

**VILLAGE OF RIVER FOREST
REGULAR VILLAGE BOARD OF TRUSTEES MINUTES
Monday, November 26, 2018**

A regular meeting of the Village of River Forest Board of Trustees was held on Monday, November 26, 2018 at 7:00 p.m. in the Community Room of Village Hall, 400 Park Avenue – River Forest, IL.

1. CALL TO ORDER/ROLL CALL

The meeting was called to order at 7:02 p.m. Upon roll call, the following persons were:

Present: President Adduci, Trustees Cargie, Conti, Corsini, Gibbs, Henek, Vazquez

Absent: None

Also Present: Village Clerk Kathleen Brand-White, Village Administrator Eric Palm, Assistant Village Administration Lisa Scheiner, Assistant to the Village Administrator Jonathan Pape, Police Chief James O’Shea, Fire Chief Kurt Bohlmann, Public Works Director John Anderson, Finance Director-Appointee Rosemary McAdams, Finance Director-Retired Joan Rock, Village Attorney Greg Smith

2. PLEDGE OF ALLEGIANCE

President Adduci led the pledge of allegiance.

3. CITIZEN COMMENTS

Ori Gottlieb, 1527 William, suggested that the Village eliminate all uncontrolled intersections because he is concerned about vehicle accidents and safety. He feels that accidents happen due to the confusing nature of uncontrolled intersections. He suggested stop or yield signs at empty intersections.

President Adduci noted that yield signs do not have a great history of success. She advised that the Board has been considering this issue. Trustee Corsini expressed hope that the Safe Routes study would provide some additional insight on how the Village can optimize traffic safety.

4. ELECTED OFFICIAL COMMENTS & ANNOUNCEMENTS

Trustee Corsini noted that the Village’s stop signs and streets signs were covered with snow; she wondered what measures were available to cure the problem. She suggested that Public Works review the issue. She noted that some of the Village residents were without power, and wondered whether the Village could provide warming centers for those affected.

President Adduci noted that the Village has discussed options for warming centers. One problem the Village faces is locating those affected by power outages. She advised that the Village will work with the County to get a better sense of who is affected.

Trustee Vazquez noted that he received a text, possibly from the County, advertising an available warming center. He suggested the Village consider this method if it creates a warming center.

Trustee Corsini noted that Roosevelt School is the only polling place remaining in the Village. She wonders why it has not been moved, given Village concerns over school safety. President Adduci stated the Board will circle back on the issue.

Trustee Cargie noted that the Collaboration Committee meets on Wednesday at 6 PM. He noted that there will soon be a community calendar available online that shows the events of four out of five agencies serving Village residents.

Trustee Vazquez shared that he has completed his 12-month term on the Oak Park River Forest High School Imagine Work Group. The Board accepted their plan, as submitted. The Board will start discussing funding for the plan at its December meeting. Trustee Vazquez gave a shout-out to Police Chief O'Shea, who will be speaking at the River Forest Library tomorrow at 7 PM regarding plans and challenges with the police force.

Trustee Conti described her drive to the meeting. She recalled a congested point just south of the train tracks, just after the train had let off many passengers. It was dark, and snowing, and there was two-way traffic. She wondered what could be done to improve traffic safety at this point.

Trustee Henek reported that she participated in the River Forest Civic Association's last meeting. They are sponsoring the event tomorrow with Chief O'Shea. The event that Trustee Henek participated in pertained to local candidates and their supporters. The Civic Association's next event will be on January 30th at 7 PM, at the library: a "State of the Union" conversation between Forest Park, River Forest, and Elmwood Park.

Trustee Gibbs credited Public Works for having the Village's streets and alleys prepared for Monday's weather. He credited the Village's tree-trimmers for being prepared to deal with downed trees, which affected several residents' power. He welcomed all of the candidates who were in the audience.

