



## VILLAGE OF RIVER FOREST REGULAR VILLAGE BOARD MEETING

Monday, August 9, 2021 – 7:00 PM  
Village Hall – 400 Park Avenue – River Forest, IL 60305  
Community Room

### AGENDA

Public comments sent in advance of the meeting are shared with the Village President and Board of Trustees. You may submit your written public comments via email in advance of the meeting to: [vbot@vrf.us](mailto:vbot@vrf.us). You may listen to the meeting by participating in a Zoom conference call as follows: dial-in number: 312-626-6799 with meeting ID: 831 3428 3006 or by clicking here: <https://us02web.zoom.us/j/83134283006>. If you would like to speak during public comment, please email [sphyfer@vrf.us](mailto:sphyfer@vrf.us) by 4:00 PM on Monday, August 9, 2021. If you would like to watch the livestream, please go to the Village website: <https://www.vrf.us/events/event/1892>.

1. Call to Order/Roll Call
2. Pledge of Allegiance
3. Citizen Comments
4. Elected Official Comments & Announcements
  - a. Recognition of One Earth Film Festival Young Filmmakers Contest Winner *Sondaica* by Marin Chalmers
5. Consent Agenda
  - a. Village Board of Trustee Meeting Minutes – July 12, 2021
  - b. Executive Session Meeting Minutes – July 12, 2021
  - c. Ratification of Expenditures for Sewer Lateral Line Repair Work on 1400 Block of Monroe in the amount of \$17,035.00 – Ordinance
  - d. Amendment to FY22 Compensation Plan – Ordinance
  - e. Ratification of Submission of Grant Agreements for the Coronavirus Local Fiscal Recovery Fund Under the American Rescue Plan Act of 2021 – Ordinance
  - f. Waiver of Formal Bid (Due to Sole Source Provider) and Award of Contract Municipal Services Associates, Inc. for Telecommunications Related Consulting Services – Resolution
  - g. Monthly Department Reports
  - h. Monthly Financial Report – July
  - i. Performance Measurement Report
  - j. Accounts Payable – July 2021 – \$1,653,346.56
  - k. Village Administrator's Report
6. Recommendations of Boards, Commissions and Committees
  - a. Board and Commission Appointments:
    1. Economic Development Commission – Appoint Cuyler Brown – Chair (Neubecker vacancy) – 4 Year Term expiring 4/30/25
    2. Economic Development Commission – Appoint Walter Wahlfeldt – Member (Neubecker vacancy) – Remaining Term expiring 4/30/24
7. Unfinished Business
  - a. Update: Lake & Lathrop
8. New Business
  - a. Update: Village Code Amendments regarding Sewer Repair Services
  - b. Discussion and Direction: Request for Proposals for Lobbying Services
  - c. Update: Building Code Updates
  - d. Appointment/Reappointment of Village Department Heads All Terms Ending 5/12/2025
    1. Finance Director – Rosemary McAdams
    2. Police Chief – James O'Shea
    3. Director of Public Works and Development Services – Jeff Loster
9. Executive Session

## 10. Adjournment

**VILLAGE OF RIVER FOREST  
REGULAR VILLAGE BOARD OF TRUSTEES MINUTES  
Monday, July 12, 2021**

A regular meeting of the Village of River Forest Board of Trustees was held on Monday, July 12, 2021 at 7:00 p.m. in the Community Room of Village Hall, 400 Park Avenue – River Forest, IL.

**1. CALL TO ORDER/ROLL CALL**

The meeting was called to order at 7:00p.m. Upon roll call, the following persons were:

Present: President Adduci, Trustees Bachner, Brennan, Gillis, Johnson, O'Connell, Vazquez, Village Clerk Jonathan Keller

Absent: None

Also Present: Acting Village Administrator Lisa Scheiner, Assistant to the Village Administrator Jonathan Pape, Management Analyst Sara Phyfer, Police Chief James O'Shea, Finance Director Rosemary McAdams, Fire Chief Kurt Bohlmann, Public Works Director John Anderson, Village Engineer Jeff Loster, Village Attorney Greg Smith

**2. PLEDGE OF ALLEGIANCE**

President Adduci led the pledge of allegiance.

**3. CITIZEN COMMENTS**

Sheila Harris, 1438 Monroe. Ms. Harris expressed frustration in regards to a hole in the asphalt in their street on the 1400 block of Monroe. She showed pictures of the hole and informed the Board that her sewer line was now severed from the main sewer line in middle of the street. She also indicated that this was also true for her neighbor across the street, the Goldstein residence. She was shocked to learn that the sewer line is the responsibility of the homeowner right up to the junction with the main sewer line even if it is past the property line and under the street. She stated staff explained Village ordinance, along with providing a list of licensed contractors capable of making the repairs. She was told to make the repair as quickly as possible to avoid further damage. Ms. Harris stated she agreed to obtain estimates for the repair and split the cost evenly between the two families. She stated the first estimate came in at \$9,500 with little detail, and future estimates were costlier. She recalled that a senior neighbor was told by her plumber that her sewer line needed rodding. She stated she shudders at the thought of seniors on a fixed income having to deal with such repairs. She stated they reviewed the issue with a series of "what ifs" – what if the recent flooding in their street caused the damage; what if the sandy soil in River Forest was the cause; what if the issue is due to previous sewer problems; what if the warranty expires after the work is done and the issue returns. She questioned where does the homeowner's liability end? Ms. Harris stated she checked with neighboring communities like Elmwood Park & Forest Park and learned that any sewer repair past the curb is the responsibility of the

Village. She asked why is River Forest so different? She stated no one should be expected to know what the condition of the sewer line is 18' beyond the curb. She stated she felt that this issue beyond the curb should not be responsibility of the homeowner. She asked the Board to do two things: require the Village to take immediate action and repair the damage; and two, eliminate the burdensome ordinance. She stated that they have outlined many questions regarding the ordinance, one being a protracted delay by homeowners seeking solutions for the repair. Furthermore, she stated the cause of the issue is not covered by the ordinance by placing the burden of street repairs on the homeowners. She stated they want to understand all of this before proceeding. She also stated that most homeowners don't consider the street and what's below it as their responsibility. Ms. Harris thanked the Board for their concern on this issue.

Agnes Goldstein, 1439 Monroe. Ms. Goldstein stated she lives across the street from the Harris family. She stated she and her husband are also frustrated and agree wholeheartedly with Sheila's comments and believe that the homeowner should not be responsible for repair under Village streets. Ms. Goldstein commented about how to use suggested contractors for this repair as homeowners are not equipped to know about these issues. She stated she also learned that most contractors will not take on this type of work because it is under the street. She stated they have had contractors tell them they are too busy or they will have to wait 3 weeks for an estimate due to the recent heavy rains. She stated she has received estimates for \$10K-\$20K over the phone, and was told that since their sewer line is disconnected to the main line that the problem is likely with the main line. She stated that ultimately, there is just disbelief that homeowners are responsible for this type of repair and that the ordinance requires that the repairs are made within 72 hours to prevent further damage to the street and their homes. She stated that leaves the homeowners under a time pressured position, with little detail, to then somehow trust the contractor to do the work correctly. She also mentioned that when work is done on the street with heavy machinery, that homeowners are left with trusting the Village that their sewer lines were not damaged, but then left to fix them if they were. Ms. Goldstein then showed photos of how their street frequently floods with heavy rains. She stated that several years ago the NSMP project was designed to establish separate storm and sanitary lines. She stated her block was originally scheduled for phase 2, but then deemed unnecessary. Ms. Goldstein also discussed the past history of a sinking catch basin in their street. She stated the Village repaired that, but as homeowners they have no way of knowing whether it was repaired correctly and whether this current issue is related. She stated leaving these issues to homeowners slows down the process of getting them fixed, causing further damage. She stated Public Works officials have the experience and knowledge of this type of repair and relationships with contractors. She stated corrective and financial responsibility beyond the curb should lie with the Village. She asked three final questions: 1) did the Village receive federal COVID relief funding for infrastructure and can those funds be used for this? 2) Since phase 2 of the NSMP did not happen on this block, did the Village know that future problems might exist? 3) How soon can the Board provide them with answers for the sewer repair urgently needed in front of their homes. Ms. Goldstein thanked the Board for hearing their concerns.

Todd Moore, 1402 Monroe. Mr. Moore discussed his flooded basement, stating it happened three times over the past 15 months. He spoke about FEMA programs that would do 75-



100% cost share for flood mitigation and noted that he sent this information to the Village over a year ago. He asked if the Village had received this information? He commented that the Village was a bit lackluster in their response to the information he provided. Mr. Moore mentioned that he would be happy to pass along the information again as he has a working relationship with FEMA.

President Adduci remarked that she would look into the program that Mr. Moore discussed.

Anna Poulin, 1406 Monroe. Ms. Poulin stated that her concern is they have a lot of elderly people on this block, including her mother. Ms. Poulin stated she handles most of her mother's finances and that there's no way this cost could be taken on by seniors in the community. She remarked that the Village is trying to embrace keeping seniors in this community, and that she can't imagine any of them navigating anything like this. She stated she is here on their behalf.

Mark Tomassini, 1421 Monroe. Mr. Tomassini stated that the sinkhole was in front of his house 6-7 years ago and it grew over time. He explained it was the catch basin on the east side of the street and there was a hole in the catch basin, which was created as water rushed out and washed out the supporting sand. He suggested this caused the erosion and lead to the breakage of the personal sewer connection with the main sewer line for the two homeowners. He stated he would think that multiple houses have the same problem. He recalled the solution was to dump aggregate into the hole in the catch basin, but that there was no investigation to find the cause of where this water is causing the erosion.

Mark Shelsted, 1435 Monroe. Mr. Shelstad stated he was a witness to the sinkhole issue, and half of it was in front of his home. He stated the catch basin alone issue understates the issue as there was a big excavation to fix it. He noted the sewer main was exposed when this work was done. He stated his other concern is the ordinance that requires a 72-hour response or mitigation which he sees as beyond silly. He stated contractors are typically slowed for weeks and would be concerned with bearing a lot of risk with this work, too. He mentioned that those contractors who say they're ready to do the work next week are the ones you don't want to hire, so it may be a month or two before something gets done.

President Adduci mentioned that Sheila had called her and the whole thing surprised her, too. She stated that when you peel back the layers there is a huge mess, so revisiting the ordinance in a way that's practical makes sense. President Adduci stated she didn't want residents to leave here thinking the Board won't address the ordinance and the issue. She stated she felt that the COVID funding is for reimbursement of lost revenues, so it likely won't apply.

Ms. Scheiner stated that the clay sewer pipes that had collapsed are not atypical. She noted the section of the code for the quick response is 5-12-10, and that the Village is not enforcing it and nobody is being cited regarding the 72 hours. She stated no punitive measures are being taken against residents as they are working in good faith. She stated this is the Village ordinance, which was modified in 2011 and asked Director Anderson to respond.

Director Anderson stated that NSMP phase 2 is already designed and phase 1 doesn't connect to this area. He stated this situation could happen on a number of Village streets depending on the amount of rain. He noted the Village can provide any emergency contractors that the Village uses, and that he can get that information to them. He stated the flooding issue is not related to the sewer disconnecting at the main. He stated residents own their own sewer lateral, and the Village owns their own main.

Trustee Brennan questioned why other municipalities do not have this same type of ordinance and why this change was made back in 2011.

Trustee O'Connell asked if the entire ordinance was modified.

Ms. Scheiner stated that modifications have been made over the years, but this section was added or modified in 2011.

Trustee O'Connell asked if the liability of who owns the line past the curb was modified in 2011.

Ms. Scheiner stated residents own this, even if it goes into the street, and that residents are required to make the repairs.

Trustee Bachner asked how often does this happen?

Director Anderson stated that fortunately these occurrences are pretty rare. He stated it doesn't happen often, but that he could research exact numbers.

Trustee Johnson asked why would the Village would make that residents' responsibility?

Director Anderson stated it's a question of ownership and those lines are only there to serve their home or business, so they're responsible for maintaining it. He stated if there is damage to it and it happens to be under the street, they are responsible for that as well.

Trustee Johnson commented that the residents could also block the street to repair it.

Director Anderson remarked that that is probably why there is a 72-hour requirement to fix it.

Trustee Vazquez asked if Staff can also look at the history of why that was changed?

Ms. Scheiner stated Staff can come back to the Board with more information, but it may take some time.

Clerk Keller stated they can also check municipal law regarding ownership beyond the property line.

Trustee O'Connell remarked that it be important to research since 2011 until today, how many residents have had the issue and what that cost was to residents.

Ms. Scheiner stated \$10-\$15K is not an unusual number to hear for this work. She noted that in 2011, the section that covers the responsibility and the timing was added to the ordinance in 2011.

Trustee Brennan asked to clarify that this breakage and the repair is not happening on residents' property but in the street.

Ms. Scheiner stated it's in the street, but the line exists to serve residents' property according to the ordinance.

President Adduci stated seniors could never possibly afford this or know how to solve it. She stated there are so many questions about other municipalities and what they do and how they do it. She stated they have to do some research so the Board knows what they're doing before changing anything.

Clerk Keller asked if there is any mechanism to help these homeowners now?

President Adduci asked what would be the timing to remedy this now?

Ms. Scheiner stated the sinkhole is there and sewer is disconnected, and the repair needs to be commenced as soon as possible because the sinkhole could potentially grow in size. She stated that if the Board wants to create a structure for assistance, Staff can research that. She emphasized that time is of the essence to get it repaired.

President Adduci stated because time is of the essence, she thinks they should consider as a Board to get this done by the Village.

Trustee Johnson asked are there other things the Village mitigates that are similar, any kind of plumbing that the Village already mitigates? He asked if the Village reimburses residents for other issues that are somewhat similar?

Ms. Scheiner replied that when it is the privately owned infrastructure, no.

Trustee Brennan commented about the lead water line reimbursement program being similar.

Director Anderson stated the Village reimbursement amount is capped at \$4,000.

Ms. Harris thanked the Board for listening to their requests. She stated she personally called the public works departments of other municipalities and stated they all cover this infrastructure to the homes that lies beyond the curb in the street. She stated that to expect a homeowner to come out of pocket, she doesn't want to pay a dime for anything beyond the curb. She stated it is ridiculous and asked they be honest with how this sounds coming from

the Board. She stated the street was flooding before this sink hole, and it has been flooding since the mitigation on other blocks. She stated that to deem phase 2 unnecessary was ridiculous. She stated no homeowner expects to check the line from their home past the curb into the street, even with a home inspection. She stated she is respectfully asking the Board to think about this as homeowners, and to consider this as trustees and residents.

President Adduci inquired about Mr. Moore's question on where can the Village get the money for FEMA.

Director Anderson stated he will look into it because he doesn't know of a FEMA program that would pay for a private repair of a sewer to a homeowner.

Trustee Vazquez suggested that Mr. Moore could work with Village staff.

Director Anderson stated he could look into this.

Trustee Vazquez asked Mr. Moore about the FEMA program.

Mr. Moore stated he produced the brochure for this program, and it starts with the State of Illinois. He stated he would be happy to work with Director Anderson.

Trustee Bachner stated if it was applicable, the Village could get reimbursed.

President Adduci stated there was a great FEMA program back in 2010. She agreed that the federal government works quicker than the state. She stated if there's possible funding, that takes time and energy and the sinkhole will still be there. She proposed that Board go ahead and fix this, then review the ordinance.

Trustee O'Connell asked how much liability does the Village have for homeowners that have done this over the last 10 years. He stated that should be part of the decision making process.

Mr. Moore stated the Village knows there's a flooding problem since there was a phase one. He stated that baseline, north of Greenfield was not taken care of in phase two.

President Adduci commented that what they did was an investigation that since Elmwood Park separated from the main sewer line, those blocks did not need phase 2 at this point in time.

Director Anderson commented that if the Village did phase 2, these sewers would still be in existence since phase 2 was for storm sewers and separated sewer water from rain water. He stated that would just separate storm sewers from the existing sewer lines, which would improve the flooding issue, but not the sanitary issue.

Mr. Moore stated with this known issue of flooding, that pressure from the rain water more than likely is the issue in breaking these old clay pipes. He stated this is clearly a Village issue with drainage of stormwater.

President Adduci stated she is interested in the cause and effect of the rain water.

Trustee Bachner stated someone said one of the people that bid mentioned that the issue was potentially the main line. She asked is that something the Village can also immediately check?

Director Anderson mentioned that is something the Village does as part of this process. He stated the main line is not broken and the break is past the main line.

President Adduci asked if the cause of these breaks is related to the rush of the rain water?

Director Anderson stated that is possible.

Ms. Harris stated she read on the Village website that 275 private lines were repaired or replaced in phase one.

President Adduci commented that the residents paid for part of it, about \$5,000.

Ms. Harris remarked that she would pay \$5,000 rather than what they are facing now.

Trustee Vazquez suggested that based on mitigation of damages, that the Village fix and repair the breaks. He stated he thinks there is some cost that would be the responsibility of the residents. He also suggested that the Village could provide expertise in dealing with the contractors for this work and possibly make a better deal for residents.

Trustee O'Connell asked how many houses are they talking about?

Mary Monahan, 1440 Monroe. Ms. Monahan stated she has been getting sewer water inside for the first time in 20 years. She stated she knows everyone is concerned about financial issues, but asked what about the health issues? She asked when they check the sewers are they going to check her line to the city? She asked how is she supposed to know she is ok? She stated she did have the sewers rodded recently, but asked if she is going to have a problem when all of this is repaired?

Ms. Scheiner asked is Staff is checking all connections along the way?

Village Engineer Loster stated as Staff runs the camera down the main, they can see where that connection comes in, but that's it. He stated that in this particular area, the break was beyond the main. He stated there are different types of obstructions and failures, noting it is tricky, and they can't always see the lines.

President Adduci asked so sometimes you can see, and sometimes you can't?

Ms. Scheiner stated any resident at any time can have a plumber come out and televise the line.

Mr. Loster said the Village presently is on an every five-year plan to televise every main. He stated they are not able to look at these on an annual basis.

Wallace Harris, 1438 Monroe. Mr. Harris said one of the contractors that submitted the most detailed report indicated that the ground underneath the break must be exposed to deal with the problem. He stated piping is one thing, but they are rebuilding sandy soil. He stated they are talking about repairing and filling gigantic holes which could be \$40K or \$50K. He stated they don't know the extent of the damage and they can't fix it until they know their liability. He stated this is a very expensive issue on a street that's been flooding for a long time. He stated they will answer the question what caused this before fixing it because they can't afford to take on that liability without knowing why. He asked to fix this problem. He stated there will be a bigger issue in the community if this continues to happen. He stated there are two blocks that haven't undergone any sewer repair, so when it rains heavily, they flood.

Trustee O'Connell said they are not talking about 2 houses, talking about 2 blocks. He stated the question is do they have to get Burke in to analyze what's going on? He stated they have to figure out how to approach this.

President Adduci proposed the Village fix and understand what caused the problem and find money for it.

Trustee Vazquez concurred, stated the Village fix these two now because they're broken. He stated when they open up the street they can discover what the situation is and how bad it is.

President Adduci asked Staff to provide a proposal back to the Village no later than tomorrow.

Village Attorney Smith said the Board can only take final action if the item is on the agenda, but that the Board could give final consensus and ratify it at a later meeting.

Ms. Scheiner asked if the Board would like Staff to waive the requirement in the code and if the Board would like to aid in the repair? She stated Staff needs to understand that the direction of the Village is that it is responsible for the street and material surrounding the pipe or and the pipe.

Mr. Loster noted they don't know how long the break is.

Ms. Harris stated that if the street is open, they want to take care of the repair at same time.

Trustee O'Connell asked what is the Board agreeing to fix?

President Adduci stated the portion to the curb.

Trustee Vazquez stated that what he heard is the residents were willing to pay up to the curb.

Ms. Scheiner stated what they need is consensus of the Board of the authorization of all portions of the repair. She stated they would come back on August 9th and ratify that. She stated in the meantime, Staff can research questions that have been asked. She stated that a possible solution is regardless of data, the Board can repeal the ordinance.

Trustee Bachner stated that as the Village is researching this and coming up with solutions, there may be other households in the same predicament. She stated that if it comes up that they're not just taking care of this group of people, there may be people who don't even know.

President Adduci stated she is amending the ordinance and that she is interested in FEMA, if they could find some money.

Trustee Gillis stated they have to fix the problem, and asked if they are going to have to cast a wider net and explore issues, for example catch basins? She stated they need to understand the cause and effect.

Ms. Scheiner said that is a near term issue and policy question.

Director Anderson stated as part of the Stormwater Management Program, Christopher Burke is going to look into this.

President Adduci stated the Board approved a long term sewer management project, and they will make sure to prioritize the best they can.

Clerk Keller stated he has concerns about tabling the issue.

Attorney Smith stated the Board cannot take action. He stated the Board can tell staff not to enforce it, and they would just be giving Staff consensus.

Mr. Shelstad suggested one of the things that would help here is the ordinance seems quite nebulous and ambiguous. He stated he had no idea of finding that line of demarcation, noting if the "T" is part of the main, not the lateral, then it needs to be defined.

President Adduci gave staff direction to fix this with residents and to come back August 9th.

Attorney Smith said the ordinance on August 9<sup>th</sup> will be to approve those expenditures and clarified that the Village Code won't be amended on the 9<sup>th</sup>.

Jan Saeger, 435 William. Ms. Saeger talked about pedestrian safety. She said the intersection at William and Lake is becoming more dangerous for pedestrians. She shared a story about a couple crossing Lake Street and shared it with President Adduci, who forwarded the story to Traffic and Safety. She thanked her.

President Adduci said they are going to keep researching it.

Phyllis Rubin, 411 Ashland. Ms. Rubin stated she was listening to what's going on with Monroe and the sinkhole, the sewer, the flooding, while knowing that this is not a multi-unit condo over this sinkhole. Ms. Rubin said the Village needs to look out for infrastructure so they won't worry with what happened in Florida. Ms. Rubin had questions and comments about Lake and Lathrop. She asked what's going on, and why didn't they start in June? She asked have permits been obtained? Ms. Rubin expressed concern about radon, and stated she would like to know about toxicity of the barrier. She stated people in the building are concerned about the site because it's an eyesore, noting that the fencing is coming down, and weeds are growing in the land. She stated this is a sad corner of the Village that is visible, and that it would be nice to get some answers and get it done.

Ms. Scheiner said the remaining issue to be resolved is regarding dryer vents and drawings are being updated to reflect the correction. She stated all other comments have been addressed and all remaining issues for the Village's building permit have been resolved.

#### **4. ELECTED OFFICIAL COMMENTS & ANNOUNCEMENTS**

Trustee Bachner started with a Land Acknowledgment statement that this land was once and still inhabited by indigenous people and stated that River Forest continues to be a place that people from diverse backgrounds live and gather. She said she hopes that everybody had a safe fourth of July.

Trustee Gillis said they stopped doing the Recycling Extravaganza initially due to COVID and to the sheer amount of work to get it off the ground. She stated the Sustainability Commission decided they wanted to think about it differently. She stated that if the Village brings it back, it would have to be with resident volunteers.

Ms. Scheiner said if there are other recycling events, Staff can communicate that.

Trustee O'Connell said Burr Ridge was closed for a long time due to COVID and noted there is also another site in Elk Grove Village.

Trustee Gillis said E-Works is a great organization and they employ people with disabilities. She stated it covers electronic recycling. She said it is important to have residents do smaller events.

Ms. Scheiner said if they find a household hazardous waste facility that is still open, they will communicate it.

Trustee Vazquez stated he had no comments.

Clerk Keller stated he had no comments.

Trustee Brennan asked for a follow up on the EDC discussing the Dominican Priory property.

President Adduci said they can ask them and they can weigh in, noting if there are any



changes or discussion, it will have to be brought back to the Plan Commission.

Trustee Bachner said she thinks it makes sense to do that.

Ms. Scheiner stated they could have a joint meeting between EDC and the Plan Commission, and she noted any changes to the Comprehensive Plan is no small endeavor.

President Adduci stated there was consensus to do that.

Trustee Johnson said he hopes residents are enjoying the summer so far. He urged everyone to please be aware of the COVID variants as we decrease our social distancing. He encouraged residents to practice some of the protocols to the best of their availability.

Trustee O'Connell reported a postal service scam going around, noting it includes a \$4,900 check asking recipients to go to Walmart. He asked to make people aware of it.

Trustee Vazquez asked can the Village communicate that scam to residents?

President Adduci spoke regarding the July 4 incident at Washington & Gale, stating she talked to the parents and they were very grateful of the work officers did. She urged everyone to continue to be vigilant.

## **5. CONSENT AGENDA**

- a. Village Board of Trustee Meeting Minutes – June 28, 2021
- b. Executive Session Meeting Minutes – June 28, 2021
- c. Right-of-Way Encroachment Waiver and Agreement for an Irrigation System Located at 825 Bonnie Brae
- d. Waiver of Formal Bidding Requirements and Award of Contract to GovHR for Fire Chief Recruiting Services in the Amount of \$22,500.00
- e. Waiver of Formal Bidding Requirements and Award of Contract to GovHR for Village Administrator Recruiting Services in the Amount of \$20,000.00
- f. Award of Bid and Contract to A. Lamp Concrete Contractors, Inc. for 2021 Green Alley Improvement Project in the Amount of \$797,190.60
- g. Receive and File: Resignation Letter of EDC Chairperson Lee Neubecker
- h. Monthly Department Reports
- i. Accounts Payable – June 2021 – \$1,419,779.53
- j. Village Administrator's Report

Trustee Brennan made a motion, seconded by Trustee O'Connell, to approve the Consent Agenda items A-C, F, H-J.

Roll call:

Ayes: Trustees Bachner, Brennan, Gillis, Johnson, O'Connell, Vazquez

Absent: None

Nays: None

Motion Passes.

Trustee O'Connell made a motion, seconded by Trustee Johnson, to approve the Consent Agenda Item G.

Trustee O'Connell said he wanted to take a moment to recognize Lee Neubecker. He stated that he was a passionate person. He stated the Village really appreciates all the work he did. He stated that hopefully all he did and his spirit will carry past his term.

President Adduci concurred, noting she will be posting both for replacing the chair and member terms.

Roll call:

Ayes: Trustees Bachner, Brennan, Gillis, Johnson, O'Connell, Vazquez

Absent: None

Nays: None

Motion Passes.

Trustee Brennan made a motion, seconded by Trustee Vazquez, to approve the Consent Agenda Items D-E.

Roll call:

Ayes: Trustees Bachner, Brennan, Gillis, Johnson, O'Connell, Vazquez

Absent: None

Nays: None

Motion Passes.

President Adduci introduced GovHR and noted she wholeheartedly supports their efforts. She stated the Village used GovHR to hire Eric Palm.

Heidi Voorhes introduced herself and stated she is the president and co-founder of GovHR. She stated she was being joined by Lee Szymborski, and noted that she worked on the recruitment back in 2010 when Eric Palm was hired. She stated she has also been a Village Manager in Wilmette, IL. She stated she has spent the last 20 years in recruitment and founded GovHR in 2009. She stated there are two proposals, one for the Village Administrator and one for Fire Chief. She stated she believes in a partnership with clients, and that they have consultants located across the country. She stated they have done 900 recruitments in 41 states. She stated they suggest advertising on websites that have national reach to attract people looking to come home. She expressed that clients have been satisfied with their service and emphasized it is important to know that consultants have experience in local government. Ms. Voorhes stated GovHR is ready to pick up with the candidates who applied through West Central Municipal Conference and carrying it forward.

Lee Szymborski stated that, presuming the proposals are approved, he would be the main consultant assigned to the Village Administrator search. He stated that prior to this he was in city administration in Illinois & Wisconsin, noting he has been with GovHR for 7 years. He provided an overview of what the Village can expect the process to include. He stated he

would begin with outreach to the Board members to develop a profile of what they are looking for. He noted the desire to have a diverse candidate pool, and stated their efforts will seek to meet those goals. He reviewed the candidate outreach and recruitment efforts and explained their tailored process. He stated GovHR will facilitate the selection of finalists, prepare interview questions, and aid in the negotiation of a contract.

Ms. Voorhes stated they would condense the Village Administrator search schedule and that the Fire Chief search would be more traditional. She emphasized their partnership with clients and stated they would help the Village find the Administrator they're excited about. She stated they have had a commitment to diversity, equity and inclusion since the founding of the firm. She stated they offer a guarantee of 1 year and that they are accessible throughout the process. She emphasized GovHR's commitment to the profession of local government.

President Adduci stated she has been extremely pleased with GovHR in the past.

Trustee Brennan asked what is the timeline for the Fire Chief search and if Chief Bohlmann has committed to stay with the Village through the end of the search?

Chief Bohlmann stated his retirement date is September 19.

Ms. Scheiner stated the Village would work through that period with an interim Fire Chief.

Trustee Brennan thanked GovHR for their presentation. She asked what makes this decision to go with this firm a no bid contract? She asked how did the Village decide not to look at other options?

President Adduci stated there are a limited number of recruiting firms out there. She stated her commitment has been to wait until after the election to begin this process. She stated she felt the Board needed to do a lot of things before this process, and that it is prudent to move ahead.

Trustee Vazquez stated that because this firm has a good reputation, the Village is also paying for the database access that this firm has in terms of the candidate pool. He stated maybe it's worth a bit more.

Ms. Scheiner said in addition to using GovHR to hire the Village Administrator in 2010, the Village used GovHR to hire the Public Works Director and Finance Director. She stated they are a go-to government search company.

Trustee Bachner thanked GovHR for their presentation. She stated they seem to have made a commitment to DEI. She asked what changes have been made at their company to make sure they are inclusive?

Ms. Voorhes stated their whole firm underwent implicit bias training and brought on a consultant to do this training. She stated this is a space they have cared a lot about. She stated they are doing a number of DEI officer recruitments, and they have undertaken training so

they're prepared to do that. She stated they have deepened their relationship with the consulting firm National Forum for Black Public Administrators and that they have supported the firm for the last 10 years. She stated it made sense to co-propose on certain projects, and that GovHR is proud to be a part of those organizations.

Trustee Bachner asked if they have made any changes this year in terms of DEI?

Ms. Voorhes said they have undergone implicit bias training and added training components.

Roll call:

Ayes: Trustees Bachner, Brennan, Gillis, Johnson, O'Connell, Vazquez

Absent: None

Nays: None

Motion Passes.

## **6. CONSENT ITEMS FOR SEPARATE CONSIDERATION**

- f. Accounts Payable from the General Fund to McDonald's-Karavites for \$63.00 (*Trustee O'Connell Common Law Conflict of Interest*)

Trustee Bachner made a motion, seconded by Trustee Gillis, to approve payment from the General Fund to McDonald's-Karavites for \$63.00.

Roll call:

Ayes: Trustees Bachner, Brennan, Gillis, Johnson, Vazquez

Absent: None

Nays: None

Abstain: Trustee O'Connell

Motion Passes.

## **7. RECOMMENDATIONS OF BOARDS, COMMISSIONS AND COMMITTEES**

None.

## **8. UNFINISHED BUSINESS**

- a. Update: Lake & Lathrop

Mark McKinney provided an update regarding the weeds at the property, and he said they were out earlier today and that they will coordinate to get somebody out there for that. He stated there was a traffic study when the project had 30 units and it was acceptable, and that now there is the same amount of parking. He stated they addressed the traffic issue in the past through the Planned Development process. Regarding the question about radon, he stated he confirmed that Pioneer Engineer has not done a radon check specifically but the same vent system they are using would be the system used. He stated he is not aware of any radon concerns and emphasized the same barrier and vent system would be used, noting this

system is the industry standard for these types of conditions. He stated that last time they were in front of the Board, they had 8 unit sales. He stated there has been a lot more progress with commercial sales and there are two more residential sales that are in progress and under attorney review. He stated they have just under 14,000 square feet of retail space available and 17,000 square feet of interest, noting there are more interested retailers in the property than they have space.

Trustee Brennan asked if they are at the letter of interest stage?

Mr. McKinney said only one been accepted and that others are in various stages. It was clarified that they have a letter of interest from one tenant for a 2,500 square foot medical-retail type use.

Trustee Brennan asked why weren't they at the meeting last time?

Mr. McKinney said he had a conflict and couldn't make it at that meeting.

Trustee Brennan asked if they are committed to coming to the Board's future meetings?

Mr. McKinney said depending on schedules, but they are committed if possible.

Trustee Brennan said people need to see that they and the Village are prioritizing and focusing on the project.

Mr. McKinney agreed.

Trustee Brennan asked about the MWRD progress?

Mr. McKinney said it is between the engineer and the Village. He stated if the letter got out today, it could be finalized this week.

President Adduci asked why haven't they broken ground?

Mr. McKinney said they are searching for lenders and they don't have a permit to break ground. He stated there is a different landscape out there for lenders, and they are having to find out what makes the most sense and moves consistently through the process. He said they are eager to get started too, but a little surprised by the lending landscape. He stated they need to make the best decision for the holistic nature of the project.

President Adduci said the Board knows Staff will work with them and that they would like to see progress.

## **9. NEW BUSINESS**

- a. Appointment/Reappointment of Village Officials All Terms Ending 5/12/2025

1. Village Attorney & Local Prosecutor – Gregory Smith (Klein, Thorpe and Jenkins, Ltd)
2. Village Labor & Employment Attorney – Clark Baird Smith LLP

Trustee Vazquez made a motion, seconded by Trustee O’Connell, to appoint/reappoint the Village Officials, #9A.1 - 9A.2, all with Terms Ending 5/12/2025.

President Adduci stated she wholly supports this, noting they run with the term of the Village President.

Roll call:

Ayes: Trustees Bachner, Brennan, Gillis, Johnson, O’Connell, Vazquez

Absent: None

Nays: None

Motion Passes.

## **10. EXECUTIVE SESSION**

Ms. Scheiner announced that because the Board would be going into Executive Session, there would be no further discussion or action after Executive Session and that the Board would adjourn immediately after.

Trustee Vazquez made a motion, seconded by Trustee O’Connell, to go into executive session to discuss the purchase or lease of real property for the use of the Village, including whether a particular parcel should be acquired; and the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Village.

Roll call:

Ayes: Trustees Bachner, Brennan, Gillis, Johnson, O’Connell, Vazquez

Absent: None

Nays: None

Motion Passes.

The Village Board returned to regular session at 10:06p.m. with the following members present: President Adduci, Trustees Brennan, Bachner, Gillis, Johnson, O’Connell, Vazquez, Village Clerk Keller.

## **11. ADJOURNMENT**

Trustee O’Connell made a motion, seconded by Trustee Gillis, to adjourn the regular Village Board of Trustees Meeting at 10:07p.m.

Roll call:

Ayes: Trustees Bachner, Brennan, Gillis, Johnson, O’Connell, Vazquez

Absent: None

Nays: None

Motion Passes.

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Jonathan Keller, Village Clerk



## Village of River Forest

### Village Administrator's Office

400 Park Avenue  
River Forest, IL 60305  
Tel: 708-366-8500

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## MEMORANDUM

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Date: August 4, 2021

To: Catherine Adduci, President Adduci  
Village Board of Trustees

From: Lisa Scheiner, Acting Village Administrator

Subj: Sewer Lateral Line Repair (1400 Block of Monroe)

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**Issue:** At its July 12, 2021 Meeting, the Village Board of Trustees directed staff to coordinate the repair of sewer later lines at 1438 Monroe Avenue and 1439 Monroe Avenue and to waive Section 5-12-10 of the River Forest Village Code that requires residents to make the repairs. Pursuant to direction from the Village's Attorney, attached please find an Ordinance ratifying the Village Board's direction.

**Recommendation(s):** Motion to approve an Ordinance ratifying the payment of costs and the waiver of Section 5-12-10 of the Village of River Forest Village Code regarding the repair of sewer lateral lines at 1438 Monroe Avenue and 1439 Monroe Avenue.

**Attachment(s):**

- Ordinance ratifying the payment of costs regarding the repair of sewer lateral lines



**ORDINANCE NO. \_\_\_\_**

**AN ORDINANCE RATIFYING THE PAYMENT OF COSTS AND THE WAIVER OF SECTION 5-12-10 OF THE VILLAGE OF RIVER FOREST VILLAGE CODE REGARDING THE REPAIR OF SEWER LATERAL LINES AT 1438 MONROE AVENUE AND 1439 MONROE AVENUE**

**WHEREAS**, the Village of River Forest ("Village"), is a non-home rule unit of local government as provided by Article VII, Section 7 of the Illinois Constitution of 1970; and

**WHEREAS**, Section 5-12-10 of the Village of River Forest Village Code ("Village Code") provides in part that:

It shall be the duty of every owner of premises in the village supplied with sewer service to maintain the sewer service pipe on the building side of the sewer main, which sewer main may be located within the public right of way, including, without limitation, in the parkway adjacent to the building, the street, or the parkway across the street from the building, in good condition and defect free.

**WHEREAS**, on July 12, 2021, the Village President and Board of Trustees received requests at an open meeting from the owners of 1438 Monroe Avenue and 1439 Monroe Avenue (together the "Properties") that the Village pay for costs associated with the repair of sewer lateral lines on the Properties, even though the owners of the Properties are responsible for such repair costs per Section 5-12-10 of the Village Code; and

**WHEREAS**, on July 12, 2021, the Village President and Board of Trustees reached a consensus that the Village should pay certain of the costs of repairing the sewer lateral lines on the Properties based on the unique circumstances presented with regard to the Properties; and

**WHEREAS**, pursuant to the consensus of the Village President and Board of Trustees, the Village paid seventeen thousand thirty-five dollars and zero cents Dollars (\$17,035.00) in costs for repairs of sewer lateral lines on the Properties ("Costs");

**WHEREAS**, the Village President and Board of Trustees have determined that it would best serve the public's health, safety and welfare to ratify and approve the payment of the Costs, which allowed for the repair of the sewer lateral lines on the Properties;

**NOW, THEREFORE, BE IT ORDAINED** by the President and Board of Trustees of the Village of River Forest, Cook County, Illinois, as follows:

**SECTION 1: Incorporation.** That the recitals above shall be and are hereby incorporated in this Section 1 as if restated herein.

**SECTION 2: Ratification.** That the payment of the Costs are hereby ratified, confirmed and approved, notwithstanding Section 5-12-10 of the Village Code.

**SECTION 3: Severability.** That if any Section, paragraph or provision of this Ordinance shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such Section, paragraph or provision shall not affect any of the remaining provisions of this Ordinance.

**SECTION 4: Effectiveness.** That this Ordinance shall be in full force and effect upon its passage and approval according to law.

**PASSED** this 9th day of August, 2021 by the Village President and Board of Trustees pursuant to a roll call vote as follows:

**AYES:**

**NAYS:**

**ABSENT:**

**APPROVED** by me this 9th day of August, 2021.

\_\_\_\_\_  
Catherine Adduci, Village President

ATTEST:

\_\_\_\_\_  
Jonathan Keller, Village Clerk



## Village of River Forest

### Village Administrator's Office

400 Park Avenue  
River Forest, IL 60305  
Tel: 708-366-8500

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## MEMORANDUM

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Date: August 3, 2021

To: President Adduci  
Village Board of Trustees

From: Lisa Scheiner, Acting Village Administrator

Subj: Adoption of Amended Fiscal Year 2021-2022 Compensation Plan – Public Works  
Reorganization

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**Issue:** The Village Board of Trustees will be asked to amend the Fiscal Year 2021-2022 Compensation Plan to align with the proposed reorganization of the Public Works Department.

**Analysis:** The current Public Works Department is comprised of 14.5 full time employees and two to three seasonal employees. It encompasses several functions including operations (streets, water/sewer), engineering, and oversight of the and construction of large development projects approved under Planned Development. Since 2011 the senior leadership team has been comprised of the Public Works Director, Village Engineer, and Superintendent.

The Village's Building Division is currently a component of the Administration Department and is comprised of three full time employees as well as one full time employee whose duties are split between Administration, Finance, and Building. The Division has operated under the supervision of the Assistant Village Administrator since 2011. The Building Division and Village Engineer interact frequently during the plan review and building construction processes.

The Capital Improvement Plan calls for continued investment in the Village's infrastructure. The Public Works Department has executed notable infrastructure projects including, for example, green alley improvements, the NSMP, and more, and will continue with accelerated alley reconstruction. The Public Works Superintendent has also moved certain services in-house to achieve cost savings, while outsourcing other functions that can be performed by a contractor at a lower rate. For example, some forestry duties have been outsourced while emergency water main repairs have been brought in-house. Staff also anticipates that strong building and development activity will continue. These changes are taking place against the backdrop of financial pressure created by the COVID-19 pandemic and the need to make the best possible use of existing Village resources, particularly as it relates personnel.

To best align with the needs of the community as well as best practices, reorganization of the management of the Department is recommended. Specifically, the proposed reorganization will eliminate the position of Public Works Director and replace it with a Director of Public Works and Development Services position that will oversee both Public Works and the Building Division. The reorganization will also eliminate the position of Village Engineer and replace it with a Staff Engineer. Finally, it will further include creating a position of Management Analyst – Public Works.

The other component of Development Services work is zoning entitlement. Currently, the Village Administrator also acts as the Zoning Administrator but delegates most of those duties to the Assistant Village Administrator. Due to the vacancy in the Assistant Village Administrator position, these duties are currently performed by the Acting Village Administrator. Duties performed by a certified planner (AICP) are outsourced to the Village's land use planning consultant. This arrangement currently works well and there are no changes recommended to the realignment of zoning entitlement duties.

The FY 2022 Compensation Plan, adopted by the Village Board of Trustees in April, 2021, as amended, must be amended to account for the new and revised positions

**Request for Board Action(s):**

Motion to:

- Approve an Ordinance Amending the Fiscal Year 2021-2022 Compensation Plan;
- Concur with the recommendation to appoint Jeff Loster as Director of Public Works and Development Services; and
- Direct the Village Attorney to address any changes needed to the Village Code to memorialize this matter and correct any language conflicts.

**Documents Attached:**

- Ordinance
- Ordinance Attachment A – Fiscal Year 2021-2022 Amended Compensation Plan

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AMENDING THE FISCAL YEAR 2021-2022 COMPENSATION PLAN**

**WHEREAS**, in Fiscal Year 2013 the Board of Trustees considered the salary structure of the municipal employees and determined that a comprehensive analysis and revision of the compensation system was required;

**WHEREAS**, upon completion of a Compensation Study conducted by Voorhees Associates, the Board of Trustees implemented a compensation system with established pay grades and pay ranges and salary adjustments based on merit and performance;

**WHEREAS**, the Village Board of Trustees adopted the Fiscal Year 2021-2022 Compensation Plan, which took effect May 1, 2021; and

**WHEREAS**, the Village Board of Trustees has found good and sufficient reason to amend the Compensation Plan pursuant to the reorganization of the Public Works Department.

**NOW, BE IT ORDAINED** by the President and Board of Trustees of the Village of River Forest, Cook County, Illinois, as follows:

**Section 1:** The President and Board of Trustees find that all of the recitals set forth above are true and correct, and there are hereby incorporated by reference as if set forth fully.

**Section 2:** The amended Fiscal Year 2021-2022 Compensation Plan is hereby approved, as shown as attached Exhibit A and applies to all non-union employees.

**Section 3:** The Village Administrator is hereby authorized and directed to take all necessary steps to carry out this Ordinance, as shown in the Fiscal Year 2021-2022 Compensation Plan for all non-union employees, attached as Exhibit A and accordingly, is authorized to adjust the compensation of non-union employees in accordance with the established pay ranges as set forth in Exhibit A.

**Section 4:** This Ordinance shall be in full force and effect after its passage, approval and publication in pamphlet form as provided by law.

**PASSED** on a roll call vote of the Corporate Authorities on the 9<sup>th</sup> day of August, 2021.

**AYES:**

**NAYS:**

**ABSENT:**

**APPROVED** by me this 9<sup>th</sup> day of August, 2021.

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Village President

APPROVED and FILED in my office this 9<sup>th</sup> day of August, 2021 and published in pamphlet form in the Village of River Forest, Cook County, Illinois.

**ATTEST:**

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Village Clerk

**VILLAGE OF RIVER FOREST, ILLINOIS**  
**FY 2022 SALARY SCHEDULES**

Ordinance Attachment A

Grades 1 - 4 - Defined Merit - Clerical/Service 11 Defined Merit Increments; 5% between grades; 2.75% between increments; 30% range												Exemplary Performance Zones	
Grade	Min	Prob.	a	b	c	d	e	f	g	h	Max	2%	4%
1	\$44,217	\$45,433	\$46,683	\$47,967	\$49,286	\$50,641	\$52,034	\$53,465	\$54,935	\$56,446	\$57,998	\$1,160	\$2,320
2	\$46,428	\$47,705	\$49,017	\$50,365	\$51,750	\$53,173	\$54,635	\$56,138	\$57,682	\$59,268	\$60,898	\$1,218	\$2,436
3	\$48,750	\$50,090	\$51,468	\$52,883	\$54,338	\$55,832	\$57,367	\$58,945	\$60,566	\$62,231	\$63,943	\$1,279	\$2,558
4	\$51,187	\$52,595	\$54,041	\$55,527	\$57,054	\$58,623	\$60,236	\$61,892	\$63,594	\$65,343	\$67,140	\$1,343	\$2,686

Grades 5 - 9 - Defined Merit/Open Range Blend - Administrative Support/Technical 6 Defined Merit Increments to final increment; 2.75% between increments Open Range from the final increment to the max 5% between grades; 45% total range									Exemplary Performance Zones	
Grade	Min	Prob.	a	b	c	d		Max.	2%	4%
5	\$53,098	\$54,558	\$56,058	\$57,600	\$59,184	\$60,811		\$77,230	\$1,545	\$3,089
6	\$55,753	\$57,286	\$58,861	\$60,480	\$62,143	\$63,852		\$81,092	\$1,622	\$3,244
7	\$58,540	\$60,150	\$61,804	\$63,504	\$65,250	\$67,045		\$85,147	\$1,703	\$3,406
8	\$61,467	\$63,158	\$64,894	\$66,679	\$68,513	\$70,397		\$89,404	\$1,788	\$3,576
9	\$64,541	\$66,315	\$68,139	\$70,013	\$71,938	\$73,917		\$93,874	\$1,877	\$3,755

Grades 10 - 14 - Open Range Plan Professional/Supervisory 5.5% between grades; 35% range				Exemplary Performance Zones	
Grade	Min.		Max.	2%	4%
10	<b>\$73,404</b>		<b>\$99,095</b>	\$1,982	\$3,964
11	<b>\$77,441</b>		<b>\$104,545</b>	\$2,091	\$4,182
12	<b>\$81,700</b>		<b>\$110,295</b>	\$2,206	\$4,412
13	<b>\$86,194</b>		<b>\$116,362</b>	\$2,327	\$4,654
14	<b>\$90,934</b>		<b>\$122,761</b>	\$2,455	\$4,910

Grades 15 - 18 - Open Range Plan Management 5.5% between grades; 35% range				Exemplary Performance Zones	
Grade	Min.		Max.	2%	4%
15	<b>\$102,500</b>		<b>\$138,375</b>	\$2,767	\$5,535
16	<b>\$108,137</b>		<b>\$145,985</b>	\$2,920	\$5,839
17	<b>\$114,085</b>		<b>\$154,014</b>	\$3,080	\$6,161
18	<b>\$126,925</b>		<b>\$171,109</b>	\$3,422	\$6,844

Grade 19 - Open Range Plan Village Administrator 35% range				Exemplary Performance Zones	
Grade	Min.		Max.	2%	4%
19	<b>\$150,771</b>		<b>\$202,855</b>	\$4,057	\$8,114

Grade	Positions
1	Custodian Accounting Clerk/Customer Service
2	Accounting Clerk/Accounts Payable
3	Community Service Officer Administrative Clerk Permit Clerk Police Records Clerk Utility Billing Clerk
4	Building Maintenance Technician
5	Administrative Assistant Police Records Supervisor
6	Building & Zoning Inspector
7	Executive Assistant
8	Building Official Fire Marshal Management Analyst (Admin & PW/Dev. Svcs.)
9	Staff Engineer
10	Accounting Supervisor Assistant to the Village Administrator
13	Public Works Superintendent Assistant Finance Director
14	Police Commander
15	Deputy Police Chief Deputy Fire Chief
17	Public Works Director
18	Assistant Village Administrator Police Chief Fire Chief Finance Director Public Works & Development Services Director
19	Village Administrator



## MEMORANDUM

**DATE:** August 4, 2021

**TO:** Lisa Scheiner, Acting Village Administrator

**FROM:** Rosey McAdams, Finance Director

**SUBJECT:** American Rescue Plan Act of 2021

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The American Rescue Plan Act of 2021 (ARPA) appropriated \$19.53 billion to States for distribution to tens of thousands of non-entitlement units of local government (NEUs). NEU's are Towns or Villages with populations of less than 50,000. ARPA directs the U.S. Department of the Treasury (Treasury) to make payments to each State for distribution to NEUs within the State. Illinois' NEU allocation is \$742 million. The Village of River Forest is an eligible NEU and is expected to receive \$1,470,372.57.

As requested by the Treasury, Village staff has executed and submitted certain documents relative to the Village's receipt of funds from the Coronavirus Local Fiscal Recovery Fund on the portal maintained by the Illinois Department of Commerce and Economic Opportunity (DCEO) that has been set up to request funds. Allocations to communities are made on a per-capita basis in two payments. After completing the allocation request on the portal local governments will receive their allocation in two payments: the first is expected to be made at the end of August 2021 and the second to be made approximately one year later.

The funds can be used to cover revenue losses, the costs of responding to the COVID-19 public health emergency, or to its negative economic impacts on households, small businesses, impacted industries and essential workers. These funds can also be used to invest in building, maintaining, or upgrading water, sewer, and broadband infrastructure. Village staff is in the process of determining potential eligible expenses and will bring this back to the Village Board of Trustees for further discussion at a future Board Meeting.

The ordinance being presented for adoption is for the Village President and Board of Trustees to ratify the execution of, and approve entering into, the Terms, Conditions and Assurances, and authorize and direct the Village Finance Director, Village President, the Village Administrator and the Village Clerk, or their designees, to execute and deliver the Terms, Conditions and Assurances, along with all other instruments and documents that are necessary to fulfill the Village's obligations under the Terms, Conditions and Assurances. The Village President and Board of Trustees authorize and direct the Village staff to take all actions that are necessary to comply with all of the applicable obligations of the Village under the Terms, Conditions and Assurances, the



ARPA and the regulations promulgated thereunder. The Illinois Municipal League recommends that Village Boards adopt this Ordinance as a “belt and suspenders” approach to ratifying staff’s application for these funds. The Village attorney has reviewed the model ordinance and it is now presented for approval by the Village Board of Trustees.

**Recommended Board Action:** Motion to approve an ordinance ratifying and authorizing the execution of terms, conditions and assurances related to the Coronavirus Local Fiscal Recovery Fund under the American Rescue Plan Act of 2021.

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE RATIFYING AND AUTHORIZING THE EXECUTION OF TERMS, CONDITIONS AND ASSURANCES RELATED TO THE CORONAVIRUS LOCAL FISCAL RECOVERY FUND UNDER THE AMERICAN RESCUE PLAN ACT OF 2021**

**WHEREAS**, the Village of River Forest ("Village"), is a non-home rule unit of local government as provided by Article VII, Section 7 of the Illinois Constitution of 1970; and

**WHEREAS**, Section 9901 of the American Rescue Plan Act of 2021, Public Law 117-2 ("ARPA"), created and authorized the Coronavirus Local Fiscal Recovery Fund to allow the United States government to make "payments under this section to States, territories, and Tribal governments to mitigate the fiscal effects stemming from the public health emergency with respect to the Coronavirus Disease;" and

**WHEREAS**, the Village is eligible for the receipt of funds from the Coronavirus Local Fiscal Recovery Fund through the United States Department of the Treasury ("Treasury"); and

**WHEREAS**, as an eligible recipient of financial support through ARPA, the Village is required to utilize the financial support received from the Treasury for the specific purposes and in compliance with the terms and conditions required by ARPA and the Treasury's regulations implementing ARPA; and

**WHEREAS**, the Treasury requires that the recipients of Coronavirus Local Fiscal Recovery Funds maintain conflict of interest policies consistent with 2 C.F.R. § 200.318(c); and

**WHEREAS**, as requested by the Treasury, Village staff previously executed and submitted certain documents relative to the Village's receipt of funds from the Coronavirus Local Fiscal Recovery Fund; and

**WHEREAS**, the President and Board of Trustees of the Village have determined that it is advisable, necessary and in the best interest of the Village to ratify the Village's execution of the "Coronavirus Local Fiscal Recovery Fund Award Terms and Conditions" and the "Assurances of Compliance with Civil Rights Requirements" in EXHIBIT A attached hereto and made a part hereof (together the "Terms, Conditions and Assurances"), and to adopt the conflict of interest policy for activities and expenditures funded with the Coronavirus Local Fiscal Recovery Fund award in EXHIBIT B attached hereto and made a part hereof ("Conflict of Interest Policy"), in order to allow the Village to receive a Coronavirus Local Fiscal Recovery Fund award pursuant to ARPA;

**NOW, THEREFORE, BE IT ORDAINED** by the President and Board of Trustees of the Village of River Forest, Cook County, Illinois, as follows:

**SECTION 1: Incorporation.** That the recitals above shall be and are incorporated in this Section 1 as if fully restated herein.

**SECTION 2: Ratification, Approval and Execution of Terms, Conditions and Assurances.** That the Village President and Board of Trustees ratify the execution of, and approve entering into, the Terms, Conditions and Assurances, and authorize and direct the Village Finance Director, Village President, the Village Administrator and the Village Clerk, or their designees, to execute and deliver the Terms, Conditions and Assurances, along with all

other instruments and documents that are necessary to fulfill the Village's obligations under the Terms, Conditions and Assurances. The Village President and Board of Trustees authorize and direct the Village staff to take all actions that are necessary to comply with all of the applicable obligations of the Village under the Terms, Conditions and Assurances, the ARPA and the regulations promulgated thereunder.

**SECTION 3: Approval of Conflict of Interest Policy.** That the Village President and Board of Trustees authorize and approve the Conflict of Interest Policy for Village activities and expenditures funded with the Coronavirus Local Fiscal Recovery Fund award.

**SECTION 4: Severability.** That if any Section, paragraph or provision of this Ordinance shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such Section, paragraph or provision shall not affect any of the remaining provisions of this Ordinance.

**SECTION 5: Repeal.** That all ordinances, resolutions, motions or parts thereof in conflict with this Ordinance shall be and the same are hereby repealed.

**SECTION 6: Effectiveness.** That this Ordinance shall be in full force and effect upon its passage and approval according to law.

**PASSED** this 9th day of August, 2021 by the Village President and Board of Trustees pursuant to a roll call vote as follows:

**AYES:** \_\_\_\_\_

**NAYS:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

**APPROVED** by me this 9th day of August, 2021.

\_\_\_\_\_  
Catherine Adduci, Village President

ATTEST:

\_\_\_\_\_  
Jonathan Keller, Village Clerk

**EXHIBIT A**  
**TERMS, CONDITIONS AND ASSURANCES**  
(attached)

## **EXHIBIT B**

### **CONFLICT OF INTEREST POLICY**

The Village of River Forest ("Village") adopts the following conflict of interest requirements for Village activities and expenditures funded through the Coronavirus Local Fiscal Recovery Fund:

1. No officer, employee or agent of the Village may participate in the selection, award or administration of a contract supported by a Federal award if he or she has a real or apparent conflict of interest. Such a conflict of interest would arise when the officer, employee, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.
2. The officers, employees and agents of the Village may neither solicit nor accept gratuities, favors or anything of monetary value from contractors or parties to subcontracts. However, the Village may set standards for situations in which the financial interest is not substantial or the gift is an unsolicited item of nominal value, consistent with the Illinois State Officials and Employees Ethics Act, 5 ILCS 430/1, *et seq.*
3. Violation of this Policy may result in disciplinary action by officers, employees or agents of the Village in accordance with the policies, employment contracts, contracts for services or collective bargaining agreements of the Village.
4. The Village shall award contracts only to responsible contractors possessing the ability to perform successfully under the terms and conditions of a proposed procurement. Consideration will be given to such matters as contractor integrity, compliance with public policy, record of past performance and financial and technical resources.
5. The Village shall disclose in writing to the United States Department of the Treasury any potential conflict of interest affecting the awarded funds in accordance with 2 C.F.R. § 200.112.

To the extent of any conflict between the terms of this Policy and any Federal or State law or regulation, or any Village ordinance, resolution or policy, the terms of the most restrictive law, regulation, ordinance, resolution or policy shall control.

**State of Illinois Non-Entitlement Units (NEUs) Receiving Payments from  
ARPA's Coronavirus Local Fiscal Recovery ("CLFR") Fund**

NEU	County	Population For Allocation	Total Allocation	First Tranche Allocation	Second Tranche Allocation	Portal Entry Completed by NEU?
Olympia Fields village	Cook	4,790	\$651,172.76	\$325,586.38	\$325,586.38	No
Orland Hills village	Cook	7,023	\$954,736.18	\$477,368.09	\$477,368.09	Yes
Palos Heights city	Cook	12,520	\$1,702,021.50	\$851,010.75	\$851,010.75	No
Palos Hills city	Cook	17,060	\$2,319,208.21	\$1,159,604.11	\$1,159,604.10	Yes
Palos Park village	Cook	4,736	\$643,831.78	\$321,915.89	\$321,915.89	No
Park Forest village	Cook	21,210	\$2,883,376.68	\$1,441,688.34	\$1,441,688.34	No
Park Ridge city	Cook	36,950	\$5,023,138.54	\$2,511,569.27	\$2,511,569.27	Yes
Phoenix village	Cook	1,908	\$259,381.55	\$129,690.78	\$129,690.77	No
Posen village	Cook	5,865	\$797,312.79	\$398,656.39	\$398,656.40	Yes
Prospect Heights city	Cook	15,887	\$2,159,745.66	\$1,079,872.83	\$1,079,872.83	Yes
Richton Park village	Cook	13,292	\$1,806,970.43	\$903,485.22	\$903,485.21	Yes
River Forest village	Cook	10,816	\$1,470,372.57	\$735,186.28	\$735,186.29	Yes
River Grove village	Cook	9,883	\$1,343,536.62	\$671,768.31	\$671,768.31	Yes
Riverdale village	Cook	13,077	\$1,777,742.43	\$888,871.21	\$888,871.22	Yes
Riverside village	Cook	8,563	\$1,164,090.27	\$582,045.13	\$582,045.14	No
Robbins village	Cook	5,438	\$739,264.61	\$369,632.31	\$369,632.30	No
Rolling Meadows city	Cook	23,532	\$3,199,039.14	\$1,599,519.57	\$1,599,519.57	No
Rosemont village	Cook	4,066	\$552,749.16	\$276,374.58	\$276,374.58	Yes
Sauk Village village	Cook	10,246	\$1,392,884.37	\$696,442.19	\$696,442.18	Yes
Schiller Park village	Cook	11,403	\$1,550,171.82	\$775,085.91	\$775,085.91	Yes
South Barrington village	Cook	4,996	\$679,177.27	\$339,588.64	\$339,588.63	Yes
South Chicago Heights village	Cook	4,003	\$544,184.67	\$272,092.34	\$272,092.33	Yes
South Holland village	Cook	21,296	\$2,895,067.89	\$1,447,533.94	\$1,447,533.95	Yes
Steger village	Cook	9,221	\$1,253,541.56	\$626,770.78	\$626,770.78	No
Stickney village	Cook	6,566	\$892,609.68	\$446,304.84	\$446,304.84	No
Stone Park village	Cook	4,826	\$656,066.76	\$328,033.38	\$328,033.38	Yes
Streamwood village	Cook	39,228	\$5,332,819.45	\$2,666,409.72	\$2,666,409.73	Yes
Summit village	Cook	11,116	\$1,511,155.83	\$755,577.92	\$755,577.91	No
Thornton village	Cook	2,401	\$326,402.05	\$163,201.02	\$163,201.03	No
Westchester village	Cook	16,117	\$2,191,012.82	\$1,095,506.41	\$1,095,506.41	Yes
Western Springs village	Cook	13,359	\$1,816,078.69	\$908,039.35	\$908,039.34	No
Wheeling village	Cook	38,646	\$5,253,699.92	\$2,626,849.96	\$2,626,849.96	Yes
Willow Springs village	Cook	5,621	\$764,142.40	\$382,071.20	\$382,071.20	Yes
Wilmette village	Cook	27,089	\$3,682,592.69	\$1,841,296.35	\$1,841,296.34	Yes
Winnetka village	Cook	12,316	\$1,674,288.88	\$837,144.44	\$837,144.44	No
Worth village	Cook	10,466	\$1,422,792.10	\$711,396.05	\$711,396.05	No
Flat Rock village	Crawford	307	\$41,734.87	\$20,867.44	\$20,867.43	No
Hutsonville village	Crawford	522	\$70,962.88	\$35,481.44	\$35,481.44	Yes
Oblong village	Crawford	1,371	\$186,379.51	\$93,189.76	\$93,189.75	Yes
Palestine village	Crawford	1,273	\$173,056.98	\$86,528.49	\$86,528.49	No
Robinson city	Crawford	7,341	\$997,966.44	\$498,983.22	\$498,983.22	Yes
Stoy village	Crawford	115	\$15,633.58	\$7,816.79	\$7,816.79	No
Greenup village	Cumberland	1,490	\$202,556.87	\$101,278.44	\$101,278.43	No
Jewett village	Cumberland	220	\$29,907.73	\$14,953.86	\$14,953.87	No
Neoga city	Cumberland	1,602	\$217,782.62	\$108,891.31	\$108,891.31	Yes
Toledo village	Cumberland	1,190	\$161,773.61	\$80,886.80	\$80,886.81	No
De Land village	De Witt	425	\$57,776.29	\$28,888.14	\$28,888.15	No
Cortland town	DeKalb	4,408	\$599,242.08	\$299,621.04	\$299,621.04	Yes
Genoa city	DeKalb	5,237	\$711,939.83	\$355,969.91	\$355,969.92	No
Hinckley village	DeKalb	2,050	\$278,685.63	\$139,342.81	\$139,342.82	Yes
Kingston village	DeKalb	1,169	\$158,918.78	\$79,459.39	\$79,459.39	Yes
Kirkland village	DeKalb	1,729	\$235,047.54	\$117,523.77	\$117,523.77	No
Malta village	DeKalb	1,158	\$157,423.39	\$78,711.70	\$78,711.69	No
Maple Park village	DeKalb	1,365	\$185,563.85	\$92,781.92	\$92,781.93	No
Shabbona village	DeKalb	920	\$125,068.67	\$62,534.34	\$62,534.33	Yes
Somonauk village	DeKalb	1,871	\$254,351.62	\$127,175.81	\$127,175.81	Yes
Sycamore city	DeKalb	18,322	\$2,490,769.81	\$1,245,384.90	\$1,245,384.91	No
Waterman village	DeKalb	1,500	\$203,916.31	\$101,958.16	\$101,958.15	No
Sandwich city	DeKalb/Kendall/LaSalle	7,418	\$1,008,434.15	\$504,217.07	\$504,217.08	No
Lee village	DeKalb/Lee	327	\$44,453.76	\$22,226.88	\$22,226.88	Yes
Clinton city	DeWitt	6,857	\$932,169.44	\$466,084.72	\$466,084.72	Yes
De Witt village	DeWitt	176	\$23,926.18	\$11,963.09	\$11,963.09	No
Farmer City city	DeWitt	1,936	\$263,187.99	\$131,593.99	\$131,594.00	Yes
Kenney village	DeWitt	313	\$42,550.54	\$21,275.27	\$21,275.27	No
Wapella village	DeWitt	522	\$70,962.88	\$35,481.44	\$35,481.44	No
Waynesville village	DeWitt	410	\$55,737.13	\$27,868.56	\$27,868.57	No
Weldon village	DeWitt	412	\$56,009.01	\$28,004.51	\$28,004.50	No
Arcola city	Douglas	2,831	\$384,858.06	\$192,429.03	\$192,429.03	Yes
Atwood village	Douglas	1,158	\$157,423.39	\$78,711.70	\$78,711.69	No
Camargo village	Douglas	447	\$60,767.06	\$30,383.53	\$30,383.53	No

OMB Approved No. 1505-0271  
Expiration Date: November 30, 2021

U.S. DEPARTMENT OF THE TREASURY  
CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS

Recipient name and address: [Recipient to provide] Village of River Forest 400 Park Ave River Forest, IL 60305	DUNS Number: [Recipient to provide] 031496789 Taxpayer Identification Number: [Recipient to provide] 36-6006070 Assistance Listing Number: 21.027
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Sections 602(b) and 603(b) of the Social Security Act (the Act) as added by section 9901 of the American Rescue Plan Act, Pub. L. No. 117-2 (March 11, 2021) authorize the Department of the Treasury (Treasury) to make payments to certain recipients from the Coronavirus State Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund.

Recipient hereby agrees, as a condition to receiving such payment from Treasury, to the terms attached hereto.

Recipient: Village of River Forest

Rosemary McAdams

Authorized Representative:

Title: Finance Director

Date signed: 07-22-2021

U.S. Department of the Treasury:

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Authorized Representative:

Title:

Date:

PAPERWORK REDUCTION ACT NOTICE

The information collected will be used for the U.S. Government to process requests for support. The estimated burden associated with this collection of information is 15 minutes per response. Comments concerning the accuracy of this burden estimate and suggestions for reducing this burden should be directed to the Office of Privacy, Transparency and Records, Department of the Treasury, 1500 Pennsylvania Ave., N.W., Washington, D.C. 20220. DO NOT send the form to this address. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid control number assigned by OMB.

U.S. DEPARTMENT OF THE TREASURY  
CORONAVIRUS LOCAL FISCAL RECOVERY FUND  
AWARD TERMS AND CONDITIONS

1. Use of Funds.
  - a. Recipient understands and agrees that the funds disbursed under this award may only be used in compliance with section 603(c) of the Social Security Act (the Act), Treasury's regulations implementing that section, and guidance issued by Treasury regarding the foregoing.
  - b. Recipient will determine prior to engaging in any project using this assistance that it has the institutional, managerial, and financial capability to ensure proper planning, management, and completion of such project.
2. Period of Performance. The period of performance for this award begins on the date hereof and ends on December 31, 2026. As set forth in Treasury's implementing regulations, Recipient may use award funds to cover eligible costs incurred during the period that begins on March 3, 2021, and ends on December 31, 2024.
3. Reporting. Recipient agrees to comply with any reporting obligations established by Treasury as they relate to this award.
4. Maintenance of and Access to Records
  - a. Recipient shall maintain records and financial documents sufficient to evidence compliance with section 603(c) of the Act, Treasury's regulations implementing that section, and guidance issued by Treasury regarding the foregoing.
  - b. The Treasury Office of Inspector General and the Government Accountability Office, or their authorized representatives, shall have the right of access to records (electronic and otherwise) of Recipient in order to conduct audits or other investigations.
  - c. Records shall be maintained by Recipient for a period of five (5) years after all funds have been expended or returned to Treasury, whichever is later.
5. Pre-award Costs. Pre-award costs, as defined in 2 C.F.R. § 200.458, may not be paid with funding from this award.
6. Administrative Costs. Recipient may use funds provided under this award to cover both direct and indirect costs.
7. Cost Sharing. Cost sharing or matching funds are not required to be provided by Recipient.
8. Conflicts of Interest. Recipient understands and agrees it must maintain a conflict of interest policy consistent with 2 C.F.R. § 200.318(c) and that such conflict of interest policy is applicable to each activity funded under this award. Recipient and subrecipients must disclose in writing to Treasury or the pass-through entity, as appropriate, any potential conflict of interest affecting the awarded funds in accordance with 2 C.F.R. § 200.112.



9. Compliance with Applicable Law and Regulations.

- a. Recipient agrees to comply with the requirements of section 603 of the Act, regulations adopted by Treasury pursuant to section 603(f) of the Act, and guidance issued by Treasury regarding the foregoing. Recipient also agrees to comply with all other applicable federal statutes, regulations, and executive orders, and Recipient shall provide for such compliance by other parties in any agreements it enters into with other parties relating to this award.
- b. Federal regulations applicable to this award include, without limitation, the following:
  - i. Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, 2 C.F.R. Part 200, other than such provisions as Treasury may determine are inapplicable to this Award and subject to such exceptions as may be otherwise provided by Treasury. Subpart F – Audit Requirements of the Uniform Guidance, implementing the Single Audit Act, shall apply to this award.
  - ii. Universal Identifier and System for Award Management (SAM), 2 C.F.R. Part 25, pursuant to which the award term set forth in Appendix A to 2 C.F.R. Part 25 is hereby incorporated by reference.
  - iii. Reporting Subaward and Executive Compensation Information, 2 C.F.R. Part 170, pursuant to which the award term set forth in Appendix A to 2 C.F.R. Part 170 is hereby incorporated by reference.
  - iv. OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement), 2 C.F.R. Part 180, including the requirement to include a term or condition in all lower tier covered transactions (contracts and subcontracts described in 2 C.F.R. Part 180, subpart B) that the award is subject to 2 C.F.R. Part 180 and Treasury's implementing regulation at 31 C.F.R. Part 19.
  - v. Recipient Integrity and Performance Matters, pursuant to which the award term set forth in 2 C.F.R. Part 200, Appendix XII to Part 200 is hereby incorporated by reference.
  - vi. Governmentwide Requirements for Drug-Free Workplace, 31 C.F.R. Part 20.
  - vii. New Restrictions on Lobbying, 31 C.F.R. Part 21.
  - viii. Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. §§ 4601-4655) and implementing regulations.
  - ix. Generally applicable federal environmental laws and regulations.
- c. Statutes and regulations prohibiting discrimination applicable to this award include, without limitation, the following:
  - i. Title VI of the Civil Rights Act of 1964 (42 U.S.C. §§ 2000d et seq.) and Treasury's implementing regulations at 31 C.F.R. Part 22, which prohibit discrimination on the basis of race, color, or national origin under programs or activities receiving federal financial assistance;

- ii. The Fair Housing Act, Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§ 3601 et seq.), which prohibits discrimination in housing on the basis of race, color, religion, national origin, sex, familial status, or disability;
  - iii. Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of disability under any program or activity receiving federal financial assistance;
  - iv. The Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101 et seq.), and Treasury's implementing regulations at 31 C.F.R. Part 23, which prohibit discrimination on the basis of age in programs or activities receiving federal financial assistance; and
  - v. Title II of the Americans with Disabilities Act of 1990, as amended (42 U.S.C. §§ 12101 et seq.), which prohibits discrimination on the basis of disability under programs, activities, and services provided or made available by state and local governments or instrumentalities or agencies thereto.
10. Remedial Actions. In the event of Recipient's noncompliance with section 603 of the Act, other applicable laws, Treasury's implementing regulations, guidance, or any reporting or other program requirements, Treasury may impose additional conditions on the receipt of a subsequent tranche of future award funds, if any, or take other available remedies as set forth in 2 C.F.R. § 200.339. In the case of a violation of section 603(c) of the Act regarding the use of funds, previous payments shall be subject to recoupment as provided in section 603(e) of the Act.
11. Hatch Act. Recipient agrees to comply, as applicable, with requirements of the Hatch Act (5 U.S.C. §§ 1501-1508 and 7324-7328), which limit certain political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by this federal assistance.
12. False Statements. Recipient understands that making false statements or claims in connection with this award is a violation of federal law and may result in criminal, civil, or administrative sanctions, including fines, imprisonment, civil damages and penalties, debarment from participating in federal awards or contracts, and/or any other remedy available by law.
13. Publications. Any publications produced with funds from this award must display the following language: "This project [is being] [was] supported, in whole or in part, by federal award number [enter project FAIN] awarded to [name of Recipient] by the U.S. Department of the Treasury."
14. Debts Owed the Federal Government.
- a. Any funds paid to Recipient (1) in excess of the amount to which Recipient is finally determined to be authorized to retain under the terms of this award; (2) that are determined by the Treasury Office of Inspector General to have been misused; or (3) that are determined by Treasury to be subject to a repayment obligation pursuant to section 603(e) of the Act and have not been repaid by Recipient shall constitute a debt to the federal government.
  - b. Any debts determined to be owed the federal government must be paid promptly by

Recipient. A debt is delinquent if it has not been paid by the date specified in Treasury's initial written demand for payment, unless other satisfactory arrangements have been made or if the Recipient knowingly or improperly retains funds that are a debt as defined in paragraph 14(a). Treasury will take any actions available to it to collect such a debt.

15. Disclaimer.

- a. The United States expressly disclaims any and all responsibility or liability to Recipient or third persons for the actions of Recipient or third persons resulting in death, bodily injury, property damages, or any other losses resulting in any way from the performance of this award or any other losses resulting in any way from the performance of this award or any contract, or subcontract under this award.
- b. The acceptance of this award by Recipient does not in any way establish an agency relationship between the United States and Recipient.

16. Protections for Whistleblowers.

- a. In accordance with 41 U.S.C. § 4712, Recipient may not discharge, demote, or otherwise discriminate against an employee in reprisal for disclosing to any of the list of persons or entities provided below, information that the employee reasonably believes is evidence of gross mismanagement of a federal contract or grant, a gross waste of federal funds, an abuse of authority relating to a federal contract or grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal contract (including the competition for or negotiation of a contract) or grant.
- b. The list of persons and entities referenced in the paragraph above includes the following:
  - i. A member of Congress or a representative of a committee of Congress;
  - ii. An Inspector General;
  - iii. The Government Accountability Office;
  - iv. A Treasury employee responsible for contract or grant oversight or management;
  - v. An authorized official of the Department of Justice or other law enforcement agency;
  - vi. A court or grand jury; or
  - vii. A management official or other employee of Recipient, contractor, or subcontractor who has the responsibility to investigate, discover, or address misconduct.
- c. Recipient shall inform its employees in writing of the rights and remedies provided under this section, in the predominant native language of the workforce.

17. Increasing Seat Belt Use in the United States. Pursuant to Executive Order 13043, 62 FR 19217 (Apr. 18, 1997), Recipient should encourage its contractors to adopt and enforce on-the-job seat belt policies and programs for their employees when operating company-owned, rented or personally owned vehicles.

18. Reducing Text Messaging While Driving. Pursuant to Executive Order 13513, 74 FR 51225 (Oct. 6, 2009), Recipient should encourage its employees, subrecipients, and contractors to adopt and enforce policies that ban text messaging while driving, and Recipient should establish workplace safety policies to decrease accidents caused by distracted drivers.

## **ASSURANCES OF COMPLIANCE WITH CIVIL RIGHTS REQUIREMENTS**

### **ASSURANCES OF COMPLIANCE WITH TITLE VI OF THE CIVIL RIGHTS ACT OF 1964**

As a condition of receipt of federal financial assistance from the Department of the Treasury, the recipient named below (hereinafter referred to as the “Recipient”) provides the assurances stated herein. The federal financial assistance may include federal grants, loans and contracts to provide assistance to the Recipient’s beneficiaries, the use or rent of Federal land or property at below market value, Federal training, a loan of Federal personnel, subsidies, and other arrangements with the intention of providing assistance. Federal financial assistance does not encompass contracts of guarantee or insurance, regulated programs, licenses, procurement contracts by the Federal government at market value, or programs that provide direct benefits.

The assurances apply to all federal financial assistance from or funds made available through the Department of the Treasury, including any assistance that the Recipient may request in the future.

The Civil Rights Restoration Act of 1987 provides that the provisions of the assurances apply to all of the operations of the Recipient’s program(s) and activity(ies), so long as any portion of the Recipient’s program(s) or activity(ies) is federally assisted in the manner prescribed above.

1. Recipient ensures its current and future compliance with Title VI of the Civil Rights Act of 1964, as amended, which prohibits exclusion from participation, denial of the benefits of, or subjection to discrimination under programs and activities receiving federal financial assistance, of any person in the United States on the ground of race, color, or national origin (42 U.S.C. § 2000d *et seq.*), as implemented by the Department of the Treasury Title VI regulations at 31 CFR Part 22 and other pertinent executive orders such as Executive Order 13166, directives, circulars, policies, memoranda, and/or guidance documents.
2. Recipient acknowledges that Executive Order 13166, “Improving Access to Services for Persons with Limited English Proficiency,” seeks to improve access to federally assisted programs and activities for individuals who, because of national origin, have Limited English proficiency (LEP). Recipient understands that denying a person access to its programs, services, and activities because of LEP is a form of national origin discrimination prohibited under Title VI of the Civil Rights Act of 1964 and the Department of the Treasury’s implementing regulations. Accordingly, Recipient shall initiate reasonable steps, or comply with the Department of the Treasury’s directives, to ensure that LEP persons have meaningful access to its programs, services, and activities. Recipient understands and agrees that meaningful access may entail providing language assistance services, including oral interpretation and written translation where necessary, to ensure effective communication in the Recipient’s programs, services, and activities.
3. Recipient agrees to consider the need for language services for LEP persons when Recipient develops applicable budgets and conducts programs, services, and activities. As a resource, the Department of the Treasury has published its LEP guidance at 70 FR 6067. For more information on taking reasonable steps to provide meaningful access for LEP persons, please visit <http://www.lep.gov>.



4. Recipient acknowledges and agrees that compliance with the assurances constitutes a condition of continued receipt of federal financial assistance and is binding upon Recipient and Recipient's successors, transferees, and assignees for the period in which such assistance is provided.
5. Recipient acknowledges and agrees that it must require any sub-grantees, contractors, subcontractors, successors, transferees, and assignees to comply with assurances 1-4 above, and agrees to incorporate the following language in every contract or agreement subject to Title VI and its regulations between the Recipient and the Recipient's sub-grantees, contractors, subcontractors, successors, transferees, and assignees:

*The sub-grantee, contractor, subcontractor, successor, transferee, and assignee shall comply with Title VI of the Civil Rights Act of 1964, which prohibits recipients of federal financial assistance from excluding from a program or activity, denying benefits of, or otherwise discriminating against a person on the basis of race, color, or national origin (42 U.S.C. § 2000d et seq.), as implemented by the Department of the Treasury's Title VI regulations, 31 CFR Part 22, which are herein incorporated by reference and made a part of this contract (or agreement). Title VI also includes protection to persons with "Limited English Proficiency" in any program or activity receiving federal financial assistance, 42 U.S.C. § 2000d et seq., as implemented by the Department of the Treasury's Title VI regulations, 31 CFR Part 22, and herein incorporated by reference and made a part of this contract or agreement.*

6. Recipient understands and agrees that if any real property or structure is provided or improved with the aid of federal financial assistance by the Department of the Treasury, this assurance obligates the Recipient, or in the case of a subsequent transfer, the transferee, for the period during which the real property or structure is used for a purpose for which the federal financial assistance is extended or for another purpose involving the provision of similar services or benefits. If any personal property is provided, this assurance obligates the Recipient for the period during which it retains ownership or possession of the property.
7. Recipient shall cooperate in any enforcement or compliance review activities by the Department of the Treasury of the aforementioned obligations. Enforcement may include investigation, arbitration, mediation, litigation, and monitoring of any settlement agreements that may result from these actions. The Recipient shall comply with information requests, on-site compliance reviews and reporting requirements.
8. Recipient shall maintain a complaint log and inform the Department of the Treasury of any complaints of discrimination on the grounds of race, color, or national origin, and limited English proficiency covered by Title VI of the Civil Rights Act of 1964 and implementing regulations and provide, upon request, a list of all such reviews or proceedings based on the complaint, pending or completed, including outcome. Recipient also must inform the Department of the Treasury if Recipient has received no complaints under Title VI.
9. Recipient must provide documentation of an administrative agency's or court's findings of non-compliance of Title VI and efforts to address the non-compliance, including any voluntary compliance or other

agreements between the Recipient and the administrative agency that made the finding. If the Recipient settles a case or matter alleging such discrimination, the Recipient must provide documentation of the settlement. If Recipient has not been the subject of any court or administrative agency finding of discrimination, please so state.

10. If the Recipient makes sub-awards to other agencies or other entities, the Recipient is responsible for ensuring that sub-recipients also comply with Title VI and other applicable authorities covered in this document. State agencies that make sub-awards must have in place standard grant assurances and review procedures to demonstrate that they are effectively monitoring the civil rights compliance of sub-recipients.

The United States of America has the right to seek judicial enforcement of the terms of this assurances document and nothing in this document alters or limits the federal enforcement measures that the United States may take in order to address violations of this document or applicable federal law.

Under penalty of perjury, the undersigned official(s) certifies that official(s) has read and understood the Recipient's obligations as herein described, that any information submitted in conjunction with this assurances document is accurate and complete, and that the Recipient is in compliance with the aforementioned nondiscrimination requirements.

Village of River Forest

Recipient

7-22-2021

Date

Rosemary McAdams

Signature of Authorized Official

#### PAPERWORK REDUCTION ACT NOTICE

The information collected will be used for the U.S. Government to process requests for support. The estimated burden associated with this collection of information is 30 minutes per response. Comments concerning the accuracy of this burden estimate and suggestions for reducing this burden should be directed to the Office of Privacy, Transparency and Records, Department of the Treasury, 1500 Pennsylvania Ave., N.W., Washington, D.C. 20220. DO NOT send the form to this address. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid control number assigned by OMB.



**Village of River Forest**  
**Village Administrator's Office**  
400 Park Avenue  
River Forest, IL 60305  
Tel: 708-366-8500

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## MEMORANDUM

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Date: August 3, 2021

To: Catherine Adduci, President Adduci  
Village Board of Trustees

From: Lisa Scheiner, Acting Village Administrator

Subj: Small Wireless Facility Plan Review Services

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**Issue:** The Village has been made aware of Verizon Wireless's intention to install small wireless facilities in River Forest. Due to their complexity staff recommends utilizing a subject matter expert to conduct a comprehensive review of these applications. The Village has identified a consultant, Municipal Services Associates, Inc. who has the subject matter expertise to review these applications and can perform them within statutorily required timeframes. At its August 9, 2021 meeting the Village Board of Trustees will be asked to approve an agreement with this consultant.

**Analysis:** Since SB1451 was signed into law by Governor Rauner in 2018, the Village has adopted changes to its Village Code and has adopted regulations regarding small wireless facilities in compliance with State law. Village regulations establishing permitting requirements, design standards, and zoning regulations to the extent permitted by law. Under State law, the Village is required to allow these facilities in the public right-of-way as a "Permitted Use" in the C1 business district. If located elsewhere they are considered a "Special Use."

The regulatory environment makes review of an application for a small wireless facility particularly complex. Further, State law mandates that the Village must review these permit applications within a relatively short timeframe. If performed by Staff, these "shot clocks" would require that these applications would take precedence over those submitted by River Forest residents and businesses. Staff believes that utilizing a third party who specializes in these plan reviews will best allow the Village to meet its regulatory and customer service requirements.

The Village has identified a consultant, Municipal Services Associates, Inc. (MSA), who specializes in this work. The Village has previously worked with MSA on other small wireless

facility matters and was pleased with the services provided. MSA also performs small wireless facility reviews in other municipalities including Hinsdale, Oak Brook, Western Springs, and Clarendon Hills and has been highly recommended.

The agreement with MSA (attached) has been reviewed by the Michael Marrs, an attorney with Klein, Thorpe, and Jenkins, who also specializes in small wireless facilities. He recommended no changes to the agreement and finds it to be standard among municipalities.

MSA will bill the Village for its review services based on the type of application review necessary. Additional services will be billed to the Village at a rate of \$170.00/hour. The fees paid to MSA will be the same as the fees collected by the Village from the wireless provider and established by State statute. While the Village will not retain any portion of these fees, Staff believes the benefits of utilizing this consultant outweigh the minimal soft costs that the Village will incur to process these applications. The fees charged by MSA are consistent with other municipal clients. While this is an unbudgeted expenditure it is expected to be budget neutral and additional services are anticipated to be within the Village Administrator's spending authority. The contract includes a provision allowing termination of the contract with a 30-day notice.

**Recommendations:** Waive Competitive Bidding and Adopt a Resolution Authorizing a Professional Services Agreement with Municipal Services Associates, Inc. for Telecommunications Related Consulting Services.

**Attachment(s):**

- Resolution
- Agreement



**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION AUTHORIZING AND APPROVING AN AGREEMENT FOR PROFESSIONAL SERVICES AGREEMENT BY AND BETWEEN THE VILLAGE OF RIVER FOREST AND MUNICIPAL SERVICES ASSOCIATES, INC. FOR TELECOMMUNICATIONS RELATED CONSULTING SERVICES**

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**WHEREAS**, the Village of River Forest ("Village"), acting by and through its Village President and Board of Trustees ("Village Board"), is a municipal corporation operating pursuant to the Illinois Municipal Code; and

**WHEREAS**, Staff recommends that the Village engage the services of Municipal Services Associates, Inc. for telecommunications related consulting services; and

**WHEREAS**, upon the recommendation of Staff, the Village Board desires to engage the services of Municipal Services Associations, Inc. for telecommunications related consulting services pursuant to an agreement substantially in the form attached hereto; and

**NOW THEREFORE, BE IT RESOLVED** by the Village President and Village Board of Trustees of the Village of River Forest, Illinois, as follows:

**SECTION 1 Recitals:** The foregoing recitals shall be and are hereby incorporated into, and made part of, this resolution as the findings of the Village Board.

**SECTION 2 Approval of the Professional Services Agreement:** The Village hereby approves the Agreement substantially in the form attached hereto and made a part hereof as Exhibit 1 and directs the Village President or an authorized designee to negotiate the final terms, if any, with the advice of the Village Attorney.

**SECTION 3 Authorization and Direction:** The Village Administrator is hereby authorized, empowered, and directed to sign, and the Village Clerk to assist thereto, the agreement presented herein and any finally negotiated terms as set forth therein.

**SECTION 4 Other Actions Authorized:** The officers, employees and/or agents of the Village shall take all actions necessary or reasonably required to carry out and give effect to the intent of this Resolution and otherwise to consummate the transactions contemplated herein, and shall take all actions necessary in conformity therewith including, without limitation, the execution and delivery of all documents required to be delivered in connection with the transaction contemplated herein.

**SECTION 5 Acts of Village Officials:** That all past, present and future acts and doings of the officials of the Village that are in conformity with the purpose and intent of this Resolution are hereby, in all respects, ratified, approved, authorized and confirmed.

**SECTION 6 Effective Date:** This Resolution shall be in full force and effect after its passage and approval as required by law.

**ADOPTED** this 9<sup>th</sup> day of August, 2021 by the Village President and Board of Trustees pursuant to a roll call vote as follows:

**AYES:**

**NAYS:**

**ABSENT:**

**APPROVED** by me this 9<sup>th</sup> day of August, 2021.

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Catherine Adduci, Village President

ATTEST:

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Jonathan Keller, Village Clerk

**PROFESSIONAL SERVICES AGREEMENT  
BY AND BETWEEN THE VILLAGE OF RIVER FOREST, ILLINOIS AND  
MUNICIPAL SERVICES ASSOCIATES, INC.  
FOR TELECOMMUNICATIONS RELATED CONSULTING SERVICES**

THIS AGREEMENT is dated as of the \_\_\_\_ day of \_\_\_\_\_, 2021 (“Agreement”) by and between the VILLAGE OF RIVER FOREST, an Illinois municipal corporation (“Village”) and Municipal Services Associates, Inc. (“Consultant”).

IN CONSIDERATION OF the recitals and the mutual covenants and agreements set forth in the Agreement, and pursuant to the Village’s statutory powers, the parties agree as follows:

- 1. PARTIES:** The parties to this Agreement and the address and contact information for each is as follows:

Village: Village of River Forest  
400 Park Avenue  
River Forest, IL 60305  
Contact: Lisa Scheiner  
Acting Village Administrator (“Village Representative”)  
708-366-8500  
[lscheiner@vrf.us](mailto:lscheiner@vrf.us)

Consultant: Municipal Services Associates, Inc.  
3 Golf Center #311  
Hoffman Estates, Illinois 60169  
Contact: Stuart Chapman  
President  
847-882-7773 & 847-867-6117  
[msaschapman@cs.com](mailto:msaschapman@cs.com)

**2. PERFORMANCE OF SERVICES**

- 2.1. Project Description. The Consultant will provide all necessary services to perform the work in connection with the Scope of Work dated August 3, 2021, a copy of which is attached as Exhibit A to this Agreement (hereafter referred to as “services”). The Consultant represents that it is financially solvent, has the necessary financial resources, and is sufficiently experienced and competent to perform and complete the services set forth in Exhibit A in a manner consistent with the standards of professional practice recognized by the industry providing services of a similar nature.

- 2.2 Time of Performance. The Consultant's provision of Services shall commence upon signature of the contract by both parties, but no later than September 3, 2021 (the "Commencement Date"). The Consultant shall diligently and continuously prosecute the Services until the completion of the work in accordance with deadlines established for particular tasks from time to time ("Time of Performance") The Time of Performance of this Agreement, unless terminated pursuant to the terms of this Agreement, shall expire on September 1, 2022. A determination of completion shall not constitute a waiver of any rights or claims the Village may have or thereafter acquire with respect to any breach hereof by the Consultant or any right of indemnification of the Village by the Consultant.
- 2.3 Early Termination. Notwithstanding any other provision hereof, the Village may terminate this Agreement at any time upon 30 days prior written notice to the Consultant. In the event that this Agreement is so terminated, the Consultant shall be paid for services satisfactorily performed and reimbursable expenses actually incurred, if any, prior to termination, not exceeding the value of the services completed as determined as provided in this Agreement.
- 2.4 Suspension of Services. Village may, at any time, with or without cause, suspend all or any portion of services for a period of up to 90 days ("Suspended Services"). Consultant shall immediately stop the performance of the Suspended Services, until such time as Village issues direction to Consultant to resume the Suspended Services. Consultant shall take such action as is reasonably necessary to protect the Suspended Services, and take such additional action as directed by Village.
- 2.5 Force Majeure. Village shall not be responsible for delay in the performance of its obligations under this Agreement caused by a force majeure event. To the extent that a Contracted Service is delayed by a force majeure event, Consultant will be entitled to an equitable adjustment of the time for performance. For purposes of this Agreement, a "Force Majeure Event" is an occurrence or circumstance beyond the control of the claiming party and may include, but is not limited to extraordinary weather conditions, or other natural catastrophes, war, riots, strikes, lockouts, or other industrial disturbances.
- 2.6 Assignments; Coordination; Reporting. Assignments and tasks will be assigned to the Consultant by Village Representative or her designee. Consultant shall regularly report to and will coordinate all work through Village Representative or her designee.

