



VILLAGE OF RIVER FOREST REGULAR VILLAGE BOARD MEETING

Monday, June 12, 2017 – 7:00 PM
Village Hall – 400 Park Avenue – River Forest, IL 60305
Community Room

AGENDA

1. Call to Order/ Roll Call
2. Pledge of Allegiance
3. Citizen Comments
4. Elected Official Comments and Announcements
5. Consent Agenda
 - a. Regular Village Board Meeting Minutes – May 22, 2017
 - b. Executive Session Meeting Minutes – May 22, 2017
 - c. Approval of Change Order #1 and Final for the William Street Alley Improvements for \$2,379.90 (Change Order is the Best Interest of the Village)
 - d. Approval of Annual Maintenance Payment to Accela Inc. for the Village's Enterprise Resource Planning Software for \$23,320.53
 - e. Establish the prevailing rate of wages for laborers, mechanics and other workers employed in performing construction public works projects for the Village – Ordinance
 - f. Revision to Village Board Policy for Electronic Attendance
 - g. Authorization to Declare Surplus and Sell 1992 Darley Spartan Fire Engine - Ordinance
 - h. Approval of Accounts Payable – April 2017 - \$1,689,131.03
 - i. Monthly Department Reports
 - j. Monthly Performance Measurement Report
 - k. Village Administrator's Report
6. Board, Committee and Commission Reports
 - a. Board & Commission Appointments/Reappointments
 - i. Economic Development Commission
 1. Appointment of Robert O'Connell, Chairman
 2. Reappointment of Nena Maas – Four Year Term Expiring 4/30/2021
 3. Reappointment of Tim Brangle - Four Year Term Expiring 4/30/2021
 4. Reappointment of Collete English-Dixon - Four Year Term Expiring 4/30/2021
 5. Appointment of Cuyler Brown - Four Year Term Expiring 4/30/2021
 - ii. Development Review Board
 1. Reappointment of Frank Martin, Chairman – Two Year Term Expiring 4/30/2019
 2. Appointment of Gerry Dombrowski – Two Year Term Expiring 4/30/2019
 3. Reappointment of Lisa Ryan – Two Year Term Expiring 4/30/2019
 - iii. Plan Commission
 1. Reappointment of Ori Gottlieb – Four Year Term Expiring 4/30/2021
 - iv. Zoning Board of Appeals
 1. Reappointment of Frank Martin – Five Year Term Expiring 4/30/2022
 2. Reappointment of David Berni – Five Year Term Expiring 4/30/2022
 3. Appointment of Robert Swindal – Five Year Term Expiring 4/30/2022
 - v. Traffic & Safety Commission
 1. Reappointment of John (Jack) Cleary – Four Year Term Expiring 4/30/2021
 2. Reappointment of John Osga – Four Year Term Expiring 4/30/2021
 3. Reappointment of Frederick (Rick) Gillis – Four Year Term Expiring 4/30/2021
 4. Reappointment of Steven Wade – Four Year Term Expiring 4/30/2021
 - vi. Historic Preservation Commission
 1. Reappointment of Michael Pritz - Four Year Term Expiring 4/30/2021

2. Reappointment of Carla Graham-White - Four Year Term Expiring 4/30/2021
3. Reappointment of Brian Prestes - Four Year Term Expiring 4/30/2021
- vii. Board of Fire and Police Commission
 1. Reappointment of Mark Walsh – Three Year Term Expiring 4/30/2020
- viii. Police Pension Fund Board
 1. Reappointment of Joan Rock – Two Year Term Expiring 4/30/2019
 2. Reappointment of Heath Bray – Two Year Term Expiring 4/30/2019
- ix. Fire Pension Fund Board
 1. Reappointment of Joan Rock – Three Year Term Expiring 4/30/2020

7. Unfinished Business

- a. Update on North Avenue TIF District
 - i. Amendment to Ordinances 3540 and 3553 Authorizing a Study of the Feasibility of Establishing Tax Increment Allocation Financing to Improve Deteriorating Physical Conditions and Stimulate New Economic Development within the General Area of North Avenue in the Village of River Forest - Ordinance

8. New Business

- a. Waiver of Formal Bidding Requirements and Award Contract for Professional Services Consulting to Houseal Lavigne Associates, LLC for the River Forest Comprehensive Plan Project in a not-to-exceed amount of \$86,500
- b. Discussion: Non-Domesticated Animals in Residential Zoning Districts

9. Executive Session

10. Adjournment

**VILLAGE OF RIVER FOREST
REGULAR MEETING OF THE BOARD OF TRUSTEES MINUTES
May 22, 2017**

A regular meeting of the Village of River Forest Board of Trustees was held on Monday, May 22, 2017 at 7:00 p.m. in the Community Room of Village Hall, 400 Park Avenue, River Forest, IL.

President Adduci announced that Trustee Patty Henek will be attending via telephone, due to personal illness.

1. CALL TO ORDER/ROLL CALL

The meeting was called to order at 7:02 p.m. Upon roll call, the following persons were:

Present: President Adduci, Trustees Cargie, Vazquez, Conti, Corsini, and Gibbs
Absent: Trustee Henek
Also Present: Village Clerk Kathleen Brand-White, Village Administrator Eric Palm, Assistant Village Administrator Lisa Scheiner, Management Analyst Jon Pape, Police Chief Greg Weiss, Public Works Director John Anderson, Village Attorney Greg Smith

Trustee Conti made a motion, seconded by Trustee Gibbs to allow Trustee Henek to attend by telephone.

Roll call:

Ayes: Trustees Cargie, Vazquez, Gibbs, Corsini, and Conti
Absent: Trustee Henek
Nays: None
Motion Passes.

Trustee Patty Henek officially joined the meeting via telephone at 7:04 p.m.

2. PLEDGE OF ALLEGIANCE

President Adduci led the pledge of allegiance.

3. CITIZENS COMMENTS

None.

4. ELECTED OFFICIALS COMMENTS AND ANNOUNCEMENTS

Trustee Conti stated that she met with people today who are promoting a welcoming resolution for River Forest regarding their ideas for a resolution.

Trustee Gibbs called attention to two recent tragedies that occurred in the Des Plaines River. He said he was disappointed that other agencies did not notify the River Forest Police Department of these incidents. He said he hoped that the lack of notification was a one-time occurrence and that communication could be improved with other jurisdictions. He noted that once River Forest police were on the scene, it was safer. He questioned whether a communications policy was in place that includes notification of River Forest first responders. Trustee Gibbs said he and Sheriff Tom Dart discussed future communication efforts. Trustee Gibbs said that while

communication could have been better, he commended Sheriff Dart and his personnel for their efforts to investigate these matters and recover the deceased persons.

President Adduci concurred with Trustee Gibbs regarding Sheriff Dart and his department. She stated that her understanding is that if the County or Forest Preserve police need help, they ask Chief Weiss and other municipalities for assistance. Trustee Gibbs clarified that his comments were not directed at the River Forest Police Department and said that he was surprised that the Village was not notified of the presence of six other agencies in River Forest.

Chief Weiss stated that typically if a local municipality is a first responder to an incident the Police Department is notified. He said the State might not notify the Village. Chief Weiss concurred that his department should have been notified but noted that the Village does not get involved unless it is called for or they are requested to do so. He said he would follow up with Chief Roberts at the Cook County Forest Preserve to see why they did not give a courtesy notification. He reiterated that the Village does not get involved without being asked because of jurisdictional issues.

Trustee Corsini clarified that there were two separate issues, one being traffic obstruction which was separate from the search for the young man that jumped from the bridge into the Des Plaines River. She noted there was some confusion on social media regarding whose jurisdiction the search fell under. Chief Weiss stated that the Police Department was on scene after having been notified of the possible location of the deceased. He said the waterway is the jurisdiction of the State of Illinois, Department of Natural Resources, and Cook County. Chief Weiss said the County stepped up and took the reins possibly because the State was not.

Trustee Corsini expressed her condolences to the family of the young man who tragically passed away in that accident. She stated that she was disappointed that Canadian National Railroad representative said nothing will change in regard to the restriction of bridge access. She said no one will excuse personal responsibility. Trustee Corsini asked if the Village could push for some sort of resolution to the railway and work with other agencies for the same. She noted that the railroad is an eyesore and in disrepair. She reported that Canadian National said it has not been abandoned but has not been used for years. President Adduci stated she believes both Commissioner Blake and Danny Davis are looking at the bridge as an unsafe bridge. Trustee Gibbs stated that there are thousands of similar bridges around the country in the same state. He said it may not be unique to River Forest but he is concerned about what is happening in this community. Chief Weiss stated signs may not stop people and reported that the Police Department has been stepping up its enforcement efforts when they see someone trespassing on the railroad property. He said they reached out to Dominican University and requested that the University inform students of the rules. Trustee Corsini stated that it is the parents' responsibility to discuss the danger in these areas with their children.

Trustee Corsini announced that she attended a meeting at Dominican University on May 10th regarding a review of the dispensary program. She commended the multi-agency efforts of public safety personnel and volunteers involved in this program to protect the public in the event of a disaster. She said she attended a meeting on Friday with a group of residents regarding a welcoming resolution. Trustee Corsini reported that the Village was identified in the newspaper as one of the municipalities who opted out of the County's minimum wage requirements. She

said she and Trustee Conti along with the other subgroup members met regarding the Lake and Park project.

Trustee Henek thanked everyone for their well wishes and said she looks forward to attending the next meeting in person.

President Adduci congratulated Officer Glen Czernik for his win on Wheel of Fortune. She said she attended the West Central Municipal Conference Annual Legislative Drive Down in Springfield. She reported that she met with Senator Kimberly Lightford. President Adduci stated that SB 478 property tax freeze bill failed and Senator Lightford voted against it. President Adduci noted that freezing property taxes without freezing unfunded mandates is not reasonable. She stated SB 42 would reduce the Village's local distribution fund by 10% the first year and 5% the next year. She reported that Senator Lightford voted in favor of the bill in an effort to shift funds from local government to the schools for funding purposes. President Adduci stated she believes there are other ways to fix school funding and noted that the bill failed. She announced the upcoming Memorial Day parade and invited all to join them for a free hot dog lunch.

Trustee Conti announced that President Adduci would be inaugurated as president of the West Central Municipal Conference, and the Board congratulated her.

5. CONSENT AGENDA

- a. Regular Village Board Meeting Minutes – May 8, 2017
- b. Village Attorney Invoice – April 2017 - \$14,759.76
- c. Waive Formal Bidding and Award Contract to Ferguson Industries, Inc. for \$49,990.24 for the Purchase and Installation of the Second Floor Windows at the Village's Water Pumping Station
- d. Waive Formal Bidding and Ratify Contract Proposal After-the-Fact for Emergency Water Repairs to Suburban General Construction, Inc. for \$28,985
- e. Approve Supplemental IDOT Resolution of \$100,000 for use of Motor Fuel Tax for the Design of the Chicago Avenue Resurfacing Project
- f. Village Administrator's Report

Trustee Corsini made a motion, seconded by Trustee Gibbs, to approve the Consent Agenda items a. through f. as presented.

Roll call:

Ayes: Trustees Cargie, Vazquez, Gibbs, Corsini, Henek (via telephone), and Conti

Absent: None

Nays: None

Motion Passes.

In response to a question from Trustee Corsini, Public Works Director Anderson stated that the Historic Preservation Commission (HPC) was consulted in regard to the pumping station windows and the windows from Ferguson Industries are the same as those presented to the HPC.

6. BOARD, COMMITTEE AND COMMISSION REPORTS

-
- a. Standing Village Board Committee Assignments
 - i. Finance & Administration Committee – Trustees Corsini (as the Chair), Conti, and Vazquez
 - ii. Village Services & Development Committee – Trustees Gibbs (as Chair), Cargie, and Henek
 - iii. CERT Representative – Trustee Gibbs
 - iv. Sub Committee on Collaboration Committee – Trustee Cargie
 - v. Sustainability Commission Trustee designee – Trustee Cargie

Trustee Conti made a motion, seconded by Trustee Corsini, to concur with the recommendations of the Village President for appointments 6.a.i. through 6.a.v. for the standing Village Boards committee assignments effective May 1, 2017.

Roll call:

Ayes: Trustees Cargie, Vazquez, Gibbs, Corsini, Henek (via telephone), and Conti

Absent: None

Nays: None

Motion Passes.

7. UNFINISHED BUSINESS

- a. Approving and Authorizing the Execution of a Right-of-Way License and Fiber Optic Cable Agreement between the Village of River Forest and WideOpenWest Illinois, LLC - Resolution

Trustee Gibbs made a motion, seconded by Trustee Corsini, to approve and authorize the execution of a Right-of-Way License and Fiber Optic Cable Agreement between the Village of River Forest and WideOpenWest Illinois, LLC.

Village Administrator Palm described the history of WideOpenWest's (WOW) pursuit of the installation of the materials and the Village's decision to pursue some public benefit for the Village and River Forest School District 90. He indicated that WOW is acting as a subcontractor for Verizon Wireless. He described the negotiations which resulted in WOW agreeing to install dark fiber for the Village (connecting the Public Works Garage, the Pump Station, and Village Hall) and a network connecting Roosevelt, Willard, and Lincoln schools in lieu of paying a fee to the Village. He described the benefits of a dark fiber network for the Village. He stated the networks value to the Village is approximately \$340,000 over ten years.

In response to a question from Trustee Conti, President Adduci stated fiber optics are more reliable but not necessarily more secure.

In response to a question from President Adduci, Village Administrator Palm stated he understands that small cell technology is a series of smaller antennas that providers install in lieu of larger antennas. In response to a question from President Adduci, Village Administrator Palm stated that he is aware there is pending legislation trying to restrict this. In response to another question from President Adduci, Village Administrator Palm stated that after ten years, the Village can request additional compensation and that ten years is a good amount of time relative to the value. He stated that the fiber belongs to and will be deeded to the Village.

In response to a question from Trustee Cargie, Village Administrator Palm stated that after ten years, WOW will need an additional license to use the right-of-way.

In response to a question from President Adduci, Village Administrator Palm stated he believes Verizon's antenna plans at Concordia are separate from this agreement but will double check the plans. He said that he believes the small cell technology is about the data side of the business.

The Village Board congratulated Village Administrator Palm for negotiating this agreement that benefits the Village and on this effort to collaborate with the schools.

Roll call:

Ayes: Trustees Cargie, Vazquez, Gibbs, Corsini, Henek (via telephone), and Conti

Absent: None

Nays: None

Motion Passes.

8. NEW BUSINESS

- a. Amend Title 8 of the Village Code – Increase of one Class 4 Liquor Licenses (5 Total) for Fresh Thyme Farmers Market – Ordinance

Trustee Gibbs made a motion, seconded by Trustee Conti, to approve an Ordinance increasing the number of Class 4 Liquor Licenses from four to five.

In response to a request from President Adduci, Village Administrator Palm stated that the Village does not have extra liquor licenses on the books in order to provide checks and balances in regard to the issuance of liquor licenses. He noted that applicants coming before the Board for a liquor license have already gone through the application process, police department background checks, have been fingerprinted, and have staff support for authorization.

In response to a question from Trustee Corsini, Village Administrator Palm stated that Noodles and Company holds a Class 2 Liquor License.

Village Administrator Palm introduced Randy Santos from Fresh Thyme.

Roll call:

Ayes: Trustees Cargie, Vazquez, Gibbs, Corsini, Henek (via telephone), and Conti

Absent: None

Nays: None

Motion Passes.

- b. Adoption of Village Board Policies for Communication and Village Attorney Contact

Trustee Corsini made a motion, seconded by Trustee Conti, to approve the Village Board policies for resident and village attorney communication.

President Adduci stated that the policy formalizes the Village's practice regarding Village Board and village attorney contacts. She indicated that the policy can avoid duplicate calls to the village attorney and avoid incurring charges for redundant communications.

Village Administrator Palm stated that the policy is more of a memorialization and clarification of what the Village already does. He said that the addition of new trustees to the Village Board creates an opportunity for the Village to review these policies and practices. He said the policies will be posted on the Village's website. He stated that the Village Attorney also reviewed the telephonic participation policy and it will be placed on an upcoming Village Board Agenda for approval.

Trustee Gibbs discussed the benefits of using the Village Administrator as a "clearing house" for inquiries.

Trustee Vazquez stated that he was contacted by a resident after being elected and he appreciates the guidance the policy provides. He stated that funneling questions through one individual can help to create clarity and consistency.

Roll call:

Ayes: Trustees Cargie, Vazquez, Gibbs, Corsini, Henek (via telephone), and Conti

Absent: None

Nays: None

Motion Passes.

c. OPRF Community Foundation Leadership Lab

President Adduci described the Leadership Lab and noted that Village employees have previously participated in the program. She said that new trustees could benefit from this and suggested that they participate in the program.

In response to a question from Trustee Gibbs, Trustee Vazquez stated that he would like to attend.

Trustee Conti noted that the program had recently been revamped.

President Adduci said there is consensus among the Board for the newly elected trustees to enroll in the program.

9. EXECUTIVE SESSION

Trustee Corsini made a motion, seconded by Trustee Gibbs, to recess to Executive Session to discuss personnel and collective bargaining.

Roll call:

Ayes: Trustees Cargie, Vazquez, Gibbs, Corsini, Henek (via telephone), and Conti

Absent: None

Nays: None

Motion Passes.

Trustee Corsini made a motion, seconded by Trustee Cargie, to return to the regular session of the Village Board of Trustees meeting.

Roll call:

Ayes: Trustees Cargie, Vazquez, Gibbs, Corsini, Henek (via telephone), and Conti

Absent: None

Nays: None

Motion Passes.

10. ADJOURNMENT

Trustee Cargie made a motion seconded by Trustee Gibbs to adjourn the regular Village Board of Trustees Meeting at 9:16 p.m.

Roll call:

Ayes: Trustees Cargie, Vazquez, Conti, Henek (via telephone), Gibbs, and Corsini

Absent: None

Nays: None

Motion Passes.

Kathleen Brand-White, Village Clerk



MEMORANDUM

DATE: June 12, 2017

TO: Eric J. Palm, Village Administrator

FROM: John Anderson, Director of Public Works

SUBJECT: Change Order – William Street Alley Improvements

Issue: Construction of the William Street Alley Improvements began in early April, 2017. During the construction phase, an existing (private) sidewalk adjacent to the alley pavement required replacement which was not originally anticipated. Additional work was required to address this issue in an appropriate manner which led to a total construction amount in excess of the awarded contract value.

Analysis: The original construction contract for this project was awarded to Schroeder Asphalt Services, Inc. in the amount of \$122,179.85. During the demolition phase of the construction, a deteriorating private sidewalk along one of the adjacent buildings further deteriorated to a point where it was no longer safe to leave in place for pedestrian use. Although there was no negligence on the part of the Village's contractor that caused damage to this area, the Village agreed to replace the concrete walk at no expense to the property owner. The new sidewalk is in a much-improved condition to what was present before the project began, and even made paving slightly easier due to subtle elevation changes.

The cost associated with this additional work is \$7,920.00, which is in addition to the original scope and budget of the project. As a result, the total cost of construction has been finalized in the amount of \$124,559.75, which is \$2,379.90 above the awarded contract value.

Recommendation: Consider a Motion to approve a Change Order in the amount of \$2,379.90 for the construction of the William Street Alley Improvements.



MEMORANDUM

Date: May 30, 2017

To: Eric Palm, Village Administrator

From: Joan Rock, Finance Director

Subject: Approval – Payment to Accela for Springbrook Annual Maintenance

The Village uses Springbrook software for financial accounting, utility billing, building permits, accounts receivable, contractors and business licensing, payroll and cash receipting functions. Springbrook software is owned by Accela. As part of our agreement with Springbrook, we are required to pay an annual maintenance fee for the use of the software. The maintenance fee provides for software updates and employee support and assistance. An invoice in the amount of \$23,320.53 for the period from May 1, 2017 through April 30, 2018 is attached. This amount represents about a 5% increase over the prior year.

Because the amount of the invoice is over \$20,000, staff is requesting Village Board approval to pay the invoice.

Requested Board Action: Approve a payment in the amount of \$23,320.53 to Accela for annual maintenance for the period from May 1, 2017 – April 30, 2018.



Fy 18

2633 Camino Ramon, Suite 500
San Ramon CA 94583

Invoice # INV-ACC30865
Invoice Date 05/25/2017
Invoice Due Date 06/25/2017
Invoice Currency USD
Term Start Date 05/01/2017
Term End Date 04/30/2018
Open Air #
Page 1 of 2

Bill To:
Cheryl Scott
Village of River Forest
400 Park
River Forest IL 60305

Ship To:
Cheryl Scott
Village of River Forest
400 Park
River Forest IL 60305

Annual Maintenance 5/1/17 - 4/30/18			
Purchase Order No.	Customer ID	Sales Order	Payment Terms
	2621 River Forest, IL	SO-ACC3436	Net 30
Item Number	Description	Quantity	Ext. Price
MR80CF6AARM0001	Accounts Receivable Maintenance & Support	1	\$265.87
MR80AF6ACSTMN01	Additional Charges to be Added to Export File Maintenance & Support	1	\$185.30
MR80AF6ACSTRMN01	Building Permits and Inspections - Maintenance & Support	1	\$2,246.31
MR80AF6ACSTRMN01	Central Cash/POS Maintenance & Support	1	\$944.03
MR80AF6ACSTRMN01	Code Enforcement/Complaint Management Maintenance & Support	1	\$3,246.31
MR80AF6ACSTMN01	Customer Meter Reading Incent	1	\$106.08
MR80AF6ACSTMN01	Custom State Consumption Factors	1	\$424.83
MR80CFINSTE0001	F&A Finance Suite (GL, AP, BP) Maintenance and Support-Retrial	1	\$4,720.36
MR80CUBSWSC0001	F&A Utility Billing Suite (W, S, G) Maintenance and Support	1	\$4,720.36
MR80AF6ACSTRMN01	Licenses & Misc. Permits Maintenance & Support	1	\$2,246.31
MR80CF3APEWS001	Payroll Maintenance & Support	1	\$3,080.99
MR80CF6ASL10001	Site License Maintenance & Support (4 Users)	1	\$957.21
MR80CF6ASL10001	Site License Maintenance & Support (5 Users)	1	\$1,138.87

Please direct inquiries to:
Accounts Receivable Dept. at (925) 659-3275
Send an email to: accountsreceivable@accela.com

Accela TAX ID: 84-276-7678

Remit To:
Accela Inc.
774375
4375 Solutions Center
Chicago, IL 60677-4003

Wiring Instructions
Wells Fargo Bank
For credit to: Accela Inc.
Account: 412-1765507
ABA: 121000248



2633 Camino Real, Suite 500
San Ramon, CA 94583

Invoice # INV-ACC30064
Invoice Date 05/26/2017
Invoice Due Date 06/25/2017
Invoice Currency USD
Term Start Date 05/01/2017
Term End Date 04/30/2018
Open Air #
Page 2 of 2

Subtotal	\$23,320.00
Trade Discount	
Tax	\$0.00
Total Invoice Amount USD	\$23,320.00
Balance Due USD	\$23,320.00

Please direct inquiries to:
Accounts Receivable Dept. at (925) 668-3275
Send an email to: accountsreceivable@accela.com

Accela TAX ID: 94-276-7878

Remit To:
Accela Inc.
#774375
4375 Solutions Center
Chicago, IL 60677-4003

Wireing instructions:
Wells Fargo Bank
For credit to: Accela Inc.
Account: 412-1765507
ABA: 121000248



Village of River Forest

Village Administrator's Office

400 Park Avenue
River Forest, IL 60305
Tel: 708-366-8500

MEMORANDUM

Date: June 8, 2017

To: Catherine Adduci, Village President
Village Board of Trustees

From: Eric J. Palm, Village Administrator

Subj: Annual Prevailing Wage Ordinance

Issue/Analysis: Pursuant to Section 820 ILCS 130/1 of the Illinois Compiled Statutes, each year the Village is required to establish the prevailing rate of wages for laborers, mechanics and other workers employed in performing construction public works projects for the Village. An ordinance is attached that meets this statutory requirement.

Once the ordinance is approved, the Village publishes notice in the paper to that effect. Please note that the Village is collaborating with our fellow taxing bodies to publish a joint notice to save on costs. There is also pending legislation that would eliminate the need to publish the notice in lieu of publishing the information on our website.

Recommendation: Please consider the attached ordinance which establishes the prevailing rate of wages for laborers, mechanics and other workers employed in performing construction public works projects for the Village.

As always, please contact me should you have any questions or concerns.

