



VILLAGE OF RIVER FOREST REGULAR VILLAGE BOARD MEETING

Monday, March 14, 2022 – 7:00 PM
Village Hall – 400 Park Avenue – River Forest, IL 60305
Community Room

AGENDA

Public comments sent in advance of the meeting shared with the Village President and Board of Trustees. You may submit your written public comments via email in advance of the meeting to: ybot@vrf.us. You may listen to the meeting by participating in a Zoom conference call as follows: dial-in number: 312-626-6799 with meeting ID: 897 5227 6567 or by clicking here: <https://us02web.zoom.us/j/89752276567>. If you would like to speak during public comment, please email ebebora@vrf.us by 4:00 PM on Monday, March 14, 2022. If you would like to watch the livestream, please go to the Village website: <https://www.vrf.us/events/event/2176>.

1. Call to Order/Roll Call
2. Pledge of Allegiance
3. Citizen Comments
4. Elected Official Comments & Announcements
 - a. Trustee Liaison Updates
 - b. Recognition of Jonathan Pape - Proclamation
5. Consent Agenda
 - a. Village Board of Trustees Meeting Minutes - February 28, 2022
 - b. Support for Ukraine - Resolution
 - c. Adopt a Resolution Appointing a Delegate an Alternate Delegate to the Intergovernmental Risk Management Agency (IRMA) - Resolution
 - d. Amendment to the Annual Budget for Corporate Purposes for the Current Fiscal Year Commencing on the 1st Day of May 2021 and Ending on the 30th Day of April 2022 for the Village of River Forest, Illinois - Ordinance
 - e. Ratify a Contract Award to Davis Tree Care & Landscaping for the 2021 Tree Trimming Program in a not-to-exceed Amount of \$50,025.00 and Ratify a Contract Award to Homer Tree Care for the 2021 Tree and Stump Removal Program in a not-to Exceed Amount of \$44,000.00.
 - f. Approval of a Payment in the Amount of \$24,719.32 to The Davenport Group USA, Ltd for LAMA Annual Maintenance for the Period from May 1, 2022 – April 30, 2023
 - g. Monthly Department Reports - February 2022
 - h. Financial Report - February 2022
 - i. Accounts Payable - February 2022 - \$1,390,290.85
 - j. Village-Wide Performance Measurement Report - February 2022
 - k. Village Administrator's Report
6. Consent Items for Separate Consideration
7. Recommendations of Boards, Commissions and Committees
 - a. Board and Commission Appointments
 - i. Plan Commission - Appoint Erik Harris (Cragan Vacancy) - Remaining Term Expiring 4/30/2024
 - ii Development Review Board - Appoint Mary Shoemaker (Schubkegel Vacancy) - Remaining Term Expiring 4/30/2022
 - iii. Zoning Board of Appeals - Appoint Mary Shoemaker (Schubkegel Vacancy) - Remaining Term Expiring 4/30/2025
8. Unfinished Business
9. New Business
10. Executive Session
11. Adjournment



Proclamation Recognizing Jonathan Pape

WHEREAS, Jonathan Pape began his career with the Village of River Forest in July 2015 as a Graduate Intern; and

WHEREAS, Jonathan's talent and excellent performance were recognized when he was promoted to the position of Management Analyst in 2017 after receiving his Master's Degree; and

WHEREAS, Jonathan was again promoted to the position of Assistant to the Village Administrator in 2020; and

WHEREAS, Jonathan Pape has displayed exceptional professional ability in each role he has held during his tenure with the Village and has made significant contributions to the Village of River Forest; and

WHEREAS, Among his many contributions are the skillful management of the Village's communications program, design, and launch of a new website and community calendar, oversight of the Village's Information Technology program, and implementation of many technological improvements in support of all Village Departments, and he supported the efforts of the Historic Preservation Commission, Collaboration Committee, and Ethics Commission; and

WHEREAS, in 2021, Jonathan was instrumental in supporting the efforts of the Senior Response Team in the early days of the COVID-19 pandemic and led the organization and execution of COVID-19 vaccination clinics in River Forest that resulted in the vaccination of over 750 older adults who were most vulnerable to the COVID-19 virus; and

WHEREAS, Jonathan is a highly regarded member of the Village's management team, whose leadership, professionalism, dedication, and positive attitude are a credit to his profession.

NOW, THEREFORE, I, CATHERINE ADDUCI, VILLAGE PRESIDENT OF THE VILLAGE OF RIVER FOREST, do hereby thank Jonathan Pape for his dedicated service to the Village of River Forest and offer our sincere gratitude and best wishes for future success.

IN WITNESS, THEREOF, I have hereto set my hand officially and caused to be affixed the seal of the Village of River Forest, this 14th day of March 2022.

Catherine Adduci
Village President

**VILLAGE OF RIVER FOREST
REGULAR VILLAGE BOARD OF TRUSTEES MINUTES
Monday, February 28, 2022**

A regular meeting of the Village of River Forest Board of Trustees was held on Monday, February 28, 2022 at 7:00 p.m. in the Community Room of Village Hall, 400 Park Avenue – River Forest, IL.

1. CALL TO ORDER/ROLL CALL

The meeting was called to order at 7:00p.m. Upon roll call, the following persons were:

Present: President Adduci, Trustees Bachner, Brennan, Gillis, Johnson, Vazquez, O'Connell, Village Clerk Keller

Absent: None

Also, Present: Village Administrator Brian Murphy, Assistant Village Administrator Lisa Scheiner, Assistant to the Village Administrator Jonathan Pape, Management Analyst Sara Phyfer, Management Analyst/Deputy Clerk Elijah Bebora, Fire Chief Thomas Gaertner, Police Commander James Greenwood, Finance Director Rosemary McAdams, Director of Public Works and Development Services Jeff Loster, Village Attorney Greg Smith

2. PLEDGE OF ALLEGIANCE

President Adduci led the pledge of allegiance.

3. CITIZEN COMMENTS

Village Resident Mindy Credi stated that she voices her support for the planned development at Keystone Park with one caveat. She commented that Keystone Park has a magnificent flagpole, but there isn't one in the planned development. She remarked that she would like the Village Board to consider asking the River Forest Park District to include a flag pole into the planned development that is properly illuminated.

Susan Charette, Village Resident and Sustainability Commissioner, stated that Lakeshore Recycling's proposal falls far short in ensuring River Forest meets the PlanItGreen goals it signed on to. She commented that it does nothing to decrease overall waste. She remarked that the added options for composting and particularly the hazardous waste and electronic removal are an improvement, but they do not go far enough. She stated that she would like the Village to evaluate Lakeshore Recycling's proposal keeping in mind the goals of PlanItGreen's sustainability plan. She commented that she requests that the Board give the Sustainability Commission the opportunity to evaluate the proposal since the Commission is the Village's designated advisors on sustainability issues. She commented that given the length of this contract, if the added features do fall short, it would be five more years before the Village could implement any significant changes.

Village Resident and Library President, Deborah Hill, spoke to thank the Village Administrator and Police Department for finding parking solutions to keep the library open during inclement weather.

Village Resident Margie Cekander stated that she expresses her deep sadness and solidarity with the people in Ukraine. She remarked that she wants to speak on the \$5.4 million bond issuance and the Village's finances. She stated that the Village received \$1.34 million dollars in COVID-19 relief funds. She stated she would like to know what the funds were spent on or will be spent on. She commented that she would like to know what the share of infrastructure funds received by the State will River Forest receive. She stated that it is unclear what happens to the bike path at the viaduct at Thatcher Avenue and Greenfield. She remarked that she hopes the Keystone Park design will receive a full review from the Village.

4. ELECTED OFFICIAL COMMENTS & ANNOUNCEMENTS

Trustee Bachner began with a land acknowledgment, stating that this land was once and still is inhabited by Indigenous people and that River Forest continues to be a place that people from diverse backgrounds live and gather. She stated that there are many families in the Village who are being impacted by the conflict in Ukraine. She remarked that the Ukrainian people are fighting for the democracy we have in this country. She stated that she would like to acknowledge Black History Month and wanted to thank all the people who celebrated it around the community.

Trustee Gillis stated that she expresses her support for the people in Ukraine. She commented that there have been discussions with Lindsey Silver, organizer of the River Forest Bike Exchange. She commented that the event will take place on April 9th.

Trustee Vazquez stated that he would like to express his sympathy and support for the people in Ukraine. He remarked the Age Friendly Committee met last month and discussed the survey monkey results and how the data will be handled. He commented that the Committee will analyze the data and come up with a plan that will be brought in front of the Board.

Village Clerk Jon Keller stated that he has nothing new to add to the permanent record.

Trustee Brennan stated she echoes the sentiments by others regarding the conflict in Ukraine. She stated that there was a Metropolitan Mayor's Conference where River Forest was well represented. She commented that the 11th annual Winter Film Festival begins on March 4th. She stated that the goal is to turn the tide on climate change and environmental racism. She remarked that additional information is available on oneearthfilmfest.org. She commented that a River Forest student will be leading one of the post-film discussions.

Trustee Johnson stated that he also echoes the sentiments of the other Trustees in regard to the Ukraine conflict. He stated that Trustee Bachner and Village Manager Murphy attended the Diversity, Equity, and Inclusion Advisory Group meeting, and that information will be forthcoming.

Trustee O'Connell stated that he echoes the other Trustee's comments in regard to the Ukraine conflict. He commented that he attended the Economic Development Commission meeting and noted new technology that can be used to help with retail space.

Village President Adduci stated that she offers prayers on what is happening in Ukraine and to those involved. She commented that there was Village wide communication regarding the lifting of the mask mandate. She remarked that there is a high degree of vaccination within River Forest and is thankful to those residents.

5. CONSENT AGENDA

- a. Special Community of the Whole Meeting Minutes - January 24, 2022
- b. Village Board of Trustees Meeting Minutes - January 24, 2022
- c. Village Board of Trustees Executive Minutes - January 24, 2022
- d. Black History Month - Proclamation
- e. Women's History Month - Proclamation
- f. Approval of an Agreement with Sikich, LLP for Professional Auditing Services for the Fiscal Year Ending on April 30, 2022 in the amount of \$36,950 with the Option of Auditing the Four Subsequent Years
- g. Change Order in the Amount of \$38,563.07 for the Construction of the Fuel Island Improvement Project - Resolution
- h. Approval and Execution of Amendment #1 to the Standard Terms and Conditions - Municipal Ordinance Violation Enforcement and Municipal Offense System with Municipal Systems LLC, a DARCA Technology Company
- i. Approval of a Communications Equipment Agreement with the 1 Gale Condo Association - Agreement
- j. Monthly Department Reports - January 2022
- k. Financial Report - January 2022
- l. Accounts Payable - January 2022 - \$1,950,245.58
- m. Village Administrator's Report

Trustee Brennan stated that she would like to pull Item H on the consent agenda.

Trustee Gillis asked stated that he would like to pull Item G on the consent agenda.

Motion by Trustee Vazquez to approve consent agenda items A-F and I-M. Second by Trustee O'Connell.

Roll call:

Ayes: Trustees Bachner, Gillis, Brennan, Johnson, O'Connell, Vazquez

Absent: None

Nays: None

Motion Passes.

Motion by Trustee Gillis to approve agenda item G. Second by Trustee Brennan.

Trustee Gillis stated that she would like to discuss the fuel pumps at the Public Works garage.

Public Works and Development Services Director Jeff Loster stated that after the December Village Board meeting, the Village reached out to the residents next to the Public Works facility but did not receive a response.

Trustee Brennan stated that she is surprised by the lack of a response due to the commitment those residents made in the December meeting.

Village Manager Murphy mentioned that the Village will contact the residents again when the parking lot is resurfaced.

Roll call:

Ayes: Trustees Bachner, Gillis, Brennan, Johnson, O'Connell, Vazquez

Absent: None

Nays: None

Motion Passes.

Motion by Trustee Brennan to approve agenda item H. Second by Trustee Johnson.

Trustee Brennan stated that she would like to know why there is a 30% increase in costs.

Patrol Commander Jim Greenwood commented that the cost has been flat with this vendor for over ten years and the adjustment now is likely to catch up from past years.

Roll call:

Ayes: Trustees Bachner, Gillis, Brennan, Johnson, O'Connell, Vazquez

Absent: None

Nays: None

Motion Passes.

6. CONSENT ITEMS FOR SEPARATE CONSIDERATION

None.

7. RECOMMENDATIONS OF BOARDS, COMMISSIONS AND COMMITTEES

None.

8. UNFINISHED BUSINESS

a. Waste Contract - Discussion

Director Loster stated that Staff has had multiple meetings with Strom/Lakeshore Recycling Systems regarding a new contract and has incorporated the elements that Staff believes will lead to increased service for the Village throughout the term of the new contract. He remarked that these prioritized elements include: The refuse and recycling collection rates will be frozen in year 1 to match 2021 rates with a 3% annual increase thereafter, which is consistent with overall increases throughout the current contract term. He commented that compost collection will now include three options for participation: 35-gallon cart (\$13.00/month), 64-gallon cart (\$15.00/month) 96-gallon cart (\$17.00/month). He stated that it should be noted that all of these options are at a lower rate than the current compost collection rate of \$20.87 a month. He stated that these rates would also be subject to an 3% annual increase, which is consistent with overall increases throughout the current contract term. He commented that two at-home collections of household hazardous waste and two at-home collections of electronic recycling are included in the base contract at no additional cost. He remarked that these collections are not included in the current contract.

Director Loster stated that multiple education campaigns will take place throughout the duration of the contract. He commented that in year one, introductory/informational video, e-waste postcard mailers, food waste education marketing and semi-annual informational mailers will be provided to residents. He remarked in year two through five, an annual informational mailer and e-waste postcard mailer will be mailed to residents. He remarked that there will be an increase in customer service tracking and the addition of a dedicated Lakeshore Recycling Systems staff member to help coordinate all River Forest customer service responses.

Direct Loster stated that Staff is seeking consensus that the proposal presented includes a desirable level of service for future years of the solid waste hauling contract. He remarked that should additional services be requested for incorporation into the contract, Staff would ask that these be made known now so that they can be negotiated and ultimately incorporated into the formal contract.

The Village Board of Trustees provided consensus for Staff to continue negotiating a new waste contract.

b. Harlem Avenue Multimodal Bridge Replacement - Project Update

Director Loster stated that in 2008 the Village along with Forest Park and Oak Park discussed the Viaduct Bridge at Harlem and Lake. He remarked that despite the project being stalled for several years, the three municipalities have continued to seek outside funding sources for the completion of Phase 1 and 2. He commented that it should also be noted that due to the substantial amount of time since the project began, there are facets of the Phase 1 work that are already completed that will need to be updated.

Director Loster remarked that this is mostly related to traffic impact studies due to variable rates of traffic over the years and area development that has since occurred. In communicating with Oak Park, Forest Park and the Engineering Consultant working on this project, he remarked that Staff has determined that the solicitation of funding at this time would not be prudent. He commented that funding often comes with a spending “shot-clock” and issues unrelated to funding are currently holding up the project. He remarked that the optimal path forward would be to resolve these issues first. He commented that if the project is to proceed, it is recommended that the impacted agencies be contacted to continue discussions regarding an intergovernmental agreement for the project in the following order; United Pacific, Illinois Department of Transportation, Chicago Transit Authority, and Metra. He stated that this appears to be the optimal sequence for attempting to resolve this issue or discovering any nonstarters in an efficient manner. He stated that only once a conceptual intergovernmental agreement can be agreed-upon should additional funding sources be sought for Phase 2.

c. Update: Des Plaines River Trail - Bike Plan Update

Director Loster stated that the Chicago Metropolitan Agency for Planning and Christopher B. Burke Engineering, Ltd. have been designing bike plan improvements and installations along the Des Plaines River. He remarked that the trail will pass through Rosemont, Schiller Park, Franklin Park, River Grove, Des Plaines, Park Ridge, Elmwood Park, River Forest and Forest Park. He commented that originally, the plan stopped at North Avenue. He commented that the planned continuation of the trail through River Forest and Forest Park will allow the path to reach the Illinois Prairie Path as well as the Forest Park Transit Center. He stated that the purpose of these improvements is to avoid repeated flooding issues associated with the river and to create a more comprehensive network for bicyclists. He remarked that all Phase 1 Engineering has been completed with the majority of construction planned to be completed in 2022. He commented the River Forest and Elmwood Park sections are planned to undergo Phase 2 Engineering and construction at some time in 2022 or 2023, depending on funding. He remarked that in order to continue to pursue funding opportunities to complete design/construction and permitting through the Illinois Department of Transportation, the Village has been asked to re-affirm its support for this project to ensure that we remain an interested partner.

Director Loster stated that Staff is seeking consensus from the Board regarding supporting this project.

The Village Board provided consensus in support of the project.

9. NEW BUSINESS

a. An Ordinance Authorizing and Providing for an Installment Purchase Agreement for the Purpose of Financing the Costs of Certain Capital-Related Projects and Authorizing and Providing for the Issue of not to Exceed \$5,400,000 General Obligation (Limited Tax) Debt Certificates, Series 2022, Evidencing the Rights to Payment Under Such Agreement, Prescribing the Details of the Agreement and Certificates, and Providing Security for and Means of Payment Under the Agreement of the Certificates - Ordinance

Finance Director McAdams stated that the ordinance will set forth the parameters that are provided to the underwriters for when they are issuing the bonds. She commented that bonds will not exceed \$5.4 million and will be sold in March. Finance Director Rosemary McAdams stated that the Board should consider a Motion to approve an ordinance authorizing and providing for an Installment Purchase Agreement for the purpose of financing the costs of certain capital-related projects and authorizing and providing for the issue of not to exceed \$5,400,000 General Obligation (Limited Tax) Debt Certificates, Series 2022, evidencing the rights to payment under such Agreement, prescribing the details of the Agreement and Certificates, and providing security for and means of payment under the Agreement of the Certificates.

Motion by Trustee Vazquez. Second by Trustee Brennan.

Roll call:

Ayes: Trustees Bachner, Brennan, Gillis, Johnson, O'Connell, Vazquez

Absent: None

Nays: None

Motion Passes.

b. Introduction of Planned Development – 615 Lathrop Avenue (River Forest Tennis Club)

Ms. Maggie Kelly, Representative from the River Forest Tennis Club, spoke on the exterior beautification project.

Peter Donohue, spokesperson from the River Forest Tennis Club provided a project summary to the Village Board.

Architect Mark Zinni, outlined the design of the project.

Trustee Gillis stated that she would like to know if permeable pavers will be used.

Mark Zinni stated that permeable pavers will not be used, but there will be an increase of planting areas.

Trustee Johnson asked Mr. Zinni if construction will interference with traffic from the nearby school.

Mr. Zinni stated that the project will be mostly done during the Summer.

Trustee Brennan asked about where construction would be done.

Mr. Zinni stated that construction will be contained by the parking lot within the River Forest Tennis Club.

President Adduci stated that the improvements look great.

Ms. Scheiner stated that the Village Board is not voting to approve or deny the petition but is instead instructing staff on whether to continue with the planned development process. She commented that if the Board instructs staff to continue with the process, the applicant will proceed to the next step, which is to conduct a pre-filing conference with the Development Review Board on Thursday, March 3, 2022.

Ms. Scheiner stated that she is seeking Board consensus on continuing the application process.

The Village Board reached a consensus and approved the progression of the application process.

c. Introduction of Planned Development – Keystone Park (River Forest Park District)

Mr. Michael Sletten, Executive Director of the River Forest Park District, spoke on the scope of the project. He commented that the tennis courts surface needs to be replaced and reconfigured, and the batting cages and basketball courts will be moved. Mr. Sletten stated that a flagpole will be added to the scoreboard.

Trustee O'Connell stated that the park needs a significant flagpole and that residents want that. He stated that he will vote "no" in the future unless that is included.

Trustee Brennan stated she would like to know about the bioswale in the project, located along Lake St. and whether trees will be lost.

Mr. Sletten stated that the bioswale is for storm water collection & drainage. He stated that some trees will be lost, but will be replanted in other park sites.

Trustee Brennan asked whether the basketball courts will be lighted.

Mr. Sletten responded that those courts will not be lighted, but will be monitored.

President Adduci stated that she hopes the Park District Board will consider adding a flagpole.

Trustee Brennan asked about why the traffic study is not being included given new usage from the plan.

Mr. Sletten stated that no new services will be added, so no new traffic will be expected.

Trustee Bachner asked if the basketball courts could be lighted after an evaluation is done or requested by the community.

Mr. Sletten commented that changes can be made at any time.

The Village Board provided consensus to continue with the application process.

10. EXECUTIVE SESSION

None.

11. ADJOURNMENT

Motion to adjourn by Trustee O'Connell seconded by Trustee Vazquez, the Village Board of Trustees Meeting adjourned at 9:05 p.m.

Roll call:

Ayes: Trustees Bachner, Brennan, Gillis, Johnson, O'Connell, Vazquez

Absent: None

Nays: None

Motion Passes.



RESOLUTION NO. 22-XX

A RESOLUTION SUPPORTING AN INDEPENDENT AND DEMOCRATIC UKRAINE

WHEREAS, the people of Ukraine and River Forest have a shared love of freedom, independence, self-determination, and self-governance; and

WHEREAS, Ukraine declared its independence from the Soviet Union in August 1991; and

WHEREAS, Ukraine ratified its most recent constitution in June of 1996; and

WHEREAS, Ukraine is recognized as a democratic republic and is governed by President Volodymyr Zelenskyy and Prime minister Denys Shmyhal; and

WHEREAS, a threat to the sovereign borders of Ukraine is a threat to all Western Democracies; and

WHEREAS, on February 24, 2022, Russian President Vladimir Putin announced a "special military operation" in Ukraine and soon thereafter the Russian military launched a full-scale invasion of Ukraine, including sending troops into the country and bombing major cities; and

WHEREAS, this unjustified invasion demonstrates a dangerous disregard for international law, a chilling indifference to the unnecessary loss of human life, and has caused over 1,000,000 people to flee from Ukraine to neighboring countries as refugees; and

WHEREAS, the Village of River Forest stands in solidarity with the people of Ukraine in their fight against Russian oppression, aggression, and annexation.

NOW, THEREFORE BE IT RESOLVED, That the Village President and Board of Trustees hereby recognize, honor, and indicate support for the fight for democracy and Ukrainian independence. As an expression of such commemoration and honor, and to demonstrate the Village's support for Ukrainian independence, Village staff are directed to fly the Ukrainian flag immediately below the River Forest flag on the Village flag pole outside of Village Hall for a 31 days commencing on March 9, 2022.

BE IT FURTHER RESOLVED, That the Village Clerk is hereby directed to forward a copy to the Ukrainian Embassy in Washington, DC.

AYES:

NAYS:

ABSENT:

Catherine Adduci, Village President

APPROVED by me this 14TH day of March, 2022.

Jonathan Keller, Village Clerk



Village of River Forest

Village Administrator's Office

400 Park Avenue
River Forest, IL 60305
Tel: 708-366-8500

MEMORANDUM

Date: March 8, 2022

To: Catherine Adduci, Village President
Village Board of Trustees

From: Lisa Scheiner, Assistant Village Administrator

Subj: Change in IRMA Delegate/Alternate

Issue

The Village's liability insurance carrier, IRMA (Intergovernmental Risk Management Agency) requires that the Village designate a delegate and alternate delegate to attend meetings of the Board of Directors. The Assistant Village Administrator currently serves as the IRMA delegate, and will remain in that position. The Assistant to the Village Administrator currently serves as the alternate delegate. With the resignation of Jonathan Pape, the Village must designate another alternate delegate until the vacancy is filled. Such appointments are routine and require an official resolution adopted by the corporate authorities.

Requested Board Action

Adopt a Resolution appointing a delegate and alternate delegate to the Intergovernmental Risk Management Agency (IRMA)

Attachment

Resolution

RESOLUTION NO. _____

**A RESOLUTION APPOINTING A DELEGATE AND ALTERNATE DELEGATE
TO THE INTERGOVERNMENTAL RISK MANAGEMENT AGENCY (IRMA)**

WHEREAS, the Village of River Forest adopted the Contract and By-Laws of the Intergovernmental Risk Management Agency by Ordinance and thereby became a member of said cooperative; and

WHEREAS, said contract provides that member units of local government shall by majority vote of its corporate authorities select one (1) person to represent that body on the Board of Directors of said Intergovernmental Agency;

NOW, THEREFORE, BE IT RESOLVED by the CORPORATE AUTHORITIES, of the Village of River Forest, Cook County, Illinois, as follows:

Section 1. Lisa Scheiner, Assistant Village Administrator, of the Village of River Forest is hereby appointed to represent the Village of River Forest on the Board of Directors of said Intergovernmental Risk Management Agency commencing March 14, 2017.

Section 2. Sara Phyfer, Management Analyst, of the Village of River Forest, is hereby selected as the alternate representative to serve if Lisa Scheiner is unable to carry out the aforesaid duties as the representative of the Village of River Forest to said Intergovernmental Agency.

Section 3. That this Resolution shall be in full force and effect from and after its passage and approval according to law.

PASSED by the Board of Trustees of the Village of River Forest, Illinois, this 14th day of March, 2022.

Ayes:

Nays:

Absent:

APPROVED by me this 14th day of March, 2022.

Catherine Adduci, Village President

ATTEST:

Jonathan Keller, Village Clerk



MEMORANDUM

DATE: March 8, 2022

TO: Brian Murphy, Village Administrator

FROM: Rosey McAdams, Finance Director

SUBJECT: Fiscal Year 2022 Budget Amendment

Attached is an ordinance amending the Fiscal Year 2022 Village of River Forest Annual Budget to increase the amount budgeted for the revenues and expenditures included in the operating budget of the River Forest Library and a decrease in the budget for the Capital Improvement Fund. The budget is being amended to include an increase in personal property replacement tax, an increase in technical support services, a decrease in library materials and a decrease in the Capital Improvement Fund due to a reduction in building improvements expenditures. The required budget amendment is as follows:

Account Description	Original Budget	Budget Amendment	Amended Budget
Personal Property Replacement Tax	\$9,000	\$4,000	\$13,000
Technical Support	\$11,000	\$9,000	\$20,000
Books	\$71,300	(\$5,000)	\$66,300
Building Improvements	\$270,000	(\$230,000)	\$40,000

The amendment was approved by the Board of Library Trustees at their meeting on February 15, 2022.

Requested Board Action:

- 1. Motion to pass An Ordinance Amending the Annual Budget for Corporate Purposes for the Current Fiscal Year Commencing on the 1st Day of May 2021 and Ending on the 30th Day of April 2022 for the Village of River Forest, Illinois*

Ordinance No. _____

**AN ORDINANCE AMENDING THE ANNUAL BUDGET FOR CORPORATE PURPOSES FOR
THE CURRENT FISCAL YEAR COMMENCING ON THE 1ST DAY OF MAY 2021 AND ENDING
ON THE 30TH DAY OF APRIL 2022
FOR THE VILLAGE OF RIVER FOREST, ILLINOIS**

BE IT ORDAINED by the President and Board of Trustees of the Village of River Forest, County of Cook, State of Illinois:

Section 1: That the following sums of money, or as much thereof as may be authorized by the Village of River Forest, Cook County, Illinois, are hereby budgeted for corporate purposes and objects of said Village hereinafter specified for the fiscal year commencing on the 1st day of May 2021 and ending on the 30th day of April 2022.

<u>Description</u>	<u>Original Budget</u>	<u>Budget Amendment</u>	<u>Amended Budget</u>
<u>RIVER FOREST PUBLIC LIBRARY</u>			
Personal Property Replacement Tax	\$9,000	\$4,000	\$13,000
Technical Support	\$11,000	\$9,000	\$20,000
Books	\$71,300	(\$5,000)	\$66,300
Building Improvements	\$270,000	(\$230,000)	\$40,000

Section 2: That any sum of money heretofore budgeted and not heretofore expended and now in the treasury of the River Forest Public Library, or that may hereinafter come into the treasury of the River Forest Public Library, is hereby appropriated by this ordinance.

Section 3: This ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

Passed on a roll call vote of the Corporate Authorities on the ____ day of ____, 2022.

AYES: _____

NAYS: _____

ABSENT: _____

Village Clerk

APPROVED by me this ____ day of _____, 2022.

Village President

APPROVED and FILED in my office this ____ day of _____, 2022 and published in pamphlet form in the Village of River Forest, Cook County, Illinois.

Village Clerk



MEMORANDUM

DATE: March 14, 2022

TO: Brian Murphy, Village Administrator

FROM: Jeff Loster, Director of Public Works and Development Services
Sara Phyfer, Management Analyst

SUBJECT: Tree Trimming and Tree Removal Contracts

Issue: The FY22 budget includes \$92,000 for contract tree trimming and contract tree removal. These services were performed in FY22, respectively, by Davis Tree Care & Landscaping and Homer Tree Care.

Analysis: For the past several years, the Village has contracted out tree trimming (on trees 12 inches in diameter and larger) and certain tree removal services as a cost-effective method of making sure the needed trimming and removals are performed on a continuing basis to supplement work performed by Public Works staff.

In March 2020, Staff bid out for both services and received two bids each. At the March 30, 2020 meeting, the Village Board of Trustees awarded contracts to the low bidders: Homer Tree Care for tree and stump removal (\$39,333.00 bid amount, contract award not-to-exceed \$44,000) and Davis Tree Care & Landscaping for tree trimming (\$35,485.50 bid amount, contract award not-to-exceed \$48,000).

In March 2021 in lieu of rebidding the programs, both contractors agreed to hold to the previous year's pricing for FY22. The Village has worked with both contractors for the past five years as the primary tree removal and tree trimming contractors, and they have both performed well. It recently came to the attention of Village Staff that the FY22 contracts had not previously been brought to the Village Board for approval, however these services have been completed and were performed satisfactorily. It should be noted that although \$48,000.00 was budgeted for tree trimming, actual work performed was in the amount of \$50,025.00 which is slightly over budget. However, tree removal work was performed well under budget (only \$24,315.00 of the budgeted \$44,000.00 was expended) to a degree that more than compensates for the tree trimming exceedance. As such, Staff is seeking retroactive approval of a contract with each contractor for work performed in FY22.

Recommendation: If the Village Board concurs with this recommendation, the following motions would be appropriate: Motion to ratify a contract award to Davis Tree Care & Landscaping for the 2021 Tree Trimming Program in a not-to-exceed amount of \$50,025.00 **and** motion to ratify a contract award to Homer Tree Care for the 2021 Tree and Stump Removal Program in a not-to-exceed amount \$44,000.00.

Attachments:

Tree Trimming Contract Award (2020)
Tree Removal Contract Award (2020)

River Forest 2020-21 Tree Trimming Bid Tabulation

Bid Criteria	Trees Per		
	DBH Range		Range
	12" to 24"	547	
	25" to 36"	143	
	Over 36"	17	

Company	Bid per DBH Range			Total Cost	Rank
Homer Tree Care	12" to 24"	\$50.00	\$27,350.00	\$43,825.00	2
	25" to 36"	\$95.00	\$13,585.00		
	Over 36"	\$170.00	\$2,890.00		
Davis Tree Care	12" to 24"	\$40.00	\$21,880.00	\$35,485.50	1
	25" to 36"	\$78.50	\$11,225.50		
	Over 36"	\$140.00	\$2,380.00		
	12" to 24"		\$0.00	\$0.00	
	25" to 36"		\$0.00		
	Over 36"		\$0.00		
	12" to 24"		\$0.00	\$0.00	
	25" to 36"		\$0.00		
	Over 36"		\$0.00		
	12" to 24"		\$0.00	\$0.00	
	25" to 36"		\$0.00		
	Over 36"		\$0.00		
	12" to 24"		\$0.00	\$0.00	
	25" to 36"		\$0.00		
	Over 36"		\$0.00		
	12" to 24"		\$0.00	\$0.00	
	25" to 36"		\$0.00		
	Over 36"		\$0.00		



CALL FOR BIDS

- I. Name of Project: 2020 Tree Trimming Program
- II. Instructions and Specifications:
A. Bid Opening Date/Time: Wednesday, March 11, 2020 at 10:30 A.M.
- III. Required of All Bidders:
A. Bid Deposit: 10%

This document comprises 37 pages

RETURN ORIGINAL BID IN SEALED ENVELOPE MARKED WITH THE PROJECT NAME AS NOTED ABOVE TO:

John Anderson
DIRECTOR OF PUBLIC WORKS
VILLAGE OF RIVER FOREST
400 PARK AVENUE
RIVER FOREST, IL 60305
PHONE: 708-714-3550
FAX: 708-366-3702



INSTRUCTIONS

The Village of River Forest, County of Cook, Illinois, invites sealed bids for the trimming of parkway trees throughout the Village of River Forest.

The Village of River Forest will open bids at the location, date, and time stated below:

Location: Village of River Forest Municipal Complex
400 Park Avenue
River Forest, Illinois 60305

Date: Wednesday, March 11, 2020

Time: 10:30 A.M.

All bids are required to be delivered to the Office of the Director of Public Works, 2nd Floor of the River Forest Village Hall, 400 Park Avenue, on or before the date and time stated above.

Bids will be publicly opened at that time in the Village Hall Community Room, 400 Park Avenue, River Forest, Illinois.

Any bid received after the date and time specified above will be returned to the Bidder unopened. Bid shall be submitted in duplicate and enclosed in a sealed opaque envelope marked "2020 Tree Trimming Program."

It is intended that a contract will be awarded to the low Bidder provided that such low Bidder can establish competence to fulfill all provisions in the contract.

Include in bid all costs of labor, material, equipment, allowances, all federal taxes, insurance and contingencies with overhead and profit necessary to complete the work for which bid is made, including all trades, without further cost to the Village.

No compensation will be allowed by reason of any difficulties which the Bidder could have discovered or reasonably anticipated prior to bidding.

The Village reserves the right to reject any and/or all bids, to waive minor informalities, or to make an award other than to the low Bidder according to his own judgment which is in the best interest of the Village of River Forest.

A Bid Bond or Certified Check shall accompany each bid in the amount of ten percent (10%) of the total sum of the Bid, made payable to Village of River Forest. Same, which it is agreed, shall be claimed by Village as Village's property if Bidder to whom Contract award has been made, defaults in executing

agreement within ten (10) calendar days of written notification of contract award to him, or if Bidder fails to furnish the Village the required Payment of Performance Bond. Security of all Bidders will be returned on signing of the contract or rejection of all bids.

A certificate of insurance indemnifying the Village of River Forest, its officers, agents and employees against any claims for any and all types of accidents, which may arise in connection with any work performed under this contract, shall be provided by the contractor before contract award is made.

The Contractor shall furnish to the Director of Public Works final waivers of lien for labor and materials upon completion of the project and before final payment.

Any contractor in doubt as to the true meaning of any part of the specifications or other contract documents, may request in writing an interpretation thereof from the Village or representative. The person requesting the interpretation shall be responsible for its prompt delivery. The interpretation will be made by written addendum duly issued by the Village. If a written addendum is issued, either as a result of a request for an interpretation or as a result of a change in the specifications initiated by the Village, a copy of such addendum will be mailed to all prospective contractors. The Village will not assume responsibility for receipt of such addendum. In all cases, it will be the contractor's responsibility to obtain all addenda issued. Contractors will provide written acknowledgement of receipt of each addendum issues with the bid submission.

I. GENERAL PROVISIONS

1. STANDARD SPECIFICATIONS

- 1.1 The applicable "Standard Specifications," as listed below, shall apply to all Work performed under this Contract unless revised by the Supplemental Specifications, as set forth in Section 2 below, and the Special Provisions that are also included as part of this Project.

2. SUPPLEMENTAL SPECIFICATIONS

- 2.1 The following "Supplemental Specifications" supplement the Standard Specifications. In case of conflict with any part, or parts, of said Standard Specifications, the Supplemental Specifications shall take precedence and shall govern. The following section numbers used are in reference to those section numbers used in the SSRBC.

107.01 Laws to be Observed

107.01.01 Sexual Harassment Policy

The Contractor shall have in place and shall enforce a written sexual harassment policy in compliance with 775 ILCS 5/2-105(A)(4).

107.01.02 Eligibility for Employment in the United States

The Contractor shall complete and keep on file, as appropriate, the Immigration and Naturalization Service Employment Eligibility Form (I-9). This form shall be used by the Contractor to verify that persons employed by the Contractor are eligible to Work in the United States.

107.01.03 Civil Rights

The Contractor shall comply with the Civil Rights Act of 1964, as amended, and Title 49, Code of Federal Regulations, part 21.

107.01.04 Foreign Corporation

Foreign (non-Illinois) corporations shall procure from the Illinois Secretary of State a certificate of authority to transact business in Illinois in accordance with 805 ILCS 5/13.

107.01.05 Confidentiality of Information

Any documents, data, records, or other information relating to the Project and all information secured by the Contractor from the Village in connection with the performance of services, unless in the public domain, shall be kept confidential by the Contractor and shall not be made available to third parties without written consent of the Village, unless so required by court order.

107.26 Indemnification

Delete the first paragraph of Article 107.26 of the SSRBC and substitute the following:

To the fullest extent permitted by law, the Contractor shall be responsible for any and all injuries to persons or damages to property due to the negligent or willful act or omission of the Contractor arising or in consequence of the performance of the Work by the Contractor. The Contractor

hereby agrees to defend, indemnify and hold harmless the Village, its officials, agents, employees, attorneys and volunteers against all injuries, deaths, loss, damages, claims, patent claims, suits, liabilities, judgments, cost and expenses, which may in any way accrue against the Village, its officials, agents, employees, attorneys and volunteers due to the negligent or willful act or omission of the Contractor arising in or in consequence of the performance of this Work by the Contractor. The Contractor shall, at its own expense, appear, defend and pay all charges of attorneys and all costs and other expenses arising therefor or incurred in connection therewith; and, if any judgment shall be rendered against the Village, its officials, agents, employees, attorneys and volunteers, in any such action, the Contractor shall, at its own expense, satisfy and discharge the same. The Village, its officials, agents, employees, attorneys and volunteers shall have the right to select their own counsel and the right to direct their own defense.

Contractor expressly understands and agrees that any performance bond or insurance policies required by this Contract, or otherwise provided by the Contractor, shall in no way limit the responsibility to indemnify, keep and save harmless and defend the Village, its officials, agents, employees, attorneys and volunteers as herein provided.

107.27 Insurance

Add the following to Article 107.27 of the SSRBC:

107.27.1 Minimum Scope of Insurance

Coverage shall be at least as broad as:

- A. Insurance Services Office Commercial General Liability occurrence form CG 0001 with the Village named as additional insured, on a form at least as broad as the attached sample endorsement including ISO Additional Insured Endorsement CG 2010 (Exhibit A) Pre-2004 version, CG 2026 (Exhibit B) Pre-2004 version.
- B. Insurance Service Office Business Auto Liability coverage form number CA 0001, Symbol 01 "Any Auto."
- C. Workers' Compensation as required by the Workers' Compensation Act of the State of Illinois and Employers' Liability insurance.

107.27.2 Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions must be declared to and approved by the Village. At the option of the Village, either: the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the Village, its officials, agents, employees, attorneys and volunteers, or the Contractor shall procure a bond guaranteeing payment of losses and related investigation, claim administration and defense expenses.

107.27.3 Other Insurance Provisions

The policies are to contain, or be endorsed to contain, the following provisions:

107.27.3.1 General Liability and Automobile Liability Coverages

- A. The Village, its officials, agents, employees, attorneys and volunteers are to be covered as insureds as respects: Liability arising out of activities performed by or on behalf of the Contractor; products and completed operations of the Contractor; premises owned, leased or used by the Contractor; or automobiles owned, leased, hired or borrowed by the Contractor. The coverage shall contain no special limitations on the scope of protection afforded to the Village, its officials, agents, employees, attorneys or volunteers.
- B. The Contractor's insurance coverage shall be primary insurance as respects the Village, its officials, employees, agents, attorneys and volunteers. Any insurance or self-insurance maintained by the Village, its officials, agents, employees, attorneys or volunteers shall be excess of Contractor's insurance and shall not contribute with it.
- C. Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the Village, its officials, agents, employees, or volunteers.
- D. Coverage shall state that Contractor's insurance shall apply separately to each insured against whom claim is made of suit is brought, except with respect to the limits of the insurer's liability.
- E. If any commercial general liability insurance is being provided under an excess or umbrella liability policy that does not "follow form," then the Contractor shall be required to name the Village, its officials, agents, employees, attorneys and volunteers as additional insureds. A copy of the actual additional insured endorsement shall be provided to the Village.
- F. All general liability coverages shall be provided on an occurrence basis. Claims-made general liability policies are not acceptable.

107.27.3.2 Workers' Compensation and Employers' Liability Coverage

The insurer shall agree to waive all rights of subrogation against the Village, its officials, agents, employees, attorneys and volunteers for losses arising from Work performed by Contractor. Compensation Limits as required by the Labor Code of the State of Illinois and Employers' Liability limits of \$1,000,000 per accident.

107.27.4 Verification of Coverage

The Contractor shall furnish the Village with certificates of insurance naming the Village, its officials, agents, employees, attorneys and volunteers, as additional insureds (Exhibit D), and with original endorsements affecting coverage required by this clause. The certificates and endorsements for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The certificates and endorsements may be on forms provided by the Village and are to be received and approved by the member before any Work commences. The attached Additional Insured Endorsement (Exhibit E) shall be provided to the insurer for its use in providing coverage to the additional insured. Other additional insured endorsements may be utilized, if they provide a scope of coverage at least as broad as the

coverage stated on the attached endorsement (Exhibit E), such as ISO Additional Insured Endorsements CG 2010 (Exhibit A) or CG 2026 (Exhibit B). The Village reserves the right to request full certified copies of the insurance policies and endorsements.

107.27.5 Subcontractors

The Contractor shall include all subcontractors as insureds under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverages for subcontractors shall be subject to all of the requirements stated herein.

The Village of River Forest, its officers, employees, agents, attorneys and volunteers shall be named as additional insured. Liability coverage is primary with respects to the additional insureds.

107.27.6 Assumption of Liability

The Contractor assumes liability for all injury to or death of any person or persons including employees of the Contractor, any sub-Contractor, any supplier or any other person and assumes liability for all damage to property sustained by any person or persons occasioned by or in any way arising out of any Work performed pursuant to this agreement.

EXHIBIT A

CG 20 10 03 97

**ADDITIONAL INSURED – OWNERS, LESSEES OR
CONTRACTORS – SCHEDULE PERSON OR ORGANIZATION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

(If no entry appears above, information required to complete this endorsement will be shown in the Declarations as applicable to this endorsement.)

Who Is An Insured (Section II) is amended to include as an insured the person or organization shown in the Schedule, but only with respect to liability arising out of your ongoing operations performed for that insured.

Copyright, Insurance Services Office, Ins. 1996

EXHIBIT B

CG 20 26 11 85

ADDITIONAL INSURED – DESIGNATED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name of Person or Organization:

(If no entry appears above, information required to complete this endorsement will be shown in the Declarations as applicable to this endorsement.)

Who Is An Insured (Section II) is amended to include as an insured the person or organization shown in the Schedule as an insured but only with respect to liability arising out of your operations or premises owned by or rented to you.

Copyright, Insurance Services Office, Ins. 1984

EXHIBIT C

POLICY NUMBER:

**COMMERCIAL GENERAL LIABILITY
CG 20 37 07 04**

THIS ENDORSEMENT CHANGES THE POLICY, PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED – OWNERS, LESSEES OR
CONTRACTORS – COMPLETED OPERATIONS**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name of Additional Insured Person(s) Or Organization(s):	Location and Description of Completed Operations
Information required to complete this Section, if not shown above, will be shown in the Declarations.	

Section II – Who is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury" or "property damage" caused, in whole or in part, by "your Work" at the location designated and described in the schedule of this endorsement performed for that additional insured and included in the "products—completed operations hazard".

EXHIBIT D

(EXAMPLE)

ACORD™ CERTIFICATE OF LIABILITY INSURANCE						DATE (MM/DD/YYYY) Completed	
PRODUCER <div style="text-align: right;">Fully Completed</div>				THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.			
INSURED <div style="text-align: right;">Fully Completed</div>				INSURERS AFFORDING COVERAGE		NAIC #	
				INSURER A: Name of Insurance Company		Completed	
				INSURER B: Name of Insurance Company		Completed	
				INSURER C: Name of Insurance Company		Completed	
				INSURER D: Name of Insurance Company		Completed	
INSURER E: Name of Insurance Company		Completed					
COVERAGES							
THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.							
INSR LTR	ADD'L INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS	
A	X	GENERAL LIABILITY CG001 <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> OWNERS & CONT PROT {(IF REQUIRED)} <input type="checkbox"/> GEN'L AGGREGATE LIMIT APPLIER PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC	Policy Number	Policy Start Date	Policy End Date	EACH OCCURRENCE	\$ 1,000,000
		DAMAGE TO RENTED PREMISES (Ea. Occur.)				\$ 50,000	
		MED EXP (Any one person)				\$ 5,000	
		PERSONAL & ADV INJURY				\$ 1,000,000	
		GENERAL AGGREGATE				\$ 2,000,000	
		PRODUCTS-COMP/OP AGG				\$ 1,000,000	
A		AUTOMOBILE LIABILITY CA001 <input checked="" type="checkbox"/> ANY AUTO CA001 <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS <input type="checkbox"/> _____	Policy Number	Policy Start Date	Policy End Date	COMBINED SINGLE LIMIT (Ea. Accident)	\$ 1,000,000
		BODILY INJURY (PER PERSON)				\$	
		BODILY INJURY (PER ACCIDENT)				\$	
		PROPERTY DAMAGE (PER ACCIDENT)				\$	
		GARAGE LIABILITY <input type="checkbox"/> ANY AUTO					
		OTHER THAN EA ACC	\$				
		AUTO ONLY AGG	\$				
B	X	EXCESS UMBRELLA LIABILITY <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> DEDUCTIBLE <input type="checkbox"/> RETENTION \$	Policy Number	Policy Start Date	Policy End Date	EACH OCCURRENCE	\$ per request
		AGGREGATE				\$ per request	
C		WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? NO If yes, describe under SPECIAL PROVISIONS below	Policy Number	Policy Start Date	Policy End Date	<input checked="" type="checkbox"/> WC STATU- <input type="checkbox"/> OTHER TORY LIMITS	
		E.L. EACH ACCIDENT				\$ 1,000,000	
		E.L. DISEASE-EA EMPLOYEE				\$ 500,000	
		E.L. DISEASE-POLICY LIMIT				\$ 500,000	
		OTHER Professional Liability (If requested)					
DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS List Project number, location and description. No endorsements or additional forms modify or limit coverage provided to additional insured. Coverage provided to the additional insured is primary.							
CERTIFICATE HOLDER Additional Insured: Village of River Forest, its officials, employees, agents, attorneys and volunteers				CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT. SIGNATURE OF AUTHORIZED AGENT			

EXHIBIT E

ADDITIONAL INSURED ENDORSEMENT

Name of Insurer:
Name of Insured:
Policy Number:
Policy Period:
Endors. Effective Date:

This endorsement modifies coverage provided under the following:

Commercial General Liability
Coverage Part

Name of Individuals or Organization:

WHO IS AN INSURED section of the policy / coverage document is amended to include as an insured, the individuals or organization shown above, but only with respect to liability "arising out of your Work".

For purposes of this endorsement, "arising out of your Work" shall mean:

1. Liability the Additional Insured may incur resulting from the actions of a Contractor it hires.
2. Liability the Additional Insured may incur for negligence in the supervision of the Named Insured Contractors Work.
3. Liability the Additional Insured may incur for failure to maintain safe Worksite conditions.
4. Liability the Additional Insured may incur due to joint negligence of the Named Insured Contractor and the Additional Insured.

Original Created – 1/2002
Revised – 1/2005

108.06 Labor, Methods, and Equipment

Add the following to Article 108.06 of the SSRBC:

108.06.1 Overtime Work

Except in connection with the safety or protection of persons, or the Work, or property at the site or adjacent thereto, all Work at the site shall be performed during regular Working hours; and the Contractor will not permit overtime Work or the performance of Work on Saturday, Sunday or any legal holiday without the Director of Public Works' written consent given after prior written notice. Regular Working hours shall be a consecutive eight hour period between the hours of seven o'clock (7:00) A.M. and six o'clock (6:00) P.M., Monday through Friday. No loading, unloading, opening, closing or other handling of crates, containers, building materials or the performance of construction Work shall be performed before the hour of seven o'clock (7:00) A.M. and after the hour of nine o'clock (9:00) P.M.

2.2 EQUAL EMPLOYMENT OPPORTUNITY CLAUSE

Equal Employment Opportunity Clause required by the Illinois Fair Employment Practices Commission as a material term of all public Contracts:

"EQUAL EMPLOYMENT OPPORTUNITY"

In the event of the Contractor's noncompliance with any provision of this Equal Employment Opportunity Clause, the Illinois Fair Employment Practices Act or the Fair Employment Practices Commission's Rules and Regulations for Public Contracts, the Contractor may be declared non-responsible and therefore ineligible for future Contracts or Subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and the Contract may be canceled or avoided in whole or in part, and such other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulation.

During the performance of this Contract, the Contractor agrees as follows:

- (1) That it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin or ancestry; and further that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization.
- (2) That, if it hires additional employees in order to perform this Contract, or any portion hereof, it will determine the availability (in accordance with the Commission's Rules and Regulations for Public Contracts) of minorities and women in the area(s) from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized.
- (3) That, in all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, national origin or ancestry.

- (4) That it will send to each labor organization or representative of Workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the Contractor's obligations under the Illinois Fair Employment Practices Act and the Commission's Rules and Regulations for Public Contracts. If any such labor organization or representative fails or refuses to cooperate with the Contractor in its efforts to comply with such Act and Rules and Regulations, the Contractor will promptly so notify the Illinois Fair Employment Practices Commission and the Contracting agency and will recruit employees from other sources when necessary to fulfill its obligation thereunder.
- (5) That it will submit reports as required by the Illinois Fair Employment Practices Commission's Rules and Regulations for Public Contracts, furnish all relevant information as may from time to time be requested by the Commission or the Contracting agency, and in all respects comply with the Illinois Fair Employment Practices Act and the Commission's Rules and Regulations for Public Contracts.
- (6) That it will permit access to all relevant books, records, accounts and Work sites by personnel of the Contracting agency and the Illinois Fair Employment Practices Commission for purposes of investigation to ascertain compliance with the Illinois Fair Employment Practices Act and the Commission's Rules and Regulations for Public Contracts.
- (7) That it will include verbatim or by reference the provisions of paragraphs 1 through 7 of this clause in every performance subcontract as defined in Section 2.10(b) of the Commission's Rules and Regulations for Public Contracts so that such provisions will be binding upon every such Subcontractor; and that it will also so include the provisions of paragraphs 1, 5, 6 and 7 in every supply subcontract as defined in Section 2.10(a) of the Commission's Rules and Regulations for Public Contracts so that such provisions will be binding upon every such Subcontractor. In the same manner as with other provisions of this Contract, the Contractor will be liable for compliance with applicable provisions of this clause by all its Subcontractors; further, it will promptly notify the Contracting agency and the Illinois Fair Employment Practices Commission in the event any Subcontractor fails or refuses to comply therewith. In addition, no Contractor will utilize any Subcontractor declared by the Commission to be non-responsible and therefore ineligible for Contracts or Subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations.

With respect to the two types of Subcontracts referred to under paragraph 7 of the Equal Employment Opportunity Clause above, following is an excerpt of Section 2 of the FEPC's Rules and Regulations for Public Contracts:

Section 2.10. The term "Subcontract" means any agreement, arrangement or understanding, written or otherwise, between a Contractor and any person (in which the parties do not stand in the relationship of an employer and an employee):

- (a) for the furnishing of supplies or services or for the use of real or personal property, including lease arrangements, which, in whole or in part, is utilized in the performance of any one or more Contracts; or
- (b) Under which any portion of the Contractor's obligation under any one or more Contracts is performed, undertaken or assumed."

2.3 COMPLIANCE WITH FREEDOM OF INFORMATION ACT REQUESTS

Section 7(2) of the Illinois Freedom of Information Act ("FOIA") (5 ILCS 120/7(2)) requires certain records that qualify as "public records," which have been prepared by and are in the possession of a party who has Contracted with the Village, be turned over to the Village so that a FOIA requestor can inspect and photocopy the non-exempt portions of the public records pursuant to a FOIA request. The Village has a very short period of time from receipt of a FOIA request to comply with the request, and it requires sufficient time to review the records to decide what information is or is not exempt from disclosure. The Contractor acknowledges the requirements of FOIA and agrees to comply with all requests made by the Village for public records (as that term is defined by Section 2(c) of FOIA) in the Contractor possession and to provide the requested public records to the Village within two (2) business days of the request being made by the Village. The Contractor agrees to indemnify and hold harmless the Village from all claims, costs, penalties, losses and injuries (including but not limited to, attorney's fees, other professional fees, court costs and/or arbitration or other dispute resolution costs) arising out of or relating to its failure to provide the public records to the Village under this Agreement.

