procurement of any property or services from the State unless that grantee or proposer has certified to the State that the grantee or proposer will provide a drug free workplace. False certification or violation of the certification may result in sanctions including, but not limited to, suspension of contract or grant payments, termination of the contract or grant and debarment of contracting or grant opportunities with the State for at least one (1) year but not more than five (5) years.

For the purpose of this certification, "grantee" or "proposer" means a corporation, partnership, or other entity with twenty-five (25) or more employees at the time of issuing the grant, or a department, division, or other unit thereof, directly responsible for the specific performance under a contract or grant of $5,000 or more from the State.

The proposer/grantee certifies and agrees that it will provide a drug free workplace by:

(a) Publishing a statement:

(1) notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance, including cannabis, is prohibited in the grantee's or proposer's workplace.

(2) specifying the actions that will be taken against employees for violations of such prohibition.

(3) notifying the employee that, as a condition of employment on such contract or grant, the employee will:

(A) abide by the terms of the statement; and

(B) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction.

(b) Establishing a drug free awareness program to inform employees about:

(1) the dangers of drug abuse in the workplace;

(2) the grantee's or proposer's policy of maintaining a drug free workplace;

(3) any available drug counseling, rehabilitation, and employee assistance programs; and

(4) the penalties that may be imposed upon an employee for drug violations.

(c) Providing a copy of the statement required by subparagraph (a) to each employee engaged in the performance of the contract or grant and to post the statement in a prominent place in the workplace.

RETURN WITH PROPOSAL

(d) Notifying the contracting or granting agency within ten (10) days after receiving notice under part (B) of paragraph (3) of subsection (a) above from an employee or otherwise receiving actual notice of such conviction.

(e) Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program by, any employee who is so convicted, as required by section 5 of the Drug Free Workplace Act.

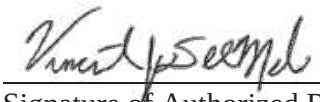
(f) Assisting employees in selecting a course of action in the event drug counseling, treatment, and rehabilitation is required and indicating that a trained referral team is in place.

(g) Making a good faith effort to continue to maintain a drug free workplace through implementation of the Drug Free Workplace Act.

THE UNDERSIGNED AFFIRMS, UNDER PENALTIES OF PERJURY, THAT HE OR SHE IS AUTHORIZED TO EXECUTE THIS CERTIFICATION ON BEHALF OF THE DESIGNATED ORGANIZATION.

V3 Companies, Ltd.

Printed Name of Organization



Signature of Authorized Representative

Vince Del Medico, Vice President 06/13/2025

Printed Name and Title Date

Requisition/Contract/Grant ID Number

RETURN WITH PROPOSAL

CERTIFICATION THAT PROPOSER IS NOT BARRED FROM PUBLIC CONTRACTING DUE TO BID-RIGGING OR BID ROTATING CONVICTIONS

WHEREAS, a conviction for the offense of bid-rigging or bid rotating bars a person or entity from bidding on public contracts (720 ILCS 5/33E-3 and 33E-4), and

WHEREAS, Section 33E-11 of the Criminal Code (720 ILCS 5/33E-11) requires bidders and proposers to certify on a form provided by the unit of local government or school district that they are not barred from public contracting due to bid-rigging or bid rotating convictions.

NOW THEREFORE, IT IS HEREBY CERTIFIED THAT the undersigned,

V3 Companies, Ltd.

(individual, firm, corporation or other entity)

is not barred from bidding on or entering into public contracts due to having been convicted of bid-rigging or bid rotating under paragraphs 33E-3 or 33E-4 of the Illinois Criminal Code. The undersigned also certifies that no officers or employees of the bidder or the proposer have been so convicted and that the bidder or proposer is not the successor company or a new company created by the officers or owners of one so convicted. It is further certified that any such conviction occurring after the date of this certification will be reported to the above public body in writing, within seven (7) days of such conviction, if it occurs during any bidding process, contract term or otherwise prior to the entering into any contract therewith.

DATE: 6-24-2025

By: Adrienna J Miksan

ATTEST:

(SEAL)

OFFICIAL SEAL
ADRIENNA J. MIKSAN
NOTARY PUBLIC, STATE OF ILLINOIS
My Commission Expires 07-18-27

RETURN WITH PROPOSAL

PROPOSER CERTIFICATION
SEXUAL HARASSMENT POLICY

V3 Companies, Ltd. ("Proposer"), having submitted a proposal to the Village of River Forest, hereby certifies that said Proposer has a written sexual harassment policy in place in full compliance with 775 ILCS 5/2-105 (A) (4).

Signed by: _____ (Corporate Seal)

Title: Vice President

Name & Address of Proposer or Vendor: V3 Companies, Ltd.
7325 Janes Ave, Woodridge, Illinois 60517

Subscribed and sworn to before me

this 24 day of June, 2025

_____
Notary Public

OFFICIAL SEAL
ADRIENNA J. MIKSAN
NOTARY PUBLIC, STATE OF ILLINOIS
My Commission Expires 07-18-27

RETURN WITH PROPOSAL

CONTRACTOR CERTIFICATION
VENDOR INFORMATION REPORTING

The Contractor, and any proposed subcontractors certify to the Village of River Forest, pursuant to 35 ILCS 200/18-50.2, as amended:

1. The Contractor is a:

   [_____] minority-owned,

   [_____] women-owned, and / or

   [_____] veteran-owned business,

   Either [_____] as defined in the Illinois Business Enterprise for Minorities, Women, and Persons With Disabilities Act, or [_____] by self-certification.

2. [✓] The Contractor is **not** a minority-owned, women-owned, or veteran-owned business, as defined in the Illinois Business Enterprise for Minorities, Women, and Persons With Disabilities Act.

3. One or more of the proposed Subcontractors are:

   [_____] minority-owned,

   [_____] women-owned, and / or

   [_____] veteran-owned businesses,

   Either [_____] as defined in the Illinois Business Enterprise for Minorities, Women, and Persons With Disabilities Act, or [_____] by self-certification, as follows (explain which subcontractors are within each category and whether or not they are self-certified):

   _____

   _____

   _____

   _____

. [✓] None of the proposed Subcontractors are minority-owned, women-owned, or veteran-owned businesses, as defined in the Illinois Business Enterprise for Minorities, Women, and Persons With Disabilities Act.

Subscribed and sworn to before me

this 24 day of June, 20 25

_____
Notary Public

OFFICIAL SEAL
ADRIENNA J. MIKSAN
NOTARY PUBLIC, STATE OF ILLINOIS
My Commission Expires 07-18-27

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V3 COMPANIES

7325 Janes Avenue
Woodridge, IL 60517

WWW.V3CO.COM

RIVER FOREST POLICE DEPARTMENT
CHIEF JAMES GREENWOOD
400 Park Avenue
River Forest, IL 60305
Tel: 708-366-8500

MEMORANDUM

TO: Matthew Walsh – Village Administrator

FROM: James Greenwood - Chief of Police

DATE: July 14, 2025

SUBJECT: Proposed Amendments to Village Code Section 9-7-2

Issue
This memo outlines the proposed amendments to Section 9-7-2 of the River Forest Village Code, "Vehicle Use During Commission of Offense," and explains how these changes update the ordinance to mirror current Illinois State Law. The proposed amendments add offenses that are not specified in the current ordinance and provide a more detailed description of eligible offenses.

Example of a Specific Change: Street Racing
The existing Ordinance Section 9-7-2.B does not explicitly list street racing as an offense subject to vehicle seizure and impoundment. The proposed ordinance specifically adds "Street racing; aggravated street racing or a similar provision of this code (625 ILCS 5/11-506)" as an offense that subjects a vehicle to seizure and impoundment. This directly incorporates a serious offense defined in the Illinois Vehicle Code (625 ILCS 5/11-506) into the Village's local ordinance, reflecting current state law regarding this dangerous activity.

Summary of Broader Categories of Changes
The proposed ordinance replaces older, broader categories with explicit details and current ILCS citations for a wider range of offenses for which a motor vehicle may be seized and forfeited. This makes the ordinance more precise and legally current. The revised ordinance includes more granular details and current references for various driving offenses. The updated ordinance offers greater precision for criminal offenses. The ordinance refines and updates language regarding vehicle involvement in cannabis (720 ILCS 550/1 et seq., 550/2) and controlled substances (720 ILCS 570-100 et seq., 570-101 et seq.) violations.

RIVER FOREST POLICE DEPARTMENT
CHIEF JAMES GREENWOOD
400 Park Avenue
River Forest, IL 60305
Tel: 708-366-8500

MEMORANDUM

Conclusion

The proposed amendments to Section 9-7-2 of the Village Code represent a crucial update to align the Village's vehicle impoundment ordinance with current Illinois State Law. By providing a more detailed and precise enumeration of offenses with their corresponding statutory citations, the revised ordinance will offer greater clarity for law enforcement, vehicle owners, and the judicial process, ensuring that the Village's enforcement powers accurately reflect the latest state legislative provisions.

These changes strengthen the Village's ability to address serious offenses involving motor vehicles, contributing to public safety and maintaining order in River Forest.

Recommendation: If the Village Board wishes to approve the amended ordinance, the following motion would be appropriate:

Motion to Approve this Ordinance Amending Chapter 9-7-2 of the River Forest Village Code with Regards to Vehicle Use During Commission of Offense.

Respectfully,

James Greenwood
Chief of Police

ORDINANCE NO. ____

AN ORDINANCE AMENDING CHAPTER 9-7-2 OF THE RIVER FOREST VILLAGE CODE WITH REGARD TO VEHICLE USE DURING COMMISSION OF OFFENSE

WHEREAS, the Village of River Forest ("Village") is a non-home rule unit of local government as provided by Article VII, Section 7 of the Illinois Constitution of 1970; and

WHEREAS, Section 1-2-1 of the Illinois Municipal Code, 65 ILCS 5/1-2-1, grants the Village the authority to "pass all ordinances and make all rules and regulations proper or necessary, to carry into effect the powers granted to municipalities;" and

WHEREAS, the Village desires to amend the Village of River Forest Village Code ("Village Code") with respect to the Seizure and Impoundment of Motor Vehicles; and

WHEREAS, the President and Board of Trustees recognize the need to amend, update and clarify the existing regulations from time to time; and

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of River Forest, Cook County, Illinois, as follows:

SECTION 1: That the recitals above shall be and are hereby incorporated in this Section 1 as if restated herein.

SECTION 2: That Village Code is hereby amended as follows:

Amendment 1:

Section 9-7-2. of the Village Code is hereby amended to read as follows, with additions underlined and deletions struck through:

9-7-2: VEHICLE USE DURING COMMISSION OF OFFENSE:

A. Vehicles Used During Commission Of Offense: Any motor vehicle operated or used, with the express or implied permission of the registered owner of record or lessee (as registered with the Secretary of State, State of Illinois), during the commission of or in furtherance of any offense or violation set forth in subsection B of this section, shall be subject to seizure and impoundment by the Village, and the owner of record or lessee of said vehicle may be liable to the Village for an administrative fee of five hundred dollars, in addition to any towing and storage fees as hereinafter provided. (Ord. 3415, 4-9-2012)

B. Violations Or Offenses Subject To Seizure And Impoundment:

1. Operating without a valid driver's license/permit (625 ILCS 5/6-101):

    a. Operating a motor vehicle with an expired driver's license and the period expiration is greater than one year.

b. Operating of a motor vehicle without having ever been issued a driver's license or permit or operating a motor vehicle without ever having been issued a driver's license or permit due to person's age.

c. Operation or use of a motor vehicle by a person against whom a warrant has been issued by a circuit clerk in Illinois for failing to answer charges that a driver violated Sections 6-101, 6-303, or 11-501 of the Illinois Vehicle Code, or

2. Driving while suspended or revoked (625 ILCS 5/6-303):

    a. Driving while driver's license, permit, or privilege to operate a motor vehicle is suspended or revoked.

    b. Operation or use of a motor vehicle by a person against whom a warrant has been issued by a circuit clerk in Illinois for failing to answer charges that a driver violated Sections 6-101, 6-303, or 11-501 of the Illinois Vehicle Code, or

3. Fleeing or attempting to elude a police officer (625 ILCS 5/11-204), or

4. Aggravated fleeing or attempting to elude a police officer (625 ILCS 5/11-204.1), or

5. Leaving the scene of an accident involving death or personal injuries (625 ILCS 5/11-401), or

6. Leaving the scene of an accident involving damage to vehicle (625 ILCS 5/11-402), or

7. Driving under the influence of alcohol, other drug or drugs, intoxicating compound or compounds, or any combination thereof (625 ILCS 5/11-501):

    a. Driving under the influence of alcohol, other drug or drugs, intoxicating compound or compounds, or any combination thereof.

    b. Operation or use of a motor vehicle by a person against whom a warrant has been issued by a circuit clerk in Illinois for failing to answer charges that a driver violated Sections 6-101, 6-303, or 11-501 of the Illinois Vehicle Code, or

8. Reckless driving (625 ILCS 5/11-503), or

9. Street racing; aggravated street racing or a similar provision of this code (625 ILCS 5/11-506), or

10. Speeding 40 miles per hour or more in excess of the applicable limit (625 ILCS 5/11-601.5), or

11. Forcible Felony: Any crime described as a "forcible felony" when it also involves the use of a vehicle (720 ILCS 5/2-8), or
12. Solicitation of a sexual act (720 ILCS 5/11-14.1), or
13. Soliciting for a prostitute (720 ILCS 5/11-15), or
14. Theft over $150.00 (720 ILCS 5/16-1), or
15. Theft of Lost or Mislaid Property over $150.00 (720 ILCS 5/16-2), or
16. Retail Theft over $150.00 (720 ILCS 5/16-25), or
17. Unlawful Use of a Firearm/Weapon (720 ILCS 5/24-1), or
18. Unlawful Use or Possession of Weapons by a felon (720 ILCS 5/24-1.1), or
19. Aggravated discharge of a firearm (720 ILCS 5/24-1.2), or
20. Reckless discharge of a firearm (720 ILCS 5/24-1.5), or
21. Aggravated Unlawful Use of Weapon (720 ILCS 5/24-1.6), or
22. Unlawful possession of a firearm or firearm ammunition (720 ILCS 5/24-3.1), or
23. Forfeiture of motor vehicles (720 ILCS 5-36-1 et seq.):
    a. Operation or use of a motor vehicle in the commission or attempted commission of any offense for which a motor vehicle may be seized and forfeited pursuant to 720 ILCS 5-36-1 et seq., or
24. Operation of a motor vehicle while soliciting, possessing, or attempting to solicit or possess cannabis or a controlled substance (720 ILCS 550/1 et seq.):
    a. Operation of a motor vehicle while soliciting, possessing, or attempting to solicit or possess cannabis or a controlled substance as defined by the Illinois Cannabis Control Act (720 ILCS 550/1 et seq), or the Illinois Controlled Substances Act (720 ILCS 570-100et[1] seq), or
25. Operation or use of a motor vehicle in connection with felony offenses under the Cannabis Control Act (720 ILCS 550/2):
    a. Operation or use of a motor vehicle in connection with the commission or attempted commission of any felony offense in violation of the provision of the Illinois Cannabis Control Act (720 ILCS 550/2), or
26. Operation of a motor vehicle while soliciting, possessing, or attempting to solicit or possess a controlled substance (720 ILCS 570-100 et seq.):

a. Operation of a motor vehicle while soliciting, possessing, or attempting to solicit or possess cannabis or a controlled substance as defined by the Illinois Cannabis Control Act (720 ILCS 550/1 et seq), or the Illinois Controlled Substances Act (720 ILCS 570-100et[2] seq), or

27. Operation or use of a motor vehicle in commission of offenses violating the Illinois Controlled Substance Act (720 ILCS 570-101 et seq.):

    a. Operation or use of a motor vehicle in the commission or attempted commission of any offense in violation of the Illinois Controlled Substance Act (720 ILCS 570-101et seq).

SECTION 3: That all ordinances, or parts of ordinances in conflict with this Ordinance, are hereby expressly repealed.

SECTION 4: This Ordinance shall be in full force and effect from and after its passage, by a vote of a majority of the Corporate Authorities, approval and publication in pamphlet form as provided by law.

[THIS SPACE INTENTIONALLY LEFT BLANK]

ADOPTED THIS 14TH day of July, 2025, pursuant to a roll call vote as follows.

AYES: _____

NAYS: _____

ABSTENTIONS: _____

ABSENT: _____

APPROVED by me this 14th day of July, 2025.

_____

Catherine Adduci, Village President

ATTEST:

_____

Rosa Castellano, Village Clerk

RIVER FOREST POLICE DEPARTMENT
CHIEF JAMES GREENWOOD
400 Park Avenue
River Forest, IL 60305
Tel: 708-366-8500

MEMORANDUM

TO: Matthew Walsh – Village Administrator

FROM: James Greenwood - Chief of Police

DATE: July 14, 2025

SUBJECT: Addition of Section 8-6-24: Prohibition of Fireworks and Explosives

Issue: This memo outlines the proposed addition of Section 8-6-24 to the River Forest Village Code, titled "Prohibition of Fireworks and Explosives." These changes aim to address the use and storage of explosives and fireworks within the village, ensuring public safety and compliance with relevant laws.

Analysis: The proposed ordinance defines key terms such as "consumer fireworks display," "fireworks," and "pyrotechnic display," clarifying the types of activities and items regulated. It prohibits the storage of high explosives and the possession, sale, or use of fireworks within village limits without a permit. Certain small fireworks and toy devices are excluded from these prohibitions. The village may grant permits for pyrotechnic and consumer fireworks displays at the discretion of the fire chief, provided statutory requirements are met. Violations of this ordinance are subject to fines ranging from $50 to $750, with each violation constituting a separate offense.

Conclusion: The proposed addition of Section 8-6-24 to the Village Code represents a crucial update to address the use and storage of fireworks and explosives within the village. These changes provide greater clarity for law enforcement and residents, ensuring that the Village's enforcement powers accurately reflect the latest safety standards and legislative provisions. They also strengthen the Village's ability to maintain public safety and order in River Forest.

Recommendation: If the Village Board wishes to approve the newly drafted and comprehensive bicycle ordinance, the following motion would be appropriate:

Motion to Approve the ordinance adding Section 8-6-24 of the River Forest Village Code regarding the prohibition of fireworks and explosives.

ORDINANCE NO. ____

AN ORDINANCE AMENDING CHAPTER 8-6 OF THE RIVER FOREST VILLAGE CODE WITH THE ADDITION OF SUBSECTION 24: PROHIBITION OF FIREWORKS AND EXPLOSIVES

WHEREAS, the Village of River Forest ("Village") is a non-home rule unit of local government as provided by Article VII, Section 7 of the Illinois Constitution of 1970; and

WHEREAS, Section 1-2-1 of the Illinois Municipal Code, 65 ILCS 5/1-2-1, grants the Village the authority to "pass all ordinances and make all rules and regulations proper or necessary, to carry into effect the powers granted to municipalities;" and

WHEREAS, the Village desires to amend the Village of River Forest Village Code ("Village Code") with respect to the Prohibition of Fireworks and Explosives; and

WHEREAS, the President and Board of Trustees recognize the need to amend, update and clarify the existing regulations from time to time; and

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of River Forest, Cook County, Illinois, as follows:

SECTION 1: That the recitals above shall be and are hereby incorporated in this Section 1 as if restated herein.

SECTION 2: That Village Code is hereby amended as follows:

Amendment 1:

Subsection 8-6-24. of the Village Code is hereby added to read as follows, with additions underlined and deletions struck through:

8-6-24: PROHIBITION OF FIREWORKS AND EXPLOSIVES:

A. Definitions: For purposes of this section, the following definitions shall apply:

1. CONSUMER FIREWORKS DISPLAY: The detonation, ignition, or deflagration of consumer fireworks to produce a visual or audible effect.

2. FIREWORKS: Means and includes any explosive composition or any substance or combination of substances, or article prepared for the purpose of producing a visible or audible effect of a temporary exhibitional nature by explosion, combustion, deflagration or detonation. This includes, but is not limited to, blank cartridges, toy cannons in which explosives are used, the type of balloons which require fire underneath to propel the same, firecrackers, torpedoes, sky rockets, roman candles, bombs or other explosives of like construction and any device containing any

explosive compound for exhibitional purposes, or any tablets or other device containing any explosive substance, or containing combustible substances producing visual effects.

3. PYROTECHNIC DISPLAY: The detonation, ignition, or deflagration of display fireworks or flame effects to produce visual or audible effects of an exhibitional nature before the public, invitees, or licensees.

B. PROHIBITIONS:

1. STORAGE PROHIBITED: No gunpowder, gun cotton, giant powder, dynamite, nitroglycerin, fulminate of mercury or other high explosives of similar nature shall be permitted to remain upon any landing, street, public way, railroad track, station platform, freight house, warehouse or upon or in any car or at any other place within the village, in any quantity whether in bulk or made up or kept in package or cartridges. This provision shall not apply to paper or plastic caps containing twenty-five hundredths (0.25) grain or less of explosive compound or explosive mixture for use in toy pistols or other such devices. Operating a motor vehicle with an expired driver's license and the period expiration is greater than one year.

2. FIREWORKS PROHIBITED: No person, firm, partnership, copartnership, or corporation may knowingly possess, offer for sale, expose for sale, sell at retail, or use, ignite, explode, or otherwise discharge any fireworks within village limits; provided, however, upon application and village approval, the village may grant permits for pyrotechnic and consumer fireworks displays. Permits for pyrotechnic and consumer fireworks displays may be granted in the discretion of the fire chief, but a permit shall not be issued unless the requirements of section 2.1 or 2.2 of the fireworks use act, 425 Illinois Compiled Statutes 35/0.01 et seq., as applicable, have been met, or

3. PROHIBITED CONSUMER FIREWORKS: Prohibited Consumer Fireworks include, but are not limited to, the following: Handheld fireworks, Bottle rockets, Skyrockets, Roman candles, Chasers, Buzz bombs, Ground items other than those identified as Approved Consumer Fireworks, Helicopters, Missiles, Pin wheels or any other twirling device whether on the ground or mounted above the ground, Planes, Sky lanterns, the type of balloon which requires fire underneath to propel same, and Firecrackers (all types).

4. No gunpowder, gun cotton, giant powder, dynamite, nitroglycerin, fulminate of mercury or other high explosives of similar nature shall be permitted to remain upon any landing, street, public way, railroad track, station platform, freight house, warehouse or upon or in any car or at any other place within the village.

C. EXCEPTIONS AND PERMITS:

1. The term "fireworks" shall not include snake or glowworm pellets; smoke devices; or sparklers.

2. The term "fireworks" also does not include trick noisemakers known as "party poppers", "booby traps", "snappers", "trick matches", "cigarette loads", and "auto burglar alarms".

3. Toy pistols, toy canes, toy guns, or other devices in which paper or plastic caps containing twenty-five hundredths (0.25) grain or less of explosive compound are used are not considered fireworks, provided they are so constructed that the hand cannot come in contact with the cap when in place for the explosion.

4. Toy pistol paper or plastic caps which contain less than twenty-five hundredths (0.25) grain of explosive mixture are also permitted. The sale and use of these permitted items shall be allowed at all times.

5. Cones including Showers of Sparks, Fountains, and Repeaters (also known as Cakes) Single tube fountains must not contain more than 75 grams total of pyrotechnic composition. Cone fountains must not contain more than 50 grams total of pyrotechnic composition. Multiple-tube fountains must not contain more than 500 grams total of pyrotechnic composition.

6. Mines, Comets, Tubes, Shells, Fancy Florals, and Parachutes These items are firework devices designed to produce low-level aerial effects, which are propelled into the air by a lift charge. Shells will burst at the peak of flight to create a display of stars, reports or other effects or leave a trail of sparks until exhausted. These items contain a maximum of 40 grams of chemical composition and no more than 20 grams of lift charge.

7. As defined by the Pyrotechnic Use Act, 425 ILCS 35/1, all Consumer Fireworks must comply with the construction, chemical composition, and labeling regulations of the U.S. Consumer Products Safety Commission, as set forth in 16 C.F.R. Parts 1500 and 1507 and classified as fireworks UN0336 or UN0337 by the United States Department of Transportation under 49 C.F.R. 172.101.

8. The Consumer Fireworks must be labeled “1.4G Consumer” or must be 1.4S fireworks classified as UN0337 intended for outdoor consumer use. 2

9. The American Fireworks Standards Laboratory (AFSL) must have inspected the Consumer Fireworks. It is the Consumer Distributor’s and Consumer Retailer’s responsibility to ensure that the Consumer Fireworks he or she distributes, sells, offers for sale, exchanges for consideration, transfers, or provides have been tested and meet AFSL standards. The Consumer Distributor/Retailer shall maintain

records verifying AFSL testing and compliance for the Consumer Fireworks he or she distributes, sells, offers for sale, exchanges for consideration, transfers, or provides.

10. The Consumer Fireworks must be ground mounted. No handheld Consumer Fireworks shall be approved.

11. The storage prohibition does not apply to paper or plastic caps containing twenty-five hundredths (0.25) grain or less of explosive compound for use in toy pistols or other such devices.

12. Upon application and village approval, the village may grant permits for pyrotechnic and consumer fireworks displays. A permit may be granted in the discretion of the fire chief, but a permit shall not be issued unless the requirements of the fireworks use act have been met.

D. PENALTY:

1. Any person, firm, partnership, copartnership, or corporation violating this provision shall be subject to a fine of not less than fifty dollars ($50.00) and not more than seven hundred fifty dollars ($750.00).

2. Each violation constitutes a separate offense and may be cited accordingly.

SECTION 3: That all ordinances, or parts of ordinances in conflict with this Ordinance, are hereby expressly repealed.

SECTION 4: This Ordinance shall be in full force and effect from and after its passage, by a vote of a majority of the Corporate Authorities, approval and publication in pamphlet form as provided by law.

[THIS SPACE INTENTIONALLY LEFT BLANK]

ADOPTED THIS 14TH day of July, 2025, pursuant to a roll call vote as follows.

AYES: _____

NAYS: _____

ABSTENTIONS: _____

ABSENT: _____

APPROVED by me this 14th day of July, 2025.

_____

Catherine Adduci, Village President

ATTEST:

_____

Rosa Castellano, Village Clerk

RIVER FOREST

Proud Heritage • Bright Future

MEMORANDUM

DATE: July 14, 2025

TO: Catherine Adduci, Village President
Village Board of Trustees

FROM: Matt Walsh, Village Administrator
Jessica Spencer, Assistant Village Administrator

SUBJECT: Special Use Ordinance – 7355 North Avenue

Purpose:
Diamond in the Ruff of River Forest, Inc. has submitted the attached application for a Special Use at 7355 North Avenue. This business, currently rented at 7756 Madison Street and looking to be relocated to their own space. In the C-1 Commercial District, a special use permit may be granted in accordance with the Land Use Chart, of which Pet Care (except veterinary) Services is allowed.

Analysis
On June 26, 2025, the Zoning Board of Appeals held a public hearing and considered the application. The Zoning Board of Appeals voted 4-1 in favor of the proposed Special Use. At that same meeting, the Zoning Board of Appeals approved the Findings of Fact and Recommendation, with a vote of 4-1.

Included in the application are over 60 letters of support for Diamond In the Ruff. At the public hearing, a few additional customers also spoke in support of the business.

Recommendation
If the Village Board of Trustees wishes to approve the requested Special Use, the following motion would be appropriate:

Motion to approve the Special Use Ordinance for Pet Care (except veterinary) Services for Diamond in the Ruff of River Forest, Inc at 7355 North Avenue.

Attachments

- Minutes from the June 26, 2025 Zoning Board of Appeals meeting (draft)
- Ordinance
- Findings of Fact
- Application & ZBA Materials

MINUTES OF THE MEETING OF THE
VILLAGE OF RIVER FOREST
ZONING BOARD OF APPEALS

June 26, 2025

A meeting of the River Forest Zoning Board of Appeals was held at 7:30 pm on Thursday, June 26, 2025, in the Community Room of the River Forest Village Hall, 400 Park Avenue, River Forest, Illinois.

I. CALL TO ORDER

Chairman Martin called the meeting to order at 7:30 pm. Meeting started by calling roll. Upon a roll call the following persons were:

Present: Chairman Frank Martin, Members Gary Dombrowski, Chris Plywacz, Mary Shoemaker, Ron Lucchesi, and Sheila Price

Absent: Member Corina Davis

Also present at the meeting: Jessica Spencer, Assistant Village Administrator, Cliff Radatz, Secretary, and Anne Skrodzki, Village Attorney.

II. APPROVAL OF THE MINUTES FROM THE MEETING OF THE ZONING BOARD OF APPEALS ON APRIL 10, 2025

Chairman Martin asked if there were any comments about the minutes from the last meeting, there were none.

A MOTION was made by Member Plywacz and seconded by Member Lucchesi to approve the minutes of the April 10, 2025, meeting.

Ayes: Chairman Martin, Members Dombrowski, Plywacz, Shoemaker, Price, and Lucchesi

Nays: None

Motion passed.

Chairman Martin introduced the application. Secretary Radatz swore in those who wished to testify.

III. PUBLIC HEARING – SPECIAL USE PERMIT – 7355 NORTH AVENUE

Chairman Martin invited the applicant, Diamond in the Ruff of River Forest, LLC, owner Anne Renee Vacherlon, who presented her application. She explained she had recently purchased the space on North Avenue and are interested in moving their dog grooming business from Madison Street.

Chairman Martin asked questions about the reason for moving the business. Ms. Vacherlon stated the building was sold in February/March and advised her the rent would be increasing.

DRAFT

Chairman Martin asked why she should be granted the special use permit. She responded that she has operated in the Village for 30 years and would like to continue her business here. The North Avenue property had been on the market for about 10 years, she stated, and felt this would be a good fit for her business.

Chairman Martin asked if she feels that the documents addressing the Standards as stated is true, Ms. Vacherlon responded yes.

In response to Member Plywacz, Ms. Vacherlon confirmed she does not use harsh chemicals. He asked how long she operated at the Madison Street location; Ms. Vacherlon responded 15 years. She reported that there were minimal things to be changed at the North Avenue property.

Chairman Martin asked about a disturbance at this business in the past year. He asked if her employee was aggressive towards another tenant in the business. Ms. Vacherlon explained the situation at the time.

Chairman Martin asked for public comment from those present, regarding this topic.

Secretary Radatz swore in those additional members who wished to testify.

Donna Fantetti Slepicka addressed the Board, speaking in support of the applicant.

Bart Smith addressed the Board, speaking in support of the applicant.

Robert Polomo addressed the Board, speaking of the disturbance previously mentioned.

Chairman Martin closed the public hearing.

Member Plywacz recused himself from voting because of his business relationship with the Applicant.

Chairman Martin noted that it is admirable of the business to be in the Village for so long and provided such a long list of supportive letters as part of the packet this evening. He noted the irony of having to complete this process in order to move back to where the business started so many years ago. He explained that the 12 standards referenced in the Village Code must be met for this application to be positively recommended to the Village Board. Due to an altercation between the applicant and another tenant of that property, Chairman Martin felt Standard B had not been met.

Chairman Martin further explained that if a Member felt that a specific Standard had not been met, then the Member should explain which Standard was not met.

A MOTION was made by Member Dombrowski and seconded by Member Lucchesi to approve the Special Use Permit for 7355 North Avenue.

Ayes: Members Dombrowski, Shoemaker, Price, and Lucchesi

Nays: Chairman Martin

Abstain: Plywacz

By a vote of 4-1, the motion passed.

DRAFT

IV. APPROVAL OF FINDINGS OF FACT FOR THE SPECIAL USE PERMIT FOR 7355 NORTH AVENUE

Chairman Martin asked the Board to move onto voting for the Findings of Fact. He noted that there were many letters of support provided by the applicant from their customers, each one uniquely written.

A MOTION was made by Member Dombrowski and seconded by Member Lucchesi to approve the Findings of Fact for the Special Use Permit for 7355 North Avenue pending conformance to the considerations set forth in this Hearing and review by the Village Attorney and the Chairman.

Ayes: Members Dombrowski, Shoemaker, Price, and Lucchesi

Nays: Chairman Martin

Abstain: Member Plywacz

By a vote of 4-1, the motion passed.

V. PUBLIC COMMENT

There was none.

VI. ADJOURNMENT

A MOTION was made by Member Dombrowski to dismiss the meeting, seconded by Member Lucchesi to adjourn. A unanimous voice vote passed the motion.

Meeting Adjourned at 7:58 p.m.

Submitted:

_____

Clifford E. Radatz, Secretary

_____ Date: _____

Frank Martin, Chairman
Zoning Board of Appeals

DRAFT

ORDINANCE NO. _____

AN ORDINANCE APPROVING A SPECIAL USE PERMIT FOR PET CARE (EXCEPT VETERINARY) SERVICES IN THE C-1 COMMERCIAL DISTRICT - 7355 NORTH AVE DIAMOND IN THE RUFF OF RIVER FOREST, LLC

WHEREAS, an application (the "Application") seeking a special use permit to operate a dog grooming business in the C-1 Business District, at property commonly known as 7355 North Avenue (the "Subject Property") was filed by Petitioner Diamond in the Ruff of River Forest, LLC (the "Applicant") with the Village of River Forest ("Village"); and

WHEREAS, pet care (except veterinary) services may be granted by special use in accordance with the Land Use Chart of the River Forest Zoning Code ("Zoning Code"), in the C-1 Commercial Zoning District; and

WHEREAS, the Subject Property is legally described in **Exhibit A** attached hereto and made a part hereof; and

WHEREAS, the Application has been referred to the Village of River Forest Zoning Board of Appeals ("ZBA") and has been processed in accordance with the Zoning Code, as amended; and

WHEREAS, on June 26, 2025, the ZBA held a public hearing on the Application pursuant to notice thereof properly published in the local newspaper. After considering all of the testimony and evidence presented at the public hearing, the ZBA recommended approval of the proposed text amendment, by a vote of four (4) in favor, one (1) opposed, as set forth in the ZBA's Findings and Recommendation in this matter ("Findings and Recommendation"), a copy of which is attached hereto as **Exhibit B** and made a part hereof; and

WHEREAS, the President and Board of Trustees of the Village have duly considered the Findings and Recommendation of the ZBA, and all of the materials, facts and circumstances affecting the Application, and find that the Application, with the conditions specified below, satisfies the standards set forth in the Zoning Code relating to special use permits.

NOW, THEREFORE, BE IT ORDAINED, by the President and Board of Trustees of the Village of River Forest, Cook County, Illinois, as follows:

Section 1: That the recitals above are incorporated into Section 1 as though set forth herein.

SECTION 2: That the President and Board of Trustees of the Village, acting pursuant to the authority vested in them by the laws of the State of Illinois and the Zoning

Code: (i) find that the Application meets the standards for the Special Use requested therein, and (ii) approve the Special Use with respect to the business proposed to operate at the Property as set forth in the Application. The Special Use is approved only to the extent needed for the operation of Diamond in the Ruff of River Forest, LLC, and the Special Use shall remain in effect only for so long as this business operates at the Property.

Section 3: The President and Board of Trustees, acting pursuant to the authority vested in it by the laws of the State of Illinois and the Zoning Code, hereby approve a special use permit for the establishment of a business offering Pet Care (except Veterinary) Services in the C-1 Commercial District on the Subject Property located at 7355 North Avenue, River Forest, Illinois, legally described in **Exhibit A**.

SECTION 4: That Village staff is directed to record the Ordinance on title to the Property with the Cook County Recorder of Deeds.

SECTION 5: That any violation of any term or condition stated in this Ordinance or of any applicable code, ordinance, or regulation of the Village shall be grounds for the rescission of the approvals made in this Ordinance, in addition to all other remedies available to the Village.

SECTION 6: That if any Section, paragraph or provision of this Ordinance shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such Section, paragraph or provision shall not affect any of the remaining provisions of this Ordinance.

SECTION 7: That all ordinances, resolutions, motions or parts thereof in conflict with this Ordinance shall be and the same are hereby repealed.

SECTION 8: That this Ordinance shall be in full force and effect after its approval and publication in pamphlet form as provided by law.

ADOPTED on this 14th day of July 2025, pursuant to a roll call vote of the Board of Trustees of the Village of River Forest, per Section 10-5-4(E)(3) of the Zoning Ordinance.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by me this 14th day of July 2025.

_____
Catherine Adduci, Village President

ATTEST:

_____
Rosa Castellano , Village Clerk

The Applicants acknowledge the reasonableness of the above and foregoing terms and conditions in the Ordinance and hereby accepts the same.

By: _____
Titleholder of Record of the Property

Date: _____

By: _____
Titleholder of Record of the Property

Date: _____

EXHIBIT A

LOT 3 IN BLOCK 3 OF ROSSELLS BONNIE BRAE ADDITION TO RIVER FOREST, BEING A SUBDIVISION OF THE NORTH HALF OF THE EAST HALF OF THE NORTHEAST QUARTER OF SECTION 1, TOWNSHIP 39 NORTH, RANGE 12, EAST OF THE THIRD PRINCIPAL MERIDIAN, (EXCEPTING FROM THE WEST 33 FEET AND THE SOUTH 33 FEET THEREOF DEEDED TO THE VILLAGE OF RIVER FOREST FOR STREET PURPOSE) IN COOK COUNTY, ILLINOIS

COMMONLY KNOWN AS: 7355 North Ave, River Forest, IL 60305

EXHIBIT B
FINDINGS AND RECOMMENDATION
(ATTACHED)

VILLAGE OF RIVER FOREST ZONING BOARD OF APPEALS
FINDINGS OF FACT AND RECOMMENDATION REGARDING
APPLICATION FOR A SPECIAL USE FOR PET CARE (EXCEPT VETERINARY) SERVICES
IN THE C-1 COMMERCIAL DISTRICT – 7355 NORTH AVENUE

WHEREAS, petitioner Diamond in the Ruff of River Forest, Inc. ("Petitioner"), currently the operator of a dog grooming business at 7756 Madison Street in the Village of River Forest, and proposed operator of a dog grooming business located at 7355 North Avenue in the Village of River Forest ("Property"), applied for a Special Use Permit as provided by Chapter 18 ("Special Use Permits") of Title 10 of the Code of Ordinances of the Village of River Forest ("Zoning Ordinance"), to allow the operation of a pet care service in the C-1 Commercial District at 7355 North Avenue; and

WHEREAS, the Village of River Forest Zoning Board of Appeals ("ZBA") held a public hearing on the question of whether the requested Special Use should be granted on June 26, 2025, and the hearing was held in accordance with Section 10-18-4(B) of the Zoning Ordinance. At the public hearing, all persons present and wishing to speak were given an opportunity to be heard and all evidence that was tendered was received and considered by the Board; and

WHEREAS, public notice in the form required by law was given of the public hearing by publication not more than thirty (30) days nor less than fifteen (15) days prior to said public hearing in the *Wednesday Journal*, a newspaper of general circulation in the Village, there being no newspaper published in the Village. In addition, notice was mailed to surrounding property owners; and

WHEREAS, five (5) members of the Board were present for the public hearing, which constituted a quorum of the entire Board that is required to convene a meeting of the Board, and allow for the public hearing to proceed; and

WHEREAS, after the Petitioner's presentation and close of public comment, the Board discussed and deliberated the application for this Special Use; and

WHEREAS, at the public hearing on June 26, 2025, following discussion, the Board, having considered the criteria set forth in Section 10-18-3 of the Zoning Ordinance, voted four (4) to one (1) to recommend approval of the Special Use;

NOW, THEREFORE, the Board makes the following findings of fact and recommendations pursuant to Section 10-18-4(B)(5) of the Zoning Ordinance:

FINDINGS OF FACT

A. **The proposed use or combination of uses is consistent with the goals and policies of the comprehensive plan**.

The Property is located in the C-1 Zoning District. Overall, the Project is consistent with the goals and objectives of the Comprehensive Plan. Specifically, the ZBA finds that the Special Use is

consistent with the Comprehensive Plan's desire that the commercial district provide services to meet the daily living needs of residents and to be a draw from neighboring communities. The ZBA finds that this standard has been met.

B. **The establishment, maintenance, or operation of the use or combination of uses will not be detrimental to or endanger the public health, safety, comfort, morals, or general welfare of the residents of the Village.**

The Petitioner stated in the application that the Special Use would not result in any condition that would be detrimental to or endanger the public health, safety, comfort, morals, or general welfare of residents in the Village. The majority of the ZBA finds that this standard has been met. One member found that this standard had not been satisfied. The Petitioner's owner and her spouse both testified to an incident with another tenant that occurred at the Petitioner's current location in 2024. As a result of that dispute, River Forest police became involved, and a CBS news (channel 2) investigative reporter aired a segment about the incident. As a result of that unfavorable publicity, one member felt that these actions were detrimental to the residents of the Village and the special use permit should not be granted.

C. **The proposed use or combination of uses will not diminish the use or enjoyment of other property in the vicinity for those uses or combination of uses which are permitted by this Zoning Title.**

The Petitioner confirmed in the application that the Special Use would not diminish the use or enjoyment of properties in its vicinity. No evidence was presented to the contrary. For this reason, the ZBA finds that this standard has been met.

D. **The establishment of the proposed use or combination of uses will not impede the normal and orderly development and improvement of surrounding properties for uses or combination of uses otherwise permitted in the zoning district.**

The proposed Special Use is consistent with other improvements and uses in the C-1 Commercial Zoning District. The Special Use would not impede the development or improvement of surrounding properties. The ZBA finds that this standard has been met.

E. **The proposed use or combination of uses will not diminish property values in the vicinity.**

Evidence presented by the Petitioner suggested that there would be no diminishment of property values in the vicinity of the Special Use, and no testimony or evidence to the contrary was presented to the ZBA. For this reason, the ZBA finds that this standard has been met.

F. **Adequate measures already exist or will be taken to provide ingress and egress to the proposed use or combination of uses in a manner that minimizes traffic congestion in the public streets.**

Evidence presented by the Petitioner demonstrated that there are sufficient measures in place to minimize traffic congestion in the public streets. The ZBA finds that this standard has been met.

G. **The proposed use or combination of uses will be consistent with the character of the Village.**

The Special Use is consistent with the character of the Village, and the Village's desire for improvements and investment in community services. The ZBA finds that this standard has been met.

H. **Development of the proposed use or combination of uses will not materially affect a known historical or cultural resource.**

There are no historic or cultural resources affected by the Special Use. Based on the evidence presented, the ZBA finds that this standard has been met.

I. **The design of the proposed use or combination of uses considers the relationship of the proposed use or combination of uses to the surrounding area and minimizes adverse effects, including visual impacts of the proposed use or combination of uses on adjacent property.**

The Petitioner presented evidence that the proposed Special Use was needed in the area and would occupy a currently vacant space. No evidence to the contrary was presented. Based on the evidence presented, the ZBA finds that this standard has been met.

J. **The design of the proposed use or combination of uses promotes a safe and comfortable pedestrian environment.**

Based on the evidence presented, the ZBA finds that this standard has been met.

K. **The proposed use has included adequate consideration consistent with these standards for buffers, landscaping, fencing, lighting, building materials, public open space, and other improvements associated with the proposed use.**

Evidence presented in the Application demonstrates no apparent adverse impacts on buffers, landscaping, public open space, and other improvements associated with the Application. Based on the evidence presented, the ZBA finds that this standard has been met.

L. **The off-site impacts of the proposed use such as vehicular traffic, noise, hours of operation, etc., have been shown to be compatible with the surrounding area.**

The Petitioner has demonstrated understanding of the drop-off and pick-up nature of the business and considered this in the design of the parking lot. Based on the evidence presented, the ZBA finds that this standard has been met.

RECOMMENDATION

The Board, by a vote of four (4) to one (1) found that the standards for granting of the Special Use have been met. Therefore, the Board recommends to the Village President and Board of Trustees that the Special Use to operate a Pet Care (except veterinary) Services at 7355 North Avenue be **APPROVED**.

Frank R Martin

Frank Martin
Chairman

7/10/2025

Date

MEMORANDUM

DATE: June 20, 2025

TO: Zoning Board of Appeals

FROM: Clifford E. Radatz *CeR*
Building Official

SUBJECT: Case Number 2026-0002
7355 North Avenue
Special Use Application for Diamond in the Ruff of River Forest, Inc.

Diamond in the Ruff of River Forest, Inc. has applied for a Special Use Permit to establish a facility for Pet care (except veterinary) services in the C-1 Commercial District in the existing building located at 7355 North Avenue. The applicant presently operates a facility located at 7756 Madison Street. The applicant intends to close the facility on Madison Street when the Special Use permit for 7355 North Avenue is approved.

Legal Notice has been provided for the meeting date on June26, 2025, by publication in the local newspaper, signage at the property, and mailed notifications as required by section 10-18-4 B).

The following packet includes the applicant's submission of materials in accordance with the Application Requirements listed in section 10-18-5 of the Zoning Ordinance.

A copy of Chapter 10-18 of the Zoning Ordinance has been included in the packet for your reference.

If the Zoning Board wishes to recommend the approval of this Special Use Permit to the Village Board of Trustees, the following motion should be made:

Motion to recommend to the Village Board of Trustees the approval of the Special Use Permit for Pet care (except veterinary) services at 7355 North Avenue.

If you have any questions regarding this application, please do not hesitate to call me.

LEGAL NOTICE
ZONING BOARD OF APPEALS
RIVER FOREST, ILLINOIS
Case Number 2026-0002

Public Notice is hereby given that a public hearing will be held by the Zoning Board of Appeals (ZBA) of the Village of River Forest, County of Cook, State of Illinois, on Thursday, June 26, 2025, at 7:30 p.m. in the First Floor Community Room of the River Forest Village Hall, 400 Park Avenue, River Forest, Illinois on the following matter:

Diamond in the Ruff of River Forest, Inc. is seeking a Special Use Permit to establish a facility for Pet care (except veterinary) services in the C-1 Commercial District, in the existing building at 7355 North Avenue, in River Forest, Illinois.

Section 10-18-4 of the Village Code provides the Zoning Board jurisdiction to hold public hearings and offer recommendations to the Village Board concerning applications for a Special Use Permit.

The legal description of the property at 7355 North Avenue is as follows:

LOT 3 IN BLOCK 3 IN ROSSELLS BONNIE BRAE ADDITION TO RIVER FOREST, BEING A SUBDIVISION OF THE NORTH HALF OF THE EAST HALF OF THE NORTHEAST QUARTER OF SECTION 1, TOWNSHIP 39 NORTH, RANGE 12, EAST OF THE THIRD PRINCIPAL MERIDIAN, (EXCEPTING FROM THE WEST 33 FEET AND THE SOUTH 33 FEET THEREOF DEEDED TO THE VILLAGE OF RIVER FOREST FOR STREET PURPOSES) IN COOK COUNTY, ILLINOIS

All interested persons will be given the opportunity to be heard at the public hearing. **For public comments to be considered by the Zoning Board of Appeals and Village Board of Trustees in their decision, they must be included as part of the public hearing record.** Interested persons can learn more about how to participate in the hearing by visiting www.vrf.us/guides/guide/DevelopmentGuide.

Sincerely,
Clifford Radatz
Secretary, Zoning Board of Appeals

SMITH & SMITH
Attorneys at Law
PO BOX 59, RIVER GROVE, ILLINOIS 60171-0059
TELEPHONE (708) 456-4500 • FAX (708) 456-4520
www.2smithlaw.com

HARRY J. SMITH, JR.
BART A. SMITH*
MARJORIE A. MANCHEN

*Also admitted in Michigan

April 10, 2025

Mr Matt Walsh, Village Administrator
Village of River Forest
400 Park Avenue
River Forest, IL 60305

VIA US MAIL and FAX (708-366-3702)

Re: Request for a Pre-Filing Conference
Diamond in the Ruff of River Forest, Inc., 7355 W North Ave – Special Use Permit

Dear Mr. Walsh:

We represent Diamond in the Ruff of River Forest, Inc. (DITR) and Ann Renee Vacherlon, its shareholder, director and president. As you may know, DITR provides dog grooming services and has been a River Forest business since 1995 when it opened its doors at 7357 West North Avenue, and then later moved to 7756 Madison Street in 2011. As you may also know, the property at 7756 Madison Street is being sold or sold to a new owner, and the proposed rent was cost prohibitive for DITR. DITR therefore purchased the property at 7355 West North Avenue from DJW Property Management LLC on March 25, 2025, and hopes to relocate to this new location.

In anticipation of this relocation, DITR plans to apply for a Special Use Permit and in accordance with Village Code Section 10-18-4(A)(1)(b) requests a pre-filing conference with Village staff to determine if a waiver of the application requirement is appropriate. As noted above, DITR operated successfully under its initial Special Use Permit at 7358 West North Avenue for over 15 years and until the landlord sold that property. and it anticipates that operating the business at this new location would be akin to the original business operations as far as its minimal impact on neighboring businesses and residents. Additionally, this would allow the business to continue to serve its many clients from River Forest and its long-time presence within the River Forest community.

Thank you for your time and consideration of this request, and please let us know if a pre-filing conference can be scheduled to address this matter.

Very truly yours,

SMITH & SMITH

Bart A. Smith

DIAMOND IN THE RUFF OF RIVER FOREST, INC.

Proposed Special Use: Dog Grooming Business
Property: 7355 West North Avenue, River Forest, IL 60305
Zoning District: C-1 – Pet Care Services are a Special Use
History: Applicant has been a River Forest business since 1995

INTRODUCTION & BUSINESS PERSPECTIVE

Diamond in the Ruff of River Forest, Inc. (DITR) is an Illinois corporation owned by Ann Renee Vacherlon who also serves as its sole director, president and secretary. Robert Palomo is the corporate treasurer. DITR has been providing dog grooming services in River Forest since 1995 when it opened its doors at 7357 West North Avenue. Due to the landlord selling this property to a medical provider, the business moved to 7756 Madison Street in 2011. Now, the owner of 7756 Madison Street is selling or has sold to a new owner and the rent proposed by the new owner is cost prohibitive for DITR. For this reason, DITR purchased the property at 7355 West North Avenue from DJW Property Management LLC on March 25, 2025, and hopes to relocate the dog grooming business to this new location. Most DITR customers are familiar with this location due to it being adjacent to its original location at 7357 West North Avenue.

In support of its request for a Special Use Permit for this new location, DITR notes that it has operated successfully under its initial Special Use Permit at 7357 West North Avenue for over 15 years; and then at 7756 Madison Street through the present. The owner will continue to operate the business at this new location as it has operated the business at 7357 West North Avenue and 7756 Madison Street for 30 years. With this background and track record, DITR is confident that the business shall have a minimal impact, if any, on neighboring businesses and residents. Additionally, allowing this special use would allow the business to continue to serve its many clients from River Forest and the surrounding communities and maintain its long-time presence as part of the River Forest business community.

10-12-2: SPECIAL USES:

C1 District - Special Use Permit: Under Section **10-21-3 Pet Care Services** (except veterinary) are a Special Use in the C-1 Commercial District.

1. The names and addresses of the owner of the subject property, the applicant and all persons having an ownership or beneficial interest in the subject property and proposed project.

The property is owned by Diamond in the Ruff, Inc., an Illinois corporation, incorporated on October 23, 2024. **See Warranty Deed.** Diamond in the Ruff of River Forest, Inc. is owned by Ann Renee Vacherlon who is the sole shareholder, sole director, president and secretary; and Robert Palomo is the treasurer. Ann Renee Vacherlon also serves as the registered agent and

her residence at 1801 N 78th Ct, Elmwood Park, IL 60707, serves as the registered office of the corporation.

2. A statement from the owner, if not the applicant, approving the filing of the application by the particular applicant.

Not applicable as owner is the applicant and interested party seeking the special use.

3. A survey, legal description and street address of the subject property.

Attached is a **Survey**, dated July 1, 2008, which sets forth the legal description of the property. The commonly known address is 7355 West North Avenue, River Forest, Illinois 60305.

4. A statement showing compliance of the proposed project to the Comprehensive Plan and Zoning Title; and evidence of the proposed project's compliance in specific detail with each of the standards and objectives of this Section.

Specific responses to standards set forth below.

5. A scaled site plan showing the existing contiguous land uses, zoning districts and public thoroughfares.

See attached **Aerial Image** showing neighboring properties and businesses in this C-1 Zoning District along North Avenue, with an alley buffering the residential properties south of the alley from the commercial properties on North Avenue.

6. A scaled site plan of the proposed project showing the lot area, required yards and setbacks, contour lines, common space and the location, bulk, and lot area coverage and heights of buildings and structures, number of parking spaces and loading areas.

DITR does not propose any new exterior improvements, and its business will operate within the current structure which has existed for over 30 years at this location. This subject site offers more rear parking area than the property at 7357 North Avenue which hosted DITR from 1995-2011. The business relocated to Madison Street in 2011 when the landlord sold the property to a medical provider. See **Aerial Image**.

7. Schematic drawings illustrating the design and character of the building elevations, types of construction, and floor plans of all proposed buildings and structures. The drawings shall also include a schedule showing the number, type, and floor area of all uses and the floor area of the entire project.

With the exception of the installation of the specific floor covering, carpet, a dog washing station, and portable indoor "potty" devices for the dogs to relieve themselves, the business maintains an open floor plan through which the daily pets are allowed to roam. There is a separate waiting room for owners at which location customers will drop off and pick up their pets. **Pictures** of the equipment required of the business and the proposed interior layout.

8. A landscaping plan showing the location, size, character and composition of vegetation and other material.

See 5 Above. The existing improved lots consists of the existing building and paved parking area to the rear of the building. A public parkway separates the building and public sidewalk from North Avenue.

9. The substance of covenants, easements, and other restrictions existing and any to be imposed on the use of land, including common open space, and buildings or structures.

See attached **title insurance policy** which does not identify any covenants, easements, or restrictions as to the proposed pet grooming service.

10. A schedule of development showing the approximate date for beginning and completion of each stage of construction of the project.

The installation floor covering, the dog washing station, and portable indoor "potty" stations will be completed upon approval of any required business licenses and special use permit. Anticipated working to be completed in 1 to 2 business days. A typical business day at DITR is as follows:

a. Eight to ten of DITR's 150 customers are scheduled for each business day as DITR has always maintained a quality over quantity approach with its customers and dog grooming services.

b. Each customer is provided with a current annual calendar that sets out each pet's grooming schedule for the year, and pets are to be dropped off at approximately 8 a.m. and retrieved at or before 6 p.m. Customers spend less than a few minutes dropping off and picking up their pets. Most customers exercise their dogs before dropping them off for their spa day at DITR. The business is generally opened Monday through Saturday.

c. Each dog is washed in a wash tub and then towel dried with a Snyder dryer used to fluff up certain breeds coats.

d. DITR does not maintain a washer or drier on-site but takes each days towels off-site for laundering.

e. Dogs are groomed on a grooming table.

f. A number of porch "potty" collection devices are used to allow dogs to relieve themselves indoors, and when dogs are exercised by us outdoors, we clean up after the pets and respect our neighbors properties. Indoor potty bins are cleaned each day to minimize smells and germs.

g. At the present time, there are two groomers, Ann and Robert, and if a third groomer was hired, that groomer would be limited to four to five dogs per day.

10-18-3: STANDARDS FOR REVIEW: A special use permit shall be granted when the proposed use complies with the following standards:

A. The proposed use is consistent with the goals and policies of the Comprehensive Plan:

Diamond in the Ruff of River Forest, Inc. ("DITR") has been a River Forest business since 1995 when it opened at 7357 West North Avenue. It proposes relocating to 7355 West North Avenue from its current location at 7756 Madison Street. The subject property in question has been in existence for more than 30 years and is sandwiched between other commercial buildings currently hosting medical services. See **Aerial Image** of businesses in this C-1 Zoning District.

B. The establishment, maintenance, or operation of the use or combination of uses will not be detrimental to or endanger the public health, safety, comfort, morals, or general welfare of the residents of the Village:

DITR has maintained and operated its pet grooming business since 1995 and during the past 30 years, the business has not caused any known concerns or endangerment with respect to the public health, safety, comfort, morals, or general welfare of the residents of the Village. A significant portion of DITR's customers are residents of River Forest with the balance of customers being from Elmwood Park, River Grove, Oak Park, Mont Clare and Galewood.

C. The proposed use will not diminish the use or enjoyment of other property in the vicinity for those uses or combination of uses which are permitted by this Zoning Title:

The pet grooming business is for the most part confined to areas within the business premises with little or no impact on neighboring properties; and its operation will not diminish or impair in any manner the use and enjoyment of neighboring properties. As noted above, customers drop off and pick up their pets in a few minutes, and if driving, parking is for a very limited time by any individual customer, with approximately 8-10 pets being groomed each business day.

D. The establishment of the proposed use will not impede the normal and orderly development and improvement of surrounding properties for uses or combination of uses otherwise permitted in the zoning district:

DITR's purchase of 7355 West North Avenue and its proposed pet grooming business fills an existing commercial property which has been vacant for approximately 10 or more years. The property is sandwiched between other medical service facilities as depicted on the **aerial image**. Although no new development is planned, the proposed business would return this property to the active tax rolls. As noted above, dog grooming services take place within the business premises, customer parking is very short term, and this use should not in any manner impede the use and occupation of any neighboring properties or businesses.

E. The proposed use will not diminish property values in the vicinity:

DITR's long standing reputation and services to the community will enhance the property values within the vicinity of this parcel as the business will return to use this vacant parcel of commercial property. As noted above, the property sat vacant for approximately 10 or more years.

F. Adequate measures already exist or will be taken to provide ingress and egress to the proposed use in a manner that minimizes traffic congestion in the public streets:

Certain customers can walk with their pets to and from the business using the public sidewalks, while other customers will drop off and pick up their pets from the rear parking area of the property. The parking area is approximately 1,250 square feet. For this reason, there should be no traffic congestion whatsoever created by DITR on North Avenue or any other public street.

G. The proposed use will be consistent with the character of the Village:

As previously noted, DITR has successfully operated in River Forest since 1995 on both North Avenue and Madison Street, and has been of service to the River Forest community and neighboring communities for 30 years.

H. The proposed use will not materially affect a known historical or cultural resource:

DITR has not identified any aspect of its business that will impact or affect any known historical or cultural resource of the community.

I. The design of the proposed use considers its relationship to the surrounding area and minimizes adverse effects, including visual impacts of the proposed use on adjacent property:

DITR does not identify any adverse visual impact on the area but rather fills this commercial property that has been vacant for many years. The relocation of the business to North Avenue will bring renewed business activity to the building and area. As for possible adverse impacts, the primary concern is exercising the dogs during their grooming day. In addition to being responsible caretakers of its customers, DITR plans to have the premises fitted with an indoor washing facilities as well as portable indoor potty devices for dogs to relieve themselves. See attached exhibits on the dog washing station and indoor pet potties.

J. The design of the proposed use promotes a safe and comfortable pedestrian environment:

The property in question has been in existence for many years and shares common masonry walls with the neighboring properties. All properties are serviced by the public sidewalk along the south side of North Avenue and the sidewalk is located adjacent to the buildings and separated from North Avenue by the grass parkway.

K. The proposed use has included adequate consideration consistent with these standards for buffers, landscaping, fencing, lighting, building materials, public open space, and other improvements associated with the proposed use:

See J above.

L. The off-site impacts of the proposed use such as vehicular traffic, noise, hours of operation, etc., have been shown to be compatible with the surrounding area.

As noted above, DITR has operated both on North Avenue and Madison Street since 1995 and has not been advised of any negative impact it has had on the adjacent properties at either location. The business has consistently operated adjacent to other commercial businesses with residential properties being buffered by and across the public alley to the rear of each business premises.

Respectfully submitted,

Diamond in the Ruff of River Forest, Inc.

April 29, 2025

WARRANTY DEED

Prepared By:
Tietz Law Firm
2445 Dean Street, Suite 1D
St. Charles, IL 60175

Return To:
ANN VACHERLON
1801 N. 78TH CT
ELMWOOD PARK IL
60707

Send Tax Bill To:
Diamond in the Ruff
of River Forest, Inc.
1801 N. 78th Court,
Elmwood Park, IL 60707

GRANTOR, **DJW PROPERTY MANAGEMENT LLC**, of Chicago, County of Cook, State of Illinois, for and in consideration of TEN and no/100 ($10.00) Dollars, and other good and valuable considerations, in hand paid, CONVEY and WARRANT to:

GRANTEE, **DIAMOND IN THE RUFF OF RIVER FOREST, INC.**, of Elmwood Park, Illinois, the following described Real Estate situated in the County of Cook, in the State of Illinois, to wit:

LOT 3 IN BLOCK 3 IN ROSSELLS BONNIE BRAE ADDITION TO RIVER FOREST, BEING A SUBDIVISION OF THE NORTH HALF OF THE EAST HALF OF THE NORTHEAST QUARTER OF SECTION 1, TOWNSHIP 39 NORTH, RANGE 12, EAST OF THE THIRD PRINCIPAL MERIDIAN, (EXCEPTING FROM THE WEST 33 FEET AND THE SOUTH 33 FEET THEREOF DEEDED TO THE VILLAGE OF RIVER FOREST FOR STREET PURPOSES) IN COOK COUNTY, ILLINOIS.

SUBJECT ONLY TO: General real estate taxes not due and payable at the time of closing, covenants, conditions, restrictions and easements of record.

hereby releasing and waiving any and all rights under and by virtue of the Homestead Exemption Laws of the State of Illinois.

Address: 7355 W. North Avenue, River Forest, IL 60305

Permanent Index Number: 15-01-203-012

DATED: 3/19/2025

DJW PROPERTY MANAGEMENT LLC

By: Don Jay Williams
DON WILLIAMS, sole member and manager

STATE OF IL)
COUNTY OF Cook ss

I, the undersigned, a notary public in and for said County, in the State aforesaid, **DO HEREBY CERTIFY** that, **DON WILLIAMS** is personally known to me to be the sole member and manager of **DJW PROPERTY MANAGEMENT LLC**, and is personally known to me to be the same person whose name is subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that they signed and delivered the said instrument as their free and voluntary act, for the uses and purposes therein set forth, including the release and waiver of the right of homestead.

Given under my hand and official seal this 19th day of March, 2025.

NOTARY PUBLIC

OFFICIAL SEAL
CLAUDIA BRAD
NOTARY PUBLIC, STATE OF ILLINOIS
MY COMMISSION EXPIRES: 05/24/2027

Fidelity National Title Company, LLC

6767 N Milwaukee Ave, Ste 208, Niles, IL 60714
Phone: (847)588-0300 | Fax: (847)588-1744

MASTER STATEMENT

Settlement Date: March 25, 2025
Disbursement Date: April 1, 2025

Escrow Number: OC23018849
Escrow Officer: Julie Baker
Email: Julie.Baker@fnf.com

Borrower: Diamond in the Ruff of River Forest, Inc., an Illinois corporation
1801 N 78th Court
Elmwood Park, IL 60707

Seller: DJW Property Management, LLC
1237 Cornelia Ave
Chicago, IL 60657

Property: 7355 W North Ave
River Forest, IL 60305
Parcel ID(s): 15-01-203-012

Lender: Huntington Bank

SELLER $ DEBITS	SELLER $ CREDITS		BORROWER $ DEBITS	BORROWER $ CREDITS
		FINANCIAL CONSIDERATION		
	260,000.00	Sale Price of Property	260,000.00	
		Deposit or earnest money Retained by Fidelity		10,000.00
		Loan Amount		180,000.00
		PRORATIONS/ADJUSTMENTS		
2,555.58		County Taxes 01/01/25 to 03/25/25		2,555.58
4,719.80		County Taxes 07/01/24 to 12/31/24		4,719.80
		NEW LOAN CHARGES - Huntington Bank **Total Loan Charges: $0.00**		
		Origination Fee to Huntington Bank $400.00 paid outside closing by Borrower		
		Site Visit to Huntington Bank $75.00 paid outside closing by Borrower		
		Evaluation Fee to Huntington Bank $500.00 paid outside closing by Borrower		
		Flood Cert to Huntington Bank $10.80 paid outside closing by Borrower		
		TITLE & ESCROW CHARGES		
		Chain of Title 24 Month to Fidelity National Title Company, LLC	250.00	
150.00		Commitment Update Fee to Fidelity National Title Company, LLC		
		CPL Fee to Buyer to Fidelity National Title Insurance Company	25.00	
		CPL Fee to Lender to Fidelity National Title Insurance Company	25.00	
50.00		CPL Fee to Seller to Fidelity National Title Insurance Company		
		Email Package Service Fee to Fidelity National	50.00	

SELLER $ DEBITS	SELLER $ CREDITS		BORROWER $ DEBITS	BORROWER $ CREDITS
		TITLE & ESCROW CHARGES		
		Title Company, LLC		
		Escrow Fees - Borrower to Fidelity National Title Company, LLC	1,850.00	
		ILAPLD Certificate Service Fee to Fidelity National Title Company, LLC	60.00	
		Lender's Title Insurance to Karen E. Tietz, PC dba Tietz Law Firm / FNT	575.00	
50.00		Overnight Delivery & Handling to Fidelity National Title Company, LLC	50.00	
		Policy Update Fee to Fidelity National Title Company, LLC	150.00	
		Recording Service Fee to Fidelity National Title Company, LLC	25.00	
3.00		State of Illinois Policy Registration Fee to Fidelity National Title Company, LLC	3.00	
		Wire Transfer Service Fee to Fidelity National Title Company, LLC	50.00	
2,070.00		Owner's Title Insurance to Karen E. Tietz, PC dba Tietz Law Firm / FNT		
		SE 287 - Policy Modification 4 to Fidelity National Title Insurance Company	350.00	
		Policies to be issued: Owners Policy Coverage: $260,000.00 Premium: $2,070.00 Version: ALTA Owner's Policy 2021 Loan Policy Coverage: $180,000.00 Premium: $575.00 Version: ALTA Loan Policy 2021		
		GOVERNMENT CHARGES		
		Recording Fees to Fidelity National Title Company, LLC	214.00	
		Deed $107.00		
		Mortgage $107.00		
130.00		County Transfer Tax ($130.00) to MYDEC Cook County Transfer Stamps		
260.00		State Transfer Tax to MYDEC Cook County Transfer Stamps		
		MISCELLANEOUS CHARGES		
		Buyer Attorney Fee to Smith & Smith	1,650.00	
6,500.00		Commission to Broadland Realty		
6,500.00		Commission to Caporale Realty		
775.00		Seller Attorney Fee to Karen E. Tietz, PC dba Tietz Law Firm		
2,048.20		Tax Escrow to Karen E. Tietz, PC dba Tietz Law Firm.		
100.00		Tax Escrow Management to Karen E. Tietz, PC dba Tietz Law Firm		

25,911.58	260,000.00	Subtotals	265,327.00	197,275.38
		Balance Due FROM Borrower		68,051.62
234,088.42		Balance Due TO Seller		
260,000.00	260,000.00	TOTALS	265,327.00	265,327.00

I have carefully reviewed the Settlement Statement and to the best of my knowledge and belief, it is a true and accurate statement of all receipts and disbursements made on my account or by me in this transaction. I further certify that I have received a copy of the Settlement Statement.

SELLER:

DJW Property Management, LLC

BY: Don Williams, manager by

Don Williams, Sole member and manager

BORROWER:

Diamond in the Ruff of River Forest, Inc., an Illinois corporation

BY: Ann Renee Vacherlon

Ann-Renee Vacherlon, President

ARV

BY:

Robert Palomo, Vice President

To the best of my knowledge, the Settlement Statement which I have prepared is a true and accurate account of the funds which were received and have been or will be disbursed by the undersigned as part of the settlement of this transaction.