- 2.7     **Warranty of Services.** The Consultant warrants that the services shall be performed in accordance with the highest standards of professional practice, care, and diligence practiced by recognized consulting firms in performing services of a similar nature in existence at the Time of Performance. The warranty expressed shall be in addition to any other warranties expressed in this Agreement, or expressed or implied by law, which are hereby reserved unto the Village.
- 2.8     **Mutual Cooperation.** The Village agrees to cooperate with the Consultant in the performance of the services, including meeting with the Consultant and providing the Consultant with such non-confidential information that the Village may have that may be relevant and helpful to the Consultant's performance of the services. The Consultant agrees to cooperate with the Village in the performance of the services and with any other Consultants engaged by the Village.
- 2.9     **Amendment.** No amendment or modification to this Agreement shall be effective unless and until such amendment or modification is approved in writing by the Village Administrator and the Consultant.
- 2.10    **No Additional Obligation.** The Parties acknowledge and agree that the Village is under no obligation under this Agreement or otherwise to negotiate or enter into any other or additional contracts or agreements with the Consultant, or with any vendor solicited or recommended by the Consultant.

### **3.     COMPENSATION AND METHOD OF PAYMENT**

- 3.1     **Agreement Amount.** The total amount billed by the Consultant for the Services under this Agreement shall be based on the following rates:

Small Wireless Facilities Review:

1 <sup>st</sup> application -	\$650.00
2 <sup>nd</sup> through 5 <sup>th</sup> application -	\$325.00/application
New Small Wireless Facility	
Utility Pole Where No Pole	
Previously Existed:	\$1,000.00

Other services shall be billed at an hourly rate of \$170.00 per hour. The Village, at its discretion, may seek reimbursement of Consultant's fees and costs by wireless providers or tower construction companies for the review of documents, plans, diagrams, or telecommunications service plans and supporting information, including research, reporting and subsequent inspection.

- A. In the event that the amount billed for the Consultant's services exceeds the amount of any escrow or prepayment as may be required by the Village of a wireless provider or tower construction company, the Village shall compensate the Consultant for the entire billed amount and recover any amount exceeding the escrow or prepayment from the wireless services or other telecommunications provider.
- 3.2 Invoices and Payment. The Consultant shall submit invoices to the Village in an approved format for those portions of the Services performed and completed by the Consultant. The Consultant shall submit invoices to the Village no later than once every sixty (60) days specifying the work that has been performed within that prior period. The Village shall pay to the Consultant the amount billed for completed and approved work within thirty (30) days after its receipt and approval of an invoice for same. Such invoices shall include rates stated for the review service rendered or the hours and hourly rate for other services rendered along with any reimbursable expenses, including but not limited to, materials, supplies, photocopying and printing, and costs of postage or overnight mail.
- 3.3 Records. The Consultant shall maintain records showing actual time devoted and costs incurred, and shall permit the authorized representative of the Village to inspect and audit all data and records of the Consultant for work done under the Agreement. The records shall be made available to the Village at reasonable times during the Agreement period, and for three years after the termination of the Agreement.
- 3.4 Claim For Additional Compensation. If the Consultant wishes to make a claim for additional compensation as a result of action taken by the Village, the Consultant shall provide written notice to the Village of such claim within seven (7) days after occurrence of such action, and no claim for additional compensation shall be valid unless made in accordance with this Subsection. Any changes in the Agreement amount shall be valid only upon written amendment of this Agreement approved by the Village Administrator. Regardless of the decision of the Village relative to a claim submitted by the Consultant, the Consultant shall proceed with all of the services required to complete the services under this Agreement as determined by the Village without interruption.
- 3.5 Taxes, Benefits and Royalties. The Consultant shall be responsible for paying all applicable federal, state, and local taxes of every kind and nature applicable to the services as well as applicable taxes, contributions, and premiums for unemployment insurance, old age or retirement benefits, or similar benefits and all costs, royalties and fees arising from the use on, or the incorporation into, the services, of patented or copyrighted equipment, materials, supplies, tools, appliances, devices, processes, or inventions from its billings for each project.

All claim or right to claim additional compensation by reason of the payment of any such tax, contribution, premium, costs, royalties, or fees, is hereby waived and released by Consultant.

#### **4. PERSONNEL AND SUBCONTRACTORS**

- 4.1 Key Project Personnel. Key Project Personnel identified in Exhibit A shall be primarily responsible for carrying out the Services on behalf of the Consultant. The key project personnel shall not be changed without the Village's prior written approval.
- 4.2 Availability of Personnel. The Consultant shall provide all personnel necessary to complete the Services including, without limitation, any Key Project Personnel identified in this Agreement. The Consultant shall notify the Village as soon as practicable prior to terminating the employment of, reassigning, or after receiving notice of the resignation of, any key project personnel. The Consultant shall have no claim for damages and shall not bill the Village for additional time and materials charge as the result of any portion of the Services which must be duplicated or redone due to such termination or for any delay or extension of the Time of Performance as a result of any such termination, reassigning, or resignation.
- 4.3 Approval and Use of Subcontractors. The Consultant shall perform the services with its own personnel and under the management, supervision, and control of its own organization unless otherwise approved by the Village in writing. All subcontractors and subcontracts used by the Consultant shall be acceptable to, and approved in advance by, the Village. If any personnel or subcontractor fails to perform the services in a manner satisfactory to the Village, the Consultant shall immediately upon notice from the Village remove and replace such personnel or subcontractor. The Consultant shall have no claim for damages, for compensation in excess of the amount contained in this Agreement or for a delay or extension of the time of performance as a result of any such removal or replacement. The Village's approval of any subcontractor or subcontract shall not relieve the Consultant of full responsibility and liability for the provision, performance, and completion of the services as required by the Agreement. All services performed under any subcontract shall be subject to all of the provisions of this Agreement in the same manner as if performed by employees of the Consultant. For purposes of this Agreement, the term "Consultant" shall be deemed also to refer to all subcontractors of the Consultant, and every subcontract shall include a provision binding the subcontractor to all provisions of this Agreement.

- 4.4 Village Authority. Notwithstanding any provision of this Agreement, any negotiations or agreements with, or representations by the Consultant to any subcontractor, vendor or third party shall be subject to the approval of the Village. The Village shall not be liable to any subcontractor, vendor or other third party for any agreements made by the Consultant, purportedly on behalf of the Village, without the knowledge and approval of the Village.
- 4.5 Lien Waiver. Consultant shall promptly pay for all services, labor, materials and equipment used or employed by Consultant in the performance of the services and shall maintain all materials, equipment, structures, buildings, premises and property of Village free and clear of mechanics' or other liens. Consultant shall, if requested, provide Village with reasonable evidence that all services, labor, materials and equipment have been paid in full.
- 4.6 Safety and Hazardous Materials.
  - A. Consultant acknowledges that there may be hazardous substances, wastes, or materials as defined by applicable law ("Hazardous Materials") at the project site or otherwise associated with the services. In such cases, Consultant shall take appropriate precautions to protect and shall be solely and continuously responsible for the health, safety and welfare associated with its employees, subcontractors, agents and those people under the supervision and control of the Consultant with the performance of the services.
  - B. Consultant's employees, agents, subcontractors and all employees of Consultant's employees, agents, subcontractors who perform the services shall be experienced and properly trained to perform the services under such conditions and shall take adequate precautions to protect human health and the environment in the performance of the services.
  - C. In the event that Consultant observes a potentially hazardous condition relating to the services, Consultant shall bring such condition to the attention of Village.

## **5. RELATIONSHIP OF THE PARTIES**

- 5.1 Independent Contractor. The Consultant shall act as an independent contractor in providing and performing the services. Nothing in, nor done pursuant to, this Agreement shall be construed:



- A. To create the relationship of principal and agent, employer and employee, partners, or joint venturers between the Village and Consultant; or
- B. To create any relationship between the Village and any subcontractor of the Consultant.

5.2 Conflict of Interest. The Consultant represents and certifies that, to the best of its knowledge:

- A. No employee or agent of the Village is interested in the business of the Consultant or this Agreement;
- B. Neither the Consultant nor any person employed or associated with the Consultant has any interest that would conflict in any manner or degree with the performance of the obligations under this Agreement; and
- C. Neither the Consultant nor any person employed by or associated with the Consultant shall at any time during the term of this Agreement obtains or acquires any interest that would conflict in any manner or degree with the performance of the obligations under this Agreement.

5.3 No Collusion. The Consultant represents and certifies that the Consultant is not barred from contracting with a unit of federal, state or local government as a result of:

- A. A delinquency in the payment of any tax administered by the Illinois Department of Revenue unless the Consultant is contesting, in accordance with the procedures established by the appropriate revenue act, its liability for the tax or the amount of the tax; or
- B. A violation of either Section 33E-3 or Section 33E-4 of Article 33E of the Criminal Code of 1961, 720 ILCS 5/33E-1 *et seq.*
- C. The Consultant represents that the only persons, firms, or corporations interested in this Agreement as principals are those disclosed to the Village prior to the execution of this Agreement, and that this Agreement is made without collusion with any other person, firm, or a corporation. If at any time it shall be found that the Consultant has, in procuring this Agreement, colluded with any other person, firm, or a corporation, then the Consultant shall be liable to the Village for all loss or damage that the Village may suffer, and this Agreement shall, at the Village's option, be null and void.

- 5.4 No Personal Liability. No elected or appointed official or employee of the Village shall be personally liable, in law or in contract, to the Consultant as the result of the execution of this Agreement.

## **6. INSURANCE AND INDEMNIFICATION**

- 6.1 Insurance. Contemporaneous with the Consultant's execution of this Agreement, the Consultant shall provide certificates and policies of insurance, all with coverages and limits acceptable to the Village, in a form acceptable to the Village and from companies with a general rating of A, and a financial size category of Class X or better, in Best's Insurance Guide. Such insurance policies shall provide that no change, modification in, or cancellation of, any insurance shall become effective until the expiration of thirty (30) days after written notice thereof shall have been given by the insurance company to the Village. The Consultant shall at all times during the term of this Agreement, maintain and keep the insurance coverage provided above in force, at the Consultant's expense.
- 6.2 Indemnification. The Consultant shall, without regard to the availability or unavailability of any insurance, either of the Village or the Consultant, indemnify, save harmless, and defend the Village, and its respective officials, employees, agents, volunteers and attorneys against any and all lawsuits, claims, demands, damages, liabilities, losses, and expenses, including attorneys' fees and administrative expenses, that arise, or may be alleged to have arisen, out of or in connection with, the Consultant's performance of, or failure to perform, the services or any part thereof, whether or not due or claimed to be due in whole or in part to the active, passive, or concurrent negligence or fault of the Consultant, except to the extent caused by the sole negligence of the Village. The Consultant further agrees that to the extent that money is due the Consultant by virtue of this contract as shall be considered necessary in the judgment of the Village, may be retained by the Village to protect itself against said loss until such claims, suits, or judgments shall have been settled or discharged and/or evidence to that effect shall have been furnished to the satisfaction of the Village.

## **7. USE AND DISCLOSURE OF INFORMATION**

- 7.1 Confidential Information. The term "Confidential Information" shall mean information in the possession or under the control of the Village relating to the technical, business or corporate affairs of the Village; property of the Village; user information, including, without limitation, any information pertaining to usage of the Village's computer systems, including and without limitation, any information obtained from server logs or other records of electronic or machine readable form; and the existence of, and terms and conditions of, this Agreement.

Village Confidential Information shall not include information that can be demonstrated: (i) to have been rightfully in the possession of the Consultant from a source other than the Village prior to the time the Village disclosed said information to the Consultant under this Agreement (“Time of Disclosure”); (ii) to have been in the public domain prior to the Time of Disclosure; or (iii) to have become part of the public domain after the Time of Disclosure by a publication or by any other means except an unauthorized act or omission or breach of this Agreement on the part of the Consultant.

- 7.2 No Disclosure of Confidential Information by the Consultant. The Consultant acknowledges that it shall, in performing the services for the Village under this Agreement, have access to or be directly or indirectly exposed to Confidential Information. To the extent allowed by law, the Consultant shall hold confidential all Confidential Information and shall not disclose or use such Confidential Information without express prior written consent of the Village. The Consultant shall use reasonable measures at least as strictly as those the Consultant uses to protect its own Confidential Information. Such measures shall include, without limitation, requiring employees and subcontractors of the Consultant to execute a non-disclosure agreement before obtaining access to Confidential Information.
- 7.3 Illinois Freedom of Information Act (FOIA). FOIA applies to public records in the possession of a party with whom the Village has contracted. The Village will have only a very short period of time from receipt of a FOIA request to comply with the request, and there is a significant amount of work required to process a request including collating and reviewing the information. Consultant will comply with all requests made by the Village for public records (as that term is defined by Section 2(c) of FOIA) in the Consultant’s possession and will provide the requested public records to the Village within two (2) business days of the request being made by the Village. The undersigned agrees to indemnify and hold harmless the Village from all claims, costs, penalty, losses and injuries (including but not limited to, attorneys’ fees, other professional fees, court costs and/or arbitration or other dispute resolution costs) arising out of or relating to its failure to provide the public records to the Village under this Agreement.
- 7.4 GIS Data. The Village has developed digital map information through Geographic Information Systems Technology (“GIS data”) concerning the real property located within the Village. If necessary to the performance of the services and if requested to do so by the Consultant, the Village may supply the Consultant with access to the GIS data. In such case the Consultant agrees as follows:

- A. Limited Access to and use of GIS data. The GIS data provided by a Village shall be limited to the scope of the work that the Consultant is to provide for the Village, and the Consultant shall limit its use of the GIS data to its intended purpose of furtherance of the work;
  - B. Trade Secrets of the Village. The GIS data constitutes proprietary materials and trade secrets of the Village and, shall remain the property of the Village;
  - C. Consent of the Village Required. The Consultant will not provide or make available GIS data in any form to anyone without the prior written consent of the Village Administrator or her designee;
  - D. Supply to Village. At the request of the Village, the Consultant shall supply the Village with any and all information that may have been developed by the Consultant based on the GIS data;
  - E. No Guarantee of Accuracy. The Village makes no guarantee as to the accuracy, completeness, or suitability of the GIS data in regard to the Consultant's intended use thereof; and
  - F. Discontinuation of Use. At such time as the Services have been completed to the satisfaction of or terminated by the Village, the Consultant shall cease its use of the GIS data for any purpose whatsoever. Upon request, an authorized representative of the Village shall be afforded sufficient access to the Consultant's premises and data processing equipment to verify that all use of the GIS data has been discontinued.
- 7.5 Ownership. Designs, drawings, plans, specifications, photos, reports, information, observations, calculations, notes, and any other documents, data, or information, in any form, prepared, collected, or received by the Consultant in connection with any or all of the services to be performed under this Agreement ("Documents") shall be and remains the exclusive property of the Village. At the Village's request, or upon termination of this Agreement, the Consultant shall cause the Documents to be promptly delivered to the Village.
- 7.6 News Releases. The Consultant shall not issue any news releases or other public statements regarding the Services without prior approval from the Village Administrator.

## **8. COMPLIANCE WITH LAWS AND GRANTS**

- 8.1 General Compliance. Consultant shall give all notices, pay all fees, and take all other action that may be necessary to ensure that the services are provided, performed, and completed in accordance with all required governmental permits, licenses, or other approvals and authorizations that may be required in connection with providing, performing, and completing the services, and with all applicable statutes, ordinances, rules, and regulations, including without limitation the Fair Labor Standards Act; any statutes regarding qualification to do business; any statutes prohibiting discrimination because of, or requiring affirmative action based on, race, creed, color, national origin, age, sex, or other prohibited classification, including, without limitation, the Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101 et seq., and the Illinois Human Rights Act, 775 ILCS 5/1-101 et seq. Consultant shall be solely liable for any fines or civil penalties that are imposed by any governmental or quasi-governmental agency or body that may arise, or be alleged to have arisen, out of or in connection with Consultant's, or its subcontractors' performance of, or failure to perform, the services or any part thereof. Every provision required by law to be inserted into this Agreement shall be deemed to be inserted herein.
- 8.2 Grant Compliance. Consultant shall also comply with all conditions of any federal, state, or local grant received by the Village or Consultant with respect to this Agreement or the services if any portion of this Agreement or the Services contained therein are funded in whole or in part by any federal, state, or local grant.
- 8.3 Sexual Harassment Policy. The Consultant represents and warrants that it has and follows a written sexual harassment policy in full compliance with Section 2-105(A)(4) of the Illinois Human Rights Act, 775 ILCS 5/2-105(A)(4).
- 8.4 Patriot Act Compliance. The Consultant represents and warrants that neither it nor any of its principals, shareholders, members, partners, or affiliates, as applicable, are persons or entities named as a Specially Designated National and Blocked Person (as defined in Presidential Executive Order 13224) and that it is not acting, directly or indirectly, for or on behalf of a Specially Designated National and Blocked Person. The Consultant further represents and warrants that the Consultant and its principals, shareholders, members, partners, or affiliates, as applicable, are not, directly or indirectly, engaged in, and are not facilitating, the transactions contemplated by this Agreement on behalf of any person or entity named as a Specially Designated National and Blocked Person.

The Consultant hereby agrees to defend, indemnify and hold harmless the Village, its respective corporate authorities, and elected or appointed officials, officers, employees, agents, representatives, engineers, volunteers, and attorneys, from and against any and all claims, damages, losses, risks, liabilities, and expenses (including reasonable attorneys' fees and costs) arising from or related to any breach of the representations and warranties in this subsection.

- 8.5 Equal Employment Opportunity Compliance. During the performance of this Agreement, Consultant as follows:
- A. That it will not discriminate against any employee or applicant for employment on the basis of race, age, marital status, color, religion, sex, sexual orientation, physical or mental disability unrelated to ability, national origin or ancestry or an unfavorable discharge from military service. Further, that it will examine all job classifications to determine if minorities or women are underutilized and shall take appropriate affirmative action to rectify any such underutilization.
  - B. That, if it hires additional employees in order to perform the services or any portion hereof, it shall determine the availability (in accordance with the Village's rules) of minorities and women in the area(s) from which they may reasonably recruit, and it will hire for each applicable job classification for which employees are hired in such a manner that minorities and women are not underutilized.
  - C. That, in all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination based on race, color, religion, sex, sexual orientation, national origin or ancestry, marital status, age, physical or mental disability unrelated to ability, or unfavorable discharge from the military.
  - D. That it shall submit reports as required by the Village's rules and furnish all relevant information as may from time to time be requested by the Village or the Village, and in all respects comply with the Illinois Human Rights Act and the Village's Rules.
  - E. That it shall permit access to all relevant books, records, accounts and work sites by personnel of the Village and the Village for purposes of investigation to ascertain compliance with the Illinois Human Rights Act and the Village's rules.

- F. That it shall include verbatim or by reference the provisions of this clause in every subcontract it awards under which any portions of the contract obligations are undertaken or assumed so that such provisions will be binding upon such subcontractors. In the same manner as with other provisions of this Agreement, the Consultant will be liable for compliance with applicable provisions of this clause by such subcontractors. Further, it will promptly notify the Village in the event that any subcontractor shall fail or refuse to comply therewith. In addition, Consultant shall not utilize any subcontractor declared by the Illinois Human Rights Commission to be ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations.
- G. If the Consultant has not complied with all provisions of the Illinois Human Rights Act, or the Rules and Regulations of the Illinois Department of Human Rights, the Consultant may be declared ineligible for future contracts or subcontracts with the Village and this Agreement may be cancelled or voided in whole or in part, and such other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulation.

## **9. DEFAULT AND DISPUTE RESOLUTION**

- 9.1 Default. If it should appear at any time that the Consultant has failed, refused or delayed performing, the Services or any other requirement of this Agreement with diligence at a rate that assures completion of the Services and full compliance of this Agreement, ("Event of Default"), and fails to cure any such Event of Default within ten (10) business days after the Consultant's receipt of written notice of such Event of Default from the Village, then the Village shall have the right, without prejudice to any other remedies provided by law or equity, to pursue any one or more of the following remedies:
  - A. Cure by Consultant. The Village may require the Consultant, within a reasonable time, to complete or correct all or any part of the services that are the subject of the Event of Default; and to take any or all other action necessary to bring the Consultant and the services into compliance with this Agreement.
  - B. Termination of Agreement by Village. The Village may terminate this Agreement without liability for further payment of amounts due or to become due under this Agreement.

- C. Withholding of Payment by Village. The Village may withhold from any payment, whether or not previously approved, or may recover from the Consultant, any and all costs, including attorneys' fees and administrative expenses, incurred by the Village as the result of any event of default by the Consultant or as a result of actions taken by the Village in response to any event of default by the Consultant.
- 9.2 Dispute Resolution. Any dispute related to this Agreement shall, upon request by either party, be submitted to a panel consisting of at least one representative of each party who shall have the authority to enter into an agreement to resolve the dispute. In the event that the panel is unable to reach a mutual resolution of the dispute, or has failed to convene within two weeks of the request of either party, either party may refer the matter to a court of appropriate jurisdiction. All communications between the parties or their representatives in connection with the attempted resolution of any dispute shall be confidential and deemed to have been delivered in furtherance of dispute settlement and shall be exempt from discovery and production, and shall not be admissible in evidence whether as an admission or otherwise, in any arbitration, judicial or other proceeding for the resolution of the dispute.
- 9.3 During the dispute resolution period, or if litigation ensues, pending any final judicial decision or settlement, Consultant shall proceed diligently with the services.
- 9.4 General Provisions Notice.
- A. Any notice or communication required or permitted to be given under this Agreement shall be in writing and shall be delivered (i) personally to an authorized representative of the party; (ii) by certified mail addressed to the contact person listed in Section 1 of this Agreement, return receipt requested, and deposited in the U.S. Mail, postage prepaid; (iii) by facsimile ("Fax") to a number provided by the contact person listed in Section 1 of this Agreement, and deposited in the U.S. Mail, postage prepaid by the recipient, or; (iv) by electronic internet mail ("e-mail") addressed to the contact person listed in Section 1 of this Agreement, and deposited in the U.S. Mail, postage prepaid.
  - B. Unless otherwise expressly provided in this Agreement, notices shall be deemed received upon the earlier of actual receipt or three (3) business days following deposit in the U.S. Mail.



- C. By notice complying with the requirements of this Subsection, each Party shall have the right to change the address or the addressee, or both, for all future notices and communications to such party, but no notice of a change of addressee or address shall be effective until actually received. Notices and communications to the Village shall be addressed to the party listed in Section 1 of this Agreement.
- 9.5 Assignment. This Agreement may not be assigned by the Village or by the Consultant without the prior written consent of the other party.
- 9.6 Third Party Beneficiary. No claim as a third party beneficiary under this Agreement by any person, firm, or a corporation other than the Consultant shall be made or be valid against the Village.
- 9.7 Severability. If any term, covenant, condition, or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions shall remain in full force and effect and shall in no way be affected, impaired or invalidated. The invalidity or unenforceability of any particular provision of this Agreement shall not affect the other provisions, and this Agreement shall be construed in all respects as if any invalid or unenforceable provision were omitted.
- 9.8 Time. Time is of the essence in the performance of this Agreement.
- 9.9 Governing Laws. This Agreement shall be interpreted according to the laws of the State of Illinois.
- 9.10 Binding Effect. The terms of this Agreement shall bind and inure to the benefit of the Parties hereto and their agents, successors, and assigns.
- 9.11 Entire Agreement. This Agreement constitutes the entire Agreement between the parties and supersedes any and all previous or contemporaneous oral or written agreements and negotiations between either of the Village and the Consultant with respect to the Proposal and the Services.
- 9.12 Waiver. No waiver of any provision of this Agreement shall be deemed to or constitute a waiver of any other provision of this Agreement (whether or not similar) nor shall any such waiver be deemed to or constitute a continuing waiver unless otherwise expressly provided in this Agreement.

- 9.13 Remedies. No remedies or rights conferred upon Village by this Agreement are intended to be exclusive of any remedy or right provided by law or equity, but each shall be cumulative and shall be in addition to every other remedy or right given herein or now or hereafter existing at law or in equity.
- 9.14 Survival of Terms. Articles on Indemnity, Confidential Information and Rights in Data shall survive termination of this Agreement.
- 9.15 Exhibit. Exhibit A (Consultant's proposal dated August 3, 2021) is attached hereto, and by this reference incorporated in and made a part of this Agreement. In the event of a conflict between the Exhibit and the text of this Agreement, the text of this Agreement shall control.
- 9.16 Rights Cumulative. Unless expressly provided to the contrary in this Agreement, each and every one of the rights, remedies, and benefits provided by this Agreement shall be cumulative and shall not be exclusive of any other such rights, remedies, and benefits allowed by law.
- 9.17 Counterpart Execution. This Agreement may be executed in several counterparts, each of which, when executed, shall be deemed to be an original, but all of which together shall constitute one and the same instrument.

\_\_\_\_\_  
VILLAGE OF RIVER FOREST, ILLINOIS  
by: Lisa Scheiner, Village Administrator

\_\_\_\_\_  
DATE

\_\_\_\_\_  
MUNICIPAL SERVICES ASSOCIATES, INC.  
By: Stuart Chapman, its President

\_\_\_\_\_  
DATE

**Exhibit A**  
**PROPOSAL OF MUNICIPAL SERVICES ASSOCIATES, INC.**  
**DATED AUGUST 3, 2021**

Definitions:

- Small Wireless Facilities: Wireless facilities that meet both of the following qualifications: (i) each antenna is located inside an enclosure of no more than 6 cubic feet in volume or, in the case of an antenna that has exposed elements, the antenna and all of its exposed elements could fit within an imaginary enclosure of no more than 6 cubic feet; and (ii) all other wireless equipment attached directly to a utility pole associated with the facility is cumulatively no more than 25 cubic feet in volume. The following types of associated ancillary equipment are not included in the calculation of equipment volume: electric meter, concealment elements, telecommunications demarcation box, ground-based enclosures, grounding equipment, power transfer switch, cut-off switch, and vertical cable runs for the connection of power and other services.
- Wireless Services Provider: A communications provider that uses technology based on radio frequency (RF) spectrum segments to transmit voice, video, and/or data signals to and from antennas mounted on poles or other structures, and whose signals are controlled by a base station that is either pole-mounted, mounted on platforms, or located in an enclosed shelter. Examples of such providers include cellular companies, such as AT&T Mobility, T-Mobile, Verizon Wireless, and Sprint, or other wireless carriers, such as paging services, dispatchers, or two-way radio services.
- Wireless Facilities Provider: A company that constructs poles, towers, or other structures designed primarily for the installation of wireless and/or wired services equipment. Examples of such providers include companies that build towers or utility poles, such as Crown Castle, SBA, American Tower, and Extenet.

**Wired Services Provider:** A communications provider that uses technology based on a variety of radio frequency (RF) channels to transmit voice, video, and/or data signals by wire from transmission sites to customer receivers. Wired services providers transmit such signals by wires which may be aerially-mounted or located underground. Examples of such providers include wireless cellular providers and their subsidiaries, such as MCImetro, tower companies that install fiber optic networks such as Crown Castle and SBA Communications, or wired Internet providers, such as Google.

**Key Project Personnel:** Stuart Chapman will be the Key Project Personnel assigned to perform services under this Scope of Work and under the Professional Services Agreement.

**Proposed Services to be Performed:**

**Wireless Communications Services:**

**Activities:**

1. Plan Review Tasks:
  - A. Review plans of wireless providers for the installation of small wireless facilities, and larger wireless facilities, such as those mounted on monopole towers or rooftops, or support systems necessary for the operation of such facilities, on public or private property within the boundaries of the Village of River Forest.
    - (1) Reviews include examination of drawings, structural evaluations, and equipment specifications. Analysis of the proposed project with regard to location in relation to residences, buildings, or commercial facilities, and where applicable, location within the Right-of-Way and compliance with the Village Zoning Ordinance.
    - (2) Where necessary, conduct research regarding equipment proposed for use on the wireless facility installation for the purpose of project clarification, potential impact on the service area within the Village, or for comparison with existing equipment proposed for replacement or disconnection.

- (3) In the event that plans for larger wireless facilities submitted by the wireless services provider require a Special Use Permit, meet with Building Department, Public Works staff, and the Village Administrator's Office as needed, and if necessary, attend Plan Commission and Zoning Board, and Village Board meetings.
  - (3) If necessary, attend any other meetings with the Building Department, the Public Works Department, and the Village Administrator's Office and where applicable, with the wireless services provider or its designee, to discuss various aspects of the proposed project and any modifications to the proposed plans.
- B. Prepare correspondence to the Building Department, or Public Works Department, and the Village Administrator's Office identifying deficiencies in the proposed plans or missing information that is necessary for the completion of the review. The Building Department, or Public Works Department will transmit such correspondence to the wireless services provider or its designee.
- C. Review information by the wireless provider or its designee submitted in response to earlier correspondence. From this response, the Consultant will:
  - (1) Identify any remaining information that is missing or requires further clarification, and prepare correspondence to the wireless services provider or its designee.
  - (2) Prepare a project report, including recommendations, to the Building Department, or Public Works Department, and the Village Administrator's Office.

Service Fees:

Small Wireless Facilities Review:

1 <sup>st</sup> application -	\$650.00
2 <sup>nd</sup> through 5 <sup>th</sup> application -	\$325.00/application
New Small Wireless Facility	
Utility Pole Where No Pole	
Previously Existed:	\$1,000.00

**OPTIONAL SERVICE: Wired Communications Services**

**Activities:**

1. Wired Communications Plan Review Tasks.
  - A. Review plans of wired communications providers for the installation of wired communications facilities, or support systems necessary for the operation of such facilities, on public or private property within the boundaries of the Village of River Forest. The review includes examination of drawings for burial or aerial installation of fiber optic lines and aboveground location of associated equipment, comparison with GIS maps, analysis of equipment specifications, and visual inspection of proposed locations.
    - (1) If necessary, attend any other meetings with the Public Works Department, and the Village Administrator's Office, and where applicable, with the wired services provider or its designee, to discuss various aspects of the proposed project and any modifications to the proposed plans.
  - B. Prepare correspondence to the Public Works Department and the Village Administrator's Office identifying deficiencies in the proposed plans or missing information that is necessary for the completion of the review. Such correspondence will be sent by the Consultant to the wired communications provider or its designee.
  - C. Review information by the wired provider or its designee submitted in response to earlier correspondence. From this response, the Consultant will:
    - (1) Identify any remaining information that is missing or requires further clarification, and prepare correspondence to the Public Works Department, and the Village Administrator's Office, for transmittal to the provider or its designee.
    - (2) Prepare a project report, including recommendations, to the Public Works Department and the Village Administrator's Office.

**Service Fees:** Hourly rate of \$170.00 per hour.

**IMPORTANT NOTE:**

The Village, at its discretion, may seek reimbursement of its fees and costs, including consultant costs, by wired or wireless providers for the review of applications, including documents, plans, diagrams, and supporting information, including research, reporting and subsequent inspection.



## MEMORANDUM

TO: Lisa Scheiner  
Acting Village Administrator

FROM: Kurt Bohlmann  
Kurt Bohlmann  
Fire Chief

DATE: August 3, 2021

SUBJECT: Monthly Report – July – 2021

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The Fire Department responded to 165 calls during the month of July. This is above our average number of calls in comparison to 2020. We experienced 5 fire related calls for the month. Emergency Medical Service calls represented 62% of our response activity for the month of July.

Incident Group	Count
100 – Fire	5
200 – Rupture/Explosion	0
300 – Rescue/EMS	103
400 – Hazardous Condition	5
500 – Service Calls	11
600 – Good Intent	21
700 – False Alarm	20
800 – Severe Weather	0
900 – Special Incidents	0

Cases of COVID began to increase in River Forest towards the end of the month, peaking for the month on July 26<sup>th</sup> at 2.62%. We did have 11 straight days with no new cases to begin the month. There were 10 new cases of COVID in River Forest in June. There have been 840 positive cases of the virus in River Forest since the pandemic began. The 7-day positivity rate for River Forest on July 31<sup>st</sup> was 1.51%, up from 0.00% on June 30<sup>th</sup>. River Forest has 61.4% of all residents fully vaccinated and 74% of all residents have had at least one vaccination shot according to Cook County. The county and state have instituted stricter mask guidance due to the increase in cases in the county.



I attended the WSCDC operations meeting. We discussed the proposed budget for next year.

Most of my time was again spent in online meetings as part of the process for upgrading our RMS system from ESO's Firehouse Software to ESO's Fire Records Management System. The plan to go live with the system has been moved back to August 16<sup>th</sup>.

We have resumed public education projects, including station tours and block parties. We resumed in-person fire inspections several months ago and are caught up with the inspections we missed.

### **Incidents of Interest**

RFFD responded to a structure fire in River Forest. RFFD went into the structure to investigate. We noted light white smoke coming from the B side gable. Our crew used water extinguishers and 10-gallons of water to extinguish the fire. Our crew investigated the second floor and attic exterior wall on the B side by using a TIC. No unusual heat spikes observed.

See details below.

### **Suppression Activities**

For the month of July, we responded to 165 emergency calls, which is above our average amount of calls. Of this total, 5 were fire related incidents. Four of these fire incidents occurred in River Forest. The other fire incident occurred outside of River Forest.

The first incident was a structure fire in River Forest. Upon arrival, our crew reported nothing showing on the exterior A, B, and D side. However, we observed an evacuation of the building. There was a Ridgeway Heating and Cooling vehicle in the driveway. Lt. Smith met with the homeowner. He stated that there is smoldering in the attic and the attic hatch is small. He stated there is a ladder already at the hatch. RFFD went into the structure to investigate. We noted light white smoke coming from the B side gable. No smoke and no flames were coming from the roof and eaves on the B side. We were unable to view the C side of the structure because of two dogs in the yard. After a closer look of the A and D side, we found nothing showing. Our crew found no heat and no flames on the second floor but noticed an odor of burning on the second floor. We noticed a light white smoke in the second floor hallway ceiling at the attic hatch. We used the ladder to enter the attic. The attic had light white smoke and we found cellulose insulation smoldering. Our crew used water extinguishers and 10-gallons of water to extinguish the fire. The bucket was placed in the attic by the homeowner before the 911 call. We observed that a piece of plywood covering floor joists had charring. Also, exposed floor joists near the plywood had charring. The plywood with charring was approximately 1-2 inches below a copper pipe leading to a HVAC unit. The copper pipe had discoloration and the pipe's insulation was melted. Our crew investigated all the rooms on the second floor. No smoke and no flames were found. We assigned Forest Park Fire Department to investigate the second floor using a thermal imaging

camera (TIC). They found a hot spot at the ceiling in the south second floor bedroom (130 F). It appeared to be a child's room. Our crew also found a reading in the area of the charred plywood (175F). We were unable to get to the hot spot. We punched a hole in the ceiling of the south bedroom using a pike pole. We discovered a metal lath behind the plaster ceiling. We were able to use an axe and push through the metal lath. Smoldering cellulose insulation and debris fell to the bedroom floor. The insulation and debris were extinguished and removed to the outside using a shovel and a bucket. The debris was later placed in a garbage bags outside the home. The south bedroom ceiling and attic were investigated using TIC. There were no heat spikes found. We began rehab and clean-up of the south bedroom floor. Oak Park Fire Department was assigned to take a TIC and investigate the attic. They reported no heat spikes on the TIC and no signs of smoke or flames in the attic. Our crew investigated the second floor and attic exterior wall on the B side by using a TIC. No unusual heat spikes observed. There was no obvious damage noted to the roof. The homeowner stated he has lived at the address for seven years. He stated that today Ridgeway Heating and Cooling installed a Unico HVAC system in the attic. He stated they were sweating pipes in the attic today. He stated at 5 pm today he began smelling a "hot attic" smell. He stated that later he smelled something burning. He stated at approximately 6:30 pm he placed his head in the attic hatch and saw smoke. He denied seeing flames. He immediately left the attic hatch and called 911. The resident indicated that the Unico HVAC system was not operational. We asked the technician from Ridgeway Heating and Cooling to shut the electric off to the attic unit. The electrical power was shut off to the attic unit. At 1953 hours, our crew took a thermal imaging camera and investigated the entire second floor and the attic. There were no hot spots and no unusual heat spikes found. There was no smoke in the attic. The base for a smoke detector was found in the north/south second floor hallway. The First Alert smoke detector was found on the second floor bathroom sink. The battery compartment was opened and there were batteries inside. One was partially removed. Lt. Smith informed the resident not to dispose of the garbage bags of debris. The incident resulted in a property loss of \$4,000 and content loss of \$2,000.

The second incident was a structure fire in River Forest. Upon arrival, the resident showed the Lieutenant a small fire on the exterior siding of Bravo side. A balloon frame construction was suspected. We went into the home and turned off the power to the home and extinguished the fire with a preconnect line. Lieutenant called for a full response and all crews were returned as the fire was extinguished quickly. The siding on the north side was removed to expose the burned area. A line of non-burned wood was noted under the wood siding on the second story exterior. The thermal imaging camera were used to rule out fire spread inside the home. No heat noted on corresponding interior walls. No heat noted on all floors of the home. Once the fire was extinguished and fully verified, Lt. Bochenek went to interview the home owners. The incident resulted in a property loss of \$4,000.

The third incident was a structure fire in Oak Park. RFFD provided mutual aid and assigned to bring up an attack line to the second story and search for fire. Our crew searched and did not note any fire just heavy smoke pushing from the walls. We returned to the first floor and noted fire coming from the trim on the floor in the dining room on the bravo side. RFFD used water to

suppress the fire. Another crew came in and took over as we were running low on air. Our crew was assigned to ventilate the roof. We ascended the aerial and cut a hole in the roof per command. We assisted with clean up and then the crew returned in service.

The fourth incident was a garbage can fire in River Forest. Upon arrival, we extinguished the fire using a water extinguisher.

The other fire was a cooking fire that caused no damage and occurred in River Forest.

### **Training**

This month the department participated in various training activities such as:

- FF/PM's A. Howe, Seablom, Buchholz, Basa and McKenna continuing truck training
- Shifts continuing annual hydrant testing and flowing
- Officers attended 2 Zoom meetings for the new ESO system and have been practicing doing incident reports
- All members performed annual timed donning of SCBA

### **Paramedic Activity**

We responded to 94 EMS calls, making contact with 97 patients, for the month of June. This is about our monthly average number of EMS calls. Of this total, 34 patients were classified as ALS and 61 were BLS and there were 2 invalid assists. 27 of the 61 BLS patients refused treatment and/or transport.

We responded to 103 EMS calls, making contact with 103 patients for the month, of July. This is about our monthly average number of EMS calls. Of this total, 48 patients were classified as ALS and 51 were BLS and there were 3 invalid assists. 16 of the 51 BLS patients refused treatment and/or transport.

A detailed monthly EMS report is available in time for review.

### **Fire Prevention**

During the month of July, the Fire Prevention Bureau conducted 14 regular inspections and 28 company inspections. There were 72 violations noted and 37 violations corrected. Fire Prevention performed 4 plan reviews.

A detailed monthly Fire prevention report is available for review.



**Village of River Forest**  
**Village Administrator's Office**  
400 Park Avenue  
River Forest, IL 60305  
Tel: 708-366-8500

## MEMORANDUM

Date: August 4, 2021

To: Cathy Adduci, Village President  
Village Board of Trustees

From: Lisa Scheiner, Acting Village Administrator

Subj: Building & Zoning Report – July, 2021

### **Permit and Real Estate Transfer Activity**

The Village issued permits at properties during this reporting period. In examining permit activity data, please note the Village's new permitting system is tracking permit activity by property address rather than by permit type. In other words, there can be one permit issued for a home addition that would encompass the building, electrical, and plumbing permits in one record. This is a change from the previous system which tracked permit activity by permit type. Year-to-date revenue for FY 2022 is \$108,899, which is 17.2% of the revenues budgeted for FY 2022.

### **Real Estate Transfers**

	July 2021	July 2020	FY 2022 YTD Total	FY 2021 Total
<b>Transfers</b>	28	27	94	276

### **Residential Property Demolition**

	July 2021	FY 2022 YTD Total	FY 2021 Total	FY 2020 Total
<b>Residential Demolitions</b>	1	1	4	5

<b><u>Address</u></b>	<b><u>Architectural Significance</u></b>
547 William	n/a

### **Planned Development Project/Development Review Board Updates**

Below please find a summary of the status of approved planned development permits as well as certain pending applications.

Approved:

- 7574 Division Street – This project was approved June 28, 2021. From the date of approval, the applicant has nine months to obtain a building permit, 15 months to commence construction, and 18 months to complete construction. A demolition permit has been issued. The applicant provided revised construction plans in late July and final review comments are anticipated in early August. Staff anticipates that a permit will be issued in early August. A project website has been established ([www.vrf.us/trinity](http://www.vrf.us/trinity)).
- Mixed Use Development (Lake and Lathrop) – This project was approved on September 17, 2018. The developer has re-submitted building plans in response to the last round of review comments and the plans are under review. Project updates are available on the Village's website ([www.vrf.us/lakeandlathrop](http://www.vrf.us/lakeandlathrop)).

#### *Pending*

- 400 Ashland Avenue – The property owner appeared before the Development Review Board on February 18, 2021 regarding a pending application for a major amendment to an existing planned development to convert a portion of the building from commercial to residential space. The applicant returned to the Development Review Board on May 6, 2021 to request, and was granted, and application requirement waiver. The applicant also held a resident meeting in person and via Zoom on February 24, 2021. A technical review meeting was held in June and a public hearing is scheduled on August 5. A project website has been established ([www.vrf.us/400ashland](http://www.vrf.us/400ashland)) for more information about the project and application.
- 735 Lathrop Avenue – River Forest Public Library has been working with Staff regarding a pending application for a major amendment to an existing planned development to move HVAC equipment to the ground level on the north side of the building in a masonry enclosure. The applicant held a resident meeting on April 28, 2021, introduced the project to the Village Board of Trustees on May 10, 2021, and appeared before the Development Review Board for a pre-filing conference on June 3, 2021. A project website has been established ([www.vrf.us/rflibrary](http://www.vrf.us/rflibrary)) for more information about the project and application.

#### **Zoning Board of Appeals Updates**

Below please find a summary of the activities of the Zoning Board of Appeals:

- 346 Park Avenue: The public hearing for the requested variation was opened on September 10, 2020 and continued to January 14, 2021 at the petitioner's request. The public hearing concluded on January 14, 2021, and the Zoning Board of Appeals adopted Findings of Fact at its February meeting. It is anticipated that this matter will be presented to the Village Board for consideration at a future meeting for a final vote in September, 2021.



## Village of River Forest

### POLICE DEPARTMENT MEMORANDUM

**TO:** Lisa Scheiner – Acting Village Administrator

**FROM:** James O'Shea- Chief of Police

**DATE:** August 4, 2021

**SUBJECT:** July 2021 Monthly Report

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#### Crime Statistics

The month of July 2021 indicated a 25% decrease in Group A (previously Part I) offenses in comparison to July 2020. There was a 6% decrease in Group B (previously Part II) reported crimes compared to July 2020. A decrease in Theft and Burglary incidents contributed to the reduction in Group A crimes. A decrease in Disorderly Conduct and Criminal Damage to Property offenses contributed to the Group B reduction. For calendar year 2021, Group A crimes were down 20% at this time, while Group B crimes were up 45% in comparison to 2020 year-to-date statistics. We will continue to report any anomalies in data or statistics for calendar year 2021.

	July 2021	July 2020	Diff. +/-	% +/-	YTD 2021	YTD 2020	Diff. +/-	% +/-
<b>Group A*</b>	18	24	-6	-25%	92	115	-23	-20%
<b>Group B**</b>	64	68	-4	-6%	470	324	146	45%
<b>Reports***</b>	111	143	-32	-22%	794	719	75	10%
<b>Events****</b>	890	1009	-119	-12%	5,883	5,896	13	-1%

\*Group A (previously referred to *Part I*) *Offenses* include homicide, criminal sexual assault, robbery, aggravated battery, burglary, theft, and motor vehicle theft.

\*\*Group B (previously referred to *Part II*) *Offenses* include simple battery, assault, criminal trespass, disorderly conduct, and all other misdemeanor and traffic offenses.

\*\*\**Reports* (new category as of September 2015) include total number of reports written by officers during the month.

\*\*\*\**Events* (new category as of September 2015) include all activities conducted by officers, including foot patrols, premise checks, traffic stops, and all other calls for service not included as Group A and Group B offenses.

## **Town Center**

The Police Department responded to sixty-three (63) calls for service at the Town Center properties in July 2021; of those calls there were eighteen (18) reported crimes, which included five (5) Retail Thefts, one (1) Theft, and eleven (11) Panhandler/Criminal Trespass incidents. There was a 37% decrease in calls for service in comparison to July 2020. In addition, there was an 18% decrease in Criminal Activity in comparison to July 2020. Year-to-date Calls for Service are down 16% and Criminal Activity is down 8%.

## **Collaboration and Relationship Strengthening**

- Officers followed policies and procedures instituted to help in reducing the spread of COVID-19 and in gaining compliance from community members to follow Social Distancing, masks, and other executive guidelines.
- Officers conducted additional patrols/premise checks in the business districts, parks, and schools due to loosening of the COVID-19 pandemic guidelines.
- Hosted police supervisors' meeting.
- Attended BFPC meeting.
- Hosted Community Safety Meeting at River Forest community Center.
- Attended WSCDC Operations Committee meeting.
- Officers increased traffic enforcement efforts at locations based on data-driven response to accidents and community member requests.
- Participated in Use of Force workshop.

## **School and Community Support**

During this period, the SRO/CSO Division continued to focus on addressing safety and security concerns by meeting with community organizations and schools. Some of these concerns included general traffic, construction related hazards, and personal safety related issues.

A hiring process to select a new CSO is ongoing and in the final stages.

### **School Resource/Crime Prevention Officer Activity Summary for July 2021**

<b>Written Reports</b>	10
<b>Foot Patrols / Premise Checks</b>	84
<b>I-SEARCH and Too Good For Drugs Activities</b>	1
<b>Calls for Service</b>	35
<b>Other Assignments</b>	16 Assignments / 9 Hours
<b>Special Assignments</b>	26 Assignments / 157 Hours (see below)

### **School and Community-Support Activity Highlights for July 2021**

Ofc. Ransom completed the following:

- I-Search Activity:
  - ✓ Worked on animated video for upcoming I-Search classes in Fall 2021.
- Reassigned to Patrol for 12 days on 01Jul21, 02Jul21, 08Jul21, 09Jul21, 12Jul21, 14Jul21, 15Jul21, 16Jul21, 19Jul21, 26Jul21, 27Jul21, 29Jul21.
- Conducted follow-up with supplemental report on 21-00696.
- Gave presentation to CSI Camp at Park District on 06Jul21.
- Meeting with RFCC Director Chappelle on 07Jul21.
- ICAC Cybertip investigation throughout the month (21-00745).
- Housing Forward referral on 13Jul21.
- Attended Mandated Reporter training on 14Jul21.
- Attended M Team meeting on 15Jul21.
- Attended CCRT meeting on 15Jul21.
- Operation Chill "Patrol" on 16Jul21.
- ICAC Cyber Tip training from 21Jul21 – 22Jul21.
- Submitted Housing Forward referral on 22Jul21.
- Gave TOT Camp presentation on 23Jul21.
- Planned, promoted and hosted Community Safety Meeting on 28Jul21.
- Coffee Monday meeting with Library personnel on 30Jul21.
- Planned Junior Citizens Police Academy for August 2021 (curriculum, scheduling, field trips, guess presenters, logistics, etc.)

### **UPCOMING School and Community Support Activities for August 2021**

Ofc. Ransom will:

- Direct 2021 Junior Citizen's Police Academy from 02Aug21 – 06Aug21.
- Coffee Monday presentation on Fraud & Scams on 02Aug21.
- Reassigned to patrol on numerous days to maintain minimum.



- Instruct Concordia Public Safety on patrol tactics, drug recognition, evidence collection and defensive tactics throughout the month.
- M -Team meeting on 19Aug21.
- I-Search Meetings and lesson planning (Dates TBD).

Sgt. Grill will:

- Assist with Adjudication hearings and manage caseload.
- Begin to train a new CSO.
- Manage movie, block party, and commercial film details, permits, and requests.
- Assist with Information Technology projects.
- Address subpoenas, FOIA requests and other records requests for various sources of police video used in police response and criminal investigations.
- Manage various grant and budget related activities.
- Assist with Vehicle Maintenance and Equipment.
- Support Crime Prevention Officer Ransom in his duties.
- Provide local technological support for the police camera systems.
- Monitor crossing guard performance as the school year begins.

Active Solicitor Permits		
Individual or Organization	Description	Expires
Aptive Environmental	Home Services	29-July-21
Vista Chicago	Home Services	08-Jan-22
Power Home Remodeling	Home Repair	22-Oct-21
Joshua's Pest Control	Home Services	28-Jun-22
Ecoshield Pest Control	Home Services	25-Jun-22

## **Budget and Fiscal Monitoring**

### **July 01 – July 31, 2021**

July is the third month of Fiscal Year 2022. Due to COVID-19 executive orders and restrictions extending into July and some restrictions beginning to be reinstituted, some revenues may be diminished in during the first and second quarters of FY 2022. Overtime costs are on par for FY 2022. Parking Citation revenue, Administrative Tows, and Local Ordinance Revenues are below expectations at this time due to Covid related restrictions. We will continue to monitor and report any notable patterns or anomalies that occur during FY 2022.

### Revenue/Expenditure Summary

Category	Total # Paid FY22 7/21	Total # Paid FY22 Y-T-D	Expenditure/ Revenue FY22 7/21	FY22 Y-T-D Expenditure/Revenue
Parking/Compliance Citations	247	807	\$11,492	\$36,029
Admin. Tows	9	41	\$4,500	\$20,500
Local Ordinance	7	21	\$200	\$250
Overtime	320 hrs.	723 hrs.	\$20,193	\$45,227

### **Significant Incidents and Notable Arrests:**

#### **21-00687                      Retail Theft Arrest**

On July 1, 2021, around 11:31 PM, River Forest police were called to Walgreens regarding a subject who stole \$48 worth of merchandise. A River Forest officer located a 49-year-old male Chicago resident nearby that matched the description and possessed the stolen items. He was arrested for Retail Theft and later released on bond. The merchandise was returned to Walgreens.

#### **21-00690                      Driving While License Suspended Arrest**

On July 3, 2021, around 12:03 AM a River Forest officer on general patrol near North/Jackson observed a vehicle traveling on North without headlights and failing to drive within its lane. The vehicle was stopped and the driver, a 54-year-old male Chicago resident, was found to have a suspended driver's license, suspended for a mandatory insurance violation. He also did not possess insurance. He was arrested for Driving While License Suspended, and later released on bond. The vehicle was towed with an administrative hold placed on the vehicle.

#### **21-00714                      Warrant Arrest**

On July 8, 2021, at 12:26 PM, a River Forest police officer conducted a traffic stop in the 7800 block of Washington Blvd. The driver, 42-year-old Bellwood resident, was arrested for a Failure to Appear Larceny warrant from DuPage County. The subject posted bond and was given a new DuPage County court date.

#### **21-00724                      Residential Burglary Arrest**

On July 11, 2021, around 5:02 AM, River Forest officers were dispatched to a residence in the 7200 block of Quick for an activated alarm. The officers determined the residence had been broken into and observed a 23-year-old male Oak Park resident flee from inside the residence. Officers gave chase and apprehended the male. He was arrested and charged with Residential Burglary and Criminal Damage to Property. He was transported to a bond hearing at the Maybrook Courthouse.

#### **21-00726                      Retail Theft Arrest**

On July 11, 2021, at 1:55 PM, a River Forest officer was conducting a premise check in the Town Center when he was approached by a Walgreens employee who related a retail theft had just occurred. The officer located

the offender, 30-year-old male from Addison, in the area of Lake and Harlem. The offender fled from the officer and a foot pursuit ensued. The offender ran to the green line platform at the South Blvd. station in Oak Park. The offender refused to obey the officer's commands and was arrested. The offender was charged with retail theft for stealing \$618.00 worth of merchandise and obstructing a peace officer. The offender was released on bond.

**21-00729                      Warrant Arrest**

On July 12, 2021, around 11:28 PM, River Forest officers were dispatched to Walgreens for a subject attempting to steal items. The subject, a 54-year-old male Chicago resident, was detained inside the store and a name-check determined he was wanted by the Chicago Police Department on a warrant for Aggravated Assault. He was arrested for the warrant and later transferred to the custody of Chicago PD.

**21-00733                      Retail Theft**

On July 13, 2021, at 5:27 PM, River Forest officers were dispatched to 7525 Lake St (Jewel-Osco) for the Retail Theft. The 42-year-old Northbrook resident was located in the parking lot. The subject was positively identified by the witness as the offender and arrested for stealing merchandise totaling \$341.64. The merchandise was recovered and returned to the store.

**21-0743                      Traffic Arrest**

On July 16, 2021, at 12:51 PM, a River Forest officer completed a traffic stop on a vehicle in the area of the 7900 block of Madison. The vehicle had been observed traveling 58mph, in a 25mph zone. The driver, 27-year-old male from Chicago, was arrested for aggravated speeding and no driver's license. The driver was later released on bond.

**21-00747                      No Valid DL**

On July 18, 2021, around 3:17am, a River Forest officer on general patrol near Lathrop/Division observed a vehicle disobey the stop sign at that intersection, and that the driver was using an electronic device while driving. The vehicle was stopped and the driver, a 30-year-old male Chicago resident, was found to be driving despite never having been issued a license. He also did not possess insurance. He was arrested for No Valid DL, and later released on bond.

**21-00752                      DUI Arrest**

On July 19, 2021, around 2:20 AM, River Forest officers were dispatched to Lake/Clinton for a traffic crash where a vehicle struck a parked car, fire hydrant, and village tree. An investigation determined the driver, a 27-year-old female Michigan resident, was found to be under the influence of alcohol. She was arrested for Driving Under the Influence and later released on bond. The vehicle was towed with an administrative hold placed on the vehicle.

**21-00753                      Aggravated Driving While License Revoked Arrest**

On July 19, 2021, at 8:00 AM, a River Forest officer was dispatched to an accident in the area of the 7300 block of Division. The officer located the driver, 41-year-old male from Chicago, who had struck a parked vehicle. It was determined the driver's license was revoked for a prior driving under the influence violation. The driver

was arrested and transported to the station. Due to the driving history of the driver, he was charged with felony aggravated driving while license revoked. The driver was later transported to Maybrook courthouse for bond hearing.

**21-00756                      No Valid DL Arrest**

On July 20, 2021, around 3:42 AM, a River Forest officer conducting traffic enforcement near Harlem/Division observed a vehicle traveling 50mph on Harlem where the speed limit is 30mph, and not signaling several lane changes. The vehicle was stopped and the driver, a 19-year-old female Chicago resident, was found to be driving despite never having been issued a license. She also did not possess insurance. She was arrested for No Valid DL, and later released on bond. The vehicle was towed with an administrative hold placed on the vehicle.

**21-00757                      Warrant Arrest**

On July 20, 2021, at 5:58 PM, River Forest officers were dispatched to 7525 Lake St (Jewel-Osco) for the Retail Theft. The 30-year-old Chicago resident was positively identified as the offender, and the merchandise was returned. The store did not want to sign complaints and he was given criminal trespass warnings. The subject was placed into custody for a Failure to Appear Larceny warrant from Chicago and custody was turned over to the 25<sup>th</sup> District of Chicago.

**21-00760                      Burglary to Motor Vehicle Arrest**

On July 21, 2021 at 3:15 PM, a River Forest officer arrested a 20-year-old Oak Park resident for a motor vehicle burglary that occurred at 410 Ashland Ave. The burglary proceeds (guitar & amplifier) located on the subject were positively identified by the victim as his property. The subject was mirandized and admitted to burglarizing the victim's vehicle. The State's Attorney approved a felony burglary charge and the subject was transported to bond hearing the following day.

**21-00770                      Felony Revoked Driver's License and Warrant Arrest**

On July 24, 2021 at 11:26 AM, a River Forest officer was dispatched to 1015 Thatcher Ave for a suspicious auto parked in the traffic lane. The River Forest officer investigated the suspicious activity. The driver, a 41-year-old Chicago resident, was arrested for driving with a revoked driver's license and the passenger, a 33-year-old Waukegan resident, was arrested for a Niles Failure to Appear Larceny warrant. The Niles police department extradited the warrant and took custody of the passenger. The State's Attorney approved felony driving with a revoked driver's license charge and the driver was transported to the next available bond hearing.

**21-00774                      Felony Driving While License Revoked**

On July 25, 2021, around 1:20 AM, a River Forest officer on general patrol near Frank's Deli observed a suspicious vehicle parked in the lot after hours. The driver, a Maywood resident, was found to have a revoked driver's license, with five different suspensions and revocations for DUI and mandatory insurance violations. He was arrested for felony Driving While License Revoked, and transported to a bond hearing at the Maybrook Courthouse. The vehicle was towed with an administrative hold placed on the vehicle.

The following chart summarizes and compares the measured activity for all three Patrol Watches during the month of July 2021:

	Midnights 2230-0630	Day Watch 0630-1430	Third Watch 1430-2230
Criminal Arrests	4	7	2
Warrant Arrests	1	0	3
D.U.I Arrests	1	0	0
Misdemeanor Traffic Arrests	4	5	10
Hazardous Moving Violations	39	95	53
Compliance Citations	13	8	16
Parking Citations	83	38	13
Traffic Stop Data Sheets	62	99	75
Quasi-Criminal Arrests/ L.O	2	0	0
Field Interviews	5	18	9
Premise Checks/Foot Patrols	449	311	242
Written Reports	21	59	48
Administrative Tows	4	4	5
Booted vehicles	0	0	0
Sick Time used (in days)	2	1	0

### **Detective Division**

Detective Sergeant Fries worked twenty-one (21) days and fifty-two (52) hours of overtime performing detective/shift duties. The Detective Unit completed nine candidate background investigations and attended the Police & Fire Commissioners meeting on July 13, 2021.

During the month of July, the Detective Unit opened up/reviewed six (6) cases for potential follow-up. Of those cases, three (3) are still active and three (3) were administratively closed. The Unit also continued to investigate open cases from previous months, as well as assisted the Patrol Division in cases reported in the month of July.

### **Year-to-Date Arrest Statistics**

Quantity Arrested	# Felony Charges	# Misdemeanor Charges	# Warrants
<b>10</b>	<b>5</b>	<b>8</b>	<b>1</b>

### July 2021 Case Assignment Summary

Part I	# Cases	Cleared by Arrest	Adm Closed	Screen Out	Susp	Except	Pend	Refer	Unfound
Motor Vehicle Theft	2		1				1		
Part I Total	2		1				1		
Part II	# Cases	Cleared by Arrest	Adm Closed	Screen Out	Susp	Except Clear	Pend	Refer	Unfound
Hit and Run	2						2		
Disorderly Conduct	1		1						
Suspicious Activity	1		1						
Part II Total	4		2				2		
TOTALS	6		3				3		

### July 2021 Juvenile Arrests

Offenses	Adjusted	Cited	Petitioned	Referred
No Valid Driver's License		2		
Total (2)	0	2	0	0

### New Investigations

#### 21-00696 Suspicious Activity-Reckless Discharge of Firearm

On July 4, 2021 at 10:20PM, a juvenile was struck in the head by a stray bullet. The juvenile was transported to the hospital with a head injury, but after treatment of the injury, it was reported that it was minor in nature and the juvenile fully recovered from his injury. There were no leads to develop a suspect. Detective unit sent the recovered bullet to the lab with similar bullets recovered from July 2020 incidents. The case is pending lab results to determine if leads can be obtained to develop a suspect.

#### 21-00741 Disorderly Conduct

On July 12, 2021 at 4:30PM, River Forest units were dispatched to the area of Lake St and Clinton Pl for a suspect that confronted the victim and showed the victim a lewd photograph on the suspect's phone. The unknown suspect fled the area on a bicycle and was not located by the responding officers. The Detective Unit reviewed street cameras and obtained images of the suspect. The Detective Unit sent out an attempt to identify critical reach bulletin and the suspect was neither located nor identified. The case was administratively closed.

#### 21-00744 Hit & Run Property Damage

On July 16, 2021 at 3:31PM, a River Forest Officer took a hit & run report that occurred at Madison St and Ashland Ave. The victim positively identified the offender in a photo line-up and the case is pending tow and arrest.

#### 21-00787 Motor Vehicle Theft

On July 29, 2021 at 12:58PM, a River Forest Officer took a report for a stolen motor vehicle that occurred at 7265 Lake St (Petco). The victim left her vehicle running and two unknown suspects stole the victim's vehicle with a

chase vehicle following close behind. Street cameras captured both vehicles fleeing the River Forest Town Center eastbound on Lake St. The victim's vehicle was quickly recovered unoccupied by the Berwyn Police Department and was returned to the owner. The detective unit sent an attempt to locate Critical Reach containing images of the chase vehicle. The case was administratively closed.

#### **21-00789 Hit & Run Personal Injury**

On June 29, 2021 at 6:38AM, the River Forest Police Department responded to hit and run at Lathrop Ave and Augusta Ave. The responding officers located an injured bicyclist and several witnesses. The injured bicyclist was transported to the hospital with severe but non-life threatening injuries. The witnesses advised the bicyclist disobeyed the stop sign and was struck by a vehicle that also disobeyed the stop sign. The offending vehicle fled the scene and was not located. Street cameras captured the offending vehicle traveling southbound on Thatcher Ave and westbound on Lake St. A witness provided a possible plate, but the detective unit was unable to identify the suspect vehicle with the limited information provided. An attempt to identify Critical Reach bulletin was sent out containing street camera images of the offending vehicle. The case is pending suspect vehicle and offender identification.

#### **21-00790 Motor Vehicle Theft**

On July 30, 2021 at 9:21AM, River Forest officer took a phone report for a motor vehicle theft. On July 29, 2021, the elderly subject suffering from dementia went to 7265 Lake St (Petco) and was unable to locate where he parked his vehicle. A responding officer contacted the subject's caregiver and the caregiver took custody of the elderly subject. The area was searched for the vehicle with negative results and the caregiver reported the vehicle stolen the next day. Detective unit requested Oak Park and Forest Park to search their towns, and multiple license plate locator searches have yielded negative results. The case is pending locating the victim's vehicle.

#### **Old Cases**

#### **21-00337 Public Indecency/Lewd Conduct**

On May 18, 2021, Detective Unit received felony approval and an arrest warrant for the offender in this case. The offender was directly indicted and is currently residing in the DuPage County Jail for similar offenses. The case was cleared by arrest on July 9, 2021.

#### **21-00723 Hit & Run Personal Injury**

On July 10, 2021 at 9:35PM, a panhandler was struck by a vehicle at Lake St and Harlem Ave. The Detective unit assisted with the arrest by obtaining search warrants for buccal and vehicle evidence. Detective unit completed related paperwork and evidence collection. Detective unit has been in constant contact with the victim's immediate family and the victim is currently on life support with no signs of improvement.

At this time, there are seventeen (17) active criminal investigations being managed by the Detective Unit.



## **Training**

During the month of July 2021, twenty-nine (29) officers/civilian employees attended different training classes for a total of eighty-nine (89) hours of training. The Department members, courses, and total number of hours included in the course are detailed below.

<b>Officer</b>	<b>Course Title</b>	<b>Start</b>	<b>End</b>	<b>Hours</b>
Balaguer	LEADS 3.0 Familiarization	7/13/2021	7/31/2021	1
Balaguer	Recognizing and Reporting Child Abuse	6/15/2021	7/15/2021	1
Balaguer	OC Training-In House	5/1/2021	7/19/2021	1
Bowman	Recognizing and Reporting Child Abuse	6/15/2021	7/15/2021	1
Bowman	OC Training-In House	5/1/2021	7/19/2021	1
Caballero	LEADS 3.0 Familiarization	7/13/2021	7/31/2021	1
Caballero	Recognizing and Reporting Child Abuse	6/15/2021	7/15/2021	1
Caballero	OC Training-In House	5/1/2021	7/19/2021	1
Caballero	PLI July 2021 Monthly Legal Update	7/1/2021	8/31/2021	1
Casey	LEADS 3.0 Familiarization	7/13/2021	7/31/2021	1
Casey	Recognizing and Reporting Child Abuse	6/15/2021	7/15/2021	1
Casey	OC Training-In House	5/1/2021	7/19/2021	1
Casey	PLI July 2021 Monthly Legal Update	7/1/2021	8/31/2021	1
Cassidy	Recognizing and Reporting Child Abuse	6/15/2021	7/15/2021	1
Cassidy	OC Training-In House	5/1/2021	7/19/2021	1
Catalano	Recognizing and Reporting Child Abuse	7/28/2021	7/29/2021	2
Catalano	ResQ Disc Roll Call Training	7/28/2021	7/28/2021	1
Catalano	Water Rescue Equipment	7/28/2021	7/28/2021	1
Catalano	Duty to Intercede	7/28/2021	7/29/2021	1.5
Catalano	Response to People in Crisis	7/28/2021	7/29/2021	2
Colon	LEADS 3.0 Familiarization	7/13/2021	7/31/2021	1
Colon	Recognizing and Reporting Child Abuse	6/15/2021	7/15/2021	1
Colon	OC Training-In House	5/1/2021	7/19/2021	1
Cortes	CPR	7/15/2021	7/15/2021	4
Cortes	Less than Full Access LEADS training	7/12/2021	7/12/2021	4
Czernik	LEADS 3.0 Familiarization	7/13/2021	7/31/2021	1
Czernik	Recognizing and Reporting Child Abuse	6/15/2021	7/15/2021	1
Drake	LEADS 3.0 Familiarization	7/13/2021	7/31/2021	1
Drake	Recognizing and Reporting Child Abuse	6/15/2021	7/15/2021	1
Drake	OC Training-In House	5/1/2021	7/19/2021	1
Drake	PLI July 2021 Monthly Legal Update	7/1/2021	8/31/2021	1
Fields	LEADS 3.0 Familiarization	7/13/2021	7/31/2021	1
Fields	Recognizing and Reporting Child Abuse	6/15/2021	7/15/2021	1
Fields	OC Training-In House	5/1/2021	7/19/2021	1



Fields	PLI July 2021 Monthly Legal Update	7/1/2021	8/31/2021	1
Fries	LEADS 3.0 Familiarization	7/13/2021	7/31/2021	1
Fries	Recognizing and Reporting Child Abuse	6/15/2021	7/15/2021	1
Fries	OC Training-In House	5/1/2021	7/19/2021	1
Fries	PLI July 2021 Monthly Legal Update	7/1/2021	8/31/2021	1
Greenwood	OC Training-In House	5/1/2021	7/19/2021	1
Grill	Recognizing and Reporting Child Abuse	6/15/2021	7/15/2021	1
Heneghan	Recognizing and Reporting Child Abuse	6/15/2021	7/15/2021	1
Heneghan	OC Training-In House	5/1/2021	7/19/2021	1
Heneghan	PLI July 2021 Monthly Legal Update	7/1/2021	8/31/2021	1
Humphreys	LEADS 3.0 Familiarization	7/13/2021	7/31/2021	1
Humphreys	Recognizing and Reporting Child Abuse	6/15/2021	7/15/2021	1
Humphreys	PLI July 2021 Monthly Legal Update	7/1/2021	8/31/2021	1
Ildefonso	Recognizing and Reporting Child Abuse	7/28/2021	7/29/2021	2
Ildefonso	ResQ Disc Roll Call Training	7/28/2021	7/28/2021	1
Ildefonso	Water Rescue Equipment	7/28/2021	7/28/2021	1
Ildefonso	Duty to Intercede	7/28/2021	7/29/2021	1.5
Ildefonso	Response to People in Crisis	7/28/2021	7/29/2021	2
Labriola	OC Training-In House	5/1/2021	7/19/2021	1
Landini	Recognizing and Reporting Child Abuse	6/15/2021	7/15/2021	1
Landini	OC Training-In House	5/1/2021	7/19/2021	1
Montiel	LEADS 3.0 Familiarization	7/13/2021	7/31/2021	1
Montiel	Recognizing and Reporting Child Abuse	6/15/2021	7/15/2021	1
Montiel	OC Training-In House	5/1/2021	7/19/2021	1
Montiel	PLI July 2021 Monthly Legal Update	7/1/2021	8/31/2021	1
Murillo	Recognizing and Reporting Child Abuse	6/15/2021	7/15/2021	1
Murillo	OC Training-In House	5/1/2021	7/19/2021	1
Niemann	LEADS 3.0 Familiarization	7/13/2021	7/31/2021	1
Niemann	Recognizing and Reporting Child Abuse	6/15/2021	7/15/2021	1
Niemann	OC Training-In House	5/1/2021	7/19/2021	1
Petrulis	LEADS 3.0 Familiarization	7/13/2021	7/31/2021	1
Pisciotto	LEADS 3.0 Familiarization	7/13/2021	7/31/2021	1
Ransom	Recognizing and Reporting Child Abuse	6/15/2021	7/15/2021	1
Ransom	OC Training-In House	5/1/2021	7/19/2021	1
Swierczynski	LEADS 3.0 Familiarization	7/13/2021	7/31/2021	1
Swierczynski	Recognizing and Reporting Child Abuse	6/15/2021	7/15/2021	1
Swierczynski	OC Training-In House	5/1/2021	7/19/2021	1
Tagle	LEADS 3.0 Familiarization	7/13/2021	7/31/2021	1
Tagle	Recognizing and Reporting Child Abuse	6/15/2021	7/15/2021	1
Tagle	OC Training-In House	5/1/2021	7/19/2021	1
Tagle	PLI July 2021 Monthly Legal Update	7/1/2021	8/31/2021	1

Zermeno	LEADS 3.0 Familiarization	7/13/2021	7/31/2021	1
Zermeno	Recognizing and Reporting Child Abuse	6/15/2021	7/15/2021	1
Zermeno	OC Training-In House	5/1/2021	7/19/2021	1
<b>Total Hours</b>				<b>89</b>



## MEMORANDUM

**DATE:** July 12, 2021

**TO:** Lisa Scheiner, Village Administrator

**FROM:** John Anderson, Director of Public Works

**SUBJECT:** Monthly Report – June 2021

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### Executive Summary

In the month of June, the Department of Public Works began summer operations with a heavy emphasis on sewer cleaning & televising, street sweeping, and tree removals. Weekly meetings for the Advanced Metering Infrastructure Project were held with Siemens, Inc. and Village Public Works and Finance staff members. These meetings involve data collection, analysis of vendor systems, discussion of the capabilities of new advanced metering technology. A demonstration of a regenerative air street sweeper was viewed at the west Thatcher parking lot. Public Works staff have been assessing different equipment options for sweeping permeable paver alleys and parking lots. A Staff Traffic Advisory Committee (STAC) meeting was held in June and staff discussed a request from a resident for radar speed signs on 500-600 block of Thatcher Avenue. A pre-construction meeting was held for the fuel system improvement project. This meeting included a discussion of the anticipated schedule for obtaining necessary materials, and the project duration was work begins. Two open house style meetings were held for the Stormwater Master Plan Project. The Village has contracted with Christopher Burke Engineering to create a Stormwater Master Plan (SMP) to identify areas of need related to the Village's sewer system and establish future improvement projects. To gather community input, the Village held these neighborhood meetings and followed up with a questionnaire posted online for feedback as well.

Public Works items approved/discussed by the Village Board of Trustees in June:

- Approval of Resolution Rejecting All Bids Received for the Village of River Forest's 202 Green Alley Improvement Project and Authorizing the Rebidding of the Project – Resolution
- Award of Contract to V3 Companies for Design Alley Design for a Cost Not to Exceed \$145,665.00
- Award of Bid and Contract to Crowne Industries, Ltd. for the Fuel System Improvement Project in the amount of \$141,000
- Traffic and Safety Commission 1. Recommendation on Crosswalk on Hawthorne 2. Recommendation on Pole-Mounted Radar Feedback Signs – 500 Block of Thatcher Avenue 3. Recommendation on Safe Walking Routes to School

Sustainability Commission Meeting Discussion Items:

- Solid Waste Survey
- Community Solar Update
- River Forest Tree Ordinance

#### Engineering Division Summary

- Reviewed 44 permit submittals
- Conducted monthly Combined Sewer Overflow (CSO) inspection
- Continued to coordinate planned development project at Trinity High School
- Continued to coordinate Geographic Information System (GIS) improvements through the Village's consultant (MGP)
- Held a pre-construction meeting for the 2021 Street Improvement Project
- Participated in interview process for Permit Clerk position
- Participated in weekly calls for the River Forest AMI Project
- Conducted a Cycle Verification Visit for the River Forest Community Ratings System Program
- Participated in the "Drinking Water 1-2-3 Academy" webinar
- Held weekly calls with the permit software vendor
- Participated in the Technical Review Committee Meeting for 400 Ashland
- Completed the RFP process and awarded a contract for reconstruction of the Village's remaining alleys
- Substantially completed the Village's 2021 Sewer Lining Improvement Project
- Bid (and re-bid) the 2021 Green Alley Improvement Project
- Held two open-house community meetings for the Stormwater Master Plan

#### Public Works – Operations

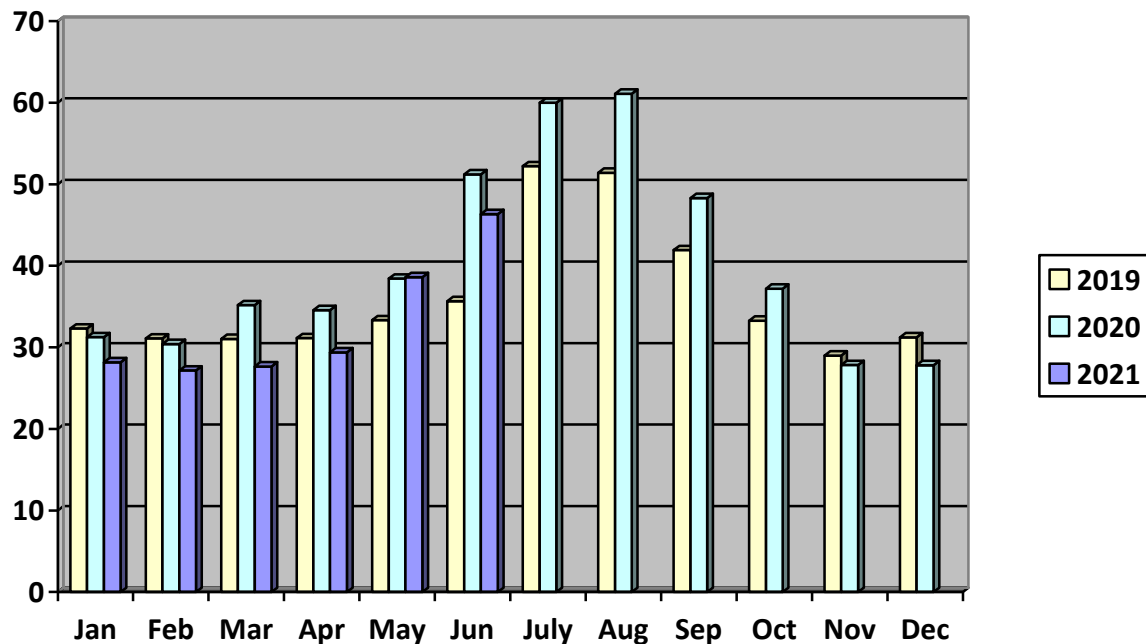
The following is a summary of utility locate requests received from JULIE (Joint Utility Locating Information for Excavators) and work orders (streets, forestry, water, sewer, etc.) that were received and processed during the past 12 months:

	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Utility Locates	180	199	201	356	130	73	16	19	127	386	197	223
Work Orders	64	86	34	35	18	15	7	16	25	22	27	62

#### Water and Sewer

Monthly Pumpage: June's average daily pumpage of 1.55 million gallons (MG) is lower than June's average of 1.71 MG in 2020.

### Volume of Water Pumped into the Distribution System (Million Gallons)



Monthly maintenance was performed at the Pumping Station building in the month of June.

The 2021 valve exercising program has been completed in the south section of the Village with 24 valves exercised in June. Residents and businesses were notified of backflow violations.

A Mueller fire hydrant at 1046 Keystone was reported as slow draining to the water division. Staff installed the required hydrant parts and completed the repairs on 6/3. All parts used were reordered to have in stock for future needs.

On 6/8 a water service leak was located at 1038 Ashland. It was confirmed and the Village was responsible for the repair. Repair was performed on 6/10.

An Eddy fire hydrant at 1246 William was reported to be difficult to operate to the water division. Staff installed the required hydrant parts and completed the repairs on 6/18. All parts used were reordered to have in stock for future needs.

On 6/16 a water main break occurred at Bonnie Brae and Holly Court and was repaired by emergency contractors Suburban General Construction.

The Water Division personnel performed these additional tasks in June:

- Responded to 298 service calls
- Exercised 24 valves

### Streets and Forestry

Staff in the Streets and Forestry division focused heavily on street sweeping and sewer cleaning & televising. These are the details of the tasks performed frequently in the month of June:

<b>Description of Work Performed</b>	<b>Quantity</b>
Street Sweeping (curb miles)	398
Sign Repairs/Fabrication	6
Sewer Jetting (linear feet)	8,593
Sewer Televising (linear feet)	8,593
Inlet/Catch Basin cleaning	9
Trees Removed	47
Stumps Removed	32



## Village of River Forest

### MONTHLY FINANCE REPORT Fiscal Year 2022 through June 30, 2021

This report includes financial information for Fiscal Year 2022 through June 30, 2021 which represents 16.67% of the fiscal year. A revenue and expenditure report by fund and account and an investment report for June 2021 are attached.

#### GENERAL FUND

##### Revenues, Expenditures and Changes in Fund Balance

Fiscal Year 2022 through June 30, 2021

	2022		Percent
	Budget	Actual	Rec/Exp
<b>REVENUES</b>			
<b>Taxes</b>			
Property Taxes	\$6,556,697	\$390,715	5.96%
General Sales Taxes	1,832,850	325,098	17.74%
Non Home Rule Sales Tax	643,341	137,966	21.45%
Utility Taxes	642,990	95,041	14.78%
Restaurant Tax	145,101	29,685	20.46%
Telecommunications Tax	184,990	32,555	17.60%
Real Estate Transfer Tax	128,614	38,628	30.03%
Local Gasoline Tax	95,000	12,497	13.15%
Cannabis State Excise Tax	8,935	2,765	30.95%
<b>Intergovernmental Revenue</b>			
Personal Property Replacement Tax	146,818	53,992	36.77%
Use Tax	497,154	66,200	13.32%
State Income Taxes	1,238,975	352,936	28.49%
<b>Licenses and Permits</b>			
Charges for Services	1,295,257	319,330	24.65%
Garbage Collections	1,142,598	191,943	16.80%
Other Charges for Services	626,305	131,883	21.06%
<b>Fines</b>			
Investment Income	75,227	1,189	1.58%
Grants and Contributions	30,961	22	0.07%
Miscellaneous Revenues	430,606	28,436	6.60%
<b>TOTAL REVENUES</b>	<b>\$15,991,888</b>	<b>\$2,242,089</b>	<b>14.02%</b>
<b>EXPENDITURES</b>			
Administration	\$ 1,596,857	\$ 183,272	11.48%
E911	200,749	42,712	21.28%
Boards & Commissions	47,337	3,444	7.28%
Building and Development	538,123	67,257	12.50%
Legal Services	162,000	43,033	26.56%
Police Department	6,446,691	709,199	11.00%
Fire Department	4,938,161	567,164	11.49%
Public Works	2,661,702	275,654	10.36%
<b>TOTAL EXPENDITURES</b>	<b>\$16,591,620</b>	<b>\$1,891,735</b>	<b>11.40%</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>(\$599,732)</b>	<b>\$350,354</b>	

#### Revenues

Fiscal year-to-date revenue collections are at 14.02%. Property Tax Revenue is at 5.96% because collections on the 2<sup>nd</sup> installment of the 2020 levy have been delayed and will not begin until late August or September.

Sales tax and non-home rule sales tax revenues are for the month of March. These revenues continue to improve as more businesses are able to be fully open to the public again. Real Estate Transfer Tax revenue is higher due to the timing of real estate sales and the increase being seen in the housing market. Utility tax payments are typically elevated during the warmer summer (electric) and cooler winter (gas) months and vary based on weather conditions. The Village continues to see growth in the Cannabis State Excise taxes. These revenues are to be used for public safety initiatives.

The Income tax payments continue to be higher than projected. The payment received in June is for May 2021 collections. April collections are normally the highest revenue month. The State budget was recently passed with all previous "one-time" cuts to the LGDF removed. License and permit revenue includes spring building permit activity.

### **Expenditures**

Expenditures are at 11.40% of the budgeted amount. Salaries and benefits, with the exception of overtime, include payment for services rendered through the end of the month. Other expenditures are slightly lower because there is about a month lag between the time that goods are received or services are performed, and when the vendor payment is made for the goods or services. Payments made in May and June for goods received and services performed prior to May 1st were posted to the prior fiscal year.

### **WATER AND SEWER FUND**

#### **Revenues, Expenditures and Changes in Net Position**

**Fiscal Year 2022 through June 30, 2021**

	<b>2022</b>		<b>Percent Rec/Exp</b>
	<b>Budget</b>	<b>Actual</b>	
Operating Revenues			
Permit Fees	\$ 22,780	\$ -	0.00%
Water Sales	3,244,387	472,951	14.58%
Sewer Sales	2,084,213	303,780	14.58%
Water Penalties	29,217	3,839	13.14%
Miscellaneous	20,475	34	0.17%
Total Operating Revenues	\$ 5,401,072	\$ 780,604	14.45%
Operating Expenses			
Salaries and Benefits	\$ 1,280,981	\$ 205,646	16.05%
Contractual Services	1,134,342	44,206	3.90%
Water From Chicago	1,850,897	131,679	7.11%
Materials and Supplies	261,724	6,761	2.58%
Depreciation/Debt Service	1,272,146	458,573	36.05%
Transfer to CERF	126,235	0	0.00%
Operating Expenses including Depreciation	\$ 5,926,325	\$ 846,865	14.29%
Operating Revenues over Operating Exp	\$ (525,253)	\$ (66,261)	
Capital Improvements	\$ (1,893,000)	\$ (850)	0.04%
Loan Proceeds	\$ 1,400,000	\$ -	0.00%
Total Revenues over Expenses	\$ (1,018,253)	\$ (67,111)	

Water and Sewer revenues are as expected because they include lower early spring consumption. Overall expenses appear slightly lower due to the delay in receiving and paying invoices for commodities and contractual services. Personnel expenses are about on target. There is a one-month lag in payments to the City of Chicago for FY 2022 water usage. Debt Service expenses include the payment on the IEPA loan.



**REVENUES AND EXPENDITURES VS. BUDGET – OTHER FUNDS**

Fund #	Fund	Revenues			Expenditures		
		2022 Budget	2022 YTD Actual	% Rec	2022 Budget	2022 YTD Actual	% Exp
03	Motor Fuel Tax	\$ 686,154	\$ 196,048	28.57%	\$ 544,488	\$ -	0.00%
05	Debt Service Fund	\$ 269,146	\$ 17,884	6.64%	\$ 265,511	\$ -	0.00%
13	Cap Equipmnt Replcmnt	\$ 186,464	\$ 4,241	2.27%	\$ 684,710	\$ 12,730	1.86%
14	Capital Improvement	\$ 4,910,449	\$ 10,141	0.21%	\$ 2,447,120	\$ 225	0.01%
31	TIF-Madison	\$ 332,550	\$ 1,979	0.60%	\$ 126,490	\$ 936	0.74%
32	TIF-North	\$ 200	\$ 2	1.00%	\$ 17,000	\$ -	0.00%
35	Infrastructure Imp Bond	\$ 225	\$ 14	6.22%	\$ 250,000	\$ -	0.00%

**CASH AND INVESTMENTS**

Fund #	Fund	Cash and Money Markets	IMET Convenience Fund	Investments	Total
1	General	\$ 2,858,909	\$ 19,863	\$ 1,991,636	\$ 4,870,408
3	Motor Fuel Tax	\$ 618,457	\$ -	\$ 249,400	\$ 867,857
5	Debt Service Fund	\$ 221,386	\$ 34,378	\$ -	\$ 255,764
13	Capital Equip Replacement	\$ 1,015,759	\$ 237,584	\$ 2,835,271	\$ 4,088,614
14	Capital Improvement	\$ 304,671	\$ 239	\$ 248,800	\$ 553,710
31	TIF-Madison Street	\$ 380,016	\$ -	\$ -	\$ 380,016
32	TIF- North Avenue	\$ 32,247	\$ -	\$ -	\$ 32,247
35	Infrastructure Imp Bond Fur	\$ 252,736	\$ -	\$ -	\$ 252,736
2	Water & Sewer	\$ 682,478	\$ 177,448	\$ 499,444	\$ 1,359,370
<b>Total</b>		<b>\$ 6,366,659</b>	<b>\$ 469,512</b>	<b>\$ 5,824,551</b>	<b>\$ 12,660,722</b>

**JUNE 2021 FINANCE ACTIVITIES**

1. The Cook County gas tax rebate form was prepared and submitted.
2. The Auditors began preliminary field work for the audit of the Village's April 30, 2021 financial statements.
3. The Finance Director took part in interviews of prospective candidates to fill the vacant building clerk position.
4. The Finance Director, the Assistant Finance Director and staff from other departments continue to meet on a weekly basis to review and discuss the new permitting software.
5. The 2021 vehicle sticker renewal notices were sent out to residents and the front counter staff was very busy processing vehicle sticker transactions.