2.4 RESPONSIBILITIES OF CONTRACTOR

Within ten (10) days after the signing of the Contract, the Contractor shall submit a Work schedule to the Village showing the progress to be made on the major portions of the Work, such Work schedule to be designated to complete the entire Work within the time stipulated for completion. The schedule of Work, however, shall be subject to the Director of Public Works' approval. If, at any time during the progress of Work, the Director of Public Works is of the opinion that the Contractor is not adhering to such schedule, the Director of Public Works will request the Contractor to increase his force to comply with the Work schedule. Failure of the Director of Public Works, however, to demand this shall not release the Contractor from his obligation to secure the quality of Work or the rate of progress specified.

The Contractor shall supervise and direct the Work. The Contractor shall be solely responsible for the means, methods, techniques, sequences, and procedures of construction. The Contractor will employ and maintain on the Project a qualified forestry supervisor or superintendent who shall have been designated in writing by the Contractor as the Contractor's representative at the site. The supervisor or superintendent of the Contractor shall have full authority to act on behalf of the Contractor. All communications given to the supervisor or superintendent shall be as binding as if given to the Contractor. The supervisor or superintendent shall be present on the site at all times as required to perform adequate supervision and coordination of the Work.

The Contractor shall be solely responsible for the safety of persons, property, or the Work at or adjacent to the construction site. All decisions relating to safe construction operations, the use and

proper application of equipment and materials, and the protection of the general public from construction operations shall be the responsibility of the Contractor. The Contractor shall identify a qualified supervisor or superintendent in writing who shall have the authority to act on behalf of the Contractor relative to Project safety issues. The supervisor or superintendent shall be present on the site at all times as required to maintain safe Project operations.

In the event that the designated forestry supervisor or superintendent is absent from the site, the Contractor shall designate a substitute supervisor or superintendent to act in responsible charge of the Work. Any changes in the designated construction supervisor or safety supervisor or superintendent shall be documented by written statement to the Director of Public Works at the time of the change.

2.5 CONTRACTOR'S DEFAULT FORFEITURE OF CONTRACT

The Work herein specified shall be prosecuted with such force as the Director of Public Works may deem adequate to its completion within the time specified. If the rate at which the Work is performed is not, in the judgment of the Director of Public Works, such as to insure its progress and completion in the time and manner herein specified, or if, at any time, the Contractor refuses or neglects to prosecute the Work with the force sufficient in the opinion of the Director of Public Works for its completion within the specified time, or if, in any event, the Contractor fails to proceed with the Work in accordance with the requirements and conditions of those Specifications, the Village shall have full right and authority to take the Work out of the hands of the Contractor and employ other Workmen to complete the unfinished Work, or to relet the same to other Contractors, and to deduct the expense occasioned by such default from any money that may be due to the Contractor.

2.6 ASSIGNMENT OF CONTRACT

No part of the Work herein specified shall be assigned without the written consent of the Director of Public Works, and in no case shall such consent relieve the Contractor or his surety from the obligations herein entered into by the same or change the terms of this Agreement.

2.7 SUSPENSION OF WORK

Should the Contractor, with the approval of the Director of Public Works, stop work, or should the weather conditions in the opinion of the Director of Public Works be such that the Work could not be properly and safely performed, then the Director of Public Works may order said Contractor or Contractors to suspend work until such time as weather conditions shall permit proper construction, and in any case of stoppage of work, the Contractor shall at his own expense store materials and be responsible for all accidents as though the Work was in progress.

2.8 LIMITATION OF OPERATIONS

The Contractor shall conduct the Work on this Project at all times in such a manner and in such sequence as will assure the least interference with traffic on all streets.

2.9 PERFORMANCE BOND

The Contractor shall furnish a satisfactory performance bond in the sum of the amount of the Contract in dollars guaranteeing the proper completion of the Work and the maintenance of the Work during the period of one (1) year from and after the date of the completion and acceptance

of the same. This date shall be the date shown on the Final Pay Estimate, which is submitted by the Director of Public Works for the Work performed by the Contractor. If, within this guarantee period, any Work is found by the Village to be defective, the Contractor shall promptly, without cost to the Village, and in accordance with the Village's written instructions, correct such defective Work. If the Contractor does not promptly comply with the terms of such instructions, the Village may have the defective Work corrected and all direct and indirect costs of such corrections, including compensation for any required Professional Services, shall be paid or reimbursed to the Village by the Contractor. The maintenance of the Work shall consist of: Correction of any defect in material of Workmanship furnished for such improvements, latent in character and not discernible at the time of final inspection or acceptance by the Village.

2.10 PAYMENT BOND

The Contractor shall furnish a satisfactory payment bond in the full amount of the Contract guaranteeing payment of all material used and for all labor performed.

2.11 PAYMENTS

If the rate of progress is satisfactory to the Director of Public Works, payment estimates will be submitted once a month during the progress of the improvement for ninety percent (90%) of the value of the Work done and in place at the date of the preparation of the payment estimate. Payment will be made to the Contractor once all required waivers of lien for material suppliers and subcontractors have been submitted to the Village. Upon final completion and acceptance of the Work, a final estimate will be issued for the total amount due under the Contract, less previous payments and liquidated damages. In no case will the final estimate be prepared until the Contractor has complied with all the requirements set forth and the Director of Public Works has made his final inspection of the entire Work and is satisfied that the entire Work is properly and satisfactorily constructed in accordance with the requirements of the Contract.

2.12 DIRECTOR OF PUBLIC WORKS'S AUTHORITY

The Director of Public Works shall act as the Village's representative during the construction period. The Director of Public Works shall decide any issues that may arise as to quality and acceptability of the Work performed. The Director of Public Works shall interpret the intent of the Contract Documents in a fair and unbiased manner. The Director of Public Works will make visits to the site and determine if the Work is proceeding in accordance with the Contract Documents. The Contractor will be held strictly to the intent of the Contract Documents in regard to the quality of materials, Workmanship, and execution of the Work.

The Director of Public Works shall NOT have control over or charge of, and shall NOT be responsible for means, methods, techniques, sequences, procedures or controls, or for safety precautions or programs in connection with the Work, since these are solely the Contractor's responsibility under the Contract for Construction. The Director of Public Works shall not be responsible for the Contractor's schedules or failure to carry out the Work in accordance with the Contract documents. The Director of Public Works shall not have control over or charge of acts or omissions of the Contractor, Subcontractors or their agents or employees, or of any other persons performing portions of the Work.

2.13 NIGHT, SUNDAY, AND HOLIDAY WORK

No Work shall be performed under these Specifications at night or on Sunday or legal holidays without the prior, written approval of the Director of Public Works.

2.14 LOCAL REGULATIONS

The Work shall be executed in full compliance with laws and regulations of the Village of River Forest. All licenses, permits, approvals, etc., required by law or ordinarily secured under recognized good practice shall be secured by the Contractor at his own expense.

III. SPECIAL PROVISIONS

This Section amends and takes precedence over the Standard Specifications and the Supplemental Specifications.

The Special Provisions listed herein explain certain General Items pertaining to this Project, and amend the Standard Specifications in describing Work required for certain Contract Items.

3.1 SCOPE OF WORK (Tree Trimming)

The Contractor shall furnish all labor, supervision, supplies, and tools, equipment and other means necessary or proper for performing and completing the work, and shall obtain and pay for all required permits. The Contractor shall be responsible for the cleaning up of the job site and he shall repair or restore all structures and property that may be damaged or disturbed during performance of the work to the satisfaction of the Village of River Forest.

3.2 COMMENCEMENT OF WORK

Commencement of this contract will begin immediately after Contractor receives the first tree list. Subsequent tree lists will be submitted to the Contractor as they are developed. All trees to be trimmed shall be completed in accordance with the detailed specifications identified in the contract documents.

Total number of trees to be trimmed is estimated at 707 for this period.

3.3 BY WHOM THE WORK IS TO BE DONE

The Contract shall be awarded to the Contractor's name appearing on the bid, and that firm and not an affiliate of the firm or a subcontractor shall do the work. **The Contractor shall be fully licensed with the Village of River Forest before being allowed to bid.** The Contractor shall remain licensed with the Village throughout the contract period.

3.4 PERIODIC INSPECTION

The Contractor shall notify the office of the Superintendent of Operations on the morning of any workday giving the location of that day's work. The Superintendent of Operations or his representative will periodically inspect the work and will always be available should any problems arise.

3.5 METHOD OF MEASURING

Trees to be trimmed shall be measured per inch of diameter. The diameter-breast-height (DBH) shall be measured at a point four feet six inches above the highest ground level at the tree and will be determined by dividing the measured circumference at this point by 3.1416.

3.6 LOCATION OF WORK

All work will be performed within the Village of River Forest, Illinois, on public right-of-way or on property owned by the Village. All trees 12 inches in diameter or larger on inventory sheets supplied to the Contractor in the general area designated as "Section 4" on the attached map shall be pruned. All tree trimming work is to be done in accordance with the pruning specifications described in section 3.7.1

It will be the Contractor's responsibility to notify and make arrangements with the utility company for the removal of branches extending through power and/or telephone lines, so the trimming operations will not be delayed.

The Contractor shall protect sidewalks, curbs, streets, manhole covers and catch basin, housing property and automobiles from the impact of falling wood by the use of limb ground supports when needed.

3.7 PRUNING SPECIFICATIONS

All trees to be trimmed in accordance with the revised Pruning Standard for Shade Trees, latest edition, ANSI A300 (2008) pruning standards. Prune all trees so the natural form and shape of the tree is achieved so far as is possible. In the case of American Elms, prune trees so a "cathedral arch" effect is achieved. Crown reduction method preferred where parkway width is sufficient to gain specified clearances, particularly when pruning *Tilia* species and trees in the 12"-16" size class, with no more than one quarter of leaf surface to be removed. Balance tree evenly. Lower branches must be raised to a height of allowing 8 feet of pedestrian access at the end of a **four-year period**, and must not protrude over the curb for the same period.

3.7.1 For trees 12"-16" in diameter:

- Prune for central leader (if possible) by removing or subordinating co-dominant stems with reduction cuts.
- Prune for scaffold limb selection. Thinning or subordinating cuts may need to be made to these branches to slow their growth rate.
- Potential scaffold branches should be vertically spaced 18" apart. Scaffold branches to remain on mature tree should be spaced at 3 feet if growing above one another.
- Scaffold branches should be no more than $\frac{1}{2}$ the diameter of the trunk immediately above the branch
- Retain lateral branches along limbs, but each should be less than $\frac{1}{2}$ the diameter of the limb at attachment.

- At least ½ of the foliage should be on branches (temporary and permanent) arising in the lower 2/3 of the tree. Similarly, branches should have like distribution of foliage along their length.
- 3.71.1 Raise all lower branches and hanging branches to a minimum height of 16 feet where practical on trees over 16" in diameter. Not more than one-fourth of foliage of **mature** trees to be removed.
 - 3.71.2 Remove all sucker growth on the main trunk(s) to first main crotch. Remove all dead, dying, diseased, interfering, objectionable and weak branches and stubs greater than two inches in diameter from all trees.
To avoid misunderstanding, the terms in parts 3.71.2 above will be used as defined below:
 - 1 "Sucker Growth" - The bushy and undesirable growth of small shoots on the trunk of a tree or in close proximity to the trunk.
 - 2 "Interfering Branches" - Branches which are growing in contact with or within (15) feet of signage, manmade structures or overhanging a structure.
 - 3 "Objectionable Branches" - Branches, which are growing in such a manner that, they cause unnecessary crowding, or are undesirable if the natural form and shape of the tree is to be achieved, or are growing in a direction heading into the crown of the tree.
 - 3.71.3 Remove one of two or more crossed and/or rubbing branches greater than 2 inches in diameter from all trees where practical.
 - 3.71.4 All cuts to be made sufficiently close to parent limb, without cutting into the branch collar or leaving a protruding stub, so that closure can readily start under normal conditions.
 - 3.71.5 Rope down all branches where damage could be incurred by gouging of a sodded area and/or damage to public walks. Use caution where there is the possibility of damaging adjacent privately owned shrubs, trees, or flowers.
 - 3.71.6 Pre-cut all limbs being removed whenever there is a possibility of stripping the bark.
 - 3.71.7 Report any structural weakness, decayed trunk or branches, split crotch or branches, or girdling roots within 24 hours of locating to the Forestry Supervisor.
 - 3.71.8 No person working in trees shall use shoes with spikes or any other footwear, which will, in the Village's opinion, injure the trees while work is being performed. At no time shall any person working in trees for pruning purposes wear spurs or climbing irons.
 - 3.71.9 Upon completion of pruning, there shall be a minimum of 16 feet clearance from house and buildings (including roofs).
 - 3.71.10 Clear all streetlight and traffic control devices including non-illuminated signage to allow adequate lighting and sign visibility for the length of the prune cycle. Clear small parkway trees to allow natural growth habit without severely altering the form of the larger tree.

- 3.71.11 It will be the Contractor's responsibility to notify and make arrangements with the utility company for the removal of branches extending through power and/or telephone lines, so the pruning operations will not be delayed.

3.8 CLEANUP

Immediately after trimming of a tree has been completed, the area beneath the tree shall be raked and all debris shall be removed from the area. All streets, driveways, and sidewalks shall be swept clean. Care shall also be taken not to damage other trees, shrubs, or lawn during tree trimming operations.

3.9 SAFETY

When performing tree trimming operations, the Contractor may block off the street and sidewalk in the immediate area of the work to prevent vehicles or pedestrians from entering the work area. Suitable warning signs, "Tree Trimming, Tree Work Ahead, No Through Traffic" shall be furnished and erected by the Contractor at the intersections to adequately warn motorists before they enter the work area. The Contractor shall notify the Superintendent of Operations, who will notify the West Suburban Consolidated Dispatch Center (River Forest, IL), prior to closing off a street and again when it is reopened. For further information on traffic safety, see TRAFFIC CONTROL PLAN.

3.10 REMOVAL OF DEBRIS

All debris from tree trimming operations shall be removed from the site and from the Village of River Forest by the end of that work day. No on-site or Village-owned areas will be designated as storage areas. Payment for removal and disposal of debris is to be included in the unit price. No debris or wood waste shall be given to residents. **Under no circumstances shall debris be left on the parkway or street overnight, or weekends or holidays.**

3.11 CONTRACTOR'S REPRESENTATIVE

The Contractor shall have at all times a competent foreman or superintendent on the job that shall have full authority to act for the Contractor, and to receive and execute orders from the Forestry Supervisor or appointed representative. Any instructions given to such superintendent or person executing work for the Contractor shall be binding on the Contractor as though given to him personally. Contractor's representative must be proficient in the use and interpretation of the English language.

3.12 WORKERS

The Contractors shall employ competent foremen and laborers and shall replace, at the request of the Superintendent of Operations, any incompetent, unfaithful, abusive or disorderly workers in

their employ. Only workers expert in their respective branches of work shall be employed where special skill is required.

3.13 ARBORIST CERTIFICATION & SIMILAR PROJECT EXPERIENCE

There shall be at least one "Certified Arborist" or "Certified Tree Worker" as recognized by the International Society of Arboriculture on the job site at all times. Contractor shall demonstrate that they have a minimum of 5 years of experience with tree trimming projects of similar nature and scope.

3.14 ACCIDENT PREVENTION

The Contractor shall exercise every precaution at all times for the protection of the persons and properties. The safety provisions of all applicable laws and ordinances shall be strictly observed. Any practice obviously hazardous in the opinion of the Village or authorized representative, shall be immediately discontinued by the Contractor upon his receipt of instructions from the Village, or authorized representative, to discontinue such practice.

The Contractor shall abide by all applicable laws, standards, and regulations that apply to the completion of the work, including EPA and OSHA safety standards and regulations.

3.15 DAMAGE TO PRIVATE OR PUBLIC PROPERTY

Plywood or other support or protection must be placed on parkway prior to operating or parking vehicle or equipment on or over the parkway. Any/all damage to private or public property as a result of the Contractor's operation shall immediately be reported to the Village and repaired by the Contractor to the property's pre-existing condition.

When and where possible, the Contractor should avoid operating motorized equipment on the parkways, driveways, or public walks while performing work under the provisions of this contract.

3.16 REPORTING

The Contractor shall keep daily records of work completed and submit a copy of these records to the Superintendent of Operations at the end of each work day.

3.17 PUBLIC RELATIONS

The Contractor shall maintain good public relations at all times. The Contractor shall have an English-speaking representative of the company on the job site at all times.

3.18 PARKING

No off-street parking for equipment shall be provided for by the Village of River Forest on any of the Village's public properties.

3.19 EQUIPMENT

Contractor shall **own** a crane (not leased or rented) for use in order to minimize damage and expedite work within required time frame.

3.2 CONTRACT WORK HOURS

Contractor shall only work on weekdays (Monday through Friday) between the hours of 7:00 a.m. and 3:30 p.m. Unless previously authorized by the Village, no work will be allowed on weekends or legal holidays as recognized by the Village of River Forest.

3.3 OBSERVANCES OF LAWS, ORDINANCES AND REGULATIONS

The Contractor shall observe all ordinances in relation to obstructing streets or driveways, maintaining signals, keeping open passageways and protecting same where exposed and generally to observe all laws and ordinances controlling or limiting those engaged in public work, which ordinances and laws are made a part of these Specifications.

All Contractors are expected to comply fully and completely with any and all applicable State and Federal statutes, rules and regulations as they relate to hiring, wages, and any other applicable condition of employment.

The Contractor at all times during the life of this contract shall observe and abide by all federal, state and local laws which in any way affect the conduct of the work and with all decrees and orders of courts of competent jurisdiction. The Contractor shall indemnify and save harmless the Village, its officers, agents and employees against any claim or liability arising from or based on his violation of any law, ordinance, regulation, decree of order.

The Contractor shall procure at his own expense all necessary licenses and permits in connection with the work of this contract. Likewise, said Contractor shall furnish all required surety bonds and shall give all necessary foremen notices in connection with the lawful prosecution of the work of his contract.

3.4 TRAFFIC CONTROL PLAN

This item of work shall include furnishing, installing, maintaining, replacing, relocating and removing all traffic control devices used for the purpose of regulating, warning or directing traffic during tree trimming operations.

Traffic control shall be in accordance with the applicable sections of the Standard Specifications for Road and Bridge Construction, the applicable guidelines contained in the Illinois Manual on Uniform Traffic Control Devices for Streets and Highways, these Special Provisions, and any special details and Highway Standards contained herein and in the plans.

The governing factor in the execution and staging of work for this contract is to provide the motoring public with the safest possible travel conditions near the work zone. The Contractor

shall arrange his operations to keep the closing of any traffic lane(s) of the roadway to a minimum.

3.5 PEDESTRIAN SIDEWALK CONTROL

While overhead tree trimming work is taking place the Contractor shall block off the sidewalk to pedestrian traffic immediately under the trees being removed.

PROPOSAL

VILLAGE OF RIVER FOREST, ILLINOIS

2017 TREE TRIMMING PROGRAM

(Complete in Duplicate)

TO THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF RIVER FOREST, ILLINOIS:

This is a bid for trimming of parkway trees throughout the Village of River Forest as specified in the attached bid of the Village of River Forest attached hereto and made part of this bid.

Size Class	D.B.H.	# of Trees	Unit Price (price per tree)	Sub Total
1	12" to 24" inch diameter	<u>547</u>	<u>40.00</u>	\$ <u>21,880.</u>
2	25" to 36" Inch diameter	<u>143</u>	<u>78.50</u>	\$ <u>11,225.50</u>
3	Over 36" Inch diameter	<u>17</u>	<u>140.00</u>	\$ <u>2380.</u>
Total Amount				\$ <u>35,485.50</u>

*Estimated number of trees to be trimmed: 707

All bids shall be F.O.B. River Forest, Illinois.

Company Name: Davis Tree Care + Landscaping, Inc.

Address: 7459 Franklin Street
River Forest, IL 60130

Contact Phone #: 708-771-8500

Authorized Signature: [Signature]

Title: General Manager
(Corporate Seal)

TO THE PRESIDENT AND
BOARD OF TRUSTEES
VILLAGE OF RIVER FOREST

Date: 2/24/2020

400 Park Avenue
River Forest, Illinois 60305

1. The undersigned Davis Tree Care + Landscaping, Inc
(Name of Bidder)
7459 Franklin St. Forest Park, IL 60130
(Address of Bidder)
by Dan Norton, as General Manager
(Officer, Attorney, Manager, Secretary)

hereby proposes to furnish all labor, materials, and equipment to perform all Work necessary for the improvements described in the Specifications, and in accordance with the Project's Plans, Specifications and Bid Proposal.

2. The Project's Plans and Specifications are those prepared by The Village of River Forest, 400 Park Ave, River Forest, Illinois 60305, telephone 708-366-8500. The Specifications herein referred to are the applicable Specifications for this Work.
3. The undersigned agrees that the Village reserves the right in receiving these Proposals to waive technicalities and reject any or all Proposals, and to select such Proposal as may be for the best interest of the Village, and yet be in conformity with the Law.
4. In submitting this Proposal, the undersigned further agrees to deposit with this Proposal a Bid bond, cashier's check, or certified check in the amount of not less than ten percent (10%) of the total amount of the Bid; said bond or check to be forfeited to the Village if a Contract is awarded and the Contractor does not furnish a satisfactory surety bond for the completion of the Work, and sign the Contract therefore within ten (10) days after the award of a Contract.
5. In submitting this Proposal, the undersigned further agrees that he and his surety will execute and present within Ten (10) Days after the date of receipt of the Contract from the Village, a performance bond and a labor and material payment bond satisfactory to and in the form prescribed by the Village, in the penal sum of the full amount of the Contract, guaranteeing the faithful performance of Work in accordance with the terms of the Contract.
6. In submitting this Proposal, the undersigned declares that the only persons or parties interested in the Proposal as principals are those named herein; and that the Proposal is made without collusion with any other person, firm, or corporation.
7. The undersigned further declares that he has carefully examined the Plans, Specifications and Bid Proposal and that he has inspected, in detail, the site of the proposed Work, and that he has familiarized himself with all of the local conditions affecting the Contract and the detailed requirements of construction, and understands that in submitting this Proposal he waives all right to plead any misunderstanding regarding the same.

8. The undersigned further understands and agrees that if this Proposal is accepted, he is to furnish and provide all necessary machinery, tools, apparatus, and other means of construction, and to do all of the Work, and to furnish all of the materials specified in the Contract, in the manner and at the time therein prescribed, and in accordance with the requirements set forth.
9. The undersigned declares that he understands that the quantities mentioned are approximate only and that they are subject to increase or decrease; that he will take in full payment therefore the amount and the summation of the actual quantities, as finally determined, multiplied by the unit prices shown in the Schedule of Prices contained herein.
10. The undersigned further agrees that if the Village decides to extend or shorten the Project, or otherwise alter it by extras or deductions, including the elimination of any one or more of the items, as provided in the Specifications, he will perform the Work as altered, increased, or decreased at the Contract unit prices.
11. The undersigned further agrees that the Village may, at any time during the progress of the Work covered by this Contract, order other Work or materials incidental thereto and that all such Work and materials as do not appear in the Proposal or Contract as a specific item accompanied by a unit price, and which are not included under the Bid price for other items in this Contract, shall be performed as extra Work, and that he will accept as full compensation the actual cost as determined in the Specifications.
13. The undersigned further agrees to execute a Contract for this Work and present the same to the Village within Ten (10) Days from the date of receipt of the Contract from the Village.
14. The undersigned further agrees to carry the necessary Public Liability Worker's Compensation Insurance to protect the and such others as may be cited in the Specifications, from any claims that may arise in connection with the construction of said Work and furnish a Certificate of Insurance naming said parties as Additional Insureds.
15. The undersigned further agrees to submit a Work schedule to the Village not later than Ten (10) Days after the execution and approval of the Contract and Contract bond, unless otherwise provided, and to prosecute the Work in such manner and with sufficient materials, equipment, and labor and will insure its completion within the time limit specified herein, it being understood and agreed that the undersigned agrees to commence the work no sooner than the **first reported frost date in the fall of 2020** and complete the Work no later than **April 1, 2021**, unless additional time is granted by the Village in accordance with the provisions of the Specifications. In case of failure to complete the Work by the completion date set herein or within such extra time as may have been allowed by extensions, the undersigned agrees that the Village shall withhold from such sums as may be due him under the terms of this Contract, the costs as set forth in the SSRBC. These costs will be considered and be treated not as a penalty but as damages due the Village from the undersigned by reasons of inconvenience and added costs to the Village resulting from the failure of the undersigned to complete the Work within the time specified in the Contract. **The undersigned further agrees that unit prices within this Contract will be used to perform tree trimming work as needed in the Village through April 30, 2021.**

16. The undersigned further understands that payment for this Work is to be made in cash and that he is to look to the Village for said payment upon presentation of Waivers of Liens.
17. The undersigned further understands that the Village shall make payments to the Contractor on the Director of Public Works' Estimate only, at intervals of not less than once a month, and at such other times as the Director of Public Works may submit them, for Work performed, or for substantial amounts of material delivered to the improvement site, with a deducted reserve of Ten Percent (10%) to be held until completion of the Contract. No payments will be made until presentation of a duly executed waiver, or waivers of lien, equal to the amount of Director of Public Works' Estimate and the final payment shall be made only upon the Director of Public Works Final Estimate and presentation of final waiver for material and labor furnished together with the Contractor's sworn statement.
18. The undersigned submits herewith his Schedule of Prices covering the Work to be performed under this Contract; he understands that he must show in the Schedule the unit prices for which he proposes to perform each item of Work, that the extensions must be made by him, and that if not so done, his Proposal may be rejected as irregular.

SIGNATURES

(IF AN INDIVIDUAL)

Signature of Bidder

Business Address

Telephone Number

(IF A CO-PARTNERSHIP)

Firm Name

Signed By

Business Address

Telephone Number

(INSERT NAMES & ADDRESSES

OF ALL MEMBERS OF THE FIRM)

(IF A CORPORATION)

Davis Tree Care + Landscaping, Inc
Corporate Name

Robert P. Davis
Signed By President

7459 Franklin St. Forest Park, IL 60130
Business Address

708-771-8500

Telephone Number

Fax Number

(INSERT NAMES OF OFFICERS)

Robert Davis
President

Secretary

ATTEST:

Robert P. Davis
Secretary
(SEAL)

Treasurer

SUBCONTRACTORS LIST

The Bidder hereby states the following items of Work will not be performed by its organization. (List items to be subcontracted as well as the names, addresses and phone numbers of the subcontractors.)

1) N/A Type of Work _____

Addr _____ City _____ State _____ Zip _____

2) _____ Type of Work _____

Addr _____ City _____ State _____ Zip _____

3) _____ Type of Work _____

Addr _____ City _____ State _____ Zip _____

4) _____ Type of Work _____

Addr _____ City _____ State _____ Zip _____

5) _____ Type of Work _____

Addr _____ City _____ State _____ Zip _____

6) _____ Type of Work _____

Addr _____ City _____ State _____ Zip _____

7) _____ Type of Work _____

Addr _____ City _____ State _____ Zip _____

8) _____ Type of Work _____

Addr _____ City _____ State _____ Zip _____

EQUAL EMPLOYMENT OPPORTUNITY COMPLIANCE CERTIFICATE

As used in this certificate the term "subcontract" includes the term "purchase order" and all other agreements effectuating purchase of supplies or services. If this certificate is submitted as part of a Bid or Proposal the term "Seller" shall be deemed to refer to the Bidder or Offeror, or Subcontractor or Supplier. This certificate shall be renewed annually. Notwithstanding the foregoing, the certifications made herein shall remain applicable until completion of all nonexempt Contracts/subcontracts awarded while this certificate is in effect. The undersigned Seller certifies the following to the Village of RIVER FOREST hereinafter referred to as Buyer:

- A. **REPORTS:** Within thirty (30) days after Buyer's award to Seller of any Contract/subcontract and prior to each March 31 thereafter during the performance of Work under said subcontract, the Seller shall file Standard Form 100, entitled "Equal Employment Opportunity Employer Information Report EEO-1" in accordance with instructions contained therein unless Seller has either filed such report within 12 months preceding the date of the award or is not otherwise required by law or regulation to file such report.
- B. **PRIOR REPORTS:** Seller, if it has participated in previous Contract or subcontract subject to the Equal Opportunity Clause (41 C.F.R. Sec. 60-1.4 (a) (1) through (7), or the clause originally contained in Section 301 of Executive Order No. 10925, or the clause contained in section 201 of Executive Order No. 11114, has filed all required compliance reports. Seller shall obtain similar representations indicating submission of all required compliance reports, signed by proposed subcontractors, prior to awarding subcontracts not exempt from Equal Opportunity Clause.
- C. **CERTIFICATION OF NON SEGREGATED FACILITIES:** Seller certifies that it does not maintain or provide for its employees any segregated facilities at any of its establishments, and that it do not permit its employees to perform their services at any location, under its control where segregated facilities are maintained. Contractor certifies further that it will not maintain or provide for its employees any segregated facilities at any of its establishments and that it will not permit its employees to perform their services at any location, under its control where segregated facilities are maintained. Seller agrees that a breach of this certification is a violation of the Equal Opportunity Clause in this certificate. As used in this certification, the term "segregated facilities" means any waiting rooms, Work area, rest rooms, wash rooms, restaurants and other eating areas, time clocks, locker rooms, and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing facilities provided for employees which are segregated by explicit directive or are in fact segregated on the basis of race, color, religion, or national origin, because of habit, local custom or otherwise.

C. CERTIFICATION OF NONSEGREGATED FACILITIES: (Cont'd.)

Contractor further agrees that (except where it has obtained identical certifications from proposed subcontractors for specific time periods) it will obtain identical certifications from proposed subcontractors prior to the award of subcontracts exceeding \$10,000 which are not exempt from the provisions of the Equal Opportunity Clause; that it will retain such certifications in its files; and that it will forward the following notice to such proposed subcontractors (except where the proposed subcontractors have submitted identical certifications for specific time periods): NOTICE TO PROSPECTIVE SUBCONTRACTORS OF REQUIREMENT FOR CERTIFICATIONS OF NONSEGREGATED FACILITIES. A certification on Nonsegregated Facilities, as required by Section 60-1.8 of Title 41 of the Code of Federal Regulations, must be submitted prior to the award of a subcontract exceeding \$10,000 which is not exempt from the provisions of the Equal Opportunity Clause. (Note: The penalty for making false statements in offers is prescribed in 18 U.S.C. 1001).

D. AFFIRMATIVE ACTION COMPLIANCE PROGRAM: Prior to 120 days after receipt of any subcontract in the amount of \$50,000 or more from Buyer, if it has 50 or more employees and it is not otherwise exempt under 41 C.F.R. Part 60-1, shall have developed for each of his establishments a written affirmative action compliance program as called for in 41 C.F.R. Sec. 60-1.40. Seller will also require its lower-tier subcontractors who have 50 or more employees and receive a subcontract of \$50,000 or more and who are not otherwise exempt under 41 C.F.R. Part 60-1 to establish written affirmative action compliance programs in accordance with 41 C.F.R. Sec. 60-1.40.

E. Seller certifies that it is not currently in receipt of any outstanding letters of deficiencies, show cause, probable cause, or other such notification of noncompliance with EEO regulations.

Executed this 24th day of February 2020 by:

Davis Tree Care & Landscaping, Inc.
Firm name

By: [Signature]

General Manager
Title

(Seller)

STATE OF ILLINOIS
DRUG FREE WORKPLACE CERTIFICATION

This certification is required by the Drug Free Workplace Act (30 ILCS 580/1 et seq.). The Drug Free Workplace Act, effective January 1, 1992, requires that no grantee or Contractor shall receive a grant or be considered for the purposes of being awarded a Contract for the procurement of any property or services from the State unless that grantee or Contractor has certified to the State that the grantee or Contractor will provide a drug free Workplace. False certification or violation of the certification may result in sanctions including, but not limited to, suspension of Contract or grant payments, termination of the Contract or grant and debarment of Contracting or grant opportunities with the State for at least one (1) year but not more than five (5) years.

For the purpose of this certification, "grantee" or "Contractor" means a corporation, partnership, or other entity with twenty-five (25) or more employees at the time of issuing the grant, or a department, division, or other unit thereof, directly responsible for the specific performance under a Contract or grant of \$5,000 or more from the State.

The Contractor/grantee certifies and agrees that it will provide a drug free Workplace by:

(a) Publishing a statement:

- (1) notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance, including cannabis, is prohibited in the grantee's or Contractor's Workplace.
- (2) specifying the actions that will be taken against employees for violations of such prohibition.
- (3) notifying the employee that, as a condition of employment on such Contract or grant, the employee will:
 - (A) abide by the terms of the statement; and
 - (B) notify the employer of any criminal drug statute conviction for a violation occurring in the Workplace no later than five (5) days after such conviction.

(b) Establishing a drug free awareness program to inform employees about:

- (1) the dangers of drug abuse in the Workplace;
- (2) the grantee's or Contractor's policy of maintaining a drug free Workplace;
- (3) any available drug counseling, rehabilitation, and employee assistance programs; and
- (4) the penalties that may be imposed upon an employee for drug violations.

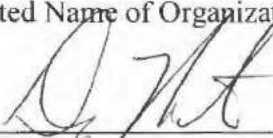
(c) Providing a copy of the statement required by subparagraph (a) to each employee engaged in the

performance of the Contract or grant and to post the statement in a prominent place in the Workplace.

- (d) Notifying the Contracting or granting agency within ten (10) days after receiving notice under part (B) of paragraph (3) of subsection (a) above from an employee or otherwise receiving actual notice of such conviction.
- (e) Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program by, any employee who is so convicted, as required by section 5 of the Drug Free Workplace Act.
- (f) Assisting employees in selecting a course of action in the event drug counseling, treatment, and rehabilitation is required and indicating that a trained referral team is in place.
- (g) Making a good faith effort to continue to maintain a drug free Workplace through implementation of the Drug Free Workplace Act.

THE UNDERSIGNED AFFIRMS, UNDER PENALTIES OF PERJURY, THAT HE OR SHE IS AUTHORIZED TO EXECUTE THIS CERTIFICATION ON BEHALF OF THE DESIGNATED ORGANIZATION.

Davis Tree Care + Landscaping, Inc.
Printed Name of Organization


Signature of Authorized Representative

Dan Norton, General Manager 2/24/2020
Printed Name and Title Date

Requisition/Contract/Grant ID Number

**CERTIFICATION THAT CONTRACTOR IS NOT BARRED FROM
PUBLIC CONTRACTING DUE TO BID-RIGGING OR
BID ROTATING CONVICTIONS**

WHEREAS, a conviction for the offense of Bid-rigging or Bid rotating bars a person or entity from Bidding on public Contracts (720 ILCS 5/33E-3 and 33E-4), and

WHEREAS, Section 33E-11 of the Criminal Code (720 ILCS 5/33E-11) requires Bidders and Contractors to certify on a form provided by the unit of local government or school district that they are not barred from public Contracting due to Bid-rigging or Bid rotating convictions.

NOW THEREFORE, IT IS HEREBY CERTIFIED THAT the undersigned,

Davis Tree Care & Landscaping, Inc.
(individual, firm, corporation or other entity)

is not barred from Bidding on or entering into public Contracts due to having been convicted of Bid-rigging or Bid rotating under paragraphs 33E-3 or 33E-4 of the Illinois Criminal Code. The undersigned also certifies that no officers or employees of the Bidder or the Contractor have been so convicted and that the Bidder or Contractor is not the successor company or a new company created by the officers or owners of one so convicted. It is further certified that any such conviction occurring after the date of this certification will be reported to the above public body in writing, within seven (7) days of such conviction, if it occurs during any Bidding process, Contract term or otherwise prior to the entering into any Contract therewith.

DATE: 2/24/2020

By: [Signature], General Manager

ATTEST:

Tina M Romero



**CONTRACTOR CERTIFICATION
SEXUAL HARASSMENT POLICY**

Davis Tree Care + Landscaping Contractor"), having submitted a Bid to the Village of River Forest, hereby certifies that said Contractor has a written sexual harassment policy in place in full compliance with 775 ILCS 5/2-105 (A) (4).

Signed by: Davis Tree Care + Landscaping, Inc. (Corporate Seal)

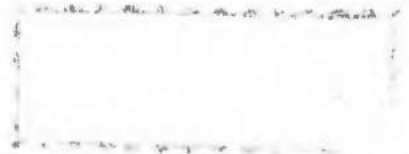
Title: Dan Naton General Manager
Name & Address 7459 Frankl. St.
of Contractor Forest Park, IL 60130
or Vendor [Signature], Inc.

Subscribed and sworn to before me

this 24 day of Feb, 2020

Tina M Romero

Notary Public



Document A310™ – 2010

Conforms with The American Institute of Architects AIA Document 310

Bid Bond

CONTRACTOR:

(Name, legal status and address)

Davis Tree Care & Landscaping, Inc.
7459 Franklin Street
Forest Park, IL 60130

OWNER:

(Name, legal status and address)

Village of River Forest
400 Park Avenue
River Forest, IL 60305

SURETY:

(Name, legal status and principal place of business)

The Ohio Casualty Insurance Company

175 Berkeley Street

Boston, MA 02116

Mailing Address for Notices

same as above

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

BOND AMOUNT: 10%

Ten Percent of Amount Bid

PROJECT:

(Name, location or address, and Project number, if any)

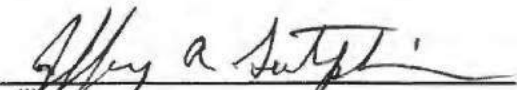
Parkway Tree Pruning

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 11th day of March, 2020.


(Witness)

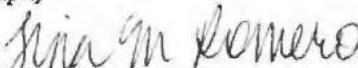
Davis Tree Care & Landscaping, Inc.

(Principal)

(Seal)

By:

(Title)


office manager

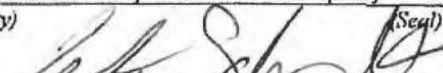
The Ohio Casualty Insurance Company

(Surety)

(Seal)

By:

(Title)


Kristen Schmidt, Attorney-in-Fact



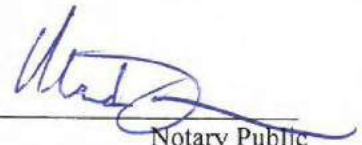
(Witness) See Attached Jurat

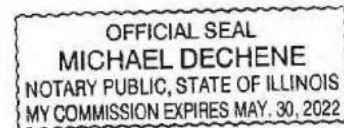
STATE OF ILLINOIS
COUNTY OF WILL

I, **Michael Dechene** a Notary Public in and for the state and county aforesaid, do hereby certify that **Kristen Schmidt** of **Orland Park, Illinois** who is personally known to me, appeared before me this day and acknowledged that she signed, sealed and delivered the foregoing instrument as her free voluntary act as **Attorney-in-Fact** of **The Ohio Casualty Insurance Company** the free and voluntary act of the **The Ohio Casualty Insurance Company** for the uses and purposes therein set forth.

Given under my hand and Notarial Seal this 11th day of March A.D. 2020

My commission expires May, 30, 2022
NOTARIAL JURAT


Notary Public



This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated. Not valid for mortgage, note, loan, letter of credit, bank deposit, currency rate, interest rate or residual value guarantees. To confirm the validity of this Power of Attorney call 610-832-8240 between 9:00 am and 4:30 pm EST on any business day.



**Liberty
Mutual.**

SURETY

Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

POWER OF ATTORNEY

KNOWN ALL PERSONS BY THESE PRESENTS: That The Ohio Casualty Insurance Company is a corporation duly organized under the laws of the State of New Hampshire, that Liberty Mutual Insurance Company is a corporation duly organized under the laws of the State of Massachusetts, and West American Insurance Company is a corporation duly organized under the laws of the State of Indiana (herein collectively called the "Companies"), pursuant to and by authority herein set forth, does hereby name, constitute and appoint, Kristen Schmidt of the city of Orland Park, state of IL, its true and lawful attorney-in-fact, with full power and authority hereby conferred to sign, execute and acknowledge the following surety bond:

Principal Name: Davis Tree Care & Landscaping, Inc.

Obligee Name: Village of River Forest

Surety Bond Number: Bid Bond

Bond Amount: See Bond Form

IN WITNESS WHEREOF, this Power of Attorney has been subscribed by an authorized officer or official of the Companies and the corporate seals of the Companies have been affixed thereto this 12th day of December, 2018.



The Ohio Casualty Insurance Company
Liberty Mutual Insurance Company
West American Insurance Company

By: David M. Carey

David M. Carey, Assistant Secretary

STATE OF PENNSYLVANIA
COUNTY OF MONTGOMERY

SS

On this 12th day of December, 2018, before me personally appeared David M. Carey, who acknowledged himself to be the Assistant Secretary of Liberty Mutual Insurance Company, The Ohio Casualty Company, and West American Insurance Company, and that he, as such, being authorized so to do, execute the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my notarial seal at King of Prussia, Pennsylvania, on the day and year first above written.



COMMONWEALTH OF PENNSYLVANIA
Notarial Seal
Teresa Pastella, Notary Public
Upper Merion Twp., Montgomery County
My Commission Expires March 28, 2021
Member, Pennsylvania Association of Notaries

By: Teresa Pastella

Teresa Pastella, Notary Public

This Power of Attorney is made and executed pursuant to and by authority of the following By-laws and Authorizations of Liberty Mutual Insurance Company, The Ohio Casualty Insurance Company, and West American Insurance Company which resolutions are now in full force and effect reading as follows:

ARTICLE IV – OFFICERS – Section 12. Power of Attorney. Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitation as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and execution of any such instruments and to attach thereto the seal of the Corporation. When so executed, such instruments shall be as binding as if signed by the President and attested to by the Secretary. Any power or authority granted to any representative or attorney-in-fact under the provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority.

ARTICLE XIII – Execution of Contracts – SECTION 5. Surety Bonds and Undertakings. Any officer of the Company authorized for that purpose in writing by the chairman or the president, and subject to such limitations as the chairman or the president may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Company by their signature and execution of any such instruments and to attach thereto the seal of the Company. When so executed such instruments shall be as binding as if signed by the president and attested by the secretary.

Certificate of Designation – The President of the Company, acting pursuant to the Bylaws of the Company, authorizes David M. Carey, Assistant Secretary to appoint such attorneys-in-fact as may be necessary to act on behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations.

Authorization – By unanimous consent of the Company's Board of Directors, the Company consents that facsimile or mechanically reproduced signature of any assistant secretary of the Company, wherever appearing upon a certified copy of any power of attorney issued by the Company in connection with surety bonds, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

I, Renee C. Llewellyn, the undersigned, Assistant Secretary, of Liberty Mutual Insurance Company, The Ohio Casualty Insurance Company, and West American Insurance Company do hereby certify that this power of attorney executed by said Companies is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Companies this 11th day of March, 2020.



By: Renee C. Llewellyn

Renee C. Llewellyn, Assistant Secretary

River Forest 2020-21 Tree and Stump Removal Bid Tabulation

Bid Criteria

Classification	DBH Range	Total inches per DBH Range (estimated)	Price per inch (\$)	Total per inch X total inches per DBH range)	
1	Up to 25"	972			
2	Over 25"	780			
				Total	(price
		Qty.	Price per stump (\$)	per stump X 80)	
Stump		80			
				\$	Grand
					Total (Class
					1+2+stumps)

Company	Bid per DBH Range		Bid per Stump		Total Cost	Rank
Steve Piper & Sons	Up to 25"	\$18.25				
	Over 25"	\$26.55	Ea.	\$146.00	\$50,128.00	2
Homer Tree Care Inc.	Up to 25"	\$14.00				
	Over 25"	\$23.75	Ea.	\$90.00	\$39,333.00	1
	Up to 25"					
	Over 25"		Ea.		\$0.00	
	Up to 25"					
	Over 25"		Ea.		\$0.00	
	Up to 25"					
	Over 25"		Ea.		\$0.00	
	Up to 25"					
	Over 25"		Ea.		\$0.00	
	Up to 25"					
	Over 25"		Ea.		\$0.00	



CALL FOR BIDS

- I. Name of Project: 2020 Tree and Stump Removal Program
- II. Instructions and Specifications:
A. Bid Opening Date/Time: Wednesday, March 11, 2020 at 10:00 A.M.
- III. Required of All Bidders:
A. Bid Deposit: 10%

This document comprises 38 pages

RETURN ORIGINAL BID IN SEALED ENVELOPE MARKED WITH THE PROJECT NAME AS NOTED ABOVE TO:

John Anderson
DIRECTOR OF PUBLIC WORKS
VILLAGE OF RIVER FOREST
400 PARK AVENUE
RIVER FOREST, IL 60305
PHONE: 708-714-3550
FAX: 708-366-3702



INSTRUCTIONS

The Village of River Forest, County of Cook, Illinois, invites sealed bids for the removal of parkway trees throughout the Village of River Forest.

The Village of River Forest will open bids at the location, date, and time stated below:

Location: Village of River Forest Municipal Complex
400 Park Avenue
River Forest, Illinois 60305

Date: Wednesday, March 11, 2020

Time: 10:00 A.M.

All bids are required to be delivered to the Office of the Director of Public Works, 2nd Floor of the River Forest Village Hall, 400 Park Avenue, on or before the date and time stated above.

Bids will be publicly opened at that time in the Village Hall Community Room, 400 Park Avenue, River Forest, Illinois.

Any bid received after the date and time specified above will be returned to the Bidder unopened. Bid shall be submitted in duplicate and enclosed in a sealed opaque envelope marked "2020 Tree and Stump Removal Program."

It is intended that a contract will be awarded to the low Bidder provided that such low Bidder can establish competence to fulfill all provisions in the contract.

Include in bid all costs of labor, material, equipment, allowances, all federal taxes, insurance and contingencies with overhead and profit necessary to complete the work for which bid is made, including all trades, without further cost to the Village.

No compensation will be allowed by reason of any difficulties which the Bidder could have discovered or reasonably anticipated prior to bidding.

The Village reserves the right to reject any and/or all bids, to waive minor informalities, or to make an award other than to the low Bidder according to his own judgment which is in the best interest of the Village of River Forest.

A Bid Bond or Certified Check shall accompany each bid in the amount of ten percent (10%) of the total sum of the Bid, made payable to Village of River Forest. Same, which it is agreed, shall be claimed by Village as Village's property if Bidder to whom Contract award has been made, defaults in executing

agreement within ten (10) calendar days of written notification of contract award to him, or if Bidder fails to furnish the Village the required Payment of Performance Bond. Security of all Bidders will be returned on signing of the contract or rejection of all bids.

A certificate of insurance indemnifying the Village of River Forest, its officers, agents and employees against any claims for any and all types of accidents, which may arise in connection with any work performed under this contract, shall be provided by the contractor before contract award is made.

The Contractor shall furnish to the Director of Public Works final waivers of lien for labor and materials upon completion of the project and before final payment.

Any contractor in doubt as to the true meaning of any part of the specifications or other contract documents, may request in writing an interpretation thereof from the Village or representative. The person requesting the interpretation shall be responsible for its prompt delivery. The interpretation will be made by written addendum duly issued by the Village. If a written addendum is issued, either as a result of a request for an interpretation or as a result of a change in the specifications initiated by the Village, a copy of such addendum will be mailed to all prospective contractors. The Village will not assume responsibility for receipt of such addendum. In all cases, it will be the contractor's responsibility to obtain all addenda issued. Contractors will provide written acknowledgement of receipt of each addendum issues with the bid submission.

II. GENERAL PROVISIONS

1. STANDARD SPECIFICATIONS

- 1.1 The applicable "Standard Specifications," as listed below, shall apply to all Work performed under this Contract unless revised by the Supplemental Specifications, as set forth in Section 2 below, and the Special Provisions that are also included as part of this Project.

2. SUPPLEMENTAL SPECIFICATIONS

- 2.1 The following "Supplemental Specifications" supplement the Standard Specifications. In case of conflict with any part, or parts, of said Standard Specifications, the Supplemental Specifications shall take precedence and shall govern. The following section numbers used are in reference to those section numbers used in the SSRBC.

107.01 Laws to be Observed

107.01.01 Sexual Harassment Policy

The Contractor shall have in place and shall enforce a written sexual harassment policy in compliance with 775 ILCS 5/2-105(A)(4).

107.01.02 Eligibility for Employment in the United States

The Contractor shall complete and keep on file, as appropriate, the Immigration and Naturalization Service Employment Eligibility Form (I-9). This form shall be used by the Contractor to verify that persons employed by the Contractor are eligible to Work in the United States.

107.01.03 Civil Rights

The Contractor shall comply with the Civil Rights Act of 1964, as amended, and Title 49, Code of Federal Regulations, part 21.

107.01.04 Foreign Corporation

Foreign (non-Illinois) corporations shall procure from the Illinois Secretary of State a certificate of authority to transact business in Illinois in accordance with 805 ILCS 5/13.

107.01.05 Confidentiality of Information

Any documents, data, records, or other information relating to the Project and all information secured by the Contractor from the Village in connection with the performance of services, unless in the public domain, shall be kept confidential by the Contractor and shall not be made available to third parties without written consent of the Village, unless so required by court order.

107.26 Indemnification

Delete the first paragraph of Article 107.26 of the SSRBC and substitute the following:

To the fullest extent permitted by law, the Contractor shall be responsible for any and all injuries to persons or damages to property due to the negligent or willful act or omission of the Contractor arising or in consequence of the performance of the Work by the Contractor. The Contractor

hereby agrees to defend, indemnify and hold harmless the Village, its officials, agents, employees, attorneys and volunteers against all injuries, deaths, loss, damages, claims, patent claims, suits, liabilities, judgments, cost and expenses, which may in any way accrue against the Village, its officials, agents, employees, attorneys and volunteers due to the negligent or willful act or omission of the Contractor arising in or in consequence of the performance of this Work by the Contractor. The Contractor shall, at its own expense, appear, defend and pay all charges of attorneys and all costs and other expenses arising therefor or incurred in connection therewith; and, if any judgment shall be rendered against the Village, its officials, agents, employees, attorneys and volunteers, in any such action, the Contractor shall, at its own expense, satisfy and discharge the same. The Village, its officials, agents, employees, attorneys and volunteers shall have the right to select their own counsel and the right to direct their own defense.

Contractor expressly understands and agrees that any performance bond or insurance policies required by this Contract, or otherwise provided by the Contractor, shall in no way limit the responsibility to indemnify, keep and save harmless and defend the Village, its officials, agents, employees, attorneys and volunteers as herein provided.

107.27 Insurance

Add the following to Article 107.27 of the SSRBC:

107.27.1 Minimum Scope of Insurance

Coverage shall be at least as broad as:

- A. Insurance Services Office Commercial General Liability occurrence form CG 0001 with the Village named as additional insured, on a form at least as broad as the attached sample endorsement including ISO Additional Insured Endorsement CG 2010 (Exhibit A) Pre-2004 version, CG 2026 (Exhibit B) Pre-2004 version.
- B. Insurance Service Office Business Auto Liability coverage form number CA 0001, Symbol 01 "Any Auto."
- C. Workers' Compensation as required by the Workers' Compensation Act of the State of Illinois and Employers' Liability insurance.

107.27.2 Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions must be declared to and approved by the Village. At the option of the Village, either: the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the Village, its officials, agents, employees, attorneys and volunteers, or the Contractor shall procure a bond guaranteeing payment of losses and related investigation, claim administration and defense expenses.

107.27.3 Other Insurance Provisions

The policies are to contain, or be endorsed to contain, the following provisions:

107.27.3.1 General Liability and Automobile Liability Coverages

- A. The Village, its officials, agents, employees, attorneys and volunteers are to be covered as insureds as respects: Liability arising out of activities performed by or on behalf of the Contractor; products and completed operations of the Contractor; premises owned, leased or used by the Contractor; or automobiles owned, leased, hired or borrowed by the Contractor. The coverage shall contain no special limitations on the scope of protection afforded to the Village, its officials, agents, employees, attorneys or volunteers.
- B. The Contractor's insurance coverage shall be primary insurance as respects the Village, its officials, employees, agents, attorneys and volunteers. Any insurance or self-insurance maintained by the Village, its officials, agents, employees, attorneys or volunteers shall be excess of Contractor's insurance and shall not contribute with it.
- C. Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the Village, its officials, agents, employees, or volunteers.
- D. Coverage shall state that Contractor's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.
- E. If any commercial general liability insurance is being provided under an excess or umbrella liability policy that does not "follow form," then the Contractor shall be required to name the Village, its officials, agents, employees, attorneys and volunteers as additional insureds. A copy of the actual additional insured endorsement shall be provided to the Village.
- F. All general liability coverages shall be provided on an occurrence basis. Claims-made general liability policies are not acceptable.

