



VILLAGE OF RIVER FOREST REGULAR VILLAGE BOARD MEETING

Monday, May 8, 2017 – 7:00 PM
Village Hall – 400 Park Avenue – River Forest, IL 60305
Community Room

AGENDA

1. Call to Order/ Roll Call
2. Pledge of Allegiance
3. Citizen Comments
4. Elected Official Comments and Announcements
5. Consent Agenda
 - a. Regular Village Board Meeting Minutes – April 24, 2017
 - b. Executive Session Meeting Minutes – April 24, 2017
 - c. Committee of the Whole Meeting Minutes – November 21, 2016
 - d. Approve the Release of Executive Session Minutes – January 14, 2013, May 28, 2013, August 19, 2013, April 15, 2014, April 28, 2014, May 12, 2014, April 27, 2015 and Approve the Destruction of All Executive Session Tape Recordings dated December 29, 2014 or earlier for which Executive Session Minutes have been approved.
 - e. Award of Bid and Contract – 2017 Water Main Improvements to Unique Plumbing for \$366,328
 - f. Waive Formal Bid Process and Award of Contract for the 2017 Pavement Preservation Program to Denler, Inc. for \$33,6000
 - g. Village Attorney Invoice – March 2017 - \$12,123.53
 - h. Monthly Department Reports
 - i. Monthly Performance Measurement Report
 - j. Village Administrator's Report
6. Board, Committee and Commission Reports
 - a. Collaboration Committee – Approval of Consulting Agreement with Jasculca Terman for Village-wide Resident Survey
7. Unfinished Business
8. New Business
9. Comments to and from Outgoing Elected Officials, Village Clerk Sharon Halperin, Village Trustee Thomas Dwyer and Village Trustee Roma Colwell-Steinke
10. Adjournment *Sine Dine*
11. Swearing In of Newly Elected Officials
 - a. Village Clerk Katherine Brand-White
 - b. Village President Catherine Adduci
 - c. Village Trustee Thomas Cargie
 - d. Village Trustee Patricia Henek
 - e. Village Trustee Respicio Vazquez
12. State of the Village Address from Village President Catherine Adduci
13. Remarks

There will be a cake & coffee reception in the Community Room immediately following the proceedings.

Next Village Board Meeting – Monday, May 22, 2017 – 7:00 PM

VILLAGE OF RIVER FOREST
REGULAR MEETING OF THE BOARD OF TRUSTEES MINUTES
April 24, 2017

A regular meeting of the Village of River Forest Board of Trustees was held on Monday, April 24, 2017 at 7:00 p.m. in the Community Room of Village Hall, 400 Park Avenue, River Forest, IL.

1. CALL TO ORDER/ROLL CALL

The meeting was called to order at 7:01 p.m. Upon roll call, the following persons were:

Present: President Adduci, Trustees Cargie, Colwell-Steinke, Conti, Corsini, and Gibbs
Absent: Trustee Dwyer
Also Present: Village Clerk Sharon Halperin, Village Administrator Palm, Assistant Village Administrator Lisa Scheiner, Police Chief Greg Weiss, Fire Chief Jim Eggert, Finance Director Joan Rock, Assistant Finance Director Cheryl Scott, Village Engineer Jeff Loster, Village Attorney Greg Smith

2. PLEDGE OF ALLEGIANCE

President Adduci led the pledge of allegiance.

3. CITIZENS COMMENTS

4. ELECTED OFFICIALS COMMENTS AND ANNOUNCEMENTS

- a. Presentation – One Earth Film Festival Award Winners
- b. Police Officer of the Year Award

Trustee Gibbs thanked the police officers for their service.

Trustee Corsini congratulated the Police Officer of the Year award recipient and also thanked the police officers for their service. She stated that she did not attend the Oak Park River Forest High School Community Council meeting last month but noted that the report from the presentation stated that they are looking at how to create additional opportunities for students to get into the advanced placement classes. She reported that Celebrating Seniors Week is May 18th through the 25th and encouraged all to check the River Forest Library's and Community Center's websites for the activity calendar. Trustee Corsini recognized the professionalism of the firefighters who were called to a fire that resulted in a death.

Trustee Corsini expressed her condolences to the family of Joe Madden who was a long-time River Forest resident. President Adduci also expressed her condolences to the family of Joe Madden.

President Adduci announced that there will be a collaboration effort between School Districts 90, 97 and 200 on May 1st in the form of a town hall meeting regarding inclusivity and equity issues. She encouraged residents to attend. She stated that she will be attending the Illinois Municipal

League Conference in Springfield on April 26th and 27th on behalf of the Village and Board and will report back on the interesting issues in state government.

Sue Crothers, a founding member of the Young Filmmakers Contest (a part of the One Earth Film Festival), described the festival noting the contest was opened to youth worldwide. She introduced Jaxon and Miles Toppen, the winners of the Elementary/Middle School category, and noted that they donated their cash prize and grant to The Turtle Hospital in Florida. Their film was shown.

President Adduci presented a certificate of achievement to Jaxon and Miles for their film, and the trustees congratulated them. Jaxon and Miles discussed how their prize money and grant is being used and updated the Board on the turtles featured in their film.

Police Chief Weiss introduced the 2016 Office of the Year Award winner, Officer Daniel Szczesny. He discussed Officer Szczesny's accomplishments, skills, and dedication. President Adduci presented Officer Szczesny with the award and congratulated him.

Village Administrator Palm announced that the Village will be receiving a national award for the Northside Stormwater Management Project (NSMP) in addition to the local award already received. He stated that Public Works Supervisor Anderson will be attending the American Public Works Association (APWA) National Conference and accepting the award on behalf of the Village. President Adduci reminded the audience of the significance of the NSMP to the community and noted it was on time and on budget. On behalf of the Board and herself, she congratulated and thanked all involved in that project for all their hard work.

5. PUBLIC HEARING – FY 2018 ANNUAL OPERATING & CAPITAL BUDGET

Village Administrator Palm called the Public Hearing to order at 7:27 p.m. He said pursuant to 65ILCS 5/8.2.9.9, the Village is required to have a public hearing in regard to the annual budget. He reported that notice was posted in the appropriate newspaper and that the budget has been available online and at Village Hall for public inspection for the required period of time. He stated the budget projects \$28,330,551 in revenue and \$29,470,785 in expenditures. Village Administrator Palm noted that the budget includes the Library whose revenue is \$1,293,000 and expenditures are \$1,500,000. He invited public comment. No comments were made.

Trustee Corsini made a motion, seconded by Trustee Gibbs, to close the Public Hearing on the Fiscal Year 2018 Operating Capital Budget. All were in favor and the motion passed on a voice vote.

6. CONSENT AGENDA

- a. Regular Village Board Meeting Minutes – February 27, 2017
- b. Executive Session Meeting Minutes – February 27, 2017
- c. Regular Meeting Minutes – March 13, 2017
- d. Committee of the Whole Meeting Minutes – April 3, 2017
- e. Finance & Administration Meeting Minutes – February 27, 2017
- f. Village Attorney Invoice – February 2017 - \$12,840.98
- g. Award Bid & Contract for the 2017 Sewer Lining Project to Visu-Sewer of Illinois LLC for \$121,589.80

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- h. Award Bid & Contract for the 2017 Curb and Sidewalk Replacement Program to Norvilla, LLC for \$54,745.00
 - i. Award of Bid & Contract for the 2017 Street Patching Program to Schroeder Asphalt Services for \$44,970.65
 - j. Award of Bid & Contract for the 2017 Street Improvement Project to R.W. Dunteman, Co. for \$250,897.54
 - k. Approval of Motor Fuel Tax Resolution for 2017 Street Improvement Project
 - l. Waiver of Formal Bid Procedures and Award of Contract for Chicago Avenue Resurfacing Project Phase 1 & 2 Engineering to Bollinger, Lach & Associates, Inc. for \$78,470.01
 - m. Waiver of Formal Bid Procedures and Purchase of a 2018 Freightliner Dump Chassis from Truck County of Wisconsin for \$81,938.22 and the Dump Body, Plow and Hydraulics from Monroe Truck Equipment for \$52,384
 - n. Approval of FY 2018 Compensation Plan – Ordinance
 - o. Amend Title 5 of the Village Code – Adjustments to Water & Sewer Rates – Ordinance
 - p. Approval of Post-Employment Consulting Agreement with James Eggert
 - q. Monthly Department Reports
 - r. Monthly Performance Measurement Report
 - s. Approval of Accounts Payable – February 2017 - \$1,864,861.55
 - t. Approval of Accounts Payable – March 2017 - \$2,070,665.04
 - u. Village Administrator's Report

Trustee Gibbs made a motion, seconded by Trustee Conti to approve the Consent Agenda in its entirety.

Roll call:

Ayes: Trustees Cargie, Colwell-Steinke, Gibbs, Corsini, and Conti

Absent: Trustee Dwyer

Nays: None

Motion Passes.

7. BOARD, COMMITTEE AND COMMISSION REPORTS

- a. Appointments – Sustainability Commission
 - i. Kathleen Brennan, Chairperson – 4 Year term (5/1/17-4/30/21)
 - ii. Julie Moller – 4 Year term (5/1/17-4/30/21)
 - iii. Eric Simon – 4 Year term (5/1/17-4/30/21)
 - iv. Mary Susan Chen – 4 Year term (5/1/17-4/30/21)
 - v. Sue Crothers Gee – 2 Year term (5/1/17-4/30/19)
 - vi. Mindy Credi – 2 Year term (5/1/17-4/30/19)
 - vii. Mary Masella – 2 Year term (5/1/17-4/30/19)

President Adduci explained that the Commission terms are four year terms but in order to maintain a rotation, three of the commissioners will begin with two year terms. She reviewed the process of board, committee, and commission appointments. She said she was overwhelmed by the number and quality of applicants for the Commission.

Trustee Cargie made a motion, seconded by Trustee Gibbs, to concur with and consent to the 7.a.i to 7.a.vii appointments to the Sustainability Commission to be effective beginning May 1, 2017.

Roll call:

Ayes: Trustees Cargie, Colwell-Steinke, Gibbs, Corsini, and Conti

Absent: Trustee Dwyer

Nays: None

Motion Passes.

b. Appointments of Lake & Park Redevelopment Project Work Group

i. Susan Conti, Carmela Corsini, Timothy Brangle, Robert O'Connell, Eric Palm

Trustee Gibbs made a motion, seconded by Trustee Cargie, to concur with and consent to the recommendation of the Village President for appointments for the Lake & Park Redevelopment Project Work Group effective May 1, 2017.

Roll call:

Ayes: Trustees Cargie, Colwell-Steinke, Gibbs, Corsini, and Conti

Absent: Trustee Dwyer

Nays: None

Motion Passes.

8. UNFINISHED BUSINESS

9. NEW BUSINESS

a. Approval of the Annual Operating & Capital Budget for Fiscal Year 2018 – Ordinance

Trustee Corsini made a motion, seconded by Trustee Conti, to pass an Ordinance adopting the Annual Budget for the fiscal year commencing on the 1st day of May, 2017 and ending on the 30th day of April, 2018 for the Village of River Forest, Illinois.

Roll call:

Ayes: Trustees Cargie, Colwell-Steinke, Gibbs, Corsini, and Conti

Absent: Trustee Dwyer

Nays: None

Motion Passes.

Trustee Corsini thanked Finance Director Rock, Village Administrator Palm, Assistant Village Administrator Scheiner, all department heads and staff who spent a considerable amount of time putting this fiscally responsible budget together. President Adduci concurred.

10. EXECUTIVE SESSION

At 7:40 p.m., Trustee Corsini made a motion, seconded by Trustee Gibbs, to adjourn to executive session to discuss acquisition of real property, the collective bargaining agreement with the International Union of Operating Engineering Local 150, and pending probable or eminent

litigation.

Roll call:

Ayes: Trustees Cargie, Colwell-Steinke, Gibbs, Corsini, and Conti

Absent: Trustee Dwyer

Nays: None

Motion Passes.

Trustee Gibbs made a motion, seconded by Trustee Corsini, to return to Regular Session at 8:33 p.m.

Roll call:

Ayes: Trustees Cargie, Colwell-Steinke, Gibbs, Corsini, and Conti

Absent: Trustee Dwyer

Nays: None

Motion Passes.

11. ITEMS TO BE APPROVED AFTER EXECUTIVE SESSION

- a. Approval of the Collective Bargaining Agreement with the International Union of Operating Engineering, Local 150 (Public Works) for May 1, 2016 through April 30, 2019

Trustee Gibbs made a motion, seconded by Trustee Corsini, to approve the Collective Bargaining Agreement with the International Union of Operating Engineering, Local 150 (Public Works) for May 1, 2016 through April 30, 2019.

Roll call:

Ayes: Trustees Cargie, Colwell-Steinke, Gibbs, Corsini, Dwyer, and Conti

Absent: None

Nays: None

Motion Passes.

President Adduci called attention to the launch of the Village Facebook site.

Village Administrator Palm stated that he attended the ground breaking for the 3rd Metra track. President Adduci inquired if Metra is going to fix the retaining walls. Village Administrator Palm stated that 43 spots were identified for repairs. He said Union Pacific handles these repairs with one in-house crew for the entire line. He reported that this crew finished repairs in Oak Park and will begin repairs in River Forest beginning with Lathrop and Hawthorn, Ashland and Central, and Keystone and Central. In response to a question from Trustee Corsini, Trustee Gibbs stated that Union Pacific's position regarding the underpasses is that it is the Village's responsibility to maintain and repair them. In response to a follow up question from Trustee Corsini, Village Administrator Palm stated that the Village can power wash them but painting can be a very costly undertaking. There was a discussion regarding the condition of the stairs at the Metra station. Trustee Gibbs suggested that it would be a great Eagle Scout project. Village Administrator Palm stated the Village is on Metra's capital program for redoing the commuter platforms. He noted that the public works department is reluctant to do any work there because

it is not the Village's property. Trustee Gibbs stated that the condition of the Metra station reflects poorly on the Village.

Trustee Corsini expressed her condolences to Oak Park and River Forest High School Superintendent Joylynn Pruitt-Adams and her family on the death of her grandson.

Trustee Corsini stated she attended the opening of Community Bank along with Trustee Gibbs and President Adduci. She said they did a beautiful job on the renovations and wished them luck.

Trustee Corsini reported that the Metropolitan Water Reclamation District (MWRD) sent notices regarding the removal of medications from the water system. She noted that the Village has a medication disposal in the lower level of Village Hall (near the elevator) and suggested posting about that on Facebook. Village Administrator Palm stated the Village is now recycling AA and AAA batteries (which was posted on Facebook) and noted that batteries can be dropped off at the Front Desk (second floor at Village Hall).

Trustee Corsini reported that the River Forest Service Club is having discussions of whether to continue its existence, change the name and/or focus, or reinvigorate the club. She encouraged attendance and additional membership.

Trustee Gibbs discussed the liability issues related to unlicensed landscape contractors working in the Village. He requested a Facebook post to alert residents to the dangers of hiring unlicensed contractors and to encourage them to hire only River Forest licensed contractors. He added that it is not fair to the licensed contractors if the Village does not enforce Village Code in this regard. In response to a question from President Adduci, Village Administrator Palm stated that the police department; Mark Kaniecki, the Village's community service officer; and Village Code Enforcement, Tim Vaclav, all have access to the licensed contractor database. President Adduci concurred with Trustee Gibbs that contractor licensing laws should be enforced.

12. ADJOURNMENT

Trustee Cargie made a motion seconded by Trustee Gibbs, to adjourn the regular Village Board of Trustees Meeting at 8:45 p.m.

Roll call:

Ayes:	Trustees Cargie, Colwell-Steinke, Conti, Gibbs, and Corsini
Absent:	Trustee Dwyer
Nays:	None

Motion Passes.