# General Ledger

## Village of River Forest

User: rmcadams  
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 Period 02 - 02  
 Fiscal Year 2022



Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% ExpCol
<b>01</b>	<b>General Fund</b>							
<b>00</b>								
01-00-00-41-1000	Property Tax-Prior Years	3,153,861.00	390,353.40	0.00	361.56	390,714.96	2,763,146.04	12.39
01-00-00-41-1021	Property Tax-Current Year	3,402,836.00	0.00	0.00	0.00	0.00	3,402,836.00	0.00
	<b>Property Taxes</b>	<b>6,556,697.00</b>	<b>390,353.40</b>	<b>0.00</b>	<b>361.56</b>	<b>390,714.96</b>	<b>6,165,982.04</b>	<b>5.96</b>
01-00-00-41-1150	Replacement Tax	146,818.00	53,991.92	0.00	0.00	53,991.92	92,826.08	36.77
01-00-00-41-1190	Restaurant Tax	145,101.00	13,426.14	0.00	16,258.99	29,685.13	115,415.87	20.46
01-00-00-41-1200	Sales Tax	1,832,850.00	141,741.81	88.69	183,445.32	325,098.44	1,507,751.56	17.74
01-00-00-41-1205	State Use Tax	497,154.00	29,055.15	0.00	37,144.88	66,200.03	430,953.97	13.32
01-00-00-41-1210	Non-Home Rule Sales Tax	643,341.00	53,892.03	0.00	84,073.48	137,965.51	505,375.49	21.45
01-00-00-41-1250	Income Tax	1,238,975.00	187,992.18	0.00	164,943.88	352,936.06	886,038.94	28.49
01-00-00-41-1450	Transfer Tax	128,614.00	16,268.00	0.00	22,360.00	38,628.00	89,986.00	30.03
01-00-00-41-1460	Communication Tax	184,990.00	15,783.99	0.00	16,771.04	32,555.03	152,434.97	17.60
01-00-00-41-1475	Utility Tax Elec	466,494.00	31,198.91	6,945.00	36,544.87	60,798.78	405,695.22	13.03
01-00-00-41-1480	Utility Tax Gas	176,496.00	18,018.20	0.00	16,223.63	34,241.83	142,254.17	19.40
01-00-00-41-1490	Local Gasoline Tax	95,000.00	4,443.34	0.00	8,053.24	12,496.58	82,503.42	13.15
01-00-00-41-1600	Cannabis State Excise Tax	8,935.00	1,280.03	0.00	1,485.40	2,765.43	6,169.57	30.95
	<b>Other Taxes</b>	<b>5,564,768.00</b>	<b>567,091.70</b>	<b>7,033.69</b>	<b>587,304.73</b>	<b>1,147,362.74</b>	<b>4,417,405.26</b>	<b>20.62</b>
01-00-00-42-2115	Pet Licenses	2,000.00	170.00	0.00	150.00	320.00	1,680.00	16.00
01-00-00-42-2120	Vehicle Licenses	290,000.00	16,884.00	70.00	154,834.00	171,648.00	118,352.00	59.19
01-00-00-42-2345	Contractor's License Fees	99,511.00	11,187.50	0.00	10,100.00	21,287.50	78,223.50	21.39
01-00-00-42-2350	Business Licenses	21,000.00	1,050.00	0.00	475.00	1,525.00	19,475.00	7.26
01-00-00-42-2355	Tent Licenses	300.00	30.00	0.00	0.00	30.00	270.00	10.00
01-00-00-42-2360	Building Permits	541,605.00	31,220.43	700.00	36,125.03	66,645.46	474,959.54	12.31
01-00-00-42-2361	Plumbing Permits	42,630.00	4,100.98	0.00	1,950.00	6,050.98	36,579.02	14.19
01-00-00-42-2362	Electrical Permits	50,600.00	3,036.25	0.00	4,152.75	7,189.00	43,411.00	14.21
01-00-00-42-2364	Reinspection Fees	5,000.00	0.00	0.00	150.00	150.00	4,850.00	3.00
01-00-00-42-2365	Bonfire Permits	60.00	0.00	0.00	0.00	0.00	60.00	0.00
01-00-00-42-2366	Beekeeping Permit	150.00	0.00	0.00	0.00	0.00	150.00	0.00
01-00-00-42-2368	Solicitors Permits	1,200.00	0.00	0.00	450.00	450.00	750.00	37.50
01-00-00-42-2369	Zoning Variation Fee	3,000.00	0.00	0.00	0.00	0.00	3,000.00	0.00

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% ExpCol
01-00-00-42-2370	Film Crew License	4,813.00	350.00	0.00	950.00	1,300.00	3,513.00	27.01
01-00-00-42-2520	Liquor Licenses	23,500.00	0.00	0.00	600.00	600.00	22,900.00	2.55
01-00-00-42-2570	CableVideo Svc Provider Fees	209,888.00	42,133.63	0.00	0.00	42,133.63	167,754.37	20.07
	<b>Licenses &amp; Permits</b>	<b>1,295,257.00</b>	<b>110,162.79</b>	<b>770.00</b>	<b>209,936.78</b>	<b>319,329.57</b>	<b>975,927.43</b>	<b>24.65</b>
01-00-00-43-3065	Police Reports	2,200.00	240.00	0.00	255.00	495.00	1,705.00	22.50
01-00-00-43-3070	Fire Reports	400.00	25.00	0.00	75.00	100.00	300.00	25.00
01-00-00-43-3180	Garbage Collection	1,142,598.00	73,337.87	18.18	118,623.11	191,942.80	950,655.20	16.80
01-00-00-43-3185	Penalties on Garbage Fees	7,625.00	533.07	462.05	1,346.86	1,417.88	6,207.12	18.60
01-00-00-43-3200	Metra Daily Parking	8,790.00	473.29	0.00	581.13	1,054.42	7,735.58	12.00
01-00-00-43-3220	Parking Lot Permit Fees	75,000.00	5,831.04	0.00	6,514.05	12,345.09	62,654.91	16.46
01-00-00-43-3225	Administrative Towing Fees	102,175.00	7,000.00	0.00	9,000.00	16,000.00	86,175.00	15.66
01-00-00-43-3230	Animal Release Fees	0.00	5.00	0.00	35.00	40.00	-40.00	0.00
01-00-00-43-3515	NSF Fees	200.00	0.00	0.00	0.00	0.00	200.00	0.00
01-00-00-43-3530	5050 Sidewalk Program	10,000.00	0.00	0.00	0.00	0.00	10,000.00	0.00
01-00-00-43-3536	Elevator Inspection Fees	4,450.00	0.00	0.00	0.00	0.00	4,450.00	0.00
01-00-00-43-3537	Elevator Reinspection Fees	400.00	0.00	0.00	0.00	0.00	400.00	0.00
01-00-00-43-3540	ROW Encroachment Fees	0.00	0.00	0.00	100.00	100.00	-100.00	0.00
01-00-00-43-3550	Ambulance Fees	350,000.00	29,626.60	0.00	53,703.52	83,330.12	266,669.88	23.81
01-00-00-43-3554	CPR Fees	1,000.00	0.00	0.00	800.00	800.00	200.00	80.00
01-00-00-43-3557	Car Fire & Extrication Fee	500.00	0.00	0.00	0.00	0.00	500.00	0.00
01-00-00-43-3560	State Highway Maintenance	63,565.00	16,201.00	0.00	0.00	16,201.00	47,364.00	25.49
	<b>Charges for Services</b>	<b>1,768,903.00</b>	<b>133,272.87</b>	<b>480.23</b>	<b>191,033.67</b>	<b>323,826.31</b>	<b>1,445,076.69</b>	<b>18.31</b>
01-00-00-44-4230	Police Tickets	162,126.00	12,183.83	430.00	14,513.05	26,266.88	135,859.12	16.20
01-00-00-44-4240	Automated Traffic Enf Fines	41,904.00	0.00	0.00	0.00	0.00	41,904.00	0.00
01-00-00-44-4300	Local Ordinance Tickets	6,256.00	0.00	0.00	50.00	50.00	6,206.00	0.80
01-00-00-44-4430	Court Fines	46,143.00	0.00	0.00	4,141.19	4,141.19	42,001.81	8.97
01-00-00-44-4435	DUI Fines	4,851.00	0.00	0.00	0.00	0.00	4,851.00	0.00
01-00-00-44-4436	Drug Forfeiture Revenue	318.00	0.00	0.00	0.00	0.00	318.00	0.00
01-00-00-44-4439	Article 36 Forfeited Funds	1,871.00	0.00	0.00	0.00	0.00	1,871.00	0.00
01-00-00-44-4440	Building Construction Citation	6,000.00	750.00	0.00	0.00	750.00	5,250.00	12.50
	<b>Fines &amp; Forfeits</b>	<b>269,469.00</b>	<b>12,933.83</b>	<b>430.00</b>	<b>18,704.24</b>	<b>31,208.07</b>	<b>238,260.93</b>	<b>11.58</b>
01-00-00-45-5100	Interest	75,227.00	2,177.93	0.00	71.61	2,249.54	72,977.46	2.99
01-00-00-45-5200	Net Change in Fair Value	0.00	1,306.01	2,366.09	0.01	-1,060.07	1,060.07	0.00
	<b>Interest</b>	<b>75,227.00</b>	<b>3,483.94</b>	<b>2,366.09</b>	<b>71.62</b>	<b>1,189.47</b>	<b>74,037.53</b>	<b>1.58</b>
01-00-00-46-6408	Cash OverShort	0.00	0.00	39.90	30.00	-9.90	9.90	0.00
01-00-00-46-6410	Miscellaneous	10,000.00	365.82	662.12	172.89	-123.41	10,123.41	-1.23
01-00-00-46-6411	Miscellaneous Public	2,750.00	50.00	0.00	630.00	680.00	2,070.00	24.73

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% ExpCol
01-00-00-46-6412	Safety Reimbursements-Crossing Guards	67,286.00	0.00	0.00	0.00	0.00	67,286.00	0.00
01-00-00-46-6415	Reimbursement of Expenses	10,000.00	0.00	0.00	0.00	0.00	10,000.00	0.00
01-00-00-46-6417	IRMA Reimbursements	50,000.00	3,330.84	0.00	2,248.05	5,578.89	44,421.11	11.16
01-00-00-46-6510	T-Mobile Lease	36,000.00	3,000.00	0.00	6,000.00	9,000.00	27,000.00	25.00
01-00-00-46-6511	WSCDC Rental Income	53,570.00	8,873.60	0.00	4,436.80	13,310.40	40,259.60	24.85
01-00-00-46-8001	IRMA Excess	200,000.00	0.00	0.00	0.00	0.00	200,000.00	0.00
	<b>Miscellaneous</b>	<b>429,606.00</b>	<b>15,620.26</b>	<b>702.02</b>	<b>13,517.74</b>	<b>28,435.98</b>	<b>401,170.02</b>	<b>6.62</b>
01-00-00-46-6521	Law Enforcement Training Reimb	5,700.00	0.00	0.00	0.00	0.00	5,700.00	0.00
01-00-00-46-6524	ISEARCH Grant	8,925.00	0.00	0.00	0.00	0.00	8,925.00	0.00
01-00-00-46-6525	Bullet Proof Vest Reimb-DOJ	4,000.00	0.00	0.00	0.00	0.00	4,000.00	0.00
01-00-00-46-6528	IDOT Traffic Safety Grant	10,861.00	0.00	0.00	0.00	0.00	10,861.00	0.00
01-00-00-46-6620	State Fire Marshal Training	1,475.00	0.00	0.00	0.00	0.00	1,475.00	0.00
01-00-00-46-7388	Sustainability Comm Donations	0.00	21.98	0.00	0.00	21.98	-21.98	0.00
	<b>Grants &amp; Contributions</b>	<b>30,961.00</b>	<b>21.98</b>	<b>0.00</b>	<b>0.00</b>	<b>21.98</b>	<b>30,939.02</b>	<b>0.07</b>
01-00-00-48-8000	Sale of Property	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
	<b>Other Financing Sources</b>	<b><u>1,000.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>1,000.00</u></b>	<b><u>0.00</u></b>
<b>00</b>		<b><u>15,991,888.00</u></b>	<b><u>1,232,940.77</u></b>	<b><u>11,782.03</u></b>	<b><u>1,020,930.34</u></b>	<b><u>2,242,089.08</u></b>	<b><u>13,749,798.92</u></b>	<b><u>14.02</u></b>
	<b>Revenue</b>	<b>15,991,888.00</b>	<b>1,232,940.77</b>	<b>11,782.03</b>	<b>1,020,930.34</b>	<b>2,242,089.08</b>	<b>13,749,798.92</b>	<b>14.02</b>
<b>10</b>	<b>Administration</b>							
01-10-00-51-0200	Salaries Regular	663,793.00	40,042.42	42,800.86	0.00	82,843.28	580,949.72	12.48
01-10-00-51-1700	Overtime	500.00	0.00	0.00	0.00	0.00	500.00	0.00
01-10-00-51-3000	Part-Time Salaries	0.00	940.00	0.00	0.00	940.00	-940.00	0.00
	<b>Personal Services</b>	<b>664,293.00</b>	<b>40,982.42</b>	<b>42,800.86</b>	<b>0.00</b>	<b>83,783.28</b>	<b>580,509.72</b>	<b>12.61</b>
01-10-00-52-0320	FICA	37,470.00	2,483.24	2,590.48	0.00	5,073.72	32,396.28	13.54
01-10-00-52-0325	Medicare	9,733.00	580.78	605.86	0.00	1,186.64	8,546.36	12.19
01-10-00-52-0330	IMRF	74,202.00	4,359.93	4,461.60	0.02	8,821.51	65,380.49	11.89
01-10-00-52-0350	Employee Assistance Program	1,850.00	0.00	0.00	0.00	0.00	1,850.00	0.00
01-10-00-52-0375	Fringe Benefits	10,224.00	330.00	330.00	0.00	660.00	9,564.00	6.46
01-10-00-52-0400	Health Insurance	79,936.00	5,025.55	6,543.93	2,787.56	8,781.92	71,154.08	10.99
01-10-00-52-0420	Health Insurance -	0.00	692.28	1,422.49	1,416.83	697.94	-697.94	0.00

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% ExpCol
01-10-00-52-0425	Retirees Life Insurance	774.00	14.09	22.84	2.24	34.69	739.31	4.48
01-10-00-52-0430	VEBA Contributions	15,044.00	0.00	0.00	0.00	0.00	15,044.00	0.00
	<b>Benefits</b>	<b>229,233.00</b>	<b>13,485.87</b>	<b>15,977.20</b>	<b>4,206.65</b>	<b>25,256.42</b>	<b>203,976.58</b>	<b>11.02</b>
01-10-00-53-0200	Communications	32,785.00	2,110.44	3,256.04	0.00	5,366.48	27,418.52	16.37
01-10-00-53-0300	Audit Services	24,500.00	0.00	3,250.00	0.00	3,250.00	21,250.00	13.27
01-10-00-53-0350	Actuarial Services	6,680.00	0.00	0.00	0.00	0.00	6,680.00	0.00
01-10-00-53-0380	Consulting Services	112,000.00	5,067.00	13,035.86	0.00	18,102.86	93,897.14	16.16
01-10-00-53-0410	IT Support	113,072.00	0.00	508.86	0.00	508.86	112,563.14	0.45
01-10-00-53-0429	Vehicle Sticker Program	18,625.00	2,761.39	9,525.20	0.00	12,286.59	6,338.41	65.97
01-10-00-53-1100	HealthInspection Services	15,450.00	0.00	0.00	0.00	0.00	15,450.00	0.00
01-10-00-53-1250	Unemployment Claims	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0.00
01-10-00-53-2100	Bank Fees	13,911.00	848.58	1,192.92	0.00	2,041.50	11,869.50	14.68
01-10-00-53-2200	Liability Insurance	229,396.00	17,595.74	0.00	0.00	17,595.74	211,800.26	7.67
01-10-00-53-2250	IRMA Liability Deductible	10,000.00	0.00	0.00	0.00	0.00	10,000.00	0.00
01-10-00-53-3300	Maint of Office Equipment	11,040.00	375.85	1,210.27	0.00	1,586.12	9,453.88	14.37
01-10-00-53-4100	Training	5,500.00	0.00	0.00	0.00	0.00	5,500.00	0.00
01-10-00-53-4250	Travel & Meeting	7,875.00	0.00	120.00	0.00	120.00	7,755.00	1.52
01-10-00-53-4300	Dues & Subscriptions	33,070.00	0.00	6,881.72	0.00	6,881.72	26,188.28	20.81
01-10-00-53-4350	Printing	2,200.00	0.00	0.00	0.00	0.00	2,200.00	0.00
01-10-00-53-4400	Medical & Screening	1,500.00	0.00	346.00	0.00	346.00	1,154.00	23.07
01-10-00-53-5300	AdvertisingLegal Notice	2,000.00	50.00	575.00	0.00	625.00	1,375.00	31.25
01-10-00-53-5600	Community and Emp Programs	29,250.00	0.00	1,696.28	0.00	1,696.28	27,553.72	5.80
	<b>Contractual Services</b>	<b>673,854.00</b>	<b>28,809.00</b>	<b>41,598.15</b>	<b>0.00</b>	<b>70,407.15</b>	<b>603,446.85</b>	<b>10.45</b>
01-10-00-54-0100	Office Supplies	15,085.00	266.64	2,248.14	0.00	2,514.78	12,570.22	16.67
01-10-00-54-0150	Office Equipment	3,000.00	0.00	0.00	0.00	0.00	3,000.00	0.00
01-10-00-54-1300	Postage	11,392.00	251.45	1,058.87	0.00	1,310.32	10,081.68	11.50
	<b>Materials &amp; Supplies</b>	<b>29,477.00</b>	<b>518.09</b>	<b>3,307.01</b>	<b>0.00</b>	<b>3,825.10</b>	<b>25,651.90</b>	<b>12.98</b>
<b>10</b>	<b>Administration</b>	<b>1,596,857.00</b>	<b>83,795.38</b>	<b>103,683.22</b>	<b>4,206.65</b>	<b>183,271.95</b>	<b>1,413,585.05</b>	<b>11.48</b>
<b>14</b>	<b>E911</b>							
01-14-00-53-0380	Consulting Services	3,000.00	0.00	0.00	0.00	0.00	3,000.00	0.00
01-14-00-53-0410	IT Support	8,500.00	0.00	0.00	0.00	0.00	8,500.00	0.00
01-14-00-53-3100	Maintenance of Equipment	500.00	0.00	0.00	0.00	0.00	500.00	0.00
01-14-00-53-4100	Training	1,050.00	0.00	0.00	0.00	0.00	1,050.00	0.00
01-14-00-53-4275	WSCDC Contribution	182,199.00	0.00	42,711.92	0.00	42,711.92	139,487.08	23.44
01-14-00-53-4277	Citizens Corps Council	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0.00
01-14-00-53-4278	Medical Reserve Corp	500.00	0.00	0.00	0.00	0.00	500.00	0.00
	<b>Contractual Services</b>	<b>200,749.00</b>	<b>0.00</b>	<b>42,711.92</b>	<b>0.00</b>	<b>42,711.92</b>	<b>158,037.08</b>	<b>21.28</b>

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% ExpCol
<b>14</b>	<b>E911</b>	<b>200,749.00</b>	<b>0.00</b>	<b>42,711.92</b>	<b>0.00</b>	<b>42,711.92</b>	<b>158,037.08</b>	<b>21.28</b>
<b>15</b>	<b>Boards and Commissions</b>							
01-15-00-52-0320	FICA	310.00	21.46	37.34	0.00	58.80	251.20	18.97
01-15-00-52-0325	Medicare	73.00	5.02	8.74	0.00	13.76	59.24	18.85
01-15-00-52-0330	IMRF	559.00	38.66	67.27	0.00	105.93	453.07	18.95
01-15-00-52-0375	Fringe Benefits	720.00	60.00	60.00	0.00	120.00	600.00	16.67
	<b>Benefits</b>	<b>1,662.00</b>	<b>125.14</b>	<b>173.35</b>	<b>0.00</b>	<b>298.49</b>	<b>1,363.51</b>	<b>17.96</b>
01-15-00-53-0380	Consulting Services	15,000.00	0.00	0.00	0.00	0.00	15,000.00	0.00
01-15-00-53-0400	Secretarial Services	5,000.00	346.13	602.26	0.00	948.39	4,051.61	18.97
01-15-00-53-0420	Legal Services	10,000.00	0.00	726.00	0.00	726.00	9,274.00	7.26
01-15-00-53-4100	Training	500.00	0.00	0.00	0.00	0.00	500.00	0.00
01-15-00-53-4250	Travel & Meeting	175.00	0.00	0.00	0.00	0.00	175.00	0.00
01-15-00-53-4300	Dues & Subscriptions	375.00	0.00	0.00	0.00	0.00	375.00	0.00
01-15-00-53-4400	Medical & Screening	4,000.00	0.00	0.00	0.00	0.00	4,000.00	0.00
01-15-00-53-4450	Testing	6,000.00	0.00	0.00	0.00	0.00	6,000.00	0.00
01-15-00-53-5300	AdvertisingLegal Notice	4,500.00	546.00	925.00	0.00	1,471.00	3,029.00	32.69
	<b>Contractual Services</b>	<b>45,550.00</b>	<b>892.13</b>	<b>2,253.26</b>	<b>0.00</b>	<b>3,145.39</b>	<b>42,404.61</b>	<b>6.91</b>
01-15-00-54-0100	Office Supplies	100.00	0.00	0.00	0.00	0.00	100.00	0.00
01-15-00-54-1300	Postage	25.00	0.00	0.00	0.00	0.00	25.00	0.00
	<b>Materials &amp; Supplies</b>	<b>125.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>125.00</b>	<b>0.00</b>
<b>15</b>	<b>Boards and Commissions</b>	<b>47,337.00</b>	<b>1,017.27</b>	<b>2,426.61</b>	<b>0.00</b>	<b>3,443.88</b>	<b>43,893.12</b>	<b>7.28</b>
<b>20</b>	<b>Building and Development</b>							
01-20-00-51-0200	Full-Time Salaries	309,917.00	22,181.74	20,958.82	0.00	43,140.56	266,776.44	13.92
01-20-00-51-1700	Overtime	500.00	0.00	0.00	0.00	0.00	500.00	0.00
01-20-00-51-3000	Part-Time Salaries	0.00	111.83	236.08	0.00	347.91	-347.91	0.00
	<b>Personal Services</b>	<b>310,417.00</b>	<b>22,293.57</b>	<b>21,194.90</b>	<b>0.00</b>	<b>43,488.47</b>	<b>266,928.53</b>	<b>14.01</b>
01-20-00-52-0320	FICA	18,229.00	1,340.22	1,283.57	0.00	2,623.79	15,605.21	14.39
01-20-00-52-0325	Medicare	4,530.00	313.44	300.20	0.00	613.64	3,916.36	13.55
01-20-00-52-0330	IMRF	34,729.00	2,390.91	2,274.92	0.00	4,665.83	30,063.17	13.43
01-20-00-52-0375	Fringe Benefits	2,376.00	198.00	198.00	0.00	396.00	1,980.00	16.67
01-20-00-52-0400	Health Insurance	49,429.00	4,149.92	6,004.13	580.90	9,573.15	39,855.85	19.37
01-20-00-52-0425	Life Insurance	148.00	11.20	17.52	0.00	28.72	119.28	19.41
01-20-00-52-0430	VEBA Contributions	8,436.00	0.00	0.00	0.00	0.00	8,436.00	0.00
	<b>Benefits</b>	<b>117,877.00</b>	<b>8,403.69</b>	<b>10,078.34</b>	<b>580.90</b>	<b>17,901.13</b>	<b>99,975.87</b>	<b>15.19</b>

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% ExpCol
01-20-00-53-0370	Professional Services	13,045.00	0.00	520.22	0.00	520.22	12,524.78	3.99
01-20-00-53-1300	Inspection Services	68,920.00	0.00	0.00	0.00	0.00	68,920.00	0.00
01-20-00-53-1305	Plan Review Services	20,000.00	0.00	5,332.75	0.00	5,332.75	14,667.25	26.66
01-20-00-53-3200	Vehicle Maintenance	50.00	0.00	0.00	0.00	0.00	50.00	0.00
01-20-00-53-4100	Training	6,200.00	0.00	0.00	0.00	0.00	6,200.00	0.00
01-20-00-53-4300	Dues & Subscriptions	235.00	0.00	0.00	0.00	0.00	235.00	0.00
	<b>Contractual Services</b>	<b>108,450.00</b>	<b>0.00</b>	<b>5,852.97</b>	<b>0.00</b>	<b>5,852.97</b>	<b>102,597.03</b>	<b>5.40</b>
01-20-00-54-0100	Office Supplies	500.00	0.00	0.00	0.00	0.00	500.00	0.00
01-20-00-54-0150	Office Equipment	150.00	0.00	0.00	0.00	0.00	150.00	0.00
01-20-00-54-0200	Gas & Oil	229.00	0.00	14.44	0.00	14.44	214.56	6.31
01-20-00-54-0600	Operating Supplies	500.00	0.00	0.00	0.00	0.00	500.00	0.00
	<b>Materials &amp; Supplies</b>	<b>1,379.00</b>	<b>0.00</b>	<b>14.44</b>	<b>0.00</b>	<b>14.44</b>	<b>1,364.56</b>	<b>1.05</b>
<b>20</b>	<b>Building and Development</b>	<b>538,123.00</b>	<b>30,697.26</b>	<b>37,140.65</b>	<b>580.90</b>	<b>67,257.01</b>	<b>470,865.99</b>	<b>12.50</b>
<b>30</b>	<b>Legal Services</b>							
01-30-00-53-0420	Labor and Employment Legal Svc	30,000.00	0.00	28,412.84	0.00	28,412.84	1,587.16	94.71
01-30-00-53-0425	Village Attorney	120,000.00	0.00	13,620.50	0.00	13,620.50	106,379.50	11.35
01-30-00-53-0426	Village Prosecutor	12,000.00	0.00	1,000.00	0.00	1,000.00	11,000.00	8.33
	<b>Contractual Services</b>	<b>162,000.00</b>	<b>0.00</b>	<b>43,033.34</b>	<b>0.00</b>	<b>43,033.34</b>	<b>118,966.66</b>	<b>26.56</b>
<b>30</b>	<b>Legal Services</b>	<b>162,000.00</b>	<b>0.00</b>	<b>43,033.34</b>	<b>0.00</b>	<b>43,033.34</b>	<b>118,966.66</b>	<b>26.56</b>
<b>40</b>	<b>Police Department</b>							
01-40-00-51-0100	Salaries Sworn	2,841,733.00	211,349.25	208,461.70	0.00	419,810.95	2,421,922.05	14.77
01-40-00-51-0200	Salaries Regular	136,860.00	11,216.52	7,097.78	0.00	18,314.30	118,545.70	13.38
01-40-00-51-1500	Specialist Pay	40,718.00	2,633.00	2,693.00	0.00	5,326.00	35,392.00	13.08
01-40-00-51-1600	Holiday Pay	125,988.00	0.00	2,150.17	0.00	2,150.17	123,837.83	1.71
01-40-00-51-1700	Overtime	218,229.00	12,174.90	12,859.86	0.00	25,034.76	193,194.24	11.47
01-40-00-51-1727	IDOT STEP Overtime	10,861.00	0.00	0.00	0.00	0.00	10,861.00	0.00
01-40-00-51-1800	Educational Incentives	35,100.00	0.00	0.00	0.00	0.00	35,100.00	0.00
01-40-00-51-1950	Insurance Refusal Reim	900.00	75.00	75.00	0.00	150.00	750.00	16.67
01-40-00-51-3000	Part-Time Salaries	49,198.00	2,631.14	2,940.14	0.00	5,571.28	43,626.72	11.32
	<b>Personal Services</b>	<b>3,459,587.00</b>	<b>240,079.81</b>	<b>236,277.65</b>	<b>0.00</b>	<b>476,357.46</b>	<b>2,983,229.54</b>	<b>13.77</b>
01-40-00-52-0320	FICA	12,956.00	833.93	606.87	0.00	1,440.80	11,515.20	11.12
01-40-00-52-0325	Medicare	50,164.00	3,273.47	3,258.04	0.00	6,531.51	43,632.49	13.02
01-40-00-52-0330	IMRF	18,773.00	1,448.56	1,050.30	0.00	2,498.86	16,274.14	13.31
01-40-00-52-0375	Fringe Benefits	2,640.00	160.00	160.00	0.00	320.00	2,320.00	12.12
01-40-00-52-0400	Health Insurance	446,145.00	36,085.40	43,479.00	5,955.03	73,609.37	372,535.63	16.50
01-40-00-52-0420	Health Insurance - Retirees	92,838.00	-813.58	29,285.95	13,104.93	15,367.44	77,470.56	16.55

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% ExpCol
01-40-00-52-0425	Life Insurance	2,135.00	146.14	561.38	364.04	343.48	1,791.52	16.09
01-40-00-52-0430	VEBA Contributions	78,505.00	0.00	21,912.66	0.00	21,912.66	56,592.34	27.91
01-40-00-53-0009	Contribution to Police Pension	1,874,179.00	90,324.43	150.10	0.00	90,474.53	1,783,704.47	4.83
	<b>Benefits</b>	<b>2,578,335.00</b>	<b>131,458.35</b>	<b>100,464.30</b>	<b>19,424.00</b>	<b>212,498.65</b>	<b>2,365,836.35</b>	<b>8.24</b>
01-40-00-53-0200	Communications	3,472.00	210.71	288.02	0.00	498.73	2,973.27	14.36
01-40-00-53-0385	Administrative Adjudication	23,740.00	300.00	1,429.27	0.00	1,729.27	22,010.73	7.28
01-40-00-53-0410	IT Support	17,601.00	3,108.00	191.23	0.00	3,299.23	14,301.77	18.74
01-40-00-53-0430	Animal Control	2,200.00	0.00	0.00	0.00	0.00	2,200.00	0.00
01-40-00-53-3100	Maint of Equipment	15,535.00	1,040.00	0.00	0.00	1,040.00	14,495.00	6.69
01-40-00-53-3200	Maintenance of Vehicles	55,085.00	0.00	1,406.94	0.00	1,406.94	53,678.06	2.55
01-40-00-53-3600	Maintenance of Buildings	850.00	0.00	0.00	0.00	0.00	850.00	0.00
01-40-00-53-4100	Training	33,450.00	4,269.77	300.00	0.00	4,569.77	28,880.23	13.66
01-40-00-53-4200	Community Support Services	95,421.00	0.00	0.00	0.00	0.00	95,421.00	0.00
01-40-00-53-4250	Travel & Meeting	3,450.00	0.00	0.00	0.00	0.00	3,450.00	0.00
01-40-00-53-4300	Dues & Subscriptions	8,948.00	875.00	147.60	0.00	1,022.60	7,925.40	11.43
01-40-00-53-4350	Printing	4,300.00	0.00	0.00	0.00	0.00	4,300.00	0.00
01-40-00-53-4400	Medical & Screening	5,465.00	0.00	375.00	0.00	375.00	5,090.00	6.86
01-40-00-53-5400	Damage Claims	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0.00
	<b>Contractual Services</b>	<b>274,517.00</b>	<b>9,803.48</b>	<b>4,138.06</b>	<b>0.00</b>	<b>13,941.54</b>	<b>260,575.46</b>	<b>5.08</b>
01-40-00-54-0100	Office Supplies	9,500.00	278.43	805.00	220.07	863.36	8,636.64	9.09
01-40-00-54-0200	Gas & Oil	39,269.00	0.00	3,474.69	0.00	3,474.69	35,794.31	8.85
01-40-00-54-0300	Uniforms Sworn Personnel	27,683.00	0.00	0.00	250.00	-250.00	27,933.00	-0.90
01-40-00-54-0310	Uniforms Other Personnel	1,200.00	0.00	0.00	0.00	0.00	1,200.00	0.00
01-40-00-54-0400	Prisoner Care	3,650.00	0.00	74.98	0.00	74.98	3,575.02	2.05
01-40-00-54-0600	Operating Supplies	6,805.00	1,278.68	395.00	0.00	1,673.68	5,131.32	24.59
01-40-00-54-0601	Radios	8,350.00	0.00	0.00	0.00	0.00	8,350.00	0.00
01-40-00-54-0602	Firearms and Range Supplies	18,640.00	0.00	565.00	0.00	565.00	18,075.00	3.03
01-40-00-54-0603	Evidence Supplies	7,650.00	0.00	0.00	0.00	0.00	7,650.00	0.00
01-40-00-54-0605	DUI Expenditures	4,851.00	0.00	0.00	0.00	0.00	4,851.00	0.00
01-40-00-54-0610	Drug Forfeiture Expenditures	318.00	0.00	0.00	0.00	0.00	318.00	0.00
01-40-00-54-0615	Article 36 Exp	1,871.00	0.00	0.00	0.00	0.00	1,871.00	0.00
01-40-00-54-0620	Cannabis Tax Act Expenditures	4,465.00	0.00	0.00	0.00	0.00	4,465.00	0.00
	<b>Materials &amp; Supplies</b>	<b>134,252.00</b>	<b>1,557.11</b>	<b>5,314.67</b>	<b>470.07</b>	<b>6,401.71</b>	<b>127,850.29</b>	<b>4.77</b>
<b>40</b>	<b>Police Department</b>	<b>6,446,691.00</b>	<b>382,898.75</b>	<b>346,194.68</b>	<b>19,894.07</b>	<b>709,199.36</b>	<b>5,737,491.64</b>	<b>11.00</b>
<b>50</b>	<b>Fire Department</b>							
01-50-00-51-0100	Salaries Sworn	2,063,320.00	156,683.64	156,683.64	0.00	313,367.28	1,749,952.72	15.19



Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% ExpCol
01-50-00-51-0200	Salaries Regular	88,583.00	7,306.50	7,306.50	0.00	14,613.00	73,970.00	16.50
01-50-00-51-1500	Specialist Pay	143,352.00	11,263.26	11,263.26	0.00	22,526.52	120,825.48	15.71
01-50-00-51-1600	Holiday Pay	87,227.00	0.00	0.00	0.00	0.00	87,227.00	0.00
01-50-00-51-1700	Overtime	136,000.00	9,876.42	12,222.60	0.00	22,099.02	113,900.98	16.25
01-50-00-51-1800	Educational Incentives	14,050.00	0.00	0.00	0.00	0.00	14,050.00	0.00
01-50-00-51-3000	Part-Time Salaries	34,788.00	2,329.76	2,630.55	0.00	4,960.31	29,827.69	14.26
	<b>Personal Services</b>	<b>2,567,320.00</b>	<b>187,459.58</b>	<b>190,106.55</b>	<b>0.00</b>	<b>377,566.13</b>	<b>2,189,753.87</b>	<b>14.71</b>
01-50-00-51-1950	Insurance Refusal Reimb	1,525.00	125.00	125.00	0.00	250.00	1,275.00	16.39
01-50-00-52-0320	FICA	7,694.00	568.52	587.17	0.00	1,155.69	6,538.31	15.02
01-50-00-52-0325	Medicare	37,247.00	2,594.21	2,632.57	0.00	5,226.78	32,020.22	14.03
01-50-00-52-0330	IMRF	13,780.00	1,024.26	1,057.86	0.00	2,082.12	11,697.88	15.11
01-50-00-52-0375	Fringe Benefits	1,440.00	120.00	120.00	0.00	240.00	1,200.00	16.67
01-50-00-52-0400	Health Insurance	280,469.00	24,455.13	28,766.37	4,311.24	48,910.26	231,558.74	17.44
01-50-00-52-0420	Health Insurance - Retirees	20,052.00	732.95	9,689.88	6,913.45	3,509.38	16,542.62	17.50
01-50-00-52-0425	Life Insurance	1,458.00	114.78	307.72	192.94	229.56	1,228.44	15.74
01-50-00-52-0430	VEBA Contributions	54,031.00	0.00	18,869.94	0.00	18,869.94	35,161.06	34.92
01-50-00-53-0010	Contribution to Fire Pension	1,764,606.00	84,570.77	211.46	0.00	84,782.23	1,679,823.77	4.80
	<b>Benefits</b>	<b>2,182,302.00</b>	<b>114,305.62</b>	<b>62,367.97</b>	<b>11,417.63</b>	<b>165,255.96</b>	<b>2,017,046.04</b>	<b>7.57</b>
01-50-00-53-0200	Communications	4,000.00	249.37	290.68	0.00	540.05	3,459.95	13.50
01-50-00-53-0410	IT Support	12,695.00	0.00	0.00	0.00	0.00	12,695.00	0.00
01-50-00-53-3100	Maintenance of Equipment	7,300.00	0.00	0.00	0.00	0.00	7,300.00	0.00
01-50-00-53-3200	Maintenance of Vehicles	50,500.00	0.00	7,556.00	0.00	7,556.00	42,944.00	14.96
01-50-00-53-3300	Maint of Office Equipment	500.00	0.00	0.00	0.00	0.00	500.00	0.00
01-50-00-53-3600	Maintenance of Buildings	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
01-50-00-53-4100	Training	17,300.00	0.00	2,550.00	0.00	2,550.00	14,750.00	14.74
01-50-00-53-4200	Community Support Services	16,300.00	0.00	10,340.00	0.00	10,340.00	5,960.00	63.44
01-50-00-53-4250	Travel & Meeting	4,250.00	370.71	803.39	0.00	1,174.10	3,075.90	27.63
01-50-00-53-4300	Dues & Subscriptions	3,800.00	0.00	0.00	0.00	0.00	3,800.00	0.00
01-50-00-53-4400	Medical & Screening	15,000.00	0.00	0.00	0.00	0.00	15,000.00	0.00
	<b>Contractual Services</b>	<b>132,645.00</b>	<b>620.08</b>	<b>21,540.07</b>	<b>0.00</b>	<b>22,160.15</b>	<b>110,484.85</b>	<b>16.71</b>
01-50-00-54-0100	Office Supplies	1,500.00	0.00	0.00	0.00	0.00	1,500.00	0.00
01-50-00-54-0200	Gas & Oil	11,444.00	0.00	1,140.93	0.00	1,140.93	10,303.07	9.97
01-50-00-54-0300	Uniforms Sworn Personnel	19,650.00	0.00	0.00	0.00	0.00	19,650.00	0.00
01-50-00-54-0600	Operating Supplies	23,300.00	231.21	809.66	0.00	1,040.87	22,259.13	4.47
	<b>Materials &amp; Supplies</b>	<b>55,894.00</b>	<b>231.21</b>	<b>1,950.59</b>	<b>0.00</b>	<b>2,181.80</b>	<b>53,712.20</b>	<b>3.90</b>
<b>50</b>	<b>Fire Department</b>	<b>4,938,161.00</b>	<b>302,616.49</b>	<b>275,965.18</b>	<b>11,417.63</b>	<b>567,164.04</b>	<b>4,370,996.96</b>	<b>11.49</b>

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% ExpCol
<b>60</b>	<b>Public Works</b>							
01-60-01-51-0200	Salaries Regular	530,820.00	43,144.49	43,259.36	0.00	86,403.85	444,416.15	16.28
01-60-01-51-1500	Certification Pay	6,650.00	5,600.00	0.00	0.00	5,600.00	1,050.00	84.21
01-60-01-51-1700	Overtime	50,000.00	2,288.42	402.68	149.58	2,541.52	47,458.48	5.08
01-60-01-51-1950	Insurance Refusal Reim	8.00	0.00	0.00	0.00	0.00	8.00	0.00
01-60-01-51-3000	Part-Time Salaries	8,000.00	0.00	0.00	0.00	0.00	8,000.00	0.00
	<b>Personal Services</b>	<b>595,478.00</b>	<b>51,032.91</b>	<b>43,662.04</b>	<b>149.58</b>	<b>94,545.37</b>	<b>500,932.63</b>	<b>15.88</b>
01-60-01-52-0320	FICA	36,115.00	3,128.13	2,659.35	0.00	5,787.48	30,327.52	16.03
01-60-01-52-0325	Medicare	8,630.00	731.59	621.95	0.00	1,353.54	7,276.46	15.68
01-60-01-52-0330	IMRF	65,193.00	5,593.91	4,759.79	0.00	10,353.70	54,839.30	15.88
01-60-01-52-0375	Fringe Benefits	4,296.00	358.00	358.00	0.00	716.00	3,580.00	16.67
01-60-01-52-0400	Health Insurance	135,091.00	11,362.64	11,539.58	696.13	22,206.09	112,884.91	16.44
01-60-01-52-0420	Health Insurance - Retirees	15,297.00	2,019.01	6,795.90	3,646.52	5,168.39	10,128.61	33.79
01-60-01-52-0425	Life Insurance	265.00	6.71	85.33	70.49	21.55	243.45	8.13
01-60-01-52-0430	VEBA Contributions	6,794.00	0.00	0.00	0.00	0.00	6,794.00	0.00
	<b>Benefits</b>	<b>271,681.00</b>	<b>23,199.99</b>	<b>26,819.90</b>	<b>4,413.14</b>	<b>45,606.75</b>	<b>226,074.25</b>	<b>16.79</b>
01-60-01-53-0200	Communications	1,740.00	36.06	47.43	0.00	83.49	1,656.51	4.80
01-60-01-53-0380	Consulting Services	34,500.00	0.00	0.00	0.00	0.00	34,500.00	0.00
01-60-01-53-0410	IT Support	21,540.00	0.00	0.00	0.00	0.00	21,540.00	0.00
01-60-01-53-1310	Julie Notifications	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
01-60-01-53-3100	Maintenance of Equipment	3,500.00	37.26	242.19	0.00	279.45	3,220.55	7.98
01-60-01-53-3200	Maintenance of Vehicles	28,000.00	0.00	1,233.21	0.00	1,233.21	26,766.79	4.40
01-60-01-53-3400	Maintenance TrafficSt Lights	67,400.00	0.00	292.00	0.00	292.00	67,108.00	0.43
01-60-01-53-3550	Tree Maintenance	98,500.00	0.00	0.00	0.00	0.00	98,500.00	0.00
01-60-01-53-3600	Maintenance of Bldgs & Grounds	71,670.00	6,352.29	2,809.00	0.00	9,161.29	62,508.71	12.78
01-60-01-53-3610	Maintenance Sidewalks	55,000.00	0.00	0.00	0.00	0.00	55,000.00	0.00
01-60-01-53-3620	Maintenance Streets	8,000.00	0.00	0.00	0.00	0.00	8,000.00	0.00
01-60-01-53-4100	Training	1,200.00	0.00	0.00	0.00	0.00	1,200.00	0.00
01-60-01-53-4250	Travel & Meeting	6,460.00	0.00	0.00	0.00	0.00	6,460.00	0.00
01-60-01-53-4300	Dues & Subscriptions	7,540.00	720.00	0.00	0.00	720.00	6,820.00	9.55
01-60-01-53-4400	Medical & Screening	1,300.00	0.00	0.00	0.00	0.00	1,300.00	0.00
01-60-01-53-5300	AdvertisingLegal Notice	1,000.00	609.00	0.00	0.00	609.00	391.00	60.90
01-60-01-53-5350	Dumping Fees	13,000.00	744.64	911.99	0.00	1,656.63	11,343.37	12.74
01-60-01-53-5400	Damage Claims	25,000.00	0.00	1,050.00	0.00	1,050.00	23,950.00	4.20
01-60-01-53-5450	St Light Electricity	27,660.00	0.00	2,329.56	0.00	2,329.56	25,330.44	8.42
01-60-05-53-5500	Collection & Disposal	1,142,598.00	0.00	97,191.74	0.00	97,191.74	1,045,406.26	8.51
01-60-05-53-5510	Leaf Disposal	72,000.00	0.00	0.00	0.00	0.00	72,000.00	0.00
	<b>Contractual Services</b>	<b>1,688,608.00</b>	<b>8,499.25</b>	<b>106,107.12</b>	<b>0.00</b>	<b>114,606.37</b>	<b>1,574,001.63</b>	<b>6.79</b>
01-60-01-54-0100	Office Supplies	1,000.00	55.00	118.15	0.00	173.15	826.85	17.32
01-60-01-54-0200	Gas & Oil	16,465.00	0.00	982.47	0.00	982.47	15,482.53	5.97
01-60-01-54-0310	Uniforms	5,450.00	6,019.90	284.26	0.00	6,304.16	-854.16	115.67
01-60-01-54-0500	Vehicle Parts	10,000.00	83.76	0.00	0.00	83.76	9,916.24	0.84

<u>Account Number</u>	<u>Description</u>	<u>Budget</u>	<u>Beg Bal</u>	<u>Debits</u>	<u>Credits</u>	<u>End Bal</u>	<u>Remaining</u>	<u>% ExpCol</u>
01-60-01-54-0600	Operating Supplies & Equipment	36,520.00	1,061.87	574.87	0.00	1,636.74	34,883.26	4.48
01-60-01-54-0800	Trees	36,000.00	11,715.00	0.00	0.00	11,715.00	24,285.00	32.54
01-60-05-54-0600	Operating Supplies	500.00	0.00	0.00	0.00	0.00	500.00	0.00
	<b>Materials &amp; Supplies</b>	<b><u>105,935.00</u></b>	<b><u>18,935.53</u></b>	<b><u>1,959.75</u></b>	<b><u>0.00</u></b>	<b><u>20,895.28</u></b>	<b><u>85,039.72</u></b>	<b><u>19.72</u></b>
<b>60</b>	<b>Public Works</b>	<b><u>2,661,702.00</u></b>	<b><u>101,667.68</u></b>	<b><u>178,548.81</u></b>	<b><u>4,562.72</u></b>	<b><u>275,653.77</u></b>	<b><u>2,386,048.23</u></b>	<b><u>10.36</u></b>
	<b>Expense</b>	<b><u>16,591,620.00</u></b>	<b><u>902,692.83</u></b>	<b><u>1,029,704.41</u></b>	<b><u>40,661.97</u></b>	<b><u>1,891,735.27</u></b>	<b><u>14,699,884.73</u></b>	<b><u>11.40</u></b>
<b>01</b>	<b>General Fund</b>	<b>599,732.00</b>	<b>-330,247.94</b>	<b>1,041,486.44</b>	<b>1,061,592.31</b>	<b>-350,353.81</b>	<b>950,085.81</b>	<b>-58.42</b>

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% Exp/Col
<b>02</b>	<b>Water &amp; Sewer Fund</b>							
<b>00</b>								
02-00-00-42-2360	Permit Fees	22,780.00	0.00	0.00	0.00	0.00	22,780.00	0.00
	<b>Licenses &amp; Permits</b>	<b>22,780.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>22,780.00</b>	<b>0.00</b>
02-00-00-43-3100	Water Sales	3,244,387.00	188,252.69	911.40	285,609.80	472,951.09	2,771,435.91	14.58
02-00-00-43-3150	Sewer Sales	2,084,213.00	122,053.89	105.40	181,831.42	303,779.91	1,780,433.09	14.58
02-00-00-43-3160	Water Penalties	29,217.00	1,708.22	2,469.50	4,599.95	3,838.67	25,378.33	13.14
02-00-00-43-3515	NSF Fees	200.00	0.00	0.00	0.00	0.00	200.00	0.00
	<b>Charges for Services</b>	<b>5,358,017.00</b>	<b>312,014.80</b>	<b>3,486.30</b>	<b>472,041.17</b>	<b>780,569.67</b>	<b>4,577,447.33</b>	<b>14.57</b>
02-00-00-45-5100	Interest	3,275.00	59.12	0.00	291.18	350.30	2,924.70	10.70
02-00-00-45-5200	Net Change in Fair Value	0.00	-199.20	258.96	0.00	-458.16	458.16	0.00
	<b>Interest</b>	<b>3,275.00</b>	<b>-140.08</b>	<b>258.96</b>	<b>291.18</b>	<b>-107.86</b>	<b>3,382.86</b>	<b>-3.29</b>
02-00-00-46-6410	Miscellaneous	5,000.00	354.36	0.00	0.00	354.36	4,645.64	7.09
02-00-00-46-6417	IRMA	2,000.00	0.00	0.00	0.00	0.00	2,000.00	0.00
	Reimbursements							
02-00-00-46-6580	Sale of Meters	10,000.00	0.00	212.00	0.00	-212.00	10,212.00	-2.12
	<b>Miscellaneous</b>	<b>17,000.00</b>	<b>354.36</b>	<b>212.00</b>	<b>0.00</b>	<b>142.36</b>	<b>16,857.64</b>	<b>0.84</b>
02-00-00-49-8001	Proceeds-Community Bank Loan	1,400,000.00	0.00	0.00	0.00	0.00	1,400,000.00	0.00
	<b>Other Financing Sources</b>	<b><u>1,400,000.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>1,400,000.00</u></b>	<b><u>0.00</u></b>
<b>00</b>		<b><u>6,801,072.00</u></b>	<b><u>312,229.08</u></b>	<b><u>3,957.26</u></b>	<b><u>472,332.35</u></b>	<b><u>780,604.17</u></b>	<b><u>6,020,467.83</u></b>	<b><u>11.48</u></b>
	<b>Revenue</b>	<b>6,801,072.00</b>	<b>312,229.08</b>	<b>3,957.26</b>	<b>472,332.35</b>	<b>780,604.17</b>	<b>6,020,467.83</b>	<b>11.48</b>
<b>60</b>	<b>Public Works</b>							
02-60-06-51-0200	Salaries Regular	870,435.00	68,896.92	69,136.32	0.00	138,033.24	732,401.76	15.86
02-60-06-51-1500	Specialists Pay	2,100.00	2,100.00	0.00	0.00	2,100.00	0.00	100.00
02-60-06-51-1700	Overtime	12,000.00	3,914.48	787.77	0.00	4,702.25	7,297.75	39.19
02-60-06-51-1950	Insurance Refusal Reimb	10.00	0.00	0.00	0.00	0.00	10.00	0.00
02-60-06-51-3000	Part-Time Salaries	8,000.00	0.00	0.00	0.00	0.00	8,000.00	0.00
	<b>Personal Services</b>	<b>892,545.00</b>	<b>74,911.40</b>	<b>69,924.09</b>	<b>0.00</b>	<b>144,835.49</b>	<b>747,709.51</b>	<b>16.23</b>
02-60-06-52-0320	FICA	54,349.00	4,573.54	4,259.39	0.00	8,832.93	45,516.07	16.25
02-60-06-52-0325	Medicare	13,052.00	1,069.60	996.11	0.00	2,065.71	10,986.29	15.83
02-60-06-52-0330	IMRF	99,230.00	8,188.61	7,647.00	0.00	15,835.61	83,394.39	15.96
02-60-06-52-0375	Fringe Benefits	5,664.00	394.00	394.00	0.00	788.00	4,876.00	13.91
02-60-06-52-0400	Health Insurance	199,049.00	15,955.77	17,411.87	1,147.43	32,220.21	166,828.79	16.19
02-60-06-52-0420	Health Insurance -	3,156.00	766.00	766.00	510.66	1,021.34	2,134.66	32.36

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% Exp/Col
	Retirees							
02-60-06-52-0425	Life Insurance	458.00	12.29	203.46	169.03	46.72	411.28	10.20
02-60-06-52-0430	VEBA Contributions	13,478.00	0.00	0.00	0.00	0.00	13,478.00	0.00
	<b>Benefits</b>	<b>388,436.00</b>	<b>30,959.81</b>	<b>31,677.83</b>	<b>1,827.12</b>	<b>60,810.52</b>	<b>327,625.48</b>	<b>15.66</b>
02-60-06-53-0100	Electricity	33,000.00	0.00	2,936.53	0.00	2,936.53	30,063.47	8.90
02-60-06-53-0200	Communications	8,160.00	632.45	680.66	0.00	1,313.11	6,846.89	16.09
02-60-06-53-0300	Auditing	9,900.00	0.00	1,750.00	0.00	1,750.00	8,150.00	17.68
02-60-06-53-0380	Consulting Services	341,400.00	0.00	3,144.00	0.00	3,144.00	338,256.00	0.92
02-60-06-53-0410	IT Support	73,257.00	538.00	922.62	0.00	1,460.62	71,796.38	1.99
02-60-06-53-1300	Inspections	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
02-60-06-53-1310	JULIE Participation	2,345.00	0.00	0.00	0.00	0.00	2,345.00	0.00
02-60-06-53-2100	Bank Fees	33,042.00	2,854.54	2,553.42	0.00	5,407.96	27,634.04	16.37
02-60-06-53-2200	Liability Insurance	35,903.00	2,753.93	0.00	0.00	2,753.93	33,149.07	7.67
02-60-06-53-2250	IRMA Deductible	9,500.00	0.00	0.00	0.00	0.00	9,500.00	0.00
02-60-06-53-3050	Water System Maintenance	123,500.00	138.87	368.00	0.00	506.87	122,993.13	0.41
02-60-06-53-3055	Hydrant Maintenance	10,000.00	0.00	0.00	0.00	0.00	10,000.00	0.00
02-60-06-53-3200	Maintenance of Vehicles	8,000.00	3,580.43	683.39	0.00	4,263.82	3,736.18	53.30
02-60-06-53-3300	Maint of Office Equipment	1,000.00	41.76	111.87	0.00	153.63	846.37	15.36
02-60-06-53-3600	Maintenance of Buildings	34,750.00	0.00	189.97	0.00	189.97	34,560.03	0.55
02-60-06-53-3620	Maintenance of Streets	15,000.00	0.00	0.00	0.00	0.00	15,000.00	0.00
02-60-06-53-3630	Overhead Sewer Program	59,000.00	4,000.00	11,920.00	0.00	15,920.00	43,080.00	26.98
02-60-06-53-3631	Lead Service Line Program	250,000.00	0.00	0.00	0.00	0.00	250,000.00	0.00
02-60-06-53-3640	SewerCatch Basin Repair	50,000.00	0.00	0.00	0.00	0.00	50,000.00	0.00
02-60-06-53-4100	Training	1,150.00	0.00	0.00	0.00	0.00	1,150.00	0.00
02-60-06-53-4250	Travel & Meeting	1,685.00	0.00	350.00	0.00	350.00	1,335.00	20.77
02-60-06-53-4300	Dues & Subscriptions	1,460.00	70.00	200.00	0.00	270.00	1,190.00	18.49
02-60-06-53-4350	Printing	2,500.00	0.00	127.05	0.00	127.05	2,372.95	5.08
02-60-06-53-4400	Medical & Screening	700.00	0.00	0.00	0.00	0.00	700.00	0.00
02-60-06-53-4480	Water Testing	3,590.00	0.00	130.00	0.00	130.00	3,460.00	3.62
02-60-06-53-5300	AdvertisingLegal Notice	500.00	0.00	0.00	0.00	0.00	500.00	0.00
02-60-06-53-5350	Dumping Fees	20,000.00	1,559.07	1,233.58	0.00	2,792.65	17,207.35	13.96
02-60-06-53-5400	Damage Claims	4,000.00	486.60	249.75	0.00	736.35	3,263.65	18.41
	<b>Contractual Services</b>	<b>1,134,342.00</b>	<b>16,655.65</b>	<b>27,550.84</b>	<b>0.00</b>	<b>44,206.49</b>	<b>1,090,135.51</b>	<b>3.90</b>
02-60-06-54-0100	Office Supplies	500.00	0.00	0.00	0.00	0.00	500.00	0.00
02-60-06-54-0200	Gas & Oil	10,959.00	0.00	1,663.82	0.00	1,663.82	9,295.18	15.18
02-60-06-54-0310	Uniforms	1,525.00	0.00	0.00	0.00	0.00	1,525.00	0.00
02-60-06-54-0500	Vehicle Parts	8,000.00	0.00	683.16	0.00	683.16	7,316.84	8.54
02-60-06-54-0600	Operating Supplies	232,994.00	272.11	3,730.77	0.00	4,002.88	228,991.12	1.72

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% Exp/Col
02-60-06-54-1300	Postage	7,746.00	0.00	411.07	0.00	411.07	7,334.93	5.31
02-60-06-54-2200	Water from Chicago	1,850,897.00	0.00	131,678.58	0.00	131,678.58	1,719,218.42	7.11
	<b>Materials &amp; Supplies</b>	<b>2,112,621.00</b>	<b>272.11</b>	<b>138,167.40</b>	<b>0.00</b>	<b>138,439.51</b>	<b>1,974,181.49</b>	<b>6.55</b>
02-60-06-55-1150	Sewer System Improvements	375,000.00	0.00	0.00	0.00	0.00	375,000.00	0.00
02-60-06-55-1300	Water System Improvements	1,448,000.00	0.00	850.25	0.00	850.25	1,447,149.75	0.06
02-60-06-55-9100	Street Improvements	70,000.00	0.00	0.00	0.00	0.00	70,000.00	0.00
	<b>Capital Outlay</b>	<b>1,893,000.00</b>	<b>0.00</b>	<b>850.25</b>	<b>0.00</b>	<b>850.25</b>	<b>1,892,149.75</b>	<b>0.04</b>
02-60-06-55-0010	Depreciation Expense	355,000.00	0.00	0.00	0.00	0.00	355,000.00	0.00
	<b>Depreciation</b>	<b>355,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>355,000.00</b>	<b>0.00</b>
02-60-06-56-0104	IEPA Loan Principal	663,212.00	329,783.85	0.00	0.00	329,783.85	333,428.15	49.73
02-60-06-56-0105	IEPA Loan Interest	253,934.00	128,789.05	0.00	0.00	128,789.05	125,144.95	50.72
	<b>Debt Service</b>	<b>917,146.00</b>	<b>458,572.90</b>	<b>0.00</b>	<b>0.00</b>	<b>458,572.90</b>	<b>458,573.10</b>	<b>50.00</b>
02-60-06-57-5013	Transfer to CERF	126,235.00	0.00	0.00	0.00	0.00	126,235.00	0.00
	<b>Other Financing Uses</b>	<b><u>126,235.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>126,235.00</u></b>	<b><u>0.00</u></b>
<b>60</b>	<b>Public Works</b>	<b><u>7,819,325.00</u></b>	<b><u>581,371.87</u></b>	<b><u>268,170.41</u></b>	<b><u>1,827.12</u></b>	<b><u>847,715.16</u></b>	<b><u>6,971,609.84</u></b>	<b><u>10.84</u></b>
	<b>Expense</b>	<b><u>7,819,325.00</u></b>	<b><u>581,371.87</u></b>	<b><u>268,170.41</u></b>	<b><u>1,827.12</u></b>	<b><u>847,715.16</u></b>	<b><u>6,971,609.84</u></b>	<b><u>10.84</u></b>
<b>02</b>	<b>Water &amp; Sewer Fund</b>	<b>1,018,253.00</b>	<b>269,142.79</b>	<b>272,127.67</b>	<b>474,159.47</b>	<b>67,110.99</b>	<b>951,142.01</b>	<b>6.59</b>

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% Exp/Col
<b>03</b>	<b>Motor Fuel Tax Fund</b>							
<b>00</b>								
03-00-00-45-5100	Interest	551.00	13.97	0.00	12.03	26.00	525.00	4.72
	<b>Interest</b>	<b>551.00</b>	<b>13.97</b>	<b>0.00</b>	<b>12.03</b>	<b>26.00</b>	<b>525.00</b>	<b>4.72</b>
03-00-00-47-7100	State Allotment	258,073.00	21,578.32	0.00	21,211.97	42,790.29	215,282.71	16.58
03-00-00-47-7200	State Renewal Allotment	182,104.00	15,225.54	0.00	15,292.57	30,518.11	151,585.89	16.76
03-00-00-47-7250	State Rebuild Bond Fund Disb	245,426.00	122,713.13	0.00	0.00	122,713.13	122,712.87	50.00
	<b>Intergovernmental</b>	<b>685,603.00</b>	<b>159,516.99</b>	<b>0.00</b>	<b>36,504.54</b>	<b>196,021.53</b>	<b>489,581.47</b>	<b>28.59</b>
<b>00</b>		<b>686,154.00</b>	<b>159,530.96</b>	<b>0.00</b>	<b>36,516.57</b>	<b>196,047.53</b>	<b>490,106.47</b>	<b>28.57</b>
	<b>Revenue</b>	<b>686,154.00</b>	<b>159,530.96</b>	<b>0.00</b>	<b>36,516.57</b>	<b>196,047.53</b>	<b>490,106.47</b>	<b>28.57</b>
<b>00</b>								
03-00-00-53-2100	Bank Fees	60.00	0.00	0.00	0.00	0.00	60.00	0.00
03-00-00-53-3620	Street Maintenance	140,000.00	0.00	0.00	0.00	0.00	140,000.00	0.00
	<b>Contractual Services</b>	<b>140,060.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>140,060.00</b>	<b>0.00</b>
03-00-00-54-2100	Snow & Ice Control	54,428.00	0.00	0.00	0.00	0.00	54,428.00	0.00
	<b>Materials &amp; Supplies</b>	<b>54,428.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>54,428.00</b>	<b>0.00</b>
03-00-00-55-9100	Street Improvement	350,000.00	0.00	0.00	0.00	0.00	350,000.00	0.00
	<b>Capital Outlay</b>	<b>350,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>350,000.00</b>	<b>0.00</b>
<b>00</b>		<b>544,488.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>544,488.00</b>	<b>0.00</b>
	<b>Expense</b>	<b>544,488.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>544,488.00</b>	<b>0.00</b>
<b>03</b>	<b>Motor Fuel Tax Fund</b>	<b>-141,666.00</b>	<b>-159,530.96</b>	<b>0.00</b>	<b>36,516.57</b>	<b>-196,047.53</b>	<b>54,381.53</b>	<b>138.39</b>

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% Exp/Col
<b>05</b>	<b>Debt Service Fund</b>							
<b>00</b>								
05-00-00-41-1000	Prior Yrs Taxes	130,910.00	17,860.75	0.00	0.00	17,860.75	113,049.25	13.64
05-00-00-41-1021	Property Taxes Current	138,021.00	0.00	0.00	0.00	0.00	138,021.00	0.00
	<b>Property Taxes</b>	<b>268,931.00</b>	<b>17,860.75</b>	<b>0.00</b>	<b>0.00</b>	<b>17,860.75</b>	<b>251,070.25</b>	<b>6.64</b>
05-00-00-45-5100	Interest	215.00	12.81	0.00	10.09	22.90	192.10	10.65
	<b>Interest</b>	<b><u>215.00</u></b>	<b><u>12.81</u></b>	<b><u>0.00</u></b>	<b><u>10.09</u></b>	<b><u>22.90</u></b>	<b><u>192.10</u></b>	<b><u>10.65</u></b>
<b>00</b>		<b><u>269,146.00</u></b>	<b><u>17,873.56</u></b>	<b><u>0.00</u></b>	<b><u>10.09</u></b>	<b><u>17,883.65</u></b>	<b><u>251,262.35</u></b>	<b><u>6.64</u></b>
	<b>Revenue</b>	<b>269,146.00</b>	<b>17,873.56</b>	<b>0.00</b>	<b>10.09</b>	<b>17,883.65</b>	<b>251,262.35</b>	<b>6.64</b>
<b>00</b>								
05-00-00-53-2100	Bank Fees	500.00	0.00	0.00	0.00	0.00	500.00	0.00
	<b>Contractual Services</b>	<b>500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>500.00</b>	<b>0.00</b>
05-00-00-56-0035	2020 GO Bond Principal	262,500.00	0.00	0.00	0.00	0.00	262,500.00	0.00
05-00-00-56-0036	2020 GO Bond Interest	2,511.00	0.00	0.00	0.00	0.00	2,511.00	0.00
	<b>Debt Service</b>	<b><u>265,011.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>265,011.00</u></b>	<b><u>0.00</u></b>
<b>00</b>		<b><u>265,511.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>265,511.00</u></b>	<b><u>0.00</u></b>
	<b>Expense</b>	<b><u>265,511.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>265,511.00</u></b>	<b><u>0.00</u></b>
<b>05</b>	<b>Debt Service Fund</b>	<b>-3,635.00</b>	<b>-17,873.56</b>	<b>0.00</b>	<b>10.09</b>	<b>-17,883.65</b>	<b>14,248.65</b>	<b>491.98</b>



Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% Exp/Col
<b>09</b>	<b>Police Pension Fund</b>							
<b>00</b>								
09-00-00-45-5100	Interest	512,140.00	0.00	0.00	0.00	0.00	512,140.00	0.00
09-00-00-45-5200	Net Change in Fair Value	1,866,195.00	0.00	0.00	0.00	0.00	1,866,195.00	0.00
	<b>Interest</b>	<b>2,378,335.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,378,335.00</b>	<b>0.00</b>
09-00-00-41-1100	Employer Contribution	1,874,180.00	90,324.43	0.00	150.10	90,474.53	1,783,705.47	4.83
09-00-00-46-7350	Employee Contribution	310,063.00	21,183.09	0.00	20,896.93	42,080.02	267,982.98	13.57
	<b>Grants &amp; Contributions</b>	<b><u>2,184,243.00</u></b>	<b><u>111,507.52</u></b>	<b><u>0.00</u></b>	<b><u>21,047.03</u></b>	<b><u>132,554.55</u></b>	<b><u>2,051,688.45</u></b>	<b><u>6.07</u></b>
<b>00</b>		<b><u>4,562,578.00</u></b>	<b><u>111,507.52</u></b>	<b><u>0.00</u></b>	<b><u>21,047.03</u></b>	<b><u>132,554.55</u></b>	<b><u>4,430,023.45</u></b>	<b><u>2.91</u></b>
	<b>Revenue</b>	<b>4,562,578.00</b>	<b>111,507.52</b>	<b>0.00</b>	<b>21,047.03</b>	<b>132,554.55</b>	<b>4,430,023.45</b>	<b>2.91</b>
<b>00</b>								
09-00-00-52-6100	Pensions	2,725,138.00	0.00	0.00	0.00	0.00	2,725,138.00	0.00
09-00-00-52-6150	Pension Refund	50,000.00	0.00	0.00	0.00	0.00	50,000.00	0.00
	<b>Benefits</b>	<b>2,775,138.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,775,138.00</b>	<b>0.00</b>
09-00-00-53-0300	Audit Services	2,310.00	0.00	0.00	0.00	0.00	2,310.00	0.00
09-00-00-53-0350	Actuarial Services	3,815.00	0.00	0.00	0.00	0.00	3,815.00	0.00
09-00-00-53-0360	Payroll Services	28,890.00	0.00	0.00	0.00	0.00	28,890.00	0.00
09-00-00-53-0380	Consulting Services	56,000.00	0.00	0.00	0.00	0.00	56,000.00	0.00
09-00-00-53-0420	Legal Services	18,000.00	0.00	0.00	0.00	0.00	18,000.00	0.00
09-00-00-53-2100	Bank Fees	100.00	0.00	0.00	0.00	0.00	100.00	0.00
09-00-00-53-4100	Training	4,000.00	0.00	0.00	0.00	0.00	4,000.00	0.00
09-00-00-53-4250	Travel & Meeting	1,500.00	0.00	0.00	0.00	0.00	1,500.00	0.00
09-00-00-53-4300	Dues & Subscriptions	795.00	0.00	0.00	0.00	0.00	795.00	0.00
09-00-00-53-4400	Medical & Screening	3,000.00	0.00	0.00	0.00	0.00	3,000.00	0.00
09-00-00-54-3100	Misc Expenditures	14,285.00	0.00	0.00	0.00	0.00	14,285.00	0.00
	<b>Contractual Services</b>	<b><u>132,695.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>132,695.00</u></b>	<b><u>0.00</u></b>
<b>00</b>		<b><u>2,907,833.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>2,907,833.00</u></b>	<b><u>0.00</u></b>
	<b>Expense</b>	<b><u>2,907,833.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>2,907,833.00</u></b>	<b><u>0.00</u></b>
<b>09</b>	<b>Police Pension Fund</b>	<b>-1,654,745.00</b>	<b>-111,507.52</b>	<b>0.00</b>	<b>21,047.03</b>	<b>-132,554.55</b>	<b>-1,522,190.45</b>	<b>8.01</b>

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% Exp/Col
<b>10</b>	<b>Fire Pension Fund</b>							
<b>00</b>								
10-00-00-45-5100	InterestDividends	447,444.00	0.00	0.00	0.00	0.00	447,444.00	0.00
10-00-00-45-5200	Net Change in Fair Value	708,201.00	0.00	0.00	0.00	0.00	708,201.00	0.00
	<b>Interest</b>	<b>1,155,645.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,155,645.00</b>	<b>0.00</b>
10-00-00-41-1100	Employer Contribution	1,764,606.00	84,570.77	0.00	211.46	84,782.23	1,679,823.77	4.80
10-00-00-46-7350	Employee Contribution	217,664.00	15,879.35	0.00	15,879.35	31,758.70	185,905.30	14.59
	<b>Grants &amp; Contributions</b>	<b>1,982,270.00</b>	<b>100,450.12</b>	<b>0.00</b>	<b>16,090.81</b>	<b>116,540.93</b>	<b>1,865,729.07</b>	<b>5.88</b>
<b>00</b>		<b>3,137,915.00</b>	<b>100,450.12</b>	<b>0.00</b>	<b>16,090.81</b>	<b>116,540.93</b>	<b>3,021,374.07</b>	<b>3.71</b>
	<b>Revenue</b>	<b>3,137,915.00</b>	<b>100,450.12</b>	<b>0.00</b>	<b>16,090.81</b>	<b>116,540.93</b>	<b>3,021,374.07</b>	<b>3.71</b>
<b>00</b>								
10-00-00-52-6100	Pensions	2,069,383.00	0.00	0.00	0.00	0.00	2,069,383.00	0.00
	<b>Benefits</b>	<b>2,069,383.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,069,383.00</b>	<b>0.00</b>
10-00-00-53-0300	Audit Services	2,310.00	0.00	0.00	0.00	0.00	2,310.00	0.00
10-00-00-53-0350	Actuarial Services	3,815.00	0.00	0.00	0.00	0.00	3,815.00	0.00
10-00-00-53-0360	Payroll Services	15,145.00	0.00	0.00	0.00	0.00	15,145.00	0.00
10-00-00-53-0380	Consulting Services	40,324.00	0.00	0.00	0.00	0.00	40,324.00	0.00
10-00-00-53-0420	Legal Services	6,000.00	0.00	0.00	0.00	0.00	6,000.00	0.00
10-00-00-53-2100	Bank Fees	8,200.00	0.00	0.00	0.00	0.00	8,200.00	0.00
10-00-00-53-4100	Training	1,500.00	0.00	0.00	0.00	0.00	1,500.00	0.00
10-00-00-53-4250	Travel & Meeting	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
10-00-00-53-4300	Dues & Subscriptions	795.00	0.00	0.00	0.00	0.00	795.00	0.00
10-00-00-53-4400	Medical & Screening	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
10-00-00-54-1300	Postage	50.00	0.00	0.00	0.00	0.00	50.00	0.00
10-00-00-54-3100	Misc Expenditures	17,910.00	0.00	0.00	0.00	0.00	17,910.00	0.00
	<b>Contractual Services</b>	<b>98,049.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>98,049.00</b>	<b>0.00</b>
<b>00</b>		<b>2,167,432.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,167,432.00</b>	<b>0.00</b>
	<b>Expense</b>	<b>2,167,432.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,167,432.00</b>	<b>0.00</b>
<b>10</b>	<b>Fire Pension Fund</b>	<b>-970,483.00</b>	<b>-100,450.12</b>	<b>0.00</b>	<b>16,090.81</b>	<b>-116,540.93</b>	<b>-853,942.07</b>	<b>12.01</b>

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% Exp/Col
<b>13</b>	<b>Capital Equip Replacement Fund</b>							
<b>00</b>								
13-00-00-45-5100	Interest	35,229.00	74.47	0.00	6,561.30	6,635.77	28,593.23	18.84
13-00-00-45-5200	Net Change in Fair Value	0.00	-729.79	1,781.21	4.12	-2,506.88	2,506.88	0.00
	<b>Interest</b>	<b>35,229.00</b>	<b>-655.32</b>	<b>1,781.21</b>	<b>6,565.42</b>	<b>4,128.89</b>	<b>31,100.11</b>	<b>11.72</b>
13-00-00-46-6410	Miscellaneous	0.00	112.56	0.00	0.00	112.56	-112.56	0.00
	<b>Miscellaneous</b>	<b>0.00</b>	<b>112.56</b>	<b>0.00</b>	<b>0.00</b>	<b>112.56</b>	<b>-112.56</b>	<b>0.00</b>
13-00-00-47-7002	Transfer from Water and Sewer	126,235.00	0.00	0.00	0.00	0.00	126,235.00	0.00
13-00-00-48-8000	Sale of Property	25,000.00	0.00	0.00	0.00	0.00	25,000.00	0.00
	<b>Other Financing Sources</b>	<b>151,235.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>151,235.00</b>	<b>0.00</b>
<b>00</b>		<b>186,464.00</b>	<b>-542.76</b>	<b>1,781.21</b>	<b>6,565.42</b>	<b>4,241.45</b>	<b>182,222.55</b>	<b>2.27</b>
	<b>Revenue</b>	<b>186,464.00</b>	<b>-542.76</b>	<b>1,781.21</b>	<b>6,565.42</b>	<b>4,241.45</b>	<b>182,222.55</b>	<b>2.27</b>
<b>00</b>								
13-00-00-53-2100	Bank Fees	100.00	0.00	0.00	0.00	0.00	100.00	0.00
	<b>Contractual Services</b>	<b>100.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100.00</b>	<b>0.00</b>
13-00-00-55-8700	Police Vehicles	138,660.00	0.00	0.00	0.00	0.00	138,660.00	0.00
13-00-00-55-8720	Police Equipment	22,450.00	0.00	0.00	0.00	0.00	22,450.00	0.00
13-00-00-55-8800	Fire Dept Vehicle	83,500.00	0.00	0.00	0.00	0.00	83,500.00	0.00
13-00-00-55-8850	Fire Dept Equipment	45,000.00	0.00	0.00	0.00	0.00	45,000.00	0.00
13-00-00-55-8910	PW Vehicles	215,000.00	0.00	0.00	0.00	0.00	215,000.00	0.00
13-00-00-55-8925	PW Equipment	180,000.00	0.00	12,730.00	0.00	12,730.00	167,270.00	7.07
	<b>Capital Outlay</b>	<b>684,610.00</b>	<b>0.00</b>	<b>12,730.00</b>	<b>0.00</b>	<b>12,730.00</b>	<b>671,880.00</b>	<b>1.86</b>
<b>00</b>		<b>684,710.00</b>	<b>0.00</b>	<b>12,730.00</b>	<b>0.00</b>	<b>12,730.00</b>	<b>671,980.00</b>	<b>1.86</b>
	<b>Expense</b>	<b>684,710.00</b>	<b>0.00</b>	<b>12,730.00</b>	<b>0.00</b>	<b>12,730.00</b>	<b>671,980.00</b>	<b>1.86</b>
<b>13</b>	<b>Capital Equip Replacement Fund</b>	<b>498,246.00</b>	<b>542.76</b>	<b>14,511.21</b>	<b>6,565.42</b>	<b>8,488.55</b>	<b>489,757.45</b>	<b>1.70</b>

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% Exp/Col
<b>14</b>	<b>Capital Improvement Fund</b>							
<b>00</b>								
14-00-00-43-3200	Metra Daily Parking Fees	15,100.00	0.00	0.00	0.00	0.00	15,100.00	0.00
14-00-00-43-3220	Parking Lot Permit Fees	43,236.00	0.00	0.00	0.00	0.00	43,236.00	0.00
	<b>Charges for Services</b>	<b>58,336.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>58,336.00</b>	<b>0.00</b>
14-00-00-44-4240	Automated Traffic Enf Fines	850,000.00	6,846.24	0.00	3,269.64	10,115.88	839,884.12	1.19
	<b>Fines &amp; Forfeits</b>	<b>850,000.00</b>	<b>6,846.24</b>	<b>0.00</b>	<b>3,269.64</b>	<b>10,115.88</b>	<b>839,884.12</b>	<b>1.19</b>
14-00-00-45-5100	Interest	2,113.00	16.98	0.00	8.68	25.66	2,087.34	1.21
14-00-00-45-5200	Net Change in Fair Value	0.00	-0.35	0.00	0.02	-0.33	0.33	0.00
	<b>Interest</b>	<b>2,113.00</b>	<b>16.63</b>	<b>0.00</b>	<b>8.70</b>	<b>25.33</b>	<b>2,087.67</b>	<b>1.20</b>
14-00-00-48-7090	Bond Proceeds	4,000,000.00	0.00	0.00	0.00	0.00	4,000,000.00	0.00
	<b>Other Financing Sources</b>	<b>4,000,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,000,000.00</b>	<b>0.00</b>
<b>00</b>		<b>4,910,449.00</b>	<b>6,862.87</b>	<b>0.00</b>	<b>3,278.34</b>	<b>10,141.21</b>	<b>4,900,307.79</b>	<b>0.21</b>
	<b>Revenue</b>	<b>4,910,449.00</b>	<b>6,862.87</b>	<b>0.00</b>	<b>3,278.34</b>	<b>10,141.21</b>	<b>4,900,307.79</b>	<b>0.21</b>
<b>00</b>								
14-00-00-53-4290	License Fees	12,000.00	0.00	0.00	0.00	0.00	12,000.00	0.00
	<b>Contractual Services</b>	<b>12,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>12,000.00</b>	<b>0.00</b>
14-00-00-55-0500	Building Improvements	136,300.00	0.00	0.00	0.00	0.00	136,300.00	0.00
14-00-00-55-1205	Streetscape Improvements	46,000.00	0.00	255.00	0.00	255.00	45,745.00	0.55
14-00-00-55-1250	Alley Improvements	1,850,000.00	0.00	0.00	0.00	0.00	1,850,000.00	0.00
14-00-00-55-8620	Information Technology Equipme	402,820.00	0.00	0.00	0.00	0.00	402,820.00	0.00
	<b>Capital Outlay</b>	<b>2,435,120.00</b>	<b>0.00</b>	<b>255.00</b>	<b>0.00</b>	<b>255.00</b>	<b>2,434,865.00</b>	<b>0.01</b>
<b>00</b>		<b>2,447,120.00</b>	<b>0.00</b>	<b>255.00</b>	<b>0.00</b>	<b>255.00</b>	<b>2,446,865.00</b>	<b>0.01</b>
	<b>Expense</b>	<b>2,447,120.00</b>	<b>0.00</b>	<b>255.00</b>	<b>0.00</b>	<b>255.00</b>	<b>2,446,865.00</b>	<b>0.01</b>

<u>Account Number</u>	<u>Description</u>	<u>Budget</u>	<u>Beg Bal</u>	<u>Debits</u>	<u>Credits</u>	<u>End Bal</u>	<u>Remaining</u>	<u>% Exp/Col</u>
14	Capital Improvement Fund	-2,463,329.00	-6,862.87	255.00	3,278.34	-9,886.21	-2,453,442.79	0.40

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% Exp/Col
<b>31</b>	<b>TIF-Madison Street</b>							
<b>00</b>								
31-00-00-41-1000	Property Taxes-Prior Years	164,402.00	1,955.05	0.00	0.00	1,955.05	162,446.95	1.19
31-00-00-41-1021	Property Taxes-Current Year	167,690.00	0.00	0.00	0.00	0.00	167,690.00	0.00
	<b>Property Taxes</b>	<b>332,092.00</b>	<b>1,955.05</b>	<b>0.00</b>	<b>0.00</b>	<b>1,955.05</b>	<b>330,136.95</b>	<b>0.59</b>
31-00-00-45-5100	Interest	458.00	14.98	0.00	9.27	24.25	433.75	5.29
	<b>Interest</b>	<b><u>458.00</u></b>	<b><u>14.98</u></b>	<b><u>0.00</u></b>	<b><u>9.27</u></b>	<b><u>24.25</u></b>	<b><u>433.75</u></b>	<b><u>5.29</u></b>
<b>00</b>		<b><u>332,550.00</u></b>	<b><u>1,970.03</u></b>	<b><u>0.00</u></b>	<b><u>9.27</u></b>	<b><u>1,979.30</u></b>	<b><u>330,570.70</u></b>	<b><u>0.60</u></b>
	<b>Revenue</b>	<b>332,550.00</b>	<b>1,970.03</b>	<b>0.00</b>	<b>9.27</b>	<b>1,979.30</b>	<b>330,570.70</b>	<b>0.60</b>
<b>00</b>								
31-00-00-53-0100	Electricity & Natural Gas	1,000.00	0.00	176.07	0.00	176.07	823.93	17.61
31-00-00-53-0300	Audit Services	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
31-00-00-53-0380	Consulting Services	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0.00
31-00-00-53-0425	Village Attorney	2,500.00	0.00	0.00	0.00	0.00	2,500.00	0.00
31-00-00-53-3600	Maintenance of Buildings	4,800.00	760.00	0.00	0.00	760.00	4,040.00	15.83
31-00-00-53-4350	Printing	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
31-00-00-53-5300	AdvertisingLegal Notice	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
	<b>Contractual Services</b>	<b>16,300.00</b>	<b>760.00</b>	<b>176.07</b>	<b>0.00</b>	<b>936.07</b>	<b>15,363.93</b>	<b>5.74</b>
31-00-00-55-4300	Other Improvements	54,000.00	0.00	0.00	0.00	0.00	54,000.00	0.00
	<b>Capital Outlay</b>	<b>54,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>54,000.00</b>	<b>0.00</b>
31-00-00-56-0081	Interest on Interfund Loan	56,190.00	0.00	0.00	0.00	0.00	56,190.00	0.00
	<b>Debt Service</b>	<b><u>56,190.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>56,190.00</u></b>	<b><u>0.00</u></b>
<b>00</b>		<b><u>126,490.00</u></b>	<b><u>760.00</u></b>	<b><u>176.07</u></b>	<b><u>0.00</u></b>	<b><u>936.07</u></b>	<b><u>125,553.93</u></b>	<b><u>0.74</u></b>
	<b>Expense</b>	<b><u>126,490.00</u></b>	<b><u>760.00</u></b>	<b><u>176.07</u></b>	<b><u>0.00</u></b>	<b><u>936.07</u></b>	<b><u>125,553.93</u></b>	<b><u>0.74</u></b>

<u>Account Number</u>	<u>Description</u>	<u>Budget</u>	<u>Beg Bal</u>	<u>Debits</u>	<u>Credits</u>	<u>End Bal</u>	<u>Remaining</u>	<u>% Exp/Col</u>
31	TIF-Madison Street	-206,060.00	-1,210.03	176.07	9.27	-1,043.23	-205,016.77	0.51

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% Exp/Col
<b>32</b>	<b>Tif - North Avenue</b>							
<b>00</b>								
32-00-00-45-5100	Interest	200.00	1.14	0.00	0.74	1.88	198.12	0.94
	<b>Interest</b>	<b><u>200.00</u></b>	<b><u>1.14</u></b>	<b><u>0.00</u></b>	<b><u>0.74</u></b>	<b><u>1.88</u></b>	<b><u>198.12</u></b>	<b><u>0.94</u></b>
<b>00</b>		<b><u>200.00</u></b>	<b><u>1.14</u></b>	<b><u>0.00</u></b>	<b><u>0.74</u></b>	<b><u>1.88</u></b>	<b><u>198.12</u></b>	<b><u>0.94</u></b>
	<b>Revenue</b>	<b>200.00</b>	<b>1.14</b>	<b>0.00</b>	<b>0.74</b>	<b>1.88</b>	<b>198.12</b>	<b>0.94</b>
<b>00</b>								
32-00-00-53-0380	Consulting Services	10,000.00	0.00	0.00	0.00	0.00	10,000.00	0.00
32-00-00-53-0425	Village Attorney	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0.00
32-00-00-53-4350	Printing	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
32-00-00-53-5300	AdvertisingLegal	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
	<b>Contractual</b>	<b><u>17,000.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>17,000.00</u></b>	<b><u>0.00</u></b>
	<b>Services</b>							
<b>00</b>		<b><u>17,000.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>17,000.00</u></b>	<b><u>0.00</u></b>
	<b>Expense</b>	<b><u>17,000.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>17,000.00</u></b>	<b><u>0.00</u></b>
<b>32</b>	<b>Tif - North Avenue</b>	<b>16,800.00</b>	<b>-1.14</b>	<b>0.00</b>	<b>0.74</b>	<b>-1.88</b>	<b>16,801.88</b>	<b>-0.01</b>



<u>Account Number</u>	<u>Description</u>	<u>Budget</u>	<u>Beg Bal</u>	<u>Debits</u>	<u>Credits</u>	<u>End Bal</u>	<u>Remaining</u>	<u>% Exp/Col</u>
<b>35</b>	<b>Infrastructure Imp</b>							
	<b>Bond Fund</b>							
<b>00</b>								
35-00-00-45-5100	Interest	225.00	8.60	0.00	5.36	13.96	211.04	6.20
	<b>Interest</b>	<u>225.00</u>	<u>8.60</u>	<u>0.00</u>	<u>5.36</u>	<u>13.96</u>	<u>211.04</u>	<u>6.20</u>
<b>00</b>		<u>225.00</u>	<u>8.60</u>	<u>0.00</u>	<u>5.36</u>	<u>13.96</u>	<u>211.04</u>	<u>6.20</u>
	<b>Revenue</b>	<b>225.00</b>	<b>8.60</b>	<b>0.00</b>	<b>5.36</b>	<b>13.96</b>	<b>211.04</b>	<b>6.20</b>
<b>00</b>								
35-00-00-55-9100	Street Improvements	250,000.00	0.00	0.00	0.00	0.00	250,000.00	0.00
	<b>Capital Outlay</b>	<u>250,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>250,000.00</u>	<u>0.00</u>
<b>00</b>		<u>250,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>250,000.00</u>	<u>0.00</u>
	<b>Expense</b>	<u>250,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>250,000.00</u>	<u>0.00</u>
<b>35</b>	<b>Infrastructure Imp</b>	<b>249,775.00</b>	<b>-8.60</b>	<b>0.00</b>	<b>5.36</b>	<b>-13.96</b>	<b>249,788.96</b>	<b>-0.01</b>
	<b>Bond Fund</b>							

# Village of River Forest Investments

Fiscal Year 2022  
Through 06/30/2021

Fun	ID	Bank	Interest Rate	Purchase Date	Maturity Date	Cost	Par Value	Market Value
01	2019-19	Ally Bank	01.750%	10/9/2019	10/18/2021	\$247,000.00	\$247,000.00	\$248,282.67
01	2020-11	First Bank of Ohio	00.240%	10/30/2020	11/1/2021	\$249,300.00	\$249,300.00	\$249,300.00
01	2019-26	Sallie Mae Bank/Salt Lake	01.700%	11/13/2019	11/15/2021	\$247,000.00	\$247,000.00	\$248,561.78
01	2021-02	Customers Bank	00.200%	1/20/2021	7/14/2022	\$249,200.00	\$249,200.00	\$249,200.00
01	2020-08	First Capital Bank, TN	00.300%	10/2/2020	10/3/2022	\$248,500.00	\$248,500.00	\$248,500.00
01	2021-09	FHLB	00.750%	3/20/2021	4/22/2025	\$250,000.00	\$250,000.00	\$250,057.50
01	2021-11	US Treasury	00.770%	4/29/2021	4/30/2026	\$500,000.00	\$499,511.72	\$497,734.50
								<b>\$1,991,636.45</b>
02	2020-04	Pinnacle Bank	01.150%	4/21/2020	10/21/2021	\$249,000.00	\$249,000.00	\$249,844.11
02	2021-01	CIBC Bank /Private Bank	00.120%	1/20/2021	1/20/2022	\$249,600.00	\$249,600.00	\$249,600.00
								<b>\$499,444.11</b>
03	2021-08	Bank 7	00.200%	3/19/2021	3/21/2022	\$249,400.00	\$249,400.00	\$249,400.00
								<b>\$249,400.00</b>
13	2020-10	Western Alliance Bank/Torrey	00.250%	10/29/2020	10/29/2021	\$249,300.00	\$249,300.00	\$249,300.00
13	2019-28	BMW Bank North America	01.700%	11/29/2019	11/29/2021	\$247,000.00	\$247,000.00	\$248,720.36
13	2019-27	Morgan Stanley	01.750%	11/29/2019	11/29/2021	\$247,000.00	\$247,000.00	\$248,772.47
13	2020-05	Servisfirst Bank, FI	00.700%	6/9/2020	12/1/2021	\$245,100.00	\$245,100.00	\$245,100.00
13	2020-12	KS Statebank	00.197%	12/16/2020	12/16/2021	\$249,500.00	\$249,500.00	\$249,500.00
13	2019-29	Morgan stanley Private Bank	01.750%	12/26/2019	12/27/2021	\$247,000.00	\$247,000.00	\$249,099.01

# Village of River Forest Investments

Fiscal Year 2022  
Through 06/30/2021

Fun	ID	Bank	Interest Rate	Purchase Date	Maturity Date	Cost	Par Value	Market Value
13	2021-03	Preferred Bank	00.150%	1/29/2021	1/31/2022	\$249,600.00	\$249,600.00	\$249,600.00
13	2020-07	Profinium, Inc.	00.520%	8/12/2020	2/3/2022	\$248,100.00	\$248,100.00	\$248,100.00
13	2021-06	Investors Community Bank	00.250%	2/12/2021	2/12/2024	\$249,000.00	\$249,000.00	\$248,815.74
13	2021-05	Texas Exchange	00.300%	2/5/2021	2/24/2024	\$249,000.00	\$249,000.00	\$249,062.25
13	2021-10	FHLB	00.440%	4/29/2021	4/29/2024	\$250,000.00	\$250,000.00	\$249,745.00
13	2021-07	FHLB	00.750%	2/18/2021	3/16/2026	\$100,000.00	\$100,000.00	\$99,456.00
								<b>\$2,835,270.83</b>
14	2021-04	Financial Federal Bank	00.150%	2/19/2021	2/20/2024	\$248,800.00	\$248,800.00	\$248,800.00
								<b>\$248,800.00</b>
								<b>\$5,824,551.39</b>



**Village of River Forest**  
**Village Administrator's Office**  
 400 Park Avenue  
 River Forest, IL 60305  
 Tel: 708-366-8500

## MEMORANDUM

Date: August 5, 2021  
 To: Lisa Scheiner, Acting Village Administrator  
 From: Jonathan Pape, Assistant to the Village Administrator  
 Subj: Village-Wide Performance Measurement Report – June 2021

Building Department Performance Measures*	FY 2020 Actual	FY 2021 Goal	June Actual	FY 2021 YTD
Plan reviews of large projects completed in 21 days or less	86% (108 of 126)	95%	59% (23 of 39)	56% (80 of 143)
Average length of review time for plan reviews of large projects	14.4 days (Monthly Avg)	>21	22.5 days	33.8 days (Monthly Avg)
Re-reviews of large projects completed in 14 days or less	93% (139 of 149)	95%	100% (12 of 12)	100% (44 of 44)
Average length of review time for plan re-reviews of large projects	8.3 days (Monthly Avg)	>14	6.75 days	10.5 days (Monthly Avg)
Plan reviews of small projects completed in 7 days or less	100% (152 of 152)	95%	46% (17 of 37)	36% (30 of 83)
Express permits issued at time of application	100% (213 of 213)	100%	42% (13 of 31)	36% (32 of 88)
Inspections completed within 24 hours of request	100% (1542 of 1542)	100%	99% (209 of 211)	97% (423 of 434)
Contractual inspections passed	94% (1453 of 1542)	80%	85% (179 of 211)	88% (382 of 434)
Inspect vacant properties once per month	100% (239 of 239)	100%	100% (30 of 30)	100% (90 of 90)
Code violation warnings issued	123	N/A	2	6
Code violation citations issued	28	N/A	5	7
Conduct building permit survey quarterly	4	1 per quarter	1	1
Make contact with existing business owners	60	5/month 60/year	5	10

<b>Fire Department Performance Measures</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Goal</b>	<b>June Actual</b>	<b>FY 2021 YTD</b>
Average fire/EMS response time for priority calls for service (Includes call processing time)	4:06 minutes	<5 Min	4:01 minutes	4:01 minutes
Customer complaints and/or public safety professional complaints	0%	<1%	0%	0%
All commercial, multi-family and educational properties inspected annually	289	358 inspections	27	83
Injuries on duty resulting in lost time	1	<3	0	1
Plan reviews completed 10 working days after third party review	2.39 days on average	<10	0	0
Complete 270 hours of training for each shift personnel	4797	5092	467.25	1329.5
Inspect and flush fire hydrants annually	382	445 annually	0	354

<b>Police Department Performance Measures</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Goal</b>	<b>June Actual</b>	<b>FY 2021 YTD</b>
Average police response time for high priority calls for service (Does not include call processing time)	3:20 minutes	4:00	3:51 minutes	3:19 minutes
Injuries on duty resulting in lost time	4	0 Days Lost	0	0
Reduce claims filed for property & vehicle damage caused by the Police Department by 25%	4	<3	2	2
Maintain positive relationship with the bargaining unit and reduce the number of grievances	1	0%	0	0
Reduce overtime and improve morale by decreasing sick leave usage	239 days	10% reduction	5 days	27 days
Track accidents at Harlem and North to determine impact of red light cameras	5 accidents	10% reduction	1 accidents	3 accidents
Decrease reported thefts (214 in 2012)	173	5% reduction	15	36
Formal Citizen Complaints	0	0	0	0
Use of Force Incidents	15	0	0	2
Send monthly crime alerts to inform residents of crime patterns and prevention tips	148	1 email/month; 12 emails/year	10	31

<b>Public Works Performance Measures</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Goal</b>	<b>June Actual</b>	<b>FY 2021 YTD</b>
Complete tree trimming/pruning service requests within 7 working days	97% (209 of 216)	95%	93% (26 of 28)	93% (38 of 41)
Complete service requests for unclogging blocked catch basins within 5 working days	100% (5 of 5)	95%	100% (1 of 1)	100% (1 of 1)
Percent of hydrants out of service more than 10 working days	0.00% (0 of 4840)	<1%	0.00% (0 of 440)	0.00% (0 of 880)
Replace burned out traffic signal bulb within 8 hours of notification	N/A	99%	N/A	N/A
Complete service requests for patching potholes within 5 working days	100% (8 of 8)	95%	100% (1 of 1)	100% (2 of 2)
Repair street lights in-house, or schedule contractual repairs, within five working days of notification	100% (25 of 25)	95%	#VALUE!	100% (1 of 1)
Safety: Not more than two employee injuries annually resulting in days off from work	0	≤2	0	0
Safety: Not more than one vehicle accident annually that was the responsibility of the Village	0	≤1	0	0
Televis 2,640 lineal feet of combined sewer each month from April – September	202% (32098 of 15,840)	2,640/ month (15,840/ year)	325% (8593 of 2640)	307% (16230 of 5280)
Exercise 25 water system valves per month	88% (242 of 275)	25/month (300/year)	96% (24 of 25)	142% (71 of 50)
Complete first review of grading plans within 10 working days	100% (103 of 103)	95%	100% (44 of 44)	100% (56 of 56)

N/A: Not applicable, not available, or no service requests were made

\*Data during this period is from the beginning of the use of new Building Department software and during a period of time where the Building Department was not fully staffed due to extended leave. The Building Department is continuing to evaluate the new data to understand the reporting metrics, verify the integrity of the data, and evaluate where delays are occurring. The Building Department is now fully staffed and the Village will be working to improve these timelines.