Julie Baker

Fidelity National Title Company, LLC
Settlement Agent

A3 Landscape

April 29, 2025

Parcels Current

Cook County Aerial Imagery 2024

Red: Red

Green: Green

Blue: Blue

1:282

0 0 0.01 0.01 mi

0 0.01 0.01 0.02 km

7351 North - Orthodontics
7353 North - Medical Clinic
7355 North - SUBJECT SITE
7357 North - Psychologist - and former site of Diamond in the Ruff 1995-2011
7359 North - Vacant
7361 North - Chiropractor

ALTA OWNER'S POLICY OF TITLE INSURANCE

issued by:

Fidelity National Title®
Insurance Company

Policy Number:

OC23018849

This policy, when issued by the Company with a Policy Number and the Date of Policy, is valid even if this policy or any endorsement to this policy is issued electronically or lacks any signature.

Any notice of claim and any other notice or statement in writing required to be given to the Company under this policy must be given to the Company at the address shown in Condition 17.

COVERED RISKS

SUBJECT TO THE EXCLUSIONS FROM COVERAGE, THE EXCEPTIONS FROM COVERAGE CONTAINED IN SCHEDULE B, AND THE CONDITIONS, Fidelity National Title Insurance Company, a Florida corporation (the "Company"), insures as of the Date of Policy and, to the extent stated in Covered Risks 9 and 10, after the Date of Policy, against loss or damage, not exceeding the Amount of Insurance, sustained or incurred by the Insured by reason of:

1. The Title being vested other than as stated in Schedule A.
2. Any defect in or lien or encumbrance on the Title. Covered Risk 2 includes, but is not limited to, insurance against loss from:
   a. a defect in the Title caused by:
      i. forgery, fraud, undue influence, duress, incompetency, incapacity, or impersonation;
      ii. the failure of a person or Entity to have authorized a transfer or conveyance;
      iii. a document affecting the Title not properly authorized, created, executed, witnessed, sealed, acknowledged, notarized (including by remote online notarization), or delivered;
      iv. a failure to perform those acts necessary to create a document by electronic means authorized by law;
      v. a document executed under a falsified, expired, or otherwise invalid power of attorney;
      vi. a document not properly filed, recorded, or indexed in the Public Records, including the failure to have performed those acts by electronic means authorized by law;
      vii. a defective judicial or administrative proceeding; or
      viii. the repudiation of an electronic signature by a person that executed a document because the electronic signature on the document was not valid under applicable electronic transactions law.
   b. the lien of real estate taxes or assessments imposed on the Title by a governmental authority due or payable, but unpaid.
   c. the effect on the Title of an encumbrance, violation, variation, adverse circumstance, boundary line overlap, or encroachment (including an encroachment of an improvement across the boundary lines of the Land), but only if the encumbrance, violation, variation, adverse circumstance, boundary line overlap, or encroachment would have been disclosed by an accurate and complete land title survey of the Land.
3. Unmarketable Title.
4. No right of access to and from the Land.
5. A violation or enforcement of a law, ordinance, permit, or governmental regulation (including those relating to building and zoning), but only to the extent of the violation or enforcement described by the enforcing governmental authority in an Enforcement Notice that identifies a restriction, regulation, or prohibition relating to:
   a. the occupancy, use, or enjoyment of the Land;
   b. the character, dimensions, or location of an improvement on the Land;
   c. the subdivision of the Land; or
   d. environmental remediation or protection on the Land.
6. An enforcement of a governmental forfeiture, police, regulatory, or national security power, but only to the extent of the enforcement described by the enforcing governmental authority in an Enforcement Notice.

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AMERICAN LAND TITLE ASSOCIATION

7. An exercise of the power of eminent domain, but only to the extent:
   a. of the exercise described in an Enforcement Notice; or
   b. the taking occurred and is binding on a purchaser for value without Knowledge.
8. An enforcement of a PACA-PSA Trust, but only to the extent of the enforcement described in an Enforcement Notice.
9. The Title being vested other than as stated in Schedule A, the Title being defective, or the effect of a court order providing an alternative remedy:
   a. resulting from the avoidance, in whole or in part, of any transfer of all or any part of the Title to the Land or any interest in the Land occurring prior to the transaction vesting the Title because that prior transfer constituted a:
      i. fraudulent conveyance, fraudulent transfer, or preferential transfer under federal bankruptcy, state insolvency, or similar state or federal creditors' rights law; or
      ii. voidable transfer under the Uniform Voidable Transactions Act; or
   b. because the instrument vesting the Title constitutes a preferential transfer under federal bankruptcy, state insolvency, or similar state or federal creditors' rights law by reason of the failure:
      i. to timely record the instrument vesting the Title in the Public Records after execution and delivery of the instrument to the Insured; or
      ii. of the recording of the instrument vesting the Title in the Public Records to impart notice of its existence to a purchaser for value or to a judgment or lien creditor.
10. Any defect in or lien or encumbrance on the Title or other matter included in Covered Risks 1 through 9 that has been created or attached or has been filed or recorded in the Public Records subsequent to the Date of Policy and prior to the recording of the deed or other instrument vesting the Title in the Public Records.

DEFENSE OF COVERED CLAIMS

The Company will also pay the costs, attorneys' fees, and expenses incurred in defense of any matter insured against by this policy, but only to the extent provided in the Conditions.

Fidelity National Title Insurance Company

By:

Michael J. Nolan, President

Attest:

Marjorie Nemzura, Secretary

Karen E. Tietz, PC dba Tietz Law Firm
2445 Dean St.| Unit 1D
Saint Charles, IL 60175-4828

Countersigned By:

Authorized Officer or Agent

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EXCLUSIONS FROM COVERAGE

The following matters are excluded from the coverage of this policy, and the Company will not pay loss or damage, costs, attorneys' fees, or expenses that arise by reason of:

1. a. any law, ordinance, permit, or governmental regulation (including those relating to building and zoning) that restricts, regulates, prohibits, or relates to:
   i. the occupancy, use, or enjoyment of the Land;
   ii. the character, dimensions, or location of any improvement on the Land;
   iii. the subdivision of land; or
   iv. environmental remediation or protection.
   b. any governmental forfeiture, police, regulatory, or national security power.
   c. the effect of a violation or enforcement of any matter excluded under Exclusion 1.a. or 1.b.

   Exclusion 1 does not modify or limit the coverage provided under Covered Risk 5 or 6.
2. Any power of eminent domain. Exclusion 2 does not modify or limit the coverage provided under Covered Risk 7.
3. Any defect, lien, encumbrance, adverse claim, or other matter:
   a. created, suffered, assumed, or agreed to by the Insured Claimant;
   b. not Known to the Company, not recorded in the Public Records at the Date of Policy, but Known to the Insured Claimant and not disclosed in writing to the Company by the Insured Claimant prior to the date the Insured Claimant became an Insured under this policy;
   c. resulting in no loss or damage to the Insured Claimant;
   d. attaching or created subsequent to the Date of Policy (Exclusion 3.d. does not modify or limit the coverage provided under Covered Risk 9 or 10); or
   e. resulting in loss or damage that would not have been sustained if consideration sufficient to qualify the Insured named in Schedule A as a bona fide purchaser had been given for the Title at the Date of Policy.
4. Any claim, by reason of the operation of federal bankruptcy, state insolvency, or similar creditors' rights law, that the transaction vesting the Title as shown in Schedule A is a:
   a. fraudulent conveyance or fraudulent transfer;
   b. voidable transfer under the Uniform Voidable Transactions Act; or
   c. preferential transfer:
      i. to the extent the instrument of transfer vesting the Title as shown in Schedule A is not a transfer made as a contemporaneous exchange for new value; or
      ii. for any other reason not stated in Covered Risk 9.b.
5. Any claim of a PACA-PSA Trust. Exclusion 5 does not modify or limit the coverage provided under Covered Risk 8.
6. Any lien on the Title for real estate taxes or assessments, imposed or collected by a governmental authority that becomes due and payable after the Date of Policy. Exclusion 6 does not modify or limit the coverage provided under Covered Risk 2.b.
7. Any discrepancy in the quantity of the area, square footage, or acreage of the Land or of any improvement to the Land.

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Transaction Identification Data, for which the Company assumes no liability as set forth in Condition 9.d.:

Name and Address of Title Insurance Agent: Karen E. Tietz, PC dba Tietz Law Firm
2445 Dean St.| Unit 1D
Saint Charles, IL 60175-4828

Property Address: 7355 W North Ave, River Forest, IL 60305

SCHEDULE A

Name and Address of Title Insurance Company: Fidelity National Title Company, LLC
6250 W 95th St
Oak Lawn, IL 60453

Policy Number: OC23018849

Date of Policy	Amount of Insurance
March 25, 2025	$260,000.00

1. The Insured is:

   Diamond in the Ruff of River Forest, Inc., an Illinois corporation

2. The estate or interest in the Land insured by this policy is:

   FEE SIMPLE

3. The Title is vested in:

   Diamond in the Ruff of River Forest, Inc., an Illinois corporation

4. The Land is described as follows:

   SEE EXHIBIT "A" ATTACHED HERETO AND MADE A PART HEREOF

THIS POLICY VALID ONLY IF SCHEDULE B IS ATTACHED

END OF SCHEDULE A

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EXHIBIT "A"

Legal Description

LOT 3 IN BLOCK 3 IN ROSSELLS BONNIE BRAE ADDITION TO RIVER FOREST, BEING A SUBDIVISION OF THE NORTH HALF OF THE EAST HALF OF THE NORTHEAST QUARTER OF SECTION 1, TOWNSHIP 39 NORTH, RANGE 12, EAST OF THE THIRD PRINCIPAL MERIDIAN, (EXCEPTING FROM THE WEST 33 FEET AND THE SOUTH 33 FEET THEREOF DEEDED TO THE VILLAGE OF RIVER FOREST FOR STREET PURPOSES) IN COOK COUNTY, ILLINOIS.

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Name and Address of Title Insurance Agent: Karen E. Tietz, PC dba Tietz Law Firm
2445 Dean St.| Unit 1D
Saint Charles, IL 60175-4828

SCHEDULE B
EXCEPTIONS FROM COVERAGE

Some historical land records contain Discriminatory Covenants that are illegal and unenforceable by law. This policy treats any Discriminatory Covenant in a document referenced in Schedule B as if each Discriminatory Covenant is redacted, repudiated, removed, and not republished or recirculated. Only the remaining provisions of the document are excepted from coverage.

This policy does not insure against loss or damage and the Company will not pay costs, attorneys' fees, or expenses resulting from the terms and conditions of any lease or easement identified in Schedule A, and the following matters:

1. Rights or claims of parties in possession not shown by the public records.

2. Any encroachment, encumbrance, violation, or adverse circumstance affecting the title that would be disclosed by an accurate and complete land survey of the Land.

3. Easements, or claims of easements, not shown by the Public Records.

4. Any Lien, or right to a lien, for services, labor or material heretofore or hereafter furnished, imposed by law and not shown by the Public Records.

5. Taxes or special assessments which are not shown as existing liens by the Public Records.

6. Any defect, lien, encumbrance, adverse claim, or other matter that appears for the first time in the Public Records or is created, attaches, or is disclosed between the Commitment Date and the date on which all of the Schedule B, Part I-Requirements are met.

7.

1. Taxes for the year(s) 2024 and 2025
2025 taxes are not yet due or payable.

1A. Note: 2024 first installment is due March 4, 2025
Note: 2024 final installment is not yet due or payable

Perm tax#	Pcl	Year	1st Inst	Stat	2nd Inst	Stat
15-01-203-012-0000	1 of 1	2024	$6,384.81	Paid		

8. Because of procedures instituted by the Cook County Treasurer, the Company requests that original tax bills be furnished whenever the Company is requested to pay taxes. If original tax bills are not furnished, the Company will collect an additional amount per tax number to cover the cost of processing payments to the Cook County Treasurer for the production of duplicate tax bills.

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Name and Address of Title Insurance Agent: Karen E. Tietz, PC dba Tietz Law Firm
2445 Dean St.| Unit 1D
Saint Charles, IL 60175-4828

SCHEDULE B
EXCEPTIONS FROM COVERAGE
(continued)

9. A mortgage to secure an indebtedness as shown below,
Amount: $180,000.00
Dated: March 25, 2025
Mortgagor: Diamond in the Ruff of River Forest, Inc., an Illinois corporation
Mortgagee: Huntington Bank, its successors and/or assigns as their respective interests may appear
Loan No.: 784940 1077613
Recording Date:
Recording No:

The effective date of this policy is extended to include the recording date of the deed(s) to the insured(s) and/or the insured mortgage(s) as shown in Schedule A.

END OF SCHEDULE B

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CONDITIONS

1. DEFINITION OF TERMS

In this policy, the following terms have the meanings given to them below. Any defined term includes both the singular and the plural, as the context requires:

a. "Affiliate": An Entity:
   i. that is wholly owned by the Insured;
   ii. that wholly owns the Insured; or
   iii. if that Entity and the Insured are both wholly owned by the same person or entity.

b. "Amount of Insurance": The Amount of Insurance stated in Schedule A, as may be increased by Condition 8.d. or decreased by Condition 10 or 11; or increased or decreased by endorsements to this policy.

c. "Date of Policy": The Date of Policy stated in Schedule A.

d. "Discriminatory Covenant": Any covenant, condition, restriction, or limitation that is unenforceable under applicable law because it illegally discriminates against a class of individuals based on personal characteristics such as race, color, religion, sex, sexual orientation, gender identity, familial status, disability, national origin, or other legally protected class.

e. "Enforcement Notice": A document recorded in the Public Records that describes any part of the Land and:
   i. is issued by a governmental agency that identifies a violation or enforcement of a law, ordinance, permit, or governmental regulation;
   ii. is issued by a holder of the power of eminent domain or a governmental agency that identifies the exercise of a governmental power; or
   iii. asserts a right to enforce a PACA-PSA Trust.

f. "Entity": A corporation, partnership, trust, limited liability company, or other entity authorized by law to own title to real property in the State where the Land is located.

g. "Insured":
   i. (a). The Insured named in Item 1 of Schedule A;
      (b). the successor to the Title of an Insured by operation of law as distinguished from purchase, including heirs, devisees, survivors, personal representatives, or next of kin;
      (c). the successor to the Title of an Insured resulting from dissolution, merger, consolidation, distribution, or reorganization;
      (d). the successor to the Title of an Insured resulting from its conversion to another kind of Entity; or
      (e). the grantee of an Insured under a deed or other instrument transferring the Title, if the grantee is:
         (1). an Affiliate;
         (2). a trustee or beneficiary of a trust created by a written instrument established for estate planning purposes by an Insured;
         (3). a spouse who receives the Title because of a dissolution of marriage;
         (4). a transferee by a transfer effective on the death of an Insured as authorized by law; or
         (5). another Insured named in Item 1 of Schedule A.
   ii. The Company reserves all rights and defenses as to any successor or grantee that the Company would have had against any predecessor Insured.

h. "Insured Claimant": An Insured claiming loss or damage arising under this policy.

i. "Knowledge" or "Known": Actual knowledge or actual notice, but not constructive notice imparted by the Public Records.

j. "Land": The land described in Item 4 of Schedule A and improvements located on that land at the Date of Policy that by State law constitute real property. The term "Land" does not include any property beyond that described in Schedule A, nor any right, title, interest, estate, or easement in any abutting street, road, avenue, alley, lane, right-of-way, body of water, or waterway, but does not modify or limit the extent that a right of access to and from the Land is insured by this policy.

k. "Mortgage": A mortgage, deed of trust, trust deed, security deed, or other real property security instrument, including one evidenced by electronic means authorized by law.

l. "PACA-PSA Trust": A trust under the federal Perishable Agricultural Commodities Act or the federal Packers and Stockyards Act or a similar State or federal law.

m. "Public Records": The recording or filing system established under State statutes in effect at the Date of Policy under which a document must be recorded or filed to impart constructive notice of matters relating to the Title to a purchaser for value without Knowledge. The term "Public Records" does not include any other recording or filing system, including any pertaining to environmental remediation or protection, planning, permitting, zoning, licensing, building, health, public safety, or national security matters.

n. "State": The state or commonwealth of the United States within whose exterior boundaries the Land is located. The term "State" also includes the District of Columbia, the Commonwealth of Puerto Rico, the U.S. Virgin Islands, and Guam.

o. "Title": The estate or interest in the Land identified in Item 2 of Schedule A.

p. "Unmarketable Title": The Title affected by an alleged or apparent matter that would permit a prospective purchaser or lessee of the Title or a lender on the Title to be released from the obligation to purchase, lease, or lend if there is a contractual condition requiring the delivery of marketable title.

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AMERICAN LAND TITLE ASSOCIATION

(continued)

2. CONTINUATION OF COVERAGE

This policy continues as of the Date of Policy in favor of an Insured, so long as the Insured:

a. retains an estate or interest in the Land;

b. owns an obligation secured by a purchase money Mortgage given by a purchaser from the Insured; or

c. has liability for warranties given by the Insured in any transfer or conveyance of the Insured's Title.

Except as provided in Condition 2, this policy terminates and ceases to have any further force or effect after the Insured conveys the Title. This policy does not continue in force or effect in favor of any person or entity that is not the Insured and acquires the Title or an obligation secured by a purchase money Mortgage given to the Insured.

3. NOTICE OF CLAIM TO BE GIVEN BY INSURED CLAIMANT

The Insured must notify the Company promptly in writing if the Insured has Knowledge of:

a. any litigation or other matter for which the Company may be liable under this policy; or

b. any rejection of the Title as Unmarketable Title.

If the Company is prejudiced by the failure of the Insured Claimant to provide prompt notice, the Company's liability to the Insured Claimant under this policy is reduced to the extent of the prejudice.

4. PROOF OF LOSS

The Company may, at its option, require as a condition of payment that the Insured Claimant furnish a signed proof of loss. The proof of loss must describe the defect, lien, encumbrance, adverse claim, or other matter insured against by this policy that constitutes the basis of loss or damage and must state, to the extent possible, the basis of calculating the amount of the loss or damage.

5. DEFENSE AND PROSECUTION OF ACTIONS

a. Upon written request by the Insured and subject to the options contained in Condition 7, the Company, at its own cost and without unreasonable delay, will provide for the defense of an Insured in litigation in which any third party asserts a claim covered by this policy adverse to the Insured. This obligation is limited to only those stated causes of action alleging matters insured against by this policy. The Company has the right to select counsel of its choice (subject to the right of the Insured to object for reasonable cause) to represent the Insured as to those covered causes of action. The Company is not liable for and will not pay the fees of any other counsel. The Company will not pay any fees, costs, or expenses incurred by the Insured in the defense of any cause of action that alleges matters not insured against by this policy.

b. The Company has the right, in addition to the options contained in Condition 7, at its own cost, to institute and prosecute any action or proceeding or to do any other act that, in its opinion, may be necessary or desirable to establish the Title, as insured, or to prevent or reduce loss or damage to the Insured. The Company may take any appropriate action under the terms of this policy, whether or not it is liable to the Insured. The Company's exercise of these rights is not an admission of liability or waiver of any provision of this policy. If the Company exercises its rights under Condition 5.b., it must do so diligently.

c. When the Company brings an action or asserts a defense as required or permitted by this policy, the Company may pursue the litigation to a final determination by a court having jurisdiction. The Company reserves the right, in its sole discretion, to appeal any adverse judgment or order.

6. DUTY OF INSURED CLAIMANT TO COOPERATE

a. When this policy permits or requires the Company to prosecute or provide for the defense of any action or proceeding and any appeals, the Insured will secure to the Company the right to prosecute or provide defense in the action or proceeding, including the right to use, at its option, the name of the Insured for this purpose.

When requested by the Company, the Insured, at the Company's expense, must give the Company all reasonable aid in:

i. securing evidence, obtaining witnesses, prosecuting or defending the action or proceeding, or effecting settlement; and

ii. any other lawful act that in the opinion of the Company may be necessary or desirable to establish the Title or any other matter, as insured.

If the Company is prejudiced by any failure of the Insured to furnish the required cooperation, the Company's liability and obligations to the Insured under this policy terminate, including any obligation to defend, prosecute, or continue any litigation, regarding the matter requiring such cooperation.

b. The Company may reasonably require the Insured Claimant to submit to examination under oath by any authorized representative of the Company and to produce for examination, inspection, and copying, at such reasonable times and places as may be designated by the authorized representative of the Company, all records, in whatever medium maintained, including books, ledgers, checks, memoranda, correspondence, reports, e-mails, disks, tapes, and videos, whether bearing a date before or after the Date of Policy, that reasonably pertain to the loss or damage. Further, if requested by any authorized representative of the Company, the Insured Claimant must grant its permission, in writing, for any authorized representative of the Company to examine, inspect, and copy all the records in the custody or control of a third party that reasonably pertain to the loss or damage. No information designated in writing as confidential by the Insured Claimant provided to the Company pursuant to Condition 6 will be later disclosed to others unless, in the reasonable judgment of the Company, disclosure is necessary in the administration of the claim or required by law. Any failure of the Insured Claimant to submit for examination under oath, produce any reasonably requested information, or grant permission to secure reasonably necessary information from third parties as required in Condition 6.b., unless prohibited by law, terminates any liability of the Company under this policy as to that claim.

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(continued)

7. OPTIONS TO PAY OR OTHERWISE SETTLE CLAIMS; TERMINATION OF LIABILITY

In case of a claim under this policy, the Company has the following additional options:

a. *To Pay or Tender Payment of the Amount of Insurance*

To pay or tender payment of the Amount of Insurance under this policy. In addition, the Company will pay any costs, attorneys' fees, and expenses incurred by the Insured Claimant that were authorized by the Company up to the time of payment or tender of payment and that the Company is obligated to pay.

Upon the exercise by the Company of this option provided for in Condition 7.a., the Company's liability and obligations to the Insured under this policy terminate, including any obligation to defend, prosecute, or continue any litigation.

b. *To Pay or Otherwise Settle with Parties other than the Insured or with the Insured Claimant*

i. To pay or otherwise settle with parties other than the Insured for or in the name of the Insured Claimant. In addition, the Company will pay any costs, attorneys' fees, and expenses incurred by the Insured Claimant that were authorized by the Company up to the time of payment and that the Company is obligated to pay; or

ii. To pay or otherwise settle with the Insured Claimant the loss or damage provided for under this policy. In addition, the Company will pay any costs, attorneys' fees, and expenses incurred by the Insured Claimant that were authorized by the Company up to the time of payment and that the Company is obligated to pay.

Upon the exercise by the Company of either option provided for in Condition 7.b., the Company's liability and obligations to the Insured under this policy for the claimed loss or damage terminate, including any obligation to defend, prosecute, or continue any litigation.

8. CONTRACT OF INDEMNITY; DETERMINATION AND EXTENT OF LIABILITY

This policy is a contract of indemnity against actual monetary loss or damage sustained or incurred by an Insured Claimant who has suffered loss or damage by reason of matters insured against by this policy. This policy is not an abstract of the Title, report of the condition of the Title, legal opinion, opinion of the Title, or other representation of the status of the Title. All claims asserted under this policy are based in contract and are restricted to the terms and provisions of this policy. The Company is not liable for any claim alleging negligence or negligent misrepresentation arising from or in connection with this policy or the determination of the insurability of the Title.

a. The extent of liability of the Company for loss or damage under this policy does not exceed the lesser of:

i. the Amount of Insurance; or

ii. the difference between the fair market value of the Title, as insured, and the fair market value of the Title subject to the matter insured against by this policy.

b. Except as provided in Condition 8.c. or 8.d., the fair market value of the Title in Condition 8.a.ii. is calculated using the date the Insured discovers the defect, lien, encumbrance, adverse claim, or other matter insured against by this policy.

c. If, at the Date of Policy, the Title to all of the Land is void by reason of a matter insured against by this policy, then the Insured Claimant may, by written notice given to the Company, elect to use the Date of Policy as the date for calculating the fair market value of the Title in Condition 8.a.ii.

d. If the Company pursues its rights under Condition 5.b. and is unsuccessful in establishing the Title, as insured:

i. the Amount of Insurance will be increased by Fifteen Percent (15%); and

ii. the Insured Claimant may, by written notice given to the Company, elect, as an alternative to the dates set forth in Condition 8.b. or, if it applies, 8.c., to use either the date the settlement, action, proceeding, or other act described in Condition 5.b. is concluded or the date the notice of claim required by Condition 3 is received by the Company as the date for calculating the fair market value of the Title in Condition 8.a.ii.

e. In addition to the extent of liability for loss or damage under Conditions 8.a. and 8.d., the Company will also pay the costs, attorneys' fees, and expenses incurred in accordance with Conditions 5 and 7.

9. LIMITATION OF LIABILITY

a. The Company fully performs its obligations and is not liable for any loss or damage caused to the Insured if the Company accomplishes any of the following in a reasonable manner:

i. removes the alleged defect, lien, encumbrance, adverse claim, or other matter;

ii. cures the lack of a right of access to and from the Land; or

iii. cures the claim of Unmarketable Title,

all as insured. The Company may do so by any method, including litigation and the completion of any appeals.

b. The Company is not liable for loss or damage arising out of any litigation, including litigation by the Company or with the Company's consent, until a State or federal court having jurisdiction makes a final, non-appealable determination adverse to the Title.

c. The Company is not liable for loss or damage to the Insured for liability voluntarily assumed by the Insured in settling any claim or suit without the prior written consent of the Company.

d. The Company is not liable for the content of the Transaction Identification Data, if any.

10. REDUCTION OR TERMINATION OF INSURANCE

All payments under this policy, except payments made for costs, attorneys' fees, and expenses, reduce the Amount of Insurance by the amount of the payment.

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(continued)

11. LIABILITY NONCUMULATIVE

The Amount of Insurance will be reduced by any amount the Company pays under any policy insuring a Mortgage to which exception is taken in Schedule B or to which the Insured has agreed, assumed, or taken subject, or which is executed by an Insured after the Date of Policy and which is a charge or lien on the Title, and the amount so paid will be deemed a payment to the Insured under this policy.

12. PAYMENT OF LOSS

When liability and the extent of loss or damage are determined in accordance with the Conditions, the Company will pay the loss or damage within thirty (30) days.

13. COMPANY'S RECOVERY AND SUBROGATION RIGHTS UPON SETTLEMENT AND PAYMENT

a. If the Company settles and pays a claim under this policy, it is subrogated and entitled to the rights and remedies of the Insured Claimant in the Title and all other rights and remedies in respect to the claim that the Insured Claimant has against any person, entity, or property to the fullest extent permitted by law, but limited to the amount of any loss, costs, attorneys' fees, and expenses paid by the Company. If requested by the Company, the Insured Claimant must execute documents to transfer these rights and remedies to the Company. The Insured Claimant permits the Company to sue, compromise, or settle in the name of the Insured Claimant and to use the name of the Insured Claimant in any transaction or litigation involving these rights and remedies.

b. If a payment on account of a claim does not fully cover the loss of the Insured Claimant, the Company defers the exercise of its subrogation right until after the Insured Claimant fully recovers its loss.

c. The Company's subrogation right includes the Insured's rights to indemnity, guaranty, warranty, insurance policy, or bond, despite any provision in those instruments that addresses recovery or subrogation rights.

14. POLICY ENTIRE CONTRACT

a. This policy together with all endorsements, if any, issued by the Company is the entire policy and contract between the Insured and the Company. In interpreting any provision of this policy, this policy will be construed as a whole. This policy and any endorsement to this policy may be evidenced by electronic means authorized by law.

b. Any amendment of this policy must be by a written endorsement issued by the Company. To the extent any term or provision of an endorsement is inconsistent with any term or provision of this policy, the term or provision of the endorsement controls. Unless the endorsement expressly states, it does not:

   i. modify any prior endorsement,

   ii. extend the Date of Policy,

   iii. insure against loss or damage exceeding the Amount of Insurance, or

   iv. increase the Amount of Insurance.

15. SEVERABILITY

In the event any provision of this policy, in whole or in part, is held invalid or unenforceable under applicable law, this policy will be deemed not to include that provision or the part held to be invalid, but all other provisions will remain in full force and effect.

16. CHOICE OF LAW AND CHOICE OF FORUM

a. *Choice of Law*

The Company has underwritten the risks covered by this policy and determined the premium charged in reliance upon the State law affecting interests in real property and the State law applicable to the interpretation, rights, remedies, or enforcement of policies of title insurance of the State where the Land is located.

The State law of the State where the Land is located, or to the extent it controls, federal law, will determine the validity of claims against the Title and the interpretation and enforcement of the terms of this policy, without regard to conflicts of law principles to determine the applicable law.

b. *Choice of Forum*

Any litigation or other proceeding brought by the Insured against the Company must be filed only in a State or federal court having jurisdiction.

17. NOTICES

Any notice of claim and any other notice or statement in writing required to be given to the Company under this policy must be given to the Company at:

Fidelity National Title Insurance Company
P.O. Box 45023
Jacksonville, FL 32232-5023
Attn: Claims Department

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(continued)

18. CLASS ACTION

ALL CLAIMS AND DISPUTES ARISING OUT OF OR RELATING TO THIS POLICY, INCLUDING ANY SERVICE OR OTHER MATTER IN CONNECTION WITH ISSUING THIS POLICY, ANY BREACH OF A POLICY PROVISION, OR ANY OTHER CLAIM OR DISPUTE ARISING OUT OF OR RELATING TO THE TRANSACTION GIVING RISE TO THIS POLICY, MUST BE BROUGHT IN AN INDIVIDUAL CAPACITY. NO PARTY MAY SERVE AS PLAINTIFF, CLASS MEMBER, OR PARTICIPANT IN ANY CLASS, REPRESENTATIVE, OR PRIVATE ATTORNEY GENERAL PROCEEDING.

19. ARBITRATION

a. All claims and disputes arising out of or relating to this policy, including any service or other matter in connection with issuing this policy, any breach of a policy provision, or any other claim or dispute arising out of or relating to the transaction giving rise to this policy, may be resolved by arbitration. If the Amount of Insurance is Two Million and No/100 Dollars ($2,000,000) or less, any claim or dispute may be submitted to binding arbitration at the election of either the Company or the Insured. If the Amount of Insurance is greater than Two Million and No/100 Dollars ($2,000,000), any claim or dispute may be submitted to binding arbitration only when agreed to by both the Company and the Insured. Arbitration must be conducted pursuant to the Title Insurance Arbitration Rules of the American Land Title Association ("ALTA Rules"). The ALTA Rules are available online at www.alta.org/arbitration. The ALTA Rules incorporate, as appropriate to a particular dispute, the Consumer Arbitration Rules and Commercial Arbitration Rules of the American Arbitration Association ("AAA Rules"). The AAA Rules are available online at www.adr.org.

b. ALL CLAIMS AND DISPUTES MUST BE BROUGHT IN AN INDIVIDUAL CAPACITY. NO PARTY MAY SERVE AS PLAINTIFF, CLASS MEMBER, OR PARTICIPANT IN ANY CLASS, REPRESENTATIVE, OR PRIVATE ATTORNEY GENERAL PROCEEDING IN ANY ARBITRATION GOVERNED BY CONDITION 19. The arbitrator does not have authority to conduct any class action arbitration, private attorney general arbitration, or arbitration involving joint or consolidated claims under any circumstance.

c. *If there is a final judicial determination that a request for particular relief cannot be arbitrated in accordance with this Condition 19, then only that request for particular relief may be brought in court. All other requests for relief remain subject to this Condition 19.*

d. Fees will be allocated in accordance with the applicable AAA Rules. The results of arbitration will be binding upon the parties. The arbitrator may consider, but is not bound by, rulings in prior arbitrations involving different parties. The arbitrator is bound by rulings in prior arbitrations involving the same parties to the extent required by law. The arbitrator must issue a written decision sufficient to explain the findings and conclusions on which the award is based. Judgment upon the award rendered by the arbitrator may be entered in any State or federal court having jurisdiction.

END OF CONDITIONS

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ENDORSEMENT - SE 287

POLICY MODIFICATION

Issued By:

Fidelity National Title®
Insurance Company

Attached to Policy Number:

OC23018849

General Exception number(s) 1,2,3,4,5,6 of Schedule B of this policy are hereby deleted.

This endorsement is issued as part of the policy. Except as it expressly states, it does not (i) modify any of the terms and provisions of the policy, (ii) modify any prior endorsements, (iii) extend the Date of Policy, or (iv) increase the Amount of Insurance. To the extent a provision of the policy or a previous endorsement is inconsistent with an express provision of this endorsement, this endorsement controls. Otherwise, this endorsement is subject to all of the terms and provisions of the policy and of any prior endorsements.

Fidelity National Title Insurance Company

Dated: March 25, 2025

Office 3616

From: diamondintheruff7491@icloud.com
Sent: Saturday, May 24, 2025 5:49 PM
To: Office 3616
Subject: [EXTERNAL] Print 7copies please

Caution! This email originated outside of FedEx. Please do not open attachments or click links from an unknown or suspicious origin.

Sent from my iPhone Hello Ms Spencer,Mr.Bielak
Mr. Radatz and Mr. Luis
Thank you for your time and consideration for my request for a special use permit for my Dog grooming business to relocate to 7355 North Ave
Diamond in the Ruff of River Forest Inc. has been in the River Forest community since August 1995 and look forward to many more years in this community
We had a rent increase at our current location 7756 Madison street and were very excited when we were able to purchase 7355 North Ave
It feels like a full circle moment
Our first location was 7357 North Ave we were there until 2011 when the owner of the building sold it
We are by appointment only
And are fully booked until December 23 2025
no walk ins
We groom between 10-15 dogs per day
Tuesday-Saturday
open 8am-6pm
Our arrivals and departures are staggering throughout the day and it takes between 5-10 minutes for drop off and pick ups
For the safety of our clients and their fur babies we want to access the alley and use the back entrance where we have parking for ~~25 cars~~ 3 cars
As North Ave is very busy road
Thank you all for your time and look forward into knowing what to do to move further with this request for a Special permit use for the continued operation of
Diamond in the Ruff of River Forest to be able to stay in this beautiful community

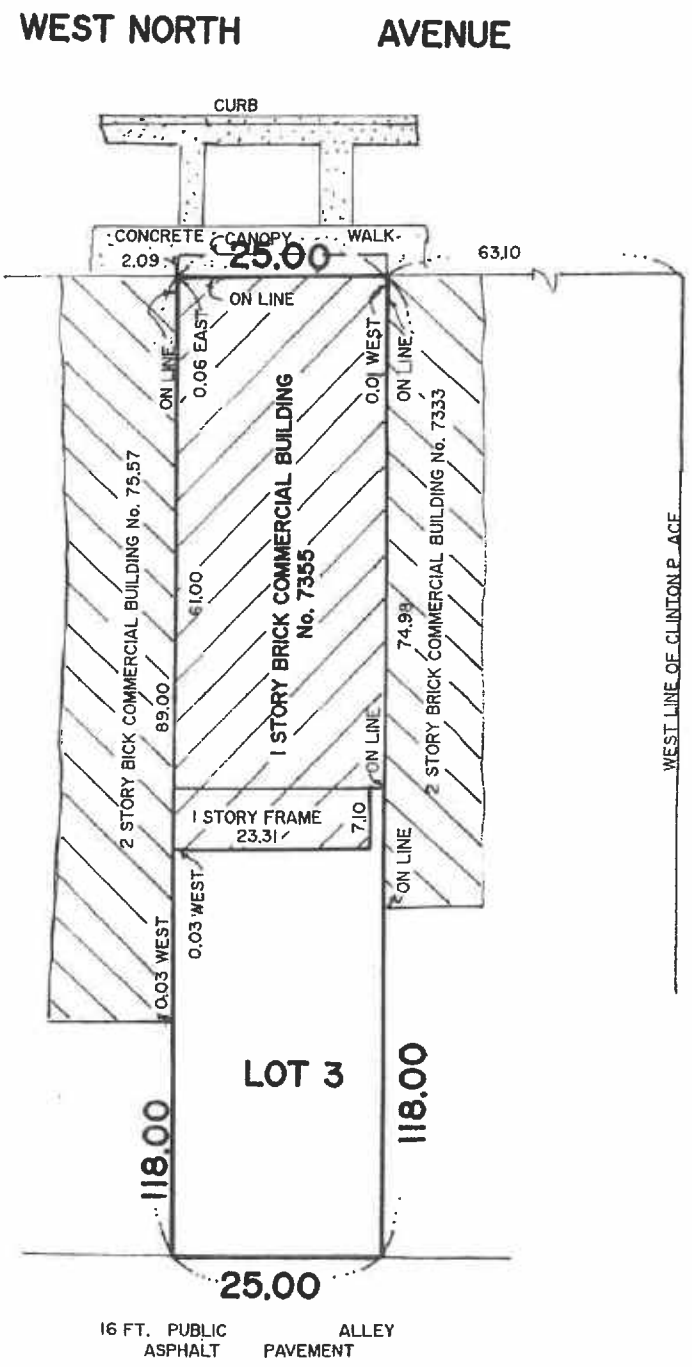
Ann Renee Vacheron

VANDERWALKER
LAND SURVEYORS INC.
PROFESSIONAL DESIGN FIRM
No. 2886 EXPIRES 04/30/09

Plat of Survey

5521 W. 110th. STREET UNIT 7
OAK LAWN, ILLINOIS 60453
PHONE 708-423-8202
FAX 708-423-8212

LOT 3 IN BLOCK 3 IN ROSELLS BONNIE BRAE ADDITION TO RIVER FOREST, BEING A SUBDIVISION OF THE NORTH 1/2 OF THE EAST 1/2 OF THE NORTHEAST 1/4 OF SECTION 1, TOWNSHIP 39, RANGE 12 EAST OF THE THIRD PRINCIPAL MERIDIAN (EXCEPTING FROM THE WEST 33 FEET AND THE SOUTH 33 FEET THEREOF DEEDED TO THE VILLAGE OF RIVER FOREST FOR STREET PURPOSES) IN COOK COUNTY, ILLINOIS.



ORDERED BY:
GREG MELNYK, ATTY.
ORDER No. 086-26

THIS PLAT WAS PREPARED FOR REAL ESTATE SALE AND OR FINANCING PURPOSES. NO MONUMENTATION WAS RESET. BEFORE ESTABLISHING FENCE LINES OR CONSTRUCTION, A "STAKED" SURVEY SHOULD BE PERFORMED TO VERIFY CORNERS.

SCALE: 1" = 15'

NOTES: CHECK RECORDS FOR BUILDING LINES, EASEMENTS AND OTHER RESTRICTIONS, IF ANY, NOT SHOWN.

DO NOT ASSUME THAT PROPERTY STAKES ARE AT PROPERTY CORNERS UNLESS SHOWN HEREON, AND THAT THEY REMAIN IN PLACE. ALSO DO NOT ASSUME DIMENSIONS BY SCALING OR ADDITION.

COMPARE ALL MEASUREMENTS BEFORE BUILDING TO CHECK FOR DISCREPANCIES.
ALL PROPERTY DIMENSIONS ARE RECORD UNLESS OTHERWISE NOTED.

STATE OF ILLINOIS } SS.
COUNTY OF COOK }

WE, VANDERWALKER LAND SURVEYORS, LICENSED ILLINOIS PROFESSIONAL LAND SURVEYORS, DO HEREBY CERTIFY THAT WE HAVE SURVEYED THE ABOVE DESCRIBED PROPERTY ON THE HEREON DRAWN PLAT.

GIVEN UNDER MY HAND AND SEAL THIS 1st DAY OF JULY 2008

Frank T. Vanderwalker

LICENSED PROFESSIONAL LAND SURVEYOR No. ____
TO INSURE AN AUTHENTIC COPY SURVEYOR'S SEAL MUST BE IMPRESSED.
LICENSE EXPIRES 11/30/08

Village of Elmwood Park

West North Avenue

C-1 Commercial District

7355 North Avenue

Public Alley

William Street

Clinton Place

Bonnie Brae Place

R-2 Single Family Residential District

13' 11"

13'

8' 10"

7' 11"

11' 8"

dog playroom

Grooming Area

STAFF BATHROOM

CLOSET Storage

CLIENT Waiting room

DOOR

DOOR

CLIENT

23' 3 1/2"

- Mud room -

Client Entrance DOOR

CAL

OOR

2 x 4 LAY-IN FLOR. FIX.

EX AND EXIT LIGHT

11' 3"

groom/prep Robert

8'

dryer Room

8'

Tub Room

PATIENT'S BATHROOM

FURNACE ROOM

empTy

8' 4 1/2"

LUNCH ROOM AND STORAGE

DOOR

Employee only entrance

8'

8' 9"

5'

10' 10"

Proposed Floor and Site Plan

10-12-2: SPECIAL USES:

C1 district - special use permit: Section **10-21-3 Pet Care Services** (except veterinary) are a Special Use in the C-1 Commercial District.

10-18-3: STANDARDS FOR REVIEW:

A special use permit shall be granted when the proposed use complies with the following standards:

A. The proposed use is consistent with the goals and policies of the Comprehensive Plan:

Diamond in the Ruff of River Forest, Inc. ("DITR") has been a local business since 1995 when it opened at 7357 West North Avenue and is proposing to relocate to 7355 West North Avenue from its current Madison Street location. The property in question has been in existence for more than 30 years and is sandwiched between two other commercial buildings currently hosting medical services.

B. The establishment, maintenance, or operation of the use or combination of uses will not be detrimental to or endanger the public health, safety, comfort, morals, or general welfare of the residents of the Village:

DITR has maintained and operated its pet grooming business since 1995 and during the past 30 years, the business has not caused any concerns or endangerment with respect to the public health, safety, comfort, morals, or general welfare of the residents of the Village. A significant portion of DITR's customers are from River Forest with the balance of customers being from Elmwood Park, River Grove, Oak Park, Mont Clare and Galewood.

C. The proposed use will not diminish the use or enjoyment of other property in the vicinity for those uses or combination of uses which are permitted by this Zoning Title:

The pet grooming business is for the most part confined to areas within the business premises with little or no impact on neighboring properties; and its operation will not diminish or impair in any manner the use and enjoyment of neighboring properties. Customers drop off and pick up their pets resulting in parking for a very limited time by any individual customer, with approximately 10-15 pets being groomed each business day.

D. The establishment of the proposed use will not impede the normal and orderly development and improvement of surrounding properties for uses or combination of uses otherwise permitted in the zoning district:

DITR's purchase of the property at 7355 West North Avenue and its proposed pet grooming business fills an existing commercial property which has been vacant for _____ years. The property is sandwiched between two medical service facilities. Although there is no new development planned, the proposed business would return this property to the active tax rolls. As noted above, grooming takes place within the business premises, customer parking is very short term, and the use should not in any manner impede the use and occupation of any neighboring properties or businesses.

E. The proposed use will not diminish property values in the vicinity:

DITR's long standing reputation within and services to the community will enhance the property values within the vicinity of this parcel as the business will return to use this vacant parcel of commercial property.

F. Adequate measures already exist or will be taken to provide ingress and egress to the proposed use in a manner that minimizes traffic congestion in the public streets:

Certain customers will be able to walk to and from the business with their pets using the public sidewalks in the area, while other customers will drop off and pick up their pets from the alley parking area of the property. The parking area is approximately 1,250 square feet. For this reason, there should be no traffic congestion whatsoever created by DITR on North Avenue or any other public street.

G. The proposed use will be consistent with the character of the Village:

As -previously noted, DITR has successfully operated in River Forest since 1995 on both North Avenue and Madison Street, and has been of service to the River Forest community and neighboring communities for 30 years.

H. The proposed use will not materially affect a known historical or cultural resource:

DITR has not identified any aspect of its business that will impact or affect any historical or cultural resource of the community.

I. The design of the proposed use considers its relationship to the surrounding area and minimizes adverse effects, including visual impacts of the proposed use on adjacent property:

DITR does not identify any adverse visual impact on the area but rather fills this commercial property that has been vacant for ___ years. The relocation of the business to North Avenue will bring renewed business activity to the building and area. As for possible adverse impacts, the primary concern is exercising the dogs during their grooming day. In addition to being responsible caretakers of its customers, DITR plans to have the premises fitted with an indoor washing facility as well as indoor facilities for dogs to relieve themselves. See attached exhibits on the dog washing station and indoor pet potties.

J. The design of the proposed use promotes a safe and comfortable pedestrian environment:

The property in question has been in existence for many years and shares common masonry walls with the neighboring properties. All properties are serviced by the public sidewalk along the south side of North Avenue and the sidewalk is located adjacent to the buildings and separated from North Avenue by the grass parkway.

K. The proposed use has included adequate consideration consistent with these standards for buffers, landscaping, fencing, lighting, building materials, public open space, and other improvements associated with the proposed use:

See J above.

L. The off-site impacts of the proposed use such as vehicular traffic, noise, hours of operation, etc., have been shown to be compatible with the surrounding area.

As noted above, DITR has operated both on North Avenue and Madison Street since 1995 and has not been advised of any negative impact it has had on the adjacent properties at either location.

A·1

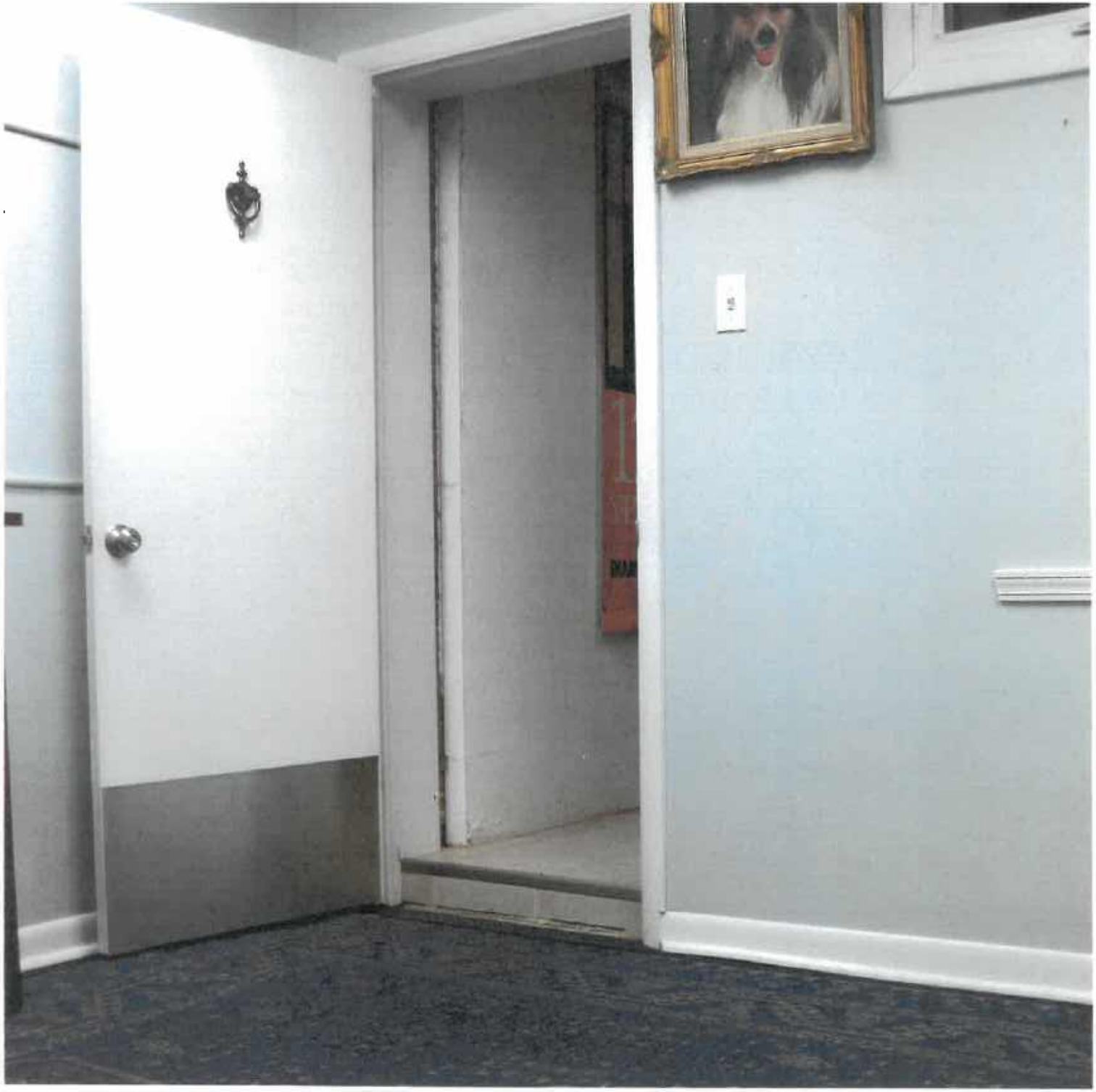
A.2

DIAMOND
IN THE
RUFF
ARKING
ONLY
NO
PARKING
VIOLATORS
WILL BE TOWED
AT VEHICLE
OWNER'S
EXPENSE
04/28

B

B

C.1.



C 2

C.5

D

SNYDER DRYER

OPERATIONS MANUAL

SNYDER MFG. CO.

Total Comfort in Animal Care

4500 East Pacific Place, Denver, CO 80222-6926 • 303/756-1932
800/756-0631 • FAX 303/756-0670

Brent Webber

E

E

9:34 5GE

5 Order #206085 C...

Billing Address:

Ann Vacherlon
7756 Madison Street
River Forest, Illinois 60305
United States

Shipping Address:

Ann Vacherlon
1801 North 78th Court
Elmwood Park, Illinois 60305
United States

Indoor Catch Basin

Quantity: 2.0
Total: $23.95

Porch Potty STANDARD

Quantity: 2.0
Total: $309.95

Subtotal: $634.44
Shipping: $0.00
Taxes: $63.47
Total: $697.91

VIEW YOUR ORDER

A - B

F & J PAVING INC.

P.O. Box 35026 • Elmwood Park, IL 60707
Office: (708) 544-6700 • Fax: (708) 544-3761 • Phone: (630) 279-0303 • www.f-jpaving.com

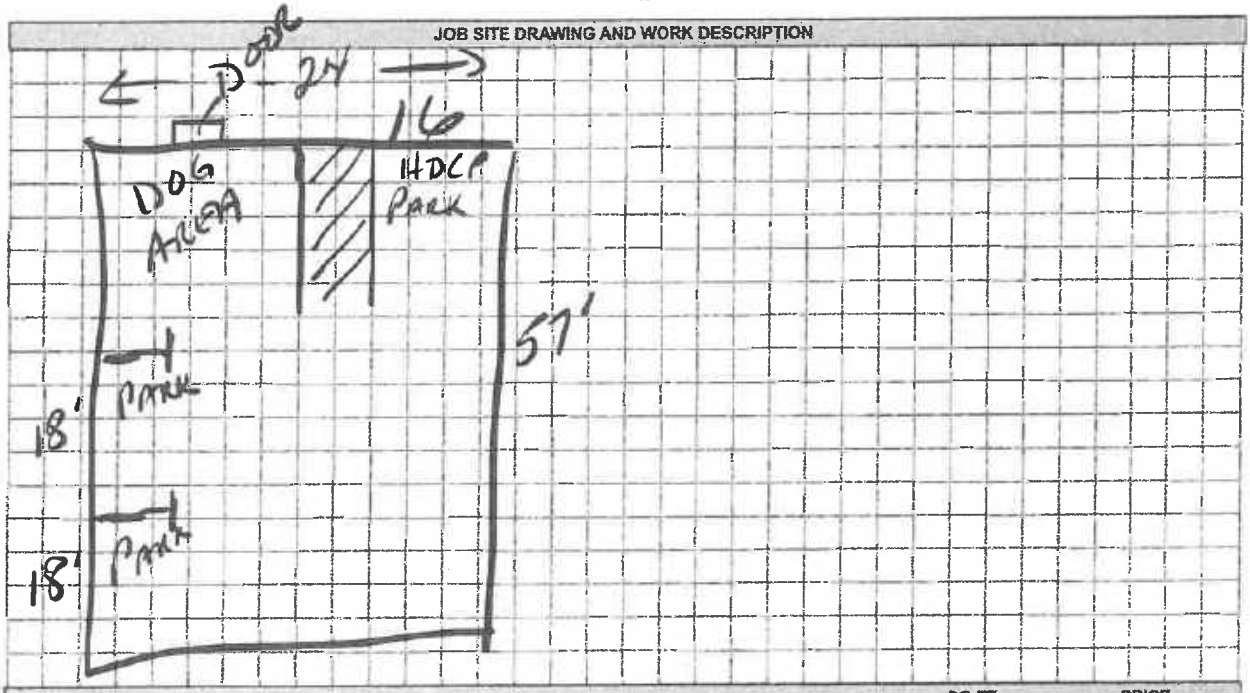
ESTIMATE NUMBER
DATE OF ESTIMATE

WORK - 312 630 708 773 847 815	HOME - 312 630 708 773 847 815	FAX - 312 630 708 773 847 815	CELL/PAGE - 312 630 708 773 847 815	EMAIL
			708-488-9363	DIAMONDINTHERUFF7491@ICLOUD.COM

BILL TO: ANN VACHERLON

LOCATION: 7355 W. NORTH RIVER FOREST

JOB SITE DRAWING AND WORK DESCRIPTION



DESCRIPTION	SQ FT	PRICE
A BLOW CLEAN, SEAL WITH INDUSTRIAL GRADE WATER BASED COAT.		
B CRACK FILL: _____ HOT _____ COLD LIN. FT._____		
C STRIPE: ARROWS_____ STRIPES _____ HANDICAP LIN. FT. OF LINES _____ NUMBERS & LETTERS_____		$500.00
D SAW CUT AND REMOVE_____' OF OLD ASPHALT WHERE IT MEETS CONCRETE OR EXISTING SURFACE FOR SMOOTH TRANSITION. PRIME AND RESURFACE WITH IDOT MODIFIED STATE APPROVED ASPHALT, A DEPTH OF 2.5" COMPACTED TO 2" OF FINISHED PRODUCT		
D1 INSTALL 2" STEEL RISER TO SEWER PRIOR TO RESURFACING		
E REMOVE EXISTING_____ASPHALT,_____CEMENT, _____STONE, ADD CA6 CRUSHED AGGREGATE STONE TO EXISTING BASE GRADE FOR PROPER WATER PITCH AND COMPACT. PAVE WITH 3" OF IDOT MODIFIED STATE APPROVED ASPHALT.		
F IF EXISTING BASE IS INSUFFICIENT DUE TO LACK OF STONE OR PROPER GRADE AFTER ASPHALT OR CEMENT HAS BEEN REMOVED (WE RECOMMEND MINIMUM OF 6" OF COMPACTED STONE) WE WILL EXCAVATE MUD OR DEBRIS TO A DEPTH OF 9" AND INSTALL PROPER BASE. WE WILL NOT KNOW THE CONDITION OF BASE UNTIL ASPHALT OR CEMENT HAS BEEN REMOVED.		
G INSTALL 2.5" OF BINDER ASPHALT COMPACTED TO 2 DEPTH PRIOR TO PAVING SURFACE.		
H EXCAVATE GRASS/MUD TO A DEPTH OF 9" AND REMOVE TO DUMP. ADD 6" OF CA6 CRUSHED AGGREGATE STONE. GRADE FOR PROPER WATER PITCH AND COMPACT. INSTALL 3" OF IDOT MODIFIED STATE APPROVED ASPHALT. (NOT RESPONSIBLE FOR UNDERGROUND WATER, ELECTRIC AND GAS DUE TO UNFORSEEN CONDITIONS.)		
I REGRADE EXISTING STONE PRIOR TO INSTALLATION OF 3" OF IDOT MODIFIED STATE APPROVED ASPHALT		
J REMOVE CAR STOPS AND RESET		
K INSTALL NEW 7' CONCRETE BUMPERS		
L PURCHASE AND INSTALL CEMENT RING FOR CATCH BASIN.		
M PURCHASE AND INSTALL CULVERT PIPE.		
N STEEL EDGING		
O CURB CUT.		
P SAW CUT & REMOVE ASPHALT, REBUILD COLLAPSED SEWER WITH NEW CEMENT RING & HYDRAULIC CEMENT; REPLACE 4" ASPHALT		

DESCRIPTION	SQ FT	PRICE
A EXCAVATE DEPTH OF 10" AND STALL 4" CA6 CRUSHED AGGREGATE, GRADE FOR PROPER WATER PITCH AND COMPACT. FRAME FOR THICKNESS OF CONCRETE. INSTALL ☐6 ☐4" CONCRETE REMOVE FORMS AFTER CURING.		
B SEAL NEW CONCRETE.		
C WIRE MESH.		
D REBAR.		
E FIBERMESH CONCRETE.		
F EXCAVATE 12", INSTALL 10" CA6-2" SAND AND INSTALL PAVERS.		

ASPHALT PRICES GOOD FOR 30 DAYS
Certificate of Ins. Available Upon Request

QUOTED PRICE $ _____
IF ACCEPTED, PLEASE CONTACT OFFICE FOR CONTRACT

APPLYING & OBTAINING THE PERMIT (INCLUDING FEE) IS THE RESPONSIBILITY OF THE HOME OWNER, FM&J ASPHALT IS RESPONSIBLE FOR THE VILLAGE OR CITY LICENSE AND BONDING

ESTIMATE	#2306
ESTIMATE DATE	Apr 28, 2025
SERVICE DATE	Apr 18, 2025
TOTAL	$1,780.00

Reeg Plumbing

Diamond in the Ruff
7756 Madison St
River Forest, IL 60305

(708) 488-9363
annvacherlon@yahoo.com

SERVICE ADDRESS

7355 W North Ave
River Forest, IL 60305

CONTACT US

641 Madison St, Unit 1
Oak Park, IL 60302

(708) 771-5711
info@reegplumbing.com

ESTIMATE

Services	amount
Take out and install a dog washing sink in a new location.	$1,780.00

We will disconnect the existing sink at the existing storefront put the sink in our truck and transport it over to the new building on North Avenue. We will need to open up the walls to adjust the waterlines and the waste line for the new sink in the new area. We will then drill into the wall and through the sink so the sink shall be properly supported to the wall. We will need to add 2- 1/2 inch dual check valves as per Illinois state code for any commercial faucet with a spray. We will then need to install a hair trap underneath the existing sink and tie it directly into the waste line below the sink. You will need someone else to repair the drywall. Drywall Repair is not included in this pricing. Permit fees, if applicable, or not include included in this pricing. We will supply all material, including the new hair trap underneath the sink. Prices are good for 45 days after the initial bit is sent.

Services subtotal: $1,780.00

Total **$1,780.00**

PROPOSAL

A. M. & L. Electric Inc.
951 Garfield
Oak Park, IL 60304

DATE
Apr 30, 2025

TO: *ANN VACHERLON*
7355 NORTH AVE
RIVER FOREST, IL 60305

JOB REFERENCE:

Description
REMOVE RECEPTACLE, AND PLUG MOLD FROM DOG BATH AREA. CHANGE REMAINING RECEPTACLE TO GFCI RECEPTACLE. REWORK EXISTING RECEPTACLE IN FOYER AREA WORK TO BE DONE ON A TIME AND MATERIAL BASIS WITH AN ESTIMATED COST OF $500 - $700

WE HEREBY TO FURNISH MATERIAL AND LABOR--COMPLETE IN ACCORDANCE WITH ABOVE SPECIFICATIONS, FOR THE SUM OF --------- ---------- ----------

Payment Terms Net Due

Good Thru 5/30/25

Authorized Signature _____

Acceptance of

The above prices , specifications and conditions are satisfac and are hereby accepted. You are authorized to do the work specified. Payment(s) will be made as outlined above.

Signature _____

Signature _____

Date of acceptance _____

To view the letters received about the applicant, utilize the below link.

https://www.dropbox.com/scl/fo/vq2y9hqcilsgciztk8d6x/AIn1ZIbVF5WYsIxG8mq9DZE?rlkey=vbiavrqb9n7snfyshkx15ug95&st=x6s06v3i&dl=0

Village of River Forest
Village Administrator's Office
400 Park Avenue
River Forest, IL 60305
Tel: 708-366-8500

MEMORANDUM

Date: July 14, 2025
To: Catherine Adduci, Village President
Village Board of Trustees
From: Matt Walsh, Village Administrator
Subj: Amendments to Village Ethics Ordinance

Background: The Ethics ordinance was last updated by Ordinance 3861 on April 25, 2022. The Commission met in response to a complaint filed in January 2025 and decided to recommend updates to the village code. The Commission then held three meetings to discuss potential revisions to the code. On June 17, the Commission voted 3-0 to recommend approval of the proposed amendments.

Analysis: The Ethics Commission reviewed the entirety of the Ethics Code, Chapter 23 of Title 1 of the Village Code. The attached redlined version compares the current ordinance to the proposed ordinance. The proposed changes include;

- Revising the title of section 1-23-9 from Penalties to "Enforcement of Penalties." References to enforcement and penalties throughout the chapter have been moved to this new section.
- Creation of a new section 1-23-10: How to Make a Complaint. This new section details the process for future complainants and requires staff to maintain a form on the Village website that allows for complaints to be submitted anonymously and directly to the Ethics Chairperson.
- Throughout, references to "Village covered individuals" has been changed to "Village Covered Individuals," designating the term as a defined term with capital letters.
- In Section 1-23-6: Duty to Report, the Commission proposes to add language ensuring that complaints are kept anonymous until the Commission is required to disclose. The proposed ordinance also includes a prohibition on retaliation in this section.
- The Commission proposes that complaints are filed directly with the Chair of the Ethics Commission. Under the current code, complaints are filed with the Village Administrator.
- Under section 1-23-8: Ethics Commission, the proposed ordinance gives the Commission the authority to receive and investigate any complaints under the Ethics Chapter. The Commission currently only has the authority to consider complaints regarding Prohibited Political Activities and the Gift Ban. The proposed language also clarifies the Commission's role as a recommending body for enforcement violations.

- Section 1-23-8 includes the process for the Commission's review of complaints. The language added to this section reiterates that complaints are to be filed with the Chair, and that complaints shall be kept confidential though the initial review.
    - The Commission shall meet within a reasonable time to conduct its initial review. The ordinance adds language that the Commission shall work as quickly as possible to resolve all complaints.
    - Following the initial review, the Commission may determine there is a reasonable basis for a complaint. If the Commission determines that there is a reasonable basis, the proposed language states that the complaint may be shared with Village officials and the individual who is subject of the complaint.
    - The Ordinance proposes to remove language suggesting that an additional meeting may be held between the initial review and the hearing.
    - The language states that a hearing must be held within four weeks of receipt of the complaint. This language remains the same.
    - The Commission shall issue a determination or recommendation as soon as practicable after the hearing is concluded.

Below is a summary of responsibilities for various Village officials upon approval of the proposed ordinance. The Ethics Commission remains a recommending body and the Village Board is ultimately responsible for enforcement of the code.

Role	**Responsibilities**
Ethics Chairperson	➢ Intake of Complaints
Ethics Commission	➢ Review and investigation of complaints ➢ Recommend penalties and enforcement to Village Board
Village Board	➢ Final Ruling on recommendations from Ethics Commission
Village Covered Individuals	➢ Follow all standards of Ethics Code ➢ Duty to report potential violations to Ethics Chair
Village Attorney	➢ Serves as Ethics Advisor
Village Administrator	➢ Assigning staff to support Commission ➢ Maintaining complaint intake form on Village website ➢ Ensuring Village Covered Individuals sign statement affirming they read and understand the ethical standards.

On June 17, 2025, the Ethics Commission made final changes to the proposed ordinance and voted 3-0 to recommend approval. Following the meeting, staff and the Commission made corrections to scrivener's errors and ensured gender neutral language throughout the code. Those changes are incorporated in the proposed Ordinance.

A document comparing the existing code to the proposed ordinance is attached for reference. Please note that redlined changes indicate removals or additions. The green changes indicate language that was moved to a new location in the document.

Motion for Board Consideration: If the Village Board wishes to adopt the proposed Ordinance, the following motion would be appropriate.

- *Motion to Approve an Ordinance Amending Chapter 23 "Ethics" of the Village Code.*

Attachments

1. Proposed Ordinance
2. Redlined Version Comparing Current Code to Proposed
3. Draft June 17, 2025 Ethics Commission Minutes

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE RIVER FOREST VILLAGE CODE REGARDING ETHICS ORDINANCE

WHEREAS, the Village of River Forest ("Village"), is a non-home rule unit of local government as provided by Article VII, Section 7 of the Illinois Constitution of 1970; and

WHEREAS, in order to best serve the public's health, safety and welfare, the President and Board of Trustees of the Village desire to comprehensively amend the ethics requirements in Chapter 23 of Title 1 of the Village of River Forest Village Code ("Village Code").

BE IT ORDAINED by the President and Board of Trustees of the Village of River Forest, Cook County, Illinois:

Section 1: Incorporation. That the recitals above shall be and are hereby incorporated in Section 1 as if restated herein.

Section 2: Amendment. That the Village Code is hereby amended as follows:

Chapter 23 of Title 1 of the Village Code, Entitled "Ethics," is hereby amended in its entirety and shall read as shown in **Exhibit A.**

Section 3: Continuing Effect. That all parts of the Village Code not amended herein shall remain in effect.

Section 4: Severability. That if any Section, paragraph or provision of this Ordinance shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such Section, paragraph or provision shall not affect any of the remaining provisions of this Ordinance.

Section 5: That all Ordinances or parts of Ordinances in conflict with this Ordinance are hereby expressly repealed.

Section 6: This Ordinance shall be in full force and effect after its passage, approval and publication in pamphlet form as provided by law.

ADOPTED this 14th day of July 2025, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by me this 14th day of July 2025.

_____

Catherine Adduci, Village President

ATTEST:

_____

Rosa Castellano, Village Clerk

EXHIBIT A

CHAPTER 23
ETHICS

SECTION:

1-21-1: Preamble
1-23-2: Definitions
1-23-3: Prohibited Political Activities
1-23-4: Gift Ban
1-23-5: Ethical Standards
1-23-6: Duty to Report
1-23-7: Ethics Advisor
1-23-8: Ethics Commission
1-23-9: Enforcement and Penalties
1-23-10: How to Make a Complaint

1-23-1: PREAMBLE AND OTHER LAWS

The purpose of this Chapter is to establish a code of ethical conduct for all "Village Covered Individuals" and "Contractors," as defined in Section 1-23-2 below. The requirements of this Chapter are intended to meet or exceed the ethics requirements imposed in State or Federal law on Village Covered Individuals and Contractors.

These ethical standards are intended to be self-enforcing and are most effective when Village Covered Individuals and Contractors are thoroughly familiar with and embrace the ethical standards. Therefore, the ethical standards shall be included in the regular orientations for all Village Covered Individuals and Contractors. Upon entering office, employment or service to the Village, as the case may be, each Village Covered Individual shall sign a statement affirming they have read and understand the ethical standards in this Chapter.

To the extent State or Federal law, or another Village ordinance, policy or requirement, imposes stricter ethical standards than in this Chapter, the strictest standards shall apply. Additional ethics requirements applicable to Village Covered Individuals and / or Contractors, as the case may be, are imposed in the following laws, among others:

A. Illinois Governmental Ethics Act, 5 ILCS 420/1-101, *et seq*., as amended;

B. Illinois State Officials and Employees Ethics Act, 5 ILCS 430/1-1, *et seq*., as amended;

C. Illinois Election Code, 10 ILCS 5/1-1, *et seq*., as amended;

D. Illinois Lobbyist Registration Act, 25 ILCS 170/1, *et seq*.

E. Illinois Public officer Prohibited Activities Act, 50 ILCS 105/0.01, *et seq*., as amended;

F. Illinois Public officer Simultaneous Tenure Act, 50 ILCS 110/0.01, *et seq*., as amended;

G. Illinois Local Government Employees Political Rights Act, 50 ILCS 135/1, *et seq*., as amended;

H. Illinois Municipal Code, 65 ILCS 5/1-1-1, *et seq.*, as amended;

I. Illinois Liquor Control Act, 235 ILCS 5/1-1, *et seq*., as amended; and

J. Illinois Criminal Code, 720 ILCS 5/1-1, *et seq*., as amended.

1-23-2: DEFINITIONS:

For purposes of this Chapter, the following terms shall be given these definitions, whether or not capitalized herein:

CAMPAIGN FOR ELECTIVE OFFICE: Any activity in furtherance of an effort to influence the selection, nomination, election, or appointment of any individual to any federal, state, or local public office or office in a political organization, or the selection, nomination, or election of presidential or vice presidential electors, but does not include activities: a) relating to the support or opposition of any executive, legislative, or administrative action, b) relating to collective bargaining, or c) that are otherwise in furtherance of the person's official duties.