President Adduci noted that she recently attended the River Forest Library strategic planning session. The session included all of the Village's taxing bodies, and was very productive. President Adduci also attended a bike/walk suburban advocacy summit. She looks forward to continuing discussions on bike/walk options in connection with the Comprehensive Plan. Finally, she attended a Women in Leadership conference, which was inspiring, and included several great keynote speakers.

a. Recognition of Sue Crothers – Sustainability Commission

President Adduci presented a Proclamation recognizing Sustainability Commissioner Sue Crothers for her contributions to the community. Ms. Crothers thanked the Board of Trustees for the opportunity to serve and commented on the importance of sustainability. She announced that the River Forest Library will have a “sustainability shelf” with books about sustainability.

b. Recognition of Joan Rock – Retiring Finance Director

Village Administrator Palm presented a Proclamation recognizing Finance Director Joan Rock, who is retiring from the Village in December. Ms. Rock commented on her career with the Village and thanked the Village Board, Finance and Administration Committee, Village Administrator Palm and the Village Staff for their support. President Adduci wished her well and thanked her for her service.

c. Appointment of Rosemary McAdams as Finance Director, Authorized Agent for IMRF (Resolution) and Member of the Police Pension Fund and Firefighters’ Pension Fund (Vacancy Created by Retirement of Joan Rock)

Trustee Corsini made a motion, which was seconded by Trustee Conti, to appoint Rosemary McAdams as Finance Director, and appoint her to both the Police Pension Board and Firefighters’ Pension Board, and to adopt a Resolution appointing her as the IMRF Authorized Agent.

Trustee Corsini said it was a pleasure to meet Rosie and thinks she will be a great fit for the position.

President Adduci agreed and noted Rosemary’s excellent experience.

Village Clerk Brand-White administered the Oath of Office to Rosemary McAdams.

Roll call:

Ayes: Trustees Cargie, Conti, Corsini, Henek, Gibbs, Vazquez

Absent: None

Nays: None

Motion Passes.

5. CONSENT AGENDA

- a. Special Village Board Meeting Minutes – October 15, 2018
- b. Special Village Board Meeting Minutes – November 5, 2018
- c. Change Order #1 (Final) – 2018 Street Patching Program - \$9,016.01 – Resolution
- d. Waiver of Formal Bids and Award of Purchase a 2019 Ford F-550 Chassis from Sutton Ford for \$38,633 and Waiver of Formal Bids and Award of Purchase of a Corresponding Service Body from Regional Truck Equipment for \$20,225

- e. FY 2019 Budget Amendment – Ordinance
- f. Amendment to the Village’s Personnel Policy Manual Regarding State Mandate from Public Act 100-1066 Regarding Anti-Harassment Filing Period Deadline Changes
- g. Monthly Department Reports
- h. Monthly Performance Measurement Report
- i. Financial Report – October 2018
- j. Accounts Payable – October 2018 - \$1,465,003.88
- k. Village Administrator’s Report
- l. Finance & Administration Committee Meeting Minutes – November 2, 2017, January 25, 2018, May 14, 2018, October 15, 2018

Trustee Conti made a motion, seconded by Trustee Henek, to approve the Consent Agenda items a through l.

Roll call:

Ayes: Trustees Cargie, Conti, Corsini, Henek, Gibbs, Vazquez

Absent: None

Nays: None

Motion Passes.

6. CONSENT ITEMS FOR SEPARATE CONSIDERATION

- a. Accounts Payable from the Madison Street TIF Fund (\$23.04)

Trustee Gibbs made a motion, seconded by Trustee Corsini, to approve invoices from the Economic Development Fund for \$23.04.

Trustee Vazquez noted that he would be recusing himself from the vote due to a common law conflict of interest.

Roll call:

Ayes: Trustees Cargie, Conti, Corsini, Gibbs and Henek

Absent: None

Abstain: Trustee Vazquez

Nays: None

Motion Passes.

- b. Accounts Payable from the General Fund to Anderson Elevator (\$620.00)

Trustee Corsini made a motion, seconded by Trustee Henek to approve accounts payable from the General Fund to Anderson Elevator for \$620.00.

Trustee Gibbs stated that he will not be participating in the discussion or voting on this matter.