Attachment
Ordinance

ORDINANCE NO. 3651

AN ORDINANCE OF THE VILLAGE OF RIVER FOREST ASCERTAINING THE PREVAILING WAGES FOR LABORERS, WORKMEN AND MECHANICS EMPLOYED ON ANY PUBLIC WORKS PROJECT OF SAID VILLAGE

WHEREAS, the State of Illinois has enacted “An Act regulating wages of laborers, mechanics and other workers employed in any public works by the State, county, city or any public body or any political subdivision or by any one under contract for public works,” approved June 26, 1941, as amended, (820 ILCS 130/9 et. seq. as amended by Public Acts 86-799 and 86-693); and

WHEREAS, the aforesaid Act required that the Board of Trustees of the Village of River Forest investigate and ascertain the prevailing rate of wages as defined in said Act for laborers, mechanics and other workers in the locality of said Village employed in performing construction of public works, for said Village.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF RIVER FOREST:

Section 1: To the extent and as required by “An Act regulating wages of laborers, mechanics and other workers employed in any public works by State, county, city or any public body or any political subdivision or by any one under contract for public works,” approved June 26, 1941, as amended, the general prevailing rate of wages in this locality for laborers, mechanics and other workers engaged in construction of public works coming under the jurisdiction of the Village is hereby ascertained to be the same as the prevailing rate of wages for construction work in the Cook County area as determined by the Department of Labor of the State of Illinois as of June, 2015 a copy of that determination being attached hereto and incorporated herein by reference. As required by said Act, any and all revisions of the prevailing rate of wages by the Department of Labor of the State of Illinois shall supersede the Department’s June determination and apply to any and all public works construction undertaken by the Village. The definition of any terms appearing in this Ordinance which are also used in aforesaid Action shall be the same as in said Act.

Section 2: Nothing herein contained shall be construed to apply to said general prevailing rate of wages as herein ascertained to any work or employment except public works construction of the Village to the extent required by the aforesaid Act.

Section 3: The Village Clerk shall publicly post or keep available for inspection by any interested party in the main office of this Village this determination of such prevailing rate of wage. A copy of this determination or of the current revised determination of prevailing rates of wages then in effect shall be attached to all contract specifications.

Section 4: The Village Clerk shall mail a copy of this determination to any employer, and to any association of employers and to any person or association of employees who have filed their names and addresses, requesting copies of any determination stating the particular rates and the particular class of workers whose wages will be affected by such rates.

Section 5: The Village Clerk shall promptly file a certified copy of this Ordinance with both the Secretary of State Index Division and the Department of Labor of the State of Illinois.

Section 6: The Village Clerk shall cause to be published in a newspaper of general circulation within the area a copy of this Ordinance, and such publication shall constitute notice that the determination is effective and that this is the determination of this public body.

Section 7: This Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

PASSED on a roll call vote of the Corporate Authorities on the 12th day of June, 2017.

AYES: Trustees Corsini, Cargie, Conti , Henek, Gibbs, and Vazquez

NAYS: None

ABSENT: None

APPROVED by me this 12th day of June, 2017.

Catherine Adduci, Village President

APPROVED and FILED in my office this 12th day of June, 2017 and published in pamphlet form in the Village of River Forest, Cook County, Illinois.

ATTEST:

Kathleen Brand-White, Village Clerk

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CLERK'S CERTIFICATE

I, KATHLEEN BRAND-WHITE, do hereby certify that I am the regularly elected, and qualified Village Clerk of the Village of River Forest, Cook County, Illinois.

I do further certify that attached hereto is a true and correct copy of an Ordinance entitled:

ORDINANCE NO. 3651

**AN ORDINANCE OF THE VILLAGE OF RIVER FOREST
ASCERTAINING THE PREVAILING WAGES FOR LABORERS,
WORKMEN AND MECHANICS EMPLOYED ON ANY PUBLIC WORKS
PROJECT OF SAID VILLAGE**

passed by the President and Board of Trustees of the Village of River Forest at a regular meeting of said President and Board of Trustees on the 12th day of June, 2017, and that said Ordinance was duly approved by the President of the Board of Trustees of the Village of River Forest on the same date.

I do further certify that said Ordinance is entrusted to my care and custody, that the same is duly spread upon the records of said meeting, and that I am the custodian of all records of the Village of River Forest, including the Journal of Proceedings, Ordinances and Resolutions.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the said Village of River Forest, Cook County, Illinois, this 13th day of June, 2017.

Kathleen Brand-White, Village Clerk,
Village of River Forest,
Cook County, Illinois

(SEAL)



June 13, 2017

STATE OF ILLINOIS }
COUNTY OF COOK }

I, Kathleen Brand-White, certify that I am the duly elected and acting municipal deputy clerk of the Village of River Forest of Cook County, Illinois.

I further certify that on June 12, 2017 the Corporate Authorities of such municipality passed and approved **Ordinance No. 3651 AN ORDINANCE OF THE VILLAGE OF RIVER FOREST ASCERTAINING THE PREVAILING WAGES FOR LABORERS, WORKMEN AND MECHANICS EMPLOYED ON ANY PUBLIC WORKS PROJECT OF SAID VILLAGE** which provided by its terms that it should be published in pamphlet form as provided by law.

By: _____
Kathleen Brand-White, Village Clerk



Village of River Forest

Village Administrator's Office

400 Park Avenue
River Forest, IL 60305
Tel: 708-366-8500

MEMORANDUM

Date: June 8, 2017

To: Catherine Adduci, Village President
Village Board of Trustees

From: Eric J. Palm, Village Administrator

Subj: Revisions to Village Board Policy Electronic Participation

Issue: At your last meeting, you approved two new policies as it relates to resident and attorney communication. We have one existing Village Board policy for participation by electronic means that Staff has asked the Village attorney to review. The policy was last reviewed in 2011. Attached please find the redline of the policy that provides some minor clarifications. One note: included is a statement that this policy applies to the Village's advisory Boards and Commissions. We have previously allowed Boards and Commission to use this policy. The revision simply memorializes the past practice.

Recommendation: Consider a MOTION to accept the proposed changes to the Village Board Policy for Conduct of the Village Board Meetings via Electronic Means,

Please contact me should you have any questions or concerns.

Thank you.

Attachment
Policy

Village of River Forest
Village Board Policy
~~RULES FOR THE~~ CONDUCT OF VILLAGE BOARD
MEETINGS VIA ELECTRONIC MEANS

1. Purpose

The purpose of these rules is to prescribe rules for the conduct of meetings of the Village Board whether meeting as a Committee of the Whole or at a regular or special meeting of the Village Board when conducted wholly or partially via electronic means. These rules for meetings conducted via electronic means, shall supplement those rules of the Village Board, prescribed for meetings where members are physically present, provided that those Rules of the Village Board, which by their nature can have no, or only limited application where one or more members of the Board are present via electronic means, shall have no or such limited application as the circumstances warrant. Participation by electronic means shall be in accordance with the requirements of the Illinois Open Meetings Act, 5 ILCS 120/1, et seq., as amended from time to time. To the extent of any conflict between these Rules and the Open Meetings Act, the Open Meetings Act shall control and apply. This policy also applies to any of the Village's advisory Boards or Commissions. References herein to the term of "Board" references the Village Board or Board/Commission

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Comment [GTS1]: This language allows for the Rules to automatically incorporate future amendments to the OMA that affect electronic participation at meetings.

2 Minutes of Meetings

The Village Clerk or recording secretary shall record in the minutes whether members were physically present or present via electronic means.

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3. Limitations on the Conduct of Meetings via Electronic Means

The following rules shall apply for the conduct of any meeting at which any Board member is participating through the use of electronic means:

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- A. A member of the Board may attend via electronic means only if the member is prevented from physically attending because of (1) personal illness or disability, (2) employment purposes or the business of the Village or (3) a family or other emergency.
- B. Whenever possible, members of the Board who cannot be physically present at a public meeting for the reasons stated in paragraph A. above and who wish to attend via electronic means shall give notice to the Village Clerk and Village Administrator not less than two business days before the meeting date unless advance notice is impractical.

Comment [GTS2]: The OMA requires that the "recording secretary or clerk" be notified.

C. Public notice of special or regular meetings, when it is known two business days in advance of such meetings that any Board member will attend through use of electronic means, shall contain, in addition to any other information required by law, the names of the member(s) of the Board who will be attending in that manner, and the type of medium through which they will attend.

~~D.~~ When it is not possible for a member of the Board to give two business ~~days notice~~ days' notice, and the member of the Board will be unable to be physically present at a special or regular meeting for the reasons stated in paragraph A. above and wishes to attend through the use of electronic means on the date of the meeting, prior to convening the meeting, the President, or presiding officer, as the case might be, shall announce such method of attendance to the public and the reason.

~~D.E.~~ The Board shall take a roll call vote allowing for attendance by the member through electronic means and approval by a simple majority.

~~E.F.~~ If the President or other presiding officer attends the meeting through the use of electronic means, he or she shall vacate the chair and a presiding officer as elected by the Board who is physically present, shall preside.

~~F.G.~~ When one or more members of the Board attend a meeting of the Village Board via electronic means, all votes shall be by roll call.

~~G.H.~~ No more than two members of the Board may attend a meeting through the use of electronic means at the same remote location.

~~H.I.~~ A quorum of the Board must be physically present for any meeting of the Board.

~~I.J.~~ A quorum of the Board must be physically present for any public hearing required by State statutes.

~~J.K.~~ When speaker phones are used to allow a member of the Village Board to attend a meeting without being physically present, the Board member using the speakerphone ~~must~~ shall, each time he or she wishes to speak, identify himself or herself by name and be recognized by the President or presiding officer before speaking.

~~K.L.~~ The Village Board in its sole discretion may, by majority vote of those present by any means, ~~may~~ authorize its staff or, consultants to participate in the proceedings of the Board by electronic means.

Any Board member shall be considered present wherein the member is present by teleconference or other electronic means wherein voices are received by any location.

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Approved by the Village Board on June 12, 2017

Date: 10/23/06

Effective: 10/23/06

Reviewed: 1/10/11



MEMORANDUM

DATE: June 8, 2017

TO: Eric J Palm
Village Administrator

FROM: _____
James L. Eggert
Fire Chief

SUBJECT: Authorization to Sell Surplus Property

River Forest Fire Department is in the process of purchasing and building a new fire apparatus. This apparatus will replace the 1992 pumping engine #226 (E-226). For the past 24 years E-226 served the River Forest community well. However, in the past two years this vehicle has experienced several major repair issues and has exceeded its useful life.

The new apparatus will become the frontline pumping engine and the 2002 pumping engine, E-222 (current frontline) will be placed in backup status. This action will cause the reserve engine E-226, owned by the Village of River Forest, to become surplus property. Due to the deteriorated condition and age of Engine 226, its value has diminished greatly. Accordingly, I am seeking permission to dispose of the vehicle by auction bid process, proceeds to be realized by the Village of River Forest. If by auction no bids are submitted I request this surplus vehicle be sold as scrap.

Attached is an Ordinance authorizing the release and sale of the Fire Department's reserve pumping engine through auction. The Ordinance allows the Village Administrator or his designee to accept any reasonable bid or determine the final disposition. We plan on getting a quote for scrap and setting that as reserve bid at a municipal property online auction.

Requested Board Action:

Motion to pass an Ordinance declaring Engine 226 surplus and authorizing the auction and disposition of aforementioned surplus municipal property.

ORDINANCE NO. _____

**AN ORDINANCE DECLARING MUNICIPAL PROPERTY OWNED BY THE
VILLAGE OF RIVER FOREST AS SURPLUS.**

WHEREAS, in the opinion of a majority of the Corporate Authorities of the Village of River Forest, it is no longer necessary or useful to or for the best interests of the Village of River Forest to retain ownership of the municipal property hereinafter described; and

WHEREAS, it is determined by the President and Board of Trustees of the Village of River Forest to sell said municipal property by auction,

NOW, THEREFORE, BE IT ORDAINED By the President and Board of Trustees of The Village of River Forest, Cook County, Illinois, as follows:

Section 1: Pursuant to Illinois Compiled Statutes, Chapter 65, Section 5/11-76-4, the President and Board of Trustees of the Village of River Forest find that the following described property now owned by the Village of River Forest is no longer necessary or useful to the Village of River Forest and the best interests of the Village will be served by its sale:

ITEM DESCRIPTION.

One 1992 Darley/Spartan Pumping Engine VIN #457AT9D04PC007132

Section 2: Pursuant to said Section 5/11-76-4, the Village Administrator or his designee is hereby authorized and directed to sell the aforementioned municipal property, now owned by the Village of River Forest, by auction.

Section 3: The Village Administrator or his designate shall cause to be transferred any titles or other legal documents pursuant to the sale.

Section 4: This Ordinance shall be in full force and effect from and after its passage, by a vote of a majority of the Corporate Authorities, approval and publication in pamphlet form as provided by law.

AYES:

NAYS:

ABSENT:

Approved this 12th day of June, 2017

Village President

ATTEST:

Village Clerk

Published in pamphlet form on the 12th day of June, 2017



MEMORANDUM

Date: May 31, 2017

To: Eric Palm, Village Administrator

From: Joan Rock, Director of Finance

Subject: Accounts Payable – April 2017

Attached for your review and approval is a list of payments made to vendors by account number for the period from April 1-30, 2017. The total payments made for the period, including payrolls, are as follows:

VILLAGE OF RIVER FOREST EXPENDITURES MONTH ENDED APRIL 30, 2017

FUND	VENDORS	PAYROLLS	TOTAL
General Fund	503,339.22	\$ 658,476.31	1,161,815.53
Water & Sewer Fund	150,280.17	66,086.36	216,366.53
Motor Fuel Tax	-	-	-
Debt Service	-	-	-
Capital Equip Replacement	222,236.00	-	222,236.00
Capital Improvement Fund	81,662.97	-	81,662.97
Economic Development Fund	-	-	-
TIF-Madison	-	-	-
TIF-North	7,050.00		7,050.00
Total Village Expenditures	\$ 964,568.36	\$ 724,562.67	\$ 1,689,131.03

Requested Board Action: Motion to Approve April 2017 Accounts Payable and Payroll transactions totaling \$1,689,131.03.

