



VILLAGE OF RIVER FOREST REGULAR VILLAGE BOARD MEETING

Monday, April 11, 2022 – 7:00 PM
Village Hall – 400 Park Avenue – River Forest, IL 60305
Community Room

AGENDA

Public comments sent in advance of the meeting shared with the Village President and Board of Trustees. You may submit your written public comments via email in advance of the meeting to: vbot@vrf.us. You may listen to the meeting by participating in a Zoom conference call as follows: dial-in number: 312-626-6799 with meeting ID: 835 8248 3319 or by clicking here: <https://us02web.zoom.us/j/83582483319>. If you would like to speak during public comment, please email ebabora@vrf.us by 4:00 PM on Monday, April 11, 2022. If you would like to watch the livestream, please go to the Village website: <https://www.vrf.us/events/event/2178>.

1. Call to Order/Roll Call
2. Pledge of Allegiance
3. Citizen Comments
4. Elected Official Comments & Announcements
5. Public Hearing - FY 2023 Village Operating Budget
6. Consent Agenda
 - a. Village Board of Trustees Meeting Minutes - March 14, 2022
 - b. Support of the Local Government Distributive Fund - Resolution
 - c. Tax Increment Financing - Resolution
 - d. Approval of a Contract in the Amount of \$580,331.10 to Capitol Cement Company, Inc. for the Green Alley Improvement Project (Phase 1) and Authorize the Village Administrator to Execute the Contract Agreement
 - e. Approve an Agreement with Thomas Engineering Group to Perform Construction Engineering Services for a not-to-Exceed Cost of \$55,991.52 and Authorize the Village Administrator to Execute the Contract Agreement
 - f. Approval of a Payment in the Amount of \$23,117.22 to Springbrook Holding Company LLC for Annual Maintenance for the Period from May 1, 2022 to April 30, 2023
 - g. Approval of a Payment in the Amount of \$26,117.41 to Klein, Thorpe and Jenkins, Ltd. for Legal Services
 - h. Authorize the Village Administrator to Execute a Right-of-way Encroachment Waiver and Agreement for an Irrigation System in the Public Right-of-Way with the Property Owners at 1138 Park Avenue
 - i. Authorization of Sale by Internet Auction of Municipal Property Owned by the Village of River Forest - Ordinance
 - j. Monthly Department Reports - March 2022
 - k. Financial Report - March 2022
 - l. Accounts Payable - March 2022 - \$1,941,948.83
 - m. Village Administrator's Report
7. Consent Items for Separate Consideration
 - a. Accounts Payable from the General Fund to McDonald's-Karavites totaling \$58.60 (*Trustee O'Connell Common Law Conflict of Interest*)
8. Recommendations of Boards, Commissions and Committees

a. Traffic and Safety Commission - Recommendation to Install Temporary Bollards at the Limits of the Parking Lanes in the Eastbound/Westbound Directions of Washington Boulevard at its Intersection with Keystone Avenue.

9. Unfinished Business

a. Authorization to Execute an Agreement for Solid Waste Collection and Disposal Services Between the Village of River Forest and Lakeshore Recycling Systems, LLC - Resolution

10. New Business

a. Police Department Training - Presentation

b. Amendments to the Ethics Ordinance - Discussion

c. Contract Amendment with SAFEbuilt for Professional Plan Review Services – Approval

11. Executive Session

12. Adjournment

**VILLAGE OF RIVER FOREST
REGULAR VILLAGE BOARD OF TRUSTEES MINUTES
Monday, March 14, 2022**

A regular meeting of the Village of River Forest Board of Trustees was held on Monday, March 14, 2022 at 7:00 p.m. in the Community Room of Village Hall, 400 Park Avenue – River Forest, IL.

1. CALL TO ORDER/ROLL CALL

The meeting was called to order at 7:00p.m. Upon roll call, the following persons were:

Present: President Adduci, Trustees Bachner, Brennan, Gillis, Johnson, Vazquez, Village Clerk Keller

Absent: Trustee O'Connell

Also, Present: Village Administrator Brian Murphy, Assistant Village Administrator Lisa Scheiner, Assistant to the Village Administrator Jonathan Pape, Management Analyst/Deputy Clerk Elijah Bebora, Fire Chief Thomas Gaertner, Police Chief James O'Shea, Finance Director Rosemary McAdams, Director of Public Works and Development Services Jeff Loster, Village Attorney Greg Smith

President Adduci asked for a motion to allow Trustees Johnson and Gillis to attend the meeting remotely.

Trustee Vazquez made a motion to allow Trustees Johnson & Gillis to attend the Village Board Meeting remotely. Second by Trustee Brennan

Roll call:

Ayes: Trustees Bachner, Brennan, Vazquez

Absent: O'Connell

Nays: None

Motion Passes.

2. PLEDGE OF ALLEGIANCE

President Adduci led the pledge of allegiance.

3. CITIZEN COMMENTS

None

4. ELECTED OFFICIAL COMMENTS & ANNOUNCEMENTS

a. Trustee Liaison Updates

Trustee Johnson stated that he wishes everyone a safe Spring and upcoming March madness.

Trustee Brennan stated that the community's hearts and minds are with the people in Ukraine. She remarked that there was a nice gathering in front of Village Hall honoring local residents who have Ukrainian connections. She stated that she participated in a bystander training to stop anti-Asian and xenophobic harassment. She commented that she learned about the meeting from the Mayors Metropolitan Caucus. She remarked that anyone can sign up for the training and the training is facilitated by Asian American Advancing Justice in Chicago, CARE Chicago, and Holler Back. The training provided some history on the issue, and how to handle it. She stated that the 11th annual winter film fest was a success.

Village Clerk Keller stated that he had nothing new to add to the permanent record.

Trustee Vazquez stated that on March 3, he and President Adduci attended the Mayors Metropolitan Caucus Age Friendly Communities Collaborative. He remarked that the topic of discussion was the resources available for age friendly communities. He stated that the Village will be applying for a AARP community challenge grant. He commented that he attended the gathering in support for Ukraine and heard stories from the Ukrainian community on what their families are experiencing. He remarked that he encourages everyone to place a Ukraine yard sign on their lawns in support of Ukrainian families. He commented that the Age-Friendly Advisory Committee met on March 9. He remarked that the survey compilation is completed and is stored on survey monkey. He commented that the Committee will perform the analysis themselves and no funds for a consultant are needed. He stated that he would like to wish everyone a safe St. Patrick's day.

Trustee Gillis stated that she attended the Ukrainian Rally for Peace and was very moved. She commented that she urges everyone to take a Ukraine yard sign to show support. She commented that she is participating in Diversity, Equity, and Inclusion efforts in her workplace. She stated that an amazing thing about the Village Board is that Trustees work outside the duties of contributing to the community. She remarked there often is synergies that occur that cross both. She commented that she continues to learn more about Diversity, Equity, and Inclusion in the workplace, community, and society. She stated she would like to wish everyone a safe and healthy St. Patrick's Day.

Trustee Bachner began with a land acknowledgment, stating that this land was once and still is inhabited by Indigenous people and that River Forest continues to be a place that people from diverse backgrounds live and gather. She stated that she would like to wish everyone a happy and safe St. Patrick's Day. She commented that she attended the Ukraine rally for peace in front of Village Hall and was moved at the sight of the Ukrainian flag being raised. She remarked that there are many ways to support Ukrainians that residents can find on the Village website. She commented that the Diversity, Equity, and Inclusion Sub-Committee's met to begin the work they are tasked to accomplish. She commented that the Sub-Committee groups will meet the second meeting of each month to work. She commented that there are seven different Sub-Committees made up of five people. She remarked the Sub-Committees are:

Request for Proposal/Consultant; employment/human resources; purchasing and suppliers; housing; community outreach; intergovernmental relations; and governance/Diversity Equity, and Inclusion framework.

Village President Adduci stated that she wishes everyone a happy International Women's Day, Happy St. Patrick's Day, and happy march madness. She commented that the Ukraine rally was very moving and members of the community spoke very passionately about Ukraine. She commented that she wishes that the conflict can end in a peaceful way. She remarked that a Ukraine resolution will be passed at tonight's Village Board meeting.

b. Recognition of Jonathan Pape

Village President Adduci read the Proclamation recognizing Jonathan Pape.

She commented that Jonathan Pape began his career with the Village of River Forest in July 2015 as a Graduate Intern; and Jonathan's talent and excellent performance were recognized when he was promoted to the position of Management Analyst in 2017. She remarked that after receiving his Master's Degree, Jonathan was again promoted to the position of Assistant to the Village Administrator in 2020. She commented that Jonathan Pape has displayed exceptional professional ability in each role he has held during his tenure with the Village and has made significant contributions to the Village of River Forest. She remarked that among his many contributions are the skillful management of the Village's communications program, design, and launch of a new website and community calendar, oversight of the Village's Information Technology program, and implementation of many technological improvements in support of all Village Departments. She stated that he supported the efforts of the Historic Preservation Commission, Collaboration Committee, and Ethics Commission. She remarked that in 2021, Jonathan was instrumental in supporting the efforts of the Senior Response Team in the early days of the COVID-19 pandemic and led the organization in the execution of COVID-19 vaccination clinics in River Forest that resulted in the vaccination of over 750 older adults who were most vulnerable to the COVID-19 virus. She stated that Jonathan is a highly regarded member of the Village's management team, whose leadership, professionalism, dedication, and positive attitude are a credit to his profession. She remarked that she thanks Jonathan Pape for his dedicated service to the Village of River Forest and offer our sincere gratitude and best wishes for future success.

Trustee Brennan commented that it was a pleasure working with Jonathan and he will be missed.

Trustee Vazquez stated that Village residents have always said nice things about Jonathan and that he made a fantastic impact in the Village.

Trustee Bachner stated that Jonathan helped with the population count with the 2020 Census, and was creative with solutions.

President Adduci wished Jonathan the best of luck.

5. CONSENT AGENDA

- a. Village Board of Trustees Meeting Minutes - February 28, 2022
- b. Support for Ukraine - Resolution
- c. Adopt a Resolution Appointing a Delegate an Alternate Delegate to the Intergovernmental Risk Management Agency (IRMA) - Resolution
- d. Amendment to the Annual Budget for Corporate Purposes for the Current Fiscal Year Commencing on the 1st Day of May 2021 and Ending on the 30th Day of April 2022 for the Village of River Forest, Illinois - Ordinance
- f. Approval of a Payment in the Amount of \$24,719.32 to The Davenport Group USA, Ltd for LAMA Annual Maintenance for the Period from May 1, 2022 – April 30, 2023
- g. Monthly Department Reports - February 2022
- h. Financial Report - February 2022
- i. Accounts Payable - February 2022 - \$1,390,290.85
- j. Village-Wide Performance Measurement Report - February 2022
- k. Village Administrator's Report

Trustees Brennan stated she would like to pull consent agenda item E.

Motion by Trustee Bachner to approve consent agenda items A-D and F-K. Second by Trustee Brennan.

Roll call:

Ayes: Trustees Bachner, Gillis, Brennan, Johnson, O'Connell, Vazquez

Absent: O'Connell

Nays: None

Motion Passes.

e. Ratify a Contract Award to Davis Tree Care & Landscaping for the 2021 Tree Trimming Program in a not-to-exceed Amount of \$50,025.00 and Ratify a Contract Award to Homer Tree Care for the 2021 Tree and Stump Removal Program in a not-to Exceed Amount of \$44,000.00.

Motion by Trustee Bachner to approve agenda item E. Second by Trustee Gillis.

Trustee Brennan commented on the Tree Removal as it relates to the Sustainability Commission so that data can be gathered and include it in the comprehensive plan.

Director Loster commented that the information will be provided.

Trustee Gillis commented that there is a tree database and that she expected this information to be included there.

Trustee Bachner commented that the information was very interesting to read on how detailed the tree trimming is.

Roll call:

Ayes: Trustees Bachner, Gillis, Brennan, Johnson, Vazquez

Absent: O'Connell

Nays: None

Motion Passes.

6. CONSENT ITEMS FOR SEPARATE CONSIDERATION

None.

7. RECOMMENDATIONS OF BOARDS, COMMISSIONS AND COMMITTEES

a. Board and Commission Appointments

- i. Plan Commission - Appoint Erik Harris (Cragan Vacancy) - Remaining Term Expiring 4/30/2024

Motion by Trustee Vazquez to concur with the recommendation of the Village President to appoint Erik Harris for the remaining term expiring April 30, 2024. Second by Trustee Bachner.

- ii Development Review Board - Appoint Mary Shoemaker (Schubkegel Vacancy) - Remaining Term Expiring 4/30/2022

Motion by Trustee Vazquez to concur with the recommendation of the Village President to appoint Mary Shoemaker for the remaining term expiring on April 30, 2022. Second by Trustee Bachner.

- iii. Zoning Board of Appeals - Appoint Mary Shoemaker (Schubkegel Vacancy) - Remaining Term Expiring 4/30/2025

Motion by Trustee Vazquez to concur with the recommendation of the Village President to appoint Mary Shoemaker for the remaining term expiring on April 30, 2025. Second by Trustee Bachner.

Roll call:

Ayes: Trustees Bachner, Gillis, Brennan, Johnson, Vazquez

Absent: O'Connell

Nays: None

Motion Passes.

8. UNFINISHED BUSINESS

None

9. NEW BUSINESS

None

10. EXECUTIVE SESSION

None.

11. ADJOURNMENT

Motion to adjourn by Trustee Brennan. Second by Trustee Vazquez.

Roll call:

Ayes: Trustees Bachner, Brennan, Gillis, Johnson, Vazquez

Absent: O'Connell

Nays: None

Motion Passes.

The Village Board of Trustees Meeting adjourned at 7:40 p.m.

Jonathan Keller, Village Clerk



RESOLUTION NO. 22-XX

RESOLUTION SUPPORTING THE INCREASE OF LGDF REVENUE

WHEREAS, municipalities across the State of Illinois provide essential services to their residents that include public safety support, transportation and storm/wastewater infrastructure and community health services along with many others; and

WHEREAS, the State of Illinois has maintained a long-held agreement with municipalities to support and invest in these local services through the Local Government Distributive Fund (LGDF), which includes the collection and distribution of tax revenues on behalf of municipalities; and

WHEREAS, since the state income tax was adopted in 1969, state government has shared a percentage of total income tax collections through the LGDF with municipalities on a per capita basis in lieu of a local income tax; and

WHEREAS, these shared revenues have been significantly reduced by the State since 2011 from 10% to now 6.06%; and

WHEREAS, in addition to LGDF cuts over the years, the State has also reduced municipalities' share of the personal property replacement tax and increased sales tax collection fees while cities and villages have had to fund skyrocketing pension costs, which account for substantial budget increases each year; and

WHEREAS, municipalities depend on LGDF dollars, which can account between 10 and 20% of a municipality's operating budget, to lessen the burden on taxpayers and reduce the reliance on property taxes; and

WHEREAS, those municipalities with fewer revenue sources, such as retail businesses with higher equalized assessed values on property, suffer the most and will be forced to explore increasing property taxes or cutting services amid further LDGF reductions.

NOW, THEREFORE BE IT RESOLVED, The Village of River Forest urges the General Assembly and the Governor to Support House Bill 4169, which proposes the increase of LGDF payments to 8%, so municipalities across Illinois may provide higher service levels and lessen the reliance on property taxes.

AYES:

NAYS:

ABSENT:

Catherine Adduci, Village President

APPROVED by me this 11th day of April, 2022.

Jonathan Keller, Village Clerk

RESOLUTION NO. _____

**A RESOLUTION OF THE VILLAGE OF RIVER FOREST IN SUPPORT OF
TAX INCREMENT FINANCING**

WHEREAS, the Village of River Forest has the responsibility to promote economic development and revitalization of underperforming areas within the Village; and

WHEREAS, the Village of River Forest recognizes that Tax Increment Financing (TIF) is a means to address areas of blight, support development and promote local job creation and retention; and

WHEREAS, TIF incentives directly contribute to the expansion of the local tax base and attracts private development and new businesses to the Village; and

WHEREAS, the availability of TIF is a critical mechanism to spur economic development for the Village;

WHEREAS, the President and Board of Trustees of the Village of River Forest find that the availability of TIF as an economic development tool is essential for the continuing economic vitality of the Village.

NOW, THEREFORE, be it resolved by the President and Board of Trustees of the Village of River Forest as follows:

Section 1. The foregoing recitals shall be and are hereby incorporated as findings of fact as if said recitals were fully set forth herein.

Section 2. The Village of River Forest urges the Illinois General Assembly and Governor to protect TIF in its current form as a valuable economic development tool without additional restrictions on municipal governments and the communities they serve.

Section 3. The Village Clerk shall forward a copy of this Resolution to the Illinois Municipal League.

PASSED THIS 11th day of April, 2022.

AYES:

NAYS:

APPROVED THIS 11th day of April, 2022.

Catherine Adduci, Village President

ATTEST:

Jonathan Keller, Village Clerk



Illinois Municipal League

POSITION PAPER

February 22, 2022

Proposed Changes to Tax Increment Financing (TIF)

The Illinois Municipal League (IML) supports the utilization of TIF as one of the few tools available to municipal governments to spur economic development. According to data from the Office of the Illinois Comptroller, there are 1,490 TIF districts located throughout 537 Illinois municipalities.

The Issue:

SB 2298 (Sen. Gillespie, D-Arlington Heights) would significantly alter the Tax Increment Allocation Redevelopment Act (TIF Act) by granting the Joint Review Board (JRB) greater authority in the establishment, approval and extension of TIF districts, altering the criteria that may be used to establish a district and allowing a JRB to determine the designation and approval of surplus TIF funds.

Municipalities and municipal officials have the direct responsibility and full financial risk associated with economic development through the success or failure of TIF districts. Other units of government do not share in that risk and should not control the approval of a redevelopment project area.

By making numerous proposed changes, SB 2298 would take away one of the tools municipalities have to attract and retain businesses, thereby reducing the prospect of future development and redevelopment investments in those communities.

IML Solution:

IML respectfully requests that the General Assembly maintain the current law on TIF districts by opposing SB 2298 and support TIF as an economic development opportunity for municipalities across Illinois.

Bill Number:

SB 2298

Sponsor:

**Sen. Gillespie
(S-27)**

IML Position:

Oppose

SB 2298 IS DETRIMENTAL TO ILLINOIS COMMUNITIES THAT BENEFIT FROM TIF.

Educate. Advocate. Empower.

PRESIDENT

Mayor Julie Moore Wolfe, Decatur

FIRST VICE PRESIDENT

Village President Catherine Adduci, River Forest

SECOND VICE PRESIDENT

Village President Vernard L. Alsberry, Jr., Hazel Crest

EXECUTIVE DIRECTOR

Brad Cole, Former Mayor, Carbondale

VICE PRESIDENTS

Mayor Richard H. Veenstra, Addison

Mayor Richard Irvin, Aurora

Village President Katrina Thompson, Broadview

Mayor Deborah Frank Feinen, Champaign

Mayor Brandon Combs, Charleston

Mayor Lori E. Lightfoot, Chicago

Village President Charles E. Tokar, Chicago Ridge

Mayor Teresa Kernc, Diamond

Mayor Liandra Arellano, Jr., Dixon

Mayor Reggie Freeman, East Moline

Mayor Robert Eastern III, East St. Louis

Mayor Art Risavy, Edwardsville

Mayor Mark Kupsky, Fairview Heights

Mayor Jodi Miller, Freeport

Village President Mike McCormick, Godfrey

Village President Rodney S. Craig, Hanover Park

Mayor Andy Ezard, Jacksonville

Village President Sheila Chalmers-Currin, Matteson

Mayor Chris Brown, Morris

Mayor Joe Judge, Mount Carmel

Mayor John C. Lewis, Mount Vernon

Town President Chris Koos, Normal

Mayor Herb Roach, O'Fallon

Mayor Rita Ali, Peoria

Mayor Michael A. Troup, Quincy

Village President Rick Reinbold, Richton Park

Mayor Thomas McNamara, Rockford

Mayor George Van Dusen, Skokie

Mayor James O. Langfelder, Springfield

Mayor Gary W. Manier, Washington

Mayor Ruben Pineda, West Chicago

Mayor Christopher Nelson, West Dundee

Mayor Tom Jordan, West Frankfort

Mayor Billy McKinney, Zion

PAST PRESIDENTS

Village President Karen Darch, Barrington

Mayor Michael J. Inman, Macomb

Mayor Leon Rockingham, Jr., North Chicago

Mayor Gerald R. Bennett, Palos Hills

Mayor Ricky J. Gottman, Vandalia

February 11, 2022

The Honorable Don Harmon

Senate President

327 Statehouse

Springfield, IL 62706

Dear Senate President Harmon,

On behalf of the 1,296 cities, villages and towns in Illinois, **the Illinois Municipal League (IML) respectfully requests that you oppose SB 2298 (Sen. Gillespie, D-Arlington Heights).**

Since May 2021, representatives of IML have met with Senator Gillespie and other stakeholders in response to multiple proposals put forward to reform the current Tax Increment Allocation Redevelopment Act (a.k.a., TIF Act).

In furtherance of these discussions, IML negotiated in good faith by soliciting input from local officials and providing substantial feedback, multiple counter proposals and various recommendations in a timely manner. Throughout, we have maintained that IML cannot and will not advocate for changes to the TIF Act that would be harmful to or reduce the effectiveness of TIF in general.

On February 10, Senator Gillespie convened a meeting of the stakeholder working group to discuss her goals and announced that she intends to move her proposal with a new amendment representing issues we strongly oppose.

Many of the changes included in SB 2298 take away decision-making authority from municipal officials. From our perspective, this bill is unacceptable and, if enacted, will work against the economic development goals and needs of Illinois communities.

The Illinois Municipal League respectfully requests that you oppose SB 2298 and preserve Tax Increment Financing as a valuable development tool for municipal governments.

Please feel welcome to contact me by phone at (217) 525-1220 or by email at bcole@iml.org at any time. Thanks.

Yours very truly,

BRAD COLE
Executive Director

c: IML Board of Directors





MEMORANDUM

DATE: April 11, 2022

TO: Brian Murphy, Village Administrator

FROM: Jeff Loster, Director of Public Works and Development Services

SUBJECT: Award of Contract – Green Alley Improvement Project (Phase 1)

Issue: Staff is seeking the award of a contract for the Green Alley Improvement Project (Phase 1) Construction.

Analysis: The Village has budgeted for the reconstruction of all remaining alleys in FY 2023. The alleys have been split into “phases” to minimize impact to surrounding residents. The contract before you tonight is specific only to the next phase, which includes the reconstruction of three alleys.

The FY23 budget includes \$2,522,582 for Alley Improvements, with \$610,300 having been earmarked for this construction project. Similar to other recently reconstructed alleys, these have been designed to convey stormwater runoff toward the middle of the alley, where permeable pavers will be able to infiltrate the runoff into a storage layer of stone (under the pavers) to help prevent ponding. A perforated pipe will also be present under the permeable pavers to allow some stormwater to be conveyed into the sewer system during extremely heavy rain events.

On March 25, 2022, Staff received and opened six competitive bids. As the attached bid tabulation indicates, Capitol Cement Company, Inc. was the lowest bidder with a bid amount of \$580,331.10, which is within the allocated budget for this project. Though the Village has not previously worked with Capitol Cement Company, multiple references were checked and all provided positive feedback. As such, Staff recommends the award of the contract for the Green Alley Improvement Project (Phase 1) to Capitol Cement Company, Inc.

Recommendation: Staff recommends approval of this contract with the following motion: Motion to award a contract to Capitol Cement Company, Inc. in the amount of \$580,331.10 for the Green Alley Improvement Project (Phase 1) and authorize the Village Administrator to execute the contract agreement.

Attachments: Bid Tabulation

Village of River Forest
Green Alley Improvements - Phase 1
Bid Tabulation
3/25/2022

				Capitol Cement CO., Inc. 6231 North Pulaski Road Chicago, IL 60622		Triggi Construction, Inc. 1975 Powis Rd, POB 235 West Chicago, IL 60186		M&J Asphalt Paving Company 3124 S. 60th Court Cicero, IL 60804		A Lamp Concrete 1900 Wright Boulevard Schaumburg, IL 60196		Martam Construction, Inc. 1200 Gasket Dr. Elgin, IL 60120		Alliance Contractors, Inc. 1166 Lake Ave Woodstock, IL 60098	
ITEM NO.	ITEM	UNIT	QUANTITY	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	REMOVAL AND DISPOSAL OF UNSUITABLE MATERIAL	CU YD	98	\$49.00	\$4,802.00	\$32.50	\$3,185.00	\$94.70	\$9,280.60	\$25.00	\$2,450.00	\$55.00	\$5,390.00	\$15.00	\$1,470.00
2	CONSTRUCTION STAKING AND LAYOUT	L SUM	1	\$3,000.00	\$3,000.00	\$8,000.00	\$8,000.00	\$7,575.00	\$7,575.00	\$6,500.00	\$6,500.00	\$7,000.00	\$7,000.00	\$5,900.00	\$5,900.00
3	SAW CUT (SPECIAL)	FOOT	2,962	\$1.25	\$3,702.50	\$1.75	\$5,183.50	\$2.65	\$7,849.30	\$1.50	\$4,443.00	\$2.50	\$7,405.00	\$3.05	\$9,034.10
4	TRAFFIC CONTROL, MAINTENANCE OF TRAFFIC, DETOURS	L SUM	1	\$6,200.00	\$6,200.00	\$5,000.00	\$5,000.00	\$5,720.65	\$5,720.65	\$20,000.00	\$20,000.00	\$37,000.00	\$37,000.00	\$5,665.00	\$5,665.00
5	CURB REMOVAL	FOOT	98	\$4.00	\$392.00	\$5.00	\$490.00	\$3.40	\$333.20	\$5.00	\$490.00	\$18.00	\$1,764.00	\$15.00	\$1,470.00
6	COMBINATION CURB AND GUTTER REMOVAL	FOOT	186	\$5.00	\$930.00	\$7.50	\$1,395.00	\$3.60	\$669.60	\$5.00	\$930.00	\$18.00	\$3,348.00	\$15.00	\$2,790.00
7	COMBINATION CURB AND GUTTER, TYPE B-6.12	FOOT	177	\$36.00	\$6,372.00	\$25.00	\$4,425.00	\$25.15	\$4,451.55	\$30.00	\$5,310.00	\$37.00	\$6,549.00	\$39.95	\$7,071.15
8	PCC SIDEWALK REMOVAL	SQ FT	798	\$2.00	\$1,596.00	\$2.50	\$1,995.00	\$1.80	\$1,436.40	\$2.00	\$1,596.00	\$2.00	\$1,596.00	\$3.00	\$2,394.00
9	PCC SIDEWALK, 5"	SQ FT	523	\$8.00	\$4,184.00	\$7.50	\$3,922.50	\$6.40	\$3,347.20	\$8.00	\$4,184.00	\$10.00	\$5,230.00	\$10.50	\$5,491.50
10	DETECTABLE WARNINGS	SQ FT	120	\$40.00	\$4,800.00	\$25.00	\$3,000.00	\$21.65	\$2,598.00	\$30.00	\$3,600.00	\$31.00	\$3,720.00	\$30.00	\$3,600.00
11	ALLEY PAVEMENT REMOVAL	SQ YD	3,267	\$18.00	\$58,806.00	\$12.50	\$40,837.50	\$12.85	\$41,980.95	\$14.00	\$45,738.00	\$22.00	\$71,874.00	\$20.00	\$65,340.00
12	DRIVEWAY PAVEMENT REMOVAL	SQ YD	364	\$18.00	\$6,552.00	\$15.00	\$5,460.00	\$15.70	\$5,714.80	\$10.00	\$3,640.00	\$16.00	\$5,824.00	\$20.00	\$7,280.00
13	HOT-MIX ASPHALT DRIVEWAY PAVEMENT, 3"	SQ YD	0	\$225.00	\$0.00	\$45.00	\$0.00	\$0.00	\$0.00	\$40.00	\$0.00	\$0.00	\$0.00	\$55.00	\$0.00
14	PCC DRIVEWAY PAVEMENT, 6"	SQ YD	341	\$68.00	\$23,188.00	\$50.00	\$17,050.00	\$64.20	\$21,892.20	\$65.00	\$22,165.00	\$76.00	\$25,916.00	\$99.50	\$33,929.50
15	CLASS D PATCHES, TYPE II, 10 INCH	SQ YD	49	\$100.00	\$4,900.00	\$150.00	\$7,350.00	\$133.30	\$6,531.70	\$110.00	\$5,390.00	\$122.00	\$5,978.00	\$65.00	\$3,185.00
16	EXPLORATORY TRENCH, SPECIAL	CU YD	30	\$35.00	\$1,050.00	\$60.00	\$1,800.00	\$55.55	\$1,666.50	\$100.00	\$3,000.00	\$71.00	\$2,130.00	\$35.00	\$1,050.00
17	EARTH EXCAVATION	CU YD	981	\$38.00	\$37,278.00	\$32.50	\$31,882.50	\$40.25	\$39,485.25	\$53.00	\$51,993.00	\$51.00	\$50,031.00	\$10.00	\$9,810.00
18	PCC ALLEY PAVEMENT, 8"	SQ YD	2,921	\$70.00	\$204,470.00	\$67.50	\$197,167.50	\$46.55	\$135,972.55	\$65.00	\$189,865.00	\$81.00	\$236,601.00	\$135.00	\$394,335.00
19	SELECTED GRANULAR BACKFILL	CU YD	325	\$36.00	\$11,700.00	\$50.00	\$16,250.00	\$49.60	\$16,120.00	\$40.00	\$13,000.00	\$51.00	\$16,575.00	\$35.00	\$11,375.00
20	GEOTEXTILE	SQ YD	635	\$5.00	\$3,175.00	\$2.00	\$1,270.00	\$22.85	\$14,509.75	\$5.00	\$3,175.00	\$3.00	\$1,905.00	\$1.20	\$762.00
21	PERVIOUS PAVERS	SQ YD	476	\$66.60	\$26,941.60	\$57.00	\$27,132.00	\$57.30	\$27,274.80	\$69.00	\$32,844.00	\$65.00	\$30,940.00	\$62.00	\$29,512.00
22	SETTING BED AGGREGATE (CA-16)	SQ YD	476	\$14.50	\$6,902.00	\$15.30	\$7,282.80	\$15.45	\$7,354.20	\$8.00	\$3,808.00	\$18.00	\$8,568.00	\$7.00	\$3,332.00
23	AGGREGATE BASE COURSE (CA-7)	SQ YD	476	\$14.00	\$6,664.00	\$10.00	\$4,760.00	\$9.40	\$4,474.40	\$12.00	\$5,712.00	\$55.00	\$26,180.00	\$18.00	\$8,568.00
24	AGGREGATE SUB-BASE COURSE (CA-1)	SQ YD	476	\$27.00	\$12,852.00	\$30.00	\$14,280.00	\$29.65	\$14,113.40	\$35.00	\$16,660.00	\$60.00	\$28,560.00	\$55.00	\$26,180.00
25	PIPE UNDERDRAIN, 6"	FOOT	1,440	\$42.00	\$60,480.00	\$42.50	\$61,200.00	\$67.20	\$96,768.00	\$36.00	\$51,840.00	\$32.00	\$46,080.00	\$6.50	\$9,360.00
26	STORM SEWER, 8"	FOOT	118	\$70.00	\$8,260.00	\$115.00	\$13,570.00	\$120.75	\$14,248.50	\$130.00	\$15,340.00	\$46.00	\$5,428.00	\$70.00	\$8,260.00
27	TRENCH BACKFILL	CU YD	54	\$35.00	\$1,890.00	\$23.00	\$1,242.00	\$24.15	\$1,304.10	\$45.00	\$2,430.00	\$51.00	\$2,754.00	\$40.00	\$2,160.00
28	SEWER CHECK VALVE, 8"	EACH	3	\$1,750.00	\$5,250.00	\$4,650.00	\$13,950.00	\$4,696.50	\$14,089.50	\$3,000.00	\$9,000.00	\$1,338.00	\$4,014.00	\$2,450.00	\$7,350.00
29	CONNECT PROPOSED SEWER TO EXISTING CB/MH/INLET	EACH	3	\$250.00	\$750.00	\$1,250.00	\$3,750.00	\$1,262.50	\$3,787.50	\$2,000.00	\$6,000.00	\$650.00	\$1,950.00	\$500.00	\$1,500.00
30	CATCH BASIN, TYPE A, 4' DIAMETER, TYPE 1 FRAME, OPEN LID	EACH	9	\$195.00	\$1,755.00	\$4,750.00	\$42,750.00	\$4,797.50	\$43,177.50	\$3,500.00	\$31,500.00	\$3,920.00	\$35,280.00	\$4,895.00	\$44,055.00
31	MOBILIZATION	L SUM	1	\$37,500.00	\$37,500.00	\$12,000.00	\$12,000.00	\$6,825.00	\$6,825.00	\$27,000.00	\$27,000.00	\$20,000.00	\$20,000.00	\$47,000.00	\$47,000.00
32	PARKWAY RESTORATION, SALT TOLERANT SOD	SQ YD	196	\$15.00	\$2,940.00	\$25.00	\$4,900.00	\$26.25	\$5,145.00	\$25.00	\$4,900.00	\$22.00	\$4,312.00	\$48.00	\$9,408.00
33	SUPPLEMENTAL WATERING	UNIT	1	\$25.00	\$25.00	\$1.00	\$1.00	\$1,260.00	\$1,260.00	\$1.00	\$1.00	\$1.00	\$1.00	\$100.00	\$100.00
34	GEOGRID	SQ YD	3,131	\$4.00	\$12,524.00	\$3.50	\$10,958.50	\$2.70	\$8,453.70	\$4.00	\$12,524.00	\$5.00	\$15,655.00	\$3.75	\$11,741.25
35	MANHOLES, TYPE A, 4'-DIAMETER, TYPE 1 FRAME, CLOSED LID	EACH	0	\$5,500.00	\$0.00	\$8,000.00	\$0.00	\$0.00	\$0.00	\$4,500.00	\$0.00	\$0.00	\$0.00	\$4,895.00	\$0.00
36	MANHOLES, DROP TYPE, 4'-DIAMETER, TYPE 1 FRAME, CLOSED LID	EACH	2	\$4,250.00	\$8,500.00	\$11,850.00	\$23,700.00	\$11,968.50	\$23,937.00	\$11,000.00	\$22,000.00	\$6,480.00	\$12,960.00	\$6,000.00	\$12,000.00
As Calculated					\$580,331.10		\$597,139.80		\$599,347.80		\$629,028.00		\$738,518.00		\$792,478.50
As Read					\$580,331.10		\$597,139.80		\$600,631.80		\$629,028.00		\$738,518.00		\$792,510.25



MEMORANDUM

DATE: April 11, 2022

TO: Brian Murphy, Village Administrator

FROM: Jeff Loster, Director of Public Works and Development Services

SUBJECT: Award of Contract –Construction Engineering Services (Green Alley Reconstruction)

Issue: Staff is seeking the award of a contract for construction engineering services for the Green Alley Reconstruction (Phase 1) Project.

Analysis: With an increase in capital improvement projects (both in number as well as scope) over the past few years, Staff has utilized contractual assistance from a qualified engineering consultant to provide construction engineering services in order to increase the level of customer service provided to the public.

Over the past few years, the Village has worked with Thomas Engineering Group (TEG) to provide construction engineering services for multiple alley reconstruction projects, the 2019/2020 Water Main Improvement Projects as well as the 2021 Street Improvement Project. They have repeatedly performed well and continue to provide Public Works Staff with a high level of confidence. As such, Staff requested a proposal from TEG to provide construction engineering services for the next phase of alley reconstruction projects.

Based on the high level of service provided by TEG on past projects, Staff recommends approval of a contract to provide construction engineering services for the next phase of alley reconstruction work.

Recommendation: Consider a Motion to approve an agreement with Thomas Engineering Group to perform Construction Engineering Services for a not-to-exceed cost of \$55,991.52 and authorize the Village Administrator to execute the contract agreement.

Attachments: TEG Proposal

March 22, 2022

Mr. Jeff Loster, PE, CFM, CPESC
Director of Public Works and Development Services
Village of River Forest
400 Park Avenue
River Forest, IL 60305

**Re: Proposal for Phase III Construction Engineering Services
2022 Green Alley Improvements – Phase 1**

Dear Mr. Loster:

Thomas Engineering Group, LLC (TEG) is pleased to submit the enclosed proposal for the Village's consideration. TEG is enthusiastic about the opportunity to work with the Village to provide construction engineering services for this important project. We are confident that our experience and knowledge will add value to the Village and make this project a success.

Our proposed team has a significant amount of relevant experience and we were previously selected by the Village to provide construction engineering services for the 2020 street, alley, and water main improvement projects, and 2021 street and alley improvement projects. TEG, as a firm and as individuals, is committed to providing quality service for the Village. The people you see in this proposal are the people you will see throughout your project. The selected staff includes Kevin VanDeWoestyne, P.E., ENV SP as the Project Principal, and Jeff Klein, P.E., as the proposed Project Manager, and Grant Johnson as the Resident Engineer.

We appreciate the opportunity to work with you on this project and display our **service at the highest grade®**. If you have any questions or require additional information, please call me at (847) 815-9500 or e-mail at kevinv@thomas-engineering.com.

Sincerely,
thomas engineering group, llc



Kevin C. VanDeWoestyne, P.E., ENV SP
Municipal Department Head

Enclosures

cc: Mr. Jeff Klein, P.E., Project Manager, Thomas Engineering Group, LLC



PROPOSAL

TEG is well suited for these projects and is capable of providing River Forest with outstanding service and exceptional value. Our staff's unique qualifications and relevant experience make TEG an excellent fit. Based on recent construction experience with other municipalities such as Aurora, Burr Ridge, Carol Stream, Fox Lake, Indian Head Park, Lisle, Lombard, Westmont, Wheaton, Woodridge, Schaumburg, and West Chicago, our staff understands the importance of public relations. Our proposed staff will work closely with community, property owners, and Village to keep them informed of construction impacts and schedule.

KEVIN VANDEWOESTYNE, P.E., ENV SP, PROJECT PRINCIPAL

Kevin VanDeWoestyne, P.E., ENV SP will lead this project for TEG and will serve as the primary client liaison. His experience with municipal alley, street, sidewalk, and utility improvement projects, and familiarity with Village staff make him an excellent fit for this project, and he and his team are available.

JEFFREY KLEIN, P.E., PROJECT MANAGER

Mr. Klein is registered professional engineer with over 15 years of experience involving municipal and highway design and construction. He has extensive knowledge in bridge construction and roadway rehabilitation, bituminous and concrete paving, earth excavation, drainage, structural construction, lighting and signalization. His responsibilities include observation and documentation of urban and rural roadways, alleys, and bridge construction projects.

GRANT JOHNSON, E.I., RESIDENT ENGINEER

Mr. Johnson is a project engineer with nearly 10 years of engineering experience involving federally funded and locally funded municipal projects and IDOT projects involving preliminary studies and planning, design, and construction management and inspection. He has field experience and knowledge in roadway and bridge reconstruction, bituminous and concrete paving, high friction surface treatment overlays, surveying, landscaping, drainage, earth excavation, structural construction, and lighting. His background and experience enable him to provide the necessary services to efficiently complete construction projects for the client and the community.

MITCHELL SEVERSON, E.I., ASSISTANT RESIDENT ENGINEER

Mr. Severson is a project engineer with experience in all three phases of federally funded and locally funded municipal projects and IDOT projects including Phase 1 reports, planning, design, and construction management and inspection. He has field experience and knowledge in roadway reconstruction, water main construction, bituminous paving, surveying, landscaping, drainage, and earth excavation. His background and experience enable him to provide the necessary services to efficiently complete construction projects for the client and the community.

SUB-CONSULTANTS

Our Base Scope of Services does not include Quality Assurance material testing for field and laboratory testing of PCC and HMA materials. It is anticipated that services will be procured under separate contract, if desired by the Village.

PROJECT UNDERSTANDING

According to the Call for Bids for the 2022 Green Alley Improvements, Phase 1 Plans include the improvements include Alleys #2, 4, and 5. Generally, this project consists of the reconstruction of the existing alleys, removal of the existing pavement and excavation for the proposed pavement and pervious paver cross section, installation of a three-foot wide strip of pervious pavers along the center of the alley, and installation of concrete along the outside edges of the alleys. The improvements also include a perforated underdrain along the centerline of each alley, as well as connection to the existing sewer system. The alleys are surrounded by residential properties on all sides.

GREEN ALLEY IMPROVEMENTS PHASE I VARIOUS LOCATIONS VILLAGE OF RIVER FOREST, ILLINOIS



SCHEDULE

The bid documents are currently advertised for bidding. The bid opening is scheduled for Friday, March 25, 2022. It is anticipated that construction will tentatively begin in early May, following contract award, execution, and preconstruction meeting. Our not-to-exceed fee, provided herein, includes construction engineering hours based on having a full-time Resident Engineer over a period of 9 weeks (3 weeks per alley) to oversee the construction of the Green Alley Improvements – Phase 1.

SCOPE OF SERVICES

TEG is proposing to have our Resident Engineer oversee all critical portions of the work. Our proposed Phase III work effort is structured accordingly so that a TEG representative is always present when major work is occurring. TEG is anticipating that all work is completed in a timely manner with minimal delays.

TEG proposes to provide Phase III services in accordance the following scope of engineering services:

Pre-Construction Tasks:

1. Chair a preconstruction conference with the contractor, Village, and other parties to discuss the chain of command, communication procedures, goals, objectives, and potential issues.
2. Obtain from the contractor a list of proposed suppliers and subcontractors. Make recommendations to the Village regarding the suitability of the subcontractors for the proposed work.
3. Review the construction schedule submitted by the contractor for compliance with the contract.
4. Check and approve or reject and request resubmittal of submittals made by the contractor for compliance with the contract documents.
5. Verify all construction staking for principal components of the work.
6. Assist the Village with public communications and resident newsletters in accordance with the Village's preferred method.

Construction Tasks:

1. Keep an inspector's daily report book in the Village's preferred format appropriate for the project, recording hours on the job site, weather conditions, general and specific observations, daily activities, quantities placed, inspections, decisions, and list of visiting officials.
2. Be present whenever the contractor is performing work on-site, associated with the project.
3. Observe the progress and quality of the executed work. Determine if the work is proceeding in accordance with the Contract Documents. TEG shall keep the City informed of the progress of the work and advise the City of all observed deficiencies of the work and disapprove or reject all work failing to conform to the Contract Documents.
4. Serve as the Village's liaison with the contractor working principally through the contractor's field superintendent.
5. TEG will extensively document (via photographs, video and written documentation) the contractors' activities.
6. Cooperate with the contractor in dealing with the various agencies having jurisdiction over the Project.
7. Review contractor's progress on a weekly basis and update the progress schedule. Compare actual progress to the contractor's approved schedule. If the project falls behind schedule, work with the contractor to determine the appropriate course of action to get back on schedule.
8. Perform traffic control and erosion control checks.
9. TEG proposes to forego independent quality assurance testing by reviewing the contractor's quality control plan for materials incorporated into the Project and conducting reviews of all Portland cement concrete and hot-mix asphalt sampling and testing reports.
10. Prepare payment requisitions and change orders utilizing Village-preferred forms. Review applications for payment with the Contractor for compliance with established submission procedure and forward them with recommendations to the Village.
11. Prior to final inspection, submit to the contractor a list of observed items requiring correction and verify that each correction has been made.
12. Conduct final inspection with the Village and prepare a final list of items to be corrected.
13. Verify that all items on the final list have been corrected and make recommendations to the Village.
14. Maintain a set of Record Drawings on which all changes are noted.

Post-Construction Tasks:

1. Close out project within 30 days after all construction is completed.
2. Obtain and review contractor's record drawings to ensure compliance with requirements established in the technical specifications.
3. Prepare final Record Drawings.
4. Verify that all documentation is completed and that all material inspections and certifications have been accounted for and are complete.
5. Compile and submit final documentation.
6. Pursue and complete final close-out.

WORK EFFORT AND FEE

The following pages, rates, and tables represent what TEG has developed in terms of a Phase III construction engineering cost estimate. We have utilized an IDOT standard Cost Estimate of Consultant Services (CECS) and 2.60 Direct Labor Multiplier (DLM) method of compensation.

Proposed Not-to-Exceed Engineering Fee = \$55,991.52

While we believe that this estimate accurately reflects our best effort at understanding the scope of work as described in our proposal, we understand that the Village may interpret the scope differently and may seek to add, subtract, or modify the scope or level of effort contained herein. We look forward to being selected by the Village and can negotiate the scope and effort to meet the exact expectation of the Village. TEG is proud to serve the Village of River Forest and dedicated to providing outstanding service and content.

GRANT JOHNSON

Resident Engineer

Mr. Johnson is a project engineer with over 8 years of engineering experience involving federally funded and locally funded municipal projects and IDOT projects involving preliminary studies and planning, design, and construction management and inspection. He has field experience and knowledge in roadway and bridge reconstruction, bituminous and concrete paving, high friction surface treatment overlays, surveying, landscaping, drainage, earth excavation, structural construction, and lighting.

PROJECT EXPERIENCE

PHASE I, II, AND III, SCHMALE ROAD WATER MAIN PROJECT, VILLAGE OF CAROL STREAM – Resident Engineer. This project involved Phase I and II study and design of this \$3M Schmale Road Water Main Replacement Project. TEG's scope of services consisted of alternatives analysis and determination of the preferred alignment for removal and replacement of approximately 7,000 feet of old 10" and 12" deteriorated water main with poly-wrapped ductile iron water main along with new valves and hydrants on Schmale Road (DuPage CH 36), between St. Charles Road (DuPage CH 7) and Geneva Road, and St. Charles Road, between Schmale Road and President Street. The work included PVC water main installation, water main abandonment, water service line replacement, new fire hydrants, horizontal directionally drilled water main, boring and jacking, intermittent storm sewer and sanitary sewer service replacement, driveway replacement, pavement patching, parkway landscaping, and all incidental and collateral work necessary to complete the project as shown on the plans and associated bid forms. The total approximate length of the improvement is approximately 7,000 feet (1.33 miles). TEG was also hired by the Village to provide Phase III construction engineering services.

PHASE III, HICKORY COVE RECONSTRUCTION PROJECT, VILLAGE OF FOX LAKE – Resident Engineer for the reconstruction of Hickory Street, Elm Street, Cedar Street and North Shore Drive. The project included the reconstruction of existing asphalt roadways. Work included, but was not limited to, asphalt pavement removal that varied from 1½ - 5 inches, aggregate base course removal that varied from 4½ inches to 15 inches, grading and shaping ditches, turf shoulder installation, aggregate base course placement, hot-mix asphalt paving, landscape restoration, traffic control and protection, and all incidental and collateral work necessary to complete the project as shown on the plans and described herein.

PHASE III, 2019 WATER MAIN REPLACEMENT PROJECT, VILLAGE OF BURR RIDGE – Project Manager/Resident Engineer. The Village of Burr Ridge hired TEG for Phase II and Phase III for this \$1.1M annual water main replacement project for improvements at two (2) locations in Burr Ridge. The 2019 locations included County Line Road (Cook County), County Line Lane in the Carriage Way Subdivision, work along the County Line Road/Carriage Way/N Frontage intersection, and Chasemoor Drive between 79th Street and Foxborough Drive. The scope of work included ductile iron and PVC water main installation, water main abandonment, water service line replacement, new fire hydrants, horizontal directionally drilled water main, boring and jacking, encasement, intermittent storm sewer and sanitary sewer service replacement, driveway replacement, pavement patching, and parkway landscaping. The total approximate length of the improvement is 2,928 feet (0.55 miles). Coordination efforts included public outreach to the Carriage Way Subdivision. Permitting efforts included coordination with the Cook County Department of Transportation and Highways and the IEPA.



EDUCATION

Missouri University of Science
and Technology
Rolla, MO
Bachelor of Science,
Civil Engineering

PROFESSIONAL REGISTRATIONS

Engineer Intern: 2012
No. EI-2012010725

PROFESSIONAL ASSOCIATIONS

Illinois Association of Highway
Engineers

SELECTED CONTINUING EDUCATION

IDOT QC/CQ PROGRAM
Documentation of Contract Quantities
(#20-18102, exp. 12-02-2024)
STTP-S11 HMA Paving & Field
Inspection
STTP-S15 Earth Excavation &
Embankment
STTP-S18 Pavement Patching
STTP-S19 Piling
S-33 Soils Field Testing and
Inspection
S-34 Radiation Safety & Density
of the Nuclear Method
STTP-S46 Small Drainage Structures
STTP-S47 Structural Fasteners
Construction Survey
Hazardous Materials Awareness
Training IDOT Traffic Incident
Management Training
Work Zone Safety & Traffic Control
ICORS Training



PHASE III, WASHINGTON STREET RECONSTRUCTION PROJECT, CITY OF WEST CHICAGO – Assistant Resident Engineer. TEG secured federal funding on behalf of the City by applying for STP highway funding through the DuPage Mayors and Managers Conference. TEG was hired by the City to provide planning, design, and construction engineering services for this \$1.2M STP funded pavement reconstruction project. The project is located on a major thoroughfare in the City's downtown business district and required staged construction, detour plans, and close coordination effort with the residents and businesses along the project corridor. The project also spans the Union Pacific and Canadian National Railroads. Planning efforts included a Life Cycle Cost Analysis of several different pavement maintenance and rehabilitation strategies, which resulted in a reconstruction determination. The project also includes the reconstruction of intermittent sidewalk, ADA compliant ramps, curb and gutter, pavement markings and landscape restoration. TEG is currently providing construction engineering services, which will include documentation of contract quantities, contractor payment requests, and project closeout.

PHASE II AND III, GRAND AVENUE STREET LIGHTING IMPROVEMENTS, VILLAGE OF FOX LAKE – Resident Engineer. TEG was hired by the Village of Fox Lake to provide design and construction engineering services for the first phase of a two phase ornamental street lighting improvement along Grand Avenue. Phase 1 improvements included Grand Avenue, between Pistakee Lake Road and York Street. The project length was approximately 0.50 miles. The project included the removal of existing street lighting and installation of thirty (30) custom, decorative street lighting assemblies. The work consisted of removal and disposal of unsuitable material, installation of concrete and metal helix light pole foundations, decorative street lighting installation, unit duct, lighting controllers, electrical service installation, and final restoration. TEG secured an IDOT Region One Highway Permit for work within IDOT ROW at the intersection of US-12 and Grand Avenue. The final construction cost of the project was under the original contract amount of \$544K.

PHASE III, WARRENVILLE ROAD / 4TH ST. RECONSTRUCTION, CITY OF WARRENVILLE – Construction Inspector. TEG was hired by the city to provide planning, design, and construction engineering services for this \$1.3M MFT funded pavement reconstruction project. The project consisted of removing the existing permeable pavers, pervious base course and sub-base cross section and replacing it with a conventional full-depth HMA pavement for approximately 1 mile between IL Route 56 and Batavia Road. Due to excessive traffic speeds and pedestrian safety concerns, the project also featured traffic calming measures such as landscape median islands, lane narrowing, bike crossing pavement markings, LED stop signs, and stamped crosswalks. TEG provided a traffic study report which identified the needs for additional stop control along the corridor.

PHASE III, SETTLER'S RIDGE SUBDIVISION REHABILITATION PROJECT, SUGAR GROVE, IL – Resident Engineer. As resident engineer for this \$3.2M rehabilitation project, provided construction inspections/observations, layout, measurements, and pay estimates for the Village of Sugar Grove. The project consisted of milling and resurfacing the entire HOA subdivision, as well as 1 mile of Gordon Road South of Galena Blvd. Within the subdivision, ADA ramps, sidewalk, and curb and gutter were removed and replaced to follow current standards. Storm sewer replacement, drainage ditch design realignment, and seeding were also part of the extent of this project for the Village of Sugar Grove. The Village of Sugar Grove and Settler's Ridge HOA were given daily updates and pictures of the project to keep them involved.

PHASE III, MONTGOMERY BUSINESS DISTRICT DEVELOPMENT PROJECT, AUCUTT ROAD, MONTGOMERY, ILLINOIS – Construction Inspector. As on site construction inspector for the development of the Nexeo Solutions Chemical Factory and the American Crystal Sugar production plant, provided construction observations and final inspections for this Montgomery Business District Development Project. Responsibilities included construction inspections and observations of water main, storm sewer, and sanitary sewer installation, HMA and concrete paving, and curb and gutter installation. Pressure testing of water main, as well as sanitary testing were also performed. After completion, final inspections were performed for the Village of Montgomery.

PHASE III, MONTGOMERY OLD DOMINION FREIGHT SHIPPING FACILITY DEVELOPMENT, AUCUTT ROAD, MONTGOMERY, ILLINOIS – Construction Inspector. As on site construction inspector for the development of the Old Dominion Freight shipping facility, provided on site construction inspections for the Village of Montgomery. Responsibilities included inspections and observations of water main, storm sewer, and sanitary sewer installation, as well as HMA and concrete paving. Pressure testing of water main was also performed for the Village of Montgomery.

PHASE III, HMA RESURFACING PROJECT, IL 71, STANDARD, ILLINOIS, ILLINOIS DEPARTMENT OF TRANSPORTATION: DISTRICT 3 – Resident Engineer. As resident engineer for the Illinois Department of Transportation – District 3 on this \$2.2M project, provided construction management, layout, documentation, and inspection for 4 miles of HMA resurfacing on IL 71 between IL 89 and Cedar Point, IL. This project consisted of milling the existing HMA and resurfacing this location of IL 71, along with pavement striping, raised reflective pavement markers, and incidental HMA. Due to drainage concerns with an adjacent HMA shoulder widening project throughout the same location of IL 71, the mainline profile of the road had to be raised, thus milling less in certain areas to allow for proper drainage. Because of the profile change, incidental HMA resurfacing was added to the contract for all side roads throughout the project limits to match the change in elevation with the proposed mainline resurfacing.





**Construction Engineering Estimate of Fee
2022 Green Alley Improvements - Phase 1
Not-To-Exceed Cost (hourly with DLM)**



Pre-Con				
	Construction			
	Alley #2	Alley #4	Alley #5	Punch List & Close Out

Rate		Hours per week															Total Hours			Total Direct Labor			Labor * 2.6 Multiplier		
		1-May	8-May	15-May	22-May	29-May	5-Jun	12-Jun	19-Jun	26-Jun	3-Jul	10-Jul	17-Jul	14-Aug	21-Aug	28-Aug									
Project Principal	\$ 70.00	1		1		1			1			1				1	6	\$ 420.00	\$ 1,092.00						
Project Manager	\$ 59.30	2	2	2	2		2		2		2		2			2	18	\$ 1,067.40	\$ 2,775.24						
Resident Engineer	\$ 50.05	4	4	4	40	40	40	40	40	40	40	40	40	8	8	8	396	\$ 19,819.80	\$ 51,531.48						
Assistant Resident Engineer	\$ 38.00	2	2	2													6	\$ 228.00	\$ 592.80						
Surveyor	\$ 59.30																0	\$ -	\$ -						
CADD Technician	\$ 50.05																0	\$ -	\$ -						
																	426	\$ 21,535.20	\$ 55,991.52						
																	QA Material Testing	Vehicles NO CHARGE			Total Cost				
																	\$ -	\$ -	\$ 55,991.52						

*TEG will provide 5 visits to the site (or office time) at 4 hours per visit for warranty services at no cost to the Village of River Forest through 1 year past final pay estimate.

Thomas Engineering Group's proposed cost for Not-To-Exceed (hourly with DLM) services is :	\$ 55,991.52
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MEMORANDUM

DATE: April 5, 2022

TO: Brian Murphy, Village Administrator

FROM: Rosey McAdams, Finance Director

SUBJECT: Approval – Payment to Springbrook Holding Company LLC for Annual Maintenance

The Village uses Springbrook software for financial accounting, utility billing, accounts receivable, payroll and cash receipting functions. As part of our agreement with Springbrook, we are required to pay an annual maintenance fee for the use of the software. The maintenance fee provides for software updates and employee support and assistance. An invoice in the amounts of \$23,117.22 for the period from May 1, 2022 through April 30, 2023 is attached. This amount represents a 5.0% increase over the prior year.

Because the amount of the invoice is over \$20,000, staff is requesting Village Board approval to pay the invoice.

