



## VILLAGE OF RIVER FOREST REGULAR VILLAGE BOARD MEETING

Monday, February 22, 2021 – 7:00 PM  
Village Hall – 400 Park Avenue – River Forest, IL 60305  
Community Room

### AGENDA

Physical attendance at this public meeting is limited to 20 individuals, with Village Board officials, staff and consultants having priority over members of the public. Public comments will be shared with the Village President and Board of Trustees. You may submit your written public comments via email in advance of the meeting to: [vbod@vrf.us](mailto:vbod@vrf.us). You may listen to the meeting by participating in a Zoom conference call as follows: dial-in number: 312-626-6799 with meeting ID: 837 0183 1074 or by clicking here: <https://us02web.zoom.us/j/83701831074>. If you would like to speak during public comment, please email [sphyfer@vrf.us](mailto:sphyfer@vrf.us) by 4:00 PM on Monday, February 22, 2021. If you would like to watch the livestream, please go to the Village website: <https://www.vrf.us/events/event/1881>.

1. Call to Order/Roll Call
2. Pledge of Allegiance
3. Citizen Comments
4. Elected Official Comments & Announcements
5. Consent Agenda
  - a. Village Board of Trustees Meeting Minutes – February 8, 2021
  - b. Renewal of Intergovernmental Agreement with O'Hare Noise Compatibility Commission – Resolution
  - c. Approval of Payment to Clark Baird Smith LLP for Legal Services in the amount of \$31,610.00
  - d. Monthly Department Reports
  - e. Monthly Financial Report
  - f. Performance Measurement Report
  - g. Village Administrator's Report
6. Consent Items for Separate Consideration
7. Recommendations of Boards, Commissions and Committees
8. Unfinished Business
9. New Business
  - a. Discussion and Direction: Board, Committee, and Commission Appointments
  - b. A Resolution Establishing a Diversity, Equity, and Inclusion *Ad Hoc* Advisory Group – Resolution
  - c. Approval of a Diversity, Equity, and Inclusion *Ad Hoc* Advisory Group Application Form
10. Executive Session
11. Adjournment

**VILLAGE OF RIVER FOREST  
REGULAR VILLAGE BOARD OF TRUSTEES MINUTES  
Monday, February 8, 2021**

A regular meeting of the Village of River Forest Board of Trustees was held on Monday, February 8, 2021 at 7:00 p.m. in the Community Room of Village Hall, 400 Park Avenue – River Forest, IL.

**1. CALL TO ORDER/ROLL CALL**

The meeting was called to order at 7:00p.m. Upon roll call, the following persons were:

Present: President Adduci, Trustees Bachner, Brennan, Cargie, Henek, O'Connell, Vazquez, Village Clerk Kathleen Brand-White

Absent: None

Also Present: Acting Village Administrator Lisa Scheiner, Assistant to the Village Administrator Jonathan Pape, Management Analyst Sara Phyfer, Police Chief James O'Shea, Police Commander James Greenwood, Finance Director Rosemary McAdams, Fire Chief Kurt Bohlmann, Public Works Director John Anderson, Village Attorney Greg Smith

**2. PLEDGE OF ALLEGIANCE**

President Adduci led the pledge of allegiance.

**3. CITIZEN COMMENTS**

Laurie Gillard, 227 Forest. Ms. Gillard stated she is on the Deer Management Committee and shared her experience at the meetings. She expressed disappointment in the process and encouraged everyone to listen to the audio of the January 19 meeting, noting she had prepared a draft deer management plan and felt it was dismissed. She expressed concern about the legitimacy of the Committee and stated she was resigning from the Committee.

Ingrid Liu, 931 Thatcher. Ms. Liu shared her experience living across from Thatcher Woods, as well as her experience on the Deer Management Committee. She stated the meetings were dominated by opinion rather than fact and that there is not enough evidence to cull deer. She stated she was resigning from the Committee.

Annette Madden, 14 Ashland. Ms. Madden stated that when she applied to be a member of the Deer Management Committee, she did so with an open heart and no predetermined agenda. She stated the majority of the Committee was on a one track solution to cull the deer and referred to Katharine Christmas' comments at the January 25 meeting. She stated she was resigning from the Committee.

Marta Kozbur, 1235 Monroe. Ms. Kozbur expressed her disappointment with Village leadership and the deer task force. She stated she believes it was created in order to cull the

herd. She shared her experience on the Committee and stated discussions about the survey results and public education were dismissed. She stated she was resigning from the Committee.

Katharine Christmas, 601 Bonnie Brae. Ms. Christmas referred to her comments at the January 25 meeting. She stated she had requested that Trustee Cargie be removed from the Deer Management Committee and was told that he would not be. She stated she was resigning from the Committee and that she felt disenfranchised from the process. She stated she would be preparing a deer management plan for the Village as a private citizen instead of a Committee member.

President Adduci stated she appreciated that Ms. Christmas will provide a proposal and that the Board's intent is to read all proposals and consider all ideas. She stated this is a value to the community.

Molly Grant, 923 Thatcher. Ms. Grant expressed support for Trustee Bachner to lead the Diversity, Equity, and Inclusion committee and stated she is able to work effectively as a team player and leader.

John Grant, 923 Thatcher. Mr. Grant encouraged the Board to take his concerns about the volunteer process for boards and commissions seriously. He also expressed support for Trustee Bachner to lead the Diversity, Equity, and Inclusion committee. He urged the Board to move forward with a draft resolution and to vote to create the Committee at the March 8 meeting. He stated language was added to the website regarding advisory bodies after his comments at the previous meeting, and he requested that the Board take up transparency about the appointment process in the public view. He stated he would be submitting written suggestions to be added to the record.

Jan Saeger, 435 William. Ms. Saeger stated she is a member of the Historic Preservation Commission and expressed support for resident volunteers, including the Village President and the Board. She reviewed the information available regarding boards and commissions on the Village website and stated the Village President has the power to make appointments. She discouraged Oak Park's model.

Mindy Credi, 1452 Park. Ms. Credi discouraged Oak Park's model for the appointment process to boards and commissions. She stated the process is straightforward and encouraged the Board to continue using the current process, noting there is an appropriate amount of transparency.

#### **4. ELECTED OFFICIAL COMMENTS & ANNOUNCEMENTS**

Trustee O'Connell thanked residents for their comments. He stated he was looking forward to reading the Deer Committee reports. He stated that regarding boards and commissions, Staff reacted like they do on every opportunity to make a clarification to make things easier for residents. He expressed hope that the Village is closer to fulfilling Mr. Grant's request than farther from it.

Trustee Henek thanked everyone for speaking tonight. She stated there is always room for improvement and that she takes what was said tonight seriously. She also asked for clarification about the Township's role in the negotiations over payments with the Bonnie Brae residents and the Sheridan regarding the landscaping issues, noting that the payments from the Sheridan to the Township were reduced from \$10,000 to \$5,000.

Village Attorney Smith briefly reviewed the history of the negotiations and stated they reached a point where the residents were asking for more than what the developer was will to pay. He stated that the Village approached the Township and asked if they were willing to take a reduction in the amount they were owed over the course of two years to allow the neighbors to receive the funds. He stated the Township Supervisor agreed and that Staff found this to be a fair and equitable way to resolve the matter.

In response to a question from President Adduci, Village Attorney Smith stated the developer paid \$17,784 to each of the six property owners, or about \$120,000, per the settlement agreement.

Trustee Henek stated that back in December, the agreement was for five residents receiving the amount and asked why the Township is foregoing some of their payment.

Village Attorney Smith stated that one resident decided they preferred the payment instead of a planting and the Village approached the Township and they agreed. He noted the Township had a choice and they said ok.

Trustee Brennan thanked the residents for their comments. She stated she is looking forward to everyone's input on the deer situation. She acknowledged Black History Month and stated there are many events and initiatives occurring. She encouraged people to consider how their own behaviors have perpetuated racism by participating in the Race Conscious Dialogues program at [www.raceconsciousdialogues.org](http://www.raceconsciousdialogues.org). Trustee Brennan also clarified that the Village does not accept sharps as part of its medicine recycling. She reported that she attended the Quarterly Community Safety meeting and highlighted Township Senior Services Director Pamela Mahn's presentation, noting that seniors in need of services can call 708-383-8060 and those concerned about older adults outside the immediate area can call 800-677-1116.

Trustee Vazquez also thanked the residents for their public comment. He expressed disappointment to hear that the deer discussions were not amicable and committed to reading all reports. He announced the formation of a smaller age friendly regional collaborative that includes the Austin Council, Forest Park, Oak Park, Maywood, River Forest, and the Oak Park and River Forest Townships. He noted they got together to discuss what shared age-friendly initiatives they had as a region. He also stated he was happy to see that the Zoning Board of Appeals meeting on February 11 included discussions of proposed text amendments related to the Affordable Housing Plan.

Trustee Bachner read a statement to acknowledge that this land was once inhabited by indigenous people and stated that River Forest continues to be a place that people from diverse backgrounds live and gather. She thanked the residents for their public comments

and stated she looked forward to the deer reports. She also thanked everyone for their time and service. She encouraged people to not go outside if possible due to the cold temperatures and encouraged residents to call the Village's non-emergency number for assistance. Trustee Bachner acknowledged Black History Month and stated she concurred with Trustee Brennan's comments. She stated that there is also a Race Conscious Dialogues cohort for people of color who do not identify as black, noting that she helps facilitate it. She also noted that the NAACP offers different ways to support black communities and participate in Black History Month.

President Adduci acknowledged the members of the Deer Management Committee and echoed the Trustees' comments. She reiterated that the Board appreciates all their efforts and assured that they will read all the reports before any action happens because that is the right thing to do. She stated they appreciate everyone's efforts and for spending time away from family at meetings. President Adduci also echoed support for Trustee Bachner as co-leader of the Diversity, Equity, and Inclusion working group. She reported that she also attended the Quarterly Safety Meeting and reminded everyone that the Senior Task Force is available to help. She also highlighted Trustee Vazquez' comments about the local Age Friendly collaboration, noting that everyone is working well together to move common initiatives forward. President Adduci also shared that she was asked by the OPRF superintendent search committee about what qualities to look for and stated they are trying to make sure the interview process includes many of the issues River Forest is interested in.

- a. Police Department Recognition of Shared Principles between NAACP and Illinois Chiefs Association

Chief O'Shea stated that he wanted to talk about something to reflect on and consider during Black History Month and presented on 5 African American cops to celebrate: Bass Reeves, Georgia Ann Robinson, James Wormley Jones, Lloyd Sealy, and Willie L. Williams.

He next introduced the River Forest Police Department's adoption of the Ten Shared Principles between the NAACP and the Illinois Association of Chiefs of Police. Commander Greenwood read the [Principles](#) aloud.

President Adduci stated it was an honor to put this document in the Community Room. She thanked Chief O'Shea and Commander Greenwood for working at this for the community and noted this important acknowledgment and recognition.

Trustee Henek asked that the Principles be posted on the Village website.

## **5. CONSENT AGENDA**

- a. Committee of the Whole Meeting Minutes – January 25, 2021
- b. Village Board of Trustees Session Meeting Minutes – January 25, 2021
- c. Monthly Department Reports
- d. Accounts Payable – January 2021 – \$2,293,729.16
- e. Village Administrator's Report

Trustee Vazquez made a motion, seconded by Trustee Henek, to approve the Consent Agenda items A-E.

Roll call:

Ayes: Trustees Bachner, Brennan, Cargie, Henek, O'Connell, Vazquez

Absent: None

Nays: None

Motion Passes.

## **6. CONSENT ITEMS FOR SEPARATE CONSIDERATION**

- a. January Accounts Payable from the General Fund to McDonald's-Karavites for \$84.43  
*(Trustee O'Connell Common Law Conflict of Interest)*

Trustee Vazquez made a motion, seconded by Trustee Brennan, to approve payment from the General Fund to McDonald's-Karavites for \$84.43.

Roll call:

Ayes: Trustees Bachner, Brennan, Cargie, Henek, Vazquez

Abstain: Trustee O'Connell

Absent: None

Nays: None

Motion Passes.

## **7. RECOMMENDATIONS OF BOARDS, COMMISSIONS AND COMMITTEES**

None.

## **8. UNFINISHED BUSINESS**

- a. Discussion: Diversity, Equity and Inclusion Internal Goals and Objectives

President Adduci stated she believed the document captured what the Board discussed at its last meeting.

Trustee O'Connell expressed concern about having the advisory group review hiring and firing policies and practices, and he stated he would like to keep those roles with the Board of Fire and Police Commissioners and Village Administrator.

Trustee Vazquez stated he thought it was more policy related rather than getting into specifics about particular employees.

The Board discussed the composition of the group and came to a consensus to include co-leads of a trustee and the village administrator, and to leave the number of members to be

determined at a later date. The Board agreed to clarify that the bullet points of the group's goals were not sequential and to include language about equity in the mission statement.

In response to a question from Trustee Henek, Ms. Scheiner suggested using the purpose and mission in the resolution and then attaching the initial goals and responsibilities to the application.

After discussion about the timeline of the documents, the Board came to a consensus to take up the resolution and application, which would outline the goals and responsibilities of the group, at the next Board meeting.

President Adduci thanked the Board members for participating in this.

Trustees O'Connell and Vazquez welcomed Ms. Scheiner to her new role.

## **9. NEW BUSINESS**

None.

## **10. EXECUTIVE SESSION**

None.

## **11. ADJOURNMENT**

Trustee O'Connell made a motion, seconded by Trustee Vazquez, to adjourn the regular Village Board of Trustees Meeting at 8:46p.m.

Roll call:

Ayes: Trustees Bachner, Brennan, Cargie, Henek, O'Connell, Vazquez

Absent: None

Nays: None

Motion Passes.

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Kathleen Brand-White, Village Clerk

My name is Katharine Christmas. I live at 601 Bonnie Brae Place. At your last meeting, I spoke on behalf of myself and 5 other members of the Deer Committee. I didn't realize I should submit that letter to the Village after speaking in order for it to be included in the public records, so I will do so after this meeting. I'm referring to that letter and the same matter tonight, so it is still relevant. In that letter, we requested that changes be made to our committee's procedures and membership to correct the openly pro-cull stance of its Chairperson, Trustee Cargie, who should not have been left in charge of the committee based on its membership rules.

Since that meeting, I was told that Chairperson Cargie will not be removed. In response, I'd like to announce my resignation. I will follow up with a resignation email to the Board. My reasoning is as follows:

In joining this Committee, I promised to gather data from the community and explore multiple approaches for a Deer Management Plan for River Forest. I put in the time – I attended all but one deer committee meeting, 13 in total, and I've committed many hours to developing the community survey. Despite that, I have felt entirely disenfranchised from the process. The committee meetings, especially of late, overwhelmingly favored the views of the pro-cull majority to the point that others are afraid to speak. I and others have repeatedly been dismissed, criticized and even mocked for suggesting alternatives to culling, or demanding real population data as opposed to eyeballed estimates, or believing we need a long-term plan and to be honest about the price tag of culling. I feel I'm in a Catch-22. Staying on the committee prevents me from fulfilling the purpose of the committee, which is to submit a thoughtful deer management proposal to the Village. But I can't work with others on the committee unless I leave the committee, due to the Open Meetings Act.

I intend to follow through with my commitment to create a proposal for a holistic, data-based, results-oriented deer management plan for our Village. The only difference is that I will do so as a private citizen rather than as a committee member. I will still submit this proposal to the Board and my hope is that the Board will consider all options before proceeding with a plan to cull first.

Thank you for your time.

Hi I'm Mindy Credi and I live at 1452 Park

Thank you for allocating time for me to comment on the Appointment process for Village Boards and Commission.

My message is simple, please don't over-complicate the process.

We're a small Village with nowhere near Oak Park's volume of volunteer openings. Maywood and Forest Park use the same process as River Forest. Oak Park adds the extra step of a paid staff member reviewing applications. However, in all 4 communities, all applicants are presented by the Village President/Mayor for Trustee review and consent.

By my estimate, River Forest has maybe 10-15 positions to fill annually, but only a small number of residents volunteer. We don't need extra steps, term limits, or an elaborate screening process.

I estimate that half of regular openings result in reappointments of highly qualified volunteers. The Village Board should continue to affirm the appointment of experienced residents and reject arbitrary term limits.

When opportunities arise for newcomers, the process is straightforward. Speaking from experience, the process hasn't changed in 15 some odd years. One previously had to navigate multiple village websites to clarify the process, but the information was always available. What wasn't stated explicitly on the Village website was easily obtained from experienced neighbors. For me, my friend and former RF resident, Julie Moller, asked me to volunteer, and answered many of my questions.

I am horrified by the idea of our neighbors and their candidacies being publicly compared - a requirement under the Open Meetings Act if applications for voluntary Board and Commission vacancies are debated in trustee meetings.

I appreciate the time and effort you put into your Trustee Roles. Please continue to leverage processes that are tried and true, and own the decisions that you collectively make. The board and commission appointment process works just fine, and there is an appropriate amount of transparency.

Thank you for listening.

February 8, 2021

Hello my name is Laurie Gillard and I live at 227 Forest Ave. I have been a resident of River Forest for almost 24 years.

This past year I have been a member of the Deer Management Committee. I am happy to say we successfully created a community deer survey and we had over 1400 responses and literally hundreds of comments from our Village residents.

I would like to share my experience with the results of the deer survey. At the Dec 15<sup>th</sup> meeting, towards the end of the meeting Tom and some of the committee members were pushing for a vote to cull the deer. I was taken aback because we had not even discussed the survey in any detail so several of us spoke up. When I spoke up I said we had an obligation to our community to look at the comments before we voted on any action item. **(If the Village Trustees or anyone else would like to listen to this, it's at 1hour:40 minutes into the audio recording of the Dec 15<sup>th</sup> meeting)**. Between Dec 15<sup>th</sup> and Jan. 19<sup>th</sup> I reviewed the 802 survey comments and researched on the Cornell website (which had been provided to us as a deer management resource) and I created a draft deer management plan which included a more comprehensive view of what our committee might consider and I included comments from the survey for discussion. I submitted it to Sara for the Jan meeting.

The email with the agenda for the Jan meeting was sent out and the first thing on it was to vote for culling.

I emailed Sara and Tom and expressed my concern because we had not discussed anything else related to possible action items and I thought it was premature.

On Jan 19 the committee voted on to allow me to present my Community Deer Management Plan. It was a draft document but a good place to start. I was completely dismissed. In fact, I was accused of filibustering the meeting and completely shut down. **I encourage the Village Trustees to listen to the Jan 19<sup>th</sup> audio of the meeting, it's in the first half. You need to hear what has been going on.**

What I thought I was volunteering for was a community deer management committee. What I came to realize was the committee was created exclusively to justify culling deer for very specific individuals in River Forest. My input was not respect or valued at any time – I was there (along with the other non-cullers) to provide the appearance of a legitimate deer management committee so the other members who were clearly pro culling from the very first meeting and made up the majority of the committee, could “vote” for this one and only action item – to cull the deer. The whole culling thing was already set up by Tom before the committee was even created. This committee was a sham.

With that, I am resigning from the Deer Management Committee. It was been an eye opener for me to witness the “irregularities” in how this committee was created and how the members were selected. I seriously question the **ethical nature of our Village leadership that they would allow this sort of thing to occur.**

If anyone would like to discuss this in detail, please feel free to contact me.

I request that my comments be included in the minutes of this Board Meeting.

Thank you for your attention.

## **Statement read by John grant in “Public Comment” section of board meeting 2/8/21**

I would like to make public comments tonight on two issues, first Diversity, Equity, and Inclusion, and second regarding advisory bodies.

Regarding the Diversity, Equity and Inclusion (aka DEI) issue, my comments are as follows:

Erika Bachner is the Tom Brady of DEI. She embodies DEI. I 100% support Erika to be the trustee working as the co-leader of this committee. I hope that the committee is given more weight than a hired consultant, and that the committee work goes beyond the work of the hired consultant. I hope the reason for creating the committee will be front and center in the founding resolution documents, so that residents and others, including potential committee volunteers, can clearly understand the mission. I urge the board to move forward to review a draft resolution at the next meeting, and to vote at the March 8th meeting.

Regarding the issue of transparency and process in handling the committees, commissions, and boards that report to the village board, my comments are follows:

When I made my public comment at the board meeting on January 25, I concluded my comments by saying that “I call on the trustees and president take up this issue without delay.” Tonight, I would like to add further definition to my request, because, while quick action was taken in response to my comments, it was not the type of action I had hoped would come from raising the issue to the board as a whole. One week after I had made my public comments, I found out in a phone call with John Pape, the Assistant to the Village Administrator, that in the days following my public comments about advisory bodies, there were some communications between President Adduci and village staff about my comments, and subsequently village staff added several paragraphs of language regarding advisory bodies to the village web site.

So tonight I would like to further define my request. My hope is that the village president and trustees will take this issue up as a deliberative body in the public view, just like it is taking up diversity and equity, or deer management. I think the issue is important enough to merit research and consideration by village staff, the village board, and our residents. All parties can add value. As an example, I spoke with one resident in particular who has years of professional experience that would lend valuable insight on this issue. I hope that after researching this, the village board will then deliberate and take action, creating guidelines that prioritize transparency from start to finish, and creating prescribed processes that include robust requirements for reaching out to residents in order to fully utilize all of the talent that exists in the village.

Tonight I would like to submit some actionable suggestions that have come out of my conversations about this issue. I have spoken with clerks, elected officials, and attorneys in municipal law, and have created a list of ideas and suggestions that I hope the board would consider when they take up this issue.

Since my original comments were two weeks ago, tonight I hope to hear if board members have considered this issue and if they think it does deserve careful consideration and reform.

Finally, I would like to ask that the prepared statements that I have just read would be added to the record for this meeting, as well as my written suggestions that I will submit with them. I will email both to Sarah Pfeiffer following this meeting. Thank you very much.

# Recommendations for RF VBOT advisory bodies from resident John Grant 2/8/2021

-compiled from conversations with municipal law attorneys, clerks, and elected officials in various Illinois municipalities as well as professionals in not-for-profit administration and oversight

## Introduction:

Great things can be accomplished from simple, common sense ideas. I am proposing some common sense solutions which can then be developed by municipal law attorneys and professionals to create a guiding document, A DEMOCRATIC INSTITUTION if you will, that will serve the people of River Forest by allowing for village board members to recruit engaged residents to be very productive on advisory bodies in an atmosphere of transparency and accountability and good faith, as well as efficiency and effectiveness.

## 1. Guiding principles:

My proposal relies on two simple ideas:

- power sharing / checks and balances
- transparency / accountability.

**Power sharing:** Trustees and the president must share power. This provides for checks and balances. All 7 board members (six trustees and the president) should have the ability to sponsor one candidate for consideration by the board. Whether one or several candidates are sponsored and brought forth, each board member may only vote for one. The candidate with the most votes is placed on the advisory body. If there is a tie, a run-off vote is immediately taken, and board members vote for their top choice of those who tied in the first vote.

**Transparency with accountability:** Open voting and full transparency is critical to voters having a voice, because voters can hold board members accountable for their actions in the sponsoring or voting processes. "Transparency" does not mean that voters need to see the personal data of volunteer candidates. Personal data on applications can be redacted/kept private. Applications can be kept confidential so that only board members see them. The public would see only a one-paragraph description written by candidates describing the professional or personal life experience or qualities that would be useful for a particular advisory body. The important part is not that voters know EVERYTHING about these volunteer candidates, but that voters know some relevant facts as described in the summary paragraph, and that voters can clearly and transparently see how board members handled the process. Volunteer candidates are not living in fear that they will not be selected, they only want the system to be fair and transparent. They want their village to be succeed. Residents can handle respectful open communication. What residents do not want, and what poisons the process, is a culture of unproductive chatter and suspicion that arises from a lack of transparency.

## 2. Sample schedule of the process for filling advisory body vacancies:

1. Robust outreach: ongoing vacancy reports are attached to the agenda/packet for all meetings, ongoing outreach to residents is made through the web site / village communications, and residents are always encouraged to apply, even when no vacancies exist, and all board members and all current advisory body members are encouraged to reach out to colleagues, friends, neighbors, or others to bring in new volunteer candidates
2. Notice of recruitment goes out when vacancies are upcoming, or terms are expiring
3. Applications come in to the village clerk for each specific vacancy. The clerk also reactivates applications which were received by the village at a time of no vacancies, as well as applications of existing members who wish to serve another term. The clerk opens a file and gives notice to board members regarding applicants in the file
4. Within a review period of at least 15 business days, board members may choose to sponsor a candidate from the file for a vacancy and notify the clerk of such sponsorship
5. Vacancy openings and sponsored candidates are placed on the board meeting agenda and board members vote at the meeting. There is no debate of the candidates, however sponsors may read the short description from the application of the candidate they are supporting. The focus is on the voting, not debating. The descriptions that

candidates initially provided as part of their application will speak (or not speak) for themselves. Board members have had access to information through the clerk for a sufficient prescribed time period, during which they have had time to ask questions of candidates or the clerk. As mentioned above, transparency is achieved not by the public seeing details about candidates, but by board members knowing of the pool of candidates and by the public seeing board members sponsoring and voting for candidates.

### **3. Volunteer application processing notes**

- The application process should have a mechanism for determining if any conflicts of interest exist between the candidate and the business of the advisory body
- In an effort to verify that the candidate has interests that actually line up with the work of the advisory body (vs what candidates may imagine or assume is the work of the advisory body), applicants to committees should attend a meeting of the advisory body and speak with the chairperson of the body. Board members reviewing applications would have the ability to speak with the candidate or the chairperson about this meeting in order to gather information about whether the candidate is a good fit for the committee.
- Diversity, Equity, and Inclusion principles should inform the process of crafting the ideal composition of the advisory body
- Any barriers to participation should be identified and mitigated. For example, Zoom or other remote cyber meetings, where possible, may allow residents, who cannot leave the house because there is a child at home and no child care substitute, to participate in a meeting.

### **4. Defining the mission and the makeup of the advisory bodies**

- Clear charter/mission language for each advisory body will create an environment where members are enabled and supported to succeed, and where their work is appreciated because it is targeted and relevant
- A clear mission will also provide a clear mandate for the mix of individuals ideally sought for the body, considering professional or personal experience. Creativity should be used in developing this recommended composition: for example, a Development Review Board may be served well by a resident volunteer member who has lived through a development being built very near their home, etc.
- The missions/goals/action plans of each advisory body should be reviewed on an annual basis in order to keep work relevant and provide an environment where members feel their work is meaningful

### **5. Outreach**

- Outreach to possible candidates should be continuous and multi-faceted, and specific requirements should be created for types and amounts of outreach, such as postings on the village web site, postings at village hall, village newsletters, emails, social media posts, etc.
- Communication/collaboration with other not-for-profit or volunteer groups in the community should be implemented and may create avenues for recruiting residents for advisory bodies

### **6. Trustee Liaison**

- Each body could have a trustee liaison, but advisory body independence should be considered as well.

### **7. Drafting the ordinance/guidelines**

- Bring together a small group of people who have intimate knowledge of how advisory bodies function and of municipal law to draft the rules for the system described in this document.

**From:** [REDACTED]  
**To:** [VBOT](#)  
**Subject:** VBOT Public Comment  
**Date:** Monday, February 8, 2021 5:41:12 PM

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Hi,

I hope it's not too late to submit a letter. If not, here is my letter below. Thank you!

I am Jenny Kelly, a River Forest resident, who has seen firsthand how Erika Bachner has provided true leadership on the issues of diversity, equity, and inclusion. Therefore, I would like her to be the designated leader for this work in our community.

I also want the Committee to consider recommendations from an outside consultant as I feel that is an important component. However, I think the perspective should encompass more than just the consultant, and should include Trustees' and residents' recommendations as well.

This is incredibly important and we need to do it right as a village. So without hesitation, I am confident that Erica would be the perfect individual to lead this work.

Thank you,  
Jenny Kelly

River Forest Village President and Board of Trustees  
400 Park Ave., River Forest, IL 60305

February 8, 2021

Good Evening, my name is Marta Kozbur, I reside at 1235 Monroe. I have been a resident of River Forest for almost 50 years.

I would like to voice my disappointment with our village leadership in their handling of the deer issue and the task force that was formed to make recommendations on how to move forward and help our community resolve their concerns regarding deer. As a member of this task force, I was chosen as an alternate for my husband because, somehow, he was deemed as an inappropriate choice. I serve on numerous boards and committees but I have never experienced the kind of rudeness and disrespect that the minority of us experienced during our meetings.

Any possibility of a conversation that represented all points of view was not to be had. I believe this task force was chosen with one goal in mind...a recommendation to cull the herd. It is my understanding that members of this task force were chosen solely by our village president. Certain members were encouraged to apply for this task force and it would appear that the majority of the members were chosen because they were pro-cull, making the end result a foregone conclusion. Members of the task force that wanted to engage in productive conversation, trying to discuss actual data, or lack of it, were shut down. Expressing opinions that might include alternate interventions to culling were not welcome. Members with dissenting opinions were yelled at, spoken to in a condescending manner and, in essence bullied by those who felt their opinion was the only one that needed to be considered. Discussions of obtaining data and using results of the survey, which by the way did not support culling the herd, were dismissed. Discussions on educating the community about deer were kept to a minimum.