Accounts Payable

Transactions by Account

User: jrock
 Printed: 05/30/2017 - 12:48PM
 Batch: 00000.00.0000



Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-00-00-17-0025	Roy Strom Refuse Removal Service	RF STICKER SALES	04/14/2017	45327	2,750.00	
		Vendor Subtotal for Division:00			2,750.00	
01-00-00-17-0038	Card Services	WATER & SODA FOR VENDING M	04/25/2017	45344	20.02	
01-00-00-17-0038	Card Services	SODA FOR VENDING MACHINE	04/25/2017	45344	13.43	
		Vendor Subtotal for Division:00			33.45	
01-00-00-21-0026	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	04/25/2017	117	-704.45	
		Vendor Subtotal for Division:00			-704.45	
01-00-00-21-0043	Genesis Employee Benefits Inc	PR Batch 00014.04.2017 VEBA Contr	04/14/2017	999995	3,034.40	
01-00-00-21-0043	Genesis Employee Benefits Inc	PR Batch 00014.04.2017 VEBA Contr	04/14/2017	999995	72.75	
01-00-00-21-0043	Genesis Employee Benefits Inc	PR Batch 00028.04.2017 VEBA Contr	04/28/2017	99999995	3,098.28	
		Vendor Subtotal for Division:00			6,205.43	
01-00-00-21-0050	Illinois Fraternal Order of Police La	PR Batch 00028.04.2017 Police Union	04/28/2017	5633	1,075.00	
		Vendor Subtotal for Division:00			1,075.00	
01-00-00-21-0050	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	04/25/2017	117	1,204.21	
01-00-00-21-0050	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	04/25/2017	117	3,865.20	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-00-00-21-0050	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	04/25/2017	117	41.94	
Vendor Subtotal for Division:00					5,111.35	
01-00-00-21-0050	International Union of Operating Eng	PR Batch 00014.04.2017 Public Work:	04/14/2017	5634	250.28	
01-00-00-21-0050	International Union of Operating Eng	PR Batch 00028.04.2017 Public Work:	04/28/2017	5634	251.09	
Vendor Subtotal for Division:00					501.37	
01-00-00-21-0050	International Union of Operating Eng	PR Batch 00014.04.2017 Public Work:	04/14/2017	5635	52.15	
01-00-00-21-0050	International Union of Operating Eng	PR Batch 00028.04.2017 Public Work:	04/28/2017	5635	52.33	
Vendor Subtotal for Division:00					104.48	
01-00-00-21-0050	NCPERS Group Life Ins	PR Batch 00014.04.2017 Supplementa	04/14/2017	5636	70.40	
01-00-00-21-0050	NCPERS Group Life Ins	PR Batch 00028.04.2017 Supplementa	04/28/2017	5636	70.40	
Vendor Subtotal for Division:00					140.80	
01-00-00-21-0050	State Disbursement Unit	PR Batch 00014.04.2017 Nolan-17111	04/14/2017	5627	1,200.00	
01-00-00-21-0050	State Disbursement Unit	PR Batch 00014.04.2017 Doran-17031	04/14/2017	5627	434.50	
01-00-00-21-0050	State Disbursement Unit	PR Batch 00028.04.2017 Nolan-17111	04/28/2017	5637	1,200.00	
01-00-00-21-0050	State Disbursement Unit	PR Batch 00028.04.2017 Doran-17031	04/28/2017	5637	434.50	
Vendor Subtotal for Division:00					3,269.00	
01-00-00-23-0060	River Forest Public Library	LIBRARY PPRT/APR 2017	04/14/2017	45320	3,541.17	
Vendor Subtotal for Division:00					3,541.17	
01-00-00-41-1450	Caporale Realty Group	REFUND OVERPAYMENT OF TRA	04/28/2017	45354	15.00	
Vendor Subtotal for Division:00					15.00	
01-00-00-42-2350	River Forest Dental Studio	OVERPAYMENT OF 2017-18 BUSIN	04/14/2017	45318	5.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal for Division:00			5.00	
01-00-00-43-3225	Alexis Jackson	REFUND TOW RELEASE FEE/JUDG	04/14/2017	45301	500.00	
		Vendor Subtotal for Division:00			500.00	
01-00-00-46-6410	American Express Credit Card	CREDIT MISC REVENUE	04/10/2017	115	-994.68	
		Vendor Subtotal for Division:00			-994.68	
01-10-00-52-0400	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	04/25/2017	117	5,344.55	
		Vendor Subtotal for Division:10			5,344.55	
01-10-00-52-0420	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	04/25/2017	117	0.21	
01-10-00-52-0420	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	04/25/2017	117	681.39	
		Vendor Subtotal for Division:10			681.60	
01-10-00-52-0425	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	04/25/2017	117	135.22	
		Vendor Subtotal for Division:10			135.22	
01-10-00-53-0200	AT&T	ELEVATOR MONTHLY CHARGE	04/14/2017	45272	213.02	
		Vendor Subtotal for Division:10			213.02	
01-10-00-53-0200	AT&T	HIGH SPEED INTERNET	04/14/2017	45273	55.00	
		Vendor Subtotal for Division:10			55.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-10-00-53-0200	CALL ONE	MONTHLY PHONE SERVICE	04/25/2017	45343	1,749.54	
		Vendor Subtotal for Division:10			1,749.54	
01-10-00-53-0200	Comcast Cable	HIGH SPEED INTERNET	04/14/2017	45281	264.06	
		Vendor Subtotal for Division:10			264.06	
01-10-00-53-0200	Verizon Financial Services LLC	DATA SERVICE FOR TABLETS & M	04/14/2017	0	41.90	
		Vendor Subtotal for Division:10			41.90	
01-10-00-53-0380	Elena Martignon	RESIZE AD FOR WSSRA DERBY G	04/28/2017	45380	120.00	
		Vendor Subtotal for Division:10			120.00	
01-10-00-53-0380	Ehlers & Associates Inc	LAKE & PARK CONSULTING	04/28/2017	45363	600.00	
		Vendor Subtotal for Division:10			600.00	
01-10-00-53-0380	Michael Grimes	APPRAISAL/418 FRANKLIN AVE	04/28/2017	45370	700.00	
		Vendor Subtotal for Division:10			700.00	
01-10-00-53-0380	Jasculca Terman Strategic Communi	COMMUNICATIONS EXPENSES/M	04/14/2017	0	149.92	
01-10-00-53-0380	Jasculca Terman Strategic Communi	COMMUNICATIONS/MAR 2017 RE	04/14/2017	0	5,625.00	
		Vendor Subtotal for Division:10			5,774.92	
01-10-00-53-0380	River Forest Parks Foundation	GREEN BLOCK PARTY REIMBURSE	04/14/2017	45319	990.00	
		Vendor Subtotal for Division:10			990.00	
01-10-00-53-0380	TASC	VEBA/FSA ADMIN FEES	04/28/2017	45400	675.50	
01-10-00-53-0380	TASC	COBRA ADMIN FEES	04/28/2017	45400	83.00	
01-10-00-53-0380	TASC	COBRA ADMIN FEES	04/28/2017	45400	67.00	
01-10-00-53-0380	TASC	CREDIT MEMO	04/28/2017	45400	-499.50	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal for Division:10			326.00	
01-10-00-53-0410	Basecamp Web Solutions	WEBSITE UPDATES & SUPPORT	04/14/2017	0	261.25	
		Vendor Subtotal for Division:10			261.25	
01-10-00-53-0410	Card Services	MEMORY UPGRADE	04/25/2017	45344	69.83	
01-10-00-53-0410	Card Services	RIVER-FOREST.US DOMAIN REGI	04/25/2017	45344	31.98	
01-10-00-53-0410	Card Services	REPLACEMENT DELL DRIVE	04/25/2017	45344	282.32	
		Vendor Subtotal for Division:10			384.13	
01-10-00-53-0410	ClientFirst Consulting Group LLC	IT SUPPORT GENERAL MAR 2017	04/28/2017	0	6,206.25	
01-10-00-53-0410	ClientFirst Consulting Group LLC	IT SUPPORT PD MAR 2017	04/28/2017	0	4,295.00	
		Vendor Subtotal for Division:10			10,501.25	
01-10-00-53-0410	SHI International Corp	REPLACEMENT DELL DRIVE (VII	04/14/2017	45325	304.78	
		Vendor Subtotal for Division:10			304.78	
01-10-00-53-1100	Health Inspection Professionals Inc	HEALTH INSPECTION SVCS/FEB-1	04/28/2017	45373	3,750.00	
		Vendor Subtotal for Division:10			3,750.00	
01-10-00-53-2100	American Express Credit Card	AMEX ANNUAL MEMBERSHIP FE	04/10/2017	115	35.00	
		Vendor Subtotal for Division:10			35.00	
01-10-00-53-2250	IRMA	MAR DEDUCTIBLE	04/28/2017	45374	4,162.05	
		Vendor Subtotal for Division:10			4,162.05	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-10-00-53-3300	De Lage Landen Financial Svcs Inc	LEASING (3) COPIERS/PRINTERS	04/28/2017	45362	496.63	
		Vendor Subtotal for Division:10			496.63	
01-10-00-53-3300	Regal Business Machines Inc	MAINTENANCE & COLOR COPIES	04/14/2017	45317	237.96	
		Vendor Subtotal for Division:10			237.96	
01-10-00-53-4250	American Express Credit Card	LODGING IPELRA CONFERENCE/	04/10/2017	115	346.80	
		Vendor Subtotal for Division:10			346.80	
01-10-00-53-4250	Card Services	LUNCH MEETING	04/25/2017	45344	45.66	
		Vendor Subtotal for Division:10			45.66	
01-10-00-53-4250	Village of River Forest	CASH FOR TOLLS/J ANDERSON	04/14/2017	45336	4.50	
		Vendor Subtotal for Division:10			4.50	
01-10-00-53-5300	Chicago Title Insurance Co	TITLE SEARCH FOR 516 PARK AVI	04/28/2017	45357	650.00	
		Vendor Subtotal for Division:10			650.00	
01-10-00-53-5600	American Express Credit Card	BABY GIFT FOR OFFICER HUMPH	04/10/2017	115	52.24	
		Vendor Subtotal for Division:10			52.24	
01-10-00-53-5600	Card Services	SYMPATHY FLOWERS FROM PREI	04/25/2017	45344	80.00	
		Vendor Subtotal for Division:10			80.00	
01-10-00-53-5600	B Gunther & Company Inc	(3) OUTGOING TRUSTEE PLAQUE	04/28/2017	45372	212.75	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal for Division:10			212.75	
01-10-00-53-5600	UPS	NAME PLATES TO BE MADE INTC	04/28/2017	45404	6.04	
		Vendor Subtotal for Division:10			6.04	
01-10-00-54-0100	American Express Credit Card	THERMAL RECEIPT PAPER/FINAN	04/10/2017	115	42.38	
		Vendor Subtotal for Division:10			42.38	
01-10-00-54-0100	American Mobile Shredding & Recy	DOCUMENT SHREDDING	04/28/2017	45348	280.00	
		Vendor Subtotal for Division:10			280.00	
01-10-00-54-0100	Card Services	OFFICE COPY PAPER	04/25/2017	45344	115.96	
01-10-00-54-0100	Card Services	MATERIALS FOR PROPER CORD I	04/25/2017	45344	55.86	
		Vendor Subtotal for Division:10			171.82	
01-10-00-54-0100	Warehouse Direct	MISC OFFICE SUPPLIES	04/14/2017	45338	191.73	
01-10-00-54-0100	Warehouse Direct	BUDGET BINDERS	04/14/2017	45338	52.40	
01-10-00-54-0100	Warehouse Direct	MISC OFFICE SUPPLIES	04/28/2017	45406	214.64	
		Vendor Subtotal for Division:10			458.77	
01-10-00-54-1300	UPS	SHIPPING FOR MINUTES BOOK T	04/14/2017	45332	11.32	
		Vendor Subtotal for Division:10			11.32	
01-10-00-54-1300	Village of River Forest	CERTIFIED MAIL FROM COOK CC	04/14/2017	45336	6.00	
		Vendor Subtotal for Division:10			6.00	
01-14-00-53-4275	West Suburban Consolidated	MONTHLY CONTRIBUTION - 911 I	04/28/2017	0	44,060.98	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
Vendor Subtotal for Division:14					44,060.98	
01-14-00-53-4277	American Red Cross	ARC CPR/AED TRAINING FOR CE	04/14/2017	45269	1,370.00	
Vendor Subtotal for Division:14					1,370.00	
01-15-00-53-0400	Suzanne M Nelson	BFPC SECRETARIAL SERVICES	04/14/2017	0	165.28	
Vendor Subtotal for Division:15					165.28	
01-15-00-53-4400	Elmhurst Occupational Health	MEDICAL/SCREENING BFPC	04/28/2017	45365	511.00	
Vendor Subtotal for Division:15					511.00	
01-15-00-53-4450	Roger Hughes Public Service Assessr	BFPC PERSONNEL EVALUATION	04/28/2017	45391	400.00	
Vendor Subtotal for Division:15					400.00	
01-20-00-52-0400	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	04/25/2017	117	4,167.91	
Vendor Subtotal for Division:20					4,167.91	
01-20-00-52-0425	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	04/25/2017	117	11.24	
Vendor Subtotal for Division:20					11.24	
01-20-00-53-0370	Envirosafe	PEST CONTROL	04/14/2017	45289	235.00	
01-20-00-53-0370	Envirosafe	PEST CONTROL	04/14/2017	45289	235.00	
01-20-00-53-0370	Envirosafe	PEST CONTROL	04/28/2017	45367	235.00	
01-20-00-53-0370	Envirosafe	PEST CONTROL	04/28/2017	45367	235.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
Vendor Subtotal for Division:20					940.00	
01-20-00-53-0370	Verizon Financial Services LLC	DATA SERVICE FOR TABLETS & M	04/14/2017	0	13.97	
Vendor Subtotal for Division:20					13.97	
01-20-00-53-1300	B&F Construction Code Services Inc	FEB 2017 INSPECTIONS	04/14/2017	45274	6,295.00	
01-20-00-53-1300	B&F Construction Code Services Inc	MAR 2017 INSPECTIONS	04/28/2017	45352	8,060.00	
Vendor Subtotal for Division:20					14,355.00	
01-20-00-53-1300	Elevator Inspection Svc Co Inc	ELEVATOR RE-INSPECTIONS	04/14/2017	45288	320.00	
01-20-00-53-1300	Elevator Inspection Svc Co Inc	ELEVATOR RE-INSPECTIONS	04/28/2017	45364	128.00	
Vendor Subtotal for Division:20					448.00	
01-20-00-53-1305	B&F Construction Code Services Inc	ELEC INSP/FENWICK TURF FIELE	04/14/2017	45274	150.00	
01-20-00-53-1305	B&F Construction Code Services Inc	PLAN REVIEW/938 MONROE AVE	04/28/2017	45352	540.00	
Vendor Subtotal for Division:20					690.00	
01-20-00-53-3200	MyFleetCenter.com	MAINTENANCE ON 2007 FORD TA	04/28/2017	45386	34.19	
Vendor Subtotal for Division:20					34.19	
01-30-00-53-0420	Clark Baird Smith LLP	EMPLOYMENT LAW SVCS/FIRE N	04/14/2017	45280	1,387.50	
Vendor Subtotal for Division:30					1,387.50	
01-40-00-52-0400	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	04/25/2017	117	43,905.02	
Vendor Subtotal for Division:40					43,905.02	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-40-00-52-0420	Benistar/Hartford-6795	RETIREE INSURANCE PREMIUMS	04/14/2017	45276	6,733.71	
		Vendor Subtotal for Division:40			6,733.71	
01-40-00-52-0420	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	04/25/2017	117	2.03	
01-40-00-52-0420	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	04/25/2017	117	8,925.41	
		Vendor Subtotal for Division:40			8,927.44	
01-40-00-52-0425	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	04/25/2017	117	569.68	
		Vendor Subtotal for Division:40			569.68	
01-40-00-53-0200	AT&T Wireless	AT&T CELLULAR TELEPHONE BI	04/13/2017	116	213.51	
		Vendor Subtotal for Division:40			213.51	
01-40-00-53-0200	Verizon Financial Services LLC	DATA SERVICE FOR TABLETS & M	04/14/2017	0	65.95	
		Vendor Subtotal for Division:40			65.95	
01-40-00-53-0385	Hon. Perry J Gulbrandsen Ret.	ADJUDICATION HEARING OFFICE	04/28/2017	45371	300.00	
01-40-00-53-0385	Hon. Perry J Gulbrandsen Ret.	ADJUDICATION HEARING OFFICE	04/28/2017	45371	300.00	
		Vendor Subtotal for Division:40			600.00	
01-40-00-53-0385	Municipal Systems Inc	MONTHLY SOFTWARE SUBSCRIP	04/14/2017	0	950.00	
		Vendor Subtotal for Division:40			950.00	
01-40-00-53-0410	Video and Sound Service Inc	I.T. SUPPORT	04/14/2017	45335	55.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
Vendor Subtotal for Division:40					55.00	
01-40-00-53-0430	Animal Care League	IMPOUND FEES/MAR 2017	04/28/2017	45350	60.00	
Vendor Subtotal for Division:40					60.00	
01-40-00-53-3200	Card Services	TNT METERS FOR RFPD	04/25/2017	45344	111.90	
01-40-00-53-3200	Card Services	CAR BATTERY JUMPER BOXES	04/25/2017	45344	156.98	
01-40-00-53-3200	Card Services	FIRE EXTINGUISHERS FOR POLIC	04/25/2017	45344	445.08	
Vendor Subtotal for Division:40					713.96	
01-40-00-53-3200	Pete's Automotive Service Inc	SERVICE 2016 DODGE CHARGER :	04/14/2017	0	30.00	
01-40-00-53-3200	Pete's Automotive Service Inc	SERVICE 2014 FORD EXPLORER #	04/14/2017	0	385.33	
01-40-00-53-3200	Pete's Automotive Service Inc	SERVICE 2013 FORD EXPLORER #	04/14/2017	0	3,070.22	
01-40-00-53-3200	Pete's Automotive Service Inc	SERVICE 2016 FORD EXPLORER #	04/14/2017	0	199.50	
01-40-00-53-3200	Pete's Automotive Service Inc	SERVICE 2016 FORD TRANSIT CO	04/14/2017	0	44.00	
01-40-00-53-3200	Pete's Automotive Service Inc	SERVICE 2013 FORD TAURUS #16	04/14/2017	0	375.75	
01-40-00-53-3200	Pete's Automotive Service Inc	SERVICE 2016 FORD EXPLORER #	04/14/2017	0	24.00	
01-40-00-53-3200	Pete's Automotive Service Inc	SERVICE 2011 FORD CROWN VIC :	04/14/2017	0	177.37	
01-40-00-53-3200	Pete's Automotive Service Inc	SERVICE 2015 FORD EXPLORER #	04/14/2017	0	219.50	
01-40-00-53-3200	Pete's Automotive Service Inc	SERVICE 2016 DODGE CHARGER :	04/28/2017	0	688.50	
01-40-00-53-3200	Pete's Automotive Service Inc	SERVICE 2014 FORD EXPLORER #	04/28/2017	0	149.00	
01-40-00-53-3200	Pete's Automotive Service Inc	SERVICE 2017 FORD EXPLORER #	04/28/2017	0	24.00	
Vendor Subtotal for Division:40					5,387.17	
01-40-00-53-3200	Radco Communications Inc	SERVICE/REPAIR PD UNIT #3	04/14/2017	45315	70.00	
Vendor Subtotal for Division:40					70.00	
01-40-00-53-3200	UPS	HAVIS MOUNTING BRACKETS FC	04/14/2017	45332	13.44	
Vendor Subtotal for Division:40					13.44	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-40-00-53-4200	Andy Frain Services Inc	CROSSING GUARD SERVICES/MA	04/28/2017	0	6,136.16	
		Vendor Subtotal for Division:40			6,136.16	
01-40-00-53-4200	Linda Conway	ISEARCH BILLING - 4TH QTR FY'1	04/28/2017	45360	1,206.25	
		Vendor Subtotal for Division:40			1,206.25	
01-40-00-53-4200	Metro Mortuary Transport Inc	BODY BAG/516 PARK AVE	04/14/2017	45305	370.00	
		Vendor Subtotal for Division:40			370.00	
01-40-00-53-4200	Kimberly Wojack	ISEARCH BILLING - 4TH QTR FY'1	04/28/2017	45407	812.50	
		Vendor Subtotal for Division:40			812.50	
01-40-00-53-4300	Northern Illinois Police Alarm System	2017-18 MEMBERSHIP ASSESSMENT	04/14/2017	45309	400.00	
01-40-00-53-4300	Northern Illinois Police Alarm System	2017-18 MOBILE FIELD FORCE AS	04/14/2017	45309	1,005.00	
		Vendor Subtotal for Division:40			1,405.00	
01-40-00-53-4300	Thomson Reuters-West	MONTHLY SOFTWARE SUBSCRIPTION	04/14/2017	45331	114.66	
01-40-00-53-4300	Thomson Reuters-West	IL CRIMINAL LAW & PROCEDURE	04/28/2017	45401	268.00	
		Vendor Subtotal for Division:40			382.66	
01-40-00-54-0100	Card Services	SCOTCH CUSHION WRAP FOR PO	04/25/2017	45344	8.49	
01-40-00-54-0100	Card Services	USB POWERED SOUND BAR FOR	04/25/2017	45344	38.86	
01-40-00-54-0100	Card Services	GUN CASE PACKING FOAM	04/25/2017	45344	9.49	
01-40-00-54-0100	Card Services	ADOBE PHOTOSHOP FOR POLICE	04/25/2017	45344	127.37	
		Vendor Subtotal for Division:40			184.21	
01-40-00-54-0100	Warehouse Direct	MISC OFFICE SUPPLIES	04/14/2017	45338	152.40	
		Vendor Subtotal for Division:40			152.40	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-40-00-54-0300	Axon Enterprise Inc	UNIFORMS/G CZERNIK	04/28/2017	45351	70.00	
		Vendor Subtotal for Division:40			70.00	
01-40-00-54-0300	Galls LLC	UNIFORMS/T CARROLL	04/28/2017	45369	229.84	
		Vendor Subtotal for Division:40			229.84	
01-40-00-54-0300	J.G. Uniforms Inc	UNIFORMS/T FIELDS	04/14/2017	45300	183.25	
01-40-00-54-0300	J.G. Uniforms Inc	UNIFORMS/J CROMLEY	04/28/2017	45375	358.83	
01-40-00-54-0300	J.G. Uniforms Inc	UNIFORMS/G CZERNIK	04/28/2017	45375	125.65	
01-40-00-54-0300	J.G. Uniforms Inc	UNIFORMS/G CZERNIK	04/28/2017	45375	385.50	
		Vendor Subtotal for Division:40			1,053.23	
01-40-00-54-0300	Ray O'Herron Co. Inc	UNIFORMS/J LABRIOLA	04/14/2017	45310	10.00	
01-40-00-54-0300	Ray O'Herron Co. Inc	UNIFORMS/M GRILL	04/14/2017	45310	241.97	
01-40-00-54-0300	Ray O'Herron Co. Inc	UNIFORMS/J LABRIOLA	04/14/2017	45310	218.95	
01-40-00-54-0300	Ray O'Herron Co. Inc	UNIFORMS/E BOWMAN	04/14/2017	45310	424.97	
01-40-00-54-0300	Ray O'Herron Co. Inc	UNIFORMS/J LABRIOLA	04/14/2017	45310	124.99	
01-40-00-54-0300	Ray O'Herron Co. Inc	UNIFORMS/M MURPHY	04/28/2017	45390	832.35	
01-40-00-54-0300	Ray O'Herron Co. Inc	UNIFORMS/D HUMPHREYS	04/28/2017	45390	153.92	
01-40-00-54-0300	Ray O'Herron Co. Inc	UNIFORMS/M FRIES	04/28/2017	45390	305.95	
01-40-00-54-0300	Ray O'Herron Co. Inc	UNIFORMS/B RANSOM	04/28/2017	45390	474.97	
01-40-00-54-0300	Ray O'Herron Co. Inc	UNIFORMS/PLUTO	04/28/2017	45390	748.83	
01-40-00-54-0300	Ray O'Herron Co. Inc	UNIFORMS/M MURPHY	04/28/2017	45390	20.00	
01-40-00-54-0300	Ray O'Herron Co. Inc	UNIFORMS/M MURPHY	04/28/2017	45390	535.19	
		Vendor Subtotal for Division:40			4,092.09	
01-40-00-54-0300	VCG Uniform Ltd	UNIFORMS/G CZERNIK	04/28/2017	45405	273.30	
01-40-00-54-0300	VCG Uniform Ltd	UNIFORMS/J CROMLEY	04/28/2017	45405	266.00	
01-40-00-54-0300	VCG Uniform Ltd	UNIFORMS/J CROMLEY	04/28/2017	45405	291.80	
		Vendor Subtotal for Division:40			831.10	
01-40-00-54-0400	New Albertsons Inc	PRISONER MEDICATION	04/28/2017	45389	17.69	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
Vendor Subtotal for Division:40					17.69	
01-40-00-54-0600	Card Services	TRAFFIC SAFETY VESTS FOR VOI	04/25/2017	45344	99.00	
01-40-00-54-0600	Card Services	TOOL BOXES FOR POLICE CARS	04/25/2017	45344	91.98	
01-40-00-54-0600	Card Services	FIRE FLAME-RETARDENT EMERC	04/25/2017	45344	270.75	
01-40-00-54-0600	Card Services	TOOL BOXES FOR POLICE CARS	04/25/2017	45344	89.40	
Vendor Subtotal for Division:40					551.13	
01-40-00-54-0600	Menards	OPERATING SUPPLIES FOR PD	04/28/2017	45382	54.49	
Vendor Subtotal for Division:40					54.49	
01-40-00-54-0600	Name On Anything.com	BANNER & TABLE THROW STYLI	04/28/2017	45387	389.50	
Vendor Subtotal for Division:40					389.50	
01-40-00-54-0600	W.C. Schauer Hardware	PD OPERATING SUPPLIES	04/14/2017	45323	8.99	
01-40-00-54-0600	W.C. Schauer Hardware	PD OPERATING SUPPLIES	04/14/2017	45323	3.59	
01-40-00-54-0600	W.C. Schauer Hardware	PD OPERATING SUPPLIES	04/14/2017	45323	35.06	
Vendor Subtotal for Division:40					47.64	
01-40-00-54-0601	Communications Direct Inc	VERTEX PORTABLE RADIO	04/28/2017	45359	944.36	
01-40-00-54-0601	Communications Direct Inc	VERTEX BATTERIES	04/28/2017	45359	135.00	
Vendor Subtotal for Division:40					1,079.36	
01-40-00-54-0602	Ray O'Herron Co. Inc	FIREARM'S AMMUNITION	04/28/2017	45390	2,911.25	
Vendor Subtotal for Division:40					2,911.25	
01-40-00-54-0602	PepperBall Technologies Inc	PEPPERBALL SUPPLIES	04/14/2017	45312	1,165.86	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal for Division:40			1,165.86	
01-40-00-54-0603	TriTech Forensics Inc	ET SUPPLIES	04/28/2017	45403	68.00	
		Vendor Subtotal for Division:40			68.00	
01-40-00-54-0610	Card Services	CAMERA ACCESSORIES FOR PD I	04/25/2017	45344	79.98	
01-40-00-54-0610	Card Services	CAMERAS FOR PD DETECTIVE DI	04/25/2017	45344	299.98	
01-40-00-54-0610	Card Services	CAMERA ACCESSORIES FOR PD I	04/25/2017	45344	115.96	
		Vendor Subtotal for Division:40			495.92	
01-40-00-54-0610	Galls LLC	ENTRY TOOL	04/14/2017	45292	261.11	
01-40-00-54-0610	Galls LLC	ENTRY TOOL	04/28/2017	45369	326.01	
		Vendor Subtotal for Division:40			587.12	
01-40-00-54-0615	Axon Enterprise Inc	(2) TASER LESS LETHAL WEAPON	04/14/2017	45329	2,787.83	
		Vendor Subtotal for Division:40			2,787.83	
01-50-00-52-0400	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	04/25/2017	117	29,393.20	
		Vendor Subtotal for Division:50			29,393.20	
01-50-00-52-0420	Benistar/Hartford-6795	RETIREE INSURANCE PREMIUMS	04/14/2017	45276	567.14	
		Vendor Subtotal for Division:50			567.14	
01-50-00-52-0420	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	04/25/2017	117	1.50	
01-50-00-52-0420	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	04/25/2017	117	9,677.65	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal for Division:50			9,679.15	
01-50-00-52-0425	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	04/25/2017	117	384.73	
		Vendor Subtotal for Division:50			384.73	
01-50-00-53-0200	AT&T Wireless	AT&T CELLULAR TELEPHONE BI	04/13/2017	116	75.22	
		Vendor Subtotal for Division:50			75.22	
01-50-00-53-3100	CFS Inc	AERIAL & GROUND LADDER TES	04/28/2017	45356	1,299.00	
		Vendor Subtotal for Division:50			1,299.00	
01-50-00-53-3200	CJC Auto Parts & Tires	10W30 OIL	04/28/2017	45358	5.28	
01-50-00-53-3200	CJC Auto Parts & Tires	BATTERIES	04/28/2017	45358	247.24	
01-50-00-53-3200	CJC Auto Parts & Tires	BULBS	04/28/2017	45358	21.80	
01-50-00-53-3200	CJC Auto Parts & Tires	BULBS	04/28/2017	45358	18.38	
01-50-00-53-3200	CJC Auto Parts & Tires	CREDIT MEMO FOR BULBS & BA	04/28/2017	45358	-51.80	
01-50-00-53-3200	CJC Auto Parts & Tires	STORAGE BOX	04/28/2017	45358	22.92	
		Vendor Subtotal for Division:50			263.82	
01-50-00-53-3200	Interstate Emergency Vehicles Inc	#219 INSULATION SLEEVE	04/14/2017	45299	53.65	
		Vendor Subtotal for Division:50			53.65	
01-50-00-53-3200	Pete's Automotive Service Inc	SERVICE 2007 FORD CROWN VIC	04/14/2017	0	920.18	
01-50-00-53-3200	Pete's Automotive Service Inc	SERVICE FORD #201 ESCAPE 522	04/14/2017	0	1,634.62	
		Vendor Subtotal for Division:50			2,554.80	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-50-00-53-4100	John Rose	REIMB PARTIAL FEE/HAZMAT TE	04/14/2017	45321	565.00	
		Vendor Subtotal for Division:50			565.00	
01-50-00-53-4300	Fire Engineering	SUBSCRIPTION RENEWAL/J EGGI	04/14/2017	45290	39.00	
		Vendor Subtotal for Division:50			39.00	
01-50-00-53-4300	IAAI	IAAI MEMBERSHIP DUES/K BOHL	04/14/2017	45298	115.00	
		Vendor Subtotal for Division:50			115.00	
01-50-00-53-4300	National Fire Sprinkler Association	ANNUAL MEMBERSHIP DUES/J E	04/14/2017	45308	85.00	
		Vendor Subtotal for Division:50			85.00	
01-50-00-54-0600	Air One Equipment Inc	THERMAL IMAGING CAMERA/TR	04/28/2017	45347	7,495.00	
		Vendor Subtotal for Division:50			7,495.00	
01-50-00-54-0600	Card Services	BATTERIES FOR FIRE DEPT	04/25/2017	45344	62.06	
		Vendor Subtotal for Division:50			62.06	
01-50-00-54-0600	Emergency Medical Products Inc	BLADES & SHARPS CONTAINERS	04/28/2017	45366	189.75	
		Vendor Subtotal for Division:50			189.75	
01-50-00-54-0600	Rock-N-Rescue	DESCENDERS & WEBBING	04/28/2017	45393	653.90	
01-50-00-54-0600	Rock-N-Rescue	DESCENDERS & WEBBING	04/28/2017	45393	809.85	
		Vendor Subtotal for Division:50			1,463.75	
01-50-00-54-0600	W.C. Schauer Hardware	6-OUTLET SURGE STRIP FOR FD	04/14/2017	45323	13.49	
		Vendor Subtotal for Division:50			13.49	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-50-00-54-0600	US Gas	OXYGEN CYLINDER RENTAL	04/14/2017	0	153.00	
		Vendor Subtotal for Division:50			153.00	
01-60-01-52-0400	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	04/25/2017	117	4,290.93	
		Vendor Subtotal for Division:60			4,290.93	
01-60-01-52-0400	MOE Funds	P/W EMPLOYEE HEALTH INS/JUN	04/28/2017	45384	6,281.00	
		Vendor Subtotal for Division:60			6,281.00	
01-60-01-52-0420	Benistar/Hartford-6795	RETIREE INSURANCE PREMIUMS	04/14/2017	45276	1,533.73	
		Vendor Subtotal for Division:60			1,533.73	
01-60-01-52-0420	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	04/25/2017	117	1,902.12	
01-60-01-52-0420	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	04/25/2017	117	0.21	
		Vendor Subtotal for Division:60			1,902.33	
01-60-01-52-0420	Midwest Operating Eng-Pension Tru	P/W RETIREE HEALTH INS/JUN 20	04/28/2017	45383	924.00	
		Vendor Subtotal for Division:60			924.00	
01-60-01-52-0425	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	04/25/2017	117	82.91	
		Vendor Subtotal for Division:60			82.91	
01-60-01-53-0200	Verizon Financial Services LLC	DATA SERVICE FOR TABLETS & M	04/14/2017	0	47.28	
01-60-01-53-0200	Verizon Financial Services LLC	DATA FOR MESSAGE BOARD	04/28/2017	0	18.02	
		Vendor Subtotal for Division:60			65.30	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-60-01-53-0380	M Gingerich, Gereaux & Associates	GALE AVE ALLEY SURVEY	04/14/2017	45293	2,900.00	
		Vendor Subtotal for Division:60			2,900.00	
01-60-01-53-0380	Seeco Consultants Inc	SOIL TESTING FOR GALE AVE AL	04/14/2017	45324	7,220.00	
		Vendor Subtotal for Division:60			7,220.00	
01-60-01-53-0410	MGP Inc	GIS CONSORTIUM STAFFING SER	04/14/2017	0	1,664.16	
		Vendor Subtotal for Division:60			1,664.16	
01-60-01-53-3100	A & M Parts Inc	CHIPPER OIL CHANGE	04/28/2017	45345	40.68	
		Vendor Subtotal for Division:60			40.68	
01-60-01-53-3100	Battery Service Corporation	BATTERIES FOR PAY LOADER	04/28/2017	45353	473.00	
		Vendor Subtotal for Division:60			473.00	
01-60-01-53-3100	Vermeer-Illinois Inc	BLADE & BOLTS FOR 1800 CHIPPI	04/14/2017	45334	344.84	
		Vendor Subtotal for Division:60			344.84	
01-60-01-53-3200	A & M Parts Inc	PW VEHICLE PARTS	04/28/2017	45345	8.38	
		Vendor Subtotal for Division:60			8.38	
01-60-01-53-3200	D & K Truck Safety Lane LLC	VEHICLE SAFETY INSPECTIONS	04/14/2017	45286	52.00	
		Vendor Subtotal for Division:60			52.00	
01-60-01-53-3200	LINDCO Equipment Sales Inc	TRUCK REBUILD	04/21/2017	45342	40,342.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-60-01-53-3200	LINDCO Equipment Sales Inc	REPAIR PAID FOR BY RF VILLAGI	04/21/2017	45342	-97.00	
		Vendor Subtotal for Division:60			40,245.00	
01-60-01-53-3200	R.A. Adams Enterprises Inc	MOTOR HYDRAULIC	04/14/2017	45314	230.99	
		Vendor Subtotal for Division:60			230.99	
01-60-01-53-3400	Menards	PHOTO CELLS FOR STREET LIGH	04/14/2017	45304	69.86	
		Vendor Subtotal for Division:60			69.86	
01-60-01-53-3400	W.C. Schauer Hardware	CONCRETE FOR LIGHT CABLE RI	04/14/2017	45323	16.60	
01-60-01-53-3400	W.C. Schauer Hardware	CONCRETE FOR LIGHT CABLE RI	04/14/2017	45323	9.96	
		Vendor Subtotal for Division:60			26.56	
01-60-01-53-3550	Davis Tree Care Inc	VILLAGE TREE TRIMMING	04/14/2017	45287	6,861.00	
01-60-01-53-3550	Davis Tree Care Inc	VILLAGE TREE TRIMMING	04/14/2017	45287	3,420.00	
01-60-01-53-3550	Davis Tree Care Inc	VILLAGE TREE TRIMMING	04/14/2017	45287	4,641.00	
01-60-01-53-3550	Davis Tree Care Inc	VILLAGE TREE TRIMMING	04/28/2017	45361	4,641.00	
01-60-01-53-3550	Davis Tree Care Inc	VILLAGE TREE TRIMMING	04/28/2017	45361	7,560.00	
		Vendor Subtotal for Division:60			27,123.00	
01-60-01-53-3550	Graf Tree Care Inc	INVENTORY & GIS PARKWAY TRI	04/14/2017	45294	9,392.50	
		Vendor Subtotal for Division:60			9,392.50	
01-60-01-53-3600	AdvantaClean of Northwest Chicago	AIR DUCT CLEANING IN VILLAGI	04/14/2017	45266	19,509.75	
		Vendor Subtotal for Division:60			19,509.75	
01-60-01-53-3600	Anderson Elevator Co	ELEVATOR ANNUAL TESTING AT	04/14/2017	45270	600.00	
01-60-01-53-3600	Anderson Elevator Co	QUARTERLY ELEVATOR MAINTEN	04/14/2017	45270	601.99	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal for Division:60			1,201.99	
01-60-01-53-3600	Hayes Mechanical	OFFICE THERMOSTAT REPAIR	04/14/2017	45297	1,374.14	
		Vendor Subtotal for Division:60			1,374.14	
01-60-01-53-3600	McMaster-Carr	STORAGE RACK FOR P/W	04/28/2017	45381	539.49	
		Vendor Subtotal for Division:60			539.49	
01-60-01-53-3600	Servicemaster DSI	CARPET CLEANING - VILLAGE H	04/28/2017	45398	2,306.43	
		Vendor Subtotal for Division:60			2,306.43	
01-60-01-53-3600	USA Fire Protection Inc	RELOCATE ANNUNCIATOR DUE 1	04/14/2017	45333	787.50	
01-60-01-53-3600	USA Fire Protection Inc	ANNUAL EXTINGUISHERS INSPE	04/14/2017	45333	244.00	
01-60-01-53-3600	USA Fire Protection Inc	ANNUAL EXTINGUISHERS INSP A	04/14/2017	45333	50.00	
01-60-01-53-3600	USA Fire Protection Inc	ANNUAL EXTINGUISHERS INSP A	04/14/2017	45333	71.00	
		Vendor Subtotal for Division:60			1,152.50	
01-60-01-53-4250	American Express Credit Card	APWA PXW CONFERENCE/J ANDE	04/10/2017	115	799.00	
		Vendor Subtotal for Division:60			799.00	
01-60-01-53-4300	Alec Cepak	REIMB PESTICIDE TRAINING & C	04/14/2017	45278	50.00	
		Vendor Subtotal for Division:60			50.00	
01-60-01-53-4300	Luke Palm	REIMB PESTICIDE TRAINING & C	04/14/2017	45311	50.00	
		Vendor Subtotal for Division:60			50.00	
01-60-01-53-5300	Wednesday Journal	BID AD: PAVEMENT REJUVENATI	04/14/2017	45339	147.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal for Division:60			147.00	
01-60-01-53-5350	American Recycling & Disposal LLC	BASIN, SWEEPER DEBRIS, LOG &	04/28/2017	45349	48.24	
		Vendor Subtotal for Division:60			48.24	
01-60-01-53-5450	ComEd	ALLEY LIGHTING	04/14/2017	45282	755.54	
		Vendor Subtotal for Division:60			755.54	
01-60-01-53-5450	Constellation NewEnergy Inc	STREET LIGHT ELECTRICITY	04/14/2017	45284	1,970.31	
		Vendor Subtotal for Division:60			1,970.31	
01-60-01-54-0310	Alec Cepak	REIMB UNIFORM ALLOWANCE	04/14/2017	45278	108.25	
		Vendor Subtotal for Division:60			108.25	
01-60-01-54-0310	Michael Pusavc	REIMB UNIFORM ALLOWANCE	04/14/2017	45313	392.88	
		Vendor Subtotal for Division:60			392.88	
01-60-01-54-0310	Brian Skoczek	REIMB UNIFORM ALLOWANCE	04/14/2017	45326	53.12	
		Vendor Subtotal for Division:60			53.12	
01-60-01-54-0500	A & M Parts Inc	HOOD LIGHT FOR PW #46	04/28/2017	45345	17.48	
		Vendor Subtotal for Division:60			17.48	
01-60-01-54-0600	Alexander Equipment Co Inc	FORESTRY SUPPLIES	04/14/2017	45267	268.45	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal for Division:60			268.45	
01-60-01-54-0600	Card Services	BATTERY FOR PUBLIC WORKS	04/25/2017	45344	74.99	
		Vendor Subtotal for Division:60			74.99	
01-60-01-54-0600	W.W. Grainger Inc	GAS CAN	04/14/2017	45295	10.60	
		Vendor Subtotal for Division:60			10.60	
01-60-01-54-0600	Menards	MISC SUPPLIES/LED SHOP LIGHT	04/18/2017	45340	256.67	
01-60-01-54-0600	Menards	TREE PLANTING SUPPLIES	04/18/2017	45340	59.65	
		Vendor Subtotal for Division:60			316.32	
01-60-01-54-0600	National Band & Tag Co	I.D. TAGS FOR YEARLY TREE TAG	04/14/2017	45307	295.64	
		Vendor Subtotal for Division:60			295.64	
01-60-01-54-0600	P & M Filters	FILTERS	04/21/2017	45341	297.09	
		Vendor Subtotal for Division:60			297.09	
01-60-01-54-0600	Russo's Power Equipment Inc	TRIGGER THROTTLE FOR PW	04/14/2017	45322	3.52	
01-60-01-54-0600	Russo's Power Equipment Inc	GAS PORTABLE POST DRIVER	04/28/2017	45394	2,432.99	
01-60-01-54-0600	Russo's Power Equipment Inc	PARTS FOR ZERO TURN MOWER	04/28/2017	45394	195.27	
		Vendor Subtotal for Division:60			2,631.78	
01-60-01-54-0600	W.C. Schauer Hardware	SPRAY PAINT	04/14/2017	45323	4.04	
01-60-01-54-0600	W.C. Schauer Hardware	ALUMINUM TORP LEVEL	04/14/2017	45323	5.84	
01-60-01-54-0600	W.C. Schauer Hardware	ANCHORS FOR DEFIBRILLATOR I	04/14/2017	45323	5.84	
01-60-01-54-0600	W.C. Schauer Hardware	GARDEN HOSE REPAIR NOZZLE	04/14/2017	45323	8.98	
01-60-01-54-0600	W.C. Schauer Hardware	RETURNED GARDEN HOSE REPAI	04/14/2017	45323	-2.69	
01-60-01-54-0600	W.C. Schauer Hardware	WASH BAY GARDEN HOSE REPAI	04/14/2017	45323	2.69	
01-60-01-54-0600	W.C. Schauer Hardware	SQUEEGEE & TORCH FOR PW	04/28/2017	45396	33.28	
		Vendor Subtotal for Division:60			57.98	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
01-60-01-54-0600	Village of River Forest	MISC SUPPLIES FROM HOME DEF	04/14/2017	45336	38.11	
		Vendor Subtotal for Division:60			38.11	
01-60-01-54-0600	Warehouse Direct	MISC JANITORIAL SUPPLIES	04/14/2017	45338	531.26	
01-60-01-54-0600	Warehouse Direct	MISC JANITORIAL SUPPLIES	04/14/2017	45338	22.13	
		Vendor Subtotal for Division:60			553.39	
01-60-05-53-5500	Roy Strom Refuse Removal Service	REFUSE REMOVAL PER CONTRAC	04/14/2017	45327	84,044.58	
		Vendor Subtotal for Division:60			84,044.58	
		Subtotal for Fund: 01			503,339.22	
02-00-00-21-0000	Ryan & Jennifer Nelson	Refund Check	Uncommitted	45388	429.15	
		Vendor Subtotal for Division:00			429.15	
02-00-00-21-0000	Tak Hyun Kim	Refund Check	Uncommitted	45377	160.29	
		Vendor Subtotal for Division:00			160.29	
02-00-00-21-0000	LCMP 217 Franklin LLC	Refund Check	Uncommitted	45378	14.44	
		Vendor Subtotal for Division:00			14.44	
02-00-00-21-0050	International Union of Operating Eng	PR Batch 00014.04.2017 Public Work:	04/14/2017	5634	300.00	
02-00-00-21-0050	International Union of Operating Eng	PR Batch 00028.04.2017 Public Work:	04/28/2017	5634	299.19	
		Vendor Subtotal for Division:00			599.19	
02-00-00-21-0050	International Union of Operating Eng	PR Batch 00014.04.2017 Public Work:	04/14/2017	5635	62.60	
02-00-00-21-0050	International Union of Operating Eng	PR Batch 00028.04.2017 Public Work:	04/28/2017	5635	62.42	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
Vendor Subtotal for Division:00					125.02	
02-00-00-21-0050	NCPERS Group Life Ins	PR Batch 00014.04.2017 Supplementa	04/14/2017	5636	9.60	
02-00-00-21-0050	NCPERS Group Life Ins	PR Batch 00028.04.2017 Supplementa	04/28/2017	5636	9.60	
Vendor Subtotal for Division:00					19.20	
02-00-00-46-6580	HD Supply Waterworks Ltd	NEW WATER METER/1530 JACKSC	04/28/2017	0	743.00	
Vendor Subtotal for Division:00					743.00	
02-60-06-52-0400	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	04/25/2017	117	6,284.81	
Vendor Subtotal for Division:60					6,284.81	
02-60-06-52-0400	MOE Funds	P/W EMPLOYEE HEALTH INS/JUN	04/28/2017	45384	7,189.00	
Vendor Subtotal for Division:60					7,189.00	
02-60-06-52-0420	Midwest Operating Eng-Pension Tru	P/W RETIREE HEALTH INS/JUN 20	04/28/2017	45383	861.00	
Vendor Subtotal for Division:60					861.00	
02-60-06-52-0425	Intergovernmental Personnel Benefit	HEALTH/LIFE/DENTAL BREAKDO	04/25/2017	117	175.66	
Vendor Subtotal for Division:60					175.66	
02-60-06-53-0100	ComEd	ELECTRICITY FOR PUMP STATION	04/14/2017	45283	2,122.72	
Vendor Subtotal for Division:60					2,122.72	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
02-60-06-53-0200	CALL ONE	MONTHLY PHONE SERVICE	04/25/2017	45343	437.38	
		Vendor Subtotal for Division:60			437.38	
02-60-06-53-0200	Verizon Financial Services LLC	DATA SERVICE FOR TABLETS & M	04/14/2017	0	47.28	
		Vendor Subtotal for Division:60			47.28	
02-60-06-53-0410	Accela Inc #774375	UB WEB PAYMENTS/MAR 2017	04/28/2017	45346	644.00	
		Vendor Subtotal for Division:60			644.00	
02-60-06-53-0410	MGP Inc	GIS CONSORTIUM STAFFING SER	04/14/2017	0	1,664.17	
		Vendor Subtotal for Division:60			1,664.17	
02-60-06-53-0410	Sensus USA Inc	SYSTEM SUPPORT	04/28/2017	45397	1,949.94	
		Vendor Subtotal for Division:60			1,949.94	
02-60-06-53-3050	Associated Technical Services Ltd	EMERGENCY LEAK SERVICE AT F	04/14/2017	45271	831.50	
		Vendor Subtotal for Division:60			831.50	
02-60-06-53-3050	HD Supply Waterworks Ltd	CLAMP FOR FIRE STATION	04/14/2017	0	89.52	
		Vendor Subtotal for Division:60			89.52	
02-60-06-53-3050	Leyden Lawn Sprinklers Inc	REPAIRED DAMAGE DURING WA	04/28/2017	45379	1,324.80	
		Vendor Subtotal for Division:60			1,324.80	
02-60-06-53-3050	H.J. Mohr & Sons Co	CONCRETE FOR VILLAGE HALL \	04/28/2017	45385	300.00	
02-60-06-53-3050	H.J. Mohr & Sons Co	CREDIT FOR ONE HOUR DELAY F	04/28/2017	45385	-50.00	
		Vendor Subtotal for Division:60			250.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
02-60-06-53-3050	Suburban General Construction	REPAIRED WATER MAIN AT 400 P/	04/28/2017	0	5,746.66	
		Vendor Subtotal for Division:60			5,746.66	
02-60-06-53-3200	D & K Truck Safety Lane LLC	VEHICLE SAFETY INSPECTION	04/14/2017	45286	26.00	
		Vendor Subtotal for Division:60			26.00	
02-60-06-53-3200	MyFleetCenter.com	OIL CHANGE FOR PW #67	04/14/2017	45306	41.37	
		Vendor Subtotal for Division:60			41.37	
02-60-06-53-3300	De Lage Landen Financial Svcs Inc	LEASING (3) COPIERS/PRINTERS	04/28/2017	45362	55.18	
		Vendor Subtotal for Division:60			55.18	
02-60-06-53-3300	Regal Business Machines Inc	MAINTENANCE & COLOR COPIES	04/14/2017	45317	26.44	
		Vendor Subtotal for Division:60			26.44	
02-60-06-53-3600	Patten Industries Inc	GENERATOR MAINTENANCE	04/28/2017	0	1,650.77	
		Vendor Subtotal for Division:60			1,650.77	
02-60-06-53-4250	Mark Janopoulos	REIMB TRAVEL EXPENSES/ISAW\	04/14/2017	45302	231.14	
		Vendor Subtotal for Division:60			231.14	
02-60-06-53-4300	Backflow Solutions Inc	ANNUAL BACKFLOW ADMIN FEE	04/14/2017	45275	495.00	
		Vendor Subtotal for Division:60			495.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
02-60-06-53-4300	Humberto Fernandez	REIMB PESTICIDE TRAINING CLA	04/28/2017	45368	50.00	
		Vendor Subtotal for Division:60			50.00	
02-60-06-53-4300	Treasurer State of Illinois	IEPA CLASS "C" RENEWAL/D RAD	04/28/2017	45402	10.00	
		Vendor Subtotal for Division:60			10.00	
02-60-06-53-4350	Third Millennium	POSTAGE & UTILITY BILL PRINTI	04/14/2017	45330	331.58	
		Vendor Subtotal for Division:60			331.58	
02-60-06-53-4480	Suburban Laboratories Inc	WATER QUALITY TESTING	04/14/2017	45328	120.00	
02-60-06-53-4480	Suburban Laboratories Inc	WATER QUALITY TESTING	04/14/2017	45328	130.00	
		Vendor Subtotal for Division:60			250.00	
02-60-06-53-5350	American Recycling & Disposal LLC	BASINS DISPOSAL	04/14/2017	45268	1,552.85	
02-60-06-53-5350	American Recycling & Disposal LLC	BASIN, SWEEPER DEBRIS, LOG &	04/28/2017	45349	537.39	
		Vendor Subtotal for Division:60			2,090.24	
02-60-06-53-5350	Greenwood Transfer LLC	STREET BASIN DISPOSAL	04/14/2017	45296	696.76	
		Vendor Subtotal for Division:60			696.76	
02-60-06-54-0310	Dan Raddatz	REIMB UNIFORM ALLOWANCE	04/14/2017	45316	65.08	
02-60-06-54-0310	Dan Raddatz	REIMB UNIFORM ALLOWANCE	04/28/2017	45392	149.04	
		Vendor Subtotal for Division:60			214.12	
02-60-06-54-0600	Hawkins Inc	SODIUM HYPOCHLORITE WATER	04/28/2017	0	270.85	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
Vendor Subtotal for Division:60					270.85	
02-60-06-54-0600	HD Supply Waterworks Ltd	MXU/WATER METER TOUCH PAD	04/14/2017	0	204.00	
02-60-06-54-0600	HD Supply Waterworks Ltd	REPLACEMENT WATER METER/8:	04/28/2017	0	168.00	
02-60-06-54-0600	HD Supply Waterworks Ltd	WATER METER READER FOR TIM	04/28/2017	0	450.00	
Vendor Subtotal for Division:60					822.00	
02-60-06-54-0600	Keller-Heartt Co Inc	GREASE FOR SWEEPER	04/14/2017	45303	136.65	
Vendor Subtotal for Division:60					136.65	
02-60-06-54-0600	W.C. Schauer Hardware	SPARE PART FOR SODIUM HYPOC	04/14/2017	45323	1.58	
Vendor Subtotal for Division:60					1.58	
02-60-06-54-1300	Third Millennium	POSTAGE & UTILITY BILL PRINTI	04/14/2017	45330	94.36	
Vendor Subtotal for Division:60					94.36	
02-60-06-54-2200	City of Chicago	PURCHASE OF WATER	04/14/2017	45279	56,212.92	
02-60-06-54-2200	City of Chicago	PURCHASE OF WATER	04/14/2017	45279	54,159.48	
Vendor Subtotal for Division:60					110,372.40	
02-60-06-55-1400	HD Supply Waterworks Ltd	INSTALLATION PARTS	04/28/2017	0	255.00	
Vendor Subtotal for Division:60					255.00	
02-60-06-55-9100	Galaxy Underground Inc	UTILITY STRUCTURE ADJUSTME	04/14/2017	45291	450.00	
Vendor Subtotal for Division:60					450.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
Subtotal for Fund: 02					150,280.17	
13-00-00-55-8800	W.S. Darley & Co	FIRE ENGINE CHASSIS DOWN PA'	04/14/2017	45337	222,236.00	
Vendor Subtotal for Division:00					222,236.00	
Subtotal for Fund: 13					222,236.00	
14-00-00-55-1205	Crescent Electric Supply Company	LED ST LIGHT FIXTURES FOR NO	04/14/2017	45285	38,012.00	
Vendor Subtotal for Division:00					38,012.00	
14-00-00-55-8620	Card Services	CABLES FOR PD ST CAMERA PRC	04/25/2017	45344	104.80	
14-00-00-55-8620	Card Services	PATCHING CABLES FOR SWITCH	04/25/2017	45344	63.98	
14-00-00-55-8620	Card Services	CABLES TO CONNECT NEW SWIT	04/25/2017	45344	298.03	
Vendor Subtotal for Division:00					466.81	
14-00-00-55-8620	CDW Government Inc	LICENSING PURCHASE - IT CIP	04/14/2017	45277	27,477.48	
14-00-00-55-8620	CDW Government Inc	CABLES FOR SWITCH CONNECTI	04/28/2017	45355	147.98	
14-00-00-55-8620	CDW Government Inc	PATCH CABLES FOR CAMERAS	04/28/2017	45355	49.95	
Vendor Subtotal for Division:00					27,675.41	
14-00-00-55-8620	ClientFirst Consulting Group LLC	DISENTANGLEMENT VILLAGE/DI	04/28/2017	0	546.25	
14-00-00-55-8620	ClientFirst Consulting Group LLC	WIRELESS UPGRADE CIP FY17	04/28/2017	0	546.25	
14-00-00-55-8620	ClientFirst Consulting Group LLC	NETWORK RESTRUCTURING CIP	04/28/2017	0	1,926.25	
14-00-00-55-8620	ClientFirst Consulting Group LLC	PD VIDEO UPGRADE CIP MAR 201	04/28/2017	0	4,973.75	
14-00-00-55-8620	ClientFirst Consulting Group LLC	NETWORK UPGRADE CIP MAR 20	04/28/2017	0	1,696.25	
14-00-00-55-8620	ClientFirst Consulting Group LLC	CLOUD BACKUP CIP MAR 2017	04/28/2017	0	2,271.25	
14-00-00-55-8620	ClientFirst Consulting Group LLC	IT SUPPORT GENERAL MAR 2017	04/28/2017	0	715.00	
14-00-00-55-8620	ClientFirst Consulting Group LLC	IT SUPPORT PD MAR 2017	04/28/2017	0	316.25	
Vendor Subtotal for Division:00					12,991.25	
14-00-00-55-8620	S&S Electric Service Inc	ELECTRIC WORK FOR STREET C/	04/28/2017	45395	1,017.50	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal for Division:00			1,017.50	
14-00-00-55-8620	SHI International Corp	SWITCH FOR CIP FY17 (EXCHANC	04/28/2017	45399	1,500.00	
		Vendor Subtotal for Division:00			1,500.00	
		Subtotal for Fund: 14			81,662.97	
32-00-00-53-0380	Kane, McKenna & Assoc Inc	NORTH AVE TIF PROFESSIONAL C	04/28/2017	45376	7,050.00	
		Vendor Subtotal for Division:00			7,050.00	
		Subtotal for Fund: 32			7,050.00	
		Report Total:			964,568.36	