Sharon Halperin, Village Clerk



Village of River Forest

Village Administrator's Office

400 Park Avenue
River Forest, IL 60305

Tel: 708-366-8500

MEMORANDUM

Date: May 3, 2017

To: Eric Palm, Village Administrator

From: Lisa Scheiner, Assistant Village Administrator

Subj: November 21, 2016 Committee of the Whole Meeting Minutes

Included in the May 8, 2017 Village Board of Trustees meeting packet are the minutes of the November 21, 2016 Committee of the Whole Meeting. The purpose of the COW meeting was to discuss and establish Village goals. Following the meeting the identified goals were refined and included in the FY 17-18 Budget and Village Staff postponed approval of the minutes. Now that that budget and goals have been officially adopted the minutes are attached for review and approval by the Village Board of Trustees.

**VILLAGE OF RIVER FOREST COMMITTEE OF THE WHOLE
MEETING MINUTES
November 21, 2016**

A Committee of the Whole Meeting of the Village of River Forest Board of Trustees was held on Monday, November 21, 2016 at 7:00 p.m. in the Community Room of Village Hall, 400 Park Avenue, River Forest, IL.

1. CALL TO ORDER/ROLL CALL

The meeting was called to order at 7:03 p.m. Upon roll call, the following persons were:

Present: President Adduci, Trustees Conti, Cargie, Corsini, Dwyer and Gibbs

Absent: Trustees Colwell-Steinke

Also Present: Village Clerk Sharon Halperin, Village Administrator Eric Palm, Assistant Village Administrator Lisa Scheiner, Administrative Intern Jonathan Pape

2. CITIZENS COMMENTS

None.

3. DISCUSSION: FY 2018 GOALS

Village Administrator Palm reviewed the status of existing goals, noting that work will begin shortly on the process of updating the Comprehensive Plan. He led the Village Board and staff in an ice breaker exercise.

Village Administrator Palm then led the Village Board in a goal setting exercise, reviewing the status of previously established goals and setting new goals which include the following:

Long Term Strategic Goals

- Ensure that the Village provides a safe community for its residents, business owners and institutional partners.
- Work to protect and strengthen the value of property.
- Implement strategies to stabilize property taxes.

These major themes are further categorized as follows:

Public Safety

- Support training and professional development opportunities for public safety employees
- Continue investment in technology advancements including upgrade and expansion of camera systems
- Develop strategies for relocation of emergency communications center

Economic Development

- Complete property acquisition for Lake and Lathrop and work with developer to ensure the site is remediated and a planned development application is considered and approved

- Select a preferred developer for the Lake and Park redevelopment project
- Work to implement the North Avenue Tax Increment Financing District
- Begin discussions to create a strategy for the Madison Street Tax Increment Financing District
- Work with Fresh Thyme Farmer's Market Grocery Store to ensure for a timely opening in Summer 2017

Communication & Collaboration

- Finalize the implementation of the recommendations of the 2016 Jasculca-Terman Report including:
 - Utilize our new social media channel to improve communication with residents
 - Rollout the new website redesign to create an easier more intuitive navigation for users while integrating better uses of photos, videos and other best practices
 - Include in the new website a community calendar that highlights meetings and event information from our governmental partners
 - Begin utilization and promotion of a new "app"
 - Finalize new resident information

Enhancing Property Values through Improvements to Quality of Life

- Work with consultant to create a new comprehensive plan for the Village
- Examine the Village's holiday decorations and other beautification standards and recommend changes where necessary
- Work with the new sustainability commission to create a set of goals and objectives for the upcoming year

4. ADJOURNMENT

Trustee Cargie made a motion seconded by Trustee Dwyer to adjourn the special meeting of the Village Board of Trustees at 8:47p.m.

Roll call:

Ayes: Trustees Conti, Gibbs, Cargie, Dwyer and Corsini

Absent: Trustees Colwell-Steinke

Nays: None.

Motion Passes.

Sharon Halperin, Village Clerk



MEMORANDUM

DATE: May 8, 2017

TO: Eric J. Palm, Village Administrator

FROM: John Anderson, Director of Public Works

SUBJECT: Award of Contract - 2017 Water Main Improvements

Issue: Staff is seeking the award of a contract for the 2017 Water Main Improvements.

Analysis: The proposed FY 18 Water and Sewer Fund budget includes \$450,000 for this water main replacement project. On May 3, 2017, Staff received and opened fifteen bids for this year's project. The Bid Tabulation has been attached for reference. Please note that there was a "Base Bid" and a "Bid Alternate" in this bid tabulation. The low bidder for both the Base Bid and Bid Alternate is Unique Plumbing and Sewer.

This project will impact the River Oaks/Auvergne area in the Village. The "Base Bid" involves the installation of a new 8 inch water main along River Oaks and Auvergne, both ends of which will connect to the existing water main in Lake Street. It will mostly be placed under the sidewalk due to the high number of other existing utilities within the pavement. The existing water main in this area has experienced a high number of breaks in recent years. Additionally, this project will allow the Village to abandon a significant length of water main that is currently located within north parkway of Lake Street which will reduce the amount of water main requiring maintenance and future repairs.

The "Bid Alternate" involves the same project as it relates to water main installation. The main difference in the scope of work is that the Bid Alternate includes full-width pavement resurfacing throughout the River Oaks/Auvergne area. Additionally, the island in the middle of the cul-de-sac will be made slightly smaller as it currently poses issues during snow and leaf removal seasons.

Unique Plumbing was the low bidder for both the Base Bid and Bid Alternate with bids of \$293,668.25 and \$366,328.00, respectively. They have worked for the Village in the past, though not within the past few years. Staff has indicated that they performed well. Additional references were also checked and all were positive.

Recommendation: If the Village Board concurs with Staff's recommendation, the following motion would be appropriate: Motion to award the contract to Unique Plumbing and Sewer in the amount of \$366,328.00 for the 2017 Water Main Improvements and authorize the Village Administrator to execute the contract agreement.

Attachments: Bid Tabulation

Village of River Forest
2017 Water Main Improvements Project
Bid Tabulation
5/3/2017

BASE BID				Unique Plumbing and Sewer 9408 47th St Brookfield, IL 60513		Patnick Construction 431 Podlin Drive Franklin Park, IL 60131		Mauro Sewer Construction 1251 Redeker Rd DesPlaines, IL 60016		Trine Construction Corp. 27W364 North Ave West Chicago, IL 60185		City Construction Co. 4403 W. Lawrence Ave Chicago, IL 60630		Cerniglia Co 3421 Lake St Melrose Park, IL 60160	
ITEM NO.	ITEM	UNIT	QUANTITY	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	Ductile Iron Water Main Pipe, 8"	FOOT	1100	\$56.40	\$62,040.00	\$70.00	\$77,000.00	\$84.00	\$92,400.00	\$93.90	\$103,290.00	\$63.00	\$69,300.00	\$70.00	\$77,000.00
2	Steel Casing Pipe, 16"	FOOT	34	\$80.00	\$2,720.00	\$55.00	\$1,870.00	\$145.00	\$4,930.00	\$72.50	\$2,465.00	\$121.00	\$4,114.00	\$100.00	\$3,400.00
3	Resilient Seated Gate Valve, 8"	EACH	2	\$1,440.00	\$2,880.00	\$2,600.00	\$5,200.00	\$1,950.00	\$3,900.00	\$2,117.90	\$4,235.80	\$1,710.00	\$3,420.00	\$6,000.00	\$12,000.00
4	Valve Vault, 4' Diameter	EACH	2	\$1,600.00	\$3,200.00	\$1,200.00	\$2,400.00	\$1,900.00	\$3,800.00	\$1,800.00	\$3,600.00	\$2,752.50	\$5,505.00	\$4,000.00	\$8,000.00
5	Fire Hydrant Removal	EACH	5	\$400.00	\$2,000.00	\$200.00	\$1,000.00	\$350.00	\$1,750.00	\$465.50	\$2,327.50	\$748.25	\$3,741.25	\$1,100.00	\$5,500.00
6	Fire Hydrant with Auxiliary Valve	EACH	4	\$5,100.00	\$20,400.00	\$4,850.00	\$19,400.00	\$6,250.00	\$25,000.00	\$5,527.50	\$22,110.00	\$5,908.50	\$23,634.00	\$9,000.00	\$36,000.00
7	Ductile Iron Fittings	POUND	250	\$4.30	\$1,075.00	\$5.00	\$1,250.00	\$4.00	\$1,000.00	\$5.95	\$1,487.50	\$9.00	\$2,250.00	\$1.00	\$250.00
8	Water Service & Box, 1-1/2" - Short, Open Cut	EACH	8	\$1,960.00	\$15,680.00	\$1,900.00	\$15,200.00	\$1,550.00	\$12,400.00	\$2,353.35	\$18,826.80	\$1,992.00	\$15,936.00	\$2,000.00	\$16,000.00
9	Water Service & Box, 1-1/2" - Long, Augered	EACH	10	\$2,770.00	\$27,700.00	\$3,500.00	\$35,000.00	\$2,100.00	\$21,000.00	\$3,283.35	\$32,833.50	\$2,960.80	\$29,608.00	\$2,300.00	\$23,000.00
10	Water Service & Box, 2" - Long, Augered	EACH	1	\$5,000.00	\$5,000.00	\$9,000.00	\$9,000.00	\$9,950.00	\$9,950.00	\$2,712.70	\$2,712.70	\$5,633.50	\$5,633.50	\$4,000.00	\$4,000.00
11	Trench Backfill	CU YD	550	\$40.00	\$22,000.00	\$34.00	\$18,700.00	\$35.00	\$19,250.00	\$0.10	\$55.00	\$41.67	\$22,918.50	\$15.00	\$8,250.00
12	Connection to Existing Water Main (Non-Pressure) 8"	EACH	2	\$4,200.00	\$8,400.00	\$4,500.00	\$9,000.00	\$3,950.00	\$7,900.00	\$3,495.00	\$6,990.00	\$4,912.50	\$9,825.00	\$10,000.00	\$20,000.00
13	Abandonment of Existing Water Main	LSUM	1	\$3,200.00	\$3,200.00	\$1,500.00	\$1,500.00	\$7,550.00	\$7,550.00	\$10,280.00	\$10,280.00	\$2,260.50	\$2,260.50	\$5,000.00	\$5,000.00
14	Utility Structure to be Abandoned	EACH	1	\$150.00	\$150.00	\$300.00	\$300.00	\$250.00	\$250.00	\$323.25	\$323.25	\$1,200.00	\$1,200.00	\$600.00	\$600.00
15	Utility Structure to be Removed	EACH	3	\$450.00	\$1,350.00	\$200.00	\$600.00	\$350.00	\$1,050.00	\$209.60	\$628.80	\$180.00	\$540.00	\$500.00	\$1,500.00
16	Sanitary Service Reconnection	EACH	6	\$160.00	\$960.00	\$250.00	\$1,500.00	\$245.00	\$1,470.00	\$403.20	\$2,419.20	\$312.50	\$1,875.00	\$50.00	\$300.00
17	Combination Curb and Gutter Removal	FOOT	650	\$5.00	\$3,250.00	\$1.00	\$650.00	\$5.00	\$3,250.00	\$5.50	\$3,575.00	\$6.40	\$4,160.00	\$5.00	\$3,250.00
18	Combination Curb and Gutter, M4.12	FOOT	625	\$28.50	\$17,812.50	\$36.00	\$22,500.00	\$28.00	\$17,500.00	\$23.10	\$14,437.50	\$28.10	\$17,562.50	\$25.00	\$15,625.00
19	Combination Curb and Gutter, B6.12	FOOT	25	\$30.00	\$750.00	\$36.00	\$900.00	\$30.00	\$750.00	\$25.30	\$632.50	\$28.10	\$702.50	\$25.00	\$625.00
20	PCC Sidewalk Removal	SQ FT	3600	\$1.00	\$3,600.00	\$1.00	\$3,600.00	\$1.00	\$3,600.00	\$1.20	\$4,320.00	\$0.65	\$2,340.00	\$1.00	\$3,600.00
21	PCC Sidewalk, 5"	SQ FT	3025	\$6.50	\$19,662.50	\$8.50	\$25,712.50	\$7.00	\$21,175.00	\$6.00	\$18,150.00	\$6.65	\$20,116.25	\$6.00	\$18,150.00
22	PCC Sidewalk, 6"	SQ FT	575	\$7.80	\$4,485.00	\$9.00	\$5,175.00	\$8.00	\$4,600.00	\$6.45	\$3,708.75	\$7.20	\$4,140.00	\$7.00	\$4,025.00
23	Detectable Warning	SQ FT	10	\$27.00	\$270.00	\$30.00	\$300.00	\$55.00	\$550.00	\$33.00	\$330.00	\$33.00	\$330.00	\$60.00	\$600.00
24	Aggregate for Temporary Access	SQ YD	150	\$9.50	\$1,425.00	\$10.00	\$1,500.00	\$20.00	\$3,000.00	\$0.10	\$15.00	\$6.31	\$946.50	\$5.00	\$750.00
25	Driveway Pavement Removal	SQ YD	100	\$8.00	\$800.00	\$3.00	\$300.00	\$5.00	\$500.00	\$7.70	\$770.00	\$12.00	\$1,200.00	\$11.00	\$1,100.00
26	PCC Driveway Pavement, 6"	SQ YD	70	\$54.00	\$3,780.00	\$80.00	\$5,600.00	\$65.00	\$4,550.00	\$47.30	\$3,311.00	\$84.10	\$5,887.00	\$65.00	\$4,550.00
27	HMA Driveway Pavement, 3"	SQ YD	30	\$40.00	\$1,200.00	\$50.00	\$1,500.00	\$35.00	\$1,050.00	\$39.60	\$1,188.00	\$51.78	\$1,553.40	\$25.00	\$750.00
28	Brick Driveway/Sidewalk Restoration	SQ YD	10	\$135.00	\$1,350.00	\$200.00	\$2,000.00	\$100.00	\$1,000.00	\$99.00	\$990.00	\$247.50	\$2,475.00	\$110.00	\$1,100.00
29	Catch Basin, Type A, 4' Diameter, Type 1 Frame, Open Lid	EACH	2	\$3,300.00	\$6,600.00	\$2,500.00	\$5,000.00	\$3,150.00	\$6,300.00	\$3,125.00	\$6,250.00	\$3,424.50	\$6,849.00	\$4,500.00	\$9,000.00
30	Inlet, Type A, 2' Diameter, Type 1 Frame, Open Lid	EACH	1	\$1,600.00	\$1,600.00	\$1,300.00	\$1,300.00	\$1,250.00	\$1,250.00	\$1,770.00	\$1,770.00	\$2,107.00	\$2,107.00	\$2,000.00	\$2,000.00
31	Frames and Lids to be Adjusted	EACH	1	\$400.00	\$400.00	\$700.00	\$700.00	\$500.00	\$500.00	\$379.25	\$379.25	\$540.00	\$540.00	\$400.00	\$400.00
32	Frames and Lids to be Adjusted (Special)	EACH	0	\$700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$984.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
33	Frames and Lids, Type 1	EACH	0	\$305.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$280.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
34	Root Pruning	FOOT	250	\$10.80	\$2,700.00	\$5.00	\$1,250.00	\$11.00	\$2,750.00	\$6.35	\$1,587.50	\$16.50	\$4,125.00	\$4.00	\$1,000.00
35	Topsoil Placement, 3"	SQ YD	500	\$10.80	\$5,400.00	\$5.00	\$2,500.00	\$7.00	\$3,500.00	\$8.75	\$4,375.00	\$6.60	\$3,300.00	\$5.50	\$2,750.00
36	Parkway Restoration, Salt Tolerant Sod, (Special)	SQ YD	500	\$10.80	\$5,400.00	\$11.00	\$5,500.00	\$10.00	\$5,000.00	\$8.50	\$4,250.00	\$8.80	\$4,400.00	\$11.00	\$5,500.00
37	Supplemental Watering	UNIT	5	\$135.00	\$675.00	\$125.00	\$625.00	\$130.00	\$650.00	\$0.10	\$0.50	\$192.50	\$962.50	\$12.00	\$60.00
38	PCC Base Patch, 8"	SQ YD	115	\$85.00	\$9,775.00	\$85.00	\$9,775.00	\$52.00	\$5,980.00	\$77.00	\$8,855.00	\$100.00	\$11,500.00	\$60.00	\$6,900.00
39	Hot Mix Asphalt Surface Removal (Variable Depth)	SQ YD	0	\$54.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8.80	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40	Hot Mix Asphalt Surface Removal (Full Depth)	SQ YD	115	\$25.00	\$2,875.00	\$10.00	\$1,150.00	\$15.00	\$1,725.00	\$13.20	\$1,518.00	\$3.85	\$442.75	\$20.00	\$2,300.00
41	Hot Mix Asphalt Surface Removal (Butt Joint)	SQ YD	0	\$22.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$17.60	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
42	Bituminous Materials (Prime Coat)	LBS	55	\$2.15	\$118.25	\$5.00	\$275.00	\$1.00	\$55.00	\$5.50	\$302.50	\$2.20	\$121.00	\$3.00	\$165.00
43	Leveling Binder (Machine Method), N50	TON	0	\$180.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$203.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
44	Hot Mix Asphalt Surface Course, Mix D, N50	TON	15	\$189.00	\$2,835.00	\$200.00	\$3,000.00	\$200.00	\$3,000.00	\$247.50	\$3,712.50	\$192.50	\$2,887.50	\$100.00	\$1,500.00
45	Traffic Control and Protection	LSUM	1	\$9,500.00	\$9,500.00	\$3,000.00	\$3,000.00	\$11,000.00	\$11,000.00	\$14,793.95	\$14,793.95	\$13,200.00	\$13,200.00	\$12,000.00	\$12,000.00
46	Construction Staking	LSUM	1	\$2,450.00	\$2,450.00	\$800.00	\$800.00	\$3,000.00	\$3,000.00	\$4,290.00	\$4,290.00	\$4,400.00	\$4,400.00	\$8,000.00	\$8,000.00
47	Street Sweeping and Dust Control	HOURL	10	\$145.00	\$1,450.00	\$200.00	\$2,000.00	\$119.00	\$1,190.00	\$159.50	\$1,595.00	\$110.00	\$1,100.00	\$100.00	\$1,000.00
48	Exploratory Trench, Special	CU YD	10	\$75.00	\$750.00	\$50.00	\$500.00	\$45.00	\$450.00	\$115.50	\$1,155.00	\$300.00	\$3,000.00	\$25.00	\$250.00
49	Additional Hauling Surcharge, Special Waste	LOAD	2	\$750.00	\$1,500.00	\$1,000.00	\$2,000.00	\$850.00	\$1,700.00	\$412.50	\$825.00	\$828.00	\$1,656.00	\$600.00	\$1,200.00
50	Mobilization	LSUM	1	\$2,500.00	\$2,500.00	\$5,000.00	\$5,000.00	\$2,550.00	\$2,550.00	\$5,655.00	\$5,655.00	\$13,860.00	\$13,860.00	\$10,000.00	\$10,000.00
As Calculated					\$293,668.25		\$313,032.50		\$325,725.00		\$327,327.00		\$337,624.65		\$338,950.00
As Read					\$293,668.25		\$313,032.50		\$325,725.00		\$327,327.00		\$337,624.90		\$338,950.00