It was my hope that when this task force was formed, it would be a true representation of our community. Sadly it was not. As leaders of our village it is up to you, the president and the trustees, to hear all voices, not just the ones that you want to hear, while suppressing others. As responsible members of the deer task force who felt they were accountable to the residents of this village, it was our hope to bring forth a recommendation based on real data with suggestions on how to educate our community. We believed this should have been a first step before deciding to cull the herd and spend hundreds of thousands of dollars on something that ultimately may not be necessary.

With this letter, based on the above, I am submitting my resignation from this task force effective immediately. I welcome any questions you might have. I will email my letter to the board of trustees to be included in the record and the minutes of this meeting.

Sincerely,

Marta Kozbur  
1235 Monroe Avenue  
River Forest, IL 60305

My name is Ingrid Liu. I live at 931 Thatcher which is directly across from Thatcher Woods. I have lived at this address since 2001. My 2 now teenage daughters have never had another address. When they were young and curious, my biggest concern was that one of them would run into the busy street. As years went by, the mosquitos became the biggest nuisance and health concern. Living across from the woods has been a wonderful influence on them, even though they now prefer to sit on computers and play video games. I have never once felt the deer to be a danger or even considered that the population needed controlling. However, I acknowledged that my opinion and experience alone is not the same as my neighbors. I volunteered to serve on the deer committee to work constructively with fellow community members, to create a plan that may or may not include culling the deer. Instead, I have found meetings to be dominated with opinion rather than fact. As a physician, I have to base advice on evidence and not opinion. It became apparent that the committee was formed with only one goal in mind, and that was to recommend to cull. I have yet to hear any objective evidence to support culling. Just having people say their property is being damaged or that they see more deer than before is not enough evidence. In the survey of the community, more than half that responded indicated they are not in favor of culling. The committee spent many hours developing the survey, and to simply discount the results is insulting.

I appreciate the opportunity to participate, but because I do not feel that the committee will be submitting an appropriate recommendation to the Board of Trustees, I respectfully resign my position as a member of the deer committee. I welcome any questions or dialogue with any of the trustees. I will communicate my intentions in an email as well.

Thank you,

**From:** [REDACTED]  
**To:** [Sara Phyfer](#)  
**Subject:** public comment  
**Date:** Monday, February 8, 2021 10:59:44 PM

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Hello Sara, I would like to submit my comment to be added to the meeting minutes.  
Thank you

Hello, my name is Annette Madden, I have lived at [14 Ashland Ave.](#) for the past 25 years.

I applied to be a member of the deer committee after attending the January 2020 village board meeting. I had no prior knowledge of the deer issues in our village before this meeting. When I applied to become a member of the deer committee I did so with an open heart and no predetermined agenda. My only desire was to be an asset to the committee and to our community. Unfortunately, the majority of the committee and Trustee Cargie joined with a one track solution. It was to cull the deer and nothing else. Much of this has been said by Katharine Christmas at the last Village Board meeting. I would refer you to her comments and I am declaring that I am in full agreement with her statements. Because of these issues I am resigning from the Committee on Deer Management. I am doing this to free myself from a burdensome, negative experience and a broken process. I have found some wonderful, thoughtful, intelligent committee members that I will work with as a resident and I plan to prepare a recommendation for you that will move our village one step closer to a well-considered deer management plan.

Thank you

Sent from my iPhone

## IT TAKES A VILLAGE

How many times have we heard the phrase It Takes A Village? In the case of River Forest, it's true. River Forest is a well-run village and our success is due to the great people who serve and support here. We're small at roughly 2.5 sq miles and a population of about 11,000 or 1/5 the number in Oak Park! We don't have the large pool of residents interested in serving in governmental roles as other communities may have.

We're fortunate to have President Cathy Adduci, a smart, astute and caring leader who serves without pay, and our dedicated Board of 6 Trustees that also serve without pay. In advisory roles, we have several Boards and Commissions, with residents who Volunteer their time, that means without pay. The members do a great job, and their positive contributions shouldn't be overlooked. With our small population, we're very lucky to have the level of interest and talent in those who wish to serve.

I'm currently a member of our Historic Preservation Commission, after attending several regular meetings and hearings. The commissioners have served anywhere from many years to just a few. All are knowledgeable, enthusiastic and dependable. Over the years I've attended many other governmental meetings and hearings to understand how our village functions and at times to make my voice heard. Those members approach their responsibilities the same way.

It helps to first go to the website tab: Boards and Commissions to see what River Forest has. The main page features an address by President Adduci, twice providing the link to a Volunteer Application to serve on a Board or Commission. Click a Board or Commission on the Menu to the right for description, members and meetings and again – a link to the Volunteer Application. Interested parties submit an application to the President's office checking off commissions of interest. Application review is done by the President. By Ordinance, the President is given the power to make the Board/Commission appointments. At the Board Meeting, the Board of Trustees approve or reject the President's appointments.

I didn't have to search far to discover our process to approve Volunteer Board or Commission members is general standard practice, in Maywood, Forest Park, Elmwood Park, Elmhurst to name a few. It works in our communities. Switching to Oak Park's model would merely add more process steps, costing us more time and money without reward. Let's not try to fix what's not broken.

I believe the Board of Trustees will continue to focus on policies and practices; our Volunteer Boards and Commissions will continue to advise our Board of Trustees effectively. With the strong leadership of President Cathy Adduci making sure everything stays on track, River Forest will continue to be a well-run village. It always takes a village

**From:** [REDACTED]  
**To:** [VBOT](#)  
**Subject:** VBOT Public Comment - in support of Erika Bachner  
**Date:** Monday, February 8, 2021 2:10:53 PM

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Hello, I am River Forest resident, Anna Sterk, and have witnessed how Erika Bachner has provided strong leadership on the issues of diversity, equity, and inclusion. Given her deep understanding, hard work, and dedication to these issues, I would like her to be the designated leader for village efforts on these matters. I also hope that the village will facilitate involvement from residents and trustees rather than hire an outside consultant. Thank you for your time and consideration.

**From:** [REDACTED]  
**To:** [VBOT](#)  
**Subject:** support for Erika Bachner  
**Date:** Monday, February 8, 2021 3:50:23 PM

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Good evening! I am Beth Vlerick, resident of River Forest, and I have another meeting to attend tonight so can't make the Trustee Zoom but want to say that I think Erika Bachner has provided strong leadership on the issue of diversity, equity, and inclusion during her time so far as a Village Trustee. I would like to see her designated as the leader for the work on this issue rather than the Village hiring a consultant. I think having a resident of the village facilitating participation from residents and trustees on this topic is the most fruitful way to spread information and promote change.

Sincerely,  
Beth Vlerick



**Village of River Forest**  
**Village Administrator's Office**

400 Park Avenue  
River Forest, IL 60305  
Tel: 708-366-8500

**MEMORANDUM**

Date: February 16, 2021

To: Catherine Adduci, Village President  
Village Board of Trustees

From: Jonathan Pape, Assistant to the Village Administrator

Subj: Renewal of IGA with the O'Hare Noise Compatibility Commission

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The intergovernmental agreement (IGA) with the Village and the O'Hare Noise Compatibility Commission (ONCC) expired at the end of 2020 and needs to be renewed. The term of the agreement is five years.

The ONCC works to reduce airport noise around O'Hare International Airport. It was established in 1996 and includes 44 municipalities and 22 school districts. It has worked to provide school and residential sound insulation to help mitigate the effects of airplane noise, track complaints regarding noise, and monitor flight patterns. More information can be found at [oharenoise.org](http://oharenoise.org).

The Village and the ONCC have received very few complaints over the past few years from River Forest residents. This is presumably due to changes in runway configurations that now direct less airport traffic over River Forest. Regardless, Staff recommend that the Village continue membership with the ONCC to monitor for changes or issues that could impact River Forest residents.

***Recommendation***

Consider and approve an intergovernmental agreement with the ONCC for a five-year term ending December 31, 2025. Due to the non-controversial nature of this item, it will be placed on the consent agenda for the February 22, 2021 Village Board meeting.

***Attachments:***

- Resolution and Intergovernmental Agreement

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION AUTHORIZING THE EXECUTION OF  
AN INTERGOVERNMENTAL AGREEMENT RELATING TO  
THE O'HARE NOISE COMPATIBILITY COMMISSION**

**WHEREAS**, the Village of River Forest ("Village") is a duly organized and validly existing municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and

**WHEREAS**, the Village desires to enter into the "Intergovernmental Agreement Relating to the O'Hare Noise Compatibility Commission" with the City of Chicago and other members of the O'Hare Noise Compatibility Commission, a copy of which is attached hereto as **EXHIBIT A** and made a part hereof ("Agreement"); and

**WHEREAS**, the Village is authorized, pursuant to Article VII, Section 10 of the Illinois Constitution of 1970 and applicable State laws, including Section 3 of the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/3, to approve and enter into the Agreement; and

**WHEREAS**, the President and Board of Trustees of the Village find that approval of the Agreement best serves the public's health, safety and welfare;

**NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF RIVER FOREST, ILLINOIS, AS FOLLOWS:**

**SECTION 1: Incorporation.** That each Whereas paragraph above is incorporated by reference into this Section 1 and made a part hereof as material and operative provisions of this Resolution.

**SECTION 2: Approval and Execution.** That the Agreement is approved and the Village Administrator and the Village Clerk, or their designees, are directed to execute and deliver the Agreement, with such changes as are approved by the Village Administrator, and all other instruments and documents that are necessary to fulfill the Village's obligations under the Agreement. Further, Village staff is authorized and directed to take all actions that are necessary to comply with the Village's obligations under the Agreement.

**SECTION 3: Severability.** That if any Section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such Section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

**SECTION 4: Repeal.** That all resolutions, motions or parts thereof in conflict with this Resolution shall be and the same are hereby repealed.

**SECTION 5: Effectiveness.** That this Resolution shall be in full force and effect upon its adoption and approval according to law.

**ADOPTED** this 22nd day of February, 2021, pursuant to a roll call vote as follows:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

**APPROVED** this 22nd day of February, 2021, by the Village President of the Village of River Forest, and attested by the Village Clerk, on the same day.

\_\_\_\_\_  
Catherine Adduci, Village President

**ATTEST:**

\_\_\_\_\_  
Kathleen Brand-White, Village Clerk

**EXHIBIT A**  
**AGREEMENT**

(attached)

## **INTERGOVERNMENTAL AGREEMENT RELATING TO THE O'HARE NOISE COMPATIBILITY COMMISSION**

This agreement, effective January 1, 2021, succeeds the previous agreement that was approved by the Chicago City Council and which went into effect on January 1, 2016, which expires under its own terms on December 31, 2020. It is entered into by the City of Chicago, a municipality and home rule unit of government under the Illinois Constitution of 1970, by and through the Chicago Department of Aviation, and the undersigned Members, organized under the laws of the State of Illinois. In consideration of the mutual agreements contained in this Agreement, the City of Chicago and each Member agree as follows:

### **Section 1. Establishment of O'Hare Commission; Purposes.**

The O'Hare Noise Compatibility Commission ("O'Hare Commission") is hereby established pursuant to Section 10 of Article VII of the Illinois Constitution of 1970 and the Intergovernmental Cooperation Act. The purposes of the Commission are to: (a) determine certain Noise Compatibility Projects and Noise Compatibility Programs to be implemented in the O'Hare Commission Area; (b) oversee an effective and impartial noise monitoring system; (c) advise the City concerning O'Hare-related noise issues; and (d) provide a forum for direct citizen engagement.

### **Section 2. Definitions.**

Whenever used in this Agreement, the following terms shall have the following meanings:

*"Advisory Member"* means an authorized representative of the Archdiocese of Chicago, the Diocese of Joliet, or any other non-governmental elementary and secondary school located in the O'Hare Commission Area who shall serve as a special advisory Member of the O'Hare Commission as provided in Section 3.D. of this Agreement, but who shall have no voting powers on the O'Hare Commission and shall not be parties to the Agreement.

*"Alternate"* means a Designee's substitute.

*"Chicago TRACON Boundary"* means the area depicted in Appendix B.

*"City"* means the City of Chicago. The Commissioner of Aviation or his or her Alternate (or any successor thereto) shall have the sole authority to undertake the City of Chicago's obligations and responsibilities under this Agreement, and the City shall act by and through the Commissioner of Aviation or his or her Alternate (or any successor thereto) for purposes of this Agreement, except as otherwise set forth in this Agreement.

*"Designee"* means a Member's chief elected officer for a municipality other than the City, the Commissioner of Aviation for the City, chief elected officer for a county, or the superintendent or chief executive for a school district.

“*FAA*” means the Federal Aviation Administration or any successor agency.

“*Member*” means, at any time, each city, village, public school district, or county located in the O’Hare Commission Area that has executed a counterpart of this Agreement on the basis set forth in this Agreement, other than the City. In addition, “Member” shall include Wards 36, 38, 39, 40, 41, and 45 of the City of Chicago (“Chicago Ward Members”) as set forth in Section 3.B.(iii) of this Agreement, who shall be eligible to participate as individual Members on the O’Hare Commission upon approval and execution of this Agreement by the City.

“*Noise Compatibility Programs*” means programs, including but not limited to the Residential Sound Insulation Program and the School Sound Insulation Program, which address aircraft noise concerns in the O’Hare Commission Area as determined by the O’Hare Commission in cooperation with the City.

“*Noise Compatibility Projects*” means the noise compatibility projects (including administrative costs) in the O’Hare Commission Area which are eligible for funding based on FAA regulations and grant assurances, which have been identified as eligible for participation in Noise Compatibility Programs as determined by the O’Hare Commission in cooperation with the City based on criteria adopted by the O’Hare Commission, and for which there is available funding. Noise Compatibility Projects include, but are not limited to, the sound insulation of homes and schools and/or providing the funding for such sound insulation to be implemented. Participation in a Noise Compatibility Program or receipt of a Noise Compatibility Project shall be voluntary on the part of the relevant property owner.

“*O’Hare*” means Chicago O’Hare International Airport.

“*O’Hare Commission Area*” means the Illinois area within the Chicago TRACON Boundary with an interest in O’Hare-related aircraft noise issues, which area includes but is not limited to the following municipalities, counties (which shall represent their respective residents in unincorporated areas), and public school districts: (i) the City of Chicago, Addison, Arlington Heights, Bartlett, Bensenville, Bloomingdale, Des Plaines, Downers Grove, Elmhurst, Elmwood Park, Franklin Park, Glenview, Hanover Park, Harwood Heights, Hoffman Estates, Itasca, Lincolnwood, Maywood, Melrose Park, Mount Prospect, Niles, Norridge, Northlake, Palatine, Park Ridge, River Forest, River Grove, Rolling Meadows, Rosemont, Schaumburg, Schiller Park, South Barrington, St. Charles, Stone Park, Wayne, and Wood Dale; (ii) Cook County and DuPage County; and (iii) School Districts 2, 7, 48, 59, 63, 64, 80, 81, 84, 84.5, 85.5, 86, 87, 88, 89, 100, 205, 207, 214, 234, 299, and 401. Municipalities, counties, and public school districts may be added to the O’Hare Commission Area as provided in Section 7.G.

“*Part 150 Plan*” means a noise abatement and land use compatibility plan developed pursuant to 14 CFR Part 150, or any successor provision.

“*Residential Sound Insulation Program*” means the program determined by the O’Hare Commission in cooperation with the City to provide sound insulation to homes in the O’Hare Commission Area that are affected by O’Hare-related aircraft noise, and that are eligible for sound

insulation pursuant to FAA guidelines and regulations and eligibility criteria established by the O'Hare Commission in cooperation with the City, and for which there is available funding.

*"School Sound Insulation Program"* means the program determined by the O'Hare Commission in cooperation with the City to provide sound insulation to schools in the O'Hare Commission Area that are affected by O'Hare-related aircraft noise, and that are eligible for sound insulation pursuant to FAA guidelines and regulations and eligibility criteria established by the O'Hare Commission in cooperation with the City, and for which there is available funding.

*"TRACON"* means Terminal Radar Approach Control facility.

### **Section 3. Composition and Organization.**

A. In order for a person to participate as a Designee, the city, village, public school district, or county represented by such person must have approved and executed a counterpart of this Agreement by February 28, 2021, or pursuant to Section 7.G. of this Agreement, except that the Chicago Ward Members shall be eligible to participate as individual Members of the O'Hare Commission upon approval and execution of this Agreement by the City.

B. The O'Hare Commission shall consist of the (i) chief elected officer or other Alternate of each of the municipalities and counties in the O'Hare Commission Area, except that the Commissioner of Aviation, or his or her Alternate, shall represent the City in an *ex officio* capacity; (ii) the superintendent, or chief executive, or other Alternate of each public school district serving any portion of the O'Hare Commission Area; and (iii) Chicago Ward Designees, who shall be appointed by the Mayor of the City of Chicago. An individual may serve as a Designee or an Alternate for only one Member, except that Chicago Ward Designees shall not have an Alternate.

C. The O'Hare Commission Area includes municipalities, counties, Chicago wards, and public school districts with an interest in O'Hare-related noise issues, and a principal purpose of this Agreement is to provide a forum for those municipalities, counties, Chicago wards, and public school districts to work together with the City on a cooperative basis in addressing these issues.

D. The Archdiocese of Chicago, the Diocese of Joliet, and other non-governmental elementary and secondary schools located in the O'Hare Commission Area may serve as special Advisory Members of the O'Hare Commission. Advisory Members may participate fully in the deliberations of the O'Hare Commission, but shall have no voting powers and shall not be parties to this Agreement.

E. The O'Hare Commission's Executive Committee shall be comprised of a Chair, Vice Chair, Executive Director, and any other officers that it deems necessary. The O'Hare Commission shall elect annually from its Designees or Alternates a Chair and a Vice Chair and any other officers that it deems necessary. The O'Hare Commission shall appoint, retain, and employ an Executive Director and such other staff, professional advisors, and consultants as may

be needed to carry out its powers and duties. The appointment of the Executive Director must be approved by a simple majority of the Members of the O'Hare Commission.

F. Unless otherwise specified in the bylaws, a majority of the Members of the O'Hare Commission in good standing shall constitute a quorum for the transaction of business. Except as provided for in Section 7.H., a concurrence of a simple majority of the quorum shall be necessary for the approval of any action by the O'Hare Commission. The O'Hare Commission shall establish a schedule of regular meetings in accordance with its bylaws ("Regular Meetings"), and special meetings may be called by the City or any five Members of the O'Hare Commission upon at least seven days' written notice to the City, each Member, and each Advisory Member.

#### **Section 4. O'Hare Commission Powers and Duties.**

A. The O'Hare Commission shall have the following duties and powers:

(1) The O'Hare Commission shall determine certain Noise Compatibility Programs and Noise Compatibility Projects to be implemented in the O'Hare Commission Area in cooperation with the City as set forth in Appendix A, and shall establish criteria for participation in such Noise Compatibility Programs and for determining the priorities for providing such Noise Compatibility Projects.

(2) The O'Hare Commission may make recommendations to the City regarding noise reduction programs at O'Hare including, but not limited to, the use of new technologies and flight patterns, preferential runway usage, the implementation of sound insulation programs, the use of ground run-up enclosures, and the implementation of FAA standard noise abatement, take-off, and high altitude approach procedures. No such recommendations shall be submitted to the FAA or implemented by the City without the prior approval of the O'Hare Commission. The O'Hare Commission also shall cooperate with the City in seeking agreements with the airlines using O'Hare and the FAA, as appropriate, with respect to aircraft noise mitigation and related matters.

(3) The O'Hare Commission may advise the City concerning any Part 150 Plan concerning O'Hare. The City shall not submit any such plan or any subsequent revision proposed by the City to the FAA without allowing the O'Hare Commission 60 days to review it and submit written recommendations to the City for consideration.

(4) The O'Hare Commission may request and, except as set forth below, the City shall provide full access to all publicly available documents relating to: (i) any O'Hare noise monitoring, (ii) any O'Hare-related Noise Compatibility Project proposed or undertaken in whole or in part by the City, and (iii) any recommendations or submissions to the FAA by the City related to airport noise mitigation related to O'Hare. Such requests may not impose an undue burden upon the City or interfere with its operations. In such circumstances, the City shall extend to the O'Hare Commission an opportunity to confer with it in an attempt to reduce the request to manageable proportions.

(5) Neither the O'Hare Commission, nor any of its Members, representatives, agents, employees, consultants, or professional advisors shall use, or assist other persons in using FAA

flight data for O'Hare and/or Chicago Midway International Airport ("Data") in legal actions to enforce noise abatement policy or regulations without prior approval of the FAA, and shall not release such Data without notice to and consultation with the FAA. The O'Hare Commission and its Members, representatives, agents, employees, consultants, or professional advisors shall not release the Data for use by law enforcement agencies or for use in any civil litigation except as otherwise required by law. If the O'Hare Commission or any of its Members, representatives, agents, employees, consultants, or professional advisors are required by law to release such Data, they shall notify the FAA before doing so. This notification must be provided promptly after the O'Hare Commission or any of its Members, representatives, agents, employees, consultants, or professional advisors receives a request or requirement to release the Data, and prior to the release of the Data. The O'Hare Commission and its Members, representatives, agents, employees, consultants, or professional advisors shall not release Data if advised by the FAA that the Data contains any information deemed sensitive at the sole discretion of the FAA, unless required by law to release such Data.

(6) The O'Hare Commission shall adopt an annual expense budget for each fiscal year, which shall be consistent with the City of Chicago fiscal year. The O'Hare Commission's expense budget shall be adopted at least 30 days prior to the commencement of each such fiscal year. The O'Hare Commission's expense budget shall be funded by the City and any grants received pursuant to Section F of Appendix A of this Agreement, following the evaluation and approval by the City of the proposed budget request.

(7) The O'Hare Commission shall have the power to sue and be sued and to take any other action necessary to perform its powers under this Agreement. No funds received by the O'Hare Commission from the City shall be used for legal services or other costs in connection with any action by the O'Hare Commission against the City, its officers or employees, or any airline using O'Hare, except for enforcement of the provisions of this Agreement. The City will indemnify, defend, and hold harmless Members from any and all claims, costs, expenses, including attorney's fees, damages, judgments and court costs arising out of the Member's participation in the O'Hare Commission. Members shall promptly provide to the City copies of any notices Members may receive of any claims, actions, fines, proceedings or suits as may be given or filed in connection with the Member's participation in the O'Hare Commission.

(8) The O'Hare Commission shall undertake any procurement activities in accordance with this Agreement and pursuant to applicable law.

(9) The O'Hare Commission shall adopt bylaws for the conduct of its meetings consistent with the powers enumerated herein.

B. A record of proceedings and documents of the O'Hare Commission shall be maintained, which shall be available for inspection by the City, each Member, each Advisory Member, and the public as permitted by law. The accounts of the O'Hare Commission shall be subject to an annual audit by a qualified independent public accountant.

C. The powers and duties of the O'Hare Commission shall be limited to those expressly set forth in this Section and in Appendix A of this Agreement.

## **Section 5. Term of Agreement.**

A. This Agreement shall be effective January 1, 2021, and shall terminate on December 31, 2025, unless otherwise terminated with the written consent of the City and two-thirds of the Members. The term of this Agreement may be extended upon the approval of the City and any Member which wishes to extend the term of the Agreement. If any Member defaults in any material respect in the performance of any of its duties or obligations under this Agreement, and such default continues for 30 days after the O'Hare Commission notifies the Member, the O'Hare Commission may terminate the defaulting Member's participation as a party to this Agreement. A material default by a Member shall include, but is not limited to, failure to comply with Section 6.

B. Any Member may withdraw as a Member of the O'Hare Commission at any time by providing 60 days advance written notice of its intent to withdraw to the City and the O'Hare Commission. Each such written notice shall be accompanied by a certified copy of a resolution or other official action of such Member's legislative body authorizing such withdrawal. Following its withdrawal from the O'Hare Commission, the Member shall cease to exercise any of its rights under this Agreement and to be responsible for any subsequent obligation incurred by the O'Hare Commission.

C. The City may terminate this Agreement at any time after January 1, 2021, upon 180 days prior written notice to each Member and each Advisory Member. Following the City's termination of this Agreement, the rights and obligations of each party to this Agreement shall terminate.

## **Section 6. Attendance Policy**

A. Members' Designees or Alternates shall attend the majority of Regular Meetings in a calendar year. If a Members' Designee or Alternate misses three consecutive or the majority of Regular Meetings in a single calendar year, the Member will receive written notification from the Executive Director that it will be temporarily suspended from the O'Hare Commission for a period of one year, which shall begin on the date of the written notification.

B. Temporary suspension will involve the loss of membership and voting privileges for that one-year period from the date of the suspension. During the temporary suspension, suspended Members may attend meetings and participate in discussions as members of the public, but will not count as part of the voting quorum and will not be eligible to vote.

C. At any time during its one-year temporary suspension, a Member may appeal its temporary suspension by submitting a written request to the Executive Director due to a change in circumstances. Reinstatement of the Member shall be governed by the bylaws.

D. No later than 30 days following the end of the temporary suspension period, a Member may submit a written request to the Executive Director to be reinstated. Reinstatement of the Member shall be governed by the bylaws. If the Executive Director does not receive the

reinstatement request within 30 days after the end of the suspension period, then this Agreement shall be terminated between the City and the Member.

## **Section 7. Miscellaneous.**

A. All notices hereunder shall be in writing and shall be given as follows:

If to the City, to:

Commissioner of Aviation  
Chicago Department of Aviation  
10510 W. Zemke Road  
Chicago, IL 60666

If to a Member, to the address set forth on the signature page of the counterpart of this Agreement executed by such Member, and, in the case of Chicago Ward Members, to such addresses and telephone numbers as they may provide to the O'Hare Commission. Members may provide an e-mail address for purposes of receiving notices.

All notices shall be effective upon receipt by U.S. mail or e-mail. Any Member may change the address or addresses for notices to be sent to it by giving notice to the O'Hare Commission.

B. No Member may assign its rights or obligations under this Agreement without the prior written consent of the City and the other Members.

C. The City shall not be responsible or liable for damage to property or injury to persons that may arise from, or be incident to, compliance with this Agreement or the implementation of a Noise Compatibility Program or a Noise Compatibility Project by a Member or other municipality or county. A Member shall not be responsible or liable for damage to property or injury to persons that may arise from, or be incident to, compliance with this Agreement or the implementation of a Noise Compatibility Program or a Noise Compatibility Project by the City, another Member, or another municipality or county. The City's financial obligations under this Agreement are limited to legally available airport revenues. Neither the City nor any Member shall be liable for any expenditures, indebtedness, or other financial obligations incurred by the O'Hare Commission unless the City or such Member has affirmatively agreed to incur such expenditure, indebtedness, or financial obligation. No Advisory Member shall be subject to any liabilities or obligations under this Agreement.

D. This Agreement and the bylaws authorized in Section 4.A.(9) constitutes the entire agreement of the parties with regard to the subject matter hereof. This Agreement shall not confer upon any person or entity other than the parties hereto any rights or remedies. Appendix A and Appendix B are incorporated herein and made a part of this Agreement.

E. This Agreement may be executed in one or more counterparts, each of which shall be considered an original instrument, but all of which shall be considered one and the same agreement, and shall become binding when one or more counterparts have been signed by each

party. Each counterpart may vary in order to identify the Member, its address for notices, and its execution by an authorized officer. The execution of counterparts of this Agreement by a municipality, public school district, or county located in the O'Hare Commission Area prior to February 28, 2021, shall not require the consent of the O'Hare Commission, the City, or any Member.

F. This Agreement shall be governed and construed in accordance with Illinois law.

G. Any municipality, public school district, or county located in the O'Hare Commission Area that does not become a Member prior to February 28, 2021, may thereafter become a Member upon: (i) the approval of the City and a majority of the O'Hare Commission as set forth in Section 3.E. of this Agreement; and (ii) execution of a counterpart of this Agreement.

H. The approval of the City and two-thirds of the Members shall be required to amend this Agreement. Notice of any proposed amendment shall be transmitted to each Member and each Advisory Member at least ten days prior to the meeting of the O'Hare Commission at which any proposed amendment is to be first considered. Any amendment shall be effective on all parties hereto when counterparts are executed by the City and two-thirds of the Members.

Executed as of this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

**CITY OF CHICAGO**

By:

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Commissioner  
Chicago Department of Aviation

\_\_\_\_\_ (Name of Member)

By:

\_\_\_\_\_  
Authorized Officer

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## APPENDIX A

### Implementation of Noise Compatibility Programs and Projects

In connection with the development and implementation of Noise Compatibility Programs and Noise Compatibility Projects in the O'Hare Commission Area, the City and the O'Hare Commission shall have the following duties and responsibilities:

A. The Members of the O'Hare Commission shall direct the further development of the Noise Compatibility Programs for the O'Hare Commission Area. The Members of the O'Hare Commission shall establish criteria for the equitable allocation of Noise Compatibility Projects and approved airport revenues (including by not limited to FAA Airport Improvement Program ("AIP") grants, Passenger Facility Charge ("PFC") funds, and General Airport Revenue Bonds, and/or bonds backed by such funding sources) within the O'Hare Commission Area and the priorities for providing Noise Compatibility Projects, subject in each case to approval by the FAA and in compliance with all applicable FAA regulations and grant assurances, as well as other applicable law, and subject to available funding.