Village of River Forest POLICE

DEPARTMENT MEMORANDUM



TO: Eric Palm- Village Administrator

FROM: Gregory Weiss- Chief of Police

DATE: June 7, 2017

SUBJECT: May 2017 Monthly Report

Crime Statistics

During the month of May, Part I offenses decreased by 3%. Bringing the year to date decrease to 9%. Conversely, Part II offenses increased by 23% compared to the same time last year. This is mainly due to an increase in traffic enforcement which is categorized as a Part II offense.

	May 2016	May 2017	Diff. +/-	% +/-	YTD 2016	YTD 2017	Diff. +/-	% +/-
Part I*	40	39	-1	-3%	132	120	-12	-9%
Part II**	74	91	17	23%	345	398	53	15%
Reports***	189	213	24	13%	849	862	13	2%
Events****	1880	2044	164	9%	7947	9773	1,826	23%

*Part I offenses include homicide, criminal sexual assault, robbery, aggravated battery, burglary, theft, and motor vehicle theft.

**Part II offenses include simple battery, assault, criminal trespass, disorderly conduct, and all other misdemeanor and traffic offenses.

*** Reports (new category) include total number of reports written by officers during the month. This data was compiled beginning in Sept. 2015

****Events (new category) include all activities conducted by officers, including foot patrols, premise checks, traffic stops and all other calls for service not included as PART I and PART II offenses.

Town Center

The police department conducted 224 calls for service at the Town Center properties; of those calls there were fifteen (15) reported crimes which included five (12) retail thefts and two (2) other thefts and (1) Burglary to Auto.

Community Support

On May 4th, SRO Czernik attended a training seminar at Oak Park's District 97 headquarters on Advanced Student Behavioral Threat Assessment. This seminar discussed the importance of formulating a team of trained professionals to determine the immediate risk to a school based on behavioral characteristics of a student.

On May 12th SRO Czernik attended Willard School's annual "Big Hearts, Little Hands" event for seniors. This was a great opportunity for the children to see that officers care about the seniors in this community.

As part of the Celebrating Seniors Week, the department provided a Crime Prevention for senior's seminar on May 22nd. The seminar was well attended and lasted nearly two hours longer than planned due to the engaged audience asking several questions.

The department was asked to participate in a St. Luke's School fundraiser that auctioned off a ride to school in a squad car. The winning bid was a young boy in kindergarten who lives on the 500 block of Monroe. On May 25th the student was picked up in a squad car and was escorted to school. Before being transported he was issued an oversized police uniform shirt to wear on the way to school. He arrived by lights and siren with several photos taken.



On May 29th, the Police Department provided the Honor Guard to lead the Memorial Day parade and security along the parade route. The weather was beautiful and the streets appeared to be full of cheering residents and guest. No problems were reported.