## MEMORANDUM

Date: August 3, 2021

To: Lisa Scheiner, Acting Village Administrator

From: Rosey McAdams, Director of Finance

Subject: Expenditures – July 2021

Attached for your review and approval is a list of payments made to vendors by account number for the period from July 1-31, 2021. The total payments made for the period, including payrolls, are as follows:

### VILLAGE OF RIVER FOREST EXPENDITURES MONTH ENDED JULY 31, 2021

FUND	FUND #	VENDORS	PAYROLLS	TOTAL
General Fund	01	\$ 756,131.40	\$ 397,701.86	\$ 1,153,833.26
Water & Sewer Fund	02	425,437.76	47,274.93	472,712.69
Motor Fuel Tax	03	-	-	-
Debt Service	05	-	-	-
Capital Equip Replacement	13	1,520.00	-	1,520.00
Capital Improvement Fund	14	22,466.94	-	22,466.94
TIF-Madison	31	2,077.67	-	2,077.67
TIF-North	32	736.00	-	736.00
Infrastructure Imp Fund	35	-	-	-
<b>Total Village Expenditures</b>		<b>\$ 1,208,369.77</b>	<b>\$ 444,976.79</b>	<b>\$ 1,653,346.56</b>

#### Requested Board Actions:

1. Motion to Approve the July 2021 Accounts Payable and Payroll transactions totaling \$1,653,346.56.

# Accounts Payable

## Transactions by Account

User: rmcadams  
 Printed: 08/03/2021 - 1:13PM  
 Batch: 00000.00.0000



Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-00-00-17-0010	Avalon Petroleum Company	PURCHASE OF GASOLINE AND/O	07/15/2021	52710	3,322.80	
01-00-00-17-0010	Avalon Petroleum Company	PURCHASE OF GASOLINE AND/O	07/15/2021	52710	10,532.00	
Vendor Subtotal for Division:00					13,854.80	
01-00-00-21-0010	B&F Construction Code Services Inc	APR 2021 INSPECTIONS	07/15/2021	52712	6,440.00	
01-00-00-21-0010	B&F Construction Code Services Inc	MAR 2021 INSPECTIONS	07/30/2021	52770	7,753.74	
Vendor Subtotal for Division:00					14,193.74	
01-00-00-21-0010	Houseal Lavigne Associates	PROF CONSULTING SVCS & TRIN	07/15/2021	52736	150.00	
01-00-00-21-0010	Houseal Lavigne Associates	PROF CONSULTING SVCS & TRIN	07/15/2021	52736	1,405.00	
Vendor Subtotal for Division:00					1,555.00	
01-00-00-21-0010	Klein Thorpe and Jenkins Ltd	LAKE ST & PARK AVE REDEVELOP	07/30/2021	0	264.00	
01-00-00-21-0010	Klein Thorpe and Jenkins Ltd	RIVER FOREST TOWN CENTER	07/30/2021	0	2,112.00	
01-00-00-21-0010	Klein Thorpe and Jenkins Ltd	FINANCE/ADMIN ADVISORY	07/30/2021	0	7,119.60	
01-00-00-21-0010	Klein Thorpe and Jenkins Ltd	CHICAGO & HARLEM DEVELOPM	07/30/2021	0	330.00	
01-00-00-21-0010	Klein Thorpe and Jenkins Ltd	CLR PROPERTY CORP LITIGATION	07/30/2021	0	418.00	
01-00-00-21-0010	Klein Thorpe and Jenkins Ltd	LOCAL PROSECUTION	07/30/2021	0	1,000.00	
01-00-00-21-0010	Klein Thorpe and Jenkins Ltd	212 LATHROP AVE	07/30/2021	0	1,488.00	
01-00-00-21-0010	Klein Thorpe and Jenkins Ltd	ZONING BOARD OF APPEALS	07/30/2021	0	2,646.00	
01-00-00-21-0010	Klein Thorpe and Jenkins Ltd	POLICE ADVISORY	07/30/2021	0	826.00	
01-00-00-21-0010	Klein Thorpe and Jenkins Ltd	PUBLIC WORKS ADVISORY	07/30/2021	0	308.00	
01-00-00-21-0010	Klein Thorpe and Jenkins Ltd	TIF ISSUES (2008)	07/30/2021	0	1,518.00	
Vendor Subtotal for Division:00					18,029.60	



Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-00-00-21-0010	LRS Holdings LLC	REFUSE REMOVAL PER CONTRAC	07/15/2021	0	95,331.10	
		Vendor Subtotal for Division:00			95,331.10	
01-00-00-21-0010	VeriSource Services Inc	COBRA ADMIN FEES	07/15/2021	52759	100.00	
		Vendor Subtotal for Division:00			100.00	
01-00-00-21-0015	State Treasurer	PR Batch 00015.07.2021 State Income	07/15/2021	71505	11,189.69	
01-00-00-21-0015	State Treasurer	PR Batch 00030.07.2021 State Income	07/30/2021	736	11,421.96	
		Vendor Subtotal for Division:00			22,611.65	
01-00-00-21-0015	United States Treasury	PR Batch 00015.07.2021 Medicare En	07/15/2021	71506	3,735.58	
01-00-00-21-0015	United States Treasury	PR Batch 00015.07.2021 Federal Inco	07/15/2021	71506	29,206.76	
01-00-00-21-0015	United States Treasury	PR Batch 00015.07.2021 Medicare En	07/15/2021	71506	3,735.58	
01-00-00-21-0015	United States Treasury	PR Batch 00015.07.2021 FICA Emplo	07/15/2021	71506	3,955.42	
01-00-00-21-0015	United States Treasury	PR Batch 00015.07.2021 FICA Emplo	07/15/2021	71506	3,955.42	
01-00-00-21-0015	United States Treasury	PR Batch 00030.07.2021 Federal Inco	07/30/2021	737	30,133.93	
01-00-00-21-0015	United States Treasury	PR Batch 00030.07.2021 Medicare En	07/30/2021	737	3,819.04	
01-00-00-21-0015	United States Treasury	PR Batch 00030.07.2021 FICA Emplo	07/30/2021	737	4,041.24	
01-00-00-21-0015	United States Treasury	PR Batch 00030.07.2021 FICA Emplo	07/30/2021	737	4,041.24	
01-00-00-21-0015	United States Treasury	PR Batch 00030.07.2021 Medicare En	07/30/2021	737	3,819.04	
		Vendor Subtotal for Division:00			90,443.25	
01-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00015.07.2021 IMRF-Volun	07/15/2021	734	273.02	
01-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00015.07.2021 IMRF Emplc	07/15/2021	734	5,196.91	
01-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00015.07.2021 IMRF Emplc	07/15/2021	734	2,011.98	
01-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00015.07.2021 IMRF Emplc	07/15/2021	734	1,742.15	
01-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00015.07.2021 IMRF-Volun	07/15/2021	734	898.71	
01-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00015.07.2021 IMRF Emplc	07/15/2021	734	783.49	
01-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00030.07.2021 IMRF Emplc	07/30/2021	734	850.40	
01-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00030.07.2021 IMRF-Volun	07/30/2021	734	923.82	
01-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00030.07.2021 IMRF-Volun	07/30/2021	734	286.98	
01-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00030.07.2021 IMRF Emplc	07/30/2021	734	1,911.70	
01-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00030.07.2021 IMRF Emplc	07/30/2021	734	2,017.81	
01-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00030.07.2021 IMRF Emplc	07/30/2021	734	5,207.84	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
Vendor Subtotal for Division:00					22,104.81	
01-00-00-21-0040	ICMA Retirement Corporation - 302	PR Batch 00015.07.2021 ICMA	07/15/2021	71503	1,366.30	
01-00-00-21-0040	ICMA Retirement Corporation - 302	PR Batch 00015.07.2021 ICMA	07/15/2021	71503	3,403.56	
01-00-00-21-0040	ICMA Retirement Corporation - 302	PR Batch 00030.07.2021 ICMA	07/30/2021	733	1,515.79	
01-00-00-21-0040	ICMA Retirement Corporation - 302	PR Batch 00030.07.2021 ICMA	07/30/2021	733	3,492.09	
Vendor Subtotal for Division:00					9,777.74	
01-00-00-21-0041	AXA Equitable Retirement	PR Batch 00015.07.2021 AXA Flat	07/15/2021	71501	1,423.03	
01-00-00-21-0041	AXA Equitable Retirement	PR Batch 00015.07.2021 AXA Roth %	07/15/2021	71501	1,687.91	
01-00-00-21-0041	AXA Equitable Retirement	PR Batch 00015.07.2021 AXA Roth	07/15/2021	71501	475.00	
01-00-00-21-0041	AXA Equitable Retirement	PR Batch 00015.07.2021 AXA %	07/15/2021	71501	1,096.63	
01-00-00-21-0041	AXA Equitable Retirement	PR Batch 00015.07.2021 AXA Loan R	07/15/2021	71501	48.88	
01-00-00-21-0041	AXA Equitable Retirement	PR Batch 00030.07.2021 AXA %	07/30/2021	731	1,146.83	
01-00-00-21-0041	AXA Equitable Retirement	PR Batch 00030.07.2021 AXA Loan R	07/30/2021	731	48.88	
01-00-00-21-0041	AXA Equitable Retirement	PR Batch 00030.07.2021 AXA Roth	07/30/2021	731	475.00	
01-00-00-21-0041	AXA Equitable Retirement	PR Batch 00030.07.2021 AXA Roth %	07/30/2021	731	1,317.67	
01-00-00-21-0041	AXA Equitable Retirement	PR Batch 00030.07.2021 AXA Flat	07/30/2021	731	1,423.02	
Vendor Subtotal for Division:00					9,142.85	
01-00-00-21-0043	Further	PR Batch 00015.07.2021 VEBA-EMP	07/15/2021	71502	37,901.76	
01-00-00-21-0043	Further	PR Batch 00015.07.2021 VEBA-SICK	07/15/2021	71502	20,080.40	
01-00-00-21-0043	Further	PR Batch 00015.07.2021 VEBA Contr	07/15/2021	71502	3,230.49	
01-00-00-21-0043	Further	PR Batch 00030.07.2021 VEBA-EMP	07/30/2021	732	1,000.00	
01-00-00-21-0043	Further	PR Batch 00030.07.2021 VEBA Contr	07/30/2021	732	3,283.31	
Vendor Subtotal for Division:00					65,495.96	
01-00-00-21-0050	Illinois Fraternal Order of Police Lab	PR Batch 00030.07.2021 Police Union	07/30/2021	6344	1,296.00	
Vendor Subtotal for Division:00					1,296.00	
01-00-00-21-0050	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	07/01/2021	275	1,867.70	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-00-00-21-0050	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	07/01/2021	275	4,202.13	
01-00-00-21-0050	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	07/01/2021	275	37.20	
Vendor Subtotal for Division:00					6,107.03	
01-00-00-21-0050	International Union of Operating Eng	PR Batch 00015.07.2021 Public Work:	07/15/2021	6345	269.19	
01-00-00-21-0050	International Union of Operating Eng	PR Batch 00030.07.2021 Public Work:	07/30/2021	6345	272.58	
Vendor Subtotal for Division:00					541.77	
01-00-00-21-0050	International Union of Operating Eng	PR Batch 00015.07.2021 Public Work:	07/15/2021	6346	53.30	
01-00-00-21-0050	International Union of Operating Eng	PR Batch 00030.07.2021 Public Work:	07/30/2021	6346	53.96	
Vendor Subtotal for Division:00					107.26	
01-00-00-21-0050	NCPERS Group Life Ins.	PR Batch 00015.07.2021 Supplementa	07/15/2021	6347	47.20	
01-00-00-21-0050	NCPERS Group Life Ins.	PR Batch 00030.07.2021 Supplementa	07/30/2021	6347	47.20	
Vendor Subtotal for Division:00					94.40	
01-00-00-21-0050	State Disbursement Unit	PR Batch 00015.07.2021 Doran-17031	07/15/2021	71504	434.50	
01-00-00-21-0050	State Disbursement Unit	PR Batch 00030.07.2021 Doran-17031	07/30/2021	735	434.50	
Vendor Subtotal for Division:00					869.00	
01-00-00-23-0060	River Forest Public Library	LIBRARY PPRT	07/15/2021	52748	3,810.49	
Vendor Subtotal for Division:00					3,810.49	
01-00-00-25-0021	Donaly Roofing & Construction	REFUND (2) DUMPSTER DEPOSIT	07/30/2021	52788	700.00	
Vendor Subtotal for Division:00					700.00	
01-00-00-25-0021	Kus Construction	REFUND DUMPSTER DEPOSIT - 7	07/15/2021	52742	350.00	
Vendor Subtotal for Division:00					350.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-00-00-25-0054	Klein Thorpe and Jenkins Ltd	CHICAGO & HARLEM DEVELOPM	07/30/2021	0	201.00	
		Vendor Subtotal for Division:00			201.00	
01-00-00-25-0085	Houseal Lavigne Associates	PROF CONSULTING SVCS & TRIN	07/15/2021	52736	1,212.50	
01-00-00-25-0085	Houseal Lavigne Associates	PROFESSIONAL & PLANNED DEV	07/30/2021	52802	450.00	
		Vendor Subtotal for Division:00			1,662.50	
01-00-00-25-0085	Klein Thorpe and Jenkins Ltd	DEVELOPMENT REVIEW BOARD/	07/30/2021	0	2,504.00	
		Vendor Subtotal for Division:00			2,504.00	
01-00-00-25-0087	Growing Community Media NFP	LEGAL NOTICE: 400 ASHLAND A'	07/30/2021	0	308.00	
		Vendor Subtotal for Division:00			308.00	
01-00-00-25-0087	Houseal Lavigne Associates	PROFESSIONAL & PLANNED DEV	07/30/2021	52802	300.00	
		Vendor Subtotal for Division:00			300.00	
01-00-00-25-0087	Roberta Signs	LEGAL NOTICE SIGN FOR 400 ASI	07/30/2021	52833	198.00	
		Vendor Subtotal for Division:00			198.00	
01-00-00-42-2120	Charles Lucchese	REFUND OVERPAYMENT OF VEH	07/30/2021	52816	45.00	
		Vendor Subtotal for Division:00			45.00	
01-00-00-44-4230	GROA	REFUND DUPLICATE PAYMENT O	07/30/2021	52800	30.00	
		Vendor Subtotal for Division:00			30.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-00-00-44-4230	Joshua's Pest Control - Chicago	REFUND OVERPAYMENT OF TWC	07/15/2021	52740	50.00	
Vendor Subtotal for Division:00					50.00	
01-10-00-52-0400	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	07/01/2021	275	-0.01	
01-10-00-52-0400	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	07/01/2021	275	1,822.67	
01-10-00-52-0400	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	07/01/2021	275	6,313.06	
Vendor Subtotal for Division:10					8,135.72	
01-10-00-52-0420	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	07/01/2021	275	1,383.41	
01-10-00-52-0420	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	07/01/2021	275	9.09	
Vendor Subtotal for Division:10					1,392.50	
01-10-00-52-0425	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	07/01/2021	275	750.14	
01-10-00-52-0425	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	07/01/2021	275	22.95	
Vendor Subtotal for Division:10					773.09	
01-10-00-53-0200	AT&T	MONTHLY ELEVATOR CHARGE	07/15/2021	52708	626.67	
Vendor Subtotal for Division:10					626.67	
01-10-00-53-0200	CALL ONE	MONTHLY PHONE SERVICE	07/15/2021	52716	546.67	
Vendor Subtotal for Division:10					546.67	
01-10-00-53-0200	Fifth Third Bank	HIGH SPEED INTERNET	07/30/2021	277	78.53	
01-10-00-53-0200	Fifth Third Bank	TPX COMMUNICATIONS SETUP &	07/30/2021	277	4,486.36	
Vendor Subtotal for Division:10					4,564.89	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-10-00-53-0380	B&B Networks Inc	B&B SERVICE CALL	07/15/2021	52711	300.00	
		Vendor Subtotal for Division:10			300.00	
01-10-00-53-0380	Lester and Rosalie Anixter Center	SIGN LANGUAGE INTERPRETER	07/30/2021	52776	198.00	
		Vendor Subtotal for Division:10			198.00	
01-10-00-53-0380	GovHR USA LLC	FIRE CHIEF RECRUITMENT	07/30/2021	52795	6,167.00	
01-10-00-53-0380	GovHR USA LLC	VILLAGE ADMINISTRATOR RECR	07/30/2021	52795	5,834.00	
		Vendor Subtotal for Division:10			12,001.00	
01-10-00-53-0380	GOVTEMPSUSA LLC	BUILDING DEPT CONTRACT TEM	07/15/2021	52730	3,055.50	
01-10-00-53-0380	GOVTEMPSUSA LLC	BUILDING DEPT CONTRACT TEM	07/30/2021	52796	3,360.00	
01-10-00-53-0380	GOVTEMPSUSA LLC	BUILDING DEPT CONTRACT TEM	07/30/2021	52796	3,024.00	
		Vendor Subtotal for Division:10			9,439.50	
01-10-00-53-0380	Houseal Lavigne Associates	PROF CONSULTING SVCS & TRIN	07/15/2021	52736	4,637.50	
01-10-00-53-0380	Houseal Lavigne Associates	PROFESSIONAL & PLANNED DEV	07/30/2021	52802	6,707.50	
		Vendor Subtotal for Division:10			11,345.00	
01-10-00-53-0380	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	07/01/2021	275	251.10	
		Vendor Subtotal for Division:10			251.10	
01-10-00-53-0380	VeriSource Services Inc	COBRA ADMIN FEES	07/15/2021	52759	100.00	
		Vendor Subtotal for Division:10			100.00	
01-10-00-53-0380	Vicarious Productions Inc	AUGUST 2021 RETAINER	07/30/2021	0	5,200.00	
01-10-00-53-0380	Vicarious Productions Inc	8 PAGE NEWSLETTER DESIGN (50	07/30/2021	0	1,250.00	
		Vendor Subtotal for Division:10			6,450.00	
01-10-00-53-0380	West Central Municipal Conference	WCMC EXECUTIVE SEARCH FOR	07/30/2021	52847	3,585.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal for Division:10			3,585.00	
01-10-00-53-0410	CDS Office Technologies Inc	PD VIDEO GRAPHICS CARD	07/15/2021	0	731.25	
		Vendor Subtotal for Division:10			731.25	
01-10-00-53-0410	ClientFirst Consulting Group LLC	FY22 - IT SUPPORT/MAY 2021	07/15/2021	0	6,826.87	
01-10-00-53-0410	ClientFirst Consulting Group LLC	FY22 - IT SUPPORT POLICE DEPT/	07/15/2021	0	2,397.19	
01-10-00-53-0410	ClientFirst Consulting Group LLC	FY22 - IT SUPPORT/JUN 2021	07/30/2021	0	5,595.94	
01-10-00-53-0410	ClientFirst Consulting Group LLC	FY22 - LAN SWEEPER	07/30/2021	0	338.44	
01-10-00-53-0410	ClientFirst Consulting Group LLC	FY22 - INTERNET BANDWIDTH	07/30/2021	0	1,589.06	
01-10-00-53-0410	ClientFirst Consulting Group LLC	FY22 - IT SUPPORT POLICE DEPT/	07/30/2021	0	2,250.00	
		Vendor Subtotal for Division:10			18,997.50	
01-10-00-53-0410	Dell Marketing L.P.	REPLACEMENT DRIVE	07/30/2021	52787	278.14	
		Vendor Subtotal for Division:10			278.14	
01-10-00-53-0410	Fifth Third Bank	CREDIT TAX: LANSWEEPER JUN	07/30/2021	277	-51.25	
01-10-00-53-0410	Fifth Third Bank	COMPUTER PARTS FOR VIDEO CO	07/30/2021	277	63.77	
01-10-00-53-0410	Fifth Third Bank	LANSWEEPER JUN 2021 TO JUN 2	07/30/2021	277	400.63	
		Vendor Subtotal for Division:10			413.15	
01-10-00-53-1100	Health Inspection Professionals Inc	HEALTH INSPECTION SERVICES/	07/30/2021	0	3,862.50	
		Vendor Subtotal for Division:10			3,862.50	
01-10-00-53-3300	De Lage Landen Financial Svcs Inc	MONTHLY LEASING (3) COPIERS/	07/30/2021	52786	375.85	
		Vendor Subtotal for Division:10			375.85	
01-10-00-53-4250	Katie Brennan	REIMB FOR APA CONFERENCE AT	07/15/2021	52714	45.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal for Division:10			45.00	
01-10-00-53-4300	Fifth Third Bank	RIVERFORESTDEER.COM	07/30/2021	277	29.16	
		Vendor Subtotal for Division:10			29.16	
01-10-00-53-4300	North Central Council Of Mayors	NCCM ANNUAL DUES	07/30/2021	52825	1,254.00	
		Vendor Subtotal for Division:10			1,254.00	
01-10-00-53-4300	Rotary Club of OP-RF	ROTARY CLUB CORPORATE MEM	07/15/2021	52749	1,500.00	
		Vendor Subtotal for Division:10			1,500.00	
01-10-00-53-4300	West Central Municipal Conference	ELECTED OFFICIAL TRAINING	07/15/2021	52761	165.00	
		Vendor Subtotal for Division:10			165.00	
01-10-00-53-5300	Fifth Third Bank	JOB POSTING: PD COMMUNITY S	07/30/2021	277	298.00	
01-10-00-53-5300	Fifth Third Bank	JOB POSTING: PD COMMUNITY S	07/30/2021	277	100.00	
01-10-00-53-5300	Fifth Third Bank	JOB POSTING: PD COMMUNITY S	07/30/2021	277	75.00	
01-10-00-53-5300	Fifth Third Bank	JOB POSTING: PD COMMUNITY S	07/30/2021	277	350.00	
		Vendor Subtotal for Division:10			823.00	
01-10-00-53-5300	ILCMA	JOB POSTING: STAFF ENGINEER	07/30/2021	52803	50.00	
		Vendor Subtotal for Division:10			50.00	
01-10-00-53-5300	Illinois Local Govrnment Lawyers A	JOB AD: ADJUDICATION HEARIN	07/30/2021	52805	50.00	
		Vendor Subtotal for Division:10			50.00	
01-10-00-53-5600	National Engravers Inc	BOARD RECOGNITION	07/30/2021	52769	321.43	



Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-10-00-53-5600	National Engravers Inc	COMMISSIONER NAME PLATES	07/30/2021	52769	278.00	
		Vendor Subtotal for Division:10			599.43	
01-10-00-53-5600	Dana Dussias	BOARD MEMBER HEADSHOTS	07/15/2021	52724	300.00	
		Vendor Subtotal for Division:10			300.00	
01-10-00-53-5600	Fifth Third Bank	LUNCH FOR MEETING	07/30/2021	277	57.84	
		Vendor Subtotal for Division:10			57.84	
01-10-00-53-5600	Frank Lloyd Wright Trust	WRIGHT PLUS SPONSORSHIP 202	07/15/2021	52729	1,000.00	
		Vendor Subtotal for Division:10			1,000.00	
01-10-00-53-5600	Kelty Lawn Care	SENIOR SNOW PROGRAM - 830 H.	07/30/2021	52813	150.00	
		Vendor Subtotal for Division:10			150.00	
01-10-00-53-5600	Jenn Sales Corp	VACCINATED BUTTONS	07/15/2021	52739	218.71	
		Vendor Subtotal for Division:10			218.71	
01-10-00-54-0100	Cintas #769	LOBBY FLOOR MATS	07/15/2021	52717	47.13	
01-10-00-54-0100	Cintas #769	LOBBY FLOOR MATS	07/15/2021	52717	47.13	
		Vendor Subtotal for Division:10			94.26	
01-10-00-54-0100	Datasource Ink	TONER/FRONT COUNTER	07/30/2021	52784	330.00	
01-10-00-54-0100	Datasource Ink	TONER	07/30/2021	52784	89.00	
01-10-00-54-0100	Datasource Ink	TONER	07/30/2021	52784	67.00	
		Vendor Subtotal for Division:10			486.00	
01-10-00-54-0100	Fifth Third Bank	OFFICE SUPPLIES	07/30/2021	277	95.55	
01-10-00-54-0100	Fifth Third Bank	OFFICE SUPPLIES	07/30/2021	277	26.99	
01-10-00-54-0100	Fifth Third Bank	OFFICE SUPPLIES	07/30/2021	277	14.99	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-10-00-54-0100	Fifth Third Bank	OFFICE SUPPLIES	07/30/2021	277	79.88	
		Vendor Subtotal for Division:10			217.41	
01-10-00-54-0100	The Printing Store Inc	WINDOW ENVELOPES	07/30/2021	52830	503.00	
01-10-00-54-0100	The Printing Store Inc	BUSINESS CARDS/ K KANE	07/30/2021	52830	60.00	
		Vendor Subtotal for Division:10			563.00	
01-10-00-54-0100	Warehouse Direct Inc	OFFICE SUPPLIES	07/15/2021	52760	90.70	
01-10-00-54-0100	Warehouse Direct Inc	OFFICE SUPPLIES	07/15/2021	52760	171.53	
01-10-00-54-0100	Warehouse Direct Inc	OFFICE SUPPLIES	07/30/2021	52846	28.85	
01-10-00-54-0100	Warehouse Direct Inc	OFFICE SUPPLIES	07/30/2021	52846	80.14	
01-10-00-54-0100	Warehouse Direct Inc	OFFICE SUPPLIES	07/30/2021	52846	23.97	
		Vendor Subtotal for Division:10			395.19	
01-10-00-54-0150	Fifth Third Bank	MONITORS - K WILEY & R KRYDI	07/30/2021	277	1,174.55	
		Vendor Subtotal for Division:10			1,174.55	
01-10-00-54-1300	UPS	SHIPPED MATERIALS	07/15/2021	52758	23.03	
		Vendor Subtotal for Division:10			23.03	
01-14-00-53-4275	West Suburban Consolidated	MONTHLY CONTRIBUTION - 911 I	07/15/2021	0	13,645.67	
		Vendor Subtotal for Division:14			13,645.67	
01-15-00-53-0380	The Yard Crew	SUSTAINABILITY P4P GARDENS I	07/15/2021	52763	850.00	
		Vendor Subtotal for Division:15			850.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-15-00-53-0420	Klein Thorpe and Jenkins Ltd	ZONING BOARD OF APPEALS	07/30/2021	0	1,486.50	
		Vendor Subtotal for Division:15			1,486.50	
01-15-00-53-4400	Center of Police Psychological Servi	PSYCH EVALUATION - POLICE OF	07/30/2021	52774	350.00	
		Vendor Subtotal for Division:15			350.00	
01-15-00-53-4450	Resource Management Associates In	2021 POLICE OFFICER EXAMINAI	07/30/2021	52832	3,917.04	
		Vendor Subtotal for Division:15			3,917.04	
01-15-00-53-5300	Fifth Third Bank	JOB POSTING: POLICE OFFICER	07/30/2021	277	547.85	
		Vendor Subtotal for Division:15			547.85	
01-20-00-52-0400	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	07/01/2021	275	20.80	
01-20-00-52-0400	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	07/01/2021	275	5,672.49	
		Vendor Subtotal for Division:20			5,693.29	
01-20-00-52-0425	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	07/01/2021	275	17.25	
		Vendor Subtotal for Division:20			17.25	
01-20-00-53-0370	Envirosafe	PEST CONTROL	07/15/2021	52727	235.00	
01-20-00-53-0370	Envirosafe	PEST CONTROL	07/15/2021	52727	235.00	
01-20-00-53-0370	Envirosafe	PEST CONTROL	07/30/2021	52791	235.00	
01-20-00-53-0370	Envirosafe	PEST CONTROL	07/30/2021	52791	235.00	
01-20-00-53-0370	Envirosafe	PEST CONTROL	07/30/2021	52791	235.00	
01-20-00-53-0370	Envirosafe	PEST CONTROL	07/30/2021	52791	235.00	
01-20-00-53-0370	Envirosafe	PEST CONTROL	07/30/2021	52791	305.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
Vendor Subtotal for Division:20					1,715.00	
01-20-00-53-0370	Kelty Lawn Care	LAWN MAINTENANCE - 423 ASHI	07/15/2021	52741	388.00	
01-20-00-53-0370	Kelty Lawn Care	MAINTENANCE - 423 ASHLAND A	07/30/2021	52813	960.00	
Vendor Subtotal for Division:20					1,348.00	
01-20-00-53-1300	B&F Construction Code Services Inc	MAY 2021 INSPECTIONS	07/15/2021	52712	5,875.00	
Vendor Subtotal for Division:20					5,875.00	
01-20-00-53-1305	B&F Construction Code Services Inc	PLAN REVIEW: TRINITY HIGH SCH	07/15/2021	52712	1,572.37	
01-20-00-53-1305	B&F Construction Code Services Inc	PLAN REVIEW: SOLAR PANELS -	07/15/2021	52712	225.00	
01-20-00-53-1305	B&F Construction Code Services Inc	PLAN REVIEW: KITCHEN REMOI	07/15/2021	52712	315.00	
01-20-00-53-1305	B&F Construction Code Services Inc	PLAN REVIEW: WATER DAMAGE	07/30/2021	52770	615.00	
01-20-00-53-1305	B&F Construction Code Services Inc	JUN 2021 INSPECTIONS	07/30/2021	52770	6,150.00	
01-20-00-53-1305	B&F Construction Code Services Inc	PLAN REVIEW: ADDITION/REMC	07/30/2021	52770	515.00	
01-20-00-53-1305	B&F Construction Code Services Inc	PLAN REVIEW: RTU REPLACEME	07/30/2021	52770	450.00	
01-20-00-53-1305	B&F Construction Code Services Inc	PLAN REVIEW: MASTER RENOV/	07/30/2021	52770	315.00	
01-20-00-53-1305	B&F Construction Code Services Inc	PLAN REVIEW: ADDITION/REMC	07/30/2021	52770	415.00	
01-20-00-53-1305	B&F Construction Code Services Inc	PLAN REVIEW: ADDITION/REMC	07/30/2021	52770	615.00	
01-20-00-53-1305	B&F Construction Code Services Inc	PLAN REIEW: OUTDOOR KITCHE	07/30/2021	52770	100.00	
01-20-00-53-1305	B&F Construction Code Services Inc	PLAN REVIEW: 2ND STORY ADD/	07/30/2021	52770	515.00	
01-20-00-53-1305	B&F Construction Code Services Inc	PLAN REVIEW: SOLAR PANELS -	07/30/2021	52770	225.00	
01-20-00-53-1305	B&F Construction Code Services Inc	PLAN REVIEW: LIBRARY REMOI	07/30/2021	52770	608.56	
01-20-00-53-1305	B&F Construction Code Services Inc	PLAN REVIEW: SOLAR PANELS -	07/30/2021	52770	225.00	
01-20-00-53-1305	B&F Construction Code Services Inc	PLAN REVIEW: T-MOBILE SITE -	07/30/2021	52770	225.00	
01-20-00-53-1305	B&F Construction Code Services Inc	PLAN REVIEW: REMODEL - 1138	07/30/2021	52770	365.00	
01-20-00-53-1305	B&F Construction Code Services Inc	PLAN REVIEW: ADDITION/REMC	07/30/2021	52770	2,037.50	
Vendor Subtotal for Division:20					15,488.43	
01-20-00-53-1305	Baxter & Woodman	ENGINEEREING PLAN REVIEW -	07/15/2021	52713	310.00	
01-20-00-53-1305	Baxter & Woodman	STRUCTURAL PLAN REVIEW - TR	07/30/2021	52772	212.50	
Vendor Subtotal for Division:20					522.50	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-20-00-53-4100	Robert Kryder	REIMB B-1 RESIDENTIAL BLDG R	07/30/2021	52814	95.00	
		Vendor Subtotal for Division:20			95.00	
01-20-00-54-0600	The Sidwell Company	SIDWELL MAP PAGES	07/30/2021	52838	100.00	
		Vendor Subtotal for Division:20			100.00	
01-30-00-53-0420	Clark Baird Smith LLP	EMPLOYMENT LAW SERVICES	07/30/2021	52778	3,778.75	
		Vendor Subtotal for Division:30			3,778.75	
01-30-00-53-0425	Klein Thorpe and Jenkins Ltd	LAKE ST & PARK AVE REDEVELOP	07/30/2021	0	154.00	
01-30-00-53-0425	Klein Thorpe and Jenkins Ltd	M THORNLEY POLICE OFFICER P	07/30/2021	0	264.00	
01-30-00-53-0425	Klein Thorpe and Jenkins Ltd	FINANCE/ADMIN ADVISORY	07/30/2021	0	4,513.80	
01-30-00-53-0425	Klein Thorpe and Jenkins Ltd	212 LATHROP AVE	07/30/2021	0	1,364.00	
01-30-00-53-0425	Klein Thorpe and Jenkins Ltd	RIVER FOREST TOWN CENTER	07/30/2021	0	902.00	
01-30-00-53-0425	Klein Thorpe and Jenkins Ltd	POLICE ADVISORY	07/30/2021	0	1,362.78	
01-30-00-53-0425	Klein Thorpe and Jenkins Ltd	PUBLIC WORKS ADVISORY	07/30/2021	0	358.50	
01-30-00-53-0425	Klein Thorpe and Jenkins Ltd	TIF ISSUES (2008)	07/30/2021	0	2,266.00	
		Vendor Subtotal for Division:30			11,185.08	
01-30-00-53-0426	Klein Thorpe and Jenkins Ltd	LOCAL PROSECUTION	07/30/2021	0	1,000.00	
		Vendor Subtotal for Division:30			1,000.00	
01-40-00-52-0400	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	07/01/2021	275	-1,433.37	
01-40-00-52-0400	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	07/01/2021	275	38,148.19	
		Vendor Subtotal for Division:40			36,714.82	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-40-00-52-0420	Benistar/Hartford-6795	RETIREE INSURANCE PREMIUMS	07/30/2021	52773	8,464.88	
01-40-00-52-0420	Benistar/Hartford-6795	RETIREE INSURANCE PREMIUMS	07/30/2021	52773	8,497.30	
Vendor Subtotal for Division:40					16,962.18	
01-40-00-52-0420	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	07/01/2021	275	113.07	
01-40-00-52-0420	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	07/01/2021	275	11,981.76	
Vendor Subtotal for Division:40					12,094.83	
01-40-00-52-0425	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	07/01/2021	275	613.28	
01-40-00-52-0425	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	07/01/2021	275	-11.20	
01-40-00-52-0425	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	07/01/2021	275	-2.80	
Vendor Subtotal for Division:40					599.28	
01-40-00-53-0200	AT&T Wireless	AT&T CELLULAR TELEPHONE BI	07/12/2021	276	210.71	
Vendor Subtotal for Division:40					210.71	
01-40-00-53-0385	Hon. Perry J Gulbrandsen Ret.	ADMINISTRATIVE ADJUDICATIO	07/30/2021	52801	300.00	
Vendor Subtotal for Division:40					300.00	
01-40-00-53-0385	Municipal Collection Services Inc	COLLECTIONS/LOCAL ORDINAN	07/30/2021	0	15.40	
Vendor Subtotal for Division:40					15.40	
01-40-00-53-0410	CDS Office Technologies Inc	SQUAD PRINTER CABLES	07/15/2021	0	49.01	
Vendor Subtotal for Division:40					49.01	
01-40-00-53-0410	Verizon Connect NWF Inc	GPS FLEET MANAGEMENT PROG	07/30/2021	52844	113.33	
01-40-00-53-0410	Verizon Connect NWF Inc	GPS FLEET MANAGEMENT PROG	07/30/2021	52844	113.33	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal for Division:40			226.66	
01-40-00-53-0410	Thomson Reuters-West	CP CLEAR MONTHLY SUBSCRIPT	07/30/2021	52841	191.23	
		Vendor Subtotal for Division:40			191.23	
01-40-00-53-3100	Griffon Systems Inc	YEAR #2 OF CAMERA SERVICE C	07/30/2021	0	7,000.00	
		Vendor Subtotal for Division:40			7,000.00	
01-40-00-53-3200	Applied Concepts	MONTHLYLY VEHICLE MAINTENA	07/15/2021	52707	2,513.50	
		Vendor Subtotal for Division:40			2,513.50	
01-40-00-53-3200	Havis	DOCK REPAIRS	07/15/2021	52734	98.00	
		Vendor Subtotal for Division:40			98.00	
01-40-00-53-3200	Pete's Automotive Service Inc	SERVICE 2020 FORD EXPLORER #	07/15/2021	0	218.98	
01-40-00-53-3200	Pete's Automotive Service Inc	SERVICE 2019 CHEVY TAHOE #2	07/15/2021	0	2,629.48	
01-40-00-53-3200	Pete's Automotive Service Inc	SERVICE 2017 FORD EXPLORER #	07/15/2021	0	124.00	
		Vendor Subtotal for Division:40			2,972.46	
01-40-00-53-4100	Fifth Third Bank	TRAINING CLASS - W CASSIDY	07/30/2021	277	715.00	
01-40-00-53-4100	Fifth Third Bank	MEDICAL TRAINING SUPPLIES FC	07/30/2021	277	10.54	
01-40-00-53-4100	Fifth Third Bank	PD TRAINING	07/30/2021	277	65.00	
01-40-00-53-4100	Fifth Third Bank	CREDIT ON TRAINING CLASS - C	07/30/2021	277	-335.00	
		Vendor Subtotal for Division:40			455.54	
01-40-00-53-4100	Illinois Assoc of Chiefs of Police	TUITION TRAINING CLASS/M SW	07/30/2021	52804	45.00	
		Vendor Subtotal for Division:40			45.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-40-00-53-4100	North East Multi-Regional Training	TRAINING/D SPEARS	07/30/2021	52826	125.00	
01-40-00-53-4100	North East Multi-Regional Training	TRAINING/S HENEGHAN	07/30/2021	52826	325.00	
Vendor Subtotal for Division:40					450.00	
01-40-00-53-4100	Michael Swierczynski	TRAINING & MEETING REIMBUR	07/30/2021	52840	46.48	
Vendor Subtotal for Division:40					46.48	
01-40-00-53-4200	Andy Frain Services Inc	CROSSING GUARD SERVICES/MA	07/15/2021	0	8,926.38	
01-40-00-53-4200	Andy Frain Services Inc	CROSSING GUARD SERVICES/JUN	07/30/2021	0	9,180.90	
Vendor Subtotal for Division:40					18,107.28	
01-40-00-53-4200	Fifth Third Bank	ISEARCH SOFTWARE	07/30/2021	277	67.00	
01-40-00-53-4200	Fifth Third Bank	ISEARCH SOFTWARE	07/30/2021	277	67.00	
01-40-00-53-4200	Fifth Third Bank	ISEARCH SOFTWARE	07/30/2021	277	97.00	
Vendor Subtotal for Division:40					231.00	
01-40-00-53-4200	Metro Mortuary Transport Inc	BODY REMOVAL LOYOLA ER TO	07/30/2021	52818	250.00	
Vendor Subtotal for Division:40					250.00	
01-40-00-53-4200	Kimberly Wojack	ISEARCH BILLING	07/15/2021	52762	977.98	
Vendor Subtotal for Division:40					977.98	
01-40-00-53-4300	Fifth Third Bank	CHICAGO TRIBUNE DIGITAL SUB	07/30/2021	277	27.72	
Vendor Subtotal for Division:40					27.72	
01-40-00-53-4300	West Suburban Major Crimes Task F	CRASH UNIT 21-22 DUES	07/30/2021	52848	500.00	
01-40-00-53-4300	West Suburban Major Crimes Task F	TASK FORCE ANNUAL DUES - JUL	07/30/2021	52848	2,250.00	
Vendor Subtotal for Division:40					2,750.00	



Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-40-00-53-4400	Elmhurst Occupational Health	EMPLOYEE MEDICAL	07/30/2021	52790	160.00	
		Vendor Subtotal for Division:40			160.00	
01-40-00-53-5400	Leonard M Bulat	REPLACEMENT DECALS FOR PD	07/15/2021	52715	425.00	
		Vendor Subtotal for Division:40			425.00	
01-40-00-53-5400	Stelton Motors	PD CAR #5 CRASH REPAIR	07/15/2021	52755	908.00	
		Vendor Subtotal for Division:40			908.00	
01-40-00-54-0100	Atlantis Distribution & Logistics	SQUAD PRINTER PAPER	07/15/2021	52709	359.90	
		Vendor Subtotal for Division:40			359.90	
01-40-00-54-0100	Datasource Ink	TONER/PD BOOKING	07/15/2021	52722	99.00	
01-40-00-54-0100	Datasource Ink	TONER/SGT GRILL	07/15/2021	52722	538.00	
		Vendor Subtotal for Division:40			637.00	
01-40-00-54-0100	Fifth Third Bank	OFFICE SUPPLIES FOR POLICE DI	07/30/2021	277	186.05	
01-40-00-54-0100	Fifth Third Bank	COMPUTER CABLE FOR POLICE I	07/30/2021	277	21.98	
01-40-00-54-0100	Fifth Third Bank	ID CARDS - POLICE DEPT	07/30/2021	277	500.00	
01-40-00-54-0100	Fifth Third Bank	TV MOUNTING GEAR FOR PTZ C/	07/30/2021	277	148.24	
		Vendor Subtotal for Division:40			856.27	
01-40-00-54-0100	Warehouse Direct Inc	PD OFFICE SUPPLIES	07/15/2021	52760	97.52	
01-40-00-54-0100	Warehouse Direct Inc	OFFICE SUPPLIES	07/15/2021	52760	42.27	
		Vendor Subtotal for Division:40			139.79	
01-40-00-54-0300	Galls LLC	UNIFORMS/E BOWMAN	07/30/2021	52792	132.86	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-40-00-54-0300	Galls LLC	UNIFORMS/E BOWMAN	07/30/2021	52792	211.20	
01-40-00-54-0300	Galls LLC	UNIFORMS/E BOWMAN	07/30/2021	52792	305.11	
Vendor Subtotal for Division:40					649.17	
01-40-00-54-0300	JG Uniforms Inc	UNIFORMS/L TAGLE	07/30/2021	52811	188.06	
01-40-00-54-0300	JG Uniforms Inc	UNIFORMS/W CASSIDY	07/30/2021	52811	463.30	
01-40-00-54-0300	JG Uniforms Inc	UNIFORMS/J MONTIEL	07/30/2021	52811	169.15	
01-40-00-54-0300	JG Uniforms Inc	UNIFORMS/J LABRIOLA	07/30/2021	52811	212.00	
01-40-00-54-0300	JG Uniforms Inc	UNIFORMS/M FRIES	07/30/2021	52811	76.00	
01-40-00-54-0300	JG Uniforms Inc	UNIFORMS/J MONTIEL	07/30/2021	52811	144.00	
Vendor Subtotal for Division:40					1,252.51	
01-40-00-54-0300	Ray O'Herron Co. Inc	UNIFORMS/W CASSIDY	07/30/2021	52827	533.20	
01-40-00-54-0300	Ray O'Herron Co. Inc	UNIFORMS/W CASSIDY	07/30/2021	52827	346.95	
01-40-00-54-0300	Ray O'Herron Co. Inc	UNIFORMS/D HUMPHREYS	07/30/2021	52827	558.46	
01-40-00-54-0300	Ray O'Herron Co. Inc	UNIFORMS/M FRIES	07/30/2021	52827	275.98	
01-40-00-54-0300	Ray O'Herron Co. Inc	UNIFORMS/B RANSOM	07/30/2021	52827	386.79	
01-40-00-54-0300	Ray O'Herron Co. Inc	UNIFORMS/M FRIES	07/30/2021	52827	475.95	
01-40-00-54-0300	Ray O'Herron Co. Inc	UNIFORMS/A CORTES	07/30/2021	52827	1,212.49	
01-40-00-54-0300	Ray O'Herron Co. Inc	BODY ARMOR/M SWIERCZYNSKI	07/30/2021	52827	1,211.35	
01-40-00-54-0300	Ray O'Herron Co. Inc	UNIFORMS/T FIELDS	07/30/2021	52827	228.88	
01-40-00-54-0300	Ray O'Herron Co. Inc	UNIFORMS/T FIELDS	07/30/2021	52827	27.00	
01-40-00-54-0300	Ray O'Herron Co. Inc	PARADE GLOVES/HONOR GUARD	07/30/2021	52827	59.90	
Vendor Subtotal for Division:40					5,316.95	
01-40-00-54-0300	Streicher's Inc	UNIFORMS/M LANDINI	07/30/2021	52839	129.99	
Vendor Subtotal for Division:40					129.99	
01-40-00-54-0600	Fifth Third Bank	MEDICAL SUPPLIES FOR POLICE	07/30/2021	277	291.42	
01-40-00-54-0600	Fifth Third Bank	MEDICAL SUPPLIES FOR POLICE	07/30/2021	277	349.99	
Vendor Subtotal for Division:40					641.41	
01-40-00-54-0600	W.C. Schauer Hardware	POWER CABLE FOR FAN	07/15/2021	52752	22.49	
01-40-00-54-0600	W.C. Schauer Hardware	FAN FOR POLICE DEPT	07/15/2021	52752	71.98	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal for Division:40			94.47	
01-40-00-54-0600	Thomson Reuters-West	LAW BOOKS	07/30/2021	52841	696.00	
		Vendor Subtotal for Division:40			696.00	
01-40-00-54-0602	Fifth Third Bank	PD RANGE EQUIPMENT	07/30/2021	277	97.40	
01-40-00-54-0602	Fifth Third Bank	WEAPONS/RANGE	07/30/2021	277	126.98	
		Vendor Subtotal for Division:40			224.38	
01-40-00-54-0602	Galls LLC	AMMUNITION	07/30/2021	52792	465.99	
		Vendor Subtotal for Division:40			465.99	
01-40-00-54-0602	Ray O'Herron Co. Inc	FIREARM DUTY AMMUNITION	07/30/2021	52827	1,125.00	
		Vendor Subtotal for Division:40			1,125.00	
01-40-00-54-0603	Fifth Third Bank	MEDICAL & RESCUE SUPPLIES FO	07/30/2021	277	1,017.71	
		Vendor Subtotal for Division:40			1,017.71	
01-50-00-52-0400	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	07/01/2021	275	28,161.70	
		Vendor Subtotal for Division:50			28,161.70	
01-50-00-52-0420	Benistar/Hartford-6795	RETIREE INSURANCE PREMIUMS	07/30/2021	52773	1,021.74	
01-50-00-52-0420	Benistar/Hartford-6795	RETIREE INSURANCE PREMIUMS	07/30/2021	52773	1,021.74	
		Vendor Subtotal for Division:50			2,043.48	
01-50-00-52-0420	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	07/01/2021	275	7,350.86	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-50-00-52-0420	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	07/01/2021	275	63.59	
		Vendor Subtotal for Division:50			7,414.45	
01-50-00-52-0425	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	07/01/2021	275	324.16	
		Vendor Subtotal for Division:50			324.16	
01-50-00-53-0200	AT&T Wireless	AT&T CELLULAR TELEPHONE BI	07/12/2021	276	250.48	
		Vendor Subtotal for Division:50			250.48	
01-50-00-53-3100	Air One Equipment Inc	6 MONTH COMPRESSOR MAINTENANCE	07/30/2021	52765	625.00	
		Vendor Subtotal for Division:50			625.00	
01-50-00-53-3200	Pete's Automotive Service Inc	SERVICE 2011 FORD ESCAPE R-2	07/15/2021	0	135.22	
		Vendor Subtotal for Division:50			135.22	
01-50-00-53-3600	Hastings Air-Energy Control Inc	BATTERY REPLACEMENT - TRAN	07/15/2021	52733	214.67	
		Vendor Subtotal for Division:50			214.67	
01-50-00-53-4200	Promos 911 Inc	EMERGENCY PREPAREDNESS GU	07/30/2021	52831	201.98	
		Vendor Subtotal for Division:50			201.98	
01-50-00-53-4400	Elmhurst Occupational Health	EMPLOYEE MEDICAL - FIRE DEPT	07/30/2021	52790	1,939.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal for Division:50			1,939.00	
01-50-00-54-0100	Warehouse Direct Inc	PAPER ROLLS/NOTEPAD ROLLS F	07/30/2021	52846	62.97	
		Vendor Subtotal for Division:50			62.97	
01-50-00-54-0300	Jenn Sales Corp	PULLOVER FOR EROCH	07/30/2021	52810	125.00	
		Vendor Subtotal for Division:50			125.00	
01-50-00-54-0600	Air One Equipment Inc	GI 3FT QUICK FILL HOSE WITH K	07/30/2021	52765	8,495.00	
		Vendor Subtotal for Division:50			8,495.00	
01-50-00-54-0600	CJC Auto Parts & Tires	OIL FILTER FOR AMB #215	07/30/2021	52777	15.82	
01-50-00-54-0600	CJC Auto Parts & Tires	DEF FLUID	07/30/2021	52777	129.04	
		Vendor Subtotal for Division:50			144.86	
01-50-00-54-0600	Emergency Medical Products Inc	ASPIRIN/SHARPS CONTAINER/CY	07/15/2021	52726	70.75	
		Vendor Subtotal for Division:50			70.75	
01-50-00-54-0600	Fifth Third Bank	GLOVES FOR FIRE DEPT	07/30/2021	277	857.67	
		Vendor Subtotal for Division:50			857.67	
01-50-00-54-0600	W.W. Grainger Inc	HOSE HOIST REPAIR - LATCH KIT	07/15/2021	52731	17.65	
		Vendor Subtotal for Division:50			17.65	
01-50-00-54-0600	Municipal Emergency Services	LOCKING KEY 2100 FOR RESCUE	07/30/2021	52821	42.75	
		Vendor Subtotal for Division:50			42.75	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-50-00-54-0600	W.C. Schauer Hardware	FASTENERS FOR FIRE DEPT	07/30/2021	52835	0.59	
01-50-00-54-0600	W.C. Schauer Hardware	FASTENERS FOR FIRE DEPT	07/30/2021	52835	2.53	
Vendor Subtotal for Division:50					3.12	
01-50-00-54-0600	US Gas	OXYGEN CYLINDER RENTAL/JUN	07/15/2021	0	178.50	
Vendor Subtotal for Division:50					178.50	
01-50-00-54-0600	Warehouse Direct Inc	HAND SOAP FOR FIRE DEPT	07/15/2021	52760	23.38	
Vendor Subtotal for Division:50					23.38	
01-60-01-52-0400	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	07/01/2021	275	4,146.21	
Vendor Subtotal for Division:60					4,146.21	
01-60-01-52-0400	MOE Funds	P/W EMPLOYEE HEALTH INS/SEP	07/30/2021	52820	7,264.00	
Vendor Subtotal for Division:60					7,264.00	
01-60-01-52-0420	Benistar/Hartford-6795	RETIREE INSURANCE PREMIUMS	07/30/2021	52773	1,844.77	
01-60-01-52-0420	Benistar/Hartford-6795	RETIREE INSURANCE PREMIUMS	07/30/2021	52773	1,861.78	
Vendor Subtotal for Division:60					3,706.55	
01-60-01-52-0420	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	07/01/2021	275	1,897.91	
01-60-01-52-0420	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	07/01/2021	275	30.52	
Vendor Subtotal for Division:60					1,928.43	
01-60-01-52-0420	Midwest Operating Eng-Pension Tru	P/W RETIREE EMPLOYEE HEALTHI	07/30/2021	52819	1,070.00	
Vendor Subtotal for Division:60					1,070.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-60-01-52-0425	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	07/01/2021	275	86.55	
		Vendor Subtotal for Division:60			86.55	
01-60-01-53-0200	Verizon Wireless	DATA FOR MESSAGE BOARD	07/30/2021	0	18.00	
		Vendor Subtotal for Division:60			18.00	
01-60-01-53-0410	MGP Inc	GIS CONSORTIUM STAFFING SER	07/15/2021	0	1,736.54	
01-60-01-53-0410	MGP Inc	GIS CONSORTIUM STAFFING SER	07/30/2021	0	1,736.54	
		Vendor Subtotal for Division:60			3,473.08	
01-60-01-53-3100	Headco Industries Inc	BEARINGS TO REPAIR STUMPER	07/15/2021	52735	824.98	
		Vendor Subtotal for Division:60			824.98	
01-60-01-53-3200	Commercial Tire Service Inc	REPAIR FLAT TIRE ON #40	07/15/2021	52720	48.00	
		Vendor Subtotal for Division:60			48.00	
01-60-01-53-3200	Irene G Grilli	VEHICLE SAFETY INSPECTION FC	07/30/2021	52799	59.50	
		Vendor Subtotal for Division:60			59.50	
01-60-01-53-3400	Lyons & Pinner Electric Companies	TRAFFIC LIGHT REPAIR - CHICAC	07/15/2021	0	262.00	
01-60-01-53-3400	Lyons & Pinner Electric Companies	EMERGENCY LOCATE - LAKE ST	07/15/2021	0	458.56	
		Vendor Subtotal for Division:60			720.56	
01-60-01-53-3400	Traffic Control Corporation	LOAD SWITCH FOR TRAFFIC CON	07/30/2021	52842	70.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
Vendor Subtotal for Division:60					70.00	
01-60-01-53-3600	Anderson Elevator Co	QUARTERLY ELEVATOR MAINTENANCE	07/15/2021	52706	645.00	
01-60-01-53-3600	Anderson Elevator Co	ANNUAL ELEVATOR MAINTENANCE	07/30/2021	52767	750.00	
Vendor Subtotal for Division:60					1,395.00	
01-60-01-53-3600	W.W. Grainger Inc	BATTERY FOR EMERGENCY LIGHTS	07/30/2021	52797	33.23	
Vendor Subtotal for Division:60					33.23	
01-60-01-53-3600	McAdam Nursery & Garden Center	MULCH FOR PUBLIC WORKS GARDEN	07/15/2021	52743	89.99	
01-60-01-53-3600	McAdam Nursery & Garden Center	MULCH FOR PUBLIC WORKS GARDEN	07/15/2021	52743	179.98	
Vendor Subtotal for Division:60					269.97	
01-60-01-53-3600	Menards	MISC SUPPLIES TO PAINT RAILROAD	07/15/2021	52745	216.48	
Vendor Subtotal for Division:60					216.48	
01-60-01-53-3600	Murphy's Contractors Equipment Inc	SEWER RODDER FOR GARAGE WORK	07/30/2021	52823	36.00	
Vendor Subtotal for Division:60					36.00	
01-60-01-53-3600	Pizzo & Associates Ltd	CHICAGO AVE NATIVE PLANT MATERIAL	07/15/2021	52747	998.75	
Vendor Subtotal for Division:60					998.75	
01-60-01-53-3600	The Sherwin-Williams Co	PAINT FOR VIADUCTS/BRIDGES	07/30/2021	52837	259.55	
Vendor Subtotal for Division:60					259.55	
01-60-01-53-3600	U.S. Geological Survey	DES PLAINES RIVER GAGING STATION	07/15/2021	52757	5,500.00	
Vendor Subtotal for Division:60					5,500.00	



Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-60-01-53-3600	The Yard Crew	CONTRACTUAL LANDSCAPING	07/30/2021	52850	4,741.66	
		Vendor Subtotal for Division:60			4,741.66	
01-60-01-53-5350	Greenwood Transfer LLC	STREET SWEEPING & TREE DEBR	07/15/2021	52732	43.93	
01-60-01-53-5350	Greenwood Transfer LLC	SWEEPING & TREE DEBRIS	07/15/2021	52732	91.05	
01-60-01-53-5350	Greenwood Transfer LLC	SWEEPING & TREE DEBRIS	07/15/2021	52732	44.55	
01-60-01-53-5350	Greenwood Transfer LLC	TREE DEBRISSTUMP GRINDINGS	07/30/2021	52798	556.19	
		Vendor Subtotal for Division:60			735.72	
01-60-01-53-5400	Leyden Lawn Sprinklers Inc	REPAIRS DUE TO DAMAGES FRO	07/30/2021	52815	750.00	
		Vendor Subtotal for Division:60			750.00	
01-60-01-53-5450	AEP Energy	ELECTRICITY FOR STREET LIGH	07/15/2021	52705	1,481.22	
		Vendor Subtotal for Division:60			1,481.22	
01-60-01-53-5450	ComEd	MADISON ST LIGHTING	07/30/2021	52780	81.06	
		Vendor Subtotal for Division:60			81.06	
01-60-01-54-0310	Alec Cepak	REIMBURSE UNIFORM ALLOWAN	07/30/2021	52775	64.93	
		Vendor Subtotal for Division:60			64.93	
01-60-01-54-0310	Mark Janopoulos	REIMBURSE UNIFORM ALLOWAN	07/30/2021	52809	362.56	
		Vendor Subtotal for Division:60			362.56	
01-60-01-54-0310	Luke Palm	REIMBURSE UNIFORM ALLOWAN	07/30/2021	52829	55.30	
		Vendor Subtotal for Division:60			55.30	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-60-01-54-0500	Battery Service Corporation	#46 BATTERIES/SPEED TRAILER F	07/30/2021	52771	598.00	
		Vendor Subtotal for Division:60			598.00	
01-60-01-54-0500	W.W. Grainger Inc	TOGGLE SWITCH FOR #44	07/30/2021	52797	7.49	
		Vendor Subtotal for Division:60			7.49	
01-60-01-54-0500	Wholesale Direct Inc	BRAKE LIGHT & STROBE LIGHT I	07/30/2021	52849	46.20	
		Vendor Subtotal for Division:60			46.20	
01-60-01-54-0600	Battery Service Corporation	#46 BATTERIES/SPEED TRAILER F	07/30/2021	52771	398.07	
		Vendor Subtotal for Division:60			398.07	
01-60-01-54-0600	DuPage Topsoil Inc	SOIL FOR PARKWAY RESTORATIC	07/30/2021	52789	400.00	
		Vendor Subtotal for Division:60			400.00	
01-60-01-54-0600	W.W. Grainger Inc	BATTERIES FOR BARRICADES	07/30/2021	52797	52.16	
		Vendor Subtotal for Division:60			52.16	
01-60-01-54-0600	JSN Contractors Supply	WATER BOOTS/EAR PLUGS/CAUT	07/30/2021	52812	164.92	
		Vendor Subtotal for Division:60			164.92	
01-60-01-54-0600	Menards	MISC SUPPLIES FOR PUBLIC WOF	07/15/2021	52745	113.46	
01-60-01-54-0600	Menards	SHOP SUPPLIES FOR PUBLIC WOI	07/15/2021	52745	72.74	
		Vendor Subtotal for Division:60			186.20	
01-60-01-54-0600	Russo Power Equipment Inc	CHAINSAW PARTS	07/15/2021	52750	96.83	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal for Division:60			96.83	
01-60-01-54-0600	W.C. Schauer Hardware	PAINT THINNER TO CLEAN P/W E	07/30/2021	52835	59.37	
		Vendor Subtotal for Division:60			59.37	
01-60-01-54-0600	Unique Products & Service Corp	JANITORIAL SUPPLIES	07/30/2021	52843	783.92	
01-60-01-54-0600	Unique Products & Service Corp	MISC JANITORIAL SUPPLIES	07/30/2021	52843	42.12	
		Vendor Subtotal for Division:60			826.04	
01-60-01-54-0600	Vulcan Construction Materials LLC	CA6 (GRADE 8) & GRADE 8 STON	07/30/2021	52845	185.00	
		Vendor Subtotal for Division:60			185.00	
		Subtotal for Fund: 01			756,131.40	
02-00-00-21-0000	Miguel Munoz Jr	REFUND DUPLICATE PAYMENT O	07/30/2021	52822	99.05	
		Vendor Subtotal for Division:00			99.05	
02-00-00-21-0000	Debra Oyer	OVERPAYMENT OF FINAL WATER	07/30/2021	52828	125.90	
		Vendor Subtotal for Division:00			125.90	
02-00-00-21-0000	Matthew & Jessica Sheehan	REFUND OVERPAYMENT OF FINA	07/30/2021	52836	177.29	
		Vendor Subtotal for Division:00			177.29	
02-00-00-21-0015	State Treasurer	PR Batch 00015.07.2021 State Income	07/15/2021	71505	1,554.61	
02-00-00-21-0015	State Treasurer	PR Batch 00030.07.2021 State Income	07/30/2021	736	1,550.52	
		Vendor Subtotal for Division:00			3,105.13	
02-00-00-21-0015	United States Treasury	PR Batch 00015.07.2021 FICA Emplo	07/15/2021	71506	2,140.02	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
02-00-00-21-0015	United States Treasury	PR Batch 00015.07.2021 Medicare En	07/15/2021	71506	500.49	
02-00-00-21-0015	United States Treasury	PR Batch 00015.07.2021 Medicare En	07/15/2021	71506	500.49	
02-00-00-21-0015	United States Treasury	PR Batch 00015.07.2021 Federal Inco	07/15/2021	71506	3,839.34	
02-00-00-21-0015	United States Treasury	PR Batch 00015.07.2021 FICA Emplo	07/15/2021	71506	2,140.02	
02-00-00-21-0015	United States Treasury	PR Batch 00030.07.2021 Federal Inco	07/30/2021	737	3,834.81	
02-00-00-21-0015	United States Treasury	PR Batch 00030.07.2021 Medicare En	07/30/2021	737	499.41	
02-00-00-21-0015	United States Treasury	PR Batch 00030.07.2021 FICA Emplo	07/30/2021	737	2,135.41	
02-00-00-21-0015	United States Treasury	PR Batch 00030.07.2021 Medicare En	07/30/2021	737	499.41	
02-00-00-21-0015	United States Treasury	PR Batch 00030.07.2021 FICA Emplo	07/30/2021	737	2,135.41	
Vendor Subtotal for Division:00					18,224.81	
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00030.07.2021 IMRF Empl	07/30/2021	734	1,246.78	
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00030.07.2021 IMRF Empl	07/30/2021	734	684.84	
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00030.07.2021 IMRF Empl	07/30/2021	734	3,148.94	
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00030.07.2021 IMRF Empl	07/30/2021	734	297.73	
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00030.07.2021 IMRF-Volun	07/30/2021	734	406.94	
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00030.07.2021 IMRF-Volun	07/30/2021	734	187.70	
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00015.07.2021 IMRF Empl	07/15/2021	734	684.05	
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00015.07.2021 IMRF Empl	07/15/2021	734	1,251.30	
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00015.07.2021 IMRF-Volun	07/15/2021	734	399.22	
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00015.07.2021 IMRF Empl	07/15/2021	734	296.01	
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00015.07.2021 IMRF Empl	07/15/2021	734	3,156.63	
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00015.07.2021 IMRF-Volun	07/15/2021	734	201.66	
Vendor Subtotal for Division:00					11,961.80	
02-00-00-21-0040	ICMA Retirement Corporation - 302	PR Batch 00015.07.2021 ICMA	07/15/2021	71503	248.94	
02-00-00-21-0040	ICMA Retirement Corporation - 302	PR Batch 00015.07.2021 ICMA	07/15/2021	71503	21.00	
02-00-00-21-0040	ICMA Retirement Corporation - 302	PR Batch 00030.07.2021 ICMA	07/30/2021	733	260.41	
02-00-00-21-0040	ICMA Retirement Corporation - 302	PR Batch 00030.07.2021 ICMA	07/30/2021	733	21.00	
Vendor Subtotal for Division:00					551.35	
02-00-00-21-0041	AXA Equitable Retirement	PR Batch 00015.07.2021 AXA Flat	07/15/2021	71501	136.97	
02-00-00-21-0041	AXA Equitable Retirement	PR Batch 00030.07.2021 AXA Flat	07/30/2021	731	136.98	
Vendor Subtotal for Division:00					273.95	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
02-00-00-21-0043	Further	PR Batch 00015.07.2021 VEBA-EMP	07/15/2021	71502	4,598.24	
02-00-00-21-0043	Further	PR Batch 00015.07.2021 VEBA-SICK	07/15/2021	71502	5,420.40	
Vendor Subtotal for Division:00					10,018.64	
02-00-00-21-0050	International Union of Operating Eng	PR Batch 00030.07.2021 Public Work:	07/30/2021	6345	332.21	
02-00-00-21-0050	International Union of Operating Eng	PR Batch 00015.07.2021 Public Work:	07/15/2021	6345	335.60	
Vendor Subtotal for Division:00					667.81	
02-00-00-21-0050	International Union of Operating Eng	PR Batch 00030.07.2021 Public Work:	07/30/2021	6346	63.04	
02-00-00-21-0050	International Union of Operating Eng	PR Batch 00015.07.2021 Public Work:	07/15/2021	6346	63.70	
Vendor Subtotal for Division:00					126.74	
02-00-00-21-0050	NCPERS Group Life Ins.	PR Batch 00030.07.2021 Supplementa	07/30/2021	6347	16.80	
02-00-00-21-0050	NCPERS Group Life Ins.	PR Batch 00015.07.2021 Supplementa	07/15/2021	6347	16.80	
Vendor Subtotal for Division:00					33.60	
02-60-06-52-0400	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	07/01/2021	275	8,345.52	
Vendor Subtotal for Division:60					8,345.52	
02-60-06-52-0400	MOE Funds	P/W EMPLOYEE HEALTH INS/SEP	07/30/2021	52820	8,869.00	
Vendor Subtotal for Division:60					8,869.00	
02-60-06-52-0420	Midwest Operating Eng-Pension Tru	P/W RETIREE EMPLOYEE HEALTH	07/30/2021	52819	766.00	
Vendor Subtotal for Division:60					766.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
02-60-06-52-0425	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	07/01/2021	275	205.00	
		Vendor Subtotal for Division:60			205.00	
02-60-06-53-0100	ComEd	ELECTRICITY FOR PUMP STATION	07/15/2021	52719	3,927.44	
		Vendor Subtotal for Division:60			3,927.44	
02-60-06-53-0200	CALL ONE	MONTHLY PHONE SERVICE	07/15/2021	52716	136.66	
		Vendor Subtotal for Division:60			136.66	
02-60-06-53-0200	Comcast Cable	INTERNET AT PUMP STATION	07/30/2021	52779	104.85	
		Vendor Subtotal for Division:60			104.85	
02-60-06-53-0380	Baxter & Woodman	WATER SYSTEM RISK & RESILIENCE	07/30/2021	52772	1,030.00	
		Vendor Subtotal for Division:60			1,030.00	
02-60-06-53-0380	Christopher B. Burke Engineering Ltd	KEYSTONE AVE SEWER DESIGN -	07/15/2021	0	1,450.00	
02-60-06-53-0380	Christopher B. Burke Engineering Ltd	STORMWATER MASTER PLAN - P	07/15/2021	0	25,893.00	
02-60-06-53-0380	Christopher B. Burke Engineering Ltd	LAKE ST BERM EXTENSION - DE	07/15/2021	0	728.00	
		Vendor Subtotal for Division:60			28,071.00	
02-60-06-53-0380	Fifth Third Bank	WEATHER STATION FOR STORMV	07/30/2021	277	814.01	
		Vendor Subtotal for Division:60			814.01	
02-60-06-53-0380	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	07/01/2021	275	18.90	
		Vendor Subtotal for Division:60			18.90	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
02-60-06-53-0410	CDS Office Technologies Inc	PD VIDEO GRAPHICS CARD	07/15/2021	0	243.75	
		Vendor Subtotal for Division:60			243.75	
02-60-06-53-0410	ClientFirst Consulting Group LLC	FY22 - IT SUPPORT POLICE DEPT/	07/15/2021	0	799.06	
02-60-06-53-0410	ClientFirst Consulting Group LLC	FY22 - IT SUPPORT/MAY 2021	07/15/2021	0	2,275.63	
02-60-06-53-0410	ClientFirst Consulting Group LLC	FY22 - IT SUPPORT POLICE DEPT/	07/30/2021	0	750.00	
02-60-06-53-0410	ClientFirst Consulting Group LLC	FY22 - INTERNET BANDWIDTH	07/30/2021	0	529.69	
02-60-06-53-0410	ClientFirst Consulting Group LLC	FY22 - LAN SWEEPER	07/30/2021	0	112.81	
02-60-06-53-0410	ClientFirst Consulting Group LLC	FY22 - IT SUPPORT/JUN 2021	07/30/2021	0	1,865.31	
		Vendor Subtotal for Division:60			6,332.50	
02-60-06-53-0410	Dell Marketing L.P.	REPLACEMENT DRIVE	07/30/2021	52787	92.71	
		Vendor Subtotal for Division:60			92.71	
02-60-06-53-0410	Fifth Third Bank	COMPUTER PARTS FOR VIDEO CC	07/30/2021	277	21.26	
02-60-06-53-0410	Fifth Third Bank	LANSWEEPER JUN 2021 TO JUN 21	07/30/2021	277	150.62	
		Vendor Subtotal for Division:60			171.88	
02-60-06-53-0410	MGP Inc	GIS CONSORTIUM STAFFING SER	07/15/2021	0	1,736.54	
02-60-06-53-0410	MGP Inc	GIS CONSORTIUM STAFFING SER	07/30/2021	0	1,736.54	
		Vendor Subtotal for Division:60			3,473.08	
02-60-06-53-0410	SBRK Finance Holdings Inc	UB WEB PAYMENTS/JUN 2021	07/15/2021	52751	527.00	
		Vendor Subtotal for Division:60			527.00	
02-60-06-53-3050	Core & Main LP	PARTS FOR FLOW TEST	07/15/2021	52721	190.00	
		Vendor Subtotal for Division:60			190.00	
02-60-06-53-3050	McMaster-Carr	HOSE FOR SODIUM HYPOCHLOR	07/15/2021	52744	121.15	
		Vendor Subtotal for Division:60			121.15	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
02-60-06-53-3050	Suburban General Construction Inc	WATER REMAIN REPAIR AT 534 B	07/30/2021	0	5,280.00	
		Vendor Subtotal for Division:60			5,280.00	
02-60-06-53-3200	Commercial Tire Service Inc	SWEEPER TIRE REPAIR	07/30/2021	52781	38.50	
		Vendor Subtotal for Division:60			38.50	
02-60-06-53-3200	MyFleetCenter.com	OIL CHANGE ON #67	07/15/2021	52746	49.70	
		Vendor Subtotal for Division:60			49.70	
02-60-06-53-3300	De Lage Landen Financial Svcs Inc	MONTHLY LEASING (3) COPIERS/	07/30/2021	52786	41.76	
		Vendor Subtotal for Division:60			41.76	
02-60-06-53-3300	Russo Power Equipment Inc	ZERO LAWNMOWER PARTS	07/15/2021	52750	222.85	
		Vendor Subtotal for Division:60			222.85	
02-60-06-53-3600	Nicor Gas Company	NATURAL GAS FOR PUMP STATIC	07/30/2021	52824	76.54	
		Vendor Subtotal for Division:60			76.54	
02-60-06-53-3630	Brian Alvers	OVERHEAD SEWER REIMBURSE	07/30/2021	52766	4,000.00	
		Vendor Subtotal for Division:60			4,000.00	
02-60-06-53-3630	Fred Garcia	OVERHEAD SEWER REIMBURSE	07/30/2021	52793	4,000.00	
		Vendor Subtotal for Division:60			4,000.00	
02-60-06-53-3630	Jose Garcia Gonzalez	OVERHEAD SEWER REIMBURSE	07/30/2021	52794	4,000.00	



Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal for Division:60			4,000.00	
02-60-06-53-3630	Frank Zarate	OVERHEAD SEWER REIMBURSE	07/15/2021	52764	4,000.00	
		Vendor Subtotal for Division:60			4,000.00	
02-60-06-53-3640	Illinois EPA	ANNUAL NPDES PERMIT FEE	07/15/2021	52737	5,000.00	
		Vendor Subtotal for Division:60			5,000.00	
02-60-06-53-4100	Fifth Third Bank	APWA EXPO - 8 ATTENDEES	07/30/2021	277	80.00	
		Vendor Subtotal for Division:60			80.00	
02-60-06-53-4350	Sebis Direct (Printing)	UTILITY BILLING PRINTING/JUN	07/30/2021	0	206.27	
		Vendor Subtotal for Division:60			206.27	
02-60-06-53-4480	Suburban Laboratories Inc	WATER QUALITY TESTING	07/15/2021	52756	130.00	
		Vendor Subtotal for Division:60			130.00	
02-60-06-53-5350	Greenwood Transfer LLC	SWEEPING & TREE DEBRIS	07/15/2021	52732	453.45	
02-60-06-53-5350	Greenwood Transfer LLC	SWEEPING & TREE DEBRIS	07/15/2021	52732	618.37	
02-60-06-53-5350	Greenwood Transfer LLC	STREET SWEEPING & TREE DEBR	07/15/2021	52732	181.64	
02-60-06-53-5350	Greenwood Transfer LLC	TREE DEBRISSTUMP GRINDINGS	07/30/2021	52798	396.73	
		Vendor Subtotal for Division:60			1,650.19	
02-60-06-53-5400	Aqua Fiori Inc	REPAIR IRRIGATION SYSTEM DA	07/30/2021	52768	109.04	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal for Division:60			109.04	
02-60-06-54-0500	Bristol Hose & Fitting Inc	HOSE FOR SEWER TRUCK	07/30/2021	0	103.02	
		Vendor Subtotal for Division:60			103.02	
02-60-06-54-0500	Industrial Filter Manufacturers Inc	AIR FILTERS FOR SEWER TRUCK	07/30/2021	52807	1,053.68	
		Vendor Subtotal for Division:60			1,053.68	
02-60-06-54-0500	Standard Equipment Company	SEWER TRUCK SUCTION TUBE	07/15/2021	52754	242.20	
		Vendor Subtotal for Division:60			242.20	
02-60-06-54-0600	Core & Main LP	REPAIR LID	07/15/2021	52721	136.70	
02-60-06-54-0600	Core & Main LP	WATER METER FOR STOCK	07/30/2021	52783	630.00	
02-60-06-54-0600	Core & Main LP	NEW WATER METER - 102 FRANK	07/30/2021	52783	210.00	
02-60-06-54-0600	Core & Main LP	NEW WATER METER - 39 PARK AV	07/30/2021	52783	210.00	
02-60-06-54-0600	Core & Main LP	NEW WATER METER - 555 MONRC	07/30/2021	52783	210.00	
02-60-06-54-0600	Core & Main LP	NEW WATER METER - 629 WILLIA	07/30/2021	52783	210.00	
		Vendor Subtotal for Division:60			1,606.70	
02-60-06-54-0600	Deere & Company	PURCHASE OF LAWN MOWER	07/15/2021	52723	7,906.24	
		Vendor Subtotal for Division:60			7,906.24	
02-60-06-54-0600	EJ Equipment Inc	REPAIR SLEEVES FOR SEWER RO	07/15/2021	52725	93.45	
		Vendor Subtotal for Division:60			93.45	
02-60-06-54-0600	Flash Printing Inc	DOOR HANGER NOTICES	07/30/2021	0	159.49	
		Vendor Subtotal for Division:60			159.49	
02-60-06-54-0600	W.W. Grainger Inc	SPRAY NOZZLE FOR PUBLIC WOI	07/15/2021	52731	27.01	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
Vendor Subtotal for Division:60					27.01	
02-60-06-54-0600	Menards	SUPPLIES FOR CHLORINE SUPPL	07/15/2021	52745	10.96	
02-60-06-54-0600	Menards	GALVANIZED PIPE FOR PUBLIC W	07/15/2021	52745	3.38	
02-60-06-54-0600	Menards	SUPPLIES FOR WATER DEPT	07/30/2021	52817	83.65	
Vendor Subtotal for Division:60					97.99	
02-60-06-54-1300	Sebis Direct (Postage)	UTILITY BILLING POSTAGE/JUL 2	07/15/2021	0	668.85	
Vendor Subtotal for Division:60					668.85	
02-60-06-54-2200	City of Chicago	PURCHASE OF WATER	07/15/2021	52718	82,702.99	
02-60-06-54-2200	City of Chicago	PURCHASE OF WATER	07/15/2021	52718	100,236.77	
Vendor Subtotal for Division:60					182,939.76	
02-60-06-55-1300	Siemens Industry Inc	ADVANCED METERING INFRASTR	07/15/2021	52753	92,848.00	
Vendor Subtotal for Division:60					92,848.00	
Subtotal for Fund: 02					425,437.76	
13-00-00-55-8925	Integrity Environmental Services Inc	FUEL SYSTEM REPLACEMENT CC	07/15/2021	52738	1,520.00	
Vendor Subtotal for Division:00					1,520.00	
Subtotal for Fund: 13					1,520.00	
14-00-00-21-0010	The Davenport Group USA Ltd	LAMA - TRAVEL EXPENSES RELA	07/30/2021	52785	5,020.93	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal for Division:00			5,020.93	
14-00-00-21-0010	Griffon Systems Inc	UPGRADE TO CAMERA SYSTEM	07/15/2021	0	650.00	
		Vendor Subtotal for Division:00			650.00	
14-00-00-44-4240	Safespeed	FEES OWED DUE TO REVENUE B	07/30/2021	52834	1,427.26	
		Vendor Subtotal for Division:00			1,427.26	
14-00-00-53-4290	Forest Preserve Distr of Cook Count	ANNUAL LICENSE FEE TO FPDCC	07/15/2021	52728	12,000.00	
		Vendor Subtotal for Division:00			12,000.00	
14-00-00-55-8620	ClientFirst Consulting Group LLC	NETWORK SERVICE IMPROVEME	07/15/2021	0	1,868.75	
		Vendor Subtotal for Division:00			1,868.75	
14-00-00-55-8620	Griffon Systems Inc	STREET CAMERA SYSTEM REPAI	07/15/2021	0	1,500.00	
		Vendor Subtotal for Division:00			1,500.00	
		Subtotal for Fund: 14			22,466.94	
31-00-00-53-0100	ComEd	ELECTRICITY FOR 11 ASHLAND (	07/30/2021	52780	21.19	
31-00-00-53-0100	ComEd	ELECTRICITY FOR 11 ASHLAND (	07/30/2021	52780	17.38	
31-00-00-53-0100	ComEd	ELECTRICITY FOR 10 LATHROP A	07/30/2021	52780	16.69	
		Vendor Subtotal for Division:00			55.26	
31-00-00-53-0100	Fifth Third Bank	NICOR GAS BILL FOR 10 LATHRO	07/30/2021	277	102.61	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal for Division:00			102.61	
31-00-00-53-0100	Nicor Gas Company	NATURAL GAS FOR 11 ASHLAND	07/30/2021	52824	27.82	
31-00-00-53-0100	Nicor Gas Company	NATURAL GAS FOR 11 ASHLAND	07/30/2021	52824	25.62	
		Vendor Subtotal for Division:00			53.44	
31-00-00-53-0440	Cook County Treasurer	PROPERTY TAXES 2018 - 10 LATHI	07/30/2021	52782	51.36	
		Vendor Subtotal for Division:00			51.36	
31-00-00-53-4350	It's A Sign Inc	DEVELOPMENT SITE AVAILABLE	07/30/2021	52808	1,490.00	
		Vendor Subtotal for Division:00			1,490.00	
31-00-00-53-5300	Illinois Tax Increment Association	ITIA DUES	07/30/2021	52806	325.00	
		Vendor Subtotal for Division:00			325.00	
		Subtotal for Fund: 31			2,077.67	
32-00-00-53-0425	Klein Thorpe and Jenkins Ltd	MADISON ST TIF DISTRICT	07/30/2021	0	411.00	
		Vendor Subtotal for Division:00			411.00	
32-00-00-53-5300	Illinois Tax Increment Association	ITIA DUES	07/30/2021	52806	325.00	
		Vendor Subtotal for Division:00			325.00	
		Subtotal for Fund: 32			736.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
					=====	
Report Total:					1,208,369.77	
					=====	



## MEMORANDUM

Date: August 9, 2021

To: Catherine Adduci, Village President  
Village Board of Trustees

From: Lisa Scheiner, Acting Village Administrator

Subj: Village Administrator's Report

Upcoming Meetings (all meetings are at Village Hall unless otherwise noted)

Tuesday, August 10	7:00 PM	Sustainability Commission Meeting
Wednesday, August 11	6:00 PM	Age Friendly Committee Meeting
Thursday, August 12	7:30 PM	Zoning Board of Appeals – <i>Cancelled</i>
Friday, August 13	7:30 AM	Economic Development Commission – <i>Cancelled</i>
Monday, August 16	7:00 PM	Committee of the Whole Meeting – <i>Cancelled</i>
Tuesday, August 17	7:00 PM	Plan Commission Meeting – <i>Cancelled</i>
Tuesday, August 17	7:00 PM	Diversity, Equity and Inclusion Advisory Group Meeting
Thursday, August 19	7:30 PM	Development Review Board Meeting
Monday, August 23	7:00 PM	Village Board of Trustees Meeting – <i>Cancelled</i>
Wednesday, August 25	6:00 PM	Board of Fire and Police Commissioners Meeting
Thursday, August 26	7:00 PM	Historic Preservation Commission Meeting
Thursday, September 2	7:30 PM	Development Review Board Meeting
Monday, September 6	ALL DAY	VILLAGE HALL CLOSED – Labor Day Holiday
Monday, September 6	7:00 PM	Diversity, Equity and Inclusion Advisory Group Meeting – <i>Cancelled</i>
Wednesday, September 8	6:00 PM	Age Friendly Advisory Ad Hoc Committee Meeting
Thursday, September 9	7:30 PM	Zoning Board of Appeals Meeting
Friday, September 10	7:30 AM	Economic Development Commission Meeting
Monday, September 13	7:00 PM	Village Board of Trustees Meeting

Recent Payments of >\$10,000

In accordance with the purchasing policy, the following is a summary of payments between \$10,000 and \$20,000 that have occurred since the last Board meeting:

Vendor	Amount	Description
ClientFirst Consulting Group	\$14,168	IT Consulting Services
West Suburban Consolidated Dispatch	\$13,646	Monthly Contribution
Avalon Petroleum Company	\$13,855	Gasoline purchase
B&F Construction Services	\$14,427	Building Department Services
Forest Preserve District	\$12,000	Annual License Fee
ClientFirst Consulting Group	\$13,031	IT Consulting Services
GovHR USA LLC	\$12,001	Fire Chief Recruitment

MOE Funds	\$16,133	PW Health Insurance Premium
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New Business Licenses:

None.

Thank you.



**From:** [administrator@vrf.us](mailto:administrator@vrf.us)  
**To:** [Dawn Haney](#)  
**Cc:** [Lisa Scheiner](#)  
**Subject:** Board/Commission Application Submission  
**Date:** Wednesday, October 30, 2013 9:53:38 AM

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The following was submitted from the Board/Commission application form.

Name: Cuyler Brown

E-Mail Address: [REDACTED]

Address: 559 Thatcher, River Forest

Phone Number: [REDACTED]

Board of Fire and Police Commissioners: 4

Economic Development Commission: 1

Fire Pension Board: 9

Historic Preservation Commission: 3

Local Ethics Commission: 8

Plan Commission: 2

Police Pension Board: 7

Traffic and Safety Commission: 5

Zoning Board of Appeals: 6

Professional Background: Vice President, Sr. Relationship Manager for Charter One Bank - commercial lending group. Previously Vice President for U.S. Bank and Park National Bank.

Service on Other Village or Community Organizations : Current Board Member for the Oak Park River Forest Community Foundation. Past President and founder of Hephzibah Children's Association Downtown Auxiliary Board. Mother is director of Hephzibah and have worked on and off there since teenager.

Educational Background: Graduate degree in International Business at DePaul. BA in English and minor in History at the University of Colorado.

**From:** [Jonathan Pape](#)  
**To:** [Sara Phyfer](#)  
**Subject:** FW: Volunteer form submission  
**Date:** Thursday, August 5, 2021 12:53:50 PM

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**From:** Village of River Forest [mailto:noreply@mail145-24.atl61.mandrillapp.com] **On Behalf Of** Village of River Forest  
**Sent:** Thursday, August 5, 2021 11:46 AM  
**To:** Jonathan Pape <jpape@vrf.us>  
**Subject:** Volunteer form submission

The following volunteer form was submitted on: 08/05/2021

**Boards:**

Economic Development Commission

Name: Walter Wahlfeldt

Email: [REDACTED]

Address: 1414 Bonnie Brae

Phone: [REDACTED]

**Background:**

30+ years of commercial retail real estate experience working with retailers, developers and property owners. My current bio: Walter Wahlfeldt Executive Vice President JLL  
Responsibilities Wally currently serves two roles at JLL: Leader of JLL's Retail Corporate Services platform Midwest Retail Brokerage Lead Retail Corporate Services (RCS) In his Retail Corporate Services role, Wally oversees the 'RCS' team's unique service offerings: Predictive Analytics (strategic consulting based on analytics, GIS and statistical modeling) Transaction Management (flexible, outsourced staffing & process solutions for retailers) Restructuring Services (lease and debt restructuring, and lease renewal management). A partial list of past and current "RCS" clients includes: T-Mobile, Starbucks, Walgreens, Chipotle, Darden, Party City, Under Armour, United Health Care, Party City, Tractor Supply and Black Rifle Coffee. Midwest Retail Brokerage In his Midwest role, Wally leads JLL's Retail Brokerage - a combined team of twenty brokers providing representation services for over 100 retailers, and agency leasing for over 6 million SF of retail properties throughout Chicago, Indianapolis, Minneapolis, Milwaukee and Des Moines. Experience Wally is a senior level executive with over 30 years of real estate experience. Prior to his position at JLL, Wally was a Senior Director of Real Estate for The Standard Group where he provided outsourced transaction management and consulting services to retailers nationally including Hollywood Video, Baja Fresh, Bright Now Dental and Jamba Juice. He also worked as the Vice President/Senior Leasing Representative at Friedman Properties and a Vice President of Leasing for The Walken Company. Education and Affiliations Wally received a bachelors of science in communications from the University of Illinois. He is also a member of the International Council of Shopping Centers (ICSC) and CoreNet.

**Interest:**

Long history of community service. Glad to volunteer and to serve my community in a role which will benefit from my professional experience



## Village of River Forest

### Village Administrator's Office

400 Park Avenue  
River Forest, IL 60305  
Tel: 708-366-8500

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## MEMORANDUM

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Date: August 5, 2021

To: Catherine Adduci, President Adduci  
Village Board of Trustees

From: Lisa Scheiner, Acting Village Administrator  
Jeff Loster, Village Engineer

Subj: Sewer Lateral Line Repair Requirements – Status Update

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**Issue:** At its July 12, 2021 Meeting, the Village Board of Trustees directed staff to research and review the current Village Code language in Section 5-12-10 which requires that residents make repairs to their lateral sewer lines. The Board asked Staff to return with a recommendation regarding possible amendments to the Village Code. Staff has been working through this matter and will return to the Village Board of Trustees in September with a recommendation.



## Village of River Forest

### Village Administrator's Office

400 Park Avenue  
River Forest, IL 60305  
Tel: 708-366-8500

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## MEMORANDUM

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Date: August 5, 2021

To: Catherine Adduci, President Adduci  
Village Board of Trustees

From: Lisa Scheiner, Acting Village Administrator

Subj: Authorization to Prepare and Release Request for Proposals (RFP) for Consulting Services

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**Issue:** The ability to secure grants and funding at the state and federal levels is often difficult and the landscape is extremely competitive. Grant funds, for example, serve as an alternative source of funding for projects that alleviate the pressure on the Village's budget while providing important improvements within the community. To improve the Village's ability to compete for these funds, and to advocate for issues specific to River Forest residents, the Village Board of Trustees is asked to authorize staff to solicit proposals for the purpose of identifying a consultant who can advocate for the Village's interests before the legislature.

The Village is not seeking to hire a lobbyist for any particular project, rather, for assistance in building relationships with key legislative and regulatory officials and their staff to advance the interests of the community and potentially secure funding for Village projects. This agreement would augment the work that is already performed by Village Staff and officials and provide advocacy for issues specific to River Forest. While the Village already benefits from these services through the West Central Municipal Conference (WCMC) and Illinois Municipal League (IML), those lobbying efforts are performed on behalf of all WCMC and IML members and not specifically for River Forest.

If authorized, Staff will solicit proposals from qualified firms and will return to the Board of Trustees with a recommendation at a future meeting. The cost associated with these services is expected to exceed the Village Administrator's spending authority, therefore, Board approval would be required to award a contract.

**Requested Board Action:** Authorize staff to solicit proposals for lobbying and consulting services.



## Village of River Forest

Village Administrator's Office

400 Park Avenue  
River Forest, IL 60305  
Tel: 708-366-8500

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### MEMORANDUM

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Date: August 4, 2021

To: Catherine Adduci, President Adduci  
Village Board of Trustees

From: Michael D'Onofrio, Consultant  
Kurt Bohlmann, Fire Chief  
Lisa Scheiner, Acting Village Administrator

Subj: Update of River Forest Building Codes from 2003 to 2018 Edition

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**Issue:** At its August 9, 2021 meeting, Staff will introduce the matter of updating the Village's building codes from the 2003 edition to the 2018 edition. Updates to more current editions of the building codes are common among municipalities. The Village retained the services of a consultant, Michael D'Onofrio of GovHR, to oversee the project. Mr. D'Onofrio is unable to attend the meeting on August 9<sup>th</sup> but will return in September to review the matter with the entire Village Board of Trustees.

The purpose of the discussion on August 9 will simply be to introduce this matter to the public. These updates will be publicized via the Village's communication channel and questions/comments will be accepted. No Village Board action is required on August 9. The Village Board will be asked to approve these updates in September prior to the Fire Chief's retirement. Although adopted, the codes would not take effect until January 1, 2022. Any permit applications filed prior to the effective date would be reviewed under the existing code and any permits filed on or after the effective date would be reviewed under the new code. The Village will distribute this information to the residents and building community well in advance of the change.

**Analysis:** The purpose of building codes is to ensure that the built environment is constructed in such a manner so as to protect the health, safety and welfare of the public. Building codes can be traced back to 1772 BC, when Babylonian Emperor Hammurabi, enacted the Code of Hammurabi, a portion of which regulated building construction. It goes without saying that in the intervening years building codes have evolved to cover the many facets of building construction. Fast forwarding to today, there are model building codes that cover all aspects of construction. Throughout the region and the nation, these model building codes are developed and promulgated by the International Code Council (ICC). The ICC is an international

organization of model codes and standards and building safety that also provides product evaluation, accreditation, technology, training and certification.

In order to achieve its goal, the ICC issues an updated model code series every three years. The codes are updated in order ensure that construction is performed in such a fashion as to take advantage of most recent improvements in the building industry.

Currently, the village operates under the ICC Code Series, 2003 Edition. In that there have been five model code updates since the 2003 Code Series was issued, it is being proposed that the village update and adopt the ICC 2018 Code Series. The code series itself includes a number of individual codes, each covering a specific type of construction. Following is a list of individual codes that make up the ICC Code Series, 2018 Edition.