Requested Board Action: Approve a payment in the amount of \$23,117.22 to Springbrook Holding Company LLC for annual maintenance for the period from May 1, 2022 – April 30, 2023.

INVOICE



Invoice # INV-008752
Invoice Date 03/28/2022
Invoice Date Due 04/27/2022
Payment Terms Net 30
PO No.

Bill To:

Keke Boyer
River Forest, IL - Village of
400 Park Ave
River Forest Illinois 60305

Ship To:

Rosemary McAdams
River Forest, IL - Village of
400 Park Ave
River Forest Illinois 60305

Description	Term Start Date	Term End Date	Qty.	Ext. Price
Cash Receipts Maintenance	05/01/2022	04/30/2023	1	\$1,205.03
Payroll Maintenance	05/01/2022	04/30/2023	1	\$3,932.62
Finance Suite Maintenance	05/01/2022	04/30/2023	1	\$8,748.34
Code and Contact Management Maintenance	05/01/2022	04/30/2023	1	\$2,867.60
Accounts Receivable Maintenance	05/01/2022	04/30/2023	1	\$339.57
Utility Billing Maintenance	05/01/2022	04/30/2023	1	\$6,024.06

SUBTOTAL	\$23,117.22
TAX	0.00
TOTAL	\$23,117.22

Please direct inquiries to:
Accounts Receivable at (503) 820-2213
Send an email to: accountsreceivable@sprbrk.com

Lockbox Payments:
Springbrook Holding Company LLC
PO Box 74955
Chicago IL 60675-4955

ACH/Wiring Instructions:
Wells Fargo
For credit to: Springbrook Holding Company LLC
Account: 4898138342
ABA: 121000248



Village of River Forest

Village Administrator's Office

400 Park Avenue
River Forest, IL 60305
Tel: 708-366-8500

MEMORANDUM

Date: March 22, 2022

To: President Adduci
Village Board of Trustees

From: Brian Murphy, Village Administrator

Subj: Approval – Payment to Klein, Thorpe and Jenkins, Ltd. for Legal Services

Issue:

Invoices over \$20,000 require approval from the Village Board of Trustees before they are paid.

Analysis:

The Village utilizes the law firm of Klein, Thorpe and Jenkins, Ltd. as its general counsel. The February invoice for these services is over \$20,000, therefore, Village Staff is requesting approval from the Village Board of Trustees to pay the invoice.

Requested Board Action:

Motion to approve a payment in the amount of \$26,117.41 to Klein, Thorpe and Jenkins, Ltd. for legal services.

Attachment:

Invoice

Klein, Thorpe and Jenkins, Ltd.

20 N. Wacker Drive
Suite 1660
Chicago, IL 60606

12/13/2021

Village of River Forest
Lisa Scheiner, Acting Village Administrator
400 Park Avenue
River Forest, Illinois 60305-1798
lscheiner@river-forest.us
rmcadams@river-forest.us

TO: KLEIN, THORPE AND JENKINS, LTD. for legal services rendered
and expenses advanced, per the attached computer print-outs,
through 11/30/2021

MATTER ID	MATTER DESCRIPTION	STATEMENT NUMBER	STATEMENT AMOUNT
1248-030	Zoning Board of Appeals	222482	1,087.00
1248-031	TIF Issues (2008)	222483	916.61
1248-037	Local Prosecution	222484	1,000.00
1248-040	Finance/Administration Advisory	222485	18,889.30
1248-041	Public Works and Development Services Advisory	222486	352.00
1248-042	Police Advisory	222487	732.00
1248-066	North Avenue TIF District	222488	198.00
1248-067	Madison Street TIF District	222489	1,395.00
1248-072	Lake Street and Park Avenue Redevelopment Agreement	222490	88.00
1248-098	Development Review Board / 400 Ashland Avenue	222491	1,459.50
Total Due This Statement:			\$ 26,117.41

Current A/R: \$ 26,117.41

All Other A/R less than 30 Days: \$ 0.00

Total A/R Over 30 Days: \$ 18,342.29

Total A/R Over 60 Days: \$ 23,551.24

Total A/R Over 90 Days: \$ 0.00

Total A/R Balance: \$ 68,010.94

Detach and Return This Portion With Your Remittance

Statement Date: 12/13/2021

Village of River Forest

Client ID: 1248

Amount Remitted: _____

Check No.: _____



MEMORANDUM

DATE: April 11, 2022

TO: Brian Murphy, Village Administrator

FROM: Sara Phyfer, Management Analyst
Public Works and Development Services

SUBJECT: License Agreement with Property Owners at 1138 Park Avenue for an
Underground Sprinkler System in the Public Right-of-Way

Issue: David Glawe and Perry Goerish, owners of the property located at 1138 Park Avenue, would like to install an underground irrigation system with certain components in the Village right-of-way and needs permission from the Village Board of Trustees to do so.

Analysis: The Village Code does not permit obstructions nor does it allow property owners to install anything in the public right-of-way, unless permission is granted by the Village typically through an agreement. The attached agreement is the standard document that is utilized by the Village for these matters.

In an effort to minimize Village expenses for private infrastructure within the public right-of-way that may be damaged/impacted as a result of capital improvement projects in the future, staff has developed a policy that all obstructions that are proposed for installation within the public right-of-way should require a Right-of-Way Encroachment Waiver and Agreement as a condition of permit approval. This will help avoid future damage to the infrastructure by allowing the Village to document the existence of these assets. This is similar to the process followed for any other private infrastructure proposed within public space (e.g. in-pavement heating elements, fences, decorative light pole).

Recommendation: Authorize the Village Administrator to execute a right-of-way encroachment waiver and agreement for an irrigation system in the public right-of-way with the property owners at 1138 Park Avenue.

Attachment: License Agreement with Property Owners 1138 Park Avenue.

**THIS DOCUMENT WAS PREPARED
BY, AND AFTER RECORDING
RETURN TO:**

Klein Thorpe & Jenkins, Ltd.
20 North Wacker Drive, Suite 1660
Chicago, IL 60606
Gregory T. Smith

[The above space for recording purposes]

RIGHT-OF-WAY ENCROACHMENT WAIVER AND AGREEMENT

I/We, _____, as _____ [of _____ (insert
business name)] represent that DAVID GLANE is the legal owner ("Legal Owner") of real property
commonly known as: PERRY GOERISH
1138 PARK AVE., River Forest, Illinois 60305
(the "Benefitted Property").

PIN(S) #: 15-01-302-013-0000
(Survey of property containing legal description of said Benefitted Property is attached and made a part hereof as
"EXHIBIT A")

Legal Owner is undertaking the following Project at the above stated Benefitted Property and on adjacent Public
Right-of-Way that will encroach on the Public Right-of-Way:

Project: IRRIGATION SYSTEM

I/We, on behalf of Legal Owner, understand that the Village of River Forest Village Code does not permit any
obstructions in the Public Right-of-Way and does not allow for the placement of IRRIGATION (the
"Encroachment") within the Public Right-of-Way for the purpose of WATERING LAWN.

I/We agree, on behalf of Legal Owner, that the Encroachment placed by Legal Owner or an agent for the benefit of
the Benefitted Property owned by the Legal Owner, and which encroach upon the Public Right-of-Way at the above
address, will be the responsibility of the Legal Owner to maintain, repair, and replace if necessary, due to any
damage by the Village or other public agencies for whatever reason, including but not limited to excavation in the
Public Right-of-Way by the Village for the purposes of repairing a water main break, installation or replacement of a
water main or other utilities, replacement or reconstruction of the street, or due to normal wear and tear.

I/We further agree, on behalf of Legal Owner, that any work to be performed on or underneath the Public Right-of-
Way shall be in a good and workmanlike manner and in accordance with all applicable federal, state, and county
laws and regulations and the Village codes, ordinances, and regulations.

I/We further agree, on behalf of Legal Owner, that the Legal Owner shall be responsible for any and all costs of restoring any disturbances of the Public Right-of-Way caused by its installation and use of the Encroachment in the Public Right-of-Way, and any and all repairs or damage to the Public Right-of-Way arising from the misuse or damage to same by it, or its officers, agents, employees, contractors, subcontractors, successors, and assigns, to the reasonable satisfaction of the Village. Upon completion of installation or any subsequent repair or maintenance, the Legal Owner shall return the Public Right-of-Way to good order, condition and repair. In the event the Legal Owner fails, in a timely manner, to restore any disturbances or make any and all repairs of the Public Right-of-Way as set forth above, the Village may make such restoration or repairs. In the event the Village makes such restorations or repairs, the Legal Owner agrees to pay the costs of such restoration or repairs upon written demand, or the Village may remove the Encroachment and/or lien the Benefitted Property for the costs of such restoration or repair. Legal Owner waives all rights and claims of any kind against the Village arising out of the Village's restoration or repair of the Public Right-of-Way or removal of the Encroachment under this paragraph.

I/We further agree, on behalf of Legal Owner, that Legal Owner shall not place or allow any liens, mortgages, security interests, pledges, claims of others, equitable interests, or other encumbrances to attach to or to be filed against title or ownership of the Public Right-of-Way. The Village retains the right to grant easements, licenses, or any other property interests in and to the Public Right-of-Way in which the Encroachment is located, as determined by the Village in the Village's sole discretion. This Agreement shall not limit or prohibit the Village from granting easements, licenses, or any other property interests in or to the Public Right-of-Way in which the Encroachment is located, as determined by the Village in the Village's sole discretion.

I/We further agree, on behalf of Legal Owner, that if the Village, in its sole discretion, determines that the Encroachment should be removed for any reason, or no reason, or that the further existence or use of the Encroachment in the Public Right-of-Way is, or will be, hazardous to the public or to the Public Right-of-Way, Legal Owner agrees to, upon written notice by the Village, make modifications or remove the Encroachment at the Legal Owner's sole expense. In the event the Legal Owner fails to make required modifications within a reasonable time frame, or if such modifications cannot be completed within said time frame, the Village may make the necessary modifications or remove the Encroachment. In the event the Village installs and/or makes the necessary modifications, Legal Owner agrees to pay the costs of such modifications or improvements upon written demand to the Village, or the Village may remove the Encroachment in its Public Right-Of-Way and/or lien the Benefitted Property for the costs of such modifications. Legal Owner waives all rights and claims of any kind against the Village arising out of the Village's modifications to the Encroachment or the Public Right-of-Way or removal of the Encroachment under this paragraph.

I/We, on behalf of the Legal Owner, also understand that as a condition of the Village of River Forest granting permission to utilize the Public Right-of-Way abutting the Benefitted Property for the aforesaid purposes, the Legal Owner covenants and agrees not to sue and to protect, indemnify, defend, and hold harmless the Village of River Forest, and its elected officials, employees, agents, volunteers, and attorneys against any and all claims, costs, actions, losses, demands, injuries and expenses of whatever nature, including, but not limited to attorneys' fees, related to this Agreement or such Encroachment being located in the Public Right-of-Way and/or from acts or omissions by the Legal Owner, its contractors, sub contractors, or agents or employees in maintaining the same and/or conjunction with the use of the Public Right-of-Way abutting the Benefitted Property for the aforesaid purposes.

I/We, on behalf of Legal Owner, understand that the terms and conditions contained herein apply uniquely to the Public Right-of-Way adjacent to the Benefitted Property at the above address as legally described in Exhibit A and it is the intent of myself and the Village to have the terms and conditions of this instrument run with the land and be binding on subsequent purchasers of the Benefitted Property.

This document shall be notarized and recorded with the Cook County Recorder of Deeds.

NOTE: THE UNDERSIGNED OFFICER(S) CERTIFY THAT HE/THEY HAVE THE AUTHORITY TO BIND THE LEGAL OWNER HEREIN.

Name: Perry Goerish

Date: 3/24/22

Name: DAVID J. GLAW

Date: 3/24/22

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

I, the undersigned, a Notary Public in Cook County, in the State of Illinois, do hereby certify that Perry Goerish and David Glaw, is/are personally known to me to be the Property Owners and Property Owners [of Property Owners], a Property Owners Corporation (the "Corporation"), and are the same persons whose names are subscribed to the foregoing instrument, appeared before me this day in person and severally acknowledged that as such Property Owners and Property Owners, respectively, of the Corporation, they signed and delivered this instrument and caused the seal of the Corporation to be affixed thereto, pursuant to authority given by the Board of Directors of the Corporation,] and as their free and voluntary act, and as the free and voluntary act and deed of the Corporation, for the uses and purposes therein set forth.

Given under my hand and notarial seal this 24 day of March, 2022.

Notary Signature: Andrew J. Gagliardo

[SEAL]

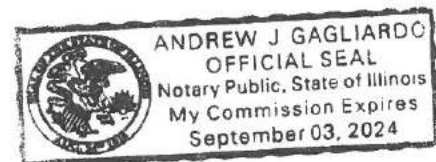


Exhibit A

The South 17 feet of Lot 2 and all of Lot 3 in Henry E. Graves Subdivision of Block 9 in Snow and Dickinson's Addition to River Forest, a Subdivision of the West half of the Southwest quarter of Section 1 and the East 17 Acres of the Southeast quarter of Section 2, Township 39 North, Range 12 East of the Third Principal Meridian, except parts conveyed to Chicago and Wisconsin Railroad Company in Cook County, Illinois.



MEMORANDUM

DATE: April 11, 2022

TO: Brian Murphy, Village Administrator

FROM: Jeff Loster, Director of Public Works and Development Services

SUBJECT: Authorization to Sell Surplus Property

Issue/Analysis: Attached is a proposed Ordinance authorizing the sale of surplus property via public auction. The following is a brief summary of the items to be sold.

2008 Dodge Magnum

This vehicle was acquired as seized property by the Police Department. The Dodge Magnum is 14 years old and had been used as the Public Works director's vehicle to visit sites in the Village. It has not been used with regular frequency because of the availability of other pool vehicles, and the cost of maintenance exceeds the vehicle's value. Accordingly, Staff is seeking to sell the vehicle and has established a minimum price of \$1,500.00.



Recommendation: Staff is proposing to sell this surplus property using an online auction service, such as Obenauf Online Auction Service, and recommend approval of the proposed Ordinance attached hereto. Staff has used Obenauf previously and experienced positive results. If the Village Board concurs with Staff's recommendation, the following motion would be appropriate:

Motion to approve an Ordinance authorizing the sale by internet auction of municipal property owned by the Village of River Forest.

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE SALE BY INTERNET AUCTION OF MUNICIPAL PROPERTY OWNED BY THE VILLAGE OF RIVER FOREST

WHEREAS, in the opinion of a majority of the Corporate Authorities of the Village of River Forest, it is no longer necessary or useful to or for the best interests of the Village of River Forest to retain ownership of the municipal property hereinafter described; and

WHEREAS, it has been determined by the President and Board of Trustees of the Village of River Forest on April 11, 2022, to sell said property by public auction on the Internet.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF RIVER FOREST, COOK COUNTY, ILLINOIS, as follows:

Section 1: Pursuant to Illinois Compiled Statutes, Chapter 65, Section 5/11-76-4, the President and Board of Trustees of the Village of River Forest find that the following described property:

<u>ITEM DESCRIPTION</u>	<u>MINIMUM VALUE</u>
1. 2008 Dodge Magnum VIN: 2D4FV47T78H177559	\$1,500.00

now owned by the Village of River Forest is no longer necessary or useful to the Village of River Forest and the best interests of the Village will be served by its sale.

Section 2: Pursuant to said Section 5/11-76-4, the Village Administrator or his designee is hereby authorized and directed to sell the aforementioned municipal property, now owned by the Village of River Forest, by public auction on the Internet.

Section 3: The Village Administrator or his designee shall cause to be transferred any titles or other legal documents pursuant to the sale.

Section 4 No bid shall be accepted for any of the above described property which is less than the minimum value set forth herein, unless the Village Administrator or his designee so authorizes.

Section 5: This Ordinance shall be in full force and effect from and after its passage, by a vote of a majority of the Corporate Authorities, approval and publication in pamphlet form as provided by law.

Passed on a roll call vote of the Corporate Authorities on the 11th of April, 2022.

AYES:

NAYS:

ABSENT:

Catherine Adduci, Village President

APPROVED by me this 11th day April, 2022

ATTEST:

Jonathan Keller, Village Clerk

APPROVED and FILED in my office this 11th day of April, 2022 and published in pamphlet form in the Village of River Forest, Cook County, Illinois



MEMORANDUM

TO: Brian Murphy
Village Administrator

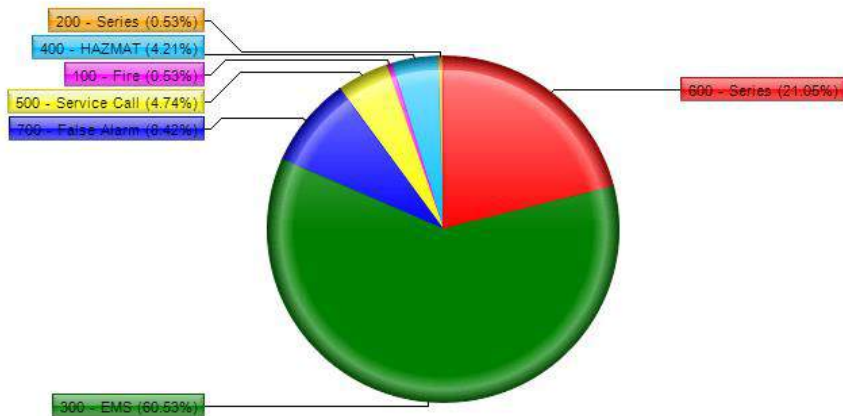
FROM: Thomas Gaertner
Thomas Gaertner
Fire Chief

DATE: April 5, 2022

SUBJECT: Monthly Report – March 2022

The Fire Department responded to 190 calls during the month of March. This is slightly above our average number of calls in comparison to March 2021 where we had 174 calls. We experienced 1 fire related call for the month. Emergency Medical Service calls represented 60.53% of our response activity for the month of March.

Incident Type Group	MAR 2022
100 - Fire	1
300 - EMS	115
400 - Hazardous Conditions	8
500 - Service Call	9
600 - Good Intent	40
700 - False Alarms	16
Monthly Total	190



Incidents of Interest

On March 31st, Red Shift responded to the structure fire at 805 Franklin Ave. Dispatch notified fire units while in route that a person may be trapped inside the home. River Forest Engine 213 and Truck 219 arrived on scene and reported smoke showing. A Box Alarm was requested for manpower. River Forest firefighters used forcible entry tools to gain access into the home. Engine 213 deployed a 1 ¾ inch hose line into the structure. Engine 213 found smoke from the ceiling to the floor causing zero visibility. Engine 213 found and extinguished the fire. Forest Park Engine 401 was given the task of primary search. While searching they located an unconscious female victim in a rear hallway near a bedroom. Engine 401 rescued the adult victim with assistance from River Forest firefighters. The victim was transported to Loyola Hospital and at this time is recovering from her injuries. Oak Park Truck 631 ventilated the roof and Maywood firefighters were RIT. A Fire Investigation Box was dispatched to the scene. River Forest FF Seablom was assigned as the lead investigator. Fire investigators from Berwyn, Oak Park, North Riverside, and Stickney assisted in the investigation.

Chief Gaertner

- Attended monthly RFFD Officers meeting.
- Attended the Metropolitan Fire Chiefs Association Spring Symposium.
- Met with Chief Puknaitis of the Naperville FD 7 Tom Deegan of Paramedic Billing Service in reference to GEMT Program.
- Attended monthly MABAS Division 11 Fire Chiefs meeting.
- Attended a Ribbon Cutting Ceremony at the new West Suburban Behavioral Health Unit.
- Attended Zoom meeting for upcoming IRMA RAV.
- Attended Zoom Arbitration hearing for current CBA agreement.
- I was appointed to a Director's position on the Metropolitan Fire Chiefs Association Executive Board.
- We have begun the process for creating specifications for the new ambulance purchase.
- Met with representatives from Unique Apparel on revamping/streamlining our uniform purchasing process.
- Attended a Zoom planning meeting for a Juneteenth Celebration on June 19, 2022.
- Held meetings with all three shifts for a quarterly department meeting.

Fire Prevention Fire Marshal Wiley

March started off with Daylight Saving where we encourage all residents to change their clocks as well as change/check the batteries in their smoke alarms. With the new Smoke Alarm Act going into effect next January 1, 2023, we will be ramping up our messages in multiple public education formats to get the word out about replacing older alarms with new, sealed battery alarms.

Following the Village Boards directive, I made some contacts and inquired about a smoke alarm-recycling program. Sara Phyfer also assisted me with those contacts. I will be purchasing a couple of very colorful bins in the near future to place in the Village Hall and Fire House to start the program. More details on the program will be forthcoming.

In conjunction with this new program, I will be finalizing the details on a new smoke alarm program with the Illinois Fire Safety Alliance where they supply us with new smoke alarms that we can give away to single-family homes, all free of charge. The Fire Department will put the smoke alarms up and track the progress of the alarms.

Coming off a busy month of February where I inspected all buildings at the Dominican University, in March I performed all first round inspections of Concordia University. Re-inspections of those buildings will be done in April.

For the first time since 2019 the Fire and Life Safety Conference was held LIVE in East Peoria, IL. The conference started with a pre-conference training session featuring tricks, tips and ideas to step up our fire and life safety training classes. The next three days were a combination of breakout sessions on fire and life safety issues and code related issues. The Keynote speaker was Chief Patrick Kenny (retired) who gave a very emotional keynote address on the fact that sometimes, for our own mental health, we need to remove the Superman cape and ask for help. Other sessions included updates from various departments within the Office of the State Fire Marshal to how to prevent thermal runaway in lithium-ion batteries. All in all, an excellent conference. I was able to have over 10 hours of public education training sessions and over six hours of code related sessions.

The last item in my monthly report is a summary of activities that do not fit in any other category such as, hydrant flows for sprinkler companies, servicing a Knox Box, public education flyers, and picking up and/or dropping off vehicles for service among others. These activities may not be difficult but do take up time that I like to account for.

Miscellaneous activities of note for March:

- Code Review issues
- Put together Quick Drills for the Shifts
- Gathering of material for the Pub Ed events
- Weekly FPB Paperwork to Laserfiche/LAMA
- After conference paperwork

The fire department responded to a structure fire on March 31, 2022 where a resident was injured. Time was used to put together a flyer to distribute to the neighborhood on common fire safety concerns. More on that will be coming in the April report.

Training Lt. Carter

During the month of March, the department participated in various training activities such as:

- Loyola CE began in person training again. Subject was Stroke and Behavioral Emergencies
- Shifts continued their assigned building inspections
- Annual SCBA, Millennium and Avon (PD) mask fit testing was performed on all fire and police personnel
- All shifts drilled at Concordia Gross Hall prior to asbestos abatement. Standpipe Operations, Forcible Entry, Ladder Raises and Rescue were drilled on
- Division 11 Haz Mat drill was held on March 15th and 17th in River Forest. Subject was Hydrogen Sulfide and preparation for next month's drill at Kopper's Chemicals in Stickney
- Division 11 TRT drill was held on March 24th and 25th in Cicero. Subject was ropes, knots, ascending and descending. Also new harnesses were donned and doffed
- Division 11 Investigator drill was held on March 30th in Oak Park. Subject was depositions and CV review.

Outside of Department Training

<u>Course</u>	<u>Name</u>	<u>Date</u>	<u>Hrs.</u>
Haz Mat Div drill	Boyd, Bencik, Bochenek,	3/15	3.5
	Carter, Fischer, E. Howe, Viera, Zipperich	3/17	3.5
TRT Div Drill	Basa, Bochenek, Buchholz	3/24	4
	E. Howe, Krall Boyd, Carter, Zipperich	3/25	4
Investigator Div. Drill	Carter	3/30	2
<u>ITTF/OSFM</u>	None		

Individual Shift Reports

Gold Shift Report Lt. Howe

Activities: For the month of March, Gold Shift had a total of 63 calls. 21 of the calls were fire related, 39 involved emergency medical services and there were 4 service calls.

Incidents/Events of Note: On March 2nd members of Gold shift responded with Truck 219 to Forest Park for a multi-family building fire. Truck 219 crew assisted residents of the building to safety and then assisted Forest Park Fire Department in extinguishing fire.

Training: Gold shift had 90 hours of fire related training this month, 40 hours of EMS training, 8 hours of Rescue Training, and 6 hours Hazmat for an average of 24 hours per firefighter. Our monthly fire training included Emergency Vehicle Driver Safety, Truck Company operations, Rope Rescue, Forcible Entry and Loyola mandated continuing education on stroke and behavioral emergencies.

- Lt. Howe and FF Krall participated in the Div. 11 TRT drill in Cicero
- Lt Howe and Firefighter Zipperich attended March Div. 11 Hazmat drill.
- Firefighter/EMS coordinator Luke Finrock attended Loyola EMS computer training on March 29 & 30

Inspections: 7 Company Fire Inspections were completed.

Black Shift Report: Lt. Bochenek

Activities: For the month of March, Black Shift had a total of 64 calls. 26 were fire related, 38 were EMS calls, & 0 service calls.

Incidents/Events of Note: Black Shift responded for a small electrical fire at the River Forest Animal Hospital on Lake St. Crews arrived quickly and were able to isolate the wiring issue and prevent further damage. Black Shift donated time and assisted Humble Design, a Chicago charitable organization with moving furniture to moving trucks. This furniture will provide families in need with furnishings for the home. This event occurred at Gross Hall at Concordia University

Training: Black shift had a total of 147.5 hours of fire related training this month and 26 hours of EMS training for a total of 223 hours of training. Some of the fire training can be considered cross training between fire and EMS, but for categorization purposes it was placed under fire training. That is an average of 34.7 hours per shift member. Some of the training conducted included LUMC Continuing Education, Fire Inspections, Hearing Conservation, Operating Directives Review, Forcible Entry, and Standpipe Operations.

Inspections: Company Fire Inspections and multiple re-inspections were completed

Red Shift Report: Lt. Smith

Activities: For the month of March, Red Shift had a total of 70 calls. Of those calls, 22 were fire related. There were 42 EMS calls and 6 service calls.

Incidents/Events of Note: On March 31st, Red Shift responded to the structure fire at 805 Franklin Ave. Dispatch notified fire units while in route that a person may be trapped inside the home. River Forest Engine 213 and Truck 219 arrived on scene and reported smoke showing. A Box Alarm was requested for manpower. River Forest firefighters used forcible entry tools to gain access into the home. Engine 213 deployed a 1 ¾ inch hose line into the structure. Engine 213 found smoke from the ceiling to the floor causing zero visibility. Engine 213 found and extinguished the fire. Forest Park Engine 401 was given the task of primary search. While searching they located an unconscious female victim in a rear hallway near a bedroom. Engine 401 rescued the adult victim with assistance from River Forest firefighters. The victim was transported to Loyola Hospital and at this time is recovering from her injuries. Oak Park Truck 631 ventilated the roof and Maywood firefighters were RIT. A Fire Investigation Box was dispatched to the scene. River Forest FF Seablom was assigned as the lead investigator. Fire investigators from Berwyn, Oak Park, North Riverside, and Stickney assisted in the investigation.

Training: Red Shift had 124.5 hours of fire related training this month and 48 hours of EMS training for a total of 172.5 hours of training. That is an average of 28.75 hours per firefighter.

Red Shift training for the month included Loyola CE – Stroke. We went to Gross Hall at Concordia University to drill on standpipe operations and spent three hours deploying the high-rise pack in the stairwell and hallways. The shift experimented on using three different hose loads on the high-rise pack. Shift personnel attended a one-hour class on IDPH DNR/POLST forms. The class reviewed each section of the form. Shift members also reviewed the SMOs that pertained to this subject. FF Basa attended a four-hour Division 11 TRT Drill in Cicero. FF Viera attended a 3.5-hour Division 11 Hazmat Drill in River Forest.

Inspections: 16 Company Fire Inspections with 31 violations noted, and 6 re-inspections with 6 corrections.

EMS/Paramedic Activity FF/PM Fischer

In the month of March, we had a total of 133 requests for EMS. Of those 133 requests, 123 patients were cared for by RFFD EMS. Of the 123 patients, 45 were ALS, 76 were BLS and 2 were invalid assists. 34 patients refused treatment and transport. We responded mutual aid EMS to 9 calls out of town and received mutual aid EMS 10 times. 87 patients were transported to the following hospitals:

Gottlieb – 7	Rush/Oak Park - 58
Hines VA – 0	Resurrection - 0
Loyola – 19	West Suburban - 3
McNeal – 0	
Community First – 0	

Vehicle/Equipment/ Station Maintenance FF Zipperich

Vehicles:

200- Nothing reported

201- Nothing reported

202- Nothing reported

213- Deck gun installed, ROM switch replaced (Lt side- front cabinet), Driver's side passenger door jamb switch replaced

214- Forest Park reported v-mux screen is blank/ buttons still work. Battery ordered for v-mux. Screen adjusted temporarily. Brakes serviced and power steering repaired. Latch replaced on driver's side rear compartment door

215- wrong camera ordered/ replacement camera ordered, installed and still not working. Vmux needs to be sent out for service (3 weeks estimated). Engine compartment and side drawer batteries replaced

218- Nothing reported

219- Nothing reported

222-Nothing reported

Equipment:

Sawzall blades delivered

EMS gloves and medical supplies delivered

Fire Station:

215 shoreline plug replaced

Bathroom drains

Clothes dryer installed

Cleaning chemicals ordered



Village of River Forest

Village Administrator's Office

400 Park Avenue
River Forest, IL 60305
Tel: 708-366-8500

MEMORANDUM

Date: April 1, 2022

To: Catherine Adduci, Village President
Village Board of Trustees

From: Lisa Scheiner, Assistant Village Administrator

Subj: Zoning Report – March, 2022

Planned Development Project/Development Review Board Updates

Below please find a summary of the status of approved and pending planned developments.

Approved:

- 7574 Division Street (Trinity High School) – This project was approved on June 28, 2021. A building permit has been issued, and work is in progress with a completion deadline of March 2024. A project website has been established (www.vrf.us/trinity).
- Mixed-Use Development (Lake and Lathrop) – This project was approved on September 17, 2018. Bona Fide construction commenced in accordance with the redevelopment agreement, and a complete building permit was issued in early February. The developer has 18 months to complete the construction of the project (August 2023). Project updates will continue to be provided on the Village's website (www.vrf.us/lakeandlathrop). The information has been updated to include the developer's anticipated construction schedule.
- 735 Lathrop Avenue (River Forest Library) – This project was approved on November 22, 2021. From the date of approval, the applicant has 33 total months to complete the project broken into milestones as follows: nine months to obtain a building permit (August 2022), 15 months to commence construction (February 2023), and 18 months to complete construction (August 2024). A building permit application has been filed and is pending. A project website remains available (www.vrf.us/rflibrary).
- 400 Ashland Avenue – This project was approved on December 13, 2021, From the date of approval, the applicant has 33 total months to complete the project broken into milestones as follows: nine months to obtain a building permit (September 2022), 15 months to commence construction (March 2023), and 18 months to complete construction (September 2024). A project website remains available (www.vrf.us/400ashland).

Pending:

- River Forest Tennis Club – The River Forest Tennis Club proposes exterior property improvements. The Tennis Club introduced the project to the Village Board of Trustees on February 28, 2022, held a pre-filing conference with the Development Review Board on March 3, 2022, and held a neighbor meeting on February 16, 2022. An initial application was submitted in March, and a technical review meeting will be held in April with a public hearing to follow, likely in May. A project website has been established at www.vrf.us/rftennisclub. A copy of the complete application will be available 15 days before the public hearing.
- River Forest Park District – The River Forest Park District is proposing improvements on the west side of Keystone Park. The Park District introduced the project to the Village Board of Trustees on February 28, 2022, held a pre-filing conference with the Development Review Board on March 3, 2022. The Park District held a neighbor meeting on March 21, 2022. No application has been submitted as of this writing. A project website has been established at www.vrf.us/keystonepark.

Zoning Board of Appeals Updates

Below please find a summary of the status of zoning board matters.

- There are no applications currently on file.



MEMORANDUM

DATE: April 11, 2022

TO: Brian Murphy, Village Administrator

FROM: Jeff Loster, Director of Public Works and Development Services

SUBJECT: Public Works Report – March 2022

Executive Summary

In the month of March, Public Works continued with winter operations and began transitioning to spring operations with a heavy emphasis on inlet/catch basin cleaning, street sweeping, and tree trimming. The call for bids was advertised for the Green Alley Improvements project. This project bid will be placed on the Village Board agenda in April. As part of the AMI project, approximately 2,851 transmitter replacements (out of 3,167) and 197 water meter replacements (out of 314) have been completed.

Also in March, Staff worked with the Village's waste hauler to finalize the contract, which will be presented to the Board at the April 11 meeting.

The Sustainability Commission is working on:

- Opt-In Single-Use Plastics ordinance
- Boosting Community Solar communications to increase participation
- Continuing resident education about sustainability items
- Reducing barriers to solar access

Engineering Division Summary

- Conducted monthly Combined Sewer Overflow (CSO) inspection
- Continued to coordinate the Planned Development Project at Trinity High School
- Continued to coordinate Geographic Information System (GIS) improvements through the Village's consultant (MGP) and held a Strategic Alignment Meeting with GIS Staff
- Attended a quarterly Board of Directors Meeting for the GIS Consortium
- Continued to coordinate the design of all remaining alley reconstructions and bid the next phase of the project for construction
- Continued to coordinate the Village's Automated Metering Infrastructure (AMI) Project
- Completed final design of the 2022 Street Improvement Project and submitted to IDOT
- Continued administration of the Village's utility-related subsidy programs: Lead Service Line Replacement, Sewer Backflow Prevention and Sewer Lateral Repair
- Held a Traffic and Safety Commission Meeting

Public Works – Operations

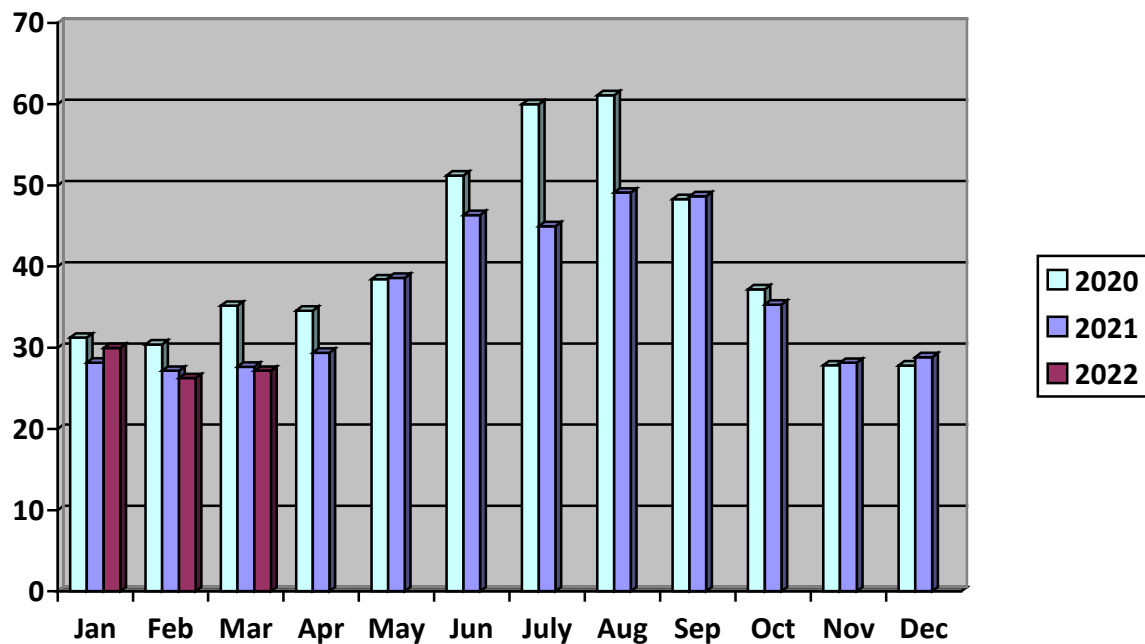
The following is a summary of utility locate requests received from JULIE (Joint Utility Locating Information for Excavators) and work orders (streets, forestry, water, sewer, etc.) that were received and processed during the past month:

	March 2022
Utility Locates	144
Work Orders	15

Water and Sewer

Monthly Pumpage: March's average daily pumpage of 0.90 million gallons (MG) is lower than March's average of 1.13 MG in 2021.

Volume of Water Pumped into the Distribution System (Million Gallons)



Monthly maintenance was performed at the Pumping Station building in the month of March. Staff notified residents and businesses of backflow violations. The Water Department also assisted in snow plowing/salting operations for the month of March.

The Water Division assisted the Village's contractor with the AMI project by locating b-boxes and shutting off water to locations requiring meter installations.

A water service leak was found at 1243 Park. The repair was the responsibility of the property owner and work was completed by NG Plumbing. The Division also repaired a hydrant at the corner of Division and Thatcher.

The Water Division personnel performed these additional tasks in March:

- Responded to 296 service calls
- Installed 2 meters

Streets and Forestry

These are the details of the tasks performed frequently in the month of March:

Description of Work Performed	Quantity
Sign Repairs/Fabrication	12
Trees Trimmed	648
Number of Snow & Ice Responses	2
Street Salting (tons)	39.3



MEMORANDUM

DATE: April 11, 2022

TO: Brian Murphy, Village Administrator

FROM: Jeff Loster, Director of Public Works and Development Services

SUBJECT: Building Report – March 2022

Permit and Real Estate Transfer Activity

Year-to-date revenue for FY 2022 is \$745,245 which is 117% of the revenues budgeted for FY 2022.

Real Estate Transfers

	March 2021	March 2022	FY 2022 YTD Total	FY 2021 Total
Transfers	38	25	271	276

Residential Property Demolition

	March 2021	March 2022	FY 2022 YTD Total	FY 2021 Total
Residential Demolitions	0	0	4	4

Address

n/a

Architectural Significance

n/a



Village of River Forest

POLICE DEPARTMENT MEMORANDUM

TO: Brian Murphy - Village Administrator

FROM: James O'Shea- Chief of Police

DATE: April 06, 2022

SUBJECT: March 2022 Monthly Report

Crime Statistics

The month of March 2022 indicated a 44% decrease in Group A (previously Part I) offenses in comparison to March 2021. There was a 53% increase in Group B (previously Part II) reported crimes compared to March 2021. An increase in Aggravated Battery, Aggravated Assault, and Theft incidents contributed to the Increase in Group A crimes. An increase in Simple Battery and misdemeanor traffic offenses/arrests contributed to the Group B increase. We will continue to report any anomalies in data or statistics for the new calendar year (2022).

	March 2022	March 2021	Diff. +/-	% +/-	YTD 2022	YTD 2021	Diff. +/-	% +/-
Group A*	13	9	4	44%	36	26	10	38%
Group B**	101	66	35	53%	281	194	87	45%
Reports***	107	113	-6	-5%	330	318	18	8%
Events****	814	762	52	7%	2,312	2,327	-15	-1%

*Group A (previously referred to *Part I*) *Offenses* include homicide, criminal sexual assault, robbery, aggravated battery, burglary, theft, and motor vehicle theft.

**Group B (previously referred to *Part II*) *Offenses* include simple battery, assault, criminal trespass, disorderly conduct, and all other misdemeanor and traffic offenses.

****Reports* (new category as of September 2015) include total number of reports written by officers during the month.

*****Events* (new category as of September 2015) include all activities conducted by officers, including foot patrols, premise checks, traffic stops, and all other calls for service not included as Group A and Group B offenses.

Town Center

The Police Department responded to forty-nine (49) calls for service at the Town Center properties in March 2022; of those calls there were twelve (12) reported crimes, which included four (4) Retail Thefts, one (1) Theft, and seven (7) Panhandler/Criminal Trespass incidents. There was an 28% decrease in calls for service in comparison to March 2021. In addition, there was an 25% decrease in Criminal Activity in comparison to March 2021.

Collaboration and Relationship Strengthening

- Officers conducted additional patrols/premise checks in the business districts, parks, and schools.
- Attended Pre Trail Fairness Act Implementation and Planning Session.
- Attended ILCMA training session on Mental Health/Co-responder Model.
- Attended ADL training on The Threat of Misogynistic Extremism.
- Officers increased traffic enforcement efforts at locations based on data-driven response to accidents and community member requests.
- Participated in Zoom Call reference sale of West Suburban Hospital.
- Participated in Juneteenth Parade Planning Meeting.
- Officers provided security and traffic control for the Gathering in Support of Ukraine at the Village Hall.
- The Department participated in and provided traffic control for the Forest Park St. Patrick's Day Parade.



School and Community Support

During this period, the SRO/CSO Division continued to focus on addressing safety and security concerns by meeting with community organizations, businesses, and schools. Some of these concerns included general traffic, construction related hazards, crime prevention, and personal safety related issues.

During the month of March, the police department experienced its first full month utilizing a part-time Community Service Officer (CSO) on the Afternoon shift (M-F 5pm-10pm). Having a civilian CSO present during these times has proven to be a significant addition to the patrol shift as CSO Goetz has been able to assist with traffic and animal control as well as parking complaints, that would have otherwise been assigned to a sworn officer. CSO Goetz is operating in solo capacity at this time and is receiving on-going training.

CSO Unit Patrol Activity Summary for March 2022

ACTIVITY	CSO BUS	CSO GOETZ
Bank/Metra	23 / 3.1 Hours	2 Assignments / 1 Hour
Errands	17 Assignments / 9 Hours	7 Assignments / 4 Hours
Local Ordinance Enforcement / Citations	2 Tickets	0 Assignments
Parking Citations	14 Citations	6 Citations
Fingerprinting assignments	1 Assignment / 15 Minutes	1 Assignment / 15 Minutes
Administrative Duties	14 Assignments / 13.25 Hours	5 Assignments / 5 Hours
Animal Calls	12 Assignments / 5.5 Hours	3 Assignments / 3 Hours
Vehicle Service	20 Assignments / 8.9 Hours	3 Assignments / 1.25 Hours
Crossings	1 Assignment / 30 Minutes	1 Assignment / 30 Minutes
Bond Hearing / Court	9 Assignments / 11 Hours	0 Assignments
Other Assignments	29 Assignments / 16 Hours	3 Assignments / 3.5 Hours
Adjudication / Red Light Hearing	1 Assignment / 2 Hours	1 Assignment / 2 Hours
Child Safety Seat Inspection/Install	2 Assignments / 55 Minutes	0 Assignments
Other Calls for Service	17 Assignments / 6.75 Hours	17 Assignments / 10.5 Hours

The OEO Unit conducted parking enforcement throughout the Village, resulting in 20 Tickets and 5 Warnings for:

MARCH 2022	CSO BUS	CSO BUS	CSO GOETZ	CSO GOETZ
VIOLATION TYPE	TICKETS	WARNINGS	TICKETS	WARNINGS
Time Limit	2	-	2	-
No Parking Anytime	3	-	-	-
Vehicle License	1	-	-	3
Fire Lane/Hydrant	-	-	-	-
Handicapped	-	-	1	1
Resident Only Zone	-	-	-	1
Permit Parking Only	6	-	3	-
Daily Parking Fee Zone	-	-	-	-
Expired Registration	-	-	-	-
Other Parking Offense	2	-	-	-
TOTAL	14	-	6	5

School Resource/Crime Prevention Officer Activity Summary for March 2022

Written Reports	11
Foot Patrols / Premise Checks	18
I-Search and Too Good For Drugs Activities	14 Lessons Taught
Calls for Service	6
Other Assignments	12 Assignments / 21 Hours
Special Assignments	44 Assignments / 115 Hours (see below)

School and Community-Support Activity Highlights for March 2022

Ofc. Ransom completed the following:

- I-SEARCH:
 - ✓ (2) Cyber Safety Lessons on 03/07/2022.
 - ✓ (3) Lessons on 03/14/2022.
 - (2) Lessons on 03/15/2022.
 - ✓ (3) Lessons on 03/16/2022.
 - ✓ (4) Lessons on 03/21/2022.
- Attended E.S.O. Virtual Triad Conference from 03/02/2022- 03/03/2022.
- Completed ICAC Monthly Report on 03/02/2022.
- Closed Electronic Harassment case (22-00199) on 03/02/2022.

- Gave presentation for R.F. ID Bracelets to Virtual Triad conference on 03/02/2022.
- Continued investigation of 21-00022 Financial Exploitation of Elderly throughout the month.
- Follow up and supplemental report for school bullying case (22-00235) on 03/03/2022.
- Provided security for St. Patrick's Day Parade on 03/05/2022.
- Attended DOJ OVW Technical Training from 03/07/2022 – 03/09/2022.
- Completed MEGGITT scenario training on 03/08/2022.
- Completed Use of Force training on 03/08/2022
- Youth Network Council meeting on 03/10/2022.
- Follow up and supplemental report for bomb scare at Lincoln (22-00269).
- Follow-up on business complaint on 03/14/2022.
- Attended ICAC Quarterly Meeting on 03/16/2022.
- M-Team meeting on 03/17/2022.
- Followed up on Battery complaint at Trinity with Detectives Unit (Interviews and reports – 22-00283).
- Attended CCRT meeting on 03/17/2022.
- Attended AARP Grant Proposal meeting on 03/18/2022.
- Scheduled ride alongs for Police applicants on 03/18/2022 and 03/29/2022.
- Completed range training on 03/18/2022.
- Researched WSSRA and requested information on getting involved locally on 03/18/2022.
- Completed follow up and supplemental report for threat against Dean at Trinity (21-00899).
- Phone meeting with Township about recent mental health evaluation for juvenile resident on 03/23/2022.
- CQB Pistol Level II training on 03/24/2022.
- Attended CRI-TAC meeting with Dominican University as part of CCRT grant program on 03/25/2022.
- Worked on WEDGE Task Force on 03/25/2022.
- Assisted Detectives with locating wanted subjects/vehicles on 03/28/22 and 03/30/2022.
- Returned found wallet to resident on 03/28/2022.
- Police Law Institute training on 03/29/2022.
- Put out legal update on lockdown drills to all school principals on 03/29/2022.
- Met with Mosaic Montessori for lockdown drill discussion on 03/28/2022.
- Follow up with elderly resident about harassing phone calls on 03/30/2022.
- Worked on ABLE Project application throughout the month.
- Covered patrol duties during high call volume on 03/31/2022.

UPCOMING School and Community Support Activities April 2022

Ofc. Ransom will:

- Continue teaching I-SEARCH (multiple classes scheduled).
- Continue investigation of 21-00022.
- Plan and host Quarterly Community Safety Meeting.
- Attend Bike Exchange Event on 04/09/2022.
- Attend ICAC Training from 04/12/2022 – 04/13/2022 and 04/25/2022 – 04/29/2022.

- Lockdown Drill at Lincoln on 04/11/2022.
- Youth Network Council meeting on 04/14/2022.
- M Team meeting on 04/21/2022.
- Concordia Touch A Truck event on 04/28/2022.
- WEDGE Task Force on 04/15/2022.

Sgt. Grill will:

- Assist with Adjudication hearings and manage caseload.
- Assist in transitioning to new Adjudication Hearing Officers.
- Manage movie and commercial film details, permits, and requests.
- Assist with Information Technology projects.
- Address subpoenas, FOIA requests and other records requests for various sources of police video used in police response and criminal investigations.
- Manage various grant activities.
- Assist with Vehicle Maintenance and Equipment.
- Support Crime Prevention Officer Ransom in his duties.
- Continue to support CSO Bus and CSO Goetz.

CSO Bus and CSO Goetz will:

- Monitor parking issues near the various schools.
- Assist with Child Safety Seat Installations as a newly certified Child Safety Seat Tech.
- Enforce any/all new regulated parking zones.
- Monitor crossing guard performance and presence.
- Monitor parking issues near the River Forest Community Center.
- Monitor and enforce parking regulations in Daily Fee, Time Zone, Resident Only Zones, and Handicapped Parking Only Areas etc.
- Assist with Court records communications.
- Assist with Animal Control.
- Administer traffic control services during Fire and Police related events.
- Continue to utilize the Automated License Plate Reader to increase efficiency and effectiveness of parking enforcement efforts in an effort to gain better community compliance.

Active Solicitor Permits		
Individual or Organization	Description	Expires
Sunrun	Home Services	14-July-22
Joshua's Pest Control	Home Services	28-Jun-22
Ecoshield Pest Control	Home Services	25-Jun-22

Budget and Fiscal Monitoring

March 01 – March 31, 2022

March is the eleven month of Fiscal Year 2022. Due to COVID-19 executive orders and restrictions, extending into the 4th quarter of FY 2022, some revenues may continue to weaken until the end of FY 2022. Overtime costs are above projected monthly averages for FY 2022. Parking Citation Revenues, Administrative Tows, and Local Ordinance Revenues are below expectations. We will continue to monitor and report any notable patterns or anomalies that occur during the end of FY 2022.

Revenue/Expenditure Summary

Category	Total # Paid FY22 3/22	Total # Paid FY22 Y-T-D	Expenditure/ Revenue FY22 3/22	FY22 Y-T-D Expenditure/Revenue
Parking/Compliance Citations	225	2,226	\$12,016	\$113,416
Admin. Tows	21	189	\$10,000	\$94,000
Local Ordinance	8	95	\$0	\$782
Overtime	393 hrs.	3,946 hrs.	\$23,723	\$256,096

Directed Patrols and Traffic Enforcement

The Midnight Shift focused enforcement efforts based on mapping and data of accidents. The Dayshift was assigned traffic enforcement missions on Madison Street, Thatcher, and Lake Street. The Afternoon Shift conducted enforcement missions on Madison Street, Thatcher, Chicago Avenue, Lake Street, North Avenue, and the intersection of Lemoyne and Harlem Avenue.

The Midnight Shift made ninety-one (91) stops, issued seventy-three (73) citations, made eight (8) traffic arrests and three (3) DUI arrests. Ten (10) vehicles were administratively towed.

The Dayshift made thirty-nine (39) stops with thirty-five (35) citations and fourteen (14) warnings issued. The shift recorded six (6) traffic-related arrests during enforcement missions this month. Five (5) vehicles were administratively towed.

The Afternoon shift made sixty-nine (69) stops with fifty-six (56) citations and thirty-eight (38) warnings issued during Traffic Enforcement Missions. The shift recorded nine (9) traffic-related arrests and three (3) administrative tows.

Significant Incidents and Notable Arrests:

22-00225 Unlawful Possession of a Firearm

On March 1, 2022 around 2:15AM, a River Forest officer on general patrol near Lathrop Avenue and Madison Street observed a vehicle driving with an expired dealer registration plate. The vehicle was stopped and the driver, a 31 year old male from Chicago, was found to have a suspended driver's license. The driver was also found to be wanted by Lake County Indiana for an unrelated theft charge. The driver was detained for the above offenses and a search of the vehicle yielded a handgun and a stolen registration plate from another vehicle. It was later determined that the vehicle and the dealer plate were also stolen but had not yet been reported. The offender was arrested and charged with misdemeanor Possession of a Firearm and Ammunition without a FOID, Theft, Possession of an Unauthorized Registration on a Vehicle, Driving While License Suspended, and the Indiana warrant. The offender was processed and later transported to a bond hearing at the Maybrook Courthouse.

22-00230 Retail Theft/Warrant Arrest

On March 1, 2022 at 5:01PM, River Forest officers were dispatched to Walgreens, 7251 Lake Street, for the retail theft in progress. The offender, a 23 year old male from Maywood, was located exiting the store and identified as the retail theft offender. The proceeds were returned and the offender was given a criminal trespass warning. The offender was arrested for a Maywood theft warrant and extradited to Maywood for processing.

22-00241 Aggravated Driving Under the Influence

On March 4, 2022 around 3:14AM, a River Forest officer on general patrol near Harlem Avenue and Lake Street observed a vehicle driving erratically on Harlem and committing several lane violations. The vehicle was stopped and the driver, a 66 year old male from Chicago, exhibited numerous signs of alcohol impairment, and his driver's license was found to be suspended for a prior DUI. The driver was arrested for felony Aggravated DUI, was processed and later transported to a bond hearing at the Maybrook Courthouse. The vehicle was towed with an administrative hold.

22-00251 No Valid Driver's License

On March 7, 2022 around 11:41PM, a River Forest officer on general patrol near North Avenue and Harlem Avenue observed a vehicle traveling on North Avenue without headlights when required. The vehicle was stopped and the driver, a 23 year old male from Bellwood, was found to be driving despite never having been issued a license. The driver was arrested for driving with No Valid License and later released on bond. The vehicle was towed with an administrative hold.

22-00260 Driving While License Suspended/Warrant Arrest

On March 9, 2022 at 9:28PM, a River Forest officer conducted a traffic stop for speeding on the 7600 block of North Avenue. The driver, a 22 year old female from Chicago, was determined to be driving with a suspended license and also had an Illinois State Police driving while license suspended warrant. The driver was arrested, cited, and released on bond for the local charges and the warrant.

22-00262 Driving While License Suspended

On March 10, 2022 around 1:50AM, a River Forest officer on general patrol near North Avenue and Harlem Avenue observed a vehicle committing a lane violation while driving on Harlem Avenue. The vehicle made several suspicious turns after observing the officer. The vehicle was stopped and the driver, a 29 year old female from Aurora, was found to have a suspended driver's license. The driver could not provide proof of insurance for the vehicle. The driver was arrested for Driving While License Suspended and later released on bond. The vehicle was towed with an administrative hold.

22-00267 Felony Retail Theft/Aggravated Battery/Warrant

On March 10, 2022 around 12:53PM, River Forest units were dispatched to the Jewel, 7525 W. Lake Street in reference to a retail theft that just occurred. The offender also struck two employees during the theft. A River Forest officer located the offender a block away from the store. The offender, a 37 old male from Chicago, refused the officer's commands and began to flee on foot. The officer stopped the offender and he was detained. The witness positively identified the offender and the stolen liquor. While being arrested, the offender began to resist aggressively, striking numerous officers. The offender continued to resist during transport and at the station. The State Attorney's office was contacted and approved charges of Felony Retail Theft and four counts of Aggravated Battery (officers/employees.) The offender was also charged with eight additional misdemeanor offenses. In addition, the offender was on parole and it was determined he had an Illinois Department of Corrections warrant for violating his parole. The offender was later transported to the Maybrook courthouse for bond hearing.

22-00268 Driving Under the Influence

On March 11, 2022 around 1:25AM, a River Forest officer on general patrol near Thatcher Avenue and Lake Street, observed a vehicle committing several lane violations while traveling on Thatcher. The vehicle was stopped and the driver, a 58 year old male from Oklahoma, exhibited numerous signs of alcohol impairment, failed Standardized Field Sobriety Tests and was arrested for DUI. The driver was processed and later released on bond. The vehicle was towed with an administrative hold.

22-00271 Driving Under the Influence

On March 12, 2022 around 2:41AM, a River Forest officer on general patrol near North Avenue and Lathrop Avenue observed a vehicle traveling 63mph on North Avenue where the speed limit is 30mph. The vehicle was stopped and the driver, a 28 year old female from Elmwood Park, exhibited numerous signs of alcohol impairment, failed Standardized Field Sobriety Tests and was arrested for DUI. The driver was processed and later released on bond. The vehicle was towed with an administrative hold.

22-00279 Obstructing Identification

On March 14, 2022 at 10:30PM, a River Forest officer observed a suspicious subject, a 38 year old male from Chicago, carrying a backpack in the River Forest Town Center located at 7201 Lake Street. The subject made several evasive moves hiding behind a parked car and concealed his backpack in a garbage can located in the 500 block of William Street. The subject was detained on suspicion of criminal activity and provided several fictitious names and dates of births. The subject was arrested for Obstructing Identification and released on bond with a misdemeanor court date.

22-00291 Hit and Run/Aggravated Assault/Aggravated Fleeing and Eluding

On March 18, 2022 around 7:40AM, a River Forest officer was in the area of Thatcher Avenue and Chicago Avenue when he was waived down by a motorist. The motorist stated she was involved in an accident and the vehicle fled the scene. The motorist pointed out the offending vehicle and the officer completed a traffic stop in the area of Chicago Avenue and Forest. While speaking to the offender, a 24 year old female from Chicago, the offender refused officer's commands and locked the vehicle doors. The offender then began rolling up the window, continuing to disobey the officer's requests. The offender then placed the vehicle in drive while the officer attempted to secure the offender from fleeing the scene. The offender began to drive off, with the officer's arm inside the vehicle. While fleeing the scene, the driver's side window shattered, causing a laceration to the officer's hand. Officers located the offender at the Maybrook courthouse, as she was attending court from a previous traffic arrest from our agency. The offender was arrested and transported to the station. The State Attorney's office was contacted and approved charges of Felony Aggravated Fleeing and Eluding and Felony Aggravated Assault. The offender was later transported to the Maybrook courthouse to attend bond hearing.