Corrected Number =

Suburban General Construction 1019 E 31st St LaGrange Park, IL 60526		RA Mancini, Inc. 481 Scotland Rd Lakemoor, IL 60051		Copenhaver Construction 75 Koppie Dr Gilberts, IL 60136		J Congdon Sewer Service 170-A Alexandra Way Carol Stream, IL 60188		Vian Construction 1041 Martha St Elk Grove Village, IL 60007		Archon Construction Co. 563 South RT 53 Addison, IL 60101		Bolder Contractors 316 Cary Pt Dr Cary, IL 60013		Sheridan Plumbing and Sewer 6754 W 74th St Bedford Park, 60638		Martam Construction 1200 Gasket Drive Elgin, IL 60120	
Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
\$87.00	\$95,700.00	\$69.75	\$76,725.00	\$80.00	\$88,000.00	\$100.00	\$110,000.00	\$87.00	\$95,700.00	\$72.20	\$79,420.00	\$96.00	\$105,600.00	\$85.00	\$93,500.00	\$88.00	\$96,800.00
\$85.00	\$2,890.00	\$130.00	\$4,420.00	\$130.00	\$4,420.00	\$55.00	\$1,870.00	\$90.00	\$3,060.00	\$265.70	\$9,033.80	\$70.00	\$2,380.00	\$145.00	\$4,930.00	\$116.00	\$3,944.00
\$4,500.00	\$9,000.00	\$1,250.00	\$2,500.00	\$1,900.00	\$3,800.00	\$2,000.00	\$4,000.00	\$2,000.00	\$4,000.00	\$1,888.00	\$3,776.00	\$3,000.00	\$6,000.00	\$2,000.00	\$4,000.00	\$1,910.00	\$3,820.00
\$3,500.00	\$7,000.00	\$2,275.00	\$4,550.00	\$2,600.00	\$5,200.00	\$1,500.00	\$3,000.00	\$5,000.00	\$10,000.00	\$2,486.00	\$4,972.00	\$1,500.00	\$3,000.00	\$1,500.00	\$3,000.00	\$3,160.00	\$6,320.00
\$500.00	\$2,500.00	\$700.00	\$3,500.00	\$600.00	\$3,000.00	\$250.00	\$1,250.00	\$500.00	\$2,500.00	\$484.00	\$2,420.00	\$400.00	\$2,000.00	\$1,000.00	\$5,000.00	\$820.00	\$4,100.00
\$8,500.00	\$34,000.00	\$5,000.00	\$20,000.00	\$5,900.00	\$23,600.00	\$7,500.00	\$30,000.00	\$4,260.00	\$17,040.00	\$5,480.00	\$21,920.00	\$5,000.00	\$20,000.00	\$4,800.00	\$19,200.00	\$4,960.00	\$19,840.00
\$0.10	\$25.00	\$5.50	\$1,375.00	\$8.00	\$2,000.00	\$0.01	\$2.50	\$5.00	\$1,250.00	\$7.70	\$1,925.00	\$8.00	\$2,000.00	\$5.75	\$1,437.50	\$8.00	\$2,000.00
\$2,250.00	\$18,000.00	\$2,300.00	\$18,400.00	\$2,900.00	\$23,200.00	\$2,000.00	\$16,000.00	\$2,200.00	\$17,600.00	\$1,765.00	\$14,120.00	\$1,900.00	\$15,200.00	\$1,500.00	\$12,000.00	\$2,610.00	\$20,880.00
\$3,250.00	\$32,500.00	\$4,200.00	\$42,000.00	\$3,600.00	\$36,000.00	\$2,500.00	\$25,000.00	\$3,800.00	\$38,000.00	\$4,015.00	\$40,150.00	\$2,600.00	\$26,000.00	\$4,000.00	\$40,000.00	\$3,410.00	\$34,100.00
\$4,500.00	\$4,500.00	\$7,350.00	\$7,350.00	\$4,200.00	\$4,200.00	\$3,000.00	\$3,000.00	\$4,400.00	\$4,400.00	\$4,462.00	\$4,462.00	\$4,500.00	\$4,500.00	\$6,550.00	\$6,550.00	\$8,610.00	\$8,610.00
\$10.00	\$5,500.00	\$50.00	\$27,500.00	\$35.00	\$19,250.00	\$30.00	\$16,500.00	\$30.00	\$16,500.00	\$49.80	\$27,390.00	\$22.00	\$12,100.00	\$45.00	\$24,750.00	\$47.00	\$25,850.00
\$7,500.00	\$15,000.00	\$2,900.00	\$5,800.00	\$1,200.00	\$2,400.00	\$3,500.00	\$7,000.00	\$10,000.00	\$20,000.00	\$3,992.00	\$7,984.00	\$4,000.00	\$8,000.00	\$8,000.00	\$16,000.00	\$3,860.00	\$7,720.00
\$7,500.00	\$7,500.00	\$2,650.00	\$2,650.00	\$2,000.00	\$2,000.00	\$5,000.00	\$5,000.00	\$1,200.00	\$1,200.00	\$4,889.00	\$4,889.00	\$1,200.00	\$1,200.00	\$2,500.00	\$2,500.00	\$4,500.00	\$4,500.00
\$250.00	\$250.00	\$500.00	\$500.00	\$450.00	\$450.00	\$250.00	\$250.00	\$1,000.00	\$1,000.00	\$127.00	\$127.00	\$300.00	\$300.00	\$500.00	\$500.00	\$400.00	\$400.00
\$250.00	\$750.00	\$700.00	\$2,100.00	\$370.00	\$1,110.00	\$250.00	\$750.00	\$500.00	\$1,500.00	\$402.00	\$1,206.00	\$300.00	\$900.00	\$750.00	\$2,250.00	\$300.00	\$900.00
\$250.00	\$1,500.00	\$550.00	\$3,300.00	\$480.00	\$2,880.00	\$500.00	\$3,000.00	\$400.00	\$2,400.00	\$340.00	\$2,040.00	\$900.00	\$5,400.00	\$500.00	\$3,000.00	\$350.00	\$2,100.00
\$6.00	\$3,900.00	\$6.75	\$4,387.50	\$6.00	\$3,900.00	\$5.00	\$3,250.00	\$10.00	\$6,500.00	\$0.35	\$227.50	\$5.00	\$3,250.00	\$10.00	\$6,500.00	\$10.00	\$6,500.00
\$23.00	\$14,375.00	\$28.75	\$17,968.75	\$22.00	\$13,750.00	\$30.00	\$18,750.00	\$28.00	\$17,500.00	\$26.55	\$16,593.75	\$25.00	\$15,625.00	\$26.25	\$16,406.25	\$24.00	\$15,000.00
\$23.00	\$575.00	\$29.00	\$725.00	\$28.00	\$700.00	\$32.00	\$800.00	\$28.00	\$700.00	\$63.25	\$1,581.25	\$25.00	\$625.00	\$42.00	\$1,050.00	\$28.00	\$700.00
\$1.00	\$3,600.00	\$1.00	\$3,600.00	\$2.00	\$7,200.00	\$2.00	\$7,200.00	\$2.00	\$7,200.00	\$0.05	\$180.00	\$1.00	\$3,600.00	\$5.00	\$18,000.00	\$1.25	\$4,500.00
\$5.40	\$16,335.00	\$7.00	\$21,175.00	\$7.00	\$21,175.00	\$7.00	\$21,175.00	\$6.00	\$18,150.00	\$8.20	\$24,805.00	\$5.00	\$15,125.00	\$7.50	\$22,687.50	\$6.50	\$19,662.50
\$6.00	\$3,450.00	\$8.00	\$4,600.00	\$8.00	\$4,600.00	\$8.00	\$4,600.00	\$7.50	\$4,312.50	\$9.45	\$5,433.75	\$6.00	\$3,450.00	\$8.50	\$4,887.50	\$6.50	\$3,737.50
\$50.00	\$500.00	\$60.00	\$600.00	\$42.00	\$420.00	\$30.00	\$300.00	\$33.00	\$330.00	\$50.60	\$506.00	\$90.00	\$900.00	\$45.00	\$450.00	\$38.00	\$380.00
\$5.00	\$750.00	\$12.50	\$1,875.00	\$28.00	\$4,200.00	\$10.00	\$1,500.00	\$6.00	\$900.00	\$5.10	\$765.00	\$9.00	\$1,350.00	\$10.00	\$1,500.00	\$10.00	\$1,500.00
\$10.00	\$1,000.00	\$21.00	\$2,100.00	\$15.00	\$1,500.00	\$15.00	\$1,500.00	\$15.00	\$1,500.00	\$2.30	\$230.00	\$7.00	\$700.00	\$15.00	\$1,500.00	\$18.00	\$1,800.00
\$60.00	\$4,200.00	\$77.00	\$5,390.00	\$58.00	\$4,060.00	\$80.00	\$5,600.00	\$70.00	\$4,900.00	\$69.55	\$4,868.50	\$100.00	\$7,000.00	\$105.00	\$7,350.00	\$61.00	\$4,270.00
\$52.00	\$1,560.00	\$47.00	\$1,410.00	\$45.00	\$1,350.00	\$55.00	\$1,650.00	\$50.00	\$1,500.00	\$44.25	\$1,327.50	\$140.00	\$4,200.00	\$92.00	\$2,760.00	\$61.00	\$1,830.00
\$125.00	\$1,250.00	\$91.00	\$910.00	\$110.00	\$1,100.00	\$225.00	\$2,250.00	\$110.00	\$1,100.00	\$284.60	\$2,846.00	\$200.00	\$2,000.00	\$150.00	\$1,500.00	\$155.00	\$1,550.00
\$3,750.00	\$7,500.00	\$3,200.00	\$6,400.00	\$2,700.00	\$5,400.00	\$2,500.00	\$5,000.00	\$3,300.00	\$6,600.00	\$3,623.00	\$7,246.00	\$2,500.00	\$5,000.00	\$3,500.00	\$7,000.00	\$3,310.00	\$6,620.00
\$1,500.00	\$1,500.00	\$1,000.00	\$1,000.00	\$1,100.00	\$1,100.00	\$1,500.00	\$1,500.00	\$950.00	\$950.00	\$1,475.00	\$1,475.00	\$1,800.00	\$1,800.00	\$1,000.00	\$1,000.00	\$1,400.00	\$1,400.00
\$325.00	\$325.00	\$2,000.00	\$2,000.00	\$700.00	\$700.00	\$650.00	\$650.00	\$300.00	\$300.00	\$322.00	\$322.00	\$400.00	\$400.00	\$375.00	\$375.00	\$510.00	\$510.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$8.00	\$2,000.00	\$7.50	\$1,875.00	\$5.00	\$1,250.00	\$7.00	\$1,750.00	\$10.00	\$2,500.00	\$10.10	\$2,525.00	\$6.00	\$1,500.00	\$20.00	\$5,000.00	\$12.00	\$3,000.00
\$7.00	\$3,500.00	\$5.25	\$2,625.00	\$5.00	\$2,500.00	\$7.00	\$3,500.00	\$6.00	\$3,000.00	\$8.85	\$4,425.00	\$6.00	\$3,000.00	\$12.00	\$6,000.00	\$6.00	\$3,000.00
\$8.00	\$4,000.00	\$8.25	\$4,125.00	\$8.00	\$4,000.00	\$11.00	\$5,500.00	\$10.00	\$5,000.00	\$13.90	\$6,950.00	\$12.00	\$6,000.00	\$27.00	\$13,500.00	\$12.00	\$6,000.00
\$5.00	\$25.00	\$150.00	\$750.00	\$0.01	\$0.05	\$125.00	\$625.00	\$370.00	\$1,850.00	\$158.00	\$790.00	\$200.00	\$1,000.00	\$200.00	\$1,000.00	\$18.00	\$90.00
\$58.00	\$6,670.00	\$63.00	\$7,245.00	\$85.00	\$9,775.00	\$100.00	\$11,500.00	\$90.00	\$10,350.00	\$49.05	\$5,640.75	\$90.00	\$10,350.00	\$80.00	\$9,200.00	\$116.00	\$13,340.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$1.00	\$115.00	\$28.50	\$3,277.50	\$10.00	\$1,150.00	\$10.00	\$1,150.00	\$50.00	\$5,750.00	\$2.00	\$230.00	\$6.00	\$690.00	\$45.00	\$5,175.00	\$16.00	\$1,840.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.01	\$0.55	\$2.50	\$137.50	\$2.00	\$110.00	\$0.01	\$0.55	\$3.00	\$165.00	\$0.15	\$8.25	\$1.00	\$55.00	\$1.25	\$68.75	\$6.00	\$330.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$170.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$288.00	\$4,320.00	\$210.00	\$3,150.00	\$140.00	\$2,100.00	\$290.00	\$4,350.00	\$220.00	\$3,300.00	\$316.25	\$4,743.75	\$180.00	\$2,700.00	\$220.00	\$3,300.00	\$241.00	\$3,615.00
\$13,100.00	\$13,100.00	\$7,700.00	\$7,700.00	\$16,000.00	\$16,000.00	\$20,000.00	\$20,000.00	\$12,000.00	\$12,000.00	\$9,487.00	\$9,487.00	\$30,000.00	\$30,000.00	\$3,500.00	\$3,500.00	\$28,000.00	\$28,000.00
\$2,500.00	\$2,500.00	\$4,200.00	\$4,200.00	\$6,000.00	\$6,000.00	\$6,026.95	\$6,026.95	\$3,000.00	\$3,000.00	\$7,147.00	\$7,147.00	\$1,500.00	\$1,500.00	\$2,500.00	\$2,500.00	\$5,500.00	\$5,500.00
\$125.00	\$1,250.00	\$150.00	\$1,500.00	\$120.00	\$1,200.00	\$150.00	\$1,500.00	\$180.00	\$1,800.00	\$234.00	\$2,340.00	\$120.00	\$1,200.00	\$300.00	\$3,000.00	\$150.00	\$1,500.00
\$5.00	\$50.00	\$265.00	\$2,650.00	\$20.00	\$200.00	\$25.00	\$250.00	\$240.00	\$2,400.00	\$183.00	\$1,830.00	\$200.00	\$2,000.00	\$100.00	\$1,000.00	\$67.00	\$670.00
\$750.00	\$1,500.00	\$500.00	\$1,000.00	\$500.00	\$1,000.00	\$750.00	\$1,500.00	\$1,200.00	\$2,400.00	\$1,846.00	\$3,692.00	\$1,200.00	\$2,400.00	\$500.00	\$1,000.00	\$750.00	\$1,500.00
\$3,000.00	\$3,000.00	\$13,000.00	\$13,000.00	\$19,000.00	\$19,000.00	\$5,000.00	\$5,000.00	\$7,500.00	\$7,500.00	\$25,729.20	\$25,729.20	\$40,000.00	\$40,000.00	\$8,000.00	\$8,000.00	\$14,000.00	\$14,000.00
	\$339,465.55		\$350,046.25		\$356,950.05		\$365,000.00		\$369,607.50		\$369,780.00		\$382,000.00		\$393,827.50		\$394,229.00
	\$339,465.55		\$350,036.25		\$256,950.01		\$365,000.00		\$369,307.50		\$369,780.00		\$382,000.00		\$393,827.50		\$394,229.00