107.27.3.2 Workers' Compensation and Employers' Liability Coverage

The insurer shall agree to waive all rights of subrogation against the Village, its officials, agents, employees, attorneys and volunteers for losses arising from Work performed by Contractor. Compensation Limits as required by the Labor Code of the State of Illinois and Employers' Liability limits of \$1,000,000 per accident.

107.27.4 Verification of Coverage

The Contractor shall furnish the Village with certificates of insurance naming the Village, its officials, agents, employees, attorneys and volunteers, as additional insureds (Exhibit D), and with original endorsements affecting coverage required by this clause. The certificates and endorsements for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The certificates and endorsements may be on forms provided by the Village and are to be received and approved by the member before any Work commences. The attached Additional Insured Endorsement (Exhibit E) shall be provided to the insurer for its use in providing coverage to the additional insured. Other additional insured endorsements may be utilized, if they provide a scope of coverage at least as broad as the

coverage stated on the attached endorsement (Exhibit E), such as ISO Additional Insured Endorsements CG 2010 (Exhibit A) or CG 2026 (Exhibit B). The Village reserves the right to request full certified copies of the insurance policies and endorsements.

107.27.5 Subcontractors

The Contractor shall include all subcontractors as insureds under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverages for subcontractors shall be subject to all of the requirements stated herein.

The Village of River Forest, its officers, employees, agents, attorneys and volunteers shall be named as additional insured. Liability coverage is primary with respects to the additional insureds.

107.27.6 Assumption of Liability

The Contractor assumes liability for all injury to or death of any person or persons including employees of the Contractor, any sub-Contractor, any supplier or any other person and assumes liability for all damage to property sustained by any person or persons occasioned by or in any way arising out of any Work performed pursuant to this agreement.

EXHIBIT A

CG 20 10 03 97

**ADDITIONAL INSURED – OWNERS, LESSEES OR
CONTRACTORS – SCHEDULE PERSON OR ORGANIZATION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

(If no entry appears above, information required to complete this endorsement will be shown in the Declarations as applicable to this endorsement.)

Who Is An Insured (Section II) is amended to include as an insured the person or organization shown in the Schedule, but only with respect to liability arising out of your ongoing operations performed for that insured.

Copyright, Insurance Services Office, Ins. 1996

EXHIBIT B

CG 20 26 11 85

ADDITIONAL INSURED – DESIGNATED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name of Person or Organization:

(If no entry appears above, information required to complete this endorsement will be shown in the Declarations as applicable to this endorsement.)

Who Is An Insured (Section II) is amended to include as an insured the person or organization shown in the Schedule as an insured but only with respect to liability arising out of your operations or premises owned by or rented to you.

Copyright, Insurance Services Office, Ins. 1984

EXHIBIT C

POLICY NUMBER:

**COMMERCIAL GENERAL LIABILITY
CG 20 37 07 04**

THIS ENDORSEMENT CHANGES THE POLICY, PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED – OWNERS, LESSEES OR
CONTRACTORS – COMPLETED OPERATIONS**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name of Additional Insured Person(s) Or Organization(s):	Location and Description of Completed Operations

Information required to complete this Section, if not shown above, will be shown in the Declarations.

Section II – Who is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury" or "property damage" caused, in whole or in part, by "your Work" at the location designated and described in the schedule of this endorsement performed for that additional insured and included in the "products—completed operations hazard".

EXHIBIT D

(EXAMPLE)

ACORD™ CERTIFICATE OF LIABILITY INSURANCE						DATE (MM/DD/YYYY) Completed	
PRODUCER Fully Completed				THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.			
INSURED Fully Completed				INSURERS AFFORDING COVERAGE		NAIC #	
				INSURER A: Name of Insurance Company		Completed	
				INSURER B: Name of Insurance Company		Completed	
				INSURER C: Name of Insurance Company		Completed	
				INSURER D: Name of Insurance Company		Completed	
		INSURER E: Name of Insurance Company		Completed			
COVERAGES							
THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.							
INSR LTR	ADD'L INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS	
A	X	GENERAL LIABILITY CG001 <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> OWNERS & CONT PROT ((IF REQUIRED) <input type="checkbox"/> GEN'L AGGREGATE LIMIT APPLIER PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC	Policy Number	Policy Start Date	Policy End Date	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea. Occur.) \$ 50,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS-COMP/OP AGG \$ 1,000,000	
A		AUTOMOBILE LIABILITY CA001 <input checked="" type="checkbox"/> ANY AUTO CA001 <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS <input type="checkbox"/>	Policy Number	Policy Start Date	Policy End Date	COMBINED SINGLE LIMIT (Ea. Accident) \$ 1,000,000 BODILY INJURY (PER PERSON) \$ BODILY INJURY (PER ACCIDENT) \$ PROPERTY DAMAGE (PER ACCIDENT) \$	
		GARAGE LIABILITY <input type="checkbox"/> ANY AUTO				AUTO ONLY-EA ACCIDENT \$ OTHER THAN EA ACC \$ AUTO ONLY: AGG \$	
B	X	EXCESS UMBRELLA LIABILITY <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> DEDUCTIBLE <input type="checkbox"/> RETENTION \$	Policy Number	Policy Start Date	Policy End Date	EACH OCCURRENCE \$ per request AGGREGATE \$ per request	
C		WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? NO If yes, describe under SPECIAL PROVISIONS below	Policy Number	Policy Start Date	Policy End Date	<input checked="" type="checkbox"/> WC STATU- <input type="checkbox"/> OTHER TORY LIMITS E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE-EA EMPLOYEE \$ 500,000 E.L. DISEASE-POLICY LIMIT \$ 500,000	
		OTHER Professional Liability (If requested)	Policy Number	Policy Start Date	Policy End Date		
DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS List Project number, location and description. No endorsements or additional forms modify or limit coverage provided to additional insured. Coverage provided to the additional insured is primary.							
CERTIFICATE HOLDER				CANCELLATION			
Additional Insured: Village of River Forest, its officials, employees, agents, attorneys and volunteers				SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT.			
				SIGNATURE OF AUTHORIZED AGENT			

EXHIBIT E

ADDITIONAL INSURED ENDORSEMENT

Name of Insurer:
Name of Insured:
Policy Number:
Policy Period:
Endors. Effective Date:

This endorsement modifies coverage provided under the following:

Commercial General Liability
Coverage Part

Name of Individuals or Organization:

WHO IS AN INSURED section of the policy / coverage document is amended to include as an insured, the individuals or organization shown above, but only with respect to liability "arising out of your Work".

For purposes of this endorsement, "arising out of your Work" shall mean:

1. Liability the Additional Insured may incur resulting from the actions of a Contractor it hires.
2. Liability the Additional Insured may incur for negligence in the supervision of the Named Insured Contractors Work.
3. Liability the Additional Insured may incur for failure to maintain safe Worksite conditions.
4. Liability the Additional Insured may incur due to joint negligence of the Named Insured Contractor and the Additional Insured.

Original Created – 1/2002
Revised – 1/2005

108.06 Labor, Methods, and Equipment

Add the following to Article 108.06 of the SSRBC:

108.06.1 Overtime Work

Except in connection with the safety or protection of persons, or the Work, or property at the site or adjacent thereto, all Work at the site shall be performed during regular Working hours; and the Contractor will not permit overtime Work or the performance of Work on Saturday, Sunday or any legal holiday without the Director of Public Works' written consent given after prior written notice. Regular Working hours shall be a consecutive eight hour period between the hours of seven o'clock (7:00) A.M. and six o'clock (6:00) P.M., Monday through Friday. No loading, unloading, opening, closing or other handling of crates, containers, building materials or the performance of construction Work shall be performed before the hour of seven o'clock (7:00) A.M. and after the hour of nine o'clock (9:00) P.M.

2.2 EQUAL EMPLOYMENT OPPORTUNITY CLAUSE

Equal Employment Opportunity Clause required by the Illinois Fair Employment Practices Commission as a material term of all public Contracts:

"EQUAL EMPLOYMENT OPPORTUNITY"

In the event of the Contractor's noncompliance with any provision of this Equal Employment Opportunity Clause, the Illinois Fair Employment Practices Act or the Fair Employment Practices Commission's Rules and Regulations for Public Contracts, the Contractor may be declared non-responsible and therefore ineligible for future Contracts or Subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and the Contract may be canceled or avoided in whole or in part, and such other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulation.

During the performance of this Contract, the Contractor agrees as follows:

- (1) That it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin or ancestry; and further that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization.
- (2) That, if it hires additional employees in order to perform this Contract, or any portion hereof, it will determine the availability (in accordance with the Commission's Rules and Regulations for Public Contracts) of minorities and women in the area(s) from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized.
- (3) That, in all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, national origin or ancestry.

- (4) That it will send to each labor organization or representative of Workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the Contractor's obligations under the Illinois Fair Employment Practices Act and the Commission's Rules and Regulations for Public Contracts. If any such labor organization or representative fails or refuses to cooperate with the Contractor in its efforts to comply with such Act and Rules and Regulations, the Contractor will promptly so notify the Illinois Fair Employment Practices Commission and the Contracting agency and will recruit employees from other sources when necessary to fulfill its obligation thereunder.
- (5) That it will submit reports as required by the Illinois Fair Employment Practices Commission's Rules and Regulations for Public Contracts, furnish all relevant information as may from time to time be requested by the Commission or the Contracting agency, and in all respects comply with the Illinois Fair Employment Practices Act and the Commission's Rules and Regulations for Public Contracts.
- (6) That it will permit access to all relevant books, records, accounts and Work sites by personnel of the Contracting agency and the Illinois Fair Employment Practices Commission for purposes of investigation to ascertain compliance with the Illinois Fair Employment Practices Act and the Commission's Rules and Regulations for Public Contracts.
- (7) That it will include verbatim or by reference the provisions of paragraphs 1 through 7 of this clause in every performance subcontract as defined in Section 2.10(b) of the Commission's Rules and Regulations for Public Contracts so that such provisions will be binding upon every such Subcontractor; and that it will also so include the provisions of paragraphs 1, 5, 6 and 7 in every supply subcontract as defined in Section 2.10(a) of the Commission's Rules and Regulations for Public Contracts so that such provisions will be binding upon every such Subcontractor. In the same manner as with other provisions of this Contract, the Contractor will be liable for compliance with applicable provisions of this clause by all its Subcontractors; further, it will promptly notify the Contracting agency and the Illinois Fair Employment Practices Commission in the event any Subcontractor fails or refuses to comply therewith. In addition, no Contractor will utilize any Subcontractor declared by the Commission to be non-responsible and therefore ineligible for Contracts or Subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations.

With respect to the two types of Subcontracts referred to under paragraph 7 of the Equal Employment Opportunity Clause above, following is an excerpt of Section 2 of the FEPC's Rules and Regulations for Public Contracts:

Section 2.10. The term "Subcontract" means any agreement, arrangement or understanding, written or otherwise, between a Contractor and any person (in which the parties do not stand in the relationship of an employer and an employee):

- (a) for the furnishing of supplies or services or for the use of real or personal property, including lease arrangements, which, in whole or in part, is utilized in the performance of any one or more Contracts; or
- (b) Under which any portion of the Contractor's obligation under any one or more Contracts is performed, undertaken or assumed."

2.3 COMPLIANCE WITH FREEDOM OF INFORMATION ACT REQUESTS

Section 7(2) of the Illinois Freedom of Information Act ("FOIA") (5 ILCS 120/7(2)) requires certain records that qualify as "public records," which have been prepared by and are in the possession of a party who has Contracted with the Village, be turned over to the Village so that a FOIA requestor can inspect and photocopy the non-exempt portions of the public records pursuant to a FOIA request. The Village has a very short period of time from receipt of a FOIA request to comply with the request, and it requires sufficient time to review the records to decide what information is or is not exempt from disclosure. The Contractor acknowledges the requirements of FOIA and agrees to comply with all requests made by the Village for public records (as that term is defined by Section 2(c) of FOIA) in the Contractor possession and to provide the requested public records to the Village within two (2) business days of the request being made by the Village. The Contractor agrees to indemnify and hold harmless the Village from all claims, costs, penalties, losses and injuries (including but not limited to, attorney's fees, other professional fees, court costs and/or arbitration or other dispute resolution costs) arising out of or relating to its failure to provide the public records to the Village under this Agreement.

2.4 RESPONSIBILITIES OF CONTRACTOR

Within ten (10) days after the signing of the Contract, the Contractor shall submit a Work schedule to the Village showing the progress to be made on the major portions of the Work, such Work schedule to be designated to complete the entire Work within the time stipulated for completion. The schedule of Work, however, shall be subject to the Director of Public Works' approval. If, at any time during the progress of Work, the Director of Public Works is of the opinion that the Contractor is not adhering to such schedule, the Director of Public Works will request the Contractor to increase his force to comply with the Work schedule. Failure of the Director of Public Works, however, to demand this shall not release the Contractor from his obligation to secure the quality of Work or the rate of progress specified.

The Contractor shall supervise and direct the Work. The Contractor shall be solely responsible for the means, methods, techniques, sequences, and procedures of construction. The Contractor will employ and maintain on the Project a qualified forestry supervisor or superintendent who shall have been designated in writing by the Contractor as the Contractor's representative at the site. The supervisor or superintendent of the Contractor shall have full authority to act on behalf of the Contractor. All communications given to the supervisor or superintendent shall be as binding as if given to the Contractor. The supervisor or superintendent shall be present on the site at all times as required to perform adequate supervision and coordination of the Work.

The Contractor shall be solely responsible for the safety of persons, property, or the Work at or adjacent to the construction site. All decisions relating to safe construction operations, the use and

proper application of equipment and materials, and the protection of the general public from construction operations shall be the responsibility of the Contractor. The Contractor shall identify a qualified supervisor or superintendent in writing who shall have the authority to act on behalf of the Contractor relative to Project safety issues. The supervisor or superintendent shall be present on the site at all times as required to maintain safe Project operations.

In the event that the designated forestry supervisor or superintendent is absent from the site, the Contractor shall designate a substitute supervisor or superintendent to act in responsible charge of the Work. Any changes in the designated construction supervisor or safety supervisor or superintendent shall be documented by written statement to the Director of Public Works at the time of the change.

2.5 CONTRACTOR'S DEFAULT FORFEITURE OF CONTRACT

The Work herein specified shall be prosecuted with such force as the Director of Public Works may deem adequate to its completion within the time specified. If the rate at which the Work is performed is not, in the judgment of the Director of Public Works, such as to insure its progress and completion in the time and manner herein specified, or if, at any time, the Contractor refuses or neglects to prosecute the Work with the force sufficient in the opinion of the Director of Public Works for its completion within the specified time, or if, in any event, the Contractor fails to proceed with the Work in accordance with the requirements and conditions of those Specifications, the Village shall have full right and authority to take the Work out of the hands of the Contractor and employ other Workmen to complete the unfinished Work, or to relet the same to other Contractors, and to deduct the expense occasioned by such default from any money that may be due to the Contractor.

2.6 ASSIGNMENT OF CONTRACT

No part of the Work herein specified shall be assigned without the written consent of the Director of Public Works, and in no case shall such consent relieve the Contractor or his surety from the obligations herein entered into by the same or change the terms of this Agreement.

2.7 SUSPENSION OF WORK

Should the Contractor, with the approval of the Director of Public Works, stop work, or should the weather conditions in the opinion of the Director of Public Works be such that the Work could not be properly and safely performed, then the Director of Public Works may order said Contractor or Contractors to suspend work until such time as weather conditions shall permit proper construction, and in any case of stoppage of work, the Contractor shall at his own expense store materials and be responsible for all accidents as though the Work was in progress.

2.8 LIMITATION OF OPERATIONS

The Contractor shall conduct the Work on this Project at all times in such a manner and in such sequence as will assure the least interference with traffic on all streets.

2.9 PERFORMANCE BOND

The Contractor shall furnish a satisfactory performance bond in the sum of the amount of the Contract in dollars guaranteeing the proper completion of the Work and the maintenance of the Work during the period of one (1) year from and after the date of the completion and acceptance

of the same. This date shall be the date shown on the Final Pay Estimate, which is submitted by the Director of Public Works for the Work performed by the Contractor. If, within this guarantee period, any Work is found by the Village to be defective, the Contractor shall promptly, without cost to the Village, and in accordance with the Village's written instructions, correct such defective Work. If the Contractor does not promptly comply with the terms of such instructions, the Village may have the defective Work corrected and all direct and indirect costs of such corrections, including compensation for any required Professional Services, shall be paid or reimbursed to the Village by the Contractor. The maintenance of the Work shall consist of:

2.9.1 Correction of any defect in material of Workmanship furnished for such improvements, latent in character and not discernible at the time of final inspection or acceptance by the Village.

2.10 PAYMENT BOND

The Contractor shall furnish a satisfactory payment bond in the full amount of the Contract guaranteeing payment of all material used and for all labor performed.

2.11 PAYMENTS

If the rate of progress is satisfactory to the Director of Public Works, payment estimates will be submitted once a month during the progress of the improvement for ninety percent (90%) of the value of the Work done and in place at the date of the preparation of the payment estimate. Payment will be made to the Contractor once all required waivers of lien for material suppliers and subcontractors have been submitted to the Village. Upon final completion and acceptance of the Work, a final estimate will be issued for the total amount due under the Contract, less previous payments and liquidated damages. In no case will the final estimate be prepared until the Contractor has complied with all the requirements set forth and the Director of Public Works has made his final inspection of the entire Work and is satisfied that the entire Work is properly and satisfactorily constructed in accordance with the requirements of the Contract.

2.12 DIRECTOR OF PUBLIC WORKS'S AUTHORITY

The Director of Public Works shall act as the Village's representative during the construction period. The Director of Public Works shall decide any issues that may arise as to quality and acceptability of the Work performed. The Director of Public Works shall interpret the intent of the Contract Documents in a fair and unbiased manner. The Director of Public Works will make visits to the site and determine if the Work is proceeding in accordance with the Contract Documents. The Contractor will be held strictly to the intent of the Contract Documents in regard to the quality of materials, Workmanship, and execution of the Work.

The Director of Public Works shall NOT have control over or charge of, and shall NOT be responsible for means, methods, techniques, sequences, procedures or controls, or for safety precautions or programs in connection with the Work, since these are solely the Contractor's responsibility under the Contract for Construction. The Director of Public Works shall not be responsible for the Contractor's schedules or failure to carry out the Work in accordance with the Contract documents. The Director of Public Works shall not have control over or charge of acts or omissions of the Contractor, Subcontractors or their agents or employees, or of any other persons performing portions of the Work.

2.13 NIGHT, SUNDAY, AND HOLIDAY WORK

No Work shall be performed under these Specifications at night or on Sunday or legal holidays without the prior, written approval of the Director of Public Works.

2.14 LOCAL REGULATIONS

The Contractor shall observe all ordinances in relation to obstructing streets or driveways, maintaining signals, keeping open passageways and protecting same where exposed and generally to observe all laws and ordinances controlling or limiting those engaged in public work, which ordinances and laws are made a part of these Specifications.

All Contractors are expected to comply fully and completely with any and all applicable State and Federal statutes, rules and regulations as they relate to hiring, wages, and any other applicable condition of employment.

The Contractor at all times during the life of this contract shall observe and abide by all federal, state and local laws which in any way affect the conduct of the work and with all decrees and orders of courts of competent jurisdiction. The Contractor shall indemnify and save harmless the Village, its officers, agents and employees against any claim or liability arising from or based on his violation of any law, ordinance, regulation, decree of order.

The Contractor shall procure at his own expense all necessary licenses and permits in connection with the work of this contract. Likewise, said Contractor shall furnish all required surety bonds and shall give all necessary foremen notices in connection with the lawful prosecution of the work of his contract.

III. SPECIAL PROVISIONS

This Section amends and takes precedence over the Standard Specifications and the Supplemental Specifications.

The Special Provisions listed herein explain certain General Items pertaining to this Project, and amend the Standard Specifications in describing Work required for certain Contract Items.

SCOPE OF WORK (Tree Removal)

The Contractor shall furnish all labor, supervision, supplies, and tools, equipment and other means necessary or proper for performing and completing the work, and shall obtain and pay for all required permits. The Contractor shall be responsible for the cleaning up of the job site and he shall repair or restore all structures and property that may be damaged or disturbed during performance of the work to the satisfaction of the Village of River Forest.

LOCATION

All work will be performed within the Village of River Forest, Illinois, on public right-of-way or on property owned by the Village.

COMMENCEMENT OF WORK

Commencement of this contract will begin immediately after Contractor receives first removal list. Trees will be marked with a white painted "x" on the trunk. **All trees marked for removal shall be removed within 10 calendar days of the receipt of the list.**

Subsequent tree removal lists will be submitted to the Contractor as they are developed. All trees to be removed shall be completed in accordance with the detailed specifications identified in the contract documents.

Total number of trees to be removed is estimated at 80 for this period.

BY WHOM THE WORK IS TO BE DONE

The Contract shall be awarded to the Contractor's name appearing on the bid, and that firm and not an affiliate of the firm or a subcontractor shall do the work. **The Contractor shall be fully licensed with the Village of River Forest before being allowed to bid.** The Contractor shall remain licensed with the Village throughout the contract period.

PERIODIC INSPECTION

The Contractor shall notify the office of the Superintendent of Operations on the morning of any workday giving the location of that day's work. The Superintendent of Operations or his representative will periodically inspect the work and will always be available should any problems arise.

METHOD OF MEASURING

Trees to be removed shall be measured per inch of diameter. The diameter-breast-height (DBH) shall be measured at a point four feet six inches above the highest ground level at the tree and will be determined by dividing the measured circumference at this point by 3.1416.

LOCATION OF TREE REMOVAL WORK

All marked trees in the Village parkway on the streets in the general area shall be removed. All stems shall be removed to a point that leaves a stump no more than **4 inches (4") high**. All tree removal work is to be done in accordance with the enclosed removal specifications.

It will be the Contractor's responsibility to notify and make arrangements with the utility company for the removal of branches extending through power and/or telephone lines, so the trimming operations will not be delayed.

The Contractor shall protect sidewalks, curbs, streets, manhole covers and catch basin, housing property and automobiles from the impact of falling wood by the use of limb ground supports when needed.

CLEANUP

Immediately after removal of a tree has been completed, the area beneath the tree shall be raked and all debris shall be removed from the area. All streets, driveways, and sidewalks shall be swept clean. Care shall also be taken not to damage other trees, shrubs, or lawn during tree removal operations.

SAFETY

When performing tree removal operations, the Contractor may block off the street and sidewalk in the immediate area of the work to prevent vehicles or pedestrians from entering the work area. Suitable warning signs, "Tree Removal, No Through Traffic" shall be furnished and erected by the Contractor at the intersections to adequately warn motorists before they enter the work area. The Contractor shall notify the Superintendent of Operations, who will notify the West Suburban Consolidated Dispatch Center (River Forest, IL), prior to closing off a street and again when it is reopened. For further information on traffic safety, see TRAFFIC CONTROL PLAN.

REMOVAL OF DEBRIS

All debris from tree removal operations shall be removed from the site and from the Village of River Forest by the end of that work day. No on-site or Village-owned areas will be designated as log storage areas. Payment for removal and disposal of debris is to be included in the unit price. No debris or logs shall be given to residents. **Under no circumstances shall debris be left on the parkway or street overnight, or weekends or holidays.**

CONTRACTOR'S REPRESENTATIVE

The Contractor shall have at all times a competent foreman or superintendent on the job that shall have

full authority to act for the Contractor, and to receive and execute orders from the Forestry Supervisor or appointed representative. Any instructions given to such superintendent or person executing work for the Contractor shall be binding on the Contractor as though given to him personally. Contractor's representative must be proficient in the use and interpretation of the English language.

WORKERS

The Contractors shall employ competent foremen and laborers and shall replace, at the request of the Superintendent of Operations, any incompetent, unfaithful, abusive or disorderly workers in their employ. Only workers expert in their respective branches of work shall be employed where special skill is required.

ARBORIST CERTIFICATION & SIMILAR PROJECT EXPERIENCE

There shall be at least one "Certified Arborist" or "Certified Tree Worker" as recognized by the International Society of Arboriculture on the job site at all times. Contractor shall demonstrate that they have a minimum of 5 years of experience with tree removal projects of similar nature and scope.

ACCIDENT PREVENTION

The Contractor shall exercise every precaution at all times for the protection of the persons and properties. The safety provisions of all applicable laws and ordinances shall be strictly observed. Any practice obviously hazardous in the opinion of the Village or authorized representative, shall be immediately discontinued by the Contractor upon his receipt of instructions from the Village, or authorized representative, to discontinue such practice.

The Contractor shall abide by all applicable laws, standards, and regulations that apply to the completion of the work, including EPA and OSHA safety standards and regulations.

DAMAGE TO PRIVATE OR PUBLIC PROPERTY

Plywood or other support or protection must be placed on parkway prior to operating or parking vehicle or equipment on or over the parkway. Any/all damage to private or public property as a result of the Contractor's operation shall immediately be reported to the Village and repaired by the Contractor to the property's pre-existing condition.

When and where possible, the Contractor should avoid operating motorized equipment on the parkways, driveways, or public walks while performing work under the provisions of this contract.

REPORTING

The Contractor shall keep daily records of work completed and submit a copy of these records to the Superintendent of Operations at the end of each work day.

PUBLIC RELATIONS

The Contractor shall maintain good public relations at all times. The Contractor shall have an English-speaking representative of the company on the job site at all times.

PARKING

No off-street parking for equipment shall be provided for by the Village of River Forest on any of the Village's public properties.

EQUIPMENT

Under no circumstances shall any motorized equipment be permitted to be driven on the parkways, driveways, or public walks while performing work under the provisions of this contract. **Contractor shall own a crane** (not leased or rented) for use in removals in order to minimize damage and expedite work within required time frame.

CONTRACT WORK HOURS

Contractor shall only work on weekdays (Monday through Friday) between the hours of 7:00 a.m. and 3:30 p.m. Unless previously authorized by the Village, no work will be allowed on weekends or legal holidays as recognized by the Village of River Forest.

TRAFFIC CONTROL PLAN

This item of work shall include furnishing, installing, maintaining, replacing, relocating and removing all traffic control devices used for the purpose of regulating, warning or directing traffic during tree removal operations.

Traffic control shall be in accordance with the applicable sections of the Standard Specifications for Road and Bridge Construction, the applicable guidelines contained in the Illinois Manual on Uniform Traffic Control Devices for Streets and Highways, these Special Provisions, and any special details and Highway Standards contained herein and in the plans.

The governing factor in the execution and staging of work for this contract is to provide the motoring public with the safest possible travel conditions near the work zone. The Contractor shall arrange his operations to keep the closing of any traffic lane(s) of the roadway to a minimum.

PEDESTRIAN SIDEWALK CONTROL

While overhead removal work is taking place the Contractor shall block off the sidewalk to pedestrian traffic immediately under the trees being removed.

LOCATION AND DATE

All tree removal work defined in this bid packet shall take place in the Village of River Forest, Illinois before May 1, 2021.

PAYMENT AND WAIVERS OF LIEN

All invoices shall identify each tree's location, date removed and diameter of the tree, and shall be certified by the Superintendent of Operations or designee. Final payment will be processed within 30 days of submission of final invoice. No partial payments will be processed. The Contractor shall furnish to the Director of Public Works final Waivers of Lien for labor and materials upon completion of the project and before final payment. A ten percent (10%) retainage will be withheld until receipt of final waivers.

SCOPE OF WORK (Stump Removal)

The Contractor shall furnish all labor, supervision, supplies, and tools, equipment and other means necessary or proper for performing and completing the work, and shall obtain and pay for all required permits. The Contractor shall be responsible for the cleaning up of the job site and he shall repair or restore all structures and property that may be damaged or disturbed during performance of the work to the satisfaction of the Village of River Forest.

LOCATION

All work will be performed within the Village of River Forest, Illinois, on public right-of-way or on property owned by the Village.

COMMENCEMENT OF WORK

Commencement of this contract will begin immediately after Contractor receives the first list. The bidder shall remove and restore all stumps designated within time frame specified for stump removals unless the Superintendent of Operations grants an extension.

Subsequent stump removal lists will be submitted to the Contractor as they are developed .

Total number of stumps to be removed is estimated at 80 for this period.

BY WHOM THE WORK IS TO BE DONE

The Contract shall be awarded to the Contractor's name appearing on the bid, and that firm and not an affiliate of the firm or a subcontractor shall do the work. **The Contractor shall be fully licensed with the Village of River Forest before being allowed to bid.** The Contractor shall remain licensed with the Village throughout the contract period.

PERIODIC INSPECTION

The Contractor shall notify the office of the Superintendent of Operations on the morning of any workday giving the location of that day's work. The Superintendent of Operations or his representative will periodically inspect the work and will always be available should any problems arise.

NOTIFICATION BY THE VILLAGE

The Village will provide the Contractor with a list of addresses and the locations of tree stumps. Lists must be completed (sites ground and restored) within 10 calendar days.

J.U.L.I.E.

The Contractor shall adhere to all current J.U.L.I.E. laws and regulations regarding underground excavations. Any damage done to underground utilities or infrastructure, public or private, shall be the responsibility of the Contractor.

STUMP REMOVAL

The Contractor shall remove all tree stumps and buttress roots designated by the Superintendent or representative to a point EIGHT inches (8") below the adjacent ground level. Additionally, the Contractor shall remove all surface and adjacent subsurface roots as may be necessary to eliminate "humps" or mounds in the parkway in the parkway area adjacent to the stump. All parkway areas are to be left flat and meet original grade. The area will then be backfilled with clean, pulverized topsoil to the level of the adjoining grade and seeded.

REMOVAL OF DEBRIS

After grinding (removal) of a tree stump and all associated roots, the Contractor shall remove all stump grindings and associated debris from the site by the end of that work day. No on-site or Village-owned areas will be designated as storage areas. All streets, driveways, and sidewalks shall be swept clean. Care shall also be taken not to damage other trees, shrubs, or lawns during tree stump removal operations. Grinding debris generated by the work described in this contract shall be the responsibility of the Contractor. Payment for removal and disposal of debris is to be included in the unit price. Stumps, grindings, and debris shall be placed away from the curb and gutter, street, sidewalk, and private property immediately to eliminate hazards to vehicular and pedestrian traffic, and to eliminate damage to private property.

BACKFILLING

All areas where stumps have been removed and areas disturbed by the removal operation shall be backfilled to the level of the adjoining grade with pulverized black dirt (topsoil). This shall occur on the same day grindings are removed; otherwise the site shall be properly barricaded overnight to assure the public safety. All holes must be backfilled within twenty-four (24) hours of debris removal. The Contractor shall supply his own topsoil. The topsoil shall be properly leveled and compacted so as to ensure a minimum of settlement of the backfill material. **Grindings (chips) and debris must not be used as backfill material.**

SEEDING

All adjacent disturbed areas and areas where backfill material was installed shall be seeded.

SUCKER GROWTH

In the event that adventitious (sucker) growth should occur, the Contractor shall be responsible for regrinding to eliminate sucker growth during a period of one year after initial grinding. Re-grinds must also be restored to grade and reseeded at no additional charge to the Village. Care shall also be taken not to damage other trees, shrubs, or lawns during stump removal and restoration operations.

DAMAGE TO PRIVATE OR PUBLIC PROPERTY

Plywood or other support or protection must be placed on parkway prior to operating or parking vehicle or equipment on or over the parkway. Any/all damage to private or public property as a result of the Contractor's operation shall immediately be reported to the Village and repaired by the Contractor to the

property's pre-existing condition.

When and where possible, the Contractor should avoid operating motorized equipment on the parkways, driveways, or public walks while performing work under the provisions of this contract.

CONTRACT WORK HOURS

Contractor shall only work on weekdays (Monday through Friday) between the hours of 7:00 a.m. and 3:30 p.m. Unless previously authorized by the Village, no work will be allowed on weekends or legal holidays as recognized by the Village of River Forest.

REPORTING

The Contractor shall keep daily records of work completed and submit a copy of these records to the Superintendent of Operations at the end of each work day.

PROPOSAL

VILLAGE OF RIVER FOREST, ILLINOIS

2020 TREE REMOVAL PROGRAM (Complete in Duplicate)

TO THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF RIVER FOREST, ILLINOIS:

This is a bid for the removal of parkway trees throughout the Village of River Forest as specified in the attached bid of the Village of River Forest attached hereto and made part of this bid.

***Approximate number of trees is 54 (up to 25") and 26 (over 25")**

Bid Criteria	Classification	DBH Range	Total inches per DBH Range (estimated)	Price per inch (\$)	Total (price per inch X total inches per DBH range)	
	1	Up to 25"	972	14	13,608	
	2	Over 25"	780	23.75	18,525	
			Qty.	Price per stump (\$)	Total (price per stump X 80)	
	Stump		80	90	7,200	
					\$ 39,333	Grand Total (Class 1+2+stumps)

All bids shall be F.O.B. River Forest, Illinois.

Company Name:

Homer Tree Care Inc

Address:

14000 S. Archer Ave

Lockport, IL 60441

Contact Phone #:

815-838-0320

Authorized Signature:



Title:

Chief Operating Officer
(Corporate Seal)

TO THE PRESIDENT AND
BOARD OF TRUSTEES
VILLAGE OF RIVER FOREST
400 Park Avenue
River Forest, Illinois 60305

Date: 3-10-20

1. The undersigned Homer Tree Care Inc
(Name of Bidder)
14000 S. Archer Ave Lockport, IL
(Address of Bidder)
by James Reiter, as Officer
(Officer, Attorney, Manager, Secretary)

hereby proposes to furnish all labor, materials, and equipment to perform all Work necessary for the improvements described in the Specifications, and in accordance with the Project's Plans, Specifications and Bid Proposal.

2. The Project's Plans and Specifications are those prepared by The Village of River Forest, 400 Park Ave, River Forest, Illinois 60305, telephone 708-366-8500. The Specifications herein referred to are the applicable Specifications for this Work.
3. The undersigned agrees that the Village reserves the right in receiving these Proposals to waive technicalities and reject any or all Proposals, and to select such Proposal as may be for the best interest of the Village, and yet be in conformity with the Law.
4. In submitting this Proposal, the undersigned further agrees to deposit with this Proposal a Bid bond, cashier's check, or certified check in the amount of not less than ten percent (10%) of the total amount of the Bid; said bond or check to be forfeited to the Village if a Contract is awarded and the Contractor does not furnish a satisfactory surety bond for the completion of the Work, and sign the Contract therefore within ten (10) days after the award of a Contract.
5. In submitting this Proposal, the undersigned further agrees that he and his surety will execute and present within Ten (10) Days after the date of receipt of the Contract from the Village, a performance bond and a labor and material payment bond satisfactory to and in the form prescribed by the Village, in the penal sum of the full amount of the Contract, guaranteeing the faithful performance of Work in accordance with the terms of the Contract.
6. In submitting this Proposal, the undersigned declares that the only persons or parties interested in the Proposal as principals are those named herein; and that the Proposal is made without collusion with any other person, firm, or corporation.
7. The undersigned further declares that he has carefully examined the Plans, Specifications and Bid Proposal and that he has inspected, in detail, the site of the proposed Work, and that he has

familiarized himself with all of the local conditions affecting the Contract and the detailed requirements of construction, and understands that in submitting this Proposal he waives all right to plead any misunderstanding regarding the same.

8. The undersigned further understands and agrees that if this Proposal is accepted, he is to furnish and provide all necessary machinery, tools, apparatus, and other means of construction, and to do all of the Work, and to furnish all of the materials specified in the Contract, in the manner and at the time therein prescribed, and in accordance with the requirements set forth.
9. The undersigned declares that he understands that the quantities mentioned are approximate only and that they are subject to increase or decrease; that he will take in full payment therefore the amount and the summation of the actual quantities, as finally determined, multiplied by the unit prices shown in the Schedule of Prices contained herein.
10. The undersigned further agrees that if the Village decides to extend or shorten the Project, or otherwise alter it by extras or deductions, including the elimination of any one or more of the items, as provided in the Specifications, he will perform the Work as altered, increased, or decreased at the Contract unit prices.
11. The undersigned further agrees that the Village may, at any time during the progress of the Work covered by this Contract, order other Work or materials incidental thereto and that all such Work and materials as do not appear in the Proposal or Contract as a specific item accompanied by a unit price, and which are not included under the Bid price for other items in this Contract, shall be performed as extra Work, and that he will accept as full compensation the actual cost as determined in the Specifications.
13. The undersigned further agrees to execute a Contract for this Work and present the same to the Village within Ten (10) Days from the date of receipt of the Contract from the Village.
14. The undersigned further agrees to carry the necessary Public Liability Worker's Compensation Insurance to protect the and such others as may be cited in the Specifications, from any claims that may arise in connection with the construction of said Work and furnish a Certificate of Insurance naming said parties as Additional Insureds.
15. The undersigned further agrees to submit a Work schedule to the Village not later than Ten (10) Days after the execution and approval of the Contract and Contract bond, unless otherwise provided, and to prosecute the Work in such manner and with sufficient materials, equipment, and labor and will insure its completion within the time limit specified herein, it being understood and agreed that the undersigned agrees to commence the work no sooner than **May 1, 2020** and complete the Work no later than **April 30, 2021**, unless additional time is granted by the Village in accordance with the provisions of the Specifications. In case of failure to complete the Work by the completion date set herein or within such extra time as may have been allowed by extensions, the undersigned agrees that the Village shall withhold from such sums as may be due him under the terms of this Contract, the costs as set forth in the SSRBC. These costs will be considered and be treated not as a penalty but as damages due the Village from the undersigned by reasons of inconvenience and added costs to the Village resulting from the failure of the undersigned to

complete the Work within the time specified in the Contract. The undersigned further agrees that unit prices within this Contract will be used to perform tree and stump removal work as needed in the Village through April 30, 2021.

16. The undersigned further understands that payment for this Work is to be made in cash and that he is to look to the Village for said payment upon presentation of Waivers of Liens.
17. The undersigned further understands that the Village shall make payments to the Contractor on the Director of Public Works's Estimate only, at intervals of not less than once a month, and at such other times as the Director of Public Works may submit them, for Work performed, or for substantial amounts of material delivered to the improvement site, with a deducted reserve of Ten Percent (10%) to be held until completion of the Contract. No payments will be made until presentation of a duly executed waiver, or waivers of lien, equal to the amount of Director of Public Works's Estimate and the final payment shall be made only upon the Director of Public Works's Final Estimate and presentation of final waiver for material and labor furnished together with the Contractor's sworn statement.
18. The undersigned submits herewith his Schedule of Prices covering the Work to be performed under this Contract; he understands that he must show in the Schedule the unit prices for which he proposes to perform each item of Work, that the extensions must be made by him, and that if not so done, his Proposal may be rejected as irregular.

SIGNATURES

(IF AN INDIVIDUAL)

Signature of Bidder

Business Address

Telephone Number

(IF A CO-PARTNERSHIP)

Firm Name

Signed By

Business Address

Telephone Number

(INSERT NAMES & ADDRESSES

OF ALL MEMBERS OF THE FIRM)

(IF A CORPORATION)

Corporate Name

Signed By

President

Business Address

Telephone Number

Fax Number

(INSERT NAMES OF OFFICERS)

President

Secretary

Treasurer

ATTEST:

Secretary

(SEAL)

N/A

SUBCONTRACTORS LIST

The Bidder hereby states the following items of Work will not be performed by its organization. (List items to be subcontracted as well as the names, addresses and phone numbers of the subcontractors.)

1) _____ Type of Work _____

Addr _____ City _____ State _____ Zip _____

2) _____ Type of Work _____

Addr _____ City _____ State _____ Zip _____

3) _____ Type of Work _____

Addr _____ City _____ State _____ Zip _____

4) _____ Type of Work _____

Addr _____ City _____ State _____ Zip _____

5) _____ Type of Work _____

Addr _____ City _____ State _____ Zip _____

6) _____ Type of Work _____

Addr _____ City _____ State _____ Zip _____

7) _____ Type of Work _____

Addr _____ City _____ State _____ Zip _____

8) _____ Type of Work _____

Addr _____ City _____ State _____ Zip _____

EQUAL EMPLOYMENT OPPORTUNITY COMPLIANCE CERTIFICATE

As used in this certificate the term "subcontract" includes the term "purchase order" and all other agreements effectuating purchase of supplies or services. If this certificate is submitted as part of a Bid or Proposal the term "Seller" shall be deemed to refer to the Bidder or Offeror, or Subcontractor or Supplier. This certificate shall be renewed annually. Notwithstanding the foregoing, the certifications made herein shall remain applicable until completion of all nonexempt Contracts/subcontracts awarded while this certificate is in effect. The undersigned Seller certifies the following to the Village of RIVER FOREST hereinafter referred to as Buyer:

- A. **REPORTS**: Within thirty (30) days after Buyer's award to Seller of any Contract/subcontract and prior to each March 31 thereafter during the performance of Work under said subcontract, the Seller shall file Standard Form 100, entitled "Equal Employment Opportunity Employer Information Report EEO-1" in accordance with instructions contained therein unless Seller has either filed such report within 12 months preceding the date of the award or is not otherwise required by law or regulation to file such report.
- B. **PRIOR REPORTS**: Seller, if it has participated in previous Contract or subcontract subject to the Equal Opportunity Clause (41 C.F.R. Sec. 60-1.4 (a) (1) through (7), or the clause originally contained in Section 301 of Executive Order No. 10925, or the clause contained in section 201 of Executive Order No. 11114, has filed all required compliance reports. Seller shall obtain similar representations indicating submission of all required compliance reports, signed by proposed subcontractors, prior to awarding subcontracts not exempt from Equal Opportunity Clause.
- C. **CERTIFICATION OF NON SEGREGATED FACILITIES**: Seller certifies that it does not maintain or provide for its employees any segregated facilities at any of its establishments, and that it do not permit its employees to perform their services at any location, under its control where segregated facilities are maintained. Contractor certifies further that it will not maintain or provide for its employees any segregated facilities at any of its establishments and that it will not permit its employees to perform their services at any location, under its control where segregated facilities are maintained. Seller agrees that a breach of this certification is a violation of the Equal Opportunity Clause in this certificate. As used in this certification, the term "segregated facilities" means any waiting rooms, Work area, rest rooms, wash rooms, restaurants and other eating areas, time clocks, locker rooms, and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing facilities provided for employees which are segregated by explicit directive or are in fact segregated on the basis of race, color, religion, or national origin, because of habit, local custom or otherwise.

C. CERTIFICATION OF NONSEGREGATED FACILITIES: (Cont'd.)

Contractor further agrees that (except where it has obtained identical certifications from proposed subcontractors for specific time periods) it will obtain identical certifications from proposed subcontractors prior to the award of subcontracts exceeding \$10,000 which are not exempt from the provisions of the Equal Opportunity Clause; that it will retain such certifications in its files; and that it will forward the following notice to such proposed subcontractors (except where the proposed subcontractors have submitted identical certifications for specific time periods): NOTICE TO PROSPECTIVE SUBCONTRACTORS OF REQUIREMENT FOR CERTIFICATIONS OF NONSEGREGATED FACILITIES. A certification on Nonsegregated Facilities, as required by Section 60-1.8 of Title 41 of the Code of Federal Regulations, must be submitted prior to the award of a subcontract exceeding \$10,000 which is not exempt from the provisions of the Equal Opportunity Clause. (Note: The penalty for making false statements in offers is prescribed in 18 U.S.C. 1001).

D. AFFIRMATIVE ACTION COMPLIANCE PROGRAM: Prior to 120 days after receipt of any subcontract in the amount of \$50,000 or more from Buyer, if it has 50 or more employees and it is not otherwise exempt under 41 C.F.R. Part 60-1, shall have developed for each of his establishments a written affirmative action compliance program as called for in 41 C.F.R. Sec. 60-1.40. Seller will also require its lower-tier subcontractors who have 50 or more employees and receive a subcontract of \$50,000 or more and who are not otherwise exempt under 41 C.F.R. Part 60-1 to establish written affirmative action compliance programs in accordance with 41 C.F.R. Sec. 60-1.40.

E. Seller certifies that it is not currently in receipt of any outstanding letters of deficiencies, show cause, probable cause, or other such notification of noncompliance with EEO regulations.

Executed this 11 day of March 2020 by:

Homer Tree Care Inc
Firm name

By: James Reiter

Chief Operating Officer
Title

(Seller)

STATE OF ILLINOIS
DRUG FREE WORKPLACE CERTIFICATION

This certification is required by the Drug Free Workplace Act (30 ILCS 580/1 et seq.). The Drug Free Workplace Act, effective January 1, 1992, requires that no grantee or Contractor shall receive a grant or be considered for the purposes of being awarded a Contract for the procurement of any property or services from the State unless that grantee or Contractor has certified to the State that the grantee or Contractor will provide a drug free Workplace. False certification or violation of the certification may result in sanctions including, but not limited to, suspension of Contract or grant payments, termination of the Contract or grant and debarment of Contracting or grant opportunities with the State for at least one (1) year but not more than five (5) years.

For the purpose of this certification, "grantee" or "Contractor" means a corporation, partnership, or other entity with twenty-five (25) or more employees at the time of issuing the grant, or a department, division, or other unit thereof, directly responsible for the specific performance under a Contract or grant of \$5,000 or more from the State.

The Contractor/grantee certifies and agrees that it will provide a drug free Workplace by:

(a) Publishing a statement:

- (1) notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance, including cannabis, is prohibited in the grantee's or Contractor's Workplace.
- (2) specifying the actions that will be taken against employees for violations of such prohibition.
- (3) notifying the employee that, as a condition of employment on such Contract or grant, the employee will:
 - (A) abide by the terms of the statement; and
 - (B) notify the employer of any criminal drug statute conviction for a violation occurring in the Workplace no later than five (5) days after such conviction.

(b) Establishing a drug free awareness program to inform employees about:

- (1) the dangers of drug abuse in the Workplace;
- (2) the grantee's or Contractor's policy of maintaining a drug free Workplace;
- (3) any available drug counseling, rehabilitation, and employee assistance programs; and
- (4) the penalties that may be imposed upon an employee for drug violations.

(c) Providing a copy of the statement required by subparagraph (a) to each employee engaged in the

performance of the Contract or grant and to post the statement in a prominent place in the Workplace.

- (d) Notifying the Contracting or granting agency within ten (10) days after receiving notice under part (B) of paragraph (3) of subsection (a) above from an employee or otherwise receiving actual notice of such conviction.
- (e) Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program by, any employee who is so convicted, as required by section 5 of the Drug Free Workplace Act.
- (f) Assisting employees in selecting a course of action in the event drug counseling, treatment, and rehabilitation is required and indicating that a trained referral team is in place.
- (g) Making a good faith effort to continue to maintain a drug free Workplace through implementation of the Drug Free Workplace Act.

THE UNDERSIGNED AFFIRMS, UNDER PENALTIES OF PERJURY, THAT HE OR SHE IS AUTHORIZED TO EXECUTE THIS CERTIFICATION ON BEHALF OF THE DESIGNATED ORGANIZATION.

Homer Tree Care

Printed Name of Organization

[Signature]

Signature of Authorized Representative

Jim Reiter Chief Operations Officer

Printed Name and Title

Date

Requisition/Contract/Grant ID Number

* See Attached *

**CERTIFICATION THAT CONTRACTOR IS NOT BARRED FROM
PUBLIC CONTRACTING DUE TO BID-RIGGING OR
BID ROTATING CONVICTIONS**

WHEREAS, a conviction for the offense of Bid-rigging or Bid rotating bars a person or entity from Bidding on public Contracts (720 ILCS 5/33E-3 and 33E-4), and

WHEREAS, Section 33E-11 of the Criminal Code (720 ILCS 5/33E-11) requires Bidders and Contractors to certify on a form provided by the unit of local government or school district that they are not barred from public Contracting due to Bid-rigging or Bid rotating convictions.


NOW THEREFORE, IT IS HEREBY CERTIFIED THAT the undersigned,

Homer Tree Care Inc

(individual, firm, corporation or other entity)

is not barred from Bidding on or entering into public Contracts due to having been convicted of Bid-rigging or Bid rotating under paragraphs 33E-3 or 33E-4 of the Illinois Criminal Code. The undersigned also certifies that no officers or employees of the Bidder or the Contractor have been so convicted and that the Bidder or Contractor is not the successor company or a new company created by the officers or owners of one so convicted. It is further certified that any such conviction occurring after the date of this certification will be reported to the above public body in writing, within seven (7) days of such conviction, if it occurs during any Bidding process, Contract term or otherwise prior to the entering into any Contract therewith.

DATE: 3-10-20

By: 

ATTEST: 

(SEAL)

**CONTRACTOR CERTIFICATION
SEXUAL HARASSMENT POLICY**

Homer Tree Care ("Contractor"), having submitted a Bid to the Village of River Forest,
hereby certifies that said Contractor has a written sexual harassment policy in place in full compliance
with 775 ILCS 5/2-105 (A) (4).

Signed by: _____

(Corporate
Seal)

Title: _____

Name & Address
of Contractor
or Vendor

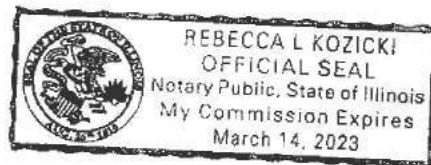
Chief Operating Officers

Jim Reiter 14000 S. Archer Ave
Lockport, IL 60441

Subscribed and sworn to before me

this 10th day of MARCH, 2020

Rebecca L. Kozicki
Notary Public



See Attached

REFERENCES

1. Project Location: _____ Project Owner: _____
Project Description: _____
Owner's Representative: _____ Phone: _____
Awarded Contract Cost \$ _____ Final Project Cost \$ _____
2. Project Location: _____ Project Owner: _____
Project Description: _____
Owner's Representative: _____ Phone: _____
Awarded Contract Cost \$ _____ Final Project Cost \$ _____
3. Project Location: _____ Project Owner: _____
Project Description: _____
Owner's Representative: _____ Phone: _____
Awarded Contract Cost \$ _____ Final Project Cost \$ _____
4. Project Location: _____ Project Owner: _____
Project Description: _____
Owner's Representative: _____ Phone: _____
Awarded Contract Cost \$ _____ Final Project Cost \$ _____
5. Project Location: _____ Project Owner: _____
Project Description: _____
Owner's Representative: _____ Phone: _____
Awarded Contract Cost \$ _____ Final Project Cost \$ _____



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/22/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
The Horton Group
10320 Orland Parkway
Orland Park IL 60467

CONTACT NAME Certificates Team

PHONE (A/C No. Ext): 708-845-3917

FAX (A/C, No):

E-MAIL ADDRESS: ConstructionCerts@thehortongroup.com

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A: Western National Mutual Ins Co

15377

INSURED
Homer Tree Care, Inc.
14000 Archer Ave.
Lockport IL 60441

HOMER-7

INSURER B:

INSURER C:

INSURER D:

INSURER E:

INSURER F:

COVERAGES

CERTIFICATE NUMBER: 1378217878

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY	Y	Y	CPP1087512	5/15/2019	5/15/2020	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person) \$ 5,000
							PERSONAL & ADV INJURY \$ 1,000,000
							GENERAL AGGREGATE \$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						PRODUCTS - COM/OP AGG \$ 2,000,000
	<input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC						Pest/Herb Occur \$ 1,000,000
A	AUTOMOBILE LIABILITY	Y	Y	CPP1086774	5/15/2019	5/15/2020	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	<input checked="" type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS						BODILY INJURY (Per accident) \$
	<input checked="" type="checkbox"/> HIRED AUTOS						PROPERTY DAMAGE (Per accident) \$
							\$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB			UMB1014555	5/15/2019	5/15/2020	EACH OCCURRENCE \$ 10,000,000
	<input type="checkbox"/> EXCESS LIAB						AGGREGATE \$ 10,000,000
	<input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000						\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						WC STATUTORY LIMITS
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N					OTH-ER
	If yes, describe under DESCRIPTION OF OPERATIONS below	N/A					E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Additional insured on a primary and non-contributory basis with respect to the general liability and auto liability coverage only when required by written contract. Waivers of subrogation apply to the general liability and auto liability policies in favor of the stated additional insureds only when required by written contract. Umbrella follows form. The coverage and limits conform to the minimums required by Article 107.27 of the Standard Specifications for Road & Bridge Construction.