CANDIDATE: A person who has filed nominating papers or petitions for nomination or election to an elected Village office, or who has been appointed to fill a vacancy in nomination, and who remains eligible for placement on the ballot at a regular election for such office, as defined in Section 9-1.3 of the Illinois Election Code, 10 ILCS 5/9-1.3, as amended.

COLLECTIVE BARGAINING: Has the same meaning as that term is defined in Section 3 of the Illinois Public Labor Relations Act, 5 ILCS 315/3, as amended.

COMPENSATED TIME: Means, with respect to an employee, any time worked by or credited to the employee that counts toward any minimum work time requirement imposed as a condition of their employment, but for purposes of this chapter, does not include any designated holidays, vacation periods, personal time, compensatory time off or any period when the employee is on a leave of absence. With respect to Village Covered Individuals whose hours are not fixed, "compensated time" includes any period when the person is on premises under the control of the employer or when the person is executing their official duties, regardless of location.

COMPENSATORY TIME OFF: Authorized time off earned by or awarded to an employee to compensate in whole or in part for time worked more than the minimum work time required of that employee as a condition of their employment.

CONTRACTOR: Means a contractor, sub-contractor or any person or entity doing, or seeking to do, business with the Village.

CONTRIBUTION: Has the same meaning as that term is defined in Section 9-1.4 of the Illinois Election Code, 10 ILCS 5/9-1.4, as amended.

EMPLOYEE: A person employed by the Village of River Forest, whether on a full time or part time basis or pursuant to a contract, whose official duties are subject to the direction and control of the Village with regard to the material details of how the work is to be performed but does not include an independent contractor.

EMPLOYER: The Village of River Forest.

GIFT: Any gratuity, discount, entertainment, hospitality, loan, forbearance, or other tangible or intangible item having monetary value including, but not limited to, cash, food and drink, tickets, travel expenses and honoraria for speaking engagements related to or attributable to the Village Covered Individual's employment or work on behalf of the Village.

IMMEDIATE FAMILY MEMBER: Any individual's spouse, domestic partner, civil union partner, parent, step-parent, child, step-child, sibling, step-sibling, dependent, or any family member living in the same household as such individual, including a fiancé or fiancée.

LEAVE OF ABSENCE: Any period during which an employee does not receive: a) compensation for employment, b) service credit towards pension benefits, and c) health insurance benefits paid for by the employer.

OFFICER: A person who holds, by election or appointment, an office created by statute or ordinance, regardless of whether the officer is compensated for service in their official capacity.

OFFICIAL DUTIES: Actions performed that are either required or authorized as part of an individual's position to effectuate the assignments of that position.

POLITICAL ACTIVITY: Any activity in support of or in connection with any campaign for elective office, question of public policy or any political organization, but does not include activities: a) in furtherance of the person's "official duties" such as work associated with executive, legislative, or administrative action or b) relating to collective bargaining. Political activity as defined herein shall not include any activities which the Village is precluded from regulating under the United States Constitution, the Constitution of the State of Illinois, Federal law or State law.

POLITICAL ORGANIZATION: A party, committee, association, fund, or other organization (whether or not incorporated) that is required to file a statement of organization with the State Board of Elections or a County Clerk under Section 9-3 of the Illinois Election Code, 10 ILCS 5/9-3, as amended, but only with regard to those activities that require filing with the State Board of Elections or a County Clerk.

PROHIBITED POLITICAL ACTIVITY:

A. Preparing for, organizing, or participating in any political meeting, political rally, political demonstration, or other political event.

B. Soliciting contributions, including, but not limited to, the purchase of, selling, distributing, or receiving payment for tickets for any political fundraiser, political meeting, or other political event.

C. Soliciting, planning the solicitation of, or preparing any document or report regarding anything of value intended as a campaign contribution.

D. Planning, conducting, or participating in a public opinion poll in connection with a campaign for elective office or on behalf of a political organization for political purposes or for or against any referendum question.

E. Surveying or gathering information from potential or actual voters in an election to determine probable vote outcome in connection with a campaign for elective office or on behalf of a political organization for political purposes or for or against any referendum question.

F. Assisting at the polls on election day on behalf of any political organization or candidate for elective office or for or against any referendum question.

G. Soliciting votes on behalf of a candidate for elective office or a political organization or for or against any referendum question or helping in an effort to get voters to the polls.

H. Initiating for circulation, preparing, circulating, reviewing, or filing any petition on behalf of a candidate for elective office or for or against any referendum question.

I. Making contributions on behalf of any candidate for elective office in that capacity or in connection with a campaign for elective office.

J. Preparing or reviewing responses to candidate questionnaires in connection with a campaign for elective office or on behalf of a political organization for political purposes.

K. Distributing, preparing for distribution, or mailing campaign literature, campaign signs, or other campaign material on behalf of any candidate for elective office or for or against any referendum question.

L. Campaigning for any elective office or for or against any referendum question.

M. Managing or working on a campaign for elective office or for or against any referendum question.

N. Serving as a delegate, alternate, or proxy to a political party convention.

O. Participating in any recount or challenge to the outcome of any election.

PROHIBITED SOURCE: Any person or entity who:

A. Is seeking official action from the Village: 1) by an officer board or commission appointment, or 2) by an employee, or by the officer or another employee directing that employee;

B. Does business or seeks to do business with the Village;

C. Conducts Village activities with a Village Covered Individual;

D. Has interests that may be substantially affected by the performance or nonperformance of the official duties of a Village Covered Individual;

E. Is registered or required to be registered with the Illinois Secretary of State under the Illinois Lobbyist Registration Act, 25 ILCS 170/1, *et seq*., as amended,; or

F. Is an agent of, a spouse of, or an Immediate Family Member who is living with a "prohibited source."

VILLAGE BOARD MEMBERS AND COMMISSIONERS: Means each of the Village President, Village Clerk, members of the Board of Trustees, members of the board of the Village and members of the commissions of the Village.

VILLAGE COVERED INDIVIDUAL: Means each of the Village Board members and commissioners, appointed officers, commission members, volunteers and employees of the Village.

1-23-3: PROHIBITED POLITICAL ACTIVITIES:

A. Village Covered Individuals and Contractors shall not knowingly perform any prohibited political activity during any time where they are being compensated by the Village. Except as noted herein, Village Covered Individuals and Contractors shall not knowingly use any Village property or resources by engaging in any prohibited political activity. Exceptions:

1. A Village employee may use a Village vehicle designated for their unrestricted full time use for any purpose while not on compensated time, and

2. A Village officer may use any room for a political campaign which room is available for use by the general public.

B. At no time shall any Village Covered Individual or Contractor knowingly use the services of any other Village Covered Individual or Contractor, by requiring that person to perform any prohibited political activity: 1) as part of that person's Village work or duties, 2) as a condition of Village employment or doing business with the Village, or 3) during any compensated time.

C. Village Covered Individuals and Contractors shall not be required at any time to participate in any prohibited political activity in consideration for being awarded business with the Village, additional compensation or any employee benefit.

D. A Village Covered Individual shall not be awarded any additional compensation or employee benefit in consideration for the person's participation in any prohibited political activity.

E. Nothing in this Section prohibits activities that are otherwise appropriate for a Village Covered Individual to engage in as a part of their official Village employment, duties or activities that are undertaken by a Village Covered Individual on a voluntary basis as permitted by law, including, but not limited to, pursuant to the Illinois Local Government Political Rights Act, 50 ILCS 135/1, *et seq*., as amended.

F. No person either: 1) in a position that is subject to recognized merit principles of public employment, or 2) in a position the salary for which is paid in whole or in part by Federal funds and that is subject to the Federal standards for a merit system of personnel administration applicable to grant in aid programs, shall be denied or deprived of Village employment or tenure solely because they are a member or an officer of a political committee, of a political party, or of a political organization or club.

1-23-4: GIFT BAN:

A. Solicitation Or Acceptance Of Gifts: Except as set forth in Subsection 1-23-4.B. of this Section, no Village Covered Individual, and no Immediate Family Member of a Village Covered Individual (collectively the "recipients"), shall knowingly solicit or accept any gift from any prohibited source, or which is otherwise prohibited by law or ordinance. No prohibited source shall knowingly offer or make a gift that violates this Section.

B. Exceptions: Subsection 1-23-4.A. of this Section is not applicable to the following:

1. Opportunities, benefits, and services that are available on the same conditions as for the general public.

2. Anything for which the Village Covered Individual or their spouse or Immediate Family Member, pays the fair market value.

3. Any: a) contribution that is lawfully made under the Election Code or b) activities associated with a fundraising event in support of a political organization or candidate.

4. Educational materials.

5. Reasonable expenses associated with travel in furtherance of official duties

6. A gift from a relative, meaning those people related to the individual's parent , child, sibling , parent's sibling, grandparent's sibling, first cousin, child of a sibling, spouse , grandparent, grandchild , parent-in-law , child-in-law , sibling-in-law , stepparent , stepchild , stepsibling, half-sibling , and including the parent or , grandparent of the individual's spouse and the individual's fiancé or fiancée.

7. Anything provided by an individual on the basis of a personal friendship unless the recipient has reason to believe that, under the circumstances, the gift was provided because of the Village Covered Individual's association with the Village or their Immediate Family Members association with the Village and not because of the personal friendship. In determining whether a gift is provided on the basis of personal friendship, the recipient shall consider the circumstances under which the gift was offered, such as: a) the history of the relationship between the individual giving the gift and the recipient of the gift, including any previous exchange of gifts between those individuals; b) whether to the actual knowledge of the recipient the individual who gave the gift personally paid for the gift or sought a tax deduction or business reimbursement for the gift; and c) whether to the actual knowledge of the recipient the individual who gave the gift also at the same time gave the same or similar gifts to other Village Covered Individuals, or their spouses or Immediate Family Members.

8. Food or refreshments not exceeding seventy- five dollars per person in value on a single calendar day; provided that the food or refreshments are: a) consumed on the premises from which they were purchased or prepared or b) catered. For the purposes of this Section, "catered," means food or refreshments that are purchased ready to consume which are delivered by any means.

9. Food, refreshments, lodging, transportation, and other benefits resulting from outside business or employment activities (or outside activities that are not connected to the official duties of the Village Covered Individual), if the benefits have not been offered or enhanced because of the official position or employment of the Village Covered Individual, and are customarily provided to others in similar circumstances.

10. Intragovernmental and intergovernmental gifts. For the purpose of this Section, "intragovernmental gift" means any gift given to a Village Covered Individual from another Village covered individual and "intergovernmental gift" means any gift

given to a Village Covered Individual by an officer or employee of another governmental entity.

11. Bequests, inheritances, and other transfers at death.

12. Any item or items from any one prohibited source during any calendar year having a cumulative total value of less than one hundred dollars. Each of the exceptions listed in this Subsection 1-23-4.B. is mutually exclusive and independent of every other.

C. Disposition Of Gifts: A Village Covered Individual, their spouse or an Immediate Family Member living with the Village Covered Individual, does not violate this chapter if the recipient promptly takes reasonable action to return a gift from a prohibited source to its source or gives the gift or an amount equal to its value to an appropriate charity that is exempt from income taxation under Section 501(c)(3) of the Internal Revenue Code of 1986, as now or hereafter amended, renumbered, or succeeded.

1-23-5: ETHICAL STANDARDS

A. Purpose And Application: The Village adopts these ethical standards to assure public confidence in the integrity of local government and its effective and fair operation. This section shall apply to all Village Covered Individuals and Contractors.

B. Policy Statement: The citizens and businesses of the Village are entitled to have fair, ethical and accountable local government in connection with Village Covered Individuals and Contractors who have earned the public's full confidence. In keeping with the Village's commitment to excellence, the effective functioning of democratic government requires that:

1. Village Covered Individuals and Contractors comply with the letter and spirit of the laws and policies affecting the operations of government and avoid even the appearance of impropriety;

2. Village Covered Individuals and Contractors be independent, impartial and fair in their judgment and actions;

3. Village Covered Individuals use public office for the public good, not for personal gain;

4. Public deliberations and processes are conducted by Village Covered Individuals transparently, unless legally entitled to be conducted in executive session, in an atmosphere of respect and civility; and

5. Public deliberations and processes are conducted by the Village Board members and commissioners free of abusive conduct and personal attacks that are unrelated to public business.

C. Ethical Standards: Pursuant to the above policy statement, and to assure public confidence in the integrity of local government and commitment to respect and civility in public discourse, the following ethical standards are imposed:

1. Working For The Common Good: Recognizing that stewardship of the public interest must be their primary concern, Village Covered Individuals shall work for the common good of the people of the Village, shall work for the best interests of the Village and shall not work on behalf of any private or personal interest, and they shall assure fair and equal treatment of all persons, claims and transactions coming before the Village. Village Covered Individuals shall put forth an honest effort in the discharge of their official duties in a fiscally responsible manner.

2. Compliance With Laws: Village Covered Individuals and Contractors shall comply with the laws of the United States, the State of Illinois and the Village of River Forest in the performance of their official duties. These laws include, without limitation: the United States and Illinois constitutions; the State and County laws and ordinances pertaining to conflicts of interest, gift bans, election campaign disclosures, employer responsibilities, and open processes of government; and local ordinances and policies.

3. Respect For Process: Village Covered Individuals shall perform their official duties in accordance with the processes and rules of order established by the Village governing the deliberation of public policy issues, meaningful involvement of the public, and implementation of policy decisions of the Village Board by the Village staff.

4. Conduct Of Public Meetings: Village Covered Individuals shall prepare themselves for public issues; listen courteously and attentively to all public discussions before the public body; and focus on the business at hand. Village Board members and commissioners shall further refrain from interrupting other speakers; making personal comments not germane to the business of the body; or otherwise interfering with the orderly conduct of meetings.

5. Sharing Of Relevant Information: Village Board members and commissioners shall publicly share substantive information that is relevant to a matter under consideration by their respective bodies, which may have been received from sources outside of the public decision making process.

6. Conflict Of Interest: In order to assure their independence and impartiality on behalf of the common good, the Village Covered Individuals shall not use their official offices or positions to influence government decisions in which they currently have or are actively pursuing a financial interest or an organizational responsibility or personal relationship which may create a conflict of interest, or which give the appearance of a conflict of interest. As may be related to matters before them, Village Covered Individuals shall disclose investments, interests in real

property, sources of income, and gifts, including those held or received by their spouses; and they shall abstain from participating in deliberations and decision making where conflicts may exist.

No Village Covered Individual, or that person's Immediate Family Members living with the Village Covered Individual, shall have a financial relationship or a controlling interest, whether directly or indirectly personally and/or through any business, corporation, LLC, partnership, or consulting or professional entity, in or be engaged in doing business with, any elected or appointed officer, Contractor, employee or vendor of the Village of River Forest.

No Village Covered Individual shall have a financial or other personal interest, whether directly or indirectly, with any Village Covered Individual or Contractor which is incompatible with the proper discharge of their official duties or work on behalf of the Village or that would tend to impair their independence of judgment.

No Village Covered Individual shall hire or recommend for employment with the Village, or with a Contractor, any Immediate Family Member of the Village Covered Individual.

Nothing herein shall limit any appointment power of the Village President otherwise conferred by the Village Code.

7. Confidential Information: Village Covered Individuals and Contractors shall respect the confidentiality of information concerning the property, personnel or affairs of the Village. Village Covered Individuals and Contractors shall neither disclose confidential information without proper legal authorization, nor use such information to advance their personal, financial or other private interests.

8. Use Of Public Resources: Village Covered Individuals shall be prohibited from using public resources not available to the public in general, such as Village staff time, equipment, supplies or facilities, for private gain or personal purposes.

9. Representation Of Private Interests: In keeping with their role as stewards of the public interest, Village Covered Individuals and Contractors shall not appear on behalf of the private interests of third parties before any board or commission of the Village on which they serve, and for purposes of this Subsection the Plan Commission, Zoning Board of Appeals, and Development Review Board shall be considered as one commission. This prohibition shall not prohibit a Village Covered Individual or Contractor from appearing on their own behalf before any board or commission of the Village on which they serve.

10. Positive Workplace Environment: Village Covered Individuals shall support the maintenance of a positive and constructive workplace environment for Village staff and for citizens and businesses dealing with the Village. Village Board members and

commissioners shall recognize their special role in dealings with Village staff to in no way create the perception of inappropriate direction to Village staff.

11. Policy Role Of Village Covered Individuals: Village Covered Individuals shall respect and adhere to the administrative structure of the Village as outlined in the Village Code. The Village President and Board of Trustees determines the policies of the Village with the advice, information and analysis provided by the Village's public, boards and commissions, and staff. Village Covered Individuals shall not interfere with the administrative functions of the Village or the official duties of the Village administrator, nor shall they impair the ability of Village staff to implement Village policy decisions.

12. Statement Of Economic Interest: All officers, including appointees to Village commissions, shall file a statement of economic interest with the Cook County Clerk with the information required by, and within the time required by, article 4A of the Illinois Governmental Ethics Act, 5 Illinois Compiled Statutes 420/4A, as amended.

1-23-6: DUTY TO REPORT:

This Section applies to Village Covered Individuals and Contractors who do not otherwise have a duty to report violations of this Chapter under Federal law, State law or Village ordinance or policy. Village Covered Individuals and Contractors who have a duty to report violations of this Chapter under Federal law, State law or another Village ordinance or policy shall not be required to comply with the duty to report in this Section and shall instead report violations of this Chapter as otherwise required.

Any Village Covered Individual or Contractor with knowledge that a Village Covered Individual or Contractor has violated a requirement of this Chapter has an obligation to report the violation to the Chair of the Ethics Commission. Village Covered Individuals must report any potential violation within a reasonable time of obtaining knowledge of the violation, but in no case shall the time period for a report be longer than seventy-two hours. In the event any person associated with the Village receives a complaint of a violation of this ordinance, that person shall refer the complaint to the Chair of the Ethics Commission within 24 hours. After a report or referral is made pursuant to this section, the reporting individual and the nature of the report shall remain anonymous except to those required under this Code to have such knowledge until such time as the Complaint is required to be made public under the relevant provisions of this Chapter. Retaliation against a Village Covered Individual or Contractor for filing or referring a complaint under this ordinance is prohibited and constitutes a violation of this Chapter.

1-23-7: ETHICS ADVISOR:

The Village Attorney shall serve as the Village's ethics advisor and, upon request, shall provide guidance to Village Covered Individuals concerning the interpretation of and compliance with the provisions of this Chapter.

1-23-8: ETHICS COMMISSION:

A. There is hereby created a commission to be known as the Ethics Commission of River Forest. The Commission shall be comprised of a chairperson and two other members nominated by the Village President and approved by the Board of Trustees. All members shall be residents of the Village. No person shall be appointed as a member of the Commission who is an Immediate Family Member of the Village President or Board of Trustees. Initially, two commissioners shall serve two-year terms, and the third commissioner shall serve a one-year term. Thereafter, all commissioners shall be appointed to two-year terms. Commissioners may be reappointed to serve subsequent terms. A quorum shall consist of two commissioners, and official action by the Commission shall require the affirmative vote of two members.

B. The Commission shall have the following powers and duties:

1. To receive, consider and investigate complaints made under this Chapter and to make recommendations to the Village Board for enforcement violations that the Commission determines occurred.

2. To promulgate procedures and rules governing the performance of its duties and the exercise of its powers.

3. The Commission is authorized to act upon the receipt of a written complaint alleging a violation of this Chapter. Upon receipt of a written complaint, the Commission may, based upon its assessment of the validity of a written complaint, pursuant to the procedures below, investigate, conduct hearings and deliberations, and issue recommendations for disciplinary actions and/or fines in accordance with Section 1-23-9 of this Chapter.

4. To receive information from the public pertaining to its investigations and to require additional information and documents from persons who may have violated the provisions of this Chapter.

5. To compel the following from Village Covered Individuals and Contractors: production of documents and other evidence, in both physical and electronic format; attendance at duly noticed hearings; and, response under oath to questions, in both written and oral format.

It is the obligation of all Village Covered Individuals and Contractors to cooperate with the commission during the course of its investigations. Failure or refusal to cooperate with requests by the Commission shall be a violation of this Chapter.

C. 1. Complaints submitted pursuant to this Chapter shall be handled by the Commission in the manner set forth below. If the complaint alleges facts which may constitute a crime, it shall first be referred to a law enforcement agency or the State's Attorney and may later be refiled with the Commission, at the request of the complainant, if the agency or State's Attorney declines prosecution or fails to act within thirty days.

2. a) The Commission, and any person who takes part in the administration of any complaint, shall keep complaints confidential to the fullest extent permitted by law until and unless the Commission determines that the complaint is supported by sufficient evidence and the Commission determines there is a reasonable basis for a complaint. Prior to a determination by the Commission that there are reasonable grounds that the complaint establishes a violation of this Chapter, consideration of complaints by the Commission at a meeting shall be closed to the public to the extent authorized by the Open Meetings Act.

b) Initial Review: Within a reasonable time after the receipt of a complaint, the Commission shall meet and conduct an initial review of the sufficiency of the complaint. The Commission may dismiss a complaint if any of the following criteria are met:

i. The complaint, on its face or as clarified, fails to state a violation of one of the laws or regulations within this Chapter.

ii. The complaint, on its face or as clarified, lacks sufficient factual detail, or is so speculative, conclusory or incoherent that the Commission cannot infer that a violation may have occurred or may be occurring.

iii. Based on all of the facts and information provided by the complainant, or publicly available information, the Commission cannot reasonably conclude that a violation has occurred.

iv. The Commission obtained credible information indicating that the allegations raised by the complainant are currently resolved.

v. The Commission determines that the complaint is moot or unripe.

vi. The Commission is currently investigating the same conduct in another complaint.

vii. Other good cause provided by the Commission.

If the Commission dismisses a complaint it shall include the reasoning for the dismissal in the meeting minutes and in a written determination.

Notwithstanding any term in this Chapter to the contrary, the Commission may dismiss a complaint at any stage. If the Commission dismisses a Complaint it shall include the reasoning for the dismissal in the meeting minutes and in a written determination. The Commission shall work as quickly as possible to resolve all complaints it receives.

c) A copy of the complaint may be provided to the Village Attorney, Village Administrator, Village President and Village Board of Trustees upon the determination that there is a reasonable basis for a complaint.
d) The Village Administrator shall assign Village staff to support the Commission in the discharge of its duties under this Section. A copy of the complaint shall not be provided to any person who is subject of the complaint unless and until the Commission shall determine the complaint passes initial review pursuant to section 1-23-8(c)(2)(a). Any person to whom the complaint is provided prior to determination of initial review is bound by all anonymity provisions set forth in this Code.
e) Investigation: If the Commission determines that a complaint passes an initial review, the Commission shall send by certified mail, return receipt requested, a notice to the respondent that a complaint has been filed against them and a copy of the complaint. The Commission shall send by certified mail, return receipt requested, a confirmation of the receipt of the complaint to an identified complainant, within five business days after the Commission's determination that the complaint passed the initial review. The notices to the respondent and an identified complainant shall also advise them of the date, time, and place of a Commission hearing to determine the sufficiency of the complaint and to establish whether reasonable grounds exist to proceed.

3. If the complaint is deemed to be supported by sufficient evidence to allege a violation of this Chapter and there is a determination of reasonable grounds to proceed, then the Commission shall issue notice to the respondent and an identified complainant including a hearing date scheduled within four weeks after the complaint's receipt. If the complaint is deemed not sufficient to allege a violation or if there is no determination of reasonable grounds to proceed, then the Commission shall send by certified mail, return receipt requested, a notice to the respondent and an identified complainant, of the decision to dismiss the complaint, and that notice shall be made public.

4. On the scheduled date and upon at least forty-eight hours' public notice of the meeting, the Commission shall conduct a hearing on the complaint and shall allow the respondent and an identified complainant the opportunity to present testimony

and evidence. The hearing may be closed to the public if authorized by the Open Meetings Act.

5. The Commission may recommend that the Board of Trustees fine any person who knowingly violates any provision of this Chapter within the Commission's purview or who knowingly files a frivolous complaint alleging a violation of this Chapter within the Commission's purview. The Commission may recommend to the Village President and Board of Trustees any appropriate discipline up to and including discharge or removal of office for any Village Covered Individual found in violation of this chapter or person filing a frivolous complaint. The recommendation of the Commission shall be deemed sufficient cause for discipline, discharge or removal from office without further proceedings by the Village, unless the offender is subject to the jurisdiction of the Board of Fire and Police Commissioners or as otherwise required by a collective bargaining agreement or employment contract.

6. As soon as practicable after the date the hearing or any recessed hearing is concluded, the Commission shall either: a) dismiss the complaint for any of the reasons in Section 1-23-8.(c)(2)(b). above or b) issue a recommendation, including but not limited to discipline, a fine, or both to the Village Board for enforcement. The findings in the case, any recommendation for discipline, and any fine imposed shall not be confidential and shall be a matter of public information.

7. If a complaint is filed during the sixty days preceding the date of any election at which the respondent is a candidate, the Commission shall meet at the earliest date possible with the intent to render its decision prior to the election.

1-23-9: ENFORCEMENT AND PENALTIES:

A. A person who knowingly violates any provision of this chapter or who knowingly files a frivolous complaint alleging a violation of this chapter is subject to a fine in an amount of not less than fifty dollars ($50.00) and not more than seven hundred fifty dollars ($750).

B. Subject to limitations in collective bargaining agreements and contracts to which the Village is a party, in addition to a fine, any Village Covered Individual who knowingly violates any provision of this chapter or who knowingly files a frivolous complaint alleging a violation of this chapter is subject to discipline, discharge, or removal from office, as the case may be. Subject to limitations in contracts to which the Village is a party, in addition to a fine, any Contractor which knowingly violates any provision of this chapter or who knowingly files a frivolous complaint alleging a violation of this chapter, the Village Board may determine that such Contractor is no longer eligible to do business with the Village and bar said Contractor from doing business with the Village.

C. Unless the conduct in question also violates Federal, State, or County law, rules or regulations, or also violates other Sections of this Chapter or any other Chapter of this Code, the Village Board shall have the exclusive authority to enforce the recommendations of the Ethics Commission relating to alleged violations of the ethical standards of this Section and impose penalties for violations thereof. Except as otherwise provided by law, a violation of the ethical standards shall in no way be construed as a basis for challenging the validity of a decision rendered by the Village Board or any advisory board or commission of the Village. Members of the public are encouraged to bring violations of the ethical standards to the attention of the Ethics Commission.

D. Penalties for violations of this Section shall be in the form of reprimand, formal censure or removal of an officer from an advisory board or commission of the Village. Further, the Village Board shall have the option of referring a violation of this Section to the Village Prosecutor for issuance of a citation in the Circuit Court of Cook County, in which case the Village Prosecutor shall seek a monetary fine pursuant to Section 1-23-9 of this Chapter. However, no penalty shall be imposed by the Village Board under this Section without first providing the Village Covered Individual or Contractor with reasonable notice of the charges and an opportunity to be heard before the Village Board. The penalties provided for in this Section shall be considered cumulative and shall in no way be construed as preventing the enforcement of any Federal, State or County law, ordinance, rule or regulation, or other Sections of this Chapter or any other Chapter of this code.

E. Retaliation by any Village Covered Individual or Contractor against any person that files a Complaint under this Chapter is prohibited and constitutes a violation of this Chapter subject to the penalties and enforcement provisions set forth herein.

1-23-10: HOW TO MAKE A COMPLAINT

A. In the event a person wishes to make a complaint alleging a violation of this ordinance, a complainant may take the following actions.
   1. Complete a Complaint form available on the Village's website on the Local Ethics Commission page, or
   2. Submit an email to the Chair of the Ethics Commission via email address on the Local Ethics Commission page.

B. Complaints shall include facts including, but limited to, the alleged violator, alleged violation and timing of the alleged violation.
C. It shall be the responsibility of the Village Administrator to ensure that a publicly available complaint intake form is maintained on the Village website. This form shall allow for the complainant to remain anonymous if they so choose.
D. Notwithstanding other provisions herein, no penalties shall be assessed if the conduct alleged in the complaint ceased more than 24 months prior to the time the

complaint is made. If the alleged violation is ongoing in nature, then this limitation shall not apply.

"CHAPTER 23
ETHICS

SECTION:

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1-23-1: PREAMBLE AND OTHER LAWS

The purpose of this Chapter is to establish a code of ethical conduct for all "Village covered individualsCovered Individuals" and "contractorsContractors," as defined in Section 1-23-2 below. The requirements of this Chapter are intended to meet or exceed the ethics requirements imposed in State or Federal law on Village covered individuals and contractors.Covered Individuals and Contractors. To the extent State or Federal law, or another Village ordinance, policy or requirement, imposes stricter ethical standards than in this Chapter, the strictest standards shall apply. Additional ethics requirements applicable to Village covered individuals and / or contractors, as the case may be, are imposed in the following laws, among others:

These ethical standards are intended to be self-enforcing and are most effective when Village Covered Individuals and Contractors are thoroughly familiar with and embrace the ethical standards. Therefore, the ethical standards shall be included in the regular orientations for all Village Covered Individuals and Contractors. Upon entering office, employment or service to the Village, as the case may be, each Village Covered Individual shall sign a statement affirming they have read and understand the ethical standards in this Chapter.

To the extent State or Federal law, or another Village ordinance, policy or requirement, imposes stricter ethical standards than in this Chapter, the strictest standards shall apply.

A. Additional ethics requirements applicable to Village Covered Individuals and / or Contractors, as the case may be, are imposed in the following laws, among others:

A. Illinois Governmental Ethics Act, 5 ILCS 420/1-101, *et seq*., as amended;

B. ~~B.~~ Illinois State Officials and ~~employees~~Employees Ethics Act, 5 ILCS 430/1-1, *et seq*., as amended;

C. ~~C.~~ Illinois Election Code, 10 ILCS 5/1-1, *et seq*., as amended;

D. ~~D.~~ Illinois Lobbyist Registration Act, 25 ILCS 170/1, *et seq*.

E. ~~E.~~ Illinois Public officer Prohibited Activities Act, 50 ILCS 105/0.01, *et seq*., as amended;

F. ~~F.~~ Illinois Public officer Simultaneous Tenure Act, 50 ILCS 110/0.01, *et seq*., as amended;

G. ~~G.~~ Illinois Local Government Employees Political Rights Act, 50 ILCS 135/1, *et seq*., as amended;

H. ~~H.~~ Illinois Municipal Code, 65 ILCS 5/1-1-1, *et seq*., as amended;

I. ~~I.~~ Illinois Liquor Control Act, 235 ILCS 5/1-1, *et seq*., as amended; and

J. ~~J.~~ Illinois Criminal Code, 720 ILCS 5/1-1, *et seq*., as amended.

1-23-2: DEFINITIONS:

For purposes of this Chapter, the following terms shall be given these definitions, whether or not capitalized herein:

CAMPAIGN FOR ELECTIVE OFFICE: Any activity in furtherance of an effort to influence the selection, nomination, election, or appointment of any individual to any federal, state, or local public office or office in a political organization, or the selection, nomination, or election of presidential or vice presidential electors, but does not include activities: a) relating to the support or opposition of any executive, legislative, or administrative action,

b) relating to collective bargaining, or c) that are otherwise in furtherance of the person's official duties.

CANDIDATE: A person who has filed nominating papers or petitions for nomination or election to an elected Village office, or who has been appointed to fill a vacancy in nomination, and who remains eligible for placement on the ballot at a regular election for such office, as defined in Section 9-1.3 of the Illinois Election Code, 10 ILCS 5/9-1.3, as amended.

COLLECTIVE BARGAINING: Has the same meaning as that term is defined in Section 3 of the Illinois Public Labor Relations Act, 5 ILCS 315/3, as amended.

COMPENSATED TIME: Means, with respect to an employee, any time worked by or credited to the employee that counts toward any minimum work time requirement imposed as a condition of their employment, but for purposes of this chapter, does not include any designated holidays, vacation periods, personal time, compensatory time off or any period when the employee is on a leave of absence. With respect to Village ~~covered individuals~~Covered Individuals whose hours are not fixed, "compensated time" includes any period when the person is on premises under the control of the employer or when the person is executing their official duties, regardless of location.

COMPENSATORY TIME OFF: Authorized time off earned by or awarded to an employee to compensate in whole or in part for time worked more than the minimum work time required of that employee as a condition of their employment.

CONTRACTOR: Means a contractor, sub-contractor or any person or entity doing, or seeking to do, business with the Village.

CONTRIBUTION: Has the same meaning as that term is defined in Section 9-1.4 of the Illinois Election Code, 10 ILCS 5/9-1.4, as amended.

EMPLOYEE: A person employed by the Village of River Forest, whether on a full time or part time basis or pursuant to a contract, whose official duties are subject to the direction and control of the Village with regard to the material details of how the work is to be performed but does not include an independent contractor.

EMPLOYER: The Village of River Forest.

GIFT: Any gratuity, discount, entertainment, hospitality, loan, forbearance, or other tangible or intangible item having monetary value including, but not limited to, cash, food and drink, tickets, travel expenses and honoraria for speaking engagements related to or attributable to the Village ~~covered individual's~~Covered Individual's employment or work on behalf of the Village.

IMMEDIATE FAMILY MEMBER: Any individual's spouse, domestic partner, civil union partner, parent, step-parent, child, step-child, sibling, step-sibling, dependent, or any family member living in the same household as such individual, including a fiancé or fiancée.

LEAVE OF ABSENCE: Any period during which an employee does not receive: a) compensation for employment, b) service credit towards pension benefits, and c) health insurance benefits paid for by the employer.

OFFICER: A person who holds, by election or appointment, an office created by statute or ordinance, regardless of whether the officer is compensated for service in their official capacity.

OFFICIAL DUTIES:~~-~~ Actions performed that are either required or authorized as part of an individual's position to effectuate the assignments of that position.

POLITICAL ACTIVITY: Any activity in support of or in connection with any campaign for elective office, question of public policy or any political organization, but does not include activities: a) in furtherance of the person's "official duties" such as work associated with executive, legislative, or administrative action or b) relating to collective bargaining. Political activity as defined herein shall not include any activities which the Village is precluded from regulating under the United States Constitution, the Constitution of the State of Illinois, Federal law or State law.

POLITICAL ORGANIZATION: A party, committee, association, fund, or other organization (whether or not incorporated) that is required to file a statement of organization with the State Board of Elections or a County Clerk under Section 9-3 of the Illinois Election Code, 10 ILCS 5/9-3, as amended, but only with regard to those activities that require filing with the State Board of Elections or a County Clerk.

PROHIBITED POLITICAL ACTIVITY:

A. Preparing for, organizing, or participating in any political meeting, political rally, political demonstration, or other political event.

B. Soliciting contributions, including, but not limited to, the purchase of, selling, distributing, or receiving payment for tickets for any political fundraiser, political meeting, or other political event.

C. Soliciting, planning the solicitation of, or preparing any document or report regarding anything of value intended as a campaign contribution.

D. Planning, conducting, or participating in a public opinion poll in connection with a campaign for elective office or on behalf of a political organization for political purposes or for or against any referendum question.

E. Surveying or gathering information from potential or actual voters in an election to determine probable vote outcome in connection with a campaign for elective office or on behalf of a political organization for political purposes or for or against any referendum question.

F. Assisting at the polls on election day on behalf of any political organization or candidate for elective office or for or against any referendum question.

G. Soliciting votes on behalf of a candidate for elective office or a political organization or for or against any referendum question or helping in an effort to get voters to the polls.

H. Initiating for circulation, preparing, circulating, reviewing, or filing any petition on behalf of a candidate for elective office or for or against any referendum question.

I. Making contributions on behalf of any candidate for elective office in that capacity or in connection with a campaign for elective office.

J. Preparing or reviewing responses to candidate questionnaires in connection with a campaign for elective office or on behalf of a political organization for political purposes.

K. Distributing, preparing for distribution, or mailing campaign literature, campaign signs, or other campaign material on behalf of any candidate for elective office or for or against any referendum question.

L. Campaigning for any elective office or for or against any referendum question.

M. Managing or working on a campaign for elective office or for or against any referendum question.

N. Serving as a delegate, alternate, or proxy to a political party convention.

O. Participating in any recount or challenge to the outcome of any election.

PROHIBITED SOURCE: Any person or entity who:

A. Is seeking official action from the Village: 1) by an officer board or commission appointment, or 2) by an employee, or by the officer or another employee directing that employee;

B. Does business or seeks to do business with the Village;

C. Conducts Village activities with a Village ~~covered individual~~Covered Individual;

D. Has interests that may be substantially affected by the performance or nonperformance of the official duties of a Village ~~covered individual~~Covered Individual;

E. Is registered or required to be registered with the Illinois Secretary of State under the Illinois Lobbyist Registration Act, 25 ILCS 170/1, *et seq*., ~~as amended, except that an entity not otherwise a prohibited source does not become a prohibited source merely because a registered lobbyist is one of its members or serves on its board of directors;~~as amended,; or

F. Is an agent of, a spouse of, or an ~~immediate family member~~Immediate Family Member who is living with a "prohibited source."

VILLAGE BOARD MEMBERS AND COMMISSIONERS: Means each of the Village President, Village Clerk, members of the Board of Trustees, members of the board of the Village and members of the ~~boards,~~ commissions~~, advisory groups and committees~~ of the Village.

VILLAGE COVERED INDIVIDUAL: Means each of the Village Board members and commissioners ~~(as defined above), along with all,~~ appointed officers, commission members, volunteers and employees of the Village.

1-23-3: PROHIBITED POLITICAL ACTIVITIES:

A. Village ~~covered individuals~~Covered Individuals and ~~contractors~~Contractors shall not knowingly perform any prohibited political activity during any time where they are being compensated by the Village. Except as noted herein, Village ~~covered individuals~~Covered Individuals and ~~contractors~~Contractors shall not knowingly use any Village property or resources by engaging in any prohibited political activity. Exceptions:

1. A Village employee may use a Village vehicle designated for their unrestricted full time use for any purpose while not on compensated time, and

2. A Village officer may use any room for a political campaign which room is available for use by the general public.

B. At no time shall any Village ~~covered individual~~Covered Individual or ~~contractor~~Contractor knowingly use the services of any other Village ~~covered individual~~Covered Individual or ~~contractor~~Contractor, by requiring that person to perform any prohibited political activity: 1) as part of that person's Village work or duties, 2) as a condition of Village employment or doing business with the Village, or 3) during any compensated time.

C. Village ~~covered individuals~~Covered Individuals and ~~contractors~~Contractors shall not be required at any time to participate in any prohibited political activity in consideration for being awarded business with the Village, additional compensation or any employee benefit.

D. A Village ~~covered individual~~Covered Individual shall not be awarded any additional compensation or employee benefit in consideration for the person's participation in any prohibited political activity.

E. Nothing in this Section prohibits activities that are otherwise appropriate for a Village ~~covered individual~~Covered Individual to engage in as a part of their official Village employment, duties or activities that are undertaken by a Village ~~covered individual~~Covered Individual on a voluntary basis as permitted by law, including, but not limited to, pursuant to the Illinois Local Government Political Rights Act, 50 ILCS 135/1, *et seq*., as amended.

F. No person either: 1) in a position that is subject to recognized merit principles of public employment, or 2) in a position the salary for which is paid in whole or in part by Federal funds and that is subject to the Federal standards for a merit system of personnel administration applicable to grant in aid programs, shall be denied or deprived of Village employment or tenure solely because they are a member or an officer of a political committee, of a political party, or of a political organization or club.

1-23-4: GIFT BAN:

A. Solicitation Or Acceptance Of Gifts: Except as set forth in Subsection 1-23-4.B. of this Section, no Village ~~covered individual~~Covered Individual, and no ~~immediate family member~~Immediate Family Member of a Village ~~covered individual~~Covered Individual (collectively the "recipients"), shall knowingly solicit or accept any gift from any prohibited source, or which is otherwise prohibited by law or ordinance. No prohibited source shall knowingly offer or make a gift that violates this Section.

B. Exceptions: Subsection 1-23-4.A. of this Section is not applicable to the following:

1. Opportunities, benefits, and services that are available on the same conditions as for the general public.

2. Anything for which the Village ~~covered individual~~Covered Individual or their spouse or ~~immediate family member~~Immediate Family Member, pays the fair market value.

3. Any: a) contribution that is lawfully made under the Election Code or b) activities associated with a fundraising event in support of a political organization or candidate.

4. Educational materials.

5. Reasonable expenses associated with travel in furtherance of official duties

6. A gift from a relative, meaning those people related to the individual ~~as father, mother, son, daughter, brother, sister, uncle, aunt, great aunt, great uncle~~asparent , child, sibling , parent's sibling, grandparent's sibling, first cousin, ~~nephew, niece, husband, wife, grandfather, grandmother, grandson, granddaughter, father~~child of a sibling, spouse , grandparent, grandchild , parent-in-law~~, mother~~ , child-in-law~~, son~~ , sibling-in-law~~, daughter-in-law, brother-in-law, sister-in-law, stepfather, stepmother, stepson, stepdaughter, stepbrother, stepsister~~ , stepparent , stepchild , stepsibling,

half-~~brother, half-sister~~sibling , and including the ~~father, mother, grandfather,~~parent or ~~grandmother~~, grandparent of the individual's spouse and the individual's fiancé or fiancée.

7. Anything provided by an individual on the basis of a personal friendship unless the recipient has reason to believe that, under the circumstances, the gift was provided because of the Village ~~covered individual's~~Covered Individual's association with the Village or their ~~immediate family members~~Immediate Family Members association with the Village and not because of the personal friendship. In determining whether a gift is provided on the basis of personal friendship, the recipient shall consider the circumstances under which the gift was offered, such as: a) the history of the relationship between the individual giving the gift and the recipient of the gift, including any previous exchange of gifts between those individuals; b) whether to the actual knowledge of the recipient the individual who gave the gift personally paid for the gift or sought a tax deduction or business reimbursement for the gift; and c) whether to the actual knowledge of the recipient the individual who gave the gift also at the same time gave the same or similar gifts to other Village ~~covered individuals~~Covered Individuals, or their spouses or ~~immediate family members~~Immediate Family Members.

8. Food or refreshments not exceeding seventy- five dollars per person in value on a single calendar day; provided that the food or refreshments are: a) consumed on the premises from which they were purchased or prepared or b) catered. For the purposes of this Section, "catered," means food or refreshments that are purchased ready to consume which are delivered by any means.

9. Food, refreshments, lodging, transportation, and other benefits resulting from outside business or employment activities (or outside activities that are not connected to the official duties of the Village ~~covered individual~~Covered Individual), if the benefits have not been offered or enhanced because of the official position or employment of the Village ~~covered individual~~Covered Individual, and are customarily provided to others in similar circumstances.

10. Intragovernmental and intergovernmental gifts. For the purpose of this Section, "intragovernmental gift" means any gift given to a Village ~~covered individual~~Covered Individual from another Village covered individual and "intergovernmental gift" means any gift given to a Village ~~covered individual~~Covered Individual by an officer or employee of another governmental entity.

11. Bequests, inheritances, and other transfers at death.

12. Any item or items from any one prohibited source during any calendar year having a cumulative total value of less than one hundred dollars. Each of the exceptions listed in this Subsection 1-23-4.B. is mutually exclusive and independent of every other.

C. Disposition Of Gifts: A Village ~~covered individual,~~Covered Individual, their spouse or an ~~immediate family member~~Immediate Family Member living with the Village ~~covered individual~~Covered Individual, does not violate this chapter if the recipient promptly takes reasonable action to return a gift from a prohibited source to its source or gives the gift or an amount equal to its value to an appropriate charity that is exempt from income taxation under Section 501(c)(3) of the Internal Revenue Code of 1986, as now or hereafter amended, renumbered, or succeeded.

1-23-5: ETHICAL STANDARDS

A. Purpose And Application: The Village adopts these ethical standards to assure public confidence in the integrity of local government and its effective and fair operation. This section shall apply to all Village Covered Individuals and Contractors.

B. Policy Statement: The citizens and businesses of the Village are entitled to have fair, ethical and accountable local government in connection with Village ~~covered individuals~~Covered Individuals and ~~contractors~~Contractors who have earned the public's full confidence. In keeping with the Village's commitment to excellence, the effective functioning of democratic government requires that:

1. Village ~~covered individuals~~Covered Individuals and ~~contractors~~Contractors comply with the letter and spirit of the laws and policies affecting the operations of government and avoid even the appearance of impropriety;

2. Village ~~covered individuals~~Covered Individuals and ~~contractors~~Contractors be independent, impartial and fair in their judgment and actions;

3. Village ~~covered individuals~~Covered Individuals use public office for the public good, not for personal gain;

4. Public deliberations and processes are conducted by Village ~~covered individuals~~Covered Individuals transparently, unless legally entitled to be conducted in executive session, in an atmosphere of respect and civility; and

5. Public deliberations and processes are conducted by the Village Board members and commissioners free of abusive conduct and personal attacks that are unrelated to public business.

C. Ethical Standards: Pursuant to the above policy statement, and to assure public confidence in the integrity of local government and commitment to respect and civility in public discourse, the following ethical standards are imposed:

1. Working For The Common Good: Recognizing that stewardship of the public interest must be their primary concern, Village ~~covered individuals~~Covered Individuals shall work for the common good of the people of the Village, shall work for the best interests of the Village and shall not work on behalf of any private or

personal interest, and they shall assure fair and equal treatment of all persons, claims and transactions coming before the Village. Village ~~covered individuals~~Covered Individuals shall put forth an honest effort in the discharge of their official duties in a fiscally responsible manner.

2. Compliance With Laws: Village ~~covered individuals~~Covered Individuals and ~~contractors~~Contractors shall comply with the laws of the United States, the State of Illinois and the Village of River Forest in the performance of their official duties. These laws include, without limitation: the United States and Illinois constitutions; the State and County laws and ordinances pertaining to conflicts of interest, gift bans, election campaign disclosures, employer responsibilities, and open processes of government; and local ordinances and policies.

3. Respect For Process: Village ~~Board members and commissioners~~Covered Individuals shall perform their official duties in accordance with the processes and rules of order established by the Village governing the deliberation of public policy issues, meaningful involvement of the public, and implementation of policy decisions of the Village Board by the Village staff.

4. Conduct Of Public Meetings: Village ~~covered individuals~~Covered Individuals shall prepare themselves for public issues; listen courteously and attentively to all public discussions before the public body; and focus on the business at hand. Village Board members and commissioners shall further refrain from interrupting other speakers; making personal comments not germane to the business of the body; or otherwise interfering with the orderly conduct of meetings.

5. Sharing Of Relevant Information: Village Board members and commissioners shall publicly share substantive information that is relevant to a matter under consideration by their respective bodies, which may have been received from sources outside of the public decision making process.

6. Conflict Of Interest: In order to assure their independence and impartiality on behalf of the common good, the Village ~~covered individuals~~Covered Individuals shall not use their official offices or positions to influence government decisions in which they currently have or are actively pursuing a financial interest or an organizational responsibility or personal relationship which may create a conflict of interest, or which give the appearance of a conflict of interest. As may be related to matters before them, Village ~~covered individuals~~Covered Individuals shall disclose investments, interests in real property, sources of income, and gifts, including those held or received by their spouses; and they shall abstain from participating in deliberations and decision making where conflicts may exist.

No Village ~~covered individual~~Covered Individual, or that person's ~~immediate family members~~Immediate Family Members living with the Village ~~covered individual~~Covered Individual, shall have a financial relationship or a controlling interest, whether directly or indirectly personally and/or through any business,

corporation, LLC, partnership, or consulting or professional entity, in or be engaged in doing business with, any elected or appointed officer, ~~contractor~~Contractor, employee or vendor of the Village of River Forest.

No Village ~~covered individual~~Covered Individual shall have a financial or other personal interest, whether directly or indirectly, with any Village ~~covered individual~~Covered Individual or ~~contractor~~Contractor which is incompatible with the proper discharge of their official duties or work on behalf of the Village or that would tend to impair their independence of judgment.

No Village ~~covered individual~~Covered Individual shall hire or recommend for employment with the Village, or with a ~~contractor~~Contractor, any ~~immediate family member~~Immediate Family Member of the Village ~~covered individual~~Covered Individual.

Nothing herein shall limit any appointment power of the Village President otherwise conferred by the Village Code.

7. Confidential Information: Village ~~covered individuals~~Covered Individuals and ~~contractors~~Contractors shall respect the confidentiality of information concerning the property, personnel or affairs of the Village. Village ~~covered individuals~~Covered Individuals and ~~contractors~~Contractors shall neither disclose confidential information without proper legal authorization, nor use such information to advance their personal, financial or other private interests.

8. Use Of Public Resources: Village ~~covered individuals~~Covered Individuals shall be prohibited from using public resources not available to the public in general, such as Village staff time, equipment, supplies or facilities, for private gain or personal purposes.

9. Representation Of Private Interests: In keeping with their role as stewards of the public interest, Village ~~covered individuals~~Covered Individuals and ~~contractors~~Contractors shall not appear on behalf of the private interests of third parties before any board or commission of the Village on which they serve, and for purposes of this Subsection the Plan Commission, Zoning Board of Appeals, and Development Review Board shall be considered as one commission. This prohibition shall not prohibit a Village ~~covered individual~~Covered Individual or ~~contractor~~Contractor from appearing on their own behalf before any board or commission of the Village on which they serve.

10. Positive Workplace Environment: Village ~~covered individuals~~Covered Individuals shall support the maintenance of a positive and constructive workplace environment for Village staff and for citizens and businesses dealing with the Village. Village Board members and commissioners shall recognize their special role in dealings with Village staff to in no way create the perception of inappropriate direction to Village staff.

11. Policy Role Of Village ~~covered individuals~~Covered Individuals: Village ~~covered individuals~~Covered Individuals shall respect and adhere to the administrative structure of the Village as outlined in the Village Code. The Village President and Board of Trustees determines the policies of the Village with the advice, information and analysis provided by the Village's public, boards and commissions, and staff. Village ~~covered individuals~~Covered Individuals shall not interfere with the administrative functions of the Village or the official duties of the Village administrator, nor shall they impair the ability of Village staff to implement Village policy decisions.

12. Statement Of Economic Interest: All officers, including appointees to Village commissions, shall file a statement of economic interest with the Cook County Clerk with the information required by, and within the time required by, article 4A of the Illinois Governmental Ethics Act, 5 Illinois Compiled Statutes 420/4A, as amended.

~~D. Implementation: These ethical standards are intended to be self-enforcing and are most effective when Village covered individuals and contractors are thoroughly familiar with and embrace the ethical standards. Therefore, the ethical standards shall be included in the regular orientations for all Village covered individuals and contractors. Upon entering office, employment or service to the Village, as the case may be, each Village covered individual shall sign a statement affirming they have read and understand the ethical standards in this Chapter.~~

~~E. Enforcement: Unless the conduct in question also violates Federal, State, or County law, rules or regulations, or also violates other Sections of this Chapter or any other Chapter of this Code, the Village Board shall have the exclusive authority to enforce the ethical standards of this Section and impose penalties for violations thereof. Except as otherwise provided by law, a violation of the ethical standards shall in no way be construed as a basis for challenging the validity of a decision rendered by the Village Board or any advisory board or commission of the Village. Members of the public are encouraged to bring violations of the ethical standards to the attention of the Village Board. Notwithstanding other provisions herein, enforcement under this Section may not be initiated more than 24 months after the conduct alleged in the complaint occurred.~~

~~A.~~ ~~F. Penalties: Penalties for violations of this Section shall be in the form of reprimand, formal censure or removal of an officer from an advisory board or commission of the~~

~~Village. Further, the Village Board shall have the option of referring a violation of this Section to the Village Prosecutor for issuance of a citation in the Circuit Court of Cook County, in which case the Village Prosecutor shall seek a monetary fine pursuant to Section 1-23-9 of this Chapter. However, no penalty shall be imposed by the Village Board under this Section without first providing the Village covered individual or contractor with reasonable notice of the charges and an opportunity to be heard before the Village Board. The penalties provided for in this Section shall be considered cumulative and shall in no way be construed as preventing the enforcement of any Federal, State or County law, ordinance, rule or regulation, or other Sections of this Chapter or any other Chapter of this code.~~

1-23-6: DUTY TO REPORT:

This Section applies to Village ~~covered individuals~~Covered Individuals and ~~contractors~~Contractors who do not otherwise have a duty to report violations of this Chapter under Federal law, State law or Village ordinance or policy. Village ~~covered individuals~~Covered Individuals and ~~contractors~~Contractors who have a duty to report violations of this Chapter under Federal law, State law or another Village ordinance or policy shall not be required to comply with the duty to report in this Section and shall instead report violations of this Chapter as otherwise required.

Any Village ~~covered individual~~Covered Individual or ~~contractor~~Contractor with knowledge that a Village ~~covered individual~~Covered Individual or ~~contractor~~Contractor has violated a requirement of this Chapter has an obligation to report the violation to the ~~Village Administrator (or the Village President if the Village Administrator is the alleged offender)~~Chair of the Ethics Commission. Village Covered Individuals must report any potential violation within a reasonable time of obtaining knowledge of the violation, but in no case shall the time period for a report be longer than seventy-two hours. In the event any person associated with the Village receives a complaint of a violation of this ordinance, that person shall refer the complaint to the Chair of the Ethics Commission within 24 hours. After a report or referral is made pursuant to this section, the reporting individual and the nature of the report shall remain anonymous except to those required under this Code to have such knowledge until such time as the Complaint is required to be made public under the relevant provisions of this Chapter. Retaliation against a Village Covered Individual or Contractor for filing or referring a complaint under this ordinance is prohibited and constitutes a violation of this Chapter.

1-23-7: ETHICS ADVISOR:

The Village Attorney shall serve as the Village's ethics advisor and, upon request, shall provide guidance to Village ~~covered individuals~~Covered Individuals concerning the interpretation of and compliance with the provisions of this Chapter.

1-23-8: ETHICS COMMISSION:

A. ~~A.~~ There is hereby created a commission to be known as the Ethics Commission of River Forest. The Commission shall be comprised of a chairperson and two other members nominated by the Village President and approved by the Board of Trustees. All members shall be residents of the Village. No person shall be appointed as a member of the Commission who is an ~~immediate family member~~Immediate Family Member of the Village President or Board of Trustees. Initially, two commissioners shall serve two-year terms, and the third commissioner shall serve a one-year term. Thereafter, all commissioners shall be appointed to two-year terms. Commissioners may be reappointed to serve subsequent terms. A quorum shall consist of two commissioners, and official action by the Commission shall require the affirmative vote of two members.

B. The Commission shall have the following powers and duties:

1. To receive, consider and investigate complaints ~~of alleged violations of duties imposed in Sections 1-23-3 and 1-23-4 of~~made under this Chapter and to make recommendations to the Village Board for enforcement violations that the Commission determines occurred.

2. To promulgate procedures and rules governing the performance of its duties and the exercise of its powers.

3. The Commission is authorized to act upon the receipt of a written complaint alleging a violation of this Chapter~~, within the Commission's purview, by a Village covered individual or a contractor.~~. Upon receipt of a written complaint, the Commission may, based upon its assessment of the validity of a written complaint, pursuant to the procedures below, investigate, conduct hearings and deliberations, and issue recommendations for disciplinary actions~~, impose~~ and/or fines in accordance with Section 1-23-9 of this Chapter~~ and refer violations of this Chapter within the Commission's purview to the appropriate attorney for prosecution.~~.

4. To receive information from the public pertaining to its investigations and to require additional information and documents from persons who may have violated the provisions of this Chapter.

5. To compel the following from Village ~~covered individuals~~Covered Individuals and ~~contractors~~Contractors: production of documents and other evidence, in both physical and electronic format; attendance at duly noticed hearings; and, response under oath to questions, in both written and oral format.

It is the obligation of all Village ~~covered individuals~~Covered Individuals and ~~contractors~~Contractors to cooperate with the commission during the course of its investigations. Failure or refusal to cooperate with requests by the Commission shall be a violation of this Chapter.

~~6. The powers and duties of the Commission are limited to matters clearly within the Commission's purview as set forth in this Chapter.~~

~~C. 1. Complaints alleging a violation of this Chapter within the purview of the Commission shall be filed with the Commission upon receipt by the Village, unless the complaint alleges facts which may, in the opinion of the Village Attorney (or the Village Administrator if the Village Attorney is the alleged offender), constitute a crime.~~

C. 1. Complaints submitted pursuant to this Chapter shall be handled by the Commission in the manner set forth below. If the complaint alleges facts which may constitute a crime, it shall first be referred to a law enforcement agency or the State's Attorney and may later be refiled with the Commission, at the request of the complainant, if the agency or State's Attorney declines prosecution or fails to act within thirty days.

2. a~~.~~) The Commission, and any person who takes part in the administration of any complaint, shall keep complaints confidential to the fullest extent permitted by law until and unless the Commission determines that the complaint is supported by sufficient evidence and the Commission determines there ~~are~~is a reasonable ~~grounds that the~~ basis for a complaint ~~establishes a violation of this Chapter within the Commission's purview.~~. Prior to a determination by the Commission ~~that a complaint is supported by sufficient evidence and~~ that there are reasonable grounds that the complaint establishes a violation of this Chapter ~~within the Commission's purview~~, consideration of complaints by the Commission at a meeting shall be closed to the public to the extent authorized by the Open Meetings Act.

~~b. A copy of the complaint shall be provided to the Village Attorney, Village Administrator, Village President and Village Board of Trustees immediately upon its receipt by the Commission. The Village Administrator shall assign Village staff to support the Commission in the discharge of its duties under this Section.~~

b) ~~c.~~Initial Review: Within a reasonable time after the receipt of a complaint, the Commission shall meet and conduct an initial review of the sufficiency of the complaint. The Commission may dismiss a complaint if any of the following criteria are met:

i. The complaint, on its face or as clarified, fails to state a violation of one of the laws or regulations within ~~the Commission's purview~~this Chapter.

ii. The complaint, on its face or as clarified, lacks sufficient factual detail, or is so speculative, conclusory or incoherent that the Commission cannot infer that a violation may have occurred or may be occurring.

iii. Based on all of the facts and information provided by the complainant, or publicly available information, the Commission cannot reasonably conclude that a violation has occurred.

iv. The Commission obtained credible information indicating that the allegations raised by the complainant are currently resolved.

v. The Commission determines that the complaint is moot or unripe.

vi. The Commission is currently investigating the same conduct in another complaint.

vii. ~~Another reason~~Other good cause provided by the Commission.

If the Commission dismisses a complaint it shall include the reasoning for the dismissal in the meeting minutes and in a written determination.

Notwithstanding any term in this Chapter to the contrary, the Commission may dismiss a complaint at any stage. If the Commission dismisses a Complaint it shall include the reasoning for the dismissal in the meeting minutes and in a written determination. The Commission shall work as quickly as possible to resolve all complaints it receives.

c) A copy of the complaint may be provided to the Village Attorney, Village Administrator, Village President and Village Board of Trustees upon the determination that there is a reasonable basis for a complaint.

d) The Village Administrator shall assign Village staff to support the Commission in the discharge of its duties under this Section. ~~d.~~A copy of the complaint shall not be provided to any person who is subject of the complaint unless and until the Commission shall determine the complaint passes initial review pursuant to section 1-23-8(c)(2)(a). Any person to whom the complaint is provided prior to determination of initial review is bound by all anonymity provisions set forth in this Code.

e) Investigation: If the Commission determines that a complaint passes an initial review, the Commission shall send by certified mail, return receipt

requested, a notice to the respondent that a complaint has been filed against them and a copy of the complaint. The Commission shall send by certified mail, return receipt requested, a confirmation of the receipt of the complaint to an identified complainant, within five business days after the Commission's determination that the complaint passed the initial review. The notices to the respondent and an identified complainant shall also advise them of the date, time, and place of a Commission ~~meeting~~hearing to determine the sufficiency of the complaint and to establish whether reasonable grounds exist to proceed.

~~3. Within a reasonable time after sending notice of the complaint to respondent and an identified complainant, and upon not less than forty-eight hours' public notice, the Commission shall meet to further review the sufficiency of the complaint and, if the complaint is supported by sufficient evidence and is deemed sufficient to allege a violation of this Chapter within the Commission's purview, to determine whether there are reasonable grounds to proceed, based on the evidence presented, to proceed. The Commission shall issue notice to an identified complainant and the respondent of the Commission's ruling on the evidentiary sufficiency of the complaint and, if necessary, on whether there are reasonable grounds to proceed within fifteen business days after receiving the complaint.~~

~~In determining whether the complaint is support by sufficient evidence and establishes reasonable grounds for a violation of this Chapter within the purview of the Commission, the Commission may dismiss a complaint for any of the reasons in Section 1-23-8.C.2.c. above.~~

~~4.~~3. If the complaint is deemed to be supported by sufficient evidence to allege a violation of this Chapter ~~within the Commission's purview~~ and there is a determination of reasonable grounds to proceed, then the Commission shall issue notice to the respondent and an identified complainant including a hearing date scheduled within four weeks after the complaint's receipt. ~~Alternatively, the Commission may elect to notify in writing the attorney designated by the Corporate Authorities to prosecute such actions and request that the complaint be adjudicated judicially.~~ If the complaint is deemed not sufficient to allege a violation or if there is no determination of reasonable grounds to proceed, then the Commission shall send by certified mail, return receipt requested, a notice to the respondent and an identified complainant, of the decision to dismiss the complaint, and that notice shall be made public.

~~5. If the complaint is deemed sufficient to allege a violation of this Chapter within the Commission's purview and the Commission finds that reasonable grounds to proceed are established, then the Commission shall notify in writing the attorney designated by the Corporate Authorities to prosecute such actions and shall transmit to the attorney the complaint and all additional documents in the custody of the commission concerning the alleged violation.~~

~~6~~4. On the scheduled date and upon at least forty-eight hours' public notice of the meeting, the Commission shall conduct a hearing on the complaint and shall allow the respondent and an identified complainant the opportunity to present testimony and evidence. The hearing may be closed to the public if authorized by the Open Meetings Act.

~~7. Within thirty days after the date the hearing or any recessed hearing is concluded, the Commission shall either: a) dismiss the complaint for any of the reasons in Section 1-23-8.C.2.c. above or b) issue a recommendation for discipline to the alleged violator and to the Village Administrator, or if the Village Administrator is the alleged violator, to the Village President, or impose a fine upon the violator, or both.~~

5. The Commission may recommend that the Board of Trustees~~ The findings in the case, any recommendation for discipline, and any fine imposed shall not be confidential and shall be a matter of public information.~~

~~8. If the hearing was closed to the public, the respondent may file a written demand for a public hearing on the complaint within seven business days after the issuance of the recommendation for discipline or imposition of a fine, or both. The filing of the demand shall stay the enforcement of the recommendation or fine. Within fourteen days after receiving the demand, the Commission shall conduct a public hearing on the complaint upon at least forty-eight hours' public notice of the hearing and allow the respondent and an identified complainant the opportunity to present testimony and evidence. Within seven days thereafter, the Commission shall publicly issue a final recommendation to the alleged violator and to the Village President or Village Administrator, or impose a fine upon the violator, or both.~~

~~9. If a complaint is filed during the sixty days preceding the date of any election at which the respondent is a candidate, the Commission shall render its decision within seven days after the~~

~~complaint is filed, and during the seven days preceding that election, the Commission shall render such decision before the date of that election, if possible.~~

~~10. The Commission may~~ fine any person who knowingly violates any provision of this Chapter within the Commission's purview or who knowingly files a frivolous complaint alleging a violation of this Chapter within the Commission's purview. The Commission may recommend to the Village President and Board of Trustees any appropriate discipline up to and including discharge or removal of office for any Village ~~covered individual~~Covered Individual found in violation of this chapter or person filing a frivolous complaint. The recommendation of the Commission shall be deemed sufficient cause for discipline, discharge or removal from office without further proceedings by the Village, unless the offender is subject to the jurisdiction of the Board of Fire and Police Commissioners or as otherwise required by a collective bargaining agreement or employment contract.

6. As soon as practicable after the date the hearing or any recessed hearing is concluded, the Commission shall either: a) dismiss the complaint for any of the reasons in Section 1-23-8.(c)(2)(b). above or b) issue a recommendation, including but not limited to discipline, a fine, or both to the Village Board for enforcement. The findings in the case, any recommendation for discipline, and any fine imposed shall not be confidential and shall be a matter of public information.

~~11. A complaint alleging a violation of this Chapter within the Commission's purview must be filed within twelve months after the complainant knew or reasonably could have known of the alleged violation.~~

7. If a complaint is filed during the sixty days preceding the date of any election at which the respondent is a candidate, the Commission shall meet at the earliest date possible with the intent to render its decision prior to the election.

1-23-9: ENFORCEMENT AND PENALTIES:

A. ~~A.~~ A person who knowingly violates any provision of this chapter or who knowingly files a frivolous complaint alleging a violation of this chapter is subject to a fine in an amount of not less than fifty dollars ($50.00) and not more than seven hundred fifty dollars ($750).

B. ~~B.~~ Subject to limitations in collective bargaining agreements and contracts to which the Village is a party, in addition to a fine, any Village ~~covered individual~~Covered Individual who knowingly violates any provision of this chapter or who knowingly files a frivolous complaint alleging a violation of this chapter is subject to discipline, discharge, or removal from office, as the case may be. Subject to limitations in contracts to which the Village is a party, in addition to a fine, any ~~contractor~~Contractor which knowingly violates any provision of this chapter or who knowingly files a frivolous complaint alleging a violation of this chapter, the Village Board may determine that such ~~contractor~~Contractor is no longer eligible to do business with the Village and bar said ~~contractor~~Contractor from doing business with the Village~~.~~".

C. Unless the conduct in question also violates Federal, State, or County law, rules or regulations, or also violates other Sections of this Chapter or any other Chapter of this Code, the Village Board shall have the exclusive authority to enforce the recommendations of the Ethics Commission relating to alleged violations of the ethical standards of this Section and impose penalties for violations thereof. Except as otherwise provided by law, a violation of the ethical standards shall in no way be construed as a basis for challenging the validity of a decision rendered by the Village Board or any advisory board or commission of the Village. Members of the public are encouraged to bring violations of the ethical standards to the attention of the Ethics Commission.

D. Penalties for violations of this Section shall be in the form of reprimand, formal censure or removal of an officer from an advisory board or commission of the Village. Further, the Village Board shall have the option of referring a violation of this Section to the Village Prosecutor for issuance of a citation in the Circuit Court of Cook County, in which case the Village Prosecutor shall seek a monetary fine pursuant to Section 1-23-9 of this Chapter. However, no penalty shall be imposed by the Village Board under this Section without first providing the Village Covered Individual or Contractor with reasonable notice of the charges and an opportunity to be heard before the Village Board. The penalties provided for in this Section shall be considered cumulative and shall in no way be construed as preventing the enforcement of any Federal, State or County law, ordinance, rule or regulation, or other Sections of this Chapter or any other Chapter of this code.

E. Retaliation by any Village Covered Individual or Contractor against any person that files a Complaint under this Chapter is prohibited and constitutes a violation of this Chapter subject to the penalties and enforcement provisions set forth herein.