Roll call:

Ayes: Trustees Cargie, Conti, Corsini, Henek and Vazquez

Absent: None

Abstain: Trustee Gibbs

Nays: None

Motion Passes.

7. RECOMMENDATIONS OF BOARDS, COMMISSIONS AND COMMITTEES

- a. Appointment of Shannon Roberts to Sustainability Commission (Crothers Vacancy)
Term Expiring 4/30/2019

Trustee Cargie made a motion, seconded by Trustee Vazquez, to concur with the recommendation of the Village President to appoint Shannon Roberts to the Sustainability Commission to serve the remainder of the term ending April 30, 2019.

Roll call:

Ayes: Trustees Cargie, Conti, Corsini, Henek, Gibbs, Vazquez

Absent: None

Nays: None

Motion Passes.

- b. Appointment of Joanna Schubkegel to the Zoning Board of Appeals (Ruehle Vacancy) Term Ending 4/30/2020 and Appointment to the Development Review Board Term Ending 4/30/2020

Trustee Conti made a motion, seconded by Trustee Cargie, to concur with the recommendation of the Village President to appoint Joanna Schubkegel to the ZBA and Development Review Board to serve the remainder of the terms ending April 30, 2020.

Roll call:

Ayes: Trustees Cargie, Conti, Corsini, Henek, Gibbs, Vazquez

Absent: None

Nays: None

Motion Passes.

Village Administrator Palm noted that Village staff will in touch with Ms. Schubkegel soon with training materials.

- c. Zoning Board of Appeals – Recommendation regarding a Variation Request – 326 Park Avenue (Accessory Structure Height) – Ordinance

Trustee Gibbs made a motion, seconded by Trustee Corsini, to approve an Ordinance granting the requested variation to Section 10-9-7 of the Zoning Ordinance at 346 Park Avenue.

Regarding the second motion, Village Attorney Smith advised that the Board did not have any statutory deadline by which to vote on the matter.

Roll call:

Ayes: Trustees Cargie, Conti, Corsini, Henek, Gibbs, Vazquez

Absent: None

Nays: None

Motion Passes.

- d. Zoning Board of Appeals – Recommendation regarding a Variation Request – 326 Park Avenue (Side Yard Setback) – Ordinance (Petitioner has requested to table to January 28, 2019)

Trustee Gibbs made a motion, seconded by Trustee Corsini, to continue this matter to the January 28, 2019 Village Board of Trustees meeting.

Roll call:

Ayes: Trustees Cargie, Conti, Corsini, Henek, Gibbs, Vazquez

Absent: None

Nays: None

Motion Passes.

- e. Traffic & Safety Commission – Amend Title 9 of the Village Code – No Parking Restriction on the East Side of Thatcher, North of Greenfield – Ordinance

Trustee Vazquez made a motion, seconded by Trustee Conti, to approve an Ordinance amending Title 9, Entitled “Traffic Regulations”, Chapter 3 Entitled “Traffic Schedules” of the River Forest Village Code to install a No Parking zone on the east side of Thatcher Avenue from Greenfield Street to the driveway at 1349 Thatcher Avenue.

Several Board members wondered whether signage could go up immediately to implement the No Parking Zone.

Roll call:

Ayes: Trustees Cargie, Conti, Corsini, Henek, Gibbs, Vazquez

Absent: None

Nays: None

Motion Passes.

- f. Traffic & Safety Commission – Amend Title 9 of the Village Code – Resident Parking Only Restrictions on the 1500 Block of Ashland Avenue – Ordinance

Trustee Cargie made a motion, seconded by Trustee Henek, to approve an Ordinance amending Title 9, Entitled “Traffic Regulations”, Chapter 3 Entitled “Traffic Schedules” of the River Forest Village Code to install Resident Only Parking zones on the east and west

sides of Ashland Avenue, 8:00 a.m. to 8:00 p.m., excluding holidays, between LeMoyne Street and North Avenue.

Trustee Corsini noted that this arrangement is different than any other “Resident Only,” because it is 8 AM – 8 PM every day. She confirmed that the residents of the block are all aware of and OK with this.

