



## VILLAGE OF RIVER FOREST REGULAR VILLAGE BOARD MEETING

Monday, August 26, 2019 – 7:00 PM  
Village Hall – 400 Park Avenue – River Forest, IL 60305  
Community Room

### AGENDA

1. Call to Order/Roll Call
2. Pledge of Allegiance
3. Citizen Comments
4. Elected Official Comments & Announcements
  - a. Swearing-In of New Fire Lieutenant
  - b. Recognition of River Forest Little League 12U 2019 Illinois State Champions and Great Lakes Regional Runner-Up
5. Consent Agenda
  - a. Regular Village Board Meeting Minutes – July 22, 2019
  - b. Executive Session Village Board Meeting Minutes – July 22, 2019
  - c. Right-of-Way Encroachment Waiver and Agreement for an Irrigation System Located at 1201 Park
  - d. Right-of-Way Encroachment Waiver and Agreement for an Irrigation System Located at 1434 Franklin
  - e. Amend Sections 3-3-7 and 6-7-2 of the Village Code Regarding Hours of Work – Ordinance
  - f. Amend Section 8-6-22 of the Village Code with Regard to Prohibiting the Sale of Flavored Tobacco Products – Ordinance
  - g. Award of Bid and Contract for Water Tower Rehabilitation Project to Seven Brothers Painting, Inc. for \$284,200
  - h. Monthly Department Reports
  - i. Monthly Performance Measurement Report
  - j. Financial Report – July 2019
  - k. Accounts Payable – July 2019 – \$1,588,082.88
  - l. Village Administrator's Report
6. Consent Items for Separate Consideration
  - a. Accounts Payable from the Economic Development Fund (\$153.96) and the Madison Street TIF Fund (\$547,146.32) (*Trustee Vazquez Common Law Conflict of Interest*)
7. Recommendations of Boards, Commissions and Committees
  - a. Zoning Board of Appeals – Variation for a Secondary Front Yard Setback at 1201 Park - Ordinance
  - b. Sustainability Commission – Presentation on Climate Reality Leadership Conference
8. Unfinished Business
9. New Business
  - a. Discussion and Direction: Recreational Cannabis
  - b. Discussion: Acknowledgement of Land (*Trustee Bachner*)
10. Executive Session
11. Adjournment

**VILLAGE OF RIVER FOREST  
REGULAR VILLAGE BOARD OF TRUSTEES MINUTES  
Monday, July 22, 2019**

A regular meeting of the Village of River Forest Board of Trustees was held on Monday, July 22, 2019 at 7:00 p.m. in the Community Room of Village Hall, 400 Park Avenue – River Forest, IL.

**1. CALL TO ORDER/ROLL CALL**

The meeting was called to order at 7:00 p.m. Upon roll call, the following persons were:

Present: President Adduci, Trustees Bachner, Brennan, Cargie, Henek, O'Connell, Vazquez

Absent: None

Also Present: Village Clerk Kathleen Brand-White, Village Administrator Eric Palm, Assistant Village Administrator Lisa Scheiner, Assistant to the Village Administrator Jonathan Pape, Management Analyst Sara Phyfer, Police Chief James O'Shea, Fire Chief Kurt Bohlmann, Public Works Director John Anderson, Village Engineer Jeff Loster, Finance Director Rosemary McAdams, Village Attorney Greg Smith

**2. PLEDGE OF ALLEGIANCE**

President Adduci led the pledge of allegiance.

**3. CITIZEN COMMENTS**

Johann Buis, 8141 Lake. Mr. Buis remarked that the public was not adequately informed about the Union Pacific third rail project and expressed concern about the public safety and health impacts of the project. Mr. Buis appealed to the Board to take this issue seriously and requested they petition local, state, and federal authorities.

Megan Keskitalo, 8125 Lake. Ms. Keskitalo also expressed concerns about the Union Pacific project, including the potential for trespassing and rail fatalities due to their unsecured worksite and access road. She also described noise pollution that was not within federal guidelines. She urged the Village to: draft a letter asking Union Pacific to secure the site and be in compliance with federal transportation guidelines; file complaints with various state and federal agencies; and reach out to legislators and representatives to advocate on residents' behalf and put pressure on Union Pacific.

President Adduci thanked Mr. Buis and Ms. Keskitalo, stating that the Board supports these efforts towards securing the site. She noted that Congressman Danny Davis will be holding a Town Hall Meeting on August 27, and that she has been in contact already with Representative Welch about this issue and that she will be meeting with Senator Lightford. She directed Administrator Palm and Village Attorney Smith to draft letters to Union Pacific.

President Adduci emphasized that the Board understands and supports the residents on this issue. She also assured that the Village will communicate as much information as possible on major capital projects.

In response to a question from Trustee Brennan, Administrator Palm indicated that the letters could be sent within a day or two.

Anna Schnedorf, 6019 Monroe. Ms. Schnedorf called attention to parking issues on Monroe that have presented challenges for herself and the other residents, as well as vehicles traveling down the street. She requested any kind of assistance to mitigate these problems.

Administrator Palm noted that later on the agenda, the Board would be considering a resident parking zone in underutilized space for Green Line users. He acknowledged that implementing new parking restrictions in one area may cause the problem to move elsewhere rather than solve it, and noted one possibility is to hire a consultant to conduct a large-scale study of all the parking zones and address these issues in a more comprehensive manner. He advised Ms. Schnedorf that the Village offers ADA spaces to residents in need of them and that Staff would look into the concerns on her block.

#### **4. ELECTED OFFICIAL COMMENTS & ANNOUNCEMENTS**

##### **a. Swearing-In of New Police Officers**

Chief O'Shea introduced the three new police officers: Denisse Zermeno, Donald Spears, and Colin Pickens. Village Clerk Brand-White swore-in the new officers.

##### **b. Presentation: 2018 PlanItGreen Report**

Gary Cuneen, Director of Seven Generations Ahead. Mr. Cuneen explained that PlanItGreen is a two community sustainability plan implementation project between Oak Park and River Forest. He reviewed the "report card" produced to gauge the communities' progress towards their established goals. He also encouraged the Village to continue doing work with the Sustainability Commission to implement the plan's strategies, as well as to explore an opt-out program for curbside composting, and to continue participating in the energy road-mapping process.

Trustee Brennan thanked PlanItGreen for the grant that covers the Parkway for Pollinators program and asked what the next step is in the plan as it reaches the end of its 10 years. Mr. Cuneen stated they will conduct a listening campaign to see what the community's sense of the project is and whether it should continue and in what form.

President Adduci stated that Village Administrator Palm and Sustainability Commission Chair Julie Moeller will be the point people to ensure a robust plan going forward.

Trustee Vazquez announced that he and President Adduci attended the Age Friendly Communities Subcommittee meeting on June 27 at Concordia. He stated the AARP presented

on how to create an age-friendly community, which is one that is free from physical and social barriers to seniors and promotes policies, products and technology for seniors. He noted the eight factors to focus on that make a community a great place to live for seniors: community support and health services, communication and information shared with seniors, civic participation and employment, housing, outdoor space and buildings, respect and social inclusion, social participation, and transportation. He stated the Village will pursue the designation as an Age-Friendly Community, as well as look for funding opportunities for this application and work with other governmental agencies to complement what others are already doing. Trustee Vazquez also reminded everyone that the next Quarterly Community Crime Prevention Meeting is July 24 at 6PM at the library.

Village Clerk Brand-White congratulated and welcomed the new officers. She also shared that she ran into five people from the area while vacationing in Ireland, and stated that River Forest is a well-traveled small town.

Trustee Brennan announced that she and President Adduci attended a workshop by the University of Chicago Institute for Justice that focused on how municipalities can attract and keep businesses and building a business-friendly village. Next, she reported that she and Sustainability Commission Chair Moeller attended a meeting of the Metropolitan Mayor Caucus Environment Committee, at which they learned good information on how to collect metrics. She noted that she also attended the Reusable Bag Day meeting on July 9, at which local businesses were invited to discuss reducing and eliminating single-use plastics in the Village. Lastly, she mentioned that she went on the OPRF Historical Society Tour and learned the fascinating history of homes in that section of River Forest.

Trustee Henek congratulated and welcomed the new officers. She stated she also attended the July 9 meeting and was impressed with the businesses. She commended the Sustainability Commission and student who presented. She shared that Jewel collects plastic bags and has a facility that turns them into park benches.

Trustee O'Connell stated that everyone he has spoken with had positive responses to the IDNR deer presentation at the last meeting, and that he believes they have the full support of the community. He also thanked Administrator Palm and Assistant to the Administrator Pape for their work on the project.

President Adduci reported that she and Administrator Palm had a productive meeting with Union Pacific and the affected residents and that she understands their frustration. She assured that the Village will stay on Union Pacific about these issues. She shared her excitement about moving forward with the Age-Friendly Community designation. She also welcomed the new police officers and highlighted how much the residents appreciate public safety officials. She reminded everyone that the Cook County Board of Review is holding a Tax Assessment Appeal seminar on July 25 and encouraged residents to attend if they have issues with their property tax assessments. President Adduci announced that Congressman Danny Davis will be holding a Town Hall Meeting in River Forest on August 27 and encourage residents to attend to discuss any concerns with him. Lastly, she reported that she attended the Illinois Municipal League conference, which is a body that represents about 1,500



municipalities on legislative issues. Topics of note, she stated, included public safety pension consolidation and adult-use cannabis. She also affirmed that if elected, she will serve as second vice president of IML.

## **5. CONSENT AGENDA**

- a. Committee of the Whole Meeting Minutes – June 24, 2019
- b. Regular Village Board Meeting Minutes – June 24, 2019
- c. Executive Session Village Board Meeting Minutes – June 24, 2019
- d. Special Village Board Meeting Minutes – July 9, 2019
- e. Right-of-Way Encroachment Waiver and Agreement for an Irrigation System Located at 1020 Lathrop
- f. Right-of-Way Encroachment Waiver and Agreement for an Irrigation System Located at 1452 Keystone
- g. Right-of-Way Encroachment Waiver and Agreement for an Irrigation System Located at 1518 Forest
- h. Right-of-Way Encroachment Waiver and Agreement for an Irrigation System Located at 739 Bonnie Brae
- i. Amend Section 9-3-20 of the Village Code for an ADA Parking Space on Edgewood Between Central and Lake – Ordinance
- j. Authorization to Sell Surplus Property – 2011 Ford Crown Victoria – Ordinance
- k. Authorization to Donate Surplus Property – Bicycles – Ordinance
- l. Waive Formal Bid (Due to Competitive Quotes) and Award of Purchase to Zoll Medical Corporation for \$23,097 for a Cardiac Defibrillator
- m. Monthly Department Reports
- n. Monthly Performance Measurement Report
- o. Financial Report – June 2019
- p. Accounts Payable – June 2019 – \$1,235,690.99
- q. Village Administrator's Report

Trustee Vazquez made a motion, seconded by Trustee O'Connell, to approve the Consent Agenda items A-Q.

In response to a question from Trustee Cargie about item 5K, Administrator Palm explained that the surplus bicycles became Village property because no one claimed them and that the goodwill of donating them outweighed the time to tag, inventory, and auction off the bicycles.

Roll call:

Ayes: Trustees Bachner, Brennan, Cargie, Henek, O'Connell, Vazquez

Absent: None

Nays: None

Motion Passes.

## **6. CONSENT AGENDA ITEMS FOR SEPARATE CONSIDERATION**

- a. Accounts Payable from the Economic Development Fund (\$324.30) and the Madison Street TIF Fund (\$11,137.16) (*Trustee Vazquez Common Law Conflict of Interest*)

Trustee Cargie made a motion, seconded by Trustee Henek, to approve payment for the Economic Development Fund for \$324.30 and payment for the Madison Street TIF Fund for \$11,137.16.

Roll call:

Ayes: Trustees Bachner, Brennan, Cargie, Henek, O'Connell

Absent: None

Abstain: Trustee Vazquez

Motion Passes.

- b. Accounts Payable from the General Fund to McDonald's-Karavites for \$67.36 (*Trustee O'Connell Common Law Conflict of Interest*)

Trustee Vazquez made a motion, seconded by Henek, to approve payment from the General Fund to McDonald's-Karavites for \$67.36.

Roll call:

Ayes: Trustees Bachner, Brennan, Cargie, Henek, Vazquez

Absent: None

Abstain: Trustee O'Connell

Motion Passes.

## **7. RECOMMENDATIONS OF BOARDS, COMMISSIONS AND COMMITTEES**

- a. Zoning Board of Appeals – Variation Request for Front, Rear, Side Yard Setbacks at 7628 Washington Blvd – Ordinance

Trustee O'Connell made a motion, seconded by Trustee Brennan, to approve an Ordinance granting the requested variations to Sections 10-9-7 of the Zoning Ordinance at 7628 Washington.

Petitioner John Hosty, 7628 Washington. Mr. Hosty summarized the request, stating that their current garage is unsightly and unusable, and that for a standard garage, there was no configuration that met the setbacks.

Roll call:

Ayes: Trustees Bachner, Brennan, Cargie, Henek, O'Connell, Vazquez

Absent: None

Nays: None

Motion Passes.

- b. Sustainability Commission – Adoption of River Forest Bicycle Plan

Trustee Brennan made a motion, seconded by Trustee Henek, to adopt the River Forest Bicycle Plan.

Sustainability Commission Andrew Basney read aloud a memo highlighting the work that went into the Bicycle Plan, its major components, and emphasized the Commission's support for the Plan.

Eric Russell, traffic consultant from KLOA presented an overview of the Bicycle Plan's development and components. He noted that the Plan addresses barriers to bicycling in the Village, including biking on busy roads without bike lanes and lack of bicycle parking. Developed with community survey responses, bicycle crash data, and current level of service for bicycle facilities, he noted that the Plan emphasizes regional connectivity and bicycle safety. Mr. Russell then described the recommendations in the Plan, including installation of bicycle facilities, and policies and funding sources to consider.

Mr. Russell addressed concerns about producing more congestion on narrow and busy streets by explaining the reasoning behind the recommendations for each type of bicycle facility. For example, he noted, a side path on Harlem and North Avenues would allow bicyclists to use these direct routes in the safest manner possible, whereas Thatcher and Madison have unused space and are wide enough in some stretches to accommodate bike lanes but can transition into shared lanes when necessary.

Trustee O'Connell cautioned against an overabundance of bike route signage, and Mr. Russell concurred and stated a good place to put them is when there is a change in direction.

Trustee Henek commended everyone involved in the development of the Plan, noting its thoroughness and that it is a great framework for moving towards being more bike friendly. Trustee Vazquez echoed these comments and remarked that this carries the parallel benefit of being a plus for the Age-Friendly Community designation.

In response to a question from Trustee Vazquez about bicycle or vehicle crashes, Police Chief O'Shea stated his department did not find data indicating recommendations in the Plan would cause a negative impact.

Trustee Brennan thanked Commissioner Basney the Bicycle Task Force for volunteering their time and energy, as well as their commitment to staying involved to execute the Plan.

In response to a question from Trustee Bachner, Mr. Russell stated that the priority was connecting bicyclists to major destinations within the Village, and that guide signs would point bicyclists to the nearest safest crossing to connect to routes in neighboring areas (such as crossing Harlem to connect to Oak Park paths).

Trustee Bachner also asked about whether lower-income and people from multi-family housing were considered in the development of the Plan. Mr. Russell stated they utilized the survey data to ensure that the Plan addressed respondents' concerns about safety. He assured that the Plan connects riders to the parks, libraries, and schools and serves the entire

community. He acknowledged that it was not a focus and noted that they did not ask for income level on the surveys, but he stated that the routes were close to most of the multi-family housing units.

In response to a question from Trustee Henek about implementation of the Plan, Sustainability Commission Chair Julie Moeller and Administrator Palm affirmed it would be a collaborative effort between Staff and the Commission.

President Adduci shared her excitement about and pride for the Plan. She thanked Staff, the Sustainability Commission, and the Task Force for their efforts as well as Cook County Commissioner Peter Silvestri for securing the grant to fund the Plan.

Roll call:

Ayes: President Adduci, Trustees Bachner, Brennan, Cargie, Henek, O'Connell, Vazquez

Absent: None

Nays: None

Motion Passes.

- c. Traffic and Safety – Amend Title 9 of the Village Code – Installation of a 3-Hour Time Limit Parking on Lake Street between Franklin and Park – Ordinance

Trustee Bachner made a motion, seconded by Trustee Cargie, to approve an ordinance to amend Title 9 of the Village Code authorizing the installation of a 3-hour time limit parking zone on Lake Street between Franklin and Park.

In response to a question from Trustee O'Connell about making the 418 Franklin parking lot available, Administrator Palm stated he is hesitant to provide parking there that could be taken away if the Village invests in a development at Lake and Park.

Roll call:

Ayes: Trustees Bachner, Brennan, Cargie, Henek, O'Connell, Vazquez

Absent: None

Nays: None

Motion passed.

## **8. UNFINISHED BUSINESS**

None.

## **9. NEW BUSINESS**

- a. River Forest Park District Request for Minor Amendment to the Keystone Park Planned Development for Platform Tennis Lights

Trustee Cargie made a motion, seconded by Trustee O'Connell, to direct the Village Administrator to process the Minor Amendment Request Extending the Use of the Keystone Park Platform Tennis Lights to 11:00pm daily.

Mark Brown, 926 Jackson. Mr. Brown, representing the River Forest Park District Board, stated the Platform Tennis Committee requested the extension due to longer matches and tight scheduling. He reported that during public comment, one resident opposed to the extension because of light creep and a concern about this extension being granted to other parks. He noted that the Park Board voted 5-0 in favor of granting the extension.

In response to a question from Trustees, Mr. Brown stated he did not receive emails opposing the extension and that while there is no restriction, he anticipated the extension would only be for a few nights a week. He also explained that the lights currently automatically shut off at 10:30pm.

Roll call:

Ayes: Trustees Bachner, Brennan, Cargie, Henek, O'Connell, Vazquez

Absent: None

Nays: None

Motion Passes.

b. Introduction of Planned Development – 344 Lathrop Avenue

John Schiess introduced the preliminary planned development application at 344 Lathrop for his client Dr. Gina Piccioni. He summarized her dental practice and reviewed the history of the property. Next he explained the request, stated Dr. Piccioni is looking to convert the five rear office spaces in the building into a two-bedroom apartment for her use. He further stated this use would be a reinvestment in a property that sat vacant for some time.

In response to questions from trustees, Mr. Schiess clarified a two-bedroom apartments made the best use of the space to fit the needs of the client and confirmed the dental office buildout was complete. He further stated the Development Review Board granted certain waivers to the PUD requirements due to the simplicity of the proposal.

In response to a question from Trustee Vazquez about property taxes, Administrator Palm explained that commercial uses are assessed at 25% and as residential, which is how the County would classify this mixed-use proposal, the rate drops down to 10%. In dollars, he clarified this is the difference between a tax bill of approximately \$42,000 versus \$16,000, noting that the tax dollars would get redistributed because the tax levies do not change.

President Adduci commented that the Village has limited commercial opportunities, and while the Board has approved multi-use proposals in the past, the intent was to move vacant properties in a recession. She continued, saying the Board has a fiduciary responsibility to its residents, and she struggled with allowing the opportunity to reduce the tax bill on this property when there are other apartments in town where Dr. Piccioni could stay.

Dr. Piccioni and the Board continued discussing the issue of the tax bill. The Board's consensus was that they felt uncomfortable with shifting the tax burden and would be disinclined to vote for this proposal.

c. Introduction of Planned Development – 1101-1111 Bonnie Brae

John Schiess introduced the preliminary planned development application at 1101-1111 Bonnie Brae for his client Bonnie Brae Construction LLC. He explained that this site had been granted a PUD for condominiums but did not reach the pre-sales amount needed to satisfy the issuance of a construction loan, so the developer is pivoting to townhomes. Mariano Mollo from Avenue One reviewed the market research his company completed and summarized the project.

Administrator Palm reviewed the history of the PUD at this site, noting that it was approved for 15 condominium units and had two extensions. He reported that Staff and Village Planning consultant John Houseal are concerned that the land use may not be compatible with a project of this type.

Mr. Schiess stressed that the market research on buyers has driven the project's design.

In response to a concern from Trustee Vazquez about wear and tear of the alleys, Administrator Palm noted this is something that would be addressed in the traffic study as part of the planned development application.

In response to a question from Trustee O'Connell, Mr. Mollo stated the price point is \$589,000-615,000.

In response to Trustee O'Connell's concern about the number of vacancies at the Promenade Townhomes, Mr. Schiess asserted the buyers on Madison are not the same as those this project would attract.

Administrator Palm expressed concern about the potential for street congestion from guest parking, particularly in light of recommendations in the Bicycle Plan for bike lanes.

Overall, the Board's feedback included addressing guest parking needs, adding elevators, and emphasizing greenspace.

d. Amend Title 9 of the Village Code – Installation of Resident Only Daily Commuter Parking on Central at William – Ordinance

Trustee Bachner made a motion, seconded by Trustee O'Connell, to approve an Ordinance to amend Title 9 of the Village Code authorizing the installation of a Resident Only Daily Commuter Parking Zone on Central Avenue at William.

In response to questions from the Board, Administrator Palm clarified that this ordinance would allow daily parking from 6AM to 2PM for residents and is intended for Green Line

users, and that after 2PM anyone can park for free if the space is available. He explained that the Passport Parking app and license plate readers confirm the vehicles are registered to River Forest.

Roll call:

Ayes: Trustees Bachner, Brennan, Cargie, Henek, O'Connell, Vazquez

Absent: None

Nays: None

Motion Passes.

- e. Amend Section 3-8-14 of the Village Code with Regard to the Imposition of a Local Motor Fuel Tax of \$.03 – Ordinance

Trustee Cargie made a motion, seconded by Trustee O'Connell, to approve an Ordinance to amend Section 3-8-14 of the Village Code with Regard to the Imposition of a Local Motor Fuel Tax of \$.03.

Administrator Palm explained that the recently passed State law included a measure to allow non-home rule communities the opportunity to implement a three cent per gallon motor fuel tax. He noted that with more pressure on the General Fund to fund operations, there have been cuts to the street patching budget, and this tax would provide a level of funding that the Village is not currently getting. He explained that this levels the playing field and that other municipalities have a gas tax higher than three cents.

In response to a question from Trustee Cargie, Administrator Palm estimated the revenue to be in the mid five figures.

The Board considered whether this might deter people from purchasing gas in River Forest and concluded this would be revenue that is otherwise not generated at all.

Roll call:

Ayes: Trustees Bachner, Brennan, Cargie, Henek, O'Connell, Vazquez

Absent: None

Nays: None

Motion Passes.

## **10. EXECUTIVE SESSION**

Trustee Vazquez made a motion, seconded by Trustee Brennan, to go into executive session to discuss the purchase or lease of real property for the use of the Village, including whether a particular parcel should be acquired; the setting of a price for sale or lease of property owned by the Village; and collective negotiating matters between the Village and its employees or its representatives, or deliberations concerning salary schedules for one or more classes of employees.

Roll call:

Ayes: Trustees Bachner, Brennan, Cargie, Henek, O'Connell, Vazquez  
Absent: None  
Nays: None  
Motion Passes.

The Village Board returned to regular session at 11:08p.m. with the following members present:

President Adduci, Trustees Bachner, Brennan, Cargie, Henek, O'Connell, Vazquez, Village Clerk Brand-White.

## **11. ADJOURNMENT**

Trustee Cargie made a motion, seconded by Trustee Vazquez, to adjourn the regular Village Board of Trustees Meeting at 11:08p.m.

Roll call:

Ayes: Trustees Bachner, Brennan, Cargie, Henek, O'Connell, Vazquez  
Absent: None  
Nays: None  
Motion Passes.

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Kathleen Brand-White, Village Clerk





## Village of River Forest

### Village Administrator's Office

400 Park Avenue  
River Forest, IL 60305  
Tel: 708-366-8500

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## MEMORANDUM

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Date: July 31, 2019

To: Catherine Adduci, Village President  
Village Board of Trustees

From: Lisa Scheiner, Assistant Village Administrator

Subj: License Agreement with Property Owner at 1201 Park Avenue for an Underground Sprinkler System in the Public Right-of-Way

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**Issue:** James and Carolyn Durham, owners of the property located at 1201 Park Avenue, would like to install an underground irrigation system with certain components in the Village right-of-way and needs permission from the Village Board of Trustees to do so.

**Analysis:** The Village Code does not permit obstructions nor does it allow property owners to install anything in the public right-of-way, unless permission is granted by the Village typically through an agreement. The attached agreement is the standard document that is utilized by the Village for these matters.

In an effort to minimize Village expenses for private infrastructure within the public right-of-way that may be damaged/impacted as a result of capital improvement projects in the future, staff has developed a policy that all obstructions that are proposed for installation within the public right-of-way should require a Right-of-Way Encroachment Waiver and Agreement as a condition of permit approval. This will help avoid future damage to the infrastructure by allowing the Village to document the existence of these assets. This is similar to the process followed for any other private infrastructure proposed within public space (e.g. in-pavement heating elements, fences, decorative light pole).

**Recommendation:** Authorize the Village Administrator to execute a right-of-way encroachment waiver and agreement for an irrigation system in the public right-of-way with the property owner at 1201 Park Avenue.

**Attachment:** License Agreement with Property Owner 1201 Park Avenue.

THIS DOCUMENT WAS PREPARED  
BY, AND AFTER RECORDING  
RETURN TO:

Klein Thorpe & Jenkins, Ltd.  
20 North Wacker Drive, Suite 1660  
Chicago, IL 60606  
Gregory T. Smith

[The above space for recording purposes]

RIGHT-OF-WAY ENCROACHMENT WAIVER AND AGREEMENT

I/We, James & Carolyn Durham as owner [of 1201 Park Ave (insert  
business name)] represent that James & Carolyn Durham is the legal owner ("Legal Owner") of real property  
commonly known as:

1201 Park Ave, River Forest, Illinois 60305  
(the "Benefitted Property").

PIN(S) #: \_\_\_\_\_  
(Survey of property containing legal description of said Benefitted Property is attached and made a part hereof as  
"EXHIBIT A")

Legal Owner is undertaking the following Project at the above stated Benefitted Property and on adjacent Public  
Right-of-Way that will encroach on the Public Right-of-Way:

Project: sprinkler in parkway

I/We, on behalf of Legal Owner, understand that the Village of River Forest Village Code does not permit any  
obstructions in the Public Right-of-Way and does not allow for the placement of sprinkler (the  
"Encroachment") within the Public Right-of-Way for the purpose of lawn irrigation.

I/We agree, on behalf of Legal Owner, that the Encroachment placed by Legal Owner or an agent for the benefit of  
the Benefitted Property owned by the Legal Owner, and which encroach upon the Public Right-of-Way at the above  
address, will be the responsibility of the Legal Owner to maintain, repair, and replace if necessary, due to any  
damage by the Village or other public agencies for whatever reason, including but not limited to excavation in the  
Public Right-of-Way by the Village for the purposes of repairing a water main break, installation or replacement of a  
water main or other utilities, replacement or reconstruction of the street, or due to normal wear and tear.

I/We further agree, on behalf of Legal Owner, that any work to be performed on or underneath the Public Right-of-  
Way shall be in a good and workmanlike manner and in accordance with all applicable federal, state, and county  
laws and regulations and the Village codes, ordinances, and regulations.

I/We further agree, on behalf of Legal Owner, that the Legal Owner shall be responsible for any and all costs of restoring any disturbances of the Public Right-of-Way caused by its installation and use of the Encroachment in the Public Right-of-Way, and any and all repairs or damage to the Public Right-of-Way arising from the misuse or damage to same by it, or its officers, agents, employees, contractors, subcontractors, successors, and assigns, to the reasonable satisfaction of the Village. Upon completion of installation or any subsequent repair or maintenance, the Legal Owner shall return the Public Right-of-Way to good order, condition and repair. In the event the Legal Owner fails, in a timely manner, to restore any disturbances or make any and all repairs of the Public Right-of-Way as set forth above, the Village may make such restoration or repairs. In the event the Village makes such restorations or repairs, the Legal Owner agrees to pay the costs of such restoration or repairs upon written demand, or the Village may remove the Encroachment and/or lien the Benefitted Property for the costs of such restoration or repair. Legal Owner waives all rights and claims of any kind against the Village arising out of the Village's restoration or repair of the Public Right-of-Way or removal of the Encroachment under this paragraph.

I/We further agree, on behalf of Legal Owner, that Legal Owner shall not place or allow any liens, mortgages, security interests, pledges, claims of others, equitable interests, or other encumbrances to attach to or to be filed against title or ownership of the Public Right-of-Way. The Village retains the right to grant easements, licenses, or any other property interests in and to the Public Right-of-Way in which the Encroachment is located, as determined by the Village in the Village's sole discretion. This Agreement shall not limit or prohibit the Village from granting easements, licenses, or any other property interests in or to the Public Right-of-Way in which the Encroachment is located, as determined by the Village in the Village's sole discretion.

I/We further agree, on behalf of Legal Owner, that if the Village, in its sole discretion, determines that the Encroachment should be removed for any reason, or no reason, or that the further existence or use of the Encroachment in the Public Right-of-Way is, or will be, hazardous to the public or to the Public Right-of-Way, Legal Owner agrees to, upon written notice by the Village, make modifications or remove the Encroachment at the Legal Owner's sole expense. In the event the Legal Owner fails to make required modifications within a reasonable time frame, or if such modifications cannot be completed within said time frame, the Village may make the necessary modifications or remove the Encroachment. In the event the Village installs and/or makes the necessary modifications, Legal Owner agrees to pay the costs of such modifications or improvements upon written demand to the Village, or the Village may remove the Encroachment in its Public Right-Of-Way and/or lien the Benefitted Property for the costs of such modifications. Legal Owner waives all rights and claims of any kind against the Village arising out of the Village's modifications to the Encroachment or the Public Right-of-Way or removal of the Encroachment under this paragraph.

I/We, on behalf of the Legal Owner, also understand that as a condition of the Village of River Forest granting permission to utilize the Public Right-of-Way abutting the Benefitted Property for the aforesaid purposes, the Legal Owner covenants and agrees not to sue and to protect, indemnify, defend, and hold harmless the Village of River Forest, and its elected officials, employees, agents, volunteers, and attorneys against any and all claims, costs, actions, losses, demands, injuries and expenses of whatever nature, including, but not limited to attorneys' fees, related to this Agreement or such Encroachment being located in the Public Right-of-Way and/or from acts or omissions by the Legal Owner, its contractors, sub contractors, or agents or employees in maintaining the same and/or conjunction with the use of the Public Right-of-Way abutting the Benefitted Property for the aforesaid purposes.

I/We, on behalf of Legal Owner, understand that the terms and conditions contained herein apply uniquely to the Public Right-of-Way adjacent to the Benefitted Property at the above address as legally described in Exhibit A and it is the intent of myself and the Village to have the terms and conditions of this instrument run with the land and be binding on subsequent purchasers of the Benefitted Property.

This document shall be notarized and recorded with the Cook County Recorder of Deeds.

NOTE: THE UNDERSIGNED OFFICER(S) CERTIFY THAT HE/THEY HAVE THE AUTHORITY TO BIND THE LEGAL OWNER HEREIN.

James Durham  
Name: James Durham

Name: \_\_\_\_\_

Date: 7/18/19

Date: \_\_\_\_\_

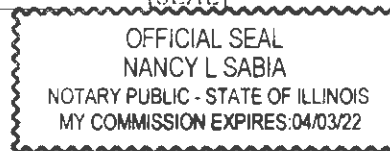
STATE OF ILLINOIS    )  
                                  ) SS  
COUNTY OF COOK    )

I, the undersigned, a Notary Public in Cook County, in the State of Illinois, do hereby certify that JAMES DURHAM, is/are personally known to me to be the OWNER and [of 1201 PARK AVE], a RESIDENCE Corporation (the "Corporation"), and are the same persons whose names are subscribed to the foregoing instrument, appeared before me this day in person and severally acknowledged that as such \_\_\_\_\_ and \_\_\_\_\_, respectively[, of the Corporation, they signed and delivered this instrument and caused the seal of the Corporation to be affixed thereto, pursuant to authority given by the Board of Directors of the Corporation,] and as their free and voluntary act, and as the free and voluntary act and deed of the Corporation, for the uses and purposes therein set forth.

Given under my hand and notarial seal this 18 day of JULY, 2019.

Notary Signature: Nancy L Sabia

[SEAL]





## Village of River Forest

400 Park Ave  
River Forest, IL 60305  
Phone: (708) 366-8500

### Lawn Irrigation Sprinkler Worksheet

Project Address: \_\_\_\_\_

Lawn Sprinkler Contractor: \_\_\_\_\_

#### Contractor's Checklist

- ☐ Connections to the domestic water will be made by a licensed Plumber.
- ☐ A Backflow Prevention Device (RPZ) must be installed and tested by a licensed Plumber. Type L copper will be used for the connection from the water supply to the RPZ.
- ☐ A **Plat of Survey** with the plan for the Lawn Sprinkler System is included with the Permit Application. *Site plans do not fulfill this requirement.*
- ☐ If located indoors, a floor drain will be provided at the location of the RPZ.
- ☐ The specifications for the RPZ must be included with the Permit Application.
- ☐ No Zone Controllers will be located within the public right-of-way.
- ☐ Header piping will be installed a minimum of 18" off any curb or sidewalk. Sprinkler heads will be installed a minimum of 6" from any curb or sidewalk.
- ☐ Piping will not be installed in such a manner, or in such locations where the root system of parkway trees will be damaged.
- ☐ The RPZ must be tested, and the results on file with the Village's Backflow Program Management Company (BSI Online, 1-800-414-4990) at the time of Final Inspection.
- ☐ Right-of-Way Encroachment Waiver and Agreement signed by property owner with \$100 recording fee.

It should be noted that all right-of way encroachments are subject to the approval of the Village Board. Any work done prior to Board approval is done at the risk of the applicant.

Contractor's Signature: \_\_\_\_\_

#### *For Office Use Only:*

- |  |  |
|--|--|
| <input type="checkbox"/> Copy of Irrigation Contractor's certification on file | <input type="checkbox"/> Copy of Plumbing Contractor's license on file |
| <input type="checkbox"/> Copy of Plumber's License on file                     | <input type="checkbox"/> Plat of survey included in application        |

Approved by: \_\_\_\_\_

Date: \_\_\_\_\_

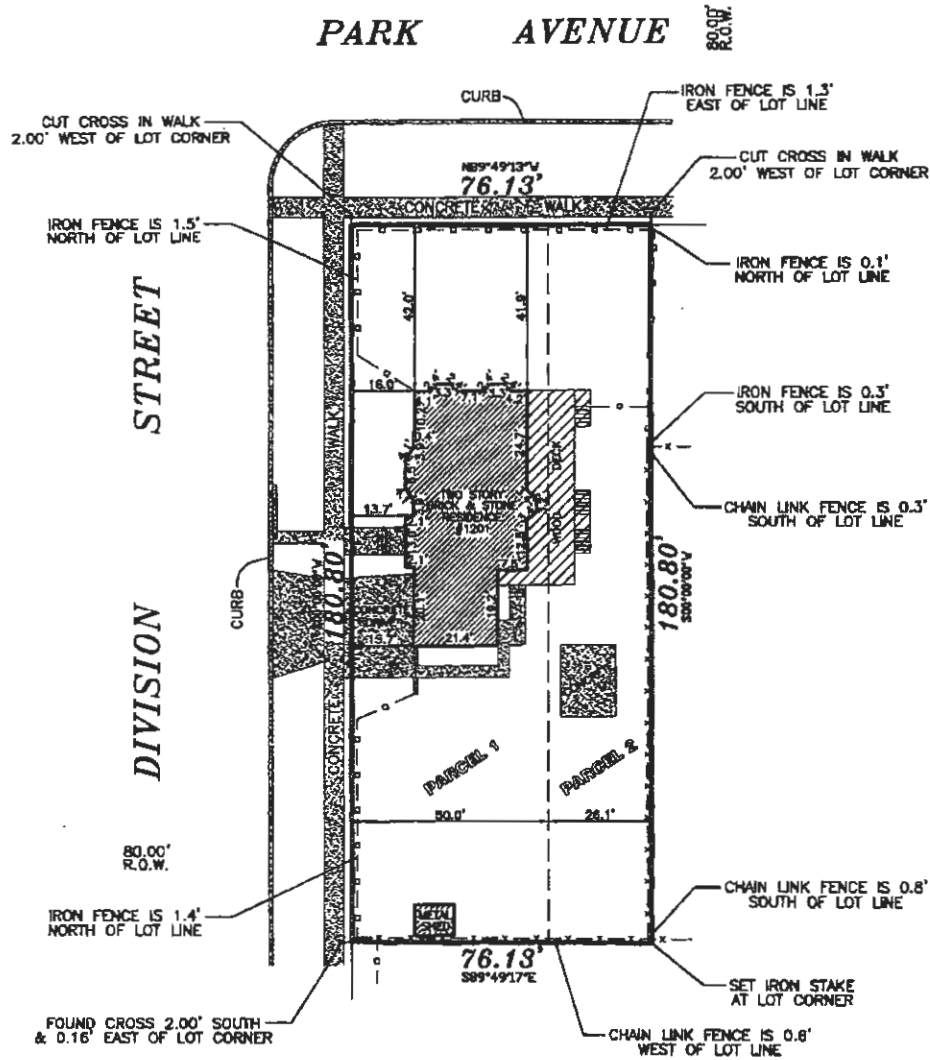
# PLAT OF SURVEY

OF

PARCEL 1: THE SOUTH HALF OF THAT PART OF THE WEST 3 ACRES LYING SOUTH OF THE NORTH 450 FEET AND NORTH OF THE SOUTH 90 FEET THEREOF OF THE SOUTH 18 ACRES OF THE EAST HALF OF THE NORTHWEST QUARTER OF SECTION 1, TOWNSHIP 39 NORTH, RANGE 12 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

PARCEL 2: THE NORTH 50 FEET OF THE SOUTH 90 FEET OF THE WEST 3 ACRES OF THE SOUTH 18 ACRES OF THE EAST HALF OF THE NORTHWEST QUARTER OF SECTION 1, TOWNSHIP 39 NORTH, RANGE 12 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

COMMON ADDRESS: 1201 PARK AVENUE



CLIENT: DALEY MOHAN GROBLE

AREA OF SURVEY = 13764 SQ.FT.  
BASIS OF BEARINGS: ASSUMED



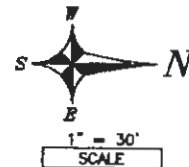
15935 S. BELL ROAD (708) 645-1136  
HOMER GLEN, IL 60491 FAX (708) 645-1138  
WWW.JNTLANDSURVEY.COM

NO IMPROVEMENTS SHOULD BE MADE ON THE BASIS OF THIS PLAT ALONE. FIELD MONUMENTATION OF CRITICAL POINTS SHOULD BE ESTABLISHED PRIOR TO COMMENCEMENT OF ANY AND ALL CONSTRUCTION. FOR BUILDING LINE AND OTHER RESTRICTIONS NOT SHOWN HEREIN REFER TO YOUR DEED, ABSTRACT, TITLE POLICY CONTRACTS AND LOCAL BUILDING AND ZONING ORDINANCE.



PROFESSIONAL DESIGN FIRM  
LAND SURVEYOR CORPORATION  
LICENSE NO.  
184.004450

THIS PROFESSIONAL SERVICE  
CONFORMS TO THE CURRENT  
ILLINOIS MINIMUM STANDARDS  
FOR A BOUNDARY SURVEY.  
LICENSE EXPIRES 11/30/16



STATE OF ILLINOIS } S. S.  
COUNTY OF WILL

FIELD WORK COMPLETED ON 18TH DAY OF DECEMBER, 2014.

JNT LAND SURVEYING SERVICES INCORPORATED HEREBY  
CERTIFIES THAT IT HAS SURVEYED THE TRACT OF LAND  
ABOVE DESCRIBED, AND THAT THE HEREON DRAWN PLAT  
IS A CORRECT REPRESENTATION THEREOF.

Dated this 18TH Day of DECEMBER, 2014.

IPLS No. 3354



**Village of River Forest**  
**Village Administrator's Office**

400 Park Avenue  
River Forest, IL 60305  
Tel: 708-366-8500

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**MEMORANDUM**

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Date: August 16, 2019

To: Catherine Adduci, Village President  
Village Board of Trustees

From: Lisa Scheiner, Assistant Village Administrator

Subj: License Agreement with Property Owner at 1434 Franklin Avenue for an Underground Sprinkler System in the Public Right-of-Way

---

**Issue:** John Rigas, the beneficial owner of the trust that owns the property located at 1434 Franklin Avenue, would like to install an underground irrigation system with certain components in the Village right-of-way and needs permission from the Village Board of Trustees to do so.

**Analysis:** The Village Code does not permit obstructions nor does it allow property owners to install anything in the public right-of-way, unless permission is granted by the Village typically through an agreement. The attached agreement is the standard document that is utilized by the Village for these matters.

In an effort to minimize Village expenses for private infrastructure within the public right-of-way that may be damaged/impacted as a result of capital improvement projects in the future, staff has developed a policy that all obstructions that are proposed for installation within the public right-of-way should require a Right-of-Way Encroachment Waiver and Agreement as a condition of permit approval. This will help avoid future damage to the infrastructure by allowing the Village to document the existence of these assets. This is similar to the process followed for any other private infrastructure proposed within public space (e.g. in-pavement heating elements, fences, decorative light pole).

**Recommendation:** Authorize the Village Administrator to execute a right-of-way encroachment waiver and agreement for an irrigation system in the public right-of-way with the property owner at 1434 Franklin Avenue.

**Attachment:** License Agreement with Property Owner 1434 Franklin Avenue.

THIS DOCUMENT WAS PREPARED  
BY, AND AFTER RECORDING  
RETURN TO:

Klein Thorpe & Jenkins, Ltd.  
26 North Wacker Drive, Suite 1660  
Chicago, IL 60606  
Gregory T. Smith

[The above space for recording purposes]

**RIGHT-OF-WAY ENCROACHMENT WAIVER AND AGREEMENT**

I/We, John Rigas, <sup>Beneficial</sup> Owner [of Single family home (insert business name)] represent that See Below \* is the legal owner ("Legal Owner") of real property commonly known as:

1434 Franklin Avenue, River Forest, Illinois 60305  
(the "Benefitted Property").

PIN(S) #: 15-01-107-030-0000

(Survey of property containing legal description of said Benefitted Property is attached and made a part hereof as "EXHIBIT A")

Legal Owner is undertaking the following Project at the above stated Benefitted Property and on adjacent Public Right-of-Way that will encroach on the Public Right-of-Way:

Project: Installation of Sprinkler System

I/We, on behalf of Legal Owner, understand that the Village of River Forest Village Code does not permit any obstructions in the Public Right-of-Way and does not allow for the placement of sprinklers (the "Encroachment") within the Public Right-of-Way for the purpose of watering lawn.

I/We agree, on behalf of Legal Owner, that the Encroachment placed by Legal Owner or an agent for the benefit of the Benefitted Property owned by the Legal Owner, and which encroach upon the Public Right-of-Way at the above address, will be the responsibility of the Legal Owner to maintain, repair, and replace if necessary, due to any damage by the Village or other public agencies for whatever reason, including but not limited to excavation in the Public Right-of-Way by the Village for the purposes of repairing a water main break, installation or replacement of a water main or other utilities, replacement or reconstruction of the street, or due to normal wear and tear.

I/We further agree, on behalf of Legal Owner, that any work to be performed on or underneath the Public Right-of-Way shall be in a good and workmanlike manner and in accordance with all applicable federal, state, and county laws and regulations and the Village codes, ordinances, and regulations.

6784167

1

\* The legal owners are :  
2010 Rigas Family Irr Trust, John Rigas, Trustee  
John Rigas 2012 Irr Trust, Theresa Rigas Trustee



I/We further agree, on behalf of Legal Owner, that the Legal Owner shall be responsible for any and all costs of restoring any disturbances of the Public Right-of-Way caused by its installation and use of the Encroachment in the Public Right-of-Way, and any and all repairs or damage to the Public Right-of-Way arising from the misuse or damage to same by it, or its officers, agents, employees, contractors, subcontractors, successors, and assigns, to the reasonable satisfaction of the Village. Upon completion of installation or any subsequent repair or maintenance, the Legal Owner shall return the Public Right-of-Way to good order, condition and repair. In the event the Legal Owner fails, in a timely manner, to restore any disturbances or make any and all repairs of the Public Right-of-Way as set forth above, the Village may make such restoration or repairs. In the event the Village makes such restorations or repairs, the Legal Owner agrees to pay the costs of such restoration or repairs upon written demand, or the Village may remove the Encroachment and/or lien the Benefitted Property for the costs of such restoration or repair. Legal Owner waives all rights and claims of any kind against the Village arising out of the Village's restoration or repair of the Public Right-of-Way or removal of the Encroachment under this paragraph.

I/We further agree, on behalf of Legal Owner, that Legal Owner shall not place or allow any liens, mortgages, security interests, pledges, claims of others, equitable interests, or other encumbrances to attach to or to be filed against title or ownership of the Public Right-of-Way. The Village retains the right to grant easements, licenses, or any other property interests in and to the Public Right-of-Way in which the Encroachment is located, as determined by the Village in the Village's sole discretion. This Agreement shall not limit or prohibit the Village from granting easements, licenses, or any other property interests in or to the Public Right-of-Way in which the Encroachment is located, as determined by the Village in the Village's sole discretion.

I/We further agree, on behalf of Legal Owner, that if the Village, in its sole discretion, determines that the Encroachment should be removed for any reason, or no reason, or that the further existence or use of the Encroachment in the Public Right-of-Way is, or will be, hazardous to the public or to the Public Right-of-Way, Legal Owner agrees to, upon written notice by the Village, make modifications or remove the Encroachment at the Legal Owner's sole expense. In the event the Legal Owner fails to make required modifications within a reasonable time frame, or if such modifications cannot be completed within said time frame, the Village may make the necessary modifications or remove the Encroachment. In the event the Village installs and/or makes the necessary modifications, Legal Owner agrees to pay the costs of such modifications or improvements upon written demand to the Village, or the Village may remove the Encroachment in its Public Right-Of-Way and/or lien the Benefitted Property for the costs of such modifications. Legal Owner waives all rights and claims of any kind against the Village arising out of the Village's modifications to the Encroachment or the Public Right-of-Way or removal of the Encroachment under this paragraph.

I/We, on behalf of the Legal Owner, also understand that as a condition of the Village of River Forest granting permission to utilize the Public Right-of-Way abutting the Benefitted Property for the aforesaid purposes, the Legal Owner covenants and agrees not to sue and to protect, indemnify, defend, and hold harmless the Village of River Forest, and its elected officials, employees, agents, volunteers, and attorneys against any and all claims, costs, actions, losses, demands, injuries and expenses of whatever nature, including, but not limited to attorneys' fees, related to this Agreement or such Encroachment being located in the Public Right-of-Way and/or from acts or omissions by the Legal Owner, its contractors, sub contractors, or agents or employees in maintaining the same and/or conjunction with the use of the Public Right-of-Way abutting the Benefitted Property for the aforesaid purposes.

I/We, on behalf of Legal Owner, understand that the terms and conditions contained herein apply uniquely to the Public Right-of-Way adjacent to the Benefitted Property at the above address as legally described in Exhibit A and it is the intent of myself and the Village to have the terms and conditions of this instrument run with the land and be binding on subsequent purchasers of the Benefitted Property.

This document shall be notarized and recorded with the Cook County Recorder of Deeds.

NOTE: THE UNDERSIGNED OFFICER(S) CERTIFY THAT HE/THEY HAVE THE AUTHORITY TO BIND THE LEGAL OWNER HEREIN.

John Rigas  
Name: John Rigas

Name: \_\_\_\_\_

Date: 8/13/2019

Date: \_\_\_\_\_

STATE OF ILLINOIS    )  
                                  ) SS  
COUNTY OF COOK    )

I, the undersigned, a Notary Public in Cook County, in the State of Illinois, do hereby certify that John Rigas, is/are personally known to me to be the owner and [of 1434 Franklin Ave, # River Forest] Corporation (the "Corporation"), and are the same persons whose names are subscribed to the foregoing instrument, appeared before me this day in person and severally acknowledged that as such \_\_\_\_\_ and \_\_\_\_\_, respectively, of the Corporation, they signed and delivered this instrument and caused the seal of the Corporation to be affixed thereto, pursuant to authority given by the Board of Directors of the Corporation, and as their free and voluntary act, and as the free and voluntary act and deed of the Corporation, for the uses and purposes therein set forth.

Given under my hand and notarial seal this 13<sup>th</sup> day of August, 2019.

Notary Signature: Nora Ramirez

[SEAL]



**LEGEND**

A = ASSUMED  
C = CALCULATED  
CH = CHORD  
CL = CENTERLINE  
D = DEED  
E = EAST  
F.I.P. = FOUND IRON PIPE  
F.I.R. = FOUND IRON ROD  
FT. = FEET/FOOT  
L = ARC LENGTH  
M = MEASURED  
N = NORTH  
NE = NORTHEAST

NW = NORTHWEST  
P.O.B. = POINT OF BEGINNING  
P.O.C. = POINT OF COMMENCEMENT  
R = RECORD  
RAD = RADIUS  
R.O.W. = RIGHT OF WAY  
S = SOUTH  
S.I.P. = SET IRON PIPE  
S.I.R. = SET IRON ROD  
SE = SOUTHEAST  
SW = SOUTHWEST  
W = WEST

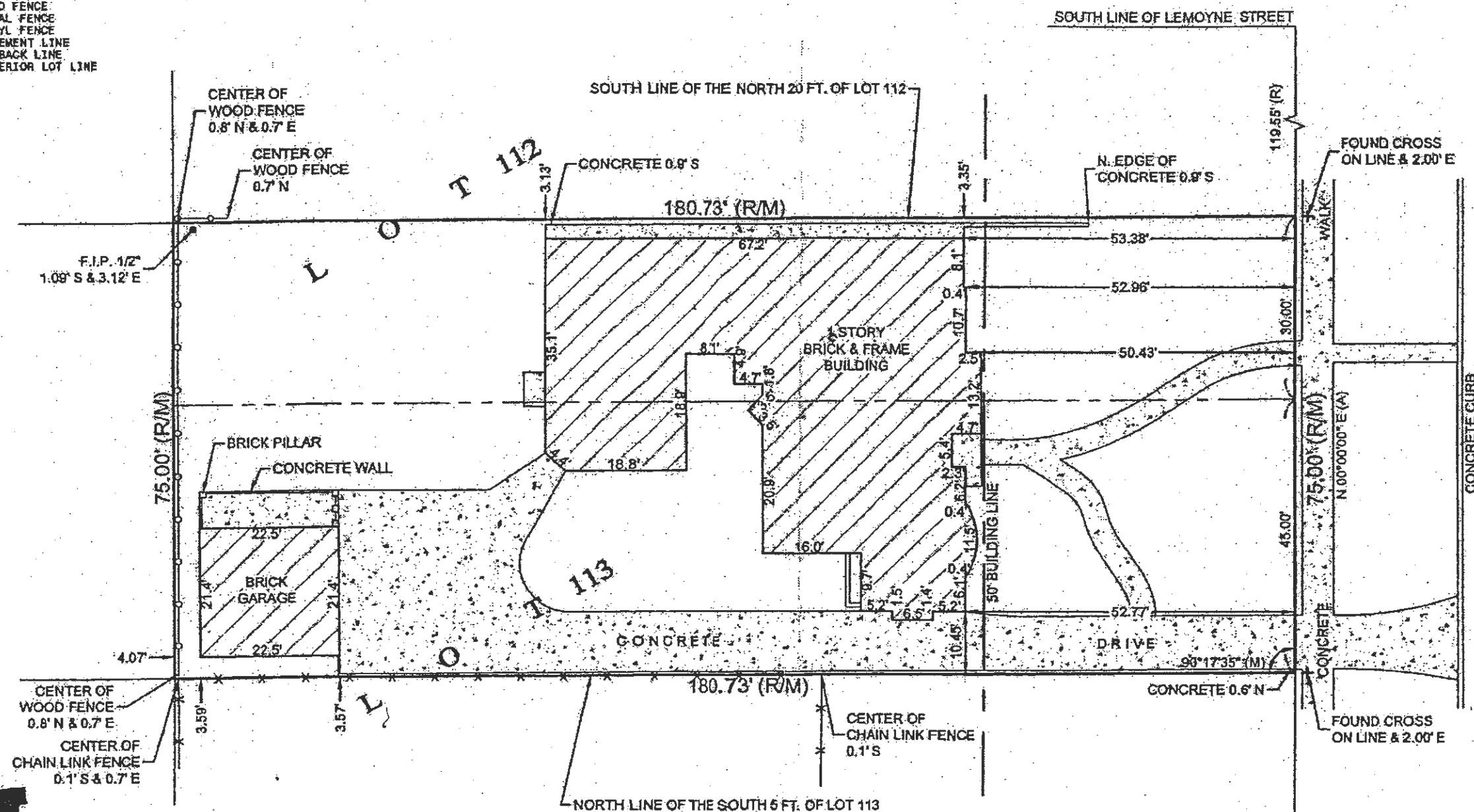
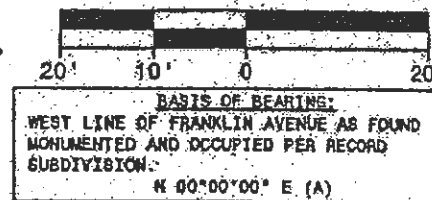
# PLAT OF SURVEY

PAGE 4 OF 4

LOT 112 (EXCEPT THE NORTH 20 FEET THEREOF) AND LOT 113 (EXCEPT THE SOUTH 5 FEET THEREOF) IN EDWIN E. WOOD'S SUBDIVISION OF THAT PART OF THE EAST HALF OF THE NORTHWEST QUARTER OF THE SECTION 1, TOWNSHIP 39 NORTH, RANGE 12 EAST OF THE THIRD PRINCIPAL MERIDIAN, LYING NORTH OF THE SOUTH 42 ACRES THEREOF (EXCEPT THE WEST 220.62 FEET OF THAT PART LYING NORTH OF A LINE 200 FEET NORTH OF THE NORTH LINE OF THE SOUTH 66 ACRES OF THE EAST HALF OF THE NORTHWEST QUARTER OF SAID SECTION 1.

## PLAT OF SURVEY 1434 FRANKLIN AVE.

AREA OF SURVEY:  
"CONTAINING 13.554 SQ. FT. OR 0.31 ACRES MORE OR LESS"



Morris Engineering, Inc.  
515 Warrenville Road, Lisle, IL 60532  
Phone: (630) 271-0770  
FAX: (630) 271-0774  
WEBSITE: WWW.ECIVIL.COM

STATE OF ILLINOIS  
COUNTY OF DUPAGE

I, THE UNDERSIGNED, AN ILLINOIS PROFESSIONAL LAND SURVEYOR, DO HEREBY CERTIFY THAT "THIS PROFESSIONAL SERVICE CONFORMS TO THE CURRENT ILLINOIS MINIMUM STANDARDS FOR A BOUNDARY SURVEY," AND THAT THE PLAT HEREON DRAWN IS A CORRECT REPRESENTATION OF SAID SURVEY.

DATED, THIS 5TH DAY OF JULY, A.D. 2018,  
AT Lisle, ILLINOIS.

ILLINOIS PROFESSIONAL LAND SURVEYOR NO. 035-3253  
LICENSE EXPIRATION DATE NOVEMBER 30, 2018  
ILLINOIS BUSINESS REGISTRATION NO. 184-001245



### NOTE:

1. ALL TIES SHOWN ON THIS SURVEY ARE MEASURED TO THE BUILDING'S SIDING (BRICK, FRAME, STUCCO, METAL, ETC.) AND NOT TO THE FOUNDATION, UNLESS NOTED OTHERWISE.
2. ROOF LINES AND OVERHANGS ARE TYPICALLY NOT SHOWN HEREON.
3. COMPARE ALL DISTANCES AND POINTS IN FIELD AND REPORT ANY DISCREPANCIES TO SURVEYOR AT ONCE.
4. NO DIMENSIONS SHALL BE ASSUMED BY SCALING.

ADDRESS COMMONLY KNOWN AS 1434 FRANKLIN AVENUE  
RIVER FOREST, ILLINOIS

CLIENT LAW OFFICES OF JOSEPH A. GIRALANO PC

FIELDWORK DATE (CREW) 07/06/2018 (MD/PC)  
DRAWN BY: R.S. REVISED: JOB NO. 18-06-0364



**Village of River Forest**  
**Village Administrator's Office**

400 Park Avenue  
River Forest, IL 60305  
Tel: 708-366-8500

**MEMORANDUM**

Date: August 14, 2019

To: Eric Palm, Village Administrator

From: Jonathan Pape, Assistant to the Village Administrator  
Sara Phyfer, Management Analyst

Subj: Amend Titles 3 and 6 of the Village Code Regarding Hours of Work Outdoors

---

**Issue:** Staff is seeking approval of minor administrative amendments to Sections 3-3-7 and 6-7-2 of the Village Code with regard to hours of work outdoors.

**Analysis:** In reviewing the language in the Village Code regarding hours permitted for landscaping work, it became apparent that this section conflicts with the language approved at the February 11, 2019 Village Board of Trustees meeting prohibiting any person from performing work under a Village-issued permit on Sundays. As a result, the language has been modified to clarify this discrepancy and to remain consistent with other sections of the municipal ordinance. To be clear, the hours of work in Section 3-3-7 apply if any indoor or outdoor work is being done under a Village-issued permit. The hours of work in Section 6-7-2 apply to other outdoor construction/repair work not requiring a Village-issued permit, as well as any mechanized landscaping activity.

There are no substantive changes to the language being proposed as part of this amendment. These changes are strictly administrative.

**Recommendation:** To make a motion to approve an ordinance amending Titles Three and Six of the Village Code regarding Hours of Work Outdoors.

**Attachment**  
Revised Ordinance

NO. \_\_\_\_\_

**AN ORDINANCE AMENDING THE RIVER FOREST VILLAGE CODE  
WITH REGARD TO HOURS OF WORK**

**WHEREAS**, the Village of River Forest ("Village"), is a non-home rule unit of local government as provided by Article VII, Section 7 of the Illinois Constitution of 1970; and

**WHEREAS**, the Village has adopted regulations regarding hours for outdoor work in Section 6-7-2 of the Village of River Forest Village Code ("Village Code"); and

**WHEREAS**, the President and Board of Trustees of the Village find that amending the requirements for hours for outdoor work in the Village best serves the public's health, safety and welfare;

**NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF RIVER FOREST, COOK COUNTY, ILLINOIS, AS FOLLOWS:**

**SECTION 1: Incorporation.** That each Whereas paragraph above is incorporated by reference into this Section 1 and made a part hereof as material and operative provisions of this Ordinance.

**SECTION 2: Amendments.** That the Village Code is hereby amended as follows, with additions underlined and deletions struck through:

**Amendment One:**

Section 6-7-2 of the Village Code, entitled "Work Conducted Outdoors Prohibited," is hereby amended as follows:

It shall be unlawful for any person to conduct any outdoor work not requiring a Village-issued permit involving the construction or repair of any building or structure, or for any person to conduct any mechanized landscaping activity anywhere in the village except between the hours of seven o'clock A.M. and six o'clock P.M. Monday through Friday, or between the hours of eight o'clock A.M. and five o'clock P.M. on Saturday, and nine o'clock A.M. and five o'clock P.M. on Sundays. Any person performing outdoor work under a Village-issued permit ~~as a contractor listed in section 3-3-1, 3-3-4 or 3-3-5 of this code~~ shall only be allowed to perform said ~~contracting~~ work during the hours listed in section 3-3-7 of this code.

No person shall engage in any ~~such~~ work covered by this section at times other than those set forth above unless a permit for such

work has first been issued. Application for such permits shall be made in writing to the director of public works, and shall state the name of the applicant and his address, the location of the proposed work, and the reason for seeking a permit to do such work at times other than those set forth above, as well as the estimated time of the proposed operations. No such special permit shall be issued excepting where the public welfare will be enhanced by such issuance or will be harmed by failure to perform at the time indicated.

### **Amendment Two:**

Section 3-3-7 of the Village Code, entitled "Hours of Work," is hereby amended as follows:

Any person performing work as a contractor listed in section 3-3-1, 3-3-4 or 3-3-5 of this chapter, and any homeowner, tenant or person performing any work under a Village-issued permit, shall only be allowed to perform said work between the hours of seven o'clock A.M. and six o'clock P.M. Monday through Friday, and between the hours of eight o'clock A.M. and five o'clock P.M. on Saturdays. No work shall be allowed on Sundays, New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day or Christmas Day.

No person performing work ~~as a contractor listed in section 3-3-1, 3-3-4 or 3-3-5 of this chapter~~ covered by this section shall engage in any such work or activity at times other than those set forth above unless a permit for such work has first been issued. Application for such permits shall be made in writing to the Director of Public Works, and shall state the name of the applicant and his business address, the location of the proposed work, and the reason for seeking a permit to do such work at times other than those set forth above, as well as the estimated time of the proposed operations. No such special permit shall be issued excepting where the public welfare will be enhanced by such issuance or will be harmed by failure to perform the work at the time indicated. Nothing in this section shall be construed to prevent any work necessary to prevent injury to persons or property at any time. Contractors engaged in snow removal activities shall not be subject to hourly work restrictions except that the use of snowblowers shall be prohibited between the hours of one o'clock A.M. and five o'clock A.M. on residential properties.

**SECTION 3: Continuing Effect.** That all parts of the Village Code not amended herein shall remain in effect.

**SECTION 4: Severability.** That if any Section, paragraph or provision of this Ordinance shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such Section, paragraph or provision shall not affect any of the remaining provisions of this Ordinance.

**SECTION 5: Repeal.** That all ordinances, resolutions, motions or parts thereof in conflict with this Ordinance shall be and the same are hereby repealed.

**SECTION 6: Effectiveness.** That this Ordinance shall be in full force and effect upon its passage and approval according to law.

**PASSED** this 26th day of August, 2019, by the Village President and Board of Trustees pursuant to a roll call vote as follows:

**AYES:** \_\_\_\_\_

**NAYS:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

**APPROVED** by me this 26th day of August, 2019.

\_\_\_\_\_  
Catherine Adduci, Village President

ATTEST:

\_\_\_\_\_  
Kathleen Brand-White, Village Clerk



## Village of River Forest

Village Administrator's Office

400 Park Avenue  
River Forest, IL 60305

Tel: 708-366-8500

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### MEMORANDUM

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Date: August 22, 2019

To: Catherine Adduci, Village President  
Village Board of Trustees

From: Eric J. Palm, Village Administrator

Subj: Amend Section 8-6-22 of the Village Code Regarding Flavored Tobacco Products

---

**Issue:** As you know, the Village recently adopted an ordinance regarding the prohibition of tobacco products to individuals under 21 years of age. One item that was not clarified in our ordinance was the inclusion and definition of flavored tobacco products. As a result, the Village Attorney has created the attached ordinance which will codify the prohibition of flavored tobacco products to those under the age of 21.

**Recommendation:** Consider a MOTION to pass the attached ordinance amending section 8-6-22 of the Village Code that would prohibit the sale of flavored tobacco products to underage persons.

Thank you.

Attachment



NO. \_\_\_\_\_

**AN ORDINANCE AMENDING SECTION 8-6-22  
OF THE RIVER FOREST VILLAGE CODE WITH REGARD TO  
PROHIBITING THE SALE OF FLAVORED TOBACCO PRODUCTS**

**WHEREAS**, the Village of River Forest ("Village"), is a non-home rule unit of local government as provided by Article VII, Section 7 of the Illinois Constitution of 1970; and

**WHEREAS**, the Village has the authority to regulate the sale of tobacco and flavored tobacco products pursuant to its statutory police powers, which are codified in the applicable provisions of the Illinois Municipal Code, including, but not limited to, Divisions 1-2, 11-1, 11-20 and 11-42 thereof (65 ILCS 5/1-2, 5/11-1, 5/11-20 and 5/11-42); and

**WHEREAS**, the President and Board of Trustees of the Village make the following findings in regard to flavored tobacco and nicotine products:

- A. The United States Food and Drug Administration ("FDA") has found that flavors are added to tobacco products to improve flavor and taste by reducing the harshness, bitterness, and astringency; and
- B. The FDA has noted that research has shown that sweet-tasting flavors are particularly appealing to youth and young adults; and
- C. The FDA has noted that according to a recent survey, eighty-one percent (81%) of current youth e-cigarette users cited the availability of appealing flavors as the primary reason for use; and

**WHEREAS**, in order to protect the public's health, safety and welfare, to reduce the usage of tobacco and nicotine among youth, the President and Board of Trustees of the Village desire to make certain amendments to the River Forest Village Code, relative to prohibiting the sale of flavored tobacco products in the Village;

**NOW, THEREFORE, BE IT ORDAINED** by the President and Board of Trustees of the Village of River Forest, Cook County, Illinois, as follows:

**SECTION 1:** That the recitals above shall be and are hereby incorporated in this Section 1 as if restated herein.

**SECTION 2:** That Section 8-6-22 of the River Forest Village Code, entitled "Underage Possession of Tobacco or Tobacco Products," is hereby amended and shall read in its entirety as follows, with additions underlined and deletions struck through:

**“8-6-22: UNDERAGE POSSESSION OF TOBACCO OR TOBACCO PRODUCTS; SALE OF FLAVORED TOBACCO PRODUCTS PROHIBITED:**

A. Definitions:

Flavored Tobacco Products: Any tobacco, as defined below, that contains a constituent that imparts a characterizing flavor. As used in this definition, the term “characterizing flavor” means a distinguishable taste or aroma, other than the taste or aroma of tobacco, imparted either prior to or during consumption of tobacco including but not limited to tastes or aromas of menthol, mint, wintergreen, chocolate, vanilla, honey, cocoa, any candy, any dessert, any alcoholic beverage, any fruit, any herb, or any spice. No tobacco shall be determined to have a characterizing flavor solely because of the use of additives or flavorings or the provision of ingredient information. A public statement or claim made or disseminated by the manufacturer of tobacco, or by any person authorized or permitted by the manufacturer to make or disseminate such statement or claim, that the tobacco has or produces a characterizing flavor shall establish that the tobacco is a flavored tobacco product.

Tobacco: Any substance containing tobacco leaf, including, but not limited to, cigarettes, cigars, pipe tobacco, snuff, chewing tobacco or dipping tobacco, and any product or device not consisting of or containing tobacco that provides for the ingestion into the body of nicotine whether by chewing, smoking, absorbing, dissolving, inhaling, snorting, sniffing, or any other means including, but not by way of limitation, what is commonly referred to as e-cigarettes or vaping.

B. Prohibited:

1. No person under the age of twenty-one (21) years shall knowingly possess or use tobacco, in any of its forms provided, that the possession by a person under the age of twenty-one (21) years under the direct supervision of the parent or legal guardian of such person in the privacy of the parent's or guardian's home shall not be prohibited.

2. It shall be unlawful for any person under the age of twenty-one (21) years to purchase tobacco, or to misrepresent his identity or age, or to use any false or altered identification for the purpose of purchasing tobacco.

3. It shall be unlawful for any person to sell, offer for sale, give away or deliver tobacco to any person under the age of twenty-one (21) years.