22-00298 Driving Under the Influence of Alcohol/Obstructing a Peace Officer

On March 20, 2022 at 9:45PM, a River Forest officer conducted a traffic stop for speeding on the 7500 block of Lake Street. The driver, a 37 year old male from Oak Park, displayed signs of alcohol intoxication and obstructed the DUI investigation. The driver was arrested for obstruction and transported to the station to conduct the DUI investigation in a controlled environment. The driver refused field sobriety and breathalyzer testing. The driver was cited and charged with misdemeanor driving under the influence of alcohol and obstructing a peace officer. The driver was released on bond and given a misdemeanor court date.

22-00307 Driving While License Suspended

On March 24, 2022 around 2:15AM, a River Forest officer conducting traffic enforcement near Harlem Avenue and Division observed a vehicle traveling 50mph on Harlem Avenue where the speed limit is 30mph. The vehicle was stopped and the driver, a 20 year old female from Cicero, was found have a suspended driver's license. The driver could not provide proof of insurance for the vehicle and was arrested for Driving While License Suspended. The driver and later released on bond. The vehicle was towed with an administrative hold.

22-00310 Domestic Battery

On March 24, 2022 at 2:42PM, River Forest officers were dispatched to Chicago Avenue and Harlem Avenue for the domestic battery that just occurred. The offender, a 21 year old male from Chicago, was arrested for misdemeanor domestic battery after it was determined he threw a cell phone, striking his ex-girlfriend in the face while they were traveling in a vehicle southbound on the 1200 block of Harlem Avenue. The victim sustained minor bruising to her face and refused medical treatment. The offender was charged and transported to bond hearing.

22-00314 Retail Theft/Warrant Arrest

On March 25, 2022 at 5:53PM, River Forest units were waved down by a Walgreens employee at 7251 W. Lake Street advising two subjects were inside concealing items. The offender, a 29 year old female from Des Plaines, was located inside the Walgreens and agreed to remove the merchandise from her bag. The offender was not charged with retail theft, but arrested for a Chicago retail theft warrant. The accomplice, a 30 year old male from

Chicago, was located in the vicinity and arrested for a Skokie burglary warrant. Both subjects were subsequently turned over to the extraditing agencies.

22-00328 Felony Retail Theft/Warrant

On March 31, 2022 around 12:02 PM, River Forest units were dispatched to Ulta, 7231 W. Lake Street, in reference to a retail theft that just occurred. According to the caller, the vehicle fled south bound Harlem Avenue. A River Forest officer located the offending vehicle and completed a traffic stop in the area of Harlem Avenue and the 290 expressway. The two offenders, 28 year old female from Tennessee and a 26 year old female from Tennessee, were positively identified as the offenders. The witness also identified the stolen perfume, which had a value of over \$2,000. The vehicle also contained numerous other Ulta products, numerous purses and children's clothing. All appeared to have been stolen items from multiple stores. All the stolen items were recovered and transported to the station. The State Attorney's office was contacted and approved Felony Retail Theft charges for both offenders. One of the offenders also had a warrant out of Mississippi for retail theft. It was also determined the two offenders had just committed a retail theft at an Ulta in Norridge. Norridge Police also charged both subjects with Felony Retail Theft. Both offenders were later transported to the Maybrook courthouse for bond hearing.

The following chart summarizes and compares the measured activity for all three Patrol Watches during the month of March 2022:

	Midnights 2230-0630	Day Watch 0630-1430	Third Watch 1430-2230
Criminal Arrests	1	8	4
Warrant Arrests	1	1	4
D.U.I Arrests	3	0	1
Misdemeanor Traffic Arrests	8	8	12
Hazardous Moving Violations	54	46	72
Compliance Citations	19	8	20
Parking Citations	142	24	10
Traffic Stop Data Sheets	91	57	152
Quasi-Criminal Arrests/ L.O	0	0	3
Field Interviews	1	6	3
Premise Checks/Foot Patrols	575	159	433
Written Reports	32	38	56
Administrative Tows	10	7	5
Booted vehicles	3	0	2
Sick Time used (in days)	1	1	1

Detective Division

Detective Sergeant Labriola worked twenty-three (23) days performing detective duties.

Detective Sergeant Labriola was reassigned to one afternoon patrol shift, and reassigned to assist patrol during the Forest Park St. Patrick's Parade.

Detective Sergeant Labriola worked as a supervisor for two days with the West Suburban Enhanced Drug and Gang Task Force (WEDGE).

Detective Sergeant Labriola was activated as a West Suburban Major Crimes Task Force (WESTAF) team leader for an attempted homicide in Cicero.

Detective Sergeant Labriola interviewed and completed the background checks for six (6) police officer candidates to be hired.

Detective Sergeant Labriola completed certificates of purchase for O'Hare Towing.

Detective Sergeant Labriola continued an audit of the currency in custody, certified letters have been sent to its owners, and asset forfeiture proceeding paperwork was completed.

During the month of March, the Detective Unit completed numerous online mandated continuous educational courses.

During the month of March, the Detective Unit opened up/reviewed five (5) cases for potential follow-up. Of those cases, three (3) are Administratively Closed, and two (2) are Exceptionally Cleared. The Unit also continued to investigate open cases from previous months, as well as assisted the Patrol Division in cases reported in the month of March.

Year-to-Date Arrest Statistics

Quantity Arrested	# Felony Charges	# Misdemeanor Charges	# Warrants
9	3	2	4

March 2022 Case Assignment Summary

Part I	# Cases	Cleared by Arrest	Adm Closed	Screen Out	Susp	Except	Pend	Refer	Unfound
Attempted Armed Robbery	1						1		
Theft Over \$500	1						1		
Part I Total	2	0	0	0	0	0	2	0	0
Part II	# Cases	Cleared by Arrest	Adm Closed	Screen Out	Susp	Except Clear	Pend	Refer	Unfound
Fleeing and Eluding	2						2		
Violent Offender Registration	1	1							
Hit & Run	2						2		
Electronic Harassment	1						1		
Damage to Village Property	1						1		
Part II Total	7	1	0	0	0	0	6	0	0
TOTALS	9	1	0	0	0	0	9	0	0

March 2022 Juvenile Arrests

Offenses	Adjusted	Cited	Petitioned	Referred
No Arrests				
Total (0)	0	0	0	0

New Investigations

22-00206 Disorderly Conduct

On February 24, 2022 at 2:27PM a River Forest Officer took a Disorderly Conduct report. The victim related that he was at Lathrop and Chicago, and did not immediately begin to drive when the light changed from red to green. Another vehicle began to honk its horn at the victim, and tried to pass the victim. The victim did not allow him to pass, and a road rage situation ensued. The victim related that both vehicles were stopped at Lathrop and Lake, when the driver of the other vehicle tried to provoke the victim to fight, and punched the victim's vehicle window. The victim was unable to identify the offender in a photo lineup, and the case was Exceptionally Cleared.

22-00221 Burglary from Motor Vehicle

On February 28, 2022 at 12:37PM a River Forest Officer took a Burglary to Motor Vehicle report which occurred near the DSW located at 7321 Lake St. The victim's vehicle was parked near Central and it was determined that an unknown offender used an unknown object to shatter the victim's window, and remove vehicle speakers still in the original box, as well as \$100US from the center console. The Village of River Forest Street Cameras were analyzed, and the offender was captured on the cameras, but the image was not clear enough to identify the offender. Investigators contacted CTA to determine if they could provide higher quality images if the offender is seen using the Green Line, but that was unsuccessful. This case is Administratively Closed.

22-00257 Runaway Juvenile

On March 9, 2022 at 3:37PM a River Forest Officer responded to the 1500 block of Harlem in reference to a runaway juvenile report. The sixteen (16) year old juvenile's grandmother related that the juvenile ran away on March 5, 2022 and stated that she was staying in Calumet City with a friend. The grandmother spoke to the friend's mother in Calumet City, but the juvenile refused to come home. Therefore, she was still reported missing. Calumet City Police Department was unable to verify the juvenile's well-being, and River Forest Investigators contacted the Illinois Department of Children and Family Services. The juvenile was located on March 16, 2022 at Oak Park Library and was not longer missing. This case was Administratively Closed.

22-00287 Missing Person

On March 15, 2022 at 7:20PM a River Forest Officer responded to the 7200 block of Oak for a Missing Person report. The complainant related that she has not seen or heard from her 31-year-old daughter since March 9, 2022. Her daughter lives with friends in the city of Chicago, but she contacted the River Forest Police Department. The complainant has since spoken with her daughter, and will attempt to verify her well-being. Her daughter was allegedly in the hospital attempting to "detox." The 31-year-old woman was located and is no longer missing. This case is Administratively Closed.

22-00283 Battery

On March 15, 2022 at 1:55PM a juvenile and her mother came to the River Forest Police Department to report that the juvenile was inappropriately touched by another student at Trinity High School. Investigators and the School Resource Officer spoke with witnesses, and school officials as part of the investigation. As of now, the case will be administratively closed since the school took action for the student's actions, and the juvenile's mother is undecided if a criminal complaint will be pursued.

Old Cases

21-00572 Retail Theft

On June 02, 2021 at 10:00PM River Forest Officers responded to the Walgreen's located at 7251 Lake St. in reference to a retail theft. Store employees related that an adult female subject and three juveniles came into the store and removed multiple cosmetic items from the store without paying. Investigators were able to use the Village of River Forest street cameras, to locate the offending vehicle, and collaborate with other law enforcement agencies to identify the adult offender. **On March 28, 2022 River Forest Investigators took the 22-year-old adult female from Chicago into custody in Wheaton. She was charged with numerous misdemeanor traffic offenses and retail theft. She was bonded out and the Lyons police department took custody of her. This case was cleared by arrest.**

21-01325 Forgery

On December 02, 2021 River Forest Investigators were contacted by the Hiawatha, Iowa Police Department about fraudulent checks being deposited at the Chase Bank located at 630 N. Harlem in River Forest. The victim is a non-profit organization based in Hiawatha, and nearly \$25,000 was taken from their account due to the fraudulent checks. Investigators obtained the account records pursuant to a subpoena, and the offenders were identified. **Investigators obtained arrest warrants for both offenders, and one offender, a 20-year-old male**

from Chicago was apprehended by Investigators with the assistance of the WEDGE Task Force. The male offender was charged with Forgery, and this case was cleared by arrest.

21-01351 Leaving the Scene of an Accident

On December 15, 2021 at 7:54PM, a River Forest Officer took a report of a hit and run that occurred in the town center located at 7201 Lake St. A license plate was obtained and investigators will search for the offending vehicle in the immediate future. **Investigators located the vehicle, and towed it with an Administrative Hold. This case was Exceptionally Cleared.**

22-00166 Hit & Run

On February 13, 2022 at 6:06PM a River Forest Officer responded to the Circle K gas station located at 7201 North Ave. in reference to a hit and run which occurred in the 7300 block of North Ave. The driver of the vehicle not at fault obtained the registration of the at fault vehicle. The driver of the at fault vehicle was identified in a photo lineup, and investigators are seeking both him and the vehicle. This case is still active. **On March 16, 2022 at approximately 5:55PM the offender was taken into custody, and issued the appropriate citations. This case was cleared by arrest.**

22-00207 Hit & Run/Damage to Village Property

On February 27, 2022 at 3:57PM a River Forest Officer responded to a hit and run/damage report at Washington and Thatcher which was reported by a witness. Upon a review of the Village of River Forest street cameras, it was determined that a vehicle traveling eastbound Washington struck the stop sign at Thatcher and knocked it out of the ground. The driver left the area in the vehicle but the registration was obtained by using the camera. **Investigators located the vehicle, and towed it with an Administrative Hold. This case was Exceptionally Cleared.**

Training

During the month of March 2022, twenty-two (22) officers/civilian employees attended different training classes for a total of one hundred seventy-five and a half (175.5) hours of training. The department also completed thirty-three range courses throughout the month. The Department members, courses, and total number of hours included in the courses are detailed below.

Officers	Course	Start	End	Hours
Bradley	PLI February 2022 Monthly Legal Update	2/1/2022	3/31/2022	1
Casey	MEGGITT	3/1/2022	3/8/2022	1
Casey	PLI February 2022 Monthly Legal Update	2/1/2022	3/31/2022	1
Cassidy	40 Hour PPCT Defensive Tactics Instructor	3/21/2022	3/25/2022	40
Cassidy	40 Hour Firearms Instructor	2/28/2022	3/4/2022	40
Cassidy	PLI February 2022 Monthly Legal Update	2/1/2022	3/31/2022	1
Catalano	PLI February 2022 Monthly Legal Update	2/1/2022	3/31/2022	1
Colon	MEGGITT	3/1/2022	3/8/2022	1
Cortes	A Review of the Use of Force Laws	3/8/2022	4/8/2022	0.5
Cortes	MEGGITT	3/1/2022	3/8/2022	1
Cortes	PLI February 2022 Monthly Legal Update	2/1/2022	3/31/2022	1
Cortes	PLI March 2022 Monthly Legal Update	3/1/2022	4/30/2022	1
Czernik	TASER Instructor Course	3/28/2022	3/28/2022	9
Czernik	MEGGITT	3/1/2022	3/8/2022	1
Drake	A Review of the Use of Force Laws	3/8/2022	4/8/2022	0.5
Drake	MEGGITT	3/1/2022	3/8/2022	1
Drake	PLI February 2022 Monthly Legal Update	2/1/2022	3/31/2022	1
Drake	PLI March 2022 Monthly Legal Update	3/1/2022	4/30/2022	1
Fries	MEGGITT	3/1/2022	3/8/2022	1
Fries	PLI February 2022 Monthly Legal Update	2/1/2022	3/31/2022	1
Greenwood	A Review of the Use of Force Laws	3/8/2022	4/8/2022	0.5
Greenwood	MEGGITT	3/1/2022	3/8/2022	1
Greenwood	PLI February 2022 Monthly Legal Update	2/1/2022	3/31/2022	1
Grill	A Review of the Use of Force Laws	3/8/2022	4/8/2022	0.5
Grill	PLI February 2022 Monthly Legal Update	2/1/2022	3/31/2022	1
Humphreys	Use of Force Train-the-Trainer	3/28/2022	3/29/2022	16
Humphreys	MEGGITT	3/1/2022	3/8/2022	1
Humphreys	PLI February 2022 Monthly Legal Update	2/1/2022	3/31/2022	1
Labriola	A Review of the Use of Force Laws	3/8/2022	4/8/2022	0.5
Labriola	MEGGITT	3/1/2022	3/8/2022	1
Labriola	PLI February 2022 Monthly Legal Update	2/1/2022	3/31/2022	1
Labriola	PLI March 2022 Monthly Legal Update	3/1/2022	4/30/2022	1
Landini	A Review of the Use of Force Laws	3/8/2022	4/8/2022	0.5

Landini	MEGGITT	3/1/2022	3/8/2022	1
Landini	PLI February 2022 Monthly Legal Update	2/1/2022	3/31/2022	1
Murillo	MEGGITT	3/1/2022	3/8/2022	1
Murillo	PLI February 2022 Monthly Legal Update	2/1/2022	3/31/2022	1
Murillo	PLI March 2022 Monthly Legal Update	3/1/2022	4/30/2022	1
Niemann	A Review of the Use of Force Laws	3/8/2022	4/8/2022	0.5
Niemann	MEGGITT	3/1/2022	3/8/2022	1
Niemann	PLI February 2022 Monthly Legal Update	2/1/2022	3/31/2022	1
Niemann	PLI March 2022 Monthly Legal Update	3/1/2022	4/30/2022	1
Ransom	A Review of the Use of Force Laws	3/8/2022	4/8/2022	0.5
Ransom	Close Quarter Handgun Skills Level II	3/24/2022	3/24/2022	8
Ransom	MEGGITT	3/1/2022	3/8/2022	1
Schrader	A Review of the Use of Force Laws	3/8/2022	4/8/2022	0.5
Schrader	PLI February 2022 Monthly Legal Update	2/1/2022	3/31/2022	1
Schrader	PLI March 2022 Monthly Legal Update	3/1/2022	4/30/2022	1
Sousanes	A Review of the Use of Force Laws	3/8/2022	4/8/2022	0.5
Sousanes	MEGGITT	3/1/2022	3/8/2022	1
Sousanes	PLI February 2022 Monthly Legal Update	2/1/2022	3/31/2022	1
Sousanes	PLI March 2022 Monthly Legal Update	3/1/2022	4/30/2022	1
Swierczynski	A Review of the Use of Force Laws	3/8/2022	4/8/2022	0.5
Swierczynski	Line of Duty Death Benefits	3/18/2022	3/18/2022	4
Swierczynski	MEGGITT	3/1/2022	3/8/2022	1
Tagle	A Review of the Use of Force Laws	3/8/2022	4/8/2022	0.5
Tagle	MEGGITT	3/1/2022	3/8/2022	1
Tagle	PLI February 2022 Monthly Legal Update	2/1/2022	3/31/2022	1
Tagle	PLI March 2022 Monthly Legal Update	3/1/2022	4/30/2022	1
Zermeno	A Review of the Use of Force Laws	3/8/2022	4/8/2022	0.5
Zermeno	MEGGITT	3/1/2022	3/8/2022	1
Zermeno	PLI February 2022 Monthly Legal Update	2/1/2022	3/31/2022	1
Zermeno	PLI March 2022 Monthly Legal Update	3/1/2022	4/30/2022	1
Total Hours				175.5



MEMORANDUM

Date: April 1, 2022

To: Brian Murphy, Village Administrator

From: Rosey McAdams, Director of Finance

Subject: Expenditures – March 2022

Attached for your review and approval is a list of payments made to vendors by account number for the period from March 1-31, 2022. The total payments made for the period, including payrolls, are as follows:

VILLAGE OF RIVER FOREST EXPENDITURES MONTH ENDED MARCH 31, 2022

FUND	FUND #	VENDORS	PAYROLLS	TOTAL
General Fund	01	\$ 695,101.95	\$ 433,939.92	\$ 1,129,041.87
Water & Sewer Fund	02	649,150.60	46,800.45	695,951.05
Motor Fuel Tax	03	27,868.49	-	27,868.49
Debt Service	05	-	-	-
Capital Equip Replacement	13	63,313.07	-	63,313.07
Capital Improvement Fund	14	25,535.40	-	25,535.40
TIF-Madison	31	297.55	-	297.55
TIF-North	32	-	-	-
Infrastructure Imp Fund	35	-	-	-
Total Village Expenditures		\$ 1,461,267.06	\$ 480,740.37	\$ 1,942,007.43

Requested Board Actions:

1. Motion to Approve the March 2022 Accounts Payable and Payroll transactions totaling \$1,941,948.83.
2. Motion to Approve the March 2022 payment to McDonald's-Karavites totaling \$58.60.