1-23-10: HOW TO MAKE A COMPLAINT

A. In the event a person wishes to make a complaint alleging a violation of this ordinance, a complainant may take the following actions.
   1. Complete a Complaint form available on the Village's website on the Local Ethics Commission page, or

2. Submit an email to the Chair of the Ethics Commission via email address on the Local Ethics Commission page.

B. Complaints shall include facts including, but limited to, the alleged violator, alleged violation and timing of the alleged violation.
C. It shall be the responsibility of the Village Administrator to ensure that a publicly available complaint intake form is maintained on the Village website. This form shall allow for the complainant to remain anonymous if they so choose.
D. Notwithstanding other provisions herein, no penalties shall be assessed if the conduct alleged in the complaint ceased more than 24 months prior to the time the complaint is made. If the alleged violation is ongoing in nature, then this limitation shall not apply.

VILLAGE OF RIVER FOREST LOCAL ETHICS COMMISSION
SPECIAL MEETING MINUTES

June 17th, 2025

A special meeting of the Local Ethics Commission was held on June 17th, 2025 at 6:00 p.m. in the First Floor Community Room at the River Forest Village Hall, 400 Park Avenue.

I. CALL TO ORDER/ROLL CALL

The meeting was called to order at 6:00 p.m. Upon roll call, the following persons were:

Present: Chair Daley, Commissioner Ignoffo, and Commissioner Degroff.

Absent: None.

Also Present: Village Administrator Matt Walsh, Deputy Clerk/Management Analyst Luke Masella, Village Attorney Michael Marrs

II. CITIZEN COMMENTS

Margie Cekander raised concerns about recent changes to the ethics ordinance draft, noted inconsistencies on the Village website, and questioned the current status of commissioner terms. She questioned the Village law firm's role in handling ethics complaints, urged stronger protections for anonymity, and suggested ways to strengthen the ordinance. She thanked the commission for their work.

III. APPROVAL OF MEETING MINUTES – FEBRUARY 19TH, 2025

A MOTION was made by Commissioner Ignoffo and SECONDED by Chair Daley to approve the meeting minutes of the March 5th, 2025, meeting of the Local Ethics Commission as presented.

AYES: Commissioner Ignoffo, DeGroff and Chair Daley.

NAYS: None.

Motion Passes.

IV. OLD BUSINESS

a. Discussion and Potential Recommendation on Amendments to the Village's Ethics Ordinance.

Chair Daley, Commissioners Ignoffo and DeGroff, Village Administrator Matt Walsh, and Village Attorney Michael Marrs reviewed the proposed changes to the existing ethics code submitted by members of the Ethics Commission.

Among other matters, the group revised language in the ethics ordinance and corrected scrivener's errors. Members discussed the scope of the ordinance's jurisdiction and clarified who would be subject to its provisions. The Commission agreed that the chairperson will serve as the designated member to receive ethics complaints. The commission also discussed time limits for filing complaints and considered how far back in time complaints would be accepted under the revised ordinance.

Administrator Walsh asked if there could be a timeline for the initial review of complaints.

Chair Daley and Commissioner Ignoffo stated that they felt the existing language is appropriate.

The commission also discussed time limits for filing complaints and how to address complaints regarding potential ethics violations that occurred in the past.

The commission discussed how to ensure that complaints submitted online are relevant to the Ethics Ordinance and not related to other types of issues or grievances.

The commission concluded further discussion and asked Village Administrator Walsh to incorporate the proposed changes and submit a red-lined version of the document for final review and approval.

Administrator Walsh presented the commission with an updated, red-lined version of the draft ordinance for final review. The group made additional corrections to scrivener's errors and agreed to forward the revised draft to the Village Board for final approval.

A MOTION was made by Commissioner Ignoffo and seconded by Commissioner DeGroff to approve the ethics chapter in its current form and to recommend that the ordinance be submitted to the Village Board for approval.

AYES: Commissioner Ignoffo, DeGroff and Chair Daley.

NAYS: None.

Motion Passes.

V. NEW BUSINESS

None.

VI. OTHER BUSINESS

None.

VII. ADJOURNMENT

A MOTION was made by Chair Daley and SECONDED by Commissioner Degroff to adjourn the June 17th, 2025, meeting of the Local Ethics Commission at 7:10pm.

AYES: Commissioner Ignoffo, Commissioner Degroff, and Chair Daley.

NAYS: None.

Motion Passes.

Respectfully submitted:

Luke Masella
Deputy Village Clerk/Management Analyst

Village of River Forest
Public Works and Engineering
400 Park Avenue
River Forest, IL 60305
Tel: 708-366-8500

MEMORANDUM

Date: July 14, 2025

To: Matt Walsh, Village Administrator

From: Seth Jansen, Management Analyst

Subj: Proposed Leaf Blower Ordinance

For the past several months, the Sustainability Commission has been considering and collecting feedback on a potential ordinance to address the use of gas-powered leaf blowers within the Village. Mail and email notices were sent twice to all landscape contractors licensed with the Village; several of those contractors presented their input at the June 2024 and September 2024 meetings of the Commission. Residents were able to provide feedback specific to leaf blower usage via the community survey conducted in Fall and Winter of 2024/2025.

The Commission had previously discussed the topic in April of 2023 following adoption of Oak Park's gas-powered leaf blower ban ordinance. Oak Park's ordinance bans the use of gas-powered leaf blowers took effect June 1, 2025.

Following feedback from the Village Board and analysis of the 2022 north suburban multi-community Leaf Blower Working Group Report, a revised draft ordinance is attached to address the Board's request for a phased-in approach to a total ban.

The draft ordinance preserves the language developed by the Commission to incentivize landscape companies to switch to electric leaf blowers, with a rebate for a year-round commitment in years 2026 through 2029.

A three-step phased-in ban on gas-powered leaf blowers is also established. The phased in approach was developed following review of policies developed by the 2022 north suburban multi-community Leaf Blower Working Group Report and speaking with some of these communities regarding their implementation.

Beginning in 2026	Ban on fossil-fuel powered generators to operate and charge leaf blowers.
2026-2029	$125 Annual rebate for landscape contractors who voluntarily commit to year-round use of only electric leaf blowers
2026-2027	Seasonal Ban May 15- September 15

2028-2029	Gas-powered leaf blowers only permitted in April, October, and November
Beginning in 2030	Year-round ban on gas-powered leaf blowers

The dates selected create two-year windows for each subsequent level of regulation. Beginning in 2026, gas-powered leaf blowers shall be prohibited between May 15 and September 15; a ban on fossil-fuel powered generators to operate and charge leaf blowers takes effect that same date. Beginning in 2028, gas-powered leaf blowers may only be operated in the months of April, October, and November, with authority given to the Village Administrator to extend these periods for up to 30 additional days to account for early or late spring clean-up season or a late fall clean-up season. A full gas-powered leaf blower ban would take effect in 2030.

Staff for Villages of Oak Park and Wilmette were able to provide feedback regarding the implementation and enforcement of their respective leaf blower ordinances. Wilmette implemented a nine-month ban in 2023, only allowing gas-powered leaf blower usage only in April, October, and November. Since 2023, Wilmette has issued just under 75 written warnings and tickets, with the vast majority being issued in the months of May and September. Wilmette's policy is a formal warning upon first offense, a citation which may be waived with proof of purchase of electric equipment upon a second offense, and ticket citation for third offense. If a contractor is cited, it is the business, rather than the operator or the property owner, who is cited. They indicated most violations are primarily contractors, rather than residents, which staff attributed to the socioeconomic demographics of the community. Offenses are largely the result of code enforcement staff observing gas-powered leaf blower usage, with only about one in five being a residential complaint. Further general feedback from the north shore working group communities indicated that Evanston saw many landscape contractors filing complaints against competitors for being in violation of their leaf blower ordinance. Oak Park implemented a full ban on gas-powered leaf blowers, which took effect on June 1, 2025. Oak Park staff stated it was a combination of code compliance staff observing usage and resident complaints, with more being residential complaints but many of those not being valid or substantiated. In instances where a violation occurs involving a contractor, Oak Park issues citations to both the landscaping company and the property owner. Oak Park had used their previous seasonal ban to issue warnings and provide information to residents and contractors, with no citations being given in 2023 and 2 being issued in 2024. They indicated that now that the full ban has taken effect, they have been issuing formal citations in instances of violation. They also indicated their ordinance requires complainants to provide evidence or testify against the violator, making it less likely for competing landscape companies to file complaints against each other.

The attached draft ordinance was recommended for adoption by the Village Sustainability Commission by a vote of 7 to 0 at their meeting held on January 14, 2025. Also attached are a community comparison chart, the Executive Summary and Recommended Best Practices sections of the Working Group Report for reference, and survey results regarding leaf blower regulations from River Forest residents and from landscape contractors licensed in the Village.

The Sustainability Commission further noted that they will continue to review the impacts of gas-powered landscaping equipment and technological advancements in electric and battery-operated landscaping equipment to continue to promote the adoption of electric landscaping

equipment. This will include monitoring the launch of the Clean Landscaping and Small Engine Grant Program through the State of Illinois Priority Climate Action Plan. The program will provide grants or rebates for the purchase of all-electric commercial landscaping equipment, such as blowers, trimmers, and mowers; the state expects it could launch the program by 2026.

Motion: Recommend the Village Board adopt an ordinance regulating the use of gas-powered leaf blowers with the Village and incentivize the use of electric leaf blowers by landscape contractors operating within the Village.

Attachments: Draft Ordinance; Community Comparison Chart; North Shore Regional Working Group Study Executive Summary; Resident Survey Responses; Contractor Survey Responses

ORDINANCE NO. ____

AN ORDINANCE AMENDING THE RIVER FOREST VILLAGE CODE REGARDING THE USE OF LEAF BLOWERS WITHIN THE VILLAGE

WHEREAS, the Village of River Forest ("Village"), is a duly incorporated and existing non-home rule unit of local government as provided by Article VII, Section 7 of the Illinois Constitution of 1970; and

WHEREAS, the Village's Comprehensive Plan declares that "[e]nvironmental sustainability is a multi-faceted principle that aims to reduce negative impacts on the environment and preserve natural resources to ensure quality of life for future generations. Often sought through dedicated initiatives, sustainability informs every component of a municipality by emphasizing that we are conscious of how we affect the world around us;" and

WHEREAS, according to the U.S. Environmental Protection Agency, per the National Emissions from Lawn and Garden Equipment study conducted in 2015, use of gas-powered landscape maintenance equipment accounted for accounted for 43% of volatile organic compounds and around 50% of fine particulate matter in the air; and

WHERES, since 2004, the American Heart Association has continually published new studies linking particulate matter exposure with cardiovascular disease; and

WHEREAS, one hour of gas-powered leaf blower use was found, by the California Air Resource Board in a 2021 study on Small Off-Road Engines, to produce similar levels of pollution as a gas-powered car driving 1100 miles; and

WHEREAS, a 2011 test conducted Edmunds at the American Automobile Association's (AAA) Automotive Research Center, found that consumer grade leaf blowers emitted more pollutants than light duty pickup trucks; and

WHEREAS, a 2017 study on Characteristics of Lawn and Garden Equipment Sound published in the Journal of Environmental and Toxicological Studies found that "(r)egular exposure to GLB sound is likely to have negative effects on the auditory and non-auditory health of workers and others in close proximity"; and

WHEREAS, A 2014 study on Cardiovascular Effects of Environmental Noise Exposure, published in the European Heart Journal, found further evidence that "environmental noise is associated with an increased incidence of arterial hypertension, myocardial infarction, and stroke"; and

WHEREAS, the Village's Sustainability Commission ("Sustainability Commission") held public hearings and considered the regulation of leaf blowers as set forth in this Ordinance at meetings held on May 14, 2024, June 11 2024, July 9, 2024, August 13, 2024, September 10, 2024, and October 8, 2024; and

WHEREAS, the Village Board of Trustees ("Village Board") discussed the topic of the regulation of leaf blowers at their meeting held on October 28, 2024; and

DRAFT

WHEREAS, the Sustainability Commission sought input from Village-licensed landscape contractors potentially affected by the regulation of gas-powered leaf blowers as set forth in this Ordinance, and the business owners were invited to share their comments and attend a Sustainability Commission meeting to voice their opinions; and

WHEREAS, at its January 14, 2025, meeting, the Sustainability Commission voted 7 to 0 in favor of recommending that the President and Board of Trustees adopt this Ordinance in order to better protect the public's health, safety and welfare, by reducing air pollution and noise pollution generated by gas-powered leaf blowers and encouraging the adoption of electric leaf blowers; and

WHEREAS, the Sustainability Commission will continue to review the impacts of gas-powered landscaping equipment and technological advancements in electric and battery operated landscaping equipment to continue to promote the adoption of electric landscaping equipment and make any necessary changes to the regulation of gas-powered landscaping equipment to more accurately reflect the technological advancements; and

WHEREAS, the Village has the authority to "prescribe by ordinance for the regulation of … the operation or use of equipment and appliances emitting air contaminants" pursuant to 65 ILCS 5/11-19.1-11; and

WHEREAS, the Village has determined that limiting the use of gas-powered leaf blowers in the Village would reduce the amount of air contaminants emitted, thereby reducing the environmental impact from such equipment; and

WHEREAS, the President and Board of Trustees have determined that limiting the use of gas-powered leaf blowers is a reasonable and necessary regulation of the operation or use of equipment and appliances emitting noise pollution and air contaminants, and hereby declare that the use of gas-powered leaf blowers is a significant detriment to the health, safety and welfare of the Village and its residents; and

WHEREAS, in order to best serve the health, safety and welfare of the Village and its residents, the President and Board of Trustees desire to make certain amendments to the Village of River Forest Village Code ("Village Code") regarding the use of gas-powered leaf blowers, as set forth below;

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of River Forest, Cook County, Illinois, as follows:

SECTION 1: Incorporation. That the recitals above shall be and are hereby incorporated in this Section 1 as if restated herein.

SECTION 2: Code Amendment. That Title 3 (Business Regulations) Chapter 3 (Contractors) Section 3-3-5 (Lawn Maintenance/Landscaping) of the Village Code is hereby amended to read in its entirety as follows, with additions underlined and deletions to existing text marked using strikethrough:

"3-3-5: LAWN MAINTENANCE/LANDSCAPING:

A. Definitions: For the purposes of this section, certain words and phrases are defined as follows:

1. LAWN MAINTENANCE CONTRACTOR: ~~the term "lawn maintenance contractor" is hereby defined to mean~~ any person who makes a business of mowing, trimming, raking or fertilizing lawns, or other landscape work, and who employs two or more persons in the business, and shall include a landscape contractor.

2. ELECTRIC LEAF BLOWER: A leaf blower which is powered by an electric motor.

3. GAS-POWERED LEAFBLOWER: A leaf blower which is powered by gasoline or propane, including an electric leaf blower powered by stand-alone fossil fuel powered generators or generators powered by vehicle engines.

B. Removal Of Wastes: Any person conducting the business of lawn maintenance shall, upon completion of each job, remove and legally dispose off site all clippings, trimmings or other yard refuse and materials or shall ensure that the materials are properly bagged, tagged, and placed for collection by the Village's waste disposal contractor or otherwise removed and disposed of in accordance with all applicable Federal, State and local environmental laws, rules and regulations. Such yard refuse shall not be allowed to accumulate on site nor shall it be placed on vacant lots, streets or alleys.

C. Beginning calendar year 2026 and for each subsequent year through 2029, a lawn maintenance contractor who commits to using only electric leaf blowers year-round shall receive a reimbursement of one hundred twenty-five dollars for the fees set forth in section 3-3-2 and be listed on the Village website as a landscape contract committed to utilizing exclusively electric leaf blowers. A lawn maintenance contractor who makes said commitment and is found to be using a gas-powered leaf blower shall be fined two hundred fifty dollars and be removed from the list of contractors utilizing exclusively electric leaf blowers."

SECTION 3: That Title 8 (Police Regulations) of the River Forest Village Code is hereby amended by adding a new Chapter 15, entitled "Leaf Blower Use," which shall read in its entirety as follows:

"LEAF BLOWER USE:

A. Definition. For the purpose of this section, the term "gas-powered leaf blower" shall mean: A leaf blower that is powered by gasoline or propane, including an electric leaf blower powered by stand-alone fossil fuel powered generators or generators powered by vehicle engines.

B. In calendar years 2026 and 2027, no gas-powered leaf blower shall be permitted to be operated in the Village between the dates of May 15 and September 15, except as provided below.

C. In calendar years 2028 and 2029, gas-powered leaf blowers shall only be permitted to be operated in the Village during the months of April, October, and November, except as provided below. The Village Administrator may, at their sole discretion, extend the aforementioned allowable periods, up to 30 additional days.

D. Beginning in 2030 and in each subsequent year thereafter, no gas-powered leaf blowers shall be permitted to be operated in the Village, except as provided below.

E. The use of portable fossil-fuel powered generators to power electric leaf blowers or to recharge batteries used in leaf blowers is prohibited in the Village beginning May 15, 2026.

F. Exceptions: Gas-powered leaf blowers shall be permitted to be operated, at the direction of the Village Administrator, for the purpose of cleanup activities necessary as a result of extreme weather or other emergency conditions.

G. Conflict with State Law: If any provision of this section conflicts or is otherwise inconsistent with a provision of state law, the more stringent or restrictive provision shall prevail and shall be enforced by the Village.

H. Penalty: Anyone violating any provision of this chapter may be fined in accordance with the penalties set forth in section 6-7-5 of the Noise Pollution chapter of the Village Code. If a business required to be licensed under Title 3 of the Village Code, including any contractor requiring a license under Chapter 3-3, is found in violation of this provision, the business or licensee, rather than the individual operating the leaf blower, shall be fined."

SECTION 4: Continuing Effect. That all parts of the Village Code not amended herein shall remain in effect.

SECTION 5: Severability. That if any Section, paragraph or provision of this Ordinance shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such Section, paragraph or provision shall not affect any of the remaining provisions of this Ordinance.

SECTION 6: Repeal. That all ordinances, resolutions, motions or parts thereof in conflict with this Ordinance shall be and the same are hereby repealed.

SECTION 7: Effectiveness. That this Ordinance shall be in full force and effect upon its passage and approval according to law.

DRAFT

Passed on a roll call vote of the Corporate Authorities on the ___ day of _____, 2025.

AYES:

NAYS:

ABSENT:

APPROVED by me this ____ day of _____, 2025

_____

Village President

ATTEST:

_____

Village Clerk

APPROVED and FILED in my office this ___ day of _____, 2025 and published in pamphlet form in the Village of River Forest, Cook County, Illinois.

_____

Village Clerk

DRAFT

Community	Part of Regional Leaf Blower Working Group	Ordinance	Year Passed	Year Effective	Previous Ordinance	Year Previous
Kenilworth	Y	Gas Leaf Blowers only permitted in April, October, and November	2024	2024	Seasonal Ban: May 15 to September 30	2021
Wilmette	Y	Gas Leaf Blowers only permitted in April, October, and November	2023	2024	Seasonal Ban: May 15 to September 30	2006
Lake Bluff	Y	Seasonal Ban: May 15 to September 30	2023	2023	None	N/A
Winnetka	Y	Gas Leaf Blowers only permitted in April, October, and November	2023	2023	Seasonal Ban: June 1 to September 30	1998
Glencoe	Y	Gas Leaf Blowers only permitted in April, October, and November	2023	2023	Seasonal Ban: May 15 to September 15	1998
Highland Park	Y	Gas Leaf Blowers only permitted in April, October, and November until 2026	2023	2024	Seasonal Ban: May 15 to September 30	2007
Lincolnshire	Y	None	N/A	N/A	N/A	N/A
Northbrook	Y	Gas Leaf Blowers only permitted in April, October, and November	2023	2025	None	N/A
Deerfield	Y	None (Noise ordinance references lawn equipment generally)	N/A	N/A	N/A	N/A
Glenview	Y	None	N/A	N/A	N/A	N/A
Lake Forest	Y	None (Noise ordinance references gas-powered leaf blowers prohibited certain times of day)	N/A	N/A	N/A	N/A
Lincolnwood	N	Seasonal Ban: May 15 to September 30	2012	2012	None	N/A
Evanston	N	Complete Ban	2021	2023	Gas Leaf Blowers only permitted March 30-May 15 and October 15- First Thursday in December	2021
Oak Park	N	Complete Ban takes effect June 1, 2025	2023	2025	Annual registration and decibel level demonstration for gas-powered leaf blowers with those over 65 decibels prohibited June 1 to October 1	

Regional Leaf Blower Working Group
Final Report

Village of Deerfield

Deerfield Park District

Village of Glencoe

Village of Glenview

Go Green Wilmette

City of Highland Park

Illinois Landscape Contractors Association

Village of Kenilworth

Village of Lake Bluff

City of Lake Forest

Village of Lincolnshire

Mariani Landscape

Village of Northbrook

Scopelliti Landscaping

Village of Wilmette

Village of Winnetka

Submitted December 15, 2022

Executive Policy Summary

Reasonable Policy Options for Consideration

For communities considering expanding gas-powered leaf blower policies, as well as those considering new regulations, the following policy options are presented:

- Status Quo/Monitoring
    - For communities without existing gas-powered leaf blower regulations, the individual characteristics of their community may warrant no change to regulations with continued monitoring of leaf blower technology
- A seasonal gas-powered leaf blower ban from approximately May 15 through September 30
    - This is the most common timeframe for regional municipalities, including Working Group members, with gas-powered leaf blower regulations
- An 8-week window during the fall clean-up season (October 1-November 30) and 4-week window (April 1 – April 30) during the spring clean-up season when gas-powered leaf blowers may be utilized
    - Gas-powered leaf blowers would be banned during the summer and winter months when their efficacy is less needed to meet customer expectations
    - Given that the start of the spring clean-up season can vary each year due to weather conditions, it would be appropriate for regulations to contemplate allowance of an administrative extension to the 4-week window
- A 10-month gas-powered leaf blower ban from December through September
    - This policy would prohibit the use of gas-powered leaf blowers during the annual spring clean-up season
    - None of the Working Group members, nor any nearby communities, have experience prohibiting the use of gas-powered leaf blowers during spring clean-up and the impact on spring operations is unknown at this time
    - Depending on customer expectations, use of battery-operated technology during spring clean-up may not be economically viable for landscapers
    - This option is not supported by the Illinois Landscape Contractors Association due to the volume of debris during spring clean-up which requires the efficacy of gas-powered leaf blowers and the compressed time period for spring clean-ups. Spring clean-up leaf volumes can be further exacerbated by late leaf drops during the fall season which further justifies the need for powerful leaf blowing equipment.

The American Green Zone Alliance does not recommend 12-month gas-powered leaf blower bans for communities along the North Shore due to the robust tree canopy and need for high-powered equipment to adequately complete fall clean-up. As of the date of this report, there are no electric or battery alternatives to gas-powered that can provide the efficacy required during fall clean-up nor are these alternatives economically viable for landscapers during the fall season.

Recommended Best Practices

Policy Implementation, Enforcement & Public Education

Policy Implementation

Whether a community is considering implementing gas-powered leaf blower regulations for the first time, or extending a seasonal ban to a 10-month ban, phasing of the regulations is important for the following reasons:

- Allows additional time for technology advancements as blower strength and battery power continues to improve for alternative equipment
- Reduces the economic impact on service providers and customers
- Provides sufficient time for public education

Examples of phasing timelines include:

- 5-year phase out (recommended by the Illinois Landscape Contractors Association)
- 3-year phase out
- 1-year phase out

The appropriate phase out period may vary by each community's circumstances. For example, a community with a 6-month ban currently in place may require a shorter phase out period than a community without any current regulations.

Enforcement

Enforcement of leaf blower regulations can be challenging for the municipality and frustrating to homeowners who encounter violations of leaf blower ordinances. Regulations limiting noise to specific decibel thresholds can be particularly difficult to enforce as compared to blanket prohibitions. Consideration as to how municipalities will enforce any such regulations is essential when contemplating new or expanded policies.

Enforcement approaches vary by community and the following are best practices that have been recommended by individual Working Group participants based on experience:

- When staffing allows, proactively enforce the ordinance with a dedicated employee(s) rather than respond reactively to complaints
- Seek compliance prior to issuing citations
    - Issue citations after failing to comply to warnings
    - Revoke citations if a landscaper provides evidence they have purchased an electric- or battery-operated leaf blower
- Issue citations to the landscaping companies, not the individual employees or homeowners
- Require landscapers to be licensed in order to communicate regulations and provide the ability to revoke a license for continued violation of ordinances.

    - Communities that do not currently license landscapers but intend to should consider the impacts upon small businesses as well as staffing impacts to administer a licensing program.
- Require identifying information on landscaping vehicles to assist with enforcement
- Document voluntary compliance with regulations by identifying and recognizing companies which use alternative technology
- Other ideas not currently implemented by Working Group members but suggested for consideration include: 1) Develop an intake process where violations may be reported through the use of video or photos. Gas-powered equipment is used in short bursts making it difficult for law or code enforcement officials to catch violators in the act; 2) For communities which do not currently license landscapers, allow for reciprocal acceptance of landscape licenses (accept a license from another community) which may ease the administrative burden of implementing a new licensing program

Public Education

Public education is critical to the success of any leaf blower regulation and to ensure native habitats are properly maintained. Residents play an important role in reducing the impacts of gas-powered leaf blowers in the community and in making transitions to alternative equipment more economically viable for landscapers. Understanding the problems associated with gas-powered leaf blowers, impacts of any type of blowing/disturbance to the natural environment, and then using that knowledge to educate landscapers and homeowners is essential to the success of leaf blower regulations.

Template communications can be found in Appendix B with information that can be tailored to specific municipal regulations and for different audiences (landscapers, homeowners) or circumstances (Education or enforcement via social media, flyer, door hanger).

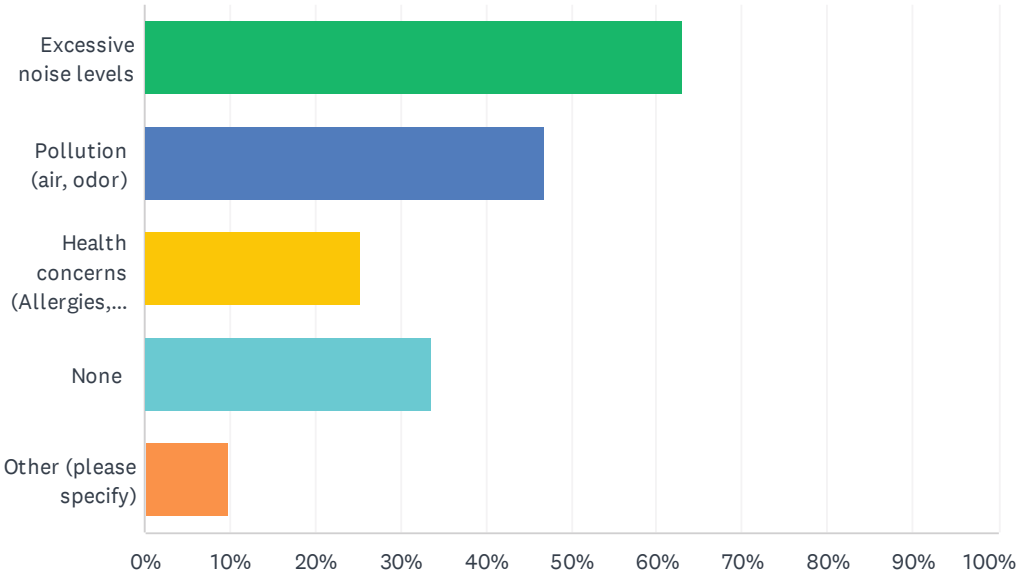
The Working Group recommends that communications utilize accessible, understandable language to reach the broadest possible audience.

Workforce Education and Training

Workforce education and training are critical to equitably and adequately resourcing leaf blower regulations. Battery electric technology is a different technology platform with its own operational and safety issues. It is essential to ensure electric tools are operated, handled, stored, and charged properly and safely, and that batteries are repurposed or recycled at the end of their useful lives. Safe and proper use of tools, batteries, and chargers also extend product life and optimize return on investment.

Q12 What issues have you experienced with the use of gas leaf blowers in the Village? (Select all that apply.)

Answered: 315 Skipped: 16



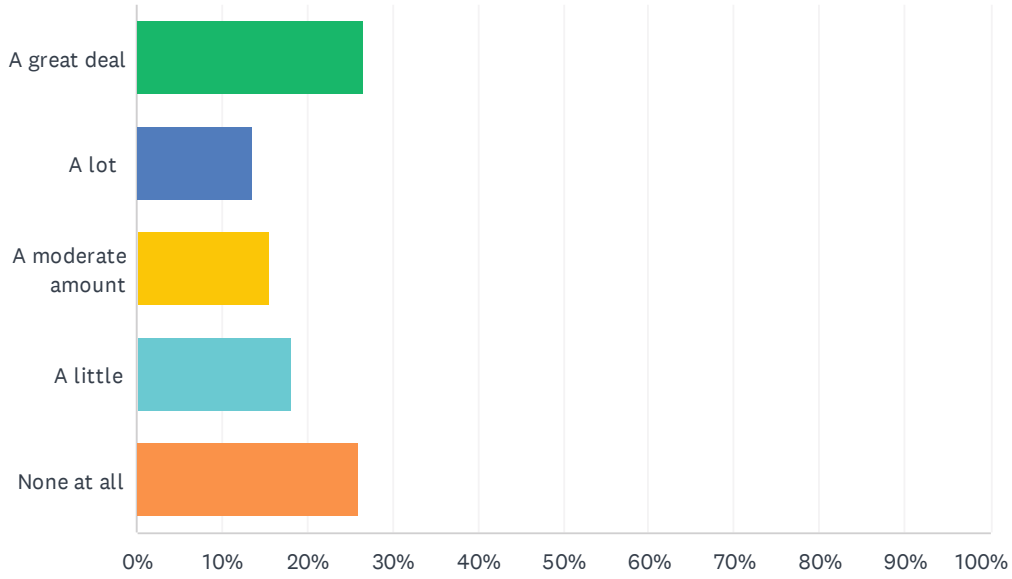
ANSWER CHOICES	RESPONSES	
Excessive noise levels	63.17%	199
Pollution (air, odor)	46.98%	148
Health concerns (Allergies, respiratory, etc.)	25.40%	80
None	33.65%	106
Other (please specify)	9.84%	31
Total Respondents: 315		

#	OTHER (PLEASE SPECIFY)	DATE
1	best way to get the job done in shortest amt of time	2/2/2025 5:11 PM
2	Blowers are often left running for extended periods while not in use.	1/31/2025 8:30 AM
3	They are bad for the workers who use them.	1/30/2025 5:37 PM
4	Blowing grass/leaves into storm sewer inlets.	1/30/2025 5:06 PM
5	destruction of topsoil by removing plant material that would decay to build & replenish the soil	1/15/2025 3:23 PM
6	Love my gas leaf blower	1/13/2025 4:12 PM
7	Honestly, the noise is the only difference between gas and electric. Electric does not provide the versatility, power, or efficiency of gas blowers. The extra time involved in using electric will not offset the carbon footprint of gas if used in mass.	1/13/2025 11:18 AM
8	Village should permit all gas leaf blowers, I view any restrictions as government overreach!	1/11/2025 5:10 PM
9	Stirs up dirt and debris into the air.	1/11/2025 11:05 AM

10	blow plant material around that should not be removed	1/11/2025 7:23 AM
11	Harmful to wildlife and birds	1/10/2025 11:32 AM
12	Constant noise, gas fumes causing respiratory issues, dust in the air causing allergies	1/10/2025 11:08 AM
13	Don’t be dumb. Don’t ban gas leaf blowers. Electric are just as loud. I own both. There is no noise difference	1/10/2025 10:07 AM
14	The impact it has on the users themselves cannot be good even with headphones on.	1/10/2025 8:09 AM
15	Non-essential and overuse	1/9/2025 9:01 PM
16	Can they please be banned from use on SUNDAYS	1/9/2025 8:00 PM
17	They are a constant annoyance in spring and summer months. Landscapers use them for leaves, to edge mulch, everything. Why do people care about pristine lawns that last 10 mins until leaves fall again.	1/9/2025 7:20 PM
18	It is literally ALL the time - I can't be outside or even watch TV - I hate them so much	11/4/2024 11:18 AM
19	When battery power alternatives exist, there is no reason companies should be using noisy and polluting gas!	11/1/2024 5:52 PM
20	Landscaping vehicles take up large amounts of space	10/15/2024 5:14 PM
21	Improper times of operation	10/7/2024 8:17 PM
22	Particles blown in eyes mouth	10/5/2024 10:26 AM
23	Haven’t been here long enough	10/3/2024 10:22 PM
24	What’s the point of blowing leaves from one place to another? Makes no sense. Just leave them to fertilize the soil	10/3/2024 9:51 PM
25	I use an electric leaf blower	9/30/2024 11:37 PM
26	Are they necessary? What about sweeping? I hate the noise and I hate the fact that they use fossil fuels to run. Lastly, I don’t think Blowers should be used for moving bits of trash. Trash should be picked up around buildings and homes and placed into either recycling or landfill dumpster. I also wish disrespectful people would dispose of their trash responsibly too.	9/30/2024 1:39 AM
27	some noise	9/23/2024 11:14 PM
28	noise, noise, noise	9/20/2024 10:19 AM
29	They are a health hazard, and gas powered are unnecessary.	9/20/2024 5:51 AM
30	I thought we were supposed to be leaving yard waste in place rather than blowing it all over the place contributing to poor air quality for everyone.	9/19/2024 7:47 PM
31	SO many leaf blowers and mowers in our village...so loud	9/19/2024 5:53 PM

Q13 How concerned are you about the environmental impacts of gas leaf blowers?

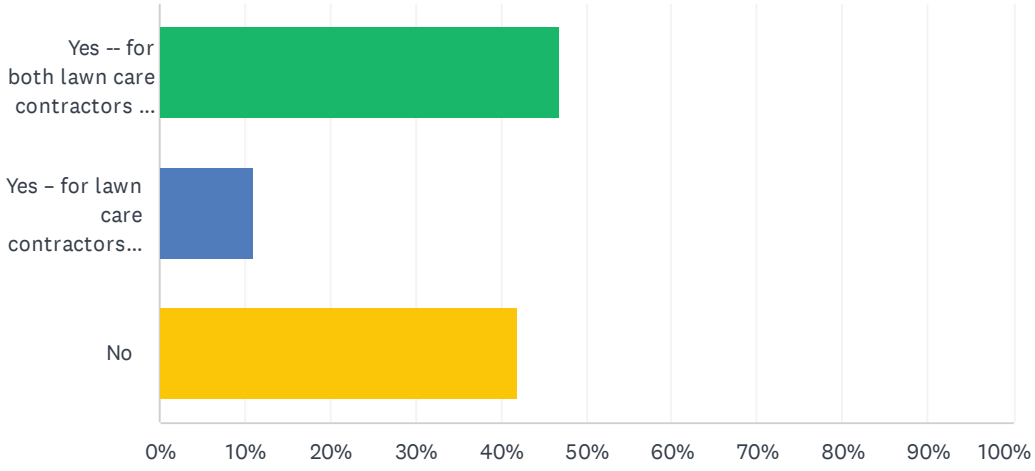
Answered: 315 Skipped: 16



ANSWER CHOICES	RESPONSES	
A great deal	26.67%	84
A lot	13.65%	43
A moderate amount	15.56%	49
A little	18.10%	57
None at all	26.03%	82
TOTAL		315

Q14 Would you support a ban on the use of gas leaf blowers?

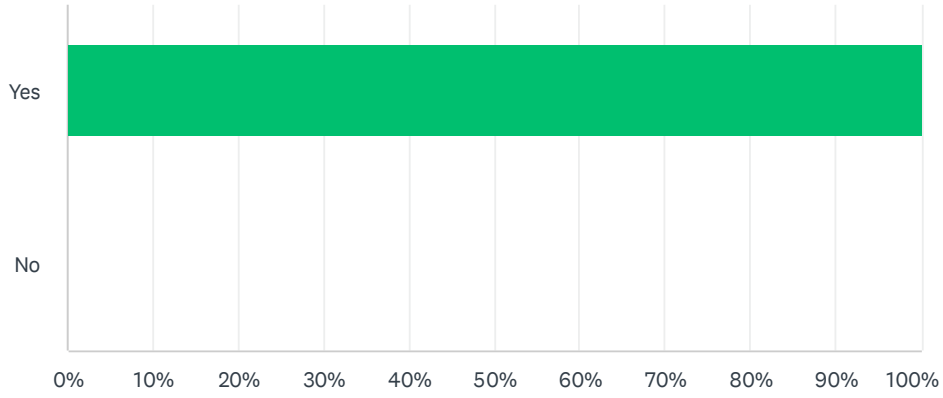
Answered: 315 Skipped: 16



ANSWER CHOICES	RESPONSES	
Yes -- for both lawn care contractors and residents	46.98%	148
Yes – for lawn care contractors only	11.11%	35
No	41.90%	132
TOTAL		315

Q1 Do you currently use gas-powered leaf blowers as part of your operations?

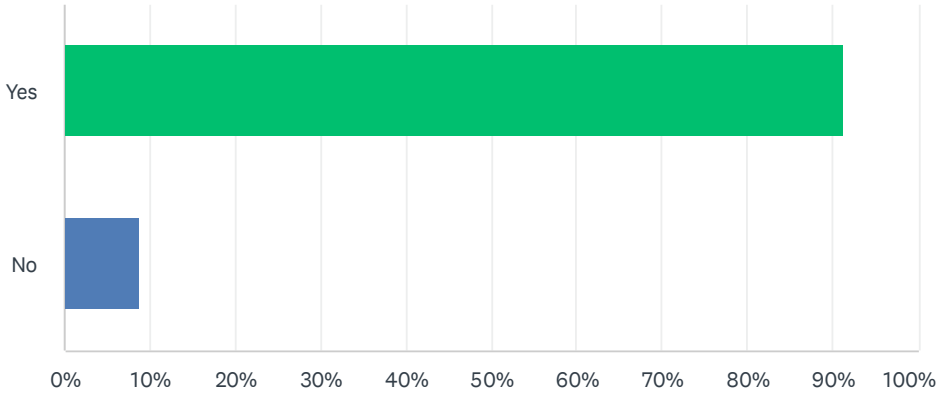
Answered: 23 Skipped: 1



ANSWER CHOICES	RESPONSES	
Yes	100.00%	23
No	0.00%	0
TOTAL		23

Q2 Do you feel it would be difficult for your business to replace gas-powered leaf blowers with electric leaf blowers?

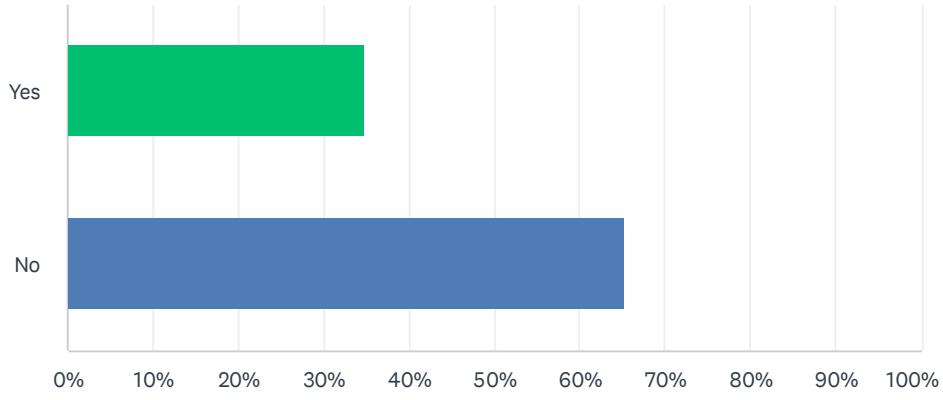
Answered: 23 Skipped: 1



ANSWER CHOICES	RESPONSES	
Yes	91.30%	21
No	8.70%	2
TOTAL		23

Q3 Would you like to receive further information and resources from the Village on electric leaf blowers and other electric landscaping equipment?

Answered: 23 Skipped: 1



ANSWER CHOICES	RESPONSES	
Yes	34.78%	8
No	65.22%	15
TOTAL		23

Q4 Are there any other comments you wish to provide to the Village Sustainability Commission?

Answered: 20 Skipped: 4

#	RESPONSES	DATE
1	Nonsense	8/25/2024 5:44 AM
2	Look to Evanston. They rushed a ban and it has turned into a disaster that has hurt marginalized communities and increased tax payer spending. All of the advice says to do a 5-year phase-out and allow for exemptions during clean-ups. This is just another example people using totally bogus internet research to push a ban that will do very little to impact the environment. Look to an actual emissions organization like the The Lake Michigan Air Directors Consortium versus studies that are 2o years old and say using a leaf blower is like driving to California. Does that even sound real?? River Forest should HELP landscape professionals move forward, not poke them in the back with sharp sticks. Leaf blowers last 3-4 years at most. Let us build these into our normal phase-out cycle. We can't afford to do it in 6 months.	6/28/2024 10:47 AM
3	It’s fine we’ll figure it out. Can you provide an allowance for transitioning?	6/11/2024 7:34 PM
4	Residential homeowners and businesses should continue to be able to do their own lawn work or hire out as appropriate and it would be cost prohibitive for lawn services, businesses or homeowners to replace their equipment due to village ordinances, thus costing businesses and individuals more money that they may not have the financial resources for. Further, removing equipment from use that is not at the end of it's useful life will have a larger impact on landfills where this equipment could have been used longer. Further, this will limit the amount of lawn services who can operate in the village, reducing competition and unfairly hurting small business landscaping companies who may not have the resources to buy new equipment.	6/11/2024 12:46 PM
5	As a resident of River Forest I would implore the Village to ban the use of gas-powered leaf blowers. The ambient noise is totally unacceptable and well beyond the levels found in the Illinois Environmental Protection Act. The noise interferes with the enjoyment of life.	6/11/2024 9:53 AM
6	This is not ecologically sustainable because the landscaping companies will have to purchase more batteries to complete contracted jobs, therefore more grid strain and e-waste.	6/10/2024 8:42 PM
7	1. Too many leaves and trees in the whole village. Gonna be difficult to deal with the situation in the fall and early winter due to the fact that it will get darker quicker. The job is hard enough especially when the leaves are wet they require more power to be moved which also means batteries for electric blowers will drain faster - and for small companies for us this kills us because it elevates costs and leads to losing clients due to prices increasing especially with the economy at the current time. 2. Protecting the environment is important but if we are talking from a general stance, you guys the village should enforce no combustion engines for automobiles which is much higher cause of emissions. Costs will go up; residents will be mad.	6/10/2024 3:51 PM
8	I truly do not believe that the commission has considered the overall difficulty and strain that this proposed code would put on River Forest residents and landscaping companies, especially smaller mom and pop companies such as our company Mahon’s Landscaping. The cons of switching to battery are: •safety, these battery operated blowers have been known to start fires when they have come in contact with water(rain) or have been operated and stored in hot conditions(enclosed trailer during a 95 degree Chicago summer day) these fires are extremely difficult to put out and release toxic fume. •effectiveness, the commercial grade battery operated back back blowers advertise as having the same power as the gas operated backpack blowers and can run the whole day on one charge. What they fail to mention is that the battery operated blower can only maintain that level of power(max) for 45 minutes before the batteries become drained. The batteries cannot be charged when hot and can take up to 4.5 hours to cool down before charge can be accepted, requiring multiple sets of batteries to operate during a work day, and preventing River Forest residents from receiving the quality service the are used to. •cost, just for one battery operated blower the purchase price is upwards to $2300 plus an additional $600 per battery set(two batteries are required to operate	6/9/2024 9:27 PM

	backpack leaf blowers) Mahon's Landscaping operates 5 backpack blowers through out the year meaning to adhere to this proposed code we would have to spend $14,500. Which would require a substantial up charge to River Forest clients, which have already felt the increase of living due to taxes, home/auto insurance and inflation. Going green is a great goal but it must be done sensibly and when battery technology can safely and effectively operate at the same level as their gas powered counter parts.	
9	Stop. Stupid. It will do nothing.	6/7/2024 12:35 AM
10	We are currently working to introduce electric-powered equipment into our arsenal and are on top of the latest trends and technology. That isn't to say that it is an easy transition as it presents a new set of challenges to the industry. These transitions must be handled responsibly, realistically, and with the provider in mind. We march toward the inevitable change because we want to be a leader in clean energy reform for the landscape industry.	6/6/2024 12:27 PM
11	Please consider exceptions during the Spring Cleanup weeks and the Fall Cleanup weeks. Current battery operating equipment technology simply is not sufficient to handle the large amount of leaves in the River Forest community. It is fine for grass clippings on sidewalks, etc. but not for large volumes of wet, heavy leaves.	6/6/2024 9:25 AM
12	We have already thoroughly researched and have found the battery power blowers are less powerful, heavier, four time the cost with batteries, also the manufacturers battery run time is misleading. As a smaller firm we may decide to not do yard maintenance in River Forest as the investment in the equipment may be to great to justify working there.	6/5/2024 9:25 AM
13	The additional cost in labor and equipment will be passed on to the homeowners. Battery powered equipment simply doesn't perform nearly as well as gas powered equipment. The run times of the batteries are far lower than advertised. It will take more time to perform the same tasks. Crews will need to charge a rotation of batteries. They will connect and pull power from the homes they at which they work. This change will be paid fully by the citizens of RF.	6/5/2024 5:09 AM
14	I would like them to reconsider removing gas power blowers because light power blowers take longer on doing the work which that would be more noise time wise for everyone one in the village. I think it's a really bad idea to even consider it.	6/4/2024 4:34 PM
15	We can absolutely remove gas powered blowers during a "mowing season". However, spring and fall clean ups with the amount of leaves that fall would be much more efficient with gas powered blowers.	6/4/2024 3:10 PM
16	Take in mind the amount of power needed to blow leaves, that your same gas power trucks struggle to push the piles of leaves. The electric lawn equipment is not ready for the demand of batteries and power needed. Consider maybe in summer time a lower dba on blowers. Thanks	6/4/2024 2:42 PM
17	We would not be able to deliver the same service in the timely and clean way we do now and we would be forced to pass the extra expenses to our clients who are your town residents, this is an issue that should be voted by the residents.	6/4/2024 2:39 PM
18	I think you need to gas blowers for the fall. Think you're pulling your chain or the electric.	6/4/2024 2:31 PM
19	Electric blowers are inferior in performance and have more expensive lifecycle costs. The batteries used on them are not safe and need to be replaced 10x before ever getting rid of a gas leaf blower. It's all BS	6/4/2024 2:30 PM
20	Electric powered leaf blowers are more expensive than gas powered. This will affect not only our landscape company but many to purchase this type of equipment. Another Village provided each landscape company registered with a free electric powered leaf blower, will Riverforest do the same?	6/4/2024 2:20 PM

Village of River Forest
Village Administrator's Office
400 Park Avenue
River Forest, IL 60305
Tel: 708-366-8500

MEMORANDUM

Date: July 14, 2025
To: Catherine Adduci, Village President
Village Board of Trustees
From: Matt Walsh, Village Administrator
Subj: Amendments to Sign Regulations - Ordinance

Background: Illuminated projecting signs are currently prohibited within the C-3 Central Commercial District. Black Fodder Coffee, at 349 Ashland, has applied for a permit to install an illuminated projecting sign at their property. The proposed Ordinance would permit illuminated projecting signs in the C-3 district.

Analysis: The proposed ordinance simply removes the prohibition on illuminated projecting signs in C-3 district. The C-3 district runs primarily between Lathrop and Park Avenue between Lake Street and Central. There are also six parcels south of Hawthorne and east of Ashland that are zoned C-3.

Illuminated projecting signs will still be subject to other standards and regulations within the code. The code prohibits flashing lights and restricts hours for signs adjacent to residentially zoned areas. Projecting signs are also limited to 4.5 square feet in area. These existing restrictions should continue to alleviate any potential nuisance from future sign applications.

Sign code regulations are housed within building code regulations, and are therefore not subject to public hearing requirements for a text amendment.

Recommendation: If the Village Board wishes to adopt the proposed amendments, the following motion would be appropriate;

- *Motion to approve an Ordinance amending the Village Code regarding Sign Regulations*

If the Village Board were to prefer not permitting illuminated signs by right, the Village Board may consider amending the Ordinance to add *"unless determined by the Zoning Administrator to meet the standards listed in section 4-5-1."* to the provision stating that Illumination of projecting signs is prohibited.

Attachments:
Proposed Ordinance
Black Fodder Proposed Sign Rendering

ORDINANCE NO. _____

AN ORDINANCE AMENDING CHAPTER 4-5 OF THE VILLAGE CODE REGARDING SIGN REGULATIONS

WHEREAS, the Village of River Forest ("Village"), is a non-home rule unit of local government as provided by Article VII, Section 7 of the Illinois Constitution of 1970; and

WHEREAS, in order to best serve the public's health, safety and welfare, the President and Board of Trustees of the Village desire to amend the sign regulations in Chapter 4-5 of the Village of River Forest Village Code ("Village Code").

BE IT ORDAINED by the President and Board of Trustees of the Village of River Forest, Cook County, Illinois:

Section 1: Incorporation. That the recitals above shall be and are hereby incorporated in Section 1 as if restated herein.

Section 2: Amendment. That Title 4 (Building Regulations) Chapter 5 (Sign Regulations) Section 4-5-10 (District Regulations – C3) the Village Code is hereby amended as follows:, with deletions marked using strikethrough:

F. Illumination:

1. Signs Without Permits: Signs permitted pursuant to section 4-5-6 of this chapter shall be illuminated only as permitted in that section.
2. Awning and Canopy Signs: Can only be illuminated using a direct light source. Direct illumination shall be aimed at the exterior of the awning/canopy.
3. ~~Projecting Signs: Illumination of projecting signs shall be prohibited.~~
4. Wall Signs: Letters shall be individually affixed to walls of a building or utilize a mounting system which gives the appearance of individually affixed letters and be either internally illuminated or backlit.
5. Window Signs: Illumination of window signs shall be prohibited.

Section 3: Continuing Effect. That all parts of the Village Code not amended herein shall remain in effect.

Section 4: Severability. That if any Section, paragraph or provision of this Ordinance shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such Section, paragraph or provision shall not affect any of the remaining provisions of this Ordinance.

Section 5: That all Ordinances or parts of Ordinances in conflict with this Ordinance are hereby expressly repealed.

Section 6: This Ordinance shall be in full force and effect after its passage, approval and publication in pamphlet form as provided by law.

ADOPTED this 14th day of July 2025, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

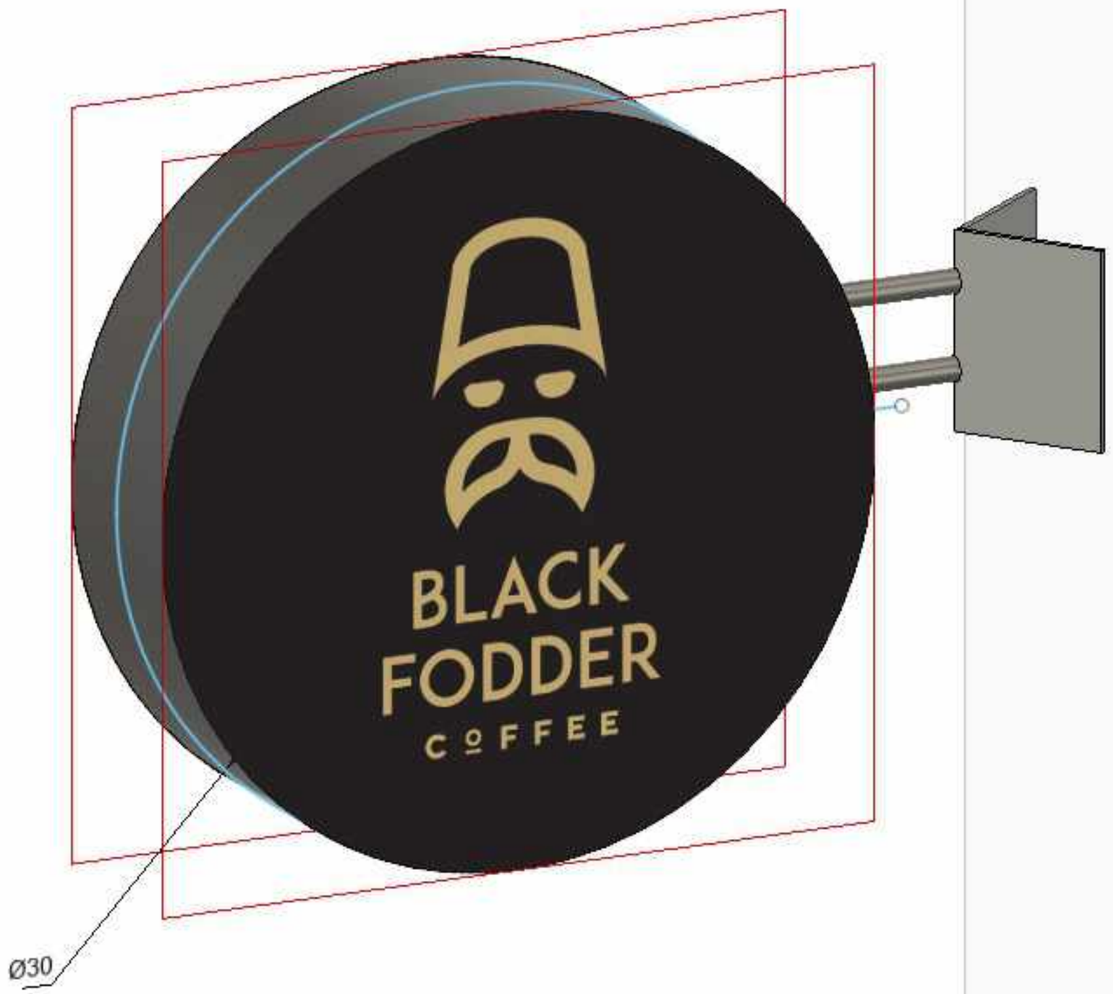
ABSENT: _____

APPROVED by me this 14th day of July 2025.

_____
Catherine Adduci, Village President

ATTEST:

_____
Rosa Castellano, Village Clerk


BLACK
FODDER
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RIVER FOREST

Proud Heritage • Bright Future

MEMORANDUM

DATE: July 14, 2025
TO: Matt Walsh, Village Administrator
FROM: Jessica Spencer, Assistant Village Administrator
SUBJECT: Ordinance – Liquor License Amendment

Purpose

Staff seeks approval to amend the Liquor License to allow for the creation of a new class for the inclusion of First Watch, LLC.

Background

First Watch Restaurants, Inc., d/b/a First Watch #1103, is preparing to open a new restaurant at 7215 Lake Street. First Watch specializes in breakfast, brunch, and lunch service only, with standard daily hours from 7:00 a.m. to 3:00 p.m. To support their business model, they have requested a liquor license that would allow the limited sale of alcoholic beverages, such as mimosas and bloody marys, as an accessory to food service during their normal operating hours.

The current liquor license classifications under the Village Code do not provide an appropriate category for restaurants with these restricted hours and limited alcohol service. As such, staff, in coordination with the Village Attorney, has drafted an amendment to create a new license classification, Class 1A – Breakfast, Brunch and Lunch Restaurant Alcoholic Liquor for Consumption on Premises, specifically tailored to these types of establishments.

Following approval of the ordinance, the Village President, in their role as Local Liquor Commissioner, would be allowed to grant the license to First Watch.

Recommendation

If this minor amendment is acceptable, the following motion would be appropriate:

Motion to approve an Ordinance amending the Liquor License Code and increasing the number of Class 1A licenses by one (1).

Attachments

- Ordinance
- Menu
- Application

ORDINANCE NO. ____

AN ORDINANCE AMENDING THE RIVER FOREST VILLAGE CODE RELATIVE TO THE CLASSIFICATION OF LOCAL LIQUOR LICENSES

WHEREAS, the Village of River Forest ("Village"), is a duly incorporated and existing non-home rule unit of local government as provided by Article VII, Section 7 of the Illinois Constitution of 1970; and

WHEREAS, the Liquor Control Act of 1934, 235 ILCS 5/1-1 *et seq.*(the "Act"), grants to the Village the power, by general ordinance or resolution, to determine, among other things, the number, kind and classification of licenses for the sale at retail of alcoholic liquor not inconsistent with the Act the amount of local licensee fees to be paid for licenses issued, and to establish such further regulations and restrictions upon the issuance of and operations under local licenses not inconsistent with law as the public good and convenience may require; and

WHEREAS, First Watch Restaurants, Inc., d/b/a First Watch #1103 ("First Watch"), has applied for a Class 1 (Restaurant Alcoholic Liquor For Consumption On Premises) Liquor License, for a restaurant to be operated at 7215 Lake Street within the Village; and

WHEREAS, First Watch, a restaurant specializing only in the service of breakfast, brunch, and lunch, with daily operating hours from 7:00 a.m. until 2:30 p.m., has requested a liquor license that will authorize it to serve alcoholic liquor during its daily operating hours; and

WHEREAS, Section 8-5-24 of the River Forest Village Code (the "Village Code") provides that a Class 1 (Restaurant Alcoholic Liquor For Consumption On Premises) Liquor License holder shall be permitted to sell alcoholic liquor only during the hours of eleven o'clock A.M. and twelve o'clock midnight Monday through Saturday and twelve o'clock noon and eleven o'clock P.M. on Sunday; and

WHEREAS, the Village has determined that amending the Village Code to provide a liquor license classification to allow a breakfast, brunch, and lunch restaurant to sell a limited variety of alcoholic liquor beverages as an accessory to breakfast, brunch, and lunch service during the normal operating hours of the breakfast, brunch, and lunch restaurant is in the best interests of the Village and its residents; and

WHEREAS, in order to best serve the health, safety and welfare of the Village and its residents, the President and Board of Trustees desire to make certain amendments to the Village Code regarding the classification of local liquor licenses, as set forth below.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of River Forest, Cook County, Illinois, as follows:

SECTION 1: Incorporation. That the recitals above shall be and are hereby incorporated in this Section 1 as if restated herein.

SECTION 2: Code Amendment. That Title 8 (Police Regulations) Chapter 5 (River Forest Liquor Control Ordinance) Section 8-5-11 (Classification of Local Liquor Licenses) of the Village Code is hereby amended to read in its entirety as follows, with additions underlined and deletions to existing text marked using strikethrough:

"**8-5-11: CLASSIFICATION OF LOCAL LIQUOR LICENSES:**

Such local liquor licenses shall be, and are hereby, divided into the following classes:

A. Class 1 - Restaurant Alcoholic Liquor For Consumption On Premises: A Class 1 local liquor license shall authorize the sale in restaurants of alcoholic liquor for consumption only on the restaurant premises.

B. Class 1A – Breakfast, Brunch, and Lunch Restaurant Alcoholic Liquor For Consumption On Premises: A Class 1A local liquor license shall authorize the sale in restaurants that specialize only in the service of breakfast, brunch, and lunch of alcoholic liquor for consumption on the restaurant premises. A Class 1A license shall authorize only table service of a limited variety of alcoholic liquor beverage menu offerings, such as a Bloody Mary, Mimosa, or other similar beverage, as an adjunct to the service of breakfast, brunch, and lunch, and shall not provide a full liquor bar or the service of alcoholic liquor beyond the limited variety of alcoholic liquor beverage menu offerings.

C. Class 2 - Restaurant Beer And Wine For Consumption On Premises: A Class 2 local liquor license shall authorize the sale in restaurants only of beer and wine for consumption on the restaurant premises.

D.~~C.~~ Class 3 - Hotel Alcoholic Liquor For Consumption On Premises: A Class 3 local liquor license shall authorize the sale of alcoholic liquor for consumption only on the hotel premises. (Ord. 3428, 5-14-2012)

E.~~D.~~ Class 4 - Package Alcoholic Liquor: A Class 4 local liquor license shall authorize the sale, on the premises specified in the license, of alcoholic liquor for consumption not on the premises ("package sales"). Package sales shall be limited to premises primarily devoted to the sale at retail of grocery food, commonly known as supermarkets, and pharmaceuticals and sundries, commonly known as pharmacies, if the pharmacy is operated in conjunction, and shares a common entrance with, a supermarket, both totally consisting of not less than fourteen thousand gross above grade square feet, subject to the following conditions and restrictions:

1. That portion or portions of the premises devoted to the sale of alcoholic liquor shall be no larger than ten percent of the gross above grade square feet of the entire premises which is the subject of the application and license.

2. Although the sale of alcoholic liquor may take place at all cash registers within the premises subject to the license, no sale shall be made or accepted by a cashier or other employee under the age of twenty one years of age, and appropriate signage shall be posted by the licensee at all cash registers reminding customers that alcoholic liquor cannot be purchased by anyone under the age of twenty one years of age.

3. Alcoholic liquor and beer shall only be sold in original containers. Original containers of alcoholic liquor and beer shall not be opened and/or poured prior to sale, except as permitted for tasting purposes in subsection D4 of this section. Original containers of beer may be sold individually, even if the original containers of beer are distributed in packages of four original containers, six original containers, or other similar packaging.

4. Sampling and/or tasting of the products being sold may be allowed under the following restrictions:

a. The administration of such sampling and/or tasting and the actual serving shall be done only by a department manager of the licensee or his/her superiors.

b. The sampling and/or tasting may not be offered more than two times a week and shall not exceed six hours for each day of such sampling and/or tasting.

c. Sampling and/or tasting must occur in a single designated location; multiple locations are prohibited.

d. Up to three samples, consisting of no more than: 1) one- fourth ounce of distilled spirits, 2) one ounce of wine, or 3) two ounces of beer may be served to a consumer in one day.

5. A Class 4 license may not be issued to both the supermarket and drugstore within the premises; rather, the license may be issued to either the supermarket or drugstore, but not both.

6. That portion of the premises devoted to the sale of alcoholic liquor shall not have ingress and egress separate from the ingress and egress of the nonalcoholic portions of the premises. (Ord. 3789, 12-9-2019)

F.~~E.~~ Class 4A - Package Beer And Wine: A Class 4A local liquor license shall authorize the sale, on the premises specified on the license, of only beer and wine for consumption not on the premises ("special package sales"). Such special package sales shall be limited to premises primarily devoted to the sale at retail of grocery food, commonly known as supermarkets, consisting of not less than fourteen thousand gross above grade square feet. Such sale of beer and wine shall be subject to the following conditions and restrictions:

1. Beer and wine shall only be sold in original containers. Original containers of beer and wine shall not be opened and/or poured prior to sale, except as permitted for tasting purposes in subsection E2 of this section. Original containers of beer may be sold individually, even if the original containers of beer are distributed in packages of four original containers, six original containers, or other similar packaging.

2. Sampling and/or tasting of the products being sold may be allowed under the following restrictions:

a. The administration of such sampling and/or tasting and the actual serving shall be done only by a department manager of the licensee or his or her superiors.

b. The sampling and/or tasting may not be offered more than two times a week and shall not exceed six hours for each day of such sampling and/or tasting.

c. Sampling and/or tasting must occur in a single designated location; multiple locations are prohibited.

d. Up to three samples, consisting of no more than: 1) one- fourth ounce of distilled spirits, 2) one ounce of wine, or 3) two ounces of beer may be served to a consumer in one day.

3. Although the portion of the premises devoted to the sale of the beer and wine need not be confined to an area which is separated from the other retail portions of the premises, the portion of the premises devoted to the sale of such beer and wine shall be no larger than ten percent of the gross above grade square feet of the entire premises which is the subject of the application and license.

4. Although the sale of beer and wine may take place at all cash registers within the premises subject to the license, no sale shall be made or accepted by a cashier or other employee under the age of twenty one years of age, and appropriate signage shall be posted by the licensee at all cash registers reminding customers that beer and wine cannot be purchased by anyone under the age of twenty one years of age. (Ord. 3578, 11-23-2015)

G.~~F.~~ Class 4B - Restaurant Package Alcoholic Liquor: A Class 4B local liquor license shall authorize the sale, on the premises specified on the license, of alcoholic liquor for consumption not on the premises ("restaurant package sales"). Such sale of alcoholic liquor shall be subject to the following conditions and restrictions:

1. Alcoholic liquor may only be sold in conjunction with the sale of prepared fresh food.

2. There shall be no breakdown of any retail packaging from the original manufacturer or wholesaler into smaller packaging or individual containers.

3. Beer and/or wine may be sold only in containers between twelve ounces and fifty ounces in size.

4. Alcohol liquor, other than beer or wine, may only be sold in containers between twelve ounces and twenty six ounces in size.

5. The sale of unmixed alcohol liquor, other than beer or wine, is prohibited.

6. Sampling and/or tasting of any alcoholic liquor is prohibited. (Ord. 3428, 5-14-2012)

H.~~G.~~ Class 5 - Temporary Special Event Alcoholic Liquor: A Class 5 local liquor license ("temporary license") shall authorize the sale of alcoholic liquor at a special event sponsored by an applicant. A temporary license shall be limited to: 1) no more than fifteen special events within any one calendar year by an applicant that is a not for profit organization, and 2) no more than fifteen special events within any one calendar year by any applicant other than a not for profit organization. A separate temporary license shall be required for each day of each special event, as each day of an event shall be considered a separate special event. The license shall authorize the sale of alcoholic liquor only between the hours of eleven o'clock A.M. and one thirty o'clock A.M., and the extension beyond twelve o'clock midnight to one thirty o'clock A.M. shall not constitute a new day. Such sales shall take place only in enclosed structures (including tents), but consumption may take place in the open air on property owned or leased by the applicant holding the temporary license. (Ord. 3744, 4-22-2019)

I.~~H.~~ Class 6 - Restaurant BYOB Beer And Wine: A Class 6 local liquor license shall authorize the restaurants that do not sell alcoholic beverages to permit consumption of beer or wine only brought onto the premises of a restaurant by an adult patron for personal consumption, including consumption by their adult dining guest(s), while the patron and dining guest(s) are being served a complete meal in the restaurant, subject to all of the following conditions and restrictions:

1. Consumption of beer and wine is restricted to the licensed premises.

2. The restaurant may charge a corkage fee to the patron.

3. The sale of beer, wine, spirits and all other types of alcoholic liquor beverages to patrons of the licensed premises shall be prohibited.

4. No package sales shall be permitted. The sale of beer, wine, spirits or other alcoholic beverages (e.g., wine coolers, spirits, prepared mixed drinks, etc.) in single cans or bottles, kegs or pitchers or any other form is prohibited.

5. Patrons are prohibited from taking any opened alcoholic beverage outside of the premises, except for a recorked wine bottle that has been sealed in a carryout bag in accordance with State law."

SECTION 3: Code Amendment. That Title 8 (Police Regulations) Chapter 5 (River Forest Liquor Control Ordinance) Section 8-5-13 (Limitation on Number of Local Liquor Licenses) of the Village Code is hereby amended to read in its entirety as follows, with additions underlined and deletions to existing text marked using strikethrough:

"**8-5-13: LIMITATION ON NUMBER OF LOCAL LIQUOR LICENSES:**

A. Number Of Licenses: The number of authorized licenses shall be limited to the following:

Class	Number Of Licenses
1	1
1A	1
2	0
3	0
4	5
4A	0
4B	1
5	Open
6	0

B. Changing Number Of Licenses: The number of licenses authorized in this section shall remain at the number set forth in this section unless amended by the Corporate Authorities of the Village when it is determined to be in the best interests of the Village to increase or decrease the number of licenses; provided, however and notwithstanding any other provision in this chapter, that if any license is revoked, the number of authorized licenses in the class of the license revoked shall, without further action by the Corporate Authorities of the Village, be reduced by the total number of revoked licenses in the particular class at the time the license is revoked."