CERTIFICATE HOLDER

CANCELLATION

For Informational Purposes

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2010 ACORD CORPORATION. All rights reserved.

Client#: 1550234

HOMERMAN1

ACORD

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/21/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

PRODUCER USI Insurance Services LLC 2021 Spring Road, Suite 100 Oak Brook, IL 60523 312 442-7200	CONTACT NAME: Julie Schuld	
	PHONE (A/C, No, Ext): 630-625-5212	FAX (A/C, No): 610 362-8900
	E-MAIL ADDRESS: julie.schuld@usi.com	
INSURED Homer Tree Care, Inc. 16464 W, 143rd Street Suite B Lockport, IL 60441	INSURER(S) AFFORDING COVERAGE	
	INSURER A: Accident Fund Ins Company of America	
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	
	NAIC # 10166	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COM/POP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED <input type="checkbox"/> AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y <input checked="" type="checkbox"/> N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	WCS7000254	05/15/2019	05/15/2020	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Proof of Insurance

CERTIFICATE HOLDER

CANCELLATION

For Informational Purposes

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



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1000 March 1971-2011
Homer Industries LLC 14000 S. Archer Ave.
Lockport IL 60441 815-838-0863
todd@homerind.com
Will County

Illinois Department of Agriculture OIS EMERALD ASH BORER COMPLIANCE AGREEMENT

Contact Name: Mr./Ms. _____

Mailing Address: Street _____ City/Town _____ State _____ Zip code _____

Telephone: _____ Fax: _____ E-mail: _____

County _____

Disposal or Processing Yard Location (if different than mailing address above): Street _____

City/Town _____ Zip code _____ County _____

Applicable to State of Illinois Interior State Quarantine(s) for the Emerald Ash Borer (*Agrilus planipennis*)
Pursuant to the Insect Pest and Plant Disease Act (505 Illinois Compiled Statutes 90/1 et seq.)

I acknowledge State and Federal regulations governing the Emerald Ash Borer (EAB), quarantine zone boundaries, and "regulated articles". When working within and near EAB quarantine zone(s), I agree to supply records that may be required for inspection. I agree to comply with the procedures listed below in this agreement and with any other procedures required by the Director of the Illinois Department of Agriculture, as follows:

1. Regulated articles shall not be moved out of established quarantine zone(s) at any time unless: a) the regulated articles have been chipped/processed to a size measuring less than 1.0 inch in two dimensions; b) the bark and outer 1/2 inch of sapwood of regulated articles has been completely removed; or c) the regulated articles, including firewood, have been treated to meet USDA-APHIS-PPQ standards for Kiln Sterilization (T404-b-4), Heat Treatment (T314-a), or Fumigation Treatment (T404-b-1-1);
2. From May 1 to September 1, all regulated articles originating from within the EAB quarantine zone and leaving any municipality or township of their origin shall only be transported within the EAB quarantine zone in an enclosed vehicle or a vehicle completely enclosed by a covering, such as canvas, plastic or tightly woven cloth, adequate to prevent the passage of the Emerald Ash Borer to the environment;
3. Any and all persons or entities transferring possession of regulated articles within the EAB quarantine zone to another person or entity shall inform the person or entity taking possession of the regulated article, either verbally or in writing, that the said regulated articles are subject to State and Federal quarantine regulations;
4. Employers shall inform their employees about the EAB quarantine regulations, including EAB quarantine zone boundaries, instruct employees how to identify the EAB and its signs, and require a copy of this compliance agreement to be carried by employees working in the State of Illinois; and
5. The Illinois Department of Agriculture shall be informed of any suspected EAB infestation(s).

"Regulated Articles" are hereby defined as the following:

- 1) The Emerald Ash Borer (*Agrilus planipennis* Fairmaire) in any living stage of development;
- 2) Ash trees (*Fraxinus* spp.) of any size;
- 3) Ash limbs and branches;
- 4) Any cut non-coniferous, hardwood firewood;
- 5) Bark from ash trees and wood chips larger than one inch in two dimensions from ash trees;
- 6) Ash logs and lumber with either the bark or the outer one-half-inch of sapwood or both, attached;
- 7) Any item made from or containing the wood of the ash tree which is capable of spreading the emerald ash borer;
- 8) Any other article, product, or means of conveyance when it is determined by the Director of Agriculture that it presents the risk of spread of the Emerald Ash Borer in any stage of development.

Affixing of the signatures below will validate this agreement which shall remain in effect until cancelled. This document may be revised as necessary, or revoked for noncompliance, by the Illinois Department of Agriculture.

Signature: _____ Title: _____ Director of Agriculture Date Signed: 01/18/10

State Agency Official Signature _____

Compliance Agreement No: 197-001

Illinois Department of Agriculture
2280 Bethany Road, Suite B
DeKalb, Illinois 60115
Phone: 815-787-5476
Fax: 815-787-5488



Illinois Department of Agriculture
P.O. Box 19281
Springfield, Illinois 62794-9281
Phone: 217-785-2427
Fax 217-524-4882

One original signed agreement to be maintained at the Illinois Dept. of Agriculture and a second original signed agreement to be maintained at the company office. For up-to-date information on EAB please go to: www.IllinoisEAB.com or www.state.il.us/EAB.
[11/23/2009, EABComplianceAgreementVI.doc]

Equipment/Vehicle List Owned by Homer Tree Care, Inc.

Aerial Bucket Trucks

#316 – 2014 Peterbuilt 337 Terex 60/70' Elevator Lift RM
#317 – 2014 Peterbuilt 337 Terex 60' Lift RM
#318 – 2014 Peterbuilt 337 Terex 60' Lift RM
#189 – 2006 GMC 7500 Terex 65' Lift RM
#188 – 2006 GMC 7500 Terex 65' Lift RM
#190 – 2007 GMC 7500 Terex 60' Lift Forestry
#160 – 2005 GMC 7500 Terex 60' Lift Forestry
#296 – 2005 International 4200 Altec 60' Lift Forestry
#234 – 2005 International 4900 Terex 60' Lift RM
#298 – 2004 Ford F750 Terex 60' Lift Forestry
#297 – 2001 International 4900 Versa Lift 60' Lift Forestry
#248 – 2000 GMC 7500 Terex 60' Lift Forestry
#702 – 1997 GMC 7500 Teco 55' Lift Forestry

Chipper Box Trucks

#319 – 2014 Peterbuilt 337 30 Yard Capacity
#320 – 2014 Peterbuilt 337 30 Yard Capacity
#321 – 2014 Peterbuilt 337 30 Yard Capacity
#276 – 2013 International 4300 30 Yard Capacity
#275 – 2013 International 4300 30 Yard Capacity
#273 – 2013 International 4300 30 Yard Capacity
#244 – 2012 International 4300 30 Yard Capacity
#243 – 2012 International 4300 30 Yard Capacity
#191 – 2007 GMC 7500 25 Yard Capacity
#250 – 2000 GMC 6500 30 Yard Capacity
#299 – 2003 International 4200 25 Yard Capacity
#808 – 2003 Ford F450 HD 4 Yard Capacity
#301 – 2002 International 4300 25 Yard Capacity
#308 – 2002 GMC 6500 30 Yard Capacity
#99 – 1999 GMC 6500 30 Yard Capacity
#100 – 1999 GMC 6500 20 Yard Capacity
#103 – 1999 GMC 6500 25 Yard Capacity
#125 – 1999 GMC 6500 11 Yard Capacity
#703 – 1999 GMC 6500 11 Yard Capacity
#38 – 1998 GMC 3500 10 Yard Capacity
#33 – 1998 GMC 3500 HD 10 Yard Capacity
#32 – 1998 GMC 3500 HD 10 Yard Capacity

Log Loaders

#95 – 2008 Kenworth w/serco 7500 Loader w/trailer
#106 – 2004 International 7500 w/serco 7000 Loader
#229 – 1999 Peterbuilt 378 w/serco 7500 Loader w/trailer
#231 – 1999 Peterbuilt 378 w/serco 7500 Loader w/trailer

Truck Mounted Cranes

#3654 – 2014 Freightliner w/National Crane model 800 D. 100'
#236 – 2009 Sterling L.T. 7500 w/National Crane model 800 D. 100'
2017 Peterbuilt W/ National Crane

Dump Body Trucks

#350 – 2015 Ford F350 4x4 w/
#330 – 2014 Ford F550 4x4 w/11ft. dump body
#41 – 1999 GMC 3500 4x4 w/8ft. dump body
#40 – 1999 GMC Sierra 3500 4x4 w/8ft. dump body
#705 – 1995 Freightliner F.L. 70 w/22 ft. dump body

Skid Steer Support Attachments

#9101 – 2004 Fecon Brush Mower
#9104 – 2004 Fecon Brush Mower

PHC Trucks

#215 – 2004 Ford F250 Pick-up w/PHC Unit
#701 – 2001 Ford F250 Pick-up w/ PHC Unit
#71 – 1993 GMC 3500 HD Flat Bed w/PHC Unit

Support Vehicles

#327 – 2014 Ford Explorer 4x4
#326 – 2014 Ford F-150 Pick-up 4x4
#266 – 2012 Ford F-150 Pick-up 4x4
#268 – 2012 Ford F-150 Pick-up 4x4
#238 – 2011 Chevy 1500 Pick-up
#239 – 2011 Chevy 1500 Pick-up
#240 – 2011 Chevy 1500 Pick-up
#241 – 2011 Chevrolet 1500 Pickup
#177 – 2006 Ford Explorer 4x4

Brush Grinders

#334 – 2014 Drum Bandit 2090
#335 – 2014 Drum Bandit 2090
#336 – 2014 Drum Bandit 2090
#332 – 2014 Drum Bandit 1890
#333 – 2014 Drum Bandit 1890
#302 – 2013 Drum Bandit 1890
#303 – 2013 Drum Bandit 1890
#304 – 2013 Drum Bandit 1890
#251 – 2012 Vermeer 1800 XL
#252 – 2012 Vermeer 1800XL
#253 – 2012 Vermeer 1800XL
#254 – 2012 Vermeer 1800XL
#255 – 2012 Vermeer 1800XL
#256 – 2012 Vermeer 1800XL
#193 – 2006 Vermeer 1400XL

Stump Grinders

#323 – 2013 Vermeer SC 1152
#355 – 2013 Vermeer SC 1152
#356 – 2013 Vermeer SC 1152
#357 – 2013 Vermeer SC 1152
#358 – 2013 Vermeer SC 1152
#307 – 2013 Vermeer SC 802
#279 – 2012 Vermeer SC 802
#274 – 2012 Vermeer SC 60TX
#235 – 2010 Vermeer SC 60TX
#198 – 2007 Vermeer SC 60TX
#149 – 2005 Track Bandit Stumper 3200
#812 – 1998 Vermeer SC 1102

Skid Steers

2013 John Deere 337
#707 – 2003 Bobcat S160

Transport Trailers

#192 – 2007 Kaufman 5 ton Tandem
#139 – 2005 Felling 8 ton Dual Tandem
#159 – 2005 B&B 5 ton Tandem
#291 – 2006 Imperial 6 ton Tandem
#290 – 2001 Cronkite 5 ton Tandem
#93 – 2001 Cronkite 5 ton Tandem



Homer

TREE CARE, INC.

Professional. Knowledgeable. Caring.

Certified Arborists

Richard Reposh - #IL-0567
Years Experience: 31

Ivan Ortega- IL#9414A
Years Experience: 2

Ryan P. Countryman- #IL5140A
CTSP # 1093
TRAQ
Years Experience: 16

Nicholas Brown- IL #9397A
Years Experience: 3

Tim Shepard - #WE 6791A
CTSP #293
Years Experience: 15

Arborists also CTSP Certified



Municipal Reference List

Village of Barrington

Mike Szymanski – (224) 629-2025

Village of Clarendon Hills

Joe Ferrell – (630) 323-6673

Village of Country Club Hills

Mayor Welch – (708) 798-2616

City of Darien

John Carr – (630) 514-1531

Village of Downers Grove

Kerstin von der Heide – (630) 434-5460

City of Elmhurst

Mark Stevens – (630) 530-3126

Forest Preserve District of Will County

Brad Steinke – (815) 727-8700

Frankfort Township Highway Dept.

Bill Carlson – (815) 405-6957

Village of Fox River Grove

John Huzinga – (847) 639-3171

Village of Frankfort

Terry Kestel – (815) 405-7198

Glenview Park District

Michael Sullivan – (224) 521-2313

Homer Township Highway Dept.

Dale Hostert – (708) 301-0246

Village of Hinsdale

John Finnell (630) 789-7043

City of Joliet, IL

Jim Tieber - (815) 791-8216

Lockport Township Highway Dept.

John Cielenski – (815) 726-6056

Lockport Township Park District

Jeff Loeschon – (815) 693-1955

City of Lockport

Joe Cronin – (815) 838-1705

Village of Lake in the Hills

Rob Caldwell – (815) 960-7500

Village of Mount Prospect

Sandy Clark – (847) 253-9377

Naperville Park District

Chuck Papanos (630) 848-3590

Village of New Lenox

Nick Perez – 815-485-7729

Orland Township Highway Dept.

Mary Buczkiewicz – (708) 403-5148

City of Zion

Christofer Nikkinen – (708) 499-7098

Plainfield Park District

James Less – (815) 436-8812

City of Palos Heights, IL

Scott Smith – (708) 417-1897

Village of Rolling Meadows

Grahm Strebler – (347) 770-1821



SEXUAL HARASSMENT POLICY

All employees have the right to work in a work environment free from sexual intimidation and/or harassment of any kind. It is the Company's express policy **not** to tolerate sexual harassment of or by any of its employees.

Sexual harassment is considered to exist whenever there are unwelcome sexual advances, requests for sexual favors, or any other verbal, physical, or visual conduct of a sexual nature when:

1. Submission to the conduct is made either implicitly or explicitly a condition of the individual's employment;
2. Submission to or rejection of the conduct is used as the basis for an employment decision affecting the harassed employee; or
3. The harassment has the purpose or effect of interfering with the employee's work performance or creating an environment which is intimidating, hostile, or offensive to the employee.

For example, foul language or sexually-oriented jokes, remarks or gestures may often be offensive to another employee and thus should not occur.

Any employee engaging in practices or conduct constituting sexual harassment shall be subject to disciplinary action, up to and including discharge.

Any employee who feels he or she has been sexually harassed by a Company employee should report any such complaint or matter in full confidence to the Office Manager. If the Manager is not available, or the employee for any reason does not feel comfortable complaining to her, such employee should contact the President/Owner or any management executive with whom he or she feels comfortable.

Any supervisor who becomes aware of any possible sexual harassment of or by any employee should immediately advise the Manager, who will immediately investigate the conduct and ensure the matter is resolved.



Homer

TREE CARE, INC.

Professional. Knowledgeable. Caring.

DRUG AND ALCOHOL POLICY

VOLUNTARY ASSISTANCE:

Homer Tree recognizes that drug or alcohol abuse may be a disease and that with proper medical care and treatment, the disease can be controlled so that the affected employee can resume productive employment and normal personal relationships. With this objective in mind, Homer Tree is committed to providing confidential assistance without penalty to all supervisory and full time employees who voluntarily seek medical help for a drug or alcohol dependency problem. An employee who voluntarily seeks assistance will be referred by Homer Tree to a qualified chemical dependency counselor or treatment center for evaluation and assistance. The employee's voluntary agreement to participate in any approved treatment program will not subject the employee to any type of disciplinary action unless the Manager determines that the particular facts in the case (e.g. excessive relapses; the employee's conduct while under the influence of drugs or alcohol endangered the safety of other employees or the public) warrant appropriate discipline, including termination.

DETECTION AND TESTING:

All supervisory personnel are responsible for being continually alert to employee behavior, giving careful attention to unusual behavior, significant mood changes, performance problems, accidents or misconduct. If a supervisor has reasonable cause to suspect that any employee's use of drugs or alcohol is a contributing factor to such behavior, the supervisor shall notify Management of the incident. After consultation with Management, the supervisor shall meet privately with the employee to discuss the incident and to advise the employee of such suspicion. At that time, the employee will be given reasonable opportunity to provide a mitigating explanation. If the supervisor still has reasonable cause to suspect that the use of drug or alcohol is involved, Homer Tree may elect to refer the employee to an approved medical facility for a drug/alcohol evaluation. If the employee refuses to submit to such an examination, the employee shall be subject to appropriate discipline, including termination.

Document A310™ – 2010

Conforms with The American Institute of Architects AIA Document 310

Bid Bond

CONTRACTOR:

(Name, legal status and address)

Homer Tree Care, Inc.
14000 S. Archer Avenue
Lockport, IL 60441

SURETY:

(Name, legal status and principal place of business)

Western Surety Company
151 N. Franklin Street
Chicago, IL 60606

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

OWNER:

(Name, legal status and address)

Village of River Forest
400 Park Avenue
River Forest, IL 60305

BOND AMOUNT: \$ 10%

Ten Percent of Amount Bid

PROJECT:

(Name, location or address, and Project number, if any)

2020 Tree and Stump Removal

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 11th day of March, 2020

Homer Tree Care, Inc.

(Principal)

(Seal)

By:

(Title)

Western Surety Company

(Surety)

By:

(Title) Susan M. Stefanski Attorney-in-Fact

(Witness)

(Witness)



Western Surety Company

POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

Know All Men By These Presents, That WESTERN SURETY COMPANY, a South Dakota corporation, is a duly organized and existing corporation having its principal office in the City of Sioux Falls, and State of South Dakota, and that it does by virtue of the signature and seal herein affixed hereby make, constitute and appoint

Dennis D Flatness, Dennis W Lutz, Taffra S Holman, Susan M Stefanski, Barbara J Lemm, Individually

of Saint Louis, MO, its true and lawful Attorney(s)-in-Fact with full power and authority hereby conferred to sign, seal and execute for and on its behalf bonds, undertakings and other obligatory instruments of similar nature

- In Unlimited Amounts -

and to bind it thereby as fully and to the same extent as if such instruments were signed by a duly authorized officer of the corporation and all the acts of said Attorney, pursuant to the authority hereby given, are hereby ratified and confirmed.

This Power of Attorney is made and executed pursuant to and by authority of the By-Law printed on the reverse hereof, duly adopted, as indicated, by the shareholders of the corporation.

In Witness Whereof, WESTERN SURETY COMPANY has caused these presents to be signed by its Vice President and its corporate seal to be hereto affixed on this 3rd day of January, 2018



WESTERN SURETY COMPANY

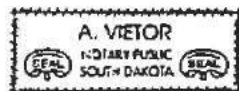
Paul T. Bruflat, Vice President

State of South Dakota }
County of Minnehaha } ss

On this 3rd day of January, 2018, before me personally came Paul T. Bruflat, to me known, who, being by me duly sworn, did depose and say: that he resides in the City of Sioux Falls, State of South Dakota; that he is the Vice President of WESTERN SURETY COMPANY described in and which executed the above instrument, that he knows the seal of said corporation; that the seal affixed to the said instrument is such corporate seal, that it was so affixed pursuant to authority given by the Board of Directors of said corporation and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said corporation.

My commission expires

7/13/2023



A. Victor, Notary Public

CERTIFICATE

I, L. Nelson, Assistant Secretary of WESTERN SURETY COMPANY do hereby certify that the Power of Attorney hereinabove set forth is still in force, and further certify that the By-Law of the corporation printed on the reverse hereof is still in force. In testimony whereof I have hereunto subscribed my name and affixed the seal of the said corporation this 11th day of March, 2020



WESTERN SURETY COMPANY

L. Nelson, Assistant Secretary

Form F4286-7-2012

Go to www.cnasurety.com > Owner / Obligor Services > Validate Bond Coverage, if you want to verify bond authenticity.





MEMORANDUM

Date: March 7, 2022

To: Brian Murphy, Village Administrator

From: Jonathan Pape, Assistant to the Village Administrator
Sara Phyfer, Management Analyst

Subject: Approval – Payment to The Davenport Group USA, Ltd for LAMA Annual Maintenance

The Village uses LAMA software for managing permitting, licensing, zoning, land planning and more. As part of our agreement with The Davenport Group, we are required to pay an annual maintenance fee for the use of the software. The maintenance fee provides for software updates, maintenance and hosting of cloud-based servers, programming changes, employee support and assistance. An invoice in the amount of \$24,719.32 for the period from May 1, 2022 through April 30, 2023 is attached. This amount represents a 3.0% increase over the prior year.

Per the agreement, annual costs increases are in accordance with the CPI, but shall not be less than 0% and are capped at 3%. The CPI for the billing period was 5.3%

Additional fees are included in this invoice due to the Village's addition of 5 new users, bringing the total users to 14. This is a positive reflection of the usefulness of the software to an expanding number of employees.

Because the amount of the invoice is over \$20,000, staff is requesting Village Board approval to pay the invoice.

Requested Board Action: Approve a payment in the amount of \$24,719.32 to The Davenport Group USA, Ltd for LAMA annual maintenance for the period from May 1, 2022 – April 30, 2023.

The Davenport Group USA, Ltd

651 West Terra Cotta Ave., Suite 231
Crystal Lake, Illinois 60014
Tel: 815-356-8244



To: Mr. Jonathan Pape
Assistant to the Village Administrator
Village of River Forest
400 Park Avenue
River Forest, IL 60305

Revised

Date **March 3, 2022**
Invoice **2203-ILRF-01ANN**

<u>Item</u>	<u>Description</u>	<u>Amount</u>
1	LAMA Recurring Annual Maintenance (9 Users) (CPI Change Jan 22 281.148 vs Apr 21 267.054 – 5.3% Contract Limits to 3%)	\$ 20,439.32
2	Change Order: Add New 5 Users, bringing total to 14	\$ 4,280.00

Total \$ 24,719.32

This invoice is for your Recurring Annual Maintenance. The amount has been adjusted for change in the CPI (limited to 3% max per contract). To that we have added the cost for 5 new users. We realize that the users were added in December 2021 but we are waiving the five months fees for these users.

Please send payment in the above amount to **The Davenport Group USA, Ltd**, 651 W Terra Cotta Ave, Suite 231, Crystal Lake, IL 60014. Payment is due by **5/1/2022**. Per contract, you have **10** days to dispute this invoice. Accounts remaining unpaid after the due date are subject to late fees.



MEMORANDUM

TO: Brian Murphy
Village Administrator

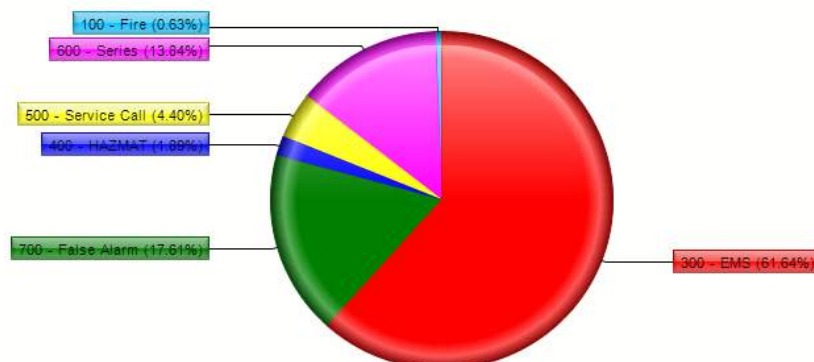
FROM: Thomas Gaertner
Thomas Gaertner
Fire Chief

DATE: March 2, 2022

SUBJECT: Monthly Report – February 2022

The Fire Department responded to 159 calls during the month of February. This is slightly below our average number of calls in comparison to February 2021 where we had 161 calls. We experienced 1 fire related call for the month. Emergency Medical Service calls represented 62% of our response activity for the month of February.

Incident Type Group	Feb 2022
100 - Fire	1
300 - EMS	98
400 - Hazardous Conditions	3
500 - Service Call	7
600 - Good Intent	22
700 - False Alarms	28
Monthly Total	159



Incidents of Interest

On February 20th, Red Shift responded to the MVA at North and Forest Ave. The accident involved four vehicles. River Forest firefighters extricated a passenger using the battery operated spreaders. Elmwood Park firefighters extricated another passenger using their spreaders. There were seven patients that were triaged by River Forest Ambulance 215. Five patients were transported by ambulances from Elmwood Park, Forest Park, Oak Park, Norwood Park, and River Grove. River Forest firefighters removed debris and fluid leaks from both sides of North Ave between Forest and Park Ave. North Ave was closed for approximately three hours.

Suppression Activities

For the month of February, we responded to 159 emergency calls, which translates into 5.6 calls per day, which is above our average amount of calls. Of this total, 1 call was an actual fire incident.

That incident was On February 9 when Gold shift responded to Oak Park for a building fire at 406 N. Taylor. Truck 219 assisted with manpower until released per Oak Park command.

Chief Gaertner

- Attended meeting with Kristen Bilar (Municipal GIS Partners) in reference to updating fire hydrant water flow information in the villages GIS System.
- Attended monthly RFFD Officers meeting.
- Met with Brian Staunton of WSCD to review budget and operations of the dispatch center.
- Attended monthly Metropolitan Fire Chiefs Association meeting.
- Attended monthly MABAS Division 11 Fire Chiefs meeting.
- Met with staff at 800 N Harlem Ave (The Sheridan at River Forest) to make introductions and discuss fire and EMS response to their facility as well as supporting them with public education and senior citizen outreach programs.
- Attended Annual Foreign Fire Tax budget meeting
- Attended Zoom meetings with staff over current CBA negotiations with IAFF Local 2391
- I have begun reviewing and revising the departments Rules and Regulations as well as the Operating Directives. Also continuing on reviewing compliance with Illinois OSHA Regulations.
- I have assigned duties and responsibilities to each shift officer and their respective shifts and have created an Organizational Chart to reflect those changes. (See attached)
- I have published the River Forest Fire Department Declaration which will be given to each department member. This document provides each department member with our vision and paints the picture of who we are as a department, what is expected, and where we are going. (Please see the attached document)

Fire Prevention Fire Marshal Wiley

February is a month that I have dedicated to inspecting all the buildings at the two campuses of Dominican University. As you may know, I inspect a number of occupancies twice a year. I inspect all of the university buildings in the first half of the year and then certain Target Hazard occupancies get a second inspection in the second half of the year. At the Universities, I inspect all of the dorm buildings twice. With the pending sale of the Priory Campus, I wanted to be sure they were inspected prior to the completion of the sale. Dominican has 15 buildings that I inspected. The Shifts completed 28 Company Inspections, which is above the average for any given month. With the increase in inspections over last year comes an increase in violations brought to building owners attention.

Now that I am concentrating on Plan Reviews, I was able to cut my review turn-around. It's still higher than I want but my monthly average turn-around has been cut in half to 7.25 days (down from 15.25 days last month) and the YTD is at 11.25 days. I will continue to chip away at these numbers as the year progresses.

One of the projects that I am working on is setting up a recycle program for old smoke alarms. By the end of the year 2022, a new State of Illinois smoke alarm law goes into effect that will make current alarms with replaceable batteries obsolete. With that obsolescence comes the disposal of a large number of ionization smoke alarms that have a small amount of radioactive material inside the alarm. We would like to set up a recycling program so they do not end up in a landfill.

The last item in my monthly report is a summary of activities that do not fit in any other category such as, hydrant flows for sprinkler companies, servicing a Knox Box, public education flyers, and picking up and/or dropping off vehicles for service among others. These activities may not be difficult but do take up time that I like to account for.

Training Lt. Carter

During the month of February, the department participated in various training activities such as:

- Loyola CE was held online. Subject was Cardiac Emergencies
- Shifts continued their assigned building inspections
- FF/PM's A. Howe, Basa and McKenna continuing truck training
- I attended an OSFM update in regards to new training requirements in Calumet City on February 14th
- FF/PM McKenna attended FSVO class in Western Springs on February 19th
- FF/PM Zipperich taught CPR for Global Facial Dental
- Division 11 Haz Mat drill was held on February 22nd and 24th in North Riverside. Monitors were reviewed and Level A suits tested
- Division 11 TRT drill was held on February 17th and 18th. The 14-man deployable tent was assembled on both days
- All shifts went to Maywood Station 1 to look at rigs and discuss responses
- Members completed mandatory training IRMA Right to Know, Blood Borne Pathogens, and Lock Out Tag Out

Outside of Department Training

Course	Name	Date	Hrs.
Haz Mat Div drill	Basa, Bencik, Zipperich	Feb 22 & 24	4
TRT Div Drill	Carter, E. Howe, Zipperich	Feb 17 & 18	3
Investigator Div Drill	None		
ITTF/OSFM	McKenna – FSVO	Feb 19	8

Individual Shift Reports

Gold Shift Report Lt. Howe

Activities: For the month of February, Gold Shift had a total of 50 calls. 20 of the calls were fire related, 28 involved emergency medical services and there were 2 service calls.

Incidents/Events of Note: On February 9 Gold shift responded to Oak Park for a building fire at 406 N. Taylor. Truck 219 assisted with manpower until released per Oak Park command.

Training: Gold shift had 90 hours of fire related training this month, 40 hours of EMS training and 3 hours Hazmat for an average of 22.1 hours per firefighter. Our monthly fire training included Emergency Vehicle Driver Safety, OSHA mandated Right to Know, Blood Borne Pathogens, Lock Out Tag Out and Loyola mandated continuing education on cardiac emergencies.

- FF. McKenna completed Fire Service Vehicle Operator in Western Springs
- Lt. Howe and FF Zipperich participated in the Div. 11 TRT drill in Cicero
- FF Zipperich participated in the Div. 11 Hazmat drill at North Riverside
- FF Zipperich conducted one CPR class in February.

Inspections: 11 Company Fire Inspections were completed.

Black Shift Report: Lt. Bochenek

Activities: Black Shift had a total of 54 calls. 19 were fire related, 34 were EMS calls, & 1 service call.

Incidents/Events of Note: A meeting with 800 Harlem regarding operational efficiencies was had. Crew had an interdivisional drill with Maywood and Melrose to understand each departments capabilities. Public outreach initiative regarding the ICE packet dispersal has been initiated with the township and the management of 800 Harlem.

Training: Black shift had a total of 165.95 hours of fire related training this month and 35.5 hours of EMS training for a total of 223 hours of training. Some of the fire training can be considered cross training between fire and Ems, but for categorization purposes it was placed under fire training. That is an average of 33.575 hours per LT and firefighter/paramedics. Some of the training conducted included LUMC Continuing Education, inspections, lock-out tag out, operating directives review, annual blood borne pathogen training, and right to know.

Inspections: 5-Company Fire Inspections and multiple re-inspections were completed

Red Shift Report: Lt. Smith

Activities: For the month of February, Red Shift had a total of 59 calls. 21 of the calls were fire related. There were 34 EMS calls and 4 service calls.

Incidents/Events of Note: On February 05th, Red Shift responded to a fire alarm at Concordia University in the Krentz Center. Units arrived and found smoke inside the second floor theater. An investigation found the stagehands were using a fog machine. The fog had spread into the rear hallway of the theater and activated the fire alarm. A battery operated PPV fan was used to remove the fog. The fire alarm was restored after the theater and adjacent rooms were ventilated.

Training: Red Shift had 68.75 hours of fire related training this month and 20 hours of EMS training for a total of 88.75 hours of training. That is an average of 14.8 hours per firefighter.

Red Shift completed the online Loyola Continuing Education: Cardiac Emergencies. Red Shift attended a Meet and Greet at the Maywood Fire Department, Station 1. The event consisted of Maywood, Melrose Park, and River Forest Fire Departments. Each department went over their equipment carried on their apparatus and introduced their personnel. Discussion of expectations of each department as the first on-scene rig on a Maywood structure fire took place. Red Shift attended a two-hour Zoom class from California: Alternate Fuel Vehicle Safety Training. FF Basa attended a four-hour Division 11 Hazmat Drill in North Riverside. Lt. Smith attended an eight-hour Zoom class from the National Fire Protection Association. The two-day class was on electrical vehicle safety training. Lt. Smith also attended two Zoom classes on EMS training. The topics were on pediatric toxicology (1hour) and pediatric respiratory emergencies (1 hour).

Inspections: 10 Company Fire Inspections with 5 violations noted, and 0 Re-inspections with 0 corrections.

EMS/Paramedic Activity FF/PM Fischer

In the month of February, we had a total of 100 requests for EMS. Of those 100 requests, 90 patients were cared for by RFFD EMS. Of the 90 patients, 35 were ALS, 55 were BLS and 1 was an invalid assist. 21 patients refused treatment and transport. We responded mutual aid EMS to 9 calls out of town and received mutual aid EMS 10 times. The 69 patients that were transported went to the following hospitals:

Gottlieb – 11	Rush/Oak Park - 51
Hines VA – 1	Resurrection - 0
Loyola – 13	West Suburban - 0
MacNeal – 0	
Community First – 0	

Vehicle/Equipment/ Station Maintenance FF Zipperich

Vehicles:

200- Air pack mount needed (Chief to call Air One)
 201- Nothing reported
 202- Tire Pressure Monitoring System may need service; improperly reading low pressure
 213- Right rear outer tire repaired, valve stem extension removed. Discharge #2 gauge replaced. Interstate to schedule a remote service for deck gun install and programming (when ambulance parts come in) Ladder door latch replaced (rear cabinet). Door open switch on order. RAD detector battery replaced
 214- Reserve ambulance at PW, Forest Park used from 2-14 to 2-20 (return date estimated)
 215- MDT charging repaired, back up camera OOS. (Interstate to schedule remote service when camera delivered) Gas key FOB replaced
 218- Nothing reported
 219- Driver's side, outrigger switch door hinges replaced/ Warning system volume increased. May need a better speaker
 222-Nothing reported

Equipment:

213 RIT pack mask may need replacement, bypassing when opened
 215 Red bag CO detector removed from service/ MAST pants removed
 Oil and DEF fluid delivered
 Pub Ed printer delivered

Fire Station:

Warehouse Direct items ordered/ delivered except for Jet-dry
 Multiple kitchen items delivered (Kitchen Remodel Project)
 Clothes dryer replacement researched
 Oven door parts ordered/ temporarily repaired by ABT
 Condensate pump for station air compressor is OOS



RIVER FOREST FIRE DEPARTMENT

DECLARATION

BY

**THOMAS D. GAERTNER
FIRE CHIEF**

RIVER FOREST FIRE DEPARTMENT DECLARATION

Introduction

The River Forest Fire Department (RFFD) Declaration shall serve as the foundation of all actions and decisions made by the organization and its personnel. This Declaration will serve as the framework of how others will view us and as a mirror of how we view ourselves. It will represent the organizational purpose, philosophy, and commitment plan of the RFFD. This communication will depict our vision, mission and values and their influence on our organizational goals, objectives, and strategic plan.

Purpose

The Vision: **“The River Forest Fire Department strives for excellence in emergency preparedness and response, to enhance our customer-focused, innovative role as industry leaders, while overcoming expanding risks.”** Our vision statement is the focal point of the fire department. Through continuous environmental scanning, we will analyze trends, programs, and services to provide our external and internal customers.

The Mission: **“The River Forest Fire Department shall provide prompt quality services to our stakeholders that promotes safety, security, enhances sustainability, and enriches quality of life through professional development and dedication to service.”** Our mission statement is our roadmap. We exist as an organization to serve the citizens of River Forest. Ultimately, our customers decide the services we deliver. Our personnel have an obligation to provide those services in the most professional and efficient manner.

The Declaration

The River Forest Fire Department is organized to provide the community with the resources necessary to meet their needs at the highest level of proficiency and quality attainable. Responsive, quality public safety services provided by committed RFFD personnel build community equity, which determines the degree

of trust that stakeholders have in leadership to make decisions in their best interest. We will continue to become more intimately involved with our customers by establishing stronger relationships, through meaningful interaction beyond emergency response. We will always listen to their needs and develop a reputation of responsiveness. The Department will be mandated as a model for all-hazard response and other community services.

The River Forest Fire Department will provide diverse programs to meet the personal fulfillment and professional development needs of its personnel. Efforts to provide motivation and incentives for participation will strengthen morale, self-worth, and individual confidence in supporting the department's vision and mission.

Organizational Core Values determine our image. The image of the department is exemplified by each individual. Our collective professionalism is the integrity of our organization. *Membership* within RFFD means each person must value the personal needs and aspirations of others and recognize the following needs:

- A. Preserving **integrity** through respect, honesty and personal honor of its members
- B. Maintaining **competence**, including the professional and personal development of one's ability to improve their working and living conditions
- C. Providing best in class services that meet and exceed industry standards for **excellence**
- D. Enhancing **predictability** through properly derived, regularly reviewed and equally enforced departmental controls
- E. Providing an atmosphere that encourages **honesty**, camaraderie, and high regard for the common good of all
- F. Providing and **ism-free** climate devoid of racism, favoritism, and territorialism
- G. Embracing **accountability** to ensure that all members contribute to organizational success

Each individual can and will make a difference. Every employee is expected to accomplish their own tasks with a sense of duty, respect, and honor to the

department and their fellow employees as it pertains to the organizational vision, mission, and core values.

Teamwork is expected and all personnel are part of the team. By working in teams, with effective communication, we strive to maximize our capabilities: thus allowing us to provide quality service to each other and fulfill expectations. Quality improvement can only be achieved when it is the goal of all personnel. Active participation and support by all RFFD employees is essential to the successful pursuit of our vision and the successful accomplishment of our mission.

The River Forest Fire Department provides an exciting, challenging, and rewarding work environment. Leadership has an obligation to insure employees have the facilities, equipment, and training needed to accomplish the mission of the department. This provides the foundation for personal and professional growth. The primary responsibility for personal growth rests with each employee. Additional opportunities exist for those who are motivated, and whose personal goals are in-line with the RFFD.

Declaration: Each person shall be empowered to take action supported by these principles, as long as those actions are reported through proper channels with respect to departmental divisions of labor.

Decision Making Priorities

The River Forest Fire Department decision-making culture, built on the acceptance of a mission-driven process, is to be considered and used to evaluate decisions. All decisions made by RFFD leaders and personnel should directly or indirectly benefit the **citizens** of River Forest. Considered next is the needs and benefits to the **department** as a whole. **Divisions** of labor should make decisions aligned with the needs of the department and citizens, but also must consider the impact of their decision on the other divisions of labor. Decisions, which benefit one division of labor, should not have an adverse effect on another division.

There are many **groups** within the RFFD. All groups are important. Decisions made to benefit one group will also be applicable to other groups that are similarly situated. **Individual** needs are also very important. Decisions made to benefit an individual will be applicable to individuals similarly situated and who make the

same request. Decisions made based on racism, sexism, favoritism, nepotism, and territorialism shall not be tolerated. Lastly, the needs of the **leader** will be considered. Applying this systematic approach assures mission driven decisions derived from mission driven motives.

- **Citizens**
- **Departments**
- **Division(s)**
- **Groups(s)**
- **Individual(s)**
- **Leader**

Leadership Culture

All RFFD leaders will be **predictable** by establishing expectations in accordance with departmental controls and by consistently modeling those expectations. Being **visible** and engaged in meaningful interactions with personnel fosters good morale. Leaders will also present themselves as **approachable**; where employees feel comfortable addressing them with needs and concerns. Leaders will be **accessible** at all levels, creating an atmosphere where employees can be heard. The final piece of the leadership culture is to be **accountable**. Everyone will answer for the results of their actions if not in line with the department's Declaration.

- **Predictable**
- **Visible**
- **Approachable**
- **Accessible**
- **Accountable**

Organizational Priorities

The greatest obligation of the River Forest Fire Department is emergency response. When our customers call, we answer. The RFFD will continue to implement programs, activities, and services purposed around the premise of

emergency response. A structured budget shall support our emergency service's needs. Activities related to training, maintenance, fire prevention, communications, safety, human resources, and support services comprise a strategic approach to the overall organizational priorities. A lack of understanding of the departments priorities and their relativity to the departments mission can lead to frustration or apathy among elected, appointed, and community leadership, as well as fire personnel. To minimize a lack of understanding the strategic approach to accomplish our vision and mission includes:

- **Human Resource Management**
- **Professional Development**
- **Emergency Preparedness and Response**
- **Facilities, Equipment, Supplies, and Technology**
- **Customer Service Programs**
- **Public Information, Education, And Relations**

A literal approach to these priorities is not always practical. Continuous assessment of our strengths, weaknesses, opportunities, and threats will dictate emphasis in specific financial and strategic planning. Understanding the principles outlined in the ***River Forest Fire Department Declaration*** should offer clarity in this area.

It is an absolute priority to deliver the highest quality service attainable in the most cost effective manner. The leadership will evaluate every operation in the department and ensure that each makes the best use of appropriate funds. Where there is inefficiency or duplication, changes will be made to make better use of resources. Value-added service, or getting more use out of current resources for the benefit of the customer, will be the purpose of this initiative.

How can the **River Forest Fire Department Declaration** be utilized as a guideline for organizational priorities? This is accomplished by providing departmental direction, establishing and attaining our stated goals and objectives. The River Forest Fire Department is not a private business selling a product for profit; however, we do merchandise human services and resources, which make the human aspect a first priority. Everything we do will be measured against our Declaration. Our strategic approach addresses the following:

Human Resource Management Programs

- A. Recruit the most qualified persons for employment
- B. Employ enough personnel for adequate staffing
- C. Provide wellness programs consistent with the IAFC/IAFF Wellness Fitness Initiative
- D. Address employee concerns promptly and in good faith
- E. Promote good faith labor/management relations
- F. Assure personnel safety
- G. Establish human resource programs and services that meet the needs of personnel
- H. Improve internal communication process
- I. Improve personnel assignment process

Personnel must have faith in the leadership to guide their efforts to a successful outcome. They must trust in the judgment and actions of other personnel. In addition, one must be able to count on their partners to back them even when faced with the risk of making the supreme sacrifice. It is the knowledge of our own uniquely heroic character which produces faith and trust in each other and causes us to place high value on our personal integrity, honor, and respect. When we neglect that duty, we fail our residents, damage our image, and become a liability to our village government.

Professional Development

- A. Develop training programs for officer training, supervision, management, and planning skills appropriate to each rank
- B. Enhance emergency management with regard to the Incident Command System (ICS) and the National Incident Management System (NIMS), pre-incident planning and post-incident analysis
- C. Enhance emergency operations efficiency in accordance with National Fire Protection Association (NFPA) Standards and departmental standard operating guidelines and protocols
- D. Enhance driver training adaptive to all emergency response vehicles and their specific functions
- E. Enhance verbal and written communication skills, administrative and technical skills appropriate to each rank

- F. Enhance probationary skills assessments and documentation during probationary periods
- G. Provide training to enhance customer service skills
- H. Create a professional development and succession plan for all ranks

These important measures will ensure that individuals and the department as a whole have the knowledge, skills, and abilities necessary to deliver required services. Company-level training will be strengthened. Training is our edge against failure. We will strive for excellence. Taking a chance or guessing in an emergency can mean the difference between life and death. Our greatest assurance for optimum performance on the emergency scene is training. Our greatest defense against injuries and line-of-duty deaths is training. We will make and take the time to be sharp.

Emergency Preparedness and Response

- A. Enhance Homeland Security Initiatives
- B. Conduct a formal Community Risk Assessment and Resource Capability Assessment
- C. Revise the Village of River Forest Emergency Response Plan to comply with the results of these assessments
- D. Provide technical and logistical support services
- E. Strengthen the Pre-Incident Planning Program
- F. Enhance our company-level inspection program
- G. Evaluate our standards of response coverage on an ongoing basis

Community risk assessments and resource capability assessments identify and rank potential emergencies and disasters, determine resources available at the local, state, and federal levels. The decision will be made at the local level whether local resource capabilities meet the homeland security landscape. Strategic and operational; plans should focus on eliminating gaps in these capabilities. The issue is balancing risks versus resources. The question must be posed, "What is the acceptable level of risk that our stakeholders are willing to pay for?" This is the time for the entire organization, the community, elected and appointed leadership to become emergency managers.

Standards of response coverage (SORC) are statements that combine service-level objectives with staffing levels to define how and when resources will respond to a call for service. In essence, SCRC statements identify criteria for trained personnel and response times needed to effectively mitigate an incident. RFFD identifies these SORC targets and goals for major hazards such as fires, EMS, technical rescue, and hazardous materials incidents. Measuring performance against standards of response coverage allows us to determine if current resources and service objectives effectively address the assessed risks within the Village of River Forest. An efficient pre-fire planning and inspection program not only secures our property insurance rating, but also increases emergency management efficiency through having prior knowledge of buildings before their involvement in fires. Fire and life safety hazards noticed and corrected during a fire inspection can eliminate a hazard and prevent loss. Through these processes, the overall emergency response needs for the Village of River Forest can be achieved.

Facilities, Equipment, Supplies, and Technology

- A. Ensure that all emergency equipment used to protect personnel and serve citizens meet OSHA, DOT, ISO, and NFPA standards, Local, State, and Federal regulations and protocols
- B. Maintain thorough fire apparatus equipment inspection and testing programs
- C. Provide timely apparatus and equipment maintenance and replacement in accordance with standards and regulations
- D. Maintain an adequate level of supplies for emergency operations and environmental needs of personnel
- E. Maintain fire station in a safe and sanitary condition
- F. Test all fire, medical, hazardous material, and rescue equipment in accordance with standards and regulations
- G. Identify and maintain technological resources for administrative and operational functions
- H. Provide timely replacement of technological hardware and software to keep pace with advances in technology as much as possible

All equipment used in the delivery of emergency services must be of the highest quality and must always perform when needed. Without our equipment, all we have are good intentions. Our equipment is critical to fulfilling our mission. We

must know how to properly deploy and use our equipment to give our customers maximum benefit. Most issues relative to facilities, equipment, supplies, and technology can be planned and scheduled as necessary.

Customer Service Programs

- A. Strive to exceed internal and external expectations
- B. Develop processes that reduce/eliminate inconveniences to business owners and developers during inspection and plans review
- C. Identify objectives common to other village departments relative to the public safety needs of our customers
- D. Establish community partnership programs with organizations that address health and life safety needs of our customers
- E. Implement post-emergency programs that provide counseling, shelter, food, clothing and other needs

The River Forest Fire Department shall be dedicated to identifying customer needs and then do everything possible to meet those needs. This will not be simply a fad and then fade; it will become an expected level of performance. Anything less is unacceptable to the customer. Serving the community through effective customer service will be an essential part of the fire service. In addition, responding directly to the needs of our stakeholders is the most effective way to gain the support of the local elected and appointed leadership. By gaining the trust of stakeholders and decision-makers, the department will be able to propose new programs and needs that are objectively considered. The public will trust the judgment of the department and thus become advocated and change agents.

Public Information, Education, and Relations Program

- A. Establish a comprehensive community education program with a strong focus on injury prevention, heart health, stroke prevention, and management of diabetes

- B. Fine-tune fire prevention and fire survival programs to target children and elderly citizens
- C. Develop community wellness programs in cooperation with local health care programs
- D. Adopt effective life safety codes
- E. Continue to use operational personnel to conduct neighborhood education and fire prevention
- F. Develop strong relationships with the media
- G. Provide better information to elected and appointed leadership and community leadership
- H. Enhance public education in schools, churches, and independent living communities for the elderly

An informed public is the best way to secure support for fire and emergency services. It is important to look at the relationship of public information, public education, and public relations functions and their role in the fire departments, both today and in the future. They are the keys to effective prevention programs and garnering support for our vision.

Public information is the process of informing the public about the operations of and actions taken by the River Forest Fire Department during emergencies. The public has a right to know about these operations, and public information ensures public awareness about emergency services provided by the Department.

Public education is the process of changing people's attitudes and behavior related to safety, as most fires and injuries can be prevented with changed behavior. The human element is the primary cause of fires. Most incidents are due to carelessness or inappropriate behavior. Public education seeks to change a person's attitude about his or her personal safety and wellness, resulting in a change in behavior, theoretically lowering the number of fatalities/property loss.

Public Relations are the processes of developing a positive public perception about the Fire Department, its personnel, programs, and services. Public Relations programs encompass methods such as media, public service announcements, newspaper articles, fact sheets, presentations to the public and programs at community events. Collectively, PIER PROGRAMS help decision

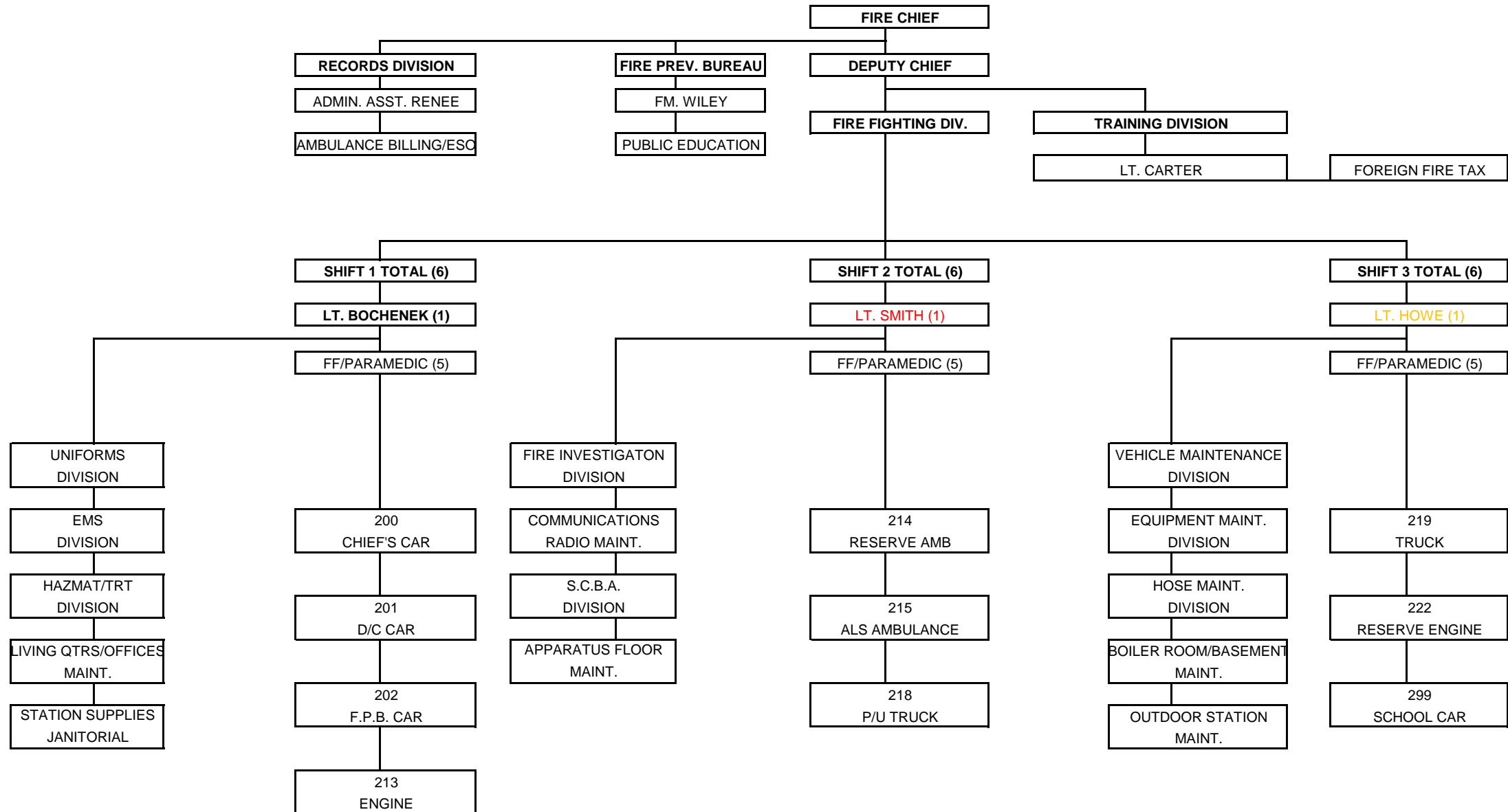
makers understand that customers are pleased with the River Forest Fire Department and support our vision.

Conclusion

The future of the fire service will continue to be driven by changes in society. These changes include new expectations of our stakeholders and fire personnel such as greater accountability for the use of public resources, improving the over efficiency of programs and services, and true transparency. The River Forest Fire Department is committed to becoming more diverse, in both personnel and services. To keep pace with society, the River Forest Fire Department will continue to review its current mission and determine if that mission indeed meets the demands of the future.