4. It shall be unlawful for any person to sell, offer for sale, give away or deliver flavored tobacco products.

5. Signs informing the public of the age restrictions provided for herein this Section shall be posted by every seller of tobacco and flavored tobacco products at or near every display of tobacco and flavored tobacco products and on or upon every vending machine which offers tobacco or flavored tobacco products for sale. Each such sign shall be plainly visible and shall state:

THE SALE OF TOBACCO AND E-CIGARETTES TO  
PERSONS UNDER TWENTY-ONE YEARS OF AGE  
IS PROHIBITED BY LAW AND THE SALE OF  
FLAVORED TOBACCO PRODUCTS IS  
PROHIBITED BY LAW

C. Violation: Whenever a police officer or police employee of the Village observes a violation of this section, he may confiscate the tobacco product for disposal and issue a violation notice to the person committing the violation. The violation notice shall be signed by the police officer or police employee and shall include the following:

1. The name of the person violating this section and his or her address, if known.

2. The nature of the offense.

3. Every person found guilty of violating this section shall be guilty of a petty offense and be punished by a fine of not more than seven hundred fifty dollars. In lieu of, or in addition to, a finding of guilt and/or a fine, a judicial officer or administrative hearing officer may order a person to complete up to forty hours of community service, under an order of supervision if appropriate."

**SECTION 3:** That all ordinances, or parts of ordinances in conflict with this Ordinance, are hereby expressly repealed.

**SECTION 4:** That each section, paragraph, clause and provision of this Ordinance is separable, and if any section, paragraph, clause or provision of this

Ordinance shall be held unconstitutional or invalid for any reason, the unconstitutionality or invalidity of such section, paragraph, clause or provision shall not affect the remainder of this Ordinance, nor any part thereof, other than that part affected by such decision.

**SECTION 5:** That this Ordinance shall be in full force and effect after its passage, approval and publication in pamphlet form as provided by law.

**ADOPTED** this 26th day of August, 2019, by the Village President and Board of Trustees pursuant to a roll call vote as follows:

**AYES:** \_\_\_\_\_

**NAYS:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

**APPROVED** by me this 26th day of August, 2019.

\_\_\_\_\_  
Catherine Adduci, Village President

ATTEST:

\_\_\_\_\_  
Kathleen Brand-White, Village Clerk



## MEMORANDUM

**DATE:** August 26, 2019

**TO:** Eric J. Palm, Village Administrator

**FROM:** John Anderson, Director of Public Works

**SUBJECT:** Award of Contract - Water Tower Rehabilitation Project

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**Issue:** Staff is seeking the award of a contract for the Water Tower Rehabilitation Project to Seven Brothers Painting, Inc. This project has been budgeted for this fiscal year.

**Analysis:** In their most recent inspection Dixon Engineering Inc. made several recommendations to be completed within the next year. In addition to the recommendation of repainting the interior and exterior of the water tower several other items are recommended for improvement including: high pressure cleaning of platform areas, seam sealing the roof lap joints with urethane caulk, coating the foundation to prevent deterioration, installing a handrail and a painter's rigging rail on the roof, installation of a interior ladder with a fall prevention device, and removal of the glandular expansion joint to be replaced with a bellows type joint.

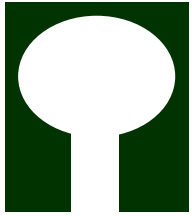
Dixon Engineering, Inc. will provide engineering and inspection services for the upcoming Water Tower Rehabilitation Project. Part of their work included the design and preparation of technical specifications, preparation and review of bid documents. On August 7, 2019, Staff received and opened three competitive bids. As the below bid tabulation indicates, Seven Brothers Painting, Inc. was the lowest bidder with an amount of \$284,200. This work is anticipated to begin in mid-September of this year.

Company:	Bid Total:
Seven Brothers, Inc.	\$284,200
LC United Painting Co., Inc.	\$375,000
Era-Valdivia Contractors, Inc.	\$397,000

The budget for the construction portion of this project is \$227,000 and was based on the engineer's estimate provided by Dixon Engineering Inc. after their inspection last year. While this is over budget by \$57,200, all of the items being addressed by this tank rehabilitation are recommended to be done at this time due to the overall condition of the tank since the last interior and exterior coating was applied nearly twenty years ago. There are sufficient reserves in the water sewer fund to cover this budget overage.

Dixon Engineering, Inc. has worked with Seven Brothers, Inc. on these types of projects in the past and they have performed well. As such, Staff recommends the award of the contract for the Water Tower Rehabilitation Project to Seven Brothers, Inc.

**Recommendation:** Staff recommends approval of this contract with the following motion: Motion to award a contract to Seven Brothers Painting, Inc. in the amount of \$284,200 for the Water Tower Rehabilitation Project and authorize the Village Administrator to execute the contract agreement.



# DIXON

**ENGINEERING & INSPECTION SERVICES  
FOR THE COATING INDUSTRY**

August 8, 2019

Mr. John Anderson  
Village of River Forest  
400 Park Avenue  
River Forest, IL 60305

Re: 500,000 Gallon Exterior and Interior Rehabilitation Project Recommendation Letter

Dear John:

Dixon Engineering, Inc. has reviewed the bids submitted for the rehabilitation and repainting of the exterior and interior of the Village's 500,000 gallon spheroid. We recommend award to the low bidder, Seven Brothers Painting of Shelby Township, Michigan in the amount of \$284,200. This includes all line items per the Schedule of Values. There were three (3) bids received, the highest bid coming in at \$397,000 and the lowest at \$284,200.

Seven Brothers is a prequalified painting contractor with Dixon Engineering for this scope of work and has successfully completed many similar projects, including exterior and interior work on a 500,000 gallon spheroid in Bartlett, IL in 2018.

Enclosed for your review and action are three (3) copies of the Notice of Award. After approval, please sign and forward all three (3) copies to the contractor for their signature. Instruct the contractor to return one (1) copy to you, forward one (1) copy to Dixon Engineering, and retain a signed copy for their files. Also please notify the contractor that he is to forward to our office the required bonds and insurance certificates for inclusion into the contract documents.

If you have any questions regarding our recommendation, please contact Todd Schaefer at (630) 376-8322.

FOR DIXON ENGINEERING, INC.

Todd Schaefer  
Project Manager

**Members: Society of Protective Coatings • American Water Works Association  
Consulting Engineers Council**

## ARTICLE 1 – BID RECIPIENT

- 1.01 This Bid is submitted to:

Village of River Forest  
400 Park Ave.  
River Forest, IL 60305

(hereinafter called Owner)

- 1.02 The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with Owner using this combined Bid/Agreement form to perform all Work as specified or indicated in the Bidding Documents for the prices and within the times indicated in this Bid and in accordance with the other terms and conditions of the Bidding Documents.

## ARTICLE 2 – BIDDER'S ACKNOWLEDGEMENTS

- 2.01 Bidder accepts all of the terms and conditions of the Instructions to Bidders, including without limitation those dealing with the disposition of Bid security and all State of Illinois provisions. This Bid will remain subject to acceptance for 60 days after the Bid opening, or for such longer period of time that Bidder may agree to in writing upon request of Owner.
- 2.02 Bidder accepts all the terms and conditions of the combined Bid/Agreement form. (The Bid/Agreement form is an attempt to shorten the time period between submittal and award.) Bidder's signature is an acceptance of all terms of the Agreement section and this Bid, if successful, will become an Agreement after it has been signed by an authorized representative of the Owner.

## ARTICLE 3 – BIDDER'S REPRESENTATIONS

- 3.01 In submitting this Bid, Bidder represents that:

- A. Bidder has examined and carefully studied the Bidding Documents, the other related data identified in the Bidding Documents, and the following Addenda, receipt of which is hereby acknowledged.

<u>Addendum No.</u>	<u>Addendum Date</u>
_____	_____
_____	_____
_____	_____

- B. Bidder has visited the Site and become familiar with and is satisfied as to the general, local and Site conditions that may affect cost, progress, and performance of the Work.
- C. Bidder is familiar with and is satisfied as to all federal, state and local Laws and Regulations that may affect cost, progress and performance of the Work.
- D. Bidder has carefully studied all: (1) reports, if available.
- E. Bidder has obtained and carefully studied (or accepts the consequences for not doing so) all additional or supplementary examinations, investigations, explorations, tests, studies and data concerning conditions (surface, subsurface and Underground Facilities) at or contiguous to the Site which may affect cost, progress, or performance of the Work or which relate to any aspect of the means, methods, techniques, sequences, and procedures of construction to be employed by Bidder, including applying the specific means, methods, techniques, sequences, and procedures of construction expressly required by the Bidding Documents to be employed by Bidder, and safety precautions and programs incident thereto.
- F. Bidder does not consider that any further examinations, investigations, explorations, tests, studies, or data are necessary for the determination of this Bid for performance of the Work at the price(s) bid and within the times and in accordance with the other terms and conditions of the Bidding Documents.
- G. Bidder is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Bidding Documents.



- H. Bidder has correlated the information known to Bidder, information and observations obtained from visits to the Site, reports and drawings identified in the Bidding Documents, and all additional examinations, investigations, explorations, tests, studies, and data with the Bidding Documents.
- I. Bidder has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents, and the written resolution thereof by Engineer is acceptable to Bidder.
- J. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for the performance of the Work for which this Bid is submitted.
- K. Bidder will submit written evidence of its authority to do business in the state where the Project is located not later than the date of its execution of the Agreement.
- L. All references to Bidder in this affirmation will change to the term Contractor if this Bid becomes an Agreement.

#### ARTICLE 4 – FURTHER REPRESENTATIONS

##### 4.01 Bidder further represents that:

- A. This Bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation;
- B. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid;
- C. Bidder has not solicited or induced any individual or entity to refrain from bidding; and
- D. Bidder has not sought by collusion to obtain for itself any advantage over any other Bidder or over Owner.
- E. Contractor hereby represents that the only persons, firms, or corporations interested in this Contract as principals are those disclosed to Owner prior to the execution of this Contract, and that this Contract is made without collusion with any other person, firm, or corporation. If at any time it shall be found that Contractor has, in procuring this Contract, colluded with any other person, firm, or corporation, then Contractor shall be liable to Owner for all loss or damage that Owner may suffer thereby, and this Contract shall, at Owner's option, be null and void.

##### 4.02 Bidder further represents that:

- A. Bidder has been prequalified for projects of this design, size, and complexity, or submits a "Bidder's Sworn Work History Statement."
- B. Bidder is not barred from contracting with the Owner as a result of a violation of 720ILCS 5/33 et seq. Contractor shall certify that it is not barred from bidding the Work or executing this Agreement as a result of conviction for violation of 720 ILCS 5/33 et seq. prohibiting bid rigging or bid rotating.

##### 4.03 Bidder agrees that no less than the prevailing rate of wages as found by Owner or the Department of Labor or determined by the court on review, shall be paid to all laborers, workmen, and mechanics performing work under this Contract.

##### 4.04 Compliance with Laws and Grants: Contractor shall give all notices, pay all fees, and take all other action that may be necessary to ensure that the Work is provided, performed, and completed in accordance with all required governmental permits, licenses, or other approvals and authorizations that may be required in connection with providing, performing, and completing the Work, and with all applicable statutes, ordinances, rules, and regulations, including without limitation the Prevailing Wage Act, 820 ILCS 130/0.01 et seq. (in furtherance of which, a copy of Owner's "Ordinance Ascertaining the Prevailing Rate of Wages" in effect as of the date of this Contract has been attached as an Appendix to this Contract; if the Illinois Department of Labor revises the prevailing rate of hourly wages to be paid, the revised rate shall apply to this Contract); any other prevailing wage laws; the Fair Labor Standards Act; any statutes regarding qualification to do business, any statutes requiring preference to laborers of specified classes; the Illinois Steel Products Procurement Act, 30 ILCS 565/1; any statutes prohibiting discrimination because of, or requiring affirmative action based on race, creed, color, national origin, age, sex, or other prohibited classification, including, without limitation, the Americans with Disabilities Act, the Illinois Human Rights Act, 775 ILCS 5/1-101 et seq. and the Discrimination in Public Contracts Act, 775 ILCS 10/1 et seq.; and any statutes regarding safety or the performance of the Work,

including the Illinois Structural Work Act, the Illinois Underground Utility Facilities Damage Prevention Act, and the Occupational Safety and Health Act. Contractor shall also comply with all the conditions of any federal, state, or local grant received by Owner or Contractor with respect to this Contract or the Work.

Contractor shall be solely liable for any fines or civil penalties that are imposed by any governmental or quasi-governmental agency or body that may arise, or be alleged to have arisen, out of or in connection with Contractor's, or its Subcontractors' or suppliers', performance of, or failure to perform, the Work or any part thereof.

Every provision of law required by law to be inserted into this Contract shall be deemed to be inserted herein.

#### ARTICLE 5 – BASIS OF BID

- 5.01 Bidder will complete the Work in accordance with the Contract Documents, including all labor and material, for the following price:

Base Bid price based on the Schedule of Values:

TWO HUNDRED EIGHTY FOUR THOUSAND TWO HUNDRED \$ 284,200.00

Unit Prices have been computed in accordance with the General Conditions.

Bidder acknowledges that estimated quantities are not guaranteed and are solely for the purpose of comparison of Bids, and final payment for all Unit Price Bid items will be based on actual quantities, determined as provided in the Contract Documents.

#### ARTICLE 6 – TIME OF COMPLETION

- 6.01 Bidder agrees that the Work will be substantially complete and will be completed and ready for final payment in accordance with Paragraph 14.07.B of the General Conditions on or before the dates or within the number of calendar days indicated in the Project Summary – Section 00 00 40.
- 6.02 Bidder accepts the provisions of the Agreement as to liquidated damages in the event of failure to complete the Work within the Contract Times, or within Milestone dates.

#### ARTICLE 7 – ATTACHMENTS TO THIS BID

- 7.01 The following documents are to be attached to and made a condition of this Bid:
- A. Required 10% Bid security in the form of a bond or cash surety. Include AM Best rating of bond company.
  - B. List of Proposed Subcontractors
  - C. Bidder Qualification Statement with Supporting Data – If Required
  - D. Affidavit of Non-Collusion
  - E. Certification for Contract.
  - F. Contractor Certification that he is not disbarred.
  - G. Certification of Compliance with Section 11-42-.1 of Illinois Municipal Code (taxes).

## ARTICLE 8 – DEFINED TERMS

8.01 The terms used in this Bid with initial capital letters have the meanings stated in the Instructions to Bidders, the General Conditions, and/or the Supplementary Conditions.

8.02 *Time Framework for Award Execution:* The Owner will open bids on the bid date. After opening, no bid may be withdrawn or altered for sixty days, unless specifically stated elsewhere. The Owner may negotiate with the low Bidder and mutually both parties may alter bid (i.e. partial award of project).

The Bidder will be notified of award within sixty days of bid date, unless stated elsewhere or mutually extended. Notice of Award form will be sent by fax or mail. Within ten business days of Notice of Award, supply the Engineer with three original sets of separate Payment and Performance Bonds. Supply three original sets of Certificates of Insurance meeting requirements of General Conditions and Supplementary Conditions 5.01 and 5.02. Insurance companies and insurance forms must be standard to the industry and acceptable to the Owner. Failure to submit bonds and/or insurance within the time frame will be considered a default, a failure to perform as required by the Bid Bond. The Owner, at his option, may waive default, delay default, or proceed with capture of the Bid Bond which will become the Owner's property.

Bonds and insurances are to be submitted to the Engineer for review. The Owner will within twenty days of receipt of approved bonds and insurances from the Engineer execute the Agreement and send a signed copy to the Contractor.

The executed copy will be accompanied by three copies of the Notice to Proceed. Within five days of the date on the Notice to Proceed, the Bidder will sign the Notice to Proceed and return a copy to the Engineer. If the Engineer does not receive the accepted Notice to Proceed in five days, then the Notice to Proceed will be considered accepted by default.

The Notice to Proceed will be dated on or around the Effective Date of Agreement.

## ARTICLE 9 – BID SUBMITTAL

9.01 This Bid submitted by:

If Bidder is:

### An Individual

Name (typed or printed): \_\_\_\_\_

By: \_\_\_\_\_ (SEAL)  
(Individual's signature)

Doing business as: \_\_\_\_\_

### A Partnership

Partnership Name: \_\_\_\_\_ (SEAL)

By: \_\_\_\_\_  
(Signature of general partner – attach evidence of authority to sign)

Name (typed or printed): \_\_\_\_\_

### A Corporation

Corporation Name: SEVEN BROTHERS PAINTING INC. (SEAL)

State of Incorporation: MICHIGAN

Type (General Business, Professional, Service, Limited Liability): GENERAL BUSINESS

By: [Signature]  
(Signature – attach evidence of authority to sign)

Name (typed or printed): KANTO VUSHAJ  
Title: PRESIDENT  
Attest: [Signature] (CORPORATE SEAL)  
(Signature of Corporate Secretary)

#### All Business Entities

Date of Qualification to do business in MICHIGAN [State Where Project is Located] is 2 / 10 / 95.

Agent for service or process: DIXON ENGINEERING INC.

Address for giving Notices: 50805 RIZZO DR SHELBY TWP, MICH 48315

#### ARTICLE 10 – BID ACCEPTANCE

##### 10.01 Bid Acceptance:

- A. The above Bid is accepted by the Owner and shall become a Contract Agreement binding on all parties after signing by an authorized representative of the owner.
- B. All references in the second portion of this form are Agreement terminology. Bidder is now referred to as Contractor. Where appropriate, the term Bidder in the Bid form is changed to Contractor.

#### ARTICLE 11 - CONTRACT TIMES

##### 11.01 Time is of the Essence

A. All time limits for Substantial Completion, and completion and readiness for final payment as stated in the Contract Documents are of the essence of the Contract.

##### 11.02 Dates for, or Days to Achieve (see paragraph 6.01) Substantial Completion and Final Payment

- A. Substantial Completion and Ready for Final Payment Dates are defined in the Project Summary – Section 00 00 40.

##### 11.03 Liquidated Damages

A. Contractor and Owner recognize that time is of the essence of this Agreement and that Owner will suffer financial loss if the Work is not completed within the times specified in Paragraph 6.01 above, plus any extensions thereof allowed in accordance with Article 12 of the General Conditions. The parties also recognize the delays, expense, and difficulties involved in proving in a legal or arbitration proceeding the actual loss suffered by Owner if the Work is not completed on time. Accordingly, instead of requiring any such proof, Owner and Contractor agree that as liquidated damages for delay (but not as a penalty), Contractor shall pay Owner \$750 for each day that expires after the time specified in Paragraph 6.01 for Substantial Completion until the Work is substantially complete. After Substantial Completion, if Contractor shall neglect, refuse, or fail to complete the remaining Work within the Contract Time or any proper extension thereof granted by Owner, Contractor shall pay Owner \$250 for each day that expires after the time specified in Paragraph 6.01 for completion and readiness for final payment until the Work is completed and ready for final payment.

#### ARTICLE 12 - CONTRACT PRICE

12.01 Owner shall pay Contractor for completion of the Work in accordance with the Contract Documents an amount in current funds equal to the sum of the amounts determined pursuant to Article 5 Bid above.

12.02 As provided in Paragraph 11.03 of the General Conditions, estimated quantities are not guaranteed, and determinations of actual quantities and classifications are to be made by Engineer as provided in Paragraph 9.07 of the General Conditions. Unit prices have been computed as provided in Paragraph 11.03 of the General Conditions.

## **ARTICLE 13 - PAYMENT PROCEDURES**

### **13.01 Submittal and Processing of Payments**

A. Contractor shall submit Applications for Payment in accordance with Article 14 of the General Conditions. Applications for Payment will be processed by Engineer as provided in the General Conditions.

### **13.02 Progress Payments; Retainage**

A. Owner shall make progress payments on account of the Contract Price on the basis of Contractor's Applications for Payment once each month during performance of the Work as provided in Paragraphs 13.02.A.1 through 13.02.A.7 below. All such payments will be measured by the schedule of values (or Article 5 above) established as provided in Paragraph 2.07.A of the General Conditions (and in the case of Unit Price Work based on the number of units completed) or, in the event there is no schedule of values, as provided in the General Requirements:

1. On the wet interior, surface preparation by abrasive blast cleaning will be considered equal to 40 percent of the line item work and cost and each coat of paint 20 percent.
2. On the exterior, surface preparation by high pressure cleaning and power tool cleaning will be considered equal to 40 percent of the line item work and cost and each full coat of paint 15 percent. The remainder will be for lettering, demobilization and cleanup.
3. Dry interior painting, pit piping repainting, and repairs will not be broken down. 100 percent completion is required before they will be considered for payment.
4. Mobilization is included in the surface preparation allotment for items 1, 2, and 3 above.
5. Prior to Substantial Completion, progress payments will be made in an amount equal to the percentage indicated below but, in each case, less the aggregate of payments previously made and less such amounts as Engineer may determine or Owner may withhold, including but not limited to liquidated damages, in accordance with Paragraph 14.02 of the General Conditions:

Retainage to be held as follows: 10% of the dollar value through 50% completion; 5% of the dollar value through 100% completion.

6. Upon Substantial Completion, Owner shall pay an amount sufficient to increase total payments to Contractor to 90 percent of the Work completed, less such amounts as Engineer shall determine in accordance with Paragraph 14.02.B.5 of the General Conditions and less 100 percent of Engineer's estimate of the value of Work to be completed or corrected as shown on the tentative list of items to be completed or corrected attached to the certificate of Substantial Completion.

### **13.03 Final Payment**

- A. Upon final completion and acceptance of the Work in accordance with Paragraph 14.07 of the General Conditions, Owner shall pay the remainder of the Contract Price as recommended by Engineer.

## **ARTICLE 14 - CONTRACT DOCUMENTS**

### **14.01 Contents**

- A. The Contract Documents consist of the following:

1. This Bid/Agreement.
2. Performance bond.
3. Payment bond.
4. General Conditions, Supplementary Conditions, Specifications and Drawings as listed in the table of contents of the Project Manual.

5. Addenda (numbers \_\_\_\_\_ to \_\_\_\_\_, inclusive).
  6. Exhibits to this Agreement (enumerated as follows):
    - a. Documentation submitted by Contractor prior to Notice of Award (pages \_\_\_\_\_ to \_\_\_\_\_, inclusive).
    - b. \_\_\_\_\_.
  7. The following which may be delivered or issued on or after the Effective Date of the Agreement and are not attached hereto:
    - a. Notice to Proceed (pages \_\_\_\_\_ to \_\_\_\_\_, inclusive).
    - b. Work Change Directives.
    - c. Change Order(s).
- B. The documents listed in Paragraph 14.01.A are attached to this Agreement (except as expressly noted otherwise above).
- C. There are no Contract Documents other than those listed above in this Article 14.
- D. The Contract Documents may only be amended, modified, or supplemented as provided in Paragraph 3.04 of the General Conditions.

## **ARTICLE 15 - MISCELLANEOUS**

### **15.01 Assignment of Contract**

A. No assignment by a party hereto of any rights under or interests in the Contract will be binding on another party hereto without the written consent of the party sought to be bound; and, specifically but without limitation, moneys that may become due and moneys that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents.

### **15.02 Successors and Assigns**

A. Owner and Contractor each binds itself, its partners, successors, assigns, and legal representatives to the other party hereto, its partners, successors, assigns, and legal representatives in respect to all covenants, agreements, and obligations contained in the Contract Documents.

### **15.03 Severability**

A. Any provision or part of the Contract Documents held to be void or unenforceable under any Law or Regulation shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon Owner and Contractor, who agree that the Contract Documents shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

### **15.04 Other Provisions**

- A. Contractor to provide Maintenance Bond as specified, prior to receipt of final payment.
- B. IN WITNESS WHEREOF, Contractor has signed this Agreement as Bidder. Owner has signed Agreement in duplicate and one counterpart each has been delivered to Owner and Contractor. All portions of the Contract Documents have been signed or identified by Owner and Contractor or on their behalf.

This Agreement will be effective on, \_\_\_\_\_, \_\_\_\_\_ (which is the Effective Date of the Agreement).

OWNER:

\_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

NON-COLLUSION AFFIDAVIT

The Bidder is required to execute and submit with his Bid, the Non-Collusion Affidavit:

State of: Michigan

County of: Macomb

Bid Identification: VILLAGE OF RIVER FOREST

CONTRACTOR SEVEN BROTHERS TRADING, being first duly sworn, deposes and says that he is (sole owner, a partner, president, secretary, etc.) of the party making the foregoing BID; that such BID is not made in the interest of or on behalf of any undisclosed person, partnership, company, association, organization, or corporation; that such BID is genuine and not collusive or sham; that said BIDDER has not directly or indirectly induced or solicited any other BIDDER to put in a false or sham BID, and has not directly or indirectly colluded, conspired, connived, or agreed with any BIDDER or anyone else to put in a sham BID, or that anyone shall refrain from bidding; that said BIDDER has not in any manner, directly or indirectly, sought by agreement, communication or conference with anyone to fix the BID price of said BIDDER or of any other BIDDER, or to fix any overhead, profit, or cost element of such BID price, or that of any other BIDDER, or to secure any advantage against the OWNER awarding the CONTRACT or anyone interested in the proposed CONTRACT; that all statements contained in such BID are true; and, further, that said BIDDER has not, directly or indirectly, submitted his BID price or any breakdown thereof, or the contents thereof, of divulged information or data relative thereto, or paid and will not pay any fee in connection therewith, to any corporation, partnership, company, association, organization, BID depository, or to any member or agent thereof, or to any other individual except to such person or persons as have a partnership or other financial interest with said BIDDER in his general business.

Signed:

Maria Cicchini

Subscribed and sworn to before me this the day of:

AUGUST 5, 2019

Seal of Notary:

Maria Cicchini  
Notary Public State of Michigan  
County of Macomb  
My Commission Expires Nov 21, 2018



CONTRACTOR CERTIFICATION

KAND VUCKIĆ, being first duly sworn on oath, deposes and states that all statements herein made are made on behalf of Contractor, that this deponent is authorized to make them, and that the statements contained herein are true and correct.

Contractor deposes, states, and certifies that Contractor is not barred from bidding and/or contracting with a unit of state or local government as a result of (i) a delinquency in the payment of any tax administered by the Illinois Department of Revenue unless Contractor is contesting in accordance with the procedures established by the appropriate Revenue Act, its liability for the tax or the amount of tax, as set forth in 65 ILCS 5/11-42.1-1; or (ii) a violation of 720 ILCS 5/33E-1 et seq.

Dated this 5 day of AUGUST, 2019.

Attest/Witness:

By: Orlando Melanbrucco

By: [Signature]

Title: ESTIMATOR

Title: President

Subscribed and sworn to before me this the 5 day of AUGUST, 2019.

Maria Cicchini

My Commission Expires:

11/21/2018

Notary Public

Seal

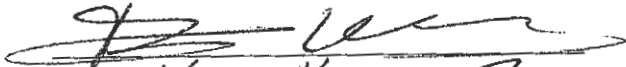
Maria Cicchini  
Notary Public State of Michigan  
County of Macomb  
My Commission Expires Nov 21, 2018

# CERTIFICATION FOR CONTRACT

The undersigned, as a duly authorized representative of the Contractor, hereby certified to the (Client)

~~VILLAGE OF RIVER FOREST~~ Illinois, that the Contractor is fully aware of and able to comply with all Local, State, and Federal Safety Laws and Regulations applicable for the construction of the Project known as (Project):

500,000 GAL. WATER TOWER



Name KANTO VUSHAS, PRES

SEVEN BROTHERS PAINTING INC.

Company

AUG. 5, 2019

Date

CERTIFICATE OF COMPLIANCE WITH SECTION 11-42-.1

OF THE ILLINOIS MUNICIPAL CODE

The undersigned, upon being first duly sworn, hereby certifies to the (Client) RIVER FOREST, that SEVEN BROTHERS PAINT (Contractor) is not currently delinquent in the payment of any tax administered by or owed to the Illinois Department of Revenue, or otherwise in default upon any such tax as defined under Chapter 24, Section 11-42-.1 Illinois Revised Statutes.

SEVEN BROTHERS PAINTING INC.

Name of Contractor

[Signature]

By KARTO VUSHAJ

PRESIDENT

Title

Subscribed and sworn to before me this 5 day of AUGUST, 2019.

Maria Cicchini

Notary Public

Maria Cicchini  
Notary Public State of Michigan  
County of Macomb  
My Commission Expires Nov 21, 2016

**SECTION 00 43 73**  
**SCHEDULE of VALUES**

**1.01 PART 1**

A. Bidder agrees to perform all work in the following sections as described in the Contract Documents, including all labor and material for the following Schedule of Values – Section 05 00 00:

- |   |                     |
|---|---------------------|
| 1. <u>LADDER EXTENSION</u>                    |                     |
| <u>ONE THOUSAND NINE HUNDRED</u>              | <u>\$ 1,900.00</u>  |
| 2. <u>FILL/DRAW PIPE DEFLECTOR PLATE</u>      |                     |
| <u>EIGHT HUNDRED</u>                          | <u>\$ 800.00</u>    |
| 3. <u>EXPANSION JOINT REPLACEMENT</u>         |                     |
| <u>NINETEEN THOUSAND SIX HUNDRED</u>          | <u>\$ 19,600.00</u> |
| 4. <u>INSULATION JACKETING</u>                |                     |
| <u>TWO THOUSAND FIVE HUNDRED</u>              | <u>\$ 2,500.00</u>  |
| 5. <u>FALL PREVENTION DEVICE</u>              |                     |
| <u>ONE THOUSAND SEVEN HUNDRED</u>             | <u>\$ 1,700.00</u>  |
| 6. <u>WET INTERIOR LADDER</u>                 |                     |
| <u>TWELVE THOUSAND EIGHT HUNDRED</u>          | <u>\$ 12,800.00</u> |
| 7. <u>ACCESS TUBE AIR GAP SEAL</u>            |                     |
| <u>FOUR THOUSAND SEVEN HUNDRED</u>            | <u>\$ 4,700.00</u>  |
| 8. <u>ROOF HANDRAIL AND PAINTER'S RAILING</u> |                     |
| <u>EIGHTEEN THOUSAND FOUR HUNDRED</u>         | <u>\$ 18,400.00</u> |

TOTAL PRICE SECTION 05 00 00 INCLUDING #1 THROUGH #8:

SIXTY TWO THOUSAND FOUR HUNDRED      \$ 62,400.00

B. Bidder agrees to perform all work in the following sections as described in the Contract Documents, including all labor and material for the following Schedule of Values – Section 09 97 13:

1. EXTERIOR OVERCOAT  
SEVENTY THREE THOUSAND EIGHT HUNDRED \$ 73,800.00
2. WET INTERIOR REPAINT  
ONE HUNDRED TWENTY FOUR THOUSAND FIVE HUNDRED \$ 124,500.00
3. SEAM SEALER  
THREE THOUSAND \$ 3,000.00
4. DRY INTERIOR PARTIAL REPAINT  
SEVENTEEN THOUSAND SIX HUNDRED \$ 17,600.00
5. PIT PIPING REPAINT  
TWO THOUSAND NINE HUNDRED \$ 2,900.00

TOTAL PRICE SECTION 09 97 13 INCLUDING #1 THROUGH #5:

TWO HUNDRED TWENTY ONE THOUSAND EIGHT HUNDRED \$ 221,800.00

TOTAL PRICE SECTION 05 00 00 and 09 97 13:

SECTION 05 00 00:	\$ <u>62,400.00</u>
SECTION 09 97 13:	\$ <u>221,800.00</u>
PROJECT TOTAL:	\$ <u>284,200.00</u>

- C. ESTIMATED COST ALREADY INCLUDED IN EXTERIOR AND DRY INTERIOR PAINTING TO PROTECT AND WORK AROUND ANTENNAS AND CABLES. OWNER RESERVES THE RIGHT TO DELETE THIS AMOUNT IF THE ANTENNAS AND CABLES ARE REMOVED.

ONE THOUSAND FIVE HUNDRED \$ 1,500.00

## 1.02 TOTALS

- A. Total Base Bid is to match total Base Bid price supplied in Bid/Agreement form.

## 1.03 MISTAKES

- A. Total of Schedule of Values should equal lump sum bid total. If addition of individual items does not match total, then each individual items will be proportionately changed to reflect total of values to match lump sum bid.
- B. A mistake in addition for schedule items cannot be used to increase lump sum bid. Individual items will be proportionately changed downward to reflect lump sum price.

- C. A mistake in Schedule of Values may be used as evidence of error in any request to withdraw bids because of error. Approval of request to withdraw bids is covered in the prebid information. This section is not intended to conflict any portion of the bid package. This section is only to reflect one of the reasons to withdraw bids. Approval of bid withdrawal will be based solely on the owner's interpretation of the severity of the mistake.

#### **1.04 CHANGES in SCHEDULE of VALUES by OWNER**

- A. The owner reserves the right to delete any line item except for base bid painting work, at their sole discretion for any reason, budgetary or other. All contract general costs should be evenly distributed over these items (mobilization, demobilization, bonds, etc.)
- B. The bidder/contractor is advised not to overload any specific deletable line item. It could result in loss of profit if the overload item is deleted.
- C. This deletion of items or not including alternates is an expressly stated reservation (a contractually agreed automatic negotiation. Any deletion of specific line items will be completed before selection of the lowest acceptable bidder. Change will be reflected in the Notice of Award.

#### **1.05 NON-DELETABLE WORK**

- A. Bidders are advised that all line items except for base bid painting work may be deleted from the project prior to award.
- B. Any deletion of line items, or increase or decrease in unit cost items deemed necessary after the Notice of Award will be completed through the Change Order procedure. Prices used in the Schedule of Values will be used in the Change Order adjustment. If work has begun on an item after the contract is executed, but before being deleted by Change Order, the contractor is entitled to costs incurred.

# AIA® Document A310™ – 2010

## Bid Bond

**CONTRACTOR:**

(Name, legal status and address)

Seven Brothers Painting, Inc.  
50805 Rizzo Drive  
Shelby Township, MI 48315

**SURETY:**

(Name, legal status and principal place  
of business)

International Fidelity Insurance Company  
One Newark Center  
Newark, NJ 07102

**OWNER:**

(Name, legal status and address)

Village of River Forest  
400 Park Ave

River Forest, IL 60305

BOND AMOUNT: Ten Percent (10%) of Amount of Bid

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

**PROJECT:**

(Name, location or address, and Project number, if any)

Village of River Forest, Illinois 500,000 Gallon Spheroid - Exterior Overcoat Wet Interior Repaint, Dry Interior Partial Repaint and Miscellaneous Repairs (Contract No. 99-16-34-03-19)

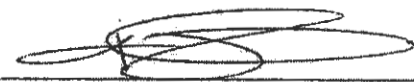
The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 7th day of August, 2019

  
(Witness)

  
(Witness)

Seven Brothers Painting, Inc.

(Principal)

(Seal)

(Title)

International Fidelity Insurance Company

(Surety)

(Seal)

(Title)

Alan P. Chandler, Attorney-in-Fact

Init.

**POWER OF ATTORNEY**  
**INTERNATIONAL FIDELITY INSURANCE COMPANY**  
**ALLEGHENY CASUALTY COMPANY**

Bond # \_\_\_\_\_

One Newark Center, 20<sup>th</sup> Floor, Newark, New Jersey 07102-5207 PHONE: (973) 624-7200

**KNOW ALL MEN BY THESE PRESENTS:** That **INTERNATIONAL FIDELITY INSURANCE COMPANY**, a corporation organized and existing under the laws of the State of New Jersey, and **ALLEGHENY CASUALTY COMPANY** a corporation organized and existing under the laws of the State of New Jersey, having their principal office in the City of Newark, New Jersey, do hereby constitute and appoint

**KATHLEEN M. IRELAN, WENDY L. HINGSON, IAN J. DONALD, ROBERT TROBEC, ALAN P. CHANDLER,**  
**JEFFREY A. CHANDLER, SUSAN L. SMALL**

**Troy, MI**

their true and lawful attorney(s)-in-fact to execute, seal and deliver for and on its behalf as surety, any and all bonds and undertakings, contracts of indemnity and other writings obligatory in the nature thereof, which are or may be allowed, required or permitted by law, statute, rule, regulation, contract or otherwise, and the execution of such instrument(s) in pursuance of these presents, shall be as binding upon the said **INTERNATIONAL FIDELITY INSURANCE COMPANY** and **ALLEGHENY CASUALTY COMPANY**, as fully and amply, to all intents and purposes, as if the same had been duly executed and acknowledged by their regularly elected officers at their principal offices.

This Power of Attorney is executed, and may be revoked, pursuant to and by authority of the By-Laws of **INTERNATIONAL FIDELITY INSURANCE COMPANY** and **ALLEGHENY CASUALTY COMPANY** and is granted under and by authority of the following resolution adopted by the Board of Directors of **INTERNATIONAL FIDELITY INSURANCE COMPANY** at a meeting duly held on the 20<sup>th</sup> day of July, 2010 and by the Board of Directors of **ALLEGHENY CASUALTY COMPANY** at a meeting duly held on the 10<sup>th</sup> day of July, 2015 :

"**RESOLVED**, that (1) the Chief Executive Officer, President, Executive Vice President, Vice President, or Secretary of the Corporation shall have the power to appoint, and to revoke the appointments of, Attorneys-in-Fact or agents with power and authority as defined or limited in their respective powers of attorney, and to execute on behalf of the Corporation and affix the Corporation's seal thereto, bonds, undertakings, recognizances, contracts of indemnity and other written obligations in the nature thereof or related thereto; and (2) any such Officers of the Corporation may appoint and revoke the appointments of joint-control custodians, agents for acceptance of process, and Attorneys-in-fact with authority to execute waivers and consents on behalf of the Corporation; and (3) the signature of any such Officer of the Corporation and the Corporation's seal may be affixed by facsimile to any power of attorney or certification given for the execution of any bond, undertaking, recognizance, contract of indemnity or other written obligation in the nature thereof or related thereto, such signature and seals when so used whether heretofore or hereafter, being hereby adopted by the Corporation as the original signature of such officer and the original seal of the Corporation, to be valid and binding upon the Corporation with the same force and effect as though manually affixed."

IN WITNESS WHEREOF, **INTERNATIONAL FIDELITY INSURANCE COMPANY** and  
**ALLEGHENY CASUALTY COMPANY** have each executed and attested these presents  
on this 31<sup>st</sup> day of December, 2018



STATE OF NEW JERSEY  
County of Essex

Kenneth Chapman

Executive Vice President, International Fidelity Insurance Company and  
Allegheny Casualty Company



On this 31<sup>st</sup> day of December, 2018, before me came the individual who executed the preceding instrument, to me personally known, and, being by me duly sworn, said he is the therein described and authorized officer of **INTERNATIONAL FIDELITY INSURANCE COMPANY** and of **ALLEGHENY CASUALTY COMPANY**; that the seals affixed to said instrument are the Corporate Seals of said Companies; that the said Corporate Seals and his signature were duly affixed by order of the Boards of Directors of said Companies.



IN TESTIMONY WHEREOF, I have hereunto set my hand affixed my Official Seal, at the City of Newark,  
New Jersey the day and year first above written.

Shirelle A. Outley a Notary Public of New Jersey  
My Commission Expires April 4, 2023

**CERTIFICATION**

I, the undersigned officer of **INTERNATIONAL FIDELITY INSURANCE COMPANY** and **ALLEGHENY CASUALTY COMPANY** do hereby certify that I have compared the foregoing copy of the Power of Attorney and affidavit, and the copy of the Sections of the By-Laws of said Companies as set forth in said Power of Attorney, with the originals on file in the home of said companies, and that the same are correct transcripts thereof, and of the whole of the said originals, and that the said Power of Attorney has not been revoked and is now in full force and effect.

IN TESTIMONY WHEREOF, I have hereunto set my hand on this day, 8/7/2019

A00502

Irene Martins, Assistant Secretary





## MEMORANDUM

TO: Eric J. Palm  
Village Administrator

FROM: Kurt Bohlmann  
Kurt Bohlmann  
Fire Chief

DATE: August 16, 2019

SUBJECT: Monthly Report – July – 2019

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The Fire Department responded to 189 calls during the month of July. This is below our average number of calls in comparison to 2018. We experienced 14 fire related calls for the month. Emergency Medical Service calls represented 53% of our response activity for the month of July.

Incident Group	Count
100 – Fire	14
200 – Rupture/Explosion	0
300 – Rescue/EMS	100
400 – Hazardous Condition	6
500 – Service Calls	11
600 – Good Intent	28
700 – False Alarm	30
800 – Severe Weather	0
900 – Special Incidents	0

The new alerting system is being tested. An issue with Forest Park receiving the signals will cause a slight delay to the system going live. The plan is still to go live in August, but closer to the end of the month.

The Fire Department began training at the houses on the 800 block of Harlem Avenue that will be torn down for the Sheridan at River Forest development. Opportunities to train like this are very hard to come

by and we are grateful to Kaufman Jacobs for allowing us this opportunity. Training will continue for the first couple weeks in August.



Fire Marshal Wiley and I attended a sprinkler seminar at the Berwyn Fire Department. The seminar was a good refresher for what to look for during fire inspections.

### **Incidents of Interest**

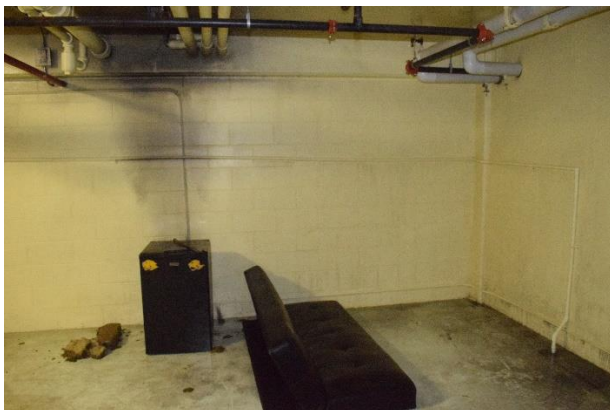
River Forest responded to a unique incident in July. Workers became trapped on a “cherry picker” when the engine failed. Truck 219 was used to rescue the two workers from about 2 ½ stories in the air.





River Forest Fire Department responded to a structure fire at Concordia University. Our crew displayed exceptional skill in quickly putting out the fire from a mini fridge and limiting the damage. This incident also showed the value of fire sprinklers. The sprinkler system kept the fire from spreading until the fire department could extinguish the fridge. The value of this sprinkler system was even highlighted in the Northern Illinois Fire Sprinkler Advisory Board's monthly newsletter:

<https://firesprinklerassoc.com/2019/08/successful-activations-summer-edition-2019/>



See details below.

## **Suppression Activities**

For the month of July, we responded to 189 emergency calls, which is below our normal amount of calls. Of this total, 14 were fire related incidents. Five of these fire incidents occurred in River Forest. The other nine fire incidents occurred outside of River Forest.

The first incident was a structure fire in River Forest at Concordia. WSCDC notified us that the security officer stated there is an actual fire in the basement of David-Jonathan Hall and smoke is coming from the lounge area. Our driver made a hydrant connection and the crew brought in a condo pack. When entering the lounge area; we saw moderate smoke with limited visibility. Black smoke was seen coming from a room to the right and smoke reached knee level, yet we did not see any flames. Water was heard from a sprinkler. Our crew found a mini refrigerator that apparently caught fire and set off the alarm and sprinkler. Only one sprinkler head was activated. The refrigerator was moved into the main area of the lounge and was no longer on fire. The TIC showed minor heat at ceiling level where some pipe insulation had burned. The TIC was taken to the level above looking for an extension, and none was found. Oak Park Fire Department and Elmwood Park Fire Department were returned to service. We stayed on scene until the smoke cleared and left

FF/PM/Fire Investigator Seablom on scene to conduct an investigation. The fire caused a \$1,000 loss in property and \$1,000 loss in contents.

The second incident was a structure fire in River Forest. RFFD responded to the scene for the smell of smoke from the garage. Upon arrival, no smoke or fire was noted. Yet there seemed to be a smell from an electrical source or overheating brakes. The car in the garage was very hot and the smell was coming from the front tire. A TIC was used throughout the garage and the brakes on the car registered at 230 degrees. We turned on the exhaust fan and informed the caretaker, Mario, of our findings. He stated that he will leave the fan running until the smell is cleared.

The third incident was a structure fire in Oak Park. Our crew responded mutual aid to a fire on the front porch. Upon arrival, we were assigned to the interior to search. There was a haze of smoke but visibility was ok. We informed the homeowner that they need to leave the home. The TIC showed no heat on the exterior wall where the porch fire was located. We opened windows on the second floor to ventilate the smoke. OPFP gave us the command to return to service.

The fourth incident was a building fire in Oak Park. RFFD responded automatic aid and we were assigned to search the first floor. Our crew was given a disregard as we entered the structure. We returned to service.

The fifth incident was a building fire in Oak Park. Our crew responded mutual aid and upon arrival, we staged, and were given a disregard by OPFD.

The sixth incident was a structure fire in Oak Park. RFFD responded automatic aid and we were assigned RIT upon arrival. We assisted in providing access to the building by placing ladders to the upper levels. RFFD remained on the scene until released by command.

The seventh incident was a building fire in Oak Park. We responded automatic aid to smoke on the roof of a school. We remained on the scene until released by command.

The eighth incident was an outside fire in River Forest. RFFD responded to the scene for an air condition unit that exploded. Upon arrival, the homeowner stated while in bed he heard a loud pop from outside and then a hissing sound. He found the central air condition unit outside his home on fire. He shut the power to the unit and extinguished the fire with a garden hose prior to our arrival. We checked the unit and found no fire or smoke.

The ninth incident was a trash fire in Maywood. Our crew responded mutual aid and was returned by command.

The tenth incident was a passenger vehicle fire in Maywood. Our crew responded mutual aid and was returned as we arrived.

The other four fires were cooking fires that caused no damage. Two of these occurred in River Forest and the other two in Elmwood Park.

## **Training**

This month the department participated in various training activities such as:

- All shifts continued their assigned building inspections
- No Loyola CE this month
- Lt. Smith finished his training and now is assigned to Red shift
- FF/PM's Bencik and Krall working on becoming Truck 219 operators to be on their own starting August 1st
- FF/PM's McKenna, Basa and Buchholz training to become Engine operators
- Probationary FF/PM McNabb continuing his training
- Lt. Bochenek and FF/PM Seablom attended Div 11 Fire Investigator drill in Stickney on 7/16
- Lt. Carter completed a 2 hour Swiftwater Awareness on-line training presented by Texas A&M Engineering Extension Service
- Chief Bohlmann, Lt's. Carter and Smith attended a Division 11 Haz Mat drill. Subject was new HazMat ID Elite hand-held chemical identifier
- All shifts performed quarterly intubations
- 80 children from RFCC came for a tour on 7/22

- Training began on 7/31 at the houses at 818, 822 and 826 Harlem, scheduled to be demolished. Training will continue for the next two weeks

### **Paramedic Activity**

We responded to 100 ambulance calls making contact with 105 patients for the month of July, which is about our monthly average number of EMS calls. Of this total, 38 patients were classified as ALS and 63 were BLS. There were 3 invalid assists. 24 of the 63 BLS patients refused treatment and/or transport.

A detailed monthly EMS report is available for review.

### **Fire Prevention**

During the month of July, the Fire Prevention Bureau conducted 9 Regular Inspections and 3 Company Inspections with 14 violations noted and 7 violations corrected. Fire Prevention also completed 2 plan reviews.

A detailed monthly Fire prevention report is available for review.



## Village of River Forest

### Village Administrator's Office

400 Park Avenue  
River Forest, IL 60305  
Tel: 708-366-8500

## MEMORANDUM

Date: August 5, 2019

To: Eric Palm, Village Administrator

From: Lisa Scheiner, Assistant Village Administrator

Subj: Building & Zoning Report – July, 2019

The Village issued 147 permits in July, 2019, compared to 131 during the same month in 2018. Permit revenue collected in July, 2019 totaled \$45,885, compared to \$79,061 in June. Fiscal Year-to-date building permit revenue is 17% of the \$999,740 budgeted.

### Planned Development Project Updates

Below please find a summary of the status of approved planned development permits as well as certain pending applications.

#### *Approved:*

- River Forest Townhomes (formerly known as The Promenade) (7820 W. Madison Street - Approved July 13, 2015) – Occupancy permits have been issued to 16 of the 29 units.
- Concordia University (7400 Augusta)
  - Cell Tower/Parking Garage (Approved July 9, 2018) – A permit was issued for this project in August, 2018. Work is ongoing and the University has until April 9, 2021 to complete construction for the planned development permit to remain valid.
  - West Annex/Christopher Center Link (Approved July 9, 2018) – A permit was issued for this project in May, 2019. A temporary certificate of occupancy was issued for this project pending completion of landscaping. Unless there is anything noteworthy, this will be the final update for this project.
- Mixed Use Development (Lake and Lathrop) – This project was approved on September 17, 2018. Demolition activities continue on the site. Project updates are available on the Village's website ([www.vrf.us/lakeandlathrop](http://www.vrf.us/lakeandlathrop)).
- Senior Care Community (Chicago and Harlem) – This project was approved on October 15, 2018. Under the Planned Development Ordinance, the developer met the July, 2019 deadline to submit a completed building permit application. The Village's staff and consultants completed their review in early late July/early August and issuance of demolition and building permits are expected in August. Therefore, the developer is on schedule to meet the construction commencement deadline for the planned development

permit. Regular updates regarding the project are available on the Village's website ([www.vrf.us/chicagoandharlem](http://www.vrf.us/chicagoandharlem)).

*Pending:*

- 1101-1111 Bonnie Brae Place: The Development Review Board is scheduled to hold a pre-filing conference on September 19, 2019 regarding the proposed planned development that was heard by the Village Board of Trustees at its July 22, 2019 meeting. After the pre-filing conference, the next step will be to hold a meeting with neighboring property owners and for the developer to submit an application.

### Zoning Board of Appeals Updates

Below please find a summary of the activities of the Zoning Board of Appeals. Please note that, because of the recently adopted Comprehensive Plan, five of the seven Board members (including the Village President) must vote in favor of approval for an item to be approved.

- 1201 Park Avenue: The Zoning Board of Appeals held a public hearing in July and adopted their findings of fact memorializing their recommendation that the variation to the secondary front yard setback be approved to construct a shed. This matter will be presented to the Village Board of Trustees on August 26, 2019 for final action.

### Permit and Real Estate Transfer Activity Measures

#### **Permits**

Month	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
May	124	178	128	205	144
June	144	179	153	135	154
July	150	140	194	131	147
August	144	145	123	170	
September	180	130	152	116	
October	149	140	119	118	
November	72	98	79	90	
December	79	55	71	51	
January	66	107	69	80	
February	67	87	58	67	
March	109	120	93	101	
April	97	148	136	139	
<b>Two Month Comparison</b>	<b>294</b>	<b>319</b>	<b>281</b>	<b>340</b>	<b>298</b>
<b>Fiscal Year Total</b>	<b>1,381</b>	<b>1,527</b>	<b>1,375</b>	<b>2,403</b>	<b>298</b>

#### **Real Estate Transfers**

	July 2019	July 2018	FY 2020 Total	FY 2019 Total
<b>Transfers</b>	29	23	52	232



### Residential Property Demolition

	July 2019	FY 2020 Total	FY 2019 Total	FY 2018 Total	FY 2017 Total
<b>Residential Demolitions</b>	1	1	2	4	7

Demolition permit(s) were issued for the following single family home(s):

Address

1123 Franklin

Architectural Survey Notes

Architecturally significant - Demolition delay issued by the Historic Preservation Commission expired and a permit was issued in July, 2019.

# Village of River Forest



## POLICE DEPARTMENT MEMORANDUM

**TO:** Eric Palm- Village Administrator

**FROM:** James O'Shea- Chief of Police

**DATE:** August 14, 2019

**SUBJECT:** July 2019 Monthly Report

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### Crime Statistics

The month of July 2019 showed a 50% increase in Part I offenses in comparison to July 2018. There was a 4% decrease in Part II reported crimes compared to July 2018. An increase in Robbery and Theft incidents contributed to the decrease in Part I crimes. These events are attributed to juvenile offenders committing multiple crimes involving separate victims and unsecure/locked property. A decrease in Misdemeanor traffic offenses contributed to the Part II figures. Year-to-date statistics include a 1% increase in Part I offenses and a 2% increase in Part II crimes.

	July 2019	July 2018	Diff. +/-	% +/-	YTD 2019	YTD 2018	Diff. +/-	% +/-
<b>Part I*</b>	30	20	10	50%	148	149	-1	1%
<b>Part II**</b>	72	75	-3	-4%	494	486	8	2%
<b>Reports***</b>	169	166	3	2%	1,094	1,119	25	-2%
<b>Events****</b>	1,221	1,380	-159	-12%	7,635	11,548	-3,913	-34%

\*Part I Offenses include homicide, criminal sexual assault, robbery, aggravated battery, burglary, theft, and motor vehicle theft.

\*\*Part II Offenses include simple battery, assault, criminal trespass, disorderly conduct, and all other misdemeanor and traffic offenses.

\*\*\*Reports (new category as of September 2015) include total number of reports written by officers during the month.

\*\*\*\*Events (new category as of September 2015) include all activities conducted by officers, including foot patrols, premise checks, traffic stops, and all other calls for service not included as PART I and PART II offenses.

## **Town Center**

The Police Department conducted one hundred thirty-seven (137) calls for service at the Town Center properties in July 2019; of those calls there were sixteen (16) reported crimes, which included ten (10) Retail Thefts, two (2) Thefts, and four (4) Panhandler/Criminal Trespass events. Calls for service at the Town Center are down 24% year-to-date in comparison to 2018, and criminal activity is down 29% in comparison to June 2018.

## **Collaboration and Relationship Strengthening**

- Midnight and Afternoon shifts continued extra patrols of parks after hours for curfew, underage drinking, illegal use of narcotics, or other illicit activity.
- Extra traffic missions conducted on Thatcher due to accidents and citizen complaints.
- Extra traffic missions conducted at and near Lake St. business district.
- Extra foot patrols conducted at parks during sporting or other community events.
- Officers attended block parties in the community.
- The Patrol Watches and the Traffic Enforcement officer took part in the Illinois Speed Awareness Day on July 24, 2019, sponsored by the Illinois Association of Chiefs of Police. RFPD collectively issued 40 citations in support of this 1-day event.
- Truck Enforcement Unit officers conducted enforcement missions in early July, 2019.
- Midnights: Traffic Enforcement focus in the 300 block of Thatcher.
- Dayshift: Traffic Enforcement focus in the Chicago and Division area.
- Third Watch: Traffic Enforcement focus at Chicago and Park intersection.
- Third Watch attended the "Party in the Park" event at Constitution Park.
- On July 24, 2019, Officers from Patrol and Support Services attended and presented at the Quarterly Crime Prevention meeting at the River Forest Library.
- Officers participated in "Operation Chill" by handing out Slurpee coupons for juveniles who were observed safely operating bikes while wearing bike safety helmets.
- Attended "Coffee with a Cop" event at Elmwood Park Panera.
- Attended WSCDC Operations Committee meeting in Elmwood Park.
- Hosted "meet and greet" with Rev. Coon of River Forest United Methodist Church

## **School and Community Support**

During this period, the SRO/CSO Division continued to focus on addressing safety and security concerns by meeting with community organizations and schools. Some of these concerns included general traffic, construction related hazards, and personal safety related issues.

### Ordinance Enforcement Officer Activity Summary for July 2019

<b>Bank/Metra</b>	17 assignments / 2.90 hours
<b>Errands</b>	8 assignments / 2.41 hours
<b>Local Ordinance Enforcement / Citations</b>	0 assignments / 0 min
<b>Parking Citations</b>	130 citations
<b>Fingerprinting assignments</b>	1 assignment / 20 min
<b>Administrative Duties</b>	10 assignments / 6.75 hours
<b>Animal Calls</b>	7 calls / 2.41 hours
<b>Vehicle Service</b>	20 assignments / 9.66 hours
<b>Crossings</b>	0 assignments / 0 hours
<b>Bond Hearing / Court</b>	17 assignments / 19 hours
<b>Other Assignments</b>	12 calls / 5.25 hours
<b>Adjudication / Red Light Hearing</b>	2 assignments / 3.00 hours
<b>Other Calls for Service</b>	28 assignments / 11 hours

The OEO conducted parking enforcement throughout the Village, resulting in 130 tickets for:

Time Limit	4
No Parking Anytime	2
Fire Lane/Hydrant	0
Handicapped	4
Resident Only Zone	2
Permit Parking Only	14
Daily Parking Fee Zone	45
Other Parking Offense	27
Vehicle License	32
<b>TOTAL</b>	<b>130</b>

### School Resource/Community Service Officer Activity Summary for July 2019

<b>Written Reports</b>	10
<b>Foot Patrols / Premise Checks</b>	25
<b>I-Search and Too Good For Drugs Activities</b>	N/A
<b>Calls for Service</b>	13
<b>Other Assignments</b>	15 assignments / 21 hours
<b>Special Assignments</b>	34 assignments / 127 hours (see below)

## **School and Community-Support Activity Highlights for July 2019**

Ofc. Ransom completed the following:

- Created and distributed guidelines to Department for communicating with the deaf community on 07/01/19.
- Met with Starbuck's new manager, promoted "Free-Ride" Retail Theft program on 07/01/19.
- Gave presentation at "Tot Camp" on 07/02/19.
- Re-assigned to afternoon shift patrol on 07/03/19.
- Completed Law Institute training on 07/05/19.
- Completed follow-up for 19-00791 (fight at Willard) on 07/05/19.
- Followed up with resident having security issues with their vehicle in 1181 beat on 07/05/19.
- Completed ALICE online pre-requisite training on 07/05/19.
- Completed Supplemental report for 19-00909 (Related to an Oak Park PD Snapchat investigation).
- Completed ILETSB training on 07/08/19.
- Attended monthly meeting with Dick Chappell on 07/08/19.
- Promoted Operation Chill via press release kit on 07/08/19.
- Attended Advanced SRO Training from 07/09/19 – 07/11/19.
- Attended Court for Aggravated DWLR (18-01691) on 07/12/19.
- Assisted with Fatal Accident (19-00984) Supplemental completed on 07/12/19.
- Attended Digital Threat Assessment training from 07/15/19-07/16/19.
- Attended EPPD's Coffee with a Cop event on 07/17/19.
- Completed Info Report for Autistic Subject 19-00985 on 07/17/19.
- Completed Supplemental report for 19-00984 on 07/17/19.
- Completed supplemental report for 19-00930 (Harassment/OOP) on 07/17/19.
- Attended Party in the park event on 07/18/19.
- Attended ALICE Instructor training from 07/22/19-07/23/19.
- Attended Dominican CCRT meeting on 07/25/19.
- Assisted Patrol with multiple calls for service throughout month.
- Arrest assist for 19-01052 with patrol.
- Spoke with autistic resident and parent regarding recent behavior (supplemental complete 19-001056).
- Conducted Restorative Justice Meeting with victim and offender families from recent battery case (19-00958 – supplemental completed).
- Attended First Responders Day event at Brookfield Zoo on 07/28/19.
- Attended court on 07/29/19 for 18-00534.
- Created E-News for August.
- Bike registration data entry on 07/29/19.
- Completed ALICE instructor certification exam on 07/30/19.

- Took Counterfeit Bill report and began investigation on 07/30/19.
- Planned Junior Citizen's Police Academy Schedule and Curriculum throughout the month.
- Conducted several "Operation Chill Patrols."

### **Upcoming School and Community-Support Activity Highlights for August 2019**

Ofc. Ransom will:

- Conduct several follow-ups with juvenile contacts made by patrol.
- Run the Junior Citizens Police Academy 08/05/19 – 08/09/19.
- Cover patrol duties while officers attend in-house training.
- Attend Touch a truck event on 08/14/19.
- Attend M- Team meeting on 08/15/19.
- Attend Opioid Task Force Meeting on 08/15/19.
- Instruct Concordia Public Safety Officers from 08/19/19-08/21/19.
- Attend Felony Court for two pending cases.
- Attend Food Truck Rally on 08/24/19
- Attend Juvenile Investigation training from 08/28/19-08/29/19.
- Attend Digital threat assessment training.
- Continue to promote the "Free Ride" Retail Theft program at our businesses.
- Continue to assist patrol with calls for service.

Sgt. Grill will:

- Assist with Red Light hearings.
- Assist with Adjudication hearings and manage caseload.
- Manage movie and commercial film details, permits, and requests.
- Assist with Information Technology projects.
- Address subpoenas, FOIA requests and other records requests for various sources of police video used in police response and criminal investigations.
- Manage various grant activities.
- Assist with Vehicle Maintenance and Equipment.

OEO Raymond will:

- Monitor parking issues near the various schools.
- Enforce any/all new regulated parking zones recently approved by the village board.
- Monitor school crossing guards once school begins.
- Monitor parking issues near the River Forest Community Center.
- Monitor and enforce parking regulations in Daily Fee, Time Zone, Resident Only Zones, and Handicapped Parking Only Areas etc.

- Assist with Court records communications.
- Assist with Animal control.
- Administer traffic control services during Fire and Police related events.
- Continue to utilize the Automated License Plate Reader to increase efficiency and effectiveness of parking enforcement efforts in an effort to gain better community compliance.

Active Solicitor Permits		
Individual or Organization	Description	Expires
Renewal by Anderson	Home Repair	12-July-20
Constellation Exelon	Utility Services	20-Aug-19
IGS Energy	Utility Services	02-Aug-19
Power Home Remodeling	Home Repair	01-Oct- 19
Point Pest Control	Home Services	06-June-20

## **Budget and Fiscal Monitoring**

### **July 01 – July 31, 2019**

July is the third month of the new Fiscal Year 2020. During the month of July, parking citation revenue was higher than monthly average projection of \$13,530 for the fiscal year (FY 2020). Administrative tow revenue was on par for FY 2020 monthly projection of \$10,754, and local ordinance revenue was lower than the monthly average of \$399 for FY 2020. Overtime costs were lower than the monthly projection of \$15,021 for FY 2020. We will be monitoring and reporting any notable patterns or anomalies that occur during FY 2020.

### **Revenue/Expenditure Summary**

Category	Total # Paid FY20 7/19	Total # Paid FY20 Y-T-D	Expenditure/ Revenue FY20 7/19	FY20 Y-T-D Expenditure/Revenue
Parking/Compliance Citations	242	919	\$14,042	\$56,408
Admin. Tows	21	59	\$10,500	\$29,500
Local Ordinance	0	2	\$0	\$225
Overtime	184 hrs.	693 hrs.	\$11,601	\$43,988

## **Significant Incidents and Notable Arrests:**

### **19-00926                      Retail Theft**

On July 2, 2019, River Forest units were dispatched to the Jewel at 7525 W. Lake for a Retail Theft in progress. Officers stopped the subject, a 39-year-old male Chicago resident, who had the proceeds of the retail theft in his backpack. He was positively identified as the offender by Jewel employees. The subject was arrested, charged with Retail Theft and released on bond.

### **19-00931                      Animal Cruelty**

On July 3, 2019, two different witnesses reported a dog was left in a hot car in the Whole Foods parking lot at 7245 Lake St. Their statements were corroborated by Whole Foods Video and it was determined the dog's owner, a 25-year-old Oak Park woman, left the dog in the car for approximately 30 minutes in 90-degree weather and was issued a local ordinance citation for Animal Cruelty.

### **19-00940                      DUI Arrest**

On July 5, 2019, a River Forest officer stopped a vehicle for multiple IVC violations at North Ave. and Clinton. The driver, a 45-year-old male Chicago resident, exhibited numerous signs of impairment and indicated further impairment on SFST's. The driver was arrested for DUI and provided a breath sample of 0.198 at the station. The driver was charged with DUI and other traffic violations. The driver was processed and released on bond.

### **19-00952                      Retail Theft/Drug Paraphernalia/Warrant**

On July 6, 2019, an officer on routine patrol observed a 28-year-old male from Addison pushing a Jewel Cart containing \$200+ worth of diapers and Red Bull on Lake Street. The man was stopped, and an investigation determined he stole the items from Jewel at 7525 Lake St. He was also found to be in possession of drug paraphernalia, and was wanted by Grundy County on an unrelated charge. He was arrested for Retail Theft, Possession of Drug Paraphernalia, and the warrant and later released on bond.

### **19-00954                      Possession of Cannabis/Disorderly Conduct (Local Ordinance)**

On July 6, 2019, a River Forest officer patrolling the park at 7354 Division located three subjects in the park after dark. All three subjects fled the scene, leaving behind a small amount of cannabis but one subject; a 17-year-old male Oak Park resident returned after the officer located his vehicle parked in the rear lot of the Fenwick Softball field. The officer cited the subject on a local ordinance ticket for Possession of Cannabis and Disorderly Conduct. The subject was later released to his mother.

### **19-00970                      No Valid DL Arrest**

On July 9, 2019, a River Forest officer stopped a vehicle for multiple IVC violations at North Ave. and Harlem.



The subject, 19-year-old male Chicago resident, was arrest for No Valid Driver's License. The subject was processed and released on bond.

**19-00973                      Driving While License Suspended/Revoked**

On July 9, 2019, an officer conducting traffic enforcement on the 7900 block of Washington observed a vehicle speeding and driving in the parking lane. The vehicle was stopped and the driver, a 44-year-old male from Hanover Park, was found to have three different suspensions and a revocation on his license. The male was arrested for Driving While License Revoked and later released on bond.

**19-00983                      Possession of a Controlled Substance**

On July 12, 2019, a River Forest officer completed a traffic stop in the area of Madison and Gale. There was an odor of fresh cannabis emitting from the vehicle. Upon a search of the vehicle, officers located numerous "ecstasy" pills along with other illegal prescription pills. The 22-year old woman from Chicago was arrested and charged with two counts of Possession of a Controlled Substance. The offender was transported to bond hearing.

**19-00991                      DUI Arrest**

On July 14, 2019, a River Forest officer stopped a vehicle for multiple IVC violations at North Ave and 1<sup>st</sup> Ave. The driver, a 38-year-old male Chicago resident, exhibited numerous signs of impairment and indicated further impairment on SFSTs. The driver was arrested for DUI and provided a breath sample of 0.187 at the station. The driver was charged with DUI and other traffic violations. The driver was processed and released on bond.

**19-00992                      Aggravated DUI/PCS and PCS/Manufacture-Delivery Arrest**

On July 14, 2019, a River Forest officer stopped a vehicle for multiple IVC violations in the 100 block of Harlem in Forest Park. The driver, a 32-year-old female Chicago resident, had a suspended driver's license so she was taken into custody for DWLS. Officers recovered 11 grams of cannabis and drug packaging material from the passenger area so the passenger, a 34-year-old male Chicago resident was also taken into custody. At the station, the driver exhibited numerous signs of impairment and indicated further impairment on SFSTs. The driver provided a breath sample of 0.126 at the station. The driver was charged with Aggravated DUI and other traffic charges. At the station, a baggie of suspect cocaine was also recovered off the passenger. The passenger was charged with PCS/Manufacture-Delivery of Cannabis. Both subjects were later transported to bond hearing at the Maybrook Courthouse.

**19-00998                      Disorderly Conduct**

On July 15, 2019, River Forest units were dispatched to the area of Washington Commons Park in reference to a group of juveniles that displayed a handgun to multiple victims in the area. Officers located the three juvenile male offenders at the park, who reside in Bellwood and Maywood. Officers recovered two silver cap

handguns (replicas.) All three juveniles were charged with Disorderly Conduct, petitioned to Juvenile court and later released to their families.

**19-01001                      Retail Theft**

On July 15, 2019, an officer conducting a follow-up investigation at Walgreens at 7251 Lake St. for an unrelated call observed a 47-year-old male from Chicago acting suspiciously inside the store. The officer was then alerted by store employees that the male had committed a retail theft and exited the store. The male was stopped nearby and found to have a backpack full of batteries taken from Walgreens. He was arrested for Retail Theft and later released on bond.

**19-01003                      Retail Theft, Contributing to the Delinquency of a Minor, Possession of Drug Paraphernalia, Resisting Arrest**

On July 15, 2019, an officer on routine patrol was flagged down by Walgreens staff from 7251 Lake St., who stated a 55-year-old male from Chicago committed a retail theft while being assisted by a young juvenile. The officer located the male and juvenile exiting Ulta (7231 Lake St.) after committing a second retail theft there. The male was found to be in possession of \$300+ worth of Walgreens merchandise, \$30 worth of Ulta merchandise, and drug paraphernalia. The male also attempted to flee and resist arrest but was subdued by the officer. The male was charged with two felony counts of Contributing to the Delinquency of a Minor, one felony count of Resisting Arrest, one felony count of Retail Theft, one misdemeanor count of Retail Theft, one misdemeanor count of Possession of Drug Paraphernalia and later transported to the Cook County courthouse for a bond hearing. The juvenile was released to her mother on scene.