SECTION 4: Code Amendment. That Title 8 (Police Regulations) Chapter 5 (River Forest Liquor Control Ordinance) Section 8-5-24 (Hours of Business and Outdoor Consumption) of the Village Code is hereby amended to read in its entirety as follows, with additions underlined and deletions to existing text marked using strikethrough:

"**8-5-24: HOURS OF BUSINESS AND OUTDOOR CONSUMPTION:**

A. Hours Of Business: Unless otherwise provided in this chapter, the sale of alcoholic liquor by licensees of a class 1, 2, or 3 local liquor license, and consumption of beer and/or wine on a class 6 licensee's premises, shall be permitted during the hours of eleven o'clock A.M. and twelve o'clock midnight Monday through Saturday and twelve o'clock noon and eleven o'clock P.M. on Sunday. All patrons and customers of classes 1 and 2 local liquor licenses shall leave the premises not later than twenty minutes following the closing hours recited herein.

The sale of alcoholic liquor by a licensee of a class 1A local liquor license shall be permitted during the hours of seven o'clock A.M. and three o'clock P.M. Monday through Sunday.

The sale of alcoholic liquor by a licensee of a class 4, 4A, or 4B local liquor license shall be permitted beginning at the time the licensee opens for business through ten o'clock P.M.
No licensee under this chapter shall sell or permit to be sold or given away any alcoholic liquor during a time period other than as recited in this chapter.

B. Outdoor Consumption: It shall be unlawful for a licensee, other than a licensee holding a class 1, 1A, 2, 3, 5, or 6 local liquor license, to serve, sell or otherwise dispense alcoholic liquor at an outdoor location on the licensee's premises. It shall be unlawful for a licensee holding a class 1, 1A, 2, or 3 local liquor license to serve, sell or otherwise dispense alcoholic liquor to any person in an outdoor location on the licensee's premises unless that person ordered and received food prepared by the licensee. Licensees, other than class 1A, permitted to serve, sell or otherwise dispense alcoholic liquor by this subsection may only serve, sell or otherwise dispense alcoholic liquor in an outdoor location on the licensee's premises during the hours of eleven o'clock A.M. (twelve o'clock noon on Sundays) through ten o'clock P.M. Sunday through Thursday and during the hours of eleven o'clock A.M. through eleven o'clock P.M. Friday through Saturday. Class 1A licensees permitted to serve, sell, or otherwise dispense alcoholic liquor by this subsection may only serve, sell or otherwise dispense alcoholic liquor in an outdoor location on the licensee's premises during the hours of seven o'clock A.M. and three o'clock P.M. Monday through Sunday.

SECTION 5: Continuing Effect. That all parts of the Village Code not amended herein shall remain in effect.

SECTION 6: Severability. That if any Section, paragraph or provision of this Ordinance shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such Section, paragraph or provision shall not affect any of the remaining provisions of this Ordinance.

SECTION 7: Repeal. That all ordinances, resolutions, motions or parts thereof in conflict with this Ordinance shall be and the same are hereby repealed.

SECTION 8: Effectiveness. That this Ordinance shall be in full force and effect upon its passage and approval according to law.

Passed on a roll call vote of the Corporate Authorities on the ___ day of _____, 2025.

AYES:

NAYS:

ABSENT:

APPROVED by me this ____ day of _____, 2025

_____

Village President

ATTEST:

_____

Village Clerk

APPROVED and FILED in my office this ___ day of _____, 2025 and published in pamphlet form in the Village of River Forest, Cook County, Illinois.

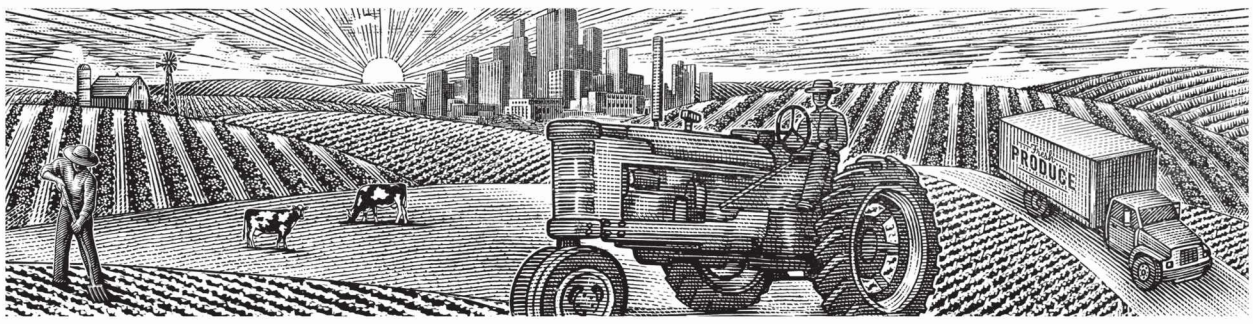
_____

Village Clerk

THE DAYTIME CAFE

FIRST WATCH®

BREAKFAST • BRUNCH • LUNCH



CLASSIC FAVORITES

THE TRADITIONAL BREAKFAST Two cage-free eggs any style with your choice of bacon, smoked ham, chicken sausage patties, turkey or pork sausage links. Served with whole grain artisan toast, all-natural house preserves and fresh, seasoned potatoes. Substitute gluten free toast° (subtract 180 Cal) at no additional charge. (920-1380 Cal) **11.39**

TRI-FECTA Two cage-free eggs any style with either a light and airy Belgian waffle or a multigrain pancake. Plus your choice of bacon, chicken sausage patty, turkey or pork sausage link. (540-980 Cal) **11.39**

OUR PHILOSOPHY FOR SERVING FRESH, IN-SEASON PRODUCE IS SIMPLE, REALLY...
WE "FOLLOW THE SUN" AND PARTNER WITH THE BEST GROWERS POSSIBLE.

THE HEALTHIER SIDE

AVOCADO TOAST Thick-cut whole grain artisan toast, fresh smashed avocado, EVOO, lemon and Maldon sea salt with two cage-free basted eggs. (630 Cal) **11.39**

HEALTHY TURKEY Egg white omelet with turkey, house-roasted onions, tomatoes, spinach and Feta. Served with whole grain artisan toast and all-natural house preserves. (540 Cal) **11.39**

A.M. SUPERFOODS BOWL Coconut milk chia seed pudding, fresh bananas and berries, warm mixed berry compote, housemade granola with almonds and our whole grain artisan toast with almond butter and Maldon sea salt. (920 Cal) **11.39**

STEEL-CUT OATMEAL Made to order with berries, fresh sliced banana, pecans, low-fat milk, brown sugar and a fresh baked muffin of the day. (1000-1130 Cal) **8.49**

POWER WRAP Egg whites, turkey, spinach, house-roasted Crimini mushrooms and Mozzarella in a sun-dried tomato-basil tortilla. Served with fresh fruit and a side of housemade pico de gallo. (590 Cal) **9.99**

FROM THE GRIDDLE

MULTIGRAIN PANCAKES We've gotta warn you: These beauties are beyond big – they're humongous! Choose your stackage accordingly.

- Plain (520/1050 Cal)
- Chocolate Chip (640/1270 Cal)
- Banana Granola Almond Crunch (670/1340 Cal)
- Blueberry (580/1170 Cal)
- Carrot Cake & Pecan (660/1310 Cal)

One 5.99 **Two** 7.79

LEMON RICOTTA PANCAKES We add fresh, whipped ricotta cheese to our multigrain batter. Served as a "mid-stack" of two pancakes topped with berries, creamy lemon curd and powdered cinnamon sugar. (680 Cal) **10.69**

BELGIAN WAFFLE Our light and airy waffle with a side of warm mixed berry compote and powdered cinnamon sugar. (440 Cal) **9.49**

FRENCH TOAST Custard-dipped, thick-cut brioche bread with whipped butter, powdered cinnamon sugar and warm mixed berry compote. (620 Cal) **9.99**

FLORIDIAN FRENCH TOAST Thick-cut brioche bread with wheat germ and powdered cinnamon sugar, covered with fresh banana, kiwi and seasonal berries. (810 Cal) **11.99**

REGULAR SYRUP (150 Cal)
SUGAR-FREE SYRUP (20 Cal) AVAILABLE UPON REQUEST
100% PURE MAPLE SYRUP (190 Cal) AVAILABLE FOR 1.29

EGG-SCLUSIVES

CHICKICHANGA Whipped eggs with spicy, all-natural chicken breast, chorizo, green chilies, Cheddar, Monterey Jack, onions and avocado rolled in a flour tortilla. Topped with Vera Cruz sauce and all-natural sour cream. Served with fresh fruit and fresh, seasoned potatoes. (1190 Cal) **11.99**

EGGS BENEDICT Two poached cage-free eggs atop toasted ciabatta piled high with your choice of combinations below and topped with hollandaise. Served with lemon-dressed organic mixed greens (70 Cal). (Fresh, seasoned potatoes (320 Cal) available upon request.)

- **Classic** - smoked ham and vine-ripened tomato (540 Cal) **12.39**
- **BLT** - bacon, vine-ripened tomato, avocado and lemon-dressed arugula (520 Cal) **12.39**
- **Smoked Salmon** - Wild Alaska Smoked Sockeye Salmon,* red onion and vine-ripened tomato (450 Cal) **13.99**

THE ELEVATED EGG SANDWICH An over-easy cage-free egg with bacon, Gruyere cheese, fresh smashed avocado, mayo and lemon-dressed arugula on a brioche bun. Served with fresh, seasoned potatoes. (1070 Cal) **11.39**

FARM STAND BREAKFAST TACOS Three wheat-corn tortillas with cage-free scrambled eggs, Cajun chicken, chorizo, Cheddar and Monterey Jack. Topped with fresh avocado and housemade pico de gallo. Served with seasoned black beans. (970 Cal) **11.39**

BISCUITS & TURKEY SAUSAGE GRAVY WITH EGGS One large freshly baked buttermilk biscuit split in two with homestyle turkey sausage gravy, two cage-free eggs any style and a side of fresh, seasoned potatoes. (930 Cal) **10.99**

SKILLET HASH Two cage-free eggs any style atop fresh, seasoned potatoes. Served with whole grain artisan toast with all-natural house preserves. Choose one from below.

- **Farmhouse** - bacon, avocado, house-roasted onions and tomatoes with Cheddar and Monterey Jack (1340 Cal) **12.39**
- **Market** - house-roasted Crimini mushrooms, zucchini, shallots, red peppers, baby spinach, melted Mozzarella and herbed Goat cheese (1240 Cal) **12.39**

OMELETS AND FRITTATAS

Omelets served with whole grain artisan toast with all-natural house preserves (380 Cal) **and lemon-dressed organic mixed greens** (70 Cal). **Fresh, seasoned potatoes** (320 Cal) **available upon request. Substitute egg whites** (subtract 160 Cal) **or gluten free toast°** (200 Cal) **at no additional charge.**

BACADO Bacon, avocado and Monterey Jack. Topped with all-natural sour cream and served with a side of housemade pico de gallo. (740 Cal) **11.99**

CHILE CHORIZO Chorizo, avocado, green chilies, house-roasted onions, Cheddar and Monterey Jack. Topped with all-natural sour cream and served with a side of housemade pico de gallo. (730 Cal) **11.39**

THE WORKS Ham, bacon, sausage, house-roasted Crimini mushrooms, onions and tomatoes with Cheddar and Monterey Jack. Topped with all-natural sour cream. (730 Cal) **11.99**

FRITTATA RUSTICA A classic Italian-style omelet with kale, house-roasted Crimini mushrooms, onions and tomatoes topped with Mozzarella and Parmesan cheese. Served with ciabatta toast and lemon-dressed organic mixed greens. (720 Cal) **11.39**

SMOKED SALMON & ROASTED VEGETABLE FRITTATA A classic frittata with Wild Alaska Smoked Sockeye Salmon,* house-roasted shallots and tomatoes topped with Parmesan cheese, a chive cream drizzle and fresh herbs. Served with ciabatta toast and lemon-dressed organic mixed greens. (670 Cal) **12.39**

POWER BOWLS®

Power Bowls are gluten free.°

POWER BREAKFAST QUINOA BOWL
Protein-packed quinoa, Italian sausage, house-roasted Crimini mushrooms and tomatoes, kale, Parmesan and EVOO. Topped with two cage-free basted eggs. (860 Cal) **10.99**

PESTO CHICKEN QUINOA BOWL
Protein-packed quinoa, kale, shredded carrots and house-roasted tomatoes topped with all-natural chicken breast, basil pesto sauce, Feta crumbles and fresh herbs. (650 Cal) **10.99**

At First Watch, we start each morning by juicing fresh fruits and vegetables, baking muffins, and whipping up our French toast batter from scratch. Every Breakfast, Brunch, Lunch, pot of coffee and glass of signature juice is made with the finest ingredients possible for the freshest taste around. That's because, even though we love to say "Yeah, it's fresh", it's even better when we hear you say it.

⋆ YEAH, ⋆ IT'S FRESH®

2000 calories a day is used for general nutrition advice, but calorie needs vary. Additional nutrition information available upon request.

*SALMON SERVED RAW. CONSUMING RAW OR UNDERCOOKED SEAFOOD MAY POSE AN INCREASED RISK OF FOODBORNE ILLNESS.

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SIDES AND SMALL PLATES

BOB'S RED MILL GRITS
Buttered (180 Cal) 2.79 Cheesy (180 Cal) 2.79

FRESH, SEASONAL FRUIT
Small (80 Cal) 3.99 Large (160 Cal) 4.99

FRESH, SEASONED POTATOES (320 Cal) 3.29

BISCUITS & GRAVY (420 Cal) 4.99

WHOLE GRAIN ARTISAN TOAST WITH ALL-NATURAL HOUSE PRESERVES (380 Cal) 1.99

ENGLISH MUFFIN (330 Cal) 1.99

GLUTEN FREE TOAST° (200 Cal) 1.99

FRESH BAKED MUFFIN OF THE DAY
(460-590 Cal) 2.79

MILLION DOLLAR BACON (510 Cal) 5.49

HARDWOOD SMOKED BACON (160 Cal) 4.99

SMOKED HAM (160 Cal), **PORK SAUSAGE** (460 Cal), **CHICKEN SAUSAGE PATTY** (180 Cal) **OR TURKEY SAUSAGE** (220 Cal) 3.99

LEMON-DRESSED ORGANIC MIXED GREENS (70 Cal) 2.79

BOWL OF SOUP
Tomato Basil or Soup of the Day (140-290 Cal) 4.49

SALADS

Served with artisan ciabatta toast. (90 Cal)

SUPERFOOD KALE Vitamin-rich kale and organic mixed greens with housemade maple-roasted carrots, warm all-natural chicken breast, dried cranberries, slivered almonds and shredded Parmesan cheese tossed in our refreshing maple-lemon vinaigrette. (830 Cal) 10.99

CHICKEN AVOCADO CHOP Chopped romaine and arugula, all-natural chicken breast, avocado, tomatoes, corn, black beans, Feta cheese and crispy tortilla chips with a citrus chipotle dressing. (790 Cal) 10.99

COBB Organic mixed greens, bacon, turkey breast, egg, tomatoes, avocado and Bleu cheese crumbles with ranch dressing. (690 Cal) 10.99

SWEET HONEY PECAN Organic mixed greens, romaine, all-natural chicken breast, bacon, toasted pecans, avocado, tomatoes and carrots with Cheddar and Monterey Jack. Drizzled with warm honey Dijon dressing. (860 Cal) 10.99

SANDWICHES

Sandwiches served with lemon-dressed organic mixed greens (70 Cal) **or a bowl of hot soup.** (140-290 Cal)

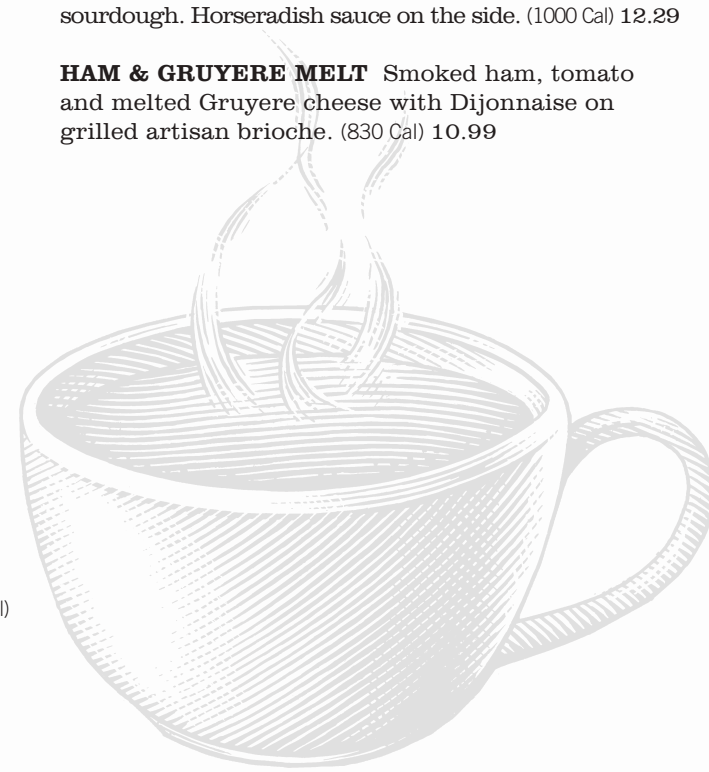
MONTEREY CLUB Turkey, bacon, avocado, organic mixed greens, tomato, Monterey Jack and mayo on sourdough. (1000 Cal) 10.99

BLTE The classic BLT plus two over-hard cage-free eggs, Monterey Jack and mayo on artisan whole grain. (1100 Cal) 9.99

MARKET VEGGIE House-roasted Crimini mushrooms, zucchini and spinach with basil pesto, mayo and Mozzarella cheese on grilled artisan whole grain. (770 Cal) 9.99

ROAST BEEF & HAVARTI Roast beef, Horseradish Havarti, house-roasted onions and tomato with lemon-dressed arugula on grilled Parmesan-crusted sourdough. Horseradish sauce on the side. (1000 Cal) 12.29

HAM & GRUYERE MELT Smoked ham, tomato and melted Gruyere cheese with Dijonnaise on grilled artisan brioche. (830 Cal) 10.99



2 for YOU

CHOOSE TWO FROM THE FOLLOWING

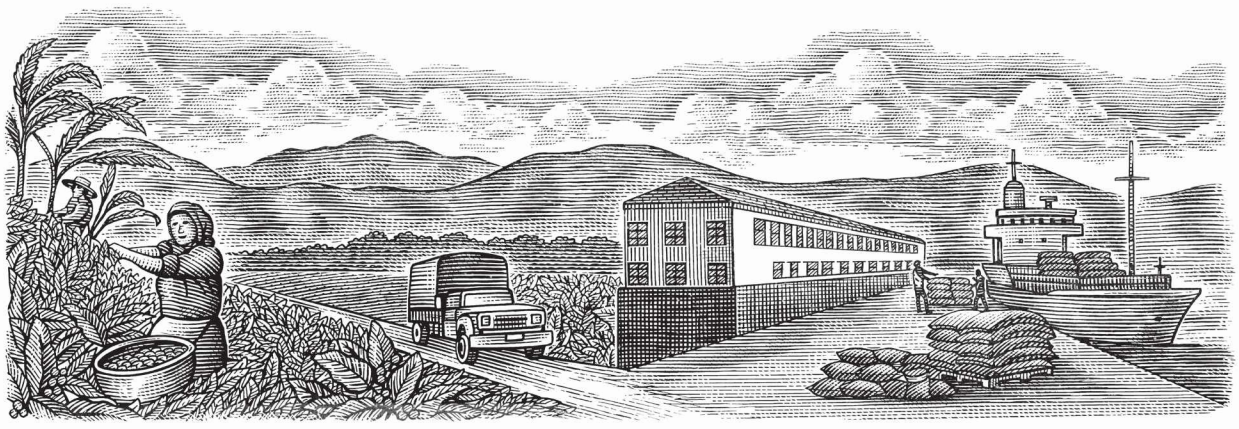
½ sandwich • ½ salad • cup of soup

LUNCH SPECIALS THAT ARE TWICE AS NICE **9.49**

SANDWICHES
- Monterey Club (500 Cal)
- Ham & Gruyere Melt (420 Cal)
- Market Veggie (390 Cal)
- Roast Beef & Havarti (580 Cal)

SALADS
- Cobb (340 Cal)
- Superfood Kale (410 Cal)
- Sweet Honey Pecan (430 Cal)
- Chicken Avocado Chop (400 Cal)

SOUPS
- Soup of the Day (90-210 Cal)
- Tomato Basil (130 Cal)



PROJECT SUNRISE

HUILA COLOMBIA

An entire pot of our premium, full-flavored coffee – freshly brewed just for you. (10 Cal)

When you drink Project Sunrise coffee, you're supporting our commitment to our partners, the Mujeres en Café, or Women in Coffee, and their mission to grow the highest quality coffee, support their families, and strengthen their communities in Huila, Colombia.

Better Coffee. Better World.

JUICE BAR

Juiced daily using all-natural ingredients.

MORNING MEDITATION
Orange, lemon, turmeric, organic ginger, agave nectar and beet. (140 Cal) 4.69

KALE TONIC
Kale, Fuji apple, cucumber and lemon.
(130 Cal) 4.69

SEASONAL JUICE

BEVERAGES

COLD BREW COFFEE
Made with 100% Organic Aztec coffee beans. (0 Cal)

ICED COFFEE
Creamy, sweet, cold and refreshing. (160 Cal)

DECAF COFFEE (0 Cal)

HERBAL TEAS
A selection of hot organic herbal teas. (0 Cal)

FRESH-BREWED ICED TEA
Unsweetened black or seasonal flavor.
(free refills) (0/80 Cal)

HOT CHOCOLATE (150 Cal)

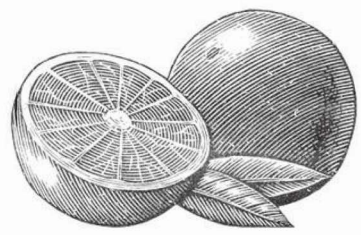
LOW-FAT MILK
Small or Large (100/190 Cal)

COCA-COLA SOFT DRINKS (free refills) (0-110 Cal)

100% COLD SQUEEZED ORANGE JUICE
Small or Large (110/210 Cal)

GRAPEFRUIT
Small or Large (100/190 Cal)

APPLE OR CRANBERRY
Small or Large (110/210 Cal)



2000 calories a day is used for general nutrition advice, but calorie needs vary.

For our customers with food allergies and/or sensitivities, please inform your server prior to ordering. We will make every effort to accommodate your request. °We are not a gluten-free kitchen. Our dishes are made fresh and prepared-to-order, so individual foods may come into contact with one another due to shared cooking and preparation areas/utensils. We cannot guarantee that cross-contact with foods containing gluten will not occur but will make every effort to avoid it.

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FROM THE

BAR

SIGNATURE COCKTAILS

NEW! **Blackberry Bramble Sangria**
A signature blend of Merlot, mixed berries and apple with a squeeze of orange and lime. Each pitcher pours 2–3 servings. Great for sharing! (430 Cal/pitcher)

NEW! **Spiked Lavender Lemonade**
New Amsterdam 5X Distilled Vodka, lemon, cane sugar, butterfly pea flower tea and a hint of lavender. (250 Cal)

Cinnamon Toast Cereal Milk
RumHaven Coconut Rum, cold brew coffee, oat milk and agave nectar. (230 Cal)

Pomegranate Sunrise
Camarena Tequila, pomegranate, fresh lime and agave nectar. (330 Cal)

BRUNCH CLASSICS

Million Dollar Bloody Mary
New Amsterdam 5X Distilled Vodka, Bloody Mary mix and Million Dollar Bacon. (230 Cal)

Mimosa
100% cold squeezed orange juice and Barefoot Bubbly Brut Cuvée. (260 Cal)

2000 calories a day is used for general nutrition advice, but calorie needs vary.
Additional nutrition information available upon request.

BAR_0323

GRAYROBINSON

Jaymee A. Bearden | Jaymee.Bearden@gray-robinson.com | **D** 850.577.6961
301 South Bronough Street, Suite 600, Tallahassee, Florida 32301 | **T** 850.577.9090 | **F** 850.577.3311

June 27, 2025

VIA FEDEX

Jessica Spencer
Assistant Village Administrator
Village of River Forest
400 Park Avenue
River Forest, IL 60305

Re: First Watch #1103 - 7215 Lake Street, River Forest, IL 60305-2238

Dear Ms. Spencer:

Please see the enclosed application for the alcoholic beverage license for the above-listed First Watch Restaurants, Inc. location. I have included a check in the amount of $2,500 to cover the license and administrative fees, and proof of liability insurance. I am coordinating the fingerprints with Det. Sgt. Labriola to provide the background clearance. Please advise me on the details for the date and time for the Board Meeting appearance once available.

If you have any questions or should require additional information and/or documents, please let me know. Once the license has been approved and available, please forward a copy to me to file the ILLC application at jaymee.bearden@gray-robinson.com. Thank you for your assistance.

Sincerely,

Jaymee A. Bearden
Licensing Specialist

/JAB

Enclosures

VILLAGE OF RIVER FOREST
LOCAL LIQUOR LICENSE RENEWAL APPLICATION
JANUARY 1, 2025 THROUGH DECEMBER 31, 2025

THIS APPLICATION MUST BE FILED NO LATER THAN SIXTY (60) DAYS PRIOR TO EXPIRATION. NO RENEWAL APPLICATION FEE IS REQUIRED.

Provide a certificate of liquor liability insurance **naming the Village of River Forest, 400 Park Avenue, River Forest IL 60305 as the certificate holder for the License period and naming the Village of River Forest, its officials, employees, agents and volunteers as additional insured.** The coverage amount must be sufficient to cover the maximum amount of liability under the Illinois Liquor Control Act and insurance must be provided by a company satisfactory to the Village.

APPLICANT		
Name of Licensee First Watch Restaurants, Inc.	Name of Business First Watch #1103	
Address 7215 Lake Street River Forest, IL 60305		Phone TBD

CLASS OF LOCAL LIQUOR LICENSE

☑ Class 1 ☐ Class 2 ☐ Class 3 ☐ Class 4 ☐ Class 4A ☐ Class 4B ☐ Class 6

Amount Due: $ 2,500

3rd Party for Application: Jaymee Bearden Ph.: (850) 577-6961 or jaymee.bearden@gray-robinson.com

CONTACT INFORMATION (license coordinator or responsible party)		
Name For Future Renewals: Shelly Butler	Email Address sbutler@firstwatch.com	
Address 8725 Pendery Place, Suite 201, Bradenton, FL 33322		Phone (941) 500-1987

ON-SITE MANAGER INFORMATION		
Name Vincent M. D'Agostino	Email Address vdagostino@firstwatch.com	
Home Address		Phone

OWNERSHIP INFORMATION

Is any individual identified in this or previous applications, or any other person, directly or indirectly interested in the place of business a public official? ☐ Yes ☑ No
If yes, provide particulars:

Since your last liquor license application/renewal, have there been any changes in officers, directors, and shareholders with an aggregate of more than five percent of the shares of ownership of the corporation or of any persons receiving a direct or indirect benefit from the profits of the sale of alcoholic liquor in the Village? ☐ Yes ☑ No
If yes, describe changes in ownership and list any *new* officers, director, and/or shareholders below (use additional sheets if necessary).

Name	Jay A. Wolszczak	Position/Title	Chief Legal Officer, Secretary
Citizenship	U.S.	Naturalization (if applicable)	Date: NA Place:
Home Address		Date of Birth	
City/State/Zip		Home Phone	
Driver's License #		Social Security #	
Name	Henry M Hope III	Position/Title	Treasurer/CFO/Director
Citizenship	U.S.	Naturalization (if applicable)	Date: NA Place:
Home Address		Date of Birth	
City/State/Zip		Home Phone	
Driver's License #		Social Security #	
Name	Christopher A. Tomasso	Position/Title	President/CEO
Citizenship	U.S.	Naturalization (if applicable)	Date: NA Place:
Home Address		Date of Birth	
City/State/Zip		Home Phone	
Driver's License #		Social Security #	

RIGHTS TO THE PROPERTY

I hereby certify that the property is (select one):

☐ Owned by the applicant

☑ Leased from the Landlord. Date Lease Expires: Approx. 2/3/2035 Includes extended term options

☐ Managed via an operating or management agreement. Date Agreement Expires: _____

Landlord	Contact Person	Phone
RFTC 1 Corp. c/o Mid-America Assett Management, Inc.	Melanie Varrato	(630) 954-7300

CERTIFICATIONS / AFFIRMATIONS

The applicant, or the person signing on behalf of the applicant, and all individuals required to be identified in this application affirm that they have never been convicted of a felony or a Class A misdemeanor and are not disqualified to receive a liquor license by reason of any matter or thing contained in the laws of the State of Illinois or the provisions of Title 8 Chapter 5 §9 of Village Code.

☑ **Yes** ☐ **No**

The applicant affirms that he and all individuals required to be identified in this application have not in the past, and will not in the future, violate any of the laws of the State of Illinois, or of the United States, or any ordinance of the Village, controlling the retail sale of alcoholic liquor and the conduct of his place of business. ☑ **Yes** ☐ **No**

The applicant affirms that he, and all individuals required to be identified in this application, have never sold, delivered, or given away alcoholic liquor in violation of any state law, or Village ordinance, to a person under the minimum age required to purchase or possess liquor. ☑ **Yes** ☐ **No**

The applicant, or the person signing on behalf of the applicant, affirms that the applicant is not delinquent in the payment of any Local or State business taxes (sales, food & beverage, withholding, etc.). ☑ **Yes** ☐ **No**

The applicant, or the person signing on behalf of the applicant, affirms that if this application is allowed and a license is granted, and thereafter the applicant acquires, hires, or appoints a new manager, not listed as a manager in this local liquor license application, that within five (5) days of the date the new manager commences his duties, the applicant shall:

- Submit an application containing all information required by Title 8 Chapter 5 § 23 of Village Code to the River Forest local liquor commissioner; and
- Comply with all requirements set forth for the original manager.

☑ **Yes** ☐ **No**

If the applicant cannot affirm any of the above, provide particulars below.

AFFIDAVIT

(Please read carefully before signing)

I (We) the undersigned, being duly sworn, say that I (each of us) have read the above and foregoing application and that the matters stated therein are true, complete and correct and are made upon personal knowledge and information, and are made for the purpose of inducing the Village of River Forest to issue the license herein applied for.

I (We) understand Liquor Liability Insurance MUST remain in force during the period for which the license is issued.

I (We) will not violate any applicable ordinance of the Village, state law or laws of the United States in the conduct of the business for which a license is sought.

I (We) have read and understand the full text of the ordinance (Title 8 -Chapter 5).

I (We) further swear I (we) am (are) the partner(s) or the duly constituted and elected officer(s) of said applicant and as such are authorized and empowered to execute this application for and on behalf of said applicant.

(INDIVIDUAL)

_____

(PARTNERSHIP OR CORPORATION)*

_____ President
Name Title

_____ Secretary
Name Title

Subscribed and sworn before me this 20
day of June, A.D., 20 25.

_____
(NOTARY PUBLIC)

TRACI SUZANNE SCHOFF
Notary Public - State of Florida
Commission # HH 498583
My Comm. Expires Jun 26, 2028
(NOTARY SEAL)

*If applicant is a corporation, have the President or other authorized officer sign the Corporate name by him/her as President; also have the Secretary attest their signature as Secretary and affix the seal of the corporation. If applicant is a partnership, each partner must sign.

MATERIAL MISSTATEMENTS TO OR FALSIFICATION OF THE INFORMATION REQUESTED IN THIS APPLICATION ARE GROUNDS FOR DENYING AN APPLICATION. NON-COMPLIANCE WITH THE PERMIT IS GROUNDS FOR REVOCATION AND/OR FINES TO THE FULLEST EXTENT OF THE MUNICIPAL CODE. FUTURE PERMIT APPLICATIONS COULD ALSO BE DENIED.

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 06/25/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: First Watch Certificates
McGriff, a Marsh & McLennan Agency LLC Company 3400 Overton Park Drive SE Suite 300 Atlanta, GA 30339	PHONE (A/C, No, Ext): 404 497-7500 FAX (A/C, No): E-MAIL ADDRESS: firstwatchcerts@mcgriff.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Starr Indemnity & Liability Company	38318
INSURER B : Starr Specialty Insurance Company	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
First Watch Restaurants, Inc.
8725 Pendery Place, Suite 201
Bradenton, FL 34201

COVERAGES **CERTIFICATE NUMBER:** EPKF4Z2F **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY			1000100211251	03/01/2025	03/01/2026	EACH OCCURRENCE	$ 1,000,000
	CLAIMS-MADE X OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 500,000
	X Liquor Liab - $1,000,000/$2,000,000						MED EXP (Any one person)	$
	X EBL - $1,000,000						PERSONAL & ADV INJURY	$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 2,000,000
	POLICY PRO-JECT X LOC						PRODUCTS - COMP/OP AGG	$ 2,000,000
	OTHER:							$
A	AUTOMOBILE LIABILITY			1000692535251	03/01/2025	03/01/2026	COMBINED SINGLE LIMIT (Ea accident)	$ 2,000,000
	X ANY AUTO						BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	X HIRED AUTOS ONLY / X NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
							UM/UIM	$ $20,000
A	X UMBRELLA LIAB X OCCUR			1000589693251	03/01/2025	03/01/2026	EACH OCCURRENCE	$ 10,000,000
	EXCESS LIAB CLAIMS-MADE						AGGREGATE	$ 10,000,000
	DED RETENTION $						Products/Completed Ops	$ 10,000,000
A B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y / N: N If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		100 0005757 (AOS) 100 0005272 (FL, MA, TX) 100 0005748 (AZ, NC, NJ) 100 0005758 (WI)	03/01/2025	03/01/2026	X PER STATUTE OTH-ER	
							E.L. EACH ACCIDENT	$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE	$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	$ 1,000,000
								$ $ $ $ $

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
RE: First Watch #1103 - Located at: 7215 Lake Street, River Forest, IL 60305

CERTIFICATE HOLDER

Village of River Forest
400 Park Avenue
River Forest, IL 60305

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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INCORPORATED 1880
RIVER FOREST
Proud Heritage
Bright Future

400 Park Avenue
River Forest, IL 60305
Ph (708) 366-8500
F (708) 366-3702
www.river-forest.us

WAIVER AND AUTHORIZATION TO RELEASE INFORMATION

To Whom it May Concern:

I authorize you to furnish the River Forest Police Department with any and all information that you have concerning me, my work record, employment application, school records, my reputation, my medical records, my military service records and my financial status. Information of a confidential or privileged nature may be included. Your reply will be used to assist the River Forest Police Department in determining qualification for a liquor license.

This inquiry is in compliance with the applicable state code and local ordinances. In addition to the above requested information, you may release arrests, detentions, field citations, field interview cards, officer's records, jail/custody booking records, traffic citation and traffic accident information, states attorney records, court records, and reports, probation and parole reports and records, laboratory reports and results, and any other criminal justice records, reports or information source.

I have read and understand my rights under Title 5, United States Code, Section 552 A, the Privacy Act of 1974, and waive those rights with the understanding that information furnished will be used by the River Forest Police Department in conjunction with the above stated purpose.

I hereby release you, your organization and others from any liability or damage which may result from furnishing the information requested, including any liability pursuant to any state or local code or ordinance, or similar laws.

Signed by:
Vince D'Agostino
78816955ECC1477...
Applicant's Signature

6/27/2025
Date

NOTE: A PHOTOCOPY REPRODUCTION OF THIS REQUEST SHALL BE FOR ALL INTENT AND PURPOSES AS VALID AS THE ORIGINAL. YOU MAY RETAIN THIS FORM IN YOUR FILES

RIVER FOREST

Proud Heritage • Bright Future

MEMORANDUM

DATE: July 14, 2025
TO: Matt Walsh, Village Administrator
FROM: Jessica Spencer, Assistant Village Administrator
SUBJECT: Keystone Turf – Ballpark #2

Purpose

The Park District seeks to convert the infield of Keystone Park Ballfield #2 from grass/dirt to synthetic turf.

Background

The River Forest Park District has submitted a request for a minor amendment to the Keystone Planned Development Ordinance to allow the conversion of Ballfield #2's infield from grass/dirt to synthetic turf. This project was previously approved by the Village Board in 2019 as a minor amendment, but only Ballfield #1 was completed at that time due to budget constraints.

The current project includes:

- A synthetic turf infield designed for U12 Little League play (60' base paths and 200' outfield fences)
- Minor layout changes including fewer bleachers (reduced from two to one per side) and revised dugout orientation for improved spectator viewing
- A modest increase in dugout size to accommodate older age groups

The Park District held a Public Meeting on June 16, 2025, to solicit community input. The meeting was publicly noticed via website and email, and minutes were provided. Public comments included general questions on scheduling, cost, and field usability.

The field conversion project is included in the Park District's FY 2026–2027 Capital Budget with a $440,000 allocation, and the engineering work has been completed. Construction is anticipated to begin following the conclusion of the 2026 RFYBS season.

Zoning Context

Under the Zoning Ordinance, this type of project qualifies as a minor amendment to a Planned Development. The proposed conversion of field material does not increase the intensity of the field use or the capacity of the fields. While the Village Administrator has authority to approve minor amendments administratively, consistent with past practice (e.g., the 2019 Keystone Turf Project), staff is seeking Village Board consensus before proceeding.

The Park District will be required to submit engineering plans for Village review prior to the issuance of a building permit.

Recommendation
If this minor amendment is acceptable, the following motion would be appropriate:

Motion to authorize the Village Administrator to approve the Park District's request as a Minor Amendment to the Keystone Planned Development Ordinance.

Attachments

- Park District Informational Packet

River Forest Park District

June 18, 2025

Village of River Forest
Matt Walsh
400 Park Avenue
River Forest, Illinois 60305

Hello Matt,

The Park District' Capital Park Budget includes for the conversion of the Keystone Ballfield #2 infield from grass/dirt to synthetic turf. This project was previously approved by the Village Board as a minor amendment to the Keystone Planned Development Ordinance in 2020; however, the Park District chose to only move forward with ballfield #1 at the time due to cost considerations.

There are couple of changes from the 2020 proposed project:

- We have reduced the number of bleachers on each side of the field from 2 to 1.
- We reverse the dugout bleacher locations for better fan viewing.

As the window to complete that 2020 project has expired, the Park District again requests approval to convert Keystone Ballfield #2 to synthetic turf as a minor amendment to the Keystone Planned Development Ordinance. This project has been publicly discussed since June, 2024. The Park District held a Public Meeting on the project on Monday, June 16, 2025 at The Depot, and attached is website notice and email notice of the meeting, Attached are the Public Meeting notes.

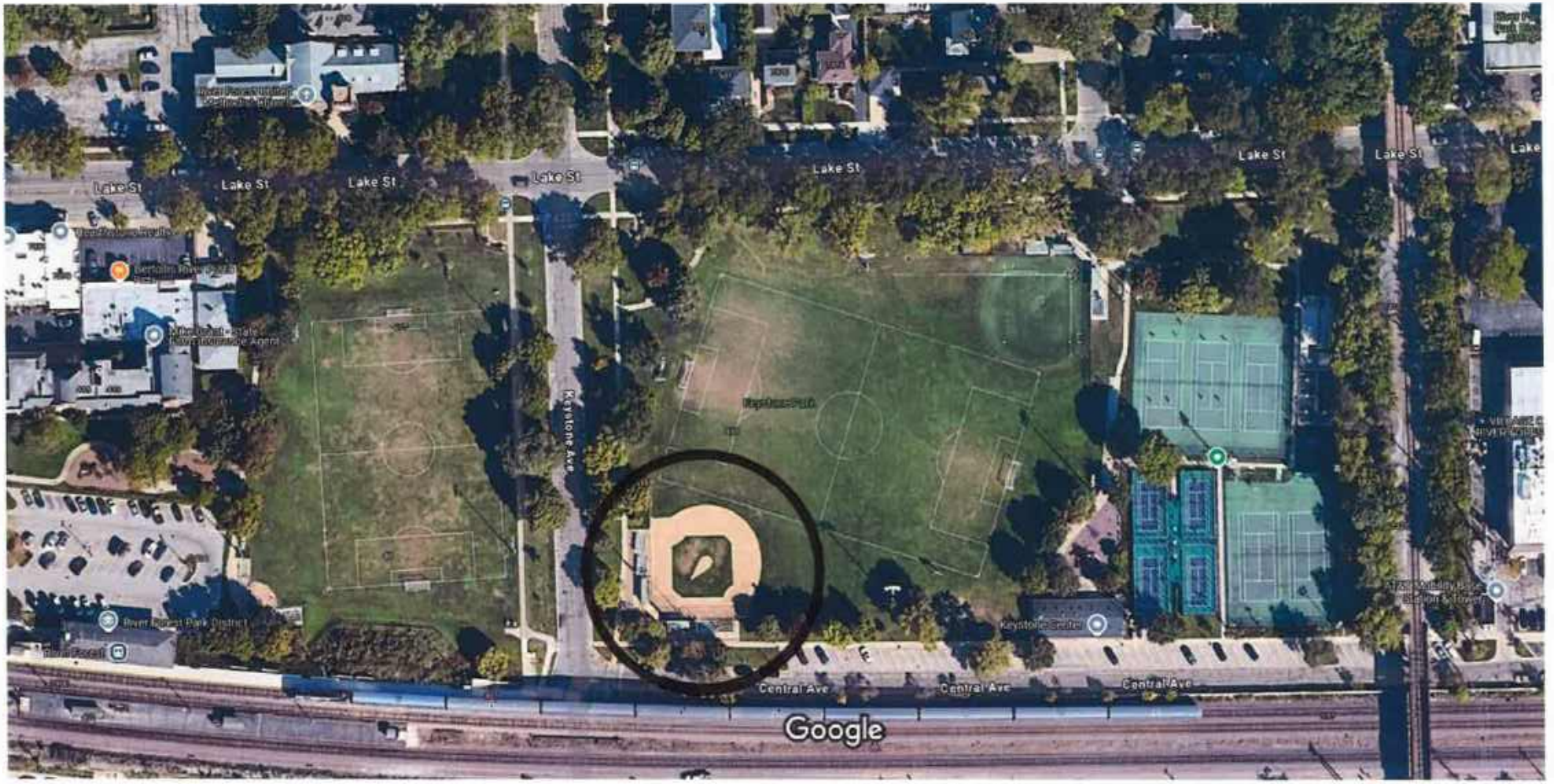
Per our discussions, you have indicated that the Village Administrator's signature is the only requirement for an approved minor amendment.

If you have any questions, please feel free to contact me.

Thank you.

Micha el S letten
Executive Director

Google Maps



Imagery ©2025 Airbus, Maxar Technologies, Map data ©2025 Google 50 ft

1 COLORED SITE PLAN

AQUATIC \ CIVIL \ MECHANICAL \ ELECTRICAL \ PLUMBING \ TELECOMMUNICATION \ STRUCTURAL \ ACCESSIBILITY CONSULTING \ DESIGN & PROGRAM MANAGEMENT \ LAND SURVEY

RIVER FOREST PARK DISTRICT
401 THATCHER AVENUE
RIVER FOREST, IL 60152

KEYSTONE PARK
NEW SYNTHETIC BASEBALL FIELD
435 KEYSTONE AVENUE
RIVER FOREST, IL 60305

WT GROUP

A001

Keystone Ballfied #2 Project Public Meeting Monday, June 16th, 6:30PM at The Depot

Fri May 23, 2025

Keystone Ballfield #2 Project Public Meeting

The River Forest Park District Board of Commissioners is hosting a Public Meeting on Monday, June 16th, 6:30 PM, at The Depot, 401 Thatcher Avenue, to solicit public feedback on the conversion of the Keystone Ballfield #2 infield from grass/dirt to synthetic turf. Residents unable to attend the meeting may submit a written comment to Michael Sletten at msletten@rfparks.com no later than 4:00 Pm on June 16th.

Site Plan A

Site Plan B

FUN GUIDE

REGISTER ONLINE

DISTRICT NEWSLETTER

14 JUL Board Meeting- Cancelled

4 AUG Special Board Meeting 6:30PM @ The Depot

11 AUG Park District Board Meeting-CANCELLED

18 AUG Special Board Meeting 6:30 PM @ The Depot

8 SEP Park District Board Meeting

SEE MORE

the PARK BENCH

Welcome to the Park Bench where we keep you informed and up to date on program and event details, registration reminders and more.

Keystone Ballfield #2 Project Public Meeting

The River Forest Park District Board of Commissioners will host a Public Meeting o Monday, June 16, 2025 at 6:30pm. The Public Meeting will take place at The Depot 401 Thatcher Avenue, to solicit public feedback on the conversion of the Keystone Ballfield #2 infield from grass/dirt to synthetic turf. Residents unable to attend the meeting may submit a written comment to Michael Sletten at msletten@rfparks.com no later than 4:00pm on June 16, 2025.

SITE PLAN A

SITE PLAN B

River Forest Park District
Public Meeting Minutes of
June 16, 2025

The Board of Commissioners of the River Forest Park District convened at 6:30 PM on Monday, June 16, 2025 at the River Forest Park District, 401 Thatcher Avenue, River Forest, Illinois.

Board Members in attendance: Commissioners Bade, Grant, Healy, Roche, and Libera. Also, present was Director Sletten, Margie Cekander, Ann Bath, Mary Anne Zeh, Josh Pzyborowski (RFYBS President), 1 unidentified in person, and Courtney Healy (RFYBS Vice-President) and Greg White via Zoom.

Director Sletten presented and discussed the Keystone Ballfield #2 Project. He noted that the project has been presented to RFYBS, and they have indicated support for the project. President Libera opened the floor for public comment, questions, and discussion.

- Ann Bath, River Forest, asked for clarification on the project construction schedule and concerns that work in July would impact Little League District/Sectional Tournament play. Director Sletten stated that the project is only on one Park District field, and the construction schedule is limited so not to impact with fall soccer. Ms. Bath questioned if the field is designed to NCAA softball dimensions. Director Sletten stated that both U12 and NCAA softball dimensions are almost identical, so the field is designed for the most groups as possible.
- Marie Cekander, River Forest, questions the brown color. Director Sletten stated the brown color is a universal color that can be use by all groups. The Park District offers softball and other programs in which the brown color is optimal. He noted the field is not sized for high school of college baseball. Ms. Cekander questioned about a Dominican Agreement, and the Board noted there is no Agreement and this in not relevant to the proposed project. Ms. Cekander questioned the $440,000 budgeted expense for the project.
- Mary Anne Zeh, River Forest, is opposed to synthetic turf for this project or anywhere in River Forest. She is opposed to the loss of green space.

Respectfully submitted,

Michael J. Sletten, Secretary

River Forest Park District

Keystone Ballfield #2 Project FAQ

What is the project being proposed by the Park District?

The Park District has proposed converting the Keystone #2 ballfield infield to synthetic turf. The scope of the project includes:

- Installing a synthetic turf infield with 60' base paths and 200' outfield fences to allow for Little League U12 play.
- Raising the home plate end of the infield by 2' to create a level infield playing surface.
- Placing single bleachers closest to home plate (reversing the dugouts and home plate) to allow the best fan viewing.
- Expanding the dugouts by 25% to accommodate older age group teams.

What is the value of converting the infield to synthetic turf?

- The field will typically remain open during rain days when all the dirt infields will be closed. During the 2025 RFYBS season, the Keystone #1 synthetic ballfield never closed due to wet conditions.
- The field will be available for an expanded play season from March-November.
- The field has a consistent play surface, creating a safer play environment.
- The field is a multi-purpose surface and provides more recreation opportunities.

Has the Park District researched concerns regarding synthetic turf?

When the Park District proposed converting the Keystone #1 ballfield to synthetic turf, the Park District conducted extensive research on the resident concerns that were brought up during public meetings, including the rubber granular material, player injuries, a hotter play surface, and recycling the carpet after it's life use. The Park District never found any verifiable data to support any of the concerns.

What is the life of a synthetic field carpet?

A synthetic infield carpet is scheduled to have a 10–12-year life span; however, it can be longer depending on conditions.

What is the color of the infield?

The infield will be brown. This solid color allows the Park District the best opportunity to program the field and allows the best opportunity for any use group.

Are there any other projects being considered with this project?

The Park District is reviewing the installation of 2 warmup pitching mounds to the west of the batting cages. This project would be separate from the Keystone Ballfield #2 Project.

Does this project impact the Keystone East Soccer field?

No.

How many ballfields does the River Forest Park District have that are 60' baselines and 200' outfield fences?

Currently 3 fields meet the 60' baseline and 200' outfield fence criteria" Keystone #2, Priory North, and Priory South. In 2026, the new ballfield at Constitution Park will also meet these criteria.

Does the Park District have an agreement with Dominican University for use of Keystone ballfield #2?

No. The Park District discontinued discussions with Dominican University in December, 2024.

What groups will this field be available to?

In addition to Park District programs, the Park District has an Affiliate Agreement with RFYBS. The field will also be available for rental to any other River Forest groups and organizations.

When would this project begin?

This project is included in the 2026-2027 Capital Projects Budget for $440,000. The Park District has the funds in reserve for this project. The engineering on the project is completed, and the project is ready to go out to bid when approved by the Board. If the project remains in the 2026-2027 Capital Projects Budget, the project schedule would be immediately after the conclusion of the RFYBS house league season (July-August, 2026).

RIVER FOREST POLICE DEPARTMENT
CHIEF JAMES GREENWOOD
400 Park Avenue
River Forest, IL 60305
Tel: 708-366-8500

MEMORANDUM

TO: Matthew Walsh - Village Administrator

FROM: James Greenwood - Chief of Police

DATE: July 14, 2025

SUBJECT: Revisions to Chapter 4: Bicycles and Motor Scooters Ordinance

Issue: This memo explains suggested revisions to Chapter 4, "Bicycles and Motor Scooters," of the River Forest Municipal Code. The primary purpose of these changes is to blend the Village's local ordinance with relevant provisions of the Illinois Vehicle Code, specifically 625 ILCS 5/Chapter 11 Article XV, pertaining to bicycles and other low-speed motorized devices.

Reason for the Change:

The integration of state law into the local ordinance ensures consistency, comprehensiveness, and clarity in the regulations governing bicycles and motor scooters within the Village of River Forest. By incorporating state statutes, the updated ordinance aims to:

- Align local rules with broader state requirements.
- Provide more detailed and specific guidance to residents regarding the operation and equipment of various types of bicycles and low-speed devices.
- Prevent ambiguities or gaps between local and state regulations, thereby enhancing public safety and facilitating enforcement.

Nature of the Changes:

The revised Chapter 4 maintains the existing sections of the River Forest Ordinance concerning bicycle registration, licensing, helmet requirements, and general motor scooter provisions. Where the state law offered more detailed provisions or addressed areas not explicitly covered by the local ordinance, new sections have been added. These new sections are formatted to seamlessly integrate into the existing ordinance structure, following a new numbering scheme (e.g., 9-4-11, 9-4-12, etc.).

Key Additions from State Law

The newly incorporated sections provide specific regulations on various aspects of bicycle and low-speed device operation, including:

- General Rules for Bicycles: Clarifications on the application of traffic laws, riding positions, carrying articles, and restrictions on clinging to vehicles.
- Equipment Requirements: Detailed specifications for lamps, reflectors, brakes, and other necessary equipment for bicycles and mopeds.
- Identification and Inspection: Provisions related to bicycle identifying numbers and police authority for bicycle inspections.
- Maneuvering and Signals: Specific rules for left turns and turn/stop signals for bicycles.
- Sidewalk Use: Clear guidelines for operating bicycles on sidewalks, including yielding to pedestrians.
- Parking: Comprehensive rules for bicycle parking on roadways and sidewalks, complementing existing local provisions.
- Special Operations: Regulations concerning bicycle racing and commercial bicycle messenger services.
- Detailed Low-Speed Device Regulations: Significant additions providing distinct definitions and operational requirements for:
    - Low-Speed Gas Bicycles: Covering age limits, speed restrictions, and prohibition of sidewalk use.
    - Low-Speed Electric Bicycles: Differentiating between classes (Class 1, 2, and 3), equipment and manufacturing standards, labeling requirements, motor disengagement rules, and permissible operating areas.
    - Low-Speed Electric Scooters: Outlining authorization for local regulation, speed limits, age requirements, parking rules, equipment (lights, brakes), carrying articles, passenger limits, restrictions on operating under the influence, and prohibitions on State highways. These sections significantly expand upon the general "Motor Scooters" section (9-4-10) by providing specific state-mandated guidelines for these increasingly common devices.

Adoption of Illinois Vehicle Code, Article XV (Bicycles) by Reference (New Section 9-4-31):

This new section formally incorporates the entirety of 625 ILCS 5/Chapter 11 Article XV into the Village's ordinance by reference. This means that as the State of Illinois makes future changes or amendments to these specific sections of the Illinois Vehicle Code, the Village's local ordinance will automatically adopt and enforce those changes, ensuring continuous alignment with state law. While the legal effect of this section is automatic incorporation of new state law, the physical text of the local ordinance document may still require periodic updates through local legislative action for complete clarity and ease of reference.

Each newly added section clearly cites its source from the Illinois Compiled Statutes (ILCS) for reference.

These revisions ensure that the River Forest Bicycle and Motor Scooter Ordinance is robust, current, and aligned with state law, providing a clear framework for safe and lawful operation within our community.

Recommendation: If the Village Board wishes to approve the newly drafted and comprehensive bicycle ordinance, the following motion would be appropriate:

Motion to approve an ordinance adopting the revised Chapter 4: Bicycles and Motor Scooters of the River Forest Municipal Code, which incorporates relevant provisions of the Illinois Vehicle Code (625 ILCS 5/Chapter 11 Article XV) by reference, and repealing all ordinances or parts of ordinances in conflict therewith.

ORDINANCE NO. ____

AN ORDINANCE AMENDING CHAPTER 9-4 OF THE RIVER FOREST VILLAGE CODE WITH REGARD TO BICYCLES AND MOTOR SCOOTERS

WHEREAS, the Village of River Forest ("Village") is a non-home rule unit of local government as provided by Article VII, Section 7 of the Illinois Constitution of 1970; and

WHEREAS, Section 1-2-1 of the Illinois Municipal Code, 65 ILCS 5/1-2-1, grants the Village the authority to "pass all ordinances and make all rules and regulations proper or necessary, to carry into effect the powers granted to municipalities;" and

WHEREAS, the Village desires to amend the Village of River Forest Village Code ("Village Code") with respect to Bicycles and Motor Scooters in accordance with Public Act No. 103-899 which has amended the Illinois Vehicle Code 625 ILCS 5/1 et seq.; and

WHEREAS, the President and Board of Trustees recognize the need to amend, update and clarify the existing regulations from time to time; and

WHEREAS, the safety of residents and visitors is a top priority for the Village of River Forest; and

WHEREAS, the use of electric scooters and bicycles has increased significantly, necessitating updated safety regulations; and

WHEREAS, studies have shown that proper use of helmets and safety equipment can significantly reduce the risk of injury in accidents involving electric scooters and bicycles; and

WHEREAS, the Village aims to promote safe and responsible use of electric scooters and bicycles through education and enforcement of safety regulations; and

WHEREAS, the integration of electric scooters and bicycles into the transportation system requires clear guidelines to ensure the safety of all road users, including pedestrians, cyclists, and motorists; and

WHEREAS, the Village recognizes the need for designated areas and infrastructure improvements to support the safe use of electric scooters and bicycles; and

WHEREAS, the Village is committed to reducing accidents and injuries related to electric scooters and bicycles through comprehensive safety measures and public awareness campaigns.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of River Forest, Cook County, Illinois, as follows:

SECTION 1: That the recitals above shall be and are hereby incorporated in this Section 1 as if restated herein.

SECTION 2: That Village Code is hereby amended as follows:

Amendment 1:

Chapter 9-4 of the Village Code is hereby amended to read as follows, with additions underlined and deletions struck through:

9-4-1: BICYCLE REGISTRATION:

Residents may voluntarily register their bicycles with the police department and receive a River Forest bicycle license. Application for a bicycle license shall be made on the bicycle registration form provided by the police department. There will be no charge for the registering and licensing of bicycles for village residents. (Ord. 2355, 8-14-1989)

9-4-2: ISSUANCE OF LICENSES:

A. Upon receiving a completed bicycle registration form, the police department is authorized to issue a bicycle license which shall be permanently affixed to the bicycle.

B. B. No bicycle will be accepted for registration and licensing unless it bears a stamped manufacturer's serial number or other unique number (such as the person's social security number) that is acceptable to the police department engraved on the frame of the bicycle. (Ord. 2355, 8-14-1989)

C. The police department shall keep a record of the number of each bicycle registered, the name and address of the person to whom the license was issued and the color and serial number of the bicycle for which the license was issued.

D. If the person subject to the requirements of this chapter is a minor, the requirements herein imposed shall be performed by his or her parent or guardian. (1981 Code)

9-4-3: ATTACHMENT OF BICYCLE LICENSE:

A. The police department, upon issuing a license which shall contain the name "River Forest" and a number, shall cause the same to be permanently affixed to the bicycle frame, immediately below the saddle post of the bicycle and facing towards the front of the bicycle for which the license is issued. (Ord. 2355, 8-14-1989)

B. The license shall be permanently assigned to this bicycle, and no person shall remove this license from the bicycle, except upon transfer of ownership or in the event the bicycle is wrecked, junked or dismantled and is no longer used upon the streets of the village. (1981 Code)

9-4-4: INSPECTION:

The chief of police may cause the inspection of each bicycle before approving the licensing of same and may refuse to approve a license for any bicycle which he determines is in unsafe mechanical condition. (1981 Code)

9-4-5: TRANSFER OF OWNERSHIP:

Upon the sale of the bicycle, the license shall be removed and the police department notified that the bicycle is no longer in the possession of the former owner. Any bicycle registered by a new owner must have a new license. (1981 Code)

9-4-6: DEFACE, DESTROY SERIAL NUMBER OR BICYCLE LICENSE:

It shall be unlawful to destroy, remove, alter, cover or deface the manufacturer's serial number or the River Forest bicycle license number on any bicycle. It shall be unlawful for any person to own or have custody of a bicycle on which the original serial number or the River Forest bicycle license number has been destroyed, removed, altered, covered or defaced. (Ord. 2355, 8-14-1989)

9-4-7: BUYING, SELLING OR RENTING BICYCLES:

A. Every person engaged in the business of buying, selling or exchanging bicycles in the village shall maintain for five years a record containing the name, color, type and serial number of each bicycle bought, sold or exchanged, and shall contain the name and address of each person buying, selling or exchanging a bicycle, which record shall be open to inspection by a representative of the police department during reasonable business hours.
B. A rental agency shall not rent or offer to rent any bicycle unless the bicycle is licensed and the license plate is firmly attached as provided herein, and such bicycle is equipped with lamps and other equipment as required in this chapter. (1981 Code)

9-4-8: HELMETS REQUIRED:

A. Every person under the age of sixteen years shall wear a properly fitted and fastened protective helmet that meets the standards promulgated by the American National Standards Institute, the American Society for Testing Materials and/or the Snell Memorial Foundation, Inc., whenever that person is: 1) riding or being carried on any bicycle or any carrier attached to or pulled by a bicycle upon any public street, sidewalk or bicycle path; and 2) riding a motorized scooter or motorized skateboard (neither of which are eligible

to be licensed under the Illinois vehicle code) upon any public sidewalk. (Ord. 3038, 7-14-2003)

B. For a first offense, every person found to have violated subsection A of this section shall be issued a written warning notice of violation.

C. For a second offense, every person found to have violated subsection A of this section shall be required to attend a bicycle safety education program as designated by the chief of police. However, notwithstanding anything contained herein to the contrary, the person to whom a second violation has been issued may demonstrate within ten days following such issuance, compliance with subsection A of this section by presenting at the office of the police department proof of possession of a helmet that meets the standards specified in subsection A of this section and solely with respect to the second such offense then such person shall not be required to attend a bicycle safety education program.

D. For a third or subsequent violation, every person found to have violated subsection A of this section shall be punished by the imposition of a requirement that such person perform up to ten hours of public service work.

E. A violation of subsection A of this section shall not constitute negligence, contributory negligence, assumption of risk, be considered in mitigation of damages of whatever nature, be admissible in evidence, or be the subject of comment by counsel in any action for the recovery of damages arising out of the operation of any bicycle, nor shall anything in this section change any existing law, rule, or procedure pertaining to any civil action. (Ord. 2969, 6-10-2002)

9-4-9: PARKING BICYCLE:

No person shall park a bicycle in any manner which obstructs pedestrian or vehicular traffic on any roadway or sidewalk. (1981 Code; amd. Ord. 2969, 6-10-2002)

9-4-10: MOTOR SCOOTERS (General Provisions):

A. Definition: For the purposes of this section, "motor vehicle" shall mean every vehicle which is propelled otherwise than by muscular power, including, but not limited to, motorcycles, motor driven cycles, pole trailers, reconstructed vehicles, road tractors, school buses, semitrailers, special mobile equipment, specially constructed vehicles, trackless trailer coaches, trailers, trucks, truck tractors, as well as motorcycles, power cycles, bicycles with motor attached, or power scooters with a motor which produces not to exceed five brake horsepower.

B. Age And License Requirements: No person shall operate or drive any motor vehicle on any street, highway or public way within the village unless such person has a valid license or permit as an operator or chauffeur or a restricted driving permit issued by the secretary of state, except for a nonresident of the state of Illinois who is at least sixteen

years of age and who has in his immediate possession a valid operator's or chauffeur's license or permit, issued to him in his home state or county.

C. Limit Number of Riders: It shall be unlawful for more than one person to ride, drive or be a passenger upon a motorcycle, bicycle with motor attached, power cycle, or power scooter with a motor which produces not to exceed five brake horsepower.

D. Penalty: Any person violating the terms of this section shall be fined not less than ten dollars nor more than five hundred dollars for each offense. (1981 Code; amd. Ord. 2969, 6-10-2002)

9-4-11: APPLICATION OF RULES:

A. It is unlawful for any person to do any act forbidden or fail to perform any act required in this Chapter.

B. The parent of any child and the guardian of any ward shall not authorize or knowingly permit any such child or ward to violate any of the provisions of this Chapter. (Source: 625 ILCS 5/11-1501)

9-4-12: TRAFFIC LAWS APPLY TO PERSONS RIDING BICYCLES:

Every person riding a bicycle upon a highway shall be granted all of the rights, including, but not limited to, rights under Article IX of this Chapter, and shall be subject to all of the duties applicable to the driver of a vehicle by this Code, except as to special regulations in this Article XV and those provisions of this Code which by their nature can have no application. (Source: 625 ILCS 5/11-1502)

9-4-13: RIDING ON BICYCLES:

A. A person propelling a bicycle shall not ride other than upon or astride a permanent and regular seat attached thereto.

B. No bicycle shall be used to carry more persons at one time than the number for which it is designed and equipped, except that an adult rider may carry a child securely attached to his person in a backpack or sling. (Source: 625 ILCS 5/11-1503)

9-4-14: CLINGING TO VEHICLES:

No person riding upon any bicycle, coaster, roller skates, sled or toy vehicle shall attach the same or himself to [any] vehicle upon a roadway. (Source: 625 ILCS 5/11-1504)

9-4-15: POSITION OF BICYCLES AND MOTORIZED PEDAL CYCLES ON ROADWAYS - RIDING ON ROADWAYS AND BICYCLE PATHS:

A. Any person operating a bicycle or motorized pedal cycle upon a roadway at less than the normal speed of traffic at the time and place and under the conditions then existing shall ride as close as practicable and safe to the right-hand curb or edge of the roadway except under the following situations:

    1. When overtaking and passing another bicycle, motorized pedal cycle or vehicle proceeding in the same direction; or

    2. When preparing for a left turn at an intersection or into a private road or driveway; or

    3. When reasonably necessary to avoid conditions including, but not limited to, fixed or moving objects, parked or moving vehicles, bicycles, motorized pedal cycles, pedestrians, animals, surface hazards, or substandard width lanes that make it unsafe to continue along the right-hand curb or edge. For purposes of this subsection, a "substandard width lane" means a lane that is too narrow for a bicycle or motorized pedal cycle and a vehicle to travel safely side by side within the lane; or

    4. When approaching a place where a right turn is authorized.

B. Any person operating a bicycle or motorized pedal cycle upon a one-way highway with two or more marked traffic lanes may ride as near the left-hand curb or edge of such roadway as practicable. (Source: 625 ILCS 5/11-1505)

C. A motorized pedal cycle, or moped, is defined as a vehicle with an engine size of less than 50cc, capable of speeds up to 30 mph on level ground, equipped with pedals for manual propulsion, and featuring an automatic transmission.

9-4-16: PERSONS RIDING BICYCLES OR MOTORIZED PEDAL CYCLES UPON A ROADWAY SHALL NOT RIDE MORE THAN 2 ABREAST:

Persons riding bicycles or motorized pedal cycles upon a roadway shall not ride more than two (2) abreast, except on paths or parts of roadways set aside for their exclusive use. Persons riding two (2) abreast shall not impede the normal and reasonable movement of traffic and, on a laned roadway, shall ride within a single lane subject to the provisions of Section 9-4-15. (Source: 625 ILCS 5/11-1505.1)

9-4-17: CARRYING ARTICLES:

No person operating a bicycle shall carry any package, bundle or article which prevents the use of both hands in the control and operation of the bicycle. A person operating a bicycle shall keep at least one hand on the handlebars at all times. (Source: 625 ILCS 5/11-1506)

9-4-18: LAMPS AND OTHER EQUIPMENT ON BICYCLES:

A. Every bicycle when in use at nighttime shall be equipped with a lamp on the front which shall emit a white light visible from a distance of at least 500 feet to the front and with a red reflector on the rear of a type approved by the Department which shall be visible from all distances from 100 feet to 600 feet to the rear when directly in front of lawful lower beams of headlamps on a motor vehicle, except that a lamp emitting a steady or flashing red light visible from a distance of 500 feet to the rear may be used in addition to or instead of the red reflector.

B. A bicycle shall not be equipped with nor shall any person use upon a bicycle any siren. This subsection (B) does not apply to a bicycle that is a police vehicle or fire department vehicle.

C. Every bicycle shall be equipped with a brake which will adequately control movement of and stop and hold such bicycle.

D. No person shall sell a new bicycle or pedal for use on a bicycle that is not equipped with a reflex reflector conforming to specifications prescribed by the Department, on each pedal, visible from the front and rear of the bicycle during darkness from a distance of 200 feet.

E. No person shall sell or offer for sale a new bicycle that is not equipped with side reflectors. Such reflectors shall be visible from each side of the bicycle from a distance of 500 feet and shall be essentially colorless or red to the rear of the center of the bicycle and essentially colorless or amber to the front of the center of the bicycle provided. The requirements of this paragraph may be met by reflective materials which shall be at least 3/16 of an inch wide on each side of each tire or rim to indicate as clearly as possible the continuous circular shape and size of the tires or rims of such bicycle and which reflective materials may be of the same color on both the front and rear tire or rim. Such reflectors shall conform to specifications prescribed by the Department.