Upcoming Special Events for June: None

Active Solicitor Permits		
Individual or Organization	Description	Expires
Pointe Pest Control	Pest Control Services	21-Jun-17
Budget Right Handyman	Handyman Certificates	24-Jun-17
Melanie Darro Inc.	Dry Cleaning Promotions	29-Jul-17

Comcast	Internet Services	16-Sep-17
Edward Jones	Financial Services	4-Oct-17
WeedMan	Lawn Care	22-Mar-18
Power Home Remodeling	Home Repair	21-Apr-18

Budget and Fiscal Monitoring

May 1- May 31, 2017

The month of May begins Fiscal Year 18, and parking citation revenue was above the estimated monthly projection. Administrative tow revenue was also higher than the projected revenue for the month of May. Overtime was below the anticipated average for the month of May.

Revenue/Expenditure Summary

Category	Total # Paid 5/17	Total # paid FY18 Y-T-D	Expenditure/ Revenue 5/17	FY18 Y-T-D Expenditure/Revenue
Parking/Compliance Citations	299	299	\$17,781	\$17,781
Admin. Tows	34	34	\$17,000	\$17,000
Local Ordinance	3	3	\$240	\$240
Overtime	180 hrs.	180 hrs.	\$12,024	\$12,024

Significant Arrests:

17-00651: Aggravated Assault Arrest:

On 02 May 2017, a patrol officer was conducting a traffic enforcement mission in the area of the 8200 block of Lake when he observed a white vehicle traveling e/b Lake with expired registration. The officer pulled behind the vehicle after the driver turned abruptly in an attempt to elude the officer. As both vehicles were stopped at the light on Lake at Thatcher, the driver, a 26 year old male from Chicago suddenly exited his vehicle and walked back to the officer's squad in an aggressive manner with his hand in his waistband as if he had a weapon. The officer gave the driver numerous commands to remove his hand from his waistband and to return to his vehicle, but the driver continues to advance on the officer while yelling. The driver eventually complied with the commands but upon returning to his vehicle, he pulled away from the officer as the officer came up to the driver's door. The vehicle was subsequently stopped for a second time on Thatcher at Oak. The driver again refused to obey commands and resisted arrest but was taken into custody after a back-up officer arrived. The driver was charged with aggravated assault, resisting arrest, obstructing, expired registration, failure to stop at a crosswalk and no proof of insurance. He was processed and released on bond.

17-00670: Obstructing Identification:

On May 4, 2017 a River Forest officer observed a vehicle without a front registration plate at Chicago and Park. The officer conducted a traffic stop on the vehicle and the driver was unable to provide proof of identification.

The driver, a 20 year old male from Maywood provided the officer with multiple spellings of his name and it was later determined that he provided a fictitious name because he was aware his driver's license was suspended. He was taken into custody and released on bond.

17-00697: Aggravated Battery to a Child Arrest

On 7 May 2017, an officer was dispatched to the police lobby for a domestic battery report regarding a juvenile who was bleeding after being struck by her mother. The father brought his daughter to the station to file a complaint. Shortly afterward, the mother, a 45 year old female River Forest resident called to report the juvenile missing and later came to the station to file the report where she was taken into custody for domestic battery. After an extensive 2-day investigation by the shift, Felony Aggravated Battery to a Child charges were approved by the ASA. The subject was charged accordingly and placed in a cell awaiting bond hearing.

17-00700:Retail Theft/Resisting Arrest:

On May 7, 2017 River Forest officers responded to Jewel/Osco in reference to a Retail Theft. The offender took 4 cases of Red Bull energy drink and left the store without paying for the items. A River Forest officer located the offender, who fled on foot. The officer caught up to the offender and while placing him into custody the offender, a 48 year old male from Berwyn attempted to defeat arrest by pulling away from the officer and placing his hands in front of his body. The offender was eventually taken into custody, and charged with Retail Theft and Resisting Arrest.

17-00743:Domestic Battery Arrest:

On May 14, 2017 River Forest units were dispatched to a residence in the 7700 block of Lake St, in reference to a domestic battery in progress. Officers arrived at the apartment and observed an 18 year old male from River Forest actively fighting with his 75 year old grandfather who also resides in the apartment. Officers subdued the offender and he was taken into custody. Due to injuries the offender sustained during the altercation with his grandfather, he was transported to the hospital. The subject was released from the hospital and transported to the station for processing. The offender was charged with Domestic Battery and was later transported to Maybrook courthouse for bond hearing.

17-00744:Battery/Resisting a Peace Officer:

On May 14, 2017 River Forest units were dispatched to a residence in the 8000 block of Lake St. in reference to a domestic disturbance. Officers arrived on scene and located a 21 year old female from Chicago outside of the building. The female refused to obey officers' commands and began pushing and striking officers at the scene. The subject, who was previously involved in a verbal domestic dispute with the resident, was arrested and transported to the station. She was charged with Battery to a Peace Officer and later released on bond.

17-00818:Possession of a Controlled Substance/Manufacturing and Delivery of Cannabis:

On May 24, 2017 a River Forest officer made a traffic stop. During the stop the officer detected an odor of cannabis emitting from inside of the vehicle and conducted a search of the interior of the vehicle. The officer located multiple baggies of suspected cannabis, hashish oil/wax, and drug paraphernalia. Inside of the trunk of the vehicle the officer located LSD, Xanax, and multiple empty containers from a cannabis dispensary in California. In total there was 80.3 grams of cannabis, 2 pills of Xanax, 2 hits of LSD, a digital scale, numerous empty containers from dispensaries in California, rolling paper, cigars commonly used to smoke cannabis, and

two jars containing hashish oil/wax. The driver, a 19 year old male from Chicago was charged with Possession of a Controlled Substance, Possession of Cannabis, and Manufacturing and Delivery.

The following chart summarizes and compares the measured activity for all three patrol watches during the month of May 2017:

	Midnights 2230-0630	Day Watch 0630-1430	Third Watch 1430-2230
Criminal Arrests	9	8	19
Quasi-Criminal Arrests	15	2	4
DUI Arrests	4	0	1
Misdemeanor Traffic	22	6	19
Hazardous Moving Violations	114	42	71
Compliance/Parking Citations	211	40	47
Warrant Arrests	2	0	7
Premise Checks/Foot Patrols	291	149	355
Field Interviews	34	22	79
Traffic Stops	202	124	173
Written Reports	68	84	110
Administrative Tows	20	4	11
Sick Days	2	3	1

Detective Division

During the month of May, the Detective Unit opened up/reviewed twenty-two (22) cases for potential follow-up. Of those cases, one (1) was Cleared by Arrest, eight (8) were Administratively Closed or Suspended, four (4) were Exceptionally Cleared, one (1) was Unfounded, one (1) was Referred to Proper Jurisdiction, and seven (7) are Pending. The Unit also continued to investigate open cases from previous months.

Year to Date Arrest Statistics

Quantity Arrested	# Felony Charges	# Misdemeanor Charges	# Warrants
17	4	13	0

May 2017 Case Assignment Summary

Part I	# Cases	Cleared by Arrest	Adm Closed	Screen Out	Susp	Except	Pend	Refer	Unfound
Burglary-Garage	1		1						
Burglary-Auto	2		1				1		
Theft	4		2				2		
Total Part I	7	0	4	0	0	0	3	0	0
Part II	# Cases	Cleared by Arrest	Adm Closed	Screen Out	Susp	Except Clear	Pend	Refer	Unfound
Deceptive Practice	1							1	
Disorderly Conduct	1					1			
Identity Theft	1		1						
Information for Police	2		1						1
Lost Articles	1					1			
Retail Theft	9	1	2			2	4		
Total Part II	15	1	4	0	0	4	4	1	1
TOTALS	22	1	8	0	0	4	7	1	1

Training

During the month of May 2017, the Department sent sixteen (16) Police Officers for a total of one hundred and forty-four and one-half (144.5) hours of training. The information detailing the courses and total training time is listed below.

Officer Name	Course Title	Start	End	Hours
Balaguer	Death Investigation Seminar	05/02/2017	05/03/2017	16
Carroll	Child Passenger Safety Seat Technician Recertification	05/10/2017		8
Carroll	TripComm Seminar	05/24/2017		1.5
Casey	Child Passenger Safety Seat Technician Recertification	05/10/2017		8
Casey	TripComm Seminar	05/24/2017		1.5
Cassidy	TripComm Seminar	05/24/2017		1.5
Cassidy	First Responder Decision Making	05/31/2017		8
Cromley	Illinois Tactical Officer's Spring Field Training Exercise	05/17/2017		8
Cromley	TripComm Seminar	05/24/2017		1.5
Dhooghe	TripComm Seminar	05/10/2017		1.5
Eberling	Illinois Tactical Officer's Spring Field Training Exercise	05/17/2017		8
Fries	Serious and Fatal Crash Investigations	05/25/2017	05/26/2017	16
Greenwood	Asset Forfeiture and Seizure	05/04/2017		4
Greenwood	TripComm Seminar	05/10/2017		1.5
Greenwood	Juvenile Interrogation and Delinquency Update	05/24/2017		8
Grill	TripComm Seminar	05/10/2017		1.5
Humphreys	TripComm Seminar	05/10/2017		1.5
Laird	Asset Forfeiture and Seizure	05/04/2017		4
Laird	TripComm Seminar	05/10/2017		1.5
Laird	Juvenile Interrogation and Delinquency Update	05/24/2017		8
Murillo	Laws of Interrogation	05/30/2017		8
O'Shea	TripComm Seminar	05/10/2017		1.5
Ostrowski	Death Investigation Seminar	05/02/2017	05/03/2017	16
Ostrowski	Use of Force Workshop for Patrol	05/04/2017		8
Weiss	TripComm Seminar	05/10/2017		1.5
16	Total			144.5



MEMORANDUM

TO: Eric J. Palm
Village Administrator

FROM: *James L Eggert*
James Eggert
Fire Chief

DATE: June 5, 2017

SUBJECT: Monthly Report – May – 2017

The Fire Department responded to 160 calls during the month of May. This is slightly above our average number of calls in comparison to 2016. We experienced 4 fire related calls in this month. Emergency Medical Service calls represent 57% of our response activity for the month of May.

Incident Group	Count
100 – Fire	4
200 – Rupture/Explosion	1
300 – Rescue/EMS	97
400 – Hazardous Condition	2
500 – Service Calls	14
600 – Good Intent	20
700 – False Alarm	30
800 – Severe Weather	2
900 – Special Incidents	0

The month of May began with more administrative time devoted to completing the origin and cause investigation of the fire at 516 Park. The fatal fire occurred at the end of March.

A dishwasher started a fire at 1123 Thatcher on May 30th. The quick response by both the Fire Department and Police Department helped prevent this fire from causing major damage. This incident also served as a reminder to not turn on appliances as you leave the house. Thankfully, the resident was home, she took these pictures before dialing 911.



This was the result moments after she called the Fire Department.



Seconds do count when dealing with a fire situation! There was \$17,000 in property loss and \$3,000 in content loss. Total value saved \$975,000.

The Fire Department completed final inspections at the new Fresh Thyme grocery store. The alarm system, ceilings, sprinkler system, hoods and ducts were all inspected. Fresh Thyme is progressing quickly and should be opening this month.

The Fire Department also performed a final inspection for the new build-out at 7716 Madison. They are still waiting for a Knox Box before occupancy begins.

The Fire Department was at the Promenade development numerous times this month. This large project has kept the Fire Department busy with multiple inspections over the last several months. This month a second hydro test was performed on the first two buildings. The new hydro tests were required after construction crews invalidated the original tests.

The Fire Department provided a “Ride to School” for a village resident. The ride was auctioned off to benefit St. Luke’s School.

The Berni family had the winning bid and their son enjoyed a ride to school on the fire engine.



Fire Marshal Wiley returned to full duty this month. We look forward to him catching up with all of his work.

Fire Department personnel traveled to W.S. Darley Fire Apparatus, in Chippewa Falls, Wisconsin to perform a mid-construction inspection of the new pumping apparatus. These visits are very beneficial to review the specifications and the actual construction of the apparatus. A few items were clarified and corrected on the vehicle at this visit.

The Fire Department participated in the Memorial Day Parade with Engine 222, Ambulance 215, Truck 219 and C201/200. We had six other fire departments join us in this year's procession. At the end of the parade the Fire Department was dispatched to the 500 block of Ashland for a member of the Proviso East Band with a medical emergency.

The patient was transported to the hospital and the Band completed the parade to Keystone Park. No other injuries were reported during the parade.

The Citizens Corp. Council participated in our parade with CERT and MRC staffing intersections, for traffic control and the First Aid tent. The weather was excellent and no serious injuries were reported.

Officers Meeting

Topics discussed during our monthly department officers meeting include:

Sick Leave

Overtime

EMS Evaluations

Chief's Retirement

Apparatus

Incidents of Interest

The Fire Department responded for a fire at 1123 Thatcher. On arrival, crews found light smoke coming from the house. The dishwasher was found with the control panel burning. There was also fire on the floor in front of the dishwasher. The fires were quickly put out with fire extinguishers. The house was ventilated to remove the smoke. The dishwasher was removed from the house for safety reasons.

See details below.

Suppression Activities

For the month of May, we responded to 170 emergency calls, which is slightly above our normal amount of calls. Of this total, four were fire related incidents. Three of these fire incidents occurred in River Forest. The other fire incident occurred outside of River Forest.

The first fire incident was a dishwasher that started a fire at 1123 Thatcher. River Forest crews quickly extinguished the fire with extinguishers. The house was then ventilated and the dishwasher removed for safety. Estimated damage was \$20,000.

The second fire was a dumpster fire behind 1130 Harlem. The fire was extinguished by residents prior to our arrival.

The third fire was a structure fire in Maywood. River Forest fire crews assisted in overhaul and putting out hot spots on the 2nd floor.

The fourth fire was a cooking fire in River Forest. Fire Department crews had to force the door at an empty condo unit to put out a pot of food on an unattended stove.

Training

This month the department participated in various training activities such as:

- All shifts working with new members to acquaint with our procedures.
- All shifts continued assigned building inspections
- Loyola CE was conducted on May 23rd, 24th and 25th. Subject was skills. C-spine immobilization, cardiac pacing and cardioversion, Hare traction, IO access.
- Div 11 Haz Mat drill in Forest Park
- Div 11 TRT drill in Cicero
- Probationary FF/PM McKenna attended Haz Mat Awareness and Operations in Orland Park.
- Some members attended an Engine pumping drill in Cicero on May 23rd, 24th and 25th
- FF/PM Smith completed a 10 hour online tested training program Traffic Incident Management & Responder Safety

Paramedic Activity

We responded to 97 ambulance calls making contact with 101 patients for the month of May, which is below our monthly average number of EMS calls. Of this total, 36 patients were classified as ALS, 61 were BLS, and 4 were invalid assists. 31 of the 61 BLS patients refused treatment and/or transport.

A detailed monthly EMS report is available for review.

Fire Prevention

During the month of May, the Fire Prevention Bureau conducted 8 inspections, 3 construction inspections and 11 Company Inspections with 20 Violations noted and 5 violations corrected.

A detailed monthly Fire Prevention report is available for review.



MEMORANDUM

DATE: June 2, 2017

TO: Eric J. Palm, Village Administrator

FROM: John Anderson, Director of Public Works

SUBJECT: Monthly Report – May 2017

Executive Summary

In the month of May the department of Public Works continued with spring maintenance operations. Staff performed various maintenance tasks including: tree trimming, tree planting, street sweeping, sign fabrication, sewer cleaning and televising, and inlet/catch basin cleaning. Contractual tree trimming which began in the month of March is continuing on the south side of the Village. Davis Tree Care is working off a list that has been logged into the GIS system and contains the size, species, health, and location of the trees. This portion of contractual trimming was completed in early May. Several member of Public Works staff completed competent person training. This is a continuation of training for employees to begin the transition of performing underground work with in-house staff. Several employees attended the educational training sessions and trade show at the APWA expo in Villa Park. This is an annual event featuring training opportunities and displays of new products and technologies in the Public Works field. The bid opening for the 2017 Water Main Replacement Project occurred on May 3rd. There were 15 bids opened with Unique Plumbing as the lowest responsible bidder in the amount of \$366,328, significantly lower than the \$450,000 budgeted for the project.

Public Works items approved by the Village Board of Trustees in May:

- Award of Bid and Contract – 2017 Water Main Improvements to Unique Plumbing for \$366,328
- Waive Formal Bid Process and Award of Contract for the 2017 Pavement Preservation Program to Denler, Inc. \$33,600
- Waive Formal Bidding and Award Contract to Ferguson Industries, Inc. for \$49,990.24 for the Purchase and Installation of the Second Floor Windows at the Village's Water Pumping Station
- Waive Formal Bidding and Ratify Contract Proposal After-the-Fact for Emergency Water Repairs to Suburban General Construction, Inc. for \$28,985
- Approve Supplemental IDOT Resolution of \$100,000 for use of Motor Fuel Tax for the Design of the Chicago Avenue Resurfacing Project

Engineering Division Summary

- Received and processed 12 grading permits
- Opened bids and awarded a contract for the 2017 Water Main Improvement Project
- Began field inspections for the 2017 Curb and Sidewalk Project
- Sent out Resident Notification Letters to all properties affected by 2017 Construction Projects
- Completed permit process for 2017 Street Improvement Project

Public Works – Operations

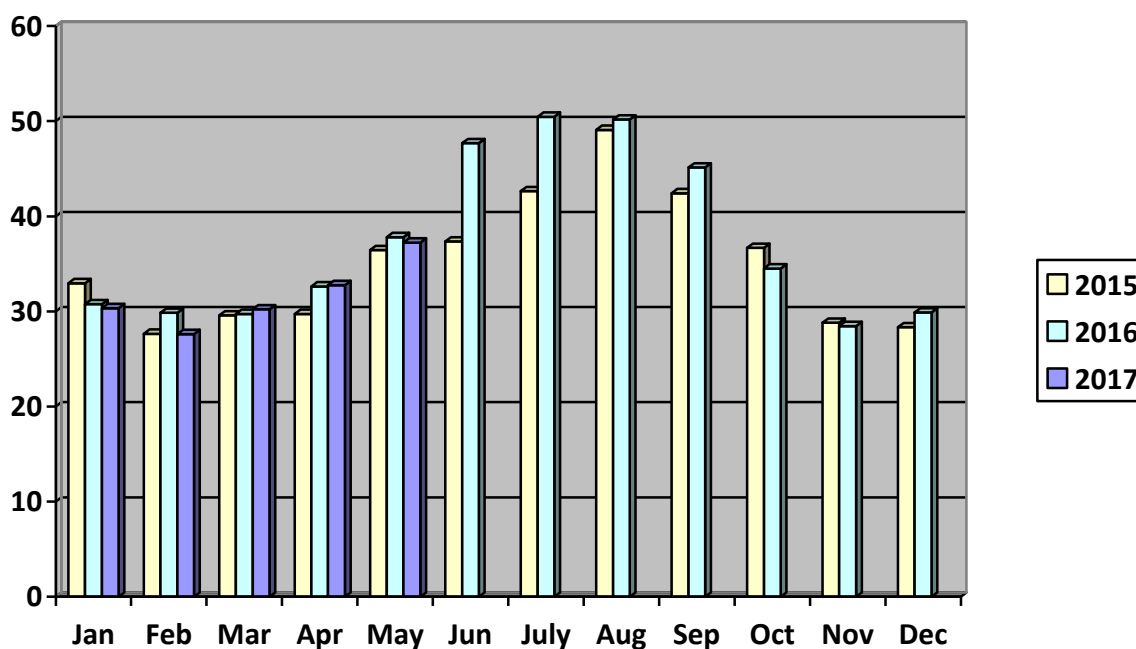
The following is a summary of utility locate requests received from JULIE (Joint Utility Locating Information for Excavators) and work orders (streets, forestry, water, sewer, etc.) that were received and processed during the past 12 months:

	June	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Utility Locates	292	245	105	151	192	106	46	35	52	114	199	207
Work orders	80	51	52	45	30	12	24	16	16	27	39	54

Water and Sewer

Monthly Pumpage: May's average daily pumpage of 1.20 million gallons (MG) is slightly lower than May's average of 1.22 MG in 2016.

Volume of Water Pumped into the Distribution System (Million Gallons)



In the month of May Water Division personnel continued the replacement of batteries within MXUs (water meter reading devices) based on the errors in the meter reading reports performed each month.

Residents and businesses were notified of backflow violations, they were given notice to comply or have the water shut off on a specific date for non-compliance. The purpose of this program is to remain in compliance with IEPA requirements.

On May 9th through the 11th the water main break that occurred on the 1 ½" Village owned service that fed 7310, 7312, and 7316 Division Street was transferred to the 12" water main that ran on the south side of Division Street in front of the homes. The 1 ½" service was abandoned in place. The 3 residences were given new copper water services and b-boxes. Suburban General Construction completed the work. To save costs the Public Works Department hydro excavated locations and restored the parkways, sidewalks and streets.

May 22nd through the 26th the Village wide leak survey was performed by Eden Brothers. 11 issues were noted, the repairs to the issues will begin in the first week of June. On May 31st the generator load testing and quarterly service preventative maintenance silver package was completed by Patten Tractor and Equipment Co.

The Water Division personnel performed these additional tasks in May:

- Installed 3 meters
- Responded to 366 service calls
- Exercised 10 water system valves

Streets and Forestry

Staff in the Streets and Forestry division focused heavily on tree trimming, tree planting, street sweeping, sewer jetting and televising, and catch basin cleaning. These are the details of the tasks performed frequently in the month of May:

Description of Work Performed	Quantity
Trees Trimmed	165
Trees Planted	59
Street Sweeping (curb miles)	313
Sign Repairs/Fabrication	4
Sewer Jetting (linear feet)	1259
Sewer Televising (linear feet)	1114
Inlet/Catch Basin Cleaning	76



Village of River Forest

Village Administrator's Office

400 Park Avenue
River Forest, IL 60305
Tel: 708-366-8500

MEMORANDUM

Date: June 1, 2017

To: Eric Palm, Village Administrator

From: Lisa Scheiner, Assistant Village Administrator

Subj: Building & Zoning Report - May, 2017

The Village issued 128 permits in May, 2017, compared to 178 during the same month in 2016. Permit revenue collected in May, 2017 totaled \$60,407.19, compared to \$97,743 in April. Fiscal Year total permit revenue is 11, % of the \$475,000, projected for FY 17-18.

Planned Development Project Updates

Below please find a summary of the status of the approved planned development permits as well as the pending applications.

Approved:

- The Promenade (7820 W. Madison Street - Approved July 13, 2015) – Construction and inspection of the townhomes continues. Under the Planned Development Ordinance, construction must be completed by April 13, 2018 for the planned development permit to remain valid. A model unit is open.
- St. Vincent's Church (1530 Jackson - Approved March 23, 2016) – Construction on this project has commenced. Under the Planned Development Ordinance, construction must be completed by September 23, 2018 for the planned development permit to remain valid.
- Concordia University Residence Hall (Bonnie Brae Place - Approved July 12, 2016) – Construction and inspection of this project continues. Under the Planned Development Ordinance, construction must be completed by April, 2019 for the planned development permit to remain valid.
- Fenwick Artificial Turf Field (Approved September 26, 2016) - Engineering review of the project continued into late April and the design was approved as of May 1, 2017. The applicant plans to begin work during the first week in May. Under the Planned Development Ordinance work must commence by December 26, 2017 for the planned development permit to remain valid. It is anticipated that the work will be completed by the fall of 2017. Fenwick will be approaching the Board in July to request approval of a minor amendment that would allow the installation of 20' tall by 50' wide nets

behind the goals on the north and south side of the field. Fenwick is in the process of notifying the neighbors of this proposed change.

- The Avalon (Bonnie Brae Condominiums - 1101-1111 Bonnie Brae Place - Approved November 17, 2016) – The developer has submitted construction drawings for review and hopes to construction shortly. Under the Planned Development Ordinance, the developer is required submit a completed permit application by August 17, 2017 for the planned development permit to remain valid.

Pending:

- Concordia University Cell Tower (7400 Augusta) - The University introduced the property to the Village Board on January 9, 2017, regarding a possible increase to the height of a portion of the parking garage to allow for the installation of an additional cellular antenna. A neighbor meeting was held on March 15, 2017. A pre-filing conference with the Development Review Board was held on April 6, 2017 to consider the University's request for waivers of several application requirements. It is anticipated that a planned development permit application will be submitted shortly.
- Lake Street & Lathrop Avenue – The Village met with the new development partner, Sedgewick Properties, as well as Keystone Ventures in mid-January to discuss the planned development process and application requirements. It is anticipated that a complete application will be submitted shortly.
- Dominican University Student Commons in the Heart of Campus – The University met with the Village Board and held pre-filing conference with the DRB; however, commencement of the planned development process has been delayed. Staff was recently informed that Dominican continues its fundraising efforts for the project and they still plan to submit the application.
- River Forest Park District – The Park District met with Board regarding the proposed addition to their facility on Lake Street; however, no further action or notice has been received regarding applicant's desire to proceed with the process.