- International Building Code (IBC)
- International Existing Building Code (IEBC)
- International Fire Code (IFC)
- International Fuel Gas Code (IFGC)
- International Mechanical Code (IMC)
- International Property Maintenance (IPM)
- International Residential Code (IRC)
- International Solar Energy Code (ISEC)
- International Swimming Pool and Spa Code (ISPSC)
- International Wildlife-Urban Interface Code (IWUIC)

In addition to the ICC codes, the village also operates under several other model and state codes. The other model code that the village operates under is the National Electrical Code (NEC), 2005 Edition. The State of Illinois has also issued several building related codes that it requires municipalities to adopt, including the following:

- State of Illinois Accessibility Code, 2019 Edition
- State of Illinois Plumbing Code, 2014 Edition
- State of Illinois Energy Conservation Code

While the ICC has issued a code for 2021, recommendation of the most recent code is not adopted. There are typically questions that arise when codes are issued. The 2018 code has been vetted and revised. It is a generally accepted practice for municipalities to adopt “one code behind”.

*Code Update Process:* Updating the village building codes involved a number of steps, including the input of a number of parties. First, the village engaged the services of two consultants, B&F Construction Code Services, Inc. and GovTemps, both of whom have been recently involved with building and development activities in the village. Rich Piccolo of B&F, was responsible for the technical aspects of the code update, including drafting of the original amendments. Michael D’Onofrio of GovTemps, coordinated with B&F and also worked with village staff to review the proposed amendments, ensuring they cover local building code related matters. He also was responsible for reviewing, editing and preparing the final draft of the code amendments.

A major component of the update was involving staff to have them review the existing adopted codes and the proposed 2018 ICC and state codes. This included staff from the building division, as well as the Village Engineer, Fire Marshal, Fire Chief and Acting Village Administrator.

In addition to obtaining staff input, the update process included a detailed review of the village's current building code amendments, which is based on the 2003 ICC Code Series. Based on these reviews, a second document was developed and includes adoption and amendments to the 2018 ICC code series and associated building codes, which is attached.

## **Updated Building Codes**

Prior to identifying the proposed building code adoptions and amendments, there are several format items that need mentioning and are as follows:

### Format

- Included in the agenda packet is a marked up copy of all the building codes (ICC 2018 Code Series, 2017 NEC and state of Illinois codes) proposed to be adopted. This copy represents the codes to be adopted and proposed amendments to each. It does not include the individual codes themselves, which comprise 13 individual publications and thousands of pages of text.
- Within the document there are edits and notes. The edits are highlighted within in the text. In the right margin of the document, there are a series of notes. These notes identify whether or not the proposed 2018 amendments were in the 2003 adopted codes.
- The document includes all 18 Chapters of Title 4 Building Regulations of the Village Code.
  - The actual building codes are found in Chapter 1, Building Codes. It is in this part of the document where the vast majority of amendments are found.
  - Chapters 2 thru 18 are related to the building codes in a more ancillary way, in that they regulate building in some fashion other than building codes, i.e. building permits, signage, floodplain regulations, grading permits, etc. Because of this and the fact that language in these chapters ties back to Chapter 1, it is necessary to include them.
- In Chapter 1, in each of Sections 4-1-3 thru 4-1-16, the first amendment – item “A” - has language adopting the individual code – *“The 2018 Edition of the International Building Code is hereby adopted by reference ...”*. Item “B” which follows, identifies the amendments to the particular code – *“The following are amendments to the...Building Code, 2018 Edition”*. In tandem, items A and B, result in adoption of the individual codes and amendments to them.

Adoption of New Codes – since the adoption of the 2003 ICC Code series, several new ICC codes have been developed and promulgated. It is recommended that the 2018 Edition of the these be adopted and include the following:

- International Existing Building Code
- International Solar Energy Code
- International Swimming Pool and Spa Code
- International Wildlife-Urban Interface Code

General Amendments – these are amendments that are found throughout Chapter 1, Sections 4-1-3 thru 4-1-16. Following are a number of the more significant amendments:

- Enforcement Agency - all ICC codes require identification of an “enforcement agency”. In the 2003 ICC code amendments, the department of public works was identified as the agency. In the 2018 ICC code amendments, the Department of Public Works and Development Services is listed as the enforcement agency.
  - The head of the department of is also identified as the building official.
- Appeals Process - all ICC codes require an appeals process for building permit applicants who disagree with code interpretations by the building official. In 2011, the Village Board adopted an appeals process and as such, this appeals language has been included as an amendment.
- Title – all ICC codes require the insertion of the Village of River Forest in order for the codes to be identified as the “code for the Village of River Forest.”

Specific Significant Amendments – there are a number of types of amendments that fall under this category and include the following:

- Work Exempt from Permit - in the 2003 ICC codes, the number of types of permits exempted from permits was reduced from ten to four. This amendment will remain in place. The rationale behind this change is to address the actual types of improvements made in the village exempting those that are either: (1) regulated by other village regulations (such as fences, or retaining walls); (2) not the type of improvement found in the village (such as oil derricks, or water tanks); or (3) not necessary to regulate based on the fact that they have little or no impact on residents to of the use and enjoyment of their property.
- Automatic Fire Sprinkler Systems – when the village adopted the 2003 ICC codes (IBC, IFC and IRC) it amended and adopted its own requirements for installation of automatic fire sprinkler systems. Subsequently, in November 2018, it adopted revised standards for single family residences. These new standards are included in the 2018 amendments (Section R3.1.3 Automatic Fire Sprinkler Systems).
- Prefabricated Wood I Joists – the use of this type of construction material was prohibited in the 2003 ICC amendments by the village. It is proposed to be allowed in the 2018 ICC amendments.
- Smoke Alarms – as part of the adopted revised automatic fire sprinkler system amendments adopted in November, 2018, a number of regulations pertaining to smoke alarms were also adopted. These requirements are included in the 2018 amendments (Section R3.4 Smoke Alarms).
- Deletion/Update of Outdated References – there are a small number of references in Chapters 2 thru 18 which need to be modified in that they are no longer in effect, or do not reflect current practice. These include the following types of items:
  - Reference is made in the Director of Public Works and Development Services being the responsible individual, when it should be the building official.
  - Deleting amendments in certain sections of the village code and relocating them to the appropriate sections.
  - Eliminating references to the village clerk or health commissioner and replacing with the appropriate Village staff.



- Updating references to outdated codes and replacing with current ones.
- Although not a specific building code amendment, Chapter 5 Sign Regulations, has been significantly modified. This change is necessary due to the fact that on November 9, 2020 the Village Board adopted all new sign regulations. Therefore, the previous sign regulations found in Chapter 5, have been deleted and will be replaced by the recently adopted new sign regulations (attached).

**Miscellaneous Amendments** – there are a number of types of amendments that fall under this category and include the following:

- Thickness of Gypsum – in several sections of the ICC codes, the reference to the thickness of gypsum has been changed from 1/2 to 5/8 inches. This amendment is being proposed for two reasons; first, to have consistency throughout all the ICC codes, which in certain code sections, requires 1/2 inch and in others, 5/8 inch. Second, and more importantly, 5/8 inch provides more fire safety, than does 1/2. To this point, when a fire separation wall is required in the ICC codes, it requires the installation of 5/8-inch drywall.
- International Property Maintenance Code – several amendments were made to in effect “fill in the blanks”, i.e., maximum allowable heights of weeds, or add “to and from dates” i.e., when insect screens are required.
- Permit Applications - added the requirement that email addresses be provided on permit applications.
- ICC Plumbing Code – deleted all references to this code and replaced with: State of Illinois Plumbing Code, 2014 Edition.

## **Conclusion**

Upon adoption of the ICC Code Series, 2018 Edition, along with the NEC and three other codes promulgated by the state of Illinois, the Village will have an updated building code that allows for construction to occur which is current with today’s standards, materials and safety requirements. Additionally, with the proposed amendments, it will allow for construction that takes into account the built environment in the village and requires that those current standards be met. Finally, with the adoption of the model codes and amendments, it ensures that the public’s health, safety and welfare in the built environment will be achieved and maintained.

## **Attachments**

- Proposed Building Code and Amendments
- Sign Regulations (previously approved by the Village Board of Trustees and incorporated into the revised code)

## ATTACHMENT B – PROPOSED BUILDING CODE AND AMENDMENTS

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# Title 4

## BUILDING REGULATIONS

### Chapter 1 BUILDING CODES

#### 4-1-1: INTENT AND PURPOSE:

The village wishes to provide modern, safe and generally accepted building codes. As such, the building codes as adopted herein provide for use of nationally accepted codes with minimal modifications. These building codes include performance based regulations which make possible the acceptance of new materials and methods of construction that may not be specifically recognized in the most recently adopted editions of these national codes, provided such materials and methods satisfy nationally recognized standards as the criteria for evaluation of minimum safe practice and further provided that such use of alternative materials or practices are recognized and approved by a licensed professional architect, engineer or structural engineer in the state.

The village recognizes that alterations and repairs to existing structures represent the overwhelming majority of building activity within the village and that such activity may occur without requiring the existing structure to comply with all the requirements of the code, providing the existing structure is maintained in a safe and sanitary condition. (Ord. 2503, 6-22-1992)

#### 4-1-2: FIRE LIMITS ESTABLISHED, REGULATIONS: Chapter 2 – Held in reserve

~~The fire limits of the village are hereby established with the boundaries of the fire limits being all commercially zoned property, including all C1, C2, C3 and ORIC use property and any lot, block, piece, parcel or tract of land lot included in the C1, C2, C3 and ORIC use areas and which shall hereafter be included in said area or areas.~~

~~No combustible exterior wall building or structure shall be erected within the fire limits, except as follows:~~

~~A. Fence not exceeding seven feet in height.~~

~~B. Builders' sheds not more than one story in height, for use only in connection with a duly authorized building operation and located on the same lot with such building operation, or on a lot immediately adjoining, or on an upper floor of the building under construction. (Ord. 2503, 6-22-1992)~~

Commented [MD1]: Per discussions with fire marshal, it was his decision that this section was no longer necessary.

#### 4-1-3: INTERNATIONAL BUILDING CODE, ~~2015~~ 2018 Edition:

- A. The ~~2015-2018 edition~~ Edition of the ~~international~~ International building Building code Code is hereby adopted by reference as the building code of the village, except for such additions, insertions, deletions or changes as hereinafter prescribed in ~~subsection~~ Subsection B of this ~~section~~ section.
- B. The following are amendments to the International Building Code, ~~2015~~ 2018 Edition:

**101.1 Title.** Insert "the Village of River Forest".

**101.4.4-3 Plumbing.** Delete the words "International Plumbing Code" from this section and substitute "current edition of the State of Illinois ~~plumbing~~ Plumbing code Code".

Add the following sections:

**101.4.8 NFPA 101 Life Safety Code.** For all buildings and structures which are subject to this code, the means of egress must also comply with the requirements of the ~~life-Life safety-Safety codeCode~~, the same edition as currently enforced by the Illinois ~~office-Office~~ of the ~~state-State fire-Fire marshal-Marshall~~.

~~**101.4.9 NFPA Standards.** For any and all conditions and situations, which are not regulated by this code, or by the codes listed in sections 101.4.1 through 101.4.7, the NFPA standards listed in the numerical listing of NFPA technical committee documents, as shown in the 2012 directory of the National Fire Protection Association, shall govern.~~

**103.1 Creation of enforcement agency.** Delete the entire section and replace with the following: ~~The Department of Administration~~ The Department of Public Works and Development Services shall be the enforcement agency of this code and the official in charge shall be known as the Building Official.

Commented [MD2]: Per discussions with B&F and the fire marshal, it was determined that this section, could be removed. This is due to the fact that these standards are in Chapter 35, Referenced Standards of this code.

Add the following section:

**104.10.1 Areas Prone To Flooding.** Construction within areas prone to flooding shall be in accordance with ~~sections-Sections~~ 4-12-1 through ~~4-12-16-4-12-7~~ of this title.

**105.1.1 And 105.1.2** Delete these sections in their entirety.

**105.2 Work Exempt From Permit.** Delete the entire list following the subsection entitled "~~buildingBuilding~~" and replace with the following list:

1. Prefabricated sheds with a floor area less than 100 square feet.
2. Painting, papering, tiling, carpeting, cabinets, countertops and similar finish work.
3. Prefabricated swimming pools that are less than 24 inches deep.
4. Swings and other playground equipment accessory to the residence.

Commented [MD3]: The same language is in the 2003 IBC code amendments. The 2015 IBC amendments called for the same language.

Add the following paragraph to the subsection entitled "~~electricalElectrical~~."

**4. Replacement Of Electrical Equipment:** Electrical equipment may be replaced in-kind or repaired without a permit provided that no modifications to the system is required and that such work is performed by a qualified person as defined by the ~~national-National electric-Electrical codeCode (NEC)~~.

Commented [MD4]: The same language is in the 2003 IBC code amendments. The 2015 IBC amendments called for the same language.

Delete the entire list following the subsection entitled "~~mechanicalMechanical~~" and replace with the following list:

1. Portable heating, ventilating or cooling appliances.
2. Replacement of mechanical equipment in-kind shall not require a permit, provided such equipment is connected to the same electric or fuel source that the old equipment was connected to, the replacement equipment is the same capacity or rating as the old equipment and further provided that such work is performed by qualified personnel.

Commented [MD5]: The same language is in the 2003 IBC code amendments. The 2015 IBC amendments called for the same language.

**105.2.3-2Public Service Agencies.** Delete the entire paragraph after the section heading and replace with: A permit shall not be required for the ordinary repairs of above grade facilities and for the ordinary repairs of below grade facilities that are located entirely on private property. Any repair requiring an excavation within the public right of way shall require a permit and shall be performed in accordance with the village's standards for construction of facilities on public rights of way contained in ~~title-5Title 5~~ of the ~~municipal-Village codeCode~~. Any installation of new facilities regardless of location shall require a permit.

Commented [MD6]: The same language is in the 2003 IBC code amendments. The 2015 IBC amendments called for the same language.



**105.3 Application For Permit.** Add the following to the list of application requirements:

8. All plans for projects shall be prepared, signed and sealed by a licensed architect in the state of Illinois except for miscellaneous permits, detached garages, sheds, other minor accessory structures and interior remodeling projects not involving structural modifications.
9. All applications shall list the name, address, email and phone number of all contractors involved in the project.

Commented [MD7]: The same language is in the 2003 IBC code amendments. The 2015 IBC amendments called for the same language.

**105.5 Expiration.** Delete the entire paragraph after the section heading and replace with: Permit expirations shall be in accordance with section-Section 4-2-3 of this titleTitle.

Commented [MD8]: The same language is in the 2003 IBC code amendments. The 2015 IBC amendments called for the same language.

**~~106.7.2.5-107.2.6~~Site Plan.** Rename this section **Site, Grading And and Drainage Plan** and replace the existing paragraph with: The construction documents submitted with the application for permit shall be accompanied by a site plan showing the size and location of all structures and paved surfaces (paved surfaces includes driveways, sidewalks, patios, etc.) on the subject lot as well as on adjacent lots. The setbacks to all lot lines shall be included on the plan. Included on the site plan or on a separate plan shall be a grading plan which shows the proposed top-of-foundation elevation for all structures, exterior grade elevation at all structures on the subject property as well as adjacent properties. The elevation of the public walks adjacent to the property shall be shown. When construction within the public right-of-way is required, the plan shall also show the specific location of parkway trees, light poles, fire hydrants, sign poles, etc. The grading plan should also show sufficient existing and proposed spot elevations to show direction of all surface water flow. All elevations shall be shown using the Chicago city datum (CCD). The building officialVillage Engineer may accept the use of a local datum elevation if a convenient benchmark is not available. The building official mayVillage Engineer shall require that the grading plan be prepared by a registered professional engineer in accordance with Title 4, Chapter 17 of the Village Code.

Commented [MD9]: The same language is in the 2003 IBC amendments. with two minor modifications. The 2015 IBC amendments called for the same language. Two changes are made to the 2018 IBC amendments. First, based on discussion with village engineer "Chicago city datum" has been removed in that it is no longer used. Second, a change was made from the building official to village engineer.

**109.2 Schedule Of Permit Fees.** Delete the entire paragraph after the section heading and replace with: A fee for each plan examination, building permit and inspection shall be paid as set forth in the River Forest village-Village code Code under building-Building permits-Permits feesFees, title 4, chapter 2Title 4, Chapter 2, section-Section 1.

Commented [MD10]: This was not in the 2003 IBC amendments; however, it was proposed in the 2015 IBC amendments. The amendment specifies where current building permit fees are found in the village code.

**~~112-113~~ Board of Appeals.** Delete the entire section and replace with: **Appealing Decisions Of Of The the Village's Building Official.**

**~~112.113.1~~ General.** A building code appeal shall be based on a claim that the true intent of the code, or the rules legally adopted thereunder, have been incorrectly interpreted, the provisions of the code do not fully apply, or that an equally good or better form of construction is proposed.

**~~112.113.2~~ Appeal Process.**

- A. The applicant shall file a written appeal addressed to the village's-Village's building-Building officialOfficial, identifying the particular condition or portion of the work, and the applicable provision(s) of the code which have been interpreted.
- B. The village's-Village's building-Building officialOfficial shall submit a request for written interpretation to the organization responsible for the writing, publishing, and promulgation of the code of which requirements are being appealed. The request for interpretation shall include a complete description of all conditions of the work which are relevant to the application of the code.
- C. Upon receipt of the written interpretation from the code organization, the village's-Village's building-Building official-Official shall enforce the code in accordance with the interpretation with regard to the applicant's building code appeal.
- D. The applicantappellant has the right to appeal to the Village Administrator, Village board-Board and a higher judicial jurisdiction.  
(Ord. 3353, 1-10-2011)

Commented [MD11]: This appeal process was not in the 2003 IBC code amendments. The process was adopted by the village board in 1/2011. It was included in the 2015 IBC amendments.

**114.4 Violation Penalties.** Delete the words "shall be subject to penalties as prescribed by law" from this section and substitute "shall be guilty of a misdemeanor, punishable by a fine of not more than \$750.00".

Commented [MD12]: The same language is in the 2003 IBC amendments. The 2015 IBC amendments called for the same language.

**115.3 Unlawful Continuance.** Delete the words "shall be subject to penalties as prescribed by law" from this section and substitute "shall be liable to a fine of not less than \$100.00 or more than \$750.00".

**201.3 Terms Defined In Other Codes.** Add the following paragraph: The following terms as defined in ~~section~~ Section 10-3-1 of the ~~River Forest Village zoning Zoning code Code and~~ shall supersede the definitions in this chapter: Accessory Structure (Building), Basement, Building, Dwelling, Grade, Height (Of) Building, Lot, Story, Structure, Yard.

**406.3.1.4 406.3.2.1 Dwelling Unit Separation** : Delete ~~item 1,~~ and replace as follows: The private garage shall be separated from the dwelling unit and its attic area by means of minimum  $\frac{5}{8}$  inch type X gypsum board applied to the garage side. Garages beneath habitable rooms shall be separated from all habitable rooms by not less than  $\frac{5}{8}$ " type X gypsum board. Walls supporting a floor-ceiling separation shall be protected to the same level of protection. Door openings between a private garage and the dwelling unit shall be equipped with either solid wood doors, or solid or honeycomb core steel doors not less than  $1\frac{3}{8}$  inches (34.9 mm) thick, or doors in compliance with section 715.3.3. Doors shall be ~~self-closing~~ self-closing, and shall be weather-stripped. Openings from a private garage directly into a room used for sleeping purposes shall not be permitted.

Commented [MD13]: The same language is in the 2003 IBC amendments. The 2015 IBC amendments called for the same language.

**504.3 Height in feet Table 504.3 Allowable building height in feet above the grade plane** — Delete all rows in the Table for ~~sprinkler-protected buildings.~~

Commented [MD14]: This language was not in the 2003 IBC amendments. The 2015 IBC amendments called for the same language. After discussions with village staff and B&F, it was decided to not amend this table. The reason for leaving it in is that given the village's fire sprinkler requirements, there is no need to amend the Table.

**504.4 Number of stories Table 504.4 Allowable number of stories above the grade plane** — Delete all rows in the Table for ~~sprinkler-protected buildings.~~

**510.4 Parking Beneath Group R.** Delete this section in its entirety.

Commented [MD15]: See previous comment.

**705.6.2-706.6 (Fire wall) Vertical Continuity.** Delete ~~exceptions~~ Exceptions 2, 3, and 4, of this section entirely.

Commented [MD16]: The same language is in the 2003 IBC amendments. The 2015 IBC amendments called for the same language.

**706.6.1 Stepped Buildings.** Delete the ~~exception~~ Exception entirely.

Commented [MD17]: The same language is in the 2003 IBC amendments. The 2015 IBC amendments called for the same language.

**711.2.4.3 (Horizontal assemblies) Fire-Resistance Rating Dwelling and sleeping units.** Delete the ~~exception~~ Exception entirely.

Commented [MD18]: The same language is in the 2003 IBC amendments. The 2015 IBC amendments called for the same language.

**714.4.1 Through Penetrations.** Delete ~~exceptions~~ Exceptions 1 and 2 of this section entirely.

~~Delete 903.2, and 903.2.1 through 903.2.12. Delete these in their entirety,~~ and replace as follows:

Commented [MD19]: The same language is in the 2003 IBC amendments. The 2015 IBC amendments called for the same language.

**903.2 Where Required.** An approved automatic fire suppression sprinkler system shall be installed and maintained throughout all new buildings and structures, and shall also be provided in every addition to or renovation of an existing building, in accordance with the following:

Commented [MD20]: The same language is in the 2003 IBC amendments. The 2015 IBC amendments called for the same language.

**903.2.1 Definitions ~~And~~ Calculations:**

Commented [MD21]: The same language in the 2003 IBC amendments. The 2015 IBC amendments called for the same language.

1. The calculation of the areas of existing construction and new construction shall be calculated as follows: The areas to be included in the calculation shall include the gross area on floors of the building above grade. The base area of the existing building shall include only those areas of the existing building which are to remain, and the area of new construction shall include the gross area of all additions, without deductions.
2. For the purpose of calculating the percentage of the addition to the building, the area of the addition and renovation shall be construed to be the total area of all additions and renovations made within any 3 year period, and the area of the existing building shall be the existing area (as defined above) prior to that 3 year period.

Commented [MD22]: The same language in the 2003 IBC amendments. The 2015 IBC amendments called for the same language.

Commented [MD23]: The same language in the 2003 IBC amendments. The 2015 IBC amendments called for the same language.

3. The area of "substantial renovation" shall be defined to include the total area of each room where 50% or more of the wall and ceiling finishes (plaster, plaster board, gypsum board, suspended ceiling systems, etc.) is being removed down to the framing.

**903.2.2 Where Required ~~in~~ Existing Buildings ~~And~~ Structures.** An approved automatic fire suppression sprinkler system shall be provided in every addition to or renovation of an existing building, in accordance with the following:

1. In the newly constructed portion of any addition which adds 50% or more square footage to the area of an existing building.
2. In the renovated portion of any building where 50% or more of the existing area of the building is being substantially renovated.
3. In the renovated and newly constructed portions of any building where the sum total of the area of the addition and the area of the portion being substantially renovated exceeds 50% of the area of an existing building.

**903.2.3 Exceptions:** Add the following Exceptions:

Exception ~~no~~-1. Spaces and areas in telecommunications buildings used exclusively for telecommunications equipment, associated electrical power distribution equipment, batteries and standby engines, provided those spaces or areas are equipped throughout with an automatic fire alarm system monitored by the local jurisdiction, and separated from the remainder of the building by a wall with a fire resistance rating of not less than 1 hour and a floor/ceiling assembly with a fire resistance rating of not less than 2 hours.

Exception ~~no~~-2. Detached accessory buildings shall be exempt from the requirement for automatic sprinkler protection subject to all of the following conditions:

The building is an accessory to primary building on the same site, and the building has a gross area of 500 square feet or less, and the building is protected with an automatic fire detection system, monitored by the local jurisdiction, no High Hazard occupancy, no basements or below grade areas, no sleeping or dwelling units and the primary and accessory buildings are in compliance with ~~table~~ Table 602 Fire Resistance Rating Requirements for Exterior Walls Based on Fire Separation Distance ~~for fire separation distance~~.

**905.3.1 Building Height.** Delete the entire paragraph after the section heading and replace with: Standpipe systems shall be installed in all buildings where the most distant occupied floor is more than 20 feet above or below the point of fire department vehicle access, or is more than 2 stories in height. All standpipe systems shall be installed as ~~class~~ Class III systems.

~~1008.1.8.7~~ **1010.1.9.12 Stairway Doors.** Delete item 3 from the list of ~~exceptions~~.

**1015.4 Opening Limitations:** Add the following section:

**1015.4.1 Ladder Effect.** Where the guard protects an open-sided floor surface which is 72 inches or more above the floor or grade below, the guard shall not have an ornamental pattern that would provide a ladder effect. For this purpose, the guard shall be considered to include all construction from the floor surface up to the top of the required height of the guard.

**1101.1 Scope.** Add the following sentence: When there is a conflict between the Illinois Accessibility Code and this Code, the stricter ~~—~~ of the requirements will be required.

**1809.5 Frost Protection.** Delete the three conditions for the exception and add the following condition: 1. Single story accessory structures with an area 500 square feet or less, with non-masonry, or other non-rigid wall construction shall not be required to be protected.

~~2303.1.2 Prefabricated Wood I Joists.~~ Delete the entire paragraph after the section heading and replace as follows:

Commented [MD24]: The same language in the 2003 IBC amendments. The 2015 IBC amendments called for the same language.

Commented [MD25]: The same language in the 2003 IBC amendments. The 2015 IBC amendments called for the same language.

Commented [MD26]: The same language in the 2003 IBC amendments. The 2015 IBC amendments called for the same language.

Commented [MD27]: The same language in the 2003 IBC amendments. The 2015 IBC amendments called for the same language.

Commented [MD28]: The same language in the 2003 IBC amendments. The 2015 IBC amendments called for the same language.

Commented [MD29]: The same language in the 2003 IBC amendments. The 2015 IBC amendments called for the same language.

Commented [MD30]: The same language in the 2003 IBC amendments. The 2015 IBC amendments called for the same language. After discussions with building and fire staff and B&F, it was agreed that given the fire sprinkler requirements, it is no longer necessary to prohibit the use of prefabricated wood I joists.

~~The use of prefabricated wood joists shall not be permitted for buildings regulated by the international building code in the village of River Forest.~~

**2506.1 General.** Add the following: The minimum gypsum board thickness shall be  $\frac{5}{8}$  inch. References to thickness and application of gypsum board less than  $\frac{5}{8}$  inches thick are hereby deleted.

Commented [MD31]: The same language in the 2003 IBC amendments. The 2015 IBC amendments called for the same language.

~~Delete sections Sections 3001 through 3006 (Elevators and Conveying Systems). Delete all sections in their entirety and add new section Sections 3001 and 3001.1 as follows:~~

**3001 Scope General:** All elevators and other conveyances in new and existing buildings shall be designed, permitted, constructed, inspected, certified, and maintained in accordance with the Illinois ~~elevator Elevator safety Safety~~ and ~~regulation Regulation act Act~~, and rules promulgated in accordance with said act as may be amended from time to time.

Commented [MD32]: The same language in the 2003 IBC amendments. The 2015 IBC amendments called for the same language.

**3001.1 Scope.** Change the text as follows: Where elevators are provided in buildings two stories or more stories above grade or one or more stories below grade, all elevators shall be sized, at a minimum, to allow a 24 inch x 84 inch stretcher in a horizontal position.

~~Add the following sections Chapter 31, Special Construction: Add the following Sections:~~

**3107.2 Limitations:** The types and sizes of signage are regulated by ~~title 4, chapter 5 Title 4, Chapter 5 of the village Village code Code. In no case shall any sign exceed 80 square feet.~~

Commented [MD33]: Note: this section of the IBC code regulates Signs. The same language in the 2003 & 2015 IBC amendments, with one modification. In the 2018 IBC amendments the last sentence regarding the 80 s.f. maximum is deleted.

**3108.1.1 General:** Height restrictions and setback requirements for radio and television towers shall be governed by the limits established for all other structures in each zoning district as put forth in the ~~River Forest Village code Code~~. Refer to ~~title 4, chapter 15 Title 4, Chapter 15~~ for regulation of radio and television antennas.

Commented [MD34]: Note: this section of the IBC code regulates Telecommunication and Broadcast Towers. The same language in the 2003 IBC amendments. The 2015 IBC amendments called for the same language.

**Chapter 33, Safeguards During Construction.** Add the following Section:

**3301.3 Safety Violations:**

1. The injury to any person or damage to any property adjacent to a project site shall be prima facie evidence of a violation of ~~international International building Building code Code (, 2003 2018 Edition), chapter Chapter 33, sections Sections 3306 and 3307.~~
2. Any such injury or damage shall be reported immediately to the ~~director of public works Building Official.~~
3. No further work shall be performed until: (A) the ~~director Building Official~~ has inspected the site and is satisfied that adequate safety measures are in place, and; (B) the contractor provides a written program, or other assurances satisfactory to the director, that any property damage will be repaired or replaced.

Commented [MD35]: The same language in the 2003 IBC amendments. The 2015 IBC amendments called for the same language. One amendment to the 2018 IBC is being proposed that being the director of public works is replace with the Building Official.

Chapter 35 Referenced standards

~~ICC~~ Delete all references to the International Plumbing Code and insert the Illinois Plumbing Code 2014 edition

Adopt the following ~~appendices Appendices~~ C, D, F, G, I, J

#### 4-1-4: INTERNATIONAL PROPERTY MAINTENANCE CODE ~~, 2015 2018 Edition:~~

- A. The ~~2015-2018 edition Edition~~ of the International Property Maintenance Code, is hereby adopted by reference as the property maintenance code of the village, except for such additions, insertions, deletions or changes as hereinafter prescribed in ~~subsection Subsection~~ B of this section. (Ord. 3239, 5-12-2008)
- B. The following are amendments to the International Property Maintenance Code ~~, 2003 2018 Edition:~~

**101.1 Title.** Insert ~~village~~Village of River Forest.

**103.1 Creation of enforcement agency.** Delete the entire section and replace with the following: ~~The Department of Administration~~The Department of Public Works and Development shall Services be shall ~~be~~ the enforcement agency of this code and the official in charge shall be known as the Building Official.

**106.4 Violation Penalties.** Insert the following after the first sentence: Any person, firm or corporation, who shall violate any provision of this code shall, upon conviction thereof, be subject to a fine of not less than \$100.00 nor more than \$750.00.

Add the following sections:

**Section 111 Means of Appeal.** Delete the entire section. Replace with: See amended Section 113 , Appealing Decisions of the Village's Building Official, of the International Building Code, 2018 Edition.

Commented [MD36]: This appeal process was not in the 2003 IPM code amendments. The process was adopted by the village board in 1/2011. It was included in the 2015 IPM amendments.

**201.3.1 Conflicting Definitions.** In case of conflict with definitions found in the River Forest village code, such village code definitions shall apply.

**Section 111 Means of Appeal** Delete the entire section. See section 112.2 of the International Building Code amendments.

**201.3.1 Conflicting Definitions.** In case of conflict with definitions found in the Village Code, such Village Code definitions shall apply.

Commented [MD37]: The same language in the 2003 IPM amendments. The 2015 IPM amendments called for the same language.

**Section 302.4 Weeds.** ~~insert~~Insert 8 inches.

Commented [MD38]: The same language in the 2003 IPM amendments. The 2015 IPM amendments called for the same language.

**304.14 Insect Screens.** Insert "April 1" and "November 30".

Commented [MD39]: The same language in the 2003 IPM amendments. The 2015 IPM amendments called for the same language.

**602.2 Residential Occupancies.** Delete this section in its entirety and reference ~~title 4 chapter 7~~Title 4 Chapter 7 of the ~~River Forest~~Village ~~code~~Code.

Commented [MD40]: The same language in the 2003 IPM amendments. The 2015 IPM amendments called for the same language.

**602.3 Heat Supply.** Delete this section in its entirety and reference ~~title 4 chapter 7~~Title 4 Chapter 7 of the ~~River Forest~~Village ~~code~~Code.

Commented [MD41]: The same language in the 2003 IPM amendments. The 2015 IPM amendments called for the same language.

**602.4 Occupiable Work Spaces.** Delete this section in its entirety and reference ~~title 4 chapter 7~~Title 4 Chapter 7 of the ~~River Forest~~Village ~~code~~Code.

Commented [MD42]: The same language in the 2003 IPM amendments. The 2015 IPM amendments called for the same language.

**602.5 Room Temperature Measurement.** Delete this section in its entirety and reference ~~title 4, chapter 7~~Title 4, Chapter 7 of the ~~River Forest~~Village ~~code~~Code.

Commented [MD43]: The same language in the 2003 IPM amendments. The 2015 IPM amendments called for the same language.

**604.4 Regular Electrical Connection.** Create this section and insert: "If a premises has an electrical system, electricity shall be supplied to the electrical system from an electric supplier, as defined in the Illinois Electric Supplier Act, 220 ILCS 30/1, *et seq.*, as amended.

Commented [MD44]: The same language in the 2003 IPM amendments. The 2015 IPM amendments called for the same language.

Exceptions:

1. If the village issues a building permit which allows a premises with an electrical system to be supplied by electricity from a source other than from an electric supplier, in which case the premises may be supplied electricity by the source other than from an electric supplier approved by the village in the building permit.
2. If the electric supplier is out of service, in which case an electrical generator may be used to supply an electrical system with electricity for the duration of the electric supplier outage, subject to the noise restrictions in section 6-7-1 of the ~~River Forest village~~ Village codeCode.
3. If a licensed contractor is performing work pursuant to a valid and current permit issued by the village, in which case an electrical generator may be used to supply electricity to the licensed contractor's equipment, subject to the noise restrictions in ~~section~~ Section 6-7-1 of the ~~River Forest v~~ Village codeCode." (Ord. 3532, 10-13-2014)

#### Chapter 8 Referenced standards

ICC Delete all references to the International Plumbing Code and insert the Illinois Plumbing Code 2014 edition

Adopt the following: ~~appendice~~ Appendix A

#### 4-1-5: INTERNATIONAL MECHANICAL CODE ~~/2015~~ 2018 Edition:

- A. The ~~2015-2018 edition~~ Edition of the International Mechanical Code, is hereby adopted by reference as the mechanical code of the village, except for such additions, insertions, deletions or changes as hereinafter prescribed in ~~subsection~~ Subsection B of this section.
- B. The following are amendments to the International Mechanical Code ~~/2015~~ 2018 Edition:

**101.1 Title.** Insert ~~village~~ Village of River Forest.

**103.1 Creation of enforcement agency.** ~~Delete the entire section and replace with the following: The Department of Administration-The Department of Public Works and Development shall Services be shall the be the enforcement agency of this code and the official in charge shall be known as the Building Official.~~

**106.5.2 Fee Schedule.** Delete this section and reference ~~title 4, chapter 2~~ Title 4, Chapter 2 of the ~~River Forest v~~ Village codeCode.

**108.4 Violations Penalties.** Insert misdemeanor as the specific offense, a fine of \$750.00 and delete the imprisonment provision.

**108.5 Stop Work Orders.** Insert fine of not less than \$100.00 nor more than \$750.00.

Add the following section:

**Section 109 Means of Appeal.** ~~Delete~~ the entire section. ~~See section 112.2 of the International Building Code amendments.~~ Replace with: See amended Section 113, Appealing Decisions of the Village's Building Official, of the International Building Code, 2018 Edition.

**303.6.1 Location Of Equipment.** ~~Of~~ Add the following section: The location of all unitary air conditioners, air conditioning compressors, generators, and similar appliances and equipment in outdoor locations, shall be regulated by the sound pressure level they generate. Existing installations may be replaced in the same location, provided there is no increase in capacity or sound pressure rating. The location of new equipment shall be subject to the requirements of the following table when installed on a parcel adjacent to a residential use parcel:

Commented [MD45]: The same language in the 2003 IMC amendments. The 2015 IMC amendments called for the same language.

Commented [MD46]: The same language in the 2003 IMC amendments. The 2015 IMC amendments called for the same language.

Commented [MD47]: The same language in the 2003 IMC amendments. The 2015 IMC amendments called for the same language.

Commented [MD48]: This appeal process was not in the 2003 IMC code amendments. The process was adopted by the village board in 1/2011. It was included in the 2015 IPM amendments.

Commented [MD49]: The same language in the 2003 IMC amendments. The 2015 IMC amendments called for the same language.

#### Side Yard Installation

Side Yard Setback (Feet)	Maximum Sound Pressure Rating db(a)
Less than 3	Installation not allowed
3 or greater	74

#### Rear Yard Installation

Side Yard Setback (Feet)	Maximum Sound Pressure Rating db(a)
Less than 3	Installation not allowed
3 to 10	78
10 or greater	82

The village board shall have the authority to hear requests for and grant relief from any of these location requirements. (Ord. 3239, 5-12-2008)

### Chapter 15 Referenced standards

ICC Delete all references to the International Plumbing Code and insert the Illinois Plumbing Code 2014 edition

Adopt the following: ~~appendix~~ Appendix A

#### 4-1-6: INTERNATIONAL FIRE CODE ~~/, 2015~~ 2018 Edition:

- A. The ~~2015-2018 edition~~ Edition of the International Fire Code, is hereby adopted by reference as the fire code of the village, except for such additions, insertions, deletions or changes as hereinafter prescribed in ~~subsection~~ Subsection B of this section.
- B. The following are amendments to the International Fire Code ~~/, 2015~~ 2018 Edition:

**101.1 Title.** Insert ~~village-Village~~ of River Forest.

~~105.6.21 Hazardous Materials.~~ Add the following at the end of this paragraph: An operational permit may also be required at the discretion of the authority having jurisdictions (AHJ).

~~Section 108-109 Means of Appeal Board of Appeals.~~ Delete the entire section. Replace with amended See section Section 112-2 113, Appealing Decisions of the Village's Building Official, of the International Building Code, 2018 Edition, amendments.

~~409 110.4 Violations Penalties.~~ Insert misdemeanor as the specific offense, a fine of \$750.00 and delete the imprisonment provision.

~~111 112.4 Failure To Comply.~~ Insert fine of not less than \$100.00 nor more than \$750.00.

**407.2 Material Safety Data Sheets.** Add the following at the end of this paragraph: material safety data sheets (MSDS) shall be stored at a location, and in a manner, approved by the fire department for immediate emergency access. Hazardous material inventory statements (HMIS) shall be included. HMIS shall be revised semi-annually unless approved by the fire department.

Delete 903.2, and 903.2.1 through 903.2.12 in their entirety, and replace as follows:

**903.2 Where Required.** An approved automatic fire suppression sprinkler system shall be installed and maintained throughout all new buildings and structures, and shall also be provided in every addition to or renovation of an existing

Commented [MD50]: The same language in the 2003 IMC amendments. The 2015 IMC amendments called for the same language.

Commented [MD51]: This amendment was in the 2003 IFC amendments. The 2015 IFC amendments called for the same language. Per discussions with the fire marshal, he recommended this section can be removed from the 2018 IFC amendments.

Commented [MD52]: This appeal process was not in the 2003 IFC code amendments. The process was adopted by the village board in 1/2011. It was going to be included in the 2015 IFC amendments.

Commented [MD53]: The same language in the 2003 IFC amendments. The 2015 IFC amendments called for the same language.

Commented [MD54]: The same language in the 2003 IFC amendments. The 2015 IFC amendments called for the same language.

Commented [MD55]: The same language in the 2003 IFC amendments. The 2015 IFC amendments called for the same language.

Commented [MD56]: This was not in the 2003 IFC amendments. The 2015 IFC amendments called for the same language. Note: this is the same amendment called for in the 2018 IBC code, which was included in the 2003 and proposed 2015 IBC amendments.

building, in accordance with the following:

#### 903.2.1 Definitions And Calculations:

1. The calculation of the areas of existing construction and new construction shall be calculated as follows: The areas to be included in the calculation shall include the gross area on floors of the building above grade. The base area of the existing building shall include only those areas of the existing building which are to remain, and the area of new construction shall include the gross area of all additions, without deductions.
2. For the purpose of calculating the percentage of the addition to the building, the area of the addition and renovation shall be construed to be the total area of all additions and renovations made within any 3 year period, and the area of the existing building shall be the existing area (as defined above) prior to that 3 year period.
3. The area of "substantial renovation" shall be defined to include the total area of each room where 50% or more of the wall and ceiling finishes (plaster, plaster board, gypsum board, suspended ceiling systems, etc.) is being removed down to the framing.

Commented [MD57]: This was not in the 2003 IFC amendments. The 2015 IFC amendments called for the same language. Note: this is the same amendment called for in the 2018 IBC code, which was included in the 2003 and proposed 2015 IFC amendments.

**903.2.2 Where Required In Existing Buildings And Structures.** An approved automatic fire suppression sprinkler system shall be provided in every addition to or renovation of an existing building, in accordance with the following:

1. In the newly constructed portion of any addition which adds 50% or more square footage to the area of an existing building.
2. In the renovated portion of any building where 50% or more of the existing area of the building is being substantially renovated.
3. In the renovated and newly constructed portions of any building where the sum total of the area of the addition and the area of the portion being substantially renovated exceeds 50% of the area of an existing building.

Commented [MD58]: This was not in the 2003 IFC amendments. The 2015 IFC amendments called for the same language. Note: this is the same amendment called for in the 2018 IBC code, which was included in the 2003 and proposed 2015 IFC amendments.

#### 903.2.3 Exceptions:

Exception ~~no~~-1. Spaces and areas in telecommunications buildings used exclusively for telecommunications equipment, associated electrical power distribution equipment, batteries and standby engines, provided those spaces or areas are equipped throughout with an automatic fire alarm system monitored by the local jurisdiction, and separated from the remainder of the building by a wall with a fire resistance rating of not less than 1 hour and a floor/ceiling assembly with a fire resistance rating of not less than 2 hours.

Commented [MD59]: This was not in the 2003 IFC amendments. The 2015 IFC amendments called for the same language. Note: this is the same amendment called for in the 2018 IBC code, which was included in the 2003 and proposed 2015 IFC amendments.

Exception ~~no~~-2. Detached accessory buildings shall be exempt from the requirement for automatic sprinkler protection subject to all of the following conditions:

The building is an accessory to primary building on the same site, and the building has a gross area of 500 square feet or less, and the building is protected with an automatic fire detection system, monitored by the local jurisdiction, no High Hazard occupancy, no basements or below grade areas, no sleeping or dwelling units and the primary and accessory buildings are in compliance with ~~table~~ Table 602 for fire separation distance.

Exception 3. Single family residential structure, pursuant to Section R313.3, Automatic Fire Sprinkler Systems, of the 2018 Edition of the International Residential Code.

Commented [MD60]: This was not in the 2003 IFC amendments, nor in the proposed 2015 IFC amendments. It is being proposed now to highlight the fact that there a different fire suppression regulations pertaining to single family structures.

**905.3.1 Building Height.** Delete the entire paragraph after the section heading and replace with: Standpipe systems shall be installed in all buildings where the most distant occupied floor is more than 20 feet above or below the point of fire department vehicle access, or is more than 2 stories in height. All standpipe systems shall be installed as a ~~class~~ Class II system.

Commented [MD61]: The same language in the 2003 IBC amendments with one exception. In the 2015 IBC amendments a Class I standpipe system was identified.

**5604 Explosive Materials Storage And Handling.** Delete ~~sections~~ Sections ~~3304~~5604.1 through ~~3304~~5604.10.7, and replace with the following section:



**5604.1 Storage Prohibited.** The storage of explosives and explosive materials, small arms ammunition, small arms primers, propellant-actuated cartridges and smokeless propellants in magazines is prohibited within the ~~village village limits of River Forest.~~  
(Ord. 3239, 5-12-2008)

## Chapter 80 Referenced standards

ICC Delete all references to the International Plumbing Code and insert the Illinois Plumbing Code 2014 edition

~~NFPA-Delete~~**NFPA. Delete** the listed editions and adopt the entire 2017 ~~edition~~**Edition** of the National Fire Code including all annexes to the adopted standards.

The following shall not be adopted NFPA 1, ~~NFPA 101 and all recommended practices~~

Adopt the following ~~a~~**Appendices**: B, C, D, E, F, G, H, I, K, L

## 4-1-7: PLUMBING CODE:

- A. The current edition of the ~~State of Illinois plumbing-Plumbing code~~**Code**, as promulgated by the Illinois ~~department~~**Department** of ~~public-Public health-Health~~, is hereby adopted by reference as the plumbing code of the village, except for such additions, insertions, deletions or changes as hereinafter prescribed in ~~subsection-Subsection B~~ of this ~~section~~**Section**.
- B. The following are amendments to the plumbing code:

Add the following sections:

**890.170 e) Public Systems Available.** A public water main or public sewer system shall be considered available to a structure where the structure is located within 200 feet of the public water main or sewer.

~~890.210 a)1) Type "L" copper tube shall be used for all water distribution piping above grade, and type "K" copper tube shall be used for all water distribution piping below grade in the village of River Forest.~~

Pex pipe shall be allowed for water distribution pipe in residential buildings, above grade and covered with a minimum of a ~~3/8~~**5/8** inch thickness of drywall or other approved protective material.

**890.1150 a)4) Water** service piping shall be installed a minimum of 5 feet 0 inches below grade in the ~~village-Village of River Forest.~~

**890.1200 a) Water Service Pipe Sizing.** This section shall be amended by deleting the number "three-fourths ( $\frac{3}{4}$ ) inch" and replacing it with the number "one (1) inch".

**890.1310 a)1) Polyvinyl chloride (PVC)** pipe with cellular core shall not be permitted to be used in the ~~village-Village of River Forest.~~

**890.1320 c)1) Sewer Depth:** All building sewers shall be a minimum of 3 feet 6 inches below grade in the ~~village-Village of River Forest.~~

~~890.1430 d) Location Of Vent Terminal. This section shall be deleted in its entirety. In no case shall vent terminals extend through walls.~~

**890.1440 g) Vent Terminal Size.** This section shall be deleted in its entirety after the section heading and replaced with

Commented [MD62]: This language was in the 2003 and proposed 2015 Plumbing Code amendments. It is being removed in the 2018 amendments due to it being redundant. The State Plumbing Code stipulates that Type L copper is only to be used for above grade piping and Type K below grade.

Commented [MD63]: This language – to allow Pex pipe – was not in the 2003 amendment, in that it did not exist in 2003. This language was included in the 2015 Plumbing Code amendments.

Commented [MD64]: The same language in the 2003 Plumbing Code amendments. The 2015 Plumbing Code amendments called for the same language.

Commented [MD65]: The same language in the 2003 Plumbing Code amendments. The 2015 Plumbing Code amendments called for the same language.

Commented [MD66]: The same language in the 2003 Plumbing Code amendments. The 2015 Plumbing Code amendments called for the same language.

Commented [MD67]: This language was in the 2003 and proposed 2015 Plumbing Code amendments. It is being removed in the 2018 Plumbing Code amendments due to improvements in venting technology.

Commented [MD68]: The same language in the 2003 Plumbing Code amendments. The 2015 Plumbing Code amendments called for the same language.

Commented [MD69]: This language was in the 2003 and proposed 2015 Plumbing Code amendments. It is being removed in the 2018 Plumbing Code amendments due to improvements in venting technology.

Commented [MD70]: The same language in the 2003 Plumbing Code amendments. The 2015 Plumbing Code amendments called for the same language.

the following:

Each vent extension through a roof shall be at least 4 inches in diameter and in no instance shall said vent extension be less than one pipe size larger than the vent stack. The change in diameter shall be made inside the building at least one foot below the roof with an approved fitting.

~~890.1500 Installation Of Wet Venting. This section shall be deleted in its entirety. Wet venting shall not be permitted in the village of River Forest.~~

**890.1950 c) Violation Penalties.** Any person who shall violate a provision of this code or shall fail to comply with any of the requirements thereof or who shall erect, install, alter or repair plumbing work in violation of the approved construction drawings or directive of the code official, or of a permit or certificate issued under the provisions of this code, shall be guilty of a misdemeanor, punishable by a fine of not more than \$750.00. Each day that a violation continues after due notice has been served shall be deemed a separate offense.

**890.1950 d) Unlawful Continuance.** Any person who shall continue any work in or about the structure after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be liable to a fine of not less than \$100.00 or more than \$750.00.  
(Ord. 3239, 5-12-2008)

~~890. Appendix A, Approved Material Standards, Table A, 12) Polyvinyl Chloride (PVC) Pipe with Cellular Core. Delete this as an approved material.~~

#### 4-1-8: NATIONAL ELECTRICAL CODE, ~~2014~~2017 Edition:

- A. The ~~2014~~2017 National Electrical Code (NEC), published by the National Fire Protection Association, is hereby adopted by reference as the electrical code of the village, except for such additions, insertions, deletions or changes as hereinafter prescribed in ~~subsection~~ Subsection B of this ~~section~~ Section.
- B. The following are amendments to the electrical code:

##### Article 320 Armored Cable

**Section 320.10 Uses Permitted.** ~~Delete~~ the entire section after the section heading and replace with: Where necessary to pass wire through existing partitions, cable type "AC" may be used in the ~~village of River Forest~~, and to extend not more than 3 feet beyond said partitions. All other uses are prohibited without special permission of the ~~code official~~ Building Official.

**Article 334 Nonmetallic-Sheathed Cable.** Delete this article in its entirety. Nonmetallic sheathed cable types "NM", "NMC", and "NMS" are not permitted to be used in the village ~~of River Forest~~.  
(Ord. 3239, 5-12-2008)

#### 4-1-9: INTERNATIONAL RESIDENTIAL CODE, ~~2015~~2018 Edition:

- ~~C.A.~~ The ~~2015-2018 edition~~ Edition of the International Residential Code, is hereby adopted by reference as the one- and two-family dwelling code of the village, except for such additions, insertions, deletions or changes as hereinafter prescribed in ~~subsection~~ Subsection B of this section.

- B. ~~—~~ The following are amendments to the International Residential Code, ~~2015-2018 Edition~~ Code:

**R101.1 Title.** Insert the ~~village~~ Village of River Forest.

Commented [MD71]: The same language in the 2003 Plumbing Code amendments. The 2015 Plumbing Code amendments called for the same language. However, given changes in wet venting installation, it is recommended that it should be allowed and therefore this amendment be removed.

Commented [MD72]: The same language in the 2003 Plumbing Code amendments. The 2015 Plumbing Code amendments called for the same language.

Commented [MD73]: The same language in the 2003 Plumbing Code amendments. The 2015 Plumbing Code amendments called for the same language.

Commented [MD74]: This language was not in the 2003, or proposed 2015 Plumbing Code amendments. It is being added as a companion to Section ~~890.1310 a)~~1) above, prohibiting the use of PVC pipe with a cellular core.

Commented [MD75]: The same language in the 2005 NEC code amendments. The 2015 NEC amendments called for the same language.

Commented [MD76]: The same language in the 2005 NEC code amendments. The 2015 NEC amendments called for the same language.

**103.1 Creation of enforcement agency.** Delete the entire section and replace with the following: ~~The Department of Administration~~ The Department of Public Works and Development ~~shall Services be~~ shall be the enforcement agency of this code and the official in charge shall be known as the Building Official.

**R104.10.1 Areas Prone To Flooding.** Delete the entire paragraph after the section heading and replace with: Construction within areas prone to flooding shall be in accordance with ~~sections Sections 4-12-1~~ through ~~4-12-16 4-12-7~~ of this ~~title~~ Title.

**R105.2 Work Exempt From Permit.** Delete the entire list following the subsection entitled "Building" and replace with the following list:

1. Prefabricated sheds not with a floor area less than 100 square feet.
2. Painting, papering, tiling, carpeting, cabinets, countertops and similar finish work.
3. Prefabricated swimming pools that are less than 24 inches deep.
4. Swings and other playground equipment accessory to the residence.

Add the following paragraph to the subsection entitled "Electrical."

Replacement Of Electrical Equipment: Electrical equipment may be replaced in-kind or repaired without a permit provided that no modifications to the system is required and that such work is performed by a qualified person as defined by the ~~national-National electric-Electrical code~~ Code.

Delete the entire list following the subsection entitled "Mechanical" and replace with the following list:

1. Portable heating, ventilating or cooling appliances.
2. Replacement of mechanical equipment in-kind shall not require a permit, provided such equipment is connected to the same electric or fuel source that the old equipment was connected to, the replacement equipment is the same capacity or rating as the old equipment and further provided that such work is performed by qualified personnel.

**R105.2.3 Public Service Agencies.** Delete the entire paragraph after the section heading and replace with: A permit shall not be required for the ordinary repairs of above grade facilities and for the ordinary repairs of below grade facilities that are located entirely on private property. Any repair requiring an excavation within the public right of way shall require a permit and shall be performed in accordance with the village's standards for construction of facilities on public rights of way contained in ~~title 5~~ Title 5 of the ~~municipal-Village e~~ Code. Any installation of new facilities regardless of location shall require a permit.

**R105.3 Application For Permit.** Add the following to the list of application requirements:

8. All plans for projects shall be prepared, signed and sealed by a licensed architect in the state of Illinois except for miscellaneous permits, detached garages, sheds, other minor accessory structures and interior remodeling projects not involving structural modifications.
9. All applications shall list the name, address, email and phone number of all contractors involved in the project.

**R105.3.1.1 Determination of Substantially Improved Or or Substantially Damaged Existing Buildings In in Areas Prone To Flooding Flood Hazard Areas.** Delete this section in its entirety.

**R105.5 Expiration.** Delete the entire paragraph after the section heading and replace with: Permit expirations shall be in accordance with ~~section-Section 4-2-3~~ of this ~~title~~ Title.

**R106.2 Site Plan or Plat Plan.** Rename this section to site "Site, grading-Grading and drainage-Drainage plan-Plan" and

Commented [MD77]: The same language in the 2003 IRC amendments, with one exception, that being the Section numbers being updated. The 2015 IRC amendments called for the same language.

Commented [MD78]: The same language for this entire section – R-105.2 – in the 2003 IRC amendments. The 2015 IRC amendments called for the same language.

Commented [MD79]: The same language in the 2003 IRC amendments. The 2015 IRC amendments called for the same language.

Commented [MD80]: The same language in the 2003 IRC amendments. The 2015 IRC amendments called for the same language.

Commented [MD81]: The same language in the 2003 IRC amendments. The 2015 IRC amendments called for the same language.

Commented [MD82]: The same language in the 2003 IRC amendments. The 2015 IRC amendments called for the same language.

Commented [MD83]: The same language in the 2003 IRC amendments, with one exception. The exception being the building official being changed to village engineer. The 2015 IRC amendments called for the same language.

replace the existing paragraph with the following: The construction documents submitted with the application for permit shall be accompanied by a site plan showing the size and location of all structures and paved surfaces (paved surfaces includes driveways, sidewalks, patios, etc.) on the subject lot as well as on adjacent lots. The setbacks to all lot lines shall be included on the plan. Included on the site plan or on a separate plan shall be a grading plan which shows the proposed top-of-foundation elevation for all structures, exterior grade elevation at all structures on the subject property as well as adjacent properties. The elevation of the public walks adjacent to the property shall be shown. When construction within the public right-of-way is required, the plan shall also show the specific location of parkway trees, light poles, fire hydrants, sign poles, etc. The grading plan should also show sufficient existing and proposed spot elevations to show direction of all surface water flow. ~~All elevations shall be shown using the Chicago city datum (CCD).~~ The ~~building official~~Village Engineer may accept the use of a local datum elevation if a convenient benchmark is not available. The ~~building official~~Village Engineer ~~may shall~~ require that the grading plan be prepared by a registered professional engineer.

For new one or two family structures, a survey of the foundation must be submitted to the village evidencing adherence with all applicable zoning requirements prior to proceeding with above grade framing.

**R112 Board of Appeals.** Delete the entire section and replace with the following: ~~Section 112.2 of the international Building code~~

- A. The applicant shall file a written appeal addressed to the Village's Building Official, identifying the particular condition or portion of the work, and the applicable provision(s) of the code which have been interpreted.
- B. The Village's Building Official shall submit a request for written interpretation to the organization responsible for the writing, publishing, and promulgation of the code of which requirements are being appealed. The request for interpretation shall include a complete description of all conditions of the work which are relevant to the application of the code.
- C. Upon receipt of the written interpretation from the code organization, the Village's Building Official shall enforce the code in accordance with the interpretation with regard to the applicant's building code appeal.
- D. The appellant has the right to appeal to the Village Administrator, Village Board and a higher judicial jurisdiction.  
(Ord. 3353, 1-10-2011)

Commented [MD84]: This appeal process was not in the 2003 IRC code amendments. The process was adopted by the village board in 1/2011. It was included in the 2015 IBC amendments.

**R201.3 Terms Defined in in Other Codes.** Add the following paragraph: The following terms as defined in ~~section Section 10-3-1~~ of the ~~River Forest Village zoning Zoning code Code~~ and shall supersede the definitions in this chapter: Accessory Structure(Building), Basement, Building, Dwelling, Grade, Height (Of) Building, Lot, Story, Structure, Yard.

Commented [MD85]: The same language in the 2003 IRC amendments. The 2015 IRC amendments called for the same language.

**Table R301.2(1).** Insert the following data:

**TABLE R301.2(1)**

**CLIMATIC AND GEOGRAPHIC DESIGN CRITERIA**

Ground Snow Load	Wind Speed (mph)				Seismic Design Category	SUBJECT TO DAMAGE FROM			Winter Design Temp	Ice Shield Under- layment Required	Flood Hazard	Air Freezing Index	Mean Annual Temp
	Speed (mph)	Topo effects	Special wind region	Wind borne debris		Weathering	Frost Line Depth	Termite					
30 p.s.f.	115 mph	No	No	No	B	Severe	48"	Moderate to heavy	-2°F	Yes	*	1700	49°F

\* Construction in flood prone areas shall be in accordance with ~~sections Sections 4-12-1~~ through ~~4-12-16-4-12-7~~ of this ~~title Title~~.

**R302.1 Exterior Walls.** Add the following: The fire separation distance from a detached garage and the dwelling it is accessory to, shall not be less than 15 feet unless the garage is equipped with an approved supervised heat detection system, in which case, the minimum fire separation distance may be reduced to 10 feet.

Commented [MD86]: The same language in the 2003 IRC amendments. The 2015 IRC amendments called for the same language.

Delete in its entirety the third exception in this section pertaining to tool, storage sheds, playhouses and similar structures.

**R302.6 Separation-Required Dwelling-Garage Fire Separation.** Delete the entire paragraph after the section heading and replace with: An attached garage shall be separated from the residence and its attic area by not less than ~~5/8-inch~~ 5/8-inch type X gypsum board or equivalent applied to the garage side. Where the separation is a floor-ceiling assembly, the walls supporting this assembly must be similarly protected.  
(Ord. 3150, 3-13-2006)

Commented [MD87]: The same language in the 2003 IRC amendments. The 2015 IRC amendments called for the same language.

Commented [MD88]: The same language in the 2003 IRC amendments. The 2015 IRC amendments called for the same language.

**R302.7 Under Stair Protection.** Replace "1/2" gypsum board" with "5/8" type X gypsum board".  
(Ord. 3239, 5-12-2008)

Commented [MD89]: The same language in the 2003 IRC amendments. The 2015 IRC amendments called for the same language.

**R309.1 Floor Surface.** Add the following: Attached garages shall be continuously separated from the remainder of the building with a concrete curb, minimum 4" high, and shall be poured integral with the floor slab.  
(Ord. 3239, 5-12-2008)

Commented [MD90]: The same language in the 2003 IRC amendments. The 2015 IRC amendments called for the same language.

**R309.3 Flood Hazard Areas.** Delete this section and following subsections in their entirety.

Commented [MD91]: The same language in the 2003 IRC amendments. The 2015 IRC amendments called for the same language.

**R313 Automatic Fire Sprinkler Systems.** Delete the paragraphs after the section heading and replace with the following:  
Approved automatic fire protection sprinkler systems shall be provided to comply with this section.

Commented [MD92]: Not included in 2003 IRC amendments. Not proposed in 2015 IRC amendments. Village adopted new fire sprinkler regulations for single family structures in the past several years. Those regulations have been incorporated as amendments to the 2018 IRC.

**R302.7 Under Stair Protection.** Replace "1/2" gypsum board" with "5/8" type X gypsum board".  
(Ord. 3239, 5-12-2008)

Commented [MD93]: Relocated above to be in sequential order.

**R313 Smoke Alarms.** Rename this section ~~Smoke Alarms, Carbon Monoxide Detectors And Sprinkler Systems~~. Delete the existing language after the section heading in its entirety and replace with:

Commented [MD94]: This section, R313 Smoke Alarms... has been renumbered and put in sequential order following Automatic Fire Sprinkler Systems section.

**R313.1 Smoke Alarms.** Smoke alarms shall be installed in the following locations:

- ~~1. In each sleeping room.~~
- ~~2. Outside each separate sleeping area in the immediate vicinity of the bedrooms.~~
- ~~3. One each additional story of the dwelling, including basements but not including crawl spaces and uninhabitable attics. In dwellings or dwelling units with split levels and without an intervening door between the adjacent levels, a smoke alarm installed on the upper level shall suffice for the adjacent lower level provided that the lower level is less than one full story below the upper level.~~

~~When more than one smoke alarm is required to be installed within an individual dwelling unit the alarm devices shall be interconnected in such a manner that the actuation of one alarm will activate all of the alarms in the individual unit. The alarm shall be clearly audible in all bedrooms over background noise levels with all intervening doors closed.~~

~~All smoke alarms shall be listed and installed in accordance with the provisions of this code and the household fire warning equipment provisions of NFPA 72.~~

**R313.1.1 Alterations, Repairs And Additions.** When interior alterations, repairs or additions requiring a permit occur, or when one or more sleeping rooms are added or created in existing dwellings, the individual dwelling unit shall be

provided with smoke alarms located as required for new dwellings; the smoke alarms shall be interconnected and hard wired.

**Exceptions:**

1. ~~Smoke alarms in existing areas shall not be required to be interconnected and hard wired where the alterations or repairs do not result in the removal of interior wall or ceiling finishes exposing the structure, unless there is an attic, crawl space, or basement available which could provide access for hard wiring and interconnection without the removal of interior finishes.~~
2. ~~Repairs to the exterior surfaces of dwellings are exempt from the requirements of this section.~~

**R313.2 Carbon Monoxide Detectors.** Carbon monoxide detectors shall be installed in the following locations:

1. ~~Outside each separate sleeping area in the immediate vicinity of the sleeping room(s).~~
2. ~~On every floor on which a fossil fuel burning boiler, water heater, furnace or appliance is located.~~  
(Ord. 2150, 3-13-2006)

**R313.3 Sprinkler Systems.** Delete the paragraphs after the section heading and replace with the following: Approved automatic fire protection sprinkler systems shall be provided to comply with this section:

**R313.3.1 Definitions And Calculations:**

1. ~~The calculation of the areas of existing construction and new construction shall be calculated as follows:~~

~~The areas to be included in the calculation shall include the gross area on the first and second floors of the building, and that portion of any half story which has a headroom of at least 7' 0". The base area shall include the area of all attached garages and finished basements. The base area of the existing building shall include only those areas of the existing building which are to remain, and the area of new construction shall include the gross area of all additions, without deductions.~~

2. ~~For the purpose of calculating the percentage of the addition to the building, the area of the addition and renovation shall be construed to be the total area of all additions and renovations made within any 3 year period, and the area of the existing building shall be the existing area (as defined above) prior to that 3 year period.~~

3. ~~The area of "substantial renovation" shall be defined to include the total area of each room where 50% or more of the wall and ceiling finishes (plaster, plaster board, gypsum board, suspended ceiling systems, etc.) is being removed down to the framing.~~

**R313.3.2-1 Where Required:** Approved automatic fire protection sprinkler systems shall be provided in the following:

1. New construction.
2. ~~All additions per the following criteria. The base area is as defined above. Existing residences where more than 90% of the area of the floor structures of the current structure above the foundation level is demolished and rebuild. Automatic fire protection sprinkler systems shall not be required for additions or alterations to existing single family residences which do not included the demolition and rebuilding of more than 90% of the area of the floor structures of the current structure above the foundation level.~~

~~A base area of up to 500 square feet with an addition of 400 or more square feet.~~

~~A base area of over 500 sq. ft. and not exceeding 600 sq. ft. with an addition of over 480 square feet.~~

~~A base area of over 600 sq. ft. and not exceeding 700 sq. ft. with an addition of over 560 square feet.~~

~~A base area of over 700 sq. ft. and not exceeding 799 sq. ft. with an addition of over 639 square feet.~~

~~A base area of over 799 sq. ft. and not exceeding 800 sq. ft. with an addition of over 600 square feet.~~

~~A base area of over 800 sq. ft. and not exceeding 999 sq. ft. with an addition of over 749.3 square feet.~~

Commented [MD95]: This section, R313 Carbon Monoxide ... has been renumber and put in sequential order following Automatic Fire Sprinkler Systems section.

Commented [MD96]: This entire section R313.3 Sprinkler Systems and subsequent subsections have been deleted to reflect the new sprinkler requirements adopted in 11/2018.

Commented [MD97]: Language in this section - R313.3.1 -, is consistent with the fire sprinkler requirements adopted in 11/2018.

~~A base area of over 999 sq. ft. and not exceeding 1,000 sq. ft. with an addition of over 700 square feet.  
A base area of over 1,000 sq. ft. and not exceeding 1,249 sq. ft. with an addition of over 874.3 square feet.  
A base area of over 1,249 sq. ft. and not exceeding 1,250 sq. ft. with an addition of over 812.5 square feet.  
A base area of over 1,250 sq. ft. and not exceeding 1,499 sq. ft. with an addition of over 974.4 square feet.  
A base area of over 1,499 sq. ft. and not exceeding 1,500 sq. ft. with an addition of over 900 square feet.  
A base area of over 1,500 sq. ft. and not exceeding 1,749 sq. ft. with an addition of over 1,049.4 sq. ft.  
A base area of over 1,749 sq. ft. and not exceeding 1,750 sq. ft. with an addition of over 962.5 sq. ft.  
A base area of over 1,750 sq. ft. and not exceeding 1,999 sq. ft. with an addition of over 1,099.4 sq. ft.  
A base area of over 2,000 sq. ft. and not exceeding 2,500 sq. ft. with an addition of over 1,000 sq. ft.  
A base area of over 2,500 sq. ft. and not exceeding 3,000 sq. ft. with an addition of over 1,250 sq. ft.  
A base area of over 3,000 sq. ft. with an addition of over 1,500 sq. ft.~~

**R313.3.2 System Requirements.** Add the following section: The system shall be installed meeting the requirements of NFPA 13D, 2016 Edition and NFPA 101, 2018 Edition, Sections 9.7, 24.3.5.1 and 24.3.5.2. as modified herein.

**R313.3.3 Acceptance Requirements:** Add the following section:

All systems shall be inspected, tested, and approved by the fire department in accordance with the requirements of NFPA 13D and NFPA 72, including but not limited to initiating device, notification appliance, and remote station fire alarm connection prior to scheduling final inspection for certificate of occupancy.  
(Ord. 3239, 5-12-2008)

**Amendments to NFPA 13 D (2016 Edition)** are as follows:

**7.6 Alarms.** Delete the entire paragraph after the section heading and replace with: Water flow alarms shall be required on all approved automatic fire protection sprinkler systems. An interior, six (6) inch water flow bell shall be mounted to the return duct of each furnace in the structure. In lieu of the water flow bells an audible alarm horn shall be installed adjacent to each sleeping area, with a minimum decibel rating of 70 db at pillow level in occupiable areas.

A weatherproof horn/strobe audible alarm, for the approved automatic fire protection sprinkler system, shall be mounted on the outside of the structure at a location causing it to be heard and seen from the public.

**8.3.4 Location of Sprinklers.** Delete the entire paragraph after the section heading and replace with: Sprinklers shall be installed in attached garages, carport or any other type of attached structure used to house vehicles to protect common walls, ceilings and openings.

**9.2 Antifreeze Systems.** Delete the entire section heading and replace with: Automatic fire protection sprinkler systems are prohibited from using antifreeze solutions in any portion of said system.

**R314 Smoke Alarms.** Rename this section: **Smoke Alarms, Carbon Monoxide Detectors and Sprinkler Systems**. Delete the existing language after the section heading in its entirety and replace with:

**R314.1 Smoke Alarms.** Smoke alarms shall be installed in the following:

1. In each sleeping room.
2. Outside each separate sleeping area in the immediate vicinity of the bedrooms.
3. One each additional story of the dwelling, including basements but not including crawl spaces and uninhabitable attics. In dwellings or dwelling units with split levels and without an intervening door between the adjacent levels, a smoke alarm installed on the upper level shall suffice for the adjacent lower level provided that the lower level is less than one full story below the upper level.

When more than one smoke alarm is required to be installed within an individual dwelling unit the alarm devices shall be interconnected in such a manner that the actuation of one alarm will activate all of the alarms in the individual unit. The alarm shall be clearly audible in all bedrooms over background noise

Commented [MD98]: Language in this section – R313.3.2 - is consistent with the fire sprinkler requirements adopted in 11/2018. Editions of NFPA have been updated to current editions.

Commented [MD99]: Language in this section – 313.3.3 -, is consistent with the fire sprinkler requirements adopted in 11/2018.

Commented [MD100]: Language in Amendments is consistent with the fire sprinkler requirements adopted in 11/2018.

Commented [MD101]: Language is consistent with the fire sprinkler requirements adopted in 11/2018.

Commented [MD102]: Language in this section – R314 - is consistent with the fire sprinkler requirements adopted in 11/2018.

levels with all intervening doors closed.

All smoke alarms shall be listed and installed in accordance with the provisions of this code and the household fire warning equipment provisions of NFPA 72.

**R314.1.1 Alterations, Repairs And Additions.** When interior alterations, repairs or additions requiring a permit occur, or when one or more sleeping rooms are added or created in existing dwellings, the individual dwelling unit shall be provided with smoke alarms located as required for new dwellings; the smoke alarms shall be interconnected.

**Exceptions:**

1. Smoke alarms in existing areas shall not be required to be interconnected and hard wired where the alterations or repairs do not result in the removal of interior wall or ceiling finishes exposing the structure, unless there is an attic, crawl space, or basement available which could provide access for hard wiring and interconnection without the removal of interior finishes.
2. Repairs to the exterior surfaces of dwellings are exempt from the requirements of this section.

**R315 Carbon Monoxide Detectors.** Carbon monoxide detectors shall be installed in the following locations:

1. Within 15 feet of each sleeping area.
2. On every floor on which a fossil fuel burning boiler, water heater, furnace or appliance is located. (Ord. 3150, 3-13-2006)

#### **~~R313~~1450.3.3 System Requirements:**

Amendments to NFPA 13-D (2013 edition) are as follows:

**7.6 Alarms.** Delete the entire paragraph after the section heading and replace with: Water flow alarms shall be required on all approved automatic fire protection sprinkler systems. An interior, six (6) inch water flow bell shall be mounted to the return duct of each furnace in the structure. In lieu of the water flow bells an audible alarm horn shall be installed adjacent to each sleeping area, with a minimum decibel rating of 70 db at pillow level in occupiable areas.

A weatherproof horn/strobe audible alarm, for the approved automatic fire protection sprinkler system, shall be mounted on the outside of the structure at a location causing it to be heard and seen from the public right-of-way, adjacent to the structure.

The approved automatic fire protection sprinkler system shall be monitored, including the water flow and control valve position (tamper switch). The system shall be monitored directly by the village's emergency communication center and not by a private alarm monitoring company.

**8.6.4** Delete the entire paragraph after the section heading and replace with: Sprinklers shall be installed in attached garages to protect common walls, ceilings and openings.

#### **~~R313~~3.4 Acceptance Requirements:**

All systems shall be inspected, tested, and approved by the fire department in accordance with the requirements of NFPA 13D and NFPA 72, including but not limited to initiating device, notification appliance, and remote station fire alarm connection prior to scheduling final inspection for certificate of occupancy. (Ord. 3239, 5-12-2008)

**~~R313.4~~R314.6 Power Source.** Delete the entire paragraph after the section heading and replace with: In new construction, the required smoke alarms ~~or~~ and carbon monoxide detectors shall receive their primary power from the building wiring when such wiring is served from a commercial source, and when primary power is interrupted,

Commented [MD103]: Language in this section – 314.1.1 - is consistent with the fire sprinkler requirements adopted in 11/2018.

Commented [MD104]: Language in this section – R315 - is consistent with the fire sprinkler requirements adopted in 11/2018.

Commented [MD105]: Language in this section – R314.6 - is consistent with the fire sprinkler requirements adopted in 11/2018.



shall receive power from a battery. Wiring shall be permanent and without a disconnecting switch other than those required for overcurrent protection. Smoke alarms ~~or and~~ carbon monoxide detectors shall be permitted to be battery operated when installed in buildings without commercial power or in buildings that undergo alterations, repairs of additions regulated by ~~section Section~~ R313.1.1. (Ord. 3150, 3-13-2006)

**R319.1 Premises Identification Address Identification.** Add the following: Where a garage abuts a public alley, approved house numbers shall be affixed to the face of the garage, minimum 4" high, in a plainly visible location. (Ord. 3239, 5-12-2008)

**R401.1 Application.** Delete the last sentence of this section and replace with: Wood foundations are not allowed and all subsequent references to wood foundations in this chapter are hereby deleted.

**R401.3 Drainage.** Add the following: Grades shall gradually meet existing elevations at all points along lot lines.

**R403.1.4.1 Frost Protection.** Delete the reference to ~~section Section~~ R403.3 as an acceptable method of frost protection and delete the exceptions section in its entirety and replace with the following: Exception: Single story accessory structures with an area 500 square feet or less with non-masonry or other non-rigid wall construction shall not be required to be protected.

**R403.1.7.3 Foundation Elevation.** Delete the entire paragraph after the section heading and replace with: The top of any exterior foundation wall shall extend a minimum of 8 inches above exterior finished grade adjacent to the foundation at all points. Elevations shall be established to promote positive drainage without adversely impacting adjoining properties. Where the foundation elevations of adjoining lots vary greatly, the new foundation elevation on the subject lot shall be established as approximately the average of the elevations of the foundation of said adjoining lots. The ~~building official may~~ Village Engineer shall require the submission of a grading plan stamped by a professional engineer prior to the issuance of a permit as well as a submission of an as-built grading certificate prior to the issuance of a certificate of occupancy demonstrating the project has been constructed in accordance with the approved grading plan. The ~~building official~~ Village Engineer may consider unique grading conditions and has the authority to approve a foundation elevation based on sound engineering judgment.

**R403.3 Frost Protected Shallow Foundations.** Delete this section and following subsections in their entirety.

**R502.1.2 Prefabricated Wood I-Joists.** Add the following: Wood I-joists may not remain exposed and shall be protected with a minimum 5/8 inch type "X" gypsum board or equivalent.

**R504 Pressure Preservative-Treated Wood Floors (On Ground).** Delete this section and following subsections in their entirety.

**R610 Insulating Concrete Form Structural Insulated Panel Wall Construction.** Delete this section and following subsections in their entirety.

**R702.3.4 Insulating Concrete Form Walls.** Delete this section in its entirety.

**Table R702.3.5 Minimum Thickness And Application Of Gypsum Board and Gypsum Panel Products.** Minimum gypsum board thickness to be 5/8 inch. References to thickness and application of gypsum board less than 5/8 inches thick are hereby deleted.

**M1702 All Air From Outdoors.** Add the following section: (Ord. 3150, 3-13-2006)

**M1702.1 Location Of Openings.** Combustion air intake openings may not be located within 20 feet of any above grade fuel gas source or piping and shall be located a minimum of 3 feet above the exterior grade.

Commented [MD106]: The same language in the 2003 IRC amendments. The 2015 IRC amendments called for the same language.

Commented [MD107]: The same language in the 2003 IRC amendments. The 2015 IRC amendments called for the same language.

Commented [MD108]: In discussions with village engineer, he felt this requirement was better regulated in Chapter 17, Grading Permits and was not necessary here.

Commented [MD109]: The same language in the 2003 IRC amendments. The 2015 IRC amendments called for the same language. In 2018 IRC amendments building official changed to Village Engineer.

Commented [MD110]: The same language in the 2003 IRC amendments. The 2015 IRC amendments called for the same language.

Commented [MD111]: The same language in the 2003 IRC amendments. The 2015 IRC amendments called for the same language.

Commented [MD112]: The same language in the 2003 IRC amendments. The 2015 IRC amendments called for the same language.

Commented [MD113]: The same language in the 2003 IRC amendments. The 2015 IRC amendments called for the same language.

Commented [MD114]: The same language in the 2003 IRC amendments, with a modification to section title. The 2015 IRC amendments called for the same language.

Commented [MD115]: The same language in the 2003 IRC amendments. The 2015 IRC amendments called for the same language. However, this section is no longer in the 2018 IRC and as such, the amendment will be removed.

(Ord. 3150, 3-13-2006; and Ord. 3239, 5-12-2008)

ICC Delete all references to the International Plumbing Code and insert the Illinois Plumbing Code 2014 edition

Adopt the following appendices A,B, C, D, F, H, I, J, M, O,

#### **4-1-10: INTERNATIONAL FUEL GAS CODE/20152018 Edition:**

The 2015-2018 edition-Edition of the International Fuel Gas Code is hereby adopted by reference as the fuel gas code of the village. (Ord. 3239, 5-12-2008)

B. The following are amendments to the International Fuel Gas Code/20152018:

**101.1 Title.** Insert ~~village-Village~~ of River Forest.

**103.1 General.** Delete the entire section and replace with the following: ~~The Department of Administration-The Department of Public Works and Development shall Services be shall the enforcement agency of this code and the official in charge shall be known as the Building Official.~~

**106.5.2 Fee Schedule.** Delete this section and reference ~~title 4, chapter 2~~Title 4, Chapter 2 of the ~~River Forest v~~Village  
~~codeCode.~~

**108.4 Violations Penalties.** Insert misdemeanor as the specific offense, a fine of \$750.00 and delete the imprisonment provision.

**108.5 Stop Work Orders.** Insert fine of not less than \$100.00 nor more than \$750.00.

Add the following section:

**Section 109 Means of Appeal.** Delete the entire section. See section 112.2 of the International Building Code amendments. Replace with: See amended Section 113, Appealing Decisions of the Village's Building Official, of the International Building Code, 2018 Edition.

Commented [MD116]: This appeal process was not in the 2003 IRC code amendments. The process was adopted by the village board in 1/2011. It was included in the 2015 IBC amendments.

**303.6.1 Location ~~Of~~ Equipment.** The location of all unitary air conditioners, air conditioning compressors, generators, and similar appliances and equipment in outdoor locations, shall be regulated by the sound pressure level they generate. Existing installations may be replaced in the same location, provided there is no increase in capacity or sound pressure rating. The location of new equipment shall be subject to the requirements of the following table when installed on a parcel adjacent to a residential use parcel:

##### Side Yard Installation

Side Yard Setback (Feet)	Maximum Sound Pressure Rating db(a)
Less than 3	Installation not allowed
3 or greater	74

##### Rear Yard Installation

Side Yard Setback (Feet)	Maximum Sound Pressure Rating db(a)
Less than 3	Installation not allowed
3 to 10	78
10 or greater	82

The village board shall have the authority to hear requests for and grant relief from any of these location requirements. (Ord. 3239, 5-12-2008)

#### ~~Chapter 8~~ Referenced standards

ICC Delete all references to the International Plumbing Code and insert the Illinois Plumbing Code 2014 edition

Adopt the following ~~appendices~~ Appendix: A

#### 4-1-11: INTERNATIONAL WILDLAND URBAN-INTERFACE CODE/~~2015~~ 2018:

The ~~2015-2018 edition~~ Edition of the International ~~Fuel-Gas Code~~ Wildlife Urban-Interface Code, is hereby adopted by reference as the ~~fuel-gas-code wildlife urban interface code~~ of the village. (Ord. 3239, 5-12-2008)

B. The following are amendments to the International Wildland-Urban Interface Code/~~2015~~ 2018:

**101.1 Title.** Insert ~~village~~ Village of River Forest.

**103.1 Title.** Insert ~~village~~ Village of River Forest ~~Building Administration~~ Department.

~~112.2 Fee Schedule~~ 109.2 Schedule of Permit Fees. Delete this section and reference ~~Title title 4, chapter~~ Chapter 2 of the ~~River Forest village~~ Village code.

**114.4 Failure to comply.** Insert fine of not less than \$100.00 nor more than \$750.00.

Adopt the following: ~~appendices~~ Appendix A.

#### 4-1-12: ILLINOIS ACCESSIBILITY CODE /~~1997~~ 2019:

The ~~1997-2019 edition~~ Edition of the ~~ILLINOIS~~ Illinois Accessibility Code is hereby adopted by reference as the accessibility code of the village. (Ord. 3239, 5-12-2008)

B. The following are amendments to the Illinois Accessibility Code /~~1997~~ 2019:

There are no additions, deletions or changes to the Illinois Accessibility Code.

Any conflicts between the Illinois Accessibility Code and Chapter 11 of the International Building Code, Edition 2018, shall require the enforcement of the strictest requirement.

#### 4-1-13: ILLINOIS ENERGY CONSERVATION ~~ACT~~ CODE:

The International Energy Conservation Code ~~references~~ referenced in the Illinois Energy Conservation Act shall be the energy conservation code for the ~~Village of River Forest~~.

B. The following are amendments to the ~~International~~ Illinois Energy Conservation Code:

There are no additions, deletions or changes to the Illinois ~~Accessibility Code~~ Energy Conservation Code.

~~Any conflicts between the Illinois Accessibility Code and Chapter 11 of the International Building shall require the enforcement of the strictest requirement.~~

Commented [MD117]: This code did not exist when the village adopted the 2003 ICC code series. It was proposed to be adopted with the 2015 ICC code series.

Commented [MD118]: The most current edition of the Illinois Accessibility Code – 2019 – will be adopted with these amendments.

Commented [MD119]: This code did not in exist at the time of the village's adoption of the 2003 ICC code series. It was proposed to be adopted with the 2015 ICC code series. Note: whereas it is a code promulgated by the state of Illinois, it is in effect the ICC International Energy Conservation Code.

#### 4-1-14: INTERNATIONAL SWIMMING POOL AND SPA CODE ~~/, 2015~~2018 Edition:

- A. The ~~2015-2018 edition-Edition~~ of the International ~~Swimming~~Swimming Pool and Spa Code, is hereby adopted by reference as the swimming pool and spa code of the village, except for such additions, insertions, deletions or changes as hereinafter prescribed in ~~subsection-Subsection~~ B of this section.

~~B. B.~~ The following are amendments to the International Swimming Pool and Spa Code, ~~/, 2015~~2018 Edition:

**101.1 Title.** Insert ~~village-Village~~ of River Forest.

**103.1 Creation of enforcement agency.** Delete the entire section and replace with the following: The Department Administration shall be the enforcement agency of this code and the official in charge shall be known as the Building Official.

**106.5.2 Fee Schedule.** Delete this section and reference Title 4, Chapter 2 of the ~~River Forest-v~~Village codeCode.

**107.4 Violations Penalties.** Insert misdemeanor as the specific offense, a fine of \$750.00 and delete the imprisonment provision.

**107.5 Stop Work Orders.** Insert fine of not less than \$100.00 nor more than \$750.00.

Add the following section:

**Section 108 Means of Appeal.** Delete the entire section. Replace with: See amended Section 113, Appealing Decisions of the Village's Building Official, of the International Building Code, 2018 Edition.  
~~S  
ee section 112.2 of the International Building Code amendments.~~

#### Chapter 11 Referenced standards

ICC Delete all references to the International Plumbing Code and insert the Illinois Plumbing Code 2014 edition

#### 4-1-15: INTERNATIONAL SOLAR ENERGY PROVISIONS ~~/, 2015~~2018 Edition:

- A. The ~~2015-2018 edition-Edition~~ of the International Solar Energy Provisions is hereby adopted by reference as the solar energy provisions of the village, except for such additions, insertions, deletions or changes as hereinafter prescribed in ~~subsection-Subsection~~ B of this section.
- B. The following are amendments to the International Solar Energy Provisions ~~/, 2015~~2018 Edition:

There are no changes, additions or deletions to the International Solar Energy Provisions, ~~2018~~ Edition.

#### 4-1-16: INTERNATIONAL EXISTING BUILDING CODE ~~/, 2015~~2018 Edition:

- A. The ~~2015-2018 edition-Edition~~ of the International Existing Building Code, is hereby adopted by reference as the existing building code of the village, except for such additions, insertions, deletions or changes as hereinafter prescribed in ~~subsection-Subsection~~ B of this section.

Commented [MD120]: This code did not in exist at the time of the village adopted the 2003 ICC code series. It was proposed to be adopted with the 2015 ICC code series.

Commented [MD121]: This appeal process was not in the 2003 IBC code amendments. The process was adopted by the village board in 1/2011. It was included in the 2015 IBC amendments.

Commented [MD122]: This code did not exist at the time of the village adoption of the 2003 ICC code series. It was proposed to be adopted with the 2015 ICC code series.

Commented [MD123]: The IEBC did not exist at the time the 2003 ICC code series was adopted. . It was proposed to be adopted with the 2015 ICC code series.

~~B. 8.~~ The following are amendments to the International Existing Building Code, ~~2015~~ 2018 Edition:

**101.1 Title.** Insert ~~village~~-Village of River Forest.

**103.1 General.** Delete the entire section and replace with the following: ~~The Department of Administration-The Department of Public Works and Development shall Services be~~ shall be the enforcement agency of this code and the official in charge shall be known as the Building Official.

~~108.2 Fee~~**108.2 Fee Schedule.** Delete this section and reference ~~title 4, chapter 2~~Title 4, Chapter 2 of the River Forest Village ~~code~~Code.

**113.4 Violations Penalties.** Insert misdemeanor as the specific offense, a fine of \$750.00 and delete the imprisonment provision.

**Section 112 Board of Appeal.** Delete the entire section. Replace with: See amended Section 113, Appealing Decisions of the Village's Building Official, of the International Building Code, 2018 Edition.  
~~See section 112.2 of the International Building Code amendments.~~

**Section 302 General Provisions.** Add the following:

~~302.6-7~~**Where Required in Existing Buildings And Structures.** An approved automatic fire suppression sprinkler system shall be provided in every addition to or renovation of an existing building, in accordance with the following:

1. In the newly constructed portion of any addition which adds 50% or more square footage to the area of an existing building.
2. In the renovated portion of any building where 50% or more of the existing area of the building is being substantially renovated.
3. In the renovated and newly constructed portions of any building where the sum total of the area of the addition and the area of the portion being substantially renovated exceeds 50% of the area of an existing building.

**302.67.1 Exceptions:**

Exception ~~no~~-1. Spaces and areas in telecommunications buildings used exclusively for telecommunications equipment, associated electrical power distribution equipment, batteries and standby engines, provided those spaces or areas are equipped throughout with an automatic fire alarm system monitored by the local jurisdiction, and separated from the remainder of the building by a wall with a fire resistance rating of not less than 1 hour and a floor/ceiling assembly with a fire resistance rating of not less than 2 hours.

Exception ~~no~~-2. Detached accessory buildings shall be exempt from the requirement for automatic sprinkler protection subject to all of the following conditions:

The building is an accessory to primary building on the same site, and the building has a gross area of 500 square feet or less, and the building is protected with an automatic fire detection system, monitored by the local jurisdiction, no High Hazard occupancy, no basements or below grade areas, no sleeping or dwelling units and the primary and accessory buildings are in compliance with ~~table~~Table 602 Fire-Resistance Rating Requirements for Exterior Walls Based on Fire Separation Distance (IBC, 2018 Edition) ~~for fire separation distance.~~

**Add the following Section 1401Section 1301.5.4 Sprinkler system requirements:** The local sprinkler system requirements, including local amendments, shall apply regardless of the outcome of the performance compliance calculations.

**Chapter 16 Referenced standards**

ICC Delete all references to the International Plumbing Code and insert the Illinois Plumbing Code 2014 edition

Commented [MD124]: This appeal process was not in the 2003 IBC code amendments. The process was adopted by the village board in 1/2011. It was included in the 2015 IBC amendments.

Commented [MD125]: All amendments in this section (302) is consistent with sprinkler requirements for all non-single family structures.

#### 4-1-17: VIOLATION NOTICES:

Whenever an authorized employee of the village observes a violation of this chapter, he or she may issue a violation notice to the person committing the violation. The violation notice shall be signed by the employee, shall be in writing, and shall include the following:

- A. The name of the person violating this code, and his or her address, if known.
- B. The nature of the offense.
- C. The applicable fine.
- D. After the final notice date, appearance of the person in the fourth municipal district of the circuit court of Cook County at a certain time and place.

If the person so notified fails to appear in court, then a summons or warrant for arrest shall be issued.

Such notice shall be issued only by employees authorized to do so by the ~~president~~Village. (Ord. 2503, 6-22-1992; amd. Ord. 3239, 5-12-2008)

#### 4-1-18: PENALTY:

Any person violating any provision of this ~~chapter~~Chapter shall be deemed guilty of a misdemeanor and be punished by a fine of not less than one hundred dollars (~~\$100~~) and not more than seven hundred fifty dollars (~~\$750~~). A separate offense shall be deemed committed for each day such violation is committed or permitted to continue, and shall be punishable hereunder as such. In addition to the monetary penalty set forth herein, the village may seek injunctive relief to compel compliance with this chapter and the codes incorporated herein by reference. (Ord. 3041, 8-11-2003; amd. Ord. 3239, 5-12-2008)

## Chapter 2 BUILDING PERMITS

#### 4-2-1: BUILDING PERMIT FEES:

- A. Payment ~~Of~~ Fees: No permit as required by this code shall be issued until the fee prescribed herein shall have been paid; nor shall an amendment to a permit be approved until the additional fee, if any, due to an increase in the estimated cost of the building or structure, shall have been paid.
- B. Construction ~~Or~~ Alteration: For a permit for the construction or alteration of a building or structure, the fee shall be at the rate of twenty dollars (~~\$20~~) per one thousand dollars (~~\$1,000~~) of the estimated cost for single-family residential construction and twenty three dollars fifty cents (~~\$23.50~~) per one thousand dollars(~~\$1,000~~) of the estimated cost for all other types of construction. The minimum fee shall be one hundred dollars (~~\$100~~). The duration of permit for single-family construction shall be fifteen (~~15~~) months and twelve (~~12~~) months for all other types of construction except that the duration of a permit for a project approved as a site plan review or planned development shall be in accordance with the approved schedule of development contained within the site plan review or planned development application. Extensions to the permit may be granted in accordance with the following:

$\frac{1}{3}$  original fee for first 3 month extension.