F. No person shall sell or offer for sale a new bicycle that is not equipped with an essentially colorless front-facing reflector. (Source: 625 ILCS 5/11-1507)

9-4-19: LAMPS ON MOPEDS:

Every moped, when in use at nighttime, shall be equipped with a lamp on the front which shall emit a white light visible from a[18] distance of at least 500 feet to the front, and with a red reflector on the rear of a type approved by the Department which shall be visible from all distances from 100 feet to 600 feet to the rear when in front of lawful, low-powered beams of head lamps on a motor vehicle. A lamp emitting a red light visible from a distance of 500 feet to the rear may be used in addition to the red reflector. (Source: 625 ILCS 5/11-1507.1)

9-4-20: BICYCLE IDENTIFYING NUMBER:

A person engaged in the business of selling bicycles at retail shall not sell any bicycle unless the bicycle has an identifying number permanently stamped or cast on its frame. (Source: 625 ILCS 5/11-1508)

9-4-21: INSPECTING BICYCLES (POLICE AUTHORITY):

A uniformed police officer may at any time upon reasonable cause to believe that a bicycle is unsafe or not equipped as required by law, or that its equipment is not in proper adjustment or repair, require the person riding the bicycle to stop and submit the bicycle to an inspection and such test with reference thereto as may be appropriate. (Source: 625 ILCS 5/11-1509)

9-4-22: LEFT TURNS FOR BICYCLES AND MOPEDS:

A. A person riding a bicycle or moped intending to turn left shall follow a course described in Section 11-801 of the Illinois Vehicle Code or in paragraph (B) of this Section.

B. A person riding a bicycle or moped intending to turn left shall approach the turn as close as practicable to the right curb or edge of the roadway. After proceeding across the intersecting roadway to the far corner of the curb or intersection of the roadway edges, the bicyclist or moped driver shall stop, as much as practicable out of the way of traffic. After stopping the person shall yield to any traffic proceeding in either direction along the roadway such person had been using. After yielding, the bicycle or moped driver shall comply with any official traffic control device or police officer regulating traffic on the highway along which he intends to proceed, and the bicyclist or moped driver may proceed in the new direction.

C. Notwithstanding the foregoing provisions, the Department and local authorities in their respective jurisdictions may cause official traffic-control devices to be placed and thereby require and direct that a specific course be traveled by turning bicycles and moped, and when such devices are so placed, no person shall turn a bicycle or moped other than as directed and required by such devices. (Source: 625 ILCS 5/11-1510)

9-4-23: TURN AND STOP SIGNALS FOR BICYCLES:

A. Except as provided in this Section, a person riding a bicycle shall comply with Section 11-804 of the Illinois Vehicle Code.

B. A signal of intention to turn right or left when required shall be given during not less than the last 100 feet traveled by the bicycle before turning, and shall be given while the bicycle is stopped waiting to turn. A signal by hand and arm need not be given continuously if the hand is needed in the control or operation of the bicycle. (Source: 625 ILCS 5/11-1511)

9-4-24: BICYCLES ON SIDEWALKS:

A. A person propelling a bicycle upon and along a sidewalk, or across a roadway upon and along a crosswalk, shall yield the right of way to any pedestrian and shall give audible signal before overtaking and passing such pedestrian.

B. A person shall not ride a bicycle upon and along a sidewalk, or across a roadway upon and along a crosswalk, where such use of bicycles is prohibited by official traffic-control devices.

C. A person propelling a bicycle upon and along a sidewalk, or across a roadway upon and along a crosswalk, shall have all the rights and duties applicable to a pedestrian under the same circumstances. (Source: 625 ILCS 5/11-1512)

9-4-25: BICYCLE PARKING (STATE PROVISIONS):

A. A person may park a bicycle on a sidewalk unless prohibited or restricted by an official traffic-control device.

B. A bicycle parked on a sidewalk shall not impede the normal and reasonable movement of pedestrian or other traffic.

C. A bicycle may be parked on the roadway at any angle to the curb or edge of the roadway at any location where parking is allowed.

D. A bicycle may be parked on the roadway abreast of another bicycle or bicycles near the side of the roadway at any location where parking is allowed.

E. A person shall not park a bicycle on a roadway in such a manner as to obstruct the movement of a legally parked motor vehicle.

F. In all other respects, bicycles parked anywhere on a highway shall conform with the provisions of this Code regulating the parking of vehicles. (Source: 625 ILCS 5/11-1513)

G. This section complements 9-4-9 of the River Forest Ordinance, which provides a general prohibition on parking that obstructs traffic.

9-4-26: BICYCLE RACING:

A. Bicycle racing on a highway shall not be unlawful when a racing event has been approved by State or local authorities on any highway under their respective jurisdictions. Approval of bicycle highway racing events shall be granted only under conditions which assure reasonable safety for all race participants, spectators and other highways users, and which prevent unreasonable interference with traffic flow which would seriously inconvenience other highway users.

B. By agreement with the approving authority, participants in an approved bicycle highway racing event may be exempted from compliance with any traffic laws otherwise applicable thereto, provided that traffic control is adequate to assure the safety of all highway users. (Source: 625 ILCS 5/11-1514)

9-4-27: LOW-SPEED GAS BICYCLES:

A. A Low-Speed Gas Bicycle is defined as a bicycle equipped with a gas motor that has a maximum speed of 20 miles per hour on level ground. The motor should not exceed 1 horsepower or 750 watts.

B. A person may operate a low-speed gas bicycle only if the person is at least 16 years of age.

C. A person may not operate a low-speed gas bicycle at a speed greater than 20 miles per hour upon any highway, street, or roadway.

D. A person may not operate a low-speed gas bicycle on a sidewalk.

E. Except as otherwise provided in this Section, the provisions of this Article XV that apply to bicycles also apply to low-speed gas bicycles. (Source: 625 ILCS 5/11-1516)

9-4-28: LOW-SPEED ELECTRIC BICYCLES:

A. DEFINITIONS:
   1. CLASS 1 ELECTRIC BICYCLE: A Class 1 Electric Bicycle is defined as a bicycle equipped with both pedals and a motor not exceeding 750 watts, with a maximum speed of 20 miles per hour. There is no state minimum age requirement for operation, and these bikes are permitted wherever traditional bicycles are allowed. Additionally, the bicycle must be equipped with a functioning white front light and a red rear light.

2. CLASS 2 ELECTRIC BICYCLE: A Class 2 Electric Bicycle is defined as a bicycle equipped with both pedals and a throttle-actuated motor not exceeding 750 watts, with a maximum speed of 20 miles per hour when using the motor. There is no state minimum age requirement for operation, and these bikes are permitted wherever traditional bicycles are allowed. Additionally, the bicycle must be equipped with a functioning white front light and a red rear light.

3. CLASS 3 ELECTRIC BICYCLE: A Class 3 Electric Bicycle is defined as a bicycle equipped with both pedals and a motor not exceeding 750 watts, with a maximum speed of 28 miles per hour when using the motor. Riders must be at least 16 years old to operate these bicycles. The bicycles are permitted on roads and bike lanes, but not on multi-use paths unless local regulations allow. Additionally, the bicycles must be equipped with a functioning white front light and a red rear light."

B. Except as otherwise provided in this Section, the provisions of this Chapter that apply to bicycles also apply to low-speed electric bicycles. Bicycles, low-speed electric bicycles, and personal mobility devices may be operated on any street or sidewalk. The provisions set forth in 9-4-24 of this Chapter apply.

C. Each low-speed electric bicycle operating in this State shall comply with equipment and manufacturing requirements adopted by the United States Consumer Product Safety Commission under 16 CFR 1512. Each Class 3 low-speed electric bicycle shall be equipped with a speedometer that displays the speed the bicycle is traveling in miles per hour.

D. Beginning on or after January 1, 2018, every manufacturer and distributor of low-speed electric bicycles shall apply a label that is permanently affixed to the bicycle in a prominent location. The label shall contain, in Arial font in at least 9-point type

    1. a classification number for the bicycle that corresponds with a class under Section 1-140.10 of the Illinois Vehicle Code;

    2. the bicycle's top assisted speed; and

    3. the bicycle's motor wattage.

E. No person shall knowingly tamper or modify the speed capability or engagement of a low-speed electric bicycle without replacing the label required under this subsection (C).

    1. A Class 2 low-speed electric bicycle shall operate in a manner so that the electric motor is disengaged or ceases to function when the brakes are applied. A Class 1 low-speed electric bicycle and a Class 3 low-speed electric bicycle shall operate in a manner so that the electric motor is disengaged or ceases to function when the rider stops pedaling.

F. A person may operate a low-speed electric bicycle upon any highway, street, or roadway authorized for use by bicycles, including, but not limited to, bicycle lanes.

G. A person may operate a low-speed electric bicycle upon any bicycle path unless the municipality, county, or local authority with jurisdiction prohibits the use of low-speed electric bicycles or a specific class of low-speed electric bicycles on that path.

H. A person may not operate a low-speed electric bicycle on a sidewalk.

I. A person may operate a Class 3 low-speed electric bicycle only if he or she is 16 years of age or older. A person who is less than 16 years of age may ride as a passenger on a Class 3 low-speed electric bicycle that is designed to accommodate passengers. (Source: 625 ILCS 5/11-1517)

9-4-29: LOW-SPEED ELECTRIC SCOOTERS:

A. DEFINITIONS:

1. LOW-SPEED ELECTRIC SCOOTER: A Low-Speed Electric Scooter is defined as a scooter weighing less than 100 pounds, equipped with 2 to 3 wheels, and capable of a maximum speed of 10 miles per hour, and a motor not exceeding 750 watts. Riders must be at least 18 years old to operate these scooters. Low-Speed Electric Scooters are permitted on sidewalks, roads and bike lanes within the boundaries of the Village.

2. Additionally, Low-Speed Electric Scooters must be equipped with a functioning white front light and a red rear light.

3. HIGH-SPEED ELECTRIC SCOOTER: A High-Speed Electric Scooter is defined as any scooter that exceeds the specifications of a Low-Speed Electric Scooter and a motor not exceeding 750 watts. High-Speed Electric Scooters are allowed on roads and bike lanes but not on sidewalks. Additionally, High-Speed Electric Scooters must be equipped with a functioning white front light and a red rear light.

B. Subject to the restrictions of this Section, a municipality, park district, forest preserve district, or conservation district may authorize and regulate the operation of low-speed electric scooters within the unit of local government on any or all highways under their respective jurisdiction, sidewalks, trails, or other public right-of-way where the operation of bicycles is permitted. The use of low-speed electric scooters within any municipality, park district, forest preserve district, or conservation district is allowed

only if authorized by the municipality, park district, forest preserve district, or conservation district under this Section. Any authorization or regulation by a park district, forest preserve district, or conservation district applies only on property owned, managed, or leased by the park district, forest preserve district, or conservation district.

C. A person may not operate a low-speed electric scooter on a highway with a posted speed limit in excess of 35 mph.

D. No person shall operate a low-speed electric bicycle or high-speed electric scooter at a speed greater than is reasonable and prudent under the then existing conditions.

E. A person may not operate a low-speed electric scooter unless he or she is 18 years of age or older.

F. A low-speed electric scooter may be parked in the same manner and at the same locations as a bicycle may be parked.

G. Every low-speed electric scooter when in use at nighttime shall be equipped with a lamp on the front that emits a white light visible from a distance of at least 500 feet to the front and with a red reflector on the rear that is visible from all distances from 100 feet to 600 feet to the rear when directly in front of lawful lower beams of headlamps on a motor vehicle, except that a lamp emitting a steady or flashing red light visible from a distance of 500 feet to the rear may be used in addition to or instead of the red reflector.

H. A low-speed electric scooter shall not be equipped with nor shall any person use upon a low-speed electric scooter any siren. This subsection does not apply to a low-speed electric scooter that is a police vehicle or fire department vehicle.

I. Every low-speed electric scooter shall be equipped with a brake that will adequately control movement of and stop and hold the low-speed electric scooter.

J. A person may not operate a low-speed electric scooter while carrying any package, bundle, or article that prevents the operator from keeping at least one hand upon the handlebars.

K. A person may not use a low-speed electric scooter to carry more than one person at a time. A person operating a low-speed electric scooter may not attach himself or herself or the scooter to any other vehicle being operated on the public right-of-way.

L. A person may not operate a low-speed electric scooter upon any public highway in the State while under the influence of alcohol or any drug.

M. The use of low-speed electric scooters is not permitted on State highways.

N. Every low-speed electric scooter shall be well-maintained and in good operating condition. (Source: 625 ILCS 5/11-1518)

9-4-30: ADOPTION OF ILLINOIS VEHICLE CODE, ARTICLE XV (BICYCLES):

A. The provisions of the Illinois Vehicle Code, 625 ILCS 5/Chapter 11 Article XV, pertaining to bicycles and motorized pedal cycles, as it currently exists or may be amended from time to time, are hereby adopted by reference and incorporated into this Chapter 4 as if fully set forth herein.

B. In the event of any conflict between the provisions of this Chapter 4 and the provisions of 625 ILCS 5/Chapter 11 Article XV, the more restrictive provision shall apply.

C. This section is intended to ensure that all rules and regulations governing bicycles and motorized pedal cycles within the Village of River Forest are consistent with the current laws of the State of Illinois. (Source: 625 ILCS 5/11-1501, et seq., as amended)

D. DEFINITIONS AND REGULATIONS: ELECTRIC SCOOTERS AND REGULATIONS: Refer to the table titled 'Definitions and Regulations: Electric Scooters and Bicycles ' for detailed definitions and regulatory requirements for various types of electric scooters and bicycles.

TABLE: DEFINITIONS AND REGULATIONS: ELECTRIC SCOOTERS AND REGULATIONS

Type	**Definition**	**Age / License**	**Where Allowed**	**Equipment & Notes**
Low-Speed E-Scooter	< 100 lb, 2–3 wheels, ≤10 mph	≥ 18 / no	Sidewalks, Roads & bike lanes	Functioning white front light and red rear light
High-Speed E-Scooter	Anything > low-speed category	≥ 18 / no	Roads & bike lanes	Functioning white front light and red rear light
E-Bike Class 1	Pedal + ≤ 750 W motor, 20mph Max Speed	No state min age*	Where bikes allowed	Functioning white front light and red rear light
E-Bike Class 2	Pedal, Throttle + ≤ 750 W motor, 20mph Max	No state min age*	Where bikes allowed, no sidewalks	Functioning white front light and red rear light

TABLE: DEFINITIONS AND REGULATIONS: ELECTRIC SCOOTERS AND REGULATIONS				
Type	**Definition**	**Age / License**	**Where Allowed**	**Equipment & Notes**
E-Bike Class 3	Pedal-assist + ≤ 750 W, 28mph max speed, no throttle	≥ 16	Where bikes allowed, no sidewalks	Functioning white front light and red rear light
Out of Class Ebikes (OCEV)	>750 W motor	≥ 16 + Driver's License	Roads Only	Functioning white front light and red rear light

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ADOPTED THIS 14TH day of July, 2025, pursuant to a roll call vote as follows.

AYES: _____

NAYS: _____

ABSTENTIONS: _____

ABSENT: _____

APPROVED by me this 14th day of July, 2025.

_____

Catherine Adduci, Village President

ATTEST:

_____

Rosa Castellano, Village Clerk

Village of River Forest
Village Administrator's Office
400 Park Avenue
River Forest, IL 60305
Tel: 708-366-8500

MEMORANDUM

Date: July 14, 2025
To: Catherine Adduci, Village President
Village Board of Trustees
From: Matt Walsh, Village Administrator
Subj: Authorize Settlement Agreement with Union Pacific Railroad

Background: In October 2024, Union Pacific railroad filed a federal lawsuit against the Village of River Forest. The lawsuit was in response to the Village issuing citations alleging violations of noise ordinance by idling freight trains. The proposed settlement agreement resolves the ongoing litigation.

Analysis: The primary settlement provision is the establishment of a grievance protocol for future noise violations. As part of the settlement agreement, Union Pacific agrees to pay the Village $40,000 in fines. The Village retains its authority to seek future compliance with the noise ordinance and issue citations to Union Pacific.

The Police Department has received no documented complaints regarding train idling in 2025.

Recommendation: If the Village Board wishes to approve the proposed settlement agreement, the following motion would be appropriate:

- Motion to authorize the execution of the proposed settlement agreement with Union Pacific railroad.

SETTLEMENT AGREEMENT

This Settlement Agreement (the "Settlement Agreement") is made and entered into this 7th day of July, 2025, by and between the VILLAGE OF RIVER FOREST ("Village") and UNION PACIFIC RAILROAD COMPANY ("Union Pacific") (together, the "Parties").

WHEREAS, Union Pacific operates commercial locomotive trains on the Union Pacific railroad track lines located within the Village of River Forest, Cook County, Illinois. Due to reasons necessary for operations, such as, but not limited to, traffic volume on the railroad track line and the need for train crew changes, Union Pacific locomotives have, and may at times, idle in place while located within the Village; and

WHEREAS, the provisions of section 6-7-1 of the River Forest Village Code (the "Village Code") make it unlawful for any person to make, or cause to be made, any noise from, among other sources, an internal combustion or steam engine, train engine, or other train component including refrigeration units, that can be heard by the unaided human ear seventy-five feet (75') or more from the source of the noise for a sustained period of more than fifteen (15) minutes. The provisions of Section 6-7-5 of the Village Code provide that any person found guilty of violating the provisions of Section 6-7-1 may be fined not less than fifty dollars ($50.00) and not more than seven hundred fifty dollars ($750.00) for each offense; and

WHEREAS, responding to complaints from Village residents, the River Forest Police Department ("RFPD") issued eighty-four (84) citations to Union Pacific for violating the provisions of Section 6-7-1 of the Village Code between December 27, 2023 and July 23, 2024 (the "Village Code Citations"); and

WHEREAS, on October 3, 2024, Union Pacific filed a federal lawsuit against the Village (the "Federal Lawsuit"), claiming that its rights to make operational decisions under federal law preempts the Village's right to enforce its Village Code provisions concerning noise pollution for alleged idling; and

WHEREAS, the Village agreed to delay prosecution of the Village Code citations issued to Union Pacific, and Union Pacific agreed to delay action on the Federal Lawsuit, to allow the Parties to negotiate the framework of a settlement; and

WHEREAS, it is now the desire of the Parties to fully and finally resolve and settle the claims and all other claims or matters which may exist between or among them relating to the Village Code Citations and the Federal Lawsuit which may exist or arguably existed between or

among them, as of the date of this Settlement Agreement, and enter into a full and final compromise, settlement, disposition and mutual release, and also to establish a protocol that will be used to attempt to resolve any future grievances, should they arise, such protocol being designed and intended to proactively deter the need for future proceedings between the Parties relative to noise pollution violations.

NOW, THEREFORE, in consideration of the foregoing, and for other good and valuable consideration, the sufficiency of which is hereby acknowledged:

1. Incorporation of the Preamble. Each of the introductory statements contained in the preamble and recitals hereto are incorporated into Section 1 of this Settlement Agreement as material terms and provisions agreed to by the Parties.

2. Compromise and Settlement. This Settlement Agreement constitutes the compromise, settlement and final disposition of disputed claims relating to the Village Code Citations and the Federal Lawsuit. Nothing contained herein, nor any actions taken by the Parties in connection herewith, shall constitute, be construed as or be deemed to be an admission of fault, liability or wrongdoing whatsoever on the part of any party.

3. Settlement of All Claims. The Parties intend this Settlement Agreement to be a complete and total resolution, final disposition and settlement of any and all claims of any kind related to the Village Code Citations, attached as Exhibit B and the Federal Lawsuit, whether asserted or not asserted, known or unknown, that Union Pacific may have against the Village or the Village may have against Union Pacific up to the date of this Settlement Agreement. However, this Settlement Agreement will not preclude the Village or Union Pacific from seeking similar relief in the future. By entering into this Settlement Agreement, neither the Village nor Union Pacific are waiving or making any admissions regarding the validity of the ICCTA preemption claim brought in the Federal Lawsuit.

4. Reduction of Fines and Consideration to Union Pacific. In consideration for Union Pacific's agreement to dismiss the Federal Lawsuit against the Village with prejudice with respect to the Village Code Citations, attached as Exhibit B, the Village agrees to reduce the fines owed by Union Pacific for the Village Code Citations from the potential maximum penalty amount of sixty-three thousand dollars ($63,000.00) to forty thousand dollars ($40,000.00), which shall be paid within twenty-one (21) business days following execution of this Settlement Agreement by mailing a check to Village of River Forest, c/o Matthew Walsh, Village Administrator, 400 Park

Avenue, River Forest, IL 60305. Each Party is responsible for paying its own attorneys' fees and costs.

5. Protocol Concerning Potential Future Grievances between Union Pacific and the Village. The Parties hereby establish a protocol that will be used to facilitate communication if future grievances arise (the "Grievance Protocol"). The Grievance Protocol is attached hereto as Exhibit A, and made a part hereof. Should any future conflicts arise despite the implementation of the Grievance Protocol, each Party is, and will be at all times, responsible for paying its own attorneys' fees and costs.

6. Union Pacific's General Release and Covenant Not To Sue. Union Pacific, on behalf of itself and its executors, administrators, representatives, successors and assigns, for and in consideration of the reduction of fines set forth herein, irrevocably and unconditionally releases and forever discharges and acquits the Village, its officers, administrators, employees, members, managers, directors, agents, successors, entities under common control with the Village, executors, legal and/or personal representatives of any kind, insurers, and assigns from any and all claims, charges, liabilities, debts, demands, grievances and causes of action of whatsoever kind relating to the Village Code Citations in Exhibit B and the Federal Lawsuit, up to the date of this Settlement Agreement, whether at law or in equity, whether accrued, contingent or inchoate, and whether known or unknown, suspected or unsuspected, or otherwise which Union Pacific has, had, or may have up to the date of this Settlement Agreement against the Village, or any of its officers, administrators, employees, members, managers, directors, agents, successors, entities under common control with the Village, executors, legal and/or personal representatives of any kind, insurers, and assigns arising from or relating to acts or omissions of any kind through the date of this Settlement Agreement, or involving the future or continuing effects of any acts or omissions of any kind which occurred through the date of this Settlement Agreement.

The claims released and waived by this Settlement Agreement include, but are not limited to, claims relating to or arising out of the allegations and claims alleged by Union Pacific, including without limitation, claims for money damages or other claims up to the date of this Settlement Agreement under any federal, state or local constitution, statute, regulation, order, common law or other authority having the force of law.

Union Pacific acknowledges and agrees that the nature, materiality, extent and results of the claims compromised and released by this Settlement Agreement may not now all be known or

anticipated by it. However, it is the intention of the Parties hereto that this Settlement Agreement shall be effective as a bar to each and every claim, charge, liability, and/or cause of action of any kind up to the date of this Settlement Agreement that Union Pacific may have against the Village, or any of its officers, administrators, employees, members, managers, directors, agents, successors, executors, legal and/or personal representatives of any kind, insurers, and assigns. Union Pacific further acknowledges and agrees that it may hereafter discover facts different from or in addition to those now known, suspected or believed to be true with respect to such claims, demands or causes of action, and agrees that this Settlement Agreement will be and remain effective in all respects, notwithstanding any such differences or additional facts.

Union Pacific further covenants and agrees not to sue, to file a charge, to make a claim or demand, to commence or maintain, or assist or otherwise participate (except, as required by law, to give testimony) in any action or proceeding of any kind that would be precluded by the release of claims, charges, liabilities, and/or causes of action herein, in any court, before any government agency or in any other forum or to accept any money, benefit, or other relief from any proceeding, which would be precluded by this release, whether brought directly by it or brought by any other person, agency or entity which would provide relief or benefit to Union Pacific, and agrees to indemnify the Village against all liability, costs and expenses, and attorneys' fees in the event Union Pacific breaches this release and covenant not to sue.

7. The Village's General Release and Covenant Not To Sue. The Village, on behalf of itself and its heirs, executors, administrators, representatives, successors and assigns, for and in consideration of the covenants and agreements set forth herein, irrevocably and unconditionally releases and forever discharges and acquits Union Pacific, its administrators, agents, successors, executors, legal and/or personal representatives of any kind, insurers, and assigns from any and all claims, charges, liabilities, debts, demands, grievances and causes of action of whatsoever kind relating to the Village Code Citations and the Federal Lawsuit, up to the date of this Settlement Agreement, whether at law or in equity, whether accrued, contingent or inchoate, and whether known or unknown, suspected or unsuspected, or otherwise which the Village has, had or may have up to the date of this Settlement Agreement against Union Pacific, its administrators, agents, successors, executors, legal and/or personal representatives of any kind, insurers, and assigns arising from or relating to acts or omissions of any kind through the date of this Settlement

Agreement, or involving the future or continuing effects of any acts or omissions of any kind which occurred through the date of this Settlement Agreement.

The claims released and waived by this Settlement Agreement include, but are not limited to, claims relating to or arising out of the allegations and claims alleged by the Village, including, without limitation, claims for money damages or other claims up to the date of this Settlement Agreement under any federal, state or local constitution, statute, regulation, order, common law or other authority having the force of law.

The Village acknowledges and agrees that the nature, materiality, extent and results of the claims compromised and released by this Settlement Agreement may not now all be known or anticipated by it. However, it is the intention of the Parties hereto that this Settlement Agreement shall be effective as a bar to each and every claim, charge, liability, and/or cause of action of any kind up to the date of this Settlement Agreement that the Village may have against Union Pacific, its administrators, agents, successors, executors, legal and/or personal representatives of any kind, insurers, and assigns. The Village further acknowledges and agrees that it may hereafter discover facts different from or in addition to those now known, suspected or believed to be true with respect to such claims, demands or causes of action, and agrees that this Settlement Agreement will be and remain effective in all respects, notwithstanding any such differences or additional facts.

The Village further covenants and agrees not to sue, to file a charge, to make a claim or demand, to commence or maintain, or assist or otherwise participate (except, as required by law, to give testimony) in any action or proceeding of any kind that would be precluded by the release of claims, charges, liabilities, and/or causes of action herein, in any court, before any government agency or in any other forum or to accept any money, benefit, or other relief from any proceeding, which would be precluded by this release, whether brought directly by it, or brought by any other person, agency or entity which would provide relief or benefit to the Village, and agrees to indemnify Union Pacific against all liability, costs and expenses, and attorneys' fees in the event the Village breaches this release and covenant not to sue.

8. No Attorneys' Fees. The Parties will each bear their own respective legal fees and expenses incurred by each of them, in the negotiation and preparation of this Settlement Agreement.

9. Choice of Law; Savings Provision. This Settlement Agreement will be governed by Illinois law without regard to the choice of law provisions thereof. If any provisions of this

Settlement Agreement shall be invalidated or refused enforcement by any court of competent jurisdiction, the provisions not invalidated or refused enforcement shall remain in full force and effect.

10. Entire Agreement. This Settlement Agreement and the provisions agreed to in the in the Grievance Protocol, attached hereto as Exhibit A and made a part hereof, represent the entire agreement between the Parties with respect to the matters set forth herein and supersedes all prior agreements or understandings, if any, between the Parties. Union Pacific acknowledges that except for the explicit provisions of this Settlement Agreement and those agreed to in the Grievance Protocol, no promises or representations of any kind have been made to it by the Village or its attorneys to induce it to enter into this Settlement Agreement. No modification of this Settlement Agreement can be made except in writing and signed by a representative of Union Pacific and the Village.

11. For Settlement Only. This Settlement Agreement is entered into for settlement purposes only and represents the compromise of disputed claims, actual or potential, which Union Pacific has, or may believe it has, or the Village has, or believes it has, up to the date of this Settlement Agreement. Neither this Settlement Agreement, the decision to enter into this Settlement Agreement, nor anything done pursuant to this Settlement Agreement shall be construed to be an admission or evidence of any wrongdoing or liability by Union Pacific or the Village, such wrongdoing and liability being expressly denied. Nor will this Settlement Agreement, its existence or its terms be admissible in any proceeding other than a proceeding to enforce the terms of this Settlement Agreement.

12. Representations and Warranties By All Parties. All of the Parties represent and warrant as to himself, herself or itself that: (a) he, she or it has the capacity, full power and authority to enter into this Agreement; (b) the individuals signing on behalf of the Parties are authorized to do so; (c) he, she or it has not assigned, encumbered or in any manner transferred all or any portion of the claims covered by this Settlement Agreement; (d) there are no other charges, complaints, suits, arbitrations or other claims or proceedings pending between the Parties in any court, before any agency, or in any forum relating to the Village Code Citations; and (e) no other person or party has any right, title or interest in any of the claims covered by this Settlement Agreement.

13. Successors and Assigns. This Settlement Agreement, and the Grievance Protocol, attached hereto as Exhibit A and made a part hereof, shall be binding upon and inure to the benefit of the Parties and their respective personal representatives, agents, insurers, attorneys, executors, administrators, heirs, representatives, successors and assigns.

14. Knowing and Voluntary Signing of Binding Contract. The Parties represent and warrant that they have read this Settlement Agreement and understand all of its terms and execute this Settlement Agreement voluntarily and without duress or undue influence, and with full knowledge of its significance, intending to be legally bound. The Parties acknowledge that, by signing this Settlement Agreement, they are GIVING UP ALL CLAIMS AGAINST EACH OTHER THAT MAY EXIST UP TO THE DATE OF THIS AGREEMENT.

15. Opportunity To Consult Advisors. The Parties have had reasonable opportunity to consult with attorneys or other advisors of their own choosing before executing this Settlement Agreement.

16. Counterparts. This Settlement Agreement may be executed in counterparts, each of which may be signed separately and may be enforceable as an original, but all of which together shall constitute but one (1) Agreement.

17. New or Different Facts: No Effect. Except as provided herein, this Settlement Agreement shall be, and remain, in effect despite any alleged breach of this Settlement Agreement or the discovery or existence of any new or additional fact, or any fact different from that which either party now knows or believes to be true. Notwithstanding the foregoing, nothing in this Settlement Agreement shall be construed as, or constitute, a release of any party's rights to enforce the terms of this Settlement Agreement.

18. Concurrent Agreements. The Parties' respective rights and obligations under this Settlement Agreement run concurrently with, and not in lieu of, similar rights and obligations under any other agreement between or among the Parties, including, without limitation, that certain Grievance Protocol, and all subsequent amendments thereto.

[Signature page follows.]

IN WITNESS WHEREOF, the Parties have executed this Settlement Agreement by affixing their signatures and the date of execution where indicated below.

UNION PACIFIC RAILROAD COMPANY	**THE VILLAGE OF RIVER FOREST**
By:_____	By: _____
Its: _____	Its: _____
Dated:_____	Dated:_____

EXHIBIT A

Grievance Protocol

The Village of River Forest (the "Village") and the Union Pacific Railroad Company ("Union Pacific") (Individually a "Party," together, the "Parties") establish this grievance protocol ("Grievance Protocol") to provide a mechanism to facilitate communication should conflicts arise between the Parties. The protocol shall consist of the following:

A. Liaisons

Union Pacific's Liaison

Public Affairs – Illinois (Community Contact)

Contact information included on the website at UP: Public Affairs - Community Contacts. Currently is:

Tom Evenson
Sr. Director, Public Affairs
Union Pacific Railroad Company
123 North Wacker Dr, Suite 2550
Chicago, IL 60606
Phone: 312-777-2037
Fax: 312-777-2020

River Forest's Liaison

Matthew Walsh
Village Administrator
Village of River Forest
400 Park Avenue
River Forest, IL 60305
Phone: 708-366-8500
Fax: 708-366-3702

B. Status Meetings

The designated Liaisons of the Parties shall meet within fourteen (14) days following the execution of this Agreement to assess the status of compliance with the terms of the Agreement and discuss any issues concerning continued compliance. Subsequent status meetings may be held from time to time, as requested by one of the Parties. Status meetings may be held in-person at River Forest Village Hall, or virtually via video conference or telephone conference, as agreed by the Parties.

C. Confidentiality

The Parties agree that with regard to discussions that occur between them pursuant to this Settlement Agreement, that if the Parties mutually agree that particular discussions should be confidential, these designated

discussions shall be confidential. Absent mutual agreement that confidentiality will pertain, discussions between the Parties shall be non-confidential and public. The Parties also agree that this Grievance Procedure shall remain confidential between the Parties. The Village, as a public entity, may be required to disclose otherwise confidential information pursuant to the Illinois Open Meetings Act, 5 ILCS 120/1 et seq., the Illinois Freedom of Information Act, 5 ILCS 140/1 et seq., or other controlling local, state, or federal law. The Village shall hold information pertaining to this Grievance Protocol in confidence, in accordance with this Section B, unless otherwise required by law or court order.

D. <u>Procedures for Handling Local Ordinance Provision Violations</u>

The following procedures shall be followed on the occasions in which complaints of local ordinance violations are raised against Union Pacific:

1. If the Village receives a complaint concerning a Union Pacific train, or one of its officers or representatives observes that a Union Pacific train is violating any provisions of the River Forest Village Code (the "Village Code"), the Village will investigate the complaint or observation and issue a citation if Union Pacific is found, at the sole discretion of the Village, to be in violation of the provisions of the Village Code. The Village shall make reasonable efforts during its investigation, while remaining off of Union Pacific property, to ascertain the exact location of the locomotive(s), the numeric locomotive markings, the direction of travel, type of cars, and the occupied track (Northernmost, Middle, Southernmost) and provide the same to Union Pacific in its Paragraph 2 notice.

2. The Village shall notify Union Pacific's liaison, who will have ten (10) business days to provide a brief written statement to the Village concerning the allegations leading to the issuance of the citation in order to attempt to resolve the matters that resulted in the alleged violation. If Union Pacific fails to provide such written statement within ten (10) business days, the citation shall be deemed unchallenged for purposes of this Grievance Protocol by Union Pacific.

3. If the incident that resulted in the issuance of a citation can be resolved and the Village is satisfied that further violations are unlikely to occur, then the citation shall be dismissed.

4. If, within ten (10) business days after the Village receives Union Pacific's liaison's response to the citation, and the incident that caused the issuance of a citation for allegedly violating the Village Code cannot be resolved, or the citation is unchallenged by Union Pacific, the citation shall progress through the proper Village administrative adjudication process, as it is established in the Village Code, Title 8 (Police Regulations), Chapter 10 (Administrative Adjudication of Municipal Code Violations).

5. The Parties understand and agree that nothing in this Grievance Protocol or the associated Settlement Agreement is intended to shield either Party from future liability,

nor to bar the enforcement of the Village Code if a Party is found to be in violation of any provisions thereof. As such, the Village reserves the right to enforce the provisions of the Village Code against Union Pacific for any future violations thereof.

6. The Parties understand and agree that nothing in this Grievance Protocol or the associated Settlement Agreement constitutes an obligation on Union Pacific's behalf to make operational changes or to attempt to make operational changes. The Parties also agree nothing in the Grievance Protocol will prevent Union Pacific from raising the defense that ICCTA prevents the Village from enforcing certain provisions of the Village Code against Union Pacific, or any other defense that Union Pacific has available to it. The Parties further agree that nothing in this Grievance Protocol or the associated Settlement Agreement obligates the Village to alter its enforcement practices relative to violations of the River Forest Village Code ("Village Code") nor prevents the Village from bringing actions against Union Pacific for future violations of the Village Code.

7. The Village shall retain authority to seek full compliance with the terms of the Village Code, particularly Title 6 (Health and Sanitation), Chapter 7 (Noise Pollution), Section 6-7-1 (Loud and Disturbing Noise Prohibited), which provides for a fine of up to seven hundred fifty dollars ($750) for each offense thereof. Pursuant to Section 1-4-1 of the Village Code, each day a violation occurs shall be considered a separate enforceable violation.

8. If any dispute concerning an alleged violation of Village Code 6-7-1 arises between the Parties and either Party initiates a lawsuit, then the Party not prevailing in such lawsuit shall pay any and all costs and expenses incurred by the prevailing Party, including court costs and reasonable attorneys' fees, in enforcing or establishing its rights hereunder.

EXHIBIT B

Search Results

Citation #	Citation Date	Violator	Plate	Issuing Officer	Violation	Status / Balance	Violation Text	Original Fine	Amount Due	Total Paid
C2014-000019	07/23/2024 08:22	UNION PACIFIC, ADRIAN	ENGINE 7269	BUS, SEAN2014/226	6-7-1 7979 HAWTHORNE AVE	A - $0.00	LOUD & DISTURBING NOISE	$0.00	$0.00	$0.00
C2014-000018	07/22/2024 08:03	UNION PACIFIC	ENGINE 4659	BUS, SEAN2014/226	6-7-1 7979 HAWTHORNE AVE	A - $0.00	LOUD & DISTURBING NOISE	$0.00	$0.00	$0.00
C2128-000074	07/22/2024 00:35	UNION PACIFIC RR, ADRIAN		TAGLE, LUIS2128/157	6-7-1 7900 BLOCK HAWTHORNE AVE	A - $0.00	LOUD & DISTURBING NOISE	$0.00	$0.00	$0.00
C2022-000050	07/20/2024 23:20	UNION PACIFIC RAILROAD		CASEY, JENNIFER2022/144	6-7-1 7900 HAWTHORNE AVE	A - $0.00	LOUD & DISTURBING NOISE	$0.00	$0.00	$0.00
C2055-000020	07/20/2024 14:00	UNION PACIFIC, RR		GREEN, LOUIS2055/179	6-7-1 7900 HAWTHORNE AVE	A - $0.00	LOUD & DISTURBING NOISE	$0.00	$0.00	$0.00
C2055-000019	07/19/2024 11:56	UNION PACIFIC, RR		GREEN, LOUIS2055/179	6-7-1 7900 HAWTHORNE AVE RR TRAX	A - $0.00	LOUD & DISTURBING NOISE	$0.00	$0.00	$0.00
C2084-000035	07/09/2024 07:25	UNION PACIFIC RAILROAD		MIKA, PAUL2084/169	6-7-1 7979 HAWTHORNE AVE	A - $0.00	LOUD & DISTURBING NOISE	$0.00	$0.00	$0.00
C2022-000045	07/05/2024 00:04	UNION PACIFIC RAILROAD		CASEY, JENNIFER2022/144	6-7-1 7900 HAWTHORNE AVE	A - $0.00	LOUD & DISTURBING NOISE	$0.00	$0.00	$0.00
C2008-000050	06/28/2024 21:32	UNION PACIFIC RAILROAD		BARCENAS, LISSETTE2008/177	6-7-1 7979 HAWTHORNE AVE	A - $0.00	LOUD & DISTURBING NOISE	$0.00	$0.00	$0.00
C2008-000049	06/27/2024 21:16	UNION PACIFIC RAILROAD		BARCENAS, LISSETTE2008/177	6-7-1 7979 HAWTHORNE AVE	A - $0.00	LOUD & DISTURBING NOISE	$0.00	$0.00	$0.00
C2008-000048	06/27/2024 18:43	UNION PACIFIC RAILROAD	5983	BARCENAS, LISSETTE2008/177	6-7-1 7979 HAWTHORNE AVE	A - $0.00	LOUD & DISTURBING NOISE	$0.00	$0.00	$0.00
C2008-000047	06/27/2024 18:22	UNION PACIFIC RAILROAF		BARCENAS, LISSETTE2008/177	6-7-1 7979 HAWTHORNE AVE & THATCHER AVE	A - $0.00	LOUD & DISTURBING NOISE	$0.00	$0.00	$0.00
C2014-000016	06/25/2024 08:54	UNION PACIFIC	ENGINE 8416	BUS, SEAN2014/226	6-7-1 7979 HAWTHORNE AVE	A - $0.00	LOUD & DISTURBING NOISE	$0.00	$0.00	$0.00
C2014-000015	06/24/2024 11:09	UNION PACIFIC	ENGINE 8416	BUS, SEAN2014/226	6-7-1 401 THATCHER AVE	A - $0.00	LOUD & DISTURBING NOISE	$0.00	$0.00	$0.00
C2022-000041	06/23/2024 10:45	UNION PACIFIC RAILROAD		CASEY, JENNIFER2022/144	6-7-1 7900 HAWTHORNE AVE	A - $0.00	LOUD & DISTURBING	$0.00	$0.00	$0.00

Citation #	Citation Date	Violator	Plate	Issuing Officer	Violation	Status / Balance	Violation Text	Original Fine	Amount Due	Total Paid
							NOISE			
C2023-000007	06/22/2024 17:45	UNION PACIFIC RAILROAD		CASSIDY, WILLIAM2023/155	6-7-1 7900 HAWTHORNE AVE	A - $0.00	LOUD & DISTURBING NOISE	$0.00	$0.00	$0.00
C2084-000031	06/16/2024 10:41	UNION PACIFIC RAILROAD		MIKA, PAUL2084/169	6-7-1 401 THATCHER AVE	A - $0.00	LOUD & DISTURBING NOISE	$0.00	$0.00	$0.00
C2055-000017	05/26/2024 14:50	UNION PACIFIC, RR		GREEN, LOUIS2055/179	6-7-1 7900 BLK HAWTHORNE AVE	A - $0.00	LOUD & DISTURBING NOISE	$0.00	$0.00	$0.00
C2022-000034	05/18/2024 06:42	UNION PACIFIC RAILROAD		CASEY, JENNIFER2022/144	6-7-1 7900 HAWTHORNE AVE	A - $0.00	LOUD & DISTURBING NOISE	$0.00	$0.00	$0.00
C2008-000042	05/16/2024 19:00	UNION PACIFIC RAILROAD		BARCENAS, LISSETTE2008/177	6-7-1 7965 CENTRAL AVE	A - $0.00	LOUD & DISTURBING NOISE	$0.00	$0.00	$0.00
C2014-000009	05/16/2024 09:00	UNION PACIFIC	ENGINE 8046	BUS, SEAN2014/226	6-7-1 7979 HAWTHORNE AVE	A - $0.00	LOUD & DISTURBING NOISE	$0.00	$0.00	$0.00
C2084-000022	05/10/2024 14:18	UNION PACIFIC RAILROAD		MIKA, PAUL2084/169	6-7-1 7979 HAWTHORNE AVE	A - $0.00	LOUD & DISTURBING NOISE	$0.00	$0.00	$0.00
C2025-000018	05/03/2024 15:21	UNION PACIFIC RAILROAD		CATALANO, MARK2025/161	6-7-1 KEYSTONE AVE & HAWTHORNE AVE	A - $0.00	LOUD & DISTURBING NOISE	$0.00	$0.00	$0.00
C2027-000050	04/23/2024 23:27	UNION PACIFIC RAILROAD		COLEMAN, EDDIE2027/174	6-7-1 7900 HAWTHORNE AVE	A - $0.00	LOUD & DISTURBING NOISE	$0.00	$0.00	$0.00
C2022-000023	04/14/2024 00:20	UNION PACIFIC RAILROAD		CASEY, JENNIFER2022/144	6-7-1 7900 HAWTHORNE AVE	A - $0.00	LOUD & DISTURBING NOISE	$0.00	$0.00	$0.00
C2113-000007	04/13/2024 21:12	UNION PACIFIC RAILROAD		SCHRADER, CODY2113/138	6-7-1 KEYSTONE AVE & HAWTHORNE AVE	A - $0.00	LOUD & DISTURBING NOISE	$0.00	$0.00	$0.00
C2055-000015	04/12/2024 07:57	RR, UNION PACIFIC		GREEN, LOUIS2055/179	6-7-1 7900 BLK HAWTHORNE AVE	A - $0.00	LOUD & DISTURBING NOISE	$0.00	$0.00	$0.00
C2021-000018	04/08/2024 07:41	UNION PACIFIC RAILROAD		CASAREZ, RICARDO2021/199	6-7-1 7979 HAWTHORNE AVE	A - $0.00	LOUD & DISTURBING NOISE	$0.00	$0.00	$0.00
C2021-000017	04/03/2024 13:26	UNION PACIFIC RAILROAD		CASAREZ, RICARDO2021/199	6-7-1 GALE AVE & HAWTHORNE AVE	A - $0.00	LOUD & DISTURBING NOISE	$0.00	$0.00	$0.00
C2084-000017	04/03/2024 07:30	UNION PACIFIC RAILROAD		MIKA, PAUL2084/169	6-7-1 7979 HAWTHORNE AVE	A - $0.00	LOUD & DISTURBING NOISE	$0.00	$0.00	$0.00

Citation #	Citation Date	Violator	Plate	Issuing Officer	Violation	Status / Balance	Violation Text	Original Fine	Amount Due	Total Paid
C2128-000037	03/31/2024 00:07	UNION PACIFIC RAILROAD		TAGLE, LUIS2128/157	6-7-1 7900 BLOCK HAWTHORNE AVE	A - $0.00	LOUD & DISTURBING NOISE	$0.00	$0.00	$0.00
C2055-000014	03/30/2024 10:44	UNION PACIFIC, RR		GREEN, LOUIS2055/179	6-7-1 7900 BLK HAWTHORNE AVE	A - $0.00	LOUD & DISTURBING NOISE	$0.00	$0.00	$0.00
C2055-000013	03/30/2024 08:19	UNION PACICIC, RR		GREEN, LOUIS2055/179	6-7-1 7900 BLK HAWTHORNE AVE TRAIN IDLING	A - $0.00	LOUD & DISTURBING NOISE	$0.00	$0.00	$0.00
C2055-000012	03/28/2024 08:25	RR, UNION PACIFIC		GREEN, LOUIS2055/179	6-7-1 7900 BLK HAWTHORNE AVE UP RR	A - $0.00	LOUD & DISTURBING NOISE	$0.00	$0.00	$0.00
C2014-000005	03/25/2024 09:16	UNION PACIFIC		BUS, SEAN2014/226	6-7-1 400 KEYSTONE AVE	A - $0.00	LOUD & DISTURBING NOISE	$0.00	$0.00	$0.00
C2055-000011	03/22/2024 07:31	RR, UNION PACIFIC		GREEN, LOUIS2055/179	6-7-1 7900 HAWTHORNE AVE ENGINE ON UNION PACIFIC RAIL ROAD TRACKS	A - $0.00	LOUD & DISTURBING NOISE	$0.00	$0.00	$0.00
C2008-000032	03/17/2024 16:54	UNION PACIFIC RAILROAD	ENGINE 4038	BARCENAS, LISSETTE2008/177	6-7-1 7979 HAWTHORNE AVE	A - $0.00	LOUD & DISTURBING NOISE	$0.00	$0.00	$0.00
C2008-000031	03/17/2024 16:47	UNION PACIFIC RAILROAD	ENGINE 8458	BARCENAS, LISSETTE2008/177	6-7-1 7979 HAWTHORNE AVE	A - $0.00	LOUD & DISTURBING NOISE	$0.00	$0.00	$0.00
C2128-000026	03/08/2024 23:53	UNION PACIFIC RAILROAD		TAGLE, LUIS2128/157	6-7-1 7900 BLOCK HAWTHORNE AVE IDLING TRAIN 7900 BLOCK HAWTHORNE.	A - $0.00	LOUD & DISTURBING NOISE	$0.00	$0.00	$0.00
C2008-000026	03/03/2024 15:48	UNION PACIFIC RAILROAD	#5568	BARCENAS, LISSETTE2008/177	6-7-1 7979 HAWTHORNE AVE	A - $0.00	LOUD & DISTURBING NOISE	$0.00	$0.00	$0.00
C2025-000013	02/22/2024 21:33	UNION PACIFIC RAILROAD		CATALANO, MARK2025/161	6-7-1 HAWTHORNE AVE & GALE AVE	A - $0.00	LOUD & DISTURBING NOISE	$0.00	$0.00	$0.00
C2025-000012	02/22/2024 19:10	UNION PACIFIC RAILROAD		CATALANO, MARK2025/161	6-7-1 HAWTHORNE AVE & THATCHER AVE	A - $0.00	LOUD & DISTURBING NOISE	$0.00	$0.00	$0.00
C2023-000002	02/18/2024 16:02	UNION PACIFIC RAILROAD		CASSIDY, WILLIAM2023/155	6-7-1 7900 HAWTHORNE AVE	A - $0.00	LOUD & DISTURBING NOISE	$0.00	$0.00	$0.00
C2084-000014	02/18/2024 09:40	UNION PACIFIC RAILROAD		MIKA, PAUL2084/169	6-7-1 401 THATCHER AVE	A - $0.00	LOUD & DISTURBING NOISE	$0.00	$0.00	$0.00
C2084-000013	02/17/2024 07:40	UNION PACIFIC RAILROAD		MIKA, PAUL2084/169	6-7-1 7900 HAWTHORNE AVE	A - $0.00	LOUD & DISTURBING NOISE	$0.00	$0.00	$0.00
C2021-000012	02/15/2024	UNION PACIFIC		CASAREZ,	6-7-1 HAWTHORNE AVE & GALE	A - $0.00	LOUD &	$0.00	$0.00	$0.00

Citation #	Citation Date	Violator	Plate	Issuing Officer	Violation	Status / Balance	Violation Text	Original Fine	Amount Due	Total Paid
	09:33	RAILROAD		RICARDO2021/199	AVE		DISTURBING NOISE			
C2021-000011	02/15/2024 07:59	UNION PACIFIC RAILROAD		CASAREZ, RICARDO2021/199	6-7-1 HAWTHORNE AVE & THATCHER AVE	A - $0.00	LOUD & DISTURBING NOISE	$0.00	$0.00	$0.00
C2023-000001	02/12/2024 18:00	UNION PACIFIC RAILROAD		CASSIDY, WILLIAM2023/155	6-7-1 7900 HAWTHORNE AVE	A - $0.00	LOUD & DISTURBING NOISE	$0.00	$0.00	$0.00
C2084-000012	02/10/2024 08:33	UNION PACIFIC RAILROAD		MIKA, PAUL2084/169	6-7-1 401 THATCHER AVE	A - $0.00	LOUD & DISTURBING NOISE	$0.00	$0.00	$0.00
C2022-000012	02/05/2024 01:30	UNION PACIFIC RAILROAD		CASEY, JENNIFER2022/144	6-7-1 THATCHER AVE & HAWTHORNE AVE	A - $0.00	LOUD & DISTURBING NOISE	$0.00	$0.00	$0.00
C2022-000010	02/04/2024 03:00	UNION PACIFIC RAILROAD		CASEY, JENNIFER2022/144	6-7-1 HAWTHORNE AVE & THATCHER AVE	A - $0.00	LOUD & DISTURBING NOISE	$0.00	$0.00	$0.00
C2008-000018	02/02/2024 19:27	UNION PACIFIC RAILROAD	6254	BARCENAS, LISSETTE2008/177	6-7-1 7900 HAWTHORNE AVE	A - $0.00	LOUD & DISTURBING NOISE	$0.00	$0.00	$0.00
C2022-000008	02/02/2024 00:30	UNION PACIFIC RAILROAD		CASEY, JENNIFER2022/144	6-7-1 CENTRAL AVE & KEYSTONE AVE ENGINE	A - $0.00	LOUD & DISTURBING NOISE	$0.00	$0.00	$0.00
C2113-000005	01/31/2024 16:55	UNION PACIFIC RAILROAD		SCHRADER, CODY2113/138	6-7-1 401 THATCHER AVE	A - $0.00	LOUD & DISTURBING NOISE	$0.00	$0.00	$0.00
C2021-000008	01/31/2024 11:40	UNION PACIFIC RAILROAD		CASAREZ, RICARDO2021/199	6-7-1 HAWTHORNE AVE & GALE AVE	A - $0.00	LOUD & DISTURBING NOISE	$0.00	$0.00	$0.00
C2055-000006	01/31/2024 07:49	UNION PACIFIC, RR		GREEN, LOUIS2055/179	6-7-1 7900 HAWTHORNE AVE	A - $0.00	LOUD & DISTURBING NOISE	$0.00	$0.00	$0.00
C2084-000009	01/27/2024 12:52	UNION PACIFIC RAILROAD		MIKA, PAUL2084/169	6-7-1 401 THATCHER AVE	A - $0.00	LOUD & DISTURBING NOISE	$0.00	$0.00	$0.00
C2055-000004	01/27/2024 11:01	UNION PACIFIC, RR		GREEN, LOUIS2055/179	6-7-1 7900 BLOCK HAWTHORNE AVE	A - $0.00	LOUD & DISTURBING NOISE	$0.00	$0.00	$0.00
C2084-000008	01/26/2024 11:30	UNION PACIFIC RAILROAD		MIKA, PAUL2084/169	6-7-1 401 THATCHER AVE	A - $0.00	LOUD & DISTURBING NOISE	$0.00	$0.00	$0.00
C2113-000004	01/23/2024 22:20	UNION PACIFIC RAILROAD		SCHRADER, CODY2113/138	6-7-1 401 THATCHER AVE	A - $0.00	LOUD & DISTURBING NOISE	$0.00	$0.00	$0.00
C2113-000003	01/23/2024 21:03	UNION PACIFIC RAILROAD		SCHRADER, CODY2113/138	6-7-1 401 THATCHER AVE	A - $0.00	LOUD & DISTURBING	$0.00	$0.00	$0.00

Citation #	Citation Date	Violator	Plate	Issuing Officer	Violation	Status / Balance	Violation Text	Original Fine	Amount Due	Total Paid
							NOISE			
C2128-000006	01/23/2024 01:20	UNION PACIFIC RAILROAD, ADRIAN		TAGLE, LUIS2128/157	6-7-1 THATCHER AVE & HAWTHORNE AVE IDLING TRAIN	A - $0.00	LOUD & DISTURBING NOISE	$0.00	$0.00	$0.00
C2113-000002	01/22/2024 22:26	UNION PACIFIC		SCHRADER, CODY2113/138	6-7-1 401 THATCHER AVE	A - $0.00	LOUD & DISTURBING NOISE	$0.00	$0.00	$0.00
C2055-000003	01/22/2024 14:47	UNION PACIFIC, RR		GREEN, LOUIS2055/179	6-7-1 7900 HAWTHORNE AVE	A - $0.00	LOUD & DISTURBING NOISE	$0.00	$0.00	$0.00
C2008-000010	01/21/2024 21:38	UNION PACIFIC RAILROAD	ENGINE # 7203	BARCENAS, LISSETTE2008/177	6-7-1 HAWTHORNE AVE & KEYSTONE AVE 401 THATCHER	A - $0.00	LOUD & DISTURBING NOISE	$0.00	$0.00	$0.00
C2008-000009	01/21/2024 15:30	UNION PACIFIC RAILROAD	ENGINE # 7203	BARCENAS, LISSETTE2008/177	6-7-1 THATCHER AVE & HAWTHORNE AVE METRA LOT 401 THATCHER	A - $0.00	LOUD & DISTURBING NOISE	$0.00	$0.00	$0.00
C2022-000002	01/17/2024 05:48	UNION PACIFIC RAILROAD		CASEY, JENNIFER2022/144	6-7-1 CENTRAL AVE & THATCHER AVE UNION PACIFIC RAILROAD TRACK	A - $0.00	LOUD & DISTURBING NOISE	$0.00	$0.00	$0.00
C2055-000002	01/16/2024 13:05	UNION PACIFIC, RR		GREEN, LOUIS2055/179	6-7-1 7900 BLOCK HAWTHORNE AVE	A - $0.00	LOUD & DISTURBING NOISE	$0.00	$0.00	$0.00
C2021-000006	01/15/2024 07:36	UNION PACIFIC RAILROAD		CASAREZ, RICARDO2021/199	6-7-1 THATCHER AVE & CENTRAL AVE	A - $0.00	LOUD & DISTURBING NOISE	$0.00	$0.00	$0.00
C2008-000007	01/14/2024 22:54	UNION PACIFIC RAILROAD		BARCENAS, LISSETTE2008/177	6-7-1 7900 HAWTHORNE AVE	A - $0.00	LOUD & DISTURBING NOISE	$0.00	$0.00	$0.00
C2008-000006	01/14/2024 22:51	UNION PACIFIC RAILROAD		BARCENAS, LISSETTE2008/177	6-7-1 7900 HAWTHORNE AVE	A - $0.00	LOUD & DISTURBING NOISE	$0.00	$0.00	$0.00
C2008-000005	01/13/2024 15:36	UNION PACIFIC RAILROAD		BARCENAS, LISSETTE2008/177	6-7-1 7900 HAWTHORNE AVE	A - $0.00	LOUD & DISTURBING NOISE	$0.00	$0.00	$0.00
C2055-000001	01/07/2024 13:38	UNION PACIFIC, RAIL ROAD		GREEN, LOUIS2055/179	6-7-1 7900 HAWTHORNE AVE	A - $0.00	LOUD & DISTURBING NOISE	$0.00	$0.00	$0.00
C2092-000001	12/27/2023 08:10	UNION PACIFIC RAILROAD		NIEMANN, LANE2092/175	6-7-1 THATCHER AVE & HAWTHORNE AVE	A - $0.00	LOUD & DISTURBING NOISE	$0.00	$0.00	$0.00

Total Tickets: 74 Total Amount Due: $0.00 Total Paid: $0.00 Total Due: $0.00

Search Results

Citation #	Citation Date	Violator	Plate	Issuing Officer	Violation	Status / Balance	Violation Text	Original Fine	Amount Due	Total Paid
C2054-000101	06/22/2024 12:40	UNION PACIFIC RAILROAD		GONZALEZ, OSCAR2054/198	6-7-1A 400 THATCHER AVE	A - $0.00	MAKING LOUD & DISTURBING NOISE (GENERAL)	$0.00	$0.00	$0.00
C2054-000100	06/22/2024 07:50	UNION PACIFIC RAILROAD		GONZALEZ, OSCAR2054/198	6-7-1A 400 THATCHER AVE	A - $0.00	MAKING LOUD & DISTURBING NOISE (GENERAL)	$0.00	$0.00	$0.00
C2091-000006	06/21/2024 05:40	UNION PACIFIC RAILROAD	7344	MURILLO, AGNES2091/145	6-7-1A 7998 CENTRAL AVE	A - $0.00	MAKING LOUD & DISTURBING NOISE (GENERAL)	$0.00	$0.00	$0.00
C2054-000057	03/28/2024 12:25	UNION PACFIFC RAILROAD		GONZALEZ, OSCAR2054/198	6-7-1A 400 THATCHER AVE	A - $0.00	MAKING LOUD & DISTURBING NOISE (GENERAL)	$0.00	$0.00	$0.00
C2054-000048	02/28/2024 14:45	UNION PACIFIC RAILROAD		GONZALEZ, OSCAR2054/198	6-7-1A 400 THATCHER AVE	A - $0.00	MAKING LOUD & DISTURBING NOISE (GENERAL)	$0.00	$0.00	$0.00
C2055-000010	02/27/2024 09:55	UNION PACIFIC, RR		GREEN, LOUIS2055/179	6-7-1A 7900 HAWTHORNE AVE	A - $0.00	MAKING LOUD & DISTURBING NOISE (GENERAL)	$0.00	$0.00	$0.00
C2054-000021	01/29/2024 13:53	UNION PACIFIC RAILROAD		GONZALEZ, OSCAR2054/198	6-7-1A 400 THATCHER AVE	A - $0.00	MAKING LOUD & DISTURBING NOISE (GENERAL)	$0.00	$0.00	$0.00
C2054-000007	01/20/2024 14:47	UNION PACIFIC RAILROAD		GONZALEZ, OSCAR2054/198	6-7-1A 400 THATCHER AVE	A - $0.00	MAKING LOUD & DISTURBING NOISE (GENERAL)	$0.00	$0.00	$0.00
C2054-000005	01/15/2024 12:55	UNION PACIFIC RAOLROAD		GONZALEZ, OSCAR2054/198	6-7-1A 400 THATCHER AVE	A - $0.00	MAKING LOUD & DISTURBING NOISE (GENERAL)	$0.00	$0.00	$0.00
C2054-000004	01/14/2024 14:40	UNION PACIFIC RAILROAD		GONZALEZ, OSCAR2054/198	6-7-1A 400 LATHROP AVE	A - $0.00	MAKING LOUD & DISTURBING NOISE (GENERAL)	$0.00	$0.00	$0.00

Total Tickets: 10 Total Amount Due: $0.00 Total Paid: $0.00 Total Due: $0.00

Village of River Forest
Village Administrator's Office
400 Park Avenue
River Forest, IL 60305
Tel: 708-366-8500

MEMORANDUM

Date: July 14, 2025
To: Catherine Adduci, Village President
Village Board of Trustees
From: Matt Walsh, Village Administrator
Subj: Discussion of Affordable Housing Plan Update

Background: In June 2020, the Village Board adopted an affordable housing plan. The plan was required by the state's Affordable Housing Planning and Appeal Act (AHPAA). The AHPAA requires non-exempt local governments to formally adopt a dedicated affordable housing plan. Non-exempt local governments are communities in which less than 10% of housing units are affordable. In 2020, 9% of units in River Forest were affordable.

The Illinois Housing Development Authority (IHDA) reviews affordable housing figures every five years. The IHDA has determined that 9.7% of housing units in River Forest are currently affordable. As a result, River Forest remains a non-exempt local government and is required to formally adopt an updated affordable housing plan. There are 44 municipalities in Illinois that are non-exempt. Ten of those communities have submitted an updated plan.

Affordable Housing Definitions and AHPAA: The AHPAA identifies communities with shortages of local housing stock at an amount which would be affordable to:

- Homebuyers at 80% of the median household income in the metropolitan statistical area.
- Renters at 60% of the median household income in the metropolitan statistical area.

The AHPAA generally defines affordable housing as a unit in which housing costs constitute no more than 30% of the gross annual household income. River Forest falls within the Chicago-Naperville-Elgin metropolitan area. According to the IHDA Affordability Charts an affordable purchase price for a 4-person family is $249,111. An affordable rental unit is $1,261 for a 1-bedroom unit and $1,513 for a 2-bedroom unit.

To calculate the affordable housing stock, the IHDA uses data from the American Community Survey provided by the U.S. Census Bureau. The most recent data is from 2023. The IHDA has determined that 430 of the 4,428 year-round housing units in River Forest are affordable.

Affordable Housing Plan Requirements: AHPAA-mandated affordable housing plans must include the following seven items:

1. Statement of affordable housing units that are necessary to meet the 10% affordable requirement.
2. Identification of lands and properties that are most appropriate for construction or conversion to affordable housing units.
3. Incentives the Village may provide for affordable housing development.
4. Description of market, infrastructure and zoning ordinances that may constrain affordable housing.
5. Plan to mitigate the constraints listed in item 4.
6. One or more of the following goals:
    1. Minimum of 15% of new development would be defined as affordable
    2. Minimum of a 5% increase in affordable housing
    3. Minimum of 10% affordable housing within the Village
7. Proposed timelines for implementation within 24 months.
8. Summary of actions taken to implement previously submitted plan. (applicable to River Forest as a community with an existing plan)

River Forest Affordable Housing Plan and Implementation: The plan adopted by the Village Board in 2020 met the requirements of the AHPAA. The plan adopted the goal of bringing the percentage of affordable housing units to 10% of the total housing stock. According to the IHDA, River Forest increased its affordable housing stock from 9% to 9.7% between 2018 and 2023.

The Village Board also adopted an implementation plan in June 2020 that identified seven recommendations for future action.

1. Establishing possible TIF fund guidelines to assist in provision of affordable housing development.
2. Identify strategies to preserve and enhance existing affordable housing.
3. Amend the Zoning Ordinance to accommodate "integrated supportive housing".
4. Amend the Zoning Ordinance to accommodate Accessory Dwelling Units (ADUs).
5. Amend the Zoning Ordinance to align Planned Development standards with the affordable housing plan.
6. Amend the zoning ordinance to allow for taller and more dense development in designated commercial/mixed-use areas.
7. Identify processes to better track metrics related to affordable housing.

In 2022, the Zoning Board of Appeals reviewed potential amendments to accommodate ADUs. Following discussion, the ZBA voted to recommend denial of the proposed text amendment. In 2024, the ZBA reviewed a proposed text amendment to allow for taller

height maximums and an increase in the allowable density in C1, C2 and C3 districts. The ZBA voted to recommend denial of the text amendment, and the Village Board unanimously voted against the amendment.

Next Steps: Village staff will prepare an updated affordable housing plan and present to the Plan Commission for their review and recommendation. A Plan Commission recommended plan will be brought forward to the Village Board for consideration and adoption.

Attachments

1. River Forest Affordable Housing Plan & Implementation Matrix
2. IHDA Affordability Charts (2024)
3. AHPAA Non-Exempt Local Government Handbook

River Forest, IL

AFFORDABLE HOUSING PLAN

1. **Introduction**
2. **The Affordable Housing Need**
3. **What is "Affordable"?**
4. **Potential Lands and Buildings for Affordable Housing**
5. **Incentives**
6. **The Goal**

1. INTRODUCTION

In August 2003, the State of Illinois adopted Public Act 93-0595, the Affordable Housing Planning and Appeals Act of Illinois ("the Act"). The Act is premised on a finding that there exists a shortage of affordable, accessible, safe and sanitary housing in the State. Its purpose is to "encourage" counties and municipalities to "incorporate affordable housing within their housing stock sufficient to meet the needs of their county or community." It requires counties and municipalities with less than 10% affordable housing to adopt an Affordable Housing Plan ("Plan") by April 1, 2005. It also contains an appeal procedure for aggrieved developers to seek relief from local decisions that inhibit the construction of affordable housing.

As set forth in the Act, the components of a Plan include: 1) a calculation of the total number of affordable housing units that are necessary to exempt the local government from the operation of the Act (*i.e.*, the number necessary to bring the percentage of affordable housing units to 10% of the total housing stock); 2) an identification of opportunities for the development of affordable housing in the Village; 3) a specification of incentives the Village will provide to encourage the creation of affordable housing; and 4) a statement of a goal for increasing affordable housing units in the Village.

The Act identifies three alternative goals from which a municipality may select to achieve compliance. The first is to make 15% of all new residential construction or residential redevelopment within the Village affordable. The second is to increase the percentage of affordable housing within the Village from its current level to a level 3% higher. The third is to bring the percentage of affordable housing units in the Village to 10% of the total housing stock.

Context Limitations

If River Forest had large areas of vacant land readily available for residential development, rather than being a fully built out, land-locked community, the Village could more easily implement an affordable housing plan that would achieve the 10% standard set forth in the Act. If large amounts of vacant land yet to be developed existed within the community, the Village could establish that at least 10% of the units must be affordable and implement this standard by adopting land use regulations which would provide a "sufficient number" of affordable units as new development came online. In the marketplace, these land use regulations would be a factor in the valuation of the land, and the cost of providing the affordable housing would be absorbed by landowners on a Village-wide basis.

However, this is not reflective of the existing character and development pattern in River Forest today. The Village is fully developed. Approximately 70% of the Village's developable land area is zoned R1 and R2, consisting of single-family detached homes that provide the essence of River Forest's character. Because of this character and other desirable features that have evolved over the Village's 139-year history, real estate in River Forest, when available, is very expensive. There are few, if any, single family detached homes in River Forest that meet the Act's definition of affordable housing.

The relatively high value of land in River Forest makes it impractical to achieve the goal of this Plan by creating new affordable single-family detached dwellings. Rather, the only conceivable way of achieving the Plan's goal is to create new affordable units as part of multi-family and mixed-use development. (In this Plan, the term "multi-family and mixed-use development" refers to a development that includes a number of separate living quarters such as apartments or condominiums.) And finally, appropriate sites in the Village for multi-family and mixed-use development, as established by the Village's Zoning

Ordinance and Comprehensive Plan, are limited, and the pace of development of multi-family units, even in a receptive financial and regulatory environment, is relatively slow.

This Plan takes these unique circumstances into account. It does not ignore economic realities. The goal of this Plan is recognized as a goal to be pursued in good faith, not a quota to be achieved at all costs.

2. THE AFFORDABLE HOUSING NEED

As Defined by the Act

The Act defines the need for affordable housing by establishing a standard that 10% of a municipality's total housing stock should be affordable. Municipalities that already meet this standard or achieve it after the effective date of the Act are "exempt" from the Act. In addition, municipalities with populations under 1,000 (almost half of all Illinois municipalities) are exempt.

Non-exempt municipalities must establish a goal to pursue the 10% standard. According to the *Affordable Housing Planning and Appeal Act: 2018 Non-Exempt Local Government Handbook*, River Forest provides only 340 affordable units out of its year-round total units of 3,788, for an overall affordable housing share of 9.0%. This number fails to meet the minimum 10% affordable units of the total housing stock. According to the AHPAA Handbook, River Forest requires an additional 39 affordable units to comply with the 10% standard.