**19-01010/19-01011        Theft, Armed Robbery**

On July 16, 2019, officers were dispatched to a theft at Walgreens at 7251 Lake St., where a victim's unattended purse was stolen. Two juveniles, both of Chicago, were located nearby matching the suspect descriptions and were found to have the victim's property on their persons. The juveniles also matched the suspect descriptions from an Armed Robbery that occurred in the 600 block of Monroe and were found in possession of property belonging to the armed robbery victim. The juveniles were charged with Armed Robbery and Theft and transported to the Cook County Juvenile Detention Center.

**19-01018                      DUI Arrest**

On July 19, 2019, River Forest units were dispatched to a call of a driver slumped over the wheel of a vehicle stopped in the roadway in the area of Harlem and North Ave. Upon making contact with the driver, a 53-year-old male Chicago resident exhibited numerous signs of impairment. The driver also indicated further impairment on SFSTs. The driver was arrested for DUI and provided a breath sample of 0.190 at the station. The driver was charged with DUI and other traffic violations. The driver was processed and released on bond.

**19-01022**

**Obstructing/Resisting/Domestic Battery Arrest**

On July 20, 2019, River Forest units were dispatched to a call of a domestic battery in progress in the 900 block of Jackson. Upon arrival, a subject, the 44-year-old River Forest resident, was found in front of his residence. The subject obstructed the domestic battery investigation and resisted arrest while being taken into custody. The investigation revealed that he was also the offender of the domestic battery. The subject was charged with Domestic Battery, Obstructing and Resisting arrest. He was later transported to bond hearing at the Maybrook Courthouse.

**19-01024**

**Aggravated DUI Arrest**

On July 21, 2019, after hearing the call of a reckless driver in the area of Harlem and North Ave., a River Forest officer located the vehicle on North Ave and stopped it for multiple IVC violations at North Ave. and Austin. The driver, a 35-year-old male Chicago resident, exhibited numerous signs of impairment and indicated further impairment on SFSTs. The driver was arrested for DUI and refused to submit to chemical testing at the station. Due to the driver not having a valid Driver's License, the DUI charge was upgraded to a felony. The driver was charged with Aggravated DUI and other traffic charges. He was later transported to bond hearing at the Maybrook Courthouse.

**19-01025**

**DUI Arrest**

On July 21, 2019, a River Forest officer stopped a vehicle for multiple IVC violations in the 8000 block of North Ave. The driver, a 25-year-old female Melrose Park resident, exhibited numerous signs of impairment and indicated further impairment on SFSTs. The driver was arrested for DUI and provided a breath sample of 0.210 at the station. The driver was charged with DUI and other traffic violations. The driver was processed and released on bond.

**19-01041**

**Aggravated DWLR Arrest**

On July 24, 2019, a River Forest officer stopped a vehicle for an IVC violation at Harlem and Lake St. The driver, a 26-year-old male Oak Park resident, had revoked Driver's License and was arrested for DWLR. The driver was charged with felony Aggravated DWLR and other traffic charges. He was later transported to bond hearing at the Maybrook Courthouse.

**19-01042**

**Aggravated Driving While License Revoked**

On July 24, 2019, a River Forest officer participating in the 2019 Illinois Speed Awareness Day traffic campaign completed a traffic stop for a speeding violation. The driver, 30-year old man from Maywood, lied numerous times to officers about his identity. Through their investigation, officer's learned the driver's real identity, which showed his driver's license was revoked. The driver was charged with felony Aggravated Driving While License Revoked and Obstructing Identification. The offender was transported to bond hearing.

**19-01052**

**Criminal Trespass to Property**

On July 25, 2019, a River Forest officer observed four male juveniles running from a vehicle in the Shell gas station lot at 7201 North Ave. With the help of neighboring agencies, all four juveniles (who reside in Chicago) were detained. The investigation revealed the vehicle was stolen out of Chicago. All four juveniles were charged with Criminal Trespass to Vehicle, petitioned to juvenile court and later released to their families.

**19-01064**

**DUI Arrest**

On July 27, 2019, a River Forest officer stopped a vehicle for multiple IVC violations at North Ave. and Clinton. The driver, a 30-year-old male Melrose Park resident, exhibited numerous signs of impairment and indicated further impairment on SFSTs. The driver was arrested for DUI and refused to submit to chemical testing at the station. The driver was charged with DUI and other traffic violations. The driver was processed and released on bond.

**19-01068**

**DUI /PCS Arrest**

On July 28, 2019, a River Forest officer stopped a vehicle for multiple IVC violations at 1111 Superior in Oak Park. The driver, a 22-year-old male Chicago resident, exhibited numerous signs of impairment and indicated further impairment on SFSTs. He also had a suspended driver's license so he was taken into custody for DUI and DWLS. The passenger, a 27-year-old female Melrose Park resident was in possession of an unlabeled bottle of pills, which were a controlled substance so she was also taken into custody. At the station, the driver provided a breath sample of 0.142 at the station. The driver was charged with DUI and other traffic charges. The driver was released on bond. The passenger was able to obtain a copy of her prescription from her doctor and was later released without charge.

**19-01069**

**DUI Arrest**

On July 28, 2019, a River Forest officer stopped a vehicle for multiple IVC violations in the 7400 block of North Ave. The driver, a 22-year-old male Wauconda resident, exhibited numerous signs of impairment, indicated further impairment on SFSTs and gave a PBT sample of .199. The driver was arrested for DUI and refused chemical testing at the station. The driver was charged with DUI and other traffic violations. The driver was processed and released on bond.

**19-01074**

**Burglary to Auto/Theft**

On July 29, 2019, River Forest units discovered multiple cars had been ransacked in the area of 7300 Lake and the 400 block of Clinton after Oak Park PD units took two juveniles, from Chicago, into custody for burglary to several autos in their jurisdiction. One of the Oak Park suspects was in possession of an item that had been taken from a vehicle in the 400 block of Clinton. The detective unit subsequently took the juvenile suspect into custody at a later date, and charged the suspect with Theft related to the case.

**19-01084****Reckless Driving/DWLS/Warrantx2/Child Endangerment Arrest**

On July 31, 2019, River Forest units were called to a scene of a personal injury accident involving a single car striking a building at Lake and Thatcher. It was later discovered the vehicle had just fled a traffic stop in an adjacent jurisdiction. The investigation of the accident revealed that the driver of the vehicle, a 31-year-old male Maywood resident, had a Suspended Driver's License and two warrants (one original arrest warrant). The driver was arrested and charged with the following: Driving While License Suspended, the warrants, Child Endangerment x2, and numerous other traffic charges. He was later transported to bond hearing at the Maybrook Courthouse.

**19-01086****Possession of Cannabis (Manufacture/Delivery) Arrest**

On July 31, 2019, a River Forest officer stopped a vehicle for an IVC violation in the 500 block of Harlem Ave. The driver, a 21-year-old male Chicago resident, was in possession of 28 grams of cannabis, packaged individually for sale. The driver was arrested and charged with Possession of Cannabis (Manufacture/Delivery). The driver was processed and later transported to bond hearing at the Maybrook Courthouse.

**19-01088****Aggravated Driving While License Revoked**

On July 21, 2019, a River Forest officer conducted a traffic stop in the area of Thatcher and Division. It was determined that the driver, a 22-year old man from Chicago, driver's license was revoked. The offender was charged with felony Aggravated Driving on a Revoked License and was later transported to bond hearing.

The following chart summarizes and compares the measured activity for all three Patrol Watches during the month of July 2019:

	Midnights 2230-0630	Day Watch 0630-1430	Third Watch 1430-2230
Criminal Arrests	11	12	15
Warrant Arrests	4	0	1
D.U.I Arrests	6	0	1
Misdemeanor Traffic Arrests	5	8	3
Hazardous Moving Violations	82	87	55
Compliance Citations	28	48	12
Parking Citations	88	8	4
Traffic Stop Data Sheets	105	147	90
Quasi-Criminal Arrests/ L.O	4	1	3
Field Interviews	12	16	57
Premise Checks/Foot Patrols	224	167	222
Written Reports	39	89	102
Administrative Tows	12	8	5

Booted vehicles	0	0	1
Sick Time used (in days)	3 (FMLA)	2	5

### **Detective Division**

Detective Sergeant Labriola worked fifteen (15) days performing detective duties.

Detective Fries worked fifteen (15) scheduled days performing detective duties.

Detective Sergeant Labriola attended WESTAF monthly Training.

Detective Sergeant Labriola completed numerous Certificates of Purchase from O'Hare Towing.

Detective Fries performed two shifts working as a truck enforcement officer.

Detective Sergeant Labriola and Detective Fries organized the major case cage, and disposed of evidence.

Detective Fries presented at the quarterly Community Meeting.

During the month of July, the Detective Unit opened up/reviewed twenty-two (22) cases for potential follow-up. Of those cases, four (4) were Administratively Closed, five (5) were Exceptionally Cleared, nine (9) are Pending and four (4) were Cleared by Arrest. The Unit also continued to investigate open cases from previous months, as well as assisted the Patrol Division in multiple cases reported in the month of July.

### **Year-to-Date Arrest Statistics**

Quantity Arrested	# Felony Charges	# Misdemeanor Charges	# Warrants
<b>17</b>	<b>8</b>	<b>10</b>	<b>6</b>

### **July 2019 Case Assignment Summary**

Part I	# Cases	Cleared by Arrest	Adm Closed	Screen Out	Susp	Except	Pend	Refer	Unfound
Residential Burglary	1						1		
Attempted Armed Robbery	1		1						
Burglary	5	1				1	3		
Theft	3					2	1		
Battery	3	1	1				1		
Theft Under \$500	2					1	1		
Part I Total	15	2	2	0	0	4	7	0	0
Part II	# Cases	Cleared by Arrest	Adm Closed	Screen Out	Susp	Except Clear	Pend	Refer	Unfound
Retail Theft	2	2							
Fleeing and Eluding	1						1		
Criminal Trespass to Vehicle	1					1			

Information for Police	1		1						
Death Investigation	1		1						
Hit and Run	1						1		
Part II Total	7	2	2	0	0	1	2	0	0
TOTALS	22	4	4	0	0	5	9	0	0

### July 2019 Juvenile Arrests

Offenses	Adjusted	Cited	Petitioned	Referred
Armed Robbery			2	
Theft			3	
Criminal Trespass to Vehicle			4	
Disorderly Conduct			3	
Battery			1	
Possession of Alcohol		1		
<i>Total (14)</i>	0	1	13	0

### New Investigations

#### 19-00905 & 19-00910-Retail Theft

On June 27, 2019 at 5:07PM River Forest units were dispatched to Ulta located at 7231 Lake St. The offender fled the area and was not located. On June 28, 2019 at 4:47PM the same offender committed a Retail Theft at Ulta and was apprehended by River Forest Officers. Combined loss for both of the Retail Thefts totaled approximately \$1,000. However, the offender needed to be treated at a mental health facility and was released from custody. Investigators made contact with the offender, a 50-year-old female from Chicago who was taken into custody on July 2, 2019. She was released on bond for both cases.

#### 19-00908-Battery

On June 28, 2019 at 8:47AM a River Forest Officer responded to a report of a Battery which occurred on June 27, 2019 at 10:38PM in the 400 block of Thatcher. The complainant related that a 34-year-old female from Chicago who he had a plutonic relationship with struck his wrists multiple times during an argument, and it caused him to drop his cellular telephone. The female subject left with his phone but later returned it. The complainant identified the female subject from a lineup, and she is currently being sought by investigators. This case is pending.



**19-00930-Information for Police:**

On July 3, 2019 Investigators received an email from the Department of Homeland Security that they were notified by Interpol that a 25-year-old male subject from Oak Park had flown to Australia to stalk a River Forest resident who was in Australia studying abroad. The male subject was arrested by Australian authorities, placed in a mental health facility, and sent back to the United States. Investigators worked with federal agencies and the resident to establish a safety plan and assisted her with obtaining an order of protection. This case was Administratively Closed.

**19-00937-Theft of Lost or Mislaid Property**

On July 4, 2019 at 1:19PM a River Forest Officer responded to the police department lobby in reference to a Theft of Lost or Mislaid Property report. The victim had left her cellular telephone at the register at Jewel located at 7525 Lake St. and it was picked up by the offender who left the store with it. The offender, a 26-year-old female from Maywood was identified using the LPR system. The victim identified her from a photo lineup but later decided not to sign a complaint since she was able to get the phone back from the offender. The case was Exceptionally Cleared.

**19-00946-Burglary**

On July 5, 2019 at 2:36PM a River Forest Officer responded to a business in the 7600 block of Lake St. in reference to a Burglary report. It was reported that on July 5, 2019 between 1:00PM and 2:15PM an unknown person(s) entered the business and removed three laptops from their desks. The owner of the business obtained the serial numbers and a check of LeadsOnline was negative. This case is still pending.

**19-00949-Fleeing and Eluding**

On July 6, 2019 at 1:54AM a River Forest Officer attempted to stop a vehicle in near Chicago and Harlem for IVC violations. However, the vehicle fled from the officer, and it was never stopped. Investigators attempted to locate the vehicle in Chicago after it was previously registered in the National Vehicle Locator Service and in Westchester where it is registered without success. It was determined that the vehicle was towed by the Illinois State Police after being involved in a DUI accident. Investigators went to the tow company where the vehicle was being held and although the vehicle had been picked up by the registered owner, it suffered significant damage which may leave the vehicle inoperable. This case is still pending the location of the vehicle since the driver cannot be identified.

**19-00972-Fugitive Warrant**

On July 9, 2019 Investigators were on patrol and observed a 38-year-old female from Forest Park panhandling in the roadway at Harlem and Central. The female subject was detained and a name check was conducted. It was determined that she had a fugitive warrant from Indiana which was serviceable and another warrant from Indian which was not extraditable. She was taken into custody and transported to Cook County jail where she will be extradited to Indiana.

**19-00984-Death Investigation/10-50**

On July 12, 2019 at 12:48PM River Forest Officers responded to the 1400 block of Thatcher in reference to a single unit motorcycle accident. Upon arrival it was determined that the operator of the motorcycle, a 32-year-old male



from Darien succumbed to his injuries as a result of not wearing a helmet. The passenger of the motorcycle was treated for minor injuries at the hospital. Investigators contacted the West Suburban Major Crimes Task Force Crash Unit who completed a reconstruction of the scene. Investigators met with the deceased's family and conducted the initial investigation. This case will be Administratively Closed.

#### **19-00997-Theft Under \$500**

On July 15, 2019 at 11:47AM a River Forest Officer took a Theft Under \$500 report which occurred at the Jewel located at 7525 Lake St. in River Forest. The victim related that on July 13, 2019 between 4:30 and 5:00PM an unknown person took her wallet from her shopping cart. The offense was not captured on video and any of the credit cards that were used did not belong to her. There are no witnesses, and no leads. As a result, the case was Administratively Closed.

#### **19-00999-Burglary**

On July 15, 2019 at 1:11PM a resident in the 7200 block of Oak reported that a bike was taken from a storage shed between July 1, 2019 and July 15, 2019 at 11:00AM. Images of the offender were provided by the building management company and a Critical Reach was disseminated. This case is pending an identification of the offender.

#### **19-01012-Attempted Robbery**

On July 16, 2019 at 9:11PM a resident was unloading her vehicle in front of her residence in the 700 block of Franklin when she was approached by an unknown male subject who demanded her ring. The resident believed that the male subject was holding a handgun, and since she was on the phone at the time, the subject fled from the scene. There was no loss reported. Investigators spoke with the victim and obtained video from her previous travels which did not show she was followed. Investigators also conducted a canvass and spoke with neighbors who did not see anything suspicious, and did not have video surveillance. Investigators also disseminated a Critical Reach to see if any other jurisdictions had reports of similar incidents. This case is Administratively Closed.

#### **19-01013-Burglary**

On July 17, 2019 at 8:22AM a resident reported that her garage in the 200 block of Ashland had been burglarized by an unknown person(s) between July 14, 2019 at 9:00AM and July 15, 2019 at 5:30AM. The loss included three (3) chainsaws and a power washer. The resident provided serial numbers for all of the items and a check of LeadsOnline was negative. This case is still pending.

#### **19-01015-Hit and Run**

On July 18, 2019 a River Forest Officer took a Hit and Run report which occurred at the Circle K Gas Station located at 7201 North Ave. The victim obtained a license plate for the offending vehicle, investigators developed a potential offender, but the victim could not identify the driver. Investigators have searched for the vehicle in the 300 block of Mayfield in Chicago on numerous occasions since it was reported there on multiple evenings according to the National Vehicle Locator Service. On August 5, 2019 Investigators located the vehicle in the 300 block of N. Mayfield in Chicago. The vehicle was towed, and an Administrative Hold was placed on the vehicle.

**19-01030-Criminal Trespass to Vehicle**

On July 21, 2019 at 10:36PM a River Forest Officer responded to the Jewel located at 7525 Lake St. in reference to a Criminal Trespass to Vehicle. The victim related he just entered the store for a few minutes and found that unknown persons had gone through his vehicle but there was no loss. The victim did not allow officers to process his car and because of his lack of cooperation the case was Exceptionally Cleared.

**19-01058-Residential Burglary**

On July 25, 2019 at 5:37PM a River Forest Officer responded to a report of a Residential Burglary in the 7300 block of Lake St. The victim related that on July 25, 2019 between 7:30AM and 5:37PM an unknown person entered her condominium unit by entering through a rear window. It does not appear that there is a loss. Video surveillance was obtained and a still image was disseminated in a Critical each seeking assistance in identifying the offender. This case is still pending.

**19-01062-Battery**

On July 26, 2019 at 4:50PM River Forest Officers responded to the Circle K Gas Station located at 7201 North Ave. in reference to a Battery which just occurred. The offender had left the scene and the victim was unable to provide any identifying information about the vehicle such as a license plate. The video was low quality and does not capture the offense. As a result, this case will be Administratively Closed.

**19-01070-Battery**

On July 28, 2019 River Forest Officers responded to the Circle K Gas Station located at 7201 North Ave. in reference to a Battery report. The female offender pushed the victim multiple times and shut the passenger car door of her vehicle on his leg. A license plate was obtained and investigators prepared a photo lineup which the offender was identified by the victim. Investigators went to the offender's residence and spoke to a relative who put investigators in contact with the offender. The offender, a 25-year-old female from Chicago turned herself in, and was charged with Battery. She was processed and released on bond.

**19-01073-Burglary to Motor Vehicle**

On July 29, 2019 at 5:10AM Oak Park Police Department made the River Forest Police Department aware that they had two juveniles in custody for Burglary to Motor Vehicle and had a large quantity of proceeds in their possession. River Forest Officers went to the 500 block of Bonnie Brae and observed a vehicle had been rummaged through. There were no items missing from the vehicle and the victim refused to provide elimination prints. This case was Exceptionally Cleared.

**19-01074-Burglary to Motor Vehicle**

On July 29, 2019 at 5:10AM Oak Park Police Department made the River Forest Police Department aware that they had two juveniles in custody for Burglary to Motor Vehicle and had a large quantity of proceeds in their possession. River Forest Officers went to the 400 block of Clinton and observed a vehicle had been rummaged through. The victim related her watch was stolen, and it was in possession of one of the juveniles Oak Park had in custody. Investigators took the 14-year-old juvenile from Chicago into custody at his residence the following day and he was charged with Theft.

## Old Cases

No New Updates.

## Training

During the month of July 2019, seven (7) officers attended different training classes for a total of one-hundred and twenty-eight (128) hours of training. The Department members, courses, and total number of hours included in the course are detailed below.

Officer Name	Course Title	Start	End	Hours
Heneghan	Breach point	07/01/2019	07/01/2019	8
Murillo	Breach point	07/01/2019	07/01/2019	8
Cromley	Escaping Neck Restraints	07/11/2019	07/11/2019	8
Cromley	Close Quarter Handgun Level 1	07/16/2019	07/17/2019	16
Landini	Close Quarter Handgun Level 1	07/16/2019	07/17/2019	16
Ransom	ALICE Instructor	07/23/2019	07/23/2019	8
Ransom	Advanced School Resource Officer	07/09/2019	07/11/2019	24
Ransom	Digital Threat Assessment	07/15/2019	07/16/2019	16
Sheehan	Concealed Compartments	07/10/2019	07/10/2019	8
Humphreys	Taser Instructor	07/11/2019	07/12/2019	16
<b>Totals</b>				<b>128</b>



## MEMORANDUM

**DATE:** August 12, 2019

**TO:** Eric J. Palm, Village Administrator

**FROM:** John Anderson, Director of Public Works

**SUBJECT:** Monthly Report – July 2019

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### Executive Summary

In the month of July, the Department of Public Works continued with summer operations and focused on sign installations for the safe routes to school project, sewer cleaning and televising, tree removals, and watering newly planted trees. Multiple capital improvement projects began and many were substantially completed in July. The street improvement paving program, pavement crackfill, pavement preservation, curb and sidewalk program, and sewer lining are now substantially complete. Permeable paver maintenance was also performed in several alleys and the west Thatcher commuter parking lot. This work consisted of power washing the debris out of the joints between the permeable paver bricks and refilling them with new stone aggregate in order to provide an improved infiltration rate for stormwater. The installation of pedestrian and stop signs for the safe routes to school project began in July. This project consists of installing 99 signs throughout the Village. The thermoplastic striping of crosswalks and stop bars for this project also began in July and will be completed by early August. Village and Public Works administrative staff met with Public Works Union (Local 150 operating engineers) representatives to begin negotiations on the union contract. These meeting will continue until an agreement can be reached on the conditions for a new contract with union Public Works employees.

Public Works items approved/discussed by the Village Board of Trustees in July:

- Amend Section 9-3-20 of the Village Code for an ADA Parking Space on Edgewood Between Central and Lake – Ordinance
- Traffic and Safety – Amend Title 9 of the Village Code – Installation of a 3-Hour Time Limit Parking on Lake Street between Franklin and Park – Ordinance
- Amend Title 9 of the Village Code – Installation of Resident Only Daily Commuter Parking on Central at William – Ordinance

### Sustainability Commission Items Discussed:

- River Forest Bicycle Plan Discussion with Eric Russell from KLOA
- Recap of July 9<sup>th</sup> Reusable Bag Day Meeting with Retailers
- Energy and Energy Letter of Intent per Seven Generations
- Discussion of Goals and Assignments and Student Commissioner

- Artificial Turf

#### Engineering Division Summary

- Reviewed 12 grading permits
- Conducted monthly Combined Sewer Overflow (CSO) inspection
- Substantial completion of the 2019 Street Improvement Project
- Held a pre-construction meeting for the 2019 Sewer Lining Project
- Held a pre-construction meeting for the 2019 Pavement Preservation Project
- Held a pre-construction meeting for the 2018 Green Alley Improvement Project
- Held a pre-construction meeting for the Thomas St. Alley Improvement Project
- Completed 2019 Asphalt Pavement Crack Filling Project
- Started 2019 Curb and Sidewalk Replacement Project
- Held a Traffic and Safety Commission Meeting
- Continued to coordinate development projects at Chicago/Harlem and Lake/Lathrop

#### Public Works – Operations

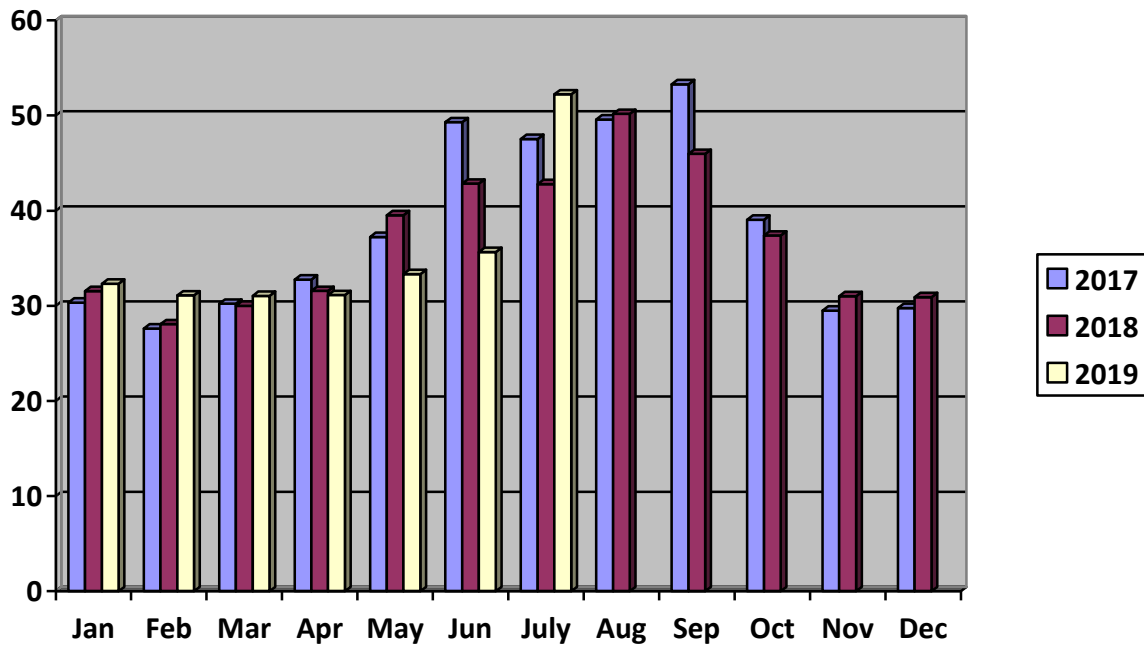
The following is a summary of utility locate requests received from JULIE (Joint Utility Locating Information for Excavators) and work orders (streets, forestry, water, sewer, etc.) that were received and processed during the past 12 months:

	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July
Utility Locates	168	187	143	79	34	28	21	72	127	226	210	457
Work Orders	45	59	29	39	25	9	20	15	32	39	61	54

### Water and Sewer

Monthly Pumpage: July's average daily pumpage of 1.68 million gallons (MG) is higher than July's average of 1.43 MG in 2018.

### Volume of Water Pumped into the Distribution System (Million Gallons)



Residents and businesses were notified of backflow violations; they were given notice to comply or have the water shut off on a specific date for non-compliance. The purpose of this program is to remain in compliance with IEPA requirements.

There is a continuing investigation of the leaks found on the Village wide leak survey by Eden Brothers. Two residents had leaks on their water service lines that were confirmed by the water division. In both instances the water services were replaced. The residents paid for the service from the b-box to the home, and the Village paid for the service from the service to the main.

There was a large increase in Julie locates in July due to the repair work being done by the Nicor subcontractor in the south side of the Village and due to a large amount of sign installations.

The Water Division personnel performed these additional tasks in July:

- Responded to 581 service calls
- Installed 1 water meter
- Repaired one hydrant due to an issue with the operating nut
- Replaced the b-box and restored the parkway in front of 342 Park Avenue

### Streets and Forestry

Staff in the Streets and Forestry division focused heavily on street sweeping, and inlet/catch basin cleaning. These are the details of the tasks performed frequently in the month of July:

<b>Description of Work Performed</b>	<b>Quantity</b>
Trees Trimmed	1
Trees Removed	35
Stumps Removed	59
Street Sweeping (curb miles)	334
Sign Repairs/Fabrication	185
Inlet/Catch Basin Cleaning	11
Sewer Jetting (linear feet)	5,433
Sewer Televising (linear feet)	5,433



**Village of River Forest**  
**Village Administrator's Office**  
 400 Park Avenue  
 River Forest, IL 60305  
 Tel: 708-366-8500

## MEMORANDUM

Date: August 20, 2019  
 To: Eric Palm, Village Administrator  
 From: Lisa Scheiner, Assistant Village Administrator  
 Subj: Village-Wide Performance Measurement Report – July 2019

Building Department Performance Measures	FY 2019 Actual	FY 2020 Goal	July Actual	FY 2020 YTD
Plan reviews of large projects completed in 21 days or less	75% (98 of 130)	95%	91% (20 of 22)	93% (51 of 55)
Average length of review time for plan reviews of large projects	18.1 days (Monthly Avg)	>21	16.7 days	19.2 days (Monthly Avg)
Re-reviews of large projects completed in 14 days or less	92% (160 of 174)	95%	100% (24 of 24)	100% (57 of 57)
Average length of review time for plan re-reviews of large projects	10.1 days (Monthly Avg)	>14	9.96 days	10.3 days (Monthly Avg)
Plan reviews of small projects completed in 7 days or less	100% (185 of 185)	95%	100% (16 of 16)	100% (68 of 68)
Express permits issued at time of application	100% (231 of 231)	100%	100% (20 of 20)	100% (63 of 63)
Inspections completed within 24 hours of request	100% (1576 of 1576)	100%	100% (161 of 161)	100% (397 of 397)
Contractual inspections passed	93% (1459 of 1576)	80%	96% (155 of 161)	95% (378 of 397)
Inspect vacant properties once per month	100% (210 of 210)	100%	100% (18 of 18)	100% (55 of 55)
Code violation warnings issued	179	N/A	12	76
Code violation citations issued	40	N/A	1	13
Conduct building permit survey quarterly	4	1 per quarter	1	1
Make contact with existing business owners	60	5/month 60/year	5	10



<b>Fire Department Performance Measures</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Goal</b>	<b>July Actual</b>	<b>FY 2020 YTD</b>
Average fire/EMS response time for priority calls for service (Includes call processing time)	4:13 minutes	5 Min	4:12 minutes	4:08 minutes
Customer complaints and/or public safety professional complaints	0%	<1%	0%	0%
All commercial, multi-family and educational properties inspected annually	334	335 inspections	12	75
Injuries on duty resulting in lost time	1	<3	1	1
Plan reviews completed 10 working days after third party review	2.17 days on average	<10	2.5 days on average	2.33 days on average
Complete 270 hours of training for each shift personnel	4792.8	4824	374.	1331.25
Inspect and flush fire hydrants semi-annually	455	445 annually	0	0

<b>Police Department Performance Measures</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Goal</b>	<b>July Actual</b>	<b>FY 2020 YTD</b>
Average police response time for priority calls for service (Does not include call processing time)	4:53 minutes	4:00	4:57 minutes	4:52 minutes
Injuries on duty resulting in lost time	2	0 Days Lost	0	0
Reduce claims filed for property & vehicle damage caused by the Police Department by 25%	7	<3	1	1
Maintain positive relationship with the bargaining unit and reduce the number of grievances	0	0%	0	0
Reduce overtime and improve morale by decreasing sick leave usage	116 days	10% reduction	25 days	53 days
Track accidents at Harlem and North to determine impact of red light cameras	17 accidents	10% reduction	0 accidents	2 accidents
Decrease reported thefts (214 in 2012)	167	5% reduction	19	61
Formal Citizen Complaints	0	0	0	0
Use of Force Incidents	10	0	2	6
Send monthly crime alerts to inform residents of crime patterns and prevention tips	148	1 email/month; 12 emails/year	8	33

<b>Public Works Performance Measures</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Goal</b>	<b>July Actual</b>	<b>FY 2020 YTD</b>
Complete tree trimming/pruning service requests within 7 working days	98% (171 of 175)	95%	97% (30 of 31)	96% (75 of 78)
Complete service requests for unclogging blocked catch basins within 5 working days	100% (8 of 8)	95%	N/A (0 of 0)	100% (3 of 3)
Percent of hydrants out of service more than 10 working days	0.00% (0 of 2640)	<1%	0.00% (0 of 440)	0.00% (0 of 1320)
Replace burned out traffic signal bulb within 8 hours of notification	N/A	99%	N/A	N/A
Complete service requests for patching potholes within 5 working days	100% (12 of 12)	95%	100% (2 of 2)	100% (5 of 5)
Repair street lights in-house, or schedule contractual repairs, within five working days of notification	96% (23 of 24)	95%	100% (1 of 1)	100% (4 of 4)
Safety: Not more than two employee injuries annually resulting in days off from work	1	≤2	0	0
Safety: Not more than one vehicle accident annually that was the responsibility of the Village	2	≤1	0	0
Televis 2,640 lineal feet of combined sewer each month from April – September	165% (26196 of 15840)	2,640/ month (15,840/ year)	206% (5433 of 2640)	191% (15110 of 7920)
Exercise 25 water system valves per month	43% (117 of 275)	25/month (300/year)	08% (2 of 25)	13% (10 of 75)
Complete first review of grading plans within 10 working days	100% (98 of 98)	95%	100% (12 of 12)	100% (45 of 45)

N/A: Not applicable, not available, or no service requests were made



## Village of River Forest

### MONTHLY FINANCE REPORT Fiscal Year 2020 through July 31, 2019

This report includes financial information for Fiscal Year 2020 through July 31, 2019 which represents 25% of the fiscal year. A revenue and expenditure report by fund and account and an investment report for July 2019 are attached.

#### GENERAL FUND

#### Revenues, Expenditures and Changes in Fund Balance Fiscal Year 2020 through July 31, 2019

	<b>2020</b>		<b>Percent</b>
	<b>Budget</b>	<b>Actual</b>	<b>Rec/Exp</b>
<b>REVENUES</b>			
<b>Taxes</b>			
Property Taxes	\$6,482,433	\$1,516,351	23.39%
General Sales Taxes	1,910,630	437,979	22.92%
Non Home Rule Sales Tax	873,027	196,076	22.46%
Utility Taxes	609,430	114,340	18.76%
Restaurant Tax	169,384	42,786	25.26%
Telecommunications Tax	260,514	63,272	24.29%
Real Estate Transfer Tax	119,369	44,194	37.02%
<b>Intergovernmental Revenue</b>			
Personal Property Replacement Tax	141,187	60,144	42.60%
Use Tax	354,152	86,687	24.48%
State Income Taxes	1,125,579	399,191	35.47%
<b>Licenses and Permits</b>	1,737,890	507,436	29.20%
<b>Charges for Services</b>			
Garbage Collections	1,093,840	250,031	22.86%
Other Charges for Services	757,721	169,472	22.37%
<b>Fines</b>	269,707	83,808	31.07%
<b>Investment Income</b>	115,550	17,487	15.13%
<b>Grants and Contributions</b>	38,531	7,130	18.50%
<b>Miscellaneous Revenues</b>	390,852	61,010	15.61%
<b>TOTAL REVENUES</b>	<b>\$16,449,796</b>	<b>\$4,057,394</b>	<b>24.67%</b>
<b>EXPENDITURES</b>			
Administration	\$ 1,531,807	\$ 348,093	22.72%
E911	454,984	142,019	31.21%
Boards & Commissions	47,272	8,194	17.33%
Building and Development	475,559	119,795	25.19%
Legal Services	172,000	38,209	22.21%
Police Department	6,405,183	1,479,407	23.10%
Fire Department	4,547,294	1,193,973	26.26%
Public Works	2,859,970	493,821	17.27%
Transfer to TIF	50,000	0	0.00%
<b>TOTAL EXPENDITURES</b>	<b>\$16,544,069</b>	<b>\$3,823,511</b>	<b>23.11%</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>(\$94,273)</b>	<b>\$233,883</b>	

#### Revenues

Fiscal year-to-date revenue collections are at 24.67% of the budgeted amount. Property Tax Revenue is at 23.39%. The 2<sup>nd</sup> installment of the 2018 collections began coming in in July. Sales tax revenues are slightly lower than expected at 22.92%. Real Estate Transfer Tax revenue is higher due to higher home values and

real estate sales that take place in the summer months. Utility tax payments are typically elevated during the warmer summer (electric) and cooler winter (gas) months and vary based on weather conditions.

The Income tax payments are higher due to there being no change in the state's FY 2020 5% reduction and income tax collections for the first quarter of the year being higher than anticipated. The payment received in May is for April 2019 collections which is normally the highest revenue month. License and permit revenue includes spring building permit activity and annual vehicle sticker revenue. Vehicle stickers were required to be displayed by July 14<sup>th</sup> and a significant portion of that revenue is reflected in the July report. Late notices will go out later next month. Grants and Contributions include a MABAS grant and a state fire marshal training reimbursement.

### **Expenditures**

Expenditures are at 23.11% of the budgeted amount. Salaries and benefits, with the exception of overtime, include payment for services rendered through the end of the month. Other expenditures are slightly lower because there is about a month lag between the time that goods are received or services are performed, and when the vendor payment is made for the goods or services. Payments made in May for goods received and services performed prior to May 1st were posted to the prior fiscal year.

### **WATER AND SEWER FUND** **Revenues, Expenditures and Changes in Net Position** **Fiscal Year 2020 through July 31, 2019**

	<b>2020</b>		<b>Percent</b>
	<b>Budget</b>	<b>Actual</b>	<b>Rec/Exp</b>
Operating Revenues			
Permit Fees	\$ 17,480	\$ 6,900	39.47%
Water Sales	3,198,881	623,935	19.50%
Sewer Sales	2,075,695	410,413	19.77%
Water Penalties	29,010	7,825	26.97%
Miscellaneous	36,189	15,408	42.58%
Total Operating Revenues	<u>\$ 5,357,255</u>	<u>\$ 1,064,481</u>	<u>19.87%</u>
Operating Expenses			
Salaries and Benefits	\$ 1,178,732	\$ 292,297	24.80%
Contractual Services	574,271	74,762	13.02%
Water From Chicago	1,642,606	229,091	13.95%
Materials and Supplies	100,369	35,318	35.19%
Depreciation/Debt Service	1,272,146	458,573	36.05%
Transfer to CERF	106,986	26,747	25.00%
Operating Expenses including Depreciation	<u>\$ 4,875,110</u>	<u>\$ 1,116,788</u>	<u>22.91%</u>
Operating Revenues over Operating Exp	\$ 482,145	\$ (52,307)	
Capital Improvements	<u>\$ (1,005,380)</u>	<u>\$ (33,330)</u>	3.32%
Total Revenues over Expenses	<u>\$ (523,235)</u>	<u>\$ (85,637)</u>	

Water and Sewer revenues appear down because they include early spring consumption which tends to be lower. Overall expenses appear slightly higher because they reflect the semi-annual debt service payment. Contractual services and commodities are lower due to the delay in receiving and paying invoices. Personnel expenses are about on target. There is a one-month lag in payments to the City of Chicago for FY 2020 water

usage. Materials and Supplies are higher because the board approved flood barrier protection system was purchased in May. Debt Service expenses include the payment on the IEPA loan.

### **REVENUES AND EXPENDITURES VS. BUDGET – OTHER FUNDS**

Fund #	Fund	Revenues			Expenditures		
		2020 Budget	2020 YTD Actual	% Rec	2020 Budget	2020 YTD Actual	% Exp
03	Motor Fuel Tax	\$ 305,317	\$ 70,088	22.96%	\$ 445,890	\$ 94,284	21.15%
05	Debt Service Fund	\$ 268,058	\$ 54,277	20.25%	\$ 259,961	\$ -	0.00%
13	Cap Equipmnt Replcmnt	\$ 675,553	\$ 202,591	29.99%	\$ 350,042	\$ 3,330	0.95%
14	Capital Improvement	\$ 917,957	\$ 301,247	32.82%	\$ 1,196,310	\$ 144,423	12.07%
16	Economic Development	\$ 3,688	\$ 408	11.06%	\$ 190,529	\$ 162,107	85.08%
31	TIF-Madison	\$ 194,573	\$ 84,769	43.57%	\$ 53,576	\$ 556,344	1038.42%
32	TIF-North	\$ 25,700	\$ 195	0.76%	\$ 17,000	\$ -	0.00%
35	Infrastructure Imp Bond	\$ 2,500	\$ 1,824	72.96%	\$ 318,311	\$ -	0.00%

### **CASH AND INVESTMENTS**

Fund #	Fund	Cash and Money Markets	IMET Convenience Fund	Investments	Total
1	General	\$ 679,723	\$ 19,569	\$ 3,668,990	\$ 4,368,282
3	Motor Fuel Tax	\$ 341,663	\$ -	\$ 150,000	\$ 491,663
5	Debt Service Fund	\$ 236,659	\$ 33,869	\$ -	\$ 270,528
13	Capital Equip Replacement	\$ 248,279	\$ 234,066	\$ 3,237,330	\$ 3,719,675
14	Capital Improvement	\$ 944,845	\$ 134,545	\$ 924,308	\$ 2,003,698
16	Economic Development Func	\$ 9,838	\$ 37,645	\$ -	\$ 47,483
31	TIF-Madison Street	\$ 110,225	\$ -	\$ -	\$ 110,225
32	TIF- North Avenue	\$ 34,559	\$ -	\$ -	\$ 34,559
35	Infrastructure Imp Bond Fur	\$ 283,903	\$ -	\$ -	\$ 283,903
2	Water & Sewer	\$ 1,034,902	\$ 2,866	\$ 488,500	\$ 1,526,268
<b>Total</b>		<b>\$ 3,924,596</b>	<b>\$ 462,560</b>	<b>\$ 8,469,128</b>	<b>\$ 12,856,284</b>

### **July 2019 FINANCE ACTIVITIES**

1. The fieldwork for the audit of the Village's Fiscal Year 2019 financial statements was conducted. Staff gathered requested materials and responded to inquiries. GASB 75, a new pronouncement for reporting Other Post Employment Benefits (OPEB) was implemented and will be reflected in the FY2019 Comprehensive Annual Financial Report.
2. Police and Firefighters Pension Fund meetings were held. The Firefighters' Pension Fund reviewed the draft actuarial reports presented by Lauterbach & Amen which was calculated based on the funding Policy approved in 2018. They will approve the final draft at the next meeting. The Police Pension Board reviewed the draft actuarial reports presented by Lauterbach & Amen and prefers a different interest rate assumption and is going to request the annual contribution requirement based on a 6.75% rate of return rather than 7.0% from the actuary. The final report will provide both calculations.
3. The IRMA Revenue Base Worksheet was prepared.
4. The Village Manager and Finance Director met with representatives of Wintrust to review the banking needs of the Village and to discuss what Wintrust has to offer.



General Ledger  
Village of River Forest



INCORPORATED 1880  
**RIVER  
FOREST**  
*Proud Heritage  
Bright Future*

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Period 03 - 03  
Fiscal Year 2020

Account Number	Description	Budget	Reg Bal	Debits	Credits	End Bal	Remaining	% Exp/Col
01	General Fund							
00								
01-00-00-41-1000	Property Tax-Prior Years	3,133,282.00	47,109.99	10.26	1,469,251.37	1,516,350.70	1,516,931.30	48.39
01-00-00-41-1021	Property Tax-Current Year	3,349,151.00	0.00	0.00	0.00	0.00	3,349,151.00	0.00
	Property Taxes	6,482,433.00	47,109.99	10.26	1,469,251.37	1,516,350.70	4,965,082.30	23.39
01-00-00-41-1150	Replacement Tax	141,187.00	97,810.35	0.00	22,393.99	60,143.74	81,043.26	42.60
01-00-00-41-1190	Restaurant Tax	169,384.00	28,125.85	0.00	14,660.24	42,786.09	126,597.91	25.26
01-00-00-41-1200	Sales Tax	1,910,690.00	285,574.13	0.00	152,405.16	437,979.39	1,472,650.71	22.92
01-00-00-41-1205	State Use Tax	354,152.00	57,654.51	0.00	29,032.54	86,687.05	267,464.95	24.48
01-00-00-41-1210	Non-Home Rule Sales Tax	873,027.00	126,622.17	0.00	69,454.30	195,076.47	676,950.53	22.46
01-00-00-41-1250	Income Tax	1,125,579.00	294,412.53	0.00	104,778.00	399,190.53	726,388.47	35.47
01-00-00-41-1430	Transfer Tax	119,369.00	25,485.00	0.00	18,709.54	44,194.34	75,174.66	37.02
01-00-00-41-1460	Communication Tax	260,514.00	43,780.27	0.00	19,491.32	63,271.59	197,242.41	24.29
01-00-00-41-1473	Utility Tax Elec	433,490.00	49,894.53	0.00	29,190.97	78,965.92	354,461.08	18.22
01-00-00-41-1480	Utility Tax Gas	176,000.00	28,112.20	0.00	7,258.85	35,371.05	140,628.95	20.10
	Other Taxes	5,563,272.00	977,415.56	0.00	467,253.51	1,444,669.87	4,118,602.93	25.97
01-00-00-42-2115	Per Licenses	2,240.00	520.00	0.00	100.00	620.00	1,620.00	27.68
01-00-00-42-2120	Vehicle Licenses	306,000.00	183,078.00	185.00	74,809.00	257,702.00	48,298.00	84.22
01-00-00-42-2345	Contractor's License Fees	80,300.00	14,986.00	0.00	6,800.00	21,786.00	58,514.00	27.13
01-00-00-42-2350	Business Licenses	17,400.00	2,615.00	0.00	485.00	2,100.00	14,300.00	17.82
01-00-00-42-2355	Tent Licenses	500.00	0.00	0.00	30.00	30.00	270.00	10.00
01-00-00-42-2360	Building Permits	999,740.00	112,352.64	3,700.00	33,621.26	142,273.90	857,466.10	14.23
01-00-00-42-2361	Plumbing Permits	42,375.00	8,250.00	0.00	4,625.00	12,875.00	29,500.00	30.34
01-00-00-42-2362	Electrical Permits	42,925.00	8,369.00	0.00	4,065.23	12,434.23	30,490.75	28.97
01-00-00-42-2364	Redemption Fees	5,000.00	600.00	0.00	75.00	675.00	4,325.00	13.50
01-00-00-42-2365	Boatlift Permits	60.00	30.00	0.00	0.00	30.00	30.00	50.00
01-00-00-42-2366	Boatkeeping Permit	150.00	0.00	0.00	0.00	0.00	150.00	0.00
01-00-00-42-2368	Solicitors Permits	1,300.00	150.00	0.00	275.00	425.00	775.00	35.42
01-00-00-42-2370	Film Crew Licenses	5,600.00	0.00	0.00	800.00	800.00	4,800.00	14.29
01-00-00-42-2520	Liquor Licenses	25,000.00	1,050.00	0.00	300.00	1,350.00	23,650.00	5.40
01-00-00-42-2570	Cable/Video Svc Provider Fees	209,600.00	49,812.66	0.00	9,522.06	59,334.72	156,265.28	25.45

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% ExpCol
	<b>Licenses &amp; Permits</b>	<b>1,737,890.00</b>	<b>375,813.30</b>	<b>3,885.00</b>	<b>135,507.57</b>	<b>507,435.87</b>	<b>1,230,454.13</b>	<b>29.20</b>
01-00-00-43-3065	Police Reports	2,200.00	435.00	0.00	175.00	610.00	1,590.00	27.73
01-00-00-43-3070	Fire Reports	500.00	75.00	0.00	0.00	75.00	425.00	15.00
01-00-00-43-3180	Garbage Collection	1,093,840.00	179,358.90	172.64	70,844.44	250,030.70	843,809.30	22.86
01-00-00-43-3185	Penalties on Garbage Fees	7,290.00	1,135.16	0.00	421.34	1,556.50	5,733.50	21.35
01-00-00-43-3200	Metra Daily Parking	51,840.00	10,615.42	0.00	4,679.57	15,294.99	36,545.01	29.50
01-00-00-43-3220	Parking Lot Permit Fees	97,830.00	17,104.91	0.00	8,961.46	26,066.37	71,763.63	26.64
01-00-00-43-3225	Administrative Towing Fees	129,052.00	19,000.00	0.00	10,500.00	29,500.00	99,552.00	22.86
01-00-00-43-3515	NSF Fees	200.00	25.00	0.00	0.00	25.00	175.00	12.50
01-00-00-43-3530	5050 Sidewalk Program	10,000.00	1,537.25	0.00	232.50	1,769.75	8,230.25	17.70
01-00-00-43-3536	Elevator Inspection Fees	4,250.00	0.00	0.00	0.00	0.00	4,250.00	0.00
01-00-00-43-3537	Elevator Reinspection Fees	400.00	100.00	650.00	650.00	100.00	300.00	25.00
01-00-00-43-3540	ROW Encroachment Fees	0.00	100.00	0.00	500.00	600.00	-600.00	0.00
01-00-00-43-3550	Ambulance Fees	390,000.00	67,421.86	0.00	26,172.39	93,594.25	296,405.75	24.00
01-00-00-43-3554	CPR Fees	1,500.00	280.00	0.00	0.00	280.00	1,220.00	18.67
01-00-00-43-3557	Car Fire & Extrication Fee	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
01-00-00-43-3560	State Highway Maintenance	61,659.00	0.00	0.00	0.00	0.00	61,659.00	0.00
	<b>Charges for Services</b>	<b>1,851,561.00</b>	<b>297,188.50</b>	<b>822.64</b>	<b>123,136.70</b>	<b>419,502.56</b>	<b>1,432,058.44</b>	<b>22.66</b>
01-00-00-44-4230	Police Tickets	162,354.00	37,757.75	171.54	20,241.43	57,827.64	104,526.36	35.62
01-00-00-44-4240	Automated Traffic Enf Fines	36,944.00	0.00	0.00	0.00	0.00	36,944.00	0.00
01-00-00-44-4300	Local Ordinance Tickets	4,791.00	149.26	94.08	0.00	55.18	4,735.82	1.15
01-00-00-44-4430	Court Fines	49,312.00	11,085.84	0.00	9,896.33	20,982.17	28,329.83	42.55
01-00-00-44-4435	DUI Fines	7,038.00	3,791.04	0.00	916.53	4,707.57	2,330.43	66.89
01-00-00-44-4436	Drug Forfeiture Revenue	1,616.00	0.00	0.00	0.00	0.00	1,616.00	0.00
01-00-00-44-4439	Article 36 Forfeited Funds	2,652.00	0.00	0.00	0.00	0.00	2,652.00	0.00
01-00-00-44-4440	Building Construction Citation	5,000.00	0.00	0.00	235.00	235.00	4,765.00	4.70
	<b>Fines &amp; Forfeits</b>	<b>269,707.00</b>	<b>52,783.89</b>	<b>265.62</b>	<b>31,289.29</b>	<b>83,807.56</b>	<b>185,899.44</b>	<b>31.07</b>
01-00-00-45-5100	Interest	115,550.00	9,951.35	0.00	4,494.72	14,446.07	101,103.93	12.50
01-00-00-45-5200	Net Change in Fair Value Interest	0.00	2,830.16	0.07	210.93	3,041.02	-3,041.02	0.00
		<b>115,550.00</b>	<b>12,781.51</b>	<b>0.07</b>	<b>4,705.65</b>	<b>17,487.09</b>	<b>98,062.91</b>	<b>15.13</b>
01-00-00-46-6408	Cash OverShort	0.00	-0.50	10.00	0.00	-10.50	10.50	0.00
01-00-00-46-6410	Miscellaneous	29,300.00	2,192.96	0.00	3,958.81	6,151.77	23,148.23	21.00
01-00-00-46-6411	Miscellaneous Public Safety	4,200.00	920.00	0.00	960.00	1,880.00	2,320.00	44.76
01-00-00-46-6412	Reimbursements-Crossing Guards	63,565.00	0.00	0.00	25,309.80	25,309.80	38,255.20	39.82
01-00-00-46-6415	Reimbursement of Expenses	10,000.00	472.20	0.00	0.00	472.20	9,527.80	4.72

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% ExpCol
01-00-00-46-6417	IRMA Reimbursements	45,000.00	1,338.48	0.00	0.00	1,338.48	43,661.52	2.97
01-00-00-46-6510	T-Mobile Lease	36,000.00	6,000.00	0.00	3,000.00	9,000.00	27,000.00	25.00
01-00-00-46-6511	WSCDC Rental Income	51,787.00	12,651.51	0.00	4,217.17	16,868.68	34,918.32	32.57
01-00-00-46-8001	IRMA Excess	150,000.00	0.00	0.00	0.00	0.00	150,000.00	0.00
	<b>Miscellaneous</b>	<b>389,852.00</b>	<b>23,574.65</b>	<b>10.00</b>	<b>37,445.78</b>	<b>61,010.43</b>	<b>328,841.57</b>	<b>15.65</b>
01-00-00-46-6521	Law Enforcement Training Reimb	5,700.00	0.00	0.00	0.00	0.00	5,700.00	0.00
01-00-00-46-6524	ISEARCH Grant	8,925.00	0.00	0.00	0.00	0.00	8,925.00	0.00
01-00-00-46-6525	Bullet Proof Vest Reimb-DOJ	3,833.00	0.00	0.00	0.00	0.00	3,833.00	0.00
01-00-00-46-6528	IDOT Traffic Safety Grant	19,323.00	0.00	0.00	0.00	0.00	19,323.00	0.00
01-00-00-46-6615	MABAS Grant	0.00	1,016.90	0.00	0.00	1,016.90	-1,016.90	0.00
01-00-00-46-6620	State Fire Marshal Training	750.00	1,113.62	0.00	0.00	1,113.62	-363.62	148.48
01-00-00-46-7388	Sustainability Comm Donations	0.00	0.00	0.00	5,000.00	5,000.00	-5,000.00	0.00
	<b>Grants &amp; Contributions</b>	<b>38,531.00</b>	<b>2,130.52</b>	<b>0.00</b>	<b>5,000.00</b>	<b>7,130.52</b>	<b>31,400.48</b>	<b>18.51</b>
01-00-00-48-8000	Sale of Property	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
	<b>Other Financing Sources</b>	<b><u>1,000.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>1,000.00</u></b>	<b><u>0.00</u></b>
<b>00</b>		<b><u>16,449,796.00</u></b>	<b><u>1,788,797.52</u></b>	<b><u>4,993.59</u></b>	<b><u>2,273,589.87</u></b>	<b><u>4,057,393.80</u></b>	<b><u>12,392,402.20</u></b>	<b><u>24.67</u></b>
	<b>Revenue</b>	<b>16,449,796.00</b>	<b>1,788,797.52</b>	<b>4,993.59</b>	<b>2,273,589.87</b>	<b>4,057,393.80</b>	<b>12,392,402.20</b>	<b>24.67</b>
<b>10</b>	<b>Administration</b>							
01-10-00-51-0200	Salaries Regular	609,766.00	96,292.28	50,524.46	0.00	146,816.74	462,949.26	24.08
01-10-00-51-1700	Overtime	500.00	0.00	0.00	0.00	0.00	500.00	0.00
01-10-00-51-1950	Insurance Refusal Reimb	1,068.00	175.00	100.00	0.00	275.00	793.00	25.75
	<b>Personal Services</b>	<b>611,334.00</b>	<b>96,467.28</b>	<b>50,624.46</b>	<b>0.00</b>	<b>147,091.74</b>	<b>464,242.26</b>	<b>24.06</b>
01-10-00-52-0100	ICMA Retirement Contract	13,320.00	2,219.98	1,109.98	0.00	3,329.96	9,990.04	25.00
01-10-00-52-0320	FICA	33,592.00	6,069.25	3,173.89	0.00	9,243.14	24,348.86	27.52
01-10-00-52-0325	Medicare	9,161.00	1,419.47	742.30	0.00	2,161.77	6,999.23	23.60
01-10-00-52-0330	IMRF	57,058.00	8,814.50	4,622.94	0.01	13,437.43	43,620.57	23.55
01-10-00-52-0350	Employee Assistance Program	1,850.00	0.00	0.00	0.00	0.00	1,850.00	0.00
01-10-00-52-0375	Fringe Benefits	9,600.00	1,597.50	815.00	0.00	2,412.50	7,187.50	25.13
01-10-00-52-0400	Health Insurance	58,421.00	8,111.24	6,890.88	760.75	14,241.37	44,179.63	24.38
01-10-00-52-0420	Health Insurance - Retirees	8,594.00	1,428.49	1,350.77	791.44	1,987.82	6,606.18	23.13
01-10-00-52-0425	Life Insurance	771.00	120.33	89.97	24.24	186.06	584.94	24.13



Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% ExpCol
01-10-00-52-0430	VEBA Contributions	14,644.00	0.00	3,976.79	0.00	3,976.79	10,667.21	27.16
01-10-00-52-0500	Wellness Program	1,650.00	889.80	3,167.85	0.00	4,057.65	-2,407.65	245.92
	<b>Benefits</b>	<b>208,661.00</b>	<b>30,670.56</b>	<b>25,940.37</b>	<b>1,576.44</b>	<b>55,034.49</b>	<b>153,626.51</b>	<b>26.38</b>
01-10-00-53-0200	Communications	23,160.00	2,754.00	1,753.26	0.00	4,507.26	18,652.74	19.46
01-10-00-53-0300	Audit Services	20,770.00	0.00	0.00	0.00	0.00	20,770.00	0.00
01-10-00-53-0350	Actuarial Services	9,000.00	0.00	0.00	0.00	0.00	9,000.00	0.00
01-10-00-53-0380	Consulting Services	110,000.00	2,502.13	826.65	0.00	3,328.78	106,671.22	3.03
01-10-00-53-0410	IT Support	93,278.00	1,458.53	21,563.84	0.00	23,022.37	70,255.63	24.68
01-10-00-53-0429	Vehicle Sticker Program	15,580.00	11,552.38	0.00	0.00	11,552.38	4,027.62	74.15
01-10-00-53-1100	Health Inspection Services	15,500.00	0.00	3,862.50	0.00	3,862.50	11,637.50	24.92
01-10-00-53-1250	Unemployment Claims	1,500.00	0.00	0.00	0.00	0.00	1,500.00	0.00
01-10-00-53-2100	Bank Fees	12,767.00	1,142.30	2,205.76	0.00	3,348.06	9,418.94	26.22
01-10-00-53-2200	Liability Insurance	275,366.00	45,328.44	22,664.22	0.00	67,992.66	207,373.34	24.69
01-10-00-53-2250	IRMA Liability	25,000.00	0.00	0.00	0.00	0.00	25,000.00	0.00
	Deductible							
01-10-00-53-3300	Maint of Office	11,041.00	1,584.81	966.22	0.00	2,551.03	8,489.97	23.11
	Equipment							
01-10-00-53-4100	Training	7,000.00	75.00	110.00	0.00	185.00	6,815.00	2.64
01-10-00-53-4250	Travel & Meeting	12,580.00	3,964.96	1,939.72	0.00	5,904.68	6,675.32	46.94
01-10-00-53-4300	Dues & Subscriptions	31,840.00	1,208.24	5,535.75	0.00	6,743.99	25,096.01	21.18
01-10-00-53-4350	Printing	2,900.00	2,094.78	839.66	0.00	2,934.44	-34.44	101.19
01-10-00-53-4400	Medical & Screening	1,500.00	0.00	0.00	0.00	0.00	1,500.00	0.00
01-10-00-53-5300	AdvertisingLegal Notice	2,100.00	0.00	0.00	0.00	0.00	2,100.00	0.00
01-10-00-53-5600	Community and Emp	11,500.00	3,470.27	0.00	0.00	3,470.27	8,029.73	30.18
	Programs							
	<b>Contractual Services</b>	<b>682,382.00</b>	<b>77,135.84</b>	<b>62,267.58</b>	<b>0.00</b>	<b>139,403.42</b>	<b>542,978.58</b>	<b>20.43</b>
01-10-00-54-0100	Office Supplies	15,930.00	898.00	2,224.86	0.00	3,122.86	12,807.14	19.60
01-10-00-54-0150	Office Equipment	3,000.00	0.00	324.72	0.00	324.72	2,675.28	10.82
01-10-00-54-1300	Postage	10,500.00	2,216.49	1,006.30	107.15	3,115.64	7,384.36	29.67
	<b>Materials &amp; Supplies</b>	<b>29,430.00</b>	<b>3,114.49</b>	<b>3,555.88</b>	<b>107.15</b>	<b>6,563.22</b>	<b>22,866.78</b>	<b>22.30</b>
01-10-00-57-5031	Transfer to TIF-Madison	25,000.00	0.00	0.00	0.00	0.00	25,000.00	0.00
01-10-00-57-5032	Transfer to TIF-North	25,000.00	0.00	0.00	0.00	0.00	25,000.00	0.00
	<b>Other Financing Uses</b>	<b>50,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>50,000.00</b>	<b>0.00</b>
<b>10</b>	<b>Administration</b>	<b>1,581,807.00</b>	<b>207,388.17</b>	<b>142,388.29</b>	<b>1,683.59</b>	<b>348,092.87</b>	<b>1,233,714.13</b>	<b>22.01</b>
<b>14</b>	<b>E911</b>							
01-14-00-53-0380	Consulting Services	3,000.00	0.00	0.00	0.00	0.00	3,000.00	0.00
01-14-00-53-0410	IT Support	8,000.00	0.00	0.00	0.00	0.00	8,000.00	0.00
01-14-00-53-3100	Maintenance of	500.00	0.00	0.00	0.00	0.00	500.00	0.00
	Equipment							
01-14-00-53-4100	Training	1,050.00	0.00	0.00	0.00	0.00	1,050.00	0.00
01-14-00-53-4250	Travel & Meeting	1,500.00	0.00	0.00	0.00	0.00	1,500.00	0.00
01-14-00-53-4275	WSCDC Contribution	435,434.00	106,281.41	35,738.17	0.00	142,019.58	293,414.42	32.62

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% ExpCol
01-14-00-53-4277	Citizens Corps Council	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0.00
01-14-00-53-4278	Medical Reserve Corp	500.00	0.00	0.00	0.00	0.00	500.00	0.00
	<b>Contractual Services</b>	<b>454,984.00</b>	<b>106,281.41</b>	<b>35,738.17</b>	<b>0.00</b>	<b>142,019.58</b>	<b>312,964.42</b>	<b>31.21</b>
<b>14</b>	<b>E911</b>	<b>454,984.00</b>	<b>106,281.41</b>	<b>35,738.17</b>	<b>0.00</b>	<b>142,019.58</b>	<b>312,964.42</b>	<b>31.21</b>
<b>15</b>	<b>Boards and Commissions</b>							
01-15-00-52-0320	FICA	248.00	55.90	38.73	0.00	94.63	153.37	38.16
01-15-00-52-0325	Medicare	58.00	13.08	9.06	0.00	22.14	35.86	38.17
01-15-00-52-0330	IMRF	366.00	82.51	57.16	0.00	139.67	226.33	38.16
01-15-00-52-0375	Fringe Benefits	600.00	100.00	50.00	0.00	150.00	450.00	25.00
	<b>Benefits</b>	<b>1,272.00</b>	<b>251.49</b>	<b>154.95</b>	<b>0.00</b>	<b>406.44</b>	<b>865.56</b>	<b>31.95</b>
01-15-00-53-0380	Consulting Services	15,000.00	794.46	634.00	0.00	1,428.46	13,571.54	9.52
01-15-00-53-0400	Secretarial Services	4,000.00	901.68	624.72	0.00	1,526.40	2,473.60	38.16
01-15-00-53-0420	Legal Services	6,000.00	0.00	0.00	0.00	0.00	6,000.00	0.00
01-15-00-53-4100	Training	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
01-15-00-53-4250	Travel & Meeting	200.00	48.21	0.00	0.00	48.21	151.79	24.11
01-15-00-53-4300	Dues & Subscriptions	375.00	0.00	0.00	0.00	0.00	375.00	0.00
01-15-00-53-4400	Medical & Screening	3,000.00	0.00	468.25	0.00	468.25	2,531.75	15.61
01-15-00-53-4450	Testing	15,000.00	0.00	3,958.96	0.00	3,958.96	11,041.04	26.39
01-15-00-53-5300	AdvertisingLegal Notice	1,250.00	0.00	357.00	0.00	357.00	893.00	28.56
	<b>Contractual Services</b>	<b>45,825.00</b>	<b>1,744.35</b>	<b>6,042.93</b>	<b>0.00</b>	<b>7,787.28</b>	<b>38,037.72</b>	<b>16.99</b>
01-15-00-54-0100	Office Supplies	150.00	0.00	0.00	0.00	0.00	150.00	0.00
01-15-00-54-1300	Postage	25.00	0.00	0.00	0.00	0.00	25.00	0.00
	<b>Materials &amp; Supplies</b>	<b>175.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>175.00</b>	<b>0.00</b>
<b>15</b>	<b>Boards and Commissions</b>	<b>47,272.00</b>	<b>1,995.84</b>	<b>6,197.88</b>	<b>0.00</b>	<b>8,193.72</b>	<b>39,078.28</b>	<b>17.33</b>
<b>20</b>	<b>Building and Development</b>							
01-20-00-51-0200	Full-Time Salaries	267,371.00	43,534.53	21,970.59	0.00	65,505.12	201,865.88	24.50
01-20-00-51-1700	Overtime	500.00	0.00	0.00	0.00	0.00	500.00	0.00
01-20-00-51-1950	Insurance Refusal Reimbursemt	1,373.00	225.00	112.50	0.00	337.50	1,035.50	24.58
	<b>Personal Services</b>	<b>269,244.00</b>	<b>43,759.53</b>	<b>22,083.09</b>	<b>0.00</b>	<b>65,842.62</b>	<b>203,401.38</b>	<b>24.45</b>
01-20-00-52-0320	FICA	15,961.00	2,640.87	1,335.37	0.00	3,976.24	11,984.76	24.91
01-20-00-52-0325	Medicare	3,909.00	617.62	312.31	0.00	929.93	2,979.07	23.79
01-20-00-52-0330	IMRF	24,556.00	3,858.48	1,951.31	0.00	5,809.79	18,746.21	23.66
01-20-00-52-0375	Fringe Benefits	1,980.00	330.00	165.00	0.00	495.00	1,485.00	25.00
01-20-00-52-0400	Health Insurance	38,135.00	6,203.19	3,612.57	442.10	9,373.66	28,761.34	24.58