Accounts Payable

Transactions by Account

User: rmcadams
 Printed: 04/01/2022 - 3:36PM
 Batch: 00000.00.0000



Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-00-00-16-0010	Dave Bochenek	REIMBURSE MEMBERSHIP FOR L	03/31/2022	53841	250.00	
		Vendor Subtotal:			250.00	
01-00-00-16-0010	The Davenport Group USA Ltd	LAMA ANNUAL MAINTENANCE -	03/31/2022	53854	18,539.49	
		Vendor Subtotal:			18,539.49	
01-00-00-16-0010	Illinois Fire Chiefs Association	MAY 11-13 FULL SYMPOSIUM RE	03/15/2022	53786	160.00	
		Vendor Subtotal:			160.00	
01-00-00-16-0010	Midwest Operating Eng-Pension Tru	P/W RETIREE EMPLOYEE HEALTHI	03/31/2022	53873	1,070.00	
		Vendor Subtotal:			1,070.00	
01-00-00-16-0010	MOE Funds	P/W EMPLOYEE HEALTH INS/MA'	03/31/2022	53874	7,264.00	
		Vendor Subtotal:			7,264.00	
01-00-00-16-0010	Northeastern Illinois Public	ADVANCED TECH FIREFIGHTER 2	03/31/2022	53878	800.00	
		Vendor Subtotal:			800.00	
01-00-00-16-0010	Oak Park Township	OPRF HOME REPAIR PROGRAM -	03/31/2022	0	1,750.00	
		Vendor Subtotal:			1,750.00	
01-00-00-16-0010	Proviso Municipal League	MEMBERSHIP DUES - C ADDUCI	03/15/2022	53805	425.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
Vendor Subtotal:					425.00	
01-00-00-21-0015	State Treasurer	PR Batch 00015.03.2022 State Income	03/15/2022	100025	12,220.03	
01-00-00-21-0015	State Treasurer	PR Batch 00031.03.2022 State Income	03/31/2022	100032	12,089.77	
Vendor Subtotal:					24,309.80	
01-00-00-21-0015	United States Treasury	PR Batch 00015.03.2022 Medicare En	03/15/2022	100026	4,151.97	
01-00-00-21-0015	United States Treasury	PR Batch 00015.03.2022 FICA Emplo	03/15/2022	100026	5,569.03	
01-00-00-21-0015	United States Treasury	PR Batch 00015.03.2022 Medicare En	03/15/2022	100026	4,151.97	
01-00-00-21-0015	United States Treasury	PR Batch 00015.03.2022 FICA Emplo	03/15/2022	100026	5,569.03	
01-00-00-21-0015	United States Treasury	PR Batch 00015.03.2022 Federal Inco	03/15/2022	100026	32,842.81	
01-00-00-21-0015	United States Treasury	PR Batch 00031.03.2022 Medicare En	03/31/2022	100033	4,117.95	
01-00-00-21-0015	United States Treasury	PR Batch 00031.03.2022 Federal Inco	03/31/2022	100033	32,731.39	
01-00-00-21-0015	United States Treasury	PR Batch 00031.03.2022 Medicare En	03/31/2022	100033	4,116.48	
01-00-00-21-0015	United States Treasury	PR Batch 00031.03.2022 FICA Emplo	03/31/2022	100033	5,383.79	
01-00-00-21-0015	United States Treasury	PR Batch 00031.03.2022 FICA Emplo	03/31/2022	100033	5,383.79	
Vendor Subtotal:					104,018.21	
01-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00015.03.2022 IMRF Emplc	03/15/2022	100030	1,176.17	
01-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00015.03.2022 IMRF Emplc	03/15/2022	100030	2,509.21	
01-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00015.03.2022 IMRF Emplc	03/15/2022	100030	5,173.51	
01-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00015.03.2022 IMRF-Volun	03/15/2022	100030	1,043.28	
01-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00015.03.2022 IMRF Emplc	03/15/2022	100030	2,041.66	
01-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00015.03.2022 IMRF-Volun	03/15/2022	100030	319.42	
01-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00031.03.2022 IMRF Emplc	03/31/2022	100030	2,332.19	
01-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00031.03.2022 IMRF-Volun	03/31/2022	100030	984.40	
01-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00031.03.2022 IMRF Emplc	03/31/2022	100030	4,653.93	
01-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00031.03.2022 IMRF Emplc	03/31/2022	100030	2,301.17	
01-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00031.03.2022 IMRF-Volun	03/31/2022	100030	232.72	
01-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00031.03.2022 IMRF Emplc	03/31/2022	100030	1,267.27	
Vendor Subtotal:					24,034.93	
01-00-00-21-0040	ICMA Retirement Corporation - 302	PR Batch 00015.03.2022 ICMA	03/15/2022	100023	2,677.82	
01-00-00-21-0040	ICMA Retirement Corporation - 302	PR Batch 00015.03.2022 ICMA	03/15/2022	100023	2,073.06	
01-00-00-21-0040	ICMA Retirement Corporation - 302	PR Batch 00031.03.2022 ICMA	03/31/2022	100029	2,202.91	
01-00-00-21-0040	ICMA Retirement Corporation - 302	PR Batch 00031.03.2022 ICMA	03/31/2022	100029	2,818.31	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
Vendor Subtotal:					9,772.10	
01-00-00-21-0041	AXA Equitable Retirement	PR Batch 00015.03.2022 AXA Flat	03/15/2022	100021	1,329.00	
01-00-00-21-0041	AXA Equitable Retirement	PR Batch 00015.03.2022 AXA %	03/15/2022	100021	1,377.50	
01-00-00-21-0041	AXA Equitable Retirement	PR Batch 00015.03.2022 AXA Loan R	03/15/2022	100021	48.88	
01-00-00-21-0041	AXA Equitable Retirement	PR Batch 00015.03.2022 AXA Roth %	03/15/2022	100021	1,492.59	
01-00-00-21-0041	AXA Equitable Retirement	PR Batch 00015.03.2022 AXA Roth	03/15/2022	100021	325.00	
01-00-00-21-0041	AXA Equitable Retirement	PR Batch 00031.03.2022 AXA Flat	03/31/2022	100027	1,329.01	
01-00-00-21-0041	AXA Equitable Retirement	PR Batch 00031.03.2022 AXA Roth	03/31/2022	100027	325.00	
01-00-00-21-0041	AXA Equitable Retirement	PR Batch 00031.03.2022 AXA %	03/31/2022	100027	1,170.56	
01-00-00-21-0041	AXA Equitable Retirement	PR Batch 00031.03.2022 AXA Roth %	03/31/2022	100027	1,446.01	
01-00-00-21-0041	AXA Equitable Retirement	PR Batch 00031.03.2022 AXA Loan R	03/31/2022	100027	48.88	
Vendor Subtotal:					8,892.43	
01-00-00-21-0043	Further	PR Batch 00015.03.2022 VEBA Contr	03/15/2022	100022	3,390.80	
01-00-00-21-0043	Further	PR Batch 00031.03.2022 VEBA Contr	03/31/2022	100028	3,396.36	
Vendor Subtotal:					6,787.16	
01-00-00-21-0050	Illinois Fraternal Order of Police Lat	PR Batch 00031.03.2022 Police Union	03/31/2022	6416	1,248.00	
Vendor Subtotal:					1,248.00	
01-00-00-21-0050	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	03/01/2022	305	5,580.98	
01-00-00-21-0050	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	03/01/2022	305	1,258.85	
01-00-00-21-0050	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	03/01/2022	305	55.68	
Vendor Subtotal:					6,895.51	
01-00-00-21-0050	International Union of Operating Eng	PR Batch 00015.03.2022 Public Work:	03/15/2022	6417	344.59	
01-00-00-21-0050	International Union of Operating Eng	PR Batch 00031.03.2022 Public Work:	03/31/2022	6417	283.96	
Vendor Subtotal:					628.55	
01-00-00-21-0050	International Union of Operating Eng	PR Batch 00015.03.2022 Public Work:	03/15/2022	6418	67.93	
01-00-00-21-0050	International Union of Operating Eng	PR Batch 00031.03.2022 Public Work:	03/31/2022	6418	55.97	
Vendor Subtotal:					123.90	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-00-00-21-0050	NCPERS Group Life Ins.	Reissue for ck#6347 not received in Ju	03/16/2022	6413	47.20	
01-00-00-21-0050	NCPERS Group Life Ins.	Reissue for ck#6347 not received in Ju	03/16/2022	6413	47.20	
01-00-00-21-0050	NCPERS Group Life Ins.	PR Batch 00015.03.2022 Supplementa	03/15/2022	6419	47.21	
01-00-00-21-0050	NCPERS Group Life Ins.	PR Batch 00031.03.2022 Supplementa	03/31/2022	6419	47.21	
Vendor Subtotal:					188.82	
01-00-00-21-0050	State Disbursement Unit	PR Batch 00015.03.2022 Doran-17031	03/15/2022	100024	434.50	
01-00-00-21-0050	State Disbursement Unit	PR Batch 00031.03.2022 Doran-17031	03/31/2022	100031	434.50	
Vendor Subtotal:					869.00	
01-00-00-23-0060	River Forest Public Library	LIBRARY PPRT	03/15/2022	53811	6,331.49	
Vendor Subtotal:					6,331.49	
01-00-00-44-4230	LaGrange Country Club	REFUND DUPLICATE PAYMENT O	03/15/2022	53791	30.00	
Vendor Subtotal:					30.00	
01-10-00-52-0350	West Central Municipal Conference	WCMC/PERSPECTIVES EAP SERV	03/15/2022	53828	1,966.05	
Vendor Subtotal:					1,966.05	
01-10-00-52-0400	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	03/01/2022	305	6,348.86	
01-10-00-52-0400	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	03/01/2022	305	-0.03	
01-10-00-52-0400	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	03/01/2022	305	-10.31	
Vendor Subtotal:					6,338.52	
01-10-00-52-0420	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	03/01/2022	305	739.46	
01-10-00-52-0420	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	03/01/2022	305	9.09	
Vendor Subtotal:					748.55	
01-10-00-52-0425	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	03/01/2022	305	72.95	
Vendor Subtotal:					72.95	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-10-00-53-0200	AT&T	MONTHLY ELEVATOR CHARGE	03/15/2022	53760	1,187.92	
		Vendor Subtotal:			1,187.92	
01-10-00-53-0200	Fifth Third Bank	COMCAST BUSINESS	03/31/2022	307	279.22	
01-10-00-53-0200	Fifth Third Bank	HIGH SPEED INTERNET	03/31/2022	307	78.53	
01-10-00-53-0200	Fifth Third Bank	TPX COMMUNICATIONS MONTHI	03/31/2022	307	1,488.37	
		Vendor Subtotal:			1,846.12	
01-10-00-53-0200	Peerless Network Inc	MONTHLY PHONE SERVICE	03/15/2022	0	617.64	
		Vendor Subtotal:			617.64	
01-10-00-53-0200	Verizon Wireless	DATA SERVICE FOR TABLETS & M	03/15/2022	0	42.33	
01-10-00-53-0200	Verizon Wireless	DATA SERVICE FOR TABLETS & M	03/15/2022	0	114.59	
		Vendor Subtotal:			156.92	
01-10-00-53-0380	Fifth Third Bank	COMET MESSENGER SERVICE FE	03/31/2022	307	30.69	
		Vendor Subtotal:			30.69	
01-10-00-53-0380	GovHR USA LLC	VILLAGE ADMINISTRATOR SEAR	03/15/2022	53782	7,228.55	
		Vendor Subtotal:			7,228.55	
01-10-00-53-0380	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	03/01/2022	305	223.20	
01-10-00-53-0380	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	03/01/2022	305	608.85	
		Vendor Subtotal:			832.05	
01-10-00-53-0380	Total Administrative Services Corp	VEBA ADMIN FEES - FINAL BILL	03/31/2022	53892	1,336.86	
		Vendor Subtotal:			1,336.86	
01-10-00-53-0380	VeriSource Services Inc	COBRA ADMIN FEES	03/15/2022	53825	100.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
Vendor Subtotal:					100.00	
01-10-00-53-0380	Vicarious Productions Inc	NEWSLETTER LAYOUT-DESIGN-I	03/15/2022	0	1,500.00	
01-10-00-53-0380	Vicarious Productions Inc	PR CONSULTING	03/15/2022	0	450.00	
01-10-00-53-0380	Vicarious Productions Inc	MONTHLY RETAINER FOR COMM	03/31/2022	0	6,000.00	
Vendor Subtotal:					7,950.00	
01-10-00-53-0410	CDS Office Technologies Inc	LAPTOPS FOR ADJUDICATIONS	03/31/2022	0	2,103.75	
Vendor Subtotal:					2,103.75	
01-10-00-53-0410	ClientFirst Consulting Group LLC	FY22 - IT SUPPORT/FEB 2022	03/15/2022	0	7,038.75	
01-10-00-53-0410	ClientFirst Consulting Group LLC	FY22 - IT SUPPORT POLICE DEPT/	03/15/2022	0	1,417.50	
Vendor Subtotal:					8,456.25	
01-10-00-53-0410	Fifth Third Bank	AMAZON WEB SERVICES - FEB 20	03/31/2022	307	231.87	
01-10-00-53-0410	Fifth Third Bank	STANDARD SSL RENEWAL	03/31/2022	307	337.49	
01-10-00-53-0410	Fifth Third Bank	PRTG - 12 MONTHS	03/31/2022	307	278.91	
01-10-00-53-0410	Fifth Third Bank	BLUEBEAM (6) LICENSES (ENDS :	03/31/2022	307	445.50	
Vendor Subtotal:					1,293.77	
01-10-00-53-0410	Spinutech	MONTHLY WEB HOSTING	03/15/2022	53815	176.25	
Vendor Subtotal:					176.25	
01-10-00-53-2100	Fifth Third Bank	TEST PAYMENT WHEN CREDIT C	03/31/2022	307	1.00	
Vendor Subtotal:					1.00	
01-10-00-53-3300	De Lage Landen Financial Svcs Inc	MONTHLY LEASING (3) COPIERS/	03/31/2022	53856	394.65	
Vendor Subtotal:					394.65	
01-10-00-53-3300	Quadient Inc	POSTAGE METER LEASE	03/31/2022	0	203.49	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal:			203.49	
01-10-00-53-3300	Regal Business Machines Inc	(3) COPIERS MAINTENANCE & CC	03/15/2022	53807	306.12	
		Vendor Subtotal:			306.12	
01-10-00-53-4100	IPELRA	IPELRA MARCH 4 EVENT - E BEB	03/03/2022	53756	275.00	
		Vendor Subtotal:			275.00	
01-10-00-53-4100	Morrison Associates Ltd	PROFESSIONAL DEVEOPLMENT -	03/15/2022	53796	262.50	
		Vendor Subtotal:			262.50	
01-10-00-53-4300	Chicago Metropolitan Agency for Pl	CMA DUES	03/31/2022	53844	419.63	
		Vendor Subtotal:			419.63	
01-10-00-53-4300	Pioneer Press	FOREST LEAVES SUBSCRIPTION	03/15/2022	53803	58.47	
		Vendor Subtotal:			58.47	
01-10-00-53-4300	Sterling Codifiers Inc	CODIFIER SERVICES	03/15/2022	53816	1,300.00	
		Vendor Subtotal:			1,300.00	
01-10-00-53-5300	ILCMA	JOB AD: HR GENERALIST	03/15/2022	53785	50.00	
01-10-00-53-5300	ILCMA	JOB AD: ASSISTANT TO THE VILI	03/15/2022	53785	50.00	
		Vendor Subtotal:			100.00	
01-10-00-53-5600	National Engravers Inc	NAMEBADGES	03/15/2022	53798	246.00	
		Vendor Subtotal:			246.00	
01-10-00-53-5600	Bahena's Landscaping Inc	SENIOR SNOW REMOVAL PROGR	03/31/2022	53838	975.00	
01-10-00-53-5600	Bahena's Landscaping Inc	SENIOR SNOW REMOVAL PROGR	03/31/2022	53838	1,000.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-10-00-53-5600	Bahena's Landscaping Inc	SENIOR SNOW REMOVAL PROGR	03/31/2022	53838	1,600.00	
01-10-00-53-5600	Bahena's Landscaping Inc	SENIOR SNOW REMOVAL PROGR	03/31/2022	53838	975.00	
01-10-00-53-5600	Bahena's Landscaping Inc	SENIOR SNOW REMOVAL PROGR	03/31/2022	53838	800.00	
01-10-00-53-5600	Bahena's Landscaping Inc	SENIOR SNOW REMOVAL PROGR	03/31/2022	53838	1,175.00	
01-10-00-53-5600	Bahena's Landscaping Inc	SENIOR SNOW REMOVAL PROGR	03/31/2022	53838	975.00	
01-10-00-53-5600	Bahena's Landscaping Inc	SENIOR SNOW REMOVAL PROGR	03/31/2022	53838	615.00	
01-10-00-53-5600	Bahena's Landscaping Inc	SENIOR SNOW REMOVAL PROGR	03/31/2022	53838	800.00	
01-10-00-53-5600	Bahena's Landscaping Inc	SENIOR SNOW REMOVAL PROGR	03/31/2022	53838	975.00	
01-10-00-53-5600	Bahena's Landscaping Inc	SENIOR SNOW REMOVAL PROGR	03/31/2022	53838	1,250.00	
01-10-00-53-5600	Bahena's Landscaping Inc	SENIOR SNOW REMOVAL PROGR	03/31/2022	53838	650.00	
01-10-00-53-5600	Bahena's Landscaping Inc	SENIOR SNOW REMOVAL PROGR	03/31/2022	53838	75.00	
01-10-00-53-5600	Bahena's Landscaping Inc	SENIOR SNOW REMOVAL PROGR	03/31/2022	53838	525.00	
01-10-00-53-5600	Bahena's Landscaping Inc	SENIOR SNOW REMOVAL PROGR	03/31/2022	53838	975.00	
01-10-00-53-5600	Bahena's Landscaping Inc	SENIOR SNOW REMOVAL PROGR	03/31/2022	53838	975.00	
01-10-00-53-5600	Bahena's Landscaping Inc	SENIOR SNOW REMOVAL PROGR	03/31/2022	53838	975.00	
Vendor Subtotal:					15,315.00	
01-10-00-53-5600	Diaz Landscaping Inc	SENIOR SNOW REMOVAL PROGR	03/15/2022	53777	54.00	
01-10-00-53-5600	Diaz Landscaping Inc	SENIOR SNOW REMOVAL PROGR	03/15/2022	53777	375.00	
01-10-00-53-5600	Diaz Landscaping Inc	SENIOR SNOW REMOVAL PROGR	03/15/2022	53777	375.00	
01-10-00-53-5600	Diaz Landscaping Inc	SENIOR SNOW REMOVAL PROGR	03/15/2022	53777	375.00	
01-10-00-53-5600	Diaz Landscaping Inc	SENIOR SNOW REMOVAL PROGR	03/15/2022	53777	360.00	
01-10-00-53-5600	Diaz Landscaping Inc	SENIOR SNOW REMOVAL PROGR	03/15/2022	53777	375.00	
01-10-00-53-5600	Diaz Landscaping Inc	SENIOR SNOW REMOVAL PROGR	03/15/2022	53777	225.00	
01-10-00-53-5600	Diaz Landscaping Inc	SENIOR SNOW REMOVAL PROGR	03/15/2022	53777	292.50	
01-10-00-53-5600	Diaz Landscaping Inc	SENIOR SNOW REMOVAL PROGR	03/15/2022	53777	186.00	
01-10-00-53-5600	Diaz Landscaping Inc	SENIOR SNOW REMOVAL PROGR	03/15/2022	53777	375.00	
01-10-00-53-5600	Diaz Landscaping Inc	SENIOR SNOW REMOVAL PROGR	03/15/2022	53777	162.00	
01-10-00-53-5600	Diaz Landscaping Inc	SENIOR SNOW REMOVAL PROGR	03/15/2022	53777	250.00	
01-10-00-53-5600	Diaz Landscaping Inc	SENIOR SNOW REMOVAL PROGR	03/15/2022	53777	279.00	
01-10-00-53-5600	Diaz Landscaping Inc	SENIOR SNOW REMOVAL PROGR	03/15/2022	53777	265.50	
01-10-00-53-5600	Diaz Landscaping Inc	SENIOR SNOW REMOVAL PROGR	03/15/2022	53777	375.00	
01-10-00-53-5600	Diaz Landscaping Inc	SENIOR SNOW REMOVAL PROGR	03/15/2022	53777	375.00	
01-10-00-53-5600	Diaz Landscaping Inc	SENIOR SNOW REMOVAL PROGR	03/15/2022	53777	375.00	
01-10-00-53-5600	Diaz Landscaping Inc	SENIOR SNOW REMOVAL PROGR	03/15/2022	53777	265.50	
01-10-00-53-5600	Diaz Landscaping Inc	SENIOR SNOW REMOVAL PROGR	03/15/2022	53777	375.00	
01-10-00-53-5600	Diaz Landscaping Inc	SENIOR SNOW REMOVAL PROGR	03/15/2022	53777	250.00	
Vendor Subtotal:					5,964.50	
01-10-00-53-5600	David J. Beacom	SENIOR SNOW REMOVAL PROGR	03/15/2022	53765	30.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-10-00-53-5600	David J. Beacom	SENIOR SNOW REMOVAL PROGR	03/15/2022	53765	50.00	
01-10-00-53-5600	David J. Beacom	SENIOR SNOW REMOVAL PROGR	03/15/2022	53765	50.00	
Vendor Subtotal:					130.00	
01-10-00-53-5600	Dennis Marani	SENIOR SNOW RMOVAL PROGRA	03/15/2022	53792	165.00	
01-10-00-53-5600	Dennis Marani	SENIOR SNOW RMOVAL PROGRA	03/15/2022	53792	120.00	
01-10-00-53-5600	Dennis Marani	SENIOR SNOW RMOVAL PROGRA	03/15/2022	53792	120.00	
Vendor Subtotal:					405.00	
01-10-00-53-5600	Oak Park Township	Q4 - OPRF HOME REPAIR PROGR	03/31/2022	0	437.50	
Vendor Subtotal:					437.50	
01-10-00-54-0100	National Engravers Inc	NAME PLATES	03/31/2022	53875	58.00	
Vendor Subtotal:					58.00	
01-10-00-54-0100	Classic Graphic Industries Inc	ACCOUNTS PAYABLE CHECKS (54	03/31/2022	53847	318.85	
Vendor Subtotal:					318.85	
01-10-00-54-0100	Datasource Ink	PRINTER INK	03/15/2022	53775	84.00	
01-10-00-54-0100	Datasource Ink	TONER/K KANE	03/15/2022	53775	178.00	
01-10-00-54-0100	Datasource Ink	NEW PRINTER & TONER/FIRE CH	03/31/2022	53853	403.39	
01-10-00-54-0100	Datasource Ink	PRINTER & TONER/FRONT COUN	03/31/2022	53853	677.00	
Vendor Subtotal:					1,342.39	
01-10-00-54-0100	Fifth Third Bank	OFFICE SUPPLIES	03/31/2022	307	45.52	
01-10-00-54-0100	Fifth Third Bank	OFFICE SUPPLIES	03/31/2022	307	66.95	
01-10-00-54-0100	Fifth Third Bank	OFFICE SUPPLIES	03/31/2022	307	38.72	
Vendor Subtotal:					151.19	
01-10-00-54-0100	Warehouse Direct Inc	OFFICE SUPPLIES	03/15/2022	53827	98.98	
01-10-00-54-0100	Warehouse Direct Inc	OFFICE SUPPLIES	03/15/2022	53827	245.12	
01-10-00-54-0100	Warehouse Direct Inc	OFFICE SUPPLIES	03/15/2022	53827	500.84	
01-10-00-54-0100	Warehouse Direct Inc	OFFICE SUPPLIES	03/31/2022	53894	81.18	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-10-00-54-0100	Warehouse Direct Inc	DEI MEETING SUPPLIES	03/31/2022	53894	30.00	
		Vendor Subtotal:			956.12	
01-10-00-54-1300	Fifth Third Bank	UPS LATE FEE DUE ON PREVIOUS	03/31/2022	307	1.25	
		Vendor Subtotal:			1.25	
01-14-00-53-4275	West Suburban Consolidated	MONTHLY CONTRIBUTION - 911 I	03/15/2022	0	18,966.98	
		Vendor Subtotal:			18,966.98	
01-15-00-53-4250	Fifth Third Bank	DINNER FOR INTERVIEW PANEL 1	03/31/2022	307	52.82	
		Vendor Subtotal:			52.82	
01-15-00-53-4450	Resource Management Associates In	ENTRY LEVEL POLICE OFFICER V	03/15/2022	53809	3,568.06	
		Vendor Subtotal:			3,568.06	
01-15-00-53-5300	Growing Community Media NFP	LEGAL NOTICE: 1111 BONNIE BR	03/15/2022	0	252.00	
		Vendor Subtotal:			252.00	
01-20-00-52-0400	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	03/01/2022	305	3,934.60	
		Vendor Subtotal:			3,934.60	
01-20-00-52-0425	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	03/01/2022	305	12.00	
		Vendor Subtotal:			12.00	
01-20-00-53-0370	Envirosafe	PEST CONTROL	03/15/2022	53779	235.00	
01-20-00-53-0370	Envirosafe	PEST CONTROL	03/15/2022	53779	235.00	
01-20-00-53-0370	Envirosafe	PEST CONTROL	03/31/2022	53859	235.00	
01-20-00-53-0370	Envirosafe	PEST CONTROL	03/31/2022	53859	270.00	
01-20-00-53-0370	Envirosafe	PEST CONTROL	03/31/2022	53859	235.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal:			1,210.00	
01-20-00-53-0370	Verizon Wireless	DATA SERVICE FOR TABLETS & M	03/15/2022	0	50.20	
		Vendor Subtotal:			50.20	
01-20-00-53-1305	B&F Construction Code Services Inc	PLAN REVIEW: SOLAR PANELS - .	03/15/2022	53762	225.00	
		Vendor Subtotal:			225.00	
01-20-00-53-1305	Baxter & Woodman	ENGR PLAN REVIEW - KEYSTONI	03/31/2022	53840	1,435.00	
		Vendor Subtotal:			1,435.00	
01-20-00-53-4100	Robert Kryder	REIMBURSE FOR TWO CBO BOOF	03/15/2022	53790	186.94	
01-20-00-53-4100	Robert Kryder	REIMB CBO EXAM #1 OF 3 (BUILI	03/15/2022	53790	153.00	
		Vendor Subtotal:			339.94	
01-30-00-53-0420	Clark Baird Smith LLP	EMPLOYMENT LAW SERVICES	03/15/2022	53770	1,487.50	
		Vendor Subtotal:			1,487.50	
01-40-00-52-0400	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	03/01/2022	305	34,733.73	
01-40-00-52-0400	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	03/01/2022	305	1,199.26	
		Vendor Subtotal:			35,932.99	
01-40-00-52-0420	Bestco HARTFORD	RETIREE INSURANCE PREMIUMS	03/15/2022	53766	8,980.26	
		Vendor Subtotal:			8,980.26	
01-40-00-52-0420	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	03/01/2022	305	11,977.56	
01-40-00-52-0420	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	03/01/2022	305	88.93	
		Vendor Subtotal:			12,066.49	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-40-00-52-0425	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	03/01/2022	305	539.78	
		Vendor Subtotal:			539.78	
01-40-00-53-0200	AT&T Wireless	AT&T CELLULAR TELEPHONE BI	03/12/2022	306	208.88	
		Vendor Subtotal:			208.88	
01-40-00-53-0200	Verizon Wireless	DATA SERVICE FOR TABLETS & M	03/15/2022	0	15.11	
01-40-00-53-0200	Verizon Wireless	DATA SERVICE FOR TABLETS & M	03/15/2022	0	94.16	
		Vendor Subtotal:			109.27	
01-40-00-53-0385	Municipal Systems LLC	MONTHLY SUBSCRIPTION FEE/FE	03/15/2022	0	950.00	
01-40-00-53-0385	Municipal Systems LLC	MONTHLY SUBSCRIPTION FEE/JA	03/31/2022	0	950.00	
		Vendor Subtotal:			1,900.00	
01-40-00-53-0385	Alfred M Swanson Jr	ADMINISTRATIVE ADJUDICATIO	03/15/2022	53818	300.00	
01-40-00-53-0385	Alfred M Swanson Jr	ADMINISTRATIVE ADJUDICATIO	03/31/2022	53891	300.00	
		Vendor Subtotal:			600.00	
01-40-00-53-0410	Verizon Connect NWF Inc	GPS FLEET MANAGEMENT PROG	03/15/2022	53826	113.33	
		Vendor Subtotal:			113.33	
01-40-00-53-0410	Pace Systems Inc	ANNUAL PACE SCHEDULER FEE	03/15/2022	53802	1,800.00	
		Vendor Subtotal:			1,800.00	
01-40-00-53-0410	Thomson Reuters-West	CP CLEAR MONTHLY SUBSCRIPT	03/15/2022	53819	196.97	
01-40-00-53-0410	Thomson Reuters-West	CP CLEAR MONTHLY SUBSCRIPT	03/15/2022	53819	196.97	
		Vendor Subtotal:			393.94	
01-40-00-53-0430	Animal Care League	IMPOUND FEES/FEB 2022	03/31/2022	0	60.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal:			60.00	
01-40-00-53-3100	Applied Concepts	RADAR REMOTE FOR PD CAR #6	03/31/2022	53836	136.00	
		Vendor Subtotal:			136.00	
01-40-00-53-3100	Battery Service Corporation	KEYSTONE/LAKE CAMERA BATT	03/31/2022	53839	189.95	
		Vendor Subtotal:			189.95	
01-40-00-53-3200	CAMZ Communications Inc	REPAIRS ON PD CAR #4	03/31/2022	53842	335.00	
		Vendor Subtotal:			335.00	
01-40-00-53-3200	Fleet Safety Supply	PD CAR #4 REPAIR (PRE-EMPT & S	03/31/2022	53861	456.10	
		Vendor Subtotal:			456.10	
01-40-00-53-3200	Pete's Automotive Service Inc	SERVICE 2019 DODGE DURANGO	03/15/2022	0	5,202.01	
01-40-00-53-3200	Pete's Automotive Service Inc	SERVICE 2020 FORD EXPLORER #	03/15/2022	0	1,464.37	
01-40-00-53-3200	Pete's Automotive Service Inc	SERVICE 2015 FORD EXPLORER #	03/15/2022	0	1,541.77	
01-40-00-53-3200	Pete's Automotive Service Inc	SERVICE 2017 DODGE DURANGO	03/15/2022	0	425.75	
01-40-00-53-3200	Pete's Automotive Service Inc	SERVICE 2020 FORD F-150 #8	03/31/2022	0	561.52	
01-40-00-53-3200	Pete's Automotive Service Inc	SRVICE 2020 FORD EXPLORER #3	03/31/2022	0	218.00	
		Vendor Subtotal:			9,413.42	
01-40-00-53-3600	W.C. Schauer Hardware	PD SUPPLIES & BUILDING MAINI	03/15/2022	53813	34.13	
01-40-00-53-3600	W.C. Schauer Hardware	PD SUPPLIES & BUILDING MAINI	03/15/2022	53813	17.53	
01-40-00-53-3600	W.C. Schauer Hardware	PD SUPPLIES & BUILDING MAINI	03/15/2022	53813	215.86	
01-40-00-53-3600	W.C. Schauer Hardware	PD SUPPLIES & BUILDING MAINI	03/15/2022	53813	15.29	
01-40-00-53-3600	W.C. Schauer Hardware	PD SUPPLIES & BUILDING MAINI	03/15/2022	53813	43.17	
01-40-00-53-3600	W.C. Schauer Hardware	PD SUPPLIES & BUILDING MAINI	03/15/2022	53813	91.75	
		Vendor Subtotal:			417.73	
01-40-00-53-4100	Fifth Third Bank	NIPSTA DRIVER TRAINING COUR	03/31/2022	307	1,470.88	
01-40-00-53-4100	Fifth Third Bank	TRAINING COURSE REGISTRATIC	03/31/2022	307	518.00	
01-40-00-53-4100	Fifth Third Bank	2022 WOMEN IN CRIMINAL JUSTI	03/31/2022	307	645.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal:			2,633.88	
01-40-00-53-4200	Andy Frain Services Inc	CROSSING GUARD SERVICES/FEI	03/31/2022	0	10,927.64	
01-40-00-53-4200	Andy Frain Services Inc	CROSSING GUARD SERVICES/JAN	03/31/2022	0	12,203.24	
		Vendor Subtotal:			23,130.88	
01-40-00-53-4200	Kimberly J. Wojack	ISEARCH BILLING	03/31/2022	53896	979.98	
		Vendor Subtotal:			979.98	
01-40-00-53-4300	Fifth Third Bank	CHICAGO TRIBUNE SUBSCRIPTIC	03/31/2022	307	27.72	
		Vendor Subtotal:			27.72	
01-40-00-53-4300	Motorola Solutions - Starcom21 Net	STARCOM ACCESS FEES	03/15/2022	53797	166.68	
		Vendor Subtotal:			166.68	
01-40-00-53-4350	American Mobile Shredding & Recy	PD DOCUMENT SHREDDING	03/31/2022	53835	185.00	
		Vendor Subtotal:			185.00	
01-40-00-53-4350	Artistic Engraving	(6) HAT SHIELDS (2) BADGES & (4	03/31/2022	53837	939.79	
		Vendor Subtotal:			939.79	
01-40-00-53-4350	Warehouse Direct Inc	PD PRINTING & OFFICE SUPPLIES	03/15/2022	53827	36.18	
01-40-00-53-4350	Warehouse Direct Inc	PD PRINTING SUPPLIES	03/31/2022	53894	64.00	
		Vendor Subtotal:			100.18	
01-40-00-53-4400	Elmhurst Occupational Health	EMPLOYEE MEDICAL	03/15/2022	53778	173.00	
		Vendor Subtotal:			173.00	
01-40-00-53-5400	Tower Enterprises Inc	POLICE CAR #5 REPAIRS	03/15/2022	53820	1,880.76	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal:			1,880.76	
01-40-00-54-0100	Datasource Ink	TONER/DETECTIVES OFFICE	03/15/2022	53775	387.00	
		Vendor Subtotal:			387.00	
01-40-00-54-0150	Radarsign LLC	SPEED SIGN (POLE MOUNTED)	03/31/2022	53882	3,160.40	
		Vendor Subtotal:			3,160.40	
01-40-00-54-0300	Axon Enterprise Inc	TASER HOLDERS (LEFT)	03/15/2022	53761	309.40	
		Vendor Subtotal:			309.40	
01-40-00-54-0300	Galls LLC	UNIFORMS/M LANDINI	03/31/2022	53863	105.97	
01-40-00-54-0300	Galls LLC	UNIFORMS/M LANDINI	03/31/2022	53863	96.09	
		Vendor Subtotal:			202.06	
01-40-00-54-0300	JG Uniforms Inc	UNIFORMS/S HENEGHAN	03/31/2022	53870	175.00	
01-40-00-54-0300	JG Uniforms Inc	UNIFORMS/S HENEGHAN	03/31/2022	53870	203.95	
01-40-00-54-0300	JG Uniforms Inc	UNIFORMS/K LENZ	03/31/2022	53870	92.50	
01-40-00-54-0300	JG Uniforms Inc	UNIFORMS/M CATALANO	03/31/2022	53870	10.00	
01-40-00-54-0300	JG Uniforms Inc	UNIFORMS/S HENEGHAN	03/31/2022	53870	150.00	
01-40-00-54-0300	JG Uniforms Inc	UNIFORMS/L TAGLE	03/31/2022	53870	230.00	
		Vendor Subtotal:			861.45	
01-40-00-54-0300	Ray O'Herron Co. Inc	BODY ARMOR - CASAREZ	03/15/2022	53801	1,209.26	
01-40-00-54-0300	Ray O'Herron Co. Inc	BODY ARMOR - LENZ	03/15/2022	53801	1,209.26	
01-40-00-54-0300	Ray O'Herron Co. Inc	UNIFORMS/L BALAGUER	03/31/2022	53879	1,194.85	
01-40-00-54-0300	Ray O'Herron Co. Inc	UNIFORMS/J ILDELFONSO	03/31/2022	53879	398.20	
01-40-00-54-0300	Ray O'Herron Co. Inc	UNIFORMS/K LENZ	03/31/2022	53879	169.99	
01-40-00-54-0300	Ray O'Herron Co. Inc	UNIFORMS/M LANDINI	03/31/2022	53879	264.98	
01-40-00-54-0300	Ray O'Herron Co. Inc	UNIFORMS/O GONZALEZ	03/31/2022	53879	17.99	
01-40-00-54-0300	Ray O'Herron Co. Inc	UNIFORMS/K LENZ	03/31/2022	53879	163.97	
01-40-00-54-0300	Ray O'Herron Co. Inc	UNIFORMS/D ZERMENO	03/31/2022	53879	151.65	
01-40-00-54-0300	Ray O'Herron Co. Inc	UNIFORMS/L TAGLE	03/31/2022	53879	283.98	
01-40-00-54-0300	Ray O'Herron Co. Inc	UNIFORMS/O GONZALEZ	03/31/2022	53879	289.96	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-40-00-54-0300	Ray O'Herron Co. Inc	UNIFORMS/M DOSEN	03/31/2022	53879	346.95	
		Vendor Subtotal:			5,701.04	
01-40-00-54-0310	JG Uniforms Inc	UNIFORMS/M GOETZ	03/31/2022	53870	186.00	
01-40-00-54-0310	JG Uniforms Inc	UNIFORMS/M GOETZ	03/31/2022	53870	47.25	
		Vendor Subtotal:			233.25	
01-40-00-54-0310	Ray O'Herron Co. Inc	UNIFORMS/S BUS	03/31/2022	53879	108.95	
		Vendor Subtotal:			108.95	
01-40-00-54-0400	Aftermath	CLEANING OF PRISONER CELL	03/31/2022	53832	155.00	
		Vendor Subtotal:			155.00	
01-40-00-54-0400	Albertsons Companies	PRISONER MEDS	03/31/2022	53833	7.61	
		Vendor Subtotal:			7.61	
01-40-00-54-0400	Fifth Third Bank	BED BUG CLEANING OF PRISONER	03/31/2022	307	350.00	
		Vendor Subtotal:			350.00	
01-40-00-54-0400	Nelmary LLC	CLEANING OF PRISONER BLANK	03/15/2022	53799	105.68	
01-40-00-54-0400	Nelmary LLC	CLEANING OF PRISONER BLANK	03/15/2022	53799	69.98	
01-40-00-54-0400	Nelmary LLC	CLEANING OF PRISONER BLANK	03/31/2022	53876	48.33	
		Vendor Subtotal:			223.99	
01-40-00-54-0400	McDonald's-Karavites Restaurant 67	PRISONER MEALS	03/15/2022	53793	58.60	
		Vendor Subtotal:			58.60	
01-40-00-54-0601	CDS Office Technologies Inc	ARBITRATOR MIC HOLDERS	03/31/2022	0	270.00	
		Vendor Subtotal:			270.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-40-00-54-0602	Developmental Services Center	PD TARGETS	03/15/2022	53776	468.31	
		Vendor Subtotal:			468.31	
01-40-00-54-0602	Ray O'Herron Co. Inc	FIREARMS & RANGE AMMUNITIO	03/15/2022	53801	544.20	
01-40-00-54-0602	Ray O'Herron Co. Inc	RANGE - LESS LETHAL	03/31/2022	53879	617.89	
		Vendor Subtotal:			1,162.09	
01-50-00-52-0400	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	03/01/2022	305	27,590.07	
		Vendor Subtotal:			27,590.07	
01-50-00-52-0420	Bestco HARTFORD	RETIREE INSURANCE PREMIUMS	03/15/2022	53766	1,063.60	
		Vendor Subtotal:			1,063.60	
01-50-00-52-0420	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	03/01/2022	305	8,509.42	
01-50-00-52-0420	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	03/01/2022	305	39.30	
01-50-00-52-0420	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	03/01/2022	305	4.20	
01-50-00-52-0420	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	03/01/2022	305	56.40	
		Vendor Subtotal:			8,609.32	
01-50-00-52-0425	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	03/01/2022	305	6.00	
01-50-00-52-0425	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	03/01/2022	305	324.17	
		Vendor Subtotal:			330.17	
01-50-00-53-0200	AT&T Wireless	AT&T CELLULAR TELEPHONE BI	03/12/2022	306	252.60	
		Vendor Subtotal:			252.60	
01-50-00-53-0200	Verizon Wireless	DATA SERVICE FOR TABLETS & M	03/15/2022	0	36.00	
		Vendor Subtotal:			36.00	
01-50-00-53-0410	ESO Solutions Inc	RMS BUNDLE RENEWAL 2022-202	03/15/2022	53780	8,780.76	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal:			8,780.76	
01-50-00-53-3100	Christopher Doran	REIMB NEW FD CLOTHES DRYER	03/31/2022	53857	715.25	
		Vendor Subtotal:			715.25	
01-50-00-53-3200	CJC Auto Parts & Tires	BATTERY FOR #215	03/31/2022	53846	162.53	
01-50-00-53-3200	CJC Auto Parts & Tires	STARTER MOTOR ASSEMBLY FOF	03/31/2022	53846	202.92	
01-50-00-53-3200	CJC Auto Parts & Tires	BATTERY FOR #215	03/31/2022	53846	162.53	
01-50-00-53-3200	CJC Auto Parts & Tires	CREDIT MEMO FOR RETURN OF I	03/31/2022	53846	-30.00	
		Vendor Subtotal:			497.98	
01-50-00-53-3200	Fifth Third Bank	HINGES FOR COMPT. DOOR - TRU	03/31/2022	307	16.38	
		Vendor Subtotal:			16.38	
01-50-00-53-3200	Interstate Powers Systems Inc	PUMP PANEL GAUGE & DOOR LIC	03/31/2022	53868	2,901.24	
01-50-00-53-3200	Interstate Powers Systems Inc	CAFS SYSTEM - #213	03/31/2022	53868	355.00	
01-50-00-53-3200	Interstate Powers Systems Inc	STARTER REPAIR - #215	03/31/2022	53868	1,090.88	
		Vendor Subtotal:			4,347.12	
01-50-00-53-3200	Pete's Automotive Service Inc	SERVICE 2011 FORD ESCAPE #201	03/15/2022	0	646.49	
01-50-00-53-3200	Pete's Automotive Service Inc	SERVICE 2019 FORD EXPLORER #	03/15/2022	0	691.11	
		Vendor Subtotal:			1,337.60	
01-50-00-53-4100	Illinois Fire Service Admin. Professi	IFSAP 2022 ANNUAL CONFERENC	03/31/2022	53867	450.00	
		Vendor Subtotal:			450.00	
01-50-00-53-4200	Fifth Third Bank	PRINTER FOR PUBLIC EDUCATIO	03/31/2022	307	195.00	
		Vendor Subtotal:			195.00	
01-50-00-53-4200	Promos 911 Inc	PUBLIC EDUCATION MATERIALS	03/15/2022	53804	903.10	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal:			903.10	
01-50-00-53-4200	Paul Zipperich	REIMB AHA BASIC LIFE SUPPORT	03/15/2022	53831	78.00	
		Vendor Subtotal:			78.00	
01-50-00-53-4250	City of Chicago	RED LIGHT CAMERA VIOLATION	03/31/2022	53845	100.00	
		Vendor Subtotal:			100.00	
01-50-00-53-4250	Metropolitan Fire Chiefs Assoc of IL	ADMINISTRATIVE PROF LUNCHE	03/15/2022	53794	70.00	
		Vendor Subtotal:			70.00	
01-50-00-53-4300	International Assoc of Arson Investig	IAAI 2022 MEMBERSHIP - M SMIT	03/15/2022	53788	130.00	
		Vendor Subtotal:			130.00	
01-50-00-53-4300	Illinois Fire Service Admin. Professi	IFSAP MEMBERSHIP RENEWAL - I	03/15/2022	53787	45.00	
		Vendor Subtotal:			45.00	
01-50-00-54-0100	Flash Printing Inc	NCR INSPECTION FORMS (FIRE D	03/31/2022	53860	110.95	
		Vendor Subtotal:			110.95	
01-50-00-54-0300	Response Graphics & Embroidery L	4-SETS OF TURNOUT GEAR FOR F	03/15/2022	53810	15,003.28	
		Vendor Subtotal:			15,003.28	
01-50-00-54-0300	Jenn Sales Corp	UNIFORMS/T GAERTNER	03/31/2022	53869	181.50	
		Vendor Subtotal:			181.50	
01-50-00-54-0600	CJC Auto Parts & Tires	OIL DRY FOR FIRE DEPT	03/15/2022	53769	63.72	
		Vendor Subtotal:			63.72	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-50-00-54-0600	Emergency Medical Products Inc	MEDICAL GLOVES FOR FIRE DEP	03/31/2022	53858	773.37	
		Vendor Subtotal:			773.37	
01-50-00-54-0600	Fifth Third Bank	SAWZALL BLADES FOR FIRE DEP	03/31/2022	307	90.81	
		Vendor Subtotal:			90.81	
01-50-00-54-0600	Response Graphics & Embroidery L	BUNKER GEAR RENTAL FOR R NO	03/31/2022	53884	579.60	
		Vendor Subtotal:			579.60	
01-50-00-54-0600	W.C. Schauer Hardware	GAS LINE FOR FD DRYER	03/31/2022	53886	21.58	
		Vendor Subtotal:			21.58	
01-50-00-54-0600	US Gas	OXYGEN CYLINDER RENTAL/JAN	03/15/2022	0	178.50	
		Vendor Subtotal:			178.50	
01-50-00-54-0600	Warehouse Direct Inc	JET DRI FOR FIRE DEPT	03/15/2022	53827	17.35	
		Vendor Subtotal:			17.35	
01-60-01-52-0400	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	03/01/2022	305	3,913.90	
01-60-01-52-0400	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	03/01/2022	305	-10.31	
		Vendor Subtotal:			3,903.59	
01-60-01-52-0420	Bestco HARTFORD	RETIREE INSURANCE PREMIUMS	03/15/2022	53766	1,934.48	
		Vendor Subtotal:			1,934.48	
01-60-01-52-0420	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	03/01/2022	305	1,897.91	
01-60-01-52-0420	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	03/01/2022	305	30.52	
		Vendor Subtotal:			1,928.43	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-60-01-52-0425	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	03/01/2022	305	23.85	
		Vendor Subtotal:			23.85	
01-60-01-53-0200	Verizon Wireless	DATA SERVICE FOR TABLETS & M	03/15/2022	0	47.39	
01-60-01-53-0200	Verizon Wireless	DATA FOR MESSAGE BOARD	03/31/2022	0	18.02	
		Vendor Subtotal:			65.41	
01-60-01-53-0410	MGP Inc	GIS CONSORTIUM STAFFING SER	03/15/2022	0	1,788.42	
		Vendor Subtotal:			1,788.42	
01-60-01-53-3200	Irene G. Grilli	SAFETY INSPECTION FOR TRUCK	03/15/2022	53783	59.50	
		Vendor Subtotal:			59.50	
01-60-01-53-3200	Fifth Third Bank	ENGINEERING VAN OIL CHANGE	03/31/2022	307	66.74	
		Vendor Subtotal:			66.74	
01-60-01-53-3200	Pete's Automotive Service Inc	SERVICE 2015 FORD TRANSIT CO	03/15/2022	0	437.08	
		Vendor Subtotal:			437.08	
01-60-01-53-3200	Wigit's Truck Center	BRAKES ON TRUCK #42	03/31/2022	53895	833.43	
01-60-01-53-3200	Wigit's Truck Center	BRAKE REPAIR ON TRUCK #30	03/31/2022	53895	517.82	
		Vendor Subtotal:			1,351.25	
01-60-01-53-3400	Fifth Third Bank	STREET LIGHT LENSES	03/31/2022	307	325.00	
		Vendor Subtotal:			325.00	
01-60-01-53-3400	Lyons & Pinner Electric Companies	ST LIGHT REPAIR - 800 BLOCK LA	03/15/2022	0	2,067.09	
01-60-01-53-3400	Lyons & Pinner Electric Companies	TRAFFIC SIGNAL KNOCKED DOW	03/15/2022	0	5,164.62	
01-60-01-53-3400	Lyons & Pinner Electric Companies	STREET LIGHT REPAIRS 1211 PAR	03/15/2022	0	1,193.96	
01-60-01-53-3400	Lyons & Pinner Electric Companies	STREET LIGHT REPAIRS - 1000 & I	03/15/2022	0	131.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
Vendor Subtotal:					8,556.67	
01-60-01-53-3550	Davis Tree Care Inc	CONTRACTUAL TREE TRIMMING	03/31/2022	53855	357.00	
01-60-01-53-3550	Davis Tree Care Inc	CONTRACTUAL TREE TRIMMING	03/31/2022	53855	4,642.50	
01-60-01-53-3550	Davis Tree Care Inc	CONTRACTUAL TREE TRIMMING	03/31/2022	53855	4,614.50	
01-60-01-53-3550	Davis Tree Care Inc	CONTRACTUAL TREE TRIMMING	03/31/2022	53855	2,952.50	
01-60-01-53-3550	Davis Tree Care Inc	CONTRACTUAL TREE TRIMMING	03/31/2022	53855	6,361.00	
01-60-01-53-3550	Davis Tree Care Inc	CONTRACTUAL TREE TRIMMING	03/31/2022	53855	5,904.00	
01-60-01-53-3550	Davis Tree Care Inc	CONTRACTUAL TREE TRIMMING	03/31/2022	53855	4,001.00	
01-60-01-53-3550	Davis Tree Care Inc	CONTRACTUAL TREE TRIMMING	03/31/2022	53855	1,817.00	
01-60-01-53-3550	Davis Tree Care Inc	CONTRACTUAL TREE TRIMMING	03/31/2022	53855	1,254.00	
01-60-01-53-3550	Davis Tree Care Inc	CONTRACTUAL TREE TRIMMING	03/31/2022	53855	3,157.50	
01-60-01-53-3550	Davis Tree Care Inc	CONTRACTUAL TREE TRIMMING	03/31/2022	53855	2,186.50	
Vendor Subtotal:					37,247.50	
01-60-01-53-3600	Fredriksen Fire Equipment Co.	ANNUAL SPRINKLER INSPECTIO	03/31/2022	53862	245.00	
01-60-01-53-3600	Fredriksen Fire Equipment Co.	ANNUAL FIRE ALARM TESTING -	03/31/2022	53862	725.00	
01-60-01-53-3600	Fredriksen Fire Equipment Co.	ASSIST ELEVATOR INSPECTION V	03/31/2022	53862	350.00	
01-60-01-53-3600	Fredriksen Fire Equipment Co.	ANNUAL SPRINKLER INSPECTIO	03/31/2022	53862	245.00	
01-60-01-53-3600	Fredriksen Fire Equipment Co.	ANNUAL FIRE ALARM TESTING -	03/31/2022	53862	150.00	
Vendor Subtotal:					1,715.00	
01-60-01-53-3600	W.W. Grainger Inc	LIGHT BULBS FOR PUBLIC WORK	03/31/2022	53865	151.20	
Vendor Subtotal:					151.20	
01-60-01-53-4300	Alec Cepak	REIMBURSE FOR CDL DRIVER'S I	03/15/2022	53767	61.35	
01-60-01-53-4300	Alec Cepak	REIMBURSE PESTICIDE LICENSE	03/31/2022	53843	60.00	
Vendor Subtotal:					121.35	
01-60-01-53-4300	Fifth Third Bank	ANNUAL CAD SUBSCRIPTION - J	03/31/2022	307	440.00	
Vendor Subtotal:					440.00	
01-60-01-53-4300	Brian Skoczek	REIMBURSE CDL LICENSE RENE	03/31/2022	53888	61.35	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal:			61.35	
01-60-01-53-4400	Elmhurst Occupational Health	EMPLOYEE MEDICAL	03/15/2022	53778	480.00	
		Vendor Subtotal:			480.00	
01-60-01-53-5300	Growing Community Media NFP	LEGAL AD: GREEN ALLEY PROJE	03/15/2022	0	196.00	
		Vendor Subtotal:			196.00	
01-60-01-53-5400	Amy Guralnick	REIMB IRRIGATION DAMAGE REI	03/15/2022	53784	250.00	
		Vendor Subtotal:			250.00	
01-60-01-53-5400	Lyons & Pinner Electric Companies	ST LIGHT REPAIR - LAKE ST NEA	03/31/2022	0	9,986.00	
		Vendor Subtotal:			9,986.00	
01-60-01-53-5450	AEP Energy	ELECTRICITY FOR STREET LIGH	03/15/2022	53757	2,680.81	
		Vendor Subtotal:			2,680.81	
01-60-01-53-5450	Alternative Energy Solutions Ltd	EMERGENCY GENERATOR INSPE	03/31/2022	53834	310.00	
		Vendor Subtotal:			310.00	
01-60-01-53-5450	ComEd	ALLEY LIGHTING	03/15/2022	53771	697.88	
01-60-01-53-5450	ComEd	ALLEY LIGHTING	03/31/2022	53848	697.88	
		Vendor Subtotal:			1,395.76	
01-60-01-53-5450	ComEd	MADISON ST LIGHTING	03/15/2022	53772	171.94	
01-60-01-53-5450	ComEd	MADISON ST LIGHTING	03/31/2022	53849	144.14	
		Vendor Subtotal:			316.08	
01-60-01-54-0310	Alec Cepak	REIMBURSE UNIFORM ALLOWAN	03/31/2022	53843	139.49	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal:			139.49	
01-60-01-54-0310	John S. Neenan	SAFETY WEAR FOR PUBLIC WOR	03/15/2022	53789	189.00	
		Vendor Subtotal:			189.00	
01-60-01-54-0310	Nick Petrillo	REIMBURSE UNIFORM ALLOWAN	03/31/2022	53881	56.07	
01-60-01-54-0310	Nick Petrillo	REIMBURSE UNIFORM ALLOWAN	03/31/2022	53881	48.35	
		Vendor Subtotal:			104.42	
01-60-01-54-0310	Work 'n Gear LLC	UNIFORMS/M PUSAVC	03/15/2022	53830	100.99	
01-60-01-54-0310	Work 'n Gear LLC	UNIFORMS/A CEPAK	03/31/2022	53897	75.00	
		Vendor Subtotal:			175.99	
01-60-01-54-0500	Battery Service Corporation	SPECIAL BMW BATTERY (DODGI	03/31/2022	53839	131.50	
		Vendor Subtotal:			131.50	
01-60-01-54-0500	Genuine Parts Co Inc	PUBLIC WORK TRUCK LIGHTS	03/15/2022	53781	16.44	
		Vendor Subtotal:			16.44	
01-60-01-54-0500	Regional Truck Equipment Co	PIVOT PINS FOR PICKUP TRUCK I	03/15/2022	53808	32.44	
		Vendor Subtotal:			32.44	
01-60-01-54-0500	Wigit's Truck Center	PARTS FOR OIL CHANGES PUBLIC	03/15/2022	53829	120.26	
		Vendor Subtotal:			120.26	
01-60-01-54-0600	Grease Guard LLC	FILTERS	03/31/2022	53866	266.33	
		Vendor Subtotal:			266.33	
01-60-01-54-0600	W.W. Grainger Inc	LAUNDRY DETERGENT	03/31/2022	53865	33.74	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-60-01-54-0600	W.W. Grainger Inc	BOLTS	03/31/2022	53865	27.21	
01-60-01-54-0600	W.W. Grainger Inc	FILTER ICE MACHINE COTTER PI	03/31/2022	53865	16.70	
		Vendor Subtotal:			77.65	
01-60-01-54-0600	Menards	PUBLIC WORKS SUPPLIES	03/31/2022	53872	44.01	
		Vendor Subtotal:			44.01	
01-60-01-54-0600	Monroe Truck Equipment Inc	SALT SPINNER HYDRAULIC MOT	03/15/2022	53795	352.59	
		Vendor Subtotal:			352.59	
01-60-01-54-0600	W.C. Schauer Hardware	MISC PUBLIC WORKS SHOP SUPP	03/15/2022	53813	16.18	
01-60-01-54-0600	W.C. Schauer Hardware	PUBLIC WORK SHOP SUPPLIES	03/31/2022	53886	41.35	
		Vendor Subtotal:			57.53	
01-60-01-54-0600	Standard Industrial & Auto Equip In	WASH FOR PUBLIC WORKS TRUC	03/31/2022	53889	260.00	
		Vendor Subtotal:			260.00	
01-60-01-54-0600	Unique Products & Service Corp	JANITORIAL SUPPLIES	03/31/2022	53893	751.40	
		Vendor Subtotal:			751.40	
01-60-01-54-2100	Gasaway Distributors Inc	ANTI ICING SOLUTION	03/31/2022	53864	2,605.24	
		Vendor Subtotal:			2,605.24	
01-60-05-53-5500	LRS Holdings LLC	REFUSE REMOVAL PER CONTRAC	03/15/2022	0	96,875.43	
		Vendor Subtotal:			96,875.43	
		Subtotal for Fund: 01			695,101.95	
02-00-00-16-0010	The Davenport Group USA Ltd	LAMA ANNUAL MAINTENANCE -	03/31/2022	53854	6,179.83	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal:			6,179.83	
02-00-00-16-0010	Midwest Operating Eng-Pension Tru	P/W RETIREE EMPLOYEE HEALTHI	03/31/2022	53873	766.00	
		Vendor Subtotal:			766.00	
02-00-00-16-0010	MOE Funds	P/W EMPLOYEE HEALTH INS/MA'	03/31/2022	53874	8,869.00	
		Vendor Subtotal:			8,869.00	
02-00-00-21-0000	Michael Valente	Refund Check 014674-000, 1038 FOI	03/10/2022	53824	0.16	
		Vendor Subtotal:			0.16	
02-00-00-21-0000	McNally Family Trust	Refund Check 012781-000, 1424 HAl	03/17/2022	53871	45.00	
		Vendor Subtotal:			45.00	
02-00-00-21-0015	State Treasurer	PR Batch 00015.03.2022 State Income	03/15/2022	100025	1,477.40	
02-00-00-21-0015	State Treasurer	PR Batch 00031.03.2022 State Income	03/31/2022	100032	1,561.36	
		Vendor Subtotal:			3,038.76	
02-00-00-21-0015	United States Treasury	PR Batch 00015.03.2022 FICA Emplo	03/15/2022	100026	2,069.21	
02-00-00-21-0015	United States Treasury	PR Batch 00015.03.2022 FICA Emplo	03/15/2022	100026	2,069.21	
02-00-00-21-0015	United States Treasury	PR Batch 00015.03.2022 Medicare En	03/15/2022	100026	483.95	
02-00-00-21-0015	United States Treasury	PR Batch 00015.03.2022 Federal Inco	03/15/2022	100026	4,017.37	
02-00-00-21-0015	United States Treasury	PR Batch 00015.03.2022 Medicare En	03/15/2022	100026	483.95	
02-00-00-21-0015	United States Treasury	PR Batch 00031.03.2022 Medicare En	03/31/2022	100033	498.67	
02-00-00-21-0015	United States Treasury	PR Batch 00031.03.2022 FICA Emplo	03/31/2022	100033	2,188.79	
02-00-00-21-0015	United States Treasury	PR Batch 00031.03.2022 Medicare En	03/31/2022	100033	511.89	
02-00-00-21-0015	United States Treasury	PR Batch 00031.03.2022 FICA Emplo	03/31/2022	100033	2,188.79	
02-00-00-21-0015	United States Treasury	PR Batch 00031.03.2022 Federal Inco	03/31/2022	100033	4,317.47	
		Vendor Subtotal:			18,829.30	
02-00-00-21-0027	Airboat Productions LLC	HYDRANT METER DEPOSIT	03/15/2022	53758	1,000.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
Vendor Subtotal:					1,000.00	
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00031.03.2022 IMRF Empl	03/31/2022	100030	2,183.10	
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00031.03.2022 IMRF Empl	03/31/2022	100030	520.11	
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00031.03.2022 IMRF-Volun	03/31/2022	100030	300.39	
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00031.03.2022 IMRF Empl	03/31/2022	100030	967.28	
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00031.03.2022 IMRF-Volun	03/31/2022	100030	303.46	
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00031.03.2022 IMRF Empl	03/31/2022	100030	1,089.01	
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00015.03.2022 IMRF-Volun	03/15/2022	100030	276.62	
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00015.03.2022 IMRF Empl	03/15/2022	100030	479.41	
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00015.03.2022 IMRF Empl	03/15/2022	100030	898.64	
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00015.03.2022 IMRF Empl	03/15/2022	100030	2,005.45	
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00015.03.2022 IMRF-Volun	03/15/2022	100030	303.46	
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00015.03.2022 IMRF Empl	03/15/2022	100030	1,003.95	
Vendor Subtotal:					10,330.88	
02-00-00-21-0040	ICMA Retirement Corporation - 302	PR Batch 00015.03.2022 ICMA	03/15/2022	100023	247.18	
02-00-00-21-0040	ICMA Retirement Corporation - 302	PR Batch 00015.03.2022 ICMA	03/15/2022	100023	40.69	
02-00-00-21-0040	ICMA Retirement Corporation - 302	PR Batch 00031.03.2022 ICMA	03/31/2022	100029	256.69	
02-00-00-21-0040	ICMA Retirement Corporation - 302	PR Batch 00031.03.2022 ICMA	03/31/2022	100029	54.19	
Vendor Subtotal:					598.75	
02-00-00-21-0041	AXA Equitable Retirement	PR Batch 00015.03.2022 AXA Flat	03/15/2022	100021	31.00	
02-00-00-21-0041	AXA Equitable Retirement	PR Batch 00031.03.2022 AXA Flat	03/31/2022	100027	30.99	
Vendor Subtotal:					61.99	
02-00-00-21-0050	International Union of Operating En	PR Batch 00015.03.2022 Public Work	03/15/2022	6417	260.20	
02-00-00-21-0050	International Union of Operating En	PR Batch 00031.03.2022 Public Work	03/31/2022	6417	320.83	
Vendor Subtotal:					581.03	
02-00-00-21-0050	International Union of Operating En	PR Batch 00031.03.2022 Public Work	03/31/2022	6418	61.03	
02-00-00-21-0050	International Union of Operating En	PR Batch 00015.03.2022 Public Work	03/15/2022	6418	49.07	
Vendor Subtotal:					110.10	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
02-00-00-21-0050	NCPERS Group Life Ins.	Reissue for ck#6347 not received in Ju	03/16/2022	6413	16.80	
02-00-00-21-0050	NCPERS Group Life Ins.	Reissue for ck#6347 not received in Ju	03/16/2022	6413	16.80	
02-00-00-21-0050	NCPERS Group Life Ins.	PR Batch 00031.03.2022 Supplementa	03/31/2022	6419	16.79	
02-00-00-21-0050	NCPERS Group Life Ins.	PR Batch 00015.03.2022 Supplementa	03/15/2022	6419	16.79	
Vendor Subtotal:					67.18	
02-00-00-43-3100	Airboat Productions LLC	MINIMUM WATER USAGE CHARC	03/15/2022	53758	-100.00	
Vendor Subtotal:					-100.00	
02-00-00-46-6580	Waymon & Cheryl Starks	REFUND OVERPAYMENT OF WAT	03/31/2022	53890	368.00	
Vendor Subtotal:					368.00	
02-60-06-52-0400	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	03/01/2022	305	-20.62	
02-60-06-52-0400	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	03/01/2022	305	6,386.31	
Vendor Subtotal:					6,365.69	
02-60-06-52-0425	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	03/01/2022	305	142.01	
Vendor Subtotal:					142.01	
02-60-06-53-0100	ComEd	ELECTRICITY FOR PUMP STATION	03/15/2022	53772	2,671.44	
02-60-06-53-0100	ComEd	ELECTRICITY FOR PUMP STATION	03/31/2022	53849	2,563.14	
Vendor Subtotal:					5,234.58	
02-60-06-53-0200	Peerless Network Inc	MONTHLY PHONE SERVICE	03/15/2022	0	154.41	
Vendor Subtotal:					154.41	
02-60-06-53-0200	Verizon Wireless	DATA SERVICE FOR TABLETS & M	03/15/2022	0	47.39	
Vendor Subtotal:					47.39	
02-60-06-53-0380	Baxter & Woodman	2021 WATER SEWER RATE STUDY	03/15/2022	53764	1,000.00	
02-60-06-53-0380	Baxter & Woodman	2021 WATER SEWER RATE STUDY	03/31/2022	53840	1,200.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
02-60-06-53-0380	Baxter & Woodman	2021 WATER SEWER RATE STUDY	03/31/2022	53840	1,600.00	
		Vendor Subtotal:			3,800.00	
02-60-06-53-0380	Christopher B. Burke Engineering Lt	STORMWATER MASTER PLAN - P	03/15/2022	0	3,560.00	
		Vendor Subtotal:			3,560.00	
02-60-06-53-0380	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	03/01/2022	305	16.80	
		Vendor Subtotal:			16.80	
02-60-06-53-0410	CDS Office Technologies Inc	LAPTOPS FOR ADJUDICATIONS	03/31/2022	0	701.25	
		Vendor Subtotal:			701.25	
02-60-06-53-0410	ClientFirst Consulting Group LLC	FY22 - IT SUPPORT/FEB 2022	03/15/2022	0	2,346.25	
02-60-06-53-0410	ClientFirst Consulting Group LLC	FY22 - IT SUPPORT POLICE DEPT/	03/15/2022	0	472.50	
		Vendor Subtotal:			2,818.75	
02-60-06-53-0410	Fifth Third Bank	AMAZON WEB SERVICES - FEB 20	03/31/2022	307	77.29	
02-60-06-53-0410	Fifth Third Bank	STANDARD SSL RENEWAL	03/31/2022	307	112.50	
02-60-06-53-0410	Fifth Third Bank	PRTG - 12 MONTHS	03/31/2022	307	92.97	
02-60-06-53-0410	Fifth Third Bank	BLUEBEAM (6) LICENSES (ENDS)	03/31/2022	307	148.50	
		Vendor Subtotal:			431.26	
02-60-06-53-0410	MGP Inc	GIS CONSORTIUM STAFFING SER	03/15/2022	0	1,788.41	
		Vendor Subtotal:			1,788.41	
02-60-06-53-0410	SBRK Finance Holdings Inc	UB WEB PAYMENTS/FEB 2022	03/15/2022	53812	547.00	
02-60-06-53-0410	SBRK Finance Holdings Inc	IT SUPPORT FOR WATER AMI PRC	03/15/2022	53812	1,790.00	
		Vendor Subtotal:			2,337.00	
02-60-06-53-0410	Spinutech	MONTHLY WEB HOSTING	03/15/2022	53815	58.75	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal:			58.75	
02-60-06-53-3050	Core & Main LP	HYDRANT REPAIR KIT	03/15/2022	53774	335.16	
		Vendor Subtotal:			335.16	
02-60-06-53-3050	Treasurer, State Of Illinois	IDOT NORTH AVE WATER MAIN R	03/15/2022	53821	8,427.06	
		Vendor Subtotal:			8,427.06	
02-60-06-53-3200	Irene G. Grilli	SAFETY INSPECTION FOR TRUCK	03/15/2022	53783	59.50	
		Vendor Subtotal:			59.50	
02-60-06-53-3300	De Lage Landen Financial Svcs Inc	MONTHLY LEASING (3) COPIERS/	03/31/2022	53856	43.85	
		Vendor Subtotal:			43.85	
02-60-06-53-3300	Regal Business Machines Inc	(3) COPIERS MAINTENANCE & CC	03/15/2022	53807	34.01	
		Vendor Subtotal:			34.01	
02-60-06-53-3600	Alarm Detection Systems Inc	ALARM INSPECTION AT PUMP ST	03/15/2022	0	436.50	
		Vendor Subtotal:			436.50	
02-60-06-53-3600	Nicor Gas Company	NATURAL GAS FOR PUMP STATIC	03/15/2022	53800	266.08	
02-60-06-53-3600	Nicor Gas Company	NATURAL GAS FOR PUMP STATIC	03/31/2022	53877	176.13	
		Vendor Subtotal:			442.21	
02-60-06-53-3630	Betsy O'Rourke	OVERHEAD SEWER REIMBURSE	03/31/2022	53880	4,000.00	
		Vendor Subtotal:			4,000.00	
02-60-06-53-3631	Alfred M Swanson Jr	LEAD SVC LINE REPLACE PROGF	03/31/2022	53891	2,906.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal:			2,906.00	
02-60-06-53-4350	Sebis Direct (Printing)	UTILITY BILLING PRINTING/FEB	03/31/2022	0	265.57	
		Vendor Subtotal:			265.57	
02-60-06-53-4480	Suburban Laboratories Inc	WATER QUALITY TESTING	03/15/2022	53817	135.80	
		Vendor Subtotal:			135.80	
02-60-06-53-5350	LRS Holdings LLC	STREET SWEEPER DEBRIS	03/31/2022	0	410.90	
		Vendor Subtotal:			410.90	
02-60-06-54-0310	Dan Raddatz	REIMBURSE UNIFORM ALLOWAN	03/15/2022	53806	48.81	
02-60-06-54-0310	Dan Raddatz	REIMBURSE UNIFORM ALLOWAN	03/31/2022	53883	69.94	
		Vendor Subtotal:			118.75	
02-60-06-54-0500	Wigit's Truck Center	PARTS FOR OIL CHANGES PUBLIC	03/15/2022	53829	80.18	
		Vendor Subtotal:			80.18	
02-60-06-54-0600	Battery Service Corporation	BATTERIES FOR SCADA PANEL	03/15/2022	53763	44.66	
		Vendor Subtotal:			44.66	
02-60-06-54-0600	Core & Main LP	NEW METER - 7769 LAKE ST	03/15/2022	53774	127.00	
02-60-06-54-0600	Core & Main LP	METER CHAMBER USED AT 1450 '	03/15/2022	53774	345.00	
02-60-06-54-0600	Core & Main LP	CLEAN OUT T'S FOR BRICK PAVE	03/15/2022	53774	301.58	
02-60-06-54-0600	Core & Main LP	STOCK METER PARTS	03/31/2022	53851	221.90	
02-60-06-54-0600	Core & Main LP	STOCK WATER METERS	03/31/2022	53851	1,753.32	
02-60-06-54-0600	Core & Main LP	NEW WATER METER - 925 WILLIA	03/31/2022	53851	582.40	
02-60-06-54-0600	Core & Main LP	STOCK PARTS FOR WATER DEPT	03/31/2022	53851	41.58	
		Vendor Subtotal:			3,372.78	
02-60-06-54-0600	Hawkins Inc	WATER TREATMENT CHEMICALS	03/15/2022	0	463.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
Vendor Subtotal:					463.00	
02-60-06-54-0600	USABlueBook	SUPPLIES FOR HACH CL-17	03/15/2022	53822	545.27	
02-60-06-54-0600	USABlueBook	PARTS FOR PUMP REPAIR	03/15/2022	53822	36.56	
Vendor Subtotal:					581.83	
02-60-06-54-1300	Sebis Direct (Postage)	UTILITY BILLING POSTAGE/MAR	03/15/2022	0	704.91	
Vendor Subtotal:					704.91	
02-60-06-54-2200	City of Chicago	PURCHASE OF WATER	03/15/2022	53768	45,168.93	
02-60-06-54-2200	City of Chicago	PURCHASE OF WATER	03/15/2022	53768	54,621.46	
Vendor Subtotal:					99,790.39	
02-60-06-55-1300	Core & Main LP	ADDITIONAL TOUCHPADS NEEDI	03/15/2022	53774	700.00	
02-60-06-55-1300	Core & Main LP	PURCHASE CHAMBER EXCHANG	03/15/2022	53774	430.00	
02-60-06-55-1300	Core & Main LP	ADVANCED METERING INFRA PR	03/15/2022	53774	57,250.00	
02-60-06-55-1300	Core & Main LP	ADDITIONAL TOUCHPADS FOR A	03/31/2022	53851	350.00	
Vendor Subtotal:					58,730.00	
02-60-06-55-1300	Siemens Industry Inc	ADVANCED METERING INFRA PR	03/15/2022	53814	96,628.11	
02-60-06-55-1300	Siemens Industry Inc	ADVANCED METERING INFRA PR	03/31/2022	53887	292,937.15	
Vendor Subtotal:					389,565.26	
Subtotal for Fund: 02					649,150.60	
03-00-00-54-2100	Compass Minerals America Inc	ROAD SALT	03/15/2022	53773	6,252.64	
03-00-00-54-2100	Compass Minerals America Inc	ROAD SALT	03/15/2022	53773	8,921.58	
03-00-00-54-2100	Compass Minerals America Inc	ROAD SALT	03/15/2022	53773	6,438.15	
03-00-00-54-2100	Compass Minerals America Inc	ROAD SALT	03/31/2022	53850	6,256.12	
Vendor Subtotal:					27,868.49	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
Subtotal for Fund: 03					27,868.49	
13-00-00-55-8925	Crowne Industries Ltd	FUEL SYSTEM REPLACEMENT CC	03/31/2022	53852	63,313.07	
Vendor Subtotal:					63,313.07	
Subtotal for Fund: 13					63,313.07	
14-00-00-44-4240	Safespeed	FEES OWED DUE TO REVENUE BI	03/31/2022	53885	593.55	
Vendor Subtotal:					593.55	
14-00-00-55-1250	ALamp Concrete Contractors Inc	2021 GREEN ALLEY PROJECT (CO	03/15/2022	53759	24,253.10	
Vendor Subtotal:					24,253.10	
14-00-00-55-1250	V3 Companies, Ltd	2021 GREEN ALLEY PROJECT (FIN	03/15/2022	53823	688.75	
Vendor Subtotal:					688.75	
Subtotal for Fund: 14					25,535.40	
31-00-00-53-0100	ComEd	ELECTRICITY FOR 10 LATHROP A	03/15/2022	53772	31.32	
31-00-00-53-0100	ComEd	ELECTRICITY FOR 11 ASHLAND (03/15/2022	53772	17.28	
31-00-00-53-0100	ComEd	ELECTRICITY FOR 11 ASHLAND (03/15/2022	53772	23.20	
Vendor Subtotal:					71.80	
31-00-00-53-0100	Fifth Third Bank	NATURAL GAS FOR 10 LATHROP A	03/31/2022	307	164.35	
Vendor Subtotal:					164.35	
31-00-00-53-0100	Nicor Gas Company	NATURAL GAS FOR 11 ASHLAND	03/31/2022	53877	29.40	
31-00-00-53-0100	Nicor Gas Company	NATURAL GAS FOR 11 ASHLAND	03/31/2022	53877	32.00	
Vendor Subtotal:					61.40	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
					<hr/>	
Subtotal for Fund: 31					297.55	
					<hr/>	
Report Total:					1,461,267.06	
					<hr/>	



MEMORANDUM

Date: April 11, 2022

To: Catherine Adduci, Village President
Village Board of Trustees

From: Brian Murphy, Village Administrator

Subject: Village Administrator's Report

Upcoming Meetings (all meetings are at Village Hall unless otherwise noted)

Tuesday, April 12	7:00 PM	Sustainability Commission Meeting
Wednesday, April 13	6:00 PM	Age Friendly Ad Hoc Committee Meeting
Thursday, April 14	7:30 PM	Zoning Board of Appeals - CANCELLED
Monday, April 18	7:00 PM	Committee of the Whole Meeting
Tuesday, April 19	7:00 PM	Plan Commission Meeting
Tuesday, April 19	7:00 PM	Diversity, Equity, and Inclusion Advisory Group Meeting
Thursday, April 21	7:00 PM	Historic Preservation Commission Special Meeting
Thursday, April 21	7:00 PM	Development Review Board - CANCELLED
Monday, April 25	7:00 PM	Village Board of Trustees Meeting

Recent Payments of >\$10,000

In accordance with the purchasing policy, the following is a summary of payments between \$10,000 and \$20,000 that have occurred since the last Board meeting:

Vendor	Amount	Description
ClientFirst Consulting Group LLC	\$11,275.00	IT Support
Pete's Automotive Service Inc.	\$10,408.58	Automotive Service
West Suburban Consolidated	\$18,966.98	Monthly Contribution - 911 Dispatch
Bestco Hartford	\$11,978.34	Retiree Insurance Premiums April 2022
Response Graphics & Embroidery LLC	\$15,003.28	Turnout Gear for Fire Department
Bahena's Landscaping Inc.	\$15,315.00	Senior Snow Removal Program
MOE Funds	\$16,133.00	Public Works Employee Health Insurance - May 2022

New Business Licenses:

Epyk Luxury Signature Suites
Dispatch Health Arizona - PC

7756 Madison Street Suite #4

Retail-online Services and Sales
Mobile Urgent Care

Thank you.



MEMORANDUM

DATE: April 11, 2022

TO: Brian Murphy, Village Administrator

FROM: Jeff Loster, Director of Public Works and Development Services

SUBJECT: Traffic and Safety Commission Recommendations – March 16, 2022 Meeting

Issue: A request has been made by Ryan Bloecker of 147 Keystone Avenue to install curb bump outs on Washington Street at the intersection with Keystone Avenue.

Analysis: This request was initially made at the Traffic and Safety Commission meeting held on January 19, 2022. At that time, the Commission tabled the issue and requested that Staff provide options for addressing the issues brought forward by Mr. Bloecker at a future meeting. The item was then revisited at the March 16, 2022 meeting.

During public discussion, Mr. Bloecker and his neighbor, Andy Whiting, expressed concern regarding traffic volumes, speeds and erratic driver behavior at the intersection of Keystone and Washington. Anecdotal evidence suggests that oftentimes impatient drivers will use eastbound and westbound parking lanes to circumvent traffic that may be stacked at the stop signs in addition to some drivers that disregard the stop signs altogether. This leads to dangerous situations with multiple vehicles entering the intersection at the same time and occasionally at perceived high rates of speed.

Though enforcement actions appear to be productive in reducing this cut-through traffic, the Police Department is unable to station equipment/personnel at these locations for extended periods of time as there are numerous other areas in River Forest that require similar attention. In lieu of added Police Department enforcement efforts, a recommendation was made to install temporary bollards (during non-winter months) at the limits of the parking lanes to prevent vehicles from using them as driving lanes. Curb bump-outs were also discussed, however, the Commission felt that this intermediate step was a better attempt at solving this issue in a more efficient manner.

Recommendation: The Traffic and Safety Commission recommends that temporary bollards be installed at the limits of the parking lanes in the eastbound/westbound directions of Washington Boulevard at its intersection with Keystone Avenue. This implementation would be consistent with another recommendation recently made for Chicago Avenue at its intersection with William Street.

If the Village Board agrees with the recommendations from the Traffic and Safety Commission, no motion is required and Staff will proceed with implementation.

Attachments:

Traffic and Safety Agenda Packet – 3/16/22
Washington Blvd Bollard Exhibit



VILLAGE OF RIVER FOREST TRAFFIC AND SAFETY COMMISSION MEETING

Wednesday, March 16, 2022 – 7:30 PM

AGENDA

Physical attendance at this public meeting is limited to 20 individuals, with Committee members, staff and consultants having priority over members of the public. Public comments will be shared with the Committee. You may submit written public comments via email in advance of the meeting to: ppuljic@vrf.us. You may listen to the meeting by participating in a Zoom conference call as follows: dial-in number: 312-626-6799 with meeting ID: 811 8633 6149 or by clicking here: <https://us02web.zoom.us/j/81186336149>. If you would like to speak during public comment or if you wish to participate in-person at Village Hall, please email ppuljic@vrf.us by 4:00 PM on Wednesday, March 16, 2022.

1. Call to Order/Roll Call
2. Adoption of minutes from the Traffic and Safety Commission held on January 19, 2022.
3. Public Comment
4. Request by Vito Ippolito of 236 Keystone Avenue to install 4-way stop signs and additional traffic control such as police officer issuing tickets and monthly traffic data collection at the intersection of Keystone Avenue and Linden Street.
5. Request by Ryan Bloecker of 147 Keystone Avenue to install “temporary” curb bump-out alternatives and flashing stop signs West/East direction at the intersection of Washington Boulevard and Keystone Avenue.
6. Request by Anna Marie Romeo Gebert of 1035 Thatcher to discuss traffic and safety issues on Thatcher between Chicago Avenue and North Avenue.
7. Vote to have future meetings be in-person only or continue with hybrid meetings.
8. Adjournment



VILLAGE OF RIVER FOREST TRAFFIC AND SAFETY COMMISSION MEETING MINUTES

Wednesday, January 19, 2021 – 7:30 PM

A regular meeting of the River Forest Traffic and Safety Commission was held on Wednesday, January 19, 2022 at 7:30 P.M. The meeting was conducted online due to complications related to COVID-19.

Roll Call and Call to Order

The meeting was called to order at 7:30 PM. Present at this meeting were Commissioner Chase, Commissioner Gillis, Commissioner Hoyt, Commissioner J Robin, Commissioner Karrow, Commissioner Osga.

Chairman Rees adopted a motion to approve the minutes from November 17th, Commissioner Chase seconded the motion.

All commissioners voted to approve the minutes from the November 17th Traffic and Safety Meeting.

Public Comment

Commissioner Karrow described that he lives on the corner of Vine and Ashland, when he and his wife moved to River Forest six years ago, there were no stop signs on the street of Vine. He said today there is a two way stop at the intersection. There was a report done and it resulted in traffic being heavy from South or North was the fastest. He explained that it doesn't take many cars to really alarm neighbors in the town. They believe that signage should be placed near the intersection, but overall a four-way stop would be very ideal. Traffic on Ashland needs to be slowed down before more accidents happen.

Dan McGee lives at the corner of Washington and Ashland, and he said there is a high rate of speed down Ashland. He believes that most of the issues come from cut through traffic because he has seen it himself. He said that there have been several accidents near this intersection throughout the years. Mr. McGee said that he is in support of measures that would slow down the traffic.

Rodga Punka lives at 126 Ashland and he said that he has young children and so do his neighbors. He understands that there was a traffic study done on this intersection, but he thinks that the data should be looked at with an open mind. He said when people see a speed monitor, they most likely are going to slow down, so the information might not be correct.

Angie Grover lives at 7617 Vine Street, said she would echo everything that everyone has already mentioned. She is in favor of the four way stop sign, but she would also like the commission to consider the recent change on Lathrop for no left hand turns during high peak

hours. She said that people are zipping down Ashland and her alley to get to Madison and it is not safe for the children in the neighborhood.

Mary Hilp Griffin lives near the intersection and has noticed that many families have children, but there are so many horrifying accidents that happen at the intersection. She said that the study itself pointed out that on average, nine cars a day exceed thirty-five miles per hour on their street. She said that she is skeptical about the report because parts of the study were copied and pasted, there were references to Keystone Avenue in the middle of an Ashland Avenue study.

Chairman Rees said that he previously noted that they made a comparison of an earlier study that they had done of the first block of Keystone, and noted that the volumes and speeds were consistent with what they found.

Candice Sing lives on the corner of Ashland and Vine, said that when her and her kids walked around the neighborhood getting signatures for the petition, they also asked neighbors how many children lived in the building. She said that they got signatures from over fifty houses and they came up with sixty children ranging from toddlers to high school students. She said many of the children ride bikes or walk to school and it is not safe. She said that from the raw data, sixty-three vehicles were speeding for that week. She said that the data is tainted because majority of the speeders knew that they were being monitored due to a street sign that told them the speed that they were going.

Commissioner Hoyt asked when the signage on Lathrop and Madison was added?

Jeff Loster said that it has been present for several years.

Chairman Rees asked Jeff to clarify the restriction.

Commissioner Hoyt said that it is a no left turn from Lathrop onto Madison during rush hour.

Commissioner Gillis said that KLOA missed getting the neighbors input. He said that he wants to put the stop sign in because it is what the neighbors want and need.

Commissioner Osga said that they have seen this before, he is ready to vote yes for the stop sign.

Chairman Rees said that normally he does not agree with applying stop signs to slow down traffic, so he asked for other remedies.

Commissioner Osga said that he usually agrees because he does not want to see stop signs on every corner. He is inclined to agree with the homeowners of the intersection and said that he would like to move this discussion to the board.

Commissioner Osga made a motion to install a four way stop sign at the corner of Vine and Ashland. Commissioner Karrow seconded the motion. All commissioners except for Chairman Rees voted in favor of installing a four way stop.

Ryan Bloecker said he is talking for the street of Washington and Keystone, to slow down traffic. He said that the street is getting more dangerous and cars are using these streets to bypass congestion on Madison. He said that there are many children on Washington and something needs to be done there in order to control things. He said that some cars would use the parking lane in order to pass cars in the main lane, which becomes dangerous. He said that he would like to see bump outs in this intersection, in order to create a safer street.

Andy Whiting said that the east west traffic is a problem. He said the stop sign is disregarded by so many drivers, so he decided to set up his iPad for an hour and let it face the stop sign. He said that the only car that stopped properly was a police officer. He understands that drivers, including himself roll through stops, but what concerns him the most is the people who completely miss the stop sign. He said that he sees children near this stop sign a lot, while they're walking to school and that is another concern. He said that he is in favor of the bump outs, otherwise something else should be done.

Dan McKee said that the study should have been along Washington Avenue as a whole, instead of just one intersection. He said that many people use the parking lane as a second lane of traffic. He said that there are always problems when the parking strip is empty. He said he is in favor of bump outs, just like Chicago Avenue has.

Commissioner Chase said that bump outs do not detour people going around the cars that are stopped at the stop sign. She thinks that they should consider the bollards to put into the street.

Andy Whiting said that speed bumps might be a good remedy in order to slow cars down.

Commissioner Karrow asked Jeff if temporary bump outs have ever been used in the Village?

Jeff Loster said that they have not used them before.

Commissioner Chase asked if these bump outs will be a problem for the police and fire department?

Jeff Loster said that he will definitely ask for their opinion, but he is not too concerned that it will be an issue.

Commissioner Ayrin said that he is concerned because he has almost been hit several times while walking the dogs. He said this is a bypass street so that cars could zip through Washington. He said that the temporary remedies work, but there needs to be a permanent remedy in place.

Commissioner Hoyt suggested that there should be some signage indicating when they are coming into a neighborhood. She said that sometimes drivers might need to realize that they are driving through a neighborhood after driving through busier roads.

Commissioner Gillis said that he agrees with everything said so far. He believes that there needs to be a solution for this issue.

Commissioner Gillis – asked Jeff when Washington was being repaved?

Jeff Loster said there is nothing planned for Washington in the immediate future.

Commissioner Hoyt asked if the crosswalk markings will be marked again.

Jeff Loster said yes this will be done in spring.

Commissioner Osga mentioned that bump outs won't prevent traffic from running red lights. Noting that Washington is an artery to get through town. Doesn't want to see traffic to not move through easily. He feels the blinking speed signs work. He is in favor of bump outs by Forest and Washington.

Commissioner Aryun noted that there is already a flashing speed sign there. He doesn't think a bump out will prevent traffic from flowing. He feels this is a safety issue and permanent solutions are important and neighborhood signs will not help.

Chairman Rees is in favor of the implementation of a flashing stop sign at Washington and Keystone and temporary bump outs all along Washington. He asked Jeff if we could move forward with implementing this. He'd like Washington to be put on a list for consideration for bump outs.

Commissioner Karrow recommended temporary bump outs similar to those in Oak Park intersection at Jackson and Harlem.

Chairman Rees would like something implemented in the immediate future.

Jeff Loster said that it wouldn't be an issue to start to prepare some temporary bump out options. Anything in addition to those should be in a formal request to be presented to the Board.

Commissioner Osga recommends a stop sign at Forest and Washington, blinking stop sign east and west at Washington radar speed limit sign east of Park Ave.

Commissioner Aryun would like Jeff's recommendations he feels we need a semi-permanent solution.

Commissioner Karrow asked if we need to make a recommendation.

Jeff Loster said the striping is already planned, other recommendations would need to be voted and motioned.

Chairman Rees said he would prioritize the flashing stop signs, and a flashing crosswalk at Forest versus the radar.

Commissioner Karrow agreed

Commissioner Hoyt also agreed.

Commissioner Hoyt made a motion to install flashing stop signs at Keystone and Thatcher.

The motion was passed.

Chairman Rees, commissioner Gillis, Commissioner Hoyt , Commissioner Karrow, commissioner Aryun, Commissioner Osga. Motion was carried.

Commissioner Aryun was made for a flashing crosswalk at Forest and Washington.

Commissioner Chase asked what the cost would be.

Jeff Loster said the cost is anywhere between \$5000 to \$7000 for flashing crosswalk signs.

Motion was passed. Motion was carried.

Motion made to install radar feedback sign at a location to be determined on Washington near the intersection of Keystone.

Commissioner Osga second and recommended it be placed Eastbound.

Commissioner Aryun asked about cost verses physical barriers.

Jeff Loster stated that bump outs would be much costlier.

Commissioner Karrow suggested that the flashing feedback sign should be considered at a later time. Suggested waiting see the results.

Motion did not carry.

Jeff Loster said these will go to the next Board meeting.

Discussion ensued (some inaudible due to technical difficulty)

Jeff Loster stated that if approved by the board they will wait past snow season to implement.

Chairman Rees asked if we could do a study for Keystone and Linden if one had been done.

Jeff Loster said that no study was not done yet at Keystone and Linden.

Vito Ippolito noted that several vehicles speed down Keystone. Stated that neighbors all agreed that traffic speeds down Keystone.

Chairman Rees asked should we be asking KLOA to look at collecting speed data. Recommends we ask KLOA to look at this.

Commissioner Osga doesn't not think KLOA should be involved.

Vito Ippolito said he is not looking for a stop sign. He wants traffic to be safe.

Chairman Rees stated that we will come back to this at the next meeting.

Chairman Rees would like to hear what the consensus was for a stop sign.

Chairman Rees suggested discussing speed measures on Keystone at the next meeting and decide what we have come up with then go back to the residents with a suggestion.

Jeff Loster suggested a conversation with the neighbors during the next meeting by sending out notifications if they want to participate remotely or in person with the next meeting to discuss.

Chairman Rees commented that studies are accurate and would be helpful for this discussion for the next agenda. Suggesting both invite neighbors and do the study.

Jeff Loster said he will initiate the study with KOLA and get this on the March meeting's agenda notifying the area residents of that meeting.

Chairman Rees suggested that moving forward the meeting be all in person.

Jeff Loster responded that the only downfall would be that they would have to restrict the number of residents participating due to safety precautions of spacing individuals out during in person meetings. He said he will check in with everyone 2-3 weeks out to see where we are with Covid.

A motion was made and seconded to adjourn the meeting at 9:20 P.M. All commissioners voted in favor of the motion. Motion passed.

Respectfully Submitted:

Signature Line

Jeff Loster, Secretary

Signature Line

Doug Rees, Chairman
Traffic & Safety Commission

Date: -----

DRAFT

Peter Puljic

From: Vito [REDACTED]
Sent: Tuesday, December 14, 2021 10:55 AM
To: Peter Puljic
Subject: Request to review Traffic at Keystone/Linden intersection

Hi Peter, per our conversation, and per the document I shared with you, I am requesting a formal review of the traffic speed at the intersection of Keystone & Linden. I have lived in RF for over 6 years and my office oversees Keystone. Everyday, cars are speeding on Keystone at speeds over 40 miles an hour. There are a number of children playing outside who I am especially concerned about.

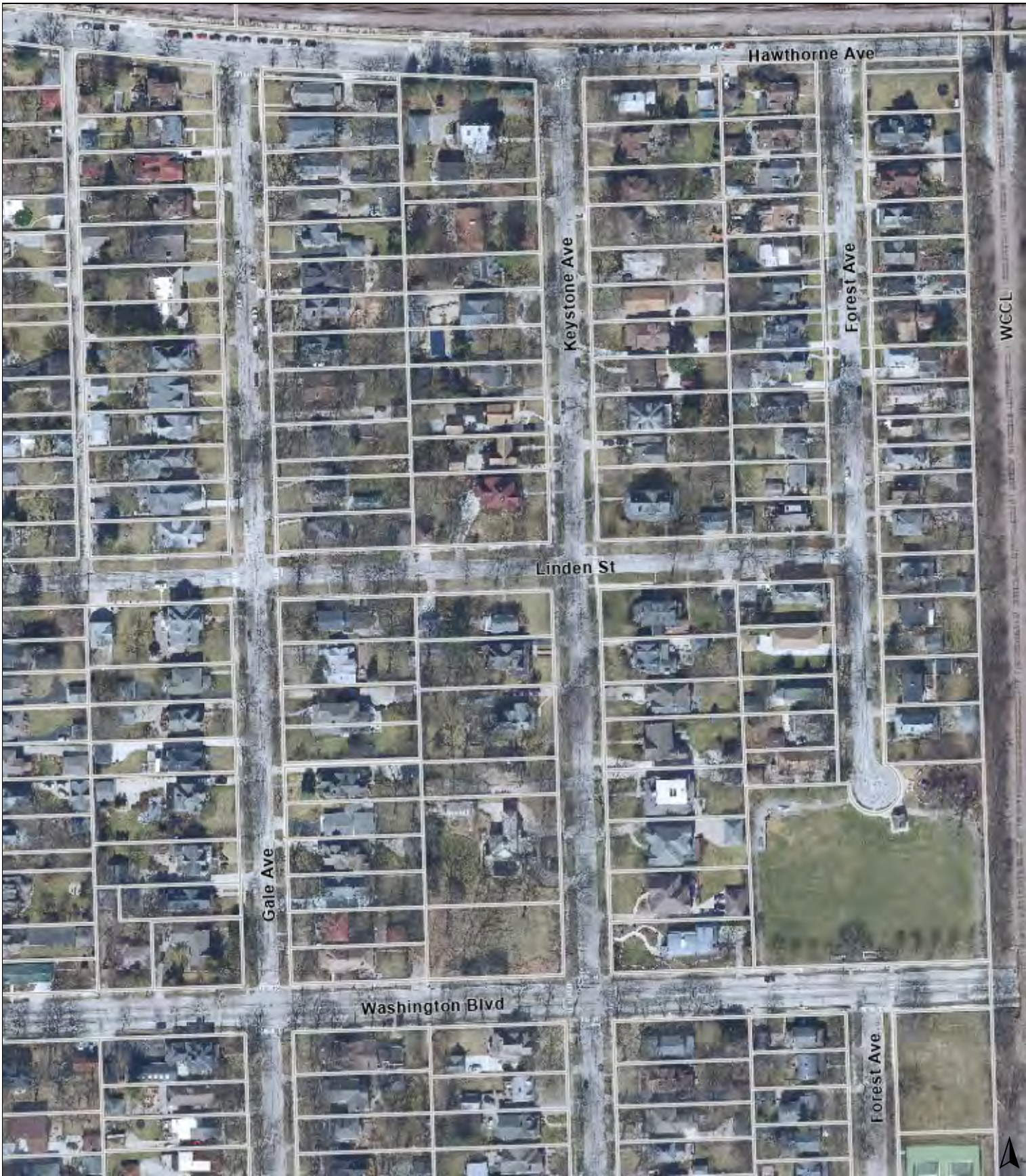
As you know, Keystone is not a major roadway but rather a small residential street. There was an accident that occurred on Keystone earlier this year where it resulted in a hit and run. Keystone needs to be taken back control of before a horrible accident occurs.