$\frac{1}{3}$  original fee for second 3 month extension.

Commented [MD126]: The same language in the 2003 IRC amendments. The 2015 IRC amendments called for the same language.

Commented [MD127]: The same language in the 2003 IRC amendments. The 2015 IRC amendments called for the same language.

Commented [MD128]: From this point forward, the proposed amendments are found in Chapters 2 thru 17 of the Village Code. Whereas these chapters were not included in the 2003 ICC code adoption, they were included in the 2015 code update. As you will note going thru these chapters, all have some relationship with the building codes and are updated in order to be consistent with the 2018 ICC code adoption. There are limited edits to these sections and most revisions are self-explanatory and therefore there are limited comments in this margin.

The permit holder shall receive a rebate prorated per diem for the extension fee in the event the work covered by the permit is completed in less time than the maximum allowed. The project shall be considered completed upon approval of all required final inspections and restoration, if required, of any public right of way.

- C. Additional Permits: In addition to other permit requirements of this code, permits and fees shall be required for:

<u>Permit/Certificate</u>	<u>Fee</u>
Certificate of occupancy	\$ 50.00
Gutter work	100.00
Paving	100.00
Placard removal: Unfit for occupancy	500.00
Removal of stop work order	200.00
Roofing	100.00
Siding	100.00
Temporary certificate of occupancy	50.00

- D. Reinspection Fee: There shall be a reinspection fee of ~~seventy five~~seventy-five dollars ~~(\$75)~~ for each additional inspection due to failure to complete the work by the time of the scheduled inspection or due to a failed inspection.
- E. Plan Review Fee: In addition to the building permit fee, a plan review fee may be imposed to defray the costs of contracting with independent professionals to review permit applications for compliance with applicable building codes.
- F. Demolition Fees: The fee for a permit for the demolition of a building or structure shall be at the rate of one dollar ~~(\$1)~~ per square foot of floor area with a minimum fee of two hundred dollars ~~(\$200)~~ for accessory structures or one thousand five hundred dollars ~~(\$1,500)~~ for primary structures.
- G. Temporary Permits: A temporary permit shall be required for the overnight placement or storage of the following on private property: construction equipment, construction vehicles, construction trailers, portable toilets, portable storage containers and dumpsters. An application for a permit shall be made to the director of public works. The application shall describe the nature, location, type of equipment and duration of time on site, as well as, details of any applicable protection. The fee for such permit shall be fifty dollars ~~(\$50)~~ for the first month or fraction thereof and fifty dollars ~~(\$50)~~ per month thereafter except that the fee for portable toilets stored in a front yard shall be one hundred dollars ~~(\$100)~~ per month. (Ord. 3447, 7-9-2012)

#### 4-2-2: APPLICATION FOR PERMITS:

- A. The ~~director of public works Building Official~~Director of Public Works and Development Services, or his designee, shall examine applications for permits, within a reasonable time after filing. If, after examination and after written approval, the ~~director of public works Building Official~~ finds no objections to the same and it appears that the proposed work will be in compliance with the laws and ordinances applicable thereto and the proposed construction or work will be safe, he shall approve such application, ~~obtain the approval of the fire chief and village administrator,~~ and issue a permit for the proposed work as soon as practicable; provided, that the bonding and insurance requirements of ~~section~~Section 3-3-3 of this code have been satisfied. If his examination reveals otherwise, he shall reject such application, note his findings in a written report to be attached to the application and deliver a copy to the applicant. (Ord. 3041, 8-11-2003)

#### 4-2-3: EXPIRATION:

Any permit issued shall become invalid if the authorized work is not commenced within three ~~(3)~~ months, or is not completed within fifteen ~~(15)~~ months after issuance of the permit for single-family residential construction, or one year for all other types of construction except that the duration of a permit for a project approved as a site plan review, or planned development, shall be in accordance with the approved schedule of development contained within the site plan review or planned development application, or if the authorized work is suspended or abandoned for a period of three months after the time of commencing the work. If a project involves the issuance of a demolition permit as well as a construction permit,

Commented [MD129]: Throughout this section director of public works was changed to Building Official.

the construction permit shall become invalid if the authorized work is not completed within fifteen months after issuance of the demolition permit for single-family residential construction and one year for all other types of construction. Before work can be resumed, the permit shall be renewed. Fees for a renewed permit shall be in accordance with the extension fees included in ~~section~~ Section 4-2-1 of this chapter. (Ord. 3278, 4-27-2009)

#### 4-2-4: RESPONSIBILITY TO THE PUBLIC:

The permit holder and his/her contractor(s) shall at all times make every effort to minimize public inconvenience and to ensure the public health, safety and welfare. All work shall be conducted in accordance with the village's "rules and regulations for building construction" attached to the ordinance codified herein and made part of this chapter. Said rules and regulations may be amended from time to time by the board of trustees of the village ~~of River Forest~~. (Ord. 3041, 8-11-2003)

#### 4-2-5: PENALTY<sup>1</sup>:

- A. If any person shall initiate construction or alteration of any building or structure without a permit first having been obtained for the same as required by this chapter, no permit shall be subsequently issued for such change or installation and no inspection of the same shall be made until double the amount of fees otherwise provided by ordinance are paid for such permit and inspection. The payment of the double fee, however, will not relieve said person from other penalties for violation of this chapter.
- B. Failure or refusal to comply with an order of the ~~director of public works~~ Building Official shall constitute a violation of this chapter. Such violation shall subject such person in charge of the premises to the punishment provided for in this chapter, and each day such violation is permitted to remain unchanged or unaltered after the expiration of the time given on such written notice shall constitute a separate offense. (1981 Code; amd. Ord. 2809, 1-25-1999; Ord. 3041, 8-11-2003)

**Footnotes** – Click any footnote link to go back to its reference.

Footnote 1: See also section 1-4-4 of this code for penalty provisions.

### Chapter 3 ELECTRICAL REGULATIONS

#### ~~4-3-1: ELECTRICAL INSPECTION DEPARTMENT:~~ Chapter 1 – Held in reserve

~~There is hereby established a department under the director of public works which shall be known as the electrical inspection department. Such department shall consist of the director of public works of the village and such other employees as may from time to time be provided for by the president and board. Such electrical inspection department shall be charged with the duty of enforcing the provisions of this chapter and the national electrical code/2005<sup>1</sup>, the rules and regulations thereof, and the standards and specifications for the installation, alteration and use of electrical equipment as herein provided for. (Ord. 2236, 1-26-1987)~~

Commented [MD130]: Due to the fact that there is no "electrical inspection department" this section establishing it, has been deleted.

#### 4-3-2: REGISTRATION AS ELECTRICAL CONTRACTOR:

It shall be unlawful for any person to engage in the business of electrical contractor, without being registered as an electrical contractor, in the manner hereinafter set forth; provided, however, that if such person is already registered for the current year in another city or village within the state, such electrical contractor shall not be required to register or to pay a registration fee for such year, in the village.



- A. Application; Issuance Of Certificate: Any person desiring to engage in the business of electrical contractor shall apply for registration to the ~~director of public works~~ Building Official. Upon the filing of such application in proper form and the payment of the registration fee set out in ~~subsection~~ Subsection B of this section, the ~~director of public works~~ Building Official shall register the applicant, if so qualified, as an electrical contractor, and shall issue to the applicant a certificate of registration which will authorize the applicant to engage in such business for the year in which it is issued.
- B. Fee For Registration: In accordance with Illinois Compiled Statutes, the fee for registration as an electrical contractor shall be twenty five dollars (~~\$25~~) per annum, which sum shall be paid by the applicant to the village clerk in advance upon filing the application. (1981 Code)

#### 4-3-3: PERMITS FOR WORK REQUIRED:

No electrical equipment shall be installed or altered except upon a permit first being issued by the ~~electrical inspection department~~ village. The ~~electrical inspection department~~ village shall issue permits for such installation and alteration of electrical equipment in all cases where application for such permits shall be made in accordance with the rules and regulations applicable thereto; provided, however, that no permit shall be issued for installing or altering by contract electrical equipment unless the person applying for such permit is currently registered as an electrical contractor as required by this chapter. (1981 Code)

#### 4-3-4: INSPECTION OF WORK:

- A. The ~~electrical inspection department~~ village shall inspect all electrical equipment installed or altered, and shall require that it conform to the standards and specifications applicable thereto and adopted as aforesaid, and upon completion of such installation or alteration in compliance with such standards and specifications, shall immediately issue a certificate of inspection covering such installation or alteration. (1981 Code)
- B. The ~~electrical inspection department~~ village is hereby empowered to reinspect any electrical equipment, and when such equipment is found to be unsafe to life or property, shall notify the person owning, using or operating the same to place the same in a safe and secure condition and in compliance with the standards and specifications described herein, within such time as the ~~electrical inspection department~~ village shall consider just and reasonable. Upon refusal or willful failure to comply with the requirements of such notification, in addition to the penalties otherwise provided herein, the ~~electrical inspection department~~ village may order and compel the cutting off and stopping of such current until such electrical equipment has been placed in a safe and secure condition and in compliance with the standards and specifications referred to herein. There shall be an inspection fee of ~~seventy five~~ seventy-five (\$75) dollars for each inspection necessary to verify compliance with applicable standards. (Ord. 3278, 4-27-2009)
- C. The ~~electrical inspection department~~ village shall keep complete records of all permits issued and inspections made and other official work performed under the provisions of this chapter.
- D. Whenever any electrical equipment has been installed or altered, no electrical current shall be supplied to or used on such equipment previous to the inspection of such equipment by the ~~electrical inspection department~~ village and the issuance of a certificate of inspection covering such installation or alteration; provided, that the ~~inspection department~~ village may issue a temporary certificate for the use of electrical current during the course of construction or alteration of buildings, which temporary certificate shall expire when the construction or alteration of such building is complete.
- E. Any person installing electric wires or equipment in any building in the village which is to be hidden from view shall notify the ~~director of public works~~ Building Official in writing of such intended installation, at least twenty four hours before the work is to be covered, and no such work shall be covered until inspection thereof has been made as herein required. In all cases where such notice has not been given or such work has been covered without inspection thereof as herein provided, the ~~director of public works~~ Building Official is authorized to take down or remove such portions of the building or structure as shall be necessary for the inspection of such electric wires or equipment, as herein required, and the cost of such taking down and replacing such work so removed by such official shall be borne by the person who has failed to give notice of the installation thereof, or by the person who has covered such work after such notice and before inspection thereof as herein provided, as the case may be. (1981 Code)

#### 4-3-5: RIGHT OF ENTRY OF ~~DIRECTOR OF PUBLIC WORKS~~ BUILDING OFFICIAL:

The ~~director of public works~~ Building Official or designee, shall have the power to enter buildings or premises at any reasonable hour in the discharge of his duties, and it shall be proper for him, when necessary, to remove any existing obstructions such as laths, plastering, boarding or partitions which may prevent a perfect inspection of the electrical equipment. It shall be unlawful for any person to interfere with the ~~director of public works~~ Building Official in the performance of his duties. Whenever, in the opinion of the ~~director of public works~~ Building Official, it shall be necessary to call upon the police department for aid and assistance in carrying out or enforcing any of the provisions of this chapter governing the inspection of electrical equipment, he shall have the authority to do so, and it shall be the duty of any member of the police department, when called upon by the ~~director of public works~~ Building Official, to act according to the instructions of and to perform such duties as may be required by the ~~director of public works~~ Building Official in order to enforce or put into effect the provisions of this chapter relating to the inspection of electrical equipment. (1981 Code)

#### 4-3-6: PROCEDURE UPON FINDING DEFECTS:

In case the ~~director of public works~~ Building Official or designee, finds a defect in any electrical apparatus or equipment, subject to inspection in the village, he shall report the same in writing to the persons for whom the test is being made, using blanks furnished by the village for that purpose and giving a description of the character of the defect. If the defect is of a dangerous character, necessitating immediate repair, the ~~director of public works~~ Building Official shall forthwith condemn the apparatus or equipment for further use, or until the same is removed, repaired or renewed.

If the defect is of a character such that the apparatus or equipment may be safely operated for a period of some days pending repairs, the ~~director of public works~~ Building Official shall so report, and name the number of days during which the same may be operated. A duplicate of all such reports shall be promptly filed in the office of the ~~village clerk~~ Village Administrator. (1981 Code)

#### 4-3-7: INSPECTION FEES:

The fees for the inspection of wiring of any building or of any electrical apparatus to be paid to the village shall be as follows: (Ord. 2309, 9-26-1988)

- A. Wiring: Nine dollars (\$9) for each circuit or meter.
- B. New Fixtures, Switches ~~Or~~ Receptacles: New fixtures, switches or receptacles on new or existing circuits, one dollar seventy five cents (\$1.75) each.
- C. New ~~Or~~ Replaced Service:

Up to 200 amps	\$75.00
201 to 399 amps	100.00
400 to 799 amps	150.00
800 amps and up	200.00

(Ord. 3028, 4-28-2003)

- D. Signs: One hundred dollars (\$100) plus five cents (\$.05) ~~per~~ per square foot of sign area, including all sides.
- E. Base Fee ~~For~~ Inspection: The base fee for any inspection of electrical equipment installed or altered shall be one hundred dollars (\$100). The base fee is in addition to the individual component fees listed above.
- F. Reinspection Fee: There shall be a reinspection fee of ~~seventy five~~ seventy-five dollars (\$75) for each additional inspection due to failure to complete the work or for a failed inspection. (Ord. 3278, 4-27-2009)

Commented [MD131]: It was verified that fees are current with most recent fee schedule.

- G. Plan Review Fee: In addition to the building permit fee, a plan review fee may be imposed to defray the costs of contracting with independent professionals to review permit applications for compliance with applicable building codes. (Ord. 3028, 4-28-2003)

#### 4-3-8: POLES AND WIRES, PERMITS REQUIRED:

- A. No poles for the carrying of electricity or other poles, wires or cables shall be erected in any village parkway, street or alley without a permit obtained from the ~~director of public works~~ Building Official, and all such permits hereafter issued shall provide that the village may use the poles to be erected for the purpose of attaching thereto such necessary crossarms, wires or other electrical appliances as may be deemed necessary by the village authorities for fire and police signal service of the village.
- B. Before any permit shall be issued for the setting or replacing of poles for the support or accommodation of electric conductors of any description whatever, or for the opening of any trench for underground construction on private property, the applicant shall pay to the village clerk as a fee for such permit ten dollars, plus ten cents per linear foot of trench proposed to be opened for such underground construction, under the permit sought. (1981 Code)

#### 4-3-9: DEAD, DEFECTIVE WIRES REMOVED:

- A. The ~~director of public works~~ Building Official shall have the right to cause all dead wires outside and inside of buildings to be removed at the expense of the owner of such wires, by giving the owner ten days' written notice so to do.
- B. The ~~director of public works~~ Building Official shall have the right to condemn wires which are defective and dangerous to life or property, and shall notify the owner of such wires to remove or replace the same with new wires.
- C. If the owner fails or neglects to remove such wires within ten days after receipt of such notice, such person shall be subject to a fine of not less than five dollars (\$5) nor more than fifty dollars (\$50) for each and every ~~forty-eight~~ eight hours such wires are permitted to remain in place after expiration of the time fixed in such notice for the removal of same as aforesaid. (1981 Code)

**Footnotes** – Click any footnote link to go back to its reference.

Footnote 1: See section 4-1-8 of this title.

## Chapter 4

### PLUMBING REGULATIONS<sup>1</sup>

#### 4-4-1: PERMITS REQUIRED:

Any person desiring to install plumbing fixtures in any new building or structure, or to make any extensions to or alterations in plumbing fixtures or connections in any existing building or structure, before beginning any work, shall obtain a permit and shall pay to the village, for the inspection thereof, the following fees:

- A. New ~~Or~~ Replaced Fixtures: Fifteen dollars (\$15) per fixture.
- B. Alterations, Renovations ~~Or~~ Replacement Of Piping Installations ~~in~~ in Existing Buildings: Twenty five dollars (\$25).
- C. Lawn Sprinkling Systems, New ~~Or~~ Modified: One hundred fifteen dollars (\$115).
- D. Swimming Pools:  
Aboveground: Twenty five dollars (\$25) + Electrical Permit.  
Inground: 1.5 percent of the estimated cost of construction, minimum fee of one hundred fifty dollars ( \$150) + Electric Permit.
- E. Street ~~Or~~ Parkway Openings: One hundred dollars (\$100).

- F. Base Fee ~~For~~ Inspection: The base fee for any inspection of plumbing equipment installed or altered shall be one hundred dollars ~~(\$100)~~. The base fee is in addition to the individual component fees listed above.
- G. Reinspection Fee: There shall be a reinspection fee of ~~seventy five~~ seventy-five dollars ~~(\$75)~~ for each additional inspection due to failure to complete the work or for a failed inspection.
- H. Plan Review Fee: In addition to the building permit fee, a plan review fee may be imposed to defray the costs of contracting with independent professionals to review permit applications for compliance with applicable building codes. (Ord. 3388, 8-15-2011)

#### 4-4-2: NEW PLUMBING; REPAIRS:

In all buildings hereafter erected, and in all existing buildings wherein any plumbing is installed or wherein any sewer connected pipe shall be repaired or changed, except for minor repairs, on the sewer side of the trap, the drain, soil, downspout (when downspouts are within the building), waste pipes, or any other pipe or pipes connected to any drain, soil or waste pipe, and all traps shall be placed within buildings and exposed to view for ready inspection and test, and shall remain so exposed until approved by an authorized representative of ~~the Public Works Department~~ public works. In no case shall a trap be inaccessible at any time. (Ord. 2358, 9-11-1989)

#### 4-4-3: GENERAL REQUIREMENTS<sup>2</sup>:

- A. Remodeling ~~Of~~ Old Work: In remodeling work, the existing system of soil, waste and vent pipes shall be changed to make them reasonably conform to the provisions of this chapter and the plumbing code as provided for in ~~section~~ Section 4-1-7 of this ~~title~~ Title.
- B. Sinks: Sinks servicing commercial food preparation areas shall be equipped with a grease interceptor.
- C. Overhead Plumbing Required: All new buildings with basements, floors, rooms or occupancy areas below ground level at the building site shall have overhead plumbing. (Ord. 2584, 3-28-1994)
- D. Plumbing Fixtures ~~And~~ and Irrigation Controllers: Pursuant to 17 Illinois ~~administrative~~ Administrative code Code 3730.307(c)(4) and subject to the Illinois ~~plumbing~~ Plumbing code Code (77 Ill. adm. code 890) and the lawn irrigation contractor and lawn sprinkler system registration code (77 Ill. adm. code 892), be it hereby ordained that all new plumbing fixtures and irrigation controllers installed after the effective date hereof shall bear the WaterSense label (as designated by the U.S. environmental protection agency WaterSense program), when such labeled fixtures are available. (Ord. 3577, 11-23-2015)

#### 4-4-4: ROOF DRAINAGE:

- ~~A. All buildings shall hereinafter be prohibited from discharging roof drainage directly into the combined sewer system of the village. Such roof water shall discharge on the premises upon which the building is located and in such a manner that said roof water shall not damage the same or adjoining properties, or become a nuisance to occupants of same.~~
- ~~B. The following buildings shall be exempt from the requirements of subsection A of this section:~~
  - ~~1. Existing buildings with internal roof drains.~~
  - ~~2. Nonresidential buildings without sufficient pervious area to discharge to.~~
  - ~~3. Buildings which discharge roof drainage through a control structure and located on premises providing on site stormwater detention meeting the requirements of chapter 12 of this title. (Ord. 2584, 3-28-1994)~~
- ~~C. Exceptions from the requirements of subsection A of this section may also be made in those cases where, in the opinion of the director of public works, or his designee, such disconnection will create an associated hazard or nuisance to same or adjoining properties and in cases where locations of existing downspouts preclude the practical disconnection of same. Requests for exceptions must be made in writing on an application form provided by the office of the director of public works. In all cases exceptions shall be null and void when gutters and downspouts are replaced where redirection of flow allows for appropriate discharge to grade.~~

~~Nothing in this section shall preclude a resident from reapplying for an exception, subsequent to a denied request, if sufficient documentation evidencing the creation of a hazard or nuisance is provided to the director of public works.~~

Commented [MD132]: This section was moved to Section 4-17-18 of the village code after discussing with village engineer.

~~(Ord. 3353, 1-10-2011)~~

~~**Footnotes** Click any footnote link to go back to its reference.~~

~~**Footnote 1:** See also section 4-1-7 of this title.~~

~~**Footnote 2:** Modification to existing buildings required by ordinance 2584 shall be completed by April 1, 1996.~~

## Chapter 5

**SIGN REGULATIONS** NOTE: this entire section has been deleted due to fact that the Village Board adopted amended sign regulations on November 9, 2020. See Attachment C in agenda report.

Commented [MD133]: As noted in title, this entire section of code is being deleted due to new sign regulations having been adopted by village board on 11/9/2020. Those new regulations have been included as Attachment C for the building code update.

### 4-5-1: PURPOSE:

~~The regulation of signs by this code is intended to promote and protect the public health, safety and welfare by reducing the depreciation of property values caused by signs that are incompatible with surrounding land uses; by creating a more attractive economic and business climate within the commercial and office areas of the village; by enhancing and protecting the physical appearance of all areas of the village; and by reducing the distractions, obstructions and hazards to pedestrian and auto traffic caused by the indiscriminate placement and use of signs. (Ord. 3392, 9-12-2011)~~

### 4-5-2: SCOPE:

~~The regulations of this chapter shall govern and control the erection, enlargement, expansion, alteration, operation, maintenance, relocation and removal of all signs within the village visible from any street, sidewalk or public or private common open space. Any sign not expressly permitted by these regulations shall be prohibited. The regulations of this chapter relate to the location of signs, by function and type, within zoning districts and shall be in addition to provisions of this code applicable to the construction and maintenance of signs. Regulations concerning the use and termination of nonconforming signs appear in section 4-5-13 of this chapter. (Ord. 3392, 9-12-2011)~~

### 4-5-3: SIGN PERMIT REQUIRED:

- ~~A. Sign Permit: Except as expressly provided in section 4-5-6 of this chapter, no sign shall be erected, enlarged, expanded, altered, relocated or maintained unless a sign permit evidencing the compliance of such work with the provisions of this chapter and other applicable provisions of this code shall have first been issued in accordance with the provisions of this section; provided, however, that routine sign maintenance (totally less than \$500.00 annually), changing of parts designed to be changed or changing the content of a sign in any manner does not change the functional classification of the sign and shall not, standing alone, be considered an alteration of the sign requiring the issuance of a sign permit hereunder.~~
- ~~B. Additional Application Requirements: Every application for a sign permit for a sign shall be accompanied by:~~
- ~~1. Plans and specifications showing the location on the lot or building face and the method of construction, illumination and support of such sign;~~
  - ~~2. A scale drawing showing sign faces, exposed surfaces and the proposed message and design, accurately represented as to size, area, proportion and color;~~
  - ~~3. Photographs of the street sides of the property in question, showing all existing signs on the property;~~

- ~~4. A calculation of the total amount of sign area presently existing on the property;~~
- ~~5. The applicant's attestation that the sum of the areas of the requested sign or signs and the existing signs does not exceed the maximum allowed by the provisions of this chapter;~~
- ~~6. Evidence of a valid village business license, when required, issued for any business to which the sign is accessory; and~~
- ~~7. A letter from a licensed architect, structural engineer, or sign manufacturer/installation company verifying the structural integrity, safety, and overall soundness of the sign design and installation. (Ord. 3392, 9-12-2011)~~

#### **4-5-4: GENERAL STANDARDS:**

The following general standards shall apply to all signs:

**A. ~~Illumination:~~**

- ~~1. Location And Design Of Light Source: Whenever an external artificial light source is used for a sign, such source shall be located, shielded and directed so as not to be directly visible from any public street or private residence. No receptacle or device housing a permitted light source for a sign shall protrude more than twelve inches from the face of the sign or building to which it is attached; provided, however, that a receptacle or device housing a permitted light source for a sign may be located more than twelve inches from the face of the sign if such light source is ground mounted, locked in place, and cannot be redirected.~~
- ~~2. Level Of Illumination: In no event shall the illumination of any sign, resulting from any internal or external artificial light source, exceed one hundred seventy five foot candles when measured with a standard light meter held perpendicular to the sign face at a distance equal to the narrowest dimension of such sign face. All artificial illumination shall be so designed, located, shielded, and directed as to prevent the casting of glare or direct light upon adjacent property or streets.~~
- ~~3. Signs Adjacent To Residential Areas: Any illuminated sign located on a lot abutting or across a street from, and visible from, any residentially zoned area shall not be illuminated between the hours of eleven o'clock P.M. and seven o'clock A.M. except that such sign may remain illuminated during such time as the activity to which the sign pertains is open for business so long as such sign is not a public or private nuisance.~~
- ~~4. Flashing Lights Prohibited: Except for public service signs when expressly permitted by this chapter, no flashing, blinking or intermittent lights shall be permitted.~~

**B. ~~Electrical Elements: All wiring, fittings and materials used in the construction, connection and operation of electrically illuminated signs shall be in accordance with the provisions of this code. No metal sign illuminated by any means requiring internal wiring and no electrical fixtures attached to any sign shall be lower than nine feet from grade unless it is grounded by the use of a grounding conductor run with the circuit conductors and is also grounded by being bonded to a grounding electrode at the sign site.~~**

**C. ~~Structural Elements: The construction and structural components of all signs shall be in accordance with the standards and regulations of this code. All permanent signs shall be constructed of fire resistant materials and shall be capable of withstanding wind pressures of at least thirty pounds per square foot of surface area and of receiving dead loads based on the actual weight of the structure.~~**

**D. ~~Minimum Elevation Of Certain Signs: The bottom of every awning, canopy, marquee, wall and pylon sign shall be elevated at least eight feet above grade. Whenever possible wall signs on the same facade shall maintain the same top and bottom elevations above grade.~~**

**E. ~~Obstruction Of Accessways: No sign or sign structure shall obstruct free ingress to or egress from a fire escape, door, window or other required accessway.~~**

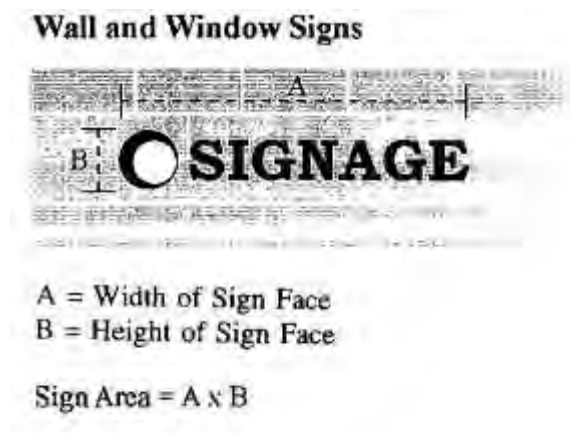
**F. ~~Obstruction Of Window Surface: No sign shall project over, occupy or obstruct any window surface required for light or ventilation by any applicable provision of this code.~~**

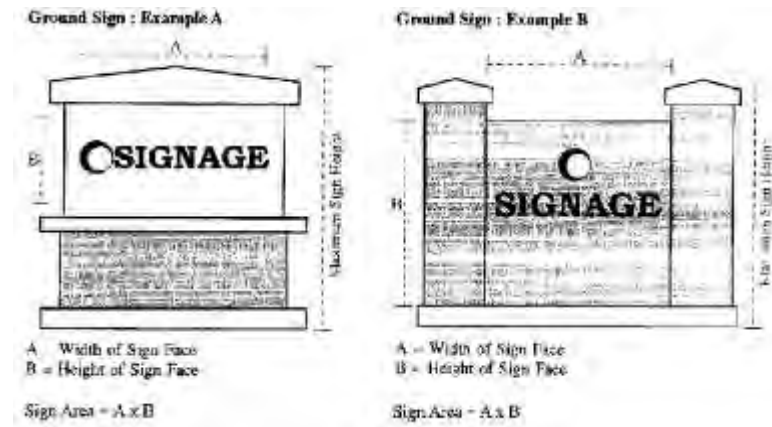
**G. ~~Traffic Safety:~~**

- ~~1. Confusion With Traffic Signals: No sign shall be maintained at any location where by reason of its position, size, shape, content, color, or illumination it may obstruct, impair, obscure, interfere with the view of, or be confused with, any traffic control sign, sign or device, or where it may interfere with, mislead or confuse traffic.~~

- ~~2. Obstruction Of Sight Triangles Prohibited: No sign, nor any part of a sign other than a supporting pole or brace no greater than eighteen inches in width or diameter shall be located lower than eight feet from grade within the area of any sight triangle as defined in this code.~~
- ~~H. Signs In Rights Of Way: Except as provided in this subsection, no sign except governmental signs authorized in this chapter shall be placed in or extend into or over any public property or right of way. Temporary signs advertising civic functions may extend into or over a public right of way upon the specific prior approval of the village manager on the basis of need and impact on pedestrian and vehicular traffic, and impact on surrounding properties.~~
- ~~I. Sign Identification: All signs shall be plainly marked with the name of the person, firm or corporation hanging or erecting the sign and the sign permit number.~~
- ~~J. Sign Maintenance: The owner of a sign and the owner of the premises on which such sign is located shall be jointly and severally liable to maintain such sign, including its illumination sources, in compliance with this code and all applicable laws, in a safe and secure condition, and in a neat and orderly condition and good working order at all times, and to prevent the development of any rust, corrosion, rotting or other deterioration in the physical appearance or safety of such sign. The premises around ground and pylon signs shall be kept clean and free of all rubbish and weeds.~~
- ~~K. Sign Measurement:~~
- ~~1. Area To Be Included: The supporting structure or bracing of a sign shall be omitted in measuring the area of the sign unless such structure or bracing is made part of the message or face of the sign. Where a sign has more than one display face, all faces shall be included in determining the area of the sign.~~
  - ~~2. Area Of Signs With Backing: The area of all signs with backing shall be measured by computing the area of the sign backing.~~
  - ~~3. Area Of Signs Without Backing: The area of all signs without backing shall be measured by computing the area of the smallest regular geometric figure that can encompass all words, letters, figures, emblems and other elements of the sign message.~~
  - ~~4. Area Of Signs With And Without Backing: The area of all signs formed by a combination of elements with and without backing shall be measured by counting the area of such elements measured in accordance with the foregoing subsections.~~

~~FIGURE 1- SIGN MEASUREMENT ILLUSTRATIONS~~





- L. ~~Signs On Lots With Multiple Users: Where more than one user occupies a zoning lot, the owner of the lot shall be responsible for allocating permitted signage among such users.~~
- M. ~~General Safety: Notwithstanding any other provision of this chapter, no sign shall be located in any area or in any manner so as to create a nuisance or a threat to the public safety and welfare. (Ord. 3392, 9-12-2011)~~

#### 4-5-5: CLASSIFICATION OF SIGNS:

- A. ~~Functional Types: For purposes of this chapter, signs shall be classified as follows according to function:~~
1. ~~Advertising Sign: A sign, other than an off premises identification sign, that directs attention to or identifies a business, commodity, service or entertainment conducted, sold or offered at a location other than the premises on which the sign is located. This term shall include signs, other than customary identification lettering and advertising posters on buses and taxicabs, attached to parked or moving vehicles.~~
  2. ~~Attention Getting Device: A sign designed to attract attention by means of flashing or moving parts, bright color or light, or movement of any kind. Examples of such signs include pennants hung in series, whirligigs, spinners, streamers, flashing lights, searchlights and balloons.~~
  3. ~~Business Sign: A sign that directs attention to or identifies a business or profession conducted, or to a commodity or service sold, offered or manufactured, or to an entertainment offered on the premises where the sign is located.~~
  4. ~~Construction Sign: A temporary sign erected on premises on which construction is taking place, during the period of such construction, indicating the names of the architects, engineers, landscape architects, contractors, and similar artisans, and the owners, financial supporters, sponsors and similar persons or firms having a role or interest in the construction activity.~~
  5. ~~Drive Through Sign: A sign that facilitates the operation of a drive through facility by aiding with the pick up, drop off, ordering or service of such a facility. It includes, but is not limited to, such signs as changeable copy menu boards.~~
  6. ~~Governmental Signs: A sign erected and maintained pursuant to and in discharge of any governmental function or required by any law, ordinance or governmental regulation.~~
  7. ~~Holiday Decorations: Signs in the nature of decorations, clearly incidental to and customarily and commonly associated with any national, local or religious holiday.~~
  8. ~~Home Occupation Sign: A sign advertising or identifying a home occupation on the site of the home occupation.~~
  9. ~~Identification Sign: A sign giving only the name, trademark or other readily recognized symbol or address, or any combination thereof, of a building, business, development or establishment on the premises where it is located.~~
  10. ~~Institutional Bulletin Board Sign: A sign that identifies a religious organization, school, library, community center, or similar institutional or community service use on whose premises it is located and that contains only the name of~~



the institution or organization, the name or names of persons connected with it, and greetings, announcements or events or activities occurring at the institution or similar message.

11. Joint Identification Sign: An identification sign limited in content to the identification of a planned development, office plaza, shopping center, industrial park or the like and not containing any reference to the individual uses sharing the development, plaza, center, park or the like.
12. Memorial Sign: A sign or tablet memorializing a person, place, event or structure.
13. Nameplate Sign: A sign limited in content to the name or address, or both, of the owner or occupant of a building or premises on which it is located. If any premises is occupied by more than one occupant, the nameplate sign may identify all such occupants, as well as the premises, and may include necessary directional information.
14. Off Premises Identification And/Or Advertising Sign: A sign giving only the name, trademark or other readily recognized symbol, address, or advertising, or any combination thereof, of a building, business, development or establishment, which sign is located off the lot on which such building, business, development or establishment is located.
15. Official Flag Or Emblem: A flag or emblem of a government or of a membership organization.
16. On Site Directory Sign: A sign, not readable from any public right of way, on which the names and locations of the occupants and/or uses of a building or group of buildings is given.
17. On Site Informational Sign: A sign commonly associated with, and limited to, information and directions necessary or convenient for persons coming on the property, including signs marking entrances and exits, parking areas, one way drives, restrooms, pick up and delivery areas and the like.
18. Political Sign: A temporary sign announcing or supporting political candidates or issues in connection with any national, state or local election.
19. Private Sale Sign: A temporary sign advertising private sales of personal property at "house sales", "garage sales", "rummage sales" and the like.
20. Private Warning Sign: A sign limited in content to messages warning, caution or danger.
21. Public Service Signs: A sign displaying only the time, temperature, stock market quotations or civic messages.
22. Real Estate Sign: A sign pertaining to the sale or lease of the premises, or a portion of the premises, on which the sign is located.

~~B. Structural Types: For purposes of this chapter, signs shall be classified as follows according to structure:~~

1. ~~Awning, Canopy Or Marquee Sign: A sign that is mounted or painted on or attached to an awning, canopy or marquee that is otherwise permitted by this chapter. No such sign shall project above, below, or beyond the physical dimensions of such awning, canopy or marquee.~~
2. ~~Banner Sign: A sign made of fabric or other similar nonrigid material with no enclosing framework or electrical components that is supported or anchored on two or more edges or at all four corners.~~
3. ~~Billboard Sign: A board, panel, or tablet used for the display of posters, printed or painted advertising matter, either illuminated or nonilluminated, that directs attention to goods, merchandise, entertainment, or services offered elsewhere than the premises where the sign is located.~~
4. ~~Box Sign: A sign that is self enclosed in a typically square or rectangular structure with or without internal lighting. A box sign can be single or double sided.~~
5. ~~Freestanding Sign: A sign on a frame, pole or other support structure not attached to any building.~~
6. ~~Gas Station Price Sign: A changeable copy sign advertising gasoline prices.~~
7. ~~Monument Sign: A freestanding sign supported primarily by an internal structural framework or integrated into landscaping or other solid structural features other than support poles.~~
8. ~~Moving Or Animated Sign: Any sign or part of a sign that changes physical position by any movement or rotation or that gives the visual impression of such movement or rotation.~~
9. ~~Paint On Wall Sign: A sign painted on the wall of a building or structure with the exposed face of the sign in a place parallel to the face of the wall.~~
10. ~~Portable Sign: A sign that is not permanently affixed to a building, a structure or the ground, but not including customary identification lettering on vehicles and advertising posters on buses and taxicabs.~~
11. ~~Projecting Sign: A sign that is wholly or partially dependent upon a building for support and that projects more than twelve inches from such building.~~
12. ~~Pylon Sign: A sign that is mounted on a freestanding pole or other supports.~~
13. ~~Reader Board/Changeable Copy/Video Sign: (Does not apply to gas/service stations or to that portion of a sign dedicated to time and/or temperature.) A sign or portion thereof designed to accommodate frequent message~~

changes composed of characters, or letters, or illustrations and that can be changed or rearranged, either manually or electronically, without altering the face or surface of such sign.

- 14. ~~Roof Sign: A sign that is mounted or painted on the roof of a building, or that is wholly dependent upon a building for support and that projects above the highest point of a building with a flat roof, the eave line of a building with gambrel, gable or hip roof or the deck line of a building with a mansard roof.~~
- 15. ~~Sandwich Board Sign: A movable sign not secured or attached to the ground or surface upon which it is located.~~
- 16. ~~Temporary Sign: A sign or advertising display constructed of cloth, canvas, fabric, paper, plywood or other light material and intended to be displayed for a short period of time.~~
- 17. ~~Vehicle/Trailer Sign: A sign that is attached to or painted on a vehicle that is parked on or adjacent to any property, the principal purpose of which is to attract attention to a product sold or business located on the property.~~
- 18. ~~Wall Sign: A sign fastened to the wall of a building or structure in such a manner that the wall becomes the supporting structure for, or forms the background surface of, the sign and that does not project more than twelve inches from such building or structure.~~
- 19. ~~Window Sign: A sign that is applied or attached to the exterior or interior of a window or located within the interior of a structure so that its message can be read from the exterior of the structure. (Ord. 3392, 9-12-2011)~~

#### **4-5-6: SIGNS PERMITTED IN ANY DISTRICT WITHOUT A PERMIT:**

Except as regulated by section 4-5-4 of this chapter and except as expressly prohibited in section 4-5-7 of this chapter, and notwithstanding any other contrary provisions of this chapter, the following signs may, subject to the following limitations, be erected and maintained in any district without obtaining a village sign permit:

- A. ~~Construction sign: Shall not exceed sixteen square feet per sign face nor more than two sign faces. Limited to one per zoning lot.~~
- B. ~~Governmental signs: The content and size of any such sign shall not exceed the requirements of the law, ordinance or regulation pursuant to which such sign is erected.~~
- C. ~~Holiday decorations: Such signs shall be displayed for a period of not more than sixty consecutive days nor more than twenty days following the holiday in connection with which they are displayed; any other provision of this chapter to the contrary notwithstanding, such signs may be of any type, number, area, height, location, illumination or animation so long as they create no safety hazard, nuisance or adverse impact on the adjacent properties.~~
- D. ~~Nameplate signs: Such signs shall be limited to no more than one wall sign per occupancy; shall be no more than one square foot in area per occupancy and in no event more than three square feet in area; and shall be nonilluminated.~~
- E. ~~Official flags and emblems: Such signs may be displayed on flagpoles and when so displayed shall not exceed twenty four square feet in area. Such signs may also be displayed in the form of a wall sign and when so displayed shall not exceed three square feet in area.~~
- F. ~~On site informational signs: Such signs shall be limited to wall or freestanding signs of not more than six square feet in area; shall be, if a freestanding sign, not more than four feet in height; and shall be illuminated only as necessary to accomplish their intended purpose. (Ord. 3392, 9-12-2011)~~
- G. ~~Political signs: Such signs shall be limited to not more than nine square feet in area per sign; shall be located entirely on private property pursuant to the owner's consent; shall be clearly marked with the name, address and telephone number of the person responsible for the removal of such sign; shall not be located in or on the public right of way, sidewalk or other public thoroughfare. (Ord. 3509, 2-24-2014)~~
- H. ~~Private sale signs (residential only): Such signs shall be no more than six square feet in area; shall be located entirely on the premises where such sale is to be conducted; shall be clearly marked with name, address and telephone number of the person responsible for the removal of such sign; shall be erected not more than twenty four hours in advance of such sale; and shall be removed within twenty four hours following the conclusion of such sale. No freestanding sign shall be higher than four feet nor closer to any lot line than six feet.~~
- I. ~~Private warning signs: Such signs shall be no more than two square feet in area each; shall be limited to the number necessary to accomplish the intended purpose and shall be illuminated only as required to accomplish such purpose.~~
- J. ~~Real estate sign, temporary: Such signs shall be no more than six square feet in area per sign face and shall be limited to one such sign per zoning lot.~~

~~K. Window signs, temporary: The aggregate area of all such signs shall not exceed thirty percent of the area of the window in which they are exhibited nor block any window area required for light, ventilation or emergency exit by any applicable code. No such sign shall be illuminated. (Ord. 3392, 9-12-2011)~~

#### **4-5-7: SIGNS SPECIFICALLY PROHIBITED IN ALL DISTRICTS:**

The following signs, as well as all other signs not expressly permitted by this chapter, are prohibited in all districts and shall not be erected, maintained or, except as provided for elsewhere in this chapter, permitted to continue in any district:

- ~~A. Advertising signs, including billboards.~~
- ~~B. Attention getting devices.~~
- ~~C. Banner signs (except for the grand opening of a new business).~~
- ~~D. Box signs.~~
- ~~E. Electronic reader board (except as approved as part of a planned development).~~
- ~~F. Home occupation identification signs.~~
- ~~G. Moving or animated signs.~~
- ~~H. Off premises signs (except as approved as part of a planned development).~~
- ~~I. Portable signs.~~
- ~~J. Projecting signs.~~
- ~~K. Real estate signs indicating that property has been sold.~~
- ~~L. Roof signs.~~
- ~~M. Temporary signs, except as expressly authorized in this chapter and when approved in connection with temporary uses.~~
- ~~N. Vehicle/trailer signs.~~
- ~~O. Any sign that advertises, identifies or pertains to a business no longer conducted, or a product no longer sold, on the premises where such sign is located. Such signs shall be removed within thirty days following cessation of the relevant activity.~~
- ~~P. Any sign on a tree, utility pole, or light pole, whether on public or private property (except municipal/government banners appropriately approved and mounted).~~
- ~~Q. Any sign on public property, except governmental signs authorized in this chapter.~~
- ~~R. Any sign painted directly on a wall, roof or fence.~~
- ~~S. Any ground sign (or portion thereof) existing at a height of more than fifteen feet above the grade of the adjacent residential district.~~
- ~~T. Construction advertising signs in residential neighborhoods other than the sign or permit placard required by the village. (Ord. 3446, 7-9-2012)~~

#### **4-5-8: DISTRICT REGULATIONS – C1:**

Signs shall be permitted in the C1 district as follows (North Avenue):

- ~~A. Functional Types Permitted:~~
  - ~~1. All signs permitted in any district without a village permit as provided in section 4-5-6 of this chapter.~~
  - ~~2. Business signs.~~
  - ~~3. Identification signs.~~
  - ~~4. Joint identification signs.~~
  - ~~5. On site directory signs.~~
- ~~B. Structural Types Permitted:~~
  - ~~1. Awning and canopy signs.~~
  - ~~2. Monument signs.~~
  - ~~3. Temporary signs, but only as authorized in section 4-5-6 of this chapter or for construction signs.~~
  - ~~4. Wall signs.~~
  - ~~5. Gas station price sign, but only as authorized as part of a planned development.~~

~~6. Drive-through sign, but only as authorized as part of a planned development.~~

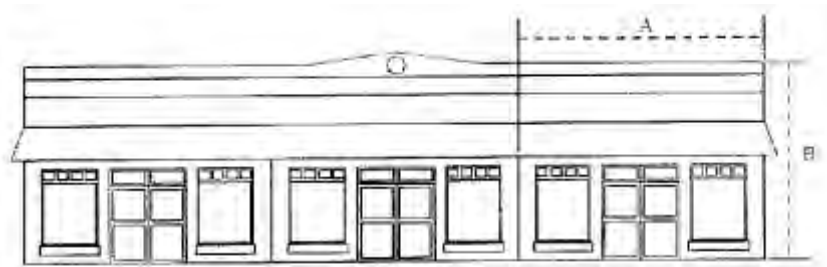
~~C. Number Of Signs Permitted Per Lot:~~

- ~~1. All signs permitted in section 4.5.6 of this chapter; plus~~
- ~~2. One joint identification sign per zoning lot frontage; plus~~
- ~~3. One wall sign per zoning lot frontage for buildings with a single ground floor tenant, or one wall sign per ground floor business tenant fronting the public right of way; plus~~
- ~~4. One monument sign; plus~~
- ~~5. One on-site directory sign per zoning lot frontage.~~

~~D. Maximum Gross Surface Area Of Signs Permitted:~~

- ~~1. Total Sign Area: Unless otherwise stated in this section, the total area of all signs on a zoning lot shall not exceed one square foot per foot of zoning lot frontage; provided, however, that construction signs, real estate signs, joint identification signs, and signs allowed without permits, shall not be counted toward the total allowance gross sign surface area permitted on a zoning lot.~~
- ~~2. Individual Sign Area Limitations: The following individual sign area limitations shall apply to all signs:~~
  - ~~a. Awning And Canopy Signs: Not to exceed sixty square feet per sign face. No sign identifying an individual tenant of a multi-tenant building shall cover more than five percent of the wall to which it is affixed.~~
  - ~~b. Monument Signs: Not to exceed eighty square feet per sign face.~~
  - ~~c. Wall Signs: Not to exceed eighty square feet per sign, or not to exceed covering more than five percent of the wall to which it is affixed, whichever is less.~~
- ~~3. Multi-Tenant Buildings: Regardless of total sign area allowed for a multi-tenant building, each ground floor business tenant fronting the public right of way shall be allowed at least one sign of the following types:~~
  - ~~a. Awning And Canopy Signs: A sign identifying an individual tenant of a multi-tenant building shall cover up to, but not more than five percent of the proportion of the awning or canopy area associated with the subject tenant.~~
  - ~~b. Wall Signs: A sign identifying an individual tenant of a multi-tenant building shall cover up to, but not more than five percent of the proportion of the wall area associated with the subject tenant.~~

~~MULTI-TENANT GROSS SIGN AREA:~~



~~A = Width of Tenant Frontage~~

~~B = Height of Facade~~



~~Max. Tenant Sign Area = A x B x 0.05~~

~~E. Maximum Height Of Signs Permitted:~~

- ~~1. Signs Without Permits: As provided in section 4.5.6 of this chapter for signs permitted pursuant to that section.~~
- ~~2. Awning And Canopy Signs: Twenty feet; all awning and canopy signs shall be at least eight feet above grade. Awning and canopy signs for individual tenants of a multi-tenant building shall be at the same height on the building to which they are affixed.~~
- ~~3. Monument Signs: A maximum height of ten feet.~~

- ~~4. Wall Signs: Thirty feet. Permitted only on the first floor of multi-story buildings. No wall sign shall cover any architectural features of the building to which it is attached (architectural features shall include, but not be limited to: pediment, cornice, belt course, pier, windows, pilaster, roof, decorative stone or tile inlay, kick plate/bulkhead, raised or colored brick pattern, and corbel). Wall signs for individual tenants of a multi-tenant building shall be at the same height on the building to which they are affixed.~~

~~F. Minimum Setback Required:~~

- ~~1. Signs Without Permits: As provided in section 4-5-6 of this chapter for signs permitted pursuant to that section.~~  
~~2. Monument Signs: Three feet from "right of way" and six feet from all other lot lines. All monument signs shall be located outside of the "sight triangles" and shall be maintained.~~

~~G. Illumination:~~

- ~~1. Signs Without Permits: Signs permitted pursuant to section 4-5-6 of this chapter shall be illuminated only as permitted in that section.~~  
~~2. Awning And Canopy Signs: Can only be illuminated using a direct light source. Direct illumination shall be aimed at the exterior of the awning/canopy.~~  
~~3. Monument Signs: Monument signs shall be backlit, directly lit, or internally illuminated. All letters must be individually affixed. Any direct light source shall be concealed from view from the right of way. The sign area backing shall not be internally illuminated.~~  
~~4. Wall Signs: Letters shall be individually affixed to walls of a building and be either internally illuminated or backlit. (Ord. 3392, 9-12-2011)~~

#### **4-5-9: DISTRICT REGULATIONS—C2:**

Signs shall be permitted in the C2 district as follows (Madison Street, Harlem Avenue, Thatcher/Lake):

~~A. Functional Types Permitted:~~

- ~~1. All signs permitted in any district without a village permit as provided in section 4-5-6 of this chapter.~~  
~~2. Business signs.~~  
~~3. Identification signs.~~  
~~4. Joint identification signs.~~  
~~5. On-site directory signs.~~

~~B. Structural Types Permitted:~~

- ~~1. Awning and canopy signs.~~  
~~2. Monument signs.~~  
~~3. Temporary signs, but only as authorized in section 4-5-6 of this chapter or for construction signs.~~  
~~4. Wall signs.~~  
~~5. Gas station price sign, but only as authorized as part of a planned development.~~  
~~6. Drive-through sign, but only as authorized as part of a planned development.~~

~~C. Number Of Signs Permitted Per Lot:~~

- ~~1. All signs permitted in section 4-5-6 of this chapter; plus~~  
~~2. One joint identification sign per zoning lot frontage; plus~~  
~~3. One wall sign per zoning lot frontage for buildings with a single ground floor tenant, or one wall sign per ground floor business tenant fronting the public right of way; plus~~  
~~4. One monument sign; plus~~  
~~5. One on-site directory sign per zoning lot frontage.~~

~~D. Maximum Gross Surface Area Of Signs Permitted:~~

- ~~1. Total Sign Area: Unless otherwise stated in this section, the total area of all signs on a zoning lot shall not exceed one square foot per foot of zoning lot frontage; provided, however, that construction signs, real estate signs, joint identification signs, and signs allowed without permits, shall not be counted toward the total allowance gross sign surface area permitted on a zoning lot.~~  
~~2. Individual Sign Area Limitations: The following individual sign area limitations shall apply to all signs:~~  
~~a. Awning And Canopy Signs: Not to exceed sixty square feet per sign face. No sign identifying an individual tenant of a multi-tenant building shall cover more than five percent of the wall to which it is affixed.~~

- ~~b. Monument Signs: Not to exceed eighty square feet per sign face.~~
    - ~~c. Wall Signs: Not to exceed sixty square feet per sign, or not to exceed covering more than five percent of the wall to which it is affixed, whichever is less.~~
  - ~~3. Multi Tenant Buildings: Regardless of total sign area allowed for a multi-tenant building, each ground floor business tenant fronting the public right of way shall be allowed at least one sign of the following types:~~
    - ~~a. Awning And Canopy Signs: A sign identifying an individual tenant of a multi-tenant building shall cover up to, but not more than five percent of the proportion of the awning or canopy area associated with the subject tenant.~~
    - ~~b. Wall Signs: A sign identifying an individual tenant of a multi-tenant building shall cover up to, but not more than five percent of the proportion of the wall area associated with the subject tenant.~~
- ~~E. Maximum Height Of Signs Permitted:~~
  - ~~1. Signs Without Permits: As provided in section 4-5-6 of this chapter for signs permitted pursuant to that section.~~
  - ~~2. Awning And Canopy Signs: Twenty feet; all awning and canopy signs shall be at least eight feet above grade. Awning and canopy signs for individual tenants of a multi-tenant building shall be at the same height on the building to which they are affixed.~~
  - ~~3. Monument Signs: A maximum height of ten feet.~~
  - ~~4. Wall Signs: Thirty feet. Permitted only on the first floor of multi-story buildings. No wall sign shall cover any architectural features of the building to which it is attached (architectural features shall include, but not be limited to: pediment, cornice, belt course, pier, windows, pilaster, roof, decorative stone or tile inlay, kick plate/bulkhead, raised or colored brick pattern, and corbel). Wall signs for individual tenants of a multi-tenant building shall be at the same height on the building to which they are affixed.~~
- ~~F. Minimum Setback Required:~~
  - ~~1. Signs Without Permits: As provided in section 4-5-6 of this chapter for signs permitted pursuant to that section.~~
  - ~~2. Monument Signs: Three feet from "right of way" and five feet from all other lot lines. All monument signs shall be located outside of the "sight triangles".~~
- ~~G. Illumination:~~
  - ~~1. Signs Without Permits: Signs permitted pursuant to section 4-5-6 of this chapter shall be illuminated only as permitted in that section.~~
  - ~~2. Awning And Canopy Signs: Can only be illuminated using a direct light source. Direct illumination shall be aimed at the exterior of the awning/canopy.~~
  - ~~3. Monument Signs: Monument signs shall be backlit, directly lit, or internally illuminated. All letters must be individually affixed. Any direct light source shall be concealed from view from the right of way. The sign area backing shall not be internally illuminated.~~
  - ~~4. Wall Signs: Letters shall be individually affixed to walls of a building and be either internally illuminated or backlit. (Ord. 3392, 9-12-2011)~~

#### **4-5-10: DISTRICT REGULATIONS –C3:**

Signs shall be permitted in the C3 district as follows (Lake Street Village Center Area):

- ~~A. Functional Types Permitted:~~
  - ~~1. All signs permitted in any district without a village permit as provided in section 4-5-6 of this chapter.~~
  - ~~2. Business signs.~~
  - ~~3. Identification signs.~~
  - ~~4. On-site directory signs.~~
- ~~B. Structural Types Permitted:~~
  - ~~1. Awning and canopy signs.~~
  - ~~2. Temporary signs, but only as authorized in section 4-5-6 of this chapter or for construction signs.~~
  - ~~3. Wall signs.~~
  - ~~4. Drive-through sign, but only as authorized as part of a planned development.~~
- ~~C. Number Of Signs Permitted Per Lot:~~
  - ~~1. All signs permitted in section 4-5-6 of this chapter; plus~~

- ~~2. One wall sign per zoning lot frontage for buildings with a single ground floor tenant, or one wall sign per ground floor business tenant fronting the public right of way.~~
- ~~D. Maximum Gross Surface Area Of Signs Permitted:~~
- ~~1. Total Sign Area: Unless otherwise stated in this section, the total area of all signs on a zoning lot shall not exceed one square foot per foot of zoning lot frontage; provided, however, that construction signs, real estate signs, joint identification signs, and signs allowed without permits, shall not be counted toward the total allowance gross sign surface area permitted on a zoning lot.~~
  - ~~2. Individual Sign Area Limitations: The following individual sign area limitations shall apply to all signs:~~
    - ~~a. Awning And Canopy Signs: Not to exceed sixty square feet per sign face. No sign identifying an individual tenant of a multi-tenant building shall cover more than five percent of the wall to which it is affixed.~~
    - ~~b. Wall Signs: Not to exceed sixty square feet per sign, or not to exceed covering more than five percent of the wall to which it is affixed, whichever is less.~~
  - ~~3. Multi-Tenant Buildings: Regardless of total sign area allowed for a multi-tenant building, each ground-floor business tenant fronting the public right of way shall be allowed at least one sign of the following types:~~
    - ~~a. Awning And Canopy Signs: A sign identifying an individual tenant of a multi-tenant building shall cover up to, but not more than five percent of the proportion of the awning or canopy area associated with the subject tenant.~~
    - ~~b. Wall Signs: A sign identifying an individual tenant of a multi-tenant building shall cover up to, but not more than five percent of the proportion of the wall area associated with the subject tenant.~~
- ~~E. Maximum Height Of Signs Permitted:~~
- ~~1. Signs Without Permits: As provided in section 4-5-6 of this chapter for signs permitted pursuant to that section.~~
  - ~~2. Awning And Canopy Signs: Twenty feet; all awning and canopy signs shall be at least eight feet above grade. Awning and canopy signs for individual tenants of a multi-tenant building shall be at the same height on the building to which they are affixed.~~
  - ~~3. Wall Signs: Thirty feet. Permitted only on the first floor of multi-story buildings. No wall sign shall cover any architectural features of the building to which it is attached (architectural features shall include, but not be limited to: pediment, cornice, belt course, pier, windows, pilaster, roof, decorative stone or tile inlay, kick plate/bulkhead, raised or colored brick pattern, and corbel). Wall signs for individual tenants of a multi-tenant building shall be at the same height on the building to which they are affixed. Wall signs for individual tenants of a multi-tenant building shall be of the same type/font and overall design and color.~~
- ~~F. Minimum Setback Required:~~
- ~~1. Signs Without Permits: As provided in section 4-5-6 of this chapter for signs permitted pursuant to that section.~~
  - ~~2. Monument Signs: Three feet from "right of way" and five feet from all other lot lines. All monument signs shall be located outside of the "sight triangles".~~
- ~~G. Illumination:~~
- ~~1. Signs Without Permits: Signs permitted pursuant to section 4-5-6 of this chapter shall be illuminated only as permitted in that section.~~
  - ~~2. Awning And Canopy Signs: Can only be illuminated using a direct light source. Direct illumination shall be aimed at the exterior of the awning/canopy.~~
  - ~~3. Monument Signs: Monument signs shall be backlit, directly lit, or internally illuminated. All letters must be individually affixed. Any direct light source shall be concealed from view from the right of way. The sign area backing shall not be internally illuminated.~~
  - ~~4. Wall Signs: Letters shall be individually affixed to walls of a building and be either internally illuminated or backlit. (Ord. 2392, 9-12-2011)~~

#### **4-5-11: DISTRICT REGULATIONS – ORIC:**

Signs shall be permitted in the ORIC district as follows:

- ~~A. Functional Types Permitted:~~
- ~~1. All signs permitted in any district without a village permit as provided in section 4-5-6 of this chapter.~~
  - ~~2. Business signs.~~

- ~~2. Identification signs.~~
- ~~4. Joint identification signs.~~
- ~~5. On site directory signs.~~
- ~~B. Structural Types Permitted:~~
  - ~~1. Awning and canopy signs.~~
  - ~~2. Monument signs.~~
  - ~~3. Temporary signs, but only as authorized in section 4-5-6 of this chapter or for construction signs.~~
  - ~~4. Wall signs.~~
  - ~~5. Gas station price sign, but only as authorized as part of a planned development.~~
  - ~~6. Drive through sign, but only as authorized as part of a planned development.~~
- ~~C. Number Of Signs Permitted Per Lot:~~
  - ~~1. All signs permitted in section 4-5-6 of this chapter, plus~~
  - ~~2. One joint identification sign per zoning lot frontage; plus~~
  - ~~3. One wall sign per zoning lot frontage for buildings with a single ground floor tenant, or one wall sign per ground floor business tenant fronting the public right of way; plus~~
  - ~~4. One monument sign per street frontage; plus~~
  - ~~5. One on site directory sign per zoning lot frontage.~~
- ~~D. Maximum Gross Surface Area Of Signs Permitted:~~
  - ~~1. Total Sign Area: The total area of all signs on a zoning lot shall not exceed one square foot per foot of zoning lot frontage; provided, however, that construction signs, real estate signs, joint identification signs, and signs allowed without permits, shall not be counted toward the total allowance gross sign surface area permitted on a zoning lot.~~
  - ~~2. Individual Sign Area Limitations: The following individual sign area limitations shall apply to all signs:~~
    - ~~a. Awning And Canopy Signs: Not to exceed sixty square feet per sign face. No sign identifying an individual tenant of a multi tenant building shall cover more than five percent of the wall to which it is affixed.~~
    - ~~b. Monument Signs: Not to exceed one hundred square feet per sign face, nor more than two hundred square feet total.~~
    - ~~c. Wall Signs: Not to exceed one hundred square feet per sign, or not to exceed covering more than five percent of the wall to which it is affixed, whichever is less.~~
- ~~E. Maximum Height Of Signs Permitted:~~
  - ~~1. Signs Without Permits: As provided in section 4-5-6 of this chapter for signs permitted pursuant to that section.~~
  - ~~2. Awning And Canopy Signs: Twenty feet; all awning and canopy signs shall be at least eight feet above grade. Awning and canopy signs for individual tenants of a multi tenant building shall be at the same height on the building to which they are affixed.~~
  - ~~3. Monument Signs: A maximum height of ten feet.~~
  - ~~4. Wall Signs: Thirty feet. Wall signs for individual tenants of a multi tenant building shall be at the same height on the building to which they are affixed. No wall sign shall cover any architectural features of the building to which it is attached (architectural features shall include, but not be limited to: pediment, cornice, belt course, pier, windows, pilaster, roof, decorative stone or tile inlay, kick plate/bulkhead, raised or colored brick pattern, and corbel).~~
- ~~F. Minimum Setback Required:~~
  - ~~1. Signs Without Permits: As provided in section 4-5-6 of this chapter for signs permitted pursuant to that section.~~
  - ~~2. Monument Signs: Three feet from "right of way" and six feet from all other lot lines. All monument signs shall be located outside of the "sight triangles".~~
- ~~G. Illumination:~~
  - ~~1. Signs Without Permits: Signs permitted pursuant to section 4-5-6 of this chapter shall be illuminated only as permitted in that section.~~
  - ~~2. Awning And Canopy Signs: Shall be illuminated using a direct light source. Direct illumination shall be aimed at the exterior of the awning/canopy.~~
  - ~~3. Monument Signs: Monument signs shall be backlit, directly lit, or internally illuminated. All letters must be individually affixed. Any direct light source shall be concealed from view from the right of way. The sign area backing shall not be internally illuminated.~~
  - ~~4. Wall Signs: Letters shall be individually affixed to walls of a building and be either internally illuminated or backlit.~~

(Ord. 3392, 9-12-2011)



#### **4-5-12: TEMPORARY SIGNS:**

- ~~A. A "temporary sign" is any sign, banner, poster, advertisement, or notice in any nonresidential district that is not designed or intended to be placed permanently, which is placed to advertise or announce an event, occurrence, service, or product.~~
- ~~B. Any owner or tenant desiring to erect or maintain a temporary sign shall submit a temporary sign permit application. An application may only be made by the owner or tenant of the property on which the temporary sign will be erected and maintained. A separate application must be submitted for each temporary sign an owner or tenant desires to erect and maintain. The applicant shall be responsible for the installation, maintenance and removal of a temporary sign pursuant to a permit issued by the village.~~
- ~~C. No temporary sign shall be erected or maintained without a permit. No temporary sign shall be maintained beyond the date and time set forth in the permit permitting the temporary sign to be erected and maintained.~~
- ~~D. The permit fee for temporary signs shall be one hundred dollars per application.~~
- ~~E. Temporary signs must be related to goods, services, and/or events that are sold, provided, and/or occur on the premises. No temporary sign shall carry information conveying the price of any good or service.~~
- ~~F. Temporary signs shall not exceed thirty two square feet in area.~~
- ~~G. Only one temporary sign shall be allowed for each temporary sign permit application. No applicant may display a temporary sign more than two times a year. A separate permit application is required for each temporary sign request.~~
- ~~H. Temporary signs are limited to a display duration not to exceed ninety calendar days.~~
- ~~I. Temporary signs advertising goods, services, and/or events that are sold, provided, and/or occur outside of the premises on which the sign is erected and maintained are prohibited.~~
- ~~J. All temporary signs must remain in good condition throughout the display period. The applicant is responsible for maintaining the temporary sign. Corrective action must be taken immediately by the applicant if there exists any problems or defects with the appearance, condition or maintenance of the sign and/or support hardware. Temporary signs must be constructed of durable, weather resistant materials (canvas, nylon, etc.) with sufficient strength and resilience to maintain an acceptable appearance for the duration of its display and shall be securely affixed on all sides/corners.~~
- ~~K. No temporary sign may be located higher than the roofline of the building to which it is attached or, if attached to a permanent sign, higher than the sign. There must be no encroachment of a temporary sign into the public right of way.~~
- ~~L. Temporary signs may not block any public signs or public infrastructure and shall be placed not less than eight feet from the nearest edge of a right of way or property line.~~
- ~~M. River Forest units of government may install temporary streetlight banners on village owned streetlights. Said banners shall be limited to a display not to exceed one hundred eighty days and the display may be extended for an additional one hundred eighty days with approval of the village. One temporary sign permit application shall be required for each street or parking lot at which the temporary streetlight banners will be installed. All other temporary sign regulations listed in this section shall apply to temporary streetlight banners.~~
- ~~N. Erecting or maintaining a temporary sign in a manner inconsistent with the provisions of this chapter is unlawful and shall constitute a violation and offense. A separate offense shall be deemed committed for each day any violation of any provision of this chapter shall continue. Liability for the violation or offense shall be with the applicant, should the violation or offense be related to a temporary sign erected and maintained pursuant to a permit issued by the village. Liability for the violation or offense shall be with the owner of the property on which the temporary sign exists, should the violation or offense be related to a temporary sign erected and maintained without a permit issued by the village.~~
- ~~O. Violations of this chapter shall be punished as provided in section 1-4-1 of this code. (Ord. 3484, 4-22-2013)~~

#### **4-5-13: NONCONFORMING SIGNS:**

- ~~A. Maintenance: Nonconforming signs may be maintained subject to the following regulations:~~
- ~~1. No nonconforming sign shall be expanded or altered to prolong the life of the sign.~~
  - ~~2. No nonconforming sign structure shall be changed to another nonconforming sign structure except that the copy, message or graphic of a nonconforming sign may be changed.~~
  - ~~3. The nonstructural component of a multi-tenant sign on which the copy, message or graphic is displayed, such as a plastic or metal panel or insert, may be replaced to accommodate a change in tenant.~~

- ~~4. If the copy, message or graphic of a nonconforming sign cannot be changed without altering a structural component, then such change is not permitted. Structural components include any part of a sign attached directly to the ground or to a building or structure, any part of the supporting structure of a sign without which the sign fails to maintain its structural integrity, and any part of a sign's electrical or lighting equipment.~~
- ~~5. No nonconforming sign shall be relocated in whole or in part unless, when relocated, it conforms to all of the provisions of this chapter.~~
- ~~6. If a nonconforming sign is damaged or destroyed to the extent of fifty percent of its replacement value, the sign must be repaired or replaced in conformance with all provisions of this chapter.~~
- ~~8. Abatement, Abandonment And Discontinuance: If a legal nonconforming sign is discontinued or abandoned for a period of one hundred eighty days, the rights to legal nonconforming status shall have expired and any subsequent use of such a sign shall comply with all regulations of the zoning district in which such a sign is located. The period of such discontinuance caused by government action, acts of God, or other acts without any contributing fault by the user, shall not be included in calculating the length of discontinuance for this section. (Ord. 3392, 9-12-2011)~~

## Chapter 6

### AWNINGS AND CANOPIES

#### 4-6-1: DEFINITIONS:

AWNING: Any flexible awning which extends over any public sidewalk, street, alley or other public place, but which is so constructed that it can be rolled up or otherwise withdrawn so that it does not extend over such public place.

CANOPY: Any rigid canopy, marquee or other roof like structure, other than an awning, which extends over any public sidewalk, street, alley or other public place. (1981 Code)

#### 4-6-2: PERMIT REQUIRED:

No awning or canopy shall be erected until a permit has been issued by the ~~village clerk~~[Building Official](#). Application for such permit shall be accompanied by plans and specifications, which shall be in accord with the requirements of the ~~BOCA basic/national building code/1984, section 510<sup>3</sup>~~[\(Ord. 2236, 1-26-1987\)](#)[ICC International Building Code, 2018 Edition](#)

#### 4-6-3: PERMIT FEES:

Fees for permits required by this ~~chapter~~[Chapter](#) are as follows: (Ord. 2668, 2-12-1996)

- A. Awnings: Before any permit shall be issued there shall be paid to the village a permit fee of one hundred dollars [\(\\$100\)](#).
- B. Canopies: Before any permit shall be issued there shall be paid to the village a permit fee of one hundred dollars [\(\\$100\)](#). (Ord. 3278, 4-27-2009)
- C. Failure To Maintain: If the owner fails to maintain the awning or canopy in good condition and repair, the ~~director of public works~~[Building Official](#) may proceed to repair said awning or canopy and assess the cost thereof against the owner, and the amount of such cost shall be paid by such owner to the village. (Ord. 2668, 2-12-1996)

**Footnotes** - Click any footnote link to go back to its reference.

**Footnote 1:** See section [4-1-3](#) of this title.

## Chapter 7

### HEATING REQUIREMENTS IN BUILDINGS

Commented [MD134]: Replaced reference to Health Commissioner with Building Official.

#### 4-7-1: APARTMENT HOUSES:

It shall be the duty of every person owning or controlling any apartment house, in which the heat is furnished from a heating plant used in common for the purpose of heating the various rooms and apartments therein and in which the heating plant is under the control or supervision of such owner or person in control of such building, to furnish heat to such rooms and apartments from October 1 of each year to May 1 of the succeeding year, so that the occupants thereof may secure, without such undue restrictions of ventilation as to interfere with proper sanitary conditions, a minimum temperature of sixty degrees Fahrenheit at six thirty o'clock A.M., sixty eight degrees Fahrenheit at seven thirty o'clock A.M., and thereafter until ten thirty o'clock P.M., averaged throughout the apartment. Written notice of complaint concerning lack of heat in such room or apartment shall first be given to the ~~Health Commissioner~~**Building Official** before any person shall be deemed to have violated this Section. For the purpose of determining whether or not the temperature in any such room or apartment is in accordance with the provisions of this Section, temperature readings shall be made by the Village by means of a standard Fahrenheit thermometer ~~approved by the Department of Health~~, in not less than two separate rooms in such apartment, or if the apartment consists of only one room, then in two opposite parts of the room as near the extremes as practicable, such thermometer to be placed at a point not less than four feet nor more than six feet above the floor of any such room or apartment and at least four feet away from any door or window leading to the outer air. Failure to furnish the heat required under the terms of this Section shall not constitute an offense where it is due to a breakdown of the heating plant, if diligence is used to have such plant repaired (unless such breakdown has been caused by the violation of an ordinance relating to the operation of heating plants), nor where it is due to strikes, to general shortage of fuel, nor to any act of the tenant who makes the complaint nor to any cause beyond the owner's control.

#### 4-7-2: OFFICES, FACTORIES AND WORK SHOPS:

It shall be the duty of every person owning or controlling the heating plant which furnishes heat to any office, factory or workshop to maintain a temperature within such office, factory or workshop of not less than sixty five degrees Fahrenheit without such undue restriction of ventilation as to interfere with proper sanitary conditions therein; provided, however, that this requirement shall not apply to any office, factory or workshop where the business conducted therein is of such a nature that a higher or lower temperature than sixty five degrees Fahrenheit is necessary or expedient for the work, trade, occupation or manufacturing processes of the business so conducted therein.

## Chapter 8

### FENCES

#### 4-8-1: PERMIT TO CONSTRUCT REQUIRED:

A fence permit shall be required for the construction of a new fence and for any substantial changes of any existing fence. Application for a fence permit shall include the type of fence, the height, width and length, and a sketch showing the location of the fence on the lot. The fee for said permit shall be one hundred dollars ~~(\$100)~~, payable in advance and a permit, when issued, shall be visibly displayed on the premises of the lot during the period of time of the construction or change of the fence and in no event for less than ten days.

Every person found guilty of violating this section shall be guilty of a misdemeanor and shall be punished by a fine of not less than fifteen dollars ~~(\$50)~~ nor more than five hundred dollars ~~(\$500)~~ for each offense. (Ord. 3479, 4-8-2013)

#### 4-8-2: DEFINITIONS:

FABRICATED METAL FENCE: A fence assembled from discrete metal pieces including bars, channels, rods, pipes, tubes, cast or fabricated scrollwork and ornaments. No part of the fabricated metal fence shall include wire fabric or mesh, whether it is of woven or welded construction. The fabricated metal fence may be constructed of iron, steel or aluminum. The fabricated metal fence shall be finished or painted to prevent corrosion, and that finish shall be maintained throughout the duration of the fence installation. Fabricated metal fences shall meet the structural requirements of the building code adopted in ~~chapter 1~~Chapter 1 of this ~~title~~Title.

ORNAMENTAL PILLARS: Shall include any construction of stone, masonry, or precast concrete, either freestanding or used to support fence panels. Constructions supporting a horizontal structure shall not be considered to be an ornamental pillar. When included in a fence, wherein the area of the fence open to view is regulated, the area of the pier shall not be counted against the area open to view if the cumulative length of the piers is equal to or less than ten percent of the length of the run of the fence in any run. Ornamental pillars, and any decorative extensions except lighting fixtures, shall comply with the maximum height for the type of fence it is part of. Ornamental pillars and their foundations shall meet the structural requirements of the building code adopted in ~~chapter 1~~Chapter 1 of this ~~title~~Title, and shall be reinforced and anchored to prevent overturning.

YARD: The open space between a building and any lot line, further defined as follows (see exhibit A of this definition):  
Yard, Front: The yard facing the public street, including the area between the side lot lines and from the front line of the lot and the front line of the building. On through lots, front yards face both streets. On corner lots, the front yard faces on the lot's primary street; such street being the street which has the greatest distance between the two cross streets forming the block frontage.

Yard, Rear: A yard extending across the rear of a lot measured between the side lines of the building and between the rear lot line and the rear of the building. On both interior lots and corner lots, the rear yard shall in all cases be at the opposite end of the lot from the front yard.

Yard, Secondary Front: On a corner lot, the secondary front yard faces the lot's secondary street. The secondary front yard includes the area from the lot line abutting the secondary street to the face of the building and from the front line of the building (boundary of the front yard) to the rear lot line.

Yard, Side: A yard between the building and the side lot line and extending from the front line of the building (boundary of the front yard) to the rear lot line.

(Ord. 3479, 4-8-2013)

#### 4-8-3: FENCE CONSTRUCTION TYPES:

The following provisions shall control the classification of fences as to the type of construction, area open for view, and height:

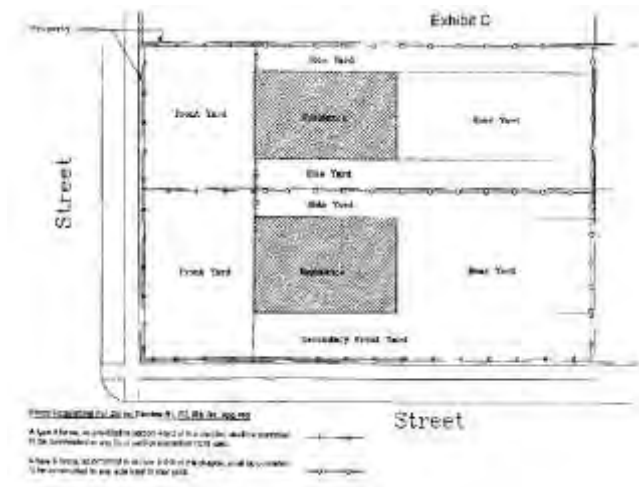
- A. Type 1 Fence: A ~~type-Type 1 fence-Fence~~ shall be of construction meeting the definition of a "fabricated metal fence", as defined in ~~section-Section 4-8-2~~ of this ~~chapterChapter~~, being not less than fifty percent open to view, and not exceeding a height of four feet above the established grade.
- B. Type 2 Fence: A ~~type-Type 2 fence-Fence~~ shall be of construction meeting the definition of a "fabricated metal fence", as defined in ~~section-Section 4-8-2~~ of this ~~chapterChapter~~, being not less than eighty percent open to view, and not exceeding a height of six feet above the established grade.
- C. Type 3 Fence: A ~~type-Type 3 fence-Fence~~ shall be of any approved type of fence construction, except that chainlink fencing is not permitted to be installed on any front yard or secondary front yard in any zoning district. The maximum

D. Type 4 Fence: A ~~type Type 4 fence~~ Fence shall be of any approved type of fence construction, shall not exceed a height of eight feet above the established grade, and is not regulated in regard to the area open to view. (Ord. 3479, 4-8-2013)

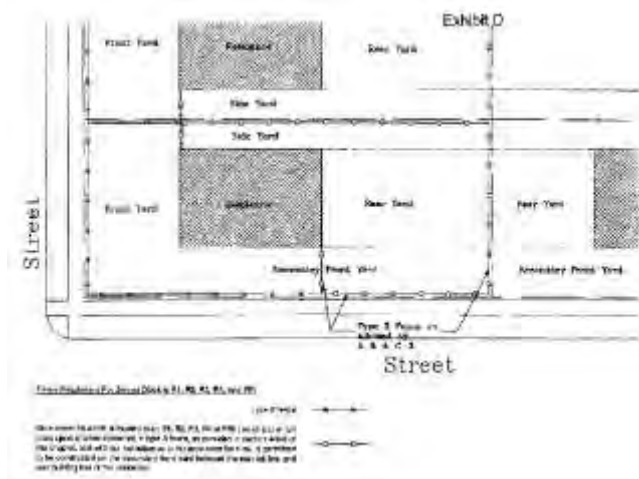
This section refers to zoning districts as defined in title 10 of this code. Yards shall be as defined in section 4-8-2 of this chapter. Additional requirements for height and enclosure may be required by the building code adopted in chapter 1 of this title, where a fence is used to provide specific functions required by the building code. Exhibits are hereby incorporated to depict the following:

- [illegible]

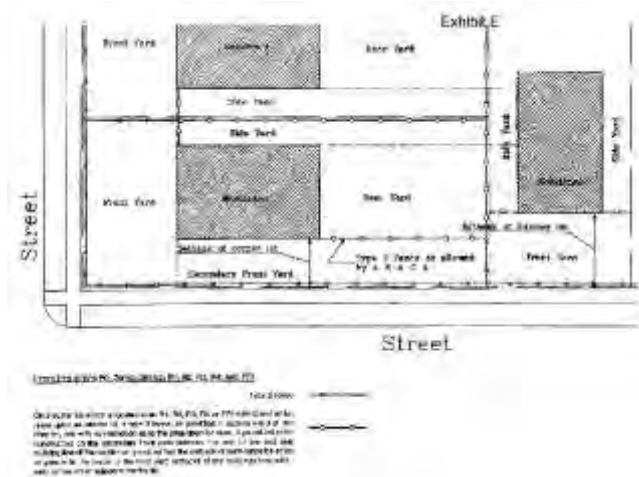
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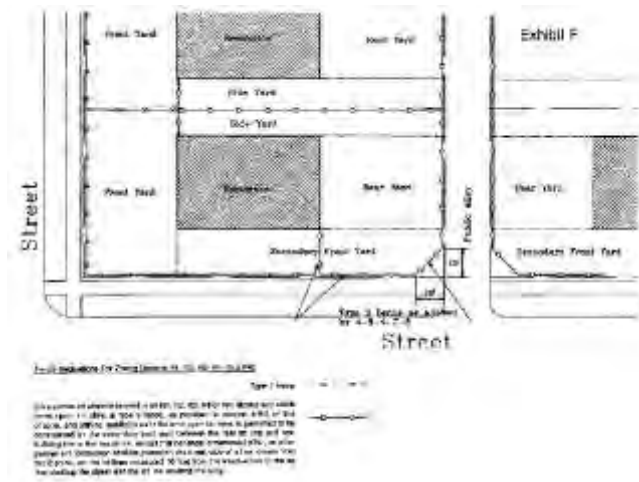
- On a corner lot which is located in an R1, R2, R3, R4 or PRI district and which rears upon another corner lot, a ~~type~~ **Type 3 fence**, as provided in ~~section~~ **Section 4-8-3** of this ~~chapter~~ **Chapter**, is permitted to be constructed on the secondary front yard between the rear lot line and rear building line of the residence. (See ~~exhibit~~ **Exhibit D** of this section.)



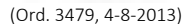
- On a corner lot which is located in an R1, R2, R3, R4 or PRI district and which rears upon an interior lot, a ~~type~~ **Type 3 fence**, as provided in ~~section~~ **Section 4-8-3** of this ~~chapter~~ **Chapter**, is permitted to be constructed on the secondary front yard between the rear lot line and rear building line of the residence, provided that the setback of such fence be equal or greater to the lesser of the front yard setbacks of the buildings located on said corner lot or adjacent interior lot. (See ~~exhibit~~ **Exhibit E** of this section.)



- On a corner lot which is located in an R1, R2, R3, R4 or PRI district and which abuts upon an alley, a ~~type-Type~~ **Type 3 fence**, as provided in ~~section-Section~~ **Section 4-8-3** of this ~~chapter-Chapter~~ **Chapter**, is permitted to be constructed on the secondary front yard between the rear lot line and rear building line of the residence; except that no fence, ornamental pillar, or other permanent obstruction shall be placed on the street side of a line, drawn from the two points on the lot lines measured ten feet from the intersection of the lot line abutting the street and the lot line abutting the alley. (See ~~exhibit-Exhibit~~ **Exhibit F** of this section.)



- For a lot located in an R1, R2, R3 or R4 district and adjacent to a lot located in a C1, C2, C3, PRI or ORIC district, a ~~type-Type~~ **Type 4 fence**, as provided in ~~section-Section~~ **Section 4-8-3** of this ~~chapter-Chapter~~ **Chapter**, shall be permitted to be



The ~~zoning~~Zoning ~~board~~Board of ~~appeals~~Appeals shall have the jurisdiction to hold public hearings and offer recommendations to the ~~board~~Board of ~~trustees~~Trustees concerning variations of this ~~chapter~~Chapter pursuant to its powers granted by ~~section~~Section 10-5-4 of this ~~code~~Code. (Ord. 3479, 4-8-2013)

## Chapter 10

### DANGEROUS BUILDINGS

The term "dangerous building" as used in this Chapter is hereby defined to mean and include:

- Commented [MD135]: Made minor amendments changing references from director of public works to building official and village clerk to village administrator.

Commented [LS136R135]: Updated to reflect the reorganization of the Building Division under the Director of Public Works and Development Services.



- D. Any building, shed, fence or other man-made structure which, because of lack of doors or windows, is available to and frequented by malefactors or disorderly persons who are not lawful occupants of such structure.

#### **4-10-2: NUISANCE DECLARED:**

Any dangerous building or other man-made structure, as defined in Section 4-10-1 hereof, is hereby declared to be a nuisance, and it shall be unlawful to maintain or permit the existence of any dangerous building or other man-made structure in the Village. It shall also be unlawful for the owner, occupant or person in custody of any dangerous building or other man-made structure to permit the same to remain in a dangerous condition, or to occupy such building or permit it to be occupied while it is or remains in a dangerous condition.

#### **4-10-3: STATEMENT OF CONDITION; NOTICE TO ABATE:**

Whenever the ~~Director of Public Works Building Official~~, or any other officer of the Village shall be of the opinion that any building in the Village is a dangerous building, he shall file a written statement to that effect with the ~~Village Director of Public Works and Development Services~~ ~~Clerk Administrator~~. The ~~Director of Public Works and Development Services~~ ~~Village Clerk Administrator~~ shall thereupon cause written notice to be served upon the owner thereof, and upon the occupants thereof, if any, by registered or certified mail or by personal service. Such notice shall state that the building has been declared to be in a dangerous condition, that such dangerous condition must be removed or remedied by repairing or altering the building, or by demolishing it, and that the condition must be remedied at once. Such notice may be in the following form:

***"To (owner-occupant) of the premises known and described as \_\_\_\_.***

*You are hereby notified that (describe building) on the premises above described has been condemned as a nuisance and a dangerous building after inspection by .*

*The causes for this decision are (here insert the facts as to the dangerous condition).*

*You must remedy this condition or demolish the building immediately, or the Village will proceed to do so."*

If the person receiving such notice has not complied therewith within ten days from the time that this notice is served upon such person by personal service or by registered mail, the ~~Director of Public Works Building Official~~ may proceed to remedy the condition or demolish the dangerous building.

#### **4-10-4: FAILURE TO COMPLY WITH NOTICE:**

- A. If the Village shall determine, upon due investigation, that any building or structure in the Village fails to conform to the minimum standards of health and safety required by this Code and the owner or owners of such building or structure shall fail, after due notice, to cause such property so to conform, the Village is hereby authorized to make application to any court of competent jurisdiction for an injunction requiring compliance with the provisions of this Code and other ordinances of the Village, and for such other order as the court may deem necessary or appropriate to secure such compliance pursuant to the provisions of 65 Illinois Compiled Statutes 5/11-31-2.
- B. The Village is hereby authorized to demolish, repair or enclose, or cause the demolition, repair or enclosure of, dangerous and unsafe buildings or uncompleted and abandoned buildings in the Village. To implement said action, the Village is hereby authorized to apply to the Circuit Court of Cook County pursuant to the provisions of 65 Illinois Compiled Statutes 5/11-31-2, and take such further action as may be necessary as authorized by said Statutes, including filing of lien where necessary.

## Chapter 11

### HOUSE TRAILERS AND RECREATIONAL VEHICLES

#### 4-11-1: DEFINITIONS:

For the purpose of this Chapter certain words and phrases are defined as follows:

HOUSE TRAILER: Any structure for, or used for, living or sleeping purposes, mounted upon wheels and capable of being transported from place to place, either by its own power or by some vehicle attached to it; provided however, that this definition shall not apply to any vehicle operated over fixed rails.

RECREATIONAL VEHICLE: As set forth in Section 10-3-1 of this Code.

TRAILER CAMP: Any plot of ground where one or more house trailers used as living or sleeping quarters may be located, regardless of whether or not a charge is made for such accommodations. (1981 Code)

#### 4-11-2: PROHIBITION:

It shall be unlawful for any person to maintain or operate any plot of ground as a place for living in a recreational vehicle, a house trailer or as a trailer camp for human habitation within the Village. (1981 Code)

#### 4-11-3: EXEMPTION:

Nothing in this Chapter shall be construed to prohibit the passage of any house trailer or recreational vehicle through the Village, or parking such trailer unoccupied in connection with its movement through the Village, or storing or parking such house trailer or recreational vehicle unoccupied in the Village where the parking of vehicles is permitted by law; and ~~subsection~~ Subsection 10-8-8B of this Code; nor shall anything in this Chapter prohibit making repairs to any such house trailer or recreational vehicle in the Village. (1981 Code)

## Chapter 12

### FLOOD PLAIN REGULATIONS

#### 4-12-1: PURPOSE:

This Chapter is enacted pursuant to the police powers granted to this Village by 65 Illinois Compiled Statutes 5/1-2-1, 5/11-12-12, 5/11-30-8, and 5/11-30-2 in order to accomplish the following purposes:

- A. To meet the requirements of 615 Illinois Compiled Statutes 5/18(g), *An Act in Relation to the Regulation of the Rivers, Lakes and Streams of the State of Illinois*, approved June 10, 1911, as amended;
- B. To assure that new development does not increase the flood or drainage hazards to others, or creating unstable conditions susceptible to erosions;
- C. To protect new buildings and major improvements to buildings from flood damage;
- D. To protect human life and health from hazards of flooding;
- E. To lessen the burden on the taxpayer for flood control projects, repairs to flood-damaged public facilities and utilities, and flood rescue and relief operations;

Commented [MD137]: Discussed with village engineer. Other than minor punctuation/capitalization edits, nothing else amended.

- F. To make federally subsidized flood insurance available for property in the Village by fulfilling the requirements of the National Flood Insurance Program;
- G. To comply with the rules and regulations of the National Flood Insurance Program codified as 44 CFR 59-79, as amended.

#### 4-12-2: DEFINITIONS:

For the purposes of this Chapter, the following definitions are adopted:

ACT: *An Act in relation to the regulation of the rivers, lakes and streams of the State of Illinois*, 615 Illinois Compiled Statutes 5/5 et seq.

APPLICANT: Any person, firm, corporation or agency which submits an application.

APPROPRIATE USE: Only uses of the regulatory floodway that are permissible and will be considered for permit issuance. The only uses that will be allowed are as specified in subsection 4-12-7B.

BASE FLOOD: The flood having a one percent probability of being equaled or exceeded in any given year. The base flood is also known as the 100-year frequency flood event. Application of the base flood elevation at any location is as defined in Section 4-12-5 of this Chapter.

BUILDING: A structure that is principally above ground and is enclosed by walls and a roof. The term includes a gas or liquid storage tank, a manufactured home, mobile home or a prefabricated building. This term also includes recreational vehicles and travel trailers to be installed on a site for more than one hundred eighty days.

COMPENSATORY STORAGE: An artificially excavated, hydraulically equivalent volume of storage within the SFHA used to balance the loss of natural flood storage capacity when artificial fill or structures are placed within the flood plain. The uncompensated loss of natural flood plain storage can increase off-site flood water elevations and flows.

CONDITIONAL APPROVAL OF A REGULATORY FLOODWAY MAP CHANGE: Preconstruction approval by DWR and the Federal Emergency Management Agency of a proposed change to the floodway map. This preconstruction approval, pursuant to this part, gives assurances to the property owners that once an appropriate use is constructed according to permitted plans, the floodway map can be changed, as previously agreed, upon review and acceptance of as-built plans.

CONDITIONAL LETTER OF MAP REVISION (CLOMR): A letter which indicates that the Federal Emergency Management Agency will revise base flood elevations, flood insurance rate zones, flood boundaries or floodway as shown on an effective Flood Hazard Boundary Map or Flood Insurance Rate Map, once the as-built plans are submitted and approved.

DAM: All obstructions, wall embankments or barriers, together with their abutments and appurtenant works, if any, constructed for the purpose of storing or diverting water or creating a pool. Underground water storage tanks are not included.

DEVELOPMENT: Any man-made change to real estate, including:

- A. Construction, reconstruction, repair, or placement of a building or any addition to a building;
- B. Installing a manufactured home on a site, preparing a site for a manufactured home, or installing a travel trailer on a site for more than one hundred eighty days;
- C. Drilling, mining, installing utilities, construction of roads, bridges, or similar projects;
- D. Construction or erection of levees, walls, fences, filling, dredging, grading, excavating, paving, or other nonagricultural alterations of the ground surface; storage of materials;
- E. Any other activity of man that might change the direction, height, or velocity of flood or surface water.

Development does not include maintenance of existing buildings and facilities such as re-roofing or re-surfacing of roads

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when there is no increase in elevation, or gardening, plowing, and similar agricultural practices that do not involve filling, grading, or construction of levees.

DWR: Illinois Department of Transportation, Division of Water Resources.

ELEVATION CERTIFICATE: A form published by the Federal Emergency Management Agency that is used to certify the elevation to which a building has been elevated.

EXEMPT ORGANIZATIONS: Organizations which are exempt from this Chapter per the Illinois Compiled Statutes including State, Federal or local units of government.

FEMA: Federal emergency management agency and its regulations at 44 CFR 59-79 effective as of October 1, 1986. This incorporation does not include any later editions or amendments.