Permit and Real Estate Transfer Activity Measures

Permits

Month	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
May	101	113	124	178	128
June	99	104	144	179	
July	76	112	150	140	
August	105	84	144	145	
September	83	111	180	130	
October	82	120	149	140	
November	62	55	72	98	
December	39	43	79	55	
January	23	24	66	107	
February	27	22	67	87	
March	47	41	109	120	

April	93	78	97	148	
Two Month Comparison		206	202	275	276
Fiscal Year Total	837	907	1,381	1,527	128

Real Estate Transfers

	May 2017	May 2016	FY 2018 Total	FY 2017 Total
Transfers	30	26	30	256

Residential Property Demolition

	May 2017	FYTD 2018 Total	FY 2017 Total	FY 2016 Total
Residential Demolitions	0	0	7	3



Village of River Forest
Village Administrator's Office
 400 Park Avenue
 River Forest, IL 60305
 Tel: 708-366-8500

MEMORANDUM

Date: June 6, 2017

To: Eric Palm, Village Administrator

From: Lisa Scheiner, Assistant Village Administrator

Subj: Village-Wide Performance Measurement Report – May 2017

Building Department Performance Measures	FY 2017 Actual	FY 2018 Goal	May Actual	FY 2018 YTD
Plan reviews of large projects completed in 21 days or less	62% (93 of 151)	95%	46% (6 of 13)	46% (6 of 13)
Average length of review time for plan reviews of large projects*	N/A*	>21	23.7	23.7
Re-reviews of large projects completed in 14 days or less	72% (128 of 177)	95%	67% (12 of 18)	67% (12 of 18)
Average length of review time for plan re-reviews of large projects*	N/A*	>14	12.2	12.2
Plan reviews of small projects completed in 7 days or less	100% (181 of 181)	95%	100% (31 of 31)	100% (31 of 31)
Express permits issued at time of application	100% (216 of 217)	100%	100% (22 of 22)	100% (22 of 22)
Inspections completed within 24 hours of request	100% (1796 of 1796)	100%	100% (186 of 186)	100% (186 of 186)
Contractual inspections passed	89% (1592 of 1796)	80%	84% (156 of 186)	84% (156 of 186)
Inspect vacant properties once per month	100% (395 of 395)	100%	100% (33 of 33)	100% (33 of 33)
Conduct building permit survey quarterly	4	1 per quarter	0	0
Make contact with existing business owners	60	5/month 60/year	5	5

Fire Department Performance Measures	FY 2017 Actual	FY 2018 Goal	May Actual	FY 2018 YTD
Average fire/EMS response time for priority calls for service (Includes call processing time)	4:04 minutes	5 Min	3:44 minutes	3:44 minutes
Customer complaints and/or public safety professional complaints	0%	<1%	0%	0%
All commercial, multi-family and educational properties inspected annually	319	335 inspections	19	19
Injuries on duty resulting in lost time	0	<3	1	1
Plan reviews completed 10 working days after third party review	5.39 days on average	<10	2.8 days on average	2.8 days on average
Complete 270 hours of training for each shift personnel	8237.	4824	490.5	490.5
Inspect and flush fire hydrants semi-annually	1716	892 annually	171	171

Police Department Performance Measures	FY 2017 Actual	FY 2018 Goal	May Actual	FY 2018 YTD
Average police response time for priority calls for service (Does not include call processing time)	3:57 minutes	4:00	4:06 minutes	4:06 minutes
Injuries on duty resulting in lost time	1	0 Days Lost	0	0
Reduce claims filed for property & vehicle damage caused by the Police Department by 25%	3	<3	0	0
Maintain positive relationship with the bargaining unit and reduce the number of grievances	1	0%	0	0
Reduce overtime and improve morale by decreasing sick leave usage	128.5 days	10% reduction	10 days	10 days
Track accidents at Harlem and North to determine impact of red light cameras	22 accidents	10% reduction	2 accidents	2 accidents
Decrease reported thefts (214 in 2012)	199	5% reduction	33	33
Formal Citizen Complaints	0	0	0	0
Use of Force Incidents	5	0	2	2
Send monthly crime alerts to inform residents of crime patterns and prevention tips	10	1 email/month; 12 emails/year	1	1

Public Works Performance Measures	FY 2017 Actual	FY 2018 Goal	May Actual	FY 2018 YTD
Complete tree trimming/pruning service requests within 7 working days	95% (154 of 162)	95%	92% (23 of 25)	92% (23 of 25)
Complete service requests for unclogging blocked catch basins within 5 working days	100% (14 of 14)	95%	N/A (0 of 0)	N/A (0 of 0)
Percent of hydrants out of service more than 10 working days	0.00% (0 of 4840)	<1%	0.00% (0 of 440)	0.00% (0 of 440)
Replace burned out traffic signal bulb within 8 hours of notification	100% (4 of 4)	99%	N/A	N/A
Complete service requests for patching potholes within 5 working days	100% (12 of 12)	95%	N/A (0 of 0)	N/A (0 of 0)
Repair street lights in-house, or schedule contractual repairs, within five working days of notification	98% (55 of 56)	95%	100% (6 of 6)	100% (6 of 6)
Safety: Not more than two employee injuries annually resulting in days off from work	2	≤2	0	0
Safety: Not more than one vehicle accident annually that was the responsibility of the Village	0	≤1	0	0
Televis 2,640 lineal feet of combined sewer each month from April – September	191% (35231 of 18480)	2,640/ month (15,840/ year)	42% (1114 of 2640)	42% (1114 of 2640)
Exercise 25 water system valves per month	75% (205 of 275)	25/month (300/year)	40% (10 of 25)	40% (10 of 25)
Complete first review of grading plans within 10 working days	100% (87 of 87)	95%	100% (12 of 12)	100% (12 of 12)

N/A: Not applicable, not available, or no service requests were made

*New data point for fiscal year 2018



Village of River Forest

Village Administrator's Office

400 Park Avenue

River Forest, IL 60305

Tel: 708-366-8500

MEMORANDUM

Date: June 12, 2017

To: Catherine Adduci, Village President
Village Board of Trustees

From: Eric J. Palm, Village Administrator

Subj: Village Administrator's Report

Upcoming Meetings (all meetings are at Village Hall unless otherwise noted)

Tuesday, June 13	7:00 pm	Sustainability Commission Meeting
Thursday, June 15	7:30 pm	Development Review Board Meeting
Monday, June 19	7:00 pm	Committee of the Whole Meeting
Thursday, June 22	7:00 pm	Historic Preservation Commission Meeting
Tuesday, July 4	ALL DAY	Independence Day Holiday – Village Hall CLOSED
Monday, July 10	7:00 pm	Village Board of Trustees Meeting

Recent Payments of >\$10,000

In accordance with the purchasing policy, the following is a summary of payments between \$10,000 and \$20,000 that have occurred since the last Board meeting:

Vendor	Amount	Description
B&F Construction Code Services	\$10,641	Plan Reviews and April 2017 Inspections
Bell Fuels	\$10,262	Purchase of Gas & Diesel Fuel
Card Services	\$15,467	Credit Card Purchases
Community Bank	\$12,627	Sewer Loan Principal & Interest
Federal Signal Corporation	\$14,936	In-Car Alpr system
Greatline Communications	\$14,733	WiFi Installation FY 17
Goodmark Nurseries LLC	\$14,090	Purchase of Parkway Trees
IRMA	\$18,963	P/W Seminar Training April 17, APR Deductible
MABAS Division XI	\$10,000	Mutual Aid Annual Dues
MOE Funds	\$14,676	PW Employee Health Insurance July 2017
Patriot Range Technologies	\$17,871	Firing Range Rehab/Payment #2
SHI International Corp	\$11,914	Laptops for VBOT & Computer Upgrades

New Business Licenses Issued

Business Name	#	Street	Type
Tropical Snow	536	Harlem Avenue	Shaved Ice
Sushi Avenue at Fresh Thyme	7501	North Avenue	Sushi

Thank you.

From: administrator@vrf.us
To: [Dawn Haney](#)
Cc: [Lisa Scheiner](#)
Subject: Board/Commission Application Submission
Date: Wednesday, October 30, 2013 9:53:38 AM

The following was submitted from the Board/Commission application form.

Name: Cuyler Brown

E-Mail Address: [REDACTED]

Address: 559 Thatcher, River Forest

Phone Number: [REDACTED]

Board of Fire and Police Commissioners: 4

Economic Development Commission: 1

Fire Pension Board: 9

Historic Preservation Commission: 3

Local Ethics Commission: 8

Plan Commission: 2

Police Pension Board: 7

Traffic and Safety Commission: 5

Zoning Board of Appeals: 6

Professional Background: Vice President, Sr. Relationship Manager for Charter One Bank - commercial lending group. Previously Vice President for U.S. Bank and Park National Bank.

Service on Other Village or Community Organizations : Current Board Member for the Oak Park River Forest Community Foundation. Past President and founder of Hephzibah Children's Association Downtown Auxiliary Board. Mother is director of Hephzibah and have worked on and off there since teenager.

Educational Background: Graduate degree in International Business at DePaul. BA in English and minor in History at the University of Colorado.

From: administrator@vrf.us
To: [Dawn Haney](#)
Subject: Board/Commission Application Submission
Date: Thursday, July 18, 2013 4:37:20 PM

The following was submitted from the Board/Commission application form.

Name: Robert Swindal

E-Mail Address: [REDACTED]

Address: 847 monroe ave

Phone Number: [REDACTED]

Ad Hoc Committee to form an Economic Development Commission: 1

Board of Fire and Police Commissioners: 4

Fire Pension Board: 3

Historic Preservation Commission: 8

Local Ethics Commission: 7

Plan Commission: 3

Police Pension Board: 9

Traffic and Safety Commission: 2

Zoning Board of Appeals: 5

Professional Background: DePaul Univ BA, Licensed Realtor in Illinois and Florida. 7 Years at Jenner & Block Law firm, 25 years in Printing Industry, sales,sales management, CEO. Past 11 years in Real Estate and Property Management.

Service on Other Village or Community Organizations :

Educational Background: Bishop Quarters Military Academy
St. Joseph High School
DePaul University
Real Estate licenses in Illinois and Florida



Village of River Forest

Village Administrator's Office

400 Park Avenue
River Forest, IL 60305
Tel: 708-366-8500

MEMORANDUM

Date: June 8, 2017

To: Catherine Adduci, Village President
Village Board of Trustees

From: Eric J. Palm, Village Administrator

Subj: North Avenue TIF Update

Issue: As we work to finalize the timelines, communications and draft reports, the Village Board needs to set the boundary for the proposed North Avenue TIF District. As such, attached please find an ordinance and map that sets said boundary.

Once we have an initial boundary we can work to finish the draft reports, communications pieces as well as timelines. Also, as we learned from our previous discussions, Staff is recommending including similar language as it relates to the use of eminent domain as we did previously on Madison Street.

Please note, this is merely the establishment of the initial boundary. There is much more information forthcoming as Kane McKenna and Staff complete their work.

Recommendation: Review and adopt the attached ordinance adopting an amendment to Ordinances 3540 and 3553 Authorizing a Study of the Feasibility of Establishing Tax Increment Allocation Financing to Improve Deteriorating Physical Conditions and Stimulate New Economic Development within the General Area of North Avenue in the Village of River Forest.

Please contact me with any questions. Thank you.

Attachment
Ordinance

ORDINANCE NO. _____

**AN ORDINANCE AMENDING ORDINANCES 3540 AND 3553
AUTHORIZING A STUDY OF THE FEASIBILITY OF ESTABLISHING
TAX INCREMENT ALLOCATION FINANCING TO IMPROVE DETERIORATING
PHYSICAL CONDITIONS AND STIMULATE NEW ECONOMIC
DEVELOPMENT WITHIN THE GENERAL AREA OF NORTH AVENUE
IN THE VILLAGE OF RIVER FOREST
(NORTH AVENUE TIF DISTRICT)**

WHEREAS, the Village of River Forest (the "Village") is a municipality organized under the laws of the State of Illinois; and

WHEREAS, the General Assembly of the State of Illinois has provided by law the Tax Increment Allocation Redevelopment Act, 65 ILCS 5/11-74.4-1 *et seq.* (the "Act"), to assist in the financing of certain improvements in areas which meet specified requirements; and

WHEREAS, the Village desires to investigate the feasibility of establishing tax increment allocation financing under the Act for a specific area in the Village, and to provide for a study therefor; and

WHEREAS, on January 25, 2015, the President and Board of Trustees of the Village adopted Ordinance 3540, authorizing a study of the feasibility of establishing tax increment allocation financing to improve deteriorating physical conditions and stimulate new economic development within the general area of North Avenue in the Village; and

WHEREAS, while conducting the feasibility study, the Village determined that certain properties not included in the "Proposed Redevelopment Project Area," as defined in Ordinance 3540 and set forth in EXHIBIT A thereto, may benefit from tax increment allocation financing to improve deteriorating physical conditions and stimulate new economic development; and

WHEREAS, on April 13, 2015, the President and Board of Trustees of the Village adopted Ordinance 3553, amending the “Proposed Redevelopment Project Area,” as defined in Ordinance 3540 and set forth in EXHIBIT A thereto, to include certain additional properties in the feasibility study authorized in Ordinance 3540, as set forth in Exhibit A to Ordinance 3553; and

WHEREAS, while further conducting the feasibility study, the Village determined that certain properties not included in the “Proposed Redevelopment Project Area,” as defined in Ordinance 3540 and set forth in EXHIBIT A thereto, as amended by Ordinance 3553 and set forth in Exhibit A thereto, may benefit from tax increment allocation financing to improve deteriorating physical conditions and stimulate new economic development; and

WHEREAS, the Village desires to amend the “Proposed Redevelopment Project Area,” as defined in Ordinance 3540 and set forth in EXHIBIT A thereto, as amended by Ordinance 3553 and set forth in Exhibit A thereto, to include certain additional properties in the feasibility study authorized in Ordinance 3540, as amended by Ordinance 3553;

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of River Forest, Cook County, Illinois, as follows:

SECTION 1: EXHIBIT A to Ordinance 3540, a map of the “Proposed Redevelopment Project Area,” as amended by Exhibit A to Ordinance 3553, is hereby amended and replaced by EXHIBIT A attached hereto and made a part hereof.

SECTION 2: Immediately upon the adoption and approval of this Ordinance, a copy of this Ordinance shall be sent by certified mail, return receipt requested, to each

taxing district that would be affected by the designation of the Proposed Redevelopment Project Area for tax increment allocation financing. A list of said taxing districts is attached to this Ordinance as EXHIBIT B and made a part hereof.

SECTION 3: All portions of Ordinance 3540, as amended by Ordinance 3553, not amended hereby shall remain in full force and effect.

SECTION 4: This Ordinance shall be in full force and effect from and after its adoption and approval as provided by law.

ADOPTED this 12th day of June 2017, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by me this 12th day of June 2017.

Catherine Adduci, Village President

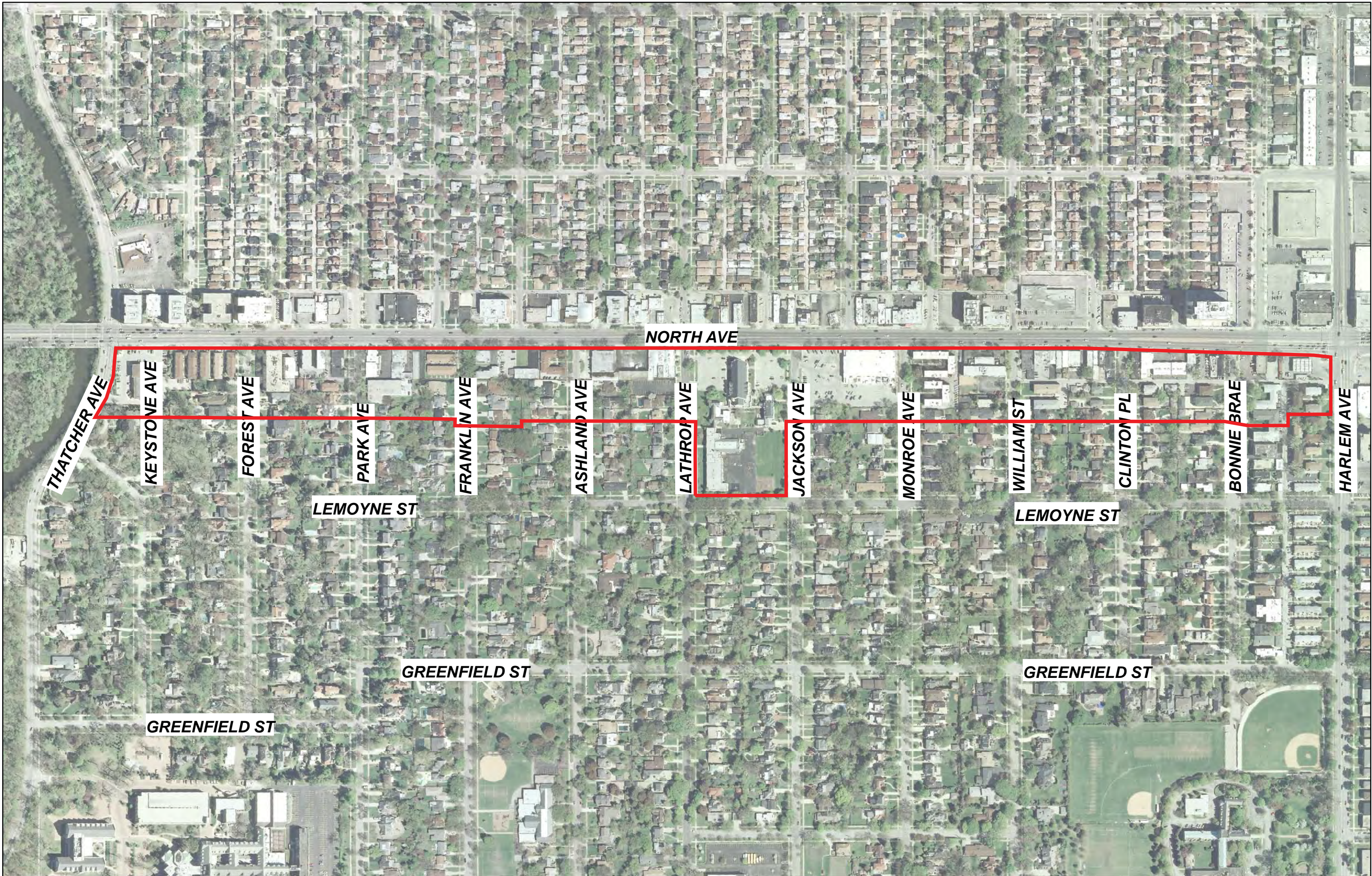
ATTEST:

Kathleen Brand-White, Village Clerk

EXHIBIT A

Map of the Proposed Redevelopment Project Area

(attached)



NORTH AVE

THATCHER AVE

KEYSTONE AVE

FOREST AVE

PARK AVE

FRANKLIN AVE

ASHLAND AVE

LATHROP AVE

JACKSON AVE

MONROE AVE

WILLIAM ST

CLINTON PL

BONNIE BRAE

HARLEM AVE

LEMOYNE ST

LEMOYNE ST

GREENFIELD ST

GREENFIELD ST

GREENFIELD ST

EXHIBIT B

Service List

Taxing Districts

NORTH AVENUE TIF DISTRICT

1. County of Cook	8. River Forest Public Schools District 90
2. Consolidated Elections	9. Oak Park and River Forest Consolidated High School District 200
3. Forest Preserve District of Cook County	10. Triton Community College District 504
4. River Forest Township	11. River Forest Park District
5. General Assistance – River Forest Township	12. Metropolitan Water Reclamation District of Greater Chicago
6. Village of River Forest Public Library	13. Des Plaines Valley Mosquito Abatement District
7. Village of River Forest	



Village of River Forest

Village Administrator's Office

400 Park Avenue
River Forest, IL 60305
Tel: 708-366-8500

MEMORANDUM

Date: June 8, 2017

To: Catherine Adduci, Village President
Village Board of Trustees

From: Eric J. Palm, Village Administrator

Subj: Contract Award for Professional Services for Comprehensive Plan

Issue: Staff is seeking approval to hire a consultant to facilitate and create a new comprehensive plan for the Village.

Analysis: Staff sent out a RFP for professional services for a consultant to create a new comprehensive plan. The Village received two qualified responses and interviewed both firms. The interview team consisted of myself, the Assistant Village Administrator, the Public Works Director and the Management Analyst. While the interview team felt both firms could adequately handle the responsibility and perform to our expectations, it is our recommendation to the Village Board to hire Houseal Lavigne & Associates (HLA) as our consultant. There were several reasons for their selection:

- Familiarity with River Forest – HLA has served as consultant for the Village for over 15 years and has an intimate knowledge of the Village.
- Past Experience – HLA has created over 70 different comprehensive plans.
- Forefront of Technology and Visualization – HLA has a proprietary web-based community issues mapping tool (sMap) that allows for residents and business owners to engage in an easy and convenient means. We also believe that some of this data gathering can be integrated into our GIS.
- Approach to Interview – The consultant team approached the interview as though the Village was a new client and did not assume we had a previous working relationship.

Even though HLA has familiarity with the Village and we view that as a strength, we asked HLA to go back and revisit components of their consulting team to ensure we have a healthy blend of experience and fresh perspectives. As a result, HLA is recommending the use of KLOA, Inc. Engineering for transportation and pedestrian planning. KLOA is a Rosemont based engineering firm that deals exclusively with transportation matters as is well regarded. Staff believes they will be a good fit for the consulting team. More info on their firm can be found here:

<http://www.kloainc.com/> Their primary consultant is Eric Russell. <http://www.kloainc.com/team-view/eric-russell/>

Further, HLA will utilize the services of Ehlers, Inc. for economic development input to the comprehensive plan. As you know, we recently engaged Ehlers for the Lake and Park redevelopment project and have been pleased with their performance thus far. Staff also feels they will provide welcomed input and a fresher perspective to the process.

Finally, we asked the consultant to ensure that the comprehensive plan includes a village wide bike and pedestrian plan (hoping that we can offset costs through the County grant). Also, the consultant will prepare an affordable housing plan that we can submit to the State of Illinois.

Fee: The proposed cost of this work is \$86,500 for fees and expenses. This is a not to exceed amount. For comparison, the other consultant's fees were within \$150 of HLA on an "apples to apples" basis.

Attached for your review is a copy of the Village's standard contract for services incorporating the scope and deliverables of the project. The anticipated timeline of the project is 12 months.

Recommendation: Even though we sent a RFP out, there is still a waiver of formal bids. As such, staff seeks a MOTION for a waiver of formal bids and a contract award to Houseal Lavigne, LLC for consulting services in a not to exceed amount of \$86,500.

Staff had anticipated a budget amount of \$100,000 over two fiscal years.

Please contact me with any question or concerns.

Attachments

Contract with Attachments

Original HLA proposal

**INDEPENDENT CONTRACTOR AGREEMENT
FOR PROFESSIONAL CONSULTING SERVICES**

INDEPENDENT CONTRACTOR AGREEMENT FOR PROFESSIONAL CONSULTING SERVICES ("Agreement") made this ____ day of _____, 2017, by and between the Village of River Forest ("Village"), an Illinois municipal corporation and Houseal Lavinge Associates an Illinois Limited Liability Corporation ("Contractor"); and

WHEREAS, the Village has determined that the Contractor can provide a service desired by its residents by providing professional consulting services for the Village's comprehensive plan; and

WHEREAS, the Contractor is qualified and desires to provide said service based on the terms set forth below; and

WHEREAS, the Village finds that the health, safety, and welfare of the citizens of the Village will be benefited by the services provided by Contractor.

NOW, THEREFORE, BE IT AGREED THAT:

1. **INDEPENDENT CONTRACTOR**: The Village agrees to retain the Contractor as an independent contractor to provide the services described herein, and the Contractor agrees to provide such services. The Contractor is retained by the Village only for the purposes and to the extent set forth in this Agreement, and its relation to the Village shall, during the term of this Agreement and period of its services hereunder, be that of an independent contractor. The Contractor shall not be considered as having an employee status, nor shall the Village withhold any sums for the payment of income taxes, or Federal Insurance Contributions Act taxes, nor shall the Contractor be entitled to participate in any plans, arrangements, or distributions by the Village pertaining to or in connection with any pension or retirement plans, or any other benefits for the regular employees of the Village.