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% ExpCol
01-20-00-52-0425	Life Insurance	147.00	22.40	11.20	0.00	33.60	113.40	22.86
01-20-00-52-0430	VEBA Contributions	8,817.00	0.00	2,200.01	0.00	2,200.01	6,616.99	24.95
	<b>Benefits</b>	<b>93,505.00</b>	<b>13,672.56</b>	<b>9,587.77</b>	<b>442.10</b>	<b>22,818.23</b>	<b>70,686.77</b>	<b>24.40</b>
01-20-00-53-0370	Professional Services	10,750.00	753.97	1,805.97	0.00	2,559.94	8,190.06	23.81
01-20-00-53-1300	Inspection Services	67,625.00	4,589.00	4,215.00	0.00	8,804.00	58,821.00	13.02
01-20-00-53-1305	Plan Review Services	30,000.00	9,487.59	9,816.38	0.00	19,303.97	10,696.03	64.35
01-20-00-53-3200	Vehicle Maintenance	400.00	0.00	0.00	0.00	0.00	400.00	0.00
01-20-00-53-4100	Training	500.00	0.00	0.00	0.00	0.00	500.00	0.00
01-20-00-53-4300	Dues & Subscriptions	860.00	0.00	0.00	0.00	0.00	860.00	0.00
	<b>Contractual Services</b>	<b>110,135.00</b>	<b>14,830.56</b>	<b>15,837.35</b>	<b>0.00</b>	<b>30,667.91</b>	<b>79,467.09</b>	<b>27.85</b>
01-20-00-54-0100	Office Supplies	500.00	0.00	0.00	0.00	0.00	500.00	0.00
01-20-00-54-0150	Office Equipment	150.00	0.00	0.00	0.00	0.00	150.00	0.00
01-20-00-54-0200	Gas & Oil	85.00	51.20	55.38	0.00	106.58	-21.58	125.39
01-20-00-54-0600	Operating Supplies	500.00	0.00	0.00	0.00	0.00	500.00	0.00
	<b>Materials &amp; Supplies</b>	<b>1,235.00</b>	<b>51.20</b>	<b>55.38</b>	<b>0.00</b>	<b>106.58</b>	<b>1,128.42</b>	<b>8.63</b>
01-20-00-57-5013	Transfer to CERF	1,440.00	240.00	120.00	0.00	360.00	1,080.00	25.00
	<b>Other Financing Uses</b>	<b>1,440.00</b>	<b>240.00</b>	<b>120.00</b>	<b>0.00</b>	<b>360.00</b>	<b>1,080.00</b>	<b>25.00</b>
<b>20</b>	<b>Building and Development</b>	<b>475,559.00</b>	<b>72,553.85</b>	<b>47,683.59</b>	<b>442.10</b>	<b>119,795.34</b>	<b>355,763.66</b>	<b>25.19</b>
<b>30</b>	<b>Legal Services</b>							
01-30-00-53-0420	Labor and Employment Legal Svc	50,000.00	1,530.00	5,950.00	0.00	7,480.00	42,520.00	14.96
01-30-00-53-0425	Village Attorney	110,000.00	14,434.31	14,294.48	0.00	28,728.79	81,271.21	26.12
01-30-00-53-0426	Village Prosecutor	12,000.00	1,000.00	1,000.00	0.00	2,000.00	10,000.00	16.67
	<b>Contractual Services</b>	<b>172,000.00</b>	<b>16,964.31</b>	<b>21,244.48</b>	<b>0.00</b>	<b>38,208.79</b>	<b>133,791.21</b>	<b>22.21</b>
<b>30</b>	<b>Legal Services</b>	<b>172,000.00</b>	<b>16,964.31</b>	<b>21,244.48</b>	<b>0.00</b>	<b>38,208.79</b>	<b>133,791.21</b>	<b>22.21</b>
<b>40</b>	<b>Police Department</b>							
01-40-00-51-0100	Salaries Sworn	2,892,596.00	451,370.99	224,779.24	0.00	676,150.23	2,216,445.77	23.38
01-40-00-51-0200	Salaries Regular	129,684.00	21,421.68	10,710.84	0.00	32,132.52	97,551.48	24.78
01-40-00-51-1500	Specialist Pay	40,333.00	5,708.00	3,040.00	0.00	8,748.00	31,585.00	21.69
01-40-00-51-1600	Holiday Pay	130,329.00	2,904.40	1,965.53	0.00	4,869.93	125,459.07	3.74
01-40-00-51-1700	Overtime	180,250.00	31,513.42	9,828.71	0.00	41,342.13	138,907.87	22.94
01-40-00-51-1727	IDOT STEP Overtime	19,323.00	873.91	1,790.54	0.00	2,664.45	16,658.55	13.79
01-40-00-51-1800	Educational Incentives	36,800.00	0.00	0.00	0.00	0.00	36,800.00	0.00
01-40-00-51-1950	Insurance Refusal Reim	925.00	150.00	75.00	0.00	225.00	700.00	24.32
01-40-00-51-3000	Part-Time Salaries	48,478.00	6,194.81	3,921.55	0.00	10,116.36	38,361.64	20.87
	<b>Personal Services</b>	<b>3,478,718.00</b>	<b>520,137.21</b>	<b>256,111.41</b>	<b>0.00</b>	<b>776,248.62</b>	<b>2,702,469.38</b>	<b>22.31</b>

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% ExpCol
01-40-00-52-0320	FICA	12,164.00	1,686.83	884.08	0.00	2,570.91	9,593.09	21.14
01-40-00-52-0325	Medicare	47,955.00	7,007.87	3,427.08	0.00	10,434.95	37,520.05	21.76
01-40-00-52-0330	IMRF	15,453.00	2,359.26	1,225.76	0.00	3,585.02	11,867.98	23.20
01-40-00-52-0375	Fringe Benefits	1,800.00	200.00	100.00	0.00	300.00	1,500.00	16.67
01-40-00-52-0400	Health Insurance	481,615.00	81,751.11	46,736.17	7,575.86	120,911.42	360,703.58	25.11
01-40-00-52-0420	Health Insurance - Retirees	91,713.00	7,601.72	28,904.04	12,945.10	23,560.66	68,152.34	25.69
01-40-00-52-0425	Life Insurance	2,131.00	486.35	486.58	348.19	624.74	1,506.26	29.32
01-40-00-52-0430	VEBA Contributions	79,638.00	0.00	41,731.19	0.00	41,731.19	37,906.81	52.40
01-40-00-53-0009	Contribution to Police Pension	1,584,000.00	10,733.66	375,273.98	0.00	386,007.64	1,197,992.36	24.37
	<b>Benefits</b>	<b>2,316,469.00</b>	<b>111,826.80</b>	<b>498,768.88</b>	<b>20,869.15</b>	<b>589,726.53</b>	<b>1,726,742.47</b>	<b>25.46</b>
01-40-00-53-0200	Communications	3,148.00	275.58	275.58	0.00	551.16	2,596.84	17.51
01-40-00-53-0385	Administrative Adjudication	23,740.00	1,550.00	2,150.00	0.00	3,700.00	20,040.00	15.59
01-40-00-53-0410	IT Support	15,766.00	540.23	312.90	0.00	853.13	14,912.87	5.41
01-40-00-53-0430	Animal Control	2,500.00	0.00	0.00	0.00	0.00	2,500.00	0.00
01-40-00-53-3100	Maint of Equipment	15,316.00	0.00	0.00	0.00	0.00	15,316.00	0.00
01-40-00-53-3200	Maintenance of Vehicles	47,131.00	5,924.22	3,530.91	0.00	9,455.13	37,675.87	20.06
01-40-00-53-3600	Maintenance of Buildings	1,000.00	0.00	460.92	0.00	460.92	539.08	46.09
01-40-00-53-4100	Training	32,960.00	4,638.79	1,294.21	0.00	5,933.00	27,027.00	18.00
01-40-00-53-4200	Community Support Services	88,700.00	14,671.75	7,190.01	0.00	21,861.76	66,838.24	24.65
01-40-00-53-4250	Travel & Meeting	4,450.00	205.09	19.49	0.00	224.58	4,225.42	5.05
01-40-00-53-4300	Dues & Subscriptions	8,303.00	460.60	1,757.96	0.00	2,218.56	6,084.44	26.72
01-40-00-53-4350	Printing	5,500.00	245.00	246.90	0.00	491.90	5,008.10	8.94
01-40-00-53-4400	Medical & Screening	5,465.00	20.00	0.00	0.00	20.00	5,445.00	0.37
01-40-00-53-5400	Damage Claims	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0.00
	<b>Contractual Services</b>	<b>258,979.00</b>	<b>28,531.26</b>	<b>17,238.88</b>	<b>0.00</b>	<b>45,770.14</b>	<b>213,208.86</b>	<b>17.67</b>
01-40-00-54-0100	Office Supplies	10,000.00	447.24	387.64	0.00	834.88	9,165.12	8.35
01-40-00-54-0150	Equipment	26,244.00	0.00	0.00	0.00	0.00	26,244.00	0.00
01-40-00-54-0200	Gas & Oil	44,449.00	4,897.28	3,322.37	0.00	8,219.65	36,229.35	18.49
01-40-00-54-0300	Uniforms Sworn Personnel	27,683.00	3,958.23	590.17	0.00	4,548.40	23,134.60	16.43
01-40-00-54-0310	Uniforms Other Personnel	1,200.00	0.00	0.00	0.00	0.00	1,200.00	0.00
01-40-00-54-0400	Prisoner Care	3,540.00	218.63	187.63	0.00	406.26	3,133.74	11.48
01-40-00-54-0600	Operating Supplies	6,268.00	492.88	0.00	0.00	492.88	5,775.12	7.86
01-40-00-54-0601	Radios	8,350.00	50.00	0.00	0.00	50.00	8,300.00	0.60
01-40-00-54-0602	Firearms and Range Supplies	17,640.00	3,693.42	260.00	0.00	3,953.42	13,686.58	22.41
01-40-00-54-0603	Evidence Supplies	7,650.00	0.00	274.16	0.00	274.16	7,375.84	3.58
01-40-00-54-0605	DUI Expenditures	7,038.00	0.00	0.00	0.00	0.00	7,038.00	0.00
01-40-00-54-0610	Drug Forfeiture Expenditures	1,616.00	0.00	2,210.00	0.00	2,210.00	-594.00	136.76
01-40-00-54-0615	Article 36 Exp	2,652.00	0.00	0.00	0.00	0.00	2,652.00	0.00
	<b>Materials &amp; Supplies</b>	<b>164,330.00</b>	<b>13,757.68</b>	<b>7,231.97</b>	<b>0.00</b>	<b>20,989.65</b>	<b>143,340.35</b>	<b>12.77</b>

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% ExpCol
01-40-00-57-5013	Transfer to CERF	186,687.00	31,114.50	15,557.25	0.00	46,671.75	140,015.25	25.00
	<b>Other Financing Uses</b>	<b>186,687.00</b>	<b>31,114.50</b>	<b>15,557.25</b>	<b>0.00</b>	<b>46,671.75</b>	<b>140,015.25</b>	<b>25.00</b>
<b>40</b>	<b>Police Department</b>	<b>6,405,183.00</b>	<b>705,367.45</b>	<b>794,908.39</b>	<b>20,869.15</b>	<b>1,479,406.69</b>	<b>4,925,776.31</b>	<b>23.10</b>
<b>50</b>	<b>Fire Department</b>							
01-50-00-51-0100	Salaries Sworn	1,839,755.00	288,159.30	186,297.48	0.00	474,456.78	1,365,298.22	25.79
01-50-00-51-0200	Salaries Regular	81,838.00	14,583.05	6,919.18	0.00	21,502.23	60,335.77	26.27
01-50-00-51-1500	Specialist Pay	138,016.00	22,655.56	11,590.52	0.00	34,246.08	103,769.92	24.81
01-50-00-51-1600	Holiday Pay	76,499.00	0.00	896.02	0.00	896.02	75,602.98	1.17
01-50-00-51-1700	Overtime	140,000.00	28,951.17	11,613.59	0.00	40,564.76	99,435.24	28.97
01-50-00-51-1800	Educational Incentives	14,800.00	0.00	950.00	0.00	950.00	13,850.00	6.42
01-50-00-51-3000	Part-Time Salaries	32,473.00	4,677.17	2,082.40	0.00	6,759.57	25,713.43	20.82
	<b>Personal Services</b>	<b>2,323,381.00</b>	<b>359,026.25</b>	<b>220,349.19</b>	<b>0.00</b>	<b>579,375.44</b>	<b>1,744,005.56</b>	<b>24.94</b>
01-50-00-51-1950	Insurance Refusal Reimb	1,525.00	250.00	0.00	0.00	250.00	1,275.00	16.39
01-50-00-52-0320	FICA	7,124.00	1,181.74	521.34	0.00	1,703.08	5,420.92	23.91
01-50-00-52-0325	Medicare	33,724.00	4,977.04	3,078.77	0.00	8,055.81	25,668.19	23.89
01-50-00-52-0330	IMRF	10,459.00	1,721.13	769.38	0.00	2,490.51	7,968.49	23.81
01-50-00-52-0375	Fringe Benefits	1,200.00	200.00	100.00	0.00	300.00	900.00	25.00
01-50-00-52-0400	Health Insurance	275,822.00	50,939.84	28,763.61	4,872.01	74,831.44	200,990.56	27.13
01-50-00-52-0420	Health Insurance - Retirees	35,225.00	4,859.35	12,410.29	7,846.21	9,423.43	25,801.57	26.75
01-50-00-52-0425	Life Insurance	1,456.00	236.23	273.47	160.59	349.11	1,106.89	23.98
01-50-00-52-0430	VEBA Contributions	57,192.00	0.00	28,387.86	0.00	28,387.86	28,804.14	49.64
01-50-00-53-0010	Contribution to Fire Pension	1,464,017.00	8,757.38	402,246.64	0.00	411,004.02	1,053,012.98	28.07
	<b>Benefits</b>	<b>1,887,744.00</b>	<b>73,122.71</b>	<b>476,551.36</b>	<b>12,878.81</b>	<b>536,795.26</b>	<b>1,350,948.74</b>	<b>28.44</b>
01-50-00-53-0200	Communications	2,300.00	78.64	85.31	0.00	163.95	2,136.05	7.13
01-50-00-53-0410	IT Support	7,126.00	300.00	0.00	0.00	300.00	6,826.00	4.21
01-50-00-53-3100	Maintenance of Equipment	8,050.00	97.60	0.00	0.00	97.60	7,952.40	1.21
01-50-00-53-3200	Maintenance of Vehicles	34,250.00	733.23	16,718.36	198.00	17,253.59	16,996.41	50.38
01-50-00-53-3300	Maint of Office Equipment	500.00	0.00	0.00	0.00	0.00	500.00	0.00
01-50-00-53-3600	Maintenance of Buildings	3,500.00	0.00	0.00	0.00	0.00	3,500.00	0.00
01-50-00-53-4100	Training	24,500.00	285.00	0.00	0.00	285.00	24,215.00	1.16
01-50-00-53-4200	Community Support Services	16,300.00	11,138.16	42.99	0.00	11,181.15	5,118.85	68.60
01-50-00-53-4250	Travel & Meeting	3,950.00	163.81	0.00	0.00	163.81	3,786.19	4.15
01-50-00-53-4300	Dues & Subscriptions	3,700.00	1,595.50	0.00	0.00	1,595.50	2,104.50	43.12
01-50-00-53-4400	Medical & Screening	15,000.00	0.00	350.00	0.00	350.00	14,650.00	2.33
	<b>Contractual Services</b>	<b>119,176.00</b>	<b>14,391.94</b>	<b>17,196.66</b>	<b>198.00</b>	<b>31,390.60</b>	<b>87,785.40</b>	<b>26.34</b>
01-50-00-54-0100	Office Supplies	1,500.00	0.00	443.00	0.00	443.00	1,057.00	29.53
01-50-00-54-0200	Gas & Oil	13,234.00	1,435.45	854.93	0.00	2,290.38	10,943.62	17.31

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% ExpCol
01-50-00-54-0300	Uniforms Sworn Personnel	18,450.00	609.73	524.33	0.00	1,134.06	17,315.94	6.15
01-50-00-54-0600	Operating Supplies	23,300.00	1,797.11	663.63	43.78	2,416.96	20,883.04	10.37
	<b>Materials &amp; Supplies</b>	<b>56,484.00</b>	<b>3,842.29</b>	<b>2,485.89</b>	<b>43.78</b>	<b>6,284.40</b>	<b>50,199.60</b>	<b>11.13</b>
01-50-00-57-5013	Transfer to CERF	160,509.00	26,751.50	13,375.75	0.00	40,127.25	120,381.75	25.00
	<b>Other Financing Uses</b>	<b>160,509.00</b>	<b>26,751.50</b>	<b>13,375.75</b>	<b>0.00</b>	<b>40,127.25</b>	<b>120,381.75</b>	<b>25.00</b>
<b>50</b>	<b>Fire Department</b>	<b>4,547,294.00</b>	<b>477,134.69</b>	<b>729,958.85</b>	<b>13,120.59</b>	<b>1,193,972.95</b>	<b>3,353,321.05</b>	<b>26.26</b>
<b>60</b>	<b>Public Works</b>							
01-60-01-51-0200	Salaries Regular	509,854.00	84,175.76	42,084.28	0.00	126,260.04	383,593.96	24.76
01-60-01-51-1500	Certification Pay	7,950.00	7,650.00	0.00	0.00	7,650.00	300.00	96.23
01-60-01-51-1700	Overtime	50,000.00	6,881.08	753.93	0.00	7,635.01	42,364.99	15.27
01-60-01-51-1950	Insurance Refusal Reim	8.00	0.00	0.00	0.00	0.00	8.00	0.00
01-60-01-51-3000	Part-Time Salaries	8,000.00	0.00	0.00	0.00	0.00	8,000.00	0.00
	<b>Personal Services</b>	<b>575,812.00</b>	<b>98,706.84</b>	<b>42,838.21</b>	<b>0.00</b>	<b>141,545.05</b>	<b>434,266.95</b>	<b>24.58</b>
01-60-01-52-0320	FICA	34,941.00	6,064.11	2,623.28	0.00	8,687.39	26,253.61	24.86
01-60-01-52-0325	Medicare	8,339.00	1,418.25	613.51	0.00	2,031.76	6,307.24	24.36
01-60-01-52-0330	IMRF	51,580.00	8,883.71	3,845.82	0.00	12,729.53	38,850.47	24.68
01-60-01-52-0375	Fringe Benefits	4,140.00	696.00	345.00	0.00	1,041.00	3,099.00	25.14
01-60-01-52-0400	Health Insurance	138,233.00	21,739.17	11,527.02	675.93	32,590.26	105,642.74	23.58
01-60-01-52-0420	Health Insurance - Retirees	14,947.00	855.87	6,480.50	3,537.55	3,798.82	11,148.18	25.42
01-60-01-52-0425	Life Insurance	265.00	26.21	111.07	91.04	46.24	218.76	17.45
01-60-01-52-0430	VEBA Contributions	6,330.00	0.00	1,175.02	0.00	1,175.02	5,154.98	18.56
	<b>Benefits</b>	<b>258,775.00</b>	<b>39,683.32</b>	<b>26,721.22</b>	<b>4,304.52</b>	<b>62,100.02</b>	<b>196,674.98</b>	<b>24.00</b>
01-60-01-53-0200	Communications	1,210.00	83.31	65.29	0.00	148.60	1,061.40	12.28
01-60-01-53-0380	Consulting Services	23,000.00	180.00	90.00	0.00	270.00	22,730.00	1.17
01-60-01-53-0410	IT Support	21,100.00	1,697.67	1,697.67	0.00	3,395.34	17,704.66	16.09
01-60-01-53-1310	Julie Notifications	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
01-60-01-53-3100	Maintenance of Equipment	3,500.00	0.00	180.28	0.00	180.28	3,319.72	5.15
01-60-01-53-3200	Maintenance of Vehicles	25,500.00	395.03	294.76	0.00	689.79	24,810.21	2.71
01-60-01-53-3400	Maintenance TrafficSt Lights	73,380.00	6,291.10	3,718.66	0.00	10,009.76	63,370.24	13.64
01-60-01-53-3550	Tree Maintenance	98,500.00	0.00	0.00	0.00	0.00	98,500.00	0.00
01-60-01-53-3600	Maintenance of Bldgs & Grounds	74,550.00	15,517.75	9,581.64	0.00	25,099.39	49,450.61	33.67
01-60-01-53-3610	Maintenance Sidewalks	55,000.00	0.00	0.00	0.00	0.00	55,000.00	0.00
01-60-01-53-3620	Maintenance Streets	123,000.00	48.50	0.00	0.00	48.50	122,951.50	0.04
01-60-01-53-4100	Training	1,200.00	0.00	0.00	0.00	0.00	1,200.00	0.00
01-60-01-53-4250	Travel & Meeting	6,460.00	1,332.40	0.00	0.00	1,332.40	5,127.60	20.63
01-60-01-53-4300	Dues & Subscriptions	2,310.00	800.00	0.00	0.00	800.00	1,510.00	34.63
01-60-01-53-4400	Medical & Screening	1,300.00	213.00	0.00	0.00	213.00	1,087.00	16.38



Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% ExpCol
01-60-01-53-5300	AdvertisingLegal Notice	1,000.00	341.26	7.78	0.00	349.04	650.96	34.90
01-60-01-53-5350	Dumping Fees	13,000.00	1,325.78	2,205.75	0.00	3,531.53	9,468.47	27.17
01-60-01-53-5400	Damage Claims	25,000.00	1,470.68	2,766.36	0.00	4,237.04	20,762.96	16.95
01-60-01-53-5450	St Light Electricity	31,500.00	1,772.52	2,004.05	0.00	3,776.57	27,723.43	11.99
01-60-05-53-5500	Collection & Disposal	1,093,840.00	91,173.22	91,269.63	0.00	182,442.85	911,397.15	16.68
01-60-05-53-5510	Leaf Disposal	66,500.00	0.00	0.00	0.00	0.00	66,500.00	0.00
	<b>Contractual Services</b>	<b>1,741,850.00</b>	<b>122,642.22</b>	<b>113,881.87</b>	<b>0.00</b>	<b>236,524.09</b>	<b>1,505,325.91</b>	<b>13.58</b>
01-60-01-54-0100	Office Supplies	1,000.00	0.00	55.00	0.00	55.00	945.00	5.50
01-60-01-54-0200	Gas & Oil	21,354.00	1,103.43	1,051.15	0.00	2,154.58	19,199.42	10.09
01-60-01-54-0310	Uniforms	5,450.00	745.86	15.00	0.00	760.86	4,689.14	13.96
01-60-01-54-0500	Vehicle Parts	10,000.00	39.38	0.00	0.00	39.38	9,960.62	0.39
01-60-01-54-0600	Operating Supplies & Equipment	36,370.00	3,963.55	3,963.12	0.00	7,926.67	28,443.33	21.79
01-60-01-54-0800	Trees	36,000.00	15,675.80	0.00	0.00	15,675.80	20,324.20	43.54
01-60-01-54-2100	Snow & Ice Control	64,700.00	0.00	0.00	0.00	0.00	64,700.00	0.00
01-60-05-54-0600	Operating Supplies	500.00	0.00	0.00	0.00	0.00	500.00	0.00
	<b>Materials &amp; Supplies</b>	<b>175,374.00</b>	<b>21,528.02</b>	<b>5,084.27</b>	<b>0.00</b>	<b>26,612.29</b>	<b>148,761.71</b>	<b>15.17</b>
01-60-01-57-5013	Transfer to CERF	108,159.00	18,026.50	9,013.25	0.00	27,039.75	81,119.25	25.00
	<b>Other Financing Uses</b>	<b>108,159.00</b>	<b>18,026.50</b>	<b>9,013.25</b>	<b>0.00</b>	<b>27,039.75</b>	<b>81,119.25</b>	<b>25.00</b>
<b>60</b>	<b>Public Works</b>	<b>2,859,970.00</b>	<b>300,586.90</b>	<b>197,538.82</b>	<b>4,304.52</b>	<b>493,821.20</b>	<b>2,366,148.80</b>	<b>17.27</b>
	<b>Expense</b>	<b>16,544,069.00</b>	<b>1,888,272.62</b>	<b>1,975,658.47</b>	<b>40,419.95</b>	<b>3,823,511.14</b>	<b>12,720,557.86</b>	<b>23.11</b>
<b>01</b>	<b>General Fund</b>	<b>94,273.00</b>	<b>99,475.10</b>	<b>1,980,652.06</b>	<b>2,314,009.82</b>	<b>-233,882.66</b>	<b>328,155.66</b>	<b>-248.09</b>

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% Exp/Col
<b>02</b>	<b>Water &amp; Sewer Fund</b>							
<b>00</b>								
02-00-00-42-2360	Permit Fees	17,480.00	6,050.00	0.00	850.00	6,900.00	10,580.00	39.47
	<b>Licenses &amp; Permits</b>	<b>17,480.00</b>	<b>6,050.00</b>	<b>0.00</b>	<b>850.00</b>	<b>6,900.00</b>	<b>10,580.00</b>	<b>39.47</b>
02-00-00-43-3100	Water Sales	3,198,881.00	428,258.07	0.00	195,677.23	623,935.30	2,574,945.70	19.50
02-00-00-43-3150	Sewer Sales	2,075,695.00	281,554.88	0.00	128,858.15	410,413.03	1,665,281.97	19.77
02-00-00-43-3160	Water Penalties	29,010.00	2,872.92	0.00	4,951.76	7,824.68	21,185.32	26.97
02-00-00-43-3515	NSF Fees	200.00	0.00	0.00	0.00	0.00	200.00	0.00
	<b>Charges for Services</b>	<b>5,303,786.00</b>	<b>712,685.87</b>	<b>0.00</b>	<b>329,487.14</b>	<b>1,042,173.01</b>	<b>4,261,612.99</b>	<b>19.65</b>
02-00-00-45-5100	Interest	18,989.00	3,728.38	0.00	7,511.28	11,239.66	7,749.34	59.19
02-00-00-45-5200	Net Change in Fair Value	0.00	0.00	100.00	0.00	-100.00	100.00	0.00
	<b>Interest</b>	<b>18,989.00</b>	<b>3,728.38</b>	<b>100.00</b>	<b>7,511.28</b>	<b>11,139.66</b>	<b>7,849.34</b>	<b>58.66</b>
02-00-00-46-6410	Miscellaneous	5,000.00	200.00	100.00	400.00	500.00	4,500.00	10.00
02-00-00-46-6417	IRMA	2,000.00	0.00	0.00	0.00	0.00	2,000.00	0.00
	Reimbursements							
02-00-00-46-6580	Sale of Meters	10,000.00	3,348.00	0.00	420.00	3,768.00	6,232.00	37.68
	<b>Miscellaneous</b>	<b>17,000.00</b>	<b>3,548.00</b>	<b>100.00</b>	<b>820.00</b>	<b>4,268.00</b>	<b>12,732.00</b>	<b>25.11</b>
<b>00</b>		<b>5,357,255.00</b>	<b>726,012.25</b>	<b>200.00</b>	<b>338,668.42</b>	<b>1,064,480.67</b>	<b>4,292,774.33</b>	<b>19.87</b>
	<b>Revenue</b>	<b>5,357,255.00</b>	<b>726,012.25</b>	<b>200.00</b>	<b>338,668.42</b>	<b>1,064,480.67</b>	<b>4,292,774.33</b>	<b>19.87</b>
<b>60</b>	<b>Public Works</b>							
02-60-06-51-0200	Salaries Regular	807,308.00	132,623.35	67,380.89	0.00	200,004.24	607,303.76	24.77
02-60-06-51-1500	Specialists Pay	2,100.00	2,100.00	0.00	0.00	2,100.00	0.00	100.00
02-60-06-51-1700	Overtime	12,000.00	3,571.46	231.96	0.00	3,803.42	8,196.58	31.70
02-60-06-51-1950	Insurance Refusal	620.00	100.00	162.50	0.00	262.50	357.50	42.34
	Reimb							
02-60-06-51-3000	Part-Time Salaries	15,200.00	2,160.01	2,400.00	0.00	4,560.01	10,639.99	30.00
	<b>Personal Services</b>	<b>837,228.00</b>	<b>140,554.82</b>	<b>70,175.35</b>	<b>0.00</b>	<b>210,730.17</b>	<b>626,497.83</b>	<b>25.17</b>
02-60-06-52-0100	ICMA Retirement	1,480.00	246.70	123.36	0.00	370.06	1,109.94	25.00
02-60-06-52-0320	FICA	50,952.00	8,620.13	4,304.93	0.00	12,925.06	38,026.94	25.37
02-60-06-52-0325	Medicare	12,267.00	2,015.92	1,006.78	0.00	3,022.70	9,244.30	24.64
02-60-06-52-0330	IMRF	75,668.00	12,447.98	6,091.96	0.00	18,539.94	57,128.06	24.50
02-60-06-52-0375	Fringe Benefits	5,280.00	901.50	425.00	0.00	1,326.50	3,953.50	25.12
02-60-06-52-0400	Health Insurance	178,702.00	29,094.58	13,071.86	882.94	41,283.50	137,418.50	23.10
02-60-06-52-0420	Health Insurance - Retirees	3,040.00	558.68	766.00	486.66	838.02	2,201.98	27.57
02-60-06-52-0425	Life Insurance	442.00	78.89	207.63	172.94	113.58	328.42	25.70
02-60-06-52-0430	VEBA Contributions	13,673.00	0.00	3,148.18	0.00	3,148.18	10,524.82	23.02



Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% Exp/Col
	<b>Benefits</b>	<b>341,504.00</b>	<b>53,964.38</b>	<b>29,145.70</b>	<b>1,542.54</b>	<b>81,567.54</b>	<b>259,936.46</b>	<b>23.88</b>
02-60-06-53-0100	Electricity	38,004.00	2,340.87	2,522.59	0.00	4,863.46	33,140.54	12.80
02-60-06-53-0200	Communications	5,460.00	859.70	400.33	0.00	1,260.03	4,199.97	23.08
02-60-06-53-0300	Auditing	9,330.00	0.00	0.00	0.00	0.00	9,330.00	0.00
02-60-06-53-0380	Consulting Services	31,000.00	0.00	0.00	0.00	0.00	31,000.00	0.00
02-60-06-53-0410	IT Support	64,692.00	2,495.67	2,279.67	0.00	4,775.34	59,916.66	7.38
02-60-06-53-1300	Inspections	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
02-60-06-53-1310	JULIE Participation	2,345.00	0.00	0.00	0.00	0.00	2,345.00	0.00
02-60-06-53-2100	Bank Fees	29,454.00	4,568.07	1,939.44	0.00	6,507.51	22,946.49	22.09
02-60-06-53-2200	Liability Insurance	40,021.00	6,588.22	3,294.11	0.00	9,882.33	30,138.67	24.69
02-60-06-53-2250	IRMA Deductible	9,500.00	0.00	0.00	0.00	0.00	9,500.00	0.00
02-60-06-53-3050	Water System Maintenance	120,500.00	13,312.08	0.00	0.00	13,312.08	107,187.92	11.05
02-60-06-53-3055	Hydrant Maintenance	24,000.00	0.00	0.00	0.00	0.00	24,000.00	0.00
02-60-06-53-3200	Maintenance of Vehicles	8,000.00	44.00	0.00	0.00	44.00	7,956.00	0.55
02-60-06-53-3300	Maint of Office Equipment	1,000.00	402.60	84.75	0.00	487.35	512.65	48.74
02-60-06-53-3600	Maintenance of Buildings	25,750.00	8,215.02	1,009.98	0.00	9,225.00	16,525.00	35.83
02-60-06-53-3620	Maintenance of Streets	15,000.00	0.00	0.00	0.00	0.00	15,000.00	0.00
02-60-06-53-3630	Overhead Sewer Program	59,000.00	0.00	6,735.00	0.00	6,735.00	52,265.00	11.42
02-60-06-53-3640	SewerCatch Basin Repair	50,000.00	491.49	5,000.00	0.00	5,491.49	44,508.51	10.98
02-60-06-53-4100	Training	1,150.00	0.00	0.00	0.00	0.00	1,150.00	0.00
02-60-06-53-4250	Travel & Meeting	3,185.00	331.60	0.00	0.00	331.60	2,853.40	10.41
02-60-06-53-4300	Dues & Subscriptions	1,460.00	285.00	1,000.00	0.00	1,285.00	175.00	88.01
02-60-06-53-4350	Printing	5,750.00	317.13	261.23	0.00	578.36	5,171.64	10.06
02-60-06-53-4400	Medical & Screening	700.00	0.00	0.00	0.00	0.00	700.00	0.00
02-60-06-53-4480	Water Testing	3,470.00	110.00	115.00	0.00	225.00	3,245.00	6.48
02-60-06-53-5300	AdvertisingLegal Notice	500.00	0.00	0.00	0.00	0.00	500.00	0.00
02-60-06-53-5350	Dumping Fees	20,000.00	6,180.10	874.54	0.00	7,054.64	12,945.36	35.27
02-60-06-53-5400	Damage Claims	4,000.00	1,160.57	1,543.00	0.00	2,703.57	1,296.43	67.59
	<b>Contractual Services</b>	<b>574,271.00</b>	<b>47,702.12</b>	<b>27,059.64</b>	<b>0.00</b>	<b>74,761.76</b>	<b>499,509.24</b>	<b>13.02</b>
02-60-06-54-0100	Office Supplies	500.00	0.00	0.00	0.00	0.00	500.00	0.00
02-60-06-54-0200	Gas & Oil	13,094.00	1,045.69	916.96	0.00	1,962.65	11,131.35	14.99
02-60-06-54-0310	Uniforms	1,475.00	0.00	0.00	0.00	0.00	1,475.00	0.00
02-60-06-54-0500	Vehicle Parts	8,000.00	1,185.36	58.80	0.00	1,244.16	6,755.84	15.55
02-60-06-54-0600	Operating Supplies	68,300.00	28,035.73	1,805.25	0.00	29,840.98	38,459.02	43.69
02-60-06-54-1300	Postage	9,000.00	1,497.94	772.66	0.00	2,270.60	6,729.40	25.23
02-60-06-54-2200	Water from Chicago	1,642,606.00	102,448.26	126,642.54	0.00	229,090.80	1,413,515.20	13.95
	<b>Materials &amp; Supplies</b>	<b>1,742,975.00</b>	<b>134,212.98</b>	<b>130,196.21</b>	<b>0.00</b>	<b>264,409.19</b>	<b>1,478,565.81</b>	<b>15.17</b>

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% Exp/Col
02-60-06-55-0500	Building Improvements	55,000.00	24,538.59	1,201.20	0.00	25,739.79	29,260.21	46.80
02-60-06-55-1150	Sewer System Improvements	175,000.00	0.00	0.00	0.00	0.00	175,000.00	0.00
02-60-06-55-1300	Water System Improvements	683,380.00	0.00	3,500.00	0.00	3,500.00	679,880.00	0.51
02-60-06-55-1400	Meter Replacement Program	22,000.00	0.00	4,090.08	0.00	4,090.08	17,909.92	18.59
02-60-06-55-9100	Street Improvements	70,000.00	0.00	0.00	0.00	0.00	70,000.00	0.00
	<b>Capital Outlay</b>	<b>1,005,380.00</b>	<b>24,538.59</b>	<b>8,791.28</b>	<b>0.00</b>	<b>33,329.87</b>	<b>972,050.13</b>	<b>3.32</b>
02-60-06-55-0010	Depreciation Expense	355,000.00	0.00	0.00	0.00	0.00	355,000.00	0.00
	<b>Depreciation</b>	<b>355,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>355,000.00</b>	<b>0.00</b>
02-60-06-56-0104	IEPA Loan Principal	634,690.00	315,601.34	0.00	0.00	315,601.34	319,088.66	49.73
02-60-06-56-0105	IEPA Loan Interest	282,456.00	142,971.56	0.00	0.00	142,971.56	139,484.44	50.62
	<b>Debt Service</b>	<b>917,146.00</b>	<b>458,572.90</b>	<b>0.00</b>	<b>0.00</b>	<b>458,572.90</b>	<b>458,573.10</b>	<b>50.00</b>
02-60-06-57-5013	Transfer to CERF	106,986.00	17,831.00	8,915.50	0.00	26,746.50	80,239.50	25.00
	<b>Other Financing Uses</b>	<b>106,986.00</b>	<b>17,831.00</b>	<b>8,915.50</b>	<b>0.00</b>	<b>26,746.50</b>	<b>80,239.50</b>	<b>25.00</b>
<b>60</b>	<b>Public Works</b>	<b><u>5,880,490.00</u></b>	<b><u>877,376.79</u></b>	<b><u>274,283.68</u></b>	<b><u>1,542.54</u></b>	<b><u>1,150,117.93</u></b>	<b><u>4,730,372.07</u></b>	<b><u>19.56</u></b>
	<b>Expense</b>	<b><u>5,880,490.00</u></b>	<b><u>877,376.79</u></b>	<b><u>274,283.68</u></b>	<b><u>1,542.54</u></b>	<b><u>1,150,117.93</u></b>	<b><u>4,730,372.07</u></b>	<b><u>19.56</u></b>
<b>02</b>	<b>Water &amp; Sewer Fund</b>	<b>523,235.00</b>	<b>151,364.54</b>	<b>274,483.68</b>	<b>340,210.96</b>	<b>85,637.26</b>	<b>437,597.74</b>	<b>16.37</b>

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% Exp/Col
<b>03</b>	<b>Motor Fuel Tax Fund</b>							
<b>00</b>								
03-00-00-45-5100	Interest	9,790.00	1,310.62	0.00	727.01	2,037.63	7,752.37	20.81
	<b>Interest</b>	<b>9,790.00</b>	<b>1,310.62</b>	<b>0.00</b>	<b>727.01</b>	<b>2,037.63</b>	<b>7,752.37</b>	<b>20.81</b>
03-00-00-47-7090	State Grants and Reimbursemnts	11,200.00	0.00	0.00	0.00	0.00	11,200.00	0.00
03-00-00-47-7100	State Allotment	284,327.00	47,391.08	0.00	20,659.74	68,050.82	216,276.18	23.93
	<b>Intergovernmental</b>	<b>295,527.00</b>	<b>47,391.08</b>	<b>0.00</b>	<b>20,659.74</b>	<b>68,050.82</b>	<b>227,476.18</b>	<b>23.03</b>
<b>00</b>		<b>305,317.00</b>	<b>48,701.70</b>	<b>0.00</b>	<b>21,386.75</b>	<b>70,088.45</b>	<b>235,228.55</b>	<b>22.96</b>
	<b>Revenue</b>	<b>305,317.00</b>	<b>48,701.70</b>	<b>0.00</b>	<b>21,386.75</b>	<b>70,088.45</b>	<b>235,228.55</b>	<b>22.96</b>
<b>00</b>								
03-00-00-53-0390	Engineering Fees	14,000.00	0.00	0.00	0.00	0.00	14,000.00	0.00
03-00-00-53-2100	Bank Fees	60.00	0.00	0.00	0.00	0.00	60.00	0.00
03-00-00-53-3620	Street Maintenance	50,000.00	0.00	0.00	0.00	0.00	50,000.00	0.00
	<b>Contractual Services</b>	<b>64,060.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>64,060.00</b>	<b>0.00</b>
03-00-00-55-9100	Street Improvement	381,830.00	0.00	94,283.64	0.00	94,283.64	287,546.36	24.69
	<b>Capital Outlay</b>	<b>381,830.00</b>	<b>0.00</b>	<b>94,283.64</b>	<b>0.00</b>	<b>94,283.64</b>	<b>287,546.36</b>	<b>24.69</b>
<b>00</b>		<b>445,890.00</b>	<b>0.00</b>	<b>94,283.64</b>	<b>0.00</b>	<b>94,283.64</b>	<b>351,606.36</b>	<b>21.15</b>
	<b>Expense</b>	<b>445,890.00</b>	<b>0.00</b>	<b>94,283.64</b>	<b>0.00</b>	<b>94,283.64</b>	<b>351,606.36</b>	<b>21.15</b>
<b>03</b>	<b>Motor Fuel Tax Fund</b>	<b>140,573.00</b>	<b>-48,701.70</b>	<b>94,283.64</b>	<b>21,386.75</b>	<b>24,195.19</b>	<b>116,377.81</b>	<b>17.21</b>

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% Exp/Col
<b>05</b>	<b>Debt Service Fund</b>							
<b>00</b>								
05-00-00-41-1000	Prior Yrs Taxes	124,944.00	2,013.65	0.00	50,863.72	52,877.37	72,066.63	42.32
05-00-00-41-1021	Property Taxes Current	138,941.00	0.00	0.00	0.00	0.00	138,941.00	0.00
	<b>Property Taxes</b>	<b>263,885.00</b>	<b>2,013.65</b>	<b>0.00</b>	<b>50,863.72</b>	<b>52,877.37</b>	<b>211,007.63</b>	<b>20.04</b>
05-00-00-45-5100	Interest	4,173.00	954.12	0.00	445.57	1,399.69	2,773.31	33.54
	<b>Interest</b>	<b><u>4,173.00</u></b>	<b><u>954.12</u></b>	<b><u>0.00</u></b>	<b><u>445.57</u></b>	<b><u>1,399.69</u></b>	<b><u>2,773.31</u></b>	<b><u>33.54</u></b>
<b>00</b>		<b><u>268,058.00</u></b>	<b><u>2,967.77</u></b>	<b><u>0.00</u></b>	<b><u>51,309.29</u></b>	<b><u>54,277.06</u></b>	<b><u>213,780.94</u></b>	<b><u>20.25</u></b>
	<b>Revenue</b>	<b>268,058.00</b>	<b>2,967.77</b>	<b>0.00</b>	<b>51,309.29</b>	<b>54,277.06</b>	<b>213,780.94</b>	<b>20.25</b>
<b>00</b>								
05-00-00-53-2100	Bank Fees	500.00	0.00	0.00	0.00	0.00	500.00	0.00
	<b>Contractual Services</b>	<b>500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>500.00</b>	<b>0.00</b>
05-00-00-56-0033	2018 GO Bond Principal	254,000.00	0.00	0.00	0.00	0.00	254,000.00	0.00
05-00-00-56-0034	2018 GO Bond Interest	5,461.00	0.00	0.00	0.00	0.00	5,461.00	0.00
	<b>Debt Service</b>	<b><u>259,461.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>259,461.00</u></b>	<b><u>0.00</u></b>
<b>00</b>		<b><u>259,961.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>259,961.00</u></b>	<b><u>0.00</u></b>
	<b>Expense</b>	<b><u>259,961.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>259,961.00</u></b>	<b><u>0.00</u></b>
<b>05</b>	<b>Debt Service Fund</b>	<b>-8,097.00</b>	<b>-2,967.77</b>	<b>0.00</b>	<b>51,309.29</b>	<b>-54,277.06</b>	<b>46,180.06</b>	<b>670.34</b>

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% Exp/Col
<b>09</b>	<b>Police Pension Fund</b>							
<b>00</b>								
09-00-00-45-5100	Interest	446,052.00	131,516.85	0.00	0.00	131,516.85	314,535.15	29.48
09-00-00-45-5200	Net Change in Fair Value	836,957.00	204,950.69	0.00	0.00	204,950.69	632,006.31	24.49
	<b>Interest</b>	<b>1,283,009.00</b>	<b>336,467.54</b>	<b>0.00</b>	<b>0.00</b>	<b>336,467.54</b>	<b>946,541.46</b>	<b>26.22</b>
09-00-00-41-1100	Employer Contribution	1,584,000.00	10,733.66	0.00	375,273.98	386,007.64	1,197,992.36	24.37
09-00-00-46-7350	Employee Contribution	306,550.00	43,241.66	0.00	22,601.57	65,843.23	240,706.77	21.48
	<b>Grants &amp; Contributions</b>	<b>1,890,550.00</b>	<b>53,975.32</b>	<b>0.00</b>	<b>397,875.55</b>	<b>451,850.87</b>	<b>1,438,699.13</b>	<b>23.90</b>
<b>00</b>		<b>3,173,559.00</b>	<b>390,442.86</b>	<b>0.00</b>	<b>397,875.55</b>	<b>788,318.41</b>	<b>2,385,240.59</b>	<b>24.84</b>
	<b>Revenue</b>	<b>3,173,559.00</b>	<b>390,442.86</b>	<b>0.00</b>	<b>397,875.55</b>	<b>788,318.41</b>	<b>2,385,240.59</b>	<b>24.84</b>
<b>00</b>								
09-00-00-52-6100	Pensions	2,297,197.00	400,639.27	0.00	0.00	400,639.27	1,896,557.73	17.44
09-00-00-52-6150	Pension Refund	50,000.00	0.00	0.00	0.00	0.00	50,000.00	0.00
	<b>Benefits</b>	<b>2,347,197.00</b>	<b>400,639.27</b>	<b>0.00</b>	<b>0.00</b>	<b>400,639.27</b>	<b>1,946,557.73</b>	<b>17.07</b>
09-00-00-53-0300	Audit Services	2,177.00	0.00	0.00	0.00	0.00	2,177.00	0.00
09-00-00-53-0350	Actuarial Services	2,550.00	0.00	0.00	0.00	0.00	2,550.00	0.00
09-00-00-53-0360	Payroll Services	28,325.00	2,415.00	0.00	0.00	2,415.00	25,910.00	8.53
09-00-00-53-0380	Consulting Services	51,470.00	2,125.00	0.00	0.00	2,125.00	49,345.00	4.13
09-00-00-53-0420	Legal Services	18,000.00	0.00	0.00	0.00	0.00	18,000.00	0.00
09-00-00-53-2100	Bank Fees	100.00	0.00	0.00	0.00	0.00	100.00	0.00
09-00-00-53-4100	Training	4,000.00	0.00	0.00	0.00	0.00	4,000.00	0.00
09-00-00-53-4250	Travel & Meeting	3,000.00	0.00	0.00	0.00	0.00	3,000.00	0.00
09-00-00-53-4300	Dues & Subscriptions	815.00	0.00	0.00	0.00	0.00	815.00	0.00
09-00-00-53-4400	Medical & Screening	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0.00
09-00-00-53-5300	AdvertisingLegal	100.00	0.00	0.00	0.00	0.00	100.00	0.00
	Notice							
09-00-00-54-3100	Misc Expenditures	13,800.00	6,964.16	0.00	0.00	6,964.16	6,835.84	50.46
	<b>Contractual Services</b>	<b>129,337.00</b>	<b>11,504.16</b>	<b>0.00</b>	<b>0.00</b>	<b>11,504.16</b>	<b>117,832.84</b>	<b>8.89</b>
<b>00</b>		<b>2,476,534.00</b>	<b>412,143.43</b>	<b>0.00</b>	<b>0.00</b>	<b>412,143.43</b>	<b>2,064,390.57</b>	<b>16.64</b>
	<b>Expense</b>	<b>2,476,534.00</b>	<b>412,143.43</b>	<b>0.00</b>	<b>0.00</b>	<b>412,143.43</b>	<b>2,064,390.57</b>	<b>16.64</b>

<b>Account Number</b>	<b>Description</b>	<b>Budget</b>	<b>Beg Bal</b>	<b>Debits</b>	<b>Credits</b>	<b>End Bal</b>	<b>Remaining</b>	<b>% Exp/Col</b>
<b>09</b>	<b>Police Pension Fund</b>	<b>-697,025.00</b>	<b>21,700.57</b>	<b>0.00</b>	<b>397,875.55</b>	<b>-376,174.98</b>	<b>-320,850.02</b>	<b>53.97</b>

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% Exp/Col
<b>10</b>	<b>Fire Pension Fund</b>							
<b>00</b>								
10-00-00-45-5100	InterestDividends	299,476.00	49,953.52	0.00	0.00	49,953.52	249,522.48	16.68
10-00-00-45-5200	Net Change in Fair Value	572,224.00	92,468.04	0.00	0.00	92,468.04	479,755.96	16.16
	<b>Interest</b>	<b>871,700.00</b>	<b>142,421.56</b>	<b>0.00</b>	<b>0.00</b>	<b>142,421.56</b>	<b>729,278.44</b>	<b>16.34</b>
10-00-00-41-1100	Employer Contribution	1,464,017.00	8,757.38	0.00	402,246.64	411,004.02	1,053,012.98	28.07
10-00-00-46-7350	Employee Contribution	192,554.00	29,235.66	0.00	14,494.78	43,730.44	148,823.56	22.71
	<b>Grants &amp; Contributions</b>	<b>1,656,571.00</b>	<b>37,993.04</b>	<b>0.00</b>	<b>416,741.42</b>	<b>454,734.46</b>	<b>1,201,836.54</b>	<b>27.45</b>
<b>00</b>		<b>2,528,271.00</b>	<b>180,414.60</b>	<b>0.00</b>	<b>416,741.42</b>	<b>597,156.02</b>	<b>1,931,114.98</b>	<b>23.62</b>
	<b>Revenue</b>	<b>2,528,271.00</b>	<b>180,414.60</b>	<b>0.00</b>	<b>416,741.42</b>	<b>597,156.02</b>	<b>1,931,114.98</b>	<b>23.62</b>
<b>00</b>								
10-00-00-52-6100	Pensions Benefits	1,863,986.00	296,338.58	0.00	0.00	296,338.58	1,567,647.42	15.90
		<b>1,863,986.00</b>	<b>296,338.58</b>	<b>0.00</b>	<b>0.00</b>	<b>296,338.58</b>	<b>1,567,647.42</b>	<b>15.90</b>
10-00-00-53-0300	Audit Services	2,177.00	0.00	0.00	0.00	0.00	2,177.00	0.00
10-00-00-53-0350	Actuarial Services	2,125.00	0.00	0.00	0.00	0.00	2,125.00	0.00
10-00-00-53-0360	Payroll Services	13,495.00	1,860.00	0.00	0.00	1,860.00	11,635.00	13.78
10-00-00-53-0380	Consulting Services	41,870.00	0.00	0.00	0.00	0.00	41,870.00	0.00
10-00-00-53-0420	Legal Services	12,000.00	0.00	0.00	0.00	0.00	12,000.00	0.00
10-00-00-53-2100	Bank Fees	7,200.00	1,149.46	0.00	0.00	1,149.46	6,050.54	15.96
10-00-00-53-4100	Training	3,000.00	0.00	0.00	0.00	0.00	3,000.00	0.00
10-00-00-53-4250	Travel & Meeting	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
10-00-00-53-4300	Dues & Subscriptions	825.00	0.00	0.00	0.00	0.00	825.00	0.00
10-00-00-53-4400	Medical & Screening	2,000.00	0.00	0.00	0.00	0.00	2,000.00	0.00
10-00-00-54-1300	Postage	100.00	0.00	0.00	0.00	0.00	100.00	0.00
10-00-00-54-3100	Misc Expenditures	13,210.00	4,941.39	0.00	0.00	4,941.39	8,268.61	37.41
	<b>Contractual Services</b>	<b>99,002.00</b>	<b>7,950.85</b>	<b>0.00</b>	<b>0.00</b>	<b>7,950.85</b>	<b>91,051.15</b>	<b>8.03</b>
<b>00</b>		<b>1,962,988.00</b>	<b>304,289.43</b>	<b>0.00</b>	<b>0.00</b>	<b>304,289.43</b>	<b>1,658,698.57</b>	<b>15.50</b>
	<b>Expense</b>	<b>1,962,988.00</b>	<b>304,289.43</b>	<b>0.00</b>	<b>0.00</b>	<b>304,289.43</b>	<b>1,658,698.57</b>	<b>15.50</b>
<b>10</b>	<b>Fire Pension Fund</b>	<b>-565,283.00</b>	<b>123,874.83</b>	<b>0.00</b>	<b>416,741.42</b>	<b>-292,866.59</b>	<b>-272,416.41</b>	<b>51.81</b>

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% Exp/Col
<b>13</b>	<b>Capital Equip Replacement Fund</b>							
<b>00</b>								
13-00-00-45-5100	Interest	81,772.00	8,589.33	0.00	15,041.53	23,630.86	58,141.14	28.90
13-00-00-45-5200	Net Change in Fair Value	0.00	4,762.80	942.15	0.00	3,820.65	-3,820.65	0.00
	<b>Interest</b>	<b>81,772.00</b>	<b>13,352.13</b>	<b>942.15</b>	<b>15,041.53</b>	<b>27,451.51</b>	<b>54,320.49</b>	<b>33.57</b>
13-00-00-46-6410	Miscellaneous	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0.00
	<b>Miscellaneous</b>	<b>5,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,000.00</b>	<b>0.00</b>
13-00-00-47-7001	From General Fund	456,795.00	76,132.50	0.00	38,066.25	114,198.75	342,596.25	25.00
13-00-00-47-7002	Transfer from Water and Sewer	106,986.00	17,831.00	0.00	8,915.50	26,746.50	80,239.50	25.00
13-00-00-48-8000	Sale of Property	25,000.00	34,194.14	0.00	0.00	34,194.14	-9,194.14	136.78
	<b>Other Financing Sources</b>	<b>588,781.00</b>	<b>128,157.64</b>	<b>0.00</b>	<b>46,981.75</b>	<b>175,139.39</b>	<b>413,641.61</b>	<b>29.75</b>
<b>00</b>		<b>675,553.00</b>	<b>141,509.77</b>	<b>942.15</b>	<b>62,023.28</b>	<b>202,590.90</b>	<b>472,962.10</b>	<b>29.99</b>
	<b>Revenue</b>	<b>675,553.00</b>	<b>141,509.77</b>	<b>942.15</b>	<b>62,023.28</b>	<b>202,590.90</b>	<b>472,962.10</b>	<b>29.99</b>
<b>00</b>								
13-00-00-53-2100	Bank Fees	100.00	0.00	0.00	0.00	0.00	100.00	0.00
	<b>Contractual Services</b>	<b>100.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100.00</b>	<b>0.00</b>
13-00-00-55-8700	Police Vehicles	85,682.00	0.00	0.00	0.00	0.00	85,682.00	0.00
13-00-00-55-8720	Police Equipment	32,010.00	3,329.81	0.00	0.00	3,329.81	28,680.19	10.40
13-00-00-55-8850	Fire Dept Equipment	71,750.00	0.00	0.00	0.00	0.00	71,750.00	0.00
13-00-00-55-8910	PW Vehicles	70,500.00	0.00	0.00	0.00	0.00	70,500.00	0.00
13-00-00-55-8925	PW Equipment	90,000.00	0.00	0.00	0.00	0.00	90,000.00	0.00
	<b>Capital Outlay</b>	<b>349,942.00</b>	<b>3,329.81</b>	<b>0.00</b>	<b>0.00</b>	<b>3,329.81</b>	<b>346,612.19</b>	<b>0.95</b>
<b>00</b>		<b>350,042.00</b>	<b>3,329.81</b>	<b>0.00</b>	<b>0.00</b>	<b>3,329.81</b>	<b>346,712.19</b>	<b>0.95</b>
	<b>Expense</b>	<b>350,042.00</b>	<b>3,329.81</b>	<b>0.00</b>	<b>0.00</b>	<b>3,329.81</b>	<b>346,712.19</b>	<b>0.95</b>
<b>13</b>	<b>Capital Equip Replacement Fund</b>	<b>-325,511.00</b>	<b>-138,179.96</b>	<b>942.15</b>	<b>62,023.28</b>	<b>-199,261.09</b>	<b>-126,249.91</b>	<b>61.21</b>



Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% Exp/Col
<b>14</b>	<b>Capital Improvement Fund</b>							
<b>00</b>								
14-00-00-43-3200	Metra Daily Parking Fees	17,280.00	0.00	0.00	0.00	0.00	17,280.00	0.00
14-00-00-43-3220	Parking Lot Permit Fees	32,610.00	0.00	0.00	0.00	0.00	32,610.00	0.00
	<b>Charges for Services</b>	<b>49,890.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>49,890.00</b>	<b>0.00</b>
14-00-00-44-4240	Automated Traffic Enf Fines	835,875.00	206,636.19	1,866.91	83,495.33	288,264.61	547,610.39	34.49
	<b>Fines &amp; Forfeits</b>	<b>835,875.00</b>	<b>206,636.19</b>	<b>1,866.91</b>	<b>83,495.33</b>	<b>288,264.61</b>	<b>547,610.39</b>	<b>34.49</b>
14-00-00-45-5100	Interest	32,192.00	7,461.58	0.00	3,346.69	10,808.27	21,383.73	33.57
14-00-00-45-5200	Net Change in Fair Value	0.00	2,292.75	118.32	0.00	2,174.43	-2,174.43	0.00
	<b>Interest</b>	<b>32,192.00</b>	<b>9,754.33</b>	<b>118.32</b>	<b>3,346.69</b>	<b>12,982.70</b>	<b>19,209.30</b>	<b>40.33</b>
<b>00</b>		<b>917,957.00</b>	<b>216,390.52</b>	<b>1,985.23</b>	<b>86,842.02</b>	<b>301,247.31</b>	<b>616,709.69</b>	<b>32.82</b>
	<b>Revenue</b>	<b>917,957.00</b>	<b>216,390.52</b>	<b>1,985.23</b>	<b>86,842.02</b>	<b>301,247.31</b>	<b>616,709.69</b>	<b>32.82</b>
<b>00</b>								
14-00-00-53-4290	License Fees	12,000.00	0.00	0.00	0.00	0.00	12,000.00	0.00
	<b>Contractual Services</b>	<b>12,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>12,000.00</b>	<b>0.00</b>
14-00-00-55-0500	Building Improvements	62,260.00	0.00	5,806.02	0.00	5,806.02	56,453.98	9.33
14-00-00-55-0700	Property Purchase	0.00	0.00	25,000.00	0.00	25,000.00	-25,000.00	0.00
14-00-00-55-1205	Streetscape Improvements	320,500.00	0.00	33,883.84	0.00	33,883.84	286,616.16	10.57
14-00-00-55-1210	Parking Lot Improvements	75,000.00	0.00	2,650.00	0.00	2,650.00	72,350.00	3.53
14-00-00-55-1250	Alley Improvements	300,000.00	0.00	0.00	0.00	0.00	300,000.00	0.00
14-00-00-55-8610	Furniture & Equipment	34,380.00	0.00	0.00	0.00	0.00	34,380.00	0.00
14-00-00-55-8620	Information Technology Equipme	392,170.00	36,834.10	40,248.85	0.00	77,082.95	315,087.05	19.66
	<b>Capital Outlay</b>	<b>1,184,310.00</b>	<b>36,834.10</b>	<b>107,588.71</b>	<b>0.00</b>	<b>144,422.81</b>	<b>1,039,887.19</b>	<b>12.19</b>
<b>00</b>		<b>1,196,310.00</b>	<b>36,834.10</b>	<b>107,588.71</b>	<b>0.00</b>	<b>144,422.81</b>	<b>1,051,887.19</b>	<b>12.07</b>

<u>Account Number</u>	<u>Description</u>	<u>Budget</u>	<u>Beg Bal</u>	<u>Debits</u>	<u>Credits</u>	<u>End Bal</u>	<u>Remaining</u>	<u>% Exp/Col</u>
	<b>Expense</b>	<b><u>1,196,310.00</u></b>	<b><u>36,834.10</u></b>	<b><u>107,588.71</u></b>	<b><u>0.00</u></b>	<b><u>144,422.81</u></b>	<b><u>1,051,887.19</u></b>	<b><u>12.07</u></b>
<b>14</b>	<b>Capital Improvement Fund</b>	<b>278,353.00</b>	<b>-179,556.42</b>	<b>109,573.94</b>	<b>86,842.02</b>	<b>-156,824.50</b>	<b>435,177.50</b>	<b>-56.34</b>

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% Exp/Col
<b>16</b>	<b>Economic Development Fund</b>							
<b>00</b>								
16-00-00-45-5100	Interest	3,688.00	317.12	0.00	91.34	408.46	3,279.54	11.08
	<b>Interest</b>	<b><u>3,688.00</u></b>	<b><u>317.12</u></b>	<b><u>0.00</u></b>	<b><u>91.34</u></b>	<b><u>408.46</u></b>	<b><u>3,279.54</u></b>	<b><u>11.08</u></b>
<b>00</b>		<b><u>3,688.00</u></b>	<b><u>317.12</u></b>	<b><u>0.00</u></b>	<b><u>91.34</u></b>	<b><u>408.46</u></b>	<b><u>3,279.54</u></b>	<b><u>11.08</u></b>
	<b>Revenue</b>	<b>3,688.00</b>	<b>317.12</b>	<b>0.00</b>	<b>91.34</b>	<b>408.46</b>	<b>3,279.54</b>	<b>11.08</b>
<b>00</b>								
16-00-00-53-0420	Legal Services	10,000.00	324.30	153.96	0.00	478.26	9,521.74	4.78
	<b>Contractual Services</b>	<b>10,000.00</b>	<b>324.30</b>	<b>153.96</b>	<b>0.00</b>	<b>478.26</b>	<b>9,521.74</b>	<b>4.78</b>
16-00-00-55-4300	Other Improvements	180,529.00	161,629.24	0.00	0.00	161,629.24	18,899.76	89.53
	<b>Capital Outlay</b>	<b><u>180,529.00</u></b>	<b><u>161,629.24</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>161,629.24</u></b>	<b><u>18,899.76</u></b>	<b><u>89.53</u></b>
<b>00</b>		<b><u>190,529.00</u></b>	<b><u>161,953.54</u></b>	<b><u>153.96</u></b>	<b><u>0.00</u></b>	<b><u>162,107.50</u></b>	<b><u>28,421.50</u></b>	<b><u>85.08</u></b>
	<b>Expense</b>	<b><u>190,529.00</u></b>	<b><u>161,953.54</u></b>	<b><u>153.96</u></b>	<b><u>0.00</u></b>	<b><u>162,107.50</u></b>	<b><u>28,421.50</u></b>	<b><u>85.08</u></b>
<b>16</b>	<b>Economic Development Fund</b>	<b>186,841.00</b>	<b>161,636.42</b>	<b>153.96</b>	<b>91.34</b>	<b>161,699.04</b>	<b>25,141.96</b>	<b>86.54</b>

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% Exp/Col
<b>31</b>	<b>TIF-Madison Street</b>							
<b>00</b>								
31-00-00-41-1000	Property Taxes-Prior Years	83,452.00	790.47	0.00	83,461.30	84,251.77	-799.77	100.96
31-00-00-41-1021	Property Taxes-Current Year	85,121.00	0.00	0.00	0.00	0.00	85,121.00	0.00
	<b>Property Taxes</b>	<b>168,573.00</b>	<b>790.47</b>	<b>0.00</b>	<b>83,461.30</b>	<b>84,251.77</b>	<b>84,321.23</b>	<b>49.98</b>
31-00-00-45-5100	Interest	1,000.00	382.26	0.00	134.83	517.09	482.91	51.71
	<b>Interest</b>	<b>1,000.00</b>	<b>382.26</b>	<b>0.00</b>	<b>134.83</b>	<b>517.09</b>	<b>482.91</b>	<b>51.71</b>
31-00-00-47-7001	Transfer from General Fund	25,000.00	0.00	0.00	0.00	0.00	25,000.00	0.00
	<b>Other Financing Sources</b>	<b>25,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>25,000.00</b>	<b>0.00</b>
<b>00</b>		<b>194,573.00</b>	<b>1,172.73</b>	<b>0.00</b>	<b>83,596.13</b>	<b>84,768.86</b>	<b>109,804.14</b>	<b>43.57</b>
	<b>Revenue</b>	<b>194,573.00</b>	<b>1,172.73</b>	<b>0.00</b>	<b>83,596.13</b>	<b>84,768.86</b>	<b>109,804.14</b>	<b>43.57</b>
<b>00</b>								
31-00-00-53-0100	Electricity & Natural Gas	1,000.00	20.66	716.13	0.00	736.79	263.21	73.68
31-00-00-53-0300	Audit Services	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
31-00-00-53-0380	Consulting Services	5,000.00	1,271.00	9,029.19	0.00	10,300.19	-5,300.19	206.00
31-00-00-53-0425	Village Attorney	2,500.00	395.50	3,225.00	0.00	3,620.50	-1,120.50	144.82
31-00-00-53-4350	Printing	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
31-00-00-53-5300	AdvertisingLegal Notice	1,000.00	0.00	1,176.00	0.00	1,176.00	-176.00	117.60
	<b>Contractual Services</b>	<b>11,500.00</b>	<b>1,687.16</b>	<b>14,146.32</b>	<b>0.00</b>	<b>15,833.48</b>	<b>-4,333.48</b>	<b>137.68</b>
31-00-00-55-0700	Property Purchase	0.00	10,000.00	533,000.00	2,489.09	540,510.91	-540,510.91	0.00
31-00-00-55-4300	Other Improvements	14,576.00	0.00	0.00	0.00	0.00	14,576.00	0.00
	<b>Capital Outlay</b>	<b>14,576.00</b>	<b>10,000.00</b>	<b>533,000.00</b>	<b>2,489.09</b>	<b>540,510.91</b>	<b>-525,934.91</b>	<b>3,708.23</b>
31-00-00-56-0081	Interest on Interfund Loan	27,500.00	0.00	0.00	0.00	0.00	27,500.00	0.00
	<b>Debt Service</b>	<b>27,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>27,500.00</b>	<b>0.00</b>
<b>00</b>		<b>53,576.00</b>	<b>11,687.16</b>	<b>547,146.32</b>	<b>2,489.09</b>	<b>556,344.39</b>	<b>-502,768.39</b>	<b>1,038.42</b>
	<b>Expense</b>	<b>53,576.00</b>	<b>11,687.16</b>	<b>547,146.32</b>	<b>2,489.09</b>	<b>556,344.39</b>	<b>-502,768.39</b>	<b>1,038.42</b>

<b>Account Number</b>	<b>Description</b>	<b>Budget</b>	<b>Beg Bal</b>	<b>Debits</b>	<b>Credits</b>	<b>End Bal</b>	<b>Remaining</b>	<b>% Exp/Col</b>
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
31	TIF-Madison Street	-140,997.00	10,514.43	547,146.32	86,085.22	471,575.53	-612,572.53	-334.46

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% Exp/Col
<b>32</b>	<b>Tif - North Avenue</b>							
<b>00</b>								
32-00-00-45-5100	Interest	700.00	138.19	0.00	56.58	194.77	505.23	27.82
	<b>Interest</b>	<b>700.00</b>	<b>138.19</b>	<b>0.00</b>	<b>56.58</b>	<b>194.77</b>	<b>505.23</b>	<b>27.82</b>
32-00-00-47-7001	Transfer from General Fund	25,000.00	0.00	0.00	0.00	0.00	25,000.00	0.00
	<b>Other Financing Sources</b>	<b>25,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>25,000.00</b>	<b>0.00</b>
<b>00</b>		<b>25,700.00</b>	<b>138.19</b>	<b>0.00</b>	<b>56.58</b>	<b>194.77</b>	<b>25,505.23</b>	<b>0.76</b>
	<b>Revenue</b>	<b>25,700.00</b>	<b>138.19</b>	<b>0.00</b>	<b>56.58</b>	<b>194.77</b>	<b>25,505.23</b>	<b>0.76</b>
<b>00</b>								
32-00-00-53-0380	Consulting Services	10,000.00	0.00	0.00	0.00	0.00	10,000.00	0.00
32-00-00-53-0425	Village Attorney	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0.00
32-00-00-53-4350	Printing	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
32-00-00-53-5300	AdvertisingLegal	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
	<b>Contractual Services</b>	<b>17,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>17,000.00</b>	<b>0.00</b>
<b>00</b>		<b>17,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>17,000.00</b>	<b>0.00</b>
	<b>Expense</b>	<b>17,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>17,000.00</b>	<b>0.00</b>
<b>32</b>	<b>Tif - North Avenue</b>	<b>-8,700.00</b>	<b>-138.19</b>	<b>0.00</b>	<b>56.58</b>	<b>-194.77</b>	<b>-8,505.23</b>	<b>2.24</b>

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% Exp/Col
<b>35</b>	<b>Infrastructure Imp</b>							
	<b>Bond Fund</b>							
<b>00</b>								
35-00-00-45-5100	Interest	2,500.00	1,306.27	0.00	517.31	1,823.58	676.42	72.94
	<b>Interest</b>	<u>2,500.00</u>	<u>1,306.27</u>	<u>0.00</u>	<u>517.31</u>	<u>1,823.58</u>	<u>676.42</u>	<u>72.94</u>
<b>00</b>		<u>2,500.00</u>	<u>1,306.27</u>	<u>0.00</u>	<u>517.31</u>	<u>1,823.58</u>	<u>676.42</u>	<u>72.94</u>
	<b>Revenue</b>	<b>2,500.00</b>	<b>1,306.27</b>	<b>0.00</b>	<b>517.31</b>	<b>1,823.58</b>	<b>676.42</b>	<b>72.94</b>
<b>00</b>								
35-00-00-55-9100	Street Improvements	318,311.00	0.00	0.00	0.00	0.00	318,311.00	0.00
	<b>Capital Outlay</b>	<u>318,311.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>318,311.00</u>	<u>0.00</u>
<b>00</b>		<u>318,311.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>318,311.00</u>	<u>0.00</u>
	<b>Expense</b>	<u>318,311.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>318,311.00</u>	<u>0.00</u>
<b>35</b>	<b>Infrastructure Imp</b>	<b>315,811.00</b>	<b>-1,306.27</b>	<b>0.00</b>	<b>517.31</b>	<b>-1,823.58</b>	<b>317,634.58</b>	<b>-0.58</b>
	<b>Bond Fund</b>							

# Village of River Forest Investments

Fiscal Year 2020  
Through 07/31/2019

Fun	ID	Bank	Interest Rate	Purchase Date	Maturity Date	Cost	Par Value	Market Value
01	2018-05	Private Bank	01.675%	8/21/2017	8/21/2019	\$241,600.00	\$241,600.00	\$241,600.00
01	2018-13	Morgan Stanley Private Bank	02.200%	3/15/2018	9/16/2019	\$247,109.27	\$247,000.00	\$247,058.54
01	2018-21	Eaglebank	02.750%	10/9/2018	10/9/2019	\$243,400.00	\$243,400.00	\$243,400.00
01	2018-19	Servisfirst Bank	02.413%	8/16/2018	10/15/2019	\$243,000.00	\$243,000.00	\$243,000.00
01	2018-24	First Capital Bank	02.950%	10/31/2018	10/31/2019	\$243,200.00	\$243,200.00	\$243,200.00
01	2018-28	Notheast Community Bank	02.883%	12/20/2018	12/20/2019	\$242,800.00	\$242,800.00	\$242,800.00
01	2017-05	Wells Fargo	01.750%	3/1/2017	3/2/2020	\$249,364.25	\$249,000.00	\$248,741.79
01	2017-06	Capital One Bank	01.800%	3/8/2017	3/9/2020	\$247,000.00	\$247,000.00	\$246,732.75
01	2018-14	Bank of China	02.335%	3/7/2018	3/23/2020	\$238,100.00	\$238,100.00	\$238,100.00
01	2019-11	Fifth Third CD	02.230%	7/5/2019	4/5/2020	\$69,353.56	\$69,353.56	\$69,353.56
01	2019-10	Fifth Third CD	02.230%	7/5/2019	4/5/2020	\$69,353.57	\$69,353.57	\$69,353.57
01	2019-09	Fifth Third CD	02.230%	7/5/2019	4/5/2020	\$69,353.56	\$69,353.56	\$69,353.56
01	2019-13	Newbank	02.291%	7/3/2019	7/2/2020	\$244,300.00	\$244,300.00	\$244,300.00
01	2019-16	FHLB	02.100%	7/29/2019	7/29/2020	\$450,000.00	\$450,000.00	\$449,806.50
01	2019-17	Bank 7	02.225%	7/30/2019	1/20/2021	\$241,800.00	\$241,800.00	\$241,800.00
01	2017-09	FHLMC	01.500%	4/4/2017	2/17/2021	\$330,165.00	\$330,000.00	\$330,389.40
								<b>\$3,668,989.67</b>
02	2019-07	Prudential Bank, PA	02.450%	4/18/2019	4/17/2020	\$244,000.00	\$244,000.00	\$244,000.00
02	2019-15	Mainstreet Bank	02.230%	7/19/2019	7/20/2020	\$244,500.00	\$244,500.00	\$244,500.00



# Village of River Forest Investments

Fiscal Year 2020  
Through 07/31/2019

Fun	ID	Bank	Interest Rate	Purchase Date	Maturity Date	Cost	Par Value	Market Value
								<b>\$488,500.00</b>
03	2019-05	First Mid-Illinois Bank & Trust	02.933%	3/12/2019	3/11/2021	\$150,000.00	\$150,000.00	\$150,000.00
								<b>\$150,000.00</b>
13	2018-20	CFG Community Bank	02.593%	9/14/2018	9/16/2019	\$238,671.91	\$238,671.91	\$238,671.91
13	2018-25	Preferred Bank	02.800%	10/31/2018	10/31/2019	\$243,400.00	\$243,400.00	\$243,400.00
13	2018-23	Capital Bank	02.850%	10/31/2018	10/31/2019	\$243,400.00	\$243,400.00	\$243,400.00
13	2018-09	Capital One Natl Assoc	01.750%	11/8/2017	11/8/2019	\$247,000.00	\$247,000.00	\$246,830.06
13	2018-10	Morgan Stanley Bank	01.750%	11/9/2017	11/12/2019	\$247,000.00	\$247,000.00	\$246,827.10
13	2019-12	Freeport State Bank	02.242%	7/30/2019	1/28/2020	\$247,200.00	\$247,200.00	\$247,200.00
13	2018-29	Cornerstone Bank - NY	02.889%	12/10/2018	6/8/2020	\$239,200.00	\$239,200.00	\$239,200.00
13	2019-14	First Internet Bank of Indiana	02.159%	7/19/2019	7/20/2020	\$244,600.00	\$244,600.00	\$244,600.00
13	2019-08	Western Alliance Bank/Torrey	02.430%	5/8/2019	10/29/2020	\$241,000.00	\$241,000.00	\$241,000.00
13	2018-31	Citibank	03.000%	12/21/2018	12/21/2020	\$246,237.36	\$246,000.00	\$249,471.06
13	2019-01	FFCB	01.420%	1/17/2019	1/12/2021	\$195,188.00	\$200,000.00	\$198,380.00
13	2019-06	FHLN	02.250%	3/1/2019	1/29/2021	\$597,810.00	\$600,000.00	\$598,350.00
								<b>\$3,237,330.13</b>
14	2018-22	Sonabank	02.750%	10/9/2018	10/9/2019	\$243,500.00	\$243,500.00	\$243,500.00
14	2018-30	Discover Bank	02.820%	12/12/2018	6/12/2020	\$246,107.75	\$246,000.00	\$247,828.52
14	2019-02	FFCB	01.420%	1/17/2019	1/12/2021	\$195,188.00	\$200,000.00	\$198,380.00

# Village of River Forest Investments

Fiscal Year 2020  
Through 07/31/2019

Fun	ID	Bank	Interest Rate	Purchase Date	Maturity Date	Cost	Par Value	Market Value
14	2019-04	Pacific Western Bank	03.300%	2/6/2019	2/8/2021	\$234,600.00	\$234,600.00	\$234,600.00
								<b>\$924,308.52</b>
								<b>\$8,469,128.32</b>



## MEMORANDUM

Date: August 14, 2019

To: Eric Palm, Village Administrator

From: Rosey McAdams, Director of Finance

Subject: Expenditures –July 2019

Attached for your review and approval is a list of payments made to vendors by account number for the period from July 1-31, 2019. The total payments made for the period, including payrolls, are as follows:

### VILLAGE OF RIVER FOREST EXPENDITURES MONTH ENDED JULY 31, 2019

FUND	FUND #	VENDORS	PAYROLLS	TOTAL
General Fund	01	\$ 699,627.76	\$ 425,695.90	\$ 1,125,323.66
Water & Sewer Fund	02	211,325.21	47,794.75	259,119.96
Motor Fuel Tax	03	94,283.64	-	94,283.64
Debt Service	05	-	-	-
Capital Equip Replacement	13	-	-	-
Capital Improvement Fund	14	109,355.62	-	109,355.62
Economic Development Fund	16	153.96	-	153.96
TIF-Madison	31	547,146.32	-	547,146.32
TIF-North	32	-	-	-
Infrastructure Imp Fund	35	-	-	-
<b>Total Village Expenditures</b>		<b>\$ 1,661,892.51</b>	<b>\$ 473,490.65</b>	<b>\$ 2,135,383.16</b>

#### Requested Board Actions:

1. Motion to Approve the July 2019 Accounts Payable and Payroll transactions totaling \$1,588,082.88.
2. Motion to Approve the July 2019 Accounts Payable transactions for the Economic Development Fund (16) totaling \$153.96 and the TIF-Madison Street Fund (31) totaling \$547,146.32.