It is for the above reason that I am requesting a review of this intersection to be discussed during your upcoming January board meeting.

I do not know the answer as to how to control the speed issue, but I do know there is a problem, please help the local residents address this.

FYI, there was not one of the 15 local residents I spoke to, and who have signed the petition, who disagreed that this was an issue. I will assure you, the entire 2 block radius would sign this document if asked.

Please help.



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Notes

Traffic and Safety Commission Petition

Requested Action(s): Review intersection of Keystone & Linden as many cars are speeding down Keystone

Name	Address	Date	Signature	Please Check One			
				Agree	Disagree	No Opinion	Unreachable
GARRETT Olson	334 Keystone Ave ⁷⁷³⁻ 332-7735	10-27-21	<i>[Signature]</i>	X			
MARIN Knebel	314 Keystone Ave	10/30/21	<i>[Signature]</i>	X			
Lesla Hellebrand	314 Keystone	10/30/21	<i>[Signature]</i>	X			
Leslie Furrer	310 Keystone Ave	10/30/21	<i>[Signature]</i>	X			
Brian Hickman	335 Keystone Ave	10-30-21	<i>[Signature]</i>	X			
Brian Hickman	336 Keystone Ave	10-30-21	<i>[Signature]</i>	X			
TIM WATTS	240 Keystone	10-30-21	<i>[Signature]</i>	X			
VITO + PROIN	236 Keystone	10/31/21	<i>[Signature]</i>	X			
TIM OCASIEK	230 Keystone	11/1/21	<i>[Signature]</i>	X			
BILLY KAPPE	222 Keystone	10-5-21	<i>[Signature]</i>	✓			
Colleen Garvey	306 Keystone	11-9-21	<i>[Signature]</i>	X			
KAREN BUTKUS	735 Keystone	11-14-21	<i>[Signature]</i>	X			
Denise Dignan	231 Keystone Ave	11-16-21	<i>[Signature]</i>	X			
SANDRA KELLY	241 Keystone Ave	2-7-21	<i>[Signature]</i>	X			
Patricia Jensen	311 Keystone	12-12-21	<i>[Signature]</i>	X			
Jean Gorman	307 Keystone Ave	12-12-21	<i>[Signature]</i>	X			

MEMORANDUM TO: Jeff Loster, PE, CFM, CPESC
Village Engineer
Village of River Forest

FROM: Brendan S. May, PE, PTOE
Senior Consultant

Luay R. Aboona, PE, PTOE
Principal

DATE: March 8, 2022

SUBJECT: Intersection Evaluation
Keystone Avenue with Linden Street
River Forest, Illinois

This memorandum summarizes the results of a traffic evaluation conducted by Kenig, Lindgren, O'Hara, Aboona, Inc. (KLOA, Inc.) for the intersection of Keystone Avenue with Linden Street in River Forest, Illinois. The purpose of this study was to examine the existing roadway characteristics, evaluate the traffic counts and speed surveys collected by the Village of River Forest, and determine if additional traffic or speed control should be provided at the intersection. **Figure 1** shows an aerial view of the study location. All figures and tables referenced in this memorandum are included in the Appendix.

Existing Roadway Characteristics

Keystone Avenue is an approximately 27-foot-wide roadway that is under the jurisdiction of the Village of River Forest and is classified as a local roadway in the May 2019 Comprehensive Plan. Keystone Avenue provides one travel lane in each direction and has a posted speed limit of 25 miles per hour. Parking is permitted on both sides of the roadway, which is restricted to two hours between 8:00 A.M. and 5:00 P.M. Monday through Friday south of Linden Street. North of Linden Street, parking is restricted to Residential Parking Permit Zone 1 only between 6:00 A.M. and 10:00 A.M. Monday through Friday. Residential homes and their respective driveways are located on both sides of the roadway.

Linden Street is an approximately 24-foot-wide roadway that is under the jurisdiction of the Village of River Forest and is classified as a local roadway in the May 2019 Comprehensive Plan. Linden Street provides one travel lane in each direction and on-street parking is permitted on both sides of the road but is restricted to Residential Parking Permit Zone 1 only between 6:00 A.M. and 10:00 A.M. Monday through Friday. Furthermore, residential homes and their respective driveways front the north and south sides of Linden Street.

At the two-way stop sign controlled intersection of Keystone Avenue with Linden Street, all four approaches provide a shared left-turn/through/right-turn lane with the Linden Street approaches under stop sign control. As of March 2022, no crosswalks are currently provided on any of the four legs of the intersection. However, based on past aerial and street views of the intersection, high visibility crosswalks were previously provided on the west and east legs of the intersection, which may have been removed with the recent repaving of the roadways and have not since been replaced. Photos of this intersection and adjacent roadway segments are provided in **Figures 2** through **5**. It should be noted that based on the May 2019 Comprehensive Plan, this intersection was not identified as an intersection to be evaluated for a traffic control upgrade.

Existing Traffic Counts, Speed Data, and Crash Data Summary

In order to determine the existing traffic volumes and travel speeds along Keystone Avenue at Linden Street, the Village of River Forest performed traffic count and speed surveys between 1:35 P.M. on Tuesday, February 8, 2022, and 11:09 A.M. on Thursday, February 17, 2022. It should be noted that the traffic counts and speed surveys were collected using a speed trailer that was parked along the roadway, facing south. The collected data provides the speed of each vehicle, a daily traffic count, and the direction of travel of each vehicle.

The results of the traffic count data indicated the roadway segment carried a total of 8,333 vehicles per day over a nine-day period, which averages approximately 926 vehicles per day. Furthermore, the results indicated that there was a relatively even distribution between northbound and southbound vehicles with approximately 45 percent of the total daily vehicles traveling northbound and 55 percent of the total daily vehicles traveling southbound.

The results of the speed data were summarized in two ways. First, the average speed was calculated, which defines the median or typical speed traveled by vehicles. Second, the 85th percentile speed was calculated, which is the speed at which 85 percent of the vehicles travel at or below and is a benchmark that speed limits are based on. The results of the speed data indicated that the average speed of both northbound and southbound vehicles was approximately 23 miles per hour and the 85th percentile speed for both northbound and southbound vehicles was 28 miles per hour.

It should be noted that approximately 85 vehicles (combined northbound and southbound directions) or less than 10 vehicles per day (approximately one percent of the total vehicles) were observed traveling faster than 35 miles per hour. Of the total vehicles traveling faster than 35 miles per hour, 85 percent of these vehicles were traveling in the southbound direction.

Furthermore, it should be noted that between 2018 and 2022 (as of February 22, 2022) there were zero reported crashes at the intersection of Keystone Avenue with Linden Street.

Traffic Count and Speed Data Comparison

Due to the COVID-19 pandemic, the existing traffic volumes, particularly during the weekday morning and weekday evening peak periods may not be typical of pre-pandemic normal traffic conditions. With no historical traffic data collected or available for this roadway segment, it was not possible to compare and/or adjust the results.

However, it should be noted that KLOA, Inc. conducted a roadway evaluation for the 000 Block of Keystone Avenue in 2020 in which 2020 traffic volumes and speed data were compared to data previously conducted by the Village in 2017. The comparison indicated that the results of the 2020 traffic counts and speed data are consistent with the 2017 traffic count and speed data previously collected by the Village of River Forest. As such, it is anticipated that the traffic volumes collected along Keystone Avenue are generally operating within typical/normal traffic conditions.

Evaluation of Keystone Avenue Traffic Count Data

Based on *Residential Streets*, Third Edition¹, residential roads typically have a daily volume between 400 and 1,500 vehicles. Therefore, the traffic volumes along Keystone Avenue are within the acceptable range (at the approximate midpoint) for residential local roadways. Additionally, the daily traffic volumes are similar in both directions, which indicates that if cut-through traffic is occurring along Keystone Avenue it is likely to be limited.

As such, the results of the traffic count data suggest that this roadway is operating within its functional capacity and that cut-through traffic, if it is occurring, is minimal. Furthermore, the operation of Keystone Avenue meets the requirements of the Village of River Forest Comprehensive Plan dated May 2019, which states that local streets provide direct access to residential areas and other private property. These roadways carry low traffic volumes at low speeds, connecting to higher-capacity collector and arterial streets (such as Washington Boulevard).

Evaluation of Keystone Avenue Speed Data

The main factors affecting travel speeds are the roadway's physical and operating characteristics including width of road, number of travel lanes, hills, curves, roadway surface, and length of free-flow conditions. Many of these attributes are fixed along a roadway's infrastructure and are generally difficult and/or costly to change. Courts typically only uphold tickets when they are 8 to 10 mph over the speed limit and, as such, 85th percentile speeds within five miles per hour are typically considered accepted or reasonable. As can be seen, vehicles traversing Keystone Avenue had an average of 23 miles per hour with an 85th percentile speed of 28 miles per hour.

Therefore, the results of the speed data indicated that vehicles traversing Keystone Avenue had an observed average speed that is less than the posted speed limit. Additionally, the observed 85th percentile speed along Keystone Avenue is within five miles per hour of the posted speed limit. As such, the travel speeds along Keystone Avenue are reasonable and within the range of typically acceptable speeds.

¹ *Residential Streets*, Third Edition was developed by the National Association of Home Builders (NAHB), the American Society of Civil Engineers (ASCE), the Institute of Transportation Engineers (ITE), and the Urban Land Institute (ULI).

Discussion and Recommendations

In order to determine if all-way stop sign control is warranted for the intersection of Keystone Avenue with Linden Street, the existing traffic volume and speed data were compared to the Multi-Way Stop guidelines published in Chapter 2B of the *Manual on Uniform Traffic Control Devices* (MUTCD). The relevant MUTCD criteria for Multi-Way Stop control for this intersection are as follows:

1. The vehicular volume entering the intersection from the major street approaches (total of both approaches) averages at least 300 vehicles per hour for any eight hours of an average day.
2. The combined vehicular, pedestrian, and bicycle volumes entering the intersection from the minor street approaches (total of both approaches) averages at least 200 units per hour for the same eight hours, with an average delay to minor-street vehicular traffic of at least 30 seconds per vehicle during the highest hour.
3. Five or more reported crashes occur in a 12-month period that are susceptible to correction by a multi-way stop installation. Such crashes include right-turn and left-turn collisions as well as right-angle collisions.
4. Locations where a road user, after stopping, cannot see conflicting traffic and is not able to negotiate the intersection unless conflicting cross traffic is also required to stop.

It is important to note that the MUTCD indicates that yield or stop signs should **not** be used for speed control.

Based on the results of the traffic counts, 83 percent of the daily traffic volume on Keystone Avenue occurs between 6:00 A.M. and 7:00 P.M. with the eight highest hours carrying 65 percent of the daily traffic volumes. As such, the highest eight hours carry approximately 602 vehicles or approximately 75 vehicles per hour, which is less than the 300 vehicles per hour major-street volume required.

Additionally, while no count data is available for Linden Street, this roadway is not a through street and serves twelve residential driveways, a north-south public alley (that also has direct access to Hawthorne Avenue), and the Forest Avenue cul-de-sac. As such, given that Keystone Avenue does not exceed 200 vehicles per hour, it is anticipated that Linden Street also does not carry greater than 200 vehicles per hour for eight hours on a given day.

As previously indicated, between 2018 and 2022 (as of February 22, 2022) there were no crashes reported at the intersection of Keystone Avenue with Linden Avenue and, as such, this intersection does not meet the crash criteria for multi-way stop sign control.

Lastly, the sight lines for vehicles stopped on Linden Street waiting to turn onto Keystone Avenue, particularly at the edge of pavement for Keystone Avenue, are adequate and do not warrant the provision of additional traffic control. Pictures of the existing sight lines at the Keystone Avenue edge of pavement are included in **Figures 6** through **9**.

As such, based on the existing traffic volumes, speed surveys, crash data, and intersection configuration, an all-way stop sign control at this intersection is not warranted and is not recommended.

Conclusion

Based on the preceding traffic evaluation and review of the existing traffic volumes and speed surveys as well as the roadway's physical and operating characteristics, the following was determined:

- The traffic volumes on Keystone Avenue generally fall within the acceptable range for collector roads, confirming that Keystone Avenue is operating as designated in the May 2019 comprehensive plan.
- The results of the traffic counts, speed surveys, crash data, and intersection configuration do not warrant the provision of all-way stop sign control.
- The travel speeds of vehicles on Keystone Avenue, with an average median speed of 23 miles per hour and an average 85th percentile speed of 28 miles per hour, are reasonable and within the range of typically acceptable speeds.

Appendix



Aerial View of Study Location

Figure 1



Keystone Avenue Looking North at Linden Street

Figure 2



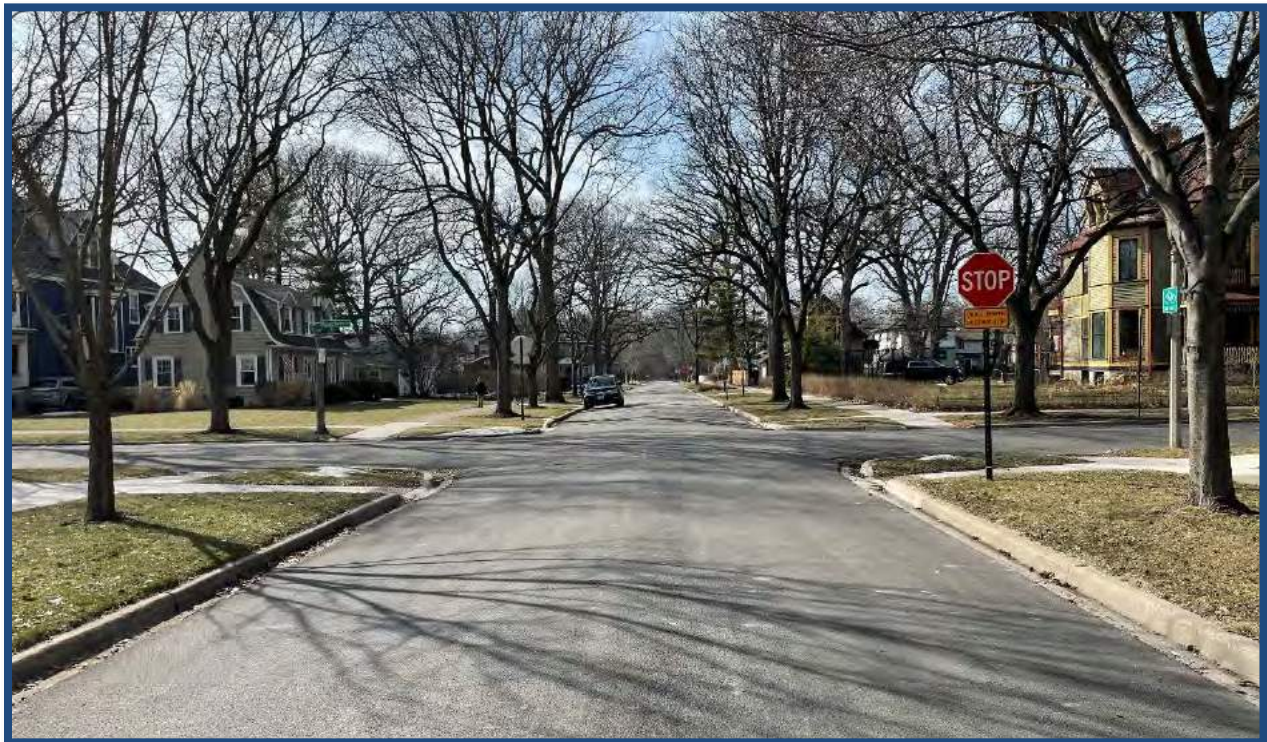
Keystone Avenue Looking South at Linden Street

Figure 3



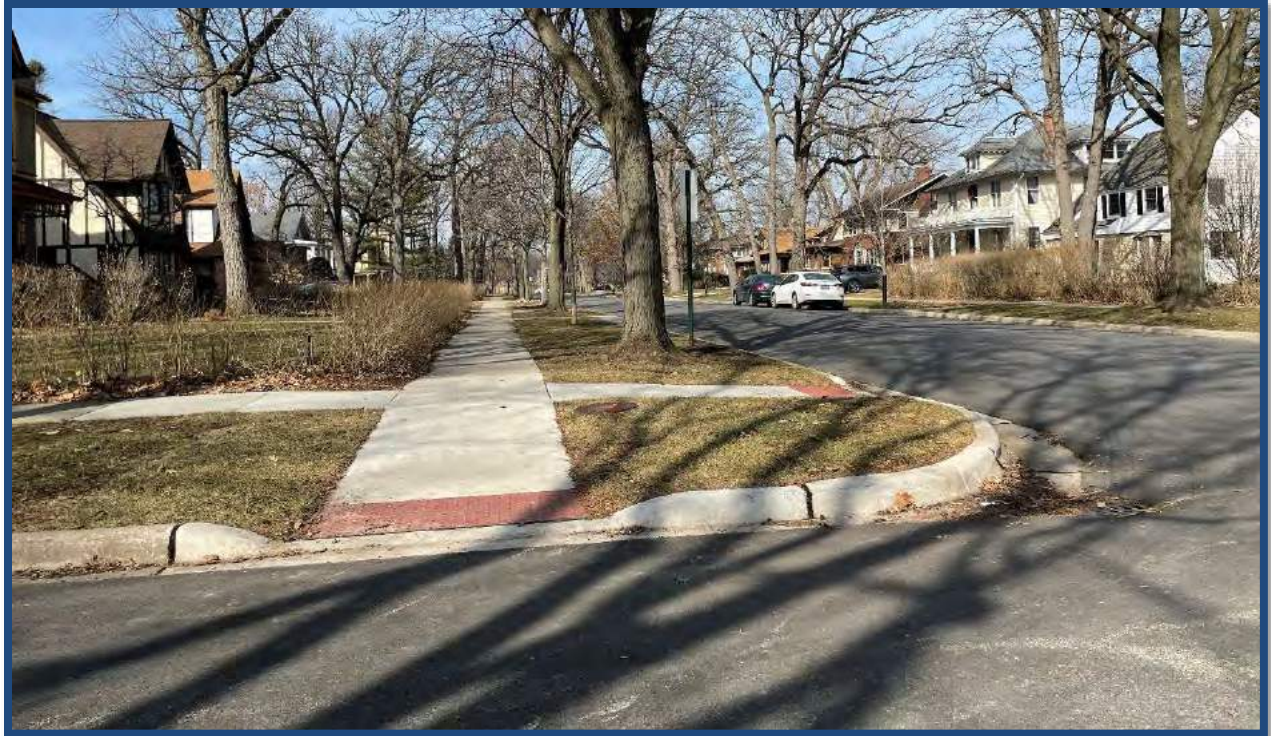
Linden Street Looking East at Keystone Avenue

Figure 4



Linden Street Looking West at Keystone Avenue

Figure 5



Eastbound Linden Street at Keystone Avenue Sight Lines Looking North

Figure 6



Eastbound Linden Street at Keystone Avenue Sight Lines Looking South

Figure 7



Westbound Linden Street at Keystone Avenue Sight Lines Looking North

Figure 8



Westbound Linden Street at Keystone Avenue Sight Lines Looking South

Figure 9

From: [Ryan Bloecker](#)
To: [Jeff Foster](#)
Subject: Request for street safety commission on Washington Blvd.
Date: Thursday, July 8, 2021 11:07:43 AM

Jeff Foster,

Hello, my name is Ryan Bloecker. I reside at 147 Keystone at the corner of Keystone and Washington in RF.

I would like to make a formal request for commission to help calm traffic on Washington Blvd. Currently it is a daily/hourly safety hazard with vehicles speeding through, running stop signs and using the parking lanes and intersections to pass those that are obeying the traffic laws. We have 20+ children on this street as well as the need to cross Washington Blvd to get to Washington Park.

Additionally, I feel with the minimizing of Madison Ave. down to one lane and the advent of AI assisted GPS offering up Washington Blvd as a 'faster route' our neighborhood has been inundated with more 'passing through' traffic who don't seem to concern themselves with the safety of our neighborhood.

Not having a civic engineering background, I look to similar streets like Chicago Ave. that have added curb bump outs as a solution to help deter the parking lane from being used for the purposes of parking. Just outside of RF, Washington Blvd is a two lane road, I feel bump outs can help reinforce the change to one driving lane.

I am proposing curb bump outs be installed at all 4-way intersections from Thatcher to Lathrop.

I would love to opportunity to form a petition and rally around getting this project implemented. Please let me know the next step in this process. I noticed a Board meeting is coming up in July, is this something I should attend.

thanks, ryan



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Notes

Traffic and Safety Commission Petition

Requested Action(s): PRESENT A SUFFICIENT CASE OF SUPPORT THAT THE INCREASING WASH. B LVD. TRAFFIC POSSES SAFETY & NEIGHBORHOOD HAZARDS IN ORDER FOR THE VILLAGE BOARD TO COLLECT DATA AND DISCUSS CURB BUMP OUTS OR SIMILAR TRAFFIC CALMING ACTIONS

Name	Address	Date	Signature	Please Check One			
				Agree	Disagree	No Opinion	Unreachable
Ryan Blocher	147 KEYSTONE AVE	7/26/21	<i>[Signature]</i>	X			
MARY FINNERAN	147 KEYSTONE AVE	7/27/21	<i>[Signature]</i>	X			
ARUN JA'ALAN	107 Keystone Ave	7/27/21	<i>[Signature]</i>	X			
Jason Cook	143 Keystone Ave	7/31/21	<i>[Signature]</i>	X			
Katherine Cook	143 KEYSTONE AVE	7/31/21	<i>[Signature]</i>	X			
Carland Madock	142 Keystone Ave	7/31/21	<i>[Signature]</i>	X			
BETSY KIAM	138 KEYSTONE AVE	7/31/21	<i>[Signature]</i>	X			
STEWART WENDR	138 KEYSTONE AVE	7/31/21	<i>[Signature]</i>	X			
CECILE SICHAU	130 KEYSTONE	7/31/21	<i>[Signature]</i>	X			
Michael Stabler	130 Keystone Ave	7/31/21	<i>[Signature]</i>	X			
Brian Rachunski	115 Keystone	7-31-21	<i>[Signature]</i>	X			
Claudia Fuccet	115 Keystone	7-31-21	<i>[Signature]</i>	X			
Rob Werth	131 Keystone Ave	7-31-21	<i>[Signature]</i>	X			
Dona Werth	131 Keystone Ave	7-31-21	<i>[Signature]</i>	X			
Andy Whiting	146 Keystone Ave	8/28/21	<i>[Signature]</i>	X			
Herdr Schmidt Whiting	146 Keystone Ave	8/28/21	<i>[Signature]</i>	X			
Kathy Babinich	101 Keystone Ave	8/28/21	<i>[Signature]</i>	X			
Chad Babinich	101 Keystone	8/28/21	<i>[Signature]</i>	X			
Carla Hettner	135 Keystone Ave	8/28/21	<i>[Signature]</i>	X			
Matt Hettner	135 Keystone Ave	8/28/21	<i>[Signature]</i>	X			



Traffic and Safety Commission Petition

Requested Action(s):

Name	Address	Date	Signature	Please Check One			
				Agree	Disagree	No Opinion	Unreachable
Rangella Maddala	107 Keystone Ave	08-29-2001	[Signature]	X			
Beth Knackstad	127 Keystone Ave	8/28/21	[Signature]	X			
Toni Knackstad	127 Keystone Ave	8/28/21	[Signature]	X			
Gregory McClan	106 Keystone Ave	8/28/21	[Signature]	X			
Charles McClan	106 Keystone Ave	8/28/21	[Signature]	X			
Sun Hee Yan	110 Keystone Ave	8/28/21	[Signature]	X			
Mark Lauer	142 Keystone Ave	8/28/21	[Signature]	X			
Willard Karfage	134 Keystone Ave	8/28/21	[Signature]	X			
Heidi Karfage	134 Keystone Ave	8/28/21	[Signature]	X			
Alice Schutzenhofer	203 KEYSTONE AVE	9/2/21	[Signature]	X			
Rich Schutzenhofer	203 KEYSTONE AVE	9/2/21	[Signature]	X			
Cheryl Cordlie	209 Keystone Ave	9/2/21	[Signature]	X			
William Cordlie	209 Keystone Ave	9/2/21	[Signature]	X			
HECTOR GARCIA	214 KEYSTONE	09/02/21	[Signature]	X			
Joe Montroy	144 Forest	9/7/21	[Signature]	X			
Angie Montroy	"	"	[Signature]	X			
Terry Cunningham	7901 Washington Blvd.	9/25/21	[Signature]	X			
Lorna Cunningham	7901 Washington Blvd.	9/25/21	[Signature]	X			
MARIE Cunningham	7901 Washington Blvd.	9/25/21	[Signature]	X			
DENISE DiBisce	231 KEYSTONE AVE	9/28/21	[Signature]	X			

Requested Action(s):

[illegible]

MEMORANDUM TO: Jeff Loster, PE, CFM, CPESC
Village Engineer
Village of River Forest

FROM: Brendan S. May, PE, PTOE
Senior Consultant

Luay R. Aboona, PE, PTOE
Principal

DATE: January 13, 2022

SUBJECT: Intersection Evaluation
Washington Boulevard with Keystone Avenue
River Forest, Illinois

This memorandum summarizes the results of a traffic evaluation conducted by Kenig, Lindgren, O'Hara, Aboona, Inc. (KLOA, Inc.) for the intersection of Washington Boulevard with Keystone Avenue in River Forest, Illinois. The purpose of this evaluation was to examine the existing roadway characteristics, evaluate the traffic counts and speed surveys collected by the Village of River Forest, and determine if additional traffic or speed control should be provided at the intersection. **Figure 1** shows an aerial view of the study location. All figures and tables referenced in this memorandum are included in the Appendix.

Existing Roadway Characteristics

Washington Boulevard is an approximately 42-foot-wide roadway that is under the jurisdiction of the Village of River Forest and is classified as a collector roadway in the May 2019 Comprehensive Plan. Washington Boulevard provides one travel lane in each direction and on-street parking striped on both sides of the street. Parking on both sides of Washington Boulevard is generally unrestricted but prohibited within the vicinity of the Washington Boulevard intersection with Keystone Avenue. Furthermore, Washington Boulevard provides signage reinforcing that driving in the parking lane is prohibited. Additionally, residential homes and their respective driveways front the east side of Washington Boulevard. Washington Boulevard has a posted speed limit of 25 miles per hour.

Keystone Avenue is an approximately 27-foot-wide roadway that is under the jurisdiction of the Village of River Forest and is classified as a local roadway in the May 2019 Comprehensive Plan. Keystone Avenue provides one travel lane in each direction and has a posted speed limit of 25 miles per hour. Parking is permitted on both sides of the roadway, which is restricted to two hours between 8:00 A.M. and 5:00 P.M. Monday through Friday north of Washington Boulevard and unrestricted south of Washington Boulevard. Residential homes and their respective driveways are located on both sides of the roadway.

At the all-way stop sign-controlled intersection of Washington Boulevard with Keystone Avenue, all four approaches provide a shared left-turn/through/right-turn lane. However, it should be noted that the Washington Boulevard travel lanes at this intersection are approximately 20 feet wide, which allows for left-turn/through and right-turn movements to occur simultaneously. As of November 2021, high visibility crosswalks are currently provided on the west and east legs of the intersection. However, based on historical aerial photography of this intersection, the north and south legs of the intersection previously provided high visibility crosswalks which were removed with the recent resurfacing of Keystone Avenue and have not since been replaced.

Photos of this intersection and adjacent roadway segments are provided in **Figures 2** through **5**. It should be noted that based on the May 2019 Comprehensive Plan, this intersection was not identified as an intersection to be evaluated for a traffic control upgrade.

Existing Traffic Counts, Speed Data, and Crash Data Summary

In order to determine the existing traffic volumes and travel speeds along Washington Boulevard between Forest Avenue and Gale Avenue, the Village of River Forest performed traffic counts and speed surveys between 1:01 P.M. on Wednesday, October 27, 2021 and 12:46 P.M. on Wednesday, November 3, 2021. It should be noted that the traffic counts and speed surveys were collected using a speed trailer that was parked along the roadway, facing east. The collected data provides the speed of each vehicle and a daily traffic count and also determined the direction of travel of each vehicle.

The results of the traffic count data indicated the roadway segment carried a total of 28,783 vehicles per day over the seven-day period, which averages approximately 4,112 vehicles per day. Furthermore, the results of the traffic count data indicated that there was a relatively even distribution between eastbound and westbound vehicles with approximately 43 percent of the total daily vehicles traveling westbound and 57 percent of the total daily vehicles traveling eastbound.

The results of the speed data were summarized in two ways. First, the average speed was calculated, which defines the median or typical speed traveled by vehicles. Second, the 85th percentile speed was calculated, which is the speed at which 85 percent of the motorists drive at or below and is a benchmark that speed limits are based on. The results of the speed data indicated that the average speed of both eastbound and westbound vehicles was approximately 27 miles per hour and the 85th percentile speed for both northbound and southbound vehicles was 32 miles per hour. It should be noted that approximately 1,513 vehicles (combined eastbound and westbound directions) or 216 vehicles per day (approximately five percent of the total vehicles) were observed traveling faster than 35 miles per hour. Of the total vehicles traveling faster than 35 miles per hour, 92 percent of these vehicles were traveling in the eastbound direction.

Furthermore, it should be noted that between 2014 and 2021 (as of October 13, 2021) there were 35 reported crashes at the intersection of Washington Boulevard with Keystone Avenue. This results in an average of four crashes per year. Within the last eight years, four years experienced five or more crashes per year. 2014 experienced five crashes per year, 2015 experienced five crashes per year, 2016 experienced nine crashes per year, and 2019 experienced six crashes per year.

Traffic Count and Speed Data Comparison

Due to the COVID-19 pandemic, the existing traffic volumes, particularly during the weekday morning and weekday evening peak periods, may not be typical of pre-pandemic normal traffic conditions. Based on annual average daily traffic volume (AADT) data published on the Illinois Department of Transportation (IDOT) *Getting Around Illinois* website, Washington Boulevard east of Keystone Avenue carries an AADT volume of 6,200 vehicles. As such, it is anticipated that the traffic volumes along Washington Boulevard are approximately 50 percent lower than pre-pandemic conditions.

Evaluation of Washington Boulevard Traffic Count Data

Based on *Residential Streets*, Third Edition¹, collector roadways typically have a daily volume over 1,500 vehicles. Therefore, the traffic volumes along Washington Boulevard are within the acceptable range for collector roadways. Additionally, the daily traffic volumes are similar in both directions which indicates that if cut-through traffic is occurring along Washington Boulevard, it is likely to be limited. As such, the results of the traffic count data suggest that this roadway is operating within its functional capacity and that cut-through traffic, if it is occurring, is minimal. Furthermore, the operation of Washington Boulevard meets the requirements of the Village of River Forest Comprehensive Plan dated May 2019, which states that collector streets move traffic between arterials (IL Route 171 to the west and Harlem Avenue to the east) and local streets (such as Keystone Avenue).

Evaluation of Washington Boulevard Speed Data

The main factors affecting travel speeds are the roadway's physical and operating characteristics including width of road, number of travel lanes, hills, curves, roadway surface, and length of free-flow conditions. Many of these attributes are fixed along a roadway's infrastructure and are generally difficult and/or costly to change. Courts typically only uphold tickets when they are 8 to 10 mph over the speed limit and as such, 85th percentile speed within five miles per hour are typically considered accepted or reasonable. As can be seen, vehicles traversing Washington Boulevard had an average of 27 miles per hour with an 85th percentile speed of 32 miles per hour.

However, as previously indicated, approximately 1,513 vehicles (combined eastbound and westbound directions) or 216 vehicles per day (approximately five percent of the total vehicles) were observed traveling faster than 35 miles per hour. Of the total vehicles traveling faster than 35 miles per hour, 92 percent of these vehicles were traveling in the eastbound direction. This is likely due to westbound vehicles slowing down as they approach the stop sign at Keystone Avenue, while vehicles traveling eastbound have unrestricted traffic flow between Keystone Avenue and Franklin Avenue.

¹ *Residential Streets*, Third Edition was developed by the National Association of Home Builders (NAHB), the American Society of Civil Engineers (ASCE), the Institute of Transportation Engineers (ITE), and the Urban Land Institute (ULI).

Additionally, the majority of vehicles speeding in both directions occurs during the weekday morning (7:00 A.M. to 9:00 A.M.) peak period Monday through Thursday and during the weekday afternoon (2:00 P.M. to 4:00 P.M.) peak periods Fridays, Saturdays, and Sundays.

Looking specifically at the speed data for eastbound vehicles, these vehicles had an average speed of 29 miles per hour with an 85th percentile speed of 33 miles per hour. As such, this 85th percentile speed falls within the 8 to 10 miles per hour range over the speed limit that is typically upheld by courts for traffic tickets.

It should be noted that vehicles travelling in the eastbound direction on Washington Boulevard are traveling between two parks, Washington Commons Park and Washington Square Park, which are separated by Washington Boulevard. A crosswalk connecting these parks is located across the east leg of the intersection of Washington Boulevard with Forest Avenue, approximately 400 feet east of Keystone Avenue.

In order to mitigate any speeding that occurs in the eastbound direction on Washington Boulevard east of Keystone Avenue, enforcement measures should be considered. Additionally, temporary radar speed signs can be installed (such as the ones utilized for data collection) to alert drivers of their prevailing speed. If the provision of temporary speed signs mitigates speeding, then consideration should be given to the installation of permanent radar speed signs. A photo illustrating a permanent speed sign is illustrated in **Figure 6**.

Discussion and Recommendations

Based on the review of the traffic count data and taking into consideration traffic count data previously provided by the Village of River Forest for Keystone Avenue for September 2020, it is anticipated that the all-way stop sign control provided at the intersection of Washington Boulevard with Keystone Avenue is adequate and ensures that the intersection operates at acceptable levels of service. However, in order to confirm these findings, it is recommended that weekday morning and weekday evening peak period turning movement vehicle, pedestrian, and bicycle counts be conducted. Conducting these counts would allow capacity analyses to be performed for this intersection to determine if any enhanced traffic control, such as the provision of a traffic signal, is warranted at this intersection.

It is our understanding that on occasion motorists are not obeying the traffic control along Washington Boulevard. As can be seen from Figures 4 and 5, the visibility of the stop signs on Washington Boulevard have been enhanced with red reflective strips along the stop sign poles and red spinning reflective markers on top of the stop sign. In addition, streetlights are provided at the intersection which further illuminates the intersection and the traffic control. Therefore, the visibility of the stop sign does not appear to be a factor in the motorists obeying the traffic control. However, in order to further enhance the visibility of the stop signs, consideration could be given to installing red LED flashing lights within the border of the stop signs. The LED lights can be powered via solar energy and will provide active illumination of the stop sign. **Figure 7** illustrates a stop sign with solar powered LED illumination. It should be noted that the *Manual on Uniform Traffic Control Devices* (MUTCD) permits the use of illumination on stop signs provided they meet the MUTCD requirements.

Furthermore, as previously indicated, the Washington Boulevard travel lanes are approximately 20 feet wide which allow for left-turn/through and right-turn movements to occur simultaneously. It is our understanding that during peak times, that the width of the roadway allows for vehicles to utilize the parking/curb side lane to pass vehicles that are waiting in queue to advance through the intersection. Should this operation of the Washington Boulevard approaches be deemed undesirable, consideration should be given to providing bump-outs/curb extensions on Washington Boulevard at its intersection with Keystone Avenue.

The provision of these bump-outs will ensure that only one vehicle will enter the intersection from the Washington Boulevard approaches at a time and will discourage the use of the additional pavement width to pass vehicles stopped at the intersection. Furthermore, the provision of a bump-out will reduce the length of the crosswalk and minimize the time a pedestrian spends within the vehicle travel way.

However, prior to the installation of bump-outs, capacity analyses should be performed for the intersection (as discussed previously) to ensure the operation of the Washington Boulevard approaches is adequate as a single travel lane and to determine if any enhanced traffic control should be provided.

Washington Boulevard with Forest Avenue

While the intersection of Washington Boulevard with Forest Avenue is not the subject intersection as part of this evaluation, the findings of the speed surveys indicate that the majority of speeding occurs in the eastbound direction as vehicles travel towards Forest Avenue. As previously indicated, the east leg of Forest Avenue provides a pedestrian crossing that connects Washington Commons Park to Washington Square Park. Therefore, this intersection should also be evaluated for the provision of bump-outs to enhance the pedestrian crossings at this location. These bump-outs could be provided in lieu of or in addition to the provision of bump-outs at the intersection of Washington Boulevard with Keystone Avenue.

Conclusion

Based on the preceding traffic evaluation and review of the existing traffic volumes and speed surveys as well as the roadway's physical and operating characteristics, the following was determined:

- The traffic volumes on Washington Boulevard generally fall within the acceptable range for collector roads, confirming that Washington Boulevard is operating as designated in the May 2019 comprehensive plan.
- The traffic volumes on Washington Boulevard have an average median speed of 27 miles per hour and an average 85th percentile speed of 32 miles per hour, which are reasonable and within the range of typically acceptable speeds.

- The eastbound traffic volumes on Washington Boulevard have an average speed of 29 miles per hour with and an 85th percentile speed of 33 miles per hour. The 85th percentile speed falls within the eight to 10 miles per hour range over the speed limit that is typically upheld by courts for traffic tickets.
- In order to mitigate any speeding that is typically occurring in the eastbound direction, enforcement measures should be considered as well as the provision of temporary speed signs and/or permanent radar speed signs placed on Washington Boulevard, facing east, between Keystone Avenue and Forest Avenue.
- To further enhance the visibility of the stop signs on Washington Boulevard at Keystone Avenue, consideration should be given to installing red LED flashing lights within the border of the stop sign. Furthermore, as previously indicated, the Washington Boulevard travel lanes are approximately 20 feet wide, which allows for left-turn/through and right-turn movements to occur simultaneously.
- Should the operation of the Washington Boulevard approaches at Keystone Avenue (given the 20-foot-wide travel lanes) be deemed undesirable, consideration should be given to providing bump-outs/curb extensions on Washington Boulevard at its intersection with Keystone Avenue.
 - Prior to the installation of bump-outs, weekday morning and weekday evening peak period turning movement vehicle, pedestrian, and bicycle counts should be conducted at the intersection of Washington Boulevard with Keystone Avenue. Conducting these counts would allow capacity analyses to be performed for this intersection to determine the adequacy of the existing traffic control and to determine if any enhanced traffic control, such as the provision of a traffic signal, is warranted at this intersection.
- Due to the speeding of some vehicles in the eastbound direction on Washington Boulevard east of Keystone Avenue (which is located between Washington Commons Park and Washington Square Park), the intersection of Washington Boulevard with Forest Avenue should also be evaluated for the provision of bump-outs to enhance the pedestrian crossings at this location. These could be provided in lieu of or in addition to the provision of bump-outs on Washington Boulevard at Keystone Avenue.

Appendix



Aerial View of Study Location

Figure 1



Keystone Avenue Looking North at Washington Boulevard

Figure 2



Keystone Avenue Looking South at Washington Boulevard

Figure 3



Washington Boulevard Looking East at Keystone Avenue

Figure 4



Washington Boulevard Looking West at Keystone Avenue

Figure 5



Sample of Permanent Radar Speed Sign

Figure 6



Solar Powered Stop Sign LED Illumination

Figure 7

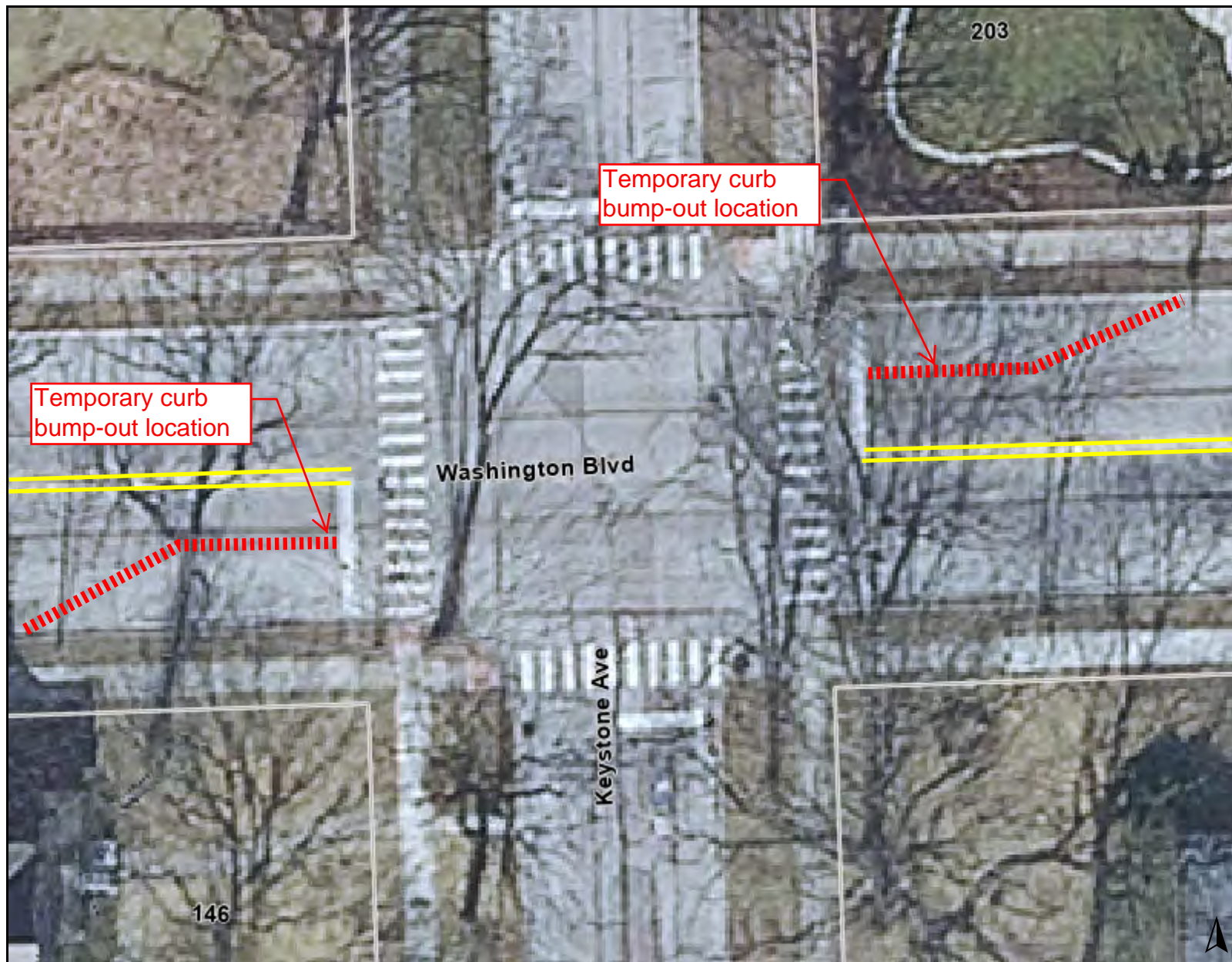
Peter Puljic

From: Anna Marie Romeo [REDACTED]
Sent: Monday, February 14, 2022 2:43 PM
To: Peter Puljic
Cc: Donald Glazier; Kathy Kline
Subject: Getting on the Traffic and Safety Committee March Meeting--March 16

Good afternoon. I live at 1035 Thatcher. On behalf of myself and my Thatcher neighbors Donald Glazier and Kathy Kline, we request to be included on the March agenda-- I think the meeting is March 16--of the Traffic and Safety Committee to identify and discuss some traffic and safety issues on Thatcher between Chicago Avenue and North Avenue. On January 28, we met with Chief O'Shea and several other members of the police department to discuss these same issues. Chief O'Shea suggested that we reach out to this committee with our concerns.

We look forward to hearing from you.

Anna Marie Romeo (Gebert)
1035 Thatcher
[REDACTED]



Legend



Print Date: 3/9/2022

Notes

Disclaimer: The GIS Consortium and MGP Inc. are not liable for any use, misuse, modification or disclosure of any map provided under applicable law. This map is for general information purposes only. Although the information is believed to be generally accurate, errors may exist and the user should independently confirm for accuracy. The map does not constitute a regulatory determination and is not a base for engineering design. A Registered Land Surveyor should be consulted to determine precise location boundaries on the ground.

Curb Delineator



Retracting Traffic Cone Bar



Calming Curbs

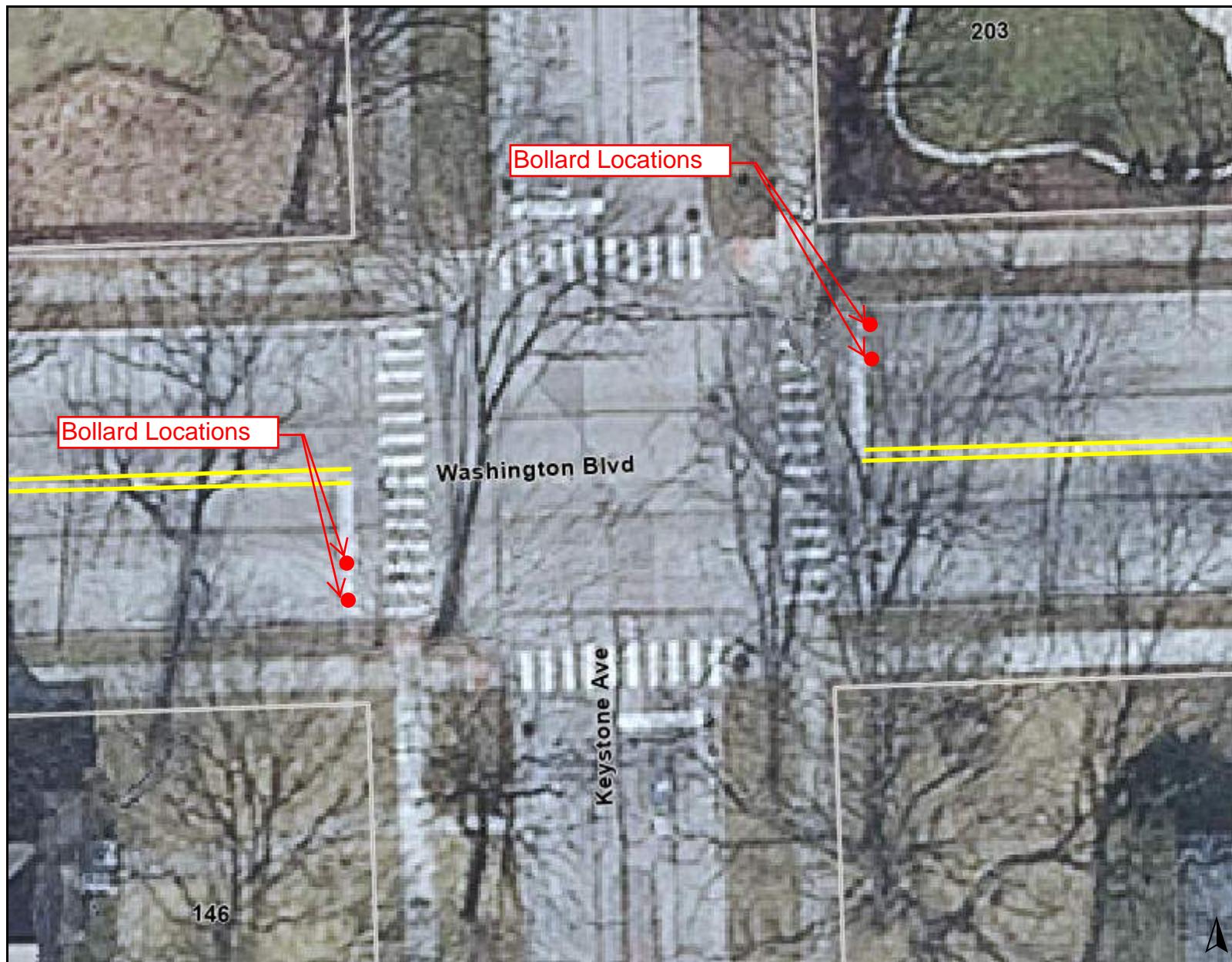


Portable Plastic Barrier System



Plastic Bollards





Legend



Print Date: 3/9/2022

Notes

Disclaimer: The GIS Consortium and MGP Inc. are not liable for any use, misuse, modification or disclosure of any map provided under applicable law. This map is for general information purposes only. Although the information is believed to be generally accurate, errors may exist and the user should independently confirm for accuracy. The map does not constitute a regulatory determination and is not a base for engineering design. A Registered Land Surveyor should be consulted to determine precise location boundaries on the ground.

Plastic Bollards Example





MEMORANDUM

DATE: April 11, 2022

TO: Brian Murphy, Village Administrator

FROM: Jeff Loster, Director of Public Works and Development Services
Sara Phyfer, Management Analyst

SUBJECT: Solid Waste Collection – Contract Approval

Issue: The Village is currently under contract with Roy Strom Refuse and Removal Services, Inc. (Strom) for solid waste collection services through April 30, 2022. This is part of a multi-year contract that was originally approved in 2015. Based on consensus provided at previous Village Board meetings held on November 22, 2021 and February 28, 2022 Staff has negotiated a new 5-year solid waste collection contract for implementation starting on May 1, 2022.

It should be noted that Strom was purchased by Lakeshore Recycling Systems, LLC (LRS) in 2020, however, much of the Strom-branded equipment will remain in service (trucks, carts, etc.). As part of this contract, efforts will be made by the vendor to supplement such equipment with additional stickers/decals identifying Strom as “an LRS Company”. All *new* contract services (brochures, mailers, website features, etc.) will all be branded as LRS.

Analysis: On February 28, 2022 the LRS proposal was provided to the Board for review and comment. Subsequent to that meeting, Staff has worked with the LRS team and the Village Attorney to compile the various contract documents into a single new contract. It includes all terms and conditions from the previous contract but also includes the additional services offered as part of the new contract. As was discussed on February 28th, these new contract elements include the following:

- The refuse and recycling collection rates will be frozen in year 1 to match 2021 rates with a 3% annual increase thereafter, which is consistent with overall increases throughout the current contract term.
- Compost collection will now include three options for participation:
 - 35-gallon cart (\$13.00/month)
 - 64-gallon cart (\$15.00/month)
 - 96-gallon cart (\$17.00/month)

It should be noted that all of these options are at a lower rate than the current compost collection rate of \$20.87/month. These rates would also be subject to an annual 3% annual increase, which is consistent with overall increases throughout the current contract term.

- Two at-home collections of Household Hazardous Waste (HHW) and two at-home collections of Electronic Recycling (E-Waste) are included in the base contract at no additional cost - these collections are not included in the current contract.
- Multiple education campaigns will take place throughout the duration of the contract, including:
 - Year 1 – introductory/informational video, HHW/E-Waste postcard mailer, Food

Waste Education marketing and semi-annual informational mailers

- Years 2-5 – Annual informational mailer and HHW/E-Waste postcard mailer
- Increased customer service tracking and the addition of a dedicated LRS staff member to help coordinate all River Forest customer service responses.

Other than the items listed above, there are no substantive changes to the current program. As directed by the Village Board, the formal contract now includes parameters for the Village to opt-out if the required level of service is not met, should it be desired.

With these measures implemented, it is Staff's belief that the current proposal from Strom/LRS increases the services provided to the Village while addressing items brought forward from residents and the Sustainability Commission. This creates substantial value added to the existing contract terms, while also freezing rates in the first year. As a result, Staff recommends approval of this contract for solid waste collection services.

Recommendation: If the Village Board concurs with this recommendation, the following motion would be appropriate: Motion to waive bids and approve a contract with Lakeshore Recycling Systems, LLC. to perform solid waste collection and disposal services for the Village of River Forest as proposed.

Attachments: Resolution
LRS Contract

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING THE EXECUTION
OF AN AGREEMENT FOR SOLID WASTE COLLECTION AND
DISPOSAL SERVICES BETWEEN THE VILLAGE OF RIVER FOREST
AND LAKESHORE RECYCLING SYSTEMS, LLC**

WHEREAS, the Village of River Forest ("Village") is a duly organized and validly existing municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and

WHEREAS, the Village is authorized under Section 11-19-1(a) of the Illinois Municipal Code, 65 ILCS 5/11-19-1(a), to contract for the collection and final disposition of garbage, refuse and recycling; and

WHEREAS, on April 27, 2015, the Village and Roy Strom Refuse Removal Service, Inc., an Illinois corporation ("Prior Contractor") entered into the "Agreement for Solid Waste Collection and Disposal Services Between the Village of River Forest and Roy Strom Refuse Removal Service, Inc." ("Prior Agreement"), with a term ending on April 30, 2022; and

WHEREAS, on or around December 31, 2020, the Prior Contractor was acquired by Lakeshore Recycling Systems, LLC, a Delaware limited liability company authorized to conduct business in the State of Illinois ("Contractor"); and

WHEREAS, the Village desires to enter into the "Agreement for Solid Waste Collection and Disposal Services Between the Village of River Forest and Lakeshore Recycling Systems, LLC," a copy of which is attached hereto as **EXHIBIT A** and made a part hereof ("Agreement"); and

WHEREAS, the Village, the Contractor and the Prior Contractor desire that the Village enter into the Agreement with the Contractor, to begin on May 1, 2022, the day after the expiration of the Prior Agreement;

WHEREAS, the President and Board of Trustees of the Village find that approval of the Agreement best serves the public's health, safety and welfare;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF RIVER FOREST, ILLINOIS, AS FOLLOWS:

SECTION 1: Incorporation. That each Whereas paragraph above is incorporated by reference into this Section 1 and made a part hereof as material and operative provisions of this Resolution.

SECTION 2: Approval and Execution. That the Agreement is approved and the Village President and the Village Clerk, or their designees, are directed to execute and

deliver the Agreement, with such changes as approved by the Village President, and all other instruments and documents that are necessary to fulfill the Village's obligations under the Agreement. Further, Village staff is authorized and directed to take all actions that are necessary to comply with all of the applicable obligations of the Village under the Agreement.

SECTION 3: Severability. That if any Section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such Section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

SECTION 4: Repeal. That all resolutions, motions or parts thereof in conflict with this Resolution shall be and the same are hereby repealed.

SECTION 5: Effectiveness. That this Resolution shall be in full force and effect upon its adoption and approval according to law.

ADOPTED this 11th day of April, 2022, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED this 11th day of April, 2022, by the Village President of the Village of River Forest, and attested by the Village Clerk, on the same day.