2. **TERM**: That term of the Agreement shall be from execution to June 30, 2018.

3. **CONTRACTOR RESPONSIBILITIES**: The Contractor agrees to perform the services set forth in EXHIBIT "A", attached hereto and made a part hereof, and to perform the services in EXHIBIT "A" within the times set forth therein.

4. **VILLAGE RESPONSIBILITIES**: The Village agrees to agrees to the payment terms set forth in EXHIBIT "B" attached hereto made a part hereof.

5. **INSURANCE**: As part of the indemnification required by this Agreement, but without limiting the same, the Contractor agrees to carry, during the life of this Agreement, at its expense, public liability insurance, including, but not limited to coverage for bodily injury, death, and property damage written on the comprehensive form, in the amount of \$1,000,000.00 per occurrence and \$3,000,000.00 aggregate. The Contractor shall furnish evidence of such insurance prior to the effective date of this Agreement, and then on an annual basis thereafter, in the form of a Certificate of Insurance that names the Village and its elected officials, officers, agents, and employees as additional insureds. The Village shall have the right to approve the coverage and carrier, which approval shall not be unreasonably withheld. The Contractor shall also carry during the life of this Agreement, a Worker's Compensation Insurance Policy with

coverage in the statutory amount conforming to the current laws of the State of Illinois and shall furnish the Village a Certificate of Insurance evidencing such coverage.

The Contractor's policy or policies of insurance shall specifically recognize and cover the Contractor's indemnification obligations under this Agreement, and shall contain cross-liability endorsements. Said insurance shall provide that the insurance provided by the Contractor shall be primary and that any provision of any contract of insurance or other risk protection benefit or self-insurance policy purchased or in effect or enacted by the Village and any other insurance or benefit of the Village shall be in excess of the Contractor's insurance.

All Certificate(s) of Insurance shall contain the following endorsement:

"Should any of the above-described policies be canceled before the expiration date thereof, the issuing company shall serve 30 days prior written notice to the Village."

In the event of the cancellation of any insurance policy required herein, or upon the Contractor's failure to procure said insurance, the Village shall have the right to terminate this Agreement.

6. **DEFAULT:** In the event that either party fails to perform under this Agreement, the other party shall notify the non-performing party of the default, in writing, setting forth the nature of the default. The party that has failed to perform shall have fifteen (15) days after receipt of the notice to correct such failure or take substantial steps toward correcting the failure. If, after fifteen (15) days, the default has not been corrected, or substantial steps taken to correct the default, the party serving the notice may then declare the Agreement terminated.

7. **NOTICE:** All notices, demands, elections, and other instruments required or permitted to be given or made by any party upon one or more of the others under the terms of this Agreement or any statute shall be in writing. Such communications shall be deemed to have been sufficiently served if sent by messenger delivery, overnight delivery courier, certified or registered mail with proper postage prepaid, or sent by facsimile transmission, with proof of successful transmission sent by regular mail by the sending party at the respective addresses shown below or to such other party or address as either party may from time to time furnish to the other in writing. Service on the legal counsel for either party is sufficient notice to the party.

- (a) Notice to Village of River Forest shall be sent to:

Village of River Forest
400 Park Avenue
River Forest, Illinois 60305
Attention: Village Administrator
Fax: (708) 366-3702

- (b) Notices to Contractor shall be sent to:

John Houseal
Houseal Lavinge Associates, LLC

8. **INDEMNIFICATION:** As a material inducement for the Village to enter into this Agreement, the Contractor agrees to defend, indemnify and hold harmless the Village, its elected officials, officers, agents, and employees from and against any and all claims, actions, suits, damages, costs, expenses and liabilities, including the reasonable fees and expenses of their attorneys, expert witnesses and consultants, court costs and fines, asserted against them or sought to be imposed upon them, individually, jointly or severally, and which arise directly or indirectly out of or in connection in any way with the Contractor's performance of the terms of this Agreement, except to the extent that those claims, actions, suits, damages, costs, expenses and liabilities arise from the sole negligence of the Village, its representatives, officers, trustees, agents and employees.

The scope of the Contractor's indemnification shall include, but is not limited to:

- (1) Any negligent, tortious or wrongful act or omission of the Contractor, its officers, agents, employees, contractors or subcontractors, resulting in personal injury, bodily injury, sickness or death to any person, loss or damage of any kind to the property of any person, including the Contractor, its officers, agents employees, licensees and invitees, or damage to or loss of other intangible property rights or personal rights, including but not limited to libel, slander and invasion of privacy; and
- (2) loss or damage of any kind resulting from the Contractor's failure to comply with any provision of this Agreement, or of any federal, state or local law or regulation applicable to the Contractor.

9. **MUTUAL COOPERATION:** The Village and the Contractor, agree to fully cooperate, consult and inform each other regarding any and all decisions and activities associated with or having a significant impact on the Contractor's program, to achieve the mutual goals and purposes of operating a high quality recreation program for the Village, its residents and other users of the program.

10. **PERMITS:** Contractor shall obtain all necessary permits, licenses, consents and other approvals to complete the work.

11. **ASSIGNMENT:** Contractor shall not assign, sublet, transfer, or convey this Agreement to any person or entity without the prior written consent of the Village.

12. **SUBCONTRACTORS:** The Contractor may use subcontractors to perform certain transportation, economic development, and sustainability related portions of the services. The subcontractors are KLOA, Ehlers, and Seven Generations Ahead. The Contractor shall remain responsible for all services performed by subcontractors and the subcontractor's compensation shall be included in the Contractor's compensation as identified in Exhibit B.

13. **EXECUTION:** This Agreement may be executed simultaneously in two (2) or more counterparts, each of which shall be deemed an original, and such counterparts together shall constitute one and the same Agreement.

15. **ENTIRETY OF AGREEMENT**: This Agreement, together with the Exhibits attached thereto (all of which are attached hereto or incorporated herein by this reference), contains the entire understanding between the parties and supersedes any prior understanding or written or oral agreements between them with respect to the subject matter of this Agreement. There are no representations, agreements, arrangements or understandings, oral or written, between and among the parties hereto relating to the subject matter of this Agreement which are not fully expressed herein. No oral modification, amendment, or change shall be allowed to this Agreement. Any modification, amendment, or change hereto shall be in writing and approved by the corporate authorities of the Village.

16. **AUTHORITY**: This Agreement shall be in full force and effect, and legally binding, after it is signed by the duly authorized officer of each party. Each of the signatories to this Agreement are the duly authorized representatives of their respective corporate entity and each such person has signed this Agreement pursuant to the authority duly granted to him or her by the corporate authorities of said corporate entity, who have acted by motion or approved a resolution (in the Village's case, at an open public meeting) that authorized and directed the representatives to sign this Agreement. This Agreement shall be binding upon and shall inure to the benefit of the parties agreeing hereto and to their successor corporations, officers, officials, trustees, successors in office, heirs, representatives, and assigns.

17. **ENFORCEABILITY**: If any provision of this Agreement, or any paragraph, sentence, clause, phrase or word or the application thereof is held invalid, the remainder of this Agreement shall be construed as if such invalid part were never included and this Agreement shall be and remain valid and enforceable to the fullest extent permitted by law provided that the Agreement, in its entirety as so reconstituted, does not represent a material change to the rights or obligations of the parties. In the event of any conflict or inconsistency between the terms set forth in the body of this Agreement and the terms set forth in any Exhibit hereto, the terms set forth in such Exhibit shall govern and control.

18. **CHANGE IN LAWS**: Contractor shall immediately notify the Village of any change in conditions or change in federal, state or local law, or of any other event, which may significantly affect its ability to perform its obligations in accordance with the provisions of this Agreement.

19. **COMPLIANCE WITH LAWS**: Contractor certifies as follows:

- a. That any work to be performed by it or its contractors on Village-owned property shall be in a good and workmanlike manner and in accordance with all applicable Federal, State, and County laws and regulations and the Village codes, ordinances, and regulations, including but not limited to all local zoning ordinances and regulations, and other applicable codes.
- b. That it is not barred from contracting with any unit of State or local government as a result of violating Section 33E-3 or 33E-4 of the Illinois Criminal Code (720 ILCS 5/33E-3 and 33E-4).
- c. That it shall comply with the Illinois Drug Free Work Place Act (30 ILCS 580/1, *et seq.*).
- d. In the performance of its obligations pursuant to this Agreement and in the

operation of its program, it shall comply with all applicable provisions of federal, state and local law, including those regulations in regard to all applicable equal employment opportunity requirements, the Equal Opportunity Clause of the Illinois Human Rights Act (775 ILCS 5/1-101, *et seq.*) and the Rules and Regulations of the Illinois Department of Human Rights and the Americans with Disability Act (42 U.S.C. 12101, *et seq.*), and all rules and regulations issued pursuant to those Acts. There shall be no discrimination on the basis of disabilities (as defined in the Act) in the operation of the services and programs provided by the Contractor hereunder. Any complaint of such discrimination received by the Contractor shall be immediately forwarded to the Village.

- e. That it shall comply with all applicable federal and state laws and regulations including, but not limited to, such laws and regulations relating to minimum wages to be paid to employees, limitations upon the employment of minors, minimum fair wage standards for minors, payment of wages due employees, and health and safety of employees. Contractor agrees to pay its employees, if any, all rightful salaries, medical benefits, pensions and social security benefits pursuant to applicable labor agreements and federal and state statutes, and Contractor further agrees to make all required withholdings and deposits therefore. Such requirements shall be included by Contractor in all its contracts and agreements with contractors and subcontractors for this program. Any contracts entered into by Contractor relating to its use of Village-owned property shall require the contractor and its subcontractors to comply with the Illinois Prevailing Wage Act (820 ILCS 130/0.01, *et seq.*).

20. **JURISDICTION AND VENUE:** This Agreement provides for services to be performed within the State of Illinois. Accordingly, this Agreement, and all questions of interpretation, construction and enforcement hereof, and all controversies hereunder, shall be governed by the applicable statutory and common law of the State of Illinois. The parties agree that for the purpose of any litigation relative to this Agreement and its enforcement, venue shall be in the Circuit Court of Cook County, Illinois and the parties consent to the *in personam* jurisdiction of said Court for any such action or proceeding.

21. **CAPTIONS:** The captions at the beginning of the several paragraphs, respectively, are for convenience in locating the context, but are not part of the context.

22. **EXHIBITS:** True and correct copies of the attached Exhibits are incorporated herein and made a part of this Agreement and are identified as follows:

EXHIBIT "A" – Contractor Responsibilities

EXHIBIT "B" – Payment Terms

23. **EFFECTIVE DATE:** After this Agreement has been signed by the Contractor, this Agreement shall be deemed dated and become effective on the date that the Village President and Clerk sign this Agreement which date shall be the date stated on the first page of this Agreement.

IN WITNESS WHEREOF, the Village President and Clerk have, pursuant to the authority given by the Board of Trustees of the Village of River Forest, and the Contractor have signed this Agreement on the __ day of _____, 20__.

VILLAGE:

CONTRACTOR:

BY: _____, Village President

BY: _____
Authorized Corporate Officer/Partner

Date: _____

Date: _____

ATTEST: _____
Village Clerk

ATTEST: _____

Date: _____

Date: _____

EXHIBIT "A"

To Independent Contractor Agreement Between the Village of River Forest and

CONTRACTOR RESPONSIBILITIES

The Contractor agrees to provide the Village with a new Comprehensive Plan.

The Contractor shall have the following responsibilities in connection with the provision of the aforementioned services:

- (a) Meetings and Consultant Visits.
 - 1a: Project Kick-Off with Village Staff
 - 1b: Village Board Workshop
 - 1c: Plan Commission Initiation Meeting
 - 1d: Joint Boards & Commissions Workshop
 - 2a: Community "Town Hall" Workshop
 - 2b: Business Workshop
 - 2c: Interviews & Focus Groups Discussions
 - 2d: Meetings with Adjacent Communities
 - 2e: Community Activities and Events
 - 3j: Plan Commission Meeting – Existing Conditions Presentation
 - 4a: Community & Corridors Visioning Session
 - 5c: Plan Commission Meeting
 - 7c: Plan Commission Meeting
 - 7d: Community Open House
 - 7e: Plan Commission Public Hearing
 - 7f: Village Board – Plan Adoption
- (b) Deliverables (All deliverables become the property of the Village, including all hard copies, electronic file copies (PDF), and GIS files).
 - 1: Workshop Summaries
 - 2: Workshop and Interview Summaries
 - 2: DIY Workshop Kits
 - 2: Project Website
 - 2: sMap Tool and Input Summary
 - 2: On-Line Questionnaires Summary
 - 3: Existing Conditions Presentation
 - 4: Vision Statement & Framework
 - 4: Goals and Objectives
 - 5: Preliminary Corridor & Village Center Subarea Plans
 - 6: Village-Wide Plans & Policies
 - 7: Draft Comprehensive Plan
 - 7: Final Comprehensive Plan
 - 7: Poster Plan/Story Map
 - 7: Bike and Pedestrian Plan
 - 7: Affordable Housing Plan (separate from comprehensive plan)

(c) Scope of Services in Attachment "A".

ATTACHMENT A

SCOPE OF SERVICES and HOURLY RATES

This section describes the Scope of Services for preparing the Comprehensive Plan for the Village of River Forest.

Section 1

Whereas the scope of services will be undertaken by the CONSULTANT, it is understood and agreed that the CLIENT will provide the following assistance to the CONSULTANT:

1. The CLIENT, with the CONSULTANT's assistance, will schedule and arrange and provide notices for all meetings and workshops including contacting agencies, individuals and citizens to be invited to meetings.
2. The CLIENT, with the CONSULTANT'S assistance, will collect and compile previously prepared and available reports, projects, studies, maps and other data owned or in control of the CLIENT and that might be useful for the project.
3. The CLIENT will provide to the CONSULTANT an up-to-date base map (electronic and hard copy) for the Village, including GIS files and information.

Section 2

River Forest Comprehensive Plan

Scope of Services

Step 1: Project Initiation

To “kick-off” the planning process on the right foot, meetings with Village staff, Village Board, Plan Commission, and other Boards and Commissions are needed prior to undertaking other community outreach activities. After the “kick-off” to the planning process, our proposed outreach activities will help foster a stewardship for the Plan and the community.

1a: Project Kick-Off with Village Staff

An initial kick-off meeting will be held with Village staff. This first meeting will allow us to review and discuss process, deliverables, logistics, project management, and other planning related matters. Regular and “as needed” meetings with Village staff will be held at no charge throughout the planning process to ensure an open communication and exchange of ideas. Our intent is to function as a unified and integrated team alongside Village staff.

1b: Village Board Workshop

As part of “kicking off” the comprehensive planning process, workshop will be conducted with the Village Board. As the community’s policy makers, it is important that these leaders have a chance to communicate and discuss their issues and concerns with each other and the Consultant Team at the very onset of the process.

1c: Plan Commission Initiation Meeting and Workshop

The Plan Commission will be the body largely responsible for shepherding the comprehensive plan through the planning process, and an initial orientation and workshop will be conducted with the group. The purpose of this meeting will be to: (a) review overall project objectives; (b) review and discuss the work program for the project; and (c) establish and discuss project roles and responsibilities. The project initiation meeting will conclude with a Project Initiation Workshop. The workshop is intended to solicit the views of the Plan Commission regarding their concerns and aspirations for the Village of River Forest.

1d: Joint Boards & Commissions Workshop

A joint workshop will be conducted with various boards and commissions, in addition to the Village Board and Plan Commission. This includes the Economic Development Commission, Development Review Board, Zoning Board of Appeals, Traffic and Safety Commission, Sustainability Commission, Historic Preservation Commission, and others as appropriate. As those most responsible for implementing and interpreting the Village’s policies, it is important that these groups have a chance to get together to discuss Village issues and opportunities as part of the planning process.

Step 2: Community Outreach

Community outreach and citizen participation are the cornerstones of our proposed planning process. Anticipating high levels of participation from an active and engaged community, our proposed outreach process includes both traditional (face-to-face) and web-based activities to obtain the broadest levels of participation in preparing the Comprehensive Plan. Community outreach is included throughout the entire planning process, with this step providing the initial participation efforts and laying the foundation for the remaining steps. Collectively, our planning process includes:

- Community Workshops
- Business Workshop
- Do-it-Yourself Workshop Kits
- Key Person Interviews/Focus Groups
- Interactive Project Website
- sMap – interactive mapping tool
- Social networking integration
- Resident Questionnaire
- Business Questionnaire
- Youth Questionnaire
- Village Staff Meetings
- Plan Commission Meetings
- Boards & Commissions Workshop
- Village Board meetings & updates

2a: Community “Town Hall” Workshop

This community “town hall” workshop is the first of many face-to-face community outreach events scheduled throughout the planning process. The purpose of this first workshop is to allow residents to provide input before any plans or recommendations are formulated.

2b: Business Workshop

This workshop will be targeted specifically to business owners and managers and River Forest’s corporate citizens as an important stakeholder group. The purpose is to establish a dialogue and obtain feedback from those members of the business community that have a unique insight and perspective and whose assistance and involvement is crucial to the Plan’s ultimate success.

2c: Interviews and Focus Groups Discussions

Key Person Interviews and Focus Group Discussions allow us to obtain first-hand insight into the community from a diverse array of perspectives. Confidential interviews/focus group discussions will be conducted to obtain additional information regarding local issues and potentials. The Consultant Team will work with Village staff to identify those individuals and groups to be interviewed/engaged. We recommend a broad sampling of participants who may possess unique perspectives or special insights into the community, possibly including District 90, local real estate professionals, Sustainability Commission, local developers, local officials, neighborhood groups, local business owners, River Forest Park District, Public Library, students, Historic Preservation Commission, and others.

2d: Meetings with Adjacent Communities

Meetings will be conducted with representatives from adjacent communities that border River Forest. Several of these neighboring communities share corridors with River Forest, and all have the potential to impact the Village by their land use, development, transportation, infrastructure, and other improvements.

2e: Community Activities and Events

If desired by the Village, we can prepare informational materials, post card questionnaires, posters, and other collateral for community events, possibly including the Memorial Day Parade, Flamingo Fridays, block parties, and more. This will allow community gathering and social events to be utilized as fun opportunities for engagement and feedback.

2f: DIY (Do-it-yourself) Workshop Kits (grassroots outreach)

“DIY” Workshop kits will be made available to groups, organizations, and institutions throughout the community. These DIY Workshop kits are intended to allow residents and others to facilitate their own workshops and discussions. These workshop kits can be deployed to neighborhood groups, churches, students/classrooms, and others in order to provide an opportunity for citizen-led outreach activities. Completed DIY Workshop kits will be reviewed and summarized by the consultant team in order to be incorporated into the larger planning process.

2g: Interactive Project Website

We will design and host an interactive Project Website that can be easily linked to the Village's homepage. We are committed to utilizing the internet to maximize the participation and communication between the Village and residents/stakeholders as it relates to the new Comprehensive Plan. This website can be used to post project schedules and meeting dates; display graphics, maps, and draft documents; address frequently asked questions; host a community discussion forum; contain on-line community surveys; and provide a variety of other features. The website will be the "one place" to go to for information regarding the Comprehensive Plan.

2h: Social Networking

If desired by the Village, we can integrate the project into the Village's existing social media accounts. For those residents that use the Internet to stay informed, these tools are essential in keeping them connected with local happenings as it relates to the Plan. Social networking tools can help increase awareness of the Comprehensive Plan and process and assist in increasing the number of people participating in all outreach exercises, including traditional face-to-face meetings.

2i: sMap

Our project website will feature sMap, a web-based community issues mapping tool. This award-winning tool, developed by Houseal Lavigne Associates, allows website visitors to identify, map, and comment on areas of concern and valued community assets. It simplifies the mapping process and familiarizes residents with all areas of the community in a fun, interactive, and effective manner. Input from residents allows us to create a composite map of community issues to assist with the identification and establishment of community goals and objectives.

2j: On-line Questionnaires

To provide another means for community participation, we will prepare three (3) web-based questionnaires – one for **residents**, one for **business owners/managers**, and one for **youth** to determine what aspects of the community are valued by children and teens. These online questionnaires will be posted on the project website. At the close of the questionnaire response period, we will review and summarize results as a gauge of community priorities and issues.

Step 3: Existing Conditions Analysis

This step will include the analysis of existing conditions and future potentials within the community. It will be based on information provided by the Village, as well as feedback from community service providers and reconnaissance, surveys, inventories, and analyses undertaken by the Consultant. The emphasis will be on the identification of existing conditions that will be taken into consideration during the formulation of the comprehensive plan goals, objectives, and planning recommendations.

3a: Past Studies, Plans & Reports

The Village's previously prepared plans and studies with an influence on the new Comprehensive Plan will be assembled and reviewed, including the Village's existing Comprehensive Plan (2003), River Forest Corridors Plan (2009), Market Study (2015),

PlanIt Green Sustainability Plan for Oak Park and River Forest (2011), Village Wide Architectural + Historical Survey (2013), among others. This review of documents will determine: (a) Village policies which needs to be reflected in the new Comprehensive Plan; (b) changes within the community that have taken place since the previous plans were prepared; (c) inconsistencies between plans and reports; (d) the relevance of previously collected data; and, (e) gaps in data which must be corrected as part of this planning process.

3b. Market and Demographic Analysis

It's imperative that Comprehensive Plan recommendations are grounded in market and economic realities, particularly as it relates to development/land use recommendations. The Village's recent Market Study, undertaken by Houseal Lavigne Associates in 2015, will serve as a starting point for establishing a baseline understanding of the trends, supply, demand, and potential for residential and commercial uses in the Village. Understanding that that study primarily focused on two corridors and also housing markets, additional follow-up analysis may be undertaken as needed.

3c: Zoning & Development Controls

The Village's Zoning Ordinance and Map will be assessed to identify strengths and weaknesses, and to determine how these controls may influence land use and opportunities for new development.

3d: Existing Land Use and Development

An up to date Existing Land Use Map will be prepared using GIS that inventories all parcels in the Village. The map will then be analyzed to identify functional land use areas, compatible and incompatible land-use arrangements, and other issues related to land use and existing development conditions.

3f: Facilities, Infrastructure, and Institutions

We will conduct an inventory of public/semi-public service, facilities, infrastructure, and institutions. This will include facilities and service providers such as but not limited to District 90, River Forest Public Library, the Police and Fire Departments, Public Works, the River Forest Park District, Concordia University, Dominican University, local religious institutions, other private schools, and more. Facilities and services will be evaluated with respect to condition, capacity, demand, and the need for future improvement. The Consultant will prepare a facilities survey questionnaire to be sent to service and facility providers within the community to determine anticipated needs and facilities planning.

3g: Transportation & Mobility (motorized and non-motorized)

An analysis of the Village's existing transportation conditions will be undertaken. This will encompass bike and pedestrian facilities, the existing street system, public transportation (Metra, Pace, and adjacent community CTA service), parking, and overall traffic management. Our analysis will identify transportation "hot spots" and priorities. Our analysis will also include discussions and consideration of other jurisdictional transportation efforts including state, regional, county, and other planning levels.

3h: Parks, Open Spaces, Environmental Features & Sustainability

This step will include the review, inventory, and analysis of the Village's open space and environmental features, including all Park District's ten parks, its recreation facilities, Forest Preserve and areas of natural environment, water features, and other special natural and human-made features that add to the Village's special image and character. This step will also include an assessment of the Village's current sustainability practices.

3i: Existing Conditions Synthesis

The results of the community outreach activities, market and demographic assessment, and the existing conditions analysis will be outlined in an interim report that details the existing conditions, issues, opportunities, and potentials to be addressed in the new Comprehensive Plan. The Existing Conditions Synthesis will serve as a foundation for the future steps in the planning process. The Existing Conditions Synthesis presentation will be prepared as an ESRI Story Map, incorporating online GIS mapping and running narrative text. This format can be easily viewed online and provided active GIS information.

3j: Plan Commission Meeting

The Existing Conditions Synthesis will be presented and discussed with the Plan Commission. The objective of this meeting is to provide an overview of outreach, field reconnaissance, and technical analysis completed to date and develop an understanding of the issues, concerns, and priorities that should be addressed in the Comprehensive Plan. The Existing Conditions Presentation will be posted on the Project Website once it has been reviewed and discussed with the Plan Commission.

Step 4: Vision, Goals & Objectives

The purpose of this step will be to establish an overall "vision" for the future of the Village of River Forest that can provide focus and direction for subsequent planning activities and serve as the "cornerstone" of the consensus building process. Based on the Vision and previous steps in the planning process, preliminary Goals and Objectives will also be prepared.

