



**VILLAGE OF RIVER FOREST**  
**400 Park Avenue, River Forest, Illinois 60305**  
**Phone: 708-366-8500 Fax: 708-366-3702**  
**Email: permits@vrf.us**

<i>Village Use Only</i>
Received By: _____
Date Received: _____
Date Issued: _____
Paid By: _____
Fees: _____

**APPLICATION FOR SWIMMING POOL PERMIT**

**(Permit will NOT be issued without new or existing fence that meets Code Requirements – See back for details)**

Project Address: \_\_\_\_\_ Property Index Number: 15- \_\_\_\_\_

Owner: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Gross Cost of Project: \$ \_\_\_\_\_

Type of Pool:

- In-ground (Grading Permit Required) 1.5% of total cost (\$150.00 min.) Plus Plumbing and Electrical Permit
- Above ground: \$25.00 Plus Electric Permit

**Submittals Required:**

- Plat of Survey                      Plumbing Permit (*heater/gas pipe installation*)                      Drawings (*3 sets*)
- Electrical Permit                      Fence Proposal/Contract/Specifications (*required*)
- Grading Permit Documents (*required for in-ground pools- Signed notification affidavit, topographic survey, site grading plan, storm water management plan*)

Contractor Type	License	Bond	Name	Mailing Address	Phone or Email
Swimming Pool Installer					
Electrician*					
Paving					
Plumber*					
Fence					

*\*Separate permit required*

By signing this document you acknowledge and agree that all information provided is true and accurate on your behalf and that knowingly providing false information will result in a citation and fine of not less than \$500 per offense. You further acknowledge and agree to terms, policies and conditions listed in the conditions and notices found on the back of this sheet and in the River Forest Village Code.

**SIGNED:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**Applicant Signature**

**FOR VILLAGE USE ONLY:**

Building Inspector Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Permit #: \_\_\_\_\_ Date Issued: \_\_\_\_\_

## **BARRIER/FENCE REQUIREMENTS**

*Refer to Section AG105 of the 2003 International Residential Code for Barrier Requirements*

The top of the barrier shall be at least 48 inches above grade measured on the side of the barrier which faces away from the swimming pool. The maximum vertical clearance between grade and the bottom of the barrier shall be 2 inches measured on the side of the barrier which faces away from the swimming pool.

Where the top of the pool structure is above grade, such as an above ground pool, the barrier may be at ground level, such as the pool structure, or mounted on top of the pool structure.

Maximum mesh size for chain link fences shall be a 2.25 inch square unless the fence is provided with slats fastened at the top or the bottom which reduce the openings to not more than 1.75 inches.

Where the barrier is composed of diagonal members, such as a lattice fence, the maximum openings formed by the diagonal members shall not be more than 1.75 inches.

Access gates shall be equipped to accommodate a locking device. Pedestrian access gates shall open outward away from the pool and shall be self-closing and have a self-latching device.

Gates other than pedestrian access gates shall have a self-latching device.

When the release mechanism of the self-latching device is located less than 54" from the bottom of the gate, the mechanism and openings shall be located on the pool side of the gate at least 3" below the top of the gate.

The gate and barrier shall have no openings greater than 0.5 inch within 18 inches of the release mechanism.

**Where a wall of a dwelling serves as part of the barrier, one of the following conditions must be met:**

- The pool shall be equipped with a powered safety cover in compliance with ASTM F1346; or
- All doors with direct access to the pool through that wall shall be equipped with an alarm which produces an audible warning when the door and its screen, if present, are opened. The alarm should sound continuously for a minimum of 30 seconds immediately after the door is opened and be capable of being heard throughout the house during normal household activities. The alarm shall automatically reset under all conditions; or
- Other means of protection, such as self-closing doors with self-latching devices, which are approved by the governing body, shall be acceptable so long as the degree of protection afforded is not less than the protection afforded by the items described above.

**Where an aboveground pool structure is used as a barrier or where the barrier is mounted on top of the pool structure and the means of access is a ladder or steps, then:**

- The ladder or steps shall be capable of being secured, locked or removed to prevent access; or
- The ladder or steps shall be surrounded by a barrier which meets the requirements listed above (barrier requirements). When the ladder or steps are secured, locked or removed, any opening created shall not allow the passage of a 4-inch diameter sphere.

**Grading Requirements for In-Ground Pools:**

- Notification to neighbors and a signed affidavit (attached) confirming notification must be submitted.
- A Professional Engineer must complete a topographic survey and submit a site grading plan to ensure that storm water runoff does not adversely impact neighboring properties.
- Applicant is required to hire and pay the cost of a private engineer to complete the survey and grading plan and to pay the Village's cost for an engineer to review the proposed grading plan