Catherine Adduci, Village President

ATTEST:

Jonathan Keller, Village Clerk

EXHIBIT A
AGREEMENT

(attached)

**AGREEMENT FOR
SOLID WASTE COLLECTION AND DISPOSAL SERVICES
BETWEEN THE VILLAGE OF RIVER FOREST AND
LAKESHORE RECYCLING SYSTEMS, LLC**

This **AGREEMENT FOR SOLID WASTE COLLECTION AND DISPOSAL SERVICES BETWEEN THE VILLAGE OF RIVER FOREST AND LAKESHORE RECYCLING SYSTEMS, LLC** (“Agreement”) is dated as of the ____ day of _____, 2022 (“Effective Date”) by and between Village of River Forest, Cook County, Illinois (“Village”), Lakeshore Recycling Systems, LLC, a Delaware limited liability company authorized to conduct business in the State of Illinois (“Contractor”), and Roy Strom Refuse Removal Service, Inc., an Illinois corporation (“Prior Contractor”).

WHEREAS, the Village is authorized under Section 11-19-1(a) of the Illinois Municipal Code, 65 ILCS 5/11-19-1(a), to contract for the collection and final disposition of garbage, refuse and recycling; and

WHEREAS, on April 27, 2015, the Village and the Prior Contractor entered into the “Agreement for Solid Waste Collection and Disposal Services Between the Village of River Forest and Roy Strom Refuse Removal Service, Inc.” (“Prior Agreement”), with a term ending on April 30, 2022; and

WHEREAS, on or around December 31, 2020, the Prior Contractor was acquired by the Contractor; and

WHEREAS, the Village and the Prior Contractor desire that the Village enter into this Agreement with the Contractor, to begin on May 1, 2022, the day after the expiration of the Prior Agreement;

SECTION 1: DEFINITIONS

The following terms in this Agreement shall have the following meanings, whether or not capitalized:

- a) Alley Collection Service shall mean Residential Service who have Cart or Container located in the Alley and where collection of Materials take place in said Alley.
- b) Building Materials shall mean those materials which are commonly generated as a result of construction, maintenance and rehabilitation of dwelling unit.
- c) Bulk Item shall mean an item which is too large to fit within a Container or Cart.
- d) Container shall mean a leak proof metal or heavy duty plastic container, equipped with a tight fitting lid, be between ten (10) and thirty five (35) gallons in capacity, not to exceed

fifty (50) pounds in weight when loaded, and designed for the storage and collection of Residential Refuse Materials and/or Recyclables.

- e) Cart shall mean a leak proof plastic wheeled lidded cart, with a size of sixty four (64) to sixty five (65) gallons, provided to residents who are serviced in an alley. The term “Cart” includes either a Cart utilized for Residential Refuse Materials or for recyclable materials, depending on the color of the lid. A “Brown Lid Cart” shall be utilized for Residential Refuse Materials. A “Blue Lid Cart” shall be utilized for recyclable materials.
- f) Compost shall mean all compostable materials defined as organic material including vegetables, fruits, plants, Yard Waste, meats, coffee grounds, tea grounds, breads, grains, compostable papers, compostable cardboard, ASTM D6400 certified compostable plastic.
- g) Curbside shall mean a collection point on the parkway immediately behind the curb of a dwelling unit.
- h) Kitchen Collection Receptacle shall mean a two gallon food waste collection receptacle that is lidded and will be provided to residents who participate in the Compost Collection Program.
- i) Recyclables shall include metal and bi-metal items, glass items, plastic items, and papers items, as further described herein, separated by the residential home-dweller and placed into recycling Containers provided by the Contractor to each dwelling unit in the Village.
- j) Residential Refuse Materials shall include all domestic garbage, refuse, ashes, and other material resulting from residential activities placed out for collection in Containers, and excludes hazardous waste as defined by the State of Illinois.
- k) Residential Service shall mean the collection and disposal of Residential Refuse Materials, Recyclables, and Bulk Items, from all single family dwellings and all multiple family dwellings of three (3) living units or less in the Village that is set out at the back door, or at a location outside and behind the front building line of the residence, or at the edge of the alley and in all cases shall be clearly visible to collection personnel from the driveway and, or the alley.
- l) Top-of-the Drive shall mean a collection point on or immediately adjacent to the driveway near the front building line of the residence. Such collection point shall be clearly visible from the street.
- m) Universal Solid Waste Tag shall mean a multi-purpose sticker to be used for the disposal of additional Containers of refuse, bags of Yard Waste, bundles of brush, and Bulk Items as described herein.
- n) Yard Waste shall mean all grass or shrubbery cuttings, leaves, tree limbs and other material accumulated as the result of the care of lawns, shrubbery, vines and trees placed out for collection as herein described.

SECTION 2: PRIOR AGREEMENT; LEVEL OF SERVICE

The Prior Agreement is terminated on May 1, 2022. Beginning May 1, 2022, the Contractor shall provide complete Residential Service for designated collection, transportation and disposal, or sale, of Residential Refuse Materials, Recyclables, Yard Waste, Compost and Bulk Items at facilities mutually agreed upon by the Village and the Contractor. The Contractor shall be the sole and exclusive agent of the Village to provide Residential Services.

SECTION 3: TERM OF CONTRACT

The term of this Agreement shall be for five (5) years, commencing May 1, 2022 and ending April 30, 2027. The Village may, in its sole discretion, extend this Agreement for an additional five (5) year period, commencing May 1, 2027 and ending April 30, 2032, by providing written notice to the Contractor no less than one hundred twenty (120) days prior to the expiration of this Agreement.

SECTION 4: FREQUENCY OF COLLECTIONS

Before engaging in the collection of any materials under this Agreement, the Contractor shall submit its proposed collection routes and schedules to the Village. The Village shall thereafter review and approve, or modify and approve, the collection routes and schedules. The Contractor shall adhere to the collection routes and schedules approved by the Village, and as the routes and schedules may be modified from the Village from time to time.

Within the Village, the Contractor shall:

- a) Provide Residential Service for Residential Refuse Materials, Recyclables, and Bulk Items one (1) time per week, on regularly maintained routes as directed by the Village, in accordance with a fixed Monday through Wednesday three (3) day collection schedule.
- b) Collect Yard Waste one (1) time per week, on Tuesdays.
- c) Collect Compost in accordance with the collection service indicated in section ten of this Agreement.

The Village and Contractor agree that Contractor may adjust the days of collection only to reduce the number of days of Residential Service in the Village from three (3) days to two (2) days or one (1) day. The Contract shall not increase the number of days of Residential Service. The Contractor shall notify the Village not less than (90) ninety days prior to any change in collection day(s).

SECTION 5: COLLECTION LOCATIONS

The Contractor shall pick-up materials from the location points described as follows:

- a) Residential Refuse Materials shall be collected from a location at the back door or at a location outside and behind the front building line of the residence, or at the edge of the alley, and in all cases be clearly visible to collection personnel from the driveway and, or the alley.
- b) Recyclables shall be collected from either Top-of-the Drive or at the edge of the alley, and in all cases be clearly visible to collection personnel from the driveway and, or the alley.
- c) Yard Waste shall be collected Curbside.
- d) Compost shall be collected Curbside in carts provided to residents who opt into the program in a size selected by residents of either thirty two (32) to thirty five (35) gallons, sixty four (64) to sixty five (65) gallons or ninety five (95) to ninety six (96) gallons. Residents may change the size of Compost bins one (1) time per twelve (12) month period.
- e) Bulk Items shall be collected from a location at the back door of each residence or at a location outside and behind the front building line of the residence, or at the edge of the alley, and in all cases be clearly visible to collection personnel from the driveway and or the alley.

SECTION 6: RESIDENTIAL SERVICE

Each single family dwelling and each multiple family dwelling of three (3) living units or less in the Village shall elect to receive either the “Base Service” or “Optional Special Service” from the Contractor.

a) Base Service:

The Contractor shall, with respect to the Base Service, at each single family dwelling and each multiple family dwelling of three (3) living units or less in the Village:

- 1. Each week, collect and dispose of up to two (2) Containers of Residential Refuse Materials or Building Materials when placed for disposal in suitable Containers.
- 2. Collect and dispose of up to one Cart of Residential Refuse Materials or Building Materials.
- 3. Provide a Cart for each Alley Collection Service customer
- 4. Collect and dispose of Residential Refuse Material outside of Cart with a pre-paid Universal Solid Waste Tag affixed to it.
- 5. Collect and dispose of all additional Containers of Residential Refuse Materials or Building Materials in excess of the Base Service when additional Containers of Residential Refuse Materials or Building Materials are placed in

suitable Containers, provided a pre-paid Universal Solid Waste Tag is affixed to each such Container.

6. Print and distribute Universal Solid Waste Tags to participating local retailers and the Village Hall. Universal Solid Waste Tags sold to local retailers or Village Hall for resale to the public shall be sold by the Contractor at the unit price per tag identified in the "Rate Schedule" attached hereto in **Appendix A** and made a part hereof. Universal Solid Waste Tags sold to local retailers may only be purchased in sets of five hundred (500).

7. Remove and dispose of Universal Solid Waste Tags after collection of Containers with such Tags affixed to them.

b) Optional Special Service:

With respect to the Optional Special Service:

1. The Contractor shall, with respect to the Optional Special Service, at each single family dwelling and each multiple family dwelling of three (3) living units or less in the Village each week, collect and dispose of unlimited quantities of Residential Refuse Materials and up to one (1) container of Building Materials when placed for disposal in suitable containers.

2. A single family dwelling and a multiple family dwelling of three (3) living units or less in the Village shall not subscribe to the Optional Special Service for less than one (1) full year and there shall be no rebate for unused parts of a year.

3. The Village shall provide the Contractor a correct listing of addresses subscribing to the Optional Special Service.

SECTION 7: YARD WASTE SERVICE

The Contractor shall collect and dispose of bags of Yard Waste and bundled brush as described below:

- a) Yard Waste shall be collected Curbside when one (1) prepaid Universal Solid Waste Tag is affixed to each biodegradable paper Yard Waste bag, no more than thirty three (33) gallons in capacity, and when one (1) pre-paid Universal Solid Waste Tag is affixed to each bundle of brush with a maximum length of four (4) feet, with a maximum weight of fifty (50) pounds, and individual limbs cannot exceed four (4) inches in diameter.
- b) The Contractor shall provide Yard Waste collection services to all property owners within the Village including multi-family and commercial properties not provided with regular refuse collection. Such properties shall make independent arrangements with the Contractor to be included on regular collection routes.

- c) The Contractor shall provide Yard Waste collection services on Tuesdays from the first Tuesday in April through the first Tuesday in December.

SECTION 8: RECYCLING SERVICE

- a) The Contractor shall provide for the collection of Recyclables without limit as to quantity as described below:
 - 1. Metal and Bi-Metal Items: Steel or tins cans, aluminum containers, empty paint and aerosol cans.
 - 2. Glass Items: food and beverage containers - brown, green, blue, and clear glass.
 - 3. Paper Items: Magazines and catalogs, newsprint and all paper inserts, chipboard and corrugated cardboard, mixed paper (including junk mail, envelopes, phone books, office/notebook, computer, white and colored paper without metal fasteners, brown paper bags), aseptic containers and juice cartons
 - 4. Plastics Containers: Any plastic container stamped with #1 through #5 and #7.
- b) The Contractor shall collect and dispose of Recyclables which are free from food and beverage residue set out for collection on the same day as Residential Refuse Materials collection.
- c) The Contractor shall retain all revenues from the sale of collected materials.
- d) For any resident requesting replacement of a Container there will be a fee of \$35 per Container, payable to the Contractor by the Village.

SECTION 9: BULK ITEM SERVICE

The Contractor shall collect and dispose of Bulk Items as described below:

- a) One (1) Universal Solid Waste Tag is affixed to each non-hazardous Bulk Item no longer than four feet (4'), no wider than four feet (4'), and weighing fifty (50) pounds or less.
- b) Five (5) Universal Solid Waste Tags are affixed to each large, or "white good" Bulk Item. Examples include hot water tanks seventy five (75) gallons or less; stoves, refrigerators, washers, dryers, freezer appliances, etc. weighing no more than one hundred fifty (150) pounds; hide-a-beds; and large house hold furniture items weighing no more than one hundred fifty (150) pounds.
- c) Ten (10) Universal Solid Waste Tags are affixed to each oversize, or "white good" Bulk Item. Examples include hot water tanks larger than seventy five (75) gallons or weighing

more than one hundred fifty (150) pounds, and stoves, refrigerators, washers, dryers, freezer appliances, and large household furniture/items weighing more than one hundred fifty (150) pounds.

SECTION 10: CURBSIDE COMPOST COLLECTION PROGRAM

The Village and Contractor agree to coordinate, plan, and execute a curbside Compost collection program. The Contractor shall supply Village residents who “opt in” to participate in the program with a wheeled Cart for Compost, and a two (2) gallon kitchen Compost collection receptacle. The Contractor shall collect Compost from Carts placed at the curb on Tuesdays at the same time as the Contractor collects Yard Waste. The Contractor, once the Cart is emptied, shall return the Cart to the Top of the Drive. Each residence that opts in to the Compost program shall be charged a monthly fee by the Village as set forth in **Appendix A**, which charge shall increase at the same percentage increase as the monthly base service rate in **Appendix A**. If the Compost Cart or Compost Cart lid is damage due to animal damage, the Contractor shall repair or replace the lid or Cart for Fifteen Dollars (\$15.00), to be paid by each residence participating in the Compost program. Each Compost Cart shall be limited to a maximum weight of seventy five (75) pounds per collection. If a Compost Cart is overweight, the Contractor’s driver shall collect and dispose of the material inside of the Compost Cart, and provide the resident with a collection note advising of the weight restrictions. Compost shall be collected every Tuesday from the first week in April through the last week in November and every-other week from the first week in December through the last week in March each year.

SECTION 11: HOLIDAY LANDSCAPE WASTE

The Contractor shall collect and dispose of trees and wreaths associated with the holiday season, Curbside, once weekly on Tuesdays, beginning the first week of January through the end of January.

SECTION 12: UNLIMITED HOUSEHOLD WASTE REMOVAL DAY

The Village and Contractor agree if the Village desires to have an unlimited household waste removal day, the Village and Contractor shall agree to identify one (1) day in the summer months to hold an unlimited household waste removal day. On the unlimited household waste removal day, residents may place any amount of material Curbside to be collected by the Contractor. All items must be placed Curbside for disposal must be accepted material for disposal and not banned by Illinois Environmental Protection Agency. Collection rate shall be based on a truck and one employee hours, extra employee hours, and per ton, as set forth in **Appendix A**.

SECTION 13: ADDITIONAL SERVICE

The Contractor shall collect additional solid waste materials not specifically provided for under this Agreement only pursuant to a separate and independent agreement with individual property owners.

SECTION 14: COMPENSATION

The Village shall pay the Contractor in accordance with and at the monthly service rates specified in the Rate Schedule attached hereto as **Appendix A**.

SECTION 15: PROCESSING/DISPOSAL

- a) The Contractor shall remove all materials collected under this agreement from the Village at the close of each day of collection, and shall dispose of the materials collected at lawfully operated sanitary landfills, lawfully operated transfer stations, or lawfully operated facilities located outside the Village, at the Contractor's sole expense. The Contractor warrants that sufficient sites for the disposal of said municipal solid waste materials will be available to the Contractor during the full term of this Agreement and any renewal hereof.
- b) The Village reserves the right to approve the processing/disposal site of all materials collected under this Agreement, and to direct that the materials collected under this Agreement be delivered to the processing/disposal site of the Village's choice, either within or outside the Village's municipal boundaries should the Village so desire. The Village shall give six (6) months' notice of its decision to direct that the municipal solid waste materials be delivered to a facility of the Village's choice. Should the Village exercise its right to direct the delivery of municipal solid waste materials to a facility of its choice, then the total rate of compensation shall be adjusted either upward or downward to reflect the actual change in transportation and disposal costs at the new processing/disposal site.
- c) Yard Waste shall be disposed of at a lawfully operated facility. Said facility may treat, compost, grind, or land apply said Yard Waste.
- d) Recyclables shall be collected, separated and otherwise treated so as to facilitate the sale of said materials to remanufacture companies or recycled material brokers. No materials collected as Recyclables may be deposited in a landfill or waste incinerator, but shall be recycled regardless of the income obtained from the sale of said materials. In the event The Contractor must pay the recycling processor to receive recyclable materials, the Contractor may provide The Village with a written request for an increase in the monthly charges to cover the additional costs. Such a request shall provide, in detail, the additional costs and demonstrate the amount of the revised monthly charges as a result of the additional costs. The Village shall not unreasonably refuse to compensate the Contractor.

SECTION 16: REPORTING REQUIREMENTS

The Contractor shall submit reports with monthly invoicing. Such reports shall include no less than the following information:

- a) Monthly collection weight totals for Residential Refuse Materials, Recyclables, Yard Waste, and Compost.

- b) Monthly totals of the quantity of Universal Solid Waste Tags sold to the Village and to individual participating retailers.
- c) Monthly collection totals for all other materials collected outside of the above described programs.
- d) Monthly identification of purchaser(s) of Recyclables.
- e) Monthly identification of location(s) where all materials, particularly Residential Refuse Materials, Recyclables, Yard Waste, and Bulk Items, were landfilled or taken to.
- f) Monthly reporting on the number of residential units opting to receive Curbside Compost Collection.

SECTION 17: INSURANCE REQUIREMENTS

- a) The Contractor shall maintain for the duration of this contract and any extensions thereof, insurance issued by a company or companies qualified to do business in the State of Illinois and that meet the requirements set forth in **Appendix B**, attached hereto and made a part hereof. The Contractor shall provide the Village with a certificate of insurance indicating that such insurance coverage meets the requirements contained in **Appendix B**.
- b) The Contractor shall include the Village, its officials, agents, employees and volunteers as additional named insured and loss payee on both general and auto liability insurance policies, and the umbrella policy.
- c) Insurance premiums shall be paid by the Contractor and shall be without cost to the Village.
- d) The above insurance policy shall contain a provision that it may not be cancelled, non-renewed or amended without at least thirty (30) day prior written notice to the Village.

SECTION 18: INDEMNITY/HOLD HARMLESS PROVISION

To the fullest extent permitted by law, the Contractor hereby agrees to defend, indemnify and hold harmless the Village, its officials, agents and employees, against all injuries, deaths, loss, damages, claims, patent claims, suits, liabilities, judgments, cost and expenses, which may in anywise accrue against the Village, its officials, agents and employees, arising in whole or in part or in consequence of the performance of the Contractor's work, or that of its employees, or subcontractors, or which may in anywise result therefore, the Contractor shall, at its own expense, appear, defend and pay all charges of attorneys and all costs and other expenses arising therefore or incurred in connections therewith, and, if any judgment shall be rendered against the Village, its officials, agents and employees, in any such action, the Contractor shall, at its own expense, satisfy and discharge the same. The Village shall have its choice of counsel and the right to direct its own defense.

The Contractor expressly understands and agrees that any performance bond or insurance policies required by this contract, or otherwise provided by the Contractor, shall in no way limit the

responsibility to indemnify, keep and save harmless and defend the Village, its officials, agents and employees as herein provided.

To the fullest extent permitted by law, the Prior Contractor hereby agrees to defend, indemnify and hold harmless the Village, its officials, agents and employees, against all injuries, deaths, loss, damages, claims, patent claims, suits, liabilities, judgments, cost and expenses, which may in anywise accrue against the Village, its officials, agents and employees, arising in whole or in part or in consequence of the performance of the Prior Contractor's work related to or under the Prior Agreement, or that of its employees, or subcontractors, or which may in anywise result therefore, the Prior Contractor shall, at its own expense, appear, defend and pay all charges of attorneys and all costs and other expenses arising therefore or incurred in connections therewith, and, if any judgment shall be rendered against the Village, its officials, agents and employees, in any such action, the Prior Contractor shall, at its own expense, satisfy and discharge the same. The Village shall have its choice of counsel and the right to direct its own defense.

SECTION 19: PERFORMANCE BOND

The Contractor shall furnish a performance bond for the faithful performance of this Agreement to be executed by a responsible surety company and to be in the penal sum of Two Hundred Fifty Thousand Dollars (\$250,000.00). Such performance bond shall be furnished annually by the Contractor for the following year of the Agreement, and shall indemnify the Village against any loss resulting from any failure of performance by the Contractor. The initial bond shall be posted on or before the date that the Contractor commences providing services to the Village, and bond shall be posted within thirty (30) days of the anniversary of the date on which the Contractor commenced provision of services pursuant to this Agreement. On an annual basis the Village and the Contractor shall review the amount of the bond to ensure its sufficiency.

SECTION 20: MISCELLANEOUS CONTRACT PROVISIONS

a) Equipment to be used by the Contractor

1. The Contractor shall collect all materials in fully enclosed, leak-proof, trucks. All vehicles and collection equipment will be kept in safe, operable condition. Any equipment that is used by the Contractor, that is determined to be unsafe, or in an overall poor condition by the Village shall be replaced at the request of the Village.

2. The Contractor shall conduct its work in a clean and quiet manner with equipment that is up-to-date. All material and disposals shall be contained so as to prevent leaking, spilling, or blowing. In the event of any leaking, spilling, or blowing of materials, the Contractor shall immediately clean up the materials.

b) At no additional cost to the Village, the Contractor shall collect, no less than one (1) time per week, solid waste materials (refuse, Recyclables, Yard Waste, and Bulk Items) with no limit to quantity, for the following buildings and facilities operated by the Village during the period of this contract:

1. Village Hall, 400 Park Avenue
2. Pump Station, 7525 Berkshire Street
3. Public Works Garage, 45 Forest Avenue
4. Library, 735 Lathrop Avenue

c) Collections normally falling on the following days shall be rescheduled for the first working day following the legal holiday, or on Saturday, as necessary for that week only: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Christmas Day.

d) The Contractor shall, at each pickup location, replace all Containers where found. Containers are to be handled with reasonable care to avoid damage. Any contents spilled on the parkway, premises, or streets or alleys are to be cleaned up by Contractor immediately and in a workmanlike manner.

e) Collections by Contractor shall be carried out in the Village with a work force adequate to insure the regular collection of all materials under adverse weather conditions, irrespective of breakdowns or other similar hindrances. The Village in turn will insure public streets and alleyways are in sufficient repair and cleared of debris, snow and ice so as to allow reasonable access for the collection of refuse, Recyclables, and Yard Waste.

f) Should a strike prohibit the Contractor from collection, the Village may, at its option, take over and operate that equipment used in the performance of the Agreement with personnel licensed and trained to operate said equipment until such strike is settled and the Contractor's crews are back on the job. The Village, upon exercising this right, shall be responsible for insuring said equipment and any damage caused as a result of operating same. The Village shall also be responsible for properly maintaining and fueling said equipment while exercising this option.

g) The Contractor shall maintain a toll free telephone with an attendant for the receipt of service calls or complaints on all working days from 8:00 A.M. to 4:30 P.M. Any complaints shall be given prompt and courteous attention, and, in case of missed scheduled collections, the Contractor shall investigate and, if verified, shall arrange for pickup of the refuse within twenty four (24) hours after the complaint is received or on the next business day. If the Contractor fails to remedy a missed scheduled collection within forty-eight (48) hours after notification, the Contractor shall issue a credit to the Village in the amount equaling twenty five percent (25%) of the current monthly collection rate associated with the service that was missed. Notification shall only be considered during business hours. If notification is received after business hours, it shall be considered to be received at the beginning of the next business day. If the Contractor comingles Compost with refuse (as verified by the Contractor or Village), the Contractor shall issue a credit to the Village in

the amount equaling twenty five percent (25%) of the current monthly compost collection rate.

h) The Contractor shall invoice the Village promptly after the end of each month and the Village shall pay the Contractor within thirty (30) days of receipt of the invoice.

i) Collections of all materials shall be conducted between the hours of 7:00 A.M. and 6:00 P.M.

j) The Contractor shall undertake to perform all services rendered hereunder in a neat, thorough and competent manner, without supervision by the Village, and to use care and diligence in the performance of all specified services and to provide neat, orderly, uniformed and courteous employees and personnel on its crews.

k) The Contractor shall comply with all reasonable security regulations required by the Chief of Police of the Village.

l) The Contractor shall not assign this Agreement or any part thereof without the prior written consent of the Village, which consent may be given or withheld in the Village's sole discretion. Approval, if any, for such assignment shall be made by the corporate authorities of the Village. The Contractor shall not assign or subcontract this Agreement or the work hereunder, or any part thereof, to any other person, firm, or corporation without prior written consent of the Village, but the Contractor may perform its obligations hereunder through its subsidiaries or divisions. Any assignment by Contractor shall not relieve the Contractor from its obligations or change the terms of this Agreement.

m) The Contractor shall comply with 720 ILCS 5/33-E-3 and E-4 of the Illinois Criminal Code, certifying that it is not barred from bidding on or entering into this contract as a result of violations of the bid rigging or bid rotating regulations. Contractor, and its subsidiaries working under this Agreement, shall execute the certification attached hereto as **Appendix C**.

n) The Contractor shall comply with 775 ILCS 5/2-105(A)(4) of the Illinois Human Rights Act, requiring the Contractor to have a written sexual harassment policy in full compliance with said Act. Contractor, and its subsidiaries working under this Agreement, shall execute the certification attached hereto as **Appendix D**.

o) The Contractor shall comply with 820 ILCS 265/1, *et seq.* which may be cited as the Substance Abuse Prevention on Public Works Projects Act, Public Act 95-0635, requiring that all Contractors and Subcontractors have in place written substance abuse prevention programs/policies in full compliance with said Act. Contractor, and its subsidiaries working under this Agreement, shall execute the certification attached hereto as **Appendix E**.

p) If it is demonstrated the Contractor causes damages to the streets, alleys, or any public property of the Village, the Village shall prepare a cost estimate to repair the damage

and the Contractor shall have thirty (30) days thereafter to provide written comment to the cost estimate, and the Contractor shall remit the cost to repair the damage to the Village within thirty (30) days after a final written cost of the repair is sent to the Contractor.

q) The Village and the Contractor shall adjust the fall leaf season hours provided to the Village in the following manner: the Contractor shall provide at no additional cost to the Village, a total of one hundred and seventy (170) hours of time for one (1) licensed packer truck operator and one (1) rear load packer collection vehicle per year for the term of this Agreement to be used for the Village's fall leaf collection program. The Contractor's collection truck operator shall possess the appropriate driver's license in accordance with State of Illinois and shall work eight (8) hour shifts. Rear load packer collection vehicle will be operated only by the Contractor personnel and shall be domiciled at the Village Public Works Facility Monday to Friday. Vehicle will be returned to the Contractor each Friday during the (8) eight hour shift and shall be returned to the Village Public Works Monday during (8) eight hour shift. The Village shall pay for the fuel used for the collection vehicle in the course of the fall leaf collection program. All leaves collected during the fall leaf collection program shall be disposed of at the Contractor's Yard Waste transfer location.

r) The Contractor shall collect and dispose, at no additional charge to the Village, up to One Thousand Dollars (\$1,000) or the equivalent of seventy (70) cubic yards annually of debris from houses as a result of basement flooding, from the rear yard of houses.

s) The Contractor shall service/empty, once weekly, and additionally when requested by the Village, all Village-owned refuse Containers located at various locations throughout the Village. There are twenty-four (24) Village-owned Containers located in Village right-of-ways and the Village reserves the right to add up to four (4) Containers without additional compensation to the Contractor.

t) The Village may require periodic "Quality Control Conferences" with the Contractor to discuss the quality of service provided by the Contractor.

u) Residents may temporarily suspend refuse, compost and recycling services provided it is for a minimum period of two (2) months. The Village shall provide the Contractor with a location list of service interruptions a minimum of two (2) weeks prior to suspension of service for each location. The Contractor shall not be compensated for suspended locations during the suspension period.

v) The Contractor and The Village agree that in the event any new law or regulation, or any revision or amendment to an existing law or regulation, that is imposed or levied by any governmental authority that increases the cost for collection and disposal of MSW, recyclable materials, or yard waste to the Contractor during the term of this Agreement, the base service rate per month for each single family household may be adjusted to reflect said tax or regulatory requirement increase. For example, if the State of Illinois levies a regulatory tax of \$0.50 on each ton of material disposed of in an Illinois landfill, a home generates approximately 1.43 tons per year (total tonnage collected in the Village / by the number of house hold units serviced = the average per unit generation) x \$.50 = \$.715 / 12

=\$.559 per month increase in the rate per unit serviced. Any new tax or regulatory increase shall be verified by the Contractor by actual records of payment, and it shall be the responsibility of the Contractor to verify and demonstrate to the Village such increased operating expenses. The Contractor must produce evidence, satisfactory to the Village that said records are valid by way of actual payment verification.

w) The Contractor agrees to continue to work with the Village and the Village's Sustainability Committee to ensure all new initiatives, recommendations, and educational outreach to community is discussed to ensure positive adjustments in the future. The Contractor agrees to annual reviews with the Village and the Village's Sustainability Committee to review the Curbside Compost Collection Program to ensure its long term success. Reviews will allow for changes in the agreement that are satisfactory to both the Contractor and the Village.

x) The Contractor agrees to assist the Village with educational material that will be distributed to each resident by during the recycling container set out. Educational material will also be available at Village Hall and other locations. The Contractor shall also make available to the Village a representative of the Contractor from time to time to hold recycling education events.

y) The Contractor will supply each alley serviced household with one (1) sixty four (64) to sixty five (65) gallon trash Cart and one (1) sixty four (64) to sixty five (65) gallon recycling Cart. As of the Effective Date of this Agreement, the house count with alley collection service is four hundred thirty four (434). The alley collection homes shall be provided the trash and recycling Carts for the duration of this agreement. The Contractor shall maintain the condition of the Cart providing necessary repairs and replacement during the normal useful life of the Cart for the resident conditioned upon normal wear and tear. If the Cart is damaged due to animals, the Contractor agrees to replace Cart one time for no fee. Any Cart or Cart lid replacement after the initial replacement would be a fee of \$45.00 per Cart and \$15.00 per Cart lid, payable to the Contractor by the Village.

z) Recyclable Materials. In the event that the Contractor must pay the recycling processor to receive recyclable materials, the Contractor may provide the Village with a written request for an increase in the monthly charges to cover the additional costs. Such request shall provide, in detail, the additional costs and demonstrate the amount of the revised monthly charges as a result of the additional costs. The Village shall not unreasonably refuse to compensate the Contractor.

aa) Cook County Solid Waste Transfer Station Tipping Fees. The Contractor and Village agree that all tipping fees assessed from Cook County Solid Waste Transfer Station Tipping Fees currently at \$0.22 per ton will be passed through to the Village. The Contractor will validate the all fees through monthly tonnage reporting. The Contractor must produce evidence, satisfactory to the Village that said records are valid (actual payment verification).

bb) Additional Services, Term and Conditions. The Contractor shall provide the additional services, and perform its duties under this Agreement, in accordance with the "Additional Services, Term and Conditions" attached in **Appendix F** hereto ("Additional

Terms”) and as set forth in the proposal from Contractor to the Village dated February 18, 2022 attached in **Appendix G** hereto (“Proposal”). To the extent of any conflicts in the terms of this Agreement, the Additional Terms and / or the Proposal, the Additional Terms shall apply and to the extent of any conflicts in the terms of this Agreement and the Proposal where the Additional Terms do not apply, the Agreement shall apply.

SECTION 21: CONTRACTOR’S REPRESENTATIONS

- a) The Contractor has familiarized itself with the nature and extent of this Agreement, the work, site, locality, and all local conditions and laws and regulations that in any manner may affect cost, progress, performance or furnishing of the services.
- b) The Contractor has given the Village written notice of all conflicts, errors or discrepancies that he has discovered in this Agreement and the written resolution thereof by the Village is acceptable to Contractor.
- c) The Contractor agrees that this Agreement is sufficient in scope and detail to indicate and convey understanding of all terms and conditions for performance of this Agreement.

SECTION 22: COMPLIANCE WITH LAWS AND AGREEMENT TERMS

- a) The Contractor shall comply with all applicable laws, ordinances, rules and regulations of any Federal agency or of the State of Illinois, County of Cook and Village of River Forest relating to performance of this Agreement, use of premises and public places and safety of persons and property, as currently existing and/or as amended or added to at any time during the term of this Agreement. The Contractor shall obtain at their own expense; all permits and licenses required by law or ordinance and maintain the same in full force and effect.
- b) It is the understanding and intention of the parties hereto that this Agreement shall constitute a contract for the collection and disposal of solid waste and that said Agreement shall not constitute a franchise.
- c) All terms and conditions of this Agreement are considered material and failure to perform any of said conditions a breach of said Agreement. Should Contractor fail to perform any of said terms or conditions, the Village shall have the right to terminate this Agreement only after ten (10) days written notice to Contractor of the violation of the Agreement and the failure of the Contractor to remedy the violation within said time. In addition to any and all equitable or legal remedies available to the Village in the event of a breach of this Agreement by Contractor, the Village shall have the right to call upon the performance bond herein. The remedies provided to the Village herein shall be cumulative and not exclusive. No waiver by the Village of a default by the Contractor under this Agreement shall be construed as a waiver by the Village of any subsequent default or failure to perform on the part of the Contractor.

SECTION 23: FAILURE TO PERFORM – INSOLVENCY – NON-ASSIGNABILITY

a) In the event the Contractor in any way shall fail to collect and/or dispose of the solid waste materials as required by this contract:

1. The Contractor shall give immediate notice to the Village of such failure in writing stating therein the reasons for such failure;

2. The Village may then proceed with the work itself or cause such work to be undertaken by a third party, and the Village shall have the right to bill the Contractor for all costs incurred by it by reason of such failure of the Contractor to perform; and

3. The Contractor shall pay said costs to the Village, or shall allow the Village to deduct such costs from any payment to the Contractor for past services rendered which may be due and owing.

b) In the event that any failure or alleged failure on the part of the Contractor to substantially collect and/or dispose of the material herein provided to be collected and disposed of by the Contractor shall continue for a period of ten (10) days following written notice of such failure, and provided such failure shall not be due to strikes, catastrophe, acts of God, or other causes beyond the Contractor's reasonable control, then the Village, at its option, may continue to proceed according to the steps set forth in Paragraph (a) above, or may terminate this Agreement and/or proceed to a legal determination for loss or damage due to such breach of contract or proceed to call upon the Contractor's performance bond or pursue such other remedies as may be available to the Village by law.

c) The Contractor shall not be paid whenever it shall have failed to perform the work and provide the services as required of it in this Agreement, even if such failure is caused by events or occurrences of a nature commonly known as "force majeure," or acts of God or strikes beyond Contractor's control.

d) In the event the Contractor shall be adjudged bankrupt, either by voluntary or involuntary proceedings, then this Agreement shall immediately terminate; and in no event shall this Agreement be, or be treated as, an asset of Contractor after adjudication of bankruptcy. If Contractor shall become insolvent or fail to meet its financial obligations, then this Agreement may be terminated at the option of the Village upon fifteen (15) days written notice to Contractor and in no event shall this Agreement be, or be treated, as an asset of Contractor after the exercise of said option.

e) This Agreement is not assignable by Contractor, either voluntarily or involuntarily, or by process of law, without the prior written consent of the Village, and shall not be or come under the control of creditors, or a trustee, or trustees of Contractor in case of bankruptcy, or insolvency of Contractor, but shall be subject to termination as above provided.

SECTION 24: BINDING EFFECT OF AGREEMENT

This Agreement shall be binding upon and inure to the benefit of the Contractor and the Village and their successors or assigns.

[THIS SPACE INTENTIONALLY LEFT BLANK]

IN WITNESS WHEREOF, the parties hereto have signed this Agreement in two original counterparts. All portions of this Agreement have been executed by the duly authorized representatives of the Village, the Contractor and the Prior Contractor.

CONTRACTOR: **VILLAGE:**
LAKESHORE RECYCLING SYSTEMS, LLC **VILLAGE OF RIVER FOREST**

By: _____
Its: Manager

Village President Catherine Adduci

Attest:

Attest:

By: _____
Its: _____

Village Clerk Jonathan Keller

(VILLAGE SEAL)

PRIOR CONTRACTOR:
ROY STROM REFUSE REMOVAL SERVICE, INC.

By: _____
Its: President

Attest:

By: _____
Its: _____

APPENDIX A

RATE SCHEDULE

Monthly Service Rates

Waste/Recycling Collection

Dates	Base Service	Special Service (Unlimited)	Percentage
May 1, 2022 to April 30, 2023	\$30.29	\$44.92	0%
May 1, 2023 to April 30, 2024	\$31.20	\$46.27	3%
May 1, 2024 to April 30, 2025	\$32.13	\$47.66	3%
May 1, 2025 to April 30, 2026	\$33.10	\$49.09	3%
May 1, 2026 to April 30, 2027	\$34.09	\$50.56	3%

Curbside Compost Collection

Dates	32-35 Gal.	64-65 Gal.	95-96 Gal.	Percentage
May 1, 2022 to April 30, 2023	\$13.00	\$15.00	\$17.00	0%
May 1, 2023 to April 30, 2024	\$13.39	\$15.45	\$17.51	3%
May 1, 2024 to April 30, 2025	\$13.79	\$15.91	\$18.04	3%
May 1, 2025 to April 30, 2026	\$14.21	\$16.39	\$18.58	3%
May 1, 2026 to April 30, 2027	\$14.63	\$16.88	\$19.13	3%

Universal Solid Waste Tags

Dates	Unit Cost	Percentage
May 1, 2022 to April 30, 2023	\$3.20	0%
May 1, 2023 to April 30, 2024	\$3.30	3%
May 1, 2024 to April 30, 2025	\$3.39	3%
May 1, 2025 to April 30, 2026	\$3.50	3%
May 1, 2026 to April 30, 2027	\$3.60	3%

UNLIMITED HOUSEHOLD WASTE REMOVAL DAY & EMERGENCY COLLECTION
RATES

Year	One Employee and One Truck Per Hour	Additional Employee	Disposal Per Ton
May 1, 2022 to April 30, 2023	\$170.00	\$80.00	\$51.00
May 1, 2023 to April 30, 2024	\$175.00	\$83.00	\$51.50
May 1, 2024 to April 30, 2025	\$180.00	\$86.00	\$52.00
May 1, 2025 to April 30, 2026	\$185.00	\$89.00	\$52.50
May 1, 2026 to April 30, 2027	\$190.00	\$92.00	\$53.00

APPENDIX B

INSURANCE REQUIREMENTS

A. Insurance Requirements

The Contractor shall procure and maintain the following insurance during the entire term of the agreements:

<u>Type of Insurance</u>	<u>Required Limits of Liability</u>
1. Workers' Compensation	Statutory
2. Employers' Liability	\$500,000 per accident \$500,000 disease (policy limit) \$500,000 disease (each employee)
3. Commercial General Liability, including "occurrence" coverage for:	
A. Premises and operations independent contractors protective, contractual liability, broad form property damage and XCU hazards	\$1,000,000 combined single limit per occurrence for bodily injury and property damage and \$2,000,000 general aggregate. \$1,000,000 annual aggregate per location for bodily injury and property damage combined.
B. Products and completed operations (including broad form property damage)	\$1,000,000 per occurrence for bodily injury and property damage combined. \$1,000,000 annual aggregate for bodily injury and property damage combined.
C. Personal injury liability	\$1,000,000 per occurrence \$1,000,000 annual aggregate
4. Business Auto liability (including owned, non-owned and hired vehicles)	\$1,000,000 per accident for bodily injury and property damage and \$2,000,000 aggregate.
5. Umbrella/Excess liability (to apply as excess over 2 and 4 above)	\$4,000,000 per occurrence \$4,000,000 annual aggregate
6. Environmental Impairment/Pollution Liability Coverage for pollution as a result of a claim for bodily injury, property damage or remediation costs from an incident at, on or migrating beyond the contracted work site. Coverage shall be extended to Non-owned Disposal sites resulting from a pollution incident at, on	\$1,000,000 combined single limit per occurrence for bodily injury, property damage and remediation costs.

or mitigating beyond the site; and also provided coverage for incidents occurring during transportation of pollutants.

B. Miscellaneous Provisions

1. The insurance policies set forth in items 3 and 5 above shall continue to be maintained for a period of two (2) years following the termination of the Agreement.
2. Equivalent insurance must be maintained by each subcontractor of the Contractor.
3. All insurance companies must be reasonably acceptable to the Village and may include self-insurance obtained by the Contractor. Minimum insurance carrier requirements include a current rating from A.M. Best Co., Inc. (or any successor publication of comparable standing within the industry) of "A VIII" and a license to do business in the State of Illinois.
4. All liability coverage's shall be written on an occurrence basis.
5. Prior to commencing Services under the agreements, the Contractor shall deliver, or cause to be delivered, to the Village certificates of insurance and actual additional insured endorsements (and other evidence of insurance requested by the Village) which the Contractor is required to purchase and maintain pursuant to this Schedule. The Contractor shall deliver certificates of renewal or replacement policies or coverage no less than ten (10) days prior to the effective date of each renewal or replacement policy or coverage.
6. All insurance coverage required to be purchased and maintained shall contain a provision or endorsement providing that the coverage afforded will not be cancelled, materially reduced or altered or renewal refused until at least thirty (30) days' prior written notice has been given to the Village by certified mail.
7. The Contractor shall be responsible for promptly reporting all claims to the appropriate insurer on behalf of itself, the Village and the additional insured's set forth below.
8. The insurance policies set forth in Sections A.3, A.4 and A.5 above shall be endorsed to include the Village, its officials, employees, agents and volunteers as additional insureds for all activities of the Contractor in the performance of the Agreement. Such insurance is to be primary and non-contributory with any insurance secured and maintained by such additional named insureds.

APPENDIX C

CONTRACTOR CERTIFICATION OF RIGHT-TO-BID

Pursuant to 720 ILCS 5/33 E-3 and E-4 (2004) of the Illinois Criminal Code, I hereby certify that

_____ is not barred from bidding on or entering into this
(Contractor)

contract as a result of violations of the bid rigging or bid rotating regulations.

Contractor/Subcontractor: _____

Name of Authorized Representative: _____

Signature of Authorized Representative: _____

Title of Authorized Representative: _____

Address: _____

Date: _____

Subscribed and sworn to before me this _____ day of _____, 2022

Notary Public

APPENDIX D

CONTRACTOR CERTIFICATION OF SEXUAL HARASSMENT POLICY

_____ hereby certifies that said Contractor/Vendor has a
(Contractor)

written sexual harassment policy in place in full compliance with 775 ILCS 5/2-105 (A) (4).

Contractor/Subcontractor: _____

Name of Authorized Representative: _____

Signature of Authorized Representative: _____

Title of Authorized Representative: _____

Address: _____

Date: _____

Subscribed and sworn to before me this _____ day of _____, 2022

Notary Public

APPENDIX E

CONTRACTOR CERTIFICATION OF SUBSTANCE ABUSE PREVENTION POLICY

_____ hereby certifies that said Contractor/Subcontractor
(Contractor/Subcontractor)

has a written substance abuse prevention program/policy in place in full compliance with 820
ILCS 265/ which may be cited as the Substance Abuse Prevention on Public Works Projects Act,
Public Act 95-0635.

Contractor/Subcontractor: _____

Name of Authorized Representative: _____

Signature of Authorized Representative: _____

Title of Authorized Representative: _____

Address: _____

Date: _____

Subscribed and sworn to before me this _____ day of _____, 2022

Notary Public

APPENDIX F

ADDITIONAL SERVICES, TERM AND CONDITIONS

Capitalized terms in this Appendix shall have the same meaning as set forth in the “Agreement for Solid Waste Collection and Disposal Services Between the Village of River Forest and Lakeshore Recycling Systems, LLC.”

A. ELECTRONICS HOME COLLECTION PROGRAM

The Contractor will provide the Village the proper management, recycling and disposal of electronics that are defined as electronic wastes (E-Waste) and banned from Illinois landfill disposal as a result of the Electronic Products Recycling and Reuse Act (415 ILCS 15/1 *et. seq.*) or any subsequent Illinois law pertaining to the collection, transportation, management, storage and security of electronics covered under the state law.

A.1 Two Electronic Waste Home Collection Events per Year

The Contractor will provide the Village residents serviced as part of the Agreement with two (2) Electronic Waste (E-Waste) Home Collection events per Agreement term year. The Contractor and the Village will mutually agree upon event dates in advance.

A.2 No Additional Charge for Electronic Waste Home Collection Program

The Electronic Waste Home Collection Program proposed by LRS and approved by the Village will be included for no additional charge and paid for under the provisions of the standard monthly refuse rate in Appendix A to the Agreement.

A.3 Electronic Waste Home Collection Provisions

Electronic Waste (“E-Waste”) Home Collection service will be provided by the Contractor for the Village residents covered by the Agreement, in accordance with all local, state and federal regulations for the collection of E-Waste and proper recycling and disposal service.

The Contractor shall operate the E-Waste home collection program in the Proposal, including the following:

- Each E-Waste Home Collection will allow residents to place out up to seven (7) approved E-Waste items out for collection.
- Items will be required to be placed out in front of the home for health and safety reasons. The Contractor will provide proper education and notification on where to place E-Waste on the day of collection to ensure E-Waste items are not mixed in with other refuse or curbside recycle materials.

- The Contractor will provide an online method of registration required to notify the Contractor of the E-Waste items being placed out for proper management.
- The Village may request no more than one (1) E-Waste Collection annually at one (1) Village-owned facility for disposal of Village Staff-generated E-Waste. It shall not exceed the capacity of five (5) Gaylord boxes. The Contractor will deliver the Gaylord boxes to the facility and provide collection upon request at no additional cost.

A.4 Electronic Waste Program Education Commitment

The Contractor will provide the education and communication pieces as reflected in the Proposal and Section D of this Appendix as approved by an authorized Village representative at the Contractor's sole cost and expense.

B. HOUSEHOLD HAZARDOUS WASTE HOME COLLECTION PROGRAM

The Contractor will provide the Village residents included in the Agreement with a Household Hazardous Waste Home ("HHW") Collection Program where the Contractor, or its approved subcontractor, will provide the proper management, recycling, when possible, and disposal required by State of Illinois regulations and requirements for household hazardous waste materials, and with services performed per the Proposal.

B.1 Two Home Collection Events per Year

The Contractor will provide Village residents serviced as part of the Agreement with two (2) HHW Collection events per Agreement term year. The Contractor and the Village will mutually agree upon event dates in advance.

B.2 No Additional Charge for HHW Collection Program

The HHW Collection Program proposed by the Contractor and approved by the Village, will be included for no additional charge and paid for under the provision of the standard monthly refuse rate as shown in the Appendix A to the Agreement, for the duration of the Agreement.

B.3 Household Hazardous Waste Home Collection Provisions

HHW collection will be provided by the Contractor, or its Village approved, subcontracted, hazardous waste service provider with all valid required licenses, insurance and/or certifications, as required by the State of Illinois, and/or Pollution Control Board of Illinois, for the Village residents covered by the Agreement, in accordance with all local, state and federal regulations for the collection of HHW and proper recycling and disposal service. The Contractor shall indemnify, defend and hold harmless the Village of River Forest and its residents from any liabilities associated with the services performed in association with the Contractor's HHW program, and HHW materials managed.

The Village accepts the Contractor HHW Collection Program offer as proposed by the Contractor in the Proposal to perform contracted services in accordance with all local, state and federal regulations for Household Hazardous Waste Home Collection, recycling and disposal service provided by the Contractor for Village of River Forest.

- The Contractor will provide a kit for each home registered for HHW service, as proposed in the Proposal, along with instructions for hard to manage materials for residents to place out for collection. The Contractor will provide information to residents to ensure material placement for collection is in the safest place possible.
- Each HHW Home Collection event will allow residents to place out up to seventy (70) pounds of approved HHW items for collection.

B.4 Household Hazardous Waste Home Collection Program Education Commitment

The Contractor will provide the education and communication pieces as reflected throughout the Proposal in Appendix G, and Section D of this Appendix, as approved by an authorized Village representative at the Contractor's sole cost and expense.

C. COMPOST CART PROGRAM

The Contractor will offer three cart sizes for Compost to include a 32-35 gallon, 64-65 gallon and 95-96 gallon cart on wheels. Service rates are reflected in Appendix A to the Agreement.

C1. Opt-Out Composting

Should the composting program reach 51% participation rate by year three (3) of contract, the Village and the Contractor shall determine whether to implement an opt-out composting rate and program.

D. PROGRAM EDUCATION

As identified in the Proposal, the Contractor will provide program education for the Additional Services, Terms and Conditions over the duration of the Agreement. Below are the promotional materials and resources to be used to educate residents on program service offerings. Any program education, materials, tools or resources developed by the Contractor for the purpose of educating Village residents any services offered are subject to the final approval of an authorized representative from the Village, and all such education, materials, tools and resources shall be provided by the Contractor at its sole cost and expense.

During the first year of the Agreement, the Contractor will develop and produce program education using the following tools and resources described upon approval from the Village:

D.1 A trifold program brochure to be mailed to each home that will properly describe the Village Residential Solid Waste Program to residents. Upon request, and if desired by the Village, the Contractor will mail two (2) of said brochures during the initial year of the

Agreement. The Village may also select a different service to feature for one (1) of the two (2) brochures to promote proper education for River Forest residents during year one as part of the commitment for a semiannual mailer.

D.2 A professionally developed video to promote program education and highlight special services. The Contractor will work with the Village on developing this educational video or short video clips. The Contractor will be solely responsible to pay for all costs associated with the development, production and promotion of said video.

D.3 A standard (two-fold) program brochure developed and mailed by the Contractor to Village residents for the education and promotion of the River Forest Household Hazardous and Electronic Waste Home Collection Programs.

D.4 A standard brochure or marketing piece developed and mailed by the Contractor to Village residents for the education and promotion of the River Forest Food Scrap Compost Cart Program.

During years two (2) through five (5) of the Agreement, the Contractor will develop and produce program education using the following tools and resources described upon approval from the Village:

D.5 An informational program brochure developed and mailed by the Contractor to Village residents to describe the services offered.

D.6 A postcard event reminder to promote the Household Hazardous Waste and Electronic Waste Home Collection events.

During years one (1) through five (5) of the Agreement, the Contractor will develop and produce program education using the following tools and resources described upon approval from the Village:

D.7 The Contractor's recycling and Compost cart lids will be labeled with weatherproof stickers containing content to indicate what is accepted in each cart to help promote proper recycling and composting.

D.8 Within 45 days of the Effective Date, the Contractor will develop a webpage on the primary the Contractor website specifically dedicated to the Village Residential Solid Waste program to provide program education, tools and resources for service needs.

E. COMMUNICATIONS, REPORTING AND METRICS USED TO ESTABLISH SERVICE STANDARDS

The Contractor will work with the Village to develop a method of internal communication between the Village staff and the Contractor staff to ensure response times to requests meet service standard criteria as defined in the Agreement. This effort shall include, but not be limited to, utilization of a "shared document" for both parties to review customer service request statuses in real-time,

which shared document shall be created and maintained by the Contractor at all times. The Contractor and Village staff will mutually agree upon a method of communication that works for both parties.

The Contractor will work with the Village to develop a report using metrics mutually agreed upon to measure service performance, including that the Contractor shall resolve no less than ninety-five percent (95%) of missed collections within twenty-four (24) hours of notice. Service performance will be measured using the threshold and descriptions identified in the Agreement and this Appendix. Should service performance ever fall below ninety five percent (95%) within the first year, the Village of River Forest will have the right to terminate the Agreement with a verbal and written notification, sent by certified mail to the Contractor, from the Village President and Clerk to arrive not less than one hundred twenty (120) days prior to the desired date of termination. In any subsequent year of this Agreement or extension, the Contractor will have six (6) months to increase service performance levels back up to ninety five percent (95%) before the Village of River Forest will have the right to terminate the Agreement with a verbal and written notification, sent by certified mail to the Contractor, from the Village President and Clerk to arrive not less than one hundred twenty (120) days prior to the desired date of termination.

F. DEDICATED STAFF FOR VILLAGE OF RIVER FOREST

The Contractor will provide the Village staff with a dedicated liaison from the Contractor's operations staff to assist with day-to-day operational and customer service needs. This individual will be based out of the Contractor's Maywood Division and be readily available, as needed, during standard operating hours.

APPENDIX G

PROPOSAL

(attached)

VILLAGE OF RIVER FOREST

400 PARK AVENUE
RIVER FOREST, IL 60305

ATTENTION: JEFF LOSTER
DIRECTOR OF PUBLIC WORKS AND DEVELOPMENT SERVICES



SUBMITTED BY:



5500 PEARL STREET
ROSEMONT, IL 60018



February 18, 2022

Jeff Loster, Director of Public Works and Development Services
Village of River Forest
400 Park Avenue
River Forest, IL 60305

RE: Village of River Forest Proposal for Waste Collection Program

Dear Director Loster,

River Forest and Roy Strom, now LRS, have had a longstanding partnership over the past 45 years with quality service being at the forefront of the relationship. LRS is offering new service enhancements that align well with the high expectations and best-in-class service River Forest residents have come to know.

New enhancements include our well-promoted premier services, being the LRS Household Hazardous Waste Home Collection and LRS Electronic Recycling Home Collection Programs. River Forest residents will have the option to choose from three different Compost Cart sizes (35, 65, 95-gallon) and price points to fit various budget and capacity needs. The new selections are offered with a budget-friendly rate and 35-gallon compost cart which is a savings of nearly 40% when comparing to the current option. LRS has committed to provide additional education and marketing to help promote the convenient and sustainable programs that will greatly increase awareness. LRS will create program brochure mailers, available in paperless, e-versions, along with a customized program video, approved by the Village for resident education and awareness.

LRS is also offering a rate freeze for the initial year of our renewed contract and a new operations staff member dedicated to the River Forest community. This is in addition to our River Forest Municipal Services Manager, Katie Neary, who also oversees our E-Waste and HHW Home Collection Programs, in addition to our long-time Operations Manager, and two other operations and administrative liaisons to ensure services remain excellent.

In summary, we understand River Forest needs and desires to include timely and best-in-class services combined with the most environmentally sustainable and convenient service options. We are confident this unique, premier service program for the River Forest community includes all of the desired services. This program is well-aligned with the Village's environmental goals and service infrastructure required.

We would like to extend our gratitude to you and the staff who have dedicated a tremendous amount of time and effort to ensure the program is the most inclusive and sustainable program for the River Forest residents. The Strom-LRS staff is very excited about developing a video and rolling out the new sustainable program model you have negotiated. River Forest is a very special community to us and we look forward to making it a showpiece program. We're confident residents will greatly embrace these excellent new benefits and the Village can be proud to have chosen wisely.

We look forward to significantly improving on the current program!

Sincerely,

George Strom, Vice President - LRS Municipal Services Division
and
Katie Neary, Municipal Services Manager - LRS Municipal Services Division

MISSION STATEMENT

LRS IS THE **INDUSTRY LEADER** IN PROVIDING
INNOVATIVE AND ENVIRONMENTALLY RESPONSIBLE
WASTE AND RECYCLING SOLUTIONS.

OUR TEAM DELIVERS **EXCEPTIONAL SERVICE**
AND **VALUE** THROUGH **RELENTLESS COMMITMENT**
TO **CUSTOMER SATISFACTION** AND **PRESERVATION**
OF OUR ENVIRONMENT.



I. LRS OVERVIEW

OVERVIEW OF LRS

Over 20 years ago, three Chicagoland recycling and waste industry veterans partnered to lay a foundation for Lakeshore Recycling Systems (LRS). LRS began as a recycling company with a Chicagoland material recovery facility (Recycling Systems Inc.) and a local waste commercial service hauler (Lakeshore Waste Services). Today, LRS is the largest, independently-owned waste service provider in Illinois and amongst one of the largest service providers in the country.

LRS FACILITIES

LRS owns and operates dozens of Material Recovery Facilities (MRFs) throughout the Midwest where we process recyclables collected from homes and businesses we service every week. LRS is reputed throughout the country as a highly-awarded steward of the environment as we prioritize recycling (reusing and composting) first and landfilling last.

Our world renowned state-of-the-art single stream recycle processing center located in Forest View demonstrates our vast range of capabilities, technology and processes using both human and artificial intelligence to capture as many reusable materials as possible for the domestic trade market.



