

**DIVERSITY, EQUITY, AND INCLUSION ADVISORY GROUP MEETING MINUTES
DECEMBER 7, 2021**

The River Forest Diversity, Equity, and Inclusion Advisory Group (DEIAG) meeting was held on Monday, December 7, 2021, from 7:00–9:00 P.M. in Room 107 in Parmer Hall at Dominican University, 7900 W. Division Street, River Forest, Illinois.

I. CALL TO ORDER

The meeting was called to order at 7:05 P.M. Upon roll call, the following persons were:

Present: Austin, Bachner, Baird, Bonner, Brandhorst, Credi, Desorbo-Quinn, Duba-Clancy, Foster, Grant, Johnson, Johnson, Johnston, Keskitalo, McAdams, Navarro, Nicholas, Oates, Oliver, Peavy, Riley, Scheiner, Schumacher, Szerszenowicz-Olweny, Weissenberger, Yoon (arrived 7:35 P.M.)

Absent: Addy, Arauz, Burkett, Economos, Graham, Hartshorn, Herrman, Humbert, Iverson, Kang, Khaledan, Kirk, Kreisman, Macaulay, O'Rourke, Papirnik, Petrov, Rogers, Shea, Simon

II. NOVEMBER 16, 2021 MEETING MINUTES

A MOTION was made by Navarro and SECONDED by Duba-Clancy to approve the November 16, 2021 minutes of the DEI Advisory Group as amended. On voice vote, motion passed.

Chairperson Bachner read a land acknowledgment statement.

III. PUBLIC COMMENT

Members Credi, Foster, and Johnston stated the Pledge of Allegiance.

IV. SMALL GROUP DISCUSSION

None.

V. UNFINISHED BUSINESS

DEI Education: Nothing discussed.

Continued Discussion and Direction Regarding Execution of DEI Goals and Responsibilities: Chairpersons Bachner and Johnson led the group in a discussion regarding the creation of subcommittees that will be formed to identify different areas of focus.

Member Weissenberger made a MOTION that was SECONDED by Member Foster, that the DEI Advisory Group focus on engaging a third-party consultant and creating an RFP so that it is the next step.

The DEI Advisory Group discussed that the subcommittees and activities of the DEI Advisory Group would include education regarding the RFP and procurement process and a subcommittee that works towards drafting the RFP for the consultant. At the conclusion of the discussion, Members Weissenberger and Foster agreed to withdraw the motion with the understanding that among the various activities of the Advisory Group is that there is progress toward drafting an RFP and engaging a consultant.

The DEI Advisory Group continued to discuss the areas of focus of subcommittees to be formed and identified seven potential areas of focus:

1. RFP/Consultant: Create a timeline, review other Requests for Proposals, and draft an RFP to select a consultant that will perform the work identified by the DEI Advisory Group in accordance with its goals and responsibilities.
2. Employment/HR: Examine these matters as it relates to the Village as a municipal employer.
3. Purchasing/Suppliers: Examining the vendors that provide services, vendor relationships, and opportunities for supplier diversity.
4. Housing
5. Community Outreach: Community education regarding the work of the Advisory Group, including two-way communication with the community; includes an examination of what it's like to live, shop, and work in River Forest.
6. Intergovernmental Relationships: Relationships with other agencies in and outside the Village, particularly those with DEI processes and initiatives; includes exploration of the Twin-Village Covenant with Maywood, and connection with the Dominican University Truth, Racial Healing, and Transformation (TRHT) framework.
7. Governance and creation of a DEI review framework for matters that come before the Village.

The Chairs stated that they would bring these ideas back to the group in January for further review, refinement, and discussion.

VI. NEW BUSINESS

None.

VII. CONFIRMATION OF MEETING DATES

The Advisory Group reviewed the 2022 meeting calendar and determined that the next meeting of the DEI Advisory Group will be held on January 18, 2022, at 7 P.M.

VIII. ADJOURNMENT

A MOTION was made by Member Foster and SECONDED by Member Schumacher to adjourn the meeting at 9:02 P.M. On voice vote, the motion passed.

Ken Johnson
Lisa Scheiner
January 18, 2022