BID ALTERNATE

				Unique Plumbing and Sewer 9408 47th St Brookfield, IL 60513		Mauro Sewer Construction 1251 Redeker Rd DesPlaines, IL 60016		Patnick Construction 431 Podlin Drive Franklin Park, IL 60131		Cerniglia Co 3421 Lake St Melrose Park, IL 60160		Trine Construction Corp. 27W364 North Ave West Chicago, IL 60185		Suburban General Constructio 1019 E 31st St LaGrange Park, IL 60526	
ITEM NO.	ITEM	UNIT	QUANTITY	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	Ductile Iron Water Main Pipe, 8"	FOOT	1100	\$56.80	\$62,480.00	\$84.00	\$92,400.00	\$70.00	\$77,000.00	\$70.00	\$77,000.00	\$93.90	\$103,290.00	\$87.00	\$95,700.00
2	Steel Casing Pipe, 16"	FOOT	34	\$80.00	\$2,720.00	\$145.00	\$4,930.00	\$55.00	\$1,870.00	\$100.00	\$3,400.00	\$72.50	\$2,465.00	\$85.00	\$2,890.00
3	Resilient Seated Gate Valve, 8"	EACH	2	\$1,440.00	\$2,880.00	\$1,950.00	\$3,900.00	\$2,600.00	\$5,200.00	\$6,300.00	\$12,600.00	\$2,115.90	\$4,231.80	\$4,500.00	\$9,000.00
4	Valve Vault, 4' Diameter	EACH	2	\$1,600.00	\$3,200.00	\$1,900.00	\$3,800.00	\$1,200.00	\$2,400.00	\$4,000.00	\$8,000.00	\$1,800.00	\$3,600.00	\$3,500.00	\$7,000.00
5	Fire Hydrant Removal	EACH	5	\$400.00	\$2,000.00	\$350.00	\$1,750.00	\$200.00	\$1,000.00	\$1,100.00	\$5,500.00	\$465.50	\$2,327.50	\$500.00	\$2,500.00
6	Fire Hydrant with Auxiliary Valve	EACH	4	\$5,100.00	\$20,400.00	\$6,250.00	\$25,000.00	\$4,850.00	\$19,400.00	\$9,000.00	\$36,000.00	\$5,528.50	\$22,114.00	\$8,500.00	\$34,000.00
7	Ductile Iron Fittings	POUND	250	\$4.30	\$1,075.00	\$4.00	\$1,000.00	\$5.00	\$1,250.00	\$1.00	\$250.00	\$5.95	\$1,487.50	\$0.10	\$25.00
8	Water Service & Box, 1-1/2" - Short, Open Cut	EACH	8	\$1,960.00	\$15,680.00	\$1,550.00	\$12,400.00	\$1,900.00	\$15,200.00	\$2,000.00	\$16,000.00	\$2,353.35	\$18,826.80	\$2,250.00	\$18,000.00
9	Water Service & Box, 1-1/2" - Long, Augered	EACH	10	\$2,770.00	\$27,700.00	\$2,100.00	\$21,000.00	\$3,500.00	\$35,000.00	\$2,300.00	\$23,000.00	\$3,283.35	\$32,833.50	\$3,250.00	\$32,500.00
10	Water Service & Box, 2" - Long, Augered	EACH	1	\$5,000.00	\$5,000.00	\$9,950.00	\$9,950.00	\$9,000.00	\$9,000.00	\$4,000.00	\$4,000.00	\$3,712.70	\$3,712.70	\$4,500.00	\$4,500.00
11	Trench Backfill	CU YD	550	\$40.00	\$22,000.00	\$35.00	\$19,250.00	\$34.00	\$18,700.00	\$15.00	\$8,250.00	\$0.10	\$55.00	\$10.00	\$5,500.00
12	Connection to Existing Water Main (Non-Pressure) 8"	EACH	2	\$4,200.00	\$8,400.00	\$3,950.00	\$7,900.00	\$4,500.00	\$9,000.00	\$10,000.00	\$20,000.00	\$3,495.00	\$6,990.00	\$7,500.00	\$15,000.00
13	Abandonment of Existing Water Main	LSUM	1	\$3,200.00	\$3,200.00	\$7,550.00	\$7,550.00	\$1,500.00	\$1,500.00	\$5,000.00	\$5,000.00	\$10,280.00	\$10,280.00	\$7,500.00	\$7,500.00
14	Utility Structure to be Abandoned	EACH	1	\$150.00	\$150.00	\$250.00	\$250.00	\$300.00	\$300.00	\$600.00	\$600.00	\$323.50	\$323.50	\$250.00	\$250.00
15	Utility Structure to be Removed	EACH	3	\$450.00	\$1,350.00	\$350.00	\$1,050.00	\$300.00	\$900.00	\$500.00	\$1,500.00	\$209.50	\$628.50	\$250.00	\$750.00
16	Sanitary Service Reconnection	EACH	6	\$160.00	\$960.00	\$245.00	\$1,470.00	\$250.00	\$1,500.00	\$50.00	\$300.00	\$403.20	\$2,419.20	\$250.00	\$1,500.00
17	Combination Curb and Gutter Removal	FOOT	760	\$5.00	\$3,800.00	\$5.00	\$3,800.00	\$1.00	\$760.00	\$5.00	\$3,800.00	\$5.50	\$4,180.00	\$6.00	\$4,560.00
18	Combination Curb and Gutter, M4.12	FOOT	735	\$28.50	\$20,947.50	\$28.00	\$20,580.00	\$36.00	\$26,460.00	\$25.00	\$18,375.00	\$23.10	\$16,978.50	\$23.00	\$16,905.00
19	Combination Curb and Gutter, B6.12	FOOT	25	\$30.00	\$750.00	\$30.00	\$750.00	\$36.00	\$900.00	\$25.00	\$625.00	\$25.30	\$632.50	\$23.00	\$575.00
20	PCC Sidewalk Removal	SQ FT	4050	\$1.00	\$4,050.00	\$1.00	\$4,050.00	\$1.00	\$4,050.00	\$1.00	\$4,050.00	\$1.20	\$4,860.00	\$1.00	\$4,050.00
21	PCC Sidewalk, 5"	SQ FT	3475	\$6.50	\$22,587.50	\$7.00	\$24,325.00	\$8.50	\$29,537.50	\$6.00	\$20,850.00	\$6.00	\$20,850.00	\$5.40	\$18,765.00
22	PCC Sidewalk, 6"	SQ FT	575	\$7.80	\$4,485.00	\$8.00	\$4,600.00	\$9.00	\$5,175.00	\$7.00	\$4,025.00	\$6.45	\$3,708.75	\$6.00	\$3,450.00
23	Detectable Warning	SQ FT	40	\$27.00	\$1,080.00	\$55.00	\$2,200.00	\$30.00	\$1,200.00	\$60.00	\$2,400.00	\$33.00	\$1,320.00	\$50.00	\$2,000.00
24	Aggregate for Temporary Access	SQ YD	150	\$9.50	\$1,425.00	\$20.00	\$3,000.00	\$10.00	\$1,500.00	\$5.00	\$750.00	\$0.10	\$15.00	\$5.00	\$750.00
25	Driveway Pavement Removal	SQ YD	100	\$8.00	\$800.00	\$5.00	\$500.00	\$3.00	\$300.00	\$11.00	\$1,100.00	\$7.70	\$770.00	\$10.00	\$1,000.00
26	PCC Driveway Pavement, 6"	SQ YD	70	\$54.00	\$3,780.00	\$65.00	\$4,550.00	\$80.00	\$5,600.00	\$65.00	\$4,550.00	\$47.30	\$3,311.00	\$60.00	\$4,200.00
27	HMA Driveway Pavement, 3"	SQ YD	30	\$40.00	\$1,200.00	\$19.00	\$570.00	\$50.00	\$1,500.00	\$45.00	\$1,350.00	\$39.60	\$1,188.00	\$52.00	\$1,560.00
28	Brick Driveway/Sidewalk Restoration	SQ YD	10	\$135.00	\$1,350.00	\$100.00	\$1,000.00	\$200.00	\$2,000.00	\$110.00	\$1,100.00	\$99.00	\$990.00	\$125.00	\$1,250.00
29	Catch Basin, Type A, 4' Diameter, Type 1 Frame, Open Lid	EACH	2	\$3,300.00	\$6,600.00	\$3,150.00	\$6,300.00	\$2,500.00	\$5,000.00	\$4,500.00	\$9,000.00	\$3,125.00	\$6,250.00	\$3,750.00	\$7,500.00
30	Inlet, Type A, 2' Diameter, Type 1 Frame, Open Lid	EACH	1	\$1,600.00	\$1,600.00	\$1,250.00	\$1,250.00	\$1,300.00	\$1,300.00	\$2,000.00	\$2,000.00	\$1,770.00	\$1,770.00	\$1,500.00	\$1,500.00
31	Frames and Lids to be Adjusted	EACH	1	\$400.00	\$400.00	\$500.00	\$500.00	\$650.00	\$650.00	\$400.00	\$400.00	\$378.00	\$378.00	\$350.00	\$350.00
32	Frames and Lids to be Adjusted (Special)	EACH	9	\$600.00	\$5,400.00	\$650.00	\$5,850.00	\$650.00	\$5,850.00	\$700.00	\$6,300.00	\$974.00	\$8,766.00	\$750.00	\$6,750.00
33	Frames and Lids, Type 1	EACH	10	\$305.00	\$3,050.00	\$275.00	\$2,750.00	\$350.00	\$3,500.00	\$400.00	\$4,000.00	\$280.50	\$2,805.00	\$250.00	\$2,500.00
34	Root Pruning	Foot	250	\$10.80	\$2,700.00	\$11.00	\$2,750.00	\$5.00	\$1,250.00	\$4.00	\$1,000.00	\$6.35	\$1,586.25	\$8.00	\$2,000.00
35	Topsoil Placement, 3"	SQ YD	600	\$10.80	\$6,480.00	\$7.00	\$4,200.00	\$5.00	\$3,000.00	\$5.50	\$3,300.00	\$8.75	\$5,250.00	\$7.00	\$4,200.00
36	Parkway Restoration, Salt Tolerant Sod, (Special)	SQ YD	600	\$10.80	\$6,480.00	\$10.00	\$6,000.00	\$11.00	\$6,600.00	\$11.00	\$6,600.00	\$8.55	\$5,130.00	\$8.00	\$4,800.00
37	Supplemental Watering	UNIT	5	\$135.00	\$675.00	\$130.00	\$650.00	\$125.00	\$625.00	\$12.00	\$60.00	\$0.10	\$0.50	\$5.00	\$25.00
38	PCC Base Patch, 8"	SQ YD	150	\$85.00	\$12,750.00	\$52.00	\$7,800.00	\$85.00	\$12,750.00	\$50.00	\$7,500.00	\$77.00	\$11,550.00	\$48.50	\$7,275.00
39	Hot Mix Asphalt Surface Removal (Variable Depth)	SQ YD	2980	\$4.00	\$11,920.00	\$5.50	\$16,390.00	\$6.50	\$19,370.00	\$3.90	\$11,622.00	\$6.45	\$19,221.00	\$6.25	\$18,625.00
40	Hot Mix Asphalt Surface Removal (Full Depth)	SQ YD	115	\$25.00	\$2,875.00	\$15.00	\$1,725.00	\$10.00	\$1,150.00	\$20.00	\$2,300.00	\$13.20	\$1,518.00	\$10.00	\$1,150.00
41	Hot Mix Asphalt Surface Removal (Butt Joint)	SQ YD	20	\$17.25	\$345.00	\$9.00	\$180.00	\$50.00	\$1,000.00	\$18.00	\$360.00	\$17.60	\$352.00	\$15.00	\$300.00
42	Bituminous Materials (Prime Coat)	LBS	1390	\$0.70	\$973.00	\$1.00	\$1,390.00	\$3.50	\$4,865.00	\$1.00	\$1,390.00	\$1.10	\$1,529.00	\$0.01	\$13.90
43	Leveling Binder (Machine Method), N50	TON	135	\$101.20	\$13,662.00	\$110.00	\$14,850.00	\$100.00	\$13,500.00	\$93.00	\$12,555.00	\$95.70	\$12,919.50	\$92.00	\$12,420.00
44	Hot Mix Asphalt Surface Course, Mix D, N50	TON	265	\$101.20	\$26,818.00	\$95.00	\$25,175.00	\$125.00	\$33,125.00	\$93.00	\$24,645.00	\$107.80	\$28,567.00	\$84.00	\$22,260.00
45	Traffic Control and Protection	LSUM	1	\$9,500.00	\$9,500.00	\$11,000.00	\$11,000.00	\$3,000.00	\$3,000.00	\$12,000.00	\$12,000.00	\$14,907.75	\$14,907.75	\$13,800.00	\$13,800.00
46	Construction Staking	LSUM	1	\$2,450.00	\$2,450.00	\$3,000.00	\$3,000.00	\$800.00	\$800.00	\$8,000.00	\$8,000.00	\$4,290.00	\$4,290.00	\$2,500.00	\$2,500.00
47	Street Sweeping and Dust Control	HOOR	10	\$145.00	\$1,450.00	\$119.00	\$1,190.00	\$200.00	\$2,000.00	\$100.00	\$1,000.00	\$159.50	\$1,595.00	\$125.00	\$1,250.00
48	Exploratory Trench, Special	CU YD	10	\$75.00	\$750.00	\$45.00	\$450.00	\$50.00	\$500.00	\$50.00	\$500.00	\$115.50	\$1,155.00	\$5.00	\$50.00
49	Additional Hauling Surcharge, Special Waste	LOAD	2	\$750.00	\$1,500.00	\$850.00	\$1,700.00	\$1,000.00	\$2,000.00	\$600.00	\$1,200.00	\$412.50	\$825.00	\$750.00	\$1,500.00
50	Mobilization	LSUM	1	\$2,500.00	\$2,500.00	\$2,550.00	\$2,550.00	\$2,000.00	\$2,000.00	\$10,000.00	\$10,000.00	\$5,655.00	\$5,655.00	\$8,000.00	\$8,000.00