# Accounts Payable

## Transactions by Account

User: rmcadams  
 Printed: 08/14/2019 - 9:56 AM  
 Batch: 00000.00.0000



Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-00-09-17-0025	Roy Strom Refuse Removal Inc	UNIVERSAL SOLID WASTE TAGS	07/15/2019	0	3,050.00	
		Vendor Subtotal for Division:00			3,050.00	
01-00-00-21-0015	State Treasurer	PR Batch 00015.07.2019 State Income	07/15/2019	999827	13,311.05	
01-00-00-21-0015	State Treasurer	PR Batch 00031.07.2019 State Income	07/31/2019	999821	11,665.68	
01-00-00-21-0015	State Treasurer	PR Batch 00030.07.2019 State Income	07/31/2019	999813	5.60	
		Vendor Subtotal for Division:00			24,982.33	
01-00-00-21-0015	United States Treasury	PR Batch 00015.07.2019 FICA Emplo	07/15/2019	999828	4,295.66	
01-00-00-21-0015	United States Treasury	PR Batch 00015.07.2019 Medicare En	07/15/2019	999828	4,274.26	
01-00-00-21-0015	United States Treasury	PR Batch 00015.07.2019 Medicare En	07/15/2019	999828	4,274.26	
01-00-00-21-0015	United States Treasury	PR Batch 00015.07.2019 FICA Emplo	07/15/2019	999828	4,295.66	
01-00-00-21-0015	United States Treasury	PR Batch 00015.07.2019 Federal Inco	07/15/2019	999828	44,029.14	
01-00-00-21-0015	United States Treasury	PR Batch 00031.07.2019 FICA Emplo	07/31/2019	999822	4,281.03	
01-00-00-21-0015	United States Treasury	PR Batch 00031.07.2019 Federal Inco	07/31/2019	999822	31,982.36	
01-00-00-21-0015	United States Treasury	PR Batch 00031.07.2019 Medicare En	07/31/2019	999822	3,905.43	
01-00-00-21-0015	United States Treasury	PR Batch 00031.07.2019 FICA Emplo	07/31/2019	999822	4,281.03	
01-00-00-21-0015	United States Treasury	PR Batch 00031.07.2019 Medicare En	07/31/2019	999822	3,905.43	
01-00-00-21-0015	United States Treasury	PR Batch 00030.07.2019 Medicare En	07/31/2019	999814	3.34	
01-00-00-21-0015	United States Treasury	PR Batch 00030.07.2019 Medicare En	07/31/2019	999814	3.34	
		Vendor Subtotal for Division:00			109,530.94	
01-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00015.07.2019 IMRF Emph	07/15/2019	999819	536.76	
01-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00015.07.2019 IMRF-Volun	07/15/2019	999819	1,413.91	
01-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00015.07.2019 IMRF Emph	07/15/2019	999819	1,091.41	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00015.07.2019 IMRF Empl	07/15/2019	999819	5,148.46	
01-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00015.07.2019 IMRF Empl	07/15/2019	999819	2,532.00	
01-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00015.07.2019 IMRF-Volun	07/15/2019	999819	230.09	
01-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00031.07.2019 IMRF Empl	07/31/2019	999819	1,076.17	
01-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00031.07.2019 IMRF Empl	07/31/2019	999819	529.27	
01-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00031.07.2019 IMRF Empl	07/31/2019	999819	5,156.33	
01-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00031.07.2019 IMRF-Volun	07/31/2019	999819	230.09	
01-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00031.07.2019 IMRF-Volun	07/31/2019	999819	1,398.06	
01-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00031.07.2019 IMRF Empl	07/31/2019	999819	2,535.86	
Vendor Subtotal for Division:00					21,878.41	
01-00-00-21-0040	ICMA Retirement Corporation - 302	PR Batch 00015.07.2019 ICMA	07/15/2019	999825	3,190.18	
01-00-00-21-0040	ICMA Retirement Corporation - 302	PR Batch 00015.07.2019 ICMA	07/15/2019	999825	1,434.25	
01-00-00-21-0040	ICMA Retirement Corporation - 302	PR Batch 00031.07.2019 ICMA	07/31/2019	999818	1,594.92	
01-00-00-21-0040	ICMA Retirement Corporation - 302	PR Batch 00031.07.2019 ICMA	07/31/2019	999818	3,087.58	
Vendor Subtotal for Division:00					9,306.93	
01-00-00-21-0041	AXA Equitable Retirement	PR Batch 00015.07.2019 AXA %	07/15/2019	999823	769.32	
01-00-00-21-0041	AXA Equitable Retirement	PR Batch 00015.07.2019 AXA Loan F	07/15/2019	999823	98.88	
01-00-00-21-0041	AXA Equitable Retirement	PR Batch 00015.07.2019 AXA Roth %	07/15/2019	999823	1,225.99	
01-00-00-21-0041	AXA Equitable Retirement	PR Batch 00015.07.2019 AXA Flat	07/15/2019	999823	2,063.01	
01-00-00-21-0041	AXA Equitable Retirement	PR Batch 00015.07.2019 AXA Roth	07/15/2019	999823	75.00	
01-00-00-21-0041	AXA Equitable Retirement	PR Batch 00015.07.2019 AXA Emplo	07/15/2019	999823	554.99	
01-00-00-21-0041	AXA Equitable Retirement	PR Batch 00031.07.2019 AXA Loan F	07/31/2019	999816	98.88	
01-00-00-21-0041	AXA Equitable Retirement	PR Batch 00031.07.2019 AXA Roth %	07/31/2019	999816	1,394.22	
01-00-00-21-0041	AXA Equitable Retirement	PR Batch 00031.07.2019 AXA %	07/31/2019	999816	1,000.29	
01-00-00-21-0041	AXA Equitable Retirement	PR Batch 00031.07.2019 AXA Roth	07/31/2019	999816	75.00	
01-00-00-21-0041	AXA Equitable Retirement	PR Batch 00031.07.2019 AXA Emplo	07/31/2019	999816	554.99	
01-00-00-21-0041	AXA Equitable Retirement	PR Batch 00031.07.2019 AXA Flat	07/31/2019	999816	2,062.99	
Vendor Subtotal for Division:00					9,973.56	
01-00-00-21-0043	Genesis Employee Benefits Inc	PR Batch 00015.07.2019 VEBA Conti	07/15/2019	999824	3,157.31	
01-00-00-21-0043	Genesis Employee Benefits Inc	PR Batch 00015.07.2019 VEBA-EMP	07/15/2019	999824	33,851.82	
01-00-00-21-0043	Genesis Employee Benefits Inc	PR Batch 00031.07.2019 VEBA-SICK	07/31/2019	999817	43,619.05	
01-00-00-21-0043	Genesis Employee Benefits Inc	PR Batch 00031.07.2019 VEBA Conti	07/31/2019	999817	3,284.27	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-00-00-21-0043	Genesis Employee Benefits Inc	PR Batch 00030.07.2019 VEBA Contr	07/31/2019	999815	4.69	
Vendor Subtotal for Division:00					83,917.14	
01-00-00-21-0050	Illinois Fraternal Order of Police Lab	PR Batch 00015.07.2019 Police Unior	07/15/2019	6055	5.00	
01-00-00-21-0050	Illinois Fraternal Order of Police Lab	PR Batch 00031.07.2019 Police Unior	07/31/2019	6055	1,248.00	
Vendor Subtotal for Division:00					1,253.00	
01-00-00-21-0050	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDC	07/01/2019	195	18.48	
01-00-00-21-0050	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDC	07/01/2019	195	0.88	
01-00-00-21-0050	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDC	07/01/2019	195	1,885.56	
01-00-00-21-0050	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDC	07/01/2019	195	4,763.03	
Vendor Subtotal for Division:00					6,667.95	
01-00-00-21-0050	International Union of Operating Eng	PR Batch 00015.07.2019 Public Work	07/15/2019	6056	272.24	
01-00-00-21-0050	International Union of Operating Eng	PR Batch 00031.07.2019 Public Work	07/31/2019	6056	268.92	
Vendor Subtotal for Division:00					541.16	
01-00-00-21-0050	International Union of Operating Eng	PR Batch 00015.07.2019 Public Work	07/15/2019	6057	53.51	
01-00-00-21-0050	International Union of Operating Eng	PR Batch 00031.07.2019 Public Work	07/31/2019	6057	52.72	
Vendor Subtotal for Division:00					106.23	
01-00-00-21-0050	NCPERS Group Life Ins.	PR Batch 00015.07.2019 Supplementa	07/15/2019	6058	46.40	
01-00-00-21-0050	NCPERS Group Life Ins.	PR Batch 00031.07.2019 Supplementa	07/31/2019	6058	46.40	
Vendor Subtotal for Division:00					92.80	
01-00-00-21-0050	State Disbursement Unit	PR Batch 00015.07.2019 McNabb-170	07/15/2019	999826	216.67	
01-00-00-21-0050	State Disbursement Unit	PR Batch 00015.07.2019 Doran-17031	07/15/2019	999826	434.50	
01-00-00-21-0050	State Disbursement Unit	PR Batch 00031.07.2019 Doran-17031	07/31/2019	999820	434.50	
01-00-00-21-0050	State Disbursement Unit	PR Batch 00031.07.2019 McNabb-170	07/31/2019	999820	216.67	
Vendor Subtotal for Division:00					1,302.34	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-00-00-23-0060	River Forest Public Library	LIBRARY PPRT	07/15/2019	49368	2,163.03	
		Vendor Subtotal for Division:00			2,163.03	
01-00-00-25-0021	Hulen Landscaping Contractors	REFUND APRON DEPOSIT	07/31/2019	49426	150.00	
		Vendor Subtotal for Division:00			150.00	
01-00-00-25-9010	Benjamin Keith	REFUND SPECIAL EVENT PERMIT	07/15/2019	49353	200.00	
		Vendor Subtotal for Division:00			200.00	
01-00-00-42-2120	Excel Environmental Inc	REFUND DUPLICATE PAYMENT C	07/31/2019	49416	45.00	
		Vendor Subtotal for Division:00			45.00	
01-00-00-42-2120	Patricia Johnson	REFUND OVERPAYMENT OF VEH	07/31/2019	49432	20.00	
		Vendor Subtotal for Division:00			20.00	
01-00-00-42-2120	David Keeney	REFUND OVERPAYMENT OF VEH	07/31/2019	49433	20.00	
		Vendor Subtotal for Division:00			20.00	
01-00-00-42-2120	Annette Madden	REFUND OVERPAYMENT OF VEH	07/15/2019	49356	10.00	
		Vendor Subtotal for Division:00			10.00	
01-00-00-42-2120	Michael Skelly	REFUND DUPLICATE PAYMENT C	07/31/2019	49444	45.00	
		Vendor Subtotal for Division:00			45.00	
01-00-00-42-2120	Charrise Thomas	REFUND OVERPAYMENT OF VEH	07/15/2019	49378	45.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
Vendor Subtotal for Division:00					45.00	
01-00-00-42-2360	Joanne O'Brien	REFUND CANCELLED PERMIT 20	07/15/2019	49362	100.00	
Vendor Subtotal for Division:00					100.00	
01-00-00-44-4230	Michelle Alexandre	REFUND OVERPAYMENT OF PAR	07/31/2019	49391	20.00	
Vendor Subtotal for Division:00					20.00	
01-00-00-44-4230	Thomas Ireland	REFUND DUPLICATE PAYMENT C	07/31/2019	49430	30.00	
Vendor Subtotal for Division:00					30.00	
01-00-00-44-4230	Municipal Collection Services Inc	PARKING TICKET COLLECTIONS/	07/31/2019	0	71.54	
Vendor Subtotal for Division:00					71.54	
01-00-00-44-4300	Municipal Collection Services Inc	LOCAL ORDINANCE COLLECTIO	07/31/2019	0	94.08	
Vendor Subtotal for Division:00					94.08	
01-00-00-46-6410	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDC	07/01/2019	195	-1,428.38	
Vendor Subtotal for Division:00					-1,428.38	
01-10-00-52-0400	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDC	07/01/2019	195	992.31	
01-10-00-52-0400	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDC	07/01/2019	195	5,898.57	
Vendor Subtotal for Division:10					6,890.88	



Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-10-00-52-0420	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDC	07/01/2019	195	5.70	
01-10-00-52-0420	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDC	07/01/2019	195	1,345.07	
Vendor Subtotal for Division:10					1,350.77	
01-10-00-52-0425	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDC	07/01/2019	195	1.96	
01-10-00-52-0425	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDC	07/01/2019	195	88.01	
Vendor Subtotal for Division:10					89.97	
01-10-00-52-0500	Empower Health Services	WELLNESS SCREENING MAY 2019	07/31/2019	49414	2,400.00	
Vendor Subtotal for Division:10					2,400.00	
01-10-00-52-0500	Fifth Third Bank	VISA GIFT CARDS FOR 2019 WELI	07/31/2019	201	767.85	
Vendor Subtotal for Division:10					767.85	
01-10-00-53-0200	AT&T	MONTHLY ELEVATOR CHARGE	07/31/2019	49393	319.06	
Vendor Subtotal for Division:10					319.06	
01-10-00-53-0200	AT&T	HIGH SPEED INTERNET	07/31/2019	49394	76.91	
Vendor Subtotal for Division:10					76.91	
01-10-00-53-0200	CALL ONE	MONTHLY PHONE SERVICE	07/15/2019	49335	992.88	
Vendor Subtotal for Division:10					992.88	
01-10-00-53-0200	Comcast Cable	HIGH SPEED INTERNET	07/31/2019	49404	286.49	
Vendor Subtotal for Division:10					286.49	
01-10-00-53-0200	Verizon Financial Services LLC	DATA SERVICE FOR TABLETS & M	07/15/2019	0	77.92	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
Vendor Subtotal for Division:10					77.92	
01-10-00-53-0380	Fifth Third Bank	MESSENGER SERVICE/DR GOLDS	07/31/2019	201	39.84	
01-10-00-53-0380	Fifth Third Bank	MESSENGER SERVICE	07/31/2019	201	36.64	
01-10-00-53-0380	Fifth Third Bank	MESSENGER SERVICE	07/31/2019	201	44.38	
01-10-00-53-0380	Fifth Third Bank	MESSENGER SERVICE	07/31/2019	201	51.79	
Vendor Subtotal for Division:10					172.65	
01-10-00-53-0380	Holle Andersen	GRAPHIC DESIGN - COMMUNITY	07/31/2019	49424	50.00	
Vendor Subtotal for Division:10					50.00	
01-10-00-53-0380	Total Administrative Services Corp	VEBA ADMIN FEES	07/31/2019	49450	462.00	
01-10-00-53-0380	Total Administrative Services Corp	COBRA ADMIN FEES	07/31/2019	49450	71.00	
01-10-00-53-0380	Total Administrative Services Corp	COBRA ADMIN FEES	07/31/2019	49450	71.00	
Vendor Subtotal for Division:10					604.00	
01-10-00-53-0410	ClientFirst Consulting Group LLC	FY19 - IT SUPPORT/APR 2019	07/31/2019	0	2,830.00	
01-10-00-53-0410	ClientFirst Consulting Group LLC	FY20 - IT SUPPORT POLICE DEPT/	07/31/2019	0	5,497.50	
01-10-00-53-0410	ClientFirst Consulting Group LLC	FY20 - IT SUPPORT/MAY 2019	07/31/2019	0	3,761.25	
01-10-00-53-0410	ClientFirst Consulting Group LLC	FY20 - IT SUPPORT/JUN 2019	07/31/2019	0	3,156.25	
01-10-00-53-0410	ClientFirst Consulting Group LLC	FY20 - IT SUPPORT/JUN 2019	07/31/2019	0	4,788.75	
Vendor Subtotal for Division:10					20,033.75	
01-10-00-53-0410	Fifth Third Bank	AMAZON WEB SERVICES/JUN 201	07/31/2019	201	500.13	
01-10-00-53-0410	Fifth Third Bank	(3) COMPUTER MONITORS	07/31/2019	201	359.97	
01-10-00-53-0410	Fifth Third Bank	MONITOR FOR PUBLIC WORKS G	07/31/2019	201	199.99	
Vendor Subtotal for Division:10					1,060.09	
01-10-00-53-0410	Webitects	WEB HOSTING/MAY 2019	07/31/2019	49456	235.00	
01-10-00-53-0410	Webitects	WEB HOSTING/JUN 2019	07/31/2019	49456	235.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal for Division:10			470.00	
01-10-00-53-1100	Health Inspection Professionals Inc	HEALTH INSPECTION SERVICES/	07/31/2019	0	3,862.50	
		Vendor Subtotal for Division:10			3,862.50	
01-10-00-53-3300	De Lage Landen Financial Svcs Inc	MONTHLY LEASING (3) COPIERS/	07/31/2019	49412	505.99	
		Vendor Subtotal for Division:10			505.99	
01-10-00-53-3300	MailFinance	POSTAGE METER LEASE	07/15/2019	0	203.49	
		Vendor Subtotal for Division:10			203.49	
01-10-00-53-3300	Regal Business Machines Inc	(3) COPIERS MAINTENANCE & CC	07/31/2019	49442	256.74	
		Vendor Subtotal for Division:10			256.74	
01-10-00-53-4100	West Central Municipal Conference	TRAINING FOR NEWLY ELECTED	07/15/2019	49386	110.00	
		Vendor Subtotal for Division:10			110.00	
01-10-00-53-4250	Fifth Third Bank	DINNER FOR VBOT	07/31/2019	201	69.72	
01-10-00-53-4250	Fifth Third Bank	ICMA CONFERENCE REGISTRATI	07/31/2019	201	720.00	
		Vendor Subtotal for Division:10			789.72	
01-10-00-53-4250	West Central Municipal Conference	WCMC ANNUAL DINNER	07/15/2019	49386	1,150.00	
		Vendor Subtotal for Division:10			1,150.00	
01-10-00-53-4300	Fifth Third Bank	ILCMA DUES - E PALM	07/31/2019	201	413.75	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
Vendor Subtotal for Division:10					413.75	
01-10-00-53-4300	Rotary Club of OP-RF	ROTARY DUES/E PALM & C ADDU	07/15/2019	49369	1,800.00	
Vendor Subtotal for Division:10					1,800.00	
01-10-00-53-4300	Sterling Codifiers Inc	NEW/UPDATED VILLAGE CODE C	07/31/2019	49445	3,322.00	
Vendor Subtotal for Division:10					3,322.00	
01-10-00-53-4350	Fifth Third Bank	COMMISSIONER NAMEPLATES	07/31/2019	201	24.66	
01-10-00-53-4350	Fifth Third Bank	PRINTING OF COMP PLAN FINAL	07/31/2019	201	743.00	
Vendor Subtotal for Division:10					767.66	
01-10-00-53-4350	B Gunther & Company Inc	COMMISSIONER NAMEPLATES	07/31/2019	49421	72.00	
Vendor Subtotal for Division:10					72.00	
01-10-00-54-0100	Cintas #769	LOBBY MATS/JUL 2019	07/31/2019	49402	45.75	
01-10-00-54-0100	Cintas #769	LOBBY MATS/JUN 2019	07/31/2019	49402	45.75	
Vendor Subtotal for Division:10					91.50	
01-10-00-54-0100	Datasource Ink	TONER/GEORGETTE	07/31/2019	49411	165.00	
01-10-00-54-0100	Datasource Ink	TONER/GEORGETTE	07/31/2019	49411	156.00	
Vendor Subtotal for Division:10					321.00	
01-10-00-54-0100	Fifth Third Bank	LEICA DISTO D810 LASER DISTAN	07/31/2019	201	999.97	
01-10-00-54-0100	Fifth Third Bank	OFFICE SUPPLIES/J PAPE	07/31/2019	201	84.95	
01-10-00-54-0100	Fifth Third Bank	OFFICE SUPPLIES	07/31/2019	201	17.99	
01-10-00-54-0100	Fifth Third Bank	PLATES/SILVERWARE	07/31/2019	201	47.71	
01-10-00-54-0100	Fifth Third Bank	OFFICE SUPPLIES/J PAPE	07/31/2019	201	277.01	
Vendor Subtotal for Division:10					1,427.63	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-10-00-54-0100	Warehouse Direct Inc	MISC OFFICE SUPPLIES	07/31/2019	49455	213.68	
01-10-00-54-0100	Warehouse Direct Inc	MISC OFFICE SUPPLIES	07/31/2019	49455	121.89	
01-10-00-54-0100	Warehouse Direct Inc	MISC OFFICE SUPPLIES	07/31/2019	49455	49.16	
Vendor Subtotal for Division:10					384.73	
01-10-00-54-0150	B&B Networks Inc	REPLACEMENT DESK PHONE	07/31/2019	49395	324.72	
Vendor Subtotal for Division:10					324.72	
01-10-00-54-1300	UPS	REAL ESTATE DOCUMENTS	07/15/2019	49382	6.30	
Vendor Subtotal for Division:10					6.30	
01-14-00-53-4275	West Suburban Consolidated	MONTHLY CONTRIBUTION - 911 I	07/31/2019	0	35,738.17	
Vendor Subtotal for Division:14					35,738.17	
01-15-00-53-0380	Cook County Recorder Of Deeds	RECORDING FOR COMPREHENSIVE	07/31/2019	49408	88.00	
Vendor Subtotal for Division:15					88.00	
01-15-00-53-0380	Forest Printing Company	"KEEP ON GRASS" SIGNS	07/15/2019	49346	546.00	
Vendor Subtotal for Division:15					546.00	
01-15-00-53-4400	Illinois State Police Div of Admin	BFPC FINGERPRINTING (FIRE AP)	07/31/2019	49429	28.25	
Vendor Subtotal for Division:15					28.25	
01-15-00-53-4400	Theodore Polygraph Services Inc	POLYGRAPH/CREDIT REPORT FO	07/15/2019	49377	220.00	
01-15-00-53-4400	Theodore Polygraph Services Inc	POLYGRAPH/CREDIT REPORT FO	07/15/2019	49377	220.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
Vendor Subtotal for Division:15					440.00	
01-15-00-53-4450	Resource Management Associates In	POLICE CANDIDATE TESTING/EX	07/31/2019	49443	3,958.96	
Vendor Subtotal for Division:15					3,958.96	
01-15-00-53-5300	Wednesday Journal Inc	LEGAL NOTICE: ZBA PUBLIC HE.	07/31/2019	0	147.00	
01-15-00-53-5300	Wednesday Journal Inc	LEGAL NOTICE: ZBA PUBLIC HE.	07/31/2019	0	210.00	
Vendor Subtotal for Division:15					357.00	
01-20-00-52-0400	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDC	07/01/2019	195	3,612.57	
Vendor Subtotal for Division:20					3,612.57	
01-20-00-52-0425	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDC	07/01/2019	195	11.20	
Vendor Subtotal for Division:20					11.20	
01-20-00-53-0370	Envirosafe	PEST CONTROL	07/31/2019	49415	235.00	
01-20-00-53-0370	Envirosafe	PEST CONTROL	07/31/2019	49415	235.00	
Vendor Subtotal for Division:20					470.00	
01-20-00-53-0370	Kelty Lawn Care	PROPERTY MAINTENANCE/PARK	07/31/2019	49434	755.00	
01-20-00-53-0370	Kelty Lawn Care	PROPERTY MAINTENANCE AT 42:	07/31/2019	49434	315.00	
01-20-00-53-0370	Kelty Lawn Care	PROPERTY MAINTENANCE AT 42:	07/31/2019	49434	252.00	
Vendor Subtotal for Division:20					1,322.00	
01-20-00-53-0370	Verizon Financial Services LLC	DATA SERVICE FOR TABLETS & M	07/15/2019	0	13.97	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
Vendor Subtotal for Division:20					13.97	
01-20-00-53-1300	B&F Construction Code Services Inc	JUN 2019 INSPECTIONS	07/31/2019	49396	4,215.00	
Vendor Subtotal for Division:20					4,215.00	
01-20-00-53-1305	B&F Construction Code Services Inc	PLAN REVIEW/1122 JACKSON AV	07/15/2019	49332	1,142.08	
01-20-00-53-1305	B&F Construction Code Services Inc	PLAN REVIEW/558 FOREST SFR A	07/31/2019	49396	382.43	
01-20-00-53-1305	B&F Construction Code Services Inc	PLAN REVIEW/546 KEYSTONE SC	07/31/2019	49396	225.00	
01-20-00-53-1305	B&F Construction Code Services Inc	PLAN REVIEW/1123 FRANKLIN B.	07/31/2019	49396	1,549.37	
Vendor Subtotal for Division:20					3,298.88	
01-20-00-53-1305	Baxter & Woodman	ENGR & STRUCTURAL PLAN REV	07/15/2019	49333	5,901.25	
01-20-00-53-1305	Baxter & Woodman	STRUCTURAL PLAN REVIEW/800	07/31/2019	49398	616.25	
Vendor Subtotal for Division:20					6,517.50	
01-30-00-53-0420	Clark Baird Smith LLP	EMPLOYMENT LAW SERVICES	07/31/2019	49403	5,950.00	
Vendor Subtotal for Division:30					5,950.00	
01-30-00-53-0425	Klein Thorpe and Jenkins Ltd	ZONING BOARD OF APPEALS	07/31/2019	0	1,232.50	
01-30-00-53-0425	Klein Thorpe and Jenkins Ltd	PUBLIC WORKS ADVISORY	07/31/2019	0	1,131.49	
01-30-00-53-0425	Klein Thorpe and Jenkins Ltd	WEST LAKE ST BUSINESS DISTRI	07/31/2019	0	1,126.80	
01-30-00-53-0425	Klein Thorpe and Jenkins Ltd	HISTORIC PRESERVATION COMM	07/31/2019	0	1,137.00	
01-30-00-53-0425	Klein Thorpe and Jenkins Ltd	516 PARK AVE LITIGATION	07/31/2019	0	1,539.61	
01-30-00-53-0425	Klein Thorpe and Jenkins Ltd	B NOLAN FIREFIGHTER PENSION	07/31/2019	0	589.50	
01-30-00-53-0425	Klein Thorpe and Jenkins Ltd	FINANCE/ADMIN ADVISORY	07/31/2019	0	7,537.58	
Vendor Subtotal for Division:30					14,294.48	
01-30-00-53-0426	Klein Thorpe and Jenkins Ltd	LOCAL PROSECUTION	07/31/2019	0	1,000.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
Vendor Subtotal for Division:30					1,000.00	
01-40-00-52-0400	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDC	07/01/2019	195	-655.77	
01-40-00-52-0400	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDC	07/01/2019	195	46,080.40	
Vendor Subtotal for Division:40					45,424.63	
01-40-00-52-0420	Benistar/Hartford-6795	RETIREE INSURANCE PREMIUMS	07/15/2019	49334	7,778.01	
01-40-00-52-0420	Benistar/Hartford-6795	RETIREE INSURANCE PREMIUMS	07/15/2019	49334	7,815.35	
Vendor Subtotal for Division:40					15,593.36	
01-40-00-52-0420	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDC	07/01/2019	195	-101.85	
01-40-00-52-0420	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDC	07/01/2019	195	51.30	
01-40-00-52-0420	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDC	07/01/2019	195	13,259.38	
Vendor Subtotal for Division:40					13,208.83	
01-40-00-52-0425	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDC	07/01/2019	195	485.63	
01-40-00-52-0425	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDC	07/01/2019	195	-0.95	
Vendor Subtotal for Division:40					484.68	
01-40-00-53-0200	AT&T Wireless	AT&T CELLULAR TELEPHONE BI	07/12/2019	200	209.63	
Vendor Subtotal for Division:40					209.63	
01-40-00-53-0200	Verizon Financial Services LLC	DATA SERVICE FOR TABLETS & M	07/15/2019	0	65.95	
Vendor Subtotal for Division:40					65.95	
01-40-00-53-0385	Hon. Perry J Gulbrandsen Ret.	ADMINISTRATIVE ADJUDICATIO	07/15/2019	49349	600.00	



Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-40-00-53-0385	Hon. Perry J Gulbrandsen Ret.	ADMINISTRATIVE ADJUDICATION	07/31/2019	49420	600.00	
		Vendor Subtotal for Division:40			1,200.00	
01-40-00-53-0385	Municipal Systems Inc	MONTHLY SUBSCRIPTION FEE/JL	07/31/2019	0	950.00	
		Vendor Subtotal for Division:40			950.00	
01-40-00-53-0410	Verizon Connect NWF Inc	GPS FLEET MANAGEMENT PROG	07/15/2019	49384	132.65	
		Vendor Subtotal for Division:40			132.65	
01-40-00-53-0410	Thomson Reuters-West	CP CLEAR MONTHLY SUBSCRIPT	07/31/2019	49449	180.25	
		Vendor Subtotal for Division:40			180.25	
01-40-00-53-3200	Fifth Third Bank	PD VEHICLE EQUIPMENT	07/31/2019	201	17.98	
		Vendor Subtotal for Division:40			17.98	
01-40-00-53-3200	Pete's Automotive Service Inc	SERVICE 2018 DODGE CHARGER :	07/15/2019	0	24.00	
01-40-00-53-3200	Pete's Automotive Service Inc	SERVICE 2013 FORD EXPLORER #	07/15/2019	0	2,660.43	
01-40-00-53-3200	Pete's Automotive Service Inc	SERVICE 2017 FORD EXPLORER #	07/15/2019	0	44.00	
01-40-00-53-3200	Pete's Automotive Service Inc	SERVICE 2016 DODGE CHARGER :	07/15/2019	0	609.50	
		Vendor Subtotal for Division:40			3,337.93	
01-40-00-53-3200	Zeigler Ford North Riverside	VEHICLE STORAGE EQUIPMENT	07/15/2019	49389	175.00	
		Vendor Subtotal for Division:40			175.00	
01-40-00-53-3600	Arthur P O'Hara Inc	LAMINATE COUNTER TOPS IN PE	07/15/2019	49363	460.92	
		Vendor Subtotal for Division:40			460.92	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-40-00-53-4100	Lifeline Training	FEMALE ENFORCER TACTICAL C	07/15/2019	49355	338.00	
		Vendor Subtotal for Division:40			338.00	
01-40-00-53-4100	Daniel Humphreys	REIMB TRAINING EXPENSES/INS'	07/31/2019	49427	27.02	
		Vendor Subtotal for Division:40			27.02	
01-40-00-53-4100	North East Multi-Regional Training ]	BASIC SCHOOL RESOURCE OFFIC	07/15/2019	49361	375.00	
		Vendor Subtotal for Division:40			375.00	
01-40-00-53-4100	Benjamin Ransom	REIMB MEAL EXPENSES FOR TR	07/15/2019	49367	54.19	
		Vendor Subtotal for Division:40			54.19	
01-40-00-53-4100	SpeedSmartz	POLICE RADAR/LIDAR INSTRUC'	07/15/2019	49373	500.00	
		Vendor Subtotal for Division:40			500.00	
01-40-00-53-4200	Albertsons/Safeway	MEMORIAL DAY PARADE SUPPLI	07/15/2019	49328	9.20	
		Vendor Subtotal for Division:40			9.20	
01-40-00-53-4200	Andy Frain Services Inc	CROSSING GUARD SERVICES/JUN	07/31/2019	0	5,680.81	
		Vendor Subtotal for Division:40			5,680.81	
01-40-00-53-4200	Thrive Counseling Center	QUARTERLY COUNSELING SERV]	07/15/2019	49379	1,500.00	
		Vendor Subtotal for Division:40			1,500.00	
01-40-00-53-4250	Albertsons/Safeway	INVESTIGATION MCU MEETING	07/31/2019	49390	19.49	
		Vendor Subtotal for Division:40			19.49	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-40-00-53-4300	Fifth Third Bank	DIGITAL CHICAGO TRIBUNE SUB	07/31/2019	201	7.96	
		Vendor Subtotal for Division:40			7.96	
01-40-00-53-4300	West Suburban Major Crimes Task F	WESTAF - MCU DUES	07/15/2019	49387	500.00	
01-40-00-53-4300	West Suburban Major Crimes Task F	WESTAF MEMBERSHIP DUES	07/15/2019	49387	1,250.00	
		Vendor Subtotal for Division:40			1,750.00	
01-40-00-53-4350	Cimpress USA Inc	PD CUSTOM KNIVES	07/31/2019	49401	246.90	
		Vendor Subtotal for Division:40			246.90	
01-40-00-54-0100	Fifth Third Bank	BATTERIES FOR PD	07/31/2019	201	37.98	
01-40-00-54-0100	Fifth Third Bank	PD OFFICE SUPPLIES	07/31/2019	201	163.96	
		Vendor Subtotal for Division:40			201.94	
01-40-00-54-0100	Warehouse Direct Inc	PD OFFICE SUPPLIES	07/15/2019	49385	23.78	
01-40-00-54-0100	Warehouse Direct Inc	PD OFFICE SUPPLIES	07/31/2019	49455	161.92	
		Vendor Subtotal for Division:40			185.70	
01-40-00-54-0300	Peter Eberling	REIMB BIKE PATROL UNIFORM &	07/15/2019	49343	89.96	
		Vendor Subtotal for Division:40			89.96	
01-40-00-54-0300	J.G. Uniforms Inc	UNIFORMS/D SPEARS	07/15/2019	49352	258.25	
		Vendor Subtotal for Division:40			258.25	
01-40-00-54-0300	Ray O'Herron Co. Inc	UNIFORMS/D HUMPHREYS	07/15/2019	49364	241.96	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
Vendor Subtotal for Division:40					241.96	
01-40-00-54-0400	Aftermath	PRISONER DECONTAMINATION	07/15/2019	49327	105.00	
Vendor Subtotal for Division:40					105.00	
01-40-00-54-0400	Albertsons/Safeway	PRISONER MEDICATION	07/15/2019	49328	5.10	
01-40-00-54-0400	Albertsons/Safeway	PRISONER MEDICATION	07/15/2019	49328	17.98	
01-40-00-54-0400	Albertsons/Safeway	PRISONER MEDICATION	07/15/2019	49328	9.99	
01-40-00-54-0400	Albertsons/Safeway	PRISONER MEDICATION	07/31/2019	49390	24.76	
Vendor Subtotal for Division:40					57.83	
01-40-00-54-0400	John W Falsetti	CLEANING OF PRISONER BLANK	07/15/2019	49344	24.80	
Vendor Subtotal for Division:40					24.80	
01-40-00-54-0602	Axon Enterprise Inc	TASER BATTERIES	07/15/2019	49331	260.00	
Vendor Subtotal for Division:40					260.00	
01-40-00-54-0603	Fifth Third Bank	EVIDENCE/PERSON TRANSPORT	07/31/2019	201	274.16	
Vendor Subtotal for Division:40					274.16	
01-40-00-54-0610	Patriot3 Inc	(2) FLEXSHIELD BALLISTIC SHIE	07/15/2019	49365	2,210.00	
Vendor Subtotal for Division:40					2,210.00	
01-50-00-52-0400	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDC	07/01/2019	195	28,763.61	
Vendor Subtotal for Division:50					28,763.61	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-50-00-52-0420	Benistar/Hartford-6795	RETIREE INSURANCE PREMIUMS	07/15/2019	49334	1,430.01	
01-50-00-52-0420	Benistar/Hartford-6795	RETIREE INSURANCE PREMIUMS	07/15/2019	49334	1,430.01	
Vendor Subtotal for Division:50					2,860.02	
01-50-00-52-0420	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDC	07/01/2019	195	9,516.07	
01-50-00-52-0420	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDC	07/01/2019	195	34.20	
Vendor Subtotal for Division:50					9,550.27	
01-50-00-52-0425	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDC	07/01/2019	195	273.47	
Vendor Subtotal for Division:50					273.47	
01-50-00-53-0200	AT&T Wireless	AT&T CELLULAR TELEPHONE BI	07/12/2019	200	85.31	
Vendor Subtotal for Division:50					85.31	
01-50-00-53-3200	Certified Fleet Services Inc	#219 ANNUAL PREVENTATIVE MA	07/15/2019	0	2,700.00	
01-50-00-53-3200	Certified Fleet Services Inc	#219 EMERGENCY BRAKE REPAIR	07/15/2019	0	13,622.36	
Vendor Subtotal for Division:50					16,322.36	
01-50-00-53-3200	Pete's Automotive Service Inc	SERVICE 2006 FORD E-450 #214	07/15/2019	0	396.00	
Vendor Subtotal for Division:50					396.00	
01-50-00-53-4200	Fifth Third Bank	RETIREMENT CAKE FOR JOHN R	07/31/2019	201	42.99	
Vendor Subtotal for Division:50					42.99	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-50-00-53-4400	Center of Police Psychological Servi	PSYCH EVALUATION FOR FIREFI	07/31/2019	49399	350.00	
		Vendor Subtotal for Division:50			350.00	
01-50-00-54-0100	Datasource Ink	TONER/K WILEY	07/31/2019	49411	443.00	
		Vendor Subtotal for Division:50			443.00	
01-50-00-54-0300	Conway Shield	SHIELDS FOR FIRE DEPT	07/31/2019	49407	384.84	
		Vendor Subtotal for Division:50			384.84	
01-50-00-54-0300	Multi Service Technology Solutions	STATION BOOTS/MCKENNA	07/15/2019	49359	139.49	
		Vendor Subtotal for Division:50			139.49	
01-50-00-54-0600	CJC Auto Parts & Tires	IGNITION PART	07/15/2019	49338	27.64	
01-50-00-54-0600	CJC Auto Parts & Tires	CREDIT MEMO	07/15/2019	49338	-38.22	
01-50-00-54-0600	CJC Auto Parts & Tires	CREDIT MEMO	07/15/2019	49338	-5.56	
01-50-00-54-0600	CJC Auto Parts & Tires	OIL CHANGE ON AMBULANCE #2	07/15/2019	49338	30.78	
		Vendor Subtotal for Division:50			14.64	
01-50-00-54-0600	US Gas	OXYGEN FOR AMBULANCE	07/31/2019	0	100.31	
01-50-00-54-0600	US Gas	OXYGEN CYLINDER RENTAL	07/31/2019	0	168.30	
01-50-00-54-0600	US Gas	OXYGEN CYLINDER RENTAL	07/31/2019	0	168.30	
01-50-00-54-0600	US Gas	OXYGEN CYLINDER RENTAL	07/31/2019	0	168.30	
		Vendor Subtotal for Division:50			605.21	
01-60-01-52-0400	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDC	07/01/2019	195	4,682.72	
		Vendor Subtotal for Division:60			4,682.72	
01-60-01-52-0400	MOE Funds	P/W EMPLOYEE HEALTH INS/SEP	07/31/2019	49439	6,844.30	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
Vendor Subtotal for Division:60					6,844.30	
01-60-01-52-0420	Benistar/Hartford-6795	RETIREE INSURANCE PREMIUMS	07/15/2019	49334	1,715.07	
01-60-01-52-0420	Benistar/Hartford-6795	RETIREE INSURANCE PREMIUMS	07/15/2019	49334	1,715.07	
Vendor Subtotal for Division:60					3,430.14	
01-60-01-52-0420	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDC	07/01/2019	195	5.70	
01-60-01-52-0420	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDC	07/01/2019	195	1,974.66	
Vendor Subtotal for Division:60					1,980.36	
01-60-01-52-0420	Midwest Operating Eng-Pension Tru	P/W RETIREE EMPLOYEE HEALTH	07/31/2019	49438	1,070.00	
Vendor Subtotal for Division:60					1,070.00	
01-60-01-52-0425	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDC	07/01/2019	195	111.07	
Vendor Subtotal for Division:60					111.07	
01-60-01-53-0200	Verizon Financial Services LLC	DATA SERVICE FOR TABLETS & M	07/15/2019	0	47.27	
01-60-01-53-0200	Verizon Financial Services LLC	DATA FOR MESSAGE BOARD	07/31/2019	0	18.02	
Vendor Subtotal for Division:60					65.29	
01-60-01-53-0380	Baxter & Woodman	STORMWATER DETENTION REVI	07/31/2019	49398	90.00	
Vendor Subtotal for Division:60					90.00	
01-60-01-53-0410	MGP Inc	GIS CONSORTIUM STAFFING SER	07/15/2019	0	1,697.67	
Vendor Subtotal for Division:60					1,697.67	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-60-01-53-3100	Wigit's Truck Center	REPAIR TO 1800 CHIPPER	07/15/2019	49388	180.28	
		Vendor Subtotal for Division:60			180.28	
01-60-01-53-3200	MyFleetCenter.com	OIL CHANGE FOR PW #49	07/15/2019	49360	61.17	
01-60-01-53-3200	MyFleetCenter.com	OIL CHANGE FOR PW #48	07/15/2019	49360	55.77	
01-60-01-53-3200	MyFleetCenter.com	OIL CHANGE FOR PW #67	07/15/2019	49360	61.17	
01-60-01-53-3200	MyFleetCenter.com	MAINTENANCE TO PW TRUCK #4	07/31/2019	49440	116.65	
		Vendor Subtotal for Division:60			294.76	
01-60-01-53-3400	Lyons & Pinner Electric Companies	STREET LIGHT CRACKED AT WAS	07/31/2019	0	1,580.94	
01-60-01-53-3400	Lyons & Pinner Electric Companies	ALL ST LIGHTS OUT - CABLE TRC	07/31/2019	0	1,074.72	
01-60-01-53-3400	Lyons & Pinner Electric Companies	REPAIR LEANING STREET LIGHT	07/31/2019	0	876.00	
		Vendor Subtotal for Division:60			3,531.66	
01-60-01-53-3400	Traffic Control Corporation	LED SIGNAL FOR HAWTHORNE &	07/15/2019	49381	187.00	
		Vendor Subtotal for Division:60			187.00	
01-60-01-53-3600	Anderson Elevator Co	FIRE SERVICE TESTING	07/15/2019	49329	255.00	
01-60-01-53-3600	Anderson Elevator Co	QUARTERLY ELEVATOR MAINTEN	07/31/2019	49392	620.00	
		Vendor Subtotal for Division:60			875.00	
01-60-01-53-3600	Geneva Scientific Inc	BIKE RACK FOR HAWTHORNE &	07/15/2019	49347	327.70	
		Vendor Subtotal for Division:60			327.70	
01-60-01-53-3600	Fifth Third Bank	SECURITY CAMERAS FOR PW GA	07/31/2019	201	799.99	
01-60-01-53-3600	Fifth Third Bank	SECURITY CAMERAS FOR PW GA	07/31/2019	201	249.99	
		Vendor Subtotal for Division:60			1,049.98	



Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-60-01-53-3600	Hayes Mechanical	MAINTENANCE TO AHU ON FIRS'	07/31/2019	49423	1,464.58	
		Vendor Subtotal for Division:60			1,464.58	
01-60-01-53-3600	Menards	SUPPLIES FOR SECURITY CAMER	07/15/2019	49358	114.38	
		Vendor Subtotal for Division:60			114.38	
01-60-01-53-3600	U.S. Geological Survey	DES PLAINES RIVER GAGING ST/	07/31/2019	49453	5,750.00	
		Vendor Subtotal for Division:60			5,750.00	
01-60-01-53-5300	UPS	2019 WATER MAIN PERMIT SUBM	07/15/2019	49382	7.78	
		Vendor Subtotal for Division:60			7.78	
01-60-01-53-5350	Greenwood Transfer LLC	STREET SWEEPINGS/TREE STUM	07/31/2019	49419	612.49	
		Vendor Subtotal for Division:60			612.49	
01-60-01-53-5350	Roy Strom Refuse Removal Inc	YARD WASTE COLLECTION	07/31/2019	0	1,593.26	
		Vendor Subtotal for Division:60			1,593.26	
01-60-01-53-5400	Kelty Lawn Care	PROPERTY MAINTENANCE AT 80'	07/31/2019	49434	2,104.50	
		Vendor Subtotal for Division:60			2,104.50	
01-60-01-53-5400	Perfection Auto Inc	REPAIRS TO DODGE MAGNUM	07/31/2019	49441	661.86	
		Vendor Subtotal for Division:60			661.86	
01-60-01-53-5450	AEP Energy	ELECTRICITY FOR STREET LIGH	07/15/2019	49326	1,231.96	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
Vendor Subtotal for Division:60					1,231.96	
01-60-01-53-5450	ComEd	ELECTRICITY FOR ALLEY LIGHT	07/31/2019	49405	642.43	
Vendor Subtotal for Division:60					642.43	
01-60-01-53-5450	ComEd	MADISON ST LIGHTING	07/15/2019	49339	58.29	
01-60-01-53-5450	ComEd	MADISON ST LIGHTING	07/31/2019	49406	71.37	
Vendor Subtotal for Division:60					129.66	
01-60-01-54-0100	Datasource Ink	TONER/PUMP STATION	07/31/2019	49411	55.00	
Vendor Subtotal for Division:60					55.00	
01-60-01-54-0310	Josh Schwarz	REIMB UNIFORM ALLOWANCE	07/15/2019	49372	15.00	
Vendor Subtotal for Division:60					15.00	
01-60-01-54-0600	DuPage Topsoil Inc	TOP SOIL	07/15/2019	49342	380.00	
01-60-01-54-0600	DuPage Topsoil Inc	DIRT FOR BACKFILLING STUMPS	07/31/2019	49413	385.00	
Vendor Subtotal for Division:60					765.00	
01-60-01-54-0600	Fastenal Company	HARDWARE SUPPLIES	07/15/2019	49345	117.10	
Vendor Subtotal for Division:60					117.10	
01-60-01-54-0600	Fifth Third Bank	V-BELT	07/31/2019	201	8.24	
01-60-01-54-0600	Fifth Third Bank	FAUCET CONNECTOR	07/31/2019	201	16.15	
01-60-01-54-0600	Fifth Third Bank	VERTICAL MOUNT LAMPHOLDEI	07/31/2019	201	34.87	
01-60-01-54-0600	Fifth Third Bank	UNIVERSAL TRIAD BALLAST	07/31/2019	201	259.23	
01-60-01-54-0600	Fifth Third Bank	VACUUM BRUSHROLL	07/31/2019	201	13.95	
01-60-01-54-0600	Fifth Third Bank	T-GRID BOX HANGER	07/31/2019	201	10.36	
01-60-01-54-0600	Fifth Third Bank	JANITORIAL SUPPLIES	07/31/2019	201	60.35	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-60-01-54-0600	Fifth Third Bank	COMMERCIAL HEAVY-DUTY WA	07/31/2019	201	58.81	
01-60-01-54-0600	Fifth Third Bank	CHEST PADS FOR PUBLIC WORKS	07/31/2019	201	112.00	
		Vendor Subtotal for Division:60			573.96	
01-60-01-54-0600	Fox Valley Filter	FILTERS	07/31/2019	49417	242.57	
		Vendor Subtotal for Division:60			242.57	
01-60-01-54-0600	Healy Asphalt Company LLC	POTHOLE COLD PATCH	07/15/2019	49351	687.74	
		Vendor Subtotal for Division:60			687.74	
01-60-01-54-0600	IRMA	IRMA SAFETY BOOKS FOR PW TR	07/31/2019	49431	251.40	
		Vendor Subtotal for Division:60			251.40	
01-60-01-54-0600	Menards	GLOVES, CLEANERS & BOLTS FO	07/31/2019	49437	115.70	
		Vendor Subtotal for Division:60			115.70	
01-60-01-54-0600	Russo's Power Equipment Inc	TWO CYCLE OIL FOR PW	07/15/2019	49370	48.48	
01-60-01-54-0600	Russo's Power Equipment Inc	CHAINSAW CHAIN	07/15/2019	49370	36.12	
		Vendor Subtotal for Division:60			84.60	
01-60-01-54-0600	TAPCO	SIGNS	07/15/2019	49376	518.53	
01-60-01-54-0600	TAPCO	SIGN BRACKETS	07/31/2019	49446	283.52	
		Vendor Subtotal for Division:60			802.05	
01-60-01-54-0600	Traffic Control & Protection Inc	SIGN MATERIALS	07/15/2019	49380	323.00	
		Vendor Subtotal for Division:60			323.00	
01-60-05-53-5500	Roy Strom Refuse Removal Inc	REFUSE REMOVAL PER CONTRA	07/31/2019	0	91,269.63	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
Vendor Subtotal for Division:60					91,269.63	
Subtotal for Fund: 01					699,627.76	
02-00-00-21-0000	Arthur/James Catrambone/Gerace	Refund Check	06/26/2019	49336	45.00	
Vendor Subtotal for Division:00					45.00	
02-00-00-21-0000	Bank of America	Refund Check	07/17/2019	49397	6.32	
Vendor Subtotal for Division:00					6.32	
02-00-00-21-0015	State Treasurer	PR Batch 00015.07.2019 State Income	07/15/2019	999827	1,560.39	
02-00-00-21-0015	State Treasurer	PR Batch 00031.07.2019 State Income	07/31/2019	999821	1,591.97	
Vendor Subtotal for Division:00					3,152.36	
02-00-00-21-0015	United States Treasury	PR Batch 00015.07.2019 Medicare En	07/15/2019	999828	498.62	
02-00-00-21-0015	United States Treasury	PR Batch 00015.07.2019 FICA Emplo	07/15/2019	999828	2,132.15	
02-00-00-21-0015	United States Treasury	PR Batch 00015.07.2019 Medicare En	07/15/2019	999828	498.62	
02-00-00-21-0015	United States Treasury	PR Batch 00015.07.2019 FICA Emplo	07/15/2019	999828	2,132.15	
02-00-00-21-0015	United States Treasury	PR Batch 00015.07.2019 Federal Inco	07/15/2019	999828	3,772.73	
02-00-00-21-0015	United States Treasury	PR Batch 00031.07.2019 Medicare En	07/31/2019	999822	508.16	
02-00-00-21-0015	United States Treasury	PR Batch 00031.07.2019 FICA Emplo	07/31/2019	999822	2,172.78	
02-00-00-21-0015	United States Treasury	PR Batch 00031.07.2019 Federal Inco	07/31/2019	999822	3,834.47	
02-00-00-21-0015	United States Treasury	PR Batch 00031.07.2019 FICA Emplo	07/31/2019	999822	2,172.78	
02-00-00-21-0015	United States Treasury	PR Batch 00031.07.2019 Medicare En	07/31/2019	999822	508.16	
Vendor Subtotal for Division:00					18,230.62	
02-00-00-21-0027	J.R. Premier Landscaping	RETURN HYDRANT METER DEPC	07/15/2019	49366	1,000.00	
Vendor Subtotal for Division:00					1,000.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00031.07.2019 IMRF-Volun	07/31/2019	999819	426.98	
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00031.07.2019 IMRF Empl	07/31/2019	999819	307.83	
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00031.07.2019 IMRF Empl	07/31/2019	999819	1,348.87	
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00031.07.2019 IMRF Empl	07/31/2019	999819	2,742.61	
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00031.07.2019 IMRF-Volun	07/31/2019	999819	178.30	
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00031.07.2019 IMRF Empl	07/31/2019	999819	151.39	
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00015.07.2019 IMRF Empl	07/15/2019	999819	151.39	
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00015.07.2019 IMRF Empl	07/15/2019	999819	2,733.69	
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00015.07.2019 IMRF-Volun	07/15/2019	999819	178.30	
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00015.07.2019 IMRF Empl	07/15/2019	999819	307.83	
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00015.07.2019 IMRF-Volun	07/15/2019	999819	426.97	
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00015.07.2019 IMRF Empl	07/15/2019	999819	1,344.47	
Vendor Subtotal for Division:00					10,298.63	
02-00-00-21-0040	ICMA Retirement Corporation - 302	PR Batch 00015.07.2019 ICMA	07/15/2019	999825	99.82	
02-00-00-21-0040	ICMA Retirement Corporation - 302	PR Batch 00015.07.2019 ICMA	07/15/2019	999825	23.11	
02-00-00-21-0040	ICMA Retirement Corporation - 302	PR Batch 00031.07.2019 ICMA	07/31/2019	999818	23.11	
02-00-00-21-0040	ICMA Retirement Corporation - 302	PR Batch 00031.07.2019 ICMA	07/31/2019	999818	102.42	
Vendor Subtotal for Division:00					248.46	
02-00-00-21-0041	AXA Equitable Retirement	PR Batch 00015.07.2019 AXA Emplo	07/15/2019	999823	61.68	
02-00-00-21-0041	AXA Equitable Retirement	PR Batch 00015.07.2019 AXA Flat	07/15/2019	999823	221.99	
02-00-00-21-0041	AXA Equitable Retirement	PR Batch 00031.07.2019 AXA Emplo	07/31/2019	999816	61.68	
02-00-00-21-0041	AXA Equitable Retirement	PR Batch 00031.07.2019 AXA Flat	07/31/2019	999816	222.01	
Vendor Subtotal for Division:00					567.36	
02-00-00-21-0043	Genesis Employee Benefits Inc	PR Batch 00015.07.2019 VEBA-EMP	07/15/2019	999824	3,148.18	
Vendor Subtotal for Division:00					3,148.18	
02-00-00-21-0050	International Union of Operating En	PR Batch 00031.07.2019 Public Work	07/31/2019	6056	321.05	
02-00-00-21-0050	International Union of Operating En	PR Batch 00015.07.2019 Public Work	07/15/2019	6056	315.80	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
Vendor Subtotal for Division:00					636.85	
02-00-00-21-0050	International Union of Operating Eng	PR Batch 00031.07.2019 Public Work	07/31/2019	6057	62.03	
02-00-00-21-0050	International Union of Operating Eng	PR Batch 00015.07.2019 Public Work	07/15/2019	6057	61.24	
Vendor Subtotal for Division:00					123.27	
02-00-00-21-0050	NCPERS Group Life Ins.	PR Batch 00031.07.2019 Supplementa	07/31/2019	6058	9.60	
02-00-00-21-0050	NCPERS Group Life Ins.	PR Batch 00015.07.2019 Supplementa	07/15/2019	6058	9.60	
Vendor Subtotal for Division:00					19.20	
02-60-06-52-0400	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDC	07/01/2019	195	6,276.89	
02-60-06-52-0400	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDC	07/01/2019	195	425.27	
Vendor Subtotal for Division:60					6,702.16	
02-60-06-52-0400	MOE Funds	P/W EMPLOYEE HEALTH INS/SEP	07/31/2019	49439	6,369.70	
Vendor Subtotal for Division:60					6,369.70	
02-60-06-52-0420	Midwest Operating Eng-Pension Tru	P/W RETIREE EMPLOYEE HEALTHI	07/31/2019	49438	766.00	
Vendor Subtotal for Division:60					766.00	
02-60-06-52-0425	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDC	07/01/2019	195	0.84	
02-60-06-52-0425	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDC	07/01/2019	195	206.79	
Vendor Subtotal for Division:60					207.63	
02-60-06-53-0100	ComEd	ELECTRICITY FOR PUMP STATION	07/15/2019	49339	2,522.59	
Vendor Subtotal for Division:60					2,522.59	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
02-60-06-53-0200	CALL ONE	MONTHLY PHONE SERVICE	07/15/2019	49335	248.21	
		Vendor Subtotal for Division:60			248.21	
02-60-06-53-0200	Comcast Cable	INTERNET AT PUMP STATION	07/31/2019	49404	104.85	
		Vendor Subtotal for Division:60			104.85	
02-60-06-53-0200	Verizon Financial Services LLC	DATA SERVICE FOR TABLETS & M	07/15/2019	0	47.27	
		Vendor Subtotal for Division:60			47.27	
02-60-06-53-0410	Accela Inc #774375	UB WEB PAYMENTS/JUN 2019	07/15/2019	0	582.00	
		Vendor Subtotal for Division:60			582.00	
02-60-06-53-0410	MGP Inc	GIS CONSORTIUM STAFFING SER	07/15/2019	0	1,697.67	
		Vendor Subtotal for Division:60			1,697.67	
02-60-06-53-3300	De Lage Landen Financial Svcs Inc	MONTHLY LEASING (3) COPIERS/	07/31/2019	49412	56.22	
		Vendor Subtotal for Division:60			56.22	
02-60-06-53-3300	Regal Business Machines Inc	(3) COPIERS MAINTENANCE & CC	07/31/2019	49442	28.53	
		Vendor Subtotal for Division:60			28.53	
02-60-06-53-3600	Fifth Third Bank	SECURITY CAMERAS FOR PUMP	07/31/2019	201	759.99	
02-60-06-53-3600	Fifth Third Bank	SECURITY CAMERAS FOR PW GA	07/31/2019	201	249.99	
		Vendor Subtotal for Division:60			1,009.98	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
02-60-06-53-3630	Brett Hampson	OVERHEAD SEWER REIMBURSE	07/31/2019	49422	2,735.00	
		Vendor Subtotal for Division:60			2,735.00	
02-60-06-53-3630	Patrick Kiefer	OVERHEAD SEWER REIMBURSE	07/31/2019	49435	4,000.00	
		Vendor Subtotal for Division:60			4,000.00	
02-60-06-53-3640	Illinois EPA	ANNUAL NPDES PERMIT FEE	07/31/2019	49428	5,000.00	
		Vendor Subtotal for Division:60			5,000.00	
02-60-06-53-4300	Core & Main LP	FCC LICENSE UPDATE	07/31/2019	49410	1,000.00	
		Vendor Subtotal for Division:60			1,000.00	
02-60-06-53-4350	Third Millennium	SHIPPING REMAINING INVOICES	07/31/2019	49448	261.23	
		Vendor Subtotal for Division:60			261.23	
02-60-06-53-4480	Suburban Laboratories Inc	WATER QUALITY TESTING	07/15/2019	49375	115.00	
		Vendor Subtotal for Division:60			115.00	
02-60-06-53-5350	Greenwood Transfer LLC	STREET SWEEPINGS	07/15/2019	49348	219.19	
02-60-06-53-5350	Greenwood Transfer LLC	PIT & SWEEPING DEBRIS	07/15/2019	49348	274.33	
02-60-06-53-5350	Greenwood Transfer LLC	STREET SWEEPINGS	07/31/2019	49419	135.50	
02-60-06-53-5350	Greenwood Transfer LLC	STREET SWEEPINGS/TREE STUM	07/31/2019	49419	245.52	
		Vendor Subtotal for Division:60			874.54	



Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
02-60-06-53-5400	Leyden Lawn Sprinklers Inc	IRRIGATION DAMAGE CAUSED E	07/31/2019	49436	876.60	
02-60-06-53-5400	Leyden Lawn Sprinklers Inc	IRRIGATION DAMAGE CAUSED E	07/31/2019	49436	666.40	
Vendor Subtotal for Division:60					1,543.00	
02-60-06-54-0500	Genuine Parts Co Inc	AIR FILTERS FOR SPRINTER VAN	07/31/2019	49418	58.80	
Vendor Subtotal for Division:60					58.80	
02-60-06-54-0600	Core & Main LP	NEW WATER METER/754 CLINTON	07/15/2019	49340	225.97	
02-60-06-54-0600	Core & Main LP	NEW WATER METER/910 BONNIE	07/31/2019	49410	189.79	
Vendor Subtotal for Division:60					415.76	
02-60-06-54-0600	Fifth Third Bank	FLASH DRIVE & CLIPPER STAPLE	07/31/2019	201	104.08	
Vendor Subtotal for Division:60					104.08	
02-60-06-54-0600	Hach Company	CHLORINE REAGENT FOR EQUIP	07/15/2019	49350	193.27	
Vendor Subtotal for Division:60					193.27	
02-60-06-54-0600	Hawkins Inc	SODIUM HYPOCHLORITE	07/15/2019	0	352.80	
Vendor Subtotal for Division:60					352.80	
02-60-06-54-0600	McMaster-Carr	TUBING FOR CHLORINE PUMP	07/15/2019	49357	113.16	
Vendor Subtotal for Division:60					113.16	
02-60-06-54-0600	Menards	MISC PW SUPPLIES	07/31/2019	49437	40.68	
Vendor Subtotal for Division:60					40.68	
02-60-06-54-0600	Subsurface Solutions	PARTS FOR ELECTRONIC LOCATI	07/15/2019	49374	89.50	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal for Division:60			89.50	
02-60-06-54-0600	USABlueBook	TOOL FOR SEWER TRUCK	07/15/2019	49383	421.46	
02-60-06-54-0600	USABlueBook	QUICKPRO HEAD SERVICE KIT F	07/15/2019	49383	74.54	
		Vendor Subtotal for Division:60			496.00	
02-60-06-54-1300	Sebis Direct	UTILITY BILLING POSTAGE	07/15/2019	0	679.51	
		Vendor Subtotal for Division:60			679.51	
02-60-06-54-2200	City of Chicago	PURCHASE OF WATER	07/15/2019	49337	64,979.83	
02-60-06-54-2200	City of Chicago	PURCHASE OF WATER	07/15/2019	49337	61,662.71	
		Vendor Subtotal for Division:60			126,642.54	
02-60-06-55-0500	Verde Energy Efficiency Experts	LED LIGHTING INSTALLATIONS I	07/31/2019	49454	1,201.20	
		Vendor Subtotal for Division:60			1,201.20	
02-60-06-55-1300	Dixon Engineering Inc	INSPECTION/BID SPECS FOR WAT	07/15/2019	49341	3,500.00	
		Vendor Subtotal for Division:60			3,500.00	
02-60-06-55-1400	Core & Main LP	2019-20 WATER METER REPLACE	07/15/2019	49340	4,090.08	
		Vendor Subtotal for Division:60			4,090.08	
		Subtotal for Fund: 02			211,325.21	
03-00-00-55-9100	Treasurer State Of Illinois	CHICAGO AVE RESURFACING CO	07/31/2019	49452	94,283.64	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal for Division:00			94,283.64	
		Subtotal for Fund: 03			94,283.64	
14-00-00-44-4240	Municipal Collection Services Inc	RED LIGHT CAMERA COLLECTIO	07/31/2019	0	1,766.91	
		Vendor Subtotal for Division:00			1,766.91	
14-00-00-55-0500	Verde Energy Efficiency Experts	LED LIGHTING AT VH EXTERIOR	07/31/2019	49454	5,806.02	
		Vendor Subtotal for Division:00			5,806.02	
14-00-00-55-0700	Chicago Title and Trust Co	EARNEST MONEY FOR PURCHAS	07/02/2019	196	25,000.00	
		Vendor Subtotal for Division:00			25,000.00	
14-00-00-55-1205	KLOA Inc	TRAFFIC SIGNAL PLANS FOR TH	07/15/2019	49354	2,640.78	
		Vendor Subtotal for Division:00			2,640.78	
14-00-00-55-1205	TAPCO	SIGNS FOR SAFE ROUTES TO SCE	07/15/2019	49376	1,120.00	
14-00-00-55-1205	TAPCO	SIGNS FOR SAFE ROUTES TO SCE	07/15/2019	49376	29,035.10	
14-00-00-55-1205	TAPCO	SIGN SUPPLIES FOR "SAFE ROUT	07/31/2019	49446	100.58	
14-00-00-55-1205	TAPCO	SIGN SUPPLIES FOR "SAFE ROUT	07/31/2019	49446	584.38	
		Vendor Subtotal for Division:00			30,840.06	
14-00-00-55-1205	Traffic Control & Protection Inc	ORANGE MESH FLAGS FOR "SAF	07/31/2019	49451	403.00	
		Vendor Subtotal for Division:00			403.00	
14-00-00-55-1210	Tetra Tech Inc	PHASE 1 - 418 FRANKLIN AVE	07/31/2019	49447	2,650.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
Vendor Subtotal for Division:00					2,650.00	
14-00-00-55-8620	AVI Systems Inc	AV UPGRADE - PAYMENT 2 OF 3	07/15/2019	49330	36,837.60	
Vendor Subtotal for Division:00					36,837.60	
14-00-00-55-8620	ClientFirst Consulting Group LLC	FY20 - IT SUPPORT POLICE DEPT/	07/31/2019	0	572.50	
14-00-00-55-8620	ClientFirst Consulting Group LLC	FY20 CIP - STREET CAMERA STR/	07/31/2019	0	1,743.75	
14-00-00-55-8620	ClientFirst Consulting Group LLC	FY20 CIP - HTE DATA EXTRACTIO	07/31/2019	0	143.75	
14-00-00-55-8620	ClientFirst Consulting Group LLC	FY20 - IT SUPPORT/JUN 2019	07/31/2019	0	756.25	
14-00-00-55-8620	ClientFirst Consulting Group LLC	FY20 - IT SUPPORT/JUN 2019	07/31/2019	0	195.00	
Vendor Subtotal for Division:00					3,411.25	
Subtotal for Fund: 14					109,355.62	
16-00-00-53-0420	Klein Thorpe and Jenkins Ltd	TIF ISSUES (2008)	07/31/2019	0	153.96	
Vendor Subtotal for Division:00					153.96	
Subtotal for Fund: 16					153.96	
31-00-00-53-0100	ComEd	ELECTRICITY FOR 10 LATHROP A	07/31/2019	49406	19.58	
Vendor Subtotal for Division:00					19.58	
31-00-00-53-0100	Fifth Third Bank	NATURAL GAS FOR 10 LATHROP A	07/31/2019	201	71.55	
Vendor Subtotal for Division:00					71.55	
31-00-00-53-0100	Schomig Land Surveyors Ltd	LAND SURVEY FOR 11 ASHLAND	07/15/2019	49371	625.00	
Vendor Subtotal for Division:00					625.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
31-00-00-53-0380	Cordogan Clark & Associates Inc	RFCCA STUDY	07/31/2019	49409	5,669.19	
		Vendor Subtotal for Division:00			5,669.19	
31-00-00-53-0380	Fifth Third Bank	11 ASHLAND AVE INSPECTION	07/31/2019	201	695.00	
		Vendor Subtotal for Division:00			695.00	
31-00-00-53-0380	Houseal Lavigne Associates	CONSULTING SERVICES	07/31/2019	49425	2,665.00	
		Vendor Subtotal for Division:00			2,665.00	
31-00-00-53-0425	Klein Thorpe and Jenkins Ltd	MADISON STREET TIF DISTRICT	07/31/2019	0	3,225.00	
		Vendor Subtotal for Division:00			3,225.00	
31-00-00-53-5300	Chicago Tribune Media Group	PUBLICATION NOTICE: 11 ASHLA	07/31/2019	49400	1,176.00	
		Vendor Subtotal for Division:00			1,176.00	
31-00-00-55-0700	Chicago Title and Trust Co	RELOCATION EXPENSES FOR 11 /	07/10/2019	198	106,000.00	
31-00-00-55-0700	Chicago Title and Trust Co	PURCHASE OF 11 ASHLAND AV	07/10/2019	199	427,000.00	
		Vendor Subtotal for Division:00			533,000.00	
				Subtotal for Fund: 31	547,146.32	
				Report Total:	1,661,892.51	



## MEMORANDUM

Date: August 26, 2019

To: Catherine Adduci, Village President  
Village Board of Trustees

From: Eric J. Palm, Village Administrator

Subj: Village Administrator's Report

Upcoming Meetings (all meetings are at Village Hall unless otherwise noted)

Tuesday, August 27	7:00 pm	Town Hall with Congressman Davis
Wednesday, August 28	6:00 pm	Board of Fire and Police Commissioners Meeting – <i>Cancelled</i>
Monday, September 2	ALL DAY	Labor Day – VILLAGE HALL CLOSED
Wednesday, September 4	7:00 pm	Special Sustainability Commission Meeting
Thursday, September 5	7:30 pm	Development Review Board Meeting – Tentative
Monday, September 9	7:00 pm	Village Board of Trustees Meeting

Recent Payments of >\$10,000

In accordance with the purchasing policy, the following is a summary of payments between \$10,000 and \$20,000 that have occurred since the last Board meeting:

Vendor	Amount	Description
Klein Thorpe and Jenkins Ltd	\$18,673.44	Legal Consulting
MOE Funds	\$13,241.00	PW Employee Health Insurance
BKD LLP	\$15,230.00	FY19 Auditing Services
Forest Preserve District	\$12,000.00	Annual License
Futurity19 Inc	\$19,500.00	Construction for AV Upgrades

No New Business Licenses Issued.