LRS also owns several collection and waste hauling companies throughout the Midwest, as well as transfer stations, recycle processing centers and subtitle-D landfills all of which allow a level of assurance for our municipal customers.

CERTIFIED AND QUALIFIED DOMESTIC STEWARDS OF THE ENVIRONMENT

LRS uses renowned certified and highly-qualified partners, processes, intelligent technology and local people to make certain our product continues to meet standards domestic companies place on the materials they resource. LRS is proud to have always been a domestic recycler, resourcing over 99% of the materials we collect in the USA.

LRS ACQUISITIONS AND GROWTH IN THE PRIVATE MARKET

Over the past five years, LRS has acquired many reputable service providers throughout northern, IL to include a mix of companies providing services for waste collection, portable restrooms and street sweeping services. LRS has strategically acquired and partnered with companies aligned with common core business model principles, in turn, offering greater potential in the areas of environmental stewardship, efficiency, convenience, customer service and technology.

As with the entire country, the waste industry has found itself in tumultuous times with China's National Sword upending the recycle market, the landslide of closing businesses as a result of the pandemic and the lack of options for disposal with the monopolized publicly traded waste industry. **LRS has been a strong landing place for many private companies requiring resources, support and security in order to survive the current market climate.**

I. LRS OVERVIEW (CONTINUED)

LRS MUNICIPAL SERVICES

After several years of servicing industrial and commercial customers in the early 2000's, LRS began offering residential services. Today, the LRS network services hundreds of thousands of homes throughout the entire Midwest. LRS has been newly awarded and transitioned more municipal contracted services than any other waste service provider throughout the Chicago Metropolitan area in recent years. LRS is the honored recipient of a surfeit of highly regarded awards, such as the Illinois Sustainability Award, being the only waste company to receive this award and for two consecutive years.

LRS offers municipal partners a multitude of sustainable and convenient services with competitive rate structures and flexible capabilities. We continue to look for the most sustainable outlet or reuse for the materials we collect, with attention to the total environmental impact. The municipalities we service have been able to recognize increases in recycling, as well as a reduction in cost and waste.

LRS offers the following services throughout northern Illinois, all of which are available to our municipal partners:

- Residential Subscription Cart Program
- Residential Volume Based Sticker Program
- Residential RFID Volume Based Cart Program
- Residential Organics/Food Scrap Program
- Household Hazardous Waste Home Collection
- Electronic Waste Home Collection
- Street Sweeping (Preferred Municipal Partner)
- Portable Restrooms, Sinks and Sanitizing Stations
- Portable Storage Units
- Semi-Dump Truck & Trailer Services
- Commercial & Construction, Recycling & Waste Services



*History of Garbage Display for the
Lisle Heritage Society*

In terms of outreach, LRS has been very successful with our local and dedicated marketing department, complimenting the high standards we have with every area of service. With each community we service, we continuously work with residents and administrators to develop tailored promotional programs that suit the community's characteristics, needs, and expectations. Communities we service are pleased to have a multitude of services to choose from but also receive custom-tailored education, marketing tools and resources, convenient communication methods, and exceptional customer care.

II. SERVICES FOR RIVER FOREST

ROY STROM, LRS AND THE VILLAGE OF RIVER FOREST

ROY STROM IS A CHICAGOLAND LEGACY OF EXCEPTIONAL SERVICE WITH A HOMETOWN TOUCH. The Roy Strom name is well-known throughout the Chicagoland waste industry as a best-in-class service provider. LeRoy Strom, known as ‘Roy’ was a native to the Village of River Forest. Roy’s great affection for River Forest is evident with his industry-revered split-body collection truck designed to accommodate space-restricted areas of River Forest. These split-body trucks are still in use today and a critical component of the catered services our crews provide every week in River Forest.



River Forest and Roy Strom, now LRS, have had a longstanding partnership over the past 45 years with quality service being at the forefront of the relationship. LRS is offering new service enhancements to align well with the high expectations and best-in-class service River Forest residents have come to know.



River Forest residents will continue to receive customized services provided by the Strom crews for over four decades. This specialized service model includes our ‘walk-up’ method of collection service currently in-place to include servicing space restricted drives and alleys. This service requires a significant amount of time and manual labor not commonly offered in our industry today. LRS acquired Roy Strom in January of 2021 and was granted the privilege to manage waste services directly on the property of the River Forest homes. This is very different compared with all other residential collection programs serviced from the curb or

alley. This service is more labor intensive as it presents more service related challenges a service provider must navigate to include blocked driveways, locked gates, closed garages and man’s best friend (dogs).

LRS is looking forward to offering new convenient and environmentally-friendly services to River Forest residents to include our Home Collection Programs and newly incentivized compost program. LRS will also create custom marketing materials and a video housed on the LRS YouTube channel to highlight the new services and other program options for residents. This video can also be promoted on Village media outlets.



LRS is very excited to offer a combined LRS-Strom service package to River Forest including our LRS Home Collection Program. As the River Forest residents have expressed the desire for Household Hazardous and Electronic Wastes services, LRS will begin offering both home collection services to River Forest homes beginning in 2022. Through our licensed and certified processes and service partners, LRS recycles or reuses a significant amount of the material components while ensuring the legal transportation, safest management and proper end disposition of the non-recyclable materials. Residents of River Forest can be confident LRS is recognized as a very impactful environmental leader in the state of Illinois.

II. SERVICES FOR RIVER FOREST (CONTINUED)

LRS ELECTRONIC WASTE HOME COLLECTION PROGRAM

ELECTRONIC RECYCLING HOME COLLECTION PROGRAM

The LRS Electronic Recycling Home Collection Program offers residents the most convenient, safe, affordable, and secure option for the proper management of Electronic Waste (E-Waste) without having to take them to a drop-off site. LRS will collect up to 7 items, twice per year, from River Forest homes. Residents who need to dispose of E-Waste items outside of the two home collections offered every year will still be able to make arrangements with LRS for a special pick up as currently offered. The LRS Home Collection Program provides collection of E-Waste materials which are defined by 415 ILCS 151, Consumer Electronic Recycling Act.

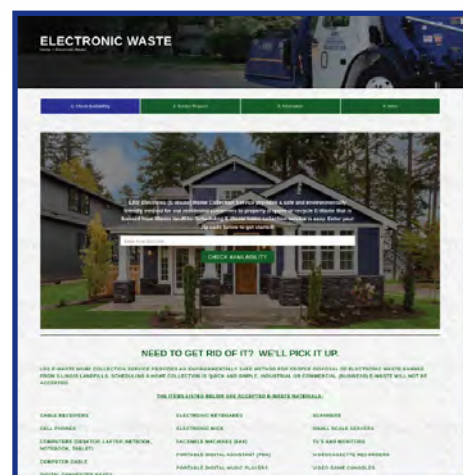
ELECTRONIC RECYCLING COLLECTION PROCESS

Our online E-Waste request web portal provides a user-friendly process along with a list of E-Waste items for residents to choose from. After the request is submitted, LRS will contact to acknowledge receipt of the request and answer any additional questions residents may have regarding the collection.

E-WASTE SECURITY AND PROPER MANAGEMENT

Residents often inquire with our Customer Service on the level of security associated with E-Waste Collection. There are known risks associated with disposing of computer hard drives. As an added benefit of partnering with LRS for the management of E-Waste, our disposal and recycling process comes with multiple certifications recognized worldwide to include the Illinois Environmental Protection Agency. The following certifications are amongst the highest standards available in the industry for best practices and proper management of electronic waste and offered as part of the LRS Recycling Home Collection Program.

- E-STEWARDS
- NAID
- AAA NAID
- R2
- ISO 14001.2015
- ISO 9001.2015
- MICROSOFT REFURBISHER



LRS Electronic Waste Home Collection Request Web Portal

Each certification reflected provide layers of security and assurance the material components are being properly managed in terms of data destruction, recycling, and disposal of hazardous components.

ELECTRONIC COLLECTION PROGRAM FOR RIVER FOREST

LRS is proposing the following option as the most affordable and convenient method for the proper management of E-Waste from River Forest households:

- E-Waste Home Collection (curbside) – Two collections per year
- Included with standard monthly refuse rate
- Includes up to seven (7) E-Waste items per collection

II. SERVICES FOR RIVER FOREST (CONTINUED)

LRS ELECTRONIC WASTE HOME COLLECTION PROGRAM (CONTINUED)

Acceptable E-Waste items include the following as defined by 415 ILCS 151:

- Cable Receivers
- Cell Phones
- Computers
- Computer Cable
- Digital Converter Boxes
- Digital Video Disc Players (DVD)
- Digital Video Disc Recorders
- Electronic Keyboards (computer keyboard)
- Electronic Mice (computer mouse)
- Facsimile Machines (fax)
- Portable Digital Assistant (PDA)
- Portable Digital Music Players (MP3)
- Printers
- Satellite Receivers
- Scanners
- Small Scale Servers
- TV's and Monitors
- Videocassette Recorders (VCR)
- Video Game Consoles
- Zip Drive

LRS HOUSEHOLD HAZARDOUS WASTE HOME COLLECTION PROGRAM

LRS is offering the residents of River Forest a Household Hazardous Waste (HHW) Home Collection Program. This program will be offered twice per year with service included in the monthly rate. LRS is flexible at this time to expand to a monthly 'on-demand' structure for an increased rate if needed, in the future. Based on the number of homes, two per year will ensure a proper and convenient disposal option.

Our LRS HHW Home Collection program is well-received by residents as it offers an affordable, convenient and safe option for residents to properly dispose of hazardous materials without having to drive the materials to a set location and wait for hours in line. As such, more residents participate resulting in a more sustainable environmental impact by keeping hazardous materials from going into the landfill. Furthermore, many of the materials are recycled and reused which also contributes to environmental waste minimization goals.

HHW Home Collection is unlike refuse and recycling collection, as a chemist is required to manage the materials and state manifests are required for each home, along with proper protective equipment and state regulated transportation. This type of collection is not commonly found to be a weekly or ala-carte because of the costs associated with each collection.

HHW HOME COLLECTION REQUEST PROCESS

Our HHW Home Collection Program process functions very similar to our E-Waste Home Collection program using an online HHW Home Collection request web portal. Our user-friendly platform takes a resident less than 3 minutes on average, to submit a request. For residents who require assistance with submitting a request, our customer service team is easily accessible to submit on their behalf.

After a resident enters their name, address, and contact information, they will see a list of HHW items to select from for their collection. Once they've selected the materials, they are provided additional instructions about the collection and a field for additional questions. Once a request is submitted, the resident is responded to within 48 hours from our HHW customer service team. This initial communication provides the resident with the scheduled date of collection, review of preparation and placement instructions, and allows the resident to inquire on additional questions they may have regarding the collection.



LRS Household Hazardous Waste web portal

II. SERVICES FOR RIVER FOREST (CONTINUED)

LRS HOUSEHOLD HAZARDOUS WASTE HOME COLLECTION PROGRAM (CONTINUED)

LRS HOUSEHOLD HAZARDOUS WASTE HOME COLLECTION PROGRAM

Approximately one week prior to the collection, each home that has submitted a request will receive an HHW Kit by mail that includes:

- Collection day reminder
- List of accepted and unaccepted items
- Instructions for preparing and placement of materials
- Very thick, clear plastic bag(s)
- Labels, if needed

LRS will provide thorough education of this program with a custom brochure and video having a more impactful reach. The following materials are accepted with the LRS HHW Home Collection Program:



Aerosols
Air Fresheners
Automotive Chemicals
Corrosive Acids
Corrosive Bases
Driveway Sealer
Enamel, Combustible Paints
Fertilizers, Weed Killers
Fire Extinguishers
Flammable Solvents, Oils
Fluorescent Lamps
Gasoline/Diesel

Hairspray
HID Bulbs
Household Cleaners
Insecticide Bug Spray
Lead Acid Batteries
Lithium Batteries
Mercury Articles
Mixed Solvents and Oils
NiCad Batteries
Non-PCB Ballast
Paints & Stains - Oil,
Lead, Urethane &
Chromium Based

Oven Cleaner
PCB Ballast
Pesticides/Herbicides
Poison
Pool Chemicals
Resin, Glue, Spray Adhesives
Shellac, Varnish
Spray Paint
Sump Pump Batteries
Used Oil Filters
WD-40

II. SERVICES FOR RIVER FOREST (CONTINUED)

LRS ORGANIC COMPOSTING

COMPOST PROGRAM

River Forest homes will have more choices for the organic food waste compost program with three different cart size choices and price points to fit various budgets and capacity needs.

The new selections are offered with a budget-friendly rate and 35-gallon cart which is a savings of nearly 40% when comparing to the current option. As the Village has expressed interest in a universal composting program we believe the new selections and price points will increase participation.



COMPOST EDUCATION

LRS is committed to provide additional education and marketing in the form of a brochure and using our YouTube video to help promote this program as that will greatly increase awareness and opportunities.

CUSTOMER SERVICE AND DESIGNATED PROGRAM SUPPORT

LRS is committed to ensuring the excellent customer service the Strom customers have come to know over the years. As such, LRS has already added a team of individuals to oversee the operational support and customer service for River Forest homes. LRS is offering uninterrupted services with an additional operations staff member dedicated to the River Forest community. This is in addition to a Municipal Services Manager, Operations Manager and regular Route Supervisor. This operations liaison will be the Village's main point of contact for daily needs and issues. This operations liaison will address any issue that may arise with the highest level of care and ensure it is quickly resolved. We stand by our superior service with a record of 99% of homes being serviced without issue which is rare in our industry.





II. SERVICES FOR RIVER FOREST (CONTINUED)

RIVER FOREST RATE STRUCTURE FOR CONTRACTED YEARS 2022 THROUGH 2027

LRS is excited to offer a rate freeze for River Forest homes for the first year of the renewed contract beginning in 2022. The following represents a general overview of our new pricing for the Village of River Forest.

HOME COLLECTION includes the current level of services provided to include carts for garbage, unlimited recycling, and yard waste collection with all necessary walk-up, backdoor, alley and garage collection. In addition to the service offerings in our current model, LRS will also provide Electronic Waste (E-Waste) Recycling and Household Hazardous Waste Home Collection services as described. **The Village will benefit from significant cost savings exceeding \$300,000 over the course of the contract term.**

HOME COLLECTION PROGRAM RATES

Home Collection Standard Service Level	\$ 30.29 per month
Home Collection Unlimited Service Level	\$ 44.92 per month
Universal Sticker	\$ 3.20 per sticker

COMPOST CART PROGRAM RATES

35 Gallon Compost Cart (38% savings)	\$13.00 per month
64 Gallon Compost Cart (28% savings)	\$15.00 per month
96 Gallon Compost Cart (19% savings)	\$17.00 per month

Annual rate increase adjustment year 1	No rate increase
Annual rate increase adjustment years 2 through 5	Flat 3.00% increase

VILLAGE LEAF DISPOSAL RATE	\$44.27 per ton, subject to annual rate increase adjustment
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III. PROGRAM EDUCATION

PROGRAM EDUCATION RESOURCES AND TOOLS

Our local and dedicated marketing team will thoroughly communicate the new program perks to the residents of River Forest using customized program tools and resources if desired by the Village.

These tools and resources will include a River Forest Program Brochure, River Forest LRS YouTube education video and any other Village approved communications. All communications will be presented to the Village for approval. LRS has committed to a campaign to help educate residents on the overall program and options available to them.

LRS Education Campaign

- Year 1 - Semi-annual informational mailer
- Year 1 - River Forest custom informational video
- Year 1 - Household Hazardous and Electronic Waste postcard event reminder
- Year 1 - Food scrap compost education/marketing mailer
- Year 2 through 5 - Informational mailer
- Year 2 through 5 - HHW and E-Waste postcard mailer

Recycle and Compost Carts will be labeled on the lids with weatherproof stickers to indicate what is and what is not accepted with the curbside program.

VILLAGE OF HINCKLEY HOUSEHOLD HAZARDOUS WASTE AND ELECTRONIC WASTE

JUNE AND OCTOBER 2022 HOME COLLECTION

LRS is offering Village of Hinckley households with LRS weekly waste services the opportunity to participate in the **Household Hazardous Waste (HHW)** Home Collection and **Electronic Waste (E-Waste)** Home Collection in June & October 2022. Requests are required by the deadline reflected in each calendar. The HHW and E-Waste Home Collections are performed on different days. Please see reverse side of this card to learn how to submit a request or visit [LRSrecycles.com/hinckley](https://www.lrsrecycles.com/hinckley) for more detail on each program.

HHW COLLECTION SCHEDULE	
REQUEST DEADLINE	COLLECTION DATE
THURSDAY, JUNE 16, 2022	THURSDAY, JUNE 23, 2022
THURSDAY, OCTOBER 20, 2022	THURSDAY, OCTOBER 27, 2022

E-WASTE COLLECTION SCHEDULE	
REQUEST DEADLINE	COLLECTION DATE
THURSDAY, JUNE 16, 2022	MONDAY, JUNE 20, 2022
THURSDAY, OCTOBER 13, 2022	MONDAY, OCTOBER 17, 2022

2022 COLLECTION SCHEDULES

HHW and E-Waste are two different programs and not collected on the same day.

Requests must be made by 5:00pm on the specified day.

Learn more at: [LRSRECYCLES.COM/HINCKLEY](https://www.lrsrecycles.com/hinckley)

Notification mailer example for Household Hazardous Waste and Electronic Waste Home Collections

HOUSEHOLD HAZARDOUS WASTE AND ELECTRONIC WASTE JUNE & OCTOBER 2022 HOME COLLECTION

LRS Hinckley Service
6132 Oakton Street
Morton Grove, IL 60053

PRSR STD
U.S. POSTAGE
PAID
Morton Grove, IL
Permit No. 76

HOUSEHOLD HAZARDOUS WASTE (HHW) AND ELECTRONIC WASTE (E-WASTE) GUIDELINES

1. The HHW and E-Waste are two separate programs, serviced on different days.
2. An online request is required by the scheduled deadline (see reverse side) to receive a home collection.
3. Visit the online webpage: [LRSrecycles.com/hinckley](https://www.lrsrecycles.com/hinckley) to submit a request for Household Hazardous Waste or Electronic Waste Home Collection Service in June or October.
4. HHW and E-Waste web-portal links are located in upper right-hand side of LRS Hinckley webpage.
5. We will collect up to seven (7) E-Waste items, including up to a total of three (3) TV's or computer monitors.
6. Up to 70 pounds of HHW may be placed out for collection.
7. If you need assistance contact LRS Customer Service at 844.NEED.LRS (844.633.3577) or email your question and contact information to Service@LRSrecycles.com.

III. PROGRAM EDUCATION (CONTINUED)

PROGRAM EDUCATION RESOURCES AND TOOLS (CONTINUED)

River Forest Program Brochure

LRS will develop and produce a River Forest Program Brochure to be mailed to each household and made available online for download/print and other designated Village approved locations. LRS will develop a separate brochure describing our Electronic Waste and Household Hazardous Waste Home Collection programs. The River Forest Program Brochure will cover all services. It's a large, tri-fold brochure, allowing adequate space for program details and ensuring residents know to keep it.

The following is an example of a program brochure:

CAMPTON TOWNSHIP
WASTE SERVICES - IMPORTANT INFORMATION

NEW LRS SERVICE IMPROVEMENTS AND CHANGES

- Revised collection schedule beginning **April 1, 2020**
- New Curbside Recycling Collection Day
- New Service Strikers for refuse (garbage), yard waste and bulky items
- Updated Refuse Striker for refuse and yard waste
- Yard Waste Season Extended to December 15th
- New Annual Electronic Waste Home Collection

WASTE MANAGEMENT FINAL COLLECTION DAY AND REMOVAL OF CARTS

- Your waste management and yard waste service with Waste Management will end on the final collection day in March.
- Leave all Waste Management carts at the curb after your final collection day for refuse and yard waste.
- You have a **Waste Management Yard Waste Cart** leave it at the curb on your final collection day.
- Waste Management will remove your carts within 72 hours of the final collection.
- Report uncollected carts to Waste Management at 844.NEED.LRS or **April 2, 2020**

FINAL WASTE MANAGEMENT COLLECTION DAY

WEDNESDAY MARCH 25, 2020
THURSDAY MARCH 26, 2020
FRIDAY MARCH 27, 2020
MONDAY MARCH 30, 2020

LRS CART SELECTION, DELIVERY AND PROCESS

CHOOSE YOUR CART SIZES AND MATCHING SERVICE LEVELS BEFORE FEBRUARY 28, 2020

- Select your LRS program service level - Unlimited or Limited (Program details inside)
- Select your preferred cart type, size and quantity
 - Refuse Cart - Required
 - Recycling Cart - Only offered with Refuse Cart and no additional charge
 - Yard Waste and Organic Cart - Optional additional service
- Order or register your selections (please submit your request online any time before February 28th)
 - At LRSrecycles.com/CamptonTownship
 - Click on Cart Selection and Mail Preferences
 - Online requests due by Feb. 28, 2020

You may also call LRS Customer Service anytime between the hours of 9AM and 6PM, Monday through Friday at 844.NEED.LRS (844.633.3377) to place your order. **Requests may be submitted after February 28th online or by calling LRS Customer Service however, you may not receive the carts you requested prior to the start of service on April 1, 2020.**

If you do not make a selection, your subscription service level and corresponding carts with Waste Management will automatically be assigned and delivered to your home. LRS recommends you submit a request to ensure you receive the service and carts you would prefer and avoid the cart exchange fee.

A \$30.00 Cart Exchange Fee will apply for requests submitted after March 31, 2020.

Front

CAMPTON TOWNSHIP WASTE & RECYCLING PROVIDER UPDATE

CAMPTONTOWNSHIP@LRSRECYCLES.COM | 844.NEED.LRS
LRSRECYCLES.COM/CAMPTONTOWNSHIP

Back

CAMPTON TOWNSHIP

REFUSE COLLECTION AND BIN SERVICE OPTIONS

No a subscriber (at least one of these service options, also see eligible to receive yard waste and bulky items):

- Unlimited Service with 35-gallon Refuse Cart - \$14.50/month
- Limited Service with 35-gallon Refuse Cart - \$16.50/month
- Unlimited Service with 95-gallon Refuse Cart - \$19.50/month

ADDITIONAL COLLECTION GUIDELINES

YARD WASTE AND ORGANICS COLLECTION

NON-SUBSCRIBER YARD WASTE AND ORGANICS PROGRAM

SUBSCRIBER YARD WASTE AND ORGANICS PROGRAM

TOWN'S SERVICE

DELIVERIES AND SPECIALS

WEEKLY WASTE & RECYCLING COLLECTION SCHEDULE

WASTE MANAGEMENT

WASTE MANAGEMENT

III. PROGRAM EDUCATION (CONTINUED)

PROGRAM EDUCATION RESOURCES AND TOOLS (CONTINUED)

River Forest Custom Web Page

The Village will also have the option for an LRS River Forest program web page. While the Village currently has one this will be another option available for no additional charge. Additional tools and resources will be available through this web page including:

- Comprehensive Program Description
- River Forest Program Brochure (downloadable and printable version)
- Designated Customer Care email address
- Recycling information and resources
- LRS Newsletter covering current industry related topics
- LRS Social Links currently including Facebook, Twitter, LinkedIn/Promotes education
- Quick Links to submit a request for special collections
- Webpage Pop Up Notifications specific to services
- On-line chat with our customer experience team

Examples of our custom residential webpages can be found online at LRSrecycles.com/Residential.

LRS 844-NEED-LRS

HOME BUSINESS RESIDENTIAL SERVICES ABOUT COMMUNICATIONS REQUEST QUOTE CONTACT PAY BILL

CAMPTON TOWNSHIP
Home > Campton Township

CAMPTON TOWNSHIP REFUSE, RECYCLING, YARD WASTE COLLECTION PROGRAM

As of April 1, 2019, Campton Township Solid Waste Disposal District (CTSWDD) awarded a five (5) year agreement to Lakeshore Recycling Systems (LRS) as the new Refuse, Recycling, Yard Waste and Organics Service Provider for Campton Township households.

LRS is a privately owned company headquartered in Morton Grove, Illinois with locations throughout Illinois and Wisconsin. LRS is the largest privately-held waste service hauling company in Illinois and has provided services throughout northern IL for nearly 20 years.

2021 CAMPTON TOWNSHIP ELECTRONIC WASTE EVENT WILL BE JUNE 21-25.

Requests will be accepted beginning May 1st through June 15th and will not be accepted after this time.

E-WASTE COLLECTION REQUEST

CONTACT CUSTOMER SUPPORT

CAMPTON TOWNSHIP CART EXCHANGE

Click below to select your service level, cart size or request an additional cart.

Click Here

CLICK BELOW FOR SERVICE OPTIONS

- + REFUSE (GARBAGE) COLLECTION- PROGRAM OPTIONS
- + ADDITIONAL REFUSE GUIDELINES
- + RECYCLING COLLECTION
- + ADDITIONAL RECYCLE GUIDELINES
- + YARD WASTE AND ORGANICS COLLECTION
- + ADDITIONAL YARD WASTE AND ORGANICS GUIDELINES
- + SERVICE STICKERS

III. PROGRAM EDUCATION (CONTINUED)

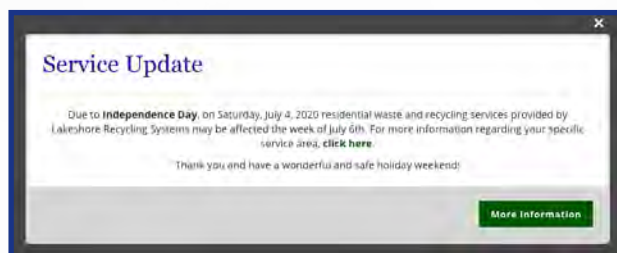
PROGRAM EDUCATION RESOURCES AND TOOLS (CONTINUED)

Online Tools and Resources

LRS Website Notification Pop-Up's

LRS offers various communications for our customers to keep well-informed of holiday service day changes and weather related service issues or postponed services.

Our LRS Notifications are another resource for customers who may simply want to know if their service day is impacted due to a holiday or if a major snow storm or blizzard may impact when their materials will be collected. As soon as a customer is on the LRS website, they will see the notification.

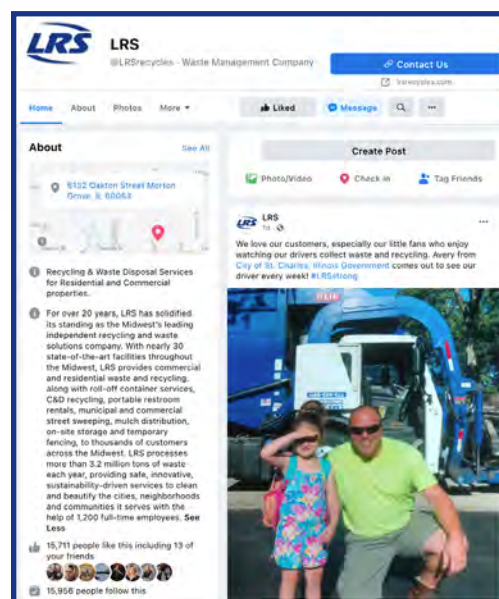


LRS Facebook Page

LRS provides community specific information on our Facebook Page. This is another well received method of communication as customers of every kind are using this social media tool. As with any social media page, customers are able to post questions and send messages instantly to one of our customer experience representatives. Questions and inquiries are responded to promptly and thoroughly!

LRS Twitter Page

Similar to Facebook, LRS provides shortened community specific snippets on our Twitter Page. This is a well received method of communication, especially with our construction customers, as pictures are the primary focus and it allows for a quick turnaround response.



Online Chat

LRS offers multiple methods for our customers to communicate with our team. Customers love that they can get right through to us and always receive a thorough and friendly response. LRS Online Chat offers our valued customers the opportunity to immediately hear from one of our customer experience representatives without having to place a call.

Email specific for Village of River Forest Residential Customers

LRS will provide a designated customer service e-mail address specific for Village of River Forest residents and businesses. Customers may submit any question or request and know they will be thoroughly and promptly responded to by the LRS team.

LRS also has a general email mailbox for customers located on our Homepage

This is also monitored by our Customer Experience Representatives and responded to promptly. The customer simply inputs their name, address, phone number and email (if applicable) and the question or issue, then clicks on send. Customers are usually responded to within the hour depending on the time of day the issue was submitted.

III. PROGRAM EDUCATION (CONTINUED)

PROGRAM EDUCATION RESOURCES AND TOOLS (CONTINUED)

Online Tools and Resources (continued)

Request a Quote

Request a Quote is a link a customer can hover over that is available through our LRS website is a simple way for customers to receive a quote for various services. Customers who simply want to know the rate for an open-top container (dumpster) for construction or clean-out projects, a portable restroom for an event or a commercial business looking to establish recycling and/or waste services. It can all be done online through our Request a Quote link on our webpage.

Improperly Prepared Materials – Sorry Tag

LRS will always take the friendliest approach to notifying residents if there is an issue with the materials placed out for collection.

We take extra steps to communicate with residents in order to prevent miscommunication or a misunderstanding, with a phone call or e-mail, if the customer has provided this contact information.

Residents who place improperly prepared or unaccepted material out for collection will be notified with a tag that indicates the reason the material was not removed. The tag provides various scenarios for the driver to check or a blank section for the driver to write in reason. It also includes our customer service contact information. The following is an example of a “Sorry” tag our driver may use to communicate with the resident.



Recycling Cart Imprint/Sticker

In a coordinated effort with the Illinois Recycling Task Force, we have updated all of our documentation to meet the criteria for accepted curbside recyclables. The following is created in the form of a weather proof sticker and affixed to carts used for recycling to help educate residents. This is also made available for download/print on our website.



III. PROGRAM EDUCATION (CONTINUED)

CUSTOMER SERVICE

We place the highest value on customer experience and our success would not be possible without it. Our customer service department is staffed for growth with industry veterans in all departments of our company. Led by our Customer Experience Director, our customer service representatives are continuously undergoing training on providing exceptional service.

As noted throughout this proposal, we utilize many resources to ensure customers are able to communicate with us in convenient ways. We make it a point to ensure customers that call in to speak with a customer service representative are not on hold for long periods of time and also present multiple methods they can communicate with us. Residents are always able to reach us and we also quickly respond. This has been a key component of our success and our customer satisfaction.



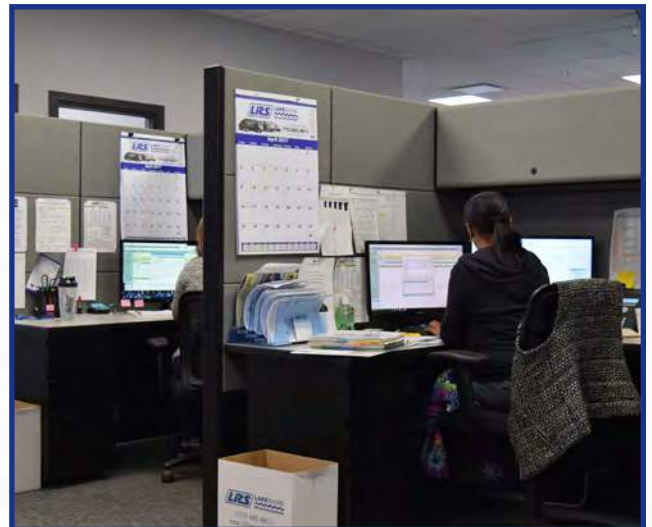
Our team of professionals diligently handle each call, email or online chat inquiry and ensure they are properly handled within 24 hours. Additionally, we house several bilingual customer service representatives to assist with all customers. All calls are tracked and reviewed by a Customer Experience Manager on a daily basis. We truly value all aspects of customer service and our experience with communities similar to the Village of River Forest will prove to be another value for residents.

Customer Service Day-to-Day

- Hours of Operation: 7:00 am-6:00 pm (Monday-Friday); 7:00 am-1:00 pm (Saturday)
- Center Location: Local Customer Service Center
- Phone Number: 844.NEED.LRS

Procedures for handling complaints, missed pickups and other customer calls

Residents may call our Customer Service Center. Customers can also submit inquiries through a dedicated link and email that will be set up on our website. Concerns will be addressed immediately by one of our experienced Customer Service Representatives (CSRs). Should a call need to be escalated, one of our experienced managers will be available to help. Our program provides a dedicated municipal staff including a Municipal Coordinator, a Municipal Manager and two Customer Service Managers as well as Operations Managers. All matters will be responded to and/or handled within 24-hours.



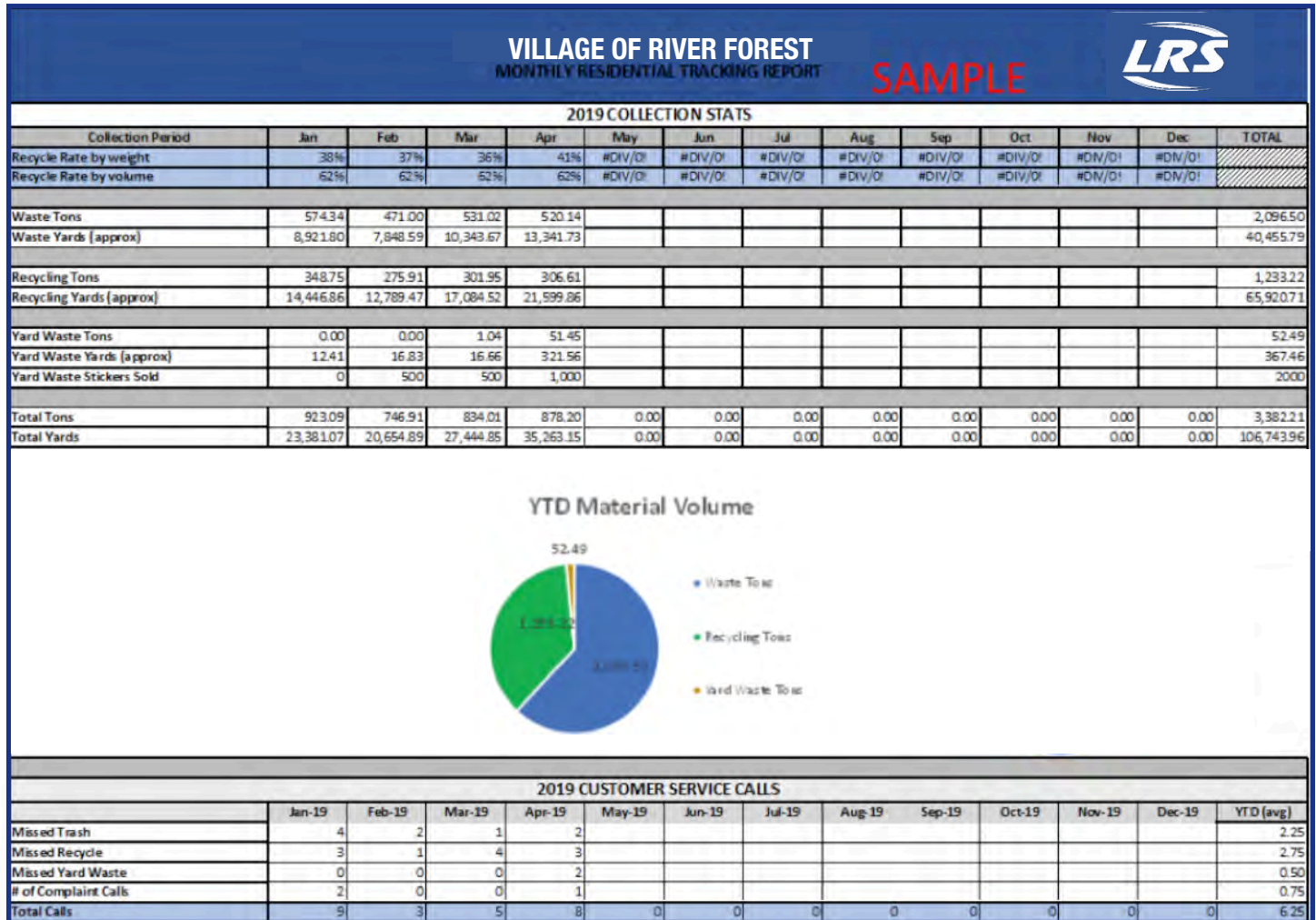
Missed pickups

Residents can report missed pickups by calling our Customer Service Center. One of our experienced Customer Service Representatives will collect detailed information about the missed pickup, properly document the information and then schedule a recovery pickup. Missed pickup recovery will be dispatched; a recovery pickup will occur the same day or the following day (depending on the time of day the call is received). If the call is received late Friday, the recovery will occur on the following Monday.

IV. REPORTING AND DATA

REPORTING AND DATA

LRS will prepare and submit a monthly report to the Village. The following provides an example of one of our custom reports.



IV. REPORTING AND DATA (CONTINUED)

SAFETY MANAGEMENT

Beginning with our executive management, our entire management team and staff are continuously being trained on safety and proper material management. Our Operation and Safety management hold daily, weekly and monthly meetings where material and overall safety are covered on a regular basis. We ensure safety is a number one priority and always on the forefront of our service programs. In addition, we've committed to safely managing materials by partnering with proven and renowned hazardous waste service providers to properly manage, dispose or recycle household hazardous waste materials, collected from the home or at events.



Our Vice President of Risk Management has been asked to speak to the largest audience of waste service providers in the country this year at the Waste Expo held in Las Vegas, NV. In addition to the 2018 Overall Safety Award from SWANA highlighted in the Awards section of this proposal, in 2019, SWANA also recognized our Communication, Education and Marketing Division. This SWANA award recognizes the exemplary actions in education and our extensive communication outreach with our safety program and strong safety culture. LRS has become a model within the industry when it comes to the safety and health of our employees and also, the general public.

Should an incident involving one of our vehicles or staff occur, our Municipal Manager or Operations Manager will immediately notify the designated program liaison by phone and email, if needed. Our operation team has additional resources with a fleet of street sweepers to assist with any type of clean up that may benefit from a sweep as well as emergency response resources.

The following indicates some of our standard safety practices, resources and tools:

- **Employee Injury and Illness Prevention**
 - Live Safety Initiative
 - Using data and analytics to predictively identify emphasis areas
 - Route audits to help identify unsafe stops
 - Updated Safety Manual, Driver Guidebook and Employee Safety User-manual (working copy for front-line facility workers)
- **Vehicle Accident and Property Damage Prevention**
 - Use of 3rd eye and DriveCam – Installed on all solid waste and recycling vehicles
 - Continuous recording benefits for safety, training, missed collection verification, law enforcement
 - Smith System – Proven and Renowned driving system
 - 9 FireRover units deployed over 5 sites for early detection and suppression, including 2 units for Fleet oversight
 - Site specific training for fire-brigades and emergency response
 - Collaboration with all corresponding FD to ensure site knowledge and enhance SOP for emergency response

SAFETY CULTURE

LRS has a vital interest in maintaining safe and efficient working conditions for its employees and ensuring that all company vehicles and equipment are properly maintained and operated. Our current and ongoing safety success has provided us with a workers compensation experience modification rate which is significantly below the average for the waste and recycling industry.

In addition to the expansion of Customer Service, LRS expanded the company safety program for internal operations, adding a team of experienced individuals to assist our Safety Director with problem resolutions and providing preemptive processes to avoid or stabilize potential issues that may arise.

IV. REPORTING AND DATA (CONTINUED)

COLLECTION VEHICLES

River Forest will continue being serviced by the custom Roy Strom trucks designed specifically to service River Forest. LRS will rebrand the trucks overtime beginning with decals on the sides of the current Roy Strom trucks.

3rd Eye Recording Equipment

Each solid waste and recycle truck is fitted with video recording equipment both inside and outside of the vehicle. Cameras record for a minimum of 20' as well as audio. This system provides significant benefits for safety, service, law enforcement and productivity.

Many of the LRS vehicles are fitted with a net that surrounds the carts when they are tipped into the bucket to empty them. This is both a safety feature as well as a method of preventing loose materials from flying out of the cart in the process.

LRS is currently exploring options for electric vehicles as opposed to adding more to our CNG fleet. Electric vehicles are proving to be more environmentally sustainable with a reduced carbon foot print.



3rd EYE Benefits:

Tool for coaching and mentoring on Best Practices and Standard Operating Procedures

'Real life' in-house examples for training videos used in safety meetings

Provides verification of missed collection calls

Incident review for law enforcement/insurance



V. RIVER FOREST PROPOSAL SUMMARY

SUMMARY OF SERVICES OFFERED

2022 Rate Freeze: \$213,000 savings over 5 years

- Annual Adjustment during contract years 2-5 with a 3.00% increase

LRS Education Campaign

- Year 1 - Semi-annual informational mailer
- Year 1 - River Forest custom informational video
- Year 1 - Household Hazardous and Electronic Waste postcard event reminder
- Year 1 - Food scrap compost education/marketing mailer
- Year 2 through 5 - Informational mailer
- Year 2 through 5 - HHW and E-Waste postcard mailer

Green Initiatives

- Two Household Hazardous Waste (HHW) Home Collection events per year
- Two Electronic Recycling (E-Waste) Home Collection events per year
- Finished Compost delivered to Public Works for no charge
- Three sizes of compost carts: \$95,000 savings over 5 years
 - 35 Gallon - (38% savings)
 - 64 Gallon - (28% savings)
 - 96 Gallon - (19% savings)

Service Quality

- 99% Collected or recovered within 24 hours
- Dedicated LRS Operations Supervisor

In summary, we understand River Forest needs and desires to include timely and best-in-class services combined with the most environmentally sustainable and convenient service options. Our proposal for the River Forest community includes all of the desired services and aligns well with the Village's environmental goals and service infrastructure required for this affluent community. LRS is committed to continuous improvement and superior best-practices for the River Forest community.



Village of River Forest

Village Administrator's Office

400 Park Avenue
River Forest, IL 60305
Tel: 708-366-8500

MEMORANDUM

Date: March 23, 2022

To: Catherine Adduci, Village President
Village Board of Trustees

From: Brian Murphy, Village Administrator

Subj: Discussion Regarding Proposed Amendments to the Village's Ethics Ordinances

Issue: The Village Board of Trustees will discuss proposed amendments to the Village's Ethics Ordinance at its April 11, 2022, regular meeting. These amendments have been reviewed and are recommended by the River Forest Local Ethics Commission. Peggy Daley, Chair of the Local Ethics Commission, has been invited to the April 11 Board Meeting.

Analysis: Chapter 1-23 of the Village Code sets ethics requirements for elected and appointed officials and employees. The ethics ordinance also creates the Local Ethics Commission, with three members, which is responsible for reviewing and acting on complaints regarding certain ethics ordinance violations. The Village President and Board of Trustees are responsible for reviewing and acting on other types of ethics ordinance violations. The ethics ordinance was last substantially amended in 2010, when ethical standards for elected officials and appointed officers were added in Section 1-23-3-1, except that in 2020 the ordinance was amended to require that all commission appointees file statements of economic interest with the Cook County Clerk.

In the fall of 2021, the Commission began a review of the ethics ordinance and discussed potential improvements to it. Over the course of several meetings, in conjunction with Village staff and the Village Attorney, the Commission prepared an amended ethics ordinance. On March 9, 2022, the Commission voted to recommend that the Village President and Board of Trustees adopt the attached ordinance making the Commission's recommended amendments. The substantive changes proposed by the Commission include the following:

1. Expanding the scope of the ethics ordinance to include Village contractors.
2. In Section 1-23-1, adding a preamble expressing the Village's intent that its ethics ordinance is meant to meet or exceed ethics requirements in State and Federal laws, and listing significant State ethics laws.

3. In Section 1-23-2, expanding the scope of prohibited sources to include lobbyists and agents, spouses and immediate family members of prohibited sources.
4. In Section 1-23-3, changing the standard for prohibited political activities from “intentionally” to “knowingly.”
5. In Section 1-23-4, expanding the scope of the gift ban to immediate family members of Village covered individuals.
6. In Section 1-23-5, expanding the scope of conflict of interests to include financial interests of immediate family members and an anti-nepotism clause.
7. In Section 1-23-6, adding a duty to report violations of the ethics ordinance.
8. In Section 1-23-8:
 - a. Allowing the Commission to consider anonymous complaints.
 - b. Requiring the Commission to keep complaints confidential to the extent permitted by law until and unless the Commission determines that the complaint is supported by sufficient evidence and there are reasonable grounds to establish a violation of the ordinance.
 - c. Adding a new “screening” review step for complaints received by the Commission, with a list of potential dismissal criteria.
9. In Section 1-23-9, allowing the Village Board to bar a contractor who violates the ethics ordinance.

Recommendation: Board Direction on the proposed recommendations is requested.

Attachment(s): Ordinance

CHAPTER 23 ETHICS

SECTION:

~~1-23~~**21-1: Preamble**

~~1-23~~**2-2: Definitions**

~~1-23~~**23: Prohibited Political Activities**

~~1-23~~**34: Gift Ban**

~~1-23~~**3-15: Ethical Standards** ~~For Elected And Appointed Officers~~

~~1-23~~**46: Duty to Report**

~~1-23~~**7: Ethics Advisor**

~~1-23~~**58: Ethics Commission**

~~1-23~~**69: Penalties**

~~1-23~~**1-23-1: PREAMBLE AND OTHER LAWS**

The purpose of this Chapter is to establish a code of ethical conduct for all “Village covered individuals” and “contractors,” as defined in Section 1-23-2 below. The requirements of this Chapter are intended to meet or exceed the ethics requirements imposed in State or Federal law on Village covered individuals and contractors. To the extent State or Federal law, or another Village ordinance, policy or requirement, imposes stricter ethical standards than in this Chapter, the strictest standards shall apply. Additional ethics requirements applicable to Village covered individuals and / or contractors, as the case may be, are imposed in the following laws, among others:

- A. Illinois Governmental Ethics Act, 5 ILCS 420/1-101, et seq., as amended;
- B. Illinois State Officials and employees Ethics Act, 5 ILCS 430/1-1, et seq., as amended;
- C. Illinois Election Code, 10 ILCS 5/1-1, et seq., as amended;
- D. Illinois Lobbyist Registration Act, 25 ILCS 170/1, et seq.
- E. Illinois Public officer Prohibited Activities Act, 50 ILCS 105/0.01, et seq., as amended;
- F. Illinois Public officer Simultaneous Tenure Act, 50 ILCS 110/0.01, et seq., as amended;
- G. Illinois Local Government Employees Political Rights Act, 50 ILCS 135/1, et seq., as amended;
- H. Illinois Municipal Code, 65 ILCS 5/1-1-1, et seq., as amended;
- I. Illinois Liquor Control Act, 235 ILCS 5/1-1, et seq., as amended; and
- J. Illinois Criminal Code, 720 ILCS 5/1-1, et seq., as amended.

1-23-2: DEFINITIONS:

For purposes of this Chapter, the following terms shall be given these definitions, whether or not capitalized herein:

CAMPAIGN FOR ELECTIVE OFFICE: Any activity in furtherance of an effort to influence the selection, nomination, election, or appointment of any individual to any federal, state, or local public office or office in a political organization, or the selection, nomination, or election of presidential or vice presidential electors, but does not include activities: a) relating to the support or opposition of any executive, legislative, or administrative action, b) relating to collective bargaining, or c) that are otherwise in furtherance of the ~~person's~~person's official duties.

CANDIDATE: A person who has filed nominating papers or petitions for nomination or election to an elected Village office, or who has been appointed to fill a vacancy in nomination, and who remains eligible for placement on the ballot at a regular election for such office, as defined in Section 9-1.3 of the ~~election code~~Illinois Election Code, 10 ILCS 5/9-1.3, as amended.

COLLECTIVE BARGAINING: Has the same meaning as that term is defined in Section 3 of the Illinois Public Labor Relations Act, 5 ILCS 315/3, as amended.

COMPENSATED TIME: Means, with respect to an employee, any time worked by or credited to the employee that counts toward any minimum work time requirement imposed as a condition of his or her employment, but for purposes of this chapter, does not include any designated holidays, vacation periods, personal time, compensatory time off or any period when the employee is on a leave of absence. With respect to ~~officers or employees~~Village covered individuals whose hours are not fixed, "compensated time" includes any period ~~of time~~ when the ~~officer~~person is on premises under the control of the employer ~~and any other time~~or when the ~~officer or employee~~person is executing his or her official duties, regardless of location.

COMPENSATORY TIME OFF: Authorized time off earned by or awarded to an employee to compensate in whole or in part for time worked ~~in excess of~~more than the minimum work time required of that employee as a condition of his or her employment.

CONTRACTOR: Means a contractor, sub-contractor or any person or entity doing, or seeking to do, business with the Village.

CONTRIBUTION: Has the same meaning as that term is defined in Section 9-1.4 of the ~~election code~~Illinois Election Code, 10 ILCS 5/9-1.4, as amended.

EMPLOYEE: A person employed by the Village of River Forest, whether on a full time or part time basis or pursuant to a contract, whose official duties are subject to the direction

and control of ~~an employer~~the Village with regard to the material details of how the work is to be performed, but does not include an independent contractor.

EMPLOYER: The Village of River Forest.

GIFT: Any gratuity, discount, entertainment, hospitality, loan, forbearance, or other tangible or intangible item having monetary value including, but not limited to, cash, food and drink, tickets, travel expenses and honoraria for speaking engagements related to or attributable to ~~government~~the Village covered individual's employment or ~~the official position~~work on behalf of an officerthe Village.

IMMEDIATE FAMILY MEMBER: Any individual's spouse, domestic partner, civil union partner, parent, step-parent, child, step-child, sibling, step-sibling, dependent, or employee.any family member living in the same household as such individual, including a fiancé or fiancée.

LEAVE OF ABSENCE: Any period during which an employee does not receive: a) compensation for employment, b) service credit towards pension benefits, and c) health insurance benefits paid for by the employer.

OFFICER: A person who holds, by election or appointment, an office created by statute or ordinance, regardless of whether the officer is compensated for service in his or her official capacity.

OFFICIAL DUTIES: Actions performed that are either required or authorized as part of an individual's position to effectuate the assignments of that position.

POLITICAL ACTIVITY: Any activity in support of or in connection with any campaign for elective office, question of public policy or any political organization, but does not include activities: a) ~~relating to the support or opposition of any~~in furtherance of the person's "official duties" such as work associated with executive, legislative, or administrative action, ~~or~~ b) relating to collective bargaining, Political activity as defined herein shall not include any activities which the Village is precluded from regulating under the United States Constitution, the Constitution of the State of Illinois, Federal law or c) ~~that are otherwise in furtherance of the person's official duties.~~State law.

POLITICAL ORGANIZATION: A party, committee, association, fund, or other organization (whether or not incorporated) that is required to file a statement of organization with the State Board of Elections or a County Clerk under Section 9-3 of the ~~election code~~Illinois Election Code, 10 ILCS 5/9-3, as amended, but only with regard to those activities that require filing with the State Board of Elections or a County Clerk.

PROHIBITED POLITICAL ACTIVITY:

A. Preparing for, organizing, or participating in any political meeting, political rally, political demonstration, or other political event.

B. Soliciting contributions, including, but not limited to, the purchase of, selling, distributing, or receiving payment for tickets for any political fundraiser, political meeting, or other political event.

C. Soliciting, planning the solicitation of, or preparing any document or report regarding anything of value intended as a campaign contribution.

D. Planning, conducting, or participating in a public opinion poll in connection with a campaign for elective office or on behalf of a political organization for political purposes or for or against any referendum question.

E. Surveying or gathering information from potential or actual voters in an election to determine probable vote outcome in connection with a campaign for elective office or on behalf of a political organization for political purposes or for or against any referendum question.

F. Assisting at the polls on election day on behalf of any political organization or candidate for elective office or for or against any referendum question.

G. Soliciting votes on behalf of a candidate for elective office or a political organization or for or against any referendum question or helping in an effort to get voters to the polls.

H. Initiating for circulation, preparing, circulating, reviewing, or filing any petition on behalf of a candidate for elective office or for or against any referendum question.

I. Making contributions on behalf of any candidate for elective office in that capacity or in connection with a campaign for elective office.

J. Preparing or reviewing responses to candidate questionnaires: in connection with a campaign for elective office or on behalf of a political organization for political purposes.

K. Distributing, preparing for distribution, or mailing campaign literature, campaign signs, or other campaign material on behalf of any candidate for elective office or for or against any referendum question.

L. Campaigning for any elective office or for or against any referendum question.

M. Managing or working on a campaign for elective office or for or against any referendum question.

N. Serving as a delegate, alternate, or proxy to a political party convention.

O. Participating in any recount or challenge to the outcome of any election.

PROHIBITED SOURCE: Any person or entity who:

A. Is seeking official action from the Village: 1) by an officer board or commission appointment, or 2) by an employee, or by the officer or another employee directing that employee;

B. Does business or seeks to do business: ~~1) with the officer or 2) with an employee, or with the officer or another employee directing that employee;~~ Village;

C. Conducts Village activities ~~regulated: 1) by the officer or 2) by an employee, or by the officer or another employee directing that employee; or~~ with a Village covered individual;

D. Has interests that may be substantially affected by the performance or nonperformance of the official duties of ~~the officer or employee. (Ord. 3074, 5-24-2004)~~ a Village covered individual;

E. Is registered or required to be registered with the Illinois Secretary of State under the Illinois Lobbyist Registration Act, 25 ILCS 170/1, et seq., as amended, except that an entity not otherwise a prohibited source does not become a prohibited source merely because a registered lobbyist is one of its members or serves on its board of directors; or

F. Is an agent of, a spouse of, or an immediate family member who is living with a "prohibited source."

VILLAGE BOARD MEMBERS AND COMMISSIONERS: Means each of the Village President, Village Clerk, members of the Board of Trustees, members of the board of the Village and members of the commissions of the Village.

VILLAGE COVERED INDIVIDUAL: Means each of the Village Board members and commissioners, appointed officers, commission members, volunteers and employees of the Village.

1-23-~~23~~: PROHIBITED POLITICAL ACTIVITIES:

A. Village ~~employees~~ covered individuals and contractors shall not ~~intentionally~~ knowingly perform any prohibited political activity during any time where they are being compensated ~~time by the Village~~. Except as noted herein, Village ~~employees~~ covered individuals and contractors shall not ~~intentionally~~ knowingly use any Village property or resources by engaging in any prohibited political activity. ~~Except as noted herein, village officers shall not intentionally use any village property or resources for any campaign for elective office.~~

1- Exceptions:

a

1. A Village employee may use a Village vehicle designated for his/her unrestricted full time use for any purpose while not on compensated time, and

b

2. A Village officer may use any room for a political campaign which room is available for use by the general public.

B. At no time shall any ~~officer~~Village covered individual or ~~village employee~~intentionally contractor knowingly use the services of any ~~village employee~~other Village covered individual or contractor, by requiring that ~~village employee~~person to perform any prohibited political activity: 1) as part of that ~~employee's village~~person's Village work or duties, 2) as a condition of Village employment or doing business with the Village, or 3) during any compensated time.

~~C. A village employee~~

C. Village covered individuals and contractors shall not be required at any time to participate in any prohibited political activity in consideration for ~~that village employee~~ being awarded any business with the Village, additional compensation or any employee benefit.

D. A Village ~~employee~~covered individual shall not be awarded any additional compensation or employee benefit in consideration for the ~~village employee's~~person's participation in any prohibited political activity.

E. Nothing in this Section prohibits activities that are otherwise appropriate for a Village ~~employee~~covered individual to engage in as a part of his or her official Village employment, duties or activities that are undertaken by a Village ~~employee~~covered individual on a voluntary basis as permitted by law -, including, but not limited to, pursuant to the Illinois Local Government Political Rights Act, 50 ILCS 135/1, et seq., as amended.

F. No person either: 1) in a position that is subject to recognized merit principles of public employment, or 2) in a position the salary for which is paid in whole or in part by Federal funds and that is subject to the Federal standards for a merit system of personnel administration applicable to grant in aid programs, shall be denied or deprived of Village employment or tenure solely because he or she is a member or an officer of a political committee, of a political party, or of a political organization or club. ~~(Ord. 3074, 5-24-2004)~~

1-23-34: GIFT BAN:

A. Solicitation Or Acceptance Of Gifts: Except as set forth in Subsection 1-23-4.B. of this Section, no ~~officer or employee~~Village covered individual, and no ~~spouse of or~~ immediate family member living with any officer or employee of a Village covered individual (collectively ~~referred to herein as "the "recipients";~~), shall ~~intentionally~~knowingly solicit or accept any gift from any ~~"prohibited source", as defined herein~~, or which is otherwise prohibited by law or ordinance. No prohibited source shall ~~intentionally~~knowingly offer or make a gift that violates this Section.