			As Calculated		\$366,328.00		\$401,175.00		\$402,037.50		\$410,107.00		\$410,408.75		\$414,448.90
Corrected Number =			As Read		\$365,888.00		\$401,175.00		\$402,037.50		\$410,107.00		\$410,410.00		\$414,448.90

RA Mancini, Inc. 481 Scotland Rd Lakemoor, IL 60051		Copenhaver Construction 75 Koppie Dr Gilberts, IL 60136		City Construction Co. 4403 W. Lawrence Ave Chicago, IL 60630		J Congdon Sewer Service 170-A Alexandra Way Carol Stream, IL 60188		Vian Construction 1041 Martha St Elk Grove Village, IL 60007		Bolder Contractors 316 Cary Pt Dr Cary, IL 60013		Martam Construction 1200 Gasket Drive Elgin, IL 60120		Sheridan Plumbing and Sewer 6754 W 74th St Bedford Park, 60638		Archon Construction 563 South Route 53 Addison, IL 60101	
Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
\$69.75	\$76,725.00	\$80.00	\$88,000.00	\$63.00	\$69,300.00	\$100.00	\$110,000.00	\$87.00	\$95,700.00	\$96.00	\$105,600.00	\$88.00	\$96,800.00	\$85.00	\$93,500.00	\$72.75	\$80,025.00
\$130.00	\$4,420.00	\$130.00	\$4,420.00	\$121.00	\$4,114.00	\$55.00	\$1,870.00	\$90.00	\$3,060.00	\$70.00	\$2,380.00	\$116.00	\$3,944.00	\$145.00	\$4,930.00	\$266.30	\$9,054.20
\$1,250.00	\$2,500.00	\$1,900.00	\$3,800.00	\$1,710.00	\$3,420.00	\$2,000.00	\$4,000.00	\$2,000.00	\$4,000.00	\$3,000.00	\$6,000.00	\$1,910.00	\$3,820.00	\$2,000.00	\$4,000.00	\$1,888.00	\$3,776.00
\$2,275.00	\$4,550.00	\$2,600.00	\$5,200.00	\$2,752.50	\$5,505.00	\$1,500.00	\$3,000.00	\$5,000.00	\$10,000.00	\$1,500.00	\$3,000.00	\$3,160.00	\$6,320.00	\$1,500.00	\$3,000.00	\$2,486.00	\$4,972.00
\$700.00	\$3,500.00	\$600.00	\$3,000.00	\$851.75	\$4,258.75	\$250.00	\$1,250.00	\$500.00	\$2,500.00	\$400.00	\$2,000.00	\$820.00	\$4,100.00	\$1,000.00	\$5,000.00	\$484.00	\$2,420.00
\$5,000.00	\$20,000.00	\$5,900.00	\$23,600.00	\$5,904.85	\$23,619.40	\$7,500.00	\$30,000.00	\$4,260.00	\$17,040.00	\$5,000.00	\$20,000.00	\$4,960.00	\$19,840.00	\$4,800.00	\$19,200.00	\$5,480.00	\$21,920.00
\$5.50	\$1,375.00	\$8.00	\$2,000.00	\$9.00	\$2,250.00	\$0.01	\$2.50	\$5.00	\$1,250.00	\$8.00	\$2,000.00	\$8.00	\$2,000.00	\$5.75	\$1,437.50	\$7.70	\$1,925.00
\$2,300.00	\$18,400.00	\$2,900.00	\$23,200.00	\$1,993.90	\$15,951.20	\$2,000.00	\$16,000.00	\$2,200.00	\$17,600.00	\$1,900.00	\$15,200.00	\$2,610.00	\$20,880.00	\$1,500.00	\$12,000.00	\$1,763.00	\$14,104.00
\$4,200.00	\$42,000.00	\$3,600.00	\$36,000.00	\$2,966.30	\$29,663.00	\$2,500.00	\$25,000.00	\$3,800.00	\$38,000.00	\$2,600.00	\$26,000.00	\$3,410.00	\$34,100.00	\$4,000.00	\$40,000.00	\$4,015.00	\$40,150.00
\$7,350.00	\$7,350.00	\$4,200.00	\$4,200.00	\$5,712.10	\$5,712.10	\$3,000.00	\$3,000.00	\$4,400.00	\$4,400.00	\$4,500.00	\$4,500.00	\$8,610.00	\$8,610.00	\$6,550.00	\$6,550.00	\$4,462.00	\$4,462.00
\$50.00	\$27,500.00	\$35.00	\$19,250.00	\$85.67	\$47,118.50	\$30.00	\$16,500.00	\$30.00	\$16,500.00	\$22.00	\$12,100.00	\$47.00	\$25,850.00	\$45.00	\$24,750.00	\$50.35	\$27,692.50
\$2,900.00	\$5,800.00	\$1,200.00	\$2,400.00	\$4,912.50	\$9,825.00	\$3,500.00	\$7,000.00	\$10,000.00	\$20,000.00	\$4,000.00	\$8,000.00	\$3,860.00	\$7,720.00	\$8,000.00	\$16,000.00	\$3,992.00	\$7,984.00
\$2,650.00	\$2,650.00	\$2,000.00	\$2,000.00	\$2,260.50	\$2,260.50	\$5,000.00	\$5,000.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$4,500.00	\$4,500.00	\$2,500.00	\$2,500.00	\$4,889.00	\$4,889.00
\$500.00	\$500.00	\$450.00	\$450.00	\$1,200.00	\$1,200.00	\$250.00	\$250.00	\$1,000.00	\$1,000.00	\$300.00	\$300.00	\$400.00	\$400.00	\$500.00	\$500.00	\$127.00	\$127.00
\$700.00	\$2,100.00	\$320.00	\$960.00	\$180.00	\$540.00	\$250.00	\$750.00	\$500.00	\$1,500.00	\$300.00	\$900.00	\$300.00	\$900.00	\$750.00	\$2,250.00	\$402.00	\$1,206.00
\$550.00	\$3,300.00	\$480.00	\$2,880.00	\$312.50	\$1,875.00	\$500.00	\$3,000.00	\$400.00	\$2,400.00	\$900.00	\$5,400.00	\$350.00	\$2,100.00	\$500.00	\$3,000.00	\$340.00	\$2,040.00
\$6.75	\$5,130.00	\$6.00	\$4,560.00	\$6.40	\$4,864.00	\$5.00	\$3,800.00	\$10.00	\$7,600.00	\$5.00	\$3,800.00	\$10.00	\$7,600.00	\$10.00	\$7,600.00	\$1.20	\$912.00
\$28.75	\$21,131.25	\$22.00	\$16,170.00	\$28.10	\$20,653.50	\$30.00	\$22,050.00	\$28.00	\$20,580.00	\$25.00	\$18,375.00	\$24.00	\$17,640.00	\$26.25	\$19,293.75	\$41.65	\$30,612.75
\$29.00	\$725.00	\$28.00	\$700.00	\$28.10	\$702.50	\$32.00	\$800.00	\$28.00	\$700.00	\$25.00	\$625.00	\$28.00	\$700.00	\$42.00	\$1,050.00	\$88.25	\$2,206.25
\$1.00	\$4,050.00	\$2.00	\$8,100.00	\$1.18	\$4,779.00	\$2.00	\$8,100.00	\$2.00	\$8,100.00	\$1.00	\$4,050.00	\$1.25	\$5,062.50	\$5.00	\$20,250.00	\$0.15	\$607.50
\$7.00	\$24,325.00	\$7.00	\$24,325.00	\$6.63	\$23,039.25	\$7.00	\$24,325.00	\$6.00	\$20,850.00	\$5.00	\$17,375.00	\$6.50	\$22,587.50	\$7.50	\$26,062.50	\$11.40	\$39,615.00
\$8.00	\$4,600.00	\$8.00	\$4,600.00	\$7.18	\$4,128.50	\$9.00	\$5,175.00	\$7.50	\$4,312.50	\$6.00	\$3,450.00	\$6.50	\$3,737.50	\$8.50	\$4,887.50	\$16.80	\$9,660.00
\$60.00	\$2,400.00	\$30.00	\$1,200.00	\$33.00	\$1,320.00	\$30.00	\$1,200.00	\$33.00	\$1,320.00	\$90.00	\$3,600.00	\$38.00	\$1,520.00	\$45.00	\$1,800.00	\$40.45	\$1,618.00
\$12.50	\$1,875.00	\$28.00	\$4,200.00	\$6.31	\$946.50	\$10.00	\$1,500.00	\$6.00	\$900.00	\$9.00	\$1,350.00	\$10.00	\$1,500.00	\$10.00	\$1,500.00	\$5.10	\$765.00
\$21.00	\$2,100.00	\$15.00	\$1,500.00	\$12.00	\$1,200.00	\$15.00	\$1,500.00	\$15.00	\$1,500.00	\$7.00	\$700.00	\$18.00	\$1,800.00	\$15.00	\$1,500.00	\$2.30	\$230.00
\$77.00	\$5,390.00	\$58.00	\$4,060.00	\$84.08	\$5,885.60	\$80.00	\$5,600.00	\$70.00	\$4,900.00	\$100.00	\$7,000.00	\$61.00	\$4,270.00	\$102.00	\$7,140.00	\$95.90	\$6,713.00
\$47.00	\$1,410.00	\$45.00	\$1,350.00	\$51.78	\$1,553.40	\$55.00	\$1,650.00	\$50.00	\$1,500.00	\$140.00	\$4,200.00	\$61.00	\$1,830.00	\$95.00	\$2,850.00	\$59.00	\$1,770.00
\$91.00	\$910.00	\$110.00	\$1,100.00	\$128.50	\$1,285.00	\$225.00	\$2,250.00	\$110.00	\$1,100.00	\$200.00	\$2,000.00	\$155.00	\$1,550.00	\$150.00	\$1,500.00	\$284.60	\$2,846.00
\$3,200.00	\$6,400.00	\$2,700.00	\$5,400.00	\$3,424.50	\$6,849.00	\$2,500.00	\$5,000.00	\$3,300.00	\$6,600.00	\$2,500.00	\$5,000.00	\$3,310.00	\$6,620.00	\$3,500.00	\$7,000.00	\$3,623.00	\$7,246.00
\$1,000.00	\$1,000.00	\$1,100.00	\$1,100.00	\$2,107.00	\$2,107.00	\$1,500.00	\$1,500.00	\$950.00	\$950.00	\$1,800.00	\$1,800.00	\$1,400.00	\$1,400.00	\$1,000.00	\$1,000.00	\$1,475.00	\$1,475.00
\$2,000.00	\$2,000.00	\$600.00	\$600.00	\$540.00	\$540.00	\$650.00	\$650.00	\$300.00	\$300.00	\$400.00	\$400.00	\$510.00	\$510.00	\$375.00	\$375.00	\$322.00	\$322.00
\$1,600.00	\$14,400.00	\$600.00	\$5,400.00	\$1,368.00	\$12,312.00	\$700.00	\$6,300.00	\$1,000.00	\$9,000.00	\$400.00	\$3,600.00	\$480.00	\$4,320.00	\$775.00	\$6,975.00	\$572.00	\$5,148.00
\$555.00	\$5,550.00	\$750.00	\$7,500.00	\$420.00	\$4,200.00	\$350.00	\$3,500.00	\$315.00	\$3,150.00	\$250.00	\$2,500.00	\$425.00	\$4,250.00	\$250.00	\$2,500.00	\$273.00	\$2,730.00
\$7.50	\$1,875.00	\$5.00	\$1,250.00	\$11.00	\$2,750.00	\$7.00	\$1,750.00	\$10.00	\$2,500.00	\$6.00	\$1,500.00	\$12.00	\$3,000.00	\$20.00	\$5,000.00	\$10.10	\$2,525.00
\$5.25	\$3,150.00	\$5.00	\$3,000.00	\$4.68	\$2,808.00	\$7.00	\$4,200.00	\$6.00	\$3,600.00	\$6.00	\$3,600.00	\$6.00	\$3,600.00	\$12.00	\$7,200.00	\$8.85	\$5,310.00
\$8.25	\$4,950.00	\$8.00	\$4,800.00	\$8.80	\$5,280.00	\$11.00	\$6,600.00	\$10.00	\$6,000.00	\$12.00	\$7,200.00	\$12.00	\$7,200.00	\$27.00	\$16,200.00	\$13.90	\$8,340.00
\$150.00	\$750.00	\$0.01	\$0.05	\$192.50	\$962.50	\$125.00	\$625.00	\$370.00	\$1,850.00	\$200.00	\$1,000.00	\$18.00	\$90.00	\$200.00	\$1,000.00	\$158.00	\$790.00
\$63.00	\$9,450.00	\$85.00	\$12,750.00	\$100.00	\$15,000.00	\$100.00	\$15,000.00	\$90.00	\$13,500.00	\$90.00	\$13,500.00	\$116.00	\$17,400.00	\$80.00	\$12,000.00	\$49.05	\$7,357.50
\$4.25	\$12,665.00	\$5.00	\$14,900.00	\$3.85	\$11,473.00	\$7.00	\$20,860.00	\$4.50	\$13,410.00	\$4.00	\$11,920.00	\$6.00	\$17,880.00	\$6.00	\$17,880.00	\$6.20	\$18,476.00
\$28.50	\$3,277.50	\$9.00	\$1,035.00	\$11.17	\$1,284.55	\$10.00	\$1,150.00	\$50.00	\$5,750.00	\$6.00	\$690.00	\$14.00	\$1,610.00	\$45.00	\$5,175.00	\$2.00	\$230.00
\$18.00	\$360.00	\$25.00	\$500.00	\$16.50	\$330.00	\$15.00	\$300.00	\$20.00	\$400.00	\$20.00	\$400.00	\$14.00	\$280.00	\$10.50	\$210.00	\$10.75	\$215.00
\$1.50	\$2,085.00	\$1.00	\$1,390.00	\$0.66	\$917.40	\$0.01	\$13.90	\$4.50	\$6,255.00	\$0.01	\$13.90	\$1.00	\$1,390.00	\$1.25	\$1,737.50	\$0.15	\$208.50
\$105.00	\$14,175.00	\$105.00	\$14,175.00	\$96.80	\$13,068.00	\$95.00	\$12,825.00	\$105.00	\$14,175.00	\$80.00	\$10,800.00	\$120.00	\$16,200.00	\$116.00	\$15,660.00	\$132.80	\$17,928.00
\$105.00	\$27,825.00	\$98.00	\$25,970.00	\$96.80	\$25,652.00	\$85.00	\$22,525.00	\$105.00	\$27,825.00	\$80.00	\$21,200.00	\$120.00	\$31,800.00	\$96.00	\$25,440.00	\$132.80	\$35,192.00
\$7,700.00	\$7,700.00	\$19,000.00	\$19,000.00	\$13,200.00	\$13,200.00	\$22,500.00	\$22,500.00	\$15,000.00	\$15,000.00	\$30,000.00	\$30,000.00	\$28,000.00	\$28,000.00	\$3,500.00	\$3,500.00	\$17,019.00	\$17,019.00
\$4,200.00	\$4,200.00	\$6,000.00	\$6,000.00	\$4,400.00	\$4,400.00	\$6,878.60	\$6,878.60	\$3,000.00	\$3,000.00	\$1,500.00	\$1,500.00	\$5,500.00	\$5,500.00	\$2,500.00	\$2,500.00	\$11,258.00	\$11,258.00
\$150.00	\$1,500.00	\$120.00	\$1,200.00	\$110.00	\$1,100.00	\$150.00	\$1,500.00	\$180.00	\$1,800.00	\$120.00	\$1,200.00	\$150.00	\$1,500.00	\$300.00	\$3,000.00	\$234.00	\$2,340.00
\$265.00	\$2,650.00	\$20.00	\$200.00	\$240.00	\$2,400.00	\$25.00	\$250.00	\$240.00	\$2,400.00	\$200.00	\$2,000.00	\$67.00	\$670.00	\$100.00	\$1,000.00	\$183.00	\$1,830.00
\$500.00	\$1,000.00	\$500.00	\$1,000.00	\$828.00	\$1,656.00	\$750.00	\$1,500.00	\$1,200.00	\$2,400.00	\$1,200.00	\$2,400.00	\$750.00	\$1,500.00	\$500.00	\$1,000.00	\$1,846.00	\$3,692.00
\$14,500.00	\$14,500.00	\$19,000.00	\$19,000.00	\$15,840.00	\$15,840.00	\$5,000.00	\$5,000.00	\$3,000.00	\$3,000.00	\$65,000.00	\$65,000.00	\$14,000.00	\$14,000.00	\$11,000.00	\$11,000.00	\$29,068.75	\$29,068.75
	\$438,178.75		\$439,395.05		\$441,099.15		\$445,000.00		\$452,377.50		\$468,328.90		\$480,401.50		\$481,403.75		\$503,002.95
	\$438,178.75		\$439,545.01		\$441,099.40		\$445,000.00		\$452,377.50		\$468,328.50		\$480,401.50		\$481,403.75		\$503,325.00



MEMORANDUM

DATE: May 8, 2017

TO: Eric J. Palm, Village Administrator

FROM: John Anderson, Director of Public Works

SUBJECT: Award of Contract - 2017 Street Maintenance Program (Pavement Preservation)

Issue: Staff is seeking the award of a contract for the pavement preservation portion of the 2017 Street Maintenance Program.