Thank you.



**Village of River Forest**  
**Village Administrator's Office**  
400 Park Avenue  
River Forest, IL 60305  
Tel: 708-366-8500

## MEMORANDUM

Date: August 20, 2019

To: Eric Palm, Village/Zoning Administrator

From: Lisa Scheiner, Assistant Village Administrator

Subj: Request for Zoning Variations – 1201 Park Avenue – Setback Requirements – Shed

### **Issue:**

James Durham, owner of the property at 1201 Park Avenue, wishes to replace a shed with a new one in the secondary front yard of the home, which is located at the northeast corner of Park and Division. They are requesting relief from the Village's regulations which require certain secondary front yard setbacks on their property in order to construct the new accessory structure.

### **Analysis:**

At the July 11, 2019 meeting of the Zoning Board of Appeals a public hearing was held regarding the requested variation. The Zoning Board of Appeals voted unanimously with two members absent to recommend to the Village Board of Trustees that the variation be approved.

Below please find a summary of staff's review of available records regarding zoning variation requests regarding accessory structures, primarily detached garages, that were acted upon by the Village Board since 2008. The Village was unable to locate a similar request for a shed in a secondary front yard. Please note that each application and recommendation is considered based on its own facts and approval of a particular zoning variation does not set a precedent for other variations.

Address	Year	Description of Variation Request	ZBA Rec.	VBOT Action	Ord. #
7628 Washington	2019	Reduce front, rear, and side yard setbacks for detached garage	Approve	Approved	3770
910 Forest	2019	Reduce side yard setback from 5' to 4.5' for detached garage	Approve	Approved	3759
559 Ashland	2019	Decrease the side yard setback from 3' to 1' to accommodate roof eaves	Approve	Approved	3740
631 Edgewood	2018	Reduce side yard setback from 9.58' to 5' - detached garage	Deny	Approved	3699

Address	Year	Description of Variation Request	ZBA Rec.	VBOT Action	Ord. #
633 Monroe	2011	Reduce the combined side yard setback from 23.95' to 19.02'	Approve	Approved	3699
718 Park	2011	Decrease Secondary Front Yard setback from 13'-0" to 7'-0"	Approve	Approved	3391
918 Jackson	2010	Decrease Side Yard setback from 5'-0" to 3'-0" - detached garage	Approve	Approved	3375
515 Jackson	2008	Decrease Side Yard setback from 5'-0" to 3'-1" - detached garage	Approve	Approved	3321

**Request for Board Action:**

If the Village Board of Trustees wishes to concur with the Zoning Board of Appeals recommendation to grant the requested variations, the following motion would be appropriate:

Motion to approve an Ordinance granting the requested variations to Section 10-9-7 of the Zoning Ordinance at 1201 Park Avenue.

Please note that because this item is being considered by the Village Board of Trustees within six months of adoption of a new Comprehensive Plan, five of the seven Board members must vote in favor of approval. The Village President may cast a vote on this matter.

**Documents Attached:**

- Ordinance
- Findings of Fact
- Report from the Zoning Board of Appeals
- Minutes of the Zoning Board of Appeals Public Hearing
- Application



**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE APPROVING A SECONDARY FRONT YARD SETBACK VARIATION  
TO ALLOW THE CONSTRUCTION OF A NEW SHED AT 1201 PARK AVENUE**

**WHEREAS**, a request for Variation ("Application") from the requirements of the Zoning Ordinance of the Village of River Forest ("Zoning Ordinance") has been received from Petitioner James Durham ("Petitioner") relative to varying the secondary front yard setback requirements in Section 10-9-7 of the Zoning Ordinance, to allow the construction of a shed with a wall-line secondary front yard setback of fifteen feet (15'), where the required setback is twenty five feet (25') ("Variation") on the property commonly known as 1201 Park Avenue, River Forest, Illinois ("Property"), located in the R-2 Single-Family (Detached) Residential Zoning District; and

**WHEREAS**, the Property is legally described in **Exhibit A** attached hereto and made a part hereof; and

**WHEREAS**, the Application was referred to the Zoning Board of Appeals of the Village ("Board of Appeals") and was processed in accordance with the Zoning Ordinance; and

**WHEREAS**, on July 11, 2019, the Board of Appeals held a public hearing on the Application pursuant to notice thereof given in the manner required by law, and, after considering all of the testimony and evidence presented at the public hearing, the Board of Appeals recommended approval of the Variation by a vote of 5-0, all as set forth in the Findings and Recommendation of the Board of Appeals in this matter ("Findings and Recommendation"), a copy of which is attached hereto as **Exhibit B**; and

**WHEREAS**, the President and Board of Trustees of the Village of River Forest have duly considered the Findings and Recommendation of the Board of Appeals, and all of the materials, facts and circumstances affecting the Application, and, finds that the Application satisfies the standards set forth in the Zoning Ordinance relating to the Variation;

**NOW, THEREFORE, BE IT ORDAINED** by the President and Board of Trustees of the Village of River Forest, Cook County, Illinois, as follows:

**SECTION 1:** The recitals above are incorporated into Section 1 as though set forth herein.

**SECTION 2:** The President and Board of Trustees, acting pursuant to the authority vested in it by the laws of the State of Illinois and the Zoning Ordinance: (i) find that the Application meet the standards for the Variation requested therein as set forth in the Findings and Recommendation, and (ii) approve the Variation with respect to the shed on the Property proposed by the Petitioner in their application for the Variation. The Variation are approved only to the extent needed for the construction and maintenance of she on the Property proposed by the Petitioner in their application for the Variation, and the Variation shall remain in effect only for so long as the shed proposed by the Petitioner in their application for the Variation remains on the Property.

**SECTION 3:** Village staff is directed to record the Ordinance on title to the Property.

**SECTION 4:** Any violation of any term or condition stated in this Ordinance or of any applicable code, ordinance, or regulation of the Village shall be grounds for the rescission of the approvals made in this Ordinance.

**SECTION 5:** That all ordinances, or parts of ordinances in conflict with this Ordinance are hereby expressly repealed.

**SECTION 6:** This Ordinance shall be in full force and effect after its approval and publication in pamphlet form as provided by law.

**ADOPTED** this 26th day of August, 2019, pursuant to a roll call vote of at least two-thirds (2/3) of the President and Board of Trustees of the Village of River Forest, per 65 ILCS 5/11-13-3.1.

**AYES:** \_\_\_\_\_

**NAYS:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

**APPROVED** by me this 26th day of August, 2019.

\_\_\_\_\_  
Catherine Adduci, Village President

**ATTEST:**

\_\_\_\_\_  
Kathleen Brand-White, Village Clerk

The Petitioner acknowledges the reasonableness of the above and foregoing terms and conditions in the Ordinance, and hereby accepts the same.

By: \_\_\_\_\_  
Titleholder of Record of the Property

Date: \_\_\_\_\_

**EXHIBIT A**

**LEGAL DESCRIPTION**

PARCEL 1: THE SOUTH HALF OF THAT PART OF THE WEST 3 ACRES LYING SOUTH OF THE NORTH 450 FEET AND NORTH OF THE SOUTH 90 FEET THEREOF OF THE SOUTH 18 ACRES OF THE EAST HALF OF THE NORTHWEST QUARTER OF SECTION 1, TOWNSHIP 39 NORTH, RANGE 12 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

PARCEL 2: THE NORTH 50 FEET OF THE SOUTH 90 FEET OF THE WEST 3 ACRES OF THE SOUTH 18 ACRES OF THE EAST HALF OF THE NORTHWEST QUARTER OF SECTION 1, TOWNSHIP 39 NORTH, RANGE 12 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

**EXHIBIT B**

**FINDINGS OF FACT AND RECOMMENDATION**

(attached)

**VILLAGE OF RIVER FOREST ZONING BOARD OF APPEALS  
FINDINGS OF FACT AND RECOMMENDATION REGARDING  
A SECONDARY FRONT YARD SETBACK VARIATION  
RELATED TO THE CONSTRUCTION  
OF A NEW SHED AT 1201 PARK AVENUE**

**WHEREAS**, petitioner James Durham ("Petitioner"), owner of the property located at 1201 Park Avenue in the Village of River Forest ("Property"), requested a variation from the Village of River Forest's secondary front yard setback requirements in Section 10-9-7 of the Village of River Forest Zoning Ordinance ("Zoning Ordinance"), to allow the construction of a shed with a wall-line secondary front yard setback of fifteen feet (15'), where the required setback is twenty five feet (25') ("Variation"). The Property is located in the R-2 Single-Family (Detached) Residential Zoning District ("R-2 Zoning District"); and

**WHEREAS**, the Village of River Forest Zoning Board of Appeals ("Board") held a public hearing on the question of whether the requested Variation should be granted on July 11, 2019, and the hearing was held as in accordance with Section 10-5-4(E) of the Zoning Ordinance. At the public hearing, all persons present and wishing to speak were given an opportunity to be heard and all evidence that was tendered was received and considered by the Board; and

**WHEREAS**, public notice in the form required by law was given of the public hearing by publication not more than thirty (30) days nor less than fifteen (15) days prior to said public hearing in the *Wednesday Journal*, a newspaper of general circulation in the Village, there being no newspaper published in the Village. In addition, notice was mailed to surrounding property owners; and

**WHEREAS**, at the public hearing on July 11, 2019, the Petitioner provided information regarding the requested Variation, testifying, among other things, that the previous shed at the Property was located on almost the exact same footprint as the proposed new shed, a large tree stump near the east fence of the Property makes it impossible to place a new shed any further from the south line of the Property, and constructing the new shed further west into the Property that maintains the required secondary front yard setback would place the shed in the middle of the backyard of the Property; and

**WHEREAS**, at the public hearing on July 11, 2019, no residents or other members of the public testified with regard to the proposed Variation, and the Petitioner noted that the neighbors they made contact with were all in support of the Petitioners' request; and

**WHEREAS**, five (5) members of the Board were present for the public hearing, which constituted a quorum of the entire Board that is required to convene a meeting of the Board, and allow for the public hearing to proceed; and

**WHEREAS**, after the close of public comment, the Board discussed and deliberated the application for this Variation; and

**WHEREAS**, following discussion, the Board, having considered the criteria set forth in Section 10-5-4 of the Zoning Ordinance, on July 11, 2019, voted 5-0 to recommend approval of the Variation;

**NOW, THEREFORE**, the Board makes the following findings of fact and recommendations pursuant to Section 10-5-4(E)(2) of the Zoning Ordinance:

#### **FINDINGS OF FACT**

1. **The physical surroundings, shape or topographical conditions of the Property constitute a specific hardship upon the owner as distinguished from an inconvenience if the strict letter of the regulations were to be carried out.** The Board found that this standard has been met. Because of the presence of a very large tree stump at the Property that is impossible to remove, the location of the new shed is very limited without placing the shed in the middle of the Petitioner's backyard.

2. **The aforesaid unique physical condition did not result from any action of any person having an interest in the property, but was created by natural forces or was the result of governmental action, other than the adoption of the Village's Zoning Regulations, for which no compensation was paid.** The Board found that this standard has been met. The Petitioner purchased the home in its current state, with the pre-existing shed on nearly the current footprint that was already in violation of the Zoning Ordinance. Under the Zoning Ordinance, no shed would be able to be constructed at the Property with the required setback, unless it was placed in the middle of the backyard.

3. **The conditions of the Property upon which the petition for Variation is based may not be applicable generally to other property within the same zoning classification.** The Board found that this standard has been met. The presence of a stump from a 170-year-old former tree is very unusual in the rear yard of a property, especially located underneath overhead power lines. Further, the Petitioner has been unable to remove the stump, which would normally be possible if not for its location under the overhead power lines located directly above it.

4. **The purpose of the Variation is not based predominately upon a desire for economic gain.** The Board found that this standard has been met. The Petitioner indicated that he desires to reconstruct the shed at the Property and continue to reside at the Property for the foreseeable future, with no desire for economic gain or resale of the Property.

5. **The granting of the Variation is not detrimental to the public welfare or unduly injurious to the enjoyment, use, or development value of other property or improvements in the neighborhood in which the Property is located.** The Board found this standard has been met. The Petitioner indicated that the neighbors he spoke with were all in support of the project, and he presented letters of support from his adjoining neighbors.

The new shed would comply with all other requirements of the Village of River Forest Village Code and Zoning Ordinance.

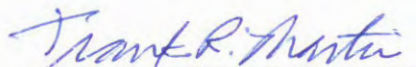
6. **The granting of the Variation will not impair an adequate supply of light and air to adjacent property, or substantially increase the danger of fire, or otherwise endanger the public safety or substantially diminish or impair property values within the neighborhood.** The Board found that this standard has been met. The location of the shed would not further obstruct the view from any adjoining properties on Park Avenue or Division Street.

7. **The granting of the Variation will not unduly tax public utilities and facilities in the area of the Property.** The Board found that this standard has been met. The new shed will not utilize more utilities than the former shed, which only utilized electricity for its operation.

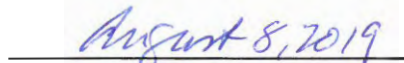
8. **There are no means other than the requested Variation by which the hardship or difficulty can be avoided or remedied to a degree sufficient to permit a reasonable use of the Property.** The Board found that this standard has been met. The Petitioner would not be able to reconstruct the shed at the Property without the requested Variation, other than to place it in the middle of the yard, significantly changing the character of the Property.

#### **RECOMMENDATION**

The Board, by a vote of 5-0, found that the standards for granting of the Variation were met. Therefore, the Board recommends to the Village President and Board of Trustees that the Variation to allow the construction of a shed with a wall-line secondary front yard setback of fifteen feet (15'), where the required setback is twenty-five feet (25') be GRANTED.



Frank Martin  
Chairman



Date



## REPORT FROM THE VILLAGE OF RIVER FOREST ZONING BOARD OF APPEALS

**Recommendation:** The Zoning Board of Appeals recommends granting a variation to allow for construction of a new storage shed be granted.

**Property:** 1201 Park Avenue

**Zoning District:** R2 Single-Family (Detached) Residential District

**Applicant:** James Durham

**Nature of Application:** The applicant, James Durham, owns a corner property (northeast corner of Park Avenue and Division Street) and therefore has a secondary front yard setback requirement from the southern property line (facing Division Street). The applicant has removed a rusted 10 X 10-foot aluminum shed from the property line that was a nonconforming use based on current zoning requirements, being setback 15 feet from the secondary front yard property line. The replacement, an 11 X 16-foot shed, will be much more aesthetically pleasing and include a more contemporary design more appropriate and respectful to the residential architecture of the neighborhood and will include wood siding and a slate roof. Due to irregularities in the topography of the yard and a massive stump and root system from an 80-foot oak tree that was removed in the past, the only stable location for the shed foundation is at the same location as the old shed. The stump cannot be pulled or grinded out because the root ball, stump and root system are too large and would create instability throughout the yard. The stump and root system cannot be excavated because of overhead power lines that cross the yard near that location would not allow for excavation equipment to be reasonably utilized. The southern wall of the new shed would be located at the same location of the old shed, 15 feet from the secondary front yard property line. The applicant has also proposed moving the west side of the shed four feet to the west, away from the east (rear) property line.

Mr. Durham's variance request is based on hardship due to various conditions he has no control of such as the ComEd power lines, and the massive stump and root system, and the sloping topography that further limits stable foundation locations which do not allow him full and reasonable use of his property and are therefore a hardship. It is worth noting that the new shed will be at the same setback location as the old shed, where it had been for decades.



Neighbors and residents are very used to seeing a shed at that distance from the street minimizing the impact of the new shed at the variant setback requested. The applicant has received letters of support for the variation request from his immediate neighbors and finally the new shed will be an aesthetic improvement over the old shed and the exterior will be much more consistent and respectful of the residential architecture and character of the neighborhood.

**Ordinance Provision(s):** Section 10-9-7: The setback regulations of the R1 district contained in this section 10-8-7 if this title shall apply.

10-8-7(A) 2. Corner Lots: Shall have its required front yard on the lot's primary street; such street being the street which has the greatest distance between the two cross streets forming the block frontage. On the secondary street the front yard shall be a minimum of thirteen feet for a fifty-foot wide lot, however the secondary street's front yard shall be increased by two feet for each five-foot increase in lot width (or portion thereof) to a maximum secondary front yard depth of twenty-five feet, and provided further that no accessory building on a corner lot shall project beyond that front yard line established for each street.

**Analysis of Request:**

Ordinance	Requirement	Current Condition	Proposed Condition
Side Yard Setback	Maximum secondary front yard depth of 25 feet	Old nonconforming structure (shed) was setback 15 feet from secondary front yard line.	New structure to be in a location that is setback 15 feet from secondary front yard property line

Feet

**ZBA Hearing Date:** July 11, 2019

<b>Zoning Board Vote:</b>	Chairman Frank Martin	Yes
	David Berni	Absent
	Gerry Dombrowski	Yes
	Tagger O'Brien	Yes
	Joanna Schubkegel	Yes
	Michael Smetana	Yes
	Ronald Lucchesi	Absent

**Documents Attached:** Minutes from July 11, 2019 Public Hearing Application

**Report Prepared by:**

Ed Tombari, Interim Planner

Lisa Scheiner, Assistant Village Administrator

Motion to approve an Ordinance granting the requested variations to Section 10-9-7 of the Zoning Code at 1201 Park Avenue.

**VILLAGE OF RIVER FOREST  
ZONING BOARD OF APPEALS MEETING MINUTES  
July 11, 2019**

A meeting of the Village of River Forest Zoning Board of Appeals was held at 7:30 p.m. on Thursday, July 11, 2019 in the Community Room of the River Forest Village Hall, 400 Park Avenue, River Forest, Illinois.

**I. CALL TO ORDER**

The meeting was called to order at 7:30 p.m. Upon roll call, the following persons were:

Present: Chairman Frank Martin, Joanna Schubkegel, Gerald Dombrowski, Tagger O'Brien, and Michael Smetana

Absent: Members David Berni and Ronald Lucchesi

Also Present: Secretary Clifford Radatz, Assistant Village Administrator Lisa Scheiner, Village Attorney Carmen P. Forte, Jr.

**II. APPROVAL OF JUNE 13, 2019 ZONING BOARD OF APPEALS MEETING MINUTES**

A MOTION was made by Member O'Brien and SECONDED by Chairman Martin to approve the minutes of the June 13, 2019 Zoning Board of Appeals meeting.

Ayes: Members Martin, Dombrowski, O'Brien, and Smetana

Nays: None.

Motion passed.

**III. APPROVAL OF FINDINGS OF FACT FOR THE PROPOSED ZONING VARIATIONS FOR 7628 WASHINGTON BOULEVARD FROM THE MEETING OF THE ZONING BOARD OF APPEALS OF JUNE 13, 2019**

A MOTION was made by Member O'Brien and SECONDED by Member Smetana to approve the Findings of Fact and recommendation for the proposed Zoning Variations for 7628 Washington Boulevard from the meeting of the Zoning Board of Appeals on June 13, 2019.

Ayes: Members Martin, Dombrowski, O'Brien, and Smetana

Nays: None.

Motion passed.

#### **IV. VARIATION REQUEST FOR 1201 PARK AVENUE - SECONDARY FRONT YARD SETBACK FOR AN ACCESSORY BUILDING**

Chairman Martin stated that the next item on the agenda was a Variation Request for the property at 1201 Park Avenue. All those present at the meeting who planned to testify were sworn in. Chairman Martin explained the process to the applicant.

James Durham, 1201 Park Avenue, stated that he and his family rehabilitated their home after it had been neglected for approximately 30 years. He stated that there was a 10 foot by 10 foot shed on the property that was rusted out, and would not fit their lawn equipment. He said they use their garage to park their two cars. He said they require secondary shed space for storage. He said the previous shed was 15 feet off the southern lot line. He said a new shed cannot be built in a different location because of a tree stump that is approximately 8 feet in diameter. He said they have had two companies try to remove the stump, which was also located on a berm. He said when they replaced the concrete pad from the previous shed, they had to put it in the same location and that their contractor would not build the new pad on top of the old tree stump.

Mr. Durham walked the Zoning Board of Appeals through the application materials he provided. He said they are replacing a rusted aluminum 10 foot by 10 foot shed with an 11 foot by 16 foot shed with wood siding and a slate roof. The shed will be built to match the colonial style of their home. He said the old shed had a setback of 15 feet from their southern property line. Section 10-8-7.A.2 requires a 25-foot setback. Because the length of the shed is 16 feet, a 25-foot setback is not possible due to physical and topographical conditions of the property. He noted that the primary problem with the property which necessitates the variance is a natural occurrence; the presence of an 8-foot diameter tree stump and root ball which remains from a 170-year-old, 80-foot tall oak tree which formerly stood on the property. Any foundation poured in this location would be unstable as the remaining stump and root system continues to decompose. As the stump deteriorates, a void would be created as the dirt collapses under the foundation of the proposed shed. The foundation will have no support, would crack, and the shed would be structurally compromised.

Mr. Durham advised that they have had two stump grinding companies attempt to remove the stump but both were unsuccessful due to the width and depth of the stump. They also explored using an excavator, but the stump's proximity to overhead power lines prevented such work. Because the tree was on a berm, the space is just now down to grade with the rest of the yard. Mr. Durham predicted that the area surrounding the stump would continue to sink over the coming years.

Mr. Durham pointed out the location of the old shed to the Board. He stated that they would build the new shed in line with the old one, but would move it 4 feet further from the east lot line. He also pointed out the location of the stump, and other trees on the property. He showed the Board the impact the project would have on the property.

In response to a question from Chairman Martin, Mr. Durham clarified that south wall of the proposed shed will maintain the line of the south wall of the shed which formerly stood on the site.

Mr. Durham advised that the old metal shed and concrete pad have been removed. The proposed shed would have the same 15-foot setback from the south property line, with the setback from the east fence increased by 4 feet.

Mr. Durham advised that they are planning to construct a one-story, 14-foot tall shed. Mr. Durham reviewed the proposed shed's specifications in light of the Village's zoning regulations, and showed the Board a drawing of the proposed structure.

Mr. Durham showed proposed landscaping work that could be performed at the property after the new shed is constructed.

Mr. Durham asked the Zoning Board of Appeals if they had any questions. Hearing none, he stated that the application includes a narrative in response to the standards of review.

In response to a question from Chairman Martin, Mr. Radatz, confirmed that there were no other zoning variations required other than what was being requested.

Mr. Durham said this is a hardship versus an inconvenience. The family has no other options for the shed. Mr. Durham noted that he did nothing to create the conditions. This is unique to the property due to the size and age of the tree as well as its location under power lines. He said ComEd's tree pruning activities contributed to the death of the tree. He said they will gain no economic advantage by moving the shed 10 feet to the south. He said there is no visual impediment due to shrubbery surrounding the property. He said it will not impact neighboring properties. He said air and light will not be impacted. He said it will not unduly tax public utilities. He said there are no other means to do this. They looked at all other places where they might be able to build the shed, but they won't work. As a corner lot they cannot place the shed on the west side of the lot because it is not allowed under the Village's Zoning Ordinance. If the shed were located near to the northern property line, it would impact light and air of the adjacent properties. On the southern fence line, moving the shed more toward the west would situate it in the middle of the yard, which would not afford them reasonable use of their property.

Mr. Durham reviewed letters of support from neighbors Larry and Caroline Fox, 1200 Franklin Avenue, and Jack and Anita Friedman, 1147 Park Avenue, who are not opposed to the project.

Mr. Durham reviewed the photos attached to the application.

Chairman Martin asked whether Mr. Durham is seeking to build a concrete pad that is the same distance from the south property line as the old shed. Mr. Durham confirmed, and advised that they moved the pad 4 feet to the west so that the proposed shed will comply with the required setback from the east property line.

In response to a question from Member O'Brien, Mr. Durham confirmed that the pad had already been poured.

In response to a question from Chairman Martin, Mr. Durham stated there was nothing more he wished to share.

#### Public Comment with Regard to the Variation Request

Chairman Martin asked if any members of the public wished to comment on the proposed variation. No one came forward to speak, and Chairman Martin closed the public portion of the hearing.

#### Discussion and Deliberation of the Variation Request

Member Dombrowski shared that he thought the proposal was reasonable.

Chairman Martin shared that he has no objection to projects like this, where property owners are simply looking to make reasonable improvements to garages and sheds.

Mr. Smetana said he agrees with Chairman Martin.

Member O'Brien said she believes they have gone above and beyond to try to remove the stump.

A MOTION was made by Member Schubkegel and SECONDED by Member Dombrowski to recommend to the Village Board of Trustees that the requested variation be granted.

Chairman Martin reminded the Zoning Board of Appeals members that if they vote in favor they are voting that all of the standards have been met.

Ayes:           Members Martin, Schubkegel, Dombrowski, O'Brien, and Smetana  
Nays:           None.

Motion passed.

Chairman Martin stated that the Board's recommendation to the Village Board would be 5-0 in favor of approving the applications. Chairman Martin advised that all documents submitted by Mr. Durham would be included in the record.

Ms. Scheiner indicated that, provided the Zoning Board of Appeals meets in August, this matter would appear on the August 26, 2019 Village Board of Trustees meeting agenda.

There was no additional new business on the agenda.

**V. PUBLIC COMMENT**

None.

**VI. ADJOURNMENT**

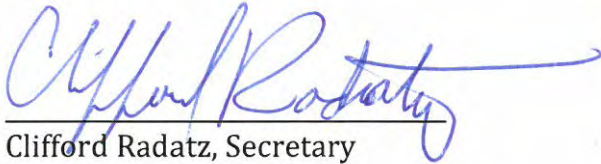
A MOTION was made by Member O'Brien and SECONDED by Member Schubkegel to adjourn the meeting at 7:56 p.m.

Ayes: Members Martin, Schubkegel, Dombrowski, O'Brien, and Smetana


Nays: None.

Motion passed.

Respectfully Submitted:



Clifford Radatz, Secretary



Frank Martin, Chairman  
Zoning Board of Appeals

Date: August 8, 2019

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE APPROVING A SECONDARY FRONT YARD SETBACK VARIATION  
TO ALLOW THE CONSTRUCTION OF A NEW SHED AT 1201 PARK AVENUE**

**WHEREAS**, a request for Variation ("Application") from the requirements of the Zoning Ordinance of the Village of River Forest ("Zoning Ordinance") has been received from Petitioner James Durham ("Petitioner") relative to varying the secondary front yard setback requirements in Section 10-9-7 of the Zoning Ordinance, to allow the construction of a shed with a wall-line secondary front yard setback of fifteen feet (15'), where the required setback is twenty five feet (25') ("Variation") on the property commonly known as 1201 Park Avenue, River Forest, Illinois ("Property"), located in the R-2 Single-Family (Detached) Residential Zoning District; and

**WHEREAS**, the Property is legally described in **Exhibit A** attached hereto and made a part hereof; and

**WHEREAS**, the Application was referred to the Zoning Board of Appeals of the Village ("Board of Appeals") and was processed in accordance with the Zoning Ordinance; and

**WHEREAS**, on July 11, 2019, the Board of Appeals held a public hearing on the Application pursuant to notice thereof given in the manner required by law, and, after considering all of the testimony and evidence presented at the public hearing, the Board of Appeals recommended approval of the Variation by a vote of 5-0, all as set forth in the Findings and Recommendation of the Board of Appeals in this matter ("Findings and Recommendation"), a copy of which is attached hereto as **Exhibit B**; and

**WHEREAS**, the President and Board of Trustees of the Village of River Forest have duly considered the Findings and Recommendation of the Board of Appeals, and all of the materials, facts and circumstances affecting the Application, and, finds that the Application satisfies the standards set forth in the Zoning Ordinance relating to the Variation;

**NOW, THEREFORE, BE IT ORDAINED** by the President and Board of Trustees of the Village of River Forest, Cook County, Illinois, as follows:

**SECTION 1:** The recitals above are incorporated into Section 1 as though set forth herein.

**SECTION 2:** The President and Board of Trustees, acting pursuant to the authority vested in it by the laws of the State of Illinois and the Zoning Ordinance: (i) find that the Application meet the standards for the Variation requested therein as set forth in the Findings and Recommendation, and (ii) approve the Variation with respect to the shed on the Property proposed by the Petitioner in their application for the Variation. The Variation are approved only to the extent needed for the construction and maintenance of she on the Property proposed by the Petitioner in their application for the Variation, and the Variation shall remain in effect only for so long as the shed proposed by the Petitioner in their application for the Variation remains on the Property.

**SECTION 3:** Village staff is directed to record the Ordinance on title to the Property.



**SECTION 4:** Any violation of any term or condition stated in this Ordinance or of any applicable code, ordinance, or regulation of the Village shall be grounds for the rescission of the approvals made in this Ordinance.

**SECTION 5:** That all ordinances, or parts of ordinances in conflict with this Ordinance are hereby expressly repealed.

**SECTION 6:** This Ordinance shall be in full force and effect after its approval and publication in pamphlet form as provided by law.

**ADOPTED** this 26th day of August, 2019, pursuant to a roll call vote of at least two-thirds (2/3) of the President and Board of Trustees of the Village of River Forest, per 65 ILCS 5/11-13-3.1.

**AYES:** \_\_\_\_\_

**NAYS:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

**APPROVED** by me this 26th day of August, 2019.

\_\_\_\_\_  
Catherine Adduci, Village President

**ATTEST:**

\_\_\_\_\_  
Kathleen Brand-White, Village Clerk

The Petitioner acknowledges the reasonableness of the above and foregoing terms and conditions in the Ordinance, and hereby accepts the same.

By: \_\_\_\_\_  
Titleholder of Record of the Property

Date: \_\_\_\_\_

**EXHIBIT A**

**LEGAL DESCRIPTION**

PARCEL 1: THE SOUTH HALF OF THAT PART OF THE WEST 3 ACRES LYING SOUTH OF THE NORTH 450 FEET AND NORTH OF THE SOUTH 90 FEET THEREOF OF THE SOUTH 18 ACRES OF THE EAST HALF OF THE NORTHWEST QUARTER OF SECTION 1, TOWNSHIP 39 NORTH, RANGE 12 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

PARCEL 2: THE NORTH 50 FEET OF THE SOUTH 90 FEET OF THE WEST 3 ACRES OF THE SOUTH 18 ACRES OF THE EAST HALF OF THE NORTHWEST QUARTER OF SECTION 1, TOWNSHIP 39 NORTH, RANGE 12 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

**EXHIBIT B**

**FINDINGS OF FACT AND RECOMMENDATION**

(attached)

**VILLAGE OF RIVER FOREST ZONING BOARD OF APPEALS  
FINDINGS OF FACT AND RECOMMENDATION REGARDING  
A SECONDARY FRONT YARD SETBACK VARIATION  
RELATED TO THE CONSTRUCTION  
OF A NEW SHED AT 1201 PARK AVENUE**

**WHEREAS**, petitioner James Durham ("Petitioner"), owner of the property located at 1201 Park Avenue in the Village of River Forest ("Property"), requested a variation from the Village of River Forest's secondary front yard setback requirements in Section 10-9-7 of the Village of River Forest Zoning Ordinance ("Zoning Ordinance"), to allow the construction of a shed with a wall-line secondary front yard setback of fifteen feet (15'), where the required setback is twenty five feet (25') ("Variation"). The Property is located in the R-2 Single-Family (Detached) Residential Zoning District ("R-2 Zoning District"); and

**WHEREAS**, the Village of River Forest Zoning Board of Appeals ("Board") held a public hearing on the question of whether the requested Variation should be granted on July 11, 2019, and the hearing was held as in accordance with Section 10-5-4(E) of the Zoning Ordinance. At the public hearing, all persons present and wishing to speak were given an opportunity to be heard and all evidence that was tendered was received and considered by the Board; and

**WHEREAS**, public notice in the form required by law was given of the public hearing by publication not more than thirty (30) days nor less than fifteen (15) days prior to said public hearing in the *Wednesday Journal*, a newspaper of general circulation in the Village, there being no newspaper published in the Village. In addition, notice was mailed to surrounding property owners; and

**WHEREAS**, at the public hearing on July 11, 2019, the Petitioner provided information regarding the requested Variation, testifying, among other things, that the previous shed at the Property was located on almost the exact same footprint as the proposed new shed, a large tree stump near the east fence of the Property makes it impossible to place a new shed any further from the south line of the Property, and constructing the new shed further west into the Property that maintains the required secondary front yard setback would place the shed in the middle of the backyard of the Property; and

**WHEREAS**, at the public hearing on July 11, 2019, no residents or other members of the public testified with regard to the proposed Variation, and the Petitioner noted that the neighbors they made contact with were all in support of the Petitioners' request; and

**WHEREAS**, five (5) members of the Board were present for the public hearing, which constituted a quorum of the entire Board that is required to convene a meeting of the Board, and allow for the public hearing to proceed; and

**WHEREAS**, after the close of public comment, the Board discussed and deliberated the application for this Variation; and

**WHEREAS**, following discussion, the Board, having considered the criteria set forth in Section 10-5-4 of the Zoning Ordinance, on July 11, 2019, voted 5-0 to recommend approval of the Variation;

**NOW, THEREFORE**, the Board makes the following findings of fact and recommendations pursuant to Section 10-5-4(E)(2) of the Zoning Ordinance:

#### **FINDINGS OF FACT**

1. **The physical surroundings, shape or topographical conditions of the Property constitute a specific hardship upon the owner as distinguished from an inconvenience if the strict letter of the regulations were to be carried out.** The Board found that this standard has been met. Because of the presence of a very large tree stump at the Property that is impossible to remove, the location of the new shed is very limited without placing the shed in the middle of the Petitioner's backyard.

2. **The aforesaid unique physical condition did not result from any action of any person having an interest in the property, but was created by natural forces or was the result of governmental action, other than the adoption of the Village's Zoning Regulations, for which no compensation was paid.** The Board found that this standard has been met. The Petitioner purchased the home in its current state, with the pre-existing shed on nearly the current footprint that was already in violation of the Zoning Ordinance. Under the Zoning Ordinance, no shed would be able to be constructed at the Property with the required setback, unless it was placed in the middle of the backyard.

3. **The conditions of the Property upon which the petition for Variation is based may not be applicable generally to other property within the same zoning classification.** The Board found that this standard has been met. The presence of a stump from a 170-year-old former tree is very unusual in the rear yard of a property, especially located underneath overhead power lines. Further, the Petitioner has been unable to remove the stump, which would normally be possible if not for its location under the overhead power lines located directly above it.

4. **The purpose of the Variation is not based predominately upon a desire for economic gain.** The Board found that this standard has been met. The Petitioner indicated that he desires to reconstruct the shed at the Property and continue to reside at the Property for the foreseeable future, with no desire for economic gain or resale of the Property.

5. **The granting of the Variation is not detrimental to the public welfare or unduly injurious to the enjoyment, use, or development value of other property or improvements in the neighborhood in which the Property is located.** The Board found this standard has been met. The Petitioner indicated that the neighbors he spoke with were all in support of the project, and he presented letters of support from his adjoining neighbors.

The new shed would comply with all other requirements of the Village of River Forest Village Code and Zoning Ordinance.

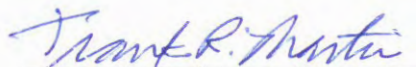
6. **The granting of the Variation will not impair an adequate supply of light and air to adjacent property, or substantially increase the danger of fire, or otherwise endanger the public safety or substantially diminish or impair property values within the neighborhood.** The Board found that this standard has been met. The location of the shed would not further obstruct the view from any adjoining properties on Park Avenue or Division Street.

7. **The granting of the Variation will not unduly tax public utilities and facilities in the area of the Property.** The Board found that this standard has been met. The new shed will not utilize more utilities than the former shed, which only utilized electricity for its operation.

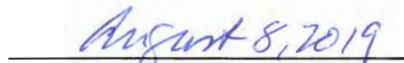
8. **There are no means other than the requested Variation by which the hardship or difficulty can be avoided or remedied to a degree sufficient to permit a reasonable use of the Property.** The Board found that this standard has been met. The Petitioner would not be able to reconstruct the shed at the Property without the requested Variation, other than to place it in the middle of the yard, significantly changing the character of the Property.

#### RECOMMENDATION

The Board, by a vote of 5-0, found that the standards for granting of the Variation were met. Therefore, the Board recommends to the Village President and Board of Trustees that the Variation to allow the construction of a shed with a wall-line secondary front yard setback of fifteen feet (15'), where the required setback is twenty-five feet (25') be GRANTED.



Frank Martin  
Chairman



Date



## REPORT FROM THE VILLAGE OF RIVER FOREST ZONING BOARD OF APPEALS

**Recommendation:** The Zoning Board of Appeals recommends granting a variation to allow for construction of a new storage shed be granted.

**Property:** 1201 Park Avenue

**Zoning District:** R2 Single-Family (Detached) Residential District

**Applicant:** James Durham

**Nature of Application:** The applicant, James Durham, owns a corner property (northeast corner of Park Avenue and Division Street) and therefore has a secondary front yard setback requirement from the southern property line (facing Division Street). The applicant has removed a rusted 10 X 10-foot aluminum shed from the property line that was a nonconforming use based on current zoning requirements, being setback 15 feet from the secondary front yard property line. The replacement, an 11 X 16-foot shed, will be much more aesthetically pleasing and include a more contemporary design more appropriate and respectful to the residential architecture of the neighborhood and will include wood siding and a slate roof. Due to irregularities in the topography of the yard and a massive stump and root system from an 80-foot oak tree that was removed in the past, the only stable location for the shed foundation is at the same location as the old shed. The stump cannot be pulled or grinded out because the root ball, stump and root system are too large and would create instability throughout the yard. The stump and root system cannot be excavated because of overhead power lines that cross the yard near that location would not allow for excavation equipment to be reasonably utilized. The southern wall of the new shed would be located at the same location of the old shed, 15 feet from the secondary front yard property line. The applicant has also proposed moving the west side of the shed four feet to the west, away from the east (rear) property line.

Mr. Durham's variance request is based on hardship due to various conditions he has no control of such as the ComEd power lines, and the massive stump and root system, and the sloping topography that further limits stable foundation locations which do not allow him full and reasonable use of his property and are therefore a hardship. It is worth noting that the new shed will be at the same setback location as the old shed, where it had been for decades.

Neighbors and residents are very used to seeing a shed at that distance from the street minimizing the impact of the new shed at the variant setback requested. The applicant has received letters of support for the variation request from his immediate neighbors and finally the new shed will be an aesthetic improvement over the old shed and the exterior will be much more consistent and respectful of the residential architecture and character of the neighborhood.

**Ordinance Provision(s):** Section 10-9-7: The setback regulations of the R1 district contained in this section 10-8-7 if this title shall apply.

10-8-7(A) 2. Corner Lots: Shall have its required front yard on the lot's primary street; such street being the street which has the greatest distance between the two cross streets forming the block frontage. On the secondary street the front yard shall be a minimum of thirteen feet for a fifty-foot wide lot, however the secondary street's front yard shall be increased by two feet for each five-foot increase in lot width (or portion thereof) to a maximum secondary front yard depth of twenty-five feet, and provided further that no accessory building on a corner lot shall project beyond that front yard line established for each street.

**Analysis of Request:**

Ordinance	Requirement	Current Condition	Proposed Condition
Side Yard Setback	Maximum secondary front yard depth of 25 feet	Old nonconforming structure (shed) was setback 15 feet from secondary front yard line.	New structure to be in a location that is setback 15 feet from secondary front yard property line

Feet

**ZBA Hearing Date:** July 11, 2019

<b>Zoning Board Vote:</b>	Chairman Frank Martin	Yes
	David Berni	Absent
	Gerry Dombrowski	Yes
	Tagger O'Brien	Yes
	Joanna Schubkegel	Absent
	Michael Smetana	Yes
	Ronald Lucchesi	Absent

**Documents Attached:** Minutes from July 11, 2019 Public Hearing Application



**Report Prepared by:**

Ed Tombari, Interim Planner

Lisa Scheiner, Assistant Village Administrator

Motion to approve an Ordinance granting the requested variations to Section 10-9-7 of the Zoning Code at 1201 Park Avenue.

**VILLAGE OF RIVER FOREST  
ZONING BOARD OF APPEALS MEETING MINUTES  
July 11, 2019**

A meeting of the Village of River Forest Zoning Board of Appeals was held at 7:30 p.m. on Thursday, July 11, 2019 in the Community Room of the River Forest Village Hall, 400 Park Avenue, River Forest, Illinois.

**I. CALL TO ORDER**

The meeting was called to order at 7:30 p.m. Upon roll call, the following persons were:

Present: Chairman Frank Martin, Joanna Schubkegel, Gerald Dombrowski, Tagger O'Brien, and Michael Smetana

Absent: Members David Berni and Ronald Lucchesi

Also Present: Secretary Clifford Radatz, Assistant Village Administrator Lisa Scheiner, Village Attorney Carmen P. Forte, Jr.

**II. APPROVAL OF JUNE 13, 2019 ZONING BOARD OF APPEALS MEETING MINUTES**

A MOTION was made by Member O'Brien and SECONDED by Chairman Martin to approve the minutes of the June 13, 2019 Zoning Board of Appeals meeting.

Ayes: Members Martin, Dombrowski, O'Brien, and Smetana

Nays: None.

Motion passed.

**III. APPROVAL OF FINDINGS OF FACT FOR THE PROPOSED ZONING VARIATIONS FOR 7628 WASHINGTON BOULEVARD FROM THE MEETING OF THE ZONING BOARD OF APPEALS OF JUNE 13, 2019**

A MOTION was made by Member O'Brien and SECONDED by Member Smetana to approve the Findings of Fact and recommendation for the proposed Zoning Variations for 7628 Washington Boulevard from the meeting of the Zoning Board of Appeals on June 13, 2019.

Ayes: Members Martin, Dombrowski, O'Brien, and Smetana

Nays: None.

Motion passed.

#### **IV. VARIATION REQUEST FOR 1201 PARK AVENUE - SECONDARY FRONT YARD SETBACK FOR AN ACCESSORY BUILDING**

Chairman Martin stated that the next item on the agenda was a Variation Request for the property at 1201 Park Avenue. All those present at the meeting who planned to testify were sworn in. Chairman Martin explained the process to the applicant.

James Durham, 1201 Park Avenue, stated that he and his family rehabilitated their home after it had been neglected for approximately 30 years. He stated that there was a 10 foot by 10 foot shed on the property that was rusted out, and would not fit their lawn equipment. He said they use their garage to park their two cars. He said they require secondary shed space for storage. He said the previous shed was 15 feet off the southern lot line. He said a new shed cannot be built in a different location because of a tree stump that is approximately 8 feet in diameter. He said they have had two companies try to remove the stump, which was also located on a berm. He said when they replaced the concrete pad from the previous shed, they had to put it in the same location and that their contractor would not build the new pad on top of the old tree stump.

Mr. Durham walked the Zoning Board of Appeals through the application materials he provided. He said they are replacing a rusted aluminum 10 foot by 10 foot shed with an 11 foot by 16 foot shed with wood siding and a slate roof. The shed will be built to match the colonial style of their home. He said the old shed had a setback of 15 feet from their southern property line. Section 10-8-7.A.2 requires a 25-foot setback. Because the length of the shed is 16 feet, a 25-foot setback is not possible due to physical and topographical conditions of the property. He noted that the primary problem with the property which necessitates the variance is a natural occurrence; the presence of an 8-foot diameter tree stump and root ball which remains from a 170-year-old, 80-foot tall oak tree which formerly stood on the property. Any foundation poured in this location would be unstable as the remaining stump and root system continues to decompose. As the stump deteriorates, a void would be created as the dirt collapses under the foundation of the proposed shed. The foundation will have no support, would crack, and the shed would be structurally compromised.

Mr. Durham advised that they have had two stump grinding companies attempt to remove the stump but both were unsuccessful due to the width and depth of the stump. They also explored using an excavator, but the stump's proximity to overhead power lines prevented such work. Because the tree was on a berm, the space is just now down to grade with the rest of the yard. Mr. Durham predicted that the area surrounding the stump would continue to sink over the coming years.

Mr. Durham pointed out the location of the old shed to the Board. He stated that they would build the new shed in line with the old one, but would move it 4 feet further from the east lot line. He also pointed out the location of the stump, and other trees on the property. He showed the Board the impact the project would have on the property.

In response to a question from Chairman Martin, Mr. Durham clarified that south wall of the proposed shed will maintain the line of the south wall of the shed which formerly stood on the site.

Mr. Durham advised that the old metal shed and concrete pad have been removed. The proposed shed would have the same 15-foot setback from the south property line, with the setback from the east fence increased by 4 feet.

Mr. Durham advised that they are planning to construct a one-story, 14-foot tall shed. Mr. Durham reviewed the proposed shed's specifications in light of the Village's zoning regulations, and showed the Board a drawing of the proposed structure.

Mr. Durham showed proposed landscaping work that could be performed at the property after the new shed is constructed.

Mr. Durham asked the Zoning Board of Appeals if they had any questions. Hearing none, he stated that the application includes a narrative in response to the standards of review.

In response to a question from Chairman Martin, Mr. Radatz, confirmed that there were no other zoning variations required other than what was being requested.

Mr. Durham said this is a hardship versus an inconvenience. The family has no other options for the shed. Mr. Durham noted that he did nothing to create the conditions. This is unique to the property due to the size and age of the tree as well as its location under power lines. He said ComEd's tree pruning activities contributed to the death of the tree. He said they will gain no economic advantage by moving the shed 10 feet to the south. He said there is no visual impediment due to shrubbery surrounding the property. He said it will not impact neighboring properties. He said air and light will not be impacted. He said it will not unduly tax public utilities. He said there are no other means to do this. They looked at all other places where they might be able to build the shed, but they won't work. As a corner lot they cannot place the shed on the west side of the lot because it is not allowed under the Village's Zoning Ordinance. If the shed were located near to the northern property line, it would impact light and air of the adjacent properties. On the southern fence line, moving the shed more toward the west would situate it in the middle of the yard, which would not afford them reasonable use of their property.

Mr. Durham reviewed letters of support from neighbors Larry and Caroline Fox, 1200 Franklin Avenue, and Jack and Anita Friedman, 1147 Park Avenue, who are not opposed to the project.

Mr. Durham reviewed the photos attached to the application.

Chairman Martin asked whether Mr. Durham is seeking to build a concrete pad that is the same distance from the south property line as the old shed. Mr. Durham confirmed, and advised that they moved the pad 4 feet to the west so that the proposed shed will comply with the required setback from the east property line.

In response to a question from Member O'Brien, Mr. Durham confirmed that the pad had already been poured.

In response to a question from Chairman Martin, Mr. Durham stated there was nothing more he wished to share.

#### Public Comment with Regard to the Variation Request

Chairman Martin asked if any members of the public wished to comment on the proposed variation. No one came forward to speak, and Chairman Martin closed the public portion of the hearing.

#### Discussion and Deliberation of the Variation Request

Member Dombrowski shared that he thought the proposal was reasonable.

Chairman Martin shared that he has no objection to projects like this, where property owners are simply looking to make reasonable improvements to garages and sheds.

Mr. Smetana said he agrees with Chairman Martin.

Member O'Brien said she believes they have gone above and beyond to try to remove the stump.

A MOTION was made by Member Schubkegel and SECONDED by Member Dombrowski to recommend to the Village Board of Trustees that the requested variation be granted.

Chairman Martin reminded the Zoning Board of Appeals members that if they vote in favor they are voting that all of the standards have been met.

Ayes:           Members Martin, Schubkegel, Dombrowski, O'Brien, and Smetana  
Nays:           None.

Motion passed.

Chairman Martin stated that the Board's recommendation to the Village Board would be 5-0 in favor of approving the applications. Chairman Martin advised that all documents submitted by Mr. Durham would be included in the record.

Ms. Scheiner indicated that, provided the Zoning Board of Appeals meets in August, this matter would appear on the August 26, 2019 Village Board of Trustees meeting agenda.

There was no additional new business on the agenda.

**V. PUBLIC COMMENT**

None.

**VI. ADJOURNMENT**

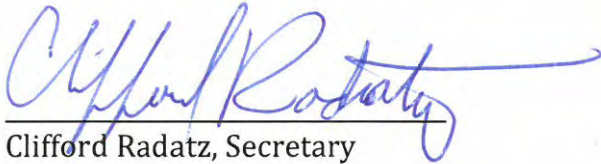
A MOTION was made by Member O'Brien and SECONDED by Member Schubkegel to adjourn the meeting at 7:56 p.m.

Ayes: Members Martin, Schubkegel, Dombrowski, O'Brien, and Smetana


Nays: None.

Motion passed.

Respectfully Submitted:



Clifford Radatz, Secretary



Frank Martin, Chairman  
Zoning Board of Appeals

Date: August 8, 2019



## MEMORANDUM

**DATE:** July 3, 2019

**TO:** Zoning Board of Appeals

**FROM:** Clifford E. Radatz *CER*  
Building Official

**SUBJECT:** Variation Request – 1201 Park Avenue

---

James Durham, owner of the property at 1201 Park Avenue, has submitted the attached application for a variation to the front yard setback regulation (Section 10-9-7) of the Zoning Code. The applicant proposes to replace an accessory shed structure which previously stood on the property in approximately the same location. The previous shed had maintained a non-complying setback with respect to the front yard facing a secondary street of 15 feet.

For a corner lot, Section 10-9-7 of the Zoning Code requires a minimum Front Yard setback of 13 feet along the secondary street for a fifty-foot-wide lot, and requires the setback to be increased by two feet for each five-foot increase in lot width, up to a maximum secondary front yard depth of twenty-five feet. With a total width of 76.1 feet, this lot is required to have a Secondary Front Yard setback of 25 feet.

If the Zoning Board wishes to recommend the approval of this variation to the Village Board of Trustees, the following motion should be made: *Motion to recommend to the Village Board of Trustees the approval of a variation to Section 10-9-7 of the Zoning Code at 1201 Park Avenue.*

If you have any questions regarding this application, please don't hesitate to call me.



**LEGAL NOTICE  
ZONING BOARD OF APPEALS  
RIVER FOREST, ILLINOIS**

Public Notice is hereby given that a public hearing will be held by the Zoning Board of Appeals of the Village of River Forest, County of Cook, State of Illinois, on Thursday, July 11, 2019 at 7:30 p.m. at the Community Room of the Municipal Complex, 400 Park Avenue, River Forest, Illinois on the following matter:

The Zoning Board of Appeals will consider a zoning variation application submitted by James Durham, owner of the property at 1201 Park Avenue, who is proposing to construct a detached shed accessory building.

The applicant is requesting a variation to Section 10-9-7 that would allow the shed to be constructed with a setback in the Secondary Front Yard of 15 feet.

For a corner lot, the Zoning Code requires a minimum Front Yard setback of 13 feet along the secondary street for a fifty-foot-wide lot, and requires the setback to be increased by two feet for each five-foot increase in lot width, up to a maximum secondary front yard depth of twenty-five feet. For this lot the required Secondary Front Yard setback is 25 feet.

The legal description of the property at 1201 Park Avenue is as follows:

**PARCEL 1: THE SOUTH HALF OF THAT PART OF THE WEST 3 ACRES LYING SOUTH OF THE NORTH 450 FEET AND NORTH OF THE SOUTH 90 FEET THEREOF OF THE SOUTH 18 ACRES OF THE EAST HALF OF THE NORTHWEST QUARTER OF SECTION 1, TOWNSHIP 39 NORTH, RANGE 12 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY. ILLINOIS.**

**PARCEL 2: THE NORTH 50 FEET OF THE SOUTH 90 FEET OF THE WEST 3 ACRES OF THE SOUTH 18 ACRES OF THE EAST HALF OF THE NORTHWEST QUARTER OF SECTION 1, TOWNSHIP 39 NORTH, RANGE 12 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.**

All interested persons will be given the opportunity to be heard at the public hearing. A copy of the meeting agenda will be available to the public at the Village Hall.

Clifford Radatz  
Secretary  
Zoning Board of Appeals





APPLICATION FOR ZONING VARIATION  
Village of River Forest Zoning Board of Appeals

Address of Subject Property: 1201 Park Ave Date of Application: 7/14/19

Applicant		Architect / Contractor	
Name: James Durham		Name: Kiave Design	
Address: 1201 Park Ave		Address: 730 N. Marion	
City/State/Zip: River Forest, IL 60305		City/State/Zip: Oak Park, IL 60302	
Phone: 312-925-3137	Fax:	Phone: 708-790-6407	Fax:
Email: jdurham@outlook.com		Email: avechiara@aol.com	

Relationship of Applicant to Property (owner, contract purchaser, legal counsel, etc.): Owner

Zoning District of Property: ☐ R1 ☒ R2 ☐ R3 ☐ R4 ☐ C1 ☐ C2 ☐ C3 ☐ PRI ☐ ORIC

Please check the type(s) of variation(s) being requested:

☒ Zoning Code

☐ Building Code (fence variations only)

**Application requirements:** Attached you will find an outline of the other application requirements. Please read the attached carefully, the applicant will be responsible for submitting all of the required information.

Also attached for your information are the Zoning Board of Appeals "Rules of Procedure" for their public hearings.

**Application Deadline:** A complete variation application must be submitted no later than the 15<sup>th</sup> day of the month in order to be heard by the Zoning Board of Appeals in the following month. The Zoning Board of Appeals meets on the second Thursday of each month.

**SIGNATURES:**

The undersigned hereby represent for the purpose of inducing the Village of River Forest to take the action herein requested, that all statements herein and on all related attachments are true and that all work herein mentioned will be done in accordance with the ordinances of the Village of River Forest and the laws of the State of Illinois.

Owner: James Durham Date: 7/14/19

Applicant (if other than Owner): \_\_\_\_\_ Date: \_\_\_\_\_

**Application Fee:** A non-refundable fee of \$650.00 must accompany every application for variation. Checks should be made out to the Village of River Forest.

## APPLICATION FOR ZONING VARIATION

Address of Subject Property: 1201 Park Ave, River Forest, IL 60305 Date of Application: 7/14/19

### Summary of Requested Variation(s):

<b><u>Applicable Code Section (Title, Chapter, Section)</u></b> <i>Example:</i> 10-8-5, lot coverage	<b><u>Code Requirement(s)</u></b> <i>Example:</i> no more than 30% of a lot	<b><u>Proposed Variation(s)</u></b> <i>Example:</i> 33.8% of the lot ( <b>detailed calculations on a separate sheet are required</b> )
10-9-7, 10-8-7 A2 Front yards setback for secondary street	25'-0"	15'-0" for the proposed detached shed from the south property line.

THE APPLICANT IS REQUIRED TO SUBMIT DETAILED LONG HAND CALCULATIONS AND MEASUREMENTS FOR ALL APPLICABLE ZONING PROVISIONS. APPLICATIONS WILL NOT BE CONSIDERED COMPLETE WITHOUT THESE CALCULATIONS AND MEASUREMENTS.

### **Description of Necessity for Zoning Variance.**

James & Carolyn Durham, residents of 1201 Park Ave, are requesting a zoning variation to said property regarding regulation 10-8-7 A2, which regulates the setback depth of a secondary structure on a corner lot.

We are replacing a rusted aluminum 10x10 shed with an 11x16 wood sided, slate roof shed. The shed style will be built to match the colonial style of our home.

The old shed had a setback of 15 ft. from our southern property line. 10-8-7 A2 requires a 25 ft. setback. Because the length of the shed is 16 ft, a 25 ft. setback is not possible due to physical and topographical condition which are outlined below in our explanation that we meet the standards for a major variance exception.

The primary problem with our property which necessitates this variance is the natural occurrence – the presence of an 8 ft. diameter stump from a 117 year-old 80 ft. Oak Tree stump and associated root ball. Any foundation poured over this 10' x 10' ft. area will be unstable as the stump and root system continue to decompose. As a result, a void is created under the pad and the surrounding dirt collapses the ground under the foundation. The foundation will have no support, crack and then the shed will be structurally compromised.

We have had 2 stump grinding companies attempt to remove the stump, however the width of the stump, the depth of the stump the expansive root ball system make removal impossible – with normal means and standard machinery. We did explore having an excavator dig the stump and root ball out, but there is no access for large excavator-type machinery and the close proximity to the overhead powerlines and our electrical service lines prevent this option. Because the tree was on a 1-2ft. berm, we are just now down to grade of the surrounding yard and the grinded stump and root ball system is still 8 ft. in diameter.

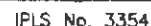
Therefore, this part of our property will continue to sink for the next 10-15 years as the stump and root ball system decompose.

We are requesting that the new shed be placed 15 ft. from the southern property line to remediate this hardship.

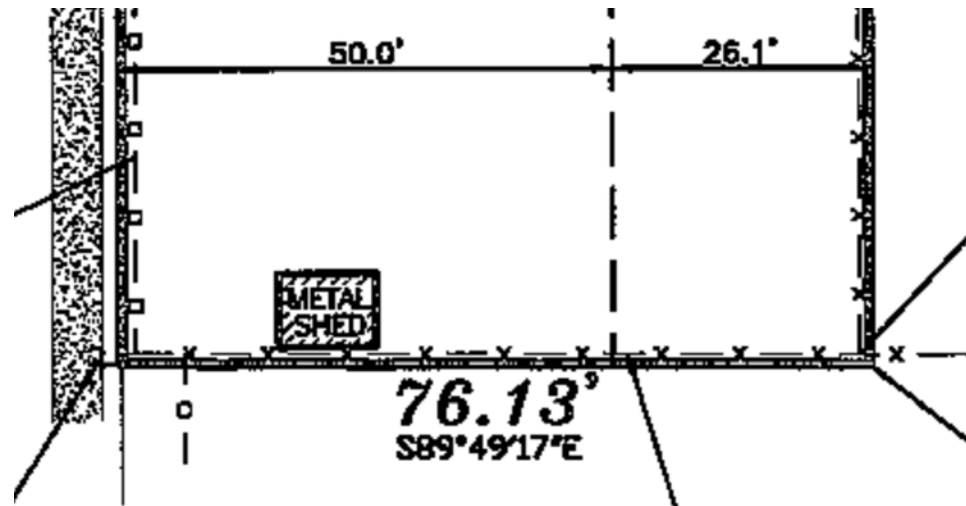
**OF**

PARCEL 2: THE NORTH 50 FEET OF THE SOUTH 80 FEET OF THE WEST 3 ACRES OF THE SOUTH 18 ACRES OF THE EAST HALF OF THE NORTHWEST QUARTER OF SECTION 1, TOWNSHIP 39 NORTH, RANGE 12 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

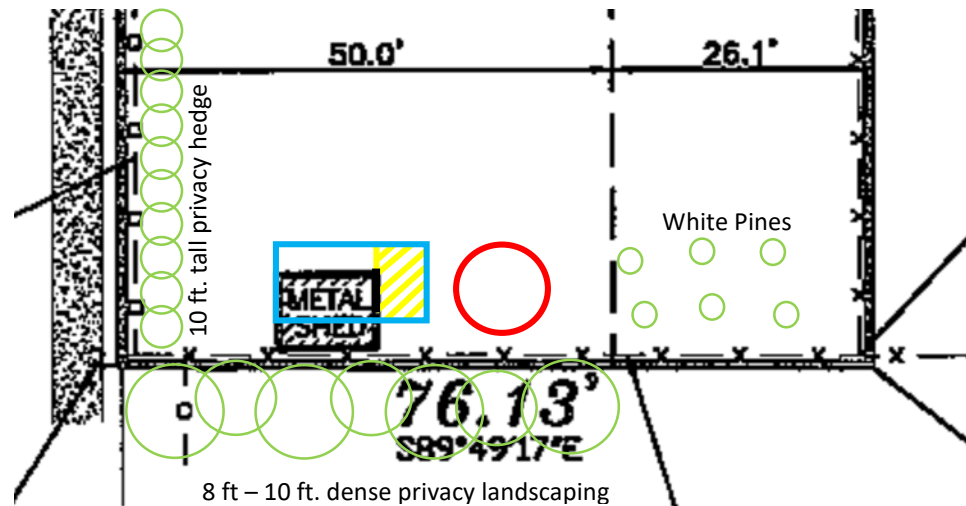
*PARK AVENUE*



## Exhibit A-1. Southeast Corner of Site Survey



## Exhibit A-2. Southeast Corner Current Status



### Site will be impacted minimally.

- This is how the site would be affected if the proposed variance is granted.
- We moved the location of the proposed shed 4' west to become compliant to the zoning regulation to be at least 3' off the fence line.
- The northern elevation of the new shed remains in the same place at the old metal shed. Which is 15' from sidewalk.
- The yellow lines represent the 64 sq. ft. will be added to the north.