As Defined by the Community

Having affordable housing in River Forest makes our community better for everyone, not just for those living in affordable units. The Village understands the importance of affordable housing in our community to accommodate the needs of current and future residents. Only by providing a full range of housing types at different price points, including the provision of affordable units, can the Village truly meet the housing needs of the community, for people of all ages, incomes, and abilities.

The Village currently provides a wide range of housing types, including single-family detached, single-family attached, duplex, multi-family (apartments and condominiums), senior facilities, and more. Both owner-occupied and rental housing exists in the Village. The Village recognizes the value of providing a diverse range of housing types to meet the needs of residents at all stages of life and across the spectrum of socioeconomic status.

The population of the Village is aging, and some older residents with fixed or diminishing incomes may wish to continue living among their family and friends but in housing commensurate with their means. Non-resident parents of current residents may wish to move to the Village to be close to their adult children during their golden years. Our community also includes persons with disabilities whose incomes and resources limit their housing options. The provision of affordable housing, including integrated supportive housing, can significantly increase the livability of the River Forest community for so many.

Additionally, there are persons with low or moderate incomes who work in the Village and whose residency here would enhance the overall makeup and spirit of our community. While the Village lacks the ability to accommodate all such persons and potential residents with affordable housing needs, it intends to continue to address these needs by increasing the number of affordable units, in the manner set forth in this Plan.

3. What is "Affordable"?

According to the Illinois Housing Development Authority (IHDA) website, affordable rental and owner-occupied units are as follows for the Chicago Metro Area (including River Forest):

Owner Occupied Affordability Chart for Chicago Metro Area

	2018 Income Limit (80% AMI)	Affordable Purchase Price
1 person	$47,400	$131,667
2 person	$54,200	$150,556
3 person	$60,950	$169,306
4 person	$67,700	$188,056
5 person	$73,150	$203,194
6 person	$78,550	$218,194
7 person	$83,950	$233,194
8 person	$89,400	$248,333

Affordable Rental Units for Chicago Metro Area

	2018 Affordable Rent Limits for HH @ 60% AMI
0 bedroom	$889
1 bedroom	$952
2 bedroom	$1,143
3 bedroom	$1,320
4 bedroom	$1,475
5 bedroom	$1,625

River Forest Housing "Snapshot"

In addition, to information provided by the IHDA as shown above, income and housing information for River Forest is provided in Appendix A: River Forest "Snapshot". This "snapshot" is intended to provide context for the River Forest community at the time this plan was being developed, based on best available data from the U.S. Census; 2014-2018 American Community Survey 5-Year Estimates.

4. POTENTIAL LANDS AND BUILDINGS FOR AFFORDABLE HOUSING

It is highly unlikely that any new, rehabbed or existing single-family detached home in the R1 or R2 zoning districts would ever meet the definition of "affordable," unless it were in some way subsidized by government or a not-for-profit entity. Even if there were several such subsidized units, this approach will not effectively address the need for additional affordable housing in the Village and is not the approach adopted by this Plan. Accordingly, this discussion is limited to types of housing that could reasonably include affordable living arrangements.

The best opportunities for creating additional affordable housing are primarily on properties along the Village's perimeter corridors (Madison Street, North Avenue, and Harlem Avenue), and possibly other locations that are designated as appropriate for multi-family and mixed-use development by the River Forest Comprehensive Plan.

Each site that presents itself will require careful review through the Planned Development process, involving a public hearing with the River Forest Development Review Board. Ultimately, any such development would need to be approved by the Village Board of Trustees and would need to be in the community's best interests.

5. INCENTIVES

The Options

Because of the high value of land in River Forest, it is likely that any new ownership or rental units, to be affordable, will be sold or rented at a below-market rate. When affordable housing is sold or rented at a below-market rate, someone must pay the differential. Stated differently, an owner or developer must have an offsetting financial incentive to sell or rent property at a below-market rate. Where will the value come from to compensate the owner or developer for the differential? Before identifying the preferred incentives, it is useful to examine possible sources of this value.

Zoning mandates: The Village could adopt a zoning regulation that requires developers of multi-family buildings to set aside a certain percentage of the units for affordable housing. This would be an extreme form of "incentive." The Village government would incur no cost in this approach. However, there would be a cost. It would be reflected immediately in a lower value for the land covered by the regulations since the development potential has been diminished. The landowner and/or developer would pay the cost.

Zoning bonuses: The Village could provide "zoning bonuses" for buildings incorporating a certain percentage of affordable units. These bonuses would be in the form of relaxations to height, setback, parking, and similar regulations. Again, the Village government would incur no cost in providing this type of incentive. However, the regulations being relaxed were presumably adopted for the protection of the community, especially the neighboring property owners. Allowing more intense development therefore may adversely affect the character of the neighborhood and possibly diminish the value of the neighboring properties, and the neighboring property owners would bear the cost. However, it is possible that "bonuses" could be provided through the Planned Development Process without adversely affecting neighboring properties.

Dedicated taxes and fees: The Village could adopt a tax or a fee, the proceeds of which would be utilized to create financial incentives in the form of subsidies for the development of affordable housing. For example, a "teardown tax" could be levied on the act of demolishing an existing structure and failing to replace it with affordable housing. Other ideas, like dedicated condominium conversion fees, new construction fees, and an increased real estate transfer tax, would have a similar narrow financial impact, focused on individual property owners involved in these activities.

Village subsidies: The Village could provide financial incentives for the development of affordable housing by direct subsidies. For example, the Village could participate in a project by acquiring property and reselling it to a private developer for multi-family housing that includes affordable housing units.

Because the acquisition cost may be higher than the subsequent resale price (given the affordable housing requirements accompanying the resale), the cost in this case is borne by the taxpayers at large through whatever tax resources the Village utilizes. Techniques with a similar broad cost sharing impact are property tax abatements, financing assistance through municipal bonds or low-cost loans, reduced fees for permits and services (*e.g.*, zoning and building permits, or water/sewer fees), and outright grants.

Subsidies through a not-for-profit entity: The Village could sponsor or assist in the creation of a not-for-profit affordable housing entity that would seek funds from a variety of sources (*e.g.,* grants from private foundations, contributions from individuals and corporations, revolving loans) and either engage in development activities itself or provide incentives for others.

The Preferred Incentives

This Plan adopts the policy of spreading the cost of affordable housing broadly, rather than placing the cost on targeted landowners or those involved in specific activities. Accordingly, this Plan does not adopt ***zoning mandates*** or ***dedicated taxes and fees*** as methods for creating incentives for affordable housing. Instead, this Plan adopts zoning "bonuses" as a means of encouraging and accommodating developers to include affordable housing units in new multi-family buildings, as follows:

First, developers coming to the Village with plans for multi-family buildings will need to seek zoning approval of their projects as Planned Developments and will have the opportunity to include affordable housing units in their plans. The Planned Development process, already part of the Zoning Ordinance, provides the Village with a degree of flexibility regarding development standards that may be sufficient to make it attractive for developers to include affordable housing units without diminishing the value of neighboring properties.

Possible Additional Considerations

The Village could also consider the following possible amendments to the Village's Zoning Ordinance:

(1) Allow for taller and more dense development in designated commercial/mixed-use areas, consistent with the recommendations of the Comprehensive Plan, in order to better accommodate possible inclusion of affordable housing as part of new development.

(2) Explore possible strategies and means with which to preserve and enhance existing affordable housing in the Village, such as possible funding or programs aimed at assisting with upkeep, maintenance, and improvements to identified properties.

(3) Explore amending the zoning ordinance to accommodate Accessory Dwelling Units (ADU) as a conditional use in the R1 and R2 zoning districts. An ADU is essentially a legal and regulatory term for a secondary house or apartment that shares the building lot of a larger, primary house, either in an accessory or primary structure.

(4) Consider amending the Planned Development standards (section 10-19-3) to specifically identify consistency with the goals and policies the Affordable Housing Plan as a standard of review.

(5) It is important to note that TIF funds are eligible for the provision of affordable housing, and when appropriate, the Village should consider leveraging TIF funds to support affordable housing initiatives.

6. THE GOAL

The Goal of this Plan

This Plan adopts the goal of bringing the percentage of affordable housing units in the Village to 10% of the total housing stock. This goal will be pursued by: 1) protecting and enhancing the existing affordable housing that currently exists in the Village, primarily the multi-family residential along the Village's perimeter corridors, and 2) concentrating attention on new multi-family and mixed-use buildings and providing developers of such buildings the opportunity of including affordable housing units. While this plan focuses on multi-family and mixed-use buildings, other affordable living arrangements could possibly be added to the Village's housing stock as the number of group homes, accessory living units, and specialized senior housing units increase in the ordinary course to meet a growing need. Overall, it is believed that concentrating on maintaining and improving the existing affordable housing and focusing on new multi-family and mixed-use buildings, in a manner consistent with the Comprehensive Plan and Zoning Ordinance, is a reasonable approach for pursuing the goal of bringing the percentage of affordable housing units in the Village to 10% of the total housing stock.

The Alternative Goals Allowed by the Act

This Plan does not adopt the Act's alternative goal of increasing the affordable housing stock in the Village by 3.0%, for the following reason. This goal would require the Village to increase the affordable housing stock from its current 9% to 12%, or from 340 units to 455 units, or by a total of 115 additional units. The Village can conceive no reasonable way in which this number of new affordable housing units could be provided in the foreseeable future. For example, to increase the number of affordable housing units by 115 in multi-family or mixed-use buildings consisting of 15% affordable units, it would take a total of 766 units in new multi-family buildings to achieve this goal. This number of new units would increase the Village's total housing stock by 20%.

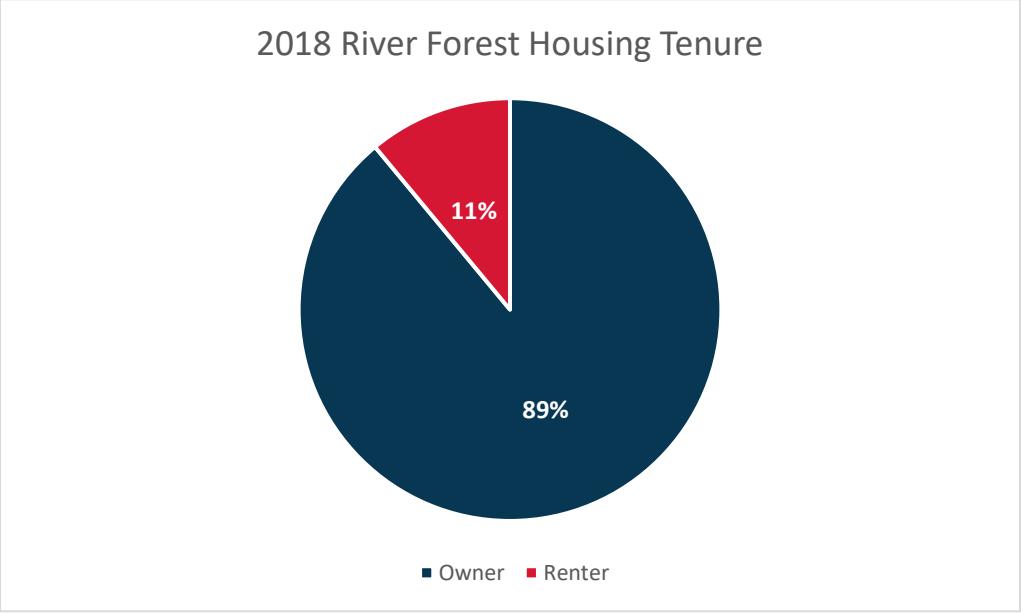
The other alternative goal in the Act, making 15% of all new residential construction or residential redevelopment within the Village affordable, is rejected because of its potential impact on the single-family residential market and the existing economic realities of the land value for single-family residential land in River Forest. The strategy of this plan is to focus on creating the opportunity for affordable housing as a component of multi-family and mixed-use development.

Appendix A: River Forest Housing Snapshot

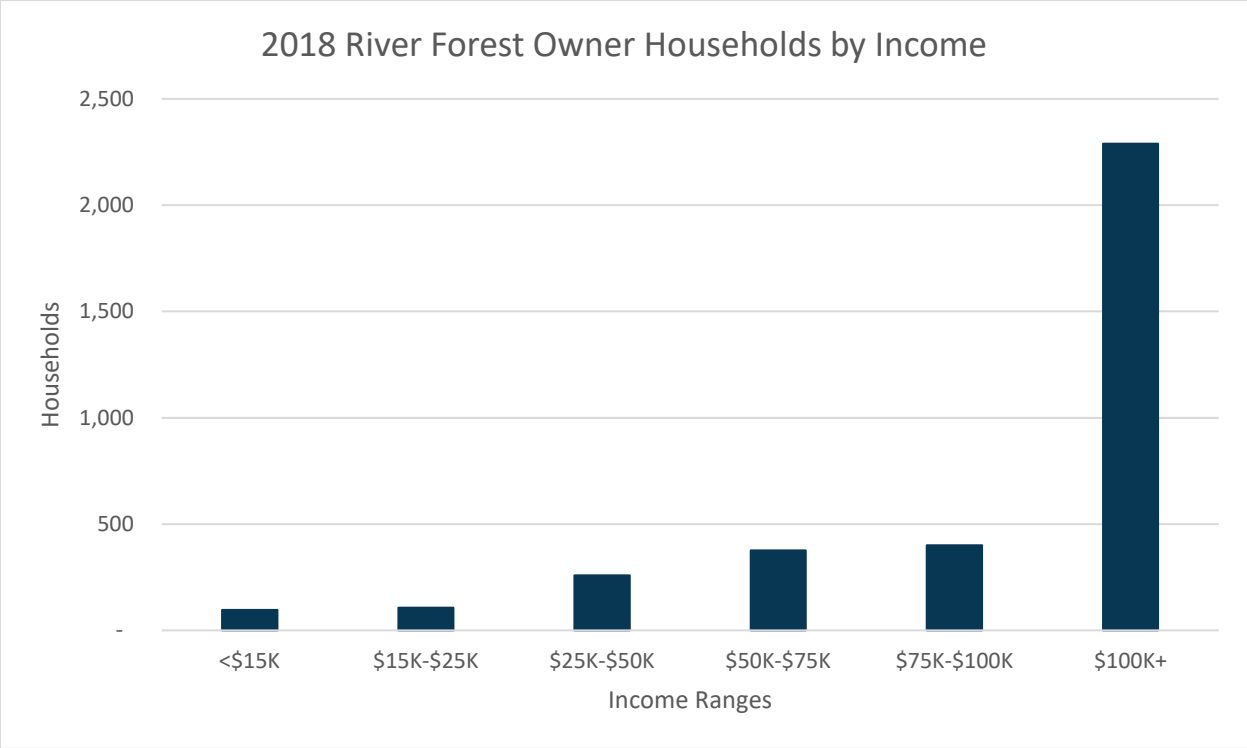
The source of the data provided in this appendix is from U.S. Census; 2014-2018 American Community Survey 5-Year Estimates.

Key Takeaways

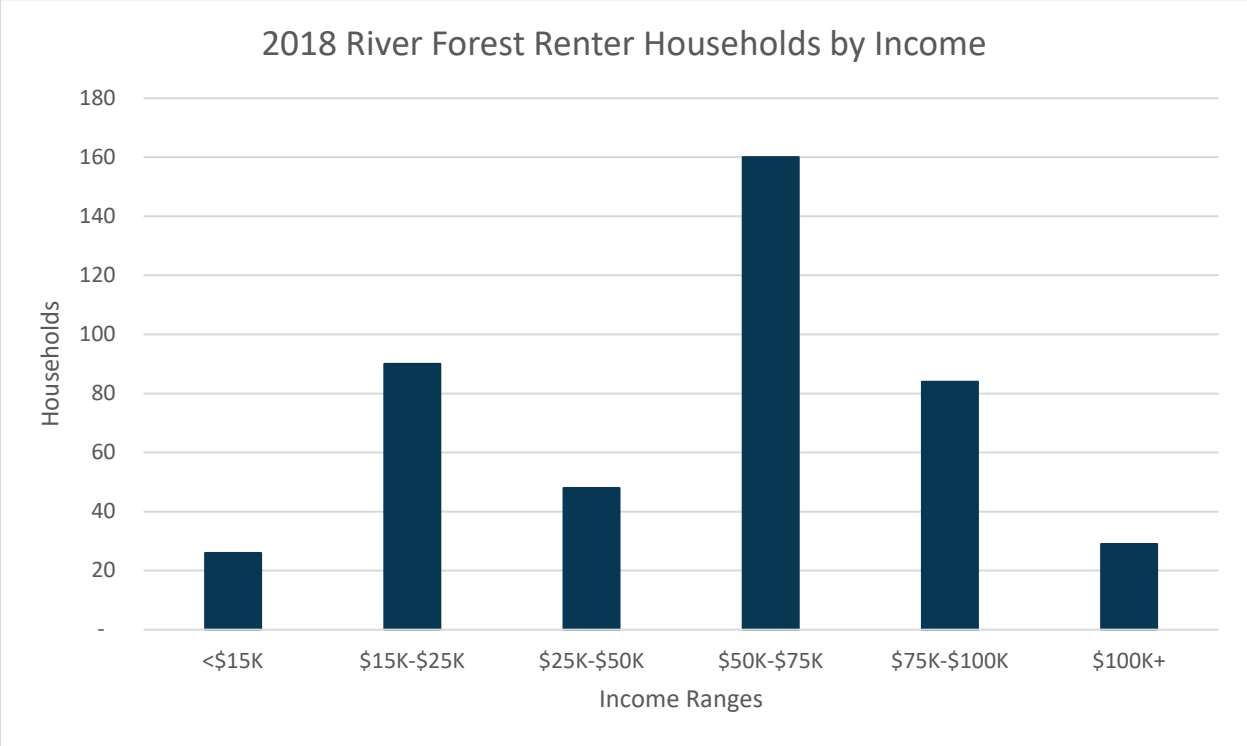
- The Village's total population is 11,064, a total decline of 108 people from 2010.
- Nearly 90 percent of River Forest's households are owner-occupied. Of the 3,528 owner-occupied households, 65 percent earn more than $100,000 a year.
- Only seven percent of renter households earn $100,000 annually, whereas 37 percent earn between $50,000 and $75,000.
- The majority of the Village's housing stock is single-family detached homes, however it is not a large majority at 66 percent. This suggests that a sizeable portion of owner-occupied housing units are multifamily condominiums.
- The median home value in the Village is $581,900 with nearly 50 percent of households owning a home valued at $500,000-$1 M.
- The median gross rent in River Forest is $1,182 per month, with 36 percent of households spending $1,000-$1,249 each month on rent.
- Owner-occupied households are experiencing an undersupply of market-rate, affordable housing options across nearly all income ranges, except the highest. This indicates that owner-occupied households at the lower income ranges are often spending more than thirty percent of income on housing. This indicates that owner-occupied households at the lowest income range often spends more than thirty percent of income on housing.
- Alternatively, renter households are experiencing a surplus of affordable housing across most income ranges, except for the lowest and highest ranges.



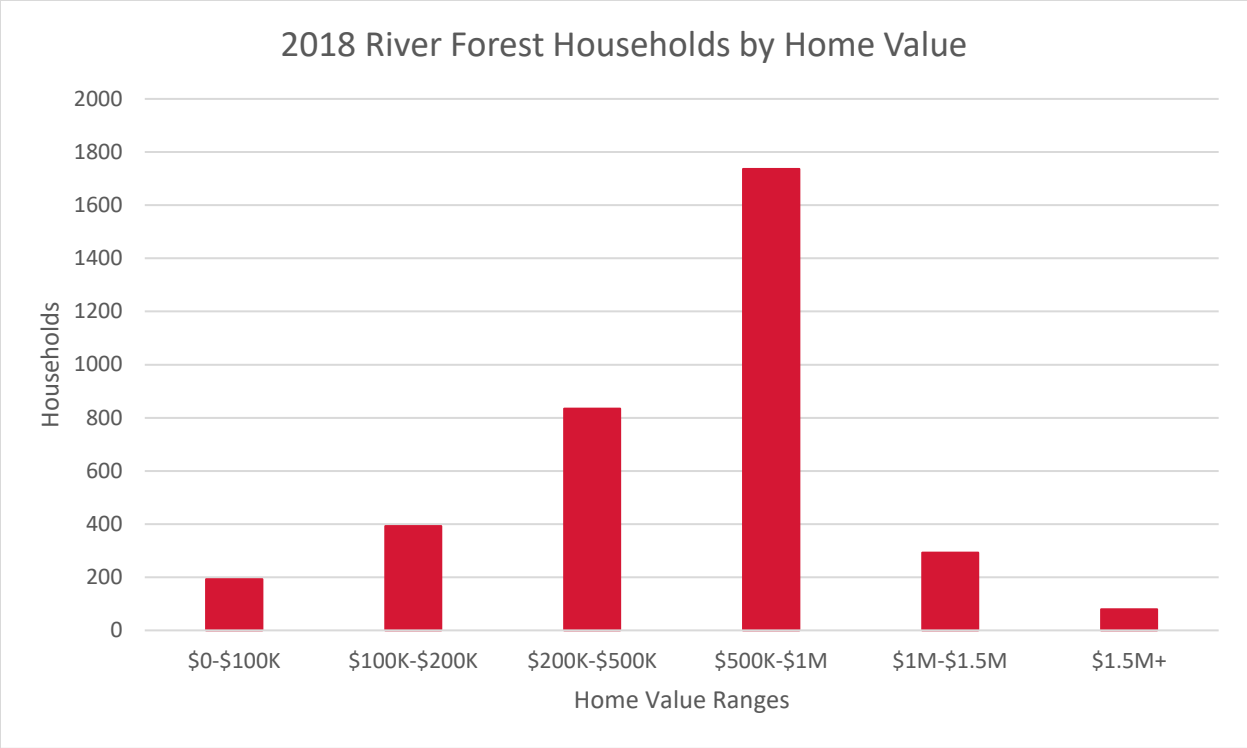
Source: U.S. Census; 2014-2018 American Community Survey 5-Year Estimates; Houseal Lavigne Associates



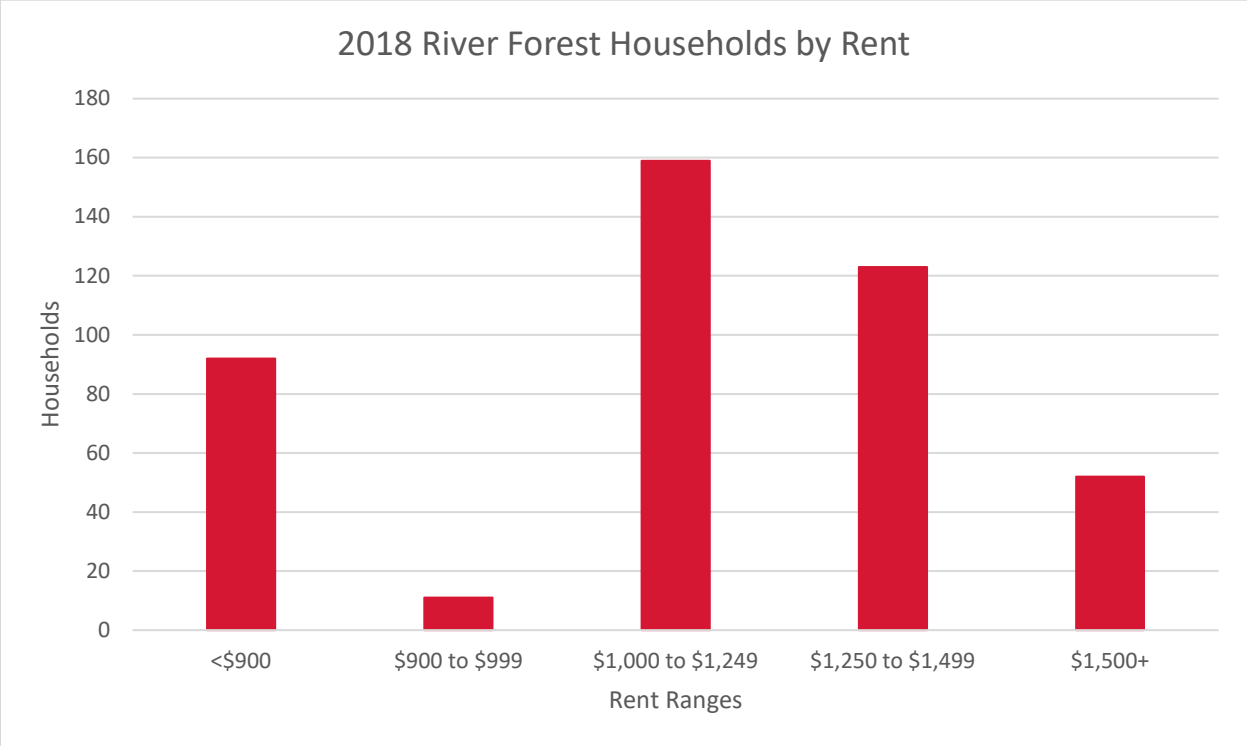
Source: U.S. Census; 2014-2018 American Community Survey 5-Year Estimates; Houseal Lavigne Associates



Source: U.S. Census; 2014-2018 American Community Survey 5-Year Estimates; Houseal Lavigne Associates



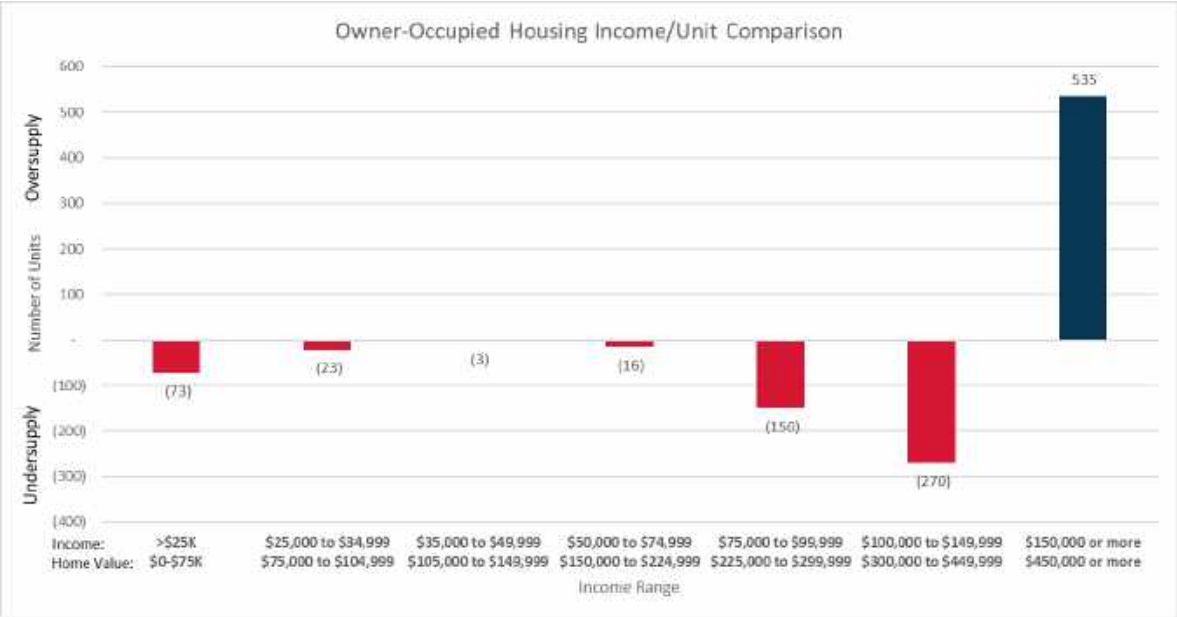
Source: U.S. Census; 2014-2018 American Community Survey 5-Year Estimates; Houseal Lavigne Associates



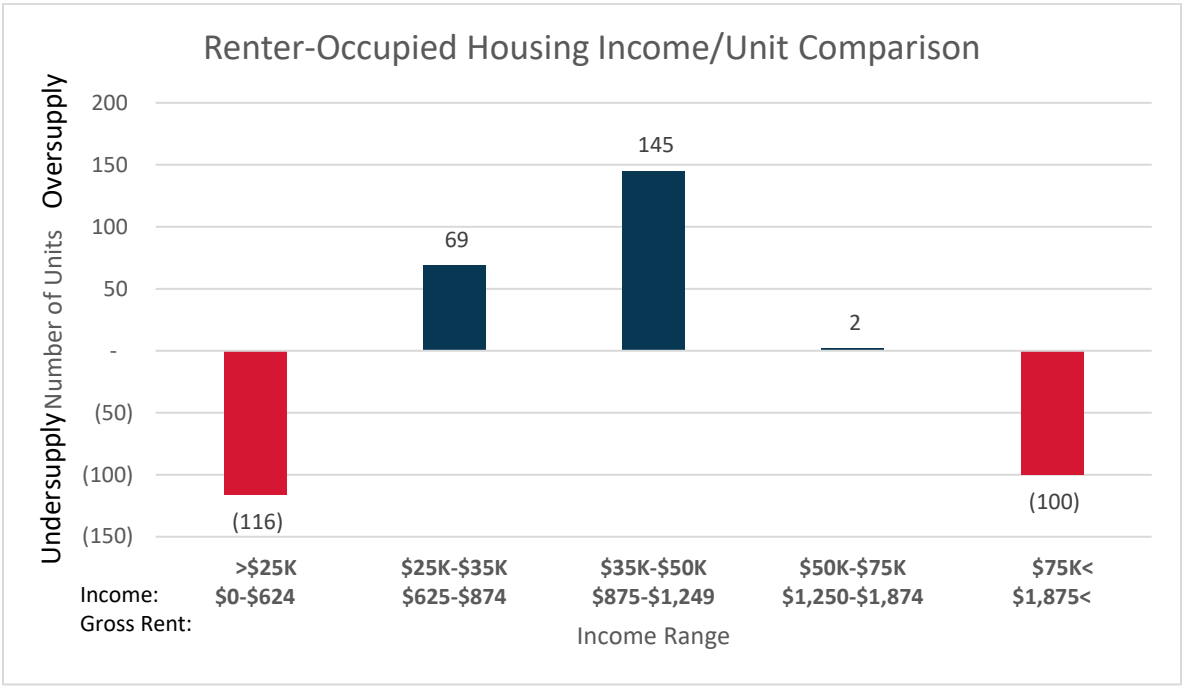
Source: U.S. Census; 2014-2018 American Community Survey 5-Year Estimates; Houseal Lavigne Associates

Housing Cost Burden

For this analysis, an established benchmark of thirty percent of income allotted to housing is utilized in determining the relationship between cost and income (for both renters and owners). This relationship is used to determine the number of "affordable housing units" in the Village. The Department of Housing and Urban Development (HUD) established the 30-percent standard as a means of examining affordable housing needs across the country.



Source: U.S. Census; 2014-2018 American Community Survey 5-Year Estimates; Houseal Lavigne Associates



Source: U.S. Census; 2014-2018 American Community Survey 5-Year Estimates; Houseal Lavigne Associates

Village of River Forest
Affordable Housing Plan - Implementation Plan
June 2020

	ITEM/RECOMMENDATION	COMMENTS/ NEXT STEPS	ADVISORY COMMITTEES/ STAKEHOLDERS	TIMING
1	Establishing possible TIF fund allocation guidelines for the Village to assist in the provision of affordable housing development and initiatives in River Forest, including development of new affordable housing and the improvement and enhancement of existing affordable housing.	Items #1 & 2 are interrelated to one another and can be accomplished in tandem. Staff to research other policies and best practices and compile various recommendations. Such research will be conducted with input from outside groups in next column.	VRF: Input and review from EDC and PC; Outside Organizations: Seek third party technical assistance from groups such as Voorhees Center for Neighborhood and Community Improvement (UIC), Housing Forward, OP Housing Authority, Opportunity Knocks	Six to nine months to complete.
2	Identifying strategies and the means with which to preserve and enhance existing affordable housing in the Village, such as possible funding or programs aimed at assisting with upkeep, maintenance, and improvements to identify existing affordable housing properties.			
3	Amending the River Forest Zoning Ordinance, and possibly other Village regulations, to specifically accommodate "integrated supportive housing."	Opportunity Knocks (OK) has indicated that they have been working on a residential supports initiative that has researched various models across the country. Work with OK to review their work and see what can be integrated into Village zoning.	VRF: PC, ZBA; Outside Organizations: Opportunity Knocks	Six to nine months to complete.
4	Amending the River Forest Zoning Ordinance to accommodate Accessory Dwelling Units (ADU) as a conditional use in the R1 and R2 zoning districts.	Seek technical assistance from third party consultant to help manage these two items.	VRF: PC, ZBA, AF; Outside Organizations: DU, CUC, OK and other housing groups identified above.	Seek RFPs for consultant to provide technical assistance for project. Award contract first meeting in Sept. Anticipate project to take 6 - 9 months.
5	Amending the River Forest Zoning Ordinance, specifically the Planned Development standards (section 10-19-3) to identify consistency with the goals and policies of the Affordable Housing Plan as a standard of review.			
6	Amending the River Forest Zoning ordinance to allow for taller and more dense development in designated commercial/mixed-use areas, consistent with the recommendations of the Comprehensive Plan, in order to better accommodate possible inclusion of affordable housing as part of new development.	Larger project and discussion. Last item to be considered once other tasks are completed.	TBD	FY 2022
7	Identify processes to better track metrics related to affordable housing.	Staff to research and create process to track housing units in River Forest.	VRF: PC; Outside Organizations: Possibly UIC and other statistical organizations	Ongoing

ILLINOIS HOUSING DEVELOPMENT AUTHORITY
WWW.IHDA.ORG

111 E. Wacker Drive
Suite 1000
Chicago, IL 60601
312.836.5200

2024 Owner-Occupied and Rental Unit Affordability Charts:

Affordable Housing Planning and Appeal Act (310 ILCS 67/)

IHDA publishes annual Owner-Occupied and Rental Unit Affordability Charts as supplemental guidance for communities concerned about exemption status under the Affordable Housing Planning and Appeals Act (AHPAA). Per the Act, exemption status is determined on a 5-year cycle by IHDA, by calculating the percentage of total housing units in each community that are affordable to homebuyers at 80% of the Area Median Income (AMI) and renters at 60% of the AMI.

To build 2024's supplemental affordability charts, IHDA sourced annually updated **Income Limits** and **Affordable Rent Limits** information from HUD, to generate affordability figures for the Chicago metro area (Cook, DuPage, Kane, Lake, McHenry, and Will Counties), select sub-divisions of the Chicago metro (DeKalb, Grundy, and Kendall counties), and the Rockford metro area (Boone and Winnebago Counties). HUD's 2024 limits data are effective as of 04/15/2024. Source data used to calculate 2024's affordability charts are accessible on the IHDA website:

- https://www.ihda.org/

The affordability charts, which begin on the next page, may be interpreted as a rule of thumb for what would constitute an affordable owner-occupied unit and an affordable rental unit in the listed metro areas. Adding housing units considered affordable by the guidelines shown on the next page may not numerically affect results in the calculation of AHPAA exemption status but tracking such additions to local affordable housing stock may show a measure of progress by communities.

Data Notes:

HUD may publish Income and Rent limits for select portions of larger Office of Management and Budget (OMB) defined metropolitan areas. In Illinois for 2024, this includes the counties of DeKalb, Grundy, and Kendall, which are part of the broader Chicago-Naperville-Elgin MSA but had their own Income and Rent limits published by HUD. Affordability figures for these areas are displayed in the charts alongside the Chicago and Rockford MSAs.

A mortgage industry-standard measure is used to estimate the **Affordable Purchase Price** for families at 80 percent of the AMI. The Income Limits, adjusted by HUD for family size, are divided by .36 to give a rough idea of a purchase price that would result in an affordable monthly mortgage payment that includes principal, interest, taxes, insurance, and assessments. Any prospective homebuyer would have to apply for a loan with a more exhaustive analysis of income and debt payments.

For more information on the affordability charts, please contact IHDA's strategic Planning and Reporting Department at AHPAA@ihda.org.

Owner Occupied Affordability Chart for Chicago Metro Area
(Cook, DuPage, Kane, Lake, McHenry, Will Counties)

	1 Person	2 Person	3 Person	4 Person	5 Person	6 Person	7 Person	8 Person
2024 Income Limits (80% AMI)	**$62,800**	**$71,760**	**$80,720**	**$89,680**	**$96,880**	**$104,080**	**$111,280**	**$118,400**
Affordable Purchase Price	**$174,444**	**$199,333**	**$224,222**	**$249,111**	**$269,111**	**$289,111**	**$309,111**	**$328,889**

Please Note: The Above chart uses 2024 income limits. Municipalities must make sure they are using the most current income limits (available on IHDA's website: www.ihda.org).

Affordable Rental Units for Chicago Metro Area
(Cook, DuPage, Kane, Lake, McHenry, Will Counties)

	Studio	1 Bedroom	2 Bedroom	3 Bedroom	4 Bedroom	5 Bedroom
2024 Affordable Rent Limits for HH @ 60% AMI	**$1,177**	**$1,261**	**$1,513**	**$1,749**	**$1,951**	**$2,153**

Please Note: The above chart uses 2024 rental limits. Municipalities must make sure they are using the most current rental limits (available on IHDA's website: www.ihda.org).

Owner Occupied Affordability Chart for DeKalb Metro Area
(DeKalb County)

	1 Person	2 Person	3 Person	4 Person	5 Person	6 Person	7 Person	8 Person
2024 Income Limits (80% AMI)	**$51,920**	**$59,280**	**$66,720**	**$74,080**	**$80,080**	**$86,000**	**$91,920**	**$97,840**
Affordable Purchase Price	**$144,222**	**$164,667**	**$185,333**	**$205,778**	**$222,444**	**$238,889**	**$255,333**	**$271,778**

Please Note: The Above chart uses 2024 income limits. Municipalities must make sure they are using the most current income limits (available on IHDA's website: www.ihda.org).

Affordable Rental Units for DeKalb Metro Area
(DeKalb County)

	Studio	1 Bedroom	2 Bedroom	3 Bedroom	4 Bedroom	5 Bedroom
2024 Affordable Rent Limits for HH @ 60% AMI	**$973**	**$1,042**	**$1,251**	**$1,445**	**$1,612**	**$1,779**

Please Note: The above chart uses 2024 rental limits. Municipalities must make sure they are using the most current rental limits (available on IHDA's website: www.ihda.org).

For additional information, contact IHDA's Strategic Planning & Reporting Department at AHPAA@ihda.org

Owner Occupied Affordability Chart for Grundy Metro Area
(Grundy County)

	1 Person	2 Person	3 Person	4 Person	5 Person	6 Person	7 Person	8 Person
2024 Income Limits (80% AMI)	**$63,680**	**$72,720**	**$81,840**	**$90,880**	**$98,160**	**$105,440**	**$112,720**	**$120,000**
Affordable Purchase Price	**$176,889**	**$202,000**	**$227,333**	**$252,444**	**$272,667**	**$292,889**	**$313,111**	**$333,333**

Please Note: The Above chart uses 2024 income limits. Municipalities must make sure they are using the most current income limits (available on IHDA's website: www.ihda.org).

Affordable Rental Units for Grundy Metro Area
(Grundy County)

	Studio	1 Bedroom	2 Bedroom	3 Bedroom	4 Bedroom	5 Bedroom
2024 Affordable Rent Limits for HH @ 60% AMI	**$1,194**	**$1,278**	**$1,534**	**$1,772**	**$1,977**	**$2,181**

Please Note: The above chart uses 2024 rental limits. Municipalities must make sure they are using the most current rental limits (available on IHDA's website: www.ihda.org).

Owner Occupied Affordability Chart for Kendall Metro Area
(Kendall County)

	1 Person	2 Person	3 Person	4 Person	5 Person	6 Person	7 Person	8 Person
2024 Income Limits (80% AMI)	**$68,000**	**$77,680**	**$87,360**	**$97,040**	**$104,880**	**$112,640**	**$120,400**	**$128,160**
Affordable Purchase Price	**$188,889**	**$215,778**	**$242,667**	**$269,556**	**$291,333**	**$312,889**	**$334,444**	**$356,000**

Please Note: The Above chart uses 2024 income limits. Municipalities must make sure they are using the most current income limits (available on IHDA's website: www.ihda.org).

Affordable Rental Units for Kendall Metro Area
(Kendall County)

	Studio	1 Bedroom	2 Bedroom	3 Bedroom	4 Bedroom	5 Bedroom
2024 Affordable Rent Limits for HH @ 60% AMI	**$1,275**	**$1,365**	**$1,638**	**$1,893**	**$2,112**	**$2,330**

Please Note: The above chart uses 2024 rental limits. Municipalities must make sure they are using the most current rental limits (available on IHDA's website: www.ihda.org).

For additional information, contact IHDA's Strategic Planning & Reporting Department at AHPAA@ihda.org

Owner Occupied Affordability Chart for Rockford Metro Area
(Boone and Winnebago Counties)

	1 Person	2 Person	3 Person	4 Person	5 Person	6 Person	7 Person	8 Person
2024 Income Limits (80% AMI)	**$49,840**	**$56,960**	**$64,080**	**$71,200**	**$76,960**	**$82,640**	**$88,320**	**$94,000**
Affordable Purchase Price	**$138,444**	**$158,222**	**$178,000**	**$197,778**	**$213,778**	**$229,556**	**$245,333**	**$261,111**

Please Note: The Above chart uses 2024 income limits. Municipalities must make sure they are using the most current income limits (available on IHDA's website: www.ihda.org).

Affordable Rental Units for Rockford Metro Area
(Boone and Winnebago Counties)

	Studio	1 Bedroom	2 Bedroom	3 Bedroom	4 Bedroom	5 Bedroom
2024 Affordable Rent Limits for HH @ 60% AMI	**$934**	**$1,001**	**$1,201**	**$1,389**	**$1,549**	**$1,709**

Please Note: The above chart uses 2024 rental limits. Municipalities must make sure they are using the most current rental limits (available on IHDA's website: www.ihda.org).

Affordable Housing Planning and Appeal Act (AHPAA)

2023 NON-EXEMPT LOCAL GOVERNMENT HANDBOOK

PUBLISHED IN ACCORDANCE WITH 310 ILCS 67/
ILLINOIS HOUSING DEVELOPMENT AUTHORITY
VERSION EFFECTIVE: 3/6/2025

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Executive Summary

In 2003, the Illinois General Assembly passed the Affordable Housing Planning and Appeal Act (AHPAA) (310 ILCS 67/) to address the shortage of affordable, accessible, safe, and sanitary housing in communities across Illinois. Since its initial passage, the AHPAA has been amended on several occasions, most recently in 2023 through Public Act 103-0487.

Rising home prices and monthly rental payments were an issue at the time of the Act's passage in 2003. This situation has persisted, leading to challenges in households finding housing near to their places of employment, and for retirees to continue to reside in their preferred communities.

As listed below, the AHPAA established several processes and requirements to address affordability across Illinois. Named as the administering agency in the law, the Illinois Housing Development Authority (IHDA) oversees collecting and distributing information on the AHPAA. This handbook was developed to accompany the "2023 Report of Non-Exempt Local Governments" and the "2023 Statewide Report on Local Government Affordability" and is a reference tool for communities to understand AHPAA's processes and requirements.

Basics of the AHPAA

The AHPAA established a process for IHDA to identify communities with shortages of local housing stock available at an amount which would be affordable to:

- Homebuyers at 80% of the median household income in the applicable county or Metropolitan Statistical Area (MSA); and
- Renters at 60% of the median household income in the applicable county or MSA.

Determining a community's housing affordability percentage under the AHPAA is done by first tallying the total number of year-round occupied housing units available to owners and renters at amounts which would be considered affordable per the AHPAA requirements and then dividing that amount against the community's total count of year-round occupied housing units. This in turn generates a percentage referred to in this handbook and other APHAA materials as an "Affordable Housing Share".

For more comprehensive information on the AHPAA affordability determination process, including data sources, a more detailed calculation methodology and examples, see the Exemption Determination Process section starting on Page 5.

AHPAA also identifies two types of communities based on each community's Affordable Housing Share, Exempt and Non-Exempt Local Governments (NELGs).

- **Exempt Local Governments** are those which:
    - Must be an incorporated local government (county, town, village, city, etc.) with a population below 1,000 persons; or
    - Must have a portion of its total year-round occupied housing stock considered affordable (per AHPAA's requirements), which is equal to or greater than 10%.
- **Non-Exempt Local Governments** are those which:

- Must be an incorporated local government (county, town, village, city, etc.) with a population of at least 1,000 persons; and
- Must have a portion of its total year-round occupied housing stock considered affordable that is below 10%.

Per the AHPAA, IHDA must determine individual local government Affordable Housing Shares, and then publish which local governments in Illinois are **Exempt** and **Non-Exempt**; also referred to as the "**Exemption Determination Process**". First published in 2004, updated statewide affordability listings were not available again until 2013. This resulted from data availability limitations tied to the use of the U.S. Census Bureau Decennial Census, as required under the AHPAA, until a legislative change to the AHPAA in 2013 made it possible to use more up to date Census data. Presently, IHDA uses American Community Survey (ACS) data provided by the U.S. Census Bureau to publish the updated Exempt and Non-Exempt listings every 5 years.

For the 2023 AHPAA update cycle, local government affordability information can be found in the corresponding "2023 Statewide Report on Local Government Affordability", and the "2023 Report of Non-Exempt Local Governments". These documents are accessible on the IHDA website.

Local governments deemed **Non-Exempt** under the law are required to adopt and submit an **affordable housing plan** to IHDA which meets the AHPAA requirements, (see plan requirements starting on page 14). Communities which have already submitted a plan to IHDA because they were previously identified as NELGs are allowed to update their plans, locally adopt the updated version, and then submit the revised version to IHDA.

Corresponding to the **Exemption Determination Process** and **affordable housing plan** creation processes is the **State Housing Appeals Board (SHAB)**, which was established by the AHPAA to hear appeals from appellants (e.g., affordable housing developers, eligible residents of the proposed building(s), or local housing organizations), who feel that they have been treated unfairly by Non-Exempt Local Governments during the local development approval process. For the SHAB to consider an appeal, the Non-Exempt Local Government must have denied approval of a project with an affordable housing component or granted an approval with conditions that make the proposed project financially infeasible. At the time of this handbook's publication, no appeals had been filed for SHAB review.

In the following sections of this handbook, more detail is provided to explain AHPAA's purpose, mechanics, and implications for Non-Exempt Local Governments. Wherever possible, references and links to additional information and resources have been provided.

Should you have questions beyond those which can be directly answered by either this handbook or corresponding AHPAA resources published by IHDA, please email AHPAA@ihda.org.

Affordable Housing Planning and Appeal Act: Exemption Determination Process

An Affordable Housing Share is the percentage of a local government's total year-round occupied housing stock considered "affordable" per the definitions and requirements of the AHPAA. At its most basic, a local government's Affordable Housing Share (if less than 10%), and in consideration of its total population (1,000 persons or greater), determines if the community is subject to AHPAA's housing plan requirements. These communities are known as **Non-Exempt Local Governments (NELGs)**. IHDA refers to its routine calculation of local government Affordable Housing Shares and NELG identification as the "Local Government Exemption Determination Process" or the "Exemption Determination Process".

The AHPAA outlines a general process for determining the individual local governments that are required to adopt and submit a housing plan. Per the statute, the Exemption Determination Process must be completed by IHDA at least once every five years. While the Act explicitly states certain aspects of the process, other implicit steps must be taken to complete the calculation that facilitates the determination of an Affordable Housing Share. This handbook, and especially this section, are intended to clarify steps taken by IHDA during the Exemption Determination Process.

Statutory Requirements

Within the AHPAA there are two main sections which guide the determination of local government exemption status: Sections **15** and **20**. Relevant portions of these sections are provided below.

Section 15, (310 ILCS 67/15) provides definitions necessary for administration of the Act, some of which directly affect the Exemption Determination Process. Please note, while it was not explicitly defined in Section 15, a definition has been included for "Non-Exempt Local Government" as it is integral to the operation and administration of the AHPAA. Relevant definitions from the AHPAA are included below (emphasis added):

- "Affordable housing" means housing that has a value or cost or rental amount that is within the means of a household that may occupy moderate-income or low-income housing. **In the case of owner-occupied dwelling units**, housing that is affordable means housing in which mortgage, amortization, taxes, insurance, and condominium or association fees, if any, constitute no more than 30% of the gross annual household income for a household of the size that may occupy the unit. **In the case of dwelling units for rent**, housing that is affordable means housing for which the rent and utilities constitute no more than 30% of the gross annual household income for a household of the size that may occupy the unit. In the case of dwelling units for rent, the costs of any required parking, maintenance, or landlord-imposed fees are to be included in the calculation of affordable housing if available from the U.S. Census Bureau.
- "Area median household income" means the median household income, adjusted for family size for applicable income limit areas as determined annually by the [U.S.] Department of Housing and Urban Development under Section 8 of the United States Housing Act of 1937.
- "Exempt Local Government" means any local government in which at least 10% of its total year-round housing units are affordable, as determined by IHDA in accordance with Section 20, or any municipality with a population under 1,000.
- "Non-Exempt Local Government" is not defined in the Act, however, it means any local government that does not meet the definition of an Exempt Local Government, i.e., a local

government in which less than 10% of its total year-round housing units are affordable, as determined by IHDA accordance with Section 20 and has a population of 1,000 persons or greater.
    - Non-Exempt Local Governments must prepare affordable housing plans which meet the requirements of Section 25 the AHPAA and provide them to IHDA for review and approval following local adoption.
- "Household" means the person or persons occupying a dwelling unit.
- "Local government" means a county or municipality.

Section 20, (310 ILCS 67/20) describes fundamental requirements and steps which IHDA must observe in the Exemption Determination Process, including:

- At a minimum of once every 5 years, IHDA must determine which local governments in Illinois are Exempt and Non-Exempt under the AHPAA. This shall be done by using the most recent data from the U.S. Census Bureau and other relevant sources.
- For each local government, IHDA must identify the total number of year-round housing units.
- IHDA must also inventory within each local government, the total counts of both owner-occupied and rental units considered affordable per the definitions and requirements in the AHPAA.
    - Per Section 20, the inventory of units must include consideration of owner-occupied units at 80% of the median household income in the applicable county or MSA, and renter occupied units at 60% of the median household income in the applicable county or MSA.
- Following the inventory of units considered affordable for owners and renters, IHDA must sum the two figures to generate a total count of affordable units in the local government.
- IHDA must then divide the sum of the total units considered affordable under the Act against the total count of year-round housing units in the local government and then multiply the result by 100 to generate a percentage of affordable housing units within the local government. This percentage is the Affordable Housing Share.

Example of Calculating the Affordable Housing Share for the Village of Ihdaopolis

- 1,771 affordable owner-occupied units
- 2,097 affordable rental units
- Owner occupied units + rental units = 3,868 affordable units
- 3,868 affordable housing units / 10,401 year-round occupied housing units = 0.372
- 0.372 x 100 = **37.2%** affordable housing share

For a more detailed example of the calculation process mandated by Section 20, see the Determining a Local Government's Share of Affordable Housing Units & Exemption Status section, starting on page 11.

Identifying Data Sources

The language in Sections 15 and 20 of the AHPAA provides a framework for completing the Exemption Determination Process, but it does not provide details on which datasets or data products IHDA is required to use beyond a mandate to use the most recent data from the U.S. Census Bureau and other relevant sources. For example, IHDA first published AHPAA affordability and NELG listings in 2004. However, updated listings were not available again until 2013 because of data availability limitations tied to using the U.S. Census Bureau's, Decennial Census datasets, as required at the time by the AHPAA. In 2013, statutory revisions allowed the use of more up-to-date Census data products beyond the Decennial Census. **Presently, IHDA primarily uses the U.S. Census Bureau, American Community Survey (ACS) 5-Year Estimates data to publish the Exempt and Non-Exempt listings on a 5-year cycle.**

ACS 5-Year Estimates use is preferred as nearly all the data points required for the Exemption Determination Process are available within the dataset. Additionally, ACS 5-Year Estimates have smaller margins of error than ACS 1-Year Estimates, and they include increased statistical reliability for smaller geographic areas and small population groups (which is relevant to the AHPAA for rural and non-metro communities within Illinois).[1] IHDA used the 2017-2021 5-year Estimates as the primary Census data to conduct the 2023 Local Government Exemption Determination Process, as it was the most recent Ace 5-Year Estimates dataset.

Furthermore, while Section 20(b) mandates the use of data from the U.S. Census Bureau and other relevant sources, it does not explicitly identify all the individual data fields needed to complete the Exemption Determination process. To address this concern, the following three sections of this Handbook were created. First is an explanation of several overarching questions and considerations for how to use the selected data. The second and third sections link key terms in the AHPAA with data fields available in the Census and other sources.

Notes Concerning Geography and Data

In the AHPAA, considerations of geography and its impacts on administration surface in many areas. Most importantly in Section 15 within definitions of certain relevant terms, and then again in Section 20 which lists the steps necessary for performing the Local Government Exemption Determination Process. Because geography plays such an integral part in the AHPAA, the following were prepared to explain AHPAA's requirements of geography and measures taken by IHDA to fulfill the requirements:

- **Understanding Local Governments:** Section 15 of the AHPAA defines "Local Government" to mean either an Illinois county or municipality. County level data for Illinois is easily found within the Census. However, for municipalities, it is important to understand the concept of "place" and how it relates to Census data products. This is because many Census data products organize data for smaller geographies such as "municipalities" into datasets under the "place" label.

  Given that municipal and local government incorporation laws and practices vary by state and territory, the Census generally understands a "place" to be a concentration of population with a locally recognized name, that is seen as not being part of another place. Places are recognized as having set boundaries, though they may or may not be legally prescribed via incorporation under

[1]United States Census Bureau, "American Community Survey Information Guide", Issued October 2017, page 12. https://www.census.gov/content/dam/Census/programs-surveys/acs/about/ACS_Information_Guide.pdf

state law. Places may or may not have a functioning government.[2] Essentially, there are two Census definitions which are relevant to the AHPAA when looking at Census place data:

- Incorporated Places: which are legally incorporated under state law, have a legally defined boundary, and an active functioning governmental structure. Examples include incorporated cities, towns, villages, etc.[3]
- Census Designated Places (CDPs): which are a statistical equivalent of incorporated places and represent unincorporated communities that do not have a legally defined boundary or an active functioning governmental structure. Examples of CDPs include unincorporated communities, planned communities, military installments, university towns, resort towns, etc.
    - A single location cannot be part of both an incorporated place and a CDP.[4]

When sourcing municipal level data, IHDA uses Census Bureau place-based datasets with the understanding they contain information for all incorporated municipalities in Illinois as required by the AHPAA. Though part of place-based datasets, IHDA does not include Census Designated Places in the Exemption Determination Process because they are not incorporated municipalities as required by the AHPAA. Per Section 15, incorporated municipalities of less than 1,000 persons are also not included in the process. Parties interested in the affordability of unincorporated areas and municipalities under 1,000 in population should email AHPAA@ihda.org for more information.

Considering the above, data sourced from the U.S. Census Bureau for the 2023 Local Government Exemption Determination Process was collected at both Illinois county and place levels. The sole exception being median household income (MHI) which was collected at both county and Metropolitan Statistical Area (MSA) levels per the restrictions set forth in the AHPAA, Section 20.[5]

- **Municipal and County Jurisdictional Boundaries:** Numerous incorporated Illinois municipalities have territorial jurisdictions which cross county boundaries. This presents challenges in applying MHI data. For calculation purposes, Section 20 of the AHPPA requires MHI to be based on the county, or if applicable the MSA in which the municipality or county resides. To enable calculation of local government Affordable Housing Shares, municipal jurisdictions were analyzed to assign a primary county and MSA (if applicable). Land coverage within the jurisdictions was calculated for each county of which they are part, with the largest constituent share being used to assign a primary county or MSA to the municipality, to determine the median household income.

[2] United States Census Bureau, "Geographic Areas Reference Manual", Chapter 9, Places, accessed 10/25/2023, https://www2.census.gov/geo/pdfs/reference/GARM/Ch9GARM.pdf.

[3] "Census Designated Places", Accessed 10/25/2023, https://www.census.gov/programs-surveys/bas/information/cdp.html#:~:text=Examples%20of%20CDPs%20include%20unincorporated,incorporated%20place%20and%20a%20CDP.

[4] Ibid.

[5] Metropolitan Statistical Areas are delineated by the U.S. Office of Management and Budget (OMB). For 2023's Exemption Determination process, IHDA used boundary delineations released in 2020. A map can be found here: https://www2.census.gov/programs-surveys/metro-micro/reference-maps/2020/state-maps/17_Illinois_2020.pdf

U.S. Census Bureau Data

Accounting for geography, the following data fields included in the U.S. Census Bureau's, 2017-2021 American Community Survey (ACS) 5-Year Estimates, were identified for use in the 2023 Local Government Exemption Determination Process. These data are available at data.census.gov.

Total Population: In line with Section 15 of the AHPAA, total population counts for all incorporated local governments in Illinois were included to facilitate IHDA's determination of local government exemption status. All incorporated municipalities of less than 1,000 persons are automatically exempt from the operations of the AHPAA. Unincorporated areas, which are represented as Census Designated Places are also not included. (ACS 5-Year Estimates: Table B01003, Total Population)

Total Year-Round Housing Units: As mandated by Section 20 of the AHPAA, an Affordable Housing Share must be determined for each local government. This is done by identifying the total count of year-round owner-occupied and rental housing units, deemed affordable under the AHPAA, and then dividing the sum against the total count of housing units in the local government. To avoid any concerns of inflating the true number of year-round housing units in each community (and thereby deflating its share of housing stock deemed affordable by AHPAA), only presently occupied owner and rental housing units were included during the Exemption Determination Process. Since seasonal and recreational housing units are classified as a type of vacant housing, they were also not considered in the process. (ACS 5-Year Estimates: Table DP04, Selected Housing Characteristics)

- **Owner-Occupied Housing Units:** In Table DP04, counts of owner-occupied housing units are organized across a range by estimated home "Value". These estimated values were used to determine how many of the owner-occupied housing units in each local government are "affordable" to potential homebuyers at or below 80% of the median household income. Only units presently occupied by homeowners are included in these estimates.
- **Rental Units:** In Table DP04, counts of renter occupied units are organized across a range by estimated "Gross Rent". These gross rent estimates were used to determine how many of the occupied rental units in each community would be affordable to a potential renter household at or below 60% of the median household income. Only units presently occupied by renters are included in these estimates. Units occupied by renters not paying rent were not included as affordable rental units by IHDA because the Census Bureau does not collect information on the terms of their occupancy.

Median Real Estate Taxes Paid: Section 15 defines an affordable owner-occupied dwelling unit as one "in which mortgage, amortization, **taxes**, insurance, and condominium or association fees, if any, constitute no more than 30% of the gross annual household income for a household of the size that may occupy the unit." With counts of total owner-occupied housing units in the ACS presented in ranges by estimated home value, IHDA uses median real estate taxes paid within the local government's geography in the Exemption Determination Process to generate an "affordable purchase price" for would be homebuyers at or below 80% of MHI. With this purchase price, the count of affordable owner-occupied units can be determined for each local government. Vacant for-sale units are not included in the determination process because the U.S. Census Bureau does not collect information on their value. (ACS 5-Year Estimates: Table B25103, Mortgage Status by Median Real Estate Taxes Paid (Dollars)).

Note: In generating an "affordable home purchase price" homeowner insurance and condominium or association fee costs were not included because while the ACS collects this information, it does not provide it as discrete data for use like is done for median real estate taxes paid. Homeowner utility cost information was also not incorporated as the AHPAA does not include the data within its definition of affordable homeownership.

Median Household Income (MHI): Per requirements of Section 20(b)(i) and 20(b)(ii) of the AHPAA, MHI was collected for each county and Metropolitan Statistical Area (MSA) in the state. When appropriate the MHI for the applicable MSA was used and assigned to all local governments within that geography. For counties not considered part of an MSA, MHI for the county was used. For further information see Appendix A: Frequently Asked Questions (FAQ), starting on page 23. (ACS 5-Year Estimates: Table B19013, Estimated Median Household Income, Prior 12 Months)

Other Relevant Data Sources

Though most data necessary for the exemption determination process can be found in the American Community Survey, reliable information on home mortgage interest rates is not readily available via the ACS, which necessitates finding another viable source.

Mortgage Interest Rate: In line with Section 15 of the AHPAA, IHDA uses an assumed mortgage interest rate in the process to generate an "affordable home purchase price" for would be homebuyers at or below 80% of MHI. With this home purchase price, the count of affordable owner-occupied units can be determined for each local government. Because mortgage contract terms for the calculation of affordable owner-occupied units are not explicitly defined in the AHPAA, industry standards and academic literature were relied on. A fixed-rate, 30-year mortgage with a downpayment of 10% of the purchase price was chosen because research has shown those are the optimal terms for both low-income homebuyers and mortgage lenders with regards to the probability of negative home equity and default rates.[6] An average interest rate for the past five years (2018 - 2022) was computed using Primary Mortgage Market Survey data published by the Federal Home Loan Mortgage Corporation (Freddie Mac).[7] This interest rate, 3.98%, was assumed for the calculation of an "affordable purchase price" for owner occupied housing units.

[6] John Y. Campbell and João F. Cocco. "A Model of Mortgage Default," National Bureau of Economic Research Working Paper 17516, October 2011. Patrie Hendershott, Robert Hendershott, and James Shilling. "The Mortgage Finance Bubble: Causes and Corrections," Journal of Housing Research, 2010. Tomasz Piskorski and Alexei Tchistyi. "Stochastic House Appreciation and Optimal Mortgage Lending," Review of Financial Studies, 2011.

[7] "Mortgage Rates, Primary Mortgage Market Survey ®", Freddie Mac, https://www.freddiemac.com/pmms

Determining a Local Government's Share of Affordable Housing Units & Exemption Status

To demonstrate the steps IHDA undertakes when determining a local government's share of affordable housing units, and subsequent exemption status per the AHPAA statute, this section has been provided with an example of an Exempt Local Government as determined in 2023.

Example of an Exempt Local Government

Village of Ihdaopolis

- County: Cook
- Population: 24,632
- Total Year-Round Occupied Housing Units: 10,401
    - Total Owner-Occupied Housing Units: 5,441
    - Occupied Units Paying Gross Rent: 4,877
- Median Household Income (MHI): $78,790 (Chicago-Naperville-Elgin MSA)

Determining Ihdaopolis' Total Count of Affordable Owner-Occupied Units

An affordable home purchase price was determined for a hypothetical household at 80% or below of the median household income. The first step was determining an affordable monthly housing payment for this household.

$78,790 (MHI) x 80% x 30% (portion of income affordable for housing) / 12 = **$1,575.80** a month

Estimated median real estate taxes paid in Ihdaopolis were $5,978, or $498.17 per month. This amount was subtracted from $1,575.80 to reach the final affordable monthly housing payment of **$1,077.63**. Using the present value calculation typical for determining an affordable sales price in mortgage lending and assuming a 3.98% interest rate, a 30-year loan term and a 10% down payment of $22,630.24, an affordable home purchase price in Ihdaopolis was determined to be **$248,932.63**.

With this figure, the number of affordable owner-occupied units in Ihdaopolis can be counted from the total counts of owner-occupied units available at the below value ranges.

Total Owner-Occupied Units: 5,441
"Value" - Less than $50,000: 19
"Value" - $50,000 to $99,999: 237
"Value" - $100,000 to $149,999: 310
"Value" - $150,000 to $199,999: 524
"Value" - $200,000 to $299,999: 1,392
"Value" - $300,000 to $499,999: 2,028
"Value" - $500,000 to $999,999: 883
"Value" - $1,000,000 or more: 48

Continued on next page.

The affordable home purchase price in Ihdaopolis, $248,932.63, falls within the $200,000 to $299,000 "Value" interval. The total number of units in lower intervals is 1,090. Since $248,932.63 represents 48.93% of the $200,000 to $299,000 interval, an estimated 681.14 units within the interval have a "Value" below $248,932.63. Adding the two figures produces a total of **1,771.14** affordable owner-occupied units in the Village of Ihdaopolis.

Determining Ihdaopolis' Total Count of Affordable Renter-Occupied Units

Next, an affordable monthly rent payment was determined for a hypothetical household at 60% of the MHI.

$78,790 (MHI) x 60% x 30% (portion of income affordable for housing) / 12 = **$1,181.85** a month.

With this figure, the number of affordable rental units in Ihdaopolis can be counted from the total counts of gross rent paying units available at the below ranges.

"Gross Rent" – Total Occupied Units Paying Rent: 4,877
"Gross Rent" – Less than $500: 407
"Gross Rent" – $500 to $999: 739
"Gross Rent" – $1,000 to $1,499: 2,614
"Gross Rent" – $1,500 to $1,999: 768
"Gross Rent" – $2,000 to $2,499: 313
"Gross Rent" – $2,500 to $2,999: 26
"Gross Rent" – $3,000 or more: 10

The affordable monthly rental payment amount in Ihdaopolis, $1,181.85, falls within the $1,000 to $1,499 "Gross Rent" interval. The total number of units in lower intervals is 1,146. Since $1,181.85 represents 36.37% of the $1,000 to $1,499 interval, an estimated 950.71 units of the 2,614 units within that interval have a "Gross Rent" below $1,181.85. Adding the two figures produces a total of **2,096.71** affordable rental units in the Village of Ihdaopolis.

Determining Ihdaopolis' Affordable Housing Share

Having individually totaled owner-occupied units and rental units paying gross rent, which are classed as affordable in Ihdaopolis per the terms of the AHPAA, these totals were summed to generate a combined affordable housing figure of **3,868** housing units.

At this point the Affordable Housing Share of total units in Ihdaopolis was calculated.

3,868 (affordable housing units) / 10,401 (year-round occupied housing units) = **37.2%**

Because Ihdaopolis' Affordable Housing Share under the 2023 Local Government Exemption Determination Process is 10% or greater, the Village is classed as **Exempt** from the requirements of the AHPAA.

AHPAA Requirements Timeline

Following the Local Government Exemption Determination Process, IHDA will notify all incorporated municipalities in Illinois with 1,000 persons or greater, which have been found to have less than 10% of their total year-round occupied housing stock considered affordable per the terms of the AHPAA. These Non-Exempt Local Governments (NELGs) are subject to the Act's requirements, most notably in developing an affordable housing plan.[8] Details of plan requirements are provided in the next section.

Within 18 months from the date of notification of their Non-Exempt status, local governments must develop, adopt locally, and then submit to IHDA an affordable housing plan which meets the requirements of Section 25 of the AHPAA. Local governments which have been notified of Non-Exempt status under prior Exemption Determination cycles may revise their previously submitted affordable housing plans and resubmit them to IHDA.

All plans must be submitted to IHDA for review within 60 days after local adoption or revision. Please note that any affordable housing plan or revision to an existing plan shall not be adopted by the Non-Exempt Local Government until notice and opportunity for public hearing have first been provided. Following submission, IHDA will complete a review and provide a response to the NELG within 30 days of receipt of the plan.

To assist the NELGs, IHDA will host an informational meeting shortly after publishing the 2023 Local Government Exemption Determination listings and will be available on an ongoing basis to provide AHPAA related technical assistance.