Analysis: In previous years the Street Maintenance Program has included the application of crack-sealing products and microsurfacing of various streets throughout the Village. The crack-sealing portion of this work is part of a joint-bid with the Village of Oak Park and was bid separately.

The microsurfacing portion of this program has been under review in recent years and was modified in FY16 to include pavement preservation instead of microsurfacing. This change was intended to better preserve the existing pavements throughout the Village instead of reacting to a pavement that has already begun to fail.

The pavement preservation technique involves the application of a more liquid-like substance to designated streets. The material actually soaks into the pavement and replenishes the flexibility that is lost during exposure to the elements. The combination of ultraviolet light, salt application during winter, water entering small cracks and the weight of vehicles repeatedly driving over a pavement work to break down the “glue” that holds the asphalt pavement together which makes it more brittle and subject to failure. The products specified by Village Staff for the pavement preservation project soak into the pavement and add back this lost flexibility which keeps the pavement in a more manageable condition for a longer period of time.

The approved FY18 budget includes \$42,500 for this project in the General Fund. The project was part of a joint bid between the Village of River Forest, the Village of Elmwood Park, and the Village of Riverside. On April 14th, four bids were received and opened. As the attached bid tabulation indicates, the four bids include three different types of rejuvenation product.

Based on past experience, Village Staff is recommending the application of the Biorestor product. This product has been used in the past and has benefits that the other products cannot match. Among the benefits that this product offers over others include:

- Shorter drying time (approximately half of what other products require)
- Clear application (no need to avoid or replace pavement striping)
- Lower skid resistance depletion (other products leave the pavement more slippery)
- More environmentally friendly (of the products submitted, this is the only pavement rejuvenator on the USDA’s “BioPreferred” list)

Although there is a small increase in cost to move forward with the Biorestor product, Staff believes that the increase is nominal when compared to the benefits that the product offers.

Due to bidding requirements the Village cannot award a contract to Denler, Inc. without waiving the formal bid process as they were not the *lowest responsive bidder*. In order to award this contract as recommended, the formal bid process must be waived.

Recommendation: Staff recommends the award of a contract with the following motion: Motion to waive the formal bid process and award the contract to Denler, Inc. in the amount of \$33,600.00 for the 2017 Street Maintenance Program (Pavement Preservation) and authorize the Village Administrator to execute the contract agreement.

Attachments: Bid Tabulation

Village of River Forest
2017 Pavement Preservation Project

Bid Tabulation

4/14/2017

							Corrective Asphalt Materials, LLC 300 Daniel Boone Trail PO Box 87129 South Roxana, IL 62087			Denler, Inc. 19148 S. 104th Ave Mokena, IL 60448			American Road Maintenance 26W110 Wood Lark Drive Carol Stream, IL 60188			Gee Asphalt Systems, Inc. 4715 6th Street SW Cedar Rapids, IA 52404
							Product: Reclamite			Product: Biorestor			Product: GSB-88			Product: GSB-88
Item #	Item	Unit	River Forest Quantity	Elmwood Park Quantity	Riverside Quantities	Total Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	Asphalt Pavement Rejuvenating Agent	SY	40,000	22,177	26,410	88,587	\$0.80	\$70,869.60	\$0.84	\$74,413.08	\$0.89	\$78,399.50	\$1.20	\$106,304.40		

As Calculated		\$70,869.60		\$74,413.08		\$78,399.50		\$106,304.40
As Read		\$70,869.00		\$74,413.08		\$78,399.50		\$106,304.00

Klein, Thorpe and Jenkins, Ltd.

20 N. Wacker Drive
Suite 1660
Chicago, IL 60606

4/27/2017

Attn: Eric Palm, Village Administrator
Village of River Forest
400 Park Avenue
River Forest, Illinois 60305-1798

TO: KLEIN, THORPE AND JENKINS, LTD. for legal services rendered
and expenses advanced, per the attached computer print-outs,
through 3/31/2017

MATTER ID	MATTER	STATEMENT NUMBER	STATEMENT AMOUNT
1248-031	TIF Issues (2008)	188744	1,458.60
1248-037	Local Prosecution	188745	1,000.00
1248-040	Finance/Administration Advisory	188746	4,997.30
1248-041	Public Works Advisory	188747	220.00
1248-042	Police Advisory	188748	2,372.40
1248-056	8241 Lake Street Demolition	188749	-15.00
1248-059	Administrative Review of Local Judgments	188750	300.00
1248-076	M. Law Firefighters' Pension Litigation	188751	100.00
1248-079	M. Thornley Police Officer Pension Matter	188752	1,040.60
1248-080	C. Pate Police Officer Pension Matter	188753	649.63

Total Due This Statement: \$ 12,123.53

Current A/R: \$ 12,123.53

All Other A/R less than 30 Days: \$ 0.00

Total A/R Over 30 Days: \$ 0.00

Total A/R Over 60 Days: \$ 0.00

Total A/R Over 90 Days: \$ 0.00

Total A/R Balance: \$ 12,123.53

Village of River Forest POLICE
DEPARTMENT MEMORANDUM



TO: Eric Palm- Village Administrator

FROM: Gregory Weiss- Chief of Police

DATE: May 2, 2017

SUBJECT: April 2017 Monthly Report

Crime Statistics

During the month of April, Part I offenses decreased by 48%. Conversely, Part II offenses increased by 9% compared to the same time last year. Overall activity increased by 10% compared to the same timeframe last year.

	April 2016	April 2017	Diff. +/-	% +/-	YTD 2016	YTD 2017	Diff. +/-	% +/-
Part I*	40	21	-19	-48%	92	81	-8	-12%
Part II**	68	74	6	9%	271	307	36	13%
Reports***	176	172	-4	-2%	660	649	-11	-2%
Events****	1780	1958	178	10%	6067	7729	1662	27%

*Part I offenses include homicide, criminal sexual assault, robbery, aggravated battery, burglary, theft, and motor vehicle theft.

**Part II offenses include simple battery, assault, criminal trespass, disorderly conduct, and all other misdemeanor and traffic offenses.

*** Reports (new category) include total number of reports written by officers during the month. This data was compiled beginning in Sept. 2015

****Events (new category) include all activities conducted by officers, including foot patrols, premise checks, traffic stops and all other calls for service not included as PART I and PART II offenses.

Town Center

The police department conducted 132 calls for service at the Town Center properties; of those calls there were seven (7) reported crimes which included five (5) retail thefts and two (2) other thefts.

Community Support

On April 1st, our Crime Prevention Officer spoke at a panel discussion regarding juvenile safety and interactions with police hosted by Jack and Jill of America at the Maywood village hall. The panel included Maywood Mayor Perkins, Maywood Chief of Police Talley, Westchester PD SRO Verber, Chicago PD Ofc. Cooper and River Forest Ofc. Czernik.



On April 20th, the police department hosted the WESTAF Forensic Training. The training included a speaker from the SIDS Alliance. The group discussed Sudden Infant Death Syndrome including potential causes and considerations that should be made when dealing with these cases. There were approximately twenty officers that attended including members of the WESTAF Forensics Team and five officers from River Forest Police Department.

On April 25th, the police department hosted the School Safety Task Force Meeting at Village Hall. This Task Force consists of over 10 municipalities who plan and train together in the event of an active shooter incident in one of their jurisdictions.

On April 27th, Officer Czernik and Chief Weiss conducted a threat assessment at the West Suburban Temple Har Zion. The threat assessment is a requirement for a DHS and JUF grant the Temple is hoping to receive.

Upcoming Special Events for May: BlazATrail 5K Run May 20th
 Memorial Day Parade May 29th

Active Solicitor Permits		
Individual or Organization	Description	Expires
Pointe Pest Control	Pest Control Services	21-Jun-17
Budget Right Handyman	Handyman Certificates	24-Jun-17
Melanie Darro Inc.	Dry Cleaning Promotions	29-Jul-17
Comcast	Internet Services	16-Sep-17
Edward Iones	Financial Services	4-Oct-17
WeedMan	Lawn Care	22-Mar-18
Power Home Remodeling	Home Repair	21-Apr-18

Budget and Fiscal Monitoring

April 1- April 30, 2017

April completes Fiscal Year 17, and parking citation revenue fell short of the fiscal year estimated projection. Administrative tow revenue was slightly lower than the projected revenue for the month of April, resulting in Admin. Tow year to date projections being below the end of year projections. We have met our annual projection for Local Ordinance violations, and overtime in April was higher than the monthly projection, mainly due to having three officers unavailable to maintain minimum staffing.

Revenue/Expenditure Summary

Category	Total # Paid 4/17	Total # paid FY17 Y-T-D	Expenditure/ Revenue 4/17	FY17 Y-T-D Expenditure/Revenue
Parking/Compliance Citations	377	3,417	\$15,816	\$152,318
Admin. Tows	22	263	\$11,000	\$131,500
Local Ordinance	2	29	\$400	\$6,907
Overtime	348hrs.	2,920hrs.	\$22,745	\$180,352

Significant Arrests:

17-00492: PCS Arrest:

On April 4, 2017 a patrol officer was conducting a traffic enforcement mission in the area of Washington and Thatcher when he observed a silver vehicle traveling southbound on Thatcher with very dark tint on the windows. A check of the registration plate revealed it was expired. The officer conducted a traffic stop in the 8000 block of Washington and made contact with the driver, a 19 year old male from Bellwood. During the stop the officer detected a strong odor of burnt cannabis emitting from the vehicle. The driver was asked to step out of the vehicle and he indicated that he didn't think there were any drugs in the vehicle but if there were, they would be in the back seat. A search of the driver was conducted, which yielded a clear plastic baggie containing 11 small black plastic baggies coated in white powdery substance, suspected to be heroin. The driver was taken into custody for PCS. A K9 from Broadview came to the scene and conducted a search of the vehicle which yielded various drug paraphernalia. The vehicle was towed with an administrative hold and the driver was transported to the station where he was read his Miranda rights and provided officers with both an oral and written statement regarding his possession of the narcotics. The driver was charged with Possession of a Controlled Substance, possession of drug paraphernalia, unlawfully tinted windows, expired registration and no proof of insurance. The subject was processed and placed into a cell awaiting bond hearing.

17-00522: Driving Under the Influence of Alcohol/Endangering the Life of a Child:

On April 9, 2017 a River Forest officer observed a vehicle driving erratically in the area of North/Harlem. The officer conducted a traffic stop and the 39 year old male driver from Chicago exhibited signs of intoxication. There were four children in the vehicle, ranging from ages 3 to 10 years old. The driver failed all the field sobriety tests and was placed under arrest. The driver was transported to the station and submitted to a breath

test which showed his alcohol concentration to be .161. The driver was charged with Driving Under the Influence of Alcohol and Endangering the Life of a Child. The driver was released on bond.

17-00540: Burglary:

On April 13, 2017 a River Forest officer was in the area of Madison and Thatcher when he observed a suspicious person in a parking lot, later found to be a 34 year old male from Maywood. The officer began surveillance on the subject and observed the man enter the garage at 47 Gale, exiting with a purse and power tools. The subject was stopped and later arrested. The subject was charged with Burglary and was transported to Maybrook courthouse for bond hearing.

17-00545: Identity Theft:

On April 15, 2017 a River Forest officer stopped a vehicle in the 7700 block of Washington for a traffic violation. The officer made contact with the driver, a 35 year old male from Oak Park. During the course of the stop, the officer determined the driver was assuming the identity of his roommate. Further investigation revealed the subject stopped was able to take out a vehicle insurance policy, obtain a duplicate driver's license and took out loans using his roommates name and identity. The subject was charged with identity theft, obstructing identification and numerous traffic offenses.

17-00603: Aggravated Discharge of a Weapon/Assist other Police Department:

On April 22, 2017 a River Forest officer was in the area of Harlem/North when the officer heard gun shots coming from the area of Walgreens in Elmwood Park. The officer observed a subject, 31 year old man from Chicago (Walgreens employee), shooting a handgun at a vehicle as it exited the Walgreens parking lot. The officer broadcasted the information over the radio, entered the parking lot and placed the subject under arrest. A loaded 9mm handgun was recovered from the subject's person and spent shell casing were located in the parking lot. The subject and the scene were turned over to the Elmwood Park police department. The fleeing vehicle (retail theft offender) was not located. The subject who fired the gun was later charged with Aggravated Discharge of a Weapon.

The following chart summarizes and compares the measured activity for all three patrol watches during the month of April 2017:

	Midnights 2230-0630	Day Watch 0630-1430	Third Watch 1430-2230
Criminal Arrests	6	5	7
Quasi-Criminal Arrests	0	1	3
DUI Arrests	3	0	0
Misdemeanor Traffic	5	6	17
Hazardous Moving Violations	40	45	80
Compliance/Parking Citations	278	75	57
Warrant Arrests	1	1	5
Premise Checks/Foot Patrols	276	187	301
Field Interviews	25	30	55
Traffic Stops	177	158	187
Written Reports	25	78	90
Administrative Tows	7	8	10
Sick Days	1	4	0

Detective Division

During the month of April, the Detective Unit opened up/reviewed sixteen (16) cases for potential follow-up. Of those cases, one (1) was Cleared by Arrest, seven (7) were Administratively Closed or Suspended, three (3) were Exceptionally Cleared, one (1) was Unfounded, and four (4) are Pending. The Unit also continued to investigate open cases from previous months.

Year to Date Arrest Statistics

Quantity Arrested	# Felony Charges	# Misdemeanor Charges	# Warrants
14	3	11	0

April 2017 Case Assignment Summary

Part I	# Cases	Cleared by Arrest	Adm Closed	Screen Out	Susp	Except	Pend	Refer	Unfounded
Burglary from Motor Vehicle	1		1						
Kidnapping	1								1
Motor Vehicle Theft	1						1		
Robbery	1						1		
Theft	6	1	1			3	1		
Total Part I	10	1	2	0	0	3	3	0	1
Part II	# Cases	Cleared by Arrest	Adm Closed	Screen Out	Susp	Except Clear	Pend	Refer	Unfounded
Attempted Suicide	1		1						
Deceptive Practice	1		1						
Found Property	1		1						
Retail Theft	2		1				1		
Suspicious Person	1		1						
Total Part II	6	0	5	0	0	0	1	0	0
TOTALS	16	1	7	0	0	3	4	0	1

Training

During the month of April 2017, the Department sent eight (8) Police Officers for a total of one hundred and twelve (112) hours of training. The information detailing the courses and total training time is listed below.