### Site Conditions

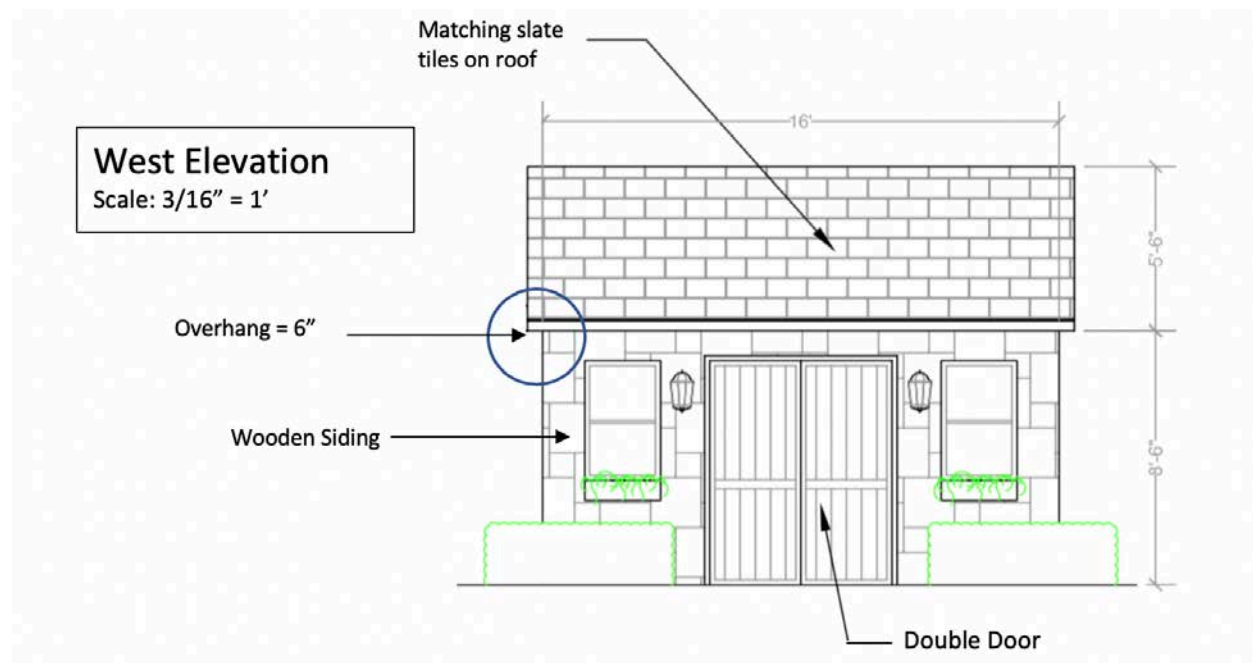
- Metal shed has been removed.
- Proposed is 15' setback from sidewalk, the same setback as previous shed.
- Increased setback to 4' from east fence to be in compliance with village code.
- Blue box indicates new concrete pad.
- Red circle indicates 8' diameter stump location, which rest 18" above grade.
- Green circles, labeled "White Pines" indicate the 4, 40' to 50' White Pines trees remaining in our backyard.

### Additional Information Needed:

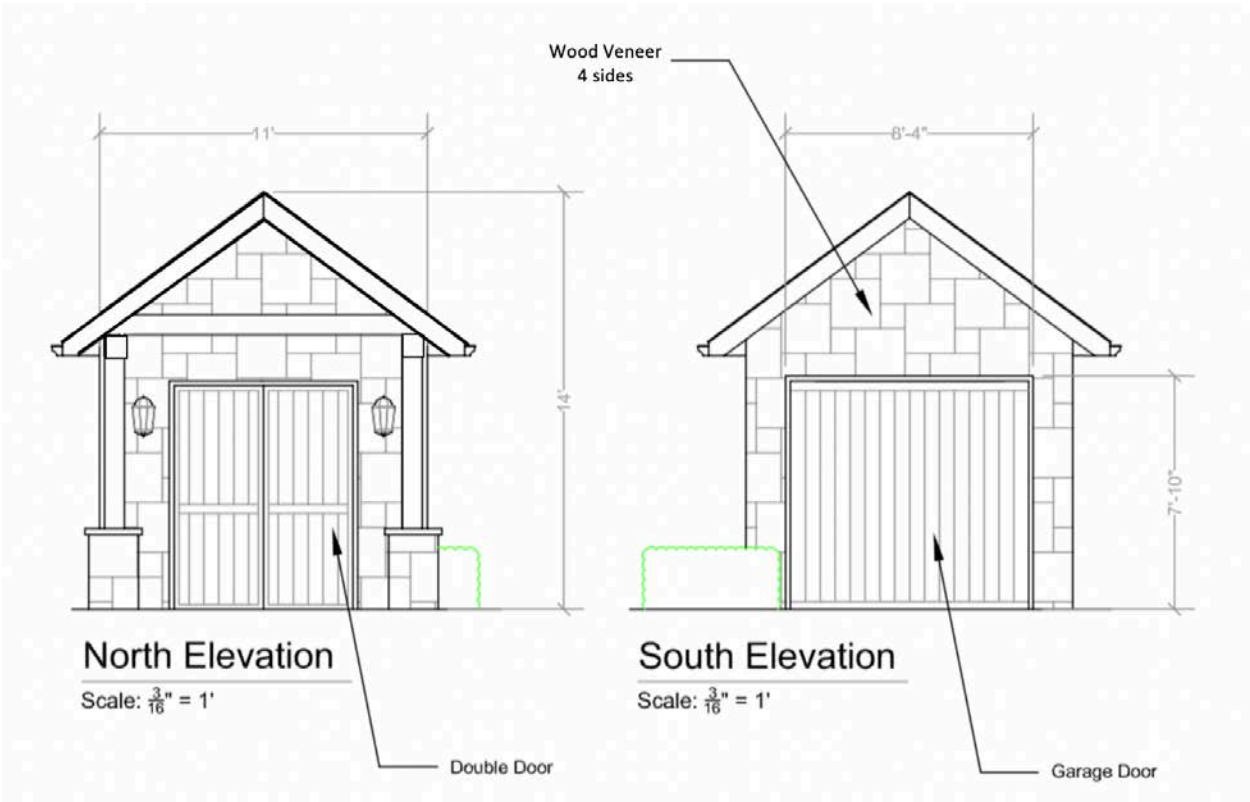
#### Section B-1: Exhibit A-3

- The shed is a single story, 14ft in height.
  - Gross floor area is 176ft.
  - Lot coverage site: 1.3%.
    - 176 sq. ft. (proposed shed) / 13,765sq. ft. (total lot)
- Lot area ratio: 17%
- 176 sq. ft. (new shed) + 300 sq. ft (existing concrete pad) + 195 sq. ft. (existing driveway) + 400 sq. ft. (existing garage) + 1,176 (existing house) = 2,324 sq. ft.
  - Floor area ratio: 2,324 sq. ft. / 13,765 sq. ft. = 17%

### Drawings of Proposed Structure

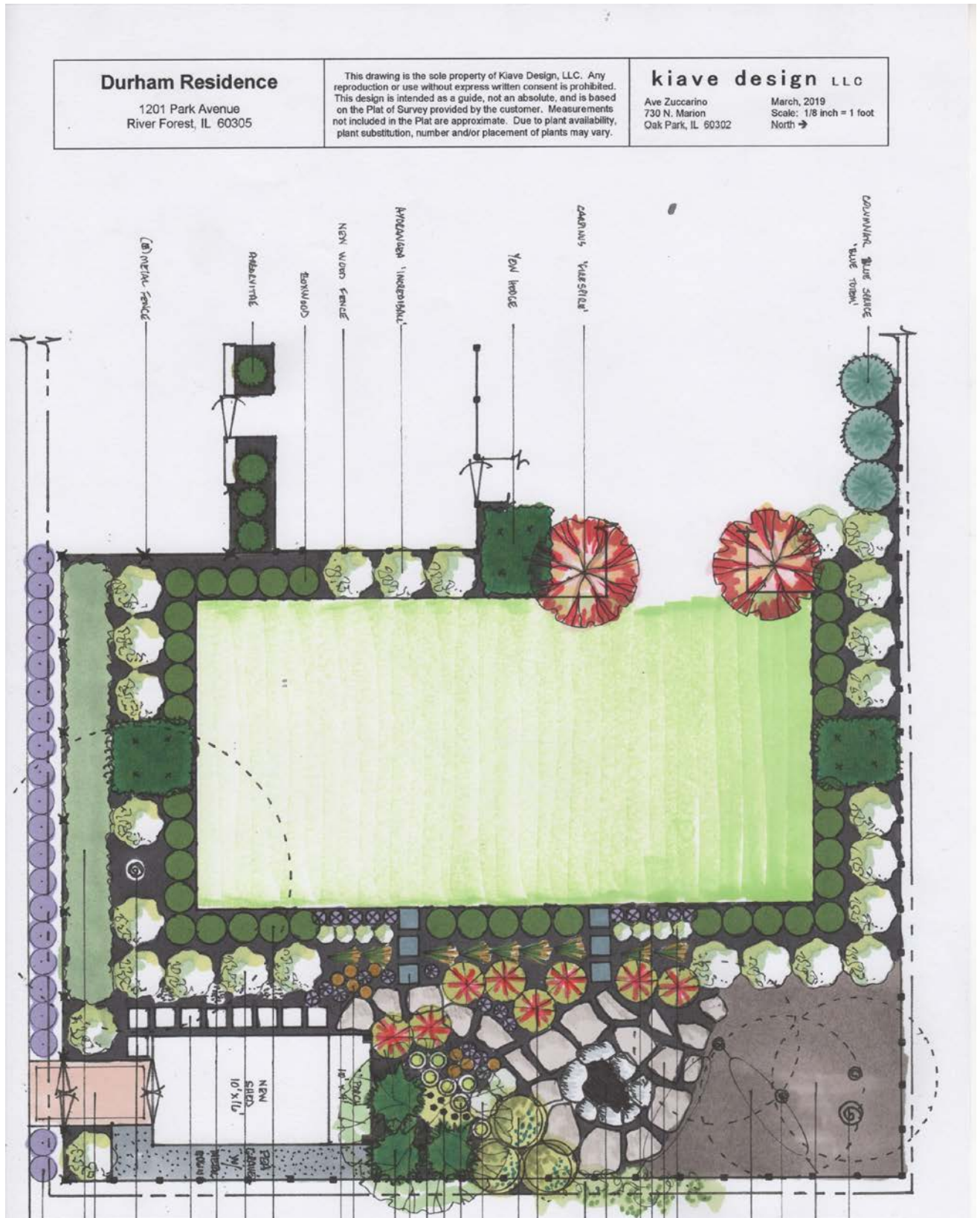


Drawings of Proposed Structure Cont.





## Master Plan Plant Layout:





# Zoning Review Checklist

Address: 1201 Park Avenue  
 Date of Review: 5/10/2019 Date of Submission: 4/25/2019  
 Contact: Telephone #:  
**Revised: 6/19/2019**  
 Zoning District : R2

**Use:** Detached Garden Shed for Single Family Residence

## Accessory Structure

### Permitted Use

#### Lot Area

Lot Width	Lot Depth	Lot Area
76.13	180.8000	13764.30

#### Lot Coverage

30% allowed for the R2 District

Allowed	Proposed	
4129.29	1962.43	<input checked="" type="checkbox"/>
	14.26%	

#### Floor Area Ratio

40% allowed for the R2 District

Allowed	Proposed	
5505.72	3286.95	<input checked="" type="checkbox"/>
	23.88%	

#### Setbacks

##### Accessory structure

Rear 30% of Lot Depth

Required	Proposed	
54.2400	19.0000	<input checked="" type="checkbox"/>

Is the Accessory Structure located in the rear 30% of the lot?

**Yes**

(If not, must comply with setbacks for the main building.)

#### Side Yard

	North			
10-8-7 C 2 c 3' to bldg		3.0000	45.1300	<input checked="" type="checkbox"/>
10-8-7 C 2 c 2' to eave		2.0000	45.1300	<input type="checkbox"/>

#### Secondary Front Yard

	South			
		15.0000		
10-8-7-A-2 to eave		25.0000	#VALUE!	<input type="checkbox"/>

#### Rear Yard

	East			
10-8-7 C 2 c 3' to bldg		3.0000	3.0000	<input type="checkbox"/>
10-8-7 C 2 c 2' to eave		2.0000	#VALUE!	<input type="checkbox"/>
5'-0" Clear required where adjacent to ComEd power lines			5'	<b>OK</b>

Accessory Structure

## Zoning Review Checklist

<b>Building Height Ridge</b>	Allowed	Proposed	
Height above grade in feet	18'	?	<input type="checkbox"/> <del>✗</del>
Story Height	1.5	1	<input checked="" type="checkbox"/>

<b>Off-Street Parking</b>	Required	Proposed	
Garage spaces	2	2	<input checked="" type="checkbox"/>

Does the Accessory Structure cover more than 30% of the Rear Yard? ☒

**No**

Rear Yard Depth	73.93
Lot Width at Rear Yard	76.13
Area of Rear Yard	5628.54
x 30%	0.30
Allowable Area of Acc. Bldg.	1688.56

**1201 Park Avenue**  
Area Calculations

**5/10/2019**

Lot Area	76.1300	180.8000	<b>13764.3040</b>
Allowed Coverage	0.3000		<b>4129.2912</b>
Allowed FAR	0.4000		<b>5505.7216</b>

**Lot Coverage - Existing**

First Floor Area	Existing	1802.4254
		0.0000
		0.0000
		0.0000
	Total	<b>1802.4254</b>

**Lot Coverage - New**

First Floor Area	Existing	1802.4254
Garden Shed	Proposed	160.0000
		0.0000
		0.0000
	Total	<b>1962.4254</b>

**Floor Area - Existing**

Floor Area - existing	1st floor	1802.4254
	2nd floor	1624.5199
	Attic	
garage allowance (up to 500 s.f)		-300.0000
		<b>3126.9452</b>

**Floor Area - Proposed**

Floor Area - Proposed	1st floor	1802.4254
	2nd floor	1624.5199
	Attic	
Garden Shed	Proposed	160.0000
garage allowance		-300.0000
		<b>3286.9452</b>

Note: 2015 designed addition was <u>not</u> constructed.
--

House - 1st floor - **Existing to remain**

A	28.5000	10.2000	290.7000
B	28.9000	34.8000	1005.7200
C	21.4000	19.2000	410.8800
D	2.1000	13.0000	27.3000
E	3.3941	10.8000	36.6563
F1	1.7662	4.9250	8.6985
F2	1.7662	4.9250	8.6985
G	2.5040	5.5000	13.7720
			0.0000
			<b>1802.4254</b>

House - 1st floor - **Proposed**  
**Existing to remain**

1802.4254
0.0000
<b>1802.4254</b>

House - 2nd floor - **Existing to remain**

A	28.5000	10.2000	290.7000
B	28.9000	34.8000	1005.7200
C'	15.6667	19.2000	300.7999
D	2.1000	13.0000	27.3000
			0.0000
			<b>1624.5199</b>

House - 2nd floor - **Proposed**  
**Existing to remain**

1624.5199
0.0000
<b>1624.5199</b>

Garden Shed - **Proposed**

gs	10.0000	16.0000	160.0000
b			0.0000
			<b>160.0000</b>

## **STANDARDS FOR MAJOR VARIATIONS (SECTION 10-5-4F)**

A major variation shall be recommended by the Zoning Board of Appeals only if it makes findings, based upon the evidence presented to it, that each of the 8 following standards has been met:

1. The physical surroundings, shape or topographical conditions of the specific property involved with bring a specific hardship upon the owner as distinguished from an inconvenience if the strict letter of the regulations were to be carried out;
  - a. If the strict letter of the regulation were to be carried out, then 50% of the poured concrete slab (the shed foundation) would reside on a decomposing tree stump (Exhibit B). As mentioned above, the stump of the tree is approximately 8 feet in diameter and sits on a small berm. This berm is approximately 1-2 ft. above the surrounding grade. The primary root ball system is extremely deep – we have contracted with 2 different stump grinding companies. Because of the berm on which the stump sits, they were only able to grind the stump to a depth of 2 feet and the root system is still fully present and intact.
  - b. After consultation with the concrete service, they explicitly advised that the shed foundation cannot be built over this stump/root ball structure. Doing so, with certainty, would cause 50% of the foundation to sink as the stump/root ball structure decomposes. They indicated that the foundation would likely crack in half with 3 -5 years and the shed above would then begin to sink, impacting the structural integrity and safety of the shed. Other landscape architects agree: “When Concrete Slab Meets Rotting Stump: Why Paving Over Stumps is Bad News.”  
<http://allcityflowers.com/2017/12/12/when-concrete-slab-meets-rotting-stump-why-paving-over-stumps-is-bad-news/>
  - c. The tree itself was removed by ComEd approximately 12 years ago and as mentioned above, we have had 2 separate stump grinding companies grind the stump to the maximum depth that the machinery would allow. Including the dirt berm, we were able to grind this stump to around the level of the surrounding grade. Both companies said a large backhoe excavator would be required if we wished to remove the entire stump. This was not possible due to lack of physical access for heavy machinery onto our property. Even if we did have physical access, to the site, the electrical distribution line and home service line would be at extreme risk.
  - d. Putting the shed on the opposite side of the stump would require us to cut down 6, 40ft. White Pines, which constitutes removing all of our remaining, non-parkway trees, in our entire backyard. It was also noted by the concrete company that removal of those trees would create the same foundation sink problems describes above in 1.b. (Exhibit A-2)
2. The aforesaid unique physical condition did not result from an action of any person having an interest in the property, but was created by natural forces or was the result or was the result of governmental action, other than the adoption of this Zoning Ordinance, for which no compensation was paid;
  - a. Based on the number of rings we counted on the stump, this tree was 117 years old and pre-dates our house which makes this a natural force as a tree is nature by definition.

3. The conditions upon which the petition for variation is based may not be applicable generally to other property within the same zoning classification;
  - a. This petition for variation is not generally applicable to other properties as follows:
    - i. Tree Size & Proximity to Electrical Distribution lines: As per the ComEd website, ComEd does not allow trees with a mature height of more than 25ft. beneath distribution lines. This 80ft. Oak tree was directly under the electrical distribution lines. Generally, throughout the Village of River Forest, 80 ft. Oak trees do not exist beneath the powerlines.
    - ii. Generally, throughout the village of River Forest, home owners do not plant trees that can grow to over 100ft. beneath their power lines.
    - iii. Tree Stump: Because 80ft. Oak trees do not generally exist beneath powerlines, very few, if any, home owners in River Forest have a 8ft. diameter stump in the location for which this variation request is based.
    - iv. Tree Topping: Due to the size of this tree and its proximity to electrical distribution lines, ComEd used a pruning technique called Tree Topping to keep the extremely large branches below the power lines. Joe Lamp'l a Certified Master Gardener, Certified Landscape Professional and who is recognized as one of the country's most trusted personalities in gardening and green living, "tree topping of large branch systems, expose large branch stumps which do not heal over and the exposed wood creates decay, and pathway for pests, disease and other destructive organisms to move into and throughout the branches." (Lamp'l, 2012) Ultimately the tree became diseased and weak. The remaining half of the tree not topped by ComEd fell during a storm. The combination of the tree size, proximity to electrical distribution line and the use of Tree Topping do not generally exist in the Village of River Forest.
4. The purpose of the variation is not based predominantly upon a desire for economic gain;
  - a. Moving this shed 10ft. to the south will not result in any economic gain.
5. The granting of the variation shall not be detrimental to the public welfare or unduly injurious to the enjoyment, use, or development value of other property or improvements in the neighborhood in which the property is located;
  - a. Moving this shed 10ft. to the south will not be detrimental to public welfare as it does not impede into a public space, including visual space from our neighbor to the east as they have dense landscaping which obscures the shed. (Exhibit A2). Our 10ft. dense hedge row obscures the shed from the street (southern elevation). It should also be noted that this new shed is replacing a shed that shared the same location and we have no records of complains regarding the old shed being detrimental to public welfare.
  - b. Considering that a shed previously existed in this location, enjoyment, use, development value and neighborhood improvement value will not be impacted.

6. The proposed variation will not impair an adequate supply of light and air to adjacent property, or substantially increase the danger of fire, or otherwise endanger the public safety or substantially diminish or impair property values within the neighborhood;
  - a. Impairment of light and air: The shed is smaller than the surrounding landscaping. Air and light supply will not be impacted.
  - b. Danger of Fire / Public Safety: We are building a standard lawn and garden shed. Danger of fire and public safety remain unchanged from the previous shed.
  
7. That the granting or the variation would not unduly tax public utilities and facilities in the area;
  - a. The shed, in both construction and in existence will not tax public utilities or facilities. Construction crews and related equipment will be confined within our property lines and no public services, utilities or roadways would be involved.
  
8. That there is no means other than the requested variation by which the alleged hardship or difficulty can be avoided or remedied to a degree sufficient to permit a reasonable use of the subject property.
  - a. Based on our lot location, placing a shed in any other location is not feasible.
    - i. As a corner lot, we cannot place the shed on west side of our house. This part of our property is considered our front yard and setback restrictions would be in effect.
    - ii. Placing the shed along the northern property line would severely impact our neighbors to the west. It would prevent adequate light and air flow as the orientation of the shed would be along their north/south fence, they would object based on public welfare grounds, may impair their property value and deprive their view of the natural surrounding landscape.
    - iii. Placing the shed on the southern fence line is not feasible as setback restrictions are in place and if the strict letter of the regulation were required, then the shed would be in the very middle of our backyard creating a situation insufficient to permit reasonable use of the property.



## Village of River Forest

### Village Administrator's Office

400 Park Avenue  
River Forest, IL 60305  
Tel: 708-366-8500

## MEMORANDUM

Date: August 23, 2019

To: Eric Palm, Village Administrator

From: Lisa Scheiner, Assistant Village Administrator

Subj: Recreational Cannabis Business Establishments

Issue: Governor Pritzker recently signed House Bill 1438, known as the Cannabis Regulation and Tax Act (CRTA), which allows cannabis to be sold at licensed facilities, and consumed for recreational purposes for adults age 21 and over. These changes will become effective January 1, 2020. The CRTA includes a number of provisions that impact municipalities. The purpose of the Village Board discussion on August 26<sup>th</sup> will be to discuss the main policy question before the Village Board of Trustees:

- *Should the Village of River Forest ban the sale of recreational cannabis in River Forest and all recreational cannabis business establishments within its corporate boundaries?*

- OR -

- *Should the Village of River Forest explore allowing the sale of cannabis and the location of cannabis business establishments within its corporate boundaries?*

Analysis: Please note the following items, which are addressed in greater depth in the attached documents. State law:

- Does not allow the Village to ban cannabis use or possession within its boundaries (medical or recreational) but does allow the enforcement of applicable state and local laws.
- Limits the amount of cannabis an individual may possess and where they may possess it; recreational cannabis possession is not allowed for individuals under the age of 21 and medical cannabis is only allowed for individuals who qualify.
- Limits where cannabis may be consumed. For example, it may not be consumed in public places, in locations where smoking is prohibited by the Smoke Free Illinois Act, and knowingly in proximity to individuals under the age of 21.
- Imposes certain minimum restrictions on the location and operation of cannabis business establishments. For example, they must be located at least 1,500 feet from each other, they cannot be located on properties zoned for residential use, they may not operate if staffing,



video monitoring, and other conditions are not met, they may not have a drive-through window, etc.

- Allows the Village to enact additional local ordinances to prohibit or limit a recreational cannabis business establishment's location, impose restrictions on the process that must be followed to locate a business in River Forest, and to impose restrictions on a business's operations. Earmarks certain revenue collected from cannabis sales for local law enforcement activities, regardless of whether River Forest permits or prohibits cannabis business establishments within its boundaries. If permitted, the law also allows the Village to impose a local tax on these businesses.
- Allows property owners to prohibit the growth and use of cannabis on their properties.
- Allows individuals who are registered with the State's medical cannabis program to grow up to five cannabis plants. The Village does not have the authority to stop this, but may enforce certain regulations regarding the location and security of home grown plants.
- Allows the Village to require a safe, drug-free workplace to protect employee and public safety.

Should the Board decide to ban the sale of recreational cannabis, an Ordinance will need to be adopted before January 1, 2020 prohibiting cannabis business establishments from locating in River Forest.

Should the Board decide to explore allowing the sale of recreational cannabis, the Board should hold a public meeting on September 9, 2019 prior to its regular meeting, to take public comment on the matter. Following that discussion, if the Board chooses to proceed to continue exploring allowing cannabis sales, the Board will need to:

- Direct the Zoning Board of Appeals to hold a public hearing in October to consider possible text amendments to the Zoning Ordinance that would identify what process would be used to locate a cannabis business establishment in River Forest (e.g. Special Use) as well as any other appropriate zoning restrictions. The Zoning Board's recommendation would be presented to the Village Board of Trustees in late November for a final decision.
- Pass an Ordinance imposing a 3% retailers' occupation tax on cannabis sales in River Forest before October 1, 2019 so that it would be imposed prior to January 1, 2020.

Staff will also provide analysis regarding the potential impacts of the Board's decision and will advise the Village Board of any other actions or Village Code amendments that will be required to permit cannabis business establishments in River Forest.

Attachments:

- Village of River Forest FAQs
- Informational materials prepared by Klein Thorpe Jenkins
- Informational materials prepared by the Illinois Municipal League

Requested Action:

*Opt out:* Direct staff to prepare an Ordinance prohibiting cannabis business establishments from locating in River Forest.

- OR -

*Opt in:* Direct staff to organize a public meeting on September 9, 2019 at 6:00 p.m. (prior to the regular Village Board meeting), to take public comment on the matter. At the subsequent Board Meeting, if the Board wishes to pursue allowing cannabis business establishments in River Forest, it will need to direct the Zoning Board of Appeals to hold a public hearing to consider Zoning Ordinance amendments, and it will need to pass an Ordinance imposing the retailers' occupation tax prior to October 1, 2019.



# RECREATIONAL CANNABIS FAQs

The State of Illinois approved the use and possession of recreational cannabis (with restrictions) for adults 21 years of age and older effective January 1, 2020 when it passed [House Bill 1438](#). This law does not automatically change the provisions of the Village of River Forest Zoning Ordinance or Municipal Code. The Village Board of Trustees is considering how these Ordinances will be amended as a result of the changes in state law and encourages community education and input. Below is a list of FAQs regarding cannabis in the Village of River Forest. Please contact Lisa Scheiner, Assistant Village Administrator, at [lscheiner@vrf.us](mailto:lscheiner@vrf.us) or at (708) 714-3554 if you have any further questions.

**When was cannabis made legal in Illinois?** On June 25, 2019, Governor JB Pritzker signed [Illinois House Bill 1438, better known as the Cannabis Regulation and Tax Act \(CRTA\)](#), legalizing the consumption and possession of cannabis for adults 21 and older in Illinois.

**Can the consumption/possession of cannabis be banned by the Village of River Forest?** No, municipalities cannot ban or override the CRTA.

**Who can legally purchase and consume cannabis?** As of January 1, 2020, the recreational consumption of cannabis will be treated similar to the consumption of alcohol or tobacco with any Illinois resident, or non-resident. Only those individuals age 21 or over, may purchase and consume cannabis. The purchase and consumption of medicinal marijuana is already allowed for qualifying individuals.

**Who can legally grow and sell recreational cannabis?** Only licensed businesses will be able to legally grow and sell recreational cannabis. Medical cannabis patients will be allowed to grow up to five plants within their home but they may not sell it. Owners/lessors of residential properties may prohibit the cultivation of cannabis by a lessee.

**How much cannabis may an individual possess?** Effective January 1, 2020, Illinois residents may possess up to:

- 30 grams, or just over one ounce of “flower”
- 5 grams of cannabis concentrate
- 500 milligrams of THC (the chemical that makes users high) in a cannabis infused product such as candy, other consumable products (referred to as “edibles”), or tinctures, and lotions
- Non-Illinois residents may legally possess up to ½ of these amounts.

**Where is possession of cannabis prohibited?** Cannabis is prohibited on school buses, on the grounds of any preschool, primary or secondary school unless approved as a medical cannabis patient, correctional facilities, in a private residence where licensed child care or other similar social service care is provided on the premises, and in a vehicle unless it is in a sealed, secured, tamper-evident container and reasonably inaccessible while the vehicle is moving.

**Where is cannabis consumption prohibited?** Cannabis consumption is prohibited:

- On a school bus
- On the grounds of any preschool, primary or secondary school unless authorized in the medical cannabis program
- In any correctional facility
- In any motor vehicle
- In any private resident that is used at any time to provide licensed child care or other similar social service care on the premises



# RECREATIONAL CANNABIS FAQs

- In any public place or knowingly in close proximity to anyone under 21 years of age and in any public place where a person could reasonably be expected to be observed by others
- In any building owned in whole or part, or leased by, the State or Village
- In any location where smoking is prohibited by the Smoke Free Illinois Act, including hospitals, restaurants, retail stores, offices, commercial establishments, etc.

Universities, colleges, and other post-secondary education institutions can restrict or prohibit cannabis use on their property.

If the Village allows dispensaries to be located in River Forest, the Village Board will consider whether or not to permit consumption of those products within the dispensary. The Village may also prohibit the consumption of recreational cannabis in other places such as bars and restaurants.

**How will the Village of River Forest work respond to the potential public safety impacts of the State's decision to allow recreational marijuana usage?** Public safety is the Village's top priority. The Police Department will:

- Enforce the laws, including all applicable Village Ordinances, regardless of whether or not it is grown and sold in River Forest
- Rely on the training and technology that has already been provided to officers, and will continue to be advanced and developed, to identify impaired motorists and take them off our roadways.
- Continue to partner with and monitor all businesses in the community to address safety and security concerns. For example, the Police Department conducts regular premise checks of banks and shops in River Forest, both during and outside business hours.

The legalization of cannabis may increase the demand for police services state-wide as well as the number of drug impaired drivers on our roadways, due to the state-wide allowance of marijuana, regardless of whether or not such a facility is located within the limits of River Forest. There are currently medical marijuana dispensaries located in neighboring communities and throughout the state of Illinois. Preliminary data from these communities does not support the need to modify existing public safety strategies as a result of the presence of these dispensaries. Further, the data does not support that these facilities generate greater traffic volumes than any of the uses currently permitted in commercial locations by the Village. The Police Department has not seen any increase of impaired drivers or cannabis related offenses due to Medical Marijuana Dispensaries being in operation in bordering and near-by communities.

All Village Departments, including the Police Department, will continue to address security and public safety concerns with all new business establishments that seek special zoning approval from the Village. Through this process, staff and the Village Board can implement conditions of approval that seek to address a project's impact on the community, particularly those surrounding public safety. If cannabis business establishments are allowed in River Forest, the Chief of Police will keep the Village Board of Trustees and Village Administrator apprised of any trends, patterns, or anomalies that occur with regard to allowing cannabis business establishments in River Forest.

**Will the Village have any regulatory abilities?** Yes. Municipalities have the ability to:

- Ban or permit the cultivation, growth and sale of recreational cannabis within the Village by prohibiting or allowing recreational cannabis use establishments in River Forest.
- If dispensaries are permitted, River Forest can:



# RECREATIONAL CANNABIS FAQs

- Dictate the number of legal dispensaries within the Village
- Determine how cannabis businesses are operated such as hours of operation
- Dictate the location of cannabis businesses as they relate to points of interest such as schools, government buildings, and liquor stores.
- Regulate the zoning of cannabis businesses in specific districts

**If the sale of recreational cannabis was allowed in River Forest, how many licenses would be issued?** If River Forest allows recreational cannabis facilities (dispensaries) to be established, it may choose to limit the number of facilities that may exist, where they may be located within the commercial zoning districts, and how far they may be from other uses. River Forest is part of a larger Bureau of Labor Statistics Region within the state called the [Chicago-Naperville, Elgin region](#). The State is allowing up to 47 licenses within the region, in 2020.

**What regulatory abilities, if any, do business owners and landlords have?** Any person, business, public entity, or landlord may prohibit the use of cannabis on their private property.

**What will the Village's role be in the licensing process?** The licensing process is administered by the Department of Financial and Professional Regulation to select and process those attempting to obtain a license. As a non-home rule community, River Forest cannot require a cannabis business establishment to obtain a local business license. However, the Village may require these establishments to register with the Village.

**Are there any changes to existing medical cannabis laws?** Yes; the list of conditions that are covered under the use of medical cannabis was expanded to now include chronic pain, autism, migraines, irritable bowel syndrome, osteoarthritis, and anorexia.

**Is the sale of medical cannabis currently allowed in River Forest?** Any entity that desires to open a medical dispensary in River Forest would be required to undergo a public hearing and approval process by a zoning advisory body (Zoning Board of Appeals or Development Review Board) and the Village Board of Trustees. The Village cannot ban medical dispensary facilities outright. These requirements will not change regardless of whether or not the Village of River Forest prohibits or permits recreational cannabis business establishments.

**Is River Forest considering allowing recreational cannabis business establishments?** The Village Board of Trustees will discuss this matter on August 26, 2019, and determine whether to proceed with the process of prohibiting or considering permitting cannabis business establishments in River Forest.

**What action is required by the Village Board to allow recreational cannabis to be sold in River Forest?** If the Village Board of Trustees opts to proceed with the consideration of permitting cannabis business establishments the Village Board will host a community meeting on September 9, 2019 at 6:00 p.m. at the Village Hall (400 Park Avenue) to hear resident input and gather more information. If they choose to move forward, the Village Board will direct the Zoning Board of Appeals to conduct a public hearing to consider amendments to the Zoning Ordinance. The Zoning Board of Appeals would then conduct the hearing and make a recommendation to the Village Board of Trustees. The Village Board of Trustees would then consider that recommendation and make a final determination about how to amend the Zoning Ordinance. The Village Board would also consider any other sections of the Village Code that would need to be amended relative to the changes in the law effective January 1, 2020. The Village Board would also need to consider an Ordinance imposing a 3% excise tax on cannabis sales in River Forest.

**What efforts will the Village take in communicating to the public about this topic?** The Village Board will advertise all public meetings and public hearings on its [website](#) (including the [meeting calendar](#)), [Facebook page](#),



# RECREATIONAL CANNABIS FAQs

[Village e-news](#), and by posting meeting notices at the Village Hall. All public hearing notices will be distributed according to the Village Code. The public is encouraged to participate in this process. If any resident cannot attend one of these meetings they are encouraged to contact Village staff ([Ischeiner@vrf.us](mailto:Ischeiner@vrf.us)) or their elected officials through the [contact us](#) section of the Village's website.

**How is cannabis taxed?** Sales will be taxed at 10% for cannabis with THC levels at or less 35%; 25% for cannabis with THC levels above 35%; and 20% for cannabis infused products such as edibles. This is in addition to standard state and local sales taxes. Additionally, the Village may add a special tax of up to 3% and counties may add a special tax up to 3.75% in unincorporated areas.

**How will the potential tax revenue generated be used?** Within the bill, government proceeds for the sale of recreational cannabis are:

- 20% to State mental health services and substance abuse programs
- 10% to pay unpaid State bills
- 35% to the State General Revenue Fund
- 2% to public education and safety campaigns
- 8% to the Local Government Distributive Fund, for prevention and training for law enforcement (after State administrative costs are accounted for)
- 25% for identified social equity programs

If cannabis business establishments are permitted in River Forest, the Village Board would consider whether to impose a local tax of 3% on sales. If the Board wishes to explore permitting these uses in River Forest additional information will be provided regarding possible annual revenues. Since the Board has not determined whether or not to permit cannabis establishments, no decisions have been made regarding the use of funds generated, however, the Village remains committed to protecting public safety, stabilizing property taxes and improving property values.

**How do federal laws affect Illinois' law?** Although cannabis remains illegal at the federal level, federal law enforcement has rarely interfered with individuals possessing the State regulated legal amount or businesses complying with state enforced programs. Any questions related to Federal or State regulations should be directed to the proper agencies.

**Are Village employees permitted to use cannabis?** No. The Village has an obligation to ensure a safe working environment and that employees who report to work are capable of safely performing their jobs. The Village has a drug-free workplace policy that is strictly enforced and prohibits employees from being under the influence of illicit or illegal drugs, unauthorized prescription drugs, alcohol, or controlled substances while on duty or on Village premises. While permitted by the state, cannabis remains illegal at the federal level. Employees in certain safety sensitive positions (i.e. police officers and firefighters) cannot obtain medical marijuana cards. Depending upon the position, most Village employees are subject to drug and alcohol tests in certain situations. All employees who are prescribed drugs or who are taking over-the-counter medications are required to consider medication-related work restrictions and discuss these matters with their supervisors. Any employee who is reasonably suspected of being under the influence of drugs or alcohol, including prescription medications, may be sent for testing. Supervisory staff are trained to identify when an employee may be under the influence.

**How does recreational cannabis affect criminal records?** The Act includes a schedule of expungement provisions that requires local law enforcement to automatically expunge all criminal history records of an arrest, charge not



# RECREATIONAL CANNABIS FAQs

initiated by arrest, order of supervision or order of qualified probation for a "minor cannabis offense" if: 1) one year or more has elapsed since the date of the arrest or law enforcement interaction documented in the records; and, 2) no criminal charges were filed relating to the arrest or law enforcement interaction or criminal charges were filed and subsequently dismissed or vacated or the arrestee was acquitted. "Minor Cannabis Offense" as defined in the Act means a violation of Section 4 (possession) or Section 5 (delivery) of the [Cannabis Control Act \(available via this link\)](#) concerning not more than 30 grams of any substance containing cannabis, provided the violation did not include a penalty enhancement under Section 7 of the Cannabis Control Act and is not associated with an arrest, conviction or other disposition for a violent crime as defined in subsection (c) of Section 3 of the [Rights of Crime Victims and Witnesses Act \(available via this link\)](#).



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July 16, 2019

**VIA ELECTRONIC MAIL**

Village President Cathy Adduci and Board of Trustees  
Village of River Forest  
400 Park Avenue  
River Forest, Illinois 60305

**Re: Illinois Cannabis Regulation and Tax Act**

Village President Adduci and Board of Trustees:

Public Act 101-0027, which creates the Illinois Cannabis Regulation and Tax Act ("Act"), was signed into law on June 25, 2019. By legalizing the sale of recreational cannabis in Illinois effective January 1, 2020, the Act will have immediate and significant impacts on local governments.

Attached for your reference is a Frequently Asked Questions document ("FAQ Document") we have created as a resource for local governmental clients of Klein, Thorpe and Jenkins, Ltd. relative to the Act.

We are also creating a "Cannabis Legislation Checklist and Toolbox" that will help you implement the Act consistent with the policy direction you decide is in the best interests of the Village. The policy decisions will guide us in assisting you through the drafting of any or all of the following:

- An "opt-out" ordinance (should you choose not to allow recreational cannabis establishments)
- Zoning and business license code amendments, procedures and forms for allowing and regulating and/or prohibiting cannabis business establishments
- Municipal sales taxation ordinance
- Ordinance amendments for local enforcement of DUIs and other cannabis related violations
- Updates to employment policy manual
- Updates to department general orders
- Assistance in addressing other aspects of the Act subject to local municipal control

We hope you find the FAQ Document helpful. Should you have any questions, please contact me.

If you have any questions, please contact me.

Sincerely,

KLEIN, THORPE and JENKINS, Ltd.

Gregory T. Smith

Enclosure

cc: Eric Palm, Village Administrator (via e-mail; w/ encl.)



**FREQUENTLY ASKED QUESTIONS –  
CANNABIS REGULATION AND TAX ACT – PUBLIC  
ACT 101-0027**

**UPDATED JULY 10, 2019**

**Provided by:**



**KLEIN, THORPE AND JENKINS, LTD.**

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# INDEX

Introduction .....	2
Advertising .....	3
Craft Growers .....	4
Cultivation Centers .....	5
Dispensing Organizations .....	6
DUI .....	8
Employment Concerns.....	9
Expungements .....	10
FOIA .....	12
Home Cultivation .....	13
Infuser Organizations or Infusers .....	14
Licensing .....	15
Local Government .....	18
Social Justice .....	22
Taxation, Revenues and Appropriations .....	23
Use and Possession .....	26

**FREQUENTLY ASKED QUESTIONS –  
CANNABIS REGULATION AND TAX ACT – PUBLIC ACT 101-0027**

**INTRODUCTION**

This Frequently Asked Questions Document is intended as a resource for local governmental clients of Klein, Thorpe and Jenkins, Ltd. relative to Public Act 101-0027: the Cannabis Regulation and Tax Act (referred to throughout this document simply as the “Act”). This document will be updated frequently from now until the Act becomes effective on January 1, 2020, and thereafter as implementation issues arise and can be specifically addressed, so be sure to check with your KTJ attorney from time to time to ensure you are using the most current version (see cover page for date).

The Act is over 600 pages long, and there are a number of additional requirements and details in the Act that are not included here due to space considerations. We have strived, in creating this document, to address the aspects of most interest to our local governmental clients. KTJ is happy to provide additional details and guidance on subjects within the Act not specifically covered here for clients who are interested.

As with any significant new State act awaiting implementation, there are a number of open issues that will only be clarified with time. The exact scope of local business licensing and enforcement authority is one example here. What would happen to existing recreational cannabis establishments should a local government repeal authority for their operation after they are operating is another example. Public health concerns and effects, the impact of the Act on healthcare and liability insurance costs, how workplaces will be impacted, and development of acceptable testing protocols for impairment are other open issues or unknowns at this point.

Although the Act is by far the most sweeping measure ever taken by the State to legalize cannabis, there have been several other pieces of legislation in recent years related to the legalization and decriminalization of cannabis of which you should be aware. The Illinois Compassionate Use of Medical Cannabis Pilot Program Act, 410 ILCS 130/1, *et seq.* (adopted in 2013) (the “Medical Cannabis Pilot Program Act”) was signed by Governor Patrick Quinn on August 1, 2013, as Public Act 098-0122, effective January 1, 2014. Under the Medical Cannabis Pilot Program Act the Illinois Department of Agriculture and Department of Financial and Professional Regulation adopted administrative rules regulating “registered qualified patients,” “medical cannabis cultivation centers” and “medical cannabis dispensing organizations.” In all the Medical Cannabis Pilot Program Act authorized 56 dispensaries and 20 cultivation centers state-wide. Additionally, the Illinois Cannabis Control Act was signed by Governor Bruce Rauner on July 27, 2016, as Public Act 99-0697, effective July 27, 2016. The Cannabis Control Act decriminalized the possession of cannabis. Under the Cannabis Control Act possession of up to 10 grams was now only punishable by a \$100 (minimum) to \$200 (maximum) fine and possession of 10 to 30 grams was classified as a Class B misdemeanor. These pieces of legislations are referred to throughout this document and discussed in conjunction with the Act.

**FREQUENTLY ASKED QUESTIONS –  
CANNABIS REGULATION AND TAX ACT – PUBLIC ACT 101-0027**

**ADVERTISING**

***What are the restrictions on advertising for a cannabis business establishment?***

- No cannabis business establishment nor any entity or person shall engage in advertising that contains any statement or illustration that is:
  - False or misleading;
  - Promotes the overconsumption of cannabis;
  - Displays cannabis;
  - Shows someone under 21 consuming cannabis;
  - Makes health or medicinal claims about cannabis;
  - Includes the image of the cannabis leaf or bud; or
  - Includes any image that is likely to appeal to minors.
  
- No cannabis business establishment nor any person or entity shall place or maintain or cause to be placed or maintained an advertisement in any form:
  - Within 1000 feet of school grounds, playgrounds, hospitals, health care facilities, recreation centers, child care centers; public parks, public libraries; or game arcades that admit persons under the age of 21 ;
  - On or in a public transportation vehicle or on a public transportation shelter: or
  - On or in publicly owned or publicly operated property.

**FREQUENTLY ASKED QUESTIONS –  
CANNABIS REGULATION AND TAX ACT – PUBLIC ACT 101-0027**

**CRAFT GROWERS**

***What is the definition of “Craft grower?”***

- "Craft grower" means a facility operated by an organization or business that is licensed by the Department of Agriculture to cultivate, dry, cure, and package cannabis and perform other necessary activities to make cannabis available for sale at a dispensing organization or use at a processing organization. A craft grower may contain up to 5,000 square feet of canopy space on its premises for plants in the flowering state. The Department of Agriculture may authorize an increase or decrease of flowering stage cultivation space in increments of 3,000 square feet by rule based on market need, craft grower capacity, and the licensee's history of compliance or noncompliance, with a maximum space of 14,000 square feet for cultivating plants in the flowering stage, which must be cultivated in all stages of growth in an enclosed and secure area. A craft grower may share premises with a processing organization or a dispensing organization, or both, provided each licensee stores currency and cannabis or cannabis-infused products in a separate secured vault to which the other licensee does not have access or all licensees sharing a vault share more than 50% of the same ownership.

***Are craft growers inspected? How, and by whom?***

- Craft growers are subject to random inspections by the Department of Agriculture, the Department of Public Health, local safety or health inspectors, and the Department of State Police.

***To whom may craft growers sell cannabis?***

- Craft growers can sell or distribute cannabis to a cultivation center, a craft grower, an infuser organization, a dispensing organization, or as otherwise authorized by rule.

***What are the limitations on the location of craft growers?***

- A craft grower may not be located in an area zoned for residential use.
- A craft grower shall not be located within 1,500 feet of another craft grower or a cultivation center.

**FREQUENTLY ASKED QUESTIONS –  
CANNABIS REGULATION AND TAX ACT – PUBLIC ACT 101-0027**

**CULTIVATION CENTERS**

***What is the definition of “Cultivation center?”***

- "Cultivation center" means a facility operated by an organization or business that is licensed by the Department of Agriculture to cultivate, process, transport (unless otherwise limited by the Act), and perform other necessary activities to provide cannabis and cannabis-infused products to cannabis business establishments.

***Are cultivation centers inspected? How, and by whom?***

- Cultivation centers are subject to random inspections by the Department of Agriculture, the Department of Public Health, local safety or health inspectors, and the Department of State Police.

***To whom may cultivation centers sell cannabis?***

- Cultivation centers can sell or distribute cannabis or cannabis-infused products to dispensing organizations, craft growers, infusing organizations, transporters, or as otherwise authorized by rule.

***What is the maximum space a cultivation center may provide for plants in the flowering stage?***

- A cultivation center may not contain more than 210,000 square feet of canopy space for plants in the flowering stage for cultivation of adult use cannabis as provided in this Act.

**FREQUENTLY ASKED QUESTIONS –  
CANNABIS REGULATION AND TAX ACT – PUBLIC ACT 101-0027**

**DISPENSING ORGANIZATIONS**

***What is the definition of “Dispensing organization?”***

- "Dispensing organization" means a facility operated by an organization or business that is licensed by the Department of Financial and Professional Regulation to acquire cannabis from a cultivation center, craft grower, processing organization, or another dispensary for the purpose of selling or dispensing cannabis, cannabis-infused products, cannabis seeds, paraphernalia, or related supplies under the Act to purchasers or to qualified registered medical cannabis patients and caregivers. As used in the Act, dispensary organization shall include a registered medical cannabis organization as defined in the Compassionate Use of Medical Cannabis Pilot Program Act or its successor Act that has obtained an Early Approval Adult Use Dispensing Organization License.

***What methods of sale by dispensing organizations are prohibited?***

- Drive-through windows
- Vending machines
- Transport of cannabis to residences or other locations where purchasers may be for delivery

***When are dispensaries allowed to operate?***

- Operation is allowed between 6 A.M. and 10 P.M.
- Operation is prohibited when video surveillance equipment is inoperative.
- Operation is prohibited when point-of-sale equipment is inoperative.
- Operation is prohibited when the State’s cannabis electronic verification system is inoperative.
- Operation is prohibited when there are fewer than 2 people working.

***What products are dispensing organizations prohibited from selling?***

- Dispensing organizations cannot sell any product containing alcohol except tinctures, which are limited to containers no larger than 100 milliliters.
- They are prohibited from selling clones or other live plant material.
- Selling cannabis, cannabis concentrate, or cannabis-infused products in combination or bundled with each other for one price is prohibited.



**FREQUENTLY ASKED QUESTIONS –  
CANNABIS REGULATION AND TAX ACT – PUBLIC ACT 101-0027**

***Can dispensing organizations sell cannabis outside of Illinois or obtain cannabis from outside of Illinois?***

- Dispensing organizations cannot transport cannabis or cannabis products across state lines.
- Dispensing organizations may not obtain cannabis or cannabis-infused products from outside the State of Illinois.

***What type of packaging is required for cannabis sold at dispensing organizations?***

- All cannabis sold by a dispensing organization to purchasers must be in a container or package with a label identifying, at a minimum, the name of the dispensing organization, the contents, and the weight of the raw cannabis in grams or, for cannabis products, the amount of THC in milligrams.

***Are there restrictions in the Act on the location of dispensing organizations?***

- A dispensing organization may not be located within 1500 feet of the property line of a pre-existing dispensing organization.

***What is the process for a dispensing organization to dispense cannabis to a purchaser?***

- Before cannabis is dispensed:
  - The age of the purchaser shall be verified by checking a government-issued identification card by use of an electronic reader or electronic scanning device to scan the identification;
  - The validity of the government-issued identification card must be verified;
  - Any appropriate purchaser education or support materials shall be offered; and
  - Information must be entered into the State's cannabis electronic verification system, including the dispensing organization's agent's identification number, the dispensing organization's identification number, the amount, type (including strain, if applicable) of cannabis or cannabis-infused product dispensed, and the date and time the cannabis was dispensed.
- A dispensing organization shall refuse to sell cannabis to anyone unless the person produces a valid identification showing that the person is 21 years of age or older. However, a medical cannabis dispensing organization may sell cannabis or cannabis-infused products to a person who is under 21 years of age if the sale complies with the provisions of the Compassionate Use of Medical Cannabis Pilot Program Act and rules.

**FREQUENTLY ASKED QUESTIONS –  
CANNABIS REGULATION AND TAX ACT – PUBLIC ACT 101-0027**

**DUI**

***How will DUI's be addressed under the new law?***

- Driving under the influence of cannabis will continue to be illegal.
- The Act allows for use of validated roadside chemical tests or standardized field sobriety tests approved by the National Highway Traffic Safety Administration when conducting investigations of a violation of Section 625 ILCS 5/11-501 of the Motor Vehicle Code or a similar local ordinance by drivers suspected of driving under the influence of cannabis.
- The results of validated roadside chemical tests and standardized field sobriety tests are, under the Act, are admissible at a civil or criminal trial or proceeding for an arrest for a cannabis-related offense as defined in Section 11-501 of the Illinois Vehicle Code or a similar local ordinance.
- The Act creates a DUI Cannabis Task Force to examine best practices for driving under the influence of cannabis enforcement and emerging technology in roadside testing.
- The Act creates various statutory presumptions applicable to cannabis DUIs:
  - Tetrahydrocannabinol concentration of 5 nanograms or more in whole blood or 10 nanograms or more in an other bodily substance creates a presumption that a person was under the influence of cannabis; and
  - Tetrahydrocannabinol concentration of less than 5 nanograms in whole blood or less than 10 nanograms in an other bodily substance does not give rise to a presumption that the person was or was not under the influence of cannabis, but may be considered with other competent evidence in determining whether the person was under the influence of cannabis.
- The refusal to submit to a chemical test will result in the imposition of driver's license sanctions under Section 11-501.1 of the Illinois Motor Vehicle Code.
- The refusal to take validated roadside chemical tests or standardized field sobriety tests is admissible in any civil or criminal action or proceeding regarding impairment by use of cannabis.
- An authorized medical cannabis patient who drives is deemed to have given consent to (i) validated roadside chemical tests or (ii) standardized field sobriety tests.
- Law enforcement officers must have an independent, cannabis-related factual basis giving reasonable suspicion that a person is driving or in actual physical control of a motor vehicle while impaired by the use of cannabis to conduct validated roadside chemical tests or standardized field sobriety tests .

**FREQUENTLY ASKED QUESTIONS –  
CANNABIS REGULATION AND TAX ACT – PUBLIC ACT 101-0027**

**EMPLOYMENT CONCERNS**

***Can an employer maintain a drug-free workplace?***

- The Act specifies that nothing shall prohibit an employer from adopting:
  - reasonable zero-tolerance or drug-free workplace policies;
  - employment policies concerning drug testing; or
  - regulations concerning smoking, consumption, storage, or use of cannabis at the workplace.
- These policies must be applied in a nondiscriminatory manner.
- Employers' policies may cover use of cannabis in the employer's workplace, while performing the employee's job duties, or while "on call." An employee is deemed "on call" when he or she is scheduled with at least 24 hours' notice by employer to be on standby or otherwise responsible for performing tasks related to his or her employment.
- An employer may discipline an employee for violating a workplace drug policy. If the employer elects to discipline the employee, the employer must give the employee reasonable opportunity to contest the determination.
- Nothing in the Act shall be construed to interfere with any federal, State, or local restrictions on employment including, but not limited to, the United States Department of Transportation regulation 49 CFR 40.151(e), or impact an employer's ability to comply with federal or State law or cause it to lose a federal or State contract or funding.

***How can an employer determine whether an employee is impaired by the use of cannabis?***

- An employer may consider an employee to be impaired if the employer has a good faith belief that the employee manifests specific, articulable symptoms while working that decrease or lessen the employee's performance of the duties or tasks.

**FREQUENTLY ASKED QUESTIONS –  
CANNABIS REGULATION AND TAX ACT – PUBLIC ACT 101-0027**

**EXPUNGEMENTS**

***What records will be automatically expunged?***

- The Act mandates that arrest records relating to offenses under the Cannabis Control Act for possession of under 30 grams of any substance containing cannabis that are not associated with an arrest, conviction or other disposition of a violent crime as defined in subsection (c) of Section 3 of the Rights of Crime Victims and Witnesses Act. (“Minor Cannabis Offenses”) will be automatically expunged by all law enforcement agencies, including records of an arrest, charges not initiated by arrest, orders of supervision, or orders of qualified probation for all offenses committed prior to the Act if:
  - One year or more has elapsed since the date of the arrest or law enforcement interaction documented in the records; and
  - No criminal charges were filed or if filed they were dismissed and/or arrestee was acquitted.

***What is the schedule for automatic expungement?***

- The Act provides that all law enforcement agencies must expunge qualifying records according to the following schedule:
  - Records created prior to the effective date of the Act, but on or after January 1, 2013, shall be automatically expunged prior to January 1, 2021;
  - Records created prior to January 1, 2013, but on or after January 1, 2000, shall be automatically expunged prior to January 1, 2023; and
  - Records created prior to January 1, 2000, shall be automatically expunged prior to January 1, 2025.

**FREQUENTLY ASKED QUESTIONS –  
CANNABIS REGULATION AND TAX ACT – PUBLIC ACT 101-0027**

***What is the Process for expungement for offenders actually convicted of Minor Cannabis Offenses or of more serious violations under the Cannabis Control Act?***

- Within 180 days of the effective date of the Act, the Department of State Police must notify the Prisoner Review Board of those convictions for Minor Cannabis Offenses that are eligible for expungement under the Act.
- The Act provides a process for the Prisoner Review Board to make recommendations to the Governor for pardons for certain convictions for Minor Cannabis Offenses.
- Those convicted for more serious violations of the Cannabis Control Act and not qualifying for a pardon have the option of petitioning for expungement through the circuit court.

**FREQUENTLY ASKED QUESTIONS –  
CANNABIS REGULATION AND TAX ACT – PUBLIC ACT 101-0027**

**FOIA**

***Are all records and documents created or obtained by a public body pursuant to the provisions of the Act subject to the Illinois Freedom of Information Act (“FOIA”)?***

- The Act adds an exemption to FOIA for confidential information described in Section 55-30 of the Cannabis Regulations and Tax Act (information received by state agencies from cannabis establishment licensees or applicants).
- The name and address of a dispensing organization licensed under the Act shall be subject to disclosure under FOIA. The name and cannabis business establishment address of the person or entity holding each cannabis business establishment license shall be subject to disclosure.
- Complaints from consumers or members of the general public received regarding a specific, named licensee or complaints regarding conduct by unlicensed entities shall be subject to disclosure under FOIA.

**FREQUENTLY ASKED QUESTIONS –  
CANNABIS REGULATION AND TAX ACT – PUBLIC ACT 101-0027**

**HOME CULTIVATION**

***What are the limitations and requirements to grow cannabis at home?***

- Only registered medical cannabis patients over 21 years of age may participate in home cultivation.
- Additionally, cultivation in private residences by medical cannabis patients is subject to the following limitations:
  - There is a limit of 5 plants that are 5 inches or more per household without a cultivation center or craft grower license;
  - Cannabis plants may not be cultivated in an area subject to public view;
  - Reasonable precautions must ensure that the plants are secure from unauthorized access or access by a person under 21 years of age;
  - Cannabis cultivation must occur in an enclosed locked space;
  - Cannabis cultivation may only occur on residential property lawfully in possession of the medical cannabis patient or with the consent of the person in lawful possession of the property;
  - The medical cannabis patient may allow their authorized agent to tend to the plants for brief periods of time if the resident is temporarily away
  - A medical cannabis patient may only purchase cannabis seed from a dispensary;
  - Purchase of live plant material is prohibited; and
  - If the home grown plants yield more than the allowable possession limit of 30 grams of raw cannabis, then the excess cannabis must remain secured within the residence of residential property in which it was grown.

***Can a landlord prohibit growth of cannabis on their property?***

- An owner or lessor of residential property may prohibit the cultivation of cannabis by a lessee.

**FREQUENTLY ASKED QUESTIONS –  
CANNABIS REGULATION AND TAX ACT – PUBLIC ACT 101-0027**

**INFUSER ORGANIZATIONS OR INFUSERS**

***What is the definition of “Infuser organization” or “infuser?”***

- "Infuser organization" or "infuser" means a facility operated by an organization or business that is licensed by the Department of Agriculture to directly incorporate cannabis or cannabis concentrate into a product formulation to produce a cannabis-infused product.

***Are infusers inspected? How, and by whom?***

- Infusers are subject to random inspections by the Department of Agriculture, the Department of Public Health, local safety or health inspectors, and the Department of State Police.

***To whom may infusers sell cannabis?***

- Infusers may only sell or distribute cannabis to a dispensing organization, or as otherwise authorized by rule.

***What are the limitations on the location of infusers?***

- An infuser may not be located in an area zoned for residential use.
- An infuser may share premises with a craft grower or a dispensing organization, or both, provided each licensee stores currency and cannabis or cannabis-infused products in a separate secured vault to which the other licensee does not have access or all licensees sharing a vault share more than 50% of the same ownership.



**FREQUENTLY ASKED QUESTIONS –  
CANNABIS REGULATION AND TAX ACT – PUBLIC ACT 101-0027**

**LICENSING**

***Is a license required to operate a cannabis establishment in Illinois?***

- Yes. The State Office of Cannabis Control shall issue licenses for all dispensing organizations. Dispensing Organizations are defined by the Act as a facility operated by an organization or business that is licensed by the Department of Financial and Professional Regulation to acquire cannabis from a cultivation center, craft grower, processing organization, or another dispensary for the purpose of selling or dispensing cannabis, cannabis-infused products, cannabis seeds, paraphernalia, or related supplies under the Act to purchasers or to qualified registered medical cannabis patients and caregivers.

***Can municipalities require licenses to operate a cannabis establishment within their boundaries?***

- While licensing is a function of the State under the Act, local governments can still enforce generally applicable business registration requirements for cannabis establishments and conduct inspections of the premises to ensure compliance with local ordinances.

***What are the different types of Licenses?***

The Act creates the following Adult Use Cannabis Licenses, subject to various fees and subject to administration by the Department of Agriculture (DOA) and the Department of Financial and Professional Regulation (IDFPR):

- Early Approval Adult Use Dispensing Organization - A license that permits a medical cannabis dispensing organization licensed under the Compassionate Use of Medical Cannabis Pilot Program Act as of the effective date of the Act to begin selling cannabis to purchasers as permitted by the Act as of January 1, 2020.
- Early Approval Adult Use Cultivation Center - A license that permits a medical cannabis cultivation center licensed under the Medical Cannabis Pilot Program Act as of the effective date of the Act to begin cultivating, infusing, packaging, transporting (unless otherwise provided in the Act), and selling cannabis to cannabis business establishments for resale to purchasers as permitted by the Act as of January 1, 2020. A cultivation center may begin producing cannabis and cannabis-infused products once the Early Approval Adult Use Cultivation Center License is approved. A cultivation center that obtains an Early Approval Adult Use Cultivation Center License may begin selling cannabis and cannabis-infused products to approved Dispensing Organizations on December 1, 2019.

**FREQUENTLY ASKED QUESTIONS –  
CANNABIS REGULATION AND TAX ACT – PUBLIC ACT 101-0027**

- Conditional Adult Use Dispensing Organization License - A license awarded to top-scoring applicants for an Adult Use Dispensing Organization License that reserves to the applicant the right to an adult use dispensing organization license if the applicant meets certain conditions described in the Act. A dispensing organization that is awarded a Conditional Adult Use Dispensing Organization License is not entitled to purchase, possess, sell, or dispense cannabis or cannabis-infused products until the applicant has received an Adult Use Dispensing Organization License.
- Conditional Adult Use Cultivation Center License - A license awarded to top-scoring applicants for an Adult Use Cultivation Center License that reserves to the applicant the right to an Adult Use Cultivation Center License if the applicant meets certain conditions as determined by the Department of Agriculture by rule. A cultivation center applicant that is awarded a Conditional Adult Use Cultivation Center License is not entitled to grow, purchase, possess, or sell cannabis or cannabis-infused products until the applicant has received an Adult Use Cultivation Center License.
- Adult Use Dispensing Organization - A license issued by the Department of Financial and Professional Regulation that permits a person to act as a dispensing organization under the Act and any administrative rule made in furtherance of the Act.
- Adult Use Cultivation Center - A license issued by the Department of Agriculture that permits a person to act as a cultivation center under the Act and any administrative rule made in furtherance of the Act.
- Craft Grower - The Department of Agriculture shall issue up to 40 craft grower licenses by July 1, 2020. A craft grower is a facility operated by an organization or business that is licensed by the Department of Agriculture to cultivate, dry, cure, and package cannabis and perform other necessary activities to make cannabis available for sale at a dispensing organization or use at a processing organization.
- Infuser - The Department of Agriculture shall issue up to 40 infuser licenses through a process provided for in the Act no later than July 1, 2020. "Infuser organization" or "infuser" means a facility operated by an organization or business that is licensed by the Department of Agriculture to directly incorporate cannabis or cannabis concentrate into a product formulation to produce a cannabis-infused product. An infuser is prohibited from extracting cannabis concentrate from raw cannabis material. Only cultivation centers and craft growers will be allowed to extract cannabis concentrate.
- Transporter - Transporting organization" or "transporter" means an organization or business that is licensed by the Department of Agriculture to transport cannabis on

**FREQUENTLY ASKED QUESTIONS –  
CANNABIS REGULATION AND TAX ACT – PUBLIC ACT 101-0027**

behalf of a cannabis business establishment or a community college licensed under the Community College Cannabis Vocational Training Pilot Program.

***Do State licenses need to be renewed?***

- Yes. All licenses expire and are subject to the renewal provisions set forth in the Act.
- Adult Use Dispensing Organization Licenses shall expire on March 31 of even-numbered years. Licensees must submit a renewal application as provided by the Department and pay the required renewal fee.

**FREQUENTLY ASKED QUESTIONS –  
CANNABIS REGULATION AND TAX ACT – PUBLIC ACT 101-0027**

**LOCAL GOVERNMENT**

***Can municipalities prohibit cannabis establishments within their boundaries?***

- Yes. A unit of local government may enact ordinances to prohibit or significantly limit a recreational cannabis business establishment's location.
- NOTE: While recreational cannabis business establishments may be prohibited, the Medical Cannabis Pilot Program Act specifically provides that medical marijuana disbursement facilities may not be prohibited within municipal borders. For medical cannabis establishments, then, municipalities can only regulate location via “reasonable” zoning regulations (special use permits, etc.).

***Can municipalities and other units of local government regulate cannabis establishments within their boundaries?***

- A unit of local government may enact reasonable zoning ordinances or resolutions not in conflict with the Act or with Office of Cannabis Control, Department of Public Health, Department of Financial and Professional Regulation, and Department of Agriculture rules regulating cannabis establishments.
- A unit of local government may enact ordinances or rules governing the time, place, manner and number of cannabis establishment operations, including a minimum distance limitation between cannabis establishments and locations it deems sensitive through the use of conditional use permits.

***Can municipalities regulate the on-premises consumption of cannabis and/or allow cannabis cafes and lounges?***

- A unit of local government may regulate and/or allow the on-premises consumption of cannabis at or in a cannabis business establishment within its jurisdiction in a manner consistent with the Act. The Act allows the creation of “cannabis cafes/lounges” in the discretion of the municipality. Cannabis business establishments or other entities authorized or permitted by a municipality to allow on-site consumption shall not be deemed a public place within the meaning of the Smoke Free Illinois Act.

***Can municipalities and other units of local government prohibit the use of cannabis within their boundaries?***

- No unit of local government, including a home rule unit, may unreasonably prohibit the use of cannabis authorized by the Act.

***Does the Act contain any location restrictions on dispensaries?***

**FREQUENTLY ASKED QUESTIONS –  
CANNABIS REGULATION AND TAX ACT – PUBLIC ACT 101-0027**

- A dispensing organization may not be located within 1,500 feet from another dispensing organization
- NOTE: These distance restrictions are different than those imposed by the Medical Cannabis Pilot Program, Act. Under the Medical Cannabis Pilot Program Act registered cultivation centers could not locate within 2,500 feet of the property line of a pre-existing public or private preschool or elementary or secondary school or day care center, day care home, group day care home, part day child care facility, or an area zoned for residential use (410 ILCS 130/105(c)) and registered dispensing organizations could not locate within 1,000 feet of the property line of a pre-existing public or private preschool or elementary or secondary school or day care center, day care home, group day care home, or part day child care facility or be located in a house, apartment, condominium, or an area zoned for residential use (410 ILCS 130/130(d)). Under the Act, a unit of local government may enact rules governing minimum distance limitations between cannabis establishments and locations it deems sensitive.

***Does failure to be in compliance with local zoning regulations have any impact on a cannabis establishment's ability to operate in Illinois?***

- A state-issued cannabis establishment license will be denied if the applicant would not be in compliance with local zoning rules.

***Can municipalities and other units of local government fine or penalize cannabis establishments for violation of local zoning regulations?***

- A unit of local government may establish civil penalties for violation of an ordinance or rules governing the time, place and manner of operation of a cannabis establishment in the jurisdiction of the unit of local government.

***Can municipalities regulate personal possession and consumption of cannabis?***

- The Act provides municipalities with the authority to locally regulate possession and consumption of cannabis by private citizens in a manner consistent with the Act. Therefore, municipalities can adopt the prohibitions and penalties of the Act into their Codes which will give the local governments the ability to enforce and prosecute personal possession and consumption violations through local adjudication or the circuit court.

***Does the Act apply to home-rule units of government?***

- A unit of local government may not regulate cannabis-related activities in a manner more restrictive than their regulation by the State under the Act. [Home rule preemption applies here.](#)

**FREQUENTLY ASKED QUESTIONS –  
CANNABIS REGULATION AND TAX ACT – PUBLIC ACT 101-0027**

- “This subsection is a limitation under subsection (i) of Section 6 of Article VII of the Illinois Constitution on the concurrent exercise by home rule units of powers and functions exercised by the State.” Section 55-25(4).
- Home Rule Preemption is specifically set forth in Section 55-90. “Except as otherwise provided in this Act, a unit of local government, including a home rule unit, may not regulate or license the activities described in this Act.” [emphasis added]

***Can voters choose to limit or prohibit cannabis establishments within a municipality?***

- They can, but only in Chicago. The Act allows the legal voters of any precinct within a municipality with a population of over 500,000 to petition their local alderman, using a petition form made available online by the city clerk, to introduce an ordinance establishing the precinct as a restricted zone. "Restricted cannabis zone" means a precinct within which home cultivation, one or more types of cannabis business establishments, or both has been prohibited pursuant to an ordinance initiated by a petition under the Act.

