



## RIVER FOREST DIVERSITY, EQUITY AND INCLUSION ADVISORY GROUP MEETING AGENDA

A meeting of the River Forest Diversity, Equity and Inclusion Advisory Group will be held on Monday, June 6, 2022 from 7:00-9:00 P.M. in **Room 005\*** in Parmer Hall at Dominican University, 7900 W. Division Street, River Forest, Illinois.

*Physical attendance at this public meeting may be limited, with DEI Advisory Group officials, staff and consultants having priority over members of the public. Public comments and any responses will be read into the public meeting record. You may submit your public comments via email in advance of the meeting to the DEI Advisory Group Chairpersons at [deiaagchair@vrf.us](mailto:deiaagchair@vrf.us). You may view or listen to the meeting by participating online or via telephone. Join the meeting at*

MONDAY MEETINGS: <https://us02web.zoom.us/j/83702949946>

TUESDAY MEETINGS: <https://us02web.zoom.us/j/82696406447>

or call (312) 626-6799 and use meeting ID

MONDAY MEETINGS: 837 0294 9946.

TUESDAY MEETINGS: 826 9640 6447.

If you would like to participate online or over the phone, please email [deiaagchair@vrf.us](mailto:deiaagchair@vrf.us) by 4:00 PM on the day prior to the meeting with your name and the last four digits of the phone number you will be using to call in.

- I. Call to Order/Roll Call
- II. Approval of Minutes of April 19, 2022, DEI Advisory Group Meeting
- III. Approval of Minutes of May 2, 2022, DEI Advisory Group (No Quorum).
- IV. Approval of Minutes of May, 17, 2022 DEI Advisory Group (No Quorum).
- V. Public Comment
- VI. Unfinished Business
  - a. DEI Education
    - i. Presentation: Reesheda Graham Washington and Dot Lamshead Roche
  - b. Subcommittee Updates
- VII. New Business
- VIII. Confirmation of Next Meeting Dates
- IX. Adjournment

*\*Due to the needs of Dominican University, the room assignment may change. Signage will be posted to direct participants to the correct room if there is a change.*

**DIVERSITY, EQUITY, AND INCLUSION ADVISORY GROUP MEETING MINUTES (NO QUORUM)  
MAY 17, 2022**

The River Forest Diversity, Equity, and Inclusion Advisory Group (DEIAG) meeting was held on Tuesday, May 17, 2022, from 7:00–9:00 P.M. in Room 107 in Parmer Hall at Dominican University, 7900 W. Division Street, River Forest, Illinois.

**I. CALL TO ORDER**

The meeting was called to order at 7:05 P.M. Upon roll call, the following persons were:

Present: Austin, Bachner, Desorbo-Quinn, Duba-Clancy, Grant, Herrman, Johnson, Johnston, Keskitalo, Kirk, Murphy, Navarro, Oliver, Rogers, Shea

Absent: Arauz, Baird, Bonner, Burkett, Credi, Foster, Graham, Hartshorn, Humbert, Iverson, Johnson Kang, Khaledan, Kreisman, Nicholas, Oates, Peavy, Macaulay, McAdams, Petrov, Papirnik, Schumacher, Simon, Szerszenowicz-Olweny.

Also Present: Elijah Bebora, Management Analyst/Deputy Clerk

**II. APPROVAL OF THE APRIL 19, 2022, AND MAY 2, 2022 DEI ADVISORY GROUP MEETING MINUTES**

- Voting of the minutes did not occur due to a lack of quorum

**III. PUBLIC COMMENT**

- Chairperson Bachner read a land acknowledgment statement.
- Chairperson Bachner spoke on the shooting in Buffalo, New York and stated that the event highlights the societal challenges with racism, hate crimes, hate speech, mental health stigma, and many others. She stated that hatred and violence have no place in our society and she hopes that this event will lead to social change.
- Chairperson Johnson stated that keeping with the group profile as Villagers of the Year, there are events that Members can attend when possible. He commented that there are a couple of upcoming flag ceremonies.
- Village Administrator/Chairperson Murphy stated that on June 1<sup>st</sup> there will be a Pride Flag raising ceremony, on June 13 there will be a Juneteenth flag-raising ceremony at the River Forest Public Library, and the Juneteenth flag will also be raised at Village Hall the same day. On June 18<sup>th</sup>, there will be a Juneteenth Parade which will start in Forest Park and ends at Proviso East in Maywood.

**IV. UNFINISHED BUSINESS**

a. Continued Discussion & Direction Regarding Execution of DEI Goals and Responsibilities through Subcommittees

- Members met in their subcommittees to discuss the DEI goals and responsibilities of their respective subcommittees.

**V. NEW BUSINESS**

None.

**VI. CONFIRMATION OF MEETING DATES**

The next meeting of the DEI Advisory Group is scheduled for June 6, 2022, at 7 P.M.

**VII. ADJOURNMENT**

---

Erika Bachner  
Chairperson

---

Date

---

Ken Johnson  
Chairperson

---

Date

---

Brian Murphy  
Chairperson

---

Date

DRAFT

**DIVERSITY, EQUITY, AND INCLUSION ADVISORY GROUP MEETING MINUTES (NO QUORUM)  
MAY 2, 2022**

The River Forest Diversity, Equity, and Inclusion Advisory Group (DEIAG) meeting was held on Monday, May 2, 2022, from 7:00–9:00 P.M. in Room 107 in Parmer Hall at Dominican University, 7900 W. Division Street, River Forest, Illinois.

**I. CALL TO ORDER**

The meeting was called to order at 7:05 P.M. Upon roll call, the following persons were:

Present: Austin, Bachner, Baird, Brandhorst, Foster, Grant, Johnson, Johnson, Kirk, Murphy, Navarro, Oates, Oliver, Peavy, Petrov, Schumacher, Shea, Szerszenowicz-Olweny.

Absent: Arauz, Bonner, Burkett, Credi, Desorbo-Quinn, Duba-Clancy, Graham, Hartshorn, Herrman, Humbert, Iverson, Johnston, Kang, Keskitalo, Khaledan, Kreisman, Macaulay, McAdams, Rogers, Papirnik, Simon.

Also Present: Elijah Bebora, Management Analyst/Deputy Clerk

**II. APPROVAL OF THE APRIL 19, 2022 DEI ADVISORY GROUP MEETING MINUTES**

- Voting of the minutes did not occur due to a lack of quorum

**III. PUBLIC COMMENT**

- Chairperson Bachner read a land acknowledgment statement.

**IV. UNFINISHED BUSINESS**

- DEI Education
  - Reesheda Graham Washington and Dot Lamshead Roche addressed the group in an educational session.
  - The educational session focused on definitions of prejudice, oppression, and discrimination. Members were asked to provide their definitions of the words to the rest of the group.
- Subcommittee Updates
  - Employment/ Human Resources – The group met with Lisa Scheiner to discuss employment and human resources in the Village. They will continue to gather more information.
  - Purchasing and Suppliers – John Grant spoke on behalf of the Subcommittee. He stated that the group met with Lisa Scheiner. He stated he was informed the Village is redacting names and addresses on applications they receive to make the hiring process more equitable. He commented that the staff is capable of achieving DEI principles. He stated that he learned that there are statutory guidelines for police officers and firefighters. He stated that there are also statutory guidelines that must be followed with the lowest bidder process.
  - RFP/ Consultant – Stacey Austin stated that the Subcommittee had a meeting on proceeding with the next steps in building a solid framework for a Request for Proposal (RFP). They also discussed working on language for an email to be sent out to the larger group so they can receive feedback on what are some of the issues other members have identified and would like to be included in the RFP.
  - Housing – Kirk Johnson stated the group decided to focus efforts on affordable housing. The group said they would create questions for themselves and plans for action.

- Intergovernmental Relationships – The group stated that they made a list of communities around the Village. The Subcommittee will look into the surrounding communities' Diversity, Equity, and Inclusion policies.
- Community Outreach – The group reported discussing which resources are needed from the Village.
- Governance/DEI Framework – No members were present for an update.

**V. NEW BUSINESS**

None.

**VI. CONFIRMATION OF MEETING DATES**

The next meeting of the DEI Advisory Group is scheduled for May 17, 2022, at 7 P.M.

**VII. ADJOURNMENT**

The meeting adjourned at 8:42 P.M.

\_\_\_\_\_  
Erika Bachner  
Chairperson

\_\_\_\_\_  
Date

\_\_\_\_\_  
Ken Johnson  
Chairperson

\_\_\_\_\_  
Date

\_\_\_\_\_  
Brian Murphy  
Chairperson

\_\_\_\_\_  
Date

**DIVERSITY, EQUITY, AND INCLUSION ADVISORY GROUP MEETING MINUTES  
APRIL 19, 2022**

The River Forest Diversity, Equity, and Inclusion Advisory Group (DEIAG) meeting was held on Tuesday, April 19, 2022, from 7:00–9:00 PM in Room 107 in Parmer Hall at Dominican University, 7900 W. Division Street, River Forest, Illinois.

**I. CALL TO ORDER**

The meeting was called to order at 7:10 PM. Upon roll call, the following persons were:

Present: Austin, Bachner, Baird, Bonner, Credi, Grant, Herrman, Johnson, Johnston, Keskitalo, Kirk, Murphy, Navarro, Nicholas, Oliver, Peavy, Petrov, Rogers, Schumacher, Shea, Simon, Szerszenowicz

Absent: Arauz, Brandhorst, Burkett, Desorbo-Quinn, Duba-Clancy, Foster, Graham, Hartshorn, Humbert, Iverson, Johnson, Kang, Khaledan, Kreisman, Macaulay, McAdams, Papirnik, Weissenberg, Yoon.

Also Present: Elijah Bebor, Management Analyst/Deputy Village Clerk.

**II. PUBLIC COMMENT**

Member Johnston stated he does not see exhibit A on the DEI Advisory Group resolution. He stated that he would like a copy of exhibit A so that he can use it in the drafting process of the request for proposal.

Chair Murphy stated that he will follow up and Staff will provide him with exhibit A.

Member Johnston asked about the \$30,000 budget for the Advisory Group for training.

Chair Murphy stated that there is a placeholder, which is a group of dollars that are made available for specific things.

Chairperson Bachner read a land acknowledgment statement.

Member Credi stated the Pledge of Allegiance.

Chair Murphy stated to the group that their Cook County Statement of Economic Interest is required to be filed by May 2, 2022.

**III. APRIL 4, 2022 MEETING MINUTES**

A MOTION was made by Member Simon and SECONDED by Member Grant to amend and approve the April 4, 2022 minutes of the DEI Advisory Group. On a voice vote, the motion passed.

**IV. UNFINISHED BUSINESS**

Advisory Group Members broke out into small groups to brainstorm and discuss their respective Sub-Committee goals and objectives.

**V. NEW BUSINESS**

None.

**VI. CONFIRMATION OF MEETING DATES**

The next meeting will take place on Monday, May 2, 2022.

**VIII. ADJOURNMENT**

A MOTION was made by Member Johnston and SECONDED by Member Keskitalo to adjourn the meeting at 8:55 PM. On a voice vote, the motion passed.

\_\_\_\_\_  
Erika Bachner  
Chairperson

\_\_\_\_\_  
Date

\_\_\_\_\_  
Ken Johnson  
Chairperson

\_\_\_\_\_  
Date

\_\_\_\_\_  
Brian Murphy  
Chairperson

\_\_\_\_\_  
Date

**DIVERSITY, EQUITY, AND INCLUSION ADVISORY GROUP  
REQUEST FOR PROPOSAL/CONSULTANT SUBCOMMITTEE MEETING MINUTES  
MAY 17, 2022**

The River Forest Diversity, Equity, and Inclusion Advisory Group Request for Proposal/Consultant Subcommittee meeting was held on May 17, 2022, at 7:45 PM in Room 107 in Parmer Hall at Dominican University, 7900 W. Division Street, River Forest, Illinois.

**I. CALL TO ORDER**

The meeting was called to order at 7:45 PM. Upon roll call, attendance was as follows:

<i>PRESENT</i>	<i>ABSENT</i>	<i>NAME</i>
X		Cindy Shea
X		Stacy Austin
X		Chris Johnston
	X	Liz Simon
X		Megan Keskitalo

Also Present: None

**II. PUBLIC COMMENT**

None

**II. MOTION TO APPROVE THE APRIL 19, 2022 SUBCOMMITTEE MINUTES**

No vote took place.

**II. UNFINISHED BUSINESS**

None.

**III. NEW BUSINESS**

Discussed sending an email and questionnaire to DEI group members to ascertain interest and relevant information to include in an RFP. Email and questionnaire were subsequently drafted and responses sought from DEI group members. Responses are due on 6/7/22 and will be published with subsequent minutes.

**IV. CONFIRMATION OF NEXT MEETING DATE**

The Subcommittee will meet again on June 21, 2022, at 7 PM

**V. ADJOURNMENT**

A MOTION was made by Committee Member Austin and SECONDED by Committee Member Keskitalo to adjourn the Subcommittee meeting at 8:30 PM. On a voice vote, the motion PASSED.

---

Subcommittee Chair



**DIVERSITY, EQUITY, AND INCLUSION ADVISORY GROUP  
INTERGOVERNMENTAL RELATIONS SUBCOMMITTEE MEETING MINUTES  
MAY 25, 2022**

The River Forest Diversity, Equity, and Inclusion Advisory Group INTERGOVERNMENTAL RELATIONS Subcommittee meeting was held on May 25 at 4:30 PM in Mulroy, Lewis Hall, Dominican University, 7900 W. Division Street, River Forest, Illinois.

**I. CALL TO ORDER**

The meeting was called to order at 4:30 PM. Upon roll call, attendance was as follows:

<i>PRESENT</i>	<i>ABSENT</i>	<i>NAME</i>
X		Lisa Petrov
X		Teresa Peavy
X		Jessica Iverson
	X	Glen Weissenberger
	X	Nancy Nicholas

Also Present: None

**PUBLIC COMMENT**

None

**II. APPROVAL OF APRIL 19, 2022 SUBCOMMITTEE MEETING MINUTES**

A MOTION was made by Committee Member Petrov and SECONDED by Committee Member Peavy to approve the April 19, 2022 minutes of the DEI Advisory Group Intergovernmental Relations Subcommittee Diversity Equity and Inclusion Committee.

AYES: 3

NAYS: 0

Motion PASSED.

**III. UNFINISHED BUSINESS**

The Subcommittee discussed the scope and breadth of the subcommittee's agenda, given the loss of 50% of the membership.

The subcommittee revisited the Twin Covenant between Maywood and River Forest to consider prioritizing work with the Chambers of Commerce and issues directly related to Twin Covenant priorities.

The Subcommittee considering the idea of surveying the governmental offices of the Villages of Oak Park, Forest Park, Elmwood Park, and their corresponding Chambers of Commerce, and scaling back from such a large agenda as we discussed in previous meetings. A Committee member will reach out to Trustee Bachner for help with updating contact information for intergovernmental bodies.

**IV. NEW BUSINESS**

None.

**V. CONFIRMATION OF NEXT MEETING DATE**

The Intergovernmental Relations Subcommittee will meet again on June 29<sup>th</sup> at 5:30 PM in Mulroy, Lewis Hall Dominican University 7900 W. Division St River Forest, IL 60305.

**VI. ADJOURNMENT**

A MOTION was made by Committee Member Iverson and SECONDED by Committee Member Peavy to adjourn the Subcommittee meeting at 5:33 PM. On voice vote, the motion PASSED.

*Lisa Petrov*

Subcommittee Secretary of the Day