FLOOD: A general and temporary condition of partial or complete inundation of normally dry land areas from overflow of inland or tidal waves, or the unusual and rapid accumulation or runoff of surface waters from any source.

FLOOD FRINGE: That portion of the floodplain outside of the regulatory floodway.

FLOOD INSURANCE RATE MAPS (FIRM): A map prepared by the federal emergency management agency that depicts the special flood hazard areas (SFHA) within a community. This map includes insurance rate zones and floodplains and may or may not depict floodways.

FLOOD PROTECTION ELEVATION (FPE): The elevation of the base flood or 100-year frequency flood plus one foot of freeboard at any given location in the SFHA.

FLOODPLAIN: That land typically adjacent to a body of water with ground surface elevations at or below the base flood or the 100-year frequency flood elevation. Floodplains may also include detached special flood hazard areas, ponding areas or other similar areas. The floodplain is also known as the special flood hazard area (SFHA). The floodplains are those lands within the jurisdiction of the village that are subject to inundation by the base flood or 100-year frequency flood. The SFHAs of the village are generally identified as such on map number 17031C; panels 387 and 389 dated August 19, 2008, of the countywide flood insurance rate map for Cook County prepared by the federal emergency management agency. The SFHAs of those parts of unincorporated Cook County that are within the one and one-half mile extraterritorial jurisdiction of the village and may be annexed into the village are designated for the Des Plaines River on map number 17031C, panels 387 and 389 dated August 19, 2008, of the countywide flood insurance rate map prepared for Cook County by the federal emergency management agency.

FLOODPROOFING: Any combination of structural and nonstructural additions, changes or adjustments to structures which reduce or eliminate flood damage to real estate or improved real property, water and sanitary facilities, structures and their contents.

FLOODPROOFING CERTIFICATE: A form published by the federal emergency management agency that is used to certify that a building has been designed and constructed to be structurally dry floodproofed to the flood protection elevation.

FREEBOARD: An increment of elevation added to the base flood elevation to provide a factor of safety for uncertainties in calculations, unknown localized conditions, wave actions and unpredictable effects such as those caused by ice or debris jams.

HYDROLOGIC AND HYDRAULIC CALCULATIONS: Engineering analyses which determine expected flood flows and flood elevations based on land characteristics and rainfall events.

LETTER OF MAP AMENDMENT (LOMA): Official determination by FEMA that a specific structure is not in a 100-year flood zone; amends the effective flood hazard boundary map or FIRM.

LETTER OF MAP REVISION (LOMR): Letter that revises base flood or 100-year frequency flood elevations, flood insurance rate zones, flood boundaries or floodways as shown on an effective FHBM or FIRM.

MANUFACTURED HOME: A structure, transportable in one or more sections, which is built on a permanent chassis and is designated for use with or without a permanent foundation when connected to the required utilities. The term manufactured homes also includes park trailers, travel trailers and other similar vehicles placed on site for more than one hundred eighty consecutive days.

MANUFACTURED HOME PARK OR SUBDIVISION: A parcel (or contiguous parcels) of land divided into two or more manufactured home lots for rent or sale.

NGVD: National geodetic vertical datum of 1929. Reference surface set by the national geodetic survey deduced from a continental adjustment of all existing adjustments in 1929.

PUBLIC FLOOD CONTROL PROJECT: A flood control project which will be operated and maintained by a public agency to reduce flood damages to existing buildings and structures which includes a hydrologic and hydraulic study of the existing and proposed conditions of the watershed. Nothing in this definition shall preclude the design, engineering, construction or financing, in whole or in part, of a flood control project by persons or parties who are not public agencies.

PUBLICLY NAVIGABLE WATERS: All streams and lakes capable of being navigated by watercraft.

REGISTERED LAND SURVEYOR: A land surveyor registered in the state of Illinois, under the Illinois land surveyors act<sup>1</sup>.

REGISTERED PROFESSIONAL ENGINEER: An engineer registered in the state of Illinois, under the Illinois professional engineering act<sup>2</sup>.

REGULATORY FLOODWAY: Also known as designated floodway. The channel, including on stream lakes, and that portion of the floodplain adjacent to a stream or watercourse as designated by DWR, which is needed to store and convey the existing and anticipated future 100-year frequency flood discharge with no more than a one-tenth foot increase in stage due to the loss of flood conveyance or storage, and no more than a ten percent increase in velocities. The floodways are designated for the Des Plaines River on map number 17031C, panels 387 and 389 dated August 19, 2008, of the flood insurance rate map prepared by the federal emergency management agency. The floodways for those parts of unincorporated Cook County that are within the one and one-half mile extraterritorial jurisdiction of the village and may be annexed into the village are designated for the Des Plaines River on map number 17031C, panels 387 and 389 dated August 19, 2008, of the countywide flood insurance rate map for Cook County prepared for the federal emergency management agency. To locate the designated floodway boundary on any site, the designated floodway boundary should be scaled off the designated floodway map and located on a site plan, using reference marks common to both maps. Where interpretation is needed to determine the exact location of the designated floodway boundary, the Illinois department of natural resources/division of water resources should be contacted for the interpretation.

REPAIR REMODELING OR MAINTENANCE: Development activities which do not result in any increases in the outside dimensions of a building or any changes to the dimensions of a structure.

RIVERINE SFHA: Any SFHA subject to flooding from a river, creek, intermittent stream, ditch, on stream lake system or any other identified channel. This term does not include areas subject to flooding from lakes, ponding areas, areas of sheet flow, or other areas not subject to overbank flooding.

SPECIAL FLOOD HAZARD AREA (SFHA): Any base flood area subject to flooding from a river, creek, intermittent stream, ditch, or any other identified channel or ponding and shown on a flood hazard boundary map or flood insurance rate map as zone A, AO, A1-30, AE, A99, AH, VO, V30, VE, V, M, or E.

STRUCTURE: The results of a manmade change to the land constructed on or below the ground, including the construction,

reconstruction or placement of a building or any addition to a building; installing a manufactured home on a site; preparing a site for a manufactured home or installing a travel trailer on a site for more than one hundred eighty days.

**SUBSTANTIAL IMPROVEMENT:** Any repair, reconstruction or improvement of a structure, the cost of which equals or exceeds fifty percent of the market value of the structure either: a) before the improvement or repair is started, or b) if the structure has been damaged, and is being restored, before the damage occurred. For the purposes of this definition "substantial improvement" is considered to occur when the first alteration of any wall, ceiling, floor, or other structural part of the building commences, whether or not that alteration affects the external dimensions of the structure. The term does not, however, include either: 1) any project for improvement of a structure to comply with existing state or local health, sanitary, or safety code specifications which are solely necessary to ensure safe living conditions, or 2) any alteration of a structure listed on the National Register of Historic Places or a state inventory of historic places.

**TRANSITION SECTION:** Reaches of the stream or floodway where water flows from a narrow cross section to a wide cross section or vice versa. (Ord. 2475, 2-10-1992; amd. Ord. 2896, 10-23-2000; Ord. 3243, 6-23-2008)

### 4-12-3: ADMINISTRATION AND ENFORCEMENT:

The director of public works shall be responsible for fulfilling all of the duties listed in ~~section-Section~~ 4-12-4 of this chapter.

To fulfill those duties, the director of public works first should use the criteria listed in ~~section-Section~~ 4-12-5 of this chapter to determine whether the development site is located within a floodplain. Once it has been determined that a site is located within a floodplain, the director of public works must determine whether the development site is within a flood fringe, a regulatory floodway, or within an SFHA or floodplain on which no floodway has been identified. If the site is within a flood fringe, the director of public works shall require that the minimum requirements of ~~section-Section~~ 4-12-6 of this chapter be met. If the site is within a floodway, the director of public works shall require that the minimum requirements of ~~section-Section~~ 4-12-7 of this chapter be met. If the site is located within an SFHA or floodplain for which no detailed study has been completed and approved, the director of public works shall require that the minimum requirements of ~~section-Section~~ 4-12-8 of this chapter be met.

In addition, the general requirements of ~~section-Section~~ 4-12-9 of this chapter shall be met for all developments meeting the requirements of ~~section-Section~~ 4-12-6, 4-12-7 or 4-12-8 of this chapter. The director of public works shall ensure that all subdivision proposals shall meet the requirements of ~~section-Section~~ 4-12-10 of this chapter.

If a variance is to be granted for a proposal the director of public works shall review the requirements of ~~section-Section~~ 4-12-11 of this chapter to make sure they are met. In addition, the director of public works shall complete all notification requirements.

In order to ensure that property owners obtain permits as required in this chapter, the director of public works may take any and all actions as outlined in ~~section-Section~~ 4-12-13 of this chapter. (Ord. 2475, 2-10-1992)

### 4-12-4: DUTIES OF THE ENFORCEMENT OFFICIAL:

The director of public works shall be responsible for the general administration and enforcement of this chapter which shall include the following:

- A. Determining The Floodplain Designation: Check all new development sites to determine whether they are in a special flood hazard area (SFHA). If they are in an SFHA, determine whether they are in a floodway, flood fringe or in a floodplain on which a detailed study has not been conducted which drains more than one square mile.
- B. Professional Engineer Review: If the development site is within a floodway or in a floodplain on which a detailed study has not been conducted which drains more than one square mile then the permit shall be referred to a registered professional engineer (PE) under the employ or contract of the village for review to ensure that the development meets

the requirements of ~~section-Section~~ 4-12-7 of this chapter. In the case of an appropriate use, the PE shall state, in writing, that the development meets the requirements of Section 4-12-7 of this chapter.

- C. Dam Safety Requirements: Ensure that a DWR dam safety permit has been issued or a letter indicating no dam safety permit is required, if the proposed development activity includes construction of a "dam" as defined in ~~section-Section~~ 4-12-2 of this chapter. Regulated dams may include weirs, restrictive culverts or impoundment structures.
- D. Other Permit Requirements: Ensure that any and all required federal, state and local permits are received prior to the issuance of a floodplain development permit.
- E. Plan Review And Permit Issuance: Ensure that all development activities within the SFHAs of the jurisdiction of the village meet the requirements of this chapter and issue a floodplain development permit in accordance with the provisions of this chapter and other regulations of this community when the development meets the conditions of this chapter.
- F. Inspection Review: Inspect all development projects before, during and after construction to ensure proper elevation of the structure and to ensure they comply with the provisions of this chapter.
- G. Elevation And Floodproofing Certificates: Maintain in the permit files an elevation certificate certifying the elevation of the lowest floor (including basement) of a residential or nonresidential building or the elevation to which a nonresidential building has been floodproofed, using a floodproofing certificate, for all buildings subject to ~~section-Section~~ 4-12-9 of this chapter for public inspection and provide copies of same.
- H. Records For Public Inspection: Maintain for public inspection and furnish upon request base flood data, SFHA and regulatory floodway maps, copies of federal or state permit documents, variance documentation, conditional letter of map revision, letter of map revision, letter of map amendment and "as built" elevation and floodproofing or elevation and floodproofing certificates for all buildings constructed subject to this chapter.
- I. State Permits: Ensure that construction authorization has been granted by the Illinois division of water resources, for all development projects subject to ~~sections-Sections~~ 4-12-7 and 4-12-8 of this chapter, unless enforcement responsibility has been delegated to the village. Upon acceptance of this chapter by DWR and FEMA, responsibility is hereby delegated to the village as per 92 Illinois administrative code 708 for construction in the regulatory floodway and floodplain when floodways have not been defined in ~~sections-Sections~~ 4-12-7 and 4-12-8 of this chapter. However, the following review approvals are not delegated to the village and shall require review or permits from DWR:
  - 1. Organizations which are exempt from this chapter, as per the Illinois Compiled Statutes;
  - 2. Department of transportation projects, dams or impoundment structures as defined in ~~section-Section~~ 4-12-2 of this chapter and all other state, federal or local unit of government project, including projects of the village and county, except for those projects meeting the requirements of ~~subsection-Subsection~~ 4-12-7G of this chapter;
  - 3. An engineer's determination that an existing bridge or culvert crossing is not a source of flood damage and the analysis indicating the proposed flood profile, per ~~subsection-Subsection~~ 4-12-7C5 of this chapter;
  - 4. An engineer's analysis of the flood profile due to ~~subsection-Subsection~~ 4-12-7C4 of this chapter;
  - 5. Alternative transition sections and hydraulically equivalent compensatory storage as indicated in ~~subsections-Subsections~~ 4-12-7C1, C2 and C8 of this chapter;
  - 6. Permit issuance of structures within or over publicly navigable rivers, lakes and streams;
  - 7. Any changes in the base flood elevation or floodway locations; and
  - 8. Base flood elevation determinations where none now exist.
- J. Cooperation With Other Agencies: Cooperate with state and federal floodplain management agencies to improve base flood or 100-year frequency flood and floodway data and to improve the administration of this chapter. Submit data to DWR and the federal emergency management agency for proposed revisions of a regulatory map. Submit reports as required for the national flood insurance program. Notify the federal emergency management agency of any proposed amendments to this chapter.
- K. Promulgate Regulations: Promulgate rules and regulations as necessary to administer and enforce the provisions of this chapter subject however to the review and approval of DWR and FEMA for any ordinance changes. (Ord. 2475, 2-10-1992)

#### 4-12-5: BASE FLOOD ELEVATION:

This chapter's protection standard is based on the flood insurance study for the village. If a base flood elevation or 100-year frequency flood elevation is not available for a particular site, then the protection standard shall be according to the best existing data available in the Illinois state water survey's floodplain information repository.

When a party disagrees with the best available data, he/she may finance the detailed engineering study needed to replace existing data with better data and submit it to DWR and FEMA. (Ord. 2475, 2-10-1992)

- A. The base flood or 100-year frequency flood elevation for the SFHAs of the Des Plaines River shall be as delineated on the 100-year flood profiles in the countywide flood insurance study for Cook County prepared by the federal emergency management agency dated August 19, 2008, and such amendments to such study and maps as may be prepared from time to time.
- B. The base flood or 100-year frequency flood elevation for the SFHAs of those parts of unincorporated Cook County that are within the one and one-half mile extraterritorial jurisdiction of the village or that may be annexed into the village shall be as delineated on the 100-year flood profiles in the countywide flood insurance study for Cook County prepared by the federal emergency management agency and dated August 19, 2008, and such amendments or revisions to such study and maps as may be prepared from time to time. (Ord. 3243, 6-23-2008)
- C. The base flood or 100-year frequency flood elevation for each SFHA delineated as an "AH Zone" or "AO Zone" shall be that elevation (or depth) delineated on the flood insurance rate map of the village.
- D. The base flood or 100-year frequency flood elevation for each of the remaining SFHAs delineated as an "A Zone" on the flood insurance rate map of the village shall be according to the best existing data available in the Illinois state water survey floodplain information repository. When no base flood or 100-year frequency flood elevation exists, the base flood or 100-year frequency flood elevation for a riverine SFHA shall be determined from a backwater model, such as HEC-II, WSP-2, or a dynamic model such as HIP. The flood flows used in the hydraulic models shall be obtained from a hydrologic model, such as HEC-I TR-20, or HIP, or by techniques presented in various publications prepared by the United States geological survey for estimating peak flood discharges. Flood flows should be based on anticipated future land use conditions in the watershed as determined from adopted local and regional land use plans. Along any watercourses draining more than one square mile, the above analyses shall be submitted to DWR for approval, once approved it must be submitted to the Illinois state water survey floodplain information repository for filing. For a nonriverine SFHA, the base flood elevation shall be the historic flood of record plus three feet, unless calculated by a detailed engineering study and approved by the Illinois state water survey. (Ord. 2475, 2-10-1992)

#### 4-12-6: OCCUPATION AND USE OF FLOOD FRINGE AREAS:

Development in and/or filling of the flood fringe will be permitted if protection is provided against the base flood or 100-year frequency flood by proper elevation, and compensatory storage and other provisions of this chapter are met. No use will be permitted which adversely affects the capacity of drainage facilities or systems. Developments located within the flood fringe shall meet the requirements of this section, along with the requirements of ~~section~~ Section 4-12-9 of this chapter.

- A. Development Permit: No person, firm, corporation, or governmental body not exempted by state law shall commence any development in the SFHA without first obtaining a development permit from the director of public works.
- B. Application: Application for a development permit shall be made on a form provided by the director of public works. The application shall be accompanied by drawings of the site, drawn to scale, showing property line dimensions and legal description for the property and sealed by a licensed engineer, architect or land surveyor; existing grade elevations in MSL, 1929 adj. datum or NGVD and all changes in grade resulting from excavation or filling; the location and dimensions of all buildings and additions to buildings. For all proposed buildings, the elevation of the lowest floor (including basement) and lowest adjacent grade shall be shown on the submitted plans and the development will be subject to the requirements of ~~section~~ Section 4-12-9 of this chapter.
- C. Comparison Of Elevations: Upon receipt of a development permit application, the director of public works shall compare the elevation of the site to the base flood or 100-year frequency flood elevation. Any development located on land that can be shown to have been higher than the base flood elevation as of the sites first flood insurance rate map identification is not in the SFHA and, therefore, not subject to the requirements of this chapter. The building official shall maintain documentation of the existing ground elevation at the development site and certification that this ground elevation existed prior to the date of the site's first flood insurance rate map identification.
- D. Other Permits Required: The director of public works shall be responsible for obtaining from the applicant, copies of all other local, state and federal permits, approvals or permit not required letters that may be required for this type of



activity. The director of public works shall not issue a permit unless all other local, state and federal permits have been obtained.

- E. Preventing Increased Damages: No development in the flood fringe shall create a threat to public health and safety.
- F. Removal Of Site From Floodplain: If fill is being used to elevate the site above the base flood or 100-year frequency flood elevation, the applicant shall submit sufficient data and obtain a letter of map revision (LOMR) from FEMA for the purpose of removing the site from the floodplain.
- G. Compensatory Storage: Whenever any portion of a floodplain is authorized for use, the volume of space which will be occupied by the authorized fill or structure below the base flood or 100-year frequency flood elevation shall be compensated for and balanced by a hydraulically equivalent volume of excavation taken from below the base flood or 100-year frequency flood elevation. The excavation volume shall be at least equal to the volume of storage lost due to the fill or structure. In the case of streams and watercourses, such excavation shall be made opposite or adjacent to the areas so filled or occupied. All flood plain storage lost below the existing 10-year flood elevation shall be replaced below the proposed 10-year flood elevation. All flood plain storage lost above the existing 10-year flood elevation shall be replaced above the proposed 10-year flood elevation. All such excavations shall be constructed to drain freely and openly to the watercourse.

#### 4-12-7: OCCUPATION AND USE OF IDENTIFIED FLOODWAYS:

This Section applies to proposed development, redevelopment, site modification or building modification within a regulatory floodway. The regulatory floodway for the Des Plaines River shall be as delineated on the regulatory floodway maps designated by DWR and referenced in Section [4-12-2](#). Only those uses and structures will be permitted which meet the criteria in this Section. All floodway modifications shall be the minimum necessary to accomplish the purpose of the project. The development shall also meet the requirements of Section [4-12-9](#).

- A. Development Permit: No person, firm, corporation or governmental body not exempted by State law shall commence any development in a floodway without first obtaining a development permit from the Director of Public Works.
  - 1. Application for a development permit shall be made on a form provided by the Director of Public Works. The application shall include the following information:
    - a. Name and address of applicant;
    - b. Site location (including legal description) of the property, drawn to scale, on the regulatory floodway map, indicating whether it is proposed to be in an incorporated or unincorporated area;
    - c. Name of stream or body of water affected;
    - d. Description of proposed activity;
    - e. Statement of purpose of proposed activity;
    - f. Anticipated dates of initiation and completion of activity;
    - g. Name and mailing address of the owner of the subject property if different from the applicant;
    - h. Signature of applicant or the applicant's agent;
    - i. If the applicant is a corporation, the president or other authorized officer shall sign the application form;
    - j. If the applicant is a partnership, each partner shall sign the application form; and
    - k. If the applicant is a land trust, the trust officer shall sign the name of the trustee by him (her) as trust officer. A disclosure affidavit shall be filed with the application, identifying each beneficiary of the trust by name and address and defining the respective interests therein.
  - l. Plans of the proposed activity shall be provided which include as a minimum:
    - (1) A vicinity map showing the site of the activity, name of the waterway, boundary lines, names of roads in the vicinity of the site, graphic or numerical scale, and north arrow.
    - (2) A plan view of the project and engineering study reach showing existing and proposed conditions including principal dimensions of the structure or work, elevations in mean sea level (1929 adjustment) datum or N.G.V.D., adjacent property lines and ownership, drainage and flood control easements, proposed activity and navigation channel (when the proposed construction is near a commercially navigable body of water) regulatory floodway limit, flood plain limit, location and orientation of cross-sections, north arrow, and a graphic or numerical scale.

- (3) Cross-section views of the project and engineering study reach showing existing and proposed conditions including principal dimensions of the work as shown plan view, existing and proposed elevations, normal water elevation, 10-year frequency flood elevation, one hundred (100) year frequency flood elevation, and graphic or numerical scales (horizontal and vertical).
    - (4) A copy of the regulatory floodway map, marked to reflect any proposed change in the regulatory floodway location.
  - m. Any and all other local, State and Federal permits or approval letters that may be required for this type of development.
  - n. Engineering calculations and supporting data shall be submitted showing that the proposed work will meet the permit criteria of subsections 4-12-7B and C.
  - o. If the regulatory floodway delineation, base flood or 100-year frequency flood elevation will change due to the proposed project, the application will not be considered complete until DWR has indicated conditional approval of the regulatory floodway map change. No structures may be built until a letter of map revision has been approved by FEMA.
  - p. The application for a structure shall be accompanied by drawings of the site, drawn to scale showing property line dimensions and existing ground elevations and all changes in grade resulting from any proposed excavation or filling, and flood plain and floodway limits; sealed by a registered professional engineer, licensed architect or registered land surveyor; the location and dimensions of all buildings and additions to buildings; and the elevation of the lowest floor (including basement) of all proposed buildings subject to the requirements of Section 4-12-9 of this Chapter.
2. The Director of Public Works shall be responsible for obtaining from the applicant copies of all other local, State, and Federal permits and approvals that may be required for this type of activity. The Director of Public Works shall not issue the development permit unless all required Federal and State permits have been obtained. A registered professional engineer, under the employ or contract of the Village shall review and approve applications reviewed under this Section.
- B. Preventing Increased Damages and a List of Appropriate Uses: The only development in a floodway which will be allowed are appropriate uses, which will not cause a rise in the base flood elevation, and which will not create a damaging or potentially damaging increase in flood heights or velocity or be a threat to public health and safety. Only those appropriate uses listed in 92 Illinois Administrative Code 708 will be allowed. Appropriate uses do not include the construction or placement of any new structures, fill, building additions, buildings on stilts, fencing (including landscaping or planting designed to act as a fence) and storage of materials except as specifically defined above as an appropriate use. The approved appropriate uses are as follows:
- 1. Flood control structures, dikes, dams and other public works or private improvements relating to the control of drainage, flooding, erosion, or water quality or habitat for fish and wildlife.
  - 2. Structures or facilities relating to the use of, or requiring access to, the water or shoreline, such as pumping and treatment facilities, and facilities and improvements related to recreational boating, commercial shipping and other functionally water dependent uses.
  - 3. Storm and sanitary sewer outfalls.
  - 4. Underground and overhead utilities.
  - 5. Recreational facilities such as playing fields and trail systems including any related fencing (at least fifty percent open when viewed from any one direction) built parallel to the direction of flood flows, and including open air pavilions.
  - 6. Detached garages, storage sheds, or other nonhabitable accessory structures without toilet facilities to existing buildings that will not block flood flows, nor reduce floodway storage.
  - 7. Bridges, culverts, roadways, sidewalks, railways, runways and taxiways and any modification thereto.
  - 8. Parking lots and any modifications thereto (where depth of flooding at the 100-year frequency flood event will not exceed 1.0') and aircraft parking aprons built at or below ground elevation.
  - 9. Regulatory floodway regarding, without fill, to create a positive nonerosive slope toward a watercourse.
  - 10. Flood proofing activities to protect previously existing lawful structures including the construction of water tight window wells, elevating structures, or construction of floodwalls around residential, commercial or industrial principal structures where the outside toe of the floodwall shall be no more than ten feet away from the exterior wall of the existing structure, and, which are not considered substantial improvements to the structure.

11. In the case of damaged or replacement buildings, reconstruction or repairs made to a building that are valued at less than fifty percent of the market value of the building before it was damaged or replaced, and which do not increase the outside dimensions of the building.
  12. Additions to existing buildings above the BFE that do not increase the building's foot-print and are valued at less than fifty percent of the market value of the building.
- C. Within the regulatory floodway as identified on the regulatory floodway maps designated by DWR, the construction of an Appropriate Use, will be considered permissible provided that the proposed project meets the following engineering criteria and is so stated in writing with supporting plans, calculations and data by a registered professional engineer and provided that any structure meets the protection requirements of Section 4-12-9 of this Chapter:
1. Preservation of Flood Conveyance, so as Not to Increase Flood Stages Upstream: For appropriate uses other than bridge or culvert crossings, on-stream structures or dams, all effective regulatory floodway conveyance lost due to the project will be replaced for all flood events up to and including the 100-year frequency flood. In calculating effective regulatory floodway conveyance, the following factors shall be taken into consideration.
    - a. Regulatory floodway conveyance,

$$"K" = \frac{1.486 (A) (R)}{n^{0.667}}$$

where "n" is Manning's roughness factor, "A" is the effective area of the cross-section, and "R" is the ratio of the area to the wetted perimeter. (See Open Channel Hydraulics, Ven Te Chow, 1959, McGraw-Hill Book Company, New York)

- b. The same Manning's "n" value shall be used for both existing and proposed conditions unless a recorded maintenance agreement with a Federal, State, or local unit or government can assure the proposed conditions will be maintained or the land cover is changing from a vegetative to a nonvegetative land cover.
- c. Transition sections shall be provided and used in calculations of effective regulatory floodway conveyance. The following expansion and contraction ratios shall be used unless an applicant's engineer can prove to DWR through engineering calculations or model tests that more abrupt transitions may be used with the same efficiency:
  - (1) When water is flowing from a narrow section to wider section, the water should be assumed to expand no faster than at a rate of one foot horizontal for every four feet of the flooded stream's length.
  - (2) When water is flowing from a wide section to a narrow section, the water should be assumed to contract no faster than at a rate of one foot horizontal for every one foot of the flooded stream's length.
  - (3) When expanding or contracting flows in a vertical direction, a minimum of one foot vertical transition for every ten feet of stream length shall be used.
  - (4) Transition sections shall be provided between cross-sections with rapid expansions and contractions and when meeting the regulatory floodway delineation on adjacent properties.
  - (5) All cross-sections used in the calculations shall be located perpendicular to flood flows.
2. Preservation of Floodway Storage so as Not to Increase Downstream Flooding: Compensatory storage shall be provided for any regulatory floodway storage lost due to the proposed work from the volume of fill or structures placed and the impact of any related flood control projects. Compensatory storage for fill or structures shall be equal to at least the volume of flood plain storage lost. Artificially created storage lost due to a reduction in head loss behind a bridge shall not be required to be replaced. The compensatory regulatory floodway storage shall be placed between the proposed normal water elevation and the proposed 100-year flood elevation. All regulatory floodway storage lost below the existing 10-year flood elevation shall be replaced below the proposed 10-year flood elevation. All regulatory floodway storage lost above the existing 10-year flood elevation shall be replaced above the proposed 10-year flood elevation. All such excavations shall be constructed to drain freely and openly to the watercourse. If the compensatory storage will not be placed at the location of the proposed construction, the applicant's engineer shall demonstrate to DWR through a determination of flood discharges and water surface elevations that the compensatory storage is hydraulically equivalent.
3. Preservation of Floodway Velocities so as Not to Increase Stream Erosion or Flood Heights: For all appropriate uses, except bridges or culverts or on stream structures, the proposed work will not result in an increase in the average channel or regulatory floodway velocities. However, in the case of bridges or culverts or on stream structures built

- for the purpose of backing up water in the stream during the normal or flood flows, velocities may be increased at the structure site if scour, erosion and sedimentation will be avoided by the use of rip-rap or other design measures.
4. Construction of New Bridges or Culvert Crossings and Roadway Approaches: The proposed structure shall not result in an increase of upstream flood stages greater than one-tenth foot when compared to the existing conditions for all flood events up to and including the 100-year frequency event; or the upstream flood stage increases will be contained within the channel banks (or within existing vertical extensions of the channel banks) such as within the design protection grade of existing levees or flood walls or within recorded flood easements. If the proposed construction will increase upstream flood stages greater than one-tenth foot the developer must contact DWR, Dam Safety Section for a dam safety permit or waiver.
    - a. The engineering analysis of upstream flood stages must be calculated using the flood study flows, and corresponding flood elevations for tailwater conditions for the flood study specified in Section 4-12-5 of this Chapter. Culverts must be analyzed using the U. S. DOT, FHWA Hydraulic Chart for the Selection of Highway Culverts. Bridges must be analyzed using the U. S. DOT/Federal Highway Administration Hydraulics of Bridge Waterways calculation procedures.
    - b. Lost floodway storage must be compensated for per [subsection-Subsection 4-12-7C2](#).
    - c. Velocity increases must be mitigated per [subsection-Subsection 4-12-7C3](#).
    - d. If the crossing is proposed over a public water that is used for recreational or commercial navigation, a Department of Transportation permit must be received.
    - e. The hydraulic analysis for the backwater caused by the bridge showing the existing condition and proposed regulatory profile must be submitted to DWR for concurrence that a CLOMR is not required by subsection 4-12-7C.
    - f. All excavations for the construction of the crossing shall be designed per [subsection-Subsection 4-12-7C8](#).
  5. Reconstruction or Modification of Existing Bridges, Culverts, and Approach Roads:
    - a. The bridge or culvert and roadway approach reconstruction or modification shall be constructed with no more than one-tenth foot increase in backwater over the existing flood profile for all flood frequencies up to and including the 100-year event, if the existing structure is not a source of flood damage.
    - b. If the existing bridge or culvert and roadway approach is a source of flood damage to buildings or structures in the upstream flood plain, the applicant's engineer shall evaluate the feasibility of redesigning the structure to reduce the existing backwater, taking into consideration the effects on flood stages on upstream and downstream properties.
    - c. The determination as to whether or not the existing crossing is a source of flood damage and should be redesigned must be prepared in accordance with the Department of Transportation Rules 92 Illinois Administrative Code 708 (Floodway Construction in Northeastern Illinois) and submitted to the Division for review and concurrence before a permit is issued.
  6. On-Stream Structures Built for the Purpose of Backing Up Water: Any increase in upstream flood stages greater than 0.0 foot when compared to the existing conditions, for all flood events up to and including the 100-year frequency event shall be contained within the channel banks (or within existing vertical extensions of the channel banks) such as within the design protection grade of existing levees or flood walls or within recorded flood easements. A permit or letter indicating a permit is not required must be obtained from DWR, Dam Safety Section for a dam safety permit or waiver for any structure built for the purpose of backing up water in the stream during normal or flood flow. All dams and impoundment structures as defined in Section [4-12-2](#) shall meet the permitting requirements of 92 Illinois Administrative Code 702 (Construction and Maintenance of Dams).
  7. Flood Proofing of Existing Habitable, Residential and Commercial Structures: If construction is required beyond the outside dimensions of the existing building, the outside perimeter of the floodproofing construction shall be placed no further than ten feet from the outside of the building. Compensation of lost storage and conveyance will not be required for floodproofing activities.
  8. Excavation in the Floodway: When excavation is proposed in the design of bridges and culvert openings, including the modifications to and replacement of existing bridge and culvert structures, or to compensate for lost conveyance for other appropriate uses, transition sections shall be provided for the excavation. The following expansion and contraction ratios shall be used unless an applicant's engineer can prove to DWR through engineering calculations or model tests that more abrupt transitions may be used with the same efficiency:
    - a. When water is flowing from a narrow section to a wider section, the water should be assumed to expand no faster than at a rate of one foot horizontal for every four feet of the flooded stream's length;

- b. When water is flowing from a wide section to a narrow section, the water should be assumed to contract no faster than at a rate of one foot horizontal for every one foot of the flooded stream's length; and
- c. When expanding or contracting flows in a vertical direction, a minimum of one foot vertical transition for every ten feet of stream length shall be used.
- d. Erosion/scour protection shall be provided inland upstream and downstream of the transition sections.
- 9. Seeding and Stabilization Plan: For all activities located in a floodway, a seeding and stabilization plan shall be submitted by the applicant.
- 10. Public Flood Control Projects: For public flood control projects, the permitting requirements of this Section will be considered met if the applicant can demonstrate to DWR through hydraulic and hydrologic calculations that the proposed project will not singularly or cumulatively result in increased flood heights outside the project right-of-way or easements for all flood events up to and including the 100-year frequency event.
- 11. General Criteria for Analysis of Flood Elevations:
  - a. The flood profiles, flows and floodway data in the regulatory floodway study, referenced in Section 4-12-5, must be used for analysis of the base conditions. If the study data appears to be in error or conditions have changed, DWR shall be contacted for approval and concurrence on the appropriate base conditions data to use.
  - b. If the 100-year regulatory floodway elevation at the site of the proposed construction is affected by backwater from a downstream receiving stream with a larger drainage area, the proposed construction shall be shown to meet the requirements of this Section for the 100-year frequency flood elevations of the regulatory floodway conditions and conditions with the receiving stream at normal water elevations.
  - c. If the applicant learns from DWR, local governments, or a private owner that a downstream restrictive bridge or culvert is scheduled to be removed, reconstructed, modified, or a regional flood control project is scheduled to be built, removed, constructed or modified within the next five years, the proposed construction shall be analyzed and shown to meet the requirements of this Section for both the existing conditions and the expected flood profile conditions when the bridge, culvert or flood control project is built.
- 12. Conditional Letter of Map Revision: If the appropriate use would result in a change in the regulatory floodway location or the 100-year frequency flood elevation, the applicant shall submit to DWR and to FEMA all the information, calculations and documents necessary to be issued a conditional regulatory floodway map revision and receive from DWR a conditional approval of the regulatory floodway change before a permit is issued. However, the final regulatory floodway map will not be changed by DWR until as-built plans or record drawings are submitted and accepted by FEMA and DWR. In the case of nongovernment projects, the Municipality in incorporated areas and the County in unincorporated areas shall concur with the proposed conditional regulatory floodway map revision before DWR approval can be given. No filling, grading, dredging or excavating shall take place until a conditional approval is issued. No further development activities shall take place until a final letter of map revision (LOMR) is issued by FEMA and DWR.
- 13. Professional Engineer's Supervision: All engineering analyses shall be performed by or under the supervision of a registered professional engineer.

After receipt of conditional approval of the regulatory floodway change and issuance of a permit and a conditional letter of map revision, construction as necessary to change the regulatory floodway designation may proceed but no buildings or structures or other construction that is not an appropriate use may be placed in that area until the regulatory floodway map is changed and a final letter of map revision is received. The regulatory floodway map will be revised upon acceptance and concurrence by DWR and FEMA of the "as built" plans.

- D. State Review: For those projects listed below located in a regulatory floodway, the following criteria shall be submitted to DWR for their review and concurrence prior to the issuance of a permit:
  - 1. DWR will review an engineer's analysis of the flood profile due to a proposed bridge pursuant to ~~subsection~~ Subsection 4-12-7C4.
  - 2. DWR will review an engineer's determination that an existing bridge or culvert crossing is not a source of flood damage and the analysis indicating the proposed flood profile, pursuant to ~~subsection~~ Subsection 4-12-7C5.
  - 3. The DWR will review alternative transition sections and hydraulically equivalent storage pursuant to ~~subsections~~ Subsections 4-12-7C1, 2 and 8.
  - 4. The DWR will review and approve prior to the start of construction any Department projects, dams (as defined in Section 4-12-2) and all other State, Federal or local units of government projects, including projects of the Municipality or County.

- E. Other Permits: In addition to the other requirements of this Chapter, a development permit for a site located in a floodway shall not be issued unless the applicant first obtains a permit or written documentation that a permit is not required from DWR, issued pursuant to 615 Illinois Compiled Statutes 5/5 et seq. No permit from DWR shall be required if the Division has delegated this responsibility to the Village.
- F. Dam Safety Permits: Any work involving the construction, modification or removal of a dam as defined in Section 4-12-2 per 92 Illinois Administrative Code 702 (Rules for Construction of Dams) shall obtain an Illinois Division of Water Resources dam safety permit prior to the start of construction of a dam. If the Director of Public Works finds a dam that does not have a DWR permit, the Director of Public Works shall immediately notify the Dam Safety Section of the Division of Water Resources. If the Director of Public Works finds a dam which is believed to be in unsafe condition, the Director of Public Works shall immediately notify the owner of the dam, DWR, Dam Safety Section in Springfield and the Illinois Emergency Services and Disaster Agency (ESDA).
- G. Activities That Do Not Require a Registered Professional Engineer's Review: The following activities may be permitted without a registered professional engineer's review. Such activities shall still meet the other requirements of this Chapter, including the mitigation requirements.
  - 1. Underground and overhead utilities that:
    - a. Do not result in any increase in existing ground elevations, or
    - b. Do not require the placement of above ground structures in the floodway, or
    - c. In the case of underground stream crossings, the top of the pipe or encasement is buried a minimum of three feet below the existing stream bed, and
    - d. In the case of overhead utilities, no supporting towers are placed in the watercourse and are designed in such a fashion as not to catch debris.
  - 2. Storm and sanitary sewer outfalls that:
    - a. Do not extend riverward or lakeward of the existing adjacent natural bank slope, and
    - b. Do not result in an increase in ground elevation, and
    - c. Are designed so as not to cause stream erosion at the outfall location.
  - 3. Construction of sidewalks, athletic fields (excluding fences), properly anchored playground equipment and patios at grade.
  - 4. Construction of shoreline and streambank protection that:
    - a. Does not exceeds one thousand feet in length.
    - b. Materials are not placed higher than the existing top of bank.
    - c. Materials are placed so as not to reduce the cross-sectional area of the stream channel or bank of the lake.
  - 5. Temporary stream crossings in which:
    - a. The approach roads will be one-half foot or less above natural grade.
    - b. The crossing will allow stream flow to pass without backing up the water above the stream bank vegetation line or above any drainage tile or outfall invert.
    - c. The top of the roadway fill in the channel will be at least two feet below the top of the lowest bank.
    - d. All disturbed stream banks will be seeded or otherwise stabilized as soon as possible upon installation and again upon removal of construction.
    - e. The access road and temporary crossings will be removed within one year after authorization.

#### **4-12-8: OCCUPATION AND USE OF SFHA AREAS WHERE FLOODWAYS ARE NOT IDENTIFIED:**

In SFHA or flood plains, (including AO Zones, AH Zones or un-numbered A Zones) where no floodways have been identified and no base flood or 100-year frequency flood elevations have been established by FEMA, and draining more than a square mile, no development shall be permitted unless the cumulative effect of the proposals, when combined with all other existing and anticipated uses and structures, shall not significantly impede or increase the flow and passage of the floodwaters nor significantly increase the base flood or 100-year frequency flood elevation.

- A. Development Permit: No person, firm, corporation or governmental body, not exempted by State law, shall commence any development in a SFHA or flood plain without first obtaining a development permit from the Director of Public Works. Application for a development permit shall be made on a form provided by the Director of Public Works. The application shall be accompanied by drawings of the site, drawn to scale showing property line dimensions; and existing

grade elevations and all changes in grade resulting from excavation or filling, sealed by a licensed engineer, architect or surveyor; the location and dimensions of all buildings and additions to buildings; and the elevation of the lowest floor (including basement) of all proposed buildings subject to the requirements of Section 4-12-9 of this Chapter.

The application for a development permit shall also include the following information:

1. A detailed description of the proposed activity, its purpose, and intended use.
2. Site location (including legal description) of the property, drawn to scale, on the regulatory floodway maps, indicating whether it is proposed to be in an incorporated or unincorporated area.
3. Anticipated dates of initiation and completion of activity.
4. Plans of the proposed activity shall be provided which include as a minimum:
  - a. A vicinity map showing the site of the activity, names of waterway, boundary lines, names of roads in the vicinity of the site, graphic or numerical scale, and north arrow.
  - b. A plan view of the project and engineering study reach showing existing and proposed conditions including principal dimensions of the structure or work, elevations in mean sea level (1929 adjustment) datum or N.G.V.D., adjacent property lines and ownership, drainage and flood control easements, distance between proposed activity and navigation channel (when the proposed construction is near a commercially navigable body of water), flood plain limit, location and orientation of cross-sections, north arrow, and a graphical or numerical scale.
  - c. Cross-section views of the project and engineering study reach showing existing and proposed conditions including principal dimensions of the work as shown in plan view, existing and proposed elevations, normal water elevation, 10-year frequency flood elevation, 100-year frequency flood elevation, and graphical or numerical scales (horizontal and vertical).
5. Engineering calculations and supporting data shall be submitted showing that the proposed work will meet the criteria of subsection 4-12-8D and E.
6. Any and all other local, State and Federal permits or approvals that may be required for this type of development.
- B. Based on the best available existing data according to the Illinois State Water Survey's Flood Plain Information Repository, the Director of Public Works shall compare the elevation of the site to the base flood or 100-year frequency flood elevation. Should no elevation information exist for the site, the developer's engineer shall calculate the elevation according to ~~subsection~~ Subsection 4-12-5D. Any development located on land that can be shown to have been higher than the base flood elevation as of the site's first Flood Insurance Rate Map Identification is not in the SFHA and, therefore, not subject to the requirements of this Chapter. The Building Official shall maintain documentation of the existing ground elevation at the development site and certification that this ground elevation existed prior to the date of the site's first Flood Insurance Rate Map Identification.
- C. The Director of Public Works shall be responsible for obtaining from the applicant copies of all other local, State, and Federal permits, approvals or permit-not-required letters that may be required for this type of activity. The Director of Public Works shall not issue the development permit unless all required local, State and Federal permits have been obtained.
- D. Preventing Increased Damages: No development in SFHA, where a floodway has not been determined shall create a damaging or potentially damaging increase in flood heights or velocity or threat to public health, safety.
- E. Within all riverine SFHA's where the floodway has not been determined, the following standards shall apply:
  1. The developer shall have a registered professional engineer state in writing and show through supporting plans, calculations, and data that the project meets the engineering requirements of ~~subsections~~ Subsections 4-12-7C1 through 10 for the entire flood plain as calculated under the provisions of ~~subsection~~ Subsection 4-12-5D of this Chapter. As an alternative, the developer should have an engineering study performed to determine a floodway and submit that engineering study to DWR for acceptance as a regulatory floodway. Upon acceptance of their floodway by the Department, the developer shall then demonstrate that the project meets the requirements of Section 4-12-7 for the regulatory floodway. The floodway shall be defined according to the definition in Section 4-12-2 of this Chapter.
  2. A development permit shall not be issued unless the applicant first obtains a permit from DWR or written documentation that a permit is not required from DWR.
  3. No permit from DWR shall be required if the Division has delegated permit responsibility to the Village per 92 Illinois Administrative Code, Part 708 for regulatory floodways, per DWR' statewide permit entitled "Construction in Flood Plains with No Designated Floodways in Northeastern Illinois".

4. Dam Safety Permits: Any work involving the construction, modification or removal of a dam or an on-stream structure to impound water as defined in Section 4-12-2 shall obtain an Illinois Division of Water Resources dam safety permit or letter indicating a permit is not required prior to the start of construction of a dam. If the Director of Public Works finds a dam that does not have an DWR permit, the Director of Public Works shall immediately notify the Dam Safety Section of the Division of Water Resources. If the Director of Public Works finds a dam which is believed to be in unsafe condition, the Director of Public Works shall immediately notify the owner of the dam and the Illinois Emergency Services and Disaster Agency (ESDA), and the DWR, Dam Safety Section in Springfield.
5. The following activities may be permitted without a registered professional engineer's review or calculation of a base flood elevation and regulatory floodway. Such activities shall still meet the other requirements of the Chapter:
  - a. Underground and overhead utilities that:
    - (1) Do not result in any increase in existing ground elevations, or
    - (2) Do not require the placement of above ground structures in the floodway, or
    - (3) In the case of underground stream crossings, the top of the pipe or encasement is buried a minimum of three feet below the existing streambed, and
    - (4) In the case of overhead utilities, no supporting towers are placed in the watercourse and are designed in such a fashion as not to catch debris.
  - b. Storm and sanitary sewer outfalls that:
    - (1) Do not extend riverward or lakeward of the existing adjacent natural bank slope, and
    - (2) Do not result in an increase in ground elevation, and
    - (3) Are designed so as not to cause stream bank erosion at the outfall location.
  - c. Construction of shoreline and streambed protection that:
    - (1) Does not exceed one thousand feet in length or two cubic yards per lineal foot of streambed.
    - (2) Materials are not placed higher than the existing top of bank.
    - (3) Materials are placed so as not to reduce the cross-sectional area of the stream channel by more than ten percent.
  - d. Temporary stream crossings in which:
    - (1) The approach roads will be one-half foot or less above natural grade.
    - (2) The crossing will allow stream flow to pass without backing up the water above the stream bank vegetation line or above any drainage tile or outfall invert.
    - (3) The top of the roadway fill in the channel will be at least two feet below the top of the lowest bank.
    - (4) All disturbed stream banks will be seeded or otherwise stabilized as soon as possible upon installation and again upon removal of construction.
    - (5) The access road and temporary crossings will be removed within one year after authorization.
  - e. The construction of light poles, sign posts and similar structures.
  - f. The construction of sidewalks, driveways, athletic fields (excluding fences), patios and similar surfaces which are built at grade.
  - g. The construction of properly anchored, unwallled, open structures such as playground equipment, pavilions and carports built at or below existing grade that would not obstruct the flow of flood waters.
  - h. The placement of properly anchored buildings not exceeding seventy square feet in size, nor ten feet in any one dimension (e.g., animal shelters and tool sheds).
  - i. The construction of additions to existing buildings which do not increase the first floor area by more than twenty percent, which are located on the upstream or downstream side of the existing building, and which do not extend beyond the sides of the existing building that are parallel to the flow of flood waters.
  - j. Minor maintenance dredging of a stream channel where:
    - (1) The affected length of stream is less than one thousand feet.
    - (2) The work is confined to reestablishing flows in natural stream channels, or
    - (3) The cross-sectional area of the dredged channel conforms to that of the natural channel upstream and downstream of the site.
6. The flood carrying capacity within any altered or relocated watercourse shall be maintained.
- F. Compensatory Storage: Whenever any portion of a flood plain is authorized for use, the volume of space which will be occupied by the authorized fill or structure below the base flood or 100-year frequency flood elevation shall be compensated for and balanced by a hydraulically equivalent volume of excavation taken from below the base flood or 100-year frequency flood elevation. The excavation volume shall be at least equal to the volume of storage lost due to



the fill or structure. In the case of streams and watercourses, such excavation shall be made opposite or adjacent to the areas so filled or occupied. All flood plain storage lost below the existing 10-year flood elevation shall be replaced below the proposed 10-year flood elevation. All flood plain storage lost above the existing 10-year flood elevation shall be replaced above the proposed 10-year flood elevation. All such excavations shall be constructed to drain freely and openly to the watercourse.

#### 4-12-9: PERMITTING REQUIREMENTS APPLICABLE TO ALL FLOOD PLAIN AREAS AND PROTECTION OF BUILDINGS:

In addition to the requirements found in Sections 4-12-6, 4-12-7 and 4-12-8 for development in flood fringes, regulatory floodways and SFHA or flood plains where no floodways have been identified (Zones A, AO, AH, AE, A1-A30, A99, VO, V1-30, VE, V, M or E), the following requirements shall be met:

- A. Public health standards.
- B. No development in the SFHA shall include locating or storing chemicals, explosives, buoyant materials, animal wastes, fertilizers, flammable liquids, pollutants, or other hazardous or toxic materials below the FPE.
- C. New and replacement water supply systems, wells, sanitary sewer lines and on-site waste disposal systems may be permitted providing all manholes or other above ground openings located below the FPE are watertight.
- D. Carry Capacity and Notification: For all projects involving channel modification, fill, or stream maintenance (including levees), the flood carrying capacity of the watercourse shall be maintained. In addition, the Village shall notify adjacent communities in writing thirty days prior to the issuance of a permit for the alteration or relocation of the watercourse.
- E. Protecting Buildings: All buildings located within a 100-year flood plain also known as a SFHA, shall be protected from flood damage below the flood protection elevation. However, existing buildings located within a regulatory floodway shall also meet the more restrictive appropriate use standards included in Section 4-12-7. This building protection criteria applies to the following situation:
  - 1. Construction or placement of a new building;
  - 2. Structural alteration to an existing building that either increases the first floor area by more than twenty percent or the building's market value by more than fifty percent;
  - 3. Installing a manufactured home on a new site or a new manufactured home on an existing site. This building protection requirements does not apply to returning a mobile home to the same site it lawfully occupied before it was removed to avoid flood damage; and
  - 4. Installing a travel trailer on a site for more than one hundred eighty days.

This building protection requirement may be met by one of the following methods.

- F. A residential or nonresidential building, when allowed, may be constructed on permanent land fill in accordance with the following:
  - 1. The lowest floor, (including basement) shall be at or above the flood protection elevation.
  - 2. The fill shall be placed in layers no greater than ~~one foot deep~~one-foot-deep before compaction and should extend at least ten feet beyond the foundation of the building before sloping below the flood protection elevation. The top of the fill shall be above the flood protection elevation. However, the ~~ten foot~~ten-foot minimum may be waived if a structural engineer certifies an alternative method to protect the building from damages due to hydrostatic pressures. The fill shall be protected against erosion and scour. The fill shall not adversely affect the flow or surface drainage from onto neighboring properties.
- G. A residential or nonresidential building may be elevated in accordance with the following:
  - 1. The building or improvements shall be elevated on crawl space, stilts, piles, walls or other foundation that is permanently open to flood waters and not subject to damage by hydrostatic pressures of the base flood or 100-year frequency flood. The permanent openings shall be no more than one foot above grade, and consists of a minimum of two openings. The openings must have a total net area of not less than one square inch for every one square foot of enclosed area subject to flooding below the base flood elevation.
  - 2. The foundation and supporting members shall be anchored and aligned in relation to flood flows and adjoining structures so as to minimize exposure to known hydrodynamic forces such as current, waves, ice and floating debris.

3. All areas below the flood protection elevation shall be constructed of materials resistant to flood damage. The lowest floor (including basement) and all electrical heating, ventilating, plumbing, and air conditioning equipment and utility meters shall be located at or above the flood protection elevation. Water and sewer pipes, electrical and telephone lines, submersible pumps, and other waterproofed service facilities may be located below the flood protection elevation.
  4. No area below the flood protection elevation shall be used for storage of items or materials.
  5. Manufactured homes and travel trailers to be installed on a site for more than one hundred eighty days, shall be elevated to or above the flood protection elevation; and, shall be anchored to resist flotation, collapse, or lateral movement by being tied down in accordance with the Rules and Regulations for the Illinois Mobile Home Tie-Down Act issued pursuant to 77 Illinois Administrative Code 870.
- H. Only a nonresidential building may be structurally floodproofed (in lieu of elevation) provided that a registered professional engineer shall certify that the building has been structurally dry floodproofed below the flood protection elevation, the structure and attendant utility facilities are watertight and capable of resisting the effects of the base flood or 100-year frequency flood. The building design shall take into account flood velocities, duration, rate of rise, hydrostatic and hydrodynamic forces, the effects of buoyancy, and impacts from debris or ice. Floodproofing measures shall be operable without human intervention and without an outside source of electricity (Levees, berms, floodwalls and similar works are not considered floodproofing for the purpose of this subsection).
- I. Nonconforming structures located in a regulatory floodway may remain in use, but may not be enlarged, replaced or structurally altered. A nonconforming structure damaged by flood, fire, wind or other natural or man-made disaster may be restored unless the damage exceeds fifty percent of its market value before it was damaged, in which case it shall conform to this Chapter.

#### 4-12-10: OTHER DEVELOPMENT REQUIREMENTS:

The Board of Trustees shall take into account flood hazards, to the extent that they are known in all official actions related to land management, use and development.

- A. New subdivisions, manufactured home parks, annexation agreements, and planned unit developments (PUDs) within the SFHA shall be reviewed to assure that the proposed developments are consistent with Sections 4-12-6, 4-12-7, 4-12-8 and 4-12-9 of this Chapter and the need to minimize flood damage. Plats or plans for new subdivisions, manufactured home parks and planned unit developments (PUDs) shall include a signed statement by a registered professional engineer that the plat or plans account for changes in the drainage of surface waters in accordance with the Plat Act (765 Illinois Compiled Statutes 205/2).
- B. Proposals for new subdivisions, manufactured home parks, travel trailer parks, planned unit developments (PUDs) and additions to manufactured home parks and additions to subdivisions shall include base flood or 100-year frequency flood elevation data and floodway delineations. Where this information is not available from an existing study filed with the Illinois State Water Survey, the applicant's engineer shall be responsible for calculating the base flood or 100-year frequency flood elevation per ~~subsection~~ Subsection 4-12-5D and the floodway delineation per the definition in Section 4-12-2 and submitting it to the State Water Survey and DWR for review and approval as best available regulatory data.
- C. Streets, blocks, lots, parks and other public grounds shall be located and laid out in such a manner as to preserve and utilize natural streams and channels. Wherever possible, the flood plains shall be included within parks or other public grounds.
- D. The Board of Trustees shall not approve any planned unit development (PUD) or plat of subdivision located outside the corporate limits unless such agreement or plat is in accordance with the provisions of this Chapter.

#### 4-12-11: VARIANCES:

No variances shall be granted to any development located in a regulatory floodway as defined in Section 4-12-2. However, when a development proposal is located outside of a regulatory floodway, and whenever the standards of this Chapter place undue hardship on a specific development proposal, the applicant may apply to the Zoning Board of Appeals for a variance. The Zoning Board of Appeals shall review the applicant's request for a variance and shall submit its recommendation to the Board of Trustees.

- A. No variance shall be granted unless the applicant demonstrates that:
  - 1. The development activity cannot be located outside the SFHA.
  - 2. An exceptional hardship would result if the variance were not granted.
  - 3. The relief requested is the minimum necessary.
  - 4. There will be no additional threat to public health, safety.
  - 5. There will be no additional public expense for flood protection rescue or relief operations, policing, or repairs to roads, utilities, or other public facilities.
  - 6. The provisions of ~~subsections~~ Subsections 4-12-6E and 4-12-8D of this Chapter shall still be met.
  - 7. The activity is not in a regulatory floodway.
- B. The Director of Public Works shall notify an applicant in writing that a variance from the requirements of Section 4-12-9 that would lessen the degree of protection to a building will:
  - 1. Result in increased premium rates for flood insurance up to amounts as high as twenty five dollars for one hundred dollars of insurance coverage;
  - 2. Increase the risks to life and property; and
  - 3. Require that the applicant proceed with knowledge of these risks and that he will acknowledge in writing that he assumes the risk and liability.
- C. Variances requested in connection with restoration of a site or building listed on the National Register of Historical Places or documented as worthy of preservation by the Illinois Historic Preservation Agency may be granted using criteria more permissive than the requirements of ~~subsections~~ Subsections 4-12-11A and 4-12-11B.

#### **4-12-12: DISCLAIMER OF LIABILITY:**

The degree of flood protection required by this Chapter is considered reasonable for regulatory purposes and is based on available information derived from engineering and scientific methods of study. Larger floods may occur or flood heights may be increased by man-made or natural causes. This Chapter does not imply that development either inside or outside of the SFHA, will be free from flooding or damage. This Chapter does not create liability on the part of the Village or any officer or employee thereof for any flood damage that results from reliance on this Chapter or any administrative decision made lawfully thereunder.

#### **4-12-13: PENALTY:**

Failure to comply with the requirements of a permit or conditions of a variance resolution shall be deemed to be a violation of this Chapter. Upon due investigation, the Director of Public Works may determine that a violation of the minimum standards of this Chapter exist. The Director of Public Works shall notify the owner in writing of such violation.

- A. If such owner fails after ten days' notice to correct the violation:
  - 1. The Village may make application to the Circuit Court for an injunction requiring conformance with this Chapter or make such other order as the Court deems necessary to secure compliance with the Chapter.
  - 2. Any person who violates this Chapter shall upon conviction thereof, be fined not less than fifty dollars or more than one-thousand dollars for each offense.
  - 3. A separate offense shall be deemed committed upon each day during or on which a violation occurs or continues.
  - 4. The Village may record a notice of violation on the title to the property.
- B. The Director of Public Works shall inform the owner that any such violation is considered a willful act to increase flood damages and, therefore, any cause coverage by a Standard Flood Insurance Policy to be suspended.
- C. Nothing herein shall prevent the Village from taking such other lawful action to prevent or remedy any violations. All costs connected therewith shall accrue to the person or persons responsible.

#### **4-12-14: ABROGATION AND GREATER RESTRICTIONS:**

This Chapter is not intended to repeal, abrogate or impair any existing easements, covenants, or deed restrictions. Where this Chapter and other ordinance, easements, covenants, or deed restrictions conflict or overlap, whichever imposes the

more stringent restrictions shall prevail. This Chapter is intended to repeal the original ordinance or resolution which was adopted to meet the National Flood Insurance Program regulations, but is not intended to repeal the resolution which the Village passed in order to establish initial eligibility for the program.

#### 4-12-15: SEPARABILITY:

The provisions and sections of this Chapter shall be deemed separable and the invalidity of any portion of this Chapter shall not affect the validity of the remainder.

#### 4-12-16: EFFECTIVE DATE:

This Chapter shall be in full force and effect from and after its passage and approval and publication, as required by law. (Ord. 2475, 2-10-92)

~~Footnote 1: 225 ILCS 330/1 et seq.~~

~~Footnote 2: 225 ILCS 325/1 et seq.~~

## Chapter 13

### STORM WATER DETENTION

Commented [MD138]: Discussed with village engineer. Other than minor punctuation/capitalization edits nothing else amended.

#### 4-13-1: PURPOSE:

The purpose of this Chapter is to diminish threats to public health and safety caused by the runoff of excessive storm waters, reduce the possibilities of hydraulic overloading of combined sewer systems, and to reduce economic losses to individuals and the community at large. The provisions of this Chapter further regulate, guide and control the construction of buildings, parking lots and other improvements which increase runoff of storm water. (Ord. 2218, 7-14-86)

#### 4-13-2: DEFINITIONS:

For the purpose of this Chapter, the following definitions are adopted:

COEFFICIENT OF RUNOFF: The number which represents the percentage of precipitation that appears as storm water runoff. Paved or building areas shall be represented by a coefficient runoff of 0.95; remaining areas shall be represented by a coefficient of runoff of 0.15.

CONTROL STRUCTURE: A structure having an outlet designed to control the rate of storm water release.

DESIGN STORM: The rainstorm having a two percent chance of being ~~equalled~~ equaled or exceeded in any given year, otherwise known as a fifty year storm event.

DEVELOPMENT: Any man-made change to improved or unimproved real estate including but not limited to construction of or substantial improvements to buildings or other structures, mining, dredging, filling, grading, paving, excavation or drilling operations.

DRY BOTTOM RETENTION BASIN: A basin designed to be completely dewatered after having provided its planned detention of runoff during a storm event.

RAINFALL INTENSITY: The amount of precipitation that occurs within a given time period in inches of rainfall per hour.

RATE OF STORM WATER RELEASE: The rate at which storm water runoff is released from the site to the Village sewer system.

RATIONAL FORMULA: The empirical method of calculation that relates storm water runoff to rainfall intensity.

STORM WATER RUNOFF: The portion of precipitation from a storm event which flows from the site into the Village sewer system.

STRUCTURE: A walled and roofed building including a gas or liquid storage tank that is principally aboveground, as well as a prefabricated building.

SUBSTANTIAL IMPROVEMENT: Any repair, reconstruction or improvement of a structure, the cost of which equals or exceeds fifty percent of the market value of the structure either before the improvement or repair is started, or if the structure has been damaged, and is being restored, before the damage occurred. The term does not, however, include either:

- A. Any project for improvement of a structure to comply with existing State or local health, sanitary or safety code specifications which are solely necessary to assure safe living conditions, or
- B. Any alteration of a structure or site documented as deserving preservation by the Illinois Department of Conservation or listed on the National Register of Historic Places. (Ord. 2218, 7-14-86)

#### **4-13-3: DETENTION REQUIREMENTS:**

- A. Type of Detention: Storm water may be stored in dry bottom detention basins, paved areas, flat roofs or underground storage areas, meeting the following requirements: (Ord. 2218, 7-14-86)
  - 1. Dry Bottom Detention Basins: Design should promote complete interior drainage. The basins shall be designed as landscaped areas which are aesthetically pleasing.  
  
The maximum water depth shall not exceed four feet. Detention facilities shall have a minimum side slope of 50:1 and a maximum side slope of 4:1; provided, however, that retaining walls may be incorporated into the plans for a detention facility in lieu of the side slope requirements if approved by the Village Board. The Village Board shall consider the following factors in reaching its decision: the review of the required detention storage area, applicable safety concerns, and any other factor that may negatively impact the general area. Retaining walls greater than thirty inches in height shall have a minimum thirty six inch high guardrail or fence with a maximum opening width of six inches. (Ord. 2619, 10-24-94)
  - 2. Paved Areas: Paved detention areas shall have a minimum grade of four-tenths of one percent and a maximum slope as established by the Director of Public Works on the basis of usage. The maximum water depth shall not exceed one foot except within the limits of parking stalls where the maximum depth shall be limited to seven inches.
  - 3. Flat Roofs: Roof top storage shall be permitted only upon specific approval of the Director of Public Works. Designs which shall be submitted with the building permit application shall include the depth and volume of storage, details of outlet devices and down drains, elevations of overflow scuppers, design loadings for the roof structure and emergency overflow provisions.
  - 4. Underground Storage Areas: Storm water may be stored in underground facilities such as tanks or oversized sewers.
- B. Rate of Storm Water Release: The maximum allowable rate of storm water release shall not exceed 0.15 cubic feet per second per acre and may not exceed the predetermined safe carrying capacity of the downstream sewer system.
- C. Control Structure: The control structure shall have a minimum opening diameter of two inches. Emergency overflow provisions shall be included for the detention facility in the event that the control structure becomes clogged or nonfunctional or the storm event exceeds the design storm.
- D. Design Storm: Detention volumes shall be based on a fifty year storm event for any and all durations.
- E. Method of Calculation: The rational formula shall be used to determine the peak runoff rate. The specific method of calculation for the determination of the required detention capacity shall be as follows:

Live Detention Storage (Acre Feet) = 0.0833 Feet/Inch td (Cd-Cp) i50A.

where td = the duration of the fifty year storm in hours.

Cd = The coefficient of runoff of the drainage area in the completely developed state.

Cp = The coefficient of runoff of the drainage area prior to the proposed development.

i50 = The rainfall intensity in inches per hour taken from the Illinois State Water Survey Technical Letter No. 13 for a fifty year storm event.

A = Drainage area in acres.

- F. Storage Requirements: Live detention storage requirements based on the above method of calculation may be less than storage requirements as controlled by the maximum allowable rate of storm water release. In such case, the maximum feasible detention shall be provided.
- G. Outfall: Storm water outfalls shall be connected to the Village storm sewer system where possible. Design shall incorporate provision for future connection to Village storm sewer system in areas not currently served by storm sewers. (Ord. 2218, 7-14-86)

#### **4-13-4: APPLICATION OF REGULATIONS:**

The provisions of this Chapter shall apply to any development within any and all zoning district classifications, except that single-family residential developments in A Zones having a gross aggregate area of less than one acre shall be exempt. (Ord. 2218, 7-14-86)

#### **4-13-5: AFFIDAVIT OF DISCLOSURE OF PROPERTY INTEREST:**

At the time of building permit application, the owner of the development shall execute and file with the Department of Public Works an "affidavit of disclosure of property interest". In this document, the owner will state that either the provisions of this Chapter apply to the subject property or that the provisions of this Chapter do not apply based on the zoning and areal requirements of Section 4-13-4. The owners of exempt properties shall also state that he/she has no property or contractual interest in any contiguous property. The affidavit shall also include an agreement that if the owner acquires an interest in any contiguous property within five years, such that the total combined area of the subject properties is equal to or greater than the areal requirements of Section 4-13-4, the owner will abide by the provisions of this Chapter. (Ord. 2218, 7-14-86)

#### **4-13-6: CERTIFICATION OF DOCUMENTS:**

All computations, plans, and specifications relative to the implementation of the provisions of this Chapter must be prepared and sealed by a registered professional engineer in Illinois. (Ord. 2218, 7-14-86)

#### **4-13-7: PERMIT REQUIRED:**

No person shall commence any construction, substantial improvement, subdivision of land or other development without first obtaining a permit from the Director of Public Works. The Director of Public Works shall not issue such permit for any construction, substantial improvement or other development that does not comply with the provisions of this Chapter. (Ord. 2218, 7-14-86)

#### 4-13-8: DISCLAIMER OF LIABILITY:

The degree of storm water protection required by this Chapter is considered reasonable for regulatory purposes and is based on engineering and scientific methods of study. Larger storms may occur on rare occasions or storm water runoff may be increased by man-made or natural causes. This Chapter does not imply that the development or areas outside the development limits will be free from flooding or storm water damage. This Chapter does not create liability on the part of the Village or any officer or employee thereof for any storm water damage that results from reliance on this Chapter or any administrative decision made lawfully thereunder. (Ord. 2218, 7-14-86)

#### 4-13-9: PENALTY:

Any person who violates this Chapter shall, upon conviction thereof, be fined not less than fifteen dollars (\$15) nor more than five hundred dollars (\$500). A separate offense shall be deemed committed upon each day during or on which a violation occurs or continues. (Ord. 2218, 7-14-86)

## Chapter 14 SEARCH WARRANTS

#### 4-14-1: SEARCH WARRANTS:

- A. Where no consent has been given to enter or inspect any property, no entry or inspection shall be made without the procurement of a warrant from the Circuit Court of Cook County. The Court may consider any of the following factors along with such other matters as it deems pertinent in its decision as to whether a warrant shall issue:
1. Eyewitness account of violation.
  2. Citizen complaints.
  3. Tenant complaints.
  4. Plain view violations.
  5. Violations apparent from Village records.
  6. Property deterioration.
  7. Age of property.
  8. Nature of alleged violation.
  9. Similar properties in the area.
  10. Documented violations of similar properties in the area.
  11. Passage of time since last inspection.
  12. Previous violations on the property.
  13. Overall reasonableness.
- B. Cause for issuance of a warrant shall be deemed to exist in light of reasonable legislative and administrative standards which show that there is reason to believe that a condition of nonconformity exists with respect to a particular property in violation of a Village ordinance. (Ord. 2121, 5-23-83)

#### 4-14-2: EXCEPTIONS:

Under the controlling standard of reasonableness, a search warrant need not be obtained prior to entry or inspection of a particular property in emergency situations recognized by law. (Ord. 2121, 5-23-83)

#### 4-14-3: APPLICABILITY:

The provisions of this Chapter shall apply to any inspection required with respect to any real property under any title of the Village Code. (Ord. 2121, 5-23-83)

## Chapter 15

### SATELLITE DISH ANTENNAS, TELEVISION ANTENNAS, AMATEUR RADIO ANTENNAS AND CELLULAR TELEPHONE TOWERS AND ANTENNA SUPPORT STRUCTURES

Commented [MD139]: Other than minor punctuation/capitalization edits, nothing amended.

#### 4-15-1: DEFINITIONS:

AMATEUR RADIO ANTENNA: Any antenna having a combined surface area greater than ten (10) square feet, or having any single dimension exceeding twelve feet (12'), that is capable of transmitting as well as receiving radio signals and whose operator is licensed by the Federal Communications Commission as an amateur radio operator.

ANTENNA SUPPORT STRUCTURE: Any mast, pole, tripod or similar structure used to support a satellite dish antenna, a television antenna, an amateur radio antenna or a cellular telephone tower.

CELLULAR TELEPHONE TOWER: A single antenna or an array of antennas that is principally used for transmission and reception of cellular telephone communications and that is mounted on: 1) a building or other structure, or 2) a freestanding pole, mast or other structure that is attached to the ground or mounted on the roof of a building.

COMMERCIAL ANTENNA: Any antenna used for communication purposes in any commerce, industry or business; provided, however, that an antenna for transmission of data to or from a dwelling unit in a residential zoning district as part of a "home occupation" validly conducted under the Village Zoning Ordinance shall be deemed not to be a commercial antenna (irrespective of the commercial or noncommercial nature of the data which is transmitted or received) so long as such antenna does not violate the terms and conditions for satellite dish antennas as set forth in ~~subsection~~ Subsection 4-15-2A1 through A10 of this Chapter.

NONCOMMERCIAL ANTENNA: Any antenna which is not a commercial antenna.

SATELLITE DISH ANTENNA: Any device incorporating a reflective surface that is solid, open mesh, or bar configured, and is in the shape of a shallow dish, cone, horn, cornucopia, or flat plate. A satellite dish antenna is used to receive or transmit radio or electromagnetic waves between terrestrially and/or ~~orbitaly~~ orbitally based units. This definition shall include but not be limited to what is commonly referred to as satellite earth stations, satellite receivers, satellite discs, antennas for direct broadcast systems (DBSs), antennas for television reception-only systems (TVROs), antennas for satellite microwave systems, antennas for multichannel multiservice distribution services, microwave antennas (wireless cable systems), and antennas for digital satellite systems (DSSs).

TELEVISION ANTENNA: Any device, external to or attached to the exterior of a building, together with any supporting structure, used for reception of television signals. (Ord. 2647, 8-14-95)

#### 4-15-2: REGULATIONS APPLICABLE TO SATELLITE DISH ANTENNAS:

- A. Permit Required: Satellite dish antennas shall be permitted as an accessory structure in any zoning district, but only upon compliance with the requirements of this subsection, or upon approval pursuant to ~~subsection~~ Subsection D or



~~subsection~~ Subsection E of this Section. The Director of Public Works shall issue a building permit for any satellite dish antenna that conforms to the following standards and criteria:

1. In residential zoning districts, no satellite dish antenna shall be installed in the area between the front property line of the zoning lot and the residential structure located thereon;
  2. In residential zoning districts, no satellite dish antenna shall be installed in the required side yard setbacks of the zoning lot;
  3. In residential zoning districts, the maximum height limit of a satellite dish antenna shall be eight feet (8') above grade;
  4. In residential zoning districts, and also for satellite dish antennas designed to receive, but not transmit, radio or electromagnetic waves or other signals, no satellite dish antenna shall have a solid surface; such satellite dish antenna shall be made of open-mesh materials; provided, however, that any satellite dish antenna which is not more than twenty four inches (24") in diameter may have a solid surface;
  5. In residential zoning districts, no more than one satellite dish antenna may be located on any zoning lot;
  6. In residential zoning districts, each satellite dish antenna shall be permanently ground-mounted and no such antenna shall be installed on a portable or movable vehicle or structure, such as a trailer or recreation vehicle; provided, however, that any satellite dish antenna which is not more than twenty four inches (24") in diameter may be roof-mounted in a residential zoning district on that portion of the roof facing the rear yard below the highest portion of the roof;
  7. Except as otherwise provided in subsection A10 below, each satellite dish antenna shall be a neutral color. For purposes of this subsection, black and gray shall be considered to be neutral colors. The Director of Public Works may determine that any other color is "neutral" within the meaning of this subsection if such color blends with the surrounding dominant color, such color helps camouflage the satellite dish antenna, and such color is neither bright nor metallic;
  8. Each ground-mounted satellite dish antenna shall be screened so that no portion of the satellite dish antenna will be visible either from the abutting properties' ground view or from the public streets at a point five feet (5') above grade level, except that no such screening shall be required within the area in front of or to the rear of the satellite dish antenna to the extent that such screening would create reception interference or prevent a shift in the position of the antenna. In such instances, the required screening shall be placed so as to achieve the screening purposes of this subsection, but outside of the area within which the screening would create reception interference or prevent a shift in the position of the antenna. Screening materials may consist of year-round vegetation, the dwelling on the zoning lot where such antenna is located, garages, storage buildings, fences, earth berms or other accessory buildings which meet all of the provisions of the Zoning Code;
  9. No advertising in any form shall be permitted on any part of a satellite dish antenna, except for a six inch (6") square displaying the manufacturer's or distributor's company name. Such six inch (6") square area may not be on the concave side nor on the upper fifty percent (50%) of the convex side of the satellite dish;
  10. No satellite dish antenna shall exceed a diameter of eight feet (8').
  11. No commercial antenna shall be permitted in any residential zoning district.
  12. In nonresidential zoning districts, the maximum height of the satellite dish antenna as measured from grade level, or if the antenna is not ground-mounted, as measured from that portion of the satellite dish antenna which is closest to grade, shall be eight feet (8'). If an antenna is mounted on a building and exceeds the height of the roof, then the satellite dish antenna shall satisfy at least one of the conditions set forth below:
    - a. If mounted on a flat-roofed building, the satellite dish antenna shall not intersect or otherwise project above a plane projecting from the perimeter of the roof upwards and toward the interior of the building but at an angle of ~~forty five~~forty-five degrees (45°) from the horizontal; or
    - b. If mounted on a pitched-roof building, the satellite dish antenna shall not project more than two feet (2') above the highest point of the roof line, shall be the color of the roof, and the bottom of the satellite dish antenna shall be no more than eight inches (8") above the roof.
- B. Application Requirements. A building permit shall be required for the erection of a new satellite dish antenna or any similar accessory structure in any zoning district in the Village, and for any substantial changes of an existing satellite dish antenna or similar accessory structure. The application for a permit pursuant to this subsection shall include a dimensioned site plan depicting the proposed location, and the manufacturer's or distributor's installation requirements and product specifications, including the location of the principal buildings on adjacent lots, together with a description of the type of antenna, total height and diameter, a sketch showing the proposed setbacks from adjacent property lines

and public rights of way, and also showing the method of screening to be provided, the materials and colors of the screening and antenna and mounting details and foundation. The Director of Public Works may require any additional information that would assist in determining visual intrusion and structural safety. The fee for said permit shall be ~~twenty~~ ~~five~~ ~~twenty-five~~ dollars (\$25.00), payable in advance, and a permit when issued shall be visibly displayed on the premises of the zoning lot during the period of time of the erection or change of such satellite dish antenna, and in any event for not less than ten (10) days.

- C. Aesthetics Review: In all zoning districts, the Director of Public Works ~~shall~~ review any permit application to determine whether the proposed color of the satellite dish antenna will blend with the dominant surrounding color, or would otherwise be unobtrusive; whether the satellite dish antenna can be installed in a location which will minimize visual intrusion while maintaining practical operation; and whether the satellite dish antenna can be screened so that it is concealed from view from public streets and adjoining property.  
If the proposed satellite dish antenna requires review under ~~subsection-Subsection~~ D2 of this Section, then such review shall be completed before aesthetic review is conducted pursuant to this subsection.
- D. Proposed satellite dish antennas that do not meet the requirements of ~~subsection-Subsection~~ A above:
1. Any person who desires to install any satellite dish antenna in a residential zoning district that does not meet the applicable requirements contained in ~~subsection-Subsection~~ A above may apply to the Director of Public Works for a special building permit. In addition to the criteria set forth herein, an applicant's right to reasonable satellite signal reception shall be taken into consideration in determining whether to approve an application for a special building permit pursuant to this subsection.
  2. Any person desiring to install any satellite dish antenna in any nonresidential zoning district that does not meet the applicable requirements set forth in ~~subsection-Subsection~~ A above, or desiring to install an additional satellite dish antenna in excess of the quantity permitted by ~~subsection-Subsection~~ A5 above, may apply for a special building permit. Upon receipt of a completed application, the Director of Public Works shall establish acceptable locations, materials, quantity, height and/or diameter for such satellite dish antenna. The Director of Public Works shall be guided by the criteria set forth in D1 of this ~~subsection-Subsection~~.
- E. Existing Satellite Dish Antenna: Any satellite dish antenna for which a building permit or antenna permit has been issued prior to the effective date of this Chapter but which does not conform to this Chapter shall, within ten (10) years of the effective date of this Chapter, be removed or brought into conformance with this Chapter. During the interim period, said nonconforming satellite dish antenna shall be maintained in good repair and in a neat and clean condition. No structural alteration shall be made thereto, unless to preserve the safety of said antenna, or to bring the antenna into compliance with this Chapter. Any owner of a nonconforming satellite dish antenna may apply for review and approval.
- F. Installation: The installation or modification of each satellite dish antenna shall be in accordance with all applicable requirements of the Village Building Code and all other applicable codes and ordinances. Each satellite dish antenna shall be constructed and installed so as to withstand the forces of wind pressure, snow and ice loads and other forces, as provided in the Village Building Code. (Ord. 2647, 8-14-95)

#### 4-15-3: TELEVISION ANTENNAS AND TELEVISION ANTENNA SUPPORT STRUCTURES:

Television antennas and television antenna support structures shall be permitted as an accessory structure in any zoning district, but only in compliance with the following regulations:

- A. Number Limited: No more than one television antenna and television antenna support structure may be located on any zoning lot.
- B. Height Limited: No television antenna or television antenna support structure shall exceed six feet (6') in height.
- C. Attachment To Buildings: Each television antenna and television antenna support structure must be mounted in the attic or comparable enclosed area (if any) of the principal structure located on the zoning lot, and if there is no attic or other enclosed area, or if mounting in the attic or other enclosed area presents a grave hardship in respect to reception of signals, then such television antenna and its support structure shall be attached to the chimney (if any) or other similar building appurtenance on the principal structure located on the zoning lot. In no event shall the television antenna and its support structure extend more than three feet (3') above the chimney or other appurtenance to which the television antenna or its support structure is mounted.

- D. Mounting: The television antenna and its support structure shall not be mounted or attached to the front of any principal building or to the side of any building facing a street, including any portion of the building roof facing any street. The television antenna and its support structure shall be designed to withstand a wind force of eighty (80) miles per hour without the use of supporting guy wires.
- E. Grounding: The television antenna and its support structure shall be bonded to a grounding rod.
- F. Other Standards: The television antenna and its support structure shall satisfy such other design and construction standards as the Director of Public Works determines are necessary to ensure safe construction and maintenance of the antenna and its support structure, including the standards set forth in the [ICC, International Building Code, 2018 Edition](#), [BOCA National Building Code](#), the [BOCA National Property Maintenance Code](#), and the National Electrical Code, [2017 Edition](#).
- G. Guy Wires: No guy or other support wiring shall be used in connection with any television antenna or its support structure except when used to anchor the antenna or support structure to a chimney.
- H. Color: When the television antenna and its support structure are attached to a chimney or similar building appurtenance, the antenna and its support structure shall be a color that blends in with the roof and chimney to which it is attached. (Ord. 2647, 8-14-95)

Commented [MD140]: Updated to proposed new codes regulating installation.

#### 4-15-4: REGULATIONS APPLICABLE TO AMATEUR RADIO ANTENNAS:

- A. Permit Required: Amateur radio antennas shall be permitted as an accessory structure in any zoning district, but only upon compliance with the requirements of this subsection, or upon approval pursuant to ~~subsection~~ Subsection C of this Section. The Director of Public Works shall issue a building permit for any amateur radio antenna that conforms to the following standards and criteria:
  - 1. No more than one amateur radio antenna may be located on any zoning lot;
  - 2. No ground-mounted amateur radio antenna shall exceed ~~thirty-five~~thirty-five feet (35') in height. No amateur radio antenna which is attached to a building, as provided in ~~subsection~~ Subsection A3 below, shall exceed the height limitation therein specified.
  - 3. No amateur radio antenna or its support structure shall be attached to a principal or accessory structure unless all of the following requirements are fulfilled:
    - a. The amateur radio antenna and its support structure shall not extend more than fifteen feet (15') above the highest point of the building or accessory structure on which the amateur radio antenna and its support structure are mounted.
    - b. The amateur radio antenna and its support structure shall not be attached to or mounted upon any building appurtenance, such as a chimney, nor be mounted upon or attached to the front of any principal building, or to the side of any building facing a street (including any portion of the building roof facing any street).
    - c. The amateur radio antenna and its support structure shall be designed and mounted or attached so as to be able to withstand a wind force of eighty (80) miles per hour without the use of supporting guy wires.
    - d. The amateur radio antenna and its support structure shall be bonded to a grounding rod.
    - e. The amateur radio antenna and its support structure shall satisfy such other design and construction standards as the Director of Public works determines are reasonably necessary to ensure the safe construction and maintenance of the amateur radio antenna and its support structure.
    - f. No amateur radio antenna or its support structure shall be located in any front yard or required side yard, or located nearer to any habitable building on any adjacent property than a distance equal to one-half of the fully extended height of the amateur radio antenna and its support structure.
- B. Application Requirements: A building permit shall be required for the erection of a new amateur radio antenna or its support structure in any zoning district in the village, and for any substantial changes of an existing amateur radio antenna or antenna support structure. The application for a permit pursuant to this subsection shall include a dimensioned site plan depicting the proposed location, and the manufacturer's or distributor's installation requirements and product specifications, including the location of the principal buildings on adjacent lots, together with a description of the type of antenna and antenna support structure, total height and width, a sketch showing the proposed setbacks from adjacent property lines and public rights of way, and also showing the method of screening (if any) to be provided, the materials and colors of the screening and antenna, and the antenna and antenna support structure mounting details and foundation. The director of public works may require any additional information that would assist in determining

visual intrusion and structural safety. The fee for said permit shall be ~~twenty-five~~ twenty-five dollars (\$25), payable in advance, and a permit when issued shall be visibly displayed on the premises of the zoning lot during the period of time of the erection or change of such amateur radio antenna or antenna support structure, and in any event for not less than ten days.

- C. Proposed amateur radio antennas that do not meet the requirements of ~~subsection-Subsection~~ A of this section:
1. Any person who desires to install any amateur radio antenna in a residential zoning district that does not meet the applicable requirements contained in ~~subsection-Subsection~~ A of this section may apply to the director of public works for a special building permit. In addition to the criteria set forth herein, in determining whether to approve an application for a special building permit pursuant to this subsection, the director of public works shall seek to accommodate reasonably the applicant's desire to engage in amateur radio communications, using the minimum practicable regulations to accomplish the goals of this chapter.
  2. Any person desiring to install any amateur radio antenna in any nonresidential zoning district that does not meet the applicable requirements set forth in ~~subsection-Subsection~~ A of this section, or desiring to install an additional amateur radio antenna in excess of the quantity permitted by ~~subsection-Subsection~~ A1 of this section, may apply for a special building permit. Upon receipt of a completed application, the director of public works shall establish acceptable locations, materials, quantity and height limitations for such amateur radio antenna. The director of public works shall be guided by the criteria set forth in ~~subsection-Subsection~~ C1 of this section.
- D. Existing Amateur Radio Antenna: Any amateur radio antenna or antenna support structure for which a building permit or antenna permit has been issued prior to the effective date of this chapter but which does not conform to this chapter shall, within ten years of the effective date of this chapter, be removed or brought into conformance with this chapter. During the interim period, said nonconforming amateur radio antenna and antenna support structure shall be maintained in good repair and in a neat and clean condition. No structural alteration shall be made thereto, unless to preserve the safety of said antenna and antenna support structure, or to bring the antenna and antenna support structure into compliance with this chapter. Any owner of a nonconforming amateur radio antenna may apply for review and approval.
- E. Installation: The installation or modification of each amateur radio antenna shall be in accordance with all applicable requirements of the ~~village-Village building Building code~~ Code and all other applicable codes and ordinances. Each amateur radio antenna shall be constructed and installed so as to withstand the forces of wind pressure, snow and ice loads and other forces, as provided in the ~~village-Village building Building code~~ Code. (Ord. 2647, 8-14-1995)

#### 4-15-5: REGULATIONS APPLICABLE TO CELLULAR TELEPHONE TOWERS:

- A. Permit Required: A building permit shall be required for the erection of a new cellular telephone tower or any similar accessory structure, and for any substantial changes of an existing cellular telephone tower or similar accessory structure. The director of public works shall issue a building permit for any cellular telephone tower that conforms to the following standards and criteria:
1. The cellular telephone tower complies with the requirements of ~~title 10~~ Title 10 of this ~~code~~ Code.
  2. No more than two cellular telephone towers may be located in any PRI zoning district.
  3. No cellular telephone tower shall exceed one hundred twenty feet in height.
  4. The village shall have a right to use the cellular telephone tower jointly with the owner thereof, on terms and conditions which are mutually acceptable to the village and the owner thereof.
- B. Application Requirements: The application for a permit pursuant to this subsection shall include a dimensioned site plan depicting the proposed location, and the manufacturer's or distributor's installation requirements and product specifications, including the location of the principal buildings on adjacent lots, together with a description of the type of the cellular telephone tower, total height and diameter, a sketch showing the proposed setbacks from adjacent property lines and public rights of way, and also showing the method of screening to be provided, the materials and colors of the screening and the cellular telephone tower, and mounting details and foundation. The ~~director of public~~ Building Official ~~works~~ may require any additional information that would assist in determining visual intrusion and structural safety. The fee for said permit shall be twenty five ~~dollars~~ dollars, payable in advance, and a permit when issued shall be visibly displayed on the premises of the zoning lot during the period of time of the erection or change of such cellular telephone tower and in any event for not less than ten days. (Ord. 3223, 2-25-2008)

- C. Existing Cellular Telephone Tower: Any cellular telephone tower for which a building permit or cellular telephone tower has been issued prior to the effective date of this chapter but which does not conform to this chapter shall, within ten years of the effective date of this chapter, be removed or brought into conformance with this chapter. During the interim period, said nonconforming cellular telephone tower shall be maintained in good repair and in a neat and clean condition. No structural alteration shall be made thereto, unless to preserve the safety of said cellular telephone tower, or to bring the tower into compliance with this chapter. Any owner of a nonconforming cellular telephone tower may apply for review and approval.
- D. Installation: The installation and maintenance of the cellular telephone tower shall be in accordance with all applicable requirements of the ~~village-Village zoning-Zoning ordinance~~Ordinance, all applicable requirements of the ~~village-Village building-Building code~~Code, and all other applicable codes and ordinances. Each cellular telephone tower shall be constructed and installed so as to withstand the forces of wind pressure, snow and ice loads, and other forces, as provided in the ~~village-Village building-Building code~~Code. (Ord. 2647, 8-14-1995)

#### 4-15-6: FINES:

Any person causing or allowing a violation of any of the terms and conditions of this section shall, upon conviction, be fined not less than fifty dollars ~~(\$50)~~, nor more than five hundred dollars ~~(\$500)~~, for each offense. Each day that a violation of any term or condition of this section exists shall constitute a separate offense. (Ord. 2647, 8-14-1995)

## Chapter 16 HOMELESS SHELTERS

Commented [MD141]: Minor edits made replacing director of public works with building official.

#### 4-16-1: INTERPRETATION:

In their interpretation and application, the provision of this Chapter shall be held to be the minimum requirements with respect to homeless shelters. Where this Chapter imposes a greater restriction upon the use of buildings or premises for homeless shelter purposes than is imposed or required by the provisions of any other part of this Code, the provisions of this Chapter shall control. (Ord. 2538, 3-8-93)

#### 4-16-2: CERTIFICATE OF OCCUPANCY REQUIRED:

It shall be unlawful for any person or organization to conduct, keep, manage or operate, or cause to be operated, a homeless shelter without a certificate of occupancy therefor. Such certificate of occupancy shall be issued by the ~~Director of Public Works-Building Official~~ and there shall be no fee for such certificate of occupancy. (Ord. 2538, 3-8-93)

#### 4-16-3: APPLICATION:

A written application shall be submitted which includes the following information:

- Name and address of person responsible for the homeless shelter operation;
- Location of homeless shelter;
- Written statement and plans indicating compliance with the provisions of this Chapter as well as those contained in Title 6, Chapter 16 of this Code, entitled "Homeless Shelters". (Ord. 2538, 3-8-93)

#### 4-16-4: REQUIREMENTS:

- A. Each area used for sleeping or resting must have two exits remote from one another.
- B. Emergency lighting of the exit ways is required.
- C. Lighted exit signs are required.
- D. Smoke detectors are required in the sleeping area and in hallways leading from sleeping areas to exits.
- E. The following plumbing fixtures shall be provided:
  - 1. Water Closets: Two for each sex.
  - 2. Lavatories: Two for each sex.
  - 3. Urinals: One.
  - 4. Showers: One for each sex (fixed head type only).
  - 5. Drinking Fountains: One.
- F. Basement areas used for sleeping and resting must have a sprinkler system provided; however, basement areas which have windows and doors directly to the exterior need not be sprinklered.
- G. The occupancy of the shelter facility shall be limited to a maximum of thirty guests; provided, however, that in no event shall the minimum net floor area per guest be less than ~~sixty-fivesixty-five~~ square feet including aisle spacing of forty four inches between sleeping mattresses.
- H. Mechanical ventilation of five hundred cubic feet per minute (CFM) or operable windows equal to four percent of floor area are required.
- I. An evacuation plan shall be posted in each sleeping room. (Ord. 2538, 3-8-93)

#### 4-16-5: INSPECTION:

At least once a year after a certificate of occupancy has been issued as herein provided, or more often if deemed necessary, it shall be the duty of the ~~Director of Public Works~~Building Official, Fire Chief, and the Health Department to authorize the inspection of said premises and determine that the provisions of this Code are being complied with. (Ord. 2538, 3-8-93)

## Chapter 17 GRADING PERMITS

### 4-17-1: ~~GENERAL REQUIREMENT~~ PURPOSE:

The purpose of this chapter is to regulate, guide, and control development in a manner that is designed to minimize adverse impacts to the properties and public rights-of-way surrounding a development. As such, no person may fill, store or dispose of earth materials; alter an existing land grade, contour or drainage pattern; or perform any other land disturbing activity, without first obtaining a grading permit pursuant to this chapter. (Ord. 3737, 4-8-2019)

~~No person may fill, store or dispose of earth materials; alter an existing land grade, contour or drainage pattern; or perform any other land disturbing activity, without first obtaining a grading permit pursuant to this chapter. (Ord. 3459, 10-8-2012)~~

Commented [MD142]: Purpose statement has been amended to be consistent with language in Ord. 3737, adopted on 4-8-2019. Additionally, reviewed this chapter with village engineer. Where appropriate, the building official and village engineer titles were amended to reflect current responsibilities.