***Does the Act contain any operational rules for recreational cannabis dispensaries?***

- The Act in Section 15-70 contains a list of specific business operational rules for recreational cannabis dispensaries that provide a clear base-line of regulatory guidelines for these establishments. Municipalities can include these in any statement on approvals or conditions that are part of any conditional use permit. These rules include:
  - A dispensing organization must include the legal name of the dispensary on the packaging of any cannabis product it sells.
  - Dispensing organizations are prohibited from selling any product containing alcohol except tinctures, which must be limited to containers that are no larger than 100 milliliters.
  - A dispensing organization may only accept cannabis deliveries into a restricted access area. Deliveries may not be accepted through the public or limited access areas unless otherwise approved under the Act.
  - A dispensing organization shall maintain compliance with State and local building, fire, and zoning requirements or regulations.
  - A dispensing organization shall submit a list to the State of the names of all service professionals that will work at the dispensary.
  - A dispensing organization's license allows for a dispensary to be operated only at a single location.
  - A dispensary may operate between 6 a.m. and 10 p.m. local time.
  - A dispensing organization must keep all lighting outside and inside the dispensary in good working order and wattage sufficient for security cameras.
  - A dispensing organization shall not:
    - Produce or manufacture cannabis;

**FREQUENTLY ASKED QUESTIONS –  
CANNABIS REGULATION AND TAX ACT – PUBLIC ACT 101-0027**

- Accept a cannabis product from an adult use cultivation center, craft grower, infuser, dispensing organization, or transporting organization unless it is pre-packaged and labeled in accordance with the Act and any rules that may be adopted pursuant to the Act;
- Obtain cannabis or cannabis-infused products from outside the State of Illinois;
- Sell cannabis or cannabis-infused products to a purchaser unless the dispensary organization is licensed under the Compassionate Use of Medical Cannabis Pilot Program, and the individual is registered under the Compassionate Use of Medical Cannabis Pilot Program or the purchaser has been verified to be over the age of 21;
- Enter into an exclusive agreement with any adult use cultivation center, craft grower, or infuser.
- Refuse to conduct business with an adult use cultivation center, craft grower, transporting organization, or infuser that has the ability to properly deliver the product and is permitted by the Department of Agriculture, on the same terms as other adult use cultivation centers, craft growers, infusers, or transporters with whom it is dealing;
- Operate drive-through windows;
- Allow for the dispensing of cannabis or cannabis-infused products in vending machines;
- Transport cannabis to residences or other locations where purchasers may be for delivery;
- Enter into agreements to allow persons who are not dispensing organization agents to deliver cannabis or to transport cannabis to purchasers.
- Operate a dispensary if its video surveillance equipment is inoperative;
- Operate a dispensary if the point-of-sale equipment is inoperative;
- Operate a dispensary if the State's cannabis electronic verification system is inoperative;
- Have fewer than 2 people working at the dispensary at any time while the dispensary is open;
- Be located within 1,500 feet of the property line of a pre-existing dispensing organization;
- Sell clones or any other live plant material;
- Sell cannabis, cannabis concentrate, or cannabis-infused products in combination or bundled with each other or any other items for one price, and each item of cannabis, concentrate, or cannabis-infused product must be separately identified by quantity and price on the receipt;
- Violate any other requirements or prohibitions set by State rules.

**SOCIAL JUSTICE**

**FREQUENTLY ASKED QUESTIONS –  
CANNABIS REGULATION AND TAX ACT – PUBLIC ACT 101-0027**

***What other Agency oversight does the State have for social issues related to cannabis production, sale and use?***

- The Restoring Our Communities (ROC) program will be created. The ROC program will be a performance incentive funding program for high-need, underserved communities throughout the State.
- The purpose of the ROC program will be to directly address the impact of economic disinvestment and the historical use of criminal justice responses to community and individual needs by supporting local design and control of community-based responses to these impacts that can be accessed outside of the criminal justice system.
- The ROC program will provide planning and implementation grants as well as technical assistance to collaborative groups that include human service providers and community-based organizations, individuals who have experienced the criminal justice system or other systems of State intervention, and individuals who have been consumers of social programs administered by the State or local jurisdictions and local leaders from all sectors.



**FREQUENTLY ASKED QUESTIONS –  
CANNABIS REGULATION AND TAX ACT – PUBLIC ACT 101-0027**

**TAXATION, REVENUES AND APPROPRIATIONS**

***How is cannabis cultivation going to be taxed on the state level?***

- Beginning on January 1, 2020, a Cannabis Cultivation Privilege Tax is imposed upon the privilege of cultivating cannabis at the rate of 7% of the gross receipts from the sale of cannabis by a cultivator.
  - This tax rate already exists under current medical cannabis law.
  - As all funds collected under the Cannabis Regulation and Tax Act and under the Compassionate Use of Medical Cannabis Pilot Program Act will be deposited into the Cannabis Regulation Fund, the 7% cultivation tax that previously only applied to the cultivation of medical cannabis is repealed, effective July 1, 2020. (See 410 ILCS 130/200), and replaced by the same tax that applies to both recreational and medical cannabis cultivation.
  - All funds received by the Department of Revenue under the privilege tax shall be paid into the Cannabis Regulation Fund in the State treasury.
- The Cannabis Cultivation Privilege Tax will be collected in addition to all other occupation or privilege taxes imposed by the State of Illinois or by any municipal corporation or political subdivision (whether the cultivation is for medical or recreational purposes).

***How is the sale of cannabis going to be taxed on the state level?***

- Beginning on January 1, 2020, a Cannabis Purchaser Excise Tax is imposed upon purchasers for the privilege of using cannabis at the following rates:
  - Purchases of cannabis flower or products with less than 35% THC – 10% tax.
  - Cannabis-infused products (i.e., edibles) – 20% tax.
  - Products with a THC concentration higher than 35% – 25% tax.
- The purchase price of any product that contains any amount of cannabis or any derivative is subject to the tax on the full purchase price of the product.
- The purchase of cannabis is also subject to state and local sales taxes; it is collected in addition to all other occupation, privilege, or excise taxes imposed by the State of Illinois or by any municipal corporation or political subdivision of the State.
- All funds received by the Department of Revenue under the excise tax will be paid into the Cannabis Regulation Fund in the State treasury.
- 8% of state taxes collected on cannabis sales will be allocated to the Local Government Distributive Fund for the purpose of funding crime prevention programs, law enforcement training and drug interdiction efforts.

**FREQUENTLY ASKED QUESTIONS –  
CANNABIS REGULATION AND TAX ACT – PUBLIC ACT 101-0027**

***How is cannabis going to be taxed on the local level?***

- On and after January 1, 2020, the corporate authorities of any county or municipality may, by ordinance, impose a County and Municipal Cannabis Retailers' Occupation Tax.
- For municipalities, the tax is imposed upon purchasers for the privilege of using cannabis purchased in the municipality. The rate of tax shall not exceed 3% of the purchase price. If imposed, the tax shall only be imposed in 0.25% increments.
- Non-home rule counties are authorized to impose a tax of up to 0.75% in incorporated areas and 3.75% on sales emanating from unincorporated areas.
- Cook County, the only home-rule county in the state, is authorized to impose a tax of 3% regardless of whether the sale occurs in an incorporated or unincorporated area.
- The tax shall not be imposed on cannabis that is subject to tax under the Compassionate Use of Medical Cannabis Pilot Program Act.
- The State Department of Revenue will collect and enforce this tax.
- Any ordinance imposing the tax must be certified by the municipal clerk of that unit of local government and filed with the Illinois Department of Revenue before June 1st of any year, to be effective and enforced by the Department of Revenue on September 1st of that year.
- This tax will be collected in addition to all other occupation, privilege, or excise taxes imposed by the State of Illinois or by any municipal corporation or political subdivision of the State.

***What is the State going to do with the funds collected in the form of state taxes, license fees and any other monies collected with regard to cannabis production and sale?***

- The Cannabis Regulation Fund will be created in the State treasury. Unless otherwise provided, all funds collected under the Cannabis Regulation and Tax Act and under the Compassionate Use of Medical Cannabis Pilot Program Act shall be deposited into the Cannabis Regulation Fund, consisting of taxes, license fees, other fees and any other amounts required to be deposited or transferred into the Fund.
- Monthly, the transfers of revenues received into the Cannabis Regulation Fund shall be certified as follows:
  - First, to pay for the direct and indirect costs associated with the implementation, administration and enforcement of the Compassionate Use of Medical Cannabis Pilot Program Act and the Cannabis Regulation and Tax Act, the Department of Revenue shall certify the transfer of 1/12 of the fiscal year amount appropriated to the numerous agencies involved with the program;

**FREQUENTLY ASKED QUESTIONS –  
CANNABIS REGULATION AND TAX ACT – PUBLIC ACT 101-0027**

- Second, after the above-noted transfers have been made, the remainder shall be transferred to the following funds:
  - 35% transferred to the General Revenue Fund
  - 25% transferred to the Criminal Justice Information Projects Fund to support Restoring, Reinvest and Renew Program for community reinvestment
  - 20% transferred to Department of Human Services Community Services Fund to fund mental health and substance abuse services at local health departments
  - 10% transferred to Budget Stabilization Fund to pay the backlog of unpaid bills
  - 8% transferred to Local Government Distributive Fund to create a “grant program” to fund crime prevention programs, training, and interdiction efforts relating to the illegal cannabis market and cannabis-based DUIs
  - 2% transferred to the Drug Treatment Fund for public education and awareness

***How are existing Retailers’ Occupation Taxes affected?***

- Retailers’ Occupation Taxes, assessed on both a local and statewide level, will not be deposited into the Cannabis Regulation Fund. Nothing in the Compassionate Use of Medical Cannabis Pilot Program Act and the Cannabis Regulation and Tax Act affects the collection of these taxes, or their deposit in the State’s general funds and/or distribution to local municipalities under local ordinance.
- Under the State Retailers’ Occupation Tax, the sale of cannabis is classified as a “sale of tangible personal property at retail”.

**FREQUENTLY ASKED QUESTIONS –  
CANNABIS REGULATION AND TAX ACT – PUBLIC ACT 101-0027**

**USE AND POSSESSION**

***How much cannabis can a resident of the State of Illinois legally possess under the Act?***

- For an Illinois resident who is 21 years or older, the possession limit is any combination of the following:
  - 30 grams of raw cannabis;
  - Cannabis-infused product or products containing a total of no more than 500 mg of THC;
  - 5 grams of cannabis product in concentrated form;
- For individuals who register as qualifying patients under the State's existing medical cannabis program only:
  - Up to 5 Cannabis plants and the cannabis produced from those 5 plants, secured within the residence or dwelling unit (no matter how many people reside in a residence, only 5 plants are allowed per residence).
  - If the plants produce more than the 30 grams of raw cannabis that one individual is allowed to possess, the excess cannabis product must remain in the residence.
  - Qualifying patients are allowed to possess any combination of the amounts indicated above for Illinois residents. Additionally, if they have plants that yield more than the 30 grams, the excess must remain secured in the residence or residential property it is grown.

***How much cannabis may a non-resident of the State of Illinois legally possess under the Act?***

- For a person who is 21 year of age or older and who is not a resident of Illinois, the possession limit is any combination of the following:
  - 15 grams of raw cannabis, or;
  - 250 mg of THC contained in cannabis-infused products;
  - or 2.5 grams of concentrated cannabis.
  - NOTE: a non-resident may not possess cannabis plants.

***Where is a person restricted from possessing cannabis?***

- The Act will not permit any person to engage in, and does not prevent the imposition of any civil, criminal, or other penalties for engaging in any of the following conduct:
  - Possessing cannabis on a school bus.
  - Possessing cannabis on the grounds of any preschool or primary or secondary school unless approved as a medical cannabis patient.
  - Possessing cannabis in any correctional facility.

**FREQUENTLY ASKED QUESTIONS –  
CANNABIS REGULATION AND TAX ACT – PUBLIC ACT 101-0027**

- Possessing cannabis in a vehicle not open to the public unless the cannabis is in a reasonably secured, sealed, tamper-evident container and reasonably inaccessible while the vehicle is moving.
- Possessing cannabis in a private residence that is used at any time to provide licensed child care or other similar social service care on the premises.

***Where will the use of cannabis be prohibited?***

- The Act will not permit any person to engage in, and does not prevent the imposition of any civil, criminal, or other penalties for, the following:
  - Consuming cannabis on a school bus.
  - Consuming cannabis on the grounds of any preschool or primary or secondary school unless authorized in the medical cannabis program.
  - Consuming cannabis in any correctional facility.
  - Consuming cannabis in any motor vehicle.
  - Consuming cannabis in a private residence that is used at any time to provide licensed child care or other similar social service care on the premises.
  - Consuming cannabis in any public place or knowingly in close physical proximity to anyone under 21 years of age.
  - Consuming cannabis in any public place where a person could reasonably be expected to be observed by others.
  - Consuming cannabis in any location where smoking is prohibited by the Smoke Free Illinois Act (410 ILCS 82/1 *et seq.*), including hospitals, restaurants, retail stores, offices, commercial establishments, etc.
  - Note: Universities, colleges and other post-secondary educational institutions can restrict or prohibit cannabis use on their property.

***How is a “public place” defined under the Act?***

- A “public place” is defined as any place where a person could reasonably be expected to be observed by others.
- A “public place” includes all parts of buildings owned in whole or in part, or leased, by the State or a unit of local government.
- A “public place” does not include a private residence unless the private residence is used to provide licensed child care, foster care or other similar social service care on the premises.

***Are there certain specific activities that you cannot perform while using cannabis?***

- Operating, navigating or being in actual physical control of any motor vehicle, aircraft or motorboat while using or under the influence of cannabis

**FREQUENTLY ASKED QUESTIONS –  
CANNABIS REGULATION AND TAX ACT – PUBLIC ACT 101-0027**

- Use of cannabis by a law enforcement officer, corrections officer, probation officer or firefighter while on duty.
- Use of cannabis by a person who has a school bus permit or a Commercial Driver's License while on duty.
- Driving under the influence of cannabis - DUI and reckless driving based on THC impairment may continue to be charged.



## CANNABIS REGULATION AND TAX ACT: MUNICIPAL CONSIDERATIONS

### VILLAGE OF RIVER FOREST

August 26, 2019

## CANNABIS REGULATION AND TAX ACT Basics

Illinois is the 11<sup>th</sup> State to Approve Private  
Recreational Use of Cannabis

- ❑ Legally authorizes private use and possession for adults, 21 years and up.
- ❑ Each municipality determines whether or not to allow sales at dispensaries and/or cultivation of cannabis within its boundaries.
- ❑ Currently authorized medical cannabis regulations remain intact.



## CANNABIS REGULATION AND TAX ACT Opt-Out?

- ❑ The Village may opt-out of allowing recreational cannabis establishments, which are dispensaries and cultivation centers, to operate in the Village.
- ❑ If the Village does so, it must take formal action to opt-out on or before December 31, 2019.
- ❑ If the Village opts-out, the possession and use of cannabis by individuals, within the limits of the Act, would remain legal within the Village under the Act.
- ❑ If the Village opts-out, medical cannabis regulations would remain in effect.

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3

## Cannabis Regulation and Tax Act Village Zoning Authority

- ❑ Village can allow sales by dispensaries and/or cultivation in Village and regulate by zoning.
  - ❑ Can restrict by zoning district.
  - ❑ Can restrict hours of operation.
  - ❑ Can regulate proximity to school, parks, churches, etc.
  - ❑ Can prohibit in residential (except limited medical marijuana solely for use by the resident).
  - ❑ Can limit the number of establishments in Village.
  - ❑ Under the Act, a dispensing organization may not be located within 1,500 feet of the property line of a pre-existing dispensing organization.
- ❑ The Act further allows the creation of “cannabis cafes/lounges” in the discretion of the Village, which lounges are not deemed a public place within the meaning of the Smoke Free Illinois Act.

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4



## Cannabis Regulation and Tax Act Village Zoning Authority

- ❑ If the Village allows recreational cannabis establishments, where should they be located?
- ❑ Lounges are a retail use – allow in any Zoning District?
- ❑ Dispensaries are a retail use – allow in one or more Zoning Districts?
- ❑ Cultivation centers are an industrial use – allow in one or more Zoning Districts?
- ❑ If allowed in one or more Zoning Districts, then what type of use: permitted, special or planned development?



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5

## Cannabis Regulation and Tax Act State Application Process and Fees

### Early Approval

- Existing medical cannabis cultivators and dispensers may apply for early approval to convert, in whole or part, to recreational cannabis cultivators or dispensers.
- For cultivators, the non-refundable permit fee is \$100,000, plus there is a development fund fee of the lesser of 5% of their revenue from 7/1/18 to 7/1/19 or \$500,000.
- For dispensers, the non-refundable permit fee is \$30,000, plus a development fund fee of the lesser of 3% of their revenue from 7/1/18 to 7/1/19 or \$100,000, for the first recreational license and a non-refundable fee of \$30,000 plus a development fund fee of \$200,000

### New Entrants

- Processors and craft growers: \$5,000 non-refundable application fee plus \$40,000 licensing fee.
- Dispensers: \$5,000 non-refundable application fee plus \$10,000 licensing fee.

### Background Checks

- Illinois State Police ("ISP") conducts background checks on everyone involved in the licensed cannabis sector.
- Background checks include criminal history check and finger prints check of all principal officers, board members and agents of licensees.

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6

## Cannabis Regulation and Tax Act

### State Restrictions on Operations of a Dispensary

#### Operation of a dispensary:

- Operation is only allowed between 6 A.M. and 10 P.M.
- No “delivery” service to any location.
- No drive-thru facilities.
- Operation is prohibited when video surveillance equipment is inoperative.
- Operation is prohibited when point-of-sale equipment is inoperative.
- Operation is prohibited when the State’s cannabis electronic verification system is inoperative.
- Operation is prohibited when there are fewer than 2 people working.
- No alcohol products can be sold.
- Must be packaged and labeled with the dispensing organization, the contents, the weight of the raw cannabis (grams) or, for cannabis products, the amount of THC (mg).
- The age of the purchaser must be verified by checking a government-issued identification card by use of an electronic reader or electronic scanning device to scan the identification;
- Specific required sales information on each sale must be entered into the State’s cannabis electronic verification system.

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7

## Cannabis Regulation and Tax Act

### State Restrictions on Advertising

No cannabis business establishment nor any person or entity shall place or maintain or cause to be placed or maintained an advertisement in any form:

- Within 1,000 feet of school grounds, playgrounds, hospitals, health care facilities, recreation centers, child care centers; public parks, public libraries; or game arcades that admit persons under the age of 21 .
- That promotes the overconsumption of cannabis.
- That displays cannabis.
- That shows someone under 21 consuming cannabis.
- That makes health or medicinal claims about cannabis.
- That includes the image of the cannabis leaf or bud.
- That includes any image that is likely to appeal to minors.
- On or in publicly owned or publicly operated property.
- On or in a public transportation vehicle or on a public transportation shelter.
- That is false or misleading.

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8

## Cannabis Regulation and Tax Act

### Prohibited Activities Under the Act

- No smoking cannabis in any public place where a person could reasonably be expected to be observed by others, in a healthcare facility or any other place where smoking is prohibited.
  - Note: public place means outdoors and in public buildings. Private residence is not a public place, unless it is used for child care, foster care or social services.
- No use of motor vehicle while using or under the influence of cannabis.
- No sales by the use of vending machines.

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9

## Taxation / Revenue

### *How is the sale of cannabis going to be taxed on the State level?*

A State tax is imposed upon cannabis purchasers at the following rates:

- Purchases of cannabis flower or products with less than 35% THC – 10% tax.
- Cannabis-infused products (i.e., edibles) – 20% tax.
- Products with a THC concentration higher than 35% – 25% tax.

8% of State taxes will be allocated to municipalities, through the LGDF, for crime prevention programs, law enforcement training and drug interdiction efforts.

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### *How is cannabis going to be taxed on the local level?*

The Village can impose a Village tax on cannabis sales not to exceed 3% of the purchase price.

The State Department of Revenue will collect and enforce this tax. In addition, **State and local sales taxes still apply (10%).**

Municipal sales tax receipts from a single dispensary could be up to \$400,000 (per Village of Burr Ridge), which will vary based on sales volume and local tax rates.

Gross State-wide licensee revenue estimates range from \$1.6 billion - \$2.5 billion (per Sen. Steans study).

10

## How will DUI's be addressed under the new law?

Driving under the influence of cannabis will continue to be illegal.

The Act allows for use of validated roadside chemical tests or standardized field sobriety tests approved by the National Highway Traffic Safety Administration when conducting investigations of a violation of Section 625 ILCS 5/11-501 of the Motor Vehicle Code or a similar local ordinance by drivers suspected of driving under the influence of cannabis.

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11

## CURRENT ILLINOIS PRACTICE Illinois Compassionate Use of Medical Cannabis Pilot Program Act (eff. January 1, 2014)

- ❑ Medical marijuana dispensaries and cultivation centers may not be prohibited within municipal borders. Municipalities can only regulate medical cannabis establishment location via "reasonable" zoning regulations (special use permits, planned development permits, zoning district limitations, etc.).
- ❑ Medical Cannabis Act authorized total of 56 dispensaries and 20 cultivation centers State-wide.
- ❑ Cultivation is allowed in private residences by medical cannabis patients subject to limitations, including:
  - No more than 5 plants per household without a cultivation center or craft grower license.

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12

## Illinois Compassionate Use of Medical Cannabis Act Requirements

### Zoning Restrictions under the Medical Cannabis Act:

- **Registered cultivation centers cannot locate within 2,500 feet of the property line of a pre-existing public or private preschool or elementary or secondary school or day care center, day care home, group day care home, part day child care facility, or an area zoned for residential use. 410 ILCS 130/105(c).**
- **Registered dispensing organizations may not be located within 1,000 feet of the property line of a pre-existing public or private preschool or elementary or secondary school or day care center, day care home, group day care home, or part day child care facility or be located in a house, apartment, condominium, or an area zoned for residential use. 410 ILCS 130/130(d).**

13

## Existing Area Medical Dispensaries

The Dispensaries Are Located In A Mix Of Industrial Parks, High Traffic Retail Corridors And Adjacent To Residential Neighborhoods

Buffalo Grove	Romeoville	Worth
Mt. Prospect	Addison	Justice
Rolling Meadows	St. Charles	Posen
Schaumburg	Evanston	Naperville
Mokena	Elmwood Park	Oak Park
Joliet	Homewood	North Aurora
Mundelein	Chicago	Highland Park

**KTJ**

KLEIN, THORPE & JENKINS, LTD.  
Attorneys at Law

14



## Number of State Dispensing Licenses

First licenses anticipated to be issued to organizations  
already operating existing medical dispensaries

State	# of Licenses	Population
Illinois	Up to 140 (by 1/1/2020 – increasing over time)	12.8 million
California	261	36 million
Nevada	61	3 million
Washington	123	7.5 million
Massachusetts	22	7 million
Colorado	568	5.6 million
Oregon	659	4 million
Alaska	212	740,000
Maine	None yet.	1.3 million
Michigan	None yet.	10 million

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15

## Questions?

**Klein, Thorpe & Jenkins, Ltd.**

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16

**From:** Brad Cole <bcole@iml.org>  
**Sent:** Tuesday, July 16, 2019 5:44 PM  
**Subject:** IML: Adult-Use Cannabis Resources

DATE: July 16, 2019

TO: Mayors/Village Presidents/Town Presidents  
Managers/Administrators  
Municipal Attorneys/Corporation Counsels  
Clerks/Deputy Clerks

FROM: Brad Cole, Executive Director  
Illinois Municipal League

RE: Adult-Use Cannabis Resources

As a service to our members, the Illinois Municipal League (IML) has compiled and drafted relevant information and resources to consider when determining the local regulation of adult-use cannabis.

[IML's Adult-Use Cannabis Resources are available via this link.](#)

On June 25, 2019, Governor JB Pritzker signed [Public Act 101-0027 \(available via this link\)](#), the Cannabis Regulation and Tax Act (Act). The Act legalizes private consumption and possession of cannabis for Illinois residents over 21 years of age. Non-residents may legally possess lower amounts of cannabis. The Act also provides for the state licensure and regulation of a variety of adult-use cannabis business establishments, preserves the legalization of medical cannabis and includes a provision allowing “home grow” of cannabis by medical cannabis program participants. Otherwise, “home grow” of cannabis is prohibited.

[Fact Sheet: Adult-Use Cannabis is available via this link.](#)

### **Municipal Cannabis Business Prohibition**

Illinois municipalities may prohibit cannabis business establishments from locating in their jurisdiction by adoption of a local ordinance. IML recommends a public hearing in advance of the adoption of such an ordinance to create a record that supports that determination. While local governments are required to allow medical cannabis dispensaries subject only to local zoning provisions, adult-use cannabis business establishments may be prohibited.

The first state licenses for adult-use cannabis business establishments are anticipated to be issued to organizations operating existing medical dispensaries, authorizing retail sales of adult-use cannabis at those locations starting January 1, 2020. Municipalities with medical dispensaries operating in their jurisdiction may limit or prohibit adult-use cannabis business establishments through local ordinances, but may want to consider adopting those provisions in order to provide those existing dispensaries clear direction in advance of any application.

[Linked here is the model ordinance: Municipal Cannabis Business Prohibition.](#)

## **Municipal Cannabis Business Zoning**

Local regulation of authorized adult-use cannabis business establishments is enabled by the Act, primarily through zoning as conditional uses. It is recommended that a cannabis regulatory ordinance be adopted as an amendment to your municipality's zoning code or zoning ordinance. A model ordinance has been provided for that purpose. If your municipality does not have a zoning code or zoning ordinance, you may want to consider adopting one in order to exercise the regulatory provisions available to your community.

[Linked here is the model ordinance: Municipal Cannabis Business Zoning.](#)

In addition to the conditional use authority for authorized adult-use cannabis business establishments, municipalities have the option of authorizing on-site consumption of cannabis and co-location of craft growers, infusers and dispensaries. These options are included in the model ordinance and may be deleted if those options are not supported by the municipality. Similarly, the model ordinance includes a number of minimum distance limitations that municipalities may want to adopt or adjust. Among the options municipalities may want to include would be minimum distance limitations between other cannabis establishments, liquor establishments, schools, daycare centers, nursing homes or other uses the municipality deems sensitive.

The Illinois Municipal Code requires a public hearing conducted by the local planning commission or committee designated by the corporate authorities before any amendment to a zoning ordinance is permitted. The municipality's zoning board of appeals can serve this function, or where a planning commission has been established, this function is usually delegated to it. Additional public hearings on cannabis regulation may be warranted if extensive community input is desired or would be helpful. As the state legislation allows for "reasonable" local regulation, public hearings will develop a record and provide a basis upon which courts may uphold local ordinances, if challenged.

Notice of the required zoning hearing must be given by publication not more than 30 days or less than 15 days before the hearing. Notice must be published in one or more newspapers in the municipality or, where no newspaper is so published, in one or more newspapers of general circulation in the community. All meetings of planning commissions and zoning boards of appeals are to be open to the public and subject to the Open Meetings Act.

For more information about zoning and land use issues in general, you may wish to consult our newly published [Zoning Handbook for Municipal Officials](#), available for purchase via [this link](#).

## **Municipal Cannabis Retailers' Occupation Tax**

If your municipality has determined it will authorize the retail sale of adult-use cannabis by approved dispensing organizations, the Act allows for the imposition of a municipal tax under the Municipal Cannabis Retailers' Occupation Tax Law. The tax may be up to 3% of the gross receipts of cannabis products, and must be imposed in 0.25 % increments. While the law presently would allow for the tax to be effective not sooner than September 1, 2020, IML recommends that municipalities consider adopting the tax ordinance imposing the tax effective on January 1, 2020, and certify the ordinance to the Illinois Department of Revenue by October 1, 2019, in anticipation of a legislative amendment to the Act that may authorize the local tax as of January 1, 2020.

[Linked here is the model ordinance: Municipal Cannabis Retailers' Occupation Tax.](#)

The state will also derive revenues from state taxes and license fees imposed on cannabis business establishments, with a portion of those proceeds distributed to local governments, including municipalities, to fund crime prevention programs, training and interdiction efforts. These state taxes and license fees will be imposed in addition to the above described Municipal Cannabis Retailers' Occupation Tax, and all other occupation, privilege or excise taxes imposed by the State of Illinois or by any unit of local government.



The previously cited model ordinances are provided as reference materials, and will need to be adjusted to reflect the preferences and determinations of each municipality. It is essential that you review this information with your municipality's retained attorney or other qualified counsel to ensure appropriate provisions and procedural steps are included.

### **Employer Provisions Impacting Municipalities**

The Act provides that employers may maintain "reasonable" Drug Free Workplace Policies, but the Act includes amendments to the [Right to Privacy in the Workplace Act, 820 ILCS 55 \(available via this link\)](#), which make it clear that discrimination against employees for using products that are lawful under state law is prohibited.

Employers may prohibit employees from use or possession of cannabis in the workplace and while on-call, but must have a good faith basis for disciplining employees who appear to be under the influence of cannabis while at the workplace. A review of your existing policy with an employment attorney is recommended. Any revisions to policies should be communicated to and acknowledged by all employees, and managers need to be trained on those revised policies.

### **Expungements of Local Law Enforcement Records**

The Act includes a schedule of expungement provisions that require local law enforcement to automatically expunge all criminal history records of an arrest, charge not initiated by arrest, order of supervision or order of qualified probation for a "minor cannabis offense" if: 1) one year or more has elapsed since the date of the arrest or law enforcement interaction documented in the records; and, 2) no criminal charges were filed relating to the arrest or law enforcement interaction or criminal charges were filed and subsequently dismissed or vacated or the arrestee was acquitted. "Minor Cannabis Offense" as defined in the Act means a violation of Section 4 (possession) or Section 5 (delivery) of the [Cannabis Control Act \(available via this link\)](#) concerning not more than 30 grams of any substance containing cannabis, provided the violation did not include a penalty enhancement under Section 7 of the Cannabis Control Act and is not associated with an arrest, conviction or other disposition for a violent crime as defined in subsection (c) of Section 3 of the [Rights of Crime Victims and Witnesses Act \(available via this link\)](#).

The schedule requires records created on or after January 1, 2013, to be expunged by January 1, 2021. Records created prior to January 1, 2013, but on or after January 1, 2000, shall be expunged prior to January 1, 2023. Records created prior to January 1, 2000, shall be expunged prior to January 1, 2025. Additional expungements will be subject to court orders. While there is some considerable time before the first expungement deadline, review of these requirements and development of an expungement process well in advance of those deadlines is recommended.

It is further recommended that local law enforcement officials discuss this matter with your municipality's retained attorney or other qualified counsel, as well as the state's attorney's office in your county to gain a full understanding of the issue and process and to be in compliance with what may be complicated expungement provisions. IML shall not provide direction or counsel on this aspect of the new law, due to the myriad factors that could impact each municipality differently.

Please feel welcome to contact us by phone at (217) 525-1220 or email at [IMLLegal@iml.org](mailto:IMLLegal@iml.org), if you have additional questions or concerns. Thanks.

**BRAD COLE | Executive Director**  
**ILLINOIS MUNICIPAL LEAGUE**

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# Adult-Use Cannabis Resources

8/20/19

## **TABLE OF CONTENTS**

<b>Fact Sheet: Adult-Use Cannabis</b>	<b>1</b>
<b>Model Ordinance: Municipal Cannabis Business Prohibition</b>	<b>4</b>
<b>Model Ordinance: Municipal Cannabis Business Zoning</b>	<b>8</b>
<b>Model Ordinance: Municipal Cannabis Retailers' Occupation Tax</b>	<b>17</b>
<b>Disclaimers and Referrals</b>	<b>20</b>





# **Fact Sheet**

## **Adult-Use Cannabis**

## Adult-Use Cannabis

Public Act 101-0027 creates the Cannabis Regulation and Tax Act and was signed into law by Governor JB Pritzker on June 25, 2019. Effective January 1, 2020, the Act legalizes the possession and private use of cannabis for Illinois residents over 21 years of age.



7/15/19

### LOCAL REGULATION OF CONSUMPTION

Municipalities may not restrict the private consumption of cannabis that is authorized by the Act. However, the Act prohibits the use of cannabis in public places, schools and child care facilities among other locations. Municipalities may adopt and enforce local ordinances to regulate possession and public consumption of cannabis so long as the regulations and penalties are consistent with the Act.

### HOME GROW LIMITED TO MEDICAL PROGRAM PARTICIPANTS

Home grow cannabis will be authorized only for medical cannabis program participants, and is limited to five plants in their residence and subject to specified restrictions. Home grow of recreational cannabis by non-medical participants is prohibited. [More information about the medical cannabis program is available via this link.](#)



### ZONING

The Act preserves local zoning authority and directly authorizes municipalities to prohibit (opt out) or significantly limit the location of cannabis businesses by ordinance. Municipalities will have the authority to enact reasonable zoning regulations that are not in conflict with the act. This would include the authority to opt out of either commercial production or distribution (dispensaries) of adult-use cannabis within their jurisdiction. Municipalities also may enact zoning ordinances and regulations designating the time, place, manner and number of cannabis business operations, including minimum distances between locations through conditional use permits.

### BUSINESS REGULATION

In addition to zoning authority, municipalities will have the authority to allow for on-premise use of cannabis at locations to be determined locally. The Act anticipates that local authorities will engage in inspections of cannabis-related businesses. Municipalities may establish and impose civil penalties for violations of the local ordinances and regulations.



## LOCAL REVENUE

Municipalities, by ordinance, may impose a Municipal Cannabis Retailers' Occupation Tax on adult-use cannabis products of up to 3% of the purchase price, in .25% increments. Counties may impose up to 3.75% in unincorporated areas, in .25% increments. The taxes imposed under this Act shall be in addition to all other occupation, privilege or excise taxes imposed by the State of Illinois or by any unit of local government, such as sales tax.



## SMOKE FREE ILLINOIS ACT

The Act applies the restrictions of the Smoke Free Illinois Act on smoking cannabis, and provides that property owners may prohibit the use of cannabis by any guest, lessee, customer or visitor. In addition, lessors may prohibit cultivation of cannabis by their lessees.

## EMPLOYER PROVISIONS

The Act provides employer protections including that nothing in the enactment prohibits employers from adopting reasonable zero-tolerance or drug-free workplace employment policies concerning drug testing, smoking, consumption, storage or use of cannabis in the workplace or while on-call. These policies must be applied in a nondiscriminatory manner. Employers may prohibit the use of cannabis by employees in the workplace, and engage in discipline, including termination, for violations of those policies and workplace rules.

## STATE LICENSING

The Act authorizes the production and distribution of cannabis and cannabis products through state-licensed cultivators, craft growers, infusers, transporters and dispensaries. Cannabis transporters will be separately licensed by the Act, as well. A market study due in March 2021 will inform future licensing. The state will issue licenses according to a graduated scale. By the end of the first year, there will be up to 295 dispensing organizations. The Act will allow up to 500 dispensing organizations by January 1, 2022. Cultivators will be capped at 50, and 100 craft growers will be allowed. By that same date, 100 infusers will also be authorized to be licensed.

## GRANTS AND INVESTMENT

The Act establishes the Restore, Reinvest and Renew (R3) Program to invest in communities historically impacted by economic disinvestment and violence. The Illinois Criminal Justice Information Authority (ICJIA) will identify R3 areas that qualify for funding, and grants will be awarded by the R3 Board. A 22-member R3 Board will award grants throughout the state, subject to an application process and the Government Accountability and Transparency Act (GATA); the R3 Board shall be chaired by the Lt. Governor.

## SOCIAL EQUITY

The Act provides for a social equity program to establish a legal cannabis industry that is accessible to those most adversely impacted by the enforcement of drug-related laws in this state, including cannabis-related laws. Qualifying social equity applicants may be awarded financial assistance and incentives if they are interested in establishing cannabis related businesses.

## DECRIMINALIZATION AND EXPUNGEMENTS

A significant portion of the Act addresses the decriminalization of cannabis through mandatory and discretionary expungements of criminal convictions relating to non-violent cannabis offenses.

## STATE REVENUE

State revenues derived from the Cannabis Regulation and Tax Act will be deposited into the Cannabis Regulation Fund. The funds will be distributed to multiple state agencies for implementation of the Act. The legalization of adult cannabis also includes a new source of Local Government Distributive Fund (LGDF) dollars. A portion of the Cannabis Regulation Fund revenues (8% of deposits) will go to local governments, through LGDF, which will be used to fund crime prevention programs, training and interdiction efforts. The Cannabis Regulation Fund is derived from moneys collected from state taxes, license fees and other amounts required to be transferred into the Fund.



# **Model Ordinance**

## **Municipal Cannabis Business Prohibition**

**MODEL ORDINANCE  
MUNICIPAL CANNABIS BUSINESS PROHIBITION**

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AMENDING THE MUNICIPAL CODE  
OF THE CITY/VILLAGE OF \_\_\_\_\_  
BY THE ADDITION OF [ARTICLE/CHAPTER] \_\_\_\_\_  
PROHIBITING CANNABIS BUSINESS ESTABLISHMENTS**

**WHEREAS**, the City/Village has the authority to adopt ordinances and to promulgate rules and regulations [that pertain to its government and affairs and] that protect the public health, safety and welfare of its citizens; and

**WHEREAS**, this Ordinance is adopted pursuant to the provisions of the Illinois Cannabis Regulation and Tax Act, Public Act 101-0027, which provides that the City/Village has the authority to prohibit adult-use cannabis business establishments; and

**WHEREAS**, the City/Village has determined that the operation of cannabis business establishments would present adverse impacts upon the health, safety and welfare of the residents, and additional costs, burdens and impacts upon law enforcement and regulatory operations of the City/Village; and

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of the City/Board of Trustees of the Village of \_\_\_\_\_ as follows:

**SECTION 1. Recitals.** The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

**SECTION 2. Cannabis Business Establishments Prohibited.** Chapter \_\_\_\_ of the Municipal Code of the City/Village of \_\_\_\_\_ shall be amended by the addition of [Article/Chapter] \_\_\_\_ that will read as follows:

**ARTICLE [CHAPTER] \_\_\_\_ Cannabis Business Establishments Prohibited.**

**1. Definitions.** The following words and phrases shall, for the purposes of this Article [Chapter], have the meanings respectively ascribed to them by this section, as follows:

**ADULT-USE CANNABIS BUSINESS ESTABLISHMENT:** A cultivation center, craft grower, processing organization, infuser organization, dispensing organization or transporting organization.

**ADULT-USE CANNABIS CRAFT GROWER:** A facility operated by an organization or business that is licensed by the Illinois Department of Agriculture to cultivate, dry, cure



and package cannabis and perform other necessary activities to make cannabis available for sale at a dispensing organization or use at a processing organization, per the Cannabis Regulation and Tax Act, (P.A.101-0027), as it may be amended from time-to-time, and regulations promulgated thereunder.

**ADULT-USE CANNABIS CULTIVATION CENTER:** A facility operated by an organization or business that is licensed by the Illinois Department of Agriculture to cultivate, process, transport and perform necessary activities to provide cannabis and cannabis-infused products to licensed cannabis business establishments, per the Cannabis Regulation and Tax Act, (P.A.101-0027), as it may be amended from time-to-time, and regulations promulgated thereunder.

**ADULT-USE CANNABIS DISPENSING ORGANIZATION:** A facility operated by an organization or business that is licensed by the Illinois Department of Financial and Professional Regulation to acquire cannabis from licensed cannabis business establishments for the purpose of selling or dispensing cannabis, cannabis-infused products, cannabis seeds, paraphernalia or related supplies to purchasers or to qualified registered medical cannabis patients and caregivers, per the Cannabis Regulation and Tax Act, (P.A.101-0027), as it may be amended from time-to-time, and regulations promulgated thereunder.

**ADULT-USE CANNABIS INFUSER ORGANIZATION OR INFUSER:** A facility operated by an organization or business that is licensed by the Illinois Department of Agriculture to directly incorporate cannabis or cannabis concentrate into a product formulation to produce a cannabis-infused product, per the Cannabis Regulation and Tax Act, (P.A.101-0027), as it may be amended from time-to-time, and regulations promulgated thereunder.

**ADULT-USE CANNABIS PROCESSING ORGANIZATION OR PROCESSOR:** A facility operated by an organization or business that is licensed by the Illinois Department of Agriculture to either extract constituent chemicals or compounds to produce cannabis concentrate or incorporate cannabis or cannabis concentrate into a product formulation to produce a cannabis product, per the Cannabis Regulation and Tax Act, (P.A.101-0027), as it may be amended from time-to-time, and regulations promulgated thereunder.

**ADULT-USE CANNABIS TRANSPORTING ORGANIZATION OR TRANSPORTER:** An organization or business that is licensed by the Illinois Department of Agriculture to transport cannabis on behalf of a cannabis business establishment or a community college licensed under the Community College Cannabis Vocational Training Pilot Program, per the Cannabis Regulation and Tax Act, (P.A.101-0027), as it may be amended from time-to-time, and regulations promulgated thereunder.

**PERSON:** Any person, firm, corporation, association, club, society or other organization, including any owner, manager, proprietor, employee, volunteer or agent.

**2. Cannabis Business Establishments Prohibited.** The following Adult-Use Cannabis Business Establishments are prohibited in the City/Village of \_\_\_\_\_. No person shall locate, operate, own, suffer, allow to be operated or aide, abet or assist in the operation within the City/Village of \_\_\_\_\_ of any of the following:

Adult-Use Cannabis Craft Grower  
Adult-Use Cannabis Cultivation Center  
Adult-Use Cannabis Dispensing Organization  
Adult-Use Cannabis Infuser Organization or Infuser  
Adult-Use Cannabis Processing Organization or Processor  
Adult-Use Cannabis Transporting Organization or Transporter

**3. Public Nuisance Declared.** Operation of any prohibited Cannabis Business Establishment within the City/Village in violation of the provisions of this Article [Chapter] is hereby declared a public nuisance and shall be abated pursuant to all available remedies.

**4. Violations.** Violations of this Article [Chapter] may be enforced in accordance with the provisions of Article [Chapter] \_\_\_\_ of this Code.

**5. Severability.** If any provision of this Ordinance, or the application of any provision of this Ordinance, is held unconstitutional or otherwise invalid, such occurrence shall not affect other provisions of this Ordinance, or their application, that can be given effect without the unconstitutional or invalid provision or its application. Each unconstitutional or invalid provision, or application of such provision, is severable, unless otherwise provided by this Ordinance.

**6. Effective Date.** This Ordinance shall be in full force and effect from and after its passage and approval and publication as required by law.

ADOPTED THIS \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

AYES:

NAYS:

ABSTENTIONS:

ABSENT:

APPROVED THIS \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Mayor/Village President

ATTEST:

\_\_\_\_\_  
City/Village Clerk



# **Model Ordinance**

## **Municipal Cannabis Business Zoning**

**MODEL ORDINANCE  
MUNICIPAL CANNABIS BUSINESS ZONING**

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AMENDING CHAPTER \_\_ (ZONING TITLE, PURPOSE, DEFINITIONS), CHAPTER \_\_ (GENERAL ZONING PROVISIONS), CHAPTER \_\_ (COMMERCIAL DISTRICTS), AND CHAPTER \_\_ (INDUSTRIAL DISTRICTS) OF TITLE \_\_ (ZONING ORDINANCE) OF THE \_\_\_\_\_ MUNICIPAL CODE PERTAINING TO ADULT-USE CANNABIS**

**WHEREAS**, the City/Village of \_\_\_\_\_, Illinois, has enacted Municipal Code Regulations for the purpose of improving and protecting the public health, safety, comfort, convenience and general welfare of the people; and

**WHEREAS**, the State of Illinois enacted the Cannabis Regulation and Tax Act (Act), which pertains to the possession, use, cultivation, transportation and dispensing of adult-use cannabis, which became effective June 25, 2019; and

**WHEREAS**, pursuant to the Act, the City/Village may enact reasonable zoning ordinances or resolutions not in conflict with the Act, regulating cannabis business establishments, including rules adopted governing the time, place, manner and number of cannabis business establishments, and minimum distance limitations between cannabis business establishments and locations the City/Village deems sensitive; and

**WHEREAS**, on \_\_\_\_\_, the City Council/Village Board initiated an amendment to Title \_\_ (Zoning Ordinance) to review and consider additional amendments to further regulate adult-use cannabis facilities within the City/Village of \_\_\_\_\_; and

**WHEREAS**, the Planning and Zoning Commission/Zoning Board of Appeals conducted public hearings, as required by law, on \_\_\_\_\_ and \_\_\_\_\_, in regards to the proposed amendments to Title \_\_ (Zoning Ordinance) of the \_\_\_\_\_ Municipal Code pertaining to adult-use cannabis; and

**WHEREAS**, the Planning and Zoning Commission/Zoning Board of Appeals recommended approval of the proposed amendments to Title \_\_ (Zoning Ordinance) on \_\_\_\_\_.

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of the City/Board of Trustees of the Village of \_\_\_\_\_ as follows:

**SECTION 1:** The recitals set forth above are incorporated herein.

**SECTION 2:** Chapter \_\_ (Zoning Title, Purpose, Definitions) of Title \_\_ (Zoning Ordinance) of the \_\_\_\_\_ Municipal Code is hereby amended by adding the underlined language and deleting the stricken language, as follows:

\* \* \*

ADULT-USE CANNABIS BUSINESS ESTABLISHMENT:

An adult-use cannabis cultivation center, craft grower, processing organization, infuser organization, dispensing organization or transporting organization.

ADULT-USE CANNABIS CRAFT GROWER:

A facility operated by an organization or business that is licensed by the Illinois Department of Agriculture to cultivate, dry, cure and package cannabis and perform other necessary activities to make cannabis available for sale at a dispensing organization or use at a processing organization, per the Cannabis Regulation and Tax Act, (P.A. 101-0027), as it may be amended from time-to-time, and regulations promulgated thereunder.

ADULT-USE CANNABIS CULTIVATION CENTER:

A facility operated by an organization or business that is licensed by the Illinois Department of Agriculture to cultivate, process, transport and perform necessary activities to provide cannabis and cannabis-infused products to licensed cannabis business establishments, per the Cannabis Regulation and Tax Act, (P.A. 101-0027), as it may be amended from time-to-time, and regulations promulgated thereunder.

ADULT-USE CANNABIS DISPENSING ORGANIZATION:

A facility operated by an organization or business that is licensed by the Illinois Department of Financial and Professional Regulation to acquire cannabis from licensed cannabis business establishments for the purpose of selling or dispensing cannabis, cannabis-infused products, cannabis seeds, paraphernalia or related supplies to purchasers or to qualified registered medical cannabis patients and caregivers, per the Cannabis Regulation and Tax Act, (P.A. 101-0027), as it may be amended from time-to-time, and regulations promulgated thereunder.

ADULT-USE CANNABIS INFUSER ORGANIZATION OR INFUSER:

A facility operated by an organization or business that is licensed by the Illinois Department of Agriculture to directly incorporate cannabis or cannabis concentrate into a product formulation to produce a cannabis-infused product, per the Cannabis Regulation and Tax Act, (P.A. 101-0027), as it may be amended from time-to-time, and regulations promulgated thereunder.

ADULT-USE CANNABIS PROCESSING ORGANIZATION OR PROCESSOR:

A facility operated by an organization or business that is licensed by the Illinois Department of Agriculture to either extract constituent chemicals or compounds to produce cannabis concentrate or incorporate cannabis or cannabis concentrate into a product formulation to produce a cannabis product, per the Cannabis Regulation and Tax Act, (P.A. 101-0027), as it may be amended from time-to-time, and regulations promulgated thereunder.

ADULT-USE CANNABIS TRANSPORTING ORGANIZATION OR TRANSPORTER:

An organization or business that is licensed by the Illinois Department of Agriculture to transport cannabis on behalf of a cannabis business establishment or a community college licensed under the Community College Cannabis Vocational Training Pilot Program, per the Cannabis Regulation and Tax Act, (P.A. 101-0027), as it may be amended from time-to-time, and regulations promulgated thereunder.

\* \* \*

**SECTION 3:** Chapter \_\_ (General Zoning Provisions) of Title \_\_ (Zoning Ordinance) of the \_\_\_\_\_ Municipal Code is hereby amended by adding the underlined language and deleting the stricken language, as follows:

\* \* \*

**: ADULT-USE CANNABIS:**

1. Purpose and Applicability: It is the intent and purpose of this Section to provide regulations regarding the cultivation, processing and dispensing of adult-use cannabis occurring within the corporate limits of the City/Village of \_\_\_\_\_. Such facilities shall comply with all regulations provided in the Cannabis Regulation and Tax Act (P.A. 101-0027) (Act), as it may be amended from time-to-time, and regulations promulgated thereunder, and the regulations provided below. In the event that the Act is amended, the more restrictive of the state or local regulations shall apply.

2. Conditional Use: Adult-Use Cannabis Business Establishment facilities, as defined herein, requiring approval of a conditional use in the respective districts in which they are requested shall be processed in accordance with Section \_\_\_\_ (Conditional Uses) of this Title and Section 3 (Adult-Use Cannabis Facility Components) as provided herein.

3. Adult-Use Cannabis Facility Components: In determining compliance with Section \_\_\_\_ (Conditional Uses) of this Title, the following components of the Adult-Use Cannabis Facility shall be evaluated based on the entirety of the circumstances affecting the particular property in the context of the existing and intended future use of the properties:

3.1 Impact of the proposed facility on existing or planned uses located within the vicinity of the subject property.

3.2 Proposed structure in which the facility will be located, including co-tenancy (if in a multi-tenant building), total square footage, security installations/security plan and building code compliance.

3.3 Hours of operation and anticipated number of customers/employees.

3.4 Anticipated parking demand based on Section \_\_\_\_ and available private parking supply.

3.5 Anticipated traffic generation in the context of adjacent roadway capacity and access to such roadways.

3.6 Site design, including access points and internal site circulation.

3.7 Proposed signage plan.

3.8 Compliance with all requirements provided in Section 4 (Adult-Use Cannabis Craft Grower); Section 5 (Adult-Use Cannabis Cultivation Center); Section 6 (Adult-Use Cannabis Dispensing Organization); Section 7 (Adult-Use Cannabis Infuser Organization); Section 8 (Adult-Use Cannabis Processing Organization); or Section 9 (Adult-Use Cannabis Transporting Organization), as applicable.

3.8 Other criteria determined to be necessary to assess compliance with Section \_\_\_\_ (Conditional Uses) of this Title.

4. Adult-Use Cannabis Craft Grower: In those zoning districts in which an Adult-Use Cannabis Craft Grower may be located, the proposed facility must comply with the following:

4.1 Facility may not be located within 1,500 feet of the property line of a pre-existing public or private nursery school, preschool, primary or secondary school, day care center, day care home or residential care home. Learning centers and vocational/trade centers shall not be classified as a public or private school for purposes of this Section.

4.2 Facility may not be located within 1,500 feet of the property line of a pre-existing property zoned or used for residential purposes.

4.3 Facility may not conduct any sales or distribution of cannabis other than as authorized by the Act.

4.4 For purposes of determining required parking, Adult-Use Cannabis Craft Grower shall be classified as “\_\_\_\_\_” per Section \_\_\_\_ (Schedule of Off-Street Parking Requirements: Industrial Uses), provided, however, that the City/Village may require that additional parking be provided as a result of the analysis completed through Section \_\_\_\_ (Adult-Use Cannabis: Conditional Use) herein.

4.5 Petitioner shall file an affidavit with the City/Village affirming compliance with Section \_\_\_\_ as provided herein and all other requirements of the Act.

5. Adult-Use Cannabis Cultivation Center: In those zoning districts in which an Adult-Use Cannabis Cultivation Center may be located, the proposed facility must comply with the following:

5.1 Facility may not be located within 1,500 feet of the property line of a pre-existing public or private nursery school, preschool, primary or secondary school, day care center, day care home or residential care home. Learning centers and vocational/trade centers shall not be classified as a public or private school for purposes of this Section.

5.2 Facility may not be located within 1,500 feet of the property line of a pre-existing property zoned or used for residential purposes.

5.3 Facility may not conduct any sales or distribution of cannabis other than as authorized by the Act.

5.4 For purposes of determining required parking, Adult-Use Cannabis Cultivation Centers shall be classified as “\_\_\_\_\_” per Section \_\_\_\_ (Schedule of Off-Street Parking Requirements: Industrial Uses), provided, however, that the City/Village may require that additional parking be provided as a result of the analysis completed through Section \_\_\_\_ (Adult-Use Cannabis: Conditional Use) herein.

5.5 Petitioner shall file an affidavit with the City/Village affirming compliance with Section \_\_\_\_ as provided herein and all other requirements of the Act.

6. Adult-Use Cannabis Dispensing Organization: In those zoning districts in which an Adult-Use Cannabis Dispensing Organization may be located, the proposed facility must comply with the following:

6.1 Facility may not be located within 1,500 feet of the property line of a pre-existing public or private nursery school, preschool, primary or secondary school, day care center, day care home or residential care home. Learning centers and vocational/trade centers shall not be classified as a public or private school for purposes of this Section.

6.2 Facility may not be located in a dwelling unit or within 250 feet of the property line of a pre-existing property zoned or used for residential purposes.

6.3 At least 75% of the floor area of any tenant space occupied by a dispensing organization shall be devoted to the activities of the dispensing organization as authorized by the Act, and no dispensing organization shall also sell food for consumption on the premises other than as authorized in Section 6.5 below in the same tenant space.

6.4 Facility may not conduct any sales or distribution of cannabis other than as authorized by the Act.

6.5 Facility may be issued a permit to host on-site consumption of cannabis if located in a freestanding structure occupied solely by the dispensing organization and smoke from the facility does not migrate into an enclosed area where smoking is prohibited. The security plan for the facility required by Section 10 (Additional Requirements) shall also reflect adequate provisions to respond to disruptive conduct and over-consumption. The on-site consumption permit shall be reviewed annually and may be suspended or revoked following notice and hearing as provided in Section \_\_\_\_ of the City/Village of Municipal Code.

6.6 For purposes of determining required parking, said facilities shall be classified as “\_\_\_\_\_” per Section \_\_\_\_ (Schedule of Off-Street Parking Requirements: Commercial Uses) of the City/Village of \_\_\_\_\_ Municipal Code, provided, however, that the City/Village may require that additional parking be provided as a result of the analysis completed through Section \_\_\_\_ (Adult-Use Cannabis: Conditional Use) herein.

6.7 Petitioner shall file an affidavit with the City affirming compliance with Section \_\_\_\_\_ as provided herein and all other requirements of the Act.

7. Adult-Use Cannabis Infuser Organization: In those zoning districts in which an Adult-Use Cannabis Infuser Organization may be located, the proposed facility must comply with the following:

7.1 Facility may not be located within 1,500 feet of the property line of a pre-existing public or private nursery school, preschool, primary or secondary school, day care center, day care home or residential care home. Learning centers and vocational/trade centers shall not be classified as a public or private school for purposes of this Section.

7.2 Facility may not be located in a dwelling unit or within 250 feet of the property line of a pre-existing property zoned or used for residential purposes.

7.3 At least 75% of the floor area of any tenant space occupied by an infusing organization shall be devoted to the activities of the infusing organization as authorized by the Act. Facility may not conduct any sales or distribution of cannabis other than as authorized by the Act.

7.4 For purposes of determining required parking, said facilities shall be classified as “\_\_\_\_\_” per Section \_\_\_\_ (Schedule of Off-Street Parking Requirements: Commercial Uses) of the City/Village of \_\_\_\_\_ Municipal Code, provided, however, that the City/Village may require that additional parking be provided as a result of the analysis completed through Section \_\_\_\_ (Adult-Use Cannabis: Conditional Use) herein.

7.5 Petitioner shall file an affidavit with the City affirming compliance with Section \_\_\_\_\_ as provided herein and all other requirements of the Act.



8. Adult-Use Cannabis Processing Organization: In those zoning districts in which an Adult-Use Cannabis Processing Organization may be located, the proposed facility must comply with the following:

8.1 Facility may not be located within 1,500 feet of the property line of a pre-existing public or private nursery school, preschool, primary or secondary school, day care center, day care home or residential care home. Learning centers and vocational/trade centers shall not be classified as a public or private school for purposes of this Section.

8.2 Facility may not be located in a dwelling unit or within 250 feet of the property line of a pre-existing property zoned or used for residential purposes.

8.3 At least 75% of the floor area of any tenant space occupied by a processing organization shall be devoted to the activities of the processing organization as authorized by the Act. Facility may not conduct any sales or distribution of cannabis other than as authorized by the Act.

8.4 For purposes of determining required parking, said facilities shall be classified as “\_\_\_\_\_” per Section \_\_\_\_\_ (Schedule of Off-Street Parking Requirements: Commercial Uses) of the City/Village of \_\_\_\_\_ Municipal Code, provided, however, that the City/Village may require that additional parking be provided as a result of the analysis completed through Section \_\_\_\_\_ (Adult-Use Cannabis: Conditional Use) herein.

8.5 Petitioner shall file an affidavit with the City affirming compliance with Section \_\_\_\_\_ as provided herein and all other requirements of the Act.

9. Adult-Use Cannabis Transporting Organization: In those zoning districts in which an Adult-Use Transporting Organization may be located, the proposed facility must comply with the following:

9.1 Facility may not be located within 1,500 feet of the property line of a pre-existing public or private nursery school, preschool, primary or secondary school, day care center, day care home or residential care home. Learning centers and vocational/trade centers shall not be classified as a public or private school for purposes of this Section.

9.2 Facility may not be located in a dwelling unit or within 250 feet of the property line of a pre-existing property zoned or used for residential purposes.

9.3 The transporting organization shall be the sole use of the tenant space in which it is located. Facility may not conduct any sales or distribution of cannabis other than as authorized by the Act.

9.4 For purposes of determining required parking, said facilities shall be classified as “\_\_\_\_\_” per Section \_\_\_\_\_ (Schedule of Off-Street Parking Requirements: \_\_\_\_\_) of the City/Village of \_\_\_\_\_ Municipal Code, provided, however, that the City/Village may require that additional parking be provided as a result of the analysis completed through Section \_\_\_\_\_ (Adult-Use Cannabis: Conditional Use) herein.

9.5 Petitioner shall file an affidavit with the City affirming compliance with Section \_\_\_\_\_ as provided herein and all other requirements of the Act.

10. Additional Requirements: Petitioner shall install building enhancements, such as security cameras, lighting or other improvements, as set forth in the conditional use permit, to ensure the safety of employees and customers of the adult-use cannabis business establishments, as well as its environs. Said improvements shall be determined based on the specific characteristics of the

floor plan for an Adult-Use Cannabis Business Establishment and the site on which it is located, consistent with the requirements of the Act.

11. Co-Location of Cannabis Business Establishments. The City/Village may approve the co-location of an Adult-Use Cannabis Dispensing Organization with an Adult-Use Cannabis Craft Grower Center or an Adult-Use Cannabis Infuser Organization, or both, subject to the provisions of the Act and the Conditional Use criteria within the City/Village of \_\_\_\_\_ Municipal Code. In a co-location, the floor space requirements of Section 6.3 and 7.3 shall not apply, but the co-located establishments shall be the sole use of the tenant space.

**SECTION 4:** Chapter \_\_ (Commercial Districts) of Title \_\_ (Zoning Ordinance) of the City/Village of \_\_\_\_\_ Municipal Code is hereby amended by adding the underlined language and deleting the stricken language, as follows:

**ARTICLE A. B-1 GENERAL COMMERCIAL DISTRICT**

\_\_\_\_\_: **PERMITTED USES:**

\* \* \*

\_\_\_\_\_: **CONDITIONAL USES:**

The following conditional uses may be permitted in specific situations in accordance with the procedures outlined in Section \_\_\_\_\_ and Chapter \_\_ of this Title, as appropriate:

\* \* \*

Adult-Use Cannabis Dispensing Organization.

**ARTICLE B. B-2. INTENSE COMMERCIAL DISTRICT**

\_\_\_\_\_: **PERMITTED USES:**

\* \* \*

\_\_\_\_\_: **CONDITIONAL USES:**

The following conditional uses may be permitted in specific situations in accordance with the procedures outlined in Section \_\_\_\_\_ and Chapter \_\_ of this Title, as appropriate:

\* \* \*

Adult-Use Cannabis Dispensing Organization.

Adult-Use Cannabis Infuser Organization.

Adult-Use Cannabis Processing Organization.

Adult-Use Cannabis Transporting Organization.

**SECTION 5:** Chapter \_\_ (Industrial Districts) of Title \_\_ (Zoning Ordinance) of the City/Village of \_\_\_\_\_ Municipal Code is hereby amended by adding the underlined language and deleting the stricken language, as follows:

**ARTICLE A. I-1 GENERAL INDUSTRIAL DISTRICT**

\_\_\_\_\_: **PERMITTED USES:**

\* \* \*

\_\_\_\_\_: **CONDITIONAL USES:**

The following conditional uses may be permitted in specific situations in accordance with the procedures outlined in Section \_\_\_\_\_ and Chapter \_\_ of this Title, as appropriate:

\* \* \*

Adult-Use Cannabis Craft Grower Organization.  
Adult-Use Cannabis Dispensing Organization.  
Adult-Use Cannabis Infuser Organization.  
Adult-Use Cannabis Processing Organization.  
Adult-Use Cannabis Transporting Organization.

**ARTICLE B. I-2 HEAVY INDUSTRIAL DISTRICT**

**\_\_\_\_\_ : PERMITTED USES:**

\* \* \*

**\_\_\_\_\_ : CONDITIONAL USES:**

The following conditional uses may be permitted in specific situations in accordance with the procedures outlined in Section \_\_\_\_\_ and Chapter \_\_ of this Title, as appropriate:

\* \* \*

Adult-Use Cannabis Craft Grower Organization.  
Adult-Use Cannabis Cultivation Organization.  
Adult-Use Cannabis Dispensing Organization.  
Adult-Use Cannabis Infuser Organization.  
Adult-Use Cannabis Processing Organization.  
Adult-Use Cannabis Transporting Organization.

**SECTION 6: Severability.** If any provision of this Ordinance or application thereof to any person or circumstances is ruled unconstitutional or otherwise invalid, such invalidity shall not affect other provisions or applications of this Ordinance that can be given effect without the invalid application or provision, and each invalid provision or invalid application of this Ordinance is severable.

**SECTION 7: Effective Date.** This Ordinance shall be in full force and effect upon its passage and approval as required by law.

ADOPTED THIS \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

AYES:

NAYS:

ABSTENTIONS:

ABSENT:

APPROVED THIS \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Mayor/Village President

ATTEST:

\_\_\_\_\_  
City/Village Clerk



# **Model Ordinance**

## **Municipal Cannabis Retailers' Occupation Tax**

**MODEL ORDINANCE  
MUNICIPAL CANNABIS RETAILERS' OCCUPATION TAX**

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AMENDING THE MUNICIPAL CODE  
OF THE CITY/VILLAGE OF \_\_\_\_\_  
BY THE ADDITION OF [ARTICLE/CHAPTER] \_\_\_\_\_  
IMPOSING A MUNICIPAL CANNABIS RETAILERS' OCCUPATION TAX**

**WHEREAS**, the City/Village has the authority to adopt ordinances and to promulgate rules and regulations [that pertain to its government and affairs and] that protect the public health, safety and welfare of its citizens; and

**WHEREAS**, this Ordinance is adopted pursuant to the provisions of the Illinois Municipal Cannabis Retailers' Occupation Tax Law, 65 ILCS 5/11-8-22 *et seq.* (Act); and

**WHEREAS**, this Ordinance is intended to impose the tax authorized by the Act providing for a municipal cannabis retailers' occupation tax which will be collected by the Illinois Department of Revenue;

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of the City/ Board of Trustees of the Village of \_\_\_\_\_ as follows:

**SECTION 1. Recitals.** The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

**SECTION 2. Adoption of Tax.** Chapter \_\_\_\_ of the Municipal Code of the City/Village of \_\_\_\_\_ shall be amended by the addition of [Article/Chapter] \_\_\_\_ that will read as follows:

**ARTICLE [CHAPTER] \_\_\_\_ Municipal Cannabis Retailers' Occupation Tax.**

**1. Tax imposed; Rate.**

(a) A tax is hereby imposed upon all persons engaged in the business of selling cannabis, other than cannabis purchased under the Compassionate Use of Medical Cannabis Pilot Program Act, at retail in the City/Village at the rate of 3% of the gross receipts from these sales made in the course of that business.

(b) The imposition of this tax is in accordance with the provisions of Sections 8-11-22, of the Illinois Municipal Code (65 ILCS 5/8-11-22).

**2. Collection of tax by retailers.**

(a) The tax imposed by this Ordinance shall be remitted by such retailer to the Illinois Department of Revenue (Department). Any tax required to be collected pursuant to or as authorized by this Ordinance and any such tax collected by such retailer and required to be remitted to the Department shall constitute a debt owed by the retailer to the State. Retailers may reimburse themselves for their seller's tax liability hereunder by separately stating that tax as an additional charge, which charge may be stated in combination, in a single amount, with any State tax that sellers are required to collect.

(b) The taxes hereby imposed, and all civil penalties that may be assessed as an incident thereto, shall be collected and enforced by the Department. The Department shall have full power to administer and enforce the provisions of this article.

**3. Severability.** If any provision of this Ordinance, or the application of any provision of this Ordinance, is held unconstitutional or otherwise invalid, such occurrence shall not affect other provisions of this Ordinance, or their application, that can be given effect without the unconstitutional or invalid provision or its application. Each unconstitutional or invalid provision, or application of such provision, is severable, unless otherwise provided by this Ordinance.

**4. Effective Date.** This Ordinance shall be in full force and effect from and after its passage and approval and publication as required by law, provided, however, that the tax provided for herein shall take effect for all sales on or after the first day of January, 2020. Copies of this Ordinance shall be certified and sent to the Illinois Department of Revenue prior to September 30, 2019.

[NOTE: Any new ordinance or amendment to an existing ordinance can take effect only on September 1. To be effective September 1, an ordinance must be adopted and filed with the Department of Revenue by June 1.]

ADOPTED THIS \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

AYES:

NAYS:

ABSTENTIONS:

ABSENT:

APPROVED THIS \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_.

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Mayor/Village President

ATTEST:

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City/Village Clerk



# Disclaimers & Referrals

IML has assembled these resources for your municipality's consideration. It is strongly recommended that you consult with your municipal attorney or other qualified counsel prior to considering or adopting any of the model ordinances. The model ordinances are being provided as a reference for use in drafting an ordinance for your community. The model ordinances may require adaptation and modification to conform to your community's determinations and specific code provisions.

It is further recommended that local law enforcement officials discuss the mandated expungements with your municipality's retained attorney or other qualified counsel, as well as the state's attorney's office in your county to gain a full understanding of the issue and process and to be in compliance with what may be complicated expungement provisions. IML shall not provide direction or counsel on this aspect of the new law, due to the myriad factors that could impact each municipality differently.

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Municipalities who adopt a Municipal Cannabis Retailers' Occupation Tax on the sale of cannabis products, as allowed by [P.A. 101-0027, the Cannabis Regulation and Tax Act](#), must submit their certified ordinance to the Illinois Department of Revenue's Local Tax Allocation Division. Their mailing address is:

Local Tax Allocation Division (3-500)  
Illinois Department of Revenue  
101 West Jefferson Street  
Springfield, Illinois 62702

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### **State Agency Contacts**

#### **Illinois Department of Agriculture**

Website: <https://www2.illinois.gov/sites/agr/Pages/default.aspx>

Phone: (217) 785-4789

#### **Illinois Department of Financial and Professional Regulation**

Website: <https://www.idfpr.com/profs/adultusecan.asp>

Phone: (888) 473-4858

Email: [FPR.AdultUseCannabis@illinois.gov](mailto:FPR.AdultUseCannabis@illinois.gov)



**Illinois Department of Public Health**

Website: [www.dph.illinois.gov](http://www.dph.illinois.gov)

Phone: (217) 782-4977

These contacts are likely to be expanded and updated as additional agency resources are made available.

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500 East Capitol Avenue | P.O. Box 5180 | Springfield, IL 62705-5180  
Phone: 217.525.1220 | Fax: 217.525.7438 | [iml.org](http://iml.org)





**Village of River Forest**  
**Village Administrator's Office**

400 Park Avenue  
River Forest, IL 60305  
Tel: 708-366-8500

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**MEMORANDUM**

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Date: August 23, 2019

To: Catherine Adduci, Village President  
Village Board of Trustees

From: Eric J. Palm, Village Administrator

Subj: Acknowledgement of Land

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Trustee Bachner has requested that the following language be read at the beginning of each Village Board meeting as it relates to the acknowledgement of land. This will be discussed under new business at the Village Board meeting. Thank you.

*Acknowledgement of Land*

*As we begin, we are mindful that we hold these meetings on land that was once and still is inhabited by indigenous people including the Ojibwa, Chippewa, Menominee, Potawatomi nations and more. We will remember our nation's history and honor the native people as stewards of this land that was colonized, and that River Forest continues to be a place many people from diverse backgrounds live and gather.*