4a: Community & Corridors Visioning Session/Charrette

The Community & Corridors Visioning Session will involve the Consultant Team, Village Staff, the Plan Commission, elected and appointed officials, and all interested members of the community. The session will include both large group and small group working sessions to review and discuss conditions and potentials within the Village, including the neighborhoods, commercial corridors, Village Center Area, and more. The large group will work together to identify issues and opportunities, and the small "breakout" groups will work together to develop "visions" for the future of the community. It will conclude with general agreement and understanding regarding the long-term role and character of River Forest and the projects and improvements that will be desirable in the future.

4b: Vision Statement & Framework

Following the visioning session, the Consultant will summarize the results of the group discussions, and will prepare a preliminary Vision Statement for the Village of River

Forest. The preliminary Vision Statement will be based on the Vision Session, feedback from the community outreach activities, and observations from the Consultant Team. The Consult will also prepare a Vision Framework Plan, which will graphically communicate the vision as a “vision framework plan”.

4c: Goals & Objectives

Based on previous steps in the planning process, preliminary Goals and Objectives will be prepared which will provide more specific focus and direction for planning recommendations.

Step 5: Corridor and Village Center Plan Updates

This step will include the creation of new/updated Corridor and Village Center Plans. These corridors (North Avenue, Madison Street, Harlem Avenue, and Lake Avenue) and the Village Center Area between Lathrop and Park along Lake and Central, represent the areas of the Village that are more likely to come under pressure for new development, change, and investment. These subarea plans will incorporate and update the award-winning River Forest Corridors Plan (2010) and reflect changes and new opportunities as appropriate.

5a: Preliminary Corridor and Village Center Subarea Plans

Based on feedback from the outreach, workshops, interviews, and the visioning session, detailed sub-area plans will be prepared for the selected areas. The plans will address in detail, land use and development, urban design, access and mobility, target implementation actions, regulatory recommendations, and much more. The sub-area plans will be highly illustrative and may incorporate a wide of graphic techniques, including illustrations, 3-D renderings, photographs, vignettes, development visualization, concept site plans, maps, and more.

5b: Staff Review of Corridor and Village Center Subarea Plans

The Preliminary Sub-Area Plans will be submitted for staff review and comment. Appropriate revisions will be made based on feedback, prior to presenting the concepts to the Plan Commission.

5c: Plan Commission Meeting

The Consultant Team will present the Sub-Area Plans to the Plan Commission for review and comment. Appropriate modifications will be made based on Plan Commission feedback prior to integration into the overall Draft Comprehensive Plan document in later steps.

Step 6: Village-Wide Plans & Policies

This step will entail the preparation of future plans for land use and development, transportation and mobility, open space and environmental features, community facilities and infrastructure, urban design and community character, sustainability, and much more. These future plans will provide the “core” for the Comprehensive Plan and will reflect community input and the Village’s Goals and Objectives.

6a: Land Use & Development Plan

The Land Use Plan will include recommendations and policies for all land use areas in the Village, including residential neighborhoods and uses, commercial areas, and more. The Plan will provide land use designations for all areas of the Village.

6b: Framework Plans for Neighborhoods/Housing and Commercial Areas

In addition to a Village-Wide Land Use Plan and Map, the Land Use Plan will also include more specific framework plans and policies for each of the three major land use divisions, including: (1) Residential Areas/Neighborhoods Plan & Policies, and (2) Commercial Areas Plan & Policies.

6c: Transportation & Mobility Plan (including a Bike & Pedestrian Master Plan)

The Transportation and Mobility Plan will provide a more comprehensive framework to coordinate and optimize all modes of travel within the Village, focusing heavily on pedestrian and bicycle mobility, but also including vehicular circulation, access, and safety. The Transportation and Mobility Plan will incorporate a “complete streets” approach, ensuring all modes of travel are accommodated. The Plan will integrate plans from IDOT, Metra, Pace, CTA, and other transportation agencies as necessary. The Transportation & Mobility Plan will include a Village-Wide Bike & Pedestrian Master Plan that focuses on connectivity, linkages, safety, and access. The plan will seek to better connect River Forest to nearby routes and destinations, including institutional destinations, neighboring communities, shopping and service areas, forest preserve, and more.

6d: Parks, Recreation, Open Space, Environmental Features Plan

The Parks, Recreation, Open Space, and Environmental Features Plan will integrate closely with the River Forest Park District plans and the Cook County Forest Preserve District. This Plan will identify supporting policies related to parks, recreation, linkages, pedestrian and bicycle access, open space, and more. The Comprehensive Plan will underscore the importance of the Village’s green infrastructure and seek ways to enhance parks and open space features as vital community amenities.

6e: Public Facilities and Infrastructure Plan

The Public Facilities and Infrastructure Plan will identify and inventory all community facilities in the Village and include recommendations and policies for municipal facilities and services, infrastructure, intergovernmental coordination and cooperation, and more. It is essential that infrastructure capacity be taken into consideration in conjunction with land use and development recommendations to ensure infrastructure can support proposed development and that underserved areas are identified and recommendations proposed.

6f: Sustainability & Community Character Frameworks

Although each of these components could each be a chapter or element in the comprehensive plan, another approach is to incorporate each of these as “themes” that thread through every element of the plan, rather than each being their own element. For example, the Land Use and Development Plan could have a sustainability section and a character section, as could the Transportation and Mobility Plan. This approach is an

excellent way to fully integrate ideas of sustainability and community character into every aspect and chapter of the Plan. As determined based on working with the Village, this approach to these components should be considered. If a more traditional approach is preferred, each of these could simply be an element/chapter of the Plan.

6g: Implementation Strategy

An Implementation Strategy will be prepared which will describe the specific actions required to carry out the new Comprehensive Plan, including recommendations regarding zoning and other regulations, CIP priority improvement projects, public/private partnership opportunities, redevelopment sites, potential funding sources and implementation techniques, and general administration and follow-up to the Plan. Performance measures and indicators will also be established to ensure implementation is measurable over time. The Implementation Strategy will include: 1) Regulatory Strategy Framework; 2) Implementation & Funding Strategies; 3) Action Agenda; and 4) Performance Measurement Matrix. Implementation Strategy could be its own chapter or element of the Plan, or it could be broken down and incorporated into every chapter, so that each chapter contains its own implementation strategy. The appropriate/preferred approach will be determined with Village staff as we develop the draft Plan.

6h: Staff Review

The Draft Village-Wide Plans will be submitted to Village staff for review and feedback. Appropriate revisions will be made prior to preparing the Draft Plan.

Step 7: Plan Document and Adoption

Based on the previous steps in the planning process, the draft Comprehensive Plan document will be prepared for local review and consideration, including the Plan Commission, public, and Village Board.

7a: Draft Comprehensive Plan Document

The draft Comprehensive Plan document will be prepared for local review and consideration. The Plan will be designed not only to serve as a legal document for guiding land use and development, but also as a guide for establishing Village policy for a variety of community components that collectively result in the community's overall quality of life. The Plan will also provide a detailed Implementation Strategy that identifies specific projects and actions that need to be undertaken in order for the Village to realize the Plan's recommendations. The Plan will be user friendly, easy to understand, highly illustrative and graphically compelling.

7b: Staff Review

The Draft Comprehensive Plan will be submitted to Village staff for review and feedback. Appropriate revisions will be made.

7c: Plan Commission Meeting

The Draft Comprehensive Plan will be presented and discussed with the Plan prior to the public open house. Appropriate revisions will be made based on discussion and feedback.

7d: Community Open House/Workshop

An Open House/Workshop will be held to allow residents to “drop in” and review the draft Comprehensive Plans and Sub-Area Plans, and ask questions of the members of the Consultant Team. A brief presentation can be incorporated into the open house to better orient residents to the document and provide an overview of the Plan’s key components.

7e: Plan Commission Public Hearing

The Final Comprehensive Plan will be presented to the Plan Commission for public hearing. The Public Hearing provides an opportunity for residents and the community at-large to comment on the Plan and its recommendations prior to its adoption. Based on review and discussion, and based on public feedback during the public hearing, a revised Comprehensive Plan will be prepared for recommendation to the Village Board.

7f: Final Plan Adoption – Village Board

The Final Comprehensive Plan Report will be presented to the Village Board for consideration and adoption.

7g: Poster Plan/Story Map Online Interactive Document

Following adoption of the Comprehensive Plan, we will prepare a summary plan document. The purpose of this document is to provide a “snapshot”/executive summary of the Plan for broader distribution throughout the community. We will work with Village staff to determine the appropriate format for the document based on the method of distribution, intended audience, means of reproduction, and other factors. An online Story Map of the Plan will also be created to allow residents to view the plan in an interactive manner online.

Section 3

HOURLY RATES

Houseal Lavigne Associates

Principal	\$175-\$205
Principal Associate	\$145-\$160
Senior Associate	\$125-\$135
Associate.....	\$100-\$110
Technical/Clerical	\$65-\$85

EXHIBIT “B”

To Independent Contractor Agreement Between the Village of River Forest and

The Village shall make all payments under the Agreement in accordance with the Illinois Local Government Prompt Payment Act, 50 ILCS 505/1, *et seq.*, and the Village and Contractor agree that the following charges are permissible under the Agreement:

The Contractor shall be compensated for services rendered under the terms of this agreement on the basis of the Contractor's hourly rates as stated under Section 3 of Attachment A of Exhibit A the staff time devoted to the project, and for directly related project expenses. The maximum cost for Contractor services under this agreement is \$86,500, including directly related job expenses. Directly related job expenses include, but are not limited to: travel, printing, graphic reproduction, mailing, the purchase of additional maps, plans and reports and other out-of-pocket expenses that are related to carrying out services under this agreement. Any reimbursable expenses that are not enumerated above must be identified by the Contractor and approved by the Village.

The Contractor will not exceed the “not to exceed amount” without specific written authorization from the Village or an amendment to this agreement.

The Contractor will submit invoices for services performed and directly related job expenses incurred on the project during the billing period. The Contractor will submit monthly invoices for services performed and directly related job expenses incurred on the project during the billing period.



Village of River Forest
Village Administrator's Office
400 Park Avenue
River Forest, IL 60305
Tel: 708-366-8500

MEMORANDUM

Date: June 8, 2017

To: Catherine Adduci, Village President
Village Board of Trustees

From: Eric J. Palm, Village Administrator

Subj: Non-Domesticated Animal Issues

Issue: In the recent months, Village Staff has been made aware of (typically through neighbor complaints) residents that are housing on their property chickens, bees and in some cases ducks. The Village has not been allowing these animals and issuing citations in an effort to seek compliance through removal. As these issues continue to be brought to our attention, Staff thought it would be appropriate to seek Village Board input on this policy matter to ensure we are carrying out your wishes.

Analysis: The Village Code provides existing guidance to staff. Section 8-2-1 and 8-2-3 of the Village Code provide guidance on certain components of the non-domesticated animal issues. Specifically:

8-2-1: KEEPING OF CERTAIN ANIMALS PROHIBITED:

No person shall keep or allow to be kept upon or about the premises or upon any vacant property or public street within the village any cattle, horses, swine, sheep, goats, ducks, geese, chickens or other poultry. (1981 Code)

8-2-3: DANGEROUS ANIMALS:

It shall be unlawful to keep or harbor in the village any bear, lion, wildcat, catamount, orangutan, chimpanzee, tiger, poisonous or otherwise dangerous reptile, or any other animal which is ferae naturae or wild by nature in the eyes of the law and dangerous to mankind.

It shall be unlawful for any person to keep or harbor any vicious animal in the village or any animal which is dangerous because of propensity to injure persons. (1981 Code)

As you can see, both chickens and ducks are not permitted within the Village. Further, complaints received for bees have been cited under the Village's nuisance ordinance (Section 6-8) and 8-2-3 which states in part *"To bring into the village or keep therein, for sale or otherwise, either for food or for any other purpose, any dead or live animal or any matter, substance or thing which shall be a*

nuisance or which shall occasion a nuisance in the village or which may or shall be dangerous or detrimental to health.”

While there are some pros to housing these animals, there are some health and safety risks.

For chickens, there is some inherent risk to contracting salmonella from chickens if proper procedures are not followed. The US CDC provides tips and guidance on this matter: <https://www.cdc.gov/features/salmonellapoultry/index.html> There is also varying debate on their smell and noise.

For bees, the obvious risk is that of a swarm attacking a person or people if the apiary is not properly managed. And while salmonella from a mishandled chicken would primarily be limited to the resident interacting with the chicken, bees could affect others including neighbors. Further, Staff has some concerns regarding our own employees (primarily police, fire, public works) or other utility workers that may need to lawfully access someone's property coming into contact with an apiary or bees. A bee sting while certainly uncomfortable, can in some cases cause severe swelling and possibly be life threatening.

Village Staff is seeking the Village Board's direction on how to proceed with regulating these animals. Some options include:

1. Keep the Village Code as-is and continue to regulate as we have previously.
2. Banning bees explicitly, by adding them to the list of animals prohibited in Section 8-2-1 of the Village Code.
3. Allowing bees and/or chickens and ducks as a special use with some Building Code and Zoning Ordinance controls on construction and placement of the bee hive structure. For instance, the Village could allow bee hives / coups as a special use, requiring a public hearing and Village Board approval before the structure could be built and used. The Village could have construction standards for bee hive construction in the Building Code. The Village could also have zoning standards for the placement of hives/coups in the Zoning Ordinance, such as minimum lot sizes to place one, setback limitations, maximum height, maximum lot coverage, maximum cubic feet, and so on.
4. Allowing bee hives or chicken coups or duck areas specifically, without any zoning approval needed, require a license be obtained, and with some Building Code or Zoning Ordinance controls, such as those in # 3 above.

Further, you can take this issue up directly or refer it to an advisory commission for input. Also, you can consider public input on the matter at the outset and/or after any proposed changes are offered for consideration. The Village of Riverside recently started a pilot program to allow bees in a program similar to #4 above. I have attached a copy of their ordinance for your review.

Recommendation: There is no staff recommendation at this time. We are seeking Village Board direction.

Attachment
Riverside Ordinance

ORDINANCE NO. _____

AN ORDINANCE ADDING A NEW SECTION 6-2-10 (BEEKEEPING) TO THE VILLAGE CODE OF THE VILLAGE OF RIVERSIDE, ILLINOIS, RELATIVE TO BEES AND BEEKEEPING

WHEREAS, the President and Board of Trustees of the Village of Riverside find and determine that establishment of a pilot program allowing and regulating beekeeping within the Village is in the best interests of the health, welfare, and safety of the residents, property owners and the businesses of the Village.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Riverside, Cook County, Illinois, as follows:

SECTION 1: Each whereas paragraph set forth above is incorporated by reference into this Section 1.

SECTION 2: Title 6 (Police Regulations), Chapter 2 (Animals, Generally), of the Village Code of the Village of Riverside is amended by adding a new Section 10 (Beekeeping), to read in its entirety as follows:

6-2-10: BEEKEEPING:

(A) Definitions: As used in this section the following terms, unless the context otherwise requires, are defined as follows:

APIARY: A place where bee colonies are kept.

BEE: Any stage of the common domestic honey bee, *Apis mellifera* species, and specifically excluding any hybrid of the subspecies *Apis mellifera scutellata*.

COLONY: A hive and its equipment and appurtenances, including bees, comb, honey, pollen, and brood.

HIVE: A structure intended for the housing of a colony.

(B) Hives: All colonies shall be kept in Langstroth-type hives with removable frames and kept in sound and usable condition.

(C) License and Permit Required: No person shall keep bees within the village without first obtaining a license issued by the village. No hive or structure associated with an apiary may be erected before obtaining a license and/or building permit as provided for herein.

(D) License and Permit Process:

1. Applicants for a beekeeping license and/or associated building permit must submit the following to the community development director:

(a) A completed application on forms provided by the village, including a statement that all colonies shall be actively maintained in accordance with the Illinois Bees and Apiaries Act, 510 ILCS 20/1 et seq., shall be duly registered with the Illinois Department of Agriculture, and that licensees shall reasonably treat hives for varroa mites;

(b) Proof of liability insurance that does not exclude coverage for beekeeping activities;

(c) A plat of survey showing the proposed location of the hives and associated structures, including the fresh water supply as set forth in section 6-2-10(G), on the applicant's property; and

(d) A nonrefundable license fee in the amount of one hundred (100) dollars and the associated required building permit fee, if applicable.

2. Prior to issuing a beekeeping license, the village shall notify all adjacent landowners, except landowners that are municipalities or utilities, of the application for a beekeeping license. A beekeeping license and any associated building permit shall not be transferable or run with the land and shall terminate and become invalid upon the licensee no longer occupying the property for which the license and permit were issued, or upon termination of the pilot project as set forth in section 6-2-10(Q).

3. Beekeeping licenses shall be granted on an annual basis. If the village receives no violations regarding the licensee's beekeeping, and the pilot project set forth in section 6-2-10(Q) is continued or extended, the license will be presumptively renewed upon a showing by licensee that all colonies are registered with the Illinois Department of Agriculture, and of proof of liability insurance that does not exclude coverage for beekeeping activities, at a cost of twenty-five (25) dollars.

4. During the first year, the keeping of bees shall be approved on a trial basis only as part of a pilot project as set forth in section 6-2-10(Q). The village will begin accepting applications for a license for beekeeping and any associated building permit beginning January 1, 2017. In the event applications for such a license and permit received by the village between January 1, 2017 and January 15, 2017, exceed fifteen (15) in number a lottery will be used to determine the order such applications will be considered by the village.

(E) Number, Location and Height of Hives:

1. An apiary shall consist of no more than two (2) hives.

2. An apiary shall be permitted only on lots with single-family detached dwellings. An apiary shall be located only in a rear yard. All hives shall be set back at least fifteen (15) feet from all property lines of any adjacent parcel, and shall not be visible from a street.

3. The maximum height of a hive and any associated stand or other appurtenances shall not be greater than five (5) feet.

(F) Flyways: A hive shall be placed on property so the general flight pattern of bees is in a direction that will deter bee contact with humans and domesticated animals. For each hive where the hive entrance is oriented to an exterior property line the licensee shall establish and maintain a flyway barrier at least six (6) feet in height consisting of a solid wall, fence, dense vegetation or combination thereof that is parallel to the property line and extends ten (10) feet beyond the colony in each direction so that all bees are forced to fly at an elevation of at least six (6) feet above ground level over all property lines in the vicinity of the hive. This flyway barrier requirement shall not apply if the setback between any colony and the closest property line is fifty (50) feet or more.

(G) Water: Each beekeeper shall ensure that a convenient source of water is available at all times to the bees so long as colonies remain active outside the hive so that the bees will not congregate at swimming pools, faucets, pet water bowls, birdbaths or other water sources where they may cause human, bird, or domestic pet contact. The water shall be maintained so as not to become stagnant.

(H) Maintenance: Each licensee shall ensure that no bee comb or other materials that might encourage robbing by wildlife or domestic animals are left upon the grounds of the apiary site. Upon their removal from the hive, all such materials shall promptly be disposed of in a sealed container or placed within a building or other bee-proof enclosure.

(I) Queens: In any instance in which a colony exhibits unusually aggressive characteristics by stinging or attempting to sting without due provocation, or exhibits an unusual disposition towards swarming, it shall be the duty of the licensee to re-queen the colony. Queens shall be selected from stock bred for gentleness and non-swarming characteristics.

(J) Record Keeping: Each licensee shall keep records providing at least the following information: dates of installation and inspections; brood pattern and health; whether queen was observed; visibility of sealed queen cells; honey and pollen stores; whether a super is ready to be added or removed; behavior and temperament of bees, including any evidence of crowding and/or swarm impulse; presence of disease or pests; and interventions or actions by beekeeper. Such beekeeping records shall be made available to village officials upon request.

(K) Prohibited:

1. The keeping by any person of bee colonies in the village not in compliance with this section is prohibited.
2. Any bee colony not residing in a hive structure intended for beekeeping, or any swarm of bees, or any colony residing in a hive which, by virtue of its condition, has been abandoned by the beekeeper, is unlawful.
3. Notwithstanding compliance with the various requirements of this article, it shall be unlawful for any licensee to keep any colony or colonies in such a manner or of such disposition as to cause any unhealthy condition, interfere with the normal use and enjoyment of human or animal life of others or interfere with the normal use and enjoyment of any public property or property of others.
4. No commercial use or retail sales of bees, honey, honeycomb, or other bee products or beekeeping products shall be permitted from any apiary located on residential property.

(L) Right of Entry for Enforcement: Village officials shall be empowered to enter upon any premises where bees are kept, or where there is reason to believe that bees are kept, to enforce the provisions of this section.

(M) Suspension, Revocation, Nonrenewal; One Year Wait for New License:

1. Whenever a licensee violates or fails to act in conformity with the provisions of this section or any other provisions set forth elsewhere in this code, the beekeeping license may be suspended or revoked, or the village may refuse to renew the license, following notice and a hearing before the village manager, in accordance with the procedures set forth in section 3-1-5 of this code.
2. If a license to engage in beekeeping is revoked for any cause, no license shall be granted to the same licensee for beekeeping for a period of one year from the date of revocation.

(N) Summary Suspension: Where the community development director presents to the village manager sufficient evidence demonstrating probable cause to believe that the licensee has violated the provisions of this section or state or federal law, and that said violation will immediately threaten the public health, safety or welfare, the community development director may, upon the issuance of a written order stating the reason for such conclusion, and without prior notice or hearing, order the permitted structure for beekeeping closed and the beekeeping license summarily suspended pending a hearing and a determination on suspension or revocation. The licensee shall be provided a copy of the order and a notice of violation. A hearing shall be commenced not more than ten (10) days following the entry of such an order, unless the licensee

shall agree to a longer period of time. The procedure for such a hearing or any appeal with respect thereto shall be as provided by section 3-1-5 of this code.

(O) Removal of Structures: All structures associated with an aviary shall be removed within sixty (60) days upon a licensee no longer keeping bees, upon a licensee no longer occupying the property for which a beekeeping license was issued, or upon a beekeeping license having been revoked.

(P) Number of Licenses and Permits to be Issued: The number of beekeeping licenses within the village at any one time shall not exceed fifteen (15) in number.

(Q) Pilot Project: The adoption of this section on beekeeping is being done on an experimental basis as a pilot project, and no person who is granted a license or associated building permit for beekeeping shall have any property interest, vested right, or other protectable interest in the continuation of such license or permit. The village manager is directed to submit a report to the village board prior to December 31, 2017, informing the village board on the village's experience with beekeeping. If the village board thereafter decides to no longer allow beekeeping, all licensees shall have sixty (60) days to remove all bees and structures associated with an apiary from their property.

SECTION 3: All ordinances, or parts of ordinances, in conflict with the provisions of this Ordinance, to the extent of such conflict, are repealed.

SECTION 4: Each section, paragraph, clause and provision of this Ordinance is separable and if any provision is held unconstitutional or invalid for any reason, such decision shall not affect the remainder of this Ordinance, nor any part thereof, other than that part affected by such decision.

SECTION 5: Except as to the Code provision set forth above in this Ordinance, all Chapters and Sections of the Village Code of the Village of Riverside, as amended, shall remain in full force and effect.

SECTION 6: This Ordinance shall be in full force and effect from and after its adoption, approval, and publication in pamphlet form as provided by law.

ADOPTED this _____ day of _____, 2016, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by me this _____ day of _____, 2016, and attested to by the Village Clerk this same day.

VILLAGE PRESIDENT

ATTEST:

VILLAGE CLERK

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CLERK'S CERTIFICATE

I, Cathy Haley, Clerk of the Village of Riverside, in the County of Cook and State of Illinois, do hereby certify that the attached and foregoing is a true and correct copy of that certain Ordinance now on file in my Office, entitled:

ORDINANCE NO. _____

AN ORDINANCE ADDING A NEW SECTION 6-2-10 (BEEKEEPING) TO THE VILLAGE CODE OF THE VILLAGE OF RIVERSIDE, ILLINOIS, RELATIVE TO BEES AND BEEKEEPING

which Ordinance was passed by the Board of Trustees of the Village of Riverside at a Regular Village Board Meeting on the ____ day of _____, 2016, at which meeting a quorum was present, and approved by the President of the Village of Riverside on the ____ day of _____, 2016.

I further certify that the vote on the question of the passage of said Ordinance by the Board of Trustees of the Village of Riverside was taken by Ayes and Nays and recorded in the minutes of the Board of Trustees of the Village of Riverside, and that the result of said vote was as follows, to-wit:

AYES: _____

NAYS: _____

ABSENT: _____

I do further certify that the original Ordinance, of which the foregoing is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village of Riverside, this ____ day of _____, 2016.

Village Clerk

[SEAL]