Officer Name	Course Title	Start	End	Hours
Casey	Fair and Impartial Policing Through Cultural Competency	04/12/2017		8
Fries	WESTAF Forensic Training-SIDS	04/20/2017		8
Greenwood	40 Hour Lead Homicide Investigator Course	04/03/2017	04/07/2017	40
Greenwood	WESTAF Forensic Training-SIDS	04/20/2017		8
Labriola	Fair and Impartial Policing Through Cultural Competency	04/12/2017		8
Labriola	WESTAF Forensic Training-SIDS	04/20/2017		8
Landini	WESTAF Forensic Training-SIDS	04/20/2017		8
Ostrowski	Communication Tactics	04/12/2017		8
Pluto	School Safety Conference	04/18/2017		8
Ransom	WESTAF Forensic Training-SIDS	04/20/2017		8
8	Total			112



MEMORANDUM

TO: Eric J. Palm
Village Administrator

FROM: *James L Eggert*
James Eggert
Fire Chief

DATE: May 4, 2017

SUBJECT: Monthly Report – April – 2017

The Fire Department responded to 160 calls during the month of April. This is slightly above our average number of calls in comparison to 2016. We experienced 3 fire related calls in this month. Emergency Medical Service calls represent 61% of our response activity for the month of April.

Incident Group	Count
100 – Fire	3
200 – Rupture/Explosion	0
300 – Rescue/EMS	97
400 – Hazardous Condition	4
500 – Service Calls	9
600 – Good Intent	13
700 – False Alarm	34
800 – Severe Weather	0
900 – Special Incidents	0

The month of April began with much administrative time devoted to determining the origin and cause of the fire at 516 Park. The fatal fire occurred at the end of March.

The Fire Department and West Suburban Consolidated Dispatch Center (WSCDC) met twice with RUSH Hospital to discuss the implementation of a mobile stroke unit and the possibility of WSCDC performing dispatch duties for this unit. Talks have been productive, but there has been no final determination.

The Fire Department participated, along with all other village employees, in harassment and bullying class in April. Harassment and bullying are serious issues. All employees should now have a clear understanding of what is and is not appropriate behavior.

The Fire Department completed several inspections at the new Fresh Thyme grocery store. The ceilings, sprinkler system, hoods and ducts were all inspected. Fresh Thyme is progressing quickly and should be opening soon.

The Fire Department also performed a final inspection for the new build-out housing Community Bank of Oak Park and River Forest. Some minor difficulties occurred when an end cap came off the sprinkler system and released about 500 gallons of water during the hydro test. The problem was quickly remedied and the hydro test was completed successfully. Incidents like this are one of the reasons we perform these inspections. The inspections allow builders to find and correct problems before businesses open. The bank is now open.

The Fire Department was at the Promenade development numerous times this month. This large project has kept the Fire Department busy with multiple inspections over the last several months. This month a second hydro test was performed on the first two buildings. The new hydro tests were required after construction crews invalidated the original tests.

Chief Eggert and Deputy Chief Bohlmann attended the IRMA Fire Chiefs' Steering Committee meeting in Oak Brook. Among the items discussed was a presentation by Lexipol. Lexipol provides a service that ensures all directives for fire and police departments are current and within state and federal laws.

The Fire Department was represented at the Union Pacific 3rd Track Project in Maywood this month. When completed, the 3rd Track Project should help reduce the frequency of trains idling within the River Forest Village limits.

The River Forest Fire Department was represented at the 100 Club Award of Valor. The Annual Valor Awards celebrates the contributions of police officers and firefighters. This year, the 100 Club of Chicago and Cook & Lake Counties acknowledged the heroism of 24 individuals.

The 100 Club of Chicago provides for the families of first responders who have lost their lives in the line of duty. This membership based organization offers several forms of financial assistance, access to resources and moral support for fallen first responder families. All sworn federal, state, county and local first responders stationed in Cook and Lake Counties are included.

Fire Marshal Wiley returned to limited duty this month. We welcome FM Wiley back and look forward to him returning to fulltime status next month.

Officers Meeting

There was no Officers Meeting this month.

Incidents of Interest

The Fire Department responded auto-aid to Forest Park for a fire in a restaurant. River Forest crews assisted Forest Park in ventilating the building and the fire was quickly extinguished.

See details below.

Suppression Activities

For the month of April, we responded to 160 emergency calls, which is slightly above our normal amount of calls. Of this total, three were fire related incidents. One of these fire incidents occurred in River Forest. The other two fire incidents occurred outside of River Forest.

The first fire incident was on the railroad tracks on Thatcher, just south of Division. River Forest encountered burning wood near the tracks, west of Thatcher. Crews quickly extinguished the fire.

The second fire was a structure fire in Forest Park. River Forest crews assisted in shutting off the utilities and ventilating the basement.

The third fire was a structure fire in Maywood. River Forest crews stood by until released by command.

Training

This month the department participated in various training activities such as:

- All shifts working with new members to acquaint with our procedures.
- All shifts continued assigned building inspections
- Loyola CE was conducted on April 13th, 19th and 20th. Subject was altered mental status.
- SCBA Consumption course being conducted on all shifts. This may run into next month due to this being a mandatory state drill to make sure all members complete.
- Cicero hosted a cancer presentation drill that was uploaded to the Division 11 website.
- Lt Rose attended HAZMAT Tech A at NIPSTA
- Harassment training provided by Village on April 6th and 7th

Paramedic Activity

We responded to 97 ambulance calls making contact with 108 patients for the month of April, which is about our monthly average number of EMS calls. Of this total, 41 patients were classified as ALS and 67 were BLS. 37 of the 67 BLS patients refused treatment and/or transport.

A detailed monthly EMS report is available for review.

Fire Prevention

During the month of April, the Fire Prevention Bureau conducted 2 construction inspections and 23 Company Inspections with 40 Violations noted and 23 violations corrected.

A detailed monthly Fire Prevention report is available for review.



MEMORANDUM

DATE: May 3, 2017

TO: Eric J. Palm, Village Administrator

FROM: John Anderson, Director of Public Works

SUBJECT: Monthly Report – April 2017

Executive Summary

In the month of April the department of Public Works transitioned to performing spring maintenance operations. Some of the tasks that Public Works staff were able to perform included tree trimming, tree planting, street sweeping, inlet/catch basin cleaning, and landscape maintenance. Contractual tree trimming which began in the month of March is continuing on the south side of the Village. Davis Tree Care is working off a list that has been logged into the GIS system and contains the size, species, health, and location of the trees. This portion of contractual trimming will be completed in May. Several bid openings occurred and contracts were awarded for annual Village infrastructure maintenance items which include: Curb and Sidewalk Replacement Program, the Street Patching Program, the Sewer Lining Project, and the Street Improvement Project. The Village received the permit from the IEPA for this year's Water Main Replacement Project which will be advertised for bid in May. Public Works staff celebrated Arbor on Friday, April 28th by planting two parkway trees adjacent to St. Luke's school. Forestry staff worked with school officials to coordinate the event in which students voted on the types of trees planted. The trees planted this year were a dawn redwood selected by the 8th grade class, and a service berry selected by the 6th grade class. Several members of Public Works staff participated in trench/excavation training. This is a continuation of training for employees to begin the transition of performing underground work with in-house staff. There were several maintenance items completed at the Village in April including: air duct cleaning, carpet cleaning, blinds cleaning, window cleaning, gutter cleaning, and smoke detector replacement.

Public Works items approved by the Village Board of Trustees in April:

- Award Bid & Contract for the 2017 Sewer Lining Project to Visu-Sewer of Illinois LLC for \$121,589.80
- Award Bid & Contract for the 2017 Curb & Sidewalk replacement Program to Norvilla, LLC for \$54,745.00
- Award of Bid & Contract for the 2017 Street Patching Program to Schroeder Asphalt Services for \$44,970.65
- Award of Bid & Contract for the 2017 Street Improvement Project to R.W. Dunteman, Co. for \$250,897.54

- Approval of Motor Fuel Tax Resolution for 2017 Street Improvement Project
- Waiver of Formal Bid Procedures and Award of Contract for Chicago Avenue Resurfacing Project Phase 1 & 2 Engineering to Bollinger, Lach & Associates, Inc. for \$78,470.01
- Waiver of Formal Bid Procedures and Purchase of a 2018 Freightliner Dump Chassis from Truck Country of Wisconsin for \$81,938.22 and the Dump Body, Plow and Hydraulics from Monroe Truck Equipment for \$52,384

Engineering Division Summary

- Received and processed 5 grading permits
- Awarded a contract for the 2017 Curb and Sidewalk Replacement Program
- Awarded a contract for the 2017 Street Patching Program
- Awarded a contract for the 2017 Sewer Lining Project
- Awarded a contract for the 2017 Street Improvement Project
- Awarded a contract for Phases I and II of the Chicago Avenue Resurfacing Project
- Started construction on the William Street Alley Reconstruction Project
- Acquired the IEPA permit for the 2017 Water Main Improvement Project
- Advertised the 2017 Water Main Improvement Project for bid.
- Acquired Material Testing Cost Estimates for the 2017 Street Improvement Project

Public Works – Operations

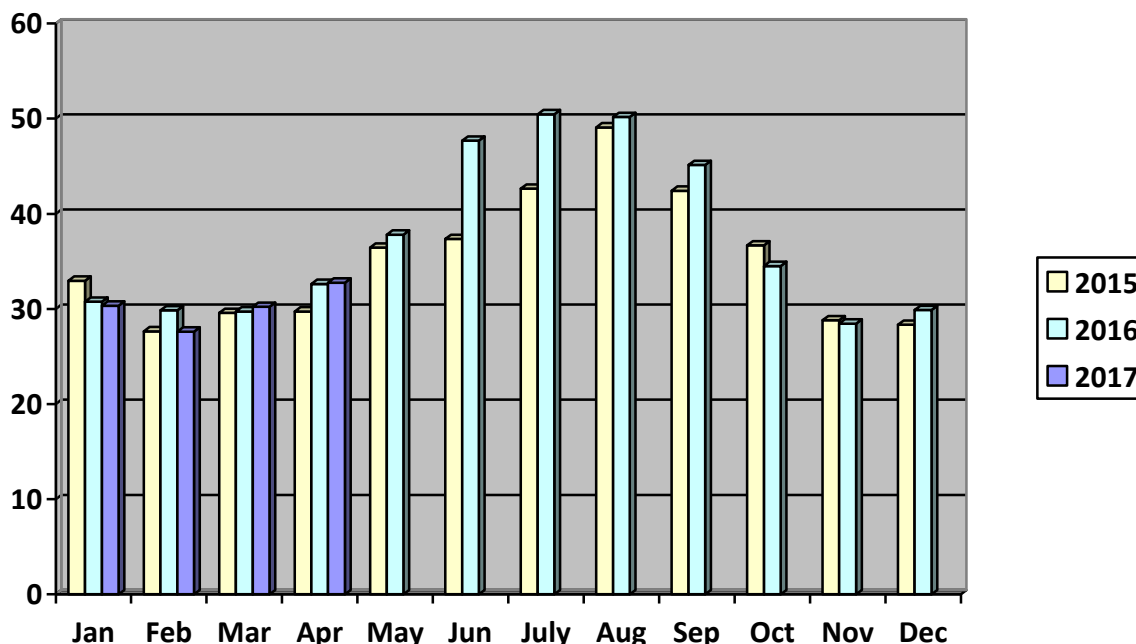
The following is a summary of utility locate requests received from JULIE (Joint Utility Locating Information for Excavators) and work orders (streets, forestry, water, sewer, etc.) that were received and processed during the past 12 months:

	May	June	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr
Utility Locates	216	292	245	105	151	192	106	46	35	52	114	199
Work orders	45	80	51	52	45	30	12	24	16	16	27	39

Water and Sewer

Monthly Pumpage: April's average daily pumpage of 1.01 million gallons (MG) is slightly lower than April's average of 1.01 MG in 2016.

Volume of Water Pumped into the Distribution System (Million Gallons)



In the month of April Water division personnel continued the replacement of batteries within MXUs (water meter reading devices) based on the errors in the meter reading reports performed each month.

Residents and businesses were notified of backflow violations, they were given notice to comply or have the water shut off on a specific date for non-compliance. The purpose of this program is to remain in compliance with IEPA requirements.

On April 7th Water division personnel assisted in controlling the water and informed the resident at 1200 Monroe that they had a service line break, they were also delivered a lead service notification. All work was inspected and approved by B&F. On 4/21 a water service with a leaking gasket at the corporation at 1345 Ashland was repaired by Suburban General Construction. They were also given a lead service notification before work was started on the repair.

The Water Division personnel performed these additional tasks in March:

- Installed 7 meters
- Responded to 259 service calls
- Exercised 15 water system valves

Streets and Forestry

Staff in the Streets and Forestry division focused heavily on tree trimming, tree planting, street sweeping, and catch basin cleaning. These are the details of the tasks performed frequently in the month of April:

Description of Work Performed	Quantity
Trees Trimmed	261
Trees Planted	21
Trees Removed	1
Street Sweeping (curb miles)	231
Sign Repairs/Fabrication	4
Sewer Jetting (linear feet)	36
Inlet/Catch Basin Cleaning	100



Village of River Forest

Village Administrator's Office

400 Park Avenue
River Forest, IL 60305
Tel: 708-366-8500

MEMORANDUM

Date: May 1, 2017

To: Eric Palm, Village Administrator

From: Lisa Scheiner, Assistant Village Administrator

Subj: Building & Zoning Report - April, 2017

The Village issued 148 permits in April, 2017, compared to 97 during the same month in 2016. Permit activity exceeded projections as large construction and development projects began and, in some cases concluded, during Fiscal Year 2016-2017. Permit revenue collected in April, 2017 totaled \$97,743, compared to \$72,405 in March. Fiscal Year total permit revenue is \$1,073,498, which is 220% of the \$487,275 projected for FY 16-17.

Planned Development Project Updates

Below please find a summary of the status of the approved planned development permits as well as the pending applications.

Approved:

- The Promenade (7820 W. Madison Street - Approved July 13, 2015) – Construction and inspection of the townhomes continues. Under the Planned Development Ordinance, construction must be completed by April 13, 2018 for the planned development permit to remain valid.
- Community Bank (7751 Lake Street - Approved March 14, 2016) - This project has been completed and is open for business. No further updates will be provided for this project unless needed.
- St. Vincent's Church (1530 Jackson - Approved March 23, 2016) – Construction on this project has commenced. Under the Planned Development Ordinance, construction must be completed by September 23, 2018 for the planned development permit to remain valid.
- Concordia University Residence Hall (Bonnie Brae Place - Approved July 12, 2016) – Construction and inspection of this project continues. Under the Planned Development Ordinance, construction must be completed by April, 2019 for the planned development permit to remain valid.
- Fenwick Artificial Turf Field (Approved September 26, 2016) - Engineering review of the project continued into late April and the design was approved as of May 1, 2017.

The applicant plans to begin work during the first week in May. Under the Planned Development Ordinance work must commence by December 26, 2017 for the planned development permit to remain valid. It is anticipated that the work will be completed by the fall of 2017.

- The Avalon (Bonnie Brae Condominiums - 1101-1111 Bonnie Brae Place - Approved November 17, 2016) – The developer is in the process of finalizing construction drawings so that a building permit application may be submitted. The developer hopes to commence construction in the spring. Under the Planned Development Ordinance, the developer must submit a completed permit application by August 17, 2017 for the planned development permit to remain valid.

Pending:

- Concordia University Cell Tower (7400 Augusta) - The University introduced the property to the Village Board on January 9, 2017, regarding a possible increase to the height of a portion of the parking garage to allow for the installation of an additional cellular antenna. A neighbor meeting was held on March 15, 2017. A pre-filing conference with the Development Review Board was held on April 6, 2017 to consider the University's request for waivers of several application requirements. It is anticipated that a planned development permit application will be submitted shortly.
- Lake Street & Lathrop Avenue – The Village met with the new development partner, Sedgewick Properties, as well as Keystone Ventures in mid-January to discuss the planned development process and application requirements. It is anticipated that a complete application will be submitted shortly.
- Dominican University Student Commons in the Heart of Campus – The University met with the Village Board and held pre-filing conference with the DRB; however, commencement of the planned development process has been delayed.
- River Forest Park District – The Park District met with Board regarding the proposed addition to their facility on Lake Street; however, no further action or notice has been received regarding applicant's desire to proceed with the process.