What will the River Forest Fire Department of the future look like? It will be a Fire Department filled with opportunities and challenges. We will be prepared to meet them all head on!

RIVER FOREST FIRE DEPARTMENT TABLE OF ORGANIZATION/RESPONSIBILITIES



Updated: FEBRUARY 2022

Village of River Forest



POLICE DEPARTMENT MEMORANDUM

TO: Brian Murphy - Village Administrator

FROM: James O'Shea- Chief of Police

DATE: March 7, 2022

SUBJECT: February 2022 Monthly Report

Crime Statistics

The month of February 2022 indicated a 150% decrease in Group A (previously Part I) offenses in comparison to February 2021. There was a 39% increase in Group B (previously Part II) reported crimes compared to February 2021. An increase in Theft and Burglary from Motor Vehicle incidents contributed to the increase in Group A crimes. An increase in Driving Under the Influence arrests and other misdemeanor traffic offenses contributed to the Group B increase. We will continue to report any anomalies in data or statistics for new calendar statistical year (2022).

	Jan 2022	Jan 2021	Diff. +/-	% +/-	YTD 2022	YTD 2021	Diff. +/-	% +/-
Group A*	15	6	9	150%	23	17	14	35%
Group B**	93	67	26	39%	87	61	26	43%
Reports***	115	105	10	10%	223	205	18	9%
Events****	745	710	35	5%	1498	1565	-67	-4%

*Group A (previously referred to *Part I*) Offenses include homicide, criminal sexual assault, robbery, aggravated battery, burglary, theft, and motor vehicle theft.

**Group B (previously referred to *Part II*) Offenses include simple battery, assault, criminal trespass, disorderly conduct, and all other misdemeanor and traffic offenses.

****Reports* (new category as of September 2015) include total number of reports written by officers during the month.

*****Events* (new category as of September 2015) include all activities conducted by officers, including foot patrols, premise checks, traffic stops, and all other calls for service not included as Group A and Group B offenses.

Town Center

The Police Department responded to sixty-five (65) calls for service at the Town Center properties in February 2022; of those calls there were twelve (12) reported crimes, which included five (5) Retail Thefts, and five (5) Panhandler/Criminal Trespass incidents. There was a 16% increase in calls for service in comparison to January 2022. There was a 20% increase in Criminal Activity in comparison to February 2021.

Collaboration and Relationship Strengthening

- Officers followed policies and procedures instituted to help in reducing the spread of COVID-19 and in gaining compliance from community members to follow Social Distancing, masks, and other executive guidelines.
- Officers conducted additional patrols/premise checks in the business districts, parks, and schools.
- Hosted the Tactical Medical for First Responders program at the Department taught by instructors from the Federal Law Enforcement Training Center.
- Officers increased traffic enforcement efforts at locations based on data-driven response to accidents and community member requests.
- Presented at the Board of Fire and Police Commissioners Entry Level Police Officer Orientation.

School and Community Support

During this period, the SRO/CSO Division continued to focus on addressing safety and security concerns by meeting with community organizations, businesses, and schools. Some of these concerns included general traffic, construction related hazards, crime prevention, and personal safety related issues.

Ordinance Enforcement Officer Activity Summary for February 2022

Bank/Metra	14 / 2.3 hours
Errands	8 / 4.3 hours
Local Ordinance Enforcement / Citations	0
Parking Citations	13
Fingerprinting assignments	5 / 1.25 hours
Administrative Duties	2 / 1.75 hours
Animal Calls	2 / 1.8 hours
Vehicle Service	15 / 13 hours
Crossings	1 / 25 minutes
Bond Hearing / Court	4 / 6 hours
Other Assignments	16 / 35 hours
Adjudication / Red Light Hearing	1 / 1.6 hours
Child Safety Seat Inspection/Install	3/ 1.5 hours

The OEO conducted parking enforcement throughout the village, resulting in 13 Tickets for:

FEBRUARY 2022	TICKETS
Time Limit	2
No Parking Anytime	3
Fire Lane/Hydrant	0
Handicapped	0
Resident Only Zone	0
Permit Parking Only	0
Daily Parking Fee Zone	6
Other Parking Offense	1
Vehicle License	1
TOTAL	0

School Resource/Crime Prevention Officer Activity Summary for January 2022

Written Reports	7
Foot Patrols / Premise Checks	36
I-Search and Too Good For Drugs Activities	10 Classes 1 Meeting
Calls for Service	10
Other Assignments	27 Assignments / 20 Hours
Special Assignments	45 Assignments 107 Hours (see below)

School and Community-Support Activity Highlights for February 2022

Ofc. Ransom completed the following:

- Taught Too Good For Drugs:
 - ✓ 2 lesson and graduation 02/01/2022.
 - ✓ 2 lesson on 02/14/2022. 2 lessons on 03/28/2022.
 - ✓ Combined TGFD lesson preparation time: 8 hours.
- Assisted detective unit with theft case 22-00015 on 02/02/2022.
- Completed ICAC monthly report on 02/02/2022.
- Phone meeting with Guardian Ad Litem's Office for 21-00022 (financial exploitation of elderly case) on 02/03/2022.
- Acquired masks for village from Cook County Distribution center in Forest Park on 02/04/2022.
- Attended ICAC meeting with Melrose Park Detectives regarding 2 open cyber tips on 02/04/2022.
- Attended special event for Oak Park officer returning to duty on 02/07/2022.
- Cleaned and Organized Crime Prevention Storage area in basement on 02/07/2022.
- Created community bulletin for "Safer Internet Day" on 02/07/2022.
- Taught 2 cyber safety lessons at St. Vincent and Grace Lutheran on 02/08/2022.
- Conducted traffic control for several schools during drop off and pickup throughout the month.
- Worked with resident to establish extra watch on her residence during a funeral on 02/09/2022.
- Meeting with Lincoln Principal on 02/09/2022.
- Youth Network Council meeting on 02/10/2022.
- Phone meeting/advice call to Dominican University regarding missing student on 02/10/2022.
- E-news submission created and submitted on 02/10/2022.
- Phone meeting with Trinity H.S. regarding student drop-off on 02/10/2022.
- Phone meeting with St. Luke regarding student pickup on 02/10/2022.
- Conducted investigation of Roosevelt students portraying a teacher on Instagram on 02/11/2022 (22-00150).
- Met with co-instructor Officer Landini to plan Immediate Trauma Care in-service training program on 02/11/2022.
- Reassigned to patrol on 02/11/22 (half shift), 02/21/2022 (half shift), 02/28/2022 (half shift).
- Investigated 2 related ICAC cyber tips throughout the month and closed the case (22-00080) with report on 02/14/2022.
- Phone meeting with concerned resident on 02/14/2022 (school pickups at St. Luke).
- Met with elderly resident in need of 911 emergency phone on 02/14/2022 and provided phone on 02/24/2022.
- Provided police escort for funeral detail on 02/15/2022.
- Information for police report regarding suspicious activity at the library (22-000173) on 02/15/2022.
- Worked with WEDGE task force on 02/17/2022 & 02/18/2022.
- Law institute training on 02/21/2022.
- Investigated battery report from St. Luke's basketball game on 02/22/2022 (report completed).

- Prepared presentation on RF ID Program for Attorney General's TRIAD Conference on 02/22/2022.
- Attended D90 Behavioral Threat Assessment meeting 02/22/2022.
- Attended Child Death Investigation training on 02/23/2022.
- Attended Opioid Task Force meeting on 02/23/2022.
- Completed follow up on attempted extortion juvenile case (22-00199) on 02/24/2022.
- Researched ABLE project on 02/25/2022.
- Attended meeting with Attorney General on financial exploitation case (21-00022) on 02/25/2022.
- Phone Meeting with RF Community Center Director on 02/25/2022.

UPCOMING School and Community Support Activities for March 2022

Ofc. Ransom will:

- Continue teaching I-Search (multiple classes scheduled).
- Offer Cyber Safety lesson to TGFD graduating classes.
- Continue investigation of 21-00022.
- Attend ESO training through AG Triad Conference from 03/02/2022 – 03/03/2022.
- Present at AG Triad Conference as ESO of the Year on 03/02/2022.
- Teach cyber safety lessons at St. Luke's on 03/07/2022.
- Attend TTI training with Dominican CCRT team from 03/07/2022 – 03/09/2022.
- Attend Youth Network Council meeting on 03/10/2022.
- Attend Dominican CCRT meeting on 03/17/2022.
- Attend Pistol training on 03/24/2022.
- Opioid Task Force meeting on 03/24/2022.

Sgt. Grill will:

- Assist with Adjudication hearings and manage caseload.
- Assist in transitioning to new Adjudication Hearing Officers.
- Manage movie and commercial film details, permits, and requests.
- Assist with Information Technology projects.
- Address subpoenas, FOIA requests and other records requests for various sources of police video used in police response and criminal investigations.
- Manage various grant activities.
- Assist with Vehicle Maintenance and Equipment.
- Support Crime Prevention Officer Ransom in his duties.
- Continue to support CSO Bus.

CSO Bus and CSO Goetz will:

- Monitor parking issues near the various schools.

- Assist with Child Safety Seat Installations as a newly certified Child Safety Seat Tech.
- Enforce any/all new regulated parking zones.
- Monitor crossing guard performance and presence.
- Monitor parking issues near the River Forest Community Center.
- Monitor and enforce parking regulations in Daily Fee, Time Zone, Resident Only Zones, and Handicapped Parking Only Areas etc.
- Assist with Court records communications.
- Assist with Animal Control.
- Administer traffic control services during Fire and Police related events.
- Continue to utilize the Automated License Plate Reader to increase efficiency and effectiveness of parking enforcement efforts in an effort to gain better community compliance.
- CSO Bus will continue to train part time CSO Goetz.

Active Solicitor Permits		
Individual or Organization	Description	Expires
Sunrun	Home Services	14-July-22
Joshua's Pest Control	Home Services	28-Jun-22
Ecoshield Pest Control	Home Services	25-Jun-22

Budget and Fiscal Monitoring

February 01-February 28, 2022

February is the tenth month of Fiscal Year 2022. Due to COVID-19 executive orders and restrictions, extending into the 3rd and 4th quarters of FY 2022, some revenues may continue to weaken throughout FY 2022. Overtime costs are up for FY 2022. Parking Citation revenue, Administrative Tows, and Local Ordinance Revenues are below expectations, at this time. We will continue to monitor and report any notable patterns or anomalies that occur during FY 2022.

Revenue/Expenditure Summary

Category	Total # Paid FY22 2/22	Total # Paid FY22 Y-T-D	Expenditure/ Revenue FY22 2/22	FY22 Y-T-D Expenditure/Revenue
Parking/Compliance Citations	224	2,036	\$7,635	\$101,400
Admin. Tows	16	168	\$8,000	\$84,000
Local Ordinance	4	87	\$0	\$782
Overtime	365 hrs.	3553 hrs.	\$23,996	\$232,372

Directed Patrols and Traffic Enforcement

The Midnight Shift focused enforcement efforts based on mapping and data of accidents. The Dayshift was assigned traffic enforcement missions on Madison Street, Thatcher, and Chicago Avenue. The Afternoon Shift conducted enforcement missions on Madison Street, Thatcher, Chicago Avenue, Lake Street, Washington, and the intersection of Lemoyne and Harlem Avenue.

The Midnight Shift made ninety-two (92) stops, issued sixty-nine (69) citations and made eight (8) traffic arrests. Eleven (11) vehicles were administratively towed.

The Dayshift made fifty-four (54) stops with forty-seven (47) citations and nineteen (19) warnings issued. The shift recorded six (6) traffic-related arrests during enforcement missions this month. Five (5) vehicles were administratively towed.

The Afternoon shift made fifty (50) stops with thirty-three (33) citations and twenty-five (25) warnings issued during Traffic Enforcement Missions. The shift recorded three (3) traffic-related arrests and one (1) administrative tow.

Significant Incidents and Notable Arrests:

22-00117 Driving While License Suspended

On February 3, 2022 around 5:41am, a River Forest officer on general patrol near Chicago Avenue and William and observed a vehicle disregarding stop signs on Chicago Avenue. The vehicle was stopped and the driver, a 24 year old male from Chicago, was found to have a suspended driver's license. The driver was arrested for Driving While License Suspended and later released on bond. The vehicle was towed with an administrative hold.

22-00130 Driving Under the Influence

On February 6, 2022 around 3:10am, a River Forest officer on general patrol near Harlem Avenue and Division and observed a vehicle exiting a parking lot without headlights activated at night and committing several lane violations. The vehicle was stopped and the driver, a 52 year old male from Melrose Park, exhibited numerous signs of alcohol impairment, failed Standardized Field Sobriety Tests and was arrested for DUI alcohol. The driver provided a breath sample of 0.173 BrAC. The driver was processed and later released on bond. The vehicle was towed with an administrative hold.

22-00131 Driving While License Suspended

On February 6, 2022 around 5:34am, a River Forest officer conducting traffic enforcement on the 7900 block of Madison Street observed a vehicle traveling 45mph where the speed limit is 25mph. The vehicle was stopped and the driver, a 30 year old female from Maywood, was found to have a suspended driver's license. The driver could not provide proof of insurance for the vehicle. The driver was arrested for Driving While License Suspended and later released on bond. The vehicle was towed with an administrative hold.

22-00134 Retail Theft/Warrant Arrest

On February 20, 2022 at 3:44PM, River Forest officers were dispatched to Walgreens, 7251 Lake Street for a Retail Theft in-progress. The offender, a 52 year old male from Chicago, was identified and arrested for stealing \$176.49 in merchandise. The offender also had a Cook County original arrest warrant for Escape/Electronic Monitoring. The offender was charged with misdemeanor retail theft and transported to bond hearing.

22-00136 Possession of Cannabis/Aggravated Battery

On February 8, 2022 around 12:28am, a River Forest officer on general patrol near North Avenue and Harlem Avenue observed a vehicle traveling 48mph on North Avenue where the speed limit is 30mph. The vehicle was stopped and a passenger, a 21 year old male from Chicago, admitted to possessing a criminal amount of cannabis, although he refused to identify himself. The offender was arrested for felony Possession of Cannabis and Obstructing Identification and transported to the station. At the station, the offender battered three officers and was also charged with three felony counts of Aggravated Battery. The offender was processed and later transported to a bond hearing at the Maybrook Courthouse.

22-00148 No Valid Driver's License

On February 10, 2022 around 1:12am, a River Forest officer conducting traffic enforcement on the 1300 block of Harlem Avenue observed a vehicle traveling 52mph where the speed limit is 30mph. The vehicle was stopped and the driver, a 20 year old male from Champaign, was found to be driving despite never having been issued a license. Thee was arrested for Driving with No Valid License and later released on bond. The vehicle was towed with an administrative hold.

22-00152 Driving Under the Influence

On February 11, 2022 around 1:37am, a River Forest officer on general patrol near Thatcher and Augusta observed a running vehicle parked in the middle of Augusta blocking all lanes of traffic. The driver, a 26 year old female from Chicago, was contacted, exhibited numerous signs of alcohol impairment, failed Standardized Field Sobriety Tests and was arrested for DUI alcohol. The driver provided a breath sample of 0.172 BrAC., was processed and later released on bond. The vehicle was towed with an administrative hold.

22-00161 Driving Under the Influence-Accident

On February 12, 2022 at 9:10 PM, River Forest officers were dispatched to an accident involving several parked vehicles on the 7500 block of North Avenue. The offending vehicle's driver, a 22 year old male from Berwyn, was arrested for Driving with a Suspended License and subsequently arrested for driving under the influence of alcohol. The driver provided a breath alcohol content sample of 0.18. The arresting officer contacted the Assistant State's Attorney and the driver was charged with Felony Aggravated Driving under the Influence for not having a valid driver's license at the time of the offense. The driver was issued multiple citations and transported to bond hearing.

22-00168 Driving Under the Influence

On February 14, 2022 around 4:04am, a River Forest officer on general patrol near Harlem Avenue and Greenfield observed a running vehicle parked on Harlem in a no parking zone with the driver asleep at the wheel. The driver, a 24 year old male from Chicago, was contacted, exhibited numerous signs of alcohol impairment, failed Standardized Field Sobriety Tests and was arrested for DUI. The driver was processed and later released on bond. The vehicle was towed with an administrative hold.

22-00169 Driving While License Suspended

On February 14, 2022 around 9:00 AM, a River Forest officer was dispatched to the area of Lake Street and Monroe in reference to a vehicle accident. It was determined that the at fault driver, a twenty four year old female from Bellwood, had a suspended driver's license. The driver was arrested, cited for the accident and later released on bond.

22-00190 Retail Theft

On February 20, 2022 around 1:30 PM, River Forest units were dispatched to DSW in reference to a Retail Theft that had just occurred. Responding officers located the two offenders, a thirty year old male from Bensenville and a thirty seven year old male from Chicago, on a train at the Green-line stop. Both offenders were in possession of the stolen items. One subject was cooperative and placed under arrest. The other subject fled on foot from officers. Oak Park and Forest Park units assisted and the subject was arrested in the area of 1119 Lake Street. Both offenders were transported to the station. Both subjects were charged with Retail Theft and the subject that fled, was also charged with resisting arrest. Both were later released on bond.

22-00192 Driving Under the Influence/Unlawful Use of Weapon

On February 20, 2022 at 2:35 PM, River Forest officers were dispatched to North Avenue and Forest Avenue for a major crash involving multiple vehicles. River Forest officers requested outside agency assistance to assist in shutting down North Avenue for several hours. A total of six ambulances arrived on scene and transported five injured subjects to the hospital for treatment. The offending vehicle's driver, a 22 year old male from Chicago, was arrested for driving with a revoked driver's license and determined to be driving under the influence of alcohol. The arresting officer contacted the Assistant State's Attorney and the driver was charged with Felony Aggravated Driving under the Influence for not having a valid driver's license at the time of the offense. The driver was issued multiple citations and transported to bond hearing

The offending vehicle also contained a handgun in close proximity to the front seat passenger. The front seat passenger, a 25 year old male from Northlake, was charged with misdemeanor Unlawful Use of Weapon and misdemeanor Unlawful Possession of Firearm Ammunition. The subject posted bond and was released.

22-00214 No Valid Driver's License

On February 26, 2022 around 2:04am, a River Forest officer on general patrol near Harlem Avenue and Augusta observed a vehicle traveling 50mph on Harlem where the speed limit is 30mph. The vehicle was stopped and the driver, a 19 year old male from Cicero, was found to be driving despite never

having been issued a license. The driver was arrested for Driving with No Valid License and later released on bond. The vehicle was towed with an administrative hold.

22-00219 Driving While License Suspended

On February 28, 2020 around 10:47 AM, a River Forest officer conducted a traffic stop in the area of Chicago Avenue and Lathrop. It was determined the driver, a twenty four year old female from Chicago, had a suspended driver's license from a previous DUI violation. The driver initially refused to exit the vehicle and rolled the windows up. The driver refused several commands from officers. Officers used good judgement and were able to deescalate the situation. After several minutes of dialogue, the driver complied. The driver was arrested and was transported to the station. A family member arrived and took custody of the three year old daughter. The driver was charged with driving on a suspended license and was later released on bond.

The following chart summarizes and compares the measured activity for all three Patrol Watches during the month of February 2022:

	Midnights 2230-0630	Day Watch 0630-1430	Third Watch 1430-2230
Criminal Arrests	2	2	3
Warrant Arrests	0	0	2
D.U.I Arrests	3	0	2
Misdemeanor Traffic Arrests	8	9	7
Hazardous Moving Violations	53	62	48
Compliance Citations	16	23	19
Parking Citations	199	30	12
Traffic Stop Data Sheets	92	94	91
Quasi-Criminal Arrests/ L.O	0	1	0
Field Interviews	2	6	3
Premise Checks/Foot Patrols	531	234	258
Written Reports	32	40	65
Administrative Tows	11	5	5
Booted vehicles	0	0	0
Sick Time used (in days)	0	0	11

Detective Division

Detective Sergeant Labriola worked as a supervisor for two days with the West Suburban Enhanced Drug and Gang Task Force (WEDGE).

Detective Sergeant Labriola completed certificates of purchase for O'Hare Towing.

Detective Sergeant Labriola continued an audit of the currency in custody, certified letters have been sent to its owners, and asset forfeiture proceeding paperwork was completed.

During the month of February, the Detective Unit completed numerous online mandated further educational courses, as well as an 8-hour Tactical Medical for First Responders course.

During the month of February, the Detective Unit opened up/reviewed nine (9) cases for potential follow-up. Of those cases, one (1) was cleared by and arrest, and eight (8) are still active. The Unit also continued to investigate open cases from previous months, as well as assisted the Patrol Division in cases reported in the month of January.

Year to Date Arrest Statistics

Quantity Arrested	# Felony Charges	# Misdemeanor Charges	# Warrants
6	2	4	4

February 2022 Case Assignment Summary

Part I	# Cases	Cleared by Arrest	Adm Closed	Screen Out	Susp	Except	Pend	Refer	Unfound
Attempted Armed Robbery	1						1		
Theft Over \$500	1						1		
Part I Total	2	0	0	0	0	0	2	0	0
Part II	# Cases	Cleared by Arrest	Adm Closed	Screen Out	Susp	Except Clear	Pend	Refer	Unfound
Fleeing and Eluding	2						2		
Violent Offender Registration	1	1							
Hit & Run	2						2		
Electronic Harassment	1						1		
Damage to Village Property	1						1		
Part II Total	7	1	0	0	0	0	6	0	0
TOTALS	9	1	0	0	0	0	9	0	0

February 2022 Juvenile Arrests

Offenses	Adjusted	Cited	Petitioned	Referred
No Arrests				
Total (0)	0	0	0	0

New Investigations

21-00103 Hit & Run

On January 30, 2022 at 2:44PM a River Forest Officer responded to Chicago and Lathrop for a Hit and Run accident. The occupant of the vehicle who was not at fault provided the registration of the at fault vehicle. Numerous attempts to contact the registered owner have been unsuccessful, and attempts will be made to locate the offending the vehicle, and this case is still active.

22-00122 Violent Offender Against Youth Registration

On February 3, 2022 at 4:43PM a resident of the 7200 block of Oak came to the River Forest Police Department to complete his annual registration. Investigators completed the registration, and updated his status as compliant. This case was cleared by arrest.

22-00127 Fleeing and Eluding

On February 5, 2022 at 2:32AM a River Forest Officer observed a vehicle traveling 56MPH in a posted 30MPH speed limit zone in the 7700 block of North Ave. The officer attempted to stop the vehicle but the vehicle fled at an even higher rate of speed while ignoring multiple stop signs in Elmwood Park. Other agencies observed the vehicle traveling through their jurisdictions until it was last seen eastbound 290. Investigators will attempt to locate this vehicle, and this case is still active.

22-00139 Theft Over \$500

On February 08, 2022 at 11:42AM a person reported that his mother had her necklace stolen while she had dental work completed on February 4, 2022 at Cameo Dental located at 7603 North Ave. The complainant related that his mother had removed her necklace and earrings while she had X-Rays completed. After they returned home, the complainant realized that her necklace was never returned. Investigators interviewed the employees who had interaction with the patient or had contact with the jewelry that was taken off. No employees admitted to the Theft, and a check of Leads Online has been negative. This case is still active.

22-00166 Hit & Run

On February 13, 2022 at 6:06PM a River Forest Officer responded to the Circle K gas station located at 7201 North Ave. in reference to a hit and run which occurred in the 7300 block of North Ave. The driver of the vehicle not at fault obtained the registration of the at fault vehicle. The driver of the at-fault vehicle was identified in a photo lineup, and investigators are seeking both him and the vehicle. This case is still active.

22-00189 Fleeing and Eluding

On February 22, 2022 at 4:27AM a River Forest Officer observed vehicle at Park and Madison with the driver slumped over the steering wheel and the vehicle still in drive. When the officer woke the driver, and asked him to put the vehicle in park, the driver fled onto Madison at a high rate of speed and disobeyed multiple traffic control signals. Investigators are attempting to locate the vehicle, and this case is still active.

22-00198 Attempted armed Robbery

On February 21, 2022 at approximately 6:24PM River Forest Officers responded to 7756 Madison in reference to the attempted armed robbery which occurred at 6:07PM. Witnesses advised that the victim had left but two male subjects arrived in the lot in grey colored sedan, and approached a man who was entering his vehicle in an attempt to rob him by threat of force of a firearm. The victim did not stay on scene. Investigators sent a bulletin to Cook County agencies seeking assistance in identifying the offending vehicle. The victim came to the police department on February 23, 2022 and provided a statement. This case is still active pending identification of the vehicle.

22-00204 Harassment Through Electronic Communication

On February 23, 2022 at 8:03PM River Forest Officers responded to a residence in the 7900 block of North Ave. in reference to a domestic dispute. The resident related that her ex-boyfriend, who is the father of her child, came to the residence banging on the door and threatening to harm himself. He left prior to police arrival, but sent violent threatening text messages to her while officers were on scene. Investigators attempted to contact him and his family members but were unsuccessful. He is homeless, and a bulletin was sent to all Cook, Will, DuPage, and Lake County agencies seeking assistance in locating him.

22-00207 Hit & Run/Damage to Village Property

On February 27, 2022 at 3:57PM a River Forest Officer responded to a hit and run/damage report at Washington and Thatcher which was reported by a witness. Upon a review of the Village of River Forest street cameras, it was determined that a vehicle traveling eastbound Washington struck the stop sign at Thatcher and knocked it out of the ground. The driver left the area in the vehicle but the registration was obtained by using the camera. Investigators will locate the vehicle, and this case is still active.

Old Cases

22-00095 Assist Other Agency

On January 28, 2022 at approximately 5:30PM investigators were assigned to the West Suburban Enhanced Drug and Gang Enforcement task force, and were requested by the MCAT major case task force to assist in locating the vehicle of a missing 20-year-old female from Forest View. Investigators from River Forest located the vehicle, and the missing female was located deceased in the rear of the vehicle. MCAT and the Chicago Police were contacted. This case was referred to other responsible jurisdiction. **An offender, a 24-year-old male subject from Oak Park has been charged with First Degree Murder.**

22-00015 Theft Over \$500

On January 7, 2022 at 9:30AM a River Forest Officer spoke to a resident in the 900 block of Jackson who related that on January 6, 2022 she noticed that her jewelry box was missing. Numerous items including jewelry and USC was taken during a time when the family was home quarantining. However, three subjects from Molly Maid came to the residence to clean. One of the employees abruptly quit from the business, and has a history of pawning items. Investigators have been unsuccessful in locating or contacting the employee. **Investigators located one of the items that was stolen at a pawn shop and charged the offender, a 35-year-old female from Chicago with Theft. This case was closed by arrest.**

Training

During the month of February 2022, twenty-three (23) officers/civilian employees attended different training classes for a total of two-hundred (200) hours of training. The Department members, courses, and total number of hours included in the courses are detailed below.

Officer	Course Title	Start Date	End Date	Hours
Bradley	Hazmat	1/13/2022	2/13/2022	1
Bradley	Blood Borne Pathogens	1/13/2022	2/13/2022	1
Bradley	TASER Initial Training	2/25/2022	2/25/2022	7
Bradley	PLI January 2022 Monthly Legal Update	1/1/2022	2/28/2022	1
Bus	Hazmat	1/13/2022	2/13/2022	1
Bus	Blood Borne Pathogens	1/13/2022	2/13/2022	1
Casey	Hazmat	1/13/2022	2/13/2022	1
Casey	Blood Borne Pathogens	1/13/2022	2/13/2022	1
Casey	PLI January 2022 Monthly Legal Update	1/1/2022	2/28/2022	1
Cassidy	Hazmat	1/13/2022	2/13/2022	1
Cassidy	Blood Borne Pathogens	1/13/2022	2/13/2022	1
Cassidy	PLI January 2022 Monthly Legal Update	1/1/2022	2/28/2022	1
Catalano	Hazmat	1/13/2022	2/13/2022	1
Catalano	Blood Borne Pathogens	1/13/2022	2/13/2022	1
Catalano	PLI January 2022 Monthly Legal Update	1/1/2022	2/28/2022	1
Colon	Hazmat	1/13/2022	2/13/2022	1
Colon	Blood Borne Pathogens	1/13/2022	2/13/2022	1
Colon	Tactical Medical for First Responders	2/28/2022	2/28/2022	8
Colon	PLI January 2022 Monthly Legal Update	1/1/2022	2/28/2022	1
Cortes	Blood Borne Pathogens	1/13/2022	2/13/2022	1
Cortes	Hazmat	1/13/2022	2/13/2022	1
Cortes	TASER Initial Training	2/25/2022	2/25/2022	7
Cortes	PLI February 2022 Monthly Legal Update	2/1/2022	3/31/2022	1
Cortes	PLI January 2022 Monthly Legal Update	1/1/2022	2/28/2022	1
Czernik	Blood Borne Pathogens	1/13/2022	2/13/2022	1
Czernik	Hazmat	1/13/2022	2/13/2022	1
Czernik	PLI January 2022 Monthly Legal Update	1/1/2022	2/28/2022	1
Drake	Blood Borne Pathogens	1/13/2022	2/13/2022	1
Drake	Hazmat	1/13/2022	2/13/2022	1
Drake	TASER Initial Training	2/25/2022	2/25/2022	7
Drake	PLI February 2022 Monthly Legal Update	2/1/2022	3/31/2022	1
Drake	PLI January 2022 Monthly Legal Update	1/1/2022	2/28/2022	1
Fries	Blood Borne Pathogens	1/13/2022	2/13/2022	1
Fries	Hazmat	1/13/2022	2/13/2022	1
Fries	Tactical Medical for First Responders	2/28/2022	2/28/2022	8

Fries	PLI February 2022 Monthly Legal Update	2/1/2022	3/31/2022	1
Fries	PLI January 2022 Monthly Legal Update	1/1/2022	2/28/2022	1
Greenwood	Blood Borne Pathogens	1/13/2022	2/13/2022	1
Greenwood	Hazmat	1/13/2022	2/13/2022	1
Greenwood	PLI February 2022 Monthly Legal Update	2/1/2022	3/31/2022	1
Greenwood	PLI January 2022 Monthly Legal Update	1/1/2022	2/28/2022	1
Grill	Blood Borne Pathogens	1/13/2022	2/13/2022	1
Grill	Hazmat	1/13/2022	2/13/2022	1
Grill	PLI February 2022 Monthly Legal Update	2/1/2022	3/31/2022	1
Grill	PLI January 2022 Monthly Legal Update	1/1/2022	2/28/2022	1
Heneghan	Hazmat	1/13/2022	2/13/2022	1
Heneghan	Blood Borne Pathogens	1/13/2022	2/13/2022	1
Heneghan	Tactical Medical for First Responders	2/28/2022	2/28/2022	8
Heneghan	PLI January 2022 Monthly Legal Update	1/1/2022	2/28/2022	1
Humphreys	Hazmat	1/13/2022	2/13/2022	1
Humphreys	Blood Borne Pathogens	1/13/2022	2/13/2022	1
Humphreys	Tactical Medical for First Responders	2/28/2022	2/28/2022	8
Humphreys	PLI January 2022 Monthly Legal Update	1/1/2022	2/28/2022	1
Labriola	Crime Scene Investigation-Refresher	1/9/2022	2/9/2022	2
Labriola	Fundamentals of Investigation-Refresher	1/9/2022	2/9/2022	3
Labriola	Fundamentals of Report Writing-Refresher	1/9/2022	2/7/2022	3
Labriola	Blood Borne Pathogens	1/13/2022	2/13/2022	1
Labriola	Hazmat	1/13/2022	2/13/2022	1
Labriola	Tactical Medical for First Responders	2/28/2022	2/28/2022	8
Labriola	PLI February 2022 Monthly Legal Update	2/1/2022	3/31/2022	1
Labriola	PLI January 2022 Monthly Legal Update	1/1/2022	2/28/2022	1
Landini	Blood Borne Pathogens	1/13/2022	2/13/2022	1
Landini	Hazmat	1/13/2022	2/13/2022	1
Landini	PLI January 2022 Monthly Legal Update	1/1/2022	2/28/2022	1
Murillo	Blood Borne Pathogens	1/13/2022	2/13/2022	1
Murillo	Tactical Medical for First Responders	2/28/2022	2/28/2022	8
Murillo	PLI January 2022 Monthly Legal Update	1/1/2022	2/28/2022	1
Niemann	Hazmat	1/13/2022	2/13/2022	1
Niemann	Blood Borne Pathogens	1/13/2022	2/13/2022	1
Niemann	Breath Analysis For Alcohol Training	1/31/2022	2/1/2022	18
Niemann	Immediate Trauma Care: End User	2/15/2022	2/15/2022	8
Niemann	TASER Initial Training	2/25/2022	2/25/2022	7
Niemann	PLI January 2022 Monthly Legal Update	1/1/2022	2/28/2022	1
Niemann	PLI February 2022 Monthly Legal Update	2/1/2022	3/31/2022	1
Ransom	Hazmat	1/13/2022	2/13/2022	1
Ransom	Blood Borne Pathogens	1/13/2022	2/13/2022	1

Ransom	PLI January 2022 Monthly Legal Update	1/1/2022	2/28/2022	1
Schrader	Blood Borne Pathogens	1/13/2022	2/13/2022	1
Schrader	Hazmat	1/13/2022	2/13/2022	1
Schrader	PLI January 2022 Monthly Legal Update	1/1/2022	2/28/2022	1
Sousanes	Blood Borne Pathogens	1/13/2022	2/13/2022	1
Sousanes	Hazmat	1/13/2022	2/13/2022	1
Sousanes	TASER Initial Training	2/25/2022	2/25/2022	7
Sousanes	PLI January 2022 Monthly Legal Update	1/1/2022	2/28/2022	1
Sousanes	PLI February 2022 Monthly Legal Update	2/1/2022	3/31/2022	1
Swierczynski	Hazmat	1/13/2022	2/13/2022	1
Swierczynski	Blood Borne Pathogens	1/13/2022	2/13/2022	1
Swierczynski	Tactical Medical for First Responders	2/28/2022	2/28/2022	8
Tagle	Hazmat	1/13/2022	2/13/2022	1
Tagle	Blood Borne Pathogens	1/13/2022	2/13/2022	1
Tagle	PLI January 2022 Monthly Legal Update	1/1/2022	2/28/2022	1
Tagle	PLI February 2022 Monthly Legal Update	2/1/2022	3/31/2022	1
Total Hours				200



MEMORANDUM

DATE: March 14, 2022

TO: Brian Murphy, Village Administrator

FROM: Jeff Loster, Director of Public Works and Development Services

SUBJECT: Monthly Report – February 2022

Executive Summary

In the month of February, Public Works continued with winter operations with an emphasis on multiple instances of snow & ice response. There were 5 snow & ice events that required a response. These events resulted in distributing 140.4 tons of salt on Village streets through a combination of rock salt and the use of salt brine prior to the anticipated snowfall. Multiple snowfalls occurred in February which resulted in approximately 12" of accumulation this month. Public Works responded by plowing and salting streets, alleys, and parking lots during overnight periods and ensured all Village facilities were cleared of snow for the safe travel of emergency response vehicles. As part of the AMI project, over 900 transmitter replacements (out of 3,167) have been completed with 314 water meters to be replaced starting in March. The fire alarm and extinguisher testing was performed in February for all Village buildings. This annual certification was completed by Fredriksen Fire Equipment Co. Public Works staff continued to plan for future needs by updating and finalizing our operational budget for the upcoming fiscal year.

Also in February, Staff received training to use the new software to track fuel consumption as part of the station replacement project. Over the past several months, Staff has met with the Village's waste hauler to negotiate continuation of the contract and presented the proposal to the Board at the February 28 meeting. Staff continues to work with project parties to initiate progress on the Harlem Avenue viaduct replacement project.

The Sustainability Commission is working on:

- Opt-In Single-Use Plastics ordinance
- Boosting Community Solar communications to increase participation
- Continuing resident education about sustainability items
- Obtaining SolSmart Silver designation
- Reviewing and understanding impact of the 2021 Climate and Equitable Jobs Act

Engineering Division Summary

- Conducted monthly Combined Sewer Overflow (CSO) inspection
- Continued to coordinate the Planned Development Project at Trinity High School

- Continued to coordinate Geographic Information System (GIS) improvements through the Village's consultant (MGP)
- Continued to coordinate the design of all remaining alley reconstructions
- Continued to coordinate the Village's Automated Metering Infrastructure (AMI) Project
- Continued review of all 2021 sewer lining televising videos
- Completed preliminary design of the 2022 Street Improvement Project and submitted to IDOT
- Continued administration of the Village's utility-related subsidy programs: Lead Service Line Replacement, Sewer Backflow Prevention and Sewer Lateral Repair
- Completed the Village's annual LMO-2 Report to document Lake Michigan Water consumption
- Attended a preconstruction meeting through IDOT for the upcoming resurfacing of Harlem Avenue

Public Works – Operations

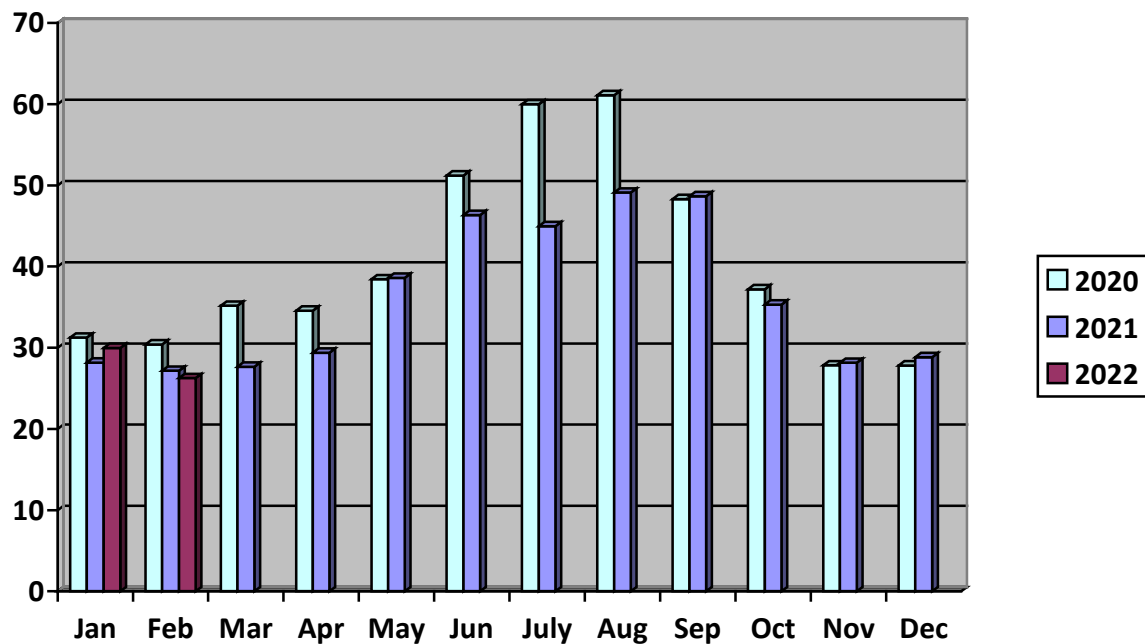
The following is a summary of utility locate requests received from JULIE (Joint Utility Locating Information for Excavators) and work orders (streets, forestry, water, sewer, etc.) that were received and processed during the past month:

	February 2022
Utility Locates	53
Work Orders	6

Water and Sewer

Monthly Pumpage: February's average daily pumpage of 0.94 million gallons (MG) is lower than February's average of 1.05 MG in 2021.

Volume of Water Pumped into the Distribution System (Million Gallons)



Monthly maintenance was performed at the Pumping Station building in the month of February.

Water Operator's Dan Raddatz and Michael Thomasino worked in full capacity for all snow and ice removal operations.

On February 18th a water service leak was located at 500 William. The repair was the responsibility of the Village and the repair was completed by NG Plumbing.

The Water Division personnel performed these additional tasks in February:

- Responded to 172 service calls
- Installed 1 meter

Streets and Forestry

Staff in the Streets and Forestry division focused heavily on snow and ice response. These are the details of the tasks performed frequently in the month of February:

Description of Work Performed	Quantity
Sign Repairs/Fabrication	6
Trees Trimmed	568
Number of Snow & Ice Responses	5
Street Salting (tons)	140.4



MEMORANDUM

DATE: March 14, 2022

TO: Brian Murphy, Village Administrator

FROM: Jeff Loster, Director of Public Works and Development Services

SUBJECT: Building Report – February 2022

Permit and Real Estate Transfer Activity

Year-to-date revenue for FY 2022 is \$678,361 which is 107% of the revenues budgeted for FY 2022.

Real Estate Transfers

	February 2021	February 2022	FY 2022 YTD Total	FY 2021 Total
Transfers	20	22	246	276

Residential Property Demolition

	February 2021	February 2022	FY 2022 YTD Total	FY 2021 Total
Residential Demolitions	0	0	4	4

Address

n/a

Architectural Significance

n/a



Village of River Forest

MONTHLY FINANCE REPORT Fiscal Year 2022 through February 28, 2022

This report includes financial information for Fiscal Year 2022 through February 28, 2022 which represents 83.33% of the fiscal year. A revenue and expenditure report by fund and account and an investment report for February 2022 are attached.

GENERAL FUND

Revenues, Expenditures and Changes in Fund Balance Fiscal Year 2022 through February 28, 2022

	2022		Percent
	Budget	Actual	Rec/Exp
REVENUES			
Taxes			
Property Taxes	\$6,556,697	\$4,670,809	71.24%
General Sales Taxes	1,832,850	1,853,704	101.14%
Non Home Rule Sales Tax	643,341	853,328	132.64%
Utility Taxes	642,990	579,112	90.07%
Restaurant Tax	145,101	137,438	94.72%
Telecommunications Tax	184,990	161,236	87.16%
Real Estate Transfer Tax	128,614	140,805	109.48%
Local Gasoline Tax	95,000	86,090	90.62%
Cannabis State Excise Tax	8,935	14,366	160.78%
Intergovernmental Revenue			
Personal Property Replacement Tax	146,818	227,409	154.89%
Use Tax	497,154	350,409	70.48%
State Income Taxes	1,238,975	1,370,975	110.65%
Licenses and Permits	1,295,257	1,346,397	103.95%
Charges for Services			
Garbage Collections	1,142,598	968,795	84.79%
Other Charges for Services	626,305	715,232	114.20%
Fines	269,469	189,164	70.20%
Investment Income	75,227	(37,265)	-49.54%
Grants and Contributions	776,148	762,657	98.26%
Miscellaneous Revenues	430,606	180,725	41.97%
TOTAL REVENUES	\$16,737,075	\$14,571,386	87.06%
EXPENDITURES			
Administration	\$ 1,596,857	\$ 1,326,179	83.05%
E911	200,749	175,840	87.59%
Boards & Commissions	60,837	59,334	97.53%
Building and Development	538,123	445,161	82.72%
Legal Services	162,000	206,984	127.77%
Police Department	6,507,454	4,823,820	74.13%
Fire Department	4,886,937	3,738,125	76.49%
Public Works	2,701,525	2,034,342	75.30%
TOTAL EXPENDITURES	\$16,654,482	\$12,809,785	76.91%
NET CHANGE IN FUND BALANCE	\$82,593	\$1,761,601	

Revenues

Fiscal year-to-date revenue collections are at 87.06%. This is 15.09% higher than last fiscal year to date collections. Property Tax Revenue is at 71.24%. A significant portion of the 2nd installment of the 2020 levy was collected in October and November. Collection of the 1st installment of the 2021 levy was collected in February. Sales tax and non-home rule sales tax revenues continue to come in far above projected amounts

which is a positive sign for the economy. The Consumer Price Index (CPI) rose 7.0% for the twelve months ending December, the largest increase since the period ending June 1982.

In early 2021 the passage of the leveling the Playing Field for Illinois Retailers' Occupation Tax (ROT) and Use Tax (UT) requiring many remote sellers to charge state and local ROT instead of UT has been noticeable. Continued economic growth has also been seen over the past few months. Real Estate Transfer Tax revenues continue to exceed projections due to the timing of real estate sales and the increase being seen in the housing market. Utility tax payments are typically elevated during the warmer summer (electric) and cooler winter (gas) months and vary based on weather conditions. The Village continues to see growth in the Cannabis State Excise taxes. These revenues are to be used for public safety initiatives.

Income tax receipts continue to be higher than projected. This has been fueled by the rebounding labor market and extraordinary corporate income tax collections. The payment received in February is for January 2022 collections. April collections are normally the highest revenue month, but we continue to see higher revenue collections each month. The State budget was recently passed with all previous "one-time" cuts to the LGDF removed. The new local gasoline tax that was imposed in July of 2020 is generating what has been projected. License and permit revenue includes spring building permit activity. The large increase in grants and contributions is because the Village has received the first tranche payment from The American Rescue Plan Act of 2021. Allocations to communities are made on a per-capita basis and will be distributed in two payments.

Expenditures

Expenditures are at 76.91% of the budgeted amount. Salaries and benefits, with the exception of overtime, include payment for services rendered through the end of the month. Legal Services expenses are above projections but all other expenditures are in line with projections or below because there is about a month lag between the time that goods are received or services are performed, and when the vendor payment is made for the goods or services. Payments made after April 30th for goods received and services performed prior to May 1st were posted to the prior fiscal year.

WATER AND SEWER FUND

Revenues, Expenditures and Changes in Net Position Fiscal Year 2022 through February 28, 2022

	2022		Percent Rec/ Exp
	Budget	Actual	
Operating Revenues			
Permit Fees	\$ 22,780	\$ 28,593	125.52%
Water Sales	3,244,387	2,897,661	89.31%
Sewer Sales	2,084,213	1,854,343	88.97%
Water Penalties	29,217	23,090	79.03%
Miscellaneous	20,475	20,890	102.03%
Total Operating Revenues	<u>\$ 5,401,072</u>	<u>\$ 4,824,577</u>	<u>89.33%</u>
Operating Expenses			
Salaries and Benefits	\$ 1,280,981	\$ 1,010,047	78.85%
Contractual Services	1,144,342	643,239	56.21%
Water From Chicago	1,850,897	1,360,431	73.50%
Materials and Supplies	261,724	71,964	27.50%
Depreciation/Debt Service	1,272,146	917,146	72.09%
Transfer to CERF	126,235	0	0.00%
Operating Expenses including Depreciation	<u>\$ 5,936,325</u>	<u>\$ 4,002,827</u>	<u>67.43%</u>
Operating Revenues over Operating Exp	\$ (535,253)	\$ 821,750	
Capital Improvements	\$ (1,893,000)	\$ (954,653)	50.43%
Loan Proceeds	\$ 1,400,000	\$ -	0.00%
Total Revenues over Expenses	<u>\$ (1,028,253)</u>	<u>\$ (132,903)</u>	

Water and Sewer revenues are above what was expected because they include summer consumption. Overall expenses are lower due to the delay in receiving and paying invoices for commodities and contractual services. Personnel expenses are slightly below projections. The Advanced Metering Infrastructure (AMI) project is included in the capital improvement expenditures. There is a one-month lag in payments to the City of Chicago for FY 2022 water usage. Debt Service expenses include the two payments on the IEPA loan.

REVENUES AND EXPENDITURES VS. BUDGET – OTHER FUNDS

Fund #	Fund	Revenues			Expenditures		
		2022 Budget	2022 YTD Actual	% Rec	2022 Budget	2022 YTD Actual	% Exp
03	Motor Fuel Tax	\$ 686,154	\$ 504,146	73.47%	\$ 544,488	\$ 474,131	87.08%
05	Debt Service Fund	\$ 269,146	\$ 166,050	61.70%	\$ 265,511	\$ 265,650	100.05%
13	Cap Equipmnt Replcmnt	\$ 186,464	\$ (31,139)	-16.70%	\$ 684,710	\$ 166,815	24.36%
14	Capital Improvement	\$ 4,910,449	\$ 33,354	0.68%	\$ 2,447,120	\$ 985,431	40.27%
31	TIF-Madison	\$ 332,550	\$ 593,856	178.58%	\$ 126,490	\$ 59,511	47.05%
32	TIF-North	\$ 520,200	\$ 390,749	75.12%	\$ 17,000	\$ 918	5.40%
35	Infrastructure Imp Bond	\$ 225	\$ 550,055	100.00%	\$ 250,000	\$ 235,878	94.35%

CASH AND INVESTMENTS

Fund #	Fund	Cash and Money Markets		IMET Convenience Fund	Investments	Total
1	General	\$ 3,170,124	\$ 20,123	\$ 2,689,982	\$ 5,880,229	
3	Motor Fuel Tax	\$ 452,425	\$ -	\$ 249,400	\$ 701,825	
5	Debt Service Fund	\$ 104,543	\$ 34,414	\$ -	\$ 138,957	
13	Capital Equip Replacemen	\$ 1,066,581	\$ 237,829	\$ 2,594,739	\$ 3,899,149	
14	Capital Improvement	\$ -	\$ -	\$ -	\$ -	
31	TIF-Madison Street	\$ 913,317	\$ -	\$ -	\$ 913,317	
32	TIF- North Avenue	\$ 422,077	\$ -	\$ -	\$ 422,077	
35	Infrastructure Imp Bond	\$ 566,899	\$ -	\$ -	\$ 566,899	
2	Water & Sewer	\$ 778,981	\$ 177,631	\$ 493,045	\$ 1,449,657	
Total		\$ 7,474,947	\$ 469,997	\$ 6,027,166	\$ 13,972,110	

FEBRUARY 2022 FINANCE ACTIVITIES

1. Staff attended departmental FY 2023 budget meetings.
2. Staff met with Baxter and Woodman to discuss the Water and Sewer Rate Study update.
3. Three year projections were prepared for General, Water and Sewer and Capital Improvement Funds.
4. Proposals for auditing services were reviewed and a recommendation to use Sikich, LLP was approved by the board on February 28, 2022.
5. Staff began preparing the FY 2023 Budget document.
6. The Village Administrator and the Finance Director worked with Bond Counsel and Financial Advisors to prepare for the Debt Certificate issuance in March of 2022.