B. The City shall retain all necessary powers to satisfy the assurances made to the FAA in connection with the expenditure of airport revenues, including eligibility for sound insulation and/or sound insulation funding that is paid by airport revenues. The City shall enter into all agreements and assurances and shall take all other actions that may be necessary to provide for the utilization of airport revenues on the basis set forth in this Appendix A. Each Member and municipality and county that receives Noise Compatibility Projects shall enter into all agreements and assurances, including agreements with and assurances to the City, shall execute any necessary certificates, records, and other documents, and shall take all other actions that may be necessary to obtain and maintain FAA approval for the use of the airport revenues as contemplated in this Appendix A. Neither the O'Hare Commission nor any Member shall take or omit to take any action if such action or omission violates restrictions on the use of airport revenues. The City shall not be obligated in any year to pay or utilize any amounts in excess of available airport revenues to carry out the purposes of this Appendix A.

C. The determination of eligibility to participate in a Noise Compatibility Program or receive a Noise Compatibility Project is not to be construed as an admission or determination of negative impact by aircraft noise or of liability for damages or any other injury relating to aircraft noise on the part of the City or the O'Hare Commission.

D. In the event they are determined to be eligible for participation in a Noise Compatibility Program, property owners in the O'Hare Commission Area shall not be required to pay any portion of the cost of any Noise Compatibility Project. Upon approval by the City and with the consent of the property owner, at its option the City may acquire homes that are subject to very high levels of aircraft noise.

E. Noise Compatibility Projects outside the City may be implemented through Members and other municipalities and counties located in the O'Hare Commission Area. A municipality and county may request that the City undertake a Noise Compatibility Project within

its corporate boundaries. Noise Compatibility Projects within the boundaries of the City shall be implemented by the City. The City may enter into agreements in connection with the planning and implementation of proposed Noise Compatibility Projects in the O'Hare Commission Area. The City shall provide administrative support and professional and technical assistance to the O'Hare Commission, each Member, and all other municipalities and counties located in the O'Hare Commission Area in connection with the operations of the O'Hare Commission and the planning and implementation of Noise Compatibility Projects. All procurement activities related to Noise Compatibility Projects shall be undertaken in accordance with applicable law.

F. The O'Hare Commission may receive grants from any source to be used for the purpose of discharging its duties and obligations in accordance with the provisions of this Appendix A, and also may make grants for such purposes. The O'Hare Commission may expend any such grants for purposes consistent with this Appendix A. The City and the O'Hare Commission shall each use its best efforts (including serving as the sponsor or applicant for federal grants) to obtain the maximum amount of federal funds in connection with any Noise Compatibility Projects, so as to maximize the availability and impact of the City's financial contribution to Noise Compatibility Projects in the O'Hare Commission Area.

G. The City shall install, operate, and maintain a permanent noise monitoring system ("System") at and around O'Hare. The purposes of the System include validation of the FAA-approved noise contour for O'Hare, assisting in determining the eligibility and priority of proposed Noise Compatibility Projects for schools, enhancing public understanding of aircraft noise issues, and monitoring trends in aircraft noise.

(1) The City may retain a third party vendor ("System Operator") selected by the City with the input of the O'Hare Commission to operate and maintain the System pursuant to an agreement between the City and the System Operator.

(2) At the request of the O'Hare Commission, the City may also retain and pay the cost of another third party vendor ("System Expert") to provide independent management oversight of the System. The System Expert shall be mutually selected by the City and the O'Hare Commission. The System Expert will be responsible for independently verifying data and system operation through the review of all inputs and operational aspects of the System. All reports prepared by the System Expert shall be provided directly to the City and the O'Hare Commission. The activities and duties of the System Expert shall be consistent in all respects with the applicable requirements of the FAA. If the O'Hare Commission requests the City to retain and pay for such a System Expert, the amount that the City is obligated to pay the System Expert shall not exceed \$200,000 per year, adjusted annually for inflation.

(3) The System shall include a minimum of 36 monitoring sites in the O'Hare Commission Area, plus such number of additional permanent monitoring sites as may be agreed upon by the City and the O'Hare Commission.

(4) The data collected by the System shall be made available by the City to the O'Hare Commission and any Member that requests such data. The City shall provide reports to the O'Hare Commission and any Member based on the data collected by the System.

(5) Neither the O'Hare Commission, nor any of its Members, representatives, agents, employees, consultants, or professional advisors shall use, or assist other persons in using, information generated by the System in violation of Section 4.A.(5) of this Agreement.

## B-1





## Village of River Forest

### Village Administrator's Office

400 Park Avenue  
River Forest, IL 60305  
Tel: 708-366-8500

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## MEMORANDUM

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Date: February 11, 2021

To: President Adduci  
Village Board of Trustees

From: Lisa Scheiner, Acting Village Administrator

Subj: Approval – Payment to Clark Baird Smith LLP for Legal Services

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### **Issue:**

Invoices over \$20,000 require approval from the Village Board of Trustees before they are paid.

### **Analysis:**

The Village utilizes the law firm of Clark Baird Smith LLP for legal services in the areas of labor and employment law. During the month of January, 2021 the Village and its attorneys prepared for and participated in an interest arbitration hearing with the Fraternal Order of Police (FOP) regarding the collective bargaining agreement. The Village also prepared for a hearing regarding an unfair labor practice charge that was filed by a former Village employee. The invoice for these services is over \$20,000, therefore, Village Staff is requesting approval from the Village Board of Trustees to pay the invoice.

### **Requested Board Action:**

Motion to approve a payment in the amount of \$31,610.00 to Clark Baird Smith LLP for legal services.

### **Attachment:**

Invoice

***Clark Baird Smith LLP***  
6133 N. River Road, Suite 1120  
Rosemont, IL 60018 USA

Ph:847-378-7700

Fax:847-378-7070

Lisa Scheiner, Assistant Village Manager  
Village of River Forest  
400 Park Avenue  
River Forest, IL 60305

January 31, 2021

Inv. #: 13545

FEIN NO. 27-3100920

**RE:** River Forest / Labor General  
File #: 12986

Please find attached a detailed description of services rendered on your behalf for the dates indicated. Pursuant to the terms and conditions of our professional engagement, the description of services is protected by our attorney-client relationship.

Questions concerning this invoice should be directed to your responsible contact at Clark Baird Smith LLP.

**Total Fees & Disbursements**

**\$31,610.00**

We appreciate your confidence.

***Clark Baird Smith LLP***



**Enclosures**



## Village of River Forest

### POLICE DEPARTMENT MEMORANDUM

**TO:** Lisa Scheiner – Acting Village Administrator

**FROM:** James O'Shea- Chief of Police

**DATE:** February 15, 2021

**SUBJECT:** January 2021 Monthly Report

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#### Crime Statistics

The month of January 2021 indicated an 54% decrease in Group A (previously Part I) offenses in comparison to January 2020. There were an 9% increase in Group B (previously Part II) reported crimes compared to January 2020. A decrease in Burglary, Theft, and Motor Vehicle Theft incidents contributed to the significant decline in Group A crimes. An increase in Disorderly Conduct, Criminal Damage, and Misdemeanor Traffic related offenses contributed to the Group B rise. For calendar year 2021, Group A crimes were down 13% while Group B crimes were up 9% in comparison to 2020 year-to-date statistics.

	Jan 2021	Jan 2020	Diff. +/-	% +/-	YTD 2021	YTD 2020	Diff. +/-	% +/-
<b>Group A*</b>	11	24	-13	-54%	11	24	-13	-54%
<b>Group B**</b>	61	56	5	9%	61	56	5	9%
<b>Reports***</b>	100	126	-26	-21%	100	126	-26	-21%
<b>Events****</b>	855	988	-133	-13%	855	988	-133	-13%

\*Group A (previously referred to *Part I Offenses*) include homicide, criminal sexual assault, robbery, aggravated battery, burglary, theft, and motor vehicle theft.

\*\*Group B (previously referred to *Part II Offenses*) include simple battery, assault, criminal trespass, disorderly conduct, and all other misdemeanor and traffic offenses.

\*\*\**Reports* (new category as of September 2015) include total number of reports written by officers during the month.

\*\*\*\**Events* (new category as of September 2015) include all activities conducted by officers, including foot patrols, premise checks, traffic stops, and all other calls for service not included as Group A and Group B offenses.

## **Town Center**

The Police Department responded to forty-nine (49) calls for service at the Town Center properties in January 2020; of those calls there were seven (7) reported crimes, which included one (1) Retail Theft, one (1) Burglary, and five (5) Panhandler/Criminal Trespass incidents. There was a 47% decrease in calls for service in comparison to January 2020. In addition, there was a 68% reduction in Criminal Activity in comparison to January 2020.

## **Collaboration and Relationship Strengthening**

- Officers followed policies and procedures instituted to help in reducing the spread of COVID-19 and in gaining compliance from community members to follow Social Distancing, masks, and other executive guidelines.
- Officers conducted additional patrols/premise checks in the business districts, parks, and schools due to loosening of the COVID-19 pandemic guidelines.
- Participated Administrator's Forum Meeting via Zoom.
- Attended the 1<sup>st</sup> quarter WESTAF meeting via Zoom.
- Attended West Suburban Chief's Association meeting via Zoom.
- Attended International Association of Chiefs of Police special meeting featuring Dr. Anthony Fauci via Zoom.
- Participated in a "Preparing for Inauguration Day" safety webinar.
- Hosted 1<sup>st</sup> quarter Community Safety Meeting at Village Hall and via Zoom.
- Officers performed crossing guard duties around the schools.

## **School and Community Support**

During this period, the SRO/CSO Division continued to focus on addressing safety and security concerns by meeting with community organizations and schools. Some of these concerns included general traffic, construction related hazards, and personal safety related issues.

### Ordinance Enforcement Officer Activity Summary for January 2021

<b>Bank/Metra</b>	17 Assignments / 4.25 Hours
<b>Errands</b>	14 Assignments / 5.33 Hours
<b>Local Ordinance Enforcement / Citations</b>	0 Assignments / 0 Hours
<b>Parking Citations</b>	10 Citations
<b>Fingerprinting Assignments</b>	2 Assignments / 45 Minutes
<b>Administrative Duties</b>	9 Assignments / 5.83 Hours
<b>Animal Calls</b>	4 Assignments / 1.58 Hours
<b>Vehicle Service</b>	24 Assignments / 8.66 Hours
<b>Crossings</b>	12 Assignments / 13.91 Hours
<b>Bond Hearing / Court</b>	10 Assignments / 9.50 Hours
<b>Adjudication / Red Light Hearing</b>	1 Assignment / 2.00 Hours
<b>Calls for Service</b>	11 Assignments / 5.25 Hours
<b>Other</b>	30 Assignments / 10.91 Hours

The OEO conducted parking enforcement throughout the Village, resulting in ten (10) tickets for:

Time Limit	3
No Parking	2
Vehicle License	0
Fire Lane/Hydrant	0
Handicapped Parking	0
Resident Parking Only	1
Permit Parking	0
Daily Parking	1
Other	3
<b>TOTAL</b>	<b>10</b>

### School Resource/Community Service Officer Activity Summary for January 2021

<b>Written Reports</b>	13 Reports
<b>Foot Patrols / Premise Checks</b>	24 Foot Patrols/Premise Checks
<b>I-Search and Too Good For Drugs Activities</b>	On-Going Film Editing and Production & Meetings
<b>Calls for Service</b>	20 Calls for Service
<b>Other Assignments</b>	12 assignments / 35 hours
<b>Special Assignments</b>	38 assignments / 117 hours (see below)

## **School and Community-Support Activity Highlights for January 2021**

Ofc. Ransom completed the following:

### **ISEARCH Activities:**

- Met with Kevin Wiley on 01/07/2021.
- I-Search core group meeting on 01/12/2021.
- I-Search core group meeting on 01/20/2021
- Met with Kevin Wiley on 01/22/2021.
- Meeting with Lincoln Principal on 01/28/2021.
- Finalized editing of I-Search Film.

### **Special Assignments:**

- Created January E-news submission on 01/04/2021.
- Counseled CVS on counterfeit bills and offered resources on 01/05/2021.
- Contacted IDES regarding influx of fraud reports on 01/06/2021.
- Phone meeting with family of autistic child and put info out to department on 01/06/2021.
- Phone meeting with Concordia Public Safety to check in on 01/06/2021.
- Conducted home visit with Adult Protective Services on 01/07/2021 (report completed 21-00022).
- Re-assigned to patrol on 01/08/2021.
- Gave safety presentation to Dominican P.A. students preparing to intern at hospitals on 01/11/2021.
- Conducted follow up on Crisis Intervention/Suicide Threat on 01/11/2021 (supplemental report completed – 20-01290).
- Assisted patrol with arrest and booking of armed subject on 01/12/2021 (21-00041).
- Attended PYD meeting on 01/13/2021.
- Followed up with mother of autistic subject looking for assistance on 01/13/2021.
- Follow up with Trinity H.S. regarding arrest on their property on 01/13/2021.
- Assisted detectives with W.E.D.G.E. (drug and gang task force) on 01/14/2021.
- Followed up with elderly victim (scam) on 01/15/2021 (21-00017 / supplemental report completed).
- Followed up on crisis intervention report to offer township services on 01/15/2021 (21-00051 – supplemental report completed).
- Completed Blood borne pathogens and hazmat training in 01/18/2021.
- Completed Law Institute training on 01/18/2021.
- Phone meeting with Grace Lutheran Principal regarding lockdown drills and other concerns on 01/18/2020.
- Completed senior services referral for elderly subject on 01/19/2021.
- Attended Mental Illness De-escalation Techniques webinar on 01/19/2021.

- Phone meeting with West Sub Temple Har Zion regarding safety concerns on 01/20/2021.
- Attended M team meeting on 01/21/2021.
- Attended 'Expecting the Unexpected' webinar on 01/21/2021.
- Attended Opioid Task Force meeting on 01/21/2021.
- Attended DFRF meeting on 01/25/2021.
- Notified all schools and places of worship about free security training offered by the secret service on 01/26/2021.
- Contacted all pertinent businesses with Opioid Task Force survey to learn how we can support them on 01/26/2021.
- Phone meeting with Dominican University staff regarding grant submission for Stars Rise Community Response Team on 01/27/2021.
- Planned, promoted and hosted Community Safety Meeting on 01/27/2021.
- Conducted lockdown drill at St. Vincent on 01/28/2021.
- Conducted lockdown drill at Grace Lutheran on 01/29/2021.
- Meeting with Grace Lutheran Principal for general updates on 10/29/2021.
- Conducted investigation into bullying complaint at St. Vincent starting 01/26/2021 (3 reports completed – 21-00087).
- Conducted follow up on gun threat at Keystone Montessori with supplemental report (21-00091).
- Assisted new applicant with registering for RF emergency ID bracelet throughout the month.

### **UPCOMING School and Community Support Activities for February 2021**

Ofc. Ransom will:

- Continue to assist patrol with re-assignments and calls for service as needed.
- Meet with several principals to review I-Search Video and plan rollout to grades k-4<sup>th</sup>.
- Regular premise checks of schools and businesses.
- Attend Rapid Deployment training meeting with neighboring departments on 02/08/2021.
- Attend Youth Network Council Meeting on 02/11/2021.
- Attend Opioid Task Force Meeting on 02/18/2021.
- Attend M Team meeting on 02/18/2021.
- Reassigned to afternoon shift on 02/22/2021.

Sgt. Grill will:

- Assist with Automated Red Light Enforcement vendor transition.
- Assist COVID-19 Vaccination plans locally.
- Assist with Street Camera System Optimization project.
- Assist with Adjudication hearings and manage caseload.

- Manage movie and commercial film details, permits, and requests.
- Assist with Information Technology projects.
- Address subpoenas, FOIA requests and other records requests for various sources of police video used in police response and criminal investigations.
- Manage various grant activities.
- Assist with Vehicle Maintenance and Equipment.
- Supervise the CSO and SRO.

OEO Raymond will:

- Enforce any/all regulated parking zones.
- Monitor parking issues near the River Forest Community Center.
- Monitor and enforce parking regulations in Daily Fee, Time Zone, Resident Only Zones, and Handicapped Parking Only Areas etc.
- Assist with Court records communications.
- Assist with Animal Control.
- Administer traffic control services during Fire and Police related events.
- Continue to utilize the Automated License Plate Reader to increase efficiency and effectiveness of parking enforcement efforts in an effort to gain better community compliance.

Active Solicitor Permits		
Individual or Organization	Description	Expires
Aptive Environmental	Home Services	29-July-21
Vista Chicago	Home Services	08-Jan-22
Power Home Remodeling	Home Repair	22-Oct-21
Environment Illinois	Home Repair	10-Feb-21
Weed Man	Home Services	03-Feb-22

## **Budget and Fiscal Monitoring**

### **January 01 – January 31, 2021**

January is the ninth month of Fiscal Year 2021. Due to COVID-19 executive orders and restrictions, revenues were projected to stall in FY 2022. Overtime costs were below the monthly projection of \$15,021 for FY 2021. Parking Citation revenue fell below the monthly projections of \$14,005. This primarily due to a lack of any commuter parking and lack of use of any of the Village owned parking lots or zones. Administrative Tow revenue was tracking the monthly projections of \$10,041. Local Ordinance monies have exceeded both monthly and yearly projections with revenues greatly exceeding the FY21 projection of \$3,497. We will continue to monitor and report any notable patterns or anomalies that occur during the FY 2021.

### Revenue/Expenditure Summary

Category	Total # Paid FY21 1/21	Total # Paid FY21 Y-T-D	Expenditure/ Revenue FY21 1/21	FY21 Y-T-D Expenditure/Revenue
Parking/Compliance Citations	220	1,502	\$10,301	\$78,451
Admin. Tows	20	131	\$10,000	\$65,500
Local Ordinance	1	65	\$0	\$10,745
Overtime	171 hrs.	2,703 hrs.	\$10,699	\$173,380

### Significant Incidents and Notable Arrests:

#### **21-00007 Failure to Register as a Sex Offender**

On January 3, 2021 at 9:36AM, River Forest units were dispatched to 7617 North Avenue, to remove a subject from the property. Officers located the subject, 43-year old male from Chicago, on the property. It was determined the subject was a registered sex offender who was non-complainant. The subject was arrested and transported to the station. The State's Attorney's office was contacted and denied to charge the offender due to pandemic related issues with Chicago Police Department's Sex Offender Registration procedures. The subject was released without charge.

#### **21-00008 Domestic Battery/Unlawful Use of Weapon**

On January 03, 2021 at 6:58PM, officers were dispatched to the 1100 block of Harlem Avenue for a domestic battery. The investigation revealed that a 26-year old male from Westchester, battered the female victim. Responding officers engaged in a short foot pursuit after the offender ran from the residence. The offender was captured and found to be unlawfully in possession of two firearms. The offender was arrested and the Cook County State's Attorney felony review unit was contacted where they approved (2) counts of Unlawful Use of Weapon by a Felon, (2) counts of Obstructing, Interference with reporting Domestic Battery and Domestic Battery. The offender was later transported to the Maywood Courthouse for bond hearing.

#### **21-00010 No Valid Driver's License**

On January 4, 2021 at 7:58AM, a River Forest officer observed a vehicle traveling a high rate of speed, 45mph in a 25mph zone, in the area of Thatcher and Iowa. The officer completed a traffic stop and the driver, 22-year old male from Chicago, was found to have No Valid Driver's License. The driver was arrested and later released on bond.

#### **21-00015 Burglary**

On January 6, 2021 around 4:02AM, River Forest officers responded to the area of Franklin and LeMoyne after a resident saw two suspicious subjects run away after attempting to open his vehicle. A River Forest officer observed one subject, a 19-year old male Chicago resident. who fled from the officer, running through residential yards and jumping over fences. A perimeter was established with assistance from Forest Park, Elmwood Park, and Oak Park police officers. The offender was eventually apprehended near Harlem Avenue and LeMoyne.

The male was found to be in possession of property which he later admitted to stealing from a vehicle in the 1400 block of Harlem Avenue. The offender was also found to be wanted by Chicago Police on a warrant for an unrelated charge. The offender was arrested and charged with Burglary, Obstructing a Peace Officer, and the warrant. The offender was later transported to a bond hearing at the Maybrook Courthouse.

**21-00030                      Battery/ Criminal Trespass/ Resisting Arrest**

On January 9, 2021 at 6:01PM, officers were dispatched to Walgreens, 7251 Lake Street, for a public indecency report. Officers located a subject matching the description of the offender and stopped the 26-year old male Chicago resident. The subject obstructed lawful orders, resisted arrest and kicked an officer. The offender provided a false name to officers and was subsequently arrested. The offender was charged with one count of Battery, (2) counts of Resisting/Obstructing an Officer, Obstructing Identification, and Criminal Trespass to Land. The subject was later released on bond and provided a court date.

**21-00036                      Driving Under the Influence**

On January 11, 2021 around 1:12AM, a River Forest officer on general patrol near Lake Street and Lathrop observed a vehicle traveling 54mph on Lake Street where the speed limit is 30mph. The vehicle also failed to drive within its lane. The vehicle was stopped and the driver, a 36-year old female Cicero resident exhibited numerous signs of alcohol impairment, failed Standardized Field Sobriety Tests and was arrested for Driving Under the Influence of alcohol. The offender was processed and later released on bond. The vehicle was towed with an administrative hold.

**21-00041                      Aggravated Unlawful Use of a Weapon**

On January 12, 2021 at 8:19AM, a River Forest officer completed a traffic stop in the area of Chicago Avenue and Jackson, in reference to a speeding violation. While speaking with the driver, 21-year old male from Chicago, the officer smelled an odor of marijuana emitting from the vehicle. The officer had the driver exit and began to conduct a lawful search of the vehicle. At this point, the offender fled eastbound on foot on Chicago Avenue. The officer located marijuana in the vehicle, along with a 9mm handgun, loaded with a forty-three (43) live rounds in a high capacity, fifty (50) round drum magazine. A perimeter was established and a K-9 Unit was summoned to the scene from a neighboring agency. The offender was arrested and transported to the station. The State's Attorney's office was contacted and after hearing the facts of the case approved Felony Aggravated Unlawful Use of a Weapon charge. The offender was charged with multiple other misdemeanor charges. The offender was later transported to Maybrook courthouse for bond hearing.

**21-00044                      Obstructing a Peace Officer**

On January 13, 2021, around 3:00AM, a River Forest officer on general patrol observed a suspicious unoccupied vehicle parked in the lot of Trinity High School. outside of school hours. While investigating, officers observed the vehicle's owner, a 34-year old male Chicago resident, return to the vehicle, and then run away upon seeing the officers. The male refused numerous orders to stop, obstructing the officers' investigation. Upon apprehension he was found to be in possession several items of property which he admitted do not belong to him. Officers recovered the property for safekeeping but were not able to locate any owners. The male was charged with Obstructing a Peace Officer and later released on bond.

**21-00056                      Driving Under the Influence**

On January 16, 2021, around 2:28AM, River Forest officers were dispatched to a single-vehicle accident where a car left the roadway and crashed into a tree near Chicago Avenue and Thatcher. Upon arrival, they spoke to the driver, a 34-year old female Chicago resident, who exhibited numerous signs of alcohol impairment, failed Standardized Field Sobriety Tests and was arrested for Driving Under the Influence of Alcohol. The offender provided a breath sample of 0.107 BrAC. The offender was processed and later released on bond. The vehicle was towed with an administrative hold.

**21-00064                      Driving Under the Influence/Obstructing/Aggravated Battery**

On January 18, 2021 around 2:23AM, an officer on general patrol near North Avenue and Lathrop observed a vehicle traveling 55mph on North Avenue, where the speed limit is 30mph. The vehicle was stopped and the driver, a 27-year old female Carol Stream resident, exhibited numerous signs of alcohol impairment and failed Standardized Field Sobriety Tests. The driver was arrested for DUI and later released on bond. The vehicle's two passengers refused to cooperate to allow the vehicle to be towed. One passenger, a 28-year old female Chicago resident, was arrested for Obstructing a Peace Officer and later released on bond. The other passenger, a 25-year old female Chicago resident, was arrested for Obstructing a Peace Officer and Resisting arrest. During the booking process, she spat twice on an officer, and thus was charged with two felony counts of Aggravated Battery. The offender was later transported to a bond hearing at the Maybrook Courthouse. The vehicle was towed with an administrative hold.

**21-00065                      Retail Theft**

On January 18, 2021 around 7:31AM, River Forest units were dispatched to the Walgreens, 7251 Lake Street, in reference to a Retail Theft that had just occurred. Responding officers located the offender, 28-year old male from Chicago, on a Green Line train. The offender was in possession of numerous items that were stolen from the business. The offender was arrested and later released on bond.

**21-00083                      Burglary**

On January 25, 2021, around 9:55pm, River Forest officers were dispatched to Ulta, 7231 Lake Street, for an alarm. Upon arrival, officers discovered the front door of the business shattered and the cash register was disturbed. Using the River Forest Village Street Cameras, officers were able broadcast a description and direction of travel for the offender. Around 10:25PM, Oak Park officers located the juvenile offender committing a burglary in Oak Park and detained the male juvenile Chicago resident. Using evidence gathered at the scene, River Forest officers were able to charge the juvenile with the Ulta burglary. The juvenile was released to a parent with a notice to appear at Juvenile Court.

**21-00088                      Retail Theft/Obstructing Identification/Warrant**

On January 26, 2020 at 5:20PM, an officer was conducting a premise check at Jewel Osco, 7525 Lake Street, when the officer observed a suspicious subject exit the Jewel through the entrance doors carrying a shopping basket and merchandise that was not in grocery bags. Officers continued surveillance on the subject and observed him hide behind a dumpster of a nearby business. Officers stopped and identified the subject as a 30-year old male from Clifton who was found to be concealing merchandise into a backpack. The investigation revealed the subject stole numerous bottles of alcohol and food items having a total retail value of \$164.27. The subject also

initially lied about his name and was subsequently arrested and found to have a probation violation warrant. The subject was charged with Retail Theft, Obstructing Identification and the active warrant. The subject was transported to the Maywood Courthouse for bond hearing.

#### **21-00098                      Armed Robbery**

On January 9, 2020 at 9:40PM, River Forest officers responded to 7-Eleven, 1140 N. Harlem Avenue, for a reported Armed Robbery that was in progress. Upon arrival, officers discovered the two unknown male offenders had already left the store. The clerk related that the subjects displayed a handgun and took an unknown amount of money from the register and cigarettes. The offenders were wearing all black and wearing gloves and masks. No injuries were reported and the offenders were believed to have used a newer black Acura SUV.

The following chart summarizes and compares the measured activity for all three Patrol Watches during the month of January 2021:

	Midnights 2230-0630	Day Watch 0630-1430	Third Watch 1430-2230
Criminal Arrests	5	4	3
Warrant Arrests	2	0	3
D.U.I Arrests	3	3	0
Misdemeanor Traffic Arrests	5	12	4
Hazardous Moving Violations	46	79	28
Compliance Citations	35	11	17
Parking Citations	197	19	0
Traffic Stop Data Sheets	124	107	84
Quasi-Criminal Arrests/ L.O	0	0	0
Field Interviews	1	9	11
Premise Checks/Foot Patrols	546	312	375
Written Reports	45	58	52
Administrative Tows	7	7	4
Booted vehicles	0	0	0
Sick Time used (in days)	0	0	1

#### **Detective Division**

Detective Sergeant Labriola worked nineteen (19) days performing detective duties.

Detective Fries worked eighteen (18) scheduled days performing detective duties.

Detective Sergeant Labriola and Detective Fries both completed online training courses and participated in training webinars.

Detective Sergeant Labriola attended six (6) First-Line Supervisor classes.

Detective Sergeant Labriola and Detective Fries worked with the West Suburban Drug and Gang Task Force where one subject wanted by the River Forest Police Department was taken into custody, two search warrants were served, and a barricaded subject in Forest Park was taken into custody.

Detective Sergeant Labriola and Detective Fries interviewed and completed background checks for six (6) police officer candidates.

Detective Sergeant Labriola and Detective Fries attended the department quarterly community meeting.

Detective Sergeant Labriola completed numerous Certificates of Purchase from O'Hare Towing.

Detective Sergeant Labriola and Detective Fries conducted daily inventory of PPE supplies, Evidence Supplies, ordered new supplies, and distributed the supplies to members of the department as necessary due to the COVID-19 pandemic. Furthermore, they have assisted patrol in their daily routines to adequately provide sufficient services to residents.

During the month of January, the Detective Unit opened up/reviewed eight (8) cases for potential follow-up. Of those cases, five (5) are still active, two (2) were Exceptionally Cleared, and one (1) was Administratively Closed. The Unit also continued to investigate open cases from previous months, as well as assisted the Patrol Division in multiple cases reported in the month of January.

#### Year-to-Date Arrest Statistics

Quantity Arrested	# Felony Charges	# Misdemeanor Charges	# Warrants
1	1	0	0

#### January 2021 Case Assignment Summary

Part I	# Cases	Cleared by Arrest	Adm Closed	Screen Out	Susp	Except	Pend	Refer	Unfound
Burglary	1					1			
Part I Total	1	0	0	0	0	1	0	0	0
Part II	# Cases	Cleared by Arrest	Adm Closed	Screen Out	Susp	Except Clear	Pend	Refer	Unfound
Death Investigation	1		1						
Retail Theft	1						1		
Deceptive Practice	1						1		
Disorderly Conduct	1						1		
Graffiti	1					1			
Flee and Elude	1						1		

Violation of Order of Protection	1						1		
Part II Total	7	0	1	0	0	1	5	0	0
TOTALS	8	0	1	0	0	2	5	0	0

### January 2021 Juvenile Arrests

Offenses	Adjusted	Cited	Petitioned	Referred
Burglary			1	
Total (1)	0	0	1	0

### New Investigations

#### 21-00011-Death Investigation

On January 4, 2021 at 1:48PM River Forest Officers were requested to meet a resident's employer at the resident's home in the 1100 block of Harlem because he did not come to work which was unlikely for him. Investigators entered the apartment with a key from a family member and located the resident deceased. An autopsy was conducted and it was determined that the 44-year-old male passed away from natural causes. This case is Inactive.