Permit and Real Estate Transfer Activity Measures

Permits

Month	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
May	97	101	113	124	178
June	113	99	104	144	179
July	71	76	112	150	140
August	128	105	84	144	145
September	123	83	111	180	130
October	84	82	120	149	140
November	64	62	55	72	98
December	37	39	43	79	55
January	35	23	24	66	107
February	19	27	22	67	87

March	42	47	41	109	120
April	71	93	78	97	148
Two Month Comparison	113	140	119	206	268
Fiscal Year Total	884	837	907	1,381	1,527

Real Estate Transfers

	April 2017	April 2016	FY 2017 Total	FY 2016 Total
Transfers	29	18	256	230

Residential Property Demolition

	April 2017	FYTD 2017 Total	FY 2016 Total	FY 2015 Total
Residential Demolitions	0	7	3	2



Village of River Forest
Village Administrator's Office
400 Park Avenue
River Forest, IL 60305
Tel: 708-366-8500

MEMORANDUM

Date: May 3, 2017

To: Eric Palm, Village Administrator

From: Lisa Scheiner, Assistant Village Administrator

Subj: Village-Wide Performance Measurement Report – April 2017

Building Department Performance Measures	FY 2016 Actual	FY 2016 Goal	April Actual	FY 2017 YTD
Plan reviews of large projects completed in 3 weeks or less	81% (115 of 142)	95%	18% (2 of 11)	62% (93 of 151)
Re-reviews of large projects completed in 2 weeks or less	92% (167 of 182)	95%	73% (11 of 15)	72% (128 of 177)
Plan reviews of small projects completed in 5 days or less	97% (77 of 79)	95%	100% (32 of 32)	100% (181 of 181)
Express permits issued at time of application	99% (244 of 246)	100%	100% (24 of 24)	100% (216 of 217)
Inspections completed within 24 hours of request	100% (1249 of 1249)	100%	100% (177 of 177)	100% (1796 of 1796)
Contractual inspections passed	95% (1266 of 1331)	80%	76% (134 of 177)	89% (1592 of 1796)
Inspect vacant properties once per month	98% (350 of 356)	100%	100% (33 of 33)	100% (395 of 395)
Conduct building permit survey quarterly	5	1 per quarter	0	4
Make contact with existing business owners	60	5/month 60/year	5	60

Fire Department Performance Measures	FY 2016 Actual	FY 2016 Goal	April Actual	FY 2017 YTD
Average fire/EMS response time for priority calls for service (Includes call processing time)	4:18 minutes	5 Min	4:04 minutes	4:04 minutes
Customer complaints and/or public safety professional complaints	0%	<1%	0%	0%
All commercial, multi-family and educational properties inspected annually	391	335 inspections	23	319
Injuries on duty resulting in lost time	1	<3	0	0
Plan reviews completed 10 working days after third party review	1.82 days on average	<10	19. days on average	5.39 days on average
Complete 270 hours of training for each shift personnel	6106.	4824	553.5	8237.
Inspect and flush fire hydrants semi-annually	803	892 annually	209	1716

Police Department Performance Measures	FY 2016 Actual	FY 2016 Goal	April Actual	FY 2017 YTD
Average police response time for priority calls for service (Does not include call processing time)	3:41 minutes	4:00	3:27 minutes	3:57 minutes
Injuries on duty resulting in lost time	4	0 Days Lost	0	1
Reduce claims filed for property & vehicle damage caused by the Police Department by 25%	0	<3	1	3
Maintain positive relationship with the bargaining unit and reduce the number of grievances	4	0%	0	1
Reduce overtime and improve morale by decreasing sick leave usage	762 days	10% reduction	10 days	128.5 days
Track accidents at Harlem and North to determine impact of red light cameras	18 accidents	10% reduction	1 accidents	22 accidents
Decrease reported thefts (214 in 2012)	182	5% reduction	16	199
Formal Citizen Complaints	N/A	0	0	0
Use of Force Incidents	N/A	0	0	5
Send monthly crime alerts to inform residents of crime patterns and prevention tips	10	1 email/month; 12 emails/year	1	10

Public Works Performance Measures	FY 2016 Actual	FY 2016 Goal	April Actual	FY 2017 YTD
Complete tree trimming/pruning service requests within 7 working days	97% (133 of 137)	95%	100% (8 of 8)	95% (154 of 162)
Complete service requests for unclogging blocked catch basins within 5 working days	100% (15 of 15)	95%	100% (1 of 1)	100% (14 of 14)
Percent of hydrants out of service more than 10 working days	0.03% (1 of 3960)	<1%	0.00% (0 of 440)	0.00% (0 of 4840)
Replace burned out traffic signal bulb within 8 hours of notification	100% (4 of 4)	99%	100% (2 of 2)	100% (4 of 4)
Complete service requests for patching potholes within 5 working days	100% (14 of 14)	95%	N/A (0 of 0)	100% (12 of 12)
Repair street lights in-house, or schedule contractual repairs, within five working days of notification	92% (68 of 74)	95%	100% (4 of 4)	98% (55 of 56)
Safety: Not more than two employee injuries annually resulting in days off from work	0	≤2	0	2
Safety: Not more than one vehicle accident annually that was the responsibility of the Village	0	≤1	0	0
Televis 2,640 lineal feet of combined sewer each month from April – September	202% (32054 of 15840)	2,640/ month (15,840/ year)	N/A (0 of 0)	191% (35231 of 18480)
Exercise 25 water system valves per month	71% (213 of 300)	25/month (300/year)	60% (15 of 25)	75% (205 of 275)
Complete first review of grading plans within 10 working days	100% (90 of 90)	95%	100% (5 of 5)	100% (87 of 87)

N/A: Not applicable, not available, or no service requests were made



Village of River Forest
Village Administrator's Office
400 Park Avenue
River Forest, IL 60305
Tel: 708-366-8500

MEMORANDUM

Date: May 8, 2017

To: Catherine Adduci, Village President
Village Board of Trustees

From: Eric J. Palm, Village Administrator

Subj: Village Administrator's Report

Upcoming Meetings (all meetings are at Village Hall unless otherwise noted)

Tuesday, May 9	7:00 pm	Sustainability Commission Meeting
Wednesday, May 10	7:00 pm	Economic Development Commission Meeting
Thursday, May 11	7:30 pm	Zoning Board of Appeals Meeting (<i>cancelled</i>)
Monday, May 15	7:00 pm	Committee of the Whole Meeting
Wednesday, May 17	7:30 pm	Traffic & Safety Commission Meeting
Thursday, May 18	7:30 pm	Development Review Board Meeting
Monday, May 22	7:00 pm	Village Board of Trustees Meeting

Recent Payments of >\$10,000

In accordance with the purchasing policy, the following is a summary of payments between \$10,000 and \$20,000 that have occurred since the last Board meeting:

Vendor	Amount	Description
Davis Tree Care	\$12,201	Village Tree Trimming
MOE Funds	\$13,470	PW Employee Health Insurance June 2017
Patriot Range Technologies	\$10,129	Firing Range Rehab/Payment #1

New Business Licenses Issued

Business Name	#	Street	Type
Constantine L. Politis, DDS	7327	North Avenue	Periodontist
PACTT Learning Center	7623	Lake Street	Social Service
Fresh Thyme Farmers Market	7501	North Avenue	Grocery

Thank you.



Village of River Forest
Village Administrator's Office

400 Park Avenue
River Forest, IL 60305
Tel: 708-366-8500

MEMORANDUM

Date: May 4, 2017

To: Village President Catherine Adduci
Village Board of Trustees

From: Jonathan Pape, Management Analyst

Subj: Resident Survey to Inform Collaborative Communications

Background

The Village is a member of the River Forest Collaboration Committee which is made up of representatives from District 90, District 200, River Forest Township, River Forest Public Library, and River Forest Park District. The Committee gathers to share efforts and initiatives of the individual entities as well as to try to identify opportunities for collaboration.

Recently, Trustee Cargie has been able to share with the Committee the Village's communication efforts and survey that was recently completed. With communication being a mutual interest for all organizations represented on the Collaboration Committee, Village staff coordinated for the Village's Communication Consultant to participate in a Committee meeting to learn more about the goals of the group.

Analysis

The result of the Committee's meeting with Village staff and Jasculca Terman is the attached proposal. Ultimately, the Committee identified that it was interested in two key sections of information: (1) How do River Forest residents want to be communicated with? (2) What information do River Forest residents want communicated to them?

The attached proposal from Jasculca Terman identifies ways in which these six taxing bodies could collaborate to complete a Village-wide survey that helps to further investigate the "What" part of the question above. The goal of the survey will be to drill further into what information residents are most interested in knowing from taxing bodies.

It is expected that this survey will draw a greater number of responses due to the collaborative effort by all agencies in disseminating it to residents. Additionally, it is the desire

to use this information to benefit all six taxing bodies. The survey will provide insight on how to better structure communications to residents and potentially spur communication of new and or different information based on the knowledge gained. Finally, it is expected that the organizations would currently plan to use existing communications channels, but could consider new communications channels in the future.

Budget Impact

The cost to have Jasculca Terman provide the services detailed in the proposal is \$5,000. This contract will be executed and paid for by the Village using general fund reserves.

Requested Board Action

If the Village Board agrees in proceeding with the proposal from Jasculca Terman, the appropriate action would be to authorize Village Staff to execute the contract with Jasculca Terman on behalf of the Collaboration Committee.

Attachment

- Proposal from Jasculca Terman to the River Forest Collaboration Committee



JASCULCA Terman
STRATEGIC COMMUNICATIONS

PROPOSAL/April 14, 2017

TO: Fred Arkin, *Oak Park and River Forest High School District 200*; Tom Cargie, *Village of River Forest*; Helene Connolly, *River Forest Township*; Alice Calabrese-Berry, *River Forest Public Library*; Beth Dunne, *River Forest Park District*; Molly Hague, *River Forest Park District*; Barbara Hickey, *River Forest School District 90*; Carla Sloan, *River Forest Township*

FR: James Chase and Dan Regan
Jasculca Terman Strategic Communications

RE: Resident Survey to Inform Collaborative Communications

Thank you for including Jasculca Terman Strategic Communications (JT) in your March discussion on collaborative communications to River Forest residents. Per your request, this memorandum outlines a scope of work that includes the design, distribution and analysis of a resident survey to inform this effort. This memo also includes strategic recommendations for methods that River Forest taxing districts should consider for collective communications to a broader audience in the community.

STRATEGIC CONSIDERATIONS

The goal of this project is to allow each taxing district to communicate relevant information beyond its core audience. For example, District 90 and District 200 routinely provide information relevant to parents, but the Districts may also wish to communicate information that would be of interest to the broader population in River Forest. Other taxing districts have similar needs. By using the combined reach and resources of all River Forest taxing districts on the Collaborative Committee, each district will be much more likely to succeed in this effort.

Using Existing Communications Channels

Much of our discussion in March presumed that the taxing districts would collaborate on a newly created communications vehicle (or multiple new vehicles) to reach this wider audience. For example, we discussed creating a new e-newsletter, web portal and/or printed mailer. However, after further consideration, we recommend that taxing districts instead make more effective use of existing communications channels.

Our rationale for this recommendation:

- To establish a new communications vehicle, taxing districts would have to commit the necessary time and resources to develop it, and *then* inform your combined audience about the vehicle's existence. A new website would need to be promoted, a new e-newsletter would require an enrollment effort, etc. Existing communications channels already have a built-in audience and

level of awareness. If you create a new communications vehicle, you will start from the ground up.

- The audiences of existing channels already access those channels voluntarily to receive information. Your e-newsletters are (presumably) consistently read by subscribers. Your website visitors are coming to you because you are a trusted source of information. We believe that it is less effective to create one more email filling up someone's inbox, or one more website that someone needs to bookmark and visit regularly.
- A concern we often hear when discussing electronic communications is that older audiences won't be reached. In our experience, this is a stereotype. In general, we find that older audiences are well versed in using email and websites—and, increasingly, Facebook. There will always be a small number of people who can only be reached effectively through traditional printed mailers, but this is likely such a small population that it is not worth the time and expense of designing, printing and mailing hard copy communications on a routine basis.

Using the Village of River Forest as the Messenger

If our goal is to communicate information from all taxing districts to a Village-wide audience, then it's important to recognize that we already have a communications vehicle that accomplishes that very goal: The Village of River Forest E-News. Each month, taxing districts submit information to the Village to include in the "Spotlights" section. There's a good reason for this. No matter if someone is interested in the Library, or the Park District or they have children in a School District, that person is a resident of the Village of River Forest. The E-News is produced to be relevant for *all* Village residents.

We therefore recommend that the Village be the source for collaborative communications. The E-News already serves this purpose, and residents report that one of their favorite things about it is the "one stop shop" for information from all area taxing districts. Additionally, the Village's website redesign (to be completed this summer) will make E-News content much more accessible and readable via the web.

Based on this recommendation, the primary value in conducting a survey would be to help guide the *content* that each district communicates beyond its core audience. In the specific case of the Spotlight section of the E-News, each taxing district would likely benefit by taking a more purposeful, strategic approach to the content it contributes each month.

STRATEGIC APPROACH

Our scope of work on this project will include the following:

- Development of survey content
- Providing guidance for the distribution of the survey
- Analysis of survey results and presentation to the Collaborative Committee

Survey Content

In developing the survey content, it is important that we don't solely seek answers to the question, "What information do *residents* want to receive from my *taxing district*?" Rather, we should take a step back and

consider, “What information does my *taxing district* want *residents* to know? What are the goals for communicating beyond our core audience?”

For example, the Park District may want to increase awareness and enrollment in programs and activities. School Districts may want to secure residents’ support on funding referendums. Each individual taxing district is in the best position to know what objectives are served by reaching a broader audience.

We will work with the Committee to develop survey questions that will provide each taxing district with the data it needs to meet these objectives. Considering that we are accommodating the needs of six different taxing districts in a single survey, we will have to design the survey questions efficiently so that the overall length remains manageable for participants.

Distribution

We recommend using the online survey tool “Survey Monkey” for this project. This is JT’s preferred tool for survey projects, and the Village already maintains a Survey Monkey account, which eliminates the cost of a new survey tool subscription.

We will discuss the specifics of survey distribution with the Committee in depth, but our general recommendation is for every taxing district to share a link to the survey through its channels. For example, we would recommend that the Village share a link in the E-News, on its website and on its Facebook page.

Phone calls, postcards and door-to-door canvassing were mentioned in our March meeting. We believe that we can achieve sufficient reach and response rate via less time- and resource-intensive distribution methods.

Analysis

After the close of the survey, JT will conduct an analysis of the survey results, develop recommendations for each taxing district based on those results, and present them to the Committee.

PROJECT TEAM

The team of JT professionals that will work with the Collaborative Committee on this project will be Senior Vice President Dan Regan, Accounts Director James Chase and Account Executive Jordan Troy.

PROFESSIONAL FEES AND EXPENSES

To perform the scope of work described herein, we will charge a firm fixed price of \$5,000.

Authorized expenses are in addition to our professional fees, and are billed monthly. These include expenditures for outside vendor services and out-of-pocket costs. Outside vendor services include such items as website coding and design, large print jobs, photography, equipment rental, catering, etc. Major outside vendor expenses will be billed directly to the client.

Additional out-of-pocket expenses include meals, mileage, parking, travel, etc. A list of basic out-of-pocket expense items is available upon request.

We do not anticipate incurring any significant expenses on this project.

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We look forward to speaking with you soon and hopefully to working with you. In the meantime, please do not hesitate to contact James Chase at 312-573-5476 or [james\\_chase@jtpr.com](mailto:james_chase@jtpr.com) with any questions.

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