B. Exceptions: Subsection 1-23-4.A. of this Section is not applicable to the following:

1. Opportunities, benefits, and services that are available on the same conditions as for the general public.

2. Anything for which the ~~officer or employee,~~Village covered individual or his or her spouse or immediate family member, pays the fair market value.

3. Any: a) contribution that is lawfully made under the Election Code or b) activities associated with a fundraising event in support of a political organization or candidate.

4. Educational materials ~~and missions.~~

5. ~~Travel~~ Reasonable expenses ~~for a meeting to discuss business associated with travel in furtherance of official duties~~

6. A gift from a relative, meaning those people related to the individual as father, mother, son, daughter, brother, sister, uncle, aunt, great aunt, great uncle, first cousin, nephew, niece, husband, wife, grandfather, grandmother, grandson, granddaughter, father-in-law, mother-in-law, son-in-law, daughter-in-law, brother-in-law, sister-in-law, stepfather, stepmother, stepson, stepdaughter, stepbrother, stepsister, half-brother, half-sister, and including the father, mother, grandfather, or grandmother of the individual's spouse and the individual's ~~fiancee~~fiancé or ~~fiancee~~fiancée.

7. Anything provided by an individual on the basis of a personal friendship unless the recipient has reason to believe that, under the circumstances, the gift was provided because of the ~~official position or employment of~~Village covered individual's association with the ~~recipient~~Village or ~~his or her spouse or their~~ immediate family ~~member~~members association with the Village and not because of the personal friendship. In determining whether a gift is provided on the basis of personal friendship, the recipient shall consider the circumstances under which the gift was offered, such as: a) the history of the relationship between the individual giving the gift and the recipient of the gift, including any previous exchange of gifts between those individuals; b) whether to the actual knowledge of the recipient the individual who gave the gift personally paid for the gift or sought a tax deduction or business reimbursement for the gift; and c) whether to the actual knowledge of the recipient the individual who gave the gift also at the same time gave the same or similar gifts to other ~~officers or employees~~Village covered individuals, or their spouses or immediate family members.

8. Food or refreshments not exceeding seventy-five dollars per person in value on a single calendar day; provided that the food or refreshments are: a) consumed on the premises from which they were purchased or prepared or b) catered. For the purposes of this Section, ~~"catered,"~~ means food or refreshments that are purchased ready to consume which are delivered by any means.

9. Food, refreshments, lodging, transportation, and other benefits resulting from outside business or employment activities (or outside activities that are not

connected to the official duties of ~~an officer or employee~~ the Village covered individual), if the benefits have not been offered or enhanced because of the official position or employment of the ~~officer or employee~~ Village covered individual, and are customarily provided to others in similar circumstances.

10. Intragovernmental and intergovernmental gifts. For the purpose of this ~~act~~, "Section, "intragovernmental gift" means any gift given to ~~an officer or employee~~ Village covered individual from another ~~officer or employee~~ Village covered individual and "intergovernmental gift" means any gift given to ~~an officer or employee~~ Village covered individual by an officer or employee of another governmental entity.

11. Bequests, inheritances, and other transfers at death.

12. Any item or items from any one prohibited source during any calendar year having a cumulative total value of less than one hundred dollars. Each of the exceptions listed in this Subsection 1-23-4.B. is mutually exclusive and independent of every other.

C. Disposition Of Gifts: ~~An officer or employee~~ A Village covered individual, his or her spouse or an immediate family member living with the ~~officer or employee~~ Village covered individual, does not violate this chapter if the recipient promptly takes reasonable action to return a gift from a prohibited source to its source or gives the gift or an amount equal to its value to an appropriate charity that is exempt from income taxation under Section 501(c)(3) of the Internal Revenue Code of 1986, as now or hereafter amended, renumbered, or succeeded. ~~{Ord. 3074, 5-24-2004}~~

1-23-3-15: ETHICAL STANDARDS FOR ELECTED AND APPOINTED OFFICERS:

A. Purpose And Application: The Village ~~of River Forest has adopted~~ adopts these ethical standards ~~for elected and appointed officers (hereinafter referred to in this section as the "ethical standards")~~ to assure public confidence in the integrity of local government and its effective and fair operation. ~~This section shall apply to all "officers" of the village as defined in this chapter and shall include, without limitation, the village president, members of the village board, and the members of all advisory boards and commissions of the village.~~

B. Policy Statement: The citizens and businesses of the Village are entitled to have fair, ethical and accountable local government ~~officers which in connection with Village covered individuals and contractors who~~ have earned the ~~public's~~ public's full confidence. In keeping with the ~~village's~~ Village's commitment to excellence, the effective functioning of democratic government requires that:

—1. Officers

1. Village covered individuals and contractors comply with the letter and spirit of the laws and policies affecting the operations of government and avoid even the appearance of impropriety;

2. ~~Officers~~ Village covered individuals and contractors be independent, impartial and fair in their judgment and actions;

3. ~~Officers~~ 3. Village covered individuals use public office for the public good, not for personal gain;

4. Public deliberations and processes are conducted by Village covered individuals transparently, unless legally entitled to be conducted in executive session, in an atmosphere of respect and civility; and

5. Public deliberations and processes are conducted by the Village Board members and commissioners free of abusive conduct and personal attacks that are unrelated to public business.

C. Ethical Standards: Pursuant to the above policy statement, and to assure public confidence in the integrity of local government and commitment to respect and civility in public discourse, ~~all officers shall comply with~~ the following: ethical standards are imposed:

1. Working For The Common Good: Recognizing that stewardship of the public interest must be their primary concern, ~~officers~~ Village covered individuals shall work for the common good of the people of the Village, shall work for the best interests of ~~River Forest~~ the Village and shall not for work on behalf of any private or personal interest, and they shall assure fair and equal treatment of all persons, claims and transactions coming before the Village ~~board, as well as various advisory boards and commissions.~~ Village covered individuals shall put forth an honest effort in the discharge of their official duties in a fiscally responsible manner.

2. Compliance With Laws: ~~Officers~~ Village covered individuals and contractors shall comply with the laws of the United States, the State of Illinois and the Village of River Forest in the performance of their public official duties. These laws include, without limitation: the United States and Illinois constitutions; the State and County laws and ordinances pertaining to conflicts of interest, gift bans, election campaign disclosures, employer responsibilities, and open processes of government; and local ordinances and policies.

3. Respect For Process: ~~Officers~~ Village Board members and commissioners shall perform their official duties in accordance with the processes and rules of order established by ~~the village board and the advisory boards and commissions of~~ the Village governing the deliberation of public policy issues, meaningful involvement of the public, and implementation of policy decisions of the Village Board by the Village staff.

4. Conduct Of Public Meetings: ~~Officers~~ Village covered individuals shall prepare themselves for public issues; listen courteously and attentively to all public discussions before the public body; and focus on the business at hand. ~~Officers~~ Village Board members and commissioners shall further refrain from interrupting other

speakers; making personal comments not germane to the business of the body; or otherwise interfering with the orderly conduct of meetings.

5. Sharing Of Relevant Information: ~~Officers~~Village Board members and commissioners shall publicly share substantive information that is relevant to a matter under consideration by ~~the public body~~their respective bodies, which may have been received from sources outside of the public decision making process.

6. Conflict Of Interest: In order to assure their independence and impartiality on behalf of the common good, ~~officers~~the Village covered individuals shall not use their official offices or positions to influence government decisions in which they currently have or are actively pursuing a financial interest or an organizational responsibility or personal relationship which may create a conflict of interest, or which give the appearance of a conflict of interest. As may be related to matters before them, ~~officers~~Village covered individuals shall disclose investments, interests in real property, sources of income, and gifts, including those held or received by their spouses; and they shall abstain from participating in deliberations and decision making where conflicts may exist.

No Village covered individual, or that person's immediate family members living with the Village covered individual, shall have a financial relationship or a controlling interest, whether directly or indirectly personally and/or through any business, corporation, LLC, partnership, or consulting or professional entity, in or be engaged in doing business with, any elected or appointed officer, contractor, employee or vendor of the Village of River Forest.

No Village covered individual shall have a financial or other personal interest, whether directly or indirectly, with any Village covered individual or contractor which is incompatible with the proper discharge of his or her official duties or work on behalf of the Village or that would tend to impair his or her independence of judgment.

No Village covered individual shall hire or recommend for employment with the Village, or with a contractor, any immediate family member of the Village covered individual.

Nothing herein shall limit any appointment power of the Village President otherwise conferred by the Village Code.

7. Confidential Information: ~~Officers~~Village covered individuals and contractors shall respect the confidentiality of information concerning the property, personnel or affairs of the Village. ~~Officers~~Village covered individuals and contractors shall neither disclose confidential information without proper legal authorization, nor use such information to advance their personal, financial or other private interests.

8. Use Of Public Resources: ~~Officers~~Village covered individuals shall be prohibited from using public resources not available to the public in general, such as Village staff time, equipment, supplies or facilities, for private gain or personal purposes.

9. Representation Of Private Interests: In keeping with their role as stewards of the public interest, ~~officers~~Village covered individuals and contractors shall not appear on behalf of the private interests of third parties before any board or commission of the Village on which they serve, and for purposes of this Subsection the Plan Commission, Zoning Board of Appeals, and Development Review Board shall be considered as one commission. This prohibition shall not prohibit a Village covered individual or contractor from appearing on their own behalf before any board or commission of the Village on which they serve.

10. Positive Workplace Environment: ~~Officers~~Village covered individuals shall support the maintenance of a positive and constructive workplace environment for Village staff and for citizens and businesses dealing with the Village. ~~Officers~~Village Board members and commissioners shall recognize their special role in dealings with Village staff to in no way create the perception of inappropriate direction to Village staff.

11. Policy Role Of ~~Officers:~~ ~~Officers~~Village covered individuals: Village covered individuals shall respect and adhere to the administrative structure of the Village as outlined ~~by this in the Village~~ Code. The Village ~~board~~President and Board of Trustees determines the policies of the Village with the advice, information and analysis provided by the Village's public, boards and commissions, and ~~village~~ staff. ~~Officers~~Village covered individuals shall not interfere with the administrative functions of the Village or the ~~professional~~official duties of the Village administrator, nor shall they impair the ability of Village staff to implement Village policy decisions.

12. Statement Of Economic Interest: All officers, including appointees to Village commissions, shall file a statement of economic interest with the Cook County Clerk with the information required by, and within the time required by, article 4A of the Illinois Governmental Ethics Act, 5 Illinois Compiled Statutes 420/4A, as amended.

D. Implementation: ~~The~~These ethical standards are intended to be self-enforcing and are most effective when ~~officers~~Village covered individuals and contractors are thoroughly familiar with and embrace the ethical standards. Therefore, the ethical standards shall be included in the regular orientations for all ~~officers~~Village covered individuals and contractors. Upon entering office, employment or service to the Village, as the case may be, each ~~officer~~Village covered individual shall sign a statement affirming they have read and understand the ethical standards-in this Chapter.

E. Enforcement: Unless the conduct in question also violates Federal, State, or County law, rules or regulations, or also violates other Sections of this Chapter or any other Chapter of this Code, the Village Board shall have the exclusive authority to enforce the ethical standards of this Section and impose penalties for violations thereof. Except as otherwise

provided by law, a violation of the ethical standards shall in no way be construed as a basis for challenging the validity of a decision rendered by the Village Board or any advisory board or commission of the Village. Members of the public are encouraged to bring violations of the ethical standards to the attention of the Village Board. Notwithstanding other provisions herein, enforcement under this Section may not be initiated more than 24 months after the conduct alleged in the complaint occurred.

F. Penalties: Penalties for violations of this Section shall be in the form of reprimand, formal censure or removal of an officer from an advisory board or commission of the Village. Further, the Village Board shall have the option of referring a violation of this Section to the Village Prosecutor for issuance of a citation in the Circuit Court of Cook County, in which case the Village Prosecutor shall seek a monetary fine pursuant to Section 1-23-~~69~~ of this Chapter. However, no penalty shall be imposed by the Village Board under this Section without first providing ~~an officer~~ the Village covered individual or contractor with reasonable notice of the charges and an opportunity to be heard before the Village Board. The penalties provided for in this Section shall be considered cumulative and shall in no way be construed as preventing the enforcement of any Federal, State or County law, ordinance, rule or regulation, or other Sections of this Chapter or any other Chapter of this code. ~~{Ord. 3352, 10-12-2010; amd. Ord. 3809, 5-26-2020}~~

1-23-46: DUTY TO REPORT:

This Section applies to Village covered individuals and contractors who do not have a duty to report violations of this Chapter under Federal law, State law or Village ordinance or policy. Village covered individuals and contractors who have a duty to report violations of this Chapter under Federal law, State law or another Village ordinance or policy shall not be required to comply with the duty to report in this Section and shall instead report violations of this Chapter as otherwise required.

Any Village covered individual or contractor with knowledge that a Village covered individual or contractor has violated a requirement of this Chapter has an obligation to report the violation to the Village Administrator (or the Village President if the Village Administrator is the alleged offender) within a reasonable time of obtaining knowledge of the violation, but in no case shall the time period for a report be longer than seventy-two hours.

1-23-7: ETHICS ADVISOR:

The Village Attorney shall serve as the ~~village's~~ Village's ethics advisor and, upon request, shall provide guidance to ~~the officers and employees of the village~~ Village covered individuals concerning the interpretation of and compliance with the provisions of this Chapter. ~~{Ord. 3074, 5-24-2004}~~

1-23-58: ETHICS COMMISSION:

A. ~~A.~~ There is hereby created a commission to be known as the Ethics Commission of River Forest. The Commission shall be comprised of a chairperson and two other members nominated by the Village President and approved by the Board of Trustees. All members shall be residents of the Village. No person shall be appointed as a member of the Commission who is ~~related, either by blood or an immediate family member of the Village President or by marriage up to the degree of first cousin, to any elected officer or Board member of the Village Trustees.~~ Initially, two commissioners shall serve ~~two-year~~ two-year terms, and the third commissioner shall serve a ~~one-year~~ one-year term. Thereafter, all commissioners shall be appointed to ~~two-year~~ two-year terms. Commissioners may be reappointed to serve subsequent terms. A quorum shall consist of two commissioners, and official action by the Commission shall require the affirmative vote of two members. ~~(Ord. 3596, 4-25-2016)~~

B. The Commission shall have the following powers and duties:

- ~~1.~~
 1. To consider complaints of alleged violations of duties imposed in Sections 1-23-3 and 1-23-4 of this Chapter.
 2. To promulgate procedures and rules governing the performance of its duties and the exercise of its powers.
 - ~~2. Upon receipt of a signed, written complaint, to~~
 3. The Commission is authorized to act upon the receipt of a written complaint alleging a violation of this Chapter, within the Commission's purview, by a Village covered individual or a contractor. Upon receipt of a written complaint, the Commission may, based upon its assessment of the validity of a written complaint, pursuant to the procedures below, investigate, conduct hearings and deliberations, issue recommendations for disciplinary actions, impose fines in accordance with Section 1-23-69 of this Chapter and refer violations of this Chapter within the Commission's purview to the appropriate attorney for prosecution. The commission shall act only upon the receipt of a signed, written complaint alleging a violation of this chapter and clearly identifying the complainant, and not upon its own initiative or an anonymous complaint.
 - ~~3.~~
 4. To receive information from the public pertaining to its investigations and to require additional information and documents from persons who may have violated the provisions of this Chapter.
 - ~~4.~~
 5. To compel the attendance of officers following from Village covered individuals and employees and to compel the contractors: production of books documents and other evidence, in both physical and papers pertinent to an investigation; electronic format; attendance at duly noticed hearings; and, response under oath to questions, in both written and oral format.
- It is the obligation of all ~~officers and employees of the village~~ Village covered individuals and contractors to cooperate with the commission during the course of its investigations. Failure or refusal to cooperate with requests by the Commission shall ~~constitute grounds for discipline or discharge.~~ be a violation of this Chapter.

~~—5.—~~

6. The powers and duties of the Commission are limited to matters clearly within the Commission's purview ~~of as set forth in~~ this Chapter.

C. 1. Complaints alleging a violation of this Chapter within the purview of the Commission shall be filed with the ~~ethics~~ Commission upon receipt by the Village, unless the complaint alleges facts which may, in the opinion of the Village Attorney (or the Village Administrator if the Village Attorney is the alleged offender), constitute a crime. If the complaint alleges facts which may constitute a crime, it shall first be referred to a law enforcement agency or the ~~state's~~State's Attorney and may later be ~~filed~~refiled with the Commission, at the request of the complainant, if the agency or ~~state's~~State's Attorney declines prosecution or fails to act within thirty days.

2. Within three business days after the receipt of a complaint

2. a. The Commission shall keep complaints confidential to the fullest extent permitted by law until and unless the Commission determines that the complaint is supported by sufficient evidence and the Commission determines there are reasonable grounds that the complaint establishes a violation of this Chapter within the Commission's purview. Prior to a determination by the Commission that a complaint is supported by sufficient evidence and there are reasonable grounds that the complaint establishes a violation of this Chapter within the Commission's purview, consideration of complaints by the Commission at a meeting shall be closed to the public to the extent authorized by the Open Meetings Act.

b. A copy of the complaint shall be provided to the Village Attorney, Village Administrator, Village President and Village Board of Trustees immediately upon its receipt by the Commission. The Village Administrator shall assign Village staff to support the Commission in the discharge of its duties under this Section.

c. Within a reasonable time after the receipt of a complaint, the Commission shall meet and conduct an initial review of the sufficiency of the complaint. The Commission may dismiss a complaint if any of the following criteria are met:

i. The complaint, on its face or as clarified, fails to state a violation of one of the laws or regulations within the Commission's purview.

ii. The complaint, on its face or as clarified, lacks sufficient factual detail, or is so speculative, conclusory or incoherent that the Commission cannot infer that a violation may have occurred or may be occurring.

iii. Based on all of the facts and information provided by the complainant, or publicly available information, the Commission cannot reasonably conclude that a violation has occurred.

iv. The Commission obtained credible information indicating that the allegations raised by the complainant are currently resolved.

v. The Commission determines that the complaint is moot or unripe.

vi. The Commission is currently investigating the same conduct in another complaint.

vii. Another reason provided by the Commission.

If the Commission dismisses a complaint it shall include the reasoning for the dismissal in the meeting minutes and in a written determination.

Notwithstanding any term in this Chapter to the contrary, the Commission may dismiss a complaint at any stage.

d. If the Commission determines that a complaint passes an initial review, the Commission shall send by certified mail, return receipt requested, a notice to the respondent that a complaint has been filed against him or her and a copy of the complaint. The Commission shall send by certified mail, return receipt requested, a confirmation of the receipt of the complaint to ~~the~~an identified complainant, within ~~three~~five business days after ~~receipt by the Commission; the Commission's determination that the complaint passed the initial review.~~ The notices to the respondent and ~~the~~an identified complainant shall also advise them of the date, time, and place of ~~the~~a Commission meeting to determine the sufficiency of the complaint and to establish whether ~~probable cause exists~~reasonable grounds exist to proceed. ~~A copy of the complaint shall be provided to the Village Attorney, Village Administrator, Village President and Village Trustees immediately upon its receipt by the Commission.~~

3. Within a reasonable time after sending notice of the complaint to respondent and an identified complainant, and upon not less than ~~fortyeight hours'~~forty-eight hours' public notice, the Commission shall meet to further review the sufficiency of the complaint and, if the complaint is ~~deemed~~supported by sufficient evidence and is deemed sufficient to allege a violation of this Chapter within the Commission's purview, to determine whether there ~~is probable cause~~are reasonable grounds to proceed, based on the evidence presented ~~by the complainant, to proceed. All complaints shall be treated as confidential until such time as the Commission determines that there is probable cause, to proceed. The meeting may be closed to the public to the extent authorized by the Open Meetings Act.~~ The Commission shall issue notice to ~~the~~an identified complainant and the respondent of the ~~commission's~~Commission's ruling

on the evidentiary sufficiency of the complaint and, if necessary, on probable cause whether there are reasonable grounds to proceed within seven~~seven~~fifteen business days after receiving the complaint.

In determining whether the complaint is support by sufficient evidence and establishes reasonable grounds for a violation of this Chapter within the purview of the Commission, the Commission may dismiss a complaint for any of the reasons in Section 1-23-8.C.2.c. above.

4. If the complaint is deemed to be supported by sufficient evidence to allege a violation of this Chapter within the Commission's purview and there is a determination of probable cause~~probable cause~~reasonable grounds to proceed, then the ~~commission's~~Commission shall issue notice to the ~~parties shall include~~respondent and an identified complainant including a hearing date scheduled within four weeks after the ~~complaint's~~complaint's receipt. Alternatively, the Commission may elect to notify in writing the attorney designated by the Corporate Authorities to prosecute such actions and request that the complaint be adjudicated judicially. If the complaint is deemed not sufficient to allege a violation or if there is no determination of probable cause~~probable cause~~reasonable grounds to proceed, then the Commission shall send by certified mail, return receipt requested, a notice to the ~~parties~~respondent and an identified complainant, of the decision to dismiss the complaint, and that notice shall be made public.

5. If the complaint is deemed sufficient to allege a violation of this Chapter within the Commission's purview and the Commission finds that reasonable grounds to proceed are established, then the Commission shall notify in writing the attorney designated by the Corporate Authorities to prosecute such actions and shall transmit to the attorney the complaint and all additional documents in the custody of the commission concerning the alleged violation.

6. On the scheduled date and upon at least ~~fortyeight hours'~~forty-eight hours' public notice of the meeting, the Commission shall conduct a hearing on the complaint and shall allow ~~both parties~~the respondent and an identified complainant the opportunity to present testimony and evidence. The hearing may be closed to the public ~~only~~ if authorized by the Open Meetings Act.

7. Within thirty days after the date the hearing or any recessed hearing is concluded, the Commission shall either: a) dismiss the complaint for any of the reasons in Section 1-23-8.C.2.c. above or b) issue a recommendation for discipline to the alleged violator and to the Village Administrator, or if the Village Administrator is the alleged violator, to the Village President, or impose a fine upon the violator, or both. The ~~particular~~ findings in the case, any recommendation for discipline, and any fine imposed shall not be confidential and shall be a matter of public information.

8. If the hearing was closed to the public, the respondent may file a written demand for a public hearing on the complaint within seven business days after the issuance

of the recommendation for discipline or imposition of a fine, or both. The filing of the demand shall stay the enforcement of the recommendation or fine. Within fourteen days after receiving the demand, the Commission shall conduct a public hearing on the complaint upon at least ~~fortyeight hours~~'forty-eight hours' public notice of the hearing and allow ~~both parties~~the respondent and an identified complainant the opportunity to present testimony and evidence. Within seven days thereafter, the Commission shall publicly issue a final recommendation to the alleged violator and to the Village President or Village Administrator, or impose a fine upon the violator, or both.

9. If a complaint is filed during the sixty days preceding the date of any election at which the respondent is a candidate, the Commission shall render its decision ~~as required under subsection C7 of this section~~ within seven days after the complaint is filed, and during the seven days preceding that election, the Commission shall render such decision before the date of that election, if possible.

10. The Commission may fine any person who ~~intentionally knowingly~~ violates any provision of this Chapter ~~within the Commission's purview~~ or who knowingly files a frivolous complaint alleging a violation of this Chapter ~~within the Commission's purview~~. The Commission may recommend ~~to the Village President and Board of Trustees~~ any appropriate discipline up to and including discharge ~~or removal of office~~ for any Village ~~employee covered individual~~ found in violation of this chapter or person filing a frivolous complaint. The recommendation of the Commission shall be deemed sufficient cause for discipline ~~or~~ discharge ~~or removal from office~~ without further proceedings by the Village, unless the offender is subject to the jurisdiction of the ~~police~~Board of Fire and ~~fire commission~~Police Commissioners or as otherwise required by a collective bargaining agreement or employment contract.

11. A complaint alleging ~~the~~ violation of this Chapter ~~within the Commission's purview~~ must be filed within ~~six~~twelve months after the ~~complainant knew or reasonably could have known of the~~ alleged violation. ~~(Ord. 3074, 5-24-2004)~~

1-23-~~69~~: PENALTIES:

- A. ~~—A.—~~ A person who ~~intentionally knowingly~~ violates any provision of this chapter or who knowingly files a frivolous complaint alleging a violation of this chapter is subject to a fine in an amount of not less than fifty dollars ~~(\$50.00)~~ and not more than seven hundred fifty dollars ~~(\$750)~~.
- ~~—B.—~~
- B. Subject to limitations in collective bargaining agreements and contracts to which the Village is a party, in addition to a fine, any Village ~~employee covered individual~~ who ~~intentionally knowingly~~ violates any provision of this chapter or who knowingly files a frivolous complaint alleging a violation of this chapter is subject to discipline ~~or~~ discharge. ~~(Ord. 3074, 5-24-2004)~~, discharge, or removal from office, as the case may be. Subject to limitations in contracts to which the Village is a party, in addition to a fine, any contractor which knowingly violates any provision of this chapter or who

knowingly files a frivolous complaint alleging a violation of this chapter, the Village Board may determine that such contractor is no longer eligible to do business with the Village and bar said contractor from doing business with the Village.



MEMORANDUM

DATE: April 11, 2022

TO: Brian Murphy, Village Administrator

FROM: Jeff Loster, Director of Public Works and Development Services

SUBJECT: Plan Review Consultant Transition

Issue: In an effort to continuously improve customer service relating to the Village's permit review process, Staff has entered conversations with a new plan review consultant.

Analysis: Since 2011, the Village has consistently utilized B&F Construction Code Services, Inc. to supplement Village Staff's permit review efforts. They have regularly provided plan review for building, plumbing, electrical and HVAC reviews as designated by Village Staff. In addition to these reviews, they perform the majority of all inspections associated with Village-issued permits. Beginning in 2021, the Village entered into an additional contract with SAFEbuilt to supplement Staff's structural plan reviews, which are otherwise performed by the Village's Building Official.

In 2021, the Village implemented new online permit software in an effort to streamline the overall permit process. In a focused effort to optimize the *review* portion of the permit process, Staff has also discussed ways in which review times can be minimized. By working more closely with SAFEbuilt, it is Staff's belief that permit review times can be substantially reduced which will result in a much shorter "submittal-to-issuance" timeline. Based on the attached contract, SAFEbuilt has provided review timelines that would improve upon those currently being met. As such, Staff recommends engaging with SAFEbuilt for all reviews pertaining to building, plumbing, electrical, HVAC and engineering. Staff will continue to assess departmental needs and explore all opportunities to minimize permit review times and improve customer service for our residents.

Recommendation: There is no motion required. Staff is seeking consensus to move forward with a 1-year renewal of the contract with SAFEbuilt to perform permit reviews as designated by Village Staff. If the Village Board agrees with the recommendations from Staff, no motion is required and Staff will proceed with implementation.

Attachments:

SAFEbuilt Contract

SAFEbuilt Contract Amendment (Extension)

**PROFESSIONAL SERVICES AGREEMENT
BETWEEN VILLAGE OF RIVER FOREST, ILLINOIS
AND SAFEbuilt ILLINOIS, LLC**

This Professional Services Agreement ("Agreement") is made and entered into by and between Village of River Forest, Illinois, ("Municipality") and SAFEbuilt Illinois, LLC, a wholly owned subsidiary of SAFEbuilt, LLC, ("Consultant"). Municipality and Consultant shall be jointly referred to as "Parties".

RECITALS

WHEREAS, Municipality is seeking a consultant to perform the services listed in Exhibit A – List of Services, ("Services"); and

WHEREAS, Consultant is ready, willing, and able to perform Services.

NOW THEREFORE, for good and valuable consideration, the sufficiency of which is hereby acknowledged, Municipality and Consultant agree as follows:

1. SCOPE OF SERVICES

Consultant will perform Services in accordance with codes, amendments and ordinances adopted by the elected body of Municipality. The qualified professionals employed by Consultant will maintain current certifications, certificates, licenses as required for Services that they provide to Municipality. Consultant is not obligated to perform services beyond what is contemplated by this Agreement.

Unless otherwise provided in Exhibit C, Consultant shall provide the Services using hardware and Consultant's standard software package. In the event that Municipality requires that Consultant utilize hardware or software specified by or provided by Municipality, Municipality shall provide the information specified in Exhibit C. Consultant shall use reasonable commercial efforts to comply with the requirements of Exhibit C and Municipality, at its sole expense, shall provide such technical support, equipment or other facilities as Consultant may reasonably request to permit Consultant to comply with the requirements of Exhibit C.

2. CHANGES TO SCOPE OF SERVICES

Any changes to Services between Municipality and Consultant shall be made in writing that shall specifically designate changes in Service levels and compensation for Services. Both Parties shall determine a mutually agreed upon solution to alter services levels and a transitional timeframe that is mutually beneficial to both Parties. No changes shall be binding absent a written Agreement or Amendment executed by both Parties.

3. FEE STRUCTURE

In consideration of Consultant providing services, Municipality shall pay Consultant for Services performed in accordance with Exhibit B – Fee Schedule for Services.

4. INVOICE & PAYMENT STRUCTURE

Consultant will invoice Municipality as SAFEbuilt, LLC, on a monthly basis and provide all necessary supporting documentation. All payments are due to Consultant within 30 days of Consultant's invoice date. Payments owed to Consultant but not made within sixty (60) days of invoice date shall bear simple interest at the rate of one and one-half percent (1.5%) per month. If payment is not received within ninety (90) days of invoice date, Services will be discontinued until all invoices and interest are paid in full. Municipality may request, and Consultant shall provide, additional information before approving the invoice. When additional information is requested Municipality will identify specific disputed item(s) and give specific reasons for any request. Undisputed portions of any invoice shall be due within 30 days of Consultants invoice date, if additional information is requested, Municipality will submit payment within thirty (30) days of resolution of the dispute.

5. TERM

This Agreement shall be effective on the latest date on which this Agreement is fully executed by both Parties for a period of twelve (12) months.

6. TERMINATION

Either Party may terminate this Agreement, or any part of this Agreement upon thirty (30) days written notice, with or without cause and with no penalty or additional cost beyond the rates stated in this Agreement. In case of such termination, Consultant shall be entitled to receive payment for work completed up to and including the date of termination within thirty (30) days of the termination.

7. FISCAL NON-APPROPRIATION CLAUSE

Financial obligations of Municipality payable after the current fiscal year are contingent upon funds for that purpose being appropriated, budgeted, and otherwise made available in accordance with the rules, regulations, and resolutions of Municipality, and other applicable law. Upon the failure to appropriate such funds, this Agreement shall be terminated.

8. MUNICIPALITY OBLIGATIONS

Municipality shall timely provide all data information, plans, specifications and other documentation reasonably required by Consultant to perform Services (Materials). Municipality has the right to grant and hereby grants Consultant a fully paid up, non-exclusive, non-transferable license to use the Materials in accordance with the terms of this Agreement.

9. PERFORMANCE STANDARDS

Consultant shall perform the Services using that degree of care, skill, and professionalism ordinarily exercised under similar circumstances by members of the same profession practicing or performing the substantially same or similar services. Consultant represents to Municipality that Consultant retains employees that possess the skills, knowledge, and abilities to competently, timely, and professionally perform Services in accordance with this Agreement.

10. INDEPENDENT CONTRACTOR

Consultant is an independent contractor, and, except as provided otherwise in this section, neither Consultant, nor any employee or agent thereof, shall be deemed for any reason to be an employee or agent of Municipality. Municipality shall have no liability or responsibility for any direct payment of any salaries, wages, payroll taxes, or any and all other forms or types of compensation or benefits to any personnel performing services for Municipality under this Agreement. Consultant shall be solely responsible for all compensation, benefits, insurance and employment-related rights of any person providing Services hereunder during the course of or arising or accruing as a result of any employment, whether past or present, with Consultant.

Consultant and Municipality agree that Consultant will provide similar service to other clients while under contract with Municipality and Municipality acknowledges that Consultant employees may provide similar services to multiple clients. Consultant shall at its sole discretion assign and reassign qualified employees, as determined by Consultant, to perform services for Municipality. Municipality may request that a specific employee be assigned to or reassigned from work under this Agreement and Consultant shall consider that request when determining staffing. Consultant shall determine all conditions of employment for its employees, including hours, wages, working conditions, promotion, discipline, hiring and discharge. Consultant exclusively controls the manner, means and methods by which services are provided to Municipality, including attendance at meetings, and Consultant's employees are not subject to the direction and control of Municipality. Except where required by Municipality to use Municipality information technology equipment or where requested to perform the services from office space provided by the Municipality, Consultant employees shall perform the services using Consultant information technology equipment and from such locations as Consultant shall specify. No Consultant employee shall be assigned a

Municipal email address as their exclusive email address and any business cards or other IDs shall state that the person is an employee of Consultant or providing Services pursuant to a contractual agreement between Municipality and Consultant.

It is the intention of the Parties that, to the greatest extent permitted by applicable law, Consultant shall be entitled to protection under the doctrines of governmental immunity and governmental contractor immunity, including limitations of liability, to the same extent as Municipality would be in the event that the services provided by Consultant were being provided by Municipality. Nothing in this Agreement shall be deemed a waiver of such protections.

11. ASSIGNMENT

Neither party shall assign all or part of its rights, duties, obligations, responsibilities, nor benefits set forth in this Agreement to another entity without the written approval of both Parties; consent shall not be unreasonably withheld. Notwithstanding the preceding, Consultant may assign this Agreement to its parent, subsidiaries or sister companies (Affiliates) without notice to Municipality. Consultant may subcontract any or all of the services to its Affiliates without notice to Municipality. Consultant may subcontract any or all of the services to other third parties provided that Consultant gives Municipality prior written notice of the persons or entities with which Consultant has subcontracted. Consultant remains responsible for any Affiliate's or subcontractor's performance or failure to perform. Affiliates and subcontractors will be subject to the same performance criteria expected of Consultant. Performances clauses will be included in agreements with all subcontractors to assure quality levels and agreed upon schedules are met.

12. INDEMNIFICATION

To the fullest extent permitted by law, Consultant shall defend, indemnify, and hold harmless Municipality, its elected and appointed officials, employees and volunteers and others working on behalf of Municipality, from and against any and all third-party claims, demands, suits, costs (including reasonable legal costs), expenses, and liabilities ("Claims") alleging personal injury, including bodily injury or death, and/or property damage, but only to the extent that any such Claims are caused by the negligence of Consultant or any officer, employee, representative, or agent of Consultant. Consultant shall have no obligations under this Section to the extent that any Claim arises as a result of Consultants compliance with Municipal law, ordinances, rules, regulations, resolution, executive orders or other instructions received from Municipality.

To the fullest extent permitted by law and without waiver of sovereign immunity, Municipality shall defend, indemnify, and hold harmless Consultant, its officers, employees, representatives, and agents, from and against any and all Claims alleging personal injury, including bodily injury or death, and/or property damage, but only to the extent that such Claims are caused by (a) the negligence of, or material breach of any obligation under this Agreement by, Municipality or any officer, employee, representative, or agent of Municipality or (b) Consultant's compliance with Municipal law, ordinances, rules, regulations, resolutions, executive orders or other instructions received from Municipality. If either Party becomes aware of any incident likely to give rise to a Claim under the above indemnities, it shall notify the other and both Parties shall cooperate fully in investigating the incident.

13. LIMITS OF LIABILITY

EXCEPT ONLY AS MAY BE EXPRESSLY SET FORTH HEREIN, CONSULTANT EXPRESSLY DISCLAIMS ANY AND ALL WARRANTIES OF ANY KIND, WHETHER EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITATION ANY WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, ERROR-FREE OPERATION, PERFORMANCE, ACCURACY, OR NON-INFRINGEMENT. IN NO EVENT SHALL CONSULTANT OR MUNICIPALITY BE LIABLE TO ONE ANOTHER FOR INDIRECT, INCIDENTAL, CONSEQUENTIAL, RELIANCE, EXEMPLARY, OR SPECIAL DAMAGES INCLUDING WITHOUT LIMITATION, DAMAGES FOR LOST PROFITS, LOST REVENUES, LOST DATA OR OTHER INFORMATION, OR LOST BUSINESS OPPORTUNITY, REGARDLESS OF THE FORM OF ACTION, WHETHER IN CONTRACT, INDEMNITY, NEGLIGENCE, WARRANTY, STRICT LIABILITY, OR TORT, EVEN IF ADVISED OF THE POSSIBILITY OF SUCH DAMAGES AND NOTWITHSTANDING THE FAILURE OF ESSENTIAL PURPOSE OF ANY REMEDY OTHER THAN WITH RESPECT TO PAYMENT

OF OBLIGATIONS FOR SERVICES. EXCEPT WITH RESPECT TO PAYMENT OBLIGATIONS, IN NO EVENT SHALL THE LIABILITY OF MUNICIPALITY OR CONSULTANT UNDER THIS AGREEMENT FROM ANY CAUSE OF ACTION WHATSOEVER (REGARDLESS OF THE FORM OF ACTION, WHETHER IN CONTRACT, TORT OR UNDER ANY OTHER LEGAL THEORY, AND WHETHER ARISING BY NEGLIGENCE, INTENDED CONDUCT, OR OTHERWISE) EXCEED THE GREATER OF THE AMOUNT OF FEES PAID TO CONSULTANT PURSUANT TO THIS AGREEMENT OR THE AVAILABLE LIMITS OF CONSULTANTS INSURANCE (SUCH LIMITS DEFINE MUNICIPAL MAXIMUM LIABILITY TO THE SAME EXTENT AS IF MUNICIPALITY HAD BEEN OBLIGATED TO PURCHASE THE POLICIES).

14. INSURANCE

- A. Consultant shall procure and maintain and shall cause any subcontractor of Consultant to procure and maintain, the minimum insurance coverages listed below throughout the term of this Agreement. Such coverages shall be procured and maintained with forms and insurers acceptable to Municipality. In the case of any claims-made policy, the necessary retroactive dates and extended reporting periods shall be procured to maintain such continuous coverage.
- B. Worker's compensation insurance to cover obligations imposed by applicable law for any employee engaged in the performance of work under this Agreement, and Employer's Liability insurance with minimum limits of one million dollars (\$1,000,000) bodily injury each accident, one million dollars (\$1,000,000) bodily injury by disease – policy limit, and one million dollars (\$1,000,000) bodily injury by disease – each employee. Worker's compensation coverage in "monopolistic" states is administered by the individual state and coverage is not provided by private insurers. Individual states operate a state administered fund of workers compensation insurance which set coverage limits and rates. Monopolistic states: Ohio, North Dakota, Washington, Wyoming.
- C. Commercial general liability insurance with minimum combined single limits of one million dollars (\$1,000,000) each occurrence and two million dollars (\$2,000,000) general aggregate. The policy shall be applicable to all premises and operations. The policy shall include coverage for bodily injury, broad form property damage, personal injury (including coverage for contractual and employee acts), blanket contractual, independent Consultant's, and products. The policy shall contain a severability of interest provision and shall be endorsed to include Municipality and Municipality's officers, employees, and consultants as additional insureds.
- D. Professional liability insurance with minimum limits of one million dollars (\$1,000,000) each claim and two million dollars (\$2,000,000) general aggregate.
- E. Automobile Liability: If performance of this Agreement requires use of motor vehicles licensed for highway use, Automobile Liability Coverage is required that shall cover all owned, non-owned, and hired automobiles with a limit of not less than \$1,000,000 combined single limit each accident.
- F. Municipality shall be named as an additional insured on Consultant's insurance coverage.
- G. Prior to commencement of Services, Consultant shall submit certificates of insurance acceptable to Municipality.

15. THIRD PARTY RELIANCE

This Agreement is intended for the mutual benefit of Parties hereto and no third-party rights are intended or implied.

16. OWNERSHIP OF DOCUMENTS

Except as expressly provided in this Agreement, Municipality shall retain ownership of all Materials and of all work product and deliverables created by Consultant pursuant to this Agreement. The Materials, work product and deliverables shall be used by Consultant solely as provided in this Agreement and for no other purposes without the express prior written consent of Municipality. As between Municipality and Consultant, all work product and deliverables shall become the exclusive property of Municipality when Consultant has been compensated for the same as set forth herein, and Municipality shall thereafter retain sole and exclusive rights to receive and use such materials in such manner and for such purposes as determined by it. Notwithstanding the preceding, Consultant may use the Materials, work product, deliverables, applications, records, documents and other materials provided to perform the Services or resulting from the Services, for purposes

of (i) benchmarking of Municipality's and other client's performance relative to that of other groups of customers served by Consultant; (ii) improvement, development marketing and sales of existing and future Consultant services, tools and products; (iii) monitoring Service performance and making improvements to the Services. For the avoidance of doubt, Municipality Data will be provided to third parties, other than hosting providers, development consultants and other third parties providing services for Consultant, only on an anonymized basis and only as part of a larger body of anonymized data. If this Agreement expires or is terminated for any reason, all records, documents, notes, data and other materials maintained or stored in Consultant's secure proprietary software pertaining to Municipality will be exported into a CSV file and become property of Municipality. Notwithstanding the preceding, Consultant shall own all rights and title to any Consultant provided software and any improvements or derivative works thereof.

Upon reasonable prior written notice, Municipality and its duly authorized representatives shall have access to any books, documents, papers and records of Consultant that are related to this Agreement for the purposes of audit or examination, other than Consultant's financial records, and may make excerpts and transcriptions of the same at the cost and expense of Municipality.

17. CONSULTANT ACCESS TO RECORDS

Parties acknowledge that Consultant requires access to Records in order for Consultant to perform its obligations under this Agreement. Accordingly, Municipality will either provide to Consultant on a daily basis such data from the Records as Consultant may reasonably request (in an agreed electronic format) or grant Consultant access to its Records and Record management systems so that Consultant may download such data. Data provided to or downloaded by Consultant pursuant to this Section shall be used by Consultant solely in accordance with the terms of this Agreement.

18. CONFIDENTIALITY

Consultant shall not disclose, directly or indirectly, any confidential information or trade secrets of Municipality without the prior written consent of Municipality or pursuant to a lawful court order directing such disclosure.

19. CONSULTANT PERSONNEL

Consultant shall employ a sufficient number of experienced and knowledgeable employees to perform Services in a timely, polite, courteous and prompt manner. Consultant shall determine appropriate staffing levels and shall promptly inform Municipality of any reasonably anticipated or known employment-related actions which may affect the performance of Services. Additional staffing resources shall be made available to Municipality when assigned employee(s) is unavailable.

20. DISCRIMINATION & ADA COMPLIANCE

Consultant will not discriminate against any employee or applicant for employment because of race, color, religion, age, sex, disability, national origin or any other category protected by applicable federal or state law. Such action shall include but not be limited to the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. Consultant agrees to post in conspicuous places, available to employees and applicants for employment, notice to be provided by an agency of the federal government, setting forth the provisions of Equal Opportunity laws. Consultant shall comply with the appropriate provisions of the Americans with Disabilities Act (the "ADA"), as enacted and as from time to time amended, and any other applicable federal regulations. A signed certificate confirming compliance with the ADA may be requested by Municipality at any time during the term of this Agreement.

21. PROHIBITION AGAINST EMPLOYING ILLEGAL ALIENS

Consultant is registered with and is authorized to use and uses the federal work authorization program commonly known as E-Verify. Consultant shall not knowingly employ or contract with an illegal alien to perform work under this Agreement and will verify immigration status to confirm employment eligibility.

Consultant shall not enter into an agreement with a subcontractor that fails to certify to Consultant that the subcontractor shall not knowingly employ or contract with an illegal alien to perform work under this Agreement. Consultant is prohibited from using the E-Verify program procedures to undertake pre-employment screening of job applicants while this Agreement is being performed.

22. SOLICITATION/HIRING OF CONSULTANT'S EMPLOYEES

During the term of this Agreement and for one year thereafter, Municipality shall not solicit, recruit or hire, or attempt to solicit, recruit or hire, any employee or former employee of Consultant who provided services to Municipality pursuant to this Agreement ("Service Providers"), or who interacted with Municipality in connection with the provision of such services (including but not limited to supervisors or managers of Service Providers, customer relations personnel, accounting personnel, and other support personnel of Consultant). Parties agree that this provision is reasonable and necessary in order to preserve and protect Consultant's trade secrets and other confidential information, its investment in the training of its employees, the stability of its workforce, and its ability to provide competitive building department programs in this market. If any provision of this section is found by a court or arbitrator to be overly broad, unreasonable in scope or otherwise unenforceable, Parties agree that such court or arbitrator shall modify such provision to the minimum extent necessary to render this section enforceable. In the event that Municipality hires any such employee during the specified period, Municipality shall pay to Consultant a placement fee equal to 25% of the employee's annual salary including bonus.

23. NOTICES

Any notice under this Agreement shall be in writing and shall be deemed sufficient when presented in person, or sent, pre-paid, first class United States Mail, or delivered by electronic mail to the following addresses:

If to Municipality:	If to Consultant:
Lisa Scheiner, Acting Village Administrator Village of River Forest 400 Park Avenue River Forest, Illinois 60305 Email: lscheiner@vrf.us	Joe DeRosa, CRO SAFEbuilt, LLC 3755 Precision Drive, Suite 140 Loveland, CO 80538 Email: jderosa@safebuilt.com

24. FORCE MAJEURE

Any delay or nonperformance of any provision of this Agreement by either Party (with the exception of payment obligations) which is caused by events beyond the reasonable control of such party, shall not constitute a breach of this Agreement, and the time for performance of such provision, if any, shall be deemed to be extended for a period equal to the duration of the conditions preventing such performance.

25. DISPUTE RESOLUTION

In the event a dispute arises out of or relates to this Agreement, or the breach thereof, and if said dispute cannot be settled through negotiation, Parties agree first to try in good faith to settle the dispute by mediation, before resorting to arbitration, litigation, or some other dispute resolution procedure. The cost thereof shall be borne equally by each Party.

26. ATTORNEY'S FEES

In the event of dispute resolution or litigation to enforce any of the terms herein, each Party shall pay all its own costs and attorney's fees.

27. AUTHORITY TO EXECUTE

The person or persons executing this Agreement represent and warrant that they are fully authorized to sign and so execute this Agreement and to bind their respective entities to the performance of its obligations hereunder.

28. GOVERNING LAW AND VENUE

The negotiation and interpretation of this Agreement shall be construed under and governed by the laws of the State of Illinois, without regards to its conflict of interest provisions. Exclusive venue for any action under this Agreement, other than an action solely for equitable relief, shall be in the state and federal courts serving Municipality and each party waives any and all jurisdictional and other objections to such exclusive venue.

29. COUNTERPARTS

This Agreement and any amendments may be executed in one or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same instrument. For purposes of executing this Agreement, scanned signatures shall be as valid as the original.

30. ELECTRONIC REPRESENTATIONS AND RECORDS

Parties hereby agree to regard electronic representations of original signatures as legally sufficient for executing this Agreement and scanned signatures emailed by PDF or otherwise shall be as valid as the original. Parties agree not to deny the legal effect or enforceability of the Agreement solely because it is in electronic form or because an electronic record was used in its formation. Parties agree not to object to the admissibility of the Agreement in the form of an electronic record, or a paper copy of an electronic document, or a paper copy of a document bearing an electronic signature, on the ground that it is an electronic record or electronic signature or that it is not in its original form or is not an original.


31. WAIVER

Failure to enforce any provision of this Agreement shall not be deemed a waiver of that provision. Waiver of any right or power arising out of this Agreement shall not be deemed waiver of any other right or power.

32. ENTIRE AGREEMENT

This Agreement, along with attached exhibits, constitutes the complete, entire and final agreement of the Parties hereto with respect to the subject matter hereof, and shall supersede any and all previous communications, representations, whether oral or written, with respect to the subject matter hereof. Invalidation of any of the provisions of this Agreement or any paragraph sentence, clause, phrase, or word herein or the application thereof in any given circumstance shall not affect the validity of any other provision of this Agreement.

IN WITNESS HEREOF, the undersigned have caused this Agreement to be executed in their respective names on the dates hereinafter enumerated.



Thomas P. Wilkas, CFO
SAFEbuilt Illinois, LLC

March 24, 2021

Date



Signature
Village of River Forest, Illinois

3/25/2021

Date

Lisa Scheiner, Acting Village Administrator

Name and Title
Village of River Forest, Illinois

EXHIBIT A – LIST OF SERVICES

1. LIST OF SERVICES

As-Requested Building, Electrical, Plumbing, and Mechanical Inspection Services

- ✓ Consultant utilizes an educational, informative approach to improve the customer's experience.
- ✓ Perform code compliant inspections to determine that construction complies with approved plans
- ✓ Meet or exceed agreed upon performance metrics regarding inspections
- ✓ Provide onsite inspection consultations to citizens and contractors while performing inspections
- ✓ Return calls and emails from permit holders in reference to code and inspection concerns
- ✓ Identify and document any areas of non-compliance
- ✓ Leave a copy of the inspection ticket and discuss inspection results with site personnel

As-Requested Remote Plan Review Services

- ✓ Provide plan review services electronically or in the traditional paper format
- ✓ Review plans for compliance with adopted building codes, local amendments or ordinances
- ✓ Be available for pre-submittal meetings by appointment
- ✓ Coordinate plan review tracking, reporting, and interaction with applicable departments
- ✓ Provide feedback to keep plan review process on schedule
- ✓ Communicate plan review findings and recommendations in writing
- ✓ Return a set of finalized plans and all supporting documentation
- ✓ Provide review of plan revisions and remain available to applicant after the review is complete

Remote Plan Conveyance

- ✓ Electronic plan submittals will be reviewed and returned electronically
- ✓ Paper plans will be submitted via Consultant's preferred carrier
- ✓ Applicant will submit number of hardcopies required by Municipality
- ✓ Consultant will return plans and supporting documents

Reporting Services

- ✓ Consultant will work with Municipality to develop a mutually agreeable reporting schedule and format

2. MUNICIPAL OBLIGATIONS

- ✓ Municipality will issue permits and collect all fees
- ✓ Municipality will provide Consultant with a list of requested inspections and supporting documents
- ✓ Municipality will intake plans and related documents for pick up by Consultant or submit electronically

3. TIME OF PERFORMANCE

- ✓ Consultant will perform Services during normal business hours excluding Municipal holidays
- ✓ Inspectors will be dispatched on an as-requested basis
- ✓ Consultants representative(s) will be available by cell phone and email

Deliverables			
INSPECTION SERVICES	Inspections requested before 4:00 p.m. completed the following business day		
PRE-SUBMITTAL MEETINGS	Provide pre-submittal meetings to applicants by appointment		
PLAN REVIEW TURNAROUND TIMES	Provide comments within the following timeframes: Day 1 = first full business day after receipt of plans and all supporting documents		
	<u>Project Type:</u>	<u>First Comments</u>	<u>Second Comments</u>
	✓ Single-family within	7 business days	5 business days or less
	✓ Multi-family within	10 business days	7 business days or less
	✓ Small commercial within (under \$2M in valuation)	10 business days	7 business days or less
	✓ Large commercial within	15 business days	10 business days or less

EXHIBIT B – FEE SCHEDULE FOR SERVICES

1. FEE SCHEDULE

- ✓ Beginning January 01, 2022 and annually thereafter, the hourly rates listed shall be increased based upon the annual increase in the Department of Labor, Bureau of Labor Statistics or successor thereof, Consumer Price Index (United States City Average, All Items (CPI-U), Not Seasonally adjusted, All Urban Consumers, referred to herein as the “CPI”) for the Municipality or, if not reported for the Municipality the CPI for cities of a similar size within the applicable region from the previous calendar year, such increase, however, not to exceed 4% per annum. The increase will become effective upon publication of the applicable CPI data. If the index decreases, the rates listed shall remain unchanged.
- ✓ Consultant fees for Services provided pursuant to this Agreement will be as follows:

Service Fee Schedule:	
Inspection Services <ul style="list-style-type: none">• Building, Mechanical, Plumbing, Electrical	\$82.00 per hour – one (1) hour minimum
Plan Review Services <ul style="list-style-type: none">• Residential and Commercial	\$125.00 per hour – one (1) hour minimum
Structural Engineering Plan Review	\$150.00 per hour – one (1) hour minimum
After Hours/Emergency Inspection Services	\$100.00 per hour – two (2) hour minimum
Time tracked will start when Consultant checks in at Municipality or first inspection site.	

EXHIBIT C – MUNICIPAL SPECIFIED OR SAFE BUILT PROVIDED SOFTWARE

1. Consultant shall provide Services pursuant to this Agreement using hardware and Consultant's standard software package, unless otherwise provided below. Use of Consultant's software shall be subject to the applicable terms of service, privacy and other policies published by Consultant with respect to that software, as those policies may be amended from time to time. In the event that Municipality requires that Consultant utilize hardware and/or software specified by and provided by Municipality, Consultant shall use reasonable commercial efforts to comply with Municipal requirements.
2. Municipality, at its sole expense, shall provide such technical support, equipment or other facilities as Consultant may reasonably request to permit Consultant to comply with Municipal requirements. Municipality will provide the following information to Consultant.
 - ✓ Municipal technology point of contact information including name, title, email and phone number
 - ✓ List of technology services, devices and software that the Municipality will provide may include:
 - Client network access
 - Internet access
 - Proprietary or commercial software and access
 - Computer workstations/laptops
 - Mobile devices
 - Printers/printing services
 - Data access
 - List of reports and outputs

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AMENDMENT ONE
PROFESSIONAL SERVICES AGREEMENT
BETWEEN VILLAGE OF RIVER FOREST, ILLINOIS
AND SAFEbuilt ILLINOIS, LLC

This Amendment is entered into to amend the Professional Services Agreement previously entered into on March 25, 2021, by and between Village of River Forest, Illinois, (Municipality) and SAFEbuilt Illinois, LLC, a wholly owned subsidiary of SAFEbuilt, LLC, (Consultant). Municipality and Consultant shall be jointly referred to as the “Parties”.

Amendment Effective Date: This Amendment shall be effective on the latest date fully executed by both Parties.

RECITALS AND REPRESENTATIONS

Parties entered into a Professional Services Agreement (Agreement), by which both Parties established the terms and conditions for service delivery on March 25, 2021; and

Parties hereto now desire to amend the Agreement as set forth herein; and

NOW, THEREFORE

Agreement is hereby amended as set forth below:

- A. The term of Agreement shall be extended for an additional twelve (12) month period of March 25, 2022 through March 24, 2023.
- B. Agreement, Exhibit B, 1. Fee Schedule shall be replaced with and read in its entirety as follows:

1. FEE SCHEDULE

- ✓ Beginning January 01, 2023 and annually thereafter, the hourly rates listed shall be increased based upon the annual increase in the Department of Labor, Bureau of Labor Statistics or successor thereof, Consumer Price Index (United States City Average, All Items (CPI-U), Not Seasonally adjusted, All Urban Consumers, referred to herein as the “CPI”) for the Municipality or, if not reported for the Municipality the CPI for cities of a similar size within the applicable region from the previous calendar year, such increase, however, not to exceed 4% per annum. The increase will become effective upon publication of the applicable CPI data. If the index decreases, the rates listed shall remain unchanged.
- ✓ Consultant fees for Services provided pursuant to this Agreement will be as follows:

Service Fee Schedule:	
Inspection Services <ul style="list-style-type: none">Building, Mechanical, Plumbing, Electrical	\$85.28 per hour – one (1) hour minimum
Plan Review Services <ul style="list-style-type: none">Residential and Commercial	\$130.00 per hour – one (1) hour minimum
Structural Engineering Plan Review	\$156.00 per hour – one (1) hour minimum
After Hours/Emergency Inspection Services	\$104.00 per hour – two (2) hour minimum
Time tracked will start when Consultant checks in at Municipality or first inspection site.	

All other provisions of the original Agreement shall remain in effect, to the extent not modified by Amendment.

IN WITNESS HEREOF, the undersigned have caused this Amendment to be executed in their respective names on the dates hereinafter enumerated.

Avner Alkhas, Chief Financial Officer
SAFEbuilt Illinois, LLC

Date

Signature
Village of River Forest, Illinois

Date

Name & Title
Village of River Forest, Illinois