#### 21-00016-Burglary from Motor Vehicle

On January 6, 2021 at 9:26AM a resident in the 7200 block of Greenfield had his vehicle burglarized. The River Forest Police Department arrested a subject responsible for vehicle burglaries during the time frame the resident had his vehicle burglarized. The offender was charged with Burglary from Motor Vehicle on another case and this case was Exceptionally Cleared.

#### 21-00021-Criminal Trespass

On January 7, 2021 at 9:17AM a resident in the 8000 block of Lake St. related that her estranged father of her child has been banned from the residence but was attempting to gain entry through the back door. The resident wished to sign complaints, and attempts to locate the offender, a 27-year-old male from Chicago have been negative.

#### 21-00026-Graffiti

On January 8, 2021 at 10:29 a River Forest Officer observed graffiti on two village operated electrical boxes in the 7300 block of Central. Investigators contacted neighboring jurisdictions to see if they had experienced similar graffiti or if any departments had a suspect identified using the same markings. However, no suspect has been identified and this case is Inactive.

#### **21-00042-Unlawful Acquisition of a Controlled Substance**

On January 12, 2021 a River Forest Officer responded to Walgreens located at 7251 for an Unlawful Acquisition of a Controlled Substance report. The complainant related that an unknown subject picked up her prescription without her authority. Although the offender cannot be identified, a suspect vehicle has been identified and investigators are seeking that vehicle. This case is still Active.

#### **21-00047-Retail Theft**

On January 12, 2021 at 9:57PM River Forest Officers responded to the CVS located at 7929 North Ave. in reference to a Retail Theft where a male subject took numerous bottles of liquor. The male subject left the scene in a vehicle which did not stop for a responding officer. The employees were unable to identify an offender in a photo lineup and investigators will seek to locate the offending vehicle. This case is still Active.

#### **21-00062-Fleeing and Eluding**

On January 17, 2021 at 12:42AM a River Forest Officer stopped a vehicle on North Ave. for an Illinois Vehicle Code Violation. As the officer exited his vehicle, the offending vehicle fled the scene. Investigators will seek the vehicle in the immediate future.

#### **21-00069-Violation of an Order of Protection**

On January 20, 2021 at 4:58AM the victim from 21-00021 related that she obtained an Order of Protection against the father of her child but he kept calling her which violated the order. She signed a complaint for Violation of an Order of Protection and investigators are seeking the offender. This case is still Active.

#### **Old Cases**

#### **20-00379-Possession of a Stolen Motor Vehicle**

On January 17, 2021 investigators took a 24-year-old male into custody at his residence in Chicago after his DNA was located on the steering wheel of the vehicle that was taken.

#### **20-01268- Retail Theft**

On January 6, 2021 investigators located the offending vehicle in this case and towed it with an Administrative Hold.

#### **Training**

During the month of January 2021, twenty-six (26) officers/civilian employees attended different training classes for a total of one hundred fifty-five (155) hours of training. The Department members, courses, and total number of hours included in the course are detailed below.

Last Name	Course Title	Start Date	End Date	Hours
Balaguer	Hazmat	1/6/2021	1/31/2021	1
Bowman	Hazmat	1/6/2021	1/31/2021	1
Caballero	Hazmat	1/6/2021	1/31/2021	1
Casey	Hazmat	1/6/2021	1/31/2021	1
Cassidy	Hazmat	1/6/2021	1/31/2021	1
Colon	Hazmat	1/6/2021	1/31/2021	1
Zermeno	Hazmat	1/6/2021	1/31/2021	1
Ransom	Hazmat	1/6/2021	1/31/2021	1
Raymond	Hazmat	1/6/2021	1/31/2021	1
Sheehan	Hazmat	1/6/2021	1/31/2021	1
Spears	Hazmat	1/6/2021	1/31/2021	1
Swierczynski	Hazmat	1/6/2021	1/31/2021	1
Tagle	Hazmat	1/6/2021	1/31/2021	1
Humphreys	Hazmat	1/6/2021	1/31/2021	1
Labriola	Hazmat	1/6/2021	1/31/2021	1
Landini	Hazmat	1/6/2021	1/31/2021	1
Montiel	Hazmat	1/6/2021	1/31/2021	1
Murillo	Hazmat	1/6/2021	1/31/2021	1
O'Shea	Hazmat	1/6/2021	1/31/2021	1
Czernik	Hazmat	1/6/2021	1/31/2021	1
Fields	Hazmat	1/6/2021	1/31/2021	1
Fries	Hazmat	1/6/2021	1/31/2021	1
Greenwood	Hazmat	1/6/2021	1/31/2021	1
Grill	Hazmat	1/6/2021	1/31/2021	1
Heneghan	Hazmat	1/6/2021	1/31/2021	1
Balaguer	Blood Borne Pathogens	1/6/2021	1/31/2021	1
Bowman	Blood Borne Pathogens	1/6/2021	1/31/2021	1
Caballero	Blood Borne Pathogens	1/6/2021	1/31/2021	1
Casey	Blood Borne Pathogens	1/6/2021	1/31/2021	1
Cassidy	Blood Borne Pathogens	1/6/2021	1/31/2021	1
Colon	Blood Borne Pathogens	1/6/2021	1/31/2021	1
Zermeno	Blood Borne Pathogens	1/6/2021	1/31/2021	1
Ransom	Blood Borne Pathogens	1/6/2021	1/31/2021	1
Raymond	Blood Borne Pathogens	1/6/2021	1/31/2021	1
Sheehan	Blood Borne Pathogens	1/6/2021	1/31/2021	1
Spears	Blood Borne Pathogens	1/6/2021	1/31/2021	1
Swierczynski	Blood Borne Pathogens	1/6/2021	1/31/2021	1
Tagle	Blood Borne Pathogens	1/6/2021	1/31/2021	1
Humphreys	Blood Borne Pathogens	1/6/2021	1/31/2021	1
Labriola	Blood Borne Pathogens	1/6/2021	1/31/2021	1

Landini	Blood Borne Pathogens	1/6/2021	1/31/2021	1
Montiel	Blood Borne Pathogens	1/6/2021	1/31/2021	1
Murillo	Blood Borne Pathogens	1/6/2021	1/31/2021	1
O'Shea	Blood Borne Pathogens	1/6/2021	1/31/2021	1
Czernik	Blood Borne Pathogens	1/6/2021	1/31/2021	1
Fields	Blood Borne Pathogens	1/6/2021	1/31/2021	1
Fries	Blood Borne Pathogens	1/6/2021	1/31/2021	1
Greenwood	Blood Borne Pathogens	1/6/2021	1/31/2021	1
Grill	Blood Borne Pathogens	1/6/2021	1/31/2021	1
Heneghan	Blood Borne Pathogens	1/6/2021	1/31/2021	1
Czernik	First-Line Supervision 101	1/11/2021	2/10/2021	40
Labriola	First-Line Supervision 101	1/11/2021	2/10/2021	40
Spears	Less than Full Access LEADS training	1/16/2021	1/16/2021	3
Casey	PLI December 2020 Monthly Legal Update	12/1/2020	1/31/2021	1
Czernik	PLI December 2020 Monthly Legal Update	12/1/2020	1/31/2021	1
O'Shea	PLI December 2020 Monthly Legal Update	12/1/2020	1/31/2021	1
Ransom	PLI December 2020 Monthly Legal Update	12/1/2020	1/31/2021	1
Sheehan	PLI December 2020 Monthly Legal Update	12/1/2020	1/31/2021	1
Swierczynski	PLI December 2020 Monthly Legal Update	12/1/2020	1/31/2021	1
Murillo	PLI December 2020 Monthly Legal Update	12/1/2020	1/31/2021	1
Spears	PLI December 2020 Monthly Legal Update	12/1/2020	1/31/2021	1
Tagle	PLI December 2020 Monthly Legal Update	12/1/2020	1/31/2021	1
Zermeno	PLI December 2020 Monthly Legal Update	12/1/2020	1/31/2021	1
Fries	PLI December 2020 Monthly Legal Update	12/1/2020	1/31/2021	1
Heneghan	PLI December 2020 Monthly Legal Update	12/1/2020	1/31/2021	1
Humphreys	PLI December 2020 Monthly Legal Update	12/1/2020	1/31/2021	1
Labriola	PLI December 2020 Monthly Legal Update	12/1/2020	1/31/2021	1
Landini	PLI December 2020 Monthly Legal Update	12/1/2020	1/31/2021	1
Montiel	PLI December 2020 Monthly Legal Update	12/1/2020	1/31/2021	1
Balaguer	PLI December 2020 Monthly Legal Update	12/1/2020	1/31/2021	1
Bowman	PLI December 2020 Monthly Legal Update	12/1/2020	1/31/2021	1
Caballero	PLI December 2020 Monthly Legal Update	12/1/2020	1/31/2021	1
Cassidy	PLI December 2020 Monthly Legal Update	12/1/2020	1/31/2021	1
Colon	PLI December 2020 Monthly Legal Update	12/1/2020	1/31/2021	1
Fields	PLI December 2020 Monthly Legal Update	12/1/2020	1/31/2021	1

During this month, all scheduled training courses were canceled due to the ongoing pandemic. Besides the online training listed above, officers continued to complete online police law institute training.



## Village of River Forest

### MONTHLY FINANCE REPORT Fiscal Year 2021 through January 31, 2021

This report includes financial information for Fiscal Year 2021 through January 31, 2021 which represents 75.00% of the fiscal year. A revenue and expenditure report by fund and account and an investment report for January 2021 are attached.

#### GENERAL FUND

#### Revenues, Expenditures and Changes in Fund Balance Fiscal Year 2021 through January 31, 2021

	<b>2021</b>		<b>Percent</b>
	<b>Budget</b>	<b>Actual</b>	<b>Rec/Exp</b>
<b>REVENUES</b>			
<b>Taxes</b>			
Property Taxes	\$6,702,507	\$3,193,208	47.64%
General Sales Taxes	1,725,566	1,333,094	77.26%
Non Home Rule Sales Tax	661,180	485,508	73.43%
Utility Taxes	606,462	419,382	69.15%
Restaurant Tax	100,882	93,656	92.84%
Telecommunications Tax	219,348	166,410	75.87%
Real Estate Transfer Tax	118,295	114,182	96.52%
Cannabis State Excise Tax	4,500	5,891	130.91%
<b>Intergovernmental Revenue</b>			
Personal Property Replacement Tax	177,760	108,336	60.95%
Use Tax	441,294	353,349	80.07%
State Income Taxes	1,133,580	931,562	82.18%
<b>Licenses and Permits</b>	1,268,855	956,882	75.41%
<b>Charges for Services</b>			
Garbage Collections	1,120,195	830,133	74.11%
Other Charges for Services	648,024	515,632	79.57%
<b>Fines</b>	207,428	138,566	66.80%
<b>Investment Income</b>	136,712	37,998	27.79%
<b>Grants and Contributions</b>	208,803	125,979	60.33%
<b>Miscellaneous Revenues</b>	427,945	166,308	38.86%
<b>TOTAL REVENUES</b>	<b>\$15,909,336</b>	<b>\$9,976,076</b>	<b>62.71%</b>
<b>EXPENDITURES</b>			
Administration	\$ 1,581,114	\$ 1,197,935	75.77%
E911	167,976	93,326	55.56%
Boards & Commissions	49,464	55,485	112.17%
Building and Development	504,047	342,222	67.89%
Legal Services	162,000	151,476	93.50%
Police Department	6,674,045	3,735,820	55.98%
Fire Department	4,793,461	2,875,201	59.98%
Public Works	2,713,149	1,945,500	71.71%
<b>TOTAL EXPENDITURES</b>	<b>\$16,645,256</b>	<b>\$10,396,965</b>	<b>62.46%</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>(\$735,920)</b>	<b>(\$420,889)</b>	

#### Revenues

In October a budget amendment was prepared and presented to the Village Board of Trustees for approval. The amendment reduced the budget of some of the major revenue sources and the annual transfer from the

General Fund to the CERF was suspended to help mitigate the effects of the COVID-19 pandemic. Fiscal year-to-date revenue collections are at 62.71%. Property Tax Revenue is at 47.64%. Collections on the 2<sup>nd</sup> installment of the 2019 levy were due October 1<sup>st</sup>. 2020 levy first installment collections are Due March 2, 2021 but no penalties will be applied until after May 3, 2021. Sales tax and non-home rule sales tax revenue collections are now in line with budget projections. Restaurant tax revenues are slightly higher but the projections are expected to be lower due to many of the food establishments being forced to close or reduce services due to COVID 19. Real estate transfer tax revenue is higher due to the timing of real estate sales. Utility tax payments are typically elevated during the warmer summer (electric) and cooler winter (gas) months and vary based on weather conditions. The Village began receiving tax revenue from the Cannabis State Excise taxes back in March of 2020. As of January 1, 2020, municipalities will receive a portion of the tax revenues generated by the sale of cannabis. These revenues are to be used for public safety.

Income tax receipts continue to come in slightly higher than last year at this time. The payment received in May is for April 2020 collections which is normally the highest revenue month. Due to the extension of the income tax filing deadline receipts came in lower in May and June and receipts since then have been higher than expected. The impact on income tax revenues due to COVID 19 is expected to be seen in future months. License and permit revenue includes spring building permit activity and vehicle sticker revenue. The due date to purchase 2020 vehicle stickers was extended to September 14, 2020. A significant portion of that revenue is reflected in this report. Grants and Contributions include the Cares Act CRF reimbursement, the census grant, a bullet proof vest reimbursement and donations for the Sustainability Commission.

### **Expenditures**

Expenditures are at 62.46% of the budgeted amount. Staff has worked hard to reduce expenditures while still providing the services needed during the COVID-19 pandemic. Salaries and benefits, with the exception of overtime, include payment for services rendered through the end of the month. Certain salary and benefit projections are expected to be much lower than the budgeted amounts based on actual separations and new hires. Also, we do not anticipate hiring a deputy police chief this year which will save significant dollars in the short term. Other expenditures are lower because there is about a month lag between the time that goods are received or services are performed, and when the vendor payment is made for the goods or services. Payments made in May for goods received and services performed prior to May 1st were posted to the prior fiscal year.

### **WATER AND SEWER FUND**

#### **Revenues, Expenditures and Changes in Net Position Fiscal Year 2021 through January 31, 2021**

	<b>2021</b>		<b>Percent</b>
	<b>Budget</b>	<b>Actual</b>	<b>Rec/Exp</b>
Operating Revenues			
Permit Fees	\$ 18,820	\$ 17,450	92.72%
Water Sales	3,224,702	2,589,145	80.29%
Sewer Sales	1,934,052	1,667,205	86.20%
Water Penalties	31,867	17,035	53.46%
Miscellaneous	45,135	19,235	42.62%
Total Operating Revenues	<u>\$ 5,254,576</u>	<u>\$ 4,310,070</u>	<u>82.03%</u>
Operating Expenses			
Salaries and Benefits	\$ 1,238,435	\$ 915,764	73.95%
Contractual Services	620,173	477,473	76.99%
Water From Chicago	1,602,515	1,282,883	80.05%
Materials and Supplies	103,756	42,830	41.28%
Depreciation/Debt Service	1,272,146	917,146	72.09%
Transfer to CERF	112,552	0	0.00%
Operating Expenses including Depreciation	<u>\$ 4,949,577</u>	<u>\$ 3,636,096</u>	<u>73.46%</u>
Operating Revenues over Operating Exp	\$ 304,999	\$ 673,974	
Capital Improvements	<u>\$ (1,195,500)</u>	<u>\$ (846,377)</u>	70.80%
Total Revenues over Expenses	<u>\$ (890,501)</u>	<u>\$ (172,403)</u>	

Water and Sewer revenues are as projected because they include spring and summer consumption. Overall expenses are slightly higher. There is a one-month lag in payments to the City of Chicago for FY 2021 water usage. The expenditures to date reflect the higher consumption from the summer months. Contractual services are slightly higher due to more residents participating in the overhead sewer program. Materials and supplies are lower due to the delay in receiving and paying invoices. Personnel expenses are on target. Debt Service expenses include the payments on the IEPA loan.

### **REVENUES AND EXPENDITURES VS. BUDGET – OTHER FUNDS**

Fund #	Fund	Revenues			Expenditures		
		2021 Budget	2021 YTD Actual	% Rec	2021 Budget	2021 YTD Actual	% Exp
03	Motor Fuel Tax	\$ 500,581	\$ 548,176	109.51%	\$ 711,936	\$ 632,126	88.79%
05	Debt Service Fund	\$ 276,123	\$ 129,707	46.97%	\$ 267,681	\$ 267,313	99.86%
13	Cap Equipmnt Replcmnt	\$ 218,352	\$ 66,326	30.38%	\$ 646,324	\$ 89,240	13.81%
14	Capital Improvement	\$ 984,785	\$ 368,642	37.43%	\$ 1,576,330	\$ 425,019	26.96%
16	Economic Development	\$ 0	\$ 25	0.00%	\$ 50,000	\$ 6,229	12.46%
31	TIF-Madison	\$ 156,251	\$ 225,031	144.02%	\$ 84,418	\$ 8,837	10.47%
32	TIF-North	\$ 26,000	\$ 61	0.23%	\$ 17,000	\$ 66	0.39%
35	Infrastructure Imp Bond	\$ 4,000	\$ 910	22.75%	\$ 275,000	\$ 266,921	97.06%

### **CASH AND INVESTMENTS**

Fund #	Fund	Cash and Money Markets	IMET Convenience Fund	Investments	Total
1	General	\$ 1,933,100	\$ 19,845	\$ 1,743,499	\$ 3,696,444
3	Motor Fuel Tax	\$ 320,869	\$ -	\$ 150,000	\$ 470,869
5	Debt Service Fund	\$ 54,573	\$ 34,347	\$ -	\$ 88,920
13	Capital Equip Replacement	\$ 648,019	\$ 237,370	\$ 3,084,058	\$ 3,969,447
14	Capital Improvement	\$ 568,851	\$ 239	\$ 234,600	\$ 803,690
16	Economic Development Func	\$ 44,109	\$ -	\$ -	\$ 44,109
31	TIF-Madison Street	\$ 309,112	\$ -	\$ -	\$ 309,112
32	TIF- North Avenue	\$ 33,426	\$ -	\$ -	\$ 33,426
35	Infrastructure Imp Bond Fur	\$ 254,703	\$ -	\$ -	\$ 254,703
2	Water & Sewer	\$ 963,462	\$ 177,288	\$ 500,627	\$ 1,641,377
<b>Total</b>		<b>\$ 5,130,224</b>	<b>\$ 469,089</b>	<b>\$ 5,712,784</b>	<b>\$ 11,312,097</b>

### **JANUARY 2021 FINANCE ACTIVITIES**

1. The Finance Director attended the Community Business Managers meeting via Zoom with business managers from the surrounding taxing districts.
2. The Finance Director attended the annual Joint Review Board meetings for the Madison Street TIF District and the North Avenue TIF District.
3. The Finance Director attended the Police and Fire Pension board meetings.
4. FY 2022 preliminary revenue budgets were entered into Springbrook.
5. IRS W-2, 1099-Misc and 1099-NEC forms were prepared and distributed.
6. The Finance Director and the Assistant Finance Director completed the Annual Governmental GAAP update.

# General Ledger

## Village of River Forest

User: rmcadams  
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 Period 09 - 09  
 Fiscal Year 2021



Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% ExpCol
<b>01</b>	<b>General Fund</b>							
<b>00</b>								
01-00-00-41-1000	Property Tax-Prior Years	3,278,104.00	3,182,116.21	0.00	11,091.40	3,193,207.61	84,896.39	97.41
01-00-00-41-1021	Property Tax-Current Year	3,424,403.00	0.00	0.00	0.00	0.00	3,424,403.00	0.00
	<b>Property Taxes</b>	<b>6,702,507.00</b>	<b>3,182,116.21</b>	<b>0.00</b>	<b>11,091.40</b>	<b>3,193,207.61</b>	<b>3,509,299.39</b>	<b>47.64</b>
01-00-00-41-1150	Replacement Tax	177,760.00	83,518.81	0.00	24,816.93	108,335.74	69,424.26	60.94
01-00-00-41-1190	Restaurant Tax	100,882.00	80,111.63	0.00	13,544.10	93,655.73	7,226.27	92.84
01-00-00-41-1200	Sales Tax	1,725,566.00	1,187,248.91	0.00	145,845.16	1,333,094.07	392,471.93	77.26
01-00-00-41-1205	State Use Tax	441,294.00	309,151.24	0.00	44,197.78	353,349.02	87,944.98	80.07
01-00-00-41-1210	Non-Home Rule Sales Tax	661,180.00	430,714.41	0.00	54,793.41	485,507.82	175,672.18	73.43
01-00-00-41-1250	Income Tax	1,133,580.00	813,107.36	0.00	118,455.06	931,562.42	202,017.58	82.18
01-00-00-41-1450	Transfer Tax	118,295.00	105,103.31	0.00	9,079.00	114,182.31	4,112.69	96.52
01-00-00-41-1460	Communication Tax	219,348.00	149,732.15	0.00	16,677.98	166,410.13	52,937.87	75.87
01-00-00-41-1475	Utility Tax Elec	431,462.00	284,761.06	0.00	35,682.67	320,443.73	111,018.27	74.27
01-00-00-41-1480	Utility Tax Gas	175,000.00	77,853.81	0.00	21,084.18	98,937.99	76,062.01	56.54
01-00-00-41-1600	Cannabis State Excise Tax	4,500.00	4,655.66	0.00	1,234.99	5,890.65	-1,390.65	130.90
	<b>Other Taxes</b>	<b>5,188,867.00</b>	<b>3,525,958.35</b>	<b>0.00</b>	<b>485,411.26</b>	<b>4,011,369.61</b>	<b>1,177,497.39</b>	<b>77.31</b>
01-00-00-42-2115	Pet Licenses	2,000.00	660.00	0.00	90.00	750.00	1,250.00	37.50
01-00-00-42-2120	Vehicle Licenses	295,000.00	259,402.00	208.00	1,306.50	260,500.50	34,499.50	88.31
01-00-00-42-2345	Contractor's License Fees	93,510.00	73,150.00	0.00	6,500.00	79,650.00	13,860.00	85.18
01-00-00-42-2350	Business Licenses	21,000.00	6,236.50	0.00	50.00	6,286.50	14,713.50	29.94
01-00-00-42-2355	Tent Licenses	300.00	30.00	0.00	30.00	60.00	240.00	20.00
01-00-00-42-2360	Building Permits	517,525.00	317,960.67	2,000.00	50,679.15	366,639.82	150,885.18	70.84
01-00-00-42-2361	Plumbing Permits	40,880.00	27,809.50	0.00	4,260.00	32,069.50	8,810.50	78.45
01-00-00-42-2362	Electrical Permits	49,600.00	33,670.75	0.00	4,414.75	38,085.50	11,514.50	76.79
01-00-00-42-2364	Reinspection Fees	5,000.00	2,850.00	0.00	75.00	2,925.00	2,075.00	58.50
01-00-00-42-2365	Bonfire Permits	60.00	60.00	0.00	0.00	60.00	0.00	100.00
01-00-00-42-2366	Beekeeping Permit	150.00	25.00	0.00	0.00	25.00	125.00	16.67
01-00-00-42-2368	Solicitors Permits	1,200.00	275.00	0.00	300.00	575.00	625.00	47.92
01-00-00-42-2369	Zoning Variation Fee	0.00	3,000.00	0.00	0.00	3,000.00	-3,000.00	0.00
01-00-00-42-2370	Film Crew License	5,100.00	3,650.00	0.00	0.00	3,650.00	1,450.00	71.57

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% ExpCol
01-00-00-42-2520	Liquor Licenses	25,000.00	22,500.00	2,000.00	0.00	20,500.00	4,500.00	82.00
01-00-00-42-2570	CableVideo Svc Provider Fees	212,530.00	142,105.51	0.00	0.00	142,105.51	70,424.49	66.86
	<b>Licenses &amp; Permits</b>	<b>1,268,855.00</b>	<b>893,384.93</b>	<b>4,208.00</b>	<b>67,705.40</b>	<b>956,882.33</b>	<b>311,972.67</b>	<b>75.41</b>
01-00-00-43-3065	Police Reports	2,200.00	1,065.00	0.00	125.00	1,190.00	1,010.00	54.09
01-00-00-43-3070	Fire Reports	375.00	300.00	0.00	0.00	300.00	75.00	80.00
01-00-00-43-3180	Garbage Collection	1,120,195.00	756,540.96	12.24	73,604.13	830,132.85	290,062.15	74.11
01-00-00-43-3185	Penalties on Garbage Fees	7,475.00	4,573.82	61.44	286.28	4,798.66	2,676.34	64.20
01-00-00-43-3200	Metra Daily Parking	3,046.00	2,615.19	0.00	337.03	2,952.22	93.78	96.92
01-00-00-43-3220	Parking Lot Permit Fees	39,922.00	71,845.26	0.00	4,801.77	76,647.03	-36,725.03	191.99
01-00-00-43-3225	Administrative Towing Fees	120,497.00	55,500.00	0.00	10,000.00	65,500.00	54,997.00	54.36
01-00-00-43-3230	Animal Release Fees	0.00	5.00	0.00	0.00	5.00	-5.00	0.00
01-00-00-43-3515	NSF Fees	200.00	0.00	0.00	0.00	0.00	200.00	0.00
01-00-00-43-3530	5050 Sidewalk Program	10,000.00	92.88	0.00	0.00	92.88	9,907.12	0.93
01-00-00-43-3536	Elevator Inspection Fees	4,250.00	0.00	0.00	0.00	0.00	4,250.00	0.00
01-00-00-43-3537	Elevator Reinspection Fees	400.00	300.00	0.00	0.00	300.00	100.00	75.00
01-00-00-43-3540	ROW Encroachment Fees	0.00	600.00	0.00	0.00	600.00	-600.00	0.00
01-00-00-43-3550	Ambulance Fees	396,000.00	270,047.61	0.00	44,015.30	314,062.91	81,937.09	79.31
01-00-00-43-3554	CPR Fees	1,000.00	880.00	0.00	320.00	1,200.00	-200.00	120.00
01-00-00-43-3557	Car Fire & Extrication Fee	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
01-00-00-43-3560	State Highway Maintenance	61,659.00	31,782.50	0.00	16,201.00	47,983.50	13,675.50	77.82
	<b>Charges for Services</b>	<b>1,768,219.00</b>	<b>1,196,148.22</b>	<b>73.68</b>	<b>149,690.51</b>	<b>1,345,765.05</b>	<b>422,453.95</b>	<b>76.11</b>
01-00-00-44-4230	Police Tickets	98,944.00	69,408.49	130.00	13,014.39	82,292.88	16,651.12	83.17
01-00-00-44-4240	Automated Traffic Enf Fines	41,064.00	0.00	0.00	0.00	0.00	41,064.00	0.00
01-00-00-44-4300	Local Ordinance Tickets	3,947.00	10,744.55	0.00	0.00	10,744.55	-6,797.55	272.22
01-00-00-44-4430	Court Fines	49,687.00	34,647.34	0.00	0.00	34,647.34	15,039.66	69.73
01-00-00-44-4435	DUI Fines	5,938.00	3,013.34	0.00	1,491.46	4,504.80	1,433.20	75.86
01-00-00-44-4436	Drug Forfeiture Revenue	534.00	3,389.65	0.00	0.00	3,389.65	-2,855.65	634.77
01-00-00-44-4439	Article 36 Forfeited Funds	2,314.00	0.00	0.00	0.00	0.00	2,314.00	0.00
01-00-00-44-4440	Building Construction Citation	5,000.00	2,893.75	0.00	92.78	2,986.53	2,013.47	59.73
	<b>Fines &amp; Forfeits</b>	<b>207,428.00</b>	<b>124,097.12</b>	<b>130.00</b>	<b>14,598.63</b>	<b>138,565.75</b>	<b>68,862.25</b>	<b>66.80</b>
01-00-00-45-5100	Interest	136,712.00	33,428.28	0.00	8,110.83	41,539.11	95,172.89	30.38
01-00-00-45-5200	Net Change in Fair Value	0.00	-2,666.78	874.63	0.30	-3,541.11	3,541.11	0.00
	<b>Interest</b>	<b>136,712.00</b>	<b>30,761.50</b>	<b>874.63</b>	<b>8,111.13</b>	<b>37,998.00</b>	<b>98,714.00</b>	<b>27.79</b>
01-00-00-46-6408	Cash OverShort	0.00	0.25	5.00	0.00	-4.75	4.75	0.00
01-00-00-46-6410	Miscellaneous	9,735.00	5,141.41	0.00	6,177.04	11,318.45	-1,583.45	116.27
01-00-00-46-6411	Miscellaneous Public Safety	3,500.00	310.00	0.00	70.00	380.00	3,120.00	10.86

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% ExpCol
01-00-00-46-6412	Reimbursements-Crossing Guards	64,836.00	0.00	0.00	0.00	0.00	64,836.00	0.00
01-00-00-46-6415	Reimbursement of Expenses	10,000.00	0.00	0.00	0.00	0.00	10,000.00	0.00
01-00-00-46-6417	IRMA Reimbursements	50,000.00	82,224.24	0.00	1,512.45	83,736.69	-33,736.69	167.47
01-00-00-46-6510	T-Mobile Lease	36,000.00	24,000.00	0.00	3,000.00	27,000.00	9,000.00	75.00
01-00-00-46-6511	WSCDC Rental Income	52,874.00	39,379.86	0.00	4,498.06	43,877.92	8,996.08	82.99
01-00-00-46-8001	IRMA Excess	200,000.00	0.00	0.00	0.00	0.00	200,000.00	0.00
	<b>Miscellaneous</b>	<b>426,945.00</b>	<b>151,055.76</b>	<b>5.00</b>	<b>15,257.55</b>	<b>166,308.31</b>	<b>260,636.69</b>	<b>38.95</b>
01-00-00-46-6521	Law Enforcement Training Reimb	5,700.00	0.00	0.00	0.00	0.00	5,700.00	0.00
01-00-00-46-6524	ISEARCH Grant	9,125.00	0.00	0.00	0.00	0.00	9,125.00	0.00
01-00-00-46-6525	Bullet Proof Vest Reimb-DOJ	3,819.00	1,022.50	0.00	0.00	1,022.50	2,796.50	26.77
01-00-00-46-6528	IDOT Traffic Safety Grant	28,217.00	4,026.04	0.00	0.00	4,026.04	24,190.96	14.27
01-00-00-46-6532	Grants	160,942.00	115,930.56	0.00	0.00	115,930.56	45,011.44	72.03
01-00-00-46-6620	State Fire Marshal Training	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
01-00-00-46-7388	Sustainability Comm Donations	0.00	5,000.00	0.00	0.00	5,000.00	-5,000.00	0.00
	<b>Grants &amp; Contributions</b>	<b>208,803.00</b>	<b>125,979.10</b>	<b>0.00</b>	<b>0.00</b>	<b>125,979.10</b>	<b>82,823.90</b>	<b>60.33</b>
01-00-00-48-8000	Sale of Property	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
	<b>Other Financing Sources</b>	<b><u>1,000.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>1,000.00</u></b>	<b><u>0.00</u></b>
<b>00</b>		<b><u>15,909,336.00</u></b>	<b><u>9,229,501.19</u></b>	<b><u>5,291.31</u></b>	<b><u>751,865.88</u></b>	<b><u>9,976,075.76</u></b>	<b><u>5,933,260.24</u></b>	<b><u>62.71</u></b>
	<b>Revenue</b>	<b>15,909,336.00</b>	<b>9,229,501.19</b>	<b>5,291.31</b>	<b>751,865.88</b>	<b>9,976,075.76</b>	<b>5,933,260.24</b>	<b>62.71</b>
<b>10</b>	<b>Administration</b>							
01-10-00-51-0200	Salaries Regular	644,337.00	413,798.16	52,610.08	0.00	466,408.24	177,928.76	72.39
01-10-00-51-1700	Overtime	500.00	0.00	0.00	0.00	0.00	500.00	0.00
01-10-00-51-1950	Insurance Refusal Reimb	153.00	100.00	12.50	0.00	112.50	40.50	73.53
01-10-00-51-3000	Part-Time Salaries	0.00	6,280.00	0.00	0.00	6,280.00	-6,280.00	0.00
	<b>Personal Services</b>	<b>644,990.00</b>	<b>420,178.16</b>	<b>52,622.58</b>	<b>0.00</b>	<b>472,800.74</b>	<b>172,189.26</b>	<b>73.30</b>
01-10-00-52-0100	ICMA Retirement Contract	13,805.00	0.00	0.00	0.00	0.00	13,805.00	0.00
01-10-00-52-0320	FICA	35,567.00	22,168.99	3,216.14	0.00	25,385.13	10,181.87	71.37
01-10-00-52-0325	Medicare	9,648.00	6,018.00	752.15	0.00	6,770.15	2,877.85	70.17
01-10-00-52-0330	IMRF	72,055.00	44,032.90	5,727.44	0.00	49,760.34	22,294.66	69.06
01-10-00-52-0350	Employee Assistance Program	1,850.00	0.00	0.00	0.00	0.00	1,850.00	0.00

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% ExpCol
01-10-00-52-0375	Fringe Benefits	10,032.00	6,922.00	854.00	0.00	7,776.00	2,256.00	77.51
01-10-00-52-0400	Health Insurance	77,938.00	51,172.79	7,404.78	970.86	57,606.71	20,331.29	73.91
01-10-00-52-0420	Health Insurance - Retirees	0.00	-585.38	1,422.49	0.00	837.11	-837.11	0.00
01-10-00-52-0425	Life Insurance	771.00	510.00	88.00	24.24	573.76	197.24	74.42
01-10-00-52-0430	VEBA Contributions	16,010.00	12,336.09	5,477.08	0.00	17,813.17	-1,803.17	111.26
01-10-00-52-0500	Wellness Program	3,250.00	3,662.95	0.00	0.00	3,662.95	-412.95	112.71
	<b>Benefits</b>	<b>240,926.00</b>	<b>146,238.34</b>	<b>24,942.08</b>	<b>995.10</b>	<b>170,185.32</b>	<b>70,740.68</b>	<b>70.64</b>
01-10-00-53-0200	Communications	21,680.00	22,848.45	6,162.17	0.00	29,010.62	-7,330.62	133.81
01-10-00-53-0300	Audit Services	21,920.00	20,798.00	0.00	0.00	20,798.00	1,122.00	94.88
01-10-00-53-0350	Actuarial Services	3,175.00	3,335.00	0.00	0.00	3,335.00	-160.00	105.04
01-10-00-53-0380	Consulting Services	110,000.00	38,136.40	903.90	0.00	39,040.30	70,959.70	35.49
01-10-00-53-0410	IT Support	91,928.00	130,083.93	9,774.45	0.00	139,858.38	-47,930.38	152.14
01-10-00-53-0429	Vehicle Sticker Program	17,355.00	17,644.17	0.00	0.00	17,644.17	-289.17	101.67
01-10-00-53-1100	Health Inspection Services	15,450.00	7,725.00	3,862.50	0.00	11,587.50	3,862.50	75.00
01-10-00-53-1250	Unemployment Claims	0.00	-2,141.89	0.00	0.00	-2,141.89	7,141.89	-42.84
01-10-00-53-2100	Bank Fees	12,028.00	9,523.92	845.35	0.00	10,369.27	1,658.73	86.21
01-10-00-53-2200	Liability Insurance	255,539.00	168,197.60	17,595.74	0.00	185,793.34	69,745.66	72.71
01-10-00-53-2250	IRMA Liability Deductible	15,000.00	0.00	0.00	0.00	0.00	15,000.00	0.00
01-10-00-53-3300	Maint of Office Equipment	11,040.00	6,666.43	620.40	0.00	7,286.83	3,753.17	66.00
01-10-00-53-4100	Training	10,500.00	937.99	195.00	0.00	1,132.99	9,367.01	10.79
01-10-00-53-4250	Travel & Meeting	12,585.00	70.49	75.31	0.00	145.80	12,439.20	1.16
01-10-00-53-4300	Dues & Subscriptions	33,485.00	30,685.75	2,764.00	0.00	33,449.75	35.25	99.89
01-10-00-53-4350	Printing	2,200.00	3,417.98	0.00	0.00	3,417.98	-1,217.98	155.36
01-10-00-53-4400	Medical & Screening	1,500.00	4,554.00	149.54	0.00	4,703.54	-3,203.54	313.57
01-10-00-53-5300	Advertising/Legal Notice	2,000.00	2,639.00	460.00	0.00	3,099.00	-1,099.00	154.95
01-10-00-53-5400	Damage Claims	0.00	200.00	0.00	0.00	200.00	-200.00	0.00
01-10-00-53-5600	Community and Emp Programs	24,250.00	16,997.83	4,189.89	0.00	21,187.72	3,062.28	87.37
	<b>Contractual Services</b>	<b>666,635.00</b>	<b>482,320.05</b>	<b>47,598.25</b>	<b>0.00</b>	<b>529,918.30</b>	<b>136,716.70</b>	<b>79.49</b>
01-10-00-54-0100	Office Supplies	14,475.00	10,020.59	1,099.53	0.00	11,120.12	3,354.88	76.82
01-10-00-54-0150	Office Equipment	3,000.00	2,700.00	0.00	0.00	2,700.00	300.00	90.00
01-10-00-54-0600	Operating Supplies	0.00	3,155.00	0.00	0.00	3,155.00	-3,155.00	0.00
01-10-00-54-1300	Postage	11,088.00	8,044.67	10.35	0.00	8,055.02	3,032.98	72.65
	<b>Materials &amp; Supplies</b>	<b>28,563.00</b>	<b>23,920.26</b>	<b>1,109.88</b>	<b>0.00</b>	<b>25,030.14</b>	<b>3,532.86</b>	<b>87.63</b>
<b>10</b>	<b>Administration</b>	<b>1,581,114.00</b>	<b>1,072,656.81</b>	<b>126,272.79</b>	<b>995.10</b>	<b>1,197,934.50</b>	<b>383,179.50</b>	<b>75.77</b>
<b>14</b>	<b>E911</b>							
01-14-00-53-0380	Consulting Services	3,000.00	0.00	0.00	0.00	0.00	3,000.00	0.00
01-14-00-53-0410	IT Support	8,000.00	8,400.00	0.00	0.00	8,400.00	-400.00	105.00
01-14-00-53-3100	Maintenance of Equipment	500.00	0.00	0.00	0.00	0.00	500.00	0.00

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% ExpCol
01-14-00-53-4100	Training	1,050.00	0.00	0.00	0.00	0.00	1,050.00	0.00
01-14-00-53-4250	Travel & Meeting	1,500.00	0.00	0.00	0.00	0.00	1,500.00	0.00
01-14-00-53-4275	WSCDC Contribution	148,426.00	84,926.46	0.00	0.00	84,926.46	63,499.54	57.22
01-14-00-53-4277	Citizens Corps Council	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0.00
01-14-00-53-4278	Medical Reserve Corp	500.00	0.00	0.00	0.00	0.00	500.00	0.00
	<b>Contractual Services</b>	<b>167,976.00</b>	<b>93,326.46</b>	<b>0.00</b>	<b>0.00</b>	<b>93,326.46</b>	<b>74,649.54</b>	<b>55.56</b>
<b>14</b>	<b>E911</b>	<b>167,976.00</b>	<b>93,326.46</b>	<b>0.00</b>	<b>0.00</b>	<b>93,326.46</b>	<b>74,649.54</b>	<b>55.56</b>
<b>15</b>	<b>Boards and Commissions</b>							
01-15-00-52-0320	FICA	248.00	468.51	27.06	0.00	495.57	-247.57	199.83
01-15-00-52-0325	Medicare	58.00	109.57	6.33	0.00	115.90	-57.90	199.83
01-15-00-52-0330	IMRF	438.00	826.70	48.75	0.00	875.45	-437.45	199.87
01-15-00-52-0375	Fringe Benefits	720.00	480.00	60.00	0.00	540.00	180.00	75.00
	<b>Benefits</b>	<b>1,464.00</b>	<b>1,884.78</b>	<b>142.14</b>	<b>0.00</b>	<b>2,026.92</b>	<b>-562.92</b>	<b>138.45</b>
01-15-00-53-0380	Consulting Services	15,000.00	12,417.16	150.00	0.00	12,567.16	2,432.84	83.78
01-15-00-53-0400	Secretarial Services	4,000.00	7,556.78	436.48	0.00	7,993.26	-3,993.26	199.83
01-15-00-53-0420	Legal Services	8,000.00	10,963.14	0.00	0.00	10,963.14	-2,963.14	137.04
01-15-00-53-4100	Training	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
01-15-00-53-4250	Travel & Meeting	200.00	96.05	0.00	0.00	96.05	103.95	48.03
01-15-00-53-4300	Dues & Subscriptions	375.00	375.00	0.00	0.00	375.00	0.00	100.00
01-15-00-53-4400	Medical & Screening	3,000.00	4,703.75	0.00	0.00	4,703.75	-1,703.75	156.79
01-15-00-53-4450	Testing	15,000.00	9,205.71	0.00	0.00	9,205.71	5,794.29	61.37
01-15-00-53-5300	AdvertisingLegal Notice	1,250.00	7,547.52	0.00	0.00	7,547.52	-6,297.52	603.80
	<b>Contractual Services</b>	<b>47,825.00</b>	<b>52,865.11</b>	<b>586.48</b>	<b>0.00</b>	<b>53,451.59</b>	<b>-5,626.59</b>	<b>111.76</b>
01-15-00-54-0100	Office Supplies	150.00	0.00	0.00	0.00	0.00	150.00	0.00
01-15-00-54-1300	Postage	25.00	6.64	0.00	0.00	6.64	18.36	26.56
	<b>Materials &amp; Supplies</b>	<b>175.00</b>	<b>6.64</b>	<b>0.00</b>	<b>0.00</b>	<b>6.64</b>	<b>168.36</b>	<b>3.79</b>
<b>15</b>	<b>Boards and Commissions</b>	<b>49,464.00</b>	<b>54,756.53</b>	<b>728.62</b>	<b>0.00</b>	<b>55,485.15</b>	<b>-6,021.15</b>	<b>112.17</b>
<b>20</b>	<b>Building and Development</b>							
01-20-00-51-0200	Full-Time Salaries	288,213.00	159,798.30	25,771.52	0.00	185,569.82	102,643.18	64.39
01-20-00-51-1700	Overtime	500.00	611.40	0.00	0.00	611.40	-111.40	122.28
01-20-00-51-1950	Insurance Refusal	1,373.00	675.00	0.00	0.00	675.00	698.00	49.16
	Reimbursemnt							
01-20-00-51-3000	Part-Time Salaries	0.00	4,591.20	0.00	0.00	4,591.20	-4,591.20	0.00
	<b>Personal Services</b>	<b>290,086.00</b>	<b>165,675.90</b>	<b>25,771.52</b>	<b>0.00</b>	<b>191,447.42</b>	<b>98,638.58</b>	<b>66.00</b>
01-20-00-52-0320	FICA	17,296.00	9,800.12	1,556.46	0.00	11,356.58	5,939.42	65.66

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% ExpCol
01-20-00-52-0325	Medicare	4,212.00	2,361.06	364.02	0.00	2,725.08	1,486.92	64.70
01-20-00-52-0330	IMRF	31,640.00	17,149.45	2,667.34	0.00	19,816.79	11,823.21	62.63
01-20-00-52-0375	Fringe Benefits	2,136.00	1,454.00	178.00	0.00	1,632.00	504.00	76.40
01-20-00-52-0400	Health Insurance	43,236.00	19,319.43	3,744.69	637.90	22,426.22	20,809.78	51.87
01-20-00-52-0425	Life Insurance	147.00	70.46	11.20	0.00	81.66	65.34	55.55
01-20-00-52-0430	VEBA Contributions	7,496.00	5,094.02	3,600.01	0.00	8,694.03	-1,198.03	115.98
	<b>Benefits</b>	<b>106,163.00</b>	<b>55,248.54</b>	<b>12,121.72</b>	<b>637.90</b>	<b>66,732.36</b>	<b>39,430.64</b>	<b>62.86</b>
01-20-00-53-0370	Professional Services	10,470.00	8,611.94	1,294.20	0.00	9,906.14	563.86	94.61
01-20-00-53-1300	Inspection Services	69,490.00	43,723.65	0.00	0.00	43,723.65	25,766.35	62.92
01-20-00-53-1305	Plan Review Services	25,000.00	28,092.83	1,540.00	0.00	29,632.83	-4,632.83	118.53
01-20-00-53-3200	Vehicle Maintenance	400.00	0.00	0.00	0.00	0.00	400.00	0.00
01-20-00-53-4100	Training	500.00	350.00	0.00	0.00	350.00	150.00	70.00
01-20-00-53-4300	Dues & Subscriptions	285.00	0.00	0.00	0.00	0.00	285.00	0.00
01-20-00-53-5300	AdvertisingLegal Notices	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	<b>Contractual Services</b>	<b>106,145.00</b>	<b>80,778.42</b>	<b>2,834.20</b>	<b>0.00</b>	<b>83,612.62</b>	<b>22,532.38</b>	<b>78.77</b>
01-20-00-54-0100	Office Supplies	500.00	109.65	0.00	0.00	109.65	390.35	21.93
01-20-00-54-0150	Office Equipment	150.00	0.00	0.00	0.00	0.00	150.00	0.00
01-20-00-54-0200	Gas & Oil	503.00	105.24	15.23	0.00	120.47	382.53	23.95
01-20-00-54-0600	Operating Supplies	500.00	200.00	0.00	0.00	200.00	300.00	40.00
	<b>Materials &amp; Supplies</b>	<b>1,653.00</b>	<b>414.89</b>	<b>15.23</b>	<b>0.00</b>	<b>430.12</b>	<b>1,222.88</b>	<b>26.02</b>
01-20-00-57-5013	Transfer to CERF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	<b>Other Financing Uses</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>20</b>	<b>Building and Development</b>	<b>504,047.00</b>	<b>302,117.75</b>	<b>40,742.67</b>	<b>637.90</b>	<b>342,222.52</b>	<b>161,824.48</b>	<b>67.89</b>
<b>30</b>	<b>Legal Services</b>							
01-30-00-53-0420	Labor and Employment Legal Svc	30,000.00	41,925.00	10,895.00	0.00	52,820.00	-22,820.00	176.07
01-30-00-53-0425	Village Attorney	120,000.00	83,252.49	8,387.36	0.00	91,639.85	28,360.15	76.37
01-30-00-53-0426	Village Prosecutor	12,000.00	6,016.00	1,000.00	0.00	7,016.00	4,984.00	58.47
	<b>Contractual Services</b>	<b>162,000.00</b>	<b>131,193.49</b>	<b>20,282.36</b>	<b>0.00</b>	<b>151,475.85</b>	<b>10,524.15</b>	<b>93.50</b>
<b>30</b>	<b>Legal Services</b>	<b>162,000.00</b>	<b>131,193.49</b>	<b>20,282.36</b>	<b>0.00</b>	<b>151,475.85</b>	<b>10,524.15</b>	<b>93.50</b>
<b>40</b>	<b>Police Department</b>							
01-40-00-51-0100	Salaries Sworn	3,043,282.00	1,656,877.59	202,912.19	0.00	1,859,789.78	1,183,492.22	61.11
01-40-00-51-0200	Salaries Regular	132,474.00	87,108.88	11,051.18	0.00	98,160.06	34,313.94	74.10
01-40-00-51-1500	Specialist Pay	40,708.00	20,775.80	2,442.00	0.00	23,217.80	17,490.20	57.03
01-40-00-51-1600	Holiday Pay	136,157.00	55,753.25	4,531.73	0.00	60,284.98	75,872.02	44.28
01-40-00-51-1700	Overtime	180,250.00	175,843.32	11,017.76	0.00	186,861.08	-6,611.08	103.67
01-40-00-51-1727	IDOT STEP Overtime	28,217.00	4,026.39	0.00	0.00	4,026.39	24,190.61	14.27

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% ExpCol
01-40-00-51-1800	Educational Incentives	39,800.00	0.00	0.00	0.00	0.00	39,800.00	0.00
01-40-00-51-1950	Insurance Refusal Reim	1,475.00	1,200.00	150.00	0.00	1,350.00	125.00	91.53
01-40-00-51-3000	Part-Time Salaries	47,973.00	21,823.47	2,667.01	0.00	24,490.48	23,482.52	51.05
	<b>Personal Services</b>	<b>3,650,336.00</b>	<b>2,023,408.70</b>	<b>234,771.87</b>	<b>0.00</b>	<b>2,258,180.57</b>	<b>1,392,155.43</b>	<b>61.86</b>
01-40-00-52-0320	FICA	12,305.00	6,557.65	825.89	0.00	7,383.54	4,921.46	60.00
01-40-00-52-0325	Medicare	52,521.00	27,900.36	3,163.07	0.00	31,063.43	21,457.57	59.14
01-40-00-52-0330	IMRF	17,829.00	11,338.09	1,419.60	0.00	12,757.69	5,071.31	71.56
01-40-00-52-0375	Fringe Benefits	2,160.00	1,200.00	160.00	0.00	1,360.00	800.00	62.96
01-40-00-52-0400	Health Insurance	521,499.00	295,450.24	40,208.34	6,086.60	329,571.98	191,927.02	63.20
01-40-00-52-0420	Health Insurance - Retirees	94,666.00	69,339.35	20,756.23	13,083.32	77,012.26	17,653.74	81.35
01-40-00-52-0425	Life Insurance	2,273.00	1,299.78	498.98	377.13	1,421.63	851.37	62.54
01-40-00-52-0430	VEBA Contributions	86,038.00	44,439.23	16,000.00	0.00	60,439.23	25,598.77	70.25
01-40-00-53-0009	Contribution to Police Pension	1,830,611.00	725,333.06	2,543.39	0.00	727,876.45	1,102,734.55	39.76
	<b>Benefits</b>	<b>2,619,902.00</b>	<b>1,182,857.76</b>	<b>85,575.50</b>	<b>19,547.05</b>	<b>1,248,886.21</b>	<b>1,371,015.79</b>	<b>47.67</b>
01-40-00-53-0200	Communications	3,472.00	2,239.48	288.49	0.00	2,527.97	944.03	72.81
01-40-00-53-0385	Administrative Adjudication	23,740.00	9,610.85	1,020.00	0.00	10,630.85	13,109.15	44.78
01-40-00-53-0410	IT Support	17,778.00	10,400.71	328.33	0.00	10,729.04	7,048.96	60.35
01-40-00-53-0430	Animal Control	2,500.00	1,340.00	0.00	0.00	1,340.00	1,160.00	53.60
01-40-00-53-3100	Maint of Equipment	15,316.00	4,813.30	0.00	0.00	4,813.30	10,502.70	31.43
01-40-00-53-3200	Maintenance of Vehicles	48,545.00	36,128.58	3,318.79	0.00	39,447.37	9,097.63	81.26
01-40-00-53-3600	Maintenance of Buildings	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
01-40-00-53-4100	Training	33,950.00	9,626.76	896.00	0.00	10,522.76	23,427.24	30.99
01-40-00-53-4200	Community Support Services	93,171.00	22,921.20	5,943.75	0.00	28,864.95	64,306.05	30.98
01-40-00-53-4250	Travel & Meeting	4,450.00	37.74	0.00	0.00	37.74	4,412.26	0.85
01-40-00-53-4300	Dues & Subscriptions	8,948.00	4,038.05	692.72	0.00	4,730.77	4,217.23	52.87
01-40-00-53-4350	Printing	5,500.00	2,956.83	0.00	0.00	2,956.83	2,543.17	53.76
01-40-00-53-4400	Medical & Screening	5,465.00	740.00	0.00	0.00	740.00	4,725.00	13.54
01-40-00-53-5400	Damage Claims	2,500.00	49,538.85	0.00	0.00	49,538.85	-47,038.85	1,981.55
	<b>Contractual Services</b>	<b>266,335.00</b>	<b>154,392.35</b>	<b>12,488.08</b>	<b>0.00</b>	<b>166,880.43</b>	<b>99,454.57</b>	<b>62.66</b>
01-40-00-54-0100	Office Supplies	10,000.00	3,470.25	0.00	0.00	3,470.25	6,529.75	34.70
01-40-00-54-0200	Gas & Oil	41,855.00	20,636.75	2,559.47	0.00	23,196.22	18,658.78	55.42
01-40-00-54-0300	Uniforms Sworn Personnel	27,683.00	14,850.33	0.00	100.00	14,750.33	12,932.67	53.28
01-40-00-54-0310	Uniforms Other Personnel	1,200.00	164.99	0.00	0.00	164.99	1,035.01	13.75
01-40-00-54-0400	Prisoner Care	3,540.00	3,109.68	84.43	0.00	3,194.11	345.89	90.23
01-40-00-54-0600	Operating Supplies	6,268.00	769.77	379.98	0.00	1,149.75	5,118.25	18.34
01-40-00-54-0601	Radios	8,350.00	120.00	0.00	0.00	120.00	8,230.00	1.44
01-40-00-54-0602	Firearms and Range Supplies	17,640.00	4,214.30	85.50	0.00	4,299.80	13,340.20	24.38
01-40-00-54-0603	Evidence Supplies	7,650.00	5,155.98	0.00	0.00	5,155.98	2,494.02	67.40
01-40-00-54-0605	DUI Expenditures	5,938.00	2,981.44	0.00	0.00	2,981.44	2,956.56	50.21
01-40-00-54-0610	Drug Forfeiture	534.00	3,389.65	0.00	0.00	3,389.65	-2,855.65	634.77

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% ExpCol
01-40-00-54-0615	Expenditures Article 36 Exp	2,314.00	0.00	0.00	0.00	0.00	2,314.00	0.00
01-40-00-54-0620	Cannabis Tax Act	4,500.00	0.00	0.00	0.00	0.00	4,500.00	0.00
	Expenditures <b>Materials &amp; Supplies</b>	<b>137,472.00</b>	<b>58,863.14</b>	<b>3,109.38</b>	<b>100.00</b>	<b>61,872.52</b>	<b>75,599.48</b>	<b>45.01</b>
01-40-00-57-5013	Transfer to CERF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	<b>Other Financing Uses</b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>
<b>40</b>	<b>Police Department</b>	<b>6,674,045.00</b>	<b>3,419,521.95</b>	<b>335,944.83</b>	<b>19,647.05</b>	<b>3,735,819.73</b>	<b>2,938,225.27</b>	<b>55.98</b>
<b>50</b>	<b>Fire Department</b>							
01-50-00-51-0100	Salaries Sworn	1,944,935.00	1,194,896.20	155,285.16	0.00	1,350,181.36	594,753.64	69.42
01-50-00-51-0200	Salaries Regular	87,487.00	56,743.16	7,198.78	0.00	63,941.94	23,545.06	73.09
01-50-00-51-1500	Specialist Pay	138,959.00	94,636.38	12,162.38	0.00	106,798.76	32,160.24	76.86
01-50-00-51-1600	Holiday Pay	82,465.00	37,907.19	0.00	0.00	37,907.19	44,557.81	45.97
01-50-00-51-1700	Overtime	150,000.00	141,005.39	12,247.03	0.00	153,252.42	-3,252.42	102.17
01-50-00-51-1800	Educational Incentives	15,050.00	14,050.00	0.00	0.00	14,050.00	1,000.00	93.36
01-50-00-51-3000	Part-Time Salaries	34,110.00	16,153.81	2,809.84	0.00	18,963.65	15,146.35	55.60
	<b>Personal Services</b>	<b>2,453,006.00</b>	<b>1,555,392.13</b>	<b>189,703.19</b>	<b>0.00</b>	<b>1,745,095.32</b>	<b>707,910.68</b>	<b>71.14</b>
01-50-00-51-1950	Insurance Refusal Reimb	1,525.00	1,000.00	125.00	0.00	1,125.00	400.00	73.77
01-50-00-52-0320	FICA	7,628.00	4,296.79	591.61	0.00	4,888.40	2,739.60	64.08
01-50-00-52-0325	Medicare	35,600.00	21,604.88	2,626.78	0.00	24,231.66	11,368.34	68.07
01-50-00-52-0330	IMRF	13,303.00	7,581.78	1,065.86	0.00	8,647.64	4,655.36	65.01
01-50-00-52-0375	Fringe Benefits	1,440.00	960.00	120.00	0.00	1,080.00	360.00	75.00
01-50-00-52-0400	Health Insurance	316,240.00	191,699.41	28,766.37	4,311.24	216,154.54	100,085.46	68.35
01-50-00-52-0420	Health Insurance - Retirees	22,983.00	13,033.24	8,668.14	6,951.46	14,749.92	8,233.08	64.18
01-50-00-52-0425	Life Insurance	1,456.00	902.49	307.72	192.94	1,017.27	438.73	69.87
01-50-00-52-0430	VEBA Contributions	53,661.00	29,080.87	11,500.00	0.00	40,580.87	13,080.13	75.62
01-50-00-53-0010	Contribution to Fire Pension	1,691,007.00	707,676.58	2,338.97	0.00	710,015.55	980,991.45	41.99
	<b>Benefits</b>	<b>2,144,843.00</b>	<b>977,836.04</b>	<b>56,110.45</b>	<b>11,455.64</b>	<b>1,022,490.85</b>	<b>1,122,352.15</b>	<b>47.67</b>
01-50-00-53-0200	Communications	2,000.00	1,979.92	245.58	0.00	2,225.50	-225.50	111.28
01-50-00-53-0410	IT Support	7,321.00	5,135.31	0.00	0.00	5,135.31	2,185.69	70.14
01-50-00-53-3100	Maintenance of Equipment	7,300.00	6,583.64	370.00	0.00	6,953.64	346.36	95.26
01-50-00-53-3200	Maintenance of Vehicles	50,250.00	48,210.34	0.00	0.00	48,210.34	2,039.66	95.94
01-50-00-53-3300	Maint of Office Equipment	500.00	0.00	0.00	0.00	0.00	500.00	0.00
01-50-00-53-3600	Maintenance of Buildings	3,500.00	0.00	0.00	0.00	0.00	3,500.00	0.00
01-50-00-53-4100	Training	17,300.00	3,585.00	280.00	0.00	3,865.00	13,435.00	22.34
01-50-00-53-4200	Community Support Services	16,300.00	11,532.25	0.00	0.00	11,532.25	4,767.75	70.75
01-50-00-53-4250	Travel & Meeting	4,250.00	0.00	4.06	0.00	4.06	4,245.94	0.10

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% ExpCol
01-50-00-53-4300	Dues & Subscriptions	3,800.00	2,055.50	450.00	0.00	2,505.50	1,294.50	65.93
01-50-00-53-4400	Medical & Screening	15,000.00	1,725.00	0.00	0.00	1,725.00	13,275.00	11.50
01-50-00-53-5400	Damage Claims	0.00	1,048.26	0.00	0.00	1,048.26	-1,048.26	0.00
01-50-00-53-5700	GEMT Expenses	12,000.00	0.00	0.00	0.00	0.00	12,000.00	0.00
	<b>Contractual Services</b>	<b>139,521.00</b>	<b>81,855.22</b>	<b>1,349.64</b>	<b>0.00</b>	<b>83,204.86</b>	<b>56,316.14</b>	<b>59.64</b>
01-50-00-54-0100	Office Supplies	1,500.00	632.40	0.00	0.00	632.40	867.60	42.16
01-50-00-54-0200	Gas & Oil	12,841.00	6,014.06	872.82	0.00	6,886.88	5,954.12	53.63
01-50-00-54-0300	Uniforms Sworn Personnel	18,450.00	1,915.16	0.00	0.00	1,915.16	16,534.84	10.38
01-50-00-54-0600	Operating Supplies	23,300.00	12,392.64	2,582.70	0.00	14,975.34	8,324.66	64.27
	<b>Materials &amp; Supplies</b>	<b>56,091.00</b>	<b>20,954.26</b>	<b>3,455.52</b>	<b>0.00</b>	<b>24,409.78</b>	<b>31,681.22</b>	<b>43.52</b>
01-50-00-57-5013	Transfer to CERF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	<b>Other Financing Uses</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>50</b>	<b>Fire Department</b>	<b>4,793,461.00</b>	<b>2,636,037.65</b>	<b>250,618.80</b>	<b>11,455.64</b>	<b>2,875,200.81</b>	<b>1,918,260.19</b>	<b>59.98</b>
<b>60</b>	<b>Public Works</b>							
01-60-01-51-0200	Salaries Regular	529,486.00	340,786.16	40,519.05	0.00	381,305.21	148,180.79	72.01
01-60-01-51-1500	Certification Pay	6,650.00	6,800.00	0.00	0.00	6,800.00	-150.00	102.26
01-60-01-51-1700	Overtime	50,000.00	21,306.13	11,285.91	0.00	32,592.04	17,407.96	65.18
01-60-01-51-1950	Insurance Refusal Reim	8.00	0.00	0.00	0.00	0.00	8.00	0.00
01-60-01-51-3000	Part-Time Salaries	8,000.00	0.00	0.00	0.00	0.00	8,000.00	0.00
	<b>Personal Services</b>	<b>594,144.00</b>	<b>368,892.29</b>	<b>51,804.96</b>	<b>0.00</b>	<b>420,697.25</b>	<b>173,446.75</b>	<b>70.81</b>
01-60-01-52-0320	FICA	35,916.00	22,203.84	3,179.88	0.00	25,383.72	10,532.28	70.68
01-60-01-52-0325	Medicare	8,610.00	5,281.42	743.75	0.00	6,025.17	2,584.83	69.98
01-60-01-52-0330	IMRF	63,704.00	39,591.89	5,687.25	0.00	45,279.14	18,424.86	71.08
01-60-01-52-0375	Fringe Benefits	4,296.00	2,951.00	451.00	0.00	3,402.00	894.00	79.19
01-60-01-52-0400	Health Insurance	121,164.00	98,563.34	11,684.44	687.50	109,560.28	11,603.72	90.42
01-60-01-52-0420	Health Insurance - Retirees	15,497.00	11,572.78	4,917.11	1,053.33	15,436.56	60.44	99.61
01-60-01-52-0425	Life Insurance	265.00	142.26	86.03	70.50	157.79	107.21	59.54
01-60-01-52-0430	VEBA Contributions	6,773.00	3,249.08	1,175.01	0.00	4,424.09	2,348.91	65.32
	<b>Benefits</b>	<b>256,225.00</b>	<b>183,555.61</b>	<b>27,924.47</b>	<b>1,811.33</b>	<b>209,668.75</b>	<b>46,556.25</b>	<b>81.83</b>
01-60-01-53-0200	Communications	1,710.00	475.83	65.43	0.00	541.26	1,168.74	31.65
01-60-01-53-0380	Consulting Services	24,500.00	5,360.00	0.00	0.00	5,360.00	19,140.00	21.88
01-60-01-53-0410	IT Support	21,660.00	9,714.70	1,396.70	0.00	11,111.40	10,548.60	51.30
01-60-01-53-1310	Julie Notifications	1,000.00	0.00	1,088.85	0.00	1,088.85	-88.85	108.89
01-60-01-53-3100	Maintenance of Equipment	3,500.00	1,406.65	914.51	0.00	2,321.16	1,178.84	66.32
01-60-01-53-3200	Maintenance of Vehicles	28,000.00	26,227.63	4,164.86	272.03	30,120.46	-2,120.46	107.57
01-60-01-53-3400	Maintenance TrafficSt Lights	67,400.00	26,385.18	3,532.97	0.00	29,918.15	37,481.85	44.39
01-60-01-53-3550	Tree Maintenance	104,500.00	42,344.25	0.00	0.00	42,344.25	62,155.75	40.52

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% ExpCol
01-60-01-53-3600	Maintenance of Bldgs & Grounds	73,670.00	61,109.85	3,750.64	0.00	64,860.49	8,809.51	88.04
01-60-01-53-3610	Maintenance Sidewalks	55,000.00	55,578.61	0.00	0.00	55,578.61	-578.61	101.05
01-60-01-53-3620	Maintenance Streets	58,000.00	59,915.19	0.00	0.00	59,915.19	-1,915.19	103.30
01-60-01-53-4100	Training	1,200.00	150.00	0.00	0.00	150.00	1,050.00	12.50
01-60-01-53-4250	Travel & Meeting	6,460.00	0.00	0.00	0.00	0.00	6,460.00	0.00
01-60-01-53-4300	Dues & Subscriptions	6,660.00	6,456.46	55.00	0.00	6,511.46	148.54	97.77
01-60-01-53-4400	Medical & Screening	1,300.00	515.00	0.00	0.00	515.00	785.00	39.62
01-60-01-53-5300	AdvertisingLegal Notice	1,000.00	1,441.40	399.00	0.00	1,840.40	-840.40	184.04
01-60-01-53-5350	Dumping Fees	13,000.00	24,392.93	109.16	0.00	24,502.09	-11,502.09	188.48
01-60-01-53-5400	Damage Claims	25,000.00	19,443.43	13,194.00	0.00	32,637.43	-7,637.43	130.55
01-60-01-53-5450	St Light Electricity	27,900.00	15,961.07	3,640.47	0.00	19,601.54	8,298.46	70.26
01-60-05-53-5500	Collection & Disposal	1,120,195.00	676,869.12	95,224.16	0.00	772,093.28	348,101.72	68.92
01-60-05-53-5510	Leaf Disposal	72,000.00	59,764.61	3,857.17	0.00	63,621.78	8,378.22	88.36
	<b>Contractual Services</b>	<b>1,713,655.00</b>	<b>1,093,511.91</b>	<b>131,392.92</b>	<b>272.03</b>	<b>1,224,632.80</b>	<b>489,022.20</b>	<b>71.46</b>
01-60-01-54-0100	Office Supplies	1,000.00	725.80	0.00	0.00	725.80	274.20	72.58
01-60-01-54-0200	Gas & Oil	14,755.00	8,653.15	1,163.45	0.00	9,816.60	4,938.40	66.53
01-60-01-54-0310	Uniforms	5,450.00	2,245.21	87.42	0.00	2,332.63	3,117.37	42.80
01-60-01-54-0500	Vehicle Parts	10,000.00	8,126.40	1,884.57	0.00	10,010.97	-10.97	100.11
01-60-01-54-0600	Operating Supplies & Equipment	81,420.00	43,404.55	1,743.95	0.00	45,148.50	36,271.50	55.45
01-60-01-54-0800	Trees	36,000.00	22,084.00	0.00	0.00	22,084.00	13,916.00	61.34
01-60-01-54-2100	Snow & Ice Control	0.00	0.00	382.50	0.00	382.50	-382.50	0.00
01-60-05-54-0600	Operating Supplies	500.00	0.00	0.00	0.00	0.00	500.00	0.00
	<b>Materials &amp; Supplies</b>	<b>149,125.00</b>	<b>85,239.11</b>	<b>5,261.89</b>	<b>0.00</b>	<b>90,501.00</b>	<b>58,624.00</b>	<b>60.69</b>
01-60-01-57-5013	Transfer to CERF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	<b>Other Financing Uses</b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>
<b>60</b>	<b>Public Works</b>	<b><u>2,713,149.00</u></b>	<b><u>1,731,198.92</u></b>	<b><u>216,384.24</u></b>	<b><u>2,083.36</u></b>	<b><u>1,945,499.80</u></b>	<b><u>767,649.20</u></b>	<b><u>71.71</u></b>
	<b>Expense</b>	<b><u>16,645,256.00</u></b>	<b><u>9,440,809.56</u></b>	<b><u>990,974.31</u></b>	<b><u>34,819.05</u></b>	<b><u>10,396,964.82</u></b>	<b><u>6,248,291.18</u></b>	<b><u>62.46</u></b>
<b>01</b>	<b>General Fund</b>	<b>735,920.00</b>	<b>211,308.37</b>	<b>996,265.62</b>	<b>786,684.93</b>	<b>420,889.06</b>	<b>315,030.94</b>	<b>57.19</b>

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% Exp/Col
<b>02</b>	<b>Water &amp; Sewer Fund</b>							
<b>00</b>								
02-00-00-42-2360	Permit Fees	18,820.00	16,050.00	0.00	1,400.00	17,450.00	1,370.00	92.72
	<b>Licenses &amp; Permits</b>	<b>18,820.00</b>	<b>16,050.00</b>	<b>0.00</b>	<b>1,400.00</b>	<b>17,450.00</b>	<b>1,370.00</b>	<b>92.72</b>
02-00-00-43-3100	Water Sales	3,224,702.00	2,421,445.03	389.46	168,089.07	2,589,144.64	635,557.36	80.29
02-00-00-43-3150	Sewer Sales	1,934,052.00	1,558,562.51	48.30	108,690.59	1,667,204.80	266,847.20	86.20
02-00-00-43-3160	Water Penalties	31,867.00	16,022.64	121.76	1,134.80	17,035.68	14,831.32	53.46
02-00-00-43-3515	NSF Fees	200.00	0.00	0.00	0.00	0.00	200.00	0.00
	<b>Charges for Services</b>	<b>5,190,821.00</b>	<b>3,996,030.18</b>	<b>559.52</b>	<b>277,914.46</b>	<b>4,273,385.12</b>	<b>917,435.88</b>	<b>82.33</b>
02-00-00-45-5100	Interest	27,935.00	9,534.60	0.00	357.17	9,891.77	18,043.23	35.41
02-00-00-45-5200	Net Change in Fair Value	0.00	194.22	194.22	0.00	0.00	0.00	0.00
	<b>Interest</b>	<b>27,935.00</b>	<b>9,728.82</b>	<b>194.22</b>	<b>357.17</b>	<b>9,891.77</b>	<b>18,043.23</b>	<b>35.41</b>
02-00-00-46-6410	Miscellaneous	5,000.00	42.36	0.00	0.00	42.36	4,957.64	0.85
02-00-00-46-6417	IRMA	2,000.00	0.00	0.00	0.00	0.00	2,000.00	0.00
	Reimbursements							
02-00-00-46-6580	Sale of Meters	10,000.00	7,936.00	0.00	1,365.00	9,301.00	699.00	93.01
	<b>Miscellaneous</b>	<b>17,000.00</b>	<b>7,978.36</b>	<b>0.00</b>	<b>1,365.00</b>	<b>9,343.36</b>	<b>7,656.64</b>	<b>54.96</b>
<b>00</b>		<b>5,254,576.00</b>	<b>4,029,787.36</b>	<b>753.74</b>	<b>281,036.63</b>	<b>4,310,070.25</b>	<b>944,505.75</b>	<b>82.03</b>
	<b>Revenue</b>	<b>5,254,576.00</b>	<b>4,029,787.36</b>	<b>753.74</b>	<b>281,036.63</b>	<b>4,310,070.25</b>	<b>944,505.75</b>	<b>82.03</b>
<b>60</b>	<b>Public Works</b>							
02-60-06-51-0200	Salaries Regular	857,342.00	547,107.18	72,612.16	0.00	619,719.34	237,622.66	72.28
02-60-06-51-1500	Specialists Pay	2,100.00	2,100.00	0.00	0.00	2,100.00	0.00	100.00
02-60-06-51-1700	Overtime	12,000.00	10,837.63	1,443.28	128.53	12,152.38	-152.38	101.27
02-60-06-51-1950	Insurance Refusal	1,535.00	975.00	112.50	0.00	1,087.50	447.50	70.85
	Reimb							
02-60-06-51-3000	Part-Time Salaries	8,000.00	0.00	0.00	0.00	0.00	8,000.00	0.00
	<b>Personal Services</b>	<b>880,977.00</b>	<b>561,019.81</b>	<b>74,167.94</b>	<b>128.53</b>	<b>635,059.22</b>	<b>245,917.78</b>	<b>72.09</b>
02-60-06-52-0100	ICMA Retirement	1,534.00	0.00	0.00	0.00	0.00	1,534.00	0.00
02-60-06-52-0320	FICA	53,495.00	33,517.59	4,531.61	0.00	38,049.20	15,445.80	71.13
02-60-06-52-0325	Medicare	12,884.00	8,015.98	1,059.78	0.00	9,075.76	3,808.24	70.44
02-60-06-52-0330	IMRF	95,923.00	60,100.14	8,094.85	0.00	68,194.99	27,728.01	71.09
02-60-06-52-0375	Fringe Benefits	5,616.00	3,718.00	537.00	0.00	4,255.00	1,361.00	75.77
02-60-06-52-0400	Health Insurance	169,635.00	130,060.80	15,295.44	967.71	144,388.53	25,246.47	85.12
02-60-06-52-0420	Health Insurance - Retirees	3,191.00	3,064.06	766.00	0.00	3,830.06	-639.06	120.03
02-60-06-52-0425	Life Insurance	442.00	280.92	200.53	167.78	313.67	128.33	70.97
02-60-06-52-0430	VEBA Contributions	14,738.00	8,849.90	3,747.90	0.00	12,597.80	2,140.20	85.48

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% Exp/Col
	<b>Benefits</b>	<b>357,458.00</b>	<b>247,607.39</b>	<b>34,233.11</b>	<b>1,135.49</b>	<b>280,705.01</b>	<b>76,752.99</b>	<b>78.53</b>
02-60-06-53-0100	Electricity	33,000.00	24,648.60	2,517.27	0.00	27,165.87	5,834.13	82.32
02-60-06-53-0200	Communications	5,460.00	5,351.51	677.84	0.00	6,029.35	-569.35	110.43
02-60-06-53-0300	Auditing	9,600.00	9,632.00	0.00	0.00	9,632.00	-32.00	100.33
02-60-06-53-0380	Consulting Services	84,500.00	27,709.31	2,105.00	0.00	29,814.31	54,685.69	35.28
02-60-06-53-0410	IT Support	64,802.00	23,381.70	1,896.70	0.00	25,278.40	39,523.60	39.01
02-60-06-53-1300	Inspections	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
02-60-06-53-1310	JULIE Participation	2,345.00	0.00	1,088.85	0.00	1,088.85	1,256.15	46.43
02-60-06-53-2100	Bank Fees	32,870.00	20,190.73	3,556.35	0.00	23,747.08	9,122.92	72.25
02-60-06-53-2200	Liability Insurance	40,021.00	25,836.40	2,753.93	0.00	28,590.33	11,430.67	71.44
02-60-06-53-2250	IRMA Deductible	9,500.00	0.00	0.00	0.00	0.00	9,500.00	0.00
02-60-06-53-3050	Water System	120,500.00	127,718.80	22,500.00	0.00	150,218.80	-29,718.80	124.66
	Maintenance							
02-60-06-53-3055	Hydrant Maintenance	25,000.00	0.00	0.00	0.00	0.00	25,000.00	0.00
02-60-06-53-3200	Maintenance of	8,000.00	3,256.76	200.03	0.00	3,456.79	4,543.21	43.21
	Vehicles							
02-60-06-53-3300	Maint of Office	1,000.00	1,728.37	68.93	0.00	1,797.30	-797.30	179.73
	Equipment							
02-60-06-53-3600	Maintenance of	18,750.00	12,762.96	1,928.88	0.00	14,691.84	4,058.16	78.36
	Buildings							
02-60-06-53-3620	Maintenance of	15,000.00	0.00	0.00	0.00	0.00	15,000.00	0.00
	Streets							
02-60-06-53-3630	Overhead Sewer	59,000.00	92,748.25	8,000.00	0.00	100,748.25	-41,748.25	170.76
	Program							
02-60-06-53-3640	SewerCatch Basin	50,000.00	21,469.97	0.00	0.00	21,469.97	28,530.03	42.94
	Repair							
02-60-06-53-4100	Training	1,150.00	440.00	0.00	0.00	440.00	710.00	38.26
02-60-06-53-4250	Travel & Meeting	3,185.00	0.00	0.00	0.00	0.00	3,185.00	0.00
02-60-06-53-4300	Dues & Subscriptions	1,460.00	610.00	0.00	0.00	610.00	850.00	41.78
02-60-06-53-4350	Printing	4,550.00	1,282.43	211.07	0.00	1,493.50	3,056.50	32.82
02-60-06-53-4400	Medical & Screening	700.00	0.00	150.00	0.00	150.00	550.00	21.43
02-60-06-53-4480	Water Testing	4,280.00	2,552.50	130.00	0.00	2,682.50	1,597.50	62.68
02-60-06-53-5300	AdvertisingLegal	500.00	0.00	0.00	0.00	0.00	500.00	0.00
	Notice							
02-60-06-53-5350	Dumping Fees	20,000.00	26,450.56	0.00	0.00	26,450.56	-6,450.56	132.25
02-60-06-53-5400	Damage Claims	4,000.00	1,467.62	450.00	0.00	1,917.62	2,082.38	47.94
	<b>Contractual</b>	<b>620,173.00</b>	<b>429,238.47</b>	<b>48,234.85</b>	<b>0.00</b>	<b>477,473.32</b>	<b>142,699.68</b>	<b>76.99</b>
	<b>Services</b>							
02-60-06-54-0100	Office Supplies	500.00	0.00	179.00	0.00	179.00	321.00	35.80
02-60-06-54-0200	Gas & Oil	10,944.00	5,759.10	452.91	0.00	6,212.01	4,731.99	56.76
02-60-06-54-0310	Uniforms	1,525.00	155.24	0.00	0.00	155.24	1,369.76	10.18
02-60-06-54-0500	Vehicle Parts	8,000.00	857.41	499.13	54.10	1,302.44	6,697.56	16.28
02-60-06-54-0600	Operating Supplies	73,700.00	26,147.02	4,249.87	0.00	30,396.89	43,303.11	41.24
02-60-06-54-1300	Postage	9,087.00	3,913.66	671.31	0.00	4,584.97	4,502.03	50.46
02-60-06-54-2200	Water from Chicago	1,602,515.00	1,183,552.62	99,330.06	0.00	1,282,882.68	319,632.32	80.05
	<b>Materials &amp; Supplies</b>	<b>1,706,271.00</b>	<b>1,220,385.05</b>	<b>105,382.28</b>	<b>54.10</b>	<b>1,325,713.23</b>	<b>380,557.77</b>	<b>77.70</b>

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% Exp/Col
02-60-06-55-1150	Sewer System Improvements	175,000.00	138,906.77	0.00	0.00	138,906.77	36,093.23	79.38
02-60-06-55-1300	Water System Improvements	943,000.00	47,124.54	582,629.65	0.00	629,754.19	313,245.81	66.78
02-60-06-55-1400	Meter Replacement Program	7,500.00	6,560.46	100.00	0.00	6,660.46	839.54	88.81
02-60-06-55-9100	Street Improvements	70,000.00	71,055.88	0.00	0.00	71,055.88	-1,055.88	101.51
	<b>Capital Outlay</b>	<b>1,195,500.00</b>	<b>263,647.65</b>	<b>582,729.65</b>	<b>0.00</b>	<b>846,377.30</b>	<b>349,122.70</b>	<b>70.80</b>
02-60-06-55-0010	Depreciation Expense	355,000.00	0.00	0.00	0.00	0.00	355,000.00	0.00
	<b>Depreciation</b>	<b>355,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>355,000.00</b>	<b>0.00</b>
02-60-06-56-0104	IEPA Loan Principal	648,794.00	648,794.23	0.00	0.00	648,794.23	-0.23	100.00
02-60-06-56-0105	IEPA Loan Interest	268,352.00	268,351.57	0.00	0.00	268,351.57	0.43	100.00
	<b>Debt Service</b>	<b>917,146.00</b>	<b>917,145.80</b>	<b>0.00</b>	<b>0.00</b>	<b>917,145.80</b>	<b>0.20</b>	<b>100.00</b>
02-60-06-57-5013	Transfer to CERF	112,552.00	0.00	0.00	0.00	0.00	112,552.00	0.00
	<b>Other Financing Uses</b>	<b><u>112,552.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>112,552.00</u></b>	<b><u>0.00</u></b>
<b>60</b>	<b>Public Works</b>	<b><u>6,145,077.00</u></b>	<b><u>3,639,044.17</u></b>	<b><u>844,747.83</u></b>	<b><u>1,318.12</u></b>	<b><u>4,482,473.88</u></b>	<b><u>1,662,603.12</u></b>	<b><u>72.94</u></b>
	<b>Expense</b>	<b><u>6,145,077.00</u></b>	<b><u>3,639,044.17</u></b>	<b><u>844,747.83</u></b>	<b><u>1,318.12</u></b>	<b><u>4,482,473.88</u></b>	<b><u>1,662,603.12</u></b>	<b><u>72.94</u></b>
<b>02</b>	<b>Water &amp; Sewer Fund</b>	<b>890,501.00</b>	<b>-390,743.19</b>	<b>845,501.57</b>	<b>282,354.75</b>	<b>172,403.63</b>	<b>718,097.37</b>	<b>19.36</b>

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% Exp/Col
<b>03</b>	<b>Motor Fuel Tax Fund</b>							
<b>00</b>								
03-00-00-41-1490	Local Gasoline Tax	25,000.00	0.00	0.00	0.00	0.00	25,000.00	0.00
	<b>Other Taxes</b>	<b>25,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>25,000.00</b>	<b>0.00</b>
03-00-00-45-5100	Interest	9,485.00	876.75	0.00	26.36	903.11	8,581.89	9.52
	<b>Interest</b>	<b>9,485.00</b>	<b>876.75</b>	<b>0.00</b>	<b>26.36</b>	<b>903.11</b>	<b>8,581.89</b>	<b>9.52</b>
03-00-00-47-7100	State Allotment	277,624.00	155,321.70	0.00	22,728.48	178,050.18	99,573.82	64.13
03-00-00-47-7200	State Renewal Allotment	188,472.00	109,438.19	0.00	14,358.30	123,796.49	64,675.51	65.68
03-00-00-47-7250	State Rebuild Bond Fund Disb	0.00	245,426.26	0.00	0.00	245,426.26	-245,426.26	0.00
	<b>Intergovernmental</b>	<b>466,096.00</b>	<b>510,186.15</b>	<b>0.00</b>	<b>37,086.78</b>	<b>547,272.93</b>	<b>-81,176.93</b>	<b>117.42</b>
<b>00</b>		<b>500,581.00</b>	<b>511,062.90</b>	<b>0.00</b>	<b>37,113.14</b>	<b>548,176.04</b>	<b>-47,595.04</b>	<b>109.51</b>
	<b>Revenue</b>	<b>500,581.00</b>	<b>511,062.90</b>	<b>0.00</b>	<b>37,113.14</b>	<b>548,176.04</b>	<b>-47,595.04</b>	<b>109.51</b>
<b>00</b>								
03-00-00-53-2100	Bank Fees	60.00	0.00	0.00	0.00	0.00	60.00	0.00
03-00-00-53-3620	Street Maintenance	130,000.00	124,017.09	0.00	0.00	124,017.09	5,982.91	95.40
	<b>Contractual Services</b>	<b>130,060.00</b>	<b>124,017.09</b>	<b>0.00</b>	<b>0.00</b>	<b>124,017.09</b>	<b>6,042.91</b>	<b>95.35</b>
03-00-00-54-2100	Snow & Ice Control	81,876.00	0.00	13,278.50	0.00	13,278.50	68,597.50	16.22
	<b>Materials &amp; Supplies</b>	<b>81,876.00</b>	<b>0.00</b>	<b>13,278.50</b>	<b>0.00</b>	<b>13,278.50</b>	<b>68,597.50</b>	<b>16.22</b>
03-00-00-55-9100	Street Improvement	500,000.00	391,636.66	103,194.05	0.00	494,830.71	5,169.29	98.97
	<b>Capital Outlay</b>	<b>500,000.00</b>	<b>391,636.66</b>	<b>103,194.05</b>	<b>0.00</b>	<b>494,830.71</b>	<b>5,169.29</b>	<b>98.97</b>
<b>00</b>		<b>711,936.00</b>	<b>515,653.75</b>	<b>116,472.55</b>	<b>0.00</b>	<b>632,126.30</b>	<b>79,809.70</b>	<b>88.79</b>
	<b>Expense</b>	<b>711,936.00</b>	<b>515,653.75</b>	<b>116,472.55</b>	<b>0.00</b>	<b>632,126.30</b>	<b>79,809.70</b>	<b>88.79</b>
<b>03</b>	<b>Motor Fuel Tax Fund</b>	<b>211,355.00</b>	<b>4,590.85</b>	<b>116,472.55</b>	<b>37,113.14</b>	<b>83,950.26</b>	<b>127,404.74</b>	<b>39.72</b>

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% Exp/Col
<b>05</b>	<b>Debt Service Fund</b>							
<b>00</b>								
05-00-00-41-1000	Prior Yrs Taxes	129,622.00	128,770.19	0.00	457.11	129,227.30	394.70	99.70
05-00-00-41-1021	Property Taxes Current	141,661.00	0.00	0.00	0.00	0.00	141,661.00	0.00
	<b>Property Taxes</b>	<b>271,283.00</b>	<b>128,770.19</b>	<b>0.00</b>	<b>457.11</b>	<b>129,227.30</b>	<b>142,055.70</b>	<b>47.64</b>
05-00-00-45-5100	Interest	4,840.00	469.44	0.00	10.48	479.92	4,360.08	9.92
	<b>Interest</b>	<b><u>4,840.00</u></b>	<b><u>469.44</u></b>	<b><u>0.00</u></b>	<b><u>10.48</u></b>	<b><u>479.92</u></b>	<b><u>4,360.08</u></b>	<b><u>9.92</u></b>
<b>00</b>		<b><u>276,123.00</u></b>	<b><u>129,239.63</u></b>	<b><u>0.00</u></b>	<b><u>467.59</u></b>	<b><u>129,707.22</u></b>	<b><u>146,415.78</u></b>	<b><u>46.97</u></b>
	<b>Revenue</b>	<b>276,123.00</b>	<b>129,239.63</b>	<b>0.00</b>	<b>467.59</b>	<b>129,707.22</b>	<b>146,415.78</b>	<b>46.97</b>
<b>00</b>								
05-00-00-53-2100	Bank Fees	500.00	0.00	0.00	0.00	0.00	500.00	0.00
	<b>Contractual Services</b>	<b>500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>500.00</b>	<b>0.00</b>
05-00-00-56-0033	2018 GO Bond Principal	0.00	0.00	0.00	0.00	0.00	0.00	0.00
05-00-00-56-0034	2018 GO Bond Interest	0.00	0.00	0.00	0.00	0.00	0.00	0.00
05-00-00-56-0035	2020 GO Bond Principal	262,500.00	262,500.00	0.00	0.00	262,500.00	0.00	100.00
05-00-00-56-0036	2020 GO Bond Interest	4,681.00	4,813.23	0.00	0.00	4,813.23	-132.23	102.82
	<b>Debt Service</b>	<b><u>267,181.00</u></b>	<b><u>267,313.23</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>267,313.23</u></b>	<b><u>-132.23</u></b>	<b><u>100.05</u></b>
<b>00</b>		<b><u>267,681.00</u></b>	<b><u>267,313.23</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>267,313.23</u></b>	<b><u>367.77</u></b>	<b><u>99.86</u></b>
	<b>Expense</b>	<b><u>267,681.00</u></b>	<b><u>267,313.23</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>267,313.23</u></b>	<b><u>367.77</u></b>	<b><u>99.86</u></b>
<b>05</b>	<b>Debt Service Fund</b>	<b>-8,442.00</b>	<b>138,073.60</b>	<b>0.00</b>	<b>467.59</b>	<b>137,606.01</b>	<b>-146,048.01</b>	<b>-1,630.02</b>

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% Exp/Col
<b>09</b>	<b>Police Pension Fund</b>							
<b>00</b>								
09-00-00-45-5100	Interest	604,024.00	338,047.24	0.00	0.00	338,047.24	265,976.76	55.97
09-00-00-45-5200	Net Change in Fair Value	1,025,698.00	4,448,239.07	0.00	0.00	4,448,239.07	-3,422,541.07	433.68
	<b>Interest</b>	<b>1,629,722.00</b>	<b>4,786,286.31</b>	<b>0.00</b>	<b>0.00</b>	<b>4,786,286.31</b>	<b>-3,156,564.31</b>	<b>293.69</b>
09-00-00-41-1100	Employer Contribution	1,609,434.00	725,333.06	0.00	2,543.39	727,876.45	881,557.55	45.23
09-00-00-46-7350	Employee Contribution	322,248.00	175,868.97	0.00	20,876.36	196,745.33	125,502.67	61.05
	<b>Grants &amp; Contributions</b>	<b>1,931,682.00</b>	<b>901,202.03</b>	<b>0.00</b>	<b>23,419.75</b>	<b>924,621.78</b>	<b>1,007,060.22</b>	<b>47.87</b>
<b>00</b>		<b>3,561,404.00</b>	<b>5,687,488.34</b>	<b>0.00</b>	<b>23,419.75</b>	<b>5,710,908.09</b>	<b>-2,149,504.09</b>	<b>160.36</b>
	<b>Revenue</b>	<b>3,561,404.00</b>	<b>5,687,488.34</b>	<b>0.00</b>	<b>23,419.75</b>	<b>5,710,908.09</b>	<b>-2,149,504.09</b>	<b>160.36</b>
<b>00</b>								
09-00-00-52-6100	Pensions	2,661,289.00	1,892,091.94	0.00	0.00	1,892,091.94	769,197.06	71.10
09-00-00-52-6150	Pension Refund	50,000.00	0.00	0.00	0.00	0.00	50,000.00	0.00
	<b>Benefits</b>	<b>2,711,289.00</b>	<b>1,892,091.94</b>	<b>0.00</b>	<b>0.00</b>	<b>1,892,091.94</b>	<b>819,197.06</b>	<b>69.79</b>
09-00-00-53-0300	Audit Services	2,240.00	2,240.00	0.00	0.00	2,240.00	0.00	100.00
09-00-00-53-0350	Actuarial Services	3,677.00	3,730.00	0.00	0.00	3,730.00	-53.00	101.44
09-00-00-53-0360	Payroll Services	28,890.00	14,415.00	0.00	0.00	14,415.00	14,475.00	49.90
09-00-00-53-0380	Consulting Services	53,470.00	17,886.53	0.00	0.00	17,886.53	35,583.47	33.45
09-00-00-53-0420	Legal Services	18,000.00	4,645.75	0.00	0.00	4,645.75	13,354.25	25.81
09-00-00-53-2100	Bank Fees	100.00	0.00	0.00	0.00	0.00	100.00	0.00
09-00-00-53-4100	Training	2,500.00	1,055.00	0.00	0.00	1,055.00	1,445.00	42.20
09-00-00-53-4250	Travel & Meeting	1,500.00	250.00	0.00	0.00	250.00	1,250.00	16.67
09-00-00-53-4300	Dues & Subscriptions	795.00	795.00	0.00	0.00	795.00	0.00	100.00
09-00-00-53-4400	Medical & Screening	3,000.00	0.00	0.00	0.00	0.00	3,000.00	0.00
09-00-00-53-5300	AdvertisingLegal Notice	100.00	0.00	0.00	0.00	0.00	100.00	0.00
09-00-00-54-3100	Misc Expenditures	14,000.00	17,424.88	0.00	0.00	17,424.88	-3,424.88	124.46
	<b>Contractual Services</b>	<b>128,272.00</b>	<b>62,442.16</b>	<b>0.00</b>	<b>0.00</b>	<b>62,442.16</b>	<b>65,829.84</b>	<b>48.68</b>
<b>00</b>		<b>2,839,561.00</b>	<b>1,954,534.10</b>	<b>0.00</b>	<b>0.00</b>	<b>1,954,534.10</b>	<b>885,026.90</b>	<b>68.83</b>
	<b>Expense</b>	<b>2,839,561.00</b>	<b>1,954,534.10</b>	<b>0.00</b>	<b>0.00</b>	<b>1,954,534.10</b>	<b>885,026.90</b>	<b>68.83</b>

<u>Account Number</u>	<u>Description</u>	<u>Budget</u>	<u>Beg Bal</u>	<u>Debits</u>	<u>Credits</u>	<u>End Bal</u>	<u>Remaining</u>	<u>% Exp/Col</u>
09	Police Pension Fund	-721,843.00	-3,732,954.24	0.00	23,419.75	-3,756,373.99	3,034,530.99	520.39

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% Exp/Col
<b>10</b>	<b>Fire Pension Fund</b>							
<b>00</b>								
10-00-00-45-5100	InterestDividends	507,553.00	289,609.82	0.00	0.00	289,609.82	217,943.18	57.06
10-00-00-45-5200	Net Change in Fair Value	632,765.00	2,740,825.04	0.00	0.00	2,740,825.04	-2,108,060.04	433.15
	<b>Interest</b>	<b>1,140,318.00</b>	<b>3,030,434.86</b>	<b>0.00</b>	<b>0.00</b>	<b>3,030,434.86</b>	<b>-1,890,116.86</b>	<b>265.75</b>
10-00-00-41-1100	Employer Contribution	1,535,040.00	707,676.58	0.00	2,338.97	710,015.55	825,024.45	46.25
10-00-00-46-7350	Employee Contribution	206,252.00	127,159.77	0.00	15,832.15	142,991.92	63,260.08	69.33
	<b>Grants &amp; Contributions</b>	<b>1,741,292.00</b>	<b>834,836.35</b>	<b>0.00</b>	<b>18,171.12</b>	<b>853,007.47</b>	<b>888,284.53</b>	<b>48.99</b>
<b>00</b>		<b>2,881,610.00</b>	<b>3,865,271.21</b>	<b>0.00</b>	<b>18,171.12</b>	<b>3,883,442.33</b>	<b>-1,001,832.33</b>	<b>134.77</b>
	<b>Revenue</b>	<b>2,881,610.00</b>	<b>3,865,271.21</b>	<b>0.00</b>	<b>18,171.12</b>	<b>3,883,442.33</b>	<b>-1,001,832.33</b>	<b>134.77</b>
<b>00</b>								
10-00-00-52-6100	Pensions Benefits	2,020,164.00	1,296,508.04	0.00	0.00	1,296,508.04	723,655.96	64.18
		<b>2,020,164.00</b>	<b>1,296,508.04</b>	<b>0.00</b>	<b>0.00</b>	<b>1,296,508.04</b>	<b>723,655.96</b>	<b>64.18</b>
10-00-00-53-0300	Audit Services	2,240.00	2,240.00	0.00	0.00	2,240.00	0.00	100.00
10-00-00-53-0350	Actuarial Services	3,203.00	3,365.00	0.00	0.00	3,365.00	-162.00	105.06
10-00-00-53-0360	Payroll Services	13,495.00	9,260.00	0.00	0.00	9,260.00	4,235.00	68.62
10-00-00-53-0380	Consulting Services	40,587.00	16,707.92	0.00	0.00	16,707.92	23,879.08	41.17
10-00-00-53-0420	Legal Services	12,000.00	2,381.25	0.00	0.00	2,381.25	9,618.75	19.84
10-00-00-53-2100	Bank Fees	7,200.00	5,302.61	0.00	0.00	5,302.61	1,897.39	73.65
10-00-00-53-4100	Training	2,000.00	995.00	0.00	0.00	995.00	1,005.00	49.75
10-00-00-53-4250	Travel & Meeting	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
10-00-00-53-4300	Dues & Subscriptions	825.00	795.00	0.00	0.00	795.00	30.00	96.36
10-00-00-53-4400	Medical & Screening	2,000.00	0.00	0.00	0.00	0.00	2,000.00	0.00
10-00-00-54-1300	Postage	100.00	0.00	0.00	0.00	0.00	100.00	0.00
10-00-00-54-3100	Misc Expenditures	17,510.00	12,664.13	0.00	0.00	12,664.13	4,845.87	72.33
	<b>Contractual Services</b>	<b>102,160.00</b>	<b>53,710.91</b>	<b>0.00</b>	<b>0.00</b>	<b>53,710.91</b>	<b>48,449.09</b>	<b>52.58</b>
<b>00</b>		<b>2,122,324.00</b>	<b>1,350,218.95</b>	<b>0.00</b>	<b>0.00</b>	<b>1,350,218.95</b>	<b>772,105.05</b>	<b>63.62</b>
	<b>Expense</b>	<b>2,122,324.00</b>	<b>1,350,218.95</b>	<b>0.00</b>	<b>0.00</b>	<b>1,350,218.95</b>	<b>772,105.05</b>	<b>63.62</b>
<b>10</b>	<b>Fire Pension Fund</b>	<b>-759,286.00</b>	<b>-2,515,052.26</b>	<b>0.00</b>	<b>18,171.12</b>	<b>-2,533,223.38</b>	<b>1,773,937.38</b>	<b>333.63</b>

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% Exp/Col
<b>13</b>	<b>Capital Equip Replacement Fund</b>							
<b>00</b>								
13-00-00-45-5100	Interest	75,800.00	50,840.65	0.00	4,113.67	54,954.32	20,845.68	72.50
13-00-00-45-5200	Net Change in Fair Value	0.00	-10,974.97	1,825.76	109.74	-12,690.99	12,690.99	0.00
	<b>Interest</b>	<b>75,800.00</b>	<b>39,865.68</b>	<b>1,825.76</b>	<b>4,223.41</b>	<b>42,263.33</b>	<b>33,536.67</b>	<b>55.76</b>
13-00-00-46-6410	Miscellaneous	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0.00
	<b>Miscellaneous</b>	<b>5,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,000.00</b>	<b>0.00</b>
13-00-00-47-7001	From General Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00
13-00-00-47-7002	Transfer from Water and Sewer	112,552.00	0.00	0.00	0.00	0.00	112,552.00	0.00
13-00-00-48-8000	Sale of Property	25,000.00	24,063.06	0.00	0.00	24,063.06	936.94	96.25
	<b>Other Financing Sources</b>	<b>137,552.00</b>	<b>24,063.06</b>	<b>0.00</b>	<b>0.00</b>	<b>24,063.06</b>	<b>113,488.94</b>	<b>17.49</b>
<b>00</b>		<b>218,352.00</b>	<b>63,928.74</b>	<b>1,825.76</b>	<b>4,223.41</b>	<b>66,326.39</b>	<b>152,025.61</b>	<b>30.38</b>
	<b>Revenue</b>	<b>218,352.00</b>	<b>63,928.74</b>	<b>1,825.76</b>	<b>4,223.41</b>	<b>66,326.39</b>	<b>152,025.61</b>	<b>30.38</b>
<b>00</b>								
13-00-00-53-2100	Bank Fees	100.00	0.00	0.00	0.00	0.00	100.00	0.00
	<b>Contractual Services</b>	<b>100.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100.00</b>	<b>0.00</b>
13-00-00-55-8700	Police Vehicles	45,780.00	0.00	0.00	0.00	0.00	45,780.00	0.00
13-00-00-55-8720	Police Equipment	58,444.00	1,920.00	18,300.00	0.00	20,220.00	38,224.00	34.60
13-00-00-55-8800	Fire Dept Vehicle	33,500.00	0.00	0.00	0.00	0.00	33,500.00	0.00
13-00-00-55-8850	Fire Dept Equipment	45,000.00	0.00	0.00	0.00	0.00	45,000.00	0.00
13-00-00-55-8910	PW Vehicles	213,500.00	65,600.00	0.00	0.00	65,600.00	147,900.00	30.73
13-00-00-55-8925	PW Equipment	250,000.00	3,420.00	0.00	0.00	3,420.00	246,580.00	1.37
	<b>Capital Outlay</b>	<b>646,224.00</b>	<b>70,940.00</b>	<b>18,300.00</b>	<b>0.00</b>	<b>89,240.00</b>	<b>556,984.00</b>	<b>13.81</b>
<b>00</b>		<b>646,324.00</b>	<b>70,940.00</b>	<b>18,300.00</b>	<b>0.00</b>	<b>89,240.00</b>	<b>557,084.00</b>	<b>13.81</b>
	<b>Expense</b>	<b>646,324.00</b>	<b>70,940.00</b>	<b>18,300.00</b>	<b>0.00</b>	<b>89,240.00</b>	<b>557,084.00</b>	<b>13.81</b>
<b>13</b>	<b>Capital Equip Replacement Fund</b>	<b>427,972.00</b>	<b>7,011.26</b>	<b>20,125.76</b>	<b>4,223.41</b>	<b>22,913.61</b>	<b>405,058.39</b>	<b>5.35</b>

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% Exp/Col
<b>14</b>	<b>Capital Improvement Fund</b>							
<b>00</b>								
14-00-00-41-1490	Local Gasoline Tax	0.00	4,826.94	0.00	1,645.13	6,472.07	-6,472.07	0.00
	<b>Other Taxes</b>	<b>0.00</b>	<b>4,826.94</b>	<b>0.00</b>	<b>1,645.13</b>	<b>6,472.07</b>	<b>-6,472.07</b>	<b>0.00</b>
14-00-00-43-3200	Metra Daily Parking Fees	15,100.00	0.00	0.00	0.00	0.00	15,100.00	0.00
14-00-00-43-3220	Parking Lot Permit Fees	43,236.00	0.00	0.00	0.00	0.00	43,236.00	0.00
	<b>Charges for Services</b>	<b>58,336.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>58,336.00</b>	<b>0.00</b>
14-00-00-44-4240	Automated Traffic Enf Fines	892,569.00	293,727.69	0.00	4,024.16	297,751.85	594,817.15	33.36
	<b>Fines &amp; Forfeits</b>	<b>892,569.00</b>	<b>293,727.69</b>	<b>0.00</b>	<b>4,024.16</b>	<b>297,751.85</b>	<b>594,817.15</b>	<b>33.36</b>
14-00-00-45-5100	Interest	33,880.00	8,919.06	0.00	38.02	8,957.08	24,922.92	26.44
14-00-00-45-5200	Net Change in Fair Value	0.00	-732.04	0.00	0.62	-731.42	731.42	0.00
	<b>Interest</b>	<b>33,880.00</b>	<b>8,187.02</b>	<b>0.00</b>	<b>38.64</b>	<b>8,225.66</b>	<b>25,654.34</b>	<b>24.28</b>
14-00-00-46-6532	Grants	0.00	56,192.25	0.00	0.00	56,192.25	-56,192.25	0.00
	<b>Grants &amp; Contributions</b>	<b>0.00</b>	<b>56,192.25</b>	<b>0.00</b>	<b>0.00</b>	<b>56,192.25</b>	<b>-56,192.25</b>	<b>0.00</b>
<b>00</b>		<b>984,785.00</b>	<b>362,933.90</b>	<b>0.00</b>	<b>5,707.93</b>	<b>368,641.83</b>	<b>616,143.17</b>	<b>37.43</b>
	<b>Revenue</b>	<b>984,785.00</b>	<b>362,933.90</b>	<b>0.00</b>	<b>5,707.93</b>	<b>368,641.83</b>	<b>616,143.17</b>	<b>37.43</b>
<b>00</b>								
14-00-00-53-0440	Property Taxes	0.00	673.05	0.00	0.00	673.05	-673.05	0.00
14-00-00-53-4290	License Fees	12,000.00	12,000.00	0.00	0.00	12,000.00	0.00	100.00
	<b>Contractual Services</b>	<b>12,000.00</b>	<b>12,673.05</b>	<b>0.00</b>	<b>0.00</b>	<b>12,673.05</b>	<b>-673.05</b>	<b>105.61</b>
14-00-00-55-0500	Building Improvements	60,160.00	0.00	0.00	0.00	0.00	60,160.00	0.00
14-00-00-55-1205	Streetscape Improvements	298,380.00	2,100.00	0.00	0.00	2,100.00	296,280.00	0.70
14-00-00-55-1250	Alley Improvements	300,000.00	210,398.68	24,318.68	0.00	234,717.36	65,282.64	78.24
14-00-00-55-8610	Furniture & Equipment	17,190.00	56,192.25	0.00	0.00	56,192.25	-39,002.25	326.89
14-00-00-55-8620	Information Technology Equipme	888,600.00	110,457.76	8,878.51	0.00	119,336.27	769,263.73	13.43
	<b>Capital Outlay</b>	<b>1,564,330.00</b>	<b>379,148.69</b>	<b>33,197.19</b>	<b>0.00</b>	<b>412,345.88</b>	<b>1,151,984.12</b>	<b>26.36</b>

<u>Account Number</u>	<u>Description</u>	<u>Budget</u>	<u>Beg Bal</u>	<u>Debits</u>	<u>Credits</u>	<u>End Bal</u>	<u>Remaining</u>	<u>% Exp/Col</u>
00		<u>1,576,330.00</u>	<u>391,821.74</u>	<u>33,197.19</u>	<u>0.00</u>	<u>425,018.93</u>	<u>1,151,311.07</u>	<u>26.96</u>
	Expense	<u>1,576,330.00</u>	<u>391,821.74</u>	<u>33,197.19</u>	<u>0.00</u>	<u>425,018.93</u>	<u>1,151,311.07</u>	<u>26.96</u>
14	Capital Improvement Fund	591,545.00	28,887.84	33,197.19	5,707.93	56,377.10	535,167.90	9.53

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% Exp/Col
<b>16</b>	<b>Economic Development Fund</b>							
<b>00</b>								
16-00-00-45-5100	Interest	0.00	23.33	0.00	1.34	24.67	-24.67	0.00
	<b>Interest</b>	<b><u>0.00</u></b>	<b><u>23.33</u></b>	<b><u>0.00</u></b>	<b><u>1.34</u></b>	<b><u>24.67</u></b>	<b><u>-24.67</u></b>	<b><u>0.00</u></b>
<b>00</b>		<b><u>0.00</u></b>	<b><u>23.33</u></b>	<b><u>0.00</u></b>	<b><u>1.34</u></b>	<b><u>24.67</u></b>	<b><u>-24.67</u></b>	<b><u>0.00</u></b>
	<b>Revenue</b>	<b>0.00</b>	<b>23.33</b>	<b>0.00</b>	<b>1.34</b>	<b>24.67</b>	<b>-24.67</b>	<b>0.00</b>
<b>00</b>								
16-00-00-53-0420	Legal Services	50,000.00	6,254.00	0.00	0.00	6,254.00	43,746.00	12.51
	<b>Contractual Services</b>	<b><u>50,000.00</u></b>	<b><u>6,254.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>6,254.00</u></b>	<b><u>43,746.00</u></b>	<b><u>12.51</u></b>
<b>00</b>		<b><u>50,000.00</u></b>	<b><u>6,254.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>6,254.00</u></b>	<b><u>43,746.00</u></b>	<b><u>12.51</u></b>
	<b>Expense</b>	<b><u>50,000.00</u></b>	<b><u>6,254.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>6,254.00</u></b>	<b><u>43,746.00</u></b>	<b><u>12.51</u></b>
<b>16</b>	<b>Economic Development Fund</b>	<b>50,000.00</b>	<b>6,230.67</b>	<b>0.00</b>	<b>1.34</b>	<b>6,229.33</b>	<b>43,770.67</b>	<b>12.46</b>

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% Exp/Col
<b>31</b>	<b>TIF-Madison Street</b>							
<b>00</b>								
31-00-00-41-1000	Property Taxes-Prior Years	75,760.00	224,639.85	0.00	0.00	224,639.85	-148,879.85	296.52
31-00-00-41-1021	Property Taxes-Current Year	77,275.00	0.00	0.00	0.00	0.00	77,275.00	0.00
	<b>Property Taxes</b>	<b>153,035.00</b>	<b>224,639.85</b>	<b>0.00</b>	<b>0.00</b>	<b>224,639.85</b>	<b>-71,604.85</b>	<b>146.79</b>
31-00-00-45-5100	Interest	3,216.00	367.52	0.00	24.02	391.54	2,824.46	12.17
	<b>Interest</b>	<b><u>3,216.00</u></b>	<b><u>367.52</u></b>	<b><u>0.00</u></b>	<b><u>24.02</u></b>	<b><u>391.54</u></b>	<b><u>2,824.46</u></b>	<b><u>12.17</u></b>
<b>00</b>		<b><u>156,251.00</u></b>	<b><u>225,007.37</u></b>	<b><u>0.00</u></b>	<b><u>24.02</u></b>	<b><u>225,031.39</u></b>	<b><u>-68,780.39</u></b>	<b><u>144.02</u></b>
	<b>Revenue</b>	<b>156,251.00</b>	<b>225,007.37</b>	<b>0.00</b>	<b>24.02</b>	<b>225,031.39</b>	<b>-68,780.39</b>	<b>144.02</b>
<b>00</b>								
31-00-00-53-0100	Electricity & Natural Gas	1,000.00	1,121.00	202.09	0.00	1,323.09	-323.09	132.31
31-00-00-53-0300	Audit Services	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	100.00
31-00-00-53-0380	Consulting Services	5,000.00	5,266.84	0.00	0.00	5,266.84	-266.84	105.34
31-00-00-53-0425	Village Attorney	2,500.00	759.50	0.00	0.00	759.50	1,740.50	30.38
31-00-00-53-0440	Property Taxes	0.00	487.44	0.00	0.00	487.44	-487.44	0.00
31-00-00-53-3600	Maintenance of Buildings	4,800.00	0.00	0.00	0.00	0.00	4,800.00	0.00
31-00-00-53-4350	Printing	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
31-00-00-53-5300	AdvertisingLegal Notice	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
	<b>Contractual Services</b>	<b>16,300.00</b>	<b>8,634.78</b>	<b>202.09</b>	<b>0.00</b>	<b>8,836.87</b>	<b>7,463.13</b>	<b>54.21</b>
31-00-00-55-4300	Other Improvements	14,576.00	0.00	0.00	0.00	0.00	14,576.00	0.00
	<b>Capital Outlay</b>	<b>14,576.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>14,576.00</b>	<b>0.00</b>
31-00-00-56-0081	Interest on Interfund Loan	53,542.00	0.00	0.00	0.00	0.00	53,542.00	0.00
	<b>Debt Service</b>	<b><u>53,542.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>53,542.00</u></b>	<b><u>0.00</u></b>
<b>00</b>		<b><u>84,418.00</u></b>	<b><u>8,634.78</u></b>	<b><u>202.09</u></b>	<b><u>0.00</u></b>	<b><u>8,836.87</u></b>	<b><u>75,581.13</u></b>	<b><u>10.47</u></b>
	<b>Expense</b>	<b><u>84,418.00</u></b>	<b><u>8,634.78</u></b>	<b><u>202.09</u></b>	<b><u>0.00</u></b>	<b><u>8,836.87</u></b>	<b><u>75,581.13</u></b>	<b><u>10.47</u></b>

<u>Account Number</u>	<u>Description</u>	<u>Budget</u>	<u>Beg Bal</u>	<u>Debits</u>	<u>Credits</u>	<u>End Bal</u>	<u>Remaining</u>	<u>% Exp/Col</u>
31	TIF-Madison Street	-71,833.00	-216,372.59	202.09	24.02	-216,194.52	144,361.52	300.97

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% Exp/Col
<b>32</b>	<b>Tif - North Avenue</b>							
<b>00</b>								
32-00-00-45-5100	Interest	1,000.00	58.18	0.00	2.44	60.62	939.38	6.06
	<b>Interest</b>	<b>1,000.00</b>	<b>58.18</b>	<b>0.00</b>	<b>2.44</b>	<b>60.62</b>	<b>939.38</b>	<b>6.06</b>
32-00-00-47-7001	Transfer from General Fund	25,000.00	0.00	0.00	0.00	0.00	25,000.00	0.00
	<b>Other Financing Sources</b>	<b>25,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>25,000.00</b>	<b>0.00</b>
<b>00</b>		<b>26,000.00</b>	<b>58.18</b>	<b>0.00</b>	<b>2.44</b>	<b>60.62</b>	<b>25,939.38</b>	<b>0.23</b>
	<b>Revenue</b>	<b>26,000.00</b>	<b>58.18</b>	<b>0.00</b>	<b>2.44</b>	<b>60.62</b>	<b>25,939.38</b>	<b>0.23</b>
<b>00</b>								
32-00-00-53-0380	Consulting Services	10,000.00	0.00	0.00	0.00	0.00	10,000.00	0.00
32-00-00-53-0425	Village Attorney	5,000.00	66.00	0.00	0.00	66.00	4,934.00	1.32
32-00-00-53-4350	Printing	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
32-00-00-53-5300	AdvertisingLegal	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
	<b>Contractual Services</b>	<b>17,000.00</b>	<b>66.00</b>	<b>0.00</b>	<b>0.00</b>	<b>66.00</b>	<b>16,934.00</b>	<b>0.39</b>
<b>00</b>		<b>17,000.00</b>	<b>66.00</b>	<b>0.00</b>	<b>0.00</b>	<b>66.00</b>	<b>16,934.00</b>	<b>0.39</b>
	<b>Expense</b>	<b>17,000.00</b>	<b>66.00</b>	<b>0.00</b>	<b>0.00</b>	<b>66.00</b>	<b>16,934.00</b>	<b>0.39</b>
<b>32</b>	<b>Tif - North Avenue</b>	<b>-9,000.00</b>	<b>7.82</b>	<b>0.00</b>	<b>2.44</b>	<b>5.38</b>	<b>-9,005.38</b>	<b>-0.06</b>

Account Number	Description	Budget	Beg Bal	Debits	Credits	End Bal	Remaining	% Exp/Col
<b>35</b>	<b>Infrastructure Imp</b>							
<b>00</b>	<b>Bond Fund</b>							
35-00-00-45-5100	Interest	4,000.00	890.36	0.00	19.75	910.11	3,089.89	22.75
	<b>Interest</b>	<b><u>4,000.00</u></b>	<b><u>890.36</u></b>	<b><u>0.00</u></b>	<b><u>19.75</u></b>	<b><u>910.11</u></b>	<b><u>3,089.89</u></b>	<b><u>22.75</u></b>
<b>00</b>		<b><u>4,000.00</u></b>	<b><u>890.36</u></b>	<b><u>0.00</u></b>	<b><u>19.75</u></b>	<b><u>910.11</u></b>	<b><u>3,089.89</u></b>	<b><u>22.75</u></b>
	<b>Revenue</b>	<b>4,000.00</b>	<b>890.36</b>	<b>0.00</b>	<b>19.75</b>	<b>910.11</b>	<b>3,089.89</b>	<b>22.75</b>
<b>00</b>								
35-00-00-53-0380	Consulting Services	50,000.00	39,746.46	0.00	0.00	39,746.46	10,253.54	79.49
	<b>Contractual</b>	<b>50,000.00</b>	<b>39,746.46</b>	<b>0.00</b>	<b>0.00</b>	<b>39,746.46</b>	<b>10,253.54</b>	<b>79.49</b>
	<b>Services</b>							
35-00-00-55-9100	Street Improvements	225,000.00	227,174.09	0.00	0.00	227,174.09	-2,174.09	100.97
	<b>Capital Outlay</b>	<b><u>225,000.00</u></b>	<b><u>227,174.09</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>227,174.09</u></b>	<b><u>-2,174.09</u></b>	<b><u>100.97</u></b>
<b>00</b>		<b><u>275,000.00</u></b>	<b><u>266,920.55</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>266,920.55</u></b>	<b><u>8,079.45</u></b>	<b><u>97.06</u></b>
	<b>Expense</b>	<b><u>275,000.00</u></b>	<b><u>266,920.55</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>266,920.55</u></b>	<b><u>8,079.45</u></b>	<b><u>97.06</u></b>
<b>35</b>	<b>Infrastructure Imp</b>	<b>271,000.00</b>	<b>266,030.19</b>	<b>0.00</b>	<b>19.75</b>	<b>266,010.44</b>	<b>4,989.56</b>	<b>98.16</b>
	<b>Bond Fund</b>							

# Village of River Forest Investments

Fiscal Year 2021  
Through 01/31/2021

Fun	ID	Bank	Interest Rate	Purchase Date	Maturity Date	Cost	Par Value	Market Value
01	2020-02	America Express	01.250%	3/31/2020	3/31/2021	\$246,000.00	\$246,000.00	\$246,496.92
01	2020-09	Texas Capital Bank	00.200%	10/22/2020	4/20/2021	\$249,700.00	\$249,700.00	\$249,700.00
01	2019-19	Ally Bank	01.750%	10/9/2019	10/18/2021	\$247,000.00	\$247,000.00	\$250,046.00
01	2020-11	First Bank of Ohio	00.240%	10/30/2020	11/1/2021	\$249,300.00	\$249,300.00	\$249,300.00
01	2019-26	Sallie Mae Bank/Salt Lake	01.700%	11/13/2019	11/15/2021	\$247,000.00	\$247,000.00	\$250,255.71
01	2021-02	Customers Bank	00.200%	1/20/2021	7/14/2022	\$249,200.00	\$249,200.00	\$249,200.00
01	2020-08	First Capital Bank, TN	00.300%	10/2/2020	10/3/2022	\$248,500.00	\$248,500.00	\$248,500.00
								<b>\$1,743,498.63</b>
02	2020-04	Pinnacle Bank	01.150%	4/21/2020	10/21/2021	\$249,000.00	\$249,000.00	\$251,026.86
02	2021-01	CIBC Bank /Private Bank	00.120%	1/20/2021	1/20/2022	\$249,600.00	\$249,600.00	\$249,600.00
								<b>\$500,626.86</b>
03	2019-05	First Mid-Illinois Bank & Trust	02.933%	3/12/2019	3/11/2021	\$150,000.00	\$150,000.00	\$150,000.00
								<b>\$150,000.00</b>
13	2019-06	FHLB	01.500%	3/1/2019	2/4/2021	\$597,810.00	\$600,000.00	\$600,072.00
13	2019-25	CFG Community Bank	01.893%	10/9/2019	4/1/2021	\$243,000.00	\$243,000.00	\$243,000.00
13	2020-03	Bank of China	01.150%	4/22/2020	4/22/2021	\$247,000.00	\$247,000.00	\$247,629.85
13	2020-10	Western Alliance Bank/Torrey	00.250%	10/29/2020	10/29/2021	\$249,300.00	\$249,300.00	\$249,300.00
13	2019-28	BMW Bank North America	01.700%	11/29/2019	11/29/2021	\$247,000.00	\$247,000.00	\$250,408.60
13	2019-27	Morgan Stanley	01.750%	11/29/2019	11/29/2021	\$247,000.00	\$247,000.00	\$250,511.35

# Village of River Forest Investments

Fiscal Year 2021  
Through 01/31/2021

Fun	ID	Bank	Interest Rate	Purchase Date	Maturity Date	Cost	Par Value	Market Value
13	2020-05	Servisfirst Bank, FI	00.700%	6/9/2020	12/1/2021	\$245,100.00	\$245,100.00	\$245,100.00
13	2020-12	KS Statebank	00.197%	12/16/2020	12/16/2021	\$249,500.00	\$249,500.00	\$249,500.00
13	2019-29	Morgan stanley Private Bank	01.750%	12/26/2019	12/27/2021	\$247,000.00	\$247,000.00	\$250,836.65
13	2021-03	Preferred Bank	00.150%	1/29/2021	1/31/2022	\$249,600.00	\$249,600.00	\$249,600.00
13	2020-07	Profinium, Inc.	00.520%	8/12/2020	2/3/2022	\$248,100.00	\$248,100.00	\$248,100.00
								<b>\$3,084,058.45</b>
14	2019-04	Pacific Western Bank	03.300%	2/6/2019	2/8/2021	\$234,600.00	\$234,600.00	\$234,600.00
								<b>\$234,600.00</b>
								<b>\$5,712,783.94</b>



**Village of River Forest**  
**Village Administrator's Office**  
 400 Park Avenue  
 River Forest, IL 60305  
 Tel: 708-366-8500

## MEMORANDUM

Date: February 17, 2021  
 To: Lisa Scheiner, Acting Village Administrator  
 From: Jonathan Pape, Assistant to the Village Administrator  
 Subj: Village-Wide Performance Measurement Report – January 2020

Building Department Performance Measures	FY 2020 Actual	FY 2021 Goal	January Actual	FY 2021 YTD
Plan reviews of large projects completed in 21 days or less	86% (108 of 126)	95%	40% (4 of 10)	57% (60 of 106)
Average length of review time for plan reviews of large projects	14.4 days (Monthly Avg)	>21	27.9 days	22.2 days (Monthly Avg)
Re-reviews of large projects completed in 14 days or less	93% (139 of 149)	95%	75% (6 of 8)	81% (91 of 113)
Average length of review time for plan re-reviews of large projects	8.3 days (Monthly Avg)	>14	13.75 days	11.3 days (Monthly Avg)
Plan reviews of small projects completed in 7 days or less	100% (152 of 152)	95%	93% (14 of 15)	97% (191 of 196)
Express permits issued at time of application	100% (213 of 213)	100%	100% (14 of 14)	99% (177 of 179)
Inspections completed within 24 hours of request	100% (1542 of 1542)	100%	100% (149 of 149)	100% (1421 of 1421)
Contractual inspections passed	94% (1453 of 1542)	80%	98% (129 of 131)	96% (1321 of 1377)
Inspect vacant properties once per month	100% (239 of 239)	100%	100% (21 of 21)	100% (189 of 189)
Code violation warnings issued	123	N/A	42	176
Code violation citations issued	28	N/A	3	35
Conduct building permit survey quarterly	4	1 per quarter	1	3
Make contact with existing business owners	60	5/month 60/year	5	45

<b>Fire Department Performance Measures</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Goal</b>	<b>January Actual</b>	<b>FY 2021 YTD</b>
Average fire/EMS response time for priority calls for service (Includes call processing time)	4:06 minutes	<5 Min	3:53 minutes	4:08 minutes
Customer complaints and/or public safety professional complaints	0%	<1%	0%	0%
All commercial, multi-family and educational properties inspected annually	289	358 inspections	0	274
Injuries on duty resulting in lost time	1	<3	0	0
Plan reviews completed 10 working days after third party review	2.39 days on average	<10	2. days on average	2.23 days on average
Complete 270 hours of training for each shift personnel	4797	5092	421.75	3521.5
Inspect and flush fire hydrants annually	382	445 annually	0	445

<b>Police Department Performance Measures</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Goal</b>	<b>January Actual</b>	<b>FY 2021 YTD</b>
Average police response time for high priority calls for service (Does not include call processing time)	3:20 minutes	4:00	2:38 minutes	2:52 minutes
Injuries on duty resulting in lost time	4	0 Days Lost	0	0
Reduce claims filed for property & vehicle damage caused by the Police Department by 25%	4	<3	0	2
Maintain positive relationship with the bargaining unit and reduce the number of grievances	1	0%	0	0
Reduce overtime and improve morale by decreasing sick leave usage	239 days	10% reduction	4 days	117.5 days
Track accidents at Harlem and North to determine impact of red light cameras	5 accidents	10% reduction	1 accidents	8 accidents
Decrease reported thefts (214 in 2012)	173	5% reduction	6	86
Formal Citizen Complaints	0	0	0	0
Use of Force Incidents	15	0	2	6
Send monthly crime alerts to inform residents of crime patterns and prevention tips	148	1 email/month; 12 emails/year	9	114

<b>Public Works Performance Measures</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Goal</b>	<b>January Actual</b>	<b>FY 2021 YTD</b>
Complete tree trimming/pruning service requests within 7 working days	97% (209 of 216)	95%	100% (1 of 1)	100% (115 of 115)
Complete service requests for unclogging blocked catch basins within 5 working days	100% (5 of 5)	95%	100% (1 of 1)	100% (2 of 2)
Percent of hydrants out of service more than 10 working days	0.00% (0 of 4840)	<1%	N/A	0.00% (0 of 440)
Replace burned out traffic signal bulb within 8 hours of notification	N/A	99%	N/A	100% (1 of 1)
Complete service requests for patching potholes within 5 working days	100% (8 of 8)	95%	100% (1 of 1)	100% (5 of 5)
Repair street lights in-house, or schedule contractual repairs, within five working days of notification	100% (25 of 25)	95%	100% (2 of 2)	100% (19 of 19)
Safety: Not more than two employee injuries annually resulting in days off from work	0	≤2	0	2
Safety: Not more than one vehicle accident annually that was the responsibility of the Village	0	≤1	0	0
Televis 2,640 lineal feet of combined sewer each month from April – September	202% (32098 of 15,840)	2,640/ month (15,840/ year)	N/A (0 of 0)	213% (28054 of 13200)
Exercise 25 water system valves per month	88% (242 of 275)	25/month (300/year)	24% (6 of 25)	82% (164 of 200)
Complete first review of grading plans within 10 working days	100% (103 of 103)	95%	100% (6 of 6)	100% (82 of 82)

N/A: Not applicable, not available, or no service requests were made



## MEMORANDUM

Date: February 22, 2021

To: Catherine Adduci, Village President  
Village Board of Trustees

From: Lisa Scheiner, Acting Village Administrator

Subj: Village Administrator's Report

Upcoming Meetings (all meetings are at Village Hall unless otherwise noted)

Wednesday, February 24	6:00 PM	Board of Fire and Police Commissioners Meeting <i>Cancelled</i>
Thursday, February 25	7:00 PM	Historic Preservation Commission Meeting
Thursday, March 4	7:30 PM	Development Review Board
Monday, March 8	7:00 PM	Village Board of Trustees Meeting

Recent Payments of >\$10,000

In accordance with the purchasing policy, the following is a summary of payments between \$10,000 and \$20,000 that have occurred since the last Board meeting:

Vendor	Amount	Description
West Suburban Consolidated Dispatch	\$15,887	Monthly contribution
Benistar/Hartford	\$11,331	Retiree insurance
The Davenport Group	\$17,086	Software implementation

New Business Licenses:

Yolk	Breakfast restaurant	7315 North
Koalaty	Toy/gaming collectibles	7359 North

Thank you.



## Village of River Forest

### Village Administrator's Office

400 Park Avenue  
River Forest, IL 60305  
Tel: 708-366-8500

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## MEMORANDUM

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Date: February 18, 2021

To: Catherine Adduci, Village President  
Village Board of Trustees

From: Lisa Scheiner, Acting Village Administrator

Subj: Discussion and Direction: Board, Committee and Commission Appointments

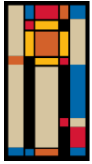
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Residents have recently provided input to the Village Board of Trustees on the process by which Board, Committee and Commission appointments have been made. One resident, John Grant, has submitted the attached recommendations for the Board's consideration.

The matter of Board, Committee and Commission appointments is item is being submitted to the Board for discussion. Village Staff is seeking direction to work with residents to research this issue and present it to the Village Board of Trustees for discussion, input and possible changes.

Attachment:

- Letter from President Adduci to John Grant 2/1/2021
- Recommendations for RF VBOT advisory bodies from resident John Grant 2/8/2021



# RIVER FOREST

*Proud Heritage • Bright Future*

Village President  
Catherine Adduci

Village Clerk  
Kathleen Brand-White

Village Trustees  
Kathleen Brennan  
Erika Bachner  
Robert O'Connell  
Patricia Henek  
Thomas Cargie  
Respicio F. Vazquez

February 1, 2021

**SENT VIA EMAIL AND US MAIL**

John Grant  
923 Thatcher Avenue  
River Forest, IL 60305  
[johnconradgrant@gmail.com](mailto:johnconradgrant@gmail.com)

Dear John,

Thank you for your comments at Monday evening's Board of Trustees meeting.

When I became village president in 2013, the Village Board established a process of filling vacancies on commissions and committees where one did not exist before. Under my leadership, we created an easy, open and transparent way for residents to serve on a village commission or committee.

Citizens can either look on our website, which has a description of the process, or contact Village Hall or any Village elected official to learn more. Trustees also can make recommendations. As one example, Katie Brennan, when she left the Sustainability Commission to become a Trustee, suggested the names of several residents who would be a good fit for that commission. It worked out very well!

The process for applying is simple: everyone who wants to serve on a commission goes through the same process. Everyone applies [online](#); candidates are selected based on credentials and interest. Positions are filled based on whether they match an opening. I call and talk with each applicant. And then I bring the applicants, plus their application, to the Village Trustees for their final vote.

I am proud of the many residents who serve, voluntarily, on these boards and commissions. Sometimes it is not easy to balance civic duties with work and family life, so I personally appreciate all that they do!

We have 11 commissions, with 52 volunteers serving on them. Twenty-one are appointments required by state statute; 31 are created by ordinance, and they help enhance and build a better community. The number of members and the length of their terms are set by state law or ordinance. Staff works closely with the commissions and committees. There are approximately 10-15 appointments and/ or reappointments each year. Because they are volunteers, commissioners usually stay if they want to continue to serve. In practice, most of our volunteers typically serve more than one term. Some members stay longer, giving commissions stability and institutional memory. From time to time, the Village Board may establish an ad-hoc committee to address a community issue. Those are approved by Resolution.

I appreciate that you took the time to look at Oak Park's system. Keep in mind that Oak Park is a much larger community than River Forest, with a lot of commissions and staff to oversee that work. I know that other municipalities the size of River Forest do not have the layers of process that Oak Park does, such as a Citizen Involvement Commission, to oversee commission appointments.

That said, I would be interested in hearing your ideas that could help us improve our process. To that end, I will ask the administration led by Acting Village Administrator Lisa Scheiner to do some research, work with you on this issue and we will bring it to the Village Board for discussion, input and possible changes to improve our process.

With regards,

A handwritten signature in black ink, appearing to read "Cathy Adduci", written in a cursive style. The signature is positioned to the left of a vertical line.

Cathy Adduci

CC: Village Board of Trustees and Clerk  
Lisa Scheiner, Acting Village Administrator

## **Recommendations for RF VBOT advisory bodies from resident John Grant 2/8/2021**

**-compiled from conversations with municipal law attorneys, clerks, and elected officials in various Illinois municipalities as well as professionals in not-for-profit administration and oversight**

### **Introduction:**

Great things can be accomplished from simple, common sense ideas. I am proposing some common sense solutions which can then be developed by municipal law attorneys and professionals to create a guiding document, A DEMOCRATIC INSTITUTION if you will, that will serve the people of River Forest by allowing for village board members to recruit engaged residents to be very productive on advisory bodies in an atmosphere of transparency and accountability and good faith, as well as efficiency and effectiveness.

### **1. Guiding principles:**

My proposal relies on two simple ideas:

- power sharing / checks and balances
- transparency / accountability.

**Power sharing:** Trustees and the president must share power. This provides for checks and balances. All 7 board members should have the ability to sponsor one candidate for consideration by the board. Whether one or several candidates are sponsored and brought forth, each board member may only vote for one. The candidate with the most votes is placed on the advisory body. If there is a tie, a run-off vote is immediately taken and board members vote for their top choice of those who tied in the first vote.

**Transparency with accountability:** Open voting and full transparency is critical to voters having a voice, because voters can hold board members accountable for their actions in the sponsoring or voting processes. "Transparency" does not mean that voters need to see the personal data of volunteer candidates. Personal data on applications can be redacted/kept private. Applications can be kept confidential so that only board members see them. The public would see only a one-paragraph description written by candidates describing the professional or personal life experience or qualities that would be useful for a particular advisory body. The important part is not that voters know EVERYTHING about these volunteer candidates, but that voters know some relevant facts as described in the summary paragraph, and that voters can clearly and transparently see how board members handled the process. Volunteer candidates are not living in fear that they will not be selected, they only want the system to be fair and transparent. They want their village to be succeed. Residents can handle respectful open communication. What residents do not want, and what poisons the process, is a culture of unproductive chatter and suspicion that arises from a lack of transparency.

### **2. Sample schedule of the process for filling advisory body vacancies:**

1. Robust outreach: ongoing vacancy reports are attached to the agenda/packet for all meetings, ongoing outreach to residents is made through the web site / village communications, and residents are always encouraged to apply, even when no vacancies exist, and all board members and all current advisory body members are encouraged to reach out to colleagues, friends, neighbors, or others to bring in new volunteer candidates
2. notice of recruitment goes out when vacancies are upcoming or terms are expiring
3. applications come in to the village clerk for each specific vacancy, the clerk also reactivates applications which were received by the village at a time of no vacancies, as well as applications of existing members who wish to serve another term, the clerk opens a file and gives notice to board members regarding applicants in the file
4. within a review period, board members may choose to sponsor a candidate from the file for a vacancy and notify the clerk of such sponsorship
5. Vacancy openings and sponsored candidates are placed on the board meeting agenda and board members vote at the meeting. There is no debate of the candidates, however sponsors may read the short description from the application of the candidate they are supporting. The focus is on the voting, not debating. The descriptions that

candidates initially provided as part of their application will speak (or not speak) for themselves. Board members have had access to information through the clerk for a prescribed time period and have had time to ask questions of candidates or the clerk. As mentioned above, transparency is achieved not by the public seeing details about candidates, but by board members knowing of the pool of candidates and by the public seeing board members sponsoring and voting for candidates.

### **3. Volunteer application processing notes**

- The application process should have a mechanism for determining if any conflicts of interest exist between the candidate and the business of the advisory body
- In an effort to verify that the candidate has interests that actually line up with the work of the advisory body (vs what candidates may imagine or assume is the work of the advisory body), applicants to committees should attend a meeting of the advisory body and speak with the chairperson of the body. Board members reviewing applications would have the ability to speak with the candidate or the chairperson about this meeting in order to gather information about whether the candidate is a good fit for the committee.
- Diversity, Equity, and Inclusion principles should inform the process of crafting the ideal composition of the advisory body
- Any barriers to participation should be identified and mitigated. For example, zoom meetings where possible may allow residents to participate who cannot leave the house because there is a child at home and no child care substitute.

### **4. Defining the mission and the makeup of the advisory bodies**

- Clear charter/mission language for each advisory body will create an environment where members are enabled and supported to succeed, and where their work is appreciated because it is targeted and relevant
- A clear mission will also provide a clear mandate for the mix of individuals ideally sought for the body, considering professional or personal experience. Creativity should be used in developing this recommended composition: for example, a Development Review Board may be served well by a resident volunteer member who has lived through a development being built very near their home, etc.
- The missions/goals/action plans of each advisory body should be reviewed on an annual basis in order to keep work relevant and provide an environment where members feel their work is meaningful

### **5. Outreach**

- Outreach to possible candidates should be continuous and multi-faceted, and specific requirements should be created for types and amounts of outreach, such as postings on the village web site, postings at village hall, village newsletters or emails, social media posts, etc.
- Communication/collaboration with other not-for-profit or volunteer groups in the community should be implemented and may create avenues for recruiting residents for advisory bodies

### **6. Trustee Liaison**

- It may be helpful for each advisory body to be assigned a trustee liaison.

### **7. Drafting the ordinance/guidelines**

- Bring together a small group of people who have intimate knowledge of how advisory bodies function and of municipal law to draft the rules for the system described in this document.



## Village of River Forest

### Village Administrator's Office

400 Park Avenue  
River Forest, IL 60305  
Tel: 708-366-8500

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## MEMORANDUM

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Date: February 17, 2021

To: Catherine Adduci, Village President  
Village Board of Trustees

From: Lisa Scheiner, Acting Village Administrator

Subj: Discussion: Diversity, Equity and Inclusion Advisory Group

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At its February 8, 2021 meeting, the Village Board of Trustees directed Staff to:

- Draft a Resolution creating the Diversity, Equity and Inclusion (DEI) Advisory Group;
- Create a draft application which will be posted for four (4) weeks following approval of the application for residents who wish to serve on this Advisory Group; and
- Finalize the responsibilities assigned to the DEI Advisory Group and incorporate those responsibilities into the application.

On February 22<sup>nd</sup> the Village Board of Trustees will be asked to adopt a Resolution creating the Advisory Group. The Resolution will be amended at a future Board Meeting once the number of Advisory Group members are finalized and a date has been selected for presentation of the final report to the Village Board of Trustees.

The Board will also be asked to discuss and direct staff to finalize and disseminate the application for the Advisory Group members. The application will be made available for four weeks based on the direction from the Board at its last meeting.

### **Requested Action(s):**

- Motion to adopt a Resolution establishing a Diversity, Equity and Inclusion *Ad Hoc* Advisory Group
- Direct Staff to post and disseminate the application soliciting membership for the Diversity, Equity and Inclusion Advisory Group.

### **Attachment(s):**

- Draft Resolution creating the DEI Advisory Group
- Final Purpose, Mission, Initial Goals and Responsibilities for the DEI Advisory Group
- Draft Application for the DEI Advisory Group

NO. \_\_\_\_\_

**A RESOLUTION ESTABLISHING A DIVERSITY, EQUITY  
AND INCLUSION *AD HOC* ADVISORY GROUP**

**NOW, THEREFORE, BE IT RESOLVED** by the President and Board of Trustees of the Village of River Forest, Cook County, Illinois, in the exercise of their authority pursuant to Section 1-6-6 of the Village of River Forest Village Code, as follows:

**SECTION 1: *Ad Hoc* Advisory Group Created.** That there is hereby established an *ad hoc* advisory group, to be known as the Diversity, Equity and Inclusion *Ad Hoc* Advisory Group (“Advisory Group”), which is charged with the duty to develop a diversity, equity and inclusion initiative for the Village of River Forest (“Initiative”) to be presented to the Village President and Board of Trustees.

The following criteria shall apply to the Advisory Group:

- A. **Membership:** The Advisory Group shall consist of not more than \_\_\_\_\_  
( ) members who shall be appointed by the Village President with the advice and consent of the Board of Trustees. Members shall include one (1) member of the Board of Trustees and the Village Administrator. Members shall serve on the Advisory Group until the Advisory Group is dissolved. If a member is unable to remain on the Advisory Group until it is dissolved, the Village President may appoint a replacement with the advice and consent of the Board of Trustees. All members shall be residents of the Village, other than the Village Administrator. Members shall receive no additional compensation for their work on the Advisory Group, either for their attendance at meetings of the Advisory Group or their performance of any duty or thing connected with the Advisory Group.
- B. **Chair:** The Advisory Group shall have two (2) co-Chairs, the Board of Trustee member and the Village Administrator.
- C. **Charge:** The charge and mission of the Advisory Group is to explore ways to remove barriers that prevent the participation, engagement and an equitable and welcoming environment for all Village residents, business members, visitors, employees in municipal services community and civic engagement, and, in doing so, build trust amongst all parties, through development of the Initiative. The goals and responsibilities of the Advisory Group are set forth in **EXHIBIT A** attached hereto, which is made a part hereof.
- D. **Meetings:** The Advisory Group shall meet as often as it deems necessary in order to carry out its assigned tasks. All meetings of the Advisory Group shall comply with the Illinois Open Meetings Act, as amended, 5 ILCS 120/1, *et seq.* Advisory Group members shall complete training on the Illinois Open

Meetings Act within ninety (90) days of being appointed to the Advisory Group, as required by 5 ILCS 120/1.05(b).

- E. **Statement of Economic Interest:** Advisory Group members shall file statements of economic interest with the Cook County Clerk, as required by Section 1-23-3-1.C.12. of the Village of River Forest Village Code.
- F. **Report:** The Advisory Group shall submit reports on the Initiative to the Village President and Board of Trustees for their review and consideration from time to time. The Advisory Group shall submit a final report on the Initiative to the Village President and Board of Trustees no later than \_\_\_\_\_, 2021.

**SECTION 2: Severability.** That if any Section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such Section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

**SECTION 3: Repeal.** That all resolutions, motions or parts thereof in conflict with this Resolution shall be and the same are hereby repealed.

**SECTION 4: Effectiveness.** That this Resolution shall be in full force and effect upon its passage and approval according to law.

**ADOPTED** this \_\_\_\_ day of \_\_\_\_\_, 2021 by the Village President and Board of Trustees pursuant to a roll call vote as follows:

**AYES:** \_\_\_\_\_

**NAYS:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

**APPROVED** by me this \_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Catherine Adduci, Village President

ATTEST:

\_\_\_\_\_  
Kathleen Brand-White, Village Clerk

**EXHIBIT A**  
**MISSION, PURPOSE, GOALS AND RESPONSIBILITIES**  
(attached)

# Village of River Forest Diversity, Equity and Inclusion Advisory Group

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## Purpose

The purpose of the Diversity, Equity and Inclusion (DEI) Advisory Group is to develop a diversity, equity and inclusion initiative for the Village of River Forest.

## Mission

The mission of the Diversity, Equity and Inclusion Advisory Group is to remove barriers that prevent the participation, engagement and an equitable and welcoming environment for all our residents, business members, visitors, employees in municipal services community and civic engagement; and, in doing so, build trust amongst all parties.

## Initial Goals

The mission of the Diversity, Equity and Inclusion Advisory Group are:

- Engage a third party consultant with experience in diversity, equity and inclusion, matters.
- The consultant will design a comprehensive work plan to inform how the Village can best approach diversity, equity and inclusion (including implicit bias) in the Village's internal policies and practices.
- The review will assess the Village, its departments, and their practices, policies, systems, and structures to provide an equity analysis and to identify potential unintended consequences.
- Create a plan that builds DEI knowledge, awareness and skills among the Village employees and stakeholders.
- Partner with the Village of Maywood (Twin Villages Covenant) and Dominican University TRHT Campus Center.
- Create a working group to advise the Village Administrator and the Village Board. The working group will provide feedback for the creation of a RFP as well as review of responses. The responsibility for ultimate oversight of the program would remain with the Village Administrator.
- Develop relationships with community members, working group members, and other stakeholders to foster mutual respect and trust.

## Responsibilities

The Responsibilities of the River Forest Equity Advisory Group are:

- Assess the Village, its departments, and their practices, policies, systems, and structures to provide an equity analysis and to identify potential unintended consequences, which includes the following:
  - Draft an RFP to select and engage a third-party consultant to design a comprehensive work plan, and provide an equity analysis to inform how the Village, as a municipal organization, can best approach diversity, equity and inclusion (including implicit bias) in the Village's internal policies and practices.
  - Work with the consultant to review the resulting work plan and equity analysis, and develop long and short term implementation recommendations to reform Village practices, policies, systems, and structures.
  - Review current and future ordinances and resolutions to assess equity implications and find opportunities to minimize systemic disadvantages.
  - Review vendor relationships, hiring and firing policies, and budgets to assess equity implications and impact.

- Review and develop tools, including racial equity impact assessment tools, that Village staff, departments, boards, commissions, and working groups can use to assist their efforts to ensure equitable administration of functions within their purview.
- Act as an advisory group to carry out Village partnerships and priorities related to equity, including but not limited to:
  - Partnering with the Village of Maywood on the Twin Village Covenant.
  - Partnering with Dominican University's Truth, Racial Healing and Transformation (TRHT) Campus Center.
  - Other partnerships as identified by the group, Village, and community.
- Act as a community resource with respect to issues of equity, including but not limited to:
  - Be a source for residents and community members to communicate comments and concerns at advisory group meetings, or in other ways, regarding equity issues in our Village and assist in the Village's efforts to educate the public about how their comments and concerns can be addressed.
  - Support the Village in the compilation, documentation, and identification of information and data relating to equity within the Village.
  - Promote and celebrate equitable relationships and opportunities and foster mutual respect and trust in the community.
- Commitments common to all River Forest working groups, boards, and commissions:
  - Operate with clarity and transparency
  - Make recommendations to the Village President and Village Board of Trustees for adoption of policies, programs, and/or goals which would improve or sustain equity.
  - To perform such other duties and functions as may be requested of it by the Village board of trustees as aligned with the mission

## **Diversity, Equity and Inclusion Advisory Group Application**

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River Forest residents are invited to participate on the Diversity, Equity and Inclusion Advisory Group. The Village President will appoint members to the Advisory Group, which will be co-led by a Village Trustee and the Village Administrator, with advice and consent of the Village Board of Trustees.

### **The responsibilities of the advisory group are:**

- Assess the Village as a municipal organization to provide an equity analysis of its practices, policies, systems, and structures to identify potential unintended consequences, which includes the following:
  - Draft an RFP, select and engage a consultant to conduct the assessment
  - The scope of services for this assessment may include, but is not limited to, Review of current and future ordinances and resolutions to assess equity implications and find opportunities to minimize systemic disadvantages.
  - Review of vendor relationships, hiring and firing policies, and budgets to assess equity implications and impact.
  - Based on the assessment, the Advisory Group will work with the consultant to:
    - Review the items that have been identified through this assessment and develop a short and long term plan and process for reviewing and making recommendations to reform to current Village practices, policies, systems, and structures.
    - Review and develop tools, including racial equity impact assessment tools, that Village staff, departments, boards, commissions, and working groups can use to assist their efforts to ensure equitable administration of functions within their purview.
- Act as an advisory group to carry out Village partnerships and priorities related to equity, including but not limited to:
  - Partnering with the Village of Maywood on the Twin Village Covenant.
  - Partnering with Dominican University's Truth, Racial Healing and Transformation (TRHT) Campus Center.
  - Other partnerships as identified by the group, Village, and community.
- Act as a community resource with respect to issues of equity, including but not limited to:
  - Be a source for residents and community members to communicate comments and concerns at advisory group meetings, or in other ways, regarding equity issues in our Village and assist in the Village's efforts to educate the public about how their comments and concerns can be addressed. .
  - Support the Village in the compilation, documentation, and identification of information and data relating to equity within the Village.
  - Promote and celebrate equitable relationships and opportunities and foster mutual respect and trust in the community.

- Commitments common to all River Forest working groups, boards, and commissions:
  - Operate with clarity and transparency.
  - Make recommendations to the Village President and Village Board of Trustees for adoption of policies, programs, and/or goals which would improve or sustain equity.
  - To perform such other duties and functions as may be requested of it by the Village board of trustees as aligned with the mission.

**Applications are due \_\_\_\_\_, March \_\_, 2021.**

**Schedule/Time Commitment:**

- Advisory Group work will begin once members have been appointed and will be ongoing
- Subsequent meeting dates will be determined by the Advisory Group
- Some reading/research should be expected outside of meeting times.

**Questions?** Email Lisa Scheiner at [lscheiner@vrf.us](mailto:lscheiner@vrf.us) or call 708-714-3520.

\*1. Name \_\_\_\_\_

\*2. Email Address \_\_\_\_\_

\*3. Home address

Address \_\_\_\_\_ Unit # \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

\*4. Phone number \_\_\_\_\_

\*5. Why do you interested in serving on the Diversity, Equity and Inclusion Advisory Group?

\_\_\_\_\_

\*6. Have you ever served on a similar advisory group? If yes, please elaborate.

\_\_\_\_\_

\*7. Please provide any knowledge and/or expertise you might bring to the Diversity, Equity and Inclusion Ad Hoc Advisory Group.

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