

**VILLAGE OF RIVER FOREST
SUSTAINABILITY COMMISSION
TUESDAY, OCTOBER 11, 2022**

A regular meeting of the Village of River Forest Sustainability Commission was held on Tuesday, October 11, 2022 at 7:00 p.m. in the Community Room of Village Hall, 400 Park Avenue – River Forest, IL.

1. CALL TO ORDER/ROLL CALL

The meeting was called to order at 7:03 PM. Upon roll call, the following persons were:

Present: Chairperson Simon, Commissioners Roberts (attending virtually), Veazie (attending virtually), and Cheng (arrived at 7:10)

Absent: Commissioners Charrette, Clancy, McLean, Student Commissioner Raidt

Also Present: Management Analyst Seth Jansen

2. PUBLIC COMMENT

None.

3. ADOPTION OF MEETING MINUTES

Commissioner Cheng made a motion, seconded by Commissioner Charrette to approve the August 9, 2022 and September 13, 2022 meeting minutes.

Roll Call:

Ayes: Chairperson Simon, Commissioners Cheng, Roberts, Veazie

Absent: Commissioner Charrette, Clancy, McLean

Nays: None

Motion Passes.

4. COMMISSIONER REPORTS

Chairperson Simon announced that Commissioners Clancy and McLean would be resigning from the commission and indicated Commissioner Clancy would continue to work with the Commission on electrified transportation issues as a community member.

Mr. Jansen provided an update regarding the SolSmart Silver designation status, which was finalized within the previous week.

Commissioner Veazie discussed ensuring the Commission is kept up to date with regards to the next year's budgeting cycling and how potential pursuit of SolSmart Gold designation status may impact the next fiscal year's budget. Chairperson Simon indicated that the Village Board of Trustees was likely to want to pursue gold designation and that the potential

barriers were relating to budget and Village code. Chairperson Simon provided an overview to the public attendees of the SolSmart program and how it promotes use of rooftop solar.

Commissioner Roberts and Commissioner Cheng did not have any updates to report.

5. COMMUNICATIONS

Commissioner Cheng provided an update of the new e-newsletter process. The Commissioners discussed submission deadlines and assigned topics for each weekly letter in the coming month, as well as the topic and deadline of the November monthly newsletter. Commissioner Cheng suggested scaling back the volume of communications from the Commission in the newsletters. The Commissioners discussed submitting weekly newsletter content only on weeks where there is noteworthy content. Commissioner Cheng suggested transitioning to articles for the monthly newsletter either quarterly or every other month beginning in 2023. Chairperson Simon suggested the Commission scale back communications until they can get more members appointed to share the work.

The Commission discussed updates to the Sustainability webpage on the Village website. Commissioner Cheng discussed dividing the sections of the webpage, with one commissioner writing and editing one section each. The Commissioners assigned sections for each Commissioner to fill-in additional needed information for some webpage items and edit the sections populated with information. The Commissioners reviewed the draft website and discussed time for each Commissioner completing their own section drafts. Chairperson Simon suggested focusing content on items specific to River Forest and, for broader topics, to find links to subject matter expert websites. Commissioner Cheng discussed the need for each section to be edited down. The Commissioners discussed ensuring information specific to River Forest at the top of each section.

6. OTHER BUSINESS

Commissioner Cheng briefly provided an update on behalf of Student Commissioner Reidt regarding the OPRFHS Sustainability Club hosting an event and still looking at potential dates.

Chairperson Simon discussed filling the vacancies for Commissioner and Student Commissioner.

7. SCHEDULE NEXT MEETING – NOVEMBER 8, 2022

The Commission reached a consensus to hold its next meeting Tuesday, November 8, 2022.

8. ADJOURNMENT

Commissioner Cheng made a motion, seconded by Commissioner Charrette, to adjourn the meeting at 7:56 PM.

Sustainability Commission Meeting October 11, 2022

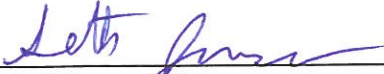
Roll Call:

Ayes: Chairperson Simon, Commissioners Cheng, Roberts, Veazie

Absent: Commissioner Charrette, Clancy, McLean

Nays: None

Motion Passes.



Seth Jansen, Secretary