Roll call:

Ayes: Trustees Cargie, Conti, Corsini, Henek, Gibbs, Vazquez

Absent: None

Nays: None

Motion Passes.

- g. Traffic & Safety Commission – Amend Title 9 of the Village Code – Installation of Stop Signs at Gale/Vine (4- Way) and Jackson/Iowa (2-Way) – Ordinance

Trustee Conti made a motion, seconded by Trustee Henek, to approve an Ordinance amending Title 9, Entitled “Traffic Regulations”, Chapter 3 Entitled “Traffic Schedules” of the River Forest Village Code to install a four-way stop intersection at Gale Avenue at its intersection with Vine Street and a two-way stop intersection at Jackson Avenue and Iowa Street, with Jackson Avenue traffic stopping at Iowa Street.

Trustee Vazquez wondered whether there were any other corners being addressed and/or considered by the Safe Routes study. Village Administrator Palm advised that the consultant would be here on December 10th to discuss other intersections.

Roll call:

Ayes: Trustees Cargie, Conti, Corsini, Henek, Gibbs, Vazquez

Absent: None

Nays: None

Motion Passes.

- h. Finance & Administration Committee – An Ordinance Levying Taxes for Corporate Purposes for the Current Fiscal Year Commencing May 1, 2018 and ending on April 30, 2019 for the Village of River Forest - \$8,215,

Village Administrator Palm stated that this matter would be considered at the December 10, 2018 Village Board of Trustees Meeting due to a typographical error.

8. UNFINISHED BUSINESS

- a. Amend Title 4 of the Village Code – Requirements for Residential Fire Sprinklers and Alarm Systems – Ordinance

Trustee Gibbs made a motion, seconded by Trustee Vazquez, to approve an Ordinance amending Section 4-1-9 of the River Forest Village Code with regard to Residential Fire Sprinklers and Alarm Systems.

Jon Pape noted that the Board agreed on the “90%” threshold for demos and rebuilds; it is now ready for approval tonight.

Trustee Henek discussed the numbering of the clauses in the ordinance and suggested that it be modified. Village Attorney Smith concurred with her recommendation and stated that it will be changed and codified accordingly.

Roll call:

Ayes: Trustees Cargie, Conti, Corsini, Henek, Gibbs, Vazquez

Absent: None

Nays: None

Motion Passes.

- b. Discussion: Requirements for Fire Sprinklers and Alarms in Properties Other Than 1-2 Family Dwelling Units

Jon Pape advised that the proposed ordinance would apply to properties other than 1-2 family dwellings, such as office buildings and commercial spaces. The requirements are nearly identical with those of 1-2 family dwellings before the new ordinance was passed. Mr. Pape noted that changes in use could trigger additional sprinkler requirements.

Trustee Gibbs confirmed that NFPA deals with these exceptions. He wondered whether the ordinance should reference the NFPA.

Trustee Corsini wondered how the Board would notify residents of the changes.

9. NEW BUSINESS

None.

10. EXECUTIVE SESSION

At 8:19 p.m. Trustee Gibbs made a motion, seconded by Trustee Corsini, to adjourn to Executive Session for the purpose of discussing the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired, and setting a price for sale or lease of property owned

by the public body and litigation involving the Village that is pending, probably, and/or imminent.

Roll call:

Ayes: Trustees Cargie, Conti, Corsini, Gibbs, Henek, and Vazquez

Absent: None

Nays: None

Motion Passes.

The Village Board returned to regular session at 9:24 p.m. with the following members present:

Roll call:

Ayes: Trustees Cargie, Conti, Corsini, Gibbs, and Henek

Absent: Trustee Vazquez

Nays: None

Motion Passes.

11. ADJOURNMENT

Trustee Gibbs made a motion seconded by Trustee Corsini, to adjourn the regular Village Board of Trustees Meeting at 9:25 p.m.

Roll call:

Ayes: Trustees Cargie, Conti, Corsini, Gibbs, and Henek

Absent: Trustee Vazquez

Nays: None

Motion Passes.

Kathleen Brand-White, Village Clerk