General Ledger

Village of River Forest

User: rmcadams
 Printed: 3/8/2022 9:47:00 AM
 Period 10 - 10
 Fiscal Year 2022



Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% ExpCol
01	General Fund							
00								
01-00-00-41-1000	Property Tax-Prior Years	3,153,861.00	3,582,101.91	0.00	47,082.49	3,629,184.40	-475,323.40	115.07
01-00-00-41-1021	Property Tax-Current Year	3,402,836.00	0.00	0.00	1,041,624.91	1,041,624.91	2,361,211.09	30.61
	Property Taxes	6,556,697.00	3,582,101.91	0.00	1,088,707.40	4,670,809.31	1,885,887.69	71.24
01-00-00-41-1150	Replacement Tax	146,818.00	227,408.64	0.00	0.00	227,408.64	-80,590.64	154.89
01-00-00-41-1190	Restaurant Tax	145,101.00	129,147.65	0.00	8,290.00	137,437.65	7,663.35	94.72
01-00-00-41-1200	Sales Tax	1,832,850.00	1,623,871.48	0.00	229,832.08	1,853,703.56	-20,853.56	101.14
01-00-00-41-1205	State Use Tax	497,154.00	308,363.69	0.00	42,045.51	350,409.20	146,744.80	70.48
01-00-00-41-1210	Non-Home Rule Sales Tax	643,341.00	756,130.01	0.00	97,197.69	853,327.70	-209,986.70	132.64
01-00-00-41-1250	Income Tax	1,238,975.00	1,171,910.87	0.00	199,064.70	1,370,975.57	-132,000.57	110.65
01-00-00-41-1450	Transfer Tax	128,614.00	133,746.00	0.00	7,059.00	140,805.00	-12,191.00	109.48
01-00-00-41-1460	Communication Tax	184,990.00	147,202.65	0.00	14,033.43	161,236.08	23,753.92	87.16
01-00-00-41-1475	Utility Tax Elec	466,494.00	348,519.81	0.00	40,428.66	388,948.47	77,545.53	83.38
01-00-00-41-1480	Utility Tax Gas	176,496.00	139,437.68	0.00	50,726.37	190,164.05	-13,668.05	107.74
01-00-00-41-1490	Local Gasoline Tax	95,000.00	75,671.79	0.00	10,417.86	86,089.65	8,910.35	90.62
01-00-00-41-1600	Cannabis State Excise Tax	8,935.00	12,738.63	0.00	1,627.53	14,366.16	-5,431.16	160.79
	Other Taxes	5,564,768.00	5,074,148.90	0.00	700,722.83	5,774,871.73	-210,103.73	103.78
01-00-00-42-2115	Pet Licenses	2,000.00	1,650.00	0.00	20.00	1,670.00	330.00	83.50
01-00-00-42-2120	Vehicle Licenses	290,000.00	259,255.50	0.00	694.50	259,950.00	30,050.00	89.64
01-00-00-42-2345	Contractor's License Fees	99,511.00	94,225.00	125.00	6,875.00	100,975.00	-1,464.00	101.47
01-00-00-42-2350	Business Licenses	21,000.00	4,770.00	172.50	220.00	4,817.50	16,182.50	22.94
01-00-00-42-2355	Tent Licenses	300.00	120.00	0.00	0.00	120.00	180.00	40.00
01-00-00-42-2360	Building Permits	541,605.00	461,328.10	0.00	232,429.30	693,757.40	-152,152.40	128.09
01-00-00-42-2361	Plumbing Permits	42,630.00	24,645.00	0.00	2,445.00	27,090.00	15,540.00	63.55
01-00-00-42-2362	Electrical Permits	50,600.00	28,498.87	0.00	3,703.75	32,202.62	18,397.38	63.64
01-00-00-42-2364	Reinspection Fees	5,000.00	4,875.00	0.00	1,500.00	6,375.00	-1,375.00	127.50
01-00-00-42-2365	Bonfire Permits	60.00	0.00	0.00	0.00	0.00	60.00	0.00
01-00-00-42-2366	Beekeeping Permit	150.00	0.00	0.00	0.00	0.00	150.00	0.00
01-00-00-42-2368	Solicitors Permits	1,200.00	550.00	0.00	0.00	550.00	650.00	45.83
01-00-00-42-2369	Zoning Variation Fee	3,000.00	750.00	0.00	0.00	750.00	2,250.00	25.00

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% ExpCol
01-00-00-42-2370	Film Crew License	4,813.00	3,550.00	0.00	0.00	3,550.00	1,263.00	73.76
01-00-00-42-2520	Liquor Licenses	23,500.00	21,100.00	0.00	2,600.00	23,700.00	-200.00	100.85
01-00-00-42-2570	CableVideo Svc Provider Fees	209,888.00	148,963.13	0.00	41,926.53	190,889.66	18,998.34	90.95
	Licenses & Permits	1,295,257.00	1,054,280.60	297.50	292,414.08	1,346,397.18	-51,140.18	103.95
01-00-00-43-3065	Police Reports	2,200.00	1,636.40	0.00	295.00	1,931.40	268.60	87.79
01-00-00-43-3070	Fire Reports	400.00	250.00	0.00	50.00	300.00	100.00	75.00
01-00-00-43-3180	Garbage Collection	1,142,598.00	849,181.08	1,303.37	120,916.99	968,794.70	173,803.30	84.79
01-00-00-43-3185	Penalties on Garbage Fees	7,625.00	5,661.49	79.81	728.08	6,309.76	1,315.24	82.75
01-00-00-43-3200	Metra Daily Parking	8,790.00	7,515.74	0.00	672.39	8,188.13	601.87	93.15
01-00-00-43-3220	Parking Lot Permit Fees	75,000.00	91,714.09	0.00	8,131.07	99,845.16	-24,845.16	133.13
01-00-00-43-3225	Administrative Towing Fees	102,175.00	76,000.00	0.00	9,000.00	85,000.00	17,175.00	83.19
01-00-00-43-3230	Animal Release Fees	0.00	1,110.00	1,110.00	5.00	5.00	-5.00	0.00
01-00-00-43-3515	NSF Fees	200.00	0.00	0.00	0.00	0.00	200.00	0.00
01-00-00-43-3530	5050 Sidewalk Program	10,000.00	8,041.51	0.00	0.00	8,041.51	1,958.49	80.42
01-00-00-43-3536	Elevator Inspection Fees	4,450.00	0.00	0.00	0.00	0.00	4,450.00	0.00
01-00-00-43-3537	Elevator Reinspection Fees	400.00	0.00	0.00	0.00	0.00	400.00	0.00
01-00-00-43-3540	ROW Encroachment Fees	0.00	900.00	0.00	0.00	900.00	-900.00	0.00
01-00-00-43-3550	Ambulance Fees	350,000.00	422,951.36	0.00	47,517.91	470,469.27	-120,469.27	134.42
01-00-00-43-3554	CPR Fees	1,000.00	1,840.00	0.00	0.00	1,840.00	-840.00	184.00
01-00-00-43-3557	Car Fire & Extrication Fee	500.00	0.00	0.00	0.00	0.00	500.00	0.00
01-00-00-43-3560	State Highway Maintenance	63,565.00	32,402.00	0.00	0.00	32,402.00	31,163.00	50.97
	Charges for Services	1,768,903.00	1,499,203.67	2,493.18	187,316.44	1,684,026.93	84,876.07	95.20
01-00-00-44-4230	Police Tickets	162,126.00	98,825.16	30.00	9,094.17	107,889.33	54,236.67	66.55
01-00-00-44-4240	Automated Traffic Enf Fines	41,904.00	0.00	0.00	0.00	0.00	41,904.00	0.00
01-00-00-44-4300	Local Ordinance Tickets	6,256.00	619.94	0.00	0.00	619.94	5,636.06	9.91
01-00-00-44-4430	Court Fines	46,143.00	69,782.95	0.00	3,093.18	72,876.13	-26,733.13	157.94
01-00-00-44-4435	DUI Fines	4,851.00	3,418.73	0.00	0.00	3,418.73	1,432.27	70.47
01-00-00-44-4436	Drug Forfeiture Revenue	318.00	0.00	0.00	0.00	0.00	318.00	0.00
01-00-00-44-4439	Article 36 Forfeited Funds	1,871.00	0.00	0.00	0.00	0.00	1,871.00	0.00
01-00-00-44-4440	Building Construction Citation	6,000.00	4,360.00	0.00	0.00	4,360.00	1,640.00	72.67
	Fines & Forfeits	269,469.00	177,006.78	30.00	12,187.35	189,164.13	80,304.87	70.20
01-00-00-45-5100	Interest	75,227.00	15,655.15	0.00	339.61	15,994.76	59,232.24	21.26
01-00-00-45-5200	Net Change in Fair Value	0.00	-35,998.29	17,261.70	0.00	-53,259.99	53,259.99	0.00
	Interest	75,227.00	-20,343.14	17,261.70	339.61	-37,265.23	112,492.23	-49.54
01-00-00-46-6408	Cash OverShort	0.00	-9.90	0.00	0.00	-9.90	9.90	0.00
01-00-00-46-6410	Miscellaneous	10,000.00	4,716.39	321.20	719.81	5,115.00	4,885.00	51.15
01-00-00-46-6411	Miscellaneous Public	2,750.00	7,925.16	0.00	7,066.14	14,991.30	-12,241.30	545.14

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% ExpCol
01-00-00-46-6412	Safety Reimbursements-Crossing Guards	67,286.00	37,823.00	0.00	0.00	37,823.00	29,463.00	56.21
01-00-00-46-6415	Reimbursement of Expenses	10,000.00	0.00	0.00	0.00	0.00	10,000.00	0.00
01-00-00-46-6417	IRMA Reimbursements	50,000.00	47,314.57	4,245.89	0.00	43,068.68	6,931.32	86.14
01-00-00-46-6510	T-Mobile Lease	36,000.00	27,000.00	3,000.00	6,000.00	30,000.00	6,000.00	83.33
01-00-00-46-6511	WSCDC Rental Income	53,570.00	44,989.16	0.00	4,747.38	49,736.54	3,833.46	92.84
01-00-00-46-8001	IRMA Excess	200,000.00	0.00	0.00	0.00	0.00	200,000.00	0.00
	Miscellaneous	429,606.00	169,758.38	7,567.09	18,533.33	180,724.62	248,881.38	42.07
01-00-00-46-6521	Law Enforcement Training Reimb	5,700.00	14,211.60	0.00	0.00	14,211.60	-8,511.60	249.33
01-00-00-46-6524	ISEARCH Grant	8,925.00	0.00	0.00	0.00	0.00	8,925.00	0.00
01-00-00-46-6525	Bullet Proof Vest Reimb-DOJ	4,000.00	0.00	0.00	0.00	0.00	4,000.00	0.00
01-00-00-46-6528	IDOT Traffic Safety Grant	10,861.00	0.00	0.00	0.00	0.00	10,861.00	0.00
01-00-00-46-6532	Grants	745,187.00	748,445.78	0.00	0.00	748,445.78	-3,258.78	100.44
01-00-00-46-6620	State Fire Marshal Training	1,475.00	0.00	0.00	0.00	0.00	1,475.00	0.00
01-00-00-46-7388	Sustainability Comm Donations	0.00	21.98	21.98	0.00	0.00	0.00	0.00
	Grants & Contributions	776,148.00	762,679.36	21.98	0.00	762,657.38	13,490.62	98.26
01-00-00-48-8000	Sale of Property	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
	Other Financing Sources	<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>	<u>0.00</u>
00		<u>16,737,075.00</u>	<u>12,298,836.46</u>	<u>27,671.45</u>	<u>2,300,221.04</u>	<u>14,571,386.05</u>	<u>2,165,688.95</u>	<u>87.06</u>
	Revenue	16,737,075.00	12,298,836.46	27,671.45	2,300,221.04	14,571,386.05	2,165,688.95	87.06
10	Administration							
01-10-00-51-0200	Salaries Regular	663,793.00	390,447.39	55,696.27	0.00	446,143.66	217,649.34	67.21
01-10-00-51-1700	Overtime	500.00	0.00	0.00	0.00	0.00	500.00	0.00
01-10-00-51-3000	Part-Time Salaries	0.00	16,520.00	0.00	0.00	16,520.00	-16,520.00	0.00
	Personal Services	664,293.00	406,967.39	55,696.27	0.00	462,663.66	201,629.34	69.65
01-10-00-52-0320	FICA	37,470.00	23,632.16	3,414.35	0.00	27,046.51	10,423.49	72.18
01-10-00-52-0325	Medicare	9,733.00	5,802.05	798.52	0.00	6,600.57	3,132.43	67.82
01-10-00-52-0330	IMRF	74,202.00	41,382.19	4,805.41	0.00	46,187.60	28,014.40	62.25
01-10-00-52-0350	Employee Assistance Program	1,850.00	0.00	0.00	0.00	0.00	1,850.00	0.00
01-10-00-52-0375	Fringe Benefits	10,224.00	3,645.18	728.00	0.00	4,373.18	5,850.82	42.77
01-10-00-52-0400	Health Insurance	79,936.00	47,788.30	6,359.17	825.10	53,322.37	26,613.63	66.71

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% ExpCol
01-10-00-52-0420	Health Insurance - Retirees	0.00	745.30	748.55	737.16	756.69	-756.69	0.00
01-10-00-52-0425	Life Insurance	774.00	174.64	117.55	4.50	287.69	486.31	37.17
01-10-00-52-0430	VEBA Contributions	15,044.00	13,003.89	0.00	0.00	13,003.89	2,040.11	86.44
01-10-00-52-0500	Wellness Program	0.00	1,577.60	2,292.00	0.00	3,869.60	-3,869.60	0.00
	Benefits	229,233.00	137,751.31	19,263.55	1,566.76	155,448.10	73,784.90	67.81
01-10-00-53-0200	Communications	32,785.00	35,976.54	4,142.70	0.00	40,119.24	-7,334.24	122.37
01-10-00-53-0300	Audit Services	24,500.00	23,957.00	0.00	0.00	23,957.00	543.00	97.78
01-10-00-53-0350	Actuarial Services	6,680.00	6,430.00	0.00	0.00	6,430.00	250.00	96.26
01-10-00-53-0380	Consulting Services	112,000.00	149,122.31	5,634.60	7,099.40	147,657.51	-35,657.51	131.84
01-10-00-53-0410	IT Support	113,072.00	110,359.06	13,913.20	0.00	124,272.26	-11,200.26	109.91
01-10-00-53-0429	Vehicle Sticker Program	18,625.00	17,150.51	0.00	0.00	17,150.51	1,474.49	92.08
01-10-00-53-1100	Health Inspection Services	15,450.00	11,587.50	0.00	0.00	11,587.50	3,862.50	75.00
01-10-00-53-1250	Unemployment Claims	5,000.00	16,805.63	0.00	0.00	16,805.63	-11,805.63	336.11
01-10-00-53-2100	Bank Fees	13,911.00	13,060.51	1,136.82	0.00	14,197.33	-286.33	102.06
01-10-00-53-2200	Liability Insurance	229,396.00	162,189.95	21,424.03	0.00	183,613.98	45,782.02	80.04
01-10-00-53-2250	IRMA Liability Deductible	10,000.00	0.00	0.00	0.00	0.00	10,000.00	0.00
01-10-00-53-3300	Maint of Office Equipment	11,040.00	6,836.36	692.65	0.00	7,529.01	3,510.99	68.20
01-10-00-53-4100	Training	5,500.00	9,732.06	516.50	0.00	10,248.56	-4,748.56	186.34
01-10-00-53-4250	Travel & Meeting	7,875.00	6,854.31	308.63	0.00	7,162.94	712.06	90.96
01-10-00-53-4300	Dues & Subscriptions	33,070.00	32,041.87	1,293.73	1,992.00	31,343.60	1,726.40	94.78
01-10-00-53-4350	Printing	2,200.00	611.91	0.00	0.00	611.91	1,588.09	27.81
01-10-00-53-4400	Medical & Screening	1,500.00	692.00	0.00	0.00	692.00	808.00	46.13
01-10-00-53-5300	Advertising Legal Notice	2,000.00	4,407.50	0.00	0.00	4,407.50	-2,407.50	220.38
01-10-00-53-5600	Community and Emp Programs	29,250.00	17,079.36	14,223.24	0.00	31,302.60	-2,052.60	107.02
	Contractual Services	673,854.00	624,894.38	63,286.10	9,091.40	679,089.08	-5,235.08	100.78
01-10-00-54-0100	Office Supplies	15,085.00	13,164.36	774.34	0.00	13,938.70	1,146.30	92.40
01-10-00-54-0150	Office Equipment	3,000.00	7,804.74	0.00	0.00	7,804.74	-4,804.74	260.16
01-10-00-54-0600	Operating Supplies	0.00	0.00	0.00	241.02	-241.02	241.02	0.00
01-10-00-54-1300	Postage	11,392.00	7,475.30	0.00	0.00	7,475.30	3,916.70	65.62
	Materials & Supplies	29,477.00	28,444.40	774.34	241.02	28,977.72	499.28	98.31
10	Administration	1,596,857.00	1,198,057.48	139,020.26	10,899.18	1,326,178.56	270,678.44	83.05
14	E911							
01-14-00-53-0380	Consulting Services	3,000.00	0.00	0.00	0.00	0.00	3,000.00	0.00
01-14-00-53-0410	IT Support	8,500.00	8,840.00	0.00	0.00	8,840.00	-340.00	104.00
01-14-00-53-3100	Maintenance of Equipment	500.00	0.00	0.00	0.00	0.00	500.00	0.00
01-14-00-53-4100	Training	1,050.00	0.00	0.00	0.00	0.00	1,050.00	0.00
01-14-00-53-4275	WSCDC Contribution	182,199.00	148,814.32	18,186.00	0.00	167,000.32	15,198.68	91.66
01-14-00-53-4277	Citizens Corps Council	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0.00

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% ExpCol
01-14-00-53-4278	Medical Reserve Corp	500.00	0.00	0.00	0.00	0.00	500.00	0.00
	Contractual Services	<u>200,749.00</u>	<u>157,654.32</u>	<u>18,186.00</u>	<u>0.00</u>	<u>175,840.32</u>	<u>24,908.68</u>	<u>87.59</u>
14	E911	200,749.00	157,654.32	18,186.00	0.00	175,840.32	24,908.68	87.59
15	Boards and Commissions							
01-15-00-52-0320	FICA	310.00	445.08	25.75	0.00	470.83	-160.83	151.88
01-15-00-52-0325	Medicare	73.00	104.09	6.02	0.00	110.11	-37.11	150.84
01-15-00-52-0330	IMRF	559.00	769.17	36.60	0.00	805.77	-246.77	144.14
01-15-00-52-0375	Fringe Benefits	720.00	540.00	60.00	0.00	600.00	120.00	83.33
	Benefits	1,662.00	1,858.34	128.37	0.00	1,986.71	-324.71	119.54
01-15-00-53-0380	Consulting Services	28,500.00	1,000.00	2,492.55	0.00	3,492.55	25,007.45	12.25
01-15-00-53-0400	Secretarial Services	5,000.00	7,178.65	415.35	0.00	7,594.00	-2,594.00	151.88
01-15-00-53-0420	Legal Services	10,000.00	4,368.50	220.00	0.00	4,588.50	5,411.50	45.89
01-15-00-53-4100	Training	500.00	0.00	0.00	0.00	0.00	500.00	0.00
01-15-00-53-4250	Travel & Meeting	175.00	98.25	0.00	0.00	98.25	76.75	56.14
01-15-00-53-4300	Dues & Subscriptions	375.00	385.17	0.00	0.00	385.17	-10.17	102.71
01-15-00-53-4400	Medical & Screening	4,000.00	18,947.00	0.00	0.00	18,947.00	-14,947.00	473.68
01-15-00-53-4450	Testing	6,000.00	8,167.68	6,889.70	0.00	15,057.38	-9,057.38	250.96
01-15-00-53-5300	AdvertisingLegal Notice	4,500.00	6,234.22	950.48	0.00	7,184.70	-2,684.70	159.66
	Contractual Services	59,050.00	46,379.47	10,968.08	0.00	57,347.55	1,702.45	97.12
01-15-00-54-0100	Office Supplies	100.00	0.00	0.00	0.00	0.00	100.00	0.00
01-15-00-54-1300	Postage	25.00	0.00	0.00	0.00	0.00	25.00	0.00
	Materials & Supplies	<u>125.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>125.00</u>	<u>0.00</u>
15	Boards and Commissions	60,837.00	48,237.81	11,096.45	0.00	59,334.26	1,502.74	97.53
20	Building and Development							
01-20-00-51-0200	Full-Time Salaries	309,917.00	221,010.48	24,848.42	0.00	245,858.90	64,058.10	79.33
01-20-00-51-1700	Overtime	500.00	2,190.24	0.00	0.00	2,190.24	-1,690.24	438.05
01-20-00-51-1950	Insurance Refusal Reimbursemnt	0.00	787.50	112.50	0.00	900.00	-900.00	0.00
01-20-00-51-3000	Part-Time Salaries	0.00	1,264.89	0.00	0.00	1,264.89	-1,264.89	0.00
	Personal Services	310,417.00	225,253.11	24,960.92	0.00	250,214.03	60,202.97	80.61
01-20-00-52-0320	FICA	18,229.00	12,990.98	1,513.80	0.00	14,504.78	3,724.22	79.57
01-20-00-52-0325	Medicare	4,530.00	3,198.35	354.01	0.00	3,552.36	977.64	78.42
01-20-00-52-0330	IMRF	34,729.00	23,328.00	2,132.32	0.00	25,460.32	9,268.68	73.31
01-20-00-52-0375	Fringe Benefits	2,376.00	1,700.00	178.00	0.00	1,878.00	498.00	79.04
01-20-00-52-0400	Health Insurance	49,429.00	38,120.66	3,934.60	523.22	41,532.04	7,896.96	84.02

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% ExpCol
01-20-00-52-0425	Life Insurance	148.00	144.61	12.00	0.00	156.61	-8.61	105.82
01-20-00-52-0430	VEBA Contributions	8,436.00	9,302.28	0.00	0.00	9,302.28	-866.28	110.27
	Benefits	117,877.00	88,784.88	8,124.73	523.22	96,386.39	21,490.61	81.77
01-20-00-53-0370	Professional Services	13,045.00	11,039.78	4,505.20	2,400.00	13,144.98	-99.98	100.77
01-20-00-53-0371	Recorder's Office Fees	0.00	264.00	0.00	0.00	264.00	-264.00	0.00
01-20-00-53-1300	Inspection Services	68,920.00	47,652.50	0.00	0.00	47,652.50	21,267.50	69.14
01-20-00-53-1305	Plan Review Services	20,000.00	35,775.55	590.00	0.00	36,365.55	-16,365.55	181.83
01-20-00-53-3200	Vehicle Maintenance	50.00	0.00	0.00	0.00	0.00	50.00	0.00
01-20-00-53-4100	Training	6,200.00	690.42	0.00	0.00	690.42	5,509.58	11.14
01-20-00-53-4300	Dues & Subscriptions	235.00	255.00	0.00	0.00	255.00	-20.00	108.51
	Contractual Services	108,450.00	95,677.25	5,095.20	2,400.00	98,372.45	10,077.55	90.71
01-20-00-54-0100	Office Supplies	500.00	0.00	0.00	0.00	0.00	500.00	0.00
01-20-00-54-0150	Office Equipment	150.00	0.00	0.00	0.00	0.00	150.00	0.00
01-20-00-54-0200	Gas & Oil	229.00	87.64	0.00	0.00	87.64	141.36	38.27
01-20-00-54-0600	Operating Supplies	500.00	100.00	0.00	0.00	100.00	400.00	20.00
	Materials & Supplies	1,379.00	187.64	0.00	0.00	187.64	1,191.36	13.61
20	Building and Development	538,123.00	409,902.88	38,180.85	2,923.22	445,160.51	92,962.49	82.72
30	Legal Services							
01-30-00-53-0420	Labor and Employment Legal Svc	30,000.00	73,430.34	262.50	0.00	73,692.84	-43,692.84	245.64
01-30-00-53-0425	Village Attorney	120,000.00	107,330.28	18,345.84	0.00	125,676.12	-5,676.12	104.73
01-30-00-53-0426	Village Prosecutor	12,000.00	6,614.80	1,000.00	0.00	7,614.80	4,385.20	63.46
	Contractual Services	162,000.00	187,375.42	19,608.34	0.00	206,983.76	-44,983.76	127.77
30	Legal Services	162,000.00	187,375.42	19,608.34	0.00	206,983.76	-44,983.76	127.77
40	Police Department							
01-40-00-51-0100	Salaries Sworn	2,841,733.00	1,925,920.03	217,985.82	0.00	2,143,905.85	697,827.15	75.44
01-40-00-51-0200	Salaries Regular	136,860.00	87,900.18	15,635.00	0.00	103,535.18	33,324.82	75.65
01-40-00-51-1500	Specialist Pay	40,718.00	23,850.80	2,606.50	0.00	26,457.30	14,260.70	64.98
01-40-00-51-1600	Holiday Pay	125,988.00	57,961.79	0.00	0.00	57,961.79	68,026.21	46.01
01-40-00-51-1700	Overtime	218,229.00	221,650.25	24,005.99	0.00	245,656.24	-27,427.24	112.57
01-40-00-51-1727	IDOT STEP Overtime	10,861.00	0.00	0.00	0.00	0.00	10,861.00	0.00
01-40-00-51-1800	Educational Incentives	35,100.00	0.00	0.00	0.00	0.00	35,100.00	0.00
01-40-00-51-1950	Insurance Refusal Reim	900.00	1,800.00	450.00	0.00	2,250.00	-1,350.00	250.00
01-40-00-51-3000	Part-Time Salaries	49,198.00	27,585.13	2,735.59	0.00	30,320.72	18,877.28	61.63
	Personal Services	3,459,587.00	2,346,668.18	263,418.90	0.00	2,610,087.08	849,499.92	75.45
01-40-00-52-0320	FICA	12,956.00	7,108.61	833.18	0.00	7,941.79	5,014.21	61.30
01-40-00-52-0325	Medicare	50,164.00	32,252.24	3,666.30	0.00	35,918.54	14,245.46	71.60

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% ExpCol
01-40-00-52-0330	IMRF	18,773.00	12,013.02	1,131.35	0.00	13,144.37	5,628.63	70.02
01-40-00-52-0375	Fringe Benefits	2,640.00	1,440.00	160.00	0.00	1,600.00	1,040.00	60.61
01-40-00-52-0400	Health Insurance	446,145.00	280,920.54	37,039.55	5,642.02	312,318.07	133,826.93	70.00
01-40-00-52-0420	Health Insurance - Retirees	92,838.00	59,782.71	38,712.43	13,235.70	85,259.44	7,578.56	91.84
01-40-00-52-0425	Life Insurance	2,135.00	1,447.88	539.78	365.78	1,621.88	513.12	75.97
01-40-00-52-0430	VEBA Contributions	78,505.00	59,734.77	0.00	0.00	59,734.77	18,770.23	76.09
01-40-00-53-0009	Contribution to Police Pension	1,934,942.00	1,089,551.01	293,560.35	0.00	1,383,111.36	551,830.64	71.48
	Benefits	2,639,098.00	1,544,250.78	375,642.94	19,243.50	1,900,650.22	738,447.78	72.02
01-40-00-53-0200	Communications	3,472.00	2,712.79	312.84	0.00	3,025.63	446.37	87.14
01-40-00-53-0385	Administrative Adjudication	23,740.00	11,686.24	0.00	0.00	11,686.24	12,053.76	49.23
01-40-00-53-0410	IT Support	17,601.00	14,222.57	854.66	0.00	15,077.23	2,523.77	85.66
01-40-00-53-0430	Animal Control	2,200.00	1,180.00	0.00	0.00	1,180.00	1,020.00	53.64
01-40-00-53-3100	Maint of Equipment	15,535.00	8,262.72	0.00	0.00	8,262.72	7,272.28	53.19
01-40-00-53-3200	Maintenance of Vehicles	55,085.00	29,112.13	2,480.47	0.00	31,592.60	23,492.40	57.35
01-40-00-53-3600	Maintenance of Buildings	850.00	311.52	0.00	0.00	311.52	538.48	36.65
01-40-00-53-4100	Training	33,450.00	20,731.49	960.00	0.00	21,691.49	11,758.51	64.85
01-40-00-53-4200	Community Support Services	95,421.00	73,258.45	105.32	0.00	73,363.77	22,057.23	76.88
01-40-00-53-4250	Travel & Meeting	3,450.00	301.63	0.00	0.00	301.63	3,148.37	8.74
01-40-00-53-4300	Dues & Subscriptions	8,948.00	5,211.64	1,650.44	0.00	6,862.08	2,085.92	76.69
01-40-00-53-4350	Printing	4,300.00	504.86	73.00	0.00	577.86	3,722.14	13.44
01-40-00-53-4400	Medical & Screening	5,465.00	1,571.00	50.00	0.00	1,621.00	3,844.00	29.66
01-40-00-53-5400	Damage Claims	5,000.00	16,045.48	725.00	0.00	16,770.48	-11,770.48	335.41
	Contractual Services	274,517.00	185,112.52	7,211.73	0.00	192,324.25	82,192.75	70.06
01-40-00-54-0100	Office Supplies	9,500.00	10,544.95	128.76	0.00	10,673.71	-1,173.71	112.35
01-40-00-54-0150	Equipment	0.00	3,620.20	0.00	0.00	3,620.20	-3,620.20	0.00
01-40-00-54-0200	Gas & Oil	39,269.00	24,097.63	6,919.24	0.00	31,016.87	8,252.13	78.99
01-40-00-54-0300	Uniforms Sworn Personnel	27,683.00	25,735.51	8,125.26	1,715.46	32,145.31	-4,462.31	116.12
01-40-00-54-0310	Uniforms Other Personnel	1,200.00	1,444.22	453.70	0.00	1,897.92	-697.92	158.16
01-40-00-54-0400	Prisoner Care	3,650.00	2,275.67	651.70	0.00	2,927.37	722.63	80.20
01-40-00-54-0600	Operating Supplies	6,805.00	3,547.97	650.85	0.00	4,198.82	2,606.18	61.70
01-40-00-54-0601	Radios	8,350.00	500.00	0.00	0.00	500.00	7,850.00	5.99
01-40-00-54-0602	Firearms and Range Supplies	18,640.00	12,337.63	3,118.91	0.00	15,456.54	3,183.46	82.92
01-40-00-54-0603	Evidence Supplies	7,650.00	2,309.72	218.80	0.00	2,528.52	5,121.48	33.05
01-40-00-54-0605	DUI Expenditures	4,851.00	218.50	0.00	0.00	218.50	4,632.50	4.50
01-40-00-54-0610	Drug Forfeiture Expenditures	318.00	0.00	0.00	0.00	0.00	318.00	0.00
01-40-00-54-0615	Article 36 Exp	1,871.00	0.00	0.00	0.00	0.00	1,871.00	0.00
01-40-00-54-0620	Cannabis Tax Act Expenditures	4,465.00	0.00	15,575.00	0.00	15,575.00	-11,110.00	348.82
	Materials & Supplies	134,252.00	86,632.00	35,842.22	1,715.46	120,758.76	13,493.24	89.95

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% ExpCol
40	Police Department	6,507,454.00	4,162,663.48	682,115.79	20,958.96	4,823,820.31	1,683,633.69	74.13
50	Fire Department							
01-50-00-51-0100	Salaries Sworn	2,063,320.00	1,431,107.86	158,232.90	0.00	1,589,340.76	473,979.24	77.03
01-50-00-51-0200	Salaries Regular	88,583.00	67,970.34	7,306.50	0.00	75,276.84	13,306.16	84.98
01-50-00-51-1500	Specialist Pay	143,352.00	101,719.34	11,313.26	0.00	113,032.60	30,319.40	78.85
01-50-00-51-1600	Holiday Pay	87,227.00	39,793.16	0.00	0.00	39,793.16	47,433.84	45.62
01-50-00-51-1700	Overtime	136,000.00	85,874.27	10,301.55	0.00	96,175.82	39,824.18	70.72
01-50-00-51-1800	Educational Incentives	14,050.00	15,250.00	0.00	0.00	15,250.00	-1,200.00	108.54
01-50-00-51-3000	Part-Time Salaries	34,788.00	20,916.68	2,111.36	0.00	23,028.04	11,759.96	66.20
	Personal Services	2,567,320.00	1,762,631.65	189,265.57	0.00	1,951,897.22	615,422.78	76.03
01-50-00-51-1950	Insurance Refusal Reimb	1,525.00	1,125.00	125.00	0.00	1,250.00	275.00	81.97
01-50-00-52-0320	FICA	7,694.00	5,478.14	1,275.60	0.00	6,753.74	940.26	87.78
01-50-00-52-0325	Medicare	37,247.00	24,313.62	2,625.09	0.00	26,938.71	10,308.29	72.32
01-50-00-52-0330	IMRF	13,780.00	9,012.73	788.88	0.00	9,801.61	3,978.39	71.13
01-50-00-52-0375	Fringe Benefits	1,440.00	1,030.92	120.00	0.00	1,150.92	289.08	79.93
01-50-00-52-0400	Health Insurance	280,469.00	219,946.78	27,546.25	3,930.32	243,562.71	36,906.29	86.84
01-50-00-52-0420	Health Insurance - Retirees	20,052.00	12,398.89	11,756.62	7,083.84	17,071.67	2,980.33	85.14
01-50-00-52-0425	Life Insurance	1,458.00	1,093.47	318.17	201.18	1,210.46	247.54	83.02
01-50-00-52-0430	VEBA Contributions	54,031.00	46,826.34	0.00	0.00	46,826.34	7,204.66	86.67
01-50-00-53-0010	Contribution to Fire Pension	1,713,382.00	999,720.25	271,470.47	0.00	1,271,190.72	442,191.28	74.19
	Benefits	2,131,078.00	1,320,946.14	316,026.08	11,215.34	1,625,756.88	505,321.12	76.29
01-50-00-53-0200	Communications	4,000.00	3,101.89	294.09	0.00	3,395.98	604.02	84.90
01-50-00-53-0410	IT Support	12,695.00	32.96	0.00	0.00	32.96	12,662.04	0.26
01-50-00-53-3100	Maintenance of Equipment	7,300.00	3,748.00	643.00	0.00	4,391.00	2,909.00	60.15
01-50-00-53-3200	Maintenance of Vehicles	50,500.00	29,552.44	7,806.37	0.00	37,358.81	13,141.19	73.98
01-50-00-53-3300	Maint of Office Equipment	500.00	0.00	0.00	0.00	0.00	500.00	0.00
01-50-00-53-3600	Maintenance of Buildings	1,000.00	1,146.75	0.00	0.00	1,146.75	-146.75	114.68
01-50-00-53-4100	Training	17,300.00	3,577.34	1,125.00	0.00	4,702.34	12,597.66	27.18
01-50-00-53-4200	Community Support Services	16,300.00	11,641.98	0.00	0.00	11,641.98	4,658.02	71.42
01-50-00-53-4250	Travel & Meeting	4,250.00	1,466.20	110.00	0.00	1,576.20	2,673.80	37.09
01-50-00-53-4300	Dues & Subscriptions	3,800.00	2,210.50	410.00	0.00	2,620.50	1,179.50	68.96
01-50-00-53-4400	Medical & Screening	15,000.00	13,566.00	769.00	0.00	14,335.00	665.00	95.57
01-50-00-53-5700	GEMT Expenses	0.00	0.00	46,874.42	0.00	46,874.42	-46,874.42	0.00
	Contractual Services	132,645.00	70,044.06	58,031.88	0.00	128,075.94	4,569.06	96.56
01-50-00-54-0100	Office Supplies	1,500.00	739.97	0.00	0.00	739.97	760.03	49.33
01-50-00-54-0200	Gas & Oil	11,444.00	9,520.46	2,277.32	0.00	11,797.78	-353.78	103.09
01-50-00-54-0300	Uniforms Sworn	19,650.00	2,350.96	1,349.07	0.00	3,700.03	15,949.97	18.83

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% ExpCol
01-50-00-54-0600	Personnel							
	Operating Supplies	23,300.00	15,157.74	999.88	0.00	16,157.62	7,142.38	69.35
	Materials & Supplies	55,894.00	27,769.13	4,626.27	0.00	32,395.40	23,498.60	57.96
50	Fire Department	4,886,937.00	3,181,390.98	567,949.80	11,215.34	3,738,125.44	1,148,811.56	76.49
60	Public Works							
01-60-01-51-0200	Salaries Regular	530,820.00	406,960.01	43,418.56	0.00	450,378.57	80,441.43	84.85
01-60-01-51-1500	Certification Pay	6,650.00	5,600.00	0.00	0.00	5,600.00	1,050.00	84.21
01-60-01-51-1700	Overtime	50,000.00	24,693.85	17,693.40	0.00	42,387.25	7,612.75	84.77
01-60-01-51-1950	Insurance Refusal Reim	8.00	0.00	0.00	0.00	0.00	8.00	0.00
01-60-01-51-3000	Part-Time Salaries	8,000.00	2,382.00	1,920.00	0.00	4,302.00	3,698.00	53.78
	Personal Services	595,478.00	439,635.86	63,031.96	0.00	502,667.82	92,810.18	84.41
01-60-01-52-0320	FICA	36,115.00	26,908.54	3,877.31	0.00	30,785.85	5,329.15	85.24
01-60-01-52-0325	Medicare	8,630.00	6,293.07	906.79	0.00	7,199.86	1,430.14	83.43
01-60-01-52-0330	IMRF	65,193.00	46,534.08	5,280.69	0.00	51,814.77	13,378.23	79.48
01-60-01-52-0375	Fringe Benefits	4,296.00	3,205.74	439.00	0.00	3,644.74	651.26	84.84
01-60-01-52-0400	Health Insurance	135,091.00	107,232.83	11,188.21	532.46	117,888.58	17,202.42	87.27
01-60-01-52-0420	Health Insurance - Retirees	15,297.00	14,268.47	8,801.87	3,639.16	19,431.18	-4,134.18	127.03
01-60-01-52-0425	Life Insurance	265.00	63.16	23.85	9.51	77.50	187.50	29.25
01-60-01-52-0430	VEBA Contributions	6,794.00	6,379.89	0.00	0.00	6,379.89	414.11	93.90
	Benefits	271,681.00	210,885.78	30,517.72	4,181.13	237,222.37	34,458.63	87.32
01-60-01-53-0200	Communications	1,740.00	541.72	65.43	0.00	607.15	1,132.85	34.89
01-60-01-53-0380	Consulting Services	34,500.00	31,716.06	0.00	0.00	31,716.06	2,783.94	91.93
01-60-01-53-0410	IT Support	21,540.00	15,226.84	2,488.41	0.00	17,715.25	3,824.75	82.24
01-60-01-53-1310	Julie Notifications	1,000.00	1,103.64	0.00	0.00	1,103.64	-103.64	110.36
01-60-01-53-3100	Maintenance of Equipment	3,500.00	1,881.40	0.00	0.00	1,881.40	1,618.60	53.75
01-60-01-53-3200	Maintenance of Vehicles	28,000.00	6,293.30	2,013.19	0.00	8,306.49	19,693.51	29.67
01-60-01-53-3400	Maintenance TrafficSt Lights	67,400.00	31,306.45	20,128.75	0.00	51,435.20	15,964.80	76.31
01-60-01-53-3550	Tree Maintenance	98,500.00	31,599.25	0.00	0.00	31,599.25	66,900.75	32.08
01-60-01-53-3600	Maintenance of Bldgs & Grounds	71,670.00	45,223.53	9,013.23	0.00	54,236.76	17,433.24	75.68
01-60-01-53-3610	Maintenance Sidewalks	55,000.00	62,326.98	0.00	0.00	62,326.98	-7,326.98	113.32
01-60-01-53-3620	Maintenance Streets	8,000.00	0.00	0.00	0.00	0.00	8,000.00	0.00
01-60-01-53-4100	Training	1,200.00	254.00	0.00	0.00	254.00	946.00	21.17
01-60-01-53-4250	Travel & Meeting	6,460.00	507.48	136.38	0.00	643.86	5,816.14	9.97
01-60-01-53-4300	Dues & Subscriptions	7,540.00	6,596.60	0.00	0.00	6,596.60	943.40	87.49
01-60-01-53-4400	Medical & Screening	1,300.00	268.00	0.00	0.00	268.00	1,032.00	20.62
01-60-01-53-5300	AdvertisingLegal Notice	1,000.00	609.00	0.00	0.00	609.00	391.00	60.90
01-60-01-53-5350	Dumping Fees	13,000.00	10,472.62	271.45	0.00	10,744.07	2,255.93	82.65
01-60-01-53-5400	Damage Claims	25,000.00	28,484.00	0.00	0.00	28,484.00	-3,484.00	113.94
01-60-01-53-5450	St Light Electricity	27,660.00	20,692.01	4,160.23	0.00	24,852.24	2,807.76	89.85

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% ExpCol
01-60-05-53-5500	Collection & Disposal	1,142,598.00	684,715.54	97,076.33	121.80	781,670.07	360,927.93	68.41
01-60-05-53-5510	Leaf Disposal	72,000.00	57,896.53	317.10	0.00	58,213.63	13,786.37	80.85
	Contractual Services	1,688,608.00	1,037,714.95	135,670.50	121.80	1,173,263.65	515,344.35	69.48
01-60-01-54-0100	Office Supplies	1,000.00	447.03	185.03	0.00	632.06	367.94	63.21
01-60-01-54-0150	Equipment	24,828.00	24,827.80	0.00	0.00	24,827.80	0.20	100.00
01-60-01-54-0200	Gas & Oil	16,465.00	8,109.22	3,670.78	0.00	11,780.00	4,685.00	71.55
01-60-01-54-0310	Uniforms	5,450.00	7,712.21	645.77	5,800.00	2,557.98	2,892.02	46.94
01-60-01-54-0500	Vehicle Parts	10,000.00	3,641.33	0.00	0.00	3,641.33	6,358.67	36.41
01-60-01-54-0600	Operating Supplies & Equipment	51,515.00	50,602.75	2,286.37	0.00	52,889.12	-1,374.12	102.67
01-60-01-54-0800	Trees	36,000.00	19,415.00	0.00	0.00	19,415.00	16,585.00	53.93
01-60-01-54-2100	Snow & Ice Control	0.00	5,444.58	0.00	0.00	5,444.58	-5,444.58	0.00
01-60-05-54-0600	Operating Supplies	500.00	0.00	0.00	0.00	0.00	500.00	0.00
	Materials & Supplies	145,758.00	120,199.92	6,787.95	5,800.00	121,187.87	24,570.13	83.14
60	Public Works	2,701,525.00	1,808,436.51	236,008.13	10,102.93	2,034,341.71	667,183.29	75.30
	Expense	16,654,482.00	11,153,718.88	1,712,165.62	56,099.63	12,809,784.87	3,844,697.13	76.91
01	General Fund	-82,593.00	-1,145,117.58	1,739,837.07	2,356,320.67	-1,761,601.18	1,679,008.18	2,132.87

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% Exp/Col
02	Water & Sewer Fund							
00								
02-00-00-42-2360	Permit Fees	22,780.00	22,593.00	0.00	6,000.00	28,593.00	-5,813.00	125.52
	Licenses & Permits	22,780.00	22,593.00	0.00	6,000.00	28,593.00	-5,813.00	125.52
02-00-00-43-3100	Water Sales	3,244,387.00	2,688,948.81	32,296.84	241,008.88	2,897,660.85	346,726.15	89.31
02-00-00-43-3150	Sewer Sales	2,084,213.00	1,720,419.99	20,620.35	154,543.15	1,854,342.79	229,870.21	88.97
02-00-00-43-3160	Water Penalties	29,217.00	21,098.86	290.98	2,281.76	23,089.64	6,127.36	79.03
02-00-00-43-3515	NSF Fees	200.00	125.00	0.00	0.00	125.00	75.00	62.50
	Charges for Services	5,358,017.00	4,430,592.66	53,208.17	397,833.79	4,775,218.28	582,798.72	89.12
02-00-00-45-5100	Interest	3,275.00	2,837.64	0.00	96.24	2,933.88	341.12	89.58
02-00-00-45-5200	Net Change in Fair Value	0.00	-2,971.07	3,286.55	0.00	-6,257.62	6,257.62	0.00
	Interest	3,275.00	-133.43	3,286.55	96.24	-3,323.74	6,598.74	-101.49
02-00-00-46-6410	Miscellaneous	5,000.00	374.36	0.00	0.00	374.36	4,625.64	7.49
02-00-00-46-6417	IRMA	2,000.00	13,016.04	0.00	0.00	13,016.04	-11,016.04	650.80
	Reimbursements							
02-00-00-46-6580	Sale of Meters	10,000.00	9,112.98	0.00	1,586.00	10,698.98	-698.98	106.99
	Miscellaneous	17,000.00	22,503.38	0.00	1,586.00	24,089.38	-7,089.38	141.70
02-00-00-49-8001	Bond Proceeds	1,400,000.00	0.00	0.00	0.00	0.00	1,400,000.00	0.00
	Other Financing Sources	1,400,000.00	0.00	0.00	0.00	0.00	1,400,000.00	0.00
00		6,801,072.00	4,475,555.61	56,494.72	405,516.03	4,824,576.92	1,976,495.08	70.94
	Revenue	6,801,072.00	4,475,555.61	56,494.72	405,516.03	4,824,576.92	1,976,495.08	70.94
60	Public Works							
02-60-06-51-0200	Salaries Regular	870,435.00	613,419.98	67,591.59	0.00	681,011.57	189,423.43	78.24
02-60-06-51-1500	Specialists Pay	2,100.00	2,100.00	0.00	0.00	2,100.00	0.00	100.00
02-60-06-51-1700	Overtime	12,000.00	7,522.12	1,020.61	1,530.42	7,012.31	4,987.69	58.44
02-60-06-51-1950	Insurance Refusal	10.00	87.50	12.50	0.00	100.00	-90.00	1,000.00
	Reimb							
02-60-06-51-3000	Part-Time Salaries	8,000.00	595.50	480.00	0.00	1,075.50	6,924.50	13.44
	Personal Services	892,545.00	623,725.10	69,104.70	1,530.42	691,299.38	201,245.62	77.45
02-60-06-52-0320	FICA	54,349.00	37,723.97	4,139.68	0.00	41,863.65	12,485.35	77.03
02-60-06-52-0325	Medicare	13,052.00	8,914.75	968.13	0.00	9,882.88	3,169.12	75.72
02-60-06-52-0330	IMRF	99,230.00	66,689.66	5,806.96	0.00	72,496.62	26,733.38	73.06
02-60-06-52-0375	Fringe Benefits	5,664.00	3,262.00	515.00	0.00	3,777.00	1,887.00	66.68
02-60-06-52-0400	Health Insurance	199,049.00	156,935.44	15,275.93	797.57	171,413.80	27,635.20	86.12
02-60-06-52-0420	Health Insurance - Retirees	3,156.00	4,340.72	766.00	510.66	4,596.06	-1,440.06	145.63

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% Exp/Col
02-60-06-52-0425	Life Insurance	458.00	254.96	146.97	100.25	301.68	156.32	65.87
02-60-06-52-0430	VEBA Contributions	13,478.00	14,416.74	0.00	0.00	14,416.74	-938.74	106.96
	Benefits	388,436.00	292,538.24	27,618.67	1,408.48	318,748.43	69,687.57	82.06
02-60-06-53-0100	Electricity	33,000.00	26,069.42	2,861.45	0.00	28,930.87	4,069.13	87.67
02-60-06-53-0200	Communications	8,160.00	4,406.22	455.27	0.00	4,861.49	3,298.51	59.58
02-60-06-53-0300	Auditing	9,900.00	9,933.00	0.00	0.00	9,933.00	-33.00	100.33
02-60-06-53-0380	Consulting Services	351,400.00	91,835.80	6,044.30	0.00	97,880.10	253,519.90	27.85
02-60-06-53-0410	IT Support	73,257.00	65,092.57	7,406.15	0.00	72,498.72	758.28	98.96
02-60-06-53-1300	Inspections	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
02-60-06-53-1310	JULIE Participation	2,345.00	1,103.64	0.00	0.00	1,103.64	1,241.36	47.06
02-60-06-53-2100	Bank Fees	33,042.00	29,530.91	2,587.20	0.00	32,118.11	923.89	97.20
02-60-06-53-2200	Liability Insurance	35,903.00	25,472.82	3,441.38	0.00	28,914.20	6,988.80	80.53
02-60-06-53-2250	IRMA Deductible	9,500.00	0.00	0.00	0.00	0.00	9,500.00	0.00
02-60-06-53-3050	Water System	123,500.00	57,314.97	19,500.00	0.00	76,814.97	46,685.03	62.20
	Maintenance							
02-60-06-53-3055	Hydrant Maintenance	10,000.00	4,487.45	0.00	0.00	4,487.45	5,512.55	44.87
02-60-06-53-3200	Maintenance of	8,000.00	5,303.55	750.50	0.00	6,054.05	1,945.95	75.68
	Vehicles							
02-60-06-53-3300	Maint of Office	1,000.00	914.61	76.96	0.00	991.57	8.43	99.16
	Equipment							
02-60-06-53-3600	Maintenance of	34,750.00	50,086.59	1,991.40	17,035.00	35,042.99	-292.99	100.84
	Buildings							
02-60-06-53-3620	Maintenance of	15,000.00	0.00	0.00	0.00	0.00	15,000.00	0.00
	Streets							
02-60-06-53-3630	Overhead Sewer	59,000.00	80,850.00	4,000.00	0.00	84,850.00	-25,850.00	143.81
	Program							
02-60-06-53-3631	Lead Service Line	250,000.00	100,743.18	15,000.00	0.00	115,743.18	134,256.82	46.30
	Program							
02-60-06-53-3640	SewerCatch Basin	50,000.00	7,582.69	0.00	0.00	7,582.69	42,417.31	15.17
	Repair							
02-60-06-53-4100	Training	1,150.00	305.00	0.00	0.00	305.00	845.00	26.52
02-60-06-53-4250	Travel & Meeting	1,685.00	664.25	400.00	0.00	1,064.25	620.75	63.16
02-60-06-53-4300	Dues & Subscriptions	1,460.00	631.00	0.00	0.00	631.00	829.00	43.22
02-60-06-53-4350	Printing	2,500.00	1,364.27	124.97	0.00	1,489.24	1,010.76	59.57
02-60-06-53-4400	Medical & Screening	700.00	0.00	0.00	0.00	0.00	700.00	0.00
02-60-06-53-4480	Water Testing	3,590.00	1,460.00	515.00	0.00	1,975.00	1,615.00	55.01
02-60-06-53-5300	AdvertisingLegal	500.00	0.00	0.00	0.00	0.00	500.00	0.00
	Notice							
02-60-06-53-5350	Dumping Fees	20,000.00	16,330.26	0.00	0.00	16,330.26	3,669.74	81.65
02-60-06-53-5400	Damage Claims	4,000.00	12,720.39	916.60	0.00	13,636.99	-9,636.99	340.92
	Contractual	1,144,342.00	594,202.59	66,071.18	17,035.00	643,238.77	501,103.23	56.21
	Services							
02-60-06-54-0100	Office Supplies	500.00	445.00	0.00	0.00	445.00	55.00	89.00
02-60-06-54-0200	Gas & Oil	10,959.00	10,317.34	5,059.81	0.00	15,377.15	-4,418.15	140.32
02-60-06-54-0310	Uniforms	1,525.00	0.00	197.99	0.00	197.99	1,327.01	12.98
02-60-06-54-0500	Vehicle Parts	8,000.00	9,361.65	0.00	0.00	9,361.65	-1,361.65	117.02
02-60-06-54-0600	Operating Supplies	232,994.00	41,651.60	814.31	815.78	41,650.13	191,343.87	17.88
02-60-06-54-1300	Postage	7,746.00	4,498.38	433.13	0.00	4,931.51	2,814.49	63.67

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% Exp/Col
02-60-06-54-2200	Water from Chicago	1,850,897.00	1,238,287.55	122,143.93	0.00	1,360,431.48	490,465.52	73.50
	Materials & Supplies	2,112,621.00	1,304,561.52	128,649.17	815.78	1,432,394.91	680,226.09	67.80
02-60-06-55-1150	Sewer System Improvements	375,000.00	179,674.00	18,150.00	0.00	197,824.00	177,176.00	52.75
02-60-06-55-1300	Water System Improvements	1,448,000.00	656,243.69	30,584.90	0.00	686,828.59	761,171.41	47.43
02-60-06-55-9100	Street Improvements	70,000.00	70,000.00	0.00	0.00	70,000.00	0.00	100.00
	Capital Outlay	1,893,000.00	905,917.69	48,734.90	0.00	954,652.59	938,347.41	50.43
02-60-06-55-0010	Depreciation Expense	355,000.00	0.00	0.00	0.00	0.00	355,000.00	0.00
	Depreciation	355,000.00	0.00	0.00	0.00	0.00	355,000.00	0.00
02-60-06-56-0104	IEPA Loan Principal	663,212.00	663,211.81	0.00	0.00	663,211.81	0.19	100.00
02-60-06-56-0105	IEPA Loan Interest	253,934.00	253,933.99	0.00	0.00	253,933.99	0.01	100.00
	Debt Service	917,146.00	917,145.80	0.00	0.00	917,145.80	0.20	100.00
02-60-06-57-5013	Transfer to CERF	126,235.00	0.00	0.00	0.00	0.00	126,235.00	0.00
	Other Financing Uses	126,235.00	0.00	0.00	0.00	0.00	126,235.00	0.00
60	Public Works	7,829,325.00	4,638,090.94	340,178.62	20,789.68	4,957,479.88	2,871,845.12	63.32
	Expense	7,829,325.00	4,638,090.94	340,178.62	20,789.68	4,957,479.88	2,871,845.12	63.32
02	Water & Sewer Fund	1,028,253.00	162,535.33	396,673.34	426,305.71	132,902.96	895,350.04	12.93

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% Exp/Col
03	Motor Fuel Tax Fund							
00								
03-00-00-45-5100	Interest	551.00	135.48	0.00	40.06	175.54	375.46	31.86
	Interest	551.00	135.48	0.00	40.06	175.54	375.46	31.86
03-00-00-47-7100	State Allotment	258,073.00	200,601.13	0.00	22,345.48	222,946.61	35,126.39	86.39
03-00-00-47-7200	State Renewal Allotment	182,104.00	142,652.64	0.00	15,658.28	158,310.92	23,793.08	86.93
03-00-00-47-7250	State Rebuild Bond Fund Disb	245,426.00	122,713.13	0.00	0.00	122,713.13	122,712.87	50.00
	Intergovernmental	685,603.00	465,966.90	0.00	38,003.76	503,970.66	181,632.34	73.51
00		686,154.00	466,102.38	0.00	38,043.82	504,146.20	182,007.80	73.47
	Revenue	686,154.00	466,102.38	0.00	38,043.82	504,146.20	182,007.80	73.47
00								
03-00-00-53-2100	Bank Fees	60.00	0.00	0.00	0.00	0.00	60.00	0.00
03-00-00-53-3620	Street Maintenance	140,000.00	106,735.97	0.00	0.00	106,735.97	33,264.03	76.24
	Contractual Services	140,060.00	106,735.97	0.00	0.00	106,735.97	33,324.03	76.21
03-00-00-54-2100	Snow & Ice Control	54,428.00	0.00	0.00	0.00	0.00	54,428.00	0.00
	Materials & Supplies	54,428.00	0.00	0.00	0.00	0.00	54,428.00	0.00
03-00-00-55-9100	Street Improvement	350,000.00	367,394.85	0.00	0.00	367,394.85	-17,394.85	104.97
	Capital Outlay	350,000.00	367,394.85	0.00	0.00	367,394.85	-17,394.85	104.97
00		544,488.00	474,130.82	0.00	0.00	474,130.82	70,357.18	87.08
	Expense	544,488.00	474,130.82	0.00	0.00	474,130.82	70,357.18	87.08
03	Motor Fuel Tax Fund	-141,666.00	8,028.44	0.00	38,043.82	-30,015.38	-111,650.62	21.19