### 4-17-2: SPECIFIC PROJECTS REQUIRING A PERMIT:

- A. Projects that require a grading permit include, but are not limited to:
  - 1. Construction of new homes or buildings;
  - 2. Construction of new garages or auxiliary structures that change ten percent or more of the existing structure's footprint;
  - 3. Installation of underground swimming pools;
  - 4. Installation of patios or other impervious surface;

5. Construction of an addition to an existing structure that changes ten percent or more of the existing structure's footprint;
6. Landscaping that changes the grade of the site such that existing drainage flows will be altered;
7. Any project that includes the creation of a foundation;
8. Land disturbing activity proposed in a floodplain as established by the federal emergency management agency (FEMA);
9. Any land disturbing activity that equals ~~twenty-five~~twenty-five percent of the total lot, or one acre, whichever is less; and
10. Demolition of any building or structure. (Ord. 3459, 10-8-2012)

#### 4-17-3: EXEMPTIONS FROM GRADING PERMITS:

- A. Projects that, in the determination of the ~~building official~~Village Engineer, do not alter an existing grade, contour or drainage flow will not be subject to the permitting requirements herein, including, but not limited to, the following:
  1. Raised decks;
  2. Projects built with pervious materials;
  3. Fences; and
  4. Tree removal and planting. (Ord. 3459, 10-8-2012)

#### 4-17-4: PERMIT APPLICATION INFORMATION REQUIRED:

- A. No request for a grading permit shall be reviewed until the following items have been submitted to the village:
  1. Initial application form;
  2. Initial permit fee;
  3. If required, two copies of the proposed site grading plan; and
  4. Proof of notice to adjacent property owners.
- B. For land disturbing activities over one acre in area, the applicant must also obtain and satisfy the requirements of any applicable NPDES IEPA construction permit. (Ord. 3459, 10-8-2012)

#### 4-17-5: GRADING PERMIT APPLICATION FORM:

- A. The applicant shall submit the grading permit application form supplied by the village and provide the following information:
  1. Address and permanent index number (PIN) of the site;
  2. Name, address, email and telephone number of the applicant(s);
  3. Name, address, email and telephone number of all contractors, subcontractors or other persons performing the activities at the site;
  4. Description and schematic depiction of the project; and
  5. Signature(s) of the owner(s) of the site. (Ord. 3459, 10-8-2012)

#### 4-17-6: SITE GRADING PLAN:

- A. Application Review: Upon submittal of a complete initial application form and grading permit fee, the ~~building official~~Village Engineer will determine whether a site grading plan will be necessary and, if so, the level of plan detail that will be required.
- B. Plan Detail: The site grading plan may include:
  1. Name, address, email and telephone number of the civil engineer(s) responsible for the preparation of the site grading plan;
  2. Legend;
  3. Scale of drawing;

4. Site address;
  5. Existing and proposed topography of the entire site taken at ~~one foot~~one-foot contour intervals;
  6. Contour intervals that extend a minimum of ~~twenty five~~twenty-five feet off site, or sufficient enough to show on and off site drainage and spot elevations as may be appropriate;
  7. Site property lines and all drainage and utility easements on, under or across thereto;
  8. Location and representation of all existing natural drainage and runoff patterns, swales and flows, as well as manmade drainage facilities, and all proposed natural and manmade drainage facilities, including all surface and subsurface drainage devices, walls, cribbing and dams on or within fifty feet of the site;
  9. Delineation of the drainage area and the drainage area served by all existing and proposed downspouts, footing drains and sump pump discharges, and the disposition of discharge therefrom;
  10. Location of the proposed areas of excavation, fill, storage and disposal of earth materials, including the method of soil protection such as seeding, burlap, or hay bales;
  11. Location and identification of existing vegetation, proposed vegetation to be placed on the site, and vegetation to be removed from the site;
  12. Location of any existing and proposed buildings and structures, including top of foundation, garage slab, and elevations of proposed finished grade at all significant points around the proposed building or structure, including window wells, patios and swimming pools;
  13. Impervious surface area calculation;
  14. Delineation of the measures that will be used to control surface erosion and runoff from the site after all buildings, structures and permanent improvements have been erected on the site;
  15. Elevation and descriptions of the benchmark utilized for the site grading plan. The FEMA datum should be used for all properties;
  16. Three to five representative cross sections for each side yard between another residence. Cross sections shall extend between the top of foundation (T/F) of the proposed residence to the T/F of the existing residence;
  17. Locations of all manholes, utility structures, fire hydrants, streetlights, curbs, sidewalks, transformers, junction boxes and pads/pedestals located in the public right of way, or in any easements on the subject property;
  18. To the extent the site grading plan includes a connection to a village sewer, provide the size and location of all sanitary and storm sewers, water mains, and open ditches located in the public right of way or in any easement. The rim and invert elevation shall be provided for all storm and sanitary structures within or near the vicinity of the subject property. The direction of flow for all storm and sanitary sewers and open ditches must also be provided, as well as the methods to be used to protect them;
  19. Location of stone haul road;
  20. Certification that the proposed project will not result in drainage, erosion or runoff which adversely impacts adjacent properties or public rights of way; and
  21. Location of soil storage.
- C. Submittal Of Site Grading Plan:
1. Submittal Requirements: The site grading plan shall be prepared and stamped by a licensed professional engineer, and drawn to a scale of one inch equals twenty feet. The plan shall be submitted on paper measuring eleven inches by seventeen inches. With the prior approval of the building official, for certain large or multiparcel projects, the plan may be on paper measuring ~~twenty four~~twenty-four inches by thirty six inches. Two copies of the site grading plan shall be submitted to the building official.
  2. Notice To Adjacent Property Owners: The applicant shall provide notice of the land disturbing activities to any adjacent property owner, in the form to be provided by the village. Proof of said notice, by means of a signed affidavit form, shall be submitted at the time the site grading plan is filed.
- D. Submission Of Additional Data: The building official or designee shall review all documentation submitted pursuant to this section and, if deemed necessary to evaluate potential adverse consequences from the proposed land disturbing activity, the building official or designee, has the authority to request additional data, clarification or correction of data already submitted, and the authority to require additional or alternate measures based upon site conditions. Without limiting the generality of the foregoing, the building official or designee may require the applicant to submit additional information concerning excavation plans, proposed methods and techniques for same.
- E. Conditions Or Modifications Imposed: The building official or designee may impose reasonable conditions on, or modifications to, the methods or techniques of any proposed excavation, trenching, foundation construction or other land disturbing activities in order to prevent or mitigate such adverse impact on trees, and any such restrictions shall be



incorporated into the requirements of the grading permit. Such conditions may include, but are not limited to, prohibiting excessive over digging, requiring shoring, requiring directional boring instead of open trenching, or prescribing the methods of excavation, trenching or directional boring. (Ord. 3459, 10-8-2012)

#### 4-17-7: STORMWATER MANAGEMENT PLAN:

- A. Requirements: The applicant shall also submit a separate plan labeled "Stormwater Management Plan" which identifies the methods to be used to control runoff, erosion, sedimentation and drainage expected to occur while the project is ongoing, and before final grading, that may adversely impact adjacent properties or public rights of way. The stormwater management plan shall also include:
1. Detail regarding the intended interim on site storage, placement, fill and disposal of earth materials; and
  2. A specific plan to eliminate the adverse impacts from stormwater runoff, including, but not limited to, interim soil stabilization devices and proposed measures for erosion and sedimentation control for all times during construction work and specifically during demolition; between completion of demolition and the commencement of construction work; and continuing through the construction work, until final grading. All such proposed measures shall be based upon the standards and requirements contained in the latest edition of the "Illinois Urban Manual", compiled by the IEPA and department of agriculture.
- B. Final Grading: To the extent the ~~building official or designee~~ Village Engineer determines that the proposed final grade, land contour or drainage pattern may, upon project completion, adversely impact adjacent properties or public rights of way, the site grading plan shall also include:
1. Data regarding the classification, distribution, strength and ~~erodability~~ erodibility of existing soils;
  2. Data regarding the nature, distribution, strength and ~~erodability~~ erodibility of earth materials, if any are to be placed on the site;
  3. Level of water table;
  4. Plans for permanent soil stabilization upon project completion;
  5. Design criteria for corrective measures, when necessary; and
  6. An alternate proposal for final grading that will eliminate the identified adverse impacts.
- C. Foundation Spot Survey: Upon completion of the construction of a foundation, and prior to commencing framing, the ~~building Building official Official~~ or designee, may require a foundation spot survey which includes the following:
1. All lot lines;
  2. As constructed foundation with elevation; and
  3. Ties to all lot lines.
- D. As Graded: Upon final completion of the work, the ~~building official Village Engineer or designee~~, may require an as-built ~~graded-grading~~ plan which would include the following:
1. Approved site grading plan;
  2. Ground surface elevations;
  3. As graded ground surface elevations;
  4. Lot drainage patterns; and
  5. Locations and elevations of all surface and subsurface drainage facilities. (Ord. 3459, 10-8-2012)

#### 4-17-8: GRADING PERMIT FEES:

- A. An initial application fee of fifty dollars is required for all projects listed in ~~section~~ Section 4-17-2 of this chapter.
- B. The permit applicant shall be responsible for all costs incurred by the village, including any fees for the review of a site grading plan, stormwater management plan and inspection(s). (Ord. 3459, 10-8-2012)

#### 4-17-9: PERMIT DURATION:

- A. Grading permits shall be valid until such time as there has been inspection and approval of final grading; or up to fifteen months, whichever is shorter.

- B. Any request for an extension of a grading permit must be submitted in writing to the ~~building-Building official-Official~~, and must detail the reasons for said request. Upon good cause shown, the ~~building-Building official-Official~~ has the discretion to grant an extension. (Ord. 3459, 10-8-2012)

#### 4-17-10: PERMIT DENIAL:

- A. Reasons For Denial: If, in the determination of the ~~building-Building official-Official~~ or designee, the proposed work will unreasonably divert or detain surface water onto adjacent properties or public rights of way; alter existing drainage patterns so as to adversely impact adjacent properties or public rights of way; increase or concentrate runoff of stormwater onto adjacent properties or the public rights of way; or cause some similar adverse impact; and the applicant fails to submit proposed measures that would eliminate the identified adverse impacts, then the request for a grading permit shall be denied.
- B. Right To Appeal: To the extent a grading permit is denied pursuant to this section, or an extension is denied pursuant to ~~section-Section~~ 4-17-9 of this chapter, the applicant may, no later than ~~thirty days~~thirty days from the date of said denial, appeal the decision to the corporate authorities. The appeal shall state with particularity the following:
1. The name of the party requesting the appeal and its interest in the appeal;
  2. The common address of the subject property;
  3. A statement setting forth the reasons for the appeal; and
  4. The specific relief being sought.
- C. Appeal To The Corporate Authorities:
1. The grading permit appeal shall be heard at the earliest available scheduled meeting of the corporate authorities. Notice of the hearing date to all entitled under this code shall be provided by the village.
  2. In reviewing the permit denial, the corporate authorities shall consider all written documentation submitted by the applicant in conjunction with the request for a grading permit. The corporate authorities shall apply the standards stated in subsection A of this section. (Ord. 3459, 10-8-2012)

#### 4-17-11: ASSIGNMENT OF PERMIT:

- A. A grading permit issued pursuant to this chapter may be assigned so long as the permittee notifies the ~~building-Building official-Official~~ of the proposed assignment and the proposed assignee:
1. Submits a new application form;
  2. Agrees to all conditions and duties imposed by the existing grading permit and site grading plan, including any modifications thereto; and
  3. Assumes full legal responsibility for all work performed prior to the date of the assignment. (Ord. 3459, 10-8-2012)

#### 4-17-12: PERMITTEE'S DUTIES:

- A. Upon the issuance of a grading permit, the permittee shall:
1. Maintain a copy of the grading permit, stormwater management plan, and site grading plan at the site and available for public inspection during working hours; and
  2. Post the grading permit placard at the site at least forty ~~eight\_hourseight hours~~ prior to the initiation of any land disturbing activity.
- B. At all times during the implementation of the site grading plan and the stormwater management plan, the permittee shall:
1. Be in conformity with the grading permit;
  2. Notify the ~~building-Building official-Official~~ or designee, within forty eight\_h hours of the initiation of the work at the site;
  3. Notify the ~~building-Building official-Official~~ or designee, within forty eight hours of the installation of all erosion control devices; and

4. Notify the ~~building~~Building official~~Official~~ or designee, within forty eight ~~hours~~ of the readiness of the site for final inspection, including, but not limited to, finished grading, installation of drainage devices and final erosion control measures.
- C. Permittee shall stop work immediately and notify the ~~building~~Building official~~Official~~ or designee, if site conditions arise that preclude conformance of the work to the approved site grading plan or stormwater management plan.
  1. Said notice shall identify the site conditions that preclude compliance with the site grading plan, and delineate any and all revisions, modifications and/or additions thereby required to the site grading plan or stormwater management plan.
  2. The ~~building~~Building official~~Official~~ or designee, shall review all documentation submitted pursuant to this chapter, and may require permittee to further clarify, revise or supplement the proposed plan modifications prior to resuming any work at the site. (Ord. 3459, 10-8-2012)

#### **4-17-13: SITE INSPECTIONS AND PLAN MODIFICATIONS:**

- A. Site Inspections: The ~~building~~Building official~~Official~~ or designee, may inspect a site as necessary to determine compliance with, and to effectuate the purposes of, this chapter, including, but not limited to, the following:
  1. Upon receipt of notice given pursuant to ~~section~~Section 4-17-12 of this chapter;
  2. To verify completion of any modifications required as a result of changed site conditions;
  3. During and following any rainfall; and
  4. Upon receipt of notice that site conditions pose a health or safety risk.
- B. Plan Modifications: The ~~building~~Building official~~Official~~ or designee, shall have the authority to require modifications to the grading and stormwater management plans based upon site conditions existing or encountered at the site after the initiation of construction activity. (Ord. 3459, 10-8-2012)

#### **4-17-14: SUSPENSION OR REVOCATION OF PERMIT:**

- A. The ~~building~~Building official~~Official~~ or designee, shall issue a stop work order and suspend the grading permit when:
  1. It is determined that the grading permit was issued in error, on the basis of incorrect information supplied, or in violation of any ordinance, regulation or provision of this code;
  2. Permittee fails to comply with any of the duties set forth in this chapter; or
  3. Inspection by the ~~building~~Building official~~Official~~ or designee, reveals that the work is not in conformance with the site grading plan, or stormwater management plan, or any required modifications thereto.
- B. The ~~building~~Building official~~Official~~ or designee, may revoke any grading permit if the permittee fails or refuses, after suspension of the grading permit and receipt of a stop work order, to cease work at the site. (Ord. 3459, 10-8-2012)

#### **4-17-15: HAZARDS:**

- A. Contractor shall be solely responsible for the determinations and implementation of the means and methods of construction, as well as compliance with all applicable workplace safety rules, regulations, or guidelines.
- B. Notwithstanding any permitting under this chapter, whenever the ~~building~~Building official~~Official~~ or designee, determines that any existing excavation, embankment, fill, or land contour on private property is a health hazard or adversely affects the safety, use or stability of a public way or drainage channel, the owner of said property shall, upon receipt of written notice from the building official or designee and within the period specified therein, abate or eliminate any such hazard as requested by the building official or designee.
- C. The village shall have the right to abate any hazard related to the activities regulated by this chapter. (Ord. 3459, 10-8-2012)

#### **4-17-16: VIOLATIONS:**

- A. Failure ~~To~~to Obtain ~~A~~a Permit: It shall be unlawful for any person to initiate or engage in any land disturbing activity prior to obtaining a grading permit as required herein.

- B. Refusal ~~to~~ Comply: It shall be unlawful for any permittee to continue work on a site, after suspension or revocation of the grading permit, or after receipt of a stop work order otherwise issued by the village.
- C. Fines ~~And and~~ Penalties: Any person who violates the provisions of this ~~section~~ Section shall be guilty of a violation punishable by a fine of not less than two hundred fifty dollars ~~(\$250)~~ and not more than seven hundred fifty dollars ~~(\$750)~~ for each offense. A separate offense shall be deemed committed for each day that an offense continues. (Ord. 3459, 10-8-2012)

## Chapter 18

### STOP WORK ~~ORDERS~~

#### 4-18-1: AUTHORITY:

Notwithstanding any provision in this code, or the national codes adopted therein by reference, the ~~building~~ Building official ~~Official or designee~~, may issue a stop work order if work on a building, structure, or property is being conducted contrary to the provisions of this code, or in an unsafe and dangerous manner. The stop work order shall be in writing and shall be posted in a conspicuous location on the subject building, structure, or property, and shall also be given to the owner of the property, or to the owner's agent, or to the applicant for the permit (with a copy to the owner), or to the person doing the work, and shall state the conditions under which the work may be resumed. (Ord. 3538, 1-26-2015)

Commented [MD143]: Made a modification to allow for a designee of the Building Official to issue a SWO. This is typical activity of inspectional staff and should be reflected as such.

#### 4-18-2: PENALTY:

Any person who shall continue any work after having been served with a stop work order, or after having received actual notice thereof, except such work as the person is directed by the building official to perform to remedy a violation or unsafe condition, shall be liable for a fine of up to seven hundred fifty ~~dollars~~ dollars. Each day a violation continues shall be considered a separate offense. (Ord. 3538, 1-26-2015)

**3408.2 Moving Of Buildings:** The fee for a building permit for the removal of a building or structure from one lot to another or to a new location on the same lot shall be at the rate of \$0.40 per \$100.00 of the estimated cost of moving plus one percent of the cost of new foundations and all work necessary to place the building or structure in its completed condition in the new location.

## Chapter 5: Sign Regulations

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### 4-5-1: Purpose:

The regulation of signs by this code is intended to promote and protect the public health, safety and welfare by reducing the depreciation of property values caused by signs that are incompatible with surrounding land uses; by creating a more attractive economic and business climate within the commercial and office areas of the village; by enhancing and protecting the physical and aesthetic appearance of all areas of the village; and by reducing the distractions, obstructions and hazards to pedestrian and auto traffic caused by the indiscriminate placement and use of signs.

### 4-5-2: Scope:

Any sign not expressly permitted by these regulations shall be prohibited. The regulations of this chapter shall govern and control the erection, enlargement, expansion, alteration, operation, maintenance, relocation and removal of all signs within the village visible from any right-of-way, sidewalk or public or private common open space. The regulations of this chapter relate to the location of signs, by function and type, within zoning districts and are in addition to provisions of this code applicable to the construction and maintenance of signs. Regulations concerning the use and termination of nonconforming signs are in section 4-5-13 of this chapter.

### 4-5-3: Sign Permit Required:

- A. Sign Permit: Except as expressly provided in section 4-5-6 of this chapter, no sign shall be erected, enlarged, expanded, altered, relocated or maintained unless a sign permit evidencing the compliance of such work with the provisions of this chapter and other applicable provisions of this code shall have first been issued by the village in accordance with the provisions of this section; provided, however, that routine sign maintenance (totaling less than \$500.00 annually) or changing of parts designed to be changed shall not, standing alone, be considered an alteration of the sign requiring the issuance of a sign permit by the village.
- B. Additional Application Requirements: Every application for a sign permit shall be accompanied by:
  - 1. Plans and specifications showing the location on the lot or building face and the method of construction, illumination and support of such sign;
  - 2. A scale drawing showing sign faces, exposed surfaces and the proposed design, accurately represented as to size, area, proportion and color;
  - 3. Photographs of the right-of-way sides of the property in question, showing all existing signs on the property;
  - 4. A calculation of the total amount of sign area presently existing on the property;
  - 5. The applicant's attestation that the sum of the areas of the requested sign or signs and the existing signs does not exceed the maximum allowed by the provisions of this chapter;
  - 6. Evidence of a valid village business license, when required, issued for any business to which the sign is accessory;
  - 7. A letter from a licensed architect, structural engineer or sign manufacturer/installation company verifying the structural integrity, safety and overall soundness of the sign design and installation; and
  - 8. Such other information or materials as the village requests.

### 4-5-4: General Standards:

The following general standards shall apply to all signs:

- A. Sign: A sign is defined as any visual device or representation designed or used for the purpose of communicating a message or identifying a product, service, person, organization, business or event, with the use of words or characters, visible from outside the premises on which such device is located.
- B. Illumination:
  - 1. Location and Design of Light Source: Whenever an external artificial light source is used for a sign, such source shall be located, shielded and directed so as not to be directly visible from any right-of-way or private residence. No receptacle or device housing a permitted light source for a sign shall protrude more than twelve inches from the face of the sign or building to which it is attached; provided, however, that a receptacle or device housing a permitted light source for a sign may be located more than twelve inches from the face of the sign if such light source is ground mounted, locked in place and cannot be redirected.
  - 2. Level of Illumination: In no event shall the illumination of any sign, resulting from any internal or external artificial light source, exceed one hundred twenty foot-candles when measured with a standard light meter held perpendicular to the sign face at a distance equal to the narrowest dimension of such sign

face. All artificial illumination shall be so designed, located, shielded and directed as to prevent the casting of glare or direct light upon adjacent property or rights-of-way.

3. Signs Adjacent To Residential Areas: Any illuminated sign located on a lot abutting or across a right-of-way from, and visible from, any residentially zoned area shall not be illuminated between the hours of eleven o'clock P.M. and seven o'clock A.M. except that such sign may remain illuminated during such time as the activity to which the sign pertains is open for business so long as such sign is not a public or private nuisance.
4. Flashing Lights Prohibited: No flashing, blinking or intermittent lights shall be permitted.
- C. Electrical Elements: All wiring, fittings and materials used in the construction, connection and operation of artificially illuminated signs shall be in accordance with the provisions of this code. No metal sign illuminated by any means requiring internal wiring and no electrical fixtures attached to any sign shall be lower than nine feet from grade unless it is grounded by the use of a grounding conductor run with the circuit conductors and is also grounded by being bonded to a grounding electrode at the sign site.
- D. Structural Elements: The construction and structural components of all signs shall be in accordance with the standards and regulations of this code. All permanent signs shall be constructed of fire-resistant materials and shall be capable of withstanding wind pressures of at least thirty pounds per square foot of surface area and of receiving dead loads based on the actual weight of the structure.
- E. Minimum Elevation of Certain Signs: The bottom of every awning, canopy, marquee, wall and pylon sign shall be elevated at least eight feet above grade. Whenever possible wall signs on the same facade shall maintain the same top and bottom elevations above grade.
- F. Obstruction of Accessways: No sign or sign structure shall obstruct free ingress to or egress from a fire escape, door, window or other required accessway.
- G. Obstruction of Window Surface: No sign shall project over, occupy or obstruct any window surface required for light or ventilation by any applicable provision of this code.
- H. Traffic Safety:
  1. Confusion with Traffic Signals: No sign shall be maintained at any location where by reason of its position, size, shape, content, color or illumination it may obstruct, impair, obscure, interfere with the view of or be confused with, any traffic control sign, sign or device or where it may interfere with, mislead or confuse traffic.
  2. Obstruction of Sight Triangles Prohibited: No sign, nor any part of a sign other than a supporting pole or brace no greater than eighteen inches in width or diameter shall be located lower than eight feet from grade within the area of any sight triangle as defined in this code.
- I. Signs in Rights-of-Way: Except as provided in this subsection, no sign except governmental signs authorized in this chapter shall be placed in or extend into or over any public property or right-of-way.
- J. Sign Identification: All signs shall be plainly marked with the name of the person, firm or corporation hanging or erecting the sign and the sign permit number.
- K. Sign Maintenance: The owner of a sign and the owner of the premises on which such sign is located shall be jointly and severally liable to maintain such sign, including its illumination sources, in compliance with this code and all applicable laws, in a safe and secure condition, and in a neat and orderly condition and good working order at all times, and to prevent the development of any rust, corrosion, rotting or other

deterioration in the physical appearance or safety of such sign. The premises around ground and pylon signs shall be kept clean and free of all rubbish and weeds.

L. Sign Measurement:

1. Sign Area: Unless otherwise defined, sign area is determined by the total area enclosed by a continuous perimeter along the edges of a sign, including any sign area backing. The area of a sign composed of individually affixed letters is determined by total area of the smallest geometric shape enclosing the letters. A maximum of two geometric shapes may be utilized. The calculation for a double-faced sign shall be the area of one face only.



Measurement of sign  
area with backing



Measurement of sign  
area without backing



Measurement of sign  
area with backing

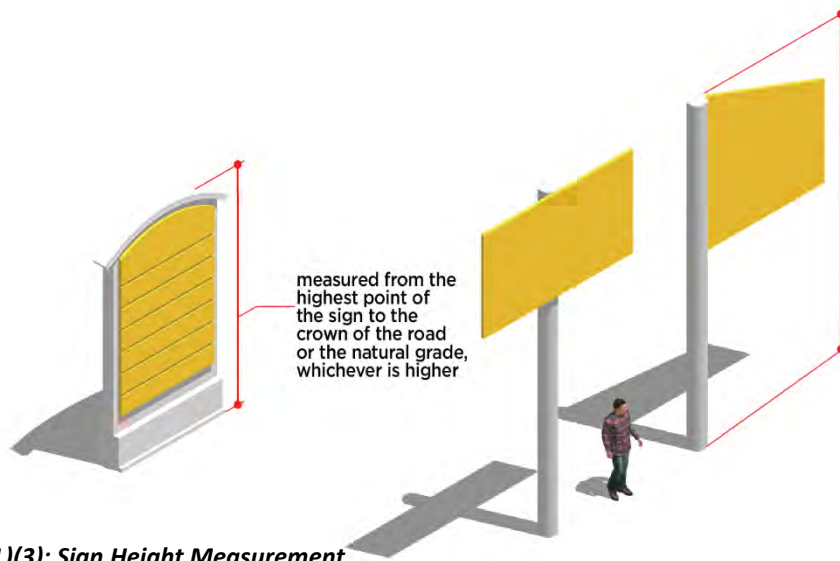


Measurement of sign  
area with backing

**4-5-4(L)(2): Sign Area Measurement**



2. Sign Height: Sign height is determined by the total distance between the highest point on a sign, including all supporting structures or bracing, to the crown of the right-of-way directly opposite the sign or from the natural grade level directly below the sign, whichever is higher.



#### **4-5-4(L)(3): Sign Height Measurement**

- M. Signs on Lots with Multiple Users: Where more than one user occupies a zoning lot, the owner of the lot shall be responsible for allocating permitted signage among such users.
- N. General Safety: Notwithstanding any other provision of this chapter, no sign shall be located in any area or in any manner so as to create a nuisance or a threat to the public safety and welfare.
- O. Violations: Erecting or maintaining a sign in a manner inconsistent with the provisions of this chapter is unlawful, is declare a nuisance and shall constitute a violation and petty offense. A separate offense shall be deemed committed for each day any violation of any provision of this chapter shall continue. Liability for the violation or offense shall be with the applicant, should the violation or offense be related to a sign erected and maintained pursuant to a permit issued by the village. Liability for the violation or offense shall be with the owner of the property on which the sign exists, should the violation or offense be related to a sign erected and maintained without a permit issued by the village. Violations of this chapter shall be punished as provided in section 1-4-1 of this code.

## 4-5-5: Definitions of Signs:

### A. Sign Types:

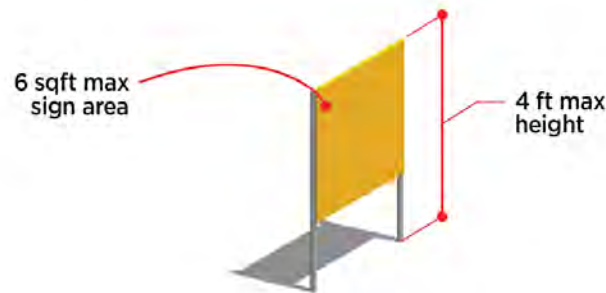
1. **Attention Getting Device:** A sign designed to attract attention by means of flashing or moving parts, bright color or light or movement of any kind. Examples of such signs include pennants hung in series, whirligigs, spinners, streamers, flashing lights, searchlights and balloons.
2. **Drive-Through Sign:** A sign that facilitates the operation of a drive-through facility by aiding with the pick-up, drop off, ordering or service of such a facility. It includes, but is not limited to, such signs as changeable copy menu boards.
3. **Governmental Signs:** A sign erected and maintained pursuant to and in discharge of any governmental function or required by any law, ordinance or governmental regulation.
4. **Off Premises Sign:** A sign located on a property other than the property of the primary use or business to which the sign is associated.
5. **On Site Traffic Directional Sign:** A sign that assists in the movement of vehicular, bicycle or pedestrian traffic on a property.
6. **Outline Lighting:** An arrangement of incandescent lamps, light emitting diodes (LEDs) or other electrically powered light sources, in a string, rope, or similar configuration that calls attention to the outline or decoration of a window or outlines other architectural features.
7. **Awning, Canopy or Marquee Sign:** A sign that is mounted or painted on or attached to an awning, canopy or marquee that is otherwise permitted by this chapter. No such sign shall project above, below or beyond the physical dimensions of such awning, canopy or marquee.
8. **Banner Sign:** A temporary sign made of fabric or other similar nonrigid material with no enclosing framework or electrical components that is supported or anchored on two or more edges or at all four corners.
9. **Box Sign:** A sign that is self-enclosed in a typically square or rectangular structure with or without internal lighting. A box sign can be single or double sided.
10. **Freestanding Sign:** A sign on a frame, pole or other support structure not attached to any building.
11. **Monument Sign:** A freestanding sign supported primarily by an internal structural framework or integrated into landscaping or other solid structural features other than support poles.
12. **Moving or Animated Sign:** Any sign or part of a sign that changes physical position by any movement or rotation or that gives the visual impression of such movement or rotation.
13. **Paint on Wall Sign:** A sign painted on the wall of a building or structure with the exposed face of the sign in a place parallel to the face of the wall.
14. **Post Sign:** A freestanding, moveable sign affixed to the ground with one or no more than two wood stakes or poles with an arm from which the sign hangs.
15. **Portable Sign:** A sign that is not permanently affixed to a building, a structure or the ground, but not including customary identification lettering on vehicles and advertising posters on buses and taxicabs.

16. Projecting Sign: A sign that is wholly or partially dependent upon a building for support, that projects more than twelve inches from such building, and whose face is perpendicular to the façade of the building upon which it is attached.
17. Pylon Sign: A sign that is mounted on a freestanding pole or other supports.
18. Reader Board/Changeable Copy/Video Sign: A sign or portion of a sign designed to accommodate frequent message changes composed of characters, or letters, or illustrations and that can be changed or rearranged, either manually or electronically, without altering the face or surface of such sign.
19. Roof Sign: A sign that is mounted or painted on the roof of a building, or that is wholly dependent upon a building for support and that projects above the highest point of a building with a flat roof, the eave line of a building with gambrel, gable or hip roof or the deck line of a building with a mansard roof.
20. Sandwich Board Sign: A movable sign not secured or attached to the ground or surface upon which it is located.
21. Temporary Sign: A sign or advertising display constructed of cloth, canvas, fabric, paper, plywood or other light material and intended to be displayed for a short period of time.
22. Vehicle/Trailer Sign: A sign that is attached to or painted on a vehicle that is parked on or adjacent to any property, the principal purpose of which is to attract attention to a product sold or business located on the property, not including signs on service or delivery vehicles operating on public streets.
23. Wall Sign: A sign fastened to the wall of a building or structure in such a manner that the wall becomes the supporting structure for, or forms the background surface of, the sign, that does not project more than twelve inches from such building or structure, and whose face is parallel to the façade of the building upon which it is attached.
24. Window Sign: A sign that is applied or attached to the exterior or interior of a window or located within the interior of a structure so that its message can be read from the exterior of the structure. Window signs shall include window film, decals and clings which are more than fifty percent opaque and / or contain sign copy.
25. Yard Sign: A freestanding, moveable sign on a wire or plastic frame, wood stake or similar support.

#### 4-5-6: Signs Permitted without a Permit:

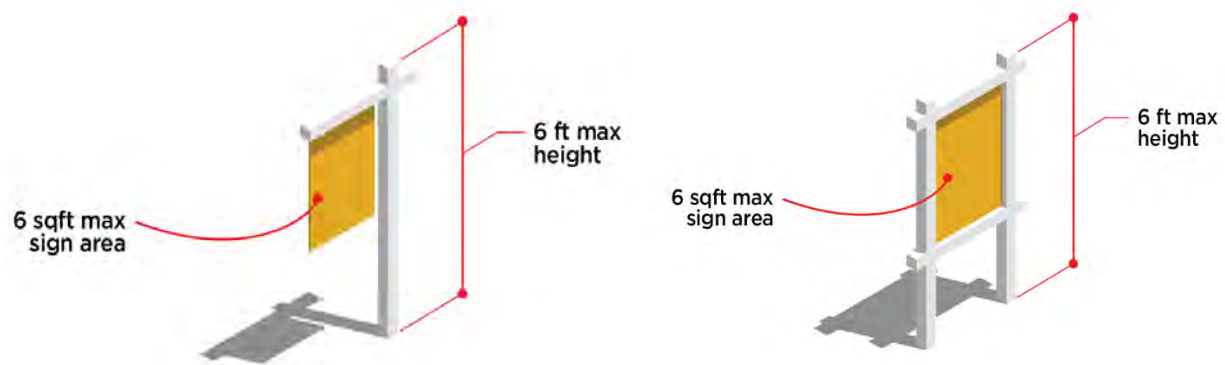
Except as regulated by section 4-5-4 of this chapter and except as expressly prohibited in section 4-5-7 of this chapter, and notwithstanding any other contrary provisions of this chapter, the following signs may, subject to the following limitations, be erected and maintained in any district without obtaining a village sign permit.

- A. Governmental signs: The size of any such sign shall not exceed the requirements of the law, ordinance or regulation pursuant to which such sign is erected.
- B. On site traffic directional signs: Such signs shall be limited to wall or freestanding signs of not more than six square feet in area; shall be, if a freestanding sign, not more than four feet in height; and shall be illuminated only as necessary to accomplish their intended purpose.



##### **4-5-6(B): On-Site Traffic Directional Signs**

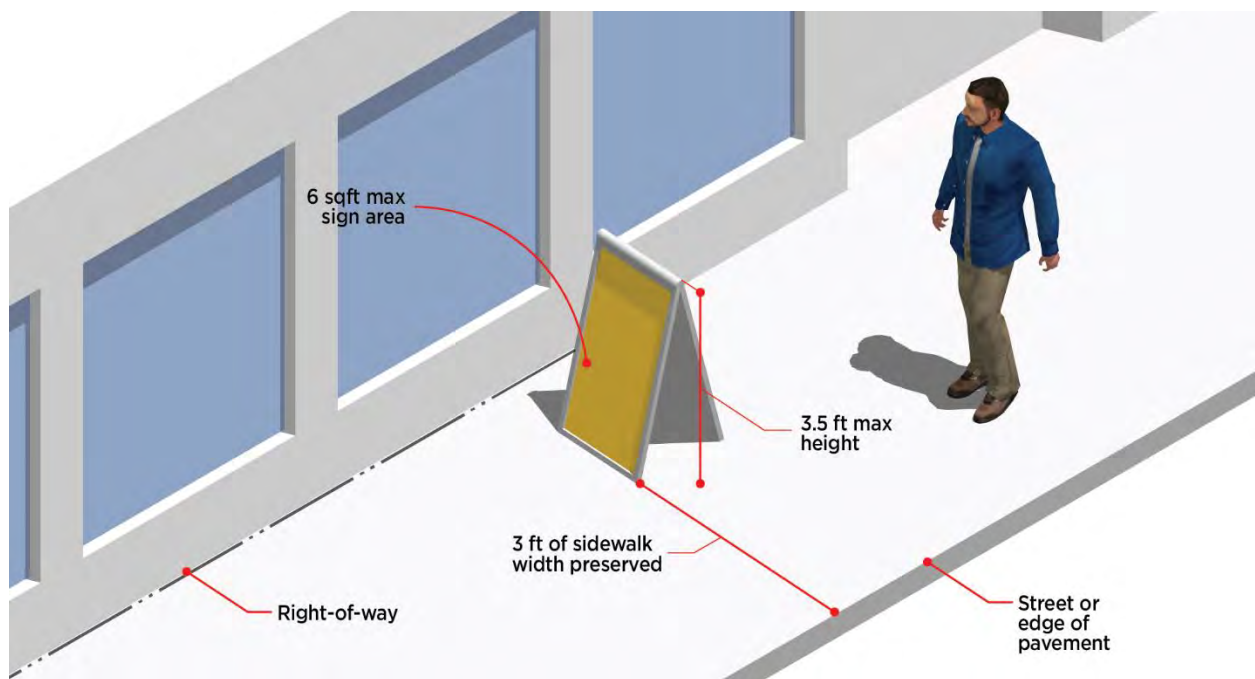
- C. Post signs. Such signs shall be limited to free standing signs mounted in the ground with one, or no more than two, poles or stakes. Post signs shall be a maximum of six square feet in area and six feet in height. Illumination of such signs is prohibited. A maximum of one post sign may be displayed at any time for a period not to exceed 180 days in a calendar year. Display period extensions may be granted by the Zoning Administrator.



##### **4-5-6(C): Post Signs**

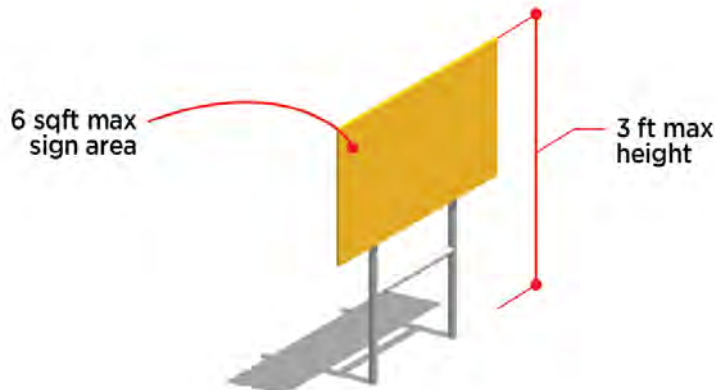
D. Sandwich board signs. Such signs shall be permitted in the C3 and PRI Districts only and shall be limited to six square feet in area and three and one half feet in height.

1. In the C3 District, such signs shall be located in a manner that: preserves a continuous sidewalk width of a minimum of three feet; does not block points of ingress or egress; is no more than one foot from the wall of the building or unit of a building to which they are associated; and is no less than three feet and no more than six feet from the building entrance of the building or unit of a building to which they are associated. In the C3 District, such signs shall only be permitted during the operating hours of the use to which they are associated.
2. In the PRI District, such signs shall be located in a manner that: preserves a continuous sidewalk width of a minimum of three feet and does not block points of ingress or egress. In the PRI District, such signs shall be limited to special event wayfinding only, in order to provide for the safe and efficient movement of people and vehicles.



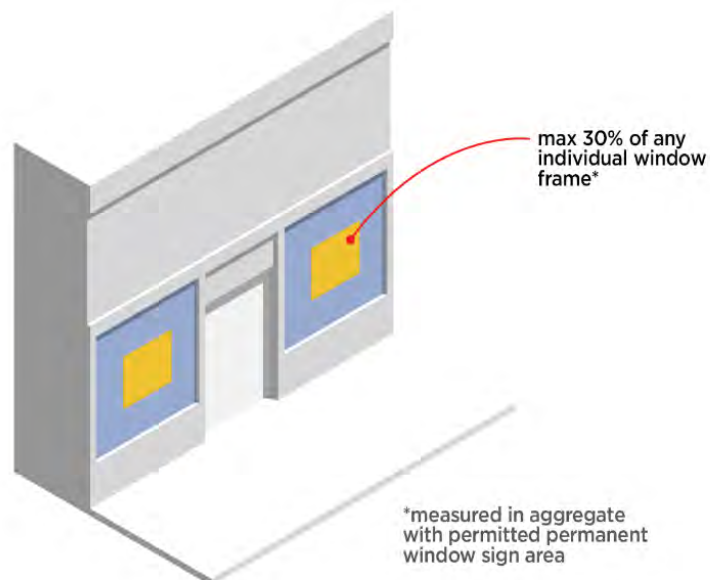
**4-5-6(D): Sandwich Board Signs**

- E. Yard signs. Such signs shall be limited to freestanding signs of not more than six square feet in area and three feet in height; illumination of such signs is prohibited. A maximum of four yard signs may be displayed concurrently.



**4-5-6(E): Yard Signs**

- F. Window signs, temporary: The aggregate area of all such signs shall not exceed thirty percent of the area of the window in which they are exhibited nor block any window area required for light, ventilation or emergency exit by any applicable code. Permitted temporary window sign area shall be considered in aggregate with permitted permanent window sign area. Illumination of such signs is prohibited. Temporary window signs shall include window film, decals and clings which are more than fifty percent opaque and / or contain sign copy.



**4-5-6(F): Window Signs, Temporary**

#### 4-5-7: Signs Specifically Prohibited in all Districts:

The following signs, as well as all other signs not expressly permitted by this chapter, are prohibited and shall not be erected, maintained or, except as provided for elsewhere in this chapter, permitted to continue in any district:

- A. Attention getting devices.
- B. Box signs.
- C. Electronic reader board (except as approved as part of a planned development).
- D. Moving or animated signs.
- E. Off premises signs (except as approved as part of a planned development).
- F. Outline lighting.
- G. Portable signs.
- H. Roof signs.
- I. Temporary signs, except as expressly authorized in this chapter and when approved in connection with temporary uses.
- J. Vehicle/trailer signs.
- K. Any sign on a tree, utility pole or light pole, whether on public or private property (except municipal/government banners appropriately approved and mounted).
- L. Any sign on public property, except governmental signs and signs in the PRI district authorized in this chapter.
- M. Any sign painted directly on a wall, roof or fence.
- N. Any ground sign (or portion of a sign) existing at a height of more than fifteen feet above the grade of an adjacent residential district.
- O. Construction signs in residential neighborhoods other than the sign or permit placard required by the village.

#### 4-5-8: District Regulations – C1:

Signs shall be permitted in the C1 district as follows (North Avenue):

- A. Sign Types Permitted:
  - 1. All signs permitted in any district without a village permit as provided in section 4-5-6 of this chapter.
  - 2. Awning and canopy signs.
  - 3. Monument signs.
  - 4. Pylon signs.
  - 5. Temporary signs, but only as authorized in section 4-5-6 of this chapter or for construction signs.
  - 6. Wall signs.

7. Window signs.
  8. Drive-through sign, but only as authorized as part of a planned development.
- B. C. Number of Signs Permitted Per Lot:
1. All signs permitted in section 4-5-6 of this chapter; plus
  2. One wall sign per zoning lot frontage for buildings with a single ground floor tenant or one wall sign per ground floor business tenant fronting the public right of way; plus
  3. One monument sign; or
  4. One pylon sign.
- C. Maximum Gross Surface Area of Signs Permitted:
1. Total Sign Area: Unless otherwise stated in this section, the total area of all signs on a zoning lot shall not exceed one square foot per linear foot of zoning lot frontage on a public street; provided, however, that signs allowed without permits, shall not be counted toward the total allowance gross sign surface area permitted on a zoning lot.
  2. Individual Sign Area Limitations: The following individual sign area limitations shall apply to all signs:
    - a. Awning and Canopy Signs: Not to exceed sixty square feet per sign face. No sign belonging to an individual tenant of a multi-tenant building shall cover more than five percent of the wall to which it is affixed.
    - b. Monument Signs: Not to exceed eighty square feet per sign face.
    - c. Pylon Signs: Not to exceed eighty square feet per sign face.
    - d. Wall Signs: Not to exceed eighty square feet per sign, or not to exceed covering more than five percent of the wall to which it is affixed, whichever is less.
    - e. Window Signs: Not to exceed twenty five percent of any individual window frame. Permitted permanent window sign area shall be considered in aggregate with permitted temporary window sign area.
  3. Multi-Tenant Buildings: Regardless of total sign area allowed for a multi-tenant building, each ground floor business tenant fronting the public right of way shall be allowed at least one sign of the following types:
    - a. Awning and Canopy Signs: An awning or canopy sign belonging to an individual tenant of a multi-tenant building shall cover up to, but not more than five percent of the proportion of the awning or canopy area associated with the subject tenant.
    - b. Wall Signs: A wall sign belonging to an individual tenant of a multi-tenant building shall cover up to, but not more than five percent of the proportion of the wall area associated with the subject tenant.
- D. Maximum Height of Signs Permitted:
1. Signs Without Permits: As provided in section 4-5-6 of this chapter for signs permitted pursuant to that section.



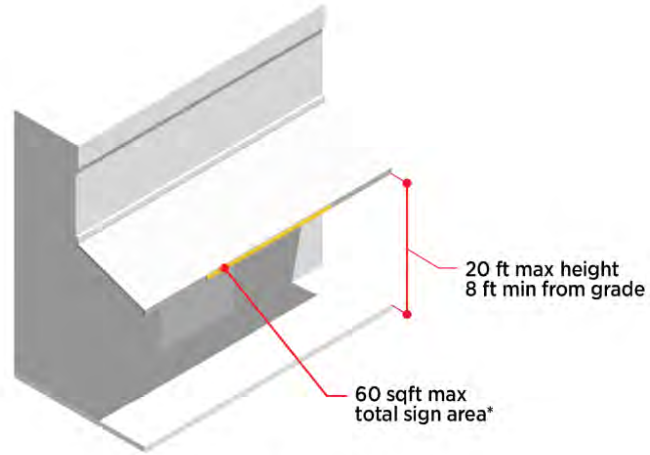
2. Awning and Canopy Signs: Twenty feet; all awning and canopy signs shall be at least eight feet above grade. Awning and canopy signs for individual tenants of a multi-tenant building shall be at the same height on the building to which they are affixed.
3. Monument Signs: A maximum height of ten feet.
4. Pylon Signs: A maximum height of twenty feet or the height of the primary structure or service area canopy for gas stations, whichever is less.
5. Wall Signs: Thirty feet. Permitted only on the first floor of multi-story buildings. No wall sign shall cover any architectural features of the building to which it is attached (architectural features shall include, but not be limited to: pediment, cornice, belt course, pier, windows, pilaster, roof, decorative stone or tile inlay, kick plate/bulkhead, raised or colored brick pattern and corbel). Wall signs for individual tenants of a multi-tenant building shall be at the same height on the building to which they are affixed.

E. Minimum Setback Required:

1. Signs Without Permits: As provided in section 4-5-6 of this chapter for signs permitted pursuant to that section.
2. Monument Signs: Three feet from "right of way" and six feet from all other lot lines. All monument signs shall be located outside of the "sight triangles" and shall be maintained.
3. Pylon Signs: Three feet from "right of way" and six feet from all other lot lines. All pylon signs shall be located outside of the "sight triangles" and shall be maintained.

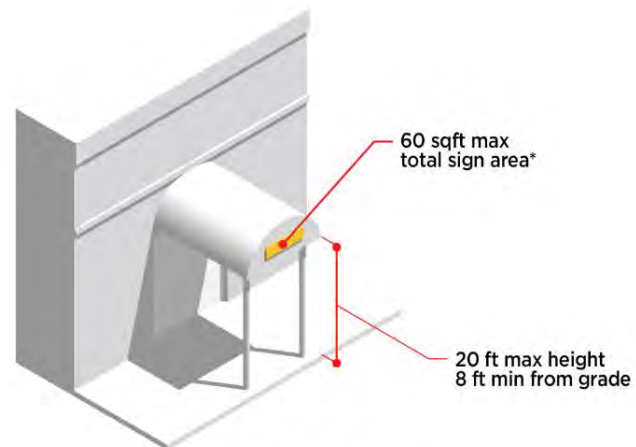
F. Illumination:

1. Signs Without Permits: Signs permitted pursuant to section 4-5-6 of this chapter shall be illuminated only as permitted in that section.
2. Awning and Canopy Signs: Can only be illuminated using a direct light source. Direct illumination shall be aimed at the exterior of the awning/canopy.
3. Monument Signs: Monument signs shall be backlit, directly lit or internally illuminated. All letters must be individually affixed. Any direct light source shall be concealed from view from the right of way. The sign area backing shall not be internally illuminated.
4. Pylon Signs: Pylon signs shall be internally illuminated.
5. Wall Signs: Letters shall be individually affixed to walls of a building or utilize a mounting system which gives the appearance of individually affixed letters and be either internally illuminated or backlit.
6. Window Signs: Illumination of window signs shall be prohibited.



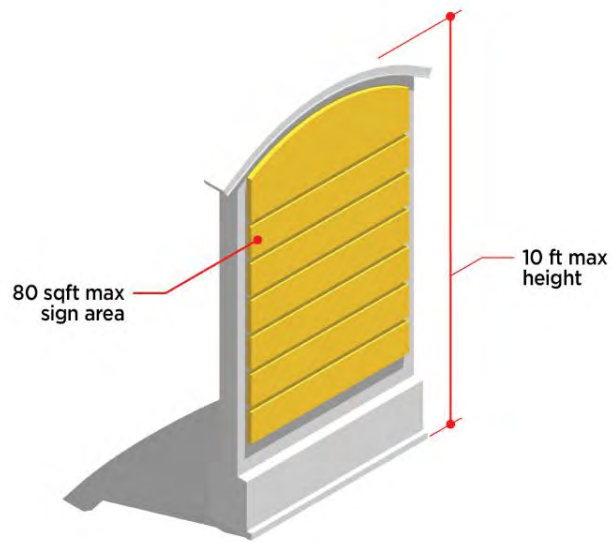
\*and no more than 5% of  
proportion of awning area  
associated with tenant

#### **4-5-8: Awning Signs**

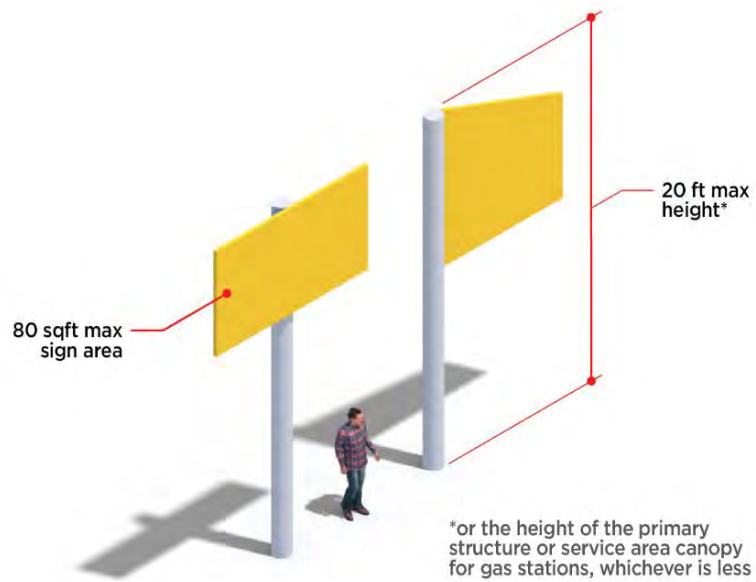


\*and no more than 5% of  
proportion of canopy area  
associated with tenant

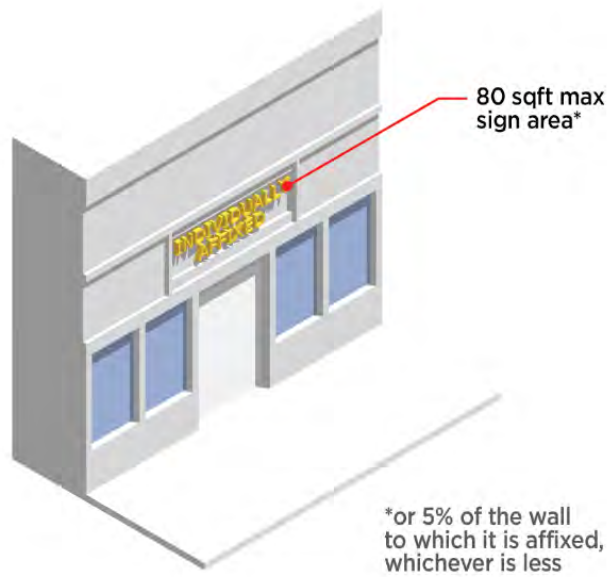
#### **4-5-8: Canopy Signs**



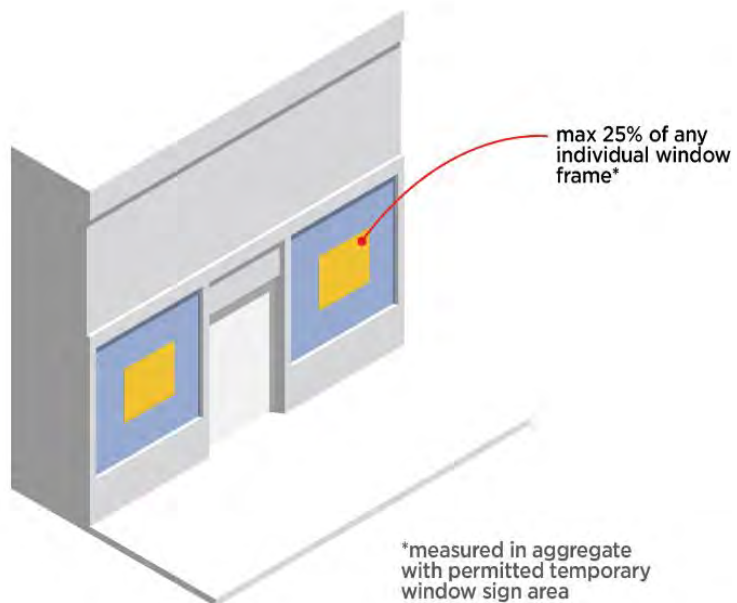
**4-5-8: Monument Signs**



**4-5-8: Pylon Signs**



**4-5-8: Wall Signs**



**4-5-8: Window Signs**

## 4-5-9: District Regulations – C2 and PRI:

Signs shall be permitted in the C2 and PRI districts as follows:

### A. Sign Types Permitted:

1. All signs permitted in any district without a village permit as provided in section 4-5-6 of this chapter.
2. Awning and canopy signs.
3. Monument signs.
4. Temporary signs, but only as authorized in section 4-5-6 of this chapter or for construction signs.
5. Wall signs.
6. Window signs.
7. Drive-through sign, but only as authorized as part of a planned development.

### B. Number of Signs Permitted Per Lot:

1. All signs permitted in section 4-5-6 of this chapter; plus
2. One wall sign per zoning lot frontage for buildings with a single ground floor tenant or one wall sign per ground floor business tenant fronting the public right of way; plus
3. One monument sign.

### C. Maximum Gross Surface Area of Signs Permitted:

1. Total Sign Area: Unless otherwise stated in this section, the total area of all signs on a zoning lot shall not exceed one square foot per linear foot of zoning lot frontage on a public street; provided, however, that signs allowed without permits, shall not be counted toward the total allowance gross sign surface area permitted on a zoning lot.
2. Individual Sign Area Limitations: The following individual sign area limitations shall apply to all signs:
  - a. Awning and Canopy Signs: Not to exceed sixty square feet per sign face. No sign belonging to an individual tenant of a multi-tenant building shall cover more than five percent of the wall to which it is affixed.
  - b. Monument Signs: Not to exceed eighty square feet per sign face.
  - c. Wall Signs: Not to exceed sixty square feet per sign or not to exceed covering more than five percent of the wall to which it is affixed, whichever is less.
  - d. Window Signs: Not to exceed twenty five percent of any individual window frame. Permitted permanent window sign area shall be considered in aggregate with permitted temporary window sign area.
3. Multi-Tenant Buildings: Regardless of total sign area allowed for a multi-tenant building, each ground floor business tenant fronting the public right of way shall be allowed at least one sign of the following types:

- a. Awning and Canopy Signs: A sign belonging to an individual tenant of a multi-tenant building shall cover up to, but not more than five percent of the proportion of the awning or canopy area associated with the subject tenant.
- b. Wall Signs: A sign belonging to an individual tenant of a multi-tenant building shall cover up to, but not more than five percent of the proportion of the wall area associated with the subject tenant.

D. Maximum Height of Signs Permitted:

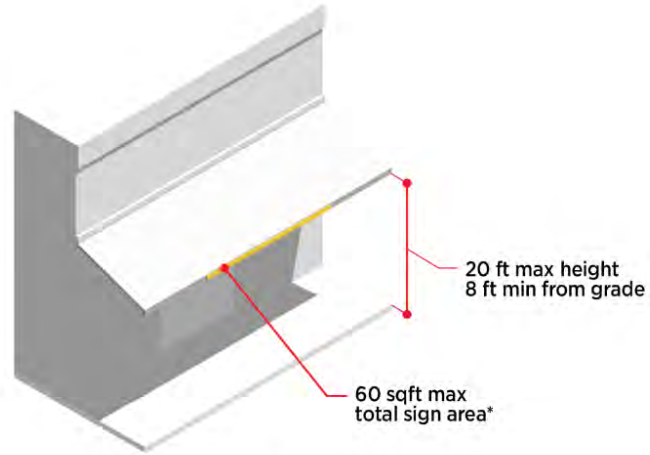
1. Signs Without Permits: As provided in section 4-5-6 of this chapter for signs permitted pursuant to that section.
2. Awning and Canopy Signs: Twenty feet; all awning and canopy signs shall be at least eight feet above grade. Awning and canopy signs for individual tenants of a multi-tenant building shall be at the same height on the building to which they are affixed.
3. Monument Signs: A maximum height of ten feet.
4. Wall Signs: Thirty feet. Permitted only on the first floor of multi-story buildings. No wall sign shall cover any architectural features of the building to which it is attached (architectural features shall include, but not be limited to: pediment, cornice, belt course, pier, windows, pilaster, roof, decorative stone or tile inlay, kick plate/bulkhead, raised or colored brick pattern and corbel). Wall signs for individual tenants of a multi-tenant building shall be at the same height on the building to which they are affixed.

E. Minimum Setback Required:

1. Signs Without Permits: As provided in section 4-5-6 of this chapter for signs permitted pursuant to that section.
2. Monument Signs: Three feet from "right of way" and five feet from all other lot lines. All monument signs shall be located outside of the "sight triangles".

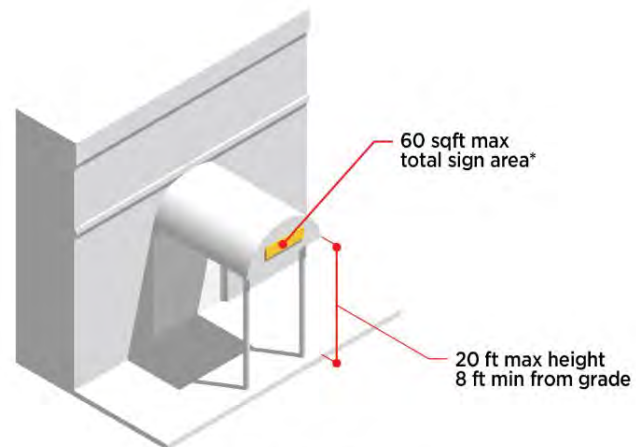
F. Illumination:

1. Signs Without Permits: Signs permitted pursuant to section 4-5-6 of this chapter shall be illuminated only as permitted in that section.
2. Awning and Canopy Signs: Can only be illuminated using a direct light source. Direct illumination shall be aimed at the exterior of the awning/canopy.
3. Monument Signs: Monument signs shall be backlit, directly lit or internally illuminated. All letters must be individually affixed. Any direct light source shall be concealed from view from the right of way. The sign area backing shall not be internally illuminated.
4. Wall Signs: Letters shall be individually affixed to walls of a building or utilize a mounting system which gives the appearance of individually affixed letters and be either internally illuminated or backlit.
5. Window Signs: Illumination of window signs shall be prohibited.



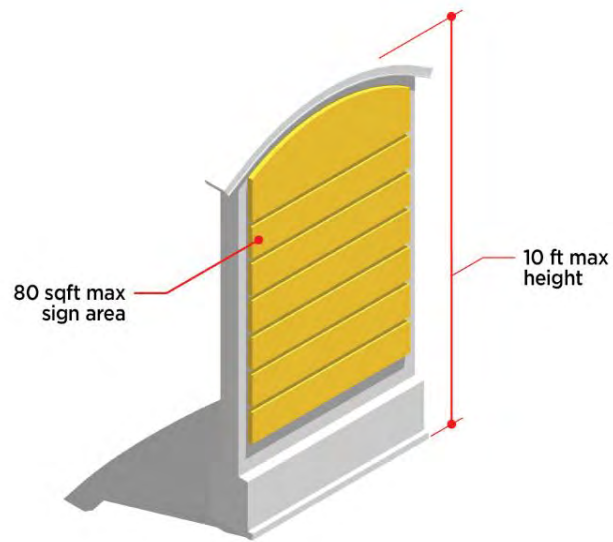
**4-5-9: Awning Signs**

\*and no more than 5% of  
proportion of awning area  
associated with tenant

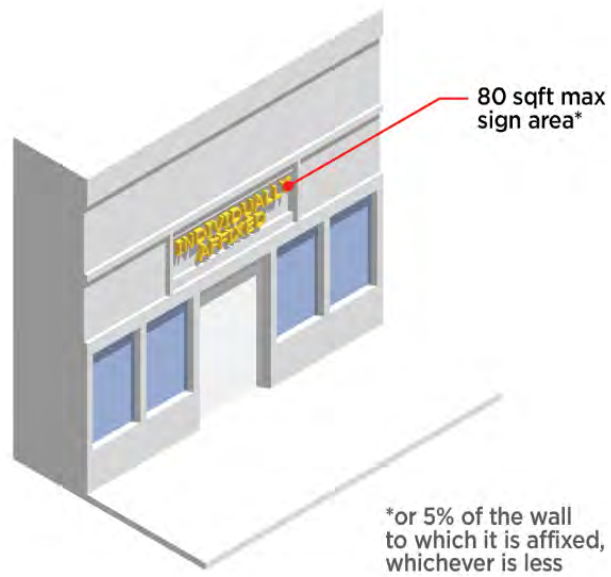


**4-5-9: Canopy Signs**

\*and no more than 5% of  
proportion of canopy area  
associated with tenant

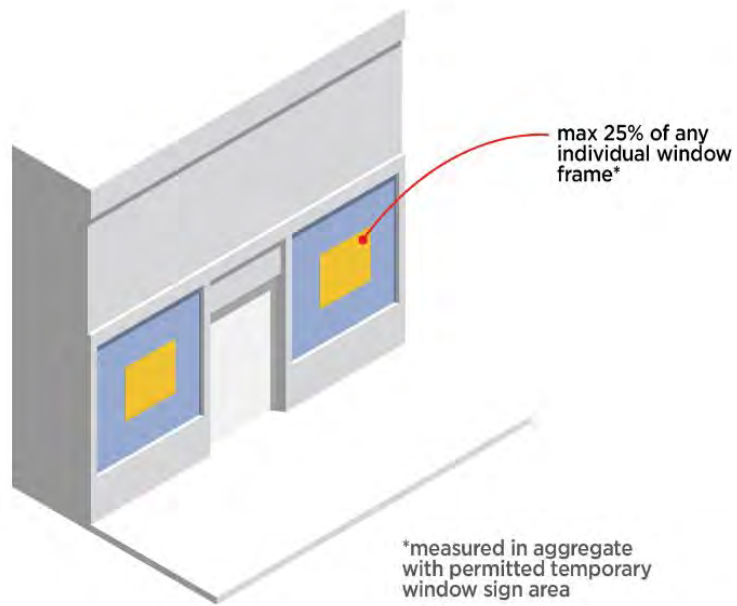


**4-5-9: Monument Signs**



**4-5-9: Wall Signs**





**4-5-9: Window Signs**

## 4-5-10: District Regulations – C3:

Signs shall be permitted in the C3 district as follows (Lake Street Village Center Area):

### A. Sign Types Permitted:

1. All signs permitted in any district without a village permit as provided in section 4-5-6 of this chapter.
2. Awning and canopy signs.
3. Projecting signs.
4. Temporary signs, but only as authorized in section 4-5-6 of this chapter or for construction signs.
5. Wall signs.
6. Window signs.
7. Drive-through sign, but only as authorized as part of a planned development.

### B. Number of Signs Permitted Per Lot:

1. All signs permitted in section 4-5-6 of this chapter; plus
2. One wall sign per zoning lot frontage for buildings with a single ground floor tenant or one wall sign per ground floor business tenant fronting the public right of way.
3. One projecting sign per zoning lot frontage for buildings with a single ground floor tenant or one projecting sign per ground floor business tenant fronting the public right of way.

### C. Maximum Gross Surface Area of Signs Permitted:

1. Total Sign Area: Unless otherwise stated in this section, the total area of all signs on a zoning lot shall not exceed one square foot per linear foot of zoning lot frontage on a public street; provided, however, that signs allowed without permits, shall not be counted toward the total allowance gross sign surface area permitted on a zoning lot.
2. Individual Sign Area Limitations: The following individual sign area limitations shall apply to all signs:
  - a. Awning and Canopy Signs: Not to exceed sixty square feet per sign face. No sign belonging to an individual tenant of a multi-tenant building shall cover more than five percent of the wall to which it is affixed.
  - b. Projecting Signs: Not to exceed four- and one-half square feet per sign face.
  - c. Wall Signs: Not to exceed sixty square feet per sign, or not to exceed covering more than five percent of the wall to which it is affixed, whichever is less.
  - d. Window Signs: Not to exceed twenty five percent of any individual window frame. Permitted permanent window sign area shall be considered in aggregate with permitted temporary window sign area.
3. Multi-Tenant Buildings: Regardless of total sign area allowed for a multi-tenant building, each ground floor business tenant fronting the public right of way shall be allowed at least one sign of the following types:

- a. Awning and Canopy Signs: A sign belonging to an individual tenant of a multi-tenant building shall cover up to, but not more than five percent of the proportion of the awning or canopy area associated with the subject tenant.
- b. Wall Signs: A sign belonging to an individual tenant of a multi-tenant building shall cover up to, but not more than five percent of the proportion of the wall area associated with the subject tenant.

D. Maximum Height of Signs Permitted:

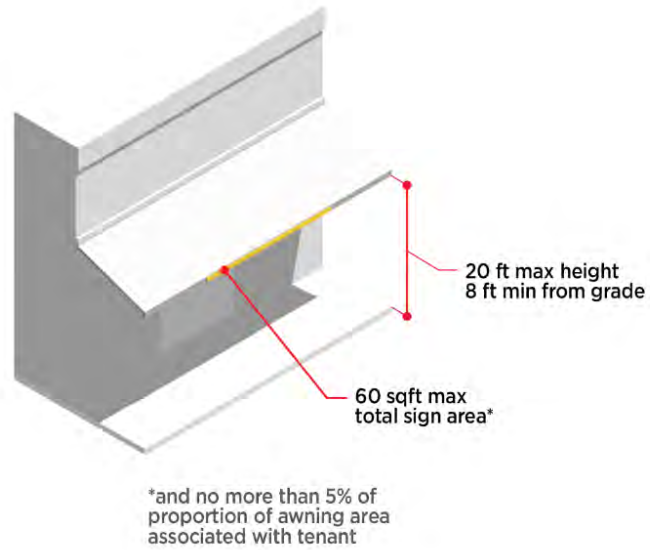
1. Signs Without Permits: As provided in section 4-5-6 of this chapter for signs permitted pursuant to that section.
2. Awning and Canopy Signs: Twenty feet; all awning and canopy signs shall be at least eight feet above grade. Awning and canopy signs for individual tenants of a multi-tenant building shall be at the same height on the building to which they are affixed.
3. Projecting signs: A projecting sign shall not extend above the roofline of the building to which it is attached, or a maximum of twelve (12) feet. A minimum of eight (8) feet of clearance shall be maintained from the lower edge of the sign face to grade.
4. Wall Signs: Thirty feet. Permitted only on the first floor of multi-story buildings. No wall sign shall cover any architectural features of the building to which it is attached (architectural features shall include, but not be limited to: pediment, cornice, belt course, pier, windows, pilaster, roof, decorative stone or tile inlay, kick plate/bulkhead, raised or colored brick pattern and corbel). Wall signs for individual tenants of a multi-tenant building shall be at the same height on the building to which they are affixed. Wall signs for individual tenants of a multi-tenant building shall be of the same type/font and overall design and color.

E. Minimum Setback Required:

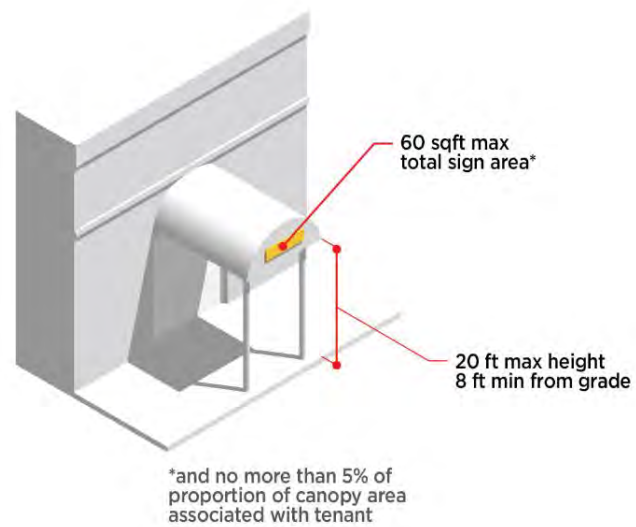
1. Signs Without Permits: As provided in section 4-5-6 of this chapter for signs permitted pursuant to that section.
2. Projecting Signs: Projecting signs shall not horizontally project more than four (4) feet beyond that portion of the building or structure to which it is attached.

F. Illumination:

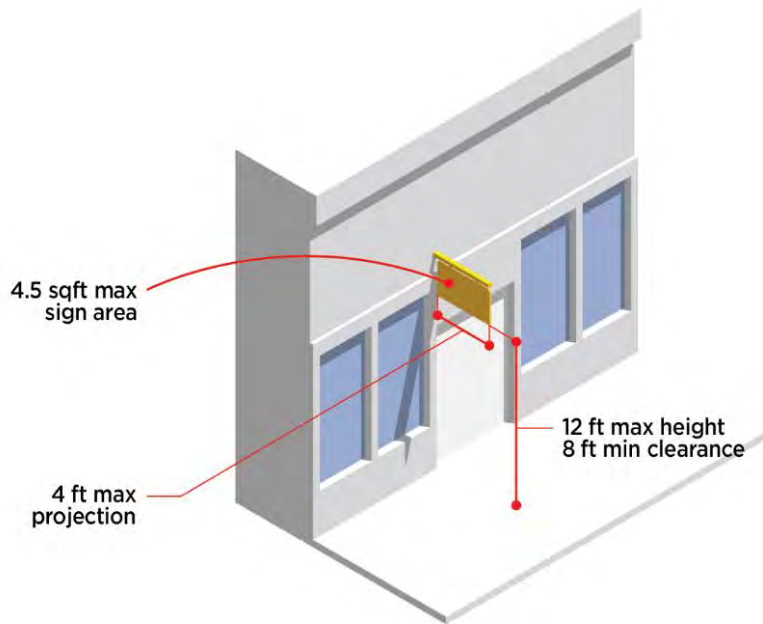
1. Signs Without Permits: Signs permitted pursuant to section 4-5-6 of this chapter shall be illuminated only as permitted in that section.
2. Awning and Canopy Signs: Can only be illuminated using a direct light source. Direct illumination shall be aimed at the exterior of the awning/canopy.
3. Projecting Signs: Illumination of projecting signs shall be prohibited.
4. Wall Signs: Letters shall be individually affixed to walls of a building or utilize a mounting system which gives the appearance of individually affixed letters and be either internally illuminated or backlit.
5. Window Signs: Illumination of window signs shall be prohibited.



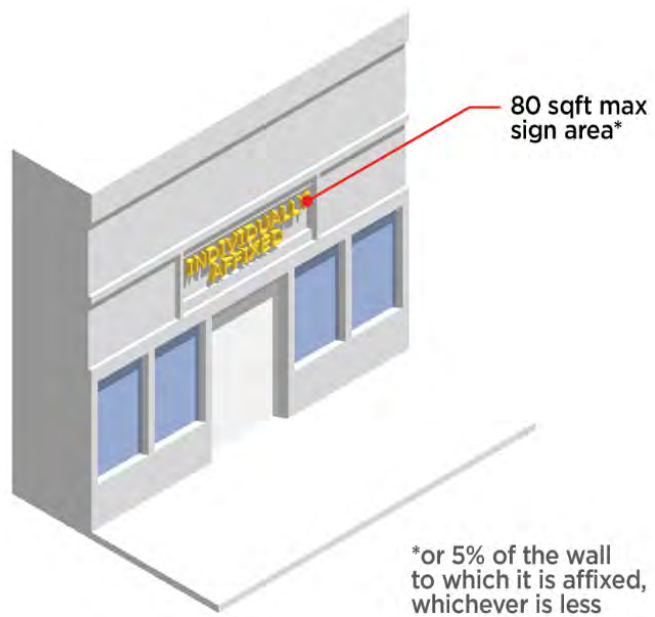
#### **4-5-10: Awning Signs**



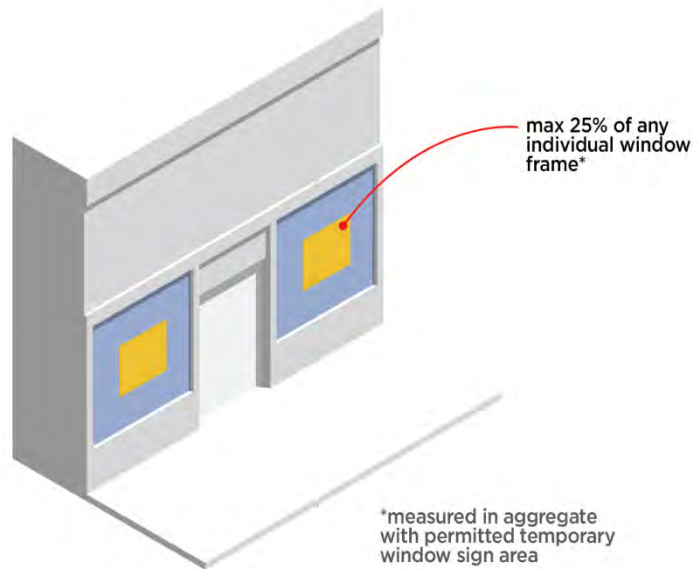
#### **4-5-10: Canopy Signs**



#### ***4-5-10: Projecting Signs***



#### ***4-5-10: Wall Signs***



**4-5-10: Window Signs**

## 4-5-11: District Regulations – ORIC

Signs shall be permitted in the ORIC district as follows:

### A. Sign Types Permitted:

1. All signs permitted in any district without a village permit as provided in section 4-5-6 of this chapter.
2. Awning and canopy signs.
3. Monument signs.
4. Projecting signs, but only as authorized as part of a planned development.
5. Temporary signs, but only as authorized in section 4-5-6 of this chapter or for construction signs.
6. Wall signs.
7. Drive-through sign, but only as authorized as part of a planned development.

### B. Number of Signs Permitted Per Lot:

1. All signs permitted in section 4-5-6 of this chapter; plus
2. One wall sign per zoning lot frontage for buildings with a single ground floor tenant, or one wall sign per ground floor business tenant fronting the public right of way; plus
3. One monument sign per street frontage; plus
4. One on site directory sign per zoning lot frontage.

### C. Maximum Gross Surface Area of Signs Permitted:

1. Total Sign Area: The total area of all signs on a zoning lot shall not exceed one square foot per linear foot of zoning lot frontage on a public street; provided, however, that signs allowed without permits, shall not be counted toward the total allowance gross sign surface area permitted on a zoning lot.
2. Individual Sign Area Limitations: The following individual sign area limitations shall apply to all signs:
  - a. Awning and Canopy Signs: Not to exceed sixty square feet per sign face. No sign belonging to an individual tenant of a multi-tenant building shall cover more than five percent of the wall to which it is affixed.
  - b. Monument Signs: Not to exceed one hundred square feet per sign face, nor more than two hundred square feet total.
  - c. Wall Signs: Not to exceed one hundred square feet per sign, or not to exceed covering more than five percent of the wall to which it is affixed, whichever is less.

### D. Maximum Height of Signs Permitted:

1. Signs without Permits: As provided in section 4-5-6 of this chapter for signs permitted pursuant to that section.

2. Awning and Canopy Signs: Twenty feet; all awning and canopy signs shall be at least eight feet above grade. Awning and canopy signs for individual tenants of a multi-tenant building shall be at the same height on the building to which they are affixed.
3. Monument Signs: A maximum height of ten feet.
4. Wall Signs: Thirty feet. Wall signs for individual tenants of a multi-tenant building shall be at the same height on the building to which they are affixed. No wall sign shall cover any architectural features of the building to which it is attached (architectural features shall include, but not be limited to: pediment, cornice, belt course, pier, windows, pilaster, roof, decorative stone or tile inlay, kick plate/bulkhead, raised or colored brick pattern and corbel).

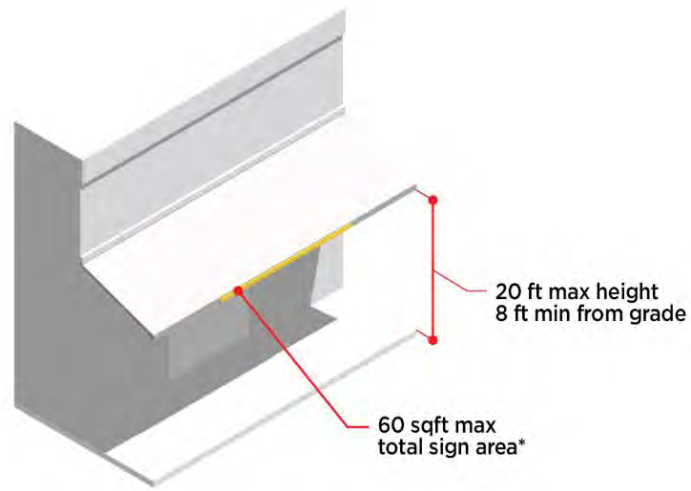
E. Minimum Setback Required:

1. Signs Without Permits: As provided in section 4-5-6 of this chapter for signs permitted pursuant to that section.
2. Monument Signs: Three feet from "right of way" and six feet from all other lot lines. All monument signs shall be located outside of the "sight triangles".

F. Illumination:

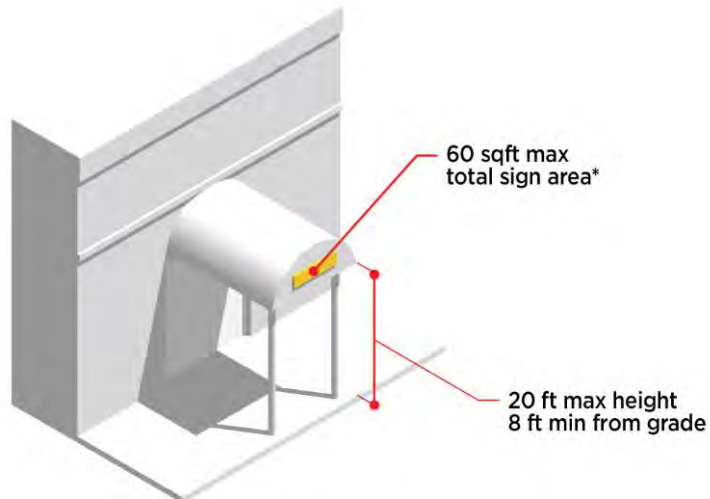
1. Signs Without Permits: Signs permitted pursuant to section 4-5-6 of this chapter shall be illuminated only as permitted in that section.
2. Awning and Canopy Signs: Shall be illuminated using a direct light source. Direct illumination shall be aimed at the exterior of the awning/canopy.
3. Monument Signs: Monument signs shall be backlit, directly lit or internally illuminated. All letters must be individually affixed. Any direct light source shall be concealed from view from the right of way. The sign area backing shall not be internally illuminated.
4. Wall Signs: Letters shall be individually affixed to walls of a building or utilize a mounting system which gives the appearance of individually affixed letters and be either internally illuminated or backlit.





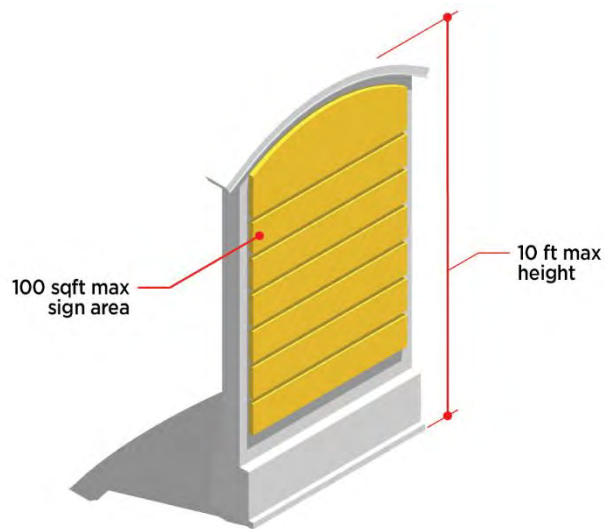
\*and no more than 5% of  
proportion of awning area  
associated with tenant

#### 4-5-11: Awning Signs

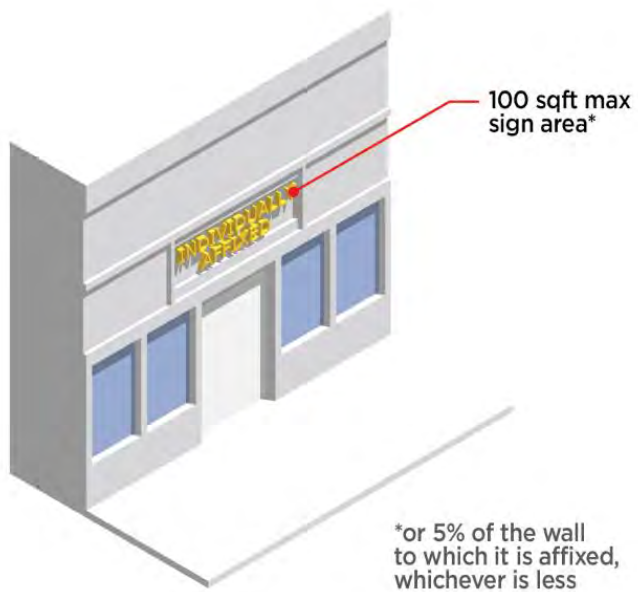


\*and no more than 5% of  
proportion of canopy area  
associated with tenant

#### 4-5-11: Canopy Signs



#### **4-5-11: Monument Signs**



#### **4-5-11: Wall Signs**

## 4-5-12: Temporary Signs:

- A. A "temporary sign" is any sign in any nonresidential district that is not designed or intended to be placed permanently.
- B. Any owner or tenant desiring to erect or maintain a temporary sign shall submit a temporary sign permit application. An application may only be made by the owner or tenant of the property on which the temporary sign will be erected and maintained. A separate application must be submitted for each temporary sign an owner or tenant desires to erect and maintain. The applicant shall be responsible for the installation, maintenance and removal of a temporary sign pursuant to a permit issued by the village.
- C. No temporary sign shall be erected or maintained without a permit. No temporary sign shall be maintained beyond the date and time set forth in the permit permitting the temporary sign to be erected and maintained.
- D. The permit fee for temporary signs shall be one hundred dollars per application.
- E. Temporary signs shall not exceed thirty-two square feet in area.
- F. Only one temporary sign shall be allowed for each temporary sign permit application. No applicant may display a temporary sign more than three times a year. A separate permit application is required for each temporary sign request.
- G. Temporary signs are limited to a display duration not to exceed ninety calendar days.
- H. All temporary signs must remain in good condition throughout the display period. The applicant is responsible for maintaining the temporary sign. Corrective action must be taken immediately by the applicant if there exists any problems or defects with the appearance, condition or maintenance of the sign and/or support hardware. Temporary signs must be constructed of durable, weather resistant materials (canvas, nylon, etc.) with sufficient strength and resilience to maintain an acceptable appearance for the duration of its display and shall be securely affixed on all sides/corners.
- I. No temporary sign may be located higher than the roofline of the building to which it is attached or, if attached to a permanent sign, higher than the sign. There must be no encroachment of a temporary sign into the public right of way.
- J. Temporary signs may not block any public signs or public infrastructure and shall be placed not less than eight feet from the nearest edge of a right of way or property line.
- K. River Forest units of government may install temporary streetlight banners on village owned streetlights. Said banners shall be limited to a display not to exceed one hundred eighty days and the display may be extended for an additional one hundred eighty days with approval of the village. One temporary sign permit application shall be required for each street or parking lot at which the temporary streetlight banners will be installed. All other temporary sign regulations listed in this section shall apply to temporary streetlight banners.

## 4-5-13: Nonconforming Signs:

- A. Maintenance: Legal nonconforming signs, meaning a nonconforming sign lawfully erected which has since become nonconforming, may be maintained subject to the following regulations:
  - 1. No nonconforming sign shall be expanded or altered to prolong the life of the sign.
  - 2. No nonconforming sign structure shall be changed to another nonconforming sign structure except that the copy, message or graphic of a nonconforming sign may be changed.
  - 3. The nonstructural component of a multi-tenant sign on which the copy, message or graphic is displayed, such as a plastic or metal panel or insert, may be replaced to accommodate a change in tenant.
  - 4. If the copy, message or graphic of a nonconforming sign cannot be changed without altering a structural component, then such change is not permitted. Structural components include any part of a sign attached directly to the ground or to a building or structure, any part of the supporting structure of a sign without which the sign fails to maintain its structural integrity, and any part of a sign's electrical or lighting equipment.
  - 5. No nonconforming sign shall be relocated in whole or in part unless, when relocated, it conforms to all of the provisions of this chapter.
  - 6. If a nonconforming sign is damaged or destroyed to the extent of fifty percent of its replacement value, the sign must be repaired or replaced in conformance with all provisions of this chapter.
- B. Abatement, Abandonment And Discontinuance: If a legal nonconforming sign is discontinued or abandoned for a period of one hundred eighty days, the rights to legal nonconforming status shall have expired and any subsequent use of such a sign shall comply with all regulations of the zoning district in which such a sign is located. The period of such discontinuance caused by government action, acts of God or other acts without any contributing fault by the user, shall not be included in calculating the length of discontinuance for this section.
- C. Removal: Illegal nonconforming signs, meaning a nonconforming sign unlawfully erected or maintained, shall be removed.

## 4-5-14: Construction Signs:

- A. Construction Sign: Such signs shall not exceed sixty-four (64) square feet in surface area in a commercial district or approved planned development area. The limit for surface area is applicable on each street frontage.

Such signs are permitted as standalone signs or mounted on construction fences in a commercial district, subject to the following:

1. Temporary construction fence wrap signs require approval by the Zoning Administrator. The Zoning Administrator may impose conditions on approval of temporary construction fence wrap signs.
  2. Copy, message or graphics of a temporary construction fence wrap signs is limited to twenty-five percent (25%) of the surface area of the construction fence.
  3. Temporary construction fence wrap signs are limited to a display of the lesser of eighteen (18) months, or such shorter time period as the Zoning Administrator allows, after initial approval by the Zoning Administrator for the sign ("initial display period"). If construction of an applicable building begins within the initial display period, a sign may continue to be displayed for an additional nine (9) months after the expiration of the initial display period. If construction does not commence within the initial display period, the sign shall be removed within seven (7) calendar days after the expiration of the initial display period.
  4. The wrap material shall be of a durable, weather resistant material like canvas, nylon or vinyl coated fabric.
  5. Temporary construction fence wrap signs shall not be displayed at the same time as a construction sign, if the construction wrap sign contains any copy, message or graphics.
- B. Permit Fee: The cost of the permit fee shall be one hundred dollars (\$100.00) per application.

## 4-5-15: Variations:

- A. The Zoning Administrator may issue the following minor variations from the requirements of this chapter following the procedures for minor variations in section 10-5-4 of this code to the extent practicable:
  - 1. Up to a one percent (1%) increase in individual sign area limitations for all permanent sign types except for wall signs.
  - 2. An increase in the area of a wall sign in excess of the maximum square footage of wall sign area permitted in the district in which the sign shall be located, but less than or equal to five percent (5%) of the wall to which the sign shall be affixed.
- B. The Zoning Board of Appeals shall have jurisdiction to hold public hearings and make recommendations to the Village President and Board of Trustees for the following major variations from the requirements of this chapter, pursuant to its powers granted in section 10-5-4 of this code, and following the procedures therein to the extent practicable, and the Village President and Board of Trustees may thereafter approve such major variations, in their discretion:
  - 1. An increase greater than one percent (1%) in individual sign area limitations for all sign types with the exception of wall signs.
  - 2. An increase in the area of a wall sign in excess of the maximum square footage of wall sign area permitted in the district in which the sign shall be located and in excess of five percent (5%) of the wall to which the sign shall be affixed.
  - 3. An increase in the total area of all signs permitted on a zoning lot.
- C. A planned development may include relief from any of the requirements of this chapter.



## Village of River Forest

### Village Administrator's Office

400 Park Avenue  
River Forest, IL 60305  
Tel: 708-366-8500

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## MEMORANDUM

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Date: August 3, 2021

To: Catherine Adduci, Village President  
Village Board of Trustees

From: Lisa Scheiner, Acting Village Administrator

Subj: Appointment of Finance Director, Police Chief, Director of Public Works and  
Development Services

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**Issue:** Appointment of the Village's Department Heads are at the discretion of the Village President with the advice and counsel of the Village Board of Trustees per Title 1 of the Village Code. Rosemary McAdams currently serves as the Finance Director and James O'Shea currently serves as the Police Chief. Both have excelled in the performance of their duties and are recommended for reappointment to their respective positions.

Further, the Village President is recommending that Jeff Loster be appointed to the position of Director of Public Works and Development Services. This appointment comes pursuant to the proposed reorganization of the Public Works Department and Building Division. Mr. Loster is uniquely and highly qualified for the position having served as the Village's Engineer since 2013. During his tenure, has been instrumental in executing several infrastructure improvement projects. He has been an integral part of the management team and has been heavily involved in preparing the Department's annual budget and capital improvement plan. He has also been tasked with overseeing the construction of large development projects such as The Sheridan. Prior to working in River Forest, Mr. Loster held engineering positions in the Village of Downers Grove and with W-T Engineer. He holds a Bachelor's Degree from Bradley University and is a licensed Professional Engineer.

Finally, appointment of the Fire Chief and Village Administrator will occur after the search process for those positions concludes.

**Requested Board Action:** Motion to concur with the recommendation of the Village President to appoint Rosemary McAdams as Finance Director, James O'Shea as Chief of Police, and Jeff Loster as Director of Public Works and Development Services.