



RIVER FOREST

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March 26, 2020

Re: Social Distancing Requirements for Licensed Landscape Contractors

Dear Landscape Contractor

You are receiving this notice because our records indicate that you are a landscape contractor that is currently licensed to operate in the Village of River Forest. The Village is sending this notice to all currently licensed contractors.

Governor JB Pritzker has issued Executive Order 2020-10 allows landscaping businesses to operate to maintain private residences and businesses. This order also requires your employees to maintain the social distance of six feet and to take other measures to ensure their safety and reduce the spread of COVID-19 while operating. The Illinois Department of Commerce and Economic Opportunity has also crafted essential business flowchart available to help you understand the steps that must be implemented by your company. Copies of the above referenced documents are available online as follows:

- Executive Order 2020-10: <https://www2.illinois.gov/sites/coronavirus/Pages/default.aspx>
- Illinois Department of Commerce and Economic Opportunity Essential Business Flowchart: <https://www2.illinois.gov/dceo/Documents/Essential%20Business%20Flowchart.pdf>

The Village has received information that certain landscape contractors operating in the Village of River Forest have been observed allowing employees to violate the social distance requirement while working on properties, while taking breaks, and while traveling to and from job sites in River Forest.

Your immediate voluntary compliance and correction of these matters is required and appreciated. Please note that failure to comply with the Executive Order may result in one or all of the following: (1) the rescission of the contractor license issued to you by the Village of River Forest that is necessary to operate your business within our community, (2) an order of closure by the state or local health department, or (3) civil and criminal liability.

It is imperative that you comply to protect the health and safety of your staff as well as our residents. Should you have any questions, please contact me at lscheiner@vrf.us or (708) 714-3554.

Sincerely,

Lisa Scheiner
Assistant Village Administrator