

**VILLAGE OF RIVER FOREST  
AGE-FRIENDLY AD HOC COMMITTEE  
WEDNESDAY, SEPTEMBER 8, 2021**

A regular meeting of the Village of River Age Friendly Ad Hoc Committee was held on Wednesday, September 8, 2021 at 6:00 p.m. in the Community Room of Village Hall, 400 Park Avenue – River Forest, IL.

**1. CALL TO ORDER/ROLL CALL**

The meeting was called to order at 6:03 p.m. Upon roll call, the following persons were:

Present: Chairperson Respicio Vazquez, Daniel Lauber, Deborah Frederick, Lydia Manning, Ron Sherman, James Flanagan, Helen Kwan, Barbara Mirel

Absent: None

Also Present: Management Analyst Sara Phyfer

**2. PUBLIC COMMENT**

None.

**3. APPROVAL OF MEETING MINUTES**

Mr. Flanagan made a motion, seconded by Mr. Sherman, to approve the August 11, 2021 meeting minutes.

Roll call:

Ayes: Chairperson Vazquez, Ron Sherman, Daniel Lauber, Deborah Frederick, Lydia Manning, James Flanagan, Helen Kwan, Barbara Mirel

Absent: None

Nays: None

Motion Passes.

**4. COMMITTEE MEMBER UPDATES: DEMENTIA FRIENDLY RIVER FOREST AND AGE FRIENDLY COMMUNITIES COLLABORATIVE**

Chairperson Vazquez stated AFCC did not meet.

Ms. Manning stated DFRF met on August 23 to revitalize their efforts and continue working to collaborate with Oak Park. She stated they hope to host an in-person event at the Sheridan in October.

**5. OLD BUSINESS**

- a. Discussion of Sample Surveys and Testing Questions

The Committee discussed the sample survey results. The Committee also discussed having staff request the registered voter list from the County because it includes birthdates, which could be utilized to generate a random sample of older adults.

There was also a discussion about the process of distributing the survey and following up with non-respondents. Mr. Flanagan volunteered to obtain quotes for mailing costs. The Committee reached a consensus to host the survey on Survey Monkey, which can then be exported for analysis. There was a brief discussion about what type of analysis the Committee is seeking. There was also a brief discussion about who would be responsible for inputting hard copy responses into the Survey Monkey version.

The Committee discussed questions proposed by Ms. Mirel but reached a consensus not to include them.

Chairperson Vazquez asked Committee members to submit any final tweaks by October 1.

## **6. NEW BUSINESS**

## **7. NEXT MEETING: OCTOBER 13**

The Committee reached a consensus to hold its next meeting Wednesday, October 13 at 6PM.

## **8. ADJOURNMENT**

Mr. Flanagan made a motion, seconded by Ms. Manning to adjourn the meeting at 7:25 PM.

Roll call:

Ayes: Chairperson Vazquez, Ron Sherman, Deborah Frederick, Lydia Manning,  
James Flanagan, Barbara Mirel, Helen Kwan, Daniel Lauber

Absent: None

Nays: None

Motion Passes.

---

Sara Phyfer, Secretary