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% Exp/Col
05	Debt Service Fund							
00								
05-00-00-41-1000	Prior Yrs Taxes	130,910.00	124,771.85	0.00	1,887.73	126,659.58	4,250.42	96.75
05-00-00-41-1021	Property Taxes Current	138,021.00	0.00	0.00	39,182.53	39,182.53	98,838.47	28.39
	Property Taxes	268,931.00	124,771.85	0.00	41,070.26	165,842.11	103,088.89	61.67
05-00-00-45-5100	Interest	215.00	195.79	0.00	12.03	207.82	7.18	96.66
	Interest	<u>215.00</u>	<u>195.79</u>	<u>0.00</u>	<u>12.03</u>	<u>207.82</u>	<u>7.18</u>	<u>96.66</u>
00		<u>269,146.00</u>	<u>124,967.64</u>	<u>0.00</u>	<u>41,082.29</u>	<u>166,049.93</u>	<u>103,096.07</u>	<u>61.70</u>
	Revenue	269,146.00	124,967.64	0.00	41,082.29	166,049.93	103,096.07	61.70
00								
05-00-00-53-2100	Bank Fees	500.00	0.00	0.00	0.00	0.00	500.00	0.00
	Contractual Services	500.00	0.00	0.00	0.00	0.00	500.00	0.00
05-00-00-56-0035	2020 GO Bond Principal	262,500.00	262,500.00	0.00	0.00	262,500.00	0.00	100.00
05-00-00-56-0036	2020 GO Bond Interest	2,511.00	3,150.00	0.00	0.00	3,150.00	-639.00	125.45
	Debt Service	<u>265,011.00</u>	<u>265,650.00</u>	<u>0.00</u>	<u>0.00</u>	<u>265,650.00</u>	<u>-639.00</u>	<u>100.24</u>
00		<u>265,511.00</u>	<u>265,650.00</u>	<u>0.00</u>	<u>0.00</u>	<u>265,650.00</u>	<u>-139.00</u>	<u>100.05</u>
	Expense	<u>265,511.00</u>	<u>265,650.00</u>	<u>0.00</u>	<u>0.00</u>	<u>265,650.00</u>	<u>-139.00</u>	<u>100.05</u>
05	Debt Service Fund	-3,635.00	140,682.36	0.00	41,082.29	99,600.07	-103,235.07	-2,740.03

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% Exp/Col
09	Police Pension Fund							
00								
09-00-00-45-5100	Interest	512,140.00	404,760.40	0.00	0.00	404,760.40	107,379.60	79.03
09-00-00-45-5200	Net Change in Fair Value	1,866,195.00	956,635.51	0.00	0.00	956,635.51	909,559.49	51.26
	Interest	2,378,335.00	1,361,395.91	0.00	0.00	1,361,395.91	1,016,939.09	57.24
09-00-00-41-1100	Employer Contribution	1,874,180.00	1,089,551.01	0.00	293,560.35	1,383,111.36	491,068.64	73.80
09-00-00-46-7350	Employee Contribution	310,063.00	272,090.39	0.00	21,853.14	293,943.53	16,119.47	94.80
	Grants & Contributions	2,184,243.00	1,361,641.40	0.00	315,413.49	1,677,054.89	507,188.11	76.78
00		4,562,578.00	2,723,037.31	0.00	315,413.49	3,038,450.80	1,524,127.20	66.60
	Revenue	4,562,578.00	2,723,037.31	0.00	315,413.49	3,038,450.80	1,524,127.20	66.60
00								
09-00-00-52-6100	Pensions	2,725,138.00	1,727,497.30	0.00	0.00	1,727,497.30	997,640.70	63.39
09-00-00-52-6150	Pension Refund	50,000.00	358,564.48	0.00	0.00	358,564.48	-308,564.48	717.13
	Benefits	2,775,138.00	2,086,061.78	0.00	0.00	2,086,061.78	689,076.22	75.17
09-00-00-53-0300	Audit Services	2,310.00	2,310.00	0.00	0.00	2,310.00	0.00	100.00
09-00-00-53-0350	Actuarial Services	3,815.00	3,815.00	0.00	0.00	3,815.00	0.00	100.00
09-00-00-53-0360	Payroll Services	28,890.00	12,890.00	0.00	0.00	12,890.00	16,000.00	44.62
09-00-00-53-0380	Consulting Services	56,000.00	34,341.84	0.00	0.00	34,341.84	21,658.16	61.32
09-00-00-53-0420	Legal Services	18,000.00	2,306.25	0.00	0.00	2,306.25	15,693.75	12.81
09-00-00-53-2100	Bank Fees	100.00	503.09	0.00	0.00	503.09	-403.09	503.09
09-00-00-53-4100	Training	4,000.00	0.00	0.00	0.00	0.00	4,000.00	0.00
09-00-00-53-4250	Travel & Meeting	1,500.00	760.00	0.00	0.00	760.00	740.00	50.67
09-00-00-53-4300	Dues & Subscriptions	795.00	795.00	0.00	0.00	795.00	0.00	100.00
09-00-00-53-4400	Medical & Screening	3,000.00	1,800.00	0.00	0.00	1,800.00	1,200.00	60.00
09-00-00-54-3100	Misc Expenditures	14,285.00	16,937.40	0.00	0.00	16,937.40	-2,652.40	118.57
	Contractual Services	132,695.00	76,458.58	0.00	0.00	76,458.58	56,236.42	57.62
00		2,907,833.00	2,162,520.36	0.00	0.00	2,162,520.36	745,312.64	74.37
	Expense	2,907,833.00	2,162,520.36	0.00	0.00	2,162,520.36	745,312.64	74.37
09	Police Pension Fund	-1,654,745.00	-560,516.95	0.00	315,413.49	-875,930.44	-778,814.56	52.93

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% Exp/Col
10	Fire Pension Fund							
00								
10-00-00-45-5100	InterestDividends	447,444.00	140,352.90	0.00	0.00	140,352.90	307,091.10	31.37
10-00-00-45-5200	Net Change in Fair Value	708,201.00	815,748.52	0.00	0.00	815,748.52	-107,547.52	115.19
	Interest	1,155,645.00	956,101.42	0.00	0.00	956,101.42	199,543.58	82.73
10-00-00-41-1100	Employer Contribution	1,764,606.00	999,720.25	0.00	271,470.47	1,271,190.72	493,415.28	72.04
10-00-00-46-7350	Employee Contribution	217,664.00	148,289.53	0.00	14,931.42	163,220.95	54,443.05	74.99
	Grants & Contributions	1,982,270.00	1,148,009.78	0.00	286,401.89	1,434,411.67	547,858.33	72.36
00		3,137,915.00	2,104,111.20	0.00	286,401.89	2,390,513.09	747,401.91	76.18
	Revenue	3,137,915.00	2,104,111.20	0.00	286,401.89	2,390,513.09	747,401.91	76.18
00								
10-00-00-52-6100	Pensions Benefits	2,069,383.00	1,462,589.96	0.00	0.00	1,462,589.96	606,793.04	70.68
		2,069,383.00	1,462,589.96	0.00	0.00	1,462,589.96	606,793.04	70.68
10-00-00-53-0300	Audit Services	2,310.00	2,310.00	0.00	0.00	2,310.00	0.00	100.00
10-00-00-53-0350	Actuarial Services	3,815.00	3,905.00	0.00	0.00	3,905.00	-90.00	102.36
10-00-00-53-0360	Payroll Services	15,145.00	8,525.00	0.00	0.00	8,525.00	6,620.00	56.29
10-00-00-53-0380	Consulting Services	40,324.00	19,992.34	0.00	0.00	19,992.34	20,331.66	49.58
10-00-00-53-0420	Legal Services	6,000.00	2,512.50	0.00	0.00	2,512.50	3,487.50	41.88
10-00-00-53-2100	Bank Fees	8,200.00	6,534.09	0.00	0.00	6,534.09	1,665.91	79.68
10-00-00-53-4100	Training	1,500.00	0.00	0.00	0.00	0.00	1,500.00	0.00
10-00-00-53-4250	Travel & Meeting	1,000.00	370.00	0.00	0.00	370.00	630.00	37.00
10-00-00-53-4300	Dues & Subscriptions	795.00	795.00	0.00	0.00	795.00	0.00	100.00
10-00-00-53-4400	Medical & Screening	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
10-00-00-54-1300	Postage	50.00	0.00	0.00	0.00	0.00	50.00	0.00
10-00-00-54-3100	Misc Expenditures	17,910.00	12,074.65	0.00	0.00	12,074.65	5,835.35	67.42
	Contractual Services	98,049.00	57,018.58	0.00	0.00	57,018.58	41,030.42	58.15
00		2,167,432.00	1,519,608.54	0.00	0.00	1,519,608.54	647,823.46	70.11
	Expense	2,167,432.00	1,519,608.54	0.00	0.00	1,519,608.54	647,823.46	70.11
10	Fire Pension Fund	-970,483.00	-584,502.66	0.00	286,401.89	-870,904.55	-99,578.45	89.74

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% Exp/Col
13	Capital Equip Replacement Fund							
00								
13-00-00-45-5100	Interest	35,229.00	19,774.97	0.00	2,065.01	21,839.98	13,389.02	61.99
13-00-00-45-5200	Net Change in Fair Value	0.00	-31,410.16	21,681.74	0.00	-53,091.90	53,091.90	0.00
	Interest	35,229.00	-11,635.19	21,681.74	2,065.01	-31,251.92	66,480.92	-88.71
13-00-00-46-6410	Miscellaneous	0.00	112.56	0.00	0.00	112.56	-112.56	0.00
	Miscellaneous	0.00	112.56	0.00	0.00	112.56	-112.56	0.00
13-00-00-47-7002	Transfer from Water and Sewer	126,235.00	0.00	0.00	0.00	0.00	126,235.00	0.00
13-00-00-48-8000	Sale of Property	25,000.00	0.00	0.00	0.00	0.00	25,000.00	0.00
	Other Financing Sources	151,235.00	0.00	0.00	0.00	0.00	151,235.00	0.00
00		186,464.00	-11,522.63	21,681.74	2,065.01	-31,139.36	217,603.36	-16.70
	Revenue	186,464.00	-11,522.63	21,681.74	2,065.01	-31,139.36	217,603.36	-16.70
00								
13-00-00-53-2100	Bank Fees	100.00	0.00	0.00	0.00	0.00	100.00	0.00
	Contractual Services	100.00	0.00	0.00	0.00	0.00	100.00	0.00
13-00-00-55-8700	Police Vehicles	138,660.00	0.00	0.00	0.00	0.00	138,660.00	0.00
13-00-00-55-8720	Police Equipment	22,450.00	23,400.00	0.00	0.00	23,400.00	-950.00	104.23
13-00-00-55-8800	Fire Dept Vehicle	83,500.00	0.00	0.00	0.00	0.00	83,500.00	0.00
13-00-00-55-8850	Fire Dept Equipment	45,000.00	0.00	0.00	0.00	0.00	45,000.00	0.00
13-00-00-55-8910	PW Vehicles	215,000.00	0.00	0.00	0.00	0.00	215,000.00	0.00
13-00-00-55-8925	PW Equipment	180,000.00	140,820.00	2,595.00	0.00	143,415.00	36,585.00	79.68
	Capital Outlay	684,610.00	164,220.00	2,595.00	0.00	166,815.00	517,795.00	24.37
00		684,710.00	164,220.00	2,595.00	0.00	166,815.00	517,895.00	24.36
	Expense	684,710.00	164,220.00	2,595.00	0.00	166,815.00	517,895.00	24.36
13	Capital Equip Replacement Fund	498,246.00	175,742.63	24,276.74	2,065.01	197,954.36	300,291.64	39.73

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% Exp/Col
14	Capital Improvement Fund							
00								
14-00-00-43-3200	Metra Daily Parking Fees	15,100.00	1,143.56	0.00	0.00	1,143.56	13,956.44	7.57
14-00-00-43-3220	Parking Lot Permit Fees	43,236.00	9,855.61	0.00	0.00	9,855.61	33,380.39	22.79
	Charges for Services	58,336.00	10,999.17	0.00	0.00	10,999.17	47,336.83	18.85
14-00-00-44-4240	Automated Traffic Enf Fines	850,000.00	20,236.69	208.04	1,609.77	21,638.42	828,361.58	2.55
	Fines & Forfeits	850,000.00	20,236.69	208.04	1,609.77	21,638.42	828,361.58	2.55
14-00-00-45-5100	Interest	2,113.00	717.10	0.00	0.00	717.10	1,395.90	33.94
14-00-00-45-5200	Net Change in Fair Value	0.00	-0.97	0.00	0.00	-0.97	0.97	0.00
	Interest	2,113.00	716.13	0.00	0.00	716.13	1,396.87	33.89
14-00-00-48-7090	Bond Proceeds	4,000,000.00	0.00	0.00	0.00	0.00	4,000,000.00	0.00
	Other Financing Sources	4,000,000.00	0.00	0.00	0.00	0.00	4,000,000.00	0.00
00		<u>4,910,449.00</u>	<u>31,951.99</u>	<u>208.04</u>	<u>1,609.77</u>	<u>33,353.72</u>	<u>4,877,095.28</u>	<u>0.68</u>
	Revenue	4,910,449.00	31,951.99	208.04	1,609.77	33,353.72	4,877,095.28	0.68
00								
14-00-00-53-4290	License Fees	12,000.00	12,000.00	0.00	0.00	12,000.00	0.00	100.00
	Contractual Services	12,000.00	12,000.00	0.00	0.00	12,000.00	0.00	100.00
14-00-00-55-0500	Building Improvements	136,300.00	44,272.45	0.00	0.00	44,272.45	92,027.55	32.48
14-00-00-55-1205	Streetscape Improvements	46,000.00	8,875.65	0.00	0.00	8,875.65	37,124.35	19.29
14-00-00-55-1250	Alley Improvements	1,850,000.00	883,247.30	14,362.55	0.00	897,609.85	952,390.15	48.52
14-00-00-55-8620	Information Technology Equipme	402,820.00	38,248.50	0.00	15,575.00	22,673.50	380,146.50	5.63
	Capital Outlay	<u>2,435,120.00</u>	<u>974,643.90</u>	<u>14,362.55</u>	<u>15,575.00</u>	<u>973,431.45</u>	<u>1,461,688.55</u>	<u>39.97</u>
00		<u>2,447,120.00</u>	<u>986,643.90</u>	<u>14,362.55</u>	<u>15,575.00</u>	<u>985,431.45</u>	<u>1,461,688.55</u>	<u>40.27</u>
	Expense	2,447,120.00	986,643.90	14,362.55	15,575.00	985,431.45	1,461,688.55	40.27

<u>Account Number</u>	<u>Description</u>	<u>Budget</u>	<u>Beg Bal</u>	<u>Debits</u>	<u>Credits</u>	<u>End Bal</u>	<u>Remaining</u>	<u>% Exp/Col</u>
14	Capital Improvement Fund	-2,463,329.00	954,691.91	14,570.59	17,184.77	952,077.73	-3,415,406.73	-38.65

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% Exp/Col
31	TIF-Madison Street							
00								
31-00-00-41-1000	Property Taxes-Prior Years	164,402.00	473,982.89	0.00	8,040.90	482,023.79	-317,621.79	293.20
31-00-00-41-1021	Property Taxes-Current Year	167,690.00	0.00	0.00	111,573.21	111,573.21	56,116.79	66.54
	Property Taxes	332,092.00	473,982.89	0.00	119,614.11	593,597.00	-261,505.00	178.74
31-00-00-45-5100	Interest	458.00	182.98	0.00	75.57	258.55	199.45	56.45
	Interest	<u>458.00</u>	<u>182.98</u>	<u>0.00</u>	<u>75.57</u>	<u>258.55</u>	<u>199.45</u>	<u>56.45</u>
00		<u>332,550.00</u>	<u>474,165.87</u>	<u>0.00</u>	<u>119,689.68</u>	<u>593,855.55</u>	<u>-261,305.55</u>	<u>178.58</u>
	Revenue	332,550.00	474,165.87	0.00	119,689.68	593,855.55	-261,305.55	178.58
00								
31-00-00-53-0100	Electricity & Natural Gas	1,000.00	1,260.80	295.26	0.00	1,556.06	-556.06	155.61
31-00-00-53-0300	Audit Services	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	100.00
31-00-00-53-0380	Consulting Services	5,000.00	1,875.00	0.00	0.00	1,875.00	3,125.00	37.50
31-00-00-53-0425	Village Attorney	2,500.00	1,456.50	66.00	0.00	1,522.50	977.50	60.90
31-00-00-53-0440	Property Taxes	0.00	51.36	0.00	0.00	51.36	-51.36	0.00
31-00-00-53-3600	Maintenance of Buildings	4,800.00	760.00	3,741.00	0.00	4,501.00	299.00	93.77
31-00-00-53-4350	Printing	1,000.00	1,490.00	0.00	0.00	1,490.00	-490.00	149.00
31-00-00-53-5300	AdvertisingLegal Notice	1,000.00	325.00	0.00	0.00	325.00	675.00	32.50
	Contractual Services	16,300.00	8,218.66	4,102.26	0.00	12,320.92	3,979.08	75.59
31-00-00-55-4300	Other Improvements	54,000.00	47,190.25	0.00	0.00	47,190.25	6,809.75	87.39
	Capital Outlay	54,000.00	47,190.25	0.00	0.00	47,190.25	6,809.75	87.39
31-00-00-56-0081	Interest on Interfund Loan	56,190.00	0.00	0.00	0.00	0.00	56,190.00	0.00
	Debt Service	<u>56,190.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>56,190.00</u>	<u>0.00</u>
00		<u>126,490.00</u>	<u>55,408.91</u>	<u>4,102.26</u>	<u>0.00</u>	<u>59,511.17</u>	<u>66,978.83</u>	<u>47.05</u>
	Expense	<u>126,490.00</u>	<u>55,408.91</u>	<u>4,102.26</u>	<u>0.00</u>	<u>59,511.17</u>	<u>66,978.83</u>	<u>47.05</u>

<u>Account Number</u>	<u>Description</u>	<u>Budget</u>	<u>Beg Bal</u>	<u>Debits</u>	<u>Credits</u>	<u>End Bal</u>	<u>Remaining</u>	<u>% Exp/Col</u>
31	TIF-Madison Street	-206,060.00	-418,756.96	4,102.26	119,689.68	-534,344.38	328,284.38	259.31

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% Exp/Col
32	Tif - North Avenue							
00								
32-00-00-41-1000	Property Taxes-Prior Years	345,000.00	342,222.25	0.00	1,193.01	343,415.26	1,584.74	99.54
32-00-00-41-1021	Property Taxes-Current Year	175,000.00	0.00	0.00	47,229.88	47,229.88	127,770.12	26.99
	Property Taxes	520,000.00	342,222.25	0.00	48,422.89	390,645.14	129,354.86	75.12
32-00-00-45-5100	Interest	200.00	68.99	0.00	35.05	104.04	95.96	52.02
	Interest	<u>200.00</u>	<u>68.99</u>	<u>0.00</u>	<u>35.05</u>	<u>104.04</u>	<u>95.96</u>	<u>52.02</u>
00		<u>520,200.00</u>	<u>342,291.24</u>	<u>0.00</u>	<u>48,457.94</u>	<u>390,749.18</u>	<u>129,450.82</u>	<u>75.12</u>
	Revenue	520,200.00	342,291.24	0.00	48,457.94	390,749.18	129,450.82	75.12
00								
32-00-00-53-0380	Consulting Services	10,000.00	0.00	0.00	0.00	0.00	10,000.00	0.00
32-00-00-53-0425	Village Attorney	5,000.00	592.50	0.00	0.00	592.50	4,407.50	11.85
32-00-00-53-4350	Printing	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
32-00-00-53-5300	AdvertisingLegal	1,000.00	325.00	0.00	0.00	325.00	675.00	32.50
	Contractual Services	<u>17,000.00</u>	<u>917.50</u>	<u>0.00</u>	<u>0.00</u>	<u>917.50</u>	<u>16,082.50</u>	<u>5.40</u>
00		<u>17,000.00</u>	<u>917.50</u>	<u>0.00</u>	<u>0.00</u>	<u>917.50</u>	<u>16,082.50</u>	<u>5.40</u>
	Expense	<u>17,000.00</u>	<u>917.50</u>	<u>0.00</u>	<u>0.00</u>	<u>917.50</u>	<u>16,082.50</u>	<u>5.40</u>
32	Tif - North Avenue	-503,200.00	-341,373.74	0.00	48,457.94	-389,831.68	-113,368.32	77.47

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% Exp/Col
35	Infrastructure Imp							
	Bond Fund							
00								
35-00-00-45-5100	Interest	225.00	28.99	0.00	25.99	54.98	170.02	24.44
	Interest	225.00	28.99	0.00	25.99	54.98	170.02	24.44
35-00-00-48-7090	Bond Proceeds	0.00	0.00	0.00	550,000.00	550,000.00	-550,000.00	0.00
	Other Financing	0.00	0.00	0.00	550,000.00	550,000.00	-550,000.00	0.00
	Sources							
00		225.00	28.99	0.00	550,025.99	550,054.98	-549,829.98	244,468.88
	Revenue	225.00	28.99	0.00	550,025.99	550,054.98	-549,829.98	244,468.88
00								
35-00-00-53-0420	Legal Services	0.00	0.00	5,084.00	0.00	5,084.00	-5,084.00	0.00
	Contractual	0.00	0.00	5,084.00	0.00	5,084.00	-5,084.00	0.00
	Services							
35-00-00-55-9100	Street Improvements	250,000.00	230,794.39	0.00	0.00	230,794.39	19,205.61	92.32
	Capital Outlay	250,000.00	230,794.39	0.00	0.00	230,794.39	19,205.61	92.32
00		250,000.00	230,794.39	5,084.00	0.00	235,878.39	14,121.61	94.35
	Expense	250,000.00	230,794.39	5,084.00	0.00	235,878.39	14,121.61	94.35
35	Infrastructure Imp	249,775.00	230,765.40	5,084.00	550,025.99	-314,176.59	563,951.59	-125.78
	Bond Fund							

Village of River Forest Investments

Fiscal Year 2022
Through 02/28/2022

Fun	ID	Bank	Interest Rate	Purchase Date	Maturity Date	Cost	Par Value	Market Value
01	2021-02	Customers Bank	00.200%	1/20/2021	7/14/2022	\$249,200.00	\$249,200.00	\$249,200.00
01	2020-08	First Capital Bank, TN	00.300%	10/2/2020	10/3/2022	\$248,500.00	\$248,500.00	\$248,500.00
01	2021-19	Merrick Bank	00.500%	12/1/2021	11/20/2023	\$249,040.93	\$249,000.00	\$245,277.45
01	2022-01	JP Morngan Chase	00.900%	1/31/2022	1/31/2024	\$248,000.00	\$248,000.00	\$245,177.76
01	2021-04	Financial Federal Bank	00.150%	2/19/2021	2/20/2024	\$248,800.00	\$248,800.00	\$248,800.00
01	2021-13	Goldman Sachs	00.500%	7/28/2021	7/29/2024	\$249,000.00	\$249,000.00	\$242,067.84
01	2021-20	Bank United National	00.950%	12/8/2021	12/9/2024	\$249,000.00	\$249,000.00	\$243,653.97
01	2021-09	FHLB	00.750%	3/20/2021	4/22/2025	\$250,000.00	\$250,000.00	\$242,580.00
01	2021-14	FHLB	01.040%	10/28/2021	10/28/2025	\$250,000.00	\$250,000.00	\$244,295.00
01	2021-11	US Treasury	00.770%	4/29/2021	4/30/2026	\$500,000.00	\$499,511.72	\$480,429.50
								\$2,689,981.52
02	2022-02	Israel Discount Bank	00.750%	1/28/2022	7/14/2023	\$249,000.00	\$249,000.00	\$247,612.82
02	2021-16	Synchrony Bank	00.450%	10/22/2021	10/23/2023	\$249,000.00	\$249,000.00	\$245,431.83
								\$493,044.65
03	2021-08	Bank 7	00.200%	3/19/2021	3/21/2022	\$249,400.00	\$249,400.00	\$249,400.00
								\$249,400.00
13	2021-12	UBS Bank	00.250%	7/8/2021	7/10/2023	\$249,000.00	\$249,000.00	\$245,971.41
13	2021-21	Sallie Mae Bank/Salt LKE	00.700%	12/15/2021	12/15/2023	\$249,000.00	\$249,000.00	\$245,822.26
13	2021-22	BMW Bank North America	00.650%	12/17/2021	12/18/2023	\$249,000.00	\$249,000.00	\$245,564.05

Village of River Forest Investments

Fiscal Year 2022
Through 02/28/2022

Fun	ID	Bank	Interest Rate	Purchase Date	Maturity Date	Cost	Par Value	Market Value
13	2022-03	Patriot Bank	00.840%	1/20/2022	1/22/2024	\$245,800.00	\$245,800.00	\$245,800.00
13	2021-05	Texas Exchange	00.300%	2/5/2021	2/24/2024	\$249,000.00	\$249,000.00	\$243,268.02
13	2021-10	FHLB	00.440%	4/29/2021	4/29/2024	\$250,000.00	\$250,000.00	\$244,827.50
13	2021-18	Capital One Bk	00.800%	11/24/2021	11/25/2024	\$249,000.00	\$249,000.00	\$242,797.41
13	2021-17	State Bank of India	00.800%	11/29/2021	11/29/2024	\$249,295.13	\$249,000.00	\$242,754.58
13	2022-04	FHLB	01.350%	2/11/2022	2/11/2025	\$300,000.00	\$300,000.00	\$297,315.00
13	2021-15	FHLB	01.040%	10/28/2021	10/28/2025	\$250,000.00	\$250,000.00	\$244,295.00
13	2021-07	FHLB	00.750%	2/18/2021	3/16/2026	\$100,000.00	\$100,000.00	\$96,324.00
								\$2,594,739.23
								\$6,027,165.40



MEMORANDUM

Date: March 3, 2022

To: Brian Murphy, Village Administrator

From: Rosey McAdams, Director of Finance

Subject: Expenditures – February 2022

Attached for your review and approval is a list of payments made to vendors by account number for the period from February 1-28, 2022. The total payments made for the period, including payrolls, are as follows:

VILLAGE OF RIVER FOREST EXPENDITURES MONTH ENDED FEBRUARY 28, 2022

FUND	FUND #	VENDORS	PAYROLLS	TOTAL
General Fund	01	\$ 614,463.17	\$ 438,196.46	\$ 1,052,659.63
Water & Sewer Fund	02	264,141.71	47,137.66	311,279.37
Motor Fuel Tax	03	-	-	-
Debt Service	05	-	-	-
Capital Equip Replacement	13	2,595.00	-	2,595.00
Capital Improvement Fund	14	14,570.59	-	14,570.59
TIF-Madison	31	4,102.26	-	4,102.26
TIF-North	32	-	-	-
Infrastructure Imp Fund	35	5,084.00	-	5,084.00
Total Village Expenditures		\$ 904,956.73	\$ 485,334.12	\$ 1,390,290.85

Requested Board Actions:

1. Motion to Approve the February 2022 Accounts Payable and Payroll transactions totaling \$1,390,290.85.

Accounts Payable

Transactions by Account

User: rmcadams
Printed: 03/03/2022 - 12:52PM
Batch: 00000.00.0000



Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-00-00-17-0010	Avalon Petroleum Company	PURCHASE OF UNLEADED AND/C	02/15/2022	53648	3,189.00	
01-00-00-17-0010	Avalon Petroleum Company	PURCHASE OF UNLEADED AND/C	02/15/2022	53648	11,328.00	
Vendor Subtotal for Division:00					14,517.00	
01-00-00-17-0025	LRS Holdings LLC	UNIVERSAL SOLID WASTE TAGS	02/15/2022	0	3,200.00	
Vendor Subtotal for Division:00					3,200.00	
01-00-00-21-0015	State Treasurer	PR Batch 00015.02.2022 State Income	02/15/2022	100011	12,615.76	
01-00-00-21-0015	State Treasurer	PR Batch 00028.02.2022 State Income	02/28/2022	100018	11,997.35	
Vendor Subtotal for Division:00					24,613.11	
01-00-00-21-0015	United States Treasury	PR Batch 00015.02.2022 FICA Emplo	02/15/2022	100012	5,375.35	
01-00-00-21-0015	United States Treasury	PR Batch 00015.02.2022 FICA Emplo	02/15/2022	100012	5,375.35	
01-00-00-21-0015	United States Treasury	PR Batch 00015.02.2022 Federal Inco	02/15/2022	100012	34,908.79	
01-00-00-21-0015	United States Treasury	PR Batch 00015.02.2022 Medicare En	02/15/2022	100012	4,266.50	
01-00-00-21-0015	United States Treasury	PR Batch 00015.02.2022 Medicare En	02/15/2022	100012	4,266.50	
01-00-00-21-0015	United States Treasury	PR Batch 00028.02.2022 Medicare En	02/28/2022	100019	4,090.23	
01-00-00-21-0015	United States Treasury	PR Batch 00028.02.2022 Federal Inco	02/28/2022	100019	32,209.62	
01-00-00-21-0015	United States Treasury	PR Batch 00028.02.2022 FICA Emplo	02/28/2022	100019	5,564.64	
01-00-00-21-0015	United States Treasury	PR Batch 00028.02.2022 Medicare En	02/28/2022	100019	4,090.23	
01-00-00-21-0015	United States Treasury	PR Batch 00028.02.2022 FICA Emplo	02/28/2022	100019	5,564.64	
Vendor Subtotal for Division:00					105,711.85	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00015.02.2022 IMRF Emplc	02/15/2022	100016	5,060.48	
01-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00015.02.2022 IMRF Emplc	02/15/2022	100016	2,466.91	
01-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00015.02.2022 IMRF Emplc	02/15/2022	100016	1,092.49	
01-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00015.02.2022 IMRF-Volun	02/15/2022	100016	297.14	
01-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00015.02.2022 IMRF Emplc	02/15/2022	100016	1,908.12	
01-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00015.02.2022 IMRF-Volun	02/15/2022	100016	1,045.76	
01-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00028.02.2022 IMRF Emplc	02/28/2022	100016	1,896.83	
01-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00028.02.2022 IMRF Emplc	02/28/2022	100016	1,084.97	
01-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00028.02.2022 IMRF Emplc	02/28/2022	100016	5,309.80	
01-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00028.02.2022 IMRF-Volun	02/28/2022	100016	323.03	
01-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00028.02.2022 IMRF-Volun	02/28/2022	100016	1,043.52	
01-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00028.02.2022 IMRF Emplc	02/28/2022	100016	2,596.04	
Vendor Subtotal for Division:00					24,125.09	
01-00-00-21-0040	ICMA Retirement Corporation - 302	PR Batch 00015.02.2022 ICMA	02/15/2022	100009	2,176.55	
01-00-00-21-0040	ICMA Retirement Corporation - 302	PR Batch 00015.02.2022 ICMA	02/15/2022	100009	2,684.76	
01-00-00-21-0040	ICMA Retirement Corporation - 302	PR Batch 00028.02.2022 ICMA	02/28/2022	100015	2,675.95	
01-00-00-21-0040	ICMA Retirement Corporation - 302	PR Batch 00028.02.2022 ICMA	02/28/2022	100015	2,052.25	
Vendor Subtotal for Division:00					9,589.51	
01-00-00-21-0041	AXA Equitable Retirement	PR Batch 00015.02.2022 AXA Flat	02/15/2022	100007	1,329.01	
01-00-00-21-0041	AXA Equitable Retirement	PR Batch 00015.02.2022 AXA Roth %	02/15/2022	100007	1,471.70	
01-00-00-21-0041	AXA Equitable Retirement	PR Batch 00015.02.2022 AXA Roth	02/15/2022	100007	325.00	
01-00-00-21-0041	AXA Equitable Retirement	PR Batch 00015.02.2022 AXA %	02/15/2022	100007	1,228.36	
01-00-00-21-0041	AXA Equitable Retirement	PR Batch 00015.02.2022 AXA Loan R	02/15/2022	100007	48.88	
01-00-00-21-0041	AXA Equitable Retirement	PR Batch 00028.02.2022 AXA Loan R	02/28/2022	100013	48.88	
01-00-00-21-0041	AXA Equitable Retirement	PR Batch 00028.02.2022 AXA Flat	02/28/2022	100013	1,329.00	
01-00-00-21-0041	AXA Equitable Retirement	PR Batch 00028.02.2022 AXA Roth	02/28/2022	100013	325.00	
01-00-00-21-0041	AXA Equitable Retirement	PR Batch 00028.02.2022 AXA Roth %	02/28/2022	100013	1,412.32	
01-00-00-21-0041	AXA Equitable Retirement	PR Batch 00028.02.2022 AXA %	02/28/2022	100013	1,173.03	
Vendor Subtotal for Division:00					8,691.18	
01-00-00-21-0043	Further	PR Batch 00015.02.2022 VEBA Contr	02/15/2022	100008	3,392.44	
01-00-00-21-0043	Further	PR Batch 00028.02.2022 VEBA Contr	02/28/2022	100014	3,390.80	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
Vendor Subtotal for Division:00					6,783.24	
01-00-00-21-0050	Illinois Fraternal Order of Police Lat	PR Batch 00028.02.2022 Police Union	02/28/2022	6407	1,248.00	
Vendor Subtotal for Division:00					1,248.00	
01-00-00-21-0050	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	02/01/2022	303	-1,826.55	
01-00-00-21-0050	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	02/01/2022	303	1,258.85	
01-00-00-21-0050	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	02/01/2022	303	731.06	
01-00-00-21-0050	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	02/01/2022	303	55.68	
01-00-00-21-0050	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	02/01/2022	303	5,580.98	
Vendor Subtotal for Division:00					5,800.02	
01-00-00-21-0050	International Union of Operating Eng	PR Batch 00015.02.2022 Public Work:	02/15/2022	6408	355.55	
01-00-00-21-0050	International Union of Operating Eng	PR Batch 00028.02.2022 Public Work:	02/28/2022	6408	350.75	
Vendor Subtotal for Division:00					706.30	
01-00-00-21-0050	International Union of Operating Eng	PR Batch 00015.02.2022 Public Work:	02/15/2022	6409	70.01	
01-00-00-21-0050	International Union of Operating Eng	PR Batch 00028.02.2022 Public Work:	02/28/2022	6409	68.92	
Vendor Subtotal for Division:00					138.93	
01-00-00-21-0050	NCPERS Group Life Ins.	PR Batch 00015.02.2022 Supplementa	02/15/2022	6410	47.21	
01-00-00-21-0050	NCPERS Group Life Ins.	PR Batch 00028.02.2022 Supplementa	02/28/2022	6410	48.04	
Vendor Subtotal for Division:00					95.25	
01-00-00-21-0050	State Disbursement Unit	PR Batch 00015.02.2022 Doran-17031	02/15/2022	100010	434.50	
01-00-00-21-0050	State Disbursement Unit	PR Batch 00028.02.2022 Doran-17031	02/28/2022	100017	434.50	
Vendor Subtotal for Division:00					869.00	
01-00-00-25-0054	Klein Thorpe and Jenkins Ltd	CHICAGO & HARLEM DEVELOPM	02/28/2022	0	88.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
Vendor Subtotal for Division:00					88.00	
01-00-00-42-2345	Virginia Sara	REFUND PURCHASE OF ROOFINC	02/28/2022	53746	125.00	
Vendor Subtotal for Division:00					125.00	
01-00-00-43-3180	Charles & Kasey McNair	REFUND OVERCHARGE ON REFU	02/28/2022	53755	895.02	
Vendor Subtotal for Division:00					895.02	
01-10-00-52-0400	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	02/01/2022	303	-0.03	
01-10-00-52-0400	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	02/01/2022	303	6,359.17	
Vendor Subtotal for Division:10					6,359.14	
01-10-00-52-0420	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	02/01/2022	303	9.09	
01-10-00-52-0420	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	02/01/2022	303	739.46	
Vendor Subtotal for Division:10					748.55	
01-10-00-52-0425	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	02/01/2022	303	72.95	
01-10-00-52-0425	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	02/01/2022	303	44.60	
Vendor Subtotal for Division:10					117.55	
01-10-00-52-0500	Allhis Ventures I LLC	WELLNESS SCREENINGS/NOV 20:	02/15/2022	53644	2,292.00	
Vendor Subtotal for Division:10					2,292.00	
01-10-00-53-0200	AT&T	MONTHLY ELEVATOR CHARGE	02/15/2022	53646	922.57	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
Vendor Subtotal for Division:10					922.57	
01-10-00-53-0200	Fifth Third Bank	COMCAST BUSINESS	02/28/2022	304	279.22	
01-10-00-53-0200	Fifth Third Bank	TPX COMMUNICATIONS MONTHI	02/28/2022	304	1,493.32	
01-10-00-53-0200	Fifth Third Bank	AT&T HIGH SPEED INTERNET	02/28/2022	304	78.53	
Vendor Subtotal for Division:10					1,851.07	
01-10-00-53-0200	Peerless Network Inc	MONTHLY PHONE BILL	02/15/2022	0	1,212.10	
Vendor Subtotal for Division:10					1,212.10	
01-10-00-53-0200	Verizon Wireless	DATA SERVICE FOR TABLETS & M	02/15/2022	0	114.63	
01-10-00-53-0200	Verizon Wireless	DATA SERVICE FOR TABLETS & M	02/15/2022	0	42.33	
Vendor Subtotal for Division:10					156.96	
01-10-00-53-0380	GOVTEMPSUSA LLC	TEMPORARY ADMIN HELP	02/28/2022	53728	318.50	
Vendor Subtotal for Division:10					318.50	
01-10-00-53-0380	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	02/01/2022	303	223.20	
01-10-00-53-0380	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	02/01/2022	303	608.85	
01-10-00-53-0380	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	02/01/2022	303	-1,383.52	
Vendor Subtotal for Division:10					-551.47	
01-10-00-53-0380	KLOA Inc	TRAFFIC EVALUATION - INTERSE	02/04/2022	53640	2,492.55	
Vendor Subtotal for Division:10					2,492.55	
01-10-00-53-0380	VeriSource Services Inc	COBRA ADMIN FEES	02/28/2022	53752	100.00	
Vendor Subtotal for Division:10					100.00	
01-10-00-53-0380	Vicarious Productions Inc	NEWSLETTER LAYOUT-DESIGN-I	02/15/2022	0	1,500.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal for Division:10			1,500.00	
01-10-00-53-0410	Bluebeam Inc	BLUEBEAM ANNUAL MAINTENA	02/28/2022	53719	445.50	
		Vendor Subtotal for Division:10			445.50	
01-10-00-53-0410	ClientFirst Consulting Group LLC	AUTOMATED WATER METER IT A	02/15/2022	0	703.12	
01-10-00-53-0410	ClientFirst Consulting Group LLC	FY22 - IT SUPPORT/JAN 2022	02/28/2022	0	9,135.00	
01-10-00-53-0410	ClientFirst Consulting Group LLC	FY22 - IT SUPPORT POLICE DEPT/	02/28/2022	0	2,205.94	
		Vendor Subtotal for Division:10			12,044.06	
01-10-00-53-0410	Fifth Third Bank	AMAZON WEB SERVICES - JAN 20	02/28/2022	304	234.57	
		Vendor Subtotal for Division:10			234.57	
01-10-00-53-0410	Greatline Communications	PD BOOKING JACK REPAIR	02/28/2022	53729	315.00	
		Vendor Subtotal for Division:10			315.00	
01-10-00-53-0410	SHI International Corp	WINDOWS MAINTENANCE	02/28/2022	53749	697.82	
		Vendor Subtotal for Division:10			697.82	
01-10-00-53-0410	Spinutech	MONTHLY WEB HOSTING	02/15/2022	53705	176.25	
		Vendor Subtotal for Division:10			176.25	
01-10-00-53-3300	De Lage Landen Financial Svcs Inc	MONTHLY LEASING (3) COPIERS/	02/28/2022	53724	375.85	
		Vendor Subtotal for Division:10			375.85	
01-10-00-53-3300	Regal Business Machines Inc	(3) COPIERS MAINTENANCE & CC	02/15/2022	53696	316.80	
		Vendor Subtotal for Division:10			316.80	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-10-00-53-4100	Fifth Third Bank	ILCMA FORECAST FORUM - B MU	02/28/2022	304	79.00	
		Vendor Subtotal for Division:10			79.00	
01-10-00-53-4100	Morrison Associates Ltd	PROFESSIONAL DEVELOPMENT -	02/15/2022	53683	437.50	
		Vendor Subtotal for Division:10			437.50	
01-10-00-53-4250	IPELRA	LABOR & EMPLOYMENT LAW SE	02/28/2022	53735	199.00	
		Vendor Subtotal for Division:10			199.00	
01-10-00-53-4250	Village of River Forest	VILLAGE ADMINISTRATOR LUNC	02/28/2022	53753	109.63	
		Vendor Subtotal for Division:10			109.63	
01-10-00-53-4300	Illinois City/County Management As	ANNUAL DUES - L SCHEINER	02/15/2022	53671	1,293.73	
		Vendor Subtotal for Division:10			1,293.73	
01-10-00-53-5600	Diaz Landscaping Inc	SENIOR SNOW REMOVAL PROGR	02/15/2022	53663	480.00	
01-10-00-53-5600	Diaz Landscaping Inc	SENIOR SNOW REMOVAL PROGR	02/15/2022	53663	500.00	
01-10-00-53-5600	Diaz Landscaping Inc	SENIOR SNOW REMOVAL PROGR	02/15/2022	53663	372.00	
01-10-00-53-5600	Diaz Landscaping Inc	SENIOR SNOW REMOVAL PROGR	02/15/2022	53663	500.00	
01-10-00-53-5600	Diaz Landscaping Inc	SENIOR SNOW REMOVAL PROGR	02/15/2022	53663	354.00	
01-10-00-53-5600	Diaz Landscaping Inc	SENIOR SNOW REMOVAL PROGR	02/15/2022	53663	250.00	
01-10-00-53-5600	Diaz Landscaping Inc	SENIOR SNOW REMOVAL PROGR	02/15/2022	53663	375.00	
01-10-00-53-5600	Diaz Landscaping Inc	SENIOR SNOW REMOVAL PROGR	02/15/2022	53663	354.00	
01-10-00-53-5600	Diaz Landscaping Inc	SENIOR SNOW REMOVAL PROGR	02/15/2022	53663	500.00	
01-10-00-53-5600	Diaz Landscaping Inc	SENIOR SNOW REMOVAL PROGR	02/15/2022	53663	500.00	
01-10-00-53-5600	Diaz Landscaping Inc	SENIOR SNOW REMOVAL PROGR	02/15/2022	53663	500.00	
01-10-00-53-5600	Diaz Landscaping Inc	SENIOR SNOW REMOVAL PROGR	02/15/2022	53663	300.00	
01-10-00-53-5600	Diaz Landscaping Inc	SENIOR SNOW REMOVAL PROGR	02/15/2022	53663	390.00	
01-10-00-53-5600	Diaz Landscaping Inc	SENIOR SNOW REMOVAL PROGR	02/15/2022	53663	500.00	
01-10-00-53-5600	Diaz Landscaping Inc	SENIOR SNOW REMOVAL PROGR	02/15/2022	53663	500.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-10-00-53-5600	Diaz Landscaping Inc	SENIOR SNOW REMOVAL PROGR	02/15/2022	53663	500.00	
01-10-00-53-5600	Diaz Landscaping Inc	SENIOR SNOW REMOVAL PROGR	02/15/2022	53663	279.00	
Vendor Subtotal for Division:10					7,154.00	
01-10-00-53-5600	Fifth Third Bank	CONDOLENCE FLOWERS	02/28/2022	304	132.57	
01-10-00-53-5600	Fifth Third Bank	EMPLOYEE LUNCH FOR H DECO	02/28/2022	304	137.15	
01-10-00-53-5600	Fifth Third Bank	SUPPLIES FOR COMMUNITY EVE	02/28/2022	304	129.52	
Vendor Subtotal for Division:10					399.24	
01-10-00-53-5600	Kelty Lawn Care	SENIOR SNOW REMOVAL PROGR	02/15/2022	53676	25.00	
01-10-00-53-5600	Kelty Lawn Care	SENIOR SNOW REMOVAL PROGR	02/15/2022	53676	700.00	
01-10-00-53-5600	Kelty Lawn Care	SENIOR SNOW REMOVAL PROGR	02/15/2022	53676	420.00	
01-10-00-53-5600	Kelty Lawn Care	SENIOR SNOW REMOVAL PROGR	02/15/2022	53676	525.00	
01-10-00-53-5600	Kelty Lawn Care	SENIOR SNOW REMOVAL PROGR	02/15/2022	53676	700.00	
01-10-00-53-5600	Kelty Lawn Care	SENIOR SNOW REMOVAL PROGR	02/15/2022	53676	595.00	
01-10-00-53-5600	Kelty Lawn Care	SENIOR SNOW REMOVAL PROGR	02/15/2022	53676	50.00	
Vendor Subtotal for Division:10					3,015.00	
01-10-00-53-5600	David J. Beacom	SENIOR SNOW REMOVAL PROGR	02/15/2022	53651	50.00	
01-10-00-53-5600	David J. Beacom	SENIOR SNOW REMOVAL PROGR	02/15/2022	53651	55.00	
01-10-00-53-5600	David J. Beacom	SENIOR SNOW REMOVAL PROGR	02/15/2022	53651	30.00	
01-10-00-53-5600	David J. Beacom	SENIOR SNOW REMOVAL PROGR	02/15/2022	53651	50.00	
01-10-00-53-5600	David J. Beacom	SENIOR SNOW REMOVAL PROGR	02/15/2022	53651	30.00	
01-10-00-53-5600	David J. Beacom	SENIOR SNOW REMOVAL PROGR	02/15/2022	53651	50.00	
01-10-00-53-5600	David J. Beacom	SENIOR SNOW REMOVAL PROGR	02/28/2022	53717	50.00	
01-10-00-53-5600	David J. Beacom	SENIOR SNOW REMOVAL PROGR	02/28/2022	53717	30.00	
01-10-00-53-5600	David J. Beacom	SENIOR SNOW REMOVAL PROGR	02/28/2022	53717	50.00	
Vendor Subtotal for Division:10					395.00	
01-10-00-53-5600	Dennis Marani	SENIOR SNOW REMOVAL PROGR	02/28/2022	53738	120.00	
01-10-00-53-5600	Dennis Marani	SENIOR SNOW REMOVAL PROGR	02/28/2022	53738	140.00	
01-10-00-53-5600	Dennis Marani	SENIOR SNOW REMOVAL PROGR	02/28/2022	53738	165.00	
01-10-00-53-5600	Dennis Marani	SENIOR SNOW REMOVAL PROGR	02/28/2022	53738	260.00	
01-10-00-53-5600	Dennis Marani	SENIOR SNOW REMOVAL PROGR	02/28/2022	53738	240.00	
01-10-00-53-5600	Dennis Marani	SENIOR SNOW REMOVAL PROGR	02/28/2022	53738	375.00	
01-10-00-53-5600	Dennis Marani	SENIOR SNOW REMOVAL PROGR	02/28/2022	53738	235.00	
01-10-00-53-5600	Dennis Marani	SENIOR SNOW REMOVAL PROGR	02/28/2022	53738	260.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-10-00-53-5600	Dennis Marani	SENIOR SNOW REMOVAL PROGR	02/28/2022	53738	395.00	
01-10-00-53-5600	Dennis Marani	SENIOR SNOW REMOVAL PROGR	02/28/2022	53738	280.00	
01-10-00-53-5600	Dennis Marani	SENIOR SNOW REMOVAL PROGR	02/28/2022	53738	555.00	
01-10-00-53-5600	Dennis Marani	SENIOR SNOW REMOVAL PROGR	02/28/2022	53738	235.00	
Vendor Subtotal for Division:10					3,260.00	
01-10-00-54-0100	National Engravers Inc	COMMISSIONER OR STAFF NAME	02/15/2022	53686	38.00	
Vendor Subtotal for Division:10					38.00	
01-10-00-54-0100	Fifth Third Bank	OFFICE SUPPLIES	02/28/2022	304	11.93	
01-10-00-54-0100	Fifth Third Bank	OFFICE SUPPLIES	02/28/2022	304	322.43	
01-10-00-54-0100	Fifth Third Bank	OFFICE SUPPLIES	02/28/2022	304	277.29	
01-10-00-54-0100	Fifth Third Bank	OFFICE SUPPLIES	02/28/2022	304	14.97	
01-10-00-54-0100	Fifth Third Bank	OFFICE SUPPLIES	02/28/2022	304	91.88	
Vendor Subtotal for Division:10					718.50	
01-10-00-54-0100	Warehouse Direct Inc	OFFICE SUPPLIES	02/15/2022	53713	17.84	
Vendor Subtotal for Division:10					17.84	
01-14-00-53-4275	West Suburban Consolidated	MONTHLY CONTRIBUTION - 911 I	02/28/2022	0	18,186.00	
Vendor Subtotal for Division:14					18,186.00	
01-15-00-53-0420	Klein Thorpe and Jenkins Ltd	ZONING BOARD OF APPEALS	02/28/2022	0	220.00	
Vendor Subtotal for Division:15					220.00	
01-15-00-53-4450	Resource Management Associates In	FIRE LIEUTENANT EXAMINIATIO	02/15/2022	53698	6,889.70	
Vendor Subtotal for Division:15					6,889.70	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-15-00-53-5300	Shaker Recruitment Marketing	2022 POLICE OFFICER ELIGIBILIT	02/28/2022	53748	950.48	
		Vendor Subtotal for Division:15			950.48	
01-20-00-52-0400	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	02/01/2022	303	3,934.60	
		Vendor Subtotal for Division:20			3,934.60	
01-20-00-52-0425	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	02/01/2022	303	12.00	
		Vendor Subtotal for Division:20			12.00	
01-20-00-53-0370	Envirosafe	PEST CONTROL	02/15/2022	53666	235.00	
01-20-00-53-0370	Envirosafe	PEST CONTROL	02/15/2022	53666	305.00	
01-20-00-53-0370	Envirosafe	PEST CONTROL	02/15/2022	53666	305.00	
01-20-00-53-0370	Envirosafe	PEST CONTROL	02/15/2022	53666	235.00	
01-20-00-53-0370	Envirosafe	PEST CONTROL	02/15/2022	53666	395.00	
01-20-00-53-0370	Envirosafe	PEST CONTROL	02/15/2022	53666	315.00	
01-20-00-53-0370	Envirosafe	PEST CONTROL	02/15/2022	53666	235.00	
01-20-00-53-0370	Envirosafe	PEST CONTROL	02/15/2022	53666	235.00	
01-20-00-53-0370	Envirosafe	PEST CONTROL	02/15/2022	53666	235.00	
01-20-00-53-0370	Envirosafe	PEST CONTROL	02/15/2022	53666	235.00	
01-20-00-53-0370	Envirosafe	PEST CONTROL	02/15/2022	53666	235.00	
01-20-00-53-0370	Envirosafe	PEST CONTROL	02/15/2022	53666	315.00	
01-20-00-53-0370	Envirosafe	PEST CONTROL	02/15/2022	53666	235.00	
01-20-00-53-0370	Envirosafe	PEST CONTROL	02/15/2022	53666	235.00	
01-20-00-53-0370	Envirosafe	PEST CONTROL	02/15/2022	53666	235.00	
01-20-00-53-0370	Envirosafe	PEST CONTROL	02/15/2022	53666	235.00	
		Vendor Subtotal for Division:20			4,455.00	
01-20-00-53-0370	Verizon Wireless	DATA SERVICE FOR TABLETS & M	02/15/2022	0	50.20	
		Vendor Subtotal for Division:20			50.20	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-20-00-53-1305	B&F Construction Code Services Inc	PLAN REVIEW: ALTERATIONS - 1	02/15/2022	53649	150.00	
01-20-00-53-1305	B&F Construction Code Services Inc	PLAN REVIEW: FAMILY ROOM AI	02/15/2022	53649	440.00	
Vendor Subtotal for Division:20					590.00	
01-30-00-53-0420	Clark Baird Smith LLP	LABOR/EMPLOYMENT LEGAL	02/15/2022	53659	262.50	
Vendor Subtotal for Division:30					262.50	
01-30-00-53-0425	Klein Thorpe and Jenkins Ltd	FINANCE/ADMIN ADVISORY	02/28/2022	0	8,845.46	
01-30-00-53-0425	Klein Thorpe and Jenkins Ltd	M THORNLEY POLICE OFFICER P	02/28/2022	0	2,240.38	
01-30-00-53-0425	Klein Thorpe and Jenkins Ltd	TIF ISSUES (2008)	02/28/2022	0	6,358.00	
01-30-00-53-0425	Klein Thorpe and Jenkins Ltd	PUBLIC WORKS & DEVELOPMEN	02/28/2022	0	902.00	
Vendor Subtotal for Division:30					18,345.84	
01-30-00-53-0426	Klein Thorpe and Jenkins Ltd	LOCAL PROSECUTION	02/28/2022	0	1,000.00	
Vendor Subtotal for Division:30					1,000.00	
01-40-00-52-0400	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	02/01/2022	303	33,490.15	
01-40-00-52-0400	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	02/01/2022	303	4.20	
01-40-00-52-0400	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	02/01/2022	303	648.15	
01-40-00-52-0400	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	02/01/2022	303	1,434.93	
01-40-00-52-0400	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	02/01/2022	303	1,462.12	
01-40-00-52-0400	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	02/01/2022	303	-731.06	
Vendor Subtotal for Division:40					36,308.49	
01-40-00-52-0420	Bestco HARTFORD	RETIREE INSURANCE PREMIUMS	02/15/2022	53652	8,853.90	
01-40-00-52-0420	Bestco HARTFORD	RETIREE INSURANCE PREMIUMS	02/15/2022	53652	8,896.02	
01-40-00-52-0420	Bestco HARTFORD	RETIREE INSURANCE PREMIUMS	02/28/2022	53718	8,896.02	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
Vendor Subtotal for Division:40					26,645.94	
01-40-00-52-0420	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	02/01/2022	303	11,977.56	
01-40-00-52-0420	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	02/01/2022	303	88.93	
Vendor Subtotal for Division:40					12,066.49	
01-40-00-52-0425	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	02/01/2022	303	539.78	
Vendor Subtotal for Division:40					539.78	
01-40-00-53-0200	AT&T Wireless	AT&T CELLULAR TELEPHONE BI	02/12/2022	302	208.88	
Vendor Subtotal for Division:40					208.88	
01-40-00-53-0200	Verizon Wireless	DATA SERVICE FOR TABLETS & M	02/15/2022	0	9.80	
01-40-00-53-0200	Verizon Wireless	DATA SERVICE FOR TABLETS & M	02/15/2022	0	94.16	
Vendor Subtotal for Division:40					103.96	
01-40-00-53-0410	Battery Service Corporation	PTZ CAMERA BATTERIES	02/15/2022	53650	544.36	
Vendor Subtotal for Division:40					544.36	
01-40-00-53-0410	Verizon Connect NWF Inc	GPS FLEET MANAGEMENT PROG	02/15/2022	53711	113.33	
Vendor Subtotal for Division:40					113.33	
01-40-00-53-0410	Thomson Reuters-West	CP CLEAR MONTHLY SUBSCRIPT	02/15/2022	53708	196.97	
Vendor Subtotal for Division:40					196.97	
01-40-00-53-3200	CAMZ Communications Inc	LIGHT/CAMERA REPAIR	02/15/2022	53654	145.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
Vendor Subtotal for Division:40					145.00	
01-40-00-53-3200	Cassidy Tire & Service LLC	PD SQUAD TIRES	02/15/2022	53656	126.42	
01-40-00-53-3200	Cassidy Tire & Service LLC	PD SQUAD TIRES	02/15/2022	53656	632.10	
Vendor Subtotal for Division:40					758.52	
01-40-00-53-3200	Fifth Third Bank	PD VEHICLE SUPPLIES	02/28/2022	304	109.92	
Vendor Subtotal for Division:40					109.92	
01-40-00-53-3200	Pete's Automotive Service Inc	SERVICE 2019 DODGE DURANGO	02/15/2022	0	24.00	
01-40-00-53-3200	Pete's Automotive Service Inc	SERVICE 2019 CHEVY TAHOE #2	02/15/2022	0	1,229.00	
01-40-00-53-3200	Pete's Automotive Service Inc	SERVICE 2016 FORD EXPLORER #	02/15/2022	0	105.00	
Vendor Subtotal for Division:40					1,358.00	
01-40-00-53-3200	W.C. Schauer Hardware	PD VEHICLE SUPPLIES	02/15/2022	53702	23.37	
01-40-00-53-3200	W.C. Schauer Hardware	PD VEHICLE SUPPLIES	02/15/2022	53702	22.45	
01-40-00-53-3200	W.C. Schauer Hardware	PD VEHICLE SUPPLIES	02/15/2022	53702	29.65	
01-40-00-53-3200	W.C. Schauer Hardware	PD VEHICLE SUPPLIES	02/15/2022	53702	21.56	
Vendor Subtotal for Division:40					97.03	
01-40-00-53-3200	Tennessee Dept of Revenue	VEHICLE REGISTRATIONS FOR (3	02/28/2022	53751	12.00	
Vendor Subtotal for Division:40					12.00	
01-40-00-53-4100	John A. Phillips	TUITION FOR MANDATED TRAIN	02/15/2022	53694	960.00	
Vendor Subtotal for Division:40					960.00	
01-40-00-53-4200	Fifth Third Bank	"TOO GOOD FOR DRUGS" GRADU	02/28/2022	304	105.32	
Vendor Subtotal for Division:40					105.32	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-40-00-53-4300	Fifth Third Bank	CHICAGO TRIBUNE DIGITAL SUB	02/28/2022	304	27.72	
01-40-00-53-4300	Fifth Third Bank	CHICAGO TRIBUNE DIGITAL SUB	02/28/2022	304	27.72	
Vendor Subtotal for Division:40					55.44	
01-40-00-53-4300	International Assoc of Chiefs of Poli	IACP MEMBERSHIP RENEWAL/J C	02/15/2022	53673	190.00	
Vendor Subtotal for Division:40					190.00	
01-40-00-53-4300	Northern Illinois Police Alarm Syste	2022-23 MEMBERSHIP ASSESSME	02/15/2022	53691	400.00	
01-40-00-53-4300	Northern Illinois Police Alarm Syste	2022-2023 MOBILE FIELD FORCE C	02/15/2022	53691	1,005.00	
Vendor Subtotal for Division:40					1,405.00	
01-40-00-53-4350	David L. Ransom Jr	SELF INKING STAMPS	02/15/2022	53695	73.00	
Vendor Subtotal for Division:40					73.00	
01-40-00-53-4400	Elmhurst Occupational Health	MEDICAL/SCREENING PD	02/15/2022	53664	50.00	
Vendor Subtotal for Division:40					50.00	
01-40-00-53-5400	CAMZ Communications Inc	PD CAR REPAIR FROM CRASH	02/15/2022	53654	725.00	
Vendor Subtotal for Division:40					725.00	
01-40-00-54-0100	Fifth Third Bank	PD OFFICE EQUIPMENT	02/28/2022	304	6.59	
01-40-00-54-0100	Fifth Third Bank	PD OFFICE SUPPLIES	02/28/2022	304	53.20	
01-40-00-54-0100	Fifth Third Bank	PD OFFICE SUPPLIES	02/28/2022	304	68.97	
Vendor Subtotal for Division:40					128.76	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-40-00-54-0300	JG Uniforms Inc	UNIFORMS/M SWIERCZYNSKI	02/15/2022	53674	208.49	
01-40-00-54-0300	JG Uniforms Inc	UNIFORMS/E SOUSANES	02/15/2022	53674	202.25	
01-40-00-54-0300	JG Uniforms Inc	UNIFORMS/K LENZ	02/15/2022	53674	228.90	
Vendor Subtotal for Division:40					639.64	
01-40-00-54-0300	Justin Labriola	REIMBURSE UNIFORM ALLOWAN	02/15/2022	53677	85.70	
Vendor Subtotal for Division:40					85.70	
01-40-00-54-0300	Ray O'Herron Co. Inc	UNIFORMS/R CASAREZ	02/15/2022	53692	188.98	
01-40-00-54-0300	Ray O'Herron Co. Inc	BALLISTIC VEST/O GONZALEZ	02/15/2022	53692	1,209.22	
01-40-00-54-0300	Ray O'Herron Co. Inc	BALLISTIC VEST/M DOSEN	02/15/2022	53692	1,209.22	
01-40-00-54-0300	Ray O'Herron Co. Inc	UNIFORMS/K LENZ	02/15/2022	53692	20.00	
01-40-00-54-0300	Ray O'Herron Co. Inc	UNIFORMS/R CASAREZ	02/15/2022	53692	354.00	
01-40-00-54-0300	Ray O'Herron Co. Inc	UNIFORMS/K LENZ	02/15/2022	53692	311.40	
01-40-00-54-0300	Ray O'Herron Co. Inc	UNIFORMS/C SCHRADER	02/15/2022	53692	661.92	
01-40-00-54-0300	Ray O'Herron Co. Inc	UNIFORMS/K LENZ	02/15/2022	53692	398.20	
01-40-00-54-0300	Ray O'Herron Co. Inc	UNIFORMS/R CASAREZ	02/15/2022	53692	398.20	
01-40-00-54-0300	Ray O'Herron Co. Inc	UNIFORMS/M DOSEN	02/15/2022	53692	12.37	
01-40-00-54-0300	Ray O'Herron Co. Inc	UNIFORMS/C SCHRADER	02/15/2022	53692	521.90	
01-40-00-54-0300	Ray O'Herron Co. Inc	UNIFORMS/K LENZ	02/15/2022	53692	918.05	
01-40-00-54-0300	Ray O'Herron Co. Inc	UNIFORMS/R CASAREZ	02/15/2022	53692	1,196.46	
Vendor Subtotal for Division:40					7,399.92	
01-40-00-54-0310	JG Uniforms Inc	UNIFORMS/S BUS	02/15/2022	53674	453.70	
Vendor Subtotal for Division:40					453.70	
01-40-00-54-0400	Aftermath	PRISONER CELL CLEANUP	02/15/2022	53642	575.00	
Vendor Subtotal for Division:40					575.00	
01-40-00-54-0400	Nelmary LLC	CLEANING OF PRISONER BLANK	02/15/2022	53687	76.70	
Vendor Subtotal for Division:40					76.70	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-40-00-54-0600	Fifth Third Bank	PD WATERPROOF PROTECTIVE C.	02/28/2022	304	433.90	
01-40-00-54-0600	Fifth Third Bank	PD WATERPROOF PROTECTIVE C.	02/28/2022	304	216.95	
Vendor Subtotal for Division:40					650.85	
01-40-00-54-0602	Brownells Inc	TRAINING & DUTY AMMUNITION	02/15/2022	53653	3,118.91	
Vendor Subtotal for Division:40					3,118.91	
01-40-00-54-0603	TriTech Forensics Inc	PD EVIDENCE SUPPLIES	02/15/2022	53709	218.80	
Vendor Subtotal for Division:40					218.80	
01-50-00-52-0400	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	02/01/2022	303	27,546.25	
Vendor Subtotal for Division:50					27,546.25	
01-50-00-52-0420	Bestco HARTFORD	RETIREE INSURANCE PREMIUMS	02/15/2022	53652	1,063.60	
01-50-00-52-0420	Bestco HARTFORD	RETIREE INSURANCE PREMIUMS	02/15/2022	53652	1,063.60	
01-50-00-52-0420	Bestco HARTFORD	RETIREE INSURANCE PREMIUMS	02/28/2022	53718	1,063.60	
Vendor Subtotal for Division:50					3,190.80	
01-50-00-52-0420	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	02/01/2022	303	8,509.42	
01-50-00-52-0420	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	02/01/2022	303	-13.65	
01-50-00-52-0420	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	02/01/2022	303	56.40	
Vendor Subtotal for Division:50					8,552.17	
01-50-00-52-0425	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	02/01/2022	303	318.17	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal for Division:50			318.17	
01-50-00-53-0200	AT&T Wireless	AT&T CELLULAR TELEPHONE BI	02/12/2022	302	258.09	
		Vendor Subtotal for Division:50			258.09	
01-50-00-53-0200	Verizon Wireless	DATA SERVICE FOR TABLETS & M	02/15/2022	0	36.00	
		Vendor Subtotal for Division:50			36.00	
01-50-00-53-3100	Air One Equipment Inc	S.C.B.A. COMPRESSOR MAINTEN.	02/15/2022	53643	643.00	
		Vendor Subtotal for Division:50			643.00	
01-50-00-53-3200	Air One Equipment Inc	REPAIR OF DECK GUN ON ENGIN	02/15/2022	53643	857.87	
01-50-00-53-3200	Air One Equipment Inc	FD TRUCK 219 RIT PACK	02/15/2022	53643	3,744.00	
		Vendor Subtotal for Division:50			4,601.87	
01-50-00-53-3200	Pomp's Tire Service Inc	REPAIR FLAT TIRE ON ENGINE 21	02/28/2022	53744	414.50	
		Vendor Subtotal for Division:50			414.50	
01-50-00-53-3200	Stryker Sales LLC	ANNUAL PREVENT MAINT AGRE	02/28/2022	53750	2,790.00	
		Vendor Subtotal for Division:50			2,790.00	
01-50-00-53-4100	Illinois Fire Inspectors Association	IFIA 2022 FIRE & LIFE SAFETY CC	02/28/2022	53733	325.00	
		Vendor Subtotal for Division:50			325.00	
01-50-00-53-4100	Northeastern Illinois Public	ADVANCED FIREFIGHTER TRAIN	02/15/2022	53690	800.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
Vendor Subtotal for Division:50					800.00	
01-50-00-53-4250	Thomas Gaertner	REIMBURSE METRO FIRE CHIEFS	02/15/2022	53667	40.00	
01-50-00-53-4250	Thomas Gaertner	REIMBURSE METRO FIRE CHIEFS	02/15/2022	53667	70.00	
Vendor Subtotal for Division:50					110.00	
01-50-00-53-4300	John Carter	REIMBURSE IAAI ACTIVE MEMBI	02/15/2022	53655	130.00	
Vendor Subtotal for Division:50					130.00	
01-50-00-53-4300	International Assoc of Fire Chiefs	IAFC MEMBERSHIP APPLICATION	02/28/2022	53734	240.00	
Vendor Subtotal for Division:50					240.00	
01-50-00-53-4300	Metropolitan Fire Chiefs Assoc of IL	2022 MEMBERSHIP DUES - K WILJ	02/28/2022	53740	40.00	
Vendor Subtotal for Division:50					40.00	
01-50-00-53-4400	Elmhurst Occupational Health	MEDICAL/SCREENING FD	02/15/2022	53664	769.00	
Vendor Subtotal for Division:50					769.00	
01-50-00-54-0300	Air One Equipment Inc	BUNKER GEAR RENTAL FOR CHI	02/28/2022	53715	910.00	
Vendor Subtotal for Division:50					910.00	
01-50-00-54-0300	W.S. Darley & Co	BOOTS FOR FIRE INVESTIGATION	02/28/2022	53722	193.07	
Vendor Subtotal for Division:50					193.07	
01-50-00-54-0300	Jenn Sales Corp	UNIFORM SHIRTS FOR FIRE CHIE	02/28/2022	53736	246.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal for Division:50			246.00	
01-50-00-54-0600	CJC Auto Parts & Tires	OIL & DEF FLUID FOR FIRE DEPT	02/15/2022	53658	97.24	
		Vendor Subtotal for Division:50			97.24	
01-50-00-54-0600	Christopher Doran	REIMBURSE REPAIR PARTS FOR 1	02/28/2022	53725	46.85	
		Vendor Subtotal for Division:50			46.85	
01-50-00-54-0600	Fifth Third Bank	BOOK - FIREFIGHTER SKILLS 4E '	02/28/2022	304	74.21	
01-50-00-54-0600	Fifth Third Bank	METER BATTERIES FOR FIRE DEI	02/28/2022	304	55.77	
		Vendor Subtotal for Division:50			129.98	
01-50-00-54-0600	US Gas	OXYGEN CYLINDER RENTAL/JAN	02/15/2022	0	178.50	
		Vendor Subtotal for Division:50			178.50	
01-50-00-54-0600	Warehouse Direct Inc	FIRE DEPT CLEANING SUPPLIES	02/15/2022	53713	473.28	
		Vendor Subtotal for Division:50			473.28	
01-50-00-54-0600	Zoll Medical Corporation	PEDI PADZ II ELECTRODES	02/15/2022	53714	74.03	
		Vendor Subtotal for Division:50			74.03	
01-60-01-52-0400	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	02/01/2022	303	3,924.21	
		Vendor Subtotal for Division:60			3,924.21	
01-60-01-52-0400	MOE Funds	P/W EMPLOYEE HEALTH INS/APR	02/28/2022	53742	7,264.00	
		Vendor Subtotal for Division:60			7,264.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-60-01-52-0420	Bestco HARTFORD	RETIREE INSURANCE PREMIUMS	02/15/2022	53652	1,934.48	
01-60-01-52-0420	Bestco HARTFORD	RETIREE INSURANCE PREMIUMS	02/15/2022	53652	1,934.48	
01-60-01-52-0420	Bestco HARTFORD	RETIREE INSURANCE PREMIUMS	02/28/2022	53718	1,934.48	
Vendor Subtotal for Division:60					5,803.44	
01-60-01-52-0420	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	02/01/2022	303	30.52	
01-60-01-52-0420	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	02/01/2022	303	1,897.91	
Vendor Subtotal for Division:60					1,928.43	
01-60-01-52-0420	Midwest Operating Eng-Pension Tru	P/W RETIREE EMPLOYEE HEALTHI	02/28/2022	53741	1,070.00	
Vendor Subtotal for Division:60					1,070.00	
01-60-01-52-0425	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	02/01/2022	303	23.85	
Vendor Subtotal for Division:60					23.85	
01-60-01-53-0200	Verizon Wireless	DATA SERVICE FOR TABLETS & M	02/15/2022	0	47.39	
01-60-01-53-0200	Verizon Wireless	DATA FOR MESSAGE BOARD	02/28/2022	0	18.04	
Vendor Subtotal for Division:60					65.43	
01-60-01-53-0410	Environmental Systems Research Ins	ANNUAL GIS LICENSE RENEWAL	02/15/2022	53665	700.00	
Vendor Subtotal for Division:60					700.00	
01-60-01-53-0410	MGP Inc	GIS CONSORTIUM STAFFING SER	02/15/2022	0	1,788.41	
Vendor Subtotal for Division:60					1,788.41	
01-60-01-53-3200	Atlas Bobcat LLC	FILTERS FOR BOBCAT	02/15/2022	53647	125.76	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal for Division:60			125.76	
01-60-01-53-3200	Bristol Hose & Fitting Inc	HYDRAULIC HOSES FOR #41 PLO	02/15/2022	0	209.41	
		Vendor Subtotal for Division:60			209.41	
01-60-01-53-3200	Genuine Parts Co Inc	TAIL LIGHTS FOR PICKUP TRUCK	02/15/2022	53668	13.10	
		Vendor Subtotal for Division:60			13.10	
01-60-01-53-3200	Wigit's Truck Center	FILTERS FOR ANNUAL PW TRUCK	02/28/2022	53754	1,664.92	
		Vendor Subtotal for Division:60			1,664.92	
01-60-01-53-3400	Lyons & Pinner Electric Companies	ENERGIZE VARIOUS STREET LIGI	02/28/2022	0	18,079.00	
		Vendor Subtotal for Division:60			18,079.00	
01-60-01-53-3400	State Treasurer	MAINTENANCE FOR TRAFFIC SIC	02/15/2022	53706	2,049.75	
		Vendor Subtotal for Division:60			2,049.75	
01-60-01-53-3600	Fredriksen Fire Equipment Co.	ANNUAL FIRE ALARM - SPRINKL	02/28/2022	53727	2,553.44	
01-60-01-53-3600	Fredriksen Fire Equipment Co.	ANNUAL FIRE ALARM - SPRINKL	02/28/2022	53727	211.80	
		Vendor Subtotal for Division:60			2,765.24	
01-60-01-53-3600	Menards	BUILDING & GROUNDS SUPPLIES	02/15/2022	53680	152.84	
		Vendor Subtotal for Division:60			152.84	
01-60-01-53-3600	Midwest Environmental Sales Co Inc	FILTERS FOR HEATING SYSTEM A	02/15/2022	53681	291.56	
		Vendor Subtotal for Division:60			291.56	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-60-01-53-3600	W.C. Schauer Hardware	ELECTRICAL OUTLET FOR PW G/	02/28/2022	53747	3.59	
		Vendor Subtotal for Division:60			3.59	
01-60-01-53-4250	Brian Skoczek	DINNER FOR P/W CREW DURING	02/15/2022	53704	136.38	
		Vendor Subtotal for Division:60			136.38	
01-60-01-53-5350	Greenwood Transfer LLC	HOLIDAY DECORATION DISPOSA	02/15/2022	53669	47.88	
01-60-01-53-5350	Greenwood Transfer LLC	LEAF & WIND STORM DAMAGE I	02/15/2022	53669	223.57	
		Vendor Subtotal for Division:60			271.45	
01-60-01-53-5450	AEP Energy	ELECTRICITY FOR STREET LIGH	02/15/2022	53641	3,270.57	
		Vendor Subtotal for Division:60			3,270.57	
01-60-01-53-5450	ComEd	ALLEY LIGHTING	02/15/2022	53660	683.58	
		Vendor Subtotal for Division:60			683.58	
01-60-01-53-5450	ComEd	MADISON ST LIGHTING	02/15/2022	53661	206.08	
		Vendor Subtotal for Division:60			206.08	
01-60-01-54-0100	Datasource Ink	TONER/B SKOCZEK	02/28/2022	53723	159.00	
		Vendor Subtotal for Division:60			159.00	
01-60-01-54-0100	Fifth Third Bank	LABELS FOR LASER PRINTERS	02/28/2022	304	26.03	
		Vendor Subtotal for Division:60			26.03	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-60-01-54-0200	Keller-Heartt Oil Co Inc	OIL FOR PUBLIC WORKS TRUCKS	02/15/2022	0	555.90	
		Vendor Subtotal for Division:60			555.90	
01-60-01-54-0200	Leahy-Wolf Company	OIL FOR PUBLIC WORKS TRUCKS	02/15/2022	53678	336.83	
		Vendor Subtotal for Division:60			336.83	
01-60-01-54-0310	Bullseye Printing and Embroidery In	PW SAFETY VESTS	02/28/2022	53720	395.00	
		Vendor Subtotal for Division:60			395.00	
01-60-01-54-0310	Luke Palm	REIMBURSE UNIFORM ALLOWAN	02/15/2022	53693	204.23	
01-60-01-54-0310	Luke Palm	REIMBURSE UNIFORM ALLOWAN	02/15/2022	53693	46.54	
		Vendor Subtotal for Division:60			250.77	
01-60-01-54-0600	Alexander Equipment Co Inc	HANDSAW BLADES FOR TREE TR	02/28/2022	53716	194.00	
		Vendor Subtotal for Division:60			194.00	
01-60-01-54-0600	Bristol Hose & Fitting Inc	PLOW HOSE ASSEMBLIES FOR TF	02/15/2022	0	122.77	
		Vendor Subtotal for Division:60			122.77	
01-60-01-54-0600	Datasource Ink	PRINTER REPLACEMENT FOR P/V	02/28/2022	53723	677.00	
		Vendor Subtotal for Division:60			677.00	
01-60-01-54-0600	F.W. Kline Inc	KEYS FOR VILLAGE HALL	02/28/2022	53737	160.00	
		Vendor Subtotal for Division:60			160.00	
01-60-01-54-0600	Menards	PUBLIC WORKS SHOP SUPPLIES	02/28/2022	53739	86.73	
		Vendor Subtotal for Division:60			86.73	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-60-01-54-0600	Monroe Truck Equipment Inc	PLOW BLADES & CURB GUARDS	02/15/2022	53682	652.73	
		Vendor Subtotal for Division:60			652.73	
01-60-01-54-0600	Regional Truck Equipment Co	CAB CONTROLLER FOR PLOW #4	02/15/2022	53697	355.30	
		Vendor Subtotal for Division:60			355.30	
01-60-01-54-0600	W.C. Schauer Hardware	CLAMPS & SPARES FOR HI RANG	02/28/2022	53747	37.84	
		Vendor Subtotal for Division:60			37.84	
01-60-05-53-5500	LRS Holdings LLC	REFUSE REMOVAL PER CONTRAC	02/15/2022	0	97,076.33	
		Vendor Subtotal for Division:60			97,076.33	
01-60-05-53-5510	Greenwood Transfer LLC	LEAF & WIND STORM DAMAGE I	02/15/2022	53669	317.10	
		Vendor Subtotal for Division:60			317.10	
		Subtotal for Fund: 01			614,463.17	
02-00-00-21-0000	Shantanu Kamra	Refund Check 016841-000, 1111 BO	02/04/2022	53675	39.24	
		Vendor Subtotal for Division:00			39.24	
02-00-00-21-0000	Michael/Kathleen Mrkvicka/Kashima	Refund Check 009047-000, 512 PARI	02/10/2022	53684	5.76	
		Vendor Subtotal for Division:00			5.76	
02-00-00-21-0015	State Treasurer	PR Batch 00015.02.2022 State Income	02/15/2022	100011	1,405.80	
02-00-00-21-0015	State Treasurer	PR Batch 00028.02.2022 State Income	02/28/2022	100018	1,553.17	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
Vendor Subtotal for Division:00					2,958.97	
02-00-00-21-0015	United States Treasury	PR Batch 00015.02.2022 Medicare En	02/15/2022	100012	461.33	
02-00-00-21-0015	United States Treasury	PR Batch 00015.02.2022 Medicare En	02/15/2022	100012	461.33	
02-00-00-21-0015	United States Treasury	PR Batch 00015.02.2022 FICA Emplo	02/15/2022	100012	1,972.66	
02-00-00-21-0015	United States Treasury	PR Batch 00015.02.2022 Federal Inco	02/15/2022	100012	3,810.04	
02-00-00-21-0015	United States Treasury	PR Batch 00015.02.2022 FICA Emplo	02/15/2022	100012	1,972.66	
02-00-00-21-0015	United States Treasury	PR Batch 00028.02.2022 Medicare En	02/28/2022	100019	506.80	
02-00-00-21-0015	United States Treasury	PR Batch 00028.02.2022 FICA Emplo	02/28/2022	100019	2,167.02	
02-00-00-21-0015	United States Treasury	PR Batch 00028.02.2022 Federal Inco	02/28/2022	100019	4,354.11	
02-00-00-21-0015	United States Treasury	PR Batch 00028.02.2022 Medicare En	02/28/2022	100019	506.80	
02-00-00-21-0015	United States Treasury	PR Batch 00028.02.2022 FICA Emplo	02/28/2022	100019	2,167.02	
Vendor Subtotal for Division:00					18,379.77	
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00028.02.2022 IMRF-Volun	02/28/2022	100016	303.46	
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00028.02.2022 IMRF Emplc	02/28/2022	100016	2,139.45	
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00028.02.2022 IMRF Emplc	02/28/2022	100016	898.35	
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00028.02.2022 IMRF Emplc	02/28/2022	100016	1,072.40	
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00028.02.2022 IMRF-Volun	02/28/2022	100016	276.30	
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00028.02.2022 IMRF Emplc	02/28/2022	100016	479.27	
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00015.02.2022 IMRF-Volun	02/15/2022	100016	303.48	
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00015.02.2022 IMRF Emplc	02/15/2022	100016	1,901.81	
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00015.02.2022 IMRF Emplc	02/15/2022	100016	867.35	
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00015.02.2022 IMRF Emplc	02/15/2022	100016	463.45	
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00015.02.2022 IMRF Emplc	02/15/2022	100016	951.05	
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00015.02.2022 IMRF-Volun	02/15/2022	100016	241.11	
Vendor Subtotal for Division:00					9,897.48	
02-00-00-21-0040	ICMA Retirement Corporation - 302	PR Batch 00015.02.2022 ICMA	02/15/2022	100009	40.70	
02-00-00-21-0040	ICMA Retirement Corporation - 302	PR Batch 00015.02.2022 ICMA	02/15/2022	100009	240.24	
02-00-00-21-0040	ICMA Retirement Corporation - 302	PR Batch 00028.02.2022 ICMA	02/28/2022	100015	39.69	
02-00-00-21-0040	ICMA Retirement Corporation - 302	PR Batch 00028.02.2022 ICMA	02/28/2022	100015	249.05	
Vendor Subtotal for Division:00					569.68	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
02-00-00-21-0041	AXA Equitable Retirement	PR Batch 00015.02.2022 AXA Flat	02/15/2022	100007	30.99	
02-00-00-21-0041	AXA Equitable Retirement	PR Batch 00028.02.2022 AXA Flat	02/28/2022	100013	31.00	
Vendor Subtotal for Division:00					61.99	
02-00-00-21-0050	International Union of Operating Eng	PR Batch 00028.02.2022 Public Work:	02/28/2022	6408	254.04	
02-00-00-21-0050	International Union of Operating Eng	PR Batch 00015.02.2022 Public Work:	02/15/2022	6408	249.24	
Vendor Subtotal for Division:00					503.28	
02-00-00-21-0050	International Union of Operating Eng	PR Batch 00028.02.2022 Public Work:	02/28/2022	6409	48.08	
02-00-00-21-0050	International Union of Operating Eng	PR Batch 00015.02.2022 Public Work:	02/15/2022	6409	46.99	
Vendor Subtotal for Division:00					95.07	
02-00-00-21-0050	NCPERS Group Life Ins.	PR Batch 00028.02.2022 Supplementa	02/28/2022	6410	15.96	
02-00-00-21-0050	NCPERS Group Life Ins.	PR Batch 00015.02.2022 Supplementa	02/15/2022	6410	16.79	
Vendor Subtotal for Division:00					32.75	
02-60-06-52-0400	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	02/01/2022	303	6,406.93	
Vendor Subtotal for Division:60					6,406.93	
02-60-06-52-0400	MOE Funds	P/W EMPLOYEE HEALTH INS/APR	02/28/2022	53742	8,869.00	
Vendor Subtotal for Division:60					8,869.00	
02-60-06-52-0420	Midwest Operating Eng-Pension Tru	P/W RETIREE EMPLOYEE HEALTHI	02/28/2022	53741	766.00	
Vendor Subtotal for Division:60					766.00	
02-60-06-52-0425	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	02/01/2022	303	142.01	
02-60-06-52-0425	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	02/01/2022	303	4.96	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal for Division:60			146.97	
02-60-06-53-0100	ComEd	ELECTRICITY FOR PUMP STATION	02/15/2022	53661	2,861.45	
		Vendor Subtotal for Division:60			2,861.45	
02-60-06-53-0200	Comcast Cable	INTERNET AT PUMP STATION	02/28/2022	53721	104.85	
		Vendor Subtotal for Division:60			104.85	
02-60-06-53-0200	Peerless Network Inc	MONTHLY PHONE BILL	02/15/2022	0	303.03	
		Vendor Subtotal for Division:60			303.03	
02-60-06-53-0200	Verizon Wireless	DATA SERVICE FOR TABLETS & M	02/15/2022	0	47.39	
		Vendor Subtotal for Division:60			47.39	
02-60-06-53-0380	Christopher B. Burke Engineering Ltd	STORMWATER MASTER PLAN - P	02/15/2022	0	6,027.50	
		Vendor Subtotal for Division:60			6,027.50	
02-60-06-53-0380	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	02/01/2022	303	16.80	
		Vendor Subtotal for Division:60			16.80	
02-60-06-53-0410	Bluebeam Inc	BLUEBEAM ANNUAL MAINTENA	02/28/2022	53719	148.50	
		Vendor Subtotal for Division:60			148.50	
02-60-06-53-0410	ClientFirst Consulting Group LLC	AUTOMATED WATER METER IT A	02/15/2022	0	234.38	
02-60-06-53-0410	ClientFirst Consulting Group LLC	FY22 - IT SUPPORT POLICE DEPT/	02/28/2022	0	735.31	
02-60-06-53-0410	ClientFirst Consulting Group LLC	FY22 - IT SUPPORT/JAN 2022	02/28/2022	0	3,045.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal for Division:60			4,014.69	
02-60-06-53-0410	Fifth Third Bank	AMAZON WEB SERVICES - JAN 20	02/28/2022	304	78.19	
		Vendor Subtotal for Division:60			78.19	
02-60-06-53-0410	Greatline Communications	PD BOOKING JACK REPAIR	02/28/2022	53729	105.00	
		Vendor Subtotal for Division:60			105.00	
02-60-06-53-0410	MGP Inc	GIS CONSORTIUM STAFFING SER	02/15/2022	0	1,788.42	
		Vendor Subtotal for Division:60			1,788.42	
02-60-06-53-0410	SBRK Finance Holdings Inc	IT SUPPORT FOR WATER AMI PRC	02/15/2022	53701	179.00	
02-60-06-53-0410	SBRK Finance Holdings Inc	UB WEB PAYMENTS/JAN 2022	02/15/2022	53701	801.00	
		Vendor Subtotal for Division:60			980.00	
02-60-06-53-0410	SHI International Corp	WINDOWS MAINTENANCE	02/28/2022	53749	232.60	
		Vendor Subtotal for Division:60			232.60	
02-60-06-53-0410	Spinutech	MONTHLY WEB HOSTING	02/15/2022	53705	58.75	
		Vendor Subtotal for Division:60			58.75	
02-60-06-53-3050	NG Plumbing Inc	WATER MAIN BREAK REPAIR - 91	02/15/2022	53688	9,000.00	
02-60-06-53-3050	NG Plumbing Inc	WATER MAIN BREAK REPAIR - 91	02/15/2022	53688	5,500.00	
02-60-06-53-3050	NG Plumbing Inc	WATER MAIN BREAK REPAIR - 33	02/15/2022	53688	5,000.00	
		Vendor Subtotal for Division:60			19,500.00	
02-60-06-53-3200	Wigit's Truck Center	FILTERS FOR ANNUAL PW TRUCK	02/28/2022	53754	750.50	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal for Division:60			750.50	
02-60-06-53-3300	De Lage Landen Financial Svcs Inc	MONTHLY LEASING (3) COPIERS/	02/28/2022	53724	41.76	
		Vendor Subtotal for Division:60			41.76	
02-60-06-53-3300	Regal Business Machines Inc	(3) COPIERS MAINTENANCE & CC	02/15/2022	53696	35.20	
		Vendor Subtotal for Division:60			35.20	
02-60-06-53-3600	Energenecs Inc	SENSOR FOR RESERVOIR AT PUM	02/28/2022	53726	1,205.00	
		Vendor Subtotal for Division:60			1,205.00	
02-60-06-53-3600	Fredriksen Fire Equipment Co.	ANNUAL FIRE ALARM - SPRINKL	02/28/2022	53727	51.40	
		Vendor Subtotal for Division:60			51.40	
02-60-06-53-3600	Patten Industries Inc	GENERATOR INSPECTION AT PUM	02/15/2022	0	569.00	
02-60-06-53-3600	Patten Industries Inc	GENERATOR INSPECTION AT PUM	02/15/2022	0	166.00	
		Vendor Subtotal for Division:60			735.00	
02-60-06-53-3630	Matthew Heintz	OVERHEAD SEWER REIMBURSE	02/28/2022	53731	4,000.00	
		Vendor Subtotal for Division:60			4,000.00	
02-60-06-53-3631	Robert Armalas	LEAD SVC LINE REPLACE PROGE	02/15/2022	53645	7,500.00	
		Vendor Subtotal for Division:60			7,500.00	
02-60-06-53-3631	Eric Samore	LEAD SERVICE LINE REPLACE PF	02/15/2022	53700	7,500.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal for Division:60			7,500.00	
02-60-06-53-4250	IL Section American Water Works A:	FULL CONF REGISTRATION WATE	02/15/2022	53670	400.00	
		Vendor Subtotal for Division:60			400.00	
02-60-06-53-4350	Sebis Direct (Printing)	UTILITY BILLING PRINTING/JAN	02/15/2022	0	124.97	
		Vendor Subtotal for Division:60			124.97	
02-60-06-53-4480	Suburban Laboratories Inc	WATER QUALITY TESTING	02/15/2022	53707	515.00	
		Vendor Subtotal for Division:60			515.00	
02-60-06-53-5400	Leyden Lawn Sprinklers Inc	IRRIGATION DAMAGE REPAIR FR	02/15/2022	53679	675.20	
02-60-06-53-5400	Leyden Lawn Sprinklers Inc	IRRIGATION DAMAGE REPAIR FR	02/15/2022	53679	241.40	
		Vendor Subtotal for Division:60			916.60	
02-60-06-54-0200	Keller-Heartt Oil Co Inc	OIL FOR PUBLIC WORKS TRUCKS	02/15/2022	0	555.90	
		Vendor Subtotal for Division:60			555.90	
02-60-06-54-0200	Leahy-Wolf Company	OIL FOR PUBLIC WORKS TRUCKS	02/15/2022	53678	336.84	
		Vendor Subtotal for Division:60			336.84	
02-60-06-54-0310	Multi Service Technology Solutions	UNIFORM WORK BOOTS/D RADD	02/15/2022	53685	197.99	
		Vendor Subtotal for Division:60			197.99	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
02-60-06-54-0600	Core & Main LP	MAIN BREAK PARTS FOR STOCK	02/15/2022	53662	750.78	
02-60-06-54-0600	Core & Main LP	CREDIT MEMO: MAIN BREAK PAI	02/15/2022	53662	-750.78	
		Vendor Subtotal for Division:60			0.00	
02-60-06-54-0600	Fifth Third Bank	CREDIT: REFUNDED SALES TAX (02/28/2022	304	-65.00	
		Vendor Subtotal for Division:60			-65.00	
02-60-06-54-0600	Harrington Industrial Plastics LLC	KIT TEST PHOSPHATE REAGENT	02/28/2022	53730	63.53	
		Vendor Subtotal for Division:60			63.53	
02-60-06-54-1300	Sebis Direct (Postage)	UTILITY BILLING POSTAGE/FEB 2	02/15/2022	0	433.13	
		Vendor Subtotal for Division:60			433.13	
02-60-06-54-2200	City of Chicago	PURCHASE OF WATER	02/15/2022	53657	66,783.51	
02-60-06-54-2200	City of Chicago	PURCHASE OF WATER	02/15/2022	53657	55,360.42	
		Vendor Subtotal for Division:60			122,143.93	
02-60-06-55-1150	Rick's Sewer and Drainage	SEWER WORK COMPLETED AT 20	02/15/2022	53699	1,115.00	
		Vendor Subtotal for Division:60			1,115.00	
02-60-06-55-1300	Siemens Industry Inc	ADVANCED METERING INFRA PR	02/15/2022	53703	30,584.90	
		Vendor Subtotal for Division:60			30,584.90	
		Subtotal for Fund: 02			264,141.71	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
13-00-00-55-8925	Integrity Environmental Services Inc	FUEL SYSTEM REPLACE PREP OF	02/15/2022	53672	1,360.00	
13-00-00-55-8925	Integrity Environmental Services Inc	FUEL SYSTEM REPLACEMENT LU	02/15/2022	53672	475.00	
13-00-00-55-8925	Integrity Environmental Services Inc	FUEL SYSTEM REPLACEMENT CC	02/15/2022	53672	760.00	
Vendor Subtotal for Division:00					2,595.00	
Subtotal for Fund: 13					2,595.00	
14-00-00-44-4240	Safespeed	FEES OWED DUE TO REVENUE BI	02/28/2022	53745	208.04	
Vendor Subtotal for Division:00					208.04	
14-00-00-55-1250	V3 Companies, Ltd	2021 GREEN ALLEY PROJECT (FIN	02/15/2022	53710	14,362.55	
Vendor Subtotal for Division:00					14,362.55	
Subtotal for Fund: 14					14,570.59	
31-00-00-53-0100	ComEd	ELECTRICITY FOR 11 ASHLAND (02/15/2022	53661	24.25	
31-00-00-53-0100	ComEd	ELECTRICITY FOR 11 ASHLAND (02/15/2022	53661	17.55	
31-00-00-53-0100	ComEd	ELECTRICITY FOR 10 LATHROP A	02/15/2022	53661	36.68	
Vendor Subtotal for Division:00					78.48	
31-00-00-53-0100	Fifth Third Bank	NATURAL GAS BILL FOR 10 LATH	02/28/2022	304	91.40	
Vendor Subtotal for Division:00					91.40	
31-00-00-53-0100	Nicor Gas Company	NATURAL GAS FOR 11 ASHLAND	02/15/2022	53689	30.53	
31-00-00-53-0100	Nicor Gas Company	NATURAL GAS FOR 11 ASHLAND	02/15/2022	53689	32.31	
31-00-00-53-0100	Nicor Gas Company	NATURAL GAS FOR ASHLAND (#1	02/28/2022	53743	32.11	
31-00-00-53-0100	Nicor Gas Company	NATURAL GAS FOR ASHLAND (#2	02/28/2022	53743	30.43	
Vendor Subtotal for Division:00					125.38	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
31-00-00-53-0425	Klein Thorpe and Jenkins Ltd	MADISON ST TIF DISTRICT	02/28/2022	0	66.00	
		Vendor Subtotal for Division:00			66.00	
31-00-00-53-3600	Village of Forest Park	CONTRACTUAL LANDSCAPING C	02/15/2022	53712	3,741.00	
		Vendor Subtotal for Division:00			3,741.00	
		Subtotal for Fund: 31			4,102.26	
35-00-00-53-0420	Ice Miller LLP	BOND COUNSEL FOR DSEB ISSUE	02/28/2022	53732	5,084.00	
		Vendor Subtotal for Division:00			5,084.00	
		Subtotal for Fund: 35			5,084.00	
		Report Total:			904,956.73	



Village of River Forest
Village Administrator's Office
400 Park Avenue
River Forest, IL 60305
Tel: 708-366-8500

MEMORANDUM

Date: March 9, 2022
To: Brian Murphy, Village Administrator
From: Jonathan Pape, Assistant to the Village Administrator
Subj: Village-Wide Performance Measurement Report – February 2022

Typically, this report is provided to the Village Board of Trustees on a monthly basis. It has not been published for the last several months. Due to turnover in several positions that are key for the completion of this report, Staff needed additional time to complete it. The Year To Date (YTD) numbers in this month's report do include the data from all months since May 2021.

Building Department Performance Measures	FY 2021 Actual	FY 2022 Goal	February Actual	FY 2022 YTD
Plan reviews of large projects completed in 21 days or less	86% (108 of 126)	95%	61% (22 of 36)	69% (266 of 385)
Average length of review time for plan reviews of large projects	14.4 days (Monthly Avg)	>21	17 days	19.5 days (Monthly Avg)
Re-reviews of large projects completed in 14 days or less	93% (139 of 149)	95%	82% (18 of 22)	86% (167 of 195)
Average length of review time for plan re-reviews of large projects	8.3 days (Monthly Avg)	>14	10.9 days	8.1 days (Monthly Avg)
Plan reviews of small projects completed in 7 days or less	100% (152 of 152)	95%	40% (4 of 10)	56% (102 of 181)
Express permits issued at time of application	100% (213 of 213)	100%	60% (12 of 20)	53% (146 of 277)
Inspections completed within 24 hours of request	100% (1542 of 1542)	100%	99% (316 of 320)	99% (2652 of 2688)
Contractual inspections passed	94% (1453 of 1542)	80%	84% (269 of 320)	90% (2410 of 2688)
Code violation warnings issued	123	N/A	1	19
Code violation citations issued	28	N/A	1	23

Fire Department Performance Measures	FY 2021 Actual	FY 2022 Goal	February Actual	FY 2022 YTD
Average fire/EMS response time for priority calls for service (Includes call processing time)	4:06 minutes	<5 Min	5:42 minutes	4:45 minutes
Customer complaints and/or public safety professional complaints	0%	<1%	0%	0%
All commercial, multi-family and educational properties inspected annually	289	358 inspections	43	290
Injuries on duty resulting in lost time	1	<3	0	2
Plan reviews completed 10 working days after third party review	2.39 days on average	<10	8.0	9.8
Complete 270 hours of training for each shift personnel	4797	5092	375.5	3638.25
Inspect and flush fire hydrants annually	382	445 annually	0	445

Police Department Performance Measures	FY 2021 Actual	FY 2022 Goal	February Actual	FY 2022 YTD
Average police response time for high priority calls for service (Does not include call processing time)	3:20 minutes	4:00	2:06 minutes	3:12 minutes
Injuries on duty resulting in lost time	4	0 Days Lost	0	0
Reduce claims filed for property & vehicle damage caused by the Police Department by 25%	4	<3	1	6
Maintain positive relationship with the bargaining unit and reduce the number of grievances	1	0%	0	0
Reduce overtime and improve morale by decreasing sick leave usage	239 days	10% reduction	25 days	90 days
Track accidents at Harlem and North to determine impact of red light cameras	5 accidents	10% reduction	0 accidents	8 accidents
Decrease reported thefts (214 in 2012)	173	5% reduction	10	100
Formal Citizen Complaints	0	0	0	0
Use of Force Incidents	15	0	1	5
Send monthly crime alerts to inform residents of crime patterns and prevention tips	148	1 email/month; 12 emails/year	8	122

Public Works Performance Measures	FY 2021 Actual	FY 2022 Goal	February Actual	FY 2022 YTD
Complete tree trimming/pruning service requests within 7 working days	97% (209 of 216)	95%	#VALUE!	91% (125 of 138)
Complete service requests for unclogging blocked catch basins within 5 working days	100% (5 of 5)	95%	N/A (0 of 0)	100% (2 of 2)
Percent of hydrants out of service more than 10 working days	0.00% (0 of 4840)	<1%	N/A	0.00% (0 of 3080)
Replace burned out traffic signal bulb within 8 hours of notification	N/A	99%	N/A	N/A
Complete service requests for patching potholes within 5 working days	100% (8 of 8)	95%	N/A (0 of 0)	100% (4 of 4)
Repair street lights in-house, or schedule contractual repairs, within five working days of notification	100% (25 of 25)	95%	100% (1 of 1)	81% (21 of 26)
Safety: Not more than two employee injuries annually resulting in days off from work	0	≤2	0	#VALUE!
Safety: Not more than one vehicle accident annually that was the responsibility of the Village	0	≤1	0	0
Televis 2,640 lineal feet of combined sewer each month from April – September	202% (32098 of 15,840)	2,640/ month (15,840/ year)	N/A (0 of 0)	142% (18775 of 13200)
Exercise 25 water system valves per month	88% (242 of 275)	25/month (300/year)	0% (0 of 25)	128% (97 of 76)

N/A: Not applicable, not available, or no service requests were made



MEMORANDUM

Date: March 14, 2022

To: Catherine Adduci, Village President
Village Board of Trustees

From: Brian Murphy, Village Administrator

Subject: Village Administrator's Report

Upcoming Meetings (all meetings are at Village Hall unless otherwise noted)

Tuesday, March 15	7:00 PM	Plan Commission Meeting
Tuesday, March 15	7:00 PM	Diversity, Equity and Inclusion Advisory Group Meeting
Wednesday, March 16	7:30 PM	Traffic and Safety Commission Meeting
Thursday, March 17	7:30 PM	Development Review Board Meeting
Monday, March 21	7:00 PM	Committee of the Whole Meeting
Wednesday, March 23	6:00 PM	Board of Fire and Police Commissioners Meeting
Thursday, March 24	7:00 PM	Historic Preservation Commission Meeting
Monday, March 28	7:00 PM	Village Board of Trustees Meeting

Recent Payments of >\$10,000

In accordance with the purchasing policy, the following is a summary of payments between \$10,000 and \$20,000 that have occurred since the last Board meeting:

Vendor	Amount	Description
ClientFirst Consulting Group LLC	\$15,121.25	IT Support
Klein, Thorpe and Jenkins Ltd	\$19,719.84	Legal Services
Lyons & Pinner Electric Companies	\$18,079.00	Energizing Street Lights
West Suburban Consolidated	\$18,186.00	Monthly Contribution - 911 Dispatch
Bestco Hartford	\$11,894.10	Purchase of Fuel
MOE Funds	\$16,133.00	P/W Employee Insurance

New Business Licenses:

Thomas J. Rostafinski 7627 Lake Street Suite #215 Licensed Clinical Psychologist

Thank you.

Jonathan Pape

From: Village of River Forest <noreply@vrf.us>
Sent: Sunday, April 14, 2019 3:13 PM
To: Jonathan Pape
Subject: Volunteer form submission

The following volunteer form was submitted on: 04/14/2019

Boards:

Development Review Board

Plan Commission

Zoning Board of Appeals

Name: Erik Harris

Email: [REDACTED]

Address: 211 Park Ave

Phone: [REDACTED]

Background:

I am a practicing architect for over 20 years, graduated from the Illinois Institute of Technology in 1994 and professionally licensed in Illinois since 2004. I've spent the majority of my career working on residential and commercial high-rise buildings in Chicago and the surrounding area, acting as the Project Architect and specializing in the technical aspects of building enclosure and construction management. As the Architect of Record representative on these projects, I was responsible for securing the building permit and the Planned Development applications with our developer clients for approval by the jurisdictional authorities. Residential . Park Place, condominiums . Millennium Centre, condominiums Historic Preservation . Union Station Head House, infrastructure improvements . Wrigley Building, core & shell renovations Commercial . 150 N Riverside Plaza, office . 110 N Wacker Drive, office Institutional . Dominican University, parking garage . Rosalind Franklin University, laboratory addition

Interest:

We are still new to River Forest, having moved here in the summer of 2016 after 15 years in Evanston. We're very happy with the home, neighbors, and community we've quickly found here, which has fostered my interest in participating more in the functions of the village. I recently campaigned for a role as trustee on the River Forest Public Library based on discussions and recommendation from a board member there. It proved to be an unsuccessful run for me, but during that campaign I was introduced to many of the trustees and officials that serve River Forest, followed several of the other local elections this year, and attended panel forums and board meetings to learn more about the candidates and operation of River Forest. I enjoyed the experience despite the loss, and am still interested in the idea of being more involved with the community. I'd like to contribute my personal interests and professional experience to the future direction of River Forest. Nearly all of the projects I've worked on as an architect have been private developments that went through a PD review process. And while much larger than anything that would be seen here, all of them dealt with the same issues and had the same goals as any project in River Forest would: an appropriate sense of scale and material, compliance with zoning and building code, creation of maximum value, and contribution to the public sphere. I think the new Comprehensive Plan is an excellent document full of solid research and recommendations. I am applying to serve on one of the Development, Plan, or Zoning commissions that will use this plan as guidance for the future growth and development of River Forest.

Comments:

Interested in serving on Development, Plan, or Zoning commission, depending on what would be considered the best fit and the available openings

Jonathan Pape

From: Village of River Forest <noreply@mail128-130.atl41.mandrillapp.com> on behalf of Village of River Forest <noreply@vrf.us>
Sent: Thursday, December 9, 2021 8:20 PM
To: Jonathan Pape
Subject: Volunteer form submission

Follow Up Flag: Follow up
Flag Status: Flagged

The following volunteer form was submitted on: 12/09/2021

Boards:

Economic Development Commission

Zoning Board of Appeals

Name: Mary Shoemaker

Email: [REDACTED]

Address: 633 Keystone Ave.

Phone: [REDACTED]

Background:

I am an atty and was VP of Real Estate for major US retailers for over 30 yrs. I was a senior executive for Williams Sonoma, Inc. in this capacity. I oversaw site selection and real estate matters for all brands, including Williams Sonoma, Pottery Barn and West Elm throughout North America.

Interest:

I am interested in real estate and development issues concerning River Forest. Serving on the Development Review Board and/or the Zoning Bd of Appeals interests me because of my extensive work and love of real estate and development. I would like to give back to my community.