AHPAA Affordable Housing Plan Timeline	
Non-Exempt Community Notification	**12/14/2023**
Affordable Housing Plan Submission	On a rolling basis between **12/14/2023** and **6/14/2025** (*must be submitted to IHDA within 60 days of local approval or revision*)
Final Submission Deadline: AHPAA Housing Plans	**6/14/2025** (*18 months from Status notification – see above*)
IHDA Review of Submitted AHPAA Housing Plans	**On a Rolling Basis** *(within 30 days of plan submission)*
Local Government Housing Plan Implementation Reports	**On a Rolling Basis** *(no later than 4 years after local government's adoption, or updating of a plan)*

[8] For a full list of Non-Exempt Local Governments as determined in 2023, see Appendix F: 2023 Listing of AHPAA Non-Exempt Local Governments. Additionally, consider reviewing the corresponding *2023 Report of Non-Exempt Local Governments* and the companion *2023 Statewide Report on Local Government Affordability*, which were published by IHDA and available on its website.

Affordable Housing Plan Requirements

The AHPAA was passed in 2003 by the Illinois General Assembly in recognition of the shortage of affordable, accessible, safe, and sanitary housing in the state. Under Section 25 of the AHPAA **only Non-Exempt Local Governments** are explicitly required to prepare and locally adopt affordable housing plans.

What must be included in an Affordable Housing Plan?

Section 25 details the requirements of affordable housing plans prepared and then submitted to IHDA under the AHPAA. **Because of legislative changes in 2023 as a result of Public Act 103-0487, it is highly recommended all NELGs, both designated for the first time and previously designated, thoroughly review Section 25, as its requirements differ from what was effective under the last AHPAA Local Government Exemption Determination Cycle in 2018.**

Overall, the changes to Section 25 increased the number of mandatory minimum plan requirements from four to seven. Additionally, under requirement seven, there is a sub-provision, the inclusion of which is contingent on whether a local government is first time designated or previously designated as Non-Exempt. Given this contingency, Section 25's affordable housing plan requirements were broken out into the below sub-sections which apply individually to first time designated and previously designated local governments. Local governments are strongly advised to review the "2023 Report of Non-Exempt Local Governments" to verify their exemption status.[9]

Requirements for First Time Designated Non-Exempt Local Governments

When preparing an AHPAA mandated affordable housing plan, local governments which have been designated as Non-Exempt for the first time must include the below, at a minimum, within their plans.

1) A statement of the total number of affordable housing units that are necessary to exempt the local government from the operation of the AHPAA as defined in Section 15 and Section 20.
2) An identification of lands within the jurisdiction that are most appropriate for the construction of affordable housing and of existing structures most appropriate for conversion to, or rehabilitation for, affordable housing, including a consideration of affordable housing for both owner-occupied dwelling units and dwelling units for rent, lands and structures of developers who have expressed a commitment to provide affordable housing, and lands and structures that are publicly or semi-publicly owned.
3) Incentives that local governments may provide for the purpose of attracting affordable housing to their jurisdictions.
4) A description of any housing market conditions, infrastructure limitations, local government ordinances, including zoning and land use ordinances, local government policies or practices that do not affirmatively further fair housing as defined in the federal Fair Housing Act, and other factors that may constrain the local government's ability to create and preserve affordable housing.
5) A plan or potential strategies to eliminate or mitigate the constraints identified in item 4.
6) One or more of the following goals:
    a. A minimum of 15% of all new development or redevelopment within the local government that would be defined as affordable housing in the Act.

[9] This report, along with the corresponding *2023 Statewide Report on Local Government Affordability* are available on the IHDA website.

b. A minimum of a 5-percentage point increase in the overall percentage of affordable housing within the jurisdiction, as described in sub-section (b) of Section 20 of the Act.[10]
c. Or a minimum of a total of 10% affordable housing within the jurisdiction as described in sub-section (b) of Section 20 of the Act.

7) Proposed timelines to commence, within the first 24 months after the date upon which the affordable housing plan was adopted, for actions to implement the components of the affordable housing plan.

To comply with the affordable housing plan requirements, no later than four years after adopting or updating an affordable housing plan the local government shall submit a report to IHDA summarizing actions taken to implement the current plan.

Requirements for Previously Designated Non-Exempt Local Governments

When preparing an AHPAA mandated affordable housing plan, local governments which have been previously designated as Non-Exempt must include the below, at a minimum, within their plans. Please note the bolded text within requirement seven, as this is a sub-provision which is only applicable to previously designated Non-Exempt Local Governments.

1) A statement of the total number of affordable housing units that are necessary to exempt the local government from the operation of the AHPAA as defined in Section 15 and Section 20.
2) An identification of lands within the jurisdiction that are most appropriate for the construction of affordable housing and of existing structures most appropriate for conversion to, or rehabilitation for, affordable housing, including a consideration of affordable housing for both owner-occupied dwelling units and dwelling units for rent, lands and structures of developers who have expressed a commitment to provide affordable housing, and lands and structures that are publicly or semi-publicly owned.
3) Incentives that local governments may provide for the purpose of attracting affordable housing to their jurisdictions.
4) A description of any housing market conditions, infrastructure limitations, local government ordinances, including zoning and land use ordinances, local government policies or practices that do not affirmatively further fair housing as defined in the federal Fair Housing Act, and other factors that may constrain the local government's ability to create and preserve affordable housing.
5) A plan or potential strategies to eliminate or mitigate the constraints identified in item 4.
6) One or more of the following goals:
    a. A minimum of 15% of all new development or redevelopment within the local government that would be defined as affordable housing in the Act.
    b. A minimum of a 5-percentage point increase in the overall percentage of affordable housing within the jurisdiction, as described in sub-section (b) of Section 20 of the Act.[11]
    c. Or a minimum of a total of 10% affordable housing within the jurisdiction as described in sub-section (b) of Section 20 of the Act.
7) Proposed timelines to commence, within the first 24 months after the date upon which the affordable housing plan was adopted, for actions to implement the components of the affordable housing plan.

[10] Section 20, sub-section (b) of the AHPAA references the required calculation process by which IHDA must determine the exemption status of individual local governments.
[11] Ibid.

Local governments that have previously been determined as a Non-Exempt municipality and that have submitted an affordable housing plan shall also have to include a summary of actions taken to implement the previously submitted plan, as well as a summary of progress made toward achieving the goals of the plan.

To comply with the affordable housing plan requirements, no later than 4 years after adopting or updating an affordable housing plan the local government shall submit a report to IHDA summarizing actions taken to implement the current plan.

State Housing Appeals Board

In the AHPAA, Section 50 establishes the State Housing Appeals Board (SHAB) to hear all petitions for review filed under the Act, it lays out the SHAB's required membership, and requests IHDA to provide space, clerical, and other assistance as required by the Board. Directly corresponding with this, Section 30 details the process and requirements for filing appeals before the Board.

For more detailed information on the operations of the SHAB, what is required of appeals, and what to expect of potential outcomes of filing, consider reviewing the State Housing Appeals Board administrative rules at 47 Ill. Adm. Code Part 395, accessible on the Illinois General Assembly (ILGA) website.

Do note, following the adoption of Public Act 103-0487 in August 2023, the SHAB administrative rules are set to be revised by the Joint Committee on Administrative Rules (JCAR) in cooperation with IHDA, to account for modifications to Sections 30 and 50 of the AHPAA. Once any administrative rules updates are finalized, IHDA will make all necessary changes to this handbook and publish an updated version on the IHDA website. Until such time, the below information summarizes the SHAB and its operations.

Membership of the State Housing Appeals Board

Per Section 50 of the Act, the SHAB shall be constituted of seven members appointed by the Governor:[12]

1) A retired circuit judge, a retired appellate judge, a current or retired administrative law judge, or a practicing or retired attorney with experience in the area of land use law or related field, who shall act as the chairperson.
2) 4 members selected from among the following categories:
    a. County or municipal zoning board of appeals members
    b. County or municipal planning board members
    c. A mayor or municipal council or board member
    d. A county board member
3) An affordable housing developer
4) An affordable housing advocate

In addition, the IHDA Chairperson, ex officio, shall serve as a non-voting member.

Appeals to the State Housing Appeals Board

Overall, Section 30 of the AHPAA states Appellants may file appeals to the SHAB against a Non-Exempt Local Government if a proposed affordable housing development was denied or approved with conditions that in the Appellant's judgement render the provision of affordable housing infeasible.

What is a Housing Appeal?

Under the AHPAA, a housing appeal functions as a formal petition by an Appellant, to the SHAB for a review of the evidence, facts, and circumstances surrounding a local government's decision to deny or approve with conditions, an application for affordable housing development. Appeals provide Appellants an opportunity to state their objections to the local government's decision, and to put forth a clear and concise statement of the relief being sought.

[12] SHAB membership requirements were modified by Public Act 103-0487. Note, Section 395.202 of the SHAB administrative rules, "Organization of the Board", may not correspond with Section 50 of the AHPAA as amended by Public Act 103-0487 because the JCAR administered post amendment rules making process is still pending.

Who Can File an Appeal?

The Act dictates an "Appellant", one who can file an appeal before the SHAB, as being one of the following:

- The affordable housing developer of the proposed affordable housing development.
- A person who would be eligible to apply for residency in the proposed affordable housing development.
- A housing organization whose geographic focus area includes the municipality, or county if in an unincorporated area, where the proposed affordable housing development is located.

Outcomes of Housing Appeals Before the SHAB

Appeals put before the SHAB have three potential outcomes based on the evidence presented and the matters officially noticed by the Board. Described in more detail below, they include dismissal, reversal of denials, and modification of the conditions of Local Government approval.

Grounds for Dismissal of Appeals

Generally, appeals before the Board shall be dismissed if the following conditions are met:

- The local government was determined to be exempt from the AHPAA pursuant to Section 20(c); or
    - If applicable, the local government shall address allegations by the Appellant that the determination of Exempt status is incorrect.
- The local government has implemented its affordable housing plan and has met its goal as established in Section 25 of the AHPAA; or
- The reason for denying the application for affordable housing development, or for placing conditions upon the approval is a **Non-appealable Local Government Requirement**.
    - *Non-appealable local government requirements are "all essential requirements that protect the public health and safety, including any local building, electrical, fire, or plumbing code requirements or those requirements that are critical to the protection or preservation of the environment." Zoning, density, and bulk restrictions may count as Non-Appealable Local Government Requirements if the SHAB finds they qualify under the definition of Non-Appealable Local Government Requirements in Section 15 of the AHPAA.*

In the Case of Denied Applications

If the Board finds the Appellant has met the burden of proof, the Board will vacate the decision by the Local Government to deny the application for affordable housing development and will direct the Local Government to issue the appropriate permits to the affordable housing developer.

In the Case of Conditions Imposed by the Local Government

If the Board finds the Appellant has met the burden of proof, the Board will direct the Local Government to remove the conditions. Or, if the Board finds the conditions are unreasonable but can be modified to reasonably protect the health, safety, environmental design, open space, and other local concerns, the Board shall direct the Local Government to modify the conditions.

Requirements of Appeals to the State Housing Appeals Board

Individual appeals to the SHAB are governed by Section 30 of the AHPAA. In proceedings before the Board, appellants bear the burden of demonstrating that the proposed affordable housing development has been unfairly denied, or has unreasonable conditions placed upon it by the decision of the local government. In all hearings conducted before the Board, the standard of proof is preponderance of the evidence. [13]

Listed below are specific requirements of housing appeals, which were taken from the SHAB administrative rules. Please note that as the administrative rules are pending revision, some specifics may change. IHDA will update and reissue this handbook following completion of any rules making process which leads to changes in the below information.

Since the AHPAA was amended by Public Act 103-0487 to broaden who could file an appeal against a Non-Exempt Local Government, as appropriate, the terms "developer" or "Affordable Housing Developer", have been substituted in the following, with the now relevant term "Appellant(s)".

The State Housing Appeals Board may hear appeals once the following conditions are met:

- A developer, believing there is a market for such housing, must obtain site control in a Non-Exempt Local Government and voluntarily come forward with a proposal that includes at least 20% of the dwelling units being subject to covenants or restrictions which require that the dwelling units be sold or rented at prices that preserve them as affordable housing for a period of at least 15 years, in the case of for-sale housing, and at least 30 years, in the case of rental housing.[14]
- The developer's proposal must be denied or approved with conditions that rendered the project infeasible by the local government's governing board.
- Per Section 395.305 of the rules, the Appellant must file an appeal with the State Housing Appeals Board within 45 days of the local government decision to deny an application for affordable housing development. Initial pleadings filed by the Appellant must include the following:
    - A clear and concise statement of the prior proceedings (related to the proposed development) before all approving authorities, including the date of notice of the decision that the Appellant is appealing.
    - A clear and concise statement of the Appellant's objections to the approving authority's decision, indicating why the Appellant believes the application to develop affordable housing was unfairly denied, which may include an appeal of IHDA's determination of the exempt status of the local government as set forth in Section 395.401, or what conditions, if any, were imposed that the Appellant believes were unreasonable.
    - A clear and concise statement setting forth the relief sought.
    - The complete name and address of the Appellant for the purpose of service of papers in connection with the appeal.
    - The name and address of the attorney or attorneys representing the Appellant, if any.
    - A complete copy of the application for the affordable housing development, as it was submitted to the approving authority, including sufficient information to determine whether the proposal that is the subject of the appeal is affordable housing.

[13] *Merriam-Webster.com Legal Dictionary*, s.v. "preponderance of the evidence," accessed November 17, 2023, https://www.merriam-webster.com/legal/preponderance%20of%20the%20evidence.

[14] Reference Section 395.103 of the SHAB rules, specifically the definition of "Affordable Housing Development".

During the appeals process, the Appellant must provide compelling evidence to convince the State Housing Appeals Board the following in the case of denials:

- The proposed affordable housing development complies with all non-appealable local government requirements and all relevant federal and state statutes and regulations.[15] The Appellant must prove these elements with respect to only those aspects of the project that are in dispute; or
- Non-appealable local government requirements or federal or state statutes or regulations have been applied differently to proposals that do not include affordable housing; or
- The approving authority has a pattern of denying applications to develop affordable housing; or
- The approving authority changed the zoning of an area regarding a specific affordable housing development that, but for the change in zoning, is otherwise able to proceed, or has a pattern of changing zoning of an area in regard to affordable housing developments that, but for the change in zoning, are otherwise able to proceed; or
- The approving authority unreasonably or intentionally delayed its decision regarding a specific affordable housing development that, but for the lack of timely decision by the approving authority, is otherwise able to proceed, or has a pattern of unreasonably or intentionally delaying its decisions on applications for affordable housing developments that, but for the lack of timely decisions of the approving authority, are otherwise able to proceed; or
- IHDA's determination that the local government is exempt from the AHPAA is incorrect based on the counting protocols set forth in Section 20 of the Act and any written guidance published by IHDA; or
- The denial of the application for the affordable housing development was unfair because it otherwise inhibits the construction of affordable housing.

During the appeals process, the Appellant must provide compelling evidence to convince the State Housing Appeals Board the following in the case of approvals with conditions which are unreasonable:

- The approving authority has generally not imposed unreasonable conditions on similar developments; or
- The conditions are not necessary to further the asserted approving authority interest; or
- Less costly conditions can be imposed on the proposed affordable housing development that sufficiently address the asserted approving authority interest.

Do note, while the above requirements pertain to Appellants, the local government, or approving authority, has equal opportunity to present evidence and defend itself against claims made by the Appellant(s).

[15] "Non-Appealable Local Government Requirements": All essential requirements that protect the public health and safety, including any local building, electrical, fire, or plumbing code requirements or those requirements that are critical to the protection or preservation of the environment. Zoning, density, and bulk restrictions may count as Non-Appealable Local Government Requirements if the SHAB finds they qualify under the Act's definition of Non-Appealable Local Government Requirements in Section 15 of the AHPAA.

Timeline for Filing Appeals

Appeals to the SHAB may be filed by Appellants within 45 days after the decision by the approving authority, to either deny the application for affordable housing development, or to approve it, but with conditions deemed unreasonable by the Appellant.

The failure of a Non-Exempt Local Government to submit an affordable housing plan to IHDA, as required under Section 25 of the AHPAA shall not prevent an Appellant from filing an appeal with the SHAB. However, in the case of local governments which have been deemed Non-Exempt for the first time, Appellants may not file an appeal until 6 months after the local government has been notified of its Non-Exempt status.[16]

[16] Note: Prior to changes under Public Act 103-0487, appeals could not be filed against a first time Non-Exempt Local Government until 60 months after notification of its status.

Appendices

Materials in the following appendices have been produced or gathered to assist Non-Exempt Local Governments with their understanding of the AHPAA. Should an NELG have any questions which are not answered by this handbook, its appendices, or corresponding AHPAA materials provided by IHDA, then reach out to IHDA's Strategic Planning and Reporting Department (SPAR) at AHPAA@ihda.org.

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Appendix A: Frequently Asked Questions (FAQ)

Can a Non-Exempt Local Government appeal their exemption status?
The State Housing Appeals Board has the authority to review the legitimacy of exemption status, but only in the case of an Appellant's housing appeal related to that community. If a Non-Exempt Local Government wishes to submit information that may affect their exemption status in the eyes of the State Housing Appeals Board, then they may submit those materials to IHDA for the State Housing Appeals Board, as records to be reviewed at the time of an appeal.

Why are Metropolitan Statistical Area figures for median household income used for some places and county figures for other places?
The AHPAA statute specifies affordability calculations be based on the median household income (MHI) of the applicable Metropolitan Statistical Area (MSA(s)) data where available, and county data where MSA level data is not available. The U.S. Office of Management and Budget (OMB) regularly publishes guidance on the definitions and delineations of MSAs, and that information is adopted by the U.S. Census Bureau and various federal funding sources for use in their programming. The AHPAA was written to accommodate MSA data to ensure that areas of population concentration with a high degree of economic and social integration are treated as a whole. Areas for which county data were used are generally rural in nature. For the 2023 AHPAA Local Government Exemption Determination Cycle, IHDA used MSA delineations for Illinois released by OMB in March 2020. These OMB delineations are accessible on the Census website.

Does the count of affordable units in a local government reflect the number of households currently paying more than 30% of income?
No. The analysis undertaken during the AHPAA-mandated Local Government Exemption Determination Process compares the cost of home buying (at 80% MHI) or renting (at 60% MHI) in a given community, using the area's (MSA or county level) median household income, and cross compares against the total count of local housing units available to both owners and renters to determine counts of units which would be considered affordable per the Act. Information utilized in the analysis is based on household level responses to the U.S. Census Bureau's, American Community Survey (ACS) 5-Year Estimates.

What is the State Housing Appeals Board?
Under the AHPAA, the State Housing Appeals Board (SHAB) was established to hear and deliver outcomes based on petitions by Appellants for review of the evidence, facts, and circumstances surrounding a Non-Exempt Local Government's decision to deny or approve with conditions, an application for affordable housing development. The SHAB consists of seven members:

- A retired circuit judge, a retired appellate judge, a current or retired administrative law judge, or a practicing or retired attorney with experience in the area of land use law or related field, who shall act as chairperson,
- 4 members selected from among the following categories:
    - County or municipal zoning board of appeals members
    - County or municipal planning board members
    - A mayor or municipal council or board member
    - A county board member
- An affordable housing developer
- An affordable housing advocate

IHDA's Chairperson serves as an ex-officio member.

Who is an "Appellant"?
The Act dictates an "Appellant", one who can file an appeal before the SHAB, as being one of the following:

- The affordable housing developer of the proposed affordable housing development.
- A person who would be eligible to apply for residency in the proposed affordable housing development.
- A housing organization whose geographic focus area includes the municipality, or county if in an unincorporated area, where the proposed affordable housing development is located.

How does an appellant file an appeal with the State Housing Appeals Board (SHAB)?
An Appellant wishing to file an appeal should send a complete package with all materials identified in the AHPAA and the SHAB administrative rules to IHDA's Strategic Planning and Reporting Department (SPAR), addressed as follows:

Illinois Housing Development Authority
ATTN: SPAR
RE: State Housing Appeals Board (SHAB)
111 E. Wacker Drive, Ste. 1000
Chicago, IL 60601

Are municipalities required to own the affordable housing developed within their borders?
No. A Non-Exempt Local Government is not expected to own or manage affordable housing to comply with the AHPAA. However, the planning requirements of the AHPAA suggest that municipalities can and are encouraged to help facilitate affordable housing development by providing local incentives, some of which may involve municipally created nonprofit ownership or management of a property (e.g., a community land trust under an inclusionary housing program or a Community Housing Development Organization (CHDO) under a HOME program). Public support of an affordable housing development may be more appropriate in the form of a property donation or waiver of local development building and permit fees. In addition, nonprofits, and affiliates of Public Housing Authorities (PHAs) have also developed and managed affordable housing properties in Illinois.

To comply with the AHPAA statute, is a particular type of affordable housing necessary?
No. The type of affordable housing provided within a community is strictly a local decision. Neither IHDA nor the AHPAA require or prefer a particular type of affordable housing to comply with the law. Municipalities may decide to encourage affordable rental housing, affordable homeownership programs, or alternative types of housing tenure. In some cases, changes to local zoning and building codes may attract developers able to build housing without any subsidies or restrictions, and market them to residents at a price which is affordable per the AHPAA.

Are municipalities required to change zoning ordinances to comply with the AHPAA?
No. The AHPAA statute does not intend to dictate or override local zoning ordinances and building codes. Compliance does not necessarily require a change in either zoning or building codes (nor density, design, or unit type requirements). The AHPAA includes consideration of non-appealable local government requirements these being defined as all essential requirements that protect the public health and safety, including any local building, electrical fire, or plumbing code requirements or those requirements that are critical to the protection or preservation of the environment.

For compliance with the AHPAA, some communities may choose to utilize incentive programs, such as the establishment of an inclusionary zoning ordinance or other development incentives, and they may choose to modify local zoning ordinances to accommodate for affordable housing developments, but these are not required.

Are municipalities required to be involved with private real estate transactions?
No. Compliance with the AHPAA does not require municipal participation in private transactions. Unless a municipality chooses to become involved indirectly with private real estate transactions by establishing a community land trust (though community land can be established as a separate legal entity), there are no statutory requirements that necessitate municipal participation in real estate transactions beyond the approval of an affordable housing plan. Municipalities and counties are encouraged to participate in such projects financially, when feasible, via local CDBG and/or HOME Program funding and other local options, e.g., TIF Districts, waiver of development fees, etc. Also, approval and support of projects with affordable housing components such as LIHTC projects is encouraged.

To comply with the AHPAA statute, are municipalities required to develop property designated as parkland or open space?
No. The purpose of the AHPAA is to strongly encourage local planning strategies that foster the development of affordable housing. The law is not intended to dictate the type or location of affordable housing to be developed or to dictate land use in communities. While the AHPAA asks communities to consider surplus publicly owned properties as locations for potential affordable housing developments, it does not mandate the repurposing of already utilized public lands.

How are communities with little available land ("built out") going to comply with the law?
The AHPAA does not force communities to categorically accept new developments that include affordable housing. In fact, this law may have minimal practical impact on communities which are already "built out". Communities with little available undeveloped land could choose the option of 15% of all new development and redevelopment as a set-aside for affordable housing. The law simply provides that as a community continues to grow or redevelop, it should work to include some moderately priced housing, making it possible for those who work in and serve the community to afford to live there. Rehabilitation of existing housing and maintaining already present affordability are other options.

Will development of affordable housing in a municipality give it future "exempt" status?
This question does not have an easy answer for several reasons which are listed below. Still, it should be remembered the AHPAA generally does encourage all communities, Exempt and Non-Exempt alike, to undertake robust measures in support of affordable housing development, in addition to measures to preserve existing community affordability.

First, the AHPAA Local Government Exemption Determination Process does not identify individual housing units which are in fact affordable, it instead uses U.S. Census data among other sources, to calculate a generalized understanding of what portion of the total housing stock in a community would be considered affordable per the AHPAA. This portion of affordably priced housing is known as an "affordable housing share". For would be low- and moderate-income homeowners and renters looking to reside in the community, an affordable housing share represents the hypothetical scope of the home purchase or rental unit options which are accessible among the total local year-round occupied housing stock.

Second, data utilized in the Exemption Determination analysis is based on household level responses to the U.S. Census Bureau's, American Community Survey (ACS). This data is only as good as the quality of

the individual responses collected. Additionally, as Census Bureau estimates are collected on an ongoing basis, total counts of housing in each community will change with time based on the flow of development/redevelopment, and the survey participant responses.

Third, is the understanding of how the Census Bureau defines a housing unit. Per the AHPAA, data used to determine community affordability includes total year-round "housing units" as provided by the U.S. Census. Per the U.S. Census, a housing unit is defined as:

- A house, an apartment, a mobile home or trailer, a group of rooms, or a single room occupied as separate living quarters, or if vacant, intended for occupancy as separate living quarters. Separate living quarters are those in which the occupants live separately from any other individuals in the building, and which have direct access from outside the building or through a common hall. For vacant units, the criteria of separateness and direct access are applied to the intended occupants whenever possible.[17]

Not included in the total counts of housing units in communities as provided by the U.S. Census, and not used during the Exemption Determination Process, are dwelling places classed as "Group Quarters", which the U.S. Census defines as:

- A group quarters is a place where people live or stay, in a group living arrangement, that is owned or managed by an entity or organization providing housing and/or services for the residents.
- This is not a typical household-type living arrangement. These services may include custodial or medical care as well as other types of assistance, and residency is commonly restricted to those receiving these services. People living in group quarters are usually not related to each other.
- Group quarters include such places as college residence halls, residential treatment centers, skilled nursing facilities, group homes, military barracks, correctional facilities, and workers' dormitories.[18]

Are municipalities with home rule authority exempt from AHPAA?

Home rule units are not categorically exempt from AHPAA. A municipality's status as a home rule unit has no direct bearing on the municipality's AHPAA exemption status. Pursuant to 310 ILCS 67/70, a unit of local government, including a home rule unit, may not regulate the activities described in AHPAA in a manner more restrictive than the regulation of those activities by the State. Said section also expressly states that it is a limitation under the Illinois Constitution on the concurrent exercise by home rule units of powers and functions exercised by the state.

What happens if a non-exempt local government fails to submit an affordable housing plan to the Illinois Housing Development Authority?

The Illinois Housing Development Authority is required by law to notify any such local government that the local government is in violation of State law. In addition, the Illinois Housing Development Authority may notify the Office of the Attorney General.

[17] United States Census Bureau Glossary, Definition of "Housing Unit", Accessed 11/08/2023, https://www.census.gov/glossary/.
[18] Ibid.

What happens if a Non-Exempt Local Government submits an affordable housing plan to the Illinois Housing Development Authority, but it is deemed to be out of substantial compliance?

The Illinois Housing Development Authority is required by law to notify any such local government that the local government is in violation of State law. In addition, the Illinois Housing Development Authority may notify the Office of the Attorney General.

Under what circumstances might the Illinois Housing Development Authority decide to notify the Office of the Attorney General?

Any such decision will be made on a case-by-case basis depending on the facts and circumstances. It is unlikely that the Authority would report Non-Exempt Local Governments making good faith efforts to comply. However, Non-Exempt Local Governments who fail to submit a plan or who submit a plan that was not prepared in good faith should expect to be reported.

What can the Illinois Attorney General do if a unit of local government is out of compliance?

The Attorney General may seek to enforce the act via an action for mandamus or injunction or by means of other appropriate relief.

Appendix B: Financial Assistance Available to Non-Exempt Local Governments

Local governments seeking to encourage affordable housing production to proactively increase the number of housing units classed as affordable per the AHPAA, have local planning and development tools at their disposal. Additionally, several federal and state funding sources are available for the creation or preservation of affordable housing.

Local Government Planning Tools and Programming Options for Housing Development

Listed below are local planning and development options that communities may utilize to promote affordability:

- Zoning/land use designations and corresponding ordinances
- Reduction in Development Fees / Fee Waivers (building permit fees; planning fees; capital facilities fees; inspection fees; "tap-on" fees)
- Expedited Permitting for Affordable Housing
- Covenants
- Land Leases
- Community Land Trusts
- Deed Restrictions (on affordability)
- Use Restrictions
- Resale Restrictions
- Inclusionary Zoning (mandatory; voluntary; negotiated / ad hoc)
- Use of Public Funding (IHDA funds; federal funding; tax credits; assistance with local subsidies, such as CDBG or HOME)
- Planned Unit Development (PUD) ordinances

Federal & State Resources for Housing Development

Discussed below are federal, state, and local resources that may be accessed for assistance by nonprofit developers, for-profit developers, and local governments for the creation and preservation of affordable housing:

Community Development Block Grants (CDBG) – CDBG funds are annual federal grants available on a formula basis to states, cities, and counties through the U.S. Department of Housing and Urban Development (HUD), to develop viable urban communities by providing decent housing and a suitable living environment, and by expanding economic opportunities, principally for low- and moderate-income persons. Certain housing activities constitute eligible uses, such as housing rehabilitation, land acquisition and homebuyer assistance.

For more information on CDBG, review this link, as well as Appendix D of this handbook for a listing of CDBG and HOME Administrators.

HOME Participating Jurisdictions and Consortium Funding – Also funded through HUD, federal HOME funds are available via a formula grant to state and local government participating jurisdictions (PJs). HOME funds can be used for rental housing construction or rehabilitation as loans or grants, first-time homebuyer assistance, and rehabilitation assistance for homeowners. An annual portion of HOME funds (15%) is required to be set-aside for eligible Community Housing Development Organizations (CHDOs). All housing developed with HOME funds must serve income eligible households (limits are 80% AMI for homeowners

and renters, however the PJ has a responsibility to ensure that portfolio wide at least 90% of units have initial occupants that are 60% AMI or less). For more information on the HOME Program, review this link.

IHDA is the designated agency to oversee HOME funds across the state of Illinois. IHDA can allocate HOME funds throughout the state but generally gives preference to areas which do not have their own local HOME funds as a PJ. Information on IHDA's HOME funds can be found the Authority's website.

Please Note: HUD provides CDBG and HOME grant funds on a state, municipal, or county basis. See Appendix D of this handbook for a list of the local and county administrators.

Bond Financing – Tax-exempt, private activity bonds are a financing tool that can be applied to both single-family and multi-family housing programs. Tax-exempt bonds can be issued locally or by IHDA and may be utilized in combination with qualifying Low-Income Housing Tax Credit projects, as well as with HUD's Risk Sharing Insurance Program (which is administered by IHDA).

IHDA is a designated public agency authorized to issue bonds to finance affordable housing within the State of Illinois for home mortgages. Such financing is generally limited by the IRS Tax Code to first-time homebuyers (except targeted areas).

For more information on homebuyer programs at IHDA, please see ihdamortgage.org.

Tax Increment Financing (TIF) Districts – TIF districts can be established by municipalities as a statutory financing tool to generate funds for economic development in a specific geography. Under the State's TIF law, when a municipality creates a TIF district, the amount of tax revenue the area currently generates is set as a baseline, which will serve as the amount that the local governmental taxing bodies will receive from that area for the life of the TIF, typically 23 years. As vacant, dilapidated, and underutilized properties are revitalized through development with TIF assistance, the value and tax revenue from those properties increases. The "increment" above the baseline is then captured and used solely for improvements and redevelopment activities in that TIF district.

There are currently many TIF districts within the state of Illinois. For more information on TIF in Illinois, consider reviewing the below links:

- Illinois Tax Increment Association
- Illinois Municipal League TIF Resources

Illinois Housing Development Authority (IHDA) – IHDA is the state's designated housing finance agency. Through IHDA financing, communities and developers can access many sources of funding and tax credits from both state and federal sources. IHDA's website is an excellent source of information, describing the purpose and application process for all our funding sources.

The Authority offers a large array of funding that can help communities in their quest to develop more affordable housing. Some of which are:

- Low-Income Housing Tax Credits (LIHTC) – Created by the U.S. Congress in 1986, the federal LIHTC program, promotes the development of affordable housing for low-income households. LIHTC is administered at a state level by housing finance agencies, (i.e., IHDA), and is the primary vehicle for affordable housing production in the United States. As a LIHTC administrator, IHDA is required to publish a Qualified Allocation Plan (QAP) that details how it intends to award tax credits. The

most current (2024-2025) QAP includes scoring incentives for targeted distribution of the tax credits. Two points are awarded to projects located in AHPAA NELGs. For more information, see IHDA's website.

- Illinois Affordable Housing Tax Credits (IAHTC) (State Donations Tax Credit) – The credit encourages private investment in affordable housing by providing donors of qualified donations with a one-time tax credit on their Illinois state income tax equal to 50% of the value of the donation. The donor can choose to transfer the credits to the project, which creates additional project financing through syndication of the credits. This is an excellent source of gap financing for rental, homeowner and employer assisted housing projects being developed or operated by a nonprofit organization. Eligible units are between 50% -120% AMI levels, depending on the type of project/program. For more information see IHDA's website.

- Illinois Affordable Housing Trust Fund – Funded through a portion of the real estate transfer tax, this State funding source assists in the development of affordable housing across the state. Eligible uses include acquisition, new construction, rehabilitation, and preservation of existing housing. For more information on the Trust Fund, see IHDA's Soft Funds resources on IHDA's website.

- National Housing Trust Fund – This is a HUD-funded, IHDA-administered program, targeted to extremely low-income (30% AMI or below) renter households.

- Multi-Family Financing – IHDA offers a variety of financing options specific to multi-family housing developments. Through federal and state tax credits and tax-exempt financing, private capital is leveraged to produce housing for low- to moderate-income households across Illinois.

- Single-Family Financing - IHDA finances mortgages and offers down payment assistance through participating lenders, making it easier for low- and moderate-income families to qualify and afford a home. For more information, including how to find an IHDA approved lender, use this link. Additionally, partnering with local nonprofit organizations and units of local government, IHDA offers home repair programs for low- to moderate-income homeowners. Forgivable loans are made to make necessary repairs and accessibility improvements that allow residents to stay in their homes. More information on IHDA's revitalization and repair resources is available on the Authority website.

Employer Assisted Housing (EAH) – These programs (both national and statewide) encourage employers to invest in housing for their employees. An EAH program typically includes counseling about home buying and financing, direct financial assistance with downpayment and payments, rental housing assistance and/or a real estate investment. For more information on EAH programs as a strategy in the Chicago metro area, visit the Metropolitan Planning Council website.

Class 9 Property Tax Incentive (Cook County) – This incentive is designed to encourage new development, rehabilitation, and long-term preservation of multi-family rental housing, affordable to low- and moderate-income households across Cook County by providing significant tax abatement to qualified properties. For more information visit the Cook County Assessor's Office website.

Federal Home Loan Bank (FHLB) – Through the Affordable Housing Program (AHP) General Fund, FHLB member institutions partner with for- and not-for-profit developers, community organizations, units of

local government, public housing authorities, and tribal governments to apply for annual grants to subsidize the acquisition, new construction, and/or rehabilitation of affordable rental or owner-occupied housing for low- and moderate-income households. AHP subsidy is provided as a forgivable grant from the FHLB, through a member, to a project sponsor. For more information, visit the FHLB website.

Community Investment Corporation (CIC) – CIC is a nonprofit corporation whose mission is to be a leading force in affordable housing and neighborhood revitalization through innovative financing, program, and policy leadership. CIC is a source of financing for the acquisition, rehabilitation, and preservation of affordable rental housing in Chicago neighborhoods and suburban communities. Please visit the CIC website.

Illinois Facilities Fund (IFF) – A leading nonprofit community development financial institution (CDFI), IFF strengthens nonprofits and their communities through lending and real estate consulting. IFF can help nonprofits finance, plan, and build facilities that are critical to their mission and success. IFF serves nonprofits in Illinois and other Midwestern states, with a focus on those that serve low- and moderate-income communities and special needs populations. For more information, please visit the IFF website.

Appendix C: Technical Assistance Available to Non-Exempt Local Governments

Several organizations have resources to assist local governments interested in developing affordable housing programs, incentives and/or plans for their community.

Chicago Metropolitan Agency for Planning (CMAP) – CMAP is the federally mandated Metropolitan Planning Organization (MPO) for the Northeast Illinois region, including Cook, DuPage, Kane, Kendall, Lake, McHenry, and Will Counties. CMAP is charged with developing and implementing the region's long-range, comprehensive plan. The current plan ON TO 2050 emphasizes the importance of planning for a range of housing options in regionally and locally appropriate ways. To implement the plan, CMAP provides staff assistance to communities through the agency's Local Technical Assistance program, which seeks project proposals from communities in the spring each year. CMAP is a previous partner organization for the Homes for a Changing Region initiative, more information on this initiative is included below. For more information on CMAP and its programming, visit the CMAP website.

Metropolitan Mayors Caucus (MMC) – MMC provides a forum through which the chief elected officials of the region cooperatively develop consensus on common public policy issues and multi-jurisdictional challenges. With a foundation of collaboration and consensus-based decision-making, it serves several functions for its partner organizations and local governments. With its partners, MMC has developed a number of housing-related resources for its membership base including Homes for a Changing Region. Funded by IHDA, the Homes initiative provides community-level affordable housing planning assistance throughout Northeast Illinois to create housing options to serve the needs of all income levels, especially low- to moderate-income households. For more information on MMC, please visit its website.

Metropolitan Planning Council (MPC) – MPC is dedicated to shaping a more equitable, sustainable, and prosperous greater Chicago region. MPC serves communities and residents by developing, promoting, and implementing solutions for sound regional growth. Through research, advocacy, and demonstration projects, MPC is a partner to governments, businesses, and communities as each confronts the region's pressing needs. MPC is a previous partner organization for the Homes for a Changing Region initiative. For more information, visit the MPC website.

IHDA's Community Revitalization Technical Assistance Program – IHDA is committed to expanding the capacity of underserved communities in Illinois to identify local housing needs and to empower those communities to take steps to meet their needs. To this aim, IHDA offers free planning services to communities and organizations statewide through its Community Revitalization (CR) Technical Assistance Program. Through this program, IHDA partners with residents, leaders, and organizations to undertake planning activities, develop strategies for future revitalization and investment, and produce official planning documentation for communities to utilize in their pursuit of future development. Because Community Revitalization strategies and activities are incentivized within IHDA's Low-Income Housing Tax Credit (LIHTC) program; IHDA's Community Revitalization staff are available to provide technical assistance to sponsors and communities seeking to submit their strategies as part of their LIHTC application.

For more information on IHDA's CR Program, including how to begin a partnership with IHDA's CR Team, please visit the IHDA website.

Impact for Equity – Formerly known as Business and Professional People for the Public Interest (BPI), Impact for Equity is a public interest law and policy center that works throughout the Chicago region. The group's housing program works to preserve and expand the supply of housing affordable to working

people, seniors, and young families, especially in areas of opportunity, and seeks to stabilize and strengthen neighborhoods that already have a large supply of affordable housing. Frequently working in collaboration with local governments and other local partners, Impact for Equity has helped local leaders to assess local housing needs and trends, conducted research on best practices from across the country, and helped to develop and improve local policies and programs. For example, they have assisted local governments in developing policies and programs that facilitate the creation of affordable housing, including incentives that allow developers to cover the cost of high-quality affordable housing at no cost to the local government. Impact for Equity has also worked with local governments to develop programs that preserve existing affordable units. For more information visit their website.

Appendix D: CDBG and HOME Program Administrators Directory

Individual communities that do not receive direct allocations of Community Development Block Grants (CDBG) or HOME Investment Partnerships Program (HOME) funds from HUD may be in a county which does receive a direct allocation. Local funding administrators can partner with communities seeking resources for affordable housing initiatives or residential developments.

HUD maintains a listing of communities across the country which receive funding under its different initiatives, including CDBG and HOME. Local governments wishing to identify opportunities for funding and partnerships should review the HUD Awards and Allocations website.

Additionally, for a statewide list of CDBG entitlement areas in Illinois, including access to contact information, use this link.

Appendix E: 310 ILCS 67 (AHPAA Statute as Amended)

Provided below is the text of the Affordable Housing Planning and Appeal Act (AHPAA) as amended, including most recently by Public Act 103-0487. This language was sourced from the Illinois General Assembly Compiled Statutes website.

(310 ILCS 67/) Affordable Housing Planning and Appeal Act.

(310 ILCS 67/1)
Sec. 1. Short title. This Act may be cited as the Affordable Housing Planning and Appeal Act.
(Source: P.A. 93-595, eff. 1-1-04.)

(310 ILCS 67/5)
Sec. 5. Findings. The legislature finds and declares that:
(1) there exists a shortage of affordable, accessible, safe, and sanitary housing in the State;
(2) it is imperative that action be taken to assure the availability of workforce and retirement housing; and
(3) local governments in the State that do not have sufficient affordable housing are encouraged to assist in providing affordable housing opportunities to assure the health, safety, and welfare of all citizens of the State.
(Source: P.A. 93-595, eff. 1-1-04.)

(310 ILCS 67/10)
Sec. 10. Purpose. The purpose of this Act is to encourage counties and municipalities to incorporate affordable housing within their housing stock sufficient to meet the needs of their county or community. Further, affordable housing developers who believe that they have been unfairly treated due to the fact that the development contains affordable housing may seek relief from local ordinances and regulations that may inhibit the construction of affordable housing needed to serve low-income and moderate-income households in this State.
(Source: P.A. 93-595, eff. 1-1-04.)

(310 ILCS 67/15)
Sec. 15. Definitions. As used in this Act:

"Affordable housing" means housing that has a value or cost or rental amount that is within the means of a household that may occupy moderate-income or low-income housing. In the case of owner-occupied dwelling units, housing that is affordable means housing in which mortgage, amortization, taxes, insurance, and condominium or association fees, if any, constitute no more than 30% of the gross annual household income for a household of the size that may occupy the unit. In the case of dwelling units for rent, housing that is affordable means housing for which the rent and utilities constitute no more than 30% of the gross annual household income for a household of the size that may occupy the unit. In the case of dwelling units for rent, the costs of any required parking, maintenance, or landlord-imposed fees are to be included in the calculation of affordable housing if available from the U.S. Census Bureau.

"Affordable housing developer" means a nonprofit entity, limited equity cooperative or public agency, or private individual, firm, corporation, or other entity seeking to build an affordable housing development.

"Affordable housing development" means (i) any housing that is subsidized by the federal or State government or (ii) any housing in which at least 20% of the dwelling units are subject to covenants or restrictions that require that the dwelling units be sold or rented at prices that preserve them as affordable housing for a period of at least 15 years, in the case of owner-occupied housing, and at least 30 years, in the case of rental housing.

"Approving authority" means the governing body of the county or municipality.

"Area median household income" means the median household income adjusted for family size for applicable income limit areas as determined annually by the federal Department of Housing and Urban Development under Section 8 of the United States Housing Act of 1937.

"Community land trust" means a private, not-for-profit corporation organized exclusively for charitable, cultural, and other purposes and created to acquire and own land for the benefit of the local government, including the creation and preservation of affordable housing.

"Development" means any building, construction, renovation, or excavation or any material change in any structure or land, or change in the use of such structure or land, that results in a net increase in the number of dwelling units in a structure or on a parcel of land by more than one dwelling unit.

"Exempt local government" means any local government in which at least 10% of its total year-round housing units are affordable, as determined by IHDA in accordance with Section 20, or any municipality with a population under 1,000.

"Household" means the person or persons occupying a dwelling unit.

"Housing organization" means a trade or industry group engaged in the construction or management of housing units, or a nonprofit organization whose mission includes providing or advocating for increased access to housing for low or moderate-income households.

"Housing trust fund" means a separate fund, either within a local government or between local governments pursuant to intergovernmental agreement, established solely for the purposes authorized in subsection (d) of Section 25, including, without limitation, the holding and disbursing of financial resources to address the affordable housing needs of individuals or households that may occupy low-income or moderate-income housing.

"Local government" means a county or municipality.

"Low-income housing" means housing that is affordable, according to the federal Department of Housing and Urban Development, for either home ownership or rental, and that is occupied, reserved, or marketed for occupancy by households with a gross household income that does not exceed 50% of the area median household income.

"Moderate-income housing" means housing that is affordable, according to the federal Department of Housing and Urban Development, for either home ownership or rental, and that is occupied, reserved, or marketed for occupancy by households with a gross household income that is greater than 50% but does not exceed 80% of the area median household income.

"Non-appealable local government requirements" means all essential requirements that protect the public health and safety, including any local building, electrical, fire, or plumbing code requirements or those requirements that are critical to the protection or preservation of the environment.
(Source: P.A. 102-175, eff. 7-29-21; 103-487, eff. 1-1-24.)

(310 ILCS 67/20)

Sec. 20. Determination of exempt local governments.

(a) Beginning October 1, 2004, the Illinois Housing Development Authority shall determine which local governments are exempt and not exempt from the operation of this Act based on an identification of the total number of year-round housing units in the most recent data from the U.S. Census Bureau for each local government within the State and by an inventory of owner-occupied and rental affordable housing units, as defined in this Act, for each local government from the U.S. Census Bureau and other relevant sources.

(b) The Illinois Housing Development Authority shall make this determination by:

(i) totaling the number of owner-occupied housing units in each local government that are affordable to households with a gross household income that is less than 80% of the median household income within the county or primary metropolitan statistical area;

(ii) totaling the number of rental units in each local government that are affordable to households with a gross household income that is less than 60% of the median household income within the county or primary metropolitan statistical area;

(iii) adding the number of owner-occupied and rental units for each local government from items (i) and (ii); and

(iv) dividing the sum of (iii) above by the total number of year-round housing units in the local government as contained in the latest U.S. Census Bureau and multiplying the result by 100 to determine the percentage of affordable housing units within the jurisdiction of the local government.

(c) Beginning on the effective date of this amendatory Act of the 98th General Assembly, the Illinois Housing Development Authority shall publish a list of exempt and non-exempt local governments and the data that it used to calculate its determination at least once every 5 years. The data shall be shown for each local government in the State and for the State as a whole. Upon publishing a list of exempt and non-exempt local governments, the Illinois Housing Development Authority shall notify a local government that it is not exempt from the operation of this Act and provide to it the data used to calculate its determination.

(d) A local government or developer of affordable housing may appeal the determination of the Illinois Housing Development Authority as to whether the local government is exempt or non-exempt under this Act in connection with an appeal under Section 30 of this Act.
(Source: P.A. 98-287, eff. 8-9-13.)

Sec. 25. Affordable housing plan.

(a) Prior to April 1, 2005, all non-exempt local governments must approve an affordable housing plan. Any local government that is determined by the Illinois Housing Development Authority under Section 20 to be non-exempt for the first time based on the recalculation of U.S. Census Bureau data after 2010 shall have 18 months from the date of notification of its non-exempt status to approve an affordable housing plan under this Act. On and after the effective date of this amendatory Act of the 102nd General Assembly, an affordable housing plan, or any revision thereof, shall not be adopted by a non-exempt local government until notice and opportunity for public hearing have first been afforded.

(b) For the purposes of this Act, the affordable housing plan shall consist of at least the following:

(i) a statement of the total number of affordable housing units that are necessary to exempt the local government from the operation of this Act as defined in Section 15 and Section 20;

(ii) an identification of lands within the jurisdiction that are most appropriate for the construction of affordable housing and of existing structures most appropriate for conversion to, or rehabilitation for, affordable housing, including a consideration of affordable housing for both owner-occupied dwelling units and dwelling units for rent, lands and structures of developers who have expressed a commitment to provide affordable housing, and lands and structures that are publicly or semi-publicly owned;

(iii) incentives that local governments may provide for the purpose of attracting affordable housing to their jurisdiction;

(iv) a description of any housing market conditions, infrastructure limitations, local government ordinances, including zoning and land use ordinances, local government policies or practices that do not affirmatively further fair housing as defined in the federal Fair Housing Act, and other factors that may constrain the local government's ability to create and preserve affordable housing;

(v) a plan or potential strategies to eliminate or mitigate these constraints identified in item (iv);

(vi) one or more of the following goals: a minimum of 15% of all new development or redevelopment within the local government that would be defined as affordable housing in this Act; a minimum of a 5 percentage point increase in the overall percentage of affordable housing within its jurisdiction, as described in subsection (b) of Section 20 of this Act; or a minimum of a total of 10% affordable housing within its jurisdiction as described in subsection (b) of Section 20 of this Act. These goals may be met, in whole or in part, through the creation of affordable housing units under intergovernmental agreements as described in subsection (e) of this Section; and

(vii) proposed timelines to commence, within the first 24 months after the date upon which the affordable housing plan was adopted, for actions to implement the components of the affordable housing plan.

Local governments that have previously been determined as a non-exempt municipality and that have submitted an affordable housing plan shall also include a summary of actions taken to implement the previously submitted plan, as well as a summary of progress made toward achieving the goals of the plan.

To comply with the affordable housing plan requirements, no later than 4 years after adopting or updating an affordable housing plan the local government shall submit a report to the Illinois Housing Development Authority summarizing actions taken to implement the current plan.

(c) Within 60 days after the adoption of an affordable housing plan or revisions to its affordable housing plan, the local government must submit a copy of that plan to the Illinois Housing Development Authority.

(d) In order to promote the goals of this Act and to maximize the creation, establishment, or preservation of affordable housing throughout the State of Illinois, a local government, whether exempt or non-exempt under this Act, may adopt the following measures to address the need for affordable housing:

(1) Local governments may individually or jointly create or participate in a housing trust fund or otherwise provide funding or support for the purpose of supporting affordable housing, including, without limitation, to support the following affordable housing activities:

(A) Housing production, including, without limitation, new construction, rehabilitation, and adaptive re-use.

(B) Acquisition, including, without limitation, land, single-family homes, multi-unit buildings, and other existing structures that may be used in whole or in part for residential use.

(C) Rental payment assistance.

(D) Home-ownership purchase assistance.

(E) Preservation of existing affordable housing.

(F) Weatherization.

(G) Emergency repairs.

(H) Housing related support services, including homeownership education and financial counseling.

(I) Grants or loans to not-for-profit organizations engaged in addressing the affordable housing needs of low-income and moderate-income households. Local governments may authorize housing trust funds to accept and utilize funds, property, and other resources from all proper and lawful public and private sources so long as those funds are used solely for addressing the affordable housing needs of individuals or households that may occupy low-income or moderate-income housing.

(2) A local government may create a community land trust, which may: acquire developed or undeveloped interests in real property and hold them for affordable housing purposes; convey such interests under long-term leases, including ground leases; convey such interests for affordable housing purposes; and retain an option to reacquire any such real property interests at a price determined by a formula ensuring that such interests may be utilized for affordable housing purposes.

(3) A local government may use its zoning powers to require the creation and preservation of affordable housing as authorized under Section 5-12001 of the Counties Code and Section 11-13-1 of the Illinois Municipal Code.

(4) A local government may accept donations of money or land for the purpose of addressing the affordable housing needs of individuals or households that may occupy low-income or moderate-income housing. These donations may include, without limitation, donations of money or land from persons, as long as the donations are demonstrably used to preserve, create, or subsidize low-income housing or moderate-income housing within the jurisdiction.

(e) In order to encourage regional cooperation and the maximum creation of affordable housing in areas lacking such housing in the State of Illinois, any non-exempt local government may enter into intergovernmental agreements under subsection (e) of Section 25 with local governments within 10 miles of its corporate boundaries in order to create affordable housing units to meet the goals of this Act. A non-exempt local government may not enter into an intergovernmental agreement, however, with any local government that contains more than 25% affordable housing as determined under Section 20 of this Act. All intergovernmental agreements entered into to create affordable housing units to meet the goals of this Act must also specify the basis for determining how many of the affordable housing units created will be credited to each local government participating in the agreement for purposes of complying with this Act. All intergovernmental agreements entered into to create affordable housing units to meet the goals of this Act must also specify the anticipated number of newly created affordable housing units that are to be credited to each local government participating in the agreement for purposes of complying with this Act. In specifying how many affordable housing units will be credited to each local government, the same affordable housing unit may not be counted by more than one local government.

(f) To enforce compliance with the provisions of this Section, and to encourage local governments to submit their affordable housing plans to the Illinois Housing Development Authority in a timely manner, the Illinois Housing Development Authority shall notify any local government and may notify the Office of the Attorney General that the local government is in violation of State law if the Illinois Housing Development Authority finds that the affordable housing plan submitted is not in substantial compliance with this Section or that the local government failed to submit an affordable housing plan. The Attorney General may enforce this provision of the Act by an action for mandamus or injunction or by means of other appropriate relief.

(g) The Illinois Housing Development Authority shall post each affordable housing plan submitted by a local government on the Illinois Housing Development Authority's website.

(Source: P.A. 102-175, eff. 7-29-21; 103-487, eff. 1-1-24.)

Sec. 30. Appeal to State Housing Appeals Board.

(a) (Blank).

(b) (Blank).

(b-5) Beginning January 1, 2026, any of the following parties may file an appeal as an appellant to the State Housing Appeals Board against a non-exempt municipality if the proposed affordable housing development was denied by the municipality, or approved with conditions that in the appellant's judgment render the provision of affordable housing infeasible:

(1) the affordable housing developer of the proposed affordable housing development;

(2) a person who would be eligible to apply for residency in the proposed affordable housing development; or

(3) a housing organization whose geographic focus area includes the municipality, or county if in an unincorporated area, where the proposed affordable housing development is located.

Appeals must be filed within 45 days after the decision by the municipality. The appellant must submit information regarding why the appellant believes the affordable housing development was unfairly denied or unreasonable conditions were placed upon the tentative approval of the development. In the case of local governments that are determined by the Illinois Housing Development Authority under Section 20 to be non-exempt for the first time based on the recalculation of U.S. Census Bureau data after the effective date of this amendatory Act of the 103rd General Assembly, no appellant may appeal to the State Housing Appeals Board until 6 months after a local government has been notified of its non-exempt status.

(c) Beginning on the effective date of this amendatory Act of the 98th General Assembly, the Board shall, whenever possible, render a decision on the appeal within 120 days after the appeal is filed. The Board may extend the time by which it will render a decision where circumstances outside the Board's control make it infeasible for the Board to render a decision within 120 days. In any proceeding before the Board, the appellant bears the burden of demonstrating that the proposed affordable housing development (i) has been unfairly denied or (ii) has had unreasonable conditions placed upon it by the decision of the local government.

(d) The Board shall dismiss any appeal if:

(i) the local government has adopted an affordable housing plan as defined in Section 25 of this Act and submitted that plan to the Illinois Housing Development Authority within the time frame required by this Act; and

(ii) the local government has implemented its affordable housing plan and has met its goal as established in its affordable housing plan as defined in Section 25 of this Act.

(e) The Board shall dismiss any appeal if the reason for denying the application or placing conditions upon the approval is a non-appealable local government requirement under Section 15 of this Act.

(f) The Board may affirm, reverse, or modify the conditions of, or add conditions to, a decision made by the approving authority. The decision of the Board constitutes an order directed to the approving authority and is binding on the local government.

(g) The appellate court has the exclusive jurisdiction to review decisions of the Board. Any appeal to the Appellate Court of a final ruling by the State Housing Appeals Board may be heard only in the Appellate Court for the District in which the local government involved in the appeal is located. The appellate court shall apply the "clearly erroneous" standard when reviewing such appeals. An appeal of a final ruling of the Board shall be filed within 35 days after the Board's decision and in all respects shall be in accordance with Section 3-113 of the Code of Civil Procedure.

(Source: P.A. 103-487, eff. 1-1-24.)

(310 ILCS 67/40)

Sec. 40. Nonresidential development as part of an affordable housing development.

(a) An affordable housing developer who applies to develop property that contains nonresidential uses in a nonresidential zoning district must designate either at least 50% of the area or at least 50% of the square footage of the development for residential use. Unless adjacent to a residential development, the nonresidential zoning district shall not include property zoned industrial. The applicant bears the burden of proof of demonstrating that the purposes of a nonresidential zoning district will not be impaired by the construction of housing in the zoning district and that the public health and safety of the residents of the affordable housing will not be adversely affected by nonresidential uses either in existence or permitted in that zoning district. The development should be completed simultaneously to the extent possible and shall be unified in design.

(b) For purposes of subsection (a), the square footage of the residential portion of the development shall be measured by the interior floor area of dwelling units, excluding that portion that is unheated. Square footage of the nonresidential portion shall be calculated according to the gross leasable area.
(Source: P.A. 93-595, eff. 1-1-04.)

Sec. 50. Housing Appeals Board.

(a) On and after the effective date of this amendatory Act of the 103rd General Assembly, the Housing Appeals Board consists of 7 members appointed by the Governor as follows:

(1) a retired circuit judge, a retired appellate judge, a current or retired administrative law judge, or a practicing or retired attorney with experience in the area of land use law or related field, who shall act as chairperson;

(2) 4 members selected from among the following categories:

(A) county or municipal zoning board of appeals members;

(B) county or municipal planning board members;

(C) a mayor or municipal council or board member;

(D) a county board member;

(3) an affordable housing developer; and

(4) an affordable housing advocate.

In addition, the Chairman of the Illinois Housing Development Authority, ex officio, shall serve as a non-voting member. At least 2 of the appointments under paragraph (2) shall be from a local government that is non-exempt under this Act.

(b) Initial terms of 4 members designated by the Governor under this amendatory Act of the 103rd General Assembly shall be for 2 years. Initial terms of 3 members designated by the Governor under this amendatory Act of the 103rd General Assembly shall be for one year. Thereafter, members shall be appointed for terms of 2 years. After a member's term expires, the member shall continue to serve until a successor is appointed. There shall be no limit to the number of terms an appointee may serve. A member shall receive no compensation for his or her services, but shall be reimbursed by the State for all reasonable expenses actually and necessarily incurred in the performance of his or her official duties. The Board shall hear all petitions for review filed under this Act and shall conduct all hearings in accordance with the rules and regulations established by the chairperson. The Illinois Housing Development Authority shall provide space and clerical and other assistance that the Board may require.

(c) (Blank).

(d) To the extent possible, any vacancies in the Housing Appeals Board shall be filled within 90 days of the vacancy.

(e) The terms of members serving before the effective date of this amendatory Act of the 103rd General Assembly expire on the effective date of this amendatory Act of the 103rd General Assembly.
(Source: P.A. 102-175, eff. 7-29-21; 103-487, eff. 1-1-24.)

(310 ILCS 67/51)

Sec. 51. Affordable housing for community college students. A non-exempt local government may develop affordable housing for community college students in coordination with a nonprofit affordable housing developer and the Housing Authority having jurisdiction of the area designated for the proposed affordable housing development.

(Source: P.A. 102-62, eff. 1-1-22.)

(310 ILCS 67/60)

Sec. 60. Rulemaking authority. The Illinois Housing Development Authority shall adopt other rules and regulations as needed to carry out the Board's responsibilities under this Act and to provide direction to local governments and affordable housing developers.

(Source: P.A. 94-303, eff. 7-21-05.)

(310 ILCS 67/70)

Sec. 70. Home rule application. Unless otherwise provided under this Act or otherwise in accordance with State law, a unit of local government, including a home rule unit, or any non-home rule county within the unincorporated territory of the county, may not regulate the activities described in this Act in a manner more restrictive than the regulation of those activities by the State under this Act. This Section is a limitation under subsection (i) of Section 6 of Article VII of the Illinois Constitution on the concurrent exercise by home rule units of powers and functions exercised by the State.

(Source: P.A. 102-175, eff. 7-29-21.)

Appendix F: 2023 Listing of AHPAA Non-Exempt Local Governments

Provided below is a listing of the NELGs as determined under the 2023 Local Government Exemption Determination Process. This information is the same as is included in the "2023 Report on Non-Exempt Local Governments".

The listing has been presented in two formats, ordinally and nominally. In either format, the same roster of communities is included. For information on Exempt Local Governments, please see the "2023 Statewide Report on Local Government Affordability".

2023 Report of Non-Exempt Local Governments (Ordinal)
Determination based on 2016 American Community Survey 5-year Estimates.

#	Place	County	Population	Total Year-Round Units	Total Affordable Units	Affordable Housing Share
1	Kildeer	Lake	4,093	1,317	5	0.4%
2	Timberlane	Boone	1,323	385	5	1.3%
3	Inverness	Cook	7,684	2,768	40	1.4%
4	Riverwoods	Lake	3,742	1,298	20	1.5%
5	Kenilworth	Cook	2,423	755	12	1.6%
6	Tower Lakes	Lake	1,340	457	8	1.8%
7	Deer Park	Lake	3,638	1,269	24	1.9%
8	Western Springs	Cook	13,550	4,510	95	2.1%
9	South Barrington	Cook	5,012	1,661	35	2.1%
10	Lincolnshire	Lake	7,905	3,249	72	2.2%
11	Campton Hills	Kane	10,468	3,498	83	2.4%
12	Lily Lake	Kane	1,278	406	10	2.5%
13	North Barrington	Lake	2,814	992	26	2.6%
14	Bull Valley	McHenry	1,250	476	13	2.7%
15	Glencoe	Cook	8,824	3,195	87	2.7%
16	Hawthorn Woods	Lake	8,959	2,867	81	2.8%
17	Lake Bluff	Lake	5,878	2,150	63	2.9%
18	Barrington Hills	Cook	4,236	1,425	49	3.4%
19	Winnetka	Cook	12,658	4,353	159	3.6%
20	Hinsdale	DuPage	17,148	5,700	208	3.7%
21	Lakewood	McHenry	4,489	1,486	64	4.3%
22	Long Grove	Lake	8,258	2,449	106	4.3%
23	Burr Ridge	DuPage	11,167	4,506	201	4.5%
24	Deerfield	Lake	19,228	7,475	358	4.8%
25	Wilmette	Cook	27,895	10,331	501	4.8%
26	Northbrook	Cook	35,108	13,395	674	5.0%
27	Wayne	DuPage	2,548	924	50	5.4%

#	Place	County	Population	Total Year-Round Units	Total Affordable Units	Affordable Housing Share
28	Lake Forest	Lake	19,450	7,014	407	5.8%
29	Third Lake	Lake	1,137	428	26	6.2%
30	Northfield	Cook	5,853	2,383	150	6.3%
31	Spring Grove	McHenry	5,713	1,772	112	6.3%
32	Highland Park	Lake	30,245	12,079	766	6.3%
33	Frankfort	Will	20,040	6,405	406	6.3%
34	Oak Brook	DuPage	8,178	3,071	202	6.6%
35	Lincolnwood	Cook	13,358	4,766	318	6.7%
36	Geneva	Kane	21,472	7,964	584	7.3%
37	Homer Glen	Will	24,664	8,054	595	7.4%
38	Prairie Grove	McHenry	1,928	696	57	8.1%
39	Park Ridge	Cook	39,562	15,199	1,237	8.1%
40	Port Barrington	Lake	1,686	572	47	8.3%
41	Glenview	Cook	48,150	18,406	1,625	8.8%
42	Libertyville	Lake	20,616	7,458	691	9.3%
43	Elmhurst	DuPage	45,661	16,476	1,550	9.4%
44	River Forest	Cook	11,742	4,428	430	9.7%

See Nominal Listing on the next page.

2023 Report of Non-Exempt Local Governments (Nominal)
Determination based on 2016 American Community Survey 5-year Estimates.

#	Place	County	Population	Total Year-Round Units	Total Affordable Units	Affordable Housing Share
1	Barrington Hills	Cook	4,236	1,425	49	3.4%
2	Bull Valley	McHenry	1,250	476	13	2.7%
3	Burr Ridge	DuPage	11,167	4,506	201	4.5%
4	Campton Hills	Kane	10,468	3,498	83	2.4%
5	Deer Park	Lake	3,638	1,269	24	1.9%
6	Deerfield	Lake	19,228	7,475	358	4.8%
7	Elmhurst	DuPage	45,661	16,476	1,550	9.4%
8	Frankfort	Will	20,040	6,405	406	6.3%
9	Geneva	Kane	21,472	7,964	584	7.3%
10	Glencoe	Cook	8,824	3,195	87	2.7%
11	Glenview	Cook	48,150	18,406	1,625	8.8%
12	Hawthorn Woods	Lake	8,959	2,867	81	2.8%
13	Highland Park	Lake	30,245	12,079	766	6.3%
14	Hinsdale	DuPage	17,148	5,700	208	3.7%
15	Homer Glen	Will	24,664	8,054	595	7.4%
16	Inverness	Cook	7,684	2,768	40	1.4%
17	Kenilworth	Cook	2,423	755	12	1.6%
18	Kildeer	Lake	4,093	1,317	5	0.4%
19	Lake Bluff	Lake	5,878	2,150	63	2.9%
20	Lake Forest	Lake	19,450	7,014	407	5.8%
21	Lakewood	McHenry	4,489	1,486	64	4.3%
22	Libertyville	Lake	20,616	7,458	691	9.3%
23	Lily Lake	Kane	1,278	406	10	2.5%
24	Lincolnshire	Lake	7,905	3,249	72	2.2%
25	Lincolnwood	Cook	13,358	4,766	318	6.7%
26	Long Grove	Lake	8,258	2,449	106	4.3%
27	North Barrington	Lake	2,814	992	26	2.6%
28	Northbrook	Cook	35,108	13,395	674	5.0%
29	Northfield	Cook	5,853	2,383	150	6.3%
30	Oak Brook	DuPage	8,178	3,071	202	6.6%
31	Park Ridge	Cook	39,562	15,199	1,237	8.1%
32	Port Barrington	Lake	1,686	572	47	8.3%
33	Prairie Grove	McHenry	1,928	696	57	8.1%
34	River Forest	Cook	11,742	4,428	430	9.7%

#	Place	County	Population	Total Year-Round Units	Total Affordable Units	Affordable Housing Share
35	Riverwoods	Lake	3,742	1,298	20	1.5%
36	South Barrington	Cook	5,012	1,661	35	2.1%
37	Spring Grove	McHenry	5,713	1,772	112	6.3%
38	Third Lake	Lake	1,137	428	26	6.2%
39	Timberlane	Boone	1,323	385	5	1.3%
40	Tower Lakes	Lake	1,340	457	8	1.8%
41	Wayne	DuPage	2,548	924	50	5.4%
42	Western Springs	Cook	13,550	4,510	95	2.1%
43	Wilmette	Cook	27,895	10,331	501	4.8%
44	Winnetka	Cook	12,658	4,353	159	3.6%

Village of River Forest
Village Administrator's Office
400 Park Avenue
River Forest, IL 60305
Tel: 708-366-8500

MEMORANDUM

Date: July 14, 2025
To: Catherine Adduci, Village President
Village Board of Trustees
From: Matt Walsh, Village Administrator
Subj: Discussion Regarding Future Public Use of Village-owned property at Lake Street and Park Avenue

Issue & Background: The Village owns two properties across the street from Village Hall, a parking lot at the southeast corner of Lake Street and Park Avenue, and a vacant grass lot at 419 Park. The parking lot currently serves as parking lot for village employees and visitors to Village Hall, along with a few residential permit parking holders.

Previous efforts have been made to market the properties for economic development, along with the privately-owned 7777 Lake Street property that bisects the Village properties. Recently, the owner of 7777 Lake Street removed the property listing and is filling the existing property with new tenants. As a result, there is little likelihood of development at the Village owned sites in the near future.

The Lake/Park parking lot is located at a prime corner within the central commercial district. There is potential to convert the Lake Street-fronting space to public use that can beautify and complement the corridor better than the current lot. Village staff has begun preliminary discussions regarding converting the lot into a public park space. The parcel is 7,100 square feet. Potential uses for consideration:

- Seating & Relaxation Area to increase walkability and green space, in line with Age-Friendly report and Comprehensive Plan
- Public Art, Historical Display or Water Feature
- Village message board
- Event space or stage to host Village gatherings

Budget Implications: The concept for converting the space is not currently included in the Capital Improvement Program. The scope of work could include excavation, grading, landscape design, concrete and purchase of specific design elements. Estimates on cost range depending on the final design and construction. There would be additional costs for converting the 419 Park Avenue property into a parking lot.

Next Steps & Board Direction: There is no formal action requested tonight. Staff is seeking consensus to begin planning public engagement sessions for residents to opine on potential design elements. Staff would also prepare design plans for construction and budgeting in FY27. This schedule would align with the proposed permeable paver Village Hall parking lot project.