

CONTRACTOR LICENSING REQUIREMENTS

CERTIFICATE OF INSURANCE

A completed Certificate of Insurance must be submitted with this application and must include the following:

LIABILITY COVERAGE LIMITS:

- \$1 MILLION PER OCCURRENCE GENERAL LIABILITY
- \$2 MILLION GENERAL AGGREGATE

CERTIFICATE POLICY HOLDER:

VILLAGE OF RIVER FOREST
400 PARK AVE
RIVER FOREST, IL 60305

Evidence of Worker's Compensation is also required. If there is no worker's compensation coverage then a rider/waiver must be signed and submitted with the completed contractor's license application. Riders/waivers are available at the Village Hall or online at <http://vrf.us/contractors> .

SURETY BOND

- A \$25,000 Surety Bond must be submitted with an original signature by the principal of the company (**Neither copies nor faxes will be accepted**)
- The Surety Bond must specify the trade for which the license and bond is sought. (**GENERAL CONTRACTOR WILL NOT BE ACCEPTED**)
- Additional trade-specific requirements must also be met (see below)

Additional Trade-Specific Requirements:

Electricians must also submit:

- A copy of his/her State of Illinois or City license
- A completed application for an electrical permit that is signed by the electrician performing the described work
- Please note that the Surety Bond must state "Electrician"

Roofers must also submit:

- A copy of his/her State of Illinois license
- Non-Structural roofing projects: A completed application for an express permit
- Structural roofing projects: A completed application for a building permit and required drawings

Contractor licensing requirements and related documents are also available on the Village's website: www.vrf.us/contractors



**CONTRACTOR LICENSE
APPLICATION**
Village of River Forest
400 Park Avenue
River Forest, IL 60305

Project Address(es):

Contractor Type:

- | | | | |
|----------------------------------|---------------------------------------|-------------------------------------|-----------------------------------|
| <input type="checkbox"/> Asphalt | <input type="checkbox"/> Brick Paving | <input type="checkbox"/> Carpenter | <input type="checkbox"/> Concrete |
| <input type="checkbox"/> Drywall | <input type="checkbox"/> Electrical | <input type="checkbox"/> Excavation | <input type="checkbox"/> Fence |
| <input type="checkbox"/> HVAC | <input type="checkbox"/> Masonry | <input type="checkbox"/> Roofer | <input type="checkbox"/> Siding |
| <input type="checkbox"/> Sign | <input type="checkbox"/> Windows | <input type="checkbox"/> Other | _____ |

Business Name: _____

Business Address: _____

City: _____ State: _____ Zip Code: _____

Contact Person: _____ Title: _____

Telephone #: _____ 24-hour emergency telephone #: _____

Email Address: _____

*****2010 Lead Certification (new RRP Rule) - Copy Required: Yes No

Do you have liability insurance coverage? Yes No

Name of Insurance Provider: _____

Do you have workers compensation coverage? Yes No

Name of Insurance Provider: _____

THE FOLLOWING MUST ACCOMPANY THIS COMPLETED APPLICATION:

1. Certificate of Insurance (see page 1 for more information)
2. Original Surety Bond (see page 1 for more information)
3. \$125.00 License Fee

INCOMPLETE OR FAXED APPLICATIONS WILL NOT BE ACCEPTED

Village Use Only

License Number: _____

License Fee: _____

Date Paid: _____

License Expiration Date: _____

Bond Expiration Date: _____