

#### **PUBLIC NOTICE**

A meeting of the Historic Preservation Commission set for January 26, 2017 at 7:00 p.m. in the 1st Floor Community Room at the River Forest Village Hall, 400 Park Avenue.

#### The agenda is as follows:

- I. Call to Order
- II. Public Testimony
- III. Approval of Meeting Minutes December 15, 2016
- IV. Consideration of Historic Property Modifications and Applications for Certificates of Appropriateness
  - a. 7800 Augusta Addition
- V. Review of Ongoing Commissioner Assignments
- VI. Discussion regarding Proposed River Forest Historic Preservation Map
- VII. Other Business
- VIII. Adjournment

# VILLAGE OF RIVER FOREST HISTORIC PRESERVATION COMMISSION MEETING MINUTES

#### December 15, 2016

A meeting of the Historic Preservation Commission was held on December 15, 2016 at 7:00 p.m. in the Community Room at the River Forest Village Hall, 400 Park Avenue.

#### I. CALL TO ORDER/ROLL CALL

The meeting was called to order at 7:01 p.m. Upon roll call, the following persons were:

Present: Chairman Zurowski, Commissioners Franck, Pritz, Graham-White, Prestes,

Popowits and Raino-Ogden

Absent: None

Also Present: Management Analyst Jon Pape

#### II. PUBLIC TESTIMONY

No public testimony was heard.

#### III. APPROVAL OF MEETING MINUTES

No comments were heard in regards to the November 3, 2016 meeting minutes.

A MOTION was made by Commissioner Franck and SECONDED by Commissioner Pritz to approve the minutes of the November 3, 2016 Historic Preservation Commission meeting.

AYES: Chairman Zurowski, Commissioners Franck, Pritz, Graham-White, Prestes,

Popowits and Raino-Ogden

NAYS: None.

Motion Passes.

# IV. CONSIDERATION OF HISTORIC PROPERTY MODIFICATIONS AND APPLICATIONS FOR CERTIFICATES OF APPROPRIATENESS

No applications for certificates of appropriateness were received during the time period for this meeting.

Management Analyst Jon Pape informed the Commission that the Public Works Department was preparing to replace the windows at the Pump House. The Pump House is a historically significant property, in addition to being a municipal service building. Management Analyst Pape informed the Commission that the Public Works Department was struggling to get quotes and a plan together for

#### Historic Preservation Commission Meeting Minutes November 3, 2016

the project. He stated that he would connect the Window Review Sub-Committee and the Public Works Superintendent to further discuss the project.

#### V. REVIEW OF ONGOING COMMISSIONER ASSIGNMENTS

Chairman Zurowski welcomed Commissioner Pritz to his first meeting and asked him to introduce himself.

Commissioner Pritz provided his background to the group which included his professional experience in the telecommunications space. He added that his volunteering for the Commission was sparked by his interest in architecture.

The other Commission members introduced themselves to Commissioner Pritz and provided brief descriptions of their areas of expertise and Commission work.

Chairman Zurowski reviewed the ongoing Commissioner assignments.

Chairman Zurowski noted that Commissioner Popowits has completed one presentation. He has a second scheduled for May 22, 2017, and is potentially going to have a third presentation after that.

Commissioner Popowits noted that the scheduling of the second presentation was done to coincide with "Celebrating Seniors Week". He mentioned that the first was well attended and that he was hopeful that the second would be as well.

Chairman Zurowski noted it was discussed that Commissioner Raino-Ogden was going to work on providing information for the Village website regarding economic incentives for historic homeowners. Furthermore, he added that with the updates to the Village website, additional information and re-organization to Historic Preservation page may be in order.

Chairman Zurowski welcomed other Commission members to assist in providing content for the monthly Village E-News.

At this time, the Commission turned its discussion to the proposed River Forest Historic Preservation Map, agenda item VI.

In regards to at-risk properties, Commissioner Graham-White reported that a sale has been pending for the Winslow House for the past couple of months. Additionally, she noted that the Commission approved modifications at two properties, 739 William and 633 Thatcher, and that both of those properties were sold. She also reported that the real estate listing for the Wright house on Keystone was still active.

Management Analyst Pape reported that transfer tax stamps were picked up for the Winslow House.

Commissioner Popowits presented his thoughts on 520 Forest, a structure that the Commission had previously discussed as being at risk of demolition. The Commission discussed the possibility of learning more about why the property was originally added to the significant list.

#### Historic Preservation Commission Meeting Minutes November 3, 2016

Management Analyst Pape stated that he has not since heard from any potential buyers of the property.

Chairman Zurowski noted that the Madison Street TIF was approved by the Village Board of Trustees. He stated that he spoke with Deb Kadin and said that he felt the TIF did not have a profound impact on historic preservation. He added that he would be mostly concerned with a new developments being sensitive to the Village's historic feel.

Commissioner Franek reported that he was able to get in touch with someone at the Illinois Historic Preservation Association. He stated that the Commission needed to send a letter explaining how they have met the requirements of being a Certified Local Government status.

Commissioner Franck stated that after the first of the New Year, he planned to reach out to local relators about how to better communicate the new ordinance and historic preservation efforts.

The Commission then proceeded to agenda item VII.

# VI. DISCUSSION REGARDING PROPOSED RIVER FOREST HISTORIC PRESERVATION MAP

Management Analyst Pape shared with the Commission that staff had sent a copy of the Maywood map to a printer and graphic designer that the Village uses often to get some estimate pricing on what it would cost to produce a similar product. He further explained the quotes that were received and stated that as the expectations for the final product shift through the development of the project, the costs may be raised accordingly.

A discussion was had regarding the appropriate time to share the proposed map with the Village Board of Trustees and the homeowners of the properties indicated on the map.

Chairman Zurowski stated that he would like to get a volunteer to begin to draft the content for each home.

Commissioner Prestes suggested that a general format be made so that the work of writing narratives for each property could be divided amongst Commission members. Commissioner Prestes volunteered to format a template to be used by other Commission members for drafting content.

Chairman Zurowski offered to reach out to the Lakota Group to seek permission to use material from the survey in the map.

In regards to photography, Commissioner Raino-Ogden offered to take pictures to use in the survey rather than using the pictures form the survey.

Commissioner Franck stated that he felt it was important for the map to reference the survey that was completed and where it is available.

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Chairman Zurowski commented that he would like to ask the Village Board of Trustees what they desire in regards to notifying homeowners of properties included on the map. He said he will talk to President Adduci about what she feels would be appropriate.

Management Analyst Pape stated that he would send Chairman Zurowski the compiled list of Commissioner property recommendations for the map.

The Commission then turned its discussion back to agenda item V.

#### VII. OTHER BUSINESS

Management Analyst Pape offered to help with an annual report should the Commission desire it.

Chairman Zurowski announced that Management Analyst Jon Pape is now a full-time employee of the Village and will serve as the staff liaison to the Commission.

The next meeting for the Historic Preservation Commission will be the regularly scheduled date of January 26, 2017.

#### VIII. ADJOURNMENT

Historic Preservation Commission

A MOTION was made by Commissioner Raino-Ogden and SECONDED by Commissioner Prestes to adjourn the December 15, 2016 meeting of the Historic Preservation Commission at 7:56 p.m.

AYES:	Chairman	Zurowski,	Commissioners	Franek, Pritz,	Graham-White,	Prestes,
	Popowits a	and Raino-Ó				
NAYS:	None.					
Motion Passes	5.					
Respectfully s	ubmitted:					
				nathan Pape anagement Analy	st	
Approved:						
Tom Zurowsł	xi, Chairman			Date		



#### Village of River Forest Village Administrator's Office

400 Park Avenue River Forest, IL 60305 Tel: 708-366-8500

#### **MEMORANDUM**

Date: January 20, 2017

To: Historic Preservation Commission

From: Jon Pape, Management Analyst

Subj: December 2016 - Historic Preservation Commission Staff Report

#### **Purpose**

Staff includes this monthly report to the Commission as a part of the Commission's meeting packet. The purpose of this memorandum is to summarize information that has been disseminated to the Commission.

If you have any questions or suggestions regarding this report going forward, please forward them to Staff at your convenience.

#### **Demolition**

Attached, please find the December 2016 Monthly Building report that is prepared by the Building Department and shared with the Village Board of Trustees on a monthly basis.

#### **Permits**

The following permits were issued for significant properties or in the Historic District during the month of December, 2016.

	ADDRESS	PROPERTY CLASS	PROJECT DESCRIPTION	FAÇADE	20%	DATE
7800 Augusta Significant Property		Interior Remodel		12/01/2016		
			Repair Side Porch and			
	7314 Oak Ave	Significant Property	Stairs	-	-	12/05/2016
	620 Franklin	Historic District	Fence	-	-	12/05/2016
	947 Ashland	Historic District	HVAC	_	-	12/21/2016

		Upgrade Cloth Electric			
846 Ashland	Significant Property	to Copper	-	-	12/27/2016
703 Ashland Historic District		Siding	-	-	12/27/2016
		Master Suite Bed and			
7915 Oak	Historic District	Bath Remodel	-	-	12/29/2016
722 Ashland	Historic District	Replace Sewer	-	I	12/30/2016
800 Jackson	Significant Property	Fence	-	-	12/30/2016



# Village of River Forest Village Administrator's Office

400 Park Avenue River Forest, IL 60305 Tel: 708-366-8500

#### **MEMORANDUM**

Date: January 5, 2017

To: Eric Palm, Village Administrator

From: Lisa Scheiner, Assistant Village Administrator

Subj: Building & Zoning Report - December, 2016

The Village issued 55 permits in December, 2016, compared to 79 during the same month in 2015. Permit activity remains high overall for the second year. Permit revenue has exceeded projections as a result of larger development projects coming to fruition and obtaining building permits. Permit revenue collected in December, 2016, totaled \$15,406, compared to \$34,150 in November, and was lower due to the volume and type of permits issued. Decreased activity is typical this time of year; however, working conditions were also impacted by several extremely cold days. Fiscal Year to-date permit revenue is \$584,434, which comprises 120% of the \$487,275 projected for FY 16-17 and can be attributed to large commercial and multi-family residential developments.

#### Planned Development Project Updates

Below please find a summary of the status of the approved planned development permits as well as the pending applications.

#### Approved:

- The Promenade (7820 W. Madison Street Approved July 13, 2015) Construction of the townhomes continues following approval on both minor and major amendments to the planned development.
- Community Bank (7751 Lake Street Approved March 14, 2016) Construction continues on the building.
- St. Vincent's Church (1530 Jackson Approved March 23, 2016) St. Vincent's is anticipating that construction will begin in the spring. The Planned Development Ordinance requires that a permit application be received within nine (9) months of planned development approval. The church's architect submitted permit materials prior to December 23, 2016, therefore, the planned development permit remains valid. Staff continues to anticipate that construction will commence and conclude in the timeline required by the Village's building permit and zoning timelines.

- Concordia University Residence Hall (Bonnie Brae Place Approved July 12, 2016) –
  An early start permit was issued and construction is underway. Staff and the
  University's representatives have been working closely to finalize plumbing and
  electrical permits and to ensure that permit drawings are complete. Staff believes that
  a permit can be issued shortly and that the issue has not delayed construction.
- Fenwick Artificial Turf Field (Approved September 26, 2016) Engineering review of the project is underway but no building permit application has been received.
- Bonnie Brae Condominiums (1101-1111 Bonnie Brae Place Approved November 17, 2016) The developer is in the process of finalizing construction drawings so that a building permit application may be submitted. The developer hopes to commence construction in the spring.

#### Pending:

- Concordia University Cell Tower (7400 Augusta) The University will present information to the Village Board of Trustees on January 9, 2017, regarding a possible increase to the height of a portion of the parking garage to allow for the installation of an additional cellular antenna.
- Keystone Ventures (Lake Street & Lathrop Avenue) The developer met with the Board. A planned development application was submitted to the Village on November 15, 2016 but was deficient. The applicant was notified of deficiencies in the application and staff awaits a revised application. Once the application has been deemed complete staff will initiate the technical review process and schedule a public hearing.
- Dominican University Student Commons in the Heart of Campus The University met with Board and held pre-filing conference with the DRB; however, commencement of the planned development process has been temporarily delayed.
- River Forest Park District The Park District met with Board regarding the proposed addition to their facility on Lake Street; however, no further action or notice has been received regarding applicant's desire to proceed with the process.

#### Permit and Real Estate Transfer Activity Measures

#### **Permits**

Month	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
May	97	101	113	124	178
June	113	99	104	144	179
July	71	76	112	150	140
August	128	105	84	144	145
September	123	83	111	180	130
October	84	82	120	149	140
November	64	62	55	72	98
December	37	39	43	79	55
January	35	23	24	66	
February	19	27	22	67	

March	42	47	41	109	
April	71	93	78	97	
Two Month Comparison	-	101	98	151	153
Fiscal Year Total	884	837	907	1,381	1,065

### **Real Estate Transfers**

	December	December	FY 2017	FY 2016
	2016	2015	Total	Total
<b>Total Transfers</b>	10	23	174	230

### **Residential Property Demolition**

	December	FYTD 2017	FY 2016	FY 2015
	2016	Total	Total	Total
Total Residential Demolitions	0	7	3	2



Village of River Forest Historic Preservation Commission 400 Park Ave River Forest, IL 60305

Wednesday, January 18, 2017

**RE:** 7800 AUGUSTA STREET

Single Story Rear Addition (Family Room & Deck)

**Dear Committee:** 

Attached to this correspondence are plans and photos for the Steadman rear single story addition. The Board previously approved an interior remodel in 2016 that included some window replacements.

This current project now proposes to replace the existing single story frame porch that also had 2<sup>nd</sup> floor access onto its roof, with a more significant-looking single story family room and rear elevated concrete deck. The addition will have a brick knee wall and board and baton exterior along with a flat roof. The board and baton design is intended to reflect both the existing porch (that is planned for removal), and the 2<sup>nd</sup> floor of the south side of the rearyard detached garage.

Listed below is the information for the upcoming project:

**APPLICANT:** Mr. Paul and Mrs. Maraya Steadman.

**ADDRESS:** 7800 AUGUSTA STREET.

**SITE PLAN:** Attached is an Existing and Proposed Site Plan that reflects the

addition and deck located on the west side of the existing home.

**DESCRIPTION:** 1919 Federal/Adam Style masonry building with green clay tile

room and arched openings. While the home significant, it is lacking

authentic architectural detailing typical of this construction period.

**SCOPE:** The project seeks to replace and existing 1-story frame porch with a

family room and deck. The family room will match the style of the existing home and garage, and the deck is elevated above grade, but will be located behind the addition (as viewed from Augusta Street.

**ARCHITECT:** Lance Shalzi, Airoom Architects, 001-13674.

**BUILDER:** Airoom Architects and Builders.



The plans have been bubbled to better identify the addition from the work already reviewed and approved.

Please let me know if you have any further questions on this application prior to putting the project on the next available agenda, thank you.

Sincerely,

Lance Shalzi Airoom Architects 6825 N. Lincoln Avenue Lincolnwood, IL 60712 847/213-5293 lshalzi@airoom.com



## 7800 AUGUSTA STREET, RIVER FOREST

1919 Federal/Adam Style Masonry Building





## 7800 AUGUSTA STREET, RIVER FOREST

1919 Federal/Adam Style Masonry Building



WEST ELEVATION:
SINGLE STORY FRAME PORCH
PROPOSED FOR REMOVAL; THE
NEW ADDITION IS DESIGNED TO
MATCH THIS FEATURE

GARAGE 2<sup>ND</sup> STORY THAT IS ALSO BEING REPLICATION WITH THE ADDITION





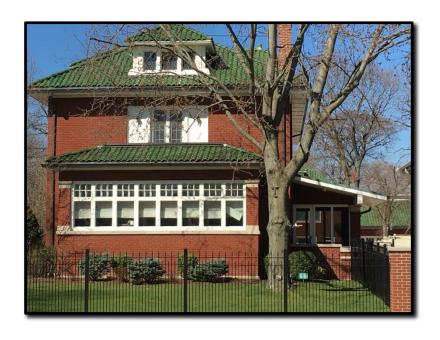
EXISTING DECK RAILING OVER FRAME PORCH

## 7800 AUGUSTA STREET, RIVER FOREST

1919 Federal/Adam Style Masonry Building



EAST ELEVATION – NO CHANGES



# Plat of Survey by Central Survey LLC

(773) 631-5285 Fax (773) 775-2071 www.Centralsurvey.com

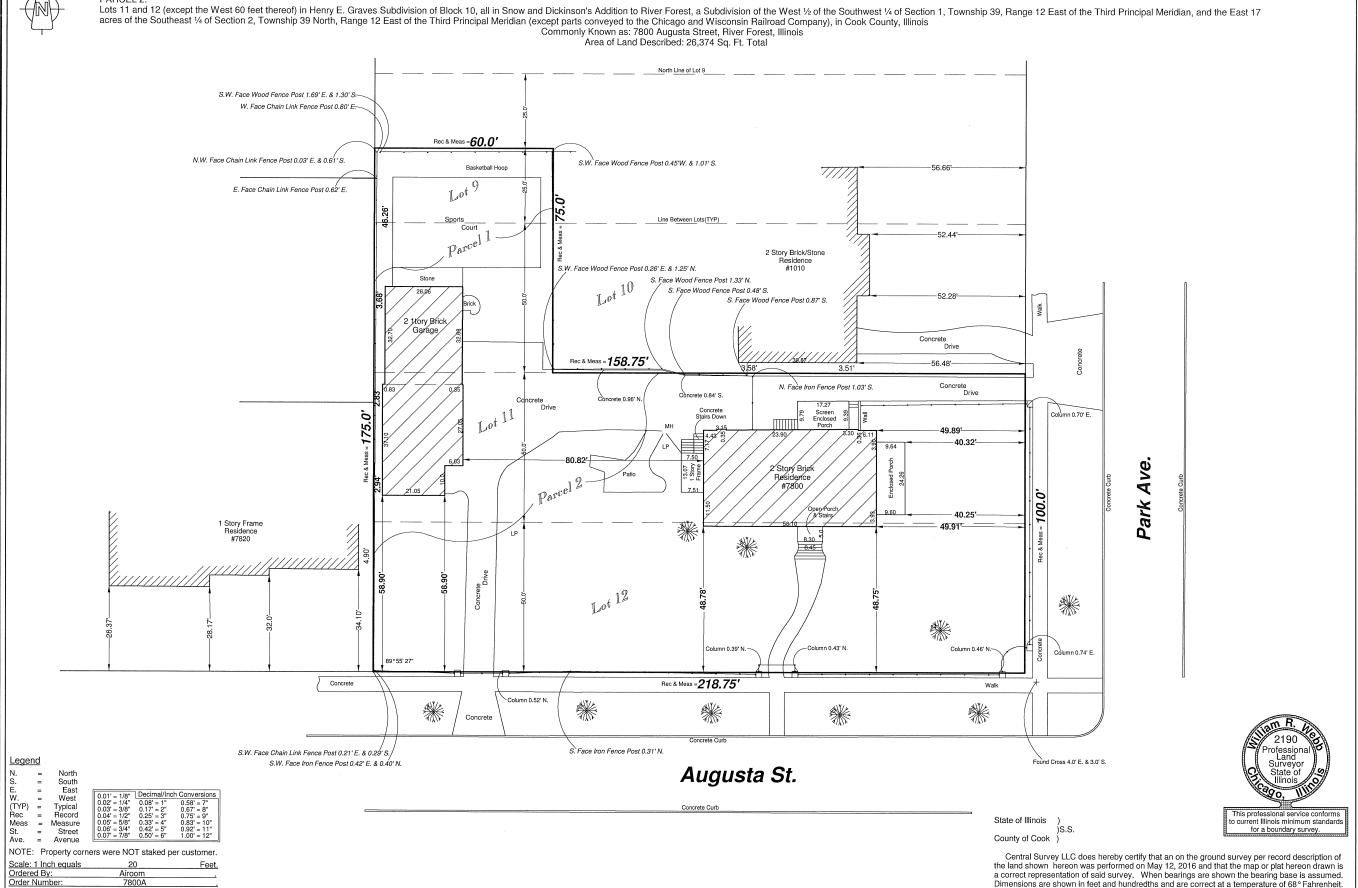
allam R. Wibb

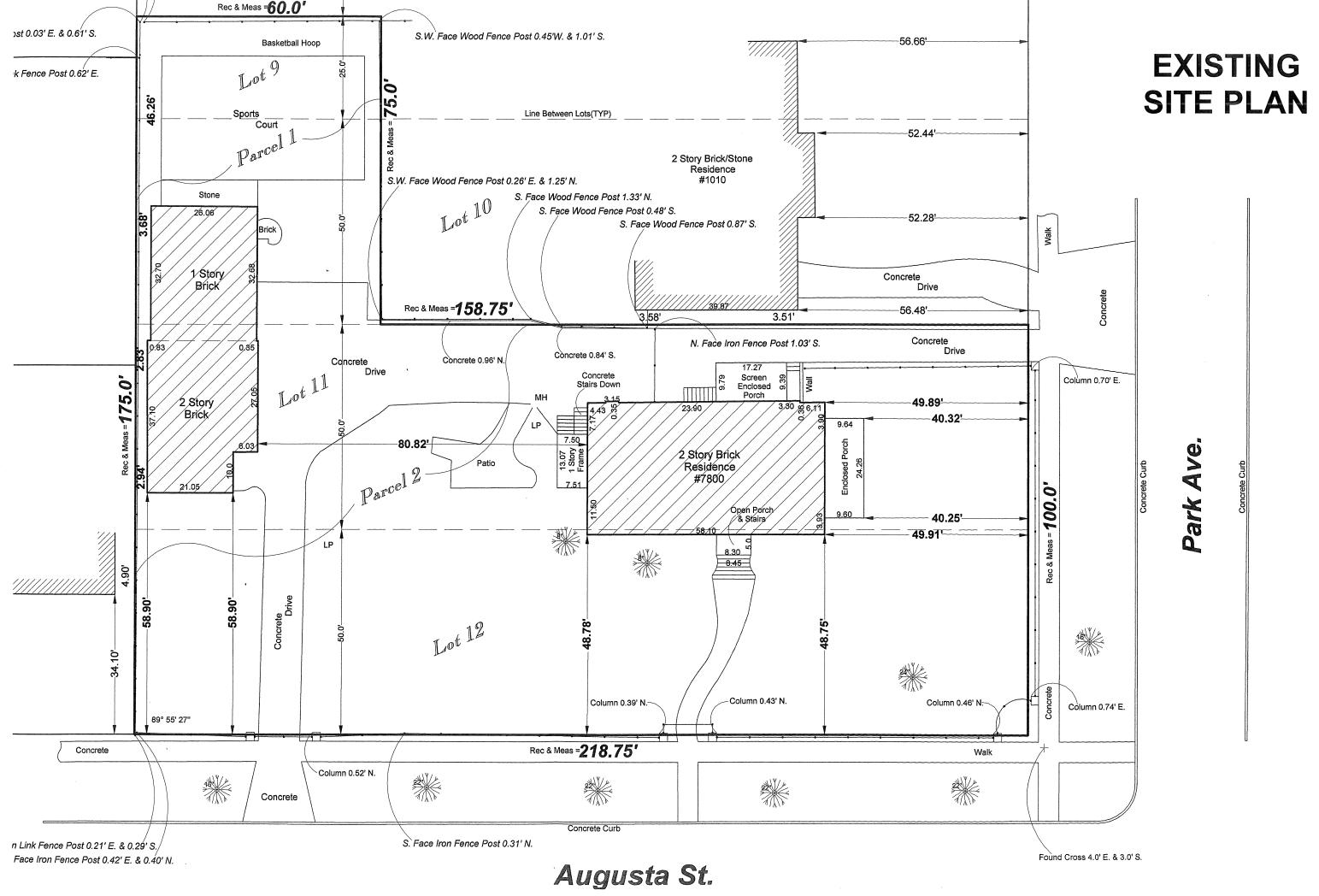
Dated this 12th day of May 2016

William R. Webb P.L.S. #2190 (exp.11/30/2016) Professional Design Firm Land Surveying LLC (#184-004113)

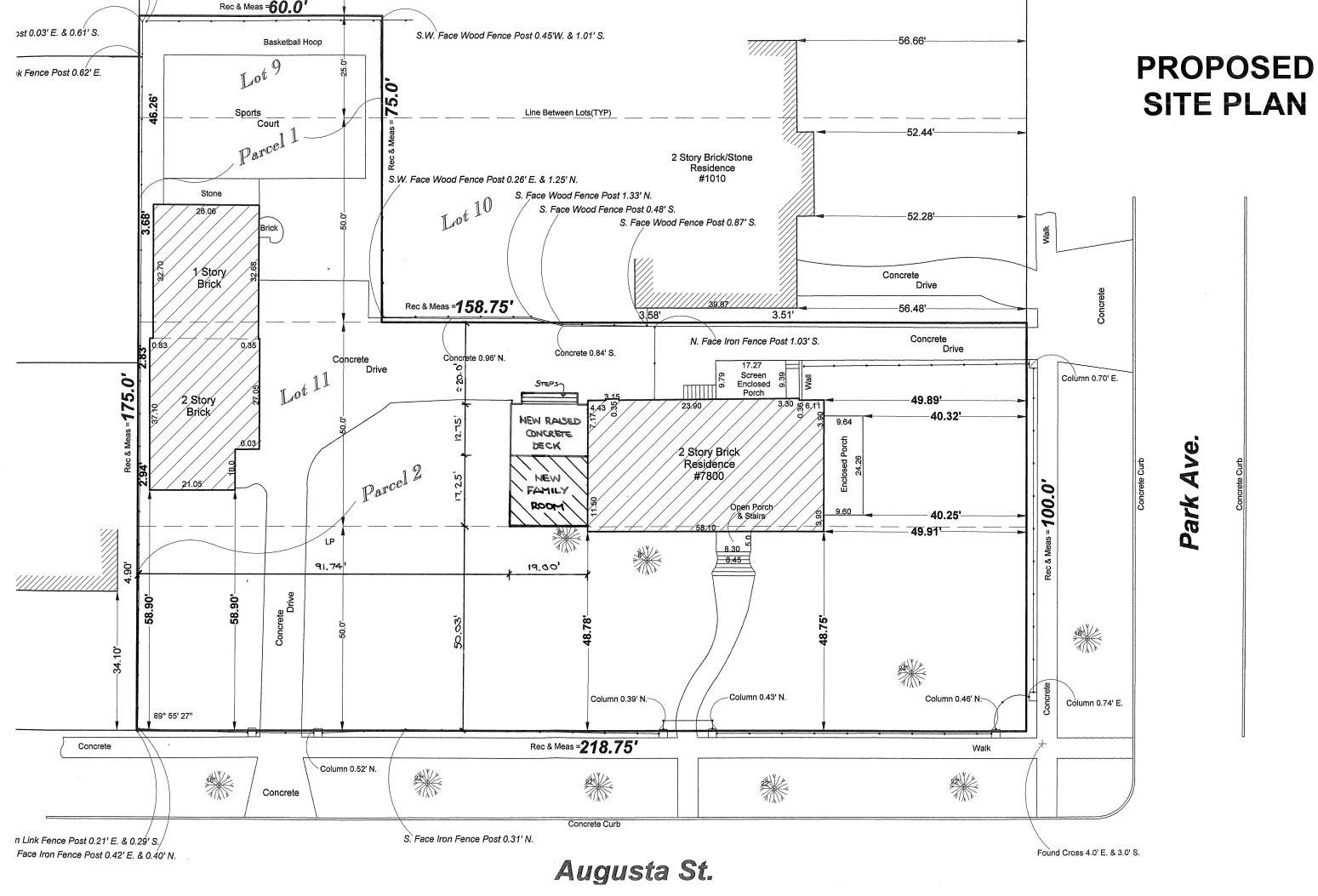
Assume no dimension from scaling upon this plat. Compare all points before building and report any difference at once. For building restrictions refer to your abstract, deed, contract and local ordinances.

The West 60 feet of the South ½ of Lot 9, the West 60 feet of Lot 10, the West 60 feet of Lot 11 and the West 60 feet of Lot 12 in Henry E. Graves Subdivision of Block 10, all in Snow and Dickinson's Addition to River Forest, a Subdivision of the West ½ of the Southwest ¼ of Section 1, Township 39, Range 12 East of the Third Principal Meridian, and the East 17 acres of the Southeast ¼ of Section 2, Township 39 North, Range 12 East of the Third Principal Meridian (except parts conveyed to the Chicago and Wisconsin Railroad Company), in Cook County, Illinois

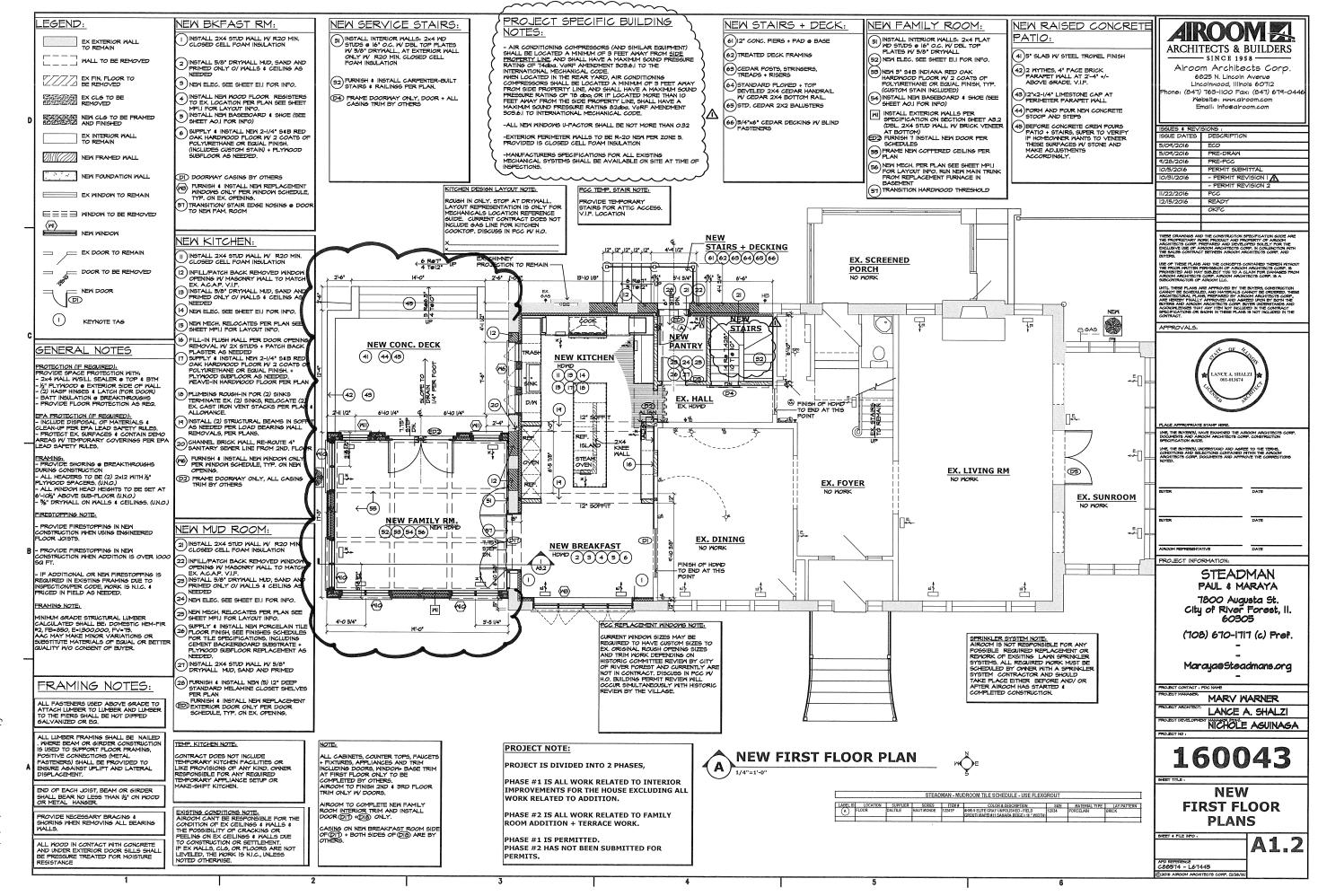




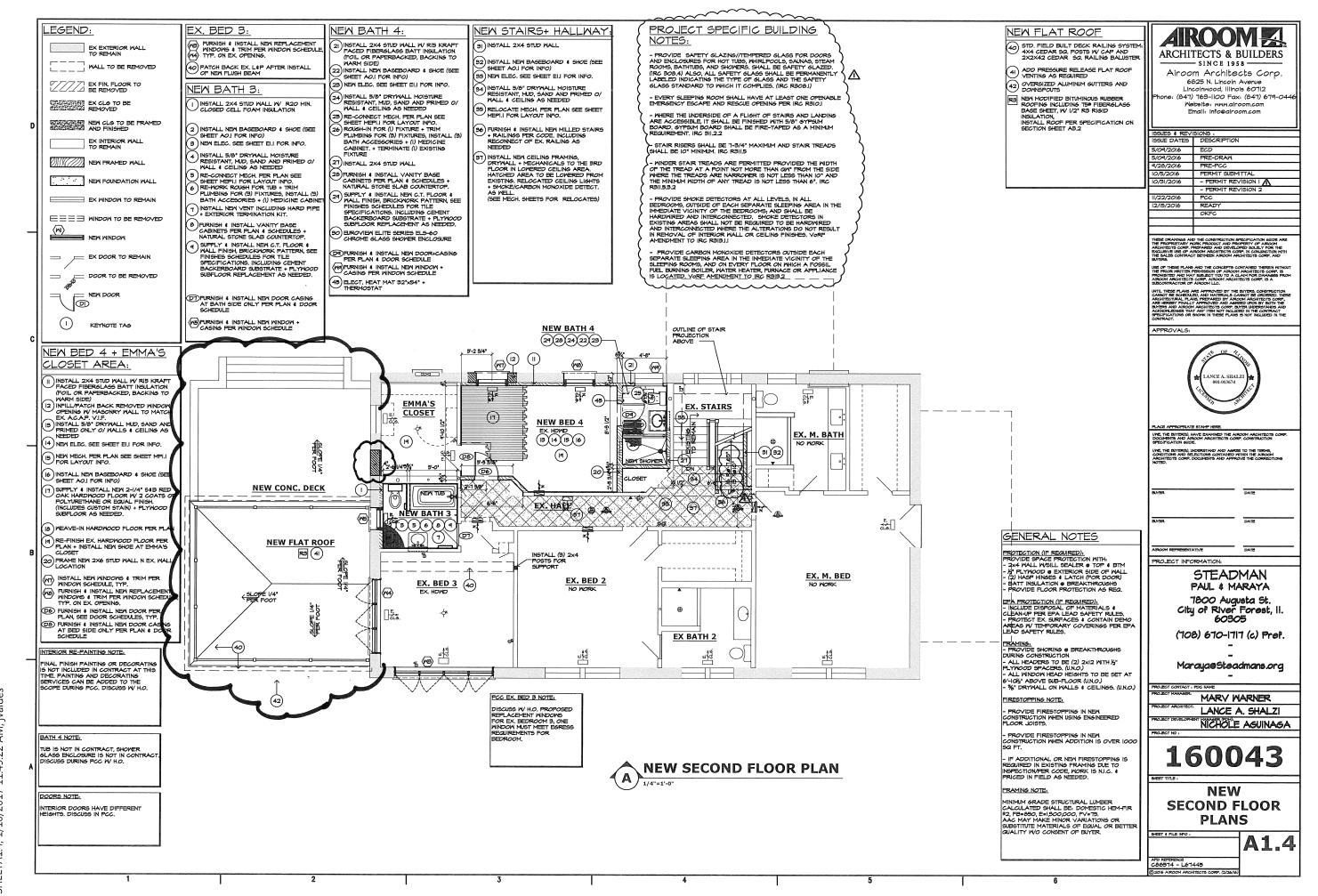




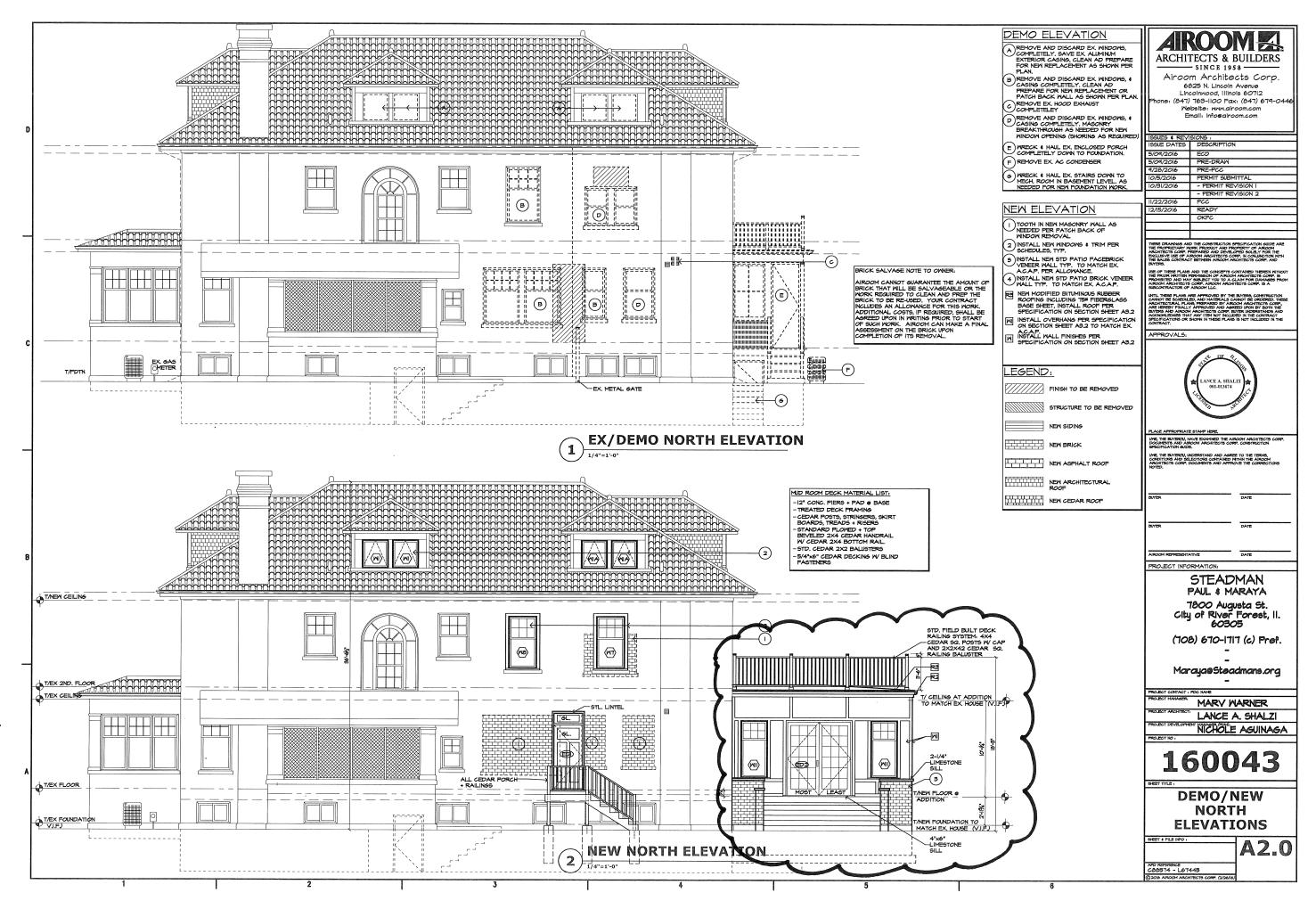




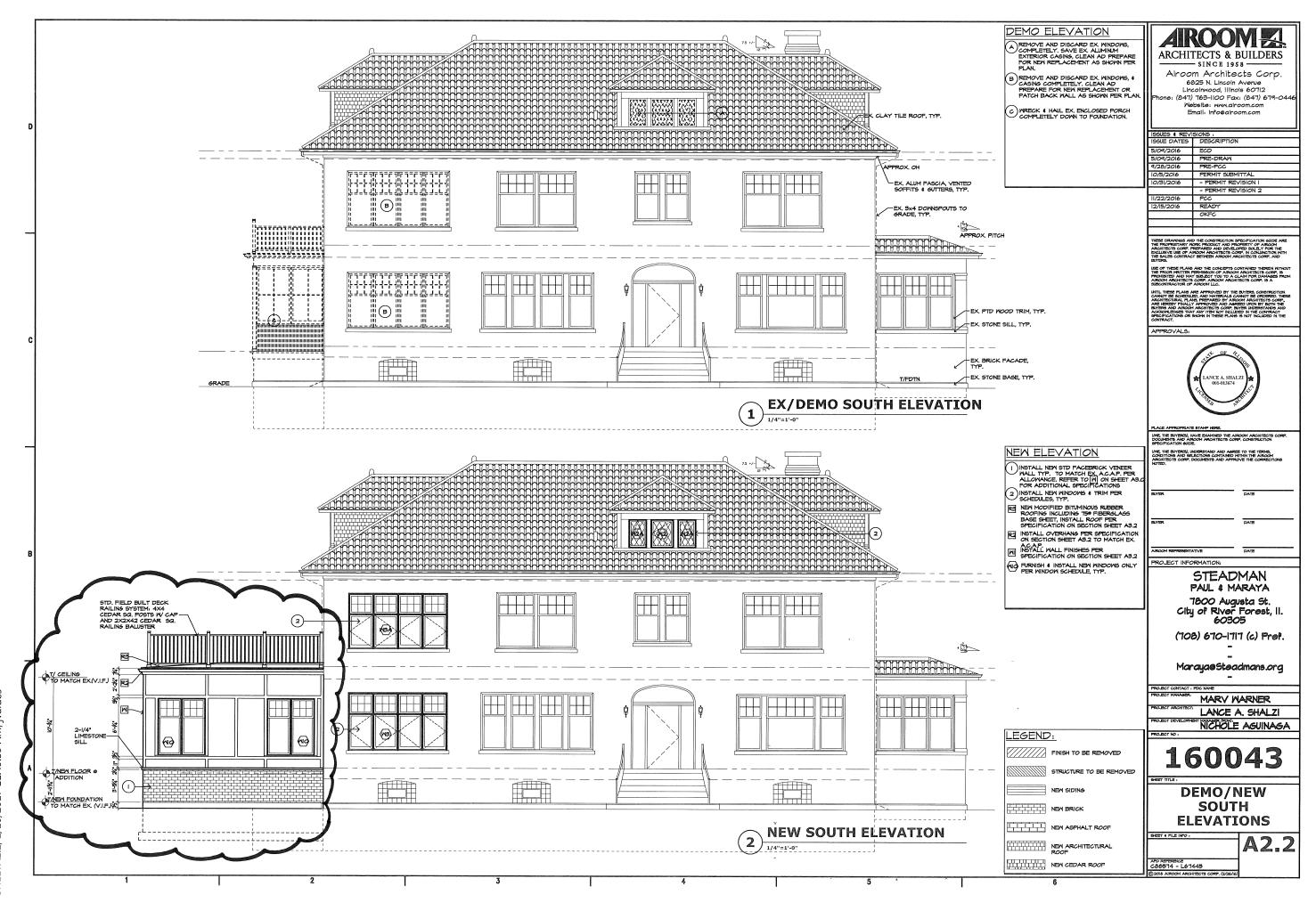
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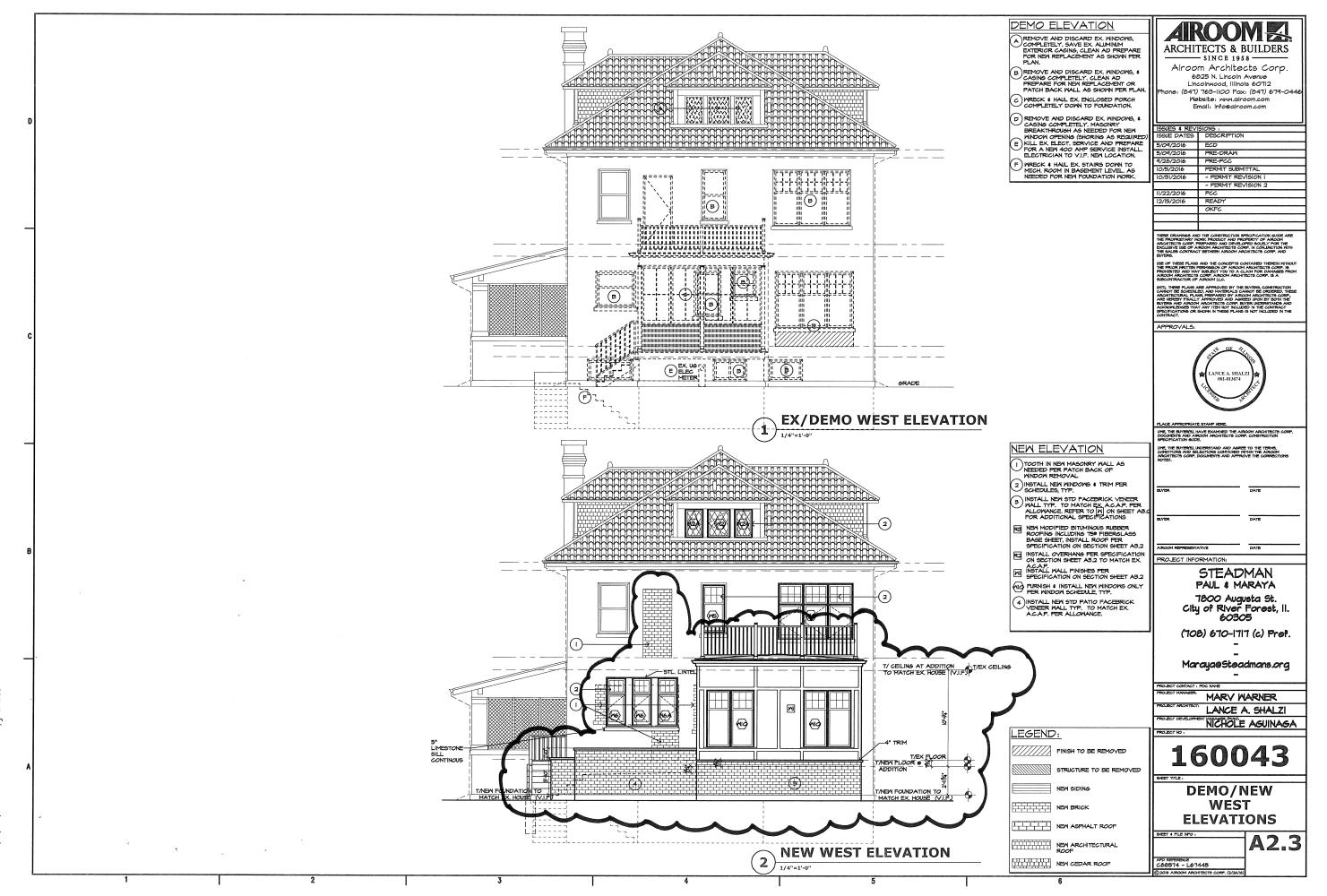
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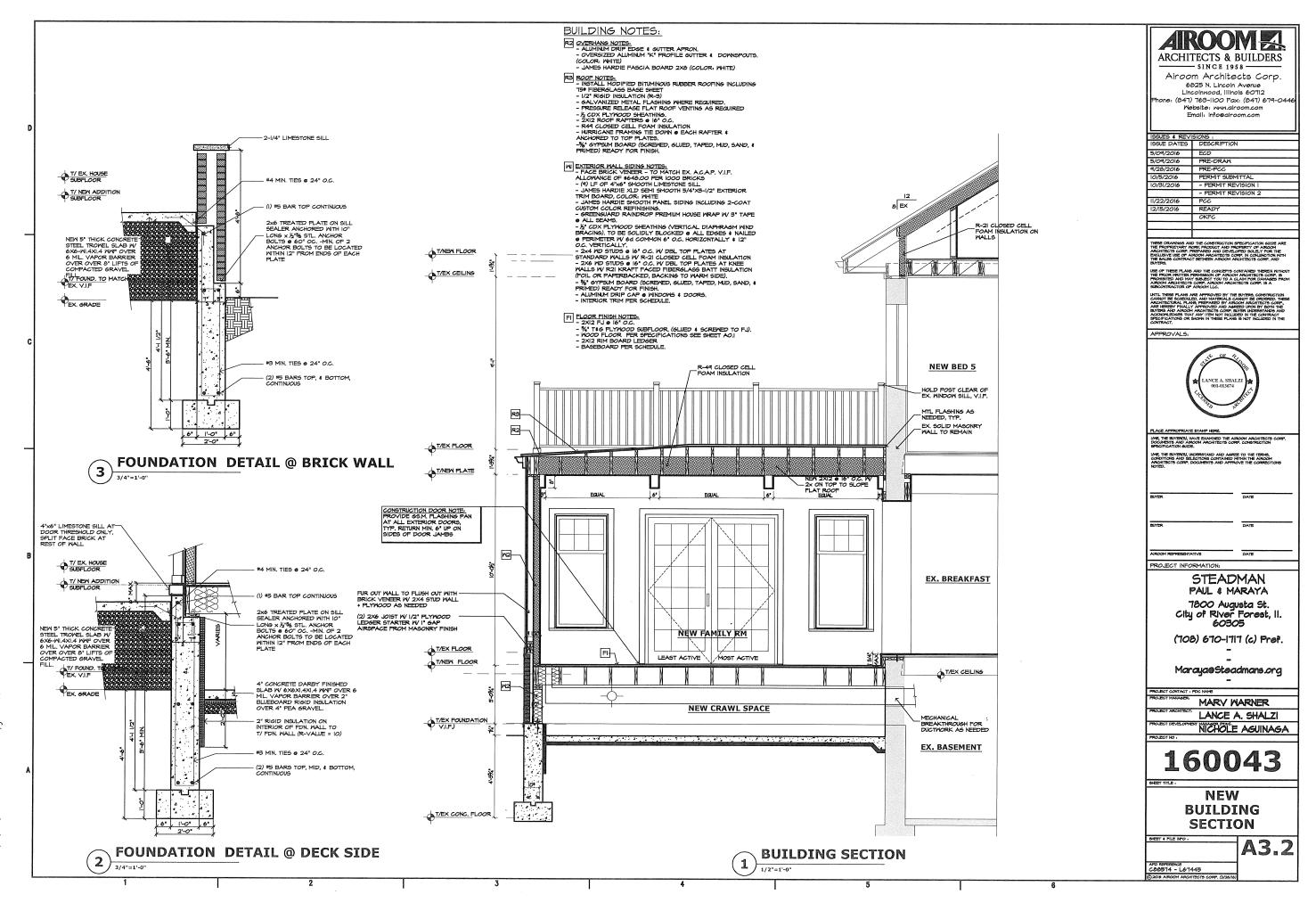
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SHEETA2.3, 1/10/2017 11:49:41 AM, jvald



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