



VILLAGE OF RIVER FOREST REGULAR VILLAGE BOARD MEETING

Monday, December 18th, 2023 – 7:00 PM
Village Hall – 400 Park Avenue – River Forest, IL 60305
Community Room

AGENDA

You may submit your written public comments via email in advance of the meeting to: vbot@vrf.us. Anyone may listen to the meeting by participating in a Zoom conference call as follows: dial-in number: 312-626-6799 with meeting ID: 820 6367 6956 or by clicking the link here: <https://us02web.zoom.us/j/82063676956> To watch the livestream, please go to the Village website: <https://www.vrf.us/events/event/2424>

1. Call to Order/Roll Call
2. Pledge of Allegiance
3. Citizen Comments
4. Elected Official Comments & Announcements
5. Consent Agenda
 - a. Village Board of Trustees Meeting Minutes – November 27, 2023
 - b. Village Board of Trustees Executive Session Meeting Minutes – November 27, 2023
 - c. Administration Department Report
 - d. Accounts Payable – November 2023 – \$2,902,327.93
 - e. November Financial Report
 - f. Monthly Department Reports
 - g. Public Notice of Meetings – 2024
 - h. Comcast Franchise Agreement Renewal – Ordinance
 - i. Approval of an Ordinance Levying Taxes for Corporate Purposes for the Current Fiscal Year Commencing on the 1st day of May 2023 and Ending on the 30th day of April 2024 – Ordinance
 - j. Approval of Collective Bargaining Agreement with International Union of Operating Engineers Local 150
 - k. 2024 REBUILD Illinois Street Improvement Project (SIP) – Schroeder Asphalt Services – \$832,475.00
6. Consent Items for Separate Consideration
7. Recommendations of Boards, Commissions, and Committees
8. Unfinished Business
9. New Business
10. Executive Session
11. Adjournment

ADA Compliance: Any individual with a disability requesting a reasonable accommodation in order to participate in a public meeting should contact the Village at least 24 hours in advance of the scheduled meeting in person at Village Hall by telephone at 708.366.8500 or by email: mwalsh@vrf.us. Every effort will be made to allow for meeting participation.

**VILLAGE OF RIVER FOREST
REGULAR VILLAGE BOARD OF TRUSTEES MINUTES
November 27, 2023**

A regular meeting of the Village of River Forest Board of Trustees was held on Monday, November 27, at 7:00 p.m. in the Community Room of Village Hall, 400 Park Avenue – River Forest, IL.

1. CALL TO ORDER/ROLL CALL

The meeting was called to order at 7:02 p.m. Upon roll call, the following persons were:

Present: President Adduci, Trustees Vazquez, Brennan, Johnson, Gillis, O'Connell, Bachner, Village Clerk Keller

Absent: None

Also Present: Fire Chief Thomas Gaertner, Police Chief James O'Shea, Assistant Finance Director Keke Boyer, Village Attorney Lance Malina, Human Resources Manager Trish Ivansek, Assistant Village Administrator Jessica Spencer, Village Administrator Matt Walsh, Deputy Clerk Luke Masella

2. PLEDGE OF ALLEGIANCE

President Adduci led the pledge of allegiance.

3. CITIZEN COMMENTS

None.

4. ELECTED OFFICIAL COMMENTS & ANNOUNCEMENTS

Trustee O'Connell had no comments.

Trustee Johnson wished everyone a Happy Holiday Season.

Trustee Brennan reminded everyone about the leaf pickup protocols and schedule.

Trustee Brennan also acknowledged a resident, Anja Hermann, who was invited to the White House for the Girls Leading Change Event for her work as a disability rights activist and an advocate for equity and inclusion.

Village Clerk Keller had no comments.

Trustee Vazquez reminded everyone that the Kiwanis Light Up the Night Event is on Saturday, December 16th weather permitting.

Trustee Gillis reminded everyone about the Kiwanis Light Up on Saturday, December 16th. She also noted that the holiday light recycling bin has been placed behind Village Hall on Central Avenue.

Trustee Bachner began her comments with a Land Acknowledgement. She wished everyone a happy holidays and also recognized Anja Herman for her trip to The White House.

President Adduci noted that the Village had previously highlighted Ms. Hermann in the Village newsletter and on social media and will continue to do so. She asked that staff invite Ms. Hermann to come before the Village Board for recognition.

The Board addressed a group of students who had attended the meeting.

5. CONSENT AGENDA

- a. Village Board of Trustees Meeting Minutes – November 13, 2023
- b. Administration Department Report
- c. 2024 Renewal Agreement with Municipal GIS Partners
- d. Fiscal Year 2024 Budget Amendment – Ordinance
- e. Approval of Purchase – Public Works 2024 Ford F-350 & Plow – Sutton Ford & and Regional Truck Equipment – \$56,001.00

MOTION by Trustee Johnson to approve Consent Agenda Items A - E. Seconded by Trustee O'Connell.

Roll call:

Ayes: Trustees Vazquez, Johnson, Gillis, O'Connell, Brennan, Bachner.

Absent: None

Nays: None

Motion Passes.

Village Attorney Malina provided background information on municipal board meetings to the students in the audience and directed them to utilize the Board Packet to help write their assignments.

6. CONSENT ITEMS FOR SEPARATE CONSIDERATION

None

7. RECOMMENDATIONS OF BOARDS, COMMISSIONS, AND COMMITTEES

None

8. UNFINISHED BUSINESS

None

9. NEW BUSINESS

a) Training - PR 101 for Elected Officials & Staff – No Action

President Adduci informed the Board that Vicarious Multimedia would not be able to present the training this evening and would provide the training at a later date.

10. EXECUTIVE SESSION

MOTION by Trustee Vazquez to enter into Executive Session pursuant to 5ILCS 120/2(c)(11) to discuss: probable and imminent litigation, and the Village Board will adjourn after executive session and will not return to open session. Seconded by Trustee O'Connell.

Roll call:

Ayes: Trustees Vazquez, Johnson, Gillis, O'Connell, Brennan, Bachner.

Absent: None

Nays: None

Motion Passes at 7:13pm.

11. ADJOURNMENT

MOTION to adjourn by Trustee O'Connell. Seconded by Trustee Vazquez.

Roll call:

Ayes: President Adduci, Trustees Vazquez, Johnson, Gillis, O'Connell, Brennan, Bachner.

Absent:

Nays: None

The Village Board of Trustees Meeting adjourned at 8:00 p.m.

Jonathan Keller, Village Clerk

Date: _____



MEMORANDUM

Date: December 18th, 2023

To: Catherine Adduci, Village President
Village Board of Trustees

From: Matt Walsh, Village Administrator

Subject: Administration Report

Upcoming Village Hall Closures

Friday, December 22 nd	Closed	Christmas Holiday
Monday, December 25 th	Closed	Christmas Holiday
Monday, January 1 st	Closed	News Years Day

Recent Payments of >\$10,000

In accordance with the purchasing policy, the following is a summary of payments between \$10,000 and \$20,000 that have occurred since the last Board meeting:

Vendor	Amount	Description
Andy Frain Services Inc	\$15,457.86	September 2023 Crossing Guard Services
Christopher B. Burke Engineering Ltd	\$13,520.00	Engineering Services
Thomas Engineering Group LLC	\$14,930.08	Village Traffic Studies
Fernandez Tree Service	\$11,807.00	Contracted Tree Removals
Fifth Third Bank	\$13,314.68	Credit Card Payment
Lake Shore Recycling	\$10,256.67	Waste Services
Moe Funds	\$11,262.00	Public Works Health Insurance
State Treasurer	\$15,412.36	State Income Tax



MEMORANDUM

Date: December 18, 2023

To: Matt Walsh, Village Administrator

From: Rosey McAdams, Director of Finance

Subject: Expenditures – November 2023

Attached for your review and approval is a list of payments made to vendors by account number for the period from November 1-30, 2023. The total payments made for the period, including payrolls, are as follows:

VILLAGE OF RIVER FOREST EXPENDITURES MONTH ENDED NOVEMBER 30, 2023

FUND	FUND #	VENDORS	PAYROLLS	TOTAL
General Fund	01	\$ 667,228.55	\$ 550,633.07	\$ 1,217,861.62
Water & Sewer Fund	02	797,534.16	42,370.83	839,904.99
Motor Fuel Tax	03	37,951.73	-	37,951.73
Debt Service	05	498,612.50	-	498,612.50
Capital Equip Replacement	13	108,008.36	-	108,008.36
Capital Improvement Fund	14	134,213.69	-	134,213.69
TIF-Madison	31	62,042.52	-	62,042.52
TIF-North	32	3,732.52	-	3,732.52
Infrastructure Imp Fund	35	-	-	-
Total Village Expenditures		\$ 2,309,324.03	\$ 593,003.90	\$ 2,902,327.93

Requested Board Actions:

1. Motion to Approve the November 2023 Accounts Payable and Payroll transactions totaling \$2,902,327.93.

Accounts Payable

Transactions by Account

User: rmcadams
 Printed: 12/04/2023 - 3:33PM
 Batch: 00000.00.0000



Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-00-00-21-0015	State Treasurer	PR Batch 00015.11.2023 State Income	11/15/2023	100562	17,884.91	
01-00-00-21-0015	State Treasurer	PR Batch 00030.11.2023 State Income	11/30/2023	100605	14,053.31	
Vendor Subtotal:					31,938.22	
01-00-00-21-0015	United States Treasury	PR Batch 00015.11.2023 Federal Inco	11/15/2023	100563	55,709.57	
01-00-00-21-0015	United States Treasury	PR Batch 00015.11.2023 Medicare En	11/15/2023	100563	5,915.36	
01-00-00-21-0015	United States Treasury	PR Batch 00015.11.2023 FICA Emplo	11/15/2023	100563	4,983.02	
01-00-00-21-0015	United States Treasury	PR Batch 00015.11.2023 Medicare En	11/15/2023	100563	5,915.36	
01-00-00-21-0015	United States Treasury	PR Batch 00015.11.2023 FICA Emplo	11/15/2023	100563	4,983.02	
01-00-00-21-0015	United States Treasury	PR Batch 00030.11.2023 Medicare En	11/30/2023	100606	4,628.38	
01-00-00-21-0015	United States Treasury	PR Batch 00030.11.2023 Federal Inco	11/30/2023	100606	38,678.41	
01-00-00-21-0015	United States Treasury	PR Batch 00030.11.2023 FICA Emplo	11/30/2023	100606	5,380.03	
01-00-00-21-0015	United States Treasury	PR Batch 00030.11.2023 FICA Emplo	11/30/2023	100606	5,380.03	
01-00-00-21-0015	United States Treasury	PR Batch 00030.11.2023 Medicare En	11/30/2023	100606	4,628.38	
Vendor Subtotal:					136,201.56	
01-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00015.11.2023 IMRF-Volun	11/15/2023	100602	199.46	
01-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00015.11.2023 IMRF Emplc	11/15/2023	100602	1,395.54	
01-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00015.11.2023 IMRF Emplc	11/15/2023	100602	2,052.23	
01-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00015.11.2023 IMRF Emplc	11/15/2023	100602	1,576.54	
01-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00015.11.2023 IMRF-Volun	11/15/2023	100602	1,138.37	
01-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00015.11.2023 IMRF Emplc	11/15/2023	100602	2,610.66	
01-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00030.11.2023 IMRF Emplc	11/30/2023	100602	2,276.79	
01-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00030.11.2023 IMRF-Volun	11/30/2023	100602	207.16	
01-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00030.11.2023 IMRF Emplc	11/30/2023	100602	1,540.94	
01-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00030.11.2023 IMRF Emplc	11/30/2023	100602	1,790.34	
01-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00030.11.2023 IMRF Emplc	11/30/2023	100602	2,949.68	
01-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00030.11.2023 IMRF-Volun	11/30/2023	100602	1,589.60	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
Vendor Subtotal:					19,327.31	
01-00-00-21-0040	ICMA Retirement Corporation - 302	PR Batch 00015.11.2023 ICMA	11/15/2023	100561	3,531.46	
01-00-00-21-0040	ICMA Retirement Corporation - 302	PR Batch 00015.11.2023 ICMA	11/15/2023	100561	3,222.83	
01-00-00-21-0040	ICMA Retirement Corporation - 302	PR Batch 00030.11.2023 ICMA	11/30/2023	100601	3,597.83	
01-00-00-21-0040	ICMA Retirement Corporation - 302	PR Batch 00030.11.2023 ICMA	11/30/2023	100601	1,962.51	
Vendor Subtotal:					12,314.63	
01-00-00-21-0041	AXA Equitable Retirement	PR Batch 00015.11.2023 AXA Roth %	11/15/2023	100560	2,742.46	
01-00-00-21-0041	AXA Equitable Retirement	PR Batch 00015.11.2023 AXA Loan R	11/15/2023	100560	48.88	
01-00-00-21-0041	AXA Equitable Retirement	PR Batch 00015.11.2023 AXA Roth	11/15/2023	100560	390.00	
01-00-00-21-0041	AXA Equitable Retirement	PR Batch 00015.11.2023 AXA %	11/15/2023	100560	2,019.05	
01-00-00-21-0041	AXA Equitable Retirement	PR Batch 00015.11.2023 AXA Flat	11/15/2023	100560	1,045.00	
01-00-00-21-0041	AXA Equitable Retirement	PR Batch 00030.11.2023 AXA Roth	11/30/2023	100600	390.00	
01-00-00-21-0041	AXA Equitable Retirement	PR Batch 00030.11.2023 AXA Loan R	11/30/2023	100600	48.88	
01-00-00-21-0041	AXA Equitable Retirement	PR Batch 00030.11.2023 AXA %	11/30/2023	100600	508.46	
01-00-00-21-0041	AXA Equitable Retirement	PR Batch 00030.11.2023 AXA Roth %	11/30/2023	100600	2,187.55	
01-00-00-21-0041	AXA Equitable Retirement	PR Batch 00030.11.2023 AXA Flat	11/30/2023	100600	1,045.00	
Vendor Subtotal:					10,425.28	
01-00-00-21-0043	WEX Health, Inc	PR Batch 00015.11.2023 VEBA Contr	11/15/2023	100564	3,801.87	
01-00-00-21-0043	WEX Health, Inc	PR Batch 00030.11.2023 VEBA Contr	11/30/2023	100607	3,805.49	
Vendor Subtotal:					7,607.36	
01-00-00-21-0050	Illinois Fraternal Order of Police Loc	PR Batch 00030.11.2023 Police Union	11/30/2023	6561	1,326.00	
Vendor Subtotal:					1,326.00	
01-00-00-21-0050	Intergovernmental Personnel Benefit	NOVEMBER 2023 IPBC INSURANC	11/01/2023	1541	6.33	
01-00-00-21-0050	Intergovernmental Personnel Benefit	NOVEMBER 2023 IPBC INSURANC	11/01/2023	1541	1,288.89	
01-00-00-21-0050	Intergovernmental Personnel Benefit	NOVEMBER 2023 IPBC INSURANC	11/01/2023	1541	4,313.91	
Vendor Subtotal:					5,609.13	
01-00-00-21-0050	International Union of Operating Eng	PR Batch 00015.11.2023 Public Works	11/15/2023	100603	300.30	
01-00-00-21-0050	International Union of Operating Eng	PR Batch 00030.11.2023 Public Works	11/30/2023	100603	313.71	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal:			614.01	
01-00-00-21-0050	International Union of Operating En	PR Batch 00015.11.2023 Public Works	11/15/2023	100604	61.76	
01-00-00-21-0050	International Union of Operating En	PR Batch 00030.11.2023 Public Works	11/30/2023	100604	64.64	
		Vendor Subtotal:			126.40	
01-00-00-21-0050	NCPERS Group Life Ins.	PR Batch 00015.11.2023 Supplementa	11/15/2023	6562	44.81	
01-00-00-21-0050	NCPERS Group Life Ins.	PR Batch 00030.11.2023 Supplementa	11/30/2023	6562	44.79	
		Vendor Subtotal:			89.60	
01-00-00-25-0021	4Ever Remodeling LLC	RETURN OF DUMPSTER DEPOSIT	11/15/2023	56326	350.00	
		Vendor Subtotal:			350.00	
01-00-00-42-2120	Patrick & Kristin Cullinan	REFUND PENALTY FOR NEW RES	11/15/2023	56342	40.00	
		Vendor Subtotal:			40.00	
01-00-00-42-2360	Christopher Bremer	DUPLICATE PAYMENT	11/15/2023	56333	200.00	
		Vendor Subtotal:			200.00	
01-00-00-44-4230	Barbara Brady	DUPLICATE PAYMENT TICKET PA	11/15/2023	56332	30.00	
		Vendor Subtotal:			30.00	
01-00-00-44-4230	Francisco Perez	TOW ADMIN FEE REFUND-FOUNI	11/15/2023	56377	500.00	
		Vendor Subtotal:			500.00	
01-00-00-46-6410	Fifth Third Bank	SPOT HERO	11/30/2023	56420	23.21	
		Vendor Subtotal:			23.21	
01-10-00-52-0400	Intergovernmental Personnel Benefit	NOVEMBER 2023 IPBC INSURANC	11/01/2023	1541	445.32	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-10-00-52-0400	Intergovernmental Personnel Benefit	NOVEMBER 2023 IPBC INSURANC	11/01/2023	1541	-0.02	
01-10-00-52-0400	Intergovernmental Personnel Benefit	NOVEMBER 2023 IPBC INSURANC	11/01/2023	1541	7,498.12	
Vendor Subtotal:					7,943.42	
01-10-00-52-0420	Intergovernmental Personnel Benefit	NOVEMBER 2023 IPBC INSURANC	11/01/2023	1541	734.19	
01-10-00-52-0420	Intergovernmental Personnel Benefit	NOVEMBER 2023 IPBC INSURANC	11/01/2023	1541	17.40	
Vendor Subtotal:					751.59	
01-10-00-52-0425	Intergovernmental Personnel Benefit	NOVEMBER 2023 IPBC INSURANC	11/01/2023	1541	73.42	
Vendor Subtotal:					73.42	
01-10-00-53-0200	AT&T	MONTHLY STATEMENT	11/15/2023	56328	167.33	
Vendor Subtotal:					167.33	
01-10-00-53-0200	AT&T	ATT MONTHLY ELEVATOR FEE	11/15/2023	56329	62.82	
Vendor Subtotal:					62.82	
01-10-00-53-0200	Fifth Third Bank	COMCAST INTERNET	11/30/2023	56420	394.44	
Vendor Subtotal:					394.44	
01-10-00-53-0200	TPX Communications	MONTHLY CHARGES 10/23/23-11/2	11/15/2023	56391	2,023.70	
Vendor Subtotal:					2,023.70	
01-10-00-53-0200	Verizon Wireless	VERIZON DATA-ADMIN COVID	11/30/2023	0	42.30	
01-10-00-53-0200	Verizon Wireless	VERIZON DATA-ADMIN	11/30/2023	0	114.58	
Vendor Subtotal:					156.88	
01-10-00-53-0300	Fifth Third Bank	COA REVIEW	11/30/2023	56420	460.00	
Vendor Subtotal:					460.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-10-00-53-0300	Sikich, LLP	PROGRESS BILLING COMPTROLL	11/15/2023	56382	770.00	
01-10-00-53-0300	Sikich, LLP	BILLING THROUGH 10.31 AUDIT	11/15/2023	56382	5,697.67	
		Vendor Subtotal:			6,467.67	
01-10-00-53-0380	Intergovernmental Personnel Benefit	NOVEMBER 2023 IPBC INSURANC	11/01/2023	1541	571.86	
		Vendor Subtotal:			571.86	
01-10-00-53-0380	Vicarious Productions Inc	NEWSLETTER LAYOUT, DESIGN,	11/15/2023	0	6,000.00	
		Vendor Subtotal:			6,000.00	
01-10-00-53-0410	B&B Networks Inc	IT SUPPORT	11/30/2023	0	141.57	
01-10-00-53-0410	B&B Networks Inc	IT SUPPORT	11/30/2023	0	210.00	
		Vendor Subtotal:			351.57	
01-10-00-53-0410	ClientFirst Consulting Group LLC	IT SUPPORT VH SEPT 2023	11/15/2023	0	13,976.25	
01-10-00-53-0410	ClientFirst Consulting Group LLC	FY 24- IT SUPPORT	11/30/2023	0	497.50	
01-10-00-53-0410	ClientFirst Consulting Group LLC	FY 24- IT SUPPORT VH OCT 23	11/30/2023	0	12,957.41	
01-10-00-53-0410	ClientFirst Consulting Group LLC	FY 24- IT SUPPORT PD OCT 23	11/30/2023	0	5,256.56	
		Vendor Subtotal:			32,687.72	
01-10-00-53-0410	Fifth Third Bank	MICROSOFT SERVICES	11/30/2023	56420	314.26	
01-10-00-53-0410	Fifth Third Bank	ADMIN- THINKPAD DOCK	11/30/2023	56420	279.99	
01-10-00-53-0410	Fifth Third Bank	AWS SERVICES	11/30/2023	56420	32.51	
01-10-00-53-0410	Fifth Third Bank	LENOVO WORK STATIONS	11/30/2023	56420	880.48	
		Vendor Subtotal:			1,507.24	
01-10-00-53-0410	SHI International Corp	SOPHOS PROTECTION SERVICES	11/30/2023	56434	1,813.98	
01-10-00-53-0410	SHI International Corp	MERAKI CLOUD SERVICE	11/30/2023	56434	955.53	
01-10-00-53-0410	SHI International Corp	WINDOWS PROTECTION SUBSCR	11/30/2023	56434	829.62	
		Vendor Subtotal:			3,599.13	
01-10-00-53-0410	TKB Associates Inc	ANNUAL LASERFICHE FEES	11/15/2023	56390	4,221.75	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal:			4,221.75	
01-10-00-53-0410	Village of River Forest	ADMIN-PARKING 09/22/2023	11/15/2023	56394	42.00	
		Vendor Subtotal:			42.00	
01-10-00-53-1100	SAFEbuilt LLC Lockbox #88135	SAFEBUILT HEALTH INSPECTION	11/15/2023	56380	747.50	
		Vendor Subtotal:			747.50	
01-10-00-53-3300	Regal Business Machines Inc	PRINTER MAINTENANCE/TONER	11/15/2023	56378	391.18	
		Vendor Subtotal:			391.18	
01-10-00-53-4100	Fifth Third Bank	TRAINING	11/30/2023	56420	20.00	
		Vendor Subtotal:			20.00	
01-10-00-53-4300	CityTech USA Inc	MEMBERSHIP	11/30/2023	56407	310.00	
		Vendor Subtotal:			310.00	
01-10-00-53-4300	Fifth Third Bank	DROP BOX SUBSCRIPTION	11/30/2023	56420	199.00	
01-10-00-53-4300	Fifth Third Bank	VRF DOMAIN	11/30/2023	56420	23.17	
		Vendor Subtotal:			222.17	
01-10-00-53-4300	Forest Insurance	ILLINOIS NOTARY CERTIFICATE-]	11/30/2023	56421	80.00	
		Vendor Subtotal:			80.00	
01-10-00-53-4300	Illinois Municipal League	IML ANNUAL MEMBERSHIP	11/30/2023	56424	1,250.00	
		Vendor Subtotal:			1,250.00	
01-10-00-53-4300	Secretary of State Index Dept	ILLINOIS NOTARY CERTIFICATE-]	11/30/2023	56433	15.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal:			15.00	
01-10-00-53-5300	De Lage Landen Financial Svcs Inc	MONTHLY PRINTER /REPAIRS	11/30/2023	56415	375.85	
		Vendor Subtotal:			375.85	
01-10-00-53-5300	Growing Community Media NFP	TREASURER'S REPORT PUBLISHE	11/15/2023	0	625.00	
01-10-00-53-5300	Growing Community Media NFP	ZBA-LEGAL NOTICE	11/30/2023	0	231.00	
		Vendor Subtotal:			856.00	
01-10-00-53-5600	Village of River Forest	ADMIN-WELNESS EVENT11/10/20	11/15/2023	56394	219.60	
		Vendor Subtotal:			219.60	
01-10-00-54-0100	Boy Scout Troop 16	SCOUTS WREATHS-VH	11/30/2023	56403	300.00	
		Vendor Subtotal:			300.00	
01-10-00-54-0100	Cintas Corp	FLOOR MATS	11/30/2023	56406	78.13	
		Vendor Subtotal:			78.13	
01-10-00-54-0100	Datasource Ink	ADMIN INK	11/30/2023	56414	474.00	
01-10-00-54-0100	Datasource Ink	ADMIN INK	11/30/2023	56414	195.00	
		Vendor Subtotal:			669.00	
01-10-00-54-0100	Fifth Third Bank	ADMIN -THINKPAD DOCKS	11/30/2023	56420	552.00	
01-10-00-54-0100	Fifth Third Bank	ADMIN-CARDSTOCK	11/30/2023	56420	44.25	
01-10-00-54-0100	Fifth Third Bank	ADMIN-BATTERIES	11/30/2023	56420	29.15	
01-10-00-54-0100	Fifth Third Bank	ADMIN-INVOICE TRAYS	11/30/2023	56420	71.28	
01-10-00-54-0100	Fifth Third Bank	LABELS	11/30/2023	56420	79.92	
01-10-00-54-0100	Fifth Third Bank	ADMIN-HANGING FOLDERS	11/30/2023	56420	31.98	
01-10-00-54-0100	Fifth Third Bank	ADMIN-BANKERS BOXES	11/30/2023	56420	102.96	
01-10-00-54-0100	Fifth Third Bank	ADMIN OFFICE SUPPLIES	11/30/2023	56420	126.99	
01-10-00-54-0100	Fifth Third Bank	ADMIN-BATTERIES	11/30/2023	56420	45.96	
01-10-00-54-0100	Fifth Third Bank	CHRISTMAS CARDS	11/30/2023	56420	706.63	
01-10-00-54-0100	Fifth Third Bank	ADMIN-STAPLES	11/30/2023	56420	29.51	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-10-00-54-0100	Fifth Third Bank	ADMIN-BANKER BOXES #1	11/30/2023	56420	84.90	
01-10-00-54-0100	Fifth Third Bank	ADMIN-BANKER BOXES #2	11/30/2023	56420	84.90	
01-10-00-54-0100	Fifth Third Bank	ADMIN OFFICE SUPPLIES	11/30/2023	56420	55.20	
01-10-00-54-0100	Fifth Third Bank	ADMIN OFFICE SUPPLIES	11/30/2023	56420	156.71	
Vendor Subtotal:					2,202.34	
01-10-00-54-0100	Warehouse Direct Inc	BINDER CLIPS	11/15/2023	56395	39.12	
01-10-00-54-0100	Warehouse Direct Inc	ADMIN-SILVER WARE	11/15/2023	56395	251.99	
Vendor Subtotal:					291.11	
01-15-00-53-0380	FBO: Thomas Engineering Group LL	VILLAGE WIDE TRAFFIC STUDY I	11/30/2023	0	7,465.04	
Vendor Subtotal:					7,465.04	
01-15-00-53-4300	Metropolitan Mayors Caucus	MMC DUES	11/15/2023	56369	527.27	
Vendor Subtotal:					527.27	
01-15-00-53-4450	Resource Management Associates In	ENTRY LEVEL POLICE OFFICER	11/15/2023	56379	3,852.18	
Vendor Subtotal:					3,852.18	
01-20-00-52-0400	Intergovernmental Personnel Benefit	NOVEMBER 2023 IPBC INSURANC	11/01/2023	1541	-627.50	
01-20-00-52-0400	Intergovernmental Personnel Benefit	NOVEMBER 2023 IPBC INSURANC	11/01/2023	1541	4,709.81	
Vendor Subtotal:					4,082.31	
01-20-00-52-0425	Intergovernmental Personnel Benefit	NOVEMBER 2023 IPBC INSURANC	11/01/2023	1541	-1.05	
01-20-00-52-0425	Intergovernmental Personnel Benefit	NOVEMBER 2023 IPBC INSURANC	11/01/2023	1541	31.16	
Vendor Subtotal:					30.11	
01-20-00-53-0370	Envirosafe	PEST CONTROL	11/15/2023	56347	235.00	
01-20-00-53-0370	Envirosafe	PEST CONTROL	11/15/2023	56347	235.00	
01-20-00-53-0370	Envirosafe	PEST CONTROL	11/30/2023	56418	235.00	
Vendor Subtotal:					705.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-20-00-53-0370	Verizon Wireless	VERIZON DATA-BUILDING	11/30/2023	0	50.19	
		Vendor Subtotal:			50.19	
01-20-00-53-1300	B&F Construction Code Services Inc	OCTOBER INSPECTIONS	11/30/2023	56401	5,540.00	
		Vendor Subtotal:			5,540.00	
01-30-00-53-0420	Clark Baird Smith LLP	LABOR GENERAL	11/15/2023	56337	273.75	
01-30-00-53-0420	Clark Baird Smith LLP	GENERAL LEGAL	11/30/2023	56408	456.25	
		Vendor Subtotal:			730.00	
01-40-00-52-0400	Intergovernmental Personnel Benefit	NOVEMBER 2023 IPBC INSURANC	11/01/2023	1541	42,671.28	
		Vendor Subtotal:			42,671.28	
01-40-00-52-0420	Bestco HARTFORD	RETIREE BENEFITS	11/15/2023	56331	9,516.77	
		Vendor Subtotal:			9,516.77	
01-40-00-52-0420	Intergovernmental Personnel Benefit	NOVEMBER 2023 IPBC INSURANC	11/01/2023	1541	10,739.93	
01-40-00-52-0420	Intergovernmental Personnel Benefit	NOVEMBER 2023 IPBC INSURANC	11/01/2023	1541	-699.94	
01-40-00-52-0420	Intergovernmental Personnel Benefit	NOVEMBER 2023 IPBC INSURANC	11/01/2023	1541	131.56	
		Vendor Subtotal:			10,171.55	
01-40-00-52-0425	Intergovernmental Personnel Benefit	NOVEMBER 2023 IPBC INSURANC	11/01/2023	1541	515.30	
		Vendor Subtotal:			515.30	
01-40-00-53-0200	AT&T Wireless	CELLULAR PHONE BILL	11/14/2023	1542	215.94	
		Vendor Subtotal:			215.94	
01-40-00-53-0200	Verizon Wireless	VERIZON DATA-PD	11/30/2023	0	94.15	
01-40-00-53-0200	Verizon Wireless	VERIZON DATA-PD COVID	11/30/2023	0	17.17	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal:			111.32	
01-40-00-53-0385	DACRA Adjudication System	DACRA OCT 2023	11/15/2023	0	1,300.00	
		Vendor Subtotal:			1,300.00	
01-40-00-53-0385	Municipal Collection Services LLC	MCSI OCT. 2023	11/15/2023	0	323.00	
		Vendor Subtotal:			323.00	
01-40-00-53-0385	Alfred M Swanson Jr	LOCAL ADJUDICATION	11/15/2023	0	600.00	
		Vendor Subtotal:			600.00	
01-40-00-53-0410	Fifth Third Bank	SQUAD LAPTOP REPAIR	11/30/2023	56420	467.92	
01-40-00-53-0410	Fifth Third Bank	PD IT SUPPORT	11/30/2023	56420	258.45	
01-40-00-53-0410	Fifth Third Bank	PD-SSD DRIVES	11/30/2023	56420	250.05	
01-40-00-53-0410	Fifth Third Bank	POWER STRIPS COMPUTER	11/30/2023	56420	142.40	
		Vendor Subtotal:			1,118.82	
01-40-00-53-0410	Minuteman Security Technologies In	LPR SERVER WORK	11/15/2023	56370	151.00	
		Vendor Subtotal:			151.00	
01-40-00-53-0410	Verizon Connect NWF Inc	OCT FLEET VERIZON	11/15/2023	56393	113.33	
		Vendor Subtotal:			113.33	
01-40-00-53-0410	Thomson Reuters	CLEAR	11/15/2023	56388	227.50	
01-40-00-53-0410	Thomson Reuters	CLEAR	11/15/2023	56388	227.50	
		Vendor Subtotal:			455.00	
01-40-00-53-3100	Battery Service Corporation	CAMERAS OVERPAYMENT	11/15/2023	56330	-81.42	
		Vendor Subtotal:			-81.42	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-40-00-53-3100	Fifth Third Bank	PD-BIKE PARTS	11/30/2023	56420	124.55	
01-40-00-53-3100	Fifth Third Bank	PD-BIKE PARTS	11/30/2023	56420	46.78	
01-40-00-53-3100	Fifth Third Bank	SHIPPING TO MANUFACTURER	11/30/2023	56420	14.73	
01-40-00-53-3100	Fifth Third Bank	BATTERIES	11/30/2023	56420	119.70	
01-40-00-53-3100	Fifth Third Bank	PD BIKE PARTS	11/30/2023	56420	201.10	
01-40-00-53-3100	Fifth Third Bank	PD-BIKE PARTS	11/30/2023	56420	105.80	
Vendor Subtotal:					612.66	
01-40-00-53-3100	Wheel & Sprocket, Oak Park	BIKE REPAIR	11/15/2023	56396	50.00	
Vendor Subtotal:					50.00	
01-40-00-53-3200	Gas Plus Corporation	CAR WASH-FLEET	11/15/2023	56352	119.95	
Vendor Subtotal:					119.95	
01-40-00-53-3200	Fifth Third Bank	VEHICLE SUPPLIES	11/30/2023	56420	171.47	
01-40-00-53-3200	Fifth Third Bank	VEHICLE MAINTENANCE	11/30/2023	56420	34.14	
Vendor Subtotal:					205.61	
01-40-00-53-3200	Pete's Automotive Service Inc	OCTOBER 23 MONTHLY MAINTEN	11/15/2023	0	25.50	
01-40-00-53-3200	Pete's Automotive Service Inc	OCTOBER 23 MONTHLY MAINTEN	11/15/2023	0	1,664.20	
01-40-00-53-3200	Pete's Automotive Service Inc	OCTOBER 23 MONTHLY MAINTEN	11/15/2023	0	34.00	
01-40-00-53-3200	Pete's Automotive Service Inc	OCTOBER 23 MONTHLY MAINTEN	11/15/2023	0	799.57	
01-40-00-53-3200	Pete's Automotive Service Inc	OCTOBER 23 MONTHLY MAINTEN	11/15/2023	0	48.00	
01-40-00-53-3200	Pete's Automotive Service Inc	OCTOBER 23 MONTHLY MAINTEN	11/15/2023	0	90.00	
01-40-00-53-3200	Pete's Automotive Service Inc	OCTOBER 23 MONTHLY MAINTEN	11/15/2023	0	1,286.08	
01-40-00-53-3200	Pete's Automotive Service Inc	OCTOBER 23 MONTHLY MAINTEN	11/15/2023	0	40.00	
01-40-00-53-3200	Pete's Automotive Service Inc	OCTOBER 23 MONTHLY MAINTEN	11/15/2023	0	70.00	
Vendor Subtotal:					4,057.35	
01-40-00-53-4100	Defense Technology, LLC	LESS THAN LETHAL INSTRUCTO	11/30/2023	56416	650.00	
Vendor Subtotal:					650.00	
01-40-00-53-4100	Dr. Robin Kroll	2-40 HOUR TRAINING WITH CERT	11/15/2023	56365	1,500.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
Vendor Subtotal:					1,500.00	
01-40-00-53-4100	Justin Labriola	MEAL EXPENSES-CONTINUING P	11/15/2023	0	34.58	
01-40-00-53-4100	Justin Labriola	MEAL EXPENSES-CONTINUING E	11/15/2023	0	16.94	
Vendor Subtotal:					51.52	
01-40-00-53-4100	North East Multi-Regional Training	TRAINING-ZERMENO	11/15/2023	56372	400.00	
01-40-00-53-4100	North East Multi-Regional Training	TRAINING-CATALANO & NIEMAN	11/15/2023	56372	750.00	
01-40-00-53-4100	North East Multi-Regional Training	TRAINING VORTEX-CORTES	11/15/2023	56372	325.00	
01-40-00-53-4100	North East Multi-Regional Training	NEMRT TRAINING-CASAREZ	11/30/2023	56432	100.00	
01-40-00-53-4100	North East Multi-Regional Training	NEMRT TRAINING-GREEN	11/30/2023	56432	50.00	
Vendor Subtotal:					1,625.00	
01-40-00-53-4100	Denisse Zermeno	TRAINING LUNCH-ZERMENO	11/30/2023	0	12.02	
01-40-00-53-4100	Denisse Zermeno	TRAINING LUNCH-ZERMENO	11/30/2023	0	22.68	
01-40-00-53-4100	Denisse Zermeno	TRAINING LUNCH-ZERMENO	11/30/2023	0	32.88	
Vendor Subtotal:					67.58	
01-40-00-53-4200	Andy Frain Services Inc	SEPT 2023 CROSSING GUARDS	11/15/2023	0	13,772.88	
01-40-00-53-4200	Andy Frain Services Inc	OCTOBER 2023 CROSSING GUARI	11/30/2023	0	15,457.86	
Vendor Subtotal:					29,230.74	
01-40-00-53-4200	Conboy Westchester Funeral Homes,	BODY REMOVAL	11/15/2023	56338	800.00	
Vendor Subtotal:					800.00	
01-40-00-53-4200	Fifth Third Bank	HELMET PROGRAM	11/30/2023	56420	405.05	
01-40-00-53-4200	Fifth Third Bank	HELMET PROGRAM	11/30/2023	56420	544.50	
01-40-00-53-4200	Fifth Third Bank	HELMET PROGRAM	11/30/2023	56420	63.63	
01-40-00-53-4200	Fifth Third Bank	HELMET PROGRAM	11/30/2023	56420	57.34	
01-40-00-53-4200	Fifth Third Bank	HELMET PROGRAM	11/30/2023	56420	55.50	
01-40-00-53-4200	Fifth Third Bank	HELMET PROGRAM	11/30/2023	56420	86.02	
Vendor Subtotal:					1,212.04	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-40-00-53-4200	Thrive Counseling Center	CRISIS SERVICES OCT 23	11/15/2023	56389	2,000.00	
		Vendor Subtotal:			2,000.00	
01-40-00-53-4250	Fifth Third Bank	MEETING FOOD-IN SERVICE	11/30/2023	56420	70.94	
01-40-00-53-4250	Fifth Third Bank	IN SERVICE FOOD	11/30/2023	56420	70.94	
		Vendor Subtotal:			141.88	
01-40-00-53-4300	Fifth Third Bank	SUBSCRIPTION	11/30/2023	56420	540.00	
01-40-00-53-4300	Fifth Third Bank	DIGITAL SUBSCRIPTION	11/30/2023	56420	34.00	
		Vendor Subtotal:			574.00	
01-40-00-53-4300	Illinois Assoc of Chiefs of Police	IACP DUES	11/15/2023	56359	265.00	
		Vendor Subtotal:			265.00	
01-40-00-54-0100	Warehouse Direct Inc	OFFICE SUPPLIES	11/15/2023	56395	36.41	
01-40-00-54-0100	Warehouse Direct Inc	OFFICE SUPPLIES	11/15/2023	56395	20.79	
01-40-00-54-0100	Warehouse Direct Inc	OFFICE SUPPLIES	11/15/2023	56395	106.26	
		Vendor Subtotal:			163.46	
01-40-00-54-0300	Anthony Cortes	HELMET FOR BIKE PATROL	11/15/2023	56341	70.00	
		Vendor Subtotal:			70.00	
01-40-00-54-0300	Megan Drake	WATERPROOF BLACK BOOTS FOI	11/15/2023	56345	139.99	
		Vendor Subtotal:			139.99	
01-40-00-54-0300	Michael Fries	WORK BOOTS PURCHASE	11/15/2023	56349	185.00	
		Vendor Subtotal:			185.00	
01-40-00-54-0300	Galls LLC	UNIFORM-SOUSANES	11/15/2023	56350	-12.32	
01-40-00-54-0300	Galls LLC	UNIFORM-SOUSANES	11/15/2023	56350	73.00	
01-40-00-54-0300	Galls LLC	UNIFORM-CORTES	11/15/2023	56350	59.20	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-40-00-54-0300	Galls LLC	UNIFORM-NIEMANN	11/15/2023	56350	109.75	
01-40-00-54-0300	Galls LLC	UNIFORMS-CORTES	11/30/2023	56422	230.00	
01-40-00-54-0300	Galls LLC	UNIFORMS-CORTES	11/30/2023	56422	132.81	
01-40-00-54-0300	Galls LLC	UNIFORMS-NIEMANN	11/30/2023	56422	64.07	
Vendor Subtotal:					656.51	
01-40-00-54-0300	JG Uniforms Inc	UNIFORMS-RANSOM	11/15/2023	56363	198.00	
01-40-00-54-0300	JG Uniforms Inc	UNIFORMS-MIKA	11/15/2023	56363	184.05	
01-40-00-54-0300	JG Uniforms Inc	UNIFORMS-RANSOM	11/15/2023	56363	66.00	
Vendor Subtotal:					448.05	
01-40-00-54-0300	Lane Niemann	HELMET FOR BIKE PATROL	11/15/2023	56371	70.00	
Vendor Subtotal:					70.00	
01-40-00-54-0300	Ray O'Herron Co. Inc	UNIFORM-TAGLE	11/15/2023	56373	660.00	
01-40-00-54-0300	Ray O'Herron Co. Inc	BOLA WRAP	11/15/2023	56373	111.95	
01-40-00-54-0300	Ray O'Herron Co. Inc	UNIFORM-MIKA	11/15/2023	56373	159.96	
Vendor Subtotal:					931.91	
01-40-00-54-0300	Denisse Zermeno	CLOTHING PURCHASE FROM UN	11/15/2023	56398	81.94	
Vendor Subtotal:					81.94	
01-40-00-54-0310	JG Uniforms Inc	UNIFORMS-BUS	11/15/2023	56363	148.50	
Vendor Subtotal:					148.50	
01-40-00-54-0400	Fifth Third Bank	PRISONER MEAL BREAKFAST	11/30/2023	56420	44.97	
Vendor Subtotal:					44.97	
01-40-00-54-0400	Starship Inc	PRISONER MEALS	11/30/2023	56436	160.00	
Vendor Subtotal:					160.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-40-00-54-0600	Fifth Third Bank	ZEN ROOM	11/30/2023	56420	81.94	
01-40-00-54-0600	Fifth Third Bank	STORAGE BIKE PATROL	11/30/2023	56420	165.98	
Vendor Subtotal:					247.92	
01-40-00-54-0600	Hero Industries	LAPEL PINS	11/15/2023	56358	965.00	
Vendor Subtotal:					965.00	
01-40-00-54-0600	W.C. Schauer Hardware	OPERATINIG SUPPLIES	11/15/2023	56381	7.00	
01-40-00-54-0600	W.C. Schauer Hardware	OPERATINIG SUPPLIES	11/15/2023	56381	3.14	
01-40-00-54-0600	W.C. Schauer Hardware	OPERATINIG SUPPLIES	11/15/2023	56381	57.98	
01-40-00-54-0600	W.C. Schauer Hardware	OPERATINIG SUPPLIES	11/15/2023	56381	30.55	
Vendor Subtotal:					98.67	
01-40-00-54-0602	Fifth Third Bank	BATTERIES	11/30/2023	56420	15.99	
Vendor Subtotal:					15.99	
01-40-00-54-0603	Fifth Third Bank	PD PELICAN CASE	11/30/2023	56420	85.49	
Vendor Subtotal:					85.49	
01-40-00-54-0603	TriTech Forensics Inc	EVIDENCE SUPPLIES	11/15/2023	0	24.99	
01-40-00-54-0603	TriTech Forensics Inc	EVIDENCE SUPPLIES	11/15/2023	0	24.99	
01-40-00-54-0603	TriTech Forensics Inc	EVIDENCE SUPPLIES	11/15/2023	0	24.99	
Vendor Subtotal:					74.97	
01-50-00-52-0400	Intergovernmental Personnel Benefit	NOVEMBER 2023 IPBC INSURANC	11/01/2023	1541	35,121.72	
Vendor Subtotal:					35,121.72	
01-50-00-52-0420	Intergovernmental Personnel Benefit	NOVEMBER 2023 IPBC INSURANC	11/01/2023	1541	87.97	
01-50-00-52-0420	Intergovernmental Personnel Benefit	NOVEMBER 2023 IPBC INSURANC	11/01/2023	1541	8,811.62	
Vendor Subtotal:					8,899.59	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-50-00-52-0425	Intergovernmental Personnel Benefit	NOVEMBER 2023 IPBC INSURANC	11/01/2023	1541	276.68	
		Vendor Subtotal:			276.68	
01-50-00-53-0200	AT&T Wireless	CELLULAR PHONE BILL	11/14/2023	1542	260.71	
		Vendor Subtotal:			260.71	
01-50-00-53-0200	Verizon Wireless	VERIZON DATA-FIRE	11/30/2023	0	35.99	
		Vendor Subtotal:			35.99	
01-50-00-53-3200	Fire Service, Inc.	REPAIRS TO TRUCK 219	11/15/2023	56348	4,619.32	
01-50-00-53-3200	Fire Service, Inc.	REPAIRS TO PUMP ON TRUCK 219	11/15/2023	56348	1,794.30	
01-50-00-53-3200	Fire Service, Inc.	A- SERVICE ON TRUCK 219	11/15/2023	56348	1,900.00	
		Vendor Subtotal:			8,313.62	
01-50-00-53-3200	Pete's Automotive Service Inc	TRUCK 218-OIL CHANGE	11/15/2023	0	165.00	
		Vendor Subtotal:			165.00	
01-50-00-53-3600	Hastings Air-Energy Control Inc	REPAIR & MAINT OF PLYMOVEM	11/15/2023	56357	1,938.00	
		Vendor Subtotal:			1,938.00	
01-50-00-53-4100	Illinois Fire Inspectors Association	FIRE INSPECTOR SEMINAR-KEVI	11/15/2023	56360	30.00	
		Vendor Subtotal:			30.00	
01-50-00-53-4100	Village of Romeoville Fire Academy	INSTRUCTOR I COURSE KRALL &	11/30/2023	56440	770.00	
		Vendor Subtotal:			770.00	
01-50-00-53-4200	Fifth Third Bank	CPR CLASS SUPPLIES	11/30/2023	56420	1,412.54	
01-50-00-53-4200	Fifth Third Bank	OPEN HOUSE SUPPLIES	11/30/2023	56420	55.44	
01-50-00-53-4200	Fifth Third Bank	CPR MANUAL & CARDS-CONCOR	11/30/2023	56420	890.84	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal:			2,358.82	
01-50-00-53-4250	Fifth Third Bank	METRO CHIEFS DEC MEETING RI	11/30/2023	56420	150.00	
01-50-00-53-4250	Fifth Third Bank	METRO CHIEFS MEETING REGIST	11/30/2023	56420	40.00	
01-50-00-53-4250	Fifth Third Bank	IFCA FALL SYMPOSIUM HOTEL	11/30/2023	56420	235.20	
		Vendor Subtotal:			425.20	
01-50-00-53-4300	International Assoc of Arson Investig	IAAI MEMBERSHIP-CARTER	11/30/2023	56425	133.00	
		Vendor Subtotal:			133.00	
01-50-00-53-4300	Illinois Fire Inspectors Association	2024 IFIA MEMBERSHIP DUES-KW	11/15/2023	56360	100.00	
		Vendor Subtotal:			100.00	
01-50-00-54-0100	Datasource Ink	FD PRINTER INK	11/15/2023	56343	510.00	
		Vendor Subtotal:			510.00	
01-50-00-54-0300	Christopher Doran	CLASS A OVERCOATS,DRESS BU7	11/15/2023	56344	218.86	
		Vendor Subtotal:			218.86	
01-50-00-54-0300	Jenn Sales Corp	WORK APPAREL	11/15/2023	56362	795.50	
		Vendor Subtotal:			795.50	
01-50-00-54-0600	CJC Auto Parts & Tires	SPARK PLUGS	11/15/2023	56336	4.80	
01-50-00-54-0600	CJC Auto Parts & Tires	SPARK PLUGS	11/15/2023	56336	15.26	
01-50-00-54-0600	CJC Auto Parts & Tires	MOTOR OIL	11/15/2023	56336	15.57	
		Vendor Subtotal:			35.63	
01-50-00-54-0600	Christopher Doran	TOOLS & GARDEN HOSE NOZZL	11/15/2023	56344	275.32	
01-50-00-54-0600	Christopher Doran	FIRE FIGHTING TURNOUT GLOV	11/15/2023	56344	105.55	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal:			380.87	
01-50-00-54-0600	US Gas	OXYGEN CYLINDER RENTAL-OC	11/15/2023	0	253.75	
		Vendor Subtotal:			253.75	
01-60-01-52-0400	Intergovernmental Personnel Benefit	NOVEMBER 2023 IPBC INSURANC	11/01/2023	1541	3,666.05	
01-60-01-52-0400	Intergovernmental Personnel Benefit	NOVEMBER 2023 IPBC INSURANC	11/01/2023	1541	-627.50	
01-60-01-52-0400	Intergovernmental Personnel Benefit	NOVEMBER 2023 IPBC INSURANC	11/01/2023	1541	148.44	
		Vendor Subtotal:			3,186.99	
01-60-01-52-0400	MOE Funds	PW EMPLOYEE HEALTH INSURAN	11/30/2023	56429	6,933.00	
		Vendor Subtotal:			6,933.00	
01-60-01-52-0420	Bestco HARTFORD	RETIREE BENEFITS	11/15/2023	56331	1,392.04	
		Vendor Subtotal:			1,392.04	
01-60-01-52-0420	Intergovernmental Personnel Benefit	NOVEMBER 2023 IPBC INSURANC	11/01/2023	1541	2.85	
01-60-01-52-0420	Intergovernmental Personnel Benefit	NOVEMBER 2023 IPBC INSURANC	11/01/2023	1541	1,378.22	
		Vendor Subtotal:			1,381.07	
01-60-01-52-0420	Midwest Operating Eng-Pension Tru	PW RETIREE HEALTH INSURANC	11/30/2023	56428	1,152.00	
		Vendor Subtotal:			1,152.00	
01-60-01-52-0425	Intergovernmental Personnel Benefit	NOVEMBER 2023 IPBC INSURANC	11/01/2023	1541	-1.05	
01-60-01-52-0425	Intergovernmental Personnel Benefit	NOVEMBER 2023 IPBC INSURANC	11/01/2023	1541	20.79	
		Vendor Subtotal:			19.74	
01-60-01-53-0200	Peerless Network	PUMP STATION PHONE	11/15/2023	56376	221.12	
01-60-01-53-0200	Peerless Network	MONTHLY PHONE	11/15/2023	56376	616.62	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal:			837.74	
01-60-01-53-0200	Verizon Wireless	VERIZON DATA-PW	11/30/2023	0	47.37	
		Vendor Subtotal:			47.37	
01-60-01-53-0410	GIS Consortium	GISC SHARE INITIATIVES MEMBI	11/15/2023	56354	680.00	
		Vendor Subtotal:			680.00	
01-60-01-53-3400	Steiner Electric Company	STREET LIGHT FIXTURES	11/15/2023	56386	927.92	
		Vendor Subtotal:			927.92	
01-60-01-53-3400	State Treasurer	TRAFFIC SIGNALS	11/30/2023	56437	3,859.26	
		Vendor Subtotal:			3,859.26	
01-60-01-53-3550	Fernandez Tree Service	CONTRACT TREE REMOVALS	11/30/2023	56419	11,807.00	
		Vendor Subtotal:			11,807.00	
01-60-01-53-3600	Alarm Detection Systems Inc	ALARM MONITORING	11/30/2023	0	105.00	
		Vendor Subtotal:			105.00	
01-60-01-53-3600	South West Industries, Inc.	MECHANIC HOUR	11/15/2023	56384	1,273.50	
01-60-01-53-3600	South West Industries, Inc.	MONTHLY MAINTENANCE	11/15/2023	56384	684.00	
		Vendor Subtotal:			1,957.50	
01-60-01-53-3600	Fifth Third Bank	PW-HEADLIGHTS	11/30/2023	56420	9.99	
01-60-01-53-3600	Fifth Third Bank	PW-BLDGS MAINTENANCE	11/30/2023	56420	43.99	
01-60-01-53-3600	Fifth Third Bank	PW-SOAP	11/30/2023	56420	242.36	
01-60-01-53-3600	Fifth Third Bank	PW-BUILDING/OFFICE EQUIPMEN	11/30/2023	56420	26.07	
01-60-01-53-3600	Fifth Third Bank	PW-SOAP	11/30/2023	56420	215.75	
01-60-01-53-3600	Fifth Third Bank	PW-BUILDING/OFFICE EQUIPMEN	11/30/2023	56420	35.02	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal:			573.18	
01-60-01-53-3600	David J. Beacom	CONTRACT LANDSCAPING	11/30/2023	56402	2,475.00	
		Vendor Subtotal:			2,475.00	
01-60-01-53-3600	Menards	HOLIDAY DECOR LIGHTS	11/30/2023	56427	477.60	
		Vendor Subtotal:			477.60	
01-60-01-53-3600	Village of River Forest	PW-DELIVERY CHARGE FOR REF	11/15/2023	56394	30.00	
		Vendor Subtotal:			30.00	
01-60-01-53-4100	Local 150 Apprenticeship Fund	CDL TRAINING/TESTING-TIM DO	11/15/2023	56366	1,820.00	
		Vendor Subtotal:			1,820.00	
01-60-01-53-4250	Fifth Third Bank	IAA CONFERENCE-THOMASINO	11/30/2023	56420	295.00	
01-60-01-53-4250	Fifth Third Bank	IAA CONFERENCE-DECOSOLA	11/30/2023	56420	295.00	
		Vendor Subtotal:			590.00	
01-60-01-53-4400	Elmhurst Occupational Health	RANDOM TESTING	11/15/2023	56346	110.00	
		Vendor Subtotal:			110.00	
01-60-01-53-5300	Fifth Third Bank	PW RECRUITING	11/30/2023	56420	165.00	
		Vendor Subtotal:			165.00	
01-60-01-53-5350	LRS	STREET SWEEPING, LEAF DISPOS	11/15/2023	56367	401.02	
		Vendor Subtotal:			401.02	
01-60-01-53-5450	AEP Energy	ELECTRICITY FOR STREET LIGHT	11/15/2023	56327	6,017.25	
01-60-01-53-5450	AEP Energy	ELECTRICITY FOR STREET LIGHT	11/30/2023	56399	3,358.41	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal:			9,375.66	
01-60-01-53-5450	ComEd	ALLEY ELECTRICITY	11/30/2023	56410	1,429.97	
		Vendor Subtotal:			1,429.97	
01-60-01-53-5450	ComEd	MADISON ST LIGHTING	11/30/2023	56411	185.63	
		Vendor Subtotal:			185.63	
01-60-01-54-0310	Jesus Camargo	UNIFORM REIMBURSEMENT	11/15/2023	56334	188.25	
		Vendor Subtotal:			188.25	
01-60-01-54-0310	Alec Cepak	SWEATSHIRTS-CEPAK	11/30/2023	56405	49.67	
		Vendor Subtotal:			49.67	
01-60-01-54-0500	Battery Service Corporation	VEHICLE BATTERY	11/15/2023	56330	230.00	
		Vendor Subtotal:			230.00	
01-60-01-54-0500	Commercial Tire Service Inc	#44 TIRES	11/30/2023	56412	1,195.68	
		Vendor Subtotal:			1,195.68	
01-60-01-54-0600	Fifth Third Bank	TOOLS	11/30/2023	56420	28.87	
01-60-01-54-0600	Fifth Third Bank	OFFICE SUPPLIES	11/30/2023	56420	48.99	
01-60-01-54-0600	Fifth Third Bank	PW VACUUM BAGS	11/30/2023	56420	25.00	
		Vendor Subtotal:			102.86	
01-60-01-54-0600	JKS Ventures Inc	TREE PLANTING SUPPLIES	11/15/2023	56364	45.33	
		Vendor Subtotal:			45.33	
01-60-01-54-0600	LRS	TREE PLANTING DEBRIS, MAIN R	11/30/2023	56426	378.57	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal:			378.57	
01-60-01-54-0600	Menards	MISC SUPPLIES	11/15/2023	56368	115.43	
		Vendor Subtotal:			115.43	
01-60-01-54-0600	Menards	LEAF REMOVAL SUPPLIES	11/30/2023	56427	105.94	
01-60-01-54-0600	Menards	TREE PLANTING SUPPLIES	11/30/2023	56427	59.99	
		Vendor Subtotal:			165.93	
01-60-01-54-0600	W.C. Schauer Hardware	FINANCE CHARGE	11/15/2023	56381	1.65	
01-60-01-54-0600	W.C. Schauer Hardware	PW SHOP SUPPLIES	11/15/2023	56381	6.29	
		Vendor Subtotal:			7.94	
01-60-01-54-0800	Illinois Tollway	PW TOLLS	11/15/2023	56361	17.10	
		Vendor Subtotal:			17.10	
01-60-01-54-0800	SiteOne Landscape Supply LLC	PARKWAY TREE	11/15/2023	56383	285.00	
		Vendor Subtotal:			285.00	
01-60-05-53-5500	LRS Holdings LLC	REFUSE REMOVAL PER CONTRA	11/15/2023	0	100,572.65	
		Vendor Subtotal:			100,572.65	
01-60-05-53-5510	LRS	STREET SWEEPING, LEAF DISPOS	11/15/2023	56367	1,824.09	
01-60-05-53-5510	LRS	TREE PLANTING DEBRIS, MAIN R	11/30/2023	56426	8,958.60	
		Vendor Subtotal:			10,782.69	
		Subtotal for Fund: 01			667,228.55	
02-00-00-21-0015	State Treasurer	PR Batch 00015.11.2023 State Income	11/15/2023	100562	1,384.69	
02-00-00-21-0015	State Treasurer	PR Batch 00030.11.2023 State Income	11/30/2023	100605	1,359.05	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
Vendor Subtotal:					2,743.74	
02-00-00-21-0015	United States Treasury	PR Batch 00015.11.2023 Federal Inco	11/15/2023	100563	3,382.03	
02-00-00-21-0015	United States Treasury	PR Batch 00015.11.2023 Medicare En	11/15/2023	100563	440.05	
02-00-00-21-0015	United States Treasury	PR Batch 00015.11.2023 FICA Emplo	11/15/2023	100563	1,881.69	
02-00-00-21-0015	United States Treasury	PR Batch 00015.11.2023 FICA Emplo	11/15/2023	100563	1,881.69	
02-00-00-21-0015	United States Treasury	PR Batch 00015.11.2023 Medicare En	11/15/2023	100563	440.05	
02-00-00-21-0015	United States Treasury	PR Batch 00030.11.2023 FICA Emplo	11/30/2023	100606	1,837.32	
02-00-00-21-0015	United States Treasury	PR Batch 00030.11.2023 Medicare En	11/30/2023	100606	432.00	
02-00-00-21-0015	United States Treasury	PR Batch 00030.11.2023 FICA Emplo	11/30/2023	100606	1,837.32	
02-00-00-21-0015	United States Treasury	PR Batch 00030.11.2023 Medicare En	11/30/2023	100606	432.00	
02-00-00-21-0015	United States Treasury	PR Batch 00030.11.2023 Federal Inco	11/30/2023	100606	3,333.41	
Vendor Subtotal:					15,897.56	
02-00-00-21-0027	Copenhagen Construction, Inc.	RETURN OF METER DEPOSIT	11/15/2023	56339	1,000.00	
Vendor Subtotal:					1,000.00	
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00030.11.2023 IMRF-Volun	11/30/2023	100602	415.61	
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00030.11.2023 IMRF Emplc	11/30/2023	100602	1,258.98	
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00030.11.2023 IMRF Emplc	11/30/2023	100602	782.90	
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00030.11.2023 IMRF Emplc	11/30/2023	100602	523.30	
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00030.11.2023 IMRF-Volun	11/30/2023	100602	193.41	
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00030.11.2023 IMRF Emplc	11/30/2023	100602	790.28	
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00015.11.2023 IMRF Emplc	11/15/2023	100602	809.39	
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00015.11.2023 IMRF-Volun	11/15/2023	100602	423.71	
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00015.11.2023 IMRF Emplc	11/15/2023	100602	1,278.11	
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00015.11.2023 IMRF-Volun	11/15/2023	100602	198.71	
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00015.11.2023 IMRF Emplc	11/15/2023	100602	537.75	
02-00-00-21-0030	Illinois Municipal Retirement Fund	PR Batch 00015.11.2023 IMRF Emplc	11/15/2023	100602	792.81	
Vendor Subtotal:					8,004.96	
02-00-00-21-0040	ICMA Retirement Corporation - 302	PR Batch 00015.11.2023 ICMA	11/15/2023	100561	422.17	
02-00-00-21-0040	ICMA Retirement Corporation - 302	PR Batch 00015.11.2023 ICMA	11/15/2023	100561	22.20	
02-00-00-21-0040	ICMA Retirement Corporation - 302	PR Batch 00030.11.2023 ICMA	11/30/2023	100601	422.17	
02-00-00-21-0040	ICMA Retirement Corporation - 302	PR Batch 00030.11.2023 ICMA	11/30/2023	100601	21.20	
Vendor Subtotal:					887.74	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
02-00-00-21-0041	AXA Equitable Retirement	PR Batch 00015.11.2023 AXA Roth	11/15/2023	100560	10.00	
02-00-00-21-0041	AXA Equitable Retirement	PR Batch 00030.11.2023 AXA Roth	11/30/2023	100600	10.00	
Vendor Subtotal:					20.00	
02-00-00-21-0050	International Union of Operating Eng	PR Batch 00030.11.2023 Public Works	11/30/2023	100603	208.96	
02-00-00-21-0050	International Union of Operating Eng	PR Batch 00015.11.2023 Public Works	11/15/2023	100603	222.37	
Vendor Subtotal:					431.33	
02-00-00-21-0050	International Union of Operating Eng	PR Batch 00030.11.2023 Public Works	11/30/2023	100604	41.36	
02-00-00-21-0050	International Union of Operating Eng	PR Batch 00015.11.2023 Public Works	11/15/2023	100604	44.24	
Vendor Subtotal:					85.60	
02-00-00-21-0050	NCPERS Group Life Ins.	PR Batch 00030.11.2023 Supplementa	11/30/2023	6562	19.21	
02-00-00-21-0050	NCPERS Group Life Ins.	PR Batch 00015.11.2023 Supplementa	11/15/2023	6562	19.19	
Vendor Subtotal:					38.40	
02-00-00-43-3100	Copenhaver Construction, Inc.	RETURN OF METER-WATER USAC	11/15/2023	56339	-281.67	
Vendor Subtotal:					-281.67	
02-60-06-52-0400	Intergovernmental Personnel Benefit	NOVEMBER 2023 IPBC INSURANC	11/01/2023	1541	-836.67	
02-60-06-52-0400	Intergovernmental Personnel Benefit	NOVEMBER 2023 IPBC INSURANC	11/01/2023	1541	7,271.43	
02-60-06-52-0400	Intergovernmental Personnel Benefit	NOVEMBER 2023 IPBC INSURANC	11/01/2023	1541	148.44	
Vendor Subtotal:					6,583.20	
02-60-06-52-0400	MOE Funds	PW EMPLOYEE HEALTH INSURA	11/30/2023	56429	4,329.00	
Vendor Subtotal:					4,329.00	
02-60-06-52-0420	Midwest Operating Eng-Pension Tru	PW RETIREE HEALTH INSURANC	11/30/2023	56428	531.00	
Vendor Subtotal:					531.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
02-60-06-52-0425	Intergovernmental Personnel Benefit	NOVEMBER 2023 IPBC INSURANC	11/01/2023	1541	-1.40	
02-60-06-52-0425	Intergovernmental Personnel Benefit	NOVEMBER 2023 IPBC INSURANC	11/01/2023	1541	197.06	
		Vendor Subtotal:			195.66	
02-60-06-53-0100	ComEd	PUMP STATION ELECTRICITY	11/30/2023	56411	2,980.53	
		Vendor Subtotal:			2,980.53	
02-60-06-53-0200	Comcast Cable	PUMP STATION INTERNET	11/30/2023	56409	104.85	
		Vendor Subtotal:			104.85	
02-60-06-53-0200	Peerless Network	MONTHLY PHONE	11/15/2023	56376	154.16	
02-60-06-53-0200	Peerless Network	PUMP STATION PHONE	11/15/2023	56376	55.28	
		Vendor Subtotal:			209.44	
02-60-06-53-0200	Verizon Wireless	VERIZON DATA-PW	11/30/2023	0	47.37	
		Vendor Subtotal:			47.37	
02-60-06-53-0300	Sikich, LLP	PROGRESS BILLING THRU 10.31 S	11/15/2023	56382	3,052.33	
		Vendor Subtotal:			3,052.33	
02-60-06-53-0380	Christopher B. Burke Engineering L	LEAD SERVICE PLANING-PUBLIC	11/30/2023	0	440.00	
		Vendor Subtotal:			440.00	
02-60-06-53-0380	Intergovernmental Personnel Benefit	NOVEMBER 2023 IPBC INSURANC	11/01/2023	1541	43.04	
		Vendor Subtotal:			43.04	
02-60-06-53-0410	B&B Networks Inc	IT SUPPORT	11/30/2023	0	70.00	
02-60-06-53-0410	B&B Networks Inc	IT SUPPORT	11/30/2023	0	47.19	
		Vendor Subtotal:			117.19	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
02-60-06-53-0410	ClientFirst Consulting Group LLC	IT SUPPORT VH SEPT 2023	11/15/2023	0	4,658.75	
02-60-06-53-0410	ClientFirst Consulting Group LLC	FY 24- IT SUPPORT VH OCT 23	11/30/2023	0	4,319.13	
02-60-06-53-0410	ClientFirst Consulting Group LLC	FY 24- IT SUPPORT PD OCT 23	11/30/2023	0	1,752.19	
		Vendor Subtotal:			10,730.07	
02-60-06-53-0410	Fifth Third Bank	AWS SERVICES	11/30/2023	56420	10.84	
		Vendor Subtotal:			10.84	
02-60-06-53-0410	GIS Consortium	GISC SHARE INITIATIVES MEMBI	11/15/2023	56354	680.00	
		Vendor Subtotal:			680.00	
02-60-06-53-0410	SBRK Finance Holdings Inc	UB WEB PAYMENTS OCT 2023	11/30/2023	0	630.00	
		Vendor Subtotal:			630.00	
02-60-06-53-0410	SHI International Corp	MERAKI CLOUD SERVICE	11/30/2023	56434	318.51	
02-60-06-53-0410	SHI International Corp	WINDOWS PROTECTION SUBSCR	11/30/2023	56434	276.54	
02-60-06-53-0410	SHI International Corp	SOPHOS PROTECTION SERVICES	11/30/2023	56434	604.66	
		Vendor Subtotal:			1,199.71	
02-60-06-53-0410	TKB Associates Inc	ANNUAL LASERFICHE FEES	11/15/2023	56390	1,407.25	
		Vendor Subtotal:			1,407.25	
02-60-06-53-3050	Core & Main LP	WATER REPAIR PARTS	11/15/2023	56340	583.62	
02-60-06-53-3050	Core & Main LP	300 PARK-WATER MAIN REPAIR	11/30/2023	56413	420.98	
		Vendor Subtotal:			1,004.60	
02-60-06-53-3050	LRS	TREE PLANTING DEBRIS, MAIN R	11/30/2023	56426	919.50	
		Vendor Subtotal:			919.50	
02-60-06-53-3050	NG Plumbing Inc	MAIN BREAK REPAIR-908 CLINTC	11/30/2023	56430	12,350.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
02-60-06-53-3050	NG Plumbing Inc	MAIN BREAK-914 CLINTON	11/30/2023	56430	12,350.00	
02-60-06-53-3050	NG Plumbing Inc	MAIN BREAK REPAIR	11/30/2023	56430	5,500.00	
		Vendor Subtotal:			30,200.00	
02-60-06-53-3050	Ozinga Ready Mix Concrete Inc	CONCRETE FOR WATER REPAIR	11/15/2023	56375	985.87	
		Vendor Subtotal:			985.87	
02-60-06-53-3200	Standard Equipment Company	STREET SWEEPER REPAIR	11/15/2023	56385	1,252.42	
		Vendor Subtotal:			1,252.42	
02-60-06-53-3200	Wigit's Truck Center	STREET SWEEEPING REPAIR	11/15/2023	56397	4,931.11	
		Vendor Subtotal:			4,931.11	
02-60-06-53-3300	Regal Business Machines Inc	PRINTER MAINTENANCE/TONER	11/15/2023	56378	43.46	
		Vendor Subtotal:			43.46	
02-60-06-53-3600	Nicor Gas Company	PUMP STATION NATURAL GAS	11/30/2023	56431	103.63	
		Vendor Subtotal:			103.63	
02-60-06-53-3600	Patten Industries Inc	PUMP STATION GENERATOR MAI	11/15/2023	0	586.00	
		Vendor Subtotal:			586.00	
02-60-06-53-4100	Local 150 Apprenticeship Fund	CDL TRAINING/TESTING-TIM DO	11/15/2023	56366	1,820.00	
		Vendor Subtotal:			1,820.00	
02-60-06-53-4350	Sebis Direct (Printing)	UTILITY BILLING PRINTING OCT	11/15/2023	0	196.92	
		Vendor Subtotal:			196.92	
02-60-06-53-4480	Suburban Laboratories Inc	WATER QUALITY TESTING	11/15/2023	56387	1,287.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal:			1,287.00	
02-60-06-53-5300	De Lage Landen Financial Svcs Inc	MONTHLY PRINTER /REPAIRS	11/30/2023	56415	41.76	
		Vendor Subtotal:			41.76	
02-60-06-53-5350	LRS	STREET SWEEPING, LEAF DISPOS	11/15/2023	56367	130.64	
		Vendor Subtotal:			130.64	
02-60-06-54-0100	Sebis Direct (Postage)	UTILITY BILLING POSTAGE NOV	11/15/2023	0	798.32	
		Vendor Subtotal:			798.32	
02-60-06-54-0500	Commercial Tire Service Inc	#64 TIRES	11/30/2023	56412	387.12	
		Vendor Subtotal:			387.12	
02-60-06-54-0600	Hach Company	WATER CHEMICALS	11/15/2023	56356	258.48	
02-60-06-54-0600	Hach Company	WATER TESTING SUPPLIES	11/15/2023	56356	35.77	
		Vendor Subtotal:			294.25	
02-60-06-54-0600	Hawkins Inc	WATER TREATMENT CHEMICALS	11/15/2023	0	528.23	
		Vendor Subtotal:			528.23	
02-60-06-54-0600	USABlueBook	WATER PUMP PARTS	11/15/2023	56392	211.97	
02-60-06-54-0600	USABlueBook	WATER TESTING CHEMICALS	11/30/2023	56439	51.62	
02-60-06-54-0600	USABlueBook	WATER CHEMICALS	11/30/2023	56439	54.17	
02-60-06-54-0600	USABlueBook	PH TESTER	11/30/2023	56439	192.87	
		Vendor Subtotal:			510.63	
02-60-06-54-2200	City of Chicago	PURCHASE OF WATER	11/15/2023	56335	79,205.35	
02-60-06-54-2200	City of Chicago	PURCHASE OF WATER	11/15/2023	56335	64,674.75	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal:			143,880.10	
02-60-06-55-1300	Core & Main LP	AMI PROJECT	11/30/2023	56413	2,065.00	
		Vendor Subtotal:			2,065.00	
02-60-06-55-1300	Energenecc Inc	WATER MONITORING IMPROVEM	11/30/2023	56417	1,608.56	
		Vendor Subtotal:			1,608.56	
02-60-06-55-1300	Gewalt Hamilton Assoc Inc	2023 WATERMAIN PROJECT CONS	11/15/2023	56353	5,917.00	
		Vendor Subtotal:			5,917.00	
02-60-06-56-0104	Illinois Environmental Protection Ag	IEPA LOAN PRINCIPAL AND INTE	11/30/2023	0	348,411.55	
		Vendor Subtotal:			348,411.55	
02-60-06-56-0105	Illinois Environmental Protection Ag	IEPA LOAN PRINCIPAL AND INTE	11/30/2023	0	110,161.35	
		Vendor Subtotal:			110,161.35	
02-60-06-56-0106	Amalgamated Bank of Chicago	2022A DEBT CERTIFICATES INTE	11/30/2023	0	51,851.85	
		Vendor Subtotal:			51,851.85	
02-60-06-56-0107	Amalgamated Bank of Chicago	2022A DEBT CERTIFICATES INTE	11/30/2023	0	25,498.15	
		Vendor Subtotal:			25,498.15	
		Subtotal for Fund: 02			797,534.16	
03-00-00-21-0010	Illinois Department of Transportation	2018 CHICAGO AVE RESURFACIN	11/30/2023	56423	8,071.73	
		Vendor Subtotal:			8,071.73	
03-00-00-55-9100	Christopher B. Burke Engineering Lt	REBUILD DESIGN ENGINEERING	11/30/2023	0	13,080.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal:			13,080.00	
03-00-00-55-9100	Illinois Department of Transportation	2018 CHICAGO AVE RESURFACING	11/30/2023	56423	16,800.00	
		Vendor Subtotal:			16,800.00	
		Subtotal for Fund: 03			37,951.73	
05-00-00-56-0035	Forest Park National Bank	2022 BOND PRINCIPAL AND INTEREST	11/30/2023	0	275,000.00	
		Vendor Subtotal:			275,000.00	
05-00-00-56-0036	Forest Park National Bank	2022 BOND PRINCIPAL AND INTEREST	11/30/2023	0	2,612.50	
		Vendor Subtotal:			2,612.50	
05-00-00-56-0106	Amalgamated Bank of Chicago	2022A DEBT CERTIFICATES INTEREST	11/30/2023	0	148,148.15	
		Vendor Subtotal:			148,148.15	
05-00-00-56-0107	Amalgamated Bank of Chicago	2022A DEBT CERTIFICATES INTEREST	11/30/2023	0	72,851.85	
		Vendor Subtotal:			72,851.85	
		Subtotal for Fund: 05			498,612.50	
13-00-00-55-8700	CDS Office Technologies Inc	MODEMS FOR NEW CARS	11/15/2023	0	3,642.36	
		Vendor Subtotal:			3,642.36	
13-00-00-55-8700	Sutton Ford Inc	REPLACEMENT PATROL CARS #3	11/30/2023	56438	52,183.00	
13-00-00-55-8700	Sutton Ford Inc	REPLACEMENT PATROL CARS #5	11/30/2023	56438	52,183.00	
		Vendor Subtotal:			104,366.00	
		Subtotal for Fund: 13			108,008.36	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
14-00-00-44-4240	Alltech Tracking LLC	FEES ON COLLECTIONS	11/30/2023	56400	16.69	
		Vendor Subtotal:			16.69	
14-00-00-53-0370	American Traffic Solutions Inc	MONTHLY CHARGE FOR AUTOM	11/15/2023	0	7,850.00	
		Vendor Subtotal:			7,850.00	
14-00-00-55-0500	Garland/DBS Inc	2023 APPARATUS BAY ROOF IMPF	11/15/2023	56351	19,170.82	
		Vendor Subtotal:			19,170.82	
14-00-00-55-0500	Vari Sales Corporation	VILLAGE HALL OFFICE FURNITU	11/15/2023	0	20,000.00	
		Vendor Subtotal:			20,000.00	
14-00-00-55-1250	Old World Brick Paving	ALLEY PERMEABLE PAVER MAIN	11/15/2023	56374	59,515.61	
		Vendor Subtotal:			59,515.61	
14-00-00-55-8620	CDW Government Inc	LENOVO THINKPADS T15P	11/30/2023	56404	5,667.57	
		Vendor Subtotal:			5,667.57	
14-00-00-55-8620	ClientFirst Consulting Group LLC	NEW COMPUTERS-ADMIN	11/30/2023	0	2,050.00	
		Vendor Subtotal:			2,050.00	
14-00-00-55-8620	Griffon Systems Inc	NORTH CAMERA EXPANSION SIE	11/15/2023	0	19,943.00	
		Vendor Subtotal:			19,943.00	
		Subtotal for Fund: 14			134,213.69	
31-00-00-53-0380	FBO: Thomas Engineering Group LL	VILLAGE WIDE TRAFFIC STUDY I	11/30/2023	0	3,732.52	
		Vendor Subtotal:			3,732.52	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
31-00-00-55-4300	First Fence Co	MADISON ST DEV SITE-FENCE	11/15/2023	0	49,950.00	
31-00-00-55-4300	First Fence Co	MADISON ST FENCE	11/30/2023	0	5,550.00	
		Vendor Subtotal:			55,500.00	
31-00-00-55-4300	George Michael Grimes	MADISON STREET APRAISALS	11/15/2023	56355	1,500.00	
		Vendor Subtotal:			1,500.00	
31-00-00-55-4300	Sign Express	MADISON ST DEVELOPMENT SIG	11/30/2023	56435	1,310.00	
		Vendor Subtotal:			1,310.00	
		Subtotal for Fund: 31			62,042.52	
32-00-00-53-0380	FBO: Thomas Engineering Group LL	VILLAGE WIDE TRAFFIC STUDY	11/30/2023	0	3,732.52	
		Vendor Subtotal:			3,732.52	
		Subtotal for Fund: 32			3,732.52	
		Report Total:			2,309,324.03	



Village of River Forest

MONTHLY FINANCE REPORT Fiscal Year 2024 through November 30, 2023

This report includes financial information for Fiscal Year 2024 through November 30, 2023, which represents 58.33% of the fiscal year. A revenue and expenditure report by fund and account and an investment report for November 2023 are attached.

GENERAL FUND

Revenues, Expenditures and Changes in Fund Balance Fiscal Year 2024 through November 30, 2023

	2024		Percent
	Budget	Actual	Rec/Exp
REVENUES			
Taxes			
Property Taxes	\$7,007,350	\$1,473,008	21.02%
General Sales Taxes	2,376,327	1,371,666	57.72%
Non Home Rule Sales Tax	1,059,449	610,076	57.58%
Utility Taxes	641,358	316,638	49.37%
Restaurant Tax	168,855	98,032	58.06%
Telecommunications Tax	176,617	114,432	64.79%
Real Estate Transfer Tax	143,644	64,745	45.07%
Local Gasoline Tax	98,820	49,259	49.85%
Cannabis State Excise Tax	20,973	10,215	48.71%
Intergovernmental Revenue			
Personal Property Replacement Tax	649,145	241,461	37.20%
Use Tax	480,397	248,500	51.73%
State Income Taxes	1,820,822	1,150,687	63.20%
Licenses and Permits	1,270,490	812,474	63.95%
Charges for Services			
Garbage Collections	1,195,194	674,625	56.44%
Ambulance Fees	1,000,000	551,366	55.14%
Other Charges for Services	320,027	211,147	65.98%
Fines	217,317	167,263	76.97%
Investment Income	149,877	226,504	151.13%
Grants and Contributions	37,578	17,334	46.13%
Miscellaneous Revenues	465,415	177,925	38.23%
TOTAL REVENUES	\$19,299,655	\$8,587,357	44.49%
EXPENDITURES			
Administration	\$ 1,866,243	\$ 1,075,198	57.61%
E911	283,785	182,074	64.16%
Boards & Commissions	141,760	41,395	29.20%
Building and Development	598,160	352,263	58.89%
Legal Services	253,000	54,888	21.69%
Police Department	7,671,234	3,330,217	43.41%
Fire Department	5,969,512	2,722,076	45.60%
Public Works	3,333,084	1,551,002	46.53%
TOTAL EXPENDITURES	\$20,116,778	\$9,309,113	46.28%
NET CHANGE IN FUND BALANCE	(\$817,123)	(\$721,756)	

Revenues

Fiscal year-to-date revenue collections are at 44.49%. Property Tax Revenue is at 21.02%. Collections on the 2nd installment of the 2022 tax levy have begun in November. The bills are due December 1, 2023. Sales tax and non-home rule sales tax revenues are for the month of August. Inflation rates in recent months continue to slow compared to the historically high rates last year. Staff continues to monitor this and will make adjustments as needed as economic conditions change.

Use tax is slightly below projections and is also for the Month of August. Real Estate Transfer Tax revenues are based on the timing of real estate sales and the housing market. Utility tax payments are typically elevated during the warmer summer (electric) and cooler winter (gas) months and vary based on weather conditions. The Cannabis State Excise taxes are below projections. These revenues are to be used for public safety initiatives.

Income tax receipts continue to be higher than projected. This has been fueled by the rebounding labor market and extraordinary corporate income tax collections. The payment received in November is for October 2023 collections. We continue to see higher revenue collections each month. According to a recent publication from the Illinois Department of Revenue, there will be increases to the Local Government Distributive Fund (LGDF) allocations and reductions in the Personal Property Replacement Tax (PPRT) allocations. The FY 2024 State budget includes an increase to the LGDF local share from 6.16% to 6.47% and decreases in PPRT revenues. The local gasoline tax is below what has been projected. License and permit revenue includes spring building permit activity. Vehicle licenses were due July 14th and collections are included in this amount. Warning letters were sent out in November to residents whose vehicles are registered to River Forest through the state and still have not purchased the current sticker. Revenue from Ambulance billings is included in charges for services and has increased due to the Ground Emergency Medical Transportation (GEMT) reimbursement program that the Village now participates in.

Expenditures

Expenditures are at 46.28% of the budgeted amount. Salaries and benefits, with the exception of overtime, include payment for services rendered through the end of the month. All expenditures except for E911 are in line with projections or below projections because there is about a month lag between the time that goods are received or services are performed, and when the vendor payment is made for the goods or services. E911 expenditures include three payments to West Suburban Consolidated Dispatch Center for the Village's contributions through December 2023. Payments made after April 30th for goods received and services performed prior to May 1st were posted to the prior fiscal year.

WATER AND SEWER FUND

Revenues, Expenditures and Changes in Net Position Fiscal Year 2024 through November 30, 2023

	2024		Percent
	Budget	Actual	Rec/Exp
Operating Revenues			
Permit Fees	\$ 25,000	\$ 20,550	82.20%
Water Sales	3,506,028	2,362,448	67.38%
Sewer Sales	2,128,622	1,434,194	67.38%
Water Penalties	25,259	19,170	75.89%
Miscellaneous	41,206	85,805	208.23%
Total Operating Revenues	\$ 5,726,115	\$ 3,922,167	68.50%
Operating Expenses			
Salaries and Benefits	\$ 1,269,648	\$ 645,186	50.82%
Contractual Services	794,979	335,333	42.18%
Water From Chicago	1,799,772	1,085,004	60.29%
Materials and Supplies	66,085	35,665	53.97%
Depreciation/Debt Service	1,410,754	1,019,994	72.30%
Transfer to CERF	116,411	67,906	58.33%
Operating Expenses including Depreciation	\$ 5,457,649	\$ 3,189,088	58.43%
Operating Revenues over Operating Exp	\$ 268,466	\$ 733,079	
Capital Improvements	\$ (795,000)	\$ (263,007)	33.08%
Total Revenues over Expenses	\$ (526,534)	\$ 470,072	

Water and Sewer revenues are above projections. This is due to water consumption and weather conditions. Overall expenses are slightly lower due to the delay in receiving and paying invoices for commodities and contractual services. There is a one-month lag in payments to the City of Chicago for FY 2024 water usage. Debt Service expenses include the May and November payments on all debt service.

REVENUES AND EXPENDITURES VS. BUDGET – OTHER FUNDS

Fund #	Fund	Revenues			Expenditures		
		2024 Budget	2024 YTD Actual	% Rec	2024 Budget	2024 YTD Actual	% Exp
03	Motor Fuel Tax	\$ 515,616	\$ 340,429	66.02%	\$ 1,294,633	\$ 157,777	12.19%
05	Debt Service Fund	\$ 563,312	\$ 365,602	64.90%	\$ 571,565	\$ 571,464	99.98%
13	Cap Equipmnt Replcmnt	\$ 970,551	\$ 659,410	67.94%	\$ 1,082,279	\$ 261,639	24.17%
14	Capital Improvement	\$ 1,351,447	\$ 754,301	55.81%	\$ 2,491,127	\$ 1,487,722	59.72%
31	TIF-Madison	\$ 993,213	\$ 232,343	23.39%	\$ 734,505	\$ 353,527	48.13%
32	TIF-North	\$ 238,703	\$ 79,515	33.31%	\$ 302,515	\$ 18,428	6.09%
35	Infrastructure Imp Bond	\$ 5,000	\$ 3,652	73.04%	\$ 300,000	\$ 293,938	97.98%

CASH AND INVESTMENTS

Fund #	Fund	Cash and Money Markets	IMET Convenience Fund	Investments	Total
1	General	\$ 3,990,748	\$ 57,693	\$ 4,304,041	\$ 8,352,482
3	Motor Fuel Tax	\$ 1,088,907	\$ -	\$ 244,388	\$ 1,333,295
5	Debt Service Fund	\$ 34,768	\$ -	\$ -	\$ 34,768
13	Capital Equip Replacement	\$ 1,239,322	\$ 251,595	\$ 3,789,118	\$ 5,280,035
14	Capital Improvement	\$ 95,931	\$ -	\$ 722,902	\$ 818,833
31	TIF-Madison Street	\$ 1,416,224	\$ -	\$ -	\$ 1,416,224
32	TIF- North Avenue	\$ 665,784	\$ -	\$ -	\$ 665,784
35	Infrastructure Imp Bond Fu	\$ 37,750	\$ -	\$ -	\$ 37,750
2	Water & Sewer	\$ 2,318,472	\$ 187,913	\$ 731,420	\$ 3,237,805
Total		\$ 10,887,906	\$ 497,201	\$ 9,791,869	\$ 21,176,976

NOVEMBER 2023 FINANCE ACTIVITIES

1. The 2023 Estimated Tax Levy was prepared and presented to the Village Board of Trustees.
2. The TIF Reports were filed with the Comptroller's office.
3. Finance staff participated in a webinar for year-end W-2 and 1099 processing.

General Ledger

Village of River Forest

User: rmcadams
 Printed: 12/13/2023 3:58:51 PM
 Period 07 - 07
 Fiscal Year 2024



Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% ExpCol
01	General Fund							
00								
01-00-00-41-1000	Property Tax-Prior Years	3,299,859.00	131,289.26	0.00	1,341,718.69	1,473,007.95	1,826,851.05	44.64
01-00-00-41-1021	Property Tax-Current Year	3,707,491.00	0.00	0.00	0.00	0.00	3,707,491.00	0.00
	Property Taxes	7,007,350.00	131,289.26	0.00	1,341,718.69	1,473,007.95	5,534,342.05	21.02
01-00-00-41-1150	Replacement Tax	649,145.00	241,461.17	0.00	0.00	241,461.17	407,683.83	37.20
01-00-00-41-1190	Restaurant Tax	168,855.00	85,327.76	0.00	12,703.79	98,031.55	70,823.45	58.06
01-00-00-41-1200	Sales Tax	2,376,327.00	1,167,287.46	0.00	204,378.28	1,371,665.74	1,004,661.26	57.72
01-00-00-41-1205	State Use Tax	480,397.00	212,922.12	0.00	35,577.95	248,500.07	231,896.93	51.73
01-00-00-41-1210	Non-Home Rule Sales Tax	1,059,449.00	521,705.99	0.00	88,370.49	610,076.48	449,372.52	57.58
01-00-00-41-1250	Income Tax	1,820,822.00	1,013,916.83	0.00	136,770.00	1,150,686.83	670,135.17	63.20
01-00-00-41-1450	Transfer Tax	143,644.00	59,365.50	0.00	5,380.00	64,745.50	78,898.50	45.07
01-00-00-41-1460	Communication Tax	176,617.00	99,071.64	0.00	15,359.96	114,431.60	62,185.40	64.79
01-00-00-41-1475	Utility Tax Elec	426,112.00	205,951.31	0.00	32,260.70	238,212.01	187,899.99	55.90
01-00-00-41-1480	Utility Tax Gas	215,246.00	67,735.10	0.00	10,690.42	78,425.52	136,820.48	36.44
01-00-00-41-1490	Local Gasoline Tax	98,820.00	42,290.20	0.00	6,969.05	49,259.25	49,560.75	49.85
01-00-00-41-1600	Cannabis State Excise Tax	20,973.00	8,755.46	0.00	1,460.03	10,215.49	10,757.51	48.71
	Other Taxes	7,636,407.00	3,725,790.54	0.00	549,920.67	4,275,711.21	3,360,695.79	55.99
01-00-00-42-2115	Pet Licenses	2,000.00	1,430.00	0.00	50.00	1,480.00	520.00	74.00
01-00-00-42-2120	Vehicle Licenses	290,000.00	268,594.00	60.00	2,195.00	270,729.00	19,271.00	93.35
01-00-00-42-2345	Contractor's License Fees	105,000.00	57,162.50	0.00	5,312.50	62,475.00	42,525.00	59.50
01-00-00-42-2350	Business Licenses	22,000.00	10,033.75	25.00	25.00	10,033.75	11,966.25	45.61
01-00-00-42-2355	Tent Licenses	300.00	0.00	0.00	0.00	0.00	300.00	0.00
01-00-00-42-2360	Building Permits	525,000.00	233,901.30	200.00	35,515.80	269,217.10	255,782.90	51.28
01-00-00-42-2361	Plumbing Permits	35,000.00	13,690.00	0.00	1,345.00	15,035.00	19,965.00	42.96
01-00-00-42-2362	Electrical Permits	45,000.00	16,441.50	0.00	1,673.00	18,114.50	26,885.50	40.25
01-00-00-42-2363	Plan Review Fees-Fire	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-00-00-42-2364	Reinspection Fees	13,000.00	5,025.00	0.00	975.00	6,000.00	7,000.00	46.15
01-00-00-42-2365	Bonfire Permits	60.00	30.00	0.00	0.00	30.00	30.00	50.00
01-00-00-42-2366	Beekeeping Permit	150.00	0.00	0.00	0.00	0.00	150.00	0.00
01-00-00-42-2368	Solicitors Permits	1,200.00	100.00	0.00	0.00	100.00	1,100.00	8.33

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% ExpCol
01-00-00-42-2369	Zoning Variation Fee	3,000.00	1,500.00	0.00	0.00	1,500.00	1,500.00	50.00
01-00-00-42-2370	Film Crew License	5,300.00	7,000.00	0.00	0.00	7,000.00	-1,700.00	132.08
01-00-00-42-2520	Liquor Licenses	24,500.00	600.00	0.00	12,000.00	12,600.00	11,900.00	51.43
01-00-00-42-2570	CableVideo Svc Provider Fees	198,980.00	96,935.92	0.00	41,223.85	138,159.77	60,820.23	69.43
	Licenses & Permits	1,270,490.00	712,443.97	285.00	100,315.15	812,474.12	458,015.88	63.95
01-00-00-43-3065	Police Reports	2,200.00	1,090.00	0.00	155.00	1,245.00	955.00	56.59
01-00-00-43-3070	Fire Reports	400.00	75.00	0.00	25.00	100.00	300.00	25.00
01-00-00-43-3180	Garbage Collection	1,195,194.00	596,482.64	0.00	78,142.68	674,625.32	520,568.68	56.44
01-00-00-43-3185	Penalties on Garbage Fees	7,934.00	3,958.44	68.42	652.34	4,542.36	3,391.64	57.25
01-00-00-43-3200	Metra Daily Parking	18,000.00	16,045.72	0.00	3,362.91	19,408.63	-1,408.63	107.83
01-00-00-43-3220	Parking Lot Permit Fees	106,534.00	48,718.43	0.00	8,944.02	57,662.45	48,871.55	54.13
01-00-00-43-3225	Administrative Towing Fees	97,000.00	64,510.00	510.00	7,500.00	71,500.00	25,500.00	73.71
01-00-00-43-3230	Animal Release Fees	50.00	20.00	0.00	0.00	20.00	30.00	40.00
01-00-00-43-3515	NSF Fees	200.00	0.00	0.00	0.00	0.00	200.00	0.00
01-00-00-43-3530	5050 Sidewalk Program	10,000.00	0.00	0.00	0.00	0.00	10,000.00	0.00
01-00-00-43-3536	Elevator Inspection Fees	4,450.00	1,850.00	0.00	0.00	1,850.00	2,600.00	41.57
01-00-00-43-3537	Elevator Reinspection Fees	400.00	350.00	0.00	0.00	350.00	50.00	87.50
01-00-00-43-3540	ROW Encroachment Fees	1,000.00	800.00	0.00	100.00	900.00	100.00	90.00
01-00-00-43-3550	Ambulance Fees	1,000,000.00	466,898.08	84,446.18	168,914.52	551,366.42	448,633.58	55.14
01-00-00-43-3554	CPR Fees	2,000.00	400.00	0.00	1,148.00	1,548.00	452.00	77.40
01-00-00-43-3557	Car Fire & Extrication Fee	500.00	0.00	0.00	0.00	0.00	500.00	0.00
01-00-00-43-3560	State Highway Maintenance	69,359.00	52,019.25	0.00	0.00	52,019.25	17,339.75	75.00
	Charges for Services	2,515,221.00	1,253,217.56	85,024.60	268,944.47	1,437,137.43	1,078,083.57	57.14
01-00-00-44-4230	Police Tickets	142,750.00	105,199.11	610.00	13,509.76	118,098.87	24,651.13	82.73
01-00-00-44-4240	Automated Traffic Enf Fines	14,512.00	0.00	0.00	0.00	0.00	14,512.00	0.00
01-00-00-44-4300	Local Ordinance Tickets	2,365.00	1,278.00	0.00	2,270.36	3,548.36	-1,183.36	150.04
01-00-00-44-4430	Court Fines	44,175.00	30,737.82	0.00	5,315.37	36,053.19	8,121.81	81.61
01-00-00-44-4435	DUI Fines	2,357.00	0.00	0.00	0.00	0.00	2,357.00	0.00
01-00-00-44-4436	Drug Forfeiture Revenue	400.00	8,120.00	0.00	192.36	8,312.36	-7,912.36	2,078.09
01-00-00-44-4439	Article 36 Forfeited Funds	758.00	0.00	0.00	0.00	0.00	758.00	0.00
01-00-00-44-4440	Building Construction Citation	10,000.00	500.00	0.00	750.00	1,250.00	8,750.00	12.50
	Fines & Forfeits	217,317.00	145,834.93	610.00	22,037.85	167,262.78	50,054.22	76.97
01-00-00-45-5100	Interest	149,877.00	169,948.95	0.00	22,904.29	192,853.24	-42,976.24	128.67
01-00-00-45-5200	Net Change in Fair Value	0.00	15,306.85	0.00	18,344.21	33,651.06	-33,651.06	0.00
	Interest	149,877.00	185,255.80	0.00	41,248.50	226,504.30	-76,627.30	151.13
01-00-00-46-6408	Cash OverShort	0.00	19.45	0.00	0.00	19.45	-19.45	0.00
01-00-00-46-6410	Miscellaneous	10,000.00	9,799.36	23.21	160.00	9,936.15	63.85	99.36

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% ExpCol
01-00-00-46-6411	Miscellaneous Public Safety	3,000.00	6,354.00	0.00	733.00	7,087.00	-4,087.00	236.23
01-00-00-46-6412	Reimbursements-Crossing Guards	100,878.00	0.00	0.00	0.00	0.00	100,878.00	0.00
01-00-00-46-6415	Reimbursement of Expenses	2,500.00	0.00	0.00	0.00	0.00	2,500.00	0.00
01-00-00-46-6417	IRMA Reimbursements	50,000.00	63,690.93	0.00	35,744.00	99,434.93	-49,434.93	198.87
01-00-00-46-6510	T-Mobile Lease	36,000.00	18,000.00	0.00	3,000.00	21,000.00	15,000.00	58.33
01-00-00-46-6511	WSCDC Rental Income	62,037.00	35,391.65	0.00	5,055.95	40,447.60	21,589.40	65.20
01-00-00-46-8001	IRMA Excess	200,000.00	0.00	0.00	0.00	0.00	200,000.00	0.00
	Miscellaneous	464,415.00	133,255.39	23.21	44,692.95	177,925.13	286,489.87	38.31
01-00-00-46-6521	Law Enforcement Training Reimb	11,600.00	8,022.00	0.00	0.00	8,022.00	3,578.00	69.16
01-00-00-46-6524	ISEARCH Grant	6,000.00	0.00	0.00	0.00	0.00	6,000.00	0.00
01-00-00-46-6525	Bullet Proof Vest Reimb-DOJ	6,400.00	0.00	0.00	2,796.11	2,796.11	3,603.89	43.69
01-00-00-46-6528	IDOT Traffic Safety Grant	10,578.00	2,515.66	0.00	0.00	2,515.66	8,062.34	23.78
01-00-00-46-6532	Grants	0.00	4,000.00	0.00	0.00	4,000.00	-4,000.00	0.00
01-00-00-46-6620	State Fire Marshal Training	3,000.00	0.00	0.00	0.00	0.00	3,000.00	0.00
01-00-00-46-7385	Other Contributions	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Grants & Contributions	37,578.00	14,537.66	0.00	2,796.11	17,333.77	20,244.23	46.13
01-00-00-48-8000	Sale of Property	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
	Other Financing Sources	<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>	<u>0.00</u>
00		<u>19,299,655.00</u>	<u>6,301,625.11</u>	<u>85,942.81</u>	<u>2,371,674.39</u>	<u>8,587,356.69</u>	<u>10,712,298.31</u>	<u>44.49</u>
	Revenue	19,299,655.00	6,301,625.11	85,942.81	2,371,674.39	8,587,356.69	10,712,298.31	44.49
10	Administration							
01-10-00-51-0200	Salaries Regular	743,206.00	334,116.02	60,110.64	0.00	394,226.66	348,979.34	53.04
01-10-00-51-1700	Overtime	500.00	0.00	0.00	0.00	0.00	500.00	0.00
01-10-00-51-1950	Insurance Refusal Reimb	1,350.00	0.00	0.00	0.00	0.00	1,350.00	0.00
	Personal Services	745,056.00	334,116.02	60,110.64	0.00	394,226.66	350,829.34	52.91
01-10-00-52-0320	FICA	43,220.00	20,332.66	3,578.14	0.00	23,910.80	19,309.20	55.32
01-10-00-52-0325	Medicare	10,784.00	4,755.35	858.48	0.00	5,613.83	5,170.17	52.06
01-10-00-52-0330	IMRF	52,506.00	21,703.82	3,160.16	0.07	24,863.91	27,642.09	47.35
01-10-00-52-0350	Employee Assistance Program	9,906.00	0.00	0.00	0.00	0.00	9,906.00	0.00
01-10-00-52-0375	Fringe Benefits	9,612.00	4,754.03	897.00	0.00	5,651.03	3,960.97	58.79
01-10-00-52-0400	Health Insurance	77,397.00	37,020.38	7,943.44	967.32	43,996.50	33,400.50	56.85

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% ExpCol
01-10-00-52-0420	Health Insurance - Retirees	0.00	68.42	751.59	740.80	79.21	-79.21	0.00
01-10-00-52-0425	Life Insurance	871.00	236.20	73.42	32.56	277.06	593.94	31.81
01-10-00-52-0430	VEBA Contributions	13,895.00	8,751.14	0.00	0.00	8,751.14	5,143.86	62.98
01-10-00-52-0500	Wellness Program	2,000.00	0.00	0.00	0.00	0.00	2,000.00	0.00
	Benefits	220,191.00	97,622.00	17,262.23	1,740.75	113,143.48	107,047.52	51.38
01-10-00-53-0200	Communications	55,705.00	21,812.25	2,805.17	0.00	24,617.42	31,087.58	44.19
01-10-00-53-0300	Audit Services	24,203.00	14,534.91	6,927.67	0.00	21,462.58	2,740.42	88.68
01-10-00-53-0350	Actuarial Services	5,370.00	5,400.00	0.00	0.00	5,400.00	-30.00	100.56
01-10-00-53-0380	Consulting Services	106,500.00	35,753.62	6,571.86	0.00	42,325.48	64,174.52	39.74
01-10-00-53-0410	IT Support	139,902.00	85,237.79	42,409.41	0.00	127,647.20	12,254.80	91.24
01-10-00-53-0429	Vehicle Sticker Program	19,755.00	15,563.75	0.00	0.00	15,563.75	4,191.25	78.78
01-10-00-53-1100	Health Inspection Services	20,000.00	5,915.00	747.50	0.00	6,662.50	13,337.50	33.31
01-10-00-53-1250	Unemployment Claims	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0.00
01-10-00-53-2100	Bank Fees	21,767.00	12,030.64	1,185.56	0.00	13,216.20	8,550.80	60.72
01-10-00-53-2200	Liability Insurance	341,934.00	167,279.64	27,879.94	0.00	195,159.58	146,774.42	57.08
01-10-00-53-2250	IRMA Liability Deductible	10,000.00	0.00	0.00	0.00	0.00	10,000.00	0.00
01-10-00-53-3300	Maint of Office Equipment	10,050.00	2,870.48	391.18	0.00	3,261.66	6,788.34	32.45
01-10-00-53-4100	Training	6,500.00	125.00	20.00	0.00	145.00	6,355.00	2.23
01-10-00-53-4250	Travel & Meeting	10,100.00	2,850.88	0.00	0.00	2,850.88	7,249.12	28.23
01-10-00-53-4300	Dues & Subscriptions	31,600.00	23,683.19	1,877.17	0.00	25,560.36	6,039.64	80.89
01-10-00-53-4350	Printing	720.00	0.00	0.00	0.00	0.00	720.00	0.00
01-10-00-53-4400	Medical & Screening	1,500.00	366.00	0.00	0.00	366.00	1,134.00	24.40
01-10-00-53-5300	Advertising Legal Notice	4,500.00	5,628.40	1,231.85	0.00	6,860.25	-2,360.25	152.45
01-10-00-53-5600	Community and Emp Programs	54,800.00	43,496.14	219.60	0.00	43,715.74	11,084.26	79.77
	Contractual Services	869,906.00	442,547.69	92,266.91	0.00	534,814.60	335,091.40	61.48
01-10-00-54-0100	Office Supplies	17,245.00	9,649.15	3,540.58	0.00	13,189.73	4,055.27	76.48
01-10-00-54-0150	Office Equipment	2,000.00	2,746.98	0.00	0.00	2,746.98	-746.98	137.35
01-10-00-54-0600	Operating Supplies	0.00	151.41	0.00	0.00	151.41	-151.41	0.00
01-10-00-54-1300	Postage	11,845.00	7,253.93	2,016.20	0.00	9,270.13	2,574.87	78.26
	Materials & Supplies	31,090.00	19,801.47	5,556.78	0.00	25,358.25	5,731.75	81.56
01-10-00-56-0000	Uncollectible Acct.	0.00	7,655.40	0.00	0.00	7,655.40	-7,655.40	0.00
	Uncollectible	0.00	7,655.40	0.00	0.00	7,655.40	-7,655.40	0.00
10	Administration	1,866,243.00	901,742.58	175,196.56	1,740.75	1,075,198.39	791,044.61	57.61
14	E911							
01-14-00-53-0410	IT Support	8,500.00	0.00	0.00	0.00	0.00	8,500.00	0.00
01-14-00-53-4275	WSCDC Contribution	275,285.00	182,074.43	0.00	0.00	182,074.43	93,210.57	66.14
	Contractual Services	283,785.00	182,074.43	0.00	0.00	182,074.43	101,710.57	64.16

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% ExpCol
14	E911	283,785.00	182,074.43	0.00	0.00	182,074.43	101,710.57	64.16
15	Boards and Commissions							
01-15-00-52-0320	FICA	665.00	83.55	24.58	0.00	108.13	556.87	16.26
01-15-00-52-0325	Medicare	155.00	19.55	5.75	0.00	25.30	129.70	16.32
01-15-00-52-0330	IMRF	885.00	95.14	27.99	0.00	123.13	761.87	13.91
01-15-00-52-0375	Fringe Benefits	720.00	360.00	60.00	0.00	420.00	300.00	58.33
	Benefits	2,425.00	558.24	118.32	0.00	676.56	1,748.44	27.90
01-15-00-53-0380	Consulting Services	75,000.00	15,300.09	7,465.04	0.00	22,765.13	52,234.87	30.35
01-15-00-53-0400	Secretarial Services	10,000.00	1,347.70	396.38	0.00	1,744.08	8,255.92	17.44
01-15-00-53-0420	Legal Services	10,000.00	2,234.50	0.00	0.00	2,234.50	7,765.50	22.35
01-15-00-53-4100	Training	500.00	0.00	0.00	0.00	0.00	500.00	0.00
01-15-00-53-4250	Travel & Meeting	12,675.00	2,906.21	0.00	0.00	2,906.21	9,768.79	22.93
01-15-00-53-4300	Dues & Subscriptions	385.00	810.00	527.27	0.00	1,337.27	-952.27	347.34
01-15-00-53-4400	Medical & Screening	10,000.00	180.00	0.00	0.00	180.00	9,820.00	1.80
01-15-00-53-4450	Testing	10,000.00	0.00	3,852.18	0.00	3,852.18	6,147.82	38.52
01-15-00-53-5300	AdvertisingLegal Notice	10,650.00	5,645.28	0.00	0.00	5,645.28	5,004.72	53.01
	Contractual Services	139,210.00	28,423.78	12,240.87	0.00	40,664.65	98,545.35	29.21
01-15-00-54-0100	Office Supplies	100.00	53.82	0.00	0.00	53.82	46.18	53.82
01-15-00-54-1300	Postage	25.00	0.00	0.00	0.00	0.00	25.00	0.00
	Materials & Supplies	125.00	53.82	0.00	0.00	53.82	71.18	43.06
15	Boards and Commissions	141,760.00	29,035.84	12,359.19	0.00	41,395.03	100,364.97	29.20
20	Building and Development							
01-20-00-51-0200	Full-Time Salaries	348,547.00	164,450.00	24,400.98	0.00	188,850.98	159,696.02	54.18
01-20-00-51-1700	Overtime	500.00	0.00	0.00	0.00	0.00	500.00	0.00
01-20-00-51-1950	Insurance Refusal	1,350.00	675.00	112.50	0.00	787.50	562.50	58.33
	Reimbursemnt							
01-20-00-51-3000	Part-Time Salaries	0.00	78.69	0.00	0.00	78.69	-78.69	0.00
	Personal Services	350,397.00	165,203.69	24,513.48	0.00	189,717.17	160,679.83	54.14
01-20-00-52-0320	FICA	21,223.00	9,914.59	1,471.91	0.00	11,386.50	9,836.50	53.65
01-20-00-52-0325	Medicare	5,061.00	2,318.81	344.25	0.00	2,663.06	2,397.94	52.62
01-20-00-52-0330	IMRF	24,643.00	11,235.37	1,668.10	0.00	12,903.47	11,739.53	52.36
01-20-00-52-0375	Fringe Benefits	3,456.00	535.16	78.00	0.00	613.16	2,842.84	17.74
01-20-00-52-0400	Health Insurance	35,757.00	27,098.15	4,709.81	1,190.24	30,617.72	5,139.28	85.63
01-20-00-52-0425	Life Insurance	159.00	39.06	31.16	25.61	44.61	114.39	28.06
01-20-00-52-0430	VEBA Contributions	9,444.00	5,342.95	0.00	0.00	5,342.95	4,101.05	56.58

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% ExpCol
	Benefits	99,743.00	56,484.09	8,303.23	1,215.85	63,571.47	36,171.53	63.74
01-20-00-53-0370	Professional Services	10,650.00	5,455.89	755.19	0.00	6,211.08	4,438.92	58.32
01-20-00-53-0371	Recorder's Office Fees	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
01-20-00-53-1300	Inspection Services	90,000.00	57,467.25	5,540.00	0.00	63,007.25	26,992.75	70.01
01-20-00-53-1305	Plan Review Services	40,000.00	28,112.45	0.00	0.00	28,112.45	11,887.55	70.28
01-20-00-53-3200	Vehicle Maintenance	500.00	0.00	0.00	0.00	0.00	500.00	0.00
01-20-00-53-4100	Training	2,750.00	69.00	0.00	0.00	69.00	2,681.00	2.51
01-20-00-53-4300	Dues & Subscriptions	335.00	0.00	0.00	0.00	0.00	335.00	0.00
	Contractual Services	145,235.00	91,104.59	6,295.19	0.00	97,399.78	47,835.22	67.06
01-20-00-54-0100	Office Supplies	500.00	319.00	0.00	0.00	319.00	181.00	63.80
01-20-00-54-0150	Office Equipment	150.00	0.00	0.00	0.00	0.00	150.00	0.00
01-20-00-54-0200	Gas & Oil	98.00	0.00	0.00	0.00	0.00	98.00	0.00
01-20-00-54-0600	Operating Supplies	500.00	359.00	0.00	0.00	359.00	141.00	71.80
	Materials & Supplies	1,248.00	678.00	0.00	0.00	678.00	570.00	54.33
01-20-00-57-5013	Transfer to CERF	1,537.00	768.48	128.08	0.00	896.56	640.44	58.33
	Other Financing Uses	<u>1,537.00</u>	<u>768.48</u>	<u>128.08</u>	<u>0.00</u>	<u>896.56</u>	<u>640.44</u>	<u>58.33</u>
20	Building and Development	598,160.00	314,238.85	39,239.98	1,215.85	352,262.98	245,897.02	58.89
30	Legal Services							
01-30-00-53-0420	Labor and Employment Legal Svc	50,000.00	3,800.00	730.00	0.00	4,530.00	45,470.00	9.06
01-30-00-53-0425	Village Attorney	185,000.00	45,232.90	0.00	0.00	45,232.90	139,767.10	24.45
01-30-00-53-0426	Village Prosecutor	18,000.00	5,124.95	0.00	0.00	5,124.95	12,875.05	28.47
	Contractual Services	<u>253,000.00</u>	<u>54,157.85</u>	<u>730.00</u>	<u>0.00</u>	<u>54,887.85</u>	<u>198,112.15</u>	<u>21.69</u>
30	Legal Services	253,000.00	54,157.85	730.00	0.00	54,887.85	198,112.15	21.69
40	Police Department							
01-40-00-51-0100	Salaries Sworn	3,241,036.00	1,520,936.69	252,992.39	0.00	1,773,929.08	1,467,106.92	54.73
01-40-00-51-0200	Salaries Regular	145,565.00	84,213.43	16,879.43	0.00	101,092.86	44,472.14	69.45
01-40-00-51-1500	Specialist Pay	37,718.00	17,010.16	2,821.50	0.00	19,831.66	17,886.34	52.58
01-40-00-51-1600	Holiday Pay	145,107.00	7,807.70	51,982.34	0.00	59,790.04	85,316.96	41.20
01-40-00-51-1700	Overtime	278,193.00	82,011.70	22,319.79	0.00	104,331.49	173,861.51	37.50
01-40-00-51-1727	IDOT STEP Overtime	10,578.00	4,130.92	0.00	0.00	4,130.92	6,447.08	39.05
01-40-00-51-1800	Educational Incentives	40,650.00	0.00	0.00	0.00	0.00	40,650.00	0.00
01-40-00-51-1950	Insurance Refusal Reim	2,700.00	975.00	150.00	0.00	1,125.00	1,575.00	41.67
01-40-00-51-3000	Part-Time Salaries	55,366.00	20,411.64	3,024.55	0.00	23,436.19	31,929.81	42.33
	Personal Services	3,956,913.00	1,737,497.24	350,170.00	0.00	2,087,667.24	1,869,245.76	52.76
01-40-00-52-0320	FICA	12,457.00	5,508.06	1,351.76	0.00	6,859.82	5,597.18	55.07

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% ExpCol
01-40-00-52-0325	Medicare	57,183.00	24,090.73	4,892.58	0.00	28,983.31	28,199.69	50.69
01-40-00-52-0330	IMRF	12,624.00	6,010.91	1,492.95	0.00	7,503.86	5,120.14	59.44
01-40-00-52-0375	Fringe Benefits	2,640.00	1,290.00	220.00	0.00	1,510.00	1,130.00	57.20
01-40-00-52-0400	Health Insurance	438,158.00	215,998.59	42,671.28	6,133.04	252,536.83	185,621.17	57.64
01-40-00-52-0420	Health Insurance - Retirees	93,670.00	48,096.25	20,388.26	13,269.22	55,215.29	38,454.71	58.95
01-40-00-52-0425	Life Insurance	2,277.00	657.12	515.30	410.28	762.14	1,514.86	33.47
01-40-00-52-0430	VEBA Contributions	75,060.00	40,961.53	0.00	0.00	40,961.53	34,098.47	54.57
01-40-00-53-0009	Contribution to Police Pension	1,944,053.00	36,960.37	271,232.63	0.00	308,193.00	1,635,860.00	15.85
	Benefits	2,638,122.00	379,573.56	342,764.76	19,812.54	702,525.78	1,935,596.22	26.63
01-40-00-53-0200	Communications	3,700.00	1,833.60	327.26	0.00	2,160.86	1,539.14	58.40
01-40-00-53-0385	Administrative Adjudication	24,300.00	13,846.18	2,223.00	0.00	16,069.18	8,230.82	66.13
01-40-00-53-0410	IT Support	26,786.00	20,057.90	1,838.15	0.00	21,896.05	4,889.95	81.74
01-40-00-53-0430	Animal Control	3,200.00	1,500.00	0.00	0.00	1,500.00	1,700.00	46.88
01-40-00-53-3100	Maint of Equipment	20,895.00	1,323.14	662.66	81.42	1,904.38	18,990.62	9.11
01-40-00-53-3200	Maintenance of Vehicles	57,430.00	41,493.88	4,382.91	0.00	45,876.79	11,553.21	79.88
01-40-00-53-3600	Maintenance of Buildings	1,000.00	749.39	0.00	0.00	749.39	250.61	74.94
01-40-00-53-4100	Training	39,810.00	12,839.99	3,894.10	0.00	16,734.09	23,075.91	42.03
01-40-00-53-4200	Community Support Services	184,271.00	67,976.92	33,242.78	0.00	101,219.70	83,051.30	54.93
01-40-00-53-4250	Travel & Meeting	3,720.00	804.88	141.88	0.00	946.76	2,773.24	25.45
01-40-00-53-4300	Dues & Subscriptions	10,480.00	6,457.84	839.00	265.00	7,031.84	3,448.16	67.10
01-40-00-53-4350	Printing	6,400.00	2,143.52	0.00	0.00	2,143.52	4,256.48	33.49
01-40-00-53-4400	Medical & Screening	5,465.00	50.00	0.00	0.00	50.00	5,415.00	0.91
01-40-00-53-5400	Damage Claims	5,000.00	47,341.88	0.00	0.00	47,341.88	-42,341.88	946.84
	Contractual Services	392,457.00	218,419.12	47,551.74	346.42	265,624.44	126,832.56	67.68
01-40-00-54-0100	Office Supplies	9,500.00	3,404.06	163.46	0.00	3,567.52	5,932.48	37.55
01-40-00-54-0150	Equipment	190,000.00	0.00	0.00	0.00	0.00	190,000.00	0.00
01-40-00-54-0200	Gas & Oil	71,172.00	33,507.41	6,247.49	0.00	39,754.90	31,417.10	55.86
01-40-00-54-0300	Uniforms Sworn Personnel	41,550.00	24,471.78	2,595.72	12.32	27,055.18	14,494.82	65.11
01-40-00-54-0310	Uniforms Other Personnel	1,925.00	0.00	148.50	0.00	148.50	1,776.50	7.71
01-40-00-54-0400	Prisoner Care	3,650.00	820.00	204.97	0.00	1,024.97	2,625.03	28.08
01-40-00-54-0600	Operating Supplies	8,000.00	915.82	1,311.59	0.00	2,227.41	5,772.59	27.84
01-40-00-54-0601	Radios	10,050.00	2,970.97	0.00	0.00	2,970.97	7,079.03	29.56
01-40-00-54-0602	Firearms and Range Supplies	21,050.00	12,245.45	15.99	0.00	12,261.44	8,788.56	58.25
01-40-00-54-0603	Evidence Supplies	7,200.00	1,848.65	160.46	0.00	2,009.11	5,190.89	27.90
01-40-00-54-0605	DUI Expenditures	4,100.00	0.00	0.00	0.00	0.00	4,100.00	0.00
01-40-00-54-0610	Drug Forfeiture Expenditures	400.00	8,120.00	0.00	0.00	8,120.00	-7,720.00	2,030.00
01-40-00-54-0615	Article 36 Exp	1,600.00	0.00	0.00	0.00	0.00	1,600.00	0.00
01-40-00-54-0620	Cannabis Tax Act Expenditures	13,100.00	0.00	0.00	0.00	0.00	13,100.00	0.00
	Materials & Supplies	383,297.00	88,304.14	10,848.18	12.32	99,140.00	284,157.00	25.87

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% ExpCol
01-40-00-55-8700	Police Vehicle	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-40-00-57-5013	Transfer to CERF	300,445.00	150,222.48	25,037.08	0.00	175,259.56	125,185.44	58.33
	Other Financing Uses	300,445.00	150,222.48	25,037.08	0.00	175,259.56	125,185.44	58.33
40	Police Department	7,671,234.00	2,574,016.54	776,371.76	20,171.28	3,330,217.02	4,341,016.98	43.41
50	Fire Department							
01-50-00-51-0100	Salaries Sworn	2,361,199.00	1,133,070.20	193,507.22	0.00	1,326,577.42	1,034,621.58	56.18
01-50-00-51-0200	Salaries Regular	93,931.00	46,283.04	7,713.84	0.00	53,996.88	39,934.12	57.49
01-50-00-51-1500	Specialist Pay	149,659.00	75,165.22	12,527.54	0.00	87,692.76	61,966.24	58.60
01-50-00-51-1600	Holiday Pay	93,984.00	0.00	45,981.06	0.00	45,981.06	48,002.94	48.92
01-50-00-51-1700	Overtime	136,000.00	176,857.91	13,539.59	0.00	190,397.50	-54,397.50	140.00
01-50-00-51-1800	Educational Incentives	17,000.00	17,000.00	0.00	0.00	17,000.00	0.00	100.00
01-50-00-51-3000	Part-Time Salaries	38,806.00	19,747.41	3,044.16	0.00	22,791.57	16,014.43	58.73
	Personal Services	2,890,579.00	1,468,123.78	276,313.41	0.00	1,744,437.19	1,146,141.81	60.35
01-50-00-51-1950	Insurance Refusal Reimb	1,500.00	250.00	0.00	0.00	250.00	1,250.00	16.67
01-50-00-52-0320	FICA	18,206.00	8,952.99	1,464.58	0.00	10,417.57	7,788.43	57.22
01-50-00-52-0325	Medicare	39,942.00	20,461.66	3,864.52	0.00	24,326.18	15,615.82	60.90
01-50-00-52-0330	IMRF	9,371.00	4,457.30	725.18	0.00	5,182.48	4,188.52	55.30
01-50-00-52-0375	Fringe Benefits	2,160.00	1,080.00	180.00	0.00	1,260.00	900.00	58.33
01-50-00-52-0400	Health Insurance	323,801.00	168,141.46	35,121.72	5,008.06	198,255.12	125,545.88	61.23
01-50-00-52-0420	Health Insurance - Retirees	25,570.00	12,776.66	8,899.59	6,596.45	15,079.80	10,490.20	58.97
01-50-00-52-0425	Life Insurance	1,529.00	451.44	276.68	201.44	526.68	1,002.32	34.45
01-50-00-52-0430	VEBA Contributions	62,827.00	35,605.81	0.00	0.00	35,605.81	27,221.19	56.67
01-50-00-53-0010	Contribution to Fire Pension	1,767,039.00	32,518.96	261,101.94	0.00	293,620.90	1,473,418.10	16.62
	Benefits	2,251,945.00	284,696.28	311,634.21	11,805.95	584,524.54	1,667,420.46	25.96
01-50-00-53-0200	Communications	5,800.00	1,753.25	296.70	0.00	2,049.95	3,750.05	35.34
01-50-00-53-0410	IT Support	13,839.00	0.00	0.00	0.00	0.00	13,839.00	0.00
01-50-00-53-3010	Equipment Lease	19,940.00	19,939.29	0.00	0.00	19,939.29	0.71	100.00
01-50-00-53-3100	Maintenance of Equipment	11,100.00	5,358.81	0.00	0.00	5,358.81	5,741.19	48.28
01-50-00-53-3200	Maintenance of Vehicles	51,800.00	50,804.41	8,478.62	0.00	59,283.03	-7,483.03	114.45
01-50-00-53-3300	Maint of Office Equipment	500.00	14.90	0.00	0.00	14.90	485.10	2.98
01-50-00-53-3600	Maintenance of Buildings	1,500.00	831.40	1,938.00	0.00	2,769.40	-1,269.40	184.63
01-50-00-53-4100	Training	27,300.00	12,496.03	800.00	0.00	13,296.03	14,003.97	48.70
01-50-00-53-4200	Community Support Services	18,800.00	18,647.68	2,358.82	0.00	21,006.50	-2,206.50	111.74
01-50-00-53-4250	Travel & Meeting	12,250.00	5,902.03	425.20	0.00	6,327.23	5,922.77	51.65
01-50-00-53-4300	Dues & Subscriptions	30,388.00	30,238.98	233.00	0.00	30,471.98	-83.98	100.28

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% ExpCol
01-50-00-53-4400	Medical & Screening	15,000.00	0.00	0.00	0.00	0.00	15,000.00	0.00
01-50-00-53-5700	GEMT Expenses	180,000.00	0.00	0.00	0.00	0.00	180,000.00	0.00
	Contractual Services	388,217.00	145,986.78	14,530.34	0.00	160,517.12	227,699.88	41.35
01-50-00-54-0100	Office Supplies	2,000.00	1,393.97	510.00	0.00	1,903.97	96.03	95.20
01-50-00-54-0150	Equipment	58,400.00	0.00	0.00	0.00	0.00	58,400.00	0.00
01-50-00-54-0200	Gas & Oil	25,959.00	10,827.37	2,373.82	0.00	13,201.19	12,757.81	50.85
01-50-00-54-0300	Uniforms Sworn Personnel	29,400.00	26,987.54	1,014.36	0.00	28,001.90	1,398.10	95.24
01-50-00-54-0600	Operating Supplies	42,550.00	25,216.43	670.25	0.00	25,886.68	16,663.32	60.84
	Materials & Supplies	158,309.00	64,425.31	4,568.43	0.00	68,993.74	89,315.26	43.58
01-50-00-57-5013	Transfer to CERF	280,462.00	140,231.04	23,371.84	0.00	163,602.88	116,859.12	58.33
	Other Financing Uses	280,462.00	140,231.04	23,371.84	0.00	163,602.88	116,859.12	58.33
50	Fire Department	5,969,512.00	2,103,463.19	630,418.23	11,805.95	2,722,075.47	3,247,436.53	45.60
60	Public Works							
01-60-01-51-0200	Salaries Regular	539,690.00	255,313.47	39,323.80	0.00	294,637.27	245,052.73	54.59
01-60-01-51-1500	Certification Pay	5,350.00	4,000.00	0.00	0.00	4,000.00	1,350.00	74.77
01-60-01-51-1700	Overtime	50,000.00	1,372.25	1,336.29	0.00	2,708.54	47,291.46	5.42
01-60-01-51-3000	Part-Time Salaries	10,800.00	4,536.00	0.00	0.00	4,536.00	6,264.00	42.00
	Personal Services	605,840.00	265,221.72	40,660.09	0.00	305,881.81	299,958.19	50.49
01-60-01-52-0320	FICA	36,847.00	16,154.81	2,472.08	0.00	18,626.89	18,220.11	50.55
01-60-01-52-0325	Medicare	8,735.00	3,778.20	578.16	0.00	4,356.36	4,378.64	49.87
01-60-01-52-0330	IMRF	42,531.00	17,821.17	2,814.98	0.00	20,636.15	21,894.85	48.52
01-60-01-52-0375	Fringe Benefits	3,216.00	1,358.00	60.00	0.00	1,418.00	1,798.00	44.09
01-60-01-52-0400	Health Insurance	135,288.00	61,296.58	10,747.49	1,130.67	70,913.40	64,374.60	52.42
01-60-01-52-0420	Health Insurance - Retirees	11,420.00	6,077.68	3,925.11	2,933.57	7,069.22	4,350.78	61.90
01-60-01-52-0425	Life Insurance	267.00	55.40	20.79	9.61	66.58	200.42	24.94
01-60-01-52-0430	VEBA Contributions	6,010.00	5,027.83	0.00	0.00	5,027.83	982.17	83.66
	Benefits	244,314.00	111,569.67	20,618.61	4,073.85	128,114.43	116,199.57	52.44
01-60-01-53-0200	Communications	1,990.00	1,326.66	885.11	0.00	2,211.77	-221.77	111.14
01-60-01-53-0380	Consulting Services	34,000.00	650.00	0.00	0.00	650.00	33,350.00	1.91
01-60-01-53-0410	IT Support	22,922.00	11,137.50	680.00	0.00	11,817.50	11,104.50	51.56
01-60-01-53-1310	Julie Notifications	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
01-60-01-53-3100	Maintenance of Equipment	3,500.00	0.00	0.00	0.00	0.00	3,500.00	0.00
01-60-01-53-3200	Maintenance of Vehicles	41,250.00	4,177.85	0.00	0.00	4,177.85	37,072.15	10.13
01-60-01-53-3400	Maintenance TrafficSt Lights	74,500.00	54,613.68	4,787.18	0.00	59,400.86	15,099.14	79.73
01-60-01-53-3550	Tree Maintenance	98,500.00	15,145.48	11,807.00	0.00	26,952.48	71,547.52	27.36
01-60-01-53-3600	Maintenance of Bldgs & Grounds	100,170.00	63,794.14	5,618.28	0.00	69,412.42	30,757.58	69.29

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% ExpCol
01-60-01-53-3610	Maintenance Sidewalks	55,000.00	59,860.05	0.00	0.00	59,860.05	-4,860.05	108.84
01-60-01-53-3620	Maintenance Streets	62,500.00	57,279.10	0.00	0.00	57,279.10	5,220.90	91.65
01-60-01-53-4100	Training	1,200.00	725.00	1,820.00	0.00	2,545.00	-1,345.00	212.08
01-60-01-53-4250	Travel & Meeting	6,990.00	1,753.42	590.00	0.00	2,343.42	4,646.58	33.53
01-60-01-53-4300	Dues & Subscriptions	12,680.00	6,959.00	0.00	0.00	6,959.00	5,721.00	54.88
01-60-01-53-4400	Medical & Screening	1,300.00	1,286.00	110.00	0.00	1,396.00	-96.00	107.38
01-60-01-53-5300	AdvertisingLegal Notice	3,000.00	2,311.00	165.00	0.00	2,476.00	524.00	82.53
01-60-01-53-5350	Dumping Fees	15,000.00	7,643.21	401.02	0.00	8,044.23	6,955.77	53.63
01-60-01-53-5400	Damage Claims	25,000.00	2,076.20	0.00	0.00	2,076.20	22,923.80	8.30
01-60-01-53-5450	St Light Electricity	29,000.00	10,678.67	10,991.26	0.00	21,669.93	7,330.07	74.72
01-60-05-53-5500	Collection & Disposal	1,195,194.00	502,760.73	100,572.65	0.00	603,333.38	591,860.62	50.48
01-60-05-53-5510	Leaf Disposal	60,397.00	0.00	10,782.69	0.00	10,782.69	49,614.31	17.85
	Contractual Services	1,845,093.00	804,177.69	149,210.19	0.00	953,387.88	891,705.12	51.67
01-60-01-54-0100	Office Supplies	1,000.00	276.87	0.00	0.00	276.87	723.13	27.69
01-60-01-54-0200	Gas & Oil	27,473.00	7,810.23	2,066.18	0.00	9,876.41	17,596.59	35.95
01-60-01-54-0310	Uniforms	6,100.00	1,999.48	237.92	0.00	2,237.40	3,862.60	36.68
01-60-01-54-0500	Vehicle Parts	12,000.00	989.68	1,425.68	0.00	2,415.36	9,584.64	20.13
01-60-01-54-0600	Operating Supplies & Equipment	48,770.00	11,864.58	816.06	0.00	12,680.64	36,089.36	26.00
01-60-01-54-0800	Trees	41,000.00	18,582.50	302.10	0.00	18,884.60	22,115.40	46.06
01-60-05-54-0600	Operating Supplies	500.00	0.00	0.00	0.00	0.00	500.00	0.00
	Materials & Supplies	136,843.00	41,523.34	4,847.94	0.00	46,371.28	90,471.72	33.89
01-60-01-55-1205	Streetscape Improvements	300,000.00	0.00	0.00	0.00	0.00	300,000.00	0.00
	Capital Outlay	300,000.00	0.00	0.00	0.00	0.00	300,000.00	0.00
01-60-01-57-5013	Transfer to CERF	200,994.00	100,497.00	16,749.50	0.00	117,246.50	83,747.50	58.33
	Other Financing Uses	200,994.00	100,497.00	16,749.50	0.00	117,246.50	83,747.50	58.33
60	Public Works	3,333,084.00	1,322,989.42	232,086.33	4,073.85	1,551,001.90	1,782,082.10	46.53
	Expense	20,116,778.00	7,481,718.70	1,866,402.05	39,007.68	9,309,113.07	10,807,664.93	46.28
01	General Fund	817,123.00	1,180,093.59	1,952,344.86	2,410,682.07	721,756.38	95,366.62	88.33

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% Exp/Col
02	Water & Sewer Fund							
00								
02-00-00-42-2360	Permit Fees	25,000.00	18,400.00	0.00	2,150.00	20,550.00	4,450.00	82.20
	Licenses & Permits	25,000.00	18,400.00	0.00	2,150.00	20,550.00	4,450.00	82.20
02-00-00-43-3100	Water Sales	3,506,028.00	2,088,628.41	2,577.15	276,396.99	2,362,448.25	1,143,579.75	67.38
02-00-00-43-3150	Sewer Sales	2,128,622.00	1,265,604.91	1,477.35	170,066.58	1,434,194.14	694,427.86	67.38
02-00-00-43-3160	Water Penalties	25,259.00	16,831.02	2,013.17	4,352.36	19,170.21	6,088.79	75.89
02-00-00-43-3515	NSF Fees	200.00	175.00	0.00	100.00	275.00	-75.00	137.50
	Charges for Services	5,660,109.00	3,371,239.34	6,067.67	450,915.93	3,816,087.60	1,844,021.40	67.42
02-00-00-45-5100	Interest	24,006.00	57,819.05	0.00	12,008.50	69,827.55	-45,821.55	290.88
02-00-00-45-5200	Net Change in Fair Value	0.00	5,115.63	0.00	1,872.43	6,988.06	-6,988.06	0.00
	Interest	24,006.00	62,934.68	0.00	13,880.93	76,815.61	-52,809.61	319.99
02-00-00-46-6410	Miscellaneous	5,000.00	462.00	0.00	362.00	824.00	4,176.00	16.48
02-00-00-46-6417	IRMA	2,000.00	0.00	0.00	0.00	0.00	2,000.00	0.00
	Reimbursements							
02-00-00-46-6580	Sale of Meters	10,000.00	6,790.00	0.00	1,100.00	7,890.00	2,110.00	78.90
	Miscellaneous	17,000.00	7,252.00	0.00	1,462.00	8,714.00	8,286.00	51.26
00		5,726,115.00	3,459,826.02	6,067.67	468,408.86	3,922,167.21	1,803,947.79	68.50
	Revenue	5,726,115.00	3,459,826.02	6,067.67	468,408.86	3,922,167.21	1,803,947.79	68.50
60	Public Works							
02-60-06-51-0200	Salaries Regular	904,308.00	405,462.33	62,183.72	0.00	467,646.05	436,661.95	51.71
02-60-06-51-1500	Specialists Pay	1,400.00	1,400.00	0.00	0.00	1,400.00	0.00	100.00
02-60-06-51-1700	Overtime	12,000.00	5,133.03	95.17	463.30	4,764.90	7,235.10	39.71
02-60-06-51-1950	Insurance Refusal	300.00	75.00	12.50	0.00	87.50	212.50	29.17
	Reimb							
02-60-06-51-3000	Part-Time Salaries	10,800.00	0.00	0.00	0.00	0.00	10,800.00	0.00
	Personal Services	928,808.00	412,070.36	62,291.39	463.30	473,898.45	454,909.55	51.02
02-60-06-52-0320	FICA	56,425.00	24,617.98	3,719.01	0.00	28,336.99	28,088.01	50.22
02-60-06-52-0325	Medicare	13,513.00	5,757.05	872.05	0.00	6,629.10	6,883.90	49.06
02-60-06-52-0330	IMRF	65,794.00	29,440.40	4,136.76	0.00	33,577.16	32,216.84	51.03
02-60-06-52-0375	Fringe Benefits	6,036.00	1,716.63	165.00	0.00	1,881.63	4,154.37	31.17
02-60-06-52-0400	Health Insurance	179,735.00	77,611.77	11,748.87	1,825.36	87,535.28	92,199.72	48.70
02-60-06-52-0420	Health Insurance - Retirees	1,635.00	1,670.00	531.00	260.67	1,940.33	-305.33	118.67
02-60-06-52-0425	Life Insurance	471.00	148.44	197.06	180.06	165.44	305.56	35.13
02-60-06-52-0430	VEBA Contributions	17,231.00	11,221.58	0.00	0.00	11,221.58	6,009.42	65.12
	Benefits	340,840.00	152,183.85	21,369.75	2,266.09	171,287.51	169,552.49	50.25

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% Exp/Col
02-60-06-53-0100	Electricity	38,004.00	27,165.78	2,980.53	0.00	30,146.31	7,857.69	79.32
02-60-06-53-0200	Communications	8,160.00	1,884.57	361.66	0.00	2,246.23	5,913.77	27.53
02-60-06-53-0300	Auditing	10,095.00	7,042.09	3,052.33	0.00	10,094.42	0.58	99.99
02-60-06-53-0380	Consulting Services	133,000.00	6,657.94	483.04	0.00	7,140.98	125,859.02	5.37
02-60-06-53-0410	IT Support	113,366.00	27,718.74	14,775.06	0.00	42,493.80	70,872.20	37.48
02-60-06-53-1300	Inspections	1,100.00	0.00	0.00	0.00	0.00	1,100.00	0.00
02-60-06-53-1310	JULIE Participation	2,345.00	0.00	0.00	0.00	0.00	2,345.00	0.00
02-60-06-53-2100	Bank Fees	49,727.00	23,313.15	3,714.44	0.00	27,027.59	22,699.41	54.35
02-60-06-53-2200	Liability Insurance	54,747.00	26,870.34	4,478.39	0.00	31,348.73	23,398.27	57.26
02-60-06-53-2250	IRMA Deductible	9,500.00	0.00	0.00	0.00	0.00	9,500.00	0.00
02-60-06-53-3050	Water System Maintenance	123,500.00	9,867.08	33,109.97	0.00	42,977.05	80,522.95	34.80
02-60-06-53-3055	Hydrant Maintenance	10,000.00	0.00	0.00	0.00	0.00	10,000.00	0.00
02-60-06-53-3200	Maintenance of Vehicles	12,000.00	99.50	6,183.53	0.00	6,283.03	5,716.97	52.36
02-60-06-53-3300	Maint of Office Equipment	1,000.00	272.86	43.46	0.00	316.32	683.68	31.63
02-60-06-53-3600	Maintenance of Buildings	14,750.00	3,426.54	689.63	0.00	4,116.17	10,633.83	27.91
02-60-06-53-3620	Maintenance of Streets	15,000.00	0.00	0.00	0.00	0.00	15,000.00	0.00
02-60-06-53-3630	Overhead Sewer Program	59,000.00	8,000.00	0.00	0.00	8,000.00	51,000.00	13.56
02-60-06-53-3631	Lead Service Line Program	50,000.00	77,500.00	0.00	0.00	77,500.00	-27,500.00	155.00
02-60-06-53-3640	SewerCatch Basin Repair	50,000.00	31,161.79	0.00	0.00	31,161.79	18,838.21	62.32
02-60-06-53-4100	Training	1,150.00	0.00	1,820.00	0.00	1,820.00	-670.00	158.26
02-60-06-53-4250	Travel & Meeting	3,340.00	0.00	0.00	0.00	0.00	3,340.00	0.00
02-60-06-53-4300	Dues & Subscriptions	1,500.00	200.00	0.00	0.00	200.00	1,300.00	13.33
02-60-06-53-4350	Printing	2,305.00	753.99	196.92	0.00	950.91	1,354.09	41.25
02-60-06-53-4400	Medical & Screening	700.00	0.00	0.00	0.00	0.00	700.00	0.00
02-60-06-53-4480	Water Testing	6,690.00	1,775.50	1,287.00	0.00	3,062.50	3,627.50	45.78
02-60-06-53-5300	AdvertisingLegal Notice	0.00	167.04	41.76	0.00	208.80	-208.80	0.00
02-60-06-53-5350	Dumping Fees	20,000.00	8,107.73	130.64	0.00	8,238.37	11,761.63	41.19
02-60-06-53-5400	Damage Claims	4,000.00	0.00	0.00	0.00	0.00	4,000.00	0.00
	Contractual Services	794,979.00	261,984.64	73,348.36	0.00	335,333.00	459,646.00	42.18
02-60-06-54-0100	Office Supplies	500.00	560.00	798.32	0.00	1,358.32	-858.32	271.66
02-60-06-54-0200	Gas & Oil	19,421.00	6,237.56	891.36	0.00	7,128.92	12,292.08	36.71
02-60-06-54-0310	Uniforms	1,525.00	84.95	0.00	0.00	84.95	1,440.05	5.57
02-60-06-54-0500	Vehicle Parts	10,000.00	2,734.69	387.12	0.00	3,121.81	6,878.19	31.22
02-60-06-54-0600	Operating Supplies	26,200.00	19,368.14	1,333.11	0.00	20,701.25	5,498.75	79.01
02-60-06-54-1300	Postage	8,439.00	3,269.99	0.00	0.00	3,269.99	5,169.01	38.75
02-60-06-54-2200	Water from Chicago	1,799,772.00	941,123.59	143,880.10	0.00	1,085,003.69	714,768.31	60.29
	Materials & Supplies	1,865,857.00	973,378.92	147,290.01	0.00	1,120,668.93	745,188.07	60.06

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% Exp/Col
02-60-06-55-1150	Sewer System Improvements	475,000.00	145,828.50	0.00	0.00	145,828.50	329,171.50	30.70
02-60-06-55-1300	Water System Improvements	240,000.00	33,037.53	9,590.56	0.00	42,628.09	197,371.91	17.76
02-60-06-55-1400	Meter Replacement Program	10,000.00	4,550.00	0.00	0.00	4,550.00	5,450.00	45.50
02-60-06-55-9100	Street Improvements	70,000.00	70,000.00	0.00	0.00	70,000.00	0.00	100.00
	Capital Outlay	795,000.00	253,416.03	9,590.56	0.00	263,006.59	531,993.41	33.08
02-60-06-55-0010	Depreciation Expense	390,760.00	0.00	0.00	0.00	0.00	390,760.00	0.00
	Depreciation	390,760.00	0.00	0.00	0.00	0.00	390,760.00	0.00
02-60-06-56-0104	IEPA Loan Principal	693,016.00	344,603.68	348,411.55	0.00	693,015.23	0.77	100.00
02-60-06-56-0105	IEPA Loan Interest	224,130.00	113,969.22	110,161.35	0.00	224,130.57	-0.57	100.00
02-60-06-56-0106	Series 2022 Principal	51,852.00	0.00	51,851.85	0.00	51,851.85	0.15	100.00
02-60-06-56-0107	Series 2022 Interest	50,996.00	25,498.15	25,498.15	0.00	50,996.30	-0.30	100.00
	Debt Service	1,019,994.00	484,071.05	535,922.90	0.00	1,019,993.95	0.05	100.00
02-60-06-57-5013	Transfer to CERF	116,411.00	58,205.52	9,700.92	0.00	67,906.44	48,504.56	58.33
	Other Financing Uses	<u>116,411.00</u>	<u>58,205.52</u>	<u>9,700.92</u>	<u>0.00</u>	<u>67,906.44</u>	<u>48,504.56</u>	<u>58.33</u>
60	Public Works	<u>6,252,649.00</u>	<u>2,595,310.37</u>	<u>859,513.89</u>	<u>2,729.39</u>	<u>3,452,094.87</u>	<u>2,800,554.13</u>	<u>55.21</u>
	Expense	<u>6,252,649.00</u>	<u>2,595,310.37</u>	<u>859,513.89</u>	<u>2,729.39</u>	<u>3,452,094.87</u>	<u>2,800,554.13</u>	<u>55.21</u>
02	Water & Sewer Fund	526,534.00	-864,515.65	865,581.56	471,138.25	-470,072.34	996,606.34	-89.28

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% Exp/Col
03	Motor Fuel Tax Fund							
00								
03-00-00-45-5100	Interest	17,761.00	30,329.78	0.00	5,069.01	35,398.79	-17,637.79	199.31
03-00-00-45-5200	Net Change in Fair Value	0.00	3,499.07	0.00	775.08	4,274.15	-4,274.15	0.00
	Interest	17,761.00	33,828.85	0.00	5,844.09	39,672.94	-21,911.94	223.37
03-00-00-47-7100	State Allotment	273,826.00	136,816.20	0.00	21,283.85	158,100.05	115,725.95	57.74
03-00-00-47-7200	State Renewal Allotment	224,029.00	122,549.40	0.00	20,106.32	142,655.72	81,373.28	63.68
	Intergovernmental	<u>497,855.00</u>	<u>259,365.60</u>	<u>0.00</u>	<u>41,390.17</u>	<u>300,755.77</u>	<u>197,099.23</u>	<u>60.41</u>
00		<u>515,616.00</u>	<u>293,194.45</u>	<u>0.00</u>	<u>47,234.26</u>	<u>340,428.71</u>	<u>175,187.29</u>	<u>66.02</u>
	Revenue	515,616.00	293,194.45	0.00	47,234.26	340,428.71	175,187.29	66.02
00								
03-00-00-53-2100	Bank Fees	60.00	0.00	0.00	0.00	0.00	60.00	0.00
03-00-00-53-3620	Street Maintenance	140,000.00	127,704.15	0.00	0.00	127,704.15	12,295.85	91.22
	Contractual Services	140,060.00	127,704.15	0.00	0.00	127,704.15	12,355.85	91.18
03-00-00-54-2100	Snow & Ice Control	68,294.00	0.00	0.00	0.00	0.00	68,294.00	0.00
	Materials & Supplies	68,294.00	0.00	0.00	0.00	0.00	68,294.00	0.00
03-00-00-55-9100	Street Improvement	1,086,279.00	192.40	29,880.00	0.00	30,072.40	1,056,206.60	2.77
	Capital Outlay	<u>1,086,279.00</u>	<u>192.40</u>	<u>29,880.00</u>	<u>0.00</u>	<u>30,072.40</u>	<u>1,056,206.60</u>	<u>2.77</u>
00		<u>1,294,633.00</u>	<u>127,896.55</u>	<u>29,880.00</u>	<u>0.00</u>	<u>157,776.55</u>	<u>1,136,856.45</u>	<u>12.19</u>
	Expense	<u>1,294,633.00</u>	<u>127,896.55</u>	<u>29,880.00</u>	<u>0.00</u>	<u>157,776.55</u>	<u>1,136,856.45</u>	<u>12.19</u>
03	Motor Fuel Tax Fund	779,017.00	-165,297.90	29,880.00	47,234.26	-182,652.16	961,669.16	-23.45

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% Exp/Col
05	Debt Service Fund							
00								
05-00-00-41-1000	Prior Yrs Taxes	125,505.00	4,463.02	0.00	59,798.20	64,261.22	61,243.78	51.20
05-00-00-41-1021	Property Taxes	139,953.00	0.00	0.00	0.00	0.00	139,953.00	0.00
	Current							
	Property Taxes	265,458.00	4,463.02	0.00	59,798.20	64,261.22	201,196.78	24.21
05-00-00-45-5100	Interest	4,002.00	6,836.33	0.00	652.42	7,488.75	-3,486.75	187.13
	Interest	4,002.00	6,836.33	0.00	652.42	7,488.75	-3,486.75	187.13
05-00-00-47-7018	Transfer from CIF	293,852.00	72,851.85	0.00	221,000.00	293,851.85	0.15	100.00
	Other Financing Sources	293,852.00	72,851.85	0.00	221,000.00	293,851.85	0.15	100.00
00		563,312.00	84,151.20	0.00	281,450.62	365,601.82	197,710.18	64.90
	Revenue	563,312.00	84,151.20	0.00	281,450.62	365,601.82	197,710.18	64.90
00								
05-00-00-53-2100	Bank Fees	100.00	0.00	0.00	0.00	0.00	100.00	0.00
	Contractual Services	100.00	0.00	0.00	0.00	0.00	100.00	0.00
05-00-00-56-0035	2020 GO Bond Principal	0.00	0.00	275,000.00	275,000.00	0.00	0.00	0.00
05-00-00-56-0036	2020 GO Bond Interest	0.00	0.00	2,612.50	2,612.50	0.00	0.00	0.00
05-00-00-56-0037	2022 GO Bond Principal	275,000.00	0.00	275,000.00	0.00	275,000.00	0.00	100.00
05-00-00-56-0106	2022 Series Bond Principal	148,148.00	0.00	148,148.15	0.00	148,148.15	-0.15	100.00
05-00-00-56-0107	2022 Series Bond Interest	145,704.00	72,851.85	72,851.85	0.00	145,703.70	0.30	100.00
	Debt Service	568,852.00	72,851.85	773,612.50	277,612.50	568,851.85	0.15	100.00
05-00-00-56-0038	2022 GO Bond Interest	2,613.00	0.00	2,612.50	0.00	2,612.50	0.50	99.98
	Interest on Debt	2,613.00	0.00	2,612.50	0.00	2,612.50	0.50	99.98
00		571,565.00	72,851.85	776,225.00	277,612.50	571,464.35	100.65	99.98
	Expense	571,565.00	72,851.85	776,225.00	277,612.50	571,464.35	100.65	99.98

<u>Account Number</u>	<u>Description</u>	<u>Budget</u>	<u>Beg Bal</u>	<u>Debits</u>	<u>Credits</u>	<u>End Bal</u>	<u>Remaining</u>	<u>% Exp/Col</u>
05	Debt Service Fund	8,253.00	-11,299.35	776,225.00	559,063.12	205,862.53	-197,609.53	2,494.40

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% Exp/Col
09	Police Pension Fund							
00								
09-00-00-45-5100	Interest	510,120.00	95,117.03	0.00	0.00	95,117.03	415,002.97	18.65
09-00-00-45-5200	Net Change in Fair Value	1,699,724.00	-881,175.61	0.00	0.00	-881,175.61	2,580,899.61	-51.84
	Interest	2,209,844.00	-786,058.58	0.00	0.00	-786,058.58	2,995,902.58	-35.57
09-00-00-41-1100	Employer Contribution	1,921,246.00	36,960.37	0.00	271,232.63	308,193.00	1,613,053.00	16.04
09-00-00-46-7350	Employee Contribution	336,234.00	153,655.93	0.00	30,486.02	184,141.95	152,092.05	54.77
	Grants & Contributions	2,257,480.00	190,616.30	0.00	301,718.65	492,334.95	1,765,145.05	21.81
00		4,467,324.00	-595,442.28	0.00	301,718.65	-293,723.63	4,761,047.63	-6.57
	Revenue	4,467,324.00	-595,442.28	0.00	301,718.65	-293,723.63	4,761,047.63	-6.57
00								
09-00-00-52-6100	Pensions	2,756,010.00	1,341,364.14	0.00	0.00	1,341,364.14	1,414,645.86	48.67
09-00-00-52-6150	Pension Refund	50,000.00	0.00	0.00	0.00	0.00	50,000.00	0.00
	Benefits	2,806,010.00	1,341,364.14	0.00	0.00	1,341,364.14	1,464,645.86	47.80
09-00-00-53-0300	Audit Services	2,272.00	2,271.50	0.00	0.00	2,271.50	0.50	99.98
09-00-00-53-0350	Actuarial Services	4,365.00	4,380.00	0.00	0.00	4,380.00	-15.00	100.34
09-00-00-53-0360	Payroll Services	31,410.00	10,730.00	0.00	0.00	10,730.00	20,680.00	34.16
09-00-00-53-0380	Consulting Services	5,000.00	7,852.54	0.00	0.00	7,852.54	-2,852.54	157.05
09-00-00-53-0420	Legal Services	10,000.00	1,553.03	0.00	0.00	1,553.03	8,446.97	15.53
09-00-00-53-2100	Bank Fees	500.00	35.80	0.00	0.00	35.80	464.20	7.16
09-00-00-53-4100	Training	500.00	0.00	0.00	0.00	0.00	500.00	0.00
09-00-00-53-4250	Travel & Meeting	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
09-00-00-53-4300	Dues & Subscriptions	795.00	795.00	0.00	0.00	795.00	0.00	100.00
09-00-00-53-4400	Medical & Screening	1,800.00	0.00	0.00	0.00	0.00	1,800.00	0.00
09-00-00-54-3100	Misc Expenditures	15,810.00	5,910.00	0.00	0.00	5,910.00	9,900.00	37.38
	Contractual Services	73,452.00	33,527.87	0.00	0.00	33,527.87	39,924.13	45.65
00		2,879,462.00	1,374,892.01	0.00	0.00	1,374,892.01	1,504,569.99	47.75
	Expense	2,879,462.00	1,374,892.01	0.00	0.00	1,374,892.01	1,504,569.99	47.75
09	Police Pension Fund	-1,587,862.00	1,970,334.29	0.00	301,718.65	1,668,615.64	-3,256,477.64	-105.09

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% Exp/Col
10	Fire Pension Fund							
00								
10-00-00-45-5100	InterestDividends	467,234.00	164,302.39	0.00	0.00	164,302.39	302,931.61	35.16
10-00-00-45-5200	Net Change in Fair Value	1,090,213.00	-729,161.46	0.00	0.00	-729,161.46	1,819,374.46	-66.88
	Interest	1,557,447.00	-564,859.07	0.00	0.00	-564,859.07	2,122,306.07	-36.27
10-00-00-41-1100	Employer Contribution	1,726,278.00	32,518.96	0.00	261,101.94	293,620.90	1,432,657.10	17.01
10-00-00-46-7350	Employee Contribution	232,054.00	109,925.58	0.00	22,537.75	132,463.33	99,590.67	57.08
	Grants & Contributions	1,958,332.00	142,444.54	0.00	283,639.69	426,084.23	1,532,247.77	21.76
00		3,515,779.00	-422,414.53	0.00	283,639.69	-138,774.84	3,654,553.84	-3.95
	Revenue	3,515,779.00	-422,414.53	0.00	283,639.69	-138,774.84	3,654,553.84	-3.95
00								
10-00-00-52-6100	Pensions Benefits	2,231,448.00	1,069,072.54	0.00	0.00	1,069,072.54	1,162,375.46	47.91
		2,231,448.00	1,069,072.54	0.00	0.00	1,069,072.54	1,162,375.46	47.91
10-00-00-53-0300	Audit Services	2,272.00	2,271.50	0.00	0.00	2,271.50	0.50	99.98
10-00-00-53-0350	Actuarial Services	4,135.00	4,150.00	0.00	0.00	4,150.00	-15.00	100.36
10-00-00-53-0360	Payroll Services	16,050.00	7,255.00	0.00	0.00	7,255.00	8,795.00	45.20
10-00-00-53-0380	Consulting Services	7,500.00	9,333.98	0.00	0.00	9,333.98	-1,833.98	124.45
10-00-00-53-0420	Legal Services	5,000.00	1,553.03	0.00	0.00	1,553.03	3,446.97	31.06
10-00-00-53-2100	Bank Fees	200.00	0.00	0.00	0.00	0.00	200.00	0.00
10-00-00-53-4100	Training	500.00	0.00	0.00	0.00	0.00	500.00	0.00
10-00-00-53-4250	Travel & Meeting	500.00	0.00	0.00	0.00	0.00	500.00	0.00
10-00-00-53-4300	Dues & Subscriptions	795.00	795.00	0.00	0.00	795.00	0.00	100.00
10-00-00-53-4400	Medical & Screening	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
10-00-00-54-1300	Postage	50.00	0.00	0.00	0.00	0.00	50.00	0.00
10-00-00-54-3100	Misc Expenditures	15,615.00	5,430.00	0.00	0.00	5,430.00	10,185.00	34.77
	Contractual Services	53,617.00	30,788.51	0.00	0.00	30,788.51	22,828.49	57.42
00		2,285,065.00	1,099,861.05	0.00	0.00	1,099,861.05	1,185,203.95	48.13
	Expense	2,285,065.00	1,099,861.05	0.00	0.00	1,099,861.05	1,185,203.95	48.13
10	Fire Pension Fund	-1,230,714.00	1,522,275.58	0.00	283,639.69	1,238,635.89	-2,469,349.89	-100.64

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% Exp/Col
13	Capital Equip Replacement Fund							
00								
13-00-00-45-5100	Interest	45,702.00	67,911.54	0.00	9,753.57	77,665.11	-31,963.11	169.94
13-00-00-45-5200	Net Change in Fair Value	0.00	33,171.62	0.00	16,423.52	49,595.14	-49,595.14	0.00
	Interest	45,702.00	101,083.16	0.00	26,177.09	127,260.25	-81,558.25	278.46
13-00-00-47-7001	From General Fund	783,438.00	391,719.00	0.00	65,286.50	457,005.50	326,432.50	58.33
13-00-00-47-7002	Transfer from Water and Sewer	116,411.00	58,205.52	0.00	9,700.92	67,906.44	48,504.56	58.33
13-00-00-48-8000	Sale of Property	25,000.00	7,238.00	0.00	0.00	7,238.00	17,762.00	28.95
	Other Financing Sources	924,849.00	457,162.52	0.00	74,987.42	532,149.94	392,699.06	57.54
00		970,551.00	558,245.68	0.00	101,164.51	659,410.19	311,140.81	67.94
	Revenue	970,551.00	558,245.68	0.00	101,164.51	659,410.19	311,140.81	67.94
00								
13-00-00-53-2100	Bank Fees	100.00	0.00	0.00	0.00	0.00	100.00	0.00
	Contractual Services	100.00	0.00	0.00	0.00	0.00	100.00	0.00
13-00-00-55-0500	Building Improvements	33,477.00	29,447.50	0.00	0.00	29,447.50	4,029.50	87.96
13-00-00-55-8700	Police Vehicles	206,370.00	51,584.00	108,008.36	0.00	159,592.36	46,777.64	77.33
13-00-00-55-8720	Police Equipment	186,332.00	0.00	0.00	0.00	0.00	186,332.00	0.00
13-00-00-55-8800	Fire Dept Vehicle	0.00	3,995.00	0.00	0.00	3,995.00	-3,995.00	0.00
13-00-00-55-8850	Fire Dept Equipment	26,000.00	68,604.00	0.00	0.00	68,604.00	-42,604.00	263.86
13-00-00-55-8910	PW Vehicles	630,000.00	0.00	0.00	0.00	0.00	630,000.00	0.00
	Capital Outlay	1,082,179.00	153,630.50	108,008.36	0.00	261,638.86	820,540.14	24.18
00		1,082,279.00	153,630.50	108,008.36	0.00	261,638.86	820,640.14	24.17
	Expense	1,082,279.00	153,630.50	108,008.36	0.00	261,638.86	820,640.14	24.17
13	Capital Equip Replacement Fund	111,728.00	-404,615.18	108,008.36	101,164.51	-397,771.33	509,499.33	-356.02

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% Exp/Col
14	Capital Improvement Fund							
00								
14-00-00-43-3200	Metra Daily Parking Fees	6,000.00	0.00	0.00	0.00	0.00	6,000.00	0.00
14-00-00-43-3220	Parking Lot Permit Fees	35,512.00	0.00	0.00	0.00	0.00	35,512.00	0.00
14-00-00-43-3550	Ambulance Fees	1,000,000.00	466,920.24	0.00	84,446.18	551,366.42	448,633.58	55.14
	Charges for Services	1,041,512.00	466,920.24	0.00	84,446.18	551,366.42	490,145.58	52.94
14-00-00-44-4240	Automated Traffic Enf Fines	260,000.00	153,879.60	16.69	21,789.31	175,652.22	84,347.78	67.56
	Fines & Forfeits	260,000.00	153,879.60	16.69	21,789.31	175,652.22	84,347.78	67.56
14-00-00-45-5100	Interest	49,935.00	29,066.65	0.00	10.62	29,077.27	20,857.73	58.23
14-00-00-45-5200	Net Change in Fair Value	0.00	-4,034.22	0.00	2,239.29	-1,794.93	1,794.93	0.00
	Interest	<u>49,935.00</u>	<u>25,032.43</u>	<u>0.00</u>	<u>2,249.91</u>	<u>27,282.34</u>	<u>22,652.66</u>	<u>54.64</u>
00		<u>1,351,447.00</u>	<u>645,832.27</u>	<u>16.69</u>	<u>108,485.40</u>	<u>754,300.98</u>	<u>597,146.02</u>	<u>55.81</u>
	Revenue	1,351,447.00	645,832.27	16.69	108,485.40	754,300.98	597,146.02	55.81
00								
14-00-00-53-0370	Professional Services	93,000.00	39,458.00	7,850.00	0.00	47,308.00	45,692.00	50.87
14-00-00-53-0380	Consulting Services	50,000.00	8,555.09	0.00	0.00	8,555.09	41,444.91	17.11
14-00-00-53-4290	License Fees	12,000.00	12,000.00	0.00	0.00	12,000.00	0.00	100.00
14-00-00-53-5700	GEMT Expenses	180,000.00	0.00	0.00	0.00	0.00	180,000.00	0.00
	Contractual Services	335,000.00	60,013.09	7,850.00	0.00	67,863.09	267,136.91	20.26
14-00-00-55-0500	Building Improvements	412,200.00	196,759.18	39,170.82	0.00	235,930.00	176,270.00	57.24
14-00-00-55-1205	Streetscape Improvements	185,075.00	0.00	0.00	0.00	0.00	185,075.00	0.00
14-00-00-55-1210	Parking Lot Improvements	150,000.00	79,192.48	0.00	0.00	79,192.48	70,807.52	52.79
14-00-00-55-1250	Alley Improvements	723,000.00	643,969.35	59,515.61	0.00	703,484.96	19,515.04	97.30
14-00-00-55-8610	Furniture & Equipment	40,000.00	35,693.00	0.00	0.00	35,693.00	4,307.00	89.23
14-00-00-55-8620	Information Technology Equipme	352,000.00	44,045.61	27,660.57	0.00	71,706.18	280,293.82	20.37
	Capital Outlay	1,862,275.00	999,659.62	126,347.00	0.00	1,126,006.62	736,268.38	60.46
14-00-00-57-5005	Transfer To Debt Service	293,852.00	72,851.85	221,000.00	0.00	293,851.85	0.15	100.00

<u>Account Number</u>	<u>Description</u>	<u>Budget</u>	<u>Beg Bal</u>	<u>Debits</u>	<u>Credits</u>	<u>End Bal</u>	<u>Remaining</u>	<u>% Exp/Col</u>
	Other Financing Uses	<u>293,852.00</u>	<u>72,851.85</u>	<u>221,000.00</u>	<u>0.00</u>	<u>293,851.85</u>	<u>0.15</u>	<u>100.00</u>
00		<u>2,491,127.00</u>	<u>1,132,524.56</u>	<u>355,197.00</u>	<u>0.00</u>	<u>1,487,721.56</u>	<u>1,003,405.44</u>	<u>59.72</u>
	Expense	<u>2,491,127.00</u>	<u>1,132,524.56</u>	<u>355,197.00</u>	<u>0.00</u>	<u>1,487,721.56</u>	<u>1,003,405.44</u>	<u>59.72</u>
14	Capital Improvement Fund	1,139,680.00	486,692.29	355,213.69	108,485.40	733,420.58	406,259.42	64.35

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% Exp/Col
31	TIF-Madison Street							
00								
31-00-00-41-1000	Property Taxes-Prior Years	307,284.00	6,790.33	0.00	80,018.64	86,808.97	220,475.03	28.25
31-00-00-41-1021	Property Taxes-Current Year	313,429.00	0.00	0.00	0.00	0.00	313,429.00	0.00
	Property Taxes	620,713.00	6,790.33	0.00	80,018.64	86,808.97	533,904.03	13.99
31-00-00-45-5100	Interest	22,500.00	39,840.81	0.00	6,014.55	45,855.36	-23,355.36	203.80
	Interest	22,500.00	39,840.81	0.00	6,014.55	45,855.36	-23,355.36	203.80
31-00-00-46-6532	Grants	350,000.00	0.00	0.00	99,679.00	99,679.00	250,321.00	28.48
	Grants & Contributions	350,000.00	0.00	0.00	99,679.00	99,679.00	250,321.00	28.48
00		993,213.00	46,631.14	0.00	185,712.19	232,343.33	760,869.67	23.39
	Revenue	993,213.00	46,631.14	0.00	185,712.19	232,343.33	760,869.67	23.39
00								
31-00-00-53-0300	Audit Services	515.00	515.00	0.00	0.00	515.00	0.00	100.00
31-00-00-53-0380	Consulting Services	38,500.00	10,608.19	3,732.52	0.00	14,340.71	24,159.29	37.25
31-00-00-53-0425	Village Attorney	10,000.00	540.00	0.00	0.00	540.00	9,460.00	5.40
31-00-00-53-3600	Maintenance of Buildings	3,800.00	460.00	0.00	0.00	460.00	3,340.00	12.11
31-00-00-53-5300	AdvertisingLegal Notice	500.00	2,189.80	0.00	0.00	2,189.80	-1,689.80	437.96
	Contractual Services	53,315.00	14,312.99	3,732.52	0.00	18,045.51	35,269.49	33.85
31-00-00-55-4300	Other Improvements	625,000.00	277,171.00	58,310.00	0.00	335,481.00	289,519.00	53.68
	Capital Outlay	625,000.00	277,171.00	58,310.00	0.00	335,481.00	289,519.00	53.68
31-00-00-56-0081	Interest on Interfund Loan	56,190.00	0.00	0.00	0.00	0.00	56,190.00	0.00
	Debt Service	56,190.00	0.00	0.00	0.00	0.00	56,190.00	0.00
00		734,505.00	291,483.99	62,042.52	0.00	353,526.51	380,978.49	48.13
	Expense	734,505.00	291,483.99	62,042.52	0.00	353,526.51	380,978.49	48.13

<u>Account Number</u>	<u>Description</u>	<u>Budget</u>	<u>Beg Bal</u>	<u>Debits</u>	<u>Credits</u>	<u>End Bal</u>	<u>Remaining</u>	<u>% Exp/Col</u>
31	TIF-Madison Street	-258,708.00	244,852.85	62,042.52	185,712.19	121,183.18	-379,891.18	-46.84

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% Exp/Col
32	Tif - North Avenue							
00								
32-00-00-41-1000	Property Taxes-Prior Years	112,724.00	58,546.57	0.00	0.00	58,546.57	54,177.43	51.94
32-00-00-41-1021	Property Taxes-Current Year	114,979.00	0.00	0.00	0.00	0.00	114,979.00	0.00
	Property Taxes	227,703.00	58,546.57	0.00	0.00	58,546.57	169,156.43	25.71
32-00-00-45-5100	Interest	11,000.00	17,923.84	0.00	3,044.55	20,968.39	-9,968.39	190.62
	Interest	11,000.00	17,923.84	0.00	3,044.55	20,968.39	-9,968.39	190.62
00		238,703.00	76,470.41	0.00	3,044.55	79,514.96	159,188.04	33.31
	Revenue	238,703.00	76,470.41	0.00	3,044.55	79,514.96	159,188.04	33.31
00								
32-00-00-53-0300	Audit Services	515.00	515.00	0.00	0.00	515.00	0.00	100.00
32-00-00-53-0380	Consulting Services	163,500.00	10,608.18	3,732.52	0.00	14,340.70	149,159.30	8.77
32-00-00-53-0425	Village Attorney	10,000.00	0.00	0.00	0.00	0.00	10,000.00	0.00
32-00-00-53-5300	AdvertisingLegal	500.00	325.00	0.00	0.00	325.00	175.00	65.00
	Contractual Services	174,515.00	11,448.18	3,732.52	0.00	15,180.70	159,334.30	8.70
32-00-00-55-4300	Other Improvements	128,000.00	3,247.72	0.00	0.00	3,247.72	124,752.28	2.54
	Capital Outlay	128,000.00	3,247.72	0.00	0.00	3,247.72	124,752.28	2.54
00		302,515.00	14,695.90	3,732.52	0.00	18,428.42	284,086.58	6.09
	Expense	302,515.00	14,695.90	3,732.52	0.00	18,428.42	284,086.58	6.09
32	Tif - North Avenue	63,812.00	-61,774.51	3,732.52	3,044.55	-61,086.54	124,898.54	-95.73

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% Exp/Col
35	Infrastructure Imp							
00	Bond Fund							
35-00-00-45-5100	Interest	5,000.00	3,483.28	0.00	168.31	3,651.59	1,348.41	73.03
	Interest	<u>5,000.00</u>	<u>3,483.28</u>	<u>0.00</u>	<u>168.31</u>	<u>3,651.59</u>	<u>1,348.41</u>	<u>73.03</u>
00		<u>5,000.00</u>	<u>3,483.28</u>	<u>0.00</u>	<u>168.31</u>	<u>3,651.59</u>	<u>1,348.41</u>	<u>73.03</u>
	Revenue	5,000.00	3,483.28	0.00	168.31	3,651.59	1,348.41	73.03
00								
35-00-00-55-9100	Street Improvements	300,000.00	293,937.77	0.00	0.00	293,937.77	6,062.23	97.98
	Capital Outlay	300,000.00	293,937.77	0.00	0.00	293,937.77	6,062.23	97.98
35-00-00-57-5014	Transfer To CIF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Other Financing	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	Uses							
00		<u>300,000.00</u>	<u>293,937.77</u>	<u>0.00</u>	<u>0.00</u>	<u>293,937.77</u>	<u>6,062.23</u>	<u>97.98</u>
	Expense	<u>300,000.00</u>	<u>293,937.77</u>	<u>0.00</u>	<u>0.00</u>	<u>293,937.77</u>	<u>6,062.23</u>	<u>97.98</u>
35	Infrastructure Imp	295,000.00	290,454.49	0.00	168.31	290,286.18	4,713.82	98.40
	Bond Fund							

Village of River Forest Investments

Fiscal Year 2024
Through 11/30/2023

Fun	ID	Bank	Interest Rate	Purchase Date	Maturity Date	Cost	Par Value	Market Value
01	2022-12	Bank Hapoalim	02.550%	6/17/2022	12/18/2023	\$246,000.00	\$246,000.00	\$245,670.36
01	2022-01	JP Morngan Chase	00.900%	1/31/2022	1/31/2024	\$248,000.00	\$248,000.00	\$246,125.12
01	2021-04	Financial Federal Bank	00.150%	2/19/2021	2/20/2024	\$248,800.00	\$248,800.00	\$248,800.00
01	2022-16	Synovus Bank of Columbus	04.250%	10/3/2022	4/11/2024	\$244,000.00	\$244,000.00	\$242,887.36
01	2021-13	Goldman Sachs	00.500%	7/28/2021	7/29/2024	\$249,000.00	\$249,000.00	\$240,959.79
01	2023-09	Farmers and Merchants	05.739%	9/28/2023	9/27/2024	\$237,000.00	\$237,000.00	\$237,000.00
01	2023-10	First Pryority Bank	05.884%	9/28/2023	9/27/2024	\$236,650.00	\$236,650.00	\$236,650.00
01	2023-14	Consumers Credit Union	05.588%	10/20/2023	10/21/2024	\$236,600.00	\$236,600.00	\$236,600.00
01	2021-20	Bank United National	00.950%	12/8/2021	12/9/2024	\$249,000.00	\$249,000.00	\$237,670.50
01	2023-06	Vibrant Credit Union	05.723%	7/19/2023	1/9/2025	\$231,350.00	\$249,868.81	\$231,350.00
01	2021-09	FHLB	00.750%	3/20/2021	4/22/2025	\$250,000.00	\$250,000.00	\$235,457.50
01	2023-03	Independent Bank	05.000%	5/3/2023	5/5/2025	\$243,000.00	\$243,000.00	\$241,524.99
01	2023-04	Nexdbank SSB	05.350%	6/20/2023	6/23/2025	\$243,000.00	\$243,000.00	\$242,730.27
01	2023-05	SouthPoint Bank	05.300%	6/30/2023	6/30/2025	\$248,000.00	\$248,000.00	\$247,672.64
01	2021-14	FHLB	01.040%	10/28/2021	10/28/2025	\$250,000.00	\$250,000.00	\$232,962.50
01	2023-15	1St Source Bank	05.400%	11/29/2023	11/28/2025	\$243,000.00	\$243,000.00	\$243,085.05
01	2021-11	US Treasury	00.770%	4/29/2021	4/30/2026	\$500,000.00	\$499,511.72	\$456,894.53
								\$4,304,040.61
02	2022-17	Morgan Stanley Private Bank	04.400%	10/14/2022	10/11/2024	\$249,000.00	\$249,000.00	\$246,639.48

Village of River Forest Investments

Fiscal Year 2024
Through 11/30/2023

Fun	ID	Bank	Interest Rate	Purchase Date	Maturity Date	Cost	Par Value	Market Value
02	2023-13	Baxter Credit Union	05.484%	10/20/2023	10/21/2024	\$236,850.00	\$236,850.00	\$236,850.00
02	2023-07	Webbank	05.350%	7/24/2023	7/24/2025	\$248,000.00	\$248,000.00	\$247,930.56
								\$731,420.04
03	2022-05	American Express	01.600%	3/9/2022	3/11/2024	\$247,000.00	\$247,000.00	\$244,388.49
								\$244,388.49
13	2021-21	Sallie Mae Bank/Salt LKE	00.700%	12/15/2021	12/15/2023	\$249,000.00	\$249,000.00	\$248,521.42
13	2021-22	BMW Bank North America	00.650%	12/17/2021	12/18/2023	\$249,000.00	\$249,000.00	\$248,436.61
13	2022-03	Patriot Bank	00.840%	1/20/2022	1/22/2024	\$245,800.00	\$245,800.00	\$245,800.00
13	2021-05	Texas Exchange	00.300%	2/5/2021	2/24/2024	\$249,000.00	\$249,000.00	\$246,759.00
13	2022-07	Safra National Bank	02.150%	4/8/2022	4/8/2024	\$247,000.00	\$247,000.00	\$244,159.50
13	2021-10	FHLB	00.440%	4/29/2021	4/29/2024	\$250,000.00	\$250,000.00	\$244,842.50
13	2022-08	FHLB	02.500%	4/11/2022	10/11/2024	\$500,000.00	\$500,000.00	\$488,045.00
13	2021-18	Capital One Bk	00.800%	11/24/2021	11/25/2024	\$249,000.00	\$249,000.00	\$237,742.71
13	2021-17	State Bank of India	00.800%	11/29/2021	11/29/2024	\$249,295.13	\$249,000.00	\$237,593.98
13	2023-08	Wells Fargo Bank	05.400%	7/26/2023	1/24/2025	\$246,000.00	\$246,000.00	\$245,680.20
13	2022-04	FHLB	01.350%	2/11/2022	2/11/2025	\$300,000.00	\$300,000.00	\$286,272.00
13	2023-11	Western Alliance Bank	05.400%	10/16/2023	4/16/2025	\$243,000.00	\$243,000.00	\$242,727.84
13	2021-15	FHLB	01.040%	10/28/2021	10/28/2025	\$250,000.00	\$250,000.00	\$232,962.50
13	2021-07	FHLB	00.750%	2/18/2021	3/16/2026	\$100,000.00	\$100,000.00	\$91,468.00

Village of River Forest Investments

Fiscal Year 2024
Through 11/30/2023

Fun	ID	Bank	Interest Rate	Purchase Date	Maturity Date	Cost	Par Value	Market Value
13	2023-12	Bank Of Old Monroe	05.550%	10/13/2023	10/13/2026	\$248,000.00	\$248,000.00	\$248,106.64
								\$3,789,117.90
14	2023-01	Pacific Premier Bank	05.350%	3/22/2023	9/23/2024	\$243,000.00	\$243,000.00	\$242,727.84
14	2023-02	Pacific Western Bank	05.500%	3/22/2023	3/24/2025	\$243,000.00	\$243,000.00	\$242,931.96
14	2022-09	Discover Bank Greenwood	02.800%	4/27/2022	4/28/2025	\$246,000.00	\$246,000.00	\$237,242.40
								\$722,902.20
								\$9,791,869.24



Village of River Forest

POLICE DEPARTMENT MEMORANDUM

TO: Matt Walsh – Village Administrator

FROM: James O'Shea- Chief of Police

DATE: December 18, 2023

SUBJECT: November 2023 Monthly Report

Crime Statistics

The month of November 2023 indicated a 6% increase in Group A (previously Part I) offenses in comparison to November 2022. There was a 37% decrease in Group B (previously Part II) reported crimes compared to November 2022. An increase in Theft incidents contributed to the increase in Group A crimes. A decrease in all other offenses incidents contributed to the Group B decrease. We will continue to report any anomalies in data or statistics for the calendar year (2023).

	Nov 2023	Nov 2022	Diff. +/-	% +/-	YTD 2023	YTD 2022	Diff. +/-	% +/-
Group A*	22	17	5	6%	177	173	4	2%
Group B**	66	105	-39	-37%	990	1030	-40	-4%
Reports***	129	152	-23	-15%	1519	1436	83	6%
Events****	795	837	-72	-5%	9985	8222	1763	21%

*Group A (previously referred to *Part I*) *Offenses* include homicide, criminal sexual assault, robbery, aggravated battery, burglary, theft, and motor vehicle theft.

**Group B (previously referred to *Part II*) *Offenses* include simple battery, assault, criminal trespass, disorderly conduct, and all other misdemeanor and traffic offenses.

****Reports* (new category as of September 2015) include the total number of reports written by officers during the month.

*****Events* (new category as of September 2015) include all activities conducted by officers, including foot patrols, premise checks, traffic stops, and all other calls for service not included as Group A and Group B offenses.

Town Center

The Police Department responded to sixty-nine (69) calls for service at the Town Center properties in November 2023; of those calls there were fifteen (15) reported crimes, which included thirteen (13) Retail Theft, one (1) Panhandler/Criminal Trespass and one (1) Theft incident. There was a 1% increase in calls for service in comparison to year-to-date 2022 statistics. In addition, there was an 11% decrease in Criminal Activity in comparison to year-to-date 2022 statistics.

Collaboration and Relationship Strengthening

- Attended training covering new Safe-T Act implementation.
- Attended in-service training that covered medical training, Taser and rapid deployment.
- Department participated in the Hillside Veterans Day Parade on November 4, 2023.
- Department members attended Sergeant Ransom's River Forest Township Proclamation award on November 14th, 2023.
- Officers continued their increased patrol and presence in areas of schools and special events throughout River Forest.
- Officers increased traffic enforcement efforts at locations based on data-driven response to accidents and community member requests.

School and Community Support

During this period, the SRO/CSO Division continued to focus on addressing safety and security concerns by meeting with community organizations, businesses, and schools. Some of these concerns included general traffic, construction related hazards, crime prevention, and personal safety related issues.

Community Service Officer Parking Enforcement Activity Summary for November 2023

September 2023	CSO BUS	
VIOLATION TYPE	TICKETS	WARNINGS
Time Limit	2	0
No Parking Anytime	5	0
Vehicle License	8	0
Fire Lane/Hydrant	6	0
Handicapped	0	0
Resident Only Zone	0	0
Permit Parking Only	1	0
Daily Parking Fee Zone	7	0
Expired Registration	5	0
Other Parking Offense	9	0
TOTAL	43	0

Community Service Officer (CSO) Unit Patrol Activity Summary for November 2023

ACTIVITY	CSO BUS
Bank/Metra	17 Assignments 3 Hrs.
Errands	7 Assignments 3 Hrs.
Local Ordinance Enforcement / Citations	0 Assignment 0 Citation
Parking Citations	43 Citations
Fingerprinting Assignments	2 Assignments 30 Mins.
Administrative Duties	10 Assignments 20 Hrs.
Animal Calls	2 Assignments 1.75 Hrs.
Vehicle Service	20 Assignments 8.5 Hrs.
Crossings	1 Assignments .5 Hr.
Bond Hearing / Court	9 Assignments 14 Hrs.
Other Assignments	19 Assignments 10 Hrs.
Adjudication / Red Light Hearing	1 Assignments 3 Hrs.
Child Safety Seat Inspection/Install	0 Assignments 0 mins.
Other Calls for Service	24 Assignments 11 Hrs.

School Resource/Community Service Officer Activity Summary for November 2023

Written Reports	11
Foot Patrols / Premise Checks	38
I-Search, ICAC and Too Good For Drugs Activities	3
Calls for Service	10
Other Assignments	24 Assignments 17 Hrs.
Special Assignments	34 Assignments

	115 Hrs. (See Below)
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Department members assisted with the donations of bicycles.
Friday, November 17, 2023

Ofc. Drake (and Sgt. Ransom) completed the following:

- Completed Juvenile Officer training 11/01/2023-11/03-2023.
- Completed October monthly report on 11/02/2023.
- Fielded advice call referencing an elderly resident and referred to township on 11/06/2023.
- Followed up with resident reference RF ID emergency bracelet on 11/06/2023.
- Conducted Fraud and Scams presentation with Sgt. Ransom at River Forest Library on 11/06/2023.
- Conducted Too Good for Drugs lesson at St. Vincent Ferrer on 11/06/2023.
- Attended meeting with Deputy Fire Chief Bochenek regarding D90 safety subcommittee procedures and protocols on 11/06/2023.
- Organized helmet inventory for Bike Helmets for Bonbons on 11/06/2023.
- Completed letter of interest for Peer Support Program on 11/07/2023.
- Completed supplemental report #23-01359 on 11/07/2023.
- Completed lockdown report for Early Childhood Education Center on 11/07/2023.
- Attended ISEARCH planning meeting on 11/07/2023.
- Conducted Too Good For Drugs lesson at Grace Lutheran on 11/07/2023.
- Attended D90 safety subcommittee meeting on 11/07/2023.
- Attended Cyberbullying and Sexting training on 11/08/2023 and 11/09/2023.
- Attended Village health screening on 11/10/2023.
- Completed supplemental report #23-01388 on 11/10/2023.
- Assisted patrol with call and completed supplemental report on 11/10/2023.
- Conducted Too Good For Drugs lesson at St. Vincent Ferrer on 11/13/2023.
- Reassigned to afternoon shift on 11/13/2023.
- Completed local ordinance citation and supplemental report #23-01425 on 11/13/2023.
- Completed November Police Law Institute training on 11/13/2023.
- Assisted patrol with call (#23-01444) on 11/14/2023.
- Completed search warrant and called felony review for report #23-01359 on 11/14/2023.
- Conducted traffic control/monitored parking issues at St. Vincent Ferrer School arrival on 11/15/2023, 11/16/2023 and 11/17/2023.
- Obtained signed search warrant at Maybrook, delivered to RFCL and completed supplemental report #23-01359 on 11/15/2023.
- Updated Frontline At Risk Portal on 11/15/2023.
- Assisted detectives in administering three lineups and completed supplemental report #23-01439 on 11/15/2023.
- Completed business holiday hour list and submitted to department on 11/15/2023.
- Attended M-Team meeting on 11/16/2023.
- Completed report #23-01454 on 11/16/2023.
- Assisted patrol with call for service (report #23-01455) on 11/16/2023.
- Conducted traffic control/monitored parking complaint at St. Vincent Ferrer School on 11/16/2023.
- Attended D90 safety subcommittee meeting on 11/16/2023.
- Attended court key at Maybrook on 11/17/2023.
- Conducted Safety presentation with Sgt. Ransom at Trailside Museum on 11/17/2023.
- Attended Village of River Forest retirement lunch on 11/17/2023.
- Assisted investigations unit with Title IX call on 11/17/2023.

- Completed supplement report #23-01359 on 11/17/2023.
- Assisted with Working Bikes pickup on 11/17/2023.
- Completed in-service training on 11/20/2023.
- Completed updating Frontline At Risk Portal on 11/21/2023.
- Attended Deflection Discussion meeting with investigations unit on 11/21/2023.
- Assisted patrol with call for service (2300093930) on 11/21/2023.
- Prepared for Cyber Safety Parent Presentation on 11/22/2023.
- Assisted patrol with call for service report #23-01485 on 11/22/2023.
- Assisted patrol with call for service report #23-01487 on 11/22/2023.
- Attended Rapid Deployment Instructor training 11/27/2023-11/30/2023.
- Sgt. Ransom covered Too Good For Drugs lesson at Grace Lutheran on 11/30/2023.

UPCOMING School and Community Support Activities for December 2023

Ofc. Drake will:

- Complete training – Rapid Deployment Instructor - on 12/01/2023.
- Attend Peer Support Program training 12/04/2023-12/08/2023.
- Conduct TGFD lessons on 12/11/2023 and 12/13/2023.
- Attend Threat Assessment webinar on 12/12/2023.
- Attend D90 Safety Meeting on 12/12/2023.
- Conduct a Cyber Safety Presentation for parents on 12/12/2023.
- Conduct ISEARCH teaching at Willard and Lincoln on 12/20/2023.
- Assist investigations unit with WEDGE on 12/21/2023.
- Attended Presentations for SROs training 12/27/2023-12/29/2023.

Sgt. Grill will:

- Assist with Adjudication hearings and manage caseload.
- Implement surveillance camera expansion project.
- Work on possible grant application opportunities.
- Plan special events and complete permit reviews and approvals.
- Manage movie and commercial film details, permits, and requests.
- Assist with Information Technology projects.
- Address subpoenas, FOIA requests and other records requests for various sources of police video used in police response and criminal investigations.
- Manage various grant activities and applications.
- Assist with Vehicle Maintenance and Equipment.
- Assist with Red Light Enforcement system.
- Continue to support CSO Bus.
- Work with Officer Drake to support the transition into her new role.

CSO Bus will:

- Monitor parking issues near the various schools.
- Assist with Child Safety Seat Installations
- Enforce any/all new regulated parking zones.
- Monitor crossing guard performance and presence.
- Monitor parking issues near the River Forest Community Center.
- Monitor and enforce parking regulations in Daily Fee, Time Zone, Resident Only Zones, and Handicapped Parking Only Areas etc.
- Assist with Court records communications.
- Assist with Animal Control.
- Administer traffic control services during Fire and Police related events.
- Continue to utilize the Automated License Plate Reader to increase efficiency and effectiveness of parking enforcement efforts to gain better community compliance.
- Parking Enforcement areas of focus: 000 Lathrop hourly parking and the CVS Permit areas.

Active Solicitor Permits		
Individual or Organization	Description	Expires
Starshell, LLC (DBA Perun Roofing)	Roofing Company	06/21/2024

Budget and Fiscal Monitoring

Nov 01– Nov 30, 2023

November is the seventh month of Fiscal Year 2024. There was a 50% increase in overtime costs in comparison to October 2023. This is due to the contractual holiday related overtime that occurred during the month. Overtime costs were reduced by 28% YTD comparing Fiscal Year 2024 to Fiscal Year 2023.

Revenue/Expenditure Summary

Category	Total # Paid FY24 -11/30	Total # Paid FY24 Y-T-D	Expenditure/ Revenue FY24 11/30	FY24 Y-T-D Expenditure/Revenue
Parking/Compliance Citations	294	2515	\$11,363	\$107,550
Admin. Tows	14	145	\$7,000	\$71,500
Local Ordinance	5	60	\$205	\$2,416
Overtime	279 hrs.	1366 hrs.	\$20,200	\$103,662

Community Policing/Crime Prevention Activities:

- Officers conducted additional patrols and premise checks in the business districts, parks, and school play areas.
- Officers conducted numerous traffic missions in locations that have been identified as priorities based on traffic crash data and citizen requests.
- Officers completed additional premise checks at business due to the increase in foot traffic for the holiday.
- Officers completed numerous premise checks at religious schools/places of worship.
- The department attended the Hillside Veteran's Day Parade.
- Officers assisted the Crime Prevention Division with safety presentations and instruction at the schools.

Directed Patrols/ Traffic Enforcement

The Midnight Shift focused enforcement on North Avenue, Harlem Avenue, Thatcher Avenue and concentrated their efforts in the south portion of town. The Dayshift was assigned traffic enforcement missions on Washington Boulevard, Division Street, North Avenue and concentrated their efforts in the south portion of town. The Afternoon Shift conducted enforcement missions on North Avenue, Thatcher Avenue, Lathrop Avenue and concentrated their efforts in the south portion of town.

The Midnight Shift made sixty-one (61) stops, issued forty-four (44) citations and twenty-seven (27) warnings. The shift made four (4) traffic arrests and four (4) vehicles were administratively towed during enforcement missions this month.

The Dayshift made forty-nine (49) stops with twenty-six (26) citations and twenty-seven (27) warnings issued. The shift recorded one (1) traffic-related arrest during enforcement missions this month. One (1) vehicle was administratively towed.

The Afternoon shift made thirty-six (36) stops with seventeen (17) citations and thirteen (13) warnings issued during traffic enforcement missions. The shift recorded one (1) traffic-related arrest and one (1) administrative tow.

The Traffic unit made twenty-one (21) stops with nine (9) citations issued during Traffic Enforcement Missions. The officers assigned to the unit were reassigned to patrol on numerous days during the month, completed in-service instruction and were assigned to the WEDGE Task Force for multiple days.

Notable Events and Arrests:

23-01392 Retail Theft and Disorderly Conduct

On November 2, 2023 5:57PM, River Forest officers were notified by Town Center security that a retail theft was in progress at Walgreens located at 7251 Lake Street. Town Center security directed officers to the offender, a 58 year old male Chicago resident, who had already passed the last point of purchase with the proceeds. Officers recovered several books and magazines that had been concealed in the offender's backpack. The offender also had a warrant out of Cook County for criminal damage to property. A review of camera footage showed the offender walked around the store and threw numerous items on the floor which caused a disturbance for the employees. The offender was arrested and transported to the station for processing. He was

charged with retail theft, disorderly conduct and later turned over to the Cook County Sheriff's Department for the warrant.

23-01393 Armed Robbery

On November 2, 2023 8:16PM, River Forest units were dispatched to 7-11 located at 1140 North Harlem Avenue for an armed robbery that just occurred. The offenders, three male subjects wearing masks and armed with guns, stole currency from the register and fled southbound on Harlem Avenue in a stolen BMW. With the assistance of surrounding agencies, the stolen BMW and the chase vehicle, which was a white Jeep, were located traveling southbound on Harlem Avenue. After a short pursuit and a foot chase, two offenders were taken into custody and a firearm was recovered from the vehicle. One offender was an 18 year old male Evergreen Park resident and the other was a 19 year old male Memphis, Tennessee resident. Both offenders were transported to the station for interviews and processing. They were both charged with armed robbery and later transported to the Maybrook courthouse to await a detention hearing.

23-01395 Retail Theft and Outside Agency Warrants

On November 3, 2023 2:52PM, River Forest units were dispatched to Jewel Food Store located at 7525 Lake Street for a retail theft in progress. The offender, a 31 year old male Chicago resident, stole approximately \$970 worth of proceeds and fled eastbound on foot. The offender was located in the Town Center where he was taken into custody and the proceeds were recovered. The offender also had 3 Cook County warrants for retail theft and aggravated fleeing and eluding. He was transported to the station for processing. He was charged with retail theft and obstructing identification, and then turned over to the Cook County Sheriff's Department for the warrants.

23-01404 Retail Theft

On November 6, 2023 6:03PM, River Forest units were dispatched to DSW located at 7321 Lake Street for a retail theft in progress. Officers observed the offender, a 36 year old female Chicago resident, concealing shoes inside a Target shopping bag and then she passed the last point of purchase without paying for the items. The offender was arrested and transported to the station where she was processed and released on a Citation and Notice.

23-01410 Retail Theft

On November 7, 2023 3:58PM, River Forest units were dispatched to the Jewel Food Store located at 7525 Lake Street for a retail theft in progress. Officers located the offender, a 41 year old male Chicago resident, leaving the store with Tide pods that he had not paid for. He was taken into custody and transported to the station where he was charged with retail theft and criminal trespass to land after being previously banned from this store. He was released on a Citation and Notice.

23-01412 Retail Theft and Possession of Controlled Substance

On November 7, 2023 6:44PM, River Forest units were dispatched to the Jewel Food Store located at 7525 Lake Street for a retail theft in progress. Officers located the caller and the offender, a 61 year old male Chicago resident, standing outside the store after he passed the last point of purchase without paying for 5 bottles of liquor. The offender was taken into custody and a foil packet of PCP was located inside his pocket. He was transported to the station where he was charged with retail theft, criminal trespass and possession of a controlled substance. He was released on a Citation and Notice.

23-01413 Retail Theft and Resisting

On November 7, 2023 at 10:14PM, River Forest units were dispatched to Walgreens located at 7251 Lake Street for a retail theft in progress. Officers located the offender, a 48 year old male Chicago resident, trying to leave the store with a fragrance that he did not pay for. The offender refused to follow the officer's commands and tried to push the officer out of his way. The offender was taken into custody and found to be in possession of drug paraphernalia. He was transported to the station where he was charged with retail theft, resisting arrest and possession of drug paraphernalia. He was released on a Citation and Notice.

23-01414 No Valid Driver's License

On November 8, 2023 3:08AM, a River Forest officer conducting traffic enforcement near Harlem Avenue and Lake Street observed a vehicle driving on Harlem Avenue with an expired and suspended license plate. The vehicle was stopped and the driver, a 30 year old male from Melrose Park, was found to be driving despite never having been issued a driver's license. He also could not provide proof of insurance for the vehicle. He was arrested for Driving with No Valid Driver's License, processed, and later released on a Citation and Notice.

23-01417 Driving Under the Influence

On November 8, 2023 2:01PM River Forest units were dispatched to the area of Chicago Avenue and Thatcher Avenue for a hit and run. They located the offending vehicle nearby, driven by a 66 year old female resident of River Forest. The driver and vehicle were positively identified by the victim. The driver exhibited signs of impairment and refused to submit to Standardized Field Sobriety Testing. She was placed under arrest for DUI and Leaving the scene of an accident. At the station, the offender refused to submit to breath analysis testing. She was charged with DUI, leaving the scene of an accident and other traffic violations. She was released from the station to the care of her husband on a Citation and Notice.

23-01430 Driving Under the Influence

On November 10, 2023 11:22PM, River Forest officers responded to the area of Lathrop Avenue and Madison Street to assist Forest Park PD with a disturbance that turned out to be related to a motor vehicle crash that occurred in River Forest. The driver of the at-fault vehicle, a 49 year old female from Chicago, exhibited numerous signs of alcohol impairment, failed Standardized Field Sobriety Tests, and was arrested for Driving Under the Influence of Alcohol. At the station, she provided a breath sample which yielded a reading of .092 BrAC. She was processed and later released on a Citation and Notice.

23-01435 Retail Theft

On November 11, 2023 3:53PM, River Forest units were dispatched to Ulta located at 7231 Lake Street for a retail theft in progress. Officers observed the two offenders, a 31 year old male Calumet Park resident and a 20 year old female Chicago resident, leaving the store without paying. Officers ordered them both to stop but they both attempted to run. The female offender was immediately taken into custody, but the male offender resisted and obstructed by pushing and hitting the officer in an attempt to escape. After a foot pursuit, the male offender was taken into custody. Both offenders were transported to the station for processing. The female offender was charged with retail theft, resisting, and obstructing and then released on a Citation and Notice. The male offender was charged with aggravated battery to a police officer, retail theft, resisting and obstructing. He was later transported to the Maybrook courthouse to await a detention hearing.

23-01436 Retail Theft

On November 11, 2023 7:08PM, River Forest units were dispatched to Walgreens located at 7251 Lake Street for a retail theft offender that stole from DSW and then entered Walgreens. Town Center security directed officers to the offender, a 34 year old female Chicago resident, who was trying to leave the store with stolen proceeds. The offender refused to follow commands to stop and tried to push officers in an attempt to escape. The offender was taken into custody and the proceeds were returned to DSW and Walgreens. The offender was transported to the station and charged with retail theft for DSW and Walgreens, obstructing, and resisting. She was released on a Citation and Notice.

23-01442 Retail Theft

On November 13, 2023 8:20PM, River Forest units were dispatched to Walgreens located at 7251 Lake Street for a retail theft in progress. The offender, a 26 year old male California resident, stole food and electronic items and was located on the Green Line platform. The proceeds were returned to the store and the offender was transported to the station where he was charged with retail theft and released on a Citation and Notice.

23-01444 Retail Theft / Fugitive Warrant

On November 14, 2023 11:40AM River Forest units were dispatched to DSW Designer Shoe Warehouse located at 7321 Lake Street for a retail theft that just occurred in which the offenders were confronted in the store, threatened to pepper spray an employee and left the proceeds behind. The offenders, a 33 year old female Chicago resident and a 45 year old female Chicago resident were located, identified, and arrested for attempted retail theft and assault. At the station, the 33 year old female was processed and charged with resisting a peace officer, assault, and attempted retail theft. She was released from the station on a Citation and Notice. The arresting officer determined that the 45 year old female had an extraditable fugitive from justice warrant out of Florida. She was charged locally with attempted retail theft and later transported to Maybrook Courthouse to service the warrant.

23-01462 No Valid Driver's License

On November 18, 2023 1:39AM, a River Forest officer conducting traffic enforcement near Thatcher Avenue and Madison Street observed a vehicle traveling 51mph on Madison Street where the speed limit is 25mph. The vehicle was stopped and the driver, a 20 year old male from Franklin Park, was found to be driving despite never having been issued a driver's license. He also could not provide proof of insurance for the vehicle. He was arrested for Driving with No Valid Driver's License, processed, and later released on a Citation and Notice.

23-01467 Warrant Arrest

On November 19, 2023 12:05AM, a River Forest officer on general patrol near Harlem Avenue and Lemoyne Street observed a vehicle driving on Harlem Avenue with an expired license plate. The vehicle was stopped and the driver, a 26 year old female from Chicago, was found to be wanted by DuPage County on a warrant for failure to appear at court for a previous traffic offense. She was arrested for the warrant, processed, and later released on bond.

23-01474 Retail Theft and Aggravated Battery to Police Officer

On November 20, 2023 3:52PM, a River Forest officer observed a subject enter Walgreens located at 7251 Lake Street whom he knew from a previous arrest for panhandling, resisting and obstructing. The officer observed the offender, a 29 year old male Chicago resident, concealing items in his sweatshirt and then he attempted to leave the store without paying. The officer told the offender to stop but the offender pushed the officer and attempted to run away. The offender continued resisting and obstructing but was eventually taken into custody and found to be in possession of drug paraphernalia. He was transported to the station where he was charged with aggravated battery to a police officer, retail theft, resisting, obstructing and drug paraphernalia. He was later transported to the Maybrook courthouse to await a detention hearing.

23-01480 Retail Theft

On November 21, 2023 5:47PM, River Forest units were called to Whole Foods located at 7245 Lake Street by Town Center security for a male subject causing a disturbance inside the store and he had a knife. The offender, a 40 year old male Chicago resident, was located at the Green Line station where he admitted arguing with the Whole Foods employee. The offender was in possession of a pocketknife that he showed to the victim while they were arguing, although, she stated he did not threaten her with the knife. The offender was arrested and transported to the station where he was charged with assault and released on a Citation and Notice.

23-01482 No Valid Driver's License

On November 21, 2023 11:56PM, a River Forest conducting traffic enforcement near Harlem Avenue and Division Street observed a vehicle traveling 60mph on Harlem Avenue where the speed limit is 30mph. The vehicle was stopped and the driver, an 18 year old female from Chicago, was found to be driving despite never having been issued a driver's license. She was arrested for Driving with No Valid Driver's License, processed, and later released on a Citation and Notice.

23-01485 Warrant Arrest

On November 22, 2023 2:40PM, a River Forest Tactical officer was driving in the area of 7500 block of Central Avenue when the officer observed a suspicious person behind a dumpster of a business. The officer made contact with the subject who was identified as a 27 year old male Naperville resident. Upon a records check of the male subject, it was determined he had an active DuPage County Warrant for Burglary. The male subject was taken into custody and later turned over to DuPage County.

23-01494 Aggravated Fleeing/Eluding, Aggravated Unlawful Use of a Weapon

On November 25, 2023 1:42AM, a River Forest officer on general patrol near Harlem Avenue and Lake Street observed a vehicle traveling 62mph on Lake Street where the speed limit is 30mph. The vehicle fled from an attempted traffic stop but damaged its wheels in the process. A short time later, officers found the vehicle disabled and parked in the 300 block of Thatcher Avenue. The driver, a 23 year old male from North Chicago, was arrested for Reckless Driving. He was found to be driving despite never having been issued a driver's license and had a driver's license file which was suspended for a mandatory insurance violation. He was also found to be in possession of a firearm despite not being able to legally possess a firearm. He was charged with Aggravated Unlawful Use of a Weapon, Aggravated Fleeing and Eluding, Reckless Driving, and Driving on a Suspended License. He was processed and held for a detention hearing.

The following chart summarizes and compares the measured activity for all three patrol watches during the month of November 2023:

	Midnights 2230-0630	Day Watch 0630-1430	Third Watch 1430-2230	Traffic & Tactical Unit
Criminal Arrests	1	5	16	0
Warrant Arrests	2	3	4	1
D.U.I Arrests	2	1	0	0
Misdemeanor Traffic Arrests	6	7	7	0
Hazardous Moving Violations	69	67	38	11
Compliance Citations	60	49	39	4
Parking Citations	172	17	9	0
Traffic Stop Data Sheets	169	159	92	21
Quasi-Criminal Arrests/ L.O	0	0	3	0
Field Interviews	5	11	15	0
Premise Checks/Foot Patrols	467	296	325	11
Written Reports	29	45	70	8
Administrative Tows	8	5	4	0
Booted vehicles	2	0	0	0
Sick Time used (in days)	2	0	2	0

Detective Division

Detective Sergeant Labriola worked fifteen (15) days performing detective duties.

Detective Zermeno worked thirteen (13) days performing detective duties.

Detective Sergeant Labriola attended one (1) day of mandated “in-service” training and assisted as an instructor.

Detective Sergeant Labriola attended two (2) days of Preventing Targeted Violence with Cyber Investigations training.

Detective Sergeant Labriola attended one (1) day of Vehicular Undercover Rescue training.

Detective Sergeant Labriola was assigned as a supervisor for the WEDGE Task Force for two (2) days.

Detective Sergeant Labriola was activated as a supervisor for a WESTAF callout in Bellwood in response to a homicide.

Detective Sergeant Labriola was reassigned to patrol for one afternoon shift.

Detective Zermeno attended one (1) day of mandated “in-service” training.

Detective Zermeno attended two (2) days of Preventing Targeted Violence with Cyber Investigations training.

Detective Zermeno attended one (1) day of Vehicular Undercover Rescue training.

Detective Zermeno was assigned to the WEDGE Task Force for two (2) days.

Detective Sergeant Labriola and Detective Zermeno completed the background investigations for six (6) potential police officer candidates for hire, and Detective Sergeant Labriola attended the interviews of the candidates with the Board of Fire and Police Commission.

During the month of November, the Detective Unit completed numerous online mandated continuous educational courses.

During the month of November, the Detective Unit opened up/reviewed eight (8) cases for potential follow-up. Of those cases, one (1) was cleared by an arrest, four (4) were exceptionally cleared, and three (3) are still active. The Unit also continued to investigate open cases from previous months, as well as assisted the Patrol Division in cases reported in the month of November.

Year to Date Arrest Statistics

Quantity Arrested	# Felony Charges	# Misdemeanor Charges	# Warrants
36	30	15	7

November 2023 Case Assignment Summary

Part I	# Cases	Cleared by Arrest	Adm Closed	Screen Out	Susp	Except	Pend	Refer	Unfound
Armed Robbery	2	1					1		
Domestic Battery	1						1		
Part I Total	3	1	0	0	0	0	2	0	0
Part II	# Cases	Cleared by Arrest	Adm Closed	Screen Out	Susp	Except Clear	Pend	Refer	Unfound
Fleeing and Eluding	1					1			
Hit & Run	1					1			
Disorderly Conduct	1						1		
Retail Theft	1					1			
Theft Over \$500	1					1			
Part II Total	5	0	0	0	0	4	1	0	0
TOTALS	8	1	0	0	0	4	3	0	0

November 2023 Juvenile Arrests

Offenses	Adjusted	Cited	Petitioned	Referred
No Juvenile Arrests			0	
Total (0)	0	0	0	0

New Investigations

23-01372 Motor Vehicle Theft

On October 28, 2023, at 1:00PM, River Forest Officers responded to the Circle K gas station located at 7201 North Ave. in reference to a motor vehicle theft. The victim related that she exited the vehicle to pump gas and left the keys in the vehicle. A male subject entered the vehicle and fled the area. The vehicle was recovered in Chicago, and the victim did not wish to have the vehicle processed for evidence. This case is exceptionally cleared.

23-01344 Retail Theft

On October 23, 2023, at 4:22PM, a River Forest Officer responded to a retail theft located at CVS located at 7929 North Ave. The offenders took multiple cosmetic items and fled the scene in a vehicle in which the registration was obtained by a witness. Investigators located the vehicle in Des Plaines and towed the vehicle. The store employee and witness were unable to identify the offenders, and this case was exceptionally cleared.

23-01393 Armed Robbery

On November 2, 2023, at 10:16PM, River Forest Officers responded to 7/11 located at 1140 Harlem in reference to an armed robbery. The victims related that three-armed subjects entered the store and one jumped over the counter to demand money from the clerk. Another subject held a patron at gunpoint and took his car keys. After the subjects took the money from the cash register, they fled in the patron's vehicle and an unknown vehicle that they arrived in. A short distance later, the vehicle crashed into an Oak Park squad car and two subjects were taken into custody. Investigators interviewed the subjects, an 18-year-old male and 19-year-old male, both from Chicago who admitted to the armed robbery. A handgun was recovered, and both were charged with armed robbery. This case was cleared by an arrest.

23-01423 Fleeing and Eluding

On November 10, 2023, at 1:31AM, a River Forest Officer observed a vehicle traveling 78MPH in the 7700 block of North Ave. The officer attempted to stop the vehicle, but the vehicle fled. Investigators along with the WEDGE task force located the vehicle and towed it. This case is exceptionally cleared.

23-01433 Domestic Battery

On November 11, 2023, at 11:26AM, River Forest Officers responded to a residence in the 7700 block of North Ave. in reference to a domestic battery report. The victim related that prior to the officers' arrival, the father of her two children choked her, and she had visible marks around her neck consistent with her statements. The father of her children left prior to the officers responding and the victim has not cooperated with investigators. However, investigators have been in contact with the offender's attorney for a time to turn himself in. This case is still active.

23-01439 Armed Robbery

On November 13, 2023, at 12:25AM, River Forest Officers responded to the 7700 block of Linden for an armed robbery. The victim related that he was walking home when he was approached by two male subjects, one who struck him over the head with a firearm. The offenders took his cell phone and money. The offenders fled in a vehicle which investigators were able to locate using the village of River Forest Street Cameras. Investigators obtained the registration for the vehicle and determined that the vehicle was stolen from Maywood earlier in the evening. The vehicle and two occupants were located in Elmhurst by the Illinois State Police. Investigators interviewed the subjects and processed the vehicle for evidence. Elmhurst Police

Department charged the two subjects with multiple felonies and the River Forest case is still active.

23-01447 Disorderly Conduct

On November 14, 2023, at 9:37PM, River Forest Officers responded to a residence in the 500 block of Monroe for a subject who was observed looking into the residence windows. The resident who observed the subject provided a description of the subject who matched that of a River Forest resident who has been arrested multiple times for the same type of crime. The subject was tentatively identified, and investigators have been in contact with his attorney to turn himself in. This case is still active.

23-01475 Hit & Run

On November 20, 2023, at 4:57PM a River Forest Officer responded to a hit and run accident near Harlem and Division. The at fault vehicle fled the scene but the driver of the vehicle that was struck obtained the registration. Investigators along with the WEDGE task force located the vehicle and it was towed with an administrative hold. This case was exceptionally cleared.

Old Cases

23-01361 Criminal Sexual Assault

On November 27, 2023, at 12:28PM, Investigators placed the 19-year-old male offender from Washington DC into custody while he was at Triton College. The male subject was charged with criminal trespass at this point in the investigation, and any further potential charges will not be brought until evidence has been analyzed by the Illinois State Police Forensic Science Center in Chicago.

Training

During the month of November 2023, thirty-one (31) officers/civilian employees attended different training classes for a total of six-hundred and seventy-six (676) hours of training. The Department members, courses, and total number of hours included in the courses are detailed below.

Officer	Course	Start	End	Hours
Barcenas	Rapid Deployment Refresher	11/13/2023	11/13/2023	2.5
Barcenas	Taser Re-Certification	11/13/2023	11/13/2023	1.5
Barcenas	Immediate Trauma Care-In-Service	11/13/2023	11/13/2023	3.5
Barcenas	Advanced Roadside Impaired Driving	11/8/2023	11/9/2023	17
Barcenas	Dual De-Escalation (DDE) Communication	11/14/2023	11/14/2023	8.5
Barcenas	Fatal 10 Factors of Law Enforcement Suicide	11/9/2023	11/9/2023	4
Bradley	Rapid Deployment Refresher	11/13/2023	11/13/2023	2.5
Bradley	Taser Re-Certification	11/13/2023	11/13/2023	1.5
Bradley	Immediate Trauma Care-In-Service	11/13/2023	11/13/2023	3.5
Casarez	Rapid Deployment Refresher	11/13/2023	11/13/2023	2.5
Casarez	Taser Re-Certification	11/13/2023	11/13/2023	1.5
Casarez	PLI November 2023 Monthly Legal Update	11/1/2023	11/30/2023	1
Casarez	Immediate Trauma Care-In-Service	11/13/2023	11/13/2023	3.5
Officer	Course	Start	End	Hours

Casarez	Crime 123-Criminal Related Interviewing	11/3/2023	11/3/2023	8.5
Casey	Resilient Life for Cops	11/16/2023	11/16/2023	8.5
Casey	Immediate Trauma Care-In-Service	11/20/2023	11/20/2023	3.5
Casey	Rapid Deployment Refresher	11/20/2023	11/20/2023	2.5
Casey	Taser Re-Certification	11/20/2023	11/20/2023	1.5
Casey	Building Entry and Control Tactics	11/7/2023	11/8/2023	17
Cassidy	Immediate Trauma Care-In-Service	11/20/2023	11/20/2023	3.5
Cassidy	Rapid Deployment Refresher	11/20/2023	11/20/2023	2.5
Cassidy	Taser Re-Certification	11/20/2023	11/20/2023	1.5
Cassidy	PLI November 2023 Monthly Legal Update	11/1/2023	11/30/2023	1
Cassidy	Fatal 10 Factors of Law Enforcement Suicide	11/9/2023	11/9/2023	4
Cassidy	Close Quarter Handgun Skills-1	11/14/2023	11/15/2023	16
Catalano	Rapid Deployment Refresher	11/13/2023	11/13/2023	2.5
Catalano	Taser Re-Certification	11/13/2023	11/13/2023	1.5
Catalano	PLI November 2023 Monthly Legal Update	11/1/2023	11/30/2023	1
Catalano	Immediate Trauma Care-In-Service	11/13/2023	11/13/2023	3.5
Coleman	Immediate Trauma Care-In-Service	11/20/2023	11/20/2023	3.5
Coleman	Rapid Deployment Refresher	11/20/2023	11/20/2023	2.5
Coleman	Taser Re-Certification	11/20/2023	11/20/2023	1.5
Coleman	40 Hour Juvenile Specialist Skills	10/30/2023	11/3/2023	40
Cortes	Immediate Trauma Care-In-Service	11/20/2023	11/20/2023	3.5
Cortes	Rapid Deployment Refresher	11/20/2023	11/20/2023	2.5
Cortes	Taser Re-Certification	11/20/2023	11/20/2023	1.5
Cortes	PLI November 2023 Monthly Legal Update	11/1/2023	11/30/2023	1
Cortes	Beneath the Body Armor-Identity and Wellness	11/29/2023	11/29/2023	8.5
Czernik	Rapid Deployment Refresher	11/13/2023	11/13/2023	2.5
Czernik	Taser Re-Certification	11/13/2023	11/13/2023	1.5
Czernik	Immediate Trauma Care-In-Service	11/13/2023	11/13/2023	3.5
Czernik	PLI November 2023 Monthly Legal Update	11/1/2023	11/30/2023	1
Czernik	Role of a Supervisor through Strong Leadership	11/28/2023	11/29/2023	17
Dosen	Immediate Trauma Care-In-Service	11/20/2023	11/20/2023	3.5
Dosen	Rapid Deployment Refresher	11/20/2023	11/20/2023	2.5
Dosen	Taser Re-Certification	11/20/2023	11/20/2023	1.5
Dosen	PLI November 2023 Monthly Legal Update	11/1/2023	11/30/2023	1
Dosen	Developing and Managing Informants	11/14/2023	11/14/2023	8.5
Drake	Immediate Trauma Care-In-Service	11/20/2023	11/20/2023	3.5
Drake	Rapid Deployment Refresher	11/20/2023	11/20/2023	2.5
Drake	Taser Re-Certification	11/20/2023	11/20/2023	1.5
Drake	PLI November 2023 Monthly Legal Update	11/1/2023	11/30/2023	1
Drake	40 Hour Juvenile Specialist Skills	10/30/2023	11/3/2023	40
Drake	Cyber-Bullying/Sexting Investigations	11/8/2023	11/9/2023	16
Drake	Proviso CAC Annual Cook County MDT Training	11/8/2023	11/8/2023	5
Officer	Course	Start	End	Hours

Franco	Illinois TRUST, VOICES and Way Forward Acts	11/29/2023	11/29/2023	2
Fries	Rapid Deployment Refresher	11/13/2023	11/13/2023	2.5
Fries	Taser Re-Certification	11/13/2023	11/13/2023	1.5
Fries	Immediate Trauma Care-In-Service	11/13/2023	11/13/2023	3.5
Fries	Report Review and Approval for Supervisors	11/17/2023	11/17/2023	8.5
Gonzalez	Immediate Trauma Care-In-Service	11/20/2023	11/20/2023	3.5
Gonzalez	Rapid Deployment Refresher	11/20/2023	11/20/2023	2.5
Gonzalez	Taser Re-Certification	11/20/2023	11/20/2023	1.5
Gonzalez	PLI November 2023 Monthly Legal Update	11/1/2023	11/30/2023	1
Gonzalez	Juvenile Court Act-Chapter 705, Act 405	11/17/2023	11/17/2023	8.5
Green	Immediate Trauma Care-In-Service	11/13/2023	11/13/2023	3.5
Green	Rapid Deployment Refresher	11/13/2023	11/13/2023	2.5
Green	Taser Re-Certification	11/13/2023	11/13/2023	1.5
Green	PLI November 2023 Monthly Legal Update	11/1/2023	11/30/2023	1
Greenwood	Immediate Trauma Care-In-Service	11/20/2023	11/20/2023	3.5
Greenwood	Rapid Deployment Refresher	11/20/2023	11/20/2023	2.5
Greenwood	Taser Re-Certification	11/20/2023	11/20/2023	1.5
Greenwood	Illinois TRUST, VOICES and Way Forward Acts	11/29/2023	11/29/2023	2
Grill	Immediate Trauma Care-In-Service	11/13/2023	11/13/2023	3.5
Grill	Rapid Deployment Refresher	11/13/2023	11/13/2023	2.5
Grill	Taser Re-Certification	11/13/2023	11/13/2023	1.5
Grill	Fatal 10 Factors of Law Enforcement Suicide	11/9/2023	11/9/2023	4
Humphreys	Immediate Trauma Care-In-Service	11/20/2023	11/20/2023	3.5
Humphreys	Rapid Deployment Refresher	11/20/2023	11/20/2023	2.5
Humphreys	Taser Re-Certification	11/20/2023	11/20/2023	1.5
Humphreys	Proviso CAC Annual Cook County MDT Training	11/8/2023	11/8/2023	5
Humphreys	Police Supervisory Liability	11/17/2023	11/17/2023	8
Humphreys	Fatal 10 Factors of Law Enforcement Suicide	11/9/2023	11/9/2023	4
Labriola	Immediate Trauma Care-In-Service	11/13/2023	11/13/2023	3.5
Labriola	Rapid Deployment Refresher	11/13/2023	11/13/2023	2.5
Labriola	Taser Re-Certification	11/13/2023	11/13/2023	1.5
Labriola	PLI November 2023 Monthly Legal Update	11/1/2023	11/30/2023	1
Labriola	Vehicular Undercover Rescue, Stop and Escape	11/6/2023	11/6/2023	8.5
Labriola	Preventing Targeted Violence Cyber Invest.	11/1/2023	11/2/2023	16
Landini	Immediate Trauma Care-In-Service	11/20/2023	11/20/2023	3.5
Landini	Rapid Deployment Refresher	11/20/2023	11/20/2023	2.5
Landini	Taser Re-Certification	11/20/2023	11/20/2023	1.5
Landini	PLI November 2023 Monthly Legal Update	11/1/2023	11/30/2023	1
Lenz	Immediate Trauma Care-In-Service	11/20/2023	11/20/2023	3.5
Lenz	Rapid Deployment Refresher	11/20/2023	11/20/2023	2.5
Lenz	Taser Re-Certification	11/20/2023	11/20/2023	1.5
Lenz	Fatal 10 Factors of Law Enforcement Suicide	11/9/2023	11/9/2023	4
Officer	Course	Start	End	Hours

Mika	Immediate Trauma Care-In-Service	11/20/2023	11/20/2023	3.5
Mika	Rapid Deployment Refresher	11/20/2023	11/20/2023	2.5
Mika	Taser Re-Certification	11/20/2023	11/20/2023	1.5
Mika	40 Hour Evidence Technician Course	11/13/2023	11/17/2023	42.5
Murillo	Immediate Trauma Care-In-Service	11/13/2023	11/13/2023	3.5
Murillo	Rapid Deployment Refresher	11/13/2023	11/13/2023	2.5
Murillo	Taser Re-Certification	11/13/2023	11/13/2023	1.5
Murillo	PLI November 2023 Monthly Legal Update	11/1/2023	11/30/2023	1
Murillo	Child Abuse Awareness for Patrol	11/10/2023	11/10/2023	8.5
Niemann	Immediate Trauma Care-In-Service	11/13/2023	11/13/2023	3.5
Niemann	Rapid Deployment Refresher	11/13/2023	11/13/2023	2.5
Niemann	Taser Re-Certification	11/13/2023	11/13/2023	1.5
Niemann	PLI November 2023 Monthly Legal Update	11/1/2023	11/30/2023	1
Niemann	Physical Surveillance for Law Enforcement	11/17/2023	11/18/2023	17
O'Shea	Immediate Trauma Care-In-Service	11/20/2023	11/20/2023	3.5
O'Shea	Rapid Deployment Refresher	11/20/2023	11/20/2023	2.5
O'Shea	Taser Re-Certification	11/20/2023	11/20/2023	1.5
O'Shea	Illinois TRUST, VOICES and Way Forward Acts	11/29/2023	11/29/2023	2
Petrulis	Illinois TRUST, VOICES and Way Forward Acts	11/29/2023	11/29/2023	2
Ransom	Immediate Trauma Care-In-Service	11/13/2023	11/13/2023	3.5
Ransom	Rapid Deployment Refresher	11/13/2023	11/13/2023	2.5
Ransom	Taser Re-Certification	11/13/2023	11/13/2023	1.5
Ransom	Role of a Supervisor through Strong Leadership	11/28/2023	11/29/2023	17
Ransom	Fatal 10 Factors of Law Enforcement Suicide	11/9/2023	11/9/2023	4
Schrader	Immediate Trauma Care-In-Service	11/20/2023	11/20/2023	3.5
Schrader	Rapid Deployment Refresher	11/20/2023	11/20/2023	2.5
Schrader	Taser Re-Certification	11/20/2023	11/20/2023	1.5
Schrader	PLI November 2023 Monthly Legal Update	11/1/2023	11/30/2023	1
Schrader	Fatal 10 Factors of Law Enforcement Suicide	11/9/2023	11/9/2023	4
Swierczynski	Immediate Trauma Care-In-Service	11/20/2023	11/20/2023	3.5
Swierczynski	Rapid Deployment Refresher	11/20/2023	11/20/2023	2.5
Swierczynski	Taser Re-Certification	11/20/2023	11/20/2023	1.5
Swierczynski	Illinois TRUST, VOICES and Way Forward Acts	11/29/2023	11/29/2023	2
Tagle	Immediate Trauma Care-In-Service	11/20/2023	11/20/2023	3.5
Tagle	Rapid Deployment Refresher	11/20/2023	11/20/2023	2.5
Tagle	Taser Re-Certification	11/20/2023	11/20/2023	1.5
Tagle	PLI November 2023 Monthly Legal Update	11/1/2023	11/30/2023	1
Tagle	Fatal 10 Factors of Law Enforcement Suicide	11/9/2023	11/9/2023	4
Tagle	Advanced Roadside Impaired Driving	11/27/2023	11/28/2023	17
Tagle	Fatal 10 Factors of Law Enforcement Suicide	11/9/2023	11/9/2023	4
Zermeno	Immediate Trauma Care-In-Service	11/20/2023	11/20/2023	3.5
Zermeno	Rapid Deployment Refresher	11/20/2023	11/20/2023	2.5
Officer	Course	Start	End	Hours

Zermeno	Taser Re-Certification	11/20/2023	11/20/2023	1.5
Zermeno	PLI November 2023 Monthly Legal Update	11/1/2023	11/30/2023	1
Zermeno	Proviso CAC Annual Cook County MDT Training	11/8/2023	11/8/2023	5
Zermeno	Vehicular Undercover Rescue, Stop and Escape	11/6/2023	11/6/2023	8.5
Zermeno	Preventing Targeted Violence Cyber Invest.	11/1/2023	11/2/2023	16
Total Hours				676

RIVER FOREST FIRE DEPARTMENT



MONTHLY REPORT

NOVEMBER 2023



MEMORANDUM

TO: Matt Walsh
Village Administrator

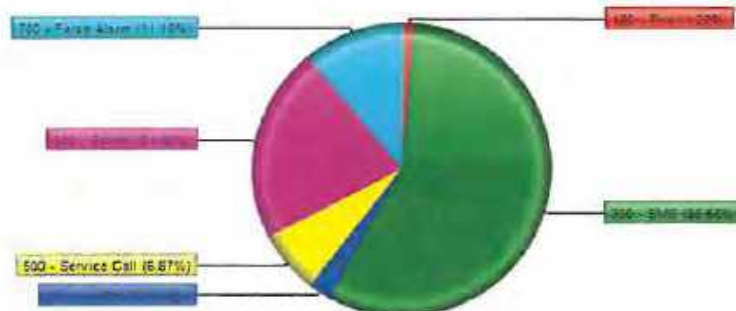
FROM: Thomas Gaertner
Thomas Gaertner
Fire Chief

DATE: December 18, 2023

SUBJECT: Monthly Report – November 2023

The Fire Department responded to 246 calls during the month of November. This is above our average number of calls in comparison to November 2022 where we had 238 calls. Emergency Medical Service calls represent 55.00% of our response activity for the month of November.

Incident Type Group	November 2023
100 - Fire	6
300 - EMS	132
400 - Hazardous Conditions	6
500 - Service Call	16
600 - Good Intent	50
700 - False Alarms	26
800 - Other	13
Monthly Total	246



Custom ▾ Nov 1, 2023 - Nov 30, 2023 ▾

45%

FIRE
Percentage of Total Incidents

55%

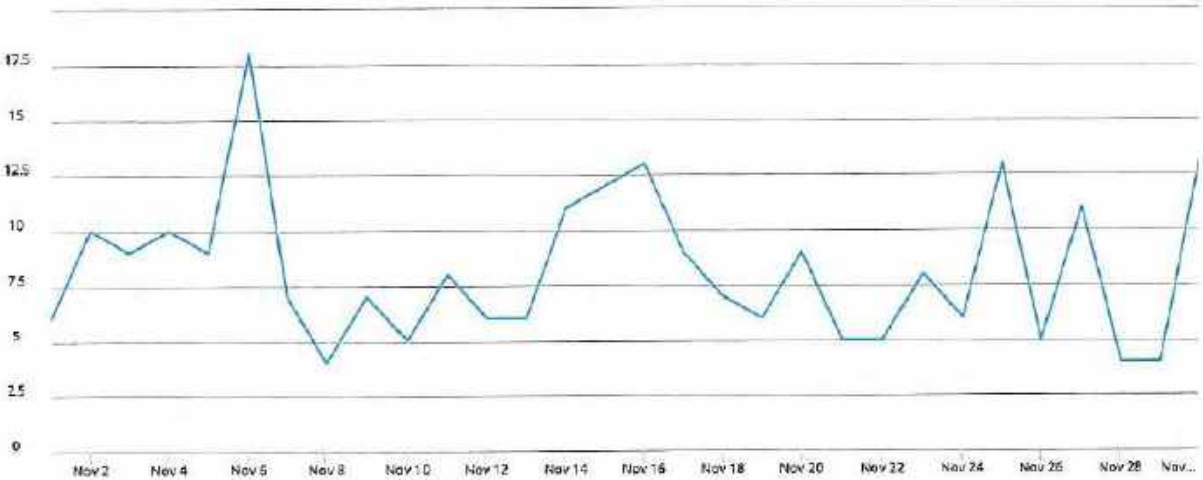
EMS
Percentage of Total Incidents

246

INCIDENTS
In Selected Time Slice

30

DAYS
In Selected Time Slice



Counts	% Rows	% Columns	% All											
Week Ending	11/5/23	11/12/23	11/19/23	11/26/23	12/3/23	12/10/23	12/17/23	12/24/23	12/31/23	1/7/24	1/14/24	1/21/24	1/28/24	Total
RIVER FOREST FIRE DEPARTMENT	44	55	64	51	32									246
Total	44	55	64	51	32									246



eso



ANALYTICS

Total Record Volume By Incident Type

Custom ▾

Jan 1, 2023 - Nov 30, 2023 ▾

44%

FIRE
Percentage of Total Incidents

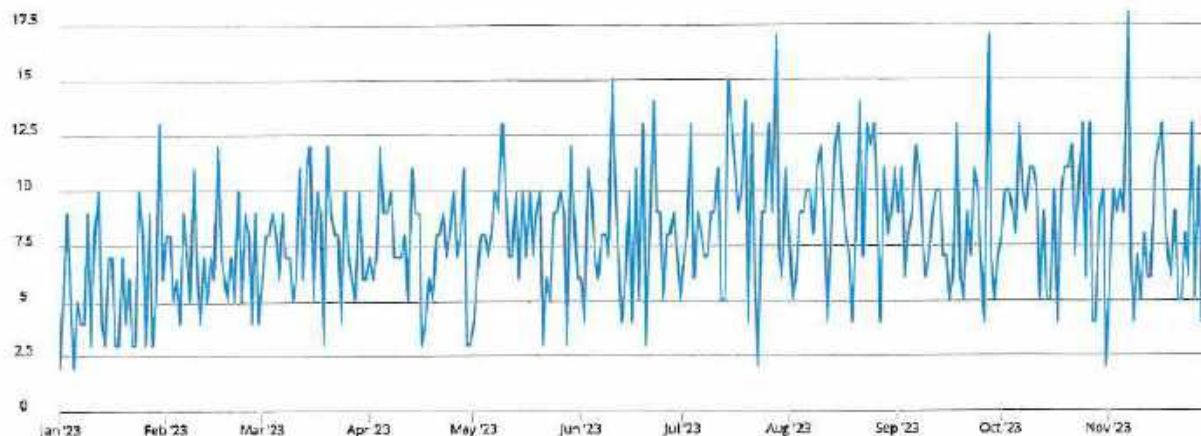
56%

EMS
Percentage of Total Incidents

2,634

INCIDENTS
In Selected Time Slice

334

DAYS
In Selected Time Slice

Counts

% Rows

% Columns

% All

	Jan '23	Feb '23	Mar '23	Apr '23	May '23	Jun '23	Jul '23	Aug '23	Sep '23	Oct '23	Nov '23	Dec '23	Jan '24	Total
(11) Structure Fire	4	6	3	7	8	8	3	6	3	3				51
(13) Mobile property (vehicle) fire					2		1				1			4
(14) Natural vegetation fire					1	10	1				2			14
(15) Outside rubbish fire					1		1							2
(31) Medical assist							1							1
(32) Emergency medical service (EMS) incident	104	111	144	137	134	127	149	148	151	136	135			1,476
(33) Lock-In				1						1				2
(35) Extrication, rescue				1	2			1	1	1				6
(38) Rescue or EMS standby						1								1
(41) Combustible/fl. spills & leaks	3	5	1	1	5	4	5	4	2	2	4			35
(42) Chemical release, reaction, or toxic condition	1	1			1		4	2	1	1	2			13
(44) Electrical wiring/equipm. problem	2	1	2	1	1	1	4	2	4	5	1			24
(45) Biological hazard								1						1
(46) Accident, potential accident							1							1
(51) Person in distress	3	5	4	3	2	7	2	5	2	3	4			40

	Jan '23	Feb '23	Mar '23	Apr '23	May '23	Jun '23	Jul '23	Aug '23	Sep '23	Oct '23	Nov '23	Dec '23	Jan '24	Total
(52) Water problem		2	1				4	1			2			10
(53) Smoke, odor problem		1				1	3	2		2	2			11
(55) Public service assistance	4	9	12	13	17	8	24	11	8	16	11			133
(57) Cover assignment, standby at fire station, move-up							2							2
(61) Dispatched and canceled en route	28	20	34	31	24	35	40	64	36	42	49			404
(62) Wrong location, no emergency found	4	5	4	3	16	8	8	5	10	14	5			82
(65) Steam, other gas mistaken for smoke		1	1	1			2			2	1			8
(71) Malicious, mischievous false alarm				1	1									2
(73) System or detector malfunction	1	2	6	2	2	2	6	3	1	3				28
(74) Unintentional system/detect... operation (no fire)	19	20	25	20	30	24	21	27	30	38	27			281
UNK				1										1
Total	173	189	237	223	247	237	282	282	249	269	246			2,634

Fire Chief Gaertner Report

- Attended monthly RFFD Officers meeting.
- Attended the Weekly Village Administrators Staff Meetings.
- Attended the monthly Statewide Terrorism & Intelligence Center (STIC) webinar.
- Attended the Monthly Village Board of Trustees Meetings.
- Attended the Annual Village Wellness Event.
- Attended the Annual RFFD Fire Prevention Week Open House.
- Attended Zoom Meetings with Lexipol on Fire Department Policy Development.

FIRE PREVENTION BUREAU

Fire Marshal Kevin Wiley

November is not that busy of a month Inspection-wise. Most of the shifts have completed most of the Company Inspections and I am winding down my annual and by-annual inspections as well. That allows me to use some well-earned days off between vacation and holidays. I was able to take nearly three weeks off for vacation.

Each year around this time some of our businesses start displaying natural Christmas trees in front of their stores for sale. This year we have three locations in town. I stop by and discuss the storage and display of the trees with the store manager. I drive by the locations on a weekly basis to make sure the displays are allowing a clear path in and out of the stores. I also make sure that any bailing operation is not blocking the sidewalks as well.

During the holiday season, fire departments are asked to hang a holiday wreath containing red lights in a conspicuous spot, easily seen by the public. The wreath will be hung at the River Forest Fire Station at 400 Park Av. The wreath will be illuminated constantly and if a fire occurs anywhere in the village that is directly caused by holiday decorations (trees, lights, cords, candles, burning wrapping paper in fireplaces, etc.), the red bulb(s) will be changed to white bulb(s). The **"Keep the Wreath Red"** fire safety program was designed to alert residents of fires caused by holiday-related decorations. The wreath will hopefully serve as a visual reminder to all River Forest residents to take additional safety precautions during the holiday season to make them happy and safe. This year, the **"Keep the Wreath Red"** fire safety program will run from Thanksgiving Day (Thursday, November 23, 2023) through Saturday January 7, 2024. We have done several social media posts on our Facebook, Instagram, village website and E-Newsletter explaining this program.



Deputy Chief Bochenek and I offered to be on the School District 90 Safety team. The Team has been subdivided into three sub-committees to tackle and formulate a plan for District 90 going forward. The three sub-committees are Facilities and Infrastructure, Procedures and Protocols and the last is Emotional Health/Community Wellness. DC Bochenek is on the Procedures and Protocol committee, and I am on the Emotional Health/Community Wellness committee. We have attended 2 meetings in November with a few more scheduled for December. The Regional Board of Education, West 40, is doing the same evaluation on a much bigger scale and our findings will help them finalize a plan that they will implement across all Districts in the coming years.

The December 2023 report will have all the year-end and year-to-date numbers for all of our activities.

The last item in my monthly report is a summary of activities that don't fit in any other category such as, hydrant flows for sprinkler companies, servicing a Knox Box, public education flyers for the lobby as well as the monthly E-Newsletter, and picking up and/or dropping off vehicles for service among others. These activities may not be difficult but do take up time that I like to account for.



RIVER FOREST FIRE DEPARTMENT
FIRE PREVENTION BUREAU
MONTHLY REPORT
November 2023

#VALUE!	MONTHLY TOTALS		YEAR TO DATE	
	Nov-22	Nov-23	2022	2023
**FPB Inspections	7	7	117	134
**Company Inspections	13	24	149	175
FPB Re-Inspections	2	4	53	81
Company Re-Inspections	5	9	98	80
Special Inquiry/B/L Site Inspections	0	2	17	12
Construction Inspections (Rough/Finals)	0	0	27	44
Inspections with Building Department	0	0	6	1
Inspections with/for State Fire Marshal	0	0	9	4
Permit Inspections (tent, hot work, UST)	0	0	30	30
TOTAL INSPECTIONS	27	46	506	561
School/Business Emergency Plan/Drills	0	2	13	28
Violation Notices Issued	11	7	163	155
Violations Noted	30	11	452	372
Violations Corrected	16	17	222	233
Permits Issued	0	1	30	32
**Complaints Received & Investigated	0	0	3	3
All Meetings/Consultations	4	7	95	64
Training Activities	1	2	37	30
Fire Suppress/Alarm System Test/Final	0	0	3	12
Fire Suppression Hydro's	0	0	3	5
**Plan Reviews and Revisions	5	12	183	139
**Average turn around (Business Days)	#VALUE!	1.41 days	5.45	2.43 days
Public Education Programs	4	5	33	62
Public Education Program Contacts	537	36	2385	2267
Misc Fire Prev Activities (See Narrative)	6	6	57	81

** Performance Measures for the Chief
Fire Marshal Kevin Wiley

Individual Shift Reports

Gold Shift Report Lt. Howe

Activities: For the month of November Gold Shift responded to a total of 71 calls. 27 of the calls were fire related, 44 involved emergency medical services and there were no service calls.

Incidents/Events of Note: On November 13th Gold shift responded to a CO fire alarm at 1134 Keystone. On arrival crews found low levels of CO throughout the home. Crew investigated for a source and contacted NICOR. Crew remained on scene with NICOR until source of CO was determined to have been caused when cooking. Crew vented house and reset alarms.

Shift Training: Gold shift conducted 144 hours of training this month, for an average of 24 hours per firefighter. Our monthly training included water supply, care and maintenance of equipment, hose deployment, SCBA training, driver/ operator training, EMS SOP review and report writing.

FF's Zipperich Attended the Div. 11 Hazmat drill in North Riverside.

FF's Zipperich and Rouse provided CPR class to NYE Women's Health.

Inspections: Gold Shift Completed 9 In-Company Inspections in November.

Black Shift Report: Lt. Boyd

Activities: Black Shift responded to a total of 84 calls. 29 were fire related, 53 were EMS calls, and 2 were public service.

Incidents/Events of note: No special events/incidents. Black shift spent a significant amount of time making phone calls and unannounced visits in an attempt to finish our inspections. All of the hydrants were not able to be completed and with the leaves and cold weather it is unlikely they will be completed this year.

Shift Training: Black shift conducted 65 hours of fire related training this month and 34 hours of EMS training for a total of 99 hours of training. That is an average of 16.5 hours per Lieutenant and firefighter/paramedics. Driver training, tools, hydrant, SCBA, extinguishers, pre-planning, physical fitness, building familiarization, fire investigation, Stryker stair chair, and pumping ops training were completed this month. A fair amount of EMS documentation was trained on this month as we are preparing to transition to image trend next month.

Inspections: 12 inspections were completed this month and 2 re-inspections. A few properties we have not been able to reach, FM Wiley is aware.

Red Shift Report: Lt. Smith

Activities: For the month of November, Red Shift had a total of 91 calls. 43 of the calls were fire related. There were 38 EMS calls and 10 service calls.

Incidents/Events of note: On November 3rd, Red Shift responded to 803 Bonnie Brae Place for the possible water leak. The homeowner stated she was notified by the Water Department of a possible water leak. Engine 213 investigated the basement and found a broken water pipe from the boiler to the expansion tank. The water was flowing into the electrical compartment of the boiler. E213 was able to shut off the water from the broken pipe. E213 and A215 removed water damaged boxes to a dry area. The crew used squeegees to remove water in the basement to a floor drain. On November 3rd, Red Shift responded to Lincoln Elementary School for the smoke investigation. Units arrived and found an electrical event had occurred inside a light switch. E213 was able to shut off the power to the heat damaged device. E213 removed the heat damaged device from its power source to prevent further incident. The classroom that the event occurred was ventilated by firefighters. On November 15th, Red Shift responded to the garbage truck fire in front of 731 Bonnie Brae Place. Units arrived and found fire in the mechanical components behind the cab. River Forest firefighters extinguished the fire using two 1 ¾ inch hand lines. Lt. Smith completed the fire investigation on the garbage truck fire.

Shift Training: Red Shift conducted 86.75 hours of fire related training this month and 31.25 hours of EMS training for a total of 118.0 hours of training. That is an average of 19.7 hours per firefighter. Red Shift continues to train the probationary firefighter. Red Shift trained on ground ladders and the aerial ladder and used the training prop to drill on roof ventilation under smoke conditions. Red Shift practiced using the EMS documentation: Image Trend. Red Shift reviewed the new DNR/POLST form and the referring SMO. FF Basa instructed four CPR classes. FF Doran installed two car seats. Red Shift installed five smoke detectors in a residents home and conducted one firehouse tour. FF Viera attended the Division 11 Hazmat Team drill in Cicero.

Inspections: 4 In-company inspections with 2 violations, and 3 Re-inspections with 2 corrections were conducted.

Department Training Lt. Carter

For November 2023 the department participated in various training activities such as:

- Loyola CE was not held in November.
- Shifts continued their assigned building inspections.
- Some hydrants still need to be tested.
- Division 11 Hazardous Materials team drill was in Cicero on the 28th and 30th. The Division Haz Mat rig/trailer was driven through a cone course to certify drivers to be able to drive the rig to calls. There was also discussion about the combined Haz/Mat/TRT drill next month. Carter, Zipperich and Viera attended.
- Division 11 Fire Investigator drill was in Stickney. No members participated.
- No Division 11 TRT drill this month.
- FF Basa and FF Buchholz taught CPR at Concordia.
- FF Basa and FF Buchholz taught CPR at Dominican.
- FF Zipperich, FF Buchholz, and FF Rouse taught CPR for NYE Women's Health Group.

EMS/Paramedic Activity FF/PM Fischer

In the month of November, RFFD responded for a total of 134 patients. Of the 134 patients, 99 were treated and transported by Ambulance 215, 4 were invalid assists, 2 were DOA's and 29 patients refused care. These 134 patients had various complaints. Below are how the complaints break down:

No complaint – 0
 Abdominal Pain – 3
 Allergic Reaction – 0
 Altered Mental Status - 1
 Animal Bite -- 0
 Assault – 1
 Breathing Problems – 12
 Burns -- 0
 Psychiatric – 11
 Chest Pain – 8
 Cardiac/Traumatic/Respiratory Arrest – 2
 Choking – 1
 CO Poisoning - 0
 Diabetic – 2
 Electrocution - 0
 Eye Problem -- 0
 Fall – 24
 General aches, pain - 0
 General Injury - 0

Headache/Concussion – 1
Hemorrhage/Bleeding – 2
Medical/Inter-Facility Transfer - 0
Medical Alarm – 2
Opiate Overdose -- 1
Pain (Back) – 0
Pain (General) -- 6
Patient Assist – 4
Poisoning / Drug Ingestion – 0
Pregnancy/Childbirth -- 1
Seizure – 3
Sick Person -- 21
Stroke / CVA – 1
Special Event Stand-by - 0
Traffic Accident – 17
Traumatic Arrest - 0
Traumatic Injury – 1
Unconscious/Unresponsive – 11
Unknown Problems – 3
Weakness - 0

The 99 patients were transported
to the following hospitals:

Gottlieb – 18
Hines VA – 4
Loyola – 14
MacNeal -0
Community First -- 0
Rush / Oak Park – 62
Resurrection - 0
West Suburban – 0

We had 33 calls to other towns for a mutual aid ambulance and received aid from other towns 13 times.

Vehicle/Station Maintenance FF/PM Zipperich

Lt Howe began exploring ESO for use as a maintenance scheduler/tracker. All vehicles and most maintainable equipment have been added to the system and will be expanded in the future to include daily checks.

VEHICLES

200- PM's completed.

201- PM's completed.

202- Nothing reported

299- Nothing reported

213- Repairs to coolant system and check engine light.

214- PM's completed

215- Nothing reported.

218- PM's completed.

219- PM's completed.

222-PM's completed including pump test.

EQUIPMENT

No report.

FIRE STATION

No report.

FIREFIGHTER TRAINING ON NEW PROP









MEMORANDUM

DATE: December 18, 2023

TO: Matt Walsh, Village Administrator

FROM: Mike Reynolds, Interim Director of Public Works
Seth Jansen, Management Analyst

SUBJECT: Public Works and Development Services Report – November 2023

Executive Summary

In the month of November, the Department of Public Works staff continued fall operations, with a heavy emphasis on leaf removal. Staff also responded to one snow event. Staff continued work as part of the Metropolitan Mayor's Caucus' Electric Vehicle Readiness Cohort and submitted applications for grants to enhance parkway greenspaces and forestry operations and finalized the grant agreement with DCEO for the Harlem Ave Bridge project.

In November, the Sustainability Commission worked on the following items:

- The Commission continued developing goals for each working group, respectively focused on Renewable Energy, Electrification, and Waste.
- The Commission provided feedback on Village activities relating to the Electric Vehicle Readiness Cohort, including providing input on a Village EV Readiness webpage.
- The Commission continued resident communication and education about sustainability items.

Public Works - Engineering

- Conducted monthly Combined Sewer Overflow (CSO) inspection.
- Continued to coordinate Geographic Information System (GIS) improvements through the Village's consultant (MGP).
- Continued administration of the Village's utility-related subsidy programs: Lead Service Line Replacement, Sewer Backflow Prevention and Sewer Lateral Repair.
- Continued engineering permit reviews.
- Bid out 2024 Sidewalk Replacement Program.
- Bid out 2024 ADA Ramp Replacement Project.
- Bid out 2024 REBUILD Illinois Street Resurfacing Project.
- Bid out 2024 Watermain Loop Project.
- Completed sidewalk inspections for 2024 Sidewalk Replacement Project.

Public Works – Operations

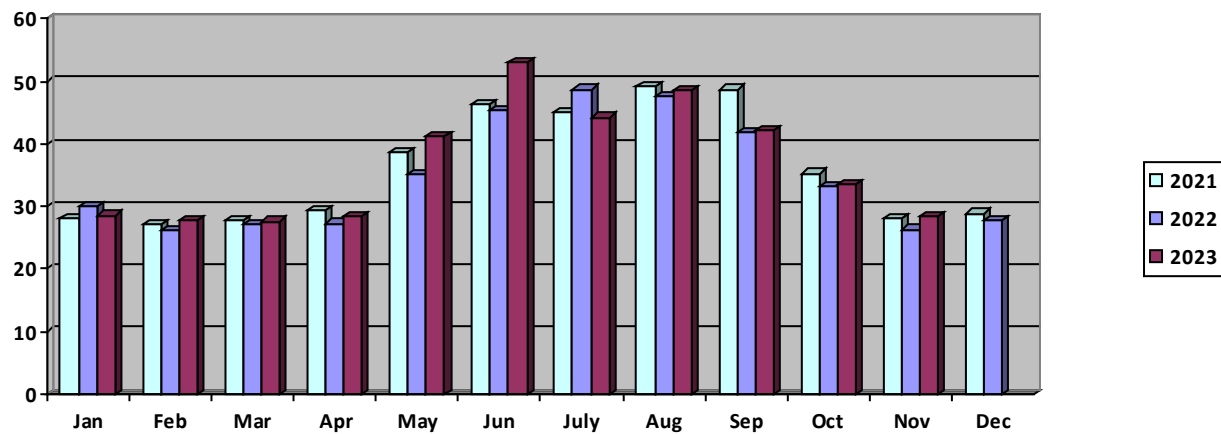
The following is a summary of work orders (streets, forestry, water, sewer, etc.) that were received and processed during the past month:

Work Orders	Total	Completed w/ 7 working days
Tree Trimming/Inspection Requests	9	9
Street Light Repairs	11	7
Other Requests	13	13

Water and Sewer

Monthly Pumpage: November's average daily pumpage of 944,397 gallons is higher than November's average of 875,793 in 2022.

Volume of Water Pumped into the Distribution System (Million Gallons):



In November, the Water Department completed monthly maintenance at the pump station, completed meter route issues, notified residents and businesses of backflow violations, assisted in the Public Works leaf removal program, and delivered 16 notices for failure to pay the water bill. On November 30th, a Water Main break occurred at 1140 Keystone after a bad repair sleeve and tapping saddle both failed; Riccio Plumbing was called in and completed the work. On November 15, a leak was detected at 30 Forest and is the responsibility of the resident to correct. On November 28, a water service leak occurred at 603 Edgewood and is the responsibility of the resident; building staff are awaiting permit applications for the work.

These are the details of the tasks performed in the month of November:

Description of Work Performed	Quantity
Meters Installed	0
Service Calls	158
Water Main Breaks	1
Service Line Breaks	0
Exercised Valves	15

Streets and Forestry

These are the details of the tasks performed frequently in the month of November:

Description of Work Performed	Quantity
Leaf Removal Loads	393
Tons of Leaves	976
Number of Snow & Ice Responses	1
Street Salting (tons)	9.5
Sewer Jetting (linear feet)	410
Sewer Televising (linear feet)	410
Trees Removed	10
Stumps Backfilled	9
Trees Planted and Watered	1

Development Services – Permit Review Times

These are the average times, in days, for reviews completed in the month of November, by reviewer:

Reviewer	Average Review Time
Permit Clerk	0.5 Calendar Days
Building and Zoning Inspector	1.0 Calendar Days
Building Official	11.5 Calendar Days
Engineering	4.3 Calendar Days
3 rd Party Consultant	7.5 Calendar Days

Development Services – Inspection Requests

These are the inspections completed in the month of November:

Average Working Days from Request to Inspection	0.034
Total Count of Inspections	207
Count of Failed Inspections	31
Percent of Inspections Passed	85%



Village of River Forest
Village Administrator's Office
400 Park Avenue
River Forest, IL 60305
Tel: 708-366-8500

MEMORANDUM

Date: December 18th, 2023

To: Catherine Adduci, Village President & Village Board of Trustees

From: Luke Masella, Deputy Clerk/Management Analyst

Subj: Public Notice of Meetings – 2024

Analysis: Per the Illinois State Statutes, the Village is required to give public notice of regularly scheduled meetings at the beginning of each calendar or fiscal year. See below:

“(5 ILCS 120/2.02) (from Ch. 102, par. 42.02)

Sec. 2.02. Public notice of all meetings, whether open or closed to the public, shall be given as follows:

(a) Every public body shall give public notice of the schedule of regular meetings at the beginning of each calendar or fiscal year and shall state the regular dates, times, and places of such meetings.”

The Village has traditionally published this notice on the final agenda of the year. The 2024 Public Notice of Meetings document is attached on the next page. It should be noted that there will be multiple months where the Village Board will meet only once, listed below:

- June 17, 2024
- July 8, 2024
- August 12, 2024
- November 18, 2024
- December 16, 2024

Documents Attached: Public Notice of Meetings – 2024



2024

VILLAGE OF RIVER FOREST PUBLIC NOTICE OF MEETINGS

Name of Board, Committee or Commission	Day of Month	Time
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VILLAGE BOARD REGULAR MEETING
Dates where Village Board will meet only once a month:
 June 17, 2024 – July 08, 2024 – August 12, 2024
 November 18, 2024 – December 16, 2024

**2nd Monday
& 4th Monday** 7:00 p.m.

Name of Board, Committee or Commission	Day of Month	Time
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VILLAGE BOARD COMMITTEE-OF-THE-WHOLE 3rd Monday (*as needed*) 7:00 p.m.
except as listed below:

Monday, January 15 – rescheduled to January 16 (*MLK Day*)
 Monday, February 19 – rescheduled to February 20 (*Presidents Day*)

DEVELOPMENT REVIEW BOARD 1st & 3rd Thursday 7:30 p.m.

TRAFFIC & SAFETY COMMISSION 3rd Wednesday of 7:30 p.m.
 Jan., March, May, July, Sept., and Nov.

BOARD OF FIRE AND POLICE COMMISSIONERS 4th Wednesday 6:00 p.m.

PLAN COMMISSION 3rd Tuesday (*as needed*) 7:00 p.m.

JOINT REVIEW BOARD – MADISON ST TIF Wednesday, January 12 5:00 p.m.

JOINT REVIEW BOARD – NORTH AVE TIF Wednesday, January 12 5:15 p.m.

ZONING BOARD OF APPEALS 2nd Thursday 7:30 p.m.

HISTORIC PRESERVATION COMMISSION 4th Thursday 7:00 p.m.

SUSTAINABILITY COMMISSION 2nd Tuesday 7:00 p.m.

POLICE PENSION BOARD 4th Thursday of Jan., April, July & Oct. 3:30 p.m.

FIRE PENSION BOARD 4th Thursday of Jan., April, July & Oct. 2:00 p.m.

BOARD OF LOCAL IMPROVEMENTS On Call

LOCAL ETHICS COMMISSION On Call

ECONOMIC DEVELOPMENT COMMISSION 1st Wednesday 6:00 p.m.

DIVERSITY, EQUITY AND INCLUSION ADVISORY GROUP 1st Monday and 3rd Tuesday 7:00 p.m.

VILLAGE HALL ADMINISTRATIVE OFFICES ARE CLOSED ON THE FOLLOWING HOLIDAYS:

MONDAY FOLLOWING NEW YEAR’S DAY (1/1/24) MARTIN LUTHER KING JR. DAY (1/15/24), PRESIDENTS DAY (2/19/24),
 MEMORIAL DAY (5/27/24),
 INDEPENDENCE DAY (7/4/24), LABOR DAY (9/2/24), THANKSGIVING DAY (11/28/23), DAY AFTER THANKSGIVING (11/29/23),
 CHRISTMAS EVE (12/24/24), CHRISTMAS DAY (12/25/24)

All Meetings are held in the Community Room of the Municipal Center unless otherwise posted. Meeting dates and times may be subject to change. Check Village Hall or Village website under “Agendas and Minutes” to confirm meetings.

Revised 12/18/23



Village of River Forest
Village Administrator's Office
400 Park Avenue
River Forest, IL 60305
Tel: 708-366-8500

MEMORANDUM

Date: December 18, 2023
To: Matt Walsh, Village Administrator
From: Jessica Spencer, Assistant Village Administrator
Subj: Comcast Franchise Agreement Renewal

Issue: The Village has in place a franchise agreement with Comcast Cable allowing the operation of a cable system in River Forest. The agreement expires in 2023 and both parties have agreed to a renewal of the agreement based on an agreed template coordinated by the Chicago Metropolitan Mayor's Caucus.

Background: Municipal regulation of cable television has shifted significantly over the last two decades. The regulation of cable systems is primarily governed by federal law which controls the type of regulation, limits franchise taxes to 5% of gross revenue, and outlines how agreements are to be renewed. Municipalities receive franchise fees in exchange for the ability of the cable company to use rights-of-way and other public land.

The State of Illinois has also adopted the Cable and Video Competition Law which creates state-wide franchises which are administered by the Illinois Commerce Commission. While it has the option of applying for a statewide franchise agreement, Comcast Cable has opted to continue to negotiate local franchise agreements as opposed to the statewide agreement. In doing so, Comcast worked with the Metropolitan Mayor's Caucus to create a template agreement that would streamline negotiations. This template was used for the purposes of the recent negotiations.

Attached is a copy of the proposed agreement between the Village and Comcast Cable. This agreement will run for a period of ten (10) years. There are no significant changes to the agreement that will impact the Village, our budget, etc; the changes made reflect the changes in state law. The Village maintains a good working relationship with Comcast and recommends approval of the franchise agreement renewal.

Motion: The following motion would be appropriate: Motion to approve the franchise agreement by and between the Village of River Forest and Comcast of Illinois IV, Inc.

Documents Attached:

- An Ordinance Approving a Cable Television Franchise Agreement by and Between the Village of River Forest and Comcast of Illinois IV, INC
- Comcast Franchise Agreement with the Village

ORDINANCE NO. 3915

AN ORDINANCE APPROVING A CABLE TELEVISION FRANCHISE AGREEMENT BY AND BETWEEN THE VILLAGE OF RIVER FOREST AND COMCAST OF ILLINOIS IV, INC.

WHEREAS, the Village of River Forest (the “Village”) is a municipal corporation organized pursuant to Illinois law; and

WHEREAS, the Village entered into a non-exclusive cable television franchise agreement with MediaOne Acquisitions of Northern Illinois, Inc., the predecessor of “Comcast of Illinois IV, Inc.” (collectively hereinafter referred to as “Comcast”), to provide cable television service to the residents, property owners and businesses located within the Village and to certain Village-owned buildings (“Old Franchise Agreement”);

WHEREAS, the Village and Comcast have negotiated a new ten (10) year, non-exclusive cable franchise agreement that is entitled, “Cable Franchise Agreement By And Between The Village Of River Forest And Comcast Of Illinois IV, Inc.,” a copy of which is attached hereto as **EXHIBIT A** and made a part hereof (“Franchise Agreement”); and

WHEREAS, the Village and Comcast desire to supersede and terminate the Old Franchise Agreement by adoption of the Franchise Agreement; and

WHEREAS, Comcast has agreed to enter into the attached Franchise Agreement; and

WHEREAS, pursuant to 47 U.S.C. § 541(a) and 65 ILCS 5/11-42-11(a) of the Illinois Municipal Code, the Village has the authority to grant a non-exclusive cable television franchise to Comcast to construct, operate and maintain a cable television system in the Village; and

WHEREAS, the President and Board of Trustees have determined that it is in the best interests of the health, safety and welfare of the residents, the property owners, the businesses and the public interest that the attached Franchise Agreement be approved and entered into with Comcast.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF RIVER FOREST, ILLINOIS, AS FOLLOWS:

SECTION 1: Each recital above is incorporated by reference into this Section 1 and made a part hereof as material and operative provisions of this Resolution.

SECTION 2: The President and Board of Trustees of the Village of River Forest approve an agreement entitled “Cable Franchise Agreement By And Between The Village Of River Forest And Comcast Of Illinois IV, Inc.,” a copy of which is attached hereto as **EXHIBIT A** and made a part hereof. The President and Board of Trustees of the Village of River Forest further authorize

and direct the Village President and Clerk, or their designees, to execute the Franchise Agreement and to execute and deliver all other instruments and documents that are necessary to fulfill the Village's obligations under the Franchise Agreement.

ADOPTED this 18th day of December, 2023, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by me this 18th day of December, 2023, and attested to by the Village Clerk this same day.

VILLAGE PRESIDENT

ATTEST:

VILLAGE CLERK

EXHIBIT “A”

COMCAST FRANCHISE AGREEMENT

(attached)

**CABLE TELEVISION FRANCHISE AGREEMENT
BY AND BETWEEN
The
VILLAGE OF RIVER FOREST
and
COMCAST OF ILLINOIS IV, INC.**

This Franchise Agreement (hereinafter, the “Agreement” or “Franchise Agreement”) is made between the Village of River Forest, Illinois (hereinafter, the “Village”) and Comcast of Illinois IV, Inc., (hereinafter, “Grantee”) this 18th day of December, 2023 (the “Effective Date”).

The Village, having determined that the financial, legal, and technical abilities of the Grantee are reasonably sufficient to provide the services, facilities, and equipment necessary to meet the future cable-related needs of the community, desires to enter into this Franchise Agreement with the Grantee for the construction, operation and maintenance of a Cable System on the terms and conditions set forth herein.

This Agreement is entered into by and between the parties under the authority of and shall be governed by the Cable Act, and the Illinois Municipal Code, as amended from time to time; provided that any provisions of the Illinois Municipal Code that are inconsistent with the Cable Act shall be deemed to be preempted and superseded.

SECTION 1: Definition of Terms

For the purpose of this Franchise Agreement, capitalized terms, phrases, words, and abbreviations shall have the meanings ascribed to them in the Cable Act, unless otherwise defined herein.

"Cable Act" or "Act" means the Cable Communications Policy Act of 1984, as amended by the Cable Consumer Protection and Competition Act of 1992 and the Telecommunications Act of 1996, 47 U.S.C. §§ 521 et seq., as the same may be amended from time to time.

“Cable Operator” means any Person or group of Persons who provides Cable Service over a Cable System and directly or through one or more affiliates owns a significant interest in such Cable System; or who otherwise controls or is responsible for, through any arrangement, the management and operation of such a Cable System.

"Cable Service" or “Service” means the one-way transmission to Subscribers of Video Programming or Other Programming Service and Subscriber interaction, if any, which is required for the selection or use of such Video Programming or Other Programming Service.

“Cable System” or “System,” has the meaning set forth in 47 U.S.C. § 522 of the Cable Act, and means Grantee's facilities, consisting of a set of closed transmission paths and associated signal generation, reception and control equipment, that is designed to provide Cable Service which includes Video Programming and which is provided to multiple Subscribers

within the Franchise Area, but such term does not include (i) a facility that serves only to re-transmit the television signals of one or more television broadcast stations; (ii) a facility that serves Subscribers without using any public right-of-way, (iii) a facility of a common carrier which is subject, in whole or in part, to the provisions of Title II of the Communications Act of 1934, as amended, except that such a facility shall be considered a Cable System (other than for purposes of section 621(c) of the Cable Act) to the extent such facility is used in the transmission of Video Programming directly to Subscribers, unless the extent of such use is solely to provide Interactive On-Demand Services; (iv) an open video system that complies with section 653 of the Cable Act; or (v) any facilities of any electric utility used solely for operating its electric utility systems.

“Channel” or “Cable Channel” means a portion of the electromagnetic frequency spectrum which is used in a Cable System and which is capable of delivering a television channel as a television channel is defined by the Federal Communications Commission by regulation.

“Customer” or “Subscriber” means a Person who lawfully receives and pays for Cable Service with the Grantee’s express permission.

“FCC” means the Federal Communications Commission or successor governmental entity thereto.

“Franchise” means the initial authorization, or renewal thereof, issued by the Village, whether such authorization is designated as a franchise, agreement, permit, license, resolution, contract, certificate, ordinance or otherwise, which authorizes the construction or operation of the Cable System.

“Franchise Agreement” or “Agreement” shall mean this Agreement and any amendments or modifications hereto.

“Franchise Area” means the present legal boundaries of the Village as of the Effective Date, and shall also include any additions thereto, by annexation or other legal means as provided in this Agreement.

“Grantee” shall mean Comcast of Illinois IV, Inc.

“Gross Revenue” means the Cable Service revenue received by the Grantee from the operation of the Cable System in the Franchise Area to provide Cable Services, calculated in accordance with generally accepted accounting principles. Cable Service revenue includes monthly Basic Cable Service, cable programming service regardless of Service Tier, premium and pay-per-view video fees, advertising and home shopping revenue, installation fees and equipment rental fees. Gross Revenues shall also include such other revenue sources from Cable Service delivered over the Cable System as may now exist or hereafter develop, provided that such revenues, fees, receipts, or charges may be lawfully included in the Gross Revenue base for purposes of computing the Village’s permissible franchise fee under the Cable Act, as amended from time to time. Gross Revenue shall not include refundable deposits, bad debt, investment income, programming launch support payments, third party advertising sales commissions and agency fees, nor any taxes, fees or assessments imposed or assessed by any governmental

authority. Gross Revenues shall include amounts collected from Subscribers for Franchise Fees pursuant to *City of Dallas, Texas v. F.C.C.*, 118 F.3d 393 (5th Cir. 1997), and amounts collected from non-Subscriber revenues in accordance with the Court of Appeals decision resolving the case commonly known as the “Pasadena Decision,” *City of Pasadena, California et. al., Petitions for Declaratory Ruling on Franchise Fee Pass Through Issues*, CSR 5282-R, *Memorandum Opinion and Order*, 16 FCC Rcd. 18192 (2001), and *In re: Texas Coalition of Cities for Utility Issues v. F.C.C.*, 324 F.3d 802 (5th Cir. 2003).

“Initial Franchise Service Area” means that portion of the Franchise Area served by the Grantee’s Cable System as of the Effective Date of this Franchise Agreement.

“Person” means any natural person or any association, firm, partnership, joint venture, corporation, or other legally recognized entity, whether for-profit or not-for profit, but shall not mean the Village.

“Public Way” shall mean, pursuant and in addition to the Village’s Right of Way Ordinance (Title 5, Chapter 14 of the River Forest Village Code), the surface of, and the space above and below, any street, alley, other land or waterway, dedicated or commonly used for pedestrian or vehicular traffic or other similar purposes, including, but not limited to, public utility easements and other easements dedicated for compatible uses, now or hereafter held by the Village in the Franchise Area, to the extent that the Village has the right and authority to authorize, regulate, or permit the location of facilities other than those of the Village. Public Way shall not include any real or personal Village property that is not specifically described in this definition and shall not include Village buildings, fixtures, and other structures and improvements, regardless of whether they are situated in the Public Way.

“Standard Installation” means those installations to Subscribers that are located up to one hundred twenty-five (125) feet from the existing distribution system (Cable System).

“Village” means the Village of River Forest, Illinois or the lawful successor, transferee, designee, or assignee thereof.

“Video Programming” or “Programming” means programming provided by, or generally considered comparable to programming provided by, a television broadcast station.

SECTION 2: Grant of Authority

2.1. Pursuant to Section 621(a) of the Cable Act, 47 U.S.C. § 541 (a), 65 ILCS 5/11-42-11(a) of the Illinois Municipal Code, and Ordinance No. 3915 approving and authorizing the execution of this Agreement, the Village hereby grants to the Grantee a nonexclusive Franchise authorizing the Grantee to construct and operate a Cable System in the Public Ways within the Franchise Area, and for that purpose to erect, install, construct, repair, replace, reconstruct, maintain, or retain in any Public Way such poles, wires, cables, conductors, ducts, conduits, vaults, manholes, pedestals, amplifiers, appliances, attachments, and other related property or equipment as may be necessary or appurtenant to the Cable System, and to provide such services over the Cable System as may be lawfully allowed.

2.2. Term of Franchise. The term of the Franchise granted hereunder shall be ten (10) years from the Effective Date, unless the Franchise is renewed or is lawfully terminated in accordance with the terms of this Franchise Agreement and/or applicable law. From and after the Effective Date of this Franchise Agreement, the Parties acknowledge that this Franchise Agreement is intended to be the sole and exclusive Franchise Agreement between the Parties pertaining to the Grantee's Franchise for the provision of Cable Service.

2.3. Renewal. Any renewal of this Franchise shall be governed by and comply with the provisions of Section 626 of the Cable Act, as amended, and any applicable State law which may exist at the time of renewal and which is not superseded by the Cable Act.

2.4. Police Powers. Nothing in this Franchise Agreement shall be construed as an abrogation by the Village of any of its police powers to adopt and enforce generally applicable ordinances deemed necessary for the health, safety, and welfare of the public, and the Grantee shall comply with all generally applicable laws and ordinances enacted by the Village pursuant to such police power.

2.5. Reservation of Authority. Nothing in this Franchise Agreement shall (A) abrogate the right of the Village to perform any public works or public improvements of any description, (B) be construed as a waiver of any codes or ordinances of general applicability promulgated by the Village, or (C) be construed as a waiver or release of the rights of the Village in and to the Public Ways.

2.6. Competitive Equity.

2.6.1. In the event the Village grants an additional Franchise to use and occupy any Public Way for the purposes of operating a Cable System, the additional Franchise shall only be granted in accordance with the Illinois Level Playing Field Statute, 65 ILCS 5/11-42-11.

2.6.2. In the event an application for a new cable television franchise or other similar authorization is filed with the Village proposing to serve the Franchise Area, in whole or in part, the Village shall to the extent permitted by law promptly notify the Grantee, or require the Grantee to be notified, and include a copy of such application.

SECTION 3: Construction and Maintenance of the Cable System

3.1. Except as may be otherwise provided in this Franchise Agreement, Grantee shall comply with all generally applicable provisions of Title 5, Chapter 14, entitled "Standards for Construction of Facilities on Public Rights Of Way," of the River Forest Village Code, as may be amended from time to time.

3.2. Aerial and Underground Construction. At the time of Cable System construction, if all of the transmission and distribution facilities of all of the respective public or municipal utilities in any area of the Franchise Area are underground, the Grantee shall place its Cable Systems' transmission and distribution facilities underground, provided that such underground locations are actually capable of accommodating the Grantee's cable and other equipment without technical degradation of the Cable System's signal quality. In any region(s) of the Franchise Area where the transmission or distribution facilities of the respective public or

municipal utilities are both aerial and underground, the Grantee shall have the discretion to construct, operate, and maintain all of its transmission and distribution facilities or any part thereof, aerially or underground. Nothing in this Section shall be construed to require the Grantee to construct, operate, or maintain underground any ground-mounted appurtenances such as customer taps, line extenders, system passive devices, amplifiers, power supplies, pedestals, or other related equipment.

3.3. Undergrounding and Beautification Projects.

3.3.1. In the event the Village requires users of the Public Way who operate aerial facilities to relocate such aerial facilities underground, Grantee shall participate in the planning for relocation of its aerial facilities, if any, contemporaneously with such users. Grantee shall be reimbursed its relocation costs from public or private funds allocated for the project to the same extent as such funds are made available to other users of the Public Way, if any, provided that any utility's exercise of authority granted under its tariff to charge consumers for the said utility's cost of the project that are not reimbursed by the Village shall not be considered to be public or private funds.

3.3.2. The Grantee shall not be required to relocate its facilities unless it has been afforded at least sixty (60) days' notice of the necessity to relocate its facilities. Upon adequate notice the Grantee shall provide a written estimate of the cost associated with the work necessary to relocate its facilities. In instances where a third party is seeking the relocation of the Grantee's facilities or where the Grantee is entitled to reimbursement pursuant to the preceding Section, the Grantee shall not be required to perform the relocation work until it has received payment for the relocation work.

SECTION 4: Service Obligations

4.1. Initial Service Obligations. As of the Effective Date of this Agreement, Grantee's Cable System has been designed to provide, and is capable of providing, Cable Service to residential Customers throughout the Initial Franchise Service Area. The Grantee shall continue to make Cable Service available in the Initial Service Area throughout the term of this Agreement and Grantee shall extend its Cable System and provide service consistent with the provisions of this Franchise Agreement.

4.2. General Service Obligation. The Grantee shall make Cable Service available beyond the Initial Franchise Service Area to every residential dwelling unit within the Franchise Area where the minimum density is at least thirty (30) dwelling units per linear Cable System network mile as measured from the existing Cable System's technically feasible connection point. Subject to the density requirement, Grantee shall offer Cable Service to all new homes or previously unserved homes located within one hundred twenty-five (125) feet of the Grantee's distribution cable (e.g., a Standard Installation).

4.2.1. The Grantee may elect to provide Cable Service to areas not meeting the above density and distance standards. The Grantee may impose an additional charge in excess of its regular installation charge for any service installation requiring a drop or line extension in

excess of a Standard Installation. Any such additional charge shall be computed on a time plus materials basis plus a reasonable rate of return.

4.3. Programming. The Grantee agrees to provide cable programming services in the following broad categories:

Children	General Entertainment	Family Oriented
Ethnic/Minority	Sports	Weather
Educational	Arts, Culture and Performing Arts	News & Information

Pursuant and subject to federal law, all Video Programming decisions, excluding PEG Access Programming, are at the sole discretion of the Grantee.

4.4. Annexations and New/Planned Developments. In cases of annexation the Village shall provide the Grantee written notice of such annexation. In cases of new construction, planned developments or property development where undergrounding or extension of the Cable System is required, the Village shall provide or cause the developer or property owner to provide notice of the same. Such notices shall be provided at the time of notice to all utilities or other like occupants of the Village's Public Way. If advance notice of such annexation, new construction, planned development or property development is not provided, the Grantee shall be allowed an adequate time to prepare, plan and provide a detailed report as to the timeframe for it to construct its facilities and provide the services required under this Franchise Agreement.

4.5. Service to School Buildings and Governmental Facilities.

4.5.1. The Village may request that Grantee provide Cable Service and the corresponding equipment to the location(s) specified in Attachment A and shall specify the requested level of services and number of outlets for each location. Upon written notice to Grantee, the Village may unilaterally amend Attachment A to add or remove locations provided any additional locations are "eligible" under 220 ILCS. 5/22 501(f). The Village shall notify Grantee in writing whether it wishes to be invoiced at standard rates as disclosed by Grantee for these services and equipment or to have the charges deducted from the franchise fee payment due pursuant to this franchise. Eligible buildings shall not include buildings leased to non-governmental third parties or buildings such as storage facilities at which government employees are not regularly stationed.

4.5.2. Long Drops. The Grantee may impose an additional charge in excess of its regular installation charge for any service installation requiring a drop or line extension in excess of a Standard Installation. Any such additional charge shall be computed on a time plus materials basis to be calculated on that portion of the installation that exceeds a Standard Installation.

4.6. Customer Service Obligations. The Village and Grantee acknowledge that the customer service standards and customer privacy protections are set forth in the Cable and Video Customer Protection Law, 220 ILCS 5/22-501 *et seq.*, and enforcement provisions are included in Title 3, Chapter 12 of the River Forest Village Code. Enforcement of such requirements and

standards and the penalties for non-compliance with such standards shall be consistent with the Cable and Video Customer Protection Law, 220 ILCS 5/22-501 *et seq.*

SECTION 5: Oversight and Regulation by Village

5.1. **Franchise Fees.** The Grantee shall pay to the Village a Franchise Fee in an amount equal to five percent (5%) of annual Gross Revenues received from the operation of the Cable System to provide Cable Service in the Franchise Area; provided, however, that Grantee shall not be compelled to pay any higher percentage of fees than any other video service provider, under state authorization or otherwise, providing service in the Franchise Area. The payment of Franchise Fees shall be made on a quarterly basis and shall be due forty-five (45) days after the close of each calendar quarter. If mailed, the Franchise Fee shall be considered paid on the date it is postmarked. Each Franchise Fee payment shall be accompanied by a report prepared by a representative of the Grantee showing the basis for the computation of the franchise fees paid during that period. Any undisputed Franchise Fee payment which remains unpaid in whole or in part, after the date specified herein shall be delinquent. For any delinquent Franchise Fee payments, Grantee shall make such payments including interest at the prime lending rate as quoted by JP Morgan Chase & Company or its successor, computed from time due until paid. Any undisputed overpayments made by the Grantee to the Village shall be credited upon discovery of such overpayment until such time when the full value of such credit has been applied to the Franchise Fee liability otherwise accruing under this Section.

5.1.1. The Parties acknowledge that, at present, the Cable Act limits the Village to collection of a maximum permissible Franchise Fee of five percent (5%) of Gross Revenues. In the event that a change in the Cable Act would allow the Village to increase the Franchise Fee above five percent (5%), the Village shall hold a public hearing and determine if the Village should collect the additional amount. Following the determination, the Village shall notify the Grantee of its intent to collect the increased Franchise Fee and Grantee shall have a reasonable time (not to be less than ninety (90) days from receipt of notice from the Village) to effectuate any changes necessary to begin the collection of such increased Franchise Fee, or notify the Grantee of its intent to not collect the increased fee. In the event that the Village increases said Franchise Fee, the Grantee shall notify its Subscribers of the Village's decision to increase said fee prior to the implementation of the collection of said fee from Subscribers as required by law.

5.1.2. In the event a change in state or federal law requires the Village to reduce the franchise fee percentage that may be collected, the parties agree the Grantee shall reduce the percentage of franchise fees collected to the lower of: i) the maximum permissible franchise fee percentage; or ii) the lowest franchise fee percentage paid by any other Cable Operator granted a Cable Franchise by the Village pursuant to the Cable Act, and Section 11-42-11 of the Illinois Municipal Code; provided that: (a) such amendment is in compliance with the change in state or federal law; (b) the Village approves the amendment by ordinance; and (c) the Village notifies Grantee at least ninety (90) days prior to the effective date of such an amendment.

5.1.3. **Taxes Not Included.** The Grantee acknowledges and agrees that the term "Franchise Fee" does not include any tax, fee, or assessment of general applicability (including any such tax, fee, or assessment imposed on both utilities and Cable Operators on their services

but not including a tax, fee, or assessment which is unduly discriminatory against Cable Operators or Cable Subscribers).

5.2. Franchise Fees Subject to Audit. The Village and Grantee acknowledge that the audit standards are set forth in the Illinois Municipal Code at 65 ILCS 5/11-42-11.05 (Municipal Franchise Fee Review; Requests For Information). Any audit shall be conducted in accordance with generally applicable auditing standards.

5.2.1 In accordance with 65 ILCS 5/11-42-11.05 (k), the Village shall provide on an annual basis, a complete list of addresses within the corporate limits of the Village. If an address is not included in the list or if no list is provided, the Grantee shall be held harmless for any franchise fee underpayments (including penalty and interest) from situsing errors.

5.3. Proprietary Information. Notwithstanding anything to the contrary set forth in this Agreement, the Grantee shall not be required to disclose information which it reasonably deems to be proprietary or confidential in nature, with the exception of the information directly related to an audit of Franchise Fees as set forth in Section 5.2, or PEG Fees as set forth in Section 8.6. The Village agrees to treat any information disclosed by the Grantee as confidential and only to disclose it to those employees, representatives, and agents of the Village that have a need to know in order to enforce this Franchise Agreement and who agree to maintain the confidentiality of all such information. For purposes of this Section, the terms “proprietary or confidential” include, but are not limited to, information relating to the Cable System design, customer lists, marketing plans, financial information unrelated to the calculation of Franchise Fees or rates pursuant to FCC rules, or other information that is reasonably determined by the Grantee to be competitively sensitive. Grantee may make proprietary or confidential information available for inspection but not copying or removal by the Franchise Authority’s representative. In the event that the Village has in its possession and receives a request under the Illinois Freedom of Information Act (5 ILCS 140/1 *et seq.*), or similar law for the disclosure of information the Grantee has designated as confidential, trade secret or proprietary, the Village shall notify Grantee of such request and cooperate with Grantee in opposing such request. Grantee shall indemnify and defend the Village from and against any claims arising from the Village’s opposition to disclosure of any information Grantee designates as proprietary or confidential, which indemnification obligation shall include payment of the Village’s costs including reasonable attorney’s fees. Compliance by the Village with an opinion or directive from the Illinois Public Access Counselor or the Illinois Attorney General under the Illinois Freedom of Information Act, 5 ILCS 140/1 *et seq.*, or with a decision or order of a court with jurisdiction over the Village, shall not be a violation of this Section.

SECTION 6: Transfer of Cable System or Franchise or Control of Grantee

6.1. Neither the Grantee nor any other Person may transfer the Cable System or the Franchise without the prior written consent of the Village, which consent shall not be unreasonably withheld or delayed.

6.2. No transfer of control of the Grantee, defined as an acquisition of fifty-one percent (51%) or greater ownership interest in Grantee, shall take place without the prior written consent of the Village, which consent shall not be unreasonably withheld or delayed.

6.3. No consent shall be required, however, for (i) a transfer in trust, by mortgage, hypothecation, or by assignment of any rights, title, or interest of the Grantee in the Franchise or in the Cable System in order to secure indebtedness, or (ii) a transfer to an entity directly or indirectly owned or controlled by Comcast Corporation.

6.4. The Grantee, and any proposed transferee under this Section 6, shall submit a written application to the Village containing or accompanied by such information as is required in accordance with applicable law and FCC regulations, specifically including a completed Form 394 or its successor, and in compliance with the processes established for transfers under FCC rules and regulations, including Section 617 of the Cable Act, 47 U.S.C. §537. Within thirty (30) days after receiving a request for consent, the Village shall, in accordance with FCC rules and regulations, notify the Grantee in writing of the additional information, if any, it requires to determine the legal, financial and technical qualifications of the transferee or new controlling party. If the Village has not taken final action on the Grantee's request for consent within one hundred twenty (120) days after receiving such request, consent shall be deemed granted. As a condition to granting of any consent, the Village may require the transferee to agree in writing to assume the obligations of the Grantee under this Franchise Agreement.

6.5. Any transfer of control resulting from or after the appointment of a receiver or receivers or trustee or trustees, however denominated, designated to take over and conduct the business of the grantee, whether in a receivership, reorganization, bankruptcy or other action or proceeding, unless such receivership or trusteeship shall have been vacated prior to the expiration of a one hundred twenty (120) day period, shall be treated as a transfer of control pursuant to 47 U.S.C. §537 and require the Village's consent thereto in the manner described in Section 6 above.

SECTION 7: Insurance and Indemnity

7.1. Insurance. Throughout the term of this Franchise Agreement, the Grantee shall, at its own cost and expense, maintain such insurance and provide the Village certificates of insurance in accordance with Title 5, Chapter 14 of the River Forest Village Code.

7.2. Indemnification. The Grantee shall indemnify, defend and hold harmless the Village, its officers, employees, and agents (the "Indemnitees") from and against any injuries, claims, demands, judgments, damages, losses and expenses, including reasonable attorney's fees and costs of suit or defense (the "Indemnification Events"), arising in the course of the Grantee constructing and operating its Cable System within the Village. The Grantee's obligation with respect to the Indemnitees shall apply to Indemnification Events which may occur during the term of this Agreement, provided that the claim or action is initiated within the applicable statute of limitations, notwithstanding that the claim may be made or action filed subsequent to the termination or expiration of this Agreement. The Village shall give the Grantee timely written notice of its obligation to indemnify and defend the Village after the Village's receipt of a claim or action pursuant to this Section. For purposes of this Section, the word "timely" shall mean within a time period that does not cause prejudice to the respective positions of the Grantee and/or the Village. If the Village elects in its own discretion to employ additional counsel, the costs for such additional counsel for the Village shall be the responsibility of the Village.

7.2.1. The Grantee shall not indemnify the Village for any liabilities, damages, costs or expense resulting from any conduct for which the Village, its officers, employees and agents may be liable under the laws of the State of Illinois.

7.2.2. Nothing herein shall be construed to limit the Grantee's duty to indemnify the Village by reference to the limits of insurance coverage described in this Agreement.

SECTION 8: Public, Educational and Governmental (PEG) Access

8.1. PEG Capacity. The Grantee shall provide capacity for the Village's noncommercial public, educational and governmental ("PEG") programming through Grantee's Cable System consistent with the requirements set forth herein. As of the Effective Date of this Agreement, the Village utilizes no PEG Channel. The Grantee shall provide the Village with one (1) PEG Channel upon one hundred eighty (180) days prior written request of the Village. The Grantee agrees to submit a cost estimate to activate the additional PEG Channel, including an origination point as provided for in Section 8.5 of this Agreement, within a reasonable period of time after the Village's request. The Village may accept or decline Grantee's cost estimate in the Village's sole discretion. After an agreement to reimburse the Grantee the costs of activating the PEG Channel, the Grantee shall proceed to activate the PEG Channel within the number of days set forth above. If no agreement is reached between Grantee and Village, Grantee is not obligated to activate the PEG Channel. Unless otherwise agreed to by the Village and the Grantee to the extent required by applicable law, the PEG Channel shall be carried on the Grantee's basic digital service tier. The Village's PEG programming shall be provided consistent with Section 611 of the Cable Act, as amended from time to time.

8.2. Rules and Procedures for Use of PEG Access Channels. The Village shall be responsible for establishing and enforcing rules for the non-commercial use of PEG Access Channels and to promote the use and viewership of the PEG Channels in accordance with 47 U.S.C. § 531(d).

8.3. PEG Signal Quality. Provided PEG signal feeds are delivered by the Village to the designated signal input point without material degradation, the PEG channel delivery system from the designated signal input point shall meet the same FCC technical standards as the remainder of the Cable System set forth in this Agreement.

8.4. Allocation and Use of PEG Channel(s).

8.4.1. By Village. The Grantee does not relinquish its ownership of or ultimate right of control over a channel by designating it for PEG use. However, the PEG Channels are, and shall be, operated by the Village and/or its designee, and the Village may at any time allocate or reallocate the usage of the PEG Channels among and between different uses and users. The Village shall be responsible for the editorial control of the Video Programming on the PEG Access Channels except to the extent permitted in 47 U.S.C. § 531(e).

8.4.2. By Grantee. The Village shall adopt rules and procedures under which the Grantee may use the PEG Channels for the provision of Video Programming if the PEG Channels are not being used for their respective purposes pursuant to Section 611(d) of the Cable Act, 47 U.S.C. § 531.

8.5. Origination Point. At such time that the Village determines that it wants to activate a PEG Channel as provided for in Section 8.1 herein to allow subscribers in the Village to receive public, educational and/or governmental access programming (video and character generated) which may originate from schools, Village facilities and/or other government facilities; or at such time that the Village determines that it wants to establish or change a location from which public, educational and/or governmental access programming is originated; or in the event the Village wants to upgrade the connection to Grantee from an existing signal point of origination, the Village shall give the Grantee written notice detailing the point of origination and the capability sought by the Village. The Grantee agrees to submit a cost estimate to implement the Village's plan within a reasonable period of time thereafter for the Village's consideration. The Village may accept or decline Grantee's cost estimate in the Village's sole discretion. After an agreement to reimburse the Grantee for its expenditure is entered into between the Village and Grantee, the Grantee shall implement any necessary system changes within a reasonable period of time.

8.6. PEG Capital Support. At its sole discretion, the Village may designate PEG access capital projects to be funded by the Village. The Village shall send written notice of the Village's desire for Grantee to collect as an external charge a PEG Capital Fee of up to thirty-five cents (\$0.35) per customer per month – or such other amount as may be agreed to by the Village and Grantee – to be passed on to each Subscriber pursuant Section 622(g)(2)(C) of the Cable Act (47 U.S.C. §542(g)(2)(C)). The notice shall include a detailed and itemized description of the intended utilization of the PEG Capital Fee for PEG Access Channel facilities and/or equipment (PEG Access capital costs) and the Grantee shall have the opportunity to review and make recommendations upon the Village's plan prior to agreeing to collect and pay to the Village the requested amount. During the term of this Agreement, the Grantee shall collect the external charge and shall make the PEG capital payments from such sums at the same time and in the same manner as Franchise Fee payments. Said collection and payments shall continue until such time as the amount set forth in the Plan and Notice has been collected and paid. Consistent with the description of the intended utilization of the PEG Capital Fee, the Village shall be permitted to hold all or a portion of the PEG Capital Fee from year to year as a designated fund to permit the Village to make large capital expenditures, if necessary, provided that if the entire amount is not expended during the term of this agreement, any remaining funds shall be credited against PEG Capital requests from the Village in subsequent franchise renewals. Said PEG Capital Fee shall be imposed within one hundred twenty (120) days of the Village's written request.

8.6.1. For any payments owed by Grantee in accordance with this Section which are not made on or before the due dates, Grantee shall make such payments including interest at an annual rate of the prime lending rate as quoted by Chase Bank U.S.A. or its successor, computed from time due until paid. Any undisputed overpayments made by the Grantee to the Village shall be credited upon discovery of such overpayment until such time when the full value of such credit has been applied to the Franchise Fee liability otherwise accruing under this Section.

8.6.2. Grantee and the Village agree that the capital obligations set forth in this Section are not "Franchise Fees" within the meaning of 47 U.S.C. § 542.

SECTION 9: Technical Standards and Emergency Alerts

9.1. Technical Standards. The Grantee shall comply with all applicable technical standards of the FCC as published in 47 C.F.R., Part 76, Subpart K, as amended from time to time. The Grantee shall cooperate with the Village in conducting inspections related to these standards upon reasonable prior written request from the Village based on a significant number of Subscriber complaints.

9.2. Emergency Alerts. At all times during the term of this Franchise Agreement, the Grantee shall provide and maintain an “Emergency Alert System” (“EAS”) consistent with applicable Federal law and regulation – including 47 C.F.R., Part 11 and the “State of Illinois Emergency Alert System State Plan” – as may be amended from time to time. The Village must become qualified and authorized to activate the EAS, through the authorized State EAS plan. The Village agrees to indemnify and hold the Grantee harmless from any damages or penalties arising out of the negligence of the Village, its employees or agents in using such system.

SECTION 10: Enforcement of Franchise

10.1. Notice of Violation or Default. In the event the Village believes that the Grantee has not complied with a material term of the Franchise, it shall notify the Grantee in writing with specific details regarding the exact nature of the alleged noncompliance or default.

10.2. Grantee’s Right to Cure or Respond. The Grantee shall have thirty (30) days from the receipt of the Village’s written notice: (A) to respond to the Village, contesting the assertion of noncompliance or default; or (B) to cure such default; or (C) in the event that, by nature of the default, such default cannot be cured within the thirty (30) day period, initiate reasonable steps to remedy such default and notify the Village of the steps being taken and the projected date that the cure will be completed.

10.3. Enforcement. Subject to applicable federal and state law, and following notice and an opportunity to cure and respond pursuant to the provisions of Section 10.2 above, in the event the Village determines that the Grantee is in default of any material provision of the Franchise, the Village may:

10.3.1. seek specific performance of any provision that reasonably lends itself to such remedy or seek other relief available at law, including declaratory or injunctive relief; or

10.3.2. in the case of a substantial or frequent default of a material provision of the Franchise, declare the Franchise Agreement to be revoked in accordance with the following:

(i) The Village shall give written notice to the Grantee of its intent to revoke the Franchise on the basis of a pattern of noncompliance by the Grantee. The notice shall set forth with specificity the exact nature of the noncompliance. The Grantee shall have ninety (90) days from the receipt of such notice to object in writing and to state its reasons for such objection. In the event the Village has not received a response from the Grantee or upon receipt of the response does not agree with the Grantee’s proposed remedy or in the event that the Grantee has not taken action to cure the default, it may then seek termination of the Franchise at

a public hearing. The Village shall cause to be served upon the Grantee, at least ten (10) days prior to such public hearing, a written notice specifying the time and place of such hearing and stating its intent to request termination of the Franchise.

(ii) At the designated hearing, the Village shall give the Grantee an opportunity to state its position on the matter, present evidence and question witnesses, after which the Village shall determine whether or not the Franchise shall be terminated. The public hearing shall be on the record. A copy of the transcript shall be made available to the Grantee at its sole expense. The decision of the Village shall be in writing and shall be delivered to the Grantee in a manner authorized by Section 11.2. The Grantee may appeal such determination to any court with jurisdiction within thirty (30) days after receipt of the Village's decision.

10.4. Remedies Not Exclusive. In addition to the remedies set forth in this Section 10, the Grantee acknowledges the Village's ability pursuant to Section 4.6 of this Franchise Agreement to enforce the requirements and standards, and the penalties for non-compliance with such standards, consistent with the Illinois Cable and Video Customer Protection Law enacted by the Village as Title 3, Chapter 12 of the River Forest Village Code; and, pursuant to Section 3.1 of this Franchise Agreement and Title 5, Chapter 12 of the River Forest Village Code, to enforce the Grantee's compliance with the Village's requirements regarding "construction of utility facilities in the rights of way." Notwithstanding the foregoing, nothing in this Agreement shall be interpreted to permit the Village to exercise such rights and remedies in a manner that permits duplicative recovery from, or payments by, the Grantee. Such remedies may be exercised from time to time and as often and in such order as may be deemed expedient by the Village.

SECTION 11: Miscellaneous Provisions

11.1. Force Majeure. The Grantee shall not be held in default under, or in noncompliance with, the provisions of the Franchise, nor suffer any enforcement or penalty relating to noncompliance or default (including termination, cancellation or revocation of the Franchise), where such noncompliance or alleged defaults occurred or were caused by strike, riot, war, earthquake, flood, tidal wave, unusually severe rain or snow storm, hurricane, tornado or other catastrophic act of nature, labor disputes, failure of utility service necessary to operate the Cable System, governmental, administrative or judicial order or regulation or other event that is reasonably beyond the Grantee's ability to anticipate or control. This provision also covers work delays caused by waiting for utility providers to service or monitor their own utility poles on which the Grantee's cable or equipment is attached, as well as unavailability of materials or qualified labor to perform the work necessary. Non-compliance or default shall be corrected within a reasonable amount of time after force majeure has ceased.

11.2. Notice. Any notification that requires a response or action from a party to this franchise within a specific time-frame, or that would trigger a timeline that would affect one or both parties' rights under this franchise, shall be in writing and shall be sufficiently given and served upon the other party by hand delivery, first class mail, registered or certified, return receipt requested, postage prepaid, or by reputable overnight courier service and addressed as follows:

To the Village:

Village of River Forest
400 Park Avenue
River Forest, Illinois 60305
ATTN: Village Administrator

To the Grantee:

Comcast
2001 York Road
Oak Brook, Illinois 60523
ATTN: Director of Government Affairs

Recognizing the widespread usage and acceptance of electronic forms of communication, emails and faxes will be acceptable as formal notification related to the conduct of general business amongst the parties to this contract, including but not limited to programming and price adjustment communications. Such communication should be addressed and directed to the person of record as specified above. Either party may change its address and addressee for notice by notice to the other party under this Section.

11.3. Entire Agreement. This Franchise Agreement embodies the entire understanding and agreement of the Village and the Grantee with respect to the subject matter hereof and supersedes all prior and contemporaneous agreements, understandings, negotiations and communications, whether written or oral. Except for ordinances adopted pursuant to Sections 2.4 and 2.5 of this Agreement, all ordinances or parts of ordinances related to the provision of Cable Service that are in conflict with or otherwise impose obligations different from the provisions of this Franchise Agreement are superseded by this Franchise Agreement.

11.3.1. The Village may adopt a cable television/video service provider regulatory ordinance that complies with applicable law, provided the provisions of any such ordinance adopted subsequent to the Effective Date of this Franchise Agreement shall not apply to the Grantee during the term of this Franchise Agreement.

11.4. Severability. If any section, subsection, sentence, clause, phrase, or other portion of this Franchise Agreement is, for any reason, declared invalid, in whole or in part, by any court, agency, commission, legislative body, or other authority of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent portion. Such declaration shall not affect the validity of the remaining portions hereof, which other portions shall continue in full force and effect. If any material provision of this Agreement is made or found to be unenforceable by such a binding and final decision, either party may notify the other in writing that the Franchise has been materially altered by the change and of the election to begin negotiations to amend the Franchise in a manner consistent with said proceeding or enactment; provided, however, that any such negotiated modification shall be competitively neutral, and the parties shall be given sufficient time to implement any changes necessitated by the agreed-upon modification.

11.5. Governing Law. This Franchise Agreement shall be deemed to be executed in the State of Illinois, and shall be governed in all respects, including validity, interpretation and effect, and construed in accordance with, the laws of the State of Illinois and/or Federal law, as applicable.

11.6. Venue. Except as to any matter within the jurisdiction of the federal courts or the FCC, all judicial actions relating to any interpretation, enforcement, dispute resolution or any

other aspect of this Agreement shall be brought in the Circuit Court of the State of Illinois, Cook County, Illinois. Any matter brought pursuant to the jurisdiction of the federal court shall be brought in the United States District Court of the Northern District of Illinois.

11.7. Modification. Except as provided in Sections 5.1.1 and 5.1.2, no provision of this Franchise Agreement shall be amended or otherwise modified, in whole or in part, except by an instrument, in writing, duly executed by the Village and the Grantee, which amendment shall be authorized on behalf of the Village through the adoption of an appropriate ordinance or resolution by the Village, as required by applicable law.

11.8. No Third-Party Beneficiaries. Nothing in this Franchise Agreement is intended to confer third-party beneficiary status on any person, individual, corporation or member of the public to enforce the terms of this Franchise Agreement.

11.9. No Waiver of Rights. Nothing in this Franchise Agreement shall be construed as a waiver of any rights, substantive or procedural, Grantee may have under Federal or state law unless such waiver is expressly stated herein.

11.10. Validity of Franchise Agreement. The parties acknowledge and agree in good faith on the validity of the provisions, terms and conditions of this Franchise Agreement, in their entirety, and that the Parties have the power and authority to enter into the provisions, terms, and conditions of this Agreement.

11.11. Authority to Sign Agreement. Grantee warrants to the Village that it is authorized to execute, deliver and perform this Franchise Agreement. The individual signing this Franchise Agreement on behalf of the Grantee warrants to the Village that s/he is authorized to execute this Franchise Agreement in the name of the Grantee.

IN WITNESS WHEREOF, this Franchise Agreement has been executed by the duly authorized representatives of the parties as set forth below, as of the date set forth below:

For the Village of River Forest:

For Comcast of Illinois IV, Inc.:

By: _____

By: _____

Name: Catherine Adduci

Name: _____

Title: Village President

Title: _____

Date: _____

Date: _____



MEMORANDUM

DATE: December 18, 2023

TO: Matt Walsh
Village Administrator

FROM: Rosey McAdams
Finance Director

SUBJECT: 2023 Property Tax Levy

Attached is *An Ordinance Levying Taxes for Corporate Purposes for the Current Fiscal Year Commencing on the 1st Day of May, 2023 and Ending on the 30th Day of April, 2024*. The ordinance itemizes the levy to be approved for the Village's General Fund, including Police Pension and Firefighter's Pension contributions, and the River Forest Public Library. The amounts in the *Budgeted* column in the ordinance are taken from the approved Fiscal Year 2024 Budget. The amount of the annual budget intended to be paid by property taxes is in the *Levied* column. Following is a comparison of the 2022 and 2023 levies:

	Approved 2022 Levy	Extended 2022 Levy	Proposed 2023 Levy	Increase (Decrease)	% Inc (Dec)
Village Levy	\$ 3,776,020	\$ 3,822,744	\$ 4,048,024	\$ 225,280	5.89%
Police Pension Levy	\$ 1,896,778	\$ 1,917,728	\$ 1,944,053	\$ 26,325	1.37%
Fire Pension Levy	\$ 1,684,284	\$ 1,702,888	\$ 1,749,017	\$ 46,129	2.71%
River Forest Library Levy	\$ 1,499,468	\$ 1,519,761	\$ 1,595,644	\$ 75,883	4.99%
Total Village Corporate Levy (Capped)	\$ 8,856,550	\$ 8,963,121	\$ 9,336,738	\$ 373,617	4.17%
Levy Adjustment-Village	\$ -	\$ 77,292	\$ -	\$ (77,292)	-100.00%
Levy Adjustment-Library	\$ -	\$ 14,360	\$ -	\$ (14,360)	-100.00%
Fire Pension (non-capped)	\$ 23,212	\$ 23,908	\$ 18,022	\$ (5,886)	-24.62%
Total Corporate Levy	\$ 8,879,762	\$ 9,078,681	\$ 9,354,760	\$ 276,079	3.04%
Debt Service	\$ 274,418	\$ 288,139	\$ 274,418	\$ (13,721)	-4.76%
Total Levy	\$ 9,154,180	\$ 9,366,820	\$ 9,629,178	\$ 262,358	2.80%

The property tax increase for the Village on existing property will be 4.00%. Property tax increases are controlled by the Property Tax Extension Limitation Law (PTELL), which limits the increase to match the previous year's Consumer Price Index (December 2021 to December 2022) with a 5% cap on the increase. The Consumer Price Index for the 12 months ending December 2022 rose 6.5%, which is above the 5% cap.

Property taxes on new construction, with an estimated value of \$2,000,000 as determined by building permits issued, are not included in the valuation. By not including the new construction dollars,

River Forest property tax payers will benefit as a whole. Although the impact on individual homeowners will vary, the average increase in the corporate levy for individual homeowners should be less than the total 3.04% increase in the levy.

The Corporate Levy to be approved is for \$9,354,760. The debt service amount included above is the full amount of the 2023 available Debt Service Extension Base. A 2023 Property Tax Levy spreadsheet is attached, which details the levy calculation and allocation of the levy. The amounts included for the Police and Firefighters Pension Funds are based on Actuarial Reports prepared by our actuary, Todd Schroeder from Lauterbach & Amen, using the Village's Pension Funding Policies.

Employer Pension Fund Contributions				
Fund	FY 2024 Budget	Actuarial Contribution Requirement	Statutory Minimum Requirement	2023 Property Tax Levy
Police Pension	\$1,944,053	\$1,944,053	\$1,638,514	\$1,944,053
Fire Pension	\$1,767,039	\$1,767,039	\$1,401,580	\$1,767,039

	Property Tax Rates		
	2022 Levy	2023 Levy (Estimated)	Increase (Decrease)
Village	\$1.303	\$1.1954	(\$0.1076)
Debt Service	\$0.0498	\$0.0444	(\$0.0054)
Library	\$0.265	\$0.2458	(\$0.0192)
Total	\$1.618	\$1.486	(\$0.132)

The Estimated 2023 Property Tax Levy was presented and accepted by the Village Board on November 13, 2023. No changes have been made to the levy since that time. The Property Tax Levy must be filed with Cook County by the last Tuesday in December.

Recommended Action: *Motion to pass An Ordinance Levying Taxes for Corporate Purposes for the Current Fiscal Year Commencing on the 1st Day of May, 2023 and Ending on the 30th Day of April, 2024 for the Village of River Forest, Illinois.*

AN ORDINANCE LEVYING TAXES FOR CORPORATE PURPOSES FOR THE CURRENT FISCAL YEAR COMMENCING ON THE 1ST DAY OF MAY, 2023 AND ENDING ON THE 30TH DAY OF APRIL, 2024 FOR THE VILLAGE OF RIVER FOREST, ILLINOIS

BE IT ORDAINED by the President and Board of Trustees of the Village of River Forest, County of Cook, and State of Illinois:

Section 1: That the total amount budgeted for all corporate purposes legally made and eligible to be collected from the tax levy of the current fiscal year is hereby ascertained to be the sum of \$22,267,543.

Section 2: That a tax for the following sums of money, or as much thereof as may be authorized by law, to defray all expenses and liabilities of the Village be and the same is hereby levied for the purpose specified against all the taxable property in the Village for the fiscal year commencing on the 1st day of May, 2023 and ending on the 30th day of April, 2024.

PURPOSE	BUDGETED	LEVIED
<u>ADMINISTRATION - 10</u>		
Salaries-Regular	743,206	\$ 29,802
Overtime	500	
FICA	43,220	2,701
Medicare	10,784	
IMRF	52,506	2,625
Employee Assistance Program	9,906	
Fringe Benefits	10,962	
Health Insurance	77,397	
Life Insurance	871	
HDHP Contributions	13,895	
Wellness Program	2,000	
Communications	55,705	
Auditing	24,203	968
Actuarial Services	5,370	
Consulting Services	106,500	
IT Support	139,902	
Vehicle Sticker Program	19,755	
Health/Inspection Services	20,000	
Unemployment Claims	5,000	750
Bank Fees	21,767	
Liability Insurance	341,934	
IRMA Liability Deductible	10,000	
Maintenance of Office Equipment	10,050	
Training	6,500	
Travel & Meeting	10,100	
Dues & Subscriptions	31,600	
Printing	720	
Medical & Screening	1,500	
Advertising/Legal Notice	4,500	
Community and Employee Programs	54,800	
Office Supplies	17,245	

Office Equipment	2,000	
Postage	11,845	
Sub-Total	<u>\$ 1,866,243</u>	<u>\$ 36,846</u>

PURPOSE	BUDGETED	LEVIED
LEVY FOR CORPORATE PURPOSES		\$ 29,802
LEVY FOR FICA/MEDICARE		\$ 2,701
LEVY FOR IMRF		\$ 2,625
LEVY FOR AUDITING		\$ 968
LEVY FOR UNEMPLOYMENT COMPENSATION INSURANCE		\$ 750

DIVISION 14 - E911

IT Support	8,500	
WSCDC Contribution	275,285	
Sub-Total	<u>\$ 283,785</u>	<u>\$ -</u>

BOARDS AND COMMISSIONS-15

FICA	\$ 665	
Medicare	155	
IMRF	885	
Fringe Benefits	720	
Consulting Services	75,000	
Secretarial Services	10,000	
Legal Services	10,000	
Training	500	
Travel & Meetings	12,675	
Dues & Subscriptions	385	
Medical & Screening	10,000	
Testing	10,000	
Advertising/Legal Notice	10,650	
Office Supplies/Equipment	100	
Postage	25	
Sub-Total	<u>\$ 141,760</u>	<u>\$ -</u>

BUILDING AND DEVELOPMENT - 20

Salaries-Regular	\$ 348,547
Overtime	500
Insurance Refusal Reimbursement	1,350
FICA	21,223
Medicare	5,061
IMRF	24,643
Fringe Benefits	3,456
Health Insurance	35,757
Life Insurance	159
HDHP Contributions	9,444
Professional Services	10,650
Recorder's Office Fees	1,000
Inspections	90,000
Plan Review	40,000
Maintenance of Vehicles	500

Training	2,750	
Dues & Subscriptions	335	
Office Supplies	500	
Office Equipment	150	
Gas & Oil	98	
Operating Supplies	500	
Transfer to CERF	1,537	
Sub-Total	\$ 598,160	\$ -
PURPOSE	BUDGETED	LEVIED
<u>LEGAL - 30</u>		
Legal Services	\$ 50,000	
Village Attorney	185,000	
Village Prosecutor	18,000	
Sub-Total	\$ 253,000	\$ -
<u>POLICE DEPARTMENT - 40</u>		
Salaries-Sworn	\$ 3,241,036	\$ 2,128,771
Salaries/ASO-Secretaries	145,565	90,000
Specialist Pay	37,718	
Holiday Pay	145,107	
Overtime Pay	278,193	90,000
IDOT STEP Overtime	10,578	
Educational Incentives	40,650	
Insurance Refusal Reimb	2,700	
Part-time Salaries	55,366	
FICA	12,457	3,482
Medicare	57,183	
IMRF	12,624	631
Fringe Benefits	2,640	
Health Insurance	438,158	
Health Insurance - Retirees	93,670	
Life Insurance	2,277	
HDHP Contributions	75,060	
Contribution to Police Pension	1,944,053	1,944,053
Communications	3,700	
Administrative Adjudication	24,300	
Data Processing Support	26,786	
Animal Control	3,200	
Maintenance Equipment	20,895	
Maintenance Vehicles	57,430	
Maintenance of Buildings	1,000	
Training	39,810	
Community Support Services	184,271	
Travel & Meeting	3,720	
Dues & Subscriptions	10,480	
Printing	6,400	
Medical & Screening	5,465	
Damage Claims	5,000	
Office Supplies	9,500	
Equipment	190,000	

Gas & Oil	71,172	
Uniforms/Sworn Personnel	41,550	
Uniforms Other Personnel	1,925	
Prisoner Care	3,650	
Operating Supplies	8,000	
Radios	10,050	
Firearms and Range Supplies	21,050	
Evidence Supplies	7,200	
DUI Expenditures	4,100	
Drug Forfeiture Expenditures	400	
Article 36 Seizures	1,600	
Cannabis Tax Act Expenditures	13,100	
Transfer to Cap Equip Fund	300,445	
Sub-Total	<u>\$ 7,671,234</u>	<u>\$ 4,256,937</u>
LEVY FOR POLICE PROTECTION		\$ 2,308,771
LEVY FOR FICA/MEDICARE		\$ 3,482
LEVY FOR IMRF		\$ 631
LEVY FOR POLICE PENSION		\$ 1,944,053
PURPOSE	BUDGETED	LEVIED
<u>FIRE DEPARTMENT - 50</u>		
Salaries-Sworn	\$ 2,361,199	\$ 1,407,556
Salaries-Regular	93,931	30,000
Specialist Pay	149,659	90,000
Holiday Pay	93,984	50,000
Overtime Pay	136,000	90,000
Educational Incentives	17,000	
Salaries-Part-Time	38,806	
Insurance Refusal Reimbursements	1,500	
FICA	18,206	2,907
Medicare	39,942	
IMRF	9,371	469
Fringe Benefits	2,160	
Health Insurance	323,801	
Health Insurance - Retirees	25,570	
Life Insurance	1,529	
HDHP Contributions	62,827	
Contribution to Fire Pension	1,767,039	1,767,039
Communications	5,800	
IT Support	13,839	
Equipment Lease	19,940	
Maintenance of Equipment	11,100	
Maintenance of Vehicles	51,800	
Maintenance of Office Equipment	500	
Maintenance of Buildings	1,500	
Training	27,300	
Community Support Services	18,800	
Travel & Meetings	12,250	
Dues & Subscriptions	30,388	
Medical & Screening	15,000	

GEMT Expenses	180,000	
Office Supplies	2,000	
Office Equipment	58,400	
Gas & Oil	25,959	
Uniforms Sworn Personnel	29,400	
Operating Supplies/Equipment	42,550	
Transfer to Capital Equipment Fund	280,462	
Sub-Total	<u>\$ 5,969,512</u>	<u>\$ 3,437,971</u>
LEVY FOR FIRE PROTECTION		\$ 1,667,556
LEVY FOR FICA/MEDICARE		\$ 2,907
LEVY FOR IMRF		\$ 469
LEVY FOR FIRE PENSION		\$ 1,749,017
LEVY FOR FIRE PENSION EXEMPT FROM PTELL		\$ 18,022

PUBLIC WORKS - 60-01

Full-Time Salaries	\$ 539,690	\$ 22,956
Certification Pay	5,350	
Overtime	50,000	
Part-time Salaries	10,800	
FICA	36,847	2,279
Medicare	8,735	
IMRF	42,531	2,127
Fringe Benefits	3,216	
Health Insurance	135,288	
Health Insurance - Retirees	11,420	
Life Insurance	267	
HDHP Contributions	6,010	
Communications	1,990	

PURPOSE	BUDGETED	LEVIED
Consulting Services	34,000	
IT Support	22,922	
JULIE Participation	1,000	
Maintenance of Equipment	3,500	
Maintenance of Vehicle	41,250	
Maintenance Traffic/St Lights	74,500	
Tree Maintenance	98,500	
Maint Buildings & Grounds	105,170	
Maintenance of Sidewalks	55,000	
Maintenance Streets	62,500	
Training	1,200	
Travel & Meeting	6,990	
Dues & Subscriptions	7,680	
Medical & Screening	1,300	
Advertising/Legal Notice	3,000	
Dumping Fees	15,000	
Damage Claims	25,000	
Street Light Electricity	29,000	
Office Supplies	1,000	
Gas & Oil	27,473	
Uniforms	6,100	

Vehicle Parts	12,000	
Operating Supplies & Equipment	48,770	
Trees	41,000	
Streetscape Improvements	300,000	
Transfer to Capital Equipment Fund	200,994	
Sub-Total	<u>\$ 2,076,993</u>	<u>\$ 27,362</u>

LEVY FOR STREET & BRIDGE		\$ 15,019
LEVY FOR FORESTRY		\$ 7,937
LEVY FOR FICA/MEDICARE		\$ 2,279
LEVY FOR IMRF		\$ 2,127

SANITATION - 60-05

Collection and Disposal	\$ 1,195,194	
Leaf Disposal	60,397	
Operating Supplies	500	
Sub-Total	<u>\$ 1,256,091</u>	<u>\$ -</u>

TOTAL GENERAL FUND	<u>\$ 20,116,778</u>	<u>\$ 7,759,116</u>
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DEBT SERVICE FUND

Bank Fees	\$ 100	
GO Bond Principal and Interest	277,613	-
GO Debt Certificates and Interest	293,852	-

TOTAL DEBT SERVICE FUND	<u>\$ 571,565</u>	<u>\$ -</u>
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PUBLIC LIBRARY

Salaries	\$ 813,000	\$ 813,000
Health Insurance	62,250	62,250
IMRF	55,000	55,000
FICA/Medicare	62,200	62,200
Payroll Services	6,000	6,000
Insurance	20,000	20,000
Auditing	11,000	11,000
Staff Training	9,000	9,000
Membership Dues	4,000	4,000
Staff Recognition	3,250	3,250
Programs	45,800	43,644
Trustee Training	900	900

PURPOSE	BUDGETED	
Inter-Library Expenses	750	750
Tech Support Services	23,500	37,600
Automation-Swan/Rails	44,500	44,500
Youth Interventionist Contract	4,965	4,965
Consultant Fees	5,500	10,000
Postage & Delivery	2,250	2,250
Telephone/Internet	11,000	11,000
Copier Lease	3,000	3,000

Books	76,000	76,000
Periodicals	6,000	6,000
Automation Subscription	11,000	11,000
Audio-Visual/Online	94,335	94,335
Office Supplies	4,250	4,250
Library Supplies	5,500	5,500
Copy and Printing Supplies	2,250	2,250
Advertising	3,750	3,750
Printing	6,500	6,500
Misc Expenses	2,000	2,000
Equipment and Furniture	5,000	5,000
Technology Equipment	3,500	3,500
Strategic Incentives	10,000	10,000
Building Materials and Supplies	4,750	4,750
Custodial Services	73,000	73,000
Utilities	31,000	31,000
Copier Maintenance	2,500	2,500
Capital	50,000	50,000
TOTAL PUBLIC LIBRARY	\$ 1,579,200	\$ 1,595,644
GRAND TOTAL	\$ 22,267,543	\$ 9,354,760

LEVY SUMMARY

PURPOSE	AMOUNT LEVIED
Levy For General Corporate Purposes	\$ 29,802
Levy for Auditing	968
Levy for Police Protection	2,308,771
Levy for Fire Protection	1,667,556
Levy for Street & Bridge	15,019
Levy for Forestry	7,937
Levy for Unemployment Compensation	750
Levy for FICA/Medicare	11,369
Administration	2,701
Police	3,482
Fire	2,907
Public Works	2,279
Levy for Illinois Municipal Retirement Fund	5,852
Administration	2,625
Police	631
Fire	469
Public Works	2,127
Levy for Fire Pension Fund	1,749,017
Levy for Fire Pension Fund exempt from PTELL	18,022
Levy for Police Pension Fund	1,944,053
Levy for Debt Service	-
Levy for Public Library	1,595,644
TOTAL AMOUNT OF LEVY	\$ 9,354,760

Section 3: That there is hereby levied upon all property subject to taxation within the Village according to the assessed valuation thereof, to be collected from the tax levy for the current fiscal year for the purposes herein stated, the respective amounts itemized in the preceding Section.

Section 4: The Village Clerk is hereby authorized and directed to file with the County Clerk of Cook County, Illinois, a certified copy of this Ordinance as required by law.

Section 5: This Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

AYES:

NAYS:

ABSENT:

ADOPTED this 18th day of December 2023.

ATTEST:

Catherine Adduci, Village President

Jonathan Keller, Village Clerk

Published in pamphlet form December 18, 2023



Village of River Forest
Village Administrator's Office

400 Park Avenue
River Forest, IL 60305
Tel: 708-366-8500

MEMORANDUM

Date: December 18, 2023

To: Matt Walsh, Village Administrator

From: Trish Ivansek, HR Manager

Subj: Approval of Collective Bargaining Agreement with the International Union of
Operating Engineers Local 150 (5/1/2022-4/30/2025)

Issue:

The collective bargaining agreement with International Union of Operating Engineers Local 150 expired on April 30, 2022. This agreement covers Maintenance Workers I & II and Water Operators in the Public Works Department. A successor agreement has been successfully negotiated with this bargaining unit and a tentative agreement has been reached. This agreement is now being presented to the Village Board of Trustees for ratification.

Analysis:

The initial negotiations began on June 20, 2022. The attached contract includes a 1% wage increase for FY 2023, a 0% increase for 2023, and a potential 1.5% increase for FY 2025. These increases are based on the cost of the Union Municipal Fund Insurance Plans. The agreement also includes increases to the certification stipends. The term of the new agreement will be May 1, 2022, thru April 30, 2025. The union voted to ratify the contract on November 29, 2023.

Request for Board Action:

That the Village Board of Trustees vote to ratify the collective bargaining agreement with the International Union of Operating Engineers Local 150.

Document(s) Attached:

- Collective bargaining agreement between the Village of River Forest, Illinois and International Union of Operating Engineers Local 150, May 1, 2022, through April 30, 2025

COLLECTIVE BARGAINING AGREEMENT

BETWEEN

**THE INTERNATIONAL UNION OF OPERATING ENGINEERS,
LOCAL 150, PUBLIC EMPLOYEES DIVISION**

AND

VILLAGE OF RIVER FOREST

MAY 1, 2022 THROUGH APRIL 30, 2025

TABLE OF CONTENTS

PREAMBLE.....	1
ARTICLE I.....	1
RECOGNITION.....	1
SECTION 1.1: RECOGNITION.....	1
SECTION 1.2: NEW CLASSIFICATIONS.....	1
ARTICLE II.....	2
UNION RIGHTS.....	2
SECTION 2.1: UNION ACTIVITY DURING WORKING HOURS.....	2
SECTION 2.2: UNION BULLETING BOARDS.....	2
SECTION 2.3: UNION STEWARD.....	2
SECTION 2.4: RIGHT TO ACCESS.....	2
ARTICLE III.....	2
UNION DUES/FAIR SHARE CHECK OFF.....	2
SECTION 3.1: DEDUCTIONS.....	2
SECTION 3.2: FAIR SHARE.....	3
SECTION 3.3: INDEMNIFICATION.....	3
ARTICLE IV.....	3
MANAGEMENT RIGHTS.....	3
ARTICLE V.....	4
HOURS OF WORK AND OVERTIME.....	4
SECTION 5.1: APPLICATION OF ARTICLE.....	4
SECTION 5.2: WORKDAY AND WORKWEEK.....	4
SECTION 5.3: LUNCH/REST PERIODS.....	4
SECTION 5.4: MANDATORY REST PERIOD.....	4
SECTION 5.5: OVERTIME COMPENSATION.....	4
SECTION 5.6: OVERTIME DISTRIBUTION.....	4
SECTION 5.7: CALLOUT.....	5
SECTION 5.8: COMPENSATORY TIME OFF.....	6
SECTION 5.9: OVERTIME MEAL ALLOWANCE.....	6
ARTICLE VI.....	6
SENIORITY.....	6
SECTION 6.1: SENIORITY DEFINED.....	6
SECTION 6.2: BREAKS IN CONTINUOUS SERVICE.....	6
SECTION 6.3: SENIORITY LIST.....	6
SECTION 6.4: PROBATIONARY EMPLOYEES.....	6
ARTICLE VII.....	7
LAYOFF AND RECALL.....	7
SECTION 7.1: DEFINITION AND NOTICE.....	7
SECTION 7.2: GENERAL PROCEDURES.....	7
SECTION 7.3: RECALL OF LAID-OFF EMPLOYEES.....	7
ARTICLE VIII.....	7
FILLING OF VACANCIES.....	7
SECTION 8.1: POSTING.....	7

SECTION 8.2: SELECTION	8
ARTICLE IX	8
DISCIPLINARY PROCEDURES	8
SECTION 9.1: EMPLOYEE DISCIPLINE	8
SECTION 9.2: RIGHT TO REPRESENTATION	8
ARTICLE X	9
GRIEVANCE PROCEDURE	9
SECTION 10.1: GRIEVANCE DEFINED	9
SECTION 10.2: PROCESS AND STEPS	9
SECTION 10.3: LIMITATIONS ON AUTHORITY OF ARBITRATOR	11
SECTION 10.4: TIME LIMIT FOR FILING	11
SECTION 10.5: EMPLOYEE RIGHT TO SELF-REPRESENTATION	11
SECTION 10.6: PROCESSING OF GRIEVANCES	11
SECTION 10.7: GRIEVANCE FORMS	12
ARTICLE XI	12
HOLIDAYS	12
SECTION 11.1: GENERAL INFORMATION	12
SECTION 11.2: SPECIFIC APPLICATIONS	12
SECTION 11.3: HOLIDAY PAY	12
SECTION 11.4: PERSONAL DAYS	12
ARTICLE XII	13
VACATIONS	13
SECTION 12.1: VACATION POLICY AND ACCRUAL	13
SECTION 12.2: VACATION USAGE	13
ARTICLE XIII	14
SICK LEAVE	14
SECTION 13.1: SICK LEAVE ACCRUAL	14
SECTION 13.2: SICK LEAVE USE	14
ARTICLE XIV	15
LEAVES OF ABSENCE	15
SECTION 14.1: DISABILITY LEAVE	15
SECTION 14.2: DISCRETIONARY LEAVE OF ABSENCE	15
SECTION 14.3: FUNERAL LEAVE	16
SECTION 14.4: FAMILY AND MEDICAL LEAVE	16
SECTION 14.5: JURY DUTY LEAVE	16
SECTION 14.6: MILITARY LEAVE	16
ARTICLE XV	17
INSURANCE	17
SECTION 15.1: HEALTH AND DENTAL INSURANCE	17
SECTION 15.2: LIFE INSURANCE	17
SECTION 15.3: RETIREES	17
ARTICLE XVI	18
EMPLOYEE TRAINING AND EDUCATION	18
SECTION 16.1: CDL LICENSE	18
SECTION 16.2: CERTIFICATION INCENTIVE	18

ARTICLE XVII	19
LABOR-MANAGEMENT MEETINGS.....	19
SECTION 17.1: LABOR MANAGEMENT MEETINGS.....	19
SECTION 17.2: PURPOSE	19
ARTICLE XVIII	19
SUBCONTRACTING	19
ARTICLE XIX	19
UNIFORMS AND EQUIPMENT	19
SECTION 19.1: UNIFORMS/BOOTS.....	19
SECTION 19.2: PROTECTIVE CLOTHING.....	19
SECTION 19.3: PRESCRIPTION SAFETY GLASSES.....	20
ARTICLE XX	20
PERSONNEL RECORDS	20
ARTICLE XXI	20
NON-DISCRIMINATION.....	20
ARTICLE XXII	20
NO STRIKE / NO LOCKOUT.....	20
SECTION 22.1: NO STRIKE.....	20
SECTION 22.2: CONSEQUENCES OF A STRIKE	20
SECTION 22.3: NO LOCKOUT	21
ARTICLE XXIII	21
WAGES.....	21
SECTION 23.1: WAGE SCHEDULE	21
SECTION 23.2: STEP INCREASES	21
section 23.3: STEP UP PAY.....	22
ARTICLE XXIV	22
DRUG AND ALCOHOL POLICY	22
ARTICLE XXV	22
SAVINGS CLAUSE	22
ARTICLE XXVI	22
ENTIRE AGREEMENT	22
ARTICLE XXVII	23
TERMINATION	23
APPENDIX A.....	24
DRUG AND ALCOHOL POLICY	24
APPENDIX B	51
WAGES.....	51
SIDE LETTER OF AGREEMENT	52

PREAMBLE

This Agreement has been made and entered into by and between the Village of River Forest, Illinois, (hereinafter referred to as the ("Village")) and the International Union of Operating Engineers, Local 150, Public Employees Division (hereinafter referred to as the "Union"), in order to establish harmonious employment relations through a mutual process, to provide fair and equitable treatment to all employees, to promote the quality and continuance of public service to the residents of the Village, to specify wages, hours, benefits and working conditions, and to provide for the prompt and equitable resolution of disputes, as provided herein.

Therefore, in consideration of the mutual promises and agreements contained in this Agreement, the Village and Union do mutually promise and agree as follows:

ARTICLE I

RECOGNITION

SECTION 1.1: RECOGNITION

The Village recognizes the Union as the sole and exclusive bargaining representative in all matters establishing and pertaining to wages, salaries, hours, working conditions and other conditions of employment for employees within the following collective bargaining unit, as certified by the Illinois State Labor Relations Board including all full time employees of the Public Works Department of the Village of River Forest, Illinois in the classifications of Maintenance Worker I, Maintenance Worker II, Water Operator and Crew Leader.

Excluded are all other employees, including, but not limited to all other employees of the Public Works Department, all other Village employees, and all managerial, supervisory, craft, security, confidential, professional and, short term employees, as defined by the Act.

SECTION 1.2: NEW CLASSIFICATIONS

The Village shall notify the Union of its decision to implement any and all new classifications pertaining to work of a nature performed by employees within the bargaining unit.

If the new classification is a successor title to a classification covered by this Agreement and the job duties are not significantly altered or changed, the new classification shall automatically become a part of this Agreement and the parties shall jointly file the appropriate petition for accretion with the Illinois State Labor Relations Board. If the parties are unable to reach agreement as to the inclusion or exclusion of the classification from the unit, the Village shall be free to implement its decision and the Union shall be free to challenge that decision before the Illinois Labor Relations Board. If the inclusion of the proposed classification is agreed to by the parties or found appropriate under the IPLRA, the parties shall then negotiate as to the proper pay rate for the classification, with the Village free to assign a temporary rate pending resolution of such negotiations. Article XXII (No Strike No Lockout) shall continue in effect during these negotiations.

ARTICLE II

UNION RIGHTS

SECTION 2.1: UNION ACTIVITY DURING WORKING HOURS

The parties acknowledge the general principal that working time is for work.

Union activities within Village facilities shall be restricted to administering this Agreement. The Steward or his/her designees shall ask for and obtain permission before leaving his/her job in order to conduct Union business. The Steward or his/her designees will ask for and obtain permission from the Department Head of any employee with whom he/she wishes to carry on Union business.

SECTION 2.2: UNION BULLETING BOARDS

The Village shall provide one Union bulletin board at the Public Works Garage. The board shall be for the sole and exclusive use of the Union and shall be separate from other Village bulletin boards. Postings shall not be of a local political or inflammatory nature and a copy of each posting shall be provided to the Director of Public Works or his/her designee.

SECTION 2.3: UNION STEWARD

The Union shall designate one duly authorized bargaining unit representative. The Union will provide written notice to the Director of Public Works to identify the Steward.

SECTION 2.4: RIGHT TO ACCESS

Authorized agents of the Union shall be permitted to visit bargaining unit members at the Public Works Garage during non-working hours for the purpose of ascertaining whether or not this Agreement is being adhered to by the parties, provided that the Union representatives, where reasonable, shall give prior notice to the Village and not disrupt the employees' work.

ARTICLE III

UNION DUES/FAIR SHARE CHECK OFF

SECTION 3.1: DEDUCTIONS

Upon receipt of a written authorization form submitted by a member of the bargaining unit, the Village agrees to deduct membership dues, assessments or fees (hereafter dues) of any member of the bargaining unit from his/her pay. Such authorized deductions shall be made in accordance with the law and shall be remitted to the Union on monthly basis at the address designated in writing by the Union. The Union shall advise the Village of any increases in dues or other approved deductions in writing at least thirty (30) days prior to its effective date.

The Union shall certify the current amount of Union deductions.

SECTION 3.2: FAIR SHARE

Employees are free to pay voluntary fair share payments through payroll deductions. Voluntary fair share fees will be remitted to the Union upon written receipt of a written authorization form, submitted by an employee of the bargaining unit.

SECTION 3.3: INDEMNIFICATION

The Union shall indemnify, defend and hold harmless the Village, its elected representatives, officers, administrators, agents and employees from and against any and all claims, demands, actions, complaints, suits or other forms of liability (monetary or otherwise) that arise out of or by reason of any action taken or not taken by the Village in complying with the provisions of this Article, or in reliance on any written check off authorization furnished under any of the provisions of this Article.

ARTICLE IV

MANAGEMENT RIGHTS

Except as specifically limited by the express provisions of the Agreement, the Village retains all traditional rights through its Administrator and his agents and designees to manage and direct the affairs of the Village in all of their various aspects, including but not limited to all rights and authority possessed or excised by the Village prior to the recognition of the Union as the bargaining agent for the employees covered by this Agreement. These rights include but are not limited to, the right to manage and direct employees; to determine the mission of the Village and its various departments; to determine the number and location of facilities and offices as well as the staffing and equipment for such offices and facilities; to determine whether and to what extent it will contract and/or subcontract for the provisions of any services and upon what terms and conditions such contracts will be entered into; to plan, direct, control and determine all the operations and services of the Village and its various departments; to supervise and direct the working forces; to assign and transfer employees; to establish the qualifications of employment; determine the number of employees, and to employ employees; to schedule and assign work; to establish performance standards and objectives and from time to time, to change those standards; to assign overtime; to determine the methods, means, organization and number of personnel by which such operations and services shall be provided or purchased; to determine whether goods or services are to be provided by employees covered by this Agreement or by other employees or non-employees not covered by this Agreement, to make, alter and enforce various rules, regulations, safety rules, orders, procedures and policies; to evaluate employees; to discipline, demote, suspend and discharge employees for just cause (probationary employees without just cause); to change, alter, modify, substitute or eliminate existing methods, equipment, uniforms or facilities; to hire employees and to promote employees; to lay off employees; to establish dress and appearance standards; to determine and establish, change, combine or abolish positions and job classifications; and to determine the duties, responsibilities and work assignments of any position or job classification; provided, that the exercise of such management rights by the Village shall not conflict with the provisions of this Agreement. The Village expressly reserves the right under this Agreement to exercise all management rights set forth in Section 4 of the Illinois Public Labor Relations Act.

ARTICLE V

HOURS OF WORK AND OVERTIME

SECTION 5.1: APPLICATION OF ARTICLE

This Article is intended only as a basis for calculating overtime payments, and nothing in this Article or Agreement shall be construed as a guarantee of hours of work per day, per week or per year.

SECTION 5.2: WORKDAY AND WORKWEEK

The normal workweek for bargaining unit employees shall consist of forty (40) hours per week, and shall be between the hours of 7:00 a.m. and 3:30 p.m., Monday through Friday.

SECTION 5.3: LUNCH/REST PERIODS

Employees shall be allowed two (2) fifteen minute paid breaks, one during the first half of the workday and one during the second half of the workday. Employees shall be on the work site and ready to work up to the beginning, and at the end, of each break period.

Employees shall ordinarily be granted a one half hour unpaid lunch at noon of each day. Employees shall be on the work site and ready to work up to the beginning, and at the end, of the lunch break.

SECTION 5.4: MANDATORY REST PERIOD

Public Works employees are not required to work more than sixteen (16) hours straight without having at least a minimum of eight (8) hours rest. The only exception to this rule is in an emergency. An emergency is described as snow and ice removal and control, water main breaks, and any other situation that adversely impacts the health, safety and welfare of the general public. An employee may be permitted to work beyond a sixteen (16) hour period as previously described with superintendent permission if in the superintendent's reasonable opinion the employee is mentally alert and shows no visible signs of exhaustion or fatigue.

SECTION 5.5: OVERTIME COMPENSATION

Bargaining unit employees shall be paid at one and one-half his/her regular hourly rate of pay when required to work in excess of his/her normal workday or workweek, as defined in Section 5.2 of this Article.

Bargaining unit employees shall be paid at twice his/her regular hourly rate of pay for all hours worked on designated holidays and for all hours worked on Sundays.

SECTION 5.6: OVERTIME DISTRIBUTION

The Village agrees to distribute overtime as equally as possible amongst those employees who are qualified to perform the type of work at issue. The employee working on any job which extends into overtime shall have first claim on the overtime. The parties recognize that they have an obligation to the community to provide services and that this obligation on occasion may require the working of overtime. To meet that objective, overtime shall be compulsory in emergency situations.

The employment of part-time, temporary, or non-bargaining unit personnel shall not work to deprive regular full-time personnel of opportunities to work overtime.

However, if the full-time personnel who would have usually worked the overtime refuses it or is unavailable, the employer may work part-time, temporary personnel or non-bargaining unit personnel on said overtime without violating the Agreement.

SECTION 5.7: CALLOUT

A "call-out" is defined as an official assignment of non-scheduled work which does not continuously precede or follow an employee's regularly scheduled working hours. Call-outs shall be compensated for at the appropriate overtime rate of pay, as stated above, for all hours worked on call-out, with a guaranteed minimum of four (4) hours at such overtime rate of pay for each call-out.

The call-out procedure is as follows:

- A. All employees will be placed in the overtime distribution list. The initial overtime distribution list will be based on seniority, and the list will rotate based on the number of hours worked with the employees with the least amount of overtime being contacted first. If an employee is unavailable to work the call-out assignment or does not respond to the call as defined in Section C below, the hours worked during the assignment will be counted as hours worked on the overtime distribution list only for the purposes of determining the order of the call-out list. In the event of an emergency, defined in this Section as requiring an immediate road salting response, Public Works Administration shall have the authority to bypass the overtime distribution list and contact the employee(s) that can respond in the shortest period of time. For call-outs that require an assessment and decision on whether to call in other employees, the Crew Leader will be contacted first. In the event that the crew leader is not available, the employee with the greatest amount of relevant experience will be contacted next.
- B. Public Works Administration contacts the appropriate employee to respond to the work site, assess site conditions, and contact Public Works Administration to report the status of the work site and to determine if additional employees are needed. Public Works Administration will contact additional employees, if needed.
- C. Employees will be contacted first at home, at the phone number(s) designated by the employee. If employee does not respond to the call within five (5) minutes, the next employee will be contacted.
- D. Employee(s) responding to the call-out assignment shall complete all task(s) in their entirety. Upon completion of all work, the employee(s) responding will contact the Public Works Administration to confirm that all work has been completed and to discuss any unresolved issues.

SECTION 5.8: COMPENSATORY TIME OFF

In lieu of paid overtime, employees may opt to earn compensatory time off. Compensatory time shall be granted in such time blocks as are mutually agreed upon between the employee and the Village. Compensatory time which is unused and which has been previously awarded at the rate of time and one-half or double time shall be compensated at the employee's regular hourly rate of pay. Employees may accumulate up to eighty (80) hours of compensatory time at any given time. Any usage over eight (80) hours in a fiscal year shall be approved at the discretion of the Public Works Director or his designee. Compensatory time off must be taken within the same Village Fiscal Year it was earned. Compensatory time off not used by the end of the Village's Fiscal Year shall be compensated at the employee's regular hourly rate of pay. Compensatory time will not be granted for time blocks of less than four (4) hours.

SECTION 5.9: OVERTIME MEAL ALLOWANCE

Employees who work six (6) or more consecutive hours of overtime will be offered a reasonable meal break at a time designated by the Superintendent during the overtime period. An employee shall be offered a reasonable meal break after each six (6) hour interval of consecutive overtime and shall receive a \$12.50 stipend for each meal, the stipend shall be paid on the same paycheck as the earned overtime. This overtime meal allowance shall not apply to prescheduled overtime regardless of duration.

ARTICLE VI

SENIORITY

SECTION 6.1: SENIORITY DEFINED

An employee's seniority shall be the period of the employee's most recent continuous regular employment with the Village's Public Works Department.

SECTION 6.2: BREAKS IN CONTINUOUS SERVICE

An Employee's continuous service record shall be broken by voluntary resignation, discharge for just cause, retirement, failure to return from a leave of absence, being absent for three (3) consecutive days without reporting off, failure to timely report a notice of recall or otherwise not performing bargaining unit work for a period in excess of two years.

SECTION 6.3: SENIORITY LIST

Once each year the Village shall post a seniority list showing the seniority of each employee. A copy of the seniority list shall be furnished to the Union when it is posted. The seniority list shall be accepted and final fifteen (15) days after it is posted, unless protested by the Union or an employee.

SECTION 6.4: PROBATIONARY EMPLOYEES

An employee is probationary for the first twelve months of employment with the Village and if necessary the probation period may be extended by the Village for an additional period not exceeding three (3) months.

A probationary employee shall have no seniority, until he/she has completed the required probationary period. Upon such completion, he/she shall acquire seniority retroactively from the

date of employment. During this period of probation, no grievance may be filed by or on behalf of such employee regarding discharge or discipline and he/she shall have no rights under this Agreement.

ARTICLE VII

LAYOFF AND RECALL

SECTION 7.1: DEFINITION AND NOTICE

The Village in its discretion shall determine whether layoffs are necessary and shall determine which classifications, as defined herein, will be subject to layoff. For purposes of layoff only, the classifications of Maintenance Worker I, Maintenance Worker II and Crew Leader shall be combined as one classification. The classification of Water Operator shall be its own distinct classification. Except as provided in Section 8.2, the Village shall give the Union as much notice as possible, but not less than thirty (30) days' notice, of any layoffs.

SECTION 7.2: GENERAL PROCEDURES

If it is determined by the Village that layoffs are necessary in any classification as defined above in Section 7.1, any probationary, part-time or seasonal employees shall be laid off first followed by the least senior full-time employees in the classification in inverse order of their seniority. A laid off employee may bump a lesser senior employee in any classification if qualified to perform the work of that classification.

SECTION 7.3: RECALL OF LAID-OFF EMPLOYEES

Laid off employees shall be placed on a recall list for a period of two (2) years. If there is a recall, employees who are still on the recall list shall be recalled, in the inverse order of their layoff, provided they are fully qualified to perform the work to which they will be recalled without additional training. Employees on layoff who are recalled to work shall maintain the seniority they accumulated before the layoff. Employees who are eligible for recall shall be given ten (10) work days' notice of recall commencing upon the date of delivery of the recall notice at the employee's last address on file with the Village by certified mail, return receipt requested. The recalled employee shall report for duty within ten (10) work days following receipt of the recall notice, provided the employee has responded to the notice, by telephone or other means, to inform the Village of his/her intent to return within five (5) calendar days of his/her receipt of the notice. The Village shall be deemed to have fulfilled its obligations by mailing the recall notice by certified mail, return receipt requested, to the mailing address last provided by the employee, it being the obligation of the employee to provide the Village with his current address. If an employee fails to timely report for duty following receipt of a recall notice, his/her name shall be removed from the recall list.

ARTICLE VIII

FILLING OF VACANCIES

SECTION 8.1: POSTING

Whenever the Village determines in its sole discretion that a vacancy within the bargaining unit exists and that such vacancy must be filled, it will post a notice of such vacancy on the

department bulletin for five (5) working days. During this time, bargaining unit employees who wish to apply for such vacancy may do so.

SECTION 8.2: SELECTION

The Village shall fill the vacancy by lateral transfer, promotion or from outside the bargaining unit. Where applicants are determined in the Village's discretion to be equally qualified for a vacant position, the Village shall offer the position to an internal candidate prior to selecting an external candidate. If the Village finds that a transferred or promoted employee is not suitable for the position, for reasons other than disciplinary action, the employee shall be restored to his/her previously held position. Upon such restoration, any other employee hired to fill the transferred or promoted employee's previously held position will be subject to immediate layoff in accordance with Article VII of this Agreement. It is expressly agreed by both parties that the Village's decision to restore an employee to his/her previously held position shall not be subject to the grievance and arbitration procedure.

ARTICLE IX

DISCIPLINARY PROCEDURES

SECTION 9.1: EMPLOYEE DISCIPLINE

The Village agrees with the tenets of progressive and corrective discipline and that it shall be imposed only for just cause. Discipline shall not include routine counseling or coaching when no documentation is placed in the employee's personnel file. Progressive discipline normally includes the following steps:

- A. Oral warning with documentation of such filed in the employee's personnel file.
- B. Written reprimand with copy of such maintained in the employee's personnel file.
- C. Suspension without pay with documentation of such maintained in the employee's personnel file, with copy sent to Union Steward.
- D. Discharge with documentation of such maintained in the employee's personnel file, with copy sent to Union Steward.

One or more steps may be skipped and discipline may be imposed at higher levels when the severity of the offense warrants it.

Pursuant to the actual imposition of a suspension without pay, or discharge, the employee shall be afforded an opportunity to discuss his/her views concerning the conduct causing such disciplinary action. Such discussion should take place as soon as practicable and not be unduly or unreasonably delayed, and the employee shall be informed clearly and concisely of the basis for such action. Furthermore, upon request of the employee, a representative of the Union (Steward) shall be allowed to be present in such discussions. Provided the discussion will not be inordinately delayed if the Union Steward or other Union representative is not immediately available.

SECTION 9.2: RIGHT TO REPRESENTATION

Prior to any pre-disciplinary discussions with the employee, the employee shall be informed of his/her rights to Union representation due to the fact that disciplinary action may be taken.

ARTICLE X

GRIEVANCE PROCEDURE

SECTION 10.1: GRIEVANCE DEFINED

A grievance is defined as a complaint arising under this Agreement raised by an employee as to himself and/or the Union against the Village involving an alleged violation, misrepresentation or misapplication or an express written provision of this Agreement.

SECTION 10.2: PROCESS AND STEPS

The employee(s) or the Union shall adhere to the following grievance procedure.

Recognizing that grievance(s) should be raised promptly, a grievance must be presented within ten (10) working days after the occurrence of the event first giving rise to the grievance or within ten (10) working days after the grievant or Union reasonably could have known of its occurrence. A grievance shall be processed as follows:

STEP ONE

The employee(s), with or without their Union Representative (or the Union Representative alone in the case of a Union grievance), having a grievance shall submit it to the Superintendent. The Superintendent shall give the Village's written answer within ten (10) working days after such presentation.

STEP TWO

If the grievance is not settled in Step 1 and the Union and/or employee wishes to appeal the grievance to Step 2 of the Grievance Procedure, it shall be referred in writing to the Director of Public Works or his/her designee within ten (10) working days after the Village's answer in Step 1 or within ten (10) working days of when the answer was due, and shall be signed by both the employee and/or the authorized representative of the Union. The written grievance shall provide a statement of the issue(s) in dispute with the known facts on which the employee and/or Union Representative base the grievance/dispute, and references to the section(s) of the Agreement that may be applicable and/or are allegedly violated or misinterpreted, and the remedy and/or relief requested. The Director of Public Works or his/her designated representative, shall discuss the grievance within ten (10) working days with the Union Representative, and the employee(s) (if the employee(s) desire to be present), at a time mutually agreeable to the parties. If the grievance is settled as a result of such meeting, the settlement shall be reduced to writing and signed by the Director of Public Works or his/her designated representative, and the Union. If no settlement is reached, the Director of Public Works or his/her designated representative, shall give the Village's written answer to the Union within ten (10) working days following their meeting.

STEP THREE

If the grievance is not settled in Step 2 and the Union and/or the employee(s) desires to appeal, it shall be referred by the Union in writing to the Village Administrator or his/her designated representative, within ten (10) working days after the Village's answer in Step 2 or within ten (10) working days of when the answer was due. A meeting between the Village Administrator or his/her representative, and the employee(s) (if the employee(s) desires to be

present), and the Union shall be held at a time mutually agreeable to the parties. If the grievance is settled as a result of such meeting, the settlement shall be reduced to writing and signed by the Village Administrator or his/her representative and the Union and/or the employee(s). If no settlement is reached, the Village Administrator, or his/her representative, shall give the Village's written answer to the Union within ten (10) working days following the meeting.

STEP FOUR

If the grievance is not settled in accordance with the foregoing procedure, upon written notice to the Village Administrator, the Union may refer the grievance to arbitration within ten working days after receipt of the Village's written answer or within ten (10) working days of when the answer was due.

1. The arbitration proceeding shall be conducted by an arbitrator to be selected by the employer and the union within ten (10) working days after notice has been given. If the parties fail to agree to the selection of an arbitrator, the Federal Mediation and Conciliation Service (FMCS) shall be requested by either or both parties to submit simultaneously to both parties, an identical list of seven (7) names of persons from their grievance arbitration panel, who are members of the National Academy of Arbitrators and are residents of Illinois, Iowa, Wisconsin or Indiana. Each party retains the right to reject one (1) panel in its entirety and request that a new panel be submitted. Both the employer and the Union shall have the right to strike three (3) names from the list. The parties by a toss of the coin shall determine which party shall first strike one (1) name; the other party shall then strike one (1) name. The process will be repeated twice and the remaining named person shall be the arbitrator. FMCS shall be notified by the parties of the name of the selected arbitrator, who shall be notified by the FMCS of his/her selection and request the scheduling of a mutually agreeable date for the commencement of the arbitration hearing(s).
2. The Village and the Union shall have the right to request the arbitrator to require the presence of witnesses or documents. The Village and the Union retain the right to employ legal counsel.
3. The arbitrator shall submit in writing his decision to the employer and to the Union within thirty (30) days following the close of hearing unless the parties agree to an extension thereof.
4. More than one grievance may be submitted to the same arbitrator only if both parties mutually agree to do so in writing.
5. The parties may agree that grievance arbitration hearings held pursuant to this procedure may be "streamlined" (i.e., no transcriptions, no post hearing written arguments or briefs and if the arbitrator agrees, a "bench decision") on all issues except for matters of discharge and /or suspension. The parties may agree to use an expedited process to secure a hearing as soon as possible, with such hearing to be transcribed and briefed if so desired by either party.

6. The fee and expenses of the arbitrator and the cost of a written transcript shall be divided equally between the Village and the Union; provided, however, that each party will be responsible for compensating its own representatives and witnesses.

SECTION 10.3: LIMITATIONS ON AUTHORITY OF ARBITRATOR

The arbitrator shall have no rights to amend, modify, ignore, add to, or subtract from the provisions of this Agreement. The arbitrator shall only consider and make a decision with respect to the specific dispute or issue(s) or contract interpretation or application appealed to arbitration and shall have no authority to make a decision on any other issues not so submitted. In the event the parties cannot agree as to the statement of the issue or dispute for submission to the arbitrator, the arbitrator shall have the authority to frame the issue as a part of his award/decision. The decision shall be based upon the arbitrator's interpretation of the meaning or application of the terms of this agreement to the fact of the grievance presented. Subject to the arbitrator's compliance with provisions of this section, the decision of the arbitrator shall be final and binding.

SECTION 10.4: TIME LIMIT FOR FILING

No grievance shall be entertained or processed unless it is submitted within ten (10) working days after the occurrence of the first event giving rise to the grievance or within ten (10) days after the employee/Union through the use of reasonable diligence could have obtained knowledge of the occurrence of the event giving rise to the grievance. If a grievance is not presented or appealed within the time limits set forth above or any agreed extension thereof, it shall be considered "waived." If the Village does not answer a grievance or an appeal thereof within the specified time limits, the Union may elect to treat the grievance as denied at that Step and immediately appeal the grievance to the next Step. The time limit in each Step may be extended by mutual written agreement of the Village and Union representatives involved in each Step.

The term "working days" as used in this Article shall mean the days Monday through Friday inclusive when employees covered by this Agreement are normally scheduled to work.

SECTION 10.5: EMPLOYEE RIGHT TO SELF-REPRESENTATION

Nothing in this Agreement prevents an employee from presenting a grievance to the Employer and having the grievance heard and settled without the intervention of the Union, provided that a Union Representative is afforded the opportunity to be present at such conference and that any settlement made shall not be inconsistent with the terms of this Agreement.

SECTION 10.6: PROCESSING OF GRIEVANCES

The name of the authorized Union Steward who may represent employees at each step of the grievance procedure shall be certified in writing to the Employer by the Union.

The parties shall endeavor to schedule grievance meeting specified in this Article at times which do not interfere with the work of bargaining unit members whose presence is necessary at the particular meeting in questions. If, however, a meeting is scheduled at the request or consent of the Village during work hours, the grievant and/or Union Representative shall be released from duty to attend the meeting without any loss of pay, provided they shall remain available for emergency response.

SECTION 10.7: GRIEVANCE FORMS

The written grievance required under this Article shall be on a form which shall be provided by the Union. It shall contain a statement of the Grievant's complaint, the section(s) of this Agreement that have been allegedly violated, the date of the alleged violations and the relief being sought. The form shall be signed and dated by the Grievant and/or his/her representative.

ARTICLE XI

HOLIDAYS

SECTION 11.1: GENERAL INFORMATION

Holidays are:

New Year's Day	Labor Day
Martin Luther King Day	Thanksgiving Day
President's Day	Day After Thanksgiving
Memorial Day	Christmas Day
Independence Day	Christmas Eve
	Floating Holiday

The floating holiday must be used during the Fiscal Year. The use of the floating holiday is subject to the scheduling approved by the Director of Public Works or their designee. Any floating holiday not used within the Fiscal Year will be forfeited.

SECTION 11.2: SPECIFIC APPLICATIONS

When a holiday falls on a Saturday, it will be observed on the preceding Friday. When a holiday falls on a Sunday, it will be observed on the following Monday.

If an employee is absent from work the day before or after a holiday, the employee will not receive holiday pay until proof of illness or other excusable absence is established in a manner suitable to the employee's Department Head.

SECTION 11.3: HOLIDAY PAY

All employees shall receive eight (8) hours pay for each holiday. Employees who work on a holiday shall additionally be compensated at two (2) times their regular rate of pay for all time actually worked on such holiday, with a guaranteed minimum of four (4) hours should an employee be called out on a holiday.

SECTION 11.4: PERSONAL DAYS

All employees shall be entitled to two (2) personal days off with pay to be used in the employee's anniversary year. The use of the personal time is subject to the scheduling approved by the Director of Public Works. Any personal days not used within the Employee's anniversary year will be lost. Employees shall be permitted to carry over one (1) personal day from year to year.

ARTICLE XII

VACATIONS

SECTION 12.1: VACATION POLICY AND ACCRUAL

Vacation leave is important and essential to your health, morale, job satisfaction and successful job performance. Vacation leave shall be approved by the Department Head, taking into consideration the departmental workload and the needs and demands of the Village. The use of vacation leave is limited to that which is earned at the time of said leave, unless specifically approved by the Department Head and the Village Administrator.

Except as otherwise provided in this Article, eligible employees shall earn and accumulate vacation leave for any month in which they receive compensation for more than eighty (80) hours of work. For purposes of this Article only vacation leave, sick leave, holidays, workers compensation leave and compensatory time shall be considered hours worked. Employees shall earn and accumulate vacation leave on a monthly basis according to the following schedule, effective January 1, 2004:

Years of Accumulated Service	Total Days of Vacation Per Year (Accrued Monthly)
0-5 Years No use until after successful completion of probationary period.	10
After 5	15
After 10	20
After 15	25

SECTION 12.2: VACATION USAGE

- A. Accumulation During Leave – Credit for vacation leave shall not accumulate during any leave of absence without pay or during any lay-off or disciplinary suspension. Vacation leave shall continue to accumulate during a leave of absence with pay, during lost time due to an on-the-job injury or during an authorized vacation or sick leave.
- B. Holidays During Vacation Leave – Whenever a paid holiday falls during an authorized vacation leave, the employee's leave or the date of the paid holiday shall be considered a holiday for payroll purposes, and shall not be charged to the employee's accumulated vacation leave.
- C. Maximum Carry Over – A maximum of 10 days of an employee's earned vacation leave may be carried over from anniversary year to anniversary year.
- D. Forfeited Vacation Leave – Except as provided in Section 12.2.C, any earned vacation leave which is not used before the end of an employee's anniversary year will be forfeited by that employee except as approved by the Department Head and the Village Administrator.

- E. Minimum Use of Vacation Leave – Every employee is strongly encouraged to use a minimum block of five (5) days of earned vacation leave at least once during every anniversary year.
- F. Payment of Vacation Leave Upon Termination of Employment– Any employee leaving the Village shall be compensated for vacation leave earned and unused at the date of termination of employment, at the employee's current pay rate.
- G. Waiver of Vacation Leave – No employee shall be permitted to waive vacation leave for the purpose of receiving additional pay.
- H. Minimum Leave – Vacation leave shall be taken in units of not less than two (2) hours at the discretion of the Department Head.

ARTICLE XIII

SICK LEAVE

SECTION 13.1: SICK LEAVE ACCRUAL

Sick leave is accumulated at a rate of one day of sick leave credit each month. Sick leave shall be earned by an employee for any month in which the employee is compensated for more than eighty (80) hours of work. Sick leave may reach a maximum accumulation of two hundred forty (240) working days.

Sick leave is a privilege, not a right, extended to regularly scheduled employees and qualified part-time employees. Sick leave shall be allowed only when the employee is actually sick or disabled, when there is an illness in the employee's family (i.e., spouse, child (birth, adopted, step), or parent), or for medical appointments which cannot be scheduled outside of working hours. A maximum of five (5) earned sick days per year may be used, when there is an illness in the employee's family.

SECTION 13.2: SICK LEAVE USE

A. Authorization of Sick Leave

The Director of Public Works will have primary discretion for granting sick leave to each employee in the department. Sick leave may not be used before it is earned.

B. Minimum Sick Leave

Sick leave shall be taken in units of not less than one (1) hour.

C. Accumulation During Leave

Credit for sick leave shall not accumulate during any leave of absence without pay or during any lay-off or disciplinary suspension. Sick leave shall continue to accumulate during a leave of absence with pay due to an on-the-job injury, or during an authorized vacation sick leave.

D. Reporting of Absence

The employee shall give notice of absence due to illness or injury to the Superintendent as far as possible in advance of the starting time for the scheduled workday. In any event, the

Superintendent should be advised not less than sixty (60) minutes before the starting time on the day of the absence. The employee must detail the reasons for the absence and the anticipated duration of such absence.

E. Medical Certificate Required

A statement or other viable documentation shall be provided by a licensed physician for any use of sick leave of three (3) or more consecutive days unless specifically excused by the Village Administrator or designee. The Village may, in its discretion, require an employee to submit a physician's verification of illness and/or verification that the employee is well enough to return to work for absences of less than three (3) days. If the Director of Public Works suspects abuse or a pattern of improper or unnecessary sick leave use or if the employee does not supply such statement/documentation or said statement is not deemed satisfactory, the request for sick leave shall be denied and the time off shall be without pay. The Village may, in its discretion, provide advance written notice to the employee that any further sick leave shall require a doctor's verification of illness. Failure to report an absence because of illness will result in time off without pay and/or disciplinary action up to and including termination. Any costs associated with providing a doctor's statement are the responsibility of the employee. The Village may require a second opinion by a physician designated by the Village at the Village's expense.

F. Medical Examination

Any employee who is unable to perform work duties as a result of personal illness or injury may be required to submit to a medical test or a physical or psychological examination at the discretion of the Village Administrator by a licensed medical professional appointed by and at the expense of the Village. Such examination may be ordered to verify use of sick leave or fitness for duty, or for other business-related reasons such as to determine the extent of the illness or injury, prognosis and possible date and ability to return to work. The failure or refusal by an employee to submit such an examination is cause for disciplinary action.

G. Sick leave will be paid at the straight time rate and only for regularly scheduled weekly hours up to a maximum of forty (40) hours.

H. Violations of the regulations for use of sick leave or requests for use for an improper purpose is an act of dishonesty and can result in disciplinary action or discharge in accordance with the Village's disciplinary procedures.

ARTICLE XIV

LEAVES OF ABSENCE

SECTION 14.1: DISABILITY LEAVE

In the event of a temporary disability, an employee may apply for disability payment through the Illinois Municipal Retirement Fund (IMRF).

SECTION 14.2: DISCRETIONARY LEAVE OF ABSENCE

An employee with at least twelve (12) months seniority may petition his/her Department Head for a leave of absence. Such leave of absence if approved at the sole discretion of the Village

is without pay or fringe benefits and shall be issued in accordance with the Village's personnel policy.

SECTION 14.3: FUNERAL LEAVE

In the event of a death in the family, an employee may take the following consecutive calendar days off and receive regular straight-time pay for any regularly scheduled work shifts that fall during such consecutive calendar day period. Such calendar day period ordinarily shall start either the day of or the day after the employee learns of the death. Further, in cases where extensive travel to the funeral is required or for other good and sufficient reasons, the department head or their designee may allow the employee to commence the funeral leave on a later date.

Five consecutive calendar days for: wife, husband, son or daughter.

Three consecutive calendar days for: father, mother, brother, sister, father-in-law, or mother-in-law.

One day for: grandparent, grandchild, brother-in-law, sister-in-law, daughter-in-law, son-in-law, aunt or uncle.

Any additional time needed shall be taken as personal days, compensatory time or vacation leave and shall be subject to the approval of the department head. The Village Administrator or Department Head reserves the right to request documentation of the absence.

SECTION 14.4: FAMILY AND MEDICAL LEAVE

Family Medical Leave shall be provided according to Village policy.

SECTION 14.5: JURY DUTY LEAVE

An employee whose service on a jury occurs during hours that the employee would have been regularly scheduled to work shall receive full pay provided said employee shall endorse to the Village any payment received for such duty.

SECTION 14.6: MILITARY LEAVE

Military leave shall be provided in accordance with state and federal law.

SECTION 14.7: ILLINOIS PAID LEAVE FOR ALL WORKERS ACT

The parties recognize and agree the benefits provided in this Agreement are more generous than the benefits required by the Illinois Paid Leave for All Workers Act, S.B. 0208. Pursuant to Section 15(n) of that Act, the parties voluntarily waive the benefits provided under that Act in favor of the benefits provided under this bargaining agreement.

ARTICLE XV

INSURANCE

SECTION 15.1: HEALTH AND DENTAL INSURANCE

The Village shall make available health and dental insurance, which shall be provided to bargaining unit employees exclusively by the Fund's insurance plan ("Fund Plan"). The cost of the Fund Plan shall be paid by the Village as follows:

Effective May 1, 2022:

Family	\$2,558.00 per month
Employee + 1	\$1,677.00 per month
Single	\$839.00 per month

Each May 1, the health insurance rates set forth above shall increase to the rates set forth by the Fund, however, the rates shall increase by not more than ten percent (10%). If the health insurance rates set forth above increase by more than five percent (5.00%) and up to seven percent (7.00%) the May 1 wage increase provided for in section 23.1 of this agreement shall become 1.00%. If the health insurance rates set forth above are increased by more than seven percent (7.00%) and up to ten percent (10.00%) the May 1 wage increase provided for in section 23.1 of this agreement shall become 0.5%. This shall hold true for each year of the contract.

SECTION 15.2: LIFE INSURANCE

The Village will pay the premium for \$25,000 of term life insurance on behalf of all full-time Employees and offers an optional \$10,000 supplemental term life insurance policy to be paid for by the Employee through payroll deduction, with premiums varying with the age of the Employee.

SECTION 15.3: RETIREES

For any employee hired prior to January 1, 2005, who retires after having been employed by the Village a minimum of twenty (20) consecutive years immediately prior to retirement, and is at least 55 years of age, the Village will pay \$200 per month toward the cost of retiree health insurance coverage in the Union Health Plan until the retiree reaches Medicare eligibility.

Employees hired on or after January 1, 2005 may participate in the Union Health Plan and are required to pay 100% of the cost of retiree health insurance.

The surviving spouse of a retiree will be provided coverage as provided under COBRA laws.

Retirees may also purchase up to \$1,000.00 of life insurance under the Village's life insurance plan provided the retiree pays 100% of the monthly premium cost.

ARTICLE XVI

EMPLOYEE TRAINING AND EDUCATION

SECTION 16.1: CDL LICENSE

The Employer shall reimburse all bargaining unit employees required to have a Commercial Driver's License or Water Operator's License the cost of said license including renewals and any endorsements the employee is required to obtain and maintain.

SECTION 16.2: CERTIFICATION INCENTIVE

The Village agrees to compensate employees annually for the following certifications and licenses:

\$1000.00 - International Society of Arboriculture Certified Arborist

\$1000.00 - Class "C" Water Operator

\$200.00 - per year per category for each of the following pesticide license categories:

1. General Standards/Operator
2. Ornamentals/Applicator
3. Turf/Applicator
4. Right-of-Ways/Applicator

In order to receive certification pay for the above certifications and licenses, employees must meet the following conditions:

1. Obtain written approval from the Director of Public Works (DPW) prior to enrolling in any certification program/course for which you are seeking reimbursement or certification pay.
2. The DPW will approve the above certification pay after employee provides written proof of having completed all certification or license requirements.
3. In order to receive certification pay in years subsequent to becoming certified or licensed, employees must provide the DPW proof that the certification or license is current, active, or has been updated. The Village will pay for continuing education costs/renewal fees associated with keeping certifications and licenses updated/current. An employee who fails to complete a certification or license requirement(s) shall receive one half day off with pay in order to attend the course one time only. After the first unsuccessful attempt to complete said requirements subsequent attempts will be done at the employee's own expense and on the employee's own time.
4. Employees are eligible for certification pay for up to a combination of six (6) certifications or licenses, and for new employees, only after the successful completion of their six-month probationary period.
5. Employees must be available to perform work duties associated with each applicable certification and license as directed by the DPW or his designee.

Employees will receive certification pay at the beginning of each fiscal year (May 15th paycheck). Should an employee achieve certification any time during a given fiscal year, he/she shall receive a pro-rated amount based on the time remaining in that fiscal year.

ARTICLE XVII

LABOR-MANAGEMENT MEETINGS

SECTION 17.1: LABOR MANAGEMENT MEETINGS

The Union and the Village mutually agree that in the interest of efficient management and harmonious employee relations, meetings shall be held between Union and Village representatives when appropriate. Such meetings shall be scheduled within one week of the requesting party submitting a written agenda to the other, or at a time mutually agreed upon by the parties, and shall be limited to:

- A. Discussion of the implementation and general administration of this Agreement;
- B. A sharing of general information of interest to the parties;
- C. The identification of possible health and safety concerns.

A Union representative and/or Union Steward may attend these meetings. The Employer may assign appropriate management personnel to attend.

SECTION 17.2: PURPOSE

It is expressly understood and agreed that such meetings shall be exclusive of the grievance procedure. Such meeting shall be chaired by the Village representative and there shall be no loss of wages for attendance by the Union Steward and/or affected bargaining unit employees. Grievances and arbitrations shall not be discussed at such meetings.

ARTICLE XVIII

SUBCONTRACTING

The Village retains the right to subcontract any work it deems necessary. If the Village plans to lay off one or more bargaining unit employees and to subcontract the work they perform, the Village, except in the case of an emergency, shall notify the Union and offer the Union an opportunity to meet and discuss the economic impact of the contemplated action on the bargaining unit prior to its actual implementation.

ARTICLE XIX

UNIFORMS AND EQUIPMENT

SECTION 19.1: UNIFORMS/BOOTS

The Employer shall provide four hundred fifty dollars (\$450.00) per year for work uniforms/boots for all bargaining unit employees.

SECTION 19.2: PROTECTIVE CLOTHING

The Employer shall provide all necessary items of protective clothing and safety gear excluding safety boots which can be purchased in accordance with Section 19.1 above. The Employer shall provide five (5) high visibility (ANSI) t-shirts to each bargaining unit employee

per year. The Employer shall provide each employee with high visibility (ANSI) vests when needed to perform job duties.

SECTION 19.3: PRESCRIPTION SAFETY GLASSES

The Village will reimburse bargaining unit employees who are subject to assignments or situations necessitating prescription eyeglasses for the purchase of one (1) pair of prescription safety glasses during the term of this Agreement.

ARTICLE XX

PERSONNEL RECORDS

The Village shall provide access to employee personnel records in accordance with applicable state law. The parties agree that oral reprimands shall be removed from an employee's personnel file twenty-four (24) months after the discipline is received by the employee, so long as there has been no additional similar discipline issued during the intervening time period.

ARTICLE XXI

NON-DISCRIMINATION

In accordance with applicable law, neither the Village nor the Union shall discriminate against any employee covered by this Agreement on the basis of race, sex, creed, religion, color, age, national origin, mental and/or physical handicaps.

Likewise, the Village and the Union agree that no employee shall be discriminated against, intimidated, restrained or coerced in the exercise of any rights granted by this Agreement, or on account of membership or non-membership in, or lawful activities on behalf of the Union.

Any dispute concerning the interpretation and application of this article shall be processed through the appropriate federal or state agency or court rather than through the grievance procedure set forth in this Agreement.

ARTICLE XXII

NO STRIKE / NO LOCKOUT

SECTION 22.1: NO STRIKE

Neither the Union nor its agents or employees, nor any employees covered by this Agreement, will call, initiate, authorize, participate in, sanction, encourage or ratify any strike, sympathy strike, slowdown, work stoppage, picketing or concerted interference with any matters involving the Village or its agents, regardless of the reason for so doing, where such work interruption will result in deprivation of public services.

SECTION 22.2: CONSEQUENCES OF A STRIKE

- A. Resumption of Operations and Union Liability. In the event of action prohibited by Section 22.1 above, the Union and any Steward appointed under this Agreement immediately shall disavow such action and request the employees to return to work, and shall use their best

efforts to achieve a prompt resumption of normal operations. The Union, including its officials and agents, shall not be liable for any damages, direct or indirect, if they promptly comply with the requirements of this section.

- B. Discipline of Strikers. Any employee who violates the provisions of Section 22.1 above shall be subject to discipline, including immediate discharge. The Village retains all rights set forth in Section 17(b) of the Illinois Public Labor Relations Act.
- C. Judicial Restraint. Nothing contained herein shall preclude the Parties from obtaining judicial restraint and damages in the event the other party violates this Article. There shall be no obligation to exhaust any other remedies before instituting court action seeking judicial restraint and/or damages.

SECTION 22.3: NO LOCKOUT

During the term of this Agreement, the Village shall not lockout any bargaining unit employees.

ARTICLE XXIII

WAGES

SECTION 23.1: WAGE SCHEDULE

Wages for the life of this Agreement shall be paid in accordance with this article and Appendix B.

The Maintenance Worker Crew Leader will receive three dollars and fifty cents (\$3.50) per hour over the highest paid Maintenance Worker. The Water Crew Leader will receive two dollars and eighty cents (\$2.80) per hour over the highest paid Water Operator.

May 1, 2022 – 1.0% increase to current step system

May 1, 2023 – 0% increase to the step system

MAY 1, 2024 – 1.5% INCREASE TO THE STEP SYSTEM SECTION 23.2: STEP INCREASES

Step increases shall be made annually on the anniversary of the employee's date of hire or promotion, following an administrative review of the employee's performance. The employee shall receive the step increase upon attaining an evaluation of "meets standards" or higher on the Village Performance Evaluation Report. It is expressly understood that this Section and the evaluation referenced herein are subject to the grievance arbitration procedures as set forth in Article X.

SECTION 23.3: STEP UP PAY

Employees acting in the capacity of Crew Leader shall receive an additional \$3.00 for each hour worked in said capacity. For each occurrence that an Acting Crew Leader is required, Public Works Administration shall have the right to select which employee will serve as Acting Crew Leader. It is expressly agreed by both parties that the Village's selection of an Acting Crew Leader shall not be subject to the grievance and arbitration procedure. An employee earning overtime as Acting Crew Leader shall be paid the applicable rate of overtime on his hourly rate of pay when acting up.

A Maintenance Worker I or Maintenance Worker II who holds the required Water Operator's license and is assigned by the Public Works Director or his designee to perform the duties of a Water Operator for one (1) or more hours in a normal work day as defined in Section 5.2, will receive additional pay equal to the difference between the employee's current hourly rate as defined in Appendix B and the Water Operator rate for the same step for hours worked as a Water Operator. For example, a Maintenance Worker II who is assigned to work as a Water Operator for two (2) hours and who is in Step 2 of the salary schedule, will receive additional compensation equal to the difference between Step 2 for Maintenance Worker II and Step 2 for Water Operator for hours worked as a Water Operator.

ARTICLE XXIV

DRUG AND ALCOHOL POLICY

The Village's drug and alcohol policy, which is in effect for all bargaining unit employees required to have a Commercial Driver's License, is set forth in Appendix A, attached hereto and made a part hereof. Said policy shall be subject to the grievance and arbitration provisions of this Agreement.

ARTICLE XXV

SAVINGS CLAUSE

If any provision of this Agreement or the application of any such provision should be rendered or declared invalid by any court action, or by reason of any existing or subsequently enacted legislation, the remaining parts or portions of this Agreement shall remain in full force and effect and the subject matter of such invalid provision shall be open to immediate re-negotiation and the provisions of Article XXII (No Strike No Lockout) shall remain in effect during any such re-negotiation.

ARTICLE XXVI

ENTIRE AGREEMENT

This Agreement constitutes the complete and entire Agreement between the parties, and concludes collective bargaining between the parties for its term. This Agreement supersedes and cancels all prior practices and agreements, whether written or oral, unless expressly stated in this Agreement. If a past practice is not addressed in this Agreement, it may be changed by the Village.

The parties acknowledge that during the negotiations which resulted in this Agreement, each had the unlimited right and opportunity to make demands and proposals with respect to any subject or matter not removed by law or ordinance from the area of collective bargaining, and that the understandings and agreements arrived at by the parties after the exercise of that right and opportunity are set forth in this Agreement. Therefore, the Village and the Union, for the duration of this Agreement, each voluntarily and unqualifiedly waives the right, and each agrees that the other shall not be obligated, to bargain collectively with respect to any subject of matter, whether or not referred to or covered in this Agreement, even though such subjects or matters may not have been within the knowledge or contemplation of either or both of the parties at the time they negotiated or signed this Agreement. It is expressly agreed that the Village may unilaterally exercise any management rights consistent with Article N even though the exercise of such rights may involve subjects or matters not referred to or covered in this Agreement. The Union specifically waives any right it might have to impact or effects bargaining for the life of this Agreement.

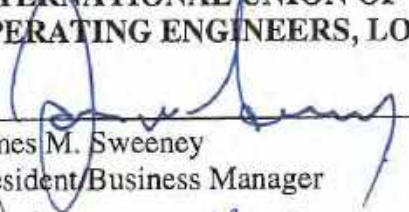
ARTICLE XXVII

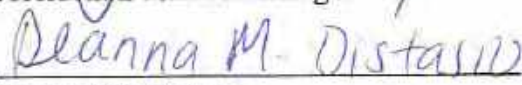
TERMINATION

This Agreement shall be effective when executed by both parties and shall remain in full force and effect until the 30th April of 2025 . It shall be automatically renewed from year to year thereafter unless either party notifies the other in writing at least ninety (90) days prior to the anniversary date that it desires to modify this Agreement. In the event that such notice is given, negotiations shall begin not later than sixty (60) days prior to the anniversary date.

Agreement executed this _____ day of _____, 2023

**INTERNATIONAL UNION OF
OPERATING ENGINEERS, LOCAL 150**


James M. Sweeney
President/Business Manager


Deanna M. Distasio
Attorney

**VILLAGE OF
RIVER FOREST**

Matt Walsh
Village Administrator

Jessica Spencer
Assistant Village Administrator

APPENDIX A

DRUG AND ALCOHOL POLICY

**VILLAGE OF RIVER
FOREST**

**CDL (DOT)
DRUG/ALCOHOL ABUSE
POLICY**

Effective Date: _____, 2004

TABLE OF CONTENTS

	<u>Page #</u>
I. STATEMENT OF POLICY	1
II. SCOPE	1
III. DEFINITIONS	2-3
IV. QUALIFICATIONS FOR EMPLOYMENT	3-4
V. TESTING CIRCUMSTANCES	4-7
VI. ALCOHOL TESTING PROCEDURES	7-8
VII. CONTROLLED SUBSTANCE TESTING	8-12
VIII. CONFIDENTIALITY AND RECORDKEEPING	12-13
IX. EMPLOYEE ASSISTANCE PROGRAM	13-14
X. DISCIPLINE	14-15
XI. RECORDKEEPING AND REPORTING	15-16

LIST OF APPENDICES

A	Authorization for the Release of Information	17
B	Post-Accident Instructions	18
C	Supervisor's Report of Reasonable Suspicion	19
D	Specimen Collection Procedure	20-21
E	Certification of Receipt of Drug and Alcohol Policy	22

I. STATEMENT OF POLICY

A. Purpose and Goals

The Village of River Forest ("Village") and the Federal Motor Carrier Safety Administration (FMCSA) of the U.S Department of Transportation have determined that alcohol abuse and illegal drug use pose specific dangers to the safety and welfare of drivers and the public. In order to achieve the goal of ensuring a drug and alcohol-free transportation system, as well as to comply with requirements of the Omnibus Transportation Employee Testing Act of 1991 and the Federal Motor Carrier Safety Regulations, the Village has an alcohol and controlled substance testing program designed to help prevent accidents and injuries resulting from the misuse of alcohol and controlled substances by drivers of commercial motor vehicles. The potential effects of alcohol and drug abuse are substantial in terms of lives lost, personal injuries, property damage, business losses (lost productivity, absenteeism, increased health care costs, etc.) and environmental damage. The Village's drug and alcohol testing program is designed to create a drug and alcohol-free transportation system and to provide help to those employees who have chemical dependency problems. As an employer who uses drivers to operate commercial motor vehicles on public roads, the Village is required to implement a controlled substances and alcohol misuse policy, including a drug and alcohol testing program, that is compliant with the requirements and procedures of 49 CFR Parts 40 and 382.

B. Employment Terms

Employment with the Village is considered "at-will," meaning that it is for no set duration and can be terminated by the Village or the employee at any time, for any reason, unless prohibited by statute or public policy. Neither the implementation of this policy nor any of the terms of this policy is intended to modify the at-will nature of the employment relationship at the Village or to otherwise create any contract, express or implied, with any employee.

II. SCOPE

A. Employees Subject To Testing

The drug and alcohol testing required under this policy will apply to any individual who operates a commercial motor vehicle (CMV) in interstate or intrastate commerce and who is required to possess a commercial driver's license (CDL) for the operation of the CMV. The requirements of this policy will apply to individuals who work in the following positions:

Crew Leader
Water Operator
Maintenance Worker I
Maintenance Worker II

B. Independent Contractors and Owner-Operators

Because this drug and alcohol testing program is required by the Federal Motor Carrier Safety Regulations, it applies to any individual who operates a motor vehicle on behalf of the Village in a contract, lease or other agreement with the Village. However, mere compliance with the provisions of this policy or the application of this policy to any person shall not operate to convert any independent contractor or other person into an employee of the Village unless such other circumstances indicate the existence of an employer-employee relationship.

III. DEFINITIONS

- A. Adulterated Specimen**—A specimen that contains a substance not expected to be found in human urine, or contains a substance expected to be present but is at a concentration so high that it is not consistent with human urine.
- B. Alcohol**--the intoxicating agent in beverage alcohol, ethyl alcohol, or other low molecular weight alcohols including methyl and isopropyl alcohol.
- C. Alcohol use**—the drinking or swallowing of any beverage, liquid mixture, or preparation (including any medication) containing alcohol.
- D. Alcohol concentration** (or content)--the alcohol in a volume of breath expressed in terms of grams of alcohol per 210 liters of breath as indicated by an evidential breath test.
- E. Canceled Test**—A drug or alcohol test that has a problem or cannot be considered valid under DOT rules. A canceled test is neither a positive nor a negative test.
- F. Commercial Motor Vehicle** (CMV) is defined as a motor vehicle or combination of motor vehicles used to transport passengers or property which:
 - 1. Has a gross combination weight rating of 26,001 or more pounds (11,794 or more kilograms) inclusive of a towed unit with a gross motor vehicle weight rating of more than 10,000 lbs. (4,536 kg.), or has a gross vehicle rating of 26,001 or more pounds (11,794 kg.); or
 - 2. Is designed to transport 16 or more passengers, including the driver; or
 - 3. Is of any size and is used in the transportation of hazardous materials required to be placarded under the Hazardous Materials Transportation Act.

G. Controlled Substances

- 1. Marijuana
- 2. Cocaine
- 3. Opiates
- 4. Amphetamines
- 5. Phencyclidine

- H. Dilute Specimen**—A specimen with creatinine and specific gravity values that are lower than expected for human urine.
- I. Driver**-- any person who operates a commercial motor vehicle, including but not limited to: full-time, regularly employed drivers; casual, intermittent or occasional drivers; leased drivers and independent, owner-operator contractors.
- J. Safety-Sensitive Function**— all time from the time a driver begins to work or is required to be in readiness to work until the time he/she is relieved from work and all responsibility for performing work. "Safety-sensitive functions" include:
1. All time at a Village or shipper plant, terminal, facility, or other property, or on any public property, waiting to be dispatched, unless the driver has been relieved from duty by the Village;
 2. All time inspecting equipment as required by 49 CFR §§392.7, .8 or otherwise inspecting, servicing, or conditioning any commercial motor vehicle at any time;
 3. All time spent at the driving controls of a commercial motor vehicle in operation;
 4. All time, other than driving time, in or upon any commercial motor vehicle except, time spent resting in a sleeper berth conforming to the requirements of 49 CFR
 5. §393.76;
 6. All time loading or unloading a vehicle, supervising, or assisting in the loading or unloading, attending a vehicle being loaded or unloaded, remaining in readiness to operate the vehicle, or in giving or receiving receipts for shipments loaded or unloaded;
 7. All time repairing, obtaining assistance, or remaining in attendance upon a disabled vehicle.
- K. Split Specimen**—In drug testing, a part of the urine specimen that is sent to the laboratory and retained unopened in secure storage until the employee whose test is positive, adulterated or substituted, requests that the specimen be transferred to a second laboratory for re-confirmation.
- L. Substituted specimen**—A specimen with creatinine and specific gravity values that are so diminished that they are inconsistent with human urine.

IV. QUALIFICATIONS FOR EMPLOYMENT

A. Prohibited Conduct

Village policy and the Federal Motor Carrier Safety Regulation (49 CFR Part 382) prohibit the following conduct as it relates to the use of alcohol and drugs with respect to the operation of a commercial motor vehicle:

1. No driver may report for duty or remain on duty requiring the performance of safety-sensitive functions while having an alcohol concentration of 0.04 or greater.

(§382.201).

2. No driver may use alcohol while performing safety-sensitive functions. (§382.205).
3. No driver may perform safety-sensitive functions within four hours after having used alcohol. (§382.207).
4. No driver required to take a post-accident alcohol test under this policy may use alcohol for eight hours following the accident, or until he/she undergoes a post-accident alcohol test, whichever occurs first. (§382.209).
5. No driver may refuse to submit to any alcohol or controlled substance test required under this policy. (§382.211).
6. No driver may report for duty or remain on duty requiring the performance of safety-sensitive functions when the driver uses any controlled substance, except when the use is pursuant to the instructions of a licensed medical practitioner, as defined in § 382.107, who has advised the driver that the substance will not adversely affect the driver's ability to safely operate a commercial motor vehicle. (§382.213).
7. No driver may report for duty, remain on duty or perform a safety-sensitive function, if the driver tests positive for controlled substances. (§382.215).

In the event the Village has actual knowledge that a driver has violated any of the above prohibitions, it will prohibit him/her from performing any safety-sensitive functions.

B. Removal From Service

A driver who has engaged in any prohibited conduct will be immediately removed from service and disqualified from the performance of any safety-sensitive functions, including driving a commercial motor vehicle, unless and until that driver has complied with the return to work requirements as prescribed in 49 CFR Part 40, subpart O and as described in Section IX of this policy. The employee will also be subject to any discipline required by the Village in accordance with Section X of this policy.

C. Prescribed Medications

All drivers are required to notify the Village, in writing, within 24 hours of his/her use of any therapeutic controlled substance use prescribed by a licensed medical practitioner.

D. Drug And Alcohol Background Check

Any driver the Village intends to hire or use to perform a safety-sensitive function will be required to undergo a background check of any violations of Department of Transportation drug and alcohol testing regulations during the previous two years. All drivers will be required to sign an appropriate consent form authorizing previous employers to release this information to the Village. Reference Appendix A. The Village will then obtain information on the driver's alcohol tests with a concentration result of 0.04 or greater, verified positive drug test results and refusals to be tested within the preceding two years from all of the driver's previous employers during that time period.

No driver will be allowed to perform a safety-sensitive function if the Village discovers that he/she has had an alcohol test with a concentration of 0.04 or greater, a verified positive drug test result or has refused to be tested, unless and until the Village confirms that the driver has complied with the return to duty requirements of 49 CFR Part 40, Subpart O.

V. TESTING CIRCUMSTANCES

A. Pre-Employment/Pre-Duty

Prior to the first time a driver performs a safety-sensitive function for the Village (including job applicants and employees transferring into a position requiring the operation of a commercial motor vehicle), he/she will be required to undergo testing for controlled substances and alcohol and will not be allowed to perform any such function unless verified negative drug and alcohol test results are received from the medical review officer.

B. Post-Accident

As soon as practicable following an accident, the Village will require any surviving driver to submit to tests for alcohol and controlled substances if:

1. The driver was performing safety-sensitive functions with respect to the vehicle and the accident involved the loss of human life; or
2. The driver received a citation under State or local law for a moving traffic violation arising from the accident and the accident involved:
 - a. Bodily injury to a person who, as a result of the injury, immediately receives medical treatment away from the scene of the accident; or
 - b. One or more motor vehicles incurring *disabling damage* as a result of the accident, requiring the vehicle to be transported away from the scene by a tow truck or other vehicle.

Drivers are prohibited from using alcohol for eight hours following any accident or until the required post-accident alcohol test is administered, whichever occurs first. Every effort will be made to conduct post-accident drug and alcohol tests within two hours following an accident. Any driver involved in an accident must therefore remain readily available for testing and will be considered to have refused to submit to testing if he/she fails to do so.

This requirement will not, however, require a driver to delay any necessary medical attention for injured people following an accident or to remain at the scene of an accident when his/her absence is necessary to obtain assistance in responding to the accident or to obtain necessary emergency medical care. In order to ensure expeditious testing, the Village will provide all drivers with information, procedures and instructions explaining the post-accident testing requirements.

If an alcohol test is not administered within eight hours following an accident, the Village will make no further effort to administer an alcohol test and will document the reasons why the test was not administered within eight hours. In the event a drug test is not administered within 32 hours following an accident, the Village will cease its attempts to

administer any further testing and prepare and maintain a record stating the reasons why the test was not promptly administered.

The results of any breath or blood test for the use of alcohol or a urine test for the use of controlled substances, conducted by Federal, State, or local officials having independent authority for the test, will be considered to meet the requirements of this section, provided such tests conform to applicable Federal, State or local requirements, and the results of the tests are obtained by the Village.

C. Random

All drivers subject to this policy will be required to submit to random, unannounced drug and alcohol testing.

The Village will conduct random alcohol tests at a minimum annual percentage rate of 25 percent of the average number of driver positions. The minimum annual percentage rate for random controlled substances testing will be 50 percent of the average number of driver positions. If these rates are subsequently increased or decreased by the FMCSA, the Village will provide all drivers with written notice of the change.

The random selection process will be completely objective and anonymous and will utilize a scientifically valid method such as a random number table or a computer-based random number generator matched with drivers' Social Security numbers, payroll identification numbers, or other comparable identifying numbers. The tests will be unannounced and the dates for testing will be reasonably spread throughout the course of the year. All drivers will have an equal chance of being tested at any time, regardless of the number of his/her previous selections.

Any driver notified of his/her selection for random alcohol and/or controlled substances testing will be expected to proceed to the test site immediately. If a driver is performing a safety-sensitive function, other than driving, at the time of his/her notification of a random test requirement, he/she will be required to cease performing the safety-sensitive function and proceed to the testing site as soon as possible. However, a driver will only be required to submit to a random alcohol test if the driver is performing a safety-sensitive function, is about to perform a safety-sensitive function, or has just ceased performing a safety-sensitive function.

D. Reasonable Suspicion

Whenever the Village has reasonable suspicion to believe that a driver has engaged in prohibited conduct, the driver must submit to an alcohol and/or controlled substances test. Any such suspicion must be based upon specific, contemporaneous, articulable observations concerning the appearance, behavior, speech or body odors of the driver, which may include indications of the chronic and withdrawal effects of controlled substances. These observations will only be made by a supervisor or Village official who has received appropriate training and will be documented in writing by that individual within twenty-four (24) hours after his/her observations, or before any test results are released. Reference Appendix C. Any person who makes a determination that reasonable suspicion exists to require a driver to submit to an alcohol test will not be permitted to conduct the alcohol test for that driver.

A reasonable suspicion alcohol test will only be required if the reasonable suspicion observations are made during, just preceding or just after the period of the work day that a driver is required to be in compliance with this policy. A driver will therefore be directed to undergo a reasonable suspicion alcohol test only if the driver is performing a safety-sensitive function, is about to perform a safety-sensitive function, or has just ceased performing a safety-sensitive function. Every effort will be made to conduct any required reasonable suspicion alcohol test within two (2) hours of the reasonable suspicion determination. If the alcohol test is not administered within eight hours following the reasonable suspicion determination, the Village will no longer attempt to administer an alcohol test and will document the reasons for its inability to do so.

Notwithstanding the absence of a reasonable suspicion alcohol test under this section, no driver shall report for duty or remain on duty requiring the performance of safety-sensitive functions while the driver is under the influence of or impaired by alcohol, as shown by the behavioral, speech, and performance indicators of alcohol misuse, nor shall an employer permit the driver to perform or continue to perform safety-sensitive functions, until either an alcohol test is administered and the driver's alcohol concentration measures less than 0.02; or twenty four hours have elapsed following the reasonable suspicion determination. In any reasonable suspicion testing circumstance, a Village representative will transport the individual to an appropriate testing facility and await the completion of the testing procedure. The Village representative will then transport the individual back to the Village's premises, where a spouse, family member or other individual will be contacted to transport the individual home. In the event no such individual is available, the Village will contact a taxi to transport the driver home. If the reasonable suspicion test result is negative, the Village will reimburse the employee for the cost of the taxi. If the employee refuses to comply with any of these procedures and attempts to operate his/her own vehicle, the Village will take appropriate efforts to discourage him from doing so, up to and including contacting local law enforcement officials. Any employee failing to cooperate with any of the above procedures will be subject to discipline, up to and including discharge.

E. Return-To-Duty

Before a driver who has engaged in any conduct prohibited by this policy will be allowed to return to duty to perform a safety-sensitive function, he/she will be required to undergo return-to-duty alcohol and/or controlled substance tests, with results indicating an alcohol concentration of less than 0.02 and a verified negative for controlled substances use, respectively.

F. Follow-Up

Any employee who has engaged in prohibited drug and/or alcohol-related conduct will be subject to unannounced follow-up testing for alcohol and/or controlled substances as directed by the Substance Abuse Professional for up to 60 months after return to safety-sensitive duties.

G. Refusal To Test

Any driver who refuses to submit to any drug or alcohol test required by this policy will be immediately removed from service and prohibited from performing or continuing to perform a safety-sensitive function. Employees will also be subject to any discipline outlined in

Section X of this policy. For purposes of this policy, "refusal to submit" to an alcohol or controlled substances test will include:

1. Failing to provide adequate breath for alcohol testing, without a valid medical explanation after a driver has received notice of a required breath test;
2. Failing to provide an adequate urine sample for controlled substances testing, without a genuine inability to provide a specimen (as determined by a medical evaluation), after a driver has received notice of a required urine test;
3. Failing to cooperate with any part of the testing process, including failing to permit direct observation or monitoring of specimen collection where required by Part 40 procedures.
4. Submitting a substituted or adulterated specimen.
5. Failing to report for required testing; or failing to report within a reasonable time after notification to do so.
6. Failing to remain at the testing site until the testing process is complete.
7. Failing to undergo a medical examination when required as part of the test result verification process, or as directed for evaluation of the inability to provide an adequate urine or breath specimen.

VI. ALCOHOL TESTING PROCEDURES

A. Alcohol Testing Personnel and Equipment

All alcohol testing will be conducted by qualified Breath Alcohol Technicians (BAT) and/or Screening Test Technicians (STT) using Alcohol Screening Devices (ASD) or Evidential Breath Testing (EBT) devices approved by the National Highway Traffic Safety Administration.

B. Alcohol Testing Procedures

All alcohol testing conducted under this policy will be done in accordance with the procedures outlined in 49 CFR Part 40, Subparts L and M. After providing a photo identification to the BAT or STT, the employee and the BAT/STT will complete the Alcohol Testing Form (Appendix G to 49 CFR Part 40). Any employee who refuses to sign the acknowledgment of testing in Step 2 of the form will be considered to have refused to test. The employee will follow the BAT/STT's instructions and provide a breath or saliva sample for the initial test. If the result of the test is <0.02 alcohol concentration, the test is considered negative and the process is complete.

If the initial alcohol test result is 0.02 or greater, a confirmation test, using an EBT capable of printing the test results, will be conducted. After a waiting period of at least 15 minutes, during which the employee is observed and requested not to take anything by mouth, the employee will be asked to provide a breath sample. The purpose of the waiting period is to ensure that no residual mouth alcohol is present for the confirmation test. If the confirmation test result is ≥ 0.02 , the BAT will immediately notify the Village representative,

and the employee will remain at the testing facility until provided transportation home. The employee and the BAT will complete and sign the breath alcohol testing form and a copy of the form, including the test results, will be provided to the employee. If the confirmation test result is <0.02 , the test is negative.

C. Inability to Provide a Sample

In the event an employee is unable to provide, or alleges he/she is unable to provide a breath or saliva sample, the employee will make two attempts to complete the testing process. If the employee cannot provide a saliva sample for the screening test, the employee will submit to a breath alcohol test. If the employee cannot provide an adequate breath sample after two attempts, the BAT/STT will discontinue the testing process, notify the Village representative, and the employee shall, as soon as practical, be evaluated by a physician, designated by the Village. The physician will determine if there is a medical condition or diagnosis that prevents the employee from providing an adequate breath sample. If the physician is unable to document a medical condition or diagnosis responsible for the employee's failure to provide an adequate sample, it is considered a refusal to test.

VII. CONTROLLED SUBSTANCE TESTING

A. Specimen Collection Procedures

Controlled Substances testing will be conducted using a urine specimen collected by qualified collection personnel at a collection site located on-site at the Village or at an off-site laboratory service center or medical clinic. For all FMCSA required testing, a Federal custody and control form (CCF) will be used to document the collection process. The driver will be required to present photo identification to the collector at the start of the collection process. The collector will instruct the employee to empty the contents of his/her pockets, remove all outer clothing (jackets, hats, etc.) and leave all hand carried items outside the toilet enclosure. After washing his/her hands, the driver will be provided a wrapped collection container which is unwrapped in his/her presence. The wrapped/sealed specimen bottles will remain with the collector while the driver provides his/her specimen in the privacy of a toilet enclosure with a closed door. In circumstances where only a multi-stall restroom is available, the collector will accompany the driver into the restroom. The collector will remain outside the toilet stall/enclosure; the driver will provide the specimen while in the toilet stall with the stall door closed.

In certain circumstances the driver will be required to provide his/her urine specimen while being directly observed. Observation of urination will only be done by an individual who is the same sex as the driver. The following circumstances will require a direct observation collection:

1. The driver presents a specimen which is outside the expected temperature range (90-100 °F)
2. The driver presents a specimen which the collector believes is adulterated or substituted, or has specimen adulterant or substitution materials in his/her pockets.
3. A previous specimen provided by the driver was invalid for testing and there was no medical explanation for the specimen's invalidity

4. A previous specimen provided by the driver was verified as positive, adulterated, or substituted and the split specimen was unavailable for reconfirmation.
5. The collection is for a return to duty or follow-up test.

Upon completion of urination, the driver will present the specimen to the collector. The collector will check the temperature and physical appearance of the specimen. In the driver's presence the collector will unwrap/remove the seal from the two specimen bottles, and divide the urine specimen into the two bottles, ensuring that there is at least 30 mL in the A Bottle, and at least 15 mL in the B Bottle. The collector will apply the seal/label to each bottle, date the label and ask the driver to initial each bottle label. The driver will be permitted to wash his/her hands. The specimen shall remain in the sight of both the collector and the driver from time of presentation of the specimen to the sealing/labeling of the bottles.

If the employee is unable to urinate, or provides an insufficient quantity of urine (<45mL), the employee will be provided fluids to drink (up to 40 oz.) and up to three hours to provide an adequate specimen. If the employee is unable to provide an adequate specimen after three hours, the collection process will cease. The collector will inform the Village, and the Village will direct the employee to be evaluated by a Village- designated physician as soon as practical. If the MRO determines, after review of the physician's findings of the examination of the employee, that there is no medical explanation for the employee's failure to provide an adequate specimen, the employee will be considered to have refused to test.

The collector and driver will complete the CCF. The specimen bottles and a copy of the CCF will be placed in a plastic bag and sealed. The driver will be provided a copy of the CCF. Collection site personnel shall arrange shipment of the specimens to the drug testing laboratory. Prior to shipment, the specimens shall be maintained in a secure receptacle or area of the collection facility.

If the driver refuses to cooperate during the collection process the collection site person will inform the Village Designated Employer Representative (DER) and document the employee's conduct on the Drug Testing Custody and Control Form. Employees are expected to exercise good faith and cooperate during the collection process and failure to do so will subject the employee to discipline, up to and including discharge, independent and regardless of the results of any subsequent drug test.

B. Laboratory Analysis

All urine specimens tested for drugs of abuse under this policy will be analyzed at a laboratory certified by the Department of Health and Human Services (DHHS), Substance Abuse and Mental Health Services Administration (SAMHSA). The laboratory selected by the Village for testing conducted under this policy is:

Quest Diagnostics
506 E. State Parkway
Schaumburg, IL 60173

All specimens will be tested for the drug or drug classes listed in Section II using an immunoassay screen approved by the Food and Drug Administration (FDA). The immunoassay screen will use cut-off levels established by the DHHS and DOT to eliminate

negative specimens from further consideration. Any presumptive positive test will be subject to confirmation analysis.

Any urine specimen identified as positive on the initial screen will be confirmed by gas chromatography/mass spectrometry (GC/MS) methodology. GC/MS analysis will use cut-off levels established by the DHHS and DOT for confirmation. Any specimen that does not contain drug or drug metabolites above the GC/MS confirmation cut-off levels will be reported by the laboratory as negative.

When appropriate, the laboratory may conduct analyses to determine if the specimen has been adulterated. Adulteration tests include but are not limited to specific gravity, creatinine, and pH. In addition, the laboratory may conduct additional analyses to identify or detect a specific adulterant added to the urine specimen. If the laboratory identifies an adulterant added to the specimen, the laboratory will report the specimen as adulterated. If the laboratory determines that the specimen is inconsistent with human urine, the laboratory will report the specimen as substituted. If the laboratory is unable to obtain a valid screening or confirmation analysis, the laboratory will report the specimen as Invalid. If the laboratory determines that the specimen's specific gravity and creatinine are lower than the normal range, the laboratory will report the specimen as dilute.

The laboratory will report all test results to the Medical Review Officer (MRO) by confidential, secure electronic (not telephone) or hard copy transmission.

Negative specimens will be destroyed and discarded by the laboratory after results are reported to the MRO. Non-negative specimens (Positive, Adulterated, Substituted, Invalid) specimens will be retained in long-term frozen storage (-20 degrees C or less) for a minimum of one (1) year.

C. Medical Review Officer

All test results will be reported by the laboratory to a medical review officer (MRO). The MRO will be a licensed physician with knowledge of substance abuse disorders who is trained and certified in accordance with 49 CFR Part 40, subpart G. The MRO will review and consider possible alternative medical explanations for non-negative test results and will review the custody and control form to ensure that it is complete and accurate. The Village will designate an MRO for its controlled substance testing program. The designated MRO is: Dr. Lisa Woody

Loyola Center for Health – Occupational Health Services
1211 W. Roosevelt Road
Maywood, IL 60153
(708) 531-7900

Prior to making a final test result for a positive, adulterated, or substituted specimen, the MRO will give the individual an opportunity to discuss the test result. The MRO will contact the individual directly, on a confidential basis, to determine whether the individual wishes to discuss the test result. If, after making and documenting three attempts to contact the individual directly, the MRO is unable to reach the individual, the MRO will contact a designated Village representative who will direct the individual to contact the MRO as soon as possible. If, after making all reasonable efforts, the Village is unable to contact the

employee, the Village will place the employee on temporary medically unqualified status or on a medical leave of absence.

The MRO may verify a test without having communicated directly with an individual about the results in three circumstances:

1. If the individual expressly declines the opportunity to discuss the test;
2. If the designated Village representative has successfully made and documented a contact with the individual and instructed him/her to contact the MRO, and more than 72 hours have passed since the individual was successfully contacted; or
3. If neither the MRO nor employer has successfully contacted the employee after 10 days of reasonable effort.

In the test result verification process for an opiate positive, adulterated or substituted result, the MRO may require that the employee submit to a medical examination by a Village-designated physician. If the employee refuses to undergo the medical examination, the MRO will verify the test as positive or a refusal to test.

If the MRO determines that there is a legitimate medical explanation for the confirmed positive test result other than the unauthorized use of a prohibited drug, the MRO will report the test as negative. If the MRO determines that there is a legitimate physiologic explanation for the adulterated or substituted specimen finding, the MRO will report the result as a cancelled test.

If the MRO determines, that there is no medical explanation for a positive test result, the MRO will report the test as positive, and provide the name of drug(s) detected. If the MRO determines that there is no medical or physiologic explanation for the adulterated or substituted specimen, the MRO will report the result as refusal to test, and provide the adulteration or substitution criteria identified.

If the MRO determines that a specimen reported as invalid is due to medication interference or other legitimate medical circumstances, the MRO will cancel the test. If the MRO determines that there is no medical explanation for the specimen's invalidity, the MRO will cancel the test and inform the Village that another specimen must immediately be collected under direct observation.

If the MRO reports a negative dilute specimen the [Village] may require the individual to undergo another drug test. If the second test is also reported as negative dilute, that result will be the test of record.

The MRO will not disclose to any third party medical information provided by the individual to the MRO as part of the testing verification process, except as provided below:

1. The MRO will disclose such information to the Village, Federal agency or a physician responsible for determining the medical qualification of the employee under an applicable DOT regulation, if in the MRO's reasonable judgment, the information could result in the employee being determined to be medically unqualified under a DOT rule; or

2. The MRO will disclose such information to the Village, if in the MRO's reasonable medical judgment, the information indicates that continued performance by the employee of his or her safety-sensitive function could pose a significant safety risk. Before obtaining medical information from the employee as part of the verification process, the MRO will advise the employee that the information will be disclosed to third parties as provided above and of the identity of any parties to whom the information may be disclosed.

The MRO will notify each individual who has a verified positive, adulterated, or substituted result that he/she has 72 hours in which to request a test of the split specimen. If the employee requests an analysis of the split specimen within 72 hours of such notice, the MRO will direct, in writing, the laboratory to provide the split specimen to another DHHS-certified laboratory for analysis. The split specimen testing will be at the employee's expense.

If an employee has not contacted the MRO within 72 hours, the employee may present the MRO with information documenting that serious illness, injury, inability to contact the MRO, lack of actual notice of the verified positive test, or other circumstances unavoidably prevented the employee from timely contacting the MRO. If the MRO concludes that there is a legitimate explanation of the employee's failure to contact him/her within 72 hours, the MRO will direct that analysis of the split specimen be performed.

If the analysis of the split specimen fails to reconfirm the presence of the drug(s) or drug metabolite(s) found in the primary specimen, or fails to reconfirm the adulteration or substitution finding, the MRO will cancel the test and report the cancellation and the reasons for it to the DOT, the employer and the employee. If the split specimen is unavailable or unsuitable for reconfirmation, the MRO will cancel the test and inform the Village that another specimen must be immediately recollected under direct observation.

VIII. CONFIDENTIALITY AND RECORDKEEPING

A. Confidentiality

The Village will maintain all records generated under this policy in a secure manner so that disclosure to unauthorized persons does not occur. Thus, the results of any tests administered under this policy and/or any other information generated pursuant to this policy will not be disclosed or released to anyone without the express written consent of the employee, except where otherwise required or authorized by federal regulation or law. In addition, the Village's contract with its designated service agents requires them to maintain all employee test records in confidence.

However, the Village may disclose information required to be maintained under this policy to the employee, the employer or the decision-maker in a lawsuit, grievance, or other proceeding initiated by or on behalf of the individual, and arising from the results of an alcohol and/or drug test administered under this policy, or from the employer's determination that the employee engaged in conduct prohibited by this policy (including, but not limited to, a worker's compensation, unemployment compensation, or other proceeding relating to a benefit sought by the employee.) The Village may be required to release information to a DOT agency or other Federal agency as required by applicable law or Federal regulation.

B. Access to Facilities and Records

Upon written request by any covered employee, the Village will promptly provide copies of any records pertaining to the employee's use of alcohol or drugs, including any records pertaining to his or her alcohol or drug tests. Access to a covered employee's records will not be contingent upon payment for records other than those specifically requested.

The Village will also permit access to all facilities utilized and alcohol or drug testing documents generated in complying with the requirements of 49 CFR Part 382 to the Secretary of Transportation, any DOT agency with regulatory authority over the employer or any of its covered employees, or to a State oversight agency. When requested by the National Transportation Safety Board (NTSB) as part of an accident investigation, the Village will disclose information related to the employer's administration of a post-accident alcohol and/or drug test administered following the accident under investigation.

Records will also be made available to an identified person or a subsequent employer upon receipt of a written request from an employee, but only as expressly authorized and directed by the terms of the employee's written consent. The subsequent release of such information by the person receiving it will be permitted only in accordance with the terms of the employee's consent.

IX. EMPLOYEE ASSISTANCE PROGRAM/SUBSTANCE ABUSE PROFESSIONAL

A. Employee Education

The Village will provide employees subject to this policy with education materials explaining the requirements of the Federal Motor Carrier Safety Administration drug and alcohol regulations and the Village policies and procedures for meeting them. In addition, employees will be provided with information concerning the effects of drug use and alcohol misuse on an individual's health, work, and personal life; signs and symptoms of an alcohol or drug problem (the employee's or a co-worker's); and available methods of intervening when an alcohol or drug problem (the employee's or a co-worker's) is suspected, including confrontation, referral to an employee assistance program and/or referral to management. This information will include the following:

1. Display and distribution of informational material
2. Display and distribution of a community service hotline telephone number or employee assistance program.

Copies of the above materials and this policy will be distributed to each employee hired or transferred into a position requiring the performance of a safety-sensitive function covered by this policy. Each employee who receives a copy of these materials will be required to sign a statement certifying that he or she has received a copy of the same. The Village will retain the original of the signed certificate and will provide a copy to the employee, if requested. The Village will also provide written notice to representatives of employee organizations as to the availability of this information, if applicable.

B. Supervisory Training

Any individual designated to determine whether reasonable suspicion exists to require a covered employee to undergo a drug or alcohol test under this policy will be required to receive at least 60 minutes of training on alcohol misuse and 60 minutes of training on drug use. This training will cover the physical, behavioral, speech, and performance indicators of probable alcohol misuse and prohibited drug use.

C. Substance Abuse Professional (SAP) Referral, Evaluation and Treatment

1. Available Resources

Any employee who engages in conduct prohibited by this policy will be provided with information about the resources available for evaluating and resolving problems associated with the misuse of alcohol or prohibited drug use, including the names, addresses, and telephone numbers of substance abuse professionals and counseling and treatment programs.

2. Substance Abuse Evaluation

Although an employee's employment with the Village may be terminated for a violation of this policy, employees will be advised to undergo an evaluation by an appropriate substance abuse professional, who will determine what assistance the employee needs in resolving problems associated with alcohol misuse and/or prohibited drug use. This requirement will apply regardless of whether such conduct is discovered as a result of a drug or alcohol test, independent employer knowledge or a voluntary admission by the employee.

3. Substance Abuse Professional (SAP)

For purposes of this policy, a substance abuse professional (SAP) is defined as a licensed physician (M.D. or D.O.), or a licensed or certified psychologist, social worker, employee assistance professional, or addiction counselor (certified by NAADAC or ICRC) who has knowledge of and clinical experience in the diagnosis and treatment of drug and alcohol-related disorders. The SAP's role is to evaluate the employee's need for assistance in resolving problems related to alcohol or drug abuse, determine if the employee has complied with the recommended treatment or rehabilitation, and to determine a program of follow-up testing as appropriate.

X. DISCIPLINE

In addition to the removal from safety-sensitive functions required by Federal Motor Carrier Safety Administration Regulations, the Village will take the following disciplinary action against any individual who violates this policy.

A. Applicants

An individual who tests positive on a pre-employment drug test, or for alcohol with a concentration of ≥ 0.02 , will not be hired for a covered function position. Any individual who adulterates or substitutes a specimen provided for a pre-employment drug test will not be hired for a covered function position. An applicant who has his/her conditional offer of employment withdrawn shall be eligible to reapply for employment provided, however,

that the applicant provides written documentation from a SAP of successful completion or satisfactory participation in a supervised alcohol and/or controlled substance rehabilitation program and provides satisfactory proof of non-use of alcohol or controlled substances subsequent to the positive test.

B. Employees

1. Any employee who tests positive for a controlled substance or for alcohol with a concentration level of 0.04 or greater, or found to be in possession of alcohol or controlled substances, will be subject to discipline as follows:

First Offense: The employee will be disqualified from performing or continuing to perform any safety-sensitive functions, including driving a commercial motor vehicle, and shall be suspended without pay until all of the following requirements have been met, but in no event shall the suspension be less than 40 working hours.

- a. The employee is evaluated by a SAP provided through the Village's Employee Assistance Program; and
- b. The employee has complied with any recommended treatment or rehabilitation; and
- c. The employee undergoes a return-to-duty evaluation by the SAP; and
- d. The employee passes a return-to-duty drug and/or alcohol test.

In addition, and as a condition for return-to-duty, the employee must submit to a follow-up testing program which consists of at least 6 unannounced tests in the first 12 months after return-to-duty. Follow-up testing may be extended for up to 60 months following return to duty.

Second Offense: The employee shall be immediately terminated.

2. Any driver requested to submit to an alcohol test required under this policy and found to have an alcohol concentration of 0.02 or greater, but less than 0.04, will be subject to discipline as follows:

First Offense: The employee will be disqualified from performing or continuing to perform any safety-sensitive functions, including driving a commercial motor vehicle, and shall be suspended without pay for a period of 40 working hours.

Second Offense: The employee shall be immediately terminated.

3. Refusal to Submit: Any employee who engages in any conduct that constitutes a refusal to submit to a controlled substance or alcohol test required under this policy shall be immediately terminated.
4. Return-To-Duty or Follow-up Tests: Any employee who tests positive for a controlled substance or for alcohol with a concentration level of 0.04 or greater shall be immediately terminated.
5. Any employee who violates the requirements of this policy will also be subject to the penalty provisions of 49 U.S.C. 521(b).

XI. RECORDKEEPING AND REPORTING

A. Retention of Records

The Village will maintain records relating to this policy as outlined in 49 CFR Parts 40 and 382. These records will be maintained in a secure location with controlled access for the specified periods of time, measured from the date of the document's or data's creation.

B. Management Information System Reporting

When required by the FMCSA, the Village will prepare and submit an annual statistical report, in the format prescribed by the FMCSA, detailing the Village's controlled substances and alcohol testing program activity.

**APPENDIX A
VILLAGE OF RIVER FOREST**

AUTHORIZATION FOR THE RELEASE OF DRUG AND ALCOHOL TESTING INFORMATION

Prior Employer: _____

Address: _____

Telephone: () _____

Driver: _____

Date of Birth: ____/____/____

Soc. Sec. No.: _____

Dates of Employment: _____

In accordance with 49 CFR Part 40, §40.25 you are hereby authorized and requested to release to the Village of River Forest at 400 Park Avenue, River Forest, Illinois, 60305, information on any alcohol tests with concentration results of 0.04 or greater, verified positive controlled substance test results, refusals to be tested, and/or any other violations of DOT drug and alcohol testing regulations within two years preceding the date of this request. I further authorize and request you to release any information in your possession concerning my evaluation by a substance abuse professional, the identity of that substance abuse professional, my participation in any treatment or rehabilitation recommended by the substance abuse professional and the results of any return-to-duty or follow-up drug and/or alcohol tests within the two years preceding this request.

A photocopy of this release shall be valid as the original. This authorization shall be valid for one year from the date of signing hereof.

Date: _____ Driver Signature: _____

To Be Completed By Prior Employer

DOT DRUG AND ALCOHOL TESTING VIOLATIONS

Driver has no violations of a DOT drug and alcohol testing regulation: _____

Controlled Substance: _____ positive.

Date: _____

Alcohol: _____ alcohol concentration >0.04.

Date: _____

Refusal to be tested: _____ (adulterated, substituted, etc.)

Date: _____

SUBSTANCE ABUSE PROFESSIONAL INFORMATION:

No Substance Abuse Professional information available _____

Name of Substance Abuse Professional _____

Address: _____

Date of Initial evaluation: _____

Recommendation: _____

Return-to-duty evaluation: _____yes

_____no

Date: _____

SAP determination: ☐ compliance ☐ non-compliance

Return-to-duty test results: ☐ negative ☐ positive

Follow-up testing program:

APPENDIX B
VILLAGE OF RIVER FOREST
POST-ACCIDENT TESTING INSTRUCTIONS

Any driver involved in an accident while operating a commercial motor vehicle on a public road will be required to submit to tests for alcohol and controlled substances as soon as practicable following the incident, if:

1. The driver was performing safety-sensitive functions with respect to the vehicle and the accident involved the loss of human life; or
2. The driver received a citation for a moving traffic violation arising from the accident and the accident involves:
3.
 - a. Bodily injury to a person who, as a result of the injury, immediately receives medical treatment away from the scene of the accident; or
 - b. One or more motor vehicles incur *disabling damage*¹ as a result of the accident, requiring the vehicle to be transported away from the scene by a tow truck or other vehicle.

Unless otherwise required by the Village, post-accident drug and alcohol tests will not be required for occurrences involving only boarding or alighting from a stationary motor vehicle or the loading or unloading of cargo. In order to ensure that the above requirements are met, in the event of any accident, all drivers are required to take the following actions:

1. Immediately notify emergency dispatch (WSCDC at either 9-1-1 or (708) 366-7125)
2. The driver or emergency dispatch (WSCDC) shall immediately notify the Director of Public Works.

These procedures do not require a driver to delay any necessary medical attention for injured people following an accident or to remain at the scene of an accident when his/her absence is necessary to obtain assistance in responding to the accident or to obtain necessary emergency medical care.

DRIVERS ARE STRICTLY PROHIBITED FROM USING ALCOHOL FOR EIGHT HOURS FOLLOWING AN ACCIDENT, OR UNTIL THE POST-ACCIDENT TESTING REQUIREMENTS ARE CARRIED OUT, WHICHEVER OCCURS FIRST.

FAILURE OR REFUSAL TO FOLLOW THESE INSTRUCTIONS, INCLUDING THE USE OF ALCOHOL PRIOR TO THE REQUIRED POST-ACCIDENT ALCOHOL TEST, WILL BE CONSIDERED A REFUSAL TO SUBMIT TO A TEST AND RESULT IN DISCIPLINE UP TO AND INCLUDING DISCHARGE.

¹ "Disabling damage" means damage which precludes departure of a motor vehicle from the scene of the accident in its usual manner in daylight after simple repairs, including damage to motor vehicles that could have been driven, but would have been further damaged if so driven. "Disabling damage" does not include:

- a. Damage which can be remedied temporarily at the scene of the accident without special tools or parts
- b. Tire disablement without other damage even if no spare tire is available.
- c. Headlight or taillight damage.
- d. Damage to turn signals, horn, or windshield wipers, which make them inoperative.

APPENDIX C
VILLAGE OF RIVER FOREST
SUPERVISOR'S REPORT OF REASONABLE SUSPICION

Employee: _____
Location: _____

Date: _____
Time: _____

OBSERVATIONS

Breath (Odor of Alcoholic Beverage):	<input type="checkbox"/> Strong	<input type="checkbox"/> Faint	<input type="checkbox"/> Moderate	<input type="checkbox"/> None
Eyes	<input type="checkbox"/> Bloodshot <input type="checkbox"/> Heavy Eyelids	<input type="checkbox"/> Glassy <input type="checkbox"/> Fixed Pupils	<input type="checkbox"/> Normal <input type="checkbox"/> Dilated Pupils	<input type="checkbox"/> Watery <input type="checkbox"/> Normal <input type="checkbox"/> Clear
Speech	<input type="checkbox"/> Confused <input type="checkbox"/> Fair <input type="checkbox"/> Cotton Mouthed	<input type="checkbox"/> Stuttered <input type="checkbox"/> Slurred <input type="checkbox"/> Other	<input type="checkbox"/> Thick-Tongued <input type="checkbox"/> Mush Mouthed	<input type="checkbox"/> Accent <input type="checkbox"/> Good <input type="checkbox"/> Mumbled <input type="checkbox"/> Not Understandable
Attitude	<input type="checkbox"/> Excited <input type="checkbox"/> Insulting <input type="checkbox"/> Profane	<input type="checkbox"/> Combative <input type="checkbox"/> Care-Free <input type="checkbox"/> Polite	<input type="checkbox"/> Hilarious <input type="checkbox"/> Cocky <input type="checkbox"/> Other	<input type="checkbox"/> Indifferent <input type="checkbox"/> Sleepy <input type="checkbox"/> Talkative <input type="checkbox"/> Cooperative
Unusual Action	<input type="checkbox"/> Hiccoughing <input type="checkbox"/> Laughing	<input type="checkbox"/> Belching <input type="checkbox"/> Other	<input type="checkbox"/> Vomiting	<input type="checkbox"/> Fighting <input type="checkbox"/> Crying
Balance	<input type="checkbox"/> Needs Support	<input type="checkbox"/> Falling	<input type="checkbox"/> Wobbling	<input type="checkbox"/> Swaying <input type="checkbox"/> Other
Walking	<input type="checkbox"/> Falling	<input type="checkbox"/> Staggering	<input type="checkbox"/> Stumbling	<input type="checkbox"/> Swaying <input type="checkbox"/> Other
Turning	<input type="checkbox"/> Falling <input type="checkbox"/> Other	<input type="checkbox"/> Staggering	<input type="checkbox"/> Stumbling	<input type="checkbox"/> Swaying <input type="checkbox"/> Hesitant

Indicate any other unusual actions, statements or observations: _____

Signs of complaints of illness or injury: _____

Safety-sensitive function: ☐ Yes ☐ No Describe: _____

SUPERVISOR'S OPINION

Apparent effects of alcohol/drug use: ☐ None ☐ Slight ☐ Obvious ☐ Extreme

Additional Comments: _____

Supervisor: _____
Signature: _____
Date: _____
Time: _____

Witnesses: _____
(optional) _____

APPENDIX D
VILLAGE OF RIVER FOREST
URINE SPECIMEN COLLECTION PROCEDURES

1. The collector will ask the donor for photo identification.
2. After verification of the donor's identification, the collector will complete Step 1 of the Custody and Control Form (CCF).
3. The collector will ask the donor to remove any unnecessary outer clothing (coat, jacket, hat, etc.) and to leave hand carried items (i.e. briefcase, pocketbook, bags, etc.) outside the toilet enclosure. The collector will secure these items and provide a receipt if requested by the donor. The donor will be required to empty his/her pockets and display the contents of the pockets. Any items which can be used to adulterate or substitute the specimen must be left outside the toilet enclosure.
4. The collector will instruct the donor to wash and dry his/her hands.
5. The collector will provide the donor a wrapped/sealed collection container. Either the collector or the donor may open the container in the donor's presence.
6. Only the collection container should be taken into the toilet enclosure. The wrapped/sealed specimen bottle(s) should remain outside the enclosure and be opened in the donor's presence when the donor presents the filled collection container to the collector.
7. The collector will accompany the donor to the toilet enclosure where the donor will provide the urine specimen. The donor will enter the toilet enclosure and shut the door; the collector remains outside the closed door. If a multi-stall restroom is used, the collector will enter the restroom with the donor and remain outside the closed toilet stall door while the donor provides the urine specimen.
8. The donor will hand the filled collection container to the collector. Both the donor and the collector should maintain visual contact of the specimen until the labels/seals are placed over the bottle cap(s).
9. The collector checks the specimen, reading the specimen temperature indicator within 4 minutes of receiving the specimen from the donor. The collector marks the appropriate box in Step 2 of the CCF.
10. The collector checks the specimen volume, ensuring that there is at least 45 ml of urine. NOTE: If the employee is unable to void or voids an insufficient amount of urine, the employee will be provided up to 40 mL of fluids and up to three hours to provide the specimen. Any partial specimen will be discarded.
11. The collector checks the specimen for unusual color, odor, or other physical qualities that may indicate an attempt to adulterate the specimen.
12. The collector will pour at least 30 ml of specimen into a specimen bottle (designated Bottle A). The remainder of the specimen (at least 15 ml) will be poured into a second bottle

(designated Bottle B).

13. The collector immediately places the lid/cap(s) on the specimen bottle(s), and then applies tamper-evident label/seals (CCF, Step 3).
14. The collector will write the date on the label/seal(s). The donor will be asked to initial the label/seal(s) once they are affixed to the bottle(s).
15. After sealing the specimen bottle(s), the donor will be permitted to wash and dry his/her hands, if he/she so desires.
16. The donor will be instructed to read and complete the donor certification section of the CCF (Step 5), including signing the certification statement.
17. The collector will record any remarks concerning the collection process in the "remarks" section of the CCF.
18. The collector will complete the collector certification section of the CCF (Step 4), including signing the certification statement and recording the date and time of the collection, and the "specimen released to" block.
19. The collector will place the specimen bottles and copy 1 of the CCF in the plastic bag and seal it.
20. The collector will give the donor his/her copy of the CCF (copy 5). The donor may leave the collection site at the completion of this step of the collection process.
21. The plastic bag containing the specimen bottles and CCF copy will be shipped in a padded mailer or shipping container if being transported by an express carrier or mail. The specimens will be maintained in a secure area until picked up by the courier or transport service.
22. The collector will distribute the remaining copies of the CCF as appropriate.

APPENDIX E
VILLAGE OF RIVER FOREST
CERTIFICATION OF RECEIPT OF POLICY and DRUG AND
ALCOHOL AWARENESS INFORMATION

I, _____, hereby certify that I have been provided with copies of the Village's Drug and Alcohol Abuse Policy, including the requirements for compliance with 49 CFR Part 382. I have also received drug and alcohol abuse awareness information, including resources available for evaluation and treatment of substance abuse problems.

Date: _____ Employee: _____

APPENDIX B

WAGES

FY 22-23

	Start	1	2	3	4	5	6
MW 1	\$26.43	\$27.36	\$28.31	\$29.30	\$30.33	\$31.39	\$32.49
MW 2	\$27.33	\$28.29	\$29.28	\$30.30	\$31.36	\$32.46	\$33.60
WO	\$29.06	\$30.08	\$31.13	\$32.22	\$33.35	\$34.51	\$35.72

FY 23-24

	Start	1	2	3	4	5	6
MW 1	\$26.43	\$27.36	\$28.31	\$29.30	\$30.33	\$31.39	\$32.49
MW 2	\$27.33	\$28.29	\$29.28	\$30.30	\$31.36	\$32.46	\$33.60
WO	\$29.06	\$30.08	\$31.13	\$32.22	\$33.35	\$34.51	\$35.72

FY 24-25 *

	Start	1	2	3	4	5	6
MW 1	\$26.83	\$27.77	\$28.74	\$29.74	\$30.78	\$31.86	\$32.98
MW 2	\$27.74	\$28.71	\$29.72	\$30.76	\$31.83	\$32.95	\$34.10
WO	\$29.50	\$30.53	\$31.60	\$32.70	\$33.85	\$35.03	\$36.26

MAINTENANCE WORKER CREW LEADER: \$3.50 PER HOUR OVER HIGHEST PAID MEMBER OF CREW
WATER CREW LEADER: \$2.80 OVER HIGHEST PAID MEMBER OF CREW

*Wage Increases will be awarded in accordance with Sections 15.1 and 23.1 of this contract

**SIDE LETTER OF AGREEMENT
BETWEEN
THE VILLAGE OF RIVER FOREST
AND
INTERNATIONAL UNION OF OPERATING ENGINEERS, LOCAL 150**

The Village of River Forest ("Village") and International Union of Operating Engineers, Local 150 ("Union") hereby agrees as follows:

1. Employees holding the position of Maintenance Worker I or II will be offered the training necessary to be certified as a drinking water supply operator based on the operational needs of the department. The training will be offered once an employee has passed the required ILEPA exam to become a certified drinking water supply operator in the order of seniority (defined as years of service with the Village) with approval by the Director of Public Works or his designee. The Village will reimburse the employee for the cost of the examination fee after the employee provides proof that the exam was passed. Only one (1) employee will be eligible for training to obtain a Class "C" Water Operator's license at a time. If identical seniority exists, the bargaining unit shall identify that employee, in writing, to the Superintendent. The employee will be offered proper access to complete the training within the ILEPA required timeline after passage of the exam. An employee who cannot or chooses not to continue the training must notify the Superintendent, in writing, before another employee may commence the training process. Employees in the bargaining unit that hold a valid Class "C" Water Operator's License will receive certification incentive identified in Section 16.2 of the contract; however, at no time will more than four (4) employees receive the certification incentive. The Village will reimburse employees that have been approved for training for all pre-approved relevant courses required to obtain and maintain a Class "C" Water Operator License as funds allow. Reimbursement will be provided after proof is provided that the employee successfully completed the course.

AGREED:

For the Village of River Forest:

Dated: _____

For the International Union of Operating Engineers, Local 150:

Dated: _____



MEMORANDUM

DATE: December 18, 2023

TO: Matt Walsh, Village Administrator

FROM: Bill Koclanis, Civil Engineering Technician

SUBJECT: Award of Contract – 2024 REBUILD Illinois Street Improvement Project (SIP)

Issue: Staff is seeking the award of a contract for the 2024 REBUILD Illinois Street Improvement Project (SIP).

Analysis: The Village has received a grant from the State of Illinois in the amount of \$736,279.00. The FY25 budget allocates \$736,279.00 for the 2025 REBUILD Illinois SIP. Any amount over the \$736,279 will be covered by the Infrastructure Improvement Bond Fund. This figure will be reflected in the FY25 budget and Capital Improvement Plan.

This year's REBUILD Illinois project currently consists of resurfacing the following streets:

1. Augusta Street (Keystone to Harlem)
2. William Street (Chicago to Augusta)
3. Thatcher Avenue (Hawthorn to Madison)
4. Hawthorn Avenue (Forest to Franklin)

On Thursday, December 14, 2023, eleven (11) bids were received and opened. Attached for reference is a copy of the Bid Tabulation. The low bidder is Schroeder Asphalt Services, Inc. with a total project cost of \$832,475.00. Schroeder Asphalt Services has previously completed the Street Improvement Project, most recently in 2023 and performed well.

Recommendation: Staff recommends approval of this contract with the following motion: Motion to award a contract to Schroeder Asphalt Services in the amount of \$832,475.00 for the 2024 REBUILD Illinois Street Improvement Project and authorize the Village Administrator to execute the contract agreement.

Attachments